

REGULAR SCHOOL BOARD AGENDA

International Falls Public Schools, ISD #361
Monday, November 19, 2018 at 5:00 PM
FHS Cafeteria, 1515 11th Street, International Falls, MN
District Website: www.isd361.k12.mn.us

Mission Statement: *In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.*

Call to Order

1. Roll Call:

Mike Holden___	Michelle Hebner___
Toni Korpi___	Heather McBride___
Terry Murray___	Ted Saxton___
Roxanne Skogstad-Ditsch___	Kevin Grover___
Ella Bahr-Jefferis___	

2. Pledge of Allegiance

Approval of Agenda

1. Approve agenda as presented. Motion by __, second by __. Motion carried / failed.

Open Forum

1. Public Open Forum
2. Presentation of the Elk's November students of the month: Derek Talmage and Grace Gilbert
3. PBIS

Consent Agenda

Approve the Consent Agenda as presented. Motion by _____; second by _____. Motion carried / failed.

1. Approve past meeting minutes for the Regular School Board Meeting of October 15, 2018. 3
2. Approve past meeting minutes for Special Board Meeting held November 13, 2018. 5
3. Approve current accounts payable due in amount of \$1,005,774.79. 13
4. Approve payroll in amount of \$407,098.82 for pay periods October 26th and November 9th.
5. First reading of School Board Policy 530 - Immunization Requirements. 55
6. First reading of School Board Policy 602 - Organization of School Calendar and School Day. 64
7. First reading of School Board Policy 611 - Home Schooling. 68
8. First reading of School Board Policy 707 - Transportation of Public School Students. 72
9. First reading of School Board Policy 708 - Transportation of Nonpublic School Students. 81
10. First reading of School Board Policy 709 - Student Transportation Safety Policy 85
11. Approve Wyatt Boyum and Eric Olson as a volunteer coaches for Boys' Hockey 2018-2019 season.

REGULAR SCHOOL BOARD AGENDA

International Falls Public Schools, ISD #361
Monday, November 19, 2018 at 5:00 PM
FHS Cafeteria, 1515 11th Street, International Falls, MN
District Website: www.isd361.k12.mn.us

12. Accept resignation of Calvin Turban, Fireman, effective November 13, 2018.
13. Approve hire of Calvin Turban as temporary Boiler Operations Manager effective November 14, 2018 per the positions agreement dated November 13, 2018. 103
14. Approve the hire of Glen Marcotte as Assistant Girls' Hockey Coach contingent upon: (1) There is enough student athletes to form a team for the majority of scheduled games, and/or (2) if part way through the season there are not enough players for a team the position would no longer be needed, therefore, would be paid on a prorated basis for days worked.
15. Approve the hire of Melinda Meyer as the Robotics Advisor for the 2018-2019 season.
16. Approve increase in hours for Honey Hoopman, Cafeteria Helper, from 2.5 hours to 3 hours effective October 22, 2018.
17. Accept resignation of Amber Hemstad, Paraprofessional, effective October 13, 2018.
18. Approve hire of Beth Reller as Paraprofessional effective October 31, 2018.
19. Approve hire of Justin Carney as Paraprofessional effective October 31, 2018.
20. Approve hire of Amber Zoupas as a Paraprofessional effective November 5, 2018.
21. Approve hire of Wyatt Tessier as Paraprofessional effective November 5, 2018.
22. Approve hire of Christine Collar as Assistant Cook effective November 5, 2018.
23. Accept resignation of Carolyn Peterson, Paraprofessional, effective December 31, 2018. 104
24. Approve PSEO agreement with University of Morris for school year 2018-2019.
25. Approve hire of Dan Sweney, as Custodian Fireman, effective December 31, 2018. Training time to occur between November 26 to effective start date.
26. Approve hire of Will Awe as Assistant Boys' Baseball Coach for the 2018-2019 season.
27. Approve two year Arena Concessions Agreement with International Falls Recreation Hockey Association effective November 1, 2018. 105

Action Items

1. Resolution Acceptance of Gifts and Donations. Motion by __, second by __. Motion carried / 108 failed.

Administrative Reports

1. Melissa Tate, Elementary Principal
2. Tim Everson, Secondary Principal
3. Kevin Grover, Superintendent
4. Ella Bahr-Jefferis, Student Representative
5. Committee Reports:

Adjournment

REGULAR SCHOOL BOARD AGENDA

International Falls Public Schools, ISD #361
Monday, November 19, 2018 at 5:00 PM
FHS Cafeteria, 1515 11th Street, International Falls, MN
District Website: www.isd361.k12.mn.us

Motion by ____, second by ____ to adjourn meeting at ____ pm. Motion carried / failed.

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, October 15, 2018 at 5:00 p.m.
Falls High School Cafeteria

A Regular Meeting of the Board of Trustees of Independent School District #361 was held Monday, October 15, 2018, beginning at 5:00 PM in the FHS Cafeteria.

Michelle Hebner, Board Chair, called the meeting to order at 5:00 pm. Members present were: Michelle Hebner, Mike Holden, Toni Korpi, Terry Murray, Ted Saxton, Roxanne Skogstad-Ditsch arriving at 5:04 p.m and Kevin Grover. Absent: Ella Bahr-Jefferis and Heather McBride.

Pledge of Allegiance.

Approval of Agenda:

Motion by Mike Holden, seconded by Terry Murray to approve the agenda as amended with additions of attachment to consent agenda item 21 and addition of consent agenda item 22. Motion carried 5-0.

Open Forum:

1. Public Open Forum None
2. Tim Everson, Secondary Principal presented the Elk's September students of the month: Breanna O'Loughlin and Hunter Wilson
3. Tim Everson, Secondary Principal presented the Elk's October students of the month: Amelia Stewart and Caleb Hostetter

Consent Agenda:

Motion by Roxanne Skogstad-Ditsch, seconded by Toni Korpi to approve the Consent Agenda as presented. Motion carried 6-0.

1. Approve past meeting minutes for the Regular School Board Meeting of September 17, 2018.
2. Approve current accounts payable due in amount of \$953,712.90
3. Approve payroll in amount of \$400,341.44 for pay periods September 28th and October 12th.
4. Approve hire of Kathleen Tompkins as the hourly choir instructor for the 2018-2019 school year. Effective September 4, 2018.
5. Accept resignation from Ashley Goff, Paraprofessional, effective October 17, 2018.
6. Recognize Jeremy Mann as Volunteer Wrestling Coach for the 2018-2019 school year.
7. Approve hire of Michele McDonald as Girls Varsity Head Hockey Coach for the 2018-2019 season, contingent upon getting a head coach certification.
8. Accept resignation of Ashley Larson, Paraprofessional, effective October 12, 2018.
9. Accept resignation due to retirement from Brenda Rasmussen, Assistant Cook, effective October 12, 2018.
10. Approve hire of Paul Fearing as hourly Bus Driver effective October 15, 2018.
11. Accept resignation of Joe Carlson as hourly Bus Driver effective September 17, 2018.
12. Recognize Alicia Hendrickson as a Volunteer Cross Country Coach for the 2018-2019 season.
13. Second reading of School Board Policy 525 - Violence Prevention.
14. Second reading of School Board Policy 509 - Enrollment of Nonresident Students.
15. Second reading of School Board Policy 419 - Tobacco-Free Environment.
16. Second reading of School Board Policy 421 - Gifts to Employees and School Board Members.
17. Second reading of School Board Policy 504 - Student Dress and Appearance.
18. Second reading of School Board Policy 723 - Stock Epinephrine.

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, October 15, 2018 at 5:00 p.m.
Falls High School Cafeteria

19. Approve the concurrent enrollment agreement with Mesabi Range College for the 2018-2019 school year.
20. Approve Memorandum of Agreement for Student Training Experience/Internship for Non-Allied Health Programs with Bemidji State University.
21. Approve agreement with Commercial Refrigeration for replacement of chiller in Bronco Arena at cost not to exceed \$100,000.
22. Approve proposal from Up North Builders for Bronco Arena drainage and damp proofing project.

Action Items:

1. Motion by Mike Holden, seconded by Terry Murray to approve the Resolution Acceptance of Gifts and Donations. Voting in favor: Michelle Hebner, Terry Murray, Mike Holden, Roxanne Skogstad-Ditsch, Toni Korpi and Ted Saxton. Voting against: None. Whereas the resolution was declared adopted.

Administrative Reports:

1. Melissa Tate, Elementary Principal – Enrollment is 523 vs 527 last month; placed order peaceful playgrounds; working with PIE for storage sheds on playground; parent teacher conferences went well, and Bronco Citizenship Award to be given out on Nov 7th.
2. Tim Everson, Secondary Principal – report given by Kevin Grover. 6th grade move to WEE is positive; parent teacher conferences in October were well attended; working on getting a new student representative for school board.
3. Kevin Grover, Superintendent – Need Arena open house need idea’s, so community can see work done; MSBA convention in January, Met with County Attorney, Police Chief Mastin along with Michelle Hebner regarding toilet papering, if District wants restitution, like community service hours, the individuals need to be charged in civil court then convert to community service hours. May look into requesting City create an ordinance against the toilet papering practice.
4. Ella Bahr-Jefferis, Student Representative – no report.
5. Committee Reports:
 - a. Recreation Commission: Approved JPA.
 - b. Community Education Report: no report.

Adjournment:

Motion by Mike Holden, seconded by Terry Murray to adjourn meeting at 5:46 p.m. Motion carried / failed.

Approved Minutes:

District Clerk

Date

Board Chair

Date

MINUTES
SPECIAL MEETING - CANVASS MEETING FOR ELECTION RESULTS
INDEPENDENT SCHOOL DISTRICT #361
Tuesday, November 13, 2018 at 5:00 p.m.
Falls High School Cafeteria

A Special Canvass Meeting to canvass the election results of November 6, 2018 was held by the Board of Trustees of Independent School District #361 on Tuesday, November 13, 2018, beginning at 5:00 PM in the FHS Cafeteria.

Call to Order:

Michelle Hebner, Board Chair, call the meeting to order at 5:00 pm. Members present were: Michelle Hebner, Heather McBride, Ted Saxton, Roxanne Skogstad-Ditsch, Terry Murray arriving at 5:02 pm and Kevin Grover. Absent: Toni Korpi and Mike Holden

Pledge of Allegiance

Approval of Agenda:

Motion by Ted Saxton, seconded by Roxanne Skogstad-Ditsch to approve agenda as presented. Motion carried 5-0.

Action Items:

1. Motion by Roxanne Skogstad-Ditsch, seconded by Heather McBride to adopt the Resolution Canvassing Returns of Votes of School District General Election. Voting in favor: Michelle Hebner, Heather McBride, Ted Saxton, Terry Murray and Roxanne Skogstad-Ditsch. Voting against: none. Whereas, the resolution was declared passed.
2. Motion by Terry Murray, then seconded by Heather McBride to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties. Voting in favor: Michelle Hebner, Heather McBride, Ted Saxton, Terry Murray and Roxanne Skogstad-Ditsch. Voting against: none. Whereas, the resolution was declared passed.

