

John Bergs  
Activities Director  
Margot Hansen  
Director of Teaching & Learning  
Jeff Heine  
Buildings & Grounds Director



Chuck Keller  
Business Director  
Angie Kahle  
Student Support Services Director  
Dorothy Koller  
Community Education Director

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**REGULAR BOARD MEETING (1/22/18)/SCHOOL BOARD WORK SESSION**  
**District Office, 130 South Willow Street, Belle Plaine, MN 56011**  
**6:00 PM Monday, February 5, 2018**

***Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.***

**1. Call to Order (Rescheduled from January 22, 2018):**                      Time: \_\_\_\_\_

**Members Absent:** \_\_\_\_\_

**2. Acknowledgment of Visitors and Special Presentations:**

<b>1. <u>Cross Country:</u></b>	John Bergs	
<b>2. <u>Elementary:</u></b>	Liann Hanson	
<b>3. <u>Secondary:</u></b>	Dave Kreft	
<b>4. <u>Community Education:</u></b>	Chelsea Hutchinson	<b><u>4</u></b>

**3. Other Items as Brought Before the Board & Consideration of Agenda:**

**4. Consensus Items:**    Chair Kahle

<b>1. <u>Previous Board Meeting Minutes:</u></b>	<b><u>5</u></b>
<b>2. <u>Approve Monthly Expenditures:</u></b>	<b><u>12</u></b>

**3. Personnel:**

**4. Student Enrollments:**

<b>5. <u>Donations:</u></b>	<b><u>25</u></b>
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**5. Discussion Items:**

<b>1. <u>Superintendent Update:</u></b>	Dr. Laager	
<b>1. <u>Community Center Update:</u></b>	Dr. Laager	
<b>2. <u>Advertising Plan:</u></b>	Dr. Laager	
<b>3. <u>2018-19 School Calendar:</u></b>	Dr. Laager	<b><u>26</u></b>
<b>4. <u>Other:</u></b>		
<b>2. <u>Board Member Reports:</u></b>	Board Members	
<b>3. <u>Building Administrator Reports:</u></b>		<b><u>28</u></b>
<b>6. <u>Action Items:</u></b>		
<b>1. <u>Board Committee Assignments:</u></b>	Mr. Kahle	<b><u>34</u></b>
<b>2. <u>Policy Review:</u></b>	Dr. Laager/Mr. Kreft	<b><u>35</u></b>
<b>3. <u>New Policy:</u></b>	Dr. Ryan Laager	<b><u>46</u></b>
<b>4. <u>2018-19 School Calendar:</u></b>	Dr. Laager	<b><u>48</u></b>
<b>7. <u>Upcoming Meetings:</u></b>		
<b>8. <u>Adjourn (Board Meeting Rescheduled from January 22, 2018):</u></b>		
<b>9. <u>Call to Order (School Board Work Session):</u></b>		
<b>10. <u>Discussion:</u></b>		
<b>1. <u>Community Center Community Meetings:</u></b>	Dr. Laager	
<b>2. <u>Approve Resolution Directing Administration to Review Programs:</u></b>	Dr. Laager	<b><u>49</u></b>
<b>3. <u>Approve 2017-18 Teacher Seniority List:</u></b>	Dr. Laager	<b><u>50</u></b>
<b>4. <u>Joint Powers Agreement for SOAR Program:</u></b>	Mr. Keller	<b><u>53</u></b>
<b>5. <u>5-Year Projection Assumptions:</u></b>	Dr. Laager/Mr. Keller	

**6. Other Items:**

**11. Adjourn:**

\_\_\_\_\_  
Board Clerk

\_\_\_\_\_  
Date



**BELLE PLAINE**  
COMMUNITY EDUCATION

**Special  
Olympics  
Minnesota**



# Special Olympics Minnesota UNIFIED JUNIORS

Offered through...  
BELLE PLAINE COMMUNITY  
EDUCATION

## UNIFIED JUNIOR OLYMPICS SPORTS SAMPLER

AGES: 8 - 12 years old  
DATES: Wednesdays  
January 24 - March 14  
TIME: 3:00 - 4:30 PM  
LOCATION: Chatfield Elementary  
Cost: \$10.00

To register contact Community Ed:  
(952) 874-2411  
communityed@belleplaine.k12.mn.us

- \*WARM-UP ACTIVITIES
- \*TEAM BUILDING ACTIVITIES
- \*COMMUNITY BUILDING
- \*AFTER SCHOOL SNACK PROVIDED
- \*BUSING IS AVAILABLE FROM OAK CREST TO CHATFIELD
- \*SEASON ENDING SHOWCASE

Unified Juniors is an extension of the Young Athletes program that focuses on a variety of sports specific skills that children can use in future sports team participation. Unified Juniors is for children ages 8-12 years old with and without intellectual disabilities. We are Unified!

Children can attend this program if there is not a Special Olympics team in their area or they can join Unified Juniors in conjunction with a team.

Unified Juniors is meant to introduce children to the world of competitive sports in a gradual, fun and non-intimidating manner.

Participants will gain knowledge of Special Olympics sports as well as the "Play Unified" movement.

Unified Juniors will focus on the following sports:

- Athletics (Track & Field)
- Basketball
- Flag Football
- Poly Hockey
- Soccer
- Softball
- Tennis
- Volleyball

**SOMN.ORG**

Please direct questions to Belle Plaine Community Ed -- (952) 873-2411

# Minutes of Regular Board Meeting

**MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING**

## The Board of Belle Plaine Public Schools

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A Regular Board Meeting of the Board of Belle Plaine Public Schools was held Monday, December 18, 2017, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

Chairperson Gardner will call the meeting to order.

*The regular monthly meeting of the Belle Plaine School Board was called to order by Chairperson Gardner on Monday, December 18, 2017 at 6:00 pm at the District Center Board Room with the following members present: Gardner, Giesen, O'Brien, Vandermark, Kahle and Supt. Laager.*

2. Acknowledgment of Visitors and Special Presentations:

Chairperson Gardner will ask if visitors wish to be placed on the Agenda.

2. 1. Truth and Taxation Presentation:

The annual Truth and Taxation Hearing will be presented.

Presenter: Mr. Keller

3. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Gardner will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

*Motion by Giesen and second by O'Brien to approve the agenda as presented.  
Motion carried unanimously.*

4. Consensus Items:

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Presenter: Chair Gardner

*Motion by Kahle and second by Vandermark to approve all of the following consensus items. Motion carried unanimously.*

4. 1. Previous Board Meeting Minutes:

Enclosed are the November 27, 2017 Regular Board Meeting minutes for your review and adoption.

4. 2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of December were reviewed. Administration recommends approval of the December 2017 disbursements totaling \$918,446.47. This includes board payables of \$147,848.57, hand payments of \$251,874.33, electronic payments of \$473,492.54 and student activity payments of \$45,231.03.

4. 3. Personnel:

Accept the resignation of Diane Skelley, School Board Director, effective December 3, 2017.

Approve the hire of Amy Kornovich as a long term substitute from approximately April 5, 2018 through June 1, 2018.

4. 4. Student Enrollments:

Approve a Montgomery resident, preschool student, to attend Belle Plaine Schools effective November 11, 2017.

Approve three Le Sueur residents, grades 5, 1 and Kindergarten, to attend Belle Plaine Schools effective December 1, 2017.

Approve a Belle Plaine resident, grade 11, to attend New Ulm Schools effective September 5, 2017.

4. 5. Donations:

Donations totaling \$2,569.86 were given to the Belle Plaine School District over the past several months. See the attached resolution for a full listing of the donations. Thank you to all who made these wonderful donations!

Date	Donor	Donation/Gift	Amount
11.2.2017	BBQ Days Beer Garden	Oak Crest – Wolf Ridge Trip	340.00
11.2.2017	Belle Plaine Lions Club	Oak Crest – Wolf Ridge Trip	600.00
11.3.2017	Kirk Anderson	Community Education – Football Jerseys	884.06
11.12.2017	Belle Plaine Elementary PTO	Chatfield – Conference Night Dinner	150.00
11.16.2017	Belle Plaine Elementary PTO	Oak Crest – Conference Night Dinner	150.00
11.22.2017	Fall Play Intermission Donations	School Board will send a check to the Belle Plaine Food Shelf	350.80
11.22.2017	Mary Nesgoda	Food Service – Assist Underfunded Students	50.00
11.22.2017	Theresa Kuhlmann	General Support	45.00

5. Discussion Items:

5. 1. Superintendent Update:

Superintendent Laager will provide updates on current school activities,

Presenter: Dr. Laager

- *Working on signage for schools giving direction*
- *Electrical sign at HS is broken. Checking into monument signs for each school to have consistency throughout the district with signage*
- *May add space at the HS for the school store*
- *Community Center Update - Meeting Architect on Friday. Current drafts are available. Survey to be ready in January for a poll in February. Next group meeting in January. City Council putting their plan together for their support.*

5. 2. Board Member Reports:

Board members will have an opportunity to share information about meetings they have attended over the past month.

Presenter: Board Members

5. 3. Building Administrator Reports:

6. Action Items:

6. 1. Approve the 2017 Pay 2018 Levy:

The 2017-18 final levy was discussed previously in the TNT presentation and the comparison over the 2016-17 levy is attached. The levy will have an increase of 4.98%. Approval of the 2017-18 tax levy is recommended.

Presenter: Mr. Keller

*Motion by Vandermark and second by Giesen to approve the 2017 Pay 2018 Levy. Motion carried unanimously.*

6. 2. Approve 2016-17 Audit:

The 2016-17 audit report is attached and will be presented. Approval of the 2016-17 audit is recommended.

Presenter: Mr. Keller

*Motion by Vandermark and second by Kahle to approve the 2016-17 audit report. Motion carried unanimously.*

6. 3. Resolution Calling a Special Election to Fill a School Board Vacancy:

Due to a resignation, we will also need to elect a replacement School Board Member during the May 8, 2018 Special Election.

*Motion by O'Brien and second by Vandermark to approve the resolution calling for a special election to fill the school board vacancy. Motion carried unanimously with a 5-0 roll call vote.*

Deadline to apply for the interim board position is January 1, 2018.

6. 4. Resolutions to Fully Fund Special Education Services:

Attached are two MSBA recommended resolutions for fully funding Special Education Services. These resolutions will be used by MSBA and passed onto State and Federal lawmakers. Adoption of these resolutions is recommended.

Presenter: Dr. Laager

Fully Fund Special Education Services (State):

*Motion by Giesen and second by Kahle to approve the state version of the resolution to fully fund special education services. Motion carried unanimously by a 5-0 roll call vote.*

Fully Fund Special Education Services (Federal):

*Motion by O'Brien and second by Kahle to approve the federal version of the resolution to fully fund special education services. Motion carried unanimously by a 5-0 roll call vote.*

7. Upcoming Meetings:

January 8, 2018      6:00 pm - Organizational Meeting/Board Work Session

January 22, 2018    5:30 pm - Finance Committee Meeting

6:00 pm - Regular Board Meeting

8. Adjourn:

*Motion by Vandermark and second by Giesen to adjourn at 7:00 pm. Motion carried unanimously.*

# Minutes of Organizational Board Meeting

**MINUTES WILL NOT BE APPROVED UNTIL THE FOLLOWING BOARD MEETING**

## The Board of Belle Plaine Public Schools

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An Organizational Board Meeting of the Board of Belle Plaine Public Schools was held Monday, January 8, 2018, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

*The Organizational School Board Meeting of the Belle Plaine School Board was called to order by Acting Chairperson O'Brien on Monday, January 8, 2018 at 6:00 pm at the District Center Board Room with the following members present: O'Brien, Kahle, Lenz, Keup, Gregory, Business Manager Keller and Supt. Laager.*

2. Seating New Board Members & Oath of Office:

Acting Chair will preside as new board members Matthew Lenz, Karl Keup and Amanda Gregory take the oath of office and are seated as new members of the Belle Plaine School Board.

Presenter: Acting Chair O'Brien

3. Election of 2018 School Board Officials:

Nominations are in order for the following positions: Chairperson, Vice Chairperson, Clerk and Treasurer. Acting Chair O'Brien will ask for nominations (3) times from the floor. After the selection of the chairperson, the rest of the meeting will be the responsibility of the newly elected chairperson.

Presenter: Acting Chair O'Brien

3. 1. Chair

*After three calls for nominations, Terry Kahle was the sole nomination for Chair. Motion by Lenz and second by Keup to seat Kahle as School Board Chair. Motion carried unanimously.*

3. 2. Vice-Chair

*After three calls for nominations, Tracy O'Brien was the sole nomination for Vice-Chair. Motion by Gregory and second by Lenz to seat O'Brien as School Board Vice-Chair. Motion carried unanimously.*

3. 3. Clerk

*After three calls for nominations, Amanda Gregory was the sole nomination for Clerk. Motion by Keup and second by Lenz to seat Gregory as School Board Clerk. Motion carried unanimously.*

3. 4. Treasurer

*After three calls for nominations, Karl Keup was the sole nomination for Treasurer. Motion by Lenz and second by Gregory to seat Keup as School Board Treasurer. Motion carried unanimously.*

4. Resolution Filling School Board Vacancy by Appointment:

Due to a Board Member resignation, it is necessary to appoint an interim Board Member until an election can be held to replace the Board Member.

