

DELANO PUBLIC SCHOOLS
Independent School District #879

Regular School Board Meeting
Delano City Hall
Monday, January 28, 2019
5:45 PM

1. Call to order
2. Approval of Meeting Agenda
Motion: _____ Second: _____ Vote: _____
3. Work Session
4. Pledge of Allegiance
5. Program Review - Activities Update (Ryan Tool)
6. Consent Agenda
Motion: _____ Second: _____ Vote: _____
 - A. School Board Minutes 4
 - B. Financial Affairs
 1. Current Budget Status with Year-to-Date Adjustments 9
 2. Investment Transactions 15
 3. Construction Bond Investment Transactions 16
 4. Wire Transfers 17
 5. Minnesota Liquid Asset Fund 18
 6. Cash Report 19
 7. Revenue Report by Fund 20
 8. Expense Report by Fund 21
 9. Expense Report by Program 22
 10. Expense Report by Object 25
 11. List of Bills Presented for Payment 35
7. Resolution for Acceptance of Gifts 54
Motion: _____ Second: _____ Roll Call Vote:

8. Personnel Matters 55
Motion: _____ Second: _____ Vote: _____
9. Public Comment: School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.
10. Administrative Reports

A. Superintendent	
B. Principals:	
1. Mr. Voight	
2. Dr. Heil	
3. Mr. Schuler	
C. Business Manager	
D. Community Education Director	
11. Student Board Representatives Report	
12. Board Reports	
A. MAWSECO	56
B. Wright Technical Center	64
C. Professional Development	
D. SEE	
13. New Business	
A. First and only read of Policy 418 - Drug-Free Workplace/Drug-Free School, Policy 423 - Employee-Student Relationships, Policy 427 - Workload Limits for Certain Special Education Teachers, and Policy 511 - Student Fundraising, due to non-substantive and/or legal reference changes.	65
Motion: _____ Second: _____ Vote: _____	
B. First read of Policy 203.2 - Order of the Regular School Board Meeting, due to substantive and legal reference changes	77
Motion: _____ Second: _____ Vote: _____	
C. First read of Policy 203.6 - Consent Agendas, due to substantive changes	78
Motion: _____ Second: _____ Vote: _____	
D. First read of Policy 205 - Open Meetings and Closed Meetings, due to substantive and legal reference changes	80
Motion: _____ Second: _____ Vote: _____	
E. First read of Policy 206 - Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations, due to substantive changes	89
Motion: _____ Second: _____ Vote: _____	
F. First read of Policy 505 - Distribution of Nonschool-Sponsored Materials on School Premises By Students and Employees, due to substantive and legal reference changes	95
Motion: _____ Second: _____ Vote: _____	
G. First read of Policy 510 - School Activities, due to substantive and legal reference changes	101
Motion: _____ Second: _____ Vote: _____	
14. Adjournment	
Motion: _____ Second: _____ Vote: _____	

SCHOOL BOARD MINUTES
Monday, Dec. 17, 2018, 5:45 p.m.
Delano Public Schools
Independent School District #879, Delano, Minnesota

1. Call to order at 5:46 p.m.

A. Record of members present or absent

Members present: A. Johnson, C. Black, A. Briesemeister, R. Depa, M. Larson and L. Seguin. C. Milano arrived at 5:56 p.m.

Members absent: None

2. Approval of Meeting Agenda

Upon motion by A. Briesemeister, seconded by R. Depa, the Board of Education approved the meeting agenda. Motion passed 6-0.

3. Work Session

Community Education Director Diane Johnson presented a final proposal for Performing Arts Center/auditorium fees and asked if board members had any questions. R. Depa asked if there was a sunset date for the fees. Superintendent Matt Schoen explained that the fees would become part of the manual and would be reviewed again in a year based on usage. C. Black said that regular review of the fees would be a good standard protocol as the new facilities get started. L. Seguin said the board and staff should be sure to address any significant feedback from consumers sooner than a year if warranted. R. Depa asked if a structure was in place for long-term rentals. D. Johnson replied that there were options for long-term use. In response to a question from A. Briesemeister, D. Johnson said the fees were comparable to those in eastern Carver County and Watertown. R. Depa thanked D. Johnson for responding to board feedback and eliminating some extra fees for various individual items.

M. Schoen walked through the strategic plan development process with board members. He said some staff members might need clarification that the district is at the midpoint of a 10-year plan and is not starting a completely new plan. The four major aims will continue, but updates will be made where necessary. When the process is complete this summer work plans will be in place for the sixth year of the plan. He said the Panorama survey sent to students, staff and parents has already been completed for initial feedback. Additional meetings with all employee groups will take place in the coming months. Three questions in those meetings will be: What is working? What needs to be changed or modified? What do we want to be recognized for in the next five years? Administrators will come to consensus on areas of focus in each of the four aims, and then make the appropriate strategic plan revisions. Work plans will be updated accordingly, and drafts will be reviewed with the site base teams. After making further updates, if necessary, the plan will be brought to board for feedback. Revisions will then be made before final board approval around June. C. Black said he liked the timeline and that it would be good to get the new plan in place before the 2019-20 school year. M. Schoen said the work plans are living documents that can be adjusted mid-year. A. Briesemeister asked if site base groups would see results of the Panorama survey. M. Schoen said some results may be shared in summary form.

Board members discussed their participation in various committees and possible changes for 2019. In regard to committees, M. Schoen said the Meet and Confer group will no longer do the school calendar. He said someone from the board is welcome to be on a separate working calendar committee. L. Seguin said it might not be necessary for a board member to be on that working committee, but the board could review the calendar after it is set up. A. Johnson clarified that if board members were interested in serving on the calendar committee they could talk to M. Larson or M. Schoen.

M. Schoen reviewed the outline of the January organizational meeting and explained various aspects of the meeting. M. Larson will connect with other board members to discuss officer positions.

Business Manager Mary Reeder reported briefly on a recent pay equity report. The district must conduct the study every three years, and M. Reeder noted that the district is in compliance in all three areas.

Upon motion by R. Depa, seconded by L. Seguin, the Board of Education called the meeting to recess at 6:27 p.m. Motion passed 7-0.

Board Chair M. Larson called the meeting out of recess and to order at 7:01 p.m.

4. Pledge of Allegiance

5. Program review

Janel Bitzan of BerganKDV presented the district audit. The district received an unmodified opinion, the best it could receive. There were two internal control findings. A material audit adjustment was needed due to construction activity, and a routine finding was lack of segregation of accounting duties due to limited staff. Neither finding was a concern. In general, revenues outpaced expenditures, budgeting and expenses have been consistent, and Bitzan said the district is running more efficiently than the average district.

Upon motion by A. Johnson, seconded by A. Briesemeister, the Board of Education opened the annual Truth in Taxation hearing. Motion passed 6-0. M. Reeder presented information on the levy and other budget details. The amount levied for 2018 Pay 2019 is \$156,526.36 less than the previous year, or a decrease of 1.59 percent. The total levy is \$9,711,900.76. In addition, the voter-approved operating levy is up slightly from \$655.10 per student in Pay 18 to \$657.07 per student in Pay 19 due to inflation. The estimated state average for an operating referendum is \$969 per student. There was no comment from the public. Upon motion by A. Johnson, seconded by L. Seguin, the Board of Education closed the hearing. Motion passed 6-0.

6. Consent Agenda

Upon motion by C. Milano, seconded by A. Briesemeister, the Board of Education approved the Consent Agenda. Motion passed 6-0.

A. School Board Minutes

1. Nov. 26, 2018

B. Financial Affairs

1. Current Budget Status with Year-to-Date Adjustments
2. Investment Transactions
3. Construction Bond Investment Transactions
4. Wire Transfers
5. Minnesota Liquid Asset Fund
6. Cash Report
7. Revenue Report by Fund
8. Expense Report by Fund
9. Expense Report by Program
10. Expense Report by Object
11. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by L. Seguin, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 6-0.

8. Personnel Matters

Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the consent portion of the Personnel Matters. Motion passed 5-0, with M. Larson abstaining.

9. Public Comment

School patrons are given the opportunity to address the school board regarding items that are not on the agenda. All patrons will be asked to state their name and address for the record.

No comments.

10. Administrative Reports

A. Superintendent

M. Schoen explained the strategic planning process, adding that the district is at the halfway point of a 10-year plan. The next six months will include a robust process to gain internal feedback on the plan from employees and board members. A survey was recently done involving students, staff and parents. Work plans will be shared with board members later in the spring. M. Schoen also recognized C. Milano for her 12 years of service on the school board, presenting her with a retirement bell, and wishing her the best. C. Milano said it has been an honor to serve with fellow board members and staff members. She said leaving is bittersweet because she will miss working with her colleagues and advocating for students. She said the opportunity to see the building efforts come to fruition has been amazing. She encouraged anyone listening to volunteer their time, commitment, energy and passion to be a voice for students.

B. Principals

1. Mr. Voight

Barry Voight explained that the hectic transition to a new building and grade configuration began to slow down in October, and since then the site base team has worked to gather information and feedback from staff on school improvement efforts. While the staff has its work cut out for it with the intermediate school strategic plan, there have been suggestions to tweak the master schedule, access that students have to specialists, the Zero Hour program, and more. Some of the smaller adjustments make the daily experience for staff and students smoother. In addition, B. Voight said that because of the school's design emergency response systems are a constant topic of discussion. One effort has been to integrate emergency systems and synchronize alarms with audio-visual equipment to notify students and staff of hazardous events and give proper instructions. While emergency preparedness is an evolving process, B. Voight said the staff is always looking at ways to improve.

2. Dr. Heil

Steve Heil shared about preparations for registration season at the high school. Notifications will be sent to parents about upcoming sessions for incoming seventh-graders, incoming ninth-graders and how to earn college credit in high school. S. Heil also shared dates and times of various meetings for parents to note. S. Heil said the administration wishes to see younger students involved in a wide array of disciplines to explore their interests, see where they are successful and where there is room for improvement. In addition, S. Heil shared that efforts are underway to test a COMPASS class for younger students in grades seven through nine. The current COMPASS class has been highly successful, but serves students mainly in grades 10-12. A test run will be made with the class offered to younger students. S. Heil also shared about the implementation of the Read 180 reading program, which provides a benefit to special education and non-SPED students who are struggling with reading and has shown excellent results so far.

3. Mr. Schuler

Darren Schuler said one of the most significant school improvement projects currently under way is to move toward a reading basal adoption. Some of the classroom teachers have completed a survey on professional development needs for literacy and reading, and data has been examined to determine what type of basal the school wishes to move toward. Bi-monthly data retreats are ongoing, and discussion is underway on how to help students meet FAST assessment benchmarks by the end of the year. In other business, D. Schuler reported that the Delano Public Schools staff collectively raised about \$13,000 for the Delano-Loretto United Way. The elementary also had a drive for six families who needed clothing and Christmas gifts, and first-grade students donated more than 20 fleece blankets and over \$300 worth of toys for the area foster care program.

C. Business Manager

M. Reeder reported that remaining contracts that were outstanding have been finalized, so she will be working to finalize the fiscal year 2019 budget. She will also be looking ahead to FY20, and said a finance committee meeting would be coming up.

D. Community Education Director

D. Johnson reported that the winter-spring brochure is at the printer. Delano United has several events coming up in partnership with the Delano library, which has funds to bring in authors. The library will host authors of “The Latehomecomer: A Hmong Family Memoir,” by Kao Yang and “Somalia to Snow” by Hudda Ibrahim from 10:30 a.m. to noon on Saturday, Feb. 23, and March 2. Before then, Delano United will hold a book read from 9:30 a.m. to noon on Saturday, Feb. 9, at the senior center. In addition, on Thursday, Jan. 24, from 6:30 to 8:30 p.m. the taskforce will host a trainer from the YWCA of Minneapolis who will conduct a workshop on confronting racism Minnesota style. D. Johnson also said that family-friendly shows will be shown in the PAC once a month. Internal advertising is allowed by the license, but not in the newspaper or social media. Showings will begin the week of Christmas break. A total of 79 people came out for the ECFE Teddy Bear Tea. Winter-spring classes are beginning later in January, and Cabin Fever open gym will start in January as well. Over 100 children and their parents went to see the production of Mary Poppins at Stages Theatre. An open house for Wee Tiger Preschool and Tiger Kids Club will be held on Tuesday, Feb. 26. D. Johnson also congratulated Becca Seiberlich and Chris Runke for their completion or near-completion of the licensing process to qualify to become Community Education directors.

11. Student Board Representatives Report

Spencer Poll reported on positive feedback from elementary and intermediate students. He said that intermediate students love their new playspace. In the high school, S. Poll said some students have spoken up about the lack of locker room space available in the morning before school. Those who work out before school need to use the community locker rooms, which can be uncomfortable due to the presence of adults. M. Schoen said the high school administration would continue to work with students to find a solution.

12. Board Reports

A. MAWSECO

A. Johnson reported on the annual audit, which did not turn up any significant concerns. Also, the business manager has tendered her resignation. A. Johnson said that because of the work the outgoing business manager had done to organize the role, her replacement should be able to transition relatively smoothly.

B. Wright Technical Center

A. Briesemeister said the registration guide for 2019-20 was discussed, and sophomore visits have taken place. The director’s report included discussion of efforts to improve use of social media and technology to share the WTC message. Discussion with member districts about the effectiveness of course offerings is also ongoing, as are plans to increase cooperation with Community Education groups.

13. Old Business

- A. Second read of Policy 616 – School District System Accountability, due to substantive and legal reference changes
Upon motion by L. Seguin, seconded by R. Depa, the Board of Education approved the second read of Policy 616. Motion passed 7-0.
- B. Second read of Policy 603 – Curriculum Development, due to substantive and legal reference changes
Upon motion by C. Black, seconded by C. Milano, the Board of Education approved the second read of Policy 603. Motion passed 7-0.
- C. Second read of Policy 406 – Public and Private Personnel Data, due to substantive and legal reference changes

Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the second read of Policy 406. Motion passed 7-0.

- D. Second read of Policy 104 – School District Mission Statement, due to substantive changes
Upon motion by M. Larson, seconded by C. Milano, the Board of Education approved the second read of Policy 104. Motion passed 7-0.

14. New Business

- A. Certify 2018 Pay 2019 Final Property Tax Levy
Upon motion by L. Seguin, seconded by M. Larson, the Board of Education approved certification of the tax levy. Motion passed 7-0.
- B. Set date for January organizational meeting
Upon motion by C. Milano, seconded by L. Seguin, the Board of Education set the time and date of the January organizational meeting for 7 p.m. on Monday, Jan. 7, at Delano City Hall. Motion passed 7-0.
- C. Approve Resolution Designating Polling Places for the 2019 Calendar Year
Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved Delano City Hall and Independence City Hall as polling places for the 2019 calendar year. Motion passed 7-0.
- D. Approve Pay Equity Compliance Report
Upon motion by L. Seguin, seconded by R. Depa, the Board of Education approved the pay equity compliance report. Motion passed 7-0.
- E. Approve Resolution for Student Training Experience with St. Cloud State University
Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the resolution for student training experience with St. Cloud State University. Motion passed 7-0.
- F. First and only read of Policy 203 – Operation of the School Board – Governing Rules, and Policy 203.1 – School Board Procedures; Rules of Order, due to non-substantive and/or legal reference changes
Upon motion by M. Larson, seconded by C. Black, the Board of education approved the first and only read of Policy 203 and Policy 203.1. Motion passed 7-0.
- G. Approve 2018 through 2021 Transportation Contract
Upon motion by M. Larson, seconded by L. Seguin, the Board of Education approved the 2018-2021 transportation contract. Motion passed 7-0.
- H. Approve PAC/Auditorium Fees
Upon motion by L. Seguin, seconded by A. Briesemeister, the Board of Education approved the PAC/auditorium fees. Motion passed 7-0.

15. Adjournment

Upon motion by C. Milano, seconded by R. Depa, the meeting was adjourned at 8:14 p.m. Motion passed 7-0.

CLERK

RECORDER



FINANCIAL

Budget Report

FY 2018-2019

January 28, 2019

CURRENT BUDGET STATUS

2018-2019

<i>FUND NAME</i>	<i>FINAL FUND BALANCE June 2018</i>	<i>INCOME BUDGET FY 18-19</i>	<i>EXPENSE BUDGET FY 18-19</i>	<i>PROJECTED NET CHANGE IN F/B FY 18-19</i>	<i>PROJECTED FUND BALANCE June 2019</i>
GENERAL					
Nonspendable Fund Balance	\$42,388	\$0	\$0	\$0	\$42,388
Committed for Severance Obligations	\$152,680	\$0	\$0	\$0	\$152,680
Restricted for Staff Dev 316	\$230,610	\$343,373	\$375,219	(\$31,846)	\$198,764
Restricted for ALC 303	\$14,334	\$86,000	\$84,313	\$1,687	\$16,021
Restricted for MA 372	\$7,097	\$25,000	\$8,816	\$16,184	\$23,281
Assigned for Donated Funds Carryover	\$298,130	\$129,696	\$404,876	(\$275,180)	\$22,950
Assigned for Student Activities Carryover	\$39,792	\$22,905	\$60,031	(\$37,126)	\$2,666
Assigned for QComp Carryover	\$340,463	\$650,303	\$758,444	(\$108,141)	\$232,322
Unassigned Fund Balance	\$6,737,346	\$25,124,512	\$25,897,871	(\$773,359)	\$5,963,987
TOTAL GENERAL & TRANSPORT.	\$7,862,840	\$26,381,789	\$27,589,570	(\$1,207,781)	\$6,655,059
CAPITAL (Finance/Program)					
Nonspendable Fund Balance	\$2,630	\$0	\$0	\$0	\$2,630
Restricted for LTFM 865	\$645,200	\$1,250,394	\$1,233,240	\$17,154	\$662,354
Restricted for Oper Capita 302	\$1,179,132	\$787,010	\$1,019,084	(\$232,074)	\$947,058
TOTAL CAPITAL	\$1,826,962	\$2,037,404	\$2,252,324	(\$214,920)	\$1,612,042
TOTAL ALL GENERAL	\$9,689,802	\$28,419,193	\$29,841,894	(\$1,422,701)	\$8,267,101
FOOD					
Nonspendable Fund Balance	\$18,445	\$0	\$0	\$0	\$18,445
Restricted for Food Service	\$274,883	\$1,083,446	\$1,135,664	(\$52,218)	\$222,665
TOTAL FOOD	\$293,328	\$1,083,446	\$1,135,664	(\$52,218)	\$241,110
COMMUNITY SERVICE (Finance)					
Nonspendable Fund Balance	\$9,841	\$0	\$0	\$0	\$9,841
Restricted for ABE 322	\$966	\$9,181	\$9,181	\$0	\$966
Restricted for ECFE 325,328	\$0	\$138,968	\$109,951	\$29,017	\$29,017
Restricted for Comm Educ 321,332,362,798	\$93,158	\$2,146,225	\$2,123,630	\$22,595	\$115,753
Restricted for Schl Readin 344	\$0	\$51,138	\$51,136	\$2	\$2
Restricted Fund Balance 337,338,350-354	\$1,147	\$52,240	\$53,953	(\$1,713)	(\$566)
TOTAL COMMUNITY SERVICE	\$105,112	\$2,397,752	\$2,347,851	\$49,901	\$155,013
CONSTRUCTION	\$6,929,759	\$250,000	\$7,179,759	(\$6,929,759)	\$0
DEBT SERVICE	\$1,147,736	\$5,535,952	\$5,227,353	\$308,599	\$1,456,335
TRUST	\$30,870	\$58,547	\$73,162	(\$14,615)	\$16,255
TOTAL ALL FUNDS	\$18,196,607	\$37,744,890	\$45,805,683	(\$8,060,793)	\$10,135,814

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

GENERAL FUND (INCLUDES TRANSPORTATION)	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$26,330,949	* Jun-18
+Revenue - Donated Funds & General	8,242	* Oct-18
+Revenue - Donated Funds & General	114,116	* Dec-18
-Revenue - Federal Funds, Donated Funds & General	(71,518)	* Jan-19

NET CURRENT INCOME BUDGET

\$26,381,789

GENERAL FUND (INCLUDES TRANSPORTATION)		
EXPENSE:		
Initial Adopted Budget	\$27,211,808	* Jun-18
+Allocate Donated Fund Balances from Prior Year	277,477	* Sept-18
+Allocate Student Activities Fund Balances from Prior Year	37,126	* Sept-18
+Expense - Donated Funds & General	8,242	* Oct-18
+Expense - ADSIS	15,572	* Nov-18
+Expense - Donated Funds & General	111,819	* Dec-18
-Expense - Federal Funds, Donated Funds & General	(72,474)	* Jan-19

NET CURRENT EXPENSE BUDGET

\$27,589,570

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

CAPITAL/LTFM EXPENDITURE SUB-FUND:

INCOME:

Initial Adopted Budget	\$1,975,896	* Jun-18
+Revision - Capital	57,492	* Nov-18
+Revision - Capital	4,016	* Jan-19

NET CURRENT INCOME BUDGET

\$2,037,404

EXPENSE:

Initial Adopted Budget	\$2,130,453	* Jun-18
+Revision - Capital	117,855	* Nov-18
+Revision - Capital	4,016	* Jan-19

NET CURRENT EXPENSE BUDGET

\$2,252,324

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

FOOD SERVICE FUND:

INCOME:

Initial Adopted Budget	\$1,070,849	* Jun-18
+Revision	\$12,597	* Jan-19

NET CURRENT INCOME BUDGET

\$1,083,446

EXPENSE:

Initial Adopted Budget	\$1,123,067	* Jun-18
+Revision	\$12,597	* Jan-19

NET CURRENT EXPENSE BUDGET

\$1,135,664

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

COMMUNITY SERVICE FUND:

	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$2,375,724	* Jun-18
+Revision	\$22,028	* Jan-19

NET CURRENT INCOME BUDGET

\$2,397,752

EXPENSE:

Initial Adopted Budget	\$2,364,383	* Jun-18
-Revision	(\$16,532)	* Jan-19

NET CURRENT EXPENSE BUDGET

\$2,347,851

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

CONSTRUCTION FUND:

	AMOUNT	DATE
INCOME:		
Initial Adopted Budget	\$100,000	* Jun-18
+Revision	150,000	* Nov-18

NET CURRENT INCOME BUDGET

\$250,000

EXPENSE:

Initial Adopted Budget	\$7,366,482	* Jun-18
+Revision	(\$186,723)	* Nov-18

NET CURRENT EXPENSE BUDGET

\$7,179,759

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

	AMOUNT	DATE
DEBT SERVICE FUND:		
INCOME:		
Initial Adopted Budget	\$5,342,020	* Jun-18
+Revision	193,932	* Nov-18
NET CURRENT INCOME BUDGET	<u>\$5,535,952</u>	
EXPENSE:		
Initial Adopted Budget	\$5,227,353	* Jun-18
NET CURRENT EXPENSE BUDGET	<u>\$5,227,353</u>	

SUMMARY OF YTD BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

	AMOUNT	DATE
TRUST FUND:		
INCOME:		
Initial Adopted Budget	\$1,000	* Jun-18
+Revision	\$28,200	* Aug-18
+Revision	25,516	* Nov-18
+Revision	\$3,831	* Jan-19
NET CURRENT INCOME BUDGET	<u>\$58,547</u>	
EXPENSE:		
Initial Adopted Budget	\$16,800	* Jun-18
+Revision	\$31,416	* Aug-18
+Revision	25,116	* Nov-18
-Revision	(\$170)	* Jan-19
NET CURRENT EXPENSE BUDGET	<u>\$73,162</u>	

**Investment Transactions 2018-2019
As of December 31, 2018**

	<u>Purchased</u>	<u>Due</u>	Cost Balance <u>7/1/18</u>	<u>Purchased</u>	Interest <u>Received</u>	Realized <u>Gain/Loss</u>	<u>Matured</u>	Cost Balance <u>12/31/18</u>	Fair Value <u>12/31/18</u>
Fund 1:									
PMA (Operating Investments):									
MN Trust Investment Shares Portfolio .69%								687,174.51	224,754.31
Affiliated Bank	7/27/2017	7/27/2018	246,800.00		3,109.68		246,800.00	0.00	0.00
MN Trust Term Series	8/25/2018	9/25/2018		4,000,000.00	7,224.12		4,007,224.12	0.00	0.00
MN Trust Term Series	9/25/2018	10/25/2018		4,000,000.00	6,969.86		4,006,969.86	0.00	0.00
MN Trust Term Series	11/26/2018	12/26/2018		4,000,000.00	7,331.51		4,007,331.51	0.00	0.00
Cornerstone Bank - 1.213%	6/1/2017	11/28/2018	245,500.00		4,446.48		249,946.48	0.00	0.00
Public Service Credit Union CD	12/18/2017	12/18/2018	246,000.00		3,936.00		249,936.00	0.00	0.00
Sonabank CD	12/18/2017	12/18/2018	245,900.00		4,038.91		249,938.91	0.00	0.00
MN Trust Term Series	12/26/2018	1/25/2019		4,500,000.00				4,500,000.00	4,500,000.00
Bank 7 - 1.212%	6/1/2017	1/28/2019	245,000.00					245,000.00	245,000.00
First Bank of Ohio - 1.202%	6/1/2017	1/28/2019	245,000.00					245,000.00	245,000.00
Mainstreet Bank	8/30/2017	1/28/2019	245,400.00					245,400.00	245,400.00
Industrial and Commercial Bank of China	8/30/2017	1/28/2019	245,400.00					245,400.00	245,400.00
American Express Centurion Bank CD	9/6/2017	3/6/2019	247,228.35					247,228.35	246,696.44
American Express Bank Fsb CD	9/6/2017	3/6/2019	247,228.35					247,228.35	246,696.44
Farmer's & Merchants Union Bank - 1.409%	6/1/2017	6/3/2019	242,900.00					242,900.00	242,900.00
Wells Fargo Bank CD - 1.502%	6/7/2017	6/7/2019	249,726.44		337.68			249,726.44	248,047.82
ELGA Credit Union	7/10/2018	1/28/2020		240,400.00				240,400.00	240,400.00
Village Bank & Trust - Wintrust	7/10/2018	1/28/2020		240,700.00				240,700.00	240,700.00
Schaumburg B&TC / Advantage Nat'l Bank	7/10/2018	1/28/2020		240,700.00				240,700.00	240,700.00
Corporate One Federal Credit Union	7/11/2018	1/28/2020		240,500.00				240,500.00	240,500.00
CFG Community Bank	10/29/2018	1/28/2020		241,700.00				241,700.00	241,700.00
Citadel FCU	10/29/2018	1/28/2020		241,800.00				241,800.00	241,800.00
Servisfirst Bank	10/29/2018	1/28/2020		241,600.00				241,600.00	241,600.00
Rockford B&TC	10/29/2018	1/28/2020		241,900.00				241,900.00	241,900.00
KS StateBank	12/20/2018	12/21/2020		235,400.00				235,400.00	235,400.00
Sonabank	12/20/2018	12/21/2020		235,800.00				235,800.00	235,800.00
PMA Total								9,555,557.65	
Minnesota School District Liquid Asset Fund:									
Liquid Class .75%								2,594,384.68	
MAX Class .85%								4,010,482.88	
TOTAL MNTRUST			2,952,083.14	18,900,500.00	37,394.24	0.00	13,018,146.88	16,160,425.21	9,090,395.01

