

John Bergs
Activities Director
Margot Hansen
Director of Teaching & Learning
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Director
Angie Kahle
Student Support Services Director
Dorothy Koller
Community Education Director

REGULAR BOARD MEETING
District Office, 130 South Willow Street, Belle Plaine, MN 56011
6:00 PM Monday, August 27, 2018

Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.

1. Call to Order:
Time: _____

Members Absent: _____

2. Acknowledgment of Visitors and Special Presentations:

1. Fall Activity Update: John Bergs

3. Other Items as Brought Before the Board & Consideration of Agenda:

4. Consensus Items: Chair Kahle

1. Previous Board Meeting Minutes: 3

2. Approve Monthly Expenditures: 6

3. Personnel: 20

4. Donations: 22

5. Discussion Items:

1. Superintendent Update: Dr. Laager

2. Board Member Reports: Board Members

3. Building Administrator Reports: 23

6. Action Items:

1. <u>Transportation Savings Plan:</u>	Dr. Ryan Laager	<u>27</u>
2. <u>E-Learning Days:</u>	Dr. Ryan Laager	<u>31</u>

7. Upcoming Meetings:

8. Adjourn:

Board Clerk

Date

Minutes of Regular Board Meeting

MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING

The Board of Belle Plaine Public Schools

A Regular Board Meeting of the Board of Belle Plaine Public Schools was held Monday, July 23, 2018, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

Chairperson Kahle will call the meeting to order.

The regular monthly meeting of the Belle Plaine School Board was called to order by Chairperson Kahle on Monday, July 23, 2018 at 6:00 pm at the District Center Board Room with the following members present: Kahle, O'Brien, Keup, Lenz, Gregory, Morrison and Supt. Laager.

2. Seating New Board Member & Oath of Office:

Chair Kahle will preside as new board member Terry Morrison takes the oath of office and is seated as a new member of the Belle Plaine School Board.

Presenter: Chair Kahle

3. Acknowledgment of Visitors and Special Presentations:

Chairperson Kahle will ask if visitors wish to be placed on the Agenda.

3. 1. Track:

Representatives of girls track will be present.

3. 2. Teacher Cadets:

Arianna Jones and Amber Glisczinski will discuss their experience in the teacher cadet program.

4. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Kahle will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

Motion by Lenz and second by O'Brien to approve the agenda as presented. Motion carried unanimously.

5. Consensus Items:

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Presenter: Chair Kahle

Motion by O'Brien and second by Gregory to approve all of the following consensus items. Motion carried unanimously.

5. 1. Previous Board Meeting Minutes:

Enclosed are the June 18, 2018 Regular Board Meeting minutes for your review and adoption.

5. 2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of July were reviewed. Administration recommends approval of the July 2018 disbursements totaling \$3,044,011.55. This includes board payables of \$877,450.83, hand payments of \$551,859.70, electronic payments of \$1,581,571.78 and student

activity payments of \$33,129.24.

5. 3. Personnel:

See the attached Personnel Changes spreadsheet.

5. 4. Donations:

Donations totaling \$5,819.85 were given to the Belle Plaine School District over the past several months. See the attached resolution for a full listing of the donations. Thank you to all who made these wonderful donations!

6. Discussion Items:

6. 1. Superintendent Update:

Superintendent Laager will provide updates on current school activities,
Presenter: Dr. Laager

6. 2. Board Member Reports:

Board members will have an opportunity to share information about meetings they have attended over the past month.
Presenter: Board Members

6. 3. Building Administrator Reports:

7. Action Items:

7. 1. Activity Fees:

Attached is the activity fee proposal for 2018-19. Some rates have been increased due to the increase in coaching/advisor salaries. Approval of the new activity fees is recommended.

Presenter: John Bergs

Motion by Lenz and second by O'Brien to approve the activity fees for the 2018-19 school year. Motion carried 5-0-1 with Morrison abstaining.

7. 2. Handbooks:

Attached are the handbooks for the 2018-19 school year for Pre K- 6, JH/SH and Activities. A summary of changes is also attached that highlights the changes made to the documents. Approval of the handbooks is recommended.

Presenter: Principals

Motion by Keup and second by Lenz to approve the 2018-19 handbooks. Motion carried unanimously.

7. 3. Approve Literacy Plan:

The Literacy Plan for the 2018-19 School Year is attached for your review. Approval is recommended.

Presenter: Dr. Ryan Laager

Motion by Gregory and second by Lenz to approve the Literacy Plan for the 2018-19 school year. Motion carried unanimously.

7. 4. Transportation Contract:

Attached is a new 4-year transportation contract with Stier Transportation. The schedule of new rates and % increases is also attached. Approval is recommended.

Presenter: Mr. Keller

Motion by Morrison and second by O'Brien to approve the four year contract with Stier Transportation. Motion carried unanimously.

7. 5. Scoreboard Quotation:

Attached is the quotation for replacement of the scoreboards at the softball complex and the football field. Option 3 for each is recommended at a total cost of \$40,023. A drawing of each one is attached. Money for this project will come from the technology money saved on the new iPad lease.

Presenter: John Bergs

Motion by Keup and second by Lenz to approve the replacement of scoreboards at the Softball Complex and the Football Field. Motion carried. Vote: 5-1 with Morrison voting no..

8. Upcoming Meetings:

August 9: 8:30 a.m. School Board Retreat/Work Session- Jordan Supper Club

August 27: 5:30 p.m. Finance Committee

6:00 p.m. Regular Board Meeting

9. Adjourn:

Motion by Morrison and second by Lenz to adjourn at 7:49 pm. Motion carried unanimously.

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1021	N	AIM ELECTRONICS	V90201	63798	41134	12,000.00	0.00	12,000.00	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$12,000.00			
1	7129	N	ANCOM COMMUNICATIONS	V90201	63703	79927	260.00	0.00	260.00	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$260.00			
1	7336	N	APPLE INC. EDUCATION	V90201	63692	6746105107	3,580.00	0.00	3,580.00	07/26/2018	07/26/2018	07/26/2018
							Check Amount:		\$3,580.00			
1	7350	N	APRIL WOLF	V90201	63877	06292018	366.40	0.00	366.40	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$366.40			
1	4092	N	AQUA ENGINEERING	V90201	63700	86957	109.65	0.00	109.65	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$109.65			
1	7590	N	ARVIG	V90201	63799	0003043080 002 7	1,246.64	0.00	1,246.64	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$1,246.64			
1	4589	N	BANC OF AMERICA LEASING	V90201	63706	111	8,256.74	0.00	8,256.74	07/26/2018	07/26/2018	07/26/2018
							Check Amount:		\$8,256.74			
1	6853	N	BLOOMINGTON JEFFERSON HIGH	V90201	63848	10132018	340.00	0.00	340.00	08/21/2018	08/21/2018	08/21/2018
1	6853	N	BLOOMINGTON JEFFERSON HIGH	V90201	63853	09252018	125.00	0.00	125.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$465.00			
1	4514	N	BSN Sports	V90201	63801	902665506	2,846.17	0.00	2,846.17	08/08/2018	08/08/2018	08/08/2018
1	4514	N	BSN Sports	V90201	63695	901982719	208.93	0.00	208.93	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$3,055.10			
1	4702	N	CDW-G	V90201	63794	MN1802843	12,731.25	0.00	12,731.25	08/08/2018	08/08/2018	08/08/2018
1	4702	N	CDW-G	V90201	63866	NGZ6062	2,218.80	0.00	2,218.80	08/21/2018	08/21/2018	08/21/2018
1	4702	N	CDW-G	V90201	63867	NMZ9942	837.60	0.00	837.60	08/21/2018	08/21/2018	08/21/2018
1	4702	N	CDW-G	V90201	63693	NKL0244	12,521.10	0.00	12,521.10	07/26/2018	07/26/2018	07/26/2018
							Check Amount:		\$28,308.75			
1	1238	N	CENTRAL PUBLIC SCHOOLS	V90201	63852	09112018	200.00	0.00	200.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$200.00			
1	3645	N	CHASKA HIGH SCHOOL	V90201	63849	10202018	250.00	0.00	250.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$250.00			
1	1262	N	CITY OF BELLE PLAINE	V90201	63873	NUMBER	31.00	0.00	31.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$31.00			

