

**John Bergs**  
Activities Director  
**Margot Hansen**  
Director of Teaching & Learning  
**Jeff Heine**  
Buildings & Grounds Director



**Chuck Keller**  
Business Director  
**Angie Kahle**  
Student Support Services Director  
**Dorothy Koller**  
Community Education Director

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**REGULAR BOARD MEETING**  
**District Office, 130 South Willow Street, Belle Plaine, MN 56011**  
**6:00 PM Monday, March 20, 2017**

***Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.***

**1. Call to Order:**

**2. Acknowledgment of Visitors and Special Presentations:**

**1. Wrestling Team:**

**2. Don Fraser:**

**3. Other Items as Brought Before the Board & Consideration of Agenda:**

**4. Consensus Items:**

Chair Gardner

**1. Previous Board Meeting Minutes:**

**3**

**2. Approve Monthly Expenditures:**

**7**

**3. Personnel:**

**4. Student Enrollments:**

**5. Discussion Items:**

**1. Superintendent Update:**

Dr. Laager

**1. LED Lighting Update:**

Dr. Laager/Mr. Keller

**2. Community Center Update:**

Dr. Ryan Laager

**2. Board Member Reports:**

Board Members

**3. Building Administrator Reports:**

**20**

**6. Action Items:**

**1. Solicitation of Bids for Softball  
Concession/Bathroom/Storage Building:**

Dr. Laager/Mr. Keller

**2. Review of Current Policies:**

Dr. Laager/Mr. Keller

**26**

**7. Upcoming Meetings:**

**8. Adjourn:**

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Board Clerk

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Date

# Minutes of Regular Board Meeting

**MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING**

## The Board of Belle Plaine Public Schools

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A Regular Board Meeting of the Board of Belle Plaine Public Schools was held Monday, February 27, 2017, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

Chairperson Gardner will call the meeting to order.

*The regular monthly meeting of the Belle Plaine School Board was called to order by Chairperson Gardner on Monday, February 27, 2017 at 6:00 pm at the District Center Board Room with the following members present: Vandermark, Giesen, Gardner, Skelley, O'Brien, Kahle and Supt. Laager.*

2. Acknowledgment of Visitors and Special Presentations:

Chairperson Gardner will ask if visitors wish to be placed on the Agenda.

2. 1. FFA:

State Qualifying students will be present to discuss their accomplishments.

Presenter: Bruce Mathiowetz

2. 2. Rich Foust:

Class 2A Track Coach of the Year.

Presenter: John Bergs

3. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Gardner will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

*Motion by Kahle and second by O'Brien to approve the agenda as presented.*

*Motion carried unanimously.*

4. Consensus Items:

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Presenter: Chair Gardner

*Motion by Giesen and second by O'Brien to approve all of the following consensus items. Motion carried unanimously.*

4. 1. Previous Board Meeting Minutes:

Enclosed are the January 30, 2017 Regular Board Meeting minutes for your review and adoption.

4. 2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of February were reviewed. Administration recommends approval of the February 2017 disbursements totaling \$1,530,234.48. This includes board payables of \$103,638.60, hand payables of \$324,203.80, electronic payments of \$1,074,778.18 and student activity payments of \$27,613.90.

4. 3. Personnel:

Accept the resignation of Kristen LaJeunesse effective at the end of the 2016-17 school year.

4. 4. Student Enrollments:

Approve a Belle Plaine grade 10 resident to attend Houston Public Schools – MN Virtual Academy effective January 23, 2017.

Approve two Belle Plaine residents, grades 10 and 11 to attend Jordan Public Schools effective February 21, 2017.

Approve a Belle Plaine grade 10 resident to attend MTS MN Connections Academy effective February 10, 2017.

Approve a New Prague grade 11 resident to attend Belle Plaine Schools effective February 6, 2017.

4. 5. Donations:

Donations totaling \$844.00 were given to the Belle Plaine School District over the past several months. See the attached resolution for a full listing of the donations. Thank you to all who made these wonderful donations!

5. Discussion Items:

5. 1. Superintendent Update:

Superintendent Laager will provide updates on current school activities and the following items that were discussed/presented at the workshop on 2/13.

Presenter: Dr. Laager

5. 1. 1. Community Development:

Items related to community development.

Presenter: Dr. Ryan Laager

5. 1. 1. 1. Cricket Fields Partnership

5. 1. 1. 2. Combined Meeting with the City Council

- *Adding/building to the community will help enrollment numbers*

5. 1. 2. Education Pathways:

Teacher Cadet Program

- *Hoping to have 8 students participate next year*

Computer Science Pathway

- *Partner with Jordan to work on iPads and Chromebooks*

Industry Pathway

Leadership in Phy Ed

5. 1. 3. Communication Plan:

- *5 things we are proud of in Belle Plaine*
- *Mailing has gone out to lost students & some surrounding districts*

5. 1. 4. Technology Refresh Update

- *All staff have had the option to weigh in*
- *Survey also went out to older students*
- *Continue to gather information*

5. 2. Board Member Reports:

Board members will have an opportunity to share information about meetings they have attended over the past month.

Presenter: Board Members

*City Council Meeting – Skelley*

- *Exciting time to be in Belle Plaine*

*Curriculum Advisory Meeting – Vandermark, O'Brien*

- *Reworking our coursework for twentieth century learners*
- *State standardized testing – don't over test our kids*
- *Possible parent information night for course registration*
- *More support for Student Planning*

*Southwest Metro Coop – Giesen*

- *Potentially adding space to Shakopee location, more discussion to come of what it would be utilized for and if it is needed*
- *Retreat – March 6th*
- *What's working well, what's not working? How do we move forward?*
- *Service Animal policy changed to procedure*
- *Review of other districts joining SWM – Minnetonka is interested*

*Presidential Conference – Kahle*

- *Congratulations to 4<sup>th</sup> grade Students and Staff*

5. 3. Building Administrator Reports:

6. Action Items:

6. 1. 5-Year Projection Assumptions:

The assumptions for the 5-year projection were reviewed at the Finance Meeting. These will be used for our 1-5 year projection. Approval of the assumptions are recommended.

Presenter: Mr. Keller

*Motion by Vandermark and second by Giesen to approve the 5-year projection assumptions. Motion carried unanimously.*

6. 2. Moving March Business Meeting Date:

Move March Board Meeting to March 20th as it is currently scheduled during Spring Break.

Presenter: Dr. Ryan Laager

*Motion by Giesen and second by Vandermark to approve the change in date for the March Board Meeting from March 27<sup>th</sup> to March 20<sup>th</sup>. Motion carried unanimously.*

6. 3. Approve Florida Baseball Trip:

It is the recommendation of administration to approve the baseball trip to Orlando, Florida this spring. All funding for the trip was raised by students through various fundraisers and there is no cost to the district. A description of the trip is attached.