*Motion by O'Brien and second by Lenz to name Dan Gardner as the interim Board Member. Motion carried unanimously with a 5-0 roll call vote.*

5. Acknowledgment of Visitors:  
The newly elected Chairperson will ask if visitors wish to be make any comments.  
Presenter: Board Chair
6. Other Items as Brought Before the Board & Approval of Agenda:  
Chairperson will ask if there are any items that need to be brought before the board and for consideration of the Agenda.  
Presenter: Board Chair  
*Motion by O'Brien and second by Gregory to approve the agenda as presented.  
Motion carried unanimously.*
7. Consensus Items:  
The following consensus items will be voted on as a group. If anyone wishes to separate one or any items from the consensus vote, please notify the chair immediately.  
Presenter: Board Chair  
*Motion by Lenz and second by O'Brien to approve all of the following consensus items. Motion carried 4-0 with Keup abstaining as a member of the State Bank Board.*
  7. 1. 2018 Official Depository  
As per past practice, there is a need to designate an official depository each year. It is recommend that the State Bank of Belle Plaine and Cornerstone State Bank be named as the official depositories of all district funds for the 2018 year. In addition, the MN School District Liquid Asset Fund shall be designated as alternate school district depository.
  7. 2. 2018 Official Newspaper  
As per past practice, it is recommended to designate the Belle Plaine Herald as the official district newspaper during the 2018 year.
  7. 3. 2018 Official School Attorney  
As per past practice, it is recommended to designate Booth Law Group, LLC, Kennedy & Graven and Ratwik, Roszak & Maloney as the official district Attorneys during the 2018 year.
  7. 4. Establish Mileage Reimbursement Rate  
Establish mileage reimbursement rate at 2018 IRS rate of \$.545/mile.
8. Discussion Items:
  8. 1. Superintendent Update  
Presenter: Dr. Ryan Laager
    8. 1. 1. 2018-19 School Calendar:  
Discuss options for the 2018-19 School Calendar.  
Presenter: Dr. Laager
    8. 1. 2. Community Center Update:  
Update on the Community Center.  
Presenter: Dr. Laager
    8. 1. 3. Advertising Plan:  
Review of advertising plan.  
Presenter: Dr. Laager

8. 2. Policy Review:

Attached is our current Policy 606 Textbooks and Instructional Materials for review. Also attached is additional language that is proposed to be added to the policy.

Presenter: Dr. Laager/Mr. Kreft

8. 3. New Policy:

With adding a Student Representative to the School Board we need to put a policy in place to clarify duties and expectations for the position.

Presenter: Dr. Ryan Laager

9. Action Items:

9. 1. ISD #716 Authorization Resolution

As per past practice, it is necessary to officially authorize the district signers as submitted, i.e. Board Chairperson, Clerk, Treasurer, and designees Business Manager, Payroll Supervisor and Superintendent.

*Motion by Keup and second by Lenz to approve the Authorization Resolution for Belle Plaine State Bank district signers. Motion carried unanimously with Keup abstaining.*

*Motion by Lenz and second by Gregory to approve the Authorization Resolution for Cornerstone State Bank district signers. Motion carried unanimously.*

9. 2. 2018 Regular Board Meeting Dates

Administration recommends that the board continue with two meeting dates per month – the 2nd and 4th Mondays. The first meeting each month is proposed to be a work session dealing with current issues such as curriculum, testing, budget or policy. The second meeting each month would be the full business meeting of the board. Note that no work session is scheduled for March, July and December and that the December regular meeting is proposed to be on the 3rd Monday. The May and December Regular Board Meeting will meet on the 3rd Monday due to conflicts with the 4th Monday. Regular board meetings will begin at 6 p.m. with Finance Committee Meetings starting at 5:30 p.m. for all months. Work sessions begin at 6 p.m. Please see attached schedule.

Presenter: Dr. Ryan Laager

*Motion by O'Brien and second by Lenz to approve the 2018 School Board Meeting Dates. Motion carried unanimously.*

9. 3. Organizational Structure

The board must annually approve the formal organizational structure for the district. Previously assigned board committees are included on the organizational chart. Supt. Laager will discuss the responsibilities of each of the committee assignments and members may request preferences for committee assignments. If changes in committee assignments are desired, approval for all committee assignments will come back for action at the regular meeting on January 22nd. The current organizational chart is attached for your review.

Presenter: Dr. Ryan Laager

*Motion by O'Brien and second by Gregory to approve the Organizational Structure for 2018. Motion carried unanimously.*

9. 4. Board Member Compensation

The current rates are: \$1800 annual stipend for all board members; \$200 for Chair; \$150 for Vice Chair, Clerk & Treasurer; Chief Negotiators \$150; Special Meetings \$50; All Day Meetings \$100. Payments are made to board members at the end of June and at the end of December for half the stipend amount and for any extra meetings attended during that time period by the member. Recommendation is to leave the compensation at these rates for 2018.

Presenter: Dr. Ryan Laager

*Motion by O'Brien and second by Lenz to approve the Board Member Compensation schedule for 2018. Motion carried unanimously.*

*Will consider working with board member employers to compensate for time away from work so board members can participate in daytime meetings.*

10. Upcoming Meetings:

January 10:	3:30 p.m. Wellness Meeting
	3:30 p.m. Insurance Meeting
January 17:	6:00 p.m. Community Center Meeting
January 22:	5:30 p.m. Finance Committee
	6:00 p.m. Regular Board Meeting
February 5:	6:00 p.m. Board Work Session
February 26:	5:30 p.m. Finance Committee
	6:00 p.m. Regular Board Meeting

11. Adjourn:

*Motion by O'Brien and second by Lenz to adjourn the Organizational Meeting at 6:59 pm. Motion carried unanimously.*

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	7209	N	AMERICAN SOLUTIONS FOR BUSIN	V80701	61100	INV03293802	1,242.60	0.00	1,242.60	12/21/2017	12/21/2017	12/21/2017
							Check Amount:		\$1,242.60			
1	5407	N	ANDREA ANDERT	V80701	61251	12212017	15.41	0.00	15.41	01/05/2018	01/05/2018	01/05/2018
1	5407	N	ANDREA ANDERT	V80701	61121	11302017	30.82	0.00	30.82	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$46.23			
1	7348	N	APEX EFFICIENCY SOLUTIONS, SB	V80701	61118	7	35,806.27	0.00	35,806.27	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$35,806.27			
1	1082	N	APPLE COMPUTER INC	V80701	61366	6713989420	699.00	0.00	699.00	01/15/2018	01/15/2018	01/15/2018
1	1082	N	APPLE COMPUTER INC	V80701	61365	6712461429	5,880.00	0.00	5,880.00	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$6,579.00			
1	7446	N	BALLMAN ROOFING & COATING	V80701	61112	4228	300.00	0.00	300.00	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$300.00			
1	4589	N	BANC OF AMERICA LEASING	V80701	61133	104	8,256.74	0.00	8,256.74	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$8,256.74			
1	1125	N	BELLE PLAINE HERALD	V80701	61220	24276	2,828.00	0.00	2,828.00	01/05/2018	01/05/2018	01/05/2018
1	1125	N	BELLE PLAINE HERALD	V80701	61363	24373	99.00	0.00	99.00	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$2,927.00			
3	6006	N	BSN SPORTS INC	V80701	61103	901008539	172.31	0.00	172.31	12/21/2017	12/21/2017	12/21/2017
							Check Amount:		\$172.31			
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61124	901084362	999.86	0.00	999.86	12/22/2017	12/22/2017	12/22/2017
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61125	901164565	3,036.36	0.00	3,036.36	12/22/2017	12/22/2017	12/22/2017
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61370	3458956	1,832.18	0.00	1,832.18	01/16/2018	01/16/2018	01/16/2018
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61094	901195588	466.23	0.00	466.23	12/21/2017	12/21/2017	12/21/2017
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61122	900791582	884.06	0.00	884.06	12/22/2017	12/22/2017	12/22/2017
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61123	900640935	297.31	0.00	297.31	12/22/2017	12/22/2017	12/22/2017
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61099	901008538	1,994.32	0.00	1,994.32	12/21/2017	12/21/2017	12/21/2017
1	4514	N	BSN Sports/Collegiate Pacific	V80701	61096	901067311	488.66	0.00	488.66	12/21/2017	12/21/2017	12/21/2017
							Check Amount:		\$9,998.98			
1	7395	N	CARLY GERNBACHER	V80701	61354	12222017	12.04	0.00	12.04	01/10/2018	01/10/2018	01/10/2018
1	7395	N	CARLY GERNBACHER	V80701	61229	11292017	18.46	0.00	18.46	01/05/2018	01/05/2018	01/05/2018
1	7395	N	CARLY GERNBACHER	V80701	61119	11302017	41.73	0.00	41.73	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$72.23			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6896	N	CAROLYN GLEASON	V80701	61348	106	350.00	0.00	350.00	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$350.00			
1	4370	N	CHRIS MOORE	V80701	61129	10289251	209.74	0.00	209.74	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$209.74			
1	6261	N	COSTUME RENTALS LLC	V80701	61128	11993	521.07	0.00	521.07	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$521.07			
1	3477	N	COUNTRYSIDE CONCRETE	V80701	61223	2265	4,676.95	0.00	4,676.95	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$4,676.95			
1	1349	N	DECKER EQUIPMENT	V80701	61352	225832A	358.89	0.00	358.89	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$358.89			
1	7447	N	DEFOREST AREA SCHOOL DISTRICT	V80701	61234	01132018	200.00	0.00	200.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$200.00			
1	5866	N	DW WRESTLING PRODUCTS	V80701	61117	12162017	188.90	0.00	188.90	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$188.90			
1	4503	N	EDMENTUM	V80701	61247	INV098493-1	300.15	0.00	300.15	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$300.15			
1	5579	N	EDUCATORS BENEFIT CONSULTANTS	V80701	61224	39862	210.99	0.00	210.99	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$210.99			
1	3553	N	EIDE BAILLY LLP	V80701	61231	EI00587281	9,900.00	0.00	9,900.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$9,900.00			
1	6870	N	EMILY AUST	V80701	61215	12142017	3.21	0.00	3.21	01/05/2018	01/05/2018	01/05/2018
1	6870	N	EMILY AUST	V80701	61216	11172017	38.20	0.00	38.20	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$41.41			
1	1472	N	FOLLETT SCHOOL SOLUTIONS INC	V80701	61378	2207489A	10.63	0.00	10.63	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$10.63			
1	7330	N	FUN EXPRESS	V80701	61379	687863311-01	183.54	0.00	183.54	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$183.54			
1	7408	N	GOPHERMODS	V80701	61384	1639	1,103.00	0.00	1,103.00	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$1,103.00			
1	1511	N	GRAINGER	V80701	61375	9659391081	597.20	0.00	597.20	01/16/2018	01/16/2018	01/16/2018

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1511	N	GRAINGER	V80701	61376	9659391073	89.38	0.00	89.38	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$686.58			
1	1566	N	HILLYARD / HUTCHINSON	V80701	61249	700315525	74.91	0.00	74.91	01/05/2018	01/05/2018	01/05/2018
1	1566	N	HILLYARD / HUTCHINSON	V80701	61248	602830648	449.86	0.00	449.86	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$524.77			
1	7372	N	I & S GROUP	V80701	61108	46296	2,250.00	0.00	2,250.00	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$2,250.00			
1	5840	N	IXL LEARNING	V80701	61368	S322168	149.00	0.00	149.00	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$149.00			
1	1202	N	JANIS BUESGENS	V80701	61222	12202017	17.66	0.00	17.66	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$17.66			
1	3968	N	JOHN BERGS	V80701	61113	12122017	374.93	0.00	374.93	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$374.93			
1	1658	N	JONES SCHOOL SUPPLY	V80701	61357	1537003	14.41	0.00	14.41	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$14.41			
1	2857	N	KELLY POPPLER	V80701	61364	01092018	63.11	0.00	63.11	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$63.11			
1	3753	N	KIBBLE EQUIPMENT LLC	V80701	61374	1224104	27.76	0.00	27.76	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$27.76			
1	1707	N	LANGE'S PLUMBING & HEATING	V80701	61230	1205693	730.00	0.00	730.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$730.00			
1	7098	N	MARY MESLER	V80701	61110	12082017	52.64	0.00	52.64	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$52.64			
1	1787	N	MASSP	V80701	61235	01172018	360.00	0.00	360.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$360.00			
1	3964	N	MATH MASTERS OF MN	V80701	61355	141	113.00	0.00	113.00	01/10/2018	01/10/2018	01/10/2018
1	3964	N	MATH MASTERS OF MN	V80701	61356	142	339.00	0.00	339.00	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$452.00			
1	1812	N	MESPA	V80701	61217	05258	390.00	0.00	390.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$390.00			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	5091	N	MINDY CHEVALIER	V80701	61114	12102017	439.82	0.00	439.82	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$439.82			
1	7445	N	MINNEAPOLIS PUBLIC SCHOOLS	V80701	61109	1818000043/2018	7,410.37	0.00	7,410.37	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$7,410.37			
1	1889	N	MULTILINGUAL WORD INC	V80701	61232	955	126.00	0.00	126.00	01/05/2018	01/05/2018	01/05/2018
1	1889	N	MULTILINGUAL WORD INC	V80701	61369	632	131.00	0.00	131.00	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$257.00			
1	6275	N	NORTH AMERICAN SAFETY INC	V80701	61219	31964	216.00	0.00	216.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$216.00			
1	1950	N	PAAPE DISTRIB.CO.	V80701	61353	051591	610.64	0.00	610.64	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$610.64			
1	7417	N	PARTNERS IN LEARNING PROGRA	V80701	61227	2003098	904.35	0.00	904.35	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$904.35			
1	7197	N	POWER DISTRIBUTORS	V80701	61111	77236395	110.68	0.00	110.68	12/22/2017	12/22/2017	12/22/2017
1	7197	N	POWER DISTRIBUTORS	V80701	61377	77803112	1.00	0.00	1.00	01/16/2018	01/16/2018	01/16/2018
1	7197	N	POWER DISTRIBUTORS	V80701	61362	77246174	64.46	0.00	64.46	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$176.14			
1	2029	N	REGION 4A	V80701	61250	01052018	25.00	0.00	25.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$25.00			
1	2030	N	REGION V	V80701	61349	11640	5,660.00	0.00	5,660.00	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$5,660.00			
1	6827	N	REINHART FOOD SERVICES, LLC	V80701	61385	812086	36.22	0.00	36.22	01/16/2018	01/16/2018	01/16/2018
1	6827	N	REINHART FOOD SERVICES, LLC	V80701	61218	808586	579.62	0.00	579.62	01/05/2018	01/05/2018	01/05/2018
1	6827	N	REINHART FOOD SERVICES, LLC	V80701	61358	811732	340.32	0.00	340.32	01/10/2018	01/10/2018	01/10/2018
1	6827	N	REINHART FOOD SERVICES, LLC	V80701	61135	802892	365.58	0.00	365.58	12/22/2017	12/22/2017	12/22/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V80701	61116	806750	223.59	0.00	223.59	12/22/2017	12/22/2017	12/22/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V80701	61115	804796	304.93	0.00	304.93	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$1,850.26			
1	3380	N	RENEE MALECHA	V80701	61228	10312017	11.82	0.00	11.82	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$11.82			
1	6893	N	RYAN LAAGER	V80701	61233	10262017	444.48	0.00	444.48	01/05/2018	01/05/2018	01/05/2018

