

**John Bergs**  
Activities Director  
**Margot Hansen**  
Director of Teaching & Learning  
**Jeff Heine**  
Buildings & Grounds Director



**Chuck Keller**  
Business Director  
**Angie Kahle**  
Student Support Services Director  
**Dorothy Koller**  
Community Education Director

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**REGULAR BOARD MEETING**  
District Office, 130 South Willow Street, Belle Plaine, MN 56011  
6:00 PM Monday, October 27, 2014

*Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.*

**1. Call to Order:**

**2. Acknowledgment of Visitors and Special Presentations:**

<b>1. <u>Technology Integration in 7-12 Music Programs:</u></b>	Mrs. Gorton/Mrs. Kruschke	
<b>2. <u>Presentation of 2014 World's Best Work Force Plan:</u></b>	Ms. Margot Hansen	<b><u>3</u></b>

**3. Other Items as Brought Before the Board & Consideration of Agenda:**

**4. Consensus Items:**

<b>1. <u>Previous Board Meeting Minutes:</u></b>		<b><u>13</u></b>
<b>2. <u>Approve Monthly Expenditures:</u></b>		<b><u>17</u></b>

**3. Personnel:**

**4. Student Enrollment:**

<b>5. <u>Donations:</u></b>		<b><u>36</u></b>
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**5. Discussion Items:**

<b>1. <u>Board Member Reports:</u></b>	Board Members	<b><u>37</u></b>
<b>2. <u>Superintendent Update:</u></b>	Dr. Smith	

**3. Building Administrator Reports:**

**6. Action Items:**

<b>1. <u>Approve Assurance of Compliance Statement for 2014-15:</u></b>	Dr. Smith	<b><u>61</u></b>
<b>2. <u>Approval of MSHSL Foundation Grant Request:</u></b>	Dr. Smith	<b><u>63</u></b>
<b>3. <u>Approval of Annual Goals for Superintendent Evaluation Process:</u></b>	Chair Bigaouette/Dr. Smith	
<b>4. <u>Approve 2014-2015 World's Best WorkForce Plan:</u></b>	Dr. Smith	
<b>5. <u>Approval of 1st Reading of Policy 540 - Student Clubs:</u></b>	Dr. Smith	<b><u>65</u></b>
<b>6. <u>Discussion/Action Regarding December 22 &amp; Jan 5 Meetings:</u></b>	Dr. Smith	

**7. Upcoming Meetings:**

**8. Adjourn:**

\_\_\_\_\_  
Board Clerk

\_\_\_\_\_  
Date

# Belle Plaine Public Schools

## World's Best WorkForce Plan

### 2014 - 2015

#### Mission Statement

Expecting Excellence from Everyone, Every Day

Belle Plaine Public Schools continue to implement academic standards required under the No Child Left Behind Act and by the Minnesota Department of Education. As successful schools, we expect all students will receive high quality, scientifically based instruction provided by qualified personnel to ensure that any academic difficulties are not due to inadequate instruction. All students are screened on a periodic basis to establish an academic and behavioral baseline and to identify struggling learners who need additional support. *With successful core instruction, approximately 80% of students will master core content.* Students identified as being “at risk” through universal screenings and/or results on state or district-wide tests receive supplemental instruction during the school day through the Response to Intervention program. Approximately 15% of students will require this additional academic support.

#### World's Best Workforce Guidelines:

Based on legislation adopted in 2013, the Belle Plaine School District has developed this comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world's best workforce.

Based on legislated guidelines, our World's Best Workforce Plan addresses the following goals:

1. Have all students meet school readiness goals;
2. Have all third grade students achieve grade-level literacy;
3. Close the achievement gap among all racial and ethnic groups of students and between students living in poverty and their more privileged peers;
4. Have all students graduate from high school;
5. Have all students attain college and career preparedness.

#### Student Performance Measurement

Belle Plaine Public Schools uses several universal screening assessments to determine student achievement and progress. All students are screened on a periodic basis to establish an academic and behavioral baseline and to identify struggling learners who need additional support. NWEA MAPs and AIMSweb assessments are used up to three times a year (Fall, Winter and Spring). All other assessments are offered once.

The Minnesota Comprehensive Assessment (MCAIII) is an adaptive Reading, Math and Science test given to students in Grades 3-11. In an adaptive test, the rigor of the questions students must answer will depend on how well they have done on previous questions. If a student responds correctly to a test item, the student

will be asked to answer increasingly difficult questions. If a student responds incorrectly, the difficulty of questions will decrease. This way, the test can hone in on a student's achievement level. However, students will not be asked to answer any questions that are outside of their grade-level standards.

The Measures of Academic Progress (NWEA MAP) is an adaptive test used to determine student's instructional level and to measure academic growth throughout the school year. MAP tests are unique in that they adapt to be appropriate for each student's level of learning and are not limited to material at a certain grade level.

The AIMSweb Curriculum-Based Measurements (CBMs) are used three times a year (fall, winter and spring) to summarize both a student's level of performance and rate of progress. These assessments give a snapshot of a student's early literacy skills, early numeracy skills, oral reading fluency and/or academic growth in reading and math. They are used to identify students who could benefit from additional support or enrichment. Once students are identified, additional assessments might be needed to determine what kind of support each child might need. Differentiated instruction and intervention, through the RTI program, might take place inside or outside of the classroom.

EXPLORE, PLAN and the ACT were designed to work together to help students make educational and career plans starting in 8th grade and take them through high school and beyond. Most students take EXPLORE in 8th grade or at the beginning of 9th grade. PLAN is for 10th graders and the ACT is for 11th and 12th graders. In addition to these tests, there will be a COMPASS test available for students who are not proficient on the PLAN. It will further help determine needs before taking the ACT. The COMPASS will only be offered to students based on results from the PLAN assessment.

Each of these programs includes a test with four parts—English, mathematics, reading, and science—and each offers an interest inventory. The inventory leads to career information for students based on their interests, abilities and work preferences. Students can use the test scores to find out how well they know the subject matter and what they need to learn next. This will help them prepare for college and results from EXPLORE and PLAN will help them score better on the ACT.

Assessments Taken by Grade Level

	K	1	2	3	4	5	6	7	8	9	10	11	12
MCA				X	X	X	X	X	X		X	X	
OLPA				X	X	X	X	X	X		X		
NWEA		X	X					X	X	X			
AIMSweb	X	X	X	X	X	X	X						
EXPLORE									X				

PLAN												X		
ACT													X	

Student Achievement Goals and Action Plan:

World’s Best Workforce legislation requires that we review student achievement throughout a student’s school career based on the following guidelines:

1. Have all students meet school readiness goals

Current Level of Performance: Currently, 77% of our incoming kindergarten students are proficient on reading readiness skill of Letter Naming based on the AIMSweb assessments. Other skills include, sound recognition and phoneme segmentation or separating words into individual sounds and nonsense words. Our incoming kindergarten students show a proficiency rate (81%) on all math readiness skills. These skills include counting/number identification, quantity discrimination, and missing numbers.

Goal: Our goal for the 2014-2015 school year is to have at least 80% of our students proficient on all reading readiness assessments and at least 85% of our students proficient on all math readiness assessments by the end of Kindergarten.

Action Plan: In addition to core instruction in reading and math with research based programs, students receive differentiated instruction through a 30-45 minute flex group model. Students who require more academic support receive 20 additional minutes of small group instruction in remedial reading and math skills through the Response to Intervention/Title I/Reading Core programs. Currently 10 students receive additional reading support and 8 students receive additional math support through these intervention programs. Progress is monitored weekly and students are dismissed from the program when they have met their targets.

Begindergarten is a new academic program for the 2014-2015 school year offered by the Belle Plaine School District. This program was an option for students who are eligible to enter Kindergarten (5 years old by September 1), who have birthdays during the months of May-August and are not developmentally, socially, and/or academically ready for Kindergarten. Begindergarten offers children a time to grow and develop to ensure continued success throughout their school careers. The hope is that it will give them a better foundation for reading and other studies. The program is utilizing a schedule that includes curriculum and “structured play.” Begindergarten is an academic-based program that exposes students to the kindergarten common core standards. Students receive instruction in reading, math, writing, science and social studies. However, concepts will be introduced at a slower pace than Kindergarten. The students in the Begindergarten program typically enroll in Kindergarten the following year, giving the child two consecutive years of school before attending First Grade. There are currently 15 students enrolled in Begindergarten (10 males and 5 females.)

2. Have all third grade students achieve grade-level literacy

Current Level of Performance: Currently, 61% of our third grade students scored at or above proficiency on the MCA III Reading Assessment. Prior proficiency levels on the MCA III were 50% in 2013. Slightly more than 80% of our third grade students scored at or above proficiency on the MCA III Math Assessment. In 2013 69% of our third grade students were at or above proficiency on the MCA III Math Assessment.

Goal: All students will experience at least one year's growth in math and reading by the end of the 2014-2015 school year. In addition, 95% of the students proficient at the beginning of the school year will remain proficient at the end of the school year.

Action Plan: In addition to core instruction in reading and math with research based programs, students in the primary grades receive differentiated instruction through a 30-45 minute daily flex group model. Students who require more academic support receive 20 additional minutes of small group instruction in remedial reading and math skills through the Response to Intervention/Title I program. Currently 34 students in Grades 1 and 2 receive additional reading support and 13 students in Grades 1 and 2 receive additional math support through these intervention programs. An additional 6 reading students and 6 math students receive intervention support in Grade 3. Progress is monitored weekly and students are dismissed from the program when they have met their targets.

Targeted services through a summer school program and an extended day program before or after school is available for students at the elementary level. This remedial program focuses on technology-enhanced instruction in both math and reading. Approximately 8-10 students per grade levels attend these programs.

Professional Learning Communities (PLCs) are present and active in all school buildings with a focus on strategies for improved academic performance for all students. Specific learning initiatives for the 2014-2015 school year have been work on "Depth of Knowledge" to determine the level of rigor, the types of questions, and the amount of time we spend on each standard. Recognizing the importance of literacy across all curricular areas has been a focal point for district-wide discussions as well. Building the belief that all teachers are responsible for student literacy and supporting them in this attempt is a goal of the district leadership team.

3. Close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and their more privileged peers

Current Level of Performance: Currently, Belle Plaine at-risk students perform lower than non at-risk students in both reading and math. Our students of color perform 9% lower on the reading test and 2% lower on the math assessment than their white peers. Our students in the free and reduced lunch program perform 17% lower on reading and 8% lower on math than the general population.

Goal: All students will experience at least one year's growth in math and reading by the end of the 2014-2015 school year. In addition, 95% of the students proficient at the beginning of the school year will remain proficient at the end of the school year.

Action Plan: In addition to core instruction in reading and math with research based programs, students in the elementary grades receive differentiated instruction through a 30-45 minute daily flex group model. Students who require more academic support receive 20 additional minutes of small group instruction in remedial reading and math skills through the Response to Intervention program. Currently 98 students in Kindergarten through Grade 6 receive additional academic support and 70 students in Grades 7 and 8 receive additional academic support. Progress is monitored weekly and students are dismissed from the program when they have met their targets.

Targeted services through a summer school program and an extended day program before or after school is available for students at the elementary level. This remedial program focuses on technology-enhanced instruction in both math and reading. Approximately 8-10 students per grade levels attend these programs.

Professional Learning Communities (PLCs) are present and active in all school buildings with a focus on strategies for improved academic performance for all students. Specific learning initiatives for the 2014-2015 school year have been work on “Depth of Knowledge” to determine the level of rigor, the types of questions, and the amount of time we spend on each standard. Recognizing the importance of literacy across all curricular areas has been a focal point for district-wide discussions as well. Building the belief that all teachers are responsible for student literacy and supporting them in this attempt is a goal of the district leadership team.

#### 4. Have all students graduate from high school

Current Level of Performance: The four-year graduation rate cohort model shows the number of students graduating from high school within four years of entering Grade 9. Belle Plaine School’s graduation rate is 86.7% based on the state AYP report.

Goal: Belle Plaine Schools will increase the four-year graduation rate cohort model by 4% in 2014-2015 based on the state AYP report.

Action Plan: In addition to core instruction, students in the High School who require more academic support receive up to 50 additional minutes of small group instruction in remedial reading and math skills through the Response to Intervention reading and math programs. There are 22 students in grade 9-12 who currently receive these services. The primary focus of this remediation is proficiency on the MCA exams. Currently the Response to Intervention Reading Program is taught by a Reading Specialist. A Math Specialist has been hired for the 2014-2015 school year with Achievement and Integration monies to provide additional academic support. Progress is monitored weekly and students are dismissed from the program when they have met their targets.

A credit recovery program is available to students within the school building. The Learning Career Development Lab (LCD) is designed to meet the individual needs of learners. Students utilizing the LCD lab can complete academic and credit make-up, enroll in an approved independent study course, or receive study skills help.

Professional Learning Communities (PLCs) are present and active in all school buildings with a focus on strategies for improved academic performance for all students. Specific learning initiatives for the 2014-2015 school year have been work on “Depth of Knowledge” to determine the level of rigor, the types of questions, and the amount of time required by each standard. Recognizing the importance of literacy across all curricular areas has been a focal point for district-wide discussions as well. Building the belief that all teachers are responsible for student literacy and supporting them in this attempt is a goal for the district leaders.

5. Have all students attain college and career preparedness

Current Level of Performance: Currently, 42% of students in Grade 8 scored at or above proficiency benchmarks on the ACT EXPLORE composite score. 39% of students in Grade 10 scored at or above proficiency benchmarks on the ACT PLAN composite score.

Goal: The percentage of students in Grade 8 and Grade 10 who score at or above proficiency on the EXPLORE and PLAN) will increase by 3% annually starting in the 2014-2015 school year.

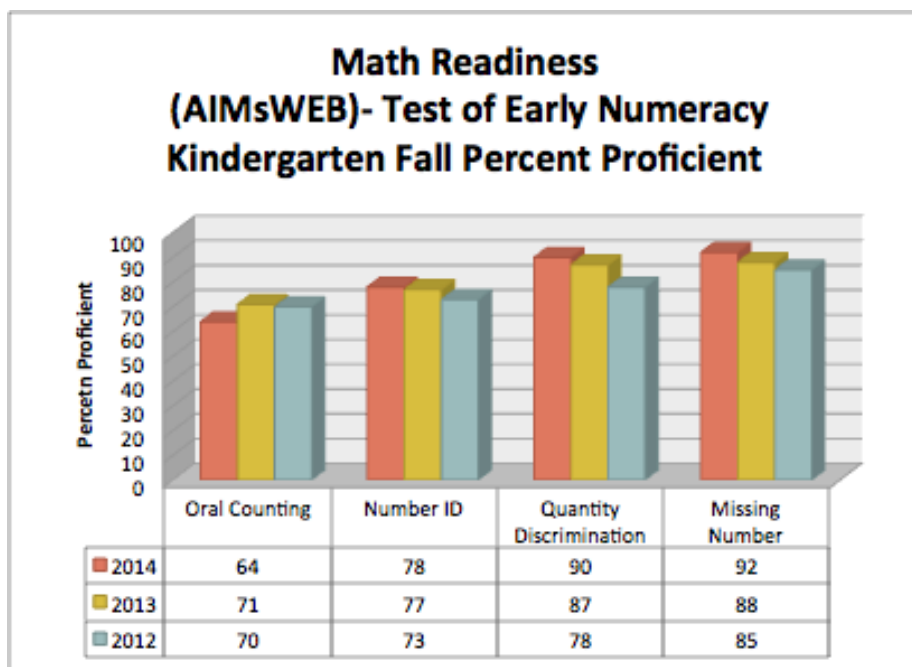
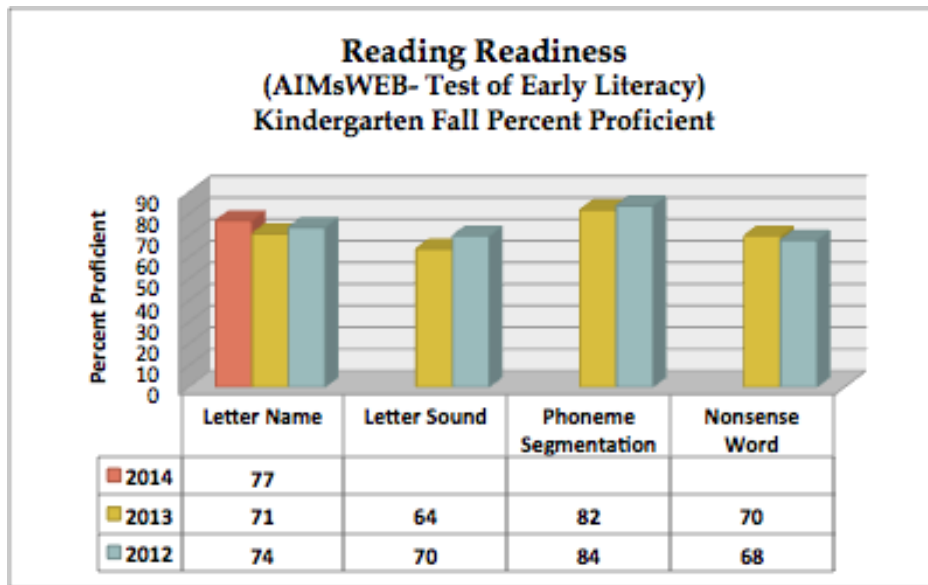
Action Plan: Students currently complete a Careers unit during their 9<sup>th</sup> grade Civics class. The focus is on self-exploration through interest, ability and value inventories. This unit uses the Minnesota Career Information System (MCIS) program to structure the discussions on major, career opportunities and post-secondary requirements.