Presenter: Mr. Keller

*Motion by Kahle and second by Giesen to approve the Baseball Florida trip for Spring 2017. Motion carried unanimously.*

7. Upcoming Meetings:

February 28:	3:30 p.m. Wellness Committee
	5:30 p.m. Community Education
March 11:	8:30-2:30 MSBA Negotiations Seminar (Gardner, Giesen, Kahle)
March 13:	6:00 p.m. Board Work Session
March 17:	7:40 a.m. Technology Committee Meeting
March 20:	5:30 p.m. Finance Committee
	6:00 p.m. Regular Board Meeting

8. Adjourn:

*Motion by Giesen and second by Kahle to adjourn at 6:53 pm. Motion carried*

*unanimously.*

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	4640	N	ABRAKADOODLE	V70901	57749	2009	510.00	0.00	510.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$510.00			
1	3753	N	AG POWER ENTEPRISES INC	V70901	57808	831979	7.28	0.00	7.28	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$7.28			
1	5218	N	ALISON STERK	V70901	57790	05012017	100.00	0.00	100.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$100.00			
1	7263	N	AMANDA BERG	V70901	57785	01192017	57.78	0.00	57.78	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$57.78			
1	5407	N	ANDREA ANDERT	V70901	57787	02282017	34.67	0.00	34.67	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$34.67			
1	1082	N	APPLE COMPUTER INC	V70901	57742	4429308437	299.00	0.00	299.00	03/14/2017	03/14/2017	03/14/2017
1	1082	N	APPLE COMPUTER INC	V70901	57741	4428828449	299.00	0.00	299.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$598.00			
1	4589	N	BANC OF AMERICA LEASING	V70901	57683	94	8,256.74	0.00	8,256.74	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$8,256.74			
1	2329	N	BLUE CROSS BLUE SHIELD of MN	V70901	57743	1001651136000	303.00	0.00	303.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$303.00			
1	1197	N	BRUCE MATHIOWETZ	V70901	57792	03062017	225.54	0.00	225.54	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$225.54			
1	4514	N	BSN Sports/Collegiate Pacific	V70901	57768	2736904	1,340.79	0.00	1,340.79	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$1,340.79			
1	6896	N	CAROLYN GLEASON	V70901	57791	102	350.00	0.00	350.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$350.00			
1	4964	N	CHELSEA HUTCHISON	V70901	57797	03062017	43.74	0.00	43.74	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$43.74			
1	4370	N	CHRIS MOORE	V70901	57660	02042017	57.51	0.00	57.51	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$57.51			
1	2730	N	DAVE KREFT	V70901	57672	02262017	24.86	0.00	24.86	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$24.86			

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GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6514	N	DIGITAL INSURANCE, INC	V70901	57746	0001793	4,135.00	0.00	4,135.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$4,135.00			
1	5152	N	DISTRICT 112 COMMUNITY ED	V70901	57754	03012017	1,000.00	0.00	1,000.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$1,000.00			
1	1390	N	DR DAN'S	V70901	57809	11883	1,320.00	0.00	1,320.00	03/15/2017	03/15/2017	03/15/2017
1	1390	N	DR DAN'S	V70901	57810	11889	350.00	0.00	350.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$1,670.00			
1	5579	N	EDUCATORS BENEFIT CONSULTAN	V70901	57663	35916	206.45	0.00	206.45	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$206.45			
1	7262	N	EMILY SHUBITZ	V70901	57662	0000001	148.85	0.00	148.85	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$148.85			
1	7267	N	FACTS	V70901	57799	17-0309-2	250.00	0.00	250.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$250.00			
1	3249	N	GATCHELL IMAGING PRODUCTS	V70901	57821	26114	2,066.75	0.00	2,066.75	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$2,066.75			
1	2575	N	HERMANS	V70901	57811	21403/1	250.00	0.00	250.00	03/15/2017	03/15/2017	03/15/2017
1	2575	N	HERMANS	V70901	57812	21404/1	250.00	0.00	250.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$500.00			
1	4460	N	HILDI INC	V70901	57678	8144	6,210.00	0.00	6,210.00	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$6,210.00			
1	6077	N	I DOCTOR	V70901	57680	7108	692.95	0.00	692.95	03/02/2017	03/02/2017	03/02/2017
1	6077	N	I DOCTOR	V70901	57753	7112	746.94	0.00	746.94	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$1,439.89			
1	7077	N	JACK GERNBACHER	V70901	57739	02102017	178.57	0.00	178.57	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$178.57			
1	1202	N	JANIS BUESGENS	V70901	57824	02282017	24.08	0.00	24.08	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$24.08			
1	2542	N	JEANINE KRUSCHKE	V70901	57666	02172017	114.16	0.00	114.16	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$114.16			
1	6907	N	JEFFERSON THEATER COMPANY	V70901	57767	451	840.00	0.00	840.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$840.00			

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GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6021	N	JENNIFER JUNGWIRTH	V70901	57667	02182017	65.81	0.00	65.81	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$65.81			
1	3968	N	JOHN BERGS	V70901	57784	03022017	23.68	0.00	23.68	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$23.68			
1	4970	N	JOHN WINTERFELDT	V70901	57798	02272017	1,840.00	0.00	1,840.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$1,840.00			
1	1660	N	JORDAN HIGH SCHOOL	V70901	57661	02102017	154.00	0.00	154.00	03/02/2017	03/02/2017	03/02/2017
1	1660	N	JORDAN HIGH SCHOOL	V70901	57668	5416	5,518.61	0.00	5,518.61	03/02/2017	03/02/2017	03/02/2017
1	1660	N	JORDAN HIGH SCHOOL	V70901	57669	5415	7,320.23	0.00	7,320.23	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$12,992.84			
1	4268	N	JOSH OTTO	V70901	57751	09232016	55.08	0.00	55.08	03/14/2017	03/14/2017	03/14/2017
1	4268	N	JOSH OTTO	V70901	57748	02102017	68.48	0.00	68.48	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$123.56			
1	2857	N	KELLY POPPLER	V70901	57788	03142017	62.06	0.00	62.06	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$62.06			
1	1707	N	LANGE'S PLUMBING & HEATING	V70901	57814	1204121	316.00	0.00	316.00	03/15/2017	03/15/2017	03/15/2017
1	1707	N	LANGE'S PLUMBING & HEATING	V70901	57813	1204117	225.00	0.00	225.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$541.00			
1	5571	N	MAPLE LAKE PUBLIC SCHOOLS	V70901	57675	03022017	165.00	0.00	165.00	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$165.00			
1	1783	N	MARY KAY LUNDBORG	V70901	57752	02212017	11.98	0.00	11.98	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$11.98			
1	7098	N	MARY MESLER	V70901	57789	03032017	105.28	0.00	105.28	03/15/2017	03/15/2017	03/15/2017
1	7098	N	MARY MESLER	V70901	57783	03032017	27.57	0.00	27.57	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$132.85			
1	1787	N	MASSP	V70901	57682	5633	360.00	0.00	360.00	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$360.00			
1	6749	N	MED COMPASS	V70901	57819	30859	495.00	0.00	495.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$495.00			
1	6496	N	MEGAN DOEBBELING	V70901	57820	09052016	105.16	0.00	105.16	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$105.16			
1	2762	N	MN DEPT LABOR & INDUSTRY	V70901	57815	ALR0069954I	100.00	0.00	100.00	03/15/2017	03/15/2017	03/15/2017

