Regular Meeting
Monday, November 9, 2026 6:00 PM Central

Butterworth Elementary School
4205 48th Street
Moline, Illinois 61265

1. **Opening of Meeting** - Roll Call

    1.A. Approval of any Board of Education Member Participating Remotely

2. **Recitation of Pledge of Allegiance**

3. **Approval of Minutes**

    3.A. Minutes of the Regular Board of Education Meeting of October 26, 2026

Moline, Illinois, October 26, 2026
Minutes
Board of Education
School District No. 40

The meeting of the Board of Education was called to order by Board President Chet DeSmet at 6:00 p.m. at the Moline Education Center 1900 52nd Avenue, Moline, IL 61265.

Roll Call

Members Present:	Audrey Adamson, Chet DeSmet, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen
Member Absent:	None
Student Member Present:	Brisa DeJesus, Varun Mekala
Student Member Absent:	None

The Board of Education Members led those in attendance in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the Open Session of the Regular Board of Education Meeting of October 12, 2026 were presented for approval as presented.

A motion was made by Audrey Adamson, seconded by Laura Sivertsen, all in favor, that the minutes of the Open Session of the Regular Board of Education meeting of October 12, 2026 be approved as presented and placed on file.

COMMUNICATION, PUBLIC COMMENT AND PARTICIPATION

There was no public comment or communication.

PRESENTATION OF ANNUAL AUDIT/FINANCIAL REPORT FOR 2025-2026 - Mr. Gallo

Vince Gallo, Chief Financial Officer, introduced Sarah Bohnsack from Bohnsack & Frommelt LLP. Ms. Bohnsack presented the district's annual financial audit. The district received an unmodified opinion on its financial statement audit, indicating a high level of financial report quality. The government auditing standards audit and the federal single audit both showed no items to report, demonstrating strong internal controls and compliance.

The report analyzes the district's operating fund equity, which increased by $8.1 million, resulting in approximately 216 days of operating expenditures. The financial profile score decreased slightly to 3.9, reflecting the impact of bond issuance, but overall the report indicates a strong financial position.

PUBLIC HEARING FOR E-LEARNING IN LIEU OF EMERGENCY DAYS VERIFICATION

A. Open Public Hearing TIME: 6:09 p.m.

B. Public Comment - None
C. Close Public Hearing TIME: 6:10 p.m.

CONSENT AGENDA
The Board of Education considered Consent Agenda Items A through M as presented:

A motion was made by Lindsey Hines, seconded by Jason Farrell, that the Board of Education approve the actions contained in Consent Agenda Items A through M as presented.

A. **Employment - Certified Staff**

the temporary employment of the following named certified substitute teacher for the 2026-2027 school year with wages in accordance with District schedules:

Keown, Zoe

B. **Salary Reclassification - Certified Staff**

a change in salary classification for the following certified staff effective at the beginning of the Second Semester of the 2026-2027 school year:

Peterson, Brian from B.A. to B.A. +15

C. **Acceleration of Resignation Date for the Purpose of Retirement – Certified Staff**

the acceleration of the previously approved resignation date for the purpose of retirement from the end of the 2027-2028 school year to the end of the 2026-2027 school year for certified staff member:

Name	Position	Location
Wells, Miranda	Cross Categorical Special Ed	High School

D. **Approval of Family Medical Leave Act - Certified Staff**

that the Board of Education grant approve of a family medical leave for the following certified staff member:

Name	Position	Location	Effective Date
Fournier Johnson, Maggie	Kindergarten	Bicentennial	Beginning tentatively 04/4/27 and not to exceed 60 days

E. **Employment – Non-Certified Staff**

1) the employment of the following named non-certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Name	Position	Location	Effective Date
Jackson, Angela	Special Ed ED ESP	Washington	10/16/26
Mitchell, Georgia	Lunchroom Aide	Butterworth	10/19/26

2) the temporary employment of the following named non-certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Name	Position	Location	Effective Date
Juehring, Teresa	Classroom ESP	Butterworth	10/19/26
Lawhorn, Ashley	Special Ed LFI ESP	Roosevelt	10/16/26
Raymond, Shelbee	Classroom ESP	Lincoln-Irving	10/21/26
Trent, Kristi	Special Ed 1:1 ESP	Butterworth	10/20/26

3) the temporary employment of the following named substitute non-certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Name	Position
DeVoss, Dean	Custodian
Franklin, Kimberly	Classroom ESP
Kennedy, Angela	Administrative Assistant

F. **Resignation/Termination - Non-Certified Staff**

Name	Position	Location	Effective Date
Fox, Traci	Educational Technology-Help Desk ESP	High School	10/30/26
Franklin, Kimberly	Special Ed 1:1 ESP	Butterworth	10/09/26
Pearson, Michelle	Preschool ESP	Jefferson	10/13/26
Trent, Kristi	Lunchroom Aide	Butterworth	10/19/26

G. **Transfer/Reassignment**

1) the transfer of Traci Fox from Educational Technology-Help Desk Support ESP at the High School to the Facility Rental/User Support Specialist at the High School, effective November 2, 2026

2) the transfer of Timothy Aumuller from Educational Technology ESP at the High School to Educational Technology-Help Desk Support ESP at the High School, effective November 2, 2026

3) the transfer of Susanne Titus from 9.5 Month Administrative Assistant at Jefferson Early Childhood Center to the 12 Month Accounts Payable Assistant position at the Moline Education Center, effective November 2, 2026

H. **Acceleration of Resignation Date for the Purpose of Retirement - Non-Certified Staff**

the acceleration of the previously approved resignation date for the purpose of retirement from January 4, 2027 to December 31, 2026 for non-certified staff member:

Name	Position	Location
Rea, Amy	Accounts Payable Assistant	Moline Education Center

I. **Approval of Unpaid Leave of Absence - Non-Certified Staff**

that the Board of Education grant approval of unpaid leave of absence for the following non-certified staff member:

Name	Position	Location	Effective Date
Lopez, Allison	ML ESP	Jane Addams	Beginning 11/09/26 and ending 01/04/27

J. **Payments for Board Approval**

approval of payments:

Fund 1	Educational	561,020.38
Fund 2	Operations & Maintenance	359,612.67
Fund 3	Debt Service	0.00
Fund 4	Transportation	318,700.98
Fund 5	Retirement	0.00
Fund 6	Capital Projects	1,608,403.75
Fund 7	Working Cash	0.00
Fund 8	Tort Fund	20,346.20
Fund 9	Life Safety Code	0.00
Fund 10	Group Insurance	8,580.00
Fund 11	Student Activity	19,861.28
TOTAL		2,896,525.26

See Exhibit A in the official minutes.