This 2014-2015 school year, the Junior and Senior High has implemented the Ramp Up to Readiness program. This weekly student advisory program focuses on the following standards of career and college preparedness: (1) academic readiness – the ability to succeed in first-year, credit bearing courses at a technical college, a community college or a four year college or university; (2) admissions readiness – the ability to meet admissions requirements at a range of postsecondary institutions; (3) career readiness – the ability to identify careers that match personal, financial, and other goals and an understanding of the skills, credentials, and experiences required to succeed in those careers; (4) financial readiness – the ability to cover the cost of the first term of study at a postsecondary institution through savings, loans and financial aid; (5) personal and social readiness – the ability to set educational goals, make and monitor progress toward them, and create relationships with peers and adults that support academic success.

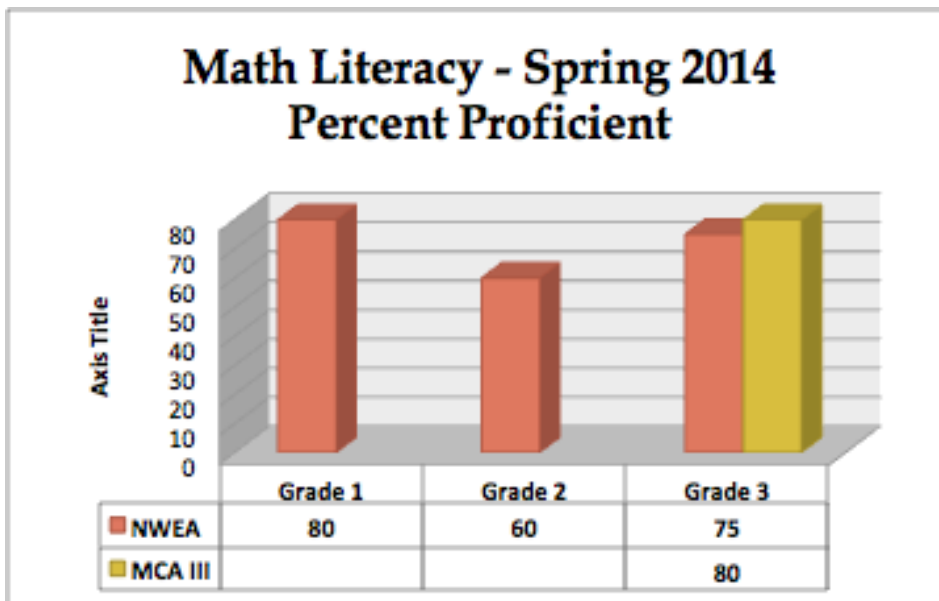
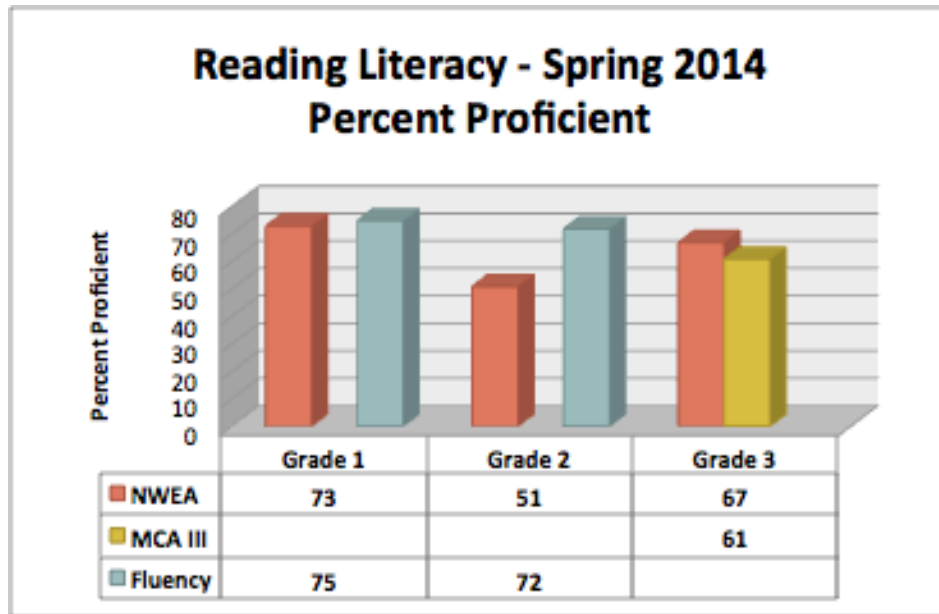
Students currently have multiple opportunities to participate in concurrent enrollment classes. Courses are offered in English Literature, Writing, Math Modeling, Biology, and Government. These courses are advantageous to students because it allows them to get a head start on their college careers. In addition, participation in concurrent enrollment may ease the transition from high school to college by giving students a sense of what college academics are like.

Finally, junior and seniors are given the opportunity to explore vocational career opportunities in the following areas: Automotive Technology, Computer Networking, Computer Repair, Construction Technology, Cosmetology, Criminal Justice, Engineering, Graphic Design and Print, Medical Careers and Certifications, and Photography. These courses are offered through the Southwest Metro Education Cooperative.

*World's Best Workforce means striving to have all students meet reading and math readiness goals.*

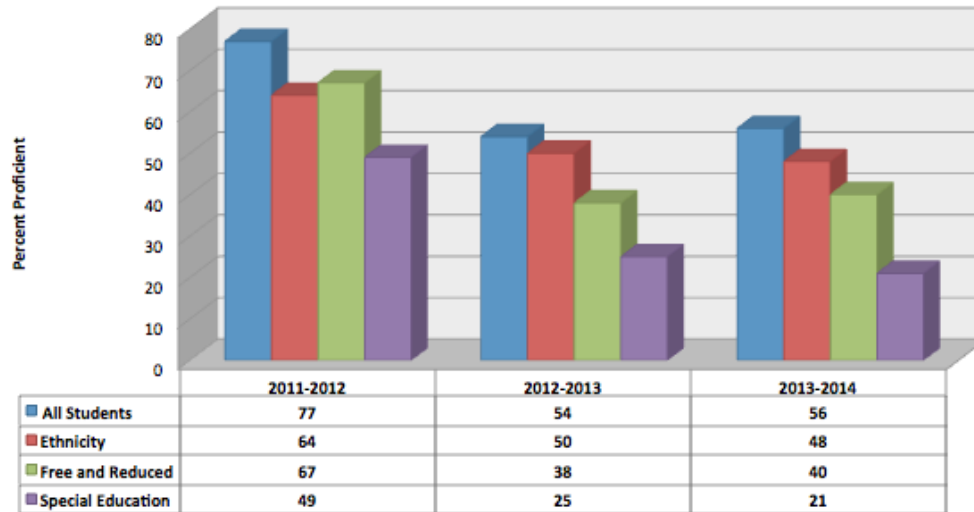


*World's Best Workforce means striving to have all third grade students achieve grade-level reading and math literacy.*

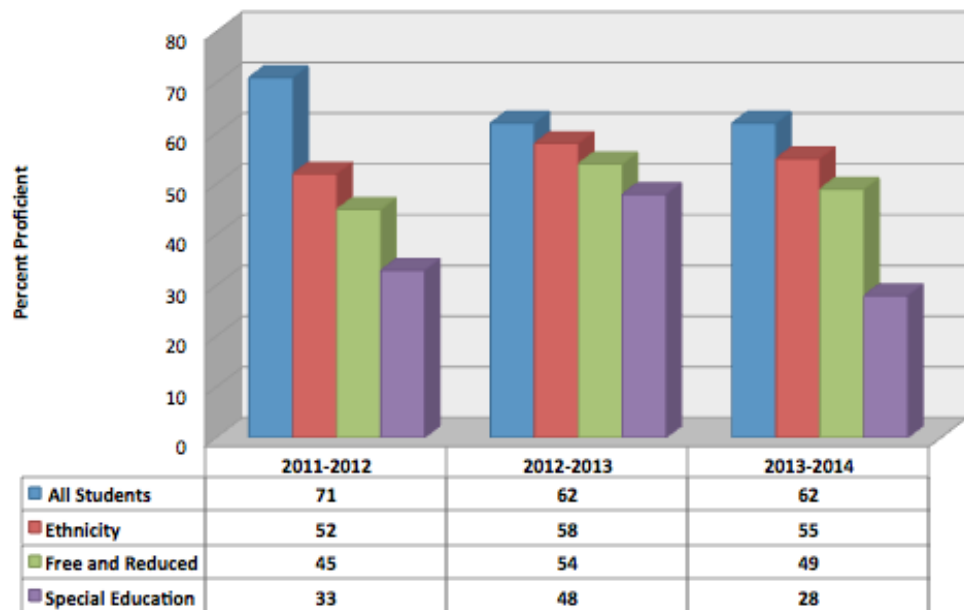


*World's Best Workforce means striving to close the achievement gap among all racial and ethnic groups of students and between students living in poverty and their more privileged peers.*

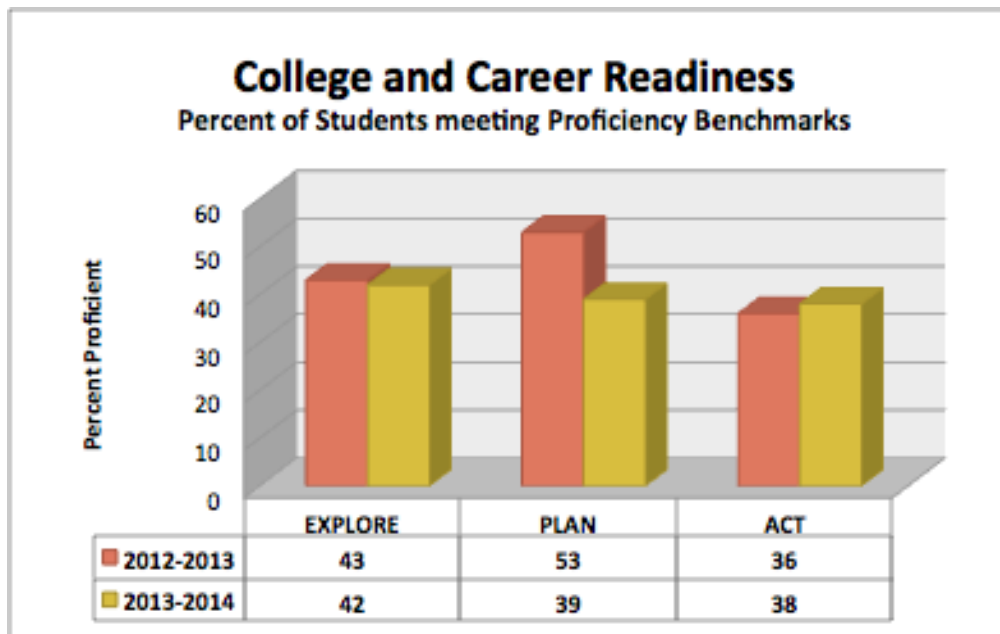
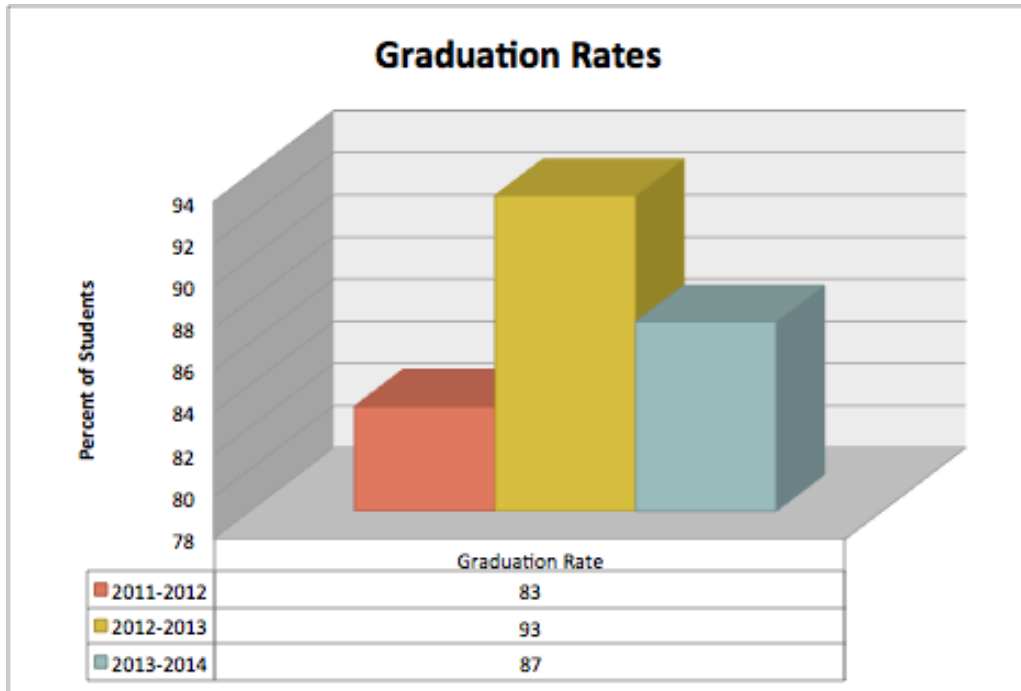
**Reading Proficiency - MCA Results (Spring 2014)  
Percent Proficient**



**Math Proficiency - MCA Results (Spring 2014)  
Percent Proficient**



*World's Best Workforce means striving to have all students graduate from high school and attain college and career readiness.*



# **Preliminary Minutes of Regular Board Meeting**

## ***MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING***

### **The School Board of Belle Plaine Public Schools**

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A Regular Board Meeting of the School Board of Belle Plaine Public Schools was held Monday, September 22, 2014, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

*The regular monthly meeting of the Belle Plaine School Board was called to order by Chairperson Bigaouette on Monday, September 22, 2014 at 6:06 pm at the District Center Board Room with the following members present: Bigaouette, Lenz, Vandermark, Gardner, Giesen, Ludvik and Supt. Smith.*

2. Acknowledgement of Visitors and Special Presentations:

Chairperson Bigaouette will ask if visitors wish to be placed on the Agenda.

Melissa Brueske, 2<sup>nd</sup> grade teacher at Chatfield, along with Brandon Gaikowski and Janel Eischens addressed the board about upcoming activities at Chatfield. They invited board members to attend the All School Meeting on Friday, 10/10 at 8:30 as well.

Board member Vandermark addressed the board and Superintendent regarding his belief that Superintendent Smith has violated district Policy 801 – Equal Access to Facilities by allowing an announcement to be placed in Infinite Campus regarding an upcoming Gay Straight Alliance meeting to be held over the lunch hour and by meeting with this group on one occasion. Mr. Vandermark believes that these actions are counter to the parameters set for in Section 5.G. of Policy 801. A general discussion on this issue ensued.

Legal counsel is reviewing this matter and continued discussion will be had when information from the district attorney is received.

2.1. Review of Vision Card A – Student Learning:

At our workshop, we discussed the recent release of MCA test results from last spring's assessment period. Margot Hansen, Curriculum & Assessment Director, presented information on our Vision Card A – Student Learning. She reviewed how our third year of scores have placed us with regard to our district goals. The updated Vision Card A is available on the school district website under the School Board section.

Presenter: Ms. Margot Hansen

3. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Bigaouette will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

*Motion by Lenz and second by Giesen to approve the Agenda as presented. Motion carried unanimously.*

4. Consensus Items:

If any board member has concerns about the adoption of the following consensus items,

please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

*Motion by Ludvik and second by Vandermark to approve all of the following consensus items. Motion carried unanimously.*

4.1. Previous Board Meeting Minutes:

Enclosed are the August 25, 2014 Regular Board Meeting minutes for your review and adoption.

