

**John Bergs**  
Activities Director  
**Margot Hansen**  
Director of Teaching & Learning  
**Jeff Heine**  
Buildings & Grounds Director



**Chuck Keller**  
Business Director  
**Angie Kahle**  
Student Support Services Director  
**Dorothy Koller**  
Community Education Director

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**REGULAR BOARD MEETING**  
District Office, 130 South Willow Street, Belle Plaine, MN 56011  
6:00 PM Monday, November 23, 2015

*Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.*

**1. Call to Order:**

**2. Acknowledgment of Visitors and Special Presentations:**

**1. Volleyball:**

**2. Football:**

**3. Other Items as Brought Before the Board & Consideration of Agenda:**

**4. Consensus Items:**

Chair Ludvik

**1. Previous Board Meeting Minutes:**

**3**

**2. Approve Monthly Expenditures:**

**8**

**3. Personnel:**

**4. Student Enrollments:**

**5. Discussion Items:**

**1. Superintendent Update:**

Dr. Laager

**2. Board Member Reports:**

Board Members

**3. Building Administrator Reports:**

**26**

**6. Action Items:**

**1. Adopt Resolution Authorizing Issuance of  
Certificates of Election:**

Dr. Ryan Laager

**32**

**2. Sub Structure Changes:**

Dr. Ryan Laager

**36**

**3. World's Best Workforce:**

Dr. Ryan Laager

**4. December Board Meeting Change:**

Dr. Ryan Laager

**7. Upcoming Meetings:**

**8. Adjourn:**

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Board Clerk

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Date

# **Preliminary Minutes of the Regular Board Meeting**

## **MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING**

### **The Board of Belle Plaine Public Schools**

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A Regular Board Meeting of the Board of Belle Plaine Public Schools was held Monday, October 26, 2015, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

*The regular monthly meeting of the Belle Plaine School Board was called to order by Vice-Chairperson Lenz on Monday, October 26, 2015 at 6:00 pm at the District Center Board Room with the following members present: Vandermark, Giesen, Gardner, Lenz, O'Brien and Supt. Laager. The following members were absent: Ludvik.*

2. Acknowledgment of Visitors and Special Presentations:

Chairperson Ludvik will ask if visitors wish to be placed on the Agenda.

2. 1. Athletics and Activities Presentation:

Activities and Recreation Director Chad Eischens will be presenting at the October 26th Board Meeting. Chad will cover transition into new roll, fall activities review and winter planning, community recreation activities and future plans.

Presenter: Chad Eischens

2. 2. MCA MMR Presentation:

Presentation of MCA/MMR data.

Presenter: Dr. Laager/Ms. Hansen

3. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Ludvik will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

*Motion by Giesen and second by O'Brien to approve the agenda as presented. Motion carried unanimously.*

4. Consensus Items:

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

*Motion by Giesen and second by Vandermark to approve all of the following consensus items. Motion carried unanimously.*

4. 1. Previous Board Meeting Minutes:

Enclosed are the September 28, 2015 Regular Board Meeting minutes for your review and adoption.

4. 2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of October were reviewed. Administration recommends approval of the October 2015 disbursements totaling \$1,581,434.02. This includes board payables of \$240,082.65, hand payables of \$305,802.79, electronic payments of \$1,031,128.25 and student activity payments of \$4,420.33.

4. 3. Personnel:

Approve the hire of Marci Boblitt as a 8 hour a day paraprofessional at \$14.85/hour for 177 days for the 2015-16 school year.

Approve the hire of Jessica Mores as a 6.5 hour a day paraprofessional at \$13.05/hour effective October 19, 2015.

Approve the hire of Malinda Helfrey as a 6.5 hour a day paraprofessional at \$12.17/hour effective October 19, 2015.

Approve the hire of Gretta Schultz as a 6.5 hour a day paraprofessional at \$11.95/hour effective October 8, 2015.

Approve an Employee Leave Request for Janis Buesgens, Oak Crest Secretary, effective October 5, 2015 through November 13, 2015.

Approve an Employee Leave Request for Kami Miller, Oak Crest Teacher, effective November 17, 2015 through February 8, 2016.

4. 4. Student Enrollments:

Approve a Belle Plaine kindergarten resident to attend Columbia Heights Schools effective October 22, 2015.

Approve two Eastern Carver County residents, grades 6 and 9, to attend Belle Plaine Schools effective fall 2015.

Approve a Shakopee prekindergarten resident to attend Belle Plaine Schools effective July 6, 2015.

4. 5. Donations:

Donations totaling \$450.00 were given to the Belle Plaine School District over the past several months. See the attached resolution for a full listing of the donations. Thank you to all who made these wonderful donations!

Date	Donor	Donation/Gift	Amount
09.01.2015	Wells Fargo – Neal Williamson	Chatfield Elementary	60.00
09.17.2015	Belle Plaine PTO	Oak Crest Elementary – Grade 3 Fund Request for Learning	390.00

4. 6. Approve Special Board Meeting for Monday, November 9, 2015:

Following the November 3rd school board election, the current board is required to canvas the election results and approve the final results. I am recommending that we set a special meeting for 6:00 pm on November 9th to canvas the election results. The board work session will take place immediately following the special board meeting.

Presenter: Dr. Ryan Laager

5. Discussion Items:

5. 1. Superintendent Update:

Superintendent Laager will provide updates on current school activities:

FFA Club at national convention in Louisville, KY where Sam Mellgren and Mallory Glisczinski received their American FFA Degrees.

6<sup>th</sup> grade students and staff are at Wolf Ridge for the week of October 26-30. I want to express my gratitude to the staff who give up a week of their time each year to allow our students this great learning experience.

Fall Choir Concert, October 26<sup>th</sup> at 7:00 pm and singing at the Mall of America on December 21<sup>st</sup>.

Football team is going to state, Cross Country has qualifiers for state on Thursday and Volleyball is beginning sections. I want to take a moment to recognize the incredible

amount of pressure these experiences place on our athletes and congratulate them, no matter what the result, on the incredible seasons they have had.

Presenter: Dr. Laager

5. 2. Board Member Reports:

Board members will have an opportunity to share information about meetings they have attended over the past month.

Giesen – SW Metro meeting – They hope to complete the process of moving the coop to an Intermediate District by spring of 2016. A facility study for all facilities in the coop was done by TSP Engineering. The coop held is Gala Fundraiser on October 23 to raise funds for the coop and its students.

5. 3. Building Administrator Reports:

6. Action Items:

6. 1. Approve Assurance of Compliance Statement for 2015-16:

As discussed at our work session earlier this month, the Assurance of Compliance process is conducted each fall. This is a reminder of the various federal and state statutes and rules that we are obligated to observe within our district. By approving the Assurance of Compliance Statement, we are acknowledging that we are observing all federal and state statutes & rules listed. Approval of this document is recommended.

Presenter: Dr. Ryan Laager

*Motion by Gardner and second by O'Brien to approve the Assurance of Compliance Statement for 2015-16. Motion carried unanimously with a 5-0 roll call vote.*

6. 2. Approval of MSHSL Foundation Grant Request:

At the October board work session, we discussed Mr. Eischens request that the board approve a grant submission to the MSHSL for our district's share of MSHSL annual proceeds. The revenue from this grant proposal is used to help assist students/families with payment of activity fees. A copy of the proposal is attached for your review.

Approval of the application and Resolution is recommended.

Presenter: Dr. Ryan Laager

*Motion by Giesen and second by Vandermark to approve the submission of a grant request to MSHSL Foundation. Motion carried unanimously.*

6. 3. Non-Certified Staff Approved:

Attached is the negotiated BPESP contract for the 2015-16 and 2016-17 school years. The BPESP has reviewed the contract and the changes. The BPESP has approved the contract. Board approval of the contract is recommended.

Presenter: Dr. Laager/Mr. Keller

*Motion by Vandermark and second by Gardner to approve the BPESP contract for the 2015-16 and 2016-17 school years. Motion carried unanimously.*

6. 4. Close Board Meeting for BPEA Negotiations Strategy Session:

I am recommending to meet as a full board to discuss negotiations strategy for our BPEA bargaining groups. The board chair will announce that the board will go into closed session following the conclusion of our regular meeting according to M.S. 13D.03. The purpose of this closed meeting is to discuss negotiations strategy.

Close- *Motion by Vandermark and second by Giesen to close the regular meeting to discuss BPEA negotiations strategies. Motion carried unanimously.*

Open- *Motion by Vandermark and second by Giesen to reopen the regular meeting.*

*Motion carried unanimously.*

7. Upcoming Meetings:

Tuesday, November 3, 7:00 am - 8:00 pm	School Board Election
Monday, November 9, 6:00 pm	Special School Board Meeting (Election Results)
	School Board Work Session
Monday, November 23, 5:30 pm	School Board Finance Committee
6:00 pm	School Board Meeting

8. Adjourn:

*Motion by Giesen and second by Vandermark to adjourn at 8:03 pm. Motion carried unanimously.*

# **Preliminary Minutes of the Special Board Meeting**

**MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING**

## **The Board of Belle Plaine Public Schools**

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A Special Board Meeting of the Board of Belle Plaine Public Schools was held Monday, November 9, 2015, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

*The special monthly meeting of the Belle Plaine School Board was called to order by Chairperson Ludvik on Monday, November 9, 2015 at 6:00 pm at the District Center Board Room with the following members present: Ludvik, Giesen, Gardner, O'Brien and Supt. Laager and the following members were absent Vandermark and Lenz.*

2. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Ludvik will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

*Motion by Dan Giesen and second by Tracy O'Brien to approve the agenda as presented. Motion carried unanimously.*

3. Action Items:

3. 1. Approve Resolution Canvassing the Election Results:

Within eight days following the election, the school board is required to canvas the election results by resolution and forward that information on to our county and state election officials. Following the election on Tuesday night, we will prepare the appropriate resolution for the board to adopt and it will be recommended for approval.