K. **Freedom of Information Act Requests**

A Freedom of Information Act request was received from Mark Johnson requesting all current employee/staff contact information as of October 14, 2026. The District has responded to this request.

L. **Facility Usage Request Recommended for Approval Subject to Compliance with Board of Education Policy 8:20**

1) Franklin Elementary gymnasium by Girl Scouts Troop 3411 on Friday, December 11, 2026, Monday, January 4, 2027, and Friday, January 8, 2027 from 5:30 p.m. until 7:30 p.m. Building rental and custodial fees as stated in the contract.

2) Moline High School PE Center by Blackhawk Youth Basketball League for games on Sunday, November 1, 2026 from Noon until 6:00 p.m., Sunday, November 8, 2026 and Sunday, December 13, 2026 from 3:00 p.m. until 9:00 p.m.. Building rental and custodial fees as stated in the contract.

3) Wharton Field House on Saturday, December 19, 2026 from 3:00 p.m. until 5:00 p.m. by Quad City Youth Sports Foundation for the Group O Shootout. Building rental and custodial fees as stated in the contract.

4) Wharton Field House on Saturday, January 9, 2027 from 8:30 a.m. until 9:00 p.m. by Quad City Youth Sports Foundation hosting the IHMVCU Girls Shootout. Building rental and custodial fees as stated in the contract.

5) Franklin Elementary gymnasium by Moline Raptors Basketball for basketball practice on Thursdays starting December 17, 2026 through January 5, 2027 from 5:30 p.m. until 6:30 p.m. Building rental and custodial fees as stated in the contract.

6) Bicentennial Elementary gymnasium by Quad Cities Rush U11 Girls Basketball on Saturdays starting January 9, 2027 until March 13, 2027 from 8:00 a.m. until 9:00 a.m. Building rental and custodial fees as stated in the contract.

M. **Approval of Purchase - LEAD Moline Devices for the 2027-2028 School Year**

that the Board of Education approve the purchase of LEAD Moline devices for the graduating classes of 2034 (5th Grade) and 2030 (9th Grade) from ChrombookParts.com, St. Paul, Minnesota, for a total cost not to exceed $305,000. **See Exhibit B in the official minutes.**

Ayes: Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Chet DeSmet

Nays: None

APPROVAL OF 2025-2026 ANNUAL AUDIT

A motion was made by Geoff Manis, seconded by Lindsey Hines, that the Board of Education approve the 2025-2026 annual audit as presented.

Ayes: Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Chet DeSmet

Nays: None

APPROVAL OF E-LEARNING IN LIEU OF EMERGENCY DAYS VERIFICATION

A motion was made by Jason Farrell, seconded by Audrey Adamson, that the Board of Education approve an e-learning program verification form and adopt the District's E-Learning plan for a term of three year. **See Exhibit C in the official minutes.**

Ayes: Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Chet DeSmet

Nays: None

APPROVAL OF GROUP DENTAL PLAN FOR 2027

A motion was made by Lindsey Hines, seconded by Geoff Manis, that the Board of Education approve the proposal for Group Dental Insurance with United Healthcare for a total projected cost of $630,506 for the 2027 calendar year. **See Exhibit D in the official minutes.**

Ayes: Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Chet DeSmet

Nays: None

APPROVAL OF VOLUNTARY VISION INSURANCE WITH UNITED HEALTH CARE FOR 2027

A motion was made by Audrey Adamson, seconded by Laura Sivertsen, that the Board of Education approve the renewal of Voluntary Vision Insurance through United Healthcare for the 2027 calendar year. **See Exhibit E in the official minutes.**

Ayes: Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Chet DeSmet

Nays: None

APPROVAL OF GROUP HEALTH INSURANCE ADMINISTRATIVE SERVICES ONLY FOR 2027

A motion was made by Ramona Dixon, seconded by Laura Sivertsen, that the Board of Education approve the proposal for the Group Health Insurance Administrative services Only with UMR for a total projected cost of $387,553 for the 2027 calendar year. **See Exhibit F in the official minutes.**

Ayes: Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Chet DeSmet

Nays: None

APPROVAL OF GROUP HEALTH PHARMACY BENEFIT MANAGER FOR 2027

A motion was made by Geoff Manis, seconded by Audrey Adamson, that the Board of Education approve TrueRx as the Pharmacy Benefit Manager and SHARx for specialty medications for a total projected cost of $98,000 for the 2027 calendar year. **See Exhibit G in the official minutes.**

Ayes: Jason Farrell, Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Chet DeSmet

Nays: None

Lindsey Hines, Board Member, discussed an increase in insurance costs, acknowledging it was a significant change requiring multiple meetings and committee member's input. The committee aimed to find the solution acceptable to everyone involved. While last year's insurance costs remained flat, there was a slight increase this year, but believes the process and outcome were satisfactory due to collaborative efforts.

APPROVAL OF GROUP HEALTH INDIVIDUAL STOP LOSS INSURANCE FOR 2027

A motion was made by Jason Farrell, seconded by Audrey Adamson, that the Board of Education approve the proposal for the Individual Stop Loss Insurance with SunLife for a total projected cost of $1,454,757 for the 2027 calendar year. **See Exhibit H in the official minutes.**

Ayes: Lindsey Hines, Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Chet DeSmet

Nays: None

APPROVAL OF GROUP INSURANCE PREMIUMS FOR ACTIVE & RETIREE UNDER 65 PLAN FOR 2027

A motion was made by Lindsey Hines, seconded by Geoff Manis, that the Board of Education approve the District Insurance Committee's recommendation to increase the Active and Retiree premium contributions to the Group Insurance Fund for the 2027 calendar year for group insurance premium rates. **See Exhibit I in the official minutes.**

Ayes: Geoff Manis, Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Chet DeSmet

Nays: None

APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SALEM UNIVERSITY AND THE MOLINE-COAL VALLEY SCHOOL DISTRICT NO. 40

A motion was made by Audrey Adamson, seconded by Ramona Dixon, that the Board of Education approve the Memorandum of Understanding between Salem University and the Moline-Coal Valley School District No. 40. **See Exhibit J in the official minutes.**

Ayes: Laura Sivertsen, Audrey Adamson, Ramona Dixon, Jason Farrell, Lindsey Hines, Geoff Manis, Chet DeSmet

Nays: None

REPORTS, REQUESTS, AND OPEN DISCUSSION

Superintendent's Report

Dr. Rachel Savage, Superintendent, announced upcoming events and updates, including the next Board of Education meeting being held at Butterworth Elementary on November 9th, a statewide marketing recognition from Inspira for the district's Fast Facts brochure, and a new District promotional video project.