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6893	N	RYAN LAAGER	V80701	61350	01042018	70.12	0.00	70.12	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$514.60			
3	7339	N	SCHMITT MUSIC	V80701	61367	1901307	24.65	0.00	24.65	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$24.65			
1	2069	N	SCHOLASTIC READING CLUB	V80701	61387	40915654	34.00	0.00	34.00	01/17/2018	01/17/2018	01/17/2018
							Check Amount:		\$34.00			
1	3336	1	N SCHOOL SPECIALTY	V80701	61221	208119757943	382.82	0.00	382.82	01/05/2018	01/05/2018	01/05/2018
1	3336	1	N SCHOOL SPECIALTY	V80701	61361	208119784021	99.87	0.00	99.87	01/15/2018	01/15/2018	01/15/2018
							Check Amount:		\$482.69			
1	4423	N	SCOTT COUNTY TREASURER	V80701	61225	IN21373	148.00	0.00	148.00	01/05/2018	01/05/2018	01/05/2018
							Check Amount:		\$148.00			
1	6138	N	SOUTHWEST METRO EDUCATION, V80701	V80701	61106	13943	1,453.72	0.00	1,453.72	12/22/2017	12/22/2017	12/22/2017
1	6138	N	SOUTHWEST METRO EDUCATION, V80701	V80701	61127	13948	12,026.73	0.00	12,026.73	12/22/2017	12/22/2017	12/22/2017
1	6138	N	SOUTHWEST METRO EDUCATION, V80701	V80701	61126	13912	14,094.06	0.00	14,094.06	12/22/2017	12/22/2017	12/22/2017
1	6138	N	SOUTHWEST METRO EDUCATION, V80701	V80701	61226	13971	284.65	0.00	284.65	01/05/2018	01/05/2018	01/05/2018
1	6138	N	SOUTHWEST METRO EDUCATION, V80701	V80701	61107	13930	13,009.00	0.00	13,009.00	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$40,868.16			
1	6318	N	STACEY HESS-NORSKOG	V80701	61132	11302017	185.65	0.00	185.65	12/22/2017	12/22/2017	12/22/2017
1	6318	N	STACEY HESS-NORSKOG	V80701	61131	10312017	84.00	0.00	84.00	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$269.65			
1	2153	N	STASNEY ELECTRIC LLC	V80701	61373	32643	261.14	0.00	261.14	01/16/2018	01/16/2018	01/16/2018
1	2153	N	STASNEY ELECTRIC LLC	V80701	61372	32537	630.07	0.00	630.07	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$891.21			
1	2179	N	SUPREME SCHOOL SUPPLY	V80701	61120	76539	51.79	0.00	51.79	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$51.79			
1	2188	N	TAHER INC	V80701	61105	0050998-IN	65,706.13	0.00	65,706.13	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$65,706.13			
1	2233	N	TIES	V80701	61386	TIES2017-GROUP-650	798.00	0.00	798.00	01/17/2018	01/17/2018	01/17/2018
							Check Amount:		\$798.00			
1	2254	N	TOWN & COUNTRY GLASS	V80701	61134	10776	294.57	0.00	294.57	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$294.57			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	3931	N	TRAILBLAZER TRANSIT	V80701	61351	2017-11-1E3	48.00	0.00	48.00	01/10/2018	01/10/2018	01/10/2018
							Check Amount:		\$48.00			
1	3326	N	TRIARCO ARTS & CRAFTS	V80701	61130	805036	2,388.09	0.00	2,388.09	12/22/2017	12/22/2017	12/22/2017
							Check Amount:		\$2,388.09			
1	7453	N	ZARNOTH BRUSH WORKS INC	V80701	61371	0167870-IN	351.85	0.00	351.85	01/16/2018	01/16/2018	01/16/2018
							Check Amount:		\$351.85			
							Report Total:		\$220,182.28			

\*Does not meet minimum amount  
\*\*Exceeds maximum amount

## Electronic

Batch	Co	Pmt No	Bank	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p806p2	0716	43870	SBC	WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	12/20/2017	N	USD	44,934.90
p806p2	0716	43871	SBC	WX	1	1977	PERA	N	N	12/20/2017	N	USD	11,971.65
p806p2	0716	43872	SBC	WX	1	2330	FEDERAL	N	N	12/20/2017	N	USD	30,510.93
p806p2	0716	43872	SBC	WX	1	2330	FEDERAL	N	N	12/20/2017	N	USD	11,128.44
p806p2	0716	43872	SBC	WX	1	2330	FEDERAL	N	N	12/20/2017	N	USD	46,800.24
p806p2	0716	43873	SBC	WX	1	2331	STATE OF MINNESOTA	N	N	12/20/2017	N	USD	13,309.19
p806p2	0716	43874	SBC	WX	1	2735	MII LIFE - VEBA/HSA	N	N	12/20/2017	N	USD	1,157.09
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	1,878.28
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	720.38
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	3,812.48
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	20.00
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	108.80
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	736.78
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	5,823.56
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	1,518.78
p806p2	0716	43875	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	12/20/2017	N	USD	716.10
P80702	0716	43899	SBC	WX	1	2336	XCEL ENERGY	N	N	12/20/2017	N	USD	1,003.45
P80702	0716	43900	SBC	WX	1	1262	CITY OF BELLE PLAINE	N	N	12/21/2017	N	USD	3.59
P80702	0716	43900	SBC	WX	1	1262	CITY OF BELLE PLAINE	N	N	12/21/2017	N	USD	31.98
P80702	0716	43900	SBC	WX	1	1262	CITY OF BELLE PLAINE	N	N	12/21/2017	N	USD	223.26
P80702	0716	43900	SBC	WX	1	1262	CITY OF BELLE PLAINE	N	N	12/21/2017	N	USD	349.19
P80702	0716	43900	SBC	WX	1	1262	CITY OF BELLE PLAINE	N	N	12/21/2017	N	USD	1,007.12
P80702	0716	43900	SBC	WX	1	1262	CITY OF BELLE PLAINE	N	N	12/21/2017	N	USD	2,819.96
P80702	0716	43901	SBC	WX	1	2800	MII LIFE - SELECT ACCOUNT	N	N	12/22/2017	N	USD	526.25
P80702	0716	43902	SBC	WX	1	1486	FRONTIER	N	N	12/26/2017	N	USD	97.45
P80702	0716	43902	SBC	WX	1	1486	FRONTIER	N	N	12/26/2017	N	USD	97.45
P80702	0716	43902	SBC	WX	1	1486	FRONTIER	N	N	12/26/2017	N	USD	118.97
P80702	0716	43902	SBC	WX	1	1486	FRONTIER	N	N	12/26/2017	N	USD	1,340.71
p807p1	0716	43911	SBC	WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	1/5/2018 00	N	USD	44,529.72
p807p1	0716	43912	SBC	WX	1	1977	PERA	N	N	1/5/2018 00	N	USD	13,289.94
p807p1	0716	43913	SBC	WX	1	2330	FEDERAL	N	N	1/5/2018 00	N	USD	29,248.01
p807p1	0716	43913	SBC	WX	1	2330	FEDERAL	N	N	1/5/2018 00	N	USD	10,479.52
p807p1	0716	43913	SBC	WX	1	2330	FEDERAL	N	N	1/5/2018 00	N	USD	44,808.36

## Electronic

Batch	Co	Pmt No	Bank	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p807p1	0716	43914	SBC	WX	1	2331	STATE OF MINNESOTA	N	N	1/5/2018 00 N		USD	12,733.75
p807p1	0716	43915	SBC	WX	1	2735	MII LIFE - VEBA/HSA	N	N	1/5/2018 00 N		USD	2,519.59
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	1,878.28
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	720.38
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	3,772.48
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	20.00
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	108.80
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	886.78
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	5,765.56
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	1,518.78
p807p1	0716	43916	SBC	WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	1/5/2018 00 N		USD	716.10
P80702	0716	43988	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/4/2018 00 N		USD	3,852.66
P80702	0716	43988	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/4/2018 00 N		USD	495.22
P80702	0716	43988	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/4/2018 00 N		USD	217.40
P80702	0716	43988	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/4/2018 00 N		USD	117.21
P80702	0716	43989	SBC	WX	1	2336	XCEL ENERGY	N	N	1/8/2018 00 N		USD	6,279.41
P80702	0716	43989	SBC	WX	1	2336	XCEL ENERGY	N	N	1/8/2018 00 N		USD	4,493.14
P80702	0716	43989	SBC	WX	1	2336	XCEL ENERGY	N	N	1/8/2018 00 N		USD	3,131.50
P80702	0716	43990	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/8/2018 00 N		USD	4,251.95
P80702	0716	43990	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/8/2018 00 N		USD	3,559.86
P80702	0716	43990	SBC	WX	1	3414	CENTERPOINT ENERGY	N	N	1/8/2018 00 N		USD	3,441.56
P80702	0716	43991	SBC	WX	1	2060	SAMUEL FRENCH INC	N	N	1/9/2018 00 N		USD	90.00
P80702	0716	43992	SBC	WX	1	2336	XCEL ENERGY	N	N	1/10/2018 0 N		USD	167.71
December PCARD													
Payroll 12/20/2017													
Payroll 1/05/2018													
<b>Total</b>													
<b>\$ 917,309.01</b>													

# Hand Pays

Batch	Co	Pmt No	Bank	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount	
P80702	0716	43880	SBC	CH	1	2272	US BANK OPERATIONS CENTER	N	N	12/21/2017	N	USD	73,580.00	
P80702	0716	43881	SBC	CH	1	2530	JOHN ISTA	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43882	SBC	CH	1	4248	NICK MCCAULEY	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43883	SBC	CH	1	4273	JEFF JONCKOWSKI	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43884	SBC	CH	1	5365	ANTHONY DAHL	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43885	SBC	CH	1	5932	CHRISTIAN ANDERSON	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43886	SBC	CH	1	5974	CORY VOGEL	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43887	SBC	CH	1	6111	RAM MUTUAL INSURANCE COMPANY	N	N	12/21/2017	N	USD	2,906.01	
P80702	0716	43888	SBC	CH	1	6671	SCOTT KORBA	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43889	SBC	CH	1	7196	TOM SLATER	N	N	12/21/2017	N	USD	111.00	
P80702	0716	43890	SBC	CH	1	7378	EMILY PATCH	N	N	12/21/2017	N	USD	300.00	
P80702	0716	43867	SBC	CH	1	7441	BRANDA TRAN	Y	N	12/19/2017	N	USD	100.00	
P80702	0716	43866	SBC	CH	1	7438	FITNESS DISTRIBUTING INC	Y	N	12/19/2017	N	USD	1,000.00	
P80702	0716	43868	SBC	CH	1	7442	GRANT ROCKWOOD	Y	N	12/19/2017	N	USD	111.00	
P80702	0716	43869	SBC	CH	1	7443	JENNIFER TUNNELL	Y	N	12/19/2017	N	USD	93.45	
P80702	0716	43862	SBC	CH	1	1874	MNGWL	Y	N	12/19/2017	N	USD	150.00	
P80702	0716	43864	SBC	CH	1	6391	PANTHER BOOSTER CLUB	Y	N	12/19/2017	N	USD	300.00	
P80702	0716	43863	SBC	CH	1	2015	RANDY JOHNSTON	Y	N	12/19/2017	N	USD	111.00	
P80702	0716	43865	SBC	CH	1	6915	SCOTT PETERSON	Y	N	12/19/2017	N	USD	111.00	
p806p2	0716	43876	SBC	CH	1	1123	BELLE PLAINE ED ASSOC	Y	N	12/20/2017	N	USD	4,889.31	
p806p2	0716	43877	SBC	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	12/20/2017	N	USD	3,511.66	
p806p2	0716	43879	SBC	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	12/20/2017	N	USD	10,834.22	
p806p2	0716	43879	SBC	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	12/20/2017	N	USD	29,588.09	
p806p2	0716	43878	SBC	CH	1	1178	BPESPA	Y	N	12/20/2017	N	USD	918.67	
p807p1	0716	43903	SBC	CH	1	1123	BELLE PLAINE ED ASSOC	Y	N	1/5/2018	OC	N	USD	4,889.31
p807p1	0716	43904	SBC	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	1/5/2018	OC	N	USD	3,512.62
p807p1	0716	43908	SBC	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	1/5/2018	OC	N	USD	12,183.15
p807p1	0716	43909	SBC	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	1/5/2018	OC	N	USD	117,376.37
p807p1	0716	43905	SBC	CH	1	1178	BPESPA	Y	N	1/5/2018	OC	N	USD	960.87
p807p1	0716	43910	SBC	CH	1	7052	FIDELITY SECURITY LIFE INS EYE MED	Y	N	1/5/2018	OC	N	USD	524.45
p807p1	0716	43907	SBC	CH	1	6122	NATIONAL INSURANCE SERVICE of WI	Y	N	1/5/2018	OC	N	USD	2,953.65
p807p1	0716	43906	SBC	CH	1	1836	NCPERS MINNESOTA	Y	N	1/5/2018	OC	N	USD	32.00

