

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Reading of Mission Statement
4. Public Comment
5. **ACTION ITEMS**
  - 5.A. Consent Agenda:
    - 5.A.(1) Board Meeting Minutes
    - 5.A.(2) Payroll Pay Orders
    - 5.A.(3) Vendor Pay Orders
    - 5.A.(4) Personnel
      - 5.A.(4)a. Interim Director of Student Services
      - 5.A.(4)b. Summer Worker Employment
      - 5.A.(4)c. Certified Employment
      - 5.A.(4)d. Certified Resignations
      - 5.A.(4)e. Classified Employment
      - 5.A.(4)f. Classified Resignation
      - 5.A.(4)g. Certified Leave
      - 5.A.(4)h. Extra Duty Resignation
    - 5.A.(5) Establishment of Regular Meeting Time, Dates and Place
    - 5.A.(6) School Association for Special Education in DuPage Board and Alternate Appointment Resolution
    - 5.A.(7) School Treasurer Appointment
    - 5.A.(8) Surety Bond of Treasurer
    - 5.A.(9) Designation of School Depositories
6. **FINANCIAL INFORMATION** - The Board Acknowledges Receipt of the following Reports
  - 6.A. Financial Report
  - 6.B. Treasurer Report
7. **DISCUSSION ITEMS**
  - 7.A. Board Policies - PRESS 118
  - 7.B. Freedom of Information Request(s)
  - 7.C. Public Comment Follow-up - None
  - 7.D. Superintendent's Report
8. **COMMITTEE REPORTS**
  - 8.A. Facility Master Planning - Did not meet
  - 8.B. Finance - See Finance Agenda
  - 8.C. Policy - See agenda items
  - 8.D. Vision 202
9. **BOARD REPRESENTATIVE REPORTS**
  - 9.A. Home and School Organization
  - 9.B. IASB Delegate to Board - Did not meet

9.C. Intergovernmental - Did not meet

9.D. Legislative Education Network of DuPage (LEND) - Did not meet

9.E. Lisle Education Foundation - Did not meet

9.F. School Association for Special Education in DuPage (SASED) - Did not meet

10. Agenda Topics for Future Board Meetings

11. Adjournment

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Approval of Board of Education Meeting Minutes

**SUGGESTED MOTION:** That the Board of Education approve the Open and Closed Session Minutes from the April 28, 2025 Meeting.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**April 28, 2025**

Record of Minutes of the Regular Meeting of the Board of Education of Lisle Community Unit School District 202, DuPage County Illinois, held in the Lisle Village Hall at 925 Burlington Avenue, Lisle, IL on April 28, 2025.

The meeting was called to order at 7:30 p.m. by President Ahlmann.

Present: Pam Ahlmann  
Paula Di Domenico  
Dan Helderle  
Heather Novosel  
Greg Nagler  
Randee Sims

Absent: Kate Foster

Also Present: Keith Filipiak, Superintendent  
Linda Kotalik, Assistant Superintendent  
Dave Wilkinson, Director of Finance  
Audience Members

The Pledge of Allegiance was recited.

Ms. Ahlmann read the District Mission Statement.

**Academic Excellence Recognition - Science Olympiad State Championship**

- The Board extended its congratulations and presented certificates to the Lisle High School Science Olympiad Team for their outstanding accomplishment of earning the 2025 State Championship.

**Oath of Office to Newly Elected Board Members**

- Pam Ahlmann, Greg Nagler, Randee Sims, and Heather Novosel were elected on April 1, 2025, to serve on the Lisle 202 Board of Education until April 2029.
- The newly elected and re-elected members were sworn in with the reading of the Oath of Office.

**Public Comment**

- None

## **Action Items**

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### **Consent Agenda**

Motion by Mr. Nagler, seconded by Mr. Helderle

TO APPROVE/ACCEPT THE FOLLOWING CONSENT AGENDA ITEMS AS PRESENTED;

- Minutes of the Board of Education Regular and Closed Sessions of March 24, 2025
- April 2025 Payroll Pay Orders in the amount of \$1,817,421.84
- April 2025 Vendor Pay Orders in the amount of \$2,268,510.35
- Personnel:
  - Certified Retirement
    - Patricia Stevens, English Language Arts Teacher at Lisle Junior High School, requests to retire at the conclusion of the 2025-2026 school year.
    - Catherine Yaniz, 5th Grade Teacher at Lisle Elementary School, requests to retire at the conclusion of the 2025-2026 school year.
    - Scott Gumina, Band Teacher at Lisle High School, requests to retire at the conclusion of the 2026-2027 school year.
    - Maureen Toby, PreK Teacher at Lisle Elementary School, requests to retire at the conclusion of the 2026-2027 school year.
    - John Davis, Social Science Teacher at Lisle High School, requests to retire at the conclusion of the 2027-2028 school year.
    - Karin Irvine, Guidance Counselor at Lisle High School, requests to retire at the conclusion of the 2027-2028 school year.
    - Diane Johnson, PreK Teacher at Lisle Elementary School, requests to retire at the conclusion of the 2027-2028 school year.
    - Arlene Leonard, Music Teacher at Lisle Elementary School, requests to retire at the conclusion of the 2027-2028 school year.
    - April Sanko, Math Teacher at Lisle High School, requests to retire at the conclusion of the 2027-2028 school year.
  - Certified Resignation
    - Margaret Callaghan, 1.0 FTE English Teacher at Lisle Junior High School, submitted her resignation to be effective at the end of the 2024-2025 contract year.
  - Certified Leave
    - Kristen Carr, Social Worker at Lisle Junior High School, requests FMLA leave to begin approximately on April 28, 2025, and to return on September 2, 2025.
    - Kayla Gibson, 4th Grade teacher at Lisle Elementary School, requests 6 weeks of FMLA leave to begin approximately August 12, 2025.
    - Jennifer Law, Director of Student Services, requests FMLA leave to begin on April 28, 2025, and to return on 7/1/2025.
  - Classified Employment
    - Denise Huba, 1.0 FTE Secretary 2 at Lisle Elementary School for the 2024-2025 school year. Her recommended salary schedule placement is at Step 7 (\$19.03/hr).
  - Classified Resignation
    - Marielle Metoyer, Student Services Administrative Assistant at the District Office, has submitted her resignation effective May 2, 2025.
  - Non-Bargaining Unit Employment
    - Sheri Young, will be the Accounts Payable/Payroll Assistant for District 202 and will have a

prorated annual salary based on her start date, currently set as June 2, 2025. (or as soon as Lisle Elementary Secretary position is filled)

- Summer School Employment
  - Kelly Hamann, Summer School Driver's Education Teacher at Lisle High School, at the LEA Summer School Teacher's Rate of \$39/hr.
  - Maureen Czul, Summer School Credit Recovery Teacher at Lisle High School, at the LEA Summer School Teacher's Rate of \$39/hr.
  - Margaret Callaghan, Summer School English Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$39/hr.
  - Katherine Braun, Summer School Math Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$39/hr.
  - Miyax Leon, ELL Teacher at Lisle Junior High School, at the LEA Summer School Teacher's Rate of \$39/hr.
  - Deb Twaddle, Summer School Paraprofessional at Lisle Junior High School, at her Paraprofessional Rate of \$22.94/hr.
- Extra-Duty Employment
  - Miyax Leon, Track Coach at Lisle Junior High School for the 2024-2025 school year. Her recommended placement is Category V, Level 1, Step 3.
- Extra-Duty Resignation
  - Karen Cerveny, Track Coach at Lisle Junior High School, has submitted her resignation to be effective April 8, 2025.
- Appointment of a Representative to the DuPage Area Occupational Educational System Board of Directors
- School Association for Special Education in DuPage (SASED) Summer 2025 Classroom Lease Agreement
- School Association for Special Education in DuPage (SASED) School Year 2025-2026 Classroom Lease Agreement
- Regular Student Transportation Services Bid
- Special Education Transportation Services Contract Extension
- Lawn and Landscape Maintenance Bid
- Fifth Amendment to the Intergovernmental Agreement for Joint Purchasing of Managed Information Technology Services
- Lisle Junior High School Security Camera Purchase

Answering to a roll call vote:

AYE: Nagler, Helderle, DiDomenico, Novosel, Sims, Ahlmann

NAY: None

Motion carried 6-0

## **Selection of Board Officers**

### **Appointment of President Pro Tem**

Motion by Mr. Helderle

TO APPOINT DR. FILIPIAK AS APPOINTMENT OF PRESIDENT PRO TEM

- Superintendent Keith Filipak was appointed Board President Pro Tem with a voice vote of 6-0

## **Selection of Officers**

Dr. Filipiak requested nominations for the Board President

- Mr. Helderle nominated Pam Ahlmann for Board President
- Ms. Ahlmann accepted the nomination
- No other nominations were made
- Ms. Ahlmann was approved as Board President with a voice vote of 6-0

Mrs. Ahlmann assumed the role of Board President and requested nominations for the Board Vice-President

- Ms. Sims nominated Mr. Helderle for Board Vice-President
- Mr. Helderle accepted the nomination
- No other nominations were made
- Mr. Helderle was approved as Board Vice-President with a voice vote of 6-0

Mrs. Ahlmann asked for a nomination for Board Secretary

- Mr. Nagler nominated Mrs. Sims for Board Secretary
- Ms. Sims accepted the nomination
- No other nominations were made
- Ms. Sims was approved as Board Secretary with a voice vote of 6-0

## **Financial Information**

The Board acknowledged receipt of the following Reports:

- March 2025 Financial Report
- March 2025 Treasurer's Report
- Investment Concentration & Collateral Report - 3.31.2025

## **Discussion Items**

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### **Determination of Board Committee Assignments**

#### ***School Board Committees***

- Finance – Committee of the Whole
- Facility Master Planning Committee - Ahlmann, Foster, Sims
- Policy – Committee of the Whole
- Vision 202 - Ahlmann, Nagler (Alternate: DiDomenico)
- Certified (LEA) Negotiations - Sims, Nagler (Alternate: Helderle)
- Classified (CEAL) Negotiations – Sims, Nagler (Alternate: Helderle)
- School Improvement / Monitoring Tool Format Committee – Foster, Helderle, Ahlmann (Alternate: Nagler)

#### ***School Board Members Serving on External Committees***

- Intergovernmental – Ahlmann (Alternate: Helderle)
- Professional Council – Ahlmann (Alternate: Sims)
- Illinois Association of School Boards Delegate (IASB) – Helderle (Alternate: Sims)
- Lisle Education Foundation - Ahlmann
- Legislative Education Network of DuPage (LEND) – Ahlmann

- Home and School Association (HSO) Council – Foster, DiDomenico, Novosel (rotating) (Alternate: Ahlmann),
- School Association for Special Education, DuPage (SASED) - Board of Directors - Filipiak (Alternate: Nagler),
- School Association for Special Education, DuPage (SASED) Governing Board - Nagler (Alternate: DiDomenico)

### **Freedom of Information Request(s)**

The District received Freedom of Information Act request(s) from the following individual(s):

- Keith Nance Glccd
- Cuius Bonum, Proton Request #2
- Cuius Bonum, Proton Request #3
- Cuius Bonum, Proton Request #4
- Cuius Bonum, Proton Request #5
- Cuius Bonum, Proton Request #6
- Cuius Bonum, Proton Request #7
- Cuius Bonum, Proton Request #8
- Cuius Bonum, Proton Request #9
- Cuius Bonum, Proton Request #10
- Sheri Reid, SmartProcure
- Amber Reynolds, The Data Branch Research Team
- David Arvayo, Painters District Council No. 30
- Rob Propst, Waste Management
- Kalah Love, Postal Source
- Sarah James, Employee Data Analytics
- Sheri Reid, SmartProcure

### **Public Comment Follow-up**

The following individuals received requested follow-up contact from the administration regarding their topic of discussion in March:

- None

### **Superintendent Report**

- See BoardBooks for the full report.
- Kudos were given to the HS students who performed in the Senior Recital on April 23, 2025.

### **Committee Reports**

Board Committee Report summaries are located in BoardBooks unless otherwise indicated.

- Facility Master Planning - Did not meet
- Finance Committee - See Finance Agenda in BoardBooks
- Policy Committee – Did not meet
- Vision 202

## **Board Representative Reports**

Board Representative Report summaries are located in BoardBooks unless otherwise indicated.

- Home and School Organization - Did not meet
- IASB Delegate to Board - Did not meet
  - The Board Governance Meeting with an IASB representative is scheduled for May 19, 2025, at 6 p.m. The IASB representative will send a survey to the Board members to gather input for the governance review.
  - The School Board Governance Recognition Application will be completed in July.
- Intergovernmental - The Memorial Day Parade is May 26th at 10 a.m.
- Legislative Education Network of Dupage (LEND)
- Lisle Education Foundation (LEF) - In addition to the regular meeting, several Foundation Board members met with the 12 students and Mrs. Jaegle, who participated in the Illinois YMCA Youth in Government leadership program and mock debates in Springfield. The students shared their positive experiences with the program and their gratitude for LEF's support.
- SASSED - Did not meet

## **Future Agenda Topics**

- The Board recognized and thanked the teachers and staff in celebration of Teacher Appreciation Week.

## **Motion to Adjourn to Closed Session**

At 8:07 p.m., motion by Mr. Nagler, seconded by Mr. Helderle

ADJOURN TO CLOSED SESSION TO DISCUSS THE APPOINTMENT, PERFORMANCE, DISCIPLINE, COMPENSATION OR DISMISSAL OF EMPLOYEES.

Answering to a roll call vote:

AYE: Nagler, Helderle, Novosel, Di Domenico, Sims, Ahlmann

NAY: None

Motion carried 6-0

## **Motion to Return to Open Session**

At 8:37 p.m., motion by Mr. Nagler, seconded by Mr. Helderle

TO RETURN TO OPEN SESSION

Motion carried with a voice vote of 6-0

## **Motion to Adjourn**

At 8:38 p.m., a motion by Ms. DiDomenico, seconded by Mr. Heldele

THAT THE MEETING BE ADJOURNED

Motion carried with a voice vote of 6-0

ATTEST:

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President

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Secretary

# **LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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## **PAYROLL PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following payroll pay orders: May 20, 2025

<b>PAYROLL CHECKS ISSUED</b>	Beginning	n/a	and Ending	n/a
	Beginning	n/a	and Ending	n/a
<b>PAYROLL ACH DEPOSIT</b>	Beginning	9000055278	and Ending	9000055573
	Beginning	9000055589	and Ending	9000055886
<b>PAYROLL ACH VOID</b>	Beginning	n/a	and Ending	n/a

### **FUND DISTRIBUTION**

EDUCATIONAL		\$	1,661,035.78
OPERATIONS & MAINTENANCE		\$	105,665.76
DEBT SERVICES		\$	-
TRANSPORTATION		\$	4,571.84
IMRF/SOCIAL SECURITY		\$	-
CAPITAL PROJECTS		\$	-
WORKING CASH		\$	-
	TOTAL	\$	<u>1,771,273.38</u>

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President - Board of Education

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Date

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Secretary - Board of Education

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\_\_\_\_\_  
Date

## Payroll Run Check Listing for Board

Payroll	04/15/2025				Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000055278	Buchholz, Marilyn	000	2,437.74	1,365.24	
9000055279	Engler, Jennifer R	000	5,089.42	3,204.20	
9000055280	Filipiak, Keith	000	9,636.92	5,269.30	
9000055281	Hinton, Jeffery	000	4,611.00	2,620.32	
9000055282	Kempfer-Kotalik, Linda	000	8,880.17	4,254.92	
9000055283	Law, Jennifer S	000	7,545.83	5,145.88	
9000055284	McCormick, Jennifer	000	3,341.63	1,420.10	
9000055285	Metoyer, Marielle	000	2,520.39	1,568.62	
9000055286	Navarro, Lawrence M	000	2,446.72	1,596.44	
9000055287	Rich, Mary Beth	000	3,928.78	2,629.35	
9000055288	Rohlicek, Daniel	000	2,236.77	1,491.86	
9000055289	Schaefer, Cheryl	000	4,670.81	2,733.50	
9000055290	Schalk, Trent J	000	3,443.46	2,067.28	
9000055291	Van Volkenburg, Nancy L	000	3,546.12	2,292.01	
9000055292	Weissinger, Derek C	000	3,332.85	2,096.09	
9000055293	Wilkinson, David	000	7,431.50	4,136.52	
9000055294	Anderson, Erik D	100	4,073.96	3,116.51	
9000055295	Anderson, Herbert	100	5,072.18	3,810.91	
9000055296	Bamboat, Darius	100	4,279.71	2,644.24	
9000055297	Beyah, Khyree	100	1,325.14	1,096.57	
9000055298	Brady, Jennifer L	100	3,827.04	3,012.64	
9000055299	Buchelt, Jordan	100	1,020.27	693.00	
9000055300	Burdett, Paul	100	2,220.93	1,339.49	
9000055301	Bylsma, Nathan	100	4,839.36	3,564.88	
9000055302	Bylsma, Svea	100	4,979.25	3,501.29	
9000055303	Cerveney, Melissa	100	3,456.67	2,876.86	
9000055304	Chandhok, Mona A	100	3,374.38	2,790.59	
9000055305	Clarke, Jeannette	100	4,073.96	3,150.33	
9000055306	Cracco, Catherine	100	1,865.28	1,256.37	
9000055307	Czyl, Maureen	100	1,330.97	863.89	
9000055308	Davis, John	100	5,121.58	3,855.00	
9000055309	Derby, Michelle	100	3,950.50	2,594.92	

## Payroll Run Check Listing for Board

Payroll 04/15/2025 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055310	Dillard, Cory	100	5,276.73	3,756.15
9000055311	Dodge, Cynthia	100	965.52	690.36
9000055312	Duran, Sonia	100	3,168.63	2,285.09
9000055313	Ebert, Martine	100	1,098.07	728.63
9000055314	Ewald, Megan	100	5,175.00	3,881.28
9000055315	Ferenzi, Daniella	100	1,787.87	1,410.43
9000055316	Finn, Matthew	100	1,030.65	541.35
9000055317	Fitzgerald, Karen	100	2,285.35	577.90
9000055318	Gansberg, Michele	100	1,270.73	808.99
9000055319	Glavach, Jessica	100	3,575.02	2,629.18
9000055320	Gumina, Scott	100	6,049.20	4,138.79
9000055321	Halfman, Emma	100	1,234.53	1,081.12
9000055322	Hall, Jacqueline	100	1,033.87	581.23
9000055323	Hamann, Kelly	100	4,073.96	1,492.84
9000055324	Hamilton, Mary Pat	100	1,103.50	718.97
9000055325	Hardy, Venessa	100	5,067.91	3,287.96
9000055326	Hochstetter, Judith	100	1,674.89	1,165.67
9000055327	Holmes, Steven	100	2,051.43	1,469.58
9000055328	Honzel, Robin	100	5,061.58	1,981.70
9000055329	Irvine, Karin	100	4,831.21	2,797.09
9000055330	Jaegle, Christine A	100	4,394.93	2,954.16
9000055331	Jaegle, Ronald	100	5,824.15	3,658.20
9000055332	Jenkins, David A	100	2,151.39	1,519.71
9000055333	Jensen, Christine	100	4,230.32	3,604.80
9000055334	Kehoe, Debra	100	5,061.58	3,691.33
9000055335	Kerrn, Erin	100	4,452.53	3,156.97
9000055336	Korienek, Caitlin	100	2,927.10	2,027.64
9000055337	LaScala, Mark	100	6,200.06	4,390.42
9000055338	Louis, Justin	100	219.47	202.68
9000055339	Maldre, Sarah	100	4,641.85	3,231.30
9000055340	Marcum, Thomas C	100	5,543.23	4,505.50
9000055341	Martinez, Brian	100	1,960.11	1,336.84

## Payroll Run Check Listing for Board

Payroll	04/15/2025				Lisle CUSD 202
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount	
9000055342	Martzolf, Eric	100	7,883.33	6,300.03	
9000055343	Meyer, Kendra	100	4,814.67	2,929.76	
9000055344	Milinki, Jennifer	100	5,099.08	3,591.78	
9000055345	Multhaupt, Courtney	100	5,851.66	4,472.24	
9000055346	Musbach, Darlene	100	4,691.21	2,958.68	
9000055347	Novak, Emily	100	4,600.69	2,578.53	
9000055348	Nudera, Linda	100	3,127.50	2,340.92	
9000055349	Ogan, Elizabeth	100	5,061.58	3,980.28	
9000055350	O'Hara, James	100	4,361.63	3,396.38	
9000055351	Page, Morgan	100	744.39	616.05	
9000055352	Palatine, Kayla	100	325.00	284.05	
9000055353	Pereshliuha, Mariya	100	1,028.74	671.94	
9000055354	Perez, Kevin E	100	3,909.38	3,008.78	
9000055355	Perretta, Mia	100	4,650.08	3,455.29	
9000055356	Polinski, Michael	100	3,539.00	2,529.97	
9000055357	Pomatto-Zimmerman, Jennifer	100	6,878.10	5,541.34	
9000055358	Provenzano, Lisa	100	1,315.16	850.42	
9000055359	Raymond, William	100	776.33	573.96	
9000055360	Renguso, Amy	100	4,270.83	3,147.26	
9000055361	Sanko, April	100	4,888.73	3,345.16	
9000055362	Schmidt, Holly	100	716.03	575.23	
9000055363	Schwartz, Rebecca	100	5,489.53	4,065.42	
9000055364	Shum, Joanna	100	3,827.04	2,417.03	
9000055365	Smith, Justin	100	4,666.51	3,669.57	
9000055366	Steben, James	100	5,061.58	3,863.76	
9000055367	Stelk, Scott	100	1,978.38	933.78	
9000055368	Stellmacher, James M	100	5,135.64	3,933.94	
9000055369	Strietelmeier, Katelyn	100	3,682.74	2,932.03	
9000055370	Thome, Nicholas	100	2,502.10	1,219.94	
9000055371	Van Dyke, Lisa	100	2,058.42	1,462.47	
9000055372	Wolak, Brandon P	100	1,340.17	973.00	
9000055373	Woyna, Eric	100	4,151.96	2,943.15	

## Payroll Run Check Listing for Board

Payroll 04/15/2025 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055374	Woyna, Patrick	100	4,467.98	2,749.72
9000055375	Alexander, Jarvis	200	945.35	661.87
9000055376	Barr, Matthew	200	911.19	632.16
9000055377	Blatchley, Monica	200	5,012.19	970.32
9000055378	Bossenga, Emmy	200	4,966.38	3,191.34
9000055379	Braun, Katherine	200	3,761.22	2,630.45
9000055380	Breeden, Anne	200	155.00	137.40
9000055381	Broadus, Gretchen	200	3,991.63	3,329.76
9000055382	Byrne, Sharon	200	4,065.69	3,418.04
9000055383	Callaghan, Margaret	200	2,540.48	2,092.46
9000055384	Carr, Kristen	200	3,703.58	2,752.56
9000055385	Cerny, Marie	200	3,554.00	3,003.60
9000055386	Cerveney, Karen	200	2,921.76	2,243.04
9000055387	Chiappetta, Rebecca	200	1,790.05	1,576.47
9000055388	Dooley, Tara	200	1,166.94	767.18
9000055389	Erickson, Tor	200	4,770.71	3,623.53
9000055390	Fleischer, Daniel	200	919.10	700.53
9000055391	Gomez, Benigno	200	2,037.54	1,407.10
9000055392	Grau, Jason	200	4,197.42	3,262.55
9000055393	Hazard, Jean	200	1,203.94	801.25
9000055394	Heap, Emily J	200	3,250.92	2,630.02
9000055395	Joy, Emma P	200	2,299.68	1,370.24
9000055396	Kearney, David	200	7,004.80	4,776.69
9000055397	Keigher, Natalie	200	4,717.09	3,431.72
9000055398	Kim, Paul	200	5,414.28	4,310.52
9000055399	Klepper, Mary	200	3,539.00	2,713.57
9000055400	Lemke, Nanette	200	1,199.14	821.54
9000055401	Leon, Miyax	200	2,339.41	1,911.10
9000055402	Lipinski, Ellen	200	2,117.21	1,556.70
9000055403	Lumsden, Jason	200	5,143.87	3,972.38
9000055404	Marriner, Carmen M	200	1,373.82	856.03
9000055405	McIntyre, Celeste	200	5,165.45	3,729.74

## Payroll Run Check Listing for Board

Payroll 04/15/2025 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055406	McLear, Robert, IV	200	4,403.17	3,476.50
9000055407	McMahon, Rebecca	200	1,800.93	1,319.42
9000055408	Miller, Jaime	200	3,556.08	2,660.90
9000055409	Nelson, Kelli	200	5,300.77	3,848.01
9000055410	Norwood, Lindsay	200	4,453.67	3,429.44
9000055411	Oros, Natalie	200	4,316.54	2,996.36
9000055412	Park, Aimee	200	4,527.13	3,242.06
9000055413	Parra, Ashley	200	3,374.38	2,565.27
9000055414	Pilon, Erica	200	4,992.14	3,668.51
9000055415	Pivek, Elena	200	3,874.61	2,983.08
9000055416	Ptak, Jeff R	200	2,476.98	1,682.64
9000055417	Purtell, Maggie	200	2,713.92	2,266.21
9000055418	Rankin, Chrysan	200	3,036.95	2,410.06
9000055419	Reband, Jennifer	200	5,012.70	3,722.01
9000055420	Sauer, Mary	200	3,942.24	3,110.86
9000055421	Schmidt, Michael	200	6,049.20	4,149.80
9000055422	Schraub, Daniel	200	4,575.99	3,383.11
9000055423	Seastrom, Tamela	200	2,071.47	1,161.77
9000055424	Sergeant, Andrew H	200	2,357.74	1,701.14
9000055425	Slowiak, Vincent	200	4,289.94	2,872.99
9000055426	Smid, Jason	200	4,112.95	3,016.11
9000055427	Stevens, Patricia	200	5,185.03	3,767.53
9000055428	Sultzbaugh, Tamara	200	2,961.57	2,732.78
9000055429	Twaddle, Debra	200	1,188.09	711.86
9000055430	Weissinger, Zachary T	200	2,031.96	1,314.78
9000055431	Wiertel, Jason	200	1,849.02	1,301.28
9000055432	Altic, Megan	300	4,100.79	2,926.71
9000055433	Anderson, Cathleen	300	2,624.93	2,455.77
9000055434	Baker, Hannah	300	4,606.82	3,613.48
9000055435	Barker, Eric	300	3,456.67	2,793.60
9000055436	Barnett, Sophie	300	2,176.88	1,766.43
9000055437	Bell, Courtney	300	1,208.37	744.77