Adjournment:

Motion by Roxanne Skogstad-Ditsch, seconded by Terry Murray to adjourn meeting at 5:07 p.m. Motion carried 5-0.

Approved Minutes:

District Clerk

Date

Board Chair

Date

Abstract of Votes Cast
Independent School District No. 361 (INTERNATIONAL FALLS)
State of Minnesota
at the State General Election
Held Tuesday, November 6, 2018
Compiled from the Official Returns.

Summary of Totals
Independent School District No. 361 (INTERNATIONAL FALLS)
Tuesday, November 6, 2018 State General Election

Number of persons registered as of 7 a.m.	5712
Number of persons registered on Election Day	205
Number of accepted regular, military, and overseas absentee ballots and mail ballots	1288
Number of federal office only absentee ballots	9
Number of presidential absentee ballots	0
Total number of persons voting	4150

Summary of Totals
Independent School District No. 361 (INTERNATIONAL FALLS)
Tuesday, November 6, 2018 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member (ISD #361) (Elect 3)				
NP	NP	NP	NP	WI
Toni Korpi	Teddy Saxton	Jennifer Windels		WRITE-IN**
2802	2518	2768		43

Detail of Election Results
 Independent School District No. 361 (INTERNATIONAL FALLS)
 Tuesday, November 6, 2018 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
36 0050 : INTERNATIONAL FALLS - EAST WARD	1001	36	675
36 0055 : INTERNATIONAL FALLS - CENTER WARD	926	46	634
36 0060 : INTERNATIONAL FALLS - WEST WARD	1314	39	909
36 0075 : KOOCHICHING POLL 1	706	26	566
36 0080 : KOOCHICHING POLL 2	363	10	264
36 0082 : KOOCHICHING POLL 4	331	18	243
36 0083 : KOOCHICHING POLL 5	318	12	219
36 0120 : RANIER P-E	134	4	104
36 0121 : RANIER P-W	241	4	170
36 0180 : CENTRAL KOOCHICHING	378	10	286
Independent School District No. 361 (INTERNATIONAL FALLS) Total:	5712	205	4150

Detail of Election Results
 Independent School District No. 361 (INTERNATIONAL FALLS)
 Tuesday, November 6, 2018 State General Election

Office Title: School Board Member (ISD #361) (Elect 3)

Precinct	NP Toni Korpi	NP Teddy Saxton	NP Jennifer Windels	WI WRITE-IN**
36 0050 : INTERNATIONAL FALLS - EAST WARD	470	410	455	5
36 0055 : INTERNATIONAL FALLS - CENTER WARD	430	384	394	4
36 0060 : INTERNATIONAL FALLS - WEST WARD	682	612	701	19
36 0075 : KOOCHICHING POLL 1	395	380	413	5
36 0080 : KOOCHICHING POLL 2	178	149	169	1
36 0082 : KOOCHICHING POLL 4	184	161	174	4
36 0083 : KOOCHICHING POLL 5	119	110	116	1
36 0120 : RANIER P-E	65	55	69	1
36 0121 : RANIER P-W	123	113	124	1
36 0180 : CENTRAL KOOCHICHING	156	144	153	2
Total:	2802	2518	2768	43

We, the school board members of Independent School District No. 361 (INTERNATIONAL FALLS), certify that we have canvassed the returns of the State General Election held on Tuesday, November 6, 2018 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 361 (INTERNATIONAL FALLS).

Witness our official signature at Edgemoor High School in Koochiching County this 13th day of November 2018.

Michelle Stephens
School Board Member

[Signature]
School Board Member

[Signature]
School Board Member

Heather McBride
School Board Member

[Signature]
School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 361 (INTERNATIONAL FALLS)

I, Terry Munn, Clerk of the Independent School District No. 361 (INTERNATIONAL FALLS) do hereby certify the within and foregoing INTERNATIONAL FALLS pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 361 (INTERNATIONAL FALLS) State General Election held on Tuesday, November 6, 2018.

Witness my hand and official seal of office this 13th day of November 2018.



RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the board has canvassed the general election for school board members held on November 6, 2018.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 361, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 361 to the following candidates:

- a. Toni Korpi
- b. Jennifer Windels
- c. Teddy Saxton

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Motion by Terry Murray for the adoption of resolution was duly seconded by Heather McBride.

The following voted in favor: Michelle Heber, Terry Murray, Heather McBride, Ted Saxton and Roxanne Skogstad-Ditch

Voting against: None.

WHEREUPON, the resolution was declared passed.

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
4529	THE INSTRUMENTALIST AWARDS	10/17/2018	21342	National School Choral Award	2581800016	\$ (22.50)
4989	AUTO VALUE PARTS INC	10/17/2018	138028950	Transpor; Paint Hardener	0	\$ (27.98)
5096	AFT Local #331	10/12/2018	20181012ADDUE1A	Payroll accrual	0	\$ 3,065.08
	AFT Local #331	10/12/2018	20181012ADDUE1A	Payroll accrual	0	\$ 93.66
5097	Falls Education Foundation	10/12/2018	20181012ADFEF	Payroll accrual	0	\$ 25.00
5098	MN Child Support Payment Center	10/12/2018	20181012ADCSUP9	Payroll accrual	0	\$ 167.51
5099	MN Child Support Payment Center	10/12/2018	20181012ADcsp11	Payroll accrual	0	\$ 315.64
5100	Para Local #4798	10/12/2018	20181012ADDUE2A	Payroll accrual	0	\$ 657.58
	Para Local #4798	10/12/2018	20181012ADDUE2A	Payroll accrual	0	\$ 16.45
5101	Range Credit Bureau, Inc.	10/12/2018	20181012ADGARN3	Payroll accrual	0	\$ 145.26
5102	United Way of Northeastern MN	10/12/2018	20181012ADUWAY	Payroll accrual	0	\$ 5.00
5154	Garrity, Terry	10/12/2018	FOOTBALL 10/12/18	FOOTBALL OFFICIAL 10/12/18	0	\$ 194.14
5155	GLUMACK, BABE	10/12/2018	FOOTBALL 10/12/18	FOOTBALL OFFICIAL 10/12/18	0	\$ 85.00
5156	MARY, MOTHER OF THE CHURCH	10/12/2018	6TH GR TRIP 2019	OVERNIGHT FOR 6TH GRADE TRII 5/14-15/18	0	\$ 250.00
5157	PASSERI, JEFF	10/12/2018	FOOTBALL 10/12/18	FOOTBALL OFFICIAL 10/12/18	0	\$ 85.00
5158	VLATKOVICH, JEFF	10/12/2018	FOOTBALL 10/12/18	FOOTBALL OFFICIAL 10/12/18	0	\$ 85.00
5159	Further	10/15/2018	38814778	Medical FSA: 10/06/2018 - 10/15/2018	0	\$ 1,096.20
5160	BSN SPORTS	10/17/2018	FOOTBALL HELMETS '18	2018 FOOTBALL HELMETS	0	\$ 1,000.00
5161	MESABI EAST SCHOOLS	10/17/2018	CC 10/17/18	CC ENTRY FEE 10/17/18	0	\$ 100.00
5162	MSHSL MATHMATICS	10/17/2018	MATH MBRSHF FEE '18	MATH TEAM MEMBERSHIP FEE	0	\$ 600.00
5163	Scholastic Book Clubs Inc	10/17/2018	10/11/18 BOOKFAIR	PAYMENT FOR BOOKS FROM BOOKFAIR 10/11/18	0	\$ 94.81
5164	ARROWHEAD LIBRARY SYSTEM	10/19/2018	7021	Library Catalog System	6201900000	\$ 625.00
5165	CRAZY CROW TRADING POST	10/19/2018	312403	INDIAN ED SUPPLIES	3001900025	\$ 1,096.00
5166	Davenport Group	10/19/2018	101266	Chromebooks (20 for JOM)	6051900033	\$ 3,910.00
	Davenport Group	10/19/2018	101266	Chromebooks (20 for JOM)	6051900033	\$ 4,800.00
5167	DEMCO INC	10/19/2018	6470037	LIBRARY SUPPLIES	3001900028	\$ 518.93
5168	DEPT OF HUMAN SERVICES	10/19/2018	504943	SFY 18 IEP Admin Fee	0	\$ 290.00
5169	EAI Education	10/19/2018	900173	CLASSROOM SUPPLIES	2561900003	\$ 14.95
5170	HEINEMANN	10/19/2018	6986049	Heinemann Readers Notebooks	1301900023	\$ 693.00
5171	Lake Superior College	10/19/2018	308997	FY19 Concurrent Enrollment	0	\$ 6,750.00

14

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
				Agreement		
5172	Marco Technologies LLC	10/19/2018	5669447	Guid Office Cost per Copy	7101900000	\$ 30.88
5173	Marco Technologies LLC	10/19/2018	368478913	FHS; B & W Copy Machine 754E	3001900015	\$ 1,458.49
	Marco Technologies LLC	10/19/2018	368478947	FES; Color Copy Machine C458	1301900001	\$ 340.35
5174	MN ENERGY RESOURCES CORP	10/19/2018	101018S	Stadium; Natural Gas Services	8101900010	\$ 27.55
5175	MN POWER	10/19/2018	100918	Electricity Bill	8101900026	\$ 536.43
	MN POWER	10/19/2018	100918	Electricity Bill	8101900026	\$ 1,148.33
	MN POWER	10/19/2018	100918	Electricity Bill	8101900026	\$ 2,322.67
	MN POWER	10/19/2018	100918	Electricity Bill	8101900026	\$ 3,643.42
	MN POWER	10/19/2018	100918	Electricity Bill	8101900026	\$ 6,076.87
	MN POWER	10/19/2018	100918	Electricity Bill	8101900026	\$ 341.81
5176	PEARSON CLINICAL ASSESSMENT	10/19/2018	11831133	Spec. Ed Report Forms	1301900039	\$ 878.80
	PEARSON CLINICAL ASSESSMENT	10/19/2018	11772010	Pre School Screening forms	5001900022	\$ 74.50
5177	PITSCO INC	10/19/2018	719246-1	RACE CAR SUPPLIES	2551900013	\$ 503.50
5178	RAINY LAKE MEDICAL CENTER	10/19/2018	3256	PT/OT Therapies Services	3001900024	\$ 16,725.32
5179	RAINY RIVER COMMUNITY COLLEGE	10/19/2018	Fall 2018	Fall 2018 PSEO Tuition	0	\$ 131,170.26
5180	RENNEBERG HARDWOODS	10/19/2018	13341	ALI - WOOD FOR WOODSHOP	2551900012	\$ 1,249.89
	RENNEBERG HARDWOODS	10/19/2018	14262	WOOD FOR WOODSHOP CLASS	2551900011	\$ 2,600.00
5181	THE RETRO COMPANIES, INC	10/19/2018	101033	Computer Monitors Disposal	0	\$ 197.25
5182	TRIARCO ARTS & CRAFTS INC	10/19/2018	113174	CLASSROOM SUPPLIES/EQUIPME	2121900000	\$ 20.10
5183	Tyler Technologies, Inc.	10/19/2018	045-240719	Bus Routing Software	0	\$ 3,000.00
5184	UPPER LAKES FOODS	10/19/2018	341004-00	Dish Machine Soap	0	\$ 122.07
	UPPER LAKES FOODS	10/19/2018	357742-00	Frozen Yogurt for Machine	0	\$ 369.40
5185	HILLYARD HUTCHINSON	10/19/2018	603131835	FHS supplies	8101900037	\$ 530.24
	HILLYARD HUTCHINSON	10/19/2018	700348236	Squeegee Kit	0	\$ 122.83
5186	Further	10/22/2018	38819834	Medical FSA: 10/13/2018 - 10/18/2018 Dep Care FSA: 10/16/2018	0	\$ 1,506.63
5187	AFSCME Council 65	10/26/2018	20181026ADAFS%	Payroll accrual	0	\$ 958.54
	AFSCME Council 65	10/26/2018	20181026ADAFS%	Payroll accrual	0	\$ 298.87
	AFSCME Council 65	10/26/2018	20181026ADAFS%	Payroll accrual	0	\$ 13.02
	AFSCME Council 65	10/26/2018	20181026ADAFSLC	Payroll accrual	0	\$ 17.67
	AFSCME Council 65	10/26/2018	20181026ADAFSLC	Payroll accrual	0	\$ 10.00

