

Independent School District 507 Regular
School Board Meeting
Wednesday, January 8, 2025 6:00 PM Central

Public Viewing and Comment at Zoom.us
1 Pine St
Nicollet, MN 56074

Ashley Black: Present, Mathew Cabanilla: Present, Abbi Carleton: Present, Adam Erickson: Present, Jill Martens: Present, Scot Osborne: Present. Present: 6.

1. CALL TO ORDER

Meeting was called to order by Adam Erickson @ 6:02. This motion, made by Ashley Black and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

2. ROLL CALL

3. VISITOR COMMENTS

Visitors: Karen- New Ulm Journal , Lisa Fischer -NEA Rep

4. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Ashley Black and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

5. SEAT NEW BOARD MEMBERS

6. ORGANIZATIONAL ITEMS

6.a. Election of Board Officers

6.a.i. Elect Chair

Move to approve Adam Erickson as Chair of the Board. Nomination made by Scott and 2nd by Jill. Unanimous ballot. This motion, made by Ashley Black and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

6.a.ii. Elect Vice Chair

Move to approve Scot Osborne as Vice Chair of the board. Unanimous ballot. This motion, made by Jill Martens and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

6.a.iii. Elect Clerk

Move to approve Ashley Black as Clerk. Unanimous ballot. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.a.iv. Elect Treasurer

Move to approve Jill Martens as Treasurer. Unanimous ballot. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.b. Appoint Board Committees and Representative Assignments

6.c. Designate School Board Meeting Schedule

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.d. Set Board Member Stipends

Motion to approve stipends with no change. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.e. Designate District's Official Newspaper-New Ulm Journal

Motion to approve as stated. This motion, made by Jill Martens and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.f. Designate District's Depository Financial Institution-ProGrowth Bank

Motion to identify ProGrowth as the District's banking institution. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.g. Authorize the Superintendent and District Business Manager to make electronic transfers for the purpose of bond payment and investment of excess funds.

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.h. Designate District Auditor as Bergan KDV

Motion to approve as stated. This motion, made by Ashley Black and seconded by Mathew Cabanilla, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

6.i. Designate District's Legal Counsel-Kennedy & Graven, P.A.

Motion to approve. This motion, made by Ashley Black and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

6.j. Set District's mileage reimbursement rate at the Federal reimbursement rate of .70 per mile

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Mathew Cabanilla, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

6.k. Authorize the use of facsimile signatures in carrying out district business pursuant to Minnesota Law.

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

7. REPORTS AND PRESENTATIONS

7.a. Superintendent's Report

7.b. Principal's Report

7.c. Student Representative's Report

7.d. Board Committees' Reports

8. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

8.a. Approval of Minutes

8.b. Approval of Bills in the amount of \$

8.c. Approval of Personnel Items

9. BOARD POLICY 524 REVISED-FINAL READING

Amend to defer yo next meeting.

9.a. INTERNET, TECHNOLOGY, AND CELL PHONE ACCEPTABLE USE AND SAFETY POLICY

XIV. CELL PHONE USE

The superintendent recommends amending Policy 524 XIV as revised, written, and discussed to what is attached effective as Policy beginning March 1, 2025. Revisions in the Parent Student handbook will be made when approved according to policy.

10. TRANSFER OF FUNDS

10.a. Business manager Jim Friehammer, requests the Board approve the transfer of \$4,889.00 from District Fund 24 (Fitness Center) to Fund 1 (volleyball fundraising). Two to three years ago the purchase of a volleyball net was coded into the fitness center. Fitness center is paying back the volleyball account. To clean up an accounting misplacement for auditing purposes.

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

11. FIXED ASSET THRESHOLD

Motion to approve. This motion, made by Ashley Black and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

11.a. Jim Friehammer recommends changing the fixed asset threshold from \$1000 to \$5000 which aligns with today's accounting standards.

Motion to adjourn @ 7:25pm. This motion, made by Adam Erickson and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

12. ADJOURNMENT