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1	2762	N	MN DEPT LABOR & INDUSTRY	V70901	57816	ALR0070299I	100.00	0.00	100.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$200.00			
1	4336	N	MOVIE LICENSING USA	V70901	57793	2307002	1,173.00	0.00	1,173.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$1,173.00			
1	5995	N	MSU - MANKATO	V70901	57674	00974223	1,986.00	0.00	1,986.00	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$1,986.00			
1	1696	N	NELSON LADD	V70901	57665	02172017	204.00	0.00	204.00	03/02/2017	03/02/2017	03/02/2017
1	1696	N	NELSON LADD	V70901	57823	02242017	210.00	0.00	210.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$414.00			
1	7266	N	NICOLE REITSMA	V70901	57782	03112017	480.00	0.00	480.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$480.00			
1	3866	N	RACHELLE KERKOW	V70901	57676	02222017	63.67	0.00	63.67	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$63.67			
1	6827	N	REINHART FOOD SERVICES, LLC	V70901	57673	711786	349.83	0.00	349.83	03/02/2017	03/02/2017	03/02/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V70901	57765	716059	391.15	0.00	391.15	03/14/2017	03/14/2017	03/14/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V70901	57757	715814	368.85	0.00	368.85	03/14/2017	03/14/2017	03/14/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V70901	57664	713705	490.43	0.00	490.43	03/02/2017	03/02/2017	03/02/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V70901	57677	713628	458.06	0.00	458.06	03/02/2017	03/02/2017	03/02/2017
1	6827	N	REINHART FOOD SERVICES, LLC	V70901	57764	718104	425.31	0.00	425.31	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$2,483.63			
1	3380	N	RENEE MALECHA	V70901	57756	02282017	26.43	0.00	26.43	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$26.43			
1	6223	N	RIDGEVIEW MEDICAL CENTER	V70901	57769	01182017	3,355.49	0.00	3,355.49	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$3,355.49			
1	4612	N	ROCHELLE GRILLA	V70901	57747	03142017	214.70	0.00	214.70	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$214.70			
1	2066	N	SCHINDLER ELEVATOR CORP	V70901	57818	8104488563	512.07	0.00	512.07	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$512.07			
1	2067	N	SCHMITT MUSIC COMPANY	V70901	57745	1317106	113.34	0.00	113.34	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$113.34			
1	5589	N	SHAKOPEE HIGH SCHOOL	V70901	57750	03032017	168.00	0.00	168.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$168.00			

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GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	5308	N	SHOUT POINT	V70901	57755	14235	2,070.00	0.00	2,070.00	03/14/2017	03/14/2017	03/14/2017
							Check Amount:		\$2,070.00			
1	4959	N	SIBEL DIKMEN	V70901	57822	02222017	15.25	0.00	15.25	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$15.25			
1	2137	N	SOUTH CENTRAL ECSU	V70901	57744	17124	2,450.00	0.00	2,450.00	03/14/2017	03/14/2017	03/14/2017
1	2137	N	SOUTH CENTRAL ECSU	V70901	57817	17097	4,169.49	0.00	4,169.49	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$6,619.49			
1	6138	N	SOUTHWEST METRO EDUCATION, V70901	V70901	57740	13505	7,764.50	0.00	7,764.50	03/14/2017	03/14/2017	03/14/2017
1	6138	N	SOUTHWEST METRO EDUCATION, V70901	V70901	57671	13480	4,381.44	0.00	4,381.44	03/02/2017	03/02/2017	03/02/2017
1	6138	N	SOUTHWEST METRO EDUCATION, V70901	V70901	57670	13499	8,268.66	0.00	8,268.66	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$20,414.60			
1	5087	N	ST. PETER PUBLIC SCHOOLS	V70901	57766	03132017	159.50	0.00	159.50	03/14/2017	03/14/2017	03/14/2017
1	5087	N	ST. PETER PUBLIC SCHOOLS	V70901	57681	02232017	62.00	0.00	62.00	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$221.50			
1	2106	N	SUPPLYWORKS	V70901	57807	392281069	243.00	0.00	243.00	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57806	392158671	229.69	0.00	229.69	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57805	391890787	34.92	0.00	34.92	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57804	391890779	4,654.18	0.00	4,654.18	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57803	391890761	88.70	0.00	88.70	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57802	392794160	1,250.89	0.00	1,250.89	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57801	392794178	376.72	0.00	376.72	03/15/2017	03/15/2017	03/15/2017
1	2106	N	SUPPLYWORKS	V70901	57800	392281077	152.32	0.00	152.32	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$7,030.42			
1	4582	N	TAHER - BELLE PLAINE SCHOOLS	V70901	57796	0048841-IN	66,720.04	0.00	66,720.04	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$66,720.04			
1	3931	N	TRAILBLAZER TRANSIT	V70901	57786	2016-12-394	24.00	0.00	24.00	03/15/2017	03/15/2017	03/15/2017
							Check Amount:		\$24.00			
1	2290	N	WASECA PUBLIC SCHOOLS	V70901	57679	70662	30.00	0.00	30.00	03/02/2017	03/02/2017	03/02/2017
							Check Amount:		\$30.00			
							Report Total:		\$161,948.23			

\*Does not meet minimum amount  
\*\*Exceeds maximum amount



# Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P70902	0716	41782	SBC		WX	1	2800	MII LIFE - SELECT ACCOUNT	N	N	2/22/2017 00:N		USD	1,093.70
P70902	0716	41783	SBC		WX	1	1486	FRONTIER	N	N	2/23/2017 00:N		USD	97.20
P70902	0716	41783	SBC		WX	1	1486	FRONTIER	N	N	2/23/2017 00:N		USD	97.20
P70902	0716	41783	SBC		WX	1	1486	FRONTIER	N	N	2/23/2017 00:N		USD	120.33
P70902	0716	41783	SBC		WX	1	1486	FRONTIER	N	N	2/23/2017 00:N		USD	1,373.47
p709p1	0716	41784	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	3/3/2017 00:N		USD	47,529.12
p709p1	0716	41785	SBC		WX	1	1977	PERA	N	N	3/3/2017 00:N		USD	13,226.31
p709p1	0716	41786	SBC		WX	1	2330	FEDERAL	N	N	3/3/2017 00:N		USD	32,039.33
p709p1	0716	41786	SBC		WX	1	2330	FEDERAL	N	N	3/3/2017 00:N		USD	11,477.84
p709p1	0716	41786	SBC		WX	1	2330	FEDERAL	N	N	3/3/2017 00:N		USD	49,077.46
p709p1	0716	41787	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	3/3/2017 00:N		USD	14,013.83
p709p1	0716	41788	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	3/3/2017 00:N		USD	2,157.97
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	1,543.52
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	380.00
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	4,208.93
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	108.00
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	1,806.78
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	5,523.74
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	1,288.78
p709p1	0716	41789	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	3/3/2017 00:N		USD	736.48
P70902	0716	41809	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/7/2017 00:N		USD	2,385.25
P70902	0716	41809	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/7/2017 00:N		USD	232.12
P70902	0716	41809	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/7/2017 00:N		USD	221.25
P70902	0716	41809	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/7/2017 00:N		USD	128.25
P70902	0716	41810	SBC		WX	1	2336	XCEL ENERGY	N	N	3/9/2017 00:N		USD	6,339.47
P70902	0716	41810	SBC		WX	1	2336	XCEL ENERGY	N	N	3/9/2017 00:N		USD	5,484.84
P70902	0716	41810	SBC		WX	1	2336	XCEL ENERGY	N	N	3/9/2017 00:N		USD	3,295.17
P70902	0716	41810	SBC		WX	1	2336	XCEL ENERGY	N	N	3/9/2017 00:N		USD	238.17
P70902	0716	41811	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/10/2017 00:N		USD	7,362.64
P70902	0716	41811	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/10/2017 00:N		USD	5,627.08
P70902	0716	41811	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	3/10/2017 00:N		USD	5,110.01
P70902	0716	41812	SBC		WX	1	2336	XCEL ENERGY	N	N	3/13/2017 00:N		USD	66.27