15

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	AFSCME Council 65	10/26/2018	20181026ADAFSLC	Payroll accrual		0 \$ 0.33
5188	AFT Local #331	10/26/2018	20181026ADDUE1A	Payroll accrual		0 \$ 3,065.08
	AFT Local #331	10/26/2018	20181026ADDUE1A	Payroll accrual		0 \$ 93.66
5189	Falls Education Foundation	10/26/2018	20181026ADFEF	Payroll accrual		0 \$ 25.00
5190	MN Child Support Payment Center	10/26/2018	20181026ADCSUP9	Payroll accrual		0 \$ 201.01
5191	MN Child Support Payment Center	10/26/2018	20181026ADcsp11	Payroll accrual		0 \$ 315.64
5192	Para Local #4798	10/26/2018	20181026ADDUE2A	Payroll accrual		0 \$ 648.08
	Para Local #4798	10/26/2018	20181026ADDUE2A	Payroll accrual		0 \$ 25.95
5193	Range Credit Bureau, Inc.	10/26/2018	20181026ADGARN3	Payroll accrual		0 \$ 59.26
5194	United Way of Northeastern MN	10/26/2018	20181026ADUWAY	Payroll accrual		0 \$ 5.00
5195	POSTMASTER	10/24/2018	10/23/2018	Postage Due		0 \$ 10.14
5196	Section 7A	10/24/2018	CC SECTIONS 10/25/18	CC SECTIONS ENTRY FEE		0 \$ 200.00
				10/25/2018		
5197	DELTA DENTAL	10/24/2018	7442827	Dental Insurance - November		0 \$ 1,762.70
				2018		
	DELTA DENTAL	10/24/2018	7442827	Dental Insurance - November		0 \$ 4,748.24
				2018		
	DELTA DENTAL	10/24/2018	7442827	Dental Insurance - November		0 \$ 88.98
				2018		
	DELTA DENTAL	10/24/2018	7442827	Dental Insurance - November		0 \$ 88.98
				2018		
5198	Madison National Life	10/24/2018	1317436	LTD Insurance - November 2018		0 \$ 153.45
5199	Madison National Life	10/24/2018	1317435	Life Insurance - November		0 \$ 53.70
				2018		
	Madison National Life	10/24/2018	1317435	Life Insurance - November		0 \$ 1,543.00
				2018		
5200	City Of Ranier	10/25/2018	102518	PALS Halloween Party		0 \$ 175.00
5201	ESKO VOLLEYBALL	10/25/2018	VOLLEYBALL 10/6/18	ESKO TOURNAMENT ENTRY FEE		0 \$ 320.00
				10/6/2018		
5202	GREAT AMERICAN OPPORTUNITIES	10/25/2018	6TH GR TRIP 2019	FUND RAISER ITEMS		0 \$ 3,952.70
5203	VOYAGEUR CHARTER COACH	10/25/2018	2698	YLA transportation		0 \$ 1,570.00
5204	Hibbing ISD #701	10/25/2018	G SWIM 10/27/18	G SWIM ENTRY FEE 10/27/18		0 \$ 75.00
5205	SPOTTS, Dan	10/25/2018	G SWIM 10/25/18	G SWIM OFFICIAL 10/25/18		0 \$ 85.00

16

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
5206	NCPERS MINNESOTA	10/26/2018	16491118	PERA Life Insurance - Nov-18		0 \$ 176.00
5207	JULIAN, BERTOGLIAT	10/26/2018	FB PLAY-OFF 10/23/18	FOOTBALL PLAY-OFF 10/23/18		0 \$ 1,250.00
5208	Further	10/29/2018	38826096	Medical FSA: 10/23/2018 - 10/29/2018		0 \$ 389.66
5209	Hjelle, Paul	10/31/2018	STATE CC 11/2-3/18	STATE CROSS COUNTRY PER DIEM		0 \$ 144.00
	Hjelle, Paul	10/31/2018	STATE CC 11/2-3/18	STATE CROSS COUNTRY PER DIEM		0 \$ (144.00)
5210	Bronco Boy's Hockey Boosters	11/1/2018	10312018	Refund of donation for HUDL Software.		0 \$ 300.00
5211	Hjelle, Paul	11/1/2018	CC STATE 11/2-3/18	STATE CC 11/2-3/18		0 \$ 192.00
5212	ADAM J MCINTYRE	11/1/2018	103	Two Coats of Epoxy		0 \$ 2,000.00
5213	Annie's Frozen Yogurt	11/1/2018	22731	Frozen Yogurt	7701900004	\$ 695.22
5214	AUTO-JET MUFFLER CORP	11/1/2018	430641	Tail Pipe		0 \$ 158.53
5215	BECKER ARENA PRODUCTS INC	11/1/2018	1015005	Dasher Board Installation		0 \$ 20,241.42
	BECKER ARENA PRODUCTS INC	11/1/2018	1015879	Arena; Flooding Nozzle		0 \$ 47.10
5216	CDW Government	11/1/2018	PMW8057	FEF DVD's for C Anderson	3001900043	\$ 145.98
5217	CORRIN'S PLUMBING AND HEATING	11/1/2018	5967	Install drinking fountain Arena	8101900067	\$ 600.00
5218	DOMINO'S PIZZA	11/1/2018	93018	FHS; Cafeteria Pizzas		0 \$ 964.80
	DOMINO'S PIZZA	11/1/2018	102518	ECFE Halloween Party Pizza's		0 \$ 107.99
5219	EARLY LEARNING LABS, INC.	11/1/2018	3916	Preschool	5001900028	\$ 500.00
5220	FLINN	11/1/2018	2276048	SCIENCE CLASS SUPPLIES	2601900002	\$ 1,332.41
5221	FLUENCY MATTERS	11/1/2018	67911	FEF ROSA CHRISTIANSON	3001900050	\$ 242.00
5222	FRONTIER	11/1/2018	101618	Monthly Telephone Service	8101900007	\$ 34.43
	FRONTIER	11/1/2018	101618	Monthly Telephone Service	8101900007	\$ 767.34
	FRONTIER	11/1/2018	101618	Monthly Telephone Service	8101900007	\$ 7.35
	FRONTIER	11/1/2018	101618	Monthly Telephone Service	8101900007	\$ 34.43
	FRONTIER	11/1/2018	101618	Monthly Telephone Service	8101900007	\$ 442.60
5223	Fun Express, LLC	11/1/2018	692396160-01	ECFE Halloween Spooktacular	5001900031	\$ 291.14
5224	GRAINGER WW INC	11/1/2018	9910920777	ALI - SANDING BELTS	2551900002	\$ 190.04
	GRAINGER WW INC	11/1/2018	9934887432	ALI - SANDING BELTS	2551900002	\$ 1,520.32
	GRAINGER WW INC	11/1/2018	9935577750	ALI - SANDING BELTS	2551900002	\$ 570.12
	GRAINGER WW INC	11/1/2018	9902523837	ALI - SANDING BELTS	2551900002	\$ 869.61

17

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
5225	GREAT AMERICAN OPPORTUNITIES	11/1/2018	914743043	Additional 6th Gr Fundraiser Sales	0	\$ 1,146.85
5226	GUARDIAN PEST CONTROL INC	11/1/2018	1934703	Pest Control Service	8101900011	\$ 64.65
5227	HAWKINS INC	11/1/2018	4378755	Pool Chemicals	8101900006	\$ 1,291.72
5228	INTERQUEST DETECTION CANINES	11/1/2018	Oct-18	Canine Detection Services	3001900045	\$ 315.00
5229	ISD # 742	11/1/2018	S Olson	Student Tuition 11/20-12/21/17	0	\$ 1,494.00
5230	ISD #2154	11/1/2018	2018Ostman	FY18 Shared Ed Services	0	\$ 8,925.91
	ISD #2154	11/1/2018	2018Ostman	FY18 Shared Ed Services	0	\$ 2,692.85
5231	ISD #706	11/1/2018	2018Pernu	FY18 Shared Special Ed Services-Pernu	0	\$ 9,272.02
	ISD #706	11/1/2018	2018Pernu	FY18 Shared Special Ed Services-Pernu	0	\$ 3,498.30
5232	Lucachick Architecture INC	11/1/2018	LAI3610	Arena; Architect Services	0	\$ 360.00
5233	Marco Technologies LLC	11/1/2018	368873949	FES; Color Copier and FHS; Mailroom Copier	3001900013	\$ 1,576.42
	Marco Technologies LLC	11/1/2018	368873949	FES; Color Copier and FHS; Mailroom Copier	3001900013	\$ 897.16
5234	MN ENERGY RESOURCES CORP	11/1/2018	101918	Garage; Natural Gas Services	8101900010	\$ 211.68
5235	MN UC FUND	11/1/2018	12218739	3rd Qtr Unemployment Benefits	0	\$ 5,187.19
5236	NORTHEAST SERVICE COOPERATIVE	11/1/2018	1359	IEA Yearly fee	8101900055	\$ 4,900.99
5237	NORTHLAND LEARNING CENTER	11/1/2018	3835	ESY Coor Salary & Benefits	0	\$ 512.94
	NORTHLAND LEARNING CENTER	11/1/2018	3835	ESY Coor Salary & Benefits	0	\$ 75.56
5238	PEPPER JW & SON INC	11/1/2018	11E04808	Music for October Concert	2581900004	\$ 136.99
5239	Safety Speed Cuts Manufacturing	11/1/2018	266615	ALI WOODWORKING EQUIPMEN	2551900000	\$ 3,465.72
	Safety Speed Cuts Manufacturing	11/1/2018	266616	WOODS EQUIPMENT	2551900001	\$ 452.95
5240	SCHOLASTIC CLASSROOM MAGAZIN	11/1/2018	M6424930	SCIENCE WORLD CLASSROOM MAGAZINES	2601900001	\$ 313.17
5241	Southern Plains Educ CO-OP	11/1/2018	S Knight	Student Tuition 9/4-9/28/18	0	\$ 1,520.00
5242	TP TOOLS AND EQUIPMENT	11/1/2018	101018	METAL SHOP SUPPLIES	2551900016	\$ 1,123.90
5243	US School Supply	11/1/2018	348485A	PBIS Store supplies	1301900046	\$ -
	US School Supply	11/1/2018	348485A	PBIS Store supplies	1301900046	\$ 300.55
5244	WATER DEPT	11/1/2018	101918	Water Usage	8101900009	\$ 178.43

