

**John Bergs**  
Activities Director  
**Margot Hansen**  
Director of Teaching & Learning  
**Jeff Heine**  
Buildings & Grounds Director



**Chuck Keller**  
Business Director  
**Angie Kahle**  
Student Support Services Director  
**Dorothy Koller**  
Community Education Director

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**REGULAR BOARD MEETING**  
District Office, 130 South Willow Street, Belle Plaine, MN 56011  
6:00 PM Monday, September 28, 2015

*Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.*

**1. Call to Order:**

**2. Acknowledgment of Visitors and Special Presentations:**

**3. Other Items as Brought Before the Board & Consideration of Agenda:**

**4. Consensus Items:**

Chair Ludvik

**1. Previous Board Meeting Minutes:**

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**2. Approve Monthly Expenditures:**

**7**

**3. Personnel:**

**4. Student Enrollments:**

**5. Donations:**

**25**

**5. Discussion Items:**

**1. Superintendent Update:**

Dr. Laager

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**2. Board Member Reports:**

Board Members

**3. Building Administrator Reports:**

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**6. Action Items:**

**1. Preliminary 2015 Pay 2016 District Levy:**

Dr. Ryan Laager/Mr. Kelle**32**

**2. Southwest Metro Educational Cooperative:**

Dr. Ryan Laager

**33**

**3. Policy Review:**

Dr. Ryan Laager

**65**

**7. Upcoming Meetings:**

**8. Adjourn:**

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Board Clerk

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Date

# **Preliminary Minutes of Regular Board Meeting**

## **MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING**

### **The Board of Belle Plaine Public Schools**

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A Regular Board Meeting of the School Board of Belle Plaine Public Schools was held Monday, August 24, 2015, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

*The regular monthly meeting of the Belle Plaine School Board was called to order by Chairperson Ludvik on Monday, August 24, 2015 at 6:00 pm at the District Center Board Room with the following members present: Ludvik, Vandermark, Giesen, Gardner, Lenz, O'Brien and Supt. Smith. New superintendent Dr. Ryan Laager was present as well.*

2. Acknowledgment of Visitors and Special Presentations:

Chairperson Ludvik will ask if visitors wish to be placed on the Agenda.

2. 1. Introduction of Dr. Ryan Laager:

Dr. Laager, newly hired superintendent of schools, was present to view the board meeting and the finance committee. Dr. Laager talked about the number of meetings he has already had with staff and the excitement he has for leading the Belle Plaine School District. Welcome to the Belle Plaine Schools, Dr. Laager!

Presenter: Chair Ludvik

3. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Ludvik will ask if there are any items that need to be brought before the board and for consideration and approval of the Agenda.

*Motion by Vandermark and second by O'Brien to approve the agenda as presented with the addition of Consensus Item 4.3. - Hire of Keri Nagel as ECFE/ECSE paraprofessional hire and Action Item 6.5 – Designation of Identified Official with Authority. Motion carried unanimously.*

4. Consensus Items:

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Presenter: Chair Ludvik

*Motion by Gardner and second by Lenz to approve all of the following consensus items. Motion carried unanimously.*

4. 1. Previous Board Meeting Minutes:

Enclosed are the July 27, 2015 Regular Board Meeting minutes, the August 3, 2015 Special Board Meeting minutes and the August 13, 2015 Special Board Meeting minutes for your review and adoption.

4. 2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of August were reviewed. Administration recommends approval of the August 2015 disbursements totaling \$1,653,283.24. This includes board payables of

\$1,076,089.51, hand payables of \$393,969.78, electronic payments of \$173,676.12 and student activity payments of \$9,547.83.

4. 3. Personnel:

Approve an Employee Leave Request for Kristen LaJeunesse, Oak Crest Teacher, effective August 28, 2015 through October 30, 2015.

Approve an Employee Leave Request for Kami Miller, Oak Crest Teacher, effective approximately November 17, 2015 through January 4, 2016.

Approve the hire of Kerri Williamson as a .40 FTE Preschool Teacher (increase from .20 FTE) for the 2015-16 school year at \$12,253.79, BA Step 1.

Approve the hire of Carolina Stiemke as the Screening Coordinator for the 2015-16 school year working approximately 300 hours at \$14.24/hour, Step 1.

Approve the hire of Quinn Hobbs as an Oak Crest 3rd Grade Teacher for the 2015-16 school year at \$34,704, BA Step 2.

Approve the hire of Diane Tye as a long term substitute teacher beginning on September 8, 2015 and continuing until the return of the regular teacher.

Approve the hire of Cassi Busch as a long term substitute teacher beginning on August 28, 2015 through October 30, 2015.

Approve the hire of Dave Kruschke as a part-time custodian for 4 hours per day beginning September 14, 2015 at \$16.92 per hour.

Approve the hire of Nelson Ladd as part time Community Services Director & Consultant beginning September 1, 2015 with compensation of \$1,200 per month through June 30, 2015.

Approve the hire of Cindy Hetzel as a Paraprofessional for a 1.0 FTE position at Chatfield Elem at \$11.00 per hour.

Approve the hire of Keri Nagel as an ECFE Paraprofessional at \$10.47/hour approximately 8 hours per week and as an ECSE Paraprofessional at \$11.95/hour approximately 8 hours per week.

4. 4. Student Enrollments:

Approve a Belle Plaine Kindergarten resident to attend Jordan Schools for the 2015-16 school year.

Approve a Belle Plaine grade 12 resident to attend Eden Prairie Schools effective May 1, 2015.

5. Discussion Items:

5. 1. Superintendent Update:

Superintendent Smith will provide updates on back to school schedules, bus routes will be sent out this week, all staff is hired with the exception of a Parent Educator for ECFE, MSBA Statewide Advocacy Tour on 9/10 or 9/16, negotiations updates, medical marijuana rules for schools and thanks to the Belle Plaine School Board and community for my 11 years with the district.

Presenter: Dr. Smith

5. 2. Board Member Reports:

Board members will have an opportunity to share information about meetings they have attended over the past month. Director Giesen gave an update from the recent SW Metro Board meeting. The board approved construction plans for an addition to the Jordan building to accommodate increasing numbers in the programs within that building. The project is funded with fund balance

remaining from the MRVSEC organization after it merged to form SWMetro. There will be another Foundation Gala on 10/23 to help support programs through the cooperative. Mr. Giesen has information on tickets to this event. The board also approved the sale of a Waconia site back to the Waconia school district.

Presenter: Board Members

6. Action Items:

6. 1. Modify Retirement Date for Superintendent Smith:

To ensure that the district is covered by a MN superintendent license, I am recommending that my retirement date of 8/28/15 be adjusted to 8/31/15. This will cover the district until Dr. Laager begins employment on 9/1/15.

Presenter: Dr. Smith

*Motion by Giesen and second by Lenz to approve the adjusted retirement date for Dr. Kelly Smith from 8/28/15 to 8/31/15. Motion carried unanimously.*

6. 2. Approve the Contract for Superintendent Laager:

Following negotiations with Consultant Ed Waltman and Chair Mike Ludvik, a contract has been offered to Dr. Ryan Laager to serve as the next superintendent of the Belle Plaine Schools beginning September 1, 2015. Dr. Laager has reviewed the contract and has returned his signed copies to the district. The prorated salary for this year for Dr. Laager is \$119,583 with 2% increases the next two years resulting in salaries of \$146,370 for next year and \$149,300 for 17-18. A moving allowance of \$3,500 is in the contract provided Dr. Laager moves to the district by June 30, 2017. Health insurance is available with the District contributing the amount specified in the current teacher master agreement. Recommendation is for approval of the contract as presented.

Presenter: Chair Ludvik

*Motion by Vandermark and second by Giesen to approve Dr. Laager's contract covering service from September 1, 2015 through June 30, 2018.*

*Motion carried unanimously.*

6. 3. Approve Contracts for Non-Union Positions for 15-16 & 16-17:

Information has been shared previously with the board regarding salary negotiations with non-union employees including Lindsay Vogel, Kris Davis, Amy Franck, Dorothy Saulsbury, Ken Wick, Chuck Keller and Chad Williams. For all employees, the proposal is to increase salaries by 3% each year and provide an increase in 403b contributions to our hourly employees. The business manager contract has an addition of a professional development/technology stipend of \$750 to his contract. The MSBA percentage settlements for these contracts ranges from 4.6% to 5.25% over two years. Approval of these contracts is recommended.

Presenter: Dr. Smith

*Motion by Lenz and second by Gardner to approve contracts for non-union employees covering service from July 1, 2015 through June 30, 2017. Motion carried unanimously.*

6. 4. Approve 10 Year Facility Plan for MDE:

As will be discussed in our finance meeting at 5 p.m. on Monday night, there is

a new Long Term Facilities Maintenance (LTFM) Revenue program for public school districts. A requirement of this program is that school districts must have a 10 year facilities plan in place to address the needs of the district with regard to health & safety concerns and facility maintenance.

We have previously been operating with a 5 year facility plan and have now extended that to 10 years. A copy of that plan is attached to the agenda (we will have paper copies at the board meeting on Monday). This plan and the associated costs of the items within the plan, will determine our revenue stream for facilities moving into the future. At this point, we have requested the maximum amount of revenue available and will look for any adjustments once we have seen the impact of this request on our annual levy. Approval of the 10 year facility maintenance plan is recommended.

Presenter: Mr. Keller

*Director Vandermark moved the resolution which was seconded by director O'Brien to approve the new 10 year facility maintenance plan. The resolution was approved unanimously with a 6-0 roll call vote.*

6.5. Designate Superintendent Laager as the Identified Official with Authority for the Belle Plaine Schools:

*Motion by Giesen and second by O'Brien to approve designating Dr. Laager as the Identified Official with Authority for the Belle Plaine Schools replacing Dr. Smith effective September 1, 2015. Motion carried unanimously.*

7. Upcoming Meetings:

8/26 BPESP Negotiations 6 pm

8/31 BPEA Negotiations 6 pm

8/28 Kevin Honeycutt Presentation at Jordan HS - 8 a.m.

9/8 First day of school for 7-12 & PT Conferences for K-2

9/10 First day of school for K-6

9/10 or 9/16 MSBA Statewide Advocacy Tour (Mankato or Bloomington) 5 pm to 9 pm

9/14 School Board Work Session 6 pm

9/24 SWMetro Bus Tour 8:30 am

9/28 Finance Committee Meeting 5:30 pm

School Board Meeting 6 p.m.

8. Adjourn:

*Motion by Lenz and second by Vandermark to adjourn at 6:30 pm. Motion carried unanimously. The board toured the recently renovated Transitions Program area with Special Services Director Chad Williams at the conclusion of the meeting.*