## Payroll Run Check Listing for Board

Payroll	04/15/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055438	Bonini, Susan	300	1,246.47	698.77
9000055439	Campian, James, JR	300	3,374.38	2,364.58
9000055440	Carlson, Susan M	300	1,357.40	1,069.93
9000055441	Chavez, Daniel	300	1,778.62	1,236.48
9000055442	Clavelli, Lauren	300	3,818.78	2,672.04
9000055443	Collins, Courtney	300	3,127.50	2,456.90
9000055444	Cornyn, Mary Beth	300	437.58	338.33
9000055445	Cyrus, Richard	300	5,720.00	3,348.85
9000055446	Cyrus, Tonia	300	3,845.65	2,186.35
9000055447	Dahleen, Shayla	300	3,456.67	2,664.18
9000055448	Davis, Brianne	300	4,724.15	3,586.89
9000055449	Davis, Courtney	300	2,551.89	1,895.08
9000055450	Dawson, Rachel	300	4,140.86	2,936.95
9000055451	Dineen-Hendricks, Kathleen	300	1,033.85	590.13
9000055452	Dorsch, Rachael	300	2,117.21	1,690.73
9000055453	Downs, Jakeda	300	834.24	693.44
9000055454	DuBois, Heidi	300	3,580.13	2,861.75
9000055455	Edman, Kelly A	300	2,311.79	1,218.06
9000055456	Elting, Teresa	300	1,031.98	772.44
9000055457	Emde, John C, II	300	3,132.59	1,296.13
9000055458	Gibson, Kayla	300	3,571.90	2,455.37
9000055459	Gilbert, Jennifer	300	3,250.92	2,582.59
9000055460	Gilligan, Annabel	300	2,057.54	1,696.23
9000055461	Hall, Krystal	300	1,333.33	1,157.81
9000055462	Han, Jieun	300	1,356.04	965.97
9000055463	Hasse, Vanessa	300	1,985.05	1,717.66
9000055464	Hausler, Linda	300	3,951.05	2,818.58
9000055465	Heindl, Samantha	300	3,333.21	2,536.11
9000055466	Heneghan, Dipti	300	1,354.86	1,056.11
9000055467	Herrmann, Mary Jo	300	1,160.30	765.74
9000055468	Hicks, Dena	300	4,888.73	3,427.31
9000055469	Hill, Anna	300	2,637.79	1,854.58

## Payroll Run Check Listing for Board

Payroll 04/15/2025 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055470	Horvath, Frank	300	1,960.11	1,404.08
9000055471	James, Lauren	300	3,283.82	2,544.56
9000055472	Jezyk, Anna	300	3,497.83	2,115.32
9000055473	Johnson, Diane	300	5,061.58	2,405.85
9000055474	Jung, Diane	300	1,278.60	723.74
9000055475	Karas, Monica	300	1,207.77	1,086.42
9000055476	Kerback, Patricia M	300	1,318.15	1,117.55
9000055477	Klepadlo, Scott E	300	4,279.70	3,000.63
9000055478	Klimes, Christy	300	4,882.67	3,507.20
9000055479	Kolacz, Jolanta	300	1,322.45	728.91
9000055480	Konior, Mandy	300	870.23	479.55
9000055481	Krestan, Kimberly S	300	1,049.62	807.44
9000055482	Lapham, Kathleen	300	4,660.43	3,639.97
9000055483	Larson, Richard W	300	2,779.26	2,039.97
9000055484	Lauten, Theresa	300	4,874.95	3,152.66
9000055485	Leonard, Arlene	300	5,061.58	3,713.19
9000055486	Livolsi-Hudgens, Carmella	300	735.89	382.40
9000055487	Lopez, Angel R	300	891.69	662.95
9000055488	Lyell, Kelly	300	4,156.75	2,832.28
9000055489	MacNeille, Margaret A	300	2,236.54	1,787.42
9000055490	Malinowski, Nicole	300	923.89	791.78
9000055491	Marino, Jillian	300	4,485.46	3,212.58
9000055492	Marovich, Haley	300	3,209.75	2,351.72
9000055493	Martin, Stacey	300	3,654.74	2,665.97
9000055494	Martinez-Alvear, Aldo	300	3,683.52	2,511.55
9000055495	Masa, Janelle	300	1,185.08	666.48
9000055496	Matteucci, Christina	300	2,117.21	1,712.98
9000055497	McCormick, Meredith	300	4,747.79	3,572.36
9000055498	Meister, Jennifer	300	3,703.58	2,843.39
9000055499	Meyer, Phillip	300	3,473.16	2,679.55
9000055500	Mrozek, Grace	300	732.41	601.35
9000055501	Murphy, Trisha	300	3,703.58	2,459.16

## Payroll Run Check Listing for Board

Payroll	04/15/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055502	Nelson, Nicole	300	5,173.33	4,163.14
9000055503	Neustadt, Leslie	300	4,608.92	3,391.17
9000055504	O'Connor-Young, Sheri	300	1,916.61	1,384.52
9000055505	Ortiz, Carmen	300	2,204.46	1,504.02
9000055506	O'Shea, Amy	300	4,427.20	3,038.76
9000055507	Pavilionis, Vincent	300	3,598.74	2,602.59
9000055508	Petrella, Kristin	300	3,409.09	2,764.56
9000055509	Polmanteer, Colette	300	3,785.92	2,416.76
9000055510	Poremba, Katherine	300	4,279.71	2,976.07
9000055511	Potempa, Tracey	300	3,950.50	3,083.21
9000055512	Pupillo, Lauren	300	3,950.50	2,894.65
9000055513	Putnam, Shannon	300	887.09	746.11
9000055514	Remigio, Maria	300	4,856.34	3,427.76
9000055515	Reyes, Cathy M	300	1,430.47	905.47
9000055516	Rhoades, Kathleen E	300	3,703.58	2,727.09
9000055517	Ricchio, Anne Marie	300	3,662.92	2,648.45
9000055518	Rogers, Megan	300	3,448.45	2,719.85
9000055519	Schlessinger, Lukas	300	3,612.39	2,174.75
9000055520	Schreiber Specca, Jill	300	6,459.71	4,757.37
9000055521	Schwarz, Jeanene	300	1,347.29	405.13
9000055522	Slade, Stephanie	300	3,209.75	2,443.10
9000055523	Smith, Brittney	300	2,813.46	2,601.81
9000055524	Smith, Elisa	300	4,641.82	3,386.03
9000055525	Soukup, Stephanie	300	2,509.95	1,552.86
9000055526	Stefani, Colleen	300	4,938.13	3,582.32
9000055527	Svejda, Michele	300	1,381.19	763.18
9000055528	Svoboda, Kathleen	300	2,518.42	2,063.14
9000055529	Toby, Maureen	300	3,744.71	2,839.83
9000055530	Todd, Adam	300	1,943.58	1,375.40
9000055531	Treadway, Katherine	300	3,703.58	2,527.99
9000055532	Tuzzolino, Victoria	300	3,662.04	2,793.46
9000055533	Visser, Marianne	300	936.57	784.37

## Payroll Run Check Listing for Board

Payroll	04/15/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055534	Weeks, Stacey	300	2,715.96	2,290.85
9000055535	Weissinger, Karla	300	1,185.85	829.15
9000055536	Wills, Jac	300	1,128.57	939.76
9000055537	Witt, Elizabeth	300	2,475.25	2,169.84
9000055538	Wojcik, Jane	300	1,539.05	1,455.47
9000055539	Yaniz, Catherine	300	3,859.99	3,075.17
9000055540	Matariyeh, Yousef	700	658.42	541.62
9000055541	Bailey, Charlotte	800	596.70	521.51
9000055542	Balaban, Nicholas	800	987.62	739.73
9000055543	Ball, Karen	800	493.81	481.77
9000055544	Benson, Mary Diane	800	596.70	488.51
9000055545	Botica, Amy	800	150.00	132.97
9000055546	Clemmons, Jamie	800	1,128.71	1,066.01
9000055547	Collins, Luke	800	1,128.71	1,066.01
9000055548	Ducharme, Janet	800	1,096.70	918.51
9000055549	Fitzgerald, Brigid	800	586.76	512.83
9000055550	Flores, Paola	800	537.03	481.11
9000055551	Garside, Nancy	800	150.00	126.28
9000055552	Hritz, Sara	800	564.35	493.24
9000055553	Insignares Diaz, Liliana Paola	800	750.00	168.18
9000055554	Klein, Raquel	800	591.73	517.17
9000055555	Knaga, Drayea	800	462.44	404.17
9000055556	Krause, Joseph	800	150.00	132.97
9000055557	Kwasneski, Heather	800	77.50	65.24
9000055558	Leyhane, James	800	846.53	369.01
9000055559	Liese, Brighton	800	564.35	493.24
9000055560	Lortz, Philene	800	775.00	652.47
9000055561	Murray, Caitlin	800	1,550.00	1,228.17
9000055562	O'Connell, Jeanne L	800	493.81	431.59
9000055563	Paige, Stephanie	800	135.00	117.99
9000055564	Rockwell, Kailey A	800	493.81	451.74
9000055565	Rodriguez, Kelly	800	358.02	312.91

## Payroll Run Check Listing for Board

Payroll 04/15/2025

Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055566	Schmidt, Oliver	800	987.62	912.07
9000055567	Scott, Casey	800	387.50	332.11
9000055568	Shields, Rebecca	800	810.00	725.57
9000055569	Stratton, Carolyn	800	232.50	201.62
9000055570	Travis, Jan	800	150.00	132.16
9000055571	Wong, Kevin David	800	180.00	157.32
9000055572	Young, Adam	800	846.53	739.88
9000055573	Zuffa, Adrianna	800	477.36	298.09
			<b>882,185.85</b>	<b>624,183.90</b>

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055589	Buchholz, Marilyn	000	2,437.74	1,365.24
9000055590	Engler, Jennifer R	000	5,089.42	3,204.20
9000055591	Filipiak, Keith	000	9,636.92	5,269.30
9000055592	Hinton, Jeffery	000	4,611.00	2,620.32
9000055593	Kempher-Kotalik, Linda	000	8,880.17	4,254.92
9000055594	Law, Jennifer S	000	7,545.83	5,145.88
9000055595	McCormick, Jennifer	000	2,981.50	1,112.04
9000055596	Metoyer, Marielle	000	2,520.39	1,568.62
9000055597	Navarro, Lawrence M	000	2,446.72	1,596.44
9000055598	Rich, Mary Beth	000	3,840.08	2,567.50
9000055599	Rohlicek, Daniel	000	2,448.88	1,643.85
9000055600	Schaefer, Cheryl	000	4,018.31	2,393.46
9000055601	Schalk, Trent J	000	3,443.46	2,067.28
9000055602	Van Volkenburg, Nancy L	000	3,546.12	2,292.01
9000055603	Weissinger, Derek C	000	3,361.13	2,113.66
9000055604	Wilkinson, David	000	7,431.50	4,136.52
9000055605	Anderson, Erik D	100	4,073.96	3,116.51
9000055606	Anderson, Herbert	100	5,012.18	3,762.48
9000055607	Bamboat, Darius	100	4,279.71	2,644.24
9000055608	Beyah, Khyree	100	1,325.14	1,096.57
9000055609	Brady, Jennifer L	100	3,827.04	3,012.64
9000055610	Buchelt, Jordan	100	981.27	665.04
9000055611	Burdett, Paul	100	2,220.93	1,339.49
9000055612	Bylsma, Nathan	100	4,839.36	3,564.88
9000055613	Bylsma, Svea	100	4,979.25	3,501.29
9000055614	Cerveney, Melissa	100	3,456.67	2,876.86
9000055615	Chandhok, Mona A	100	3,579.13	2,955.99
9000055616	Clarke, Jeannette	100	4,073.96	3,150.33
9000055617	Cracco, Catherine	100	1,865.28	1,256.37
9000055618	Czyl, Maureen	100	1,354.56	882.01
9000055619	Davis, John	100	5,121.58	3,855.00
9000055620	Derby, Michelle	100	3,950.50	2,594.92

## Payroll Run Check Listing for Board

Payroll 04/30/2025 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055621	Dillard, Cory	100	5,276.73	3,756.15
9000055622	Dodge, Cynthia	100	1,111.40	811.61
9000055623	Duran, Sonia	100	3,168.63	2,285.09
9000055624	Ebert, Martine	100	1,098.07	728.63
9000055625	Ewald, Megan	100	5,175.00	3,881.28
9000055626	Ferenzi, Daniella	100	1,787.87	1,410.43
9000055627	Finn, Matthew	100	1,039.85	549.29
9000055628	Fitzgerald, Karen	100	2,285.35	577.90
9000055629	Gansberg, Michele	100	1,270.73	808.99
9000055630	Glavach, Jessica	100	3,575.02	2,629.18
9000055631	Gumina, Scott	100	6,049.20	4,138.79
9000055632	Halfman, Emma	100	1,234.53	1,081.12
9000055633	Hall, Jacqueline	100	1,193.87	707.82
9000055634	Hamann, Kelly	100	4,073.96	1,492.84
9000055635	Hamilton, Mary Pat	100	1,141.37	751.66
9000055636	Hardy, Venessa	100	5,067.91	3,287.96
9000055637	Hochstetter, Judith	100	1,674.89	1,165.67
9000055638	Holmes, Steven	100	2,051.43	1,469.58
9000055639	Honzel, Robin	100	5,146.58	2,041.93
9000055640	Irvine, Karin	100	4,691.21	2,692.91
9000055641	Jaegle, Christine A	100	4,394.93	2,954.16
9000055642	Jaegle, Ronald	100	5,654.15	3,520.97
9000055643	Jenkins, David A	100	2,151.39	1,519.71
9000055644	Jensen, Christine	100	4,230.32	3,604.80
9000055645	Kehoe, Debra	100	5,061.58	3,691.33
9000055646	Kerrn, Erin	100	4,452.53	3,156.97
9000055647	Korienek, Caitlin	100	2,927.10	2,027.64
9000055648	LaScala, Mark	100	6,095.06	4,311.98
9000055649	Louis, Justin	100	219.47	202.68
9000055650	Maldre, Sarah	100	4,641.85	3,231.30
9000055651	Marcum, Thomas C	100	5,543.23	4,505.50
9000055652	Martinez, Brian	100	1,960.11	1,336.84

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055653	Martzolf, Eric	100	7,883.33	6,300.03
9000055654	Meyer, Kendra	100	4,814.67	2,929.76
9000055655	Milinki, Jennifer	100	4,916.08	3,452.46
9000055656	Mulhaupt, Courtney	100	5,851.66	4,472.24
9000055657	Musbach, Darlene	100	4,691.21	2,958.68
9000055658	Novak, Emily	100	4,600.69	2,578.53
9000055659	Nudera, Linda	100	3,127.50	2,340.92
9000055660	Ogan, Elizabeth	100	5,061.58	3,980.28
9000055661	O'Hara, James	100	4,361.63	3,396.38
9000055662	Page, Morgan	100	753.52	623.20
9000055663	Palatine, Kayla	100	325.00	284.05
9000055664	Pereshliuha, Mariya	100	1,028.74	671.94
9000055665	Perez, Kevin E	100	3,909.38	3,008.78
9000055666	Perretta, Mia	100	4,650.08	3,455.29
9000055667	Polinski, Michael	100	3,539.00	2,529.97
9000055668	Pomatto-Zimmerman, Jennifer	100	6,878.10	5,541.34
9000055669	Provenzano, Lisa	100	1,315.16	850.42
9000055670	Raymond, William	100	776.33	573.96
9000055671	Renguso, Amy	100	4,270.83	3,147.26
9000055672	Sanko, April	100	4,888.73	3,345.16
9000055673	Schmidt, Holly	100	716.03	575.23
9000055674	Schwartz, Rebecca	100	5,489.53	4,065.42
9000055675	Shum, Joanna	100	3,827.04	2,417.03
9000055676	Smith, Justin	100	4,666.51	3,669.57
9000055677	Steben, James	100	5,061.58	3,863.76
9000055678	Stelk, Scott	100	1,978.38	933.78
9000055679	Stellmacher, James M	100	5,135.64	3,933.94
9000055680	Strietelmeier, Katelyn	100	3,589.24	2,856.51
9000055681	Thome, Nicholas	100	2,436.60	1,179.54
9000055682	Van Dyke, Lisa	100	2,129.40	1,513.35
9000055683	Wolak, Brandon P	100	1,340.17	973.00
9000055684	Woyna, Eric	100	4,268.96	3,026.08

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
<b>Check/ ACH</b>	<b>Employee</b>	<b>Check Location</b>	<b>Pay Gross</b>	<b>Net Amount</b>
9000055685	Woyna, Patrick	100	4,359.98	2,673.19
9000055686	Alexander, Jarvis	200	945.35	661.87
9000055687	Barr, Matthew	200	911.19	632.16
9000055688	Blatchley, Monica	200	5,012.19	970.32
9000055689	Bossenga, Emmy	200	4,888.38	3,136.05
9000055690	Braun, Katherine	200	3,761.22	2,630.45
9000055691	Breeden, Anne	200	620.00	549.56
9000055692	Broadus, Gretchen	200	3,991.63	3,329.76
9000055693	Byrne, Sharon	200	4,065.69	3,418.04
9000055694	Callaghan, Margaret	200	2,540.48	2,092.46
9000055695	Carr, Kristen	200	3,703.58	2,752.56
9000055696	Cerny, Marie	200	3,359.00	2,846.11
9000055697	Cervený, Karen	200	3,026.76	2,317.47
9000055698	Chiappetta, Rebecca	200	1,790.05	1,576.47
9000055699	Dooley, Tara	200	1,166.94	767.18
9000055700	Erickson, Tor	200	4,770.71	3,623.53
9000055701	Fleischer, Daniel	200	919.10	700.53
9000055702	Gomez, Benigno	200	2,037.54	1,407.10
9000055703	Grau, Jason	200	4,197.42	3,262.55
9000055704	Hazard, Jean	200	1,203.94	801.25
9000055705	Heap, Emily J	200	3,250.92	2,630.02
9000055706	Joy, Emma P	200	2,739.78	1,641.62
9000055707	Kearney, David	200	7,004.80	4,776.69
9000055708	Keigher, Natalie	200	4,717.09	3,431.72
9000055709	Kim, Paul	200	5,414.28	4,310.52
9000055710	Klepper, Mary	200	3,539.00	2,713.57
9000055711	Lemke, Nanette	200	1,182.45	807.67
9000055712	Leon, Miyax	200	3,080.13	2,527.44
9000055713	Lipinski, Ellen	200	2,117.21	1,556.70
9000055714	Lumsden, Jason	200	5,143.87	3,972.38
9000055715	Marriner, Carmen M	200	1,373.82	856.03
9000055716	McIntyre, Celeste	200	4,485.45	3,248.00

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055717	McLear, Robert, IV	200	4,403.17	3,476.50
9000055718	McMahon, Rebecca	200	1,520.93	1,100.14
9000055719	Miller, Jaime	200	3,556.08	2,660.90
9000055720	Nelson, Kelli	200	5,300.77	3,848.01
9000055721	Norwood, Lindsay	200	4,453.67	3,429.44
9000055722	Oros, Natalie	200	4,277.54	2,968.72
9000055723	Park, Aimee	200	4,527.13	3,242.06
9000055724	Parra, Ashley	200	3,374.38	2,565.27
9000055725	Pilon, Erica	200	4,992.14	3,668.51
9000055726	Pivek, Elena	200	3,874.61	2,983.08
9000055727	Ptak, Jeff R	200	2,641.38	1,800.45
9000055728	Purtell, Maggie	200	2,713.92	2,266.21
9000055729	Rankin, Chrysan	200	3,036.95	2,410.06
9000055730	Reband, Jennifer	200	5,012.70	3,722.01
9000055731	Sauer, Mary	200	3,942.24	3,110.86
9000055732	Schmidt, Michael	200	6,049.20	4,149.80
9000055733	Schraub, Daniel	200	4,575.99	3,383.11
9000055734	Seastrom, Tamela	200	2,071.47	1,161.77
9000055735	Sergeant, Andrew H	200	2,357.74	1,701.14
9000055736	Slowiak, Vincent	200	4,289.94	2,872.99
9000055737	Smid, Jason	200	4,073.95	2,988.48
9000055738	Stevens, Patricia	200	5,185.03	3,767.53
9000055739	Sultzbaugh, Tamara	200	2,961.57	2,732.78
9000055740	Twaddle, Debra	200	1,188.09	711.86
9000055741	Weissinger, Zachary T	200	2,273.04	1,487.53
9000055742	Wiertel, Jason	200	6,086.03	4,642.43
9000055743	Altic, Megan	300	4,032.79	2,871.79
9000055744	Anderson, Cathleen	300	2,624.93	2,455.77
9000055745	Baker, Hannah	300	4,606.82	3,613.48
9000055746	Barker, Eric	300	3,456.67	2,793.60
9000055747	Barnett, Sophie	300	2,176.88	1,766.43
9000055748	Bell, Courtney	300	1,396.74	870.34

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
<b>Check/ ACH</b>	<b>Employee</b>	<b>Check Location</b>	<b>Pay Gross</b>	<b>Net Amount</b>
9000055749	Bonini, Susan	300	1,271.53	716.72
9000055750	Campion, James, JR	300	4,054.38	2,846.54
9000055751	Carlson, Susan M	300	1,275.35	1,009.56
9000055752	Chavez, Daniel	300	1,778.62	1,117.00
9000055753	Clavelli, Lauren	300	3,818.78	2,672.04
9000055754	Collins, Courtney	300	3,127.50	2,456.90
9000055755	Cornyn, Mary Beth	300	407.75	312.25
9000055756	Cyrus, Richard	300	5,720.00	3,348.85
9000055757	Cyrus, Tonia	300	3,777.65	2,131.43
9000055758	Dahleen, Shayla	300	3,706.67	2,841.37
9000055759	Davis, Brianne	300	4,724.15	3,586.89
9000055760	Davis, Courtney	300	2,551.89	1,895.08
9000055761	Dawson, Rachel	300	4,106.86	2,912.86
9000055762	Dineen-Hendricks, Kathleen	300	936.05	518.17
9000055763	Dorsch, Rachael	300	2,117.21	1,690.73
9000055764	Downs, Jakeda	300	834.24	693.44
9000055765	DuBois, Heidi	300	3,580.13	2,861.75
9000055766	Edman, Kelly A	300	2,311.79	1,218.06
9000055767	Elting, Teresa	300	996.37	742.83
9000055768	Emde, John C, II	300	2,500.19	842.93
9000055769	Gibson, Kayla	300	3,571.90	2,455.37
9000055770	Gilbert, Jennifer	300	3,250.92	2,582.59
9000055771	Gilligan, Annabel	300	2,057.54	1,696.23
9000055772	Hall, Krystal	300	4,054.85	3,501.54
9000055773	Han, Jieun	300	1,378.12	984.45
9000055774	Hasse, Vanessa	300	1,985.05	1,717.66
9000055775	Hausler, Linda	300	3,951.05	2,818.58
9000055776	Heindl, Samantha	300	3,333.21	2,536.11
9000055777	Heneghan, Dipti	300	1,238.81	967.69
9000055778	Herrmann, Mary Jo	300	1,122.43	734.27
9000055779	Hicks, Dena	300	4,888.73	3,427.31
9000055780	Hill, Anna	300	2,637.79	1,854.58

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055781	Horvath, Frank	300	1,960.11	1,404.08
9000055782	James, Lauren	300	3,283.82	2,544.56
9000055783	Jezyk, Anna	300	3,497.83	2,115.32
9000055784	Johnson, Diane	300	5,061.58	2,405.85
9000055785	Jung, Diane	300	1,236.68	697.08
9000055786	Karas, Monica	300	1,207.77	1,086.42
9000055787	Kerback, Patricia M	300	1,318.15	1,117.55
9000055788	Klepadlo, Scott E	300	4,279.70	3,000.63
9000055789	Klimes, Christy	300	4,814.67	3,459.00
9000055790	Kolacz, Jolanta	300	2,911.73	1,722.52
9000055791	Konior, Mandy	300	874.91	482.98
9000055792	Krestan, Kimberly S	300	993.37	766.07
9000055793	Lapham, Kathleen	300	4,592.43	3,585.06
9000055794	Larson, Richard W	300	2,604.12	1,914.46
9000055795	Lauten, Theresa	300	4,806.95	3,104.50
9000055796	Leonard, Arlene	300	5,061.58	3,713.19
9000055797	Livolsi-Hudgens, Carmella	300	735.89	382.40
9000055798	Lopez, Angel R	300	841.09	625.73
9000055799	Lyell, Kelly	300	4,156.75	2,832.28
9000055800	MacNeille, Margaret A	300	2,236.54	1,787.42
9000055801	Malinowski, Nicole	300	969.89	830.02
9000055802	Marino, Jillian	300	4,485.46	3,212.58
9000055803	Marovich, Haley	300	3,209.75	2,351.72
9000055804	Martin, Stacey	300	3,654.74	2,665.97
9000055805	Martinez-Alvear, Aldo	300	2,673.11	1,883.96
9000055806	Masa, Janelle	300	1,147.58	639.62
9000055807	Matteucci, Christina	300	2,117.21	1,712.98
9000055808	McCormick, Meredith	300	4,747.79	3,572.36
9000055809	Meister, Jennifer	300	3,703.58	2,843.39
9000055810	Meyer, Phillip	300	3,473.16	2,679.55
9000055811	Mrozek, Grace	300	713.85	587.70
9000055812	Murphy, Trisha	300	3,703.58	2,459.16

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055813	Nelson, Nicole	300	5,061.58	4,072.86
9000055814	Neustadt, Leslie	300	4,608.92	3,391.17
9000055815	O'Connor-Young, Sheri	300	1,916.61	1,384.52
9000055816	Ortiz, Carmen	300	2,204.46	1,504.02
9000055817	O'Shea, Amy	300	4,427.20	3,038.76
9000055818	Pavilionis, Vincent	300	3,530.74	2,554.42
9000055819	Petrella, Kristin	300	3,409.09	2,764.56
9000055820	Polmanteer, Colette	300	3,785.92	2,416.76
9000055821	Poremba, Katherine	300	4,308.96	2,999.69
9000055822	Potempa, Tracey	300	3,950.50	3,083.21
9000055823	Pupillo, Lauren	300	3,950.50	2,894.65
9000055824	Putnam, Shannon	300	868.69	730.82
9000055825	Remigio, Maria	300	4,856.34	3,427.76
9000055826	Reyes, Cathy M	300	1,192.46	665.76
9000055827	Rhoades, Kathleen E	300	3,703.58	2,727.09
9000055828	Ricchio, Anne Marie	300	3,662.92	2,648.45
9000055829	Rogers, Megan	300	3,448.45	2,719.85
9000055830	Schlessinger, Lukas	300	3,612.39	2,359.04
9000055831	Schreiber Specca, Jill	300	6,459.71	4,757.37
9000055832	Schwarz, Jeanene	300	1,026.12	127.80
9000055833	Slade, Stephanie	300	3,209.75	2,443.10
9000055834	Smith, Brittny	300	3,009.96	2,783.51
9000055835	Smith, Elisa	300	4,641.82	3,386.03
9000055836	Soukup, Stephanie	300	2,509.95	1,552.86
9000055837	Stefani, Colleen	300	5,006.13	3,629.17
9000055838	Svejda, Michele	300	1,247.69	662.02
9000055839	Svoboda, Kathleen	300	2,518.42	2,063.14
9000055840	Toby, Maureen	300	3,744.71	2,839.83
9000055841	Todd, Adam	300	1,943.58	1,375.40
9000055842	Treadway, Katherine	300	3,703.58	2,527.99
9000055843	Tuzzolino, Victoria	300	3,662.04	2,793.46
9000055844	Visser, Marianne	300	904.09	757.39