February PCARD  
Payroll 3/3/2017

28,061.94  
272,321.40

**Total**

**\$ 524,773.85**

## February 2017 Pcard

Card Holder	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
Belle P Activities	2/27/2017	2/25/2017	2/27/2017	Comfort Inn Of Owatonn	1,837.35
Belle P Activities	2/24/2017	2/22/2017	2/27/2017	Berry Blendz #1	994.50
Belle P Activities	2/23/2017	2/22/2017	2/27/2017	A. H. Hermel Company	132.66
Belle P Activities	2/23/2017	2/23/2017	2/27/2017	Domino S 7300	27.67
Belle P Activities	2/22/2017	2/20/2017	2/27/2017	Goldmedal Minneapolis	111.85
Belle P Activities	2/22/2017	2/21/2017	2/27/2017	Pizza Plus	51.50
Belle P Activities	2/20/2017	2/18/2017	2/27/2017	Coborn S Superstore	55.86
Belle P Activities	2/16/2017	2/15/2017	2/27/2017	A. H. Hermel Company	181.48
Belle P Activities	2/16/2017	2/16/2017	2/27/2017	Domino S 7300	66.63
Belle P Activities	2/15/2017	2/14/2017	2/27/2017	Pizza Plus	36.00
Belle P Activities	2/14/2017	2/13/2017	2/27/2017	Pizza Plus	58.95
Belle P Activities	2/10/2017	2/10/2017	2/27/2017	Pizza Plus	51.50
Belle P Activities	2/10/2017	2/10/2017	2/27/2017	Coborn S Superstore	44.85
Belle P Activities	2/9/2017	2/7/2017	2/27/2017	Goldmedal Minneapolis	209.30
Belle P Activities	2/9/2017	2/8/2017	2/27/2017	A. H. Hermel Company	279.40
Belle P Activities	2/9/2017	2/7/2017	2/27/2017	Goldmedal Minneapolis	78.40
Belle P Activities	2/8/2017	2/7/2017	2/27/2017	Usps Po 2607300172	27.20
Belle P Activities	2/8/2017	2/7/2017	2/27/2017	Brooklyn Publ	15.25
Belle P Activities	2/8/2017	2/7/2017	2/27/2017	Pizza Plus	51.50
Belle P Activities	2/8/2017	2/7/2017	2/27/2017	Pizza Plus	129.00
Belle P Activities	2/6/2017	2/4/2017	2/27/2017	Pizza Plus	43.75
Belle P Activities	2/3/2017	2/3/2017	2/27/2017	Pizza Plus	36.00
Belle P Activities	2/3/2017	2/2/2017	2/27/2017	Genesis Town & Country	147.66
Belle P Activities	2/3/2017	2/2/2017	2/27/2017	Genesis Town & Country	(147.66)
Belle P Activities	2/3/2017	2/3/2017	2/27/2017	Samsclub #6311	118.37
Belle P Activities	2/3/2017	2/2/2017	2/27/2017	Genesis Town & Country	137.52
Belle P Activities	2/2/2017	1/31/2017	2/27/2017	Nusbaum Meat Processin	119.38
Belle P Activities	2/2/2017	2/1/2017	2/27/2017	A. H. Hermel Company	440.26
Belle P Activities	2/1/2017	1/31/2017	2/27/2017	Pizza Plus	36.00
Belle P Activities	1/30/2017	1/29/2017	2/27/2017	Sheraton	161.76
Belle Plaine Comm Ed	2/22/2017	2/22/2017	2/27/2017	Amazon.Com	49.44
Belle Plaine Comm Ed	2/22/2017	2/21/2017	2/27/2017	Pizza Plus	79.20
Belle Plaine Comm Ed	2/14/2017	2/13/2017	2/27/2017	Amazon.Com Amzn.Com/bi	29.95
Belle Plaine Comm Ed	2/10/2017	2/10/2017	2/27/2017	Innovative Office Solu	57.66
Belle Plaine High School	2/24/2017	2/23/2017	2/27/2017	Usps Po 2607300172	248.50
Belle Plaine High School	2/24/2017	2/23/2017	2/27/2017	Continental Clay Compa	99.03

## February 2017 Pcard

Card Holder	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
Belle Plaine High School	2/22/2017	2/21/2017	2/27/2017	Coborn S Superstore	10.19
Belle Plaine High School	2/17/2017	2/17/2017	2/27/2017	Usps Po 2607300172	11.09
Belle Plaine High School	2/16/2017	2/13/2017	2/27/2017	Office Depot #1090	213.64
Belle Plaine High School	2/16/2017	2/15/2017	2/27/2017	Coborn S Superstore	11.05
Belle Plaine High School	2/16/2017	2/15/2017	2/27/2017	Acp Direct	228.20
Belle Plaine High School	2/15/2017	2/14/2017	2/27/2017	Monoprice, Inc.	103.99
Belle Plaine High School	2/14/2017	2/11/2017	2/27/2017	Office Depot #1090	11.96
Belle Plaine High School	2/13/2017	2/12/2017	2/27/2017	Amazon Mktplace Pmts	128.94
Belle Plaine High School	2/9/2017	2/8/2017	2/27/2017	Coborn S Superstore	50.25
Belle Plaine High School	2/9/2017	2/7/2017	2/27/2017	Haan Crafts	358.86
Belle Plaine High School	2/9/2017	2/8/2017	2/27/2017	In *early Learning Lab	210.00
Belle Plaine High School	2/8/2017	2/7/2017	2/27/2017	Wal-Mart #1738	39.39
Belle Plaine High School	2/8/2017	2/7/2017	2/27/2017	Amazon.Com	56.98
Belle Plaine High School	2/7/2017	2/5/2017	2/27/2017	Sears Roebuck 1132	41.20
Belle Plaine High School	2/7/2017	2/5/2017	2/27/2017	The Home Depot #2841	179.81
Belle Plaine High School	2/7/2017	2/5/2017	2/27/2017	Menards Burnsville Mn	186.85
Belle Plaine High School	2/6/2017	2/5/2017	2/27/2017	Wal-Mart #3513	69.76
Belle Plaine High School	2/6/2017	2/5/2017	2/27/2017	Sams Club #6311	117.61
Belle Plaine High School	2/6/2017	2/5/2017	2/27/2017	Rockler Wood*	57.73
Belle Plaine High School	2/3/2017	2/2/2017	2/27/2017	Bio Corporation	717.91
Belle Plaine High School	2/3/2017	2/2/2017	2/27/2017	Scmitt Music 11(Brookl	352.00
Belle Plaine High School	2/3/2017	2/3/2017	2/27/2017	J W Pepper And Son Inc	199.49
Belle Plaine High School	2/3/2017	2/2/2017	2/27/2017	Amazon Mktplace Pmts	(6.32)
Belle Plaine High School	2/2/2017	2/1/2017	2/27/2017	Make Music Inc	410.12
Belle Plaine High School	2/2/2017	2/1/2017	2/27/2017	Amazon Mktplace Pmts	49.86
Belle Plaine High School	2/2/2017	2/2/2017	2/27/2017	Apl*apple Online Store	(7.96)
Belle Plaine High School	2/1/2017	2/1/2017	2/27/2017	Amazon Mktplace Pmts	34.39
Belle Plaine High School	1/31/2017	1/30/2017	2/27/2017	Amazon Mktplace Pmts	37.48
Belle Plaine High School	1/30/2017	1/29/2017	2/27/2017	Amazon Mktplace Pmts	9.25
Belle Plaine High School	1/30/2017	1/29/2017	2/27/2017	Amazon Mktplace Pmts	53.88
Belle Plaine High School	1/30/2017	1/29/2017	2/27/2017	Amazon Mktplace Pmts	38.98
Belle Plaine Sd	2/24/2017	2/24/2017	2/27/2017	Lakeville 21 Theatre	54.00
Belle Plaine Sd	2/24/2017	2/24/2017	2/27/2017	Academic Therapy Publi	99.00
Belle Plaine Sd	2/24/2017	2/25/2017	2/27/2017	Ncs Pearson	75.00
Belle Plaine Sd	2/24/2017	2/23/2017	2/27/2017	Amazon Mktplace Pmts	44.95
Belle Plaine Sd	2/24/2017	2/24/2017	2/27/2017	Amazon Mktplace Pmts	(1.05)