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2649	N	AARP	V60301	50225	997173	275.00	0.00	275.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$275.00			
1	6829	N	ACADEMY OF HOLY ANGELS	V60301	50177	12192015	115.00	0.00	115.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$115.00			
1	6551	N	AFFINETY SOLUTIONS	V60301	50231	10457	34.15	0.00	34.15	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$34.15			
1	6812	N	ARCTIC GLACIER	V60301	50208	458521802	55.00	0.00	55.00	09/23/2015	09/23/2015	09/23/2015
1	6812	N	ARCTIC GLACIER	V60301	50209	462524305	55.00	0.00	55.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$110.00			
1	2476	N	ASCD	V60301	50196	09232015	80.10	0.00	80.10	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$80.10			
1	4589	N	BANC OF AMERICA LEASING	V60301	50148	76	8,256.74	0.00	8,256.74	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$8,256.74			
1	6842	N	BELLE PLAINE FESTIVALS & EVEN	V60301	50211	08252015	499.00	0.00	499.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$499.00			
1	1125	N	BELLE PLAINE HERALD	V60301	50197	19825	200.00	0.00	200.00	09/23/2015	09/23/2015	09/23/2015
1	1125	N	BELLE PLAINE HERALD	V60301	50151	19923	631.25	0.00	631.25	09/23/2015	09/23/2015	09/23/2015
1	1125	N	BELLE PLAINE HERALD	V60301	50210	19771	198.00	0.00	198.00	09/23/2015	09/23/2015	09/23/2015
1	1125	N	BELLE PLAINE HERALD	V60301	50185	09232015	26.00	0.00	26.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,055.25			
1	6841	N	CELLBOX INC	V60301	50207	81915	2,200.00	0.00	2,200.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$2,200.00			
1	1237	N	CENTRAL FIRE PROTECTION IN	V60301	50172	33779	688.50	0.00	688.50	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$688.50			
1	1262	N	CITY OF BELLE PLAINE	V60301	50160	000003302	163.06	0.00	163.06	09/23/2015	09/23/2015	09/23/2015
1	1262	N	CITY OF BELLE PLAINE	V60301	50188	00003311	145.68	0.00	145.68	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$308.74			
1	1321	N	DANIEL SCHMIDT LIGHTING	V60301	50157	6151	276.38	0.00	276.38	09/23/2015	09/23/2015	09/23/2015
1	1321	N	DANIEL SCHMIDT LIGHTING	V60301	50156	6155	364.11	0.00	364.11	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$640.49			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6212	N	DEPARTMENT OF HUMAN SERVIC	V60301	50117	00000296941	96.00	0.00	96.00	06/29/2015	06/29/2015	06/29/2015
							Check Amount:		\$96.00			
1	5152	N	DISTRICT 112 COMMUNITY ED	V60301	50176	01092016	150.00	0.00	150.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$150.00			
1	5579	N	EDUCATORS BENEFIT CONSULTA	V60301	50212	28968	205.84	0.00	205.84	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$205.84			
1	3553	N	EIDE BAILLY LLP	V60301	50213	EI00300870	1,000.00	0.00	1,000.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,000.00			
1	3249	N	GATCHELL IMAGING PRODUCTS	V60301	50201	24468	3,861.66	0.00	3,861.66	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$3,861.66			
1	6839	N	GILBERT	V60301	50153	138716	4,305.23	0.00	4,305.23	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$4,305.23			
1	1528	N	GROTH MUSIC	V60301	50183	2372881	490.20	0.00	490.20	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$490.20			
1	1537	N	HALDEMAN HOMME INC	V60301	50155	156408	26,731.00	0.00	26,731.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$26,731.00			
1	2575	N	HERMANS	V60301	50158	14387	820.00	0.00	820.00	09/23/2015	09/23/2015	09/23/2015
1	2575	N	HERMANS	V60301	50159	14388	820.00	0.00	820.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,640.00			
1	3762	N	HOUGHTON MIFFLIN HARCOURT	V60301	50200	951720322	3,205.49	0.00	3,205.49	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$3,205.49			
1	1607	N	ISD 287	V60301	50121	73385	261.69	0.00	261.69	06/29/2015	06/29/2015	06/29/2015
1	1607	N	ISD 287	V60301	50118	73473	10,818.88	0.00	10,818.88	06/29/2015	06/29/2015	06/29/2015
							Check Amount:		\$11,080.57			
1	6832	N	ISD 31 - BEMIDJI	V60301	50116	5248	1,865.52	0.00	1,865.52	06/29/2015	06/29/2015	06/29/2015
1	6832	N	ISD 31 - BEMIDJI	V60301	50115	5247	310.92	0.00	310.92	06/29/2015	06/29/2015	06/29/2015
							Check Amount:		\$2,176.44			
1	3120	N	KENNEDY & GRAVEN, CHARTEREIV	V60301	50120	126635	80.00	0.00	80.00	06/29/2015	06/29/2015	06/29/2015
1	3120	N	KENNEDY & GRAVEN, CHARTEREIV	V60301	50119	126985	220.00	0.00	220.00	06/29/2015	06/29/2015	06/29/2015
							Check Amount:		\$300.00			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1707	N	LANGE'S PLUMBING & HEATING	V60301	50163	127520	838.10	0.00	838.10	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$838.10			
1	6840	N	LEGEND COMPANIES	V60301	50154	SD8103	2,857.50	0.00	2,857.50	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$2,857.50			
1	6767	N	LESUEUR HENDERSON BUS SERV	V60301	50218	216	1,053.18	0.00	1,053.18	09/23/2015	09/23/2015	09/23/2015
1	6767	N	LESUEUR HENDERSON BUS SERV	V60301	50217	220	333.68	0.00	333.68	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,386.86			
1	1797	N	MCEA EX.OFFICE	V60301	50224	09232015	259.00	0.00	259.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$259.00			
1	4145	N	MEDICAREBLUE RX	V60301	50226	000036812848	406.50	0.00	406.50	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$406.50			
1	1812	N	MESPA	V60301	50202	00972	349.95	0.00	349.95	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$349.95			
1	2856	N	MN BOARD OF SCHOOL ADMINISTV	V60301	50149	09232015	75.00	0.00	75.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$75.00			
1	3355	N	MN WEARABLES	V60301	50152	7259	2,160.00	0.00	2,160.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$2,160.00			
1	2430	N	MRC	V60301	50187	09102015	184.00	0.00	184.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$184.00			
1	1885	N	MSBA	V60301	50206	12503C8J8G4	66.70	0.00	66.70	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$66.70			
1	2582	N	MSHSL	V60301	50230	028485	45.00	0.00	45.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$45.00			
1	1917	N	NICKLASSON ATHLETIC CO	V60301	50194	23385	1,819.74	0.00	1,819.74	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,819.74			
1	5780	N	NYSTROM PUBLISHING CO, INC	V60301	50205	28846	97.00	0.00	97.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$97.00			
1	2858	N	OSSEO HIGH SCHOOL	V60301	50195	11282015	200.00	0.00	200.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$200.00			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1991	N	PRAIRIE FIRE THEATRE	V60301	50184	07172016	400.00	0.00	400.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$400.00			
1	2001	N	PROGRESSIVE PRINTING	V60301	50198	20150415	59.07	0.00	59.07	09/23/2015	09/23/2015	09/23/2015
1	2001	N	PROGRESSIVE PRINTING	V60301	50189	20150421	106.23	0.00	106.23	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$165.30			
1	6111	N	RAM MUTUAL INSURANCE COMP	V60301	50182	162728	4,133.00	0.00	4,133.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$4,133.00			
1	2953	N	READ NATURALLY	V60301	50214	Q122802	898.50	0.00	898.50	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$898.50			
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50228	541072	418.05	0.00	418.05	09/23/2015	09/23/2015	09/23/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50227	513315	549.81	0.00	549.81	09/23/2015	09/23/2015	09/23/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50181	543982	832.60	0.00	832.60	09/23/2015	09/23/2015	09/23/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50180	547601	82.59	0.00	82.59	09/23/2015	09/23/2015	09/23/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50229	542096	65.88	0.00	65.88	09/23/2015	09/23/2015	09/23/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50179	547602	67.99	0.00	67.99	09/23/2015	09/23/2015	09/23/2015
1	6827	N	REINHART FOOD SERVICES, LLC	V60301	50178	543987	832.60	0.00	832.60	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$2,849.52			
1	3998	N	RELIABLE MEDICAL SUPPLY	V60301	50175	572136	2,448.80	0.00	2,448.80	09/23/2015	09/23/2015	09/23/2015
1	3998	N	RELIABLE MEDICAL SUPPLY	V60301	50174	572133	2,072.00	0.00	2,072.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$4,520.80			
1	3733	N	SAXE CHEV/BUICK	V60301	50186	08122015	3,212.24	0.00	3,212.24	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$3,212.24			
1	2066	N	SCHINDLER ELEVATOR CORP	V60301	50173	8104092146	478.41	0.00	478.41	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$478.41			
1	2078	N	SCHWAAB, INC	V60301	50219	E67497	55.24	0.00	55.24	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$55.24			
1	2115	N	SHERWIN WILLIAMS	V60301	50162	07062015	730.20	0.00	730.20	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$730.20			
1	2137	N	SOUTH CENTRAL ECSU	V60301	50171	15886	1,583.57	0.00	1,583.57	09/23/2015	09/23/2015	09/23/2015
1	2137	N	SOUTH CENTRAL ECSU	V60301	50170	15932	1,039.97	0.00	1,039.97	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$2,623.54			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	4278	N	SPRINGSTED INC	V60301	50150	15-065	3,440.00	0.00	3,440.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$3,440.00			
1	2157	N	STEFFEN HARDWARE	V60301	50169	AUGUST 2015	135.66	0.00	135.66	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$135.66			
1	6168	N	SYLVAN STUDIO	V60301	50203	30259	161.08	0.00	161.08	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$161.08			
1	2188	N	TAHER INC	V60301	50192	0044022-IN	60,000.00	0.00	60,000.00	09/23/2015	09/23/2015	09/23/2015
1	2188	N	TAHER INC	V60301	50191	0044080-IN	4,577.44	0.00	4,577.44	09/23/2015	09/23/2015	09/23/2015
1	2188	N	TAHER INC	V60301	50190	0043795-IN	4,948.10	0.00	4,948.10	09/23/2015	09/23/2015	09/23/2015
1	2188	N	TAHER INC	V60301	50069	0043998-IN	(24,847.38)	0.00	(24,847.38)	06/29/2015	06/29/2015	06/29/2015
							Check Amount:		\$44,678.16			
1	6480	N	TEACH TCI	V60301	50199	ORD23671	1,008.00	0.00	1,008.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,008.00			
1	2363	N	TEXTBOOK WAREHOUSE LLC	V60301	50193	SI0339450	3,332.00	0.00	3,332.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$3,332.00			
1	2266	N	TRUGREEN CHEMLAWN	V60301	50168	38034438	853.89	0.00	853.89	09/23/2015	09/23/2015	09/23/2015
1	2266	N	TRUGREEN CHEMLAWN	V60301	50167	38034434	200.92	0.00	200.92	09/23/2015	09/23/2015	09/23/2015
1	2266	N	TRUGREEN CHEMLAWN	V60301	50166	38022058	197.63	0.00	197.63	09/23/2015	09/23/2015	09/23/2015
1	2266	N	TRUGREEN CHEMLAWN	V60301	50165	37984822	200.92	0.00	200.92	09/23/2015	09/23/2015	09/23/2015
1	2266	N	TRUGREEN CHEMLAWN	V60301	50164	3803441	213.74	0.00	213.74	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,667.10			
1	6037	N	UNIVERSAL ATHLETIC	V60301	50223	150-0016598-01	159.20	0.00	159.20	09/23/2015	09/23/2015	09/23/2015
1	6037	N	UNIVERSAL ATHLETIC	V60301	50222	150-0017102-01	33.82	0.00	33.82	09/23/2015	09/23/2015	09/23/2015
1	6037	N	UNIVERSAL ATHLETIC	V60301	50221	150-0017093-01	973.58	0.00	973.58	09/23/2015	09/23/2015	09/23/2015
1	6037	N	UNIVERSAL ATHLETIC	V60301	50220	150-0016826-01	823.83	0.00	823.83	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$1,990.43			
1	6182	N	WACONIA COMMUNITY ED.	V60301	50216	138	170.00	0.00	170.00	09/23/2015	09/23/2015	09/23/2015
1	6182	N	WACONIA COMMUNITY ED.	V60301	50215	138	400.00	0.00	400.00	09/23/2015	09/23/2015	09/23/2015
							Check Amount:		\$570.00			

### Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	3748	N	WILCOX PAPER	V60301	50204	318138	11,208.00	0.00	11,208.00	09/23/2015	09/23/2015	09/23/2015

Check Amount:

Report Total:

\*Does not meet minimum amount  
\*\*Exceeds maximum amount

## Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p602p2	0716	37196	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	8/20/2015	N	USD	8,448.56
p602p2	0716	37197	SBC		WX	1	1977	PERA	N	N	8/20/2015	N	USD	5,844.76
p602p2	0716	37198	SBC		WX	1	2330	FEDERAL	N	N	8/20/2015	N	USD	7,989.27
p602p2	0716	37198	SBC		WX	1	2330	FEDERAL	N	N	8/20/2015	N	USD	2,950.30
p602p2	0716	37198	SBC		WX	1	2330	FEDERAL	N	N	8/20/2015	N	USD	12,614.74
p602p2	0716	37199	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	8/20/2015	N	USD	3,532.47
p602p2	0716	37200	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	8/20/2015	N	USD	204.00
p602p2	0716	37201	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	8/20/2015	N	USD	385.00
p602p2	0716	37202	SBC		WX	1	3319	DEPARTMENT OF EMPLOYMENT AND	N	N	8/20/2015	N	USD	1,284.17
p602p2	0716	37203	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2015	N	USD	939.40
p602p2	0716	37203	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2015	N	USD	380.00
p602p2	0716	37203	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2015	N	USD	1,016.68
p602p2	0716	37203	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2015	N	USD	325.00
p602p2	0716	37203	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	8/20/2015	N	USD	800.00
p603p1	0716	37417	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	9/4/2015	0 N	USD	43,067.78
p603p1	0716	37418	SBC		WX	1	1977	PERA	N	N	9/4/2015	0 N	USD	5,328.21
p603p1	0716	37419	SBC		WX	1	2330	FEDERAL	N	N	9/4/2015	0 N	USD	35,051.67
p603p1	0716	37419	SBC		WX	1	2330	FEDERAL	N	N	9/4/2015	0 N	USD	10,141.40
p603p1	0716	37419	SBC		WX	1	2330	FEDERAL	N	N	9/4/2015	0 N	USD	40,452.08
p603p1	0716	37420	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	9/4/2015	0 N	USD	14,308.07
p603p1	0716	37421	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	9/4/2015	0 N	USD	545.00
p603p1	0716	37422	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	9/4/2015	0 N	USD	8,332.94
p603p1	0716	37423	SBC		WX	1	4711	ING MN STATE RETIREMENT SYSTEM	N	N	9/4/2015	0 N	USD	10,000.00
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	1,582.26
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	850.00
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	3,303.86
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	100.00
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	1,790.00
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	16,888.72
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	1,576.26
p603p1	0716	37424	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/4/2015	0 N	USD	627.84
p603p2	0716	37448	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	9/18/2015	N	USD	45,659.82
p603p2	0716	37449	SBC		WX	1	1977	PERA	N	N	9/18/2015	N	USD	6,918.67
p603p2	0716	37450	SBC		WX	1	2330	FEDERAL	N	N	9/18/2015	N	USD	37,481.96
p603p2	0716	37450	SBC		WX	1	2330	FEDERAL	N	N	9/18/2015	N	USD	11,220.72
p603p2	0716	37450	SBC		WX	1	2330	FEDERAL	N	N	9/18/2015	N	USD	41,993.44
p603p2	0716	37451	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	9/18/2015	N	USD	15,375.08

## Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p603p2	0716	37452	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	9/18/2015	N	USD	545.00
p603p2	0716	37453	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	9/18/2015	N	USD	2,837.71
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	1,582.26
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	850.00
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	3,100.68
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	100.00
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	1,894.36
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	17,538.72
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	1,123.76
p603p2	0716	37454	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/18/2015	N	USD	677.84
P60302	0716	37457	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2015	N	USD	3.45
P60302	0716	37457	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2015	N	USD	30.79
P60302	0716	37457	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2015	N	USD	126.13
P60302	0716	37457	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2015	N	USD	289.93
P60302	0716	37457	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2015	N	USD	291.64
P60302	0716	37457	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	8/21/2015	N	USD	320.94
P60302	0716	37458	SBC		WX	1	2336	XCEL ENERGY	N	N	8/21/2015	N	USD	742.16
P60302	0716	37459	SBC		WX	1	1486	FRONTIER	N	N	8/24/2015	N	USD	95.51
P60302	0716	37459	SBC		WX	1	1486	FRONTIER	N	N	8/24/2015	N	USD	95.51
P60302	0716	37459	SBC		WX	1	1486	FRONTIER	N	N	8/24/2015	N	USD	96.84
P60302	0716	37459	SBC		WX	1	1486	FRONTIER	N	N	8/24/2015	N	USD	1,770.77
P60302	0716	37460	SBC		WX	1	2800	MII LIFE - SELECT ACCOUNT	N	N	8/24/2015	N	USD	322.83
P60302	0716	37492	SBC		WX	1	2336	XCEL ENERGY	N	N	9/4/2015	0	USD	10,383.93
P60302	0716	37492	SBC		WX	1	2336	XCEL ENERGY	N	N	9/4/2015	0	USD	8,902.60
P60302	0716	37493	SBC		WX	1	2336	XCEL ENERGY	N	N	9/8/2015	0	USD	8,016.70
P60302	0716	37493	SBC		WX	1	2336	XCEL ENERGY	N	N	9/8/2015	0	USD	320.21
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	423.87
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	151.41
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	116.87
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	66.54
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	53.72
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	50.00
P60302	0716	37494	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	9/8/2015	0	USD	38.17
P60302	0716	37495	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/21/2015	N	USD	356.86
P60302	0716	37495	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/21/2015	N	USD	320.94
P60302	0716	37495	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/21/2015	N	USD	281.27
P60302	0716	37495	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/21/2015	N	USD	263.82



# Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P60202	0716	37191	SBC	58030	CH	1	6809	FASTBRIDGE LEARNING	Y	N	9/21/2015	CY	USD	-2,500.00
p602p2	0716	37194	SBC	58035	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	8/20/2015	CN	USD	183.33
p602p2	0716	37195	SBC	58036	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	8/20/2015	CN	USD	120,132.63
P60302	0716	37413	SBC	58096	CH	1	6553	BRIAN FRITZ	Y	N	9/1/2015	OCN	USD	120.00
P60302	0716	37402	SBC	58097	CH	1	3219	CASH	Y	N	9/1/2015	OCN	USD	500.00
P60302	0716	37407	SBC	58098	CH	1	5536	COLE FASCHING	Y	N	9/1/2015	OCN	USD	85.00
P60302	0716	37412	SBC	58099	CH	1	6505	DAVE SELL	Y	N	9/1/2015	OCN	USD	120.00
P60302	0716	37414	SBC	58100	CH	1	6821	HEATHER TESSIN	Y	N	9/1/2015	OCN	USD	75.00
P60302	0716	37411	SBC	58101	CH	1	6158	JASON VOGT	Y	N	9/1/2015	OCN	USD	120.00
P60302	0716	37401	SBC	58102	CH	1	2062	LEE SAUTER	Y	N	9/1/2015	OCN	USD	120.00
P60302	0716	37399	SBC	58103	CH	1	1784	MASA	Y	N	9/1/2015	OCN	USD	1,272.00
P60302	0716	37405	SBC	58104	CH	1	4145	MEDICAREBLUE RX	Y	N	9/1/2015	OCN	USD	406.50
P60302	0716	37400	SBC	58105	CH	1	1812	MESPA	Y	N	9/1/2015	OCN	USD	896.00
P60302	0716	37406	SBC	58106	CH	1	4722	PHIL KERN	Y	N	9/1/2015	OCN	USD	85.00
P60302	0716	37410	SBC	58107	CH	1	6111	RAM MUTUAL INSURANCE COMPANY	Y	N	9/1/2015	OCN	USD	2,489.00
P60302	0716	37416	SBC	58108	CH	1	6823	RICARDO SOLOMON	Y	N	9/1/2015	OCN	USD	85.00
P60302	0716	37415	SBC	58109	CH	1	6822	STEVEN ANDERSON	Y	N	9/1/2015	OCN	USD	130.00
P60302	0716	37408	SBC	58110	CH	1	5764	SW CHRISTIAN HIGH SCHOOL	Y	N	9/1/2015	OCN	USD	230.00
P60302	0716	37404	SBC	58111	CH	1	3891	TODD TRAEN	Y	N	9/1/2015	OCN	USD	85.00
P60302	0716	37409	SBC	58112	CH	1	5801	TRI-CITY UNITED PUBLIC SCHOOL	Y	N	9/1/2015	OCN	USD	200.00
P60302	0716	37403	SBC	58113	CH	1	3598	WINONA SENIOR HIGH SCHOOL ATH	Y	N	9/1/2015	OCN	USD	75.00
p603p1	0716	37425	SBC	58114	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	9/4/2015	OCN	USD	3,433.29
p603p1	0716	37428	SBC	58115	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	9/4/2015	OCN	USD	12,562.77
p603p1	0716	37429	SBC	58116	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	9/4/2015	OCN	USD	117,175.00
p603p1	0716	37427	SBC	58117	CH	1	6122	NATIONAL INSURANCE SERVICE of WI	Y	N	9/4/2015	OCN	USD	2,891.58
p603p1	0716	37426	SBC	58118	CH	1	1836	NCPERS MINNESOTA	Y	N	9/4/2015	OCN	USD	32.00
P60302	0716	37436	SBC	58119	CH	1	6826	CRAIG SEVICK	Y	N	9/11/2015	CN	USD	85.00
P60302	0716	37434	SBC	58120	CH	1	6516	ERIC SAUGEN	Y	N	9/11/2015	CN	USD	96.00
P60302	0716	37435	SBC	58121	CH	1	6825	ESON GRONBECK	Y	N	9/11/2015	CN	USD	20.00
P60302	0716	37432	SBC	58122	CH	1	3523	LORI LATZKE	Y	N	9/11/2015	CN	USD	96.00
P60302	0716	37430	SBC	58123	CH	1	1793	MAYER LUTHERAN HIGH SCHOOL	Y	N	9/11/2015	CN	USD	100.00
P60302	0716	37433	SBC	58124	CH	1	3826	ST JAMES HIGH SCHOOL	Y	N	9/11/2015	CN	USD	30.00
P60302	0716	37431	SBC	58125	CH	1	2230	THINKING CAP QUIZ BOWL	Y	N	9/11/2015	CN	USD	85.00
p603p2	0716	37455	SBC	58126	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	9/18/2015	CN	USD	3,433.29
p603p2	0716	37456	SBC	58127	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	9/18/2015	CN	USD	33,637.00
P60302	0716	37473	SBC	58128	CH	1	2329	BLUE CROSS BLUE SHIELD of MN	Y	N	9/22/2015	CN	USD	285.00
P60302	0716	37465	SBC	58129	CH	1	1238	CENTRAL PUBLIC SCHOOLS	Y	N	9/22/2015	CN	USD	30.00

## Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P60302	0716	37490	SBC	58130	CH	1	6838	CURT FROST	Y	N	9/22/2015	C N	USD	8.70
P60302	0716	37474	SBC	58131	CH	1	2730	DAVE KREFT	Y	N	9/22/2015	C Y	USD	31.37
P60302	0716	37474	SBC	58131	CH	1	2730	DAVE KREFT	Y	N	9/22/2015	C Y	USD	-31.37
P60302	0716	37481	SBC	58132	CH	1	6505	DAVE SELL	Y	N	9/22/2015	C N	USD	120.00
P60302	0716	37491	SBC	58133	CH	1	4192	HAWKEYE WRESTLING CLUB	Y	N	9/22/2015	C N	USD	75.00
P60302	0716	37484	SBC	58134	CH	1	6831	ILLUMINATE EDUCATION INC	Y	N	9/22/2015	C N	USD	11,761.50
P60302	0716	37475	SBC	58135	CH	1	2772	JEFF MONAHAN	Y	N	9/22/2015	C N	USD	120.00
P60302	0716	37478	SBC	58136	CH	1	5198	JEFF SCHIPULL	Y	N	9/22/2015	C N	USD	31.37
P60302	0716	37466	SBC	58137	CH	1	1637	JEROLD STAUFFACHER	Y	N	9/22/2015	C Y	USD	31.37
P60302	0716	37466	SBC	58137	CH	1	1637	JEROLD STAUFFACHER	Y	N	9/22/2015	C Y	USD	-31.37
P60302	0716	37480	SBC	58138	CH	1	5725	JOHN GARVEY	Y	N	9/22/2015	C Y	USD	31.37
P60302	0716	37480	SBC	58138	CH	1	5725	JOHN GARVEY	Y	N	9/22/2015	C Y	USD	-31.37
P60302	0716	37488	SBC	58139	CH	1	6836	JOHN MADSEN	Y	N	9/22/2015	C N	USD	85.00
P60302	0716	37479	SBC	58140	CH	1	5438	KATIE ANN GRAFF	Y	N	9/22/2015	C Y	USD	31.37
P60302	0716	37479	SBC	58140	CH	1	5438	KATIE ANN GRAFF	Y	N	9/22/2015	C Y	USD	-31.37
P60302	0716	37467	SBC	58141	CH	1	1713	LAVONNE MOORE	Y	N	9/22/2015	C N	USD	13.00
P60302	0716	37471	SBC	58142	CH	1	2062	LEE SAUTER	Y	N	9/22/2015	C Y	USD	31.37
P60302	0716	37471	SBC	58142	CH	1	2062	LEE SAUTER	Y	N	9/22/2015	C Y	USD	120.00
P60302	0716	37471	SBC	58142	CH	1	2062	LEE SAUTER	Y	N	9/22/2015	C Y	USD	-31.37
P60302	0716	37471	SBC	58142	CH	1	2062	LEE SAUTER	Y	N	9/22/2015	C Y	USD	-120.00
P60302	0716	37489	SBC	58143	CH	1	6837	LUCAS KARNAS	Y	N	9/22/2015	C N	USD	85.00
P60302	0716	37468	SBC	58144	CH	1	1762	MANKATO WEST H.S.	Y	N	9/22/2015	C N	USD	110.00
P60302	0716	37469	SBC	58145	CH	1	1787	MASSP	Y	N	9/22/2015	C N	USD	300.00
P60302	0716	37482	SBC	58146	CH	1	6646	MATTHEW BERGMANN	Y	N	9/22/2015	C N	USD	31.37
P60302	0716	37487	SBC	58147	CH	1	6835	MICHAEL SCHWALEN	Y	N	9/22/2015	C N	USD	85.00
P60302	0716	37483	SBC	58148	CH	1	6830	MIDWEST SPEAKERS BUREAU INC	Y	N	9/22/2015	C N	USD	1,300.00
P60302	0716	37483	SBC	58148	CH	1	6830	MIDWEST SPEAKERS BUREAU INC	Y	N	9/22/2015	C N	USD	1,300.00
P60302	0716	37476	SBC	58149	CH	1	2773	MIKE KLIMA	Y	N	9/22/2015	C N	USD	120.00
P60302	0716	37470	SBC	58150	CH	1	2027	REGION 2A - MSHSL	Y	N	9/22/2015	C N	USD	450.00
P60302	0716	37486	SBC	58151	CH	1	6834	RYAN TOWNZEN	Y	N	9/22/2015	C N	USD	85.00
P60302	0716	37485	SBC	58152	CH	1	6833	TYLER VRIEZE	Y	N	9/22/2015	C N	USD	85.00
P60302	0716	37472	SBC	58153	CH	1	2287	WACONIA HIGH SCHOOL	Y	N	9/22/2015	C N	USD	175.00
P60302	0716	37477	SBC	58154	CH	1	3598	WINONA SENIOR HIGH SCHOOL ATH	Y	N	9/22/2015	C N	USD	75.00

**Total**

**\$ 315,317.33**

Aug 2015 Student Activities

Activity	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Payment Description	Pay Date	Void	Curr	Amount
Baseball	0716	37186	HSAC	7575	CH	3	6030	ADRENALINE FUNDRAISING	payment sunflower seeds	8/12/2015 0	N	USD	1,777.00
BP Sr. Hi Club	0716	37184	HSAC	7576	CH	3	4813	BPEA	PEPSI	8/12/2015 0	N	USD	37.78
Baseball	0716	37185	HSAC	7577	CH	3	6016	UNIVERSAL ATHLETIC SERVICES INC	T-shirts, nets, pants	8/12/2015 0	N	USD	3,970.03
Baseball	0716	37185	HSAC	7577	CH	3	6016	UNIVERSAL ATHLETIC SERVICES INC	Clothing	8/12/2015 0	N	USD	1,503.50
										<b>Total</b>			<b>7,288.31</b>

August 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
KREFT DAVID	400728184	8/25/2015	8/26/2015	8/27/2015	SAMS CLUB #6510	26.66
KREFT DAVID	400728185	8/25/2015	8/26/2015	8/27/2015	PARTY CITY #765	18.81
KREFT DAVID	400728186	8/25/2015	8/26/2015	8/27/2015	4IMPRINT	1,268.68
DEWITTE KIMBERLY	398029127	7/29/2015	7/30/2015	8/27/2015	CURRICULUM ASSOC	444.81
DEWITTE KIMBERLY	398577875	8/4/2015	8/5/2015	8/27/2015	RUTTIGERS BAY LAKE LODG	189.16
DEWITTE KIMBERLY	398832668	8/6/2015	8/7/2015	8/27/2015	Amazon.com	195.03
DEWITTE KIMBERLY	398832669	8/6/2015	8/7/2015	8/27/2015	Amazon.com	325.05
DEWITTE KIMBERLY	399922782	8/17/2015	8/18/2015	8/27/2015	SQ *LADY A S CUPCAKES	267.19
DEWITTE KIMBERLY	400153047	8/19/2015	8/20/2015	8/27/2015	PAYPAL *ADJUSTINGCO	25.00
DEWITTE KIMBERLY	400627459	8/25/2015	8/25/2015	8/27/2015	NCS PEARSON	2,400.00
SD BELLE PLAINE	397903257	7/27/2015	7/29/2015	8/27/2015	ESTR PUBLICATIONS	88.00
SD BELLE PLAINE	398029128	7/28/2015	7/30/2015	8/27/2015	TOYS FOR SPECIAL CHILD	404.80
SD BELLE PLAINE	398499633	8/4/2015	8/4/2015	8/27/2015	Amazon.com	62.96
SD BELLE PLAINE	398832670	8/6/2015	8/7/2015	8/27/2015	FLAGHOUSE INC	383.08
SD BELLE PLAINE	400033577	8/18/2015	8/19/2015	8/27/2015	FLAGHOUSE INC	(24.64)
HIGH SCHOOL BELLE PLAINE	398499635	8/3/2015	8/4/2015	8/27/2015	PAYPAL *TIES	199.00
HIGH SCHOOL BELLE PLAINE	398832679	8/7/2015	8/7/2015	8/27/2015	DAYS INN	250.44
HIGH SCHOOL BELLE PLAINE	399080454	8/7/2015	8/10/2015	8/27/2015	DAYS INN	83.48
HIGH SCHOOL BELLE PLAINE	399230544	8/10/2015	8/11/2015	8/27/2015	NATIONAL RECOGNITION	32.11
HIGH SCHOOL BELLE PLAINE	399435351	8/12/2015	8/13/2015	8/27/2015	BARNES & NOBLE #2048	674.47
HIGH SCHOOL BELLE PLAINE	399435352	8/12/2015	8/13/2015	8/27/2015	SUPREME SCHOOL SPLY WE	470.32
HIGH SCHOOL BELLE PLAINE	399613447	8/13/2015	8/14/2015	8/27/2015	MHE*MCGRAW-HILL ECOMM	3,488.69
HIGH SCHOOL BELLE PLAINE	399922789	8/17/2015	8/18/2015	8/27/2015	OFFICEMAX CT*IN#425108	2,539.75
HIGH SCHOOL BELLE PLAINE	399922790	8/17/2015	8/18/2015	8/27/2015	OFFICEMAX CT*IN#425314	130.68
HIGH SCHOOL BELLE PLAINE	400033583	8/18/2015	8/19/2015	8/27/2015	OFFICEMAX CT*IN#428343	36.40
HIGH SCHOOL BELLE PLAINE	400153055	8/19/2015	8/20/2015	8/27/2015	TINKERPLOTS.COM	220.00
HIGH SCHOOL BELLE PLAINE	400331238	8/21/2015	8/21/2015	8/27/2015	VERNIER SOFTWARE & TEC	1,003.49
HIGH SCHOOL BELLE PLAINE	400331239	8/21/2015	8/21/2015	8/27/2015	FLINN SCIENTIFIC I	922.12
HIGH SCHOOL BELLE PLAINE	400728189	8/25/2015	8/26/2015	8/27/2015	OFFICEMAX CT*IN#927653	(82.00)
HIGH SCHOOL BELLE PLAINE	400728190	8/25/2015	8/26/2015	8/27/2015	FLINN SCIENTIFIC I	34.02
DAVIS KRIS	397903258	7/28/2015	7/29/2015	8/27/2015	INNOVATIVE OFFICE SOLU	163.23
DAVIS KRIS	398029129	7/29/2015	7/30/2015	8/27/2015	TARGET 00012724	29.96
DAVIS KRIS	398177247	7/31/2015	7/31/2015	8/27/2015	NCS PEARSON	234.69
DAVIS KRIS	398380052	7/31/2015	8/3/2015	8/27/2015	METRO SALES INC.	1,009.22
DAVIS KRIS	398577876	8/4/2015	8/5/2015	8/27/2015	COBORN S SUPERSTORE	160.84
DAVIS KRIS	398698097	8/4/2015	8/6/2015	8/27/2015	METRO SALES INC.	606.25