Dr. Savage provided updates on the Ontiveros project, emphasizing timely construction thanks to Vince, Keith, and their team, and highlighted the upcoming Fall Read Moline event at the Moline Public Library on November 19th.

Upcoming November reports include the first PACE update focusing on AI, aspiring leadership, and multilingualism, followed by an annual school report card update in December, and a third-party academic research brief from HMH highlighting key practices.

Student Board of Education Member Report

Varun Mekala, Student Board Member, celebrated a successful two weeks filled with achievements, including Moline's football playoff victory, with a thrilling late game touchdown drive. Varun also highlighted the boys' soccer team's regionals and expressed optimism for their sectional performance.

Brisa DeJesus, Student Board Member, praised the successful and creative fundraisers that have taken place and acknowledged the success of the parent-teacher conferences and expressed hope for continued success throughout the remainder of the school year.

Board of Education Member Open Discussion

Several board members shared overwhelmingly positive experiences from recent school visits, highlighting energetic principals, dedicated teachers, and a strong sense of pride in their school. The board members emphasized the positive impact of these visits on fostering a supportive learning environment.

Innovative Programs and Culture: Discussions focused on specific innovative programs like Class Dojo, the United for Schools initiative, and the Mentos/Coke incentive program at Roosevelt, showcasing a commitment to engaging students and addressing individual needs. The emphasis was on creating a positive school culture that extends beyond academics.

Building Improvements and Community Partnerships: The conversations touched on building renovations, community partnerships, and the effectiveness of programs like the United for Schools, demonstrating a proactive approach to improving educational resources and fostering collaboration within the district.

A motion was made by Geoff Manis, seconded by Ramona Dixon, all in favor, that the Board of Education meeting be adjourned. Time: 6:33 p.m.

_____ _____

President Secretary

4. **Communications, Public Comment and Participation**

5. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in the Consent Agenda as presented.

5. **Consent Agenda**

Recommended Motion: that the Board of Education approve the actions contained in Consent Agenda Items A through Q as presented:

A. **Employment – Certified Staff**

the temporary employment of the following named certified substitute teachers for the 2026-2027 school year with wages in accordance with District schedules:

McKinney, Andre
Peterson, Jennifer
Pierce, Bayley
Portillo, Diego

B. **Salary Reclassification - Certified Staff**

a change in salary classification for the following certified staff effective at the beginning of the Second Semester of the 2026-2027 school year:

Olson, Tyler from M.A. to M.A. +30
Salinas, Sylvia from B.A. to B.A. +15

C. **Resignation for the Purpose of Retirement - Certified Staff**

the resignation for the purpose of retirement of the following named certified staff member, effective at the end of the 2026-2027 school year:

Name	Position	Location
McCoy, Jozett	Special Education	High School

D. **Acceleration of Resignation Date for the Purpose of Retirement - Certified Staff**

1) the acceleration of the previously approved resignation date for the purpose of retirement from the end of the 2028-2029 school year to the end of the 2026-2027 school year for certified staff member:

Name	Position	Location
Zobrist, Christina	Social Studies	High School

2) the acceleration of the previously approved resignation date for the purpose of retirement from the end of the 2027-2028 school year to the end of the 2026-2027 school year for certified staff member:

Name	Position	Location
Evans, Katherine	Grade 5	Jane Addams

E. **Approval of Family Medical Leave Act – Certified Staff**

that the Board of Education grant approval of a family medical leave for the following certified staff member:

Name	Position	Location	Effective Date
Hanske, Alexsis	Math	High School	Beginning tentatively 04/08/27 and not to exceed 60 days

F. **Employment – Non-Certified Staff**

1) the employment of the following named non-certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Name	Position	Location	Effective Date
Davis, Alice	Administrative Assistant	Jefferson	11/10/26
Fulscher, Grace	Lunchroom Aide	Butterworth	11/13/26
Sebunyenyeri, Nininahazwe (Shani)	Lunchroom Aide	Franklin	11/10/26
Stahr, Brian	Custodian	High School	11/16/26

2) the temporary employment of the following named non-certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Name	Position	Location	Effective Date
Ford, Sharon	Classroom ESP	Franklin	11/13/26

3) the temporary employment of the following named substitute non-certified staff for the 2026-2027 school year with wages in accordance with District schedules:

Name	Position
Downey, Alexia	Classroom ESP
Johanson, Lindsey	Classroom ESP
Lievens, Keaton	Custodian
Moenck, Melissa	Custodian
Torres, Araceli	Custodian

G. **Approval of Family Medical Leave Act – Non-Certified Staff**

that the Board of Education grant approval of a family medical leave for the following non-certified staff member:

Name	Position	Location	Effective Date
Bargren, Mary	Special Ed Resource ESP	High School	Beginning intermittently 10/22/26 and not to exceed 60 days

H. **Resignation/Termination - Non-Certified Staff**

Name	Position	Location	Effective Date
Beeding, Donna	Reading/Math Interventionist	Lincoln-Iriving	10/28/26
Bennett, Leta	Building Attendance Coordinator	Wilson	10/30/26
Brown, Aaron	General Maintenance	High School	11/10/26
Hensley, Gabrielle	Custodian	High School	11/09/26
Lopez, Juana	Lunchroom Aide	Lincoln-Irving	10/30/26
Swift, Charla	Special Ed Life Skills Health ESP	Hamilton	11/16/26

I. **Appointment of Differential Assignment - Non-Certified Staff**

the appointment of differential assignment of the following named non-certified staff member:

Name	Position	Location	Effective Date
Schaffer, Jameson (Liam)	Head Grade 9 Boys Wrestling (.50)	High School	11/09/26

J. **Resignation of Differential Assignment - Non-Certified Staff**

the resignation from differential assignment of the following named non-certified staff member:

Name	Position	Location	Effective Date
Audas, Richard	Head Grade 9 Boys Wrestling (.50)	High School	11/02/26

K. **Transfer/Reassignment**

1) the transfer of Matt Jasper from Special Ed ED ESP at Aspire to the Special Ed Resource ESP at the High School effective November 2, 2026

2) the transfer of Anna Saguilan-Vargas from the 1st Shift Custodial position at Lincoln-Irving to the MHS C Wing 1st Floor Split Shift Custodial position effective November 16, 2026

L. **Payments for Board Approval**

approval of payments:

Fund 1	Educational	2,102,082.46
Fund 2	Operations & Maintenance	194,738.17
Fund 3	Debt Service	700.00
Fund 4	Transportation	3,203.12
Fund 5	Retirement	264,620.79
Fund 6	Capital Projects	1,477,696.73
Fund 7	Working Cash	0.00
Fund 8	Tort Fund	10,017.72

Fund 9 Life Safety Code	0.00
Fund 10 Group Insurance	589,910.31
Fund 11 Student Activity	71,149.26
TOTAL	4,714,118.56

See Attachment No. 1.