## February 2017 Pcard

Card Holder	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
Belle Plaine Sd	2/23/2017	2/22/2017	2/27/2017	Usps Po 2607300172	7.60
Belle Plaine Sd	2/22/2017	2/21/2017	2/27/2017	Everydayspeechsocialsk	49.99
Belle Plaine Sd	2/17/2017	2/16/2017	2/27/2017	Coborn S Superstore	15.65
Belle Plaine Sd	2/16/2017	2/16/2017	2/27/2017	Ets*parapro Services	55.00
Belle Plaine Sd	2/13/2017	2/13/2017	2/27/2017	Amazon Mktplace Pmts	99.75
Belle Plaine Sd	2/8/2017	2/7/2017	2/27/2017	Amazon Mktplace Pmts	16.34
Belle Plaine Sd	2/7/2017	2/6/2017	2/27/2017	Coborn S Superstore	24.96
Belle Plaine Sd	2/3/2017	2/3/2017	2/27/2017	Amazon Mktplace Pmts	3.86
Belle Plaine Sd	2/3/2017	2/4/2017	2/27/2017	Amazon Mktplace Pmts	47.19
Belle Plaine Sd	2/3/2017	2/4/2017	2/27/2017	Amazon Mktplace Pmts	25.16
Belle Plaine Sd	2/2/2017	2/1/2017	2/27/2017	Coborn S Superstore	101.86
Belle Plaine Sd	2/2/2017	2/1/2017	2/27/2017	Coborn S Superstore	85.55
Belle Plaine Sd	2/2/2017	1/31/2017	2/27/2017	Lakeshore Learning Mat	264.58
Belle Plaine Sd	2/1/2017	1/31/2017	2/27/2017	Amazon.Com Amzn.Com/bi	30.57
Belle Plaine Sd	2/1/2017	1/31/2017	2/27/2017	Amazon Mktplace Pmts	33.45
Belle Plaine Sd	1/31/2017	1/30/2017	2/27/2017	Coborn S Superstore	3.99
Chatfield Elementary	2/3/2017	2/3/2017	2/27/2017	Target.Com *	53.71
Chatfield Elementary	2/3/2017	2/3/2017	2/27/2017	Innovative Office Solu	48.52
Chatfield Elementary	2/2/2017	1/31/2017	2/27/2017	Demco Inc	66.49
Chuck Keller	2/27/2017	2/26/2017	2/27/2017	Vzwrlls*apocc Visb	718.35
Chuck Keller	2/9/2017	2/8/2017	2/27/2017	Amazon Mktplace Pmts	21.99
Chuck Keller	2/7/2017	2/6/2017	2/27/2017	Amazon Mktplace Pmts	21.99
Kris Davis	2/10/2017	2/9/2017	2/27/2017	Amazonprime Membership	99.00
Kris Davis	2/22/2017	2/21/2017	2/27/2017	Genesis - Belle Plaine	11.98
Kris Davis	2/17/2017	2/16/2017	2/27/2017	Thewasserstromcompany	2,509.75
Kris Davis	2/10/2017	2/9/2017	2/27/2017	Coborn S Superstore	30.10
Kris Davis	2/9/2017	2/7/2017	2/27/2017	Metro Sales Inc.	319.75
Kris Davis	2/9/2017	2/7/2017	2/27/2017	Metro Sales Inc.	319.75
Kris Davis	2/9/2017	2/7/2017	2/27/2017	Metro Sales Inc.	428.05
Kris Davis	2/9/2017	2/7/2017	2/27/2017	Metro Sales Inc.	551.26
Kris Davis	2/9/2017	2/7/2017	2/27/2017	Metro Sales Inc.	931.06
Kris Davis	2/9/2017	2/7/2017	2/27/2017	Metro Sales Inc.	780.28
Kris Davis	2/6/2017	2/5/2017	2/27/2017	Waste Mgmt Wm Ezpay	738.70
Kris Davis	2/6/2017	2/5/2017	2/27/2017	Waste Mgmt Wm Ezpay	636.97
Kris Davis	2/6/2017	2/5/2017	2/27/2017	Waste Mgmt Wm Ezpay	266.96
Kris Davis	2/6/2017	2/5/2017	2/27/2017	Waste Mgmt Wm Ezpay	536.91