## Payroll Run Check Listing for Board

Payroll 04/30/2025 Lisle CUSD 202

Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055845	Weeks, Stacey	300	2,715.96	1,880.18
9000055846	Weissinger, Karla	300	1,084.24	744.69
9000055847	Wills, Jac	300	928.57	774.24
9000055848	Witt, Elizabeth	300	2,475.25	2,169.84
9000055849	Wojcik, Jane	300	1,539.05	1,455.47
9000055850	Yaniz, Catherine	300	3,859.99	3,075.17
9000055851	Matariyeh, Yousef	700	658.42	541.62
9000055852	Posego, John C	700	2,904.00	2,248.63
9000055853	Bailey, Charlotte	800	417.69	365.05
9000055854	Balaban, Nicholas	800	987.62	739.73
9000055855	Ball, Karen	800	493.81	481.77
9000055856	Benson, Mary Diane	800	417.69	349.95
9000055857	Clemmons, Jamie	800	1,128.71	1,066.01
9000055858	Collins, Luke	800	1,128.71	1,066.01
9000055859	Ducharme, Janet	800	717.69	587.25
9000055860	Fitzgerald, Brigid	800	358.02	312.91
9000055861	Flores, Paola	800	358.02	324.66
9000055862	Hritz, Sara	800	564.35	493.24
9000055863	Insignares Diaz, Liliana Paola	800	1,070.00	1,353.67
9000055864	Irvine, Joshua	800	300.00	258.45
9000055865	Kashul, Cindy	800	300.00	252.57
9000055866	Klein, Raquel	800	268.52	234.69
9000055867	Knaga, Drayea	800	338.13	295.53
9000055868	Krause, Joseph	800	150.00	132.97
9000055869	Leyhane, James	800	846.53	369.01
9000055870	Liese, Brighton	800	564.35	493.24
9000055871	Lortz, Philene	800	155.00	130.49
9000055872	McTighe, Mary	800	358.02	330.54
9000055873	Murray, Caitlin	800	1,085.00	884.08
9000055874	O'Connell, Jeanne L	800	493.81	431.59
9000055875	Paige, Stephanie	800	135.00	117.99
9000055876	Rockwell, Kailey A	800	493.81	451.74

## Payroll Run Check Listing for Board

Payroll	04/30/2025	Lisle CUSD 202		
Check/ ACH	Employee	Check Location	Pay Gross	Net Amount
9000055877	Rodriguez, Kelly	800	417.69	365.05
9000055878	Salem, Patrick	800	300.00	252.57
9000055879	Schmidt, Oliver	800	987.62	912.07
9000055880	Scott, Casey	800	155.00	136.37
9000055881	Shields, Rebecca	800	540.00	489.59
9000055882	Stratton, Carolyn	800	465.00	397.36
9000055883	Travis, Jan	800	150.00	132.16
9000055884	Wong, Kevin David	800	120.00	104.88
9000055885	Young, Adam	800	846.53	739.88
9000055886	Zuffa, Adrianna	800	318.24	159.03
			<b>889,087.53</b>	<b>630,312.74</b>

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**

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**VENDOR PAY ORDERS**

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This is to certify that the Board of Education of Lisle Community Unit School District No. 202 ratified the following vendor pay orders: May 20, 2025

**GENERAL CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	124211	Ending	124212
	Beginning	124364	Ending	124366
	Beginning	124367	Ending	124389
	Beginning	124392	Ending	124499
<b>WIRES ISSUED</b>	Beginning	8000001224	Ending	8000001229
	Beginning	8000001230	Ending	8000001237
<b>ACH DEPOSITS</b>	Beginning	9000055574	Ending	9000055574
	Beginning	9000055887	Ending	9000055887
	Beginning	9000056184	Ending	9000056196

**FUND DISTRIBUTION**

EDUCATIONAL	\$	1,306,386.57
OPERATIONS & MAINTENANCE	\$	200,241.93
DEBT SERVICES	\$	-
TRANSPORTATION	\$	311,899.14
IMRF/SOCIAL SECURITY	\$	124,553.40
CAPITAL PROJECTS	\$	62,621.25
TOTAL	\$	<u>2,005,702.29</u>

**IMPREST CHECKING ACCOUNT**

<b>CHECKS ISSUED</b>	Beginning	10537	Ending	10544
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**FUND DISTRIBUTION**

EDUCATIONAL	\$	493.83
OPERATIONS & MAINTENANCE	\$	892.42
TRANSPORTATION	\$	274.65
TOTAL	\$	<u>1,660.90</u>

GRAND TOTAL \$ 2,007,363.19

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\_\_\_\_\_  
President - Board of Education

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\_\_\_\_\_  
Date

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Secretary - Board of Education

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\_\_\_\_\_  
Date

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/15/2025 ZPAY 04/15/2025

R - Regular Run Type

Check Number	Name	Net Check Amt
124211	Glenn Stearns Chapter 13	375.00
124212	Lisle CUSD #202	4,212.46
8000001224	Harris Bank	130,456.82
8000001225	Illinois Department Of Revenue	37,808.25
8000001226	Teachers' Health Ins Security	12,234.79
8000001227	Teachers' Retirement System	74,653.60
8000001228	U.S. OMNI	43,965.95
8000001229	Voya Institutional Trust	579.97
9000055574	Classified Employee	734.73
<b>Regular Checks:</b>	2	4587.46
<b>ACH Checks:</b>	1	734.73
<b>Wire Transfers:</b>	6	299699.38
<b>Total:</b>	<b>9</b>	<b>305,021.57</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$253,997.04	\$0.00	\$0.00	253997.04
20 - Operations & Maintenance	\$7,409.04	\$0.00	\$0.00	7409.04
40 - Transportation	\$165.99	\$0.00	\$0.00	165.99
55 - Social Security	\$43,449.50	\$0.00	\$0.00	43449.50

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2025 ZPAYEOM 04/30/2025

R - Regular Run Type

Check Number	Name	Net Check Amt
124364	Glenn Stearns Chapter 13	375.00
124365	Lisle CUSD #202	4,212.46
124366	VSP of Illinois, NFP	4,632.21
8000001230	Educational Benefit Coop	490,289.83
8000001231	Harris Bank	130,400.08
8000001232	Illinois Department Of Revenue	38,079.15
8000001233	Illinois Municipal Retirement	57,650.18
8000001234	Teachers' Health Ins Security	12,328.20
8000001235	Teachers' Retirement System	75,223.64
8000001236	U.S. OMNI	44,015.95
8000001237	Voya Institutional Trust	652.50
9000055887	Classified Employee	734.73
<b>Regular Checks:</b>	3	9219.67
<b>ACH Checks:</b>	1	734.73
<b>Wire Transfers:</b>	8	848639.53
<b>Total:</b>	<b>12</b>	<b>858,593.93</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$726,714.16	\$0.00	\$0.00	726714.16
20 - Operations & Maintenance	\$50,315.17	\$0.00	\$0.00	50315.17
40 - Transportation	\$460.70	\$0.00	\$0.00	460.70
50 - Muncipal Retirement	\$37,269.62	\$0.00	\$0.00	37269.62
55 - Social Security	\$43,834.28	\$0.00	\$0.00	43834.28

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2025 April 2025 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
124367	Albertsons / Safeway	276.64
	Account # 187257 Jewel Statement 04/08/2025	276.64
124368	Amazon Capital Services Inc	12,879.06
	1NPX-FP6F-FTT4 High School Supplies 04/15/2025	35.24
	19MP-TCVN-9YRT High School Wellness Center Supplies 04/15/2025	1,154.98
	1JXW-DXMK-FGXP Return - High School Wellness Center Supplies 04/15/2025	-33.22
	19FL-VGWW-9C41 Return - High School Wellness Center Supplies 04/17/2025	-33.22
	1F4N-796K-9Y6Y High School Supplies 04/15/2025	23.34
	1Q96-CGGL-DFR6 High School Tech Lab Supplies 04/15/2025	129.95
	1KLN-TP3D-9YMK High School Thespian Club Supplies Reimbursed with Activity Fund Ck #016869 04/15/2025	183.10
	1JT6-4DMT-FV1V High School Choir Supplies 04/15/2025	94.59
	1Q96-CGGL-DRHH High School PE Supplies 04/15/2025	19.92
	1XQX-JHX6-DVFD High School Math Supplies 04/15/2025	45.09
	1PRD-PG19-F3JX High School PE Supplies 04/15/2025	390.00
	17HY-6X9C-FT7H High School Supplies 04/15/2025	45.56
	1KFM-N47G-FX1M High School Supplies 04/15/2025	72.29
	1C1Y-6X49-FMRJ High School Thespian Club Supplies Reimbursed with Activity Fund Ck #016882 04/15/2025	35.98
	1GLT-PVH4-FMPY High School Supplies 04/15/2025	223.74
	1MM4-3LCV-FKLW High School Social Studies Supplies 04/15/2025	202.85
	1P11-YWV-FDTH High School English Supplies 04/15/2025	1,016.93
	1V9J-9CXQ-DVLK High School Science Supplies 04/15/2025	278.16
	1P11-YWV-FCVG High School Auditorium Supplies 04/15/2025	85.82
	1F4N-796K-9TGN High School Supplies 04/15/2025	14.99
	1QLN-HL96-FRQR High School Baseball Supplies 04/15/2025	23.79
	1NPX-FP6F-FVD4 High School Soccer Supplies 04/15/2025	559.99
	1P11-YWV-F3RR High School Athletics Office Supplies 04/15/2025	25.86
	1NRM-V7CR-FHQM Jr High LRC Books 04/15/2025	9.99
	1QLN-HL96-FHWR Jr High Foreign Language Supplies 04/15/2025	140.08
	1QJ6-P4YQ-CXHW Jr High Supplies 04/15/2025	154.82

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2025 April 2025 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
124368	Amazon Capital Services Inc	12,879.06
	1XCN-GKCR-G1JT Jr High Science & Drama Supplies 04/15/2025	76.45
	1XQX-JHX6-DCWR Jr High Language Arts Supplies 04/15/2025	541.16
	1GRR-C6JT-FPT3 Jr High Testing Supplies 04/15/2025	360.87
	1JT6-4DMT-FDQX Jr High Testing Supplies 04/15/2025	285.78
	1DG7-MKFP-DTQX Jr High Science, Main Office & Building Supplies 04/15/2025	161.65
	1PRD-PG19-FJP3 Elementary School Supplies 04/15/2025	206.87
	1QX1-WM1V-DTCF Elementary School Supplies (Mrs. Gibson) 04/15/2025	12.09
	1HNT-V1XV-DMJ1 Elementary School IAR Testing Supplies 04/15/2025	21.75
	1CD4-31MD-C3QK Elementary School Supplies 04/15/2025	935.99
	1RMG-W94C-DNGD Elementary School IAR Testing Supplies 04/15/2025	139.99
	1L7F-VWGP-CGNN Elementary School Supplies 04/15/2025	341.91
	1DG7-MKFP-DL99 Elementary School IAR Testing Supplies 04/15/2025	142.06
	1F7Y-9QDJ-9NTL Elementary School Blackout Poetry Project Supplies 04/15/2025	64.11
	1D11-1GJW-F6QD Elementary School Staff Supplies 04/15/2025	331.90
	1FWH-JY9M-9G3Q Elementary School Supplies 04/15/2025	93.18
	1FWH-JY9M-94X9 Elementary School Supplies 04/15/2025	5.99
	1Y7G-9XJR-F4TY Elementary School Office Supplies 04/15/2025	19.20
	1QLN-HL96-FK69 District Communications Supplies 04/15/2025	62.44
	1D11-1GJW-DK69 Elementary School Kitchen Maintenance Supplies 04/15/2025	45.99
	17HY-6X9C-FKWC Grounds Supplies 04/15/2025	187.00
	1MM4-3LCV-DVV3 District Office Supplies 04/15/2025	22.95
	1VDD-TGN9-FJQ9 HR/Payroll Office Supplies 04/15/2025	165.78
	19MP-TCVN-CTYJ Return - Payroll Office Supplies 04/15/2025	-32.27
	1L7F-VWGP-DDFC Return - Payroll Office Supplies 04/15/2025	-64.54
	1Q96-CGGL-D99G IT Supplies (DO/JH) 04/15/2025	255.27
	1F7Y-9QDJ-9XF9 IT Supplies (DO/HS/JH) 04/15/2025	946.56
	1V9J-9CXQ-F1KF Jr High SpEd Supplies 04/15/2025	50.48
	1HNT-V1XV-DXWT Jr High SpEd Supplies 04/15/2025	53.16
	1KFM-N47G-FW6G McKinney Vento Student Supplies 04/15/2025	17.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2025 April 2025 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
124368	Amazon Capital Services Inc	12,879.06
	1GLT-PVH4-FLFQ Elementary School SpEd Supplies 04/15/2025	49.94
	1DJM-HF3J-9DLP Jr High Health Office Supplies 04/15/2025	28.72
	1LC9-G19F-DTRF Jr High Bilingual Supplies 04/15/2025	103.71
	13PF-RRHC-9XDY Elementary School Health Office Supplies 04/15/2025	481.54
	1QGY-7DTN-FK1L High School Health Office Supplies 04/15/2025	204.10
	1QJ6-P4YQ-D3XN Jr High SpEd Supplies 04/15/2025	12.50
	1CD4-31MD-CDF3 Jr High Health Office Supplies 04/15/2025	15.20
	1P11-YWV-FC7R Elementary School SpEd Supplies 04/15/2025	19.99
	1NPX-FP6F-FN7L Student Services Admin Supplies 04/15/2025	43.65
	1VXM-WKT1-FVJG Elementary School SpEd Supplies 04/15/2025	70.47
	1Y7G-9XJR-FV4P Jr High Classroom Supplies (Marie Cerny) 04/15/2025	370.97
	1DG7-MKFP-DXGK High School SpEd Supplies (Jen Zimmerman) 04/15/2025	692.23
	1KCN-TCWM-9VKV Elementary School SpEd Behavior Incentives 04/15/2025	109.80
	1F4N-796K-9NC3 High School Learning for Life Supplies 04/15/2025	324.85
124369	AT&T: Acct 198-2	117.49
	630963882404 Phone Service 3/20/25-4/19/25 04/19/2025	117.49
124370	AT&T: Acct 680	677.74
	8917861010 District VOIP Charges 4/19/25-5/18/25 04/19/2025	677.74
124371	AT&T: Acct 927	836.30
	3983751013 Internet Service 4/19/25-5/18/25 04/19/2025	836.30
124372	AT&T: Acct 988-5	183.16
	630437537004 Phone Service 3/14/25-4/13/25 04/13/2025	183.16
124373	Baker, David	79.00
	DBAKER High School Girls Softball 4.22.25 04/22/2025	79.00
124374	Baker, Wayne	79.00
	WBAKER High School Boys Baseball 4.22.25 04/22/2025	79.00
124375	Bond, Kenric	150.00
	KBOND Jr High SDEAA Track & Field Conference Meet 4.22.25 04/22/2025	150.00

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2025 April 2025 End of Month

R - Regular Run Type

Check Number	Name	Net Check Amt
124376	Capital One / Menards	427.26
	Statement Menards Charges - Credit Account 04/19/2025 #583606	427.26
124377	Capital One / Walmart	796.44
	Statement # Walmart Charges - Credit Account 04/19/2025 #629445	796.44
124378	Home Depot Credit Services	388.09
	*****3651 Home Depot Statement 04/13/2025	388.09
124379	Johnson Controls Security	1,728.95
	41236749 LES Annual Service 5.1.25-4.30.26 04/12/2025	1,728.95
124380	Konica Minolta Business	1,080.00
	9010398699 Copier Monthly Maintenance Agreement 04/10/2025-05/09/2025 04/10/2025	1,080.00
124381	Lisle Community Unit School	1,718.85
	Imprest 4.30.25 Reimburse Imprest Account 04/30/2025	1,718.85
124382	Nazareth Academy	50.00
	Sarah Maldre Chicago Metro English Leaders Luncheon with Deborah Appleman 4.25.25 04/25/2025	50.00
124383	Quadient Finance USA, Inc	500.00
	*****8170 Postage for HS 4.1.25 04/27/2025	500.00
124384	Terpening, Steve	79.00
	STERPENING High School Girls Softball 4.22.25 04/22/2025	79.00
124385	T-Mobile for Government	91.02
	Account # 970563340 Empower Ed Hot Spot Program 3/21/25-4/20/25 04/21/2025	91.02
124386	UPS Store in Lisle	82.88
	1878 UPS Shipments - March 2025 03/31/2025	82.88
124387	Village of Lisle (Utilities)	731.52
	100-0123100-001 Water/Sewer HS 3/3/25-3/19/25 05/01/2025	731.52
124388	Westway Coach, Inc	9,749.39
	HSATH033125 Acct 00169 03/31/2025	3,771.01
	HSFT033125 Acct 00172 03/31/2025	1,453.38
	JHFT033125 Acct 00173 03/31/2025	2,609.69
	JHATH033125 Acct 00174 03/31/2025	1,727.10
	LESFT033125 Acct 00179 03/31/2025	188.21

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/30/2025 April 2025 End of Month

R - Regular Run Type

Check Number	Name		Net Check Amt
124389	Wright, Bryan		79.00
	<i>BWRIGHT</i>	<i>High School Boys Baseball 4.22.25 04/22/2025</i>	<i>79.00</i>
<b>Regular Checks:</b>	23	32780.79	
<b>ACH Checks:</b>	0	0.00	
<b>Wire Transfers:</b>	0	0.00	
<b>Total:</b>	<b>23</b>	<b>32,780.79</b>	

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$16,586.82	\$0.00	\$0.00	16586.82
20 - Operations & Maintenance	\$6,169.93	\$0.00	\$0.00	6169.93
40 - Transportation	\$10,024.04	\$0.00	\$0.00	10024.04

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
124392	4imprint, Inc		1,228.85
	13725847	Staff Appreciation Gifts 04/18/2025	1,228.85
124393	Adventist GlenOaks School		11,751.59
	TDS-N 12863	April 2025 Billing - Pheasant Ridge 04/30/2025	8,701.96
	TDS-TP-2400	April 2025 Billing - Transition Program 04/30/2025	3,049.63
124394	Allegra Marketing/Print/Mail		345.85
	43756	High School Supplies 04/28/2025	345.85
124395	American Library Association		166.69
	12678652	Jr High LRC Supplies 03/21/2025	166.69
124396	Amplyus LLC dba miniPCR bio		1,679.00
	*2501-2334*	High School Science Supplies 04/10/2025	1,465.00
	*2501-2434*	High School Science Supplies 04/16/2025	214.00
124397	Apple Inc.		1,386.00
	MB68585919	High School English Supplies 04/17/2025	35.00
	MB67976612	High School English Supplies 04/19/2025	658.00
	MB68781316	Jr High Tech Supplies 04/22/2025	35.00
	MB68331909	Jr High Tech Supplies 04/23/2025	658.00
124398	AT&T: Acct 276-9		53.39
	630971405405	Phone Service 4/2/25-5/1/25 05/01/2025	53.39
124399	Avant Assessment, LLC		99.50
	39177	High School Language Proficiency Assessments 04/23/2025	99.50
124400	Award Emblem Mfg Co Inc		42.00
	430645	High School End-of-Year Band Awards 04/17/2025	42.00
124401	Baker, Ronald		79.00
	RBAKER	High School Girls Softball 5.5.25 05/05/2025	79.00
124402	Baycom Inc		1,057.00
	EQUIPINV_055099	Replacement Radio Batteries 04/22/2025	1,057.00
124403	BBF Enterprise Inc dba Petal		90.00
	000004706	Jr High Science Supplies 03/17/2025	90.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124404	Blick Art Materials	15.33
	277644 High School Art Supplies (in-store purchase) 05/01/2025	15.33
124405	BMO Harris Commercial Card	14,222.32
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	47.00
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	19.96
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	31.29
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	26.80
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	125.00
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	598.00
	7900 Marilyn Buchholz's 5.5.25 Statement 05/05/2025	4.85
	0989 Daniella Ferenzi's 5.5.25 Statement 05/05/2025	1,618.16
	0989 Daniella Ferenzi's 5.5.25 Statement 05/05/2025	150.00
	0989 Daniella Ferenzi's 5.5.25 Statement 05/05/2025	73.68
	0989 Daniella Ferenzi's 5.5.25 Statement 05/05/2025	85.00
	6475 Karen Fitzgerald's 5.5.25 Statement 05/05/2025	15.00
	6475 Karen Fitzgerald's 5.5.25 Statement 05/05/2025	125.00
	6475 Karen Fitzgerald's 5.5.25 Statement 05/05/2025	625.86
	6475 Karen Fitzgerald's 5.5.25 Statement 05/05/2025	250.00
	6475 Karen Fitzgerald's 5.5.25 Statement 05/05/2025	133.92
	6475 Karen Fitzgerald's 5.5.25 Statement 05/05/2025	114.17
	2341 Jeff Hinton's 5.5.25 Statement 05/05/2025	2,259.00
	2341 Jeff Hinton's 5.5.25 Statement 05/05/2025	115.98
	9519 Jen Law's 5.5.25 Statement 05/05/2025	475.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	300.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	1,125.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	302.18
	9519 Jen Law's 5.5.25 Statement 05/05/2025	450.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	200.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	287.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	10.00
	9519 Jen Law's 5.5.25 Statement 05/05/2025	30.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124405	BMO Harris Commercial Card	14,222.32
2976	Tom Marcum's 5.5.25 Statement 05/05/2025	-412.00
7227	Eric Martzolf's 5.5.25 Statement 05/05/2025	924.35
7227	Eric Martzolf's 5.5.25 Statement 05/05/2025	366.34
7227	Eric Martzolf's 5.5.25 Statement 05/05/2025	-5.37
7227	Eric Martzolf's 5.5.25 Statement 05/05/2025	267.87
8950	Marielle Metoyer's 5.5.25 Statement 05/05/2025	250.00
8950	Marielle Metoyer's 5.5.25 Statement 05/05/2025	250.00
8950	Marielle Metoyer's 5.5.25 Statement 05/05/2025	1,109.00
8950	Marielle Metoyer's 5.5.25 Statement 05/05/2025	200.00
8950	Marielle Metoyer's 5.5.25 Statement 05/05/2025	135.67
3032	Jen Milinki's 5.5.25 Statement 05/05/2025	114.52
3032	Jen Milinki's 5.5.25 Statement 05/05/2025	35.98
5440	Trent Schalk's 5.5.25 Statement 05/05/2025	52.50
5440	Trent Schalk's 5.5.25 Statement 05/05/2025	109.75
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	13.50
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	42.51
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	168.84
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	105.03
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	70.18
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	250.00
5866	Tamela Seastrom's 5.5.25 Statement 05/05/2025	12.50
5866	David Wilkinson's 5.5.25 Statement 05/05/2025	26.78
2895	Sheri Young's 5.5.25 Statement 05/05/2025	200.00
2895	Sheri Young's 5.5.25 Statement 05/05/2025	144.32
2895	Sheri Young's 5.5.25 Statement 05/05/2025	47.88
2895	Sheri Young's 5.5.25 Statement 05/05/2025	144.32
124406	Brecht's Database Solutions,	1,040.00
18092	Embrace renewal 25/26 School Year 06/01/2025	1,040.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124407	Brightmont Inc dba Brightmont	10,442.87
	40835 April 2025 Tuition 04/30/2025	10,442.87
124408	BrightStar Healthcare	1,620.00
	IVC0000009324200 RN Staffing 4.11.25 @ LES 04/13/2025	630.00
	IVC0000009339599 RN Staffing 4.16.25 @ LJH 04/20/2025	360.00
	IVC0000009376432 RN Staffing 4.28.25 @ LES 05/04/2025	630.00
124409	Buckeye Cleaning Centers	1,203.49
	90667609 Lisle Elementary Custodial Supplies 04/29/2025	651.20
	90668489 Lisle Elementary Custodial Supplies 05/01/2025	69.44
	90668001 SES Custodial Supplies 04/30/2025	138.60
	90668162 SES Custodial Supplies 04/30/2025	262.68
	90668490 SES Custodial Supplies 05/01/2025	81.57
124410	Businessolver.com, Inc	161.25
	128077 April Services Fees 04/18/2025	161.25
124411	C.O.R.E. Academy	10,617.39
	SESINV-048296 Special Education Tuition April 2025 04/30/2025	5,057.01
	SESINV-048297 Life Skills Tuition April 2025 04/30/2025	5,560.38
124412	Camelot Therapeutic Schools	20,334.40
	INV217230 March 2025 Billing 05/04/2025	20,334.40
124413	Catalyst for Educational	1,650.00
	INV-3866 High School Co-Teaching New Pair Training 04/30/2025	1,650.00
124414	CDW Government Inc	3,000.00
	ZR00697286 Amplified Support Contract 5.1.25-4.30.26 05/05/2025	3,000.00
124415	Chicago Classic Coach	3,705.00
	30246 High School Prom Transportation 04/28/2025	3,705.00
124416	Chicago Office Technology	576.84
	IN5868822 Metered Prints / Admin fee per contract 5/7/25-6/6/25 05/05/2025	612.88
	IN5868822 Sales Tax Credit 5/7/25-6/6/25 05/05/2025	-36.04
124417	Cintas Corp	335.40
	4226196728 Towel Service for High School 04/03/2025	57.20
	4226942910 Towel Service for High School 04/10/2025	57.20