Presenter: Dr. Ryan Laager

*Motion by Tracy O'Brien and second by Dan Giesen to approve the resolution canvassing the election results.*

4. Adjourn:

*Motion by Dan Giesen and second by Dan Gardner to adjourn at 6:10 pm. Motion carried unanimously.*

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2649	N	AARP	V60501	50903	997197	265.00	0.00	265.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$265.00			
1	6551	N	AFFINETY SOLUTIONS	V60501	50890	10546	18.40	0.00	18.40	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$18.40			
1	4641	N	ALICIA POTTER	V60501	50887	11052015	17.02	0.00	17.02	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$17.02			
1	6812	N	ARCTIC GLACIER	V60501	50893	439531404	55.00	0.00	55.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$55.00			
1	4589	N	BANC OF AMERICA LEASING	V60501	50851	78	8,256.74	0.00	8,256.74	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$8,256.74			
1	1125	N	BELLE PLAINE HERALD	V60501	50852	20063	50.00	0.00	50.00	11/17/2015	11/17/2015	11/17/2015
1	1125	N	BELLE PLAINE HERALD	V60501	50854	20104	27.00	0.00	27.00	11/17/2015	11/17/2015	11/17/2015
1	1125	N	BELLE PLAINE HERALD	V60501	50853	20105	27.00	0.00	27.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$104.00			
1	6472	N	CDI	V60501	50855	471904	108.00	0.00	108.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$108.00			
1	6211	N	CHAD WILLIAMS	V60501	50899	10302015	308.78	0.00	308.78	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$308.78			
1	5182	N	CHELSEY YOUNG	V60501	50942	11162015	112.00	0.00	112.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$112.00			
1	1262	N	CITY OF BELLE PLAINE	V60501	50858	00003317	2,733.33	0.00	2,733.33	11/17/2015	11/17/2015	11/17/2015
1	1262	N	CITY OF BELLE PLAINE	V60501	50865	00003319	608.90	0.00	608.90	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$3,342.23			
1	1274	N	COMMUNITY EDUCATION	V60501	50905	10202015	80.00	0.00	80.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$80.00			
1	2562	N	CONTINENTAL CLAY CO	V60501	50933	INV000104189	2,907.00	0.00	2,907.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$2,907.00			
1	6865	N	CRISISGO	V60501	50928	455	2,600.00	0.00	2,600.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$2,600.00			
1	6806	N	DAIKIN APPLIED	V60501	50930	3065043	438.00	0.00	438.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$438.00			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6885	N	DON DESLAURIERS	V60501	50940	127-15	150.00	0.00	150.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$150.00			
1	1390	N	DR DAN'S REF & ELECT	V60501	50939	11808	442.00	0.00	442.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$442.00			
1	6863	N	EARLY LEARNING LABS INC	V60501	50888	2786	90.00	0.00	90.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$90.00			
1	1400	N	EBSCO INFORMATION SERVICES	V60501	50912	1000024982-1	1,167.00	0.00	1,167.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$1,167.00			
1	5579	N	EDUCATORS BENEFIT CONSULTA	V60501	50875	29746	205.84	0.00	205.84	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$205.84			
1	1485	N	FREMONT INDUSTRIES INC	V60501	50929	862441	2,000.00	0.00	2,000.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$2,000.00			
1	6478	N	GARDEN & ASSOCIATES INC	V60501	50872	10193	180.00	0.00	180.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$180.00			
1	3249	N	GATCHELL IMAGING PRODUCTS	V60501	50941	24725	170.40	0.00	170.40	11/18/2015	11/18/2015	11/18/2015
1	3249	N	GATCHELL IMAGING PRODUCTS	V60501	50857	24628	173.98	0.00	173.98	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$344.38			
1	1202	N	JANIS BUESGENS	V60501	50920	09302015	25.88	0.00	25.88	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$25.88			
1	3168	N	JENAE STOTERAU	V60501	50901	10192015	46.00	0.00	46.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$46.00			
1	5478	N	JORDAN COMMUNITY ED.	V60501	50856	10122015	270.00	0.00	270.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$270.00			
1	4268	N	JOSH OTTO	V60501	50898	10012015	59.80	0.00	59.80	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$59.80			
1	3397	N	JUSTIN JOHNSTON	V60501	50870	10212015	91.43	0.00	91.43	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$91.43			
1	6555	N	KELLY PETRASEK	V60501	50897	06172015	37.95	0.00	37.95	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$37.95			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2857	N	KELLY POPPLER	V60501	50861	10212015	68.31	0.00	68.31	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$68.31			
1	5631	N	KERRI WILLIAMSON	V60501	50882	WM04937	25.40	0.00	25.40	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$25.40			
1	6888	N	LAKETTES DANCE TEAM	V60501	50889	12122015	200.00	0.00	200.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$200.00			
1	6693	N	LANA BECK	V60501	50904	10222015	35.00	0.00	35.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$35.00			
1	6840	N	LEGEND COMPANIES	V60501	50924	SD8405	490.00	0.00	490.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$490.00			
1	2665	N	LIFETOUCH NSS	V60501	50921	9489916	2,557.76	0.00	2,557.76	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$2,557.76			
1	6873	N	LINDSAY VOGEL	V60501	50900	10292015	96.60	0.00	96.60	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$96.60			
1	5630	N	LORENZ BUS COMPANY	V60501	50943	15721	7,112.70	0.00	7,112.70	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$7,112.70			
1	5578	N	MAYO CLINIC HEALTH SYSTEMS	V60501	50869	10142015	90.00	0.00	90.00	11/17/2015	11/17/2015	11/17/2015
1	5578	N	MAYO CLINIC HEALTH SYSTEMS	V60501	50868	10292015	45.00	0.00	45.00	11/17/2015	11/17/2015	11/17/2015
1	5578	N	MAYO CLINIC HEALTH SYSTEMS	V60501	50867	10202015	90.00	0.00	90.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$225.00			
1	1794	N	MBCA COACHES CLINIC	V60501	50884	10302015	125.00	0.00	125.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$125.00			
1	3418	N	MECA SPORTSWEAR	V60501	50866	SIP102381	626.50	0.00	626.50	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$626.50			
1	6851	N	Minnesota Youth Soccer Assn.	V60501	50883	35981	300.00	0.00	300.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$300.00			
1	2762	N	MN DEPT LABOR & INDUSTRY	V60501	50937	ABR0128181	30.00	0.00	30.00	11/18/2015	11/18/2015	11/18/2015
1	2762	N	MN DEPT LABOR & INDUSTRY	V60501	50938	ABR0128157	40.00	0.00	40.00	11/18/2015	11/18/2015	11/18/2015
1	2762	N	MN DEPT LABOR & INDUSTRY	V60501	50936	ABR0128182	20.00	0.00	20.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$90.00			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1874	N	MNGWL	V60501	50864	11172015	150.00	0.00	150.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$150.00			
1	5995	N	MSU - MANKATO	V60501	50863	00891702	6,000.00	0.00	6,000.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$6,000.00			
1	2765	N	NEY CENTER	V60501	50906	P14	120.00	0.00	120.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$120.00			
1	6894	N	NICK ZWICK	V60501	50895	10242015	14.90	0.00	14.90	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$14.90			
1	1918	N	NIEMAN ROOFING CO. INC	V60501	50932	4074	1,425.00	0.00	1,425.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$1,425.00			
1	3944	N	RACHEL BENSON	V60501	50896	10202015	20.67	0.00	20.67	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$20.67			
1	6827	N	REINHART FOOD SERVICES, LLC	V60501	50948	567341	257.36	0.00	257.36	11/18/2015	11/18/2015	11/18/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60501	50944	565121	334.81	0.00	334.81	11/18/2015	11/18/2015	11/18/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60501	50860	560361	55.90	0.00	55.90	11/17/2015	11/17/2015	11/17/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60501	50859	560803	177.83	0.00	177.83	11/17/2015	11/17/2015	11/17/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60501	50886	562990	225.65	0.00	225.65	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$1,051.55			
1	6223	N	RIDGEVIEW MEDICAL CENTER	V60501	50945	10132015	144.00	0.00	144.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$144.00			
1	3662	N	RSCHOOL TODAY (DWC)	V60501	50876	24688	1,952.00	0.00	1,952.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$1,952.00			
1	6893	N	RYAN LAAGER	V60501	50894	11122015	411.50	0.00	411.50	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$411.50			
1	6549	N	SARAH VYCITAL	V60501	50862	10242015	113.46	0.00	113.46	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$113.46			
1	2067	N	SCHMITT MUSIC COMPANY	V60501	50919	301470	38.20	0.00	38.20	11/18/2015	11/18/2015	11/18/2015
1	2067	N	SCHMITT MUSIC COMPANY	V60501	50918	299348	22.92	0.00	22.92	11/18/2015	11/18/2015	11/18/2015
1	2067	N	SCHMITT MUSIC COMPANY	V60501	50917	297178	67.12	0.00	67.12	11/18/2015	11/18/2015	11/18/2015
1	2067	N	SCHMITT MUSIC COMPANY	V60501	50916	349658	22.92	0.00	22.92	11/18/2015	11/18/2015	11/18/2015
1	2067	N	SCHMITT MUSIC COMPANY	V60501	50915	349267	104.04	0.00	104.04	11/18/2015	11/18/2015	11/18/2015

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2067	N	SCHMITT MUSIC COMPANY	V60501	50914	288944	17.57	0.00	17.57	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$272.77			
1	3124	N	SCHOOLFINANCES.COM	V60501	50873	574	125.00	0.00	125.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$125.00			
1	4959	N	SIBEL DIKMEN	V60501	50902	10272015	98.33	0.00	98.33	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$98.33			
1	2137	N	SOUTH CENTRAL ECSU	V60501	50935	16018	850.00	0.00	850.00	11/18/2015	11/18/2015	11/18/2015
1	2137	N	SOUTH CENTRAL ECSU	V60501	50934	16046	1,440.92	0.00	1,440.92	11/18/2015	11/18/2015	11/18/2015
1	2137	N	SOUTH CENTRAL ECSU	V60501	50891	16008	330.00	0.00	330.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$2,620.92			
1	6138	N	SOUTHWEST METRO EDUCATION	V60501	50911	12775	1,431.46	0.00	1,431.46	11/17/2015	11/17/2015	11/17/2015
1	6138	N	SOUTHWEST METRO EDUCATION	V60501	50910	12785	7,142.95	0.00	7,142.95	11/17/2015	11/17/2015	11/17/2015
1	6138	N	SOUTHWEST METRO EDUCATION	V60501	50909	12817	1,285.20	0.00	1,285.20	11/17/2015	11/17/2015	11/17/2015
1	6138	N	SOUTHWEST METRO EDUCATION	V60501	50908	12812	24,136.94	0.00	24,136.94	11/17/2015	11/17/2015	11/17/2015
1	6138	N	SOUTHWEST METRO EDUCATION	V60501	50923	12766	14,635.35	0.00	14,635.35	11/18/2015	11/18/2015	11/18/2015
1	6138	N	SOUTHWEST METRO EDUCATION	V60501	50922	12754	12,979.90	0.00	12,979.90	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$61,611.80			
1	2153	N	STASNEY ELECTRIC LLC	V60501	50925	29315 AND 29311	1,474.76	0.00	1,474.76	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$1,474.76			
1	2157	N	STEFFEN HARDWARE	V60501	50931	OCTOBER	273.42	0.00	273.42	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$273.42			
1	6895	N	SW NEWSMEDIA	V60501	50913	325287	438.00	0.00	438.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$438.00			
1	2188	N	TAHER INC	V60501	50907	004689-IN	63,228.67	0.00	63,228.67	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$63,228.67			
1	3832	N	TERESA VINING	V60501	50881	10282015	150.00	0.00	150.00	11/17/2015	11/17/2015	11/17/2015
1	3832	N	TERESA VINING	V60501	50946	11182015	100.00	0.00	100.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$250.00			
1	2509	N	TIME FOR KIDS	V60501	50885	2894539267	111.50	0.00	111.50	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$111.50			
1	6322	N	TRI COUNTY WATER CONDITIONI	V60501	50880	194993	72.00	0.00	72.00	11/17/2015	11/17/2015	11/17/2015
1	6322	N	TRI COUNTY WATER CONDITIONI	V60501	50879	195057	72.00	0.00	72.00	11/17/2015	11/17/2015	11/17/2015
1	6322	N	TRI COUNTY WATER CONDITIONI	V60501	50878	195024	72.00	0.00	72.00	11/17/2015	11/17/2015	11/17/2015

