

John Bergs
Activities Director
Margot Hansen
Director of Teaching & Learning
Jeff Heine
Buildings & Grounds Director



Chuck Keller
Business Director
Angie Kahle
Student Support Services Director
Dorothy Koller
Community Education Director

REGULAR BOARD MEETING
District Office, 130 South Willow Street, Belle Plaine, MN 56011
7:00 PM Monday, June 24, 2013

Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.

1. Call to Order:

2. Acknowledgment of Visitors and Special Presentations:

3. Other Items as Brought Before the Board & Consideration of Agenda:

4. Consensus Items:

1. Previous Board Meeting Minutes: 3

2. Approve Monthly Expenditures: 10

3. Personnel:

4. Student Enrollment:

5. Donations:

5. Discussion Items:

1. Superintendent Update: Dr. Smith

2. Board Member Reports: Board Members

3. Building Administrator Reports: Building Administrators 20

6. Action Items:

1. Approve Health & Safety Policy/Budget for 2013-14: Dr. Smith 25

2. <u>Finalize Necessary Action for Land Purchase:</u>	Dr. Smith/Mr. Keller	
3. <u>Approve Resolution to Participate in Aid Anticipation Certificate Borrowing Program:</u>	Dr. Smith/Mr. Keller	<u>30</u>
4. <u>Approve Annual Curriculum Report:</u>	Dr. Smith	<u>49</u>
5. <u>Approve District Literacy Plan:</u>	Dr. Smith	<u>51</u>
6. <u>Approve Preliminary Budgets for 2013-14 School Year:</u>	Mr. Keller	<u>57</u>
7. <u>Finalize Technology Purchasing Plan for the 2013-14 School Year:</u>	Dr. Smith	
7. <u>Upcoming Meetings:</u>		
8. <u>Adjourn:</u>		

Board Clerk

Date

Preliminary Minutes of Regular Board Meeting

MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING

The School Board of Belle Plaine Public Schools

A Regular Board Meeting of the School Board of Belle Plaine Public Schools was held Tuesday, May 28, 2013, beginning at 6:00 PM in the District Center - Board Room.

1. Call to Order:

The regular monthly meeting of the Belle Plaine School Board was called to order by Chairperson Lenz on Monday, May 28, 2013 at 6:00 pm at the District Center Board Room with the following members present: Nagel, Steinhagen, Daly, Lenz, Bigaouette, Ludvik and Supt. Smith.

2. Acknowledgment of Visitors and Special Presentations:

Chairperson Lenz will ask if visitors wish to be placed on the Agenda.

2. 1. State Art Festival Participant Recognition:

Art teacher/coach Carol Hannon-Orr and her students who qualified for the State Art Festival Exhibit will be on hand to display some of their art and tell the story behind their works. Students who exhibited at the Festival are Corey Krautkremer, Kylee Pass, Kiley Hallgren, Katelyn Schmit and Jake Raddatz. Congratulations to all of you on your great work!
Presenter: Mrs. Carol Hannon-Orr

2. 2. Report on Demographic Study:

Several months ago, the board contracted with SchoolFinances.com to do a ten year demographic study of our school district. The results of the study will be used to track future facility and programming needs within the district. Authors/Creators of the report, Jim Sheehan and Ann Thomas were present to review the highlights of the report and discuss the methodology they used in preparing the report.
Presenter: Jim Sheehan & Ann Thomas

3. Other Items as Brought Before the Board & Consideration of Agenda:

Chairperson Lenz will ask if there are any items that need to be brought before the board and for consideration of the Agenda.

Motion by Bigaouette and second by Ludvik to approve the agenda with the addition of the Volunteer Softball Coaches and Summer Cleaners under 4.3 of the Consensus Items. Motion carried unanimously.

4. Consensus Items:

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Motion by Nagel and second by Daly to approve all of the following consensus items. Motion carried unanimously.

4. 1. Previous Board Meeting Minutes:

Enclosed are the April 22, 2013 board meeting minutes for your review and adoption.

4. 2. Approve Monthly Expenditures:

At the board finance meeting, expenditures for the month of May were reviewed. Administration recommends approval of the May, 2013 disbursements totaling \$1,828,033.71. This includes hand payables of \$188,838.88 and electronic payments of \$1,460,241.92.

4. 3. Personnel:

Approve the maternity leave request for Ann Studer, Oak Crest Speech/Language Pathologist, beginning approximately August 26, 2013 through November 19, 2013.
Approve with regrets the resignation of Heather O'Connor, Jr/Sr High Student Support Specialist, effective at this end of the school year.

Approve with regrets the resignation of Laura Nelson, Chatfield Teacher, effective at the end of this school year.

Approve with regrets the resignation of Gwen Keller, Speech/Language Pathologist, effective at the end of this school year.

Approve the resignation of Julie Miner as Chatfield Elementary SMART Paraprofessional effective at the end of this school year.

Approve the hire of Jennifer Grabow as 1.0 FTE Early Childhood Special Education Teacher for the 2013-14 school year at BA Step 4.

Approve the hire of Samantha Stark, Oak Crest 3rd Grade Teacher at BA Step 1.

Approve the hire of Stacey Hess-Norskog, Occupational Therapist at MA Step 24.

Approve the hire of Bernadette Loegering, Oak Crest 5th Grade Teacher at BA Step 5.

Approve the following volunteer coaches for spring sports: Baseball - Dennis Lawson, Mike Schultz, Matt Schultz, Jason Ladd, Shawn Larson, Matt Ruehling and Trevor Latzke; Softball - Kevin Studnicka and Nicole Poshkoff; Golf - Becky Koepp.

Approve the hire of Lyle Noah, Jan Bremseth and Jill Leonard as summer cleaners at \$12.40 per hour for June through August.

4. 4. Student Enrollment:

Approve a 9th grade Jordan resident to attend Belle Plaine schools effective April 1, 2013.

Approve a Belle Plaine resident to attend Kindergarten in Jordan for the 2013-14 school year.

Approve a Kindergarten LeSueur-Henderson resident to attend Belle Plaine Schools effective May 7, 2013.

4. 5. Donations:

Accept with sincere thanks and appreciation a check from Box Tops for Education in the amount of \$1,303.20 to be split between Chatfield Elementary and Oak Crest Elementary.

Accept with sincere thanks and appreciation a donation from the Belle Plaine PTO in the amount of \$601.06 to benefit Chatfield Elementary.

5. Discussion Items:

5. 1. Superintendent Update:

Superintendent Smith will provide updates on current school activities, graduation ceremony, update on exterior street lights, last day of school for students and staff, legislative updates and School Board elections.

Presenter: Dr. Smith

5. 2. Board Member Reports:

Board member Nagel talked about the Open House at CSEC and MRVSEC last Tuesday.

This was in celebration of the past history of the two cooperatives as the final steps toward merger are taken during June. Joint boards approved the new SouthWest Metro Joint Powers Agreement at their last meeting.

5. 3. Building Administrator Reports:

Building administrators have been asked to submit monthly updates to the school board regarding current happenings and issues within their buildings/areas. Please see attachments for information on what is happening in each of their buildings.

Presenter: Building Administrators

6. Action Items:

6. 1. Approve 2013-14 Operating Capital Budget:

At our work session meeting earlier this month, we reviewed specific building & grounds projects throughout the district that totaled over \$200,000. Mr. Heine and I reviewed the projects and prioritized them as presented on the Five Year Operating Capital worksheet that is attached. Our new total for projects is \$108,500.

The second attachment shows the total operating capital budget with estimated beginning fund balance at the start of next year and the estimated ending fund balance at the conclusion of the year. We anticipate a \$122,000 decrease in fund balance this year.

Presenter: Dr. Smith/Mr. Keller

Motion by Daly and second by Nagel to approve the 2013-14 Operating Capital Budget as presented. Motion carried unanimously.

6. 2. Approve Lunch Prices for 2013-14:

At our board work session we discussed the fact that we will be required by federal food service regulations to raise our meal prices over the next couple of years until our meal price average equals the federal reimbursement level for a free meal (currently that reimbursement level is \$2.59). That will require a \$.10 increase on both the elementary and secondary prices for next year bringing them to \$1.90 for elementary and \$2.05 for secondary. In addition, the adult meal recommendation is to increase the cost by \$.25 to \$3.50 per meal. In spite of the proposed increases for this coming year, we still continue to have some of the lowest prices for our school food service meals in the area. Approval of this pricing structure for 2013-14 is recommended.

Presenter: Dr. Smith/Mr. Keller

Motion by Ludvik and second by Daly to approve the increase in lunch prices for the 2013-14 school year. Motion carried unanimously.

6. 3. Approval District Model for Principal Evaluation Process:

Beginning on July 1, 2013, all districts in Minnesota are required to have a formal principal evaluation process in place that meets the requirements of state law as approved in the spring of 2012. Attached to the agenda is a copy of our principal evaluation document that will address the three components required by law: Principal evaluation by supervisor, academic growth data and survey data.

I have met with our building principals and we are in agreement that this model will serve us well in coming years. At the basis of the evaluation model is our current model; that has been expanded to include the new requirements of a scoring rubric addressing the three areas listed above.

Approval of this principal evaluation document is recommended.

Presenter: Dr. Smith

Motion by Nagel and second by Bigaouette to approve the District Model for Principal Evaluations. Motion carried unanimously.

6. 4. Program Reduction Resolution:

This year administration is recommending the reduction of two program areas due to decreased enrollment in the areas. Those areas are English Language Learners (ELL) and Birth to 3 Special Education. This resolution specifies that the recommendation is that .5 FTE be eliminated from each program. It should be noted that these are two areas that have fluctuated significantly in numbers over the past several years. If numbers suggest that additional staffing is required in the fall, we will bring that recommendation forward to you as we did last fall.

Presenter: Dr. Smith

Resolved by Bigaouette and second by Daly to approve the reduction of both the ELL and B-3 Special Education positions by .5 FTE each. Motion carried unanimously with a 6-0 roll

call vote.

6. 5. Resolution for Non-Renewal of a Probationary Teacher:

With the assumption that the Program Reduction Resolution is passed, it will be necessary to formally terminate our current .5 FTE ELL teacher, Laura Wilson. This termination is recommended based on insufficient number of students.

The .5 FTE reduction in the Birth to 3 area was handled by a movement of current personnel to fill the vacated Early Childhood Special Education teaching position (J Rahn resignation) and by sharing the Birth to 3 position with the current Jordan staff member.

Presenter: Dr. Smith

Resolved by Bigaouette and second by Daly to approve the non-renewal of a probationary teacher's contract, Laura Wilson, in conjunction with the Program Reduction Resolution.

Motion carried unanimously with a 6-0 roll call vote.

6. 6. Approve New SW Metro Educational Cooperative Joint Powers Agreement:

As has been reported throughout the past year or so, the Carver Scott and MRVSEC cooperatives will be merging into the new SouthWest Metro Educational Cooperative effective July 1, 2013. As part of this process, the new cooperative will need a new Joint Powers Agreement signed by all member districts. The joint cooperative boards approved the Joint Powers agreement at the meeting on Tuesday, May 21st and the Superintendents have reviewed the document several times with Executive Director Kermes. The document has also been reviewed by legal counsel for the cooperative and it is recommended for approval at this time. Signatures will be needed on the original documents by our officers.

Presenter: Dr. Smith/ Director Nagel

Motion by Nagel and second by Daly to approve the Joint Powers Agreement with SouthWest Metro Educational Cooperative. Motion carried unanimously.

6. 7. Enhanced Learning Initiative Discussion:

Dr. Smith took some time during this meeting to discuss further the proposal that was made at the last board work session to move forward with an Enhanced Learning Initiative beginning during the 2013-14 school year. At the heart of the proposal is a desire to change the teaching and learning environment for our schools through the greater integration of technology into our curriculum. The proposal is to supply teachers with laptop computers and iPads for the coming school year and to provide iPads for all students in grades 7-12 beginning next fall and then moving this initiative into the elementary schools in future years. There continue to be many questions about this proposal and would welcome the opportunity to have some discussion around those questions in the coming weeks.

Dr. Smith recommended that we designate our work session on Monday, June 10th as a special board meeting to discuss this topic and make a final decision one way or the other.

Presenter: Dr. Smith

6. 8. Policy Review and Action:

A number of new policy revisions have just been submitted by MSBA. I have selected the first 5 revised policies for review this month. They are: 203.5 - School Board Meeting Agenda; 205 - Open Meetings and Closed Meetings; 405 - Veteran's Preference; 406 - Public and Private Personnel Data; 407 - Employee Right to Know - Exposure to Hazardous Substances. In addition, we have the 3rd Reading of Policy 807 - Health & Safety on Tuesday night as well. Approval of the policy revisions and the 3rd reading of Policy 807 are recommended.

Presenter: Dr. Smith

Motion by Daly and second by Nagel to approve revised Policies 203.5, 205, 405, 406 and 407 and to approve the 3rd reading of Policy 807. Motion carried unanimously.

6. 9. Close Meeting to Discuss Potential Property Purchase:

Pursuant to Minn. Stat. Ch. 13D (Open Meeting Law), I will ask that Board Chair Lenz close the meeting for the purpose of discussing possible real estate transaction regarding PID #s 209120020 and 209120021. The meeting will be recorded and preserved for future review by the public. No final action on property transactions may be made during the closed meeting; any final action must be done at an open meeting of the board.

Presenter: Dr. Smith

Request motion to close the meeting:

Motion by Daly and second by Nagel to close the meeting from the public at 7:22 pm to discuss a potential property purchase. Motion carried unanimously.

Motion to re-open meeting:

Motion by Nagel and second by Bigaouette to reopen the meeting to the public at 7:46 pm.

Motion carried unanimously.

