

SPECIAL SCHOOL BOARD MEETING AGENDA

International Falls Public Schools, ISD #361
Monday, January 6, 2020 at 5:00 PM
FHS Cafeteria, 1515 11th Street, International Falls, MN
District Website: www.isd361.k12.mn.us

Mission Statement: *In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.*

Call to Order

1. Roll Call:

Ted Saxton___ Mike Holden___
Michelle Hebner___ Roxanne Skogstad-Ditsch___
Toni Korpi___ Terry Murray___
Jennifer Windels___ Kevin Grover___
Ella Bahr-Jefferis___

2. Pledge of Allegiance

Approval of Agenda

Approve Agenda as presented. Motion by ____, second by ____. Motion carried / failed.

Action Items

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1. Election of Officers:

1. 1. Chairperson. Call for nominations:
1. 2. Vice-Chairperson. Call for nominations:
1. 3. Clerk. Call for nominations:
1. 4. Treasurer: Call for nominations:

2. Set Board Committee Representatives: Motion by ____, second by ____. Motion carried / failed.

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2. 1. Administrative Salary Committee
2. 2. Local 510 Negotiations Committee
2. 3. Local 331 Negotiations Committee
2. 4. Local 4798 Negotiations Committee
2. 5. Recreation Commission (2 Members)
2. 6. MSBA Legislative Committee (1 Member)
2. 7. MSHSL Representative (1 Member)
2. 8. Continuing Education Committee
2. 9. Community Education Advisory Board (2 Members)
2. 10. Meet and Confer: Board as whole
2. 11. Grievance Committee (2 Members)

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2. 12. Finance Committee: Board as whole
2. 13. Facility Committee (3 Members):
2. 14. Acting Board Clerk (in absence of Clerk):
3. Adopt the regular School Board meeting schedule for calendar year 2020 with an inclement weather meeting procedure. Motion by __, second by __. Motion carried / failed. 6
4. Accept fee schedule from Small Town Tech. Board Member Ted Saxton to abstain from voting. Motion by __, second by __. Motion carried/failed. 8
Ted Saxton, Board Member, owns and operates Small Town Tech. The District utilizes Small Town Tech for repair services and parts for technology equipment and contract services for technology, security systems, and fire alarm systems.
** No change in rates from 2019.
5. Set Budget Work Session meeting dates and times. Motion by __, second by __. Motion carried / failed.

Consent Agenda

Approve the Consent Agenda as presented. Motion by ____; second by _____. Motion carried / failed.

1. Designate the following banks as official depositories for January 1, 2020 to December 31, 2020: Bremer Bank; MSDLAF; PMA
2. Designate Ratwik, Rosak and Maloney as the District's legal counsel for January 1, 2020 to December 31, 2020.
3. Designate "The Journal" as the official newspaper for publication of the District for January 1, 2020 to December 31, 2020.
4. Set School Board Member Chair compensation at current rate of \$285.94 per month for January 1, 2020 to December 31, 2020.
5. Set School Board Member compensation for Vice-Chairperson, Clerk, Treasurer and Director at current rate of \$260.00 per month for January 1, 2020 to December 31, 2020.
6. Designate Stacy Grover, Business Manager, with authority to perform wire transfers for the Districts financial operations.
7. Set School Board Member per Diem rate at current rate of \$125 per day for January 1, 2020 to December 31, 2020.
8. Approve hire of Jennifer Horne as Payroll / Benefits Coordinator effective January 27, 2020.

Adjournment

Motion by __, second by __ to adjourn meeting at __ p.m.. Motion carried / failed.

As of January 6, 2020

Name	Term on Board Expires	Board Position	
Mike Holden	December 31, 2020	TBD	*
Michelle Hebner	December 31, 2020	TBD	*
Toni Korpi	December 31, 2022	TBD	
Terry Murray	December 31, 2020	TBD	*
Roxanne Skogstad-Ditsch	December 31, 2020	TBD	*
Ted Saxton	December 31, 2022	TBD	
Jennifer Windels	December 31, 2022	TBD	

Administration

Kevin Grover	Superintendent
Stacy Grover	Business Manager
Tim Everson	Secondary Principal
Melissa Tate	Elementary Principal

District Offices: Independent School District 361
International Falls Public Schools
1515 11th Street
International Falls, MN 56649
(218) 283-2571
www.isd361.k12.mn.us

International Falls Public Schools, ISD #361
2019 School Board Committee Representatives