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular **Run Type**

Check Number	Name	Net Check Amt
124417	Cintas Corp	335.40
	4227723503 Towel Service for High School 04/17/2025	57.20
	4228431900 Towel Service for High School 04/24/2025	57.20
	4226196693 Towel Service for Jr High School 04/03/2025	28.60
	4226942880 Towel Service for Jr High School 04/10/2025	28.60
	4227723437 Towel Service for Jr High School 04/17/2025	28.60
	4228431809 Towel Service for Jr High School 04/24/2025	28.60
	Misc. Account Credits Lisle High School -- Payer # 04/23/2025 22294048	-7.80
124418	ComEd (PO Box 6111)	6,145.16
	0568348000 JH Electricity 3/30/25-4/30/25 05/01/2025	6,145.16
124419	ComEd (PO Box 6111)	9,496.59
	2729837000 LES Electricity 3/27/25-4/29/25 04/30/2025	9,496.59
124420	ComEd (PO Box 6111)	2,902.31
	6735838000 SES Electricity 3/30/25-4/30/25 05/01/2025	2,902.31
124421	ComEd (PO Box 6111)	16,865.48
	8739027000 HS Electricity 3/30/24-4/30/25 05/06/2025	16,865.48
124422	Community High School District	18,203.76
	20125-2 24-25 Tuition Cost @ T99 05/01/2025	18,203.76
124423	Conserv FS Inc	705.00
	6440422 High School Baseball Field Supplies 05/02/2025	705.00
124424	Correct Digital Displays Inc	450.00
	50723 High School Athletics Equipment 04/30/2025 Repair	450.00
124425	Daily Herald Media Group	34.50
	333355 TMC Meeting Notice as required by 04/28/2025 the State of IL	34.50
124426	Demco Inc	583.35
	7632260 High School LRC Supplies 04/14/2025	583.35
124427	DHE Computer Systems, LLC	2,806.00
	INV-78168 Jr High Laptops 05/01/2025	2,806.00
124428	Dickinson, Donald	79.00
	DDICKINSON High School Girls Softball 5.5.25 05/05/2025	79.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular **Run Type**

Check Number	Name		Net Check Amt
124429	Diffit Inc		3,300.00
	<i>DIFF2048</i>	<i>Diffit School Subscription: 7/1/25 - 04/24/2025 6/30/26</i>	3,300.00
124430	Elan Photography, Inc		750.00
	<i>42834</i>	<i>High School Spring Senior Athletes Wall Posters 04/11/2025</i>	630.00
	<i>42849</i>	<i>High School Team Frames 04/25/2025</i>	120.00
124431	Fox Valley Fire & Safety		13,594.00
	<i>IN00770676</i>	<i>Jr High Fire Alarm System Service 05/05/2025 4.1.25</i>	1,115.00
	<i>IN00770672</i>	<i>High School Fire Alarm System 05/05/2025 Service 4.1.25</i>	1,815.00
	<i>IN00770677</i>	<i>Lisle Elementary School Smoke 05/05/2025 Detectors</i>	10,156.00
	<i>IN00765636</i>	<i>Jr High Semi-Annual Inspection 4. 04/21/2025 15.25</i>	508.00
124432	Hinz Company		5,506.00
	<i>359380</i>	<i>Bond Premium/Issuance fee 05/12/2025</i>	5,506.00
124433	Holy Cow Sports		698.00
	<i>250773</i>	<i>Special Olympics Spirit Wear 04/25/2025</i>	698.00
124434	Illinois American Water		1,432.88
	<i>1025-210001650298</i>	<i>JH Water/Sewer 4/5/25-5/2/25 05/05/2025</i>	1,432.88
124435	Illinois American Water		1,416.57
	<i>1025-210005689786</i>	<i>LES Water/Sewer 4/3/25-5/2/25 05/06/2025</i>	1,416.57
124436	Illinois American Water		99.49
	<i>1025-220037668226</i>	<i>LES Fire Water/Sewer 5/3/25-6/3/25 05/05/2025</i>	99.49
124437	Illinois American Water		382.96
	<i>1025-210001574981</i>	<i>SES Water/Sewer 4/3/25-5/2/25 05/06/2025</i>	382.96
124438	Illinois American Water		683.02
	<i>1025-210001574776</i>	<i>SES Water/Sewer 4/3/25-5/2/25 05/06/2025</i>	683.02
124439	Illinois Association of School		250.00
	<i>84-060225 - AI</i>	<i>Professional Development for Keith 04/17/2025 Filipiak</i>	250.00
124440	Illinois Council of Teachers of		140.00
	<i>9722</i>	<i>Membership Renewal: Michael 04/14/2025 Schmidt</i>	35.00
	<i>9721</i>	<i>Membership Renewal: Emmy 04/14/2025 Bossenga</i>	35.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124440	Illinois Council of Teachers of 8607 Membership Renewal: Paul Kim 11/20/2024	140.00 35.00
	9723 Membership Renewal: Rob McLearn 04/14/2025	35.00
124441	Illinois Elementary School Lisle JHS - School ID 25-26 IESA Membership Dues 04/29/2025	275.00 275.00
124442	Illinois State Police 20250402761 Background Checks - April 2025 04/30/2025	27.00 27.00
124443	Illinois Time Recorder Co 108934-S High School Service Calls 4/22, 5/1 & 5/6 05/06/2025	1,571.00 1,571.00
124444	Infobase Holdings Inc INV467452 High School LRC Subscription Renewals 05/06/2025	1,415.42 1,415.42
124445	JM Irrigation LLC 25899 Lisle Elementary School Irrigation System Activation 04/29/2025	220.00 220.00
124446	Johnstone Supply S101915433.001 High School Maintenance Supplies 04/29/2025 S101915426.001 District Maintenance Supplies 05/06/2025 S101920942.001 High School Maintenance Supplies 05/06/2025 S101922939.001 High School Maintenance Supplies 05/08/2025	1,924.35 58.13 297.90 863.02 705.30
124447	Jones School Supply Co, Inc 2165288 Jr High Citizenship Awards 04/23/2025	60.94 60.94
124448	JW Pepper & Son, Inc 367468037 High School Choir Music 04/08/2025 367470277 High School Choir Music 04/09/2025 367494588 High School Choir Music 04/21/2025	618.49 319.99 257.25 41.25
124449	Koczur, David EK McKinney Vento Mileage Reimbursement 3/1/25-3/28/25 03/31/2025 EK McKinney Vento Mileage Reimbursement 4/7/25-4/30/25 04/30/2025	279.72 151.20 128.52
124450	Library Journals, LLC 549018430 Jr High School Library Journal Digital Subscription 03/26/2025	135.99 135.99

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124451	Linden Oaks Tutoring Services <i>L202-259 HS Tutoring Service 4/7/25-4/25/25 04/30/2025</i>	443.30 443.30
124452	Lisle Band Parent Organization <i>2025 HS Band Trip Reimbursement - Enterprise Truck Rental &amp; Fuel 04/07/2025</i>	1,500.00 1,500.00
124453	Lisle Lincoln II Limited <i>Lisle High School 2024-2025 Bowling Alley Rental Fee 05/07/2025</i>	2,652.00 2,652.00
124454	Lisle Park District <i>20250501 High School Landscaping 05/01/2025</i>	1,669.00 1,669.00
124455	Marcia Brenner Associates LLC <i>INV-250933 PowerSchool Report Creator Plugin/Training/Implementation 05/01/2025</i>	5,175.00 5,175.00
124456	MatterHackers, Inc <i>MH242706 Lisle Elementary 3D Printer for STEM 03/27/2025</i>	829.00 829.00
124457	McMurray, Kaleb <i>KMCMURRAY High School Boys Baseball 5.5.25 05/05/2025</i>	79.00 79.00
124458	Menta Academy Midway <i>SESINV-048128 Intensive Tuition April 2025 04/30/2025</i>	8,078.70 8,078.70
124459	Modern Media Tech, LLC <i>6839 Lisle Jr High School Security Camera Project (75% Payment) 05/07/2025</i>	62,621.25 62,621.25
124460	Mutual Ground, Inc <i>LISLEMID202-24/25-3 Jr High Personal Safety and Sexual Violence Prevention Education Services - Final Payment 05/13/2025</i>	365.00 365.00
124461	National Engravers Inc <i>121448 Jr High Promotional Awards 04/29/2025</i> <i>120025 Nameplate for Board Member Heather Novosel 03/18/2025</i>	158.90 129.45 29.45
124462	NEUCO Inc <i>8688710 High School Maintenance Supplies 04/23/2025</i> <i>8693624 High School Maintenance Supplies 04/25/2025</i> <i>8720431 Lisle Elementary School Maintenance Supplies 05/07/2025</i>	725.02 262.74 75.50 386.78
124463	New Connections Academy <i>16525 April 2025 Tuition 04/30/2025</i>	7,471.40 7,271.40

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124463	New Connections Academy	7,471.40
	16389 Speech Evaluation for Outplaced Student 03/31/2025	200.00
124464	Nicor Gas	1,171.04
	52-99-70-1000 5 HS Gas Billing 4/1/25-5/1/25 05/02/2025	1,171.04
124465	Nicor Gas	1,135.50
	80-02-42-1000 9 JH Gas Billing 4/1/25-5/1/25 05/02/2025	1,135.50
124466	Nicor Gas	332.90
	38-91-42-1000 0 SES Gas Billing 4/1/25-5/1/25 05/02/2025	332.90
124467	Nicor Gas	424.94
	58-91-42-1000 8 SES Gas Billing 4/1/25-5/1/25 05/02/2025	424.94
124468	Nicor Gas	1,042.00
	01-00-26-6293 8 LES Gas Re-Billing 5/1/23-2/1/24 03/05/2025	-5,247.14
	01-00-26-6293 8 LES Gas Re-Billing 2/1/24-2/1/25 03/06/2025	4,932.28
	01-00-26-6293 8 LES Gas Billing 2/1/25-3/1/25 03/12/2025	564.30
	01-00-26-6293 8 LES Gas Billing 3/1/25-4/1/25 04/01/2025	425.38
	01-00-26-6293 8 LES Gas Billing 4/1/25-5/1/25 05/01/2025	367.18
124469	Northwestern Medicine	568.00
	HB MJ Driver BTW Guarantor ID 15378113 / Hospital Acct 65890376 05/06/2025	568.00
124470	Ombudsman Educational	1,140.00
	INV-000041129 April 2025 Tuition 04/30/2025	1,140.00
124471	Open Up Resources	1,764.00
	INV-43912 1st Grade Instructional Materials 04/21/2025	1,764.00
124472	Optima Plumbing Supply LLC	518.70
	1632 Lisle Elementary School Maintenance Supplies 04/22/2025	518.70
124473	Parents Alliance Employment	1,272.10
	D#202 Inv 46 Apr25 Special Student Employment Services - April 2025 04/30/2025	1,272.10
124474	Petersen, James A	153.00
	JPETERSEN High School Boys Baseball 5.3.25 05/03/2025	153.00
124475	Playaway Products LLC	99.96
	496805 Jr High LRC Books 04/16/2025	49.98

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name			Net Check Amt
124475	Playaway Products LLC			99.96
	497800	Jr High LRC Books	04/25/2025	49.98
124476	Powerone Supply, Inc			957.00
	14635	District Maintenance Supplies	04/25/2025	957.00
124477	Powers, Michael T			40.00
	25025	Jr High Track Assignor Fee	05/01/2025	40.00
124478	Quadient, Inc (Leasing)			241.68
	Q1838900	District Office Postage Machine Lease 3/1/25-5/31/25	04/30/2025	241.68
124479	Quadient, Inc (Leasing)			241.68
	Q1838901	High School Postage Machine Lease 3/1/25-5/31/25	04/30/2025	241.68
124480	Richlee Vans Inc			36,096.25
	RTINV1002735	Transportation 3/1/25-3/31/25	03/31/2025	36,096.25
124481	S.E.A.L. South, Inc			4,765.44
	10145	April 2025 Billing	04/30/2025	4,765.44
124482	Schindler Elevator Corporation			2,118.70
	8106824787	Preventative Maintenance for LES Elevator 08/01/2024-12/31/2024	02/13/2025	2,118.70
124483	School Health Corporation			3,569.97
	CINV000225344	Audiometers for Lisle Elementary School	04/18/2025	3,569.97
124484	Schreiner, Corky			189.36
	CSCHREINER	2025 Girls Soccer Assignor Fee	05/09/2025	189.36
124485	SEAL of Illinois Inc			38,996.71
	13157	February 2025 Billing / Rate Adjustment August 2024-January 2025	02/28/2025	18,706.42
	13218	March 2025 Billing	03/31/2025	20,290.29
124486	Simpson, Herman			79.00
	HSIMPSON	High School Boys Baseball 5.5.25	05/05/2025	79.00
124487	Skyward, Inc			12,386.66
	0000238045	Skyward Software Licenses 07/01/2025-06/30/2026	07/01/2025	12,386.66
124488	Special Education Systems,			1,644.09
	SYSINV-017854	Life Skills Transportation April 2025 (C.O.R.E.)	04/30/2025	1,644.09

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name	Net Check Amt
124489	Staples Business Advantage	2,304.12
	6029521588 High School Custodial Supplies 04/17/2025	40.49
	6029521589 High School Custodial Supplies 04/17/2025	1,359.74
	6029521590 High School Custodial Supplies 04/17/2025	172.31
	6030045663 Lisle Elementary Custodial Supplies 04/24/2025	731.58
124490	Sufian Munir Inc dba Clary	149.00
	134063 High School Health Office Supplies 04/30/2025	149.00
124491	Sunrise Southwest LLC	142,871.14
	#8 - 24-25 School Day Transportation 3/1-3/31 04/07/2025	146,551.14
	#8 - 24-25 Credit - Lisle Elem Bus # 3 03/31/2025	-3,680.00
124492	Telos Residential Treatment	23,092.16
	14781 Education Services / Room & Board 04/30/2025 - April 2025	23,092.16
124493	Terminix Anderson	815.11
	76229335 C Barrier Treatment (LES) 04/23/2025	404.25
	77583330 Pest Services May 2025 (LES) 05/04/2025	147.84
	77582793 Pest Services May 2025 (HS) 05/04/2025	112.49
	77582796 Pest Services May 2025 (JH) 05/04/2025	77.83
	77582798 Pest Services May 2025 (SES) 05/04/2025	72.70
124494	The Bookstore of Glen Ellyn	2,162.38
	H89674 Jr High LRC Book Order 04/07/2025	2,162.38
124495	Ward's Science	391.93
	8818903107 High School Science Supplies 04/30/2025	391.93
124496	Westway Coach, Inc	115,152.21
	RTINV1003227 April 2025 Attendance Bonus (Acct 04/30/2025 00180)	1,300.00
	RTINV1003228 April 2025 Transportation (Acct 04/30/2025 00180)	113,852.21
124497	WEX Health, Inc	231.00
	0002147403-IN FSA Monthly Admin Fee 04/30/2025	231.00
124498	White, Jackson	153.00
	JWHITE High School Boys Baseball 5.3.25 05/03/2025	153.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
124499	Wilson Language Training Corp		1,445.80
	INV98522	Advanced Word Study Online Course: Karyn Barenbrugge (St Joan)	1,300.00
	INV100089	St Joan Spring Curriculum Orders	145.80
9000056184	1-2-Speak, P.C.		5,302.50
	25	Speech Services @ Kindi Academy 3/1/25-3/31/25	2,677.50
	26	Speech Services @ Kindi Academy 4/1/25-4/30/25	2,625.00
9000056185	Collins, Luke		31.46
	LCOLLINS	Reimbursement - Home Depot - High School Baseball Field Supplies	31.46
9000056186	Compass Group USA, Inc dba		48,997.75
	K66337007	Food Service April 2025	48,997.75
9000056187	Dillard, Cory		26.95
	CDILLARD	Reimbursement - Amazon - CPR Class Supplies	26.95
9000056188	Duran, Sonia		32.20
	SDURAN	Reimbursement - Mileage to/from Menta Academy	32.20
9000056189	Himes, Petrarca & Fester, Chtd		3,370.50
	51382	Legal Fees through 4.30.25	3,370.50
9000056190	Maldre, Sarah		16.45
	SMALDRE	Reimbursement - Mileage to/from Nazareth Academy - CMEL Quarterly Meeting	16.45
9000056191	New Direction Solutions, LLC		4,935.00
	21184250	Speech Language Pathologist 4/8/25-4/11/25	1,410.00
	21189848	Speech Language Pathologist 4/14/25-4/16/25	1,057.50
	21197465	Speech Language Pathologist 4/22/25-4/24/25	1,057.50
	21201663	Speech Language Pathologist 4/28/25-5/2/25	1,410.00
9000056192	Remigio, Maria		21.70
	MREMIGIO	Reimbursement - Mileage to/from Summit for Bilingual Parents - Oak Brook IL	21.70
9000056193	SBC Waste Solutions		1,210.00
	672466	High School Trash/Recycle	520.00

## AP Check Register

Lisle CUSD 202

Accounts Payable Run: 05/20/2025 May 2025 Board Bills

R - Regular Run Type

Check Number	Name		Net Check Amt
9000056193	SBC Waste Solutions		1,210.00
	672467	Jr High Trash/Recycle 04/30/2025	280.00
	672468	LES Trash/Recycle 04/30/2025	330.00
	672472	SES Trash/Recycle 04/30/2025	80.00
9000056194	Shum, Joanna		29.68
	JSHUM	Reimbursement - Mileage to/from Summit for Bilingual Parents - Oak Brook IL 05/03/2025	29.68
9000056195	Village of Lisle		73,523.51
	1206	Prescient Solutions 04/21/2025	14,561.63
	1207	Monthly Rent - June 2025 04/21/2025	4,279.00
	1209	Police Services - Sporting Events 3/26/25-4/12/25 04/21/2025	2,082.83
	1210	2024/2025 Police Liaison - 2nd Semester 04/21/2025	52,600.05
9000056196	Wilkinson, David		369.06
	DWILKINSON	Reimbursement - IASBO - 25-26 Annual Membership 05/02/2025	340.00
	DWILKINSON	Reimbursement - Mileage to/from IASBO Annual Conference - Schaumburg IL 04/30/2025	29.06
<b>Regular Checks:</b>	108	671439.24	
<b>ACH Checks:</b>	13	137866.76	
<b>Wire Transfers:</b>	0	0.00	
<b>Total:</b>	<b>121</b>	<b>809,306.00</b>	

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$309,088.55	\$0.00	\$0.00	309088.55
20 - Operations & Maintenance	\$136,347.79	\$0.00	\$0.00	136347.79
40 - Transportation	\$301,248.41	\$0.00	\$0.00	301248.41
60 - Capital Projects	\$62,621.25	\$0.00	\$0.00	62621.25

# AP Check Register

Lisle CUSD 202

Accounts Payable Run: 04/08/2025 Imprest 4.8.25

R - Regular Run Type

Check Number	Name	Net Check Amt
10537	AT&T: Acct 276-9	53.39
10538	AT&T: Mobility	232.98
10539	Cournane, John	79.00
10540	Maydak, Chris	79.00
10541	Miller, Thomas	79.00
10542	Petersen, James A	79.00
10543	T-Mobile for Government	91.02
10544	WEX Bank	967.51
<b>Regular Checks:</b>	8	1660.90
<b>ACH Checks:</b>	0	0.00
<b>Wire Transfers:</b>	0	0.00
<b>Total:</b>	<b>8</b>	<b>1,660.90</b>

# AP Check Register

Lisle CUSD 202

## Fund Summary

<b>Fund</b>	<b>Balance Sheet</b>	<b>Revenue</b>	<b>Expense</b>	<b>Total</b>
10 - Educational	\$493.83	\$0.00	\$0.00	493.83
20 - Operations & Maintenance	\$892.42	\$0.00	\$0.00	892.42
40 - Transportation	\$274.65	\$0.00	\$0.00	274.65

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Interim Director of Student Services

**BACKGROUND INFORMATION:** We are recommending Mr. Jim Nelson serve as the Interim Director of Special Education during Jen Law's medical leave through June 30, 2025.

Mr. Nelson brings a wealth of experience and leadership to this role. Prior to his retirement in 2023, he served as a special education teacher, special education program coordinator, assistant director, and ultimately as the Executive Director of the North DuPage Special Education Cooperative.

Following his retirement, Mr. Nelson continued to contribute his expertise by serving as the Co-Interim Executive Director for the School Association for Special Education in DuPage (SASED) for the 2023-2024 school year.

His extensive experience and commitment to supporting students with special needs make him a valuable addition to support our Student Services team during Ms. Law's medical leave absence

**FINANCIAL IMPACT:** Approximately \$30,000 (Hourly rate of \$84.38 x 40 hours x 9 weeks = \$30,376)

**SUGGESTED MOTION:** That the Board of Education approve Jim Nelson as the Interim Director of Student Services during Jen Law's medical leave for an hourly rate of \$84.38.

**FOR ACTION**

**Lisle Community Unit School Dist. 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Personnel - Summer Worker Employment

**RECOMMENDATION:** The administration recommends that the Board of Education approve the employment of the summer painters as indicated below.

**BACKGROUND INFORMATION:**

Summer Painters

Each summer the School District employs individuals to paint in the buildings. John Davis is willing to serve as crew chief again this summer. Tom Buchholz will also be returning. Brandon Wolak, who has served as a summer groundskeeper in the past, is also interested in joining the painting team this summer. The administration recommends the following individuals and hourly rates to work on the crew during the summer of 2025:

John Davis (21 <sup>st</sup> year)	\$29.43/hour	Start Date: June 9th
Tom Buchholz (17 <sup>th</sup> year)	\$26.21/hour	Start Date: June 9th
Brandon Wolak	\$22.71/hour	Start Date: June 9th

Summer Custodians

The administration has decided not to employ summer custodians this year. In recent years, we have experienced increasing difficulty in recruiting interested Lisle 202 students. Additionally, the overall quality and consistency of work did not meet expectations. As a result, the administration recommends pausing the summer custodian program for the time being.

Summer Groundskeeper

The School District will also not be hiring a summer groundskeeper this year. All lawn care and landscaping responsibilities have been transitioned to an external vendor through our recent bid.

**FINANCIAL IMPACT:** The total cost for the summer painters should be approximately \$25,000. The funds will be paid from the Operations & Maintenance Fund and are included in the FY2025 and FY2026 budgets.

**SUGGESTED MOTION:** That the Board of Education approve the temporary summer employment of the following individuals:

John Davis	\$29.43/hour
Tom Buchholz	\$26.21/hour
Brandon Wolak	\$22.71/hour

**For Action**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2025**

**SUBJECT:** Approval of Certified Employment.

**RECOMMENDATION:** Approval of employment.

**BACKGROUND:** The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

**FINANCIAL IMPACT:** This position is budgeted for FY 2026.

**SUGGESTED MOTION:** That the Board of Education approves the employment of:

Kopanis, Sophia, 1.0 FTE English/Language Arts Teacher at Lisle Junior High School for the 2025-2026 school year. Her recommended salary schedule placement is at a Bachelor's + 0, Step 0 (\$56,105).

Aguilera, Marlen, 1.0 FTE Spanish Teacher at Lisle High School for the 2025-2026 school year. Her recommended salary schedule placement is at a Bachelor's +0, Step 0 (\$56,105)

Helms, Nick, 1.0 FTE Instructional Coach/Librarian at Lisle High School for the 2025-2026 school year. His recommended salary schedule placement is at a Master's +36, Step 10 (\$102,111)

Name	School	Placement	Salary
Kopanis, Sophia	LJHS	BA+0, Step 0	\$56,105
Aguilera, Marlen	LHS	BA+0, Step 0	\$56,105
Helms, Nick	LHS	MA+36, Step 10	\$102,111



**RECOMMENDATION FOR NEW EMPLOYEE**

Date: April 28th, 2025	Recommended by: Dave Kearney
Primary position to be filled: LJHS English/Language Arts Instructor	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Maggie Callaghan	New position:
Name of recommended individual: Sofia Kopanis	
College or University and Major/Minor field of study: DePaul University with a Bachelor of Science in Education	
Please list all relevant prior experience: Sofia is completing her student teaching at Hinsdale Middle School in Hinsdale School District 181.	
Start date: August 12, 2025	Board approval date: May 20, 2025
<ul style="list-style-type: none"> <li>Recommended salary schedule placement: BA+0, Step 0 \$56,105 (with BPTRS)</li> </ul>	
Full-time equivalency (FTE): 1.0	Contracted days: 181 days
<p>Background information:</p> <p>Sofia’s references reported that she is a “natural” in the classroom with an amazing command of the room for someone her age. Sofia has a strong work ethic and is eager to learn from her peers and supervisors. I have no doubt that she will be a great addition to our staff.</p> <p>We are excited to welcome her to the LJHS Family!</p>	



**RECOMMENDATION FOR NEW EMPLOYEE**

Date: 3/14/2025	Recommended by: Eric Martzolf
Primary position to be filled: Spanish Teacher	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Jessica Glavich	New position:
Name of recommended individual: Marlen Aguilera	
College or University and Major/Minor field of study: St. Xavier University, BA Spanish	
Please list all relevant prior experience: FMLA position at Tinley Park High School (2/25 - 5/25)	
Start date: August 12, 2025	Board approval date: May 20, 2025
Recommended salary schedule placement: BA +0, Step 0 \$56,105 (with BPTRS)	
Full-time equivalency (FTE): 1.0	Contracted days:
<p>Background information:          Marlen is a young, energetic teacher who just graduated in December of 2024. Her vibrant personality will allow her to easily make connections with students. She has engaging lessons that will connect with our students and bring life to the Spanish classroom.</p>	



**RECOMMENDATION FOR NEW EMPLOYEE**

Date: May 12, 2025	Recommended by: Eric Martzolf
Primary position to be filled: Instructional Coach/Librarian	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Jennifer Brady	New position:
Name of recommended individual: Nick Helms	
College or University and Major/Minor field of study: AZ - Grand Canyon University- Special Education LBS certification CA - University of Southern California Educational Leadership Admin Credential UT - Western Governors University Master's in Curriculum and Instruction Northern Illinois University - BA English	
Please list all relevant prior experience: Oswego East HS - Instructional Coach Asa Mercer MS (Seattle, WA) - English Teacher Learn4Life Charter Network (CA) - Lead Teacher Oswego East HS - English Teacher	
Start date: August 12, 2025	Board approval date: 5/20/2025
Recommended salary schedule placement: Master's +36, Step 10 - \$102,111.00 (with BPTRS)	
Full-time equivalency (FTE): 1.0	Contracted days: 181
Background information: Nick comes to us with a wealth of knowledge and excitement for the position. He has a very engaging personality and "outside the box thinking" that our students and staff will love and benefit from. Having served as an instructional tech coach at Oswego East, he is very aware of what staff and students need from the position.	



**FOR ACTION**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2025**

**SUBJECT:** Acceptance of Certified Resignation

**RECOMMENDATION:** The Administration accepts the resignation of Jason Wiertel.

**BACKGROUND:** Jason Wiertel, 1.0 FTE Secondary Technology Education Teacher at Lisle Junior High School, submitted his resignation to be effective at the end of the 2024-2025 school year.

