

John Bergs
Activities Director
Margot Hansen
Director of Teaching & Learning
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Director
Angie Kahle
Student Support Services Director
Dorothy Koller
Community Education Director

ORGANIZATIONAL BOARD MEETING

District Office, 130 South Willow Street, Belle Plaine, MN 56011

5:00 PM Monday, January 9, 2017

Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.

1. Call to Order:

2. Election of 2017 School Board Officials:

Acting Chair

1. Chair

2. Vice-Chair

3. Clerk

4. Treasurer

3. Acknowledgment of Visitors:

Board Chair

4. Other Items as Brought Before the Board & Approval of Agenda:

5. Consensus Items:

1. 2017 Official Depository

2. 2017 Official Newspaper

3. 2017 Official School Attorney

4. ISD #716 Authorization Resolution

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5. Establish Mileage Reimbursement Rate

6. Discussion Items:

1. Superintendent Update

Dr. Ryan Laager

7. Action Items:

1. 2017 Regular Board Meeting Dates

Dr. Ryan Laager

6

2. Organizational Structure

Dr. Ryan Laager

7

3. Board Member Compensation

Dr. Ryan Laager

4. Approve 2017-18 School Calendar:

Dr. Laager

8

8. Review of District and Superintendent Goals:

Board Chair

9. Financial Comparison Review:

Dr. Ryan Laager/Mr. Keller

10. Upcoming Meetings:

11. Adjourn:

Board Clerk

Date

CORPORATE AUTHORIZATION RESOLUTION

By: Belle Plaine Independent School District 716
130 S Willow Street
Belle Plaine, MN. 56011

A. I, _____, certify that I am Secretary (clerk) of the above named School District organized under the laws of Minnesota, Federal Employer I.D. Number 416008375, engaged in business under the name of Belle Plaine, Ind. School Dist. 716, and that the following is a correct copy of resolution adopted at a meeting of the Board of Directors of this corporation duly and properly called and held on January 9, 2017. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

- (1) The Financial Institution (State Bank of Belle Plaine) is designated as a depository for the funds of this school district.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.
- (3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this school district with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (4) Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted and between this school district and this Financial Institution subject to any restrictions stated below.
- (5) Any and all prior resolutions adopted by the Board of Directors of this school district and certified to this Financial Institution as governing the operation of this school district's account(s), are in full force and effect, unless supplemented or modified by this authorization.
- (6) This school district agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this school district, and authorizes the Financial Institution named above, at any time, to charge this school district for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in section C. (or the facsimile signature specimens that this school district files with this Financial Institution from time to time) and contain the required number of signatures for this purpose.

C. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

(A) Chuck Keller, Business Director

(B) Amy Franck, Payroll

(C) Ryan Laager, Superintendent

Indicate A, B, and/or C

_____ C _____ (1) Exercise all of the powers listed in (2) through (6).

_____ A or C _____ (2) Open any deposit or checking account(s) in this school district.

_____ A, B, or C _____ (3) Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution.

Number of authorized signatures required for this purpose _____ 2 _____.

_____ A & C _____ (4) Borrow money on behalf and in the name of this school district, sign, execute and deliver promissory notes or other evidences of indebtedness.

Number of authorized signatures required for this purpose _____ 2 _____.

_____ A & C _____ (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owed or acquired by this school district as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.

Number of authorized signatures required for this purpose _____ 2 _____.

_____ A & C _____ (6) Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution.

Number of Authorized persons required to gain access and to terminate the lease __2__.

D. I further certify that the board of Directors of this school district has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In Witness Whereof, I have hereunto subscribed my name and signature