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	7571	N	Computer Technology Solutions, Inc.	V90201	63797	61947	875.00	0.00	875.00	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$875.00			
1	7080	N	DOROTHY SAULSBURY	V90201	63869	08092018	27.25	0.00	27.25	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$27.25			
1	7364	N	EAST RIDGE HIGH SCHOOL	V90201	63851	09052018	50.00	0.00	50.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$50.00			
1	5579	N	EDUCATORS BENEFIT CONSULTAN	V90201	63803	5161	210.99	0.00	210.99	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$210.99			
1	6870	N	EMILY AUST	V90201	63841	07302018	78.26	0.00	78.26	08/21/2018	08/21/2018	08/21/2018
1	6870	N	EMILY AUST	V90201	63840	06282018	133.42	0.00	133.42	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$211.68			
1	1472	N	FOLLETT SCHOOL SOLUTIONS INC	V90201	63864	2263580B	9,789.85	0.00	9,789.85	08/21/2018	08/21/2018	08/21/2018
1	1472	N	FOLLETT SCHOOL SOLUTIONS INC	V90201	63863	2263580A	220.40	0.00	220.40	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$10,010.25			
1	7589	N	GERRES WELDING	V90201	63796	2482	791.76	0.00	791.76	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$791.76			
1	2404	N	GRAPHIC EDGE	V90201	63774	1238995	604.19	0.00	604.19	08/06/2018	08/06/2018	08/06/2018
							Check Amount:		\$604.19			
1	7587	N	HERITAGE EMBROIDERY & DESIGN	V90201	63802	28475	380.00	0.00	380.00	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$380.00			
1	1566	N	HILLYARD / HUTCHINSON	V90201	63694	603072574	1,352.69	0.00	1,352.69	07/26/2018	07/26/2018	07/26/2018
1	1566	N	HILLYARD / HUTCHINSON	V90201	63770	603090030	99.60	0.00	99.60	08/06/2018	08/06/2018	08/06/2018
1	1566	N	HILLYARD / HUTCHINSON	V90201	63769	603090029	422.30	0.00	422.30	08/06/2018	08/06/2018	08/06/2018
1	1566	N	HILLYARD / HUTCHINSON	V90201	63780	603079988	124.00	0.00	124.00	08/06/2018	08/06/2018	08/06/2018
1	1566	N	HILLYARD / HUTCHINSON	V90201	63878	603100735	4,698.06	0.00	4,698.06	08/21/2018	08/21/2018	08/21/2018
1	1566	N	HILLYARD / HUTCHINSON	V90201	63705	603046274	1,707.00	0.00	1,707.00	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$8,403.65			
1	3933	N	INFINITE CAMPUS INC	V90201	63707	ANNUAL024296	1,615.00	0.00	1,615.00	07/26/2018	07/26/2018	07/26/2018
							Check Amount:		\$1,615.00			
1	7077	N	JACK GERNBACHER	V90201	63845	08092018	95.05	0.00	95.05	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$95.05			
1	3968	N	JOHN BERGS	V90201	63861	06212018	101.15	0.00	101.15	06/29/2018	06/29/2018	06/29/2018

Belle Plaine Public Schools Pre Payment Report

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1	3968	N	JOHN BERGS	V90201	63860	08142018	52.43	0.00	52.43	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$153.58			
1	7596	N	JP BERGS	V90201	63846	08092018	95.05	0.00	95.05	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$95.05			
1	6555	N	KELLY PETRASEK	V90201	63771	07312018	100.44	0.00	100.44	08/06/2018	08/06/2018	08/06/2018
1	6555	N	KELLY PETRASEK	V90201	63779	06202018	141.70	0.00	141.70	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$242.14			
1	1701	N	LAKESHORE LEARNING MATERIAL	V90201	63905	3143620818	79.77	0.00	79.77	08/22/2018	08/22/2018	08/22/2018
							Check Amount:		\$79.77			
1	4222	N	LEARNING A-Z	V90201	63862	1982412	2,052.00	0.00	2,052.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$2,052.00			
1	1759	N	MANKATO EAST HIGH SCHOOL	V90201	63858	08282018	25.00	0.00	25.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$25.00			
1	6065	N	MATT RUEHLING	V90201	63687	05302018	67.58	0.00	67.58	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$67.58			
1	7585	N	MATT SCHULTZ	V90201	63688	06052018	52.10	0.00	52.10	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$52.10			
1	1799	Y	MCGRAW-HILL SCHOOL EDUCATIC	V90201	63843	103997538001	3,957.47	0.00	3,957.47	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$3,957.47			
1	1812	N	MESPA	V90201	63881	06256	917.00	0.00	917.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$917.00			
1	4457	N	MIKE SCHULTZ	V90201	63689	06022018	70.85	0.00	70.85	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$70.85			
1	2582	N	MSHSL	V90201	63904	033322	2,170.00	0.00	2,170.00	08/22/2018	08/22/2018	08/22/2018
1	2582	N	MSHSL	V90201	63903	033263	108.50	0.00	108.50	08/22/2018	08/22/2018	08/22/2018
							Check Amount:		\$2,278.50			
1	4652	N	NARDINI FIRE EQUIP COMPANY INC	V90201	63699	IN00078606	440.15	0.00	440.15	06/29/2018	06/29/2018	06/29/2018
1	4652	N	NARDINI FIRE EQUIP COMPANY INC	V90201	63698	IN00078604	304.68	0.00	304.68	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$744.83			
1	7450	N	NEWSELA	V90201	63842	00040300	750.00	0.00	750.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$750.00			