4.2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of September were reviewed. Administration recommends approval of the September 2014 disbursements totaling \$2,560,220.82. This includes hand payables of \$1,963,510.85, electronic payments of \$496,683.40 and student activity payments of \$514.93.

4.3. Personnel:

Accept the resignation of Kristin Ott, ECFE Office/Classroom Assistant, effective September 18, 2014.

Approve the hire of Lori Savre, Speech Language Pathologist at Chatfield and the JH/SH, at \$56,571, MA Step 18.

Approve the Employee Leave Request for Jodi Stebbins, Oak Crest 3<sup>rd</sup> Grade Teacher, effective November 17, 2014 through February 11, 2015.

Approve the Employee Leave Request for Brittany Gores, Chatfield Counselor, effective January 27, 2015 through March 9, 2015.

Approve the Employee Leave Request for Jennifer Jungwirth, Chatfield Music Teacher, effective January 5, 2015 through June 5, 2015.

Approve the attached list of Coaches for the 2014-15 School Year.

Approve the following Lane Changes: Andrea Andert BA30/20 Step 6 to MA, Luke Audette BA15/10 Step 6 to BA30/20, Emily Berg BA Step 4 to BA15/10, Lori Cantrell MA Step 8 to MA15/10, Chelsey Earney BA15/10 Step 5 to BA 45/30, Jennifer Grabow BA30/20 Step 4 to MA, Amie Hohenstein BA Step 8 to BA30/20, Christine Kienlen MA Step 6 to MA15/10, Bethany Otto BA30/20 Step 9 to MA, Rose Simones MA30/20 Step 20 to MA45/30, Alicia Smith BA Step 5 to BA15/10, Katie Stevens BA30/20 Step 2 to MA, Jenae Stoterau MA15/10 Step 14 to MA30/20, Kelly Vourlos BA15/10 Step 9 to MA and Jill Wallert BA Step 10 to BA15/10.

4.4. Student Enrollment:

Approve three Belle Plaine residents grades; Kindergarten, 3rd and 4th to attend Jordan Schools for the 2014-15 school year.

Approve a Belle Plaine grade 12 resident to attend New Prague Schools for the 2014-15 school year.

Approve a Belle Plaine grade 10 resident to attend Norwood Young America Schools for the 2014-15 school year.

Approve a 4th grade Jordan resident to attend Belle Plaine Schools for the 2014-15 school year.

Approve a 9th grade New Prague resident to attend Belle Plaine Schools for the 2014-15 school year.

4.5. Donations:

Date	Donor	Donation/Gift	Amount
8.13.14	Belle Plaine Friends of the Library	Restroom Project	\$1,000.00
8.8.14	Neal Williamson – Wells Fargo Foundation Matching Gift Program	Chatfield Elementary	\$30.00

5. Discussion Items:

5.1. Superintendent Update:

Superintendent Smith provided updates on current school activities including the opening weeks of the school year, enrollment on opening day (1,600), iPad rollout process, network improvements update, FFA Blood Drive, etc.

Presenter: Dr. Smith

5.2. Board Member Reports:

Board members will have an opportunity to share information about meetings they have attended over the past month.

Dan Gardner attended the MSBA Area Fall Meeting in Mankato with Dr. Smith last week. Discussion occurred regarding the new superintendent evaluation form, legislative advocacy and reports on the 2014 legislative & upcoming 2015 legislative session.

Joe Vandermark participated in the bus tour of the SWMetro Educational Cooperative and was impressed with the number of programs that are offered by the cooperative. This is not just a special education cooperative, but rather an opportunity for students to take classes in a variety of career and technical fields as well.

Dan Giesen attended the board meeting for the SWMetro Educational Cooperative. The Foundation Gala will be held on October 10<sup>th</sup> at Hazeltine and there are tickets available. The SWMetro board heard a report on the Adult Basic Education program that is offered through the cooperative. There is a GED testing center located at the Shakopee site.

5.3. Principal Reports:

Our building principals and activities director have prepared a summary of school events/happenings for your review. The reports are attached.

6. Action Items:

6.1. Approve Preliminary 14 Pay 15 Levy:

Due to information being finalized after our board work session, the initial report of the 14 Pay 15 levy was reviewed at the Finance Committee meeting prior to the board meeting. A revised summary of the levy is attached to this agenda item for your review. The summary displays the changes in the levy categories from last year to this year. Administration recommends approving the Maximum levy at this time which is stated as a 4.82% increase (an increase of \$220,665.80). The school board does have the authority to lower this amount at our December meeting. A revised recommendation will be brought forward at that time.

Presenter: Dr. Smith/Mr. Keller

*Motion by Vandermark and second by Giesen to approve the maximum levy with the authority to lower this amount at the December board meeting. Motion carried unanimously.*

6.2. Approve MSBA Legislative Resolutions:

We discussed two possible legislative resolutions at our work session and I have attached them to the agenda. Mr. Gardner and I attended the MSBA Area meeting on Thursday night and following that meeting, I am working on two additional resolutions to address technology and special education funding as requested at the work session. Four resolutions in all were presented to the board for their review and approval.

Presenter: Dr. Smith

*Motion by Vandermark and second by Gardner to approve the four MSBA resolutions as submitted. Motion carried unanimously.*

6.3. Approve Policy Revisions:

The following policies were reviewed at the work session and have minimal changes as recommended by MSBA. The five policies to be reviewed are: 506 - Student Discipline; 509 - Enrollment for Non-Resident Students; 515 Protection and Privacy of Pupil Records; 516 - Student Medication; and 521 - Student Disability Nondiscrimination. There are minor changes to each of these policies. I have attached copies of the current district policy and the revised version recommended by MSBA. It is recommended that approval of the recommended changes be accepted. Let me know if you have any questions regarding these changes.

Presenter: Dr. Smith

*Motion by Giesen and second by Lenz to approve all of the following policy revisions; 506 – Student Discipline, 509 – Enrollment for Non-Resident Students, 515 Protection and Privacy of Pupil Records, 516 – Student Medication, and 521 – Student Disability Nondiscrimination. Motion carried unanimously.*

7. Upcoming Meetings:

Monday, October 13, 2014 6:00 p.m. School Board Work Session  
Tuesday, October 14, 2014 3:30 p.m. Insurance Advisory Committee  
Tuesday, October 21, 2014 7:00 p.m. Curriculum Advisory Council  
Monday, October 27, 2014 5:30 p.m. Finance Committee Meeting  
6:00 p.m. School Board Meeting

8. Adjourn:

*Motion by Giesen and second by Ludvik to adjourn at 7:35 pm. Motion carried unanimously.*

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2649	N	AARP	V50401	45874	10142014	340.00	0.00	340.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$340.00			
1	4332	N	ABBIGAIL VOLEK	V50401	45713	09302014	231.74	0.00	231.74	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$231.74			
1	6551	N	AFFINETY SOLUTIONS	V50401	45765	9961	17.85	0.00	17.85	10/13/2014	10/13/2014	10/13/2014
1	6551	N	AFFINETY SOLUTIONS	V50401	45767	10001	40.08	0.00	40.08	10/13/2014	10/13/2014	10/13/2014
1	6551	N	AFFINETY SOLUTIONS	V50401	45764	10011	4.69	0.00	4.69	10/13/2014	10/13/2014	10/13/2014
1	6551	N	AFFINETY SOLUTIONS	V50401	45766	9960	3,695.00	0.00	3,695.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$3,757.62			
1	6210	N	ALICIA SMITH	V50401	45716	09302014	33.11	0.00	33.11	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$33.11			
1	2791	N	ALLISON JACOBSON	V50401	45723	09302014	25.09	0.00	25.09	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$25.09			
1	6288	N	AMIE HOHENSTEIN	V50401	45732	09302014	100.00	0.00	100.00	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$100.00			
1	4272	N	AMY FRANCK	V50401	45717	09302014	98.56	0.00	98.56	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$98.56			
1	5407	N	ANDREA ANDERT	V50401	45718	09302014	250.88	0.00	250.88	10/09/2014	10/09/2014	10/09/2014
1	5407	N	ANDREA ANDERT	V50401	45709	09302014	32.26	0.00	32.26	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$283.14			
1	4835	N	ARCTIC ICE	V50401	45768	665000	41.25	0.00	41.25	10/13/2014	10/13/2014	10/13/2014
1	4835	N	ARCTIC ICE	V50401	45769	665585	55.00	0.00	55.00	10/13/2014	10/13/2014	10/13/2014
1	4835	N	ARCTIC ICE	V50401	45697	664375	55.00	0.00	55.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$151.25			
1	4589	N	BANC OF AMERICA LEASING	V50401	45689	65	8,256.74	0.00	8,256.74	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$8,256.74			
1	2494	N	BECKY LUSKEY	V50401	45762	09232014	14.63	0.00	14.63	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$14.63			
1	1125	N	BELLE PLAINE HERALD	V50401	45752	17981	29.75	0.00	29.75	10/13/2014	10/13/2014	10/13/2014
1	1125	N	BELLE PLAINE HERALD	V50401	45761	10132014	26.00	0.00	26.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$55.75			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1156	N	BIFFS, INC	V50401	45707	W539286	408.52	0.00	408.52	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$408.52			
1	1197	N	BRUCE MATHIOWETZ	V50401	45722	09302014	609.28	0.00	609.28	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$609.28			
1	2539	N	BUSINESS FORMS & ACCTING	V50401	45868	049154	270.73	0.00	270.73	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$270.73			
1	1240	N	CERISSE MURPHY	V50401	45712	09302014	49.84	0.00	49.84	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$49.84			
1	6211	N	CHAD WILLIAMS	V50401	45724	09302014	680.08	0.00	680.08	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$680.08			
1	6176	N	CHANHASSEN HIGH SCHOOL	V50401	45702	09272014	195.00	0.00	195.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$195.00			
1	1250	N	CHARD TILING & EXCAVATING	V50401	45777	11497	3,003.10	0.00	3,003.10	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$3,003.10			
1	5310	N	CHUCK KELLER	V50401	45733	09302014	174.72	0.00	174.72	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$174.72			
1	4713	N	COMPUTER EXPLORERS	V50401	45757	1601	810.00	0.00	810.00	10/13/2014	10/13/2014	10/13/2014
1	4713	N	COMPUTER EXPLORERS	V50401	45758	1673	1,080.00	0.00	1,080.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$1,890.00			
1	5760	N	COMPUTER INFORMATION CONCEV	V50401	45754	PSI20729	3,840.00	0.00	3,840.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$3,840.00			
1	1290	N	COURTNEY SCHMIDT	V50401	45734	09302014	89.60	0.00	89.60	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$89.60			
1	2730	N	DAVE KREFT	V50401	45719	09302014	168.00	0.00	168.00	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$168.00			
1	3662	N	DISTRIBUTED WEBSITE CORP	V50401	45755	20433	1,952.00	0.00	1,952.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$1,952.00			
1	5579	N	EDUCATORS BENEFIT CONSULTA	V50401	45696	24662	202.40	0.00	202.40	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$202.40			
1	1472	N	FOLLETT SCHOOL SOLUTIONS INC	V50401	45699	1682461A	7,056.28	0.00	7,056.28	10/08/2014	10/08/2014	10/08/2014
1	1472	N	FOLLETT SCHOOL SOLUTIONS INC	V50401	45701	1717455B	791.12	0.00	791.12	10/08/2014	10/08/2014	10/08/2014

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1472	N	FOLLETT SCHOOL SOLUTIONS INC	V50401	45700	1717455A	701.80	0.00	701.80	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$8,549.20			
1	4840	N	GENERAL PARTS	V50401	45774	5573667	238.50	0.00	238.50	10/13/2014	10/13/2014	10/13/2014
1	4840	N	GENERAL PARTS	V50401	45772	5578504	1,127.45	0.00	1,127.45	10/13/2014	10/13/2014	10/13/2014
1	4840	N	GENERAL PARTS	V50401	45773	5573646	49.00	0.00	49.00	10/13/2014	10/13/2014	10/13/2014
1	4840	N	GENERAL PARTS	V50401	45771	5579638	535.89	0.00	535.89	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$1,950.84			
1	2575	N	HERMANS	V50401	45770	7119 /1	1,640.00	0.00	1,640.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$1,640.00			
1	1607	N	ISD 287	V50401	45698	72381	369.96	0.00	369.96	10/08/2014	10/08/2014	10/08/2014
1	1607	N	ISD 287	V50401	45533	72458	343.57	0.00	343.57	06/29/2014	06/29/2014	06/29/2014
							Check Amount:		\$713.53			
1	3493	N	JACK SCHUNEMAN	V50401	45726	09302014	12.95	0.00	12.95	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$12.95			
1	1202	N	JANIS BUESGENS	V50401	45725	09302014	30.24	0.00	30.24	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$30.24			
1	5478	N	JORDAN COMMUNITY ED.	V50401	45756	09292014	966.00	0.00	966.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$966.00			
1	1660	N	JORDAN HIGH SCHOOL	V50401	45876	3511	50.00	0.00	50.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$50.00			
1	6547	N	KALLIE MAASS	V50401	45708	09302014	20.61	0.00	20.61	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$20.61			
1	2768	N	KELLY SMITH	V50401	45720	09302014	85.43	0.00	85.43	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$85.43			
1	5631	N	KERRI WILLIAMSON	V50401	45727	09302014	101.92	0.00	101.92	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$101.92			
1	5789	N	KIM DEWITTE	V50401	45870	09302014	319.20	0.00	319.20	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$319.20			
1	4843	N	KRIS ANN KRAUSE	V50401	45763	09082014	441.00	0.00	441.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$441.00			

**Belle Plaine Public Schools  
Pre Payment Report**

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	6287	N	LANA HANSON	V50401	45735	09302014	45.92	0.00	45.92	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$45.92			
1	6494	N	LAUREL MILLER	V50401	45721	09302014	36.96	0.00	36.96	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$36.96			
1	1725	N	LESUEUR COMM ED	V50401	45871	10062014	80.00	0.00	80.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$80.00			
1	5357	N	LIANN HANSON	V50401	45711	09302014	213.92	0.00	213.92	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$213.92			
1	6512	N	LSH Bus Service	V50401	45873	137	271.12	0.00	271.12	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$271.12			
1	6563	N	MARGOT HANSEN	V50401	45867	09302014	80.00	0.00	80.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$80.00			
1	1787	N	MASSP	V50401	45705	10082014	603.00	0.00	603.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$603.00			
1	6496	N	MEGAN ZINKEN	V50401	45715	09302014	54.33	0.00	54.33	10/09/2014	10/09/2014	10/09/2014
1	6496	N	MEGAN ZINKEN	V50401	45714	09302014	157.53	0.00	157.53	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$211.86			
1	2504	N	MELANIE FOGARTY	V50401	45730	09302014	360.00	0.00	360.00	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$360.00			
1	1812	N	MESPA	V50401	45753	10062014	150.00	0.00	150.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$150.00			
1	1858	N	MN DEPT OF LABOR	V50401	45782	ABR0102962I	70.00	0.00	70.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$70.00			
1	3979	N	MRCI MANKATO	V50401	45704	F59947	125.00	0.00	125.00	10/08/2014	10/08/2014	10/08/2014
1	3979	N	MRCI MANKATO	V50401	45703	F59938	288.00	0.00	288.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$413.00			
1	2765	N	NEY CENTER	V50401	45872	P2	28.00	0.00	28.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$28.00			
1	1918	N	NIEMAN ROOFING CO. INC	V50401	45780	3909	375.00	0.00	375.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$375.00			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1991	N	PRAIRIE FIRE THEATRE	V50401	45760	07192015	400.00	0.00	400.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$400.00			
1	2002	N	PROTECTION SYSTEMS INC	V50401	45781	25756	1,580.00	0.00	1,580.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$1,580.00			
1	2030	N	REGION V	V50401	45695	9459	5,251.00	0.00	5,251.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$5,251.00			
1	3380	N	RENEE MALECHA	V50401	45710	09302014	10.19	0.00	10.19	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$10.19			
1	6548	N	RENETTA HALVERSON	V50401	45729	09302014	349.00	0.00	349.00	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$349.00			
1	4069	N	RIVERS EDGE CONCRETE	V50401	45783	13639	1,186.32	0.00	1,186.32	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$1,186.32			
1	6549	N	SARAH VYCITAL	V50401	45731	09302014	183.68	0.00	183.68	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$183.68			
1	2067	N	SCHMITT MUSIC COMPANY	V50401	45706	125541003	6.76	0.00	6.76	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$6.76			
1	2083	N	SCOTT COUNTY	V50401	45687	172219	1,669.00	0.00	1,669.00	10/08/2014	10/08/2014	10/08/2014
1	2083	N	SCOTT COUNTY	V50401	45686	213961	2,567.00	0.00	2,567.00	10/08/2014	10/08/2014	10/08/2014
1	2083	N	SCOTT COUNTY	V50401	45688	171527	1,669.00	0.00	1,669.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$5,905.00			
1	2872	N	SCOTT RENNE	V50401	45779	09302014	13.44	0.00	13.44	10/13/2014	10/13/2014	10/13/2014
1	2872	N	SCOTT RENNE	V50401	45778	09302014	925.36	0.00	925.36	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$938.80			
1	2114	N	SHERI PROKOSCH	V50401	45759	09212014	148.38	0.00	148.38	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$148.38			
1	4537	N	SIMPLEXGRINNELL	V50401	45775	80527588	885.14	0.00	885.14	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$885.14			
1	3287	N	SPARETIME INVESTMENT GROUP	V50401	45866	1680	292.50	0.00	292.50	10/15/2014	10/15/2014	10/15/2014
1	3287	N	SPARETIME INVESTMENT GROUP	V50401	45865	1701	65.00	0.00	65.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$357.50			

## Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2153	N	STASNEY ELECTRIC LLC	V50401	45784	27940	2,857.33	0.00	2,857.33	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$2,857.33			
1	2157	N	STEFFEN HARDWARE	V50401	45864	SEPTEMBER	52.95	0.00	52.95	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$52.95			
1	2188	N	TAHER INC	V50401	45875	0041265-IN	93,944.24	0.00	93,944.24	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$93,944.24			
1	6290	N	TEILA DOUGLAS	V50401	45728	09302014	26.04	0.00	26.04	10/09/2014	10/09/2014	10/09/2014
							Check Amount:		\$26.04			
1	3778	N	THE LOCKER GUY	V50401	45776	14256	40.00	0.00	40.00	10/13/2014	10/13/2014	10/13/2014
							Check Amount:		\$40.00			
1	6556	N	TWO GUYS FROM SCOTT COUNTY	V50401	45869	MN-25	50.00	0.00	50.00	10/15/2014	10/15/2014	10/15/2014
							Check Amount:		\$50.00			
1	6546	N	US BANK	V50401	45691	3740638	425.00	0.00	425.00	10/08/2014	10/08/2014	10/08/2014
1	6546	N	US BANK	V50401	45690	3740639	425.00	0.00	425.00	10/08/2014	10/08/2014	10/08/2014
1	6546	N	US BANK	V50401	45694	3740640	425.00	0.00	425.00	10/08/2014	10/08/2014	10/08/2014
1	6546	N	US BANK	V50401	45693	3740636	425.00	0.00	425.00	10/08/2014	10/08/2014	10/08/2014
1	6546	N	US BANK	V50401	45692	3740641	425.00	0.00	425.00	10/08/2014	10/08/2014	10/08/2014
							Check Amount:		\$2,125.00			
							Report Total:		\$160,997.93			

\*Does not meet minimum amount  
\*\*Exceeds maximum amount

## Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p503p2	0716	34521	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	9/19/2014	N	USD	45,245.70
p503p2	0716	34522	SBC		WX	1	1977	PERA	N	N	9/19/2014	N	USD	7,211.01
p503p2	0716	34523	SBC		WX	1	2330	FEDERAL	N	N	9/19/2014	N	USD	27,634.98
p503p2	0716	34523	SBC		WX	1	2330	FEDERAL	N	N	9/19/2014	N	USD	9,874.58
p503p2	0716	34523	SBC		WX	1	2330	FEDERAL	N	N	9/19/2014	N	USD	42,221.58
p503p2	0716	34524	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	9/19/2014	N	USD	12,613.23
p503p2	0716	34525	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	9/19/2014	N	USD	654.00
p503p2	0716	34526	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	9/19/2014	N	USD	7,210.43
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	1,145.28
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	750.00
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	1,600.78
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	100.00
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	2,065.00
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	6,383.80
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	623.76
p503p2	0716	34527	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	9/19/2014	N	USD	551.52
p503p2	0716	34530	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	9/22/2014	N	USD	156.28
p503p2	0716	34531	SBC		WX	1	1977	PERA	N	N	9/22/2014	N	USD	80.65
p503p2	0716	34532	SBC		WX	1	2330	FEDERAL	N	N	9/22/2014	N	USD	63.36
p503p2	0716	34532	SBC		WX	1	2330	FEDERAL	N	N	9/22/2014	N	USD	89.58
p503p2	0716	34532	SBC		WX	1	2330	FEDERAL	N	N	9/22/2014	N	USD	383.14
p503p2	0716	34533	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	9/22/2014	N	USD	50.70
p502p2	0716	34534	SBC		WX	1	2330	FEDERAL	N	N	9/22/2014	N	USD	(6.32)
p502p2	0716	34534	SBC		WX	1	2330	FEDERAL	N	N	9/22/2014	N	USD	(27.02)
P51002	0716	34598	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/22/2014	N	USD	43.63
P51002	0716	34598	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/22/2014	N	USD	124.01
P51002	0716	34598	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/22/2014	N	USD	277.10
P51002	0716	34598	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/22/2014	N	USD	313.72
P51002	0716	34598	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/22/2014	N	USD	324.77
P51002	0716	34598	SBC		WX	1	1262	CITY OF BELLE PLAINE	N	N	9/22/2014	N	USD	398.00
P51002	0716	34599	SBC		WX	1	2336	XCEL ENERGY	N	N	9/22/2014	N	USD	803.87
P51002	0716	34600	SBC		WX	1	1486	FRONTIER	N	N	9/24/2014	N	USD	99.70
P51002	0716	34600	SBC		WX	1	1486	FRONTIER	N	N	9/24/2014	N	USD	106.49
P51002	0716	34600	SBC		WX	1	1486	FRONTIER	N	N	9/24/2014	N	USD	254.93
P51002	0716	34600	SBC		WX	1	1486	FRONTIER	N	N	9/24/2014	N	USD	1,823.70
P51002	0716	34601	SBC		WX	1	2800	MII LIFE - SELECT ACCOUNT	N	N	9/24/2014	N	USD	293.29
p504p1	0716	34608	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	10/3/2014	N	USD	42,522.76

## Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p504p1	0716	34609	SBC		WX	1	1977	PERA	N	N	10/3/2014	N	USD	12,122.56
p504p1	0716	34610	SBC		WX	1	2330	FEDERAL	N	N	10/3/2014	N	USD	26,972.64
p504p1	0716	34610	SBC		WX	1	2330	FEDERAL	N	N	10/3/2014	N	USD	10,027.48
p504p1	0716	34610	SBC		WX	1	2330	FEDERAL	N	N	10/3/2014	N	USD	42,877.26
p504p1	0716	34611	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	10/3/2014	N	USD	12,597.65
p504p1	0716	34612	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	10/3/2014	N	USD	654.00
p504p1	0716	34613	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	10/3/2014	N	USD	104,759.70
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	1,145.28
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	725.00
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	1,400.78
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	100.00
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	2,065.00
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	5,617.90
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	623.76
p504p1	0716	34614	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	10/3/2014	N	USD	551.52
P50402	0716	34650	SBC		WX	1	2336	XCEL ENERGY	N	N	10/6/2014	N	USD	9,389.57
P50402	0716	34650	SBC		WX	1	2336	XCEL ENERGY	N	N	10/6/2014	N	USD	8,221.83
P50402	0716	34650	SBC		WX	1	2336	XCEL ENERGY	N	N	10/6/2014	N	USD	7,028.78
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	466.59
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	181.58
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	180.51
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	74.07
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	71.69
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	62.93
P50402	0716	34651	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	10/7/2014	N	USD	45.92
P50402	0716	34652	SBC		WX	1	2336	XCEL ENERGY	N	N	10/8/2014	N	USD	960.31
<hr/>														
September 2014 PCARD														
Payroll 9/19/2014														
Payroll 10/03/2014														
<hr/>														
78,516.81														
240,318.27														
237,730.08														
<hr/>														
<b>Total</b>														
<b>\$ 1,019,551.46</b>														

# Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
p503p2	0716	34528	SBC	56886	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	9/19/2014	CN	USD	3,830.85
p503p2	0716	34529	SBC	56887	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	9/19/2014	CN	USD	35,586.15
P50402	0716	34573	SBC	56926	CH	1	1084	APPLE VALLEY HIGH SCHOOL	Y	N	9/25/2014	CN	USD	150.00
P50402	0716	34579	SBC	56927	CH	1	3389	BILL BARDAL	Y	N	9/25/2014	CN	USD	83.00
P50402	0716	34589	SBC	56928	CH	1	6524	CHRIS SILBER	Y	N	9/25/2014	CN	USD	83.00
P50402	0716	34593	SBC	56929	CH	1	6528	CORY REBMAN	Y	N	9/25/2014	CN	USD	10.00
P50402	0716	34583	SBC	56930	CH	1	3809	CRAIG JOHNSON	Y	N	9/25/2014	CN	USD	83.00
P50402	0716	34582	SBC	56931	CH	1	3683	DAN FORD	Y	N	9/25/2014	CN	USD	120.00
P50402	0716	34588	SBC	56932	CH	1	6505	DAVE SELL	Y	N	9/25/2014	CN	USD	120.00
P50402	0716	34596	SBC	56933	CH	1	6531	FAITH WHEELER	Y	N	9/25/2014	CN	USD	30.00
P50402	0716	34594	SBC	56934	CH	1	6529	HEIDI ESS	Y	N	9/25/2014	CN	USD	15.00
P50402	0716	34578	SBC	56935	CH	1	2772	JEFF MONAHAN	Y	N	9/25/2014	CN	USD	120.00
P50402	0716	34597	SBC	56936	CH	1	6532	JENNIFER SZAROLETTA	Y	N	9/25/2014	CN	USD	20.00
P50402	0716	34587	SBC	56937	CH	1	5664	JIM KEILEN	Y	N	9/25/2014	CN	USD	83.00
P50402	0716	34590	SBC	56938	CH	1	6525	JOHN BELLINGHAM	Y	N	9/25/2014	CN	USD	83.00
P50402	0716	34591	SBC	56939	CH	1	6526	JULIE KROEGER	Y	N	9/25/2014	CN	USD	20.00
P50402	0716	34574	SBC	56940	CH	1	1716	LE SUEUR HENDERSON SCHOOL	Y	N	9/25/2014	CN	USD	60.00
P50402	0716	34575	SBC	56941	CH	1	1762	MANKATO WEST H.S.	Y	N	9/25/2014	CN	USD	110.00
P50402	0716	34580	SBC	56942	CH	1	3418	MECA SPORTSWEAR	Y	N	9/25/2014	CN	USD	626.00
P50402	0716	34585	SBC	56943	CH	1	4145	MEDICAREBLUE RX	Y	N	9/25/2014	CN	USD	313.50
P50402	0716	34595	SBC	56944	CH	1	6530	SHAUNDA KRENTZ	Y	N	9/25/2014	CN	USD	30.00
P50402	0716	34576	SBC	56945	CH	1	2113	SHELLY SELLY	Y	N	9/25/2014	CN	USD	30.00
P50402	0716	34586	SBC	56946	CH	1	4187	SIBLEY EAST VOLLEYBALL	Y	N	9/25/2014	CN	USD	50.00
P50402	0716	34584	SBC	56947	CH	1	3826	ST JAMES HIGH SCHOOL	Y	N	9/25/2014	CN	USD	25.00
P50402	0716	34592	SBC	56948	CH	1	6527	STACY SHAFFER	Y	N	9/25/2014	CN	USD	15.00
P50402	0716	34577	SBC	56949	CH	1	2287	WACONIA HIGH SCHOOL	Y	N	9/25/2014	CN	USD	75.00
P50402	0716	34581	SBC	56950	CH	1	3549	WILMAR SCHOOL DISTRICT	Y	N	9/25/2014	CN	USD	150.00
p504p1	0716	34615	SBC	56951	CH	1	1123	BELLE PLAINE ED ASSOC	Y	N	10/3/2014	CN	USD	4,826.64
p504p1	0716	34616	SBC	56952	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	10/3/2014	CN	USD	4,107.60
p504p1	0716	34620	SBC	56953	CH	1	6451	Belle Plaine Schools Dental Ins Account	Y	N	10/3/2014	CN	USD	12,066.75
p504p1	0716	34621	SBC	56954	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	10/3/2014	CN	USD	108,682.26
p504p1	0716	34621	SBC	56954	CH	1	6482	Belle Plaine Schools Health Ins Acct	Y	N	10/3/2014	CN	USD	1,448.83
p504p1	0716	34617	SBC	56955	CH	1	1178	BPESPA	Y	N	10/3/2014	CN	USD	2,427.90
p504p1	0716	34619	SBC	56956	CH	1	6122	NATIONAL INSURANCE SERVICE of WI	Y	N	10/3/2014	CN	USD	3,069.85
p504p1	0716	34618	SBC	56957	CH	1	1836	NCPERS MINNESOTA	Y	N	10/3/2014	CN	USD	32.00

# Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P50402	0716	34632	SBC	56958	CH	1	6540	ADAM RUNK	Y	N	10/3/2014	C N	USD	120.00
P50402	0716	34634	SBC	56959	CH	1	6544	BOB LANZI	Y	N	10/3/2014	C N	USD	96.00
P50402	0716	34622	SBC	56960	CH	1	1308	DAKOTA ASSEMBLIES	Y	N	10/3/2014	C N	USD	450.00
P50402	0716	34628	SBC	56961	CH	1	3683	DAN FORD	Y	N	10/3/2014	C N	USD	120.00
P50402	0716	34630	SBC	56962	CH	1	6515	HANNAH RYBAK	Y	N	10/3/2014	C N	USD	96.00
P50402	0716	34629	SBC	56963	CH	1	6158	JASON VOGT	Y	N	10/3/2014	C N	USD	120.00
P50402	0716	34625	SBC	56964	CH	1	2772	JEFF MONAHAN	Y	N	10/3/2014	C N	USD	120.00
P50402	0716	34623	SBC	56965	CH	1	1716	LE SUEUR HENDERSON SCHOOL	Y	N	10/3/2014	C N	USD	100.00
P50402	0716	34633	SBC	56966	CH	1	6541	LINDA LUETMER	Y	N	10/3/2014	C N	USD	102.75
P50402	0716	34627	SBC	56967	CH	1	3223	METRO ECSU	Y	N	10/3/2014	C N	USD	80.00
P50402	0716	34626	SBC	56968	CH	1	2773	MIKE KLIMA	Y	N	10/3/2014	C N	USD	120.00
P50402	0716	34631	SBC	56969	CH	1	6538	RAHS - ROBOTICS TEAM	Y	N	10/3/2014	C N	USD	200.00
P50402	0716	34624	SBC	56970	CH	1	2293	WATERTOWN MAYER HIGH SCHOO	Y	N	10/3/2014	C N	USD	50.00
P50402	0716	34643	SBC	56971	CH	1	3682	BRIAN ANDERSON	Y	N	10/10/2014	N	USD	65.00
P50402	0716	34643	SBC	56971	CH	1	3682	BRIAN ANDERSON	Y	N	10/10/2014	N	USD	65.00
P50402	0716	34648	SBC	56972	CH	1	6553	BRIAN FRITZ	Y	N	10/10/2014	N	USD	65.00
P50402	0716	34640	SBC	56973	CH	1	1238	CENTRAL PUBLIC SCHOOLS	Y	N	10/10/2014	N	USD	100.00
P50402	0716	34644	SBC	56974	CH	1	3683	DAN FORD	Y	N	10/10/2014	N	USD	65.00
P50402	0716	34644	SBC	56974	CH	1	3683	DAN FORD	Y	N	10/10/2014	N	USD	65.00
P50402	0716	34646	SBC	56975	CH	1	4192	HAWKEYE WRESTLING CLUB	Y	N	10/10/2014	N	USD	60.00
P50402	0716	34647	SBC	56976	CH	1	6552	JAMES SANDER	Y	N	10/10/2014	N	USD	96.00
P50402	0716	34641	SBC	56977	CH	1	2772	JEFF MONAHAN	Y	N	10/10/2014	N	USD	65.00
P50402	0716	34649	SBC	56978	CH	1	6554	JEROME DEVORAK	Y	N	10/10/2014	N	USD	200.00
P50402	0716	34645	SBC	56979	CH	1	4172	LAKEVILLE NORTH	Y	N	10/10/2014	N	USD	160.00
P50402	0716	34642	SBC	56980	CH	1	3523	LORI LATZKE	Y	N	10/10/2014	N	USD	96.00
P50402	0716	34793	SBC	56981	CH	1	1126	BELLE PLAINE HS ACT FND	Y	N	10/15/2014	N	USD	147.00
P50402	0716	34802	SBC	56982	CH	1	6562	BRADLEY SCHOENROCK	Y	N	10/15/2014	N	USD	83.00
P50402	0716	34799	SBC	56983	CH	1	3506	CHUCK SCHOENROCK	Y	N	10/15/2014	N	USD	83.00
P50402	0716	34800	SBC	56984	CH	1	4496	FRED KIEWATT	Y	N	10/15/2014	N	USD	83.00
P50402	0716	34794	SBC	56985	CH	1	1639	JERRY KORBA	Y	N	10/15/2014	N	USD	83.00
P50402	0716	34795	SBC	56986	CH	1	1794	MBCA COACHES CLINIC	Y	N	10/15/2014	N	USD	110.00
P50402	0716	34798	SBC	56987	CH	1	2786	MSHSBCA	Y	N	10/15/2014	N	USD	65.00
P50402	0716	34798	SBC	56987	CH	1	2786	MSHSBCA	Y	N	10/15/2014	N	USD	65.00
P50402	0716	34796	SBC	56988	CH	1	1992	PRAIRIE TRUCKING INC	Y	N	10/15/2014	N	USD	37,204.84
P50402	0716	34801	SBC	56989	CH	1	6561	RANDY BODEKER	Y	N	10/15/2014	N	USD	83.00

# Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P50402	0716	34797	SBC	56990	CH	1	2164	STIER TRANSPORTATION SERVICES	Y	N	10/15/2014	N	USD	89,725.57

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**Total** \$ **309,192.49**

Sept 2014 Student Activities

Activity	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Payment Description	Pay Date	Void	Curr	Amount
BP Sr. Hi Club	0716	34498	HSAC	7323	CH	3	4813	BPEA	Pepsi vending machines	9/17/2014	N	USD	38.13
Tiger Club	0716	34499	HSAC	7324	CH	3	4837	FAME AWARDS	TIGER CLUB/2013 AWARDS NIGHT	9/17/2014	N	USD	800.00
Concert Choir	0716	34502	HSAC	7325	CH	3	5155	GATEWAY TRAVEL	FUNDRAISING BALANCES	9/17/2014	N	USD	14,194.00
Tennis	0716	34501	HSAC	7326	CH	3	4932	MN WEARABLES	TENNIS SHORTS	9/17/2014	N	USD	346.00
Tiger Club	0716	34503	HSAC	7327	CH	3	5256	NEFF COMPANY	TIGER CLUB/NEFF AWARDS	9/17/2014	N	USD	52.03
FFA	0716	34504	HSAC	7328	CH	3	5364	OAK GLENN	FFA/TSHIRTS	9/17/2014	N	USD	450.00
Concessions	0716	34500	HSAC	7329	CH	3	4848	PEPSI-COLA	POP DELIVERY/CONCESSIONS	9/17/2014	N	USD	2,345.60
Total												18,225.76	

## September 2014 Pcard

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
KREFT DAVID	362325496	8/27/2014	8/28/2014	9/27/2014	TEACHER S DISCOVERY	295.97
KREFT DAVID	362325497	8/28/2014	8/28/2014	9/27/2014	VERNIER SOFTWARE & TEC	1,435.84
KREFT DAVID	362516826	8/29/2014	8/29/2014	9/27/2014	TEACHER S DISCOVERY	299.00
KREFT DAVID	362736120	8/31/2014	9/2/2014	9/27/2014	MHE*MCGRAW-HILL ECOMM	2,101.86
KREFT DAVID	363943835	9/12/2014	9/12/2014	9/27/2014	PAYPAL *TEDXBURNSVI	188.48
KREFT DAVID	365473466	9/26/2014	9/26/2014	9/27/2014	NASSP MOTO	85.00
DEWITTE KIMBERLY	362880985	9/2/2014	9/3/2014	9/27/2014	COBORN S SUPERSTORE	148.34
DEWITTE KIMBERLY	363016867	9/3/2014	9/4/2014	9/27/2014	COBORN S SUPERSTORE	91.81
DEWITTE KIMBERLY	364396051	9/16/2014	9/17/2014	9/27/2014	IXL	2,400.00
SD BELLE PLAINE	362880987	9/2/2014	9/3/2014	9/27/2014	CRISIS PREVENTION	709.75
SD BELLE PLAINE	362880988	8/27/2014	9/3/2014	9/27/2014	PRO ED INC	203.50
SD BELLE PLAINE	363016868	9/3/2014	9/4/2014	9/27/2014	PAYPAL *SALT EARTH	117.00
SD BELLE PLAINE	363625072	9/9/2014	9/10/2014	9/27/2014	ACT*MASE	299.00
SD BELLE PLAINE	363765435	9/10/2014	9/11/2014	9/27/2014	AMAZON MKTPLACE PMTS	32.01
SD BELLE PLAINE	363765436	9/11/2014	9/11/2014	9/27/2014	RVRSIDE EDU *TESTING	1,391.50
SD BELLE PLAINE	363765437	9/10/2014	9/11/2014	9/27/2014	FUN AND FUNCTION	2,644.13
SD BELLE PLAINE	363943836	9/11/2014	9/12/2014	9/27/2014	TOYS FOR SPECIAL CHILD	(52.95)
SD BELLE PLAINE	363943837	9/11/2014	9/12/2014	9/27/2014	AMAZON MKTPLACE PMTS	46.63
SD BELLE PLAINE	363943838	9/11/2014	9/12/2014	9/27/2014	CRAGUNS LODGE AND GOLF	125.00
SD BELLE PLAINE	363943839	9/12/2014	9/12/2014	9/27/2014	PLAY WITH A PURPOSE	255.06
SD BELLE PLAINE	364739821	9/18/2014	9/19/2014	9/27/2014	ESPECIALNEEDS	656.80
SD BELLE PLAINE	364739822	9/19/2014	9/19/2014	9/27/2014	NCS PEARSON	830.45
SD BELLE PLAINE	364739823	9/19/2014	9/19/2014	9/27/2014	NCS PEARSON	100.00
SD BELLE PLAINE	364739824	9/19/2014	9/19/2014	9/27/2014	NCS PEARSON	60.00
SD BELLE PLAINE	364739825	9/20/2014	9/19/2014	9/27/2014	RVRSIDE EDU *TESTING	724.79
SD BELLE PLAINE	364739826	9/18/2014	9/19/2014	9/27/2014	THE STAMP MAKER	31.85
SD BELLE PLAINE	364922230	9/18/2014	9/22/2014	9/27/2014	CAMBIUM EDUCATION	561.00
SD BELLE PLAINE	364922231	9/17/2014	9/22/2014	9/27/2014	CAMBIUM EDUCATION	320.00
SD BELLE PLAINE	365048147	9/22/2014	9/23/2014	9/27/2014	SSI*SCHOOL SPECIALTY	1,559.04
SD BELLE PLAINE	365177273	9/24/2014	9/24/2014	9/27/2014	NCS PEARSON	60.06
SD BELLE PLAINE	365177274	9/24/2014	9/24/2014	9/27/2014	NCS PEARSON	41.34
SD BELLE PLAINE	365304217	9/25/2014	9/25/2014	9/27/2014	MHE*MCGRAW-HILL ECOMM	315.43
SD BELLE PLAINE	365473467	9/25/2014	9/26/2014	9/27/2014	ESPECIALNEEDS	120.00
SD BELLE PLAINE	365473468	9/25/2014	9/26/2014	9/27/2014	SSI*SCHOOL SPECIALTY	68.18
SD BELLE PLAINE	365473469	9/26/2014	9/26/2014	9/27/2014	Amazon.com	36.29
HIGH SCHOOL BELLE PLAINE	364739827	9/19/2014	9/19/2014	9/27/2014	COLLEGEBOARD*PRODUCTS	(58.87)

## September 2014 Pcard

Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
HIGH SCHOOL BELLE PLAINE	363016872	9/3/2014	9/4/2014	9/27/2014	COBORN S SUPERSTORE	38.37
HIGH SCHOOL BELLE PLAINE	363016873	9/3/2014	9/4/2014	9/27/2014	1235 THE FREE PRESS	156.15
HIGH SCHOOL BELLE PLAINE	363016874	9/3/2014	9/4/2014	9/27/2014	DISCOUNT MAGAZINE SUBS	634.64
HIGH SCHOOL BELLE PLAINE	363765445	9/10/2014	9/11/2014	9/27/2014	TEACH TCI	147.00
HIGH SCHOOL BELLE PLAINE	363943861	9/11/2014	9/12/2014	9/27/2014	STU*STUMPS	479.13
HIGH SCHOOL BELLE PLAINE	364148787	9/14/2014	9/15/2014	9/27/2014	TARGET 00002204	90.03
HIGH SCHOOL BELLE PLAINE	364148788	9/12/2014	9/15/2014	9/27/2014	PESI INC	189.99
HIGH SCHOOL BELLE PLAINE	364396060	9/17/2014	9/17/2014	9/27/2014	TARGET.COM *	85.49
HIGH SCHOOL BELLE PLAINE	364545469	9/18/2014	9/18/2014	9/27/2014	TARGET.COM *	(5.50)
HIGH SCHOOL BELLE PLAINE	364739839	9/19/2014	9/19/2014	9/27/2014	THE STAR TRIBUNE CIRCU	410.40
HIGH SCHOOL BELLE PLAINE	364739840	9/18/2014	9/19/2014	9/27/2014	NATIONALGEO	100.00
HIGH SCHOOL BELLE PLAINE	365048157	9/22/2014	9/23/2014	9/27/2014	FOLLETT SCHOOL SOLUTIO	1,396.89
HIGH SCHOOL BELLE PLAINE	365048158	9/22/2014	9/23/2014	9/27/2014	FOLLETT SCHOOL SOLUTIO	1,707.31
HIGH SCHOOL BELLE PLAINE	365304225	9/24/2014	9/25/2014	9/27/2014	AMAZON MKTPLACE PMTS	42.98
HIGH SCHOOL BELLE PLAINE	365304226	9/24/2014	9/25/2014	9/27/2014	AMAZON MKTPLACE PMTS	38.65
HIGH SCHOOL BELLE PLAINE	365473480	9/25/2014	9/26/2014	9/27/2014	AMAZON MKTPLACE PMTS	47.04
HIGH SCHOOL BELLE PLAINE	365473481	9/25/2014	9/26/2014	9/27/2014	AMAZON MKTPLACE PMTS	39.08
HIGH SCHOOL BELLE PLAINE	365473482	9/25/2014	9/26/2014	9/27/2014	AMAZON MKTPLACE PMTS	36.08
HIGH SCHOOL BELLE PLAINE	365473483	9/25/2014	9/26/2014	9/27/2014	AMAZON MKTPLACE PMTS	40.18
HIGH SCHOOL BELLE PLAINE	365473484	9/25/2014	9/26/2014	9/27/2014	MICHAELS STORES 3739	28.84
HIGH SCHOOL BELLE PLAINE	365473485	9/26/2014	9/26/2014	9/27/2014	TEACH TCI	147.00
HIGH SCHOOL BELLE PLAINE	365473486	9/26/2014	9/26/2014	9/27/2014	SPONSEL S MN HARVEST	24.00
HIGH SCHOOL BELLE PLAINE	365473487	9/24/2014	9/26/2014	9/27/2014	MARRCH 00 OF 00	144.00
DAVIS KRIS	362325498	8/26/2014	8/28/2014	9/27/2014	SUBWAY 03164670	14.37
DAVIS KRIS	362516827	8/28/2014	8/29/2014	9/27/2014	METRO SALES INC.	1,827.97
DAVIS KRIS	362516828	8/28/2014	8/29/2014	9/27/2014	METRO SALES INC.	1,579.42
DAVIS KRIS	363182232	9/2/2014	9/5/2014	9/27/2014	METRO SALES INC.	(528.39)
DAVIS KRIS	363182233	9/4/2014	9/5/2014	9/27/2014	METRO SALES INC.	663.05
DAVIS KRIS	363182234	9/5/2014	9/5/2014	9/27/2014	WM EZPAY	1,344.66
DAVIS KRIS	363182235	9/5/2014	9/5/2014	9/27/2014	WM EZPAY	319.67
DAVIS KRIS	363182236	9/5/2014	9/5/2014	9/27/2014	WM EZPAY	835.65
DAVIS KRIS	363182237	9/5/2014	9/5/2014	9/27/2014	WM EZPAY	1,324.02
DAVIS KRIS	364739828	9/18/2014	9/19/2014	9/27/2014	BIFFS INC	183.28
HEINE JEFF	362516829	8/28/2014	8/29/2014	9/27/2014	BEST TV STAND AND MOUN	1,179.30
HEINE JEFF	362516830	8/29/2014	8/29/2014	9/27/2014	TRI DIM FILTER CORP	25.63
HEINE JEFF	362516831	8/28/2014	8/29/2014	9/27/2014	GRAYBAR ELECTRIC COMPA	15.03

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
HEINE JEFF	362516832	8/29/2014	8/29/2014	9/27/2014	HILLYARD INC HUTCHINSO	6,291.10
HEINE JEFF	362736121	8/30/2014	9/2/2014	9/27/2014	MENARDS BURNSVILLE	35.11
HEINE JEFF	362736122	8/30/2014	9/2/2014	9/27/2014	MENARDS BURNSVILLE	47.44
HEINE JEFF	363484619	9/8/2014	9/9/2014	9/27/2014	BATTERIES PLUS #23	86.42
HEINE JEFF	363484620	9/8/2014	9/9/2014	9/27/2014	HILLYARD INC HUTCHINSO	1,336.00
HEINE JEFF	363625073	9/9/2014	9/10/2014	9/27/2014	BEST BUY 00014639	379.98
HEINE JEFF	363625074	9/9/2014	9/10/2014	9/27/2014	BATTERIES PLUS #23	9.98
HEINE JEFF	363625075	9/9/2014	9/10/2014	9/27/2014	EMEDCO	264.87
HEINE JEFF	363625076	9/9/2014	9/10/2014	9/27/2014	THOMAS TOOL & SUP-BUR	689.89
HEINE JEFF	363943840	9/11/2014	9/12/2014	9/27/2014	MASTER MAGNETICS INC	550.00
HEINE JEFF	363943841	9/11/2014	9/12/2014	9/27/2014	MASTER MAGNETICS INC	18.36
HEINE JEFF	363943842	9/11/2014	9/12/2014	9/27/2014	WW GRAINGER	104.60
HEINE JEFF	364260492	9/15/2014	9/16/2014	9/27/2014	Mills Fleet Farm #3 20	60.35
HEINE JEFF	364260493	9/15/2014	9/16/2014	9/27/2014	HILLYARD INC HUTCHINSO	279.43
HEINE JEFF	364396052	9/16/2014	9/17/2014	9/27/2014	HILLYARD INC HUTCHINSO	93.14
HEINE JEFF	364545463	9/17/2014	9/18/2014	9/27/2014	STATE SUPPLY	559.22
HEINE JEFF	364739829	9/18/2014	9/19/2014	9/27/2014	HILLYARD INC HUTCHINSO	149.90
HEINE JEFF	365048148	9/22/2014	9/23/2014	9/27/2014	ALPHA VIDEO + AUDIO IN	365.00
HEINE JEFF	365177275	9/22/2014	9/24/2014	9/27/2014	CENEX CENEX CO07038920	202.22
HEINE JEFF	365304218	9/24/2014	9/25/2014	9/27/2014	Mills Fleet Farm #2 50	157.66
KELLER CHUCK	362516833	8/27/2014	8/29/2014	9/27/2014	MASBO 00 OF 00	50.00
KELLER CHUCK	364148782	9/14/2014	9/15/2014	9/27/2014	COBORN S SUPERSTORE	14.42
KELLER CHUCK	364739830	9/18/2014	9/19/2014	9/27/2014	SOUTH CENTRAL SERVICE	40.00
KELLER CHUCK	364739831	9/18/2014	9/19/2014	9/27/2014	SOUTH CENTRAL SERVICE	40.00
KELLER CHUCK	364739832	9/19/2014	9/19/2014	9/27/2014	VZWRLSS*MY VZ VB P	636.37
WILLIAMS CHAD	363943843	9/12/2014	9/12/2014	9/27/2014	ETS*PARAPRO Services	100.00
MATHIOWETZ BRUCE	362516837	8/28/2014	8/29/2014	9/27/2014	EWELL EDUCATIONAL SERV	265.00
MATHIOWETZ BRUCE	362516838	8/28/2014	8/29/2014	9/27/2014	HOMAK	70.00
MATHIOWETZ BRUCE	363182247	9/4/2014	9/5/2014	9/27/2014	SDC PUBLICATIONS INC	126.00
MATHIOWETZ BRUCE	363625081	9/9/2014	9/10/2014	9/27/2014	AMAZON MKTPLACE PMTS	19.98
MATHIOWETZ BRUCE	363765444	9/10/2014	9/11/2014	9/27/2014	AMAZON MKTPLACE PMTS	33.06
MATHIOWETZ BRUCE	363943857	9/10/2014	9/12/2014	9/27/2014	OFFICE MAX	41.37
MATHIOWETZ BRUCE	364148786	9/13/2014	9/15/2014	9/27/2014	COBORN S SUPERSTORE	38.97
MATHIOWETZ BRUCE	364260498	9/15/2014	9/16/2014	9/27/2014	COBORN S SUPERSTORE	84.97
MATHIOWETZ BRUCE	364739835	9/19/2014	9/19/2014	9/27/2014	CAR-CO AUTO PARTS	29.75
MATHIOWETZ BRUCE	365304223	9/25/2014	9/25/2014	9/27/2014	PENTAIR AQUATIC ECO SY	223.00