**FINANCIAL IMPACT:** NA

**SUGGESTED MOTION:** The Board of Education accepts the resignation of Jason Wiertel.

**For Action**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2025**

**SUBJECT:** Approval of Classified Employment.

**RECOMMENDATION:** Approval of employment.

**BACKGROUND:** The Administration is pleased to recommend the employment of the certified candidates as outlined by the Administrative recommendation included in your packet.

**FINANCIAL IMPACT:** This position is budgeted for FY 2025 and FY 2026.

**SUGGESTED MOTION:** That the Board of Education approves the employment of:

Lewis, Carrie 1.0 FTE Principal Secretary at Lisle Elementary School. Her recommended salary schedule placement is at the 24/25 rate of Step 3 (\$21.47/hr).

Luna, Cynthia, 1.0 FTE Administrative Assistant for Student Services. Her recommended salary schedule placement is at the 24/25 rate of Step 10 (28.50/hr).

Pryor, Santario, 1.0 FTE Inclusion Aide at Lisle Junior High School. Her recommended salary schedule placement will be at Step 2 of the 25/26 rate. (TBD based on approval of the CEAL agreement)

Walter, Stacey, 1.0 FTE Inclusion Aide at Lisle Junior High School. Her recommended salary schedule placement will be at Step 10 of the 25/26 rate. (TBD based on approval of the CEAL agreement)

Name	School	Placement	Salary
Lewis, Carrie	LES	Step 3	\$21.47/hr.
Luna, Cynthia	DO	Step 10	\$28.50/hr.
Pryor, Santario	LJHS	Step 2	TBD *
Waters, Stacey	LJHS	Step 10	TBD *

based on approval of the CEAL agreement



**RECOMMENDATION FOR NEW EMPLOYEE**

Date: May 19, 2025	Recommended by: Dr. Jill Schreiber
Primary position to be filled: Principal Secretary at Lisle Elementary School	
Secondary position to be filled: n/a	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Sheri Young	New position: n/a
Name of recommended individual: Carrie Lewis	
College or University and Major/Minor field of study: Glenbard West High School - High School Diploma	
Please list all relevant prior experience: Lake Park High School - West Campus - Assistant to the Principal - 08/2023 to present Glenbard West HS (Librarian Assistant/Assistant to Instructional Tech/Creator Space) from 8/23-7/24 Wheaton North HS (Main Office/Building Sub Coordinator/Dean's Assistant) from 8/22-8/23	
Start date: June 2025	Board approval date: Tuesday, May 20, 2025
Recommended salary schedule placement: Step 3 (\$21.47/hr)	
Full-time equivalency (FTE): 1.0	Contracted days:
Background information: Ms. Lewis comes with significant experience as a Principal Secretary. Ms. Lewis is a reliable hard worker, conscientious, and creative. Ms. Lewis cares about the community she serves, whether it is as a Volunteer Firefighter or a Principal Secretary. Ms. Lewis creates relationships and collaborates with her colleagues.	



**RECOMMENDATION FOR NEW EMPLOYEE**

Date: May 12, 2025	Recommended by: Student Services Interview Team
Primary position to be filled: Administrative Assistant for Student Services	
Secondary position to be filled: n/a	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Marielle Metoyer	New position:
Name of recommended individual: Cynthia Luna	
College or University and Major/Minor field of study:	
Please list all relevant prior experience: Cynthia has worked as an admin assistant for Student Services for the last 10 years. Prior to that, she was a school secretary for 10 years.	
Start date: June 2, 2025	Board approval date: Tuesday, May 20, 2025
Recommended salary schedule placement: Student Services Admin Asst. Step 10 (\$28.50/hr)	
Full-time equivalency (FTE):	Contracted days:
Background information: Cynthia has extensive knowledge of the inner workings of the Student Services Department. She already possesses the skillset in order to make a smooth transition with her knowledge of Embrace, transportation, ESY, and handling confidential information. Her experience as a school secretary and administrative assistant will make her a valuable asset to our district.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 12, 2025	Recommended by: Lindsay Norwood
Primary position to be filled: LJHS Inclusion Aide	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Dorene Schindler	New position:
Name of recommended individual: Santario Pryor	
College or University and Major/Minor field of study: Proviso East High School	
Please list all relevant prior experience: Chartwells Food Service - Interacted with students while they were going through the lunch line Sunrise Transportation - Bus driver for three years for students with special needs	
Start date: Tuesday, August 12, 2025	Board approval date: 5/20/25
Recommended salary schedule placement: Step 2, \$18.56 * or see new contract	
Full-time equivalency (FTE): 1.0	Contracted days: 176
Background information:  Santario is excited for the opportunity to work at the junior high. She enjoys working with students and has gone above and beyond for the LJHS students during her time working in the lunchroom.	



RECOMMENDATION FOR NEW EMPLOYEE

Date: May 12, 2025	Recommended by: Lindsay Norwood
Primary position to be filled: LJHS Inclusion Aide	
Secondary position to be filled:	
Please indicate if this is a grant position (if so, indicate grant):	
Replacing: Val Lima	New position:
Name of recommended individual: Stacey Walter	
College or University and Major/Minor field of study: Northeastern Illinois University - Elementary Education with a minor in Spanish Concordia University - MA in Curriculum and Instruction	
Please list all relevant prior experience: Retiring after 33 years teaching English Language Learners in District 62. She has taught every grade level from Kindergarten to 8th grade.	
Start date: Tuesday, August 12, 2025	Board approval date: 5/20/25
Recommended salary schedule placement: Step 10, \$20.12 * or see new contract	
Full-time equivalency (FTE): 1.0	Contracted days: 176
Background information:  After 33 years, Stacey still doesn't want to leave education! She is bilingual (Spanish), has Kagan training, CHAMPS training, and is knowledgeable about ACCESS scores and WIDA standards. We look forward to having her!	

**FOR ACTION**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2025**

**SUBJECT:** Acceptance of Classified Resignation

**RECOMMENDATION:** The Administration accepts the resignation of the classified candidate(s) as outlined below.

**BACKGROUND:**

Daniel Rohlicek, Groundskeeper for the District, has submitted his resignation effective May 16, 2025.

**FINANCIAL IMPACT:** The groundskeeper position will not be filled. Grounds maintenance will be transitioned to an external vendor, resulting in annual savings of approximately \$40,000.

**SUGGESTED MOTION:** The Board of Education accepts the resignation.

**For Action**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2025**

**SUBJECT:** Approval of Certified Staff Sick Leave and Leave of Absence Requests

**RECOMMENDATION:** The Administration recommends approval of the requests.

**BACKGROUND:** Vanessa Hasse, Second Grade Teacher at Lisle Elementary School, is requesting a “Sick Leave” from August 12, 2025 through September 17, 2025 followed by an unpaid “Leave of Absence” from September 18, 2025, through December 15, 2025 to care for her newborn baby.

Jieun Han, First Grade Teacher at Lisle Elementary School, is requesting a one-year “Leave of Absence” for the 2025-2026 school year due to a health issue.

**SUGGESTED MOTION:** That the Board of Education approve the Sick Leave and Leave of Absence requests of Vanessa Hasse and Jien Han for the 2025-2026 school year.

**FOR ACTION**

**Lisle Community Unit School District 202  
Board Of Education Meeting  
May 20, 2025**

**SUBJECT:** Acceptance of Extra-Duty Resignation

**RECOMMENDATION:** Administration accepts the resignation of the extra-duty candidate(s) as outlined below.

**BACKGROUND:**

Greg Osborn, Assistant Wrestling Coach at Lisle High School, has submitted his resignation to be effective May 13, 2025.

Jason Wiertel, Student Council Sponsor at Lisle Junior High School, has submitted his resignation to be effective May 27, 2025.

Jason Wiertel, Yearbook Sponsor at Lisle Junior High School, has submitted his resignation to be effective May 27, 2025.

**FINANCIAL IMPACT:** Position(s) are already included in the FY26 budget and will be filled accordingly.

**SUGGESTED MOTION:** The Board of Education accepts the resignation of the extra-duty personnel as outlined above.

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Establishment of Regular Meeting Time, Date, and Place

**BACKGROUND DATA:** The Open Meetings Act requires each public body to give public notice of its schedule of dates, times, and places for regular meetings at the beginning of each fiscal year and to make the schedule generally available.

The attached document included the proposed time, date, and place for the regular Board Meetings

**SUGGESTED MOTION:** That the Board of Education approve the proposed time, date, and place for the regular Board Meetings for the 2025-2026 fiscal year.



Lisle Community Unit School District 202 Board of Education meetings are held in the Board Room located at 925 Burlington Ave, Lisle Illinois 60532 on the 4<sup>th</sup> Monday of each month at 7:30 p.m. unless otherwise noted.

## **School Year 2025-2026**

Monday, July 28, 2025

Monday, August 25, 2025

Monday, September 22, 2025

Monday, October 27, 2025

Monday, November 24, 2025

**Tuesday**, December 16, 2025 - Third Tuesday due to winter break

Monday, January 26, 2026

Monday, February 23, 2026

Monday, March 23, 2026

Monday, April 27, 2026

**Tuesday**, May 19, 2026 – Third Tuesday due To Memorial Day

Monday, June 22, 2026

**FOR ACTION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** School Association for Special Education in DuPage Board and Alternate Appointment Resolution

**BACKGROUND INFORMATION:** The proposed resolution appoints Greg Nagler as the SASED Governing Board Representative and Paula DiDomenico as the Alternate Governing Board Representative for the 2025/2026 school year.

**FINANCIAL IMPACT:** N/A

**SUGGESTED MOTION:** That the Board of Education approve the School Association for Special Education in DuPage Board and Alternate Appointment Resolution

**SASED GOVERNING BOARD AND ALTERNATE  
APPOINTMENT RESOLUTION**

**WHEREAS**, the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois (hereinafter “Board”), is a Member District of The School Association for Special Education in DuPage County (hereinafter “SASED”), established pursuant to a Joint Agreement/Bylaws for SASED, dated April 30, 1981, as last amended May 1, 2023 (hereinafter “Agreement”); and

**WHEREAS**, pursuant to Article IV of the Agreement, SASED is managed by a Governing Board consisting of one representative of each Member District who is an elected official and one alternate representative who is an elected official, each whom serve a two-year term; and

**NOW, THEREFORE**, be it hereby resolved by the Board of Education of Lisle Community Unit School District 202, DuPage County, Illinois, as follows:

**SECTION I:** Greg Nagler is hereby appointed as the Governing Board Representative.

**SECTION II:** Paula DiDomenico is hereby appointed as the Governing Board Alternate Representative to perform all the functions of the Governing Board Representative to SASED, including attendance of meetings and voting, when the actual Governing Board Representative is unable to perform such functions.

**SECTION III:** This Resolution shall be in full force and effect at the May 28, 2025 Governing Board meeting.

**ADOPTED THIS** 20<sup>th</sup> day of May 2025, by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

BOARD OF EDUCATION

Lisle Community Unit School District 202 DuPage County, Illinois

BY \_\_\_\_\_  
Its President

ATTEST

BY \_\_\_\_\_  
Its Secretary

**FOR ACTION**

**Lisle Community Unit School Dist. No. 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Appointment of School Treasurer - 2025-2026 Fiscal Year

**RECOMMENDATION:** The administration recommends that David Wilkinson be retained as School Treasurer for the 2025-2026 fiscal year.

**BACKGROUND INFORMATION:** Annually, the Board of Education appoints a school treasurer to serve as custodian of school funds. Mr. Wilkinson is qualified to be an effective Treasurer for District 202 as he is a Certified Public Accountant with a Bachelor's Degree in Accounting, and more than twenty-two years of experience in the areas of accounting and finance. He has served as the School Treasurer since July 2012.

Included in BoardBooks is the Resolution Appointing School Treasurer and Certification of Resolution for filing with the DuPage Regional Office of Education.

**FINANCIAL IMPACT:** The treasurer's salary for 2025-2026 is included in Mr. Wilkinson's total compensation determined by contract for the 2025-2026 school year.

**SUGGESTED MOTION:** That the Board of Education appoint David Wilkinson as School Treasurer effective July 1, 2025.

**Resolution Appointing School Treasurer**

**WHEREAS**, pursuant to the School Code (105 ILCS 5/5-1), the Board of Education may appoint a non-School Board Member to Serve as School Treasurer; and,

**WHEREAS**, the Board of Education has determined that the responsibilities of “School Treasurer” shall be met by the Chief Financial Officer.

**NOW, THEREFORE**, Be It Resolved by the Board of Education of School District No. 202, DuPage County, Illinois, that David Wilkinson be appointed as School Treasurer effective July 1, 2025.

Member \_\_\_\_\_ moved and Member \_\_\_\_\_ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the members voted as follows:

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSENT/ABSTAIN: \_\_\_\_\_

Whereupon the President declared the motion carried and said resolution adopted May 20, 2025.

BOARD OF EDUCATION OF LISLE COMMUNITY  
UNIT SCHOOL DISTRICT NO. 202  
DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_ (Board President)

Attest: \_\_\_\_\_ (Board Secretary)



**FOR ACTION**

**Lisle Community Unit School Dist. No. 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Approval of Surety Bond of Treasurer - 2025-2026 Fiscal Year

**RECOMMENDATION:** The administration recommends approval of the attached Surety Bond with David Wilkinson as Principal for the 2025-2026 fiscal year.

**BACKGROUND DATA:** In conjunction with the appointment of David Wilkinson as the School Treasurer for 2025-2026, the Board of Education is required to approve a Surety Bond. Public Act 103-0049 permits the board to set the bond at an amount not less than 10% of the amount of all bonds, notes, mortgages, moneys and effects of which the treasurer is to have custody at any given time. The Treasurer Bond Calculation Form included in BoardBooks projects the highest fund balance to be \$52,019,000 during the month of September 2025, requiring a surety bond of \$5,201,900. The Administration is recommending approval of a \$5,300,000 surety bond to guard against any potential variance in the estimated figures.

Included in BoardBooks is the Resolution Approving Surety Bond of Treasurer, Certification of Resolution, and Corporate Surety Form with Rider No. 4 for filing with the DuPage Regional Office of Education.

**FINANCIAL IMPACT:** The treasurer's bond for \$5,300,000 secured through One8 - Broker's Risk has an annual premium of \$5,506. The premium cost was included in the FY2025 budget approved in September 2024.

**SUGGESTED MOTION:** That the Board of Education approve the attached School Treasurer's Surety Bond Rider No. 4 executed by Lyndon Southern Insurance Company with David Wilkinson as Principal from July 1, 2025 to July 1, 2026.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**RESOLUTION APPROVING SURETY BOND OF TREASURER**

**WHEREAS**, the attached School Treasurer’s Surety Bond (“Surety Bond”) was executed by the authorized agent of Lyndon Southern Insurance Company, as surety on or about May 20, 2025;

**WHEREAS**, the Surety Bond was executed under oath by David Wilkinson as Principal on May 20, 2025;

**WHEREAS**, the Surety Bond was fully executed at the time this Board passed a resolution on May 20, 2025, confirming David Wilkinson’s appointment as District Treasurer, effective July 1, 2025;

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Lisle Community Unit School District No. 202, DuPage County, Illinois, as follows:

Section 1: This Board adopts as findings of fact all of the recitals above and incorporates them herein by reference.

Section 2: A majority of the members of this Board hereby expressly approves the Surety Bond.

Adopted this 20th day of May, 2025, by the following roll call vote:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSTAIN/ABSENT: \_\_\_\_\_

BOARD OF EDUCATION OF LISLE COMMUNITY  
UNIT SCHOOL DISTRICT NO. 202  
DUPAGE COUNTY, ILLINOIS

By: \_\_\_\_\_ (Board President)

Attest: \_\_\_\_\_ (Board Secretary)

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF DUPAGE)

**CERTIFICATION OF RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education (the “School Board”) of Lisle Community Unit School District No. 202, DuPage County, Illinois (the “District”), and that as such official I am the keeper of the records and files of the School Board.

I do further certify that the foregoing is a full, true and complete copy of a resolution entitled:

**RESOLUTION APPROVING SURETY BOND OF TREASURER**

Which said resolution was adopted at a meeting of the Board held on the 20th day of May, 2025.

I do further certify that the deliberations of the Board on adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, as amended and that the Board has complied with all of the provisions of said Acts and said Codes and with all the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 20th day of May, 2025.

\_\_\_\_\_  
Secretary, Board of Education  
Lisle Community Unit School District No. 202

SCHOOL TREASURER'S BOND  
ILLINOIS-CORPORATE SURETY FORM

BOND NO. 0022407  
PREMIUM AMOUNT \$8,457.00  
AUTHORITY REFERENCE NO.  
B1216CB2101569

STATE OF ILLINOIS,  
ss,  
Dupage County,

KNOW ALL MEN BY THESE PRESENTS, That we, David Wilkinson  
as Principal, and LYNDON SOUTHERN INSURANCE COMPANY as Surety, are held and firmly bound, jointly and severally, unto the  
Lisle C.U.S.D. #202 in said County or successors in office, in the penal sum of  
Eleven million and two hundred and fifty thousand and no/100ths----- Dollars. (\$11,250,000),  
for the payment of which we bind ourselves, our heirs, executors and administrators, firmly by these presents.

IN WITNESS WHEREOF, we have hereunto set our hands and seals, this 12th day of May, 2021.  
This bond to be effective 7/01/21 until cancelled.

THE CONDITION OF THIS OBLIGATION IS SUCH, That if David Wilkinson, School Treasurer  
Lisle C.U.S.D. #202 in the county aforesaid, shall faithfully discharge the duties of his office,  
according to law, and shall deliver to his successor in office, after such successor shall have qualified, by giving  
bond as provided by law, all monies, books, papers, securities and property, which shall come into his hands or control,  
as such School Treasurer, from the date of his bond up to the time that his successor shall have qualified as School  
Treasurer, by giving such bond as shall be required by law, then this obligation to be void; otherwise to remain  
in full force and virtue.

*David Wilkinson*

David Wilkinson Principal

Lyndon Southern Insurance Company  
Surety

*Erica L. Sandner*

BY: Erica L. Sandner  
Brokers' Risk Placement Service, Inc.-Program Administrator

STATE OF ILLINOIS,  
ss,  
DuPage COUNTY, I, Marilyn Buchholz

hereby certify that David Wilkinson who is personally known to me to be the same person  
whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he  
signed, sealed and delivered said instrument as his free and voluntary act for the uses and purposes as therein set  
forth.

Given under my hand and



24th day of May 2021

*Marilyn Buchholz*  
Approved and accepted by:

BY: *[Signature]*  
Secretary or Clerk

BY: *[Signature]*  
President

Approved: *[Signature]*  
Superintendent

Rider No. 4

To be attached to and form a part of

Authority Reference No.

B1284RE241444A

Type of Bond: Treasurer's Bond

Bond No: 0022407

Executed by: David Wilkinson, (Principal)

and by: Lyndon Southern Insurance Company, (Surety)

in favor of: Lisle C.U.S.D. #202, (Obligee)

In consideration of the mutual agreements herein contained, the Principal and the Surety hereby consent to the following changes:

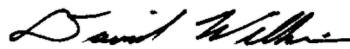
It is hereby understood and agreed that in consideration of the annual anniversary premium, surety coverage for Bond No. 22407 has been extended from 7/01/2025 to 7/01/2026.

Limit amended on: 7/01/2025 from \$5,500,000 to \$5,300,000

Nothing herein contained shall vary, alter or extend any provision or condition of this Bond except as herein expressly stated.

Signed and Sealed May 20, 2025

(Month, Day, Year)



David Wilkinson

Principal

Lyndon Southern Insurance Company  
Surety

By:



Brokers' Risk Placement Service, Inc.-Correspondent

**DuPage Regional Office of Education**

**Treasurer Bond Calculation Form**

Date:

**District Name:**   
**Address**

**Treasurer's Name:**

**Treasurer's date of election or appointment**   
**Treasurer's date of expiration (if applicable)**

**School Treasurer's Bond (105 ILCS 5/8-2)**

Projected Highest Fund Balance:  Enter highest projected fund balance

Mulipied by 10% x   
Anticipated Surety Bond Issue Amount = \$ 5,201,900.00

The amount of the Bond listed on State of Illinos School  
Treasurer's Bond - Surety Bond Form.  Enter treasurer's surety bond amount  
\$98,100.00 Properly Funded

**Surety Company:** Lyndon Southern Insurance Company **Issuance Date:** 7/1/2025 **Expiration Date:** 7/1/2026

**Treasurer's Bond For General Oligation Bond Issuance (105 ILCS 5/19-6 and 105 ILCS5/8-2)**

Anticipate Bond Proceeds:  Enter anticipated bond proceeds

Mulipied by 10% x   
Anticipated Special Surety Bond Amount = \$ -

The amount of the Bond listed on State of Illinos  
SchoolTreasurer's Bond Covering Special Bond Issue Form.   
\$0.00 Enter special surety bond amount  
Properly Funded

**Surety Company:** **Issuance Date:** **Expiration Date:**

An original of the Bond must be on file in the Regional Superintendent's Office, as well as an original Rider when applicable.

We affirm that the above information is accurate and current.

\_\_\_\_\_  
School Board President

\_\_\_\_\_  
School Board Secretary

Return completed form by June 12th to:

**DuPage Regional Office of Education**  
**Lori Ladesic, Administrative Assistant**  
**421 N. County Farm Road**  
**Wheaton, IL 60187**  
**(630) 407-5770**

**FOR ACTION**

**Lisle Community Unit School District No. 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Designation of School Depositories for Fiscal Year 2026

**RECOMMENDATION:** The administration recommends that the institutions listed above be approved for Fiscal Year 2026.

**BACKGROUND DATA:** Annually, the Board of Education is required to designate depositories for school funds. Currently, the approved institutions are U.S. Bank, Lisle Savings Bank, BMO Harris Bank, and the Illinois School District Liquid Asset Fund.

**FINANCIAL IMPACT:** None

**SUGGESTED MOTION:** That the Board of Education designate U.S. Bank, Lisle Savings Bank, BMO Harris Bank, and the Illinois School District Liquid Asset Fund as acceptable depositories for school funds for Fiscal Year 2026.

**LISLE COMMUNITY UNIT SCHOOL DISTRICT #202**  
**FINANCIAL REPORT**  
**April 2025**

	Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF/Social Security		Capital Projects	Working Cash	Tort
						IMRF	Social Security			
<b>BEGINNING FUND BALANCE</b>										
w/o STUDENT ACTIVITY FUNDS	22,484,625.46	15,907,313.63	1,989,818.21	251,264.72	799,269.75	382,435.35	204,185.15	2,124,913.74	825,424.91	0.00
<b>REVENUES</b>										
JULY	22,849,554.80	15,827,913.72	1,483,871.89	817,150.03	1,136,075.38	259,224.15	271,650.45	3,042,472.24	8,508.70	2,688.24
AUGUST	1,508,997.06	1,276,390.18	67,531.61	27,923.75	70,351.47	10,438.52	10,107.69	42,141.30	4,033.91	78.63
SEPTEMBER	16,315,889.39	13,065,329.32	1,193,014.84	653,259.38	930,030.54	207,328.03	216,917.43	39,808.25	8,057.81	2,143.79
OCTOBER	1,224,060.35	793,538.24	51,330.89	15,467.76	316,957.62	6,309.80	5,619.59	30,496.30	4,315.22	24.93
NOVEMBER	1,028,654.62	722,792.70	211,207.41	16,287.12	24,376.38	5,845.95	5,540.08	40,078.29	2,487.81	38.88
DECEMBER	791,399.28	632,315.85	36,959.20	17,400.72	26,718.48	6,498.51	5,788.63	61,655.70	4,029.34	32.85
JANUARY	931,229.07	574,596.18	22,894.10	1,172.93	298,787.55	2,692.53	1,926.41	25,839.61	3,319.76	0.00
FEBRUARY	510,500.32	430,973.98	23,808.26	1,320.44	18,756.93	2,854.58	1,964.54	27,084.47	3,737.12	0.00
MARCH	568,779.93	469,162.07	28,443.15	1,032.08	41,335.43	1,821.92	1,219.66	23,295.33	2,469.76	0.53
APRIL	930,998.37	548,731.24	31,938.51	2,416.48	298,183.35	4,598.77	2,868.51	35,425.89	6,835.62	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB-TOTAL</b>	<b>46,660,063.19</b>	<b>34,341,743.48</b>	<b>3,150,999.86</b>	<b>1,553,430.69</b>	<b>3,161,573.13</b>	<b>507,612.76</b>	<b>523,602.99</b>	<b>3,368,297.38</b>	<b>47,795.05</b>	<b>5,007.85</b>
<b>EXPENDITURES</b>										
JULY	4,518,699.37	4,338,045.49	186,914.37	183,000.00	4,888.52	22,772.42	19,999.43	(236,920.86)	0.00	0.00
AUGUST	3,328,846.05	848,136.48	292,243.89	0.00	900.11	22,875.77	19,545.60	2,145,144.20	0.00	0.00
SEPTEMBER	3,895,396.81	2,804,667.52	241,517.22	0.00	181,137.79	35,221.54	45,421.95	582,520.13	0.00	4,910.66
OCTOBER	4,355,321.61	3,536,498.42	233,057.91	0.00	168,470.91	33,672.51	46,026.31	337,570.62	0.00	24.93
NOVEMBER	3,356,316.00	2,633,919.42	219,439.32	0.00	417,703.95	34,191.86	46,708.17	4,314.40	0.00	38.88
DECEMBER	4,658,857.60	2,608,028.03	325,983.43	1,313,000.00	191,896.64	34,383.46	44,891.26	140,641.93	0.00	32.85
JANUARY	3,450,244.70	2,624,824.14	292,673.35	0.00	445,154.85	40,623.71	46,968.65	0.00	0.00	0.00
FEBRUARY	3,497,859.10	2,878,898.22	266,814.78	0.00	179,433.23	39,970.77	45,863.59	86,878.51	0.00	0.00
MARCH	3,801,522.14	3,265,083.96	247,320.03	0.00	204,334.82	38,860.16	45,922.64	0.00	0.00	0.53
APRIL	3,416,831.71	2,579,872.60	219,455.18	0.00	536,592.42	37,269.62	43,641.89	0.00	0.00	0.00
MAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JUNE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB- TOTAL</b>	<b>38,279,895.09</b>	<b>28,117,974.28</b>	<b>2,525,419.48</b>	<b>1,496,000.00</b>	<b>2,330,513.24</b>	<b>339,841.82</b>	<b>404,989.49</b>	<b>3,060,148.93</b>	<b>0.00</b>	<b>5,007.85</b>
<b>ENDING FUND BALANCE</b>										
w/o STUDENT ACTIVITY FUNDS	30,864,793.56	22,131,082.83	2,615,398.59	308,695.41	1,630,329.64	550,206.29	322,798.65	2,433,062.19	873,219.96	0.00
<b>LIABILITIES</b>	1,293,195.99	23,870.09	9,000.00	0.00	0.00	0.00	0.00	1,260,325.90	0.00	0.00
<b>ENDING LIABILITY &amp; FUND BALANCE</b>	<b>32,157,989.55</b>	<b>22,154,952.92</b>	<b>2,624,398.59</b>	<b>308,695.41</b>	<b>1,630,329.64</b>	<b>550,206.29</b>	<b>322,798.65</b>	<b>3,693,388.09</b>	<b>873,219.96</b>	<b>0.00</b>