August 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
DAVIS KRIS	398698098	8/4/2015	8/6/2015	8/27/2015	METRO SALES INC.	336.78
DAVIS KRIS	398698099	8/5/2015	8/6/2015	8/27/2015	WM EZPAY	16.36
DAVIS KRIS	398832671	8/5/2015	8/7/2015	8/27/2015	SUBWAY 03164670	91.91
DAVIS KRIS	398832672	8/5/2015	8/7/2015	8/27/2015	KWIK TRIP 33000003301	3.98
DAVIS KRIS	398832673	8/7/2015	8/7/2015	8/27/2015	SCHOLASTIC BOOK CLUB	100.00
DAVIS KRIS	399230539	8/10/2015	8/11/2015	8/27/2015	SAMSCLUB #6311	15.74
DAVIS KRIS	399230540	8/10/2015	8/11/2015	8/27/2015	PARTY CITY 1033	61.90
DAVIS KRIS	399435346	8/12/2015	8/13/2015	8/27/2015	COBORN S SUPERSTORE	15.98
DAVIS KRIS	399435347	8/12/2015	8/13/2015	8/27/2015	EMMA KRUMBEEES RESTAURA	102.28
DAVIS KRIS	399613437	8/13/2015	8/14/2015	8/27/2015	USPS 26073001733418328	278.59
DAVIS KRIS	399613438	8/12/2015	8/14/2015	8/27/2015	KWIK TRIP 33000003301	2.00
DAVIS KRIS	399613439	8/13/2015	8/14/2015	8/27/2015	KWIK TRIP 33000003301	2.00
DAVIS KRIS	399613440	8/13/2015	8/14/2015	8/27/2015	EMMA KRUMBEEES RESTAURA	128.19
HEINE JEFF	397808131	7/27/2015	7/28/2015	8/27/2015	HILLYARD INC HUTCHINSO	177.00
HEINE JEFF	398177248	7/31/2015	7/31/2015	8/27/2015	MENARDS GOLDEN VALLEY	207.17
HEINE JEFF	398177249	7/31/2015	7/31/2015	8/27/2015	HILLYARD INC HUTCHINSO	5,482.00
HEINE JEFF	398177250	7/30/2015	7/31/2015	8/27/2015	ALL PRO SOUND	1,416.00
HEINE JEFF	398499634	8/3/2015	8/4/2015	8/27/2015	MENARDS EDEN PRAIRIE	270.91
HEINE JEFF	398698100	8/5/2015	8/6/2015	8/27/2015	BAUER BROTHERS	960.00
HEINE JEFF	398698101	8/5/2015	8/6/2015	8/27/2015	ARBYS 7231	34.98
HEINE JEFF	398698102	8/4/2015	8/6/2015	8/27/2015	OBSERVINT TECHNOLOGIES	761.61
HEINE JEFF	398832674	8/6/2015	8/7/2015	8/27/2015	WW GRAINGER	41.40
HEINE JEFF	399080453	8/8/2015	8/10/2015	8/27/2015	OFFICEMAX/OFFICEDEPOT6	8.54
HEINE JEFF	399230541	8/10/2015	8/11/2015	8/27/2015	METALDETECTOR	152.95
HEINE JEFF	399230542	8/10/2015	8/11/2015	8/27/2015	HILLYARD INC HUTCHINSO	67.62
HEINE JEFF	399230543	8/10/2015	8/11/2015	8/27/2015	SELECTBLINDS	72.74
HEINE JEFF	399435348	8/12/2015	8/13/2015	8/27/2015	MENARDS BURNSVILLE	252.87
HEINE JEFF	399435349	8/12/2015	8/13/2015	8/27/2015	SHERWIN WILLIAMS #3169	182.66
HEINE JEFF	399613441	8/14/2015	8/14/2015	8/27/2015	INPRO CORPORATION	668.39
HEINE JEFF	399613442	8/13/2015	8/14/2015	8/27/2015	NOR*NORTHERN TOOL	521.95
HEINE JEFF	399805149	8/16/2015	8/17/2015	8/27/2015	MENARDS MANKATO	32.34
HEINE JEFF	399922783	8/17/2015	8/18/2015	8/27/2015	KULLY SUPPLY	7,446.22
HEINE JEFF	400153048	8/18/2015	8/20/2015	8/27/2015	ALL PRO SOUND	27.72
HEINE JEFF	400627460	8/24/2015	8/25/2015	8/27/2015	HILLYARD INC HUTCHINSO	59.40
HEINE JEFF	400627461	8/23/2015	8/25/2015	8/27/2015	THE HOME DEPOT #2829	716.79
HEINE JEFF	400853734	8/26/2015	8/27/2015	8/27/2015	SSI*SCHOOL SPECIALTY	1,543.32

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
KELLER CHUCK	398029130	7/28/2015	7/30/2015	8/27/2015	MASBO 00 OF 00	50.00
KELLER CHUCK	400153049	8/19/2015	8/20/2015	8/27/2015	USPS 26073001733418328	106.29
KELLER CHUCK	400331235	8/19/2015	8/21/2015	8/27/2015	SUBWAY 03164670	45.71
KELLER CHUCK	400627462	8/24/2015	8/25/2015	8/27/2015	HP *HP HOME STORE	(98.66)
KELLER CHUCK	400728187	8/26/2015	8/26/2015	8/27/2015	VZWRLSS*APOCC VISB	743.46
MATHIOWETZ BRUCE	398029131	7/29/2015	7/30/2015	8/27/2015	TARGET 00018333	68.88
MATHIOWETZ BRUCE	398177251	7/30/2015	7/31/2015	8/27/2015	ACE HARDWARE & PAINT	29.99
MATHIOWETZ BRUCE	398577878	8/4/2015	8/5/2015	8/27/2015	SQ *MIKE ROSS (MPP TOO	129.00
MATHIOWETZ BRUCE	399922787	8/17/2015	8/18/2015	8/27/2015	COBORN S SUPERSTORE	32.57
MATHIOWETZ BRUCE	399922788	8/17/2015	8/18/2015	8/27/2015	COBORN S SUPERSTORE	31.95
MATHIOWETZ BRUCE	400033580	8/17/2015	8/19/2015	8/27/2015	COBORN S SUPERSTORE	(32.47)
ANDERSON DOUG	400033581	8/18/2015	8/19/2015	8/27/2015	KERNEL CONCESSION SUPP	1,350.67
ANDERSON DOUG	400033582	8/18/2015	8/19/2015	8/27/2015	SAMSLUB #6311	615.24
ANDERSON DOUG	400728188	8/25/2015	8/26/2015	8/27/2015	A. H. HERMEL COMPANY	1,078.06
ANDERSON DOUG	400853737	8/25/2015	8/27/2015	8/27/2015	KWIK TRIP 33000003301	5.97
ANDERSON DOUG	400853738	8/25/2015	8/27/2015	8/27/2015	RUCKS MEAT MARKET	120.04
WICK KEN	397903255	7/28/2015	7/29/2015	8/27/2015	CDW GOVERNMENT	212.55
WICK KEN	397903256	7/28/2015	7/29/2015	8/27/2015	APL*APPLEONLINESTOREUS	290.00
WICK KEN	398177246	7/31/2015	7/31/2015	8/27/2015	APL*APPLEONLINESTOREUS	147.00
WICK KEN	398499629	8/3/2015	8/4/2015	8/27/2015	CDW GOVERNMENT	55.68
WICK KEN	398499630	8/3/2015	8/4/2015	8/27/2015	APL*APPLEONLINESTOREUS	183.00
WICK KEN	398499631	8/3/2015	8/4/2015	8/27/2015	SOLARWINDS	833.00
WICK KEN	398499632	8/4/2015	8/4/2015	8/27/2015	Amazon.com	49.99
WICK KEN	398577873	8/4/2015	8/5/2015	8/27/2015	CDW GOVERNMENT	39.00
WICK KEN	398577874	8/5/2015	8/5/2015	8/27/2015	Amazon.com	23.38
WICK KEN	398698096	8/5/2015	8/6/2015	8/27/2015	APL*APPLEONLINESTOREUS	1,757.00
WICK KEN	398832666	8/7/2015	8/7/2015	8/27/2015	APL*APPLEONLINESTOREUS	2,090.00
WICK KEN	398832667	8/7/2015	8/7/2015	8/27/2015	APL*APPLEONLINESTOREUS	1,140.00
WICK KEN	399435345	8/11/2015	8/13/2015	8/27/2015	CDW GOVERNMENT	8,347.40
WICK KEN	399805148	8/15/2015	8/17/2015	8/27/2015	APL*APPLEONLINESTOREUS	483.00
WICK KEN	400033576	8/18/2015	8/19/2015	8/27/2015	WWW.NEWEGG.COM	949.00
WICK KEN	400153046	8/19/2015	8/20/2015	8/27/2015	GEOTRUST *	122.00
WICK KEN	400331232	8/21/2015	8/21/2015	8/27/2015	AMAZON MKTPLACE PMTS	281.20
WICK KEN	400331233	8/22/2015	8/21/2015	8/27/2015	AMAZON MKTPLACE PMTS	220.66
WICK KEN	400331234	8/22/2015	8/21/2015	8/27/2015	AMAZON MKTPLACE PMTS	13.99
WICK KEN	400523321	8/22/2015	8/24/2015	8/27/2015	APL* ITUNES.COM/BILL	808.65

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
WICK KEN	400523322	8/22/2015	8/24/2015	8/27/2015	APL*APPLEONLINESTOREUS	29.00
ACTIVITIES BELLE P	397903259	7/27/2015	7/29/2015	8/27/2015	DRAMATIC PUBLISHING CO	604.23
ACTIVITIES BELLE P	398698104	8/5/2015	8/6/2015	8/27/2015	COBORN S SUPERSTORE	29.45
ACTIVITIES BELLE P	398698105	8/4/2015	8/6/2015	8/27/2015	SUBWAY 00999912	145.35
ACTIVITIES BELLE P	398698106	8/5/2015	8/6/2015	8/27/2015	TENNIS WAREHOUSE	659.00
ACTIVITIES BELLE P	400153056	8/19/2015	8/20/2015	8/27/2015	INNOVATIVE OFFICE SOLU	12.99
ACTIVITIES BELLE P	400853739	8/26/2015	8/27/2015	8/27/2015	COBORN S SUPERSTORE	66.04
ACTIVITIES BELLE P	400853740	8/26/2015	8/27/2015	8/27/2015	REGISTER.CORDONCO.COM	58.50
ACTIVITIES BELLE P	400853741	8/26/2015	8/27/2015	8/27/2015	REGISTER.CORDONCO.COM	37.50
ACTIVITIES BELLE P	400853742	8/26/2015	8/27/2015	8/27/2015	REGISTER.CORDONCO.COM	47.50
ACTIVITIES BELLE P	400853743	8/26/2015	8/27/2015	8/27/2015	REGISTER.CORDONCO.COM	47.50
CHEVALIER MINDY	400331231	8/20/2015	8/21/2015	8/27/2015	ASSOC SUPERV AND CURR	69.00
COMM ED BELLE PLAINE	398832678	8/6/2015	8/7/2015	8/27/2015	CARSON DELLOSA	(76.88)
COMM ED BELLE PLAINE	397808132	7/27/2015	7/28/2015	8/27/2015	USPS 26073001733418328	4.26
COMM ED BELLE PLAINE	397808133	7/27/2015	7/28/2015	8/27/2015	WAL-MART #3513	5.94
COMM ED BELLE PLAINE	397808134	7/27/2015	7/28/2015	8/27/2015	SAMSClub #6311	19.94
COMM ED BELLE PLAINE	397903260	7/28/2015	7/29/2015	8/27/2015	USPS 26073001733418328	1.20
COMM ED BELLE PLAINE	398029132	7/29/2015	7/30/2015	8/27/2015	USPS 26073001733418328	2.74
COMM ED BELLE PLAINE	398177253	7/31/2015	7/31/2015	8/27/2015	USPS 26073001733418328	16.02
COMM ED BELLE PLAINE	398177254	7/30/2015	7/31/2015	8/27/2015	STAGES THEATRE COMPANY	45.00
COMM ED BELLE PLAINE	398177255	7/29/2015	7/31/2015	8/27/2015	THE GRAPHIC EDGE INC	26.60
COMM ED BELLE PLAINE	398177256	7/29/2015	7/31/2015	8/27/2015	THE GRAPHIC EDGE INC	934.25
COMM ED BELLE PLAINE	398177257	7/29/2015	7/31/2015	8/27/2015	THE GRAPHIC EDGE INC	945.80
COMM ED BELLE PLAINE	398577879	8/4/2015	8/5/2015	8/27/2015	INNOVATIVE OFFICE SOLU	41.99
COMM ED BELLE PLAINE	398577880	8/4/2015	8/5/2015	8/27/2015	USPS 26073001733418328	7.17
COMM ED BELLE PLAINE	398698107	8/5/2015	8/6/2015	8/27/2015	INNOVATIVE OFFICE SOLU	37.98
COMM ED BELLE PLAINE	398698108	8/5/2015	8/6/2015	8/27/2015	USPS 26073001733418328	169.20
COMM ED BELLE PLAINE	398698109	8/4/2015	8/6/2015	8/27/2015	THE GRAPHIC EDGE INC	763.34
COMM ED BELLE PLAINE	398832680	8/6/2015	8/7/2015	8/27/2015	USPS 26073001733418328	13.56
COMM ED BELLE PLAINE	399230545	8/10/2015	8/11/2015	8/27/2015	USPS 26073001733418328	8.54
COMM ED BELLE PLAINE	399435355	8/12/2015	8/13/2015	8/27/2015	USPS 26073001733418328	749.71
COMM ED BELLE PLAINE	399435356	8/12/2015	8/13/2015	8/27/2015	USPS 26073001733418328	26.79
COMM ED BELLE PLAINE	399922791	8/17/2015	8/18/2015	8/27/2015	USPS 26073001733418328	18.28
COMM ED BELLE PLAINE	400033584	8/18/2015	8/19/2015	8/27/2015	USPS 26073001733418328	7.85
COMM ED BELLE PLAINE	400153059	8/19/2015	8/20/2015	8/27/2015	INNOVATIVE OFFICE SOLU	57.98
COMM ED BELLE PLAINE	400153060	8/19/2015	8/20/2015	8/27/2015	USPS 26073001733418328	118.45