# Hand Pays

Batch	Co	Pmt No	Bank	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P80702	0716	43925	SBC	CH	1	6534	ID THREADZ	Y	N	1/5/2018	OC N	USD	1,710.00
P80702	0716	43922	SBC	CH	1	4145	MEDICAREBLUE RX	Y	N	1/5/2018	OC N	USD	450.00
P80702	0716	43926	SBC	CH	1	7448	MORRIS LEATHERMAN COMPANY	Y	N	1/5/2018	OC N	USD	9,000.00
P80702	0716	43920	SBC	CH	1	1992	PRAIRIE TRUCKING INC	Y	N	1/5/2018	OC N	USD	27,444.87
P80702	0716	43927	SBC	CH	1	7449	RANDY HANSON	Y	N	1/5/2018	OC N	USD	85.00
P80702	0716	43923	SBC	CH	1	4278	SPRINGSTED INC	Y	N	1/5/2018	OC N	USD	850.00
P80702	0716	43924	SBC	CH	1	5606	STAGE ACCENTS	Y	N	1/5/2018	OC N	USD	297.00
P80702	0716	43921	SBC	CH	1	2164	STIER TRANSPORTATION SERVICES	Y	N	1/5/2018	OC N	USD	74,098.08
P80702	0716	43978	SBC	CH	1	5245	ARN KIND	Y	N	1/11/2018	C N	USD	620.78
P80702	0716	43968	SBC	CH	1	1126	BELLE PLAINE HS ACT FND	Y	N	1/11/2018	C N	USD	13,270.35
P80702	0716	43973	SBC	CH	1	2782	BRENT HIMMERICK	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43974	SBC	CH	1	3219	CASH	Y	N	1/11/2018	C N	USD	700.00
P80702	0716	43980	SBC	CH	1	6954	JASON SANDERS	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43976	SBC	CH	1	4273	JEFF JONCKOWSKI	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43969	SBC	CH	1	1647	JOSEPH WITTERSCHEIN	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43979	SBC	CH	1	5366	KEVIN MANN	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43977	SBC	CH	1	4911	KEVIN SAYERS	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43975	SBC	CH	1	3609	NATHAN PROSHEK	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43970	SBC	CH	1	2014	RANDY JENSEN	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43971	SBC	CH	1	2097	SCOTT SCHOAF	Y	N	1/11/2018	C N	USD	111.00
P80702	0716	43972	SBC	CH	1	2272	US BANK OPERATIONS CENTER	Y	N	1/11/2018	C N	USD	23,634.44
P80702	0716	43972	SBC	CH	1	2272	US BANK OPERATIONS CENTER	Y	N	1/11/2018	C N	USD	244,933.13
P80702	0716	43972	SBC	CH	1	2272	US BANK OPERATIONS CENTER	Y	N	1/11/2018	C N	USD	2,475,175.00
P80702	0716	43972	SBC	CH	1	2272	US BANK OPERATIONS CENTER	Y	N	1/11/2018	C N	USD	98,396.25
P80702	0716	43994	SBC	CH	1	7195	DARIN MINDRUM	Y	N	1/17/2018	C N	USD	111.00
P80702	0716	43993	SBC	CH	1	1326	DARYL SANBORN	Y	N	1/17/2018	C N	USD	111.00
P80702	0716	43995	SBC	CH	1	7442	GRANT ROCKWOOD	Y	N	1/17/2018	C N	USD	111.00

**Total**

**\$ 3,243,821.73**

Dec 2017 Student Activities

Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Payment Description	Pay Date	Void	Curr	Amount
0716	43789	HSAC	8097	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - SUPER 8	12/8/2017 0	N	USD	11,615.20
0716	43789	HSAC	8097	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - OFFICE MAX	12/8/2017 0	N	USD	154.57
0716	43789	HSAC	8097	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	PEP CLUB - COBORNS	12/8/2017 0	N	USD	34.99
0716	43789	HSAC	8097	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FALL PLAY - HOMETOWN INN	12/8/2017 0	N	USD	250.00
0716	43790	HSAC	8098	CH	3	5020	NATIONAL FFA	convention registration	12/8/2017 0	N	USD	3,355.00
0716	43790	HSAC	8098	CH	3	5020	NATIONAL FFA	concert tickets	12/8/2017 0	N	USD	2,520.00
0716	43790	HSAC	8098	CH	3	5020	NATIONAL FFA	rodeo	12/8/2017 0	N	USD	1,624.00
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	VISUAL ARTS - COBORNS	12/15/2017	N	USD	29.29
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CLASS 2019 - SCRIP - REIMBURSEMENT FOR AUTOPAY	12/15/2017	N	USD	13,270.35
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	TENNIS - COBORNS	12/15/2017	N	USD	20.48
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	TENNIS - COBORNS	12/15/2017	N	USD	50.78
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - COBORNS	12/15/2017	N	USD	38.64
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - USPS	12/15/2017	N	USD	245.00
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CHOIR - STAGE ACCENTS	12/15/2017	N	USD	5,529.76
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - TARGET	12/15/2017	N	USD	27.96
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CONCESSIONS - NOV	12/15/2017	N	USD	1,191.79
0716	43817	HSAC	8099	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	SH CLUB - MURAL PAYMENT	12/15/2017	N	USD	100.00
0716	43818	HSAC	8100	CH	3	4848	PEPSI-COLA	CONCESSIONS - POP	12/15/2017	N	USD	450.38
0716	43816	HSAC	8101	CH	1	7437	TIMBERWOLVES BOX OFFICE	Senior Class Trip Down Paymt	12/15/2017	N	USD	500.00
0716	43815	HSAC	8102	CH	1	3480	VERNIER SOFTWARE & TECH	FFA - Vernier lab equipment	12/15/2017	N	USD	2,368.00
0716	43815	HSAC	8102	CH	1	3480	VERNIER SOFTWARE & TECH	Freight	12/15/2017	N	USD	18.04
0716	43893	HSAC	8103	CH	1	7207	AUNTIE AM'S	FFA - Honey for fundraiser	12/21/2017	N	USD	110.00
0716	43894	HSAC	8104	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BBB - BSN - SHOOTING SHIRTS	12/21/2017	N	USD	466.23
0716	43894	HSAC	8104	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	GBB - BSN - UNIFORMS	12/21/2017	N	USD	325.00
0716	43894	HSAC	8104	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	GBB - BSN - WARM UPS	12/21/2017	N	USD	1,994.32
0716	43894	HSAC	8104	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CHOIR - AM SOLUTIONS - JH POLO SHIRTS	12/21/2017	N	USD	1,242.60
0716	43894	HSAC	8104	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BAND - STAGE ACCENTS - DRESSES	12/21/2017	N	USD	297.00
0716	43894	HSAC	8104	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BAND - BSN - PEP BAND SHIRTS	12/21/2017	N	USD	172.31
0716	43897	HSAC	8105	CH	3	7206	FAXON FARMS	FFA - Maple Syrup for fundraiser	12/21/2017	N	USD	161.00
0716	43896	HSAC	8106	CH	3	7205	KORNDER FARMS BEEF	FFA - FUNDRAISER	12/21/2017	N	USD	773.50
0716	43892	HSAC	8107	CH	1	4787	KWIK TRIP	CHOIR - KWIK TRIP FRAISER CARDS	12/21/2017	N	USD	9,120.00
0716	43898	HSAC	8108	CH	3	7440	LEISURE TIME TOURS	CHOIR - Trip Down Payment	12/21/2017	N	USD	42,250.00
0716	43895	HSAC	8109	CH	3	5025	MINNTEX CITRUS, INC.	FFA - Fruit sales	12/21/2017	N	USD	8,757.27
<b>Total</b>												<b>109,063.46</b>

## December 2017 Pcard

Card Holder	Transaction Date	Statement Date	Merchant Name	Transaction Amount	Notes
Belle P Activities	12/23/2017	12/27/2017	Afton Alps:a Frame Off	1,825.00	
Belle P Activities	12/20/2017	12/27/2017	A. H. Hermel Company	714.72	
Belle P Activities	12/20/2017	12/27/2017	Sams Club #6311	244.94	
Belle P Activities	12/19/2017	12/27/2017	Berry Blendz.	585.00	
Belle P Activities	12/18/2017	12/27/2017	Pizza Plus	61.00	
Belle P Activities	12/14/2017	12/27/2017	Pizza Plus	69.00	
Belle P Activities	12/11/2017	12/27/2017	Pizza Plus	53.00	
Belle P Activities	12/9/2017	12/27/2017	Woodcraft 306	64.47	
Belle P Activities	12/9/2017	12/27/2017	Napa Parts 0006880	44.46	
Belle P Activities	12/8/2017	12/27/2017	Pizza Plus	69.00	
Belle P Activities	12/9/2017	12/27/2017	Mills Fleet Farm 2500	367.20	
Belle P Activities	12/4/2017	12/27/2017	Pizza Plus	63.00	
Belle P Activities	12/2/2017	12/27/2017	Caseys Gen Store 2865	50.00	
Belle P Activities	12/3/2017	12/27/2017	Pizza Plus	42.95	
Belle P Activities	12/1/2017	12/27/2017	Pizza Plus	53.00	
Belle P Activities	12/2/2017	12/27/2017	Caseys Gen Store 2865	50.00	
Belle P Activities	11/30/2017	12/27/2017	Pizza Plus	53.00	
Belle P Activities	11/30/2017	12/27/2017	Stage Accents	229.00	
Belle P Activities	11/28/2017	12/27/2017	Pizza Plus	58.00	
Belle Plaine Comm Ed	12/24/2017	12/27/2017	Amazon.Com	311.85	
Belle Plaine High School	12/23/2017	12/27/2017	Menards Mankato Mn	29.99	
Belle Plaine High School	12/22/2017	12/27/2017	7300 Dominos Pizza	83.07	
Belle Plaine High School	12/20/2017	12/27/2017	Coborn S Superstore	256.90	
Belle Plaine High School	12/18/2017	12/27/2017	Bongards Creameries	337.20	
Belle Plaine High School	12/16/2017	12/27/2017	Amazon Mktplace Pmts W	47.29	
Belle Plaine High School	12/14/2017	12/27/2017	Coborn S Superstore	10.76	
Belle Plaine High School	12/15/2017	12/27/2017	Coborn S Superstore	83.23	
Belle Plaine High School	12/15/2017	12/27/2017	Ruck S Meat Processing	134.42	
Belle Plaine High School	12/13/2017	12/27/2017	Usps Po 2607300172	6.65	
Belle Plaine High School	12/12/2017	12/27/2017	Hudl	400.00	
Belle Plaine High School	12/12/2017	12/27/2017	Hudl	400.00	
Belle Plaine High School	12/9/2017	12/27/2017	Amazon Mktplace Pmts	362.99	
Belle Plaine High School	12/1/2017	12/27/2017	Nationalgeo	80.00	
Belle Plaine Sd	12/19/2017	12/27/2017	Pro Ed Inc	146.30	

## December 2017 Pcard

Card Holder	Transaction Date	Statement Date	Merchant Name	Transaction Amount	Notes
Belle Plaine Sd	12/19/2017	12/27/2017	Ssi*school Specialty	17.81	
Belle Plaine Sd	12/14/2017	12/27/2017	Apl* Itunes.Com/bill	(5.90)	
Belle Plaine Sd	12/13/2017	12/27/2017	Reliable Medical Suppl	1,024.80	
Belle Plaine Sd	12/14/2017	12/27/2017	Scr*allegro	65.02	
Belle Plaine Sd	12/8/2017	12/27/2017	Michaels Stores 3747	125.80	
Belle Plaine Sd	12/6/2017	12/27/2017	Coborn S Superstore	92.81	
Belle Plaine Sd	12/4/2017	12/27/2017	Multi-Health Systems	105.00	
Belle Plaine Sd	12/4/2017	12/27/2017	Estr Publications	214.00	
Belle Plaine Sd	11/28/2017	12/27/2017	Apl* Itunes.Com/bill	85.89	
Belle Plaine Sd	11/27/2017	12/27/2017	Coborn S Superstore	41.89	
Chuck Keller	12/19/2017	12/27/2017	Menards Mankato Mn	78.00	
Chuck Keller	12/19/2017	12/27/2017	Batteries Plus 023	63.48	
Chuck Keller	12/14/2017	12/27/2017	Masbo	170.00	
Chuck Keller	12/15/2017	12/27/2017	Amazon.Com	36.87	
Chuck Keller	12/11/2017	12/27/2017	Leagueathletics.Com Ll	2,300.00	
Kris Davis	12/26/2017	12/27/2017	Vzwrlls*apocc Visb	578.40	
Kris Davis	12/21/2017	12/27/2017	Genesis - Belle Plaine	288.38	
Kris Davis	12/21/2017	12/27/2017	Usps Po 2607300172	203.20	
Kris Davis	12/14/2017	12/27/2017	Metro Sales Inc.	3,433.86	
Kris Davis	12/14/2017	12/27/2017	Innovative Office Solu	928.99	
Kris Davis	12/5/2017	12/27/2017	Waste Mgmt Wm Ezpay	487.77	
Kris Davis	12/4/2017	12/27/2017	Metro Sales Inc.	777.43	
Kris Davis	12/5/2017	12/27/2017	Waste Mgmt Wm Ezpay	577.76	
Kris Davis	12/5/2017	12/27/2017	Waste Mgmt Wm Ezpay	667.86	
Kris Davis	12/5/2017	12/27/2017	Waste Mgmt Wm Ezpay	242.20	
Kris Davis	11/27/2017	12/27/2017	Genesis - Belle Plaine	19.34	
Oak Crest Elementary	12/22/2017	12/27/2017	Domino S 7300	246.75	
Oak Crest Elementary	12/20/2017	12/27/2017	Marcus Theatres Events	935.18	
Oak Crest Elementary	11/30/2017	12/27/2017	Scripps Spelling Bee	151.00	
<b>Total</b>				<b>21,340.98</b>	

**John Bergs**  
*Activities Director*  
**Margot Hansen**  
*Curriculum & Assessment Director*  
**Jeff Heine**  
*Buildings & Grounds Director*



**Chuck Keller**  
*Business Manager*  
**Mary Mesler**  
*Student Support Services Director*  
**Mindy Chevalier**  
*Community Ed Director*

DATE OF BOARD MEETING: January 22, 2018  
 SUBJECT: Gifts and Donations  
 RECOMMENDATION: Approve

Therefore, the Director of Finance and Operations recommends the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 716 accept with appreciation the following gifts/donation and permit their use as designated by the donor(s).