7. Upcoming Meetings:

Sunday, June 2 2 p.m. Graduation

Tuesday, June 4, 7 p.m. BPEA Negotiations Session at District Office

Monday, June 10, 7 p.m. Special Board Meeting and Work Session

Monday, June 24, 7 p.m. Regular Board Meeting

8. Adjourn:

Motion by Bigaouette and second by Daly to adjourn at 7:47 pm. Motion carried unanimously.

Preliminary Minutes of the Special Board Meeting & Board Work Session

MINUTES WILL NOT BE APPROVED UNTIL THE NEXT BOARD MEETING

The School Board of Belle Plaine Public Schools

A Special Board Meeting & Board Work Session of the School Board of Belle Plaine Public Schools was held Monday, June 10, 2013, beginning at 7:00 PM in the District Center - Board Room.

1. Board Work Session

The Board Work Session of the Belle Plaine School Board was called to order by Chairperson Lenz on Monday, June 10, 2013 at 7:03 pm at the District Center board Room with the following members present: Lenz, Nagel, Steinhagen, Daly, Bigaouette, Ludvik and Supt. Smith.

1. 1. **Projected 2013-2014 Budget:**

Mr. Keller will be present to discuss the status of our 2013-2014 budget using the assumptions that we approved earlier this year and the information we now know from the recent legislative session. Formal action will be taken on the proposed 2013-14 budget at our regular June meeting.

Presenter: Mr. Chuck Keller

2. Special Board Meeting

The Special Board Meeting of the Belle Plaine School Board was called to order by Chairperson Lenz on Monday, June 10, 2013 at 7:18 pm at the District Center board Room with the following members present: Lenz, Nagel, Steinhagen, Daly, Bigaouette, Ludvik and Supt. Smith.

Motion by Bigaouette and second by Daly to approve the agenda as presented. Motion carried unanimously.

2. 1. **Revise Debt Service Fund Budget for 2012-2013:**

Because of the refinancing of our construction bonds and the use of an escrow account during the transition period of time, it is necessary to adjust the current year debt service budget. Mr. Keller will walk the board through the recommended revisions and then ask for approval of the revised debt service budget.

Presenter: Mr. Chuck Keller

Motion by Daly and second by Ludvik to approve the revised Debt Service Fund Budget for 2012-2013. Motion carried unanimously.

2. 2. **Potential Real Estate Transaction:**

At our last regular board meeting, we went into closed session to discuss the potential purchase of property for the district. We will have further discussion about this potential property purchase and then seek board authorization for Supt. Smith to enter into a purchase agreement with property owner for the purchase of the property.

The school district will finance the purchase through a Lease Purchase as authorized by M.S. 471.191 and M.S. 126C.40. Additional information regarding the purchase price and the levy impact of the lease levy will be available at the meeting on Monday night.

Additional resolutions will be needed at future board meetings if the purchase is made as we finalize the timing of the closing, the final details of the lease purchase agreement and

the tax impact.

Presenter: Dr. Smith

Motion by Steinhagen and second by Nagel to approve entering into a purchase agreement to acquire additional property for the district. Motion carried unanimously.

2. 3. **Enhanced Learning Initiative Proposal:**

One month ago, Dr. Smith proposed to the school board that we move forward with an Enhanced Learning Initiative proposal for the 2013-14 school year. The impetus for this initiative is to bring about improved engagement of our learners in the education process and to change the way that our teachers deliver instruction. We will be using the SAMR model to transform the way that teaching is happening.

Recommendation is to approve the purchase on new teacher workstations for our teachers along with an iPad and purchase iPads for students in grades 7-12 for this fall. In the following year, students in grades 3-12 would have iPads distributed to them as well.

Annual cost for Phase I of this proposal is estimated to be \$225,000 - \$235,000 per year for three years with an additional two years with annual cost of \$155,000 - \$160,000.

Recommendation is for approval of the Enhanced Learning Initiative with agreement that a three year lease will be approved to spread the cost over the next three years.

Presenter: Dr. Smith

Motion by Nagel and second by Bigaouette to approve the Enhanced Learning Initiative proposal for the 2013-14 school year. Motion denied with a 3-3 roll call vote.

3. Adjourn

Motion by Nagel and second by Daly to adjourn at 8:37 pm. Motion carried unanimously.

Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P31102	0716	30531	SBC	55137	CH	1	6025	SARAH OR CHARLES JACOBS	Y	N	6/10/2013	CY	USD	-75.00
P31102	0716	30542	SBC	55155	CH	1	2293	WATERTOWN MAYER HIGH SCHOO	Y	Y	5/28/2013	CY	USD	-50.00
P31102	0716	30724	SBC	55189	CH	1	3206	SELECTACCOUNT	Y	Y	5/24/2013	CY	USD	-254.37
P31202	0716	30810	SBC	55211	CH	1	1199	BRYCE EGGERT	Y	N	5/23/2013	CN	USD	78.00
P31202	0716	30817	SBC	55212	CH	1	6067	BURL OAKS GOLF CLUB	Y	N	5/23/2013	CY	USD	150.00
P31202	0716	30817	SBC	55212	CH	1	6067	BURL OAKS GOLF CLUB	Y	N	5/29/2013	CY	USD	-150.00
P31202	0716	30819	SBC	55213	CH	1	6069	CHELSEY LUTHER	Y	Y	5/23/2013	CN	USD	43.12
P31202	0716	30820	SBC	55214	CH	1	6070	JANE ELISE NIENABER	Y	N	5/23/2013	CN	USD	58.80
P31202	0716	30814	SBC	55215	CH	1	5695	JEFF WAGNER	Y	N	5/23/2013	CN	USD	85.00
P31202	0716	30812	SBC	55216	CH	1	2621	KJERSTIN THARALDSON	Y	N	5/23/2013	CN	USD	105.84
P31202	0716	30816	SBC	55217	CH	1	6062	LORETTA NORGON	Y	N	5/23/2013	CN	USD	1,900.00
P31202	0716	30813	SBC	55218	CH	1	5234	PETER FLICEK	Y	N	5/23/2013	CN	USD	78.00
P31202	0716	30811	SBC	55219	CH	1	2027	REGION 2A - MSHSL	Y	N	5/23/2013	CN	USD	214.00
P31202	0716	30815	SBC	55220	CH	1	5698	RUSS HOFFNER	Y	N	5/23/2013	CN	USD	85.00
P31202	0716	30818	SBC	55221	CH	1	6068	WHITNEY ANNE HALQUIST	Y	Y	5/23/2013	CN	USD	74.48
P31102	0716	30828	SBC	55222	CH	1	5360	Reliance Standard Life	Y	N	5/28/2013	CN	USD	1,664.40
P31202	0716	30871	SBC	55265	CH	1	1238	CENTRAL PUBLIC SCHOOLS	Y	N	5/30/2013	CN	USD	120.00
P31202	0716	30882	SBC	55266	CH	1	4416	CHRIS MEYER	Y	N	5/30/2013	CN	USD	70.00
P31202	0716	30872	SBC	55267	CH	1	1262	CITY OF BELLE PLAINE	Y	Y	5/30/2013	CN	USD	2,057.00
P31202	0716	30883	SBC	55268	CH	1	4418	JAMI KRUSCHKE	Y	N	5/30/2013	CN	USD	117.60
P31202	0716	30874	SBC	55269	CH	1	1660	JORDAN HIGH SCHOOL	Y	N	5/30/2013	CN	USD	150.00
P31202	0716	30880	SBC	55270	CH	1	3593	KATHY HODAPP	Y	N	5/30/2013	CN	USD	20.00
P31202	0716	30879	SBC	55271	CH	1	2504	MELANIE FOGARTY	Y	N	5/30/2013	CN	USD	90.00
P31202	0716	30878	SBC	55272	CH	1	2430	MRC	Y	N	5/30/2013	CN	USD	212.00
P31202	0716	30887	SBC	55273	CH	1	5931	NAOMI BARRINGER	Y	N	5/30/2013	CN	USD	400.00
P31202	0716	30881	SBC	55274	CH	1	4149	NEW PRAGUE HS ATHLETIC OFFICE	Y	N	5/30/2013	CN	USD	75.00
P31202	0716	30873	SBC	55275	CH	1	1429	PHOEBE B EINERTSON	Y	N	5/30/2013	CN	USD	20.00
P31202	0716	30875	SBC	55276	CH	1	2027	REGION 2A - MSHSL	Y	N	5/30/2013	CY	USD	120.00
P31202	0716	30875	SBC	55276	CH	1	2027	REGION 2A - MSHSL	Y	N	6/10/2013	CY	USD	-120.00
P31202	0716	30876	SBC	55277	CH	1	2119	SIBLEY EAST	Y	N	5/30/2013	CN	USD	125.00
P31202	0716	30886	SBC	55278	CH	1	5349	SOLUTION TREE	Y	N	5/30/2013	CY	USD	1,420.00
P31202	0716	30886	SBC	55278	CH	1	5349	SOLUTION TREE	Y	N	5/30/2013	CY	USD	12,580.00
P31202	0716	30886	SBC	55278	CH	1	5349	SOLUTION TREE	Y	N	5/31/2013	CY	USD	-1,420.00
P31202	0716	30886	SBC	55278	CH	1	5349	SOLUTION TREE	Y	N	5/31/2013	CY	USD	-12,580.00

Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
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P31202	0716	30885	SBC	55280	CH	1	5030	TEATRO DEL PUEBLO	Y	N	5/30/2013	C N	USD	950.00
P31202	0716	30888	SBC	55281	CH	1	6071	TREVOR LATZKE	Y	N	5/30/2013	C N	USD	210.00
P31202	0716	30877	SBC	55282	CH	1	2293	WATERTOWN MAYER HIGH SCHOO	Y	N	5/30/2013	C N	USD	150.00
P31202	0716	30892	SBC	55283	CH	1	5349	SOLUTION TREE	Y	N	5/31/2013	C N	USD	1,420.00
P31202	0716	30892	SBC	55283	CH	1	5349	SOLUTION TREE	Y	N	5/31/2013	C N	USD	11,951.00
P312p1	0716	30901	SBC	55284	CH	1	1123	BELLE PLAINE ED ASSOC	Y	N	6/5/2013	0C N	USD	4,129.99
P312p1	0716	30902	SBC	55285	CH	1	1134	BELLE PLAINE SCHOOL	Y	N	6/5/2013	0C N	USD	3,852.11
P312p1	0716	30903	SBC	55286	CH	1	1178	BPESPA	Y	N	6/5/2013	0C N	USD	797.25
P312p1	0716	30908	SBC	55287	CH	1	5721	GISLASON & HUNTER LLP	Y	N	6/5/2013	0C N	USD	126.23
P312p1	0716	30904	SBC	55288	CH	1	1753	MADISON NATIONAL LIFE	Y	N	6/5/2013	0C N	USD	390.00
P312p1	0716	30904	SBC	55288	CH	1	1753	MADISON NATIONAL LIFE	Y	N	6/5/2013	0C N	USD	1,326.00
P312p1	0716	30906	SBC	55289	CH	1	4924	MESSERLI & KRAMER	Y	N	6/5/2013	0C N	USD	201.74
P312p1	0716	30905	SBC	55290	CH	1	1836	NCPERS MINNESOTA	Y	N	6/5/2013	0C N	USD	16.00
P312p1	0716	30907	SBC	55291	CH	1	5360	Reliance Standard Life	Y	N	6/5/2013	0C N	USD	1,108.70
P31202	0716	30932	SBC	55292	CH	1	6079	DAN OR RACHAEL WOLFF	Y	N	6/6/2013	0C N	USD	9.20
P31202	0716	30927	SBC	55293	CH	1	5198	JEFF SCHIPULL	Y	N	6/6/2013	0C N	USD	35.00
P31202	0716	30931	SBC	55294	CH	1	6074	JEROME MEULENERS	Y	N	6/6/2013	0C N	USD	8.20
P31202	0716	30933	SBC	55295	CH	1	6080	JON OR NICOLE BRANDENBURG	Y	N	6/6/2013	0C N	USD	16.20
P31202	0716	30925	SBC	55296	CH	1	3429	JOSH PAGGEN	Y	N	6/6/2013	0C N	USD	100.00
P31202	0716	30928	SBC	55297	CH	1	6065	MATT RUEHLING	Y	N	6/6/2013	0C N	USD	500.00
P31202	0716	30926	SBC	55298	CH	1	4392	MIKE PAGGEN	Y	N	6/6/2013	0C N	USD	70.00
P31202	0716	30924	SBC	55299	CH	1	2027	REGION 2A - MSHSL	Y	N	6/6/2013	0C N	USD	70.00
P31202	0716	30930	SBC	55300	CH	1	6073	RICH MURRAY	Y	N	6/6/2013	0C N	USD	160.00
P31202	0716	30929	SBC	55301	CH	1	6072	TIM MURRAY	Y	N	6/6/2013	0C N	USD	160.00
P31202	0716	31007	SBC	55302	CH	1	3682	BRIAN ANDERSON	Y	N	6/10/2013	C N	USD	140.00
P31202	0716	31001	SBC	55303	CH	1	1262	CITY OF BELLE PLAINE	Y	N	6/10/2013	C N	USD	405.00
P31202	0716	31005	SBC	55304	CH	1	2771	DENNIS ROISUM	Y	N	6/10/2013	C N	USD	150.00
P31202	0716	31002	SBC	55305	CH	1	1561	HENRY HENTGES	Y	N	6/10/2013	C N	USD	190.00
P31202	0716	31006	SBC	55306	CH	1	2772	JEFF MONAHAN	Y	N	6/10/2013	C N	USD	180.00
P31202	0716	31003	SBC	55307	CH	1	1992	PRAIRIE TRUCKING INC	Y	N	6/10/2013	C N	USD	55,987.24
P31202	0716	31008	SBC	55308	CH	1	4405	PROBLEM SOLVING SOLUTIONS	Y	N	6/10/2013	C N	USD	1,350.00
P31202	0716	31004	SBC	55309	CH	1	2164	STIER TRANSPORTATION SERVICES	Y	N	6/10/2013	C N	USD	101,513.02
P31202	0716	31022	SBC	55310	CH	1	1346	DEBBIE FOGARTY	Y	N	6/12/2013	C N	USD	175.00