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GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2765	N	NEY CENTER	V90201	63872	2	105.00	0.00	105.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$105.00			
1	1991	N	PRAIRIE FIRE THEATRE	V90201	63690	07152018	2,070.00	0.00	2,070.00	07/25/2018	07/25/2018	07/25/2018
							Check Amount:		\$2,070.00			
1	6111	N	RAM MUTUAL INSURANCE COMPAI	V90201	63839	162728	2,648.15	0.00	2,648.15	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$2,648.15			
1	2030	N	REGION V	V90201	63800	12143	1,059.60	0.00	1,059.60	08/08/2018	08/08/2018	08/08/2018
							Check Amount:		\$1,059.60			
1	3662	N	RSCHOOL TODAY (DWC)	V90201	63686	38118	1,600.00	0.00	1,600.00	07/25/2018	07/25/2018	07/25/2018
							Check Amount:		\$1,600.00			
1	6884	N	SCHOLASTIC INC	V90201	63880	M6421968 6	544.50	0.00	544.50	08/21/2018	08/21/2018	08/21/2018
1	6884	N	SCHOLASTIC INC	V90201	63879	M6427351 9	544.50	0.00	544.50	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$1,089.00			
1	7411	N	SEALMASTER OF WI	V90201	63874	2418	560.60	0.00	560.60	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$560.60			
1	4959	N	SIBEL DIKMEN	V90201	63691	07022018	37.06	0.00	37.06	07/26/2018	07/26/2018	07/26/2018
							Check Amount:		\$37.06			
1	2137	N	SOUTH CENTRAL ECSU	V90201	63697	18043	1,702.16	0.00	1,702.16	06/29/2018	06/29/2018	06/29/2018
1	2137	N	SOUTH CENTRAL ECSU	V90201	63696	18091	822.46	0.00	822.46	06/29/2018	06/29/2018	06/29/2018
1	2137	N	SOUTH CENTRAL ECSU	V90201	63871	18186	926.50	0.00	926.50	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$3,451.12			
1	6138	N	SOUTHWEST METRO EDUCATION,	V90201	63876	1172	1,688.57	0.00	1,688.57	06/29/2018	06/29/2018	06/29/2018
1	6138	N	SOUTHWEST METRO EDUCATION,	V90201	63795	1152	2,670.60	0.00	2,670.60	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$4,359.17			
1	3826	N	ST JAMES HIGH SCHOOL	V90201	63850	09082018	30.00	0.00	30.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$30.00			
1	2153	N	STASNEY ELECTRIC LLC	V90201	63702	33358	690.27	0.00	690.27	06/29/2018	06/29/2018	06/29/2018
1	2153	N	STASNEY ELECTRIC LLC	V90201	63701	33268	154.24	0.00	154.24	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$844.51			
1	2164	N	STIER TRANSPORTATION SERVICE	V90201	63778	07192018	278.17	0.00	278.17	06/29/2018	06/29/2018	06/29/2018
1	2164	N	STIER TRANSPORTATION SERVICE	V90201	63777	07192018	372.82	0.00	372.82	06/29/2018	06/29/2018	06/29/2018
1	2164	N	STIER TRANSPORTATION SERVICE	V90201	63776	07192018	324.60	0.00	324.60	06/29/2018	06/29/2018	06/29/2018

Belle Plaine Public Schools Pre Payment Report

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1	2164	N	STIER TRANSPORTATION SERVICE	V90201	63775	07192018	150.49	0.00	150.49	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$1,126.08			
1	2179	N	SUPREME SCHOOL SUPPLY	V90201	63844	87552	208.18	0.00	208.18	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$208.18			
1	5764	N	SW CHRISTIAN HIGH SCHOOL	V90201	63859	09212018	240.00	0.00	240.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$240.00			
1	3461	N	TEACHER CREATED RESOURCES	V90201	63882	6022688	37.93	0.00	37.93	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$37.93			
1	2935	N	TEN SIGMA	V90201	63870	167916	245.00	0.00	245.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$245.00			
1	5801	N	TRI-CITY UNITED PUBLIC SCHOOL	V90201	63857	09062018	200.00	0.00	200.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$200.00			
1	2266	N	TRUGREEN CHEMLAWN	V90201	63704	86564955	4,646.55	0.00	4,646.55	06/29/2018	06/29/2018	06/29/2018
							Check Amount:		\$4,646.55			
1	6231	N	VocabularySpellingCity.com	V90201	63847	1150823	956.25	0.00	956.25	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$956.25			
1	6182	N	WACONIA COMMUNITY ED.	V90201	63875	201812	500.00	0.00	500.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$500.00			
1	2287	N	WACONIA HIGH SCHOOL	V90201	63856	09182018	175.00	0.00	175.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$175.00			
1	7591	N	WATERBOY GRAPHICS	V90201	63868	KC3111	530.00	0.00	530.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$530.00			
1	3598	N	WINONA SENIOR HIGH SCHOOL AT	V90201	63855	09222018	75.00	0.00	75.00	08/21/2018	08/21/2018	08/21/2018
1	3598	N	WINONA SENIOR HIGH SCHOOL AT	V90201	63854	09222018	75.00	0.00	75.00	08/21/2018	08/21/2018	08/21/2018
							Check Amount:		\$150.00			
							Report Total:		\$119,759.17			

*Does not meet minimum amount
**Exceeds maximum amount

Electronic

Batch	Co	Pmt No	Bank	ck	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P90202	0716	45407	SBC		WX	1	2336	XCEL ENERGY	N	N	7/19/2018	N	USD	39.16
p901p2	0716	45296	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	7/20/2018	N	USD	26,099.32
p901p2	0716	45296	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	7/20/2018	N	USD	5,617.55
p901p2	0716	45296	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	7/20/2018	N	USD	4,487.20
p901p2	0716	45297	SBC		WX	1	1977	PERA	N	N	7/20/2018	N	USD	2,393.94
p901p2	0716	45297	SBC		WX	1	1977	PERA	N	N	7/20/2018	N	USD	3,704.78
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	9,995.18
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	4,382.80
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	18,740.88
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	4,856.56
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	1,493.64
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	6,386.46
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	3,371.41
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	1,838.00
p901p2	0716	45298	SBC		WX	1	2330	FEDERAL	N	N	7/20/2018	N	USD	7,861.90
p901p2	0716	45299	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	7/20/2018	N	USD	5,521.28
p901p2	0716	45299	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	7/20/2018	N	USD	2,391.98
p901p2	0716	45299	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	7/20/2018	N	USD	1,957.53
p901p2	0716	45300	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	7/20/2018	N	USD	650.17
p901p2	0716	45300	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	7/20/2018	N	USD	240.00
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	625.36
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	620.38
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	1,896.33
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	108.80
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	216.78
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	1,775.17
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	606.16
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	283.78
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	786.58
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	700.00
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	595.34
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	1,400.00
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	225.50
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	85.00

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Batch	Co	Pmt No	Bank	ck	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p901p2	0716	45301	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	7/20/2018	N	USD	193.00
P90202	0716	45434	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	7/23/2018	N	USD	3.66
P90202	0716	45434	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	7/23/2018	N	USD	32.62
P90202	0716	45434	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	7/23/2018	N	USD	159.52
P90202	0716	45434	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	7/23/2018	N	USD	372.74
P90202	0716	45434	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	7/23/2018	N	USD	635.26
P90202	0716	45434	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	7/23/2018	N	USD	806.19
P90202	0716	45435	SBC		WX	1	2336	XCEL ENERGY	N	N	7/23/2018	N	USD	952.01
P90202	0716	45436	SBC		WX	1	2800	FURTHER	N	N	7/24/2018	N	USD	524.45
P90202	0716	45437	SBC		WX	1	1486	FRONTIER	N	N	7/25/2018	N	USD	97.35
P90202	0716	45437	SBC		WX	1	1486	FRONTIER	N	N	7/25/2018	N	USD	97.35
P90202	0716	45437	SBC		WX	1	1486	FRONTIER	N	N	7/25/2018	N	USD	110.70
P90202	0716	45437	SBC		WX	1	1486	FRONTIER	N	N	7/25/2018	N	USD	1,311.83
p902p1	0716	45399	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	8/3/2018	N	USD	26,099.32
p902p1	0716	45399	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	8/3/2018	N	USD	7,979.43
p902p1	0716	45400	SBC		WX	1	1977	PERA	N	N	8/3/2018	N	USD	6,020.00
p902p1	0716	45401	SBC		WX	1	2330	FEDERAL	N	N	8/3/2018	N	USD	9,697.61
p902p1	0716	45401	SBC		WX	1	2330	FEDERAL	N	N	8/3/2018	N	USD	4,305.02
p902p1	0716	45401	SBC		WX	1	2330	FEDERAL	N	N	8/3/2018	N	USD	18,407.46
p902p1	0716	45401	SBC		WX	1	2330	FEDERAL	N	N	8/3/2018	N	USD	7,114.91
p902p1	0716	45401	SBC		WX	1	2330	FEDERAL	N	N	8/3/2018	N	USD	2,849.36
p902p1	0716	45401	SBC		WX	1	2330	FEDERAL	N	N	8/3/2018	N	USD	12,183.22
p902p1	0716	45402	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	8/3/2018	N	USD	5,384.29
p902p1	0716	45402	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	8/3/2018	N	USD	3,746.54
p902p1	0716	45403	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	8/3/2018	N	USD	650.17
p902p1	0716	45403	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	8/3/2018	N	USD	290.00
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	625.36
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	620.38
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	1,791.33
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	108.80
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	216.50
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	1,595.17
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	487.94
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	283.78