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MATHIOWETZ BRUCE	365304224	9/24/2014	9/25/2014	9/27/2014	LOUISVILLE SLUGGER MUS	358.00
ANDERSON DOUG	362516839	8/28/2014	8/29/2014	9/27/2014	KWIK TRIP 33000003301	8.26
ANDERSON DOUG	362516840	8/28/2014	8/29/2014	9/27/2014	PIZZA PLUS	80.00
ANDERSON DOUG	362516841	8/28/2014	8/29/2014	9/27/2014	RUCKS MEAT MARKET	96.67
ANDERSON DOUG	362880999	9/2/2014	9/3/2014	9/27/2014	A. H. HERMEL COMPANY	654.91
ANDERSON DOUG	363182248	9/4/2014	9/5/2014	9/27/2014	SAMS CLUB #6311	24.96
ANDERSON DOUG	363182249	9/5/2014	9/5/2014	9/27/2014	RUCKS MEAT MARKET	147.33
ANDERSON DOUG	363382247	9/5/2014	9/8/2014	9/27/2014	KWIK TRIP 33000003301	12.84
ANDERSON DOUG	363382248	9/5/2014	9/8/2014	9/27/2014	PIZZA PLUS	80.00
ANDERSON DOUG	363484624	9/8/2014	9/9/2014	9/27/2014	PIZZA PLUS	50.00
ANDERSON DOUG	363625082	9/9/2014	9/10/2014	9/27/2014	PIZZA PLUS	50.00
ANDERSON DOUG	363943858	9/11/2014	9/12/2014	9/27/2014	KWIK TRIP 33000003301	3.68
ANDERSON DOUG	363943859	9/11/2014	9/12/2014	9/27/2014	PIZZA PLUS	50.00
ANDERSON DOUG	363943860	9/12/2014	9/12/2014	9/27/2014	KERNEL CONCESSION SUPP	49.95
ANDERSON DOUG	364396058	9/16/2014	9/17/2014	9/27/2014	PIZZA PLUS	53.44
ANDERSON DOUG	364396059	9/16/2014	9/17/2014	9/27/2014	RUCKS MEAT MARKET	85.78
ANDERSON DOUG	364545468	9/16/2014	9/18/2014	9/27/2014	KWIK TRIP 33000003301	6.87
ANDERSON DOUG	364739836	9/18/2014	9/19/2014	9/27/2014	PIZZA PLUS	50.00
ANDERSON DOUG	364739837	9/19/2014	9/19/2014	9/27/2014	RUCKS MEAT MARKET	37.56
ANDERSON DOUG	364922234	9/19/2014	9/22/2014	9/27/2014	KWIK TRIP 33000003301	8.26
ANDERSON DOUG	364922235	9/19/2014	9/22/2014	9/27/2014	PIZZA PLUS	80.00
ANDERSON DOUG	365048155	9/22/2014	9/23/2014	9/27/2014	KERNEL CONCESSION SUPP	75.09
ANDERSON DOUG	365048156	9/22/2014	9/23/2014	9/27/2014	KERNEL CONCESSION SUPP	131.64
ANDERSON DOUG	365177280	9/23/2014	9/24/2014	9/27/2014	A. H. HERMEL COMPANY	408.76
ANDERSON DOUG	365473479	9/25/2014	9/26/2014	9/27/2014	KWIK TRIP 33000003301	5.49
SMITH KELLY	363382244	9/7/2014	9/8/2014	9/27/2014	ACT*MN Association of	319.00
WICK KEN	362325494	8/27/2014	8/28/2014	9/27/2014	APL* ITUNES.COM/BILL	5,980.00
WICK KEN	362325495	8/27/2014	8/28/2014	9/27/2014	APL* ITUNES.COM/BILL	2,980.00
WICK KEN	363182231	9/4/2014	9/5/2014	9/27/2014	CDW GOVERNMENT	1,382.44
WICK KEN	364260491	9/15/2014	9/16/2014	9/27/2014	CDW GOVERNMENT	478.74
WICK KEN	364545462	9/17/2014	9/18/2014	9/27/2014	CDW GOVERNMENT	55.10
DEUTSCH JOE	362325493	8/27/2014	8/28/2014	9/27/2014	Amazon.com	78.30
DEUTSCH JOE	363943834	9/11/2014	9/12/2014	9/27/2014	YOUNGBLOOD LUMBER	4,888.17
ACTIVITIES BELLE P	362325509	8/27/2014	8/28/2014	9/27/2014	REGISTER.CORDONCO.COM	47.50
ACTIVITIES BELLE P	362325510	8/27/2014	8/28/2014	9/27/2014	REGISTER.CORDONCO.COM	37.50
ACTIVITIES BELLE P	363182250	9/5/2014	9/5/2014	9/27/2014	COBORN S SUPERSTORE	73.35

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
ACTIVITIES BELLE P	363484625	9/5/2014	9/9/2014	9/27/2014	EVOLUTION SHIRTS	952.44
ACTIVITIES BELLE P	364739838	9/18/2014	9/19/2014	9/27/2014	COBORN S SUPERSTORE	29.95
ACTIVITIES BELLE P	365177281	9/22/2014	9/24/2014	9/27/2014	ORDWAY CNTR-TICKET & D	105.00
SPARBY MINDY	363182230	9/4/2014	9/5/2014	9/27/2014	J W PEPPER	132.73
SPARBY MINDY	364545461	9/17/2014	9/18/2014	9/27/2014	J W PEPPER	37.00
SPARBY MINDY	364739820	9/19/2014	9/19/2014	9/27/2014	MSHSL	170.00
COMM ED BELLE PLAINE	362325508	8/27/2014	8/28/2014	9/27/2014	USPS 26073001733418328	109.69
COMM ED BELLE PLAINE	362516836	8/28/2014	8/29/2014	9/27/2014	STEFFEN HARDWARE	3.39
COMM ED BELLE PLAINE	362880996	9/2/2014	9/3/2014	9/27/2014	USPS 26073001733418328	14.40
COMM ED BELLE PLAINE	363182241	9/4/2014	9/5/2014	9/27/2014	TARGET 00012724	34.32
COMM ED BELLE PLAINE	363182242	9/4/2014	9/5/2014	9/27/2014	TARGET 00012724	(25.98)
COMM ED BELLE PLAINE	363182243	9/4/2014	9/5/2014	9/27/2014	USPS 26073001733418328	54.74
COMM ED BELLE PLAINE	363182244	9/5/2014	9/5/2014	9/27/2014	USPS 26073001733418328	5.04
COMM ED BELLE PLAINE	363182245	9/4/2014	9/5/2014	9/27/2014	WM SUPERCENTER #3513	157.10
COMM ED BELLE PLAINE	363182246	9/4/2014	9/5/2014	9/27/2014	SAMS CLUB #6311	360.13
COMM ED BELLE PLAINE	363625080	9/9/2014	9/10/2014	9/27/2014	COBORN S SUPERSTORE	4.99
COMM ED BELLE PLAINE	363765440	9/10/2014	9/11/2014	9/27/2014	INNOVATIVE OFFICE SOLU	439.66
COMM ED BELLE PLAINE	363765441	9/10/2014	9/11/2014	9/27/2014	USPS 26073001733418328	207.57
COMM ED BELLE PLAINE	363765442	9/10/2014	9/11/2014	9/27/2014	Discount School Supply	35.96
COMM ED BELLE PLAINE	363765443	9/10/2014	9/11/2014	9/27/2014	UNIVERSAL ATHLETIC	157.50
COMM ED BELLE PLAINE	363943855	9/12/2014	9/12/2014	9/27/2014	COBORN S SUPERSTORE	57.00
COMM ED BELLE PLAINE	363943856	9/12/2014	9/12/2014	9/27/2014	Discount School Supply	118.44
COMM ED BELLE PLAINE	364148785	9/13/2014	9/15/2014	9/27/2014	WM SUPERCENTER #3513	35.82
COMM ED BELLE PLAINE	364396057	9/16/2014	9/17/2014	9/27/2014	USPS 26073001733418328	302.41
COMM ED BELLE PLAINE	364545467	9/17/2014	9/18/2014	9/27/2014	USPS 26073001733418328	5.46
COMM ED BELLE PLAINE	365177279	9/22/2014	9/24/2014	9/27/2014	CENEX CENEX CO07038920	25.00
COMM ED BELLE PLAINE	365473476	9/25/2014	9/26/2014	9/27/2014	USPS 26073001733418328	5.24
COMM ED BELLE PLAINE	365473477	9/26/2014	9/26/2014	9/27/2014	TARGET 00013524	35.55
COMM ED BELLE PLAINE	365473478	9/25/2014	9/26/2014	9/27/2014	EDUCATN*YEARBOOK	39.95
ELEMENTARY CHATFIELD	362880993	9/2/2014	9/3/2014	9/27/2014	USPS 26073001733418328	51.00
ELEMENTARY CHATFIELD	363016869	9/3/2014	9/4/2014	9/27/2014	INNOVATIVE OFFICE SOLU	10.14
ELEMENTARY CHATFIELD	363016870	9/3/2014	9/4/2014	9/27/2014	IN *RAPTOR TECHNOLOGIE	480.00
ELEMENTARY CHATFIELD	363182238	9/3/2014	9/5/2014	9/27/2014	WEST MUSIC CATALOG	160.00
ELEMENTARY CHATFIELD	363382245	9/6/2014	9/8/2014	9/27/2014	SCHOLASTIC BOOK CLUB	65.00
ELEMENTARY CHATFIELD	363484621	9/8/2014	9/9/2014	9/27/2014	OFFICE MAX	54.94
ELEMENTARY CHATFIELD	363484622	9/8/2014	9/9/2014	9/27/2014	AMAZON MKTPLACE PMTS	15.06

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ELEMENTARY CHATFIELD	363484623	9/9/2014	9/9/2014	9/27/2014	LEARNING RESOURCES	27.78
ELEMENTARY CHATFIELD	363943844	9/12/2014	9/12/2014	9/27/2014	INNOVATIVE OFFICE SOLU	50.69
ELEMENTARY CHATFIELD	363943845	9/12/2014	9/12/2014	9/27/2014	TARGET 00012724	81.93
ELEMENTARY CHATFIELD	363943846	9/11/2014	9/12/2014	9/27/2014	PAYPAL *DELTA EDUC	13.95
ELEMENTARY CHATFIELD	363943847	9/12/2014	9/12/2014	9/27/2014	PROGRESSIVE PRINTING	79.80
ELEMENTARY CHATFIELD	364260494	9/15/2014	9/16/2014	9/27/2014	TELEFLORACOM PICKS RCV	37.94
ELEMENTARY CHATFIELD	364396053	9/16/2014	9/17/2014	9/27/2014	SSI*SCHOOL SPECIALTY	32.70
ELEMENTARY CHATFIELD	364396054	9/16/2014	9/17/2014	9/27/2014	SSI*SCHOOL SPECIALTY	60.47
ELEMENTARY CHATFIELD	364396055	9/16/2014	9/17/2014	9/27/2014	AMAZON MKTPLACE PMTS	12.77
ELEMENTARY CHATFIELD	364545464	9/17/2014	9/18/2014	9/27/2014	INNOVATIVE OFFICE SOLU	7.77
ELEMENTARY CHATFIELD	364739833	9/19/2014	9/19/2014	9/27/2014	Amazon.com	39.32
ELEMENTARY CHATFIELD	365048149	9/22/2014	9/23/2014	9/27/2014	SSI*SCHOOL SPECIALTY	48.00
ELEMENTARY CHATFIELD	365048150	9/22/2014	9/23/2014	9/27/2014	AMAZON MKTPLACE PMTS	94.00
ELEMENTARY CHATFIELD	365048151	9/22/2014	9/23/2014	9/27/2014	AMAZON MKTPLACE PMTS	34.95
ELEMENTARY CHATFIELD	365177276	9/23/2014	9/24/2014	9/27/2014	OFFICEMAX CT*IN#343720	20.44
ELEMENTARY CHATFIELD	365177277	9/23/2014	9/24/2014	9/27/2014	AMAZON MKTPLACE PMTS	43.94
ELEMENTARY CHATFIELD	365304219	9/25/2014	9/25/2014	9/27/2014	AMAZON MKTPLACE PMTS	36.12
ELEMENTARY CHATFIELD	365304220	9/24/2014	9/25/2014	9/27/2014	OFFICE PLAYGROUND INC	20.92
ELEMENTARY CHATFIELD	365304221	9/23/2014	9/25/2014	9/27/2014	MICHAELS.COM	61.30
ELEMENTARY CHATFIELD	365473470	9/26/2014	9/26/2014	9/27/2014	SSI*SCHOOL SPECIALTY	64.56
ELEMENTARY OAK CREST	362325499	8/27/2014	8/28/2014	9/27/2014	OFFICE MAX	56.98
ELEMENTARY OAK CREST	362325500	8/27/2014	8/28/2014	9/27/2014	SSI*SCHOOL SPECIALTY	174.95
ELEMENTARY OAK CREST	362325501	8/27/2014	8/28/2014	9/27/2014	SSI*SCHOOL SPECIALTY	238.30
ELEMENTARY OAK CREST	362325502	8/27/2014	8/28/2014	9/27/2014	SSI*SCHOOL SPECIALTY	169.07
ELEMENTARY OAK CREST	362325503	8/27/2014	8/28/2014	9/27/2014	SSI*CLASSROOM DIRECT	122.02
ELEMENTARY OAK CREST	362325504	8/27/2014	8/28/2014	9/27/2014	SSI*CLASSROOM DIRECT	189.72
ELEMENTARY OAK CREST	362325505	8/27/2014	8/28/2014	9/27/2014	AMAZON MKTPLACE PMTS	4.06
ELEMENTARY OAK CREST	362325506	8/27/2014	8/28/2014	9/27/2014	Amazon.com	67.38
ELEMENTARY OAK CREST	362325507	8/27/2014	8/28/2014	9/27/2014	SCHOLASTIC MAGAZINES	85.66
ELEMENTARY OAK CREST	362516834	8/29/2014	8/29/2014	9/27/2014	SSI*SCHOOL SPECIALTY	69.10
ELEMENTARY OAK CREST	362516835	8/28/2014	8/29/2014	9/27/2014	J W PEPPER	130.99
ELEMENTARY OAK CREST	362736123	8/30/2014	9/2/2014	9/27/2014	Amazon.com	58.60
ELEMENTARY OAK CREST	362736124	9/1/2014	9/2/2014	9/27/2014	AMAZON MKTPLACE PMTS	11.04
ELEMENTARY OAK CREST	363016871	9/3/2014	9/4/2014	9/27/2014	COBORN S SUPERSTORE	17.94
ELEMENTARY OAK CREST	363182239	9/5/2014	9/5/2014	9/27/2014	Amazon.com	72.27
ELEMENTARY OAK CREST	363182240	9/4/2014	9/5/2014	9/27/2014	LAKESHORE LEARNING MAT	106.88