Hand Pays

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount
P31202	0716	31023	SBC	55311	CH	1	1358	DENNIS LAWSON	Y	N	6/12/2013	C N	USD	60.00
P31202	0716	31027	SBC	55312	CH	1	5304	DYLAN O'BRIEN	Y	N	6/12/2013	C N	USD	150.00
P31202	0716	31028	SBC	55313	CH	1	6075	JC CONSULTING	Y	N	6/12/2013	C N	USD	720.00
P31202	0716	31025	SBC	55314	CH	1	2424	MAASFEP	Y	N	6/12/2013	C N	USD	95.00
P31202	0716	31024	SBC	55315	CH	1	2027	REGION 2A - MSHSL	Y	N	6/12/2013	C N	USD	5,784.00
P31202	0716	31026	SBC	55316	CH	1	4582	TAHER - BELLE PLAINE SCHOOLS	Y	N	6/12/2013	C N	USD	437.50
P31202	0716	31036	SBC	55317	CH	1	6099	ANNETTE HANSON	Y	N	6/19/2013	C N	USD	27.35
P31202	0716	31034	SBC	55318	CH	1	2137	SOUTH CENTRAL ECSU	Y	N	6/19/2013	C N	USD	45.00
P31202	0716	31035	SBC	55319	CH	1	4582	TAHER - BELLE PLAINE SCHOOLS	Y	N	6/19/2013	C N	USD	160.00
P31202	0716	31035	SBC	55319	CH	1	4582	TAHER - BELLE PLAINE SCHOOLS	Y	N	6/19/2013	C N	USD	262.80
P31202	0716	31035	SBC	55319	CH	1	4582	TAHER - BELLE PLAINE SCHOOLS	Y	N	6/19/2013	C N	USD	137.55
P31202	0716	31035	SBC	55319	CH	1	4582	TAHER - BELLE PLAINE SCHOOLS	Y	N	6/19/2013	C N	USD	60.00
Total													\$ 203,263.09	

Electronic

Batch	Co	Pmt No	Bank	Check No	Pay Type	Grp	Code	Vendor	Print	Recon	Pay Date	Void	Curr	Amount	
P312p1	0716	30893	SBC		WX	1	1555	HEALTH PARTNERS	N	N	6/5/2013	0	C N	USD	10,819.68
P312p1	0716	30894	SBC		WX	1	1873	MN.TEACHERS RETIRE.ASSOC	N	N	6/5/2013	0	C N	USD	37,637.82
P312p1	0716	30895	SBC		WX	1	1977	PERA	N	N	6/5/2013	0	C N	USD	11,359.61
P312p1	0716	30896	SBC		WX	1	2330	FEDERAL	N	N	6/5/2013	0	C N	USD	27,539.61
P312p1	0716	30896	SBC		WX	1	2330	FEDERAL	N	N	6/5/2013	0	C N	USD	10,215.84
P312p1	0716	30896	SBC		WX	1	2330	FEDERAL	N	N	6/5/2013	0	C N	USD	43,680.60
P312p1	0716	30897	SBC		WX	1	2331	STATE OF MINNESOTA	N	N	6/5/2013	0	C N	USD	12,781.96
P312p1	0716	30898	SBC		WX	1	2581	MN CHILD SUPPORT CENTER	N	N	6/5/2013	0	C N	USD	102.00
P312p1	0716	30899	SBC		WX	1	2735	MII LIFE - VEBA/HSA	N	N	6/5/2013	0	C N	USD	1,659.21
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	1,172.28
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	100.00
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	1,608.34
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	100.00
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	1,740.00
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	3,401.83
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	512.22
P312p1	0716	30900	SBC		WX	1	5579	EDUCATORS BENEFIT CONSULTANTS	N	N	6/5/2013	0	C N	USD	1,501.52
P31202	0716	31009	SBC		WX	1	2800	MII LIFE - SELECT ACCOUNT	N	Y	5/22/2013	0	C N	USD	254.37
P31202	0716	31010	SBC		WX	1	1486	FRONTIER	N	Y	5/23/2013	0	C N	USD	89.10
P31202	0716	31010	SBC		WX	1	1486	FRONTIER	N	Y	5/23/2013	0	C N	USD	95.15
P31202	0716	31010	SBC		WX	1	1486	FRONTIER	N	Y	5/23/2013	0	C N	USD	107.11
P31202	0716	31010	SBC		WX	1	1486	FRONTIER	N	Y	5/23/2013	0	C N	USD	1,749.87
P31202	0716	31029	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	6/4/2013	0	C N	USD	2,144.87
P31202	0716	31030	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	6/4/2013	0	C N	USD	143.89
P31202	0716	31030	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	6/4/2013	0	C N	USD	228.01
P31202	0716	31030	SBC		WX	1	3414	CENTERPOINT ENERGY	N	N	6/4/2013	0	C N	USD	234.33
P31202	0716	31031	SBC		WX	1	2336	XCEL ENERGY	N	N	6/6/2013	0	C N	USD	8,187.52
P31202	0716	31031	SBC		WX	1	2336	XCEL ENERGY	N	N	6/6/2013	0	C N	USD	6,082.42
P31202	0716	31032	SBC		WX	1	2336	XCEL ENERGY	N	N	6/7/2013	0	C N	USD	4,492.43
P31202	0716	31032	SBC		WX	1	2336	XCEL ENERGY	N	N	6/7/2013	0	C N	USD	267.40
P31202	0716	31033	SBC		WX	1	2336	XCEL ENERGY	N	N	6/10/2013	0	C N	USD	11.38

PCARD

39,882.11

Payroll 6/5/2013

248,081.14

Total

\$ 477,983.62

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	4332	N	ABBIGAIL VOLEK	V31201	39543	06302013	79.31	0.00	79.31	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$79.31			
1	3753	N	AG POWER ENTEPRISES INC	V31201	39549	509928	13.74	0.00	13.74	06/17/2013	06/17/2013	06/17/2013
1	3753	N	AG POWER ENTEPRISES INC	V31201	39550	20790595	269.95	0.00	269.95	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$283.69			
1	4647	N	ANGIE KAHLE	V31201	39526	06302013	14.41	0.00	14.41	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$14.41			
1	4835	N	ARCTIC ICE	V31201	39608	642855,643356,643886	99.00	0.00	99.00	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$99.00			
1	4589	N	BANC OF AMERICA LEASING	V31201	39475	49	8,256.74	0.00	8,256.74	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$8,256.74			
1	1125	N	BELLE PLAINE HERALD	V31201	39516	14548	170.00	0.00	170.00	06/17/2013	06/17/2013	06/17/2013
1	1125	N	BELLE PLAINE HERALD	V31201	39492	14666	8,633.00	0.00	8,633.00	06/13/2013	06/13/2013	06/13/2013
1	1125	N	BELLE PLAINE HERALD	V31201	39491	14664	2,968.00	0.00	2,968.00	06/13/2013	06/13/2013	06/13/2013
1	1125	N	BELLE PLAINE HERALD	V31201	39514	14713	38.25	0.00	38.25	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$11,809.25			
1	2329	N	BLUE CROSS BLUE SHIELD of MN	V31201	39476	38496	285.00	0.00	285.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$285.00			
1	2700	N	BONITA HENTGES	V31201	39534	06302013	44.07	0.00	44.07	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$44.07			
1	6098	N	BRITTANY LOTH SPEICH	V31201	39596	06302013	239.97	0.00	239.97	06/18/2013	06/18/2013	06/18/2013
							Check Amount:		\$239.97			
1	1197	N	BRUCE MATHIOWETZ	V31201	39478	7VK66695W13790356	174.99	0.00	174.99	06/13/2013	06/13/2013	06/13/2013
1	1197	N	BRUCE MATHIOWETZ	V31201	39532	06302013	527.87	0.00	527.87	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$702.86			
1	4254	N	CAREY PIAMPIANO	V31201	39522	06302013	244.75	0.00	244.75	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$244.75			
1	1227	N	CARVER-SCOTT EDUCATIONAL CO	V31201	39500	11065	10,072.30	0.00	10,072.30	06/13/2013	06/13/2013	06/13/2013
1	1227	N	CARVER-SCOTT EDUCATIONAL CO	V31201	39499	11072	4,596.49	0.00	4,596.49	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$14,668.79			
1	3414	N	CENTERPOINT ENERGY	V31201	39592	6024145-2	1,048.12	0.00	1,048.12	06/18/2013	06/18/2013	06/18/2013
1	3414	N	CENTERPOINT ENERGY	V31201	39590	6024135-3	1,477.15	0.00	1,477.15	06/18/2013	06/18/2013	06/18/2013

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	3414	N	CENTERPOINT ENERGY	V31201	39591	6024226-0	77.40	0.00	77.40	06/18/2013	06/18/2013	06/18/2013
							Check Amount:		\$2,602.67			
1	1240	N	CERISSE MURPHY	V31201	39547	06302013	30.00	0.00	30.00	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$30.00			
1	1542	N	CHERI HANNA	V31201	39525	06302013	130.52	0.00	130.52	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$130.52			
1	5310	N	CHUCK KELLER	V31201	39518	06112013	56.50	0.00	56.50	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$56.50			
1	5055	N	COMPUTER TECHNOLOGY SOLUTV31201	39496	36600		150.00	0.00	150.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$150.00			
1	1321	N	DANIEL SCHMIDT LIGHTING	V31201	39551	5046	1,068.75	0.00	1,068.75	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$1,068.75			
1	2730	N	DAVE KREFT	V31201	39537	06302013	316.39	0.00	316.39	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$316.39			
1	4565	N	DE LAGE LANDEN	V31201	39515	18366894	418.00	0.00	418.00	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$418.00			
1	3662	N	DISTRIBUTED WEBSITE CORP	V31201	39647	15163	3,190.56	0.00	3,190.56	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$3,190.56			
1	5280	Y	EARL GRANSEE	V31201	39489	05172013	1,920.00	0.00	1,920.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$1,920.00			
1	5579	N	EDUCATORS BENEFIT CONSULTA V31201	39488	18574		200.00	0.00	200.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$200.00			
1	1428	N	EHLERS & ASSOC.	V31201	39501	64053	1,735.00	0.00	1,735.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$1,735.00			
1	6095	N	EMILY BERG	V31201	39531	06302013	36.27	0.00	36.27	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$36.27			
1	2590	N	FAME AWARDS	V31201	39607	20130759, 20130834	509.50	0.00	509.50	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$509.50			
1	3249	N	GATCHELL IMAGING PRODUCTS	V31201	39497	21149	699.93	0.00	699.93	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$699.93			

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1505	N	GOLDEN TOUCH JEWELRY	V31201	39498	11419	150.00	0.00	150.00	06/13/2013	06/13/2013	06/13/2013
1	1505	N	GOLDEN TOUCH JEWELRY	V31201	39477	11421	275.00	0.00	275.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$425.00			
1	1528	N	GROTH MUSIC	V31201	39614	2047318	12.00	0.00	12.00	06/19/2013	06/19/2013	06/19/2013
1	1528	N	GROTH MUSIC	V31201	39613	2044779	58.85	0.00	58.85	06/19/2013	06/19/2013	06/19/2013
1	1528	N	GROTH MUSIC	V31201	39612	2044417	56.82	0.00	56.82	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$127.67			
1	2993	N	GWEN KELLER	V31201	39546	06302013	69.55	0.00	69.55	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$69.55			
1	3858	N	HDL	V31201	39648	02057308	115.49	0.00	115.49	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$115.49			
1	3335	N	HEATHER O'CONNOR	V31201	39595	06302013	373.92	0.00	373.92	06/18/2013	06/18/2013	06/18/2013
							Check Amount:		\$373.92			
1	1562	N	HERC-U-LIFT	V31201	39557	W146003	134.62	0.00	134.62	06/17/2013	06/17/2013	06/17/2013
1	1562	N	HERC-U-LIFT	V31201	39556	W145913	132.00	0.00	132.00	06/17/2013	06/17/2013	06/17/2013
1	1562	N	HERC-U-LIFT	V31201	39558	W146175	134.00	0.00	134.00	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$400.62			
1	3278	N	HUMERATECH	V31201	39605	130849	373.50	0.00	373.50	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$373.50			
1	1202	N	JANIS BUESGENS	V31201	39529	06302013	40.68	0.00	40.68	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$40.68			
1	4227	N	JEAN MATA	V31201	39527	06302013	51.42	0.00	51.42	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$51.42			
1	6021	N	JENNIFER JUNGWIRTH	V31201	39541	06302013	39.55	0.00	39.55	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$39.55			
1	5725	N	JOHN GARVEY	V31201	39593	06302013	100.00	0.00	100.00	06/18/2013	06/18/2013	06/18/2013
							Check Amount:		\$100.00			
1	4268	N	JOSH OTTO	V31201	39533	06302013	62.85	0.00	62.85	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$62.85			
1	5877	N	JULENE NOLAN	V31201	39517	04042013	489.00	0.00	489.00	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$489.00			