M. **Freedom of Information Act Requests**

Á Freedom of Information Act Request was received from Nidal Choudhry requesting records about students getting in trouble for cheating, plagiarism, academic dishonesty, or other schoolwork problems from January 1, 2023 to June 10, 2023 and from January 1, 2026 to June 10, 2026 and copies of any contracts or agreements between Moline-Coal Valley School District and companies that provide AI tools or products, including AI tools used to check for cheating, plagiarism, or AI-generated schoolwork. The District has responded to this request.

N. **Acceptance of Gift**

1) A donation in the amount of $1,500 from Terrill and Jan Baner to be used for the MHS Band program

2) A donation in the amount of $1,500 from Terrill and Jan Baner to be used for the John Deere Middle School Band program.

O. **Approval of Purchase - Aruba Access Point Licenses**

that the Board of Education approve the purchase of 170 Aruba wireless access point management licences from Heartland Business Systems, Niles, Illinois, for a total cost of $39,509.70. **See Attachment No. 2.**

P. **Approval of Grant Application - State Board of Education School Maintenance Project Grant FY27**

that the Board of Education approve the School Maintenance Project Grant application for Jane Addams Elementary School Roof replacement. **See Attachment No. 3.**

Q. **Award of Bid - 2026 Browning Field Phase 2 Storage Building**

that the Board of Education award the bid for the 2026 Browning Field Phase 2 Storage Building to Centennial Contractors Inc., Moline, Illinois, in the amount of $1,119,500. **See Attachment No. 4.**

Attachment No. 2
11/09/26 Brd. Mtg.

TO: Members of the Board of Education

FROM: Dr. Brian Prybil, Deputy Superintendent
Craig Reid, Director of Technology

DATE: November 5, 2026

SUBJECT: Approval to Purchase - Aruba Access Point Licenses

Reason for Board Consideration: Board approval is required for Aruba Access Point Licenses.

Action Necessary: Board approval is requested to renew all backup services.

Facts: The District's wireless system is powered by HPE Aruba access points across all campuses. Aruba ClearPass and Aruba Central centrally manage these access points and require a specific management license. An Aruba hardware configuration change at MHS eliminates central management at that specific location, requiring us to license the 170 access points so they can be managed and configured like the rest of the district. Aruba access point licensing is a one-time purchase, and while the access point hardware is E-Rate eligible, the licensing to manage the hardware is excluded.

Cost: The cost per access point is $232.41, for a total one-time licensing cost of $39,509.70 to be paid from the Educational Technology software account. There are no annual licensing requirements for the access points.

Recommended Action: That the Board of Education approve the purchase of 170 Aruba wireless access point management licenses from Heartland Business Systems, Niles, Illinois, for a total cost of $39,509.70.

Approved for Submission to the Board of Education

R. Savage

Dr. Rachel Savage
Superintendent of Schools

Attachment No. 3
11/09/26 Brd. Mtg.

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer
Keith Karstens, Director of Facilities

DATE: November 5, 2026

SUBJECT: Approval of Grant Application - State Board of Education School Maintenance Project Grant FY27

Reasons for Board of Education Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: The Illinois State Board of Education announced a School Maintenance Grant Program available for future maintenance projects. The program allows for a $50,000 matching dollar-for-dollar grant. Any projects utilizing these grant funds must be completed within two years. The criteria and priority considerations for the grant projects are a) emergency; b) life health safety; c) state priority; d) permanent improvements; and e) other. The application process requires local Board of Education approval of a project prior to submission of the grant application.

The project recommended is the Jane Addams Roof Replacement. The estimated project cost is $750,000. Applying for and receiving this grant will allow the District to receive $50,000 of State funds for this work. Board approval is required to assure the State that sufficient local money for the match is available and budgeted to complete the project. The District has the funds budgeted in the Health Life Safety Fund (Fund 9). Therefore, it is the recommendation of the administration that the Board of Education approve the School Maintenance Project Grant application for the Jane Adams Elementary School Roof replacement.

Cost: There is no cost associated with this application process.

Recommended Motion: That the Board of Education approve the School Maintenance Project Grant application for Jane Addams Elementary School Roof replacement.

Approved for Submission to the Board of Education

R. Savage

Dr. Rachel Savage
Superintendent of Schools

Attachment No. 4
11/9/26 Brd. Mtg.

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer
Keith Karstens, Director of Facilities

DATE: November 5, 2026

SUBJECT: Award of Bid – 2026 Browning Field Phase 2 Storage Building

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval is requested.

Facts: At the December 8th, 2025 Board meeting, Legat Architects was selected for professional services. As part of the District's Sports Facilities upgrades, for the 2026 Browning Field Phase 2 Storage Building.

The current building was built in the 1980's by the Moline High School Building trades classes. The building has served the athletics department well, but currently the size of the building does not meet the needs of the activities. As part of the Phase 2 plan for Browning Field, the new building will provide more space for football, soccer, Moline High School Marching Band, & the Track & Field teams.

Specifications were prepared and issued by Legat Architects. The project was posted for public bid on October 19th, 2026 and bids were received November 4th, 2026. The bids are as shown on the attached tabulation.

Therefore, it is the recommendation of the administration that the Board of Education award the contract for the 2026 Browning Field Phase 2 Storage Building to the lowest qualified bidder, as identified.

Cost: The total estimated cost is $1,119,500 for the basebid, the project includes a $75,000 contingency, which is included in the base bid. This project will ultimately be supported through the Capital Improvements Fund (Fund 6).

Recommended Motion: That the Board of Education award the bid for the 2026 Browning Field Phase 2 Storage Building to Centennial Contractors Inc, Moline, Illinois, in the amount of $1,119,500.

