

Northland Community Schools - ISD #118  
Regular Meeting Minutes Summary  
Wednesday, April 17, 2024  
Northland High School Room C113  
316 Main St E  
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Absent, Terri Nystrom: Present, Seth Robison: Present, Marc Ruyak: Present, Tyler Seifert: Absent, Bill Wake: Present. Present: 5, Absent: 2.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Mission Statement "Educate and inspire all learners to reach their full potential."**

**4. Adoption of Agenda**

**5. Recognitions**

**6. Audience Recognition**

**7. Consent items**

7.1. Approve the minutes from the Regular Meeting held on March 20, 2024

7.2. Approve the March 2024 Treasurer's Report and bills

7.3. Approve an overnight field trip for Supermileage to Brainerd - May 12th, 2024 - May 14th, 2024

7.4. Approve an overnight field trip for Quiz Bowl to International Falls - April 25th, 2024 - April 26th, 2024

7.5. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and the State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations

- Outing Chamber of Commerce - \$500 for the Senior Class Trip
- Land O' Lakes Marine - \$100 for the Senior Class Trip
- Northland Lions Club - \$500 for Prom
- Moose Willow Sportsman Club - \$150 for the Trap Club
- Northland Lions - \$500 for the Senior Class Trip
- Emily, Outing, Fifty Lakes Area Lions - \$250 for the Senior Class Trip

**8. Reports**

**8.1. Early Education Report**

**8.2. Business Manager Report**

**8.3. Elementary Principal/Activities Director Report**

**8.4. Principal Report**

**8.5. Facilities Report**

**8.6. Indian Education Report**

**8.7. CE Report**

**8.8. Dean of Students Report**

**9. Superintendent Report**

**10. New Business**

10.1. Approve the addition of a Junior High Student Leadership Advisor position, starting the 2024-2025 school year

10.2. Approve the addition of a Little Sand Learning Center Program Coordinator, starting the 2024-2025 school year

10.3. Approve YMCA Camp Olson's annual request to use Remer Elementary School as a temporary shelter for their campers and staff in the event of an emergency that would require them to evacuate camp property

10.4. Set a date for the Finance Committee Meeting from one of the following options:

- Wednesday, April 24th, 1:00 P.M. to 3:00 P.M.
- Thursday, April 25th, 1:00 P.M. to 3:00 P.M.
- Friday, April 26th, 1:00 P.M. to 3:00 P. M.

10.5. Set a time for the LTFM Meeting scheduled for Monday, April 29th, 2024

10.6. Discussion regarding the assembly of a team to examine how to maintain and increase enrollment at District #118

10.7. Discuss purchasing a used school bus (currently being used by Northland) from the Grand Rapids School District

10.8. Discussion regarding discontinuing the Bena bus top

**11. Personnel**

11.1. Approve Ken Grabinski's request to take the following days off without pay:

November 5th-8th, 2024

November 11th-15th, 2024

November 18th-22nd, 2024

November 25th-27th, 2024 & December 2nd, 2024

11.2. Accept the resignation of Paraprofessional, Kimmi Parent, effective April 12, 2024

11.3. Approve the hire of John Schliauter as Track and Field Assistant Coach, effective immediately

11.4. Approve the job description for Substitute Teacher

11.5. Accept the retirement of Science Teacher, Jackie Kitchenhoff, effective the end of the 2023-2024 school year.

11.6. Approve the request from Jackie Kitchenhoff to grant her participation in the Post-Retirement Healthcare Savings Plan. Mrs. Kitchenhoff understands that the deadline to apply for the Post-Retirement Healthcare Savings Plan was January 15, 2024 but increasing health issues have forced her to retire before she anticipated.

The plan as per the NREM Master Agreement includes the following:

- \$10,000 Health Savings Account annually
- Single Coverage Dental annually
- Single Coverage Medical until Mrs. Kitchenhoff becomes eligible for Medicare

11.7. Accept the resignation of Transportation Supervisor, Zach Larson, effective April 26, 2024

11.8. Accept the resignation of Paraprofessional, Tichelle Pound, effective April 30, 2024

11.9. Approve the hire of Cassey Casteel as 1.0 FTE Special Education teacher at BA, Step 1, effective the 2024-2025 school year

11.10. Accept the resignation of Bus Driver, Blair Conklin, effective April 15, 2024

11.11. Accept the resignation of 2nd Grade Teacher, Kate Decker, effective June 4, 2024

11.12. Discontinue a 1.0 FTE Elementary teaching position for the 2024-2025 school year

11.13. Approve adding a Northland/Hill City Storm Activities Director for the 2024-2025

11.14. Approve the hire of Brad Huber as Paraprofessional for the 2024-2025 school year

11.15. Evaluate the effectiveness of the High School Principal/Superintendent Administration model

## **12. Other school business which can legally be brought before the Board**

### **13. Next Meeting Dates:**

- MSEA Negotiations Meeting, April 23, 2024, 5:00 p.m.
- Work Session, May 1, 2024, 5:30 p.m.
- Regular Meeting, May 15, 2024, 5:30 p.m.

## **14. Adjournment**

Tina Anderson, Recording Secretary

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Linda Knox, Board Clerk