## February 2017 Pcard

Card Holder	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Biffs Inc	13.50
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Blindster Llc	297.09
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Metro Sales Inc.	317.66
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Metro Sales Inc.	356.23
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Blindster Llc	211.17
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Metro Sales Inc.	193.60
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Metro Sales Inc.	193.59
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Metro Sales Inc.	142.59
Kris Davis	2/3/2017	2/2/2017	2/27/2017	Metro Sales Inc.	142.59
Oak Crest Elementary	2/24/2017	2/24/2017	2/27/2017	Ssi*school Specialty	149.48
Oak Crest Elementary	2/24/2017	2/23/2017	2/27/2017	Coborn S Superstore	148.80
Oak Crest Elementary	2/24/2017	2/23/2017	2/27/2017	Ssi*school Specialty	33.14
Oak Crest Elementary	2/24/2017	2/22/2017	2/27/2017	Nasco Fort Atkinson	130.92
Oak Crest Elementary	2/24/2017	2/23/2017	2/27/2017	Otc Brands, Inc.	40.90
Oak Crest Elementary	2/22/2017	2/21/2017	2/27/2017	Coborn S Superstore	141.33
Oak Crest Elementary	2/21/2017	2/21/2017	2/27/2017	Amazon Mktplace Pmts	76.10
Oak Crest Elementary	2/21/2017	2/20/2017	2/27/2017	Coborn S Superstore	116.66
Oak Crest Elementary	2/21/2017	2/21/2017	2/27/2017	Domino S 7300	139.49
Oak Crest Elementary	2/20/2017	2/18/2017	2/27/2017	Amazon Mktplace Pmts	8.54
Oak Crest Elementary	2/20/2017	2/19/2017	2/27/2017	Dollartree	76.00
Oak Crest Elementary	2/20/2017	2/19/2017	2/27/2017	Sams Club #6311	84.94
Oak Crest Elementary	2/17/2017	2/18/2017	2/27/2017	Northeast Foundation F	2,187.00
Oak Crest Elementary	2/17/2017	2/16/2017	2/27/2017	Ssi*school Specialty	234.66
Oak Crest Elementary	2/17/2017	2/16/2017	2/27/2017	Groth Music	31.16
Oak Crest Elementary	2/17/2017	2/16/2017	2/27/2017	Sp * Dancing Drum	73.95
Oak Crest Elementary	2/17/2017	2/17/2017	2/27/2017	Coborn S Superstore	53.88
Oak Crest Elementary	2/13/2017	2/11/2017	2/27/2017	Sams Club #6311	41.94
Oak Crest Elementary	2/13/2017	2/12/2017	2/27/2017	Samsclub #6311	107.10
Oak Crest Elementary	2/10/2017	2/9/2017	2/27/2017	Teacher Created Resour	67.38
Oak Crest Elementary	2/9/2017	2/8/2017	2/27/2017	Teacherspayteachers.Co	114.59
Oak Crest Elementary	2/7/2017	2/6/2017	2/27/2017	Ssi*school Specialty	299.48
Oak Crest Elementary	2/3/2017	2/2/2017	2/27/2017	Super Duper Publicatio	289.71
Oak Crest Elementary	2/2/2017	2/1/2017	2/27/2017	Ssi*school Specialty	50.41
Oak Crest Elementary	2/2/2017	1/31/2017	2/27/2017	Sp * Mn Hist Scty Shop	(85.00)
Oak Crest Elementary	2/2/2017	2/1/2017	2/27/2017	Ssi*school Specialty	73.09
Oak Crest Elementary	2/2/2017	2/1/2017	2/27/2017	Coborn S Superstore	52.00

February 2017 Pcard

Card Holder	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
Oak Crest Elementary	2/1/2017	1/31/2017	2/27/2017	Wm Supercenter #3513	12.88
Oak Crest Elementary	1/31/2017	1/30/2017	2/27/2017	Coborn S Superstore	40.75
Patty Edberg	2/27/2017	2/25/2017	2/27/2017	Innovative Office Solu	24.00
Patty Edberg	2/24/2017	2/24/2017	2/27/2017	Gopher Sport	151.26
Patty Edberg	2/24/2017	2/25/2017	2/27/2017	Amazon Mktplace Pmts	85.50
Patty Edberg	2/24/2017	2/24/2017	2/27/2017	Institute For Educatio	245.00
Patty Edberg	2/24/2017	2/23/2017	2/27/2017	Bsn*sport Supply Group	15.56
Patty Edberg	2/23/2017	2/21/2017	2/27/2017	Otc Brands, Inc.	71.39
Patty Edberg	2/22/2017	2/21/2017	2/27/2017	Nafme	9.00
Patty Edberg	2/21/2017	2/20/2017	2/27/2017	Coborn S Superstore	151.76
Patty Edberg	2/20/2017	2/17/2017	2/27/2017	Lakeshore Learning Mat	85.05
Patty Edberg	2/17/2017	2/17/2017	2/27/2017	Edens Garden	40.85
Patty Edberg	2/15/2017	2/14/2017	2/27/2017	Usps Po 2607300172	34.00
Patty Edberg	2/14/2017	2/13/2017	2/27/2017	Subway 00999912	153.90
Patty Edberg	2/13/2017	2/13/2017	2/27/2017	Ssi*school Specialty	25.80
Patty Edberg	2/10/2017	2/10/2017	2/27/2017	Innovative Office Solu	6.35

<b>Total</b>	<b>28,061.94</b>
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Feb 2017 Student Activities

Activity	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Payment Description	Pay Date	Void	Curr	Amount
SR High Student Council	0716	41588	HSAC	7933	CH	3	7246	Anna Wiechmann	Chaperone Snowfest Dance	2/3/2017 00	N	USD	40.00
Concessions	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CONCESSIONS - JANUARY	2/3/2017 00	N	USD	5,390.27
SR High Student Council	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	SH STD CNCL - SUBWAY	2/3/2017 00	N	USD	68.00
Natl. Honor S	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	NHS - CUSTOMINK	2/3/2017 00	N	USD	436.43
Concert Choir	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CHOIR - MABES PIZZA	2/3/2017 00	N	USD	35.00
Concert Choir	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CHOIR - HOTEL WINNESHIEK	2/3/2017 00	N	USD	311.36
Boys BB	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BBB - TWISTWIRE	2/3/2017 00	N	USD	430.00
Art/Visual Art	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	VISUAL ARTS - COBORNS	2/3/2017 00	N	USD	25.91
Boys BB	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BBB - DOMINOS	2/3/2017 00	N	USD	111.56
Concert Choir	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CHOIR - ORPHEUM	2/3/2017 00	N	USD	7,150.00
Art/Visual Art	0716	41583	HSAC	7934	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	VISUAL ARTS - HIGHPOINT CENTER	2/3/2017 00	N	USD	220.00
SR High Student Council	0716	41587	HSAC	7935	CH	3	6962	BERRY COFFEE COMPANY	Coffee Shop	2/3/2017 00	N	USD	32.00
SR High Student Council	0716	41585	HSAC	7936	CH	3	4867	MATT HENNEN	Reimbursements for snowfest	2/3/2017 00	N	USD	63.03
Concessions	0716	41584	HSAC	7937	CH	3	4848	PEPSI-COLA	Pop	2/3/2017 00	N	USD	461.85
Baseball	0716	41586	HSAC	7938	CH	3	4905	TRAVEL LEADERS	Florida-Airline Tickets	2/3/2017 00	N	USD	5,992.80
Concessions	0716	41604	HSAC	7939	CH	3	4813	BPEA	PEPSI	2/8/2017 00	N	USD	52.25
Social Studies Club	0716	41606	HSAC	7940	CH	3	7046	HEGGIES PIZZA	Pizza for Fundraiser	2/8/2017 00	N	USD	3,913.90
Social Studies Club	0716	41605	HSAC	7941	CH	3	6374	WORLDSTRIDES	PIZZA SALE PROFITS	2/8/2017 00	N	USD	3,174.10
<b>Total</b>												<b>27,908.46</b>	

**Dave Kreft**  
*Jr/Sr High Principal*  
**Mindy Chevalier**  
*Asst. Jr/Sr High Principal*  
*Community Ed Director*  
**Liann Hanson, Ph.D.**  
*Oak Crest Elementary Principal*  
**Kim DeWitte**  
*Chatfield Elementary Principal*



**Ryan Laager, Ed.D., Superintendent**

**Mary Mesler**  
*Student Support Services Director*  
**John Bergs**  
*Activities Director*  
**Margot Hansen**  
*Curriculum & Assessment Director*  
**Jeff Heine**  
*Buildings & Grounds Director*  
**Chuck Keller**  
*Business Manager*