Approved for Submission to the Board of Education

R. Savage

Dr. Rachel Savage
Superintendent of Schools

November 5, 2026				**Attachment No. 4**
Moline-Coal Valley School District 40.				**11/09/2026**
2026 Browning Field Phase 2				
Storage Building				
	BID FORM			
BIDDER	**BASE BID**	**ALTERNATES**	**TOTAL**	
Valley Construction	$1,214,000.00	$145,300.00		$1,359,300.00
Rock Island, IL				
Bush Construction Company	$996,000.00	$152,000.00		$1,148,000.00
Davenport, IA				
Chenoweth Construction	$1,030,000.00	$152,100.00		$1,182,100.00
Port Byron, IL				
Centennial Contractors	**$949,500.00**	**$170,000.00**		**$1,119,500.00**
Moline, IL				

6. **Presentation Estimated 2026 Levy -** Mr. Gallo

7. **Approval of Estimated 2026 Levy**

Recommended Motion: that the Board of Education approve the 2026 Estimated Levy - Estimate of Property Taxes for the 2027-2028 school year. **See Attachment No. 5.**

Attachment No. 5
11/09/2026 Brd. Mtg.

TO: Members of the Board of Education

FROM: Vince Gallo, Chief Financial Officer

DATE: November 5, 2026

SUBJECT: Estimated Tax Levy for the 2027-2028 School Year

Reason for Board Consideration: Board of Education approval is required.

Action Necessary: Board of Education approval of the Estimated Tax Levy for the 2027-2028 school year is requested.

Facts: The administration recommends approval of the Estimated Tax Levy for the 2027-2028 school year for Moline-Coal Valley School District 40.

The estimated levy identifies the proposed property tax revenue to support district operations, instructional programs, and services. It provides a basis for the Board's review of anticipated local revenue as part of the district's financial planning process.

The administration will present the final levy for Board consideration following review of updated financial information. The proposed estimated levy is presented for approval.

Cost: The proposed estimated tax levy is $61,609,827.00. This amount represents anticipated property tax revenue for the district.

Recommended Motion: That the Board of Education approve the Estimated Tax Levy for the 2027-2028 school year, as presented.

Approved for Submission to the Board of Education

R. Savage

Dr. Rachel Savage
Superintendent of Schools

8. **Approval of Memorandum of Understanding between Western Illinois University and the Moline-Coal Valley School District No. 40**

Recommended Motion: that the Board of Education approve the Memorandum of Understanding between Western Illinois University and the Moline-Coal Valley School District No. 40 for the 2026-2027 Parent Mentor Program. **See Attachment No. 6.**

WESTERN ILLINOIS UNIVERSITY

Memorandum of Understanding

between

Western Illinois University &
Moline-Coal Valley School District 40

MOLINE-COAL VALLEY SCHOOL DISTRICT

26-27 Parent Mentor Program

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A. Introduction

In consideration of the mutual promises, terms, and conditions set forth in the sections below, and for other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged, this Memorandum of Understanding (MOU) is entered into by Moline-Coal Valley School District (District) and the Western Illinois University Parent Mentor Program (Program), on the 1st day of July, 2026.

The District and Program agree that they may enter into and participate in joint programs and intergovernmental agreements with units of local government and other school districts to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance (Ill. Constitution, Art. VII, Sec. 10, 5 ILCS 220/1 et seq., and Board Policy 1:20, *District Organization, Operations, and Cooperative Agreements*).

The District is organized and operates as follows:

The District is organized and operates as a Unit District serving the educational needs of children in grades Pre-K through 12 and others as required by the School Code. The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the Board of Education concerning these programs and agreements. The District participates in the following joint programs and intergovernmental agreements: Quad City/Tri County Vo Tech Regions.

The Program is organized and operates as follows:

The Illinois Statewide Parent Mentor Program is a nationally recognized best practice in parent engagement for low-income communities, first developed by Logan Square Neighborhood Association in 1995. The Parent Mentor Program as a structured avenue for building parent involvement in schools, parent-teacher relationships and for eventually leveraging community resources and support for the schools. Statewide program management is led by the Parent Engagement Institute, a partnership between Palenque LSNA and Southwest Organizing Project. The Program strives to help parent volunteer mentors grow personally and professionally, while shaping the changes needed in our schools and communities. Program Coordinators are tasked with regional oversight, supervision of building coordinators, and grant compliance.

B. Definitions/Acronyms

Memorandum of Understanding (MOU) - Defines an organization's role in schools and describes the respective duties of a school district and organization Its purpose is to prevent confusion, decrease conflict, and promote family engagement in schools.

Leadership Team (Team) - A group of designated key staff members from each party. These individuals will be responsible for the implementation of the MOU. They will communicate directly with each other about MOU issues.

Parent Engagement Institute (PEI) - The non-for-profit organization working to build the capacity of community organizations, parent leaders, and schools to replicate the Parent Mentor Program model and build transformative parent leadership in schools and communities across Illinois and beyond. The Parent Engagement Institute is the governing organization for the Parent Mentor Program facilitated for the Illinois Quad City region by Western Illinois University.

Parent Mentor Organizer - A Parent Mentor Program Partner Organization (Western Illinois University) employee who functions as regional liaison between the Parent Engagement Institute Program Support Manager and the Districts within their region who implement the Parent Mentor Program. The Organizer is responsible for the day-to-day oversight of the program and making sure the year-long work plan is successfully executed.

Parent Mentor (Building) Coordinator - Responsible for volunteer recruitment and training, and coordination with building administrators and teachers working within the program, as well as reporting to the Parent Mentor Organizer for program coherence and compliance.

Parent Mentor - Collaborates with teachers and administrators to co-create caring, encouraging, loving, and sustainable spaces for students and the entire school community to engage, learn, and grow. Mentors who participate in 100 volunteer hours per semester in the classroom are eligible to receive a $1500 stipend from the Program. Sample Program Contract linked here.

Unpaid Volunteer - Collaborates with teachers and administrators to co-create caring, encouraging, loving, and sustainable spaces for students and the entire school community to engage, learn, and grow. Unpaid Volunteers do not meet the minimum standard of 100 volunteer hours per semester in the classroom and are not eligible for any stipend from the Program. Program Contract linked here.

C. MOU Leadership Team (Team)

The following individuals are designated for the MOU Team as described in Section B, above.