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6322	N	TRI COUNTY WATER CONDITIONING	V60501	50877	195032	72.00	0.00	72.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$288.00			
1	2266	N	TRUGREEN CHEMLAWN	V60501	50927	40421648	214.74	0.00	214.74	11/18/2015	11/18/2015	11/18/2015
1	2266	N	TRUGREEN CHEMLAWN	V60501	50926	40421650	857.89	0.00	857.89	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$1,072.63			
1	6037	N	UNIVERSAL ATHLETIC	V60501	50871	150-0018474-01	445.97	0.00	445.97	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$445.97			
1	6231	N	VocabularySpellingCity.com	V60501	50874	352972	260.00	0.00	260.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$260.00			
1	2318	N	WOLF RIDGE	V60501	50947	2730	39,039.00	0.00	39,039.00	11/18/2015	11/18/2015	11/18/2015
							Check Amount:		\$39,039.00			
1	2326	N	YOUTH FRONTIERS INC	V60501	50892	66157	295.00	0.00	295.00	11/17/2015	11/17/2015	11/17/2015
							Check Amount:		\$295.00			
							Report Total:		\$218,983.57			

\*Does not meet minimum amount  
\*\*Exceeds maximum amount

# Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P50302	0716	34427	SBC	56860	CH	1	6502	BHS THEATRE GUILD	Y	N	10/22/2015	Y	USD	-737.50
P60301	0716	37539	SBC	58168	CH	1	5152	DISTRICT 112 COMMUNITY ED	Y	N	11/11/2015	Y	USD	-150.00
p604p2	0716	37631	SBC	58264	CH	1	1123	BELLE PLAINE ED ASSOC	Y	N	10/20/2015	N	USD	5,250.12
p604p2	0716	37632	SBC	58265	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	10/20/2015	N	USD	3,461.06
p604p2	0716	37634	SBC	58266	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	10/20/2015	N	USD	36,197.11
p604p2	0716	37633	SBC	58267	CH	1	1178	BPESPA	Y	N	10/20/2015	N	USD	1,085.64
P60402	0716	37639	SBC	58268	CH	1	6646	MATTHEW BERGMANN	Y	N	10/20/2015	N	USD	31.37
P60402	0716	37637	SBC	58269	CH	1	2027	REGION 2A - MSHSL	Y	N	10/20/2015	N	USD	3,558.00
P60402	0716	37638	SBC	58270	CH	1	6556	TWO GUYS FROM SCOTT COUNTY INC	Y	N	10/20/2015	N	USD	60.00
P60402	0716	37649	SBC	58271	CH	1	5776	ANDREW SOWADA	Y	N	10/21/2015	N	USD	90.00
P60402	0716	37647	SBC	58272	CH	1	1158	BILL EADS	Y	N	10/21/2015	N	USD	90.00
P60402	0716	37650	SBC	58273	CH	1	5777	MICHAEL KAUFMAN	Y	N	10/21/2015	N	USD	90.00
P60402	0716	37648	SBC	58274	CH	1	2015	RANDY JOHNTSON	Y	N	10/21/2015	N	USD	90.00
P60402	0716	37653	SBC	58275	CH	1	6874	SARAH KLINGELHUTZ	Y	N	10/21/2015	N	USD	39.00
P60402	0716	37652	SBC	58276	CH	1	6195	TERRY JORGENSON	Y	N	10/21/2015	N	USD	90.00
P60402	0716	37651	SBC	58277	CH	1	6173	TERRY WYMAN	Y	N	10/21/2015	N	USD	25.00
P60502	0716	37746	SBC	58355	CH	1	6877	ADAM REITELBACH	Y	N	10/29/2015	N	USD	90.00
P60502	0716	37748	SBC	58356	CH	1	6879	BRIAN DOW	Y	N	10/29/2015	N	USD	90.00
P60502	0716	37745	SBC	58357	CH	1	6876	CHRISTOPHER RICK	Y	N	10/29/2015	N	USD	90.00
P60502	0716	37747	SBC	58358	CH	1	6878	JEFF ZENNER	Y	N	10/29/2015	N	USD	90.00
P60502	0716	37742	SBC	58359	CH	1	4119	KRIS DAVIS	Y	N	10/29/2015	N	USD	52.24
P60502	0716	37740	SBC	58360	CH	1	2665	LIFETOUCH NSS	Y	N	10/29/2015	N	USD	1,829.51
P60502	0716	37741	SBC	58361	CH	1	3572	LYNN WILMES	Y	N	10/29/2015	N	USD	96.00
P60502	0716	37749	SBC	58362	CH	1	6880	MARK CAREY	Y	N	10/29/2015	N	USD	90.00
P60502	0716	37743	SBC	58363	CH	1	6474	MILESTONE SYSTEMS	Y	N	10/29/2015	N	USD	24,452.60
P60502	0716	37739	SBC	58364	CH	1	2027	REGION 2A - MSHSL	Y	N	10/29/2015	N	USD	3,540.00
P60502	0716	37744	SBC	58365	CH	1	6861	STEPHANIE ENGEL	Y	N	10/29/2015	N	USD	96.00
p605p1	0716	37757	SBC	58366	CH	1	1123	BELLE PLAINE ED ASSOC	Y	N	11/5/2015	CN	USD	5,250.12
p605p1	0716	37758	SBC	58367	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	11/5/2015	CN	USD	3,461.06
p605p1	0716	37762	SBC	58368	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	11/5/2015	CN	USD	12,136.59
p605p1	0716	37763	SBC	58369	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	11/5/2015	CN	USD	113,611.90
p605p1	0716	37759	SBC	58370	CH	1	1178	BPESPA	Y	N	11/5/2015	CN	USD	1,057.64
p605p1	0716	37761	SBC	58371	CH	1	6122	NATIONAL INSURANCE SERVICE of WI	Y	N	11/5/2015	CN	USD	2,982.49
p605p1	0716	37760	SBC	58372	CH	1	1836	NCPERS MINNESOTA	Y	N	11/5/2015	CN	USD	32.00
P60502	0716	37784	SBC	58373	CH	1	6882	BRANDON TRAN	Y	N	11/5/2015	CN	USD	19.00
P60502	0716	37775	SBC	58374	CH	1	3898	GLORIA GRAHAM	Y	N	11/5/2015	CN	USD	150.00
P60502	0716	37778	SBC	58375	CH	1	4194	HUTCHINSON HIGH SCHOOL	Y	N	11/5/2015	CN	USD	110.00

## Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P60502	0716	37778	SBC	58375	CH	1	4194	HUTCHINSON HIGH SCHOOL	Y	N	11/5/2015	C N	USD	110.00
P60502	0716	37782	SBC	58376	CH	1	6225	JEANETTE GLOEGE	Y	N	11/5/2015	C N	USD	75.00
P60502	0716	37780	SBC	58377	CH	1	5432	JOSIE PLOETZ	Y	N	11/5/2015	C N	USD	150.00
P60502	0716	37776	SBC	58378	CH	1	3994	LKB ETC	Y	N	11/5/2015	C N	USD	600.00
P60502	0716	37772	SBC	58379	CH	1	3523	LORI LATZKE	Y	N	11/5/2015	C N	USD	96.00
P60502	0716	37773	SBC	58380	CH	1	3572	LYNN WILMES	Y	N	11/5/2015	C N	USD	96.00
P60502	0716	37777	SBC	58381	CH	1	4145	MEDICAREBLUE RX	Y	N	11/5/2015	C N	USD	406.50
P60502	0716	37769	SBC	58382	CH	1	2582	MSHSL	Y	N	11/5/2015	C N	USD	28.00
P60502	0716	37770	SBC	58383	CH	1	2582	MSHSL	Y	N	11/5/2015	C N	USD	2,580.00
P60502	0716	37781	SBC	58384	CH	1	5435	PAT KRANT	Y	N	11/5/2015	C N	USD	150.00
P60502	0716	37764	SBC	58385	CH	1	1962	PAT O'LAUGHLIN	Y	N	11/5/2015	C N	USD	312.00
P60502	0716	37783	SBC	58386	CH	1	6881	PAUL RETTMANN	Y	N	11/5/2015	C N	USD	90.00
P60502	0716	37765	SBC	58387	CH	1	1992	PRAIRIE TRUCKING INC	Y	N	11/5/2015	C N	USD	42,829.31
P60502	0716	37771	SBC	58388	CH	1	2847	PSAT/NMSQT	Y	N	11/5/2015	C N	USD	255.00
P60502	0716	37766	SBC	58389	CH	1	2027	REGION 2A - MSHSL	Y	N	11/5/2015	C N	USD	1,344.00
P60502	0716	37767	SBC	58390	CH	1	2038	RICH POHLMEIER	Y	N	11/5/2015	C N	USD	90.00
P60502	0716	37768	SBC	58391	CH	1	2164	STIER TRANSPORTATION SERVICES	Y	N	11/5/2015	C N	USD	83,124.49
P60502	0716	37774	SBC	58392	CH	1	3897	SUE HALLORAN	Y	N	11/5/2015	C N	USD	150.00
P60502	0716	37779	SBC	58393	CH	1	4568	VERA LIESKE	Y	N	11/5/2015	C N	USD	150.00
P60502	0716	37785	SBC	58394	CH	1	6883	WENDY FORS	Y	N	11/5/2015	C N	USD	105.00
P60502	0716	37803	SBC	58395	CH	1	6516	ERIC SAUGEN	Y	N	11/11/2015	N	USD	96.00
P60502	0716	37802	SBC	58396	CH	1	4119	KRIS DAVIS	Y	N	11/11/2015	N	USD	165.31
P60502	0716	37801	SBC	58397	CH	1	3523	LORI LATZKE	Y	N	11/11/2015	N	USD	96.00
P60502	0716	37800	SBC	58398	CH	1	1914	NEW PRAGUE AREA SCHOOLS	Y	N	11/11/2015	N	USD	300.00
P60502	0716	37804	SBC	58399	CH	1	6569	PRIOR LAKES ROBOTICS	Y	N	11/11/2015	N	USD	200.00
P60502	0716	37882	SBC	58400	CH	1	4870	AHA STARLINERS	Y	N	11/18/2015	N	USD	210.00
P60502	0716	37881	SBC	58401	CH	1	2329	BLUE CROSS BLUE SHIELD of MN	Y	N	11/18/2015	N	USD	285.00