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
COMM ED BELLE PLAINE	400331241	8/20/2015	8/21/2015	8/27/2015	CTY OF EAGAN-CASCADE B	423.00
COMM ED BELLE PLAINE	400627466	8/24/2015	8/25/2015	8/27/2015	USPS 26073001733418328	24.20
COMM ED BELLE PLAINE	400853744	8/26/2015	8/27/2015	8/27/2015	USPS 26073001733418328	12.70
ELEMENTARY CHATFIELD	398177252	7/30/2015	7/31/2015	8/27/2015	COBORN S SUPERSTORE	21.45
ELEMENTARY CHATFIELD	399435353	8/12/2015	8/13/2015	8/27/2015	OFFICEMAX CT*IN#368922	197.83
ELEMENTARY CHATFIELD	399435354	8/12/2015	8/13/2015	8/27/2015	SSI*SCHOOL SPECIALTY	197.43
ELEMENTARY CHATFIELD	399613448	8/13/2015	8/14/2015	8/27/2015	INNOVATIVE OFFICE SOLU	24.32
ELEMENTARY CHATFIELD	399613449	8/14/2015	8/14/2015	8/27/2015	IN *RAPTOR TECHNOLOGIE	100.00
ELEMENTARY CHATFIELD	400153057	8/19/2015	8/20/2015	8/27/2015	OFFICEMAX CT*IN#472472	77.48
ELEMENTARY CHATFIELD	400153058	8/19/2015	8/20/2015	8/27/2015	OFFICEMAX CT*IN#485610	11.12
ELEMENTARY CHATFIELD	400331240	8/21/2015	8/21/2015	8/27/2015	LAKESHORE LEARNING #23	212.97
ELEMENTARY CHATFIELD	400627465	8/25/2015	8/25/2015	8/27/2015	TARGET.COM *	37.95
ELEMENTARY OAK CREST	398577877	8/4/2015	8/5/2015	8/27/2015	SUPREME SCHOOL SPLY WE	232.11
ELEMENTARY OAK CREST	398698103	8/5/2015	8/6/2015	8/27/2015	SSI*SCHOOL SPECIALTY	40.34
ELEMENTARY OAK CREST	398832675	8/6/2015	8/7/2015	8/27/2015	INNOVATIVE OFFICE SOLU	426.37
ELEMENTARY OAK CREST	398832676	8/6/2015	8/7/2015	8/27/2015	IN *RAPTOR TECHNOLOGIE	480.00
ELEMENTARY OAK CREST	398832677	8/7/2015	8/7/2015	8/27/2015	SSI*SCHOOL SPECIALTY	365.23
ELEMENTARY OAK CREST	399435350	8/11/2015	8/13/2015	8/27/2015	MASBO 00 OF 00	50.00
ELEMENTARY OAK CREST	399613443	8/13/2015	8/14/2015	8/27/2015	SAMSCLUB #6311	144.67
ELEMENTARY OAK CREST	399613444	8/13/2015	8/14/2015	8/27/2015	SAMSCLUB #6311	137.49
ELEMENTARY OAK CREST	399613445	8/13/2015	8/14/2015	8/27/2015	RGS Pay*	57.36
ELEMENTARY OAK CREST	399613446	8/14/2015	8/14/2015	8/27/2015	ASSOC SUPERV AND CURR	289.00
ELEMENTARY OAK CREST	399805150	8/14/2015	8/17/2015	8/27/2015	AMERICAN ASSOC OF SCHO	447.00
ELEMENTARY OAK CREST	399922784	8/17/2015	8/18/2015	8/27/2015	TARGET 00012724	39.34
ELEMENTARY OAK CREST	399922785	8/17/2015	8/18/2015	8/27/2015	ABC ZONE BURNSVILLE	28.94
ELEMENTARY OAK CREST	399922786	8/17/2015	8/18/2015	8/27/2015	CREATIVE TEACHING	36.92
ELEMENTARY OAK CREST	400033578	8/18/2015	8/19/2015	8/27/2015	RGS Pay*	97.08
ELEMENTARY OAK CREST	400033579	8/19/2015	8/19/2015	8/27/2015	SSI*SCHOOL SPECIALTY	78.56
ELEMENTARY OAK CREST	400153050	8/19/2015	8/20/2015	8/27/2015	SSI*SCHOOL SPECIALTY	136.99
ELEMENTARY OAK CREST	400153051	8/20/2015	8/20/2015	8/27/2015	SSI*SCHOOL SPECIALTY	97.78
ELEMENTARY OAK CREST	400153052	8/20/2015	8/20/2015	8/27/2015	SSI*SCHOOL SPECIALTY	83.95
ELEMENTARY OAK CREST	400153053	8/20/2015	8/20/2015	8/27/2015	SSI*SCHOOL SPECIALTY	67.48
ELEMENTARY OAK CREST	400153054	8/18/2015	8/20/2015	8/27/2015	THREE RIVERS ADMINISTR	150.00
ELEMENTARY OAK CREST	400331236	8/21/2015	8/21/2015	8/27/2015	TRIARCO MAIL ORDER	354.96
ELEMENTARY OAK CREST	400331237	8/21/2015	8/21/2015	8/27/2015	SSI*SCHOOL SPECIALTY	228.61
ELEMENTARY OAK CREST	400627463	8/24/2015	8/25/2015	8/27/2015	RGS Pay*	94.67

August 2015 P-Card Statement

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
ELEMENTARY OAK CREST	400627464	8/25/2015	8/25/2015	8/27/2015	AMAZON MKTPLACE PMTS	123.06
ELEMENTARY OAK CREST	400853735	8/26/2015	8/27/2015	8/27/2015	TARGET 00023408	57.06
ELEMENTARY OAK CREST	400853736	8/26/2015	8/27/2015	8/27/2015	SAMS CLUB #6311	76.98
HANSON LIANN	400331242	8/21/2015	8/21/2015	8/27/2015	COBORN S SUPERSTORE	23.99
HANSON LIANN	400331243	8/21/2015	8/21/2015	8/27/2015	PARTY CITY 1005	65.87

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<b>Total</b>	<b>74,469.27</b>
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**Chuck Keller**  
Business Manager  
**Margot Hansen**  
Curriculum & Assessment Director  
**Ken Wick**  
IT Director



**Chad Williams**  
Special Services Director  
**Jeff Heine**  
Buildings & Grounds Director  
**Chad Eischens**  
Activities & Recreation Director

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DATE OF BOARD MEETING: September 28, 2015  
SUBJECT: Gifts and Donations  
RECOMMENDATION: Approve

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Therefore, the Director of Finance and Operations recommends the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 716 accept with appreciation the following gifts/donation and permit their use as designated by the donor(s).

**DETAIL OF GIFTS/DONATIONS:**

Date	Donor	Item and Nature of Donation/Gift	Amount
6/8/2015	Target – Thanks a Billion	Chatfield Elementary	25.00
7/31/2015	Coborns – Labels for Learning	Chatfield Elementary	1,816.85
7/31/2015	Wells Fargo – Neal Williamson	Chatfield Elementary	60.00
7/16/2015	Kwik Trip – Milk Moola	Chatfield Elementary	130.72
7/16/2015	Kwik Trip – Milk Moola	Oak Crest Elementary	172.18
7/31/2015	Coborns – Labels for Learning	Oak Crest Elementary	1,056.75

## Superintendent report

It has been a great start to the school year. I am very thankful to the staff and community members for such a warm welcome. I am getting settled and have had the opportunity to be in 34 classrooms so far learning a lot about our curriculum and instruction and have seen some excellent examples of quality teaching and learning. One thing I have been very impressed with are some examples how teachers are using the Ipads to teach and help students in different ways. I look forward to reporting more on this in the future to you and the community as a whole.

It is homecoming week and tonight is coronation a special thank you to all of the staff and students who are involved. I know Sibel Dikmen has done a lot to help put this week together and it is going to be a great week for the kids! Wednesday night Mr. Kreft and I will be competing in the Bean Bag toss competition and are hopeful for an easy victory. Good seats still remain for our championship round but I am sure they will sellout fast. We even used the Ipads for voting.

Read-a-Thon forms are due in the office today. It has been great to see all of the excitement for Read-a-thon in our elementary schools and I expect we will see a big return!

Finally, in your packets you find updates from all of our school's principals, curriculum director, and activities director recognizing appreciation for all of the great things that happen at the start of a school year, things that are accelerating this year and anticipation of things to come.

Ken 6 Ipads set up for the board

## **Curriculum and Instruction Update:**

### **Appreciation:**

- I am excited to be working with the staff, administration, and the School Board in Belle Plaine Public Schools again this year. As we begin the year, I am appreciative of the willingness of the staff to get things up and running for the new school year, and for their patience as we come across little bumps in the road. Many of them found time to help with iPad rollout. The extra “hands-on-deck” made it a much smoother process.

### **Acceleration:**

- There is a crew of K-6 teachers that were part of our new FASTBridge training this summer. They worked hard to complete the training, and because of their efforts, students are in the process of initial assessments in both reading and math PK-6.
- Our 9th grade students took the NWEA MAP in both Reading and Geometry. The results are intended to provide a baseline for teachers to measure student growth and help develop instruction that meets the needs of our students.
- Dr. Laager and I have been able to spend some significant time visiting classrooms to observe our literacy practices and resources at work. The visits have been both exciting and very informative. The intent of the visits at this point is to provide the information we need moving forward to help develop a strong, consistent literacy plan PK-12.

### **Anticipation:**

- After Dr. Laager and I finish our literacy block visits, our visits will continue in classrooms across the district in the area of math with the intent being the same.
- Optional Local Purpose Assessment scheduling conversations will take place at the Junior High and High School in the days to come. The OLPA is our practice MCA test for students in grades 3-10 in the areas of Reading and Math.
- Our Tech Team will be meeting every second Monday of the month to discuss the needs of both our students and staff when it comes to our 1:1 initiative. The purpose of the Tech Team is to provide support, share and collaborate with teachers to provide technology embedded best practice, and to be our technology communication liaison people for staff, students, and the community when applicable.
- Dr. Laager and I have, and will continue to, analyze the data received in regards to MCA proficiencies from 2014-2015 as well as our MMR (Multiple Measures Rating) results. This report will be presented at the October School Board meeting.

## **Chatfield Elementary K-2 Update**

### **Appreciation:**

- Thank you to the Para-professionals for meeting to clarify expectations and consistency on the playground and in the lunchroom.

- Thank you to Stier bus for visiting Chatfield and teaching our kiddos about bus safety. We appreciate all that you do to keep our kids safe everyday!
- Thank you to ALL staff, students, and families for attending back to school conferences. HUGE SUCCESS!
- Thank you to Julie from Taher for helping get things together for the K-6 SNACK CART. Currently we have 384 kids signed up for snack cart. This is amazing support and so good for kids and families.
- Thank you to Bryce and Angie for helping parents during Back To School Workshops get signed up for Schoology! They were BUSY!!!!

### **Acceleration:**

- Professional Learning Communities: The PLC teams are currently looking through their power benchmarks to ensure the standards meet the requirement for: leverage, endurance, readiness, teacher judgment and assessment. They will use this information to guide them as they move forward with creating rubrics, assessments, and having vertical teaming conversations.
- The Chatfield RtI team has completed AIMS tests and is now moving forward with FAST testing for Tier III kiddos. This data will help the team create schedules in which students are receiving extra instruction to help them reach grade level expectations.
- The PTO had their fundraiser kick-off and we are now looking forward to READING! The fundraising ends on September 28<sup>th</sup>. The celebration will be on October 2 and the reading week will be October 19-23.
- The School Advisory Team has developed Monday Morning Munchies. Each team will take one month throughout the school year to bring munchies. This is a great opportunity for the Chatfield staff to get together to connect. The first Monday Morning Munchies date is September 28<sup>th</sup>. ALL ARE WELCOME to stop by between 7:40-8:15.

### **Anticipation:**

- We will have teachers from the Byron school district visiting Beginnergarten!
- Fire Safety is on October 5<sup>th</sup> and 6<sup>th</sup>.
- We are going to start rolling out our iPads during media/tech time
- All School Morning Meeting on October 10. The Homecoming royalty will be joining us at Chatfield
- Homecoming week activities September 28-October 2.
- Parent Teacher Conferences October 12<sup>th</sup> and 13<sup>th</sup>.
- Halloween Parade at the high school on October 30. Doors will open at 1:30, the parade begins at 2:00 and will conclude by 2:30.

## **Oak Crest Elementary Update**

### **Appreciation:**

- **Back to School Conferences** on Tuesday, September 8th and Wednesday, September 9<sup>th</sup> went very well. We had around 430 students turn in their passports! Teachers and parents commented how well it went and how beneficial it was.
- **iPad rollout** Thanks to Margot Hansen, Chuck Keller, Matt Kirk, Jack Gernbacher, and Jessica Emerson for helping with iPad rollout at Oak Crest.

**Acceleration:**

- **Professional Learning Communities** We have started our weekly PLC team meetings. They have been going great! Teams are working on setting norms, collective commitments, and SMART goals!
- **Coaching Conversations and Learning Logs** Teachers have started their coaching conversations to create their learning and tech goals for the school year. Conversations are going well.

**Anticipation:**

- **PTO Fundraiser Kickoff** We had the kickoff to our fall PTO fundraiser on Friday, September 11<sup>th</sup>. It will last until Monday, September 28<sup>th</sup>.
- **Pepfest** Oak Crest students and staff are excited to be a part of the high school pepfest on October 2<sup>nd</sup>. Each grade level is working on a cheer to share with the rest of the student body!
- **Wolf Ridge** 6<sup>th</sup> grade students will be participating in Wolf Ridge ELC trip on Monday, October 26<sup>th</sup>-30<sup>th</sup>.