District Staff:

Deputy Superintendent, Director of Secondary Curriculum, Coordinator of Student Services, Building Principal

Program Staff:

WIU Parent Mentor Program Coordinator, M-CV School Building Program Coordinator

D. District Authority Over the Educational Environment

The position of Parent Mentor or Unpaid Volunteer is a volunteer position and not a job. Mentors and Volunteers are not employees of the District nor are they employees of Western Illinois University. As such, Parent Mentors & Unpaid Volunteers will act within the guidelines of Board Policy and building & District procedure. The responsibility to supervise the operation of our school and district buildings is delegated from the Board of Education to the Superintendent, who delegates that responsibility to the individual building principals. Program Coordinators, Mentors, and Unpaid Volunteers should work collaboratively with their assigned classroom teacher and the building administration for direction, supervision, and resolution to issues that may arise in the course of volunteering. Building

Coordinators, Parent Mentors & Unpaid Volunteers are subject to the provisions of all Board Policy, including but not limited to those outlined in this section.

The District identifies multiple purposes for utilizing volunteers in school buildings, as described in Board Policy 6:230, *Community Resource Persons and Volunteers.* Program volunteers fall within this policy and shall be utilized within the education setting for non-teaching duties not requiring instructional judgment or evaluation of students, to assist with academic programs under a licensed teacher's immediate supervision, and/or as supervisors, chaperones, or sponsors for non-academic school activities.

Board Policy 5:20, *Workplace Harassment Prohibited,* outlines the expectations of all employees and volunteers to maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment. Program Coordinators, Mentors, and Unpaid Volunteers shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, family responsibilities, reproductive health decisions, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status. An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee that may be up to and including discharge.

Per Board Policy 4:175, *Convicted Child Sex Offender; Screening; Notifications,* The Superintendent or designee shall perform fingerprint-based criminal history records information checks and/or screenings required by State law or Board policy for volunteers. The Board President shall ensure that these checks are completed for the Superintendent. He or she shall take appropriate action based on the result of any criminal background check and/or screen.

Per Board Policy 4:100, *Insurance Management,* the District shall provide Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of licensed staff members authorized in 105 ILCS 5/21A-5 *et seq.* (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.

Per Board Policy 4:190, *Targeted School Violence Prevention Program,* Parent Mentors & Unpaid Volunteers are required to report any expressed threats or behaviors that may represent a threat to the community, school, or self.

E. Identified Needs for Services to Maintain the Educational Environment

1. The District's identified needs for services from the Program are each of the following:
    a. An emergency contact profile document for each building coordinator, parent mentor, and unpaid volunteer in the program, to be kept at both the school site and the district office.
    b. Criteria & procedures used by the Program to recruit, select, and process mentors and unpaid volunteers.
    c. Program training requirements for mentors & unpaid volunteers.
    d. Coordination between the building principal and Parent Mentor Coordinator to identify
        i. Annual date & location for teacher presentation and application distribution
        ii. District approval for distribution of materials and communication to families about the parent mentor program
        iii. Annual date & location for parent mentor information session
        iv. Annual date & location for parent mentor interviews
        v. Annual date & location for weeklong parent mentor training
        vi. Annual date & location for parent mentor/teacher meet & greet
        vii. Parent Mentor Program events
        viii. The best pairing of classroom teacher with Parent Mentor
        ix. Regularly-scheduled coordination meetings as agreed upon by Coordinator and Building Principal

2. The Program has identified partnership needs from the District, which include each of the following:
    a. Criteria & procedures within Board Policy used to evaluate and process volunteers.
    b. A list of trainings and hours required by the District for classroom volunteers.
    c. The issuance of temporary identification badges from the assigned school for each Building Coordinator, Parent Mentor and Unpaid Volunteer in the Program.
    d. Office space, when possible, for the Parent Mentor (Building) Coordinator, but at a minimum, private location for Coordinator to meet with mentors and/or PM Organizer.

F. Annual Evaluation of MOU; Renewal; Termination

The parties will periodically review the MOU for relevancy, monitor its terms for effectiveness, and consider whether any modifications are required. This review may align with the School Board's annual policy review and monitoring calendar. The MOU will remain in effect and automatically renew from year to year unless terminated.

F1. Either parity may terminate this its participation in this MOU for cause upon fifteen (15) days written notice delivered to the other party. "For cause" is defined for purposes herein as written notice of deficiency which deficiency is not corrected to the mutual satisfaction of both parties within fifteen (15) days after receipt of such notice.

F2. Either party may terminate its participation in this MOU without cause upon ninety (90) days prior written notice to the other(s).

F3. Termination of this MOU under either F1 or F2 shall not relieve either party of any

obligation incurred up to and including the date of termination; and, if the District terminates under F2, it shall be responsible for payment of its share of the cost of assigned Coordinators as outlined in this MOU.

G. Financial Agreement

1. The District's identified financial obligations to host the WIU Parent Mentor Program include:
    a. Parent Mentor Coordinators will be hired by the District under the MESPA contract, for no less than 15 hours per week at no less than $15/hr. See Appendix D for the current compensation scale.
    b. Parent Mentors will receive no financial compensation from the District.
    c. Unpaid Volunteers will receive no financial compensation from the District.

2. The Program's identified financial obligations to facilitate the WIU Parent Mentor Program include:
    a. Parent Mentor Coordinators will receive compensation from the Program via stipend to offset the District's pay structure and ensure Coordinators $18/hr.
    b. Parent Mentors will be eligible for payment from the Program via a $1500 stipend per semester (maximum of two per year) after completing a minimum of 100 eligible volunteer hours as a Parent Mentor, if and when the organization (WIU) receives reimbursement from the state. The Program is solely responsible for determining eligibility for and issuing Parent Mentor stipends. The District assumes no financial responsibility for Parent Mentor stipend payments
    c. Unpaid volunteers in the program will receive no compensation for their eligible volunteer hours under the Program.

N. General Provisions

1. **Scope of Agreement**

Nothing in this MOU is intended to impose upon any party a duty to report information to any other party that is not otherwise required by law. This MOU shall not be interpreted as making an obligation of a party mandatory that is otherwise discretionary under the law or vice versa. No party to this MOU waives any defenses or immunities it otherwise has under the law.

2. **Amendment**

No change or modification of this MOU shall be valid unless it is in writing and is signed by all parties.

3. **Assignment**

No party to this MOU may assign it or its rights or obligations.

4. **Notices**

All notices required pursuant to this MOU shall be in writing and sent by U.S. certified mail, postage prepaid, return receipt requested or by overnight express delivery to the address of the party set forth below or as otherwise directed in writing by such party or as provided under applicable state law. Notice is deemed given three (3) days after being deposited in the U.S. Mail for certified mail delivery or one (1) day after being deposited with an overnight express delivery courier for delivery to the correct address.

5. **Governing Law**

This MOU shall be construed in accordance with and pursuant to the laws of the State of Illinois.

