



**ISD #316 ORGANIZATIONAL MEETING AGENDA**  
**WEDNESDAY, JANUARY 7, 2026**  
**7:15 AM – GREENWAY ADMINISTRATION CONFERENCE ROOM**

**Absent:** Gene Storlie, **Present:** Doug Cogswell, Bill Hoeft, LaNea Johnson, Carissa McIlwain-Nelson, Bob Schwartz.

**School District #316**  
PO Box 227  
499 Powell Ave  
Coleraine, MN 55722  
Phone 218-247-7306

**ISD 316 Priorities**  
High Standards & Quality Programs  
Respectful & Responsible  
Work Together

**Superintendent**  
David Pace

**Board of Directors**

Bill Hoeft  
26976 Eagleview Drive  
Bovey, MN 55709  
245-1314

Bob Schwartz  
34882 Scenic Hwy.  
Bovey, MN 55709  
245-2165

LaNea Johnson  
PO Box 117  
Bovey, MN 55709  
218-259-2324

Fred Tanner  
25543 County Road 10  
Bovey, MN 55709  
244-2261

Gary "Nels" Gustason  
PO Box 492  
Coleraine, MN 55722  
245-2302

Michael Williams  
Po Box 453  
Bovey, MN 55709  
218-481-2594

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ELECTION OF OFFICERS**
  - a) Chairperson
  - b) Vice Chairperson
  - c) Clerk
  - d) Treasurer
4. **Authorize Superintendent to Engage Legal Firm(s) as Necessary**
5. **DESIGNATION; AUTHORIZATION; APPOINTMENTS**
  - a) Approve Superintendent and Business Manager to act as Chief Financial Officer of ISD 316 in exercising the power of the board in the following:
    - b) 1. Designating official depositories for the district
    - c) 2. Initiating and delegating the responsibility for electronic fund transfers
    - d) 3. Assigning and releasing of collateral
    - e) 4. The letting and assigning of all contracts and construction change orders
    - f) 5. The use of district assigned credit cards for purchases, following district procedures
    - g) 6. Further authorizing the use of district credit cards to administration and staff for purchases, following district procedures
  - h) Designate Official District Depositories:
    - i) 1. First National Bank of Coleraine
    - j) 2. MSDLA Fund Plus
    - k) 3. PMA/MN Trust
    - l) 4. Associated Trust
    - m) 5. Wells Fargo Trust
    - n) Set School Board Salaries
    - o) Designate Official School District Publication
6. **Appointments to Board Committees**
  - a) Appoint Representatives to Negotiations Committee (2)
  - Appoint Representative to Meet and Confer Committee (2)
  - Appoint Representatives to Finance Committee (2)
  - Appoint Representatives to the Health and Safety Committee (2)
  - Appoint Representatives to the Facilities Committee (2)
  - Collaborative Activities Committee
  - Appoint Representatives to the Curriculum Committee
7. **Appoint Representatives to Outside Organizations**
  - a) **Appoint Representative to the Community Education Advisory Council (1)**  
Appoint Representatives to Itasca Area Schools Collaborative (1 plus 1 alternate)  
Appoint Representative to the Arrowhead Regional Computing Consortium (1)  
Appoint Representatives to Academic/Vocational Initiatives (Infinity Online, ALI, etc.) (2)  
Appoint Representative to MN State High School League (1)  
Appoint Liaison to MN School Board
8. **Set Per Diem Rates**
  - a) Approve use of the 2026 Federal IRS Mileage Reimbursement Rate ( 72.5 cents per mile current )
  - b) Approve Meal Per Diem Reimbursement Rates; Breakfast, \$10.00; Lunch, \$15.00; Dinner, \$25.00
9. **SET REGULAR SCHOOL BOARD MEETINGS DATES AND LOCATION.**  
The Greenway School Board Meets the Last Wednesday of the Month  
at 6:00 pm in the Staff Development Room at Greenway High School with the following exceptions: November will be November 18, 2026 and December will be December 16, 2026.
10. **NEW BUSINESS**
11. **ADJOURN**

**PUBLIC INPUT INFORMATION AND PROCEDURE**

- Please sign up to speak prior to the commencement of the meeting.
- Public input will be limited to the time designated.
- Complaints about individuals and other matters not suitable for a public forum will be referred to appropriate personnel and not heard at the meeting.
- Persons who prefer to submit written remarks may do so. Your remarks will be read aloud by the Chair or copied and distributed to all members.