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Card Holder	Transaction ID	Transaction Date	Processing Date	Statement Date	Merchant Name	Transaction Amount
ELEMENTARY OAK CREST	363382246	9/6/2014	9/8/2014	9/27/2014	NEWS BOWL	299.00
ELEMENTARY OAK CREST	363625077	9/10/2014	9/10/2014	9/27/2014	AMAZON MKTPLACE PMTS	78.11
ELEMENTARY OAK CREST	363625078	9/8/2014	9/10/2014	9/27/2014	SCRIPPS SPELLING BEE	130.00
ELEMENTARY OAK CREST	363625079	9/9/2014	9/10/2014	9/27/2014	MATH OLYMPIADS	109.00
ELEMENTARY OAK CREST	363765438	9/10/2014	9/11/2014	9/27/2014	TARGET 00012724	38.94
ELEMENTARY OAK CREST	363765439	9/9/2014	9/11/2014	9/27/2014	LAKESHORE LEARNING MAT	(6.88)
ELEMENTARY OAK CREST	363943848	9/11/2014	9/12/2014	9/27/2014	CUB FOODS #31354	35.19
ELEMENTARY OAK CREST	363943849	9/12/2014	9/12/2014	9/27/2014	COB RECREATION	1,199.25
ELEMENTARY OAK CREST	363943850	9/11/2014	9/12/2014	9/27/2014	SSI*SCHOOL SPECIALTY	107.23
ELEMENTARY OAK CREST	363943851	9/11/2014	9/12/2014	9/27/2014	SSI*SCHOOL SPECIALTY	60.68
ELEMENTARY OAK CREST	363943852	9/12/2014	9/12/2014	9/27/2014	U OF ST. THOMAS WEB	150.00
ELEMENTARY OAK CREST	363943853	9/12/2014	9/12/2014	9/27/2014	AMAZON MKTPLACE PMTS	5.59
ELEMENTARY OAK CREST	363943854	9/12/2014	9/12/2014	9/27/2014	MN HISTORICAL SOCIETY	80.00
ELEMENTARY OAK CREST	364148783	9/14/2014	9/15/2014	9/27/2014	Amazon.com	36.43
ELEMENTARY OAK CREST	364148784	9/13/2014	9/15/2014	9/27/2014	SCHOLASTIC BOOK CLUB	34.00
ELEMENTARY OAK CREST	364260495	9/15/2014	9/16/2014	9/27/2014	OFFICE MAX	43.99
ELEMENTARY OAK CREST	364260496	9/15/2014	9/16/2014	9/27/2014	OFFICEMAX #5510	804.22
ELEMENTARY OAK CREST	364260497	9/15/2014	9/16/2014	9/27/2014	AMAZON MKTPLACE PMTS	39.94
ELEMENTARY OAK CREST	364396056	9/16/2014	9/17/2014	9/27/2014	TARGET 00008623	10.47
ELEMENTARY OAK CREST	364545465	9/17/2014	9/18/2014	9/27/2014	AMAZON MKTPLACE PMTS	25.00
ELEMENTARY OAK CREST	364545466	9/17/2014	9/18/2014	9/27/2014	SCHOLASTIC MAGAZINES	133.35
ELEMENTARY OAK CREST	364739834	9/18/2014	9/19/2014	9/27/2014	SSI*SCHOOL SPECIALTY	57.59
ELEMENTARY OAK CREST	364922232	9/20/2014	9/22/2014	9/27/2014	BEST BUY MHT 00006114	469.95
ELEMENTARY OAK CREST	364922233	9/20/2014	9/22/2014	9/27/2014	GROTH MUSIC	244.00
ELEMENTARY OAK CREST	365048152	9/22/2014	9/23/2014	9/27/2014	STEPPING STONE THEATRE	917.00
ELEMENTARY OAK CREST	365048153	9/22/2014	9/23/2014	9/27/2014	SSI*SCHOOL SPECIALTY	198.18
ELEMENTARY OAK CREST	365048154	9/22/2014	9/23/2014	9/27/2014	AMAZON MKTPLACE PMTS	39.99
ELEMENTARY OAK CREST	365177278	9/23/2014	9/24/2014	9/27/2014	BADGE A MINIT	73.95
ELEMENTARY OAK CREST	365304222	9/24/2014	9/25/2014	9/27/2014	SCHOLASTIC MAGAZINES	135.85
ELEMENTARY OAK CREST	365473471	9/25/2014	9/26/2014	9/27/2014	INNOVATIVE OFFICE SOLU	251.34
ELEMENTARY OAK CREST	365473472	9/25/2014	9/26/2014	9/27/2014	SSI*SCHOOL SPECIALTY	239.59
ELEMENTARY OAK CREST	365473473	9/25/2014	9/26/2014	9/27/2014	SSI*SCHOOL SPECIALTY	41.79
ELEMENTARY OAK CREST	365473474	9/26/2014	9/26/2014	9/27/2014	Amazon.com	13.00
ELEMENTARY OAK CREST	365473475	9/26/2014	9/26/2014	9/27/2014	SSI*SCHOOL SPECIALTY	62.27

**Total****78,516.81**

**Chuck Keller**  
*Business Manager*  
**Carol Lagergren**  
*Director of Curriculum & Assessment*  
**Ken Wick**  
*IT Director*



**Chad Williams**  
*Special Services Director*  
**Jeff Heine**  
*Buildings & Grounds Director*  
**Nelson Ladd**  
*Community Services Director*

DATE OF BOARD MEETING:                    October 27, 2014  
 SUBJECT:    Gifts and Donations  
 RECOMMENDATION:                            Approve

Therefore, the Director of Finance and Operations recommends the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 716 accept with appreciation the following gifts/donation and permit their use as designated by the donor(s).

**DETAIL OF GIFTS/DONATIONS:**

Date	Donor	Item and Nature of Donation/Gift	Amount
2.28.14	BP Chamber of Commerce	Restroom Project	\$3,000.00
9.11.14	Benevity Community Impact Fund	Dollars for Scholars from M Lawrence	\$32.00
8.25.14	Target – take charge of education	Chatfield Elementary	\$2,525.37
9.5.14	Kwik Trip – Milk Moola	Oak Crest Elementary	\$245.45
9.5.14	Kwik Trip – Milk Moola	Chatfield Elementary	\$215.00
9.5.14	Target – take charge of education	Oak Crest Elementary	\$733.37
9.5.14	Coborns – Labels for Learning	Oak Crest Elementary	\$641.85
9.21.14	Belle Plaine PTO	Chatfield Elementary – Fund Requests	\$100.00
9.21.14	Belle Plaine PTO	Chatfield Elementary – Fund Requests	\$144.00
9.23.14	Belle Plaine PTO	Oak Crest Elementary – Fund Request – Camera	\$494.94
9.26.14	Pioneer Hi-Bred Foundation	Grant/Contribution Payment	\$5,000.00
9.26.14	Benevity Community Impact Fund	Dollars for Scholars from M Lawrence	\$32.00
10.1.14	Belle Plaine PTO	Chatfield Elementary – Dakota Assembly	\$450.00
10.1.14	Belle Plaine PTO	Chatfield Elementary – Brain Pop Renewal	\$1,614.65
10.9.14	Benevity Community Impact Fund	Dollars for Scholars from M Lawrence	\$136.00

# Southwest Metro Educational Cooperative 3C's Program

Teachers:

**Carrie Moga:**

BS in Corrections;

Licensure in Special Education K12  
EBD, 17 years in education (all with  
MRVSEC, CSEC, and  
SWMETRO....14 Years at JAF)

It's your **CHOICE**

to take the **CHALLENGE**

**Lisa Lambrecht:**

BS in Corrections;

Licensure in Special Education: EBD  
and LD

Masters degree in EBD

18 years in education (all with  
MRVSEC and Southwest Metro)

to make the **CHANGE**

# History on the JAF

The Jaf was built in 1999 by the Youth Build Program through CSEC. It is a 16 bed non-secure facility.

In 2004 the School Building was built. Prior to the school being built classes were taught in a small conference room in the JAF building.



- Students are on an average with us for 25 days. In the last few years we have many students for the majority of the school year. In 2013-14 two students received their GED while at the JAF and one student earned their credits and graduated from high school.

# JAF Programs Offered

- Choices

  - 5/10

  - 15/30

  - 30/60

- 30 Day Evaluation (school, JAF, parents, etc.)

- Detention

- Shelter

# Educational Services

## ■ Regular education students

- Individualized planning for credits to meet high school graduation requirements (for Juniors and Seniors).

## ■ Special education students

- Modification of assignments/tests
- Individualized help as needed
- Cooperation with any outside services necessary in regards to the students IEP
- In 2013-2014 school year 49% of students received special education services.

# Daily Schedule

- 9:00-9:30 Grammar/Vocab
- 9:30-10:30 Language Arts – Novel, vocabulary, comprehension
- 10:30-11:30 Plato Math
- 11:30–12:00 Extracurricular time/Rec
- 12:00-12:30 Lunch Break
- 12:30-1:30 Social Studies/Current Events
- 1:30-2:15 Science
- 2:15-2:30 Study Hall
- 2:30-2:45 Group Check in/Processing of day

# Guest Speakers



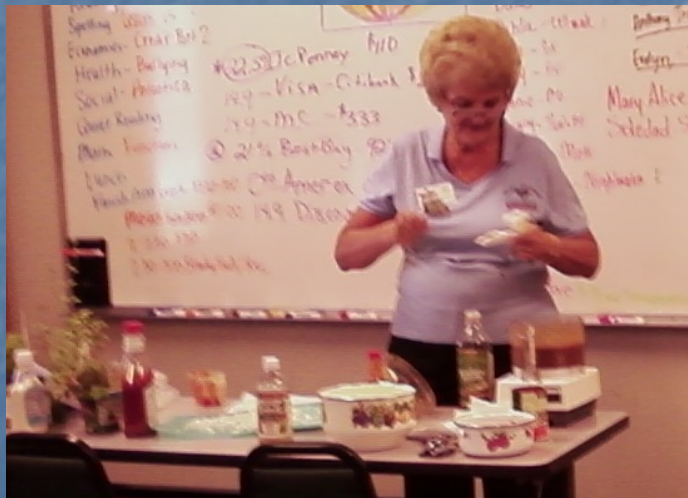
Native American Culture  
David Glass

- Southern Valley Alliance for Battered Women
- West Suburban Teen Clinic



Disabilities

- Teen Challenge
- U of M Master Gardeners



Gardener – Salsa Making

U of M Extension  
Financial Literacy-  
Sharon Powell

U of M Extension  
Nutrition-Gloria  
Wolf



Holocaust Survivor  
Murray Brandys

- ❑ Climb theatre comes to our program once a month.
- ❑ TOP Program comes to provide health/wellness issues every week.
- ❑ Financial Literacy provides Financial/Budgeting education twice a month.
- ❑ All the other speaker are scheduled randomly throughout the school year.

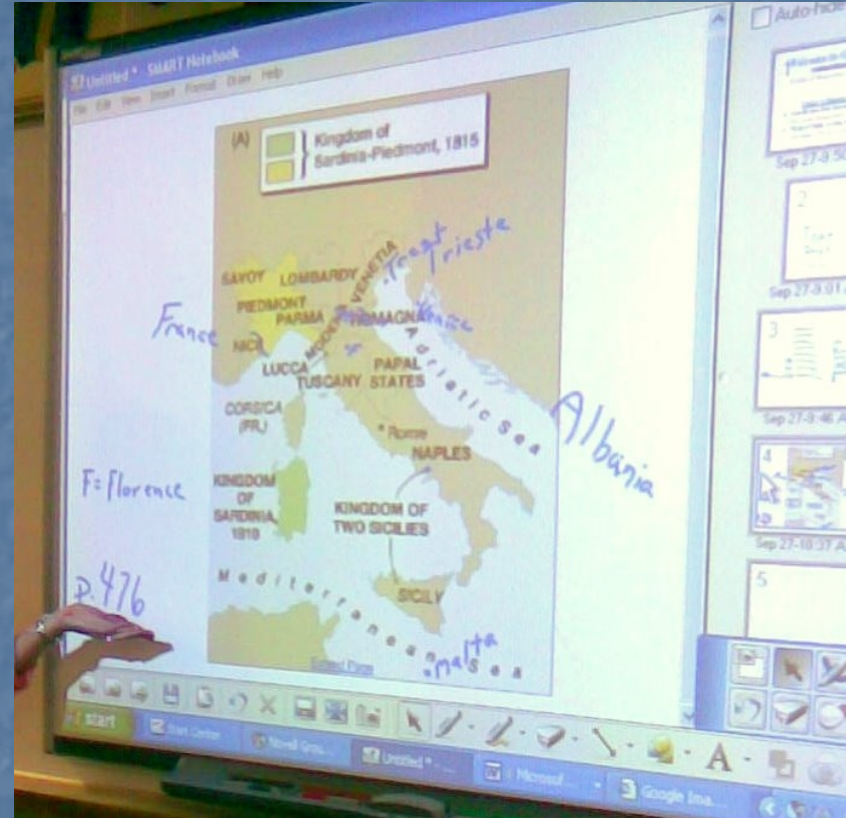
# Technology Integration

After

Before



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Computer Lab



■ Our program has come along way in the area of technology. We started with two computers in 2004. In 2010 we developed a computer lab with 10 donated computers. In 2014 we have grown to 10 laptops that work and are able to help provide the education our students need.

We work with youth 10-18 so the technology helps provide individual education to meet everyone's needs (especially math).

# Thanksgiving



- Since 2006 the JAF students have served Thanksgiving dinner to their families, Social workers, Probation Officers, Judges and other Community members involved in their lives. We start with getting donations and work through to the day of celebration. We study Planning, Budgeting, Manners, Food Preparations, and managing an event.
- Families and youth get to share a meal with the people that are working to help them make better choices in their life.

# Master Gardeners and JAF Garden



- In 2010 a partnership was formed with the Master Gardeners.
- We started with one garden and now have grown to four Garden Beds.
- Volunteers donate the plants, seeds and time to teach the youth how to plant, grow and take care of a garden.
- The youth enjoy picking and eating the healthy food they grow and use it for cooking activities.

# Partnerships

- Climb Theatre
  - JAF & 3Cs partnership: positive choices with peer pressure and substance abuse
- U of M Extension Financial Program
- Scott Carver Master Gardener Program
  - On site @ JAF
- Nutrition Education Program

- Seeing these kids is both heart breaking and heart warming at the same time. A lot of kids in school settings don't form relationships with their teachers. At the JAF it is completely different. With the kids living here they don't have family interaction on a daily basis. Some don't even get that interaction when they are at home. We feel like we provide a bit of that.

- We love coming in the morning and having the kids yelling "good morning Lisa and Carrie" as we walk through their living areas. They tend to want a lot of individual attention. This can set the mood for the whole day. We can tell how they are feeling and try to adjust our mood or behavior depending on that. These kids come to the JAF with their defenses up and on high alert. We like the challenge of being able to break through that. In order to do that these kids have to learn to trust and respect you.

- A good way of doing that is taking the time to talk to the kids one-on-one to learn a little about who they are. They also like to hear personal stories about us. I think it makes them feel like they are important enough and that we trust them enough to share a bit of who we are. They enjoy hearing stories about our kids and families and what we do outside of school, (especially if it entails baking, they love it when Lisa brings in treats for them).

### **Appreciation:**

- Thank you to the Belle Plaine Fire Department for visiting Chatfield to present Fire Safety procedures.
- Thank you to the high school royalty for visiting us during our All School Morning Meeting and helping us celebrate homecoming in a meaningful manner.
- Thank you to the PTO for helping us bring a performance title, "Recycalypso" to Chatfield Elementary. Mrs. Jungwirth helped prepare the students by asking them to create musical instruments from recycled material. Many students created wonderful instruments that they were able to show and share during the performance.
- Thank you to Peter, Bryce, and Angie for all of your hard work helping rollout Ipad's for our students. I know that you are continuing to finalize this project and we appreciate all of your help, advice, encouragement, and expertise.
- Thank you to all of the classrooms for sharing your Terrific Tiger Goals and how you accomplished them throughout the month of October. We are looking forward to hearing about your RESPECT goals and accomplishments at our November All School Morning Meeting.

### **Acceleration:**

- Professional Learning Communities: **Second Grade**-This team met with Margot regarding NWEA. She shared information with the team regarding strengths and areas of growth according to the assessment. She also shared information about how to use the NWEA site to find specific knowledge relating to individual students and how to improve academic performance. **First Grade**-This team has now completed their "I Can" statements for reading and is working on finishing up a few items with their math power benchmarks. **Kindergarten**-This team solidified their "I Can" and power benchmarks this summer so their concentration is now on DOK and ensuring that all teachers are using the same vocabulary with kiddos and asking questions are at the correct depth of knowledge. **Specialists**-This team has steadily increased their communication with families and they are all working together to use Class Dojo to track data within their classrooms. **Early Childhood**-This team is now working on assessments and developing a method to keep track of the data throughout the course of the school year.
- Each month during PLC meetings, the teams are required to talk about 4 items: 1. Depth of Knowledge by bringing a piece of student work to the table and having a professional conversation about questions and vocabulary. 2 and 3. Data and Interventions (our data team goes to each grade level PLC monthly to talk about students). 4. Learning that occurred during our monthly PLC Leadership meetings and our conversations regarding our book study of "Advancing Formative Assessment in Every Classroom".

