Organizational School Board Meeting
Monday, January 6, 2025 5:30 PM Central

Delano Public School District Training Room
700 Elm Avenue E
Delano, MN 55328

1. Call to order.

1.A. The board chair calls the meeting to order.
Record members as present or absent:

2. Pledge of Allegiance

3. Oath of Office Ceremony

4. Election of Officers
The board chair conducts the election of officers. The new chair takes charge of the meeting after the election.

4.A. Chairperson

Nomination by: _____ Vote: _____

4.B. Vice Chairperson

Nomination by: _____ Vote: _____

4.C. Clerk

Nomination by: _____ Vote: _____

4.D. Treasurer

Nomination by: _____ Vote: _____

5. Approval of Agenda

Motion: _____ Second: _____ Vote: _____

6. Resolution to Delegate Clerk, Treasurer Duties

Motion: _____ Second: _____ Roll Call Vote: _____

7. **Official Newspaper:** Consider quotes from the Delano Herald Journal and APG (Crow River News).

Motion: _____ Second: _____ Vote: _____

8. **School Board Compensation: Any of the following items, B-I, may be voted on separately at the request of a board member.**

Current Rates
Regular Meetings - $60/meeting

Committee Meetings/Work Sessions/Special Meetings - $25 minimum
Workshops/Special Meetings - $12.50/hour after two hours, not to exceed $100
Chairperson - $300/year
Clerk - $250/year

9. **School Attorneys:**

Official Attorneys - Squires, Waldspurger and Mace, P.A.
Authorized Personnel to Contact Attorneys - School Board Chair, Superintendent, Human Rights Officer & Business Manager

10. **Memberships:**

MSBA (MN School Board Association)
MAWSECO (Meeker and Wright Special Ed. Coop)
SAFF (Schools Advocating for Fair Funding)
Wright Technical Center (Career and Technical Coop)
CMERDC (Central MN Educ. Research and Dev. Council)
Resource Training and Solutions
Sherburne-Wright Educational Technology Cooperative

11. **Federal Grants:**

Title I, II, and IV

12. **Delegate authority to make electronic fund transfers:**

Superintendent
Business Manager
Accountant
HR Coordinator
Payroll Specialist

13. **Signatures for Elementary Activity Fund:**

Business Manager
Elementary School Administrative Assistants

14. **Prepayment of Bills:**

Avoid penalties and finance charges
Reimbursement of employees
Obtain discounts
Pre-approved contracts

15. **Official Depositories:**

CorTrust Bank
Minnesota Lakes Bank
Wells Fargo

MN School District Liquid Asset Fund
PMA Securities, Inc./MN Trust
U.S. Bank Corporate Trust Services

Motion: _____ Second: _____ to approve items B-I.
Vote: _____

16. School Board Regular Meeting Times and Dates for 2025:

Fourth Monday of each month at Delano City Hall beginning at 5:30 p.m., with the following exceptions for the meetings held in May and Dec. 2025.

School board meetings will be held at 5:30 p.m. on May 19, 2025, and Dec. 15, 2025, in the Delano School District Training Room.

Motion: _____ Second: _____ Vote: _____

17. Renew Board Operating Protocol

Motion: _____ Second: _____ Vote: _____

18. Annual Designations

19. Appoint Board Members to Committees and Representative positions.

Motion: _____ Second: _____ Vote: _____

20. Approve Resolution designating the Identified Official with Authority to authorize user access to MDE secure websites for Delano Public Schools ISD 879

Matthew W. Schoen

Motion: _____ Second: _____ Roll Call Vote: _____

21. Approve Resolution Limiting and Closing Open Enrollment.

Motion_____Second_____Roll Call Vote_____

22. Homerun Vision regarding work sessions.

23. Facilities Long-range Planning.

24. Adjournment