

1. Call Meeting To Order

This is when either the Board Chair and/or Vice Chair calls the meeting to order by use of the gavel. It is recommended that the date and time is stated for the record of when the meeting is called to order.

2. Pledge of Allegiance

This is an important time for the board to model expressing allegiance to the flag of the United States and the republic of the United States of America. In accordance with ORS 339.875, each district school board shall both display and provide a weekly opportunity for students to recite the pledge of allegiance. By the Board of Directors modeling this behavior, it sets precedence and a tone for all the district to follow.

3. Citizen Input

A time for the board to hear citizen input of a non complaint nature. Board chair to hold input to less than 5 minutes.

4. Early Items

Any items that involve people other than district level staff and/or admin. (i.e. PTO, Boosters, Ford Family Foundation, 4H, Teacher, Students)

4.a. Student Representative Report

4.b. Presentations

4.b.1. Celebrate Student Success

A student led presentation highlighting student success and/or achievements.

4.c. Approvals

5. Consent Agenda

Used for items that are routine, non controversial items. This section is designed to be a time saver by moving, seconding, and voting as a single item. With majority of board member approval, items can be pulled out of consent agenda and moved to Action Items.

6. District Reports and Information

This section will be used for both verbal presentations and written reports. Both the Superintendent and a building administration will make a verbal presentation on pertinent data progress as it relates to building and district goals. All written reports from administrators and directors will also be included for board comment which includes specifically the financial and enrollment reports.

7. Action Items

This section is reserved for items that are slated for board discussion and/or decisions. Basic information and questions for individual board members should have already been taken care of

with dialogue through the superintendent since this time is reserved for board level discussions, Q&A, and decisions.

8. Board Functions and Comments

This section is used for board members to discuss and refine the functionality relating to the effectiveness of the board itself. Reference documents include OSBA Board Self Evaluation and annual board goals, and section A/B Board Governance of the board policies.

9. Key Dates/Calendar Updates

This section is reserved as informational with discussion on upcoming events that would be of specific interest to the board of directors. Examples include OSBA conferences, OSBA regionals, public events, school events, budget meetings, negotiations, etc. Limited decisions will be made and will most likely include who will be representing the board at any of these sessions.

10. Adjournment

This is when either the Board Chair and/or Vice-Chair adjourns the meeting by use of the gavel. It is recommended that the time is stated for the record of when the meeting is adjourned.