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	WATER DEPT	11/1/2018	101918	Water Usage	8101900009	\$ 2,169.93
	WATER DEPT	11/1/2018	101918	Water Usage	8101900009	\$ 2,169.93
	WATER DEPT	11/1/2018	101918	Water Usage	8101900009	\$ 49.22
	WATER DEPT	11/1/2018	101918	Water Usage	8101900009	\$ 178.43
5245	US FOODSERVICE	11/1/2018	5955324	FES; Food for Meal Service	0	\$ 99.78
	US FOODSERVICE	11/1/2018	5934516	FES; Food for Meal Service	0	\$ (10.50)
	US FOODSERVICE	11/1/2018	5934518	FES; Food for Meal Service	0	\$ (53.72)
	US FOODSERVICE	11/1/2018	5934519	FES; Food for Meal Service	0	\$ (18.84)
5245	US FOODSERVICE	11/1/2018	5934521	FES; Food for Meal Service	0	\$ (34.56)
	US FOODSERVICE	11/1/2018	5622385	FES; Food for Meal Service	0	\$ 102.66
	US FOODSERVICE	11/1/2018	5622396	FES; Food for Meal Service	0	\$ 1,157.29
	US FOODSERVICE	11/1/2018	5692615	FES; Food for Meal Service	0	\$ 170.85
	US FOODSERVICE	11/1/2018	5692623	FES; Food for Meal Service	0	\$ 1,803.39
	US FOODSERVICE	11/1/2018	5934524	FES; Food for Meal Service	0	\$ (80.58)
	US FOODSERVICE	11/1/2018	5749025	FES; Food for Meal Service	0	\$ 1,618.29
	US FOODSERVICE	11/1/2018	5825292	FES; Food for Meal Service	0	\$ 1,014.87
	US FOODSERVICE	11/1/2018	5881424	FES; Food for Meal Service	0	\$ 2,016.24
	US FOODSERVICE	11/1/2018	3052363	FES; Food for Meal Service	0	\$ 1,661.34
	US FOODSERVICE	11/1/2018	3109575	FES; Food for Meal Service	0	\$ 819.08
	US FOODSERVICE	11/1/2018	3185255	FES; Food for Meal Service	0	\$ 946.38
	US FOODSERVICE	11/1/2018	3242827	FES; Food for Meal Service	0	\$ 1,117.59
	US FOODSERVICE	11/1/2018	5622371	FES; Milk for Foodservice	0	\$ 256.47
	US FOODSERVICE	11/1/2018	5692616	FES; Milk for Foodservice	0	\$ 178.26
	US FOODSERVICE	11/1/2018	5749012	FES; Milk for Foodservice	0	\$ 306.50
	US FOODSERVICE	11/1/2018	5825291	FES; Milk for Foodservice	0	\$ 186.93
	US FOODSERVICE	11/1/2018	5881402	FES; Milk for Foodservice	0	\$ 311.61
	US FOODSERVICE	11/1/2018	5881403	FES; Milk for Foodservice	0	\$ 41.50
	US FOODSERVICE	11/1/2018	3052350	FES; Milk for Foodservice	0	\$ 186.93
	US FOODSERVICE	11/1/2018	3109551	FES; Milk for Foodservice	0	\$ 249.36
	US FOODSERVICE	11/1/2018	3185254	FES; Milk for Foodservice	0	\$ 124.50
	US FOODSERVICE	11/1/2018	3242810	FES; Milk for Foodservice	0	\$ 311.61
	US FOODSERVICE	11/1/2018	3242811	FES; Milk for Foodservice	0	\$ 20.75
	US FOODSERVICE	11/1/2018	3315058	FES; Milk for Foodservice	0	\$ 186.93

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	US FOODSERVICE	11/1/2018	5622370	FHS; Milk for Foodservice	0 \$	186.73
	US FOODSERVICE	11/1/2018	5692614	FHS; Milk for Foodservice	0 \$	137.30
	US FOODSERVICE	11/1/2018	5749011	FHS; Milk for Foodservice	0 \$	108.85
	US FOODSERVICE	11/1/2018	5825290	FHS; Milk for Foodservice	0 \$	134.94
	US FOODSERVICE	11/1/2018	5881400	FHS; Milk for Foodservice	0 \$	186.25
	US FOODSERVICE	11/1/2018	3052347	FHS; Milk for Foodservice	0 \$	92.24
	US FOODSERVICE	11/1/2018	3109550	FHS; Milk for Foodservice	0 \$	62.29
	US FOODSERVICE	11/1/2018	3185250	FHS; Milk for Foodservice	0 \$	133.74
	US FOODSERVICE	11/1/2018	3242808	FHS; Milk for Foodservice	0 \$	217.38
	US FOODSERVICE	11/1/2018	3315050	FHS; Milk for Foodservice	0 \$	154.49
	US FOODSERVICE	11/1/2018	5881427	FES; Food for Foodservice	0 \$	51.04
	US FOODSERVICE	11/1/2018	5881426	FHS; Food for Foodservice	0 \$	54.23
	US FOODSERVICE	11/1/2018	5973289	FHS; Food for Foodservice	0 \$	(14.67)
	US FOODSERVICE	11/1/2018	5953394	FHS; Food for Foodservice	0 \$	(55.66)
5245	US FOODSERVICE	11/1/2018	5934517	FHS; Food for Foodservice	0 \$	(47.82)
	US FOODSERVICE	11/1/2018	5934522	FHS; Food for Foodservice	0 \$	(51.84)
	US FOODSERVICE	11/1/2018	5622379	FHS; Food for Foodservice	0 \$	433.26
	US FOODSERVICE	11/1/2018	5635803	FHS; Food for Foodservice	0 \$	73.00
	US FOODSERVICE	11/1/2018	5692606	FHS; Food for Foodservice	0 \$	3,757.83
	US FOODSERVICE	11/1/2018	5749022	FHS; Food for Foodservice	0 \$	1,804.80
	US FOODSERVICE	11/1/2018	5825285	FHS; Food for Foodservice	0 \$	1,079.13
	US FOODSERVICE	11/1/2018	5881399	FHS; Food for Foodservice	0 \$	1,500.06
	US FOODSERVICE	11/1/2018	3052339	FHS; Food for Foodservice	0 \$	2,477.73
	US FOODSERVICE	11/1/2018	3109554	FES; Supplies for Foodservice	0 \$	334.37
	US FOODSERVICE	11/1/2018	3185247	FHS; Food for Foodservice	0 \$	1,133.85
	US FOODSERVICE	11/1/2018	3242807	FHS; Food for Foodservice	0 \$	2,117.42
	US FOODSERVICE	11/1/2018	3315049	FHS; Supplies for Foodservice	0 \$	2,777.71
	US FOODSERVICE	11/1/2018	3315069	FES; Food for Meal Service	0 \$	1,165.69
5246	Nicodemus, Lori	11/2/2018	103018	Refund from lunch account	0 \$	22.15

20

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
5247	Nicodemus, Rebecca	11/2/2018	10302018	Refund of children's Ava Johnson (\$41.50) and Jamie Johnson's (\$5.25) lunch accounts.	0 \$	46.75
5248	Further	11/5/2018	38832964	Medical FSA: 10/27/2018 - 11/5/2018	0 \$	1,083.66
5249	Gjertson, John	11/5/2018	11/5/2018	Early Retirement Incentive - John Gjertson	0 \$	268.45
5250	AFT Local #331	11/9/2018	20181109ADDUE1A	Payroll accrual	0 \$	3,059.05
	AFT Local #331	11/9/2018	20181109ADDUE1A	Payroll accrual	0 \$	93.66
5251	Falls Education Foundation	11/9/2018	20181109ADFEF	Payroll accrual	0 \$	25.00
5252	MN Child Support Payment Center	11/9/2018	20181109ADCSUP9	Payroll accrual	0 \$	201.01
5253	MN Child Support Payment Center	11/9/2018	20181109ADcsp11	Payroll accrual	0 \$	315.64
5254	Para Local #4798	11/9/2018	20181109ADDUE2A	Payroll accrual	0 \$	613.41
	Para Local #4798	11/9/2018	20181109ADDUE2A	Payroll accrual	0 \$	17.72
5255	United Way of Northeastern MN	11/9/2018	20181109ADUWAY	Payroll accrual	0 \$	5.00
5256	University of St. Thomas	11/7/2018	Wyatt Amdahl	RL Sportfishing Club Scholarship 2017-18 - Wyatt Amdahl	0 \$	500.00
5257	BLICK ART MATERIALS	11/9/2018	294184	ART ROOM SUPPLIES	2121900002 \$	18.05
	BLICK ART MATERIALS	11/9/2018	315949	ART ROOM SUPPLIES	2121900002 \$	437.00
5258	COCA-COLA BOTTLING CO	11/9/2018	570348	FHS; Ala Carte Beverages	0 \$	443.85
	COCA-COLA BOTTLING CO	11/9/2018	570327	WATER FOR PBIS TICKET	3001900066 \$	20.00
	COCA-COLA BOTTLING CO	11/9/2018	570304	FHS; Ala Carte Beverages	0 \$	78.30
	COCA-COLA BOTTLING CO	11/9/2018	570404	FHS; Ala Carte Beverages	0 \$	204.65
5259	Collaborative Classroom	11/9/2018	INV207818	PER CYCLE ENGLISH BOOKS	2201900014 \$	302.40
5260	DISCOUNT SCHOOL SUPPLY	11/9/2018	D58007120101	FEF LISA WEST	3001900052 \$	127.36
5261	EARTHGRAINS BAKING CO INC	11/9/2018	52526219443	FES; Bread for Meal Service	0 \$	37.44
	EARTHGRAINS BAKING CO INC	11/9/2018	52526219500	FES; Bread for Meal Service	0 \$	67.35
	EARTHGRAINS BAKING CO INC	11/9/2018	52526219545	FHS; Bread for Meal Service	0 \$	13.00
	EARTHGRAINS BAKING CO INC	11/9/2018	52526219602	FES; Bread for Meal Service	0 \$	39.00
	EARTHGRAINS BAKING CO INC	11/9/2018	52526219638	FES; Bread for Meal Service	0 \$	77.55
	EARTHGRAINS BAKING CO INC	11/9/2018	52526219680	FES; Bread for Meal Service	0 \$	65.26