**Bonds 2016A MN Trust Investment Transactions 2018-2019
As of December 31, 2018**

<u>Description</u>	<u>Purchased</u>	<u>Due</u>	<u>Cost Balance 07/01/18</u>	<u>Purchased</u>	<u>Interest Rec'd</u>	<u>Gain/Loss</u>	<u>Matured</u>	<u>Cost Balance 12/31/18</u>	<u>Fair Value 12/31/18</u>
MN Trust Investment Shares Portfolio 2.300%	02/18/16			1,286,504.92				1,286,504.92	1,286,504.92
Citibank (SDA) 2.250%	02/23/16			15.03				15.03	15.03
Federal Home Loan Mtg Corporation Note .870%	02/23/16	10/19/18	251,832.97		990.28		252,823.25	0.00	0.00
First National Bank 1.032%	02/18/16	10/23/18	243,100.00		6,724.52		249,824.52	0.00	0.00
Pacific Western Bank .910%	02/18/16	10/23/18	243,900.00		5,941.75		249,841.75	0.00	0.00
Luana Savings Bank CD .700%	05/18/16	07/06/18	246,300.00		3,679.66		249,979.66	0.00	0.00
Bridgewater Bank CD .811%	06/23/16	10/23/18	500,000.00		9,459.57		509,459.57	0.00	0.00
Bridgewater Bank CD .861%	06/23/16	11/27/18	1,000,000.00		20,911.17		1,020,911.17	0.00	0.00
Commerce Bank 0.946%	01/30/17	09/25/18	246,100.00		3,847.75		249,947.75	0.00	0.00
Bremer Bank 1.050%	01/30/17	12/21/18	245,000.00		4,863.09		249,863.09	0.00	0.00
Financial Federal Bank 0.950%	01/30/17	11/27/18	245,700.00		4,259.03		249,959.03	0.00	0.00
Enerbank USA 0.910%	01/30/17	09/25/18	246,000.00		3,698.30		249,698.30	0.00	0.00
CFG Community Bank 1.000%	02/24/17	07/24/18	246,500.00		3,478.89		249,978.89	0.00	0.00
Central MN Credit Union 0.930%	02/28/17	07/24/18	500,000.00		6,472.14		506,472.14	0.00	0.00
First Internet Bank of Indiana 1.042%	02/23/17	09/25/18	245,900.00		4,048.61		249,948.61	0.00	0.00
Fieldpoint Private Bank & Trust 1.041%	02/23/17	09/25/18	245,900.00		4,060.99		249,960.99	0.00	0.00
Cit Bank/Onewest Bank 1.109%	02/28/17	09/25/18	245,600.00		4,283.47		249,883.47	0.00	0.00
Central MN Credit Union 0.950%	02/28/17	09/25/18	504,400.00		7,500.05		511,900.05	0.00	0.00
Grand Ridge National Bank 1.126%	05/24/17	08/28/18	246,500.00		3,486.63		249,986.63	0.00	0.00
Private Bank - MI 1.271%	05/24/17	12/21/18	245,000.00		4,913.43		249,913.43	0.00	0.00
MN Trust Term Series 1.970%	06/25/18	07/25/18	4,800,000.00		7,969.32		4,807,969.32	0.00	0.00
MN Trust Term Series 2.050%	07/25/18	08/24/18		3,500,000.00	5,897.27		3,505,897.27	0.00	0.00
MN Trust Term Series 2.060%	08/24/18	09/25/18		1,500,000.00	2,709.05		1,502,709.05	0.00	0.00
MN Trust Term Series 2.120%	08/24/18	09/25/18		3,000,000.00	5,227.40		3,005,227.40	0.00	0.00
MN Trust Term Series 2.210%	10/25/18	11/26/18		2,500,000.00	4,843.84		2,504,843.84	0.00	0.00
MN Trust Term Series 2.230%	11/26/18	12/26/18		2,500,000.00	4,582.20		2,504,582.20	0.00	0.00
MN Trust Term Series 2.403%	12/26/18	01/25/19		1,500,000.00				1,500,000.00	1,500,000.00
TOTAL MN TRUST BOND ACCOUNT			<u>10,747,732.97</u>	<u>15,786,519.95</u>	<u>133,848.41</u>	<u>0.00</u>	<u>23,881,581.38</u>	<u>2,786,519.95</u>	<u>2,786,519.95</u>

WIRE TRANSFER SUMMARY
Delano Public Schools
Independent School District #879
DECEMBER 2018

DATE	FROM	TO	AMOUNT	PURPOSE
12/03/18	CorTrust Bank	Delta Dental	\$16,450.10	Dental Insurance
12/05/18	CorTrust Bank	BMO	\$36,202.14	P-Card
12/05/18	CorTrust Bank	IRS	\$149,543.55	Payroll Tax
12/06/18	CorTrust Bank	Further	\$226.25	FSA
12/06/18	CorTrust Bank	MN Dept of Revenue	\$25,424.58	Payroll Tax
12/06/18	CorTrust Bank	PERA	\$28,743.56	Payroll PERA
12/06/18	CorTrust Bank	MN Teachers Retirement	\$71,431.80	Payroll TRA
12/10/18	CorTrust Bank	Further	\$2,872.50	VEBA Deposit
12/10/18	CorTrust Bank	Further	\$23,916.68	VEBA Deposit
12/11/18	CorTrust Bank	MN Dept of Revenue	\$1,244.00	November Sales Tax
12/12/18	CorTrust Bank	IRS	\$1,534.91	Payroll Tax
12/13/18	CorTrust Bank	Further	\$2,191.80	FSA
12/13/18	CorTrust Bank	MN Dept of Revenue	\$31.71	Payroll Tax
12/20/18	CorTrust Bank	Further	\$2,724.09	FSA
12/20/18	CorTrust Bank	IRS	\$157,100.10	Payroll Tax
12/21/18	CorTrust Bank	MN Dept of Revenue	\$27,122.74	Payroll Tax
12/21/18	CorTrust Bank	Ameriprise	\$15,415.79	403 (b) Retirement
12/21/18	CorTrust Bank	Horace Mann	\$4,204.64	403 (b) Retirement
12/24/18	CorTrust Bank	MN Teachers Retirement	\$74,538.07	Payroll TRA
12/24/18	CorTrust Bank	Valic	\$896.35	403 (b) Retirement
12/24/18	CorTrust Bank	MN Dept of Revenue	\$44.47	Payroll Tax
12/24/18	CorTrust Bank	IRS	\$71.88	Payroll Tax
12/24/18	CorTrust Bank	PERA	\$27,382.03	Payroll PERA
12/24/18	CorTrust Bank	AFLAC	\$591.24	Insurance
12/24/18	CorTrust Bank	Further	\$942.60	Admin Fees
12/26/18	CorTrust Bank	State of MN	\$13,034.62	507 Retirement
12/28/18	CorTrust Bank	Further	\$4,235.75	FSA
12/28/18	CorTrust Bank	Further	\$1,499.35	HSA

**MINNESOTA LIQUID ASSET FUND
DELANO PUBLIC SCHOOLS**

FOR MONTH ENDING: DECEMBER, 2018

DATE	DESCRIPTION	FUND	CODE	MSDMAX (+ = Debit A104)	MAX BALANCE	MSLAF (+ = Debit A104)	LAF BALANCE
12/01/18	Beginning Balance				\$2,783,765.01		\$3,963,009.25
12/03/18	Hennepin County	1	R01-005-000-000-000-001		\$2,783,765.01	\$155,733.18	\$4,118,742.43
12/04/18	Wire - Liquid	1	A01-101-00		\$2,783,765.01	(\$875,000.00)	\$3,243,742.43
12/05/18	Wire - Liquid	1	A01-101-00		\$2,783,765.01	(\$350,000.00)	\$2,893,742.43
12/13/18	ELSA	4	R04-005-550-000-337-040		\$2,783,765.01	\$1,111.12	\$2,894,853.55
12/14/18	FY19 Gen Ed Aid	1	R01-005-000-000-000-211	\$1,382,965.98	\$4,166,730.99		\$2,894,853.55
12/19/18	Wire - Max	1	A01-101-00	(\$1,000,000.00)	\$3,166,730.99		\$2,894,853.55
12/20/18	State Special Milk	2	R02-005-770-000-703-300		\$3,166,730.99	\$437.60	\$2,895,291.15
12/20/18	State School Lunch	2	R02-005-770-000-701-300		\$3,166,730.99	\$4,072.53	\$2,899,363.68
12/20/18	State Breakfast	2	R02-005-770-000-705-300		\$3,166,730.99	\$782.50	\$2,900,146.18
12/20/18	Special Milk	2	R02-005-770-000-703-475		\$3,166,730.99	\$43.04	\$2,900,189.22
12/20/18	Regular Breakfast	2	R02-005-770-000-705-476		\$3,166,730.99	\$1,304.16	\$2,901,493.38
12/20/18	Free Reduced Lunch	2	R02-005-770-000-701-472		\$3,166,730.99	\$10,360.20	\$2,911,853.58
12/20/18	HHFKA Lunch	2	R02-005-770-000-701-471		\$3,166,730.99	\$1,725.00	\$2,913,578.58
12/20/18	Regular Lunch	2	R02-005-770-000-701-471		\$3,166,730.99	\$8,912.50	\$2,922,491.08
12/26/18	Student Teach Honorarium	1	R01-005-000-013-000-099		\$3,166,730.99	\$112.50	\$2,922,603.58
12/27/18	Wire - Liquid	1	A01-101-00		\$3,166,730.99	(\$350,000.00)	\$2,572,603.58
12/27/18	FY19 Title I Prior Year	1	R01-005-000-011-401-400		\$3,166,730.99	\$628.76	\$2,573,232.34
12/27/18	FY19 Title 1 Current Year	1	R01-005-000-000-401-400		\$3,166,730.99	\$15,593.80	\$2,588,826.14
12/28/18	FY19 Gen Ed Aid	1	R01-005-000-000-000-211	\$754,345.08	\$3,921,076.07		\$2,588,826.14
12/28/18	FY19 Sch Bldg Bond Ag Cr	7	R07-005-000-000-000-258	\$20,527.50	\$3,941,603.57		\$2,588,826.14
12/28/18	FY19 Agr Hstd Mkt Val Cr	7	R07-005-000-000-000-234	\$4,662.24	\$3,946,265.81		\$2,588,826.14
12/28/18	FY19 Debt Svc Equaliz	7	R07-005-000-000-000-309	\$57,731.49	\$4,003,997.30		\$2,588,826.14
12/31/18	Accrual Income Div Rein	1	R01-005-000-000-000-092	\$6,485.58	\$4,010,482.88	\$5,558.54	\$2,594,384.68

CASH REPORT FOR SCHOOL BOARD

DELANO PUBLIC SCHOOLS

Independent School District # 879

for month: **December 2018**

101 - CASH ACCOUNTS

	Beg Balance	Receipts	Checks	Adj	End Balance
General Fund	\$1,184,238	\$3,169,786	(\$2,644,655)		\$1,709,368
Food Service	(\$43,855)	\$86,876	(\$160,581)		(\$117,560)
Community Service	(\$120,637)	\$185,581	(\$240,106)		(\$175,162)
Capital Expenditure	(\$989,742)	\$4,161	(\$92,819)		(\$1,078,400)
Building Fund	\$146,515	\$356,246	(\$529,791)		(\$27,030)
Debt Service	(\$824)	\$0	(\$950)		(\$1,774)
Trust Fund	\$70,820	\$2,313	(\$3,875)		\$69,258
TOTAL PER BOOKS	\$246,514	\$3,804,962	(\$5,397)		\$378,700
General Checking Account					\$378,700
TOTAL PER BANK					\$378,700

104 - INVESTMENT ACCOUNTS

	Beg Balance	Deposits	Withdrawals	Adj	End Balance
General Fund	\$1,080,000	\$2,321,423	(\$2,575,000)		\$826,424
Food Service	\$384,781	\$27,638	\$0		\$412,418
Community Service	\$410,318	\$1,111	\$0		\$411,429
Capital Expenditure	\$1,905,009	\$0	\$0		\$1,905,009
Debt Service	\$2,966,667	\$82,921	\$0		\$3,049,588
MN Trust	\$687,175	\$4,508,780	(\$4,971,200)		\$224,754
Operating Investments	\$8,385,985	\$4,971,555	(\$4,491,900)		\$8,865,641
MN Trust - Construction	\$131,515	\$1,154,990	\$0		\$1,286,505
MN Trust - Construction Bonds	\$2,990,015	\$14,359	(\$1,504,359)		\$1,500,015
MN Trust - Debt Service	\$0	\$0	\$0		\$0
TOTAL PER BOOKS	\$18,941,465	\$13,082,776	(\$13,542,459)		\$18,481,783
Liquid Asset - MAX Account					\$4,010,483
Liquid Asset - Regular Account					\$2,594,385
MN Trust					\$224,754
Operating Investments					\$8,865,641
Construction					\$2,786,520
TOTAL PER BANK					\$18,481,783

CASH AND INVESTMENT BALANCE SUMMARY BY FUND

	Beg Balance	Deposits	Withdrawals	Adj	End Balance
General Fund	\$11,337,398	\$14,971,544	(\$14,682,755)		\$11,626,187
Food Service	\$340,926	\$114,513	(\$160,581)		\$294,858
Community Service	\$289,681	\$186,692	(\$240,106)		\$236,267
Capital Expenditure	\$915,267	\$4,161	(\$92,819)		\$826,609
Building Fund	\$3,268,046	\$1,525,595	(\$2,034,150)		\$2,759,490
Debt Service	\$2,965,843	\$82,921	(\$950)		\$3,047,814
Trust Fund	\$70,820	\$2,313	(\$3,875)		\$69,258
TOTAL PER BOOKS	\$19,187,979	\$16,887,739	(\$17,215,235)		\$18,860,483
Cash					\$378,700
Investments					\$18,481,783
TOTAL PER BANK					\$18,860,483

ACCOUNT NUMBER	FUND	2018-19 Revised Budget	2018-19 FYTD Activity	Unexpended Balance	2018-19 FY %
01 - - - - -	GENERAL FUND	26,381,789.00	9,004,858	17,376,935.42	34.13
02 - - - - -	FOOD SERVICE	1,083,446.00	446,375	637,070.22	41.20
04 - - - - -	COMMUNITY SERVICES	2,397,752.00	1,146,195	1,251,556.91	47.80
05 - - - - -	CAPITAL OUTLAY	2,037,404.00	530,521	1,506,883.34	26.04
06 - - - - -	BUILDING FUND	250,000.00	230,782	19,218.36	92.31
07 - - - - -	DEBT SERVICE	5,535,952.00	2,558,559	2,977,392.91	46.22
08 - - - - -	TRUST FUND	58,547.00	58,547	0.00	100.00
Grand Revenue Totals		37,744,890.00	13,975,837	23,769,057.16	37.03

Number of Accounts: 283

***** End of report *****

ACCOUNT NUMBER	FUND	2018-19 Revised Budget	2018-19 FYTD Activity	Unexpended Balance	2018-19 FY %
01 - - - - -	GENERAL FUND	27,589,570.00	12,503,398	15,086,238.28	45.32
02 - - - - -	FOOD SERVICE	1,135,664.00	549,957	585,707.66	48.43
04 - - - - -	COMMUNITY SERVICES	2,347,851.00	1,176,906	1,170,947.68	50.13
05 - - - - -	CAPITAL OUTLAY	2,252,324.00	1,090,709	1,161,615.61	48.43
06 - - - - -	BUILDING FUND	7,179,759.00	4,557,573	2,622,186.78	63.48
07 - - - - -	DEBT SERVICE	5,227,353.00	1,232,926	3,994,426.75	23.59
08 - - - - -	TRUST FUND	73,162.00	21,159	52,003.26	28.92
Grand Expense Totals		45,805,683.00	21,132,628	24,673,126.02	46.14

Number of Accounts: 3012

***** End of report *****

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- 010 --- ---	BOARD OF EDUCATION	27,099	36,881	39,351	22,719	57.73
01 E --- 020 --- ---	SUPERINTENDENT	241,030	278,453	302,891	153,560	50.70
01 E --- 050 --- ---	PRINCIPAL'S OFFICE	823,405	872,477	1,024,009	486,385	47.50
01 E --- 105 --- ---	GEN ADMINISTRATIVE S	7,460	7,230	7,200	7,174	99.64
01 E --- 107 --- ---	OTHER ADMINISTRATIVE	46,755	38,948	41,097	21,775	52.98
01 E --- 108 --- ---	Administrative Techn	318,684	371,841	306,916	170,286	55.48
01 E --- 110 --- ---	BUSINESS SERVICES	453,209	468,112	497,748	280,701	56.39
01 E --- 130 --- ---	COMMUNITY RELATIONS	17,576	20,309	44,945	31,740	70.62
01 E --- 199 --- ---	SCHOOL ELECTIONS	765	0	1,100	1,086	98.81
01 E --- 200 --- ---	GENERAL ED	4,115	8,551	85,400	3,643	4.27
01 E --- 201 --- ---	KINDERGARTEN	593,687	548,709	608,348	263,971	43.39
01 E --- 203 --- ---	ELEMENTARY EDUCATION	4,016,313	4,170,520	4,370,379	1,797,353	41.13
01 E --- 204 --- ---	TI II TEACH/PRIN TRA	47,183	27,922	26,924	18,372	68.23
01 E --- 207 --- ---	TI V INNOV PROGR	3,485	3,917	2,629	2,307	87.75
01 E --- 208 --- ---	GENERAL EDUC - MIDDLE	317,552	364,023	268,685	59,166	22.02
01 E --- 211 --- ---	GENERAL EDUC SECONDA	506,559	508,556	734,995	169,735	23.09
01 E --- 212 --- ---	ART	163,080	175,128	260,822	119,917	45.98
01 E --- 215 --- ---	BUSINESS	96,161	100,418	103,969	46,556	44.78
01 E --- 216 --- ---	TITLE I EDUC DISADVA	51,022	47,557	47,895	20,947	43.73
01 E --- 217 --- ---	ASSURANCE OF MASTERY	130,481	108,400	116,312	49,794	42.81
01 E --- 218 --- ---	GIFTED & TALENTED	133,419	141,811	161,155	73,778	45.78
01 E --- 219 --- ---	LIMITED ENGLISH (2ND	40,004	47,934	64,073	25,107	39.19
01 E --- 220 --- ---	ENGLISH	878,463	896,063	995,244	430,525	43.26
01 E --- 222 --- ---	THEATER ARTS	0	0	500	0	0.00
01 E --- 230 --- ---	FOREIGN LANGUAGE	285,100	269,947	283,627	126,494	44.60
01 E --- 240 --- ---	HEALTH	737	878	800	172	21.51
01 E --- 241 --- ---	PHYSICAL EDUCATION	735,193	760,566	701,996	303,105	43.18
01 E --- 250 --- ---	FACS	70,847	73,935	76,248	38,682	50.73
01 E --- 255 --- ---	INDUSTRIAL EDUCATION	104,844	112,380	127,831	55,046	43.06
01 E --- 256 --- ---	MATHEMATICS	764,691	779,373	843,878	355,324	42.11
01 E --- 258 --- ---	INSTRUMENTAL MUSIC	204,818	214,207	239,467	105,713	44.14
01 E --- 259 --- ---	GENERAL/VOCAL MUSIC	326,191	330,581	352,142	161,931	45.98
01 E --- 260 --- ---	NATURAL SCIENCES	844,272	824,426	853,633	394,897	46.26
01 E --- 261 --- ---	BIOLOGY	1,701	1,644	2,000	1,332	66.58
01 E --- 262 --- ---	CHEMISTRY	4,293	5,302	4,000	3,571	89.28
01 E --- 263 --- ---	PHYSICS	933	2,732	2,500	979	39.17
01 E --- 264 --- ---	9TH GRADE SCIENCE	1,614	1,560	1,800	832	46.22
01 E --- 265 --- ---	7/8 SCIENCE	0	0	6,022	354	5.89
01 E --- 270 --- ---	SOCIAL STUDIES	783,281	682,589	730,424	322,495	44.15
01 E --- 280 --- ---	OTHER REG. INSTR. SEC.	36,030	26,776	35,000	818	2.34
01 E --- 292 --- ---	BOYS/GIRLS ATHLETIC	345,630	425,891	451,011	164,516	36.48
01 E --- 294 --- ---	BOYS ATHLETICS	322,956	321,757	290,906	140,504	48.30
01 E --- 296 --- ---	GIRLS ATHLETICS	277,213	288,115	280,604	207,809	74.06
01 E --- 298 --- ---	EXTRA CURRICULAR AC	162,058	140,614	148,844	56,671	38.07
01 E --- 361 --- ---	TRADE & INDUSTRIAL E	96,949	99,739	103,896	45,920	44.20
01 E --- 380 --- ---	CAREER & TECHNICAL A	75,934	65,756	120,404	30,981	25.73
01 E --- 385 --- ---	WORK STUDY	62,073	628	1,496	1,440	96.26
01 E --- 399 --- ---	VOCATIONAL-GENERAL	131,430	134,247	140,000	79,107	56.51
01 E --- 400 --- ---	General Special Ed	39,263	78,715	50,435	7,925	15.71
01 E --- 401 --- ---	SPEECH IMPAIRED	528,236	553,606	559,009	259,209	46.37
01 E --- 402 --- ---	DCD MILD-MODERATE IM	435,338	302,074	213,536	96,840	45.35
01 E --- 404 --- ---	PHYSICALLY IMPAIRED	157,663	126,089	149,730	68,377	45.67
01 E --- 405 --- ---	DEAF/HARD OF HEARING	31,129	21,858	43,694	22,992	52.62
01 E --- 406 --- ---	VISION IMPAIRED	6,414	7,830	22,609	11,202	49.55
01 E --- 407 --- ---	LEARNING DISABLED	319,021	383,822	450,779	195,554	43.38
01 E --- 408 --- ---	EMOTIONAL/BEHAVIORAL	389,361	450,398	489,232	201,145	41.11
01 E --- 410 --- ---	OTHER HEALTH IMPAIRE	468,567	348,782	391,399	172,084	43.97
01 E --- 411 --- ---	AUTISTIC	498,602	767,409	731,984	321,691	43.95
01 E --- 412 --- ---	DEVELOPMENTALLY DELA	355,068	232,743	436,063	180,988	41.51
01 E --- 414 --- ---	TRAUMATIC BRAIN INJU	24,876	0	0	3	0.00
01 E --- 416 --- ---	SEVERELY MULTIPLE IM	63,181	77,386	67,908	35,316	52.00
01 E --- 420 --- ---	SPECIAL EDU-GENERAL	462,763	599,579	667,270	302,840	45.38
01 E --- 421 --- ---	SOCIAL WORKER	58	253	306	61	19.87
01 E --- 422 --- ---	ADSIIS-Sped w/o disab	154,182	248,243	298,143	137,813	46.22
01 E --- 605 --- ---	GEN. INSTR. SUPPORT	374,031	392,207	441,066	256,885	58.24
01 E --- 610 --- ---	CURRICULUM ADOPTION	26,299	31,094	36,693	5,765	15.71
01 E --- 611 --- ---	CURRICULUM DEVELOPME	160,964	160,960	233,108	92,999	39.89
01 E --- 620 --- ---	MEDIA CENTER	373,966	378,148	406,127	187,916	46.27
01 E --- 630 --- ---	Instructional-Relate	126,416	179,975	299,355	158,786	53.04
01 E --- 640 --- ---	STAFF DEVELOPMENT	189,343	155,363	235,640	184,591	78.33
01 E --- 641 --- ---	STAFF MENTORSHIP	6,004	6,931	15,460	0	0.00
01 E --- 643 --- ---	ACADEMY	943	1,908	3,479	175	5.00
01 E --- 710 --- ---	GUIDANCE	197,344	167,888	242,769	112,584	46.37
01 E --- 720 --- ---	HEALTH SERVICES	83,672	86,738	130,838	115,312	88.13
01 E --- 740 --- ---	SOCIAL WORKER	108,172	108,335	154,380	112,226	72.69
01 E --- 760 --- ---	PUPIL TRANSPORTATION	1,681,775	1,698,739	1,738,563	750,689	43.18
01 E --- 790 --- ---	PUPIL SUPPORT SERV.	18,372	19,106	21,600	9	0.04

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- 791 --- --- ---	RETIREE BENEFITS	191,457	163,890	194,786	76,318	39.18
01 E --- 810 --- --- ---	OPERATIONS/MAINTENAN	1,813,656	2,102,919	2,524,571	1,260,130	49.91
01 E --- 850 --- --- ---	FACILITIES	286,965	296,724	292,922	216,339	73.85
01 E --- 940 --- --- ---	PROPERTY & OTH INS	103,182	109,373	135,000	103,344	76.55
01 E --- 950 --- --- ---	INTER FUND TRANSFER	2,406	0	0	0	0.00
01 - --- --- --- ---	GENERAL FUND	24,234,984	25,066,488	27,589,570	12,503,398	45.32
02 E --- 770 --- --- ---	FOOD SERVICES	1,017,797	1,016,607	1,135,664	549,957	48.43
02 - --- --- --- ---	FOOD SERVICE	1,017,797	1,016,607	1,135,664	549,957	48.43
04 E --- 505 --- --- ---	COMM ED OFFICE	70,593	75,958	91,038	167,490	183.98
04 E --- 510 --- --- ---	COMM ED CLASSES	218,504	223,090	194,268	113,826	58.59
04 E --- 520 --- --- ---	ADULT BASIC EDUCATIO	8,785	8,470	9,181	801	8.72
04 E --- 530 --- --- ---	SENIOR CITIZENS CENT	6,950	5,500	5,500	2,750	50.00
04 E --- 550 --- --- ---	PRESCHOOL	191,693	185,464	181,866	57,722	31.74
04 E --- 551 --- --- ---	TIGER KIDS CLUB	1,177,744	1,131,154	1,172,703	521,971	44.51
04 E --- 554 --- --- ---	MEAL PROGRAM	97,381	88,814	98,864	46,103	46.63
04 E --- 561 --- --- ---	ACTIVITY CENTER	189,868	198,263	206,257	117,176	56.81
04 E --- 563 --- --- ---	AQUATICS	76,590	41,128	44,048	12,594	28.59
04 E --- 564 --- --- ---	SUMMER RECREATION	16,417	13,790	18,827	10,078	53.53
04 E --- 570 --- --- ---	EXTENDED DAY PROGRAM	355	517	400	0	0.00
04 E --- 580 --- --- ---	EARLY CHILDHOOD FAMI	147,802	129,103	109,951	33,720	30.67
04 E --- 582 --- --- ---	SCHOOL READINESS	57,116	53,805	51,136	19,366	37.87
04 E --- 583 --- --- ---	PRESCHOOL SCREENING	9,311	5,665	8,513	2,588	30.40
04 E --- 585 --- --- ---	YOUTH DEVELOP	100,256	101,042	117,184	54,367	46.39
04 E --- 587 --- --- ---	DESTINATION IMAGINAT	17,960	10,892	5,150	748	14.53
04 E --- 589 --- --- ---	ROBOTICS	0	16,391	9,625	7,534	78.27
04 E --- 590 --- --- ---	OTHER COMM SERVICES	919	1,170	900	0	0.00
04 E --- 963 --- --- ---	HOMESCHOOL	0	0	695	695	99.96
04 E --- 965 --- --- ---	MAJOR HOMESCHOOL	340	0	0	0	0.00
04 E --- 970 --- --- ---	NP - ST MAX KOLBE CA	9,624	10,493	13,840	7,029	50.79
04 E --- 972 --- --- ---	NP - MOUNT OLIVE LUT	6,109	6,795	7,212	0	0.00
04 E --- 977 --- --- ---	Pvt - RUSSEK HOME SC	0	481	0	0	0.00
04 E --- 993 --- --- ---	MEEHAN HOME SCHOOL	154	0	432	87	20.13
04 E --- 994 --- --- ---	ELSEN HOME SCHOOL	322	0	261	261	99.86
04 - --- --- --- ---	COMMUNITY SERVICES	2,404,793	2,307,985	2,347,851	1,176,906	50.13
05 E --- 020 --- --- ---	SUPERINTENDENT	0	413	0	0	0.00
05 E --- 050 --- --- ---	PRINCIPAL'S OFFICE	500	235	4,160	0	0.00
05 E --- 108 --- --- ---	Administrative Techn	199,711	247,574	339,400	327,760	96.57
05 E --- 110 --- --- ---	BUSINESS SERVICES	35,947	74,384	77,393	21,313	27.54
05 E --- 201 --- --- ---	KINDERGARTEN	16,214	0	0	0	0.00
05 E --- 203 --- --- ---	ELEMENTARY EDUCATION	34,349	57,680	24,021	20,143	83.85
05 E --- 208 --- --- ---	GENERAL EDUC - MIDDLE	6,101	6,622	12,400	1,260	10.16
05 E --- 211 --- --- ---	GENERAL EDUC SECONDA	9,939	19,179	46,310	40,298	87.02
05 E --- 212 --- --- ---	ART	6,258	0	292	292	100.04
05 E --- 215 --- --- ---	BUSINESS	0	63	0	0	0.00
05 E --- 219 --- --- ---	LIMITED ENGLISH (2ND	0	1,435	0	0	0.00
05 E --- 220 --- --- ---	ENGLISH	7,824	8,139	12,434	12,400	99.72
05 E --- 230 --- --- ---	FOREIGN LANGUAGE	0	0	7,080	6,997	98.82
05 E --- 240 --- --- ---	HEALTH	9,360	0	0	0	0.00
05 E --- 241 --- --- ---	PHYSICAL EDUCATION	675	0	0	0	0.00
05 E --- 256 --- --- ---	MATHEMATICS	24,794	33,434	25,937	25,937	100.00
05 E --- 258 --- --- ---	INSTRUMENTAL MUSIC	11,800	6,608	400	400	100.00
05 E --- 259 --- --- ---	GENERAL/VOCAL MUSIC	736	0	0	0	0.00
05 E --- 260 --- --- ---	NATURAL SCIENCES	6,257	12,390	13,444	12,870	95.73
05 E --- 270 --- --- ---	SOCIAL STUDIES	363	29,985	4,626	4,626	99.99
05 E --- 292 --- --- ---	BOYS/GIRLS ATHLETIC	43,702	24,283	46,978	33,187	70.64
05 E --- 294 --- --- ---	BOYS ATHLETICS	33,364	42,018	42,000	0	0.00
05 E --- 296 --- --- ---	GIRLS ATHLETICS	28,084	31,453	35,000	0	0.00
05 E --- 610 --- --- ---	CURRICULUM ADOPTION	7,117	377	0	0	0.00
05 E --- 611 --- --- ---	CURRICULUM DEVELOPME	0	0	43,394	0	0.00
05 E --- 620 --- --- ---	MEDIA CENTER	22,934	13,236	27,655	4,255	15.39
05 E --- 630 --- --- ---	Instructional-Relate	0	0	6,000	467	7.78
05 E --- 720 --- --- ---	HEALTH SERVICES	0	300	1,100	950	86.36
05 E --- 810 --- --- ---	OPERATIONS/MAINTENAN	-112,857	-113,517	50,000	49,047	98.09
05 E --- 850 --- --- ---	FACILITIES	91,227	245,394	199,060	141,718	71.19
05 E --- 865 --- --- ---	LONG-TERM FACILITIES	120,215	989,677	1,233,240	386,789	31.36
05 E --- 866 --- --- ---	LTFM > \$100k < \$2m	149,567	0	0	0	0.00
05 - --- --- --- ---	CAPITAL OUTLAY	754,181	1,731,362	2,252,324	1,090,709	48.43
06 E --- 870 --- --- ---	BUILD. CONSTRUCTION	24,092,648	32,615,574	7,179,759	4,557,573	63.48
06 - --- --- --- ---	BUILDING FUND	24,092,648	32,615,574	7,179,759	4,557,573	63.48
07 E --- 910 --- --- ---	DEBT REDEMPTION	5,266,144	9,034,848	5,227,353	1,232,926	23.59
07 - --- --- --- ---	DEBT SERVICE	5,266,144	9,034,848	5,227,353	1,232,926	23.59