**Total**

**\$ 352,690.56**

## Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p604p2	0716	37624	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	10/20/2015	N	USD	43,850.72
p604p2	0716	37625	SBC		WX	1	1977	PERA	N	N	10/20/2015	N	USD	13,064.39
p604p2	0716	37626	SBC		WX	1	2330	FEDERAL	N	N	10/20/2015	N	USD	28,102.89
p604p2	0716	37626	SBC		WX	1	2330	FEDERAL	N	N	10/20/2015	N	USD	10,605.34
p604p2	0716	37626	SBC		WX	1	2330	FEDERAL	N	N	10/20/2015	N	USD	45,347.06
p604p2	0716	37627	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	10/20/2015	N	USD	12,499.90
p604p2	0716	37628	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	10/20/2015	N	USD	545.00
p604p2	0716	37629	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	10/20/2015	N	USD	1,817.71
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	1,582.26
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	850.00
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	3,042.27
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	100.00
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	2,239.36
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	5,072.40
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	1,123.76
p604p2	0716	37630	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/20/2015	N	USD	677.84
P60402	0716	37641	SBC		WX	1	3414	CENTERPOINT ENERGY	Y	N	10/22/2015	Y	USD	(135.76)
P60402	0716	37641	SBC		WX	1	3414	CENTERPOINT ENERGY	Y	N	10/22/2015	Y	USD	(68.78)
P60402	0716	37641	SBC		WX	1	3414	CENTERPOINT ENERGY	Y	N	10/22/2015	Y	USD	(47.06)
P60402	0716	37641	SBC		WX	1	3414	CENTERPOINT ENERGY	Y	N	10/22/2015	Y	USD	(42.06)
p605p1	0716	37750	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	11/5/2015	N	USD	47,053.24
p605p1	0716	37751	SBC		WX	1	1977	PERA	N	N	11/5/2015	N	USD	12,612.52
p605p1	0716	37752	SBC		WX	1	2330	FEDERAL	N	N	11/5/2015	N	USD	29,107.80
p605p1	0716	37752	SBC		WX	1	2330	FEDERAL	N	N	11/5/2015	N	USD	11,158.60
p605p1	0716	37752	SBC		WX	1	2330	FEDERAL	N	N	11/5/2015	N	USD	47,712.24
p605p1	0716	37753	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	11/5/2015	N	USD	12,965.02
p605p1	0716	37754	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	11/5/2015	N	USD	545.00
p605p1	0716	37755	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	11/5/2015	N	USD	1,817.71
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	1,582.26
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	820.00
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	2,942.27
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	100.00
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	2,239.36
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	5,022.40
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	1,123.76
p605p1	0716	37756	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	11/5/2015	N	USD	677.84
p605p1	0716	37797	SBC		WX	1	1977	PERA	N	N	11/13/2015	N	USD	1,667.65

## Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p605p1	0716	37798	SBC		WX	1	2330	FEDERAL	N	N	11/13/2015	N	USD	251.33
p605p1	0716	37798	SBC		WX	1	2330	FEDERAL	N	N	11/13/2015	N	USD	350.04
p605p1	0716	37798	SBC		WX	1	2330	FEDERAL	N	N	11/13/2015	N	USD	1,496.86
p605p1	0716	37799	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	11/13/2015	N	USD	139.34
P60502	0716	37884	SBC		WX	1	2336	XCEL ENERGY	N	N	11/4/2015	N	USD	9,358.18
P60502	0716	37884	SBC		WX	1	2336	XCEL ENERGY	N	N	11/4/2015	N	USD	8,452.41
P60502	0716	37884	SBC		WX	1	2336	XCEL ENERGY	N	N	11/4/2015	N	USD	7,977.15
P60502	0716	37885	SBC		WX	1	2336	XCEL ENERGY	N	N	11/5/2015	N	USD	730.53
P60502	0716	37886	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/5/2015	N	USD	193.09
P60502	0716	37886	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/5/2015	N	USD	177.05
P60502	0716	37886	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/5/2015	N	USD	83.48
P60502	0716	37886	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/5/2015	N	USD	73.07
P60502	0716	37887	SBC		WX	1	2336	XCEL ENERGY	N	N	11/6/2015	N	USD	12.63
P60502	0716	37888	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/6/2015	N	USD	561.09
P60502	0716	37888	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/6/2015	N	USD	510.31
P60502	0716	37888	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	11/6/2015	N	USD	206.03
P60502	0716	37949	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	11/18/2015	N	USD	25,600.00
<hr/>														
Oct 2015 PCARD <span style="float: right;">79,512.48</span>														
Payroll 11/05/2015 <span style="float: right;">268,202.53</span>														
Payroll 11/13/2015- Retro BPESP <span style="float: right;">9,982.37</span>														
<hr/>														
<b>Total</b>													<b>\$ 763,244.88</b>	

Oct 2015 Student Activities

Activity	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Payment Description	Pay Date	Void	Curr	Amount
SH Band	0716	37619	HSAC	7593	CH	3	5276	Anderley Shakes	Milk Shake Stand	10/16/2015	N	USD	150.00
Tennis	0716	37623	HSAC	7594	CH	3	6844	BECKY LUSKEY	Food for Tennis JV Tourney Reimbursement	10/16/2015	N	USD	44.51
FFA	0716	37616	HSAC	7595	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - COBORNS	10/16/2015	N	USD	19.22
Cross Country	0716	37616	HSAC	7595	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CROSS COUNTRY - PRO TUFF DECAL	10/16/2015	N	USD	824.00
Cross Country	0716	37616	HSAC	7595	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BAND - COBORNS	10/16/2015	N	USD	60.75
Concessions	0716	37616	HSAC	7595	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CONCESSIONS - JULY	10/16/2015	N	USD	44.80
Cross Country	0716	37616	HSAC	7595	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CROSS COUNTRY - EVOLUTION SHIRTS	10/16/2015	N	USD	1,082.15
Cross Country	0716	37618	HSAC	7596	CH	3	4892	BRAD PEDERSON	Ties and Embroidery- CC	10/16/2015	N	USD	472.00
Tennis	0716	37622	HSAC	7597	CH	3	6622	CENTURY RESOURCES	Paymt for Fundraising Items	10/16/2015	N	USD	1,040.37
Tennis	0716	37621	HSAC	7598	CH	3	6520	LIFETOUCH	SENIOR PLAQUES	10/16/2015	N	USD	150.00
FFA	0716	37620	HSAC	7599	CH	3	5364	OAK GLENN	T-Shirts	10/16/2015	N	USD	487.50
Cross Country	0716	37617	HSAC	7600	CH	3	4889	STEVE SCHROEDER	IGOGS SUNGLASSES	10/16/2015	N	USD	192.00
Class of 2016	0716	37635	HSAC	7601	CH	3	4780	PROGRESSIVE PRINTING	HOMECOMING BUTTONS	10/19/2015	N	USD	239.25
SH Band	0716	37636	HSAC	7602	CH	3	6203	UST MUSIC	UST Honor Band 6 students	10/19/2015	N	USD	60.00
Concessions	0716	37734	HSAC	7603	CH	3	4839	BELLE PLAINE DANCE TEAM	CONCESSIONS FBALL 9/19	10/28/2015	N	USD	500.00
SH Band	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BAND - COBORNS	10/28/2015	N	USD	29.45
SH Band	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	BAND - SUBWAY	10/28/2015	N	USD	145.35
Cross Country	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CC - COBORNS	10/28/2015	N	USD	66.04
FFA	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - TARGET	10/28/2015	N	USD	68.88
FFA	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - COBORNS	10/28/2015	N	USD	32.57
FFA	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - COBORNS	10/28/2015	N	USD	31.95
FFA	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	FFA - COBORNS	10/28/2015	N	USD	(32.47)
Concessions	0716	37732	HSAC	7604	CH	3	4721	BELLE PLAINE SCHOOL DISTRICT	CONCESSIONS - AUGUST	10/28/2015	N	USD	3,169.98
Concessions	0716	37737	HSAC	7605	CH	3	5805	ECFE	FROM CONCESSIONS VBALL 9-1-15	10/28/2015	N	USD	300.00
Tiger Fever	0716	37733	HSAC	7606	CH	3	4811	EMMA KRUMBEEES FLORAL	Parents night flowers	10/28/2015	N	USD	22.50
Tiger Fever	0716	37733	HSAC	7606	CH	3	4811	EMMA KRUMBEEES FLORAL	Parents night flowers	10/28/2015	N	USD	48.00
FFA	0716	37735	HSAC	7607	CH	3	5020	NATIONAL FFA	Banner	10/28/2015	N	USD	185.00
FFA	0716	37736	HSAC	7608	CH	3	5423	SIBLEY EAST FFA	Meal Tickets CDE	10/28/2015	N	USD	75.00
Softball	0716	37738	HSAC	7609	CH	3	6869	TC FASTPITCH ACADEMY	DEPOSIT FOR DOME BALL	10/28/2015	N	USD	500.00
<b>Total</b>												<b>10,008.80</b>	