**DETAIL OF GIFTS/DONATIONS:**

Date	Donor	Item and Nature of Donation/Gift	Amount
12.04.2017	MN Valley Electric Trust	Oak Crest – Backpack Program	500.00
12.04.2017	MN Valley Electric Trust	Oak Crest – 5 <sup>th</sup> Grade Field Trip Transportation to St. Paul	903.00
12.08.2017	Redeemer Lutheran Church – ELCA Women	All Schools – For students in need	250.00
12.14.2017	Miranda Chard	Preschool Pals – Supplies	20.00
12.27.2017	Theresa Kuhlmann	General Support	45.00



# Independent School District No. 716 *District Contact Information*

<http://www.belleplaine.k12.mn.us>

District Calendar 2017-2018

## DRAFT - Option 1

District Office: (952) 873-2400  
 Chatfield Elementary: (952) 873-2401  
 Oak Crest Elementary: (952) 873-2402  
 Junior-Senior High: (952) 873-2403

Jul-18

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Jan-19

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- No School (Holiday)
- No School (Teacher Workshop Day)
- 22 Parent-Teacher Conferences
- 22 End of Quarter

### August

- 21-23 Professional Development Days
- 24 New Teacher Workshop
- 27-30 Teacher Workshop

### September

- 3 No School - Labor Day
- 4 School Begins 7-12
- 4-5 K-6 Conferences 9 am to 5 pm
- 6 School Begins K-6

### October

- 18-19 No School Education MN Conference

### November

- 2 End of 1st Quarter
- 21 No School - Conference Give Back
- K-6 Parent Teacher Conferences
- 7-12 Parent Teacher Conferences
- 22-23 No School - Thanksgiving Break

### December

- 24-31 No School - Holiday Break

### January

- 1 No School - Holiday Break
- 2 School Resumes
- 18 End 2nd Q/1st Semester

### February

- 7-12 Parent Teacher Conferences

### March

- K-6 Parent Teacher Conferences
- 22 End 3rd Quarter
- 25 No School - Conference Give Back
- 25-29 No School - Spring Break

### April

- 19 No School - Good Friday

### May

- 27 No School - Memorial Day
- 30 Last student day, end of 4th Quarter
- 31 Teacher workshop

### June

Graduation

### Student Contact Day Summary

Quarter Summary	
1st Quarter	42
2nd Quarter	45
3rd Quarter	45
4th Quarter	42
Total	174

8 teacher workshop days  
 2 days allotted for parent-teacher confer

**Total teacher days: 184**

Aug-18

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Feb-19

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

T-22 S-22

T-20 S-20

Sep-18

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Mar-19

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

T-19 S-19

T-17 S-16

Oct-18

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Apr-19

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Easter

T-21 S-21

T-21 S-21

Nov-18

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May-19

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

T-20 S-19

T-22 S-21

Dec-18

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Jun-19

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

T-15 S-15



# Independent School District No. 716

http://www.belleplaine.k12.mn.us

District Calendar 2017-2018

## DRAFT - Option 2

### District Contact Information

District Office: (952) 873-2400

Chatfield Elementary: (952) 873-2401

Oak Crest Elementary: (952) 873-2402

Junior-Senior High: (952) 873-2403

**Jul-18**

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

**Jan-19**

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- No School (Holiday)
- No School (Teacher Workshop Day)
- 13 22 Parent-Teacher Conferences
- 14 22 End of Quarter

### August

- 24 New Teacher Workshop
- 27-30 Teacher Workshop

### September

- 3 No School - Labor Day
- 4 School Begins 7-12
- 4-5 K-6 Conferences 12-8 on the 4th; 10-6 on the 5th
- 15 6 School Begins K-6

### October

- 18-19 No School - Education MN Conference

### November

- 6 End of 1st Quarter
- 9 No School-TEacher Workshop
- 17 21 No School - Conference Give Back
- 18 12/15 K-6 Parent Teacher Conferences
- 19 7-12 Parent Teacher Conferences
- 20 22-23 No School - Thanksgiving Break

### December

- 24-31 No School - Holiday Break

### January

- 1 No School - Holiday Break
- 2 School Resumes
- 21 18 End 2nd Q/1st Semester
- 22 21 No School - Teacher Workshop

### February

- 8   No School - Teacher Workshop
- 7-12 Parent Teacher Conferences
- 11/14 K-6 Parent Teacher Conferences

### March

- 22 End 3rd Quarter
- 25-29 No School - Spring Break

### April

- 24 19 No School - Good Friday
- 25 22 No School - Conference Give Back

### May

- 27 No School - Memorial Day

### June

- 5 Last student day, end of 4th Quarter
- 6 Teacher workshop
- 9 Graduation

### Student Contact Day Summary

Quarter Summary	
1st Quarter	43
2nd Quarter	43
3rd Quarter	43
4th Quarter	45
<b>Total</b>	<b>174</b>

8 teacher workshop days  
2 days allotted for parent-teacher conferences  
**Total teacher days: 184**

**Aug-18**

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**Feb-19**

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

**Sep-18**

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

**Mar-19**

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

**Oct-18**

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**Apr-19**

M	T	W	T	F
4	1	2	3	5
5	8	9	10	12
6	15	16	17	19
	22	23	24	26
	29	30		

**Nov-18**

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**May-19**

M	T	W	T	F
7		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**Dec-18**

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**Jun-19**

M	T	W	T	F
10	3	4	5	7
11	10	11	12	14
12	17	18	19	21
	24	25	26	28

**Community Education/Community Services Report**  
**Mindy Chevalier**  
**January, 2018**

**Youth Rec/Youth Enrichment/Drivers Training**

- Craft Masters has 25 artists in training every T/TH night in January!
- K-2 basketball under the direction of Doug Anderson are leading the charge again. We have 127 kids participating! 3rd Girls - 15, 3rd boys - 21, 4th Boys - 2 teams, 4th Girls - 1 team, 5th Girls - 2 teams, 5th Boys -2 teams, 6th Girls - 1 team, 6th Boys - 2 teams
- Special Olympics Minnesota - Unified Jr.'s is in its first year under the direction of Michelle Amundson & Nicole Schlattman. This program is for 8-12 year olds with or without a disability to have the opportunity to play basketball, flag football, tennis, soccer, Track & Field, volleyball, softball & hockey.

**Preschool/Kids Co/Wraparound**

- We are currently setting dates and working on registration information to get out to families!
- We will have a Preschool registration/information night that coincides with Kindergarten Orientation again this year on March 6th from 4pm-6pm at Chatfield Elementary. Kids Co and Wraparound programs will also be available to promote programing and answer questions.
- With the winter weather, we continue to work on self help skills of getting our outdoor gear on all by ourselves!
- We continue to work on alliteration and rhyiming which are fundamental skills needed in developing pre-reading skills.
- We are learning about winter animals and will be exploring animal pelts next week. Some kids love them, others not so much! They are great conversation pieces!
- A "Puppet Lady" will be joining us in February to help us learn about Dental Health.
- Conferences are Feb 12 from 3:30-7:30pm and Feb 15 from 7:45am-7:30pm. No class on the 15th.
- February is I LOVE TO READ month. Let us know if you would like to read to your child's class!
- We continue to work on names, playing cooperative games, colors, shapes and number recognition as well as letter recognition and sounds.

**ECFE**

- Our Terrific 2's class (separating class) has filled to the max! (Back by request)
- "It's a Family Thing" - ECFE has 3 special event Friday nights for families and kids ages 1-5: Teddy Bear Pajama Party, Gym Night and Playground Fun! 6:00-7:00pm at Chatfield Elementary

**Adult Rec/Enrichment**

- Indoor walking in the mornings has been moved to Oak Crest Elementary - 6:30am-7:30am.
- Pickleball started with an awesome turnout on Wednesday nights! We had 7 participants and a few newcomers!
- Adult Volleyball on Wednesday nights has made a comeback! We have 12-15 participants each week! We hope this number continues to grow.

### **Outreach & City Programs & Communication**

- Wednesday, January 17th is the next Large Group Community Center meeting at 6:00pm at the District Office. We will be receiving information at that time from the Architects in regards to distribution of promotional/informational materials.
- February 13th at 6:00pm @ Oak Crest Elementary is our first kickoff Community Meeting to unveil our Community Center plans.
- We are meeting with Saby in the next few weeks to organize summer programing for Cricket and LaCrosse.

**Dave Kreft**  
*Jr/Sr High Principal*  
**Mindy Chevalier**  
*Asst. Jr/Sr High Principal*  
*Community Ed Director*  
**Liann Hanson, Ph.D.**  
*Oak Crest Elementary Principal*  
**Kim DeWitte**  
*Chatfield Elementary Principal*



**Ryan Laager, Ed.D., Superintendent**

**Mary Mesler**  
*Student Support Services Director*  
**John Bergs**  
*Activities Director*  
**Margot Hansen**  
*Curriculum & Assessment Director*  
**Jeff Heine**  
*Buildings & Grounds Director*  
**Chuck Keller**  
*Business Manager*

## **January 2018 Board Report**

### **Belle Plaine School District #0716 Student Support Services Update**

- File reviews for our Due Process Monitoring were completed over Winter Break and submitted to MDE on January 1, 2018. Out of 31 files, there were 16 citations. Corrections are due on March 1, 2018. Staff are working together to make the corrections as a team.
- Paraprofessional observations are beginning. Evaluations will be completed in the Spring and 1:1 meetings to review the evaluations will be scheduled.
- Jessica Emerson, Emily Aust, and Mary Mesler planned and let a Due Process Training Night on Thursday, January 11th from 4pm to 7pm. Attendance was excellent. The evening included training, great conversation and planning, as well as time to work on paperwork with support. Based on the evaluations, the night was a success.

**Belle Plaine High School**  
**School Board Report**  
**Submitted by Dave Kreft and Mindy Chevalier**  
**January, 2018**

**Appreciation:**

- We are in the midst of Snow-fest Week. Matt Hennen has really turned the reins over to the students in the planning and execution of the activities. Thank you to Matt and the High School Student Council for their leadership on this front. The week has included:
  - **Monday** (Icon/Celebrity Day): **Activity Schedule**: Announced Royalty and Relay activity in the south gym during activity time.
  - **Tuesday** (Hippie Day): No activities
  - **Wednesday** (Disney Day): Evening Activity: 7:30 pm Dodgeball Tournament
  - **Thursday** (Sports day): No activities
  - **Friday** (PJ Day): Snow-fest Formal Dance 9:00 pm-12:00 midnight at Oakcrest.
  
- We have been re-doing our registration documents to make them cleaner for students and parents to understand. The process has required the feedback of the teachers, the creativity of Chelsea Hutchison, the experience of Laurie Green and Teri Kiewatt, and the collaboration of all of us. I'm looking forward to using the documents during registration within the next month, at which time we will review the success of the changes.

**Acceleration:**

- We have reached the halfway mark of the year. Some of the areas of discovery within our Grading for Learning include:
  - Interventions - with everyday advisory, what is the best way to intervene when a student knows it or doesn't know it? With more information than ever on what students know or don't know, how do I support their learning?
  - Rubrics - how do we construct and utilize rubrics that offer students with feedback while also being part of our assessment process? How should we set up the rubric with an acknowledgement of our Grading for Learning policies? What work is unacceptable and will not be assessed on the rubric?
  - Grading Scale - there is a significant standard deviation within the 100 point scale. How do we match our grading scale and policies with best practices while still communicating the value of all work to students?
  - We look forward to learning from these questions and challenges as we go forward and learn together. We are beginning to identify our staff development needs for next school year.

**Anticipation:**

- With the halfway mark, we have our workshop scheduled for January 22nd. Some of the topics of conversation include:
  - MCIS - Training as we utilize this for advisory 2nd semester
  - Peer visits - We are meeting by department to discuss peer classroom visits for 2nd semester and what we would like to see as we see colleagues in action.
  - Grading - We will analyze some situations that teachers could face and discuss how a person may handle the grading procedures and intervention

**Board Report**  
**January 22<sup>nd</sup>, 2018**  
**Oak Crest Elementary**  
**Liann Hanson**

**Appreciation:**

- **Author's Celebration** We heard terrific writings from students on Friday, January 19<sup>th</sup> at our Writer's Round Table.
- **Be Red** We met our 5,000 ticket goal by the end of the semester! Way to go to all our staff and students who are continuing to look at and model positive behaviors! Thanks goes to Jessica Emerson who did a lot of planning and organization regarding this!

**Acceleration:**

- **January 19<sup>th</sup> Workshop** Staff worked through the Top 5 feedback, student behavior data, I Love to Read month, tech bytes, and our Be Red Ticket celebration. They also finalized grades in the gradebook.
- **Data Dialogue** Grade levels have been dialoguing about data and intervention groups the last few weeks. We are using our FAST data to guide instructional decisions.

**Anticipation**

- **MESPA Conference** Kim and I are attending the annual MESPA Conference February 6<sup>th</sup>-8<sup>th</sup>.
- **Candy Sales** Our Candy Sales kickoff will be on Thursday, February 8<sup>th</sup>!
- **Parent/Teachers Conferences** We have Parent/Teacher Conferences on Monday, February 12<sup>th</sup> and Thursday, February 15<sup>th</sup> from 3:30-7:30 PM each night!
- **Grade 3 Music Program** Our 3<sup>rd</sup> grade students will be performing a music program on Tuesday, February 6<sup>th</sup> at 7:00 PM.
- **5<sup>th</sup> grade dance** Our 5<sup>th</sup> grade students will have their annual dance on Thursday, February 8<sup>th</sup> from 6:00-7:30 PM. They will model many different dances!
- **4<sup>th</sup> grade Presidential Conference** Our 4<sup>th</sup> grade students will present their presidents on Monday, February 23<sup>rd</sup> at 9:30 AM.