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Batch	Co	Pmt No	Bank	ck	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	786.58
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	870.00
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	888.34
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	1,400.00
p902p1	0716	45404	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/3/2018	N	USD	225.50
P90202	0716	45474	SBC		WX	1	2336	XCEL ENERGY	N	N	8/6/2018	N	USD	10,844.64
P90202	0716	45474	SBC		WX	1	2336	XCEL ENERGY	N	N	8/6/2018	N	USD	10,137.95
P90202	0716	45474	SBC		WX	1	2336	XCEL ENERGY	N	N	8/6/2018	N	USD	9,125.33
P90202	0716	45475	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/7/2018	N	USD	113.67
P90202	0716	45475	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/7/2018	N	USD	96.49
P90202	0716	45475	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/7/2018	N	USD	77.49
P90202	0716	45475	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/7/2018	N	USD	58.08
P90202	0716	45476	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/8/2018	N	USD	555.81
P90202	0716	45476	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/8/2018	N	USD	459.61
P90202	0716	45476	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	8/8/2018	N	USD	115.58
P90202	0716	45477	SBC		WX	1	2336	XCEL ENERGY	N	N	8/9/2018	N	USD	239.90
P90202	0716	45478	SBC		WX	1	2336	XCEL ENERGY	N	N	8/17/2018	N	USD	44.17
p902p2	0716	45465	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	8/20/2018	N	USD	26,099.33
p902p2	0716	45465	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	8/20/2018	N	USD	7,708.62
p902p2	0716	45466	SBC		WX	1	1977	PERA	N	N	8/20/2018	N	USD	7,161.98
p902p2	0716	45467	SBC		WX	1	2330	FEDERAL	N	N	8/20/2018	N	USD	10,044.31
p902p2	0716	45467	SBC		WX	1	2330	FEDERAL	N	N	8/20/2018	N	USD	4,382.94
p902p2	0716	45467	SBC		WX	1	2330	FEDERAL	N	N	8/20/2018	N	USD	18,740.90
p902p2	0716	45467	SBC		WX	1	2330	FEDERAL	N	N	8/20/2018	N	USD	7,385.78
p902p2	0716	45467	SBC		WX	1	2330	FEDERAL	N	N	8/20/2018	N	USD	3,019.40
p902p2	0716	45467	SBC		WX	1	2330	FEDERAL	N	N	8/20/2018	N	USD	12,910.72
p902p2	0716	45468	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	8/20/2018	N	USD	5,544.62
p902p2	0716	45468	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	8/20/2018	N	USD	3,944.39
p902p2	0716	45469	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	8/20/2018	N	USD	650.17
p902p2	0716	45469	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	8/20/2018	N	USD	240.00
p902p2	0716	45470	SBC		WX	1	3319	DEPARTMENT OF EMPLOYMENT AND	N	N	8/20/2018	N	USD	435.95
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	616.72
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	579.10
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	1,605.09

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Batch	Co	Pmt No	Bank	ck	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	97.60
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	14.34
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	1,461.17
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	437.49
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	283.78
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	786.58
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	870.00
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	788.34
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	1,400.00
p902p2	0716	45471	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2018	N	USD	225.50
P90202	0716	45479	SBC		WX	1	2336	XCEL ENERGY	N	N	8/20/2018	N	USD	808.51
P90202	0716	45480	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2018	N	USD	1,306.76
P90202	0716	45480	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2018	N	USD	447.18
P90202	0716	45480	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2018	N	USD	418.05
P90202	0716	45480	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2018	N	USD	136.60
P90202	0716	45480	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2018	N	USD	32.62
P90202	0716	45480	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2018	N	USD	3.66
P90202	0716	45481	SBC		WX	1	2800	FURTHER	N	N	8/22/2018	N	USD	535.95
July PCARD														16,626.57
Payroll 7/20/2018														190,827.88
Payroll 8/05/2018														175,996.67
Payroll 8/20/2018														183,169.05
Total														\$ 961,491.65

Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p901p2	0716	45302	SBC	61971	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	7/20/2018	N	USD	2,575.08
p901p2	0716	45302	SBC	61971	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	7/20/2018	N	USD	298.34
p901p2	0716	45303	SBC	61972	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	7/20/2018	N	USD	17,232.01
p901p2	0716	45303	SBC	61972	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	7/20/2018	N	USD	11,923.45
p901p2	0716	45303	SBC	61972	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	7/20/2018	N	USD	1,393.05
P90202	0716	45304	SBC	61973	CH	1	6798	DEPARTMENT OF THE TREASURY	Y	N	7/23/2018	N	USD	872.36
p901p2	0716	45306	SBC	61974	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	7/20/2018	N	USD	5,222.50
p901p2	0716	45305	SBC	61975	CH	1	1873	MN.TEACHERS RETIRE.ASSOC	Y	N	7/20/2018	Y	USD	(20.63)
P90202	0716	45388	SBC	62052	CH	1	1197	BRUCE MATHIOWETZ	Y	N	7/25/2018	N	USD	394.56
P90202	0716	45391	SBC	62053	CH	1	7584	JOE TOUSIGNANT	Y	N	7/25/2018	N	USD	80.00
P90202	0716	45390	SBC	62054	CH	1	4145	MEDICAREBLUE RX	Y	N	7/25/2018	N	USD	450.00
P90202	0716	45389	SBC	62055	CH	1	2272	US BANK OPERATIONS CENTER	Y	N	7/25/2018	N	USD	7,718.74
P90202	0716	45392	SBC	62056	CH	1	4802	USPS	Y	N	8/1/2018	N	USD	333.50
p902p1	0716	45393	SBC	62057	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	8/3/2018	N	USD	2,575.08
p902p1	0716	45393	SBC	62057	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	8/3/2018	N	USD	298.34
p902p1	0716	45396	SBC	62058	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	8/3/2018	N	USD	(74.52)
p902p1	0716	45396	SBC	62058	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	8/3/2018	N	USD	5,813.85
p902p1	0716	45396	SBC	62058	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	8/3/2018	N	USD	6,641.76
p902p1	0716	45397	SBC	62059	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/3/2018	N	USD	72,519.01
p902p1	0716	45397	SBC	62059	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/3/2018	N	USD	40,733.29
p902p1	0716	45398	SBC	62060	CH	1	7052	FIDELITY SECURITY LIFE INS EYE MED	Y	N	8/3/2018	N	USD	229.34
p902p1	0716	45398	SBC	62060	CH	1	7052	FIDELITY SECURITY LIFE INS EYE MED	Y	N	8/3/2018	N	USD	310.70
p902p1	0716	45395	SBC	62061	CH	1	6122	NATIONAL INSURANCE SERVICE of WI	Y	N	8/3/2018	N	USD	1,234.82
p902p1	0716	45395	SBC	62061	CH	1	6122	NATIONAL INSURANCE SERVICE of WI	Y	N	8/3/2018	N	USD	1,683.62
p902p1	0716	45394	SBC	62062	CH	1	1836	NCPERS MINNESOTA	Y	N	8/3/2018	N	USD	32.00
p902p1	0716	45405	SBC	62063	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/3/2018	N	USD	22,764.26
P90202	0716	45406	SBC	62064	CH	1	2430	MRC	Y	N	8/3/2018	N	USD	1,900.00
P90202	0716	45439	SBC	62065	CH	1	4802	USPS	Y	N	8/13/2018	N	USD	338.40
P90202	0716	45440	SBC	62066	CH	1	3219	CASH	Y	N	8/13/2018	N	USD	200.00
p902p2	0716	45472	SBC	62067	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	8/20/2018	N	USD	2,575.08
p902p2	0716	45472	SBC	62067	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	8/20/2018	N	USD	298.34
p902p2	0716	45473	SBC	62068	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/20/2018	N	USD	17,232.01
p902p2	0716	45473	SBC	62068	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/20/2018	N	USD	(276.17)
p902p2	0716	45473	SBC	62068	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/20/2018	N	USD	16,482.33
P90202	0716	45482	SBC	62069	CH	1	1126	BELLE PLAINE HS ACT FND	Y	N	8/22/2018	N	USD	430.00

Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P90202	0716	45484	SBC	62070	CH	1	2329	BLUE CROSS BLUE SHIELD of MN	Y	N	8/22/2018	N	USD	366.00
P90202	0716	45485	SBC	62071	CH	1	6810	CENTRAL CROSS COUNTRY	Y	N	8/22/2018	N	USD	40.00
P90202	0716	45483	SBC	62072	CH	1	2164	STIER TRANSPORTATION SERVICES	Y	N	8/22/2018	N	USD	17,445.26
Total													\$ 260,265.76	

July 2018 Pcard

Card Holder	Transaction Date	Statement Date	Merchant Name	Transaction Amount	Notes
Belle Plaine Act	6/29/2018	7/27/2018	Holiday Inn Express	793.33	TENNIS - Hotel Deposit for NYC Trip
Belle Plaine Act	7/6/2018	7/27/2018	Cable Wholesale.Com	(394.54)	Returned parts that did not fit
Belle Plaine Comm Ed	6/29/2018	7/27/2018	Hilton Hotels Chicago	862.92	ISTE Conference - Mindy
Belle Plaine Comm Ed	6/29/2018	7/27/2018	Hilton Hotels Chicago	864.42	ISTE Conference - Margot
Belle Plaine Comm Ed	7/3/2018	7/27/2018	Aquatic Center Edina	380.00	Kids Co Day Trip
Belle Plaine Comm Ed	7/6/2018	7/27/2018	Michaels Stores 6733	61.09	Craft Masters Supplies
Belle Plaine Comm Ed	7/6/2018	7/27/2018	Stages Theatre Company	338.00	Stages Theater Trip
Belle Plaine Comm Ed	7/6/2018	7/27/2018	Wm Supercenter #1855	29.16	Craft Masters Supplies (PO 16548)
Belle Plaine Comm Ed	7/16/2018	7/27/2018	Hometown Inn & Suites	578.70	Prairie Fire Theater - Lodging
Belle Plaine Comm Ed	7/16/2018	7/27/2018	Hometown Inn & Suites	578.70	Prairie Fire Theater - Lodging
Belle Plaine Comm Ed	7/20/2018	7/27/2018	Hometown Inn & Suites	128.84	Prairie Fire Theater - Lodging
Belle Plaine Comm Ed	7/20/2018	7/27/2018	Hometown Inn & Suites	128.84	Prairie Fire Theater - Lodging
Belle Plaine Comm Ed	7/20/2018	7/27/2018	Wm Supercenter #3513	187.06	Cooking Class Supplies
Belle Plaine Comm Ed	7/23/2018	7/27/2018	Coborn S Superstore	10.65	Cooking Class Supplies (PO 16565)
Belle Plaine Comm Ed	7/26/2018	7/27/2018	Coborn S Superstore	35.56	Kids Co Supplies
Belle Plaine High School	7/3/2018	7/27/2018	Apple Store #r054	199.00	Laptop Repair
Belle Plaine High School	7/27/2018	7/27/2018	Demco Inc	60.92	Labels
Belle Plaine High School	7/27/2018	7/27/2018	Eb Building Best Prac	450.00	SD19.1 - A Fahey, G Schmidt - Registration
Belle Plaine Sd	6/28/2018	7/27/2018	Coborn S Superstore	51.43	ESY Cooking Supplies
Belle Plaine Sd	6/29/2018	7/27/2018	Genesis Town & Country	2.67	ESY Craft Supplies
Belle Plaine Sd	6/29/2018	7/27/2018	Target 00002600	5.66	ESY Cooking Supplies (PO 16529)
Belle Plaine Sd	7/12/2018	7/27/2018	Coborn S Superstore	17.75	ECSE ESY Snacks
Belle Plaine Sd	7/12/2018	7/27/2018	Prentke Romich Co	105.00	Battery Charger for Communication Device
Belle Plaine Sd	7/18/2018	7/27/2018	Crisis Prevention	1,155.50	CPI Booklets
Belle Plaine Sd	7/25/2018	7/27/2018	Coborn S Superstore	23.44	Cooking Supplies for ESY
Belle Plaine Sd	7/27/2018	7/27/2018	Innovative Office Solu	1,148.83	Classification Folders
Chuck Keller	6/28/2018	7/27/2018	The Ups Store 4009	101.69	Postage to Return Supplies for Refund
Chuck Keller	6/28/2018	7/27/2018	Sherwin Williams 70316	452.92	Paint
Chuck Keller	7/10/2018	7/27/2018	Masbo	110.00	Membership - C Keller
Chuck Keller	7/13/2018	7/27/2018	Cable Wholesale.Com	(111.20)	Returned Parts
Chuck Keller	7/13/2018	7/27/2018	Cable Wholesale.Com	(192.56)	Returned Parts
Chuck Keller	7/20/2018	7/27/2018	Menards Burnsville Mn	352.83	Supplies for School Store
Chuck Keller	7/20/2018	7/27/2018	Bauer Brothers Salvage	400.00	Door for School Store
Kris Davis	6/28/2018	7/27/2018	Innovative Office Solu	909.27	Supplies
Kris Davis	6/29/2018	7/27/2018	Usps Po 2607300172	42.00	Stamps
Kris Davis	6/29/2018	7/27/2018	Innovative Office Solu	30.13	Supplies
Kris Davis	7/3/2018	7/27/2018	Plunketts	189.56	Pest Control
Kris Davis	7/3/2018	7/27/2018	Plunketts	158.06	Pest Control
Kris Davis	7/3/2018	7/27/2018	Plunketts	242.96	Pest Control
Kris Davis	7/3/2018	7/27/2018	Plunketts	218.25	Pest Control
Kris Davis	7/4/2018	7/27/2018	Metro Sales Inc.	331.83	Copier Lease/Maintenance
Kris Davis	7/13/2018	7/27/2018	Amazon Mktplace Pmts	2,156.70	8GB Memory
Kris Davis	7/13/2018	7/27/2018	Amazon.Com Amzn.Com/Bi	108.40	HDMI Cables
Kris Davis	7/18/2018	7/27/2018	Metro Sales Inc.	1,717.16	Copier Lease / Maintenance / PAPER CUT
Kris Davis	7/23/2018	7/27/2018	Biffs Inc - Online	504.16	BIFF Services