ACCOUNT NUMBER	PROGRAM	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
08 E --- 010 --- ---	BOARD OF EDUCATION	1,000	1,000	0	0	0.00
08 E --- 220 --- ---	ENGLISH	500	500	500	0	0.00
08 E --- 900 --- ---	TRUST AND AGENCY	76,403	74,559	72,662	21,159	29.12
08 - --- --- ---	TRUST FUND	77,903	76,059	73,162	21,159	28.92
Grand Expense Totals		57,848,450	71,848,923	45,805,683	21,132,628	46.14

Number of Accounts: 3726

***** End of report *****

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- --- --- --- 110	EXECUTIVE SALARY	959,780	1,117,390	1,168,563	656,735	56.20
01 E --- --- --- --- 113	LIBRARIANS SALARY	197,043	206,084	216,679	89,845	41.46
01 E --- --- --- --- 140	TEACHERS SALARY	7,999,504	8,159,533	8,618,683	3,578,989	41.53
01 E --- --- --- --- 141	PARAPROFESSIONAL SAL	79,229	84,262	102,695	42,976	41.85
01 E --- --- --- --- 143	LIC INSTR SUPPORT PE	108,803	186,962	196,442	85,098	43.32
01 E --- --- --- --- 145	SUBSTITUTE TEACHERS	93,091	55,864	71,052	34,273	48.24
01 E --- --- --- --- 146	SUBSTITUTE NON-LICEN	5,180	1,956	2,700	95	3.52
01 E --- --- --- --- 152	EDUCATIONAL SPEECH/L	373,823	365,496	388,548	167,397	43.08
01 E --- --- --- --- 154	SCHOOL NURSE	43,038	43,345	44,253	26,572	60.05
01 E --- --- --- --- 155	LICENSED NURSING SER	84,596	93,979	132,216	67,062	50.72
01 E --- --- --- --- 156	SCHOOL SOCIAL WORKER	148,103	164,792	171,166	70,965	41.46
01 E --- --- --- --- 161	PARAPROFESSIONAL	277,726	385,693	593,999	224,279	37.76
01 E --- --- --- --- 162	1-1 Para	622,748	507,864	386,180	179,055	46.37
01 E --- --- --- --- 163	FOREIGN LANG INTERPR	0	8	0	0	0.00
01 E --- --- --- --- 165	SCHOOL COUNSELOR	136,120	128,160	182,138	81,560	44.78
01 E --- --- --- --- 170	NON-CERTIFIED WAGES	1,207,424	1,328,717	1,601,470	792,765	49.50
01 E --- --- --- --- 171	SUB CUSTODIAN SALARY	8,387	6,190	9,802	7,748	79.04
01 E --- --- --- --- 174	DAPE	30,056	39,735	24,026	10,647	44.31
01 E --- --- --- --- 175	STUDENT WORKERS	0	0	1,000	0	0.00
01 E --- --- --- --- 180	EVENT OFFICIALS	10,657	5,839	10,196	3,326	32.62
01 E --- --- --- --- 181	EVENT WORKERS	17,549	23,522	19,301	9,372	48.56
01 E --- --- --- --- 182	Admin Supervision	11,645	13,009	12,355	3,105	25.13
01 E --- --- --- --- 183	Discretionary Coach	13,472	12,593	62,719	20,261	32.30
01 E --- --- --- --- 184	STUDENT COACH	300	300	800	400	50.00
01 E --- --- --- --- 185	OTHER SALARIES	863,552	1,047,008	1,222,897	248,918	20.35
01 E --- --- --- --- 186	Non-Cert ESY	29,435	24,125	29,600	23,564	79.60
01 E --- --- --- --- 189	Booster Coach	22,281	17,221	10,147	8,824	86.96
01 E --- --- --- --- 195	SALARY CHARGE-BACKS	-29,841	-36,500	-36,500	-36,500	100.00
01 E --- --- --- --- 1--		13,313,701	13,983,147	15,243,127	6,397,331	41.97
01 E --- --- --- --- 210	F I C A	964,585	1,034,160	1,144,924	473,716	41.38
01 E --- --- --- --- 214	P E R A	179,969	194,682	230,325	107,168	46.53
01 E --- --- --- --- 218	T R A	800,682	840,161	926,057	376,301	40.63
01 E --- --- --- --- 220	HOSPITAL INSURANCE	2,956,065	2,002,296	2,239,471	999,669	44.64
01 E --- --- --- --- 230	LIFE INSURANCE	21,314	21,835	22,524	9,898	43.91
01 E --- --- --- --- 235	DENTAL INSURANCE	88,546	88,623	92,218	41,770	45.30
01 E --- --- --- --- 240	L T D INSURANCE	32,874	34,513	38,103	16,000	42.00
01 E --- --- --- --- 250	TAX SHELTERED ANNUIT	147,787	144,618	222,227	77,270	34.77
01 E --- --- --- --- 251	EMPLOYER-SPONSORED H	30,150	1,007,386	1,063,720	855,044	80.38
01 E --- --- --- --- 270	WORKERS COMP INS	100,617	100,032	132,328	59,021	44.60
01 E --- --- --- --- 280	UNEMPLOYMENT INS	7,033	6,674	10,000	3,532	35.32
01 E --- --- --- --- 291	CONT EEMPL RETIREE HL	191,457	163,890	194,786	76,318	39.18
01 E --- --- --- --- 295	FRINGE CHARGE BACKS	1,049	0	0	0	0.00
01 E --- --- --- --- 2--		5,522,128	5,638,870	6,316,683	3,095,707	49.01
01 E --- --- --- --- 303	Fed Sub Award<\$25,00	0	3,828	0	881	0.00
01 E --- --- --- --- 305	Consulting	154,606	162,011	162,971	67,433	41.38
01 E --- --- --- --- 307	SPEC ED CONTRACTED S	60,820	57,182	62,800	20,246	32.24
01 E --- --- --- --- 310	BCKGRND CKS	56	486	400	85	21.23
01 E --- --- --- --- 311	PROFESSIONAL SERVICE	139,254	173,398	165,983	112,185	67.59
01 E --- --- --- --- 312	LEGAL COSTS	24,074	22,983	18,000	5,767	32.04
01 E --- --- --- --- 313	AUDTIOR FEES	21,800	22,300	23,000	22,850	99.35
01 E --- --- --- --- 314	SERVICES FEES	8,425	9,581	7,500	6,198	82.64
01 E --- --- --- --- 315	REP/MAINT COMPUTERS/	16,426	24,093	25,000	22,106	88.42
01 E --- --- --- --- 319	OTHER TECHNICAL SERV	1,050	37,509	21,600	20,590	95.32
01 E --- --- --- --- 320	TELEPHONE	61,355	71,602	79,400	38,536	48.53
01 E --- --- --- --- 329	POSTAGE	11,655	9,567	12,275	6,390	52.06
01 E --- --- --- --- 330	WATER AND SEWAGE	58,059	73,732	88,000	43,415	49.33
01 E --- --- --- --- 331	ELECTRICITY	316,678	354,445	408,992	248,628	60.79
01 E --- --- --- --- 333	GARBAGE SERVICE	23,749	36,240	47,000	26,828	57.08
01 E --- --- --- --- 336	ADVERTISING EXPENSE	3,134	3,854	4,465	2,674	59.90
01 E --- --- --- --- 337	PRINTING & BINDING	12,989	14,652	14,000	10,075	71.97
01 E --- --- --- --- 340	PROPERTY INSURANCE	103,182	109,373	135,000	103,344	76.55
01 E --- --- --- --- 350	CONTRACTED REPAIR	41,193	43,062	77,310	23,873	30.96
01 E --- --- --- --- 351	LAWN MAINT	24,610	26,510	52,167	26,708	51.20
01 E --- --- --- --- 353	MAINTENANCE AGREEMEN	34,737	28,588	36,600	14,449	39.48
01 E --- --- --- --- 355	MAINTENANCE CHARGEBA	-51,900	-44,400	0	-44,400	0.00
01 E --- --- --- --- 358	FOREIGN LANG INTERPR	0	92	130	130	100.00
01 E --- --- --- --- 360	BUS TRANSPORTATION	130,434	126,973	103,239	57,784	55.97
01 E --- --- --- --- 361	BUS ROUTE CONTRACTS	1,674,444	1,650,674	1,707,625	736,799	43.15
01 E --- --- --- --- 363	SNOW REMOVAL	18,868	22,910	20,000	11,350	56.75
01 E --- --- --- --- 365	TRANSPORTATION CHARG	1	0	0	0	0.00
01 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	74,743	73,492	129,301	46,600	36.39
01 E --- --- --- --- 367	TRAVEL-PROF DEVELOP	100	504	22,075	400	1.81
01 E --- --- --- --- 369	ENTRY FEES/STUDENT T	82,579	86,087	25,379	18,235	71.85
01 E --- --- --- --- 370	RENTALS AND LEASES	30,948	30,460	10,815	6,310	58.34
01 E --- --- --- --- 390	PAYMENTS TO OTHER DI	159,738	112,480	148,250	20,629	13.92

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
01 E --- --- --- --- 391	PYMT MN SCHDIST (COS	212,112	172,201	203,894	108,211	53.07
01 E --- --- --- --- 393	SPEC ED CONTRACTED S	28,297	23,745	30,500	0	0.00
01 E --- --- --- --- 394	PYMTS ED PURP OTHR A	0	2,473	0	0	0.00
01 E --- --- --- --- 396	SPEC ED SAL PURCH FR	147,798	145,864	166,100	135,626	81.65
01 E --- --- --- --- 397	SPEC ED BEN PURCH AN	22,184	19,491	29,500	22,255	75.44
01 E --- --- --- --- 398	CHARGEBACK OF EXPENS	9,176	7,046	9,546	0	0.00
01 E --- --- --- --- 399	SPEC ED CONTRACTED S	17,337	19,249	19,000	14,768	77.73
01 E --- --- --- --- 3--		3,674,711	3,734,337	4,067,817	1,957,958	48.15
01 E --- --- --- --- 401	GENERAL SUPPLIES	253,285	204,125	196,361	118,959	64.68
01 E --- --- --- --- 402	PRINTER SUPPLIES	6,874	5,950	4,400	4,361	110.07
01 E --- --- --- --- 403	Field & Maintenance	3,915	2,176	1,500	205	13.63
01 E --- --- --- --- 404	LAMINATING SUPPLIES	459	0	0	0	0.00
01 E --- --- --- --- 405	Non-Instr Software &	68,548	78,360	105,565	97,824	92.67
01 E --- --- --- --- 406	Instructional Softwa	0	3,200	10,878	17,669	162.42
01 E --- --- --- --- 409	Letter & Team Awards	2,312	1,500	1,500	1,191	79.41
01 E --- --- --- --- 410	CUSTODIAL CLEANING S	26,371	26,904	39,000	18,175	46.60
01 E --- --- --- --- 411	CUSTODIAL PAPER PROD	46,097	31,156	46,000	36,301	78.92
01 E --- --- --- --- 412	POOL OPERATION SUPPL	4,896	6,307	9,000	10,258	113.98
01 E --- --- --- --- 413	VEHICLE OPERATION EX	1,874	6,124	6,000	2,321	38.68
01 E --- --- --- --- 415	LAWN FERTILIZER	0	1,684	3,000	558	18.60
01 E --- --- --- --- 420	REPAIR PARTS AND SUP	23,455	44,334	49,500	36,658	74.06
01 E --- --- --- --- 430	INSTRUCTIONAL SUPPLY	100,226	106,870	134,127	71,775	55.14
01 E --- --- --- --- 431	CLASSROOM MAGAZINES/	327	327	0	0	0.00
01 E --- --- --- --- 432	COPIER SUPPLIES	18,256	17,972	17,750	19,595	110.39
01 E --- --- --- --- 433	SUPPLIES AND MAT IND	45,258	45,912	100,974	69,841	69.20
01 E --- --- --- --- 434	DONATED FUNDS	159,980	176,477	307,892	65,088	21.17
01 E --- --- --- --- 435	UNIFORM PURCHASES	8,592	2,333	3,000	2,936	97.88
01 E --- --- --- --- 436	ITEMS PURCHASED FOR	7,343	5,143	2,528	1,152	45.56
01 E --- --- --- --- 440	FUEL FOR BUILDINGS	123,725	141,860	170,000	88,478	52.05
01 E --- --- --- --- 455	NON-INSTR TECH SUPPL	7,283	9,926	8,200	5,065	61.77
01 E --- --- --- --- 456	INSTRUCTIONAL TECH S	0	1,059	500	0	0.00
01 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	20,052	8,815	6,762	5,860	86.65
01 E --- --- --- --- 461	STANDARDIZED TESTS	31,993	28,260	13,975	11,376	81.40
01 E --- --- --- --- 465	NON-INSTR TECH DEVIC	0	414	0	681	0.00
01 E --- --- --- --- 466	INSTRUCTIONAL TECH D	0	77	0	0	0.00
01 E --- --- --- --- 470	LIBRARY BOOKS	6,609	4,424	5,000	4,672	93.44
01 E --- --- --- --- 480	A V AIDS AND MATERIA	2,767	2,194	2,700	1,540	57.03
01 E --- --- --- --- 489	NEWSPAPERS AND MAGAZ	416	304	650	281	43.23
01 E --- --- --- --- 490	FOOD	4,914	15,523	9,200	6,165	67.01
01 E --- --- --- --- 4--		975,827	979,710	1,255,962	698,985	56.52
01 E --- --- --- --- 522	BUILDING IMPROVEMENT	0	0	6,445	6,445	100.00
01 E --- --- --- --- 530	EQUIPMENT	39,583	58,358	48,893	33,897	69.33
01 E --- --- --- --- 545	OPERATING CAPITAL CH	112,857	114,126	0	0	0.00
01 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	126,117	114,288	144,721	92,077	71.28
01 E --- --- --- --- 556	TECHNOLOGY EQUIP-SPE	190	798	0	0	0.00
01 E --- --- --- --- 580	LEASE PRINCIPAL	219,576	233,820	238,707	137,826	57.74
01 E --- --- --- --- 581	LEASE INTEREST	63,506	49,262	44,375	27,306	61.53
01 E --- --- --- --- 5--		561,829	570,652	483,141	297,551	63.88
01 E --- --- --- --- 820	DUES-MEMBERSHIP	49,459	54,403	52,920	45,857	86.65
01 E --- --- --- --- 891	TRA Special Funding	81,271	80,825	83,000	0	0.00
01 E --- --- --- --- 895	FEDERAL INDIRECT COS	-788	-846	-1,068	0	0.00
01 E --- --- --- --- 896	TAXES AND SPECIAL AS	14,644	1,417	1,600	1,553	97.04
01 E --- --- --- --- 897	TOURNAMENT EXPENSES	12,679	11,723	5,000	3,538	70.77
01 E --- --- --- --- 898	AWARDS AND SCHOLARSH	27,117	12,250	27,200	1,200	4.41
01 E --- --- --- --- 8--		184,382	159,772	168,652	52,148	30.92
01 E --- --- --- --- 900	BUDGETED EMERGENCY R	0	0	54,188	3,718	6.86
01 E --- --- --- --- 910	INTER FUND TRANSFER	2,406	0	0	0	0.00
01 E --- --- --- --- 9--	BUDGETED EMERGENCY R	2,406	0	54,188	3,718	6.86
01 - --- --- --- --- ---	GENERAL FUND	24,234,984	25,066,488	27,589,570	12,503,398	45.40

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
02 E --- --- --- --- 110	EXECUTIVE SALARY	7,784	8,002	8,282	4,464	53.91
02 E --- --- --- --- 170	NON-CERTIFIED WAGES	327,866	336,649	407,380	180,834	44.39
02 E --- --- --- --- 195	SALARY CHARGE-BACKS	36,500	36,500	36,500	36,500	100.00
02 E --- --- --- --- 1--		372,150	381,151	452,162	221,798	49.05
02 E --- --- --- --- 210	F I C A	22,418	25,045	31,685	13,617	42.97
02 E --- --- --- --- 214	P E R A	24,658	25,099	31,008	13,684	44.13
02 E --- --- --- --- 218	T R A	0	0	20	20	100.25
02 E --- --- --- --- 220	HOSPITAL INSURANCE	94,976	59,905	57,978	29,428	50.76
02 E --- --- --- --- 230	LIFE INSURANCE	127	109	117	56	48.13
02 E --- --- --- --- 235	DENTAL INSURANCE	83	83	83	42	50.24
02 E --- --- --- --- 240	L T D INSURANCE	144	127	154	64	41.56
02 E --- --- --- --- 250	TAX SHELTERED ANNUIT	3,863	3,795	3,430	1,679	48.93
02 E --- --- --- --- 251	EMPLOYER-SPONSORED H	0	30,841	26,374	11,242	42.63
02 E --- --- --- --- 270	WORKERS COMP INS	8,646	12,601	18,403	7,936	43.12
02 E --- --- --- --- 2--		154,915	157,605	169,252	77,768	45.95
02 E --- --- --- --- 311	PROFESSIONAL SERVICE	0	300	400	350	87.50
02 E --- --- --- --- 314	SERVICES FEES	19,440	21,725	20,000	9,074	45.37
02 E --- --- --- --- 320	TELEPHONE	0	600	600	150	25.00
02 E --- --- --- --- 350	CONTRACTED REPAIR	2,054	4,239	12,000	10,788	89.90
02 E --- --- --- --- 355	MAINTENANCE CHARGEBA	11,000	11,000	11,000	11,000	100.00
02 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	2,172	1,150	3,000	1,247	41.55
02 E --- --- --- --- 398	CHARGEBACK OF EXPENS	2,500	2,500	0	0	0.00
02 E --- --- --- --- 3--		37,166	41,514	47,000	32,609	69.38
02 E --- --- --- --- 401	GENERAL SUPPLIES	11,390	17,372	20,000	15,298	76.49
02 E --- --- --- --- 405	Non-Instr Software &	5,147	3,228	3,400	3,351	98.56
02 E --- --- --- --- 420	REPAIR PARTS AND SUP	0	118	500	0	0.00
02 E --- --- --- --- 435	UNIFORM PURCHASES	1,938	1,926	3,000	2,216	73.88
02 E --- --- --- --- 490	FOOD	293,952	295,874	301,500	170,591	56.58
02 E --- --- --- --- 491	COMMODITIES	77,535	59,002	75,000	0	0.00
02 E --- --- --- --- 495	MILK	61,620	55,285	60,650	23,569	38.86
02 E --- --- --- --- 4--		451,582	432,805	464,050	215,025	46.34
02 E --- --- --- --- 530	EQUIPMENT	0	544	0	0	0.00
02 E --- --- --- --- 5--		0	544	0	0	0.00
02 E --- --- --- --- 820	DUES-MEMBERSHIP	1,984	2,777	3,000	2,757	91.90
02 E --- --- --- --- 891	TRA Special Funding	0	211	200	0	0.00
02 E --- --- --- --- 8--		1,984	2,988	3,200	2,757	86.16
02 - --- --- --- --- ---	FOOD SERVICE	1,017,797	1,016,607	1,135,664	549,957	48.43

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
04 E --- --- --- --- 110	EXECUTIVE SALARY	2,468	9,712	8,842	3,934	44.50
04 E --- --- --- --- 111	NURSES SALARY	1,740	1,365	1,860	852	45.83
04 E --- --- --- --- 114	DIRECTOR/SUPERVISOR	75,500	77,250	78,795	42,681	54.17
04 E --- --- --- --- 120	ECFE ADMIN/SUPERVISI	54,798	49,273	42,600	26,073	61.20
04 E --- --- --- --- 121	COORDINATOR	80,877	82,362	85,851	46,284	53.91
04 E --- --- --- --- 140	TEACHERS SALARY	164,903	163,226	148,336	61,836	41.69
04 E --- --- --- --- 154	SCHOOL NURSE	5,885	6,995	7,593	0	0.00
04 E --- --- --- --- 160	AQUATICS MANAGER/COO	4,187	3,211	2,500	0	0.00
04 E --- --- --- --- 161	AQUATICS INSTRUCTOR	26,280	14,980	15,000	566	3.77
04 E --- --- --- --- 162	AQUATICS LIFEGUARD	12,757	6,049	6,500	2,656	40.87
04 E --- --- --- --- 165	SCHOOL COUNSELOR	0	221	1,615	0	0.00
04 E --- --- --- --- 170	NON-CERTIFIED WAGES	949,175	901,142	927,297	453,386	48.89
04 E --- --- --- --- 171	CUSTODIAN SALARY	0	24,381	41,318	20,545	49.73
04 E --- --- --- --- 172	CUSTODIAL - EVENT RE	11,042	11,542	11,500	5,802	50.45
04 E --- --- --- --- 175	STUDENT WORKERS	87,749	79,637	77,000	34,546	44.87
04 E --- --- --- --- 185	OTHER SALARIES	44,822	39,494	39,567	20,538	51.91
04 E --- --- --- --- 195	SALARY CHARGE-BACKS	-6,659	0	0	0	0.00
04 E --- --- --- --- 1--		1,515,524	1,470,840	1,496,174	719,699	48.10
04 E --- --- --- --- 210	F I C A	105,796	103,396	108,351	51,459	47.49
04 E --- --- --- --- 214	P E R A	78,464	74,247	81,602	38,883	47.65
04 E --- --- --- --- 218	T R A	21,825	22,264	20,922	10,577	50.56
04 E --- --- --- --- 220	HOSPITAL INSURANCE	148,826	91,577	94,693	48,382	51.09
04 E --- --- --- --- 230	LIFE INSURANCE	655	753	785	396	50.53
04 E --- --- --- --- 235	DENTAL INSURANCE	2,056	2,423	2,256	1,175	52.08
04 E --- --- --- --- 240	L T D INSURANCE	775	960	974	492	50.59
04 E --- --- --- --- 250	TAX SHELTERED ANNUIT	8,142	10,722	12,063	6,787	56.26
04 E --- --- --- --- 251	EMPLOYER-SPONSORED H	100	56,058	55,582	26,020	46.81
04 E --- --- --- --- 270	WORKERS COMP INS	8,141	9,357	11,844	5,930	50.09
04 E --- --- --- --- 291	CONT EMPL RETIREE HL	0	0	14,657	7,379	50.34
04 E --- --- --- --- 295	FRINGE CHARGE BACKS	-1,049	0	0	0	0.00
04 E --- --- --- --- 2--		373,731	371,757	403,729	197,480	48.91
04 E --- --- --- --- 305	CLEANING CONSULTANT	47,659	16,302	0	0	0.00
04 E --- --- --- --- 310	BCKGRND CKS	30	462	200	198	98.98
04 E --- --- --- --- 311	PROFESSIONAL SERVICE	84,605	74,334	62,310	30,772	49.39
04 E --- --- --- --- 314	SERVICES FEES	56,721	55,564	51,230	31,221	60.94
04 E --- --- --- --- 320	TELEPHONE	4,245	4,493	5,700	2,588	45.41
04 E --- --- --- --- 329	POSTAGE	4,639	4,414	4,330	1,429	32.99
04 E --- --- --- --- 330	WATER AND SEWAGE	6,332	6,017	6,000	2,482	41.36
04 E --- --- --- --- 331	ELECTRICITY	13,362	14,682	12,000	7,919	65.99
04 E --- --- --- --- 333	GARBAGE SERVICE	3,994	4,627	4,000	2,574	64.34
04 E --- --- --- --- 336	ADVERTISING EXPENSE	1,717	1,559	2,050	290	14.15
04 E --- --- --- --- 337	PRINTING & BINDING	12,087	10,529	11,550	7,854	68.01
04 E --- --- --- --- 350	CONTRACTED REPAIR	2,127	2,209	6,700	822	12.27
04 E --- --- --- --- 353	MAINTENANCE AGREEMEN	1,838	1,760	1,400	1,378	98.42
04 E --- --- --- --- 355	MAINTENANCE CHARGEBA	40,900	33,400	33,400	33,400	100.00
04 E --- --- --- --- 360	BUS TRANSPORTATION	15,835	15,439	15,200	7,715	50.75
04 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	2,192	813	1,798	134	7.44
04 E --- --- --- --- 369	ENTRY FEES/STUDENT T	26,463	24,527	29,093	19,968	68.63
04 E --- --- --- --- 370	RENTALS AND LEASES	5,889	9,784	10,310	3,872	37.56
04 E --- --- --- --- 380	COMPUTER TECH-RELTD	0	0	290	290	100.00
04 E --- --- --- --- 398	CHARGEBACK OF EXPENS	-12,701	-9,546	-9,546	0	0.00
04 E --- --- --- --- 3--		317,934	271,369	248,015	154,906	62.46
04 E --- --- --- --- 401	GENERAL SUPPLIES	36,645	48,065	45,425	37,674	83.52
04 E --- --- --- --- 405	Non-Instr Software &	0	0	0	368	0.00
04 E --- --- --- --- 410	CUSTODIAL CLEANING S	8,622	5,454	6,500	3,661	56.32
04 E --- --- --- --- 413	VEHICLE OPERATION EX	437	418	180	0	0.00
04 E --- --- --- --- 420	REPAIR PARTS AND SUP	467	455	3,000	2,199	73.30
04 E --- --- --- --- 430	INSTRUCTIONAL SUPPLY	17,270	11,676	15,850	4,050	25.55
04 E --- --- --- --- 432	COPIER SUPPLIES	4,033	3,580	4,200	2,084	49.61
04 E --- --- --- --- 434	DONATED FUNDS	15,286	16,260	8,484	3,592	42.34
04 E --- --- --- --- 440	FUEL FOR BUILDINGS	15,325	17,029	15,000	7,047	46.98
04 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	8,940	8,570	10,693	8,072	75.59
04 E --- --- --- --- 490	FOOD	49,541	43,998	51,700	25,036	48.42
04 E --- --- --- --- 495	MILK	6,246	5,177	7,000	1,625	23.21
04 E --- --- --- --- 4--		162,812	160,682	168,032	95,408	56.94
04 E --- --- --- --- 522	BUILDING IMPROVEMENT	493	0	0	0	0.00
04 E --- --- --- --- 530	EQUIPMENT	9,900	7,643	12,233	6,699	54.76
04 E --- --- --- --- 5--		10,393	7,643	12,233	6,699	54.76
04 E --- --- --- --- 820	DUES-MEMBERSHIP	1,618	2,030	2,700	2,364	87.48
04 E --- --- --- --- 891	TRA Special Funding	2,073	2,721	2,100	0	0.00
04 E --- --- --- --- 895	FEDERAL INDIRECT COS	788	846	1,068	0	0.00
04 E --- --- --- --- 897	TOURNAMENT EXPENSES	2,425	1,275	1,800	350	19.44