Board Report  
January 22, 2018  
Chatfield Elementary  
Kimberly DeWitte

**Appreciation:**

- Thank you to Marty Williams for all your help during the PTO dance party!
- Thank you to the PTO for hosting an awesome dance party.
- Thank you to all of the teachers and students for your flexibility during the past two weeks as kids worked through winter benchmarking. The data is looking very good!

**Acceleration:**

- Professional Learning Communities: The PLC teams are diving into the winter benchmarking data. We are still missing a few students results due to illness or vacation but as of today here is where we stand. Our goals for the 17-18 school year are listed first, followed by data from the 16-17 school year, followed by current data.
  - 75% of students will reach the 30th percentile and above in reading by the end of the 17-18 school year according to FAST
  - 85% of students will reach the 30th percentile and above in math by the end of the 17-18 school year according to FAST
    - Data from 16-17
      - K-67% in math; 63% in reading
      - 1-84% in math; 66% in reading
      - 2-90% in math; 70% in reading
      -

Not all of the students have taken the winter assessments but as of today here is where we stand with the areading and amath assessments.

Kindergarten: areading-69% amath-67%  
First Grade: areading-74% amath-87%  
Second grade: areading-70% amath-78%
- The PLC teams will now dive deeper into the data to analyze current students, interventions, flex groups, etc.

**Anticipation:**

- I LOVE TO READ MONTH.
- All School Morning Meeting is February 2
- Elementary conferences and Scholastic Book Fair on February 12th and 15th from 3:30-7:30 pm.
- Preschool Conferences February 12th from 3:30-7:30 and February 15th from 7:30am-7:30pm..
- Beginndergarten and Kindergarten Information Nights Coming Soon. Beginndergarten is February 27 and Kindergarten Info. Nights are March 5th and 6th.
- March 6th we are also having an open house for preschool families to come and visit the preschool classrooms.

**COMMITTEE ASSIGNMENTS for 2018**  
**BOARD OF EDUCATION 716**

*Update 1---20---18*

Curriculum Advisory

Karl Keup  
Dan Gardner  
Amanda Gregory

Community Services

Karl Keup  
Tracy O'Brien  
Matt Lenz

Insurance

Tracy O'Brien  
Karl Keup  
Terry Kahle

Licensed Salary Negotiations

Amanda Gregory  
Terry Kahle  
Matt Lenz

NonLicensed Salary Negotiations

Karl Keup  
Tracy O'Brien  
Terry Kahle

Teachers---Administrators---Board (TAB) (Meet and Confer)

Terry Kahle  
Amanda Gregory

MSHSL Rep

Dan Gardner  
Terry Kahle (Alternate)

Wellness

Dan Gardner

Terry Kahle

Transportation

Terry Kahle  
Tracy O'Brien  
Matt Lenz

Southwest Metro Intermediate

Tracy O'Brien

Committees on "as---needed" basis

Public Relations

Amanda Gregory  
Tracy O'Brien  
Dan Gardner

District Technology

Matt Lenz  
Amanda Gregory

Building & Grounds

Karl Keup  
Terry Kahle  
Matt Lenz

Legislative & School Equity in Education

Amanda Gregory  
Terry Kahle

Administrative Salaries

Karl Keup  
Terry Kahle  
Matt Lenz

Finance

Entire Board

*Jst Reading: 05292007, 1/22/2018*

*J1st Reading: 9242007*

*Approved: 121172007*

*Reviewed: 12232013*

## **606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

### **I. PURPOSE**

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

### **II. GENERAL STATEMENT OF POLICY**

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

### **III. RESPONSIBILITY OF SELECTION**

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials which:
1. support the goals and objectives of the education programs;
  2. consider the needs, age, and maturity of students;
  3. foster respect and appreciation for cultural diversity and varied opinion;
  4. fit within the constraints of the school district budget;
  5. are in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61;
  6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

#### IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

#### ~~V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS~~

- ~~A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.~~
- ~~B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.~~
- ~~C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.~~

#### V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS

Parents, guardians or adult students, 18 years of age or older, can review the content of Instructional resources used in the classroom. Arrangements to review resources can be made with school personnel at any time. School personnel will notify parents regarding the use of instructional resources known to be controversial. This notification will be sent in a timely manner, so that parents have the opportunity to review the resource and/or select alternative instruction prior to its use in the classroom.

1. If the parent, guardian or adult student objects to the content of the instructional materials, alternative instruction may be requested.

2. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction that is offered by the school board, does not meet the concerns of the parent, guardian, or adult student. In consultation with the instructor, the alternative instruction must meet the unit learning objectives.
3. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian or adult student.
4. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction. School personnel may evaluate and assess the quality of the student's work.

## VI. CHALLENGE PROCEDURE:

### A. Statement of Procedure and To Whom It Applies

Administrative rules and regulations attendant to this policy provide procedures by which students, parents, guardians or employees may request reconsideration of instructional resources. In the event that resources are challenged on these grounds, the First Amendment Rights of the Constitution of the United States of America are of primary importance. These rights are further delineated in the Library Bill of Rights of the American Library Association and in the Minnesota Board of Education's Policy on the Freedom to Teach, to Learn, and to Express Ideas in the Public Schools.

### B. Origin of Challenge

A challenge is defined as a written statement of opposition to a resource requesting that it be excluded, included, or restricted. A challenger must be a parent, guardian, adult student or employee of the school district who objects to the inclusion or exclusion of instructional resource(s) in the district's educational program. Only a challenger may issue a challenge.

### C. Step by Step Procedure When a Challenge Occurs

*Step 1:* The challenger will be directed and assisted in a meeting with the appropriate teacher(s), library media specialist(s), curriculum director, or instructor(s) for an informational meeting regarding the use of the resource in question.

The staff member will immediately advise the school principal or designee of the challenge and then attempt to resolve the issue informally in a respectful manner.

*Step 2:* After reading or viewing the challenged material in its entirety, the challenger will be given a copy of this policy and may submit a "Statement of Concern About Instructional Resources" form to the principal of the school involved. The certified personnel involved will submit to the principal a "Staff Response to Challenged Resources" form within five (5) working days of receipt of the "Statement of Concern About Instructional Resources." The principal will inform the superintendent and other

appropriate personnel of the challenge. A complete copy of the “Staff Response to Challenged Resources” will be provided to challenger.

*Step 3:* Upon receipt of the completed forms, the principal will request review of the challenged material by a Resource Review Committee within fifteen (15) working days. It will be up to the discretion of the involved principal whether or not the challenged resource be used during the reconsideration process. The membership of the committee will be composed of the principal, the Director of Curriculum and Assessment, 2 parent members of the Curriculum Advisory Committee, students (where appropriate), and three teachers appointed by the principal. No committee member will be a party to the challenged resource’s request for reconsideration.

*Step 4:* Upon receipt of the completed forms, the Resource Review Committee will take the following steps:

- a) Read, view or listen to the resource in its entirety.
- b) Invite the challenger and certified staff to the meetings of the committee as observers if they wish to be present for purposes of clarification.
- c) Check general acceptance of the resource by reading reviews and consulting recommended lists.
- d) Determine the extent to which the resource supports the curriculum and the curriculum selection process.
- e) Review the “Statement of Concern” and “Staff Response to Challenged Resources” in the presence of the certified staff and challenger if they wish to be present to observe the proceedings.
- f) Complete the “Resource Review Committee Response” form, judging the material for its strength and value as a whole and not in part.
- g) Present a written decision to the challenger within twenty (20) working days of the principal’s receipt of the “Statement of Concern About Instructional Resources” form following the initial resources review committee meeting.

*Step 5:* If either party is not satisfied with the decision of the Resource Review Committee, the decision may be appealed to the school board through the superintendent. The school board shall notify the challenger when the challenge will be considered by the board. Any decision made by the school board will be final.

***Legal References:*** Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction Curriculum) Minn. Stat. § 120B.235 (American Heritage Education)  
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities) Minn. Stat. § 124D.59-124D.61 (Limited English Proficiency)  
Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)

*Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)  
*Pratt v. Independent Sch. Dist. No. 831*, 670 F.2d 771 (8th Cir. 1982)

**Cross References:** MSBAIMASA Model Policy 603 (Curriculum Development) MSBA/MASA Model Policy 604 (Instructional Curriculum)



**INDEPENDENT SCHOOL DISTRICT 716**

**STAFF RESPONSE TO CHALLENGED RESOURCES**

Name:

School:

Position/Title:

Description of Challenged Resource:

Title

Author/Creator:

Source:

Type of Resource (book, film/video, etc.):

1) What was your purpose in choosing this resource?

2) Describe the method(s) used to select the resource. Include district personnel consulted and outside resources consulted.

3) For what age group was this resource used, and how was it made available to students?

4) Describe the instructional methods used in presenting this resource.

5) What do you recommend the school do about this resource?

- Continue to use "as is"
- Use it with another age group
- Withdraw from student usage
- Other, explained:

Signature of Teacher: \_\_\_\_\_ Date: \_\_\_\_\_



*1<sup>st</sup> Reading: 05/29/2007*  
*2<sup>nd</sup> Reading: 9/24/2007*  
*Approved: 12/17/2007*  
*Reviewed: 12/23/2013*

## **606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

### **I. PURPOSE**

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

### **II. GENERAL STATEMENT OF POLICY**

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

### **III. RESPONSIBILITY OF SELECTION**

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials which:
1. support the goals and objectives of the education programs;
  2. consider the needs, age, and maturity of students;
  3. foster respect and appreciation for cultural diversity and varied opinion;
  4. fit within the constraints of the school district budget;
  5. are in the English language. Another language may be used, pursuant to Minn. Stat. § 124D.61;
  6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

#### **IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

#### **V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS**

- A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.
- B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.
- C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

**Legal References:** Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction – Curriculum)  
Minn. Stat. § 120B.235 (American Heritage Education)  
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)  
Minn. Stat. § 124D.59-124D.61 (Limited English Proficiency)  
Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)  
*Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260, 108 S.Ct. 562, 98

L.Ed.2d 592 (1988)

*Pratt v. Independent Sch. Dist. No. 831*, 670 F.2d 771 (8<sup>th</sup> Cir. 1982)

***Cross References:*** MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)

1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:  
Approved:

## **299 STUDENT REPRESENTATIVE TO THE SCHOOL BOARD**

### **I. PURPOSE**

The school board recognizes its responsibility to develop educational policies that reflect the concerns of its constituency and the interests of students. A student representative on the school board provides a mechanism whereby the views, needs, and recommendations of students can be carefully considered in the development of policies and programs. Student representation on the school board is authorized in accordance with this policy.

### **II. GENERAL STATEMENT OF POLICY**

#### **A. Selection**

A student representative shall be selected from the student body of the Belle Plaine High School to serve on the school board. This student representative will provide student views and suggestions in regard to the development of educational policies and programs and will serve as an advisor to the school board.

#### **B. Eligibility**

The person selected from the student body shall be a member of the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade classes during the selection period.

#### **C. Term**

The student representative shall serve for one calendar year beginning in January with the Organizational Meeting and ending on December 31<sup>st</sup> of the same year.

#### **D. Election**

The superintendent and high school principal shall establish the date and method for selection within the guidelines of this regulation and submit the name of the appointee to the school board.

**E. Duties**

1. The student representative shall attend all school board meetings and provide perspective, from the student point of view, to school board deliberations.
2. If the selected student representative is unable to attend a meeting, the High School Student Council President shall serve as a temporary substitute if requested.
3. The student representative will prepare for school board meetings by becoming familiar with agenda items and attached materials received prior to each school board meeting.
4. The student representative shall participate in the regular school board orientation and any other in-servicing activities deemed appropriate by the Superintendent and/or Board Chair.
5. The student representative shall attend applicable trainings and workshops as determined and recommended by the Superintendent and/or Board Chair. Transportation and applicable expenses will be paid for by the district.
6. The student representative shall abide by the school board's policies, rules of parliamentary procedure, and processes.

**F. Limitations**

1. The student representative shall not vote on issues before the school board.
2. The student representative shall not receive compensation for serving on the school board.
3. The student representative shall not be furnished or exposed to material and will not participate in discussions pertaining to the following:
  - a. personnel matters or private personnel data;
  - b. negotiation materials;
  - c. land acquisition or sale information;
  - d. items covered by the attorney-client privilege;
  - e. private student data, including student discipline information.