_____ January 9 ,2017

Secretary/Clerk

Belle Plaine Ind. School Dist. 716 Authorization Resolution

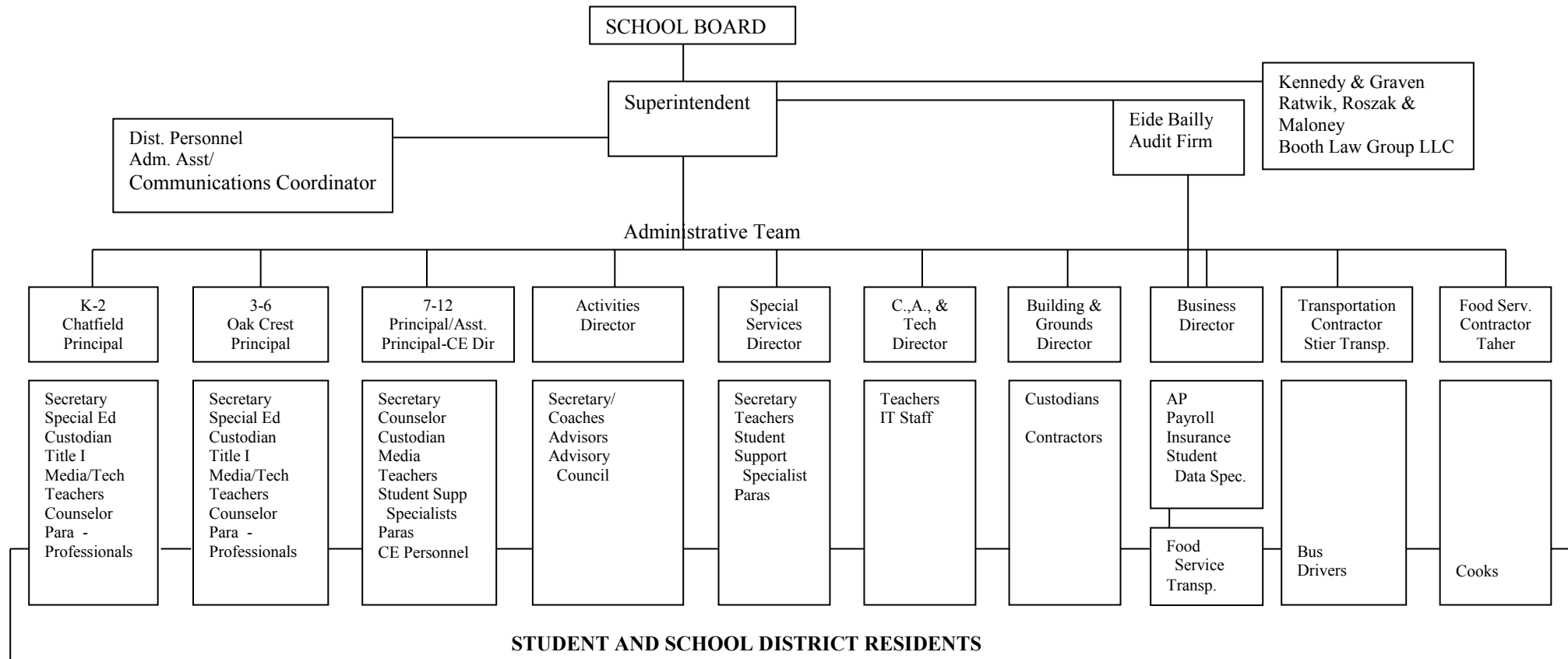
2017 Meeting Schedule Belle Plaine School Board

January 9	Organizational Meeting
January 30	Regular Board Meeting
February 13	Board Work Session
February 27	Regular Board Meeting
March 13	Board Work Session
March 27	Regular Board Meeting
April 10	Board Work Session
April 24	Regular Board Meeting
May 8	Board Work Session
May 22	Regular Board Meeting
June 12	Board Work Session
June 26	Regular Board Meeting
July 24	Regular Board Meeting
August 14	Board Work Session
August 28	Regular Board Meeting
September 11	Board Work Session
September 25	Regular Board Meeting
October 9	Board Work Session (Columbus Day Observed)
October 16	Regular Board Meeting
November 13	Board Work Session
November 27	Regular Board Meeting
December 18	Regular Board Meeting/Truth in Taxation Hearing
January 8	Organizational Meeting

- * Board Work Sessions begin at 6 p.m.
- * Regular Board Meetings begin at 6 p.m. and are preceded by a Finance Committee Meeting beginning at 5:30 p.m.
- * All meetings are held in the Board Room located on the second floor of the District Center at 130 S Willow Street, Belle Plaine, MN

Updated December 28, 2016

2017 BELLE PLAINE SCHOOL DISTRICT ORGANIZATIONAL PLAN



STAFFING

Superintendent
 Business Director
 Chatfield Elementary Principal
 Oak Crest Elementary Principal
 Junior-Senior High Principal
 Assistant Principal/CE Director
 Activities Director
 Special Services Director
 Curriculum, Assessment & Tech Director
 Building & Grounds Director
 Communications Coordinator
 Food Service Contractor

PERSON

Dr. Ryan Laager
 Chuck Keller
 Kim DeWitte
 Dr. Liann Hanson
 David Kreft
 Mindy Sparby
 John Bergs
 Mary Mesler
 Margot Hansen
 Jeff Heine
 Chelsea Hutchison
 Taher/Julie Ahlbrecht

LOCATION

District Office
 District Office
 Chatfield Elem. School
 Oak Crest Elem. School
 Jr.-Sr. High School
 Jr.-Sr. High School
 Jr.-Sr. High School
 District Center
 Jr.-Sr. High School
 Jr.-Sr. High School
 Jr.-Sr. High School
 Jr.-Sr. High School

SUPPORT

Kris Davis, Administrative Assistant
 Amy Franck, Payroll/Human Resource, Kris Davis, Accounts Payable, Teri Kiewatt, Student Data Specialist
 Patti Edberg, Chatfield Elementary Secretary
 Janis Buesgens, Oak Crest Elementary Secretary
 Jill Leonard, Jr.-Sr. High Secretary
 Jill Leonard, Jr.-Sr. High Secretary, Dorothy Saulsbury, CE
 Laurie Fogarty, Activities Secretary
 Kelly Poppler, Special Services Secretary
 Sibel Dikman, IT Specialist & Jack Gernbacher IT Specialists
 Kris Davis, Adm. Asst., Chuck Keller, Business Director
 Kris Davis, Adm. Asst., Chuck Keller, Business Director

SCHOOL BOARD COMMITTEE APPOINTMENTS

Academic and Curriculum Advisory – Dan Gardner, Diane Skelley & Tracy O’Brien
 Bldg & Grounds – Diane Skelley, Terry Kahle & Joe Vandermark
 District Technology Committee – Tracy O’Brien & Joe Vandermark
 Insurance Committee – Joe Vandermark, Tracy O’Brien & Dan Giesen
 Licensed Salaries – Terry Kahle, Joe Vandermark & Dan Giesen
 MSHSL Rep – Dan Gardner, Alt. Terry Kahle
 Public Relations – Dan Gardner, Diane Skelley & Tracy O’Brien
 Transportation – Tracy O’Brien, Terry Kahle & Dan Giesen

Administration Salaries – Diane Skelley, Dan Giesen & Dan Gardner
 Community Services – Dan Giesen & Diane Skelley
 Finance Committee – Committee of the Whole
 Legislative & School for Equity In Education (SEE) – Dan Gardner & Terry Kahle
 Meet and Confer – Joe Vandermark & Dan Giesen
 Non-Licensed Salaries – Dan Gardner, Tracy O’Brien & Terry Kahle
 SW Metro Educational Coop. – Dan Giesen, Alt. Dan Gardner
 Wellness – Diane Skelley, Joe Vandermark & Dan Gardner



Independent School District No. 716

<http://www.belleplaine.k12.mn.us>

District Calendar 2017-2018

DRAFT

District Contact Information

District Office: (952) 873-2400
 Chatfield Elementary: (952) 873-2401
 Oak Crest Elementary: (952) 873-2402
 Junior-Senior High: (952) 873-2403

Jul-17 S T

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Jan-18 S T

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

	No School (Holiday)
	No School (Teacher Workshop Day)
	K-6 Parent-Teacher Conferences
	7-12 Parent-Teacher Conferences
	End of Quarter
	No School (Conference Give Back)

Aug-17 S T

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Feb-18 S T

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

August

23-30	New Teacher Workshop; Teacher Workshop
30	7-12 Parent Teacher Conferences

Sep-17 S T

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Mar-18 S T

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September

4	No School - Labor Day
5	School Begins 7-12 / K-6 Conferences 12-8:00 pm
6	K-6 Conferences 10-6:00 pm
7	School Begins K-6

Oct-17 S T

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Apr-18 S T

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October

19-20	No School Education MN Conference
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Nov-17 S T

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May-18 S T

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November

7	End of 1st Quarter
13 & 16	K-6 Parent Teacher Conferences
14 & 21	7-12 Parent Teacher Conferences
22-24	No School - Thanksgiving Break

Dec-17 S T

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Jun-18 S T

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December

25-29	No School - Holiday Break
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January

1	No School - Holiday Break
2	School Resumes
19	End 2nd Quarter / 1st Semester
22	No School - Teacher Workshop

February

12 & 15	K-6 Parent Teacher Conferences
13	7-12 Parent Teacher Conferences
19	No School - President's Day

March

23	End 3rd Quarter
26-30	No School - Spring Break

April

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May

28	No School - Memorial Day
31	Last Student Day, End 4th Quarter / 2nd Semester

June

1	Teacher Workshop
3	Graduation

Student Contact Day Summary

Quarter Summary	
1st Quarter	44
2nd Quarter	44
3rd Quarter	43
4th Quarter	43
Total	174

8 teacher workshop days
 2 days allotted for parent-teacher conferences
Total teacher days: 184