July 2018 Pcard

Card Holder	Transaction Date	Statement Date	Merchant Name	Transaction Amount	Notes
Kris Davis	7/24/2018	7/27/2018	Amazon Mktplace Pmts	22.50	Bubble Wrap
Kris Davis	7/26/2018	7/27/2018	Vzwrlls*apocc Visb	1,078.98	Cell Phone Usage/Purchases
Total				16,626.57	

July 2018 Student Activities

Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Payment Description	Pay Date	Void	Curr	Amount
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	JH STD CNCL - DOMINOS	7/11/18	N	USD	104.26
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	JH STD CNCL - SAMS CLUB	7/11/18	N	USD	248.94
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CHOIR - QDOBA	7/11/18	N	USD	697.94
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - PAYPAL	7/11/18	N	USD	87.84
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	SH STD CNCL - WALMART	7/11/18	N	USD	38.16
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CLASS 2018 - 4IMPRINT	7/11/18	N	USD	452.87
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CLASS 2018 - CRESTLINE	7/11/18	N	USD	(31.15)
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CLASS 2018 - CRESTLINE	7/11/18	N	USD	872.05
0716	45235	HSAC	8207	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BBB - UNIFORM PURCHASE	7/11/18	N	USD	545.00
0716	45232	HSAC	8208	CH	1	5333	CARIBOU GUN CLUB	TRAP - AMMO	7/11/18	N	USD	4,520.00
0716	45234	HSAC	8209	CH	1	7138	HEGGIES PIZZA	TENNIS - Heggies Pizza	7/11/18	N	USD	807.50
0716	45233	HSAC	8210	CH	1	5788	MELISSA HANSON	TENNIS - Start Up Money for BBQ Days Tennis	7/11/18	N	USD	200.00
0716	45231	HSAC	8211	CH	1	3204	PARK SQUARE THEATRE	JH STD CNCL - ANNE FRANCK TICKETS	7/11/18	N	USD	2,025.00
0716	45243	HSAC	8212	CH	1	7581	JENNIFER HENNES	REFUND DONATION - J HENNES	7/16/18	N	USD	50.00
0716	45386	HSAC	8213	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	SWEATSHIRTS	7/25/18	N	USD	208.93
0716	45386	HSAC	8213	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	REFUND FUNDRAISER	7/25/18	N	USD	100.00
0716	45387	HSAC	8214	CH	3	4813	BPEA	PEPSI	7/25/18	N	USD	16.71
0716	45383	HSAC	8215	CH	1	1197	BRUCE MATHIOWETZ	FFA Officer Training - Reimbursement	7/25/18	N	USD	190.23
0716	45384	HSAC	8216	CH	1	1262	CITY OF BELLE PLAINE	CLASS 2019 - POLICE - PROM 2018	7/25/18	N	USD	357.57
0716	45385	HSAC	8217	CH	1	6387	TRAVEL LEADERS	TENNIS - NYC AIRFARE FINAL PYMT	7/25/18	N	USD	4,324.80
Total											15,816.65	

PERSONNEL CONSENSUS ITEMS:

(New Hires, Resignations, Retirements, Terminations, Leave Requests, Assignment Changes)

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Jennifer Cariveau	Resignation	1.0 FTE Elementay Education Chatfield Elementary	BPESP	August 10, 2018
Tammy Thomason	Resignation	0.73 FTE Early Learning Service Coordinator	BPEA	August 17, 2018
Megan Schoenbauer	Resignation	Paraprofessional, 7.5 hours/day Chatfield Elementary	BPESP	August 1, 2018
Melissa Brueske	Resignation	1.0 FTE Elementay Education Chatfield Elementary	BPEA	August 1, 2018
Jodi Stebbins	Resignation	1.0 FTE Elementay Education Oak Crest Elementary	BPEA	August 1, 2018

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Kami Wondra	Approve	1.0 FTE Elementary Education Teacher Oak Crest Elementary	BPEA	October 29, 2018 - March 1, 2019

HIRES/REHIRES/CONTRACT RENEWALS

NAME	ASSIGNMENT	SALARY PLACEMENT/HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Loretta Morgan	Paraprofessional, 7.5 hours/day Chatfield Elementary	\$13.52/hour (\$13.75/hour upon completion of the "Highly Qualified Exam")	Replacement	BPESP	August 21, 2018
Emily Miller	Early Childhood Family Education Teacher Casual	\$21.42/hour	Replacement	BPESP	August 21, 2018
Stacy Olson	1.0 FTE Behavior Interventionist Oak Crest and Chatfield Elementary	\$50,331	Replacement	BPESP	August 21, 2018
Heather Stewart	1.0 FTE Life Science Teacher Belle Plaine High School	\$58,064	Replacement	BPESP	August 21, 2018
Jana Vanthournout	1.0 FTE Elementay Education Chatfield Elementary	\$44,875	Replacement	BPESP	August 21, 2018
Nicole Golio	1.0 FTE Elementay Education Oak Crest Elementary	\$39,715	Replacement	BPESP	August 21, 2018
Kristin Carlson	1.0 FTE Elementay Education	\$40,237	Replacement	BPESP	August 21, 2018
Maija Johnson	1.0 FTE Social Studies Teacher Belle Plaine High School	\$39,484	Replacement	BPESP	August 21, 2018
Delores Johnson	Oak Crest Elementary	\$199.02/day	Long Term Substitute		September 17, 2018 - November 20, 2018
Randy Carlson	Long Term Substitute Belle Plaine High School	\$199.02/day	Long Term Substitute		August 21, 2018 - February 28, 2019

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Emily Aust	1.0 FTE Speech/Language Pathologist	.8 FTE Speech/Language Pathologist .2 FTE Early Childhood Special Education Coordinator	2018-2019 Staffing	BPEA	July 25, 2018

LANE CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Andrea Andert	MA, \$54,586	MA 15/10, \$56,359	Lane Change	BPEA	September 1, 2018
Emily Aust	MA 45/30, \$66,561	MA 60/40, \$68,476	Lane Change	BPEA	September 1, 2018
Amy Endres	MA 45/30, \$65,389	MA 60/45, \$67,314	Lane Change	BPEA	September 1, 2018
Carly Gernbacher	BA, \$42,811	BA 15/10, \$45,065	Lane Change	BPEA	September 1, 2018
Kelsey Janni	BA 30/20, \$44,948	BA 45/30, \$46,115	Lane Change	BPEA	September 1, 2018
Mitch Miller	BA 15/10, \$54,789	BA 30/20, \$57,703	Lane Change	BPEA	September 1, 2018
Jamie Olson	MA 30/20, \$64,891	MA 60/40, \$66,816	Lane Change	BPEA	September 1, 2018
Pat Schultz	BA 45/30, \$53,464	MA, \$56,184	Lane Change	BPEA	September 1, 2018
Jenae Stoterau	MA 45/30, \$66,883	MA 60/40, \$68,808	Lane Change	BPEA	September 1, 2018
Sarah Vycital	BA 30/20, \$44,948	MA, \$48,191	Lane Change	BPEA	September 1, 2018
Carly Werner	BA 15/10, \$42,489	MA, \$46,593	Lane Change	BPEA	September 1, 2018
Nick Zwick	BA 30/20, \$47,706	MA, \$51,389	Lane Change	BPEA	September 1, 2018

John Bergs
Activities Director
Margot Hansen
Curriculum & Assessment Director
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Manager
Jessica Emerson
Student Support Services Director
Mindy Chevalier
Community Ed Director

DATE OF BOARD MEETING: August 27, 2018
 SUBJECT: Gifts and Donations
 RECOMMENDATION: Approve

Therefore, the Director of Finance and Operations recommends the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 716 accept with appreciation the following gifts/donation and permit their use as designated by the donor(s).