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
04 E --- --- --- --- 898	SCHOLARSHIP EXP.	17,495	18,822	12,000	0	0.00
04 E --- --- --- --- 8--		24,399	25,694	19,668	2,714	13.79
04 - --- --- --- --- ---	COMMUNITY SERVICES	2,404,793	2,307,985	2,347,851	1,176,906	50.14

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
05 E --- --- --- --- 110	EXECUTIVE SALARY	4,945	14,740	16,845	6,975	41.40
05 E --- --- --- --- 154	SCHOOL NURSE	2,413	2,139	2,615	1,301	49.76
05 E --- --- --- --- 170	NON-CERTIFIED WAGES	8,008	979	0	0	0.00
05 E --- --- --- --- 185	OTHER SALARIES	0	465	150	150	100.00
05 E --- --- --- --- 1--		15,366	18,323	19,610	8,426	42.97
05 E --- --- --- --- 210	F I C A	1,137	1,404	1,489	649	43.62
05 E --- --- --- --- 214	P E R A	971	1,146	1,263	523	41.41
05 E --- --- --- --- 218	T R A	181	195	202	112	55.38
05 E --- --- --- --- 220	HOSPITAL INSURANCE	3,599	2,793	3,465	1,226	35.40
05 E --- --- --- --- 230	LIFE INSURANCE	27	33	41	15	35.85
05 E --- --- --- --- 235	DENTAL INSURANCE	134	304	311	129	41.61
05 E --- --- --- --- 240	L T D INSURANCE	43	50	55	23	41.73
05 E --- --- --- --- 250	TAX SHELTERED ANNUIT	444	392	425	177	41.66
05 E --- --- --- --- 251	EMPLOYER-SPONSORED H	0	1,619	2,000	600	30.00
05 E --- --- --- --- 270	WORKERS COMP INS	444	607	629	263	41.81
05 E --- --- --- --- 2--		6,980	8,543	9,880	3,717	37.63
05 E --- --- --- --- 305	Consulting	265	126	126	126	100.00
05 E --- --- --- --- 311	PROFESSIONAL SERVICE	249,876	244,306	271,337	192,997	71.39
05 E --- --- --- --- 350	CONTRACTED REPAIR	6,979	73,736	817,769	284,813	53.13
05 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	563	346	300	300	100.00
05 E --- --- --- --- 370	RENTALS AND LEASES	151,583	167,866	184,170	59,632	32.38
05 E --- --- --- --- 390	PAYMENTS TO OTHER DI	0	12,528	12,240	7,140	58.33
05 E --- --- --- --- 3--		409,266	498,908	1,285,942	545,008	54.08
05 E --- --- --- --- 401	GENERAL SUPPLIES	585	8,083	16,635	1,995	11.99
05 E --- --- --- --- 405	Non-Instr Software &	0	1,294	0	0	0.00
05 E --- --- --- --- 460	TEXTBOOKS/WORKBOOKS	95,473	100,559	184,719	119,598	66.78
05 E --- --- --- --- 470	LIBRARY BOOKS	12,637	10,293	18,285	3,141	17.18
05 E --- --- --- --- 4--		108,695	120,229	219,639	124,734	58.50
05 E --- --- --- --- 505	CAPIT NON-INST TECH	0	850	0	0	0.00
05 E --- --- --- --- 520	BLDG CONSTRUCTION/RE	0	621,600	0	0	0.00
05 E --- --- --- --- 530	EQUIPMENT	78,958	292,265	437,563	167,052	38.21
05 E --- --- --- --- 545	OPERATING CAPITAL CH	-112,857	-114,126	0	0	0.00
05 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	215,395	257,475	254,270	233,864	91.97
05 E --- --- --- --- 556	TECHNOLOGY EQUIP-SPE	0	1,249	0	0	0.00
05 E --- --- --- --- 561	A.V. EQUIPMENT	4,380	2,720	6,100	1,114	18.27
05 E --- --- --- --- 580	LEASE PRINCIPAL	14,325	10,347	1,500	0	0.00
05 E --- --- --- --- 581	LEASE INTEREST	1,071	605	1,500	0	0.00
05 E --- --- --- --- 5--		201,272	1,072,985	700,933	402,030	57.37
05 E --- --- --- --- 820	DUES-MEMBERSHIP	0	0	300	300	100.00
05 E --- --- --- --- 896	TAXES AND SPECIAL AS	12,602	12,374	16,020	6,494	40.54
05 E --- --- --- --- 8--		12,602	12,374	16,320	6,794	41.63
05 - --- --- --- --- ---	CAPITAL OUTLAY	754,181	1,731,362	2,252,324	1,090,709	55.28

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
06 E --- --- --- --- 170	NON-CERTIFIED WAGES	0	3,392	0	0	0.00
06 E --- --- --- --- 185	OTHER SALARIES	0	8,260	0	0	0.00
06 E --- --- --- --- 1--		0	11,652	0	0	0.00
06 E --- --- --- --- 210	F I C A	0	882	0	0	0.00
06 E --- --- --- --- 214	P E R A	0	254	0	0	0.00
06 E --- --- --- --- 218	T R A	0	620	0	0	0.00
06 E --- --- --- --- 270	WORKERS COMP INS	0	219	0	0	0.00
06 E --- --- --- --- 2--		0	1,975	0	0	0.00
06 E --- --- --- --- 311	PROFESSIONAL SERVICE	2,754,181	1,803,221	407,094	372,354	91.47
06 E --- --- --- --- 312	LEGAL COSTS	3,017	0	0	0	0.00
06 E --- --- --- --- 336	ADVERTISING EXPENSE	203	0	0	0	0.00
06 E --- --- --- --- 340	PROPERTY INSURANCE	69,135	0	20,659	20,659	100.00
06 E --- --- --- --- 350	CONTRACTED REPAIR	1,352	413	0	0	0.00
06 E --- --- --- --- 3--		2,827,888	1,803,634	427,753	393,013	91.88
06 E --- --- --- --- 401	GENERAL SUPPLIES	4,297	8,117	0	75	0.00
06 E --- --- --- --- 4--		4,297	8,117	0	75	0.00
06 E --- --- --- --- 520	BLDG CONSTRUCTION/RE	21,260,463	29,865,912	5,494,415	2,977,408	54.19
06 E --- --- --- --- 522	BUILDING IMPROVEMENT	0	68,444	0	0	0.00
06 E --- --- --- --- 530	EQUIPMENT	0	654,079	872,834	770,119	102.96
06 E --- --- --- --- 555	TECHNOLOGY EQUIPMENT	0	201,761	384,757	416,958	108.37
06 E --- --- --- --- 5--		21,260,463	30,790,196	6,752,006	4,164,485	63.58
06 - --- --- --- --- ---	BUILDING FUND	24,092,648	32,615,574	7,179,759	4,557,573	65.27

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
07 E --- --- --- --- 710	BOND PRINCIPAL	2,605,000	2,835,000	2,765,000	0	0.00
07 E --- --- --- --- 720	BOND INTEREST	2,655,169	2,595,246	2,455,853	1,227,926	50.00
07 E --- --- --- --- 790	OTHER DEBT SERVICE	5,975	68,861	6,500	5,000	76.92
07 E --- --- --- --- 7--		5,266,144	5,499,107	5,227,353	1,232,926	23.59
07 E --- --- --- --- 920	BOND REFUNDING PAYME	0	3,535,741	0	0	0.00
07 E --- --- --- --- 9--	BUDGETED EMERGENCY R	0	3,535,741	0	0	0.00
07 - --- --- --- --- ---	DEBT SERVICE	5,266,144	9,034,848	5,227,353	1,232,926	23.59

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
08 E --- --- --- --- 170	NON-CERTIFIED WAGES	249	0	0	0	0.00
08 E --- --- --- --- 1--		249	0	0	0	0.00
08 E --- --- --- --- 210	F I C A	19	0	0	0	0.00
08 E --- --- --- --- 214	P E R A	19	0	0	0	0.00
08 E --- --- --- --- 270	WORKERS COMP INS	1	0	0	0	0.00
08 E --- --- --- --- 2--		39	0	0	0	0.00
08 E --- --- --- --- 311	PROFESSIONAL SERVICE	55,622	49,325	30,472	15,482	50.81
08 E --- --- --- --- 320	TELEPHONE	720	720	1,000	360	36.00
08 E --- --- --- --- 329	POSTAGE	265	170	200	60	30.00
08 E --- --- --- --- 336	ADVERTISING EXPENSE	60	514	360	360	100.00
08 E --- --- --- --- 366	TRAVEL/WORKSHOP COST	437	1,122	800	286	35.70
08 E --- --- --- --- 370	RENTALS AND LEASES	0	750	0	0	0.00
08 E --- --- --- --- 398	CHARGEBACK OF EXPENS	1,025	0	0	0	0.00
08 E --- --- --- --- 3--		58,129	52,601	32,832	16,548	50.40
08 E --- --- --- --- 401	GENERAL SUPPLIES	16,001	14,434	36,000	3,611	10.03
08 E --- --- --- --- 490	FOOD	21	0	0	0	0.00
08 E --- --- --- --- 4--		16,022	14,434	36,000	3,611	10.03
08 E --- --- --- --- 898	AWARDS AND SCHOLARSH	1,500	4,200	4,330	1,000	23.09
08 E --- --- --- --- 899	MISC EXPENSE	1,964	4,824	0	0	0.00
08 E --- --- --- --- 8--		3,464	9,024	4,330	1,000	23.09
08 - --- --- --- --- ---	TRUST FUND	77,903	76,059	73,162	21,159	28.92

ACCOUNT NUMBER	OBJ	2016-17 FY Activity	2017-18 FY Activity	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %
Grand Expense Totals		57,848,450	71,848,923	45,805,683	21,132,628	46.80

Number of Accounts: 3726

***** End of report *****

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
December	2018	111083	ALGAARD, JULIE	Unhinged Pizza Buffet - 2 teachers / 6 paras	12/19/2018	12.14.2018	95.95
						Totals for 111083	95.95
December	2018	111084	ALLINA HEALTH SYSTEM	MB1384	12/19/2018	II10024789	42.00
						Totals for 111084	42.00
December	2018	111085	ALL SEASON'S SPORTS	CE Track and Field Bags	12/19/2018	121718	240.00
						Totals for 111085	240.00
December	2018	111086	ANDERSON, ELLIOT	October 2018 Lawn Services	12/19/2018	12.17.2018	2,481.60
January	2019	111086	ANDERSON, ELLIOT	October 2018 Lawn Services	01/15/2019	12.17.2018	-2,481.60
December	2018	111086	ANDERSON, ELLIOT	Grass Cut, Bag and Dump - DIS	12/19/2018	12.17.2018	650.00
January	2019	111086	ANDERSON, ELLIOT	Grass Cut, Bag and Dump - DIS	01/15/2019	12.17.2018	-650.00
						Totals for 111086	0.00
December	2018	111087	BERGH, JOHN	Partial Reimbursement for Invoice #162 - Supplies for Tiger Prep Camp	12/19/2018	12.12.2018	431.67
						Totals for 111087	431.67
December	2018	111088	BISSONETTE, ROBERT	Girls JV/V Basketball Official 12/14/18	12/19/2018	12.14.2018	117.00
						Totals for 111088	117.00
December	2018	111089	BOND TRUST SERVICES	Paying Agent Fee Ref: 47273-PA	12/19/2018	47273	475.00
December	2018	111089	BOND TRUST SERVICES	Paying Agent Fee Ref: 47274-PA	12/19/2018	47274	475.00
						Totals for 111089	950.00
December	2018	111090	BRAUN INTERTEC CORP	Special Inspections for Comm Ed Column Repair Project	12/19/2018	B142645	3,529.50
December	2018	111090	BRAUN INTERTEC CORP	Project ID B1700340 Customer Account 15790	12/19/2018	B142793	4,314.00
						Totals for 111090	7,843.50
December	2018	111091	BRIGHT, JEANA	Supplies Reimbursement	12/19/2018	12.14.2018	21.96
						Totals for 111091	21.96
December	2018	111092	BROTHERS FIRE & SECU	Work Order 31145 December 2018 Ext/Hood Inspection	12/19/2018	28460	1,023.00
						Totals for 111092	1,023.00
December	2018	111093	CENTRAL MN ERDC	Customer Delano - Isd #879 Toner Bottles	12/19/2018	169869	24.00
December	2018	111093	CENTRAL MN ERDC	Copier Count Billing Delano - ISD #879	12/19/2018	169971	382.26
						Totals for 111093	406.26
December	2018	111094	CITI CARDS	Healthy Snack	12/19/2018	12.03.2018	206.82
						Totals for 111094	206.82
December	2018	111095	CITY OF DELANO	School Board Name Plate	12/19/2018	12.13.2018	26.12
						Totals for 111095	26.12
December	2018	111096	CLIMATE MAKERS	Acct # DELA01/DELANO MID	12/19/2018	60794	1,237.00
						Totals for 111096	1,237.00
December	2018	111097	COLLEGE OF SAINT BEN	2019 Jr. Girls Club Volleyball Tournaments - February and April 2019	12/19/2018	12.18.2018	625.00
						Totals for 111097	625.00
December	2018	111098	CROWELL, SHANNON	Girls JV/V Hockeyl Official 12/15/18	12/19/2018	12.15.2018	149.00
						Totals for 111098	149.00
December	2018	111099	CULINEX	Customer #76104 DES	12/19/2018	INV788383	16.77
December	2018	111099	CULINEX	Customer #76104 DHS	12/19/2018	INV788455	178.03
						Totals for 111099	194.80
December	2018	111100	DELANO MUNICIPAL UTI		12/19/2018		0.00
						Totals for 111100	0.00
December	2018	111101	DELANO MUNICIPAL UTI	Customer #964	12/19/2018	11.30.2018	5,118.25
December	2018	111101	DELANO MUNICIPAL UTI	Customer #6242	12/19/2018	11.30.2018	1,653.35
December	2018	111101	DELANO MUNICIPAL UTI	Customer #12604	12/19/2018	11.30.2018	560.75
December	2018	111101	DELANO MUNICIPAL UTI	Customer #12852	12/19/2018	11.30.2018	4,725.11
December	2018	111101	DELANO MUNICIPAL UTI	Customer #2301	12/19/2018	11.30.2018	8,889.29
December	2018	111101	DELANO MUNICIPAL UTI	Customer #4744	12/19/2018	11.30.2018	29.17
December	2018	111101	DELANO MUNICIPAL UTI	Customer #5121	12/19/2018	11.30.2018	362.41
December	2018	111101	DELANO MUNICIPAL UTI	Customer #5392	12/19/2018	11.30.2018	1,490.24
December	2018	111101	DELANO MUNICIPAL UTI	Customer #5393	12/19/2018	11.30.2018	13,129.73
December	2018	111101	DELANO MUNICIPAL UTI	Customer #5394	12/19/2018	11.30.2018	5,623.06
December	2018	111101	DELANO MUNICIPAL UTI	Customer #5395	12/19/2018	11.30.2018	497.57
December	2018	111101	DELANO MUNICIPAL UTI	Customer #5587	12/19/2018	11.30.2018	15.73
						Totals for 111101	42,094.66
December	2018	111102	DOWNER, PAUL	Monthly Cell Phone Stipend / Food for School Board Listening Session	12/19/2018	12.18.2018	82.35
						Totals for 111102	82.35
December	2018	111103	DELANO TIGER BOOSTER	Booster Concession Stand	12/19/2018	12.12.2018	800.00
						Totals for 111103	800.00

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December	2018	111104	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice #s 52177724918/52177724922/521777 24921/52177724920	12/19/2018	35025	234.40
				Totals for 111104			234.40
December	2018	111105	ECKROTH MUSIC	Repairs and Supplies for Band - Jason Koets	12/19/2018	3226699	82.00
December	2018	111105	ECKROTH MUSIC	Repairs and Supplies for Band - Jason Koets	12/19/2018	3226838	144.00
December	2018	111105	ECKROTH MUSIC	Repairs and Supplies for Band - Jason Koets	12/19/2018	3234096	20.98
				Totals for 111105			246.98
December	2018	111106	ELEMENTARY SCHOOL AC	Deposited into School Account	12/19/2018	12.14.2018	35.00
				Totals for 111106			35.00
December	2018	111107	FINANCIAL AID OFFICE	COLTON TRITZ W-H Electric Scholarship	12/19/2018	12.18.2018	1,200.00
				Totals for 111107			1,200.00
December	2018	111108	FITZER, JOHN	Pizza - Winner of Food Drive	12/19/2018	12.18.2018	121.48
				Totals for 111108			121.48
December	2018	111109	FOLEY JO VOLLEYBALL	FOLEY 22ND ANNUAL VOLLEYBALL TOURNAMENT	12/19/2018	12.18.2018	315.00
				Totals for 111109			315.00
December	2018	111110	FRONTIER	Account No. 763-972-1016-011218-2	12/19/2018	12.12.2018	194.84
				Totals for 111110			194.84
December	2018	111111	GCJVB TOURNAMENT	Granite City Volleyball Tournament	12/19/2018	12.18.2018	375.00
				Totals for 111111			375.00
December	2018	111112	GLITSOS, AMY	Supplies Reimbursement for Work Seminar	12/19/2018	12.12.2018	21.90
				Totals for 111112			21.90
December	2018	111113	GROSKREUTZ, JACKSON	School Board Meeting Tech Support 12/17/2018	12/19/2018	12.17.2018	60.00
				Totals for 111113			60.00
December	2018	111114	HEARTLAND VOLLEYBALL	Heartland 2019 Single Day Events/Annual Hearland Tournament	12/19/2018	12.18.2018	1,465.00
				Totals for 111114			1,465.00
December	2018	111115	HEMINGWAY, MARK	Rehearsal and Concert Accompanist	12/19/2018	12.11.2018	130.00
				Totals for 111115			130.00
December	2018	111116	HONEYWELL INTERNATIO	Acct #538295	12/19/2018	5246605351	415.66
				Totals for 111116			415.66
December	2018	111117	INNOVATIVE OFFICE SO	Toner - Spare - HS Classrooms	12/19/2018	IN2320166	172.13
				Totals for 111117			172.13
December	2018	111118	JVB ANNANDALE	Annandale Volleyball Tournament	12/19/2018	12.18.2018	310.00
				Totals for 111118			310.00
December	2018	111119	J W PEPPER	Music for Choir - Eric Conway	12/19/2018	11E23587	208.49
				Totals for 111119			208.49
December	2018	111120	KENNEDY, SARAH	1 Month Creative Cloud	12/19/2018	12.17.2018	29.99
				Totals for 111120			29.99
December	2018	111121	KERN, MELANIE	Supplies Reimbursement	12/19/2018	12.06.2018	44.60
				Totals for 111121			44.60
December	2018	111122	KULLY SUPPLY CO	Customer ID C10434	12/19/2018	473294	233.40
				Totals for 111122			233.40
December	2018	111123	LABEAU, MATTHEW	Monthly Cell Phone Stipend	12/19/2018	12.18.2018	50.00
				Totals for 111123			50.00
December	2018	111124	LOFFLER COMPANIES -	Account #I803 Contract #NC12007091	12/19/2018	2989753	25.88
December	2018	111124	LOFFLER COMPANIES -	Account #I803 Contract #I65551-SKA10092-01	12/19/2018	2989754	1,346.92
				Totals for 111124			1,372.80
December	2018	111125	LORENTZ, JENNIFER	Mileage / Parking / Meal Reimbursement HR Essentials Seminar	12/19/2018	12.19.2018	51.37
				Totals for 111125			51.37
December	2018	111126	MALMGREN, ALEX	Girls JV/V Hockeyl Official 12/15/18	12/19/2018	12.15.2018	81.00
				Totals for 111126			81.00
December	2018	111127	MCGRAW-HILL SCHOOL E	High School Sped	12/19/2018	1062064130	40.74
				Totals for 111127			40.74
December	2018	111128	MENARD'S	Account #32030251 Transaction #5077	12/19/2018	87168	98.14
December	2018	111128	MENARD'S	Account # 32030251 Transaction #4753	12/19/2018	87317	194.74

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December	2018	111129	MIDDAGH, THOMAS	Girls JV/V Basketball Official 12/14/18	Totals for 111128 12/19/2018	12.14.2018	292.88 117.00
December	2018	111130	MIDWEST MACHINERY CO	Customer No. 9006	Totals for 111129 12/19/2018	1820734	117.00 650.00
December	2018	111131	MILWAUKEE SCHOOL OF	Sara Potter Receipt Code LWP ID Number: 584666	Totals for 111130 12/19/2018	PLTW-DELA-	650.00 451.29
December	2018	111132	MINNESOTA SCIENCE OL	7-9th Grade - 2nd Team	Totals for 111131 12/19/2018	12.13.2018	451.29 100.00
December	2018	111133	MN SCHOOL BOARDS ASS	Acct No. 102	Totals for 111132 12/19/2018	21242N7P2X	100.00 175.00
December	2018	111134	NELLIS, HANNAH	Print 18x20 Photo of Class of 2019	Totals for 111133 12/19/2018	12.18.2018	175.00 29.74
December	2018	111135	O'BRIAN, COLIN	Girls JV Hockel Official 12/15/18	Totals for 111134 12/19/2018	12.15.2018	29.74 68.00
December	2018	111135	O'BRIAN, COLIN	Boys JV/V Hockey Official 12/15/18	Totals for 111135 12/19/2018	12.15.2018	68.00 126.00
December	2018	111136	OXHERD PIZZA, INC.	Pizzas	Totals for 111136 12/19/2018	6002	194.00 1,348.50
December	2018	111137	OXYGEN SERVICE COMPA	Customer No. 11692 Cylinder Rental	Totals for 111137 12/19/2018	03423425	1,348.50 11.40
December	2018	111137	OXYGEN SERVICE COMPA	Open P.O. for Industrial Tech - Joe Finn	Totals for 111138 12/19/2018	08216625	11.40 227.68
December	2018	111138	PNC EQUIPMENT FINANC	Contact Number 137021000 12/4/2018 - 1/3/2019	Totals for 111139 12/19/2018	288632	239.08 23,590.17
December	2018	111139	RAIDERS VOLLEYBALL	RAIDERS VOLLEYBALL TOURNAMENT	Totals for 111140 12/19/2018	12.18.2018	23,590.17 100.00
December	2018	111140	RUPP, ANDERSON, SQUIRE	Statement as of 9/30/2018	Totals for 111141 12/19/2018	8276	100.00 783.20
December	2018	111141	RESOURCE TRAINING &	Customer 1016	Totals for 111142 12/19/2018	31842	783.20 122.00
December	2018	111142	RIGGS, BROOKLYN	Reimbursement for Jr High One Act Play	Totals for 111143 12/19/2018	12.17.2018	122.00 74.24
December	2018	111143	RYHORCHUK, DUNCAN	Boys JV/V Hockey Official 12/15/18	Totals for 111144 12/19/2018	12.15.2018	74.24 126.00
December	2018	111144	SAUK CENTRE WEB PRIN	11-16-2018 Tiger Stripes 18-1283	Totals for 111145 12/19/2018	32626	126.00 198.90
December	2018	111145	SCHERBER, DREW	Girls JV/V Basketball Official 12/14/18	Totals for 111146 12/19/2018	12.14.2018	198.90 117.00
December	2018	111146	SCIENCE EXPLORERS	Techno Tinkering DES	Totals for 111147 12/19/2018	4363	117.00 656.00
December	2018	111147	STAFF DEVELOPMENT FO	SDE Registration for Swan and Westphal Second Grade K045-102018-14464-15600	Totals for 111148 12/19/2018	K045	656.00 650.00
December	2018	111148	SHAKOPEE VOLLEYBALL	2019 Skaopee Spring Dig Jamboree	Totals for 111149 12/19/2018	12.18.2018	650.00 174.00
December	2018	111149	SIMON, JAMES	Boys JV/V Swimming Official 12/13/18	Totals for 111150 12/19/2018	12.13.2018	174.00 77.00
December	2018	111150	TEACHERS ON CALL	Acct No. 20214	Totals for 111151 12/19/2018	97709	77.00 5,557.05
December	2018	111151	TOLKINEN, THOMAS	Boys JV/V Hockey Official 12/15/18	Totals for 111152 12/19/2018	12.16.2018	5,557.05 126.00
December	2018	111152	TOOL, RYAN	Mileage Reimbursement	Totals for 111153 12/19/2018	12.11.2018	126.00 192.39
December	2018	111153	TT TRACK AND FIELD	Boys/Girls 5/7/19 Track Meet Entry Fee	Totals for 111154 12/19/2018	05.07.2019	192.39 160.00
December	2018	111154	UNIQUE SOFTWARE	Computer Cart	Totals for 111155 12/19/2018	246018	160.00 4,438.23
December	2018	111155	UPPER LAKES FOODS IN		Totals for 111156 12/19/2018		4,438.23 0.00
December	2018	111156	UPPER LAKES FOODS IN	Acct #309838	Totals for 111157 12/19/2018	389929-00	0.00 1,236.96

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December	2018	111156	UPPER LAKES FOODS IN	Acct #309836	12/19/2018	390302-00	1,468.04
December	2018	111156	UPPER LAKES FOODS IN	Acct #312772	12/19/2018	390318-00	961.19
December	2018	111156	UPPER LAKES FOODS IN	Acct #312772	12/19/2018	391317-00	932.29
December	2018	111156	UPPER LAKES FOODS IN	Acct #309838	12/19/2018	392800-00	544.75
December	2018	111156	UPPER LAKES FOODS IN	Acct #309836	12/19/2018	392810-00	93.60
December	2018	111156	UPPER LAKES FOODS IN	Acct #309838	12/19/2018	392814-00	45.76
December	2018	111156	UPPER LAKES FOODS IN	Acct #312772	12/19/2018	392822-00	41.60
December	2018	111156	UPPER LAKES FOODS IN	Acct #309836	12/19/2018	393203-00	2,863.28
December	2018	111156	UPPER LAKES FOODS IN	Acct #309836	12/19/2018	395146-00	2,143.23
						Totals for 111156	10,330.70
December	2018	111157	VIEAU, T JOSEPH	Mileage and Meal Reimbursement Snacks for Literature Review	12/19/2018	12.18.2018	255.76
						Totals for 111157	255.76
December	2018	111158	WEBER, BRADLEY	Girls JV/V Hockeyl Official 12/15/18	12/19/2018	12.15.2018	80.00
						Totals for 111158	80.00
December	2018	111159	WEINANDT, AMANDA	Trivia Treats / Finding Elf	12/19/2018	12.18.2018	21.31
						Totals for 111159	21.31
December	2018	111160	WOLD ARCHITECTS AND	Project #152235	12/19/2018	59931	21,519.48
						Totals for 111160	21,519.48
December	2018	111161	XEROX FINANCIAL SERV	Contract 020-0091597-001 11/28/2018 - 12/27/2018	12/19/2018	1429561	1,187.00
						Totals for 111161	1,187.00
December	2018	111162	YOUTH ENRICHMENT LEA	Lever Developers / Chess	12/19/2018	3526	1,320.00
						Totals for 111162	1,320.00
December	2018	111163	DELANO MUNICIPAL UTI	Customer #12852 Credit Already Taken 10.31.2018	12/19/2018	11.30.2018	1,825.31
						Totals for 111163	1,825.31
December	2018	111164	BRIGHTHOUSE LIFE INS	Payroll accrual	12/26/2018	20181205AD	592.00
December	2018	111164	BRIGHTHOUSE LIFE INS	Payroll accrual	12/26/2018	20181220AD	592.00
December	2018	111164	BRIGHTHOUSE LIFE INS	Payroll accrual	12/26/2018	20181220AF	361.50
						Totals for 111164	1,545.50
December	2018	111165	DELANO LORETTO AREA	Payroll accrual	12/26/2018	20181205AD	291.75
December	2018	111165	DELANO LORETTO AREA	Payroll accrual	12/26/2018	20181220AD	291.75
						Totals for 111165	583.50
December	2018	111166	DELANO TEACHERS ASSN	Payroll accrual	12/26/2018	20181220AD	14,446.77
						Totals for 111166	14,446.77
December	2018	111167	EDUCATION MINNESOTA/	Payroll accrual	12/26/2018	20181205AD	236.67
December	2018	111167	EDUCATION MINNESOTA/	Payroll accrual	12/26/2018	20181220AD	236.67
December	2018	111167	EDUCATION MINNESOTA/	Payroll accrual	12/26/2018	20181220AF	450.00
						Totals for 111167	923.34
December	2018	111168	AXA EQUITABLE-UNIT A		12/26/2018		0.00
						Totals for 111168	0.00
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181205AD	890.00
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181205AD	2,140.11
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181205AD	532.23
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181220AD	890.00
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181220AD	2,140.11
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181220AD	532.23
December	2018	111169	AXA EQUITABLE-UNIT A	Payroll accrual	12/26/2018	20181220AF	2,366.47
						Totals for 111169	9,491.15
December	2018	111170	ING RELIASTAR LIFE I	Payroll accrual	12/26/2018	20181205AD	93.75
December	2018	111170	ING RELIASTAR LIFE I	Payroll accrual	12/26/2018	20181205AD	85.00
December	2018	111170	ING RELIASTAR LIFE I	Payroll accrual	12/26/2018	20181205AD	154.10
December	2018	111170	ING RELIASTAR LIFE I	Payroll accrual	12/26/2018	20181220AD	93.75
December	2018	111170	ING RELIASTAR LIFE I	Payroll accrual	12/26/2018	20181220AD	85.00
December	2018	111170	ING RELIASTAR LIFE I	Payroll accrual	12/26/2018	20181220AD	154.10
						Totals for 111170	665.70
December	2018	111171	LEGALSHIELD	Payroll accrual	12/26/2018	20181205AD	233.70
December	2018	111171	LEGALSHIELD	Payroll accrual	12/26/2018	20181220AD	233.70
						Totals for 111171	467.40
December	2018	111172	MN PEIP	Payroll accrual	12/26/2018	20181205AD	13,397.10
December	2018	111172	MN PEIP	Payroll accrual	12/26/2018	20181220AD	13,129.61
December	2018	111172	MN PEIP	Payroll accrual	12/26/2018	20181220AF	208,909.53
						Totals for 111172	235,436.24
December	2018	111173	RELIASTAR LIFE INS C	Payroll accrual	12/26/2018	20181205AD	154.10
December	2018	111173	RELIASTAR LIFE INS C	Payroll accrual	12/26/2018	20181205AD	1,132.50
December	2018	111173	RELIASTAR LIFE INS C	Payroll accrual	12/26/2018	20181220AD	154.10
December	2018	111173	RELIASTAR LIFE INS C	Payroll accrual	12/26/2018	20181220AD	1,132.50
December	2018	111173	RELIASTAR LIFE INS C	Payroll accrual	12/26/2018	20181220AF	985.00
						Totals for 111173	3,558.20
December	2018	111174	SCHOOL SERVICE EMP L	Payroll accrual	12/26/2018	20181220AD	782.40
						Totals for 111174	782.40
December	2018	111175	THRIVENT MUTUAL FUND	Payroll accrual	12/26/2018	20181205AD	276.96
December	2018	111175	THRIVENT MUTUAL FUND	Payroll accrual	12/26/2018	20181220AD	276.96