21

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	EARTHGRAINS BAKING CO INC	11/9/2018	52526219604	FHS; Bread for Meal Service	0	\$ 63.44
5262	Falls Advanced Chiropractic Center	11/9/2018	102618	Employee Drug Tests	0	\$ 130.00
	Falls Advanced Chiropractic Center	11/9/2018	101718	Employee DOT Physical	0	\$ 90.00
5263	HILLYARD HUTCHINSON	11/9/2018	603170987	Versamatic vacuum	8101900060	\$ 619.80
	HILLYARD HUTCHINSON	11/9/2018	700353503	Hoses for floor scubbers	8101900063	\$ 89.88
	HILLYARD HUTCHINSON	11/9/2018	700353503	Hoses for floor scubbers	8101900063	\$ 89.88
5263	HILLYARD HUTCHINSON	11/9/2018	603186921	FES; Cleaner	0	\$ 100.38
5264	K&K MEYERS INC	11/9/2018	21873	WEE; Installed Window	0	\$ 525.00
	K&K MEYERS INC	11/9/2018	21873	WEE; Installed Window	0	\$ 105.56
5265	KANTOR ELECTRIC INC	11/9/2018	14818	Remove and Reinstall Entry Light	8101900041	\$ 91.00
	KANTOR ELECTRIC INC	11/9/2018	14820	Garage; Wire & breakers for pressure washer	7601900011	\$ 543.24
	KANTOR ELECTRIC INC	11/9/2018	14833	Outlet for Yogurt Machine	0	\$ 1,121.27
5266	Learning Sciences International	11/9/2018	SIN023524	LSI Training	0	\$ 5,500.00
5267	MIDCONTINENT COMMUNICATION	11/9/2018	102718	ALC Phone & Data	3001900010	\$ 166.97
5268	MN ENERGY RESOURCES CORP	11/9/2018	103018	Arena; Natural Gas Services	8101900010	\$ 2,047.92
	MN ENERGY RESOURCES CORP	11/9/2018	110118	FES; Natural Gas Services	8101900010	\$ 299.57
5269	MUSIC IN MOTION	11/9/2018	723333	CHOIR SUPPLIES	2581900002	\$ 133.74
5270	ROCHESTER TELECOM SYSTEMS INC	11/9/2018	102218	Long Distance Phone Calls	8101900013	\$ 63.48
	ROCHESTER TELECOM SYSTEMS INC	11/9/2018	102218	Long Distance Phone Calls	8101900013	\$ 63.47
5271	SCHOLASTIC EQUIPMENT COMPAN	11/9/2018	12465	White board for Mr. Hjelle's room	8101900062	\$ 785.82
5272	SCHOOL SPECIALTY	11/9/2018	2.08122E+11	CALCULATOR BATTERIES	2561900005	\$ 41.70
	SCHOOL SPECIALTY	11/9/2018	3.08103E+11	FEF DONATION H THOMPSON	3001900039	\$ 271.67
	SCHOOL SPECIALTY	11/9/2018	3.08103E+11	FES Supplies	1301900034	\$ 241.44
	SCHOOL SPECIALTY	11/9/2018	2.03122E+11	FES Library	1301900035	\$ 104.58
	SCHOOL SPECIALTY	11/9/2018	2.08122E+11	FEF for Jill Katrin	1301900053	\$ 13.88
5273	The Sport Shop	11/9/2018	91318	BOYS SWIM MEDALS	2921900020	\$ 76.56
	The Sport Shop	11/9/2018	103118	HOCKEY SUPPLIES	2921900008	\$ 688.50
	The Sport Shop	11/9/2018	103118	HOCKEY SUPPLIES	2921900008	\$ 688.50
	The Sport Shop	11/9/2018	10312018	Girls HOCKEY EQUIPMENT	2921900007	\$ 545.10

22

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	The Sport Shop	11/9/2018	10312018	Girls HOCKEY EQUIPMENT	2921900007	\$ 669.60
5274	TIERNEY BROTHERS INC	11/9/2018	782449	Supplies	6051900038	\$ 1,732.50
5274	TIERNEY BROTHERS INC	11/9/2018	782804	Supplies	6051900041	\$ 53.00
5275	TIMBERPINS	11/9/2018	554683	AWD Pals Bowling	5001900009	\$ 156.48
5276	UPPER LAKES FOODS	11/9/2018	369320	FHS; Frozen Yogurt	0	\$ 184.70
	UPPER LAKES FOODS	11/9/2018	362286	FHS; Dishmachine Detergent	0	\$ 157.68
	UPPER LAKES FOODS	11/9/2018	362291	FES; Dishmachine Detergent	0	\$ 157.68
5277	Whiting, Bruce	11/9/2018	1598	Signal Converter	0	\$ 490.00
5278	Further	11/12/2018	38838434	Medical FSA: 11/03/2018 - 11/8/2018	0	\$ 947.34
5279	MN PEIP	11/12/2018	765507	Medical Insurance - December 2018	0	\$ 10,016.26
	MN PEIP	11/12/2018	765507	Medical Insurance - December 2018	0	\$ 94,132.48
5280	MN INDIAN EDUCATION ASSOCIATI	11/12/2018	2018 MIEA REGISTRATI	REGISTRATION FOR 2 FOR MIEA CONFERENCE 11/14 -16/18	0	\$ 500.00
5281	Goff, Ashley	11/13/2018	STATE G SWIM	STATE GIRLS SWIM PER DIEM 11/13-16/18	0	\$ 168.00
5282	KGHS-AM	11/13/2018	1145	"I'm A Big Deal" advertising	0	\$ 1,000.00
5283	A Chance To Grow (ACTG)	11/20/2018	100126	FEF for Terry Mason	1301900083	\$ 46.70
5284	Annie's Frozen Yogurt	11/20/2018	22783	Frozen Yogurt Machine Rental	7701900005	\$ 100.00
5285	Aussie Pouch Inc.	11/20/2018	11641	FEF for Karli Boyle	1301900079	\$ 268.73
5286	CliftonLarsonAllen LLP	11/20/2018	1935766	Audit Services	1101900016	\$ 5,000.00
5287	COMMITTEE FOR CHILDREN	11/20/2018	292085	FES 2nd Grade Classroom Kit	1301900050	\$ 817.00
5288	EAI Education	11/20/2018	905312	FEF for Dawn Schindeldecker	1301900076	\$ 45.85
5289	Education Innovation Partners	11/20/2018	1050	Telepresence Connection	6051900017	\$ 206.25
5290	Educator Benefit Consultants, LLC	11/20/2018	6806	ACS Restatement Document	0	\$ 500.00
5291	FRIENDS GARBAGE SERVICE, LLC	11/20/2018	9128953	Garbage Pickups	8101900016	\$ 1,619.28
5292	Institute for Educational Developm	11/20/2018	4830885	Registration for St. Thomas at a convention	1301900082	\$ 717.00
5293	KGHS-AM	11/20/2018	103118	School Matters	101900000	\$ 297.00
5294	LAKESHORE LEARNING MATERIALS	11/20/2018	5430241018	FEF for Ginger Christianson	1301900057	\$ 181.94
	LAKESHORE LEARNING MATERIALS	11/20/2018	5430251018	FEF for Kristie LaVigne	1301900058	\$ 249.94

23

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	LAKESHORE LEARNING MATERIALS	11/20/2018	5430261018	FEF for Missy Walls	1301900068	\$ 213.93
	LAKESHORE LEARNING MATERIALS	11/20/2018	5430271018	FEF for Angela Schwartz	1301900073	\$ 187.93
5295	LVC Companies Inc	11/20/2018	156361	Fire alarm mtce	8101900042	\$ 957.50
5296	MEDTOX LABORATORIES	11/20/2018	1.02019E+11	Drug Test Screening	0	\$ 113.23
5297	MENARDS	11/20/2018	16947	FHS; Tape & Glue	0	\$ 8.87
5298	MN DEPT OF HEALTH	11/20/2018	FBL-1465716421	FES; 2019 Food License Renewal	0	\$ 700.00
	MN DEPT OF HEALTH	11/20/2018	FBL14556-16421	FHS; 2019 Food License Renewal	0	\$ 1,055.00
5299	MR FAITH SOUND & LIGHT INC	11/20/2018	102518	Mr. Faith DJ service	5001900034	\$ 350.00
5300	NASCO SCIENTIFIC	11/20/2018	196135	FEF for Dawn Schindeldecker	1301900077	\$ 14.72
5301	NORTHERN LUMBER CO	11/20/2018	727307	Scheela Field Dugout Project	0	\$ 7,699.97
	NORTHERN LUMBER CO	11/20/2018	726441	Softball Shed Fascia	0	\$ 63.80
	NORTHERN LUMBER CO	11/20/2018	727052	Arena; Girls Locker Rm	0	\$ 324.73
5302	REALLY GOOD STUFF INC	11/20/2018	6765295	FEF for Molly Pavleck	1301900072	\$ 313.60
	REALLY GOOD STUFF INC	11/20/2018	6765296	FEF for Jennifer Wenberg-Anderson	1301900080	\$ 335.29
5303	Small Town Tech Inc.	11/20/2018	5559	Network Switch	0	\$ 46.00
5303	Small Town Tech Inc.	11/20/2018	5710	Traced Fiber Cable	0	\$ 75.00
5304	THE JOURNAL	11/20/2018	103118	Advertising Local Newspaper	1101900009	\$ 676.30
5305	THERAPY SHOPPE	11/20/2018	333794	FEF for Angela Schwartz	1301900074	\$ 129.75
5306	Thompson, Sara	11/20/2018	110218	P & I Grant Marketing Consultant	7901900002	\$ 1,195.00
5307	UP NORTH BUILDERS INC	11/20/2018	4312	Flag pole, FHS	8101900050	\$ 4,231.00
5308	ZIEGLER INC	11/20/2018	30489498	Water pump bus 19	7601900017	\$ 75.54
	ZIEGLER INC	11/20/2018	30489593	Water pump bus 19	7601900017	\$ 315.39
5309	IState Truck Center	11/14/2018	V242009462	2000 Sterling Plow Truck	7601900018	\$ 20,100.00
181900031	Adee, Kelli	11/20/2018	103118	Mileage Reimbursement B/T FES & Bus Garage	0	\$ 10.36
181900032	Anderson, Charles	11/20/2018	103118	Mileage Reimbursement B/T FES & FHS	0	\$ 10.90
181900033	Bacon, Leah	11/20/2018	93018	Mileage Reimbursement B/T FES & FHS	0	\$ 29.43

