

Northland Community Schools - ISD #118  
Regular Meeting Minutes Summary  
Wednesday, May 15, 2024  
Northland High School Room C113  
316 Main St E  
Remer, MN 56672

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Mission Statement "Educate and inspire all learners to reach their full potential."**

**4. Adoption of Agenda**

**5. Recognitions**

5.1. The school board would like to recognize Dale Pound for 9 years of service and congratulate him on his retirement

5.2. The school board would like to recognize Jackie Kitchenhoff for 29 years of service and congratulate her on her retirement

5.3.

Congratulations to Mrs. Shepard and Mrs. Kendall, who received Educator of Excellence awards from Sourcewell this year.

Mrs. Shepard was awarded the Teacher of Excellence award. She is a cornerstone at Northland. She is a constant advocate for staff and students while pursuing continuous improvement.

Mrs. Kendall was awarded the Pillar of Excellence award. Her calm demeanor allows students to feel heard and supported. She works each day to get students ready to learn and helps them feel welcome each day.

Thank you Mrs. Shepard and Mrs. Kendall.

5.4. Congratulations to the Class of 2024's Valedictorian, McKinna McKinney and Salutatorian, Dylan Schwarz

5.5. Congratulations to Lori Sizenbach, 2024 REACH (Recognizing Excellence and Classified Heroes) Award winner. The REACH Award is presented to 5 exceptional individuals from various regions who exhibit outstanding and motivating deeds in their schools and communities

5.6. Congratulations to Raina Boucher for being awarded Northland Community Schools Teacher of the Year for 2023-2024

5.7. The staff and students of Northland Community Schools would like to thank Prom Advisor, Izabella Bishop, the Prom Committee and volunteers for their hard work putting together a successful Prom

## 6. Audience Recognition

## 7. Consent items

7.1. Approve meeting minutes from the Regular Meeting on April 17, 2024, and the Work Session on May 1, 2024

7.2. Approve Treasurer's Report and bills from April 2024

7.3. Approve review of Policy #446 - Pay Rates for Activities, with no changes

### 7.4. Approve Fall Coaches for 2024-2025:

Jeremy Schwarz - Football Head

Jason Knapp - Football Assistant

Chuck Holm - Football Assistant

Quintarian Borders - Football Jr. High

Sam Sparen - Football Jr. High

### Approve Winter Coaches for 2024-2025:

Sam Sparen - Boys Basketball JH

Stacey Johnson - Girls Basketball Head

Stacey Wake - Girls Basketball Assistant

Ray Dauphinais - Girls Basketball Jr. High

Harold "Joe" Hagemaster - Basketball Girls Jr. High

Jeremy Schwarz - Basketball Boys Head

Steven Kovall - Basketball Boys Assistant

Sam Sparen - Basketball Boys Jr. High

### Approve Spring Coaches for 2024-2025:

Denise Stefan - Track Head Coach

John Schliauter - Track Assistant Coach

### 7.5. Approve Advisors for 2024-2025

Abbie Newman - Knowledge Bowl

CarrieAnn Mortenson - Knowledge Bowl

Tristen Heller - Band

OPEN - Senior Class Advisor

Leah Monroe - Drum Group

Leah Monroe - Dance Group

Leah Monroe - Quiz Bowl

Jenny Swankier - Quiz Bowl

Lori Sizenbach - High School Leadership (co-advisor)

Denise Stefan - High School Leadership (co-advisor)

Izabella Bishop - Prom Coordinator

Tandy Kibbler - Yearbook Advisor

Terri Shepard - Elementary Student Leadership (co-advisor)

Erin Diedrich - Elementary Student Leadership (co-advisor)

Terri Shepard - PBIS Coordinator  
Carol Procopio - Mentor Coordinator  
Katelyn Edstrom - AVID Coordinator  
Brenda Snakenberg – Concessions Coordinator  
Colby Gallagher - Robotics Head  
Nate Sharp - Robotics Assistant  
OPEN - Junior High Leadership  
OPEN - Storm Activities Director  
OPEN - Storm Activities Director Assistant

7.6. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following donations:

- Outing Chamber of Commerce - \$500 for Prom
- Family of student wishing to remain anonymous - \$15 for High School Student Leadership
- David and Sharon Rouse - \$100 for the Trap Club
- Big Foot Gas and Gifts - \$250 for Prom
- Crow Wing Power - \$1500 Scholarship

