

THE MINUTES OF THE MEETING HAVE NOT BEEN APPROVED

Minutes of Organizational Meeting

The School Board

Saint Peter Public Schools

Members Present: Charlie Potts, Drew Dixon, Kate Martens, Bil Kautt, Ken Rossow, Rita Rassbach & Tracy Stuewe

Members Absent:

Principals: Annette Engeldinger, Jon Graff, Darin Doherty, Jana Sykora & Ytive Prafke

Administrative Team Members: Superintendent Bill Gronseth, Megan Gracia, Seth Putz & Tami Skinner

Others Present: Administrative Assistant Kimberley Deming and members of the public

A Organizational Meeting of the School Board of Saint Peter Public Schools was held Monday, January 9, 2023, beginning at 6:00 PM in the SPCC-Governor's Room.

I. Call Meeting to Order

II. Pledge of Allegiance

III. Consideration and Adoptions of the Agenda

IV. Oath of Office for New Members of the School Board

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V. Election of Officers

1. Chairperson
2. Vice Chairperson
3. Clerk
4. Treasurer

VI. Designate Depositories

1. First National Bank of Saint Peter
2. Pioneer Bank of Saint Peter
3. HomeTown Bank of Saint Peter
4. CCF Bank of Saint Peter
5. U.S. Bank of Saint Paul
6. Wells Fargo
7. South Point Financial Credit Union
8. MSDLAF (MSBA Investment Program)

VII. Designate Official Newspaper

Currently Saint Peter Herald

VIII. Designate Auditor for School District Audit

Currently Abdo, Eick & Meyer

IX. Designate Business Manager, or His Designee, to Continue to Make Wire Transfers for the School District

X. Designate Superintendent to Approve Non-Resident Student Agreements

XI. Set Board Salaries

Proposed:

- 1. Board Chair: \$500/month (\$6,000)
- 2. Vice Chair: \$300/month (\$3,600)
- 3. Treasurer: \$400/month (\$4,800)
- 4. Clerk: \$350/month (\$4,200)
- 5. Director: \$300/month (\$3,600)

XII. Identify Primary Legal Counsel

Currently Kennedy and Graven

Individuals authorized to contact legal counsel include the chairperson, the Superintendent, and the Special Programs (Human Resources) Administrator.

XIII. Set Day, Time, and Place of Regular Board Meetings and Study Sessions

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The recommendation is to (1) set regular meetings for the third Monday of the month at 6:30 p.m. in the Governor's Room/Community Center; (2) set study sessions for the first Monday of the month at 6:30 p.m. in the Middle School Media Center; and (3) set the January meeting for the first Monday of the month and the February meeting for the third Thursday of the month due to conflicts with holidays.

XIV. Upcoming Meetings Special Board Meeting

Monday, January 9, 2022

6:45 PM

SPCC-Traverse des Sioux Room

Education Committee

Tuesday, January 10, 2022

1:00 PM

DO

MSBA Leadership Conference

Thursday, January 12, 2023-

Friday, January 13, 2023

Minneapolis Convention Center

Policy Committee

Wednesday, January 18, 2022

4:00 PM

DO

Regular Board Meeting

Thursday, January 19, 2022

6:30 PM

SPCC-Governor's Room

XV. Adjournment

Dated:

Kate Martens, Board Clerk

SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 508 to the best of my judgment and ability.

Board Chair

Date

Member

Date



INDEPENDENT SCHOOL DISTRICT #508
School Board Meetings
July 2023 to June 2024

	TYPE	DATE	TIME	PLACE
JULY	Study Session	Monday, July 17	5:00 PM	Traverse des Sioux Room #102/CC
	Regular Meeting	Monday, July 17	6:30 PM	Governors' Room/CC
AUGUST	Regular Meeting	Monday, August 21	6:30 PM	Governors' Room/CC
SEPTEMBER	Regular Meeting	Monday, September 18	6:30 PM	Governors' Room/CC
OCTOBER	Study Session	Monday, October 2	6:30 PM	MS Media Center
	Regular Meeting	Monday, October 16	6:30 PM	Governors' Room/CC
NOVEMBER	Regular Meeting	Monday, November 20	6:30 PM	Governors' Room/CC
DECEMBER	Study Session	Monday, December 4	6:30 PM	MS Media Center
	Regular Meeting	Monday, December 18	6:30 PM	Governors' Room/CC
JANUARY	Organizational Meeting	Monday, January 8	6:00 PM	Governors' Room/CC
	Regular Meeting*	Thursday, January 18	6:30 PM	Governors' Room/CC
	MSBA Winter Conference	1/12/2023 and 1/13/2023	TBD	Minneapolis
FEBRUARY	Study Session	Monday, February 5	6:30 PM	MS Media Center
	Regular Meeting**	Thursday, February 22	6:30 PM	Governors' Room/CC
MARCH	Study Session	Monday, March 4	6:30 PM	MS Media Center
	Regular Meeting	Monday, March 18	6:30 PM	Governors' Room/CC
APRIL	Regular Meeting	Monday, April 15	6:30 PM	Governors' Room/CC
MAY	Study Session	Monday, May 6	6:30 PM	MS Media Center
	Regular Meeting	Monday, May 20	6:30 PM	Governors' Room/CC
	Graduation	Friday, May 31	8:00 PM	HS Campus
JUNE	Regular Meeting	Monday, June 17	6:30 PM	Governors' Room/CC

*Changed due to Martin Luther King Jr. Holiday

**Changed due to Presidents' Day Holiday

Note: The School Board reserves the right to change or modify the meeting calendar based on the needs of the School Board or the School District.