24

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
181900034	Boe, Angel	11/20/2018		103118 Mileage Reimbursement B/T FES & Public Library	0 \$	22.89
181900035	Christianson, Ginger	11/20/2018		103118 Sept & Oct Mileage Reimbursement	0 \$	189.77
181900036	Christianson, Rosa	11/20/2018		103118 Mileage Reimbursement	0 \$	4.91
181900037	Froemke, Jonathan	11/20/2018		102918 Meal & Mileage Reimbursement	0 \$	87.15
181900038	Olson, David	11/20/2018		102418 Mileage Reimbursement to Chisholm	0 \$	75.45
181900039	Thoresen, Shawna	11/20/2018		103118 Mileage Reimbursement B/T FES & FHS	0 \$	4.91
181900040	Vang, Brandon	11/20/2018		102618 Mileage Reimbursement to St Cloud for P & I grant	0 \$	195.92
181900041	Wilson, June	11/20/2018		103118 Mileage Reimbursement B/T FHS & B Garage	0 \$	15.26
201800155	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSAID	Payroll accrual	0 \$	173.08
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSAME	Payroll accrual	0 \$	176.94
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSASP	Payroll accrual	0 \$	536.95
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSECO	Payroll accrual	0 \$	2,473.80
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSECO	Payroll accrual	0 \$	50.66
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSFRA	Payroll accrual	0 \$	2,488.41
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSFRA	Payroll accrual	0 \$	0.93
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSGRW	Payroll accrual	0 \$	430.78
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSHOM	Payroll accrual	0 \$	246.16
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSMGT	Payroll accrual	0 \$	228.99
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSSYM	Payroll accrual	0 \$	127.70
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSVAL	Payroll accrual	0 \$	3,506.97
	Educator Benefit Consultants, LLC	10/12/2018	20181012ADTSVAL	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSAME	Payroll accrual	0 \$	176.94
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSASP	Payroll accrual	0 \$	353.75
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSECO	Payroll accrual	0 \$	1,480.57
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSECO	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSFRA	Payroll accrual	0 \$	727.10
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSFRA	Payroll accrual	0 \$	0.93

25

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSGRW	Payroll accrual	0 \$	111.55
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSMGT	Payroll accrual	0 \$	213.20
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSSTA	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSVAL	Payroll accrual	0 \$	1,445.93
	Educator Benefit Consultants, LLC	10/12/2018	20181012AFTSVAL	Payroll accrual	0 \$	46.16
201800156	ING	10/12/2018	20181012ADG-457	Payroll accrual	0 \$	8.71
	ING	10/12/2018	20181012ADG-457	Payroll accrual	0 \$	22.87
	ING	10/12/2018	20181012AFDEFM1	Payroll accrual	0 \$	8.71
	ING	10/12/2018	20181012AFDEFM1	Payroll accrual	0 \$	22.87
	ING	10/12/2018	20181012AFHCSP	Payroll accrual	0 \$	2,901.93
	ING	10/12/2018	20181012AFHCSP	Payroll accrual	0 \$	6.92
201800157	Internal Revenue Service	10/12/2018	20181012ADFICA	Payroll accrual	0 \$	17,459.89
	Internal Revenue Service	10/12/2018	20181012ADFICA	Payroll accrual	0 \$	573.77
	Internal Revenue Service	10/12/2018	20181012ADFICA	Payroll accrual	0 \$	701.20
	Internal Revenue Service	10/12/2018	20181012ADFTA	Payroll accrual	0 \$	344.00
	Internal Revenue Service	10/12/2018	20181012ADFTA	Payroll accrual	0 \$	10.00
	Internal Revenue Service	10/12/2018	20181012ADFTA	Payroll accrual	0 \$	20.00
	Internal Revenue Service	10/12/2018	20181012ADFTP	Payroll accrual	0 \$	177.04
	Internal Revenue Service	10/12/2018	20181012ADFTP	Payroll accrual	0 \$	4.98
	Internal Revenue Service	10/12/2018	20181012ADFTX	Payroll accrual	0 \$	22,370.39
	Internal Revenue Service	10/12/2018	20181012ADFTX	Payroll accrual	0 \$	646.29
	Internal Revenue Service	10/12/2018	20181012ADFTX	Payroll accrual	0 \$	651.01
	Internal Revenue Service	10/12/2018	20181012ADMDCR	Payroll accrual	0 \$	4,083.38
	Internal Revenue Service	10/12/2018	20181012ADMDCR	Payroll accrual	0 \$	134.17
	Internal Revenue Service	10/12/2018	20181012ADMDCR	Payroll accrual	0 \$	163.98
	Internal Revenue Service	10/12/2018	20181012AFFICA	Payroll accrual	0 \$	17,459.89
	Internal Revenue Service	10/12/2018	20181012AFFICA	Payroll accrual	0 \$	573.77
	Internal Revenue Service	10/12/2018	20181012AFFICA	Payroll accrual	0 \$	701.20
	Internal Revenue Service	10/12/2018	20181012AFMDCR	Payroll accrual	0 \$	4,083.38
	Internal Revenue Service	10/12/2018	20181012AFMDCR	Payroll accrual	0 \$	134.17
	Internal Revenue Service	10/12/2018	20181012AFMDCR	Payroll accrual	0 \$	163.98
201800158	MINNESOTA REVENUE	10/12/2018	20181012ADSITA	Payroll accrual	0 \$	70.00
	MINNESOTA REVENUE	10/12/2018	20181012ADSITA	Payroll accrual	0 \$	5.00

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	MINNESOTA REVENUE	10/12/2018	20181012ADSITA	Payroll accrual	0 \$	20.00
	MINNESOTA REVENUE	10/12/2018	20181012ADSITMN	Payroll accrual	0 \$	11,284.91
	MINNESOTA REVENUE	10/12/2018	20181012ADSITMN	Payroll accrual	0 \$	340.30
	MINNESOTA REVENUE	10/12/2018	20181012ADSITMN	Payroll accrual	0 \$	371.11
	MINNESOTA REVENUE	10/12/2018	20181012ADSITP	Payroll accrual	0 \$	189.59
	MINNESOTA REVENUE	10/12/2018	20181012ADSITP	Payroll accrual	0 \$	1.65
201800159	Minnesota Revenue	10/12/2018	20181012ADGARN2	Payroll accrual	0 \$	67.47
201800160	MN Teachers Retirement Associatic	10/12/2018	20181012ADTRAC	Payroll accrual	0 \$	13,479.60
	MN Teachers Retirement Associatic	10/12/2018	20181012ADTRAC	Payroll accrual	0 \$	499.13
	MN Teachers Retirement Associatic	10/12/2018	20181012ADTRAC	Payroll accrual	0 \$	55.58
	MN Teachers Retirement Associatic	10/12/2018	20181012AFTRAC	Payroll accrual	0 \$	13,857.08
	MN Teachers Retirement Associatic	10/12/2018	20181012AFTRAC	Payroll accrual	0 \$	513.11
	MN Teachers Retirement Associatic	10/12/2018	20181012AFTRAC	Payroll accrual	0 \$	57.13
201800161	Public Employees Retirement Assoc	10/12/2018	20181012ADPERAC	Payroll accrual	0 \$	6,618.90
	Public Employees Retirement Assoc	10/12/2018	20181012ADPERAC	Payroll accrual	0 \$	165.38
	Public Employees Retirement Assoc	10/12/2018	20181012ADPERAC	Payroll accrual	0 \$	696.55
	Public Employees Retirement Assoc	10/12/2018	20181012AFPERAC	Payroll accrual	0 \$	7,637.18
	Public Employees Retirement Assoc	10/12/2018	20181012AFPERAC	Payroll accrual	0 \$	190.81
	Public Employees Retirement Assoc	10/12/2018	20181012AFPERAC	Payroll accrual	0 \$	803.70
201800162	Public Employees Retirement-DCP	10/12/2018	20181012ADDCP	Payroll accrual	0 \$	24.60
	Public Employees Retirement-DCP	10/12/2018	20181012AFDCP	Payroll accrual	0 \$	24.60
201800163	Internal Revenue Service	10/15/2018	20181015ADFICA	Payroll accrual	0 \$	0.86
	Internal Revenue Service	10/15/2018	20181015ADFTX	Payroll accrual	0 \$	-
	Internal Revenue Service	10/15/2018	20181015ADMDCR	Payroll accrual	0 \$	0.20
	Internal Revenue Service	10/15/2018	20181015AFFICA	Payroll accrual	0 \$	0.86
	Internal Revenue Service	10/15/2018	20181015AFMDCR	Payroll accrual	0 \$	0.20
201800164	MINNESOTA REVENUE	10/15/2018	20181015ADSITMN	Payroll accrual	0 \$	-
201800165	Public Employees Retirement Assoc	10/15/2018	20181015ADPERAC	Payroll accrual	0 \$	0.90
	Public Employees Retirement Assoc	10/15/2018	20181015AFPERAC	Payroll accrual	0 \$	1.04
201800284	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSAID	Payroll accrual	0 \$	173.08
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSAME	Payroll accrual	0 \$	176.94
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSASP	Payroll accrual	0 \$	528.84
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSASP	Payroll accrual	0 \$	8.11

27

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSECO	Payroll accrual	0 \$	2,416.13
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSECO	Payroll accrual	0 \$	108.33
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSFRA	Payroll accrual	0 \$	2,488.42
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSFRA	Payroll accrual	0 \$	0.92
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSGRW	Payroll accrual	0 \$	430.78
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSHOM	Payroll accrual	0 \$	246.16
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSMGT	Payroll accrual	0 \$	228.99
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSSYM	Payroll accrual	0 \$	127.70
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSVAL	Payroll accrual	0 \$	3,691.59
	Educator Benefit Consultants, LLC	10/26/2018	20181026ADTSVAL	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSAME	Payroll accrual	0 \$	176.94
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSASP	Payroll accrual	0 \$	348.35
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSASP	Payroll accrual	0 \$	5.40
201800284	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSECO	Payroll accrual	0 \$	1,471.17
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSECO	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSFRA	Payroll accrual	0 \$	727.11
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSFRA	Payroll accrual	0 \$	0.92
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSGRW	Payroll accrual	0 \$	111.55
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSMGT	Payroll accrual	0 \$	213.20
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSSTA	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSVAL	Payroll accrual	0 \$	1,445.93
	Educator Benefit Consultants, LLC	10/26/2018	20181026AFTSVAL	Payroll accrual	0 \$	46.16
201800285	ING	10/26/2018	20181026ADG-457	Payroll accrual	0 \$	8.71
	ING	10/26/2018	20181026ADG-457	Payroll accrual	0 \$	22.87
	ING	10/26/2018	20181026AFDEFM1	Payroll accrual	0 \$	8.71
	ING	10/26/2018	20181026AFDEFM1	Payroll accrual	0 \$	22.87
	ING	10/26/2018	20181026AFHCSP	Payroll accrual	0 \$	2,901.93
	ING	10/26/2018	20181026AFHCSP	Payroll accrual	0 \$	6.92
201800286	Internal Revenue Service	10/26/2018	20181026ADFICA	Payroll accrual	0 \$	16,435.49
	Internal Revenue Service	10/26/2018	20181026ADFICA	Payroll accrual	0 \$	603.78
	Internal Revenue Service	10/26/2018	20181026ADFICA	Payroll accrual	0 \$	672.49
	Internal Revenue Service	10/26/2018	20181026ADFTA	Payroll accrual	0 \$	355.43
	Internal Revenue Service	10/26/2018	20181026ADFTA	Payroll accrual	0 \$	23.57