October 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
DEWITTE KIMBERLY	404547956	9/30/2015	10/1/2015	10/27/2015	NASCO MAIL ORDER	53.84
SD BELLE PLAINE	404313075	9/28/2015	9/29/2015	10/27/2015	AMAZON MKTPLACE PMTS	243.57
SD BELLE PLAINE	404755088	10/1/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	35.71
SD BELLE PLAINE	405156274	10/5/2015	10/6/2015	10/27/2015	CURRICULUM ASSOC	88.99
SD BELLE PLAINE	405274988	10/6/2015	10/7/2015	10/27/2015	CRAGUNS LODGE AND GOLF	444.50
SD BELLE PLAINE	405597479	10/8/2015	10/9/2015	10/27/2015	PAYPAL *SALT EARTH	526.00
SD BELLE PLAINE	405597480	10/9/2015	10/9/2015	10/27/2015	AMAZON MKTPLACE PMTS	9.90
SD BELLE PLAINE	405597481	10/9/2015	10/9/2015	10/27/2015	AMAZON MKTPLACE PMTS	42.09
SD BELLE PLAINE	405597482	10/9/2015	10/9/2015	10/27/2015	AMAZON MKTPLACE PMTS	26.97
SD BELLE PLAINE	405597483	10/9/2015	10/9/2015	10/27/2015	SPONSEL S MN HARVEST	36.00
SD BELLE PLAINE	405832459	10/12/2015	10/13/2015	10/27/2015	AMAZON MKTPLACE PMTS	78.05
SD BELLE PLAINE	405832460	10/12/2015	10/13/2015	10/27/2015	AMAZON MKTPLACE PMTS	35.00
SD BELLE PLAINE	406620534	10/19/2015	10/20/2015	10/27/2015	OKAPI EDUCATIONAL PUBL	538.92
HIGH SCHOOL BELLE PLAINE	404188342	9/26/2015	9/28/2015	10/27/2015	SHOPKO 568 00105684	(23.96)
HIGH SCHOOL BELLE PLAINE	404188343	9/27/2015	9/28/2015	10/27/2015	MICHAELS STORES 8608	52.32
HIGH SCHOOL BELLE PLAINE	404313079	9/28/2015	9/29/2015	10/27/2015	STEFFEN HARDWARE	29.94
HIGH SCHOOL BELLE PLAINE	404313080	9/27/2015	9/29/2015	10/27/2015	ACE HARDWARE & PAINT	19.95
HIGH SCHOOL BELLE PLAINE	404428878	9/30/2015	9/30/2015	10/27/2015	DISPLAYS2GOCOM	170.99
HIGH SCHOOL BELLE PLAINE	404428879	9/29/2015	9/30/2015	10/27/2015	OFFICE DEPOT #1099	308.35
HIGH SCHOOL BELLE PLAINE	404755093	10/1/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	32.80
HIGH SCHOOL BELLE PLAINE	405156285	10/5/2015	10/6/2015	10/27/2015	COBORN S SUPERSTORE	28.35
HIGH SCHOOL BELLE PLAINE	405156286	10/5/2015	10/6/2015	10/27/2015	NATIONALGEO	100.00
HIGH SCHOOL BELLE PLAINE	405156287	10/5/2015	10/6/2015	10/27/2015	MICHAELS STORES 3747	101.38
HIGH SCHOOL BELLE PLAINE	405156288	10/5/2015	10/6/2015	10/27/2015	STEFFEN HARDWARE	56.56
HIGH SCHOOL BELLE PLAINE	405401596	10/7/2015	10/8/2015	10/27/2015	MICHAELS STORES 3747	(22.48)
HIGH SCHOOL BELLE PLAINE	405597495	10/7/2015	10/9/2015	10/27/2015	BLICK ART 800-447-1892	277.51
HIGH SCHOOL BELLE PLAINE	405597496	10/9/2015	10/9/2015	10/27/2015	AMAZON MKTPLACE PMTS	116.22
HIGH SCHOOL BELLE PLAINE	405597497	10/10/2015	10/9/2015	10/27/2015	Amazon.com	705.27
HIGH SCHOOL BELLE PLAINE	405597498	10/10/2015	10/9/2015	10/27/2015	Amazon.com	299.00
HIGH SCHOOL BELLE PLAINE	405597499	10/8/2015	10/9/2015	10/27/2015	NCTM REG 2	317.00
HIGH SCHOOL BELLE PLAINE	405832468	10/12/2015	10/13/2015	10/27/2015	SCHMITT MUSIC CENTERS	875.19
HIGH SCHOOL BELLE PLAINE	405832469	10/10/2015	10/13/2015	10/27/2015	GROTH MUSIC	470.43
HIGH SCHOOL BELLE PLAINE	405832470	10/12/2015	10/13/2015	10/27/2015	GROTH MUSIC	1,504.00
HIGH SCHOOL BELLE PLAINE	405832471	10/12/2015	10/13/2015	10/27/2015	GROTH MUSIC	92.00
HIGH SCHOOL BELLE PLAINE	405832472	10/12/2015	10/13/2015	10/27/2015	Amazon Video On Demand	8.58
HIGH SCHOOL BELLE PLAINE	405832473	10/12/2015	10/13/2015	10/27/2015	J W PEPPER AND SON INC	121.39

October 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
HIGH SCHOOL BELLE PLAINE	405832474	10/12/2015	10/13/2015	10/27/2015	J W PEPPER AND SON INC	65.00
HIGH SCHOOL BELLE PLAINE	407074299	10/22/2015	10/23/2015	10/27/2015	COBORN S SUPERSTORE	43.41
HIGH SCHOOL BELLE PLAINE	407074300	10/22/2015	10/23/2015	10/27/2015	Gustavus	25.00
HIGH SCHOOL BELLE PLAINE	407074301	10/22/2015	10/23/2015	10/27/2015	Gustavus	25.00
HIGH SCHOOL BELLE PLAINE	407074302	10/22/2015	10/23/2015	10/27/2015	Gustavus	25.00
HIGH SCHOOL BELLE PLAINE	407074303	10/22/2015	10/23/2015	10/27/2015	Gustavus	25.00
HIGH SCHOOL BELLE PLAINE	407074304	10/22/2015	10/23/2015	10/27/2015	THE WEEK MAGAZINE	69.50
HIGH SCHOOL BELLE PLAINE	407074305	10/24/2015	10/23/2015	10/27/2015	Amazon.com	51.48
HIGH SCHOOL BELLE PLAINE	407283802	10/24/2015	10/26/2015	10/27/2015	INNOVATIVE OFFICE SOLU	180.18
DAVIS KRIS	404428874	9/28/2015	9/30/2015	10/27/2015	METRO SALES INC.	3,111.44
DAVIS KRIS	405156275	10/5/2015	10/6/2015	10/27/2015	WM EZPAY	848.81
DAVIS KRIS	405156276	10/5/2015	10/6/2015	10/27/2015	WM EZPAY	181.99
DAVIS KRIS	405156277	10/5/2015	10/6/2015	10/27/2015	WM EZPAY	749.25
DAVIS KRIS	405156278	10/5/2015	10/6/2015	10/27/2015	WM EZPAY	398.54
DAVIS KRIS	405274989	10/5/2015	10/7/2015	10/27/2015	METRO SALES INC.	791.61
DAVIS KRIS	405274990	10/5/2015	10/7/2015	10/27/2015	METRO SALES INC.	711.63
DAVIS KRIS	406258484	10/15/2015	10/16/2015	10/27/2015	BIFFS INC	204.00
HEINE JEFF	404313076	9/28/2015	9/29/2015	10/27/2015	SQ *CHRISTINE SHUDY	845.00
HEINE JEFF	404313077	9/28/2015	9/29/2015	10/27/2015	KULLY SUPPLY	2,783.86
HEINE JEFF	405156279	10/5/2015	10/6/2015	10/27/2015	MENARDS BURNSVILLE	428.65
HEINE JEFF	405156280	10/5/2015	10/6/2015	10/27/2015	HILLYARD INC HUTCHINSO	3,749.32
HEINE JEFF	405274991	10/5/2015	10/7/2015	10/27/2015	GENERAL PARTS LLC	158.06
HEINE JEFF	405274992	10/6/2015	10/7/2015	10/27/2015	CAR-CO AUTO PARTS	23.25
HEINE JEFF	405401591	10/6/2015	10/8/2015	10/27/2015	ALPHA VIDEO + AUDIO	1,395.00
HEINE JEFF	405401592	10/7/2015	10/8/2015	10/27/2015	HILLYARD INC HUTCHINSO	1,135.63
HEINE JEFF	405597484	10/8/2015	10/9/2015	10/27/2015	PLUNKETT S PEST CONTRO	151.96
HEINE JEFF	405597485	10/8/2015	10/9/2015	10/27/2015	PLUNKETT S PEST CONTRO	182.25
HEINE JEFF	405597486	10/8/2015	10/9/2015	10/27/2015	PLUNKETT S PEST CONTRO	209.83
HEINE JEFF	405597487	10/8/2015	10/9/2015	10/27/2015	PLUNKETT S PEST CONTRO	233.63
HEINE JEFF	405597488	10/9/2015	10/9/2015	10/27/2015	MENARDS BURNSVILLE	939.08
HEINE JEFF	405597489	10/9/2015	10/9/2015	10/27/2015	SQ *THE LOCKER GUY	565.00
HEINE JEFF	405597490	10/9/2015	10/9/2015	10/27/2015	ACME TOOLS	3,059.99
HEINE JEFF	405832461	10/12/2015	10/13/2015	10/27/2015	HILLYARD INC HUTCHINSO	80.63
HEINE JEFF	405832462	10/12/2015	10/13/2015	10/27/2015	HILLYARD INC HUTCHINSO	431.75
HEINE JEFF	406258485	10/14/2015	10/16/2015	10/27/2015	CONTINENTAL CLAY COMPA	98.62
HEINE JEFF	406620535	10/19/2015	10/20/2015	10/27/2015	FULL COMPASS SYS VT	1,529.20

October 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
HEINE JEFF	407074293	10/22/2015	10/23/2015	10/27/2015	GENESIS - BELLE PLAINE	298.10
KELLER CHUCK	407074294	10/22/2015	10/23/2015	10/27/2015	USPS 26073001733418328	101.72
KELLER CHUCK	407283800	10/26/2015	10/26/2015	10/27/2015	VZWRLSS*APOCC VISB	721.78
WILLIAMS CHAD	404755089	10/2/2015	10/2/2015	10/27/2015	ACT*MN Association of	369.00
MATHIOWETZ BRUCE	405274994	10/6/2015	10/7/2015	10/27/2015	DERBY DINNER PLAYHOUSE	2,052.00
MATHIOWETZ BRUCE	405401593	10/7/2015	10/8/2015	10/27/2015	THE LINCOLN ELECTRIC C	526.19
MATHIOWETZ BRUCE	405401594	10/7/2015	10/8/2015	10/27/2015	CENTURY TOOL & EQUIPME	65.17
MATHIOWETZ BRUCE	405597491	10/7/2015	10/9/2015	10/27/2015	LOUISVILLE MEGA CAVERN	1,450.00
MATHIOWETZ BRUCE	406073710	10/14/2015	10/15/2015	10/27/2015	THE LINCOLN ELECTRIC C	54.14
MATHIOWETZ BRUCE	406620538	10/19/2015	10/20/2015	10/27/2015	COBORN S SUPERSTORE	22.37
MATHIOWETZ BRUCE	406881968	10/21/2015	10/22/2015	10/27/2015	KENTUCKY DERBY MUSEUM	440.00
ANDERSON DOUG	404428876	9/29/2015	9/30/2015	10/27/2015	SAMS CLUB #6311	256.35
ANDERSON DOUG	404428877	9/29/2015	9/30/2015	10/27/2015	PIZZA PLUS	50.60
ANDERSON DOUG	404547957	9/30/2015	10/1/2015	10/27/2015	A. H. HERMEL COMPANY	359.20
ANDERSON DOUG	404755092	10/2/2015	10/2/2015	10/27/2015	RADERMACHER S FRESH	15.90
ANDERSON DOUG	404988349	10/3/2015	10/5/2015	10/27/2015	KWIK TRIP 33000003301	8.26
ANDERSON DOUG	404988350	10/2/2015	10/5/2015	10/27/2015	PIZZA PLUS	35.40
ANDERSON DOUG	404988351	10/2/2015	10/5/2015	10/27/2015	PIZZA PLUS	81.00
ANDERSON DOUG	404988352	10/2/2015	10/5/2015	10/27/2015	RUCKS MEAT MARKET	96.41
ANDERSON DOUG	405156284	10/5/2015	10/6/2015	10/27/2015	KERNEL CONCESSION SUPP	99.85
ANDERSON DOUG	405274995	10/6/2015	10/7/2015	10/27/2015	PIZZA PLUS	50.60
ANDERSON DOUG	405274996	10/6/2015	10/7/2015	10/27/2015	PIZZA PLUS	34.84
ANDERSON DOUG	405274997	10/4/2015	10/7/2015	10/27/2015	THE WEBSTAUANT STORE	257.80
ANDERSON DOUG	405274998	10/5/2015	10/7/2015	10/27/2015	BERRY BLENDZ #1	585.00
ANDERSON DOUG	405401595	10/7/2015	10/8/2015	10/27/2015	A. H. HERMEL COMPANY	453.37
ANDERSON DOUG	405597492	10/8/2015	10/9/2015	10/27/2015	SAMS CLUB #6311	110.85
ANDERSON DOUG	405597493	10/8/2015	10/9/2015	10/27/2015	KERNEL CONCESSION SUPP	369.04
ANDERSON DOUG	405597494	10/8/2015	10/9/2015	10/27/2015	RUCKS MEAT MARKET	66.29
ANDERSON DOUG	405832464	10/9/2015	10/13/2015	10/27/2015	KWIK TRIP 33000003301	13.74
ANDERSON DOUG	405832465	10/9/2015	10/13/2015	10/27/2015	PIZZA PLUS	50.60
ANDERSON DOUG	405832466	10/9/2015	10/13/2015	10/27/2015	PIZZA PLUS	81.00
ANDERSON DOUG	405832467	10/12/2015	10/13/2015	10/27/2015	PIZZA PLUS	157.00
ANDERSON DOUG	405957069	10/13/2015	10/14/2015	10/27/2015	PIZZA PLUS	50.76
ANDERSON DOUG	405957070	10/13/2015	10/14/2015	10/27/2015	RUCKS MEAT MARKET	110.35
ANDERSON DOUG	406073711	10/14/2015	10/15/2015	10/27/2015	PIZZA PLUS	88.60
ANDERSON DOUG	406073712	10/14/2015	10/15/2015	10/27/2015	A. H. HERMEL COMPANY	615.77