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	3853	N	KELLY VOURLOS	V31201	39535	06302013	434.55	0.00	434.55	06/17/2013	06/17/2013	06/17/2013
1	3853	N	KELLY VOURLOS	V31201	39589	06302013	245.78	0.00	245.78	06/18/2013	06/18/2013	06/18/2013
									Check Amount:		\$680.33	
1	6100	N	KNOW BUDDY RESOURCES	V31201	39611	ARU0116522	218.40	0.00	218.40	06/19/2013	06/19/2013	06/19/2013
									Check Amount:		\$218.40	
1	1711	N	LAURIE GREEN	V31201	39544	06302013	93.23	0.00	93.23	06/17/2013	06/17/2013	06/17/2013
									Check Amount:		\$93.23	
1	1746	N	LYNN MOLLENHAUER	V31201	39521	06302013	35.26	0.00	35.26	06/17/2013	06/17/2013	06/17/2013
1	1746	N	LYNN MOLLENHAUER	V31201	39520	06302013	85.50	0.00	85.50	06/17/2013	06/17/2013	06/17/2013
1	1746	N	LYNN MOLLENHAUER	V31201	39519	06302013	25.71	0.00	25.71	06/17/2013	06/17/2013	06/17/2013
									Check Amount:		\$146.47	
1	2896	N	MARILEE SCHWICHTENBERG	V31201	39538	06302013	20.17	0.00	20.17	06/17/2013	06/17/2013	06/17/2013
									Check Amount:		\$20.17	
1	2405	N	MARLENE TURMES	V31201	39540	06302013	17.52	0.00	17.52	06/17/2013	06/17/2013	06/17/2013
									Check Amount:		\$17.52	
1	1783	N	MARY KAY LUNDBORG	V31201	39530	06302013	21.13	0.00	21.13	06/17/2013	06/17/2013	06/17/2013
									Check Amount:		\$21.13	
1	4145	N	MEDICAREBLUE RX	V31201	39588	28610303	313.50	0.00	313.50	06/18/2013	06/18/2013	06/18/2013
									Check Amount:		\$313.50	
1	6096	N	MELANIE CAPRA	V31201	39545	06302013	104.41	0.00	104.41	06/17/2013	06/17/2013	06/17/2013
									Check Amount:		\$104.41	
1	5645	N	MIDWEST SPECIAL INSTRUMENTS	V31201	39604	1305528-IN	308.23	0.00	308.23	06/19/2013	06/19/2013	06/19/2013
1	5645	N	MIDWEST SPECIAL INSTRUMENTS	V31201	39610	1305337-IN	183.00	0.00	183.00	06/19/2013	06/19/2013	06/19/2013
									Check Amount:		\$491.23	
1	5091	N	MINDY SPARBY	V31201	39603	06302013	197.75	0.00	197.75	06/19/2013	06/19/2013	06/19/2013
									Check Amount:		\$197.75	
1	3979	N	MRCI MANKATO	V31201	39495	F58020	160.00	0.00	160.00	06/13/2013	06/13/2013	06/13/2013
									Check Amount:		\$160.00	
1	1884	N	MRVSEC	V31201	39494	106	1,477.62	0.00	1,477.62	06/13/2013	06/13/2013	06/13/2013
									Check Amount:		\$1,477.62	
1	1907	N	NATIONAL RECOGNITION PRODU	V31201	39480	4341101	20.83	0.00	20.83	06/13/2013	06/13/2013	06/13/2013

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1907	N	NATIONAL RECOGNITION PRODU	V31201	39479	4339872	1,289.70	0.00	1,289.70	06/13/2013	06/13/2013	06/13/2013
1	1907	N	NATIONAL RECOGNITION PRODU	V31201	39481	4340301	276.50	0.00	276.50	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$1,587.03			
1	2214	N	NEFF MOTIVATION, INC	V31201	39606	002126456, 002129330	547.43	0.00	547.43	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$547.43			
1	2765	N	NEY CENTER	V31201	39485	P5-17-2013	236.00	0.00	236.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$236.00			
1	5683	N	OUR LADY OF THE PRAIRIE SCHO	V31201	39493	2012-13	2,194.85	0.00	2,194.85	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$2,194.85			
1	2920	N	PETER JACOBSON	V31201	39528	06302013	132.89	0.00	132.89	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$132.89			
1	3944	N	RACHEL BENSON	V31201	39524	06302013	19.20	0.00	19.20	06/17/2013	06/17/2013	06/17/2013
1	3944	N	RACHEL BENSON	V31201	39523	06302013	67.50	0.00	67.50	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$86.70			
1	3380	N	RENEE MALECHA	V31201	39536	06302013	14.69	0.00	14.69	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$14.69			
1	3766	N	RIDDELL ALL AMERICAN	V31201	39609	95538287	187.79	0.00	187.79	06/19/2013	06/19/2013	06/19/2013
							Check Amount:		\$187.79			
1	3836	N	ROSS NELSON	V31201	39539	06302013	150.00	0.00	150.00	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$150.00			
1	2066	N	SCHINDLER ELEVATOR CORP	V31201	39555	8103488583	449.34	0.00	449.34	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$449.34			
1	2067	N	SCHMITT MUSIC COMPANY	V31201	39487	124798454	27.04	0.00	27.04	06/13/2013	06/13/2013	06/13/2013
1	2067	N	SCHMITT MUSIC COMPANY	V31201	39486	124792981	5.09	0.00	5.09	06/13/2013	06/13/2013	06/13/2013
1	2067	N	SCHMITT MUSIC COMPANY	V31201	39484	124843386	46.00	0.00	46.00	06/13/2013	06/13/2013	06/13/2013
1	2067	N	SCHMITT MUSIC COMPANY	V31201	39483	124845781	31.05	0.00	31.05	06/13/2013	06/13/2013	06/13/2013
1	2067	N	SCHMITT MUSIC COMPANY	V31201	39482	124844108	36.49	0.00	36.49	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$145.67			
1	3124	N	SCHOOLFINANCES.COM	V31201	39502	4532	6,000.00	0.00	6,000.00	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$6,000.00			
1	2872	N	SCOTT RENNE	V31201	39594	06302013	23.67	0.00	23.67	06/18/2013	06/18/2013	06/18/2013

Belle Plaine Public Schools Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	2872	N	SCOTT RENNE	V31201	39554	06042013	233.00	0.00	233.00	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$256.67			
1	2157	N	STEFFEN HARDWARE	V31201	39548	MAY	23.78	0.00	23.78	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$23.78			
1	4582	N	TAHER - BELLE PLAINE SCHOOLS	V31201	39232	24	63.70	0.00	63.70	05/30/2013	05/30/2013	05/30/2013
							Check Amount:		\$63.70			
1	2195	N	TERI KIEWATT	V31201	39542	06302013	312.45	0.00	312.45	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$312.45			
1	2266	N	TRUGREEN CHEMLAWN	V31201	39553	5764103	972.56	0.00	972.56	06/17/2013	06/17/2013	06/17/2013
1	2266	N	TRUGREEN CHEMLAWN	V31201	39552	6890370	213.75	0.00	213.75	06/17/2013	06/17/2013	06/17/2013
							Check Amount:		\$1,186.31			
1	6094	N	UNDERWOOD PUBLIC SCHOOL	V31201	39490	05072013	108.27	0.00	108.27	06/13/2013	06/13/2013	06/13/2013
							Check Amount:		\$108.27			
							Report Total:		\$70,086.51			

*Does not meet minimum amount
**Exceeds maximum amount

Board Report
June 24th, 2013
Oak Crest Elementary
Liann Hanson

Appreciation:

- **2nd grade parent night** on Monday, June 3rd was a HUGE success! We had positive comments from parents and staff alike! It was great seeing the incoming 3rd graders! Thanks to our 3rd grade teachers for putting this together!
- **Last day of school** Thanks to the Oak Crest staff for making our last day a successful one with students! We had 'Meet the grade level' time and an All School Meeting!
- **Retirement** Thank you to Andy Lane who gave us many years in Belle Plaine! We appreciate all his work with students!

Acceleration:

- **5th grade Interviews** We will have interview for a 5th grade position on Tuesday, June 25th.
- **Special Education Interviews** We will have Special Education Interviews the week of July 15th.
- **School of Excellence Application** We finalized and submitted our School of Excellence application on June 1st. We should hear in late summer if Oak Crest will be validated as a School of Excellence.

Anticipation:

- **July 24-26th** Legend's Retreat. The female administrators will be taking part in a workshop focused on women in leadership.
- **July 31st-August 1st** Apple Training. The tech vanguard team will continue our work with further technology training.
- **August 5th** RTI Workshop through MESPA. Oak Crest RTI staff and myself are fortunate to be part of a statewide training and assessment of our RTI program.
- **August 6-7** MDE Workshop. District administration will take part in gaining current knowledge of relevant topics to schools and districts.
- **August 19** CPI Refresher Workshop. The district's administrators will be participating in a CPI refresher.

Board Report
June 18, 2013
Chatfield Elementary
Kimberly DeWitte

Appreciation:

- Thank you to the Kindergarten team for meeting to interview candidates. We brought in 12 candidates during the first round and 4 for the second round.
- Thank you to the staff that attended the RtI Institute June 18-20.
- Thank you to the TVT team for hosting the training on June 7th. The learning that took place was phenomenal and I am looking forward to future learning and growth for our staff and students.
- Thank you to all of the staff at Chatfield for attending the end of the year coaching sessions. It was wonderful to meet with each staff person to discuss his or her learning goals and bring some closure to the 12-13 school year.
- Thank you to all the PLC teams for presenting your "TOP 5" learning moments for the 12-13 school year.

Acceleration:

- At the RtI Institute we learned that the elementary schools are doing many things right! We have the correct teams in place and have created a framework for continued conversations about data, students, and programming.
- Stephanie Moore moved to first grade for the 13-14 school year. The team is very excited to have her on board!

Anticipation:

- The Chatfield team that attended the RtI Institute is very anxious to share their learning with the remainder of the staff at August workshops.
- Attending the PLC Institute in July.
- We will be offering the Kindergarten position to the successful candidate soon. The Kindergarten staff is looking forward to working with and getting to know the new member of their team.
- Looking forward to August workshops, training staff on interventions, the literacy block, school wide behavior plans, celebrating successes that occurred for the 12-13 school year, and building upon those success for the 13-14 school year.
- Families will be receiving the first email explaining September Back to School Conferences on June 24th. Ken Wick has done a great job creating the online calendars and system for families to sign up for conferences with teachers. Please check the Belle Plaine website on June 24th to find out more information.

Dave Kreft
Jr High/Sr High Principal
Liann Hanson Ph.D.
Oak Crest Elementary Principal
Kim DeWitte
Chatfield Elementary Principal
Chuck Keller
Business Manager
Ken Wick
IT Director



Kelly D. Smith, Ed.D., Superintendent

Mindy Sparby
Activities Director/Dean of Students
Tricia Denzer
Special Services Director
Jeff Heine
Buildings & Grounds Director
Nelson Ladd
Community Services Director
Carol Lagergren
Director of Curriculum & Assessment

June Board Report

Appreciation

- Congratulations to the SB team on making it down to the final 4 teams in the Section this year!
- Track represented us well sending 8 girls and 1 boy to the State Meet this year!
- We had 2 participants in the State Girls Golf meet this year, Ireland Lambrecht and Hannah Johnson. Congratulations girls!
- Awards day for the Senior High paired with Dollars for Scholars worked out very well! Thanks to everyone who participated in the process and congratulations to those who received awards. We also did JH awards day 1st hour the day after graduation, and had a great turn out of parents as well!

Acceleration

- The JH staff/students did some great things this year with the implementation of the ZAP study halls and reward days. We have ideas in place to continue to better the process for next year. We saw some positive results with our students academically! It was also a great way for our staff to connect with our students!
- We are already working through Activities/Event schedules for the 2013-2014 school year. Those should be finalized by the end of June.
- Coaches and athlete's are well into their summer programs already! Our summer weight room numbers are good and that program benefits all of our athlete's.

Anticipation

- Mr. Kreft and I are working through our handbooks and Infinite Campus system so we can utilize it more effectively with student discipline and parent communication.
- Fall eligibility night will be August 6th starting at 6:30pm. With Fall sports to start August 12th.
- 7th grade Orientation and New 8th grade Orientation will be August 28th at 5:30pm. Our full Junior High Staff is going to be present this year and we are excited about the new format. Students will be able to run through a mock schedule of their first day of school and meet all of their teachers, as well as have time to open their lockers and get acclimated to the building.

*****Thank you to Dr. Smith, the Administration, staff, students and school board for another great school year!

**Belle Plaine High School
School Board Report
Submitted by Dave Kreft
June, 2013**

Appreciation:

- Graduation has come and gone. I heard several compliments on the ceremony. This is due to the high level of involvement of many different groups. The staff and board was well represented at the ceremony, the space was prepared well by the custodial staff, the music added some class, and the speakers were intriguing. Jill Morriem, new senior class advisor, helped implement some changes to commencement, including having a staff member speak (John Wellner - selected by the students). We also eliminated all awards from graduation to make the ceremony reflective of the accomplishment (graduation) of everyone from the Class of 2013.
- The Technology Vanguard Team met right after school was out. We are beginning to identify the necessary competencies to move our staff and students forward with technology. Just as we are clear with students on what we expect them to know or be able to do, it is valuable to identify this for staff as well.

Acceleration:

- Many staff have already been in the building working on projects and engaging in learning as part of the snow days make up. Some of the topics include:
 - Flipped classroom instruction on industrial technology safety procedures
 - 8th grade math and science teachers collaborating on best platform for flipped classroom delivery
 - Phy ed department meeting to establish the 7-12 power standards, which will have different levels of rigor
 - A few staff members attending an RTI training to enhance our I Team process
 - A staff member creating unique Smart Board lessons to further engage her unique learners in unique activities
- We have a team of close to ten staff members who will be attending the PLC Summit from July 8-10 in Minneapolis. With these staff members attending, we will have a very nice cross section of our staff who have been formally trained.
- Summer school has been completed at the junior high level and is in progress at the high school level. Our staff meets as the year ends to pinpoint the appropriate amount of work that needs to be completed to attain credit in the class(es) the student failed.