## **March Board Report**

### **Belle Plaine School District #0716 Student Support Services Update**

- 3/2/17 = Attended the Early Childhood Special Education Leadership Forum at MDE
- 3/3/17 = Attended the Director Forum at MDE
- Currently working on the Alternate Delivery of Specialized Instructional Services (ADIS) grant renewal. We are hoping to increase our allocation in an effort to build a strong Multi-Tiered System of Supports (MTSS) model. Grant application is due Monday, 3/20.
- 3/15/17 = Maintenance of Effort webinar
- 3/17/17 = Parent information due to MDE for a parent survey re: special education
- 3/23/17 = MTSS Leadership meeting

**Community Education  
School Board Report  
Mindy Chevalier  
March 2017**

**Youth Rec/Youth Enrichment/Drivers Training**

- Tony Hartmann and Chelsea Hutchison have been working hard on our Drivers Training guidelines and registration process. We have 35 signed up for our next class starting Monday, March 13th. The parent point of impact meeting was Monday, February 27th at the District Office, 6:00-7:30pm. We had a great turnout!
- Baseball & Softball Registration information is out and registration is open!
- Soccer registration is also happening! We have enough for 1 boys league team and 1 girls league team! Our Tiger Kids Soccer continues to gain registrations!
- Youth Enrichment current offerings: Dr. Seuss and Me: K-2 Acting, Dr. Seuss stories, Cat in the Hat, Green Eggs and Ham and more!

**Preschool/Kids Co**

- Preschool information night is March 6th with registration opening on March 7th.
- Our Currently Families are registering.
- The word is getting out about Kids Co Pals Wraparound! We are checking in with our potential families this week.
- February was, "I Love to Read Month". Many guest readers, parents, grandparents were involved.
- The Dental Health Puppet lady came and presented to all preschool classrooms
- Awarded 2 part-time Reading Corps members for next year

**ECFE**

**2016-17 Update**

- To date have held 18 different sessions of classes that meets weekly or monthly. Through these classes we have serviced about 153 kids and 125 parents or grandparents.
- We have also had 4 large collaborative events and have serviced about 684 kids and 579 parents or grandparents through these events.
- We have added 41 children to our census since the beginning of the 16-17 school year.
- Held 2 well attended trainings for Early Learning Professionals in our community (Included In-Home Providers/Centers/Private Preschools) averaging 16 participants for each training.
- To date have visited 11 different daycares for monthly Daycare Visits, made 2 quarterly visits to daycare centers and offered 5 days for providers to visit school with their daycare children. During the visits we have made contact with about 150 children.
- Collaborated with multiple organizations including Kingsway, BP Library, Memories and Milestones, Rainbow Discovery Center, Angie's Infant and Toddler Care, Belle Plaine Daycare Providers, Public Health, BP PTO, and BP Festivals and Events, as well as many other school organizations and behind the scenes supporters.
- We have updated the Kindergarten Readiness backpacks and have 20 families actively utilizing the skill focused bags.
- Collected and sent 257 lbs of candy and cards to the troops for our Treats for our troops collection and sent an additional 300 letters off to our troops in December.

### **Adult Rec/Enrichment**

- **T-shirt Jersey Quilt Making - Wednesday's in April - Down Under Quilting in New Prague.**
- **Pickleball continues at Chatfield Elementary! We will transition to Volleyball in the High School in March, 7:00-8:30pm**
- **New Women's Fitness Class with a variety of the latest fitness trends: kickboxing, ballet barre & tabata. March-April**

### **Outreach & City Programs & Communication**

- **St. Patrick's day decorations are being collected for our vacant storefront businesses. They will be up in time for the St. Patty's day celebration!**
- **Community Ed Advisory met Tuesday, February 28th at 6:00pm in the High School Library. It's a great committee and valuable feedback was provided!**
- **Spring/Summer Brochure deadline is March 1st - Please spread the word for those interested in teaching a class to benefit our community!**
- **Nabard Combat Fitness - Self Defense Course - 9 ladies registered**
- **We continue our preliminary conversations with city staff about the potential of a Community Center in Belle Plaine.**
- **The City purchased new Soccer goals for our soccer program. They will be used when we host league games and for practices.**

**Belle Plaine High School  
School Board Report  
Submitted by Margot Hansen  
March, 2017**

**Appreciation:**

- With the MCAs beginning after Spring Break teachers have been focusing on making sure students have the skills they need to be successful. Teachers have been using data available to them through local and national assessments to best meet the needs of each individual. Teachers have set goals with the kids and are working through online example questions with the students to ensure the testing format itself is not a hinderance to their performance.
- The technology team, Sibel Dikmen and Jack Gernbacher, have been preparing the labs and testing system details for the state assessments. I appreciate all of their time and effort dedicated to helping get the testing spaces up and running.
- Thank you to all parents, students and staff who attended MCA Information and family math night offered at Oak Crest Elementary on March 14, 2017. We had a good turnout, and it was wonderful to see so many parents invested in learning more about their student's education.

**Acceleration:**

- We continue to look for ways to support staff in finding ways to encourage students to value their learning more than the points or "grades" that may be attached to the learning.
- I have been in conversations with students interested in our Teacher Cadet Program as well as our Independent Tech Study. Their excitement is contagious, and I look forward to seeing them engaged in these programs.

**Anticipation:**

- Our K-8 students will be assessed using FASTBridge in late April and early May. Although the interventionists have been monitoring progress of students throughout the year, this will be the first time all students will be assessed using the adaptive aMath and aReading measure three times throughout the year in grades K-8.
- It will be a busy summer in terms of curriculum writing. It is very exciting to be part of a team that is energized by personalizing education and implementing technology further!

**Belle Plaine High School  
School Board Report  
Submitted by Dave Kreft and Mindy Chevalier  
March 2017**

**Appreciation:**

- We completed our CPR training for grades 9-12 on March 10th. Ridgeview once again lined up outstanding volunteers, including ambulance personnel, police officers, and Ridgeview staff. Students were split into three groups of about 140, with the stations including:
  - South Gym - CPR (compression only) - Quick training on how to potentially save a life with efficient, effective steps by compressing to the beat of “Stayin Alive.”
  - North Gym - Survivor stories - Four individuals discussed how their lives were saved thanks to the quick response of people around them.
  - Commons Area - AED - Students learned how to utilize an AED machine and where to locate them within our building.
- We just completed the rounds of peer visits for our elective areas. With diverse subject areas, we had teachers designate the areas in which they had areas of desired personal growth. Some of the topics included: use of technology, student motivation, classroom management, formative assessment strategies, and summative assessment procedures. Administrators then took this feedback and partnered elective teachers together to have the teachers visit peers with strengths in that area. As we did with other visits, we then conferenced with the teachers who had visited about what they saw and what they can take away from the experience. It was valuable to see colleagues using successful strategies.

**Acceleration:**

- As I mentioned in a previous report, we are gathering information on the effectiveness of “Citizenship Grades” on student behavior. We are currently polling other schools that separate academic achievement from student behavior as they communicate grades. Our staff is looking for the best way to motivate students to achieve. We will determine if the “Citizenship Grade” is the method for that.
- Also from a previous report, our Climate Committee has taken steps to clearly identify “major” (office) and “minor” (classroom managed) behaviors. We have surveyed staff multiple times seeking their input and are finalizing the list that will become our practice for next year to increase our consistencies.