**LISLE COMMUNITY UNIT SCHOOL DISTRICT NO. 202**  
**MONTHLY TREASURER'S REPORT**  
**April 30, 2025**

		IMRF/Social Security									
Total All Funds	Educational	Operations & Maintenance	Debt Services	Transportation	IMRF	Social Security	Capital Projects	Working Cash	Tort		
<b>ISDLAF+/PMA - 101 ACCOUNT</b>											
4/1/25	LIQ Beginning Balance (1121)	609,027.19	440,995.87	51,367.43	5,596.03	34,138.28	10,649.76	6,642.83	43,807.26	15,829.73	-
	Monthly Transactions	4,323,695.97	3,024,100.37	435,420.24	70,279.98	(107,853.11)	96,479.64	39,784.77	566,680.10	198,803.98	-
4/30/25	<b>LIQ Ending Balance (1121)</b>	<b>4,932,723.16</b>	<b>3,465,096.24</b>	<b>486,787.67</b>	<b>75,876.01</b>	<b>(73,714.83)</b>	<b>107,129.40</b>	<b>46,427.60</b>	<b>610,487.36</b>	<b>214,633.71</b>	-
4/1/25	MAX Beginning Balance (1122)	2,020,029.28	1,462,700.83	170,376.14	18,560.98	113,230.30	35,323.26	22,033.03	145,300.50	52,504.24	-
	Monthly Transactions	580,230.96	294,618.46	663.61	72.29	283,882.76	137.58	85.82	565.94	204.50	-
4/30/25	<b>MAX Ending Balance (1122)</b>	<b>2,600,260.24</b>	<b>1,757,319.29</b>	<b>171,039.75</b>	<b>18,633.27</b>	<b>397,113.06</b>	<b>35,460.84</b>	<b>22,118.85</b>	<b>145,866.44</b>	<b>52,708.74</b>	-
4/1/25	Investment Beginning Balance (1210)	30,703,903.07	22,232,660.13	2,589,671.69	282,121.92	1,721,070.13	536,904.12	334,896.17	2,208,528.54	798,050.37	-
	Monthly Transactions	(7,393,589.68)	(5,353,689.60)	(623,600.52)	(67,935.79)	(414,438.72)	(129,288.07)	(80,643.97)	(531,820.15)	(192,172.86)	-
4/30/25	<b>Investment Ending Balance (1210)</b>	<b>23,310,313.39</b>	<b>16,878,970.53</b>	<b>1,966,071.17</b>	<b>214,186.13</b>	<b>1,306,631.41</b>	<b>407,616.05</b>	<b>254,252.20</b>	<b>1,676,708.39</b>	<b>605,877.51</b>	-
	<b>Total Ending Balance - 101 Account</b>	<b>30,843,296.79</b>	<b>22,101,386.06</b>	<b>2,623,898.59</b>	<b>308,695.41</b>	<b>1,630,029.64</b>	<b>550,206.29</b>	<b>322,798.65</b>	<b>2,433,062.19</b>	<b>873,219.96</b>	-
<b>OTHER CASH DEPOSITS</b>											
	Imprest Fund (1110)	10,800.00	10,000.00	500.00		300.00			-		
	Flex Spending (1150)	5,000.00	5,000.00								
4/30/25	<b>Other Cash Deposits Ending Balance</b>	<b>15,800.00</b>	<b>15,000.00</b>	<b>500.00</b>	-	<b>300.00</b>	-	-	-	-	-
	<b>Total Cash, Investments &amp; Deposits</b>	<b>30,859,096.79</b>	<b>22,116,386.06</b>	<b>2,624,398.59</b>	<b>308,695.41</b>	<b>1,630,329.64</b>	<b>550,206.29</b>	<b>322,798.65</b>	<b>2,433,062.19</b>	<b>873,219.96</b>	-

  
 \_\_\_\_\_  
 David Wilkinson, Treasurer

5/13/25  
 \_\_\_\_\_  
 Date

## FOR DISCUSSION

### Lisle Community Unit School District 202 Board of Education Meeting May 27, 2025

**SUBJECT:** First Reading - PRESS Packet 118

**RECOMMENDATION:** NA

**BACKGROUND:** The attached pages represent the recommended policy revisions as per the Illinois Association of School Boards (IASB) legal counsel. Throughout this draft, the green highlighted text is new language, and the red text is marked for deletion.

#### Updated Policies - in response to updated legislation

- 2:260 Uniform Grievance Procedure
- 4:15 Identity Protection
- 4:80 Accounting and Audits
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:60 Expenses
- 5:100 Staff Development Program
- 6:150 Home and Hospital Instruction
- 6:235 Access to Electronic Networks
- 7:10 Equal Educational Opportunities
- 7:20 Harassment of Students Prohibited
- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185 Teen Dating Violence Prohibited
- 7:190 Student Behavior
- 7:200 Suspension Procedures
- 7:210 Expulsion Procedures
- 7:250 Student Support Services
- 7:270 Administering Medicines to Students
- 7:310 Restrictions on Publications; Elementary Schools
- 7:315 Restrictions on Publications; High Schools
- 7:340 Student Records

#### New Policies

- 7:255 Students Who are parents, Expectant Parents, or Victims of Domestic or Sexual Violence

#### Rewritten - Policies With Significant Changes

- 2:265 Title IX Grievance Procedure

**FINANCIAL IMPACT:** NA

**SUGGESTED MOTION:** NA

## Document Status: Draft Update

### BOARD OF EDUCATION

#### 2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or has a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101](#) *et seq.*
2. [Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX complaints governed by Board policy 2:265, Title IX Grievance Procedure](#)<sup>PRESSPlus1</sup>
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791](#) *et seq.*
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, [775 ILCS 5/](#); Title VI of the Civil Rights Act of 1964, [42 U.S.C. §2000d et seq.](#); and/or Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*)
5. Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, [5 ILCS 430/70-5\(a\)](#); Illinois Human Rights Act, [775 ILCS 5/](#); and Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)
16. Employee Credit Privacy Act, [820 ILCS 70/](#).

#### Complaint Manager

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. However, complainants may end informal processes and begin the formal complaint

process at any time. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forgo any informal suggestions and/or attempts to resolve the complaint and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

### Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parents/guardians. The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager or designee shall process and review the complaint under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Title IX Coordinator or designee shall process and review the complaint under Board policy 2:265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated.

Anonymous reports can also be made using the following link: <https://www.lisle202.org/our-district/legal-notice/complaint-form>

## Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law or this policy, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

## Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall provide his or her written decision to the Complainant and the accused as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall provide its written decision to the Complainant and the accused, as well as to the Complaint Manager. This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

## Appointing a Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers [PRESSPlus2](#)

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others.

The ~~Nondiscrimination Coordinator also serves as the District's~~ Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [PRESSPlus3](#)

The Superintendent shall appoint at least one Complaint Manager to administer the this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator, Title IX Coordinator, and the Complaint Managers.

### **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

925 Burlington, Lisle, IL 60532

### **Complaint Managers:**

Eric Martzolf, Principal Lisle High School

[emartzolf@lisle202.org](mailto:emartzolf@lisle202.org)

630-493-8301

Jill Schreiber, Principal Lisle Elementary

[jschreiber@lisle202.org](mailto:jschreiber@lisle202.org)

630-493-8101

Dave Kearney, Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

### **Anonymous Reporting:**

Anonymous reports can be made using the following link: <https://www.lisle202.org/our-district/legal-notice/complaint-form>

### **LEGAL REF.:**

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1232g](#), Family Education Rights Privacy Act.

[20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964.

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act; [28 C.F.R. Part 35](#).

[105 ILCS 5/2-3.8](#), [5/3-10](#), [5/10-20](#), [5/10-20.5](#), [5/10-20.7a](#), [5/10-20.60](#), [5/10-20.69](#), [5/10-20.75](#), [5/10-22.5](#), [5/22-19](#), [5/22-95](#) (final citation pending), [5/24-4](#), [5/27-1](#), [5/27-23.7](#), and [45/1-15](#).

[5 ILCS 415/10](#)(a)(2), Government Severance Pay Act.

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), Ill. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), Ill. False Claims Act.

[775 ILCS 5/](#), Ill. Human Rights Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), Equal Pay Act of 2003.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act; [56 Ill.Admin.Code Part 280](#).

[23 Ill.Admin.Code §§1.240](#), [200.40](#), [226.50](#), and [226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

Adopted: September 23, 2024

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## PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

PRESSPlus 2. While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 3. A district must prominently display its Title IX nondiscrimination policies (this policy 2:260, *Uniform Grievance Procedure*, and policy 2:265, *Title IX Grievance Procedure*) and contact information for its Title IX Coordinator on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:15 Identity Protection**

The collection, storage, use, and disclosure of Social Security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of Social Security numbers are to:

1. Limit all activities involving Social Security numbers to those circumstances that are authorized by State or federal law.
2. Protect each Social Security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, [5 ILCS 179/](#). Compliance measures shall include each of the following:

1. All employees having access to Social Security numbers in the course of performing their duties shall be trained to protect the confidentiality of Social Security numbers. Training should include instructions on the proper handling of information containing Social Security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain Social Security numbers shall have access to such information or documents.
3. Social Security numbers requested from an individual shall be provided in a manner that makes the Social Security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a Social Security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the Social Security number shall be provided. The stated reason for collection of the Social Security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's Social Security number unless specifically authorized by the Superintendent. An employee who has substantially breached the confidentiality of Social Security numbers may be subject to disciplinary action or sanctions up to and including dismissal in accordance with District policy and procedures. This policy shall not be interpreted as a guarantee of the confidentiality of Social Security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

#### **Treatment of Personally Identifiable Information Under Grant Awards**

The Superintendent or designee ensures that the District takes reasonable cybersecurity and other

measures to safeguard information including: [PRESSPlus1](#) (1) *protected personally identifiable information*, (2) other types of information that a federal awarding agency, pass-through agency entity, or State awarding agency designates as sensitive, such as *personally identifiable information* (PII) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)).

The Superintendent or designee shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information. Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.:

[2 C.F.R. §200.303\(e\)](#).

[5 ILCS 179/](#), Identity Protection Act.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[50 ILCS 205/3](#), Local Records Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: July 22, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 2 C.F.R Part 200, amended by 89 Fed. Reg 30046, addressing the safeguarding of information under grant awards and updating the definitions for *personally identifiable information* and *protected personally identifiable information*.

*Personally Identifiable Information* (PII) means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual. Some PII is available in public sources such as telephone books and websites. This was previously defined as *public personally identifiable information* (Public PII), but 2024 revisions to 2 C.F.R. Part 200 have deleted Public PII as a definition. The definition of PII is not attached to any single category of information or technology. Instead, it requires a case-by-case assessment of the specific risk that an individual can be identified. Non-PII can become PII whenever additional information is made publicly available, in any medium and from any source, that could be used to identify an individual when combined with other available information. 2 C.F.R. §200.1.

*Protected personally identifiable information* (Protected PII) means PII, except for certain types of PII that must be disclosed by law. 2024 revisions to 2 C.F.R. Part 200 eliminated examples of Protected PII and instead only list examples of PII within the definition of Protected PII at 2 C.F.R. §200.1, which may indicate broadening of the definition of Protected PII. See 89 Fed. Reg. 79732. Before the 2024 revisions, examples of Protected PII contained in the regulation included, but were not limited to,

social security number, passport number, credit card numbers, clearances, bank numbers, biometrics, date and place of birth, mother's maiden name, criminal records, medical records, financial records, and educational transcripts. 2 C.F.R. §200.1. Consult the board attorney for guidance in this area. See sample administrative procedure 4:15-AP2, *Treatment of Personally Identifiable Information Under Grant Awards*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). Protected PII is similar to, but broader than, the definition of *personal information* under PIPA. **Issue 118, April 2025**

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:80 Accounting and Audits**

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent or designee, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

##### Annual Audit

At the close of each fiscal year, the Superintendent or designee shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent or designee shall annually, on or before the extended due date, submit an original and one copy of the audit to the Regional Superintendent of Schools.

##### Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

##### Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent or designee shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

##### Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$~~5~~10,000 [PRESSPlus1](#) for furniture, equipment and land improvements and \$25,000 for building and building improvements and have an estimated useful life greater than one year.

##### Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent or designee shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention [PRESSPlus2](#) of property acquired by the District under grant awards that comply with federal and State law.

### Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

### Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent or designee shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$15,000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

### Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

### Internal Controls

The Superintendent or designee is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill.Admin.Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#),[5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#), and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: July 22, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046. A minimum threshold of \$10,000, or a lesser amount established by the board, and useful life greater than one year complies with the definition of *equipment* under federal grant rules. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046. **Issue 118, April 2025**

## *Document Status: Draft Update*

### General Personnel

#### **5:10 Equal Employment Opportunity and Minority Recruitment**

The School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [PRESSPlus1](#)

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

#### **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

925 Burlington, Lisle, IL 60532

**Complaint Managers:**

Eric Martzolf, Principal Lisle High School

[emartzolf@lisle202.org](mailto:emartzolf@lisle202.org)

630-493-8301

Jill Schreiber, Principal Lisle Elementary

[jschreiber@lisle202.org](mailto:jschreiber@lisle202.org)

630-493-8101

Dave Kearney, Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

**Anonymous Reporting:**

Anonymous reports can also be made using the following link: <https://www.lisle202.org/our-district/legal-notices/complaint-form>

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

Our hiring practices shall reflect our desire to recruit and retain talented employees whose skill sets enhance excellence in education as well as a culturally rich and diverse perspective.

The District will attempt to recruit minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating

Individuals with Disabilities)

Adopted: December 17, 2024

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### **PRESSPlus Comments**

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

## *Document Status: Draft Update*

### General Personnel

#### **5:20 Workplace Harassment Prohibited**

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, cultural practices, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, family responsibilities, reproductive health decisions, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

#### Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

#### Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

### Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, Title IX Coordinator, and/or a Complaint Manager. Non-employees should report claims to either the complaint manager or the nondiscrimination coordinator. Either an employee or non-employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, PRESSPlus1 and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

Anonymous reports can also be made using the following link: <https://www.lisle202.org/our-district/legal-notices/complaint-form>

### **Nondiscrimination Coordinator:**

Jen Law, Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

925 Burlington, Lisle, IL 60532

### **Complaint Managers:**

Eric Martzolf, Principal Lisle High School

[emartzolf@lisle202.org](mailto:emartzolf@lisle202.org)

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Dave Kearney, Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

### **Anonymous Reporting:**

Anonymous reports can be made using the following link: <https://www.lisle202.org/our-district/legal-notices/complaint-form>

## Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, [Title IX Coordinator](#), or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging [sexual-based](#) [PRESSPlus2](#) harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the [Nondiscrimination Title IX](#) Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

## Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#)(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

## Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

## Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260,

*Uniform Grievance Procedure, 2:265, Title IX Grievance Procedure, and 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and/or the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

#### Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

#### LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Vance v. Ball State Univ.](#), 570 U.S. 421 (2013).

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

[Porter v. Erie Foods Int, Inc.](#), 576 F.3d 629 (7th Cir. 2009).

[Williams v. Waste Mgmt.](#), 361 F.3d 1021 (7th Cir. 2004).

[Berry v. Delta Airlines](#), 260 F.3d 803 (7th Cir. 2001).

[Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n](#), 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Adopted: December 17, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

## *Document Status: Draft Update*

### General Personnel

#### **5:60 Expenses**

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

#### Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.

#### Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible,

employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

### Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

### Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

### Registration

When possible, registration fees will be paid by the District in advance.

### Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Copies of airline tickets must be attached to the expense form.
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, ride sharing services, or other local transportation costs.

### Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area and shall not exceed the per diem rules established by the General Services Administration (GSA). Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

### Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will

be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

### Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

### Additional Requirements for Travel Expenses Charged to Federal and State Grants

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)) must also meet the following requirements:

1. The participation of the employee is necessary to the award, and the costs are specifically related to the award.
2. Expenses must be permissible under the terms and conditions of the award.
3. Expenses must be reasonable and consistent with this policy.
4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official *travel status* for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.
5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.
6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.
7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rates established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in the lowest-priced room available at or near a hotel where a conference or seminar is located or in accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 300% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance, whichever is less.
8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.
9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

LEGAL REF.:

2 C.F.R. §200.4754. [PRESSPlus1](#)

[30 ILCS 708/130](#), Grant Accountability and Transparency Act.

[50 ILCS 150/](#), Local Government Travel Expense Control Act.

[105 ILCS 5/10-22.32](#).

[820 ILCS 115/9.5](#), Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

Adopted: May 18, 2020

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### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 118, April 2025**

## *Document Status: Draft Update*

### General Personnel

#### **5:100 Staff Development Program**

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

#### Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

#### In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
  - a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
  - b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
  - c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
  - d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
  - e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
  - f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to

everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in [105 ILCS 5/10-20.61](#) (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in [105 ILCS 5/2-3.166](#) (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in [105 ILCS 5/3-11](#).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
  - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
  - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
  - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in [105 ILCS 110/3.10](#) (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
  - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
  - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
  - a. Teacher-student conduct;
  - b. School employee-student conduct; and
  - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in [105 ILCS 5/10-23.13](#) (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of [105 ILCS 5/27-23.4](#) (violence prevention and conflict resolution education).

### Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for ~~teachers, administrators,~~ all school personnel and school resource officers, and staff regarding on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in 105 ILCS 5/3-11(b). PRESSPlus1 the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with [105 ILCS 25/1.15](#). Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team. Per District requirements, all physical education teachers must complete the concussion training.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with [105 ILCS 150/](#), the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with [105 ILCS 145/](#), the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training in accordance with 34 C.F.R. [§Part 106.8\(d\)](#) (see Board policy 2:265, *Title IX Grievance Procedure*).
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
12. Training in accordance with 105 ILCS 5/26A for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of 105 ILCS 5/26A (see Board policy 7:255, *Students who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*). [PRESSPlus2](#)

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210](#) and [235](#).

[105 ILCS 5/2-3.62](#), [5/2-3.166](#), [5/3-11](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), [5/22-95](#), and [5/24-5](#), and [5/26A](#).

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 145/25](#), Care of Students with Diabetes Act

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#) and [5/5A-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20](#), [226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), [7:250 \(Student Support Services\)](#), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: September 23, 2024

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/26A-25 and 26A-35, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, which requires each designated Article 26A Resource Person to either (1) be trained to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence, including training in the subjects set forth in 105 ILCS 5/26A-35(b)(i), or (2) have participated in an in-service training program under 105 ILCS 5/10-22.39(d) that includes training on the rights of minors to consent to counseling services and psychotherapy under the Mental Health and Developmental Disabilities Code within 12 months prior to designation. However, 105 ILCS 5/10-22.39(d) was deleted by P.A. 103-542 and its training contents are in 105 ILCS 5/10-22.39(b-25).

105 ILCS 5/26A-25(b)(1), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, requires employees whose duties include resolution of Article 26A complaints to initially complete at least eight hours of training on issues related to domestic and sexual violence and how to conduct the district's complaint resolution procedure, and to complete six hours of training annually thereafter. Such training must be conducted by individual(s) with expertise in domestic or sexual violence in youth and expertise in developmentally appropriate communications with elementary and secondary students regarding topics of a sexual, violent, or sensitive nature. See sample administrative procedures 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, and 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*.

See pp. 28-30 of the June 2024 report of the second ESS Task Force for existing training requirements that may be suitable to fulfill Article 26A training requirements, at: [www.isbe.net/Documents\\_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf](http://www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf). **Issue 118, April 2025**

## Document Status: Draft Update

### INSTRUCTION

#### 6:150 Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Ill. State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy or pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health and safety concerns arising from domestic or sexual violence as defined in 105 ILCS 5/26A, will be provided home instruction, correspondence courses, or other courses of instruction under the following circumstances: [PRESSPlus1](#)

1. ~~(1) b~~ Before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction. ~~and (2) f~~
2. For up to three months after the child's birth or a miscarriage. [PRESSPlus2](#)
3. When a student must care for his or her ill child if:
  - a. The child's physician, physician assistant, or advanced practice registered nurse informs the District, in writing, that the child has a serious health condition [PRESSPlus3](#) that would require the student to be absent from school for two or more consecutive weeks; and
  - b. The student or the student's parent/guardian informs the District, in writing, that the student needs to care for the child during this period.
4. The student must treat physical or mental health complications or address safety concerns arising from domestic or sexual violence when a health care provider or an employee of the student's domestic or sexual violence organization, as defined in 105 ILCS 5/26A, informs the District, in writing, that the care is needed by the student and will cause the student's absence from school for two or more consecutive weeks.

The District may reassess home instruction provided to a student under No. 3 or No. 4 every two months to determine the student's continuing need for home instruction.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.:

[105 ILCS 5/10-19.05\(e\)](#), [5/10-22.6a](#), [5/14-13.01](#), and [5/18-4.5](#).

[23 Ill.Admin.Code §§1.520, 1.610](#), and [226.300](#).

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunities), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: July 22, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6a, amended by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. Number 2 does not require a written statement from a physician, physician assistant, or advanced practice registered nurse. See policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. **Issue 118, April 2025**

PRESSPlus 3. *Serious health condition* means an illness, injury, impairment, or physical or mental health condition that involves inpatient care in a hospital, hospice, or residential medical care facility or continuing treatment by a health care provider that is not controlled by medication alone. **Issue 118, April 2025**

## *Document Status: Draft Update*

### **INSTRUCTION**

#### **6:235 Access to Electronic Networks**

Electronic networks\* are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication.

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

The Superintendent or designee shall develop an implementation plan for this policy and appoint a system administrator.

The District is not responsible for any losses or damages incurred when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting; from access to the Internet.

#### **Curriculum and Appropriate Online Behavior**

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6:60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic networks are part of the curriculum and are not public forums for general use.

#### **Acceptable Use**

All use of the District's electronic networks must be:

1. In support of education and/or research, and be in furtherance of the School Board's stated goal,  
or
2. For a legitimate school business purpose.

\*Electronic Networks include, but are not limited to:

1. The Internet

2. Any wireless access
3. Internet access
4. Remote access to District internal network

Use is a privilege, not a right. General rules for behavior and communications apply when using electronic networks. The District's Acceptable Use Standards (AUS) contains the appropriate uses, ethics, and protocol. Users of the District's electronic networks have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about the activity on the student's phone or account on a social networking website that violates a school disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

All users of the District's computers and means of Internet access shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

### Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are:

1. Obscene,
2. Pornographic, or
3. Harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The Superintendent shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent shall include measures in this policy's implementation plan to address the following:

1. Limiting student access to inappropriate matter as well as restricting access to harmful materials;
2. Student safety and security when using electronic communications;
3. Limiting unauthorized access, including "hacking" and other unlawful activities: and
4. Limiting unauthorized disclosure, use, and dissemination of personal identification information.

### Use of Artificial Intelligence (AI)-Enabled Tools [PRESSPlus1](#)

The Board recognizes that AI-enabled tools are important to enhance student learning, educator effectiveness, and school operations. The use of AI-enabled tools in the District shall be implemented in a safe, ethical, and equitable manner and in accordance with Board policies 1:30, *School District Philosophy*, and 7:345, *Use of Educational Technologies*.

To implement the use of AI-enabled tools in the District, the Superintendent or designee shall:

1. Develop a District-wide AI Plan that addresses the District's approach to the integration of AI;
2. Based on the District-wide AI Plan, establish AI Responsible Use Guidelines to address the responsible use of AI in the District by students and staff;
3. Ensure that AI-enabled tools comply with State and federal law;
4. Ensure that staff receive training and students receive instruction on the use of AI, as appropriate; and
5. Review the District's AI Plan and AI Responsible Use Guidelines on an annual basis and update them as needed.

#### Authorization for Electronic Networks Access

Each staff member must sign the District's Acceptable Use Standards (AUS) as a condition for using the District's electronic networks. Each student and his or her parent(s)/guardians(s) must sign the AUS before being granted supervised use.

The failure of any student or staff member to follow the terms of the *Acceptable Use Standards*, or this Board policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

#### Confidentiality

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

#### Violations

The failure of any user to follow the terms of the District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

#### LEGAL REF.:

[20 U.S.C. §7131](#), Elementary and Secondary Education Act.

[47 U.S.C. §254](#)(h) and (l), Children's Internet Protection Act.

[47 C.F.R. Part 54, Subpart F](#), Universal Service Support for Schools and Libraries.

[115 ILCS 5/14](#)(c-5), Ill. Educational Labor Relations Act.

[720 ILCS 5/26.5](#).

CROSS REF.: 5:100 (Staff Development Program), 5:170 (Copyright), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:230 (Library Resource Center), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:15 (Student and Family Privacy Rights), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: March 24, 2025

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#### **PRESSPlus Comments**

PRESSPlus 1. Optional. Artificial intelligence is a rapidly evolving and complex technology that implicates many unsettled legal and ethical issues. This content contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

A Statewide Generative AI and Natural Language Processing Taskforce issued a report to the General Assembly in December 2024

(<https://doit.illinois.gov/content/dam/soi/en/web/doit/meetings/ai-taskforce/reports/2024-gen-ai-task-force-report.pdf>) that recommended the Ill. State Board of Education provide guidance on the use of AI in schools, best practices, and educator training. The U.S. Dept. of Education released a toolkit to assist education leaders with the safe, ethical, and equitable integration of AI within education systems, available at: [http://downloads.microscribepub.com/il/press/federal\\_resources/FINAL-ED-OET-EdLeaders-AI-Toolkit-10.29.24\\_20250221.pdf](http://downloads.microscribepub.com/il/press/federal_resources/FINAL-ED-OET-EdLeaders-AI-Toolkit-10.29.24_20250221.pdf). Note: This resource may no longer be available on a federal government website but is being maintained at PRESS Online to provide consistent subscriber access.

Adopting policy language that addresses AI provides (a) a way for boards to monitor how this technology is being used in the district, and (b) an opportunity for the board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject. Before adoption of this subhead, the board may want to have a conversation with the superintendent to determine how local conditions, resources, and current practices will support the full implementation of a policy that addresses AI and its goals. The use of AI will be most effective when the policy reflects local conditions and circumstances. Consult the board attorney about these issues. See sample administrative procedure 6:235-AP3, *Development of Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for a suggested framework for developing an AI plan and guidelines. **Issue 118, April 2025**

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:10 Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

#### Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a ~~sexual harassment~~~~discrimination~~ [PRESSPlus1](#) complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, ~~who also serves as the District's~~ [and a](#) Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

#### **Nondiscrimination Coordinator**

Jen Law, Director of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

925 Burlington, Lisle, IL 60532

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[III. Constitution, Art. I](#), §18.