Anticipation:

- With the shift in the graduation date for next year, we feel we will have more consistency in classes of mixed grade levels (grades 10-12). The lesson consistency will be prolonged. While seniors will need to get out early, it will not be as early as this year or past years.
- Having the Awards Ceremony and the Dollars For Scholars on the same night was well received and we will continue doing it that way.

Adopted: _____

MSBA/MASA Model Policy 807

Orig. 2012

Revised: _____

Rev. 2012

807 HEALTH AND SAFETY POLICY

[Note: To receive health and safety revenue for any fiscal year, school districts must submit an application to the Commissioner of Education, along with a health and safety budget adopted and confirmed by the school board as being consistent with the school district's health and safety policy. The provisions of this policy substantially reflect statutory requirements. This policy has been approved by the Minnesota Department of Education.]

I. PURPOSE

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.
- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district ~~will~~ may form a health and safety advisory committee to be appointed by the superintendent. The health and safety advisory committee will be composed of employees and other individuals with specific knowledge of related issues. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The superintendent may request that the safety committee

established under Minn. Stat. § 182.676 carry out all or part of the duties of the advisory committee or the advisory committee may consider recommendations from a separate safety committee established under Minn. Stat § 182.676.

III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.
- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:
 - 1. Asbestos
 - 2. Fire and Life Safety
 - 3. Lighting Employee Right to Know
 - 4. Structural Safety Emergency Action Planning
 - 5. Combustible and Hazardous Materials Storage
 - 6. Indoor Air Quality
 - 7. Mechanical Ventilation
 - 8. Mold Cleanup and Abatement
 - 9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
 - 10. Infectious Waste/Bloodborne Pathogens
 - 11. Community Right to Know
 - 12. Compressed Gas Safety
 - 13. Confined Space Standard

14. Electrical Safety
15. First Aid/CPR/AED
16. Food Safety Inspection
17. Forklift Safety
18. Hazardous Waste
19. Hearing Conservation
20. Hoist/Lift/Elevator Safety
21. Integrated Pest Management
22. Laboratory Safety Standard/Chemical Hygiene Plan
23. Lead
24. Control of Hazardous Energy Sources (Lockout/Tagout)
25. Machine Guarding
26. Mercury Safety Committee
27. Personal Protection Equipment (PPE)
28. Playground Safety
29. Radon
30. Respiratory Protection
31. Underground and Above Ground Storage Tanks
32. Welding/Cutting/Brazing
- ~~33. Chlorine~~
- ~~34~~ 33. ~~Ladder~~/Fall Protection
- ~~35. Laboratory Safety~~
- ~~36~~ 34. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the

incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

V. BUDGET

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent, or such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

VI. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

Legal References: Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)
Minn. Stat. § 123B.57 (Capital Expenditure; Health and Safety)
[Minn. Stat. § 182.676 \(Safety Committees\)](#)
[Minn. Rules Part 5208.0010 \(Applicability\)](#)
[Minn. Rules Part 5208.0070 \(Alternative Forms of Committee\)](#)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

Belle Plaine Public Schools utilizes Health and Safety revenues to fund the implementation of health and safety programs and projects. Below is a summary of the Belle Plaine Public Schools health and safety budget per fiscal year and Finance Code as of June, 2013.

UFARS CODE	FY13	FY14	FY15
347 – Physical Hazard Control	\$ 21,200.00	\$ 18,200.00	\$ 17,600.00
349 – Hazardous Substance	\$ 15,200.00	\$ 7,700.00	\$ 8,000.00
352 – Environmental Health and Safety Management	\$ 39,250.00	\$ 39,250.00	\$ 39,250.00
358 – Asbestos	\$ 6,150.00	\$ 6,150.00	\$ 7,000.00
363 – Fire and Life Safety	\$ 16,300.00	\$ 16,600.00	\$ 18,600.00
366 – Indoor Air Quality (IAQ)	\$ 0	\$ 0	\$ 0
TOTALS	\$ 98,100.00	\$ 87,900.00	\$ 90,450.00

Extract of Minutes of Meeting of the
School Board of Independent School District No. 716
(Belle Plaine), Minnesota

Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District No. 716 (Belle Plaine), Minnesota, was duly held in said District on Monday, June 24, 2013 at _____ o'clock P.M.

The following members were present:

and the following were absent:

* * * * * * * * *

The Chair announced that the meeting was convened in part to authorize the issuance of the District's General Obligation Aid Anticipation Certificates of Indebtedness, Series 2013A and to authorize the Chair or Clerk to accept an offer to purchase said Certificates from Piper Jaffray & Co. (the "Purchaser") upon certain specified conditions.

Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING AND AWARDED SALE OF GENERAL OBLIGATION
AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2013A AND FIXING
FORM AND TERMS THEREOF IN CONNECTION WITH THE MINNESOTA TAX AND
AID ANTICIPATION BORROWING PROGRAM SPONSORED BY THE MINNESOTA
SCHOOL BOARDS ASSOCIATION AND GREATER MINNESOTA EDUCATIONAL
COOPERATIVE SERVICE UNITS

RECITALS

WHEREAS, the School District is authorized to issue aid anticipation certificates of indebtedness to provide money for school purposes in anticipation of state aids for schools receivable by the District during the July 1, 2013 to June 30, 2014 school year for such purposes; and

WHEREAS, Minnesota Statutes, Section 126C.56, authorizes the School District to issue the aid anticipation certificates of indebtedness herein authorized by negotiation and without advertisement for bids; and

WHEREAS, the Minnesota School Boards Association and the Greater Minnesota Educational Cooperative Service Units have endorsed the Minnesota Tax and Aid Anticipation Borrowing Program (the "Program") whereby participating school districts, by simultaneously issuing their aid anticipation certificates of indebtedness, may be able to reduce their debt service and issuance costs below what could be achieved if they issued separately; and

WHEREAS, the Program requires the execution and delivery of Certificates of Participation evidencing proportionate interests in payments of principal and interest on certain aid anticipation certificates of indebtedness issued by the participating school districts in anticipation of state aids receivable in connection with the Program, including the Aid Anticipation Certificates described herein; and

WHEREAS, the Program requires that each participating school district enter into a Trust Agreement with U.S. Bank National Association, St. Paul, Minnesota, as trustee (the "Trustee"), in substantially the form presented to this Board and on file at the office of the Clerk (the "Trust Agreement"); and

WHEREAS, the principal amount of Aid Anticipation Certificates to be issued by the School District pursuant to this resolution shall not exceed \$2,109,700; and

WHEREAS, the principal amount of said Aid Anticipation Certificates to be issued hereunder does not exceed either (a) the maximum working capital deficit of the Operating Funds to be financed from such state aids for the period during which the state aids are anticipated to be received and during which the Aid Anticipation Certificates will be outstanding, as computed in accordance with Section 1.148-6(d)(3) of the Income Tax Regulations (the "Regulations"), or (b) exclusive of additional obligations authorized by Minnesota Statutes Section 475.56, 75% of the state aids for said Funds, receivable in the school year ending June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 716, State of Minnesota, as follows:

Section 1. The Program.

1.1. This Board finds that it is desirable and expedient to participate in the Program and to simultaneously with other school districts issue its Aid Anticipation Certificates of Indebtedness, Series 2013A (the “Aid Anticipation Certificates”) and to authorize the execution of and delivery of Certificates of Participation, Aid Anticipation Series 2013A (the “Certificates of Participation”), evidencing proportionate ownership interests in payments of principal and interest to be made by the School District in connection with the Aid Anticipation Certificates, pursuant to the provisions of the Trust Agreement. Subject to the provisions of Section 2.8 hereof, the Aid Anticipation Certificates shall at all times be registered in the name of the Trustee and held by the Trustee for the benefit of the holders of the Certificates of Participation.

1.2. This Board hereby approves the form of Trust Agreement. The Trust Agreement shall be executed in the name and on behalf of the School District by the Chair or, in the absence of the Chair, the Clerk, in substantially the form on file, but with all such changes therein, not inconsistent with law, as may be approved by the officer executing the same, which approval shall be conclusively evidenced by the execution thereof. Such changes in the Trust Agreement may provide for changes in certain terms of the Aid Anticipation Certificates which will not have a material adverse affect on the School District, including changes in the time for the performance of certain acts.

1.3. U.S. Bank National Association, St. Paul, Minnesota is hereby appointed as trustee under the Trust Agreement and as the paying agent and registrar for the Certificates of Participation and as the authenticating agent, paying agent and registrar for the Aid Anticipation Certificates under Minnesota Statutes, Chapter 475.

Section 2. The Aid Anticipation Certificates.

2.1. Piper Jaffray & Co. (the “Purchaser”) has stated an intention to make an offer to purchase the Aid Anticipation Certificates of the School District in accordance with the terms set forth in the Proposal Form and Acceptance set forth as Exhibit A hereto, which, together with similar obligations of other school districts, are to be evidenced by the Certificates of Participation described in the Trust Agreement. An offer to purchase the Aid Anticipation Certificates, if made, will be made by telephone or facsimile communication to the Clerk or Chair of the principal amount, interest rate and purchase price. If the principal amount does not exceed \$2,109,700, the interest rate offered does not exceed 5.00% per annum and the purchase price is not less than 99.9% of the principal amount thereof (said discount being evidenced by the issuance of additional obligations as authorized by Minnesota Statutes Section 475.56), the offer is hereby accepted and the Chair, Clerk or any other officer of the Board is authorized and directed to accept the same on behalf of the School District by inserting the interest rate and purchase price in the Proposal Form and Acceptance, executing the Proposal Form and Acceptance on behalf of the School District and returning a completed copy thereof to the Purchaser.

2.2. The Aid Anticipation Certificates shall be in a principal amount not to exceed \$2,109,700, shall be dated as of the date of delivery (which is expected to be August 29, 2013), shall mature on September 16, 2014 and shall bear interest at the rate per annum accepted by the Chair or Clerk on behalf of the School District and recorded in the Proposal Form and Acceptance, payable on September 16, 2013 and at maturity, without option of prior payment. Interest shall be calculated on the basis of a year of twelve 30-day months. The Aid Anticipation Certificates shall be numbered from R-1 upwards and may be issued in any denomination or denominations. The principal amount of the Aid Anticipation Certificates shall be reduced if and to the extent necessary to obtain an approving legal opinion of bond counsel as to the legality thereof and the tax exempt status of interest thereon. The principal amount may also be reduced in a manner which reflects any premium at which the Certificates of Participation are offered for sale.

2.3. The Aid Anticipation Certificates are issued in anticipation of certain state aids for schools receivable during the July 1, 2013 to June 30, 2014 school year for the Operating Funds of the District, and the maximum authorized principal amount of the Aid Anticipation Certificates, exclusive of additional obligations authorized by Minnesota Statutes Section 475.56, does not exceed seventy-five percent of the amount of such aids receivable by the District during the July 1, 2013 to June 30, 2014 school year for said Funds. The Aid Anticipation Certificates are general obligations of the School District and the full faith and credit of the School District is hereby pledged to the full and prompt payment of the principal thereof and interest thereon.

2.4. The District shall utilize the provisions of Minnesota Statutes, Section 126C.55, and shall file with the Department of Education any necessary application or other forms. The District hereby covenants and obligates itself to notify the Commissioner of Education of any potential default in the payment of the principal of or interest on the Aid Anticipation Certificates and to use the provisions of Minnesota Statutes, Section 126C.55, to guarantee payment of the principal and interest on the Aid Anticipation Certificates when due. The District further covenants to deposit with the Trustee three business days prior to the maturity of the Aid Anticipation Certificates an amount sufficient to make the payment of principal and interest then due, or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Trust Agreement shall include the provisions required by Subdivision 7 of Minnesota Statutes, Section 126C.55. The District shall do all other things which may be necessary to perform the obligations hereby undertaken under Minnesota Statutes, Section 126C.55, including any requirements hereafter adopted by the Commissioner of Management and Budget or the Commissioner of Education.

2.5. The Aid Anticipation Certificates, the form of certification by the authenticating agent and the provisions for assignment of the Aid Anticipation Certificates shall be, respectively, in substantially the following form (the text of which may be typewritten or printed on the face, or on the back, or partly on the face and partly on the back):

UNITED STATES OF AMERICA
STATE OF MINNESOTA
INDEPENDENT SCHOOL DISTRICT NO. 716
(BELLE PLAINE)

No. R-1

\$ _____

GENERAL OBLIGATION AID ANTICIPATION
CERTIFICATE OF INDEBTEDNESS, SERIES 2013A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
_____ %	September 16, 2014	August 29, 2013

REGISTERED OWNER: U.S. BANK NATIONAL ASSOCIATION, as Trustee

PRINCIPAL AMOUNT: _____ DOLLARS

Independent School District No. 716 (Belle Plaine), Minnesota (the "School District"), a political subdivision of the State of Minnesota, having its principal office in the City of Belle Plaine, Minnesota, acknowledges itself to be indebted and for value received promises to pay to the registered owner specified above, or registered assigns, without option of prior payment, the principal sum specified above, on the maturity date specified above, and to pay interest thereon from the Date of Original Issue specified above until the principal amount is paid at the interest rate specified above, computed on a year of twelve 30-day months. Said interest shall be payable on September 16, 2013 and at maturity. The interest hereon and, upon presentation and surrender hereof at the principal office of the agent of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on U.S. Bank National Association, St. Paul, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the "Registrar").