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December	2018	111175	THRIVENT MUTUAL FUND	Payroll accrual	12/26/2018	20181220AF	574.09
				Totals for 111175			1,128.01
December	2018	111176	THRIVENT FINANCIAL	Payroll accrual	12/26/2018	20181205AD	305.00
December	2018	111176	THRIVENT FINANCIAL	Payroll accrual	12/26/2018	20181220AD	305.00
December	2018	111176	THRIVENT FINANCIAL	Payroll accrual	12/26/2018	20181220AF	411.67
				Totals for 111176			1,021.67
December	2018	111177	WADDELL & REED INC	Payroll accrual	12/26/2018	20181205AD	766.73
December	2018	111177	WADDELL & REED INC	Payroll accrual	12/26/2018	20181220AD	621.73
December	2018	111177	WADDELL & REED INC	Payroll accrual	12/26/2018	20181220AF	1,103.93
				Totals for 111177			2,492.39
December	2018	111178	ASSELS, MELISSA	Supplies Reimbursement	12/26/2018	12.20.2018	7.14
				Totals for 111178			7.14
December	2018	111179	BOLEMAN, ELISE	Mileage Reimbursement CMSCA	12/26/2018	12.17.2018	55.48
				Totals for 111179			55.48
December	2018	111180	CENTRAL MN MENTAL HE	Chemical Health Services 11/8/18 - 11/29/18	12/26/2018	12.17.2018	720.00
				Totals for 111180			720.00
December	2018	111181	CULVINER, KATIE	Reimbursement - TIES Conference	12/26/2018	12.19.2018	37.32
December	2018	111181	CULVINER, KATIE	6th Grade ELA Assessments	12/26/2018	12.19.2018	40.00
				Totals for 111181			77.32
December	2018	111182	ECOLAB	Account No. 010878668 *** TAX EXEMPT ***	12/26/2018	1833206	587.57
				Totals for 111182			587.57
December	2018	111183	EGLY, GWEN	Mileage Reimbursement - TIES Conference	12/26/2018	12.17.2018	59.95
				Totals for 111183			59.95
December	2018	111184	FLAGHOUSE	Elementary Sensory Room	12/26/2018	P080223860	940.81
December	2018	111184	FLAGHOUSE	Elementary Sensory Room	12/26/2018	po80238601	369.99
				Totals for 111184			1,310.80
December	2018	111185	GREATER MN COMMUNICA	Business Cards	12/26/2018	17469	175.00
December	2018	111185	GREATER MN COMMUNICA	December Newsletter	12/26/2018	17486	2,457.90
				Totals for 111185			2,632.90
December	2018	111186	HILLYARD/HUTCHINSON	Customer No. 201908	12/26/2018	603262030	284.00
				Totals for 111186			284.00
December	2018	111187	ISD 287 - PLYMOUTH	Regional Tournament Fee - Delano DI Teams	12/26/2018	12.21.2018	350.00
				Totals for 111187			350.00
December	2018	111188	JOHNSON, ANNALIESE	Book Reimbursement	12/26/2018	12.20.2018	4.89
				Totals for 111188			4.89
December	2018	111189	J W PEPPER	Instructional Supplies	12/26/2018	11E25740	62.99
				Totals for 111189			62.99
December	2018	111190	KEMPS	Account #28020-0 Invoice Nos. 740874/740841/740838/740873/74 0839/740836/740872/740840/7408 37	12/26/2018	w/e 12.15.	1,583.09
				Totals for 111190			1,583.09
December	2018	111191	KINECT ENERGY GROUP	Account 51-6683190 Invoicing Month: November 2018	12/26/2018	285951	24,619.33
				Totals for 111191			24,619.33
December	2018	111192	KUPHAL, BRENT	JV/V Boys Basketball Official 12/18/18	12/26/2018	12.18.2018	117.00
				Totals for 111192			117.00
December	2018	111193	LANO EQUIPMENT	Bobcat S595	12/26/2018	03-626989	41,776.70
				Totals for 111193			41,776.70
December	2018	111194	LONGSTREET, JAMIE/JU	Teachers Pay Teachers	12/26/2018	12.19.2018	23.00
				Totals for 111194			23.00
December	2018	111195	MAILFINANCE	Customer No. 00389570 Lease No. N17112646	12/26/2018	N7483211	699.75
				Totals for 111195			699.75
December	2018	111196	MALLUEGE, SCOTT	JV/V Boys Basketball Official 12/18/18	12/26/2018	12.18.2018	117.00
				Totals for 111196			117.00
December	2018	111197	MAX, MARGARET	Mileage Reimbursement - Healthy Snack	12/26/2018	12.18.2018	27.25
				Totals for 111197			27.25
December	2018	111198	THE MCDOWELL AGENCY	Background Screenings	12/26/2018	110328	53.85
				Totals for 111198			53.85
December	2018	111199	MONKE, JASON	Supplies Reimbursement	12/26/2018	11.15.2018	25.50
				Totals for 111199			25.50
December	2018	111200	NIELSEN, ERIC	V Girls Hockey Official 12/18/18	12/26/2018	12.18.2018	81.00
				Totals for 111200			81.00
December	2018	111201	PERRY, DWAIN	JV/V Boys Basketball Official 12/18/18	12/26/2018	12.18.2018	117.00
				Totals for 111201			117.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
December	2018	111202	PETERSON, TRENT	Sweatpants for Jingle Run	12/26/2018	12.20.2018	86.91
				Totals for 111202			86.91
December	2018	111203	REINHART FOOD SERVIC	Account No. 3423	12/26/2018	550990	787.26
December	2018	111203	REINHART FOOD SERVIC	Acct No 3423	12/26/2018	555949	156.54
				Totals for 111203			943.80
December	2018	111204	RIGGS, BROOKLYN	Reimbursement for "Once Upon a Broomstick"	12/26/2018	12.26.2018	226.81
				Totals for 111204			226.81
December	2018	111205	SCHAUBERGER, STEVEN	Monthly Cell Phone Stipend	12/26/2018	12.20.2018	50.00
				Totals for 111205			50.00
December	2018	111206	SCHONNING, JARED	V Girls Hockey Official 12/18/18	12/26/2018	12.18.2018	81.00
				Totals for 111206			81.00
December	2018	111207	SEIBERLICH, REBECCA	Mileage Reimbursement	12/26/2018	12.20.2018	14.17
				Totals for 111207			14.17
December	2018	111208	SERVATY, LISA	Mileage Reimbursement CMSCA	12/26/2018	12.17.2018	32.59
				Totals for 111208			32.59
December	2018	111209	STAHLKE BUS SERVICE		12/26/2018		0.00
				Totals for 111209			0.00
December	2018	111210	STAHLKE BUS SERVICE	July 2018 - November 2018 Retro Pay	12/26/2018	12.21.2018	8,758.28
				Totals for 111210			8,758.28
December	2018	111211	STONE, ILSA	Supplies Reimbursement	12/26/2018	12.20.2018	44.29
				Totals for 111211			44.29
December	2018	111212	STREACHEK, SAMSON	Items/Gift Cards for Jingle Run	12/26/2018	12.19.2018	119.12
				Totals for 111212			119.12
December	2018	111213	SUNDHEIM, DARLENE	Swim Para Mileage Reimbursement	12/26/2018	12.20.2018	34.88
				Totals for 111213			34.88
December	2018	111214	TEACHERS ON CALL	Account No. 20214	12/26/2018	98073	9,002.70
				Totals for 111214			9,002.70
December	2018	111215	UNIQUE SOFTWARE	90 Chromebooks	12/26/2018	246038	19,249.20
				Totals for 111215			19,249.20
December	2018	111216	UPPER LAKES FOODS IN	Account #309838	12/26/2018	394352-00	1,364.39
December	2018	111216	UPPER LAKES FOODS IN	Account #309838	12/26/2018	396826-00	376.69
December	2018	111216	UPPER LAKES FOODS IN	Acct #309836	12/26/2018	396873-00	1,318.55
				Totals for 111216			3,059.63
December	2018	111217	ZYCH, DANIEL	V Girls Hockey Official 12/18/18	12/26/2018	12.18.2018	81.00
				Totals for 111217			81.00
January	2019	111218	ANDERSON, DAWN	Gymnastics Judge 12/20/2018	01/03/2019	12.20.2018	132.00
				Totals for 111218			132.00
January	2019	111219	BINGEA, AARON	Math Professional Training - QComp	01/03/2019	01.03.2019	615.00
				Totals for 111219			615.00
January	2019	111220	CLIMATE MAKERS	DELA01/DELANO MID ticket #034585	01/03/2019	60966	657.40
				Totals for 111220			657.40
January	2019	111221	COLE PAPERS INC	Customer No. 18702500 Order No. 2346096	01/03/2019	9501651	120.97
				Totals for 111221			120.97
January	2019	111222	DELANO AREA CHAMBER	Assoc Membership - M. Schoen	01/03/2019	5005	140.00
				Totals for 111222			140.00
January	2019	111223	DAKOTA ACADEMIC CONS	E-Rate Consulting Services for Funding Year 7/1/2019-6/30/2020	01/03/2019	12.17.2018	3,200.00
				Totals for 111223			3,200.00
January	2019	111224	DONAHUE, JENNIFER	Reimbursement for DCD Fundraising Supplies	01/03/2019	01.02.2019	100.00
				Totals for 111224			100.00
January	2019	111225	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos. 52177725059/52177725060/52177725061	01/03/2019	35066	282.20
				Totals for 111225			282.20
January	2019	111226	FIVE TECHNOLOGY	Monthly Managed Service Fee	01/03/2019	10119-29	125.00
				Totals for 111226			125.00
January	2019	111227	GIBAS, MEGHAN	Food Drive 2nd Place Winner	01/03/2019	01.02.2019	50.00
				Totals for 111227			50.00
January	2019	111228	GRAY, ERIC	Boys V Basketball Official 12/20/2018	01/03/2019	12.20.2018	82.00
				Totals for 111228			82.00
January	2019	111229	GREER, LARONE	Boys JV/V Basketball Official 12/20/2018	01/03/2019	12.20.2018	117.00
				Totals for 111229			117.00

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January	2019	111230	HILLYARD/HUTCHINSON	Customer No. 201908 S/O No. 3000218498	01/03/2019	603270161	280.00
						Totals for 111230	280.00
January	2019	111231	INNOVATIVE OFFICE SO	Toner for HS Classrooms - Marie Thomas	01/03/2019	IN2331519	172.13
						Totals for 111231	172.13
January	2019	111232	JENCO PROPERTY MAINT	Plowing / Sanding	01/03/2019	2574	6,610.00
						Totals for 111232	6,610.00
January	2019	111233	JOHNSON FLOOR SANDIN	TAC Main Court / Elementary Gym	01/03/2019	190536	3,100.00
January	2019	111233	JOHNSON FLOOR SANDIN	Recoat Old High School Gym	01/03/2019	190537	1,500.00
						Totals for 111233	4,600.00
January	2019	111234	JOHNSON, RICHARD	Girls 8th Basketball Official 12/20/2018	01/03/2019	12.20.2018	70.00
						Totals for 111234	70.00
January	2019	111235	KEMPS	Invoice Nos. 740912/740865/740913/740866/740868/740914/740867/740870	01/03/2019	w/e 12.08.	1,327.92
						Totals for 111235	1,327.92
January	2019	111236	KOCKELMAN, DEAN	Boys V Basketball Official 12/20/2018	01/03/2019	12.20.2018	82.00
						Totals for 111236	82.00
January	2019	111237	KOIVISTO ELECTRICAL,	Delano Public Schools	01/03/2019	1181	452.49
January	2019	111237	KOIVISTO ELECTRICAL,	Delano Public Schools	01/03/2019	1182	405.80
January	2019	111237	KOIVISTO ELECTRICAL,	Delano Public Schools	01/03/2019	1183	3,450.00
						Totals for 111237	4,308.29
January	2019	111238	LAHR, LINDSEY	Gymnastics Judge 12/20/2018	01/03/2019	12.20.2018	132.00
						Totals for 111238	132.00
January	2019	111239	MENARD'S	Account #32030251 Transaction #6309	01/03/2019	87851	49.93
						Totals for 111239	49.93
January	2019	111240	MILLER, RHONDI	Gymnastics Judge 12/20/2018	01/03/2019	12.20.2018	132.00
						Totals for 111240	132.00
January	2019	111241	MVP LOGISTICS LLC	BOL: MVP343412	01/03/2019	755353438	21.93
						Totals for 111241	21.93
January	2019	111242	NAPA (DELANO AUTO PA	#1950 Delano High School	01/03/2019	163673	23.28
						Totals for 111242	23.28
January	2019	111243	NORBY, ERICK	Boys V Basketball Official 12/20/2018	01/03/2019	12.20.2018	82.00
						Totals for 111243	82.00
January	2019	111244	RANDY'S ENVIRONMENTA	Customer 1 - 145 - 0 Service Period December 2018	01/03/2019	12.31.2018	4,266.86
						Totals for 111244	4,266.86
January	2019	111245	SCHERBER, JASON	Wrestling JV/V Official 12/20/2018	01/03/2019	12.20.2018	155.00
						Totals for 111245	155.00
January	2019	111246	SCHOLASTIC BOOK FAIR	Account #1170169 Fair ID 3911648	01/03/2019	W3911648BF	623.13
						Totals for 111246	623.13
January	2019	111247	SOURCEWELL	ELL Training (3)	01/03/2019	27023	225.00
						Totals for 111247	225.00
January	2019	111248	STAHLKE BUS SERVICE		01/03/2019		0.00
						Totals for 111248	0.00
January	2019	111249	STAHLKE BUS SERVICE	Wright Tech Center Tour 12/11/2018	01/03/2019	12.11.2018	100.16
January	2019	111249	STAHLKE BUS SERVICE	Bus Services December 2018	01/03/2019	12.31.2018	181,229.49
						Totals for 111249	181,329.65
January	2019	111250	TEACHERS ON CALL	Account No. 20214	01/03/2019	98538	5,031.00
						Totals for 111250	5,031.00
January	2019	111251	TITUS, JOSEPH	Boys JV/V Basketball Official 12/20/2018	01/03/2019	12.20.2018	117.00
						Totals for 111251	117.00
January	2019	111252	TRIO SUPPLY COMPANY	Customer #0366446 S/O #499838	01/03/2019	499838	117.58
January	2019	111252	TRIO SUPPLY COMPANY	Customer #0366446 S/O #499839	01/03/2019	499839	78.13
January	2019	111252	TRIO SUPPLY COMPANY	Customer #0366446 S/O #499843	01/03/2019	499843	402.55
January	2019	111252	TRIO SUPPLY COMPANY	Customer #0366446	01/03/2019	500462	130.40
January	2019	111252	TRIO SUPPLY COMPANY	Customer #0366446	01/03/2019	500857	32.60
						Totals for 111252	761.26
January	2019	111253	TWINSOURCE	Delano Public Schools Squeegee Kit	01/03/2019	00469318	99.75
						Totals for 111253	99.75
January	2019	111254	UPPER LAKES FOODS IN	Account #312772 Crow River Church	01/03/2019	386814-00	82.37
January	2019	111254	UPPER LAKES FOODS IN	Account #312772	01/03/2019	393953-00	587.47
January	2019	111254	UPPER LAKES FOODS IN	Account #312772	01/03/2019	397124-00	266.92
						Totals for 111254	936.76

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January	2019	111255	WRIGHT TECHNICAL CEN	1015 Delano Schools WLCHS	01/03/2019	3978	734.59
						Totals for 111255	734.59
January	2019	111256	ANNANDALE HIGH SCHOO	Wright County Honor Choir - 8 Students	01/03/2019	01.05.2018	104.00
						Totals for 111256	104.00
January	2019	111257	MADISON NATL LIFE IN	Payroll accrual	01/04/2019	20190104AD	126.25
January	2019	111257	MADISON NATL LIFE IN	Payroll accrual	01/04/2019	20190104AF	1,843.47
January	2019	111257	MADISON NATL LIFE IN	Payroll accrual	01/04/2019	20190104AF	2,628.65
						Totals for 111257	4,598.37
January	2019	111258	NATIONAL INS SVS OF	Payroll accrual	01/04/2019	20190104AD	48.00
						Totals for 111258	48.00
January	2019	111259	136211-NCPERS GROUP	Payroll accrual	01/04/2019	20190104AD	192.00
						Totals for 111259	192.00
January	2019	111260	SCHOOL SERVICE EMP L	Payroll accrual	01/04/2019	20190104AD	1,716.87
January	2019	111260	SCHOOL SERVICE EMP L	Payroll accrual	01/04/2019	20190104AD	955.74
						Totals for 111260	2,672.61
January	2019	111261	UNITED STATES TREASU	LEVY PROCEEDS	01/04/2019	20190104AD	188.79
						Totals for 111261	188.79
January	2019	111262	ACME TOOLS - PLYMOUT	Blade Brakes for Industrial Tech - Joe Finn	01/09/2019	6120032	138.00
January	2019	111262	ACME TOOLS - PLYMOUT	Credit Memo 14 in Wheel Tire	01/09/2019	6150240	-35.98
January	2019	111262	ACME TOOLS - PLYMOUT	Item for Industrial Tech - Joe Finn	01/09/2019	6302109	21.45
						Totals for 111262	123.47
January	2019	111263	AFFINETY SOLUTIONS,	Registration Transaction Fee	01/09/2019	11676	450.00
						Totals for 111263	450.00
January	2019	111264	BAN-KOE SYSTEMS, INC	Order No. 00060920	01/09/2019	85721	495.00
						Totals for 111264	495.00
January	2019	111265	BERGAN KDV LTD	Client No. 05025 Final Billing of Audit	01/09/2019	1019108	8,850.00
						Totals for 111265	8,850.00
January	2019	111266	BUSINESS IMPACT GROU	S/O #1979470	01/09/2019	2019625	2,024.00
						Totals for 111266	2,024.00
January	2019	111267	BIG LAKE JO'S	Hornet Fest Tournament	01/09/2019	04.13.2019	210.00
						Totals for 111267	210.00
January	2019	111268	BRIESEMEISTER, GWEN	Supplies Reimbursement - Battle of the Books	01/09/2019	07.07.2019	144.33
						Totals for 111268	144.33
January	2019	111269	BROTHERS FIRE & SECU	Customer ID ISD 879 DE Job # SS-010788	01/09/2019	109453	5,420.00
January	2019	111269	BROTHERS FIRE & SECU	Customer ID ISD 879 DE Job #SS-010787	01/09/2019	109454	1,129.00
						Totals for 111269	6,549.00
January	2019	111270	CHRISTENSEN, COLLEEN	Dance Judge + Mileage - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	93.00
						Totals for 111270	93.00
January	2019	111271	CITI CARDS	Healthy Snack	01/09/2019	8352000067	91.92
						Totals for 111271	91.92
January	2019	111272	CLIMATE MAKERS	Ticket #033706	01/09/2019	61022	3,205.57
						Totals for 111272	3,205.57
January	2019	111273	COLE PAPERS INC	Customer No. 18702500 Order No. 2346096	01/09/2019	9503584	75.98
January	2019	111273	COLE PAPERS INC	Customer No. 18702500 Order No. 2348437	01/09/2019	9503585	3,122.19
						Totals for 111273	3,198.17
January	2019	111274	CROWELL, SHANNON	Boys JV/V Hockey Official - 1/3/2019	01/09/2019	01.03.2019	126.00
						Totals for 111274	126.00
January	2019	111275	DELANO AREA CHAMBER	Rental of Sign - DHS	01/09/2019	4964	75.00
						Totals for 111275	75.00
January	2019	111276	DAHL, DENIS	Girls JV/V Basketball Official - 1/4/2019	01/09/2019	01.04.2019	117.00
						Totals for 111276	117.00
January	2019	111277	DAKE, SHARON	Classroom Supplies - ES PIE Reimb	01/09/2019	08.09.2018	246.50
						Totals for 111277	246.50
January	2019	111278	DELANO TRUE VALUE HA	Account #31570 Delano ISD 879	01/09/2019	12.31.2018	311.20
						Totals for 111278	311.20
January	2019	111279	DIRTY DOG PRODUCTION	11/5/18 BailarJazz Delano Dance	01/09/2019	5135	21.25
						Totals for 111279	21.25
January	2019	111280	DIVERSIFIED SNACK DI	Customer ID de A La Carte	01/09/2019	149574	327.12
						Totals for 111280	327.12
January	2019	111281	DOLDER, TARA	Dance Judge + Mileage - Delano Invitational	01/09/2019	01.10.2019	93.00

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				1/10/2019			
				Totals for 111281			93.00
January	2019	111282	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice #'s 52177725309/52177725311/52177725308/52177725312	01/09/2019	35137	234.90
				Totals for 111282			234.90
January	2019	111283	ERWIN, KELSEY	Dance Judge + Mileage - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	52.50
				Totals for 111283			52.50
January	2019	111284	EUERLE, CARRIE	Dance Judge - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	42.50
				Totals for 111284			42.50
January	2019	111285	FARBER SOUND, LLC	Contract #PC-190102-1 Sound System Rental for Graduation	01/09/2019	6963	1,492.50
				Totals for 111285			1,492.50
January	2019	111286	FRAKE, ANNABEL	Germany Trip - From Smoothie Account	01/09/2019	01.09.2019	30.00
				Totals for 111286			30.00
January	2019	111287	FRONTIER	Account #763-711-0104-081700-2	01/09/2019	12.25.2018	125.00
				Totals for 111287			125.00
January	2019	111288	GAVIC, MARK	Girls JV/V Basketball Official - 1/4/2019	01/09/2019	01.04.2019	117.00
				Totals for 111288			117.00
January	2019	111289	GILBERT, AVA	Germany Trip - From Smoothie Account	01/09/2019	01.09.2019	90.00
				Totals for 111289			90.00
January	2019	111290	GREAT AMERICA FINANC	Agreement No. 013-0826194-000	01/09/2019	23986848	1,712.58
				Totals for 111290			1,712.58
January	2019	111291	GROTH MUSIC	Instructional Supplies	01/09/2019	2852060	197.97
				Totals for 111291			197.97
January	2019	111292	GROSKREUTZ, BRENDAN	School Board Meeting Tech Support 1/7/2019	01/09/2019	01.07.2019	60.00
				Totals for 111292			60.00
January	2019	111293	HANCE LOCATING & SER	Private Utility Locate - DES	01/09/2019	8029	145.00
				Totals for 111293			145.00
January	2019	111294	HANSOLINE INC	Customer Account ID DEL02 Ref Nos. 2652/9162/1812	01/09/2019	12.31.2018	223.05
				Totals for 111294			223.05
January	2019	111295	HERALD JOURNAL PUBLI	11/26 and 12/17 Board Minutes	01/09/2019	12.31.2018	24.64
January	2019	111295	HERALD JOURNAL PUBLI	11/26 and 12/17 Board Minutes	01/15/2019	12.31.2018	-24.64
				Totals for 111295			0.00
January	2019	111296	HILGERS, DAWN	Google Home Mini for ECFE Programming	01/09/2019	12.18.2018	50.00
				Totals for 111296			50.00
January	2019	111297	HILTNER, JOSHUA	TIES Meal Reimbursement	01/09/2019	12.11.2018	10.00
				Totals for 111297			10.00
January	2019	111298	HINKER, GREG	Cell Phone Stipend - 7/18-12/18	01/09/2019	11.20.2018	300.00
January	2019	111298	HINKER, GREG	Mileage Reimbursement	01/09/2019	11.20.2018	123.72
				Totals for 111298			423.72
January	2019	111299	HOLT PETERSON CHARTE	1/5/2019 Delano Dance Team - Alexandria	01/09/2019	42844	925.00
				Totals for 111299			925.00
January	2019	111300	HORIZON COMMERCIAL P	Cust ID DEL04	01/09/2019	181203116	1,323.55
				Totals for 111300			1,323.55
January	2019	111301	HOUSE OF PRINT	Account Number J11465	01/09/2019	049638	4,098.44
				Totals for 111301			4,098.44
January	2019	111302	INNOVATIVE OFFICE SO	Supplies	01/09/2019	IN2349298	25.74
				Totals for 111302			25.74
January	2019	111303	INTEGRATED SYSTEMS C	Dustomer ID Delano SD Skyward Hosting Services February 2019	01/09/2019	0696548	650.00
				Totals for 111303			650.00
January	2019	111304	JACOBSON, JOHN	Germany Trip - From Smoothie Account	01/09/2019	01.09.2019	30.00
				Totals for 111304			30.00
January	2019	111305	JENSEN, NICOLE	Classroom Supplies Reimbursement	01/09/2019	01.02.2019	189.88
				Totals for 111305			189.88
January	2019	111306	JOHNSON, ASHLEY	Mileage Reimbursement EL/SPED Training	01/09/2019	12.11.2018	52.54
				Totals for 111306			52.54
January	2019	111307	JTM PROVISIONS CO	Customer No. 641165	01/09/2019	490647	620.90