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
ANDERSON DOUG	406258486	10/14/2015	10/16/2015	10/27/2015	KWIK TRIP 33000003301	9.16
ANDERSON DOUG	406481754	10/17/2015	10/19/2015	10/27/2015	SAMSCLUB #6311	65.06
ANDERSON DOUG	406726408	10/19/2015	10/21/2015	10/27/2015	PIZZA PLUS	81.00
ANDERSON DOUG	406726409	10/20/2015	10/21/2015	10/27/2015	RUCKS MEAT MARKET	136.44
ANDERSON DOUG	406881969	10/20/2015	10/22/2015	10/27/2015	KWIK TRIP 33000003301	12.15
ANDERSON DOUG	406881970	10/21/2015	10/22/2015	10/27/2015	A. H. HERMEL COMPANY	228.60
ANDERSON DOUG	407074297	10/22/2015	10/23/2015	10/27/2015	KWIK TRIP 33000003301	5.97
ANDERSON DOUG	407074298	10/22/2015	10/23/2015	10/27/2015	PIZZA PLUS	49.76
ANDERSON DOUG	407283801	10/23/2015	10/26/2015	10/27/2015	SUPERAMERICA 8510	43.60
WICK KEN	404188340	9/27/2015	9/28/2015	10/27/2015	Amazon.com	103.71
WICK KEN	404313074	9/28/2015	9/29/2015	10/27/2015	AMAZON MKTPLACE PMTS	169.16
WICK KEN	404428872	9/29/2015	9/30/2015	10/27/2015	APL* ITUNES.COM/BILL	1.99
WICK KEN	404428873	9/29/2015	9/30/2015	10/27/2015	SOLARWINDS	550.00
WICK KEN	404755086	9/30/2015	10/2/2015	10/27/2015	TIERNEY BROTHERS INC	3,417.00
WICK KEN	404755087	10/1/2015	10/2/2015	10/27/2015	THE IDOCTOR LLC	785.70
WICK KEN	405156273	10/5/2015	10/6/2015	10/27/2015	WWW.NEWEGG.COM	5,094.95
WICK KEN	405832458	10/11/2015	10/13/2015	10/27/2015	AMAZON MKTPLACE PMTS	27.45
WICK KEN	406258480	10/15/2015	10/16/2015	10/27/2015	APL*APPLEONLINESTOREUS	138.00
WICK KEN	406258481	10/16/2015	10/16/2015	10/27/2015	AMAZON MKTPLACE PMTS	102.98
WICK KEN	406258482	10/16/2015	10/16/2015	10/27/2015	Amazon.com	98.12
WICK KEN	406258483	10/14/2015	10/16/2015	10/27/2015	THE IDOCTOR LLC	426.60
WICK KEN	406726407	10/20/2015	10/21/2015	10/27/2015	AMAZON MKTPLACE PMTS	29.96
WICK KEN	407403694	10/26/2015	10/27/2015	10/27/2015	CDW GOVERNMENT	483.78
DEUTSCH JOE	404428871	9/29/2015	9/30/2015	10/27/2015	YOUNGBLOOD LUMBER	3,929.36
DEUTSCH JOE	404755084	10/1/2015	10/2/2015	10/27/2015	SIWEK LUMBER & MILLWOR	256.00
DEUTSCH JOE	405274986	10/6/2015	10/7/2015	10/27/2015	THOMAS TOOL & SUP-BUR	593.85
GROTBERG CAREN	404313072	9/28/2015	9/29/2015	10/27/2015	COBORN S SUPERSTORE	23.15
GROTBERG CAREN	404313073	9/28/2015	9/29/2015	10/27/2015	COBORN S SUPERSTORE	40.38
GROTBERG CAREN	404755085	10/1/2015	10/2/2015	10/27/2015	HAAN CRAFTS	298.20
GROTBERG CAREN	405274987	10/6/2015	10/7/2015	10/27/2015	COBORN S SUPERSTORE	32.60
GROTBERG CAREN	406726405	10/20/2015	10/21/2015	10/27/2015	COBORN S SUPERSTORE	9.12
GROTBERG CAREN	406726406	10/20/2015	10/21/2015	10/27/2015	COBORN S SUPERSTORE	23.88
ACTIVITIES BELLE P	404547958	10/1/2015	10/1/2015	10/27/2015	TCT*ANDERSON S	1,072.12
ACTIVITIES BELLE P	404755094	10/2/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	26.77
ACTIVITIES BELLE P	404755095	10/2/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	5.07
ACTIVITIES BELLE P	404755096	10/2/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	64.27

October 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
ACTIVITIES BELLE P	404755097	10/1/2015	10/2/2015	10/27/2015	SUBWAY 00999912	282.15
ACTIVITIES BELLE P	404988356	10/2/2015	10/5/2015	10/27/2015	KWIK TRIP 33000003301	17.94
ACTIVITIES BELLE P	405597500	10/9/2015	10/9/2015	10/27/2015	THELINEUPSTORE.COM	2,209.80
ACTIVITIES BELLE P	406620539	10/19/2015	10/20/2015	10/27/2015	COBORN S SUPERSTORE	92.59
ACTIVITIES BELLE P	406881971	10/20/2015	10/22/2015	10/27/2015	KWIK TRIP 33000003301	23.88
ACTIVITIES BELLE P	406881972	10/21/2015	10/22/2015	10/27/2015	REGISTER.CORDONCO.COM	105.75
ACTIVITIES BELLE P	407283803	10/23/2015	10/26/2015	10/27/2015	KWIK TRIP 33000003301	15.92
CHEVALIER MINDY	404755083	10/2/2015	10/2/2015	10/27/2015	ROLLERBLADE USA	4,432.00
CHEVALIER MINDY	407403693	10/27/2015	10/27/2015	10/27/2015	ROLLERBLADE USA	2,642.00
COMM ED BELLE PLAINE	404313082	9/28/2015	9/29/2015	10/27/2015	USPS 26073001733418328	3.77
COMM ED BELLE PLAINE	404428880	9/29/2015	9/30/2015	10/27/2015	SCHOLASTIC BOOK CLUB	47.00
COMM ED BELLE PLAINE	404428881	9/29/2015	9/30/2015	10/27/2015	SCHOLASTIC BOOK CLUB	13.00
COMM ED BELLE PLAINE	404547961	9/30/2015	10/1/2015	10/27/2015	USPS 26073001733418328	6.68
COMM ED BELLE PLAINE	404755100	10/1/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	(0.40)
COMM ED BELLE PLAINE	404755101	10/1/2015	10/2/2015	10/27/2015	COBORN S SUPERSTORE	28.69
COMM ED BELLE PLAINE	404755102	10/1/2015	10/2/2015	10/27/2015	USPS 26073001733418328	8.79
COMM ED BELLE PLAINE	404755103	10/2/2015	10/2/2015	10/27/2015	USPS 26073001733418328	16.87
COMM ED BELLE PLAINE	404755104	10/2/2015	10/2/2015	10/27/2015	EVERSONS HARDWARE HANK	15.94
COMM ED BELLE PLAINE	404988357	10/3/2015	10/5/2015	10/27/2015	INNOVATIVE OFFICE SOLU	162.95
COMM ED BELLE PLAINE	405275001	10/5/2015	10/7/2015	10/27/2015	ORIENTAL TRADING CO	235.09
COMM ED BELLE PLAINE	405401598	10/7/2015	10/8/2015	10/27/2015	USPS 26073001733418328	497.81
COMM ED BELLE PLAINE	405597505	10/8/2015	10/9/2015	10/27/2015	INNOVATIVE OFFICE SOLU	17.16
COMM ED BELLE PLAINE	405597506	10/8/2015	10/9/2015	10/27/2015	USPS 26073001733418328	3.28
COMM ED BELLE PLAINE	405597507	10/9/2015	10/9/2015	10/27/2015	USPS 26073001733418328	2.30
COMM ED BELLE PLAINE	405597508	10/7/2015	10/9/2015	10/27/2015	SOUTH CENTRAL SERVICE	65.00
COMM ED BELLE PLAINE	405597509	10/7/2015	10/9/2015	10/27/2015	SOUTH CENTRAL SERVICE	65.00
COMM ED BELLE PLAINE	405597510	10/9/2015	10/9/2015	10/27/2015	SQ *NORTH AMERICAN SAF	552.00
COMM ED BELLE PLAINE	405832477	10/11/2015	10/13/2015	10/27/2015	TARGET 00013524	148.23
COMM ED BELLE PLAINE	405957072	10/13/2015	10/14/2015	10/27/2015	USPS 26073001733418328	7.27
COMM ED BELLE PLAINE	406073713	10/14/2015	10/15/2015	10/27/2015	USPS 26073001733418328	16.81
COMM ED BELLE PLAINE	406620540	10/19/2015	10/20/2015	10/27/2015	COBORN S SUPERSTORE	19.43
COMM ED BELLE PLAINE	406726411	10/20/2015	10/21/2015	10/27/2015	USPS 26073001733418328	15.51
COMM ED BELLE PLAINE	406881973	10/21/2015	10/22/2015	10/27/2015	COBORN S SUPERSTORE	41.75
COMM ED BELLE PLAINE	406881974	10/20/2015	10/22/2015	10/27/2015	PLYMOUTH PLAYHOUSE	704.00
COMM ED BELLE PLAINE	407074308	10/22/2015	10/23/2015	10/27/2015	USPS 26073001733418328	3.72
COMM ED BELLE PLAINE	407403695	10/26/2015	10/27/2015	10/27/2015	USPS 26073001733418328	35.00