This Aid Anticipation Certificate is one of a duly authorized series in the aggregate principal amount of \$ _____, all of like tenor and effect except as to serial number and denomination, issued to provide money for the Operating Funds of the School District to be used for school purposes of anticipating receipt of certain unpaid state aids for schools receivable by the School District for the school year in which this Certificate is issued, pursuant to and in full conformity with the Constitution and Laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 126C.50 through 126C.56, and a resolution authorizing the issuance of the same, entitled "Resolution Authorizing and Awarding Sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2013A and Fixing Form and Terms Thereof in Connection with the Minnesota Tax and Aid Anticipation Borrowing Program Sponsored by the Minnesota School Boards Association and the Greater Minnesota Educational Cooperative Service Units," heretofore duly adopted by the School Board of the School District (the "Resolution").

This Aid Anticipation Certificate is transferable, as provided by the Resolution, only upon books of the School District kept at the principal office of the Registrar, by the registered owner hereof in person or by the owner's duly authorized attorney, upon surrender of this Aid Anticipation Certificate for transfer at the office of the Registrar, duly endorsed by, or accompanied by a written instrument of transfer in form satisfactory to the Registrar duly executed by, the registered owner hereof or the owner's duly authorized attorney, and, upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, one or more fully registered Aid Anticipation Certificates of the same series and of the same aggregate principal amount and interest rate will be issued to the designated transferee or transferees.

The Aid Anticipation Certificates of this series are issuable only as fully registered Aid Anticipation Certificates without coupons in any denomination or denominations. As provided in the Resolution and subject to certain limitations therein set forth, the Aid Anticipation Certificates of this series are exchangeable for a like aggregate principal amount of Aid Anticipation Certificates of this series of a different authorized denomination, as requested by the registered owner or the owner's duly authorized attorney upon surrender thereof to the Registrar.

IT IS HEREBY CERTIFIED AND RECITED that this Aid Anticipation Certificate is a general obligation of the School District, the full faith and credit of the School District having been pledged to the full and prompt payment of the principal hereof and interest hereon, but is primarily payable out of the proceeds of state aids receivable for said Funds by the School Board of the School District in the July 1, 2013 through June 30, 2014 school year, which state aids are pledged and appropriated to the equal and ratable payment of the Aid Anticipation Certificates and interest thereon as provided in the Resolution.

IT IS HEREBY FURTHER CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed precedent to and in the issuance of this Aid Anticipation Certificate have been done, have happened and have been performed in regular and due form, time and manner as required by law; and that the issuance of this Aid Anticipation Certificate does not cause the indebtedness of the School District to exceed any constitutional or statutory limitation of indebtedness.

This Aid Anticipation Certificate shall not be valid nor become obligatory for any purpose until it shall have been authenticated by the execution of the Authenticating Agent's Certificate.

IN WITNESS WHEREOF, Independent School District No. 716 (Belle Plaine), Minnesota, by its School Board, has caused this Aid Anticipation Certificate to be executed on its behalf by the Chair and Clerk of the School District, both by manual or facsimile signature, and by the manual signature of the Authenticating Agent, said School District having no corporate seal or said seal having been intentionally omitted as permitted by law, all as of the Date of Original Issue specified above.

Dated: _____, 2013.

INDEPENDENT SCHOOL DISTRICT
NO. 716, MINNESOTA

By _____
Chair

And _____
Clerk

This is one of the Aid Anticipation Certificates described in the within mentioned Resolution.

U.S. BANK NATIONAL ASSOCIATION,
Authenticating Agent

By _____
Authorized Signature

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ the within Aid Anticipation Certificate and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer the within Aid Anticipation Certificate on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__.

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatsoever.

PLEASE INSERT SOCIAL SECURITY
NUMBER OR OTHER IDENTIFYING
NUMBER OF ASSIGNEE:

Signature Guaranteed:

Signature(s) must be guaranteed by an “eligible guarantor institution” meeting the requirements of the Bond Registrar, which requirements include membership or participation in STAMP or such other “signature guaranty program” as may be determined by the Bond Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

[End of Certificate Form]

2.6. The principal of said Aid Anticipation Certificates shall be payable at the principal corporate trust office of U.S. Bank National Association, St. Paul, Minnesota (the “Registrar”) and interest on the Aid Anticipation Certificates shall be mailed to the registered holders thereof at the addresses as they appear on the register maintained by the Registrar, and the School District shall pay the reasonable charges of said bank for its services as authenticating agent, transfer agent, paying agent and registrar.

2.7. The Aid Anticipation Certificates shall be prepared under the direction of the Clerk of the School District, and when so prepared shall be executed on behalf of the School District by the manual or facsimile signatures of the Chair and Clerk of the School Board, and by the manual signature of an authorized representative of the Registrar, which is hereby designated as the authenticating agent pursuant to Minnesota Statutes, Section 475.55, the School District having no official seal, or, if the School District has a seal, the seal being omitted as permitted by law. The Aid Anticipation Certificates shall originally be registered in the name of the Trustee and prepared in typewritten form. When the Aid Anticipation Certificates shall have been so prepared and executed, they shall be delivered by the Clerk and Treasurer to the Trustee in exchange for the purchase price and upon receipt of the signed legal opinion of Dorsey & Whitney LLP, and the Purchaser shall not be required to see to the proper application of the proceeds.

2.8. As long as any of the Aid Anticipation Certificates issued hereunder shall remain outstanding, the School District shall maintain and keep at the office of the Registrar an office or agency for the payment of the principal of and interest on such Aid Anticipation Certificates, as in this Resolution provided, and for the registration and transfer of such Aid Anticipation Certificates, and shall also keep at said office of the Registrar books for such registration and transfer. Upon surrender for transfer of any Aid Anticipation Certificate at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the

registered owner or the owner's duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, the School District shall execute and the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more fully registered Aid Anticipation Certificates of the same series, of any authorized denominations and of a like aggregate principal amount and interest rate. The Aid Anticipation Certificates, upon surrender thereof at the office of the Registrar may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of Aid Anticipation Certificates of the same series of any authorized denominations. In all cases in which the privilege of exchanging Aid Anticipation Certificates or transferring fully registered Aid Anticipation Certificates is exercised, the School District shall execute and the Registrar shall deliver Aid Anticipation Certificates in accordance with the provisions of this Resolution. For every such exchange or transfer of Aid Anticipation Certificates, the School District or the Registrar may take a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. Except as described below in Section 2.9 in the event of an exchange of Certificates of Participation for Aid Anticipation Certificates of the corresponding series, the cost of preparing each new Aid Anticipation Certificate upon each exchange or transfer, and any other expenses of the School District or the Registrar incurred in connection therewith (except any applicable tax, fee or other governmental charge) shall be paid by the School District.

2.9. The Certificates of Participation, upon surrender thereof at the office of the Registrar, may, at the option of the registered owner thereof, be exchanged for Aid Anticipation Certificates of the corresponding series in an aggregate principal amount equal to the percentage interest held by the registered owner of the Certificates of Participation in the Aid Anticipation Certificates as indicated on such Certificates of Participation. The School District shall execute and the Registrar shall authenticate and deliver (a) one Aid Anticipation Certificate in the name of the registered owner of the Certificates of Participation of the corresponding series requesting the exchange and (b) one Aid Anticipation Certificate in the name of the Trustee in the aggregate principal amount equal to the balance of the Aid Anticipation Certificates of the series held by the Trustee and represented by outstanding Certificates of Participation of the corresponding series. Notwithstanding any other provisions of this Resolution, the cost of preparing new Aid Anticipation Certificates upon each exchange requested by a registered owner of Certificates of Participation, and any other expenses of the School District or the Registrar or Trustee incurred in connection therewith (including fees of bond counsel or other legal counsel or any applicable tax or other governmental charge) shall be paid by the registered owner of the Certificates of Participation requesting the exchange as a condition precedent to the exercise of the privilege of making such exchange.

2.10. Interest on any Aid Anticipation Certificate which is payable, and is punctually paid or duly provided for, shall be paid to the person in whose name that Aid Anticipation Certificate (or one or more Aid Anticipation Certificates for which such Aid Anticipation Certificate was exchanged) is at the time of payment registered. Each Aid Anticipation Certificate delivered under this Resolution upon transfer of or in exchange for or in lieu of any other Aid Anticipation Certificate shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Aid Anticipation Certificate and each such Aid

Anticipation Certificate shall bear interest from such date so that neither gain nor loss in interest shall result from such transfer, exchange or substitution.

2.11. As to any Aid Anticipation Certificate, the School District and the Registrar and their respective successors, each in its discretion, may deem and treat the person in whose name the same for the time being shall be registered as the absolute owner thereof for all purposes and neither the School District nor the Registrar nor their respective successors shall be affected by any notice to the contrary. Payment of or on account of the principal of any Aid Anticipation Certificate shall be made only to or upon the order of the registered owner thereof, but such registration may be changed as above provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Aid Anticipation Certificate to the extent of the sum or sums so paid.

2.12. There is hereby created a special account within the General Fund of the School District, to be known as the Aid Anticipation Certificates of Indebtedness, Series 2013A Sinking Fund Account (the "Account"). There shall be credited to the Account from the proceeds of sale of the Aid Anticipation Certificate any accrued interest received in the sale of the Aid Anticipation Certificates. At such time as state aids for schools distributable to the District for the current school year, receipts of which are to be recorded as assets of the Operating Funds of the District, and which remain to be received, are in the amount of 105% of the principal and interest due on the Certificates, on their maturity date, there shall be deposited in the Account all subsequent receipts of such aids or other moneys of the District legally available therefor, until the balance in the Account is sufficient to pay all principal and interest due on the Certificates at maturity. Amounts therein shall be used for no other purpose than to make the required deposit in the Debt Service Account of the School District established under the Trust Agreement as provided below and as provided in the Trust Agreement. Moneys on deposit to the credit of said Account may be invested by the School District in any securities eligible for investment of School District funds ("Qualified Investments") maturing or redeemable at the option of the holder prior to the maturity of the Aid Anticipation Certificates. Qualified Investments so purchased shall be deemed at all times to be part of said Account, but may from time to time be sold or otherwise converted into cash whereupon the proceeds derived from such sale of conversion shall be credited to the Account. Any interest accruing on and any profit realized from Qualified Investments to the credit of the Account in excess of the amounts required to be transferred to the Debt Service Account referred to below may be applied by the School District to any other lawful purpose. The School District shall verify the amount on hand in said Account and the place and manner of investments of said Account within five days of receipt a written request from the Trustee requesting such information.

2.13. There is created under the Trust Agreement a special fund to be known as the Debt Service Account of the School District. At least three business days prior to the maturity of the Aid Anticipation Certificates, an amount from the Aid Anticipation Certificates of Indebtedness, Series 2013A Sinking Fund Account of the District created pursuant to Section 2.12, sufficient to pay interest on the Aid Anticipation Certificates on September 16, 2013 and the principal thereof and at maturity, shall be paid to the Trustee for deposit in the Debt Service Account of the District and applied in the manner provided in the Trust Agreement.

2.14. The proceeds of the Aid Anticipation Certificates, exclusive of accrued interest, if any, shall be deposited into the Operating Funds and used for school purposes and invested in Qualified Investments pending the expenditure thereof. At the election of the Superintendent or Business Manager, proceeds of the Aid Anticipation Certificates (exclusive of accrued interest and amounts required to pay costs of issuance) and the amounts from time to time on deposit in the Account created pursuant to Section 2.12 hereof may be invested in the current Guaranteed Investment Agreement offered to school districts participating in the Program through the Minnesota School District Liquid Asset Fund Plus (the "Investment Agreement"). At the direction of the Superintendent or Business Manager as evidenced by the execution of an Investment Agreement Acceptance form as set forth in Exhibit B, the Trustee is authorized to execute the Investment Agreement on behalf of the School District. The officers of the School District are hereby authorized and directed to comply with the terms of the Investment Agreement relating to the investment and withdrawal of the moneys required to be deposited thereunder and to execute such other documents as may be necessary to evidence the acceptance thereof.

Section 3. The Certificates.

3.1. The Trustee is authorized and directed to execute and deliver the Certificates of Participation, Aid Anticipation Series 2013A, on the School District's behalf, pursuant to the terms of the Trust Agreement, in the aggregate principal amount specified in the Trust Agreement and substantially in the form and otherwise containing the provisions set forth in the form of the Certificate of Participation contained in the Trust Agreement, which terms and provisions are hereby approved and incorporated in this Resolution and made a part hereof.

3.2. The Executive Director of the Minnesota School Boards Association, or his delegate, is authorized and directed to sign the Letter of Representations (as defined in the Trust Agreement) on behalf of the School District.

3.3. The Certificates of Participation shall be executed by the Trustee in accordance with the Trust Agreement. When so prepared and executed, the Certificates of Participation shall be delivered to the Purchaser upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement.

Section 4. Miscellaneous.

4.1. The officers of the School District are hereby authorized and directed to prepare and furnish to the Purchaser of the Aid Anticipation Certificates and to the attorneys approving the same, certified copies of all proceedings and records of the School District relating to the power and authority of the School District to issue said Aid Anticipation Certificates and to execute and deliver the Trust Agreement and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including a certificate as to no-litigation and as to the Official Statement, and a non-arbitrage certificate, and such certified copies and certificates shall be deemed representations of the School District as to the facts stated therein.

4.2. The Clerk is hereby authorized and directed to certify a copy of this Resolution and to cause the same to be filed in the office of the County Auditor of each county in which the School District is located in whole or in part under Minnesota Statutes, Section 475.63, and to obtain a certificate as to registration of the Aid Anticipation Certificates.

