

## **SPECIAL SCHOOL BOARD MEETING AGENDA**

International Falls Public Schools, ISD #361  
Monday, January 7, 2019 at 5:00 PM  
FHS Cafeteria, 1515 11<sup>th</sup> Street, International Falls, MN  
District Website: [www.isd361.k12.mn.us](http://www.isd361.k12.mn.us)

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**Mission Statement:** *In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.*

### **Call to Order**

1. Roll Call:

Mike Holden___	Michelle Hebner___
Toni Korpi___	
Terry Murray___	Ted Saxton___
Roxanne Skogstad-Ditsch___	Kevin Grover___

2. Pledge of Allegiance

### **Seat New Board Member**

Seat new Board Member Jennifer Windels and presentation of oath of office. Motion by \_\_\_, second by \_\_\_ 3  
\_\_\_ Motion carried.

### **Approval of Agenda**

Approve Agenda as presented. Motion by \_\_\_, second by \_\_\_. Motion carried / failed.

### **Action Items**

1. Election of Officers:

1. 1. Chairperson. Call for nominations:
1. 2. Vice-Chairperson. Call for nominations:
1. 3. Clerk. Call for nominations:
1. 4. Treasurer: Call for nominations:

2. Set Board Committee Representatives: Motion by \_\_\_, second by \_\_\_. Motion carried / failed. 4

2. 1. Administrative Salary Committee
2. 2. Local 510 Negotiations Committee
2. 3. Local 331 Negotiations Committee
2. 4. Local 4798 Negotiations Committee
2. 5. Recreation Commission (2 Members)
2. 6. MSBA Legislative Committee (1 Member)
2. 7. MSHSL Representative (1 Member)
2. 8. Continuing Education Committee
2. 9. Community Education Advisory Board (2 Members)

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2. 10. Meet and Confer: Board as whole
2. 11. Grievance Committee (2 Members)
2. 12. Finance Committee: Board as whole
2. 13. Facility Committee (3 Members):
2. 14. Acting Board Clerk (in absence of Clerk):
3. Adopt the regular School Board meeting schedule for calendar year 2019 with an inclement weather meeting procedure. Motion by \_\_, second by \_\_\_\_. Motion carried / failed. 5
4. Accept service fee schedule from Small Town Tech. Board Member Ted Saxton to abstain from voting. Motion by \_\_, second by \_\_. Motion carried / failed. 6  
Ted Saxton, Board Member, owns and operates Small Town Tech. The District utilizes Small Town Tech for repair services and parts for technology equipment and contract services for technology, security systems and fire alarm systems.
5. Set Budget Work Session meeting dates and times. Motion by \_\_, second by \_\_. Motion carried / failed.

### Consent Agenda

Approve the Consent Agenda as presented. Motion by \_\_\_\_; second by \_\_\_\_\_. Motion carried / failed.

1. Designate the following banks as official depositories for January 1, 2019 to December 31, 2019: Bremer Bank; MSDLAF; PMA
2. Designate Ratwik, Rosak and Maloney as the District's legal counsel for January 1, 2019 to December 31, 2019.
3. Designate "The Journal" as the official newspaper for publication of the District for January 1, 2019 to December 31, 2019.
4. Set School Board Member Chair compensation at current rate of \$285.94 per month for January 1, 2019 to December 31, 2019.
5. Set School Board Member compensation for Vice-Chairperson, Clerk, Treasurer and Director at current rate of \$260.00 per month for January 1, 2019 to December 31, 2019.
6. Designate Stacy Grover, Business Manager, with authority to perform wire transfers for the Districts financial operations.
7. Set School Board Member per Diem rate at current rate of \$125 per day for January 1, 2019 to December 31, 2019.

### Adjournment

Motion by \_\_, second by \_\_ to adjourn meeting at \_\_ p.m.. Motion carried / failed.

**SCHOOL BOARD MEMBER OATH OF OFFICE**

It is an honor that you were elected to guide the education of our community’s children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community’s educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education’s key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

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Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 361 to the best of my judgment and ability.

\_\_\_\_\_

Board Chair

\_\_\_\_\_

Date

\_\_\_\_\_

Member

\_\_\_\_\_

Date

**International Falls Public Schools, ISD #361**  
**2019 School Board Committee Representatives**

		School Board Member Assignment(s)		
Committee	#	1)	2)	3)
Administrative Salary Committee	3			
Local 510 Negotiation Committee	3			
L331 Negotiation Committee	3			
Local 4798 Negotiation Committee	3			
Recreation Commission	2			
MSBA Legislative Representative	1		----	----
MSHSL Representative	1		----	----
Continuing Education Committee	1		----	----
Community Education Advisory Committee	2			----
Meet and Confer Committee	--	----- All Board Members -----		
Grievance Committee	2			----
Finance Committee	--	----- All Board Members -----		
Facility Committee	3			
Alternate Clerk	1		----	----

**International Falls Public Schools, ISD #361**  
**2019 Regular Meeting Schedule**

The School Board of International Falls Public Schools, ISD #361 will conduct their regularly scheduled meeting the third Monday of each month, except when that Monday falls on a holiday the meeting will be held the following day (Tuesday). All regularly scheduled meetings are open to the public.

If a regularly scheduled board meeting is cancelled due to inclement weather the meeting will be conducted the next day (Tuesday) at same time and location.

**Regular School Board Meeting Schedule:**

**When:** Third Monday of each month, except when Monday is a holiday the meeting is held the next day (Tuesday).  
**Time:** 5:00 p.m.  
**Location:** Falls High School Cafeteria

<b>Month</b>	<b>Date</b>	
January 2019	Tuesday, January 22, 2019	*
February 2019	Tuesday, February 19, 2019	*
March 2019	Monday, March 18, 2019	
April 2019	Monday, April 15, 2019	
May 2019	Monday, May 20, 2019	
June 2019	Monday, June 17, 2019	
July 2019	Monday, July 15, 2019	
August 2019	Monday, August 19, 2019	
September 2019	Monday, September 16, 2019	
October 2019	Monday, October 21, 2019	
November 2019	Monday, November 18, 2019	
December 2019	Monday, December 16, 2019	



SMALL TOWN TECH  
INC

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Small Town Tech Inc.  
304 3rd street  
International Falls, MN. 56649

Technology Systems Contractor Lic# TS734425

#### 2019 Rate Card

On-Site Tech Support \$85.00

On-Site Low Voltage Work \$85.00

In-Shop Tech Support\* \$60.00

A 50% surcharge will be applied for all work outside of regular hours\*\*

24/7 Fire Alarm Monitoring Service \$390.00

\*includes repairs to equipment and any support offered remotely(connecting to devices from our store)

\*\*regular hours are 9:00 am to 6:00 pm Monday through Friday