## **8. Presenters**

8.1. Elizabeth Johnson - Student Leadership Report

8.2. Matt and Laura Moraczewski - Education and Healthy Living Opportunities at the Community Garden

## **9. Reports**

9.1. **Early Education Report**

9.2. **Business Manager Report**

9.3. **Elementary Principal/Activities Director Report**

9.4. **Principal Report**

9.5. **Facilities Report**

9.6. **Indian Education Report**

9.7. **CE Report**

9.8. **Dean of Students Report**

## **10. Superintendent Report**

## **11. New Business**

11.1. Certify the graduating class of 2024:

Madeline Ammerman	Hope Blackburn	Adrianna Collins
Grace DeHart	Cole Doree	Ashton Enerson
Michaela Gosselin	Antonio Hanson	Brevon Jackson
McKinna McKinney	Dylan Schwarz	Maria Swankier
Trey Tabaka	Lillian Wake	Camryn Graves
Jalyssa Headbird	Zoleena Ortiz	Charles Briski
Elijah Reyes		

11.2. Call for bids for milk, propane and snow removal for 2024-25 with a bid opening on June 11, 2024

11.3. Approve the 2024-2025 Service Agreement between Northland Community Schools and Interquest Detection Canines

11.4. Approve purchase of used bus for \$18,000 from Grand Rapids school district

11.5. Call for bids for court resurfacing for the multi-use court project

11.6. First Reading of revisions to Policy #450A - Leave Donation

11.7. First Reading of revisions to Policy #540 - Complaints and/or Questions to Coaches about Games

11.8. Rescind Policy #630 - Section 504 of The Rehabilitation Act of 1973 as the content is addressed in Policies #402 and #521

11.9. Rescind Policy #632 - School District Testing Plan and Procedure (reviewed 7/2021, revised 07/2000) as it was replaced by Policy #614

11.10. First Reading of revisions to Policy #670 - Gifted and Talented

11.11. Accept the revisions to Policy #701 - Establishment and Adoption of School District Budget (MSBA rev. 6.27.22) as written

11.12. Accept revisions to Policy #701.1 - Modification of School District Budget (MSBA rev. 6.27.22) as written

11.13. Accept the revisions to Policy #702 - Accounting (MSBA rev. 6.27.22), as written

11.14. Accept the revisions to Policy #703 - Annual Audit (MSBA rev. 6.27.22), as written

11.15. Accept the revisions to Policy #704 - Development and Maintenance of an Inventory or Fixed Assets and a Fixed Asset Accounting System (MSBA rev. 6.27.22), as written

11.16. Accept the revisions to Policy #705 - Investments (MSBA rev. 6.27.22), as written

11.17. Approve MSHSL Resolution for 2024-2025

Whereas the following; therefore, be it resolved by the School Board of Northland Community Schools - District 118, Rermer, and the State of Minnesota, hereby accept the following:  
MSHSL Resolution for SY 2024-2025

11.18. Discussion regarding Strategic Planning

11.19. Discussion regarding READ Act LETRS and Professional Development

**12. Personnel**

12.1. Approve the hire of Cortney Christenson as Cross Country Head Coach, for the 2024-2025 school year, with a start date of July 1, 2024

12.2. Approve the hire of Christine Nihart as Little Sand Learning Center Program Coordinator effective the 2024-2025 school year

12.3. Approve the hire of Carol Procopio as Junior High Leadership Advisor for the 2024-2025 school year

12.4. Approve the Memorandum of Understanding to extend the probationary period of Lisa Holm

12.5. Approve adding a 1.0 FTE Food Service staff as .5 Kitchen Helper and .5 Cafeteria Cleaner

12.6. Approve the job description for Behavior Interventionist Paraprofessional

12.7. Approve the job description for Licensed Behavior Interventionist

12.8. Approve reducing three Paraprofessional positions beginning the 2024-2025 school year

12.9. Approve posting for a 1.0 FTE Behavior Interventionist

12.10. Approve posting for a Bus Driver/Mechanic

**13. Other school business which can legally be brought before the Board**

**14. Next Meeting Date:**

- Regular Meeting, June 12, 2024, 5:30 p.m.

**15. Adjournment**

Tina Anderson, Recording Secretary

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Linda Knox, Board Clerk