October 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
ELEMENTARY CHATFIELD	404313081	9/28/2015	9/29/2015	10/27/2015	SSI*SCHOOL SPECIALTY	29.25
ELEMENTARY CHATFIELD	404547959	9/30/2015	10/1/2015	10/27/2015	SSI*SCHOOL SPECIALTY	286.28
ELEMENTARY CHATFIELD	404547960	9/29/2015	10/1/2015	10/27/2015	DEMCO INC	81.02
ELEMENTARY CHATFIELD	404755098	10/1/2015	10/2/2015	10/27/2015	PAYPAL *MN ORFF	40.00
ELEMENTARY CHATFIELD	404755099	10/1/2015	10/2/2015	10/27/2015	PAYPAL *MN ORFF	40.00
ELEMENTARY CHATFIELD	405274999	10/6/2015	10/7/2015	10/27/2015	OFFICEMAX CT*IN#263570	6.34
ELEMENTARY CHATFIELD	405275000	10/7/2015	10/7/2015	10/27/2015	AMAZON MKTPLACE PMTS	97.00
ELEMENTARY CHATFIELD	405401597	10/7/2015	10/8/2015	10/27/2015	OFFICEMAX CT*IN#010501	(172.00)
ELEMENTARY CHATFIELD	405597501	10/7/2015	10/9/2015	10/27/2015	SUBWAY 00999912	153.90
ELEMENTARY CHATFIELD	405597502	10/9/2015	10/9/2015	10/27/2015	OFFICEMAX CT*IN#349844	5.48
ELEMENTARY CHATFIELD	405597503	10/8/2015	10/9/2015	10/27/2015	EMMA KRUMBEEES ORCHARD	121.50
ELEMENTARY CHATFIELD	405597504	10/8/2015	10/9/2015	10/27/2015	TELEFLORACOM PICKS RCV	51.95
ELEMENTARY CHATFIELD	405832475	10/12/2015	10/13/2015	10/27/2015	OFFICEMAX CT*IN#363835	12.90
ELEMENTARY CHATFIELD	405832476	10/12/2015	10/13/2015	10/27/2015	BLUE 84 SPIRIT BY LAKE	20.00
ELEMENTARY CHATFIELD	405957071	10/13/2015	10/14/2015	10/27/2015	DOMINO S 7300	112.71
ELEMENTARY CHATFIELD	406726410	10/20/2015	10/21/2015	10/27/2015	BRAINPOP	1,350.00
ELEMENTARY CHATFIELD	407074306	10/22/2015	10/23/2015	10/27/2015	OFFICEMAX CT*IN#551070	16.46
ELEMENTARY CHATFIELD	407074307	10/23/2015	10/23/2015	10/27/2015	SSI*SCHOOL SPECIALTY	33.65
ELEMENTARY CHATFIELD	407283804	10/23/2015	10/26/2015	10/27/2015	SOUTH CENTRAL SERVICE	275.00
ELEMENTARY OAK CREST	404188341	9/26/2015	9/28/2015	10/27/2015	SAMSCLUB #6311	71.24
ELEMENTARY OAK CREST	404313078	9/28/2015	9/29/2015	10/27/2015	SUPER TEACHER WORKSHEE	19.95
ELEMENTARY OAK CREST	404428875	9/29/2015	9/30/2015	10/27/2015	RGS Pay*	31.68
ELEMENTARY OAK CREST	404755090	10/1/2015	10/2/2015	10/27/2015	SCHOLASTIC BOOK CLUB	38.00
ELEMENTARY OAK CREST	404755091	10/1/2015	10/2/2015	10/27/2015	SCRIPPS SPELLING BEE	136.00
ELEMENTARY OAK CREST	404988345	10/3/2015	10/5/2015	10/27/2015	OFFICE DEPOT #1090	89.45
ELEMENTARY OAK CREST	404988346	10/5/2015	10/5/2015	10/27/2015	SSI*SCHOOL SPECIALTY	53.76
ELEMENTARY OAK CREST	405156281	10/5/2015	10/6/2015	10/27/2015	OFFICE DEPOT #1090	583.40
ELEMENTARY OAK CREST	405156282	10/6/2015	10/6/2015	10/27/2015	SSI*SCHOOL SPECIALTY	50.36
ELEMENTARY OAK CREST	405156283	10/5/2015	10/6/2015	10/27/2015	TOY ZONE INC.	92.62
ELEMENTARY OAK CREST	405274993	10/6/2015	10/7/2015	10/27/2015	OFFICE DEPOT #1079	43.95
ELEMENTARY OAK CREST	405832463	10/12/2015	10/13/2015	10/27/2015	COBORN S SUPERSTORE	250.71
ELEMENTARY OAK CREST	406073709	10/13/2015	10/15/2015	10/27/2015	SUBWAY 03164670	160.31
ELEMENTARY OAK CREST	406620536	10/19/2015	10/20/2015	10/27/2015	TARGET 00012724	16.20
ELEMENTARY OAK CREST	406620537	10/19/2015	10/20/2015	10/27/2015	SAMSCLUB #6311	191.50
ELEMENTARY OAK CREST	407074295	10/21/2015	10/23/2015	10/27/2015	DOWN SYNDROME	60.00
ELEMENTARY OAK CREST	407074296	10/21/2015	10/23/2015	10/27/2015	ORIENTAL TRADING CO	219.48

October 2015 P-Card Statement

<b>Card Holder</b>	<b>Transaction ID</b>	<b>Transaction Date</b>	<b>Processing Date</b>	<b>Statement Date</b>	<b>Merchant Name</b>	<b>Transaction Amount</b>
HANSON LIANN	405401599	10/7/2015	10/8/2015	10/27/2015	SAMSCLUB #6311	344.91

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<b>Total</b>	<b>79,512.48</b>
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**Dave Kreft**  
*Jr High/Sr High Principal*  
**Mindy Chevalier**  
*Assistant Jr High/Sr High Principal*  
**Liann Hanson, Ph.D.**  
*Oak Crest Elementary Principal*  
**Kim DeWitte**  
*Chatfield Elementary Principal*  
**Chad Williams**  
*Special Services Director*



**Ryan Laager, Ed.D., Superintendent**

**Chad Eischens**  
*Activities & Recreation Director*  
**Margot Hansen**  
*Curriculum & Assessment Director*  
**Jeff Heine**  
*Buildings & Grounds Director*  
**Chuck Keller**  
*Business Manager*  
**Ken Wick**  
*IT Director*

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## **November Board Report**

### **Chad Williams**

#### **Belle Plaine School District #0716**

#### **Special Services Department Update:**

- Started Targeted Service after school program on Tuesday November 10<sup>th</sup> at BPHS.
  - Currently there are around 40 students signed up for the after school program. Last year we had 40 -50 students signed up.
- Started observations of paraprofessionals.
  - Finishing up BPHS and BPJH observations
  - Starting Chatfield observations
- Attended the self-monitoring file review training at MDE on November 17<sup>th</sup> and 18<sup>th</sup>.
  - First submissions are due February 1<sup>st</sup>, 2016
  - Final corrections are due no later than April 1<sup>st</sup>, 2016
- Successful Students was held on November 10<sup>th</sup> at the Shakopee High School.
- Continuing to hold monthly meetings with school nurses, 504 Coordinators, SLP's, school psychologists, and special education departments.
- Attended the MASE Staff Development Committee Meeting on November, 10<sup>th</sup>.
  - I am currently participating in the Legislative Committee and Staff Development Committee through MASE.

**Belle Plaine High School  
School Board Report  
Submitted by Dave Kreft and Mindy Chevalier  
November, 2015**

**Appreciation:**

- We have shifted our conference structure this year to hopefully increase conference attendance. We are centering our efforts on the importance and value of face-to-face contact. The shift in structure has caused a shift in the responsibilities of staff members. Our advisors, which is most of our teaching staff, have brainstormed talking points and connected with parents on setting up conference times. We hope the efforts are worth it as we see an uptick in attendance and strengthen the school to home connection.
- You have all heard about the success of our spring on the activities side - amazing! With the success of the activities, it has such a positive impact on the climate of our building. It requires the efforts and persistence of our office staff, custodians, band, and teaching staff to juggle schedules and deadlines in support of our activities. One of the things I enjoy most about a smaller school is the ability to make everything work for students of many interests and diverse abilities.
- The Annual Youth Frontiers Courage Retreat for the 7th graders was held on November 16th and the 9th Grade Respect Retreat was November 17th at St. John Lutheran Church. Our Tiger Target Team members doing an outstanding job of leading this day. Our students really open up the people they are and who they are becoming. It is so powerful!

**Acceleration:**

- The professional development day at our last workshop day on November 13th was focused on learning targets. We have spent significant time analyzing and honing our Power Standards and will revisit them each year. An analysis of learning targets will create a more cohesive scope and sequence within our departments. Learning targets identify the specific skills or abilities we are targeting in a lesson. Learning targets drive the formative assessment that takes place within a lesson. Our next step will be analyzing our summative assessment to insure a connection between what is being assessed and what is contained in the power standards and learning targets.
- A team of staff members and administrators visited New Prague Schools to see what they do for online learning. This team will bring back their learning to see how we can meet our current students' needs and attract new learners.

**Anticipation:**

- As I mentioned above, we have shifted the way we do conferences. Here is the message that has been shared with families:
  - Conferences will run on Monday, November 23rd & Tuesday, November 24th from 3:30pm-7:30pm each night. There will be an e-mail sent out by your child's advisor this Friday (11/13) to select a session. Sessions will run each night from 4:30-4:50 and 6:00-6:20. This session will be spent in the classroom of the child's advisor. Students should come with their parents and bring their iPads. Parents are also encouraged to bring a device if possible. Some topics in the sessions will include: Infinite Campus access, Schoology access, grade updates, testing, and other grade-level specific topics. During the unscheduled time parents are encouraged to visit other teachers.We look forward to seeing you on November 23rd and 24th!