4.3. The officers of the School District are hereby authorized and directed to prepare and submit to the Secretary of the Treasury a statement meeting the information reporting requirements of Section 149(e) of the Internal Revenue Code of 1986, as amended (the "Code"), by the 15th day of the second calendar month after the close of the calendar quarter in which the Aid Anticipation Certificates are issued or other applicable date.

4.4. Springsted Incorporated is hereby authorized to prepare an Official Statement and an addendum thereto in connection with the sale of the Certificates of Participation to be presented to the Chair and Clerk for review. The Chair, or in the absence of the Chair, the Clerk is authorized to approve the forms of the Official Statement and the addendum and to deliver a certificate as to the Official Statement and addendum thereto to the Purchaser.

4.5. The School District hereby determines that the Aid Anticipation Certificates shall not be designated as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3) of the Code.

4.6. Investments of the proceeds of the Aid Anticipation Certificates and investments of moneys in the Aid Anticipation Certificates of Indebtedness, Series 2013A Debt Service Account and the Debt Service Account of the District created pursuant to the Trust Agreement shall be limited as to amount and yield of investment in such manner and to the extent required so that no part of the outstanding Aid Anticipation Certificates and Certificates of Participation shall be deemed arbitrage bonds under Section 148 of the Code. This Board finds that the exception for small governmental units available under Section 148(f)(4)(D) of the Code is applicable to the Aid Anticipation Certificates because (i) the School District has general taxing powers, (ii) the Aid Anticipation Certificates are not private activity bonds under Section 141(a) of the Code, (iii) ninety-five percent or more of the net proceeds of the Aid Anticipation Certificates are to be used for local governmental activities of the School District and (iv) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) which will be issued by or allocated to the School District and any subordinate units during 2013 is not reasonably expected to exceed \$5,000,000, provided that such amount may be increased by the lesser of \$10,000,000 or so much of the aggregate face amount of the tax-exempt bonds as is attributable to financing the construction of public school facilities.

4.7. To provide for the public availability of certain information relating to the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Certificates of Participation to comply with amendments to Rule 15c2-12 promulgated by the Securities and Exchange Commission (the "SEC") under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the "Rule"), which will enhance the marketability of the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, the School District hereby makes the following covenants and agreements for the benefit of the

Owners (as hereinafter defined) from time to time of the Outstanding Aid Anticipation Certificates and the School District's portion of the Certificates of Participation.

As used in this section, Owner means, in respect of the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, the registered owner or owners thereof appearing in the register maintained by the Registrar and the Trustee, respectively, or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar or the Trustee, as the case may be, evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar or Trustee, as the case may be. As used herein, Beneficial Owner means, in respect of the Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, any person or entity which (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, the Aid Anticipation Certificates or School District's portion of the Certificates of Participation (including persons or entities holding interests therein through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Aid Anticipation Certificates or School District's portion of the Certificates of Participation for federal income tax purposes.

The School District will provide, in the manner set forth below, either directly or indirectly through an agent designated by the School District, in a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events (each a Material Event):

- (i) Principal and interest payment delinquencies;
- (ii) Non-payment related defaults, if material;
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (v) Substitution of credit or liquidity providers, or their failure to perform;
- (vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Certificates of Participation, or other material events affecting the tax status of the Certificates of Participation;
- (vii) Modifications to rights of security holders, if material;
- (viii) Bond calls (other than scheduled mandatory redemptions), if material, and tender offers;
- (ix) Defeasances;
- (x) Release, substitution, or sale of property securing repayment of the securities, if material;
- (xi) Rating changes;
- (xii) Bankruptcy, insolvency, receivership or a similar event with respect to the School District;
- (xiii) The consummation of a merger, consolidation, or acquisition involving the School District or the sale of all or substantially all of the assets of the School District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination

of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and

- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

As used herein, a material fact is a fact as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell the Aid Anticipation Certificates or School District's portion of the Certificates of Participation or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, a material fact is also an event that would be deemed material for purposes of the purchase, holding or sale of the Aid Anticipation Certificates or School District's portion of the Certificates of Participation within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (xii) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

The School District agrees to make available the information described above in an electronic format as prescribed by the Municipal Securities Rulemaking Board ("MSRB"), from time to time to (i) the MSRB, if any, (ii) any rating agency then maintaining a rating of the Aid Anticipation Certificates and School District's portion of the Certificates of Participation and, at the expense of such Owner, to any Owner who requests in writing such information, at the time of transmission under clauses (i) and (ii) above, as the case may be, or, if such information is transmitted with a subsequent time of release, at the time such information is to be released and (iii) all documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

If the School District fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any Outstanding Aid Anticipation Certificates and the School District's portion of the Certificates of Participation, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Aid Anticipation Certificates or the School District's portion of the Certificates of Participation or under any other provision of this resolution.

4.8. Springsted Incorporated is hereby authorized to prepare an Official Statement and an addendum thereto in connection with the sale of the Certificates of Participation to be presented to the Chair and Clerk for review. The Chair, or in the absence of the Chair, the Clerk is authorized to approve the forms of the Official Statement and the addendum and to deliver a certificate as to the Official Statement and addendum thereto to the Purchaser.

4.9. The School District acknowledges receipt of a letter from the Purchaser with respect to certain disclosures relating to the Certificates, as required by the Municipal Securities Rulemaking Board (“MSRB”) Rule G-17 in accordance with MSRB Notice 2012-25 (May 7, 2012).

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution, having received the favorable vote of at least two-thirds of the Members of the Board, was declared duly passed and adopted.

CERTIFICATION

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 716 (Belle Plaine), Minnesota, hereby certify that I have carefully compared the attached and foregoing Extract of Minutes of a regular meeting of the School Board held June 24, 2013, with the original thereof on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same related to the issuance and sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2013A. I further certify that said meeting was duly called and held and the resolution included in the foregoing Extract of Minutes is in full force and effect and has not been amended or repealed.

WITNESS My hand officially this ____ day of _____, 2013.

Clerk

PROPOSAL FORM AND ACCEPTANCE
General Obligation Aid Anticipation Certificates of Indebtedness
Series 2013A

Independent School District No. 716, Minnesota _____, 2013

Piper Jaffray & Co. and (the "Purchaser") hereby offers to purchase the \$_____ General Obligation Aid Anticipation Certificates of Indebtedness, Series 2013A (the "Aid Anticipation Certificates") of the above School District to be dated August 29, 2013, and to mature on September 16, 2014, which, together with similar obligations of other school districts, are to be evidenced by Certificates of Participation under the Minnesota Tax and Aid Anticipation Borrowing Program pursuant to the Trust Agreement between the School District and other school districts participating in the Program and U.S. Bank National Association, for a price of _____% of the principal amount thereof and at the interest rate of _____% per annum, resulting in a net interest rate of _____% per annum. This offer is submitted to you in blank and shall be effective only upon communication to you of the information required to complete the blanks. The Aid Anticipation Certificates shall be registered in the name of the Trustee and held for the benefit of the holders of the Certificates.

This proposal is made for prompt acceptance following notification of the final terms of our proposal as described above and subject to the following conditions:

1. Delivery of the Aid Anticipation Certificates and executed counterparts of the Trust Agreement to the Trustee and delivery to us of the Certificates of Participation on or prior to August 29, 2013 against payment in immediately available funds.
2. Delivery to us of the approving legal opinion of Dorsey & Whitney LLP, Minneapolis, Minnesota, as to the legality and tax exempt status of the interest on the Certificates.
3. Delivery to us of customary closing certificates, including a certificate as to no litigation and as to the Official Statement and a non-arbitrage certificate.

Very truly yours,

PIPER JAFFRAY & CO.,
as representative of the Purchasers

By _____
Its _____

The foregoing proposal is hereby accepted by and on behalf of the School District named above this ____ day of _____, 2013.

By _____
Superintendent or Business Manager
(circle one)

ACCEPTANCE OF INVESTMENT AGREEMENT

Independent School District No. 716 (Belle Plaine), Minnesota hereby accepts the guaranteed investment contract (the "Investment Agreement") proposed to be made and entered into in connection with the Certificates of Participation, Aid Anticipation Series 2013A to be issued under the Minnesota Tax and Aid Anticipation Borrowing Program.

By this acceptance the District agrees to deposit the proceeds of its \$_____ Aid Anticipation Certificates of Indebtedness, Series 2013A and certain other amounts as provided in the Investment Agreement. The District acknowledges that it has been advised that the yield on such deposits will be _____% per annum and that it has been advised of the various deposit and withdrawal rights and obligations under the Investment Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 716

By _____
Its Superintendent or Business Manager

2012-2013 Annual Report on Curriculum and Student Performance

This publication describes requirements found in current state law. These procedures reflect the 2012-2013 school year's goals and educational progress as well as the proposed 2013-2014 goals and improvement plans. Minnesota P.E.R. Legislations provide for education accountability and is intended to achieve goals of community involvement, curriculum evaluation and improvement of student achievement. Membership on the District's Advisory Council (D.A.C.) is open to all district residents. The length of service/participation is ongoing and based on interest and need. Residents are welcome and encouraged to call Carol Lagergren at (952)292-4920 or contact a member of the D.A.C. to join our curriculum review team.

Mission Statement:

Expecting Excellence from Everyone, Every Day.

Student Performance:

Belle Plaine Public Schools continue to implement academic standards required under the No Child Left Behind Act and by the Minnesota Department of Education.

In 2012-2013, faculty at Belle Plaine Schools implemented a new science curriculum in Grades 7-12. Staff used the framework of Professional Learning Communities to evaluate the implementation process and grade level alignment to current state standards. In addition, faculty from the each departments reviewed the current curriculum and its alignment to the new standards in weekly PLC meetings. The Social Studies faculty will be reviewing curriculum options in the 2013-2014 school year.

Belle Plaine Public Schools continue to administer the Minnesota Comprehensive Assessments (MCAII and MCAIII). Students in grades 3-8 take exams in reading and mathematics. Students take a final writing exam in Grade 9, a final reading exam in Grade 10 and a final mathematics exam in Grade 11. In 2012-2013, English Language Learners took the ACCESS (Assessing Comprehension and Communication in English State-to-State for English Language Learners) to assess reading, writing, and listening/speaking skills. More information on state examinations is available at the Minnesota Department of Education at <http://education.state.mn.us> under the "Just for Parents – Testing Information" tab.

Students began taking the Northwest Evaluation Association's (NWEA) Measures of Academic Progress in Grades 2-8 in 2007-2008. In 2010-2011, all students in Kindergarten and Grade 1 were added. In 2012-2013, students in Kindergarten through Grade 9 completed assessments in reading and math up to three times throughout the school year. In addition, in 2012-2013, students in Kindergarten through Grade 6 were assessed for reading and math proficiency using the AIMSweb assessments three times throughout the school year. These assessments provide detailed data about student academic progress for school district professionals and parents. Our district uses the results of the MCAII and NWEA examinations in order to monitor student progress and systemic strength. We continuously strive to improve our curriculum and academic programs. Community members can participate in these processes by becoming a member of the Curriculum Advisory Council. If you are interested, please contact Carol Lagergren at (952)292-4920.

District Professional Development Goals

District Vision Statement:

We will work together as a united community with mutual respect to achieve academic and co-curricular excellence, develop lifelong learners and productive citizens in a safe and supportive environment.

Goal I: Improve student achievement of state and local education standards in all areas of the curriculum by using best practice methods

Goal II: Effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, and gifted children, within the regular classroom and other settings.

Goal III: Provide an inclusive curriculum for a racially, ethnically, and culturally diverse student population that is consistent with state education diversity rule and the district's education diversity plan.

Goal IV: Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district.

Goal V: Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution.

Staff development activities must:

- focus on the school classroom and research-based strategies that improve student learning
- provide opportunities for teachers to practice and improve their instructional skills over time
- provide opportunities for teachers to use student data as part of their daily work to increase student achievement
- enhance teacher content knowledge and instructional skills
- align with state and local academic standards
- provide opportunities to build professional relations, foster collaboration among principals and staff who provide instruction, and provide opportunities for teacher-to-teacher mentoring

Curriculum Review Process

Year One (Review and Analysis)	Year Two (Development /Selection)	Year Three (Implementation)
Task: Form curriculum committee Who: Curriculum Director/Administration	Task: Develop standards based curriculum map Who: Curriculum Director/Committee	Task: Professional development on new curriculum Who: Curriculum Director/Faculty
Task: Review current practice and data Who: Curriculum Director/Committee	Task: Select curriculum Who: Curriculum Committee	Task: Implement new curriculum Who: Faculty
Task: Review standards/best practice research Who: Curriculum Director/Committee	Task: Report to Board on Results Who: Curriculum Director/Committee	Task: Review and evaluate implementation Who: Curriculum Director/Committee

Curriculum Review Cycle

School Year	Review/Analysis	Development/Selection	Implementation
2010-11	Science	Math	
2011-12	Reading/Language Arts Foreign Language	Science	Math
2012-13	Social Studies Vocational Education	Reading/Language Arts Foreign Language	Science
2013-14	Art Music Phy Ed and Health Math	Social Studies Vocational Education Art Music Phy Ed and Health	Reading/Language Arts Foreign Language Social Studies Vocational Education
2014-15			

Current Testing Program

Test Name	Grade test is offered												
	K	1	2	3	4	5	6	7	8	9	10	11	12
MCAII/III				X	X	X	X	X	X	X	X	X	X
NWEA	X	X	X	X	X	X	X	X	X	X	X	X	X
AIMSweb	X	X	X	X	X	X	X	X	X	X	X	X	X

*** Reports on district student performance on state assessments will be available September of 2013. See the district website for additional information.