*Legal References:*

*Cross References:*



# Independent School District No. 716

http://www.belleplaine.k12.mn.us  
District Calendar 2017-2018

## District Contact Information

District Office: (952) 873-2400  
Chatfield Elementary: (952) 873-2401  
Oak Crest Elementary: (952) 873-2402  
Junior-Senior High: (952) 873-2403

Jul-18

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Jan-19

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Aug-18

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Feb-19

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

Sep-18

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Mar-19

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Oct-18

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Apr-19

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Nov-18

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May-19

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Dec-18

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Jun-19

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

	No School (Holiday)
	No School (Teacher Workshop Day)
	Parent-Teacher Conferences
<b>22</b>	End of Quarter

### August

- 21-23 Professional Development Days
- 24 New Teacher Workshop
- 27-30 Teacher Workshop

### September

- 3 No School - Labor Day
- 4 School Begins 7-12
- 4-5 K-6 Conferences 9 am to 5 pm
- 6 School Begins K-6

### October

- 18-19 No School Education MN Conference

### November

- 2 End of 1st Quarter
- K-6 Parent Teacher Conferences
- 7-12 Parent Teacher Conferences
- 21-23 No School - Thanksgiving Break

### December

- 24-31 No School - Holiday Break

### January

- 1 No School - Holiday Break
- 2 School Resumes
- 18 End 2nd Quarter/1st Semester

### February

- 7-12 Parent Teacher Conferences

### March

- K-6 Parent Teacher Conferences
- 22 End 3rd Quarter
- 25-29 No School - Spring Break

### April

- 19 No School - Good Friday

### May

- 27 No School - Memorial Day
- 30 Last student day, end of 4th Quarter
- 31 Teacher workshop

### June

- Graduation

## Student Contact Day Summary

Quarter Summary	
1st Quarter	42
2nd Quarter	45
3rd Quarter	45
4th Quarter	42
Total	174

8 teacher workshop days  
15 days for parent-teacher conferences  
**Total teacher days: 184**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must review and possibly reduce expenditures immediately, and

WHEREAS, this reduction in expenditure may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 716, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the

following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**Belle Plaine School District  
2017-18 Licensed Teacher Seniority List**

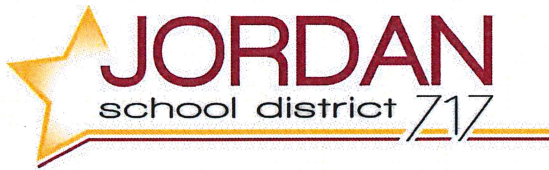
	Last Name, First Name	Date of Hire/ (bd approved)	Area of Licensure	Expiration Date	File Folder Number	District Area of Service	Probation Year **
1	Hannon-Orr, Carol	August 24, 1981	K-12 Visual Arts	2018	271441	Secondary Art	
2	Eischens, Janel	August 5, 1985	1-6 Elementary Education	2020	285751	Elementary Education - Title I	
3	Foust, Richard	August 27, 1990	7-12 Life Science 7-12 Coaching	2018 2018	321797	Secondary Science	
4	Bremseth, Jan	August 12, 1992	1-6 Elementary Education	2018	269425	Elementary Education	
5	Green, Laurie	June 21, 1993	High School Consumer & Homemaking 7-12 Secondary Guidance & Counseling	2020 2020	286927	Secondary Guidance Counselor	
6	Murphy, Cerrisse	September 7, 1993	1-6 Elementary Education	2018	334582	Gifted/Talented Teacher	
7	Fraser, Donald	July 18, 1994	1-6 Elementary Education 7-12 Drivers Education	2019 2019	335758	STEM Teacher	
8	Simones, Rose	July 28, 1995	1-6 Elementary Education	2021	351430	Elementary Education	
9	Miner, Julie	December 3, 1996	Pre K-6 Elementary Education	2018	327325	Preschool Teacher	
10	Schmidt, Gloria	July 28, 1997	Pre K Family Ed/Early Childhood Educator Pre K-6 Elementary Education	2018 2018	298653	Elementary Education	
11	Amundson, E. Michelle	July 28, 1997	7-12 Mathematics K-12 Physical Education 7-12 Coaching Pre K-12 Developtmental/Adapted Physical Ed.	2018 2018 2018 2018	331047	Elementary Physical Education Adapted Physical Education	
12	Hartmann, Martha	July 27, 1998	1-6 Elementary Education 7-12 Coaching	2018 2018	252213	2013-14 Long-Term Medical Leave 2014-15 Long-Term Medical Leave 2015-16 Long-Term Medical Leave 2016-17 Long-Term Medical Leave 2017-18 Long-Term Medical Leave	
13	Luskey, Becky	November 18, 1998	Pre K Education Parent and Family Education	2022 2022	354772	Preschool Teacher	
14	Bergs, John	May 24, 1999	K-12 Physical Education 7-12 Coaching 9-12 Drivers Education	2018 2018 2018	365331	Secondary Physical Education	
15	Stolee, Amy	June 28, 1999	Pre K-6 Elementary Education	2022	340825	Elementary Education	
16	McDonald, Melanie	June 28, 1999	K-12 Instr (Band/Orch) and Classroom Music	2021	377742	Elementary Music (Choir and Band)	
17	Fogarty, Melanie	June 28, 1999	K-6 Elementary Education	2022	356178	Elementary Education	
18	Hartmann, Anthony	July 26, 1999	1-6 Elementary Education 9-12 Drivers Education	2020 2020	375490	Elementary Education	
19	Gwozdziwicz, Kimberly	July 26, 1999	Pre K-6 Elementary Education	2019	366124	Elementary Education	
20	Stauffacher, Jerold	May 8, 2000	7-12 Business Education-All	2019	361585	Secondary Business Education	
21	Schroeder, Steven	May 8, 2000	7-12 Life Sciences	2019	297649	Secondary Science	
22	Mathiowetz, Bruce	July 24, 2000	High School Vocational Agriculture High School Teacher-Coord Ag Co-op Prog/NonFarm 5-12 Technology	2020 2020 2020	347678	Secondary Agriculture	
23	Fahey, Amy	August 28, 2000	K-6 Elementary Education	2020	390672	Elementary Education	
24	Gerres, Megan	June 25, 2001	K-6 Elementary Education	2019	368024	Elementary Education	
25	Schmidt, Courtney	August 27, 2001	1-6 Elementary Education K-12 Mild to Moderate Mentally HDCP	2018 2018	344534	Elementary Education	
26	Banks, Lori Robin	August 27, 2001	1-6 Elementary Education K-12 Visual Arts	2021 2021	396642	2017-23 Leave of Absence	
27	Trem, Lisa D.	January 27, 2003	K-12 School Counselor	2022	406900	Elementary Counselor	
28	Kruschke, Jeanine	June 16, 2003	K-12 Instr (Band/Orch) and Classroom Music	2022	385907	Elementary Music	
29	Brueske, Melissa	June 23, 2003	Pre K-6 Elementary Education	2018	406559	Elementary Education	
30	Jacobson, Allison	May 24, 2004	7-12 English/Language Arts	2020	371646	2015-20 Leave of Absence	
31	Geller, Sara	June 14, 2004	K-12 Physical Education Pre K-12 Developmental/Adapted Phy Ed	2018 2018	408377	Secondary Physical Education	
32	Jacobson, Peter	June 14, 2004	7-12 English/Language Arts K-12 Library Media Specialist	2020 2020	371460	2015-20 Leave of Absence	
33	Greisen, Marci	August 26, 2004	1-6 Elementary Education	2021	394370	Elementary Education	
34	Johnston, Justin	April 25, 2005	7-12 Social Studies - All K-12 Principal	2022 2019	396217	Secondary Social Studies	
35	Stoterau, Jenae	May 2, 2005	K-6 Elementary Education K-12 English as a Second Language K-12 Learning Disabilities K-12 Emotional Behavior Disorders B-Age 6 Early Childhood Special Education	2020 2020 2020 2020 2020	421645	Special Education	
36	Voigt, Megan	May 2, 2005	K-6 Elementary Education 5-8 Communication Arts/Literature 5-8 Mathematics	2019 2019 2019	419366	Response to Intervention (RtI) Elementary Education	
37	Werner, Jarod	May 2, 2005	K-6 Elementary Education 5-8 Science	2020 2020	421141	Elementary Education	
38	Pederson, Bradley	May 23, 2005	9-12 Chemistry 9-12 Physics	2020 2020	423191	Secondary Science	
39	Kalal, Angela	June 27, 2005	K-6 Elementary Education 5-8 Mathematics	2020 2020	422918	Elementary Education	
40	Miller, Mitch	August 28, 2006	7-12 Spanish 7-12 Mathematics	2021 2021	350236	Secondary Math	
41	Endres, Amy	August 28, 2006	1-6 Elementary Education	2021	396197	Elementary Education	
42	Rauh, Mary	August 28, 2006	K-6 Elementary Education 5-8 Mathematics	2019 2019	415711	Elementary Education	
43	Benson, Rachel	April 23, 2007	K-12 Learning Disabilities K-12 Developmental Disabilities 9-12 Teacher/Coordinator Work Based Learning	2022 2022 2022	436209	Special Education - Transitions	

**Belle Plaine School District  
2017-18 Licensed Teacher Seniority List**

	Last Name, First Name	Date of Hire/ (bd approved)	Area of Licensure	Expiration Date	File Folder Number	District Area of Service	Probation Year **
44	Nelson, Ross	June 25, 2007	5-12 Social Studies-All	2021	430264	Secondary Social Studies	
45	Kerkow, Rachelle	July 23, 2007	Pre K-12 Public School Nurse	2022	438350	School Nurse	
46	Schultz, Pat	August 27, 2007	K-12 Physical Education 5-12 Health Education	2021 2021	428162	Secondary Health & Physical Education	
47	Vourlos, Kelly	August 27, 2007	Pre K-12 School Social Worker	2017	437206	2015-16 Placed on URL 2016-17 Placed on URL 2017-18 Placed on URL	
48	Smith, Adam	May 1, 2008	7-12 Mathematics	2020	389440	Secondary Mathematics	
49	Volek, Abigail	May 27, 2008	B-Age 6 Early Childhood Special Education B-Grade 3 Early Childhood Education	2021 2021	430024	Elementary Education	
50	Miller, Kami	July 28, 2008	K-6 Elementary Education 5-8 Communication Arts/Literature	2018 2018	440906	Elementary Education	
51	Hennen, Matt	July 28, 2008	5-12 Communication Arts/Literature	2019	414301	Secondary Language Arts	
52	Witt, Tracy	September 1, 2008	Pre K Education 1-6 Elementary Education	2019 2019	351205	Preschool Teacher	
53	Lynn, Carey	December 22, 2008	K-6 Elementary Education K-12 Learning Disabilities K-12 Autism Spectrum Disorders	2019 2019 2019	443886	Special Education	
54	Andert, Andrea	April 23, 2009	K-12 Developmental Disabilities	2019	447924	Special Education	
55	Hanson, Melissa	May 26, 2009	5-12 Mathematics K-12 Principal	2021 2018	429357	Secondary Mathematics	
56	Williamson, Kerri	December 23, 2009	K-6 Elementary Education B-Grade 3 Early Childhood Education	2018 2018	434138	Kindergarten	
57	Chevalier, Mindy	March 22, 2010	PreK-Adult Community Education Director K-12 Health Education K-12 Physical Education K-12 Principal	2020 2020 2020 2020	371697	Community Ed Director Assistant JH-SH Principal	
58	Young, Chelsey	June 28, 2010	K-12 Physical Education 5-12 Health Education Pre K-12 Devoepmental/Adapted Physical Ed	2020 2020 2020	455359	Elementary Physical Education	
59	Berg, Emily	October 25, 2010	K-6 Elementary Education	2020	443302	Response to Intervention (RtI)	
60	Provancha, Jill	October 25, 2010	K-6 Elementary Education	2019	439736	Elementary Education	
61	Audette, Luke	May 23, 2011	5-12 Mathematics	2019	445717	Secondary Math	
62	Hanson, Liann	May 23, 2011	K-12 Principal District Superintendent	2019 2019	454880	Oak Crest Principal	
63	Jungwirth, Jennifer	June 27, 2011	K-12 Instr (Band/Orch) and Classroom Music	2018	442049	Elementary Music	
64	Schlattman, Nicole	June 27, 2011	K-6 Elementary Education	2020	450914	Elementary Education	
65	Gaikowski, Brandon	June 27, 2011	K-6 Elementary Education Age 3-K Pre-Primary	2021 2021	461651	Elementary Education	
66	Bungarden, Sara	June 27, 2011	K-6 Elementary Education 5-8 Social Studies - All	2021 2021	428608	Grade 6	
67	Goodloe, Alicia	August 22, 2011	K-6 Elementary Education Age 3-K Pre-Primary	2020 2020	453090	Elementary Education	
68	Cantrell, Lori	November 28, 2011	K-12 Emotional Behavior Disorders K-12 Learning Disabilities	2022 2022	435723	Special Education	
69	Kreft, David	April 23, 2012	K-12 Principal 5-12 Social Studies - All	2020 2020	390177	JH-SH Principal	
70	DeWitte, Kimberly	May 14, 2012	K-12 Principal K-6 Elementary Education K-12 English as a Second Language Age 3-K Pre-Primary	2019 2019 2019 2019	415270	Chatfield Principal	
71	Graff, Katie	May 29, 2012	K-12 Physical Education 5-12 Health Education	2020 2020	451853	Elementary Physical Education	
72	Cariveau, Jennifer	June 25, 2012	Pre K-6 Elementary Education	2022	391744	Elementary Education	
73	Zwick, Nicholas	June 25, 2012	K-6 Elementary Education	2021	462003	Elementary Education	
74	Loegering, Bernadette	April 22, 2013	1-6 Elementary Education	2020	330434	Elementary Education	
75	Velzke, Brianna	April 22, 2013	K-12 Vocal and Classroom Music	2018	475330	K-12 Music	
76	Hess-Norskog, Stacey	April 22, 2013	Occupational Therapist			Special Education/OT	
77	Schroers, Samantha	May 28, 2013	K-6 Elementary Education	2022	468710	Elementary Education	
78	Hohenstein, Amie	June 24, 2013	Licensed Alcohol and Drug Counselor			Chemical Health Specialist	
79	Jans, Ashley	July 22, 2013	K-6 Elementary Education K-12 Emotional Behavior Disorders	2020 2020	447554	Special Education	
80	Ploetz, Joe	July 22, 2013	1-6 Elementary Education K-12 Emotional Behavioral Disorders	2021 2021	396397	Special Education	
81	Sammons, Sabrina	July 22, 2013	K-6 Elementary Education K-12 Emotional Behavior Disorders K-12 Learning Disabilities 5-8 Communication Arts/Literature	2018 2018 2018 2018	443321	Special Education	
82	Hanson, Lana	August 26, 2013	1-6 Elementary Education K-12 Learning Disabilities	2018 2018	368018	Special Education	
83	Vycital, Sarah	August 26, 2013	K-6 Elementary Education	2022	431669	Elementary Education	
84	Stebbins, Jodi	August 26, 2013	K-6 Elementary Education Age 3-K Pre-Primary	2018 2018	420864	Elementary Education	
85	Jeurissen, Tina	May 27, 2014	K-12 Learning Disabilities 5-12 Mathematics	2018 2018	412792	Special Education	
86	Emerson, Jessica	May 27, 2014	K-12 Emotional Behavior Disorders	2022	431575	Special Education - ADSIS	