**Secondary Schools Update (7-12)****Appreciation:**

- What a difference a year makes! It has been impressive how our staff is using technology this year. All of our teachers are using Schoology during advisory, and most, if not all, are using it heavily in their classes. Each teacher is pushing themselves on the technology side. The iPads are clearly much more of the fabric of our classrooms. Some interesting observations in the first couple of weeks include Cheryl Gorton using Schoology for students to record their voices and reflect on their performance and Melissa Hanson (and now more teachers!) using Class Kick (an app) to electronically have students team and raise their hands.
- The iPad process has dramatically shifted in the management side of things. During rollout the process, thanks to our tech department and teacher volunteers, was much more efficient. The implementation of the “Green List” caused some early complications with Airwatch, but now has created less off task behavior in classes. The parent and teacher feedback on the “Green List” has been positive.

**Acceleration:**

- We have morphed two of our programs into one, based on the feedback we have received. Two years ago we had iTime for students to receive intervention. Last year we had Ramp Up to focus on college and career readiness. This year our advisory time will vacillate between both topics. We have streamlined the Ramp Up activities to the needs of Belle Plaine students. Every other week students will have intervention time to allow them to connect with teachers and complete some homework tasks.
- We are transitioning our PLC structures between the high school and elementaries. Some departments (tech, PE, art, music, SPED) are meeting

vertically, while our core departments are meeting by building. The feedback we collected and data we analyzed pointed to this being a more impactful grouping. All of the principals are on the same page with the collective work we are doing that is necessary for more seamless P-12 programming. The professional reading we are leading our PLC leaders through is “A School Leader's Guide to Standards-Based Grading.” All PLC teams will be taking steps along the standards-based grading path. The professional conversations around the topic have been highly engaging!

### **Anticipation:**

- Homecoming is upon us! Laurie Green along with Sibel Dikmen are spearheading the activities for the week! We will be utilizing our Advisory Schedule on Monday for an activity during advisory time. Friday will be the pep fest in the South Gym starting at 2:30pm! Students grades 3-12 will attend and the pep fest is open to the public.
- Coronation is Monday night at 8pm in the North Gym. Guest staff speaker is Annette Moylan! The Mixed Choir and Concert Band will be performing as well.
- The homecoming court will be going into classrooms on Monday to unveil the dress up days for the week! Volleyball is home Tuesday night vs. New Prague (also parents' night) and football takes on St. Peter Friday night in the homecoming football game. After the football game the Homecoming Dance will take place in the North gym. Students 9-12 are welcome to attend!

### **Student Support Services Update:**

- Hiring update:
  - BPHS Life Skills Paraprofessional – TBD
  - BPHS SLD Paraprofessional -TBD
- SOAR Transition Program is up and running.
- PAES Lab has started with our SOAR students.
- Paraprofessionals were trained on the new Paraprofessional Manual and evaluation process. Paraprofessional evaluations will start in October.
- Working on our 15-16 budget, program coding, STAR report for special education.
- Working on new process for homeless families. Each building will have a homeless liaison:
  - Brittany Gores, Chatfield
  - Lisa Treml, Oak Crest
  - Amie Hohenstein, BPHS and BPJH
- Attended Regional Director's Meeting and SW Metro Director's Meeting and Director's Forum in early September.
- Attended ADSIS Meeting at MDE to go over requirements for our ADSIS Behavior Specialist at Chatfield and Oak Crest.

Bell Plaine will begin self-monitoring file review and training through MDE on November 17<sup>th</sup> and 18<sup>th</sup>.

**Belle Plaine High School  
September 2015  
School Board Report  
Submitted by Chad Eischens**

**Appreciation:**

- Thanks to all the kids, coaches and parents who are doing a wonderful job of representing our school at sporting events.
- Change is sometimes difficult. Thanks to all coaches, advisers and staff who have helped the activities office and me personally during this time of transition.
- Congratulations to football, volleyball and boys cross country teams that have been consistently ranked in the top 10 all season.
- Approximately 140 students attended the MRC sportsmanship summit on September 14<sup>th</sup>. All MRC schools were represented. Craig Hilier was the facilitator for the days events.

**Acceleration:**

- Conversations have begun on weight room improvements with head coaches, PE teachers and community groups.
- Community education will be working with the business office on financial projections for winter activities and classes offered by community education.
- We continue to work closely with the City of Belle Plaine on some ongoing issues with the local cable television channel. MediaCom has been onsite to look at issues first hand and work toward solutions.

**Anticipation:**

- Homecoming is the week of September 28<sup>th</sup>.
- Winter activity information night has been moved to October 27<sup>th</sup> due to a potential volleyball playoff conflict.
- Sports playoff dates can be found on the activities calendar. We do anticipate hosting a number of home playoff events in tennis, football and volleyball based off of current successful seasons.
- Staff will begin to plan for the winter community ed. brochure in October with distribution in mid-December.

**Payable 2015 & Payable 2016 Levy Comparisor (with data pulled from MDE as of 09/22/15)**

	Preliminary <b>14 Payable 15 Levy</b>	Preliminary <b>15 Payable 16 Levy</b>	<b>Increase/ (Decrease) from 14 Pay 15 Levy</b>	<b>%</b>	<b>L/F</b>
Operating Levy	-	-	-		<b>L</b>
1st Tier Board Approved Ref	208,184.32	226,425.68	18,241.36		<b>L</b>
Equity	200,564.50	218,138.20	17,573.70		<b>F</b>
Location Equity	507,697.60	552,182.67	44,485.07		<b>L/F</b>
Transition	5,172.77	5,639.03	466.26		<b>F</b>
Operating Capital	144,270.70	159,541.50	15,270.80		<b>F</b>
Student Achievement	31,665.29	32,239.28	573.99		<b>F</b>
Integration	19,225.20	20,456.50	1,231.30		<b>F/L</b>
Unemployment	1,000.00	1,500.00	500.00		<b>L</b>
Safe Schools	64,605.60	63,374.40	(1,231.20)		<b>F/L</b>
Career/Technical	30,519.83	37,737.11	7,217.28		<b>F</b>
Annual OPEB	150,000.00	96,165.40	(53,834.60)		<b>L</b>
LTFM	-	322,009.01	322,009.01		<b>L</b>
Health & Safety	167,449.84	-	(167,449.84)		<b>L</b>
Deferred Maintenance	98,334.88	-	(98,334.88)		<b>F</b>
Building Lease	30,208.04	11,116.85	(19,091.19)		<b>L</b>
Adjustments	(105,634.88)	(164,393.12)	(58,758.24)		<b>F</b>
<b>Total General Fund</b>	<b>1,553,263.69</b>	<b>1,582,132.51</b>	<b>28,868.82</b>	<b>1.86%</b>	
Basic Community Education	74,496.16	74,496.16	-		<b>F</b>
Early Childhood Fam. Ed.	36,162.24	36,530.33	368.09		<b>F</b>
Home Visiting	1,459.20	1,363.20	(96.00)		<b>F</b>
School Age Care	4,000.00	4,000.00	-		<b>L</b>
Adjustments	(253.34)	(148.39)	104.95		<b>F</b>
<b>Total Community Education</b>	<b>115,864.26</b>	<b>116,241.30</b>	<b>377.04</b>	<b>0.33%</b>	
Debt Service	2,818,932.96	2,906,977.50	88,044.54		<b>L</b>
<i>Reduction for Debt Excess</i>	(113,792.12)	(165,060.92)	(51,268.80)		<b>L</b>
Alt Facility Bond Debt Service	446,483.10	321,891.81	(124,591.29)		<b>L</b>
Reduction for Debt Excess	(17,467.57)	(20,572.98)	(3,105.41)		<b>L</b>
Adjustments	172.20	(156.16)	(328.36)		<b>L</b>
<b>Total Debt Service</b>	<b>3,134,328.57</b>	<b>3,043,079.25</b>	<b>(91,249.32)</b>	<b>-2.91%</b>	
<b>Total Levy - All Funds</b>	<b>4,803,456.52</b>	<b>4,741,453.06</b>	<b>(62,003.46)</b>	<b>-1.29%</b>	

**L = Local Decision**

**F = Formula Set by Legislature**

	<b>2013</b>	<b>2014</b>	<b>Change</b>	<b>% Increase</b>
<b>Market Value</b>	889,839,600	967,791,263	77,951,663	8.76%
<b>Referendum Market Value</b>	612,103,200	661,465,500	49,362,300	8.06%
<b>Net Tax Capacity</b>	9,360,785	10,211,851	851,066	9.09%
<b>Sales Ratio</b>	97.60%	95.00%	-2.60%	-2.66%
<b>Adjusted Net Tax Capacity</b>	9,595,541	10,746,428	1,150,887	11.99%

## Intermediate District Considerations

- Intermediate Districts are only established following legislative authorization.

*Minnesota Statute § 136D.01: "Intermediate District" means a district with a cooperative program which has been [established pursuant to legislative authorization] ... offering integrated services for secondary, postsecondary, and adult students in the areas of vocational education, special education, and other authorized services.*
- There are currently three Intermediate Districts.
  - Intermediate District 287 (Serving the Northwest Metro including primarily Hennepin and Anoka Counties)
  - Intermediate District 916 (Serving the Northeast Metro including primarily Ramsey and Washington Counties)
  - Intermediate District 917 (Serving the Southeast Metro including primarily Dakota County)
- The only quadrant of the Twin Cities Metropolitan area not served by an Intermediate District is the Southwest Metro.
  - This is largely due to timing.
  - The three Intermediate Districts were formed in the late 1960's and 1970's. At the time, the southwestern metropolitan area (Carver and Scott Counties) was much smaller than the other metropolitan counties in terms overall population of the number of students served by public school districts.
  - Two Cooperatives (the Carver-Scott Educational Cooperative and the Minnesota River Valley Special Education Cooperative) were formed to serve this area which at the time more closely resembled rural Minnesota than a metropolitan/suburban area.
- Intermediate Districts provide more opportunities for students.
  - Intermediate Districts can provide all services available through Cooperatives.
  - Cooperatives can provide many services offered by Intermediate Districts, but not necessarily all services. For example, Intermediate Districts often provide post-secondary options especially in the area of technical education.
- Intermediate Districts offer more funding options to member districts.
  - Intermediate Districts and Cooperatives can both Lease Levy.
  - Intermediate Districts may also access Safe Schools Levy and Health and Safety Levy dollars that are not available to Cooperatives.
  - NOTE: SouthWest Metro bylaws require a unanimous vote of all member districts prior to accessing any local levy dollars. A single district can veto any levy sought by SouthWest Metro.
- The cost of programming in an Intermediate District and a Cooperative are exactly the same.
  - There are no new or additional costs imposed by an Intermediate District for services or programs.
  - But, there are more possible sources of state funds to pay for the services provided.
  - The result is either reduction in program costs or expansion of available services (at no new cost) or both.

- Intermediate Districts often offer better connections to and opportunities for Post-Secondary options.
  - For example, the authorizing Statutes for Intermediate District 287 and Intermediate District 917 even go so far as to explicitly reference Joint Technical Colleges. (See Minn. Stat. § 136D.21 and .81 respectively.)

### **Steps and Timing**

- A bill was authored during the 2015 Legislative Session authorizing the establishment of an Intermediate District to serve the Southwest Metro area. Upon passage by the Legislature and signature from Governor Dayton, the named districts are now allowed to consider formation of an Intermediate District.

#### **Minnesota Statute § 136D.41 LISTED DISTRICTS MAY FORM INTERMEDIATE DISTRICT.**

Notwithstanding any other law to the contrary, two or more of the Independent School Districts Nos. 108, 110, 111, and 112 of Carver County, Independent School Districts Nos. 716, 717, 719, 720, and 721 of Scott County, and Independent School District No. 2905 of Le Sueur County, whether or not contiguous, may enter into agreements to accomplish jointly and cooperatively the acquisition, betterment, construction, maintenance, and operation of facilities for, and instruction in, special education, career and technical education, adult basic education, and alternative education. Each school district that becomes a party to such an agreement is a "participating school district" for purposes of sections 136D.41 to 136D.49. The agreement may provide for the exercise of these powers by a joint school board created as set forth in sections 136D.41 to 136D.49.

- SouthWest Metro Educational Cooperative Districts are now allowed to take individual Board action to either form and join the newly authorized Intermediate District or not.
  - Joining requires local School Board action.
- Target date to open a newly formed Intermediate District would be July 1, 2016.

### **Summary**

The formation of an Intermediate District for the Southwest Metropolitan area would:

1. Retain all current programs and opportunities for students,
2. Possibly expand opportunities for students, especially in the area of post-secondary education,
3. Not add any new or additional costs, and
4. Increase possible revenue sources thereby allowing current costs to member districts to be reduced<sup>1</sup>.

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<sup>1</sup> While an Intermediate District has the ability to access additional levy dollars, this may only be done pursuant to bylaws with the unanimous consent of all member school districts. Therefore, any one district has veto authority over any increases to local levies.

# **SOUTHWEST METRO EDUCATIONAL COOPERATIVE**

## **JOINT POWERS AGREEMENT**

This Agreement is made and entered into this 1st day of July , 2013, by and among Independent School District No. 2905 (Tri-City United), Independent School District No. 716 (Belle Plaine), Independent School District No. 717 (Jordan), Independent School District No. 719 (Prior Lake-Savage), Independent School District No. 720 (Shakopee), Independent School District No. 721 (New Prague), Independent School District No. 108 (Central Public Schools), Independent School District No. 112 (Eastern Carver County Schools), Independent School District No. 110 (Waconia), Independent School District No. 111 (Watertown-Mayer), all being school districts and governmental units of the State of Minnesota (hereinafter referred to as the "Collaborating Districts").

### **RECITALS:**

**WHEREAS**, through a joint agreement entered into on October 12, 1976 by Independent School District No. 720, Shakopee, Independent School District No. 112, Chaska, and Independent School District No. 110, Waconia, the Carver-Scott Cooperative Center was established and operated as a vocational education cooperative center under Minn. Stat. §123.351 (1974); and

**WHEREAS**, subsequently, the Carver-Scott Cooperative Center was renamed as the Carver-Scott Educational Cooperative No. 930 ("CSEC"); and

**WHEREAS**, over time, the CSEC has periodically added additional school

districts as members and has expanded the educational services it provides to such participating school districts; and

**WHEREAS**, the Collaborating Districts, which consist of the current members of the CSEC, the Minnesota River Valley Special Education Cooperative (MRVSEC), and other independent school districts, now desire to establish a joint powers entity under Minn. Stat. § 471.59 for the purpose of continuing the mission of the CSEC & MRVSEC under a new name and organization, pursuant to the terms and conditions described below.