### **Anticipation:**

- November 3 staff in-service. We will have the opportunity to learn more from C.C., have the opportunity to work in individual classrooms, and participate in some technology training.
- Visiting Jordan Elementary to learn more about their SNACK CART operation.
- Halloween Parade at the high school. Doors will open at 1:30, the parade begins at 2:00 and will conclude by 2:30. We are also accepting food shelf donations as you enter to watch the parade.
- The Beauty and the Beast Cast and Crew from the high school will be joining us for our November All School Morning Meeting.
- November Fun Friday, November 21, we will be encouraging everyone to wear TEAL in honor of Anti-Bullying month.

**Board Report**  
**October 27<sup>th</sup>, 2014**  
**Oak Crest Elementary**  
**Liann Hanson**

**Appreciation:**

- **Wolf Ridge** Students and staff returned from Wolf Ridge on Friday, October 24<sup>th</sup>. All had a fantastic time! Thanks to our staff, our volunteers, and our parents who make this program successful!
- **Professional Learning Communities** We have started our weekly PLC team meetings. Teachers are digging into the data to form intervention groups to make sure each individual student has what they need! Thanks to all the teachers for all their hard work in PLCs!
- **Pepfest** Thanks to the high school students and staff for a great pepfest! OC's student and staff loved it and had a good time!

**Acceleration:**

- **Backpack Program** The Belle Plaine Food Shelf is teaming up with the staff and teachers of Oak Crest Elementary to offer a supply of nutritious meals and snacks for children over their weekends and extended breaks, free of charge. We are now at the three Belle Plaine public schools. We are serving 104 students!
- **Targeted Services** We will be meeting with a group of teachers on Monday, October 27<sup>th</sup> to start afterschool-targeted services. Our goal is to provide extra time and instruction for those students that need it.
- **MESPA Strategic Planning** I will be part of MESPA Division Presidents that will be looking at MESPA's Strategic Plan and putting together future goals. This takes place on Monday, October 27<sup>th</sup> and Tuesday, October 28<sup>th</sup>.

**Anticipation**

- **Halloween** We will not be having a Halloween parade on Friday, October 31<sup>st</sup>. 3rd and 4th grade students and classes will be rotating from class to class in each respective grade level playing games and doing activities/crafts. Each student will be visiting each class in their grade level. 5th and 6th grade will be having Halloween parties in their classrooms!
- **BOP-2-OC** Bringing Out Parents to Oak Crest is back!!!! We welcome our Oak Crest parents in to volunteer in the classrooms and outside of the school. This will take place on Friday, November 7<sup>th</sup> in the afternoon. Notes went home with students for parents to 'sign-up', but we will take whoever shows up!
- **All School Meeting** We also have our All School Meeting on Friday, November 7<sup>th</sup> at 2:20 PM. We will be having sharing from our 6th graders on Wolf Ridge, 3rd grade will be doing the greeting, and there will be news and announcements about the Terrific Tiger program.
- **Writer's Round Table** We have our first of the year Writer's Round Table on Friday, November 7<sup>th</sup> to honor our great student writers.
- **Parent/Teacher Conferences** We have our Parent/Teacher Conferences on Thursday, November 6<sup>th</sup> and Thursday, November 13<sup>th</sup>. The scheduler has been sent out and we are excited to meet with parents!
- **Veteran's Day Program** Our annual Veteran's Day Program will be held on Tuesday, November 11<sup>th</sup> at 9:15 AM at Oak Crest



# Belle Plaine Jr.-Sr. High School Tiger Activities



Office P Mobile: Email: r Email: l		2412 <a href="mailto:plaine.k12.mn.us">plaine.k12.mn.us</a> plaine.k12.mn.us	MINDY SPARBY, ASSISTANT PRINCIPAL/ACTIVITIES DIR. LAURIE FOGARTY, ADMINISTRATIVE ASSISTANT 220 South Market Street Belle Plaine, MN 56011	Scott West Panthers Administrative Region 2A Minnesota River Conference
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## October Board Report

### Appreciation

- Our Junior High Ramp Up Advisors have been working with our students in the areas of goal setting, study habits, learning styles and study groups! Valuable lessons for our Junior High students!
- We are finishing up NWEA testing in our Junior High this week.
- It's been a great fall and all tournaments are underway! Football plays @ Worthington on Saturday at 2pm, Volleyball hosts Watertown-Mayer Thursday at 7pm. Cross Country competes in Sections at Blue Earth on Thursday! Best of luck to our teams remaining!

### Anticipation

- Our first Activity Night in the Junior High is this Friday, October 24<sup>th</sup> from 6:00-9:00pm! Mr. Hennen and the Junior High Student Council have come up with a Halloween / Masquerade Ball Theme.
- 7<sup>th</sup> and 9<sup>th</sup> grade participate in Youth Frontiers this week! This is one of the programs we have come in that speaks out against bullying and helps teach students how to advocate for themselves and others.
- Parent Teacher Conferences are coming up November 13<sup>th</sup> and 17<sup>th</sup>.

### Acceleration

- Dance Team has officially started to kick off our winter sport season!
- Winter Activities Eligibility night will be November 3<sup>rd</sup> at 6:30pm at the High School.

- NHS, Student Council and Tiger Target Team members will be Trick-or-Treating for food on Halloween. All donations go to the Backpack program and the Belle Plaine Food Shelf.

**Belle Plaine High School  
School Board Report  
Submitted by Dave Kreft  
October, 2014**

**Appreciation:**

- Homecoming has come and gone. We once again hosted the Oak Crest students at the Pep Fest. Having the elementary in the gym adds a certain energy to the atmosphere. We also had a reserved section for parents and guests from the community. The dance after the game was well attended and, for the first time in anyone's memory, was "DJ"d by a senior student. He helped provide a safe, controlled atmosphere for our students and kept many of our seniors on the dance floor throughout the night and in attendance until the very end. Laurie Green, our senior class advisor, is to be commended for her leadership throughout the week. She did an admirable job empowering her senior leaders to plan and execute the week.
- Youth Frontiers is an organization that has been hosting one-day retreats for our students for well over 10 years in Belle Plaine. The high-energy day is filled with activities where students are active and engaged. Each engaging activity is followed by some discussion time on how this impacts their adolescent years. Our 7th graders, led by Kelly Vourlos are exposed to the "Courage" retreat. The 9th graders, led by Amie Hohenstein, engage in the "Respect" retreat. Our student leaders, our Tiger Target Team, assists with the execution of the day.

**Acceleration:**

- Our Ramp Up first round of workshops is completed. Many of the activities were geared around work with the Minnesota Career Information System (MCIS). The workshops differ from the weekly classroom activities (30 minutes) because of the duration of the activities (45-50 minutes). Most of our workshops are scheduled on the student half days. Our 8th graders had a career panel during the last half day and other grade levels will experience the same opportunity in future workshops. Members of our Ramp Up leadership team will attend a training on October 30th at the University of MN.
- CC Linstroth will be meeting with the 7-12 staff on November 3rd. She will continue her discussion and focus on Depth of Knowledge. This topic fits well with the work department PLC groups have done with "Informational Text" and last year's work on unpacking the standards. Some selected teachers will get to engage CC in further learning as she models standards based instruction.

**Anticipation:**

- First quarter ends on November 3rd. Teachers will engage in end of the quarter grading procedures, along with the CC training. Special education teachers and select general education teachers will receive co-teaching training and strategies. The target date for report cards will be mailed is November 7th.
- Parent-teacher conferences are November 13th and 17th. We will once again invite parents that we need to see and will have events on some of those evenings that encourage more attendance. We have been brainstorming conversation pieces for conferences (MCA scores, upcoming tests, etc.) to serve as talking points as teacher meet with parents.

**Chuck Keller**  
*Business Manager*  
**Margot Hansen**  
*Director of Curriculum & Assessment*  
**Ken Wick**  
*IT Director*



**Chad Williams**  
*Special Services Director*  
**Jeff Heine**  
*Buildings & Grounds Director*  
**Nelson Ladd**  
*Community Services Director*

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## Board Meeting 10.27.14

### **Belle Plaine School District #0716 Special Services Department Update:**

- Current Special Education Child Count is 223 students. Currently working and updating our Child Count for the December 1<sup>st</sup> deadline to MDE.
- Currently we have 10 students attending SouthWest Metro Educational Cooperative (8 students in setting IV programs, 1 student in the ALC, and 1 student is in the Day Treatment Program).
- On October 28<sup>th</sup> we have our first SpEd Parent Advisory Council; which is a presentation on Chemicals, Cause and Effect in our Community at Jordan High School from 6:30 – 8:00 PM.
- On October 28<sup>th</sup>, Dave, Margot, Becca (RTI Reading) and Katie (RTI Math) will be meeting with Chisago Lakes and Pine City High School RTI staff to discuss and learn how they are running their RTI programs for reading and math.
- Currently we are working on starting up Targeted Services for grades 3 through 8 on Tuesday and Thursday after school from 3:30 – 5:00 PM. Potential start date is after Thanksgiving.
- Starting this school year, we are bringing in co-teaching training. First training is Monday, November 3<sup>rd</sup> from 12:45 – 3:00 PM.
- On December 10<sup>th</sup> Michael Bowlus will be meeting with the Administrative Team to discuss the implementation of the WIDA standards for EL students.
- Will be attending a Fiscal Monitoring Training with Chuck on November 17<sup>th</sup> at MDE to get ready for the up coming monitoring cycle.
- Main focus for the 2014-2015 school year is to clean up due process procedures and special education paperwork.

**INSTRUCTIONS:** Pursuant to Minnesota Rules 3535.2500, each school board shall annually submit to the Commissioner of Education, a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and submit it to the Minnesota Department of Education annually by November 15. Retain a copy for your files.

**IDENTIFICATION INFORMATION**

Belle Plaine		0716-01	
<hr/>		<hr/>	
School District Name		District Number	
Dr. Kelly D. Smith	Superintendent	952-873-2400	952-873-6909
<hr/>	<hr/>	<hr/>	<hr/>
Name of District Contact	Title	Telephone No.	Fax No.

**STATEMENT OF ASSURANCE**

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

**Federal Laws**

1. The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
3. Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
4. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000 e(k)).
5. Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
6. The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 860), which prohibits discrimination on the basis of age (over 40 years).
7. Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
8. The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
9. Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
10. The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
11. The Age Discrimination Act (42 USC § 6101 and 6102; 45 C.F.R. part 100).
12. Prohibition of Discrimination Based on Blindness (20 USC § 1684).

**State Laws**

1. Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
2. Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
3. Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
4. Minnesota Rules, Chapter 3535, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the persons whose signatures appear below and who are authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirm that access to, or a current copy of, each of these laws is available in each building in the district and that parents, district staff, and students have been informed annually and in writing of how they may access these laws free of charge. Additionally, the undersigned hereby affirms that the information provided on this form is accurate and complete.

Note: Charter schools are responsible for knowing which state requirements apply to them under Minnesota Statutes section 124D.10, Subd. 7-8.

\_\_\_\_\_  
Signature - School District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - President or Chairperson of School Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - Clerk of School Board

\_\_\_\_\_  
Date

**This form may be signed electronically. MDE may request verification of an electronic signature.**

## FORM A WORKSHEET

Please complete the following steps and enter that information on the reverse side of this form.  
Go to [www.mshslfoundation.org](http://www.mshslfoundation.org) and print FORM A and the FORM A Resolution.

### STEP 1

List the number of free and reduced lunch students identified in the October 1, 2013 report submitted by your school to the Minnesota Department of Education.

Grade 9:	27	
Grade 10:	21	
Grade 11:	14	
Grade 12:	23	
		TOTAL <span style="border: 1px solid black; padding: 2px 10px;">87</span>

### STEP 2

Identify the **UNDUPLICATED** number of free or reduced lunch students who participated in your activities program **during the 2013-2014 school year**. Only count each student participant one (1) time.

- This should be an unduplicated number. In other words, you should only count a student once regardless of the number of activities in which the student might participate.

Example: Sally Smith: Fall-volleyball; Winter-dance; Spring-golf.  
Sally counts as one (1) student regardless of the number of activities in which she participates.

Bill Johnson: Winter-wrestling.  
Bill counts as one (1) student even though he was only in one activity.

**TOTAL UNDUPLICATED COUNT**  
of free/reduced lunch students 55  
Enter this number on FORM A

### STEP 3

- Print the FORM A Resolution found on the MSHSL Foundation website ([www.mshslfoundation.org](http://www.mshslfoundation.org)).
- Contact your school superintendent and have the MSHSL Foundation FORM A Resolution approved at a regularly scheduled School Board meeting.
- Once approved, have the School Board Chair and School Board Clerk/Treasurer sign the Resolution.
- Ensure that FORM A is completed in its entirety and that the MSHSL Foundation Resolution is attached to/or submitted with FORM A.

### STEP 4

Submit the original FORM A and the FORM A Resolution to the MSHSL Foundation by US Mail or by email **NO LATER THAN NOVEMBER 1, 2014**.

# FORM A

## RESOLUTION OF SCHOOL BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District \_\_\_\_\_ School Board recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school district in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk - Treasurer

Adopted: 6-25-07

Revised: 12-10-07

## **540 STUDENT CLUBS**

### **I. PURPOSE**

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for the establishment of student clubs.

### **II. GENERAL STATEMENT OF POLICY**

Students are encouraged to establish clubs which comply with state and federal law and are consistent with the school district philosophy and goals.

### **III. DEFINITIONS**

#### **A. Cocurricular Activities**

Cocurricular activities are activities performed by students that fall outside the realm of the normal curriculum of school education. Although these activities may be student-led, they are typically initiated by school faculty or parents.

#### **B. Clubs**

A club is an association of people united by a common interest or goal which exists for voluntary or charitable activities. Clubs are typically student-initiated and student-led.

### **IV. STUDENT CLUBS IN GENERAL**

Student clubs are differentiated into two groups.

#### **A. Not District-Recognized**

Groups utilizing district facilities, but not affiliated with the school district shall have access (under equal access policy) to district facilities for meeting. These clubs must schedule time and space through the District Community Education Office. Such groups will not have access to announcements and/or advertisement within individual buildings.

#### **B. District-Recognized**

The school board will review proposals for clubs wishing to be district-recognized. These clubs will be expected to adhere to Minnesota State High School League guidelines for good sportsmanship and ethical behavior, along

with district policies regarding eligibility. Membership in district-recognized clubs will be open to all students who meet the criteria set forth within each club's constitution. Rights granted to these clubs are:

1. access to building announcements and other means of advertisement within facilities;
2. access to facilities for meetings and activities;
3. ability to sponsor public activities with approval from the building principal and/or Activities Director; and
4. supervision by district-approved advisor.

Responsibilities of these organizations are:

1. maintain an updated, accurate and School Board approved constitution; and
2. every two years, documentation of membership, finances and sponsored activities will be submitted to the Building Principal and/or Activities Director.

## **V. ORGANIZATIONAL STRUCTURE**

Shakopee School District students have the opportunity to establish clubs which meet the goals and objectives of the school district. Groups receiving district-recognized status will meet established criteria as follows:

- A. Minimum membership of ten students;
- B. Supervision by district-approved advisor; and
- C. Organizational constitution submitted to and approved by the School Board.

## **VI. PROCEDURE FOR OBTAINING DISTRICT-RECOGNITION STATUS**

The Shakopee School Board reserves the right to grant conditional and/or final approval for district-recognition of clubs. The school board may choose to limit the number of recognized groups according to resource limitations.

- A. Students interested in seeking district-recognition for a club will present a preliminary proposal, including Statement of Purpose, to the Building Principal and/or Activities Director for consideration. This recognition request will then be forwarded to the School board for preliminary consideration.
- B. Once preliminary consideration is granted, the students must write and submit to the school board an organizational constitution which includes the following:
  1. a statement of purpose;
  2. a description of club goals;
  3. a description of the leadership structure;

4. a description of the decision-making process;
  5. a description of anticipated activities to be sponsored by the club; and
  6. a description of any anticipated need for funds or fundraising.
- C. Conditional and/or final approval will be granted by the school board based on the clarity of the club's constitution, and the alignment of the club's purpose and goals with those of the Shakopee Public Schools.

**V. REMOVAL OF DISTRICT-RECOGNITION STATUS**

Clubs no longer meeting the organizational structure requirements (as indicated in III. above) will be designated as having Not District-Recognized status.

***Cross References:*** MSBA/MASA Model Policy 801 (Equal Access to School Facilities)