Board Report  
November 19, 2015  
Chatfield Elementary  
Kimberly DeWitte

**Appreciation:**

- Thank you Mrs. Fogarty for continuing to welcome visitors into her classroom to share the Begindergarten program. The program we started last year at Chatfield has been a huge success!
- Thank you to the First Grade students and Mrs. Jungwirth for having a wonderful music program.
- Thank you to the Climb Theatre for coming to Chatfield.
- Thank you to all of the Paraprofessionals in our district for the work that you do every day to help our kids be successful academically and socially.
- Thank you to the district for bringing in the speaker during last weeks workshop. It was very motivational!
- Thank you to the Chatfield Physical Education Department for sponsoring the 3<sup>rd</sup> Annual Turkey Trot and supporting the backpack program via donations.

**Acceleration:**

- Professional Learning Communities: The teams are all working on learning targets and ensuring that they are using them consistently throughout the grade levels teams. The teams are also moving forward with talking about proficiency scales and looking at their current assessments to ensure that the questions asked are aligned with the learning targets being taught.
- We are thankful to have been provided the opportunity to move forward with A to Z and RAZ kids. Several teachers already have their students enrolled and are moving forward with using this program to provide targeted reading opportunities for all kids. The other great thing is that the students are able to listen to reading and provide reading samples using their ipads.

**Anticipation:**

- Schoolstore.com is a great resource for purchases. Every purchase you make through schoolstore.com provides money to help us pay for field trips, recess equipment, and other wonderful items.
- Holiday Express is on December 5 at the high school. Thank you to the PTO, ECFE, and Belle Plaine Festivals and Events for teaming up to create this wonderful event for the community. Thank you to Chatfield staff and students for helping make wonderful decorations.
- The first letter to gather information regarding next year's Kindergarten/Begindergarten students was sent home to families on November 16.
- Looking forward to conversations around Coding at Chatfield starting in the 16-17 school year.

**Belle Plaine High School  
School Board Report  
Submitted by Margot Hansen  
November, 2015**

**Appreciation:**

- Meeting with teachers in grades 3-6 about Balanced Literacy has been very exciting! I am appreciative of the effort they have put forth in making Balanced Literacy part of their planning process. A few of them have implemented pieces of it already. They are beginning to plan based on learning targets and students' zone of proximal development.
- All teachers have taken the time to review their power standards. This is a timely process, and I appreciate their dedication to doing the work necessary to develop instructionally sound lessons.

**Acceleration:**

- Teachers will continue work towards the development of learning targets for each of their power standards. Some grade levels and teachers have learning targets complete and will be doing some review to ensure they express what we want the student to know and be able to do on based on the standards.
- A-Z Learning, RAZ Kids and Spelling/Vocabulary City are resources we have recently purchased to support the Balanced Literacy process. We are in the process of making sure all students are loaded and ready to go. Nick Zwick, Maria Fadden, and Bryce Jacobson have all volunteered to provide training as needed on A-Z and RAZ.
- Cerisse Murphy and I have been working on a plan to have a more specific set of criteria in place for our Gifted and Talented program. In addition to the screeners previously used, we will be assessing each of the qualifying second graders or new students with the Cognitive Abilities Test (CogAT.) This screener assesses students learned reasoning and problem solving skills.

**Anticipation:**

- Observations of classrooms implementing a Balanced Literacy approach will continue in order to provide support for those teachers along the way.
- As December rolls in, we will be providing OLPA testing schedules for our Junior High and High School students and teachers. The OLPA will be given in January.
- I will be meeting with our SPED department and our LEP teachers to identify those needing accommodations and specific modifications for the ACT and ACCESS tests.

**Belle Plaine High School  
November 2015  
School Board Report  
Submitted by Chad Eischens**

**Appreciation:**

- **CONGRATULATIONS!!!** to the Tigers volleyball teams for winning the Class AA state volleyball championship. The entire community can be proud of the way these girls played and conducted themselves the entire season.
- Thanks to the fall season coaches for all they do to help kids be successful. Their work at home at night and on weekends planning and scouting often goes unnoticed and unappreciated.
- The Community Education Advisory Committee met on November 10<sup>th</sup>. There was great conversation on policy, forms and the future direction of community ed.
- Miracle on 34<sup>th</sup> Street was presented by our Drama students this past weekend. Months of successful planning and preparation was most evident during the performances.
- Thanks to Laurie Fogarty, Dorothy Saulsbury and Pandy Anderson for all of their work coordinating gym space, teams and volunteers for the winter sports season.

**Acceleration:**

- Staff will continue work on moving the weight room project forward.
- Work continues with community groups, namely athletic associations, on efficient use of gym space. There have been several meetings between groups and community ed that I hope have opened up communication and understanding needs. The high school gym will be in use every weekend December – February.
- I will be working with City staff to hire ice rink attendants and assign work shifts.

**Anticipation:**

- First date for games for high school winter sports is November 30<sup>th</sup>.
- Community Ed sports teams and their participants will be full swing during the month of December.
- The holiday season is a time for rest, relaxation and family. We encourage all of our teams and coaches to keep this in mind as they plan practice time during our winter break.

**Board Report**  
**November 23<sup>rd</sup>, 2015**  
**Oak Crest Elementary**  
**Liann Hanson**

**Appreciation:**

- **The Backpack Program** Thanks to Lisa Trembl, Laurel Miller, and Helen Lehtinen, for continuing the good work of our Backpack Program. We are serving around 100 students in all 3 schools.
- **Veteran's Day Program** We held our Veteran's Day Program on Wednesday, November 11<sup>th</sup>. The staff and students did great with music, reading, and a nice honor to all of our Veterans! Thanks to Melanie McDonald, Bri Velzke, Cerisse Murphy, and Scott Renne for their work in making this program a success!
- **Parent Teacher Conferences** We had a successful two nights of Parent Teacher Conferences on November 6<sup>th</sup> and 13<sup>th</sup>! Many good conversations about standards, student growth, and data.

**Acceleration:**

- **November 13th Workshop** Staff did some nice work around setting learning targets around their power benchmarks!
- **Teacher Observations** We are moving forward with teacher observations/evaluations. All 120probationary staff have gone through their first observation and coaching session by the end of October. The rest of the staff will have their observation through the next couple of months.
- **Writer's Round Table** We had our November Writer's Round Table with students in 3<sup>rd</sup>-6<sup>th</sup> grade who were selected by their teachers as having excellent writing. Students had lunch with the principal and were able to share their writing.

**Anticipation**

- **Writer's Round Table** We will host our December Writer's Round Table on Friday, December 11<sup>th</sup>.
- **Report Cards** Progress reports will be sent home with students on Friday, November 20<sup>th</sup>. They are progress reports for the semester.
- **OC Silent Auction** The Oak Crest Silent Auction is being held December 7<sup>th</sup>-11<sup>th</sup>. This goes to support students and families within our building during the Christmas season
- **Terrific Tiger Breakfast** We will be celebrating students who have been honored with a Terrific Tiger Award on Friday, December 18<sup>th</sup> at 7:50 with donuts and juice.
- **Geography Bee** The Geography Bee will be held December 18<sup>th</sup> at 1:45 PM at Oak Crest.
- **Stepping Stone 5<sup>th</sup> grade will be attending Steppingstone Theater on December 17<sup>th</sup>.**
- **Oak Crest Holiday Concert** Our 5<sup>th</sup> and 6<sup>th</sup> graders will be performing at our Holiday Concert on Thursday, December 18<sup>th</sup> at 7:00 PM at Oak Crest!

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 3<sup>rd</sup>, 2015.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 716, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 716 to the following candidates:

- a. Tracy O'Brien
- b. Diane Skelley
- c. Terry Kahle

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto (see APPENDIX 59 for sample forms).

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 716 on November 9, 2015, canvassed the general election of school board members held on November 3, 2015.
2. Tracy O'Brien received the largest number of votes cast for the office of school board member of Independent School District No. 716 for a full four year term.
3. There are three full four year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Tracy O'Brien is elected to the office of school board member of Independent School District No. 716 for a full four year term beginning the first Monday in January, 2016 and expiring the first Monday in January, 2020.

By authority of the School Board of Independent School District No. 716, pursuant to resolution dated November 9, 2015.

Dated: \_\_\_\_\_

\_\_\_\_\_

Chair

Dated: \_\_\_\_\_

\_\_\_\_\_

Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 716 on November 9, 2015, canvassed the general election of school board members held on November 3, 2015.
2. Diane Skelley received the second largest number of votes cast for the office of school board member of Independent School District No. 716 for a full four year term.
3. There are three full four year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Diane Skelley is elected to the office of school board member of Independent School District No. 716 for a full four year term beginning the first Monday in January, 2016 and expiring the first Monday in January, 2020.

By authority of the School Board of Independent School District No. 716, pursuant to resolution dated November 9, 2015.

Dated: \_\_\_\_\_

\_\_\_\_\_

Chair

Dated: \_\_\_\_\_

\_\_\_\_\_

Clerk

**CERTIFICATE OF ELECTION  
(Full 4 Year Term)**

This is to certify as follows:

1. The School Board of Independent School District No. 716 on November 9, 2015, canvassed the general election of school board members held on November 3, 2015.
2. Terry Kahle received the third largest number of votes cast for the office of school board member of Independent School District No. 716 for a full four year term.
3. There are three full four year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Terry Kahle is elected to the office of school board member of Independent School District No. 716 for a full four year term beginning the first Monday in January, 2016 and expiring the first Monday in January, 2020.

By authority of the School Board of Independent School District No. 716, pursuant to resolution dated November 9, 2015.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chair

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk

## **Substitute Teachers**

We have had a difficult start to the year in finding substitute teachers. I am working on a proposal to make changes to how we recruit and retain substitute teachers in our district. I have checked with the surrounding districts and many of them are having similar challenges. For comparison the Eastern Carver County pays 125 per day, Shakopee pays 120 per day, Jordan Pays 110 per day, and Sibley East pays 110 per day. We current pay 110 per day for everyone but I am asking Chuck to cost out the following proposal.

The advantage to the proposal below is it encourages people to sub here often because the more days they sub the more they will receive in pay. LeSueur/Henderson public schools is going to move to a proposal similar to the one laid out below.

### **Substitute Teacher Proposal**

Proposal for improving our ability to attract subs

\$110 for the first ten days the person subs

\$115 for the eleventh-twentieth day a person subs

\$125 for the twenty-first day and there after

At the discretion of administration, any other experienced, proven substitute teacher who subbed 40 or more days in the previous year shall be compensated at the highest rate (\$125)

To notify subs we will do a mass message to all sub staff registered in ASEOP to notify them of the change. In addition, we will advertise in local surrounding papers of our changes and encourage people to apply. I have asked district leaders to brain storm people we know who would be eligible to sub and work with them on the process of getting registered as a sub. I am hopeful that this proposal and recruitment effort will better assist us in dealing with the sub shortage we currently face.