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	Internal Revenue Service	10/26/2018	20181026ADFTA	Payroll accrual	0 \$	20.00
	Internal Revenue Service	10/26/2018	20181026ADFTP	Payroll accrual	0 \$	153.46
	Internal Revenue Service	10/26/2018	20181026ADFTP	Payroll accrual	0 \$	4.24
	Internal Revenue Service	10/26/2018	20181026ADFTX	Payroll accrual	0 \$	21,170.17
	Internal Revenue Service	10/26/2018	20181026ADFTX	Payroll accrual	0 \$	635.17
	Internal Revenue Service	10/26/2018	20181026ADFTX	Payroll accrual	0 \$	567.80
	Internal Revenue Service	10/26/2018	20181026ADMDCR	Payroll accrual	0 \$	3,843.85
	Internal Revenue Service	10/26/2018	20181026ADMDCR	Payroll accrual	0 \$	141.20
	Internal Revenue Service	10/26/2018	20181026ADMDCR	Payroll accrual	0 \$	157.29
	Internal Revenue Service	10/26/2018	20181026AFFICA	Payroll accrual	0 \$	16,435.49
	Internal Revenue Service	10/26/2018	20181026AFFICA	Payroll accrual	0 \$	603.78
	Internal Revenue Service	10/26/2018	20181026AFFICA	Payroll accrual	0 \$	672.49
	Internal Revenue Service	10/26/2018	20181026AFMDCR	Payroll accrual	0 \$	3,843.85
	Internal Revenue Service	10/26/2018	20181026AFMDCR	Payroll accrual	0 \$	141.20
	Internal Revenue Service	10/26/2018	20181026AFMDCR	Payroll accrual	0 \$	157.29
201800287	MINNESOTA REVENUE	10/26/2018	20181026ADSITA	Payroll accrual	0 \$	93.37
201800287	MINNESOTA REVENUE	10/26/2018	20181026ADSITA	Payroll accrual	0 \$	6.63
	MINNESOTA REVENUE	10/26/2018	20181026ADSITA	Payroll accrual	0 \$	20.00
	MINNESOTA REVENUE	10/26/2018	20181026ADSITMN	Payroll accrual	0 \$	10,697.00
	MINNESOTA REVENUE	10/26/2018	20181026ADSITMN	Payroll accrual	0 \$	345.77
	MINNESOTA REVENUE	10/26/2018	20181026ADSITMN	Payroll accrual	0 \$	331.21
	MINNESOTA REVENUE	10/26/2018	20181026ADSITP	Payroll accrual	0 \$	148.73
	MINNESOTA REVENUE	10/26/2018	20181026ADSITP	Payroll accrual	0 \$	1.41
201800288	MN Teachers Retirement Associatic	10/26/2018	20181026ADTRAC	Payroll accrual	0 \$	13,337.36
	MN Teachers Retirement Associatic	10/26/2018	20181026ADTRAC	Payroll accrual	0 \$	475.15
	MN Teachers Retirement Associatic	10/26/2018	20181026ADTRAC	Payroll accrual	0 \$	67.28
	MN Teachers Retirement Associatic	10/26/2018	20181026AFTRAC	Payroll accrual	0 \$	13,710.87
	MN Teachers Retirement Associatic	10/26/2018	20181026AFTRAC	Payroll accrual	0 \$	488.45
	MN Teachers Retirement Associatic	10/26/2018	20181026AFTRAC	Payroll accrual	0 \$	69.16
201800289	Public Employees Retirement Assoc	10/26/2018	20181026ADPERAC	Payroll accrual	0 \$	5,947.76
	Public Employees Retirement Assoc	10/26/2018	20181026ADPERAC	Payroll accrual	0 \$	205.61
	Public Employees Retirement Assoc	10/26/2018	20181026ADPERAC	Payroll accrual	0 \$	636.10
	Public Employees Retirement Assoc	10/26/2018	20181026AFPERAC	Payroll accrual	0 \$	6,862.81

29

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	Public Employees Retirement Assoc	10/26/2018	20181026AFPERAC	Payroll accrual	0 \$	237.27
	Public Employees Retirement Assoc	10/26/2018	20181026AFPERAC	Payroll accrual	0 \$	733.97
201800290	Public Employees Retirement-DCP	10/26/2018	20181026ADDCP	Payroll accrual	0 \$	24.60
	Public Employees Retirement-DCP	10/26/2018	20181026AFDCP	Payroll accrual	0 \$	24.60
201800291	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSAID	Payroll accrual	0 \$	173.08
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSAME	Payroll accrual	0 \$	176.94
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSASP	Payroll accrual	0 \$	535.26
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSASP	Payroll accrual	0 \$	1.69
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSECO	Payroll accrual	0 \$	2,473.80
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSECO	Payroll accrual	0 \$	50.66
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSFRA	Payroll accrual	0 \$	2,488.42
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSFRA	Payroll accrual	0 \$	0.92
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSGRW	Payroll accrual	0 \$	430.78
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSHOM	Payroll accrual	0 \$	246.16
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSMGT	Payroll accrual	0 \$	228.22
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSMGT	Payroll accrual	0 \$	0.77
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSSYM	Payroll accrual	0 \$	127.70
	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSVAL	Payroll accrual	0 \$	3,691.59
201800291	Educator Benefit Consultants, LLC	11/9/2018	20181109ADTSVAL	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSAME	Payroll accrual	0 \$	176.94
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSASP	Payroll accrual	0 \$	352.63
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSASP	Payroll accrual	0 \$	1.12
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSECO	Payroll accrual	0 \$	1,471.17
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSECO	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSFRA	Payroll accrual	0 \$	727.11
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSFRA	Payroll accrual	0 \$	0.92
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSGRW	Payroll accrual	0 \$	111.55
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSMGT	Payroll accrual	0 \$	212.43
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSMGT	Payroll accrual	0 \$	0.77
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSSTA	Payroll accrual	0 \$	46.16
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSVAL	Payroll accrual	0 \$	1,445.93
	Educator Benefit Consultants, LLC	11/9/2018	20181109AFTSVAL	Payroll accrual	0 \$	46.16
201800292	ING	11/9/2018	20181109ADG-457	Payroll accrual	0 \$	8.71

30

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	ING	11/9/2018	20181109ADG-457	Payroll accrual	0 \$	22.87
	ING	11/9/2018	20181109AFDEFM1	Payroll accrual	0 \$	8.71
	ING	11/9/2018	20181109AFDEFM1	Payroll accrual	0 \$	22.87
	ING	11/9/2018	20181109AFHCSP	Payroll accrual	0 \$	2,901.93
	ING	11/9/2018	20181109AFHCSP	Payroll accrual	0 \$	6.92
201800293	Internal Revenue Service	11/9/2018	20181109ADFICA	Payroll accrual	0 \$	18,274.44
	Internal Revenue Service	11/9/2018	20181109ADFICA	Payroll accrual	0 \$	599.62
	Internal Revenue Service	11/9/2018	20181109ADFICA	Payroll accrual	0 \$	566.60
	Internal Revenue Service	11/9/2018	20181109ADFTA	Payroll accrual	0 \$	349.00
	Internal Revenue Service	11/9/2018	20181109ADFTA	Payroll accrual	0 \$	10.00
	Internal Revenue Service	11/9/2018	20181109ADFTP	Payroll accrual	0 \$	143.12
	Internal Revenue Service	11/9/2018	20181109ADFTP	Payroll accrual	0 \$	3.94
	Internal Revenue Service	11/9/2018	20181109ADFTX	Payroll accrual	0 \$	22,825.39
	Internal Revenue Service	11/9/2018	20181109ADFTX	Payroll accrual	0 \$	625.30
	Internal Revenue Service	11/9/2018	20181109ADFTX	Payroll accrual	0 \$	437.33
	Internal Revenue Service	11/9/2018	20181109ADMDCR	Payroll accrual	0 \$	4,273.87
	Internal Revenue Service	11/9/2018	20181109ADMDCR	Payroll accrual	0 \$	140.18
	Internal Revenue Service	11/9/2018	20181109ADMDCR	Payroll accrual	0 \$	132.50
	Internal Revenue Service	11/9/2018	20181109AFFICA	Payroll accrual	0 \$	18,274.44
	Internal Revenue Service	11/9/2018	20181109AFFICA	Payroll accrual	0 \$	599.62
	Internal Revenue Service	11/9/2018	20181109AFFICA	Payroll accrual	0 \$	566.60
	Internal Revenue Service	11/9/2018	20181109AFMDCR	Payroll accrual	0 \$	4,273.87
201800293	Internal Revenue Service	11/9/2018	20181109AFMDCR	Payroll accrual	0 \$	140.18
	Internal Revenue Service	11/9/2018	20181109AFMDCR	Payroll accrual	0 \$	132.50
201800294	MINNESOTA REVENUE	11/9/2018	20181109ADSITA	Payroll accrual	0 \$	75.00
	MINNESOTA REVENUE	11/9/2018	20181109ADSITA	Payroll accrual	0 \$	5.00
	MINNESOTA REVENUE	11/9/2018	20181109ADSITA	Payroll accrual	0 \$	20.00
	MINNESOTA REVENUE	11/9/2018	20181109ADSITMN	Payroll accrual	0 \$	11,568.22
	MINNESOTA REVENUE	11/9/2018	20181109ADSITMN	Payroll accrual	0 \$	337.88
	MINNESOTA REVENUE	11/9/2018	20181109ADSITMN	Payroll accrual	0 \$	261.62
	MINNESOTA REVENUE	11/9/2018	20181109ADSITP	Payroll accrual	0 \$	138.46
	MINNESOTA REVENUE	11/9/2018	20181109ADSITP	Payroll accrual	0 \$	1.31
201800295	MN Teachers Retirement Associatic	11/9/2018	20181109ADTRAC	Payroll accrual	0 \$	15,069.84

31

Payable Summary
November 19, 2018

Check No	Vendor	Check Date	Invoice No	Invoice Description	Po Number	Amount
	MN Teachers Retirement Associatic	11/9/2018	20181109ADTRAC	Payroll accrual	0 \$	507.38
	MN Teachers Retirement Associatic	11/9/2018	20181109ADTRAC	Payroll accrual	0 \$	52.65
	MN Teachers Retirement Associatic	11/9/2018	20181109AFTRAC	Payroll accrual	0 \$	15,491.83
	MN Teachers Retirement Associatic	11/9/2018	20181109AFTRAC	Payroll accrual	0 \$	521.59
	MN Teachers Retirement Associatic	11/9/2018	20181109AFTRAC	Payroll accrual	0 \$	54.12
201800296	Public Employees Retirement Assoc	11/9/2018	20181109ADPERAC	Payroll accrual	0 \$	5,385.72
	Public Employees Retirement Assoc	11/9/2018	20181109ADPERAC	Payroll accrual	0 \$	162.87
	Public Employees Retirement Assoc	11/9/2018	20181109ADPERAC	Payroll accrual	0 \$	516.24
	Public Employees Retirement Assoc	11/9/2018	20181109AFPERAC	Payroll accrual	0 \$	6,214.30
	Public Employees Retirement Assoc	11/9/2018	20181109AFPERAC	Payroll accrual	0 \$	187.93
	Public Employees Retirement Assoc	11/9/2018	20181109AFPERAC	Payroll accrual	0 \$	595.66
201800297	Public Employees Retirement-DCP	11/9/2018	20181109ADDCP	Payroll accrual	0 \$	24.60
	Public Employees Retirement-DCP	11/9/2018	20181109AFDCP	Payroll accrual	0 \$	24.60
201800298-	BMO October & November	11/3/2018			\$	43,709.49
201800411	See Attached report					
Total						\$ 1,005,774.79