DETAIL OF GIFTS/DONATIONS:

Date	Donor	Item and Nature of Donation/Gift	Amount
07.12.2018	Belle Plaine PTO	Chatfield Elementary – Kindergarten	198.58
07.13.2018	BP Chamber of Commerce – Charitable Gambling	Belle Plaine Schools	4,000.00
07.20.2018	FIRST Robotics – Regrant	Robotics	2,000.00
07.20.2018	Anonymous – Wells Fargo	General Support	35.00
07.20.2018	Anonymous – Wells Fargo	General Support	35.00
07.30.2018	Theresa Kuhlmann	General Support	48.00

Community Education/Community Services Report
Mindy Chevalier
August, 2018

Youth Rec/Youth Enrichment/Drivers Training

- 5th/6th FB kicked off this week! We have 35 kids registered and 2 teams competing this fall.
- Volleyball, Mighty Harriers, Tennis & Football at all levels will begin in a few weeks!
- Violin lessons is a new offering through Community Ed this fall!
- Craft Masters and Pop Up Craft Masters is being offered again this fall with Ms. Amanda! You won't be disappointed!!
- Learn to Code - Java Minecraft MOD Development - Superhero Armour! - Computer Explorers
- Robotic Builders: Sports and Adventures - Learn basic programing skills and how to use robotic components.

Preschool/Kids Co/Wraparound

- We have 25 registered Wraparound Kiddos! Kids Company registration opened up last week!
- Young 3's are at max capacity in the program at 8 students!

ECFE

- Belle Plaine Mommies & Daddies class is a new Birth-5yr old class that will meet 3 times this Fall! Parents can meet other parents and talk about concerns, celebrations and questions!
- The ever popular Music In Movement is back! Kids will read stories, sing songs and play instruments!
- Senior Connections happens one Friday a month September through November and the class meets at Kingsway. Kids will find books, toys, sing songs and do a simple craft!

Adult Rec/Enrichment/Trips

- Line Dance Exercise classes are back! They will start in October and November this fall.
- We are once again pairing with the Three Rivers Park District to provide multiple offerings:

Outreach & City Programs & Communication

- I had the opportunity to hand out medals and speak to the participants of the Prairie Pride Cup Youth tournament on August 12th. There were 5 teams including a club from North Carolina and a club from St. Louis. We are working on getting opportunities for our youth to play Cricket in Physical Education classes this fall or next spring.
- We are offering a Coffee and Paint Class, Body Bar & Cardio Sculpt as well as a Morning Yoga class at KingsPath Senior living center this fall!

Dave Kreft
Jr/Sr High Principal
Mindy Chevalier
Asst. Jr/Sr High Principal
Community Ed Director
Liann Hanson, Ph.D.
Oak Crest Elementary Principal
Kim DeWitte
Chatfield Elementary Principal



Ryan Laager, Ed.D., Superintendent

Jessica Emerson
Student Support Services Director
John Bergs
Activities Director
Margot Hansen
Curriculum & Assessment Director
Jeff Heine
Buildings & Grounds Director
Chuck Keller
Business Manager

August 2018 Board Report

Student Support Services Update
Jessica Emerson

Appreciation

- Thank you to all leadership team and school board members for a successful and productive board retreat.
- Thank you to Margot Hanson, Jack Gernbacher, JP Bergs, Katie Maier and Sibel Dikmen for the great tech Professional Development, support and leadership as we begin the school year.

Acceleration

- Attended a planning meeting with other area Special Education Directors, NAMI staff and St. Francis for the Super Saturday, October 13, 2018-Mental Health Workshops.
- Completed the Post School Outcomes Survey
- Attended a Preview of SPED 101 developed for teachers. Preview for directors.
- Extended School Year ended-SOAR hosted an open house.
- Preparation for staff meetings, Paraprofessional meeting held on 8/21/18, SPED teacher & related services provider meeting held 8/23/18
- CAP review with the Jr/Sr and SOAR program held on 8/23/18 to ensure we follow the steps to achieve our CAP plan.

Anticipation

- Looking forward to the 2018-2019 school year.
- Looking forward to welcoming new staff and returning staff
 - New Staff
 - Stacy Olson-Behavior Interventionist
 - Loretta Morgan-Special Education Paraprofessional/Chatfield

Board Report
August 22, 2018
Chatfield Elementary
Kimberly DeWitte

Appreciation:

- Thank you to the cleaning crew throughout the entire district. The buildings look great and are ready for students and staff.
- Thank you to Steve Schmidt for his work on the outside of our buildings. These areas also look fantastic and are ready to welcome families!
- Thank you to Margot and the tech crew for all of your hard work throughout the summer to get tech, phones, etc ready for staff and students.
- Thank you to all of the presenters and wonderful professional development sessions that were planned during Back To School Staff Workshops. The learning that occurred will help jump start the 18-19 school year for staff and students.

Acceleration:

- The PD sessions on technology, ENVoY, mental health and safety were an awesome way to start the 18-19 school year. We are looking forward to observing how staff use the information to help students be more creative, independent, and safe within our schools.
- The staff have the opportunity to earn 8 Apple Suite badges and then utilize this information within their classrooms this school year.
- The staff have the opportunity to move forward with ENVoY training and earn certifications. We are looking forward to watching this learning unfold with staff.
- Chatfield is welcoming 5 new teachers, 2 new paras and 2 staff from other buildings. We also have a behavior interventionist that we are sharing with Oak Crest. We are so excited to have these staff join our team and we are looking forward to the expertise they bring to our students and staff.
- Our preschool enrollment is awesome! We only have 5 openings left for our 3 year olds and 4 spots for our 4 year olds. We have 80 total spots for 4 year olds and 48 total spots for 3 year olds. We also have 9 students enrolled in our early three year old program with 5 more scheduled to join throughout the school year.