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), [5/26A](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 1:30 (School District Philosophy), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:10 (Educational Philosophy and Objective) 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

Adopted: December 17, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

## *Document Status: Draft Update*

### STUDENTS

#### **7:20 Harassment of Students Prohibited**

No person, including a School District employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

#### Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

#### Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. ~~A student may choose to report to an employee of the student's same gender.~~ [PRESSPlus1](#)

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator, [Title IX Coordinator](#), [PRESSPlus2](#) and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, [Title IX Coordinator](#), and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

#### **Nondiscrimination Coordinator:**

Jen Law,

Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

925 Burlington, Lisle, IL 60532

### **Complaint Managers:**

Eric Martzolf,

Principal Lisle High School

[emartzolf@lisle202.org](mailto:emartzolf@lisle202.org)

630-493-8301

Jill Schreiber,

Principal Lisle Elementary

[jschreiber@lisle202.org](mailto:jschreiber@lisle202.org)

630-493-8101

Dave Kearney,

Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

### **Anonymous Reporting:**

Anonymous reports can also be made using the following link: <https://www.lisle202.org/our-district>

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

### Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual-based PRESSPlus3 harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Title

IX Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

#### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

#### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

#### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

#### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[105 ILCS 5/10-20.12](#), [5/10-22.5](#), [5/10-23.13](#), [5/26A](#), [5/27-1](#), and [5/27-23.7](#)

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

*West v. Derby Unified Sch. Dist. No. 260*, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 1:30 (School District Philosophy), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#)

Adopted: September 23, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. This sentence is stricken because the preceding sentence already states that students are encouraged to report to any employee with whom the student is comfortable speaking. **Issue 118, April 2025**

PRESSPlus 2. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 3. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

## *Document Status: Draft Update*

### STUDENTS

#### **7:60 Residence**

##### Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student. The administration may require proof of residence and legal custody.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

##### Residence of Students with Disabilities

The residence of a child with a disability is determined in accordance with [105 ILCS 5/14-1.11](#), [5.14-1.11a](#), and [5/14-1.11b](#).

##### Requests for Nonresident Student Admission

Non-resident students may attend District schools upon the approval of a request submitted by the student's parent(s)/guardian(s) for non-resident admission. The Board of Education may approve the request subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student will be accepted only if there is sufficient room.

3. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
4. The student's parent(s)/guardian(s) will be responsible for transporting the student to and from school.

### Tuition

Non-resident pupils attending the schools of the District for less than the school term shall have their tuition apportioned, however, pupils who become non-resident during a school term shall not be charged tuition for the remainder of the school term in which they become non-resident pupils.

For non-resident students who enroll before or during the first semester, an installment payment equal to one-half of the total tuition due shall be paid at the beginning of the first semester or at the time the non-resident student registers with the District. The remaining tuition amount shall be paid at the beginning of the second semester.

For non-resident students who enroll during the second semester, the total tuition amount for the remainder of the school year shall be paid at the time the student registers with the District.

### Admission of Nonresident Students Pursuant to an Agreement or Order

Non-resident students may attend District schools pursuant to: ~~whenever any State or federal law or a court order mandates the acceptance of a non-resident student.~~

1. ~~A written agreement with an adjacent school district to provide for tuition free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.~~ [PRESSPlus1](#)
2. ~~A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition free attendance by foreign exchange students and nonresident pupils of charitable institutions.~~ [PRESSPlus2](#)
3. ~~According to an intergovernmental agreement, including, but not limited to, an agreement for interdistrict transfer of students who are parents, expectant parents, or victims of domestic or sexual violence under 105 ILCS 5/26A.~~ [PRESSPlus3](#)
4. ~~Whenever any State or federal law or a court order mandates the acceptance of a nonresident student.~~

### Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board of Education policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

### Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the Board of Education shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

## Delayed Residency

It is the intent of the District to provide an opportunity for parent(s)/guardian(s) who are moving into the District during the first (60) school days of the school year to enroll their child(ren) at the beginning of the school year, even though residency will not be established by the first day of school. This policy does not create a tuition-paying system for student(s) who live outside the District, and is available only to those families that meet the conditions established herein.

Upon the Superintendent or designee's approval of the application of the parent(s)/guardian(s) of a non-resident student(s) who have taken steps indicating a desire and intention to move into the District, such parent(s)/guardian(s) may, upon fulfilling the requirements herein contained, be permitted to enroll the prospective student(s) in the District schools upon depositing with the Business Office an advance monetary guarantee amount as set forth herein.

To be eligible for enrollment, the parent(s)/guardian(s) must submit the following documentation to verify that the family reasonably expects to have established a residence, within the District, into which they will be moving prior to the end of the first sixty (60) school days of the school year:

- 1a. Home purchase contract including set guaranteed confirmation for occupancy date that falls during the first sixty (60) school days of the school year, or;
  - 1b. If new construction, the parent(s)/guardian(s) must also provide written verification from the contractor/builder regarding closing date of the purchase and transfer of title and occupancy that falls during the first sixty (60) school days of the school year, or;
  - 1c. Executed rental agreement including verification date for beginning of the lease (must be before the end of the first sixty (60) school days and continuing to at least the end of the current school year; and
2. Written authority for the District to contact the representative of the Seller, Landlord, or Contractor/Builder who will be contacted for confirmation before any approval.

If the parent(s)/guardian(s) cannot submit proof that they will be moving into the District by the last day of the first sixty (60) school days, early entrance is not an option and will not be approved.

If the proposed early entrance is approved, the parent(s)/guardian(s) shall, for each enrolled child, submit to the District, in the form of a Cashier's Check or Credit Card Authorization Form, a guarantee deposit in the amount of one-third (1/3) of the yearly tuition charge per student, as documented in the District's most recent Annual Financial Report, applicable to the first sixty (60) school days, which will be deposited and held by the District until the end of the first sixty (60) school days. If a credit card is utilized for the deposit, a non-refundable 2% processing fee will be charged to the parent(s)/guardian(s). The parent(s)/guardian(s) will also sign an Agreement that the District will return the deposit, but not the processing fee, if the family permanently moves in to the designated residence within the first sixty (60) school days, but if residency is not established during that time, the deposit will be forfeited and the District will permanently retain the funds.

The continuation of the student(s) in the District for the second sixty (60) school days of the school year will be contingent upon the Superintendent or designee's approval of the documentation that the family will establish residency in the District during the second sixty (60) days of the school year and a deposit of a similar Cashier's Check or Credit Card Authorization Form with the District, subject to similar conditions noted above, for one-third (1/3) of the yearly tuition charge per student, applicable to the second sixty (60) school days of the school year. If a credit card is utilized for the deposit, a non-refundable 2% processing fee will be charged to the parent(s)/guardian(s). The parents will sign an Agreement that the District will return the deposit, but not the processing fee, if the family permanently

moves in within the second sixty (60) school days of the school year, but if the residency is not established during that time, the deposit will be forfeited and the District will permanently retain the funds.

The continuation of the student(s) in the District for the third sixty (60) school days of the school year will be subject to the same conditions as outlined for the first and second sixty (60) school days.

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/10-20.12a](#), [5/10-20.12b](#), [5/10-22.5](#), [5/10-22.5a](#), [5/14-1.11](#), [5/14-1.11a](#), and [5/14-1.11b](#), and [5/26A](#).

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.240](#).

*Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200*, 235 Ill.App.3d 652 (5th Dist. 1992).

*Joel R. v. Board of Education of Manheim School District 83*, 292 Ill.App.3d 607 (1st Dist. 1997).

*Kraut v. Rachford*, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#)

Adopted: December 18, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. The agreement described in #1 is optional (105 ILCS 5/10-22.5a(a)) and districts are not required to enter into such agreements nor to alter existing transportation services due to the attendance of such nonresident students. **Issue 118, April 2025**

PRESSPlus 2. The agreement described in #2 is optional (105 ILCS 5/10-22.5a(a)); districts should be sure it is consistent with policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. **Issue 118, April 2025**

PRESSPlus 3. An example of an agreement described in #3 is one to accept nonresident students; entering into such an agreement is optional. Nonresident students may include students who are parents, expectant parents, or victims of domestic or sexual violence under 105 ILCS 5/26A, added by P.A. 102-466, *a/k/a Ensuring Success in School Law*, eff. 7-1-25. Interdistrict transfer is not required by Article 26A, but including language about it in this policy is recommended in the 2024 Ensuring Success in School (ESS) Task Force Report to the Governor and the General Assembly, available here: [www.isbe.net/Documents\\_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf](http://www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf). For further information about the 2024 ESS Task Force, see footnote 1 in sample policy 7:255, *Students Who*

*are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

# Document Status: Draft Update

## STUDENTS

### 7:70 Attendance and Truancy

#### Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), [PRESSPlus1](#) observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. [PRESSPlus2](#) Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

#### Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified. A student may be excused, at the Superintendent or designee's discretion, when: (1) the student has a last period study hall, (2) the parent/guardian provides written permission, (3) the student's employer provides written verification of employment, (4) the student provides evidence of a valid work permit, or (5) other reason deemed justifiable by the Superintendent or designee.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has

been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.

4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, ~~or~~ and information about [available](#) community ~~agency~~ services [relevant to such students' needs](#). See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
8. A process for the collection and review of chronic absence data and to:
  - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
  - b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to ~~teachers, administrators~~ [all school personnel](#), Board members, ~~and~~ school resource officers, ~~and staff~~ [PRESSPlus3](#) on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that out-of-school suspensions, expulsions, or court action, shall not be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. A process for a 17 year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
15. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

#### Monitoring/Updating

Pursuant to State law and [Board](#) policy 2:240, *Board Policy Development*, the Board updates this

policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

[105 ILCS 5/22-92](#) and [5/26-1 through 5/26-3](#), [5/26-5 through 5/26-16](#), ~~and 5/26-18~~, and [5/26A](#).

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:340 (Student Records)

Adopted: March 24, 2025

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. *Fulfillment of a parenting responsibility* includes, but is not limited to, arranging and providing child care, caring for a sick child, attending prenatal or other medical appointments for the expectant student, and attending medical appointments for a child. *Circumstances resulting from domestic or sexual violence* includes, but is not limited to, experiencing domestic or sexual violence, recovering from physical or psychological injuries, seeking medical attention, seeking services from a domestic or sexual violence organization as defined in 105 ILCS 5/26A-10, seeking psychological or other counseling, participating in safety planning, temporarily or permanently relocating, seeking legal assistance or remedies, or taking any other action to increase the safety or health of the student or to protect the student from future domestic or sexual violence. Before an absence of three or more consecutive days that is related to domestic or sexual violence, a district may require a student to verify his or her claim of domestic or sexual violence under 105 ILCS 5/26A-45. See policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, and sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896. **Issue 118, April 2025**

## *Document Status: Draft Update*

### STUDENTS

#### **7:180 Prevention of and Response to Bullying, Intimidation, and Harassment**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device including, but not limited to, a cell phone, smartphone, smartwatch, audio or video recording device, personal digital assistant (PDA), iPod, iPad, portable gaming system, laptop computer, tablet computer or other similar electronic device, that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

#### Definitions from [105 ILCS 5/27-23.7](#)

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Bullying* may take various forms, including without limitation one or more of the following: harassment,

threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, [Title IX Coordinator](#), [PRESSPlus1](#) Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all

staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

### **Nondiscrimination Coordinator:**

Jen Law,

Dir. of Student Services

[jlaw@lisle202.org](mailto:jlaw@lisle202.org)

630-493-8005

925 Burlington, Lisle, IL 60532

### **Complaint Managers:**

Eric Martzolf,

Principal Lisle High School

[emartzolf@lisle202.org](mailto:emartzolf@lisle202.org)

630-493-8301

Jill Schreiber, Principal Lisle Elementary

[jschreiber@lisle202.org](mailto:jschreiber@lisle202.org)

630-493-8101

Dave Kearney,

Principal Lisle Junior High

[dkearney@lisle202.org](mailto:dkearney@lisle202.org)

630-493-8201

### **Anonymous Reporting:**

Anonymous reports can also be made using the following link: <https://www.lisle202.org/our-d>

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the

investigation process.

- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
  - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
  - b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment discrimination [PRESSPlus2](#) in violation of Title IX of the Education Amendments of 1972.
  - c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
  - d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
  - e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
  - g. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
  - h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
  - i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
  - j. 7:310, *Restrictions on Publications; Elementary Schools*, and 7:315, *Restrictions on Publications; High Schools*. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school

operations or interferes with the rights of other students or staff members.

13. The Superintendent, Building Principal or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
  - a. Communicating the District's expectation and State law requirement that teachers and other ~~certificated or~~ licensed employees maintain discipline.
  - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
  - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
  - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6](#)(b-20), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 1:30 (School District Philosophy), 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

Adopted: March 24, 2025

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## PRESSPlus Comments

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**



## *Document Status: Draft Update*

### STUDENTS

#### **7:185 Teen Dating Violence Prohibited**

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
  - a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
  - b. 2:265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual discrimination, including sex-based harassment, PRESSPlus1 in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
  - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
  - d. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
  - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
  - b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's

educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated

by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.:

[105 ILCS 110/3.10.](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: September 23, 2024

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

# Document Status: Draft Update

## STUDENTS

### 7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On school grounds at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, smoking/vaping and materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or having interaction with electronic devices, unless authorized and approved by an administrator, teacher or school staff member.
  - a. Electronic devices include, but are not limited to: a cell phone, smart phone, smart watch, audio or video recording device, personal digital assistant (PDA), iPod, iPad, portable gaming system, laptop computer, tablet computer or similar electronic devices. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building administration.
  - b. Interaction includes, but is not limited to: use of the electronic device; use of accessories such as headphones/earbuds; hands on electronic device; electronic device making any noise; or electronic device visible in the student workspace.
  - c. Electronic devices and accessories must be powered-off and out of sight unless: (1) permission is granted by an administrator, teacher or school staff member; (2) use of the device is provided in a student's individualized education program (IEP) or **Section 504 plan**; or (3) it is needed in an emergency that threatens the safety of the students, staff, or other individuals.
  - d. Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes,

but is not limited to: (1) taking photographs in locker rooms or bathrooms; (2) taking, displaying, or sending images without permission; ~~(3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or dissemination of private sexual images (sexting);~~ [PRESSPlus1](#) (34) cheating; ~~(45)~~ using an electronic device in the hallway, bathrooms, and or common areas during a class period; or ~~(56)~~ using an electronic device during any loss of privilege time including detentions and in-school suspensions.

- e. Sexting, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions, as defined in State law. [PRESSPlus2](#)
6. Possession of, use, control or transfer of any explosive or incendiary device, including fireworks. This includes any component of an explosive or incendiary device, e.g. schematics or other drawings, ignition agent(s), container(s), wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
12. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
13. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
16. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
17. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other

person to join, promise to join, or be pledged to become a member.

18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
20. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
22. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties.

Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly

supervised.

7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. In school suspension and all school activities in accordance with Board Policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from school activities.
12. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
13. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
14. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
15. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. [PRESSPlus3](#) It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by 105 ILCS 5/10-20.33 needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

#### Isolated Time Out, Time Out, and Physical Restraint

Disciplinary measures of isolated time out, time out, or physical restraint are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280](#),

[1.285](#)), and the District's procedure(s).

School staff members are prohibited from using profane, derogatory or disrespectful language when disciplining a student. Staff members are prohibited from projecting a bullying-type application of the staff's authority.

### Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 2012 ([720 ILCS 5/24-1](#)).
2. Any explosive or incendiary device, including fireworks. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent(s), container(s), wiring, etc. when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
3. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

### Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

### Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents involving battery against staff members to ~~the Ill. State Board of Education~~ ISBE through its web-based School Incident Reporting System as they occur during the year and no later than ~~August 1~~ July 31 PRESSPlus4 for the preceding school year.

### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other ~~certificated~~ licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by 105 ILCS 5/10-20.33 PRESSPlus5 ~~needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property~~. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent or designee, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

### Student Handbook

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §7971](#), Pro-Children Act of 2004.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/22-100](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285.](#)

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: March 24, 2025

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## **PRESSPlus Comments**

PRESSPlus 1. This text is moved to e, below. **Issue 118, April 2025**

PRESSPlus 2. This definition of sexting is adapted from Merriam-Webster's definition at [www.merriam-webster.com/dictionary/sexting](http://www.merriam-webster.com/dictionary/sexting), and it incorporates offenses under State law that address the dissemination of explicit images. A district may wish to use another definition or create its own with the board attorney. See sample administrative procedure 7:190-AP6, *Guidelines for Investigating Sexting Allegations*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for definitions of the italicized terms in this paragraph and their accompanying citations. See also sample administrative procedure 7:190-AP5, *Student Handbook - Electronic Devices*. **Issue 118, April 2025**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-100, added by P.A. 103-806. **Issue 118, April 2025**

PRESSPlus 4. Updated in response to 105 ILCS 5/10-27.1A and 10-27.1B, amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling). **Issue 118, April 2025**

PRESSPlus 5. Updated in response to 105 ILCS 5/24-24, amended by P.A. 103-806. **Issue 118, April 2025**

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:200 Suspension Procedures**

##### In-School Suspension

The Superintendent or designee is authorized to maintain an in-school suspension program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

##### Out-of-School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to person(s) or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
  - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
  - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
  - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
  - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
  - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
    - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
      - a. A threat to school safety, or
      - b. A disruption to other students' learning opportunities.
    - ii. For a suspension of 4 or more school days, an explanation:

- a. That other appropriate and available behavioral and disciplinary interventions have been exhausted,
  - b. As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
  - c. That the student's continuing presence in school would either:
    - i. Pose a threat to the safety of other students, staff, or members of the school community, or
    - ii. Substantially disrupt, impede, or interfere with the operation of the school.
  - d. ~~Of For a suspension of 4 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining~~ what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension, as determined by the Superintendent or designee.
5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
  6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board.
    - a. At the review, the student ~~s~~ and his or her parent(s)/guardian(s) may appear with a representative of their choice and at their expense, be accompanied by a support person of their choice and at their expense, disclose any factor to be considered in mitigation (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. [PRESSPlus1](#)
    - b. If the review involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. [PRESSPlus2](#)
    - c. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.
    - d. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

LEGAL REF.:

[Goss v. Lopez](#), 419 U.S. 565 (1975).

[105 ILCS 5/10-20.14](#), [5/10-22.6](#).

[23 Ill.Admin.Code §1.280](#).

CROSS REF.: 5:100 (Staff Development), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:220 (Bus Conduct)

## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*, eff. 7-1-25. A representative chosen by the parent/guardian (or by the student, if emancipated) must be permitted to represent the student "throughout the proceedings and to address the school board or its appointed hearing officer." A support person chosen by the parent/guardian (or by the student, if emancipated) must also be permitted to accompany the student to any expulsion hearing or proceeding. For the definition of *support person*, see sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.6(b-40), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

# Document Status: Draft Update

## STUDENTS

### 7:210 Expulsion Procedures

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:
  - a. Include the time, date, and place for the hearing.
  - b. Briefly describe what will happen during the hearing.
  - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
  - d. Inform the student and parent(s)/guardian(s) that a representative of their choice and at their expense is permitted to represent the student throughout the proceedings and to address the Board or its hearing officer. [PRESSPlus1](#)
  - e. Inform the student and parent(s)/guardian(s) that a support person [PRESSPlus2](#) of their choice and at their expense is permitted to accompany the student throughout the proceedings.
  - f. List the student's prior suspension(s).
  - g. State that the School Code allows the Board of Education to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
  - h. Ask that the student or parent(s)/guardian(s) ~~or attorney~~ inform the Superintendent or Board Attorney if the student will ~~be represented by an attorney~~ appear with a representative and/or support person and, if so, provide the attorney's name(s) and contact information for the representative and/or support person
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.
3. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.
4. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged.
  - a. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student.
  - b. The student and his or her parent(s)/guardian(s) may ~~be represented by counsel~~ appear

with a representative, be accompanied by a support person, disclose any factor to be considered in mitigation (including his or her status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. [PRESSPlus3](#)

- c. If the expulsion hearing involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. [PRESSPlus4](#)
5. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
6. If the Board acts to expel the student, its written expulsion decision shall:
  - a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
  - b. Provide a rationale for the specific duration of the recommended expulsion.
  - c. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
  - d. Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
7. Upon expulsion, the District may refer the student to appropriate and available support services.

#### LEGAL REF.:

[Goss v. Lopez](#), 419 U.S. 565 (1975).

[105 ILCS 5/10-20.14](#), [10-22.6](#).

CROSS REF.: 5:100 (Staff Development), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities)

Adopted: February 28, 2022

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#### PRESSPlus Comments

PRESSPlus 1. Items d and e are required by 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, *aka Ensuring Success in School (ESS) Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. For the definition of support person, see sample administrative procedure 7:255-AP1, *Supporting Students who are Parents, Expectant Parents, or Victims of Sexual or Domestic Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 3. 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 4. 105 ILCS 5/10-22.6(b-40), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

# Document Status: Draft Update

## STUDENTS

### 7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools.

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease or infestation.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent/guardian must consent to regular or continuing services from a social worker.
4. Guidance and School counseling services. The Superintendent or designee shall annually inform all school personnel and students 12 years of age and older, in writing, of the availability of counseling without parent/guardian consent under 405 ILCS 5/3-550. [PRESSPlus1](#)

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

#### Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

#### Article 26A Domestic or Sexual Violence and Parenting Resource Personnel [PRESSPlus2](#)

The Superintendent or designee will ensure that at least one staff member in each school building is designated as a resource person (Article 26A Resource Person) for students who are parents, expectant parents, or victims of domestic or sexual violence and offers those services required by 105 ILCS 5/26A. See Board policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. The Article 26A Resource Person may be a member of the building's Student Support Committee.

The Superintendent shall ensure that this policy shall be is implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq., and that it is respectful of student privacy, including that student records are maintained and their

confidentiality protected in accordance with Board policy and District procedures. [PRESSPlus3](#)

#### LEGAL REF.:

105 ILCS 5/10-23.13(b), 5/10-20.59, ~~and 5/21B-25(G)~~, and 5/26A.

405 ILCS 5/, Mental Health and Developmental Disabilities Code.

405 ILCS 49/, Children's Mental Health Act.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:280 (Communicable and Chronic Infectious Diseases), 7:340 (Student Records)

Adopted: January 23, 2023

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#### **PRESSPlus Comments**

PRESSPlus 1. 105 ILCS 5/26A-40(h), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. Required by 105 ILCS 5/26A-35, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. See policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, and sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 3. This policy text is based on recommendations of the second ESS Task Force. See pp. 13-14 of the June 2024 ESS Task Force final report, at: [www.isbe.net/Documents\\_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf](http://www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf). **Issue 118, April 2025**

## *Document Status: Draft Update*

### STUDENTS

#### **7:270 Administering Medicines to Students**

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

#### Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act. A student may also possess the supplies and equipment necessary to monitor and treat diabetes in accordance with the student's diabetes care plan and/or the supplies, equipment, and medication necessary to treat epilepsy in accordance with the student's seizure action plan. [PRESSPlus1](#)

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

#### School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. Undesignated asthma medication means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having respiratory distress. Respiratory distress may be characterized as mild-to-moderate or severe. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

#### School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

#### School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated opioid antagonists and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

#### Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
  - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
  - b. Copies of the registry identification cards are provided to the District;

- c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
  - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
  3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

*Medical cannabis infused product* (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

#### Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is unable to obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply.

The **Designated Caregiver Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

#### Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

## Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

## Herbal/non-FDA Approved Medication

The registered nurse in charge of administering medications to students will not be legally mandated to administer non-FDA approved supplements including vitamins, minerals and or herbal remedies or preparations due to lack of regulatory supervision in manufacturing of such preparations.

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[105 ILCS 150/](#), Seizure Smart School Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 (Anaphylaxis Prevention, Response, and Management Program)

Adopted: December 18, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. 105 ILCS 145/30; 105 ILCS 150/30. This is not a new requirement, but it is added to make clear in policy that self-carry may also be authorized for diabetes/seizure management. **Issue 118, April 2025**

# Document Status: Draft Update

## STUDENTS

### 7:310 Restrictions on Publications; Elementary Schools

#### School-Sponsored Publications and Web Sites

School-sponsored publications, productions, and web sites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

#### Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by School Board policy [7:190, Student Behavior](#), [PRESSPlus1](#) and/or Student Handbooks; or
4. Is reasonably viewed as promoting illegal drug use.

Accessing or distributing "on-campus" includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or

publishing such material intending for it to be accessed or distributed at school.

### Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

### Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

[105 ILCS 5/27-23.7.](#)

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), [7:190 \(Student Behavior\)](#), [7:315 \(Restrictions on Publications: High Schools\)](#), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Adopted: February 28, 2022

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the addition of a definition of *sexting* in 7:190, *Student Behavior*. **Issue 118, April 2025**

## Document Status: Draft Update

### STUDENTS

#### 7:315 Restrictions on Publications; High Schools

##### Definitions

**Libel** means the willful or negligent publication of provably false and unprivileged statements of fact that do demonstrable harm to a living person's reputation.

**Obscene** means lewd; impure; indecent; calculated to shock the moral sense of humans by a disregard of chastity or modesty. Objectionable or offensive to accepted standards of decency.

**School official** means a Building Principal or designee.

**School-sponsored media** means any material that is prepared, substantially written, published, or broadcast by a student journalist, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. It does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

**Slander** means the speaking of false statements of fact that seriously harm a living person's reputation.

**Student journalist** means a public high school student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

**Student media adviser** means an individual employed, appointed, or designated by the District to supervise or provide instruction relating to school-sponsored media.

##### School-Sponsored Media

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act and Board of Education policies, and student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites.

Student journalists shall strive to:

1. Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group;
2. Produce media based upon professional standards of accuracy, objectivity, and fairness;
3. Review material to improve sentence structure, grammar, spelling, and punctuation;
4. Check and verify all facts and verify the accuracy of all quotations; and
5. In the use of personal opinions, editorial statements, and/or letters to the editor, determine the need to provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate in [105 ILCS 5/27-20.08](#).