**Anticipation:**

- Both Grading for Learning and PLC Leadership has spent considerable time discussing the grading consistencies that exist or should exist in the building or within a department. A recent topic we have examined is consistent markings. For the sake of our students and parents, we want our grading markings to communicate the same message on Infinite Campus. We will have the chart completed and ready for implementation for next year. Some of the “marks” being discussed include:
  - Missing (M) - equals a “0” in the gradebook - is this what we utilize for absent students?
  - Late (L) - has no impact on the gradebook - keep this checked after the work has been turned in and received full credit?
  - Incomplete (I) - has not impact on the gradebook - how long do we leave assignments as incomplete before they are marked missing?

Board Report  
March 15, 2017  
Chatfield Elementary  
Kimberly DeWitte

**Appreciation:**

- Thank you to the Kindergarten Team, Patti, Ann, Special Education Teachers, PTO, TAHER, Reading Corp., and Don for helping with Beginndergarten and Kindergarten Information Nights. We currently have 11 students registered for Beginndergarten and 132 registered for Kindergarten for the 17-18 school year.
- Thank you to the PTO for providing a bag of books for every child that came to Kindergarten Information Night.
- The Kindergarten Students went on their field trip to the Mankato Children's Museum. Thank you to PTO for sponsoring this function.

**Acceleration:**

- The PLC Teams are working on their common summative assessments and matching them to their grade level standards for reading and math. They are also working on the finishing touches for their standards based report cards. The goal is to complete these and meet with Teri Kiewatt at Back To School Workshops in August so full implementation can occur during first semester of the 17-18 school year.
- The Leadership Team clarified learning opportunities needed for Back To School Conferences regarding interventions, learning time with Intervention staff, and also time needed to learn how to read the reports from FAST assessments and how to incorporate PRESS Interventions.

**Anticipation:**

- Beginndergarten and Kindergarten Bring Someone Special To Breakfast on March 17th
- All School Morning Meeting on April 7th.
- We have been awarded 2 Full-time and 2 Part-time Preschool Reading Corp members. If you know of anyone who would be interested in working as a tutor with the MN Reading Corp, please encourage him or her to apply.
- Jump Rope for Heart is on March 22nd at Oak Crest. Thank you to Katie and Chelsey for creating such a successful program. The second grade students will have a tour of Oak Crest after the event.
- SPRING BREAK!

*1<sup>st</sup> Reading: 03/24/2008*

*2<sup>nd</sup> Reading: 05/01/2008*

*Approved: 05/27/2008*

*Reviewed: 05/27/2014*

## **902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

### **II. GENERAL STATEMENT OF POLICY**

The school board encourages maximum use of school facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.

### **III. SCHEDULED COMMUNITY EDUCATION CLASSES AND ACTIVITIES**

- A. The school district administration shall be charged with the process of scheduling rooms and special areas for community education classes and activities planned to be offered during each session.
- B. Procedures for providing publicity, registration and collection of fees shall be the responsibility of the school district administration.
- C. Registration fees may be structured to include a pro-rata portion of costs for custodial services that may be needed.

### **IV. GENERAL COMMUNITY USE OF SCHOOL FACILITIES**

- A. The school board may authorize the use of school facilities by community groups or individuals. It may impose reasonable regulations and conditions upon the use of school facilities as it deems appropriate.
- B. Requests for use of school facilities by community groups or individuals shall be made through the school district administrative office. The administration will present recommended procedures for the processing and review of requests to the school board. Upon approval by the school board, such procedures shall be an addendum to this policy.
- C. The school board may require a rental fee for the use of school facilities. Such fee may include the cost of custodial and supervisory service if deemed necessary. It may also require a deposit or surety bond for the proper use and repair of damage to school facilities. A rental fee schedule, deposit or surety bond schedule and payment procedure shall be presented for review and approval by the school board.

- D. When emergencies or unusual circumstances arise that necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space.

## **V. USE OF SCHOOL EQUIPMENT**

The administration will present a procedure to the school board for review and approval regarding the type of equipment that is available for community use, the extent to which it may be utilized and the manner by which it may be scheduled for use and any charges to be made relating thereto. Upon approval of the school board, such procedure shall be an addendum to this policy.

## **VI. RULES FOR USE OF FACILITIES AND EQUIPMENT**

The school board expects members of the community who use facilities and equipment to do so with respect for school district property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment. A certificate of insurance may be required by the school district to ensure payment for these damages and any liability for injuries.

***Legal References:*** Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)

***Cross References:*** MSBA/MASA Model Policy 801 (Equal Access to School Facilities)  
MSBA/MASA Model Policy 901 (Community Education)

*1<sup>st</sup> Reading: 7/28/2008*  
*2<sup>nd</sup> Reading: 9/22/2008*  
*Approved: 10/27/2008*  
*Reviewed: 5/27/2014*

## **903 VISITORS TO SCHOOL DISTRICT BUILDINGS AND SITES**

### **I. PURPOSE**

The purpose of this policy is to inform the school community and the general public of the position of the school board on visitors to school buildings and other school property.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school board encourages interest on the part of parents and community members in school programs and student activities. The school board welcomes visits to school buildings and school property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the school district.
- B. The school board reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

### **III. RESPONSIBILITY**

- A. The school district administration shall present recommended visitor procedures and requirements to the school board for review and approval. The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the school community and the general public. Upon approval by the school board, such procedures and requirements shall be an addendum to this policy.
- B. It shall be the responsibility of the superintendent to provide coordination that may be needed throughout the process and provide for periodic school board review and approval of the procedures.

### **IV. VISITOR LIMITATIONS**

- A. An individual or group may be denied permission to visit a school or school property or such permission may be revoked if the visitor(s) does not comply with the school district procedures and regulations or if the visit is not in the best interest of students, employees or the school district.
- B. Visitors are authorized to park vehicles on school property at times and in locations specified in the approved visitor procedures and requirements which are

an addendum to this policy or as otherwise specifically authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:

1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
  2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
- C. An individual or group who enters school property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the school principal or a person designated by the school principal in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

***Legal References:*** Minn. Stat. § 123B.02 (General Powers of Independent School Districts)  
Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited)  
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)

***Cross References:***

## **905 ADVERTISING**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

### **II. GENERAL STATEMENT OF POLICY**

The school district's policy is that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

### **III. ADVERTISING GUIDELINES**

- A. School publications, including publications such as programs and calendars, may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, or obscene, pornographic or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading, or deceptive, or if they relate to an illegal activity or antisocial behavior. The faculty advisor is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial, and religious harassment.
- B. The school board may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A above will apply. Advertising will not be allowed outside the specific area approved by the school board. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained on school district property or within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.
- C. Donations which include or carry advertisements must be approved by the school board.
- D. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by," or a similar by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks.

- E. Nonprofit entities and organizations may be allowed to use the school district name, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the school board. Advertising will be limited to the specific event or purpose approved by the school board.
- F. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.
- G. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

#### **IV. ACCOUNTING**

Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

- Legal References:*** Minn. Stat. § 123B.93 (Advertising on School Buses)  
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)  
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)
- Cross References:*** MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)  
MSBA/MASA Model Policy 702 (Accounting)