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					Totals for 111307		620.90
January	2019	111308	J W PEPPER	Instructional Supplies	01/09/2019	11E27374	48.00
					Totals for 111308		48.00
January	2019	111309	KALTHOFF, ANGELA	Supplies Reimbursement - Battle of the Books	01/09/2019	12.20.2018	27.93
					Totals for 111309		27.93
January	2019	111310	KEMPS	Invoice Nos. 740949/740951/740969/740947/740952/740968/740954/740948/740953/740967/740956	01/09/2019	w/e 12.29.	1,672.67
					Totals for 111310		1,672.67
January	2019	111311	KURTZ, MITCHELL	Boys C Basketball Official - 1/5/2019	01/09/2019	01.05.2019	75.00
					Totals for 111311		75.00
January	2019	111312	LADUKE, ROBERT	Boys JV/V Basketball Official - 1/5/2019	01/09/2019	01.05.2019	117.00
					Totals for 111312		117.00
January	2019	111313	LANDKAMMER, TIFFANY	Dance Judge - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	83.00
					Totals for 111313		83.00
January	2019	111314	LEVIN, AARON	Boys JV/V Hockey Official - 1/3/2019	01/09/2019	01.03.2019	126.00
					Totals for 111314		126.00
January	2019	111315	LITFIN, NICK	Boys JV/V Basketball Official - 1/5/2019	01/09/2019	01.05.2019	117.00
					Totals for 111315		117.00
January	2019	111316	LUCARELLI, MARIO	Boys JV/V Hockey Official - 1/3/2019	01/09/2019	01.03.2019	126.00
					Totals for 111316		126.00
January	2019	111317	MARIA FELGER RAMOS,	Interpret @ mtg w/ parent and staff + mileage	01/09/2019	2018115	72.00
					Totals for 111317		72.00
January	2019	111318	THE MCDOWELL AGENCY	Background Screenings	01/09/2019	110788	77.85
					Totals for 111318		77.85
January	2019	111319	MCGIVERN, JEROME	Girls JV/V Basketball Official - 1/3/2019	01/09/2019	01.03.2019	117.00
					Totals for 111319		117.00
January	2019	111320	MENARD'S	Account #32030251 Transaction #9971	01/09/2019	12182018	120.91
					Totals for 111320		120.91
January	2019	111321	MID CENTRAL DOOR	S/O #0088763 Customer # DIS690	01/09/2019	0037757-IN	704.00
					Totals for 111321		704.00
January	2019	111322	MN SELECT	MN Select Volleyball Tournament	01/09/2019	01.08.2019	230.00
					Totals for 111322		230.00
January	2019	111323	MORDHORST, JEFF	Boys JV/V Basketball Official - 1/5/2019	01/09/2019	01.05.2019	117.00
					Totals for 111323		117.00
January	2019	111324	MSHSCA	Minnesota Track Clinic - Peterson/Lindquist	01/09/2019	01.07.2019	200.00
					Totals for 111324		200.00
January	2019	111325	NEOFUNDS	Account No. 7900 0441 5998 2853 Postage	01/09/2019	12.24.2019	1,000.00
					Totals for 111325		1,000.00
January	2019	111326	ORASKOVICH, SADIE	Dance Judge - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	108.00
					Totals for 111326		108.00
January	2019	111327	ORTHENGREN, STEVEN	Germany Trip - From Smoothie Account	01/09/2019	01.09.2019	40.00
					Totals for 111327		40.00
January	2019	111328	POSTMASTER	Permit #13	01/09/2019	01.20.2019	450.00
					Totals for 111328		450.00
January	2019	111329	QUICK, JENNA	Dance Judge + Mileage - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	93.00
					Totals for 111329		93.00
January	2019	111330	RANDY'S ENVIRONMENTA	Customer Number 1 - 297139-5 DIS	01/09/2019	12.31.2018	549.14
					Totals for 111330		549.14
January	2019	111331	RIDGEWATER COLLEGE	Customer ID: 13573582 Accuplacer Testing 11/28/2018 23 Students	01/09/2019	00226394	230.00
					Totals for 111331		230.00
January	2019	111332	RUSSELL SECURITY RES	S.O. No. 1145	01/09/2019	A33899	43.08
					Totals for 111332		43.08

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
January	2019	111333	SCANLON, WENDIE	Feliz Navidad Reimbursement	01/09/2019	12.15.2018	49.33
						Totals for 111333	49.33
January	2019	111334	SCHMIDT, LINDA	Classroom Supplies Reimbursement	01/09/2019	01.02.2019	31.64
						Totals for 111334	31.64
January	2019	111335	SCHOEN, MATTHEW	Monthly Cell Phone Stipend July 2018 - December 2018	01/09/2019	01.03.2019	300.00
						Totals for 111335	300.00
January	2019	111336	SCHULER, DARREN	Food for Staff Luncheon	01/09/2019	01.03.2019	38.82
						Totals for 111336	38.82
January	2019	111337	SCHULZE, JOEL	Girls JV/V Basketball Official - 1/3/2019	01/09/2019	01.03.2019	117.00
January	2019	111337	SCHULZE, JOEL	Girls JV/V Basketball Official - 1/4/2019	01/09/2019	01.04.2019	117.00
						Totals for 111337	234.00
January	2019	111338	SEVIGNY, BRIAN	18/19 Claim #3 FRC	01/09/2019	01.03.2019	1,719.06
						Totals for 111338	1,719.06
January	2019	111339	SIPE, GARY	Girls JV/V Basketball Official - 1/3/2019	01/09/2019	01.03.2019	117.00
						Totals for 111339	117.00
January	2019	111340	ST. CLOUD SOAR	Hornet-Fest Tournament	01/09/2019	04.13.2019	230.00
						Totals for 111340	230.00
January	2019	111341	THEIS, OLIVIA	Germany Trip - From Smoothie Account	01/09/2019	01.09.2019	30.00
						Totals for 111341	30.00
January	2019	111342	TNT AUDIO	WCC Dance Meet Delano High School	01/09/2019	01102019	600.00
						Totals for 111342	600.00
January	2019	111343	TRIARCO	Items for Art - Ray Cordes	01/09/2019	237977	105.54
January	2019	111343	TRIARCO	Items for Art - Ray Cordes	01/09/2019	237987	38.10
						Totals for 111343	143.64
January	2019	111344	UPPER LAKES FOODS IN		01/09/2019		0.00
						Totals for 111344	0.00
January	2019	111345	UPPER LAKES FOODS IN	Account #309836	01/09/2019	398451-00	1,774.95
January	2019	111345	UPPER LAKES FOODS IN	Account #309838	01/09/2019	399130-00	868.29
January	2019	111345	UPPER LAKES FOODS IN	Account #309836	01/09/2019	399261-00	12.50
January	2019	111345	UPPER LAKES FOODS IN	Account #312772	01/09/2019	399269-00	5.00
January	2019	111345	UPPER LAKES FOODS IN	Account #309838	01/09/2019	399271-00	5.00
January	2019	111345	UPPER LAKES FOODS IN	Account #312772	01/09/2019	399282-00	373.23
January	2019	111345	UPPER LAKES FOODS IN	Account #309836	01/09/2019	400211-00	565.84
January	2019	111345	UPPER LAKES FOODS IN	Account #309838	01/09/2019	403953-00	790.94
January	2019	111345	UPPER LAKES FOODS IN	Account #312772	01/09/2019	403984-00	888.23
January	2019	111345	UPPER LAKES FOODS IN	Account #309836	01/09/2019	404111-00	2,115.99
January	2019	111345	UPPER LAKES FOODS IN	Account #309840	01/09/2019	405273-00	1,175.75
January	2019	111345	UPPER LAKES FOODS IN	Account #309836	01/09/2019	405834-00	2,088.25
						Totals for 111345	10,663.97
January	2019	111346	VANCO SERVICES, LLC	Client ID ES12051	01/09/2019	9383687	16.00
						Totals for 111346	16.00
January	2019	111347	VERIZON WIRELESS	Account No. 942070919-00001	01/09/2019	9820989289	39.43
						Totals for 111347	39.43
January	2019	111348	VITAL SIGNS	18' x 24' one sided	01/09/2019	V-19006	210.00
						Totals for 111348	210.00
January	2019	111349	WEEGMAN, TRICIA	Dance Judge - Delano Invitational 1/10/2019	01/09/2019	01.10.2019	83.00
						Totals for 111349	83.00
January	2019	111350	WELLS FARGO FINANCI	Contract No.603-0152652-000	01/09/2019	5005688243	346.76
						Totals for 111350	346.76
January	2019	111351	WILLIAMS, ETHAN	Germany Trip - From Smoothie Account	01/09/2019	01.09.2019	40.00
						Totals for 111351	40.00
January	2019	111352	XCEL ENERGY	Account No. 51-0011975735-7 Locker Room Addition	01/09/2019	620996065	338.68
						Totals for 111352	338.68
January	2019	111353	ALL FLAGS, LLC	7' silver counterweight	01/16/2019	799909	43.16
						Totals for 111353	43.16
January	2019	111354	ANDERSON, ELLIOT	October 2018 Lawn Services	01/16/2019	12.17.2018	2,481.60
January	2019	111354	ANDERSON, ELLIOT	Grass Cut, Bag and Dump - DIS	01/16/2019	12.17.2018	650.00
						Totals for 111354	3,131.60
January	2019	111355	BERRY BLENDZ - EDEN	Smoothies - Spanish Club	01/16/2019	11035	108.00
January	2019	111355	BERRY BLENDZ - EDEN	Smoothies - Spanish Club	01/16/2019	11038	108.00
January	2019	111355	BERRY BLENDZ - EDEN	Smoothies - Spanish Club	01/16/2019	11054	108.00
January	2019	111355	BERRY BLENDZ - EDEN	Smoothies - Spanish Club	01/16/2019	11058	108.00
						Totals for 111355	432.00
January	2019	111356	BROTHERS FIRE & SECU	2019 Annual Monitoring 2/2019 - 1/2020	01/16/2019	28634	295.00
						Totals for 111356	295.00

POST MONTH	POST YEAR	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
January	2019	111357	CENTRAL MN ERDC	Toner for Keyocera Copier	01/16/2019	169868	220.00
January	2019	111357	CENTRAL MN ERDC	Delano ISD #879 Copier Count Billing	01/16/2019	170203	294.56
Totals for 111357							514.56
January	2019	111358	CITY OF DELANO	Wright County Soccer Club - Riger Future Soccer Stars @ Riverside Commons Facility	01/16/2019	01.09.2019	1,235.78
Totals for 111358							1,235.78
January	2019	111359	COLE PAPERS INC	Customer No. 18702500	01/16/2019	9504605	755.40
Totals for 111359							755.40
January	2019	111360	CULINEX	Cust #76104 Delano Public Schools S/O #SO368590	01/16/2019	INV790050	107.19
January	2019	111360	CULINEX	S/O #SO368631	01/16/2019	INV790210	247.50
Totals for 111360							354.69
January	2019	111361	DELANO AREA CHAMBER	Assoc. Membership - D. Johnson	01/16/2019	4998	126.00
Totals for 111361							126.00
January	2019	111362	DELANO MUNICIPAL UTI		01/16/2019		0.00
Totals for 111362							0.00
January	2019	111363	DELANO MUNICIPAL UTI	Customer #5394	01/16/2019	12.31.2018	5,132.83
January	2019	111363	DELANO MUNICIPAL UTI	Customer #2301	01/16/2019	12.31.2018	7,950.90
January	2019	111363	DELANO MUNICIPAL UTI	Customer #12852	01/16/2019	12.31.2018	4,117.45
January	2019	111363	DELANO MUNICIPAL UTI	Customer #12604	01/16/2019	12.31.2018	539.30
January	2019	111363	DELANO MUNICIPAL UTI	Customer #4744	01/16/2019	12.31.2018	29.17
January	2019	111363	DELANO MUNICIPAL UTI	Customer #5395	01/16/2019	12.31.2018	500.31
January	2019	111363	DELANO MUNICIPAL UTI	Customer #5392	01/16/2019	12.31.2018	1,486.07
January	2019	111363	DELANO MUNICIPAL UTI	Customer #5393	01/16/2019	12.31.2018	11,360.05
January	2019	111363	DELANO MUNICIPAL UTI	Customer #5587	01/16/2019	12.31.2018	15.73
January	2019	111363	DELANO MUNICIPAL UTI	Customer #964	01/16/2019	12.31.2018	4,766.09
January	2019	111363	DELANO MUNICIPAL UTI	Customer #5121	01/16/2019	12.31.2018	360.73
Totals for 111363							36,258.63
January	2019	111364	DOWNER, PAUL	Monthly Cell Phone Stipend	01/16/2019	01.15.2019	50.00
Totals for 111364							50.00
January	2019	111365	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos 52177725391 / 52177725394 / 52177725393	01/16/2019	35166	251.85
Totals for 111365							251.85
January	2019	111366	ECOLAB	Account No. 010878668	01/16/2019	1910990	134.95
January	2019	111366	ECOLAB	Credit Referencing Inv #1910990 Removal of Sales Tax	01/16/2019	2177316	-9.27
Totals for 111366							125.68
January	2019	111367	EHLERS & ASSOCIATES	Continuing Disclosure Fee / County Auditor Fee	01/16/2019	79151	3,225.00
Totals for 111367							3,225.00
January	2019	111368	FIVE TECHNOLOGY	Task #15801 Website Upgrade	01/16/2019	P2302-2	7,200.00
Totals for 111368							7,200.00
January	2019	111369	FRONTIER	Account No. 763-972-3365-091376-2	01/16/2019	01.04.2019	2,739.39
January	2019	111369	FRONTIER	Account No. 763-972-2636-091508-2	01/16/2019	01.04.2019	338.04
January	2019	111369	FRONTIER	Account No. 763-972-6803-073102-2	01/16/2019	01.04.2019	143.88
January	2019	111369	FRONTIER	Account #763-196-1459-062316-2	01/16/2019	01.25.2019	1,310.00
Totals for 111369							4,531.31
January	2019	111370	GENERAL PARTS, LLC	Service Order #E52550	01/16/2019	6027854	704.35
Totals for 111370							704.35
January	2019	111371	GREATER MN COMMUNICA	Kindergarten Brochure	01/16/2019	17639	89.00
Totals for 111371							89.00
January	2019	111372	HECKSEL MACHINE INC	Items for Industrial Tech - Joe Finn	01/16/2019	105376	602.00
Totals for 111372							602.00
January	2019	111373	HERALD JOURNAL PUBLI	11/26 and 12/17 Board Minutes - Dist #879 12/07 Multiple Positions - Activities	01/16/2019	12.31.2018	169.77
Totals for 111373							169.77
January	2019	111374	HICKS, WILLIAM	Girls JV/V Basketball Official 1/12/2019	01/16/2019	01.12.2019	117.00
Totals for 111374							117.00
January	2019	111375	HILLYARD/HUTCHINSON	Customer Number 201908 S/O Number 3000226178	01/16/2019	602288927	340.80
January	2019	111375	HILLYARD/HUTCHINSON	Customer Number 201908 S/O Number 3000226175	01/16/2019	603288926	1,467.34
January	2019	111375	HILLYARD/HUTCHINSON	Customer Number 201908 S/O Number 3000226321	01/16/2019	603288928	12.23
Totals for 111375							1,820.37

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
January	2019	111376	HINKER, GREG	Goose Chase Adventures	01/16/2019	12.19.2018	299.00
						Totals for 111376	299.00
January	2019	111377	HORIZON COMMERCIAL P	Pool lift	01/16/2019	SV18121005	4,760.00
						Totals for 111377	4,760.00
January	2019	111378	IMPACT LIVES INC	Why Cultural Competence in Education - 1/21/2019	01/16/2019	4075-1-201	1,500.00
						Totals for 111378	1,500.00
January	2019	111379	INNOVATIVE OFFICE SO		01/16/2019		0.00
						Totals for 111379	0.00
January	2019	111380	INNOVATIVE OFFICE SO	Waste Toner Collection Unit for Media Center Color Printer	01/16/2019	IN2347115	19.17
January	2019	111380	INNOVATIVE OFFICE SO	Toner for Art and one spare to have on hand - Marie Thomas	01/16/2019	IN2348914	344.26
January	2019	111380	INNOVATIVE OFFICE SO	Toner for Art - Frawley	01/16/2019	IN2349423	56.42
January	2019	111380	INNOVATIVE OFFICE SO	Paper for Registration - HS Office	01/16/2019	IN2350992	45.74
January	2019	111380	INNOVATIVE OFFICE SO	District Office Supplies	01/16/2019	IN2359530	216.94
						Totals for 111380	682.53
January	2019	111381	ISD 138 - NORTH BRAN	Wrestling Invitational	01/16/2019	01.18.2019	350.00
						Totals for 111381	350.00
January	2019	111382	J W PEPPER	Instructional Supplies	01/16/2019	11E28144	50.00
						Totals for 111382	50.00
January	2019	111383	KEMPS	Acct #28020-0 Invoice Nos. 740829/740929/740830/740926/740832/740831/740927/740834	01/16/2019	w/e 12.22.	1,164.75
						Totals for 111383	1,164.75
January	2019	111384	KINECT ENERGY GROUP	Account #51-6683190 December 2018 Paid in January 2019	01/16/2019	287356	24,507.34
						Totals for 111384	24,507.34
January	2019	111385	KIRSHBAUM, JAMES	Girls JV/V Hockey Official 1/7/19	01/16/2019	01.07.2019	149.00
						Totals for 111385	149.00
January	2019	111386	KIRSHBAUM, SHELBY	Girls JV/V Hockey Official 1/7/19	01/16/2019	01.07.2019	80.00
						Totals for 111386	80.00
January	2019	111387	KIRSHBAUM, STEVEN	Girls JV/V Hockey Official 1/7/19	01/16/2019	01.07.2019	149.00
						Totals for 111387	149.00
January	2019	111388	KULLY SUPPLY CO	Customer ID C 10434	01/16/2019	475359	1,363.36
						Totals for 111388	1,363.36
January	2019	111389	LUDWIG, PAUL	Refund for Swimming Registrations	01/16/2019	01.11.2019	108.00
						Totals for 111389	108.00
January	2019	111390	MCGIVERN, JEROME	Girls JV/V Basketball Official 1/12/2019	01/16/2019	01.12.2019	117.00
						Totals for 111390	117.00
January	2019	111391	MTCA	2019 MN Tennis Teachers Conference	01/16/2019	03.01.2019	225.00
						Totals for 111391	225.00
January	2019	111392	MUGFORD, JOHN	Girls JV/V Basketball Official 1/12/2019	01/16/2019	01.12.2019	117.00
						Totals for 111392	117.00
January	2019	111393	OEFFLING, SCOTT	Boys/Girls JV/V Hockey Official 1/12/19	01/16/2019	01.12.2019	252.00
						Totals for 111393	252.00
January	2019	111394	OXHERD PIZZA, INC.	Pizzas - Delano Dance Invite	01/16/2019	6010	155.98
						Totals for 111394	155.98
January	2019	111395	OXYGEN SERVICE COMPA	Customer No. 11692	01/16/2019	03426699	11.78
						Totals for 111395	11.78
January	2019	111396	PATTERSON, MICHAEL	Monthly Cell Phone Stipend - December 2018	01/16/2019	01.10.2019	50.00
						Totals for 111396	50.00
January	2019	111397	POTTER, SARA	Science Education Subscription	01/16/2019	01.11.2019	49.00
						Totals for 111397	49.00
January	2019	111398	RUPP, ANDERSON, SQUIRE	Statement as of 10/31/2018	01/16/2019	8432	2,211.24
						Totals for 111398	2,211.24
January	2019	111399	RICE, KRISTI	Course Refunds	01/16/2019	01.14.2019	55.00
						Totals for 111399	55.00
January	2019	111400	SCOREFLIPPERS, LLC	Insight MSHSL 2018 Annual Gymnastics Software Fee	01/16/2019	2200	250.00
						Totals for 111400	250.00
January	2019	111401	SELL, GARY JR	Boys/Girls JV/V Hockey Official 1/12/19	01/16/2019	01.12.2019	252.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
					Totals for 111401		252.00
January	2019	111402	STROMBERG, MARCUS	Boys JV/V Swimming Official 1/10/2019	01/16/2019	01.10.2019	77.00
					Totals for 111402		77.00
January	2019	111403	TEACHERS ON CALL	Account No. 20214	01/16/2019	98898	4,198.05
					Totals for 111403		4,198.05
January	2019	111404	THYSSENKRUPP ELEVATO	Customer #51562 Job #US23096	01/16/2019	3004360854	348.78
					Totals for 111404		348.78
January	2019	111405	TRIARCO	Items for Art - Tannah Frawley	01/16/2019	249166	151.29
January	2019	111405	TRIARCO	Items for 7/8 Art - Tannah Frawley	01/16/2019	250166	60.99
					Totals for 111405		212.28
January	2019	111406	UPPER LAKES FOODS IN		01/16/2019		0.00
					Totals for 111406		0.00
January	2019	111407	UPPER LAKES FOODS IN	Acct #309836 Credit	01/16/2019	372847-0A	-7.68
January	2019	111407	UPPER LAKES FOODS IN	Acct #309836	01/16/2019	404313-00	31.20
January	2019	111407	UPPER LAKES FOODS IN	Acct #312772	01/16/2019	404314-00	12.48
January	2019	111407	UPPER LAKES FOODS IN	Acct #309838	01/16/2019	404315-00	12.48
January	2019	111407	UPPER LAKES FOODS IN	Acct #312772	01/16/2019	404948-00	809.77
January	2019	111407	UPPER LAKES FOODS IN	Acct #309838	01/16/2019	404985-00	1,329.77
January	2019	111407	UPPER LAKES FOODS IN	Acct #309838	01/16/2019	407391-00	940.90
January	2019	111407	UPPER LAKES FOODS IN	Acct #312772	01/16/2019	407436-00	835.75
January	2019	111407	UPPER LAKES FOODS IN	Acct #309836	01/16/2019	407509-00	1,780.56
January	2019	111407	UPPER LAKES FOODS IN	Acct #309840	01/16/2019	410367-00	1,240.76
					Totals for 111407		6,985.99
January	2019	111408	WALT, BRYCE	Boys/Girls JV/V Hockey Official 1/12/19	01/16/2019	01.10.2019	252.00
					Totals for 111408		252.00
January	2019	111409	WRIGHT COUNTY SHERRI	Off-Duty Services - Graduation FY 2018	01/16/2019	201802887	240.00
					Totals for 111409		240.00
January	2019	111410	WRIGHT TECHNICAL CEN	Customer 1-1015 WTCA / BA09 / LTFM / CTE L / TARG	01/16/2019	3990	14,975.42
					Totals for 111410		14,975.42
January	2019	111411	XCEL ENERGY	Account #51-0012249050-1	01/16/2019	620992846	6,382.78
					Totals for 111411		6,382.78
January	2019	111412	BRIGHTHOUSE LIFE INS	Payroll accrual	01/22/2019	20190104AD	592.00
January	2019	111412	BRIGHTHOUSE LIFE INS	Payroll accrual	01/22/2019	20190118AD	592.00
January	2019	111412	BRIGHTHOUSE LIFE INS	Payroll accrual	01/22/2019	20190118AF	361.50
					Totals for 111412		1,545.50
January	2019	111413	DELANO LORETTO AREA	Payroll accrual	01/22/2019	20190104AD	1,003.92
January	2019	111413	DELANO LORETTO AREA	Payroll accrual	01/22/2019	20190118AD	528.92
					Totals for 111413		1,532.84
January	2019	111414	DELANO TEACHERS ASSN	Payroll accrual	01/22/2019	20190118AD	14,446.77
					Totals for 111414		14,446.77
January	2019	111415	EDUCATION MINNESOTA/	Payroll accrual	01/22/2019	20190104AD	236.67
January	2019	111415	EDUCATION MINNESOTA/	Payroll accrual	01/22/2019	20190118AD	236.67
January	2019	111415	EDUCATION MINNESOTA/	Payroll accrual	01/22/2019	20190118AF	450.00
					Totals for 111415		923.34
January	2019	111416	AXA EQUITABLE-UNIT A		01/22/2019		0.00
					Totals for 111416		0.00
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190104AD	890.00
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190104AD	2,140.11
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190104AD	532.23
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190118AD	890.00
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190118AD	2,140.11
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190118AD	532.23
January	2019	111417	AXA EQUITABLE-UNIT A	Payroll accrual	01/22/2019	20190118AF	2,366.47
					Totals for 111417		9,491.15
January	2019	111418	ING RELIASTAR LIFE I	Payroll accrual	01/22/2019	20190104AD	93.75
January	2019	111418	ING RELIASTAR LIFE I	Payroll accrual	01/22/2019	20190104AD	85.00
January	2019	111418	ING RELIASTAR LIFE I	Payroll accrual	01/22/2019	20190104AD	154.10
January	2019	111418	ING RELIASTAR LIFE I	Payroll accrual	01/22/2019	20190118AD	93.75
January	2019	111418	ING RELIASTAR LIFE I	Payroll accrual	01/22/2019	20190118AD	85.00
January	2019	111418	ING RELIASTAR LIFE I	Payroll accrual	01/22/2019	20190118AD	154.10
					Totals for 111418		665.70
January	2019	111419	LEGALSHIELD	Payroll accrual	01/22/2019	20190104AD	233.70
January	2019	111419	LEGALSHIELD	Payroll accrual	01/22/2019	20190118AD	233.70
					Totals for 111419		467.40
January	2019	111420	MN PEIP	Payroll accrual	01/22/2019	20190104AD	12,442.99
January	2019	111420	MN PEIP	Payroll accrual	01/22/2019	20190109AD	-170.77
January	2019	111420	MN PEIP	Payroll accrual	01/22/2019	20190109AF	1,264.20
January	2019	111420	MN PEIP	Payroll accrual	01/22/2019	20190118AD	12,416.33
January	2019	111420	MN PEIP	Payroll accrual	01/22/2019	20190118AF	208,461.37
					Totals for 111420		234,414.12

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
January	2019	111421	RELIASTAR LIFE INS C	Payroll accrual	01/22/2019	20190104AD	154.10
January	2019	111421	RELIASTAR LIFE INS C	Payroll accrual	01/22/2019	20190104AD	1,132.50
January	2019	111421	RELIASTAR LIFE INS C	Payroll accrual	01/22/2019	20190118AD	154.10
January	2019	111421	RELIASTAR LIFE INS C	Payroll accrual	01/22/2019	20190118AD	1,132.50
January	2019	111421	RELIASTAR LIFE INS C	Payroll accrual	01/22/2019	20190118AF	985.00
				Totals for 111421			3,558.20
January	2019	111422	SCHOOL SERVICE EMP L	Payroll accrual	01/22/2019	20190118AD	650.97
				Totals for 111422			650.97
January	2019	111423	THRIVENT MUTUAL FUND	Payroll accrual	01/22/2019	20190104AD	276.96
January	2019	111423	THRIVENT MUTUAL FUND	Payroll accrual	01/22/2019	20190118AD	276.96
January	2019	111423	THRIVENT MUTUAL FUND	Payroll accrual	01/22/2019	20190118AF	574.09
				Totals for 111423			1,128.01
January	2019	111424	THRIVENT FINANCIAL	Payroll accrual	01/22/2019	20190104AD	305.00
January	2019	111424	THRIVENT FINANCIAL	Payroll accrual	01/22/2019	20190118AD	305.00
January	2019	111424	THRIVENT FINANCIAL	Payroll accrual	01/22/2019	20190118AF	411.67
				Totals for 111424			1,021.67
January	2019	111425	WADDELL & REED INC	Payroll accrual	01/22/2019	20190104AD	621.73
January	2019	111425	WADDELL & REED INC	Payroll accrual	01/22/2019	20190118AD	621.73
January	2019	111425	WADDELL & REED INC	Payroll accrual	01/22/2019	20190118AF	1,103.93
				Totals for 111425			2,347.39
January	2019	111426	ACME TOOLS - PLYMOUTH	Order No. 14668317-000 Delano Drama	01/23/2019	6318206	463.99
				Totals for 111426			463.99
January	2019	111427	ALGAARD, JULIE	Supplies Reimbursement	01/23/2019	01.16.2019	225.11
				Totals for 111427			225.11
January	2019	111428	ALLINA HEALTH SYSTEM	Customer Number 16525 Heartsafe Package	01/23/2019	II10024900	950.00
				Totals for 111428			950.00
January	2019	111429	AMERICAN TIME	Customer ID MNDE01 Order 906304	01/23/2019	811086	869.20
				Totals for 111429			869.20
January	2019	111430	BAN-KOE SYSTEMS, INC		01/23/2019		0.00
				Totals for 111430			0.00
January	2019	111431	BAN-KOE SYSTEMS, INC	District-wide Access Control excluding Intermediate School	01/23/2019	83269	2,187.72
January	2019	111431	BAN-KOE SYSTEMS, INC	High School Access Control Installation	01/23/2019	83319	4,826.25
January	2019	111431	BAN-KOE SYSTEMS, INC	Intermediate School - Access Control Equipment and Installation	01/23/2019	83924	1,582.09
January	2019	111431	BAN-KOE SYSTEMS, INC	Order No. 00060147	01/23/2019	84802	7,971.84
January	2019	111431	BAN-KOE SYSTEMS, INC	Order No. 00060921	01/23/2019	85722	396.61
January	2019	111431	BAN-KOE SYSTEMS, INC	Secure Office & Vestibule Door Control Project at DES & DIS	01/23/2019	86345	7,487.86
				Totals for 111431			24,452.37
January	2019	111432	BENNETT, AARON	Girls Hockey JV/V Official 1/18/19	01/23/2019	01.18.2019	126.00
				Totals for 111432			126.00
January	2019	111433	BLASKO, THEODORE	Boys Swimming JV/V Official 1/15/19	01/23/2019	01.15.2019	77.00
				Totals for 111433			77.00
January	2019	111434	BREITBACH CONSTRUCTI	Pay Application No. 24	01/23/2019	24	76,489.86
				Totals for 111434			76,489.86
January	2019	111435	BROTHERS FIRE & SECU	Customer ID ISD 879 DE New Locker Room / Entrances around PAC	01/23/2019	108620	7,139.31
January	2019	111435	BROTHERS FIRE & SECU	Customer ID ISD 879 DE Avigilon License	01/23/2019	108750	1,685.00
				Totals for 111435			8,824.31
January	2019	111436	BUDNER, PETER	Girls Basketball JV/V Official 1/22/2019	01/23/2019	01.22.2019	117.00
				Totals for 111436			117.00
January	2019	111437	CENGAGE LEARNING	Online Working Papers for Accounting	01/23/2019	65794665	928.00
				Totals for 111437			928.00
January	2019	111438	CENTRAL MN MENTAL HE	Delano Chemical Health Services	01/23/2019	01.14.2019	360.00
				Totals for 111438			360.00
January	2019	111439	CULINEX	Customer 76104 #SO368737	01/23/2019	INV790400	78.65
				Totals for 111439			78.65
January	2019	111440	DELANO MUNICIPAL UTI	Customer #6242	01/23/2019	12.31.2018	1,457.50
				Totals for 111440			1,457.50
January	2019	111441	DUBERSTEIN, SUSAN	Robotics Supplies Claim #4 - FRC	01/23/2019	01.16.2019	173.70
January	2019	111441	DUBERSTEIN, SUSAN	Claim #6 - FRC Robotics	01/23/2019	01.17.2019	229.99