Anticipation:

- Back To School Conferences on September 4 from 12-8 and September 5 from 10-6
- Chatfield Tech Parent meeting on September 12. We will have 2 sessions for parents to join us to learn more about Schoology, Securly and the ipads
- All School Morning Meeting on September 14
- The first full day for students in BK-6 is September 6th
- The preschool sessions start on Monday, September 10th

**Belle Plaine High School
School Board Report
Submitted by Dave Kreft and Mindy Chevalier
August, 2018**

Appreciation:

- Education has become far less of a 9 month job. Our staff has been more engaged in training than ever before, some examples include:
 - A team of teachers attending PBIS training to move our building forward
 - The math team discussing our plan for “non-proficient” students
 - The counselling team convening to plan for the year and to support our students
 - Attending ENVoY training in preparation to support our new teachers
 - Planning the technology session for our Professional Development Week
 - Arranging and rearranging spaces and places

- We have outstanding teacher leaders providing high quality professional development as we kick off the year. Our skills within our district allow for ongoing support of our technology implementation. Some of the highlights include:
 - Utilizing GarageBand and Clips creatively
 - Using technology to support group work
 - Providing appropriate support with all levels of experience with Schoology
 - Supporting our new staff as they are exposed to Schoology and Infinite Campus

Acceleration:

- As we weave in to our second week of workshop, our content will become more focused on building needs, which, at our level, include:
 - Grading for Learning
 - Rubrics - how can we be consistent with the creation and scoring of them?
 - Reassessment - designating the 2 week timeline for reassessment
 - Analysis of data from last year relevant to our grading practices - what matches? What doesn't match?
 - Advisory
 - Honing in on our consistencies with identifying and sending students
 - Analyzing relevant data from last year
 - What do we do with students who won't do vs. those who can't do?
 - ENVoY
 - When resonates most with secondary teachers is that ENVoY provides ways to increase the amount of time spent on content. At our level, staff members have a deep passion for the content which they teacher. ENVoY provides mechanisms for engaging learners longer and more quickly during a lesson.

Anticipation:

- The year is here! By the next board report students will all be settled in classes with routines clearly in place. We know we will have fewer students adjusting classes because of our early release of student schedules. I look forward to reporting on the teaching and learning that will soon be taking place!

FINANCE COMPARISON

TRANSPORTATION REVIEW AND DECISIONS

- Recommendation is to reduce \$20,000-\$30,000 in transportation

Planned Reductions for the 2018-2019

- Speech Teacher Traveling to Non-Publics instead of bring them to us
 - \$10,000

Recommended Considerations--(Expenses Not Incurred by Other Districts)

\$20,967 for Football Games, Tennis, Dance, Softball, Track & Field

- Football: \$4,113
- Tennis: \$2,242
- Dance: \$5,261
- Softball: \$4,298
- Track & Field: \$5,055

\$24,686.40=Total for all sports transporting for practice

\$51,000 for the bus to Chaska for CTE Programs--(Would need to have our own bus)

\$36,303 for extra trips--(Would need our own van 15 passenger)

The logo for Belle Plaine, featuring the words "BELLE PLAIN" in a bold, stylized, italicized font with a red outline and a white fill.

FINANCE COMPARISON

TRANSPORTATION REQUIREMENTS

See handout

STAFF WE WOULD WANT LICENSED

Regular Bus








- Randy Carlson--Chaska
- Steve Schmidt--Outside/Chaska
- Dorothy Saulsbury--Chaska
- Steve Schroeder--Cross Country/Track
- Jerold Stauffacher--Wrestling/Golf
- Melissa Hanson--Tennis
- Sara Tostenson--Softball

15 Passenger MFSAB and 10 Passenger Van

- Crystal Ward--Dance
- Rachel Benson--SPED
- Kelsey Janni-SPED
- Alicia Potter-SPED
- Steve Schmidt

BELLE PLAINNE

Vehicle Classifications Summary Table¹

Vehicle	Type	Description
	A	Smallest of the traditional yellow school buses, built on a cutaway front-section chassis, with a passenger entrance door behind the front wheels and a separate left-side driver's door. They are divided based on vehicle weight between type A-I buses and type A-II buses.
	B	Moderate-sized bus built on a stripped chassis, with a passenger door located behind the front wheels.
	C	Large, conventional school bus common throughout Minnesota. The engine is located in front of the driver and the entrance door is behind the front wheels. It can be built on a chassis with a hood assembly, or on a cutaway truck chassis or truck chassis with a cab having a gross vehicle weight greater than 21,500 pounds.
	D	Large, transit-style bus with the engine located behind the windshield and an entrance door in front of the front wheels. The engine is often located in the rear.
	III	A passenger automobile (including minivans, SUVs, and station wagons), van, or in some cases a vehicle commonly considered a school bus. It must have (1) capacity for ten or fewer people including the driver, and (2) a maximum weight of 10,000 pounds. See page 6.
	MFSAB	A "multifunction school activity bus" (MFSAB) is a school bus that lacks certain features specific to other school buses. See page 6.
	Motor coach	A motor coach is not a school bus and is not specifically defined in state statute. It is recognizable by its entrance door located in front of the front wheels, storage capacity underneath the passenger seating area, separate seats, and generally upgraded interior.

House Research Department

¹ Images sources: <http://busspecifications.com>; <http://www.vanandcardesks.com>; <http://online.wsj.com>; <http://www.coachne.com>; <http://www.schoolbusfleet.com>; <http://www.ford.com>

Up to 15

Up to 10

Driver and Vehicle Regulations Summary Table

Category	Type A, B, C, or D School Bus ⁱ	Type A-I School Bus ⁱⁱ or MFSAB	Type III Vehicle
Allowable types of pupil transport in the vehicle	To and from school; for activities	For activities only (not to and from school)	To and from school; for activities
Driver's employment status	Not specified	Cannot be employed solely for pupil transportation	Employed by school or bus contractor
Minimum class of driver's license	Commercial (Class C, B, or A) with school bus and passenger endorsements	Class D with no endorsement	Class D with no endorsement
Physical exam	Required	Required	None / Required ⁱⁱⁱ
License verification	Annual	Annual	Annual
Background check	Required	Required	Required
Pre-employment drug testing	Required	None	None / Required ⁱⁱⁱ
Drug and alcohol testing	Required	If employer requires	None / If employer requires ⁱⁱⁱ
Driving incident notification to employer			
By employee	Required	None	Required
By courts	On certain offenses	On certain offenses	On certain offenses
Removal of driving privileges	On certain offenses	On certain offenses	On certain offenses
Training			
Of driver	Annual	Annual	Annual
Of students	Required	Required	Required
Ownership status of vehicle	Not specified	Must be owned, leased, or contracted by school	Must be owned, leased, or contracted by school
Vehicle inspections			
By State Patrol	Annual	Annual	Annual
Driver pretrip	Required for each trip	Required for each trip	Required for each trip
Vehicle operation restrictions	Cell phones; various	Cell phones; various	Pupil loading / unloading; cell phones
Notes			
ⁱ This set of regulations also applies to equivalent multifunction school activity buses (MFSABs).			
ⁱⁱ This set of regulations also applies to MFSABs that are equivalent to type A-I school buses in size and capacity.			
ⁱⁱⁱ This requirement only applies to drivers who are employed by a school or contracting authority <i>solely</i> for driving type III vehicles. Minn. Stat. § 171.02, subd. 2b.			

Digital e-Learning Days

Providing Purpose: [MN Statutes, 120A.414](#)

- To provide flexibility in instruction and allow for preparation prior to conferences
- To continue providing meaningful learning with an innovative solution for all students on inclement weather days

Expectations:

- Lessons will be online or paper/pencil depending on grade level.
- Lessons will be intentional and standards based
- Teachers will post lessons by 10am and be available via Schoology or email from 10am-3pm
- Teachers will monitor student attendance based on participation and/or completion of activities
- Lesson plans will be communicated with students who do not have access or do not have devices at home previous to the scheduled e-Learning Day

BELLE PLAINE