6. **Non-Waiver of Breach**

The failure of any party to insist upon strict performance of any of the terms or conditions of this MOU shall not be construed to be a waiver of such term or condition or any subsequent breach of it.

7. **Severability**

The invalidity or unenforceability of any particular provision of this MOU shall not affect the other provisions of it, and it shall be construed in all respects as if such invalid or unenforceable provision were omitted.

8. **Enforcement**

No party to this MOU shall be liable for any negligent or wrongful acts, either by omission or commission, chargeable to the other party. This MOU shall not be construed to create a duty owed by any party to any third party. The District and Program agree that the exclusive claims or remedies for breach of this MOU are limited to an action for specific performance or mandamus action or termination of the MOU. Each party waives any and all other claims and remedies, direct or indirect, by way of subrogation or otherwise, that it may have against the other party arising out of the performance or non-performance of any provision of this MOU.

School Board President	Date
Authorized Signatory for WIU Parent Mentor Program	Date

Appendix A: Parent Mentor (Building) Coordinator Duties

The Program Coordinator will work in the building with the Program for a minimum of 20 hours per week. These hours should mirror the hours that Parent Mentors are in the building.

LEADERSHIP: RELATIONSHIP-BUILDING AND COMMUNICATION

- Recruit parent mentors & facilitate the application process and interview process
- Setting up "one-on-ones" with teachers, parent mentors, and community organization staff
- Listening to parent mentors and encouraging/supporting them in their experience in the classroom and as part of the cohort.
- Supporting parent mentors in working towards accomplishing their personal goals through one-to-one check-ins at least twice a month.
- Building relationships with school parents beyond the parent mentor cohort
- Building Relationships with elected officials
- Resolving conflicts as they arise
- Participating in local parent mentor team meetings led by the organizers to continue to build relationships
- Meeting with the principal for PMP updates
- Participating in monthly statewide parent mentor partner meetings organized by the PEI ACADEMIC
- Complete and submit a School Profile document to the building Principal/District.

GUIDELINES: DAY-TO-DAY PROGRAM OVERSIGHT

- Making sure parent mentors are showing up at their assigned classrooms and completing timesheets accurately
- Planning weekly PMP workshops according to the named needs/interests of the Parent Mentors in your cohort
- Planning workshops in collaboration with your community organization, school staffs and other community partners such school districts, school networks, parks, libraries, etc.
- Making sure parent mentors attend the weekly statewide Wednesday workshop sessions(1.5 hrs) and weekly local workshops(1.5 hrs).
- Create a system to track the PMs workshop attendance
- Approve weekly mentor timesheets
- Communicating with teachers if a parent mentor is absent.
- Checking in with a parent mentor who is absent to find out what is going on, listen, and problem solve if needed.
- Check-in with teachers at least once a month to receive updates and feedback on how parent mentors are doing in the classroom.
- Invite teachers to provide or participate in workshops.
- Conduct observation of in-person classroom work for each parent mentor at least once per semester in order to ensure parent mentors receive the training and support they need to be successful in the classroom.

ORGANIZATION AND ADMINISTRATIVE DUTIES

- Making sure parent mentor files are clean, professional, up to date- ONLY use black or blue pen, no white out, etc.
- Keep all files securely in the school or organization's office in a locked cabinet.
- Working with parent mentor organizer to complete all information needed for monthly ISBE report and any other documents required by PEI
- Administering and ensuring completion of surveys and evaluations as required by PEI.

PLANNING AND ORGANIZING

- Planning and carrying out at least one Parent Mentor Project or event led by the parent mentors to build their community organizing skills.
- Helping to plan and coordinate other school and/or community projects, initiatives, and campaigns that parent mentors decide to take on
- Working with the organizer and PM cohorts to educate key stakeholders about the Parent Mentor Program -- through media outreach, legislator visits, meeting with school district officials, and more.

Parent Engagement Institute at Palenque LSNA & Southwest Organizing Project, "The Ongoing Role of the Parent Mentor Coordinator", June 2025.

Appendix B: Sponsoring Classroom Teacher Qualifications & Program Responsibilities

The Sponsoring Classroom Teacher is a volunteer staff member willing to host a Parent Mentor in their classroom and support the goals of the Parent Mentor Program. Teacher qualifications & responsibilities include:

TARGETED TEACHER QUALIFICATIONS

- Preferred grade level assignment of Grades PK-3rd, but extending through 8th grade.
- An understanding of the mentor's primary role as direct support to students.
- An understanding that the mentor is not intended to grade, run errands, or organize the classroom.
- Has submitted an application to host a parent mentor in their classroom.
- Consideration for joining the Program Advisory Council to assist with program decisions and future growth.

PROGRAM TEACHER RESPONSIBILITIES

- Participation in a "Teacher info Session" and "Parent Mentor + Teacher Meet & Greet".
- Participation in the program evaluation processes, including pre- and post-survey and focus groups.
- Welcome the Parent Mentor Coordinator in the classroom to observe the Parent Mentor at least twice during the school year.
- Participation in at least three Program meetings during out of school time at the beginning, middle, and end of the annual program.
- Assurance that the Program Mentor will not be required to supervise recess or lunch.
- Approve assigned mentor time sheets weekly.

Appendix C: Parent Mentor Qualifications & Program Responsibilities

The Parent Mentor is a parent of a student in the building who volunteers to support students in a classroom other than their own child's. Mentors are not employees of the district, nor of Western Illinois University. Mentor qualifications & responsibilities include:

PARENT MENTOR QUALIFICATIONS

- Willingness to focus volunteer time in direct student support in the classroom, with only occasional times working with grading, errands, or classroom organization.
- Mentors will not be required to supervise recess or lunch.
- Mentors will only supervise students when they are in the line of vision of school staff when working with students.
- Willingness to meet with the classroom teacher prior to starting volunteer hours, and as requested by the classroom teacher thereafter.
- Willingness to target volunteer efforts on a small group of students, identified by the classroom teacher, who need additional support. This work may be through small groups or individual support.
- Willingness to work with other Parent Mentors and the Coordinator to grow the Parent Mentor Program in the school, including supporting at least one event that engages 20+ parents.