Student journalists may not create, produce, or distribute school-sponsored media that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwarranted invasion of privacy;
3. Violates federal or State law, including the Constitutional rights of third parties; or
4. Incites students to:
  - a. Commit an unlawful act;
  - b. Violate any of the District's policies, including but not limited to (1) its educational mission in policies 1:30, *School District Philosophy* and 6:10, *Educational Philosophy and Objectives*, and (2) speech that is socially inappropriate or inappropriate due to the maturity of the students pursuant to policies 6:65, *Student Social and Emotional Development* and 7:180 *Prevention of and Response to Bullying, Intimidation, and Harassment*; or
  - c. Materially and substantially disrupt the orderly operation of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Superintendent or designee and/or student media adviser may review, edit, and delete such media material before publication or distribution of the media. In such cases, the student media adviser will promptly provide the student journalist with a written justification prior to limiting the material.

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the District or an expression of Board policy.

#### Non-School Sponsored Publications Accessed or Distributed On Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by School Board policy [7:190, Student Behavior](#), [PRESSPlus1](#) and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the

citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students; or

6. Encourages or incites students to violate any Board policies.

Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

#### Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

#### Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

[105 ILCS 5/27-20.08](#) and [5/27-23.7](#).

[105 ILCS 80/](#), Speech Rights of Student Journalists Act.

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Morse v. Frederick](#), 551 U.S. 393 (2007).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), [7:190 \(Student Behavior\)](#), [7:310 \(Restrictions on Publication: Elementary Schools\)](#), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Adopted: February 28, 2022

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the addition of a definition of *sexting* in 7:190, *Student Behavior*. **Issue 118, April 2025**

## *Document Status: Draft Update*

### STUDENTS

#### **7:340 Student Records**

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent/guardian consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent or designee shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

#### Student Biometric Information Collection

The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique

behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.

Before collecting student biometric information, the District shall obtain written permission from the parent/guardian or the student (if over the age of 18). Upon a student's 18<sup>th</sup> birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.

All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.

The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the parent/guardian or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

#### LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act; [34 C.F.R. Part 99](#).

[50 ILCS 205/7](#), Local Records Act.

105 ILCS 5/10-20.12b, 5/10-20.40, ~~and 5/14-1.01 et seq.~~ [and 5/26A-30](#). [PRESSPlus1](#)

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

*Chicago Tribune Co. v. Chicago Bd. of Ed.*, 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: January 23, 2023

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. . **Issue 118, April 2025**

# Document Status: Draft Update - New

## 7:255 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

### *New/Unpublished Section*

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, [PRESSPlus1](#) or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). [PRESSPlus2](#)

The Superintendent or designee shall develop and implement a program for supporting Article 26A Students that:

1. Distributes this policy and procedures for requesting supportive services or filing a complaint to all students at the beginning of each school year. [PRESSPlus3](#)
2. Ensures at least one staff member in each school building is designated as a resource person for Article 26A Students (Article 26A Resource Person) and receives training in accordance with 105 ILCS 5/26A-35. [PRESSPlus4](#)
3. Notifies all District employees and agents that, upon learning or suspecting that a student is a parent, expectant parent, or victim of domestic or sexual violence, they must refer the student to a designated Article 26A Resource Person. [PRESSPlus5](#)
4. Ensures any employees whose duties include the resolution of Article 26A complaints receive training in accordance with 105 ILCS 5/26A-25(b)(1).
5. Requires verification of a student's claim of Article 26A status relating to domestic or sexual violence in accordance with 105 ILCS 5/26A-45. [PRESSPlus6](#)
6. Provides Article 26A Students with in-school support services, information about non-school-based support services, and the ability to make up work missed due to circumstances related to the student's Article 26A status in accordance with 105 ILCS 5/26A-40. [PRESSPlus7](#)
7. Ensures the prompt and equitable resolution of all Article 26A complaints through a complaint resolution procedure that fully complies with 105 ILCS 5/26A-25. [PRESSPlus8](#)
8. Ensures that all information concerning an Article 26A Student's status and related experiences, or information concerning a student who is a named perpetrator of domestic or sexual violence, provided to or otherwise obtained by the District or its employees or agents pursuant to 105 ILCS 5/26A is retained in a confidential temporary file in accordance with 105 ILCS 10/2(f). [PRESSPlus9](#) Confidentiality procedures will: [PRESSPlus10](#)
  - a. Provide that such information may not be disclosed to any other individual outside of the District, including any other employee, except if such disclosure is: (1) permitted by the Ill. School Student Records Act (105 ILCS 10/), the federal Family Educational Rights and Privacy Act (20 U.S.C. §1232g), or other applicable State or federal laws; or (2) requested or consented to, in writing, by the Article 26A Student or their parent/guardian if it is safe to obtain written consent from the parent/guardian; and
  - b. Comply with the requirements of 105 ILCS 5/26A-30.
9. Ensures that in the event an Article 26A Student or their parent/guardian reports an incident of alleged domestic or sexual violence, the District's procedures comply with 105 ILCS 5/26A-

20(c). [PRESSPlus11](#)

10. Complies with State and federal law and aligns with Board policies. [PRESSPlus12](#)

### Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

### Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus13](#) a Complaint Manager, or any employee with whom the person is comfortable speaking. [PRESSPlus14](#)

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers. [PRESSPlus15](#)

#### **Nondiscrimination Coordinator:**

Name

Address

Email

Telephone

#### **Title IX Coordinator:**

Name

Address

Email

Telephone

#### **Complaint Managers:**

Name

Address

Email

Telephone

Name

Address

Email

Telephone

### Complaint Resolution Procedure

When a complaint is filed, the Nondiscrimination Coordinator and/or Complaint Manager or designee shall process and review it according to administrative procedure 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*.

### Enforcement

Any District employee who is determined, at the conclusion of the complaint resolution procedure, to have violated Article 26A will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the complaint resolution procedure, to have violated Article 26A will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc.

This policy does not increase or diminish the ability of the District or the parties to exercise any other

rights under existing law.

#### Policy Review [PRESSPlus16](#)

At least once every two years, pursuant to 105 ILCS 5/26A-20 and Board policy 2:240, *Board Policy Development*, the Board reviews and makes any necessary updates to this policy and to any other policies that may act as a barrier to their immediate enrollment and re-enrollment, attendance, graduation, and success in school of any student who is a parent, expectant parent, or victim of domestic or sexual violence. The Superintendent or designee shall assist the Board with its review and any updates.

#### Retaliation Prohibited [PRESSPlus17](#)

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

A student, employee, or other person authorized by the District to provide aid, benefit, or service under the District's education program or activity who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension or expulsion, with regard to students.

#### LEGAL REF.:

105 ILCS 5/26A.

105 ILCS 10/, III. School Student Records Act.

405 ILCS 5/, Mental Health and Developmental Disabilities Code.

405 ILCS 49/, Children's Mental Health Act.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:250 (Student Support Services), 7:340 (Student Records)

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### **PRESSPlus Comments**

PRESSPlus 1. An *expectant parent* is a student who (i) is pregnant and (ii) has not yet received a diploma for completion of a secondary education as defined in 105 ILCS 5/22-22. **Issue 118, April 2025**

PRESSPlus 2. This policy is created in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, requiring districts to ensure they have policies, procedures, and resources in

place to ensure that Article 26A Students are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma.

105 ILCS 5/2-3.147, added by P.A. 95-558 and repealed by P.A. 99-30, created the first Ensuring Success in School (ESS) Task Force. Supervised by the Ill. State Board of Education (ISBE), it developed policies, procedures, and protocols for school boards to adopt to address the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence; the goal was to encourage these students to stay in school, stay safe while in school, and successfully complete their education. The June 2010 report of the first ESS Task Force is available here: [www.isbe.net/Documents/ess-task-force-final-report0610.pdf](http://www.isbe.net/Documents/ess-task-force-final-report0610.pdf).

105 ILCS 5/26A-15, added by P.A. 102-466 (a/k/a *ESS Law*) and scheduled to be repealed on 12-1-25, created a second ESS Task Force supervised by ISBE, also focused on the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence. The second ESS Task Force was to: (1) draft and publish model policies and intergovernmental agreements for inter-district transfers, (2) draft and publish model complaint resolution procedures, and (3) identify current mandatory and new staff trainings needed.

### **Issue 118, April 2025**

PRESSPlus 3. 105 ILCS 5/26A-20(d), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 4. See footnote 25 in sample policy 5:100, *Staff Development Program*, and sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for further information about training requirements. **Issue 118, April 2025**

PRESSPlus 5. 105 ILCS 5/26A-40(e), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. *Agents* is not defined and who is considered an agent for the district is fact-specific; consult the board attorney for guidance. **Issue 118, April 2025**

PRESSPlus 6. 105 ILCS 5/26A-45, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. See detailed verification requirements and restrictions in sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 7. 105 ILCS 5/26A-40, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. Providing accommodations to ensure equal educational opportunities for students who are parents and expectant parents is also required by federal regulations implementing Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681 et seq.) and ISBE sex equity regulations. 34 C.F.R. §106.40 and 49 C.F.R. §25.445; 23 Ill.Admin.Code §200.50. See policy 7:10, *Equal Educational Opportunities*, and sample administrative procedure 7:10-AP2, *Accommodating Breastfeeding Students*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). Reasonable accommodations for breastfeeding students are also required by 105 ILCS 5/10-20.60. **Issue 118, April 2025**

PRESSPlus 8. 105 ILCS 5/26A-25 and 5/26A-20(c), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-

1-25, list the basic requirements for a complaint resolution procedure. Live hearings are not required but may be offered as part of the complaint resolution procedure. **Consult the board attorney if the board wants the district to use a live hearing in its complaint resolution procedure.** For an Article 26A complaint resolution procedure, see sample administrative procedure 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. See also sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. Sample administrative procedures are available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 9. 105 ILCS 5/26A-45(a), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. The ESS Law amended the definition of *student temporary record* in the Ill. School Student Records Act (ISSRA) (105 ILCS 10/) to include information concerning a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A. **Issue 118, April 2025**

PRESSPlus 10. Required by 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25.

The policy text is based on recommendations of the second ESS Task Force. See p. 14 of the June 2024 ESS Task Force final report, at: [www.isbe.net/Documents\\_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf](http://www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf). The phrase "including any other employee" comes directly from 105 ILCS 5/26A-30(a) and is confusing because it is unclear whose employee is being referenced. The Ill. School Student Records Act (ISSRA) permits student records to be disclosed to any district employees with a "current demonstrable educational or administrative interest" in a student if disclosure is "in furtherance of such interest." 105 ILCS 10/6(a)(2). **Consult the board attorney for guidance. Issue 118, April 2025**

PRESSPlus 11. 105 ILCS 5/26A-20(c)(1)-(6), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, states elements that must be in a district's "policy on the procedures" that a student or their parent/guardian may follow if he or she chooses to report an incident of alleged domestic or sexual violence. Having a "policy on the procedures" is a misnomer because the board does not adopt procedures but rather, through policy, directs the superintendent to establish procedures to implement policy. Only the required element at 105 ILCS 5/26A-20(c)(6), to establish a complaint resolution procedure, appears in this policy's text because the remaining elements are not board work and therefore inappropriate to include in board policy. Instead, required elements from 105 ILCS 5/26A-20(c)(1)-(5) appear in sample administrative procedure 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 12. See sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for a list of board policies implicated by the ESS Law and that may interact with this policy. **Issue 118, April 2025**

PRESSPlus 13. If the district does not employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District

Edits." **Issue 118, April 2025**

PRESSPlus 14. By including “any employee” in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 118, April 2025**

PRESSPlus 15. While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. **Issue 118, April 2025**

PRESSPlus 16. 105 ILCS 5/26A-20(a), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. This provision also requires districts to review and revise any procedures that act as a barrier to Article 26A Students. Since procedure review and revision is administrator work and not board work, this requirement is addressed in sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 17. 105 ILCS 5/26A-50, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

# Document Status: Draft Update - Rewritten

## BOARD OF EDUCATION

### 2:265 Title IX Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) [PRESSPlus1](#) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

#### Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment when that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).

Examples of sexual harassment include, but are not limited to, touching, rape, sexual battery, sexual abuse, sexual coercion, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

#### Definitions from 34 C.F.R. §106.30

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a Formal Title IX Sexual Harassment Complaint or where no Formal Title IX Sexual Harassment Complaint has been filed.

### Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus2](#) or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

### Making a Report

A person who wishes to make a report under this Title IX grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus3](#) a Complaint Manager, or any employee with whom the person is comfortable speaking.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. [PRESSPlus4](#)

### **Title IX Coordinator:**

Name

Address

Email

Telephone

### Processing and Reviewing a Report

Upon receipt of a report made under this Title IX grievance procedure, the Title IX Coordinator and/or designee will promptly contact the Complainant to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the

Complainant of the availability of supportive measures with or without the filing of a Formal Title IX Sexual Harassment Complaint, and (4) explain to the Complainant the process for filing a Formal Title IX Sexual Harassment Complaint.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

#### Formal Title IX Sexual Harassment Complaint Grievance Process

When a Formal Title IX Sexual Harassment Complaint is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all Formal Title IX Sexual Harassment Complaints are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45. The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
  - b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training [PRESSPlus5](#) on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard. [PRESSPlus6](#)
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

### Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

### Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

### LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

## PRESSPlus Comments

PRESSPlus 1. Rewritten in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. See the sample policy 2:265's footnotes, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), for more information. **Issue 118, April 2025**

PRESSPlus 2. If the district does not employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 3. If the district does not employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 4. While the name and contact information is required by law to be listed, it is not part of the adopted policy and does not require board action. It is important for the updated name and contact information to be inserted into this policy and regularly monitored. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. If the district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations. The Title IX Coordinator with ultimate oversight should be listed in this policy.

Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 5. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney** if the board wants the district to use a live hearing in its grievance process.

If using a live hearing during the grievance process, amend #5 by inserting the following underscored text: "Require that any individual designated by the District as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant." After inserting the underscored text, use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 6. 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of proof it will use to determine responsibility of the respondent. The standard of proof selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. *Preponderance of evidence* is a standard of proof used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary, 11th ed. 2019*. *Preponderance of evidence* is the standard of proof used in sample policy 2:260, *Uniform Grievance Procedure*.

*Clear and convincing* is a higher standard of proof, requiring more than *preponderance of evidence* but less than proof beyond a reasonable doubt. It means “evidence indicating that the thing to be proved is highly probable or reasonably certain.” See *Black’s Law Dictionary, 11th ed. 2019*. **Consult the board attorney regarding the appropriate standard of proof for the district, as well as implications if a different standard of proof is used in this policy than in 2:260, *Uniform Grievance Procedure*.** For boards that choose the *clear and convincing evidence* standard of proof, delete “~~*preponderance of*~~” and insert “*clear and convincing*.” Ensure the same standard of proof is used in 2:265-AP2, *Formal Title IX Complaint Grievance Process*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**





# Academic Integrity Addendum

## Artificial Intelligence

### Purpose

This addendum defines the appropriate use of Artificial Intelligence (AI) technologies in academic work while maintaining the principles of academic integrity. It ensures that students, faculty, and staff understand their responsibilities in using AI tools and outlines the expectations for maintaining fairness, honesty, and accountability in academic settings.

### Scope

The guidelines apply to all students, faculty, and staff who use AI tools, including but not limited to language models, data analysis software, and other AI-driven systems, for academic purposes at Lisle 202.

### Definitions

1. **Artificial Intelligence (AI):** Any system or tool that uses algorithms to perform tasks that traditionally require human intelligence, such as text generation, data analysis, problem-solving, or decision-making.
2. **Academic Integrity:** The commitment to honesty, fairness, trust, and accountability in all academic work. This includes avoiding plagiarism, falsification, and misrepresentation of one's work.

### Guidelines for AI Assistance

1. **Acceptable Use**
  - AI tools may supplement academic work by aiding in research, generating ideas, providing feedback, or enhancing problem-solving.
  - When using AI tools, students must ensure that their work represents their own understanding and abilities. AI should not replace the student's original thought process, and its use must be clearly acknowledged in accordance with academic guidelines for proper citation.

## 2. Disclosure, Transparency, and Ethical Use

- Students are required to disclose when AI tools were used in the completion of an assignment, project, or research work. This includes specifying the type of AI used (e.g., language models, image generation tools, data analysis software) and how it contributed to the work.
- Generative AI systems should not be used to replicate or create content that directly copies other creators' work, respecting the rights of original content creators. Failure to disclose AI assistance can be considered a violation of academic integrity, akin to plagiarism or misrepresentation.
- When using AI tools for research purposes, students should critically evaluate the output and not accept results uncritically. Proper validation, cross-checking, and citation of sources are expected.

## 3. Prohibited Use

- AI-generated content that is presented as the student's own work without appropriate acknowledgment is strictly prohibited.
- Students must not use AI tools to complete assessments or assignments that are specifically intended to evaluate individual knowledge, skills, or abilities without explicit permission from the instructor.
- Using AI to manipulate or falsify data or research findings is a serious violation of academic integrity.


## 4. Instructor Guidelines and Discretion

- Instructors will utilize the [Lisle 202 Stoplight Model](#) to provide parameters regarding the use of AI tools for individual assignments in their courses. Students must adhere to these guidelines and seek clarification if they are unsure about the permissible use of AI tools in their assignments.

## Consequences for Violations of Academic Integrity

Violations of this policy will be handled according to the school's established procedures for academic integrity:

### Existing Academic Policies

- Board Policy: 7:190 Prohibited Student Conduct #9 (  Policy-7190.pdf )
- 202 Handbook 6.30 Prohibited Student Conduct bullet 11 ([LINK](#))
- Lisle Elementary School Handbook: Academic Integrity ([LINK](#))
- Lisle Junior High Handbook: Academic Integrity ([LINK](#))

- Lisle High School Handbook: Academic Integrity ([LINK](#))
- Lisle High School Academic Integrity Code ([LINK](#))

## **Summary**

The responsible use of AI in academic work can enhance learning and research, but it is essential that students and faculty uphold the principles of academic integrity. This policy is intended to provide clear guidelines to ensure that AI assistance is used ethically and transparently. All members of the academic community must continue to engage with AI tools critically and responsibly.

**Effective Date:** August 2025

**FOR DISCUSSION**

**Lisle Community Unit School District 202  
Board of Education Meeting  
May 20, 2025**

**SUBJECT:** Freedom of Information Act Request

**BACKGROUND DATA:** The District received Freedom of Information Act request(s) from the following individual(s):

- 1) Dana McKinnon
- 2) Abbas Khan

The District will respond to all the request(s) within the required timeline.

**From:** Dana McKinnon <danamckinnon04@gmail.com>

**Sent:** Monday, April 28, 2025 7:00 PM

**To:** district202foia@lisle202.org

**Subject:** FOIA Request

Good morning,

Pursuant to the Illinois Freedom of Information Act, I am writing to request (1) a copy of the retainer agreement or engagement agreement between the District and any attorney or law firm for legal services in place for 2024 and 2025, and (2) copies of all invoices for legal services provided to the District in 2024 and 2025.

This request is not for commercial use.

Thank you.

From: Abbas Khan <abbas.pr@inovo.ai>  
Sent: Friday, May 9, 2025 2:13 PM  
To: district202foia@lisle202.org  
Subject: Purchase Record Request-Lisle CUSD 202, IL

To Whom It May Concern:

Civic IQ Inc is initiating a request under Illinois Freedom of Information Act. (FOIA) for all purchasing records from 01/01/2022 to date for all schools under your jurisdiction.

We seek access to electronic records that can be provided without the necessity for hardcopy duplication, scanning, or any physical handling of documents.

We are interested in the following details for purchases from your record keeping system for the given period. This data can be quickly exported in a purchase order or vendor history report from the accounting system by your finance team.

We are interested in the following details for all purchases from your record keeping system:

- Vendor Number or Vendor ID
- Vendor Name
- Identifier for each purchase, such as purchase order number(PO#) or, alternatively, an invoice or check number
- Purchase Date
- Line item details or description of each purchase
- Line item quantity
- Line Item price

Additionally, if there are any fees associated with processing this request, please inform me in advance if the costs will exceed "\$100".

Let us know if samples are needed.

Please do not hesitate to reach out to me if you have any questions.

Regards,

CEO, Civic IQ Inc  
50 Harrison St, PH 505  
Hoboken, NJ 07030  
+1 201-287-4709

SUPERINTENDENT'S REPORT



# LISLE 202

COMMUNITY UNIT SCHOOL DISTRICT

May 2025

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## Lisle Elementary School

### Kindergarten Kick-off

As part of our efforts to support the transition to school for our families, incoming Kindergarten families were invited to join the Kindergarten teachers and administrators for a night of fun, learning, and making new friends on May 14th. Our newest Little Lions had a great time playing on the playground, followed by participating in activities with the teachers in the classrooms. Parents had the opportunity to hear a presentation about the upcoming school year and what to expect for their student in Kindergarten, followed by a building tour.

### Field Day

Our K-5 students will enjoy a fun field day during the last week of school, organized by our LEHSO. The LES Field Day will be held at Wilde Field, where students will participate in games to end the school year in a positive way!!

## Lisle Junior High School

### IESA Sportsmanship Award

The Illinois Elementary School Association notified us this past week that we received the Sportsmanship Award for the 2024-2025 school year. This is the second time we have received this honor in the two years it has been awarded. This award is voted on by schools within our region, with two schools per region chosen. There are a total of 959 schools in the IESA, and we were one of 18 to receive this recognition. We are extremely proud of our students, athletes, coaches, and parents for representing us in such a positive way! Go Lions!!

### Inspire Literary Magazine: Volume 6

The Inspire staff is excited to announce their 2024-2025 issue is now out! We would like to acknowledge all the brave student and staff poets, authors, and artists who contributed their work to volume six.

# Lisle High School

## Academic Activities Recognition

On May 4th, we kicked off our academic recognition season with our highest academic honor, the Academic Excellence banquet. At that event, 14 seniors who have over a 4.0 GPA were recognized, along with their most influential teacher. The celebrations continued on May 7th and May 14th when we hosted our Honors Night and our Honors Breakfast, respectively. We were proud to recognize several of our juniors and seniors for their outstanding academic achievements at Honors Night. Our freshmen who made our High Honor Roll for their 1st semester and our sophomores who have made the High Honor Roll for their first 3 semesters were recognized and celebrated at the Honors Breakfast.

## State Seal and Commendations of Biliteracy

Twenty-nine Class of 2025 students earned either the State Seal or Commendation of Biliteracy in a second language. According to ISBE, the State Seal of Biliteracy program recognizes high school graduates who have attained a high level of proficiency in English and in one or more other foreign or world languages. This recognition is designated on a student's transcript and high school diploma.

## Graduation

On May 16th, we were proud to hold the most important celebration of the year, the Class of 2025 Commencement Ceremony. We had the honor of sharing the excitement of sending the Class of 2025 off as they embark on their next chapter in life. Congratulations to all our graduating seniors!

## Athletics & Activities

Our spring sports are wrapping up another successful season! Baseball, soccer, and softball are seeded to compete for regional titles - all with very high chances of winning. Tennis is looking to build on our State Series success from the past two years as they compete in a stacked sectional at St. Francis. Boys and girls track is looking to send more student-athletes down state as they compete at the Seneca sectional.

# District

## Spring Concerts

We were once again treated to fantastic concerts from our Fine Arts Department. Each school held choir and and concerts to cap off the year and share their wonderful performances. Great job Lions!

## Three National French Contest Perfect Scores

Every year, our LJH and LHS French students participate in Le Grand Concours, a national competition that evaluates their language skills. We are #LionProud to announce that 27 students earned medals in 2025.

We would like to give an extra shout-out to our students earning *perfect scores* in Level 1:

- Abby B
- Konrad F

- Andrew T

In addition, special congratulations to Dani E (Level 3) for earning the Swiss Benevolent Society's one-week summer scholarship to study French at the Concordia Language Villages. Félicitations to the following students:

**Platinum Medal Winner**

Level 1: Abby B, Konrad F, Andrew T

**Gold Medal Winners**

Level 3: Dani E  
Level 4: Em L

**Silver Medal Winners**

Level 1 JH: Mai D, Avery G, Amani K, Alex N, Ava S,  
Level 2: Jackson F, Theo P  
Level 3: Riley C, Alec M, Zohaib K  
Level 4: Anya K, Jasmine S

**Bronze Medal Winners**

Level 1: JH: Mira C, Mia D, Violet K, Tamara K, Bobby M, Zach S  
Level 2: Norah R, Alaina S  
Level 3: Alicia R  
Level 4: Reagan G

**Bilingual Family Registration**

Our district held the annual registration night for our bilingual families to assist in navigating the registration portal and process. We were pleased to help more than 20 families complete their students’ registration for the 2025-2026 school year.

**Class of 2025 Senior Walk**

Lisle Junior High School and Lisle Elementary were excited to welcome the Class of 2025 for a final Senior Walk on May 12th! Seniors had the chance to talk with past teachers at LJHS and received a “clap-out” and then proceeded to LES to receive a final “clap-out” from our elementary students. It was a great way to celebrate their accomplishments!

**Congratulations to our Retirees!**

We would like to offer our congratulations and thanks to this year’s retirees.

- Linda Kotalik, Central Office
- Nancy VanVolkenberg, Central Office
- Colleen Stefani, LES
- Robin Honzel, LHS
- Jim Steben, LHS
- Sue Bonini, LES
- Sue Carlson, LES
- John Emde, LES
- Diane Jung, LES

**2024-2025 Registration is Now Open**

Registration for the upcoming school year is now open.

## HSO Council Meeting, April 30, 2025

### SCHOOL BOARD LAISION REPORT:

- Dr. Filipiak sent his regrets for not being able to attend.
- Pam Ahlmann thanked HSO for the recent Trivia Night and Flower Sale initiatives and the many positive contributions to the schools, staffs and students.
- Vision 202 was held the prior evening and two HSO Council members who are on the Facilitating Team shared their perspectives, along with the viewpoints of other council members who attended. Attendance, surprises, and some of the comments on what attendees would like to see increased, continued or stopped were discussed, along with the overall success of Vision 202. Feedback from Vision 202 will be summarized, reviewed and shared with the community.
- Some highlights from the April 28, 2025 Board Meeting included:  
Board members Greg Nagler, Paula Di Domenico, Heather Novosel and Pam Ahlmann were sworn in for their new terms.
- Kate Foster, Paula Di Domenico and Heather Novosel will rotate as HSO Board Liaisons next year.
- The LHS Science Olympiad State Champions were recognized by the Board and certificates presented to those present.
- An overview was given of Operation Prom, the 2025-2026 Staffing Report, and a presentation to members of the Lisle Education Foundation by LHS Youth and Government Club students who attended the IL YMCA Youth Government Assembly in Springfield.
- From the March 24 , 2025 Board Meeting :  
Delilah Noriega was recognized as a member of the State Champion TCD Culinary Team.
- The Board thanked Steve Lesniak and read a Proclamation outlining many of the important District initiatives he contributed to during his 4 years on the Board.
- Questions from Council members -  
Can an online HSO membership link be included in the school registration packets?