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
				Supplies and Registration			
					Totals for 111441		403.69
January	2019	111442	EARTHGRAINS BAKING C	Customer #99-46039-9999-99 Invoice Nos. 52177725520/52177725524/521777 25522/52177725583/52177725523	01/23/2019	35204	261.05
					Totals for 111442		261.05
January	2019	111443	EXCEL SYSTEMS	Cable Installation	01/23/2019	134907	4,752.25
					Totals for 111443		4,752.25
January	2019	111444	FASTBRIDGE LEARNING	DES Online Training	01/23/2019	INV-3741	400.00
					Totals for 111444		400.00
January	2019	111445	FINDLEY, DEBRA	Reimbursement for Food for Staff	01/23/2019	01.21.2019	326.54
					Totals for 111445		326.54
January	2019	111446	FRONTIER	Acct No. 763-972-1016-011218-2	01/23/2019	01.12.2019	196.09
					Totals for 111446		196.09
January	2019	111447	GALLUS EMBROIDERY &	Delano Schools / Sem 12	01/23/2019	2018	375.00
January	2019	111447	GALLUS EMBROIDERY &	Delano Schools / Sem 12	01/23/2019	2019	309.00
					Totals for 111447		684.00
January	2019	111448	GAULT, SARAH	Gymnasitcs Judge 1/15/19	01/23/2019	01.15.2018	147.00
					Totals for 111448		147.00
January	2019	111449	GLOBAL MARKET	Student Wellnes Rewards Program	01/23/2019	01.16.2019	35.00
					Totals for 111449		35.00
January	2019	111450	GRAINGER INC	Acct No. 806535100	01/23/2019	9058779472	378.12
					Totals for 111450		378.12
January	2019	111451	HILLYARD/HUTCHINSON	Customer No. 201908 S/O #3000227654	01/23/2019	603294398	695.29
					Totals for 111451		695.29
January	2019	111452	HITCHINGS, JOSEPH	Monthly Cell Phone Stipend - 11/2018-01/2019	01/23/2019	01.17.2019	150.00
					Totals for 111452		150.00
January	2019	111453	HOLT PETERSON CHARTE	Boys Basketball - St. Cloud 12/28/2018	01/23/2019	42818	600.00
January	2019	111453	HOLT PETERSON CHARTE	Boys Basketball - Sauk Rapids 1/8/2019	01/23/2019	42819	600.00
January	2019	111453	HOLT PETERSON CHARTE	Boys Basketball - Albany 1/12/19	01/23/2019	42820	650.00
January	2019	111453	HOLT PETERSON CHARTE	Boys Basketball - Cold Spring 1/15/19	01/23/2019	42821	600.00
					Totals for 111453		2,450.00
January	2019	111454	ICS CONSULTING INC.	Project 0005102	01/23/2019	4815	5,282.11
					Totals for 111454		5,282.11
January	2019	111455	INTEGRATED FOOD SERV	Delano Public Schools Commodity Diverted - Upper Lakes	01/23/2019	11-21-18	1,662.72
					Totals for 111455		1,662.72
January	2019	111456	J & R SCHOOL SUPPLIE	Case of Mechanical Pencils/Case of Erasers/Case of Mix Pencils	01/23/2019	8611	316.00
					Totals for 111456		316.00
January	2019	111457	J W PEPPER	Music for Choir - Eric Conway	01/23/2019	11E28921	43.00
January	2019	111457	J W PEPPER	Music for Eric Conway - Choir	01/23/2019	11E30295	204.74
					Totals for 111457		247.74
January	2019	111458	KEMPS	Invoice Nos. 741063/741042/741023/741014/74 1044/741022/741017/741020/7410 13/741043/741021/741015/741018	01/23/2019	w/e 01.12.	2,147.04
					Totals for 111458		2,147.04
January	2019	111459	KIRSHBAUM, STEVEN	Girls Hockey JV/V Official 1/18/19	01/23/2019	01.18.2019	126.00
					Totals for 111459		126.00
January	2019	111460	LOFFLER COMPANIES -	Acct No. I803 Contract No. NC12007-01	01/23/2019	3016350	33.36
January	2019	111460	LOFFLER COMPANIES -	Acct No. I803 Contract No. I6555I-SKA10092-01	01/23/2019	3016351	1,826.01
					Totals for 111460		1,859.37
January	2019	111461	MARTIN, GREGORY	JV/V Wrestling Official 1/17/19	01/23/2019	01.17.2019	155.00
					Totals for 111461		155.00
January	2019	111462	MASLOWSKI, ROBERT	Girls Basketball JV/V Official 1/22/2019	01/23/2019	01.22.2019	117.00
					Totals for 111462		117.00
January	2019	111463	MATHIOWETZ, TAMMY	Mileage Reimbursement - MAWSECO 1/15/19	01/23/2019	01.18.2019	24.36

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
January	2019	111464	MAX, MARGARET	Mileage Reimbursement for Healthy Snack	01/23/2019	Totals for 111463 01.17.2019	24.36 29.00
January	2019	111465	MCDONALD, TINA	Certified Food Protection Manager Renewal Fee	01/23/2019	Totals for 111464 01.15.2019	29.00 35.00
January	2019	111466	MID CENTRAL DOOR	Customer #DIS690 S.O No. 0088952	01/23/2019	Totals for 111465 0037908-IN	35.00 113.00
January	2019	111467	MILLER, RHONDI	Gymnasitcs Judge 1/15/19	01/23/2019	Totals for 111466 01.15.2018	113.00 147.00
January	2019	111468	MN SCHOOL BOARDS ASS	Acct No. 102	01/23/2019	Totals for 111467 21263F1S6X	147.00 280.00
January	2019	111468	MN SCHOOL BOARDS ASS	Acct No. 102	01/23/2019	21554X0J5V	190.00
January	2019	111469	MUSIC THEATRE INT'L	Account No. 2123070	01/23/2019	Totals for 111468 9556483	470.00 2,915.00
January	2019	111470	NEVEAUX, JACK	Reimbursement for Supplies - One Act Play	01/23/2019	Totals for 111469 01.15.2019	2,915.00 30.00
January	2019	111471	NORTHERN SAFETY & IN	Customer ID 100428788 Order No. 101808415	01/23/2019	Totals for 111470 903270028	30.00 753.72
January	2019	111472	BERG, JOSEPH	Boys JV/V Hockey Official 1/15/19	01/23/2019	Totals for 111471 01.15.2019	753.72 149.00
January	2019	111473	PNC EQUIPMENT FINANC	Contact Number 137021000 1/14/2019-2/3/20192	01/23/2019	Totals for 111472 322828	149.00 23,590.17
January	2019	111474	POLLARD, DONALD	Girls JV/V Basketball Official 1/17.19	01/23/2019	Totals for 111473 01.17.2019	23,590.17 117.00
January	2019	111475	RAMADA FARGO	A/R Acct #11419 Bill No. 112551 Delano Wrestling	01/23/2019	Totals for 111474 69027	117.00 2,227.68
January	2019	111476	REKSTAD, JONAH	Girls Hockey JV/V Official 1/18/19	01/23/2019	Totals for 111475 01.18.2019	2,227.68 126.00
January	2019	111477	RESOURCE TRAINING &	Customer 1-1016 Onsite Health and Safety	01/23/2019	Totals for 111476 31994	126.00 12,062.02
January	2019	111478	RISDALL, PAUL	Boys Basketball JV/V Official 1/18/19	01/23/2019	Totals for 111477 01.18.2019	12,062.02 117.00
January	2019	111479	SAFE COMMUNITIES OF	Parent TeenDriving Presentation 10/30/2018	01/23/2019	Totals for 111478 PTD103018	117.00 300.00
January	2019	111480	SAUK CENTRE WEB PRIN	12/18/2018 Tiger Stripes	01/23/2019	Totals for 111479 00032712	300.00 198.90
January	2019	111481	SCHAUBERGER, STEVEN	Monthly Cell PhoneStipend	01/23/2019	Totals for 111480 01.21.2019	198.90 50.00
January	2019	111482	SCHERBER, DREW	Boys Basketball V Official 1/18/19	01/23/2019	Totals for 111481 01.18.2019	50.00 82.00
January	2019	111483	SCHIMETZ, SCOTT	Girls JV/V Basketball Official 1/17.19	01/23/2019	Totals for 111482 01.17.2019	82.00 117.00
January	2019	111484	SCHUMACHER, THOMAS	Boys Basketball JV/V Official 1/18/19	01/23/2019	Totals for 111483 01.18.2019	117.00 117.00
January	2019	111485	SCHWAN'S CUP HS GIRL	Delano JV - High School Girls 12/26-12/28/2018	01/23/2019	Totals for 111484 10G1080	117.00 500.00
January	2019	111486	SCHWARTZ, TRAVIS	Boys JV/V Hockey Official 1/15/19	01/23/2019	Totals for 111485 01.15.2019	500.00 149.00
January	2019	111487	SERIGRAPHICS SIGN SY	Acct No. 3636	01/23/2019	Totals for 111486 62037	149.00 742.00
January	2019	111488	SEVIGNY, BRIAN	Claim #5 - FRC Robotics Supplies	01/23/2019	Totals for 111487 01.16.2019	742.00 1,610.54
January	2019	111488	SEVIGNY, BRIAN	Supplies Reimbursement Claim #7 - FRC	01/23/2019	01.22.2019	1,324.77
January	2019	111489	SHREVE, BRIAN	Boys Basketball V Official 1/18/19	01/23/2019	Totals for 111488 01.18.2019	2,935.31 82.00
						Totals for 111489	82.00

POST MONTH	POST YEAR	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	CHECK DATE	INVOICE NUMBER	AMOUNT
January	2019	111490	SHRODE, AVERI	Gymnasitcs Judge 1/15/19	01/23/2019	01.15.2018	147.00
						Totals for 111490	147.00
January	2019	111491	SPENCER, RICKY	Boys Basketball V Official 1/18/19	01/23/2019	01.18.2019	82.00
						Totals for 111491	82.00
January	2019	111492	TEACHERS ON CALL	Acct No. 20214	01/23/2019	99191	5,703.30
						Totals for 111492	5,703.30
January	2019	111493	TRIARCO	Items for Art - Ray Cordes	01/23/2019	2253524	50.10
						Totals for 111493	50.10
January	2019	111494	TRIO SUPPLY COMPANY	Customer #0366446	01/23/2019	506738	412.88
January	2019	111494	TRIO SUPPLY COMPANY	Customer #0366446	01/23/2019	506742	154.81
January	2019	111494	TRIO SUPPLY COMPANY	Customer #0366446	01/23/2019	506754	65.54
						Totals for 111494	633.23
January	2019	111495	TURBETT, CALEB	Boys JV/V Hockey Official 1/15/19	01/23/2019	01.15.2019	80.00
						Totals for 111495	80.00
January	2019	111496	TWINSOURCE	DES HEPA Filter	01/23/2019	00471058	89.28
January	2019	111496	TWINSOURCE	DES Orange Concentrate	01/23/2019	00471124	610.15
						Totals for 111496	699.43
January	2019	111497	UNIV OF NORTH DAKOTA	Sgt Dillon Semolina Scholarship for Brendan E. Kalous ID #1191901	01/23/2019	01.16.2019	1,000.00
						Totals for 111497	1,000.00
January	2019	111498	UPPER LAKES FOODS IN		01/23/2019		0.00
						Totals for 111498	0.00
January	2019	111499	UPPER LAKES FOODS IN	Acct #309836	01/23/2019	407624-00	8.32
January	2019	111499	UPPER LAKES FOODS IN	Acct #312772	01/23/2019	407625-00	6.24
January	2019	111499	UPPER LAKES FOODS IN	Acct #309838	01/23/2019	407626-00	6.24
January	2019	111499	UPPER LAKES FOODS IN	Acct #309838	01/23/2019	409291-00	1,360.59
January	2019	111499	UPPER LAKES FOODS IN	Acct #312772	01/23/2019	409751-00	377.92
January	2019	111499	UPPER LAKES FOODS IN	Acct #309836	01/23/2019	410282-00	1,569.59
January	2019	111499	UPPER LAKES FOODS IN	Acct #309836	01/23/2019	410284-00	126.40
January	2019	111499	UPPER LAKES FOODS IN	Acct #309836	01/23/2019	411043-00	1,398.95
January	2019	111499	UPPER LAKES FOODS IN	Acct #312772	01/23/2019	411791-00	669.32
January	2019	111499	UPPER LAKES FOODS IN	Account #312772 Credit	01/23/2019	411791-0A	-53.44
January	2019	111499	UPPER LAKES FOODS IN	Acct #309838	01/23/2019	411824-00	436.74
January	2019	111499	UPPER LAKES FOODS IN	Acct #309836	01/23/2019	413031-00	15.00
						Totals for 111499	5,921.87
January	2019	111500	VITAL SIGNS	Pool Rules	01/23/2019	V-181062	75.00
						Totals for 111500	75.00
January	2019	111501	VYHANEK, PAUL	Boys JV/V Swimming Official 1/15/2019	01/23/2019	01.15.2019	77.00
						Totals for 111501	77.00
January	2019	111502	WEBER, JASON	Girls Basketball JV/V Official 1/22/2019	01/23/2019	01.22.2019	117.00
						Totals for 111502	117.00
January	2019	111503	WILLIAMS, KATHERINE	Gymnasitcs Judge 1/15/19	01/23/2019	01.15.2018	147.00
						Totals for 111503	147.00
January	2019	111504	WOLD ARCHITECTS AND	Project #152235 Project Name MS/HS Add & Renov	01/23/2019	60222	15,215.07
January	2019	111504	WOLD ARCHITECTS AND	Project #172167 Project Name Intermediate School FF&E	01/23/2019	60279	470.48
January	2019	111504	WOLD ARCHITECTS AND	Project #172168 Project Name HSD FF&E Phase 2	01/23/2019	60280	25.43
						Totals for 111504	15,710.98
January	2019	111505	WRIGHT TECHNICAL CEN	WLCHS	01/23/2019	4001	627.74
						Totals for 111505	627.74
January	2019	111506	XEROX FINANCIAL SERV	Contract 020-0091597-001	01/23/2019	1466997	1,187.00
						Totals for 111506	1,187.00
						Totals for checks	1,443,499.59

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	512,453.03	95.00	552,869.62	1,065,417.65
02	FOOD SERVICE	13,373.29	0.00	51,695.92	65,069.21
04	COMMUNITY SERVICES	20,311.70	163.00	35,942.61	56,417.31
05	CAPITAL OUTLAY	741.53	0.00	86,356.33	87,097.86
06	BUILDING FUND	0.00	0.00	164,322.56	164,322.56
07	DEBT SERVICE	0.00	0.00	4,175.00	4,175.00
08	TRUST FUND	0.00	0.00	1,000.00	1,000.00
*** Fund Summary Totals ***		546,879.55	258.00	896,362.04	1,443,499.59

***** End of report *****

Resolution # 01-28-19-01

Resolution for Acceptance of Gifts

Member _____ introduced the following resolution and

Member _____ moved for its adoption:

WHEREAS Zahler Photography - \$1,204.00 for Delano Elementary School; Wells Fargo Your Cause - \$25.00 for Delano Elementary School; Target - \$20.00 for Delano Elementary School; Zahler Photography - \$1,114.00 for Delano Intermediate School; Zahler Photography - \$1,204.00 for Delano High School; Mighty Cause - \$45.00 for Delano High School; HS PIE - \$657.11 for HS Grants; Delano Tigers Activity Booster Club - \$1,500.00 Reimbursement for Baseball Mindset Program; Delano Hockey Booster Club - \$4,246.18 for Booster-Paid Coach; Delano Basketball Association - \$5,566.70 for two Girls Basketball Booster-Paid Coaches and \$429.35 for Overspent Supply Budget; Gymnastics - \$1,440.91 Reimbursement for Leotards; Delano Booster Club - \$6,567.40 Reimbursement for Girls Hockey Jerseys and Socks; Booster Club - \$1,308.59 Reimbursement for Girls Hockey Tournament in Duluth; and the following made donations to the Orange Crust Robotics Team (FRC): Landscape Structures - \$500.00; Advanced Roofing Solutions - \$250.00; Dave's Town Club - \$250.00; Industrial Louvers - \$1,000.00; Werner Electric - \$1,000.00; Cutting Edge Construction, Inc. - \$300.00; WSB & Associates, Inc. - \$250.00; and Loretto Lions Club (Lawful Gambling Account) - \$3,000.00

have generously offered to donate to the Delano Public School District.

WHEREAS the conditions on these gifts are for the programs noted above.

THEREFORE, BE IT RESOLVED by the Delano School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: None

The foregoing resolution was approved this 28th day of January, 2019.

SCHOOL BOARD PERSONNEL ITEMS

January 28, 2019

Retirements/Resignations/Terminations

1. Brasket, Susan: ECFE Teacher, resigned effective January 11, 2019.
2. Faul, Lanette: DHS Math Teacher, retiring effective June 6, 2019.
3. Groppoli, Coryn: Ratification of Discharge, effective January 24, 2019.
4. Kern, Melanie: 7/8 Track Coach, resigned effective January 3, 2019.
5. Riggs, Brooklyn: High School One Act Play Director, resigned effective December 18, 2018.

Recommendations for Employment

1. Danielson, Megan: JO Volleyball Coach, new program, effective January 10, 2019.
2. Ekness, Marissa: JO Volleyball Coach, new program, effective January 10, 2019.
3. Ekness, Marissa: Gymnastics Coach, new position, effective January 7, 2019.
4. Erickson, Jasmine: Homebound Teacher, new position, effective December 18, 2018.
5. Gareis, Jill: JO Volleyball Coach, new program, effective January 10, 2019.
6. Halbleib, Megan: JO Volleyball Coach, new program, effective January 10, 2019.
7. Halderson, Shelby: Tiger Future Soccer Stars Camp Asst., new position, effective November 10, 2018.
8. Johnson, Jessica: Long-Term Substitute for Ashlee Emmerich, effective January 8, 2019.
9. Lawrence, Joe: One Act Play Director, replacing Brooklyn Riggs, effective December 18, 2018.
10. Lukach, Destiny: Part-Time Custodian, replacing Ryan Liljequist, effective January 14, 2019.
11. Mathiowetz, Tammy: JO Volleyball Coach, new program, effective January 10, 2019.
12. Preisinger, Amanda: HS Mathematics Teacher, replacing Abigail Bohler, effective January 21, 2019.
13. Saatzer, Wendy: DHS Paraprofessional, new position, effective January 7, 2019.
14. Valentine, Melia: TKC High School Aide, replacing leaving students, effective January 1, 2019.
15. Wert, Steven: JO Volleyball Director, new program, effective January 10, 2019.

Unofficial

MEEKER AND WRIGHT SPECIAL EDUCATION COOPERATIVE

Board Meeting - Joint Powers Board #0938

Tuesday, January 22, 2019

MAWSECO Education Center, 720 9th Avenue, Howard Lake, MN 55349

PRESENT: Irene Bender, Gena Jacobson, Amy Johnson, Jessica Johnson, Katie Koch, Chris Paumen and Julie Rae Pennertz,

OTHERS PRESENT: Janell Bullard and Marcia Dischinger.

MINUTES

I. Call to Order

The meeting was called to order at 7:05 p.m.

II. Pledge of Allegiance

III. Acceptance of Agenda

Motion to accept the agenda as presented was made by Irene Bender, seconded by Julie Rae Pennertz. Carried unanimously.

IV. Organizational Meeting

A. Election of Officers

Nominations for officers was opened by Amy Johnson.

1. Chairperson: Nomination for Amy Johnson as Chairperson by Jessica Johnson and seconded by Julie Rae Pennertz. Carried unanimously.
2. Vice Chairperson: Nomination for Jessica Johnson as Vice Chairperson by Amy Johnson, seconded by Julie Rae Pennertz. Carried unanimously.
3. Treasurer: Nomination for Irene Bender as Treasurer by Julie Rae Pennertz, seconded by Jessica Johnson. Carried unanimously.
4. Clerk: Nomination for Julie Rae Pennertz as Clerk by Katie Koch, seconded by Amy Johnson. Carried unanimously.

B. Setting of Meeting, Place, Day, and Time

Motion to hold Joint Powers District Board #938 meetings in the Conference Room, MAWSECO Education Center, Howard Lake, on the fourth Tuesday of each month at 7:00 p.m., was made by Julie Rae Pennertz, seconded by Chris Paumen. Carried unanimously.

C. Designation of Official Newspaper - Wright County Journal Press

Motion to name the Wright County Journal Press as the official newspaper was made by Irene Bender, seconded by Katie Koch. Carried unanimously.

- D. Resolution Designating Depositor and Accounts (Attachment A)
A resolution designating the Kensington Bank and Minnesota School District Liquid Asset Fund Plus as Depositors was adopted and is documented in Attachment A. Motion to approve the two accounts and authorizations was made by Julie Rae Pennertz, seconded by Chris Paumen. Motion carried by unanimous roll call vote.
1. Checking - Kensington Bank
 2. Savings - Minnesota School District Liquid Asset Fund Plus
- E. Resolution Authorizing Issuance of Individual Procurement Cards (Attachment B)
A resolution authorizing the issuance of individual procurement cards was adopted and is documented in Attachment B. Motion to authorize was made by Chris Paumen, seconded by Gena Jacobson. Motion carried by unanimous roll call vote.
- F. Authorization for Business Manager and Executive Director to Make Electronic Fund Transfers
Motion to authorize the Business Manager and Executive Director to make electronic fund transfers was made by Irene Bender, seconded by Jessica Johnson. Carried unanimously.
- G. Authorization for the Executive Director to Employ Necessary Personnel on a Short Term Basis
Motion to authorize the Executive Director to employ necessary personnel on a short term basis was made by Jessica Johnson, seconded by Gena Jacobson. Carried unanimously.
- H. Authorization to Pay Specific Accounts Prior to the Board Meeting
Motion to authorize the payment of each of the following eleven accounts prior to the regular board meeting was made by Julie Rae Pennertz, seconded by Irene Bender. Carried unanimously.
1. Payroll
 2. FICA, PERA, TRA
 3. Insurance premiums
 4. Telephone expense
 5. Travel expense to staff
 6. Rent
 7. Utilities
 8. Federal sub-award payments to member districts
 9. Supplies and Equipment as approved by the Executive Director of Business Manager
 10. Contracts for services
 11. Advertising for employment
- I. Authorization to Pay Monthly Board Bills in the Event of No Quorum at Regular Monthly Meetings (as long as the check register is received prior to meeting date)

Motion to authorize the payment of the monthly board bills in the event of no quorum at a regular monthly meeting as long as the check register is received prior to the meeting date was made by Amy Johnson, seconded by Katie Koch. Carried unanimously.

J. Board Meeting Per Diem Rates and Mileage Allowance

Motion to continue the board meeting per diem rate at \$50.00 for a half-day meeting and \$100.00 for a full-day meeting (any meeting or combination of meetings which extend over four hours will be considered a full day meeting) with all other meetings at \$40.00 for half day and \$80.00 for full day meetings and to allow each member to elect the IRS standard mileage rate was made by Chris Paumen, seconded by Julie Rae Pennertz. Carried unanimously.

K. Board Committee Assignments

1. Administrative/Classified and Non-Union Certified Personnel – Amy Johnson, Irene Bender, Jessica Johnson.
2. Facilities – Julie Rae Pennertz, Gena Jacobson.
3. Meet and Confer / Staff and Board Task Force – Jessica Johnson, Katie Koch.
4. Negotiations with Union Contracts – Julie Rae Pennertz, Chris Paumen, Amy Johnson.
5. 403(b) – Gena Jacobson, Jessica Johnson, Amy Johnson.
6. Policy Review – Jessica Johnson, Katie Koch, Chris Paumen.
7. Health Insurance – Amy Johnson, Chris Paumen.

V. Minutes of Previous Meeting

Motion to approve the minutes of the December 18, 2018 meeting was made by Julie Rae Pennertz, seconded by Jessica Johnson. Carried unanimously.

VI. Bills for Payment and other Financial Reports

Motion to approve the bills for payment and other financial reports for January was made by Jessica Johnson, seconded by Gena Jacobson. Carried unanimously.

VII. Fund Transfers

Motion to approve the following fund transfers was made by Katie Koch, seconded by Irene Bender. Carried unanimously.

12/3/18 \$500,000.00

12/27/18 \$350,000.00

VIII. Reports

- A. Director Report – Janell Bullard reported that resident district child count is complete and serving district is being gathered and will be available at the next board meeting. In addition, she highlighted the staff development day on January 21. The morning session was presented by Erik Rehwaldt, Deerwood Education. His presentation focused on adverse childhood experiences and the impact on youth and adults. The afternoon sessions consisted of self-care for our staff. Janell also reviewed the Strategic Plan with new board members.

IX. New Business

A. Personnel

Motion to approve the following personnel items was made by Jessica Johnson, seconded by Julie Rae Pennertz. Carried unanimously.

1. Employment: Linnea Manske, Teacher (Sholund School for Girls), 99 days at MA 5 effective January 7, 2019 - June 6, 2019.
2. Employment: Elizabeth Thompson, Administrative Assistant, Third Party, up to 115 days at Step 1, 7.50 hours/day, effective January 7, 2019 - June 19, 2019.
3. Employment: Douglas Standke, Interim Coordinator (Cornerstones and Eastern Wright Programs), up to 19 days, effective January 7, 2019 - January 31, 2019.
4. Authorization: Administrative Assistant, up to 20 hours to update the website.
5. Employment: Jennifer Lindquist, Behavior Analyst Intern, up to 10 hours/week at Step 1, effective January 14, 2019 - June 14, 2019.
6. Reduction of Position: 1-1 Paraprofessional, Eastern Wright Program, effective January 22, 2019.
7. Employment: Timothy Miller, Business Manager, effective February 4, 2019 - June 30, 2020.
8. Employment: Douglas Standke, Interim Coordinator (Cornerstones and Eastern Wright Programs) up to 79 days, effective February 1, 2019 - June 7, 2019.
9. Transfer: Cassandra Hankins, 1-1 Paraprofessional from Eastern Wright Program to Journeys Program, 86 days, up to 32.50 hours per week, effective January 23, 2019.

B. FY19 Revised Budget

The Board had the first reading of the FY19 revised budget and will have the second reading at the February board meeting.