**NOW, THEREFORE**, in consideration of the promises and agreements contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

## **ARTICLE I**

### **AUTHORITY; NAME; PURPOSE**

**Section 1. AUTHORITY.** This Agreement is entered into by and among the Collaborating Districts pursuant to Minn. Stat. § 471.59 (2012), which authorizes two or more governmental units, by agreement entered into through action of their governing bodies, to jointly or cooperatively exercise any power common to the contracting parties or any similar powers.

**Section 2. NAME.** The name of the joint powers entity created hereunder shall be the SouthWest Metro Educational Cooperative (hereinafter the “District”).

**Section 3. PURPOSE.** The purpose of this Agreement is to establish a

governing organization through which the Collaborating Districts may jointly and cooperatively provide educational programming and services at one or more sites. The educational programming and services shall include special education, vocational education, and any other educational programs or services defined in Minn. Stat. § 123A.21 subdivisions 7 and 8 that are requested by one or more Collaborating Districts and approved by the Governing Board.

## **ARTICLE II**

### **GOVERNANCE**

**Section 1. GOVERNING BOARD; ALTERNATE MEMBERS; TERM; VACANCY.** The management and control of the District shall be vested in a Governing Board, which shall have the authority to function as an entity separate and apart from any of the Collaborating Districts and generally to act in furtherance of the Collaborating Districts' joint interests and intentions hereunder. Each member of the Governing Board (including alternate members) shall be a member of a board of a Collaborating District that has been appointed by the board of a Collaborating District. Each Collaborating District shall also appoint an alternate member who shall participate in meetings of the Governing Board in the absence of the primary board member. Each Collaborating District shall have at least one member and one alternate member on the Governing Board. Each member and alternate member of the Governing Board shall be appointed for a one-year term, may be reappointed, and shall continue to serve until such member's successor is appointed. A vacancy on the Governing Board shall occur if a member of the Governing Board is no longer a board member of his or her

Collaborating District, or if the vacancy occurs as a result of death, disqualification, resignation, disability, removal or such other cause. A vacancy on the Governing Board shall be filled for the unexpired term by appointment of the board of the Collaborating District whose seat is vacant, within 30 days of the vacancy. A person appointed to the Governing Board shall qualify as a Governing Board member by filing with the chair a written certificate of appointment from the appointing board of the Collaborating District in question.

**Section 2. OFFICERS.** The officers of the Governing Board shall be a chair, vice- chair, clerk and treasurer. The chair shall preside at all meetings of the Governing Board except in the chair's absence the vice-chair shall preside. The clerk shall keep a complete record of the minutes of each meeting and the treasurer shall be the custodian of the funds of the District. The election of the officers shall be pursuant to majority vote of the members of the Governing Board at its first meeting of each fiscal year. Each officer of the Governing Board shall be appointed for a one-year term, may be reappointed, and shall continue to serve until such member's successor is appointed and qualified.

### **ARTICLE III**

#### **POWERS OF THE GOVERNING BOARD**

The Governing Board shall have the general charge of the business of the District and the ownership of its facilities, fixtures and personal property. The Governing Board shall take such action as it deems necessary and proper to accomplish the purposes of the District, or any other action necessary and incidental to the implementation of said

purposes or actions, including, but not limited to, entering into contracts, leases or agreements with a Collaborating District or others, whenever the Governing Board shall deem such action to be advisable. The Governing Board has the power to adopt bylaws which shall provide for the following: the date of the annual meeting of the Governing Board, duties of the officers, voting procedures, the definition of a quorum, and such other matters which the Governing Board may deem necessary and proper.

## **ARTICLE IV**

### **MEMBERSHIP**

**Section 1. ADDING MEMBER DISTRICTS.** An independent school district, may become of member of the District with the approval, in writing, of at least a majority of the Governing Board. Upon approval by the Governing Board, the school district, by action of a majority of its board, shall adopt a resolution authorizing such school district to become a member upon executing this Agreement and any amendments thereto. A certified copy of such resolution, along with the executed Agreement (including any amendments) shall be furnished to the clerk of the Governing Board, whereupon such school district shall be deemed to be a Collaborating District bound by the terms of this Agreement, any amendments thereto, and the District's bylaws.

**Section 2. WITHDRAWAL OF MEMBER DISTRICTS.** Any Collaborating District may withdraw from this Agreement by resolution adopted by a majority vote of the full membership of its school board and by formal written notice to the school board

of each other Collaborating District. The notice shall include a certified copy of the adopted withdrawal resolution. The withdrawal shall become effective at the end of the next following school year. The withdrawal of a Collaborating District shall not affect the continuing liability of that Collaborating District for continuing obligations incurred that had the approval of the school board of that Collaborating District prior to the notice of withdrawal.

## **ARTICLE V**

### **DURATION; DISSOLUTION; BREACH; LIABILITY; INSURANCE**

**Section 1. DURATION.** This Agreement shall be perpetual in duration unless terminated pursuant to provisions of this Agreement, as amended, or any state law terminating the Agreement.

**Section 2. DISSOLUTION.** The boards of two-thirds of the Collaborating Districts may agree to dissolve the District effective at the end of any school year or at an earlier time as they may mutually agree by adopting written resolutions approving the termination of this Agreement and the dissolution of the District. To the extent permitted by law, the termination shall not affect the continuing liability of present or former Collaborating Districts for indebtedness incurred prior to the termination, or for other continuing obligations, including unemployment compensation or reemployment insurance. Upon dissolution of the District, all of its property remaining after payment or reservation for debts and liabilities shall be divided among the Collaborating Districts in accordance the District's bylaws.

**Section 3. BREACH OF AGREEMENT.** Any Collaborating District breaching this Agreement and given written notice of the breach and the nature thereof shall have thirty (30) days in which to cure the breach. The breaching Collaborating District shall be liable for any expenses incurred by any other Collaborating District to enforce the provisions of this Agreement and any damages incurred by other Collaborating Districts as a result of the breach.

**Section 4. LIABILITY.** No Collaborating District shall be liable for the acts or omissions of the District, nor shall a Collaborating District be liable for acts or omissions of another Collaborating District. The liability and the monetary limits of liability of the District, the Collaborating Districts, their officers, employees, representatives, and agents shall be governed by the Minnesota Government Tort Claims Act, (Minnesota Statutes Chapter 466) and other applicable law.

**Section 5. INSURANCE.** The District shall maintain property insurance on its buildings, fixtures and personal property. The District shall also maintain liability insurance in not less than the statutory maximum liabilities for school districts.

## **ARTICLE VI**

### **CONTINUED OPERATION AS AN INTERMEDIATE DISTRICT**

If the Minnesota Legislature adopts enabling legislation approving the establishment of the District as an Intermediate District under Chapter 136D of the Minnesota Statutes, or other law, and if the Collaborating Districts individually vote to reorganize the District (Educational Cooperative) as an Intermediate District, the

Collaborating District Boards hereby agree to continue the District as an Intermediate District in accordance with the terms of this Agreement, any amendments to this Agreement, the bylaws of the District, as amended, and applicable laws.

## **ARTICLE VII**

### **MISCELLANEOUS PROVISIONS**

**Section 1. CAPTIONS.** The captions of the provisions of this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction.

**Section 2. AMENDMENTS TO THIS AGREEMENT.** Amendments to this Agreement may be proposed by the school board of any Collaborating District or by the Governing Board of the District. Notice of proposed amendments shall be sent to all Collaborating Districts. The proposed amendment shall not become effective until it has been approved and executed by not less than two-thirds of all the Collaborating Districts. An amendment approved under this Section shall be an addendum to this Agreement.

**Section 3. SAVINGS CLAUSE.** Should any provision or article of this Agreement be found unlawful, the other provisions of this Agreement shall remain in full force and effect if by doing so the purposes of this Agreement, taken as a whole, can be made operative. Should any such provision or article be found unlawful, representatives of the school boards of the Collaborating Districts shall meet for the purpose of arriving at an agreement on a lawful provision to replace the unlawful

provision or article. The newly agreed upon provision or amendment must be approved by the school boards of the Collaborating Districts by resolutions adopted in the manner specified in this Article VII for the adoption of amendments.

**Section 4. NOTICES.** All notices required or permitted to be given by a Collaborating District shall be given by the clerk of its school board. The notice shall be in writing and shall be sent by first class mail or electronic mail to the administrative offices of the school board of a Collaborating District or the Governing Board, as appropriate. A notice shall be timely if postmarked or emailed on the day it is due. In the case of a notice requiring school board action, a certified copy of the resolution, motion or minutes of the school board specifying the school board action shall be sent with the notice.

**Section 5. ENTIRE AGREEMENT; APPLICABLE LAW.** This Agreement contains the entire agreement between the parties. No party has relied upon any statements or promises that are not stated in this Agreement. This Agreement shall be construed and interpreted in accordance with and be subject to the laws of the State of Minnesota.

**Section 6. EXECUTION IN COUNTERPARTS; EFFECTIVE DATE OF AGREEMENT.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute the same and whole instrument. This Agreement shall become effective upon its approval by the boards of each Collaborating District.

***IN WITNESS WHEREOF***, the officers indicated below of the Collaborating

Districts have signed this Agreement by authority of their respective school boards.

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 2905  
(TRI-CITY UNITED)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 716  
(Belle Plaine)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 717  
(Jordan)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 719  
(Prior Lake-Savage)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 720  
(Shakopee)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 721  
(New Prague)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 108  
(Central Public Schools)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 112  
(Schools of Eastern Carver County)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 110  
(Waconia)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2013.

**INDEPENDENT SCHOOL DISTRICT NO. 111  
(Watertown-Mayer)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

# **SOUTHWEST METRO INTERMEDIATE DISTRICT**

## **JOINT POWERS AGREEMENT**

This Agreement is made and entered into this 1st day of July , 2016, by and among Independent School District No. 2905 (Tri-City United), Independent School District No. 716 (Belle Plaine), Independent School District No. 717 (Jordan), Independent School District No. 719 (Prior Lake-Savage), Independent School District No. 720 (Shakopee), Independent School District No. 721 (New Prague), Independent School District No. 108 (Central Public Schools), Independent School District No. 112 (Eastern Carver County Schools), Independent School District No. 110 (Waconia), Independent School District No. 111 (Watertown-Mayer), all being school districts and governmental units of the State of Minnesota (hereinafter referred to as the "Collaborating Districts").

### **RECITALS:**

**WHEREAS**, through a joint agreement entered into on October 12, 1976 by Independent School District No. 720, Shakopee, Independent School District No. 112, Chaska, and Independent School District No. 110, Waconia, the Carver-Scott Cooperative Center was established and operated as a vocational education cooperative center under Minn. Stat. §123.351 (1974); and

**WHEREAS**, subsequently, the Carver-Scott Cooperative Center was renamed as the Carver-Scott Educational Cooperative No. 930 ("CSEC"); and

**WHEREAS**, over time, the CSEC periodically added additional school districts as

members and has expanded the educational services it provides to such participating school districts; and

**WHEREAS**, on July 1, 2013, the Collaborating Districts, which consisted of the members of the CSEC and the Minnesota River Valley Special Education Cooperative (MRVSEC) established a joint powers entity under Minn. Stat. § 471.59 for the purpose of continuing the mission of the CSEC & MRVSEC under a new name and organization, pursuant to the terms and conditions described below. The new joint powers entity was named the SouthWest Metro Educational Cooperative.

**WHEREAS**, the SouthWest Metro Educational Cooperative joint powers agreement anticipated the possible formation of an Intermediate District with the member school district boards agreeing as follows:

**ARTICLE VI  
CONTINUED OPERATION AS AN INTERMEDIATE DISTRICT**

If the Minnesota Legislature adopts enabling legislation approving the establishment of the District as an Intermediate District under Chapter 136D of the Minnesota Statutes, or other law, and if the Collaborating Districts individually vote to reorganize the District (Educational Cooperative) as an Intermediate District, the Collaborating District Boards hereby agree to continue the District as an Intermediate District in accordance with the terms of this Agreement, any amendments to this Agreement, the bylaws of the District, as amended, and applicable laws.

**WHEREAS**, the 2015 Minnesota State Legislature in Special Session passed Minn. Stat. § 136D.41:

**136D.41 LISTED DISTRICTS MAY FORM INTERMEDIATE DISTRICT.**

Notwithstanding any other law to the contrary, two or more of the Independent School Districts Nos. 108, 110, 111, and 112 of Carver County, Independent School Districts Nos. 716, 717, 719, 720, and 721 of Scott County, and Independent School District No. 2905 of Le Sueur County, whether or not contiguous, may enter into agreements to accomplish jointly and cooperatively the acquisition, betterment, construction, maintenance, and operation of facilities for, and instruction in, special education, career and technical education, adult basic education, and alternative education. Each school district that becomes a party to such an agreement is a "participating school district" for purposes of sections 136D.41 to 136D.49. The agreement may provide for the exercise of these powers by a joint school board created as set forth in sections 136D.41 to 136D.49.

**WHEREAS**, an Intermediate District is defined in Minn. Stat. § 136D.01:

**136D.01 INTERMEDIATE DISTRICT.**

"Intermediate district" means a district with a cooperative program which has been established under Laws 1967, chapter 822, as amended; Laws 1969, chapter 775, as amended; and Laws 1969, chapter 1060, as amended, offering integrated services for secondary, postsecondary, and adult students in the areas of vocational education, special education, and other authorized services.

**NOW, THEREFORE**, in consideration of the promises and agreements contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**ARTICLE I**

**AUTHORITY; NAME; PURPOSE**

**Section 1. AUTHORITY.** This Agreement is entered into by and among the Collaborating Districts pursuant to Minn. Stat. § 471.59 (2012), which authorizes two or more governmental units, by agreement entered into through action of their governing bodies, to jointly or cooperatively exercise any power common to the

contracting parties or any similar powers. The authority to form an Intermediate District was granted the aforementioned Collaborating Districts in Minn. Stat. 136D.41 (2015),

**Section 2. NAME.** The name of the joint powers entity created hereunder shall be the SouthWest Metro Intermediate District (hereinafter the “District”).

**Section 3. PURPOSE.** The purpose of this Agreement is to establish a governing organization through which the Collaborating Districts may jointly and cooperatively provide educational programming and services at one or more sites. The educational programming and services shall include special education, vocational education, career and technical education, adult basic education, alternative education and any other educational programs or services defined in Minn. Stat. § 123A.21 subdivisions 7 and 8 and/or Minn. Stat. § sections 136D.41 to 136D.49 that are requested by one or more Collaborating Districts and approved by the Governing Board.