Belief Statement from Minnesota Department of Education:

Reading well by third grade is one of many developmental milestones in a child’s educational experience. Literacy development starts at an early age and is the basis for all academic success. Reading well by grade three ensures that a student has a solid foundation of literacy skills to continue to expand their understanding of what they read, make meaning, and transfer that learning across all subject areas. Instruction that provides the basis for all students to read well by third grade and beyond will help close the achievement gap and ensure that all students are ready for the demands of college and the workplace. From cradle to career, a sustained effort to create quality literacy environments in all of our schools and programs from birth through grade 12 promotes academic success.

– Minnesota Department of Education

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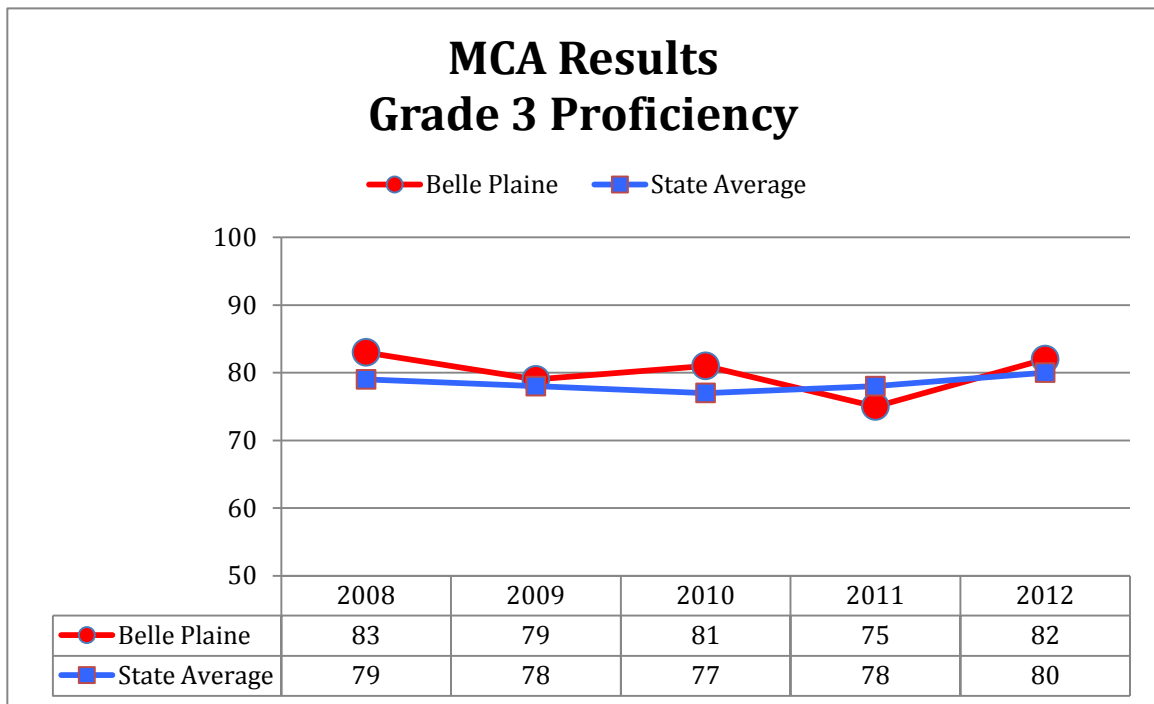
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Adopted by District #716 School Board on June 24, 2013

District #716 Literacy Goal and Objectives:

All students will read at or above grade-level by the end of Third Grade as measured by the Minnesota Comprehensive Assessment for Reading.

- At least three times per year staff will review and disaggregate reading data in grades K, 1, 2, and 3. Staff will analyze Proficiency, Growth, and Trend data to set specific learning targets for each student in these grades.
- Curriculum will be aligned to current Common Core state standards.
- Common formative assessments will be used to modify instruction and to identify students on pace to meet proficiency.
- Professional Learning Communities (PLC) will analyze effectiveness of current literacy practices and implement best practices across grade levels. Particular attention will be placed on addressing achievement gaps within grade-levels.
- Title I and RtI services will be used as needed to provide targeted services to students struggling to achieve grade-level proficiency.
- In addition, extended day and extended school year programs will be used as needed to provide targeted service to students struggling to achieve grade-level proficiency.



District #716 Assessment Plan:

School District 716, Belle Plaine Schools, implements a literacy screening system for all enrolled students three times each school year in order to ensure students who may be at risk for difficulty meeting grade level expectations in literacy are identified early, and supports are provided accordingly. Criterion referenced target scores have been

established for each measure at each administration time that reflect expected grade level performance for that measure. These target scores are set to predict a high likelihood of success on the Minnesota Comprehensive Assessment for Reading.

	Kindergarten	Grade 1	Grade 2	Grade 3
Fall	AIMsWEB	NWEA MAPs AIMsWEB	NWEA MAPs AIMsWEB	NWEA MAPs AIMsWEB
Winter	AIMsWEB	NWEA MAPs AIMsWEB	NWEA MAPs AIMsWEB	NWEA MAPs AIMsWEB
Spring	AIMsWEB	NWEA MAPs AIMsWEB	NWEA MAPs AIMsWEB	NWEA MAPs AIMsWEB MCA Reading

For students whose screening assessment results suggest elevated risk for difficulty developing grade level literacy skills, teacher problem solving teams will review local formative assessments and observational data from each student’s participation in classroom instruction to understand the specific areas of literacy instructional need. For instances in which these data do not provide a clear picture of a student’s instructional needs, additional diagnostic assessment may be completed to clarify these needs. Diagnostic assessments may include the following:

- NWEA Measures of Academic Progress
- AIMsWEB Benchmark Probes
- Informal Reading Inventory (IRI)
- Diagnostic Reading Assessment (DRA)
- Qualitative Reading Inventory (QRI)

Parent Notification and Involvement:

Three times per year parents are provided with the results of their children’s screening assessments. These reports are included with student report cards.

For students whose pattern of performance on the screening assessments indicates elevated risk for difficulty developing literacy skills consistent with grade level expectations, parents are provided with multiple opportunities to receive information and participate interactively to support student achievement in the home environment. These opportunities include, but are not limited to:

- explanation and review of assessment data
- take home literacy kits (backpack reading, etc.)
- access to online Skills Tutor
- participation in Family Night activities/strategies

Intervention Programs:

Belle Plaine Public Schools and its teachers require high quality instructional programs and materials to provide quality reading instruction to all children. Core instruction in the district will be aligned to the 2010 English Language Arts Academic Standards and will specifically address the development of the components of reading consistent with Section 122A.06 Subdivision 4. Research-based programs and materials will include a core reading program, supplemental programs for deeper instruction and additional practice as well as intervention programs for those learners well below grade level reading goals. Instruction will be differentiated based on the students' needs to reach reading goals.

A multi-tiered system of support will be utilized to meet the needs of all learners:

- Tier I: Description: Implementation of our state standards through research-based practices. Core elements of instruction taught using the board adopted materials including supplemental supports, interventions, and enrichment
 - Delivery: 90 minutes or more daily instruction; whole group, differentiated small flexible group and individual support. Lesson design framework to include: teacher modeling of skills/strategies, guided practice and application.
 - Use if flexible groups for differentiation of product, process, content and environment
 - Regular progress monitoring
 - For 100% of students
- Tier II: Description: Targeted intervention on specific skill deficits
 - Delivery: Small, flexible groups or individual instruction with frequent, scheduled progress monitoring and adjustments to interventions as needed.
 - Within classroom.
 - For 10-20% of students
 - Will include those students who are at a moderate risk for reading difficulties. Those students will receive the core program component and extra instructional support each day to accelerate progress.
- Tier III: Description: Intensive intervention specifically designed for students with significant deficits who have not responded to Tier 1 and Tier 2 efforts.
 - Delivery: Outside of classroom with Intervention Specialist.
 - In addition to Tier 1 instruction
 - Targeted students participate in differentiated learning in addition to Tier 1 interventions to include
 - Individualized assessments
 - Individualized interventions
 - Referral for specially designed interventions as needed
 - For 5-10% of students
- Tier IV: Description: Students will have accommodations/modifications through a Special Education IEP, Gifted-Talented Plan, or ESOL Plan
 - Delivery: Intensive interventional specifically designed for students with specialized learning needs.
 - For 1-5% of students.

Any K-3 student identified through the district screening system, which includes screening assessments and review of classroom performance through observation and local formative assessment, as performing below grade level expectation will be provided intervention in the area of identified need for the purpose of accelerating student growth in order to reach the goal of reading at or above grade level by the end of the current grade and school year. When needed, additional diagnostic assessments will be completed to identify an appropriate instructional match for student interventions.

Parent involvement in support of students receiving reading interventions is encouraged. As described in the Parent Notification and Involvement section above, strategies for parents to use with their children to support growth in reading are communicated at least annually.

Supplemental reading interventions may be offered during the school day, through extended day programming, or during the summer. Supplemental reading interventions are provided in addition to, and not in replacement of core reading instruction.

Supplemental reading intervention programs offered for Grades K-3 include:

- Minnesota Reading Corps Interventions
- RtI Interventions
- Title I Interventions
- Lexia Learning
- Study Island
- Read Naturally

For a small number of students, the district may elect to provide an alternate core reading program in replacement of the standard district program for reading instruction. This choice is made based on careful review of student data for students whose literacy needs are particularly complex and intensive, such that the standard program along with supplemental interventions are not predicted to be sufficiently explicit or intense to accelerate growth. Close communication with parents is an integral component of this instructional planning.

Professional Development:

Professional development that is data-driven, ongoing and inclusive of all educators within our school community will be integral to the successful implementation of our Literacy Plan.

Our Professional Learning Communities (PLCs):

- meet weekly for 45 minutes
- use a team-oriented approach to improve the instruction and to promote better literacy instruction
- reflect on student progress
- review student work and data
- align instruction to academic standards and desired outcomes.

Several staff members have been trained in implementing professional learning communities and the use of data through a data driven dialogue model. These staff will become Data Leaders for their PLC groups and support the use of data to focus instruction for all students throughout the school year.

Belle Plaine Public Schools Budgeted Fund Balances

June 30, 2014

General Fund	June 30, 2009	June 30, 2010	June 30, 2011	June 30, 2012	Revised Budget June 30, 2013	Adp Budget June 30, 2014	Net Change vs. FY13
Unreserved/Undesignated	\$1,417,304	\$1,248,768	\$1,678,323	\$1,885,237	\$1,797,575	\$1,627,229	(\$170,346)
Nonspendable Fund Balance	\$0	\$0	\$24,869	\$50,563	\$50,000	\$25,000	(\$25,000)
Chatfield Special Account	\$48,216	\$46,747	\$40,972	\$23,558	\$40,000	\$35,000	(\$5,000)
Oak Crest Special Account	\$49,077	\$55,802	\$58,962	\$62,478	\$60,000	\$50,000	(\$10,000)
Designated For Integration		\$0	\$43,484	\$102,416	\$100,226	\$50,220	(\$50,006)
Designation For Severance		\$180,343	\$180,343	\$180,343	\$180,343	\$180,343	\$0
Designation For Staff Development		\$11,487	\$0	\$0	\$0	\$0	\$0
Total Unreserved	\$1,514,598	\$1,543,148	\$2,026,953	\$2,304,595	\$2,228,144	\$1,967,792	(\$260,352)
Reserved							
Staff Development	\$90,448	\$90,448	\$89,802	\$89,802	\$79,802	\$79,802	\$0
Deferred Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health & Safety	(\$52,070)	\$42,100	(\$33,035)	(\$47,290)	(\$51,873)	(\$63,312)	(\$11,439)
Designation For Severance	\$180,343	\$0	\$0	\$0	\$0	\$0	\$0
Operating Capital (facilities & equipment)	\$888,993	\$855,817	\$778,758	\$704,416	\$525,267	\$402,535	(\$122,732)
Safe Schools	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Reserved	\$1,107,714	\$988,365	\$835,526	\$746,929	\$553,196	\$419,025	(\$134,171)
Total General Fund	\$2,622,312	\$2,531,513	\$2,862,479	\$3,051,524	\$2,781,340	\$2,386,817	(\$394,523)
Food Service Fund	\$77,264	\$73,879	\$79,218	\$98,364	\$79,364	\$64,364	(\$15,000)
Community Education							
Restricted Fund Balance	\$24,439	\$16,908	\$13,643	\$9,435	\$8,534	\$7,534	(\$1,000)
Community Ed	\$59,363	\$50,903	\$66,878	\$73,872	\$41,722	\$34,472	(\$7,250)
ECFE	\$0	\$2,503	\$11,435	\$32,401	\$22,401	\$22,401	\$0
School Readiness	\$0	\$1,025	\$1,792	\$5,245	\$5,245	\$5,245	\$0
Total Community Education	\$83,802	\$71,339	\$93,749	\$120,953	\$77,902	\$69,652	(\$8,250)
Debt Service	\$454,370	\$594,543	\$687,221	\$502,478	\$28,121,889	\$28,271,810	\$149,921
Trust Fund	\$1,375	\$1,375	\$1,875	\$1,350	\$1,350	\$1,475	\$125
Total All Funds:	\$3,239,122	\$3,272,648	\$3,724,542	\$3,774,668	\$31,061,845	\$30,794,118	(\$267,727)

BELLE PLAINE PUBLIC SCHOOLS

		Adopted <u>2013-14</u>
Revenues		
General Fund	\$	13,951,351
Food Services Fund	\$	640,000
Community Services Fund	\$	561,254
Debt Redemption Fund	\$	3,445,255
Trust and Agency Fund	\$	2,000
Totals All Funds	\$	18,599,860
Expenditures		
General Fund	\$	14,345,873
Food Services Fund	\$	655,000
Community Services Fund	\$	569,504
Debt Redemption Fund	\$	3,295,334
Trust and Agency Fund	\$	1,875
Totals All Funds	\$	18,867,587