**Belle Plaine School District  
2017-18 Licensed Teacher Seniority List**

	Last Name, First Name	Date of Hire/ (bd approved)	Area of Licensure	Expiration Date	File Folder Number	District Area of Service	Probation Year **
87	Petrasek, Kelly	May 27, 2014	B-Age 6 Early Childhood Special Education K-12 Autism Spectrum Disorders K-12 Developmental Disabilities	2019 2019 2019	448494	Early Childhood Special Education	
88	Doebbeling, Megan	June 23, 2014	K-6 Elementary Education	2022	467966	Elementary Education	
89	Werner, Carly	July 28, 2014	K-6 Elementary Education	2019	479885	Elementary Education	
90	Tye, Karissa	August 25, 2014	K-6 Elementary Education Age 3-K Pre-Primary K-12 Reading	2021 2021 2021	463526	Elementary Education	
91	Kirk, Matthew	August 25, 2014	K-6 Elementary Education	2018	468663	Elementary Education	
92	Hansen, Margot	August 25, 2014	K-12 Principal 1-6 Elementary Education	2021 2021	388832	Curriculum & Assessment TOSA	
93	Hollnagel, Melissa	April 13, 2015	5-12 Communication Arts/ Literature	2022	436458	Secondary English	
94	Aust, Emily	April 27, 2015	Pre K-12 Speech-Language Pathologist	2020	432669	Speech Pathologist	3/3
95	Janni, Kelsey	May 26, 2015	K-12 Developmental Disabilities	2019	475959	Special Education	3/3
96	Robbins, Andrea	June 22, 2015	B-Age 6 Early Childhood Special Education	2020	487830	Special Education	3/3
97	Braun, Jackie	June 22, 2015	K-12 Developmental Disabilities	2022	435853	Special Education	
98	Fadden, Maria	July 27, 2015	K-6 Elementary Education K-12 Reading 5-8 Communication Arts/Literature	2019 2019 2019	447754	Elementary Education	
99	Konopacki, Kristy	August 28, 2015	Age 3-K Pre Primary K-6 Elementary Education 5-8 Mathematics	2018 2018 2018	410624	Preschool Teacher WrapAround Program	3/3
100	Beggs, Allison	May 16, 2016	5-12 Social Studies-All	2020	452203	Secondary Social Studies	
101	Mesler, Mary	May 16, 2016	Director of Special Education	2021	385642	SPED Director	
102	Wagner, Tricia	May 16, 2016	K-12 Reading 5-12 Communication Arts/Literature	2019 2019	443039	Secondary Language Arts	
103	Olson, Kim	June 27, 2016	7-12 Spanish Middle School Spanish	2021 2021	393178	Secondary Spanish	
104	Robinson, Kevin	June 27, 2016	K-12 Instr (Band/Orch) and Classroom Music	2022	466828	Secondary Instrumental Music	
105	Stokke, Elizabeth	June 27, 2016	K-6 Elementary Education	2019	480635	1st Grade	2/3
106	Baima, Stephanie	June 27, 2016	B-Age 6 Early Childhood Special Education	2018	403157	ECSE Teacher - Birth-3	2/2
107	Tostenson, Sara	July 25, 2016	5-12 Social Studies-All	2019	482130	Secondary Social Studies	2/3
108	Maier, Katie	August 22, 2016	K-6 Elementary Education 5-8 Mathematics	2022 2022	405235	TOSA Instructor	
109	Quast, Kelli	August 22, 2016	K-12 School Counselor	2018	474192	Elementary Counselor	
110	Dang, Bao	May 22, 2017	Pre K-12 Speech-Language Pathologist	2022	499439	Speech Pathologist	1/3
111	Olson (McMahon), Jamie	May 22, 2017	Pre K-12 School Social Worker Director of Special Education K-12 Principal	2020 2019 2019	459232	Social Worker	1/1
112	Salaba (Zahler), Erin	May 22, 2017	Pre K-12 Speech-Language Pathologist	2021	496228	Speech Pathologist	1/3
113	Senn, Kaitlin	May 22, 2017	Pre K-12 School Psychologist	2018	502911	School Psychologist	1/3
114	Gernbacher, Carly	June 26, 2017	K-12 Visual Arts Variance - K-12 English as a Second Language	2021 2018	466547	Art ESL - Variance	1/3
115	Hoffmann, Cindy	June 26, 2017	5-8 Science 9-12 Life Sciences	2020 2020	487888	Secondary Science	1/3
116	Joyce, Joseph	June 26, 2017	5-12 Social Studies-All	2020	452200	Secondary Social Studies	1/1
117	McNamara, Phillip	June 26, 2017	5-8 Science 9-12 Life Sciences 9-12 Chemistry	2019 2019 2019	454735	Secondary Science	1/1
118	Scheldorf, Haley	June 26, 2017	5-12 Mathematics	2022	495847	Secondary Math	1/3
119	Valencour, Victoria	June 26, 2017	5-12 Communication Arts/Literature	2020	463765	Secondary English	1/3
120	Wiechmann, Anna	June 26, 2017	5-12 Communication Arts/Literature	2022	501771	Secondary English	1/3
121	Burr (Schroepfer), Courtney	July 24, 2017	B - Grade 3 Early Childhood Education	2021	498496	ECFE Instructor	1/3
122	Mommens, Victoria	July 24, 2017	K-6 Elementary Education	2022	501230	2nd Grade	1/3
123	Thomason, Tammy	July 24, 2017	B - Grade 3 Early Childhood Education	2020	425146	Early Childhood Coordinator	1/3
124							
125							
126							



# Jordan and Belle Plaine

## *Joint Powers Agreement*

**AGREEMENT BETWEEN INDEPENDENT SCHOOL DISTRICT #717 AND  
INDEPENDENT SCHOOL DISTRICT #716 RELATING TO THE  
ESTABLISHMENT AND OPERATION OF A JOINTLY SPONSORED SPECIAL  
EDUCATION TRANSITION PROGRAM**

**THIS AGREEMENT** to jointly operate a special education transition program (“Agreement”) is hereby entered into by and between Independent School District No. 0717 (“Jordan Public School District”) and Independent School District No. 0716 (“Belle Plaine Public School District”). The Jordan Public School District and Belle Plaine Public School District are referred to herein collectively as the "parties" and individually as a “party.”

**WHEREAS**, the parties operated a joint transition program for special education students between the ages of 18 and 21 (“SOAR transition program”) during the 2015-2016 school year;

**WHEREAS**, the parties agreed to the terms of the operation of the SOAR transition program prior to the start of the 2015-2016 school year;

**WHEREAS**, the SOAR transition program was successful during the 2015-2016 school year; and

**WHEREAS**, the parties wish to extend their joint operation of the SOAR transition program on the same terms on which it was operated during the 2015-2016 school year, subject to the terms of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and consideration herein contained, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledge, the parties agree as follows:

1. **Authority.** The Joint Powers Agreement is entered into pursuant to Minnesota Statutes, Section 471.59, as amended.
2. **Purpose of the Agreement.** The purpose of this Agreement is to provide for the joint operation of the SOAR transition program, which provides transition services for eligible students between the ages of 18 and 21 enrolled in the Belle Plaine Public School District and/or the Jordan Public School District.

3. **Location of the SOAR Transition Program.** The Soar transition program will be hosted in a school site owned and operated by the Belle Plaine Public School District.
4. **Fiscal Host.** The Belle Plaine Public School District will serve as the fiscal host for the SOAR transition program. As the fiscal host, the Belle Plaine Public School District is solely responsible for submitting invoices, reports, and other documents necessary to obtain funding to the Minnesota Department of Education, the United States Department of Education, other State and federal agencies, and other persons or entities who may be responsible for reimbursing the parties for some or all of the costs of the SOAR transition program.
5. **Staffing.** The parties agree that the SOAR transition program will have three (3) staff members: one teacher and two paraprofessionals or the director(s) of special education will review and determine staffing based on MN Rule. The Belle Plaine Public School District shall employ the teacher and one of the paraprofessionals. The Jordan Public School District will employ the other paraprofessional. In the event of a staff member's absence, the party that employs that staff member is responsible for arranging a substitute. The parties agree that any changes to the total number of staff or positions of staff providing services in the SOAR transition program must be agreed upon, in writing, signed by both parties. The parties further agree that other staff members employed by either party, as well as independent contractors retained by either party may provide services to one or more students placed in the SOAR transition program, as required by the individual student's IEP.
6. **Capacity.** The SOAR transition program shall be open to a total of twelve (12) students at a time. An individual party may not place more than six (6) students at a time in the SOAR transition program without the other party's express written consent. The parties agree that any changes to the capacity of the SOAR transition program must be agreed upon, in writing, signed by both parties.
7. **Placement in the SOAR Transition Program.** Subject to the capacity limitations set forth in Paragraph 6 of this Agreement, the IEP team of a student enrolled in either Party's schools may place the student in the SOAR transition program if the team determines that such placement is appropriate given the student's individual needs.
8. **Payment.** The parties are jointly responsible for the costs of the SOAR transition program, other than costs related to the maintenance and operation of the building in which the SOAR transition program is located, for which the Belle Plaine

Public School District is solely responsible. The Belle Plaine Public School District shall submit a bill in the amount of one half (1/2) of such costs, other than maintenance and operations costs associated with the building in which the SOAR transition program is located, to the Jordan Public School District by the 15th day of each month that the SOAR transition program is in operation and the month following the expiration or termination of this Agreement. The Jordan Public School District shall pay that amount within 30 days of receipt of the bill. The Jordan Public School District shall not be liable or responsible for any interest, fee, excise, penalty, or other amount in the event of a late payment.

9. **Liability.** Each party is responsible for its actions and omissions and those of its officers, Board members and employees providing services in the SOAR transition party. Neither party shall be responsible for the actions or omissions of the other party or the other party's officers, Board members, or employees. The parties acknowledge and agree that the Belle Plaine Public School District is solely responsible for the physical condition of the site hosting the SOAR transition program, including the internal and external condition of any such site.
10. **Relationship of the Parties.** Nothing in this Agreement shall be construed to create any partnership, joint venture, or employment relationship between the Jordan Public School District, and/or its employees, officers, directors, and/or agents, and the Belle Plaine Public School District and/or its employees, officers, directors, and/or agents. It is the intent of the parties that the relationship created between the parties by virtue of this Agreement is that of an independent contractor.
11. **Enforcement.** Either party may exercise any remedy available to it in law or equity, including specific performance, to enforce the terms of this Agreement.
12. **Amendments.** This Agreement may be amended only in writing signed by both parties. Any such amendment must be approved by resolution of the parties' respective school boards. The approved amendment shall be an addendum to this Agreement.
13. **Duration.** This Agreement shall be perpetual in duration unless terminated pursuant to the provisions hereto, any amendments hereto, or any State or federal law terminating or invalidating the Agreement.
14. **Termination.** Either party may terminate this Agreement, with or without cause, by giving the other party sixty (60) days written. Both parties will agree to complete the school year to allow appropriate planning and preparation.

- 15. Effect of Adverse Decision.** Either party may immediately terminate this Agreement by providing notice to the other party if the Minnesota Department of Education, the United States Department of Education, or a court of competent jurisdiction awards any student or former student of the terminating party monetary damages, compensatory education, and/or attorney's fees as a result of any claim, allegation, suit, or administrative proceeding brought against the terminating party and/or the non-terminating party under the Individuals with Disabilities Education Act ("IDEA"), Section 504 of the Rehabilitation Act ("Section 504"), or State special education law, based on a finding that the SOAR program or the services provided at the SOAR program violated any such law.
- 16. Interpretation.** The captions of the provisions of this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction. This Agreement shall be construed as having been drafted equally by the parties.
- 17. Notice.** Whenever a party is required to provide notice to the other party, that party must send the notice to the other party's Superintendent via United States mail.
- 18. Choice of Law and Severability.** This Agreement shall be governed by the laws of the State of Minnesota. If a court of competent jurisdiction determines that any part of this Agreement is void or voidable, violates the law, or is otherwise unenforceable, the remaining portions of this Agreement will remain in full force and effect, unless the remaining portions would not serve the original purpose of this Agreement.
- 19. Execution in Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute the same and whole instrument.
- 20. Voluntary Agreement.** All parties have voluntarily signed this Agreement. No party has been threatened, coerced, intimidated, or otherwise forced to sign this Agreement by any other party, any officer, employee, School Board member, agent, representative, or attorney of any other party, or any other person or entity acting on behalf of any other party.
- 21. Complete Agreement.** This Agreement constitutes the entire agreement between the parties relating to the matters addressed in this document. This Agreement supersedes any and all prior agreements between the parties. No party has relied upon any statements, promises, or representations other than those contained or

referenced in this Agreement. No changes to this Agreement shall be considered valid unless they are in writing and signed by both parties.

**By signing below, each party specifically acknowledges that it has read this Agreement, that it has had an opportunity to review this Agreement with legal counsel, that it understands this Agreement, and that it agrees to be legally bound by all terms of this Agreement.**

**IN WITNESS WHEREOF**, the officers indicated below have signed this Agreement by authority of their respective school boards.

Approved at the meeting  
of the School Board thereof  
held on the \_\_\_\_ day of  
\_\_\_\_\_, 2017

**INDEPENDENT SCHOOL DISTRICT NO. 717  
(JORDAN PUBLIC SCHOOL DISTRICT)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at the meeting  
of the Governing Board thereof  
held on the \_\_\_\_ day of  
\_\_\_\_\_, 2017

**INDEPENDENT SCHOOL DISTRICT NO. 716  
(BELLE PLAINE SCHOOL DISTRICT)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk