

John Bergs
Activities Director
Margot Hansen
Director of Teaching & Learning
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Director
Angie Kahle
Student Support Services Director
Dorothy Koller
Community Education Director

ORGANIZATIONAL BOARD MEETING
District Office, 130 South Willow Street, Belle Plaine, MN 56011
6:00 PM Monday, January 11, 2016

Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.

1. Call to Order:

2. Seating New Board Members & Oath of Office: Acting Chair **3**

3. Election of 2016 School Board Officials: Acting Chair

1. Chair

2. Vice-Chair

3. Clerk

4. Treasurer

4. Acknowledgment of Visitors: Board Chair

5. Other Items as Brought Before the Board & Approval of Agenda:

6. Consensus Items:

1. 2016 Official Depository

2. Official Newspaper

3. 2016 Official School Attorney

4. ISD #716 Authorization Resolution **4**

5. Establish Mileage Reimbursement

7. Discussion Items:

1. Superintendent Update

Dr. Ryan Laager

8. Action Items:

1. 2016 Regular Board Meeting Dates

Dr. Ryan Laager

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2. Organizational Structure

Dr. Ryan Laager

8

3. Board Member Compensation

Dr. Ryan Laager

9. Upcoming Meetings:

10. Adjourn:

Board Clerk

Date

A CEREMONIAL FRAMEWORK FOR ADMINISTERING THE OATH OF OFFICE TO SCHOOL BOARD MEMBERS

Please ask the new board members to rise.

The current or acting board chair can read the following or your adaptation of it:

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together and with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, will you please publicly affirm your commitment by repeating the oath of office after me:

I SWEAR/ THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THIS STATE, AND THAT I WILL DISCHARGE FAITHFULLY THE DUTIES OF THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No. 716 TO THE BEST OF MY JUDGMENT AND ABILITY.

At this time the chair should shake hands with the new members and perhaps allow an opportunity for pictures to be taken.

CORPORATE AUTHORIZATION RESOLUTION

By: Belle Plaine Independent School District 716
130 S Willow Street
Belle Plaine, MN. 56011

A. I, _____, certify that I am Secretary (clerk) of the above named School District organized under the laws of Minnesota, Federal Employer I.D. Number 416008375, engaged in business under the name of Belle Plaine, Ind. School Dist. 716, and that the following is a correct copy of resolution adopted at a meeting of the Board of Directors of this corporation duly and properly called and held on January 11, 2016. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

- (1) The Financial Institution (State Bank of Belle Plaine) is designated as a depository for the funds of this school district.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.
- (3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this school district with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (4) Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted and between this school district and this Financial Institution subject to any restrictions stated below.
- (5) Any and all prior resolutions adopted by the Board of Directors of this school district and certified to this Financial Institution as governing the operation of this school district's account(s), are in full force and effect, unless supplemented or modified by this authorization.
- (6) This school district agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this school district, and authorizes the Financial Institution named above, at any time, to charge this school district for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in section C. (or the facsimile signature specimens that this school district files with this Financial Institution from time to time) and contain the required number of signatures for this purpose.

C. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

(A) Chuck Keller, Business Director

(B) Amy Franck, Payroll

(C) Ryan Laager, Superintendent

Indicate A, B, and/or C

_____ C _____ (1) Exercise all of the powers listed in (2) through (6).

_____ A or C _____ (2) Open any deposit or checking account(s) in this school district.

_____ A, B, or C _____ (3) Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution.

Number of authorized signatures required for this purpose _____ 2 _____.

_____ A & C _____ (4) Borrow money on behalf and in the name of this school district, sign, execute and deliver promissory notes or other evidences of indebtedness.

Number of authorized signatures required for this purpose _____ 2 _____.

_____ A & C _____ (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owed or acquired by this school district as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.

Number of authorized signatures required for this purpose _____ 2 _____.

_____ A & C _____ (6) Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution.

Number of Authorized persons required to gain access and to terminate the lease __2__.

D. I further certify that the board of Directors of this school district has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

In Witness Whereof, I have hereunto subscribed my name and signature

_____ January 11 ,2016

Secretary/Clerk

Belle Plaine Ind. School Dist. 716 Authorization Resolution

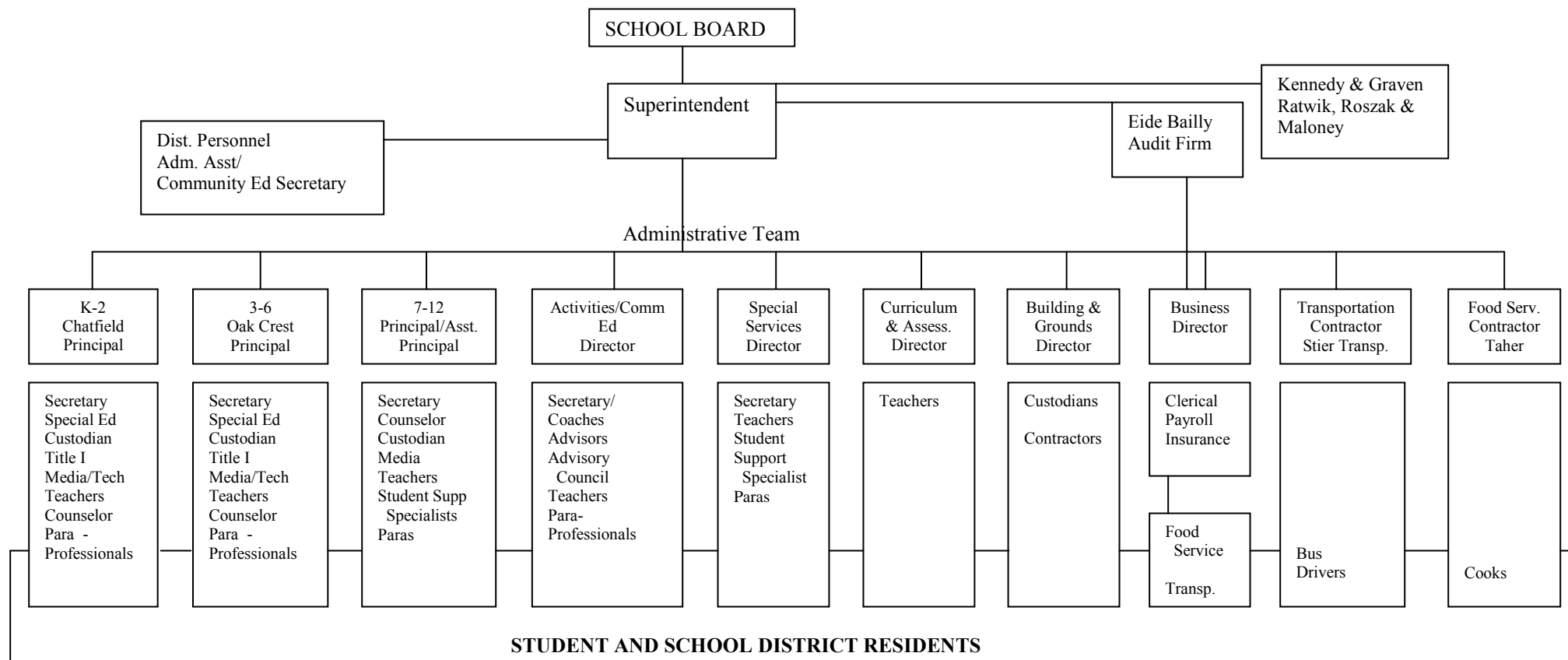
2016 Meeting Schedule Belle Plaine School Board

January 11	Organizational Meeting
January 25	Regular Board Meeting
February 8	Board Work Session
February 22	Regular Board Meeting
March 14	Board Work Session
March 28	Regular Board Meeting
April 11	Board Work Session
April 25	Regular Board Meeting
May 9	Board Work Session
May 23	Regular Board Meeting
June 13	Board Work Session
June 27	Regular Board Meeting
July 25	Regular Board Meeting
August 8	Board Work Session
August 22	Regular Board Meeting
September 12	Board Work Session
September 26	Regular Board Meeting
October 10	Board Work Session (Columbus Day Observed)
October 24	Regular Board Meeting
November 14	Board Work Session
November 28	Regular Board Meeting
December 19	Regular Board Meeting/Truth in Taxation Hearing
January 9	Organizational Meeting

- * Board Work Sessions begin at 6 p.m.
- * Regular Board Meetings begin at 6 p.m. and are preceded by a Finance Committee Meeting beginning at 5:30 p.m.
- * All meetings are held in the Board Room located on the second floor of the District Center at 130 S Willow Street, Belle Plaine, MN

Updated December 28, 2015

2016 BELLE PLAINE SCHOOL DISTRICT ORGANIZATIONAL PLAN



STUDENT AND SCHOOL DISTRICT RESIDENTS

STAFFING

Superintendent
 Business Director
 Chatfield Elementary Principal
 Oak Crest Elementary Principal
 Junior-Senior High Principal
 Assistant Principal
 Activities/Comm. Ed/Service Director
 Special Services Director
 Curriculum & Assessment Director
 Building & Grounds Director
 Technology Director
 Food Service Contractor

PERSON

Dr. Ryan Laager
 Chuck Keller
 Kim DeWitte
 Dr. Liann Hanson
 David Kreft
 Mindy Sparby
 Chad Eischens
 Chad Williams
 Margot Hansen
 Jeff Heine
 Ken Wick
 Taher/Julie Ahlbrecht

LOCATION

District Office
 District Office
 Chatfield Elem. School
 Oak Crest Elem. School
 Jr.-Sr. High School
 Jr.-Sr. High School
 Jr.-Sr. High School
 District Center
 Jr.-Sr. High School
 Jr.-Sr. High School
 Jr.-Sr. High School
 Jr.-Sr. High School

SUPPORT

Kris Davis, Administrative Assistant
 Amy Franck, Payroll/Human Resource, Kris Davis, Accounts Payable
 Patti Edberg, Chatfield Elementary Secretary
 Janis Buesgens, Oak Crest Elementary Secretary
 Jill Leonard, Jr.-Sr. High Secretary
 Jill Leonard, Jr.-Sr. High Secretary
 Laurie Fogarty, Activities Secretary, Pandey Anderson, Community Service Secretary
 Kelly Poppler, Special Services Secretary
 Teri Kiewatt, Student Data (MARSS) Specialist
 Kris Davis, Adm. Asst., Chuck Keller, Business Director
 Lindsay Vogel, Sibel Dikman Information Technology Specialists
 Kris Davis, Adm. Asst., Chuck Keller, Business Director

SCHOOL BOARD COMMITTEE APPOINTMENTS

Academic and Curriculum Advisory – Dan Gardner, Mike Ludvik & Tracy O’Brien
 Bldg & Grounds – Dan Gardner, Matt Lenz & Joe Vandermark
 District Technology Committee – Dan Giesen, Matt Lenz & Joe Vandermark
 Insurance Committee – Mike Ludvik, Tracy O’Brien & Kelly Smith
 Licensed Salaries – Matt Lenz, Mike Ludvik & Dan Giesen
 MSHSL Rep - Matt Lenz, Alt. Kelly Smith
 Public Relations – Dan Gardner, Dan Giesen & Joe Vandermark
 Transportation – Matt Lenz & Tracy O’Brien

Administration Salaries – Entire Board
 Community Services – Dan Giesen, Mike Ludvik & Joe Vandermark
 Finance Committee – Committee of the Whole
 Legislative & School for Equity In Education (SEE) – Mike Ludvik & Kelly Smith
 Meet and Confer – Entire Board
 Non-Licensed Salaries – Dan Gardner, Tracy O’Brien & Joe Vandermark
 SW Metro Educational Coop. – Dan Giesen, Alt. Dan Gardner
 Wellness – Dan Gardner