C. Renumber Policy 721 - Legal Consultation and Due Process Cost to Policy 723

The new MSBA Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources was adopted in December, 2018.

The Board had the first reading of the Renumbered Policy 721 to Policy 723 and will have the second reading at the February board meeting.

X. Future Board Meetings

- A. February 26, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake
New board member orientation at 6:00 p.m.
- B. March 26, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake
- C. April 23, 2019, 7:00 p.m., MAWSECO Education Center, Howard Lake

XI. Adjournment

Motion to adjourn the meeting was made by Jessica Johnson, seconded by Julie Rae Pennertz. Carried unanimously at 8:20 p.m.

Submitted by,

Janell Bullard
Executive Secretary

*This document is available in the following formats upon request: Braille, Large Print, Audio MP3 file, Computer Disk.
Please call (320) 543-1122 for more information or to request a copy.*

Attachment A

Board Member Julie Rae Pennertz introduced the following resolution and moved its adoption:

BE IT RESOLVED THAT, (1) The Financial Institution (Kensington Bank) is designated as a depository for the funds of this association.

(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution (Kensington Bank).

(3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this association with this Financial Institution (Kensington Bank) prior to the adoption of this resolution are hereby ratified, approved and confirmed.

(4) Any of the persons named below, so long as they act in a representative capacity as agents of this association, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution (Kensington Bank), concerning funds deposited in this Financial Institution (Kensington Bank), moneys borrowed from this Financial Institution (Kensington Bank) or any other business transacted by and between this association and this Financial Institution (Kensington Bank) subject to any restrictions stated below.

(5) Any and all prior resolutions adopted by the Board of Directors of this association and certified to this Financial Institution (Kensington Bank) as governing the operation of this association's account(s), are in full force and effect, unless supplemented or modified by this authorization.

(6) This association agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation, and authorizes the Financial Institution (Kensington Bank) named above, at any time, to charge this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution (Kensington Bank), regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in section C. (or the facsimile signature specimens that this association files with this Financial Institution (Kensington Bank) from time to time) and contain the required number of signatures for this purpose.

If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

Janell Bullard, Executive Director
To Be Hired, Business Manager

- (1) Exercise all of the powers listed in (2) through (6).
- (2) Open any deposit or checking account(s) in the name of this association.
- (3) Endorse checks and orders for payment of money and withdraw funds on deposits with this Financial Institution (Kensington Bank).
Number of authorized signatures required for this purpose one.
- (4) Borrow money on behalf and in the name of this association, sign, execute and deliver promissory notes or other evidences of indebtedness.
Number of authorized signatures required for this purpose one.
- (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by this association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
Number of authorized signatures required for this purpose one.
- (6) Withdraw funds on deposit with this Financial Institution one.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member, Chris Paumen and upon vote being taken thereon, the following voted in favor thereof Irene Bender, Gena Jacobson, Amy Johnson, Jessica Johnson, Katie Koch, Chris Paumen, Julie Rae Pennertz and the following voted against the same: none. Whereupon said resolution was declared duly passed and adopted.

Attachment B

Board Member Chris Paumen introduced the following resolution and moved its adoption:

*RESOLUTION AUTHORIZING ISSUANCE OF
INDIVIDUAL PROCUREMENT CARDS*

WHEREAS, the School Board has authority to authorize the purchase of goods and services by use of Procurement Cards; and

WHEREAS, the Minnesota Association of School Administrators (“MASA”) has entered into an Administration Agreement with PFM Financial Services LLC, to administer, on behalf of participating school districts in the State of Minnesota, a Procurement Card system. The Procurement Cards will be issued to individual authorized employees of the district, by Harris Bank, at 115 South LaSalle Street, Chicago, IL 60603, with established limits and purpose; and

WHEREAS, it is the desire of the School Board to enable each authorized individual employee to procure authorized supplies for School District purposes in order to facilitate creative pedagogical processes and efficient School District operations; and

WHEREAS, it is the desire of the School Board to reduce the economic burden on the resources of the School District by increasing efficiency and reducing the administrative costs of the School District and to respond to the exigencies of the day-to-day operations in accordance with the procurement process as established by Minnesota Statutes; and

WHEREAS, the School Board recognizes that the Procurement Card is neither a substitute for public bidding nor the School District’s existing procurement program, and that the Procurement Card Program is not being implemented for the purpose of bid splitting and/or the avoidance of the statutorily mandated public bidding process; and

WHEREAS, the School Board recognizes the economic and financial savings and benefits to be gained by establishing an electronic Procurement Card system and sponsors and endorses the Corporate MasterCard Procurement Card Program;

NOW, THEREFORE, BE IT RESOLVED by the School Board of the Meeker and Wright Special Education Cooperative (MAWSECO) #938, State of Minnesota, as follows:

1. The Chair and Clerk are authorized to enter into an Agreement with Harris Bank to secure Procurement Cards for each authorized employee of the School District under such terms and conditions as approved by its legal counsel and the School Board.
2. As a condition precedent to receiving the Procurement Card, each authorized employee shall execute a Procurement Card Use Agreement.
3. As a condition precedent to receiving the Procurement Card, the Executive Director or Business Manager shall establish a monetary limit of authority for each employee’s use of the Procurement Card.

4. As a condition precedent to issuance of a Procurement Card, the Executive Director or Business Manager shall establish in writing purchasing parameters in accordance with the law including but not limited to: (a) a listing of goods and services which may be procured using the Card; (b) authorized vendors; (c) daily/weekly/monthly/annual monetary Procurement Card limits for each employee recipient of the Procurement Card. Employee recipients shall submit a list of School District goods and services to be annually purchased with the card, which shall be approved in writing by the Director or Business Manager.
5. As a condition precedent to receiving the Procurement Card, each employee recipient shall sign an Agreement of Indemnity, which is included in the Procurement Card Use Agreement.
6. The School Board hereby expressly authorizes the Chair and Clerk to execute the Procurement Card Use Agreement on its behalf.
7. Upon receipt and use of a Procurement Card, the cardholder shall submit receipts and such information as periodically requested by the Executive Director or Business Manager.
8. The Executive Director shall establish procedures and internal controls to implement this program, to ensure that Procurement Cards are being used only for authorized school district business purposes and in compliance with applicable law, and to allow for easily verifiable audits of their use. These procedures and internal controls and any changes thereto shall be submitted to the School Board at least annually for its review and input.

The motion for the adoption of the foregoing resolution was duly seconded by Gena Jacobson and upon vote being taken thereon the following voted in favor thereof: Irene Bender, Gena Jacobson, Katie Koch, Amy Johnson, Jessica Johnson, Chris Paumen, Julie Rae Pennertz and the following voted against the same: none whereupon said resolution was declared duly passed and adopted.

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday January 8, 2019 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Curtis, Briesemeister, Mealey, Diers, Buffalo alternate Ogden.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Kathy Miller-Finance Officer, Todd Parks-WTC Education Association, Dana Watters-Administrative Assistant,.

The meeting was called to order by Member Diers at 6:55pm. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member Mealey, second by Member Briesemeister, to approve the agenda as presented. Motion carried by unanimous vote.

Consent Agenda

On motion by Member Mealey, second by Member Curtis, to approve consent agenda as presented. Motion carried by unanimous vote. 5.1 December 4 regular meeting, 5.2 Bills for Payment, 5.3 Donation of 2006 Mercury.

Financial Report

Officer Miller presented on the financial report and revised budget. On motion by Member Briesemeister, second by Member Curtis, to approve the financial reports and revised budget as presented. Motion carried by unanimous vote.

Principal Report

Principal Karson reported on meetings and events, field trips and program highlights, WTC brochure mailings, 10th grade tours, technology & equipment updates, ASVAB test, staff member workshops, snow week and current WLC enrollment.

Director's Report

Director Koslofsky reported on meetings, board member tours, WTC utilization of after hours programs. Minnesota Rural Education Association, March 11 open house, facilities and finance updates, greenhouse and headhouse repairs.

New Business

On motion by Alternate Ogden, second by Member Briesemeister to approve the first readings of policies 700 Establishment and Adoption of School District Budget, 701.1 Modification of School District Budget, 702 Accounting, 703 Annual Audit, 704 Development and Maintenance of Inventory of Fixed Assets and a Fixed Asset Accounting System, 705 Investments as presented followed by discussion and vote as presented. Motion carried by unanimous vote.

On motion by Member Mealey, second by Member Curtis to approve the necessary improvements to the Greenhouse and Headhouse heating system as presented followed by discussion and vote.

On motion by Member Mealey, second by Member Briesemeister for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 8:06pm.

Adopted: 1995-96
Revised: April, 1998
Revised: August 26, 2013
Revised: July 25, 2016
Revised: January 28, 2019

418 DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances, medical cannabis, and controlled substances without a physician prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use or possession of controlled substances, toxic substances, medical cannabis, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. A violation of this policy occurs when any student, teacher, administrator, other school district personnel, or member of the public uses or possesses alcohol, toxic substances, controlled substances, or medical cannabis in any school location.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.

III. DEFINITIONS

- A. “Alcohol” includes any alcoholic beverage, malt beverage, fortified wine, or other intoxicating liquor.
- B. “Controlled substances” include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, including analogues and look-alike drugs.
- C. “Medical cannabis” means any species of the genus cannabis plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of: (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized

delivery method with use of liquid or oil but which does not require the use of dried leaves or plant form; or (4) any other method, excluding smoking, approved by the commissioner.

- D. “Toxic substances” includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.
- E. “Use” includes to sell, buy, manufacture, distribute, dispense, possess, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration.
- F. “Possess” means to have on one’s person, in one’s effects, or in an area subject to one’s control.
- G. “School district location” includes any school building or on any school premises; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when a person brings onto a school location, for such person’s own use, a controlled substance, except medical cannabis, which has a currently accepted medical use in treatment in the United States and the person has a physician prescription for the substance. The person shall comply with the relevant procedures of this policy.
- B. A violation of this policy does not occur when a person possesses an alcoholic beverage in a school location when the possession is within the exceptions of Minn. Stat. § 624.701, Subd. 1a (experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).

V. PROCEDURES

- A. Students who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, must comply with the school district’s student medication policy.

[NOTE: School districts are required by Minn. Stat. § 121A.22 to develop procedures for the administration of drugs and medicine. If the school district does not have a student medication policy such as MSBA/MASA Model Policy 516, this Paragraph A

can be modified to provide: “Students who have a prescription from a physician for medical treatment with a controlled substance must provide a copy of the prescription and the medication to the school nurse, principal or other designated staff member. The school district’s licensed school nurse, trained health clerk, principal or teacher will administer the prescribed medication in accordance with school district procedures.”]

- B. Employees who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription.
- C. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy.

[NOTE: The Drug-Free Workplace Act requires that school district employees be notified by a published statement of the prohibition of the use of controlled substances and actions that will be taken against employees for violations of such prohibition. 41 U.S.C. § 8103; 34 C.F.R. Part 84. An acknowledgement will document satisfaction by the school district of this federal requirement.]

- D. Employees are subject to the school district’s drug and alcohol testing policies and procedures.
- E. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the superintendent.
- F. No person is permitted to possess or use medical cannabis on a school bus or van; or on the grounds of any preschool or primary or secondary school; or on the grounds of any child care facility.
- G. Possession of alcohol on school grounds pursuant to the exceptions of Minn. Stat. § 624.701, Subd. 1a, shall be by permission of the school board only. The applicant for permission shall apply in writing and shall follow the school board procedures for placing an item on the agenda.

VI. ENFORCEMENT

- A. Students
 - 1. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district’s discipline policy. Such discipline may include suspension or expulsion from school.

2. The student may be referred to a drug or alcohol assistance or rehabilitation program and/or to law enforcement officials when appropriate.

B. Employees

1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction. Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.
2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board.
3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.
4. Sanctions against employees, including nonrenewal, suspension, termination, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

C. The Public

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References: Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)

Minn. Stat. § 609.684 (Sale of Toxic Substances to Children; Abuse of Toxic Substances)

Minn. Stat. § 624.701 (Alcohol in Certain Buildings or Grounds)

20 U.S.C. § 7101-7165 (Safe and Drug-Free Schools and Communities Act)

21 U.S.C. § 812 (Schedules of Controlled Substances)

41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)

21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)

34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

Cross-References: MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 516 (Student Medication)

Adopted: 1999

Revised: July 26, 2010

Revised: January 26, 2015

Revised: January 28, 2019

423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding and direction, while maintaining a standard of professionalism, and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having any interaction/activity of a sexual nature with a student.

3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.
- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.

[Note such safeguards may include the following: avoiding altogether or minimizing physical contact, keeping doors open when talking or meeting with students one-on-one and/or making sure that such meetings with a student take place in rooms with windows and/or others nearby.]

- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with MSBA/MASA Model Policy 103 (Complaints–Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable

collective bargaining agreements, Minnesota and federal law and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice if an employee acts outside the performance of the duties of the position for which the employee is employed, or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (School District or Charter School Disclosure of Violence of Inappropriate Sexual Contact)
Minn. Stat. § 122A.20, Subd 2 (Mandatory Reporting to Professional Educator Licensing and Standards Board or Board of School Administrators)
Minn. Stat. § 122A.40, Subd. 5(b) and 13(b) (Mandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)
Minn. Stat. §§ 609.341–609.352 (Defining “intimate parts” and “position of authority” as well as detailing various sex offenses)
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 3512.5200 (Code of Ethics for School Administrators)
Minnesota Rules, Part 8700.7500 (Code of Ethics for Minnesota Teachers)

Cross Reference: MSBA/MASA Model Policy 103 (Complaints - Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee or Student)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
MSBA/MASA Model Policy 507 (Corporal Punishment)

Adopted: August 24, 2015
Revised: May 23, 2016
Revised: January 28, 2019

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

[Note: School districts are required by Minn. Rule 3525.2340, Subp. 4.B., to have a policy for determining the workload limits of special education staff who provide services to students who receive direct special education services 60 percent or less of the instructional day.]

[Note: Minn. Stat. § 179A.07, Subd. 1, of the Public Employment Labor Relations Act (PELRA) provides that a public employer is not required to meet and negotiate on matters of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, the organizational structure, selection of personnel, and direction and number of personnel. MSBA's position is that this policy is not a mandatory subject of bargaining. School districts, therefore, are cautioned to not relinquish their inherent managerial right to determine workload limits for special education teachers.]

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Professional Educator Licensing and Standards Board to instruct children with specific disabling conditions.

B. Direct Services

“Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

“Indirect services” means special education services provided by a special

education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers’ exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employment Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers’ exclusive representative.

Legal References: Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of “Direct Services,” “Indirect Services,” “Teacher,” and “Workload”)
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References: MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

Adopted: 1995-96
Revised: March 28, 2016
Revised: January 28, 2019

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

III. RESPONSIBILITY

- A. The building administrators shall be responsible for developing recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved in advance by the administration. Participation in nonapproved activities shall be considered a violation of school district policy.
- C. The superintendent shall be responsible for providing coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 120A.20 (Age Limitations; Pupils)
Minn. Stat. 123B.09, Subd. 8 (Duties)
Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)

Adopted: Orig. 1997

Revised: April 26, 2010

Revised: February 25, 2019

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

- A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:
1. Call to order, Pledge of Allegiance, Record of members present.
 2. Approval of meeting agenda.
 3. Program Review.
 4. Consent Agenda (meeting minutes, finances, reports, bills and donations).
 5. Personnel matters.
 6. Public Comment.
 7. Administrative reports.
 8. Board reports.
 9. Old business.
 10. New business.
 11. Adjournment.
- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)

Adopted: October 27, 1997
Revised: March 22, 2010
Revised: February 25, 2019

203.6 CONSENT AGENDAS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the school board. The consent agenda items shall be separately recorded in minutes.

Legal References: Minn. Stat. § 123b.09, Subd. 7 (School Board Powers)

Cross Reference: MSBA/MASA Model Policy 203.2 (Order of the Regular School Board Meeting)

MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)

MSBA/MASA Model Policy 204 (School Board Meeting Minutes)

Adopted: 1995-96
Revised: 2004
Revised: May 21, 2007
Revised: December 15, 2008
Revised: November 22, 2010
Revised: May 21, 2012
Revised: May 18, 2015
Revised: February 25, 2019

205 OPEN MEETINGS AND CLOSED MEETINGS

[Note: The provisions of this policy accurately reflect the Open Meeting Law statute and are not discretionary in nature.]

I. PURPOSE

- A. The school board embraces the philosophy of openness in the conduct of its business, in the belief that openness produces better programs, more efficiency in administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The school board shall conduct its business under a presumption of openness. At the same time, the school board recognizes and respects the privacy rights of individuals as provided by law. The school board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the school board.
- B. The purpose of this policy is to provide guidelines to assure the rights of the public to be present at school board meetings, while also protecting the individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. GENERAL STATEMENT OF POLICY

- A. Except as otherwise expressly provided by statute, all meetings of the school board, including executive sessions, shall be open to the public.
- B. Meetings shall be closed only when expressly authorized by law.

III. DEFINITION

“Meeting” means a gathering of at least a quorum or more members of the school board,

or quorum of a committee or subcommittee of school board members, at which members discuss, decide, or receive information as a group on issues relating to the official business of the school board. The term does not include a chance or social gathering or the use of social media by members of a public body so long as the social media use is limited to exchanges with all members of the general public. For purposes of the Open Meeting Law, social media does not include email.

IV. PROCEDURES

A. Meetings.

1. Regular Meetings

A schedule of the regular meetings of the school board shall be kept on file at its primary offices. If the school board decides to hold a regular meeting at a time or place different from the time or place stated in its schedule, it shall give the same notice of the meeting as for a special meeting.

2. Special Meetings

- a. For a special meeting, the school board shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the school district or on the door of the school board's usual meeting room if there is no principal bulletin board. The school board's actions at the special meeting are limited to those topics included in the notice.
- b. The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings.
- c. This notice shall be posted and mailed or delivered at least three days before the date of the meeting. As an alternative to mailing or otherwise delivering notice to persons who have filed a written request, the school board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.
- d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the school board is required to send notice to that person only concerning those particular subjects.
- e. The school board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than 60 days before the expiration date of request for notice, the school board shall send notice of the refiling requirement to each person who filed during the preceding year.

3. Emergency Meetings

- a. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the school board, require immediate consideration.

(Note: While the statute leaves the question to the board of whether the circumstances require immediate consideration at an emergency meeting, the advisory opinions of the Commissioner of Administration would limit such meetings to responding to natural disasters or health epidemics caused by an event such as an accident or terrorist attack.)

- b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting shall include a specific description of those matters.
- c. The school board shall make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.
- d. Notice of the emergency meeting shall be given by telephone or any other method used to notify the members of the school board.
- e. Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the school board members.
- f. Notice shall include the subject of the meeting.
- g. Posted or published notice of an emergency meeting shall not be required.
- h. The notice requirements for an emergency meeting as set forth in this policy shall supersede any other statutory notice requirement for a special meeting that is an emergency meeting.

4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings.

6. Actual Notice

If a person receives actual notice of a meeting of the school board at least 24 hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. Health Pandemic or Declared Emergency

In the event of a health pandemic or an emergency declared under Minn. Stat. Ch. 12, a meeting may be conducted by telephone or other electronic means in compliance with Minn. Stat. § 13D.021.

8. Meetings Conducted by Interactive Technology

A meeting may be conducted by interactive technology, Skype, or other similar electronic means in compliance with Minn. Stat. § 13D.021.

B. Votes

The votes of school board members shall be recorded in a journal kept for that purpose, and the journal shall be available to the public during all normal business hours at the administrative offices of the school district.

C. Written Materials

1. In any open meeting, a copy of any printed materials, including electronic communications, relating to the agenda items prepared or distributed by the school board or its employees and distributed to or available to all school board members shall be available in the meeting room for inspection by the public while the school board considers their subject matter.
2. This provision does not apply to materials not classified by law as public, or to materials relating to the agenda items of a closed meeting.

D. Data

1. Meetings may not be closed merely because the data to be discussed are not public data.
2. Data that are not public data may be discussed at an open meeting if the disclosure relates to a matter within the scope of the school board's authority and is reasonably necessary to conduct the business or agenda item before the school board.
3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

E. Closed Meetings

1. Labor Negotiations Strategy

- a. The school board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.
- b. The time and place of the closed meeting shall be announced at the public meeting. A written roll of school board members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings shall be tape recorded, and the tape recording shall be preserved for two years after the contract discussed at the meeting is signed. The recording shall be made available to the public after all labor contracts are signed by the school board for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation sessions, and hearings between the school board and its employees or their respective representatives are public meetings. These meetings may be closed only by the Commissioner of the Bureau of Mediation Services (BMS). The use of recording devices, stenographic records, or other recording methods is prohibited in mediation meetings closed by the BMS.

3. Preliminary Consideration of Charges

The school board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the school board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

4. Performance Evaluations

The school board may close a meeting to evaluate the performance of an individual who is subject to its authority. The school board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the school board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. A closed meeting must be electronically

recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney-Client Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the school board needs advice above the level of general legal advice, i.e., regarding specific acts and their legal consequences. A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law. The law does not require that such a meeting be recorded.

6. Dismissal Hearing

- a. A hearing on the dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.
- b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.
- c. To the extent a teacher or student dismissal hearing is held before the school board and is closed, the closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

- a. If the school board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within 14 days of that decision.
- b. If the coach requests the reasons for the nonrenewal, the school board must give the coach the reasons in writing within 10 days of receiving the request.
- c. On the request of the coach, the school board must provide the coach with a reasonable opportunity to respond to the reasons at a school board meeting.

- d. The meeting may be open or closed at the election of the coach unless the meeting is closed as required by Minn. Stat. § 13D.05, Subd. 2, to discuss educational or certain other nonpublic data.
- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

Any portion of a meeting must be closed if the following types of data are discussed:

- a. data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;
- b. active investigative data collected or created by a law enforcement agency;
- c. educational data, health data, medical data, welfare data, or mental health data that are not public data; or
- d. an individual's personal medical records.
- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

9. Purchase and Sale of Property

- a. The school board may close a meeting:
 - (1) to determine the asking price for real or personal property to be sold by the school district;
 - (2) to review confidential or nonpublic appraisal data; and
 - (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
- b. Before closing the meeting, the school board must identify on the record the particular real or personal property that is the subject of the closed meeting.
- c. The closed meeting must be tape recorded at the expense of the school district. The tape must be preserved for eight years after the date of the meeting and be made available to the public after all real or

personal property discussed at the meeting has been purchased or sold or the school board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of school board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.

- d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the school board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

- a. The school board may close a meeting to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures, and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.
- b. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.
- c. Before closing a meeting, the school board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.
- d. The closed meeting must be tape recorded at the expense of the school district and the recording must be preserved for at least four years.

11. Other Meetings

Other meetings shall be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

F. Procedures for Closing a Meeting

The school board shall provide notice of a closed meeting just as for an open meeting. A school board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the school board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

- Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing)
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)
Minn. Stat. § 179A.14, Subd. 3 (Labor negotiations)
Minn. Rules Part 5510.2810 (Bureau of Mediation Services)
Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)
Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)
The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)
Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)
Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993).
Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)
Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied.* (Minn. 1993)
Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)
Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)
Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)
Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)
Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)
Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)
Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)
- Cross Reference:** MSBA Model Policy 204 (School Board Meeting Minutes)
MSBA Model Policy 206 (Public Participation in School Board Meetings/
Complaints about Persons at School Board Meetings and Data Privacy
Considerations)
MSBA Model Policy 207 (Public Hearings)
MSBA Model Policy 406 (Public and Private Personnel Data)
MSBA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Service Manual, Chapter 13, School Law Bulletin “C”
(Minnesota's Open Meeting Law)

Adopted: 1995-96

Revised: February 23, 2009

Revised: June 25, 2012

Revised: January 26, 2015

Revised: November 28, 2016

Revised: February 25, 2019

206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS

I. PURPOSE

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to encourage discussion by persons of subjects related to the management of the school district at school board meetings. The school board may adopt reasonable time, place and manner restrictions on public expression in order to facilitate free discussion by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

III. DEFINITIONS

- A. "Personnel data" means data on individuals collected because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer, an independent contractor.

- B. Personnel data on current and former employees that is "public" includes:

Name; employee identification number, which must not be the employee's social security number, actual gross salary; salary range; terms and conditions of employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and

status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship including a buyout agreement as defined in Minn. Stat. § 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- C. Personnel data on current and former applicants for employment that is "public" includes:

Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, "finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

- D. "Educational data" means data maintained by the school district which relates to a student.
- E. "Student" means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.
- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant's application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multimember agency pursuant to Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and, upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the

designated electronic mail address or telephone number at which the appointee can be reached.

IV. RIGHTS TO PRIVACY

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
 2. right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
 3. right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data).
 4. right to a private hearing for licensed or nonlicensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
1. right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
 2. right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
 3. right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

V. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board will strive to give all persons an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place and manner restrictions. Among the rights available to the public is the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

VI. PROCEDURES

- A. Agenda Items.
1. Persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The persons should provide his or her name, address, the name of group represented (if any), and the subject to be covered or the issue to be addressed.

2. Persons who wish to address the school board on a particular subject should identify the subject and identify agenda item(s) to which their comments pertain.
3. The school board chair will recognize one speaker at a time, and will rule out of order other speakers who are not recognized. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.
4. The school board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the school board. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization.
5. Matters proposed for placement on the agenda which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.
6. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.
7. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.
8. Depending upon the number of persons in attendance seeking to be heard, the school board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for those present to be heard.

B. Complaints

1. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
2. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, or sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.

3. Unresolved complaints from Paragraph 1 of this section or problems concerning the school district should be directed to the superintendent's office.
4. Complaints which are unresolved at the superintendent's level may be brought before the school board by notifying the school board in writing.

C. Open Forum

The school board shall normally provide a specified period of time where persons may address the school board on any topic, subject to the limitations of this policy. The school board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly.

The school board may decide to hold certain types of public meetings where the public will not be invited to address the school board. Possible examples are work sessions and board retreats. The public will still be entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not be allotted time during the meeting to address the board.

D. No Board Action at Same Meeting

Except as determined by the school board to be necessary or in an emergency, the school board will not take action at the same meeting on an item raised for the first time by the public.

VII. PENALTIES FOR VIOLATION OF DATA PRIVACY

- A. The school district is liable for damages, costs and attorneys' fees, and in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)
Minn. Stat. § 13D.05 (Open Meeting Law)
Minn. Stat. § 121A.47, Subds. 5 (Student Dismissal Hearing)
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)
Minn. Stat. § 122A.44, (Contracting with Teachers)
Minn. Stat. § 123B.02 Subd. 14 (Employees, Contracts for Services)

Minn. Stat. § 123B.143, Subd. 2 (Disclose Past Buyouts or Contract is Void)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
Minn. Op. Atty. Gen. No. 852 (July 14, 2006)

Cross References: MSBA Model Policy 205 (Open Meetings and Closed Meetings)
MSBA Model Policy 207 (Public Hearings)
MSBA Model Policy 406 (Public and Private Personnel Data)
MSBA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota’s Open Meeting Law)
MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School Records-Privacy-Access to Data)

Adopted: 1995-96

Revised: September 27, 2010

Revised: May 21, 2012

Revised: February 24, 2014

Revised: February 25, 2019

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. “Minor” means any person under the age of eighteen (18).
- E. “Material and substantial disruption” of a normal school activity means:
1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and in-school lunch periods.
- G. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
 - 1. is obscene to minors;
 - 2. is libelous or slanderous;
 - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.
 - 4. advertises or promotes any product or service not permitted to minors by law;
 - 5. advocates violence or other illegal conduct;
 - 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
 - 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
 - 1. whether the material is educationally related;
 - 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;

3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) non-school sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
 2. Date(s) and time(s) of day intended display or distribution.
 3. Location where material will be displayed or distributed;

4. If intended for students, the grade(s) of students to whom the display or distribution is intended.
- B. Within one school day, the principal will review the request and render a decision.
In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
 - C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
 - D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
 - E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter, including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

- Legal References:** U.S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)
Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987).
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)
- Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: 1995-96
Revised: March 28, 2016
Revised: February 25, 2019

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal or unsportsmanlike behavior at these activities or events.
- C. The superintendent shall be responsible for disseminating information needed to inform students, parents, staff and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. Those employees who conduct MSHSL activities shall be responsible for familiarizing students and parents with all applicable rules, penalties, and opportunities.

- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

Legal References: Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)
MSBA Service Manual, Chapter 5, Various Educational Programs