## **ARTICLE II**

### **GOVERNANCE**

**Section 1. GOVERNING BOARD; ALTERNATE MEMBERS; TERM; VACANCY.** The management and control of the District shall be vested in a Governing Board, known as the SouthWest Metro Intermediate District Board, which shall have the authority to function as an entity separate and apart from any of the Collaborating Districts and generally to act in furtherance of the Collaborating Districts’ joint interests and intentions hereunder. Each member of the Governing Board (including alternate members) shall be a member of a board of a Collaborating District

that has been appointed by the board of a Collaborating District in a manner established by the respective Collaborating District. Each Collaborating District shall also appoint an alternate member who shall participate in meetings of the Governing Board in the absence of the primary board member. Each Collaborating District shall have at least one member and one alternate member on the Governing Board. Each member and alternate member of the Governing Board shall be appointed for a one-year term, may be reappointed, and shall continue to serve until such member's successor is appointed. A vacancy on the Governing Board shall occur if a member of the Governing Board is no longer a board member of his or her Collaborating District, or if the vacancy occurs as a result of death, disqualification, resignation, disability, removal or such other cause. A vacancy on the Governing Board shall be filled for the unexpired term by appointment of the board of the Collaborating District whose seat is vacant, within 30 days of the vacancy. A person appointed to the Governing Board shall qualify as a Governing Board member by filing with the chair a written certificate of appointment from the appointing board of the Collaborating District in question.

**Section 2. OFFICERS.** The officers of the Governing Board shall be a chair, vice- chair, clerk and treasurer. The chair shall preside at all meetings of the Governing Board except in the chair's absence the vice-chair shall preside. The clerk shall keep a complete record of the minutes of each meeting and the treasurer shall be the custodian of the funds of the District. The election of the officers shall be pursuant to majority vote of the members of the Governing Board at its first meeting of each fiscal year. Each officer of the Governing Board shall be appointed for a one-year term, may be

reappointed, and shall continue to serve until such member's successor is appointed and qualified.

### **ARTICLE III**

#### **POWERS OF THE GOVERNING BOARD**

The Governing Board shall have the general charge of the business of the District and the ownership of its facilities, fixtures and personal property. The Governing Board shall take such action as it deems necessary and proper to accomplish the purposes of the District, or any other action necessary and incidental to the implementation of said purposes or actions, including, but not limited to, entering into contracts, leases or agreements with a Collaborating District or others, whenever the Governing Board shall deem such action to be advisable. The Governing Board has the power to adopt bylaws which shall provide for the following: the date of the annual meeting of the Governing Board, duties of the officers, voting procedures, the definition of a quorum, and such other matters which the Governing Board may deem necessary and proper.

### **ARTICLE IV**

#### **MEMBERSHIP**

**Section 1. ADDING MEMBER DISTRICTS.** An independent school district, may become of member of the District with the approval, in writing, of at least a majority of the Governing Board. Upon approval by the Governing Board, the school district, by action of a majority of its board, shall adopt a resolution authorizing such school

district to become a member upon executing this Agreement and any amendments thereto. A certified copy of such resolution, along with the executed Agreement (including any amendments) shall be furnished to the clerk of the Governing Board, whereupon such school district shall be deemed to be a Collaborating District bound by the terms of this Agreement, any amendments thereto, and the District's bylaws.

**Section 2. WITHDRAWAL OF MEMBER DISTRICTS.** Any Collaborating District may withdraw from this Agreement by resolution adopted by a majority vote of the full membership of its school board and by formal written notice to the school board of each other Collaborating District. The notice shall include a certified copy of the adopted withdrawal resolution. The withdrawal shall become effective at the end of the next following school year. The withdrawal of a Collaborating District shall not affect the continuing liability of that Collaborating District for continuing obligations incurred that had the approval of the school board of that Collaborating District prior to the notice of withdrawal.

## **ARTICLE V**

### **DURATION; DISSOLUTION; BREACH; LIABILITY; INSURANCE**

**Section 1. DURATION.** This Agreement shall be perpetual in duration unless terminated pursuant to provisions of this Agreement, as amended, or any state law terminating the Agreement.

**Section 2. DISSOLUTION.** The boards of two-thirds of the Collaborating Districts may agree to dissolve the District effective at the end of any

school year or at an earlier time as they may mutually agree by adopting written resolutions approving the termination of this Agreement and the dissolution of the District. To the extent permitted by law, the termination shall not affect the continuing liability of present or former Collaborating Districts for indebtedness incurred prior to the termination, or for other continuing obligations, including unemployment compensation or reemployment insurance. Upon dissolution of the District, all of its property remaining after payment or reservation for debts and liabilities shall be divided among the Collaborating Districts in accordance the District's bylaws.

**Section 3. BREACH OF AGREEMENT.** Any Collaborating District breaching this Agreement and given written notice of the breach and the nature thereof shall have thirty (30) days in which to cure the breach. The breaching Collaborating District shall be liable for any expenses incurred by any other Collaborating District to enforce the provisions of this Agreement and any damages incurred by other Collaborating Districts as a result of the breach.

**Section 4. LIABILITY.** No Collaborating District shall be liable for the acts or omissions of the District, nor shall a Collaborating District be liable for acts or omissions of another Collaborating District. The liability and the monetary limits of liability of the District, the Collaborating Districts, their officers, employees, representatives, and agents shall be governed by the Minnesota Government Tort Claims Act, (Minnesota Statutes Chapter 466) and other applicable law.

**Section 5. INSURANCE.** The District shall maintain property insurance on

its buildings, fixtures and personal property. The District shall also maintain liability insurance in not less than the statutory maximum liabilities for school districts.

## **ARTICLE VI**

### **MISCELLANEOUS PROVISIONS**

**Section 1. CAPTIONS.** The captions of the provisions of this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction.

**Section 2. AMENDMENTS TO THIS AGREEMENT.** Amendments to this Agreement may be proposed by the school board of any Collaborating District or by the Governing Board of the District. Notice of proposed amendments shall be sent to all Collaborating Districts. The proposed amendment shall not become effective until it has been approved and executed by not less than two-thirds of all the Collaborating Districts. An amendment approved under this Section shall be an addendum to this Agreement.

**Section 3. SAVINGS CLAUSE.** Should any provision or article of this Agreement be found unlawful, the other provisions of this Agreement shall remain in full force and effect if by doing so the purposes of this Agreement, taken as a whole, can be made operative. Should any such provision or article be found unlawful, representatives of the school boards of the Collaborating Districts shall meet for the purpose of arriving at an agreement on a lawful provision to replace the unlawful provision or article. The newly agreed upon provision or amendment must be approved

by the school boards of the Collaborating Districts by resolutions adopted in the manner specified in this Article VII for the adoption of amendments.

**Section 4. NOTICES.** All notices required or permitted to be given by a Collaborating District shall be given by the clerk of its school board. The notice shall be in writing and shall be sent by first class mail or electronic mail to the administrative offices of the school board of a Collaborating District or the Governing Board, as appropriate. A notice shall be timely if postmarked or emailed on the day it is due. In the case of a notice requiring school board action, a certified copy of the resolution, motion or minutes of the school board specifying the school board action shall be sent with the notice.

**Section 5. ENTIRE AGREEMENT; APPLICABLE LAW.** This Agreement contains the entire agreement between the parties. No party has relied upon any statements or promises that are not stated in this Agreement. This Agreement shall be construed and interpreted in accordance with and be subject to the laws of the State of Minnesota.

**Section 6. EXECUTION IN COUNTERPARTS; EFFECTIVE DATE OF AGREEMENT.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute the same and whole instrument. This Agreement shall become effective upon its approval by the boards of each Collaborating District.

***IN WITNESS WHEREOF,*** the officers indicated below of the Collaborating

Districts have signed this Agreement by authority of their respective school boards.

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 2905  
(TRI-CITY UNITED)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 716  
(Belle Plaine)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 717  
(Jordan)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 719  
(Prior Lake-Savage)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 720  
(Shakopee)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 721  
(New Prague)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 108  
(Central Public Schools)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 112  
(Schools of Eastern Carver County)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 110  
(Waconia)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

Approved at a meeting  
of the School Board  
thereof held on the  
\_\_\_ day of \_\_\_\_\_, 2015.

**INDEPENDENT SCHOOL DISTRICT NO. 111  
(Watertown-Mayer)**

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Clerk

**EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 716  
BELLE PLAINE, MINNESOTA**

Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District No. 716, Belle Plaine, Minnesota, was held on the \_\_\_\_ day of \_\_\_\_\_, 2015, at \_\_\_\_\_ p.m.

The following Board members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING JOINT POWERS AGREEMENT**

WHEREAS, the SouthWest Metro Educational Cooperative is a joint powers entity formed under Minn. Stat. § 471.59.

WHEREAS, Independent School District No. 716 is a founding and collaborating member district of the SouthWest Metro Educational Cooperative through Board resolution which ultimately established the SouthWest Metro Educational Cooperative as a joint powers entity on July 1, 2013.

WHEREAS, the resolution forming the SouthWest Metro Educational Cooperative incorporated a joint powers agreement setting forth the governance

and other standards for and of the SouthWest Metro Educational Cooperative.

WHEREAS, the SouthWest Metro Educational Cooperative joint powers agreement anticipated the possible formation of an Intermediate District with the member school district boards agreeing as follows:

**ARTICLE VI  
CONTINUED OPERATION AS AN INTERMEDIATE DISTRICT**

If the Minnesota Legislature adopts enabling legislation approving the establishment of the District as an Intermediate District under Chapter 136D of the Minnesota Statutes, or other law, and if the Collaborating Districts individually vote to reorganize the District (Educational Cooperative) as an Intermediate District, the Collaborating District Boards hereby agree to continue the District as an Intermediate District in accordance with the terms of this Agreement, any amendments to this Agreement, the bylaws of the District, as amended, and applicable laws.

WHEREAS, the 2015 Minnesota State Legislature in Special Session passed Minn. Stat. § 136D.41:

**136D.41 LISTED DISTRICTS MAY FORM INTERMEDIATE DISTRICT.**

Notwithstanding any other law to the contrary, two or more of the Independent School Districts Nos. 108, 110, 111, and 112 of Carver County, Independent School Districts Nos. 716, 717, 719, 720, and 721 of Scott County, and Independent School District No. 2905 of Le Sueur County, whether or not contiguous, may enter into agreements to accomplish jointly and cooperatively the acquisition, betterment, construction, maintenance, and operation of facilities for, and instruction in, special education, career and technical education, adult basic education, and alternative education. Each school district that becomes a party to such an agreement is a "participating school district" for purposes of sections 136D.41 to 136D.49. The agreement may provide for the exercise of these powers by a joint school board created as set forth in sections 136D.41 to 136D.49.

WHEREAS, an Intermediate District is defined in Minn. Stat. § 136D.01:

**136D.01 INTERMEDIATE DISTRICT.**

"Intermediate district" means a district with a cooperative program which has been established under Laws 1967, chapter 822, as amended; Laws 1969, chapter 775, as amended; and Laws 1969, chapter 1060, as amended, offering integrated services for secondary, postsecondary, and adult students in the areas of vocational education, special education, and other authorized services.

WHEREAS, a proposed Joint Powers Agreement has been prepared which establishes the SouthWest Metro Intermediate District as a joint powers entity under Minn. Stat. § 471.59 as authorized by Minn. Stat. § 136D.41.

WHEREAS, the SouthWest Metro Intermediate District would serve to replace the functions of the SouthWest Metro Educational Cooperative.

WHEREAS, a copy of the proposed Joint Powers Agreement is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 716, as follows:

1. That the attached Joint Powers Agreement be and hereby is approved;
2. That the Chairman and Clerk are hereby authorized to execute and deliver the attached Joint Powers Agreement; and
3. That in the event that less than two of the Collaborating Districts (as the term is defined in the attached Joint Powers Agreement) approve the Joint Powers Agreement, this Resolution shall be void and have no force or effect.
4. That in the event an Intermediate District is formed, the Governing Board of the SouthWest Metro Educational Cooperative, shall be directed to transfer all assets, liabilities, and functions to the SouthWest Metro Intermediate

District and subsequently dissolve the Educational Cooperative.

5. That, pursuant to Minn. Stat. § 136D.45, Subd. 2, this resolution shall be published once in a newspaper in the District or in a newspaper having general circulation in the district and shall become effective 30 days after publication, unless within the 30-Day period a petition for referendum on the resolution is filed with the school board, signed by qualified voters of the school district equal in number to five percent of the number of voters voting at the last annual school district election. In such case, the resolution shall not become effective until approved by a majority of the voters voting thereon at a regular or special election.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.



*1<sup>st</sup> Reading: 5/26/2015*  
*2<sup>nd</sup> Reading: 6/22/2015*  
*Approved:*

## **427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS**

### **I. PURPOSE**

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

### **II. DEFINITIONS**

#### **A. Special Education Staff; Special Education Teacher**

“Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Board of Teaching to instruct children with specific disabling conditions.

#### **B. Direct Services**

“Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

#### **C. Indirect Services**

“Indirect services” means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

#### **D. Workload**

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

### **III. GENERAL STATEMENT OF POLICY**

A. Workload limits for special education teachers shall be determined by the

appropriate special education administrator, in consultation with the building principal and the superintendent.

- B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

#### **IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED**

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

***Legal References:*** Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)  
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")  
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

***Cross References:*** MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)  
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

*1<sup>st</sup> Reading: 5/26/2015*

*2<sup>nd</sup> Reading: 6/22/2015*

*Approved:*

## **905 ADVERTISING**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

### **II. GENERAL STATEMENT OF POLICY**

The school district's policy is that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

### **III. ADVERTISING GUIDELINES**

- A. School publications, including publications such as programs and calendars, may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, or obscene, pornographic or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading, or deceptive, or if they relate to an illegal activity or antisocial behavior. The faculty advisor is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial, and religious harassment.
- B. The school board may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A above will apply. Advertising will not be allowed outside the specific area approved by the school board. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained on school district property or within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.
- C. Donations which include or carry advertisements must be approved by the school board.
- D. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by," or a similar by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks.

- E. Nonprofit entities and organizations may be allowed to use the school district name, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the school board. Advertising will be limited to the specific event or purpose approved by the school board.
- F. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.
- G. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

#### **IV. ACCOUNTING**

Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

- Legal References:*** Minn. Stat. § 123B.93 (Advertising on School Buses)  
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)  
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)
- Cross References:*** MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)  
MSBA/MASA Model Policy 702 (Accounting)