PROGRAM MENTOR RESPONSIBILITIES

- Attend and support the students in the assigned classroom for at least 100 hours per semester.
- Support the assigned classroom(s) (max of 2) four days per week for two hours per day for a total of 8 volunteer hours per week. Any additional volunteer hours daily will not count toward the 100-hour minimum.
- Participate in a 15-hour initial training, along with other cohort members. These 15-hours count toward the Mentor's total hours.
- Complete any district-required training for school volunteers.
- Complete and submit a School Profile document to the building Principal/District.
- Sign in and out daily on timesheets, which are then approved by the classroom teacher and Parent Mentor Coordinator.
- Set and maintain a consistent schedule, notifying both the classroom teacher and coordinator of any absence.
- Sign the "Check Receipt Form" upon receiving the compensation check for the minimum of 100 volunteer hours per semester.

Appendix D: Unpaid Volunteer Qualifications & Program Responsibilities

The Unpaid Volunteer (UV) is a parent of a student in the building who volunteers to support students in a classroom other than their own child's. UVs are not employees of the district, nor of Western Illinois University. UV qualifications & responsibilities include:

UNPAID VOLUNTEER QUALIFICATIONS

- Willingness to focus volunteer time in direct student support in the classroom, with only occasional times working with grading, errands, or classroom organization.
- Mentors will not be required to supervise recess or lunch.
- Mentors will only supervise students when they are in the line of vision of school staff when working with students.
- Willingness to meet with the classroom teacher prior to starting volunteer hours, and as requested by the classroom teacher thereafter.
- Willingness to target volunteer efforts on a small group of students, identified by the classroom teacher, who need additional support. This work may be through small groups or individual support.
- Willingness to work with other Parent Mentors and the Coordinator to grow the Parent Mentor Program in the school, including supporting at least one event that engages 20+ parents.

UNPAID VOLUNTEER RESPONSIBILITIES

- Attend and support the students in the assigned classroom for at least 100 hours per semester.
- Support the assigned classroom(s) (max of 2) up to four days per week for two hours per day for a total of 8 volunteer hours per week.
- Participate in a 15-hour initial training, along with other cohort members.
- Complete any district-required training for school volunteers.
- Complete and submit a School Profile document to the building Principal/District.
- Sign in and out daily on timesheets, which are then approved by the classroom teacher and Parent Mentor Coordinator.
- Set and maintain a consistent schedule, notifying both the classroom teacher and coordinator of any absence.

Appendix E: Parent Mentor Coordinator District Payscale

Parent Mentor Coordinators will be employed by the District under the MESPA contract, for 20 hours per week. Under the MESPA contract, Parent Mentor payscales will coincide with the contractual updates agreed upon by the District and the MESPA organization per a negotiated agreement, which can be found on the District website under the Human Resources Department.

The MESPA Salary Schedule is organized by the Categories listed below:

Category 1: Breakfast & Lunchroom Assistants, Hall Supervisory Assistants, Parent Coordinator I and Personal Care Assistants

Category 2: Academic Behavior Support Paraprofessionals, Accompanists, Alternative Paraprofessionals, Multilingual Paraprofessionals, Digital Learning Support Assistant, T'ech Support Paraprofessionals, Hall Security, Library/Media Paraprofessionals, Parent Coordinator 11, Preschool Paraprofessionals, Special Education Paraprofessionals. Standard Classroom Paraprofessionals, Job Coach, Health Clerks, and Title I Paraprofessionals. id. Paraprofessionals, At-Risk

Category 3: Registered Nurses-RN

MESPA Salary Schedule 2026-2027

Salary (MRF)	A	B	C	D	E	F	G	H	I	J
Category 1	$16.51	$17.03	$17.59	$18.19	$18.79	$19.40	$20.01	$20.88	$21.60	$22.03
Category 2	$19.33	$19.96	$20.63	$21.30	$21.97	$22.70	$23.47	$24.46	$25.30	$25.80
Category 2A	$19.70	$20.35	$21.01	$21.70	$22.41	$23.16	$23.92	$24.96	$25.82	$26.32
Category 2B	$19.89	$20.53	$21.23	$21.91	$22.64	$23.39	$24.16	$25.20	$26.07	$26.58
Catefory 3	$33.71	$34.83	$35.95	$37.15	$38.37	$40.02	$41.82			
Category 3A	$34.38	$35.53	$36.67	$37.88	$39.12	$40.79	$42.63			
Category 3B	$34.74	$35.88	$37.02	$38.23	$39.53	$41.21	$43.06			

MESPA Salary Schedule 2027-2028

Salary (MRF)	A	B	C	D	E	F	G	H	I	J
Category 1	$17.13	$17.66	$18.25	$18.87	$19.49	$20.13	$20.76	$21.67	$22.41	$22.86
Category 2	$20.05	$20.71	$21.40	$22.10	$22.80	$23.55	$24.35	$25.38	$26.25	$26.77
Category 2A	$20.44	$21.11	$21.80	$22.52	$23.25	$24.03	$24.82	$25.90	$26.79	$27.31
Category 2B	$20.63	$21.30	$22.02	$22.73	$23.49	$24.26	$25.07	$26.15	$27.05	$27.58
Catefory 3	$34.97	$36.13	$37.30	$38.55	$39.81	$41.52	$43.39			
Category 3A	$35.67	$36.87	$38.04	$39.30	$40.59	$42.32	$44.23			
Category 3B	$36.04	$37.22	$38.41	$39.67	$41.01	$42.75	$44.68			

Appendix F: Parent Mentor Program Member School Profile

Parent Mentor Program Coordinators, Mentors, and Unpaid Volunteers will prepare a School Profile document to be kept on file in their individual buildings and accessible to the District Office for purposes of Emergency Contact and an account of who is volunteering in each building.

Each school profile shall contain the following information:

- First and Last Name
- Program Role Title
- Cell phone number
- Email address
- If assigned to a classroom, the classroom teacher's name, room number, and grade level
- Photo (head and shoulders)
- Supervisor's Name, title, and contact number
- Primary emergency contact person, relationship, and phone number
- Secondary emergency contact person, relationship, and phone number

Each school profile *may*, at the discretion of the volunteer/employee, contain:

- Information about the individual's role(s)/assignments in the building
- Any professional or personal goals for the school year
- Any professional aspirations for the future within the Moline-Coal Valley School District

School Profile Template (copy, edit, save, provide to building Principal)

9. **Reports, Requests and Open Discussion**

9.A. Superintendent's Report

9.B. Student Board of Education Member Report

9.C. Board of Education Member Open Discussion

10. *** * * CLOSED SESSION * * ***

(to hold a discussion of minutes of the meetings lawfully closed under the Open Meeting Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21))

and

(to consider student disciplinary case(s). 5 ILCS 120/2(c)(9))

11. **Return to Open Session for Possible Action**

12. **Adjournment**