		School Board Member Assignment(s)		
Committee	#	1)	2)	3)
Administrative Salary Committee	3	Ted Saxton	Michelle Hebner	Jennifer Windels
Local 510 Negotiation Committee	3	Roxanne Skogstad-Ditsch	Terry Murray	Toni Korpi
L331 Negotiation Committee	3	Mike Holden	Ted Saxton	Michelle Hebner
Local 4798 Negotiation Committee	3	Mike Holden	Toni Korpi	Jennifer Windels
Recreation Commission	2	Terry Murray	Mike Holden	Alternate: Ted Saxton
MSBA Legislative Representative	1	Jennifer Windels	----	----
MSHSL Representative	1	Mike Holden	----	----
Continuing Education Committee	1	Roxanne Skogstad-Ditsch	----	----
Community Education Advisory Committee	2	Michelle Hebner	Toni Korpi	----
Meet and Confer Committee	--	----- All Board Members -----		
Grievance Committee	2	Ted Saxton	Michelle Hebner	----
Finance Committee	--	----- All Board Members -----		
Facility Committee	3	Terry Murray	Mike Holden	Roxanne Skogstad-Ditsch
Alternate Clerk	1	Jennifer Windels	----	----

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2020 School Board Committee Representatives

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Committee	#	1)	2)	3)
Administrative Salary Committee	3			
Local 510 Negotiation Committee	3			
L331 Negotiation Committee	3			
Local 4798 Negotiation Committee	3			
Recreation Commission	2			
MSBA Legislative Representative	1		----	----
MSHSL Representative	1		----	----
Continuing Education Committee	1		----	----
Community Education Advisory Committee	2			----
Meet and Confer Committee	--	----- All Board Members -----		
Grievance Committee	2			----
Finance Committee	--	----- All Board Members -----		
Facility Committee	3			
Alternate Clerk	1		----	----

International Falls Public Schools, ISD #361
2020 Regular Meeting Schedule

The School Board of International Falls Public Schools, ISD #361 will conduct their regularly scheduled meeting the third Monday of each month, except when that Monday falls on a holiday the meeting will be held the following day (Tuesday). All regularly scheduled meetings are open to the public.

If a regularly scheduled board meeting is cancelled due to inclement weather the meeting will be conducted the next day (Tuesday) at same time and location.

Regular School Board Meeting Schedule:

When: Third Monday of each month, except when Monday is a holiday the meeting is held the next day (Tuesday).
Time: 5:00 p.m.
Location: Falls High School Cafeteria

Month	Date	
January 2020	Tuesday, January 21, 2020	*
February 2020	Tuesday, February 18, 2020	*
March 2020	Monday, March 16, 2020	
April 2020	Monday, April 20, 2020	
May 2020	Monday, May 18, 2020	
June 2020	Monday, June 15, 2020	
July 2020	Monday, July 20, 2020	
August 2020	Monday, August 17, 2020	
September 2020	Monday, September 21, 2020	
October 2020	Monday, October 19, 2020	
November 2020	Monday, November 23, 2020	
December 2020	Monday, December 21, 2020	

Adopted January 6, 2020



Dates with Meeting Restrictions		
January 1, 2020	New Year's Day	No school, no meetings
January 20, 2020	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 17, 2020	*Presidents' Day	No meetings
February 25, 2020	Precinct Caucus Day	No meetings or activities after 6:00 p.m.
March 3, 2020	Presidential Primary	No meetings or activities 6:00 p.m. - 8:00 p.m.
March 10, 2020	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 25, 2020	Memorial Day	No school, no meetings
July 4, 2020	Independence Day	No school, no meetings
August 11, 2020	Primary Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
September 7, 2020	Labor Day	No school, no meetings
October 12, 2020	**Columbus Day Observed (Optional Holiday)	No meetings unless board determines this is not a school district holiday
November 3, 2020	Election Day	No meetings or activities 6:00 p.m. - 8:00 p.m.
November 11, 2020	*Veterans Day	No meetings
November 26, 2020	Thanksgiving Day	No school, no meetings
November 27, 2020	Day After Thanksgiving (Optional Holiday)	No meetings if this is a school district holiday
December 25, 2020	Christmas Day	No school, no meetings
January 1, 2021	New Year's Day	No school, no meetings
January 18, 2021	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 15, 2021	*Presidents' Day	No meetings
March 9, 2021	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 31, 2021	Memorial Day	No school, no meetings

Minnesota Statutes Sections 120A.42 & 645.44, Subd. 5

* If determined a school day and so reflected in the teacher's contract, at least one hour of the school program must be devoted to a patriotic observance of the day. For more information, please see Minnesota Statutes Section 120A.42 (Conduct of School on Certain Holidays).

** If determined a school day, must be so reflected in the teacher's contract. For more information, please see Minnesota Statutes Section 120A.42 (Conduct of School on Certain Holidays).



SMALL TOWN TECH
INC

Small Town Tech Inc.
304 3rd street
International Falls, MN. 56649

Technology Systems Contractor Lic# TS734425

2019 Rate Card

On-Site Tech Support \$85.00

On-Site Low Voltage Work \$85.00

In-Shop Tech Support* \$60.00

A 50% surcharge will be applied for all work outside of regular hours**

24/7 Fire Alarm Monitoring Service \$390.00

*includes repairs to equipment and any support offered remotely(connecting to devices from our store)

**regular hours are 9:00 am to 6:00 pm Monday through Friday