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8319	10/05/2018	3169	JOHNSBAR002	Johnson Barbara J	County Mkt. #574, International	COUNTY M000	10/31/2018		Invoiced	A	75.78
	1					Missy's00000	11/03/2018	75.78			
XXXXXXXXXXXX8327	10/24/2018	3185	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	7.00
	3	PRIZE PIZZAS			3001900030	Tim's C/C00000	11/03/2018	7.00			
	10/17/2018	3184	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00001	11/03/2018	9.99			
	10/12/2018	3179	MITCHDEB000	Mitchell Deborah A	Resource Training & So, Sartell		10/31/2018		Invoiced	A	75.00
	1					Tim's C/C00002	11/03/2018	75.00			
	10/12/2018	3180	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00003	11/03/2018	9.99			
	10/12/2018	3181	MITCHDEB000	Mitchell Deborah A	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	4.66
	2	GROCERIES FOR FUNCTIONAL FOODS CLASS FOR FIRST			3001900026	Tim's C/C00004	11/03/2018	4.66			
	10/12/2018	3182	MITCHDEB000	Mitchell Deborah A	Resource Training & So, Sartell		10/31/2018		Invoiced	A	75.00
	1					Tim's C/C00002	11/03/2018	75.00			
	10/12/2018	3183	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	16.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00005	11/03/2018	16.99			
	10/10/2018	3178	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	14.00
	2	PRIZE PIZZAS			3001900030	Tim's C/C00006	11/03/2018	14.00			
	10/05/2018	3174	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	30.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00007	11/03/2018	30.99			
	10/05/2018	3175	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00008	11/03/2018	9.99			
	10/05/2018	3176	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	16.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00009	11/03/2018	16.99			
	10/05/2018	3177	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	7.00
	2	PRIZE PIZZAS			3001900030	Tim's C/C00010	11/03/2018	7.00			
	10/04/2018	3173	MITCHDEB000	Mitchell Deborah A	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	9.77
	2	GROCERIES FOR FUNCTIONAL FOODS CLASS FOR FIRST			3001900026	Tim's C/C00011	11/03/2018	9.77			
	10/03/2018	3170	MITCHDEB000	Mitchell Deborah A	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	22.45
	2	COFFEE/CUPS/WATER FOR IN-SERVICE DAYS			3001900029	Tim's C/C00012	11/03/2018	22.45			
	10/03/2018	3171	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00013	11/03/2018	9.99			
	10/03/2018	3172	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/31/2018		Invoiced	A	16.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00014	11/03/2018	16.99			
	10/01/2018	3186	MITCHDEB000	Mitchell Deborah A	Univ. Of Phx Online, 800-990-27		10/31/2018		Invoiced	A	2,289.00
	1					Tim's C/C00002	11/03/2018	2,289.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8327	continued...										
	09/28/2018	3016	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/01/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00000	10/03/2018	9.99			
	09/26/2018	3058	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/01/2018		Invoiced	A	7.00
	2	PRIZE PIZZAS			3001900030	Tim's C/C00001	10/03/2018	7.00			
	09/26/2018	3059	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/01/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00002	10/03/2018	9.99			
	09/12/2018	3057	MITCHDEB000	Mitchell Deborah A	7380 Dominos Pizza, 218-324-036	DOMINO'S000	10/01/2018		Invoiced	A	9.99
	2	PRIZE PIZZAS			3001900030	Tim's C/C00003	10/03/2018	9.99			
	21 transaction(s) for XXXXXXXXXXXX8327. Total Amount ==>										2,662.77
XXXXXXXXXXXX8335	10/26/2018	3196	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	-33.46
	2	Transportaion			8101900034	Eugene's C/C00000	11/03/2018	-33.46			
	10/26/2018	3197	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	44.75
	2	Transportaion			8101900034	Eugene's C/C00001	11/03/2018	44.75			
	10/25/2018	3194	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	10/31/2018		Invoiced	A	36.52
	2	Transportation			8101900032	Eugene's C/C00002	11/03/2018	36.52			
	10/25/2018	3195	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	13.18
	2	Transportaion			8101900034	Eugene's C/C00003	11/03/2018	13.18			
	10/24/2018	3193	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	50.31
	2	Transportaion			8101900034	Eugene's C/C00004	11/03/2018	50.31			
	10/16/2018	3191	SteelEug000	Steele Eugene L	Industrial Lubricant C, Grand R	INDUSTRI001	10/31/2018		Invoiced	A	545.30
	2	Blanket P.O. for oil and filters			7601900013	Eugene's C/C00005	11/03/2018	545.30			
	10/16/2018	3192	SteelEug000	Steele Eugene L	Figgins Truck & Traile, Grand R		10/31/2018		Invoiced	A	358.00
	2	Align front end on school bus at Figgins Truck			7601900016	Eugene's C/C00006	11/03/2018	358.00			
	10/09/2018	3189	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	40.98
	2	Transportaion			8101900034	Eugene's C/C00007	11/03/2018	40.98			
	10/09/2018	3190	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	10/31/2018		Invoiced	A	18.66
	2	Transportation			8101900032	Eugene's C/C00008	11/03/2018	18.66			
	10/03/2018	3188	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	4.67
	2	Transportaion			8101900034	Eugene's C/C00009	11/03/2018	4.67			
	10/02/2018	3187	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	8.08
	2	Transportaion			8101900034	Eugene's C/C00010	11/03/2018	8.08			
	10/01/2018	3198	SteelEug000	Steele Eugene L	Midwest Bus Parts Inc, Big Lake	MIDWEST 000	10/31/2018		Invoiced	A	220.44
	1	Bus Parts				Eugene's C/C00011	11/03/2018	220.44			
	09/27/2018	3077	SteelEug000	Steele Eugene L	United Truck Body Co, Hermantow	UNITED T000	10/01/2018		Invoiced	A	88.09
	1	Windshield wiper motor				Gene's C/C00000	10/03/2018	88.09			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX8335		continued...									
	09/25/2018	3074	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	-54.99
	2	Transportaion			8101900034	Gene's C/C00001	10/03/2018	-54.99			
	09/25/2018	3075	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	54.99
	2	Transportaion			8101900034	Gene's C/C00002	10/03/2018	54.99			
	09/25/2018	3076	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	2.94
	2	Transportaion			8101900034	Gene's C/C00003	10/03/2018	2.94			
	09/21/2018	3068	SteelEug000	Steele Eugene L	United Truck Body Co, Hermantow	UNITED T000	10/01/2018		Invoiced	A	301.89
	1	Treadle, Electric/Cat engine				Gene's C/C00000	10/03/2018	301.89			
	09/21/2018	3069	SteelEug000	Steele Eugene L	Forestland Sales & Ser, Interna	FORESTLA000	10/01/2018		Invoiced	A	66.51
	1	Exhaust for Ford				Gene's C/C00004	10/03/2018	66.51			
	09/21/2018	3070	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	248.06
	2	Transportaion			8101900034	Gene's C/C00005	10/03/2018	248.06			
	09/21/2018	3071	SteelEug000	Steele Eugene L	Ziegler Inc - Buhl, 218-2583232		10/01/2018		Invoiced	A	171.93
	1	Sensors				Gene's C/C00006	10/03/2018	171.93			
	09/21/2018	3072	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	16.34
	2	Transportaion			8101900034	Gene's C/C00007	10/03/2018	16.34			
	09/21/2018	3073	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	-10.00
	2	Transportaion			8101900034	Gene's C/C00008	10/03/2018	-10.00			
	09/20/2018	3067	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	16.68
	2	Transportaion			8101900034	Gene's C/C00009	10/03/2018	16.68			
	09/13/2018	3066	SteelEug000	Steele Eugene L	Fleetpride 560, Bemidji, MN, 56	FLEETPRI000	10/01/2018		Invoiced	A	193.80
	1	Def fluid				Gene's C/C00010	10/03/2018	193.80			
	09/11/2018	3065	SteelEug000	Steele Eugene L	All Season Equipment,, Intl Fal	ALL SEAS000	10/01/2018		Invoiced	A	18.00
	1	Change tire and balance				Gene's C/C00011	10/03/2018	18.00			
	09/07/2018	3062	SteelEug000	Steele Eugene L	Northern Lumber Ya, Internation	NORTHERN005	10/01/2018		Invoiced	A	7.36
	2	Transportaion			8101900033	Gene's C/C00012	10/03/2018	7.36			
	09/07/2018	3063	SteelEug000	Steele Eugene L	All Season Equipment,, Intl Fal	ALL SEAS000	10/01/2018		Invoiced	A	24.00
	1	Tire repair				Gene's C/C00011	10/03/2018	24.00			
	09/07/2018	3064	SteelEug000	Steele Eugene L	Auto Value Internation, Interna	AUTO VAL000	10/01/2018		Invoiced	A	57.94
	1	Adhesive				Gene's C/C00013	10/03/2018	57.94			
	09/06/2018	3061	SteelEug000	Steele Eugene L	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	52.32
	2	Transportaion			8101900034	Gene's C/C00014	10/03/2018	52.32			
	09/05/2018	3060	SteelEug000	Steele Eugene L	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	9.99
	1	Antenna				Gene's C/C00015	10/03/2018	9.99			
	08/29/2018	3031	SteelEug000	Steele Eugene L	Napa Falls Suply 00229, Interna	NAPA FAL000	10/01/2018		Invoiced	A	51.48
	2	Transportation			8101900032	Gene's C/C00016	10/03/2018	51.48			

31 transaction(s) for XXXXXXXXXXXX8335. Total Amount ==> 2,624.76

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX6620	10/26/2018	3223	HOLT	THO000 Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/31/2018		Invoiced	A	63.42
	2	Sloan control assembly FES kitchen faucet				Tom's C/C00000	11/03/2018	63.42			
	10/26/2018	3224	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/31/2018		Invoiced	A	851.06
	2	GP 26495 PACIFIC BLUE ULTRA6X1150 BROWN PAPER			8101900065	Tom's C/C00001	11/03/2018	531.30			
	3	SP 326003 FAST & EASY 12X1QTMULTI SURFACE CLEA			8101900065	Tom's C/C00001	11/03/2018	46.28			
	4	JP 4277285 OXIVIR TB RTU 12X1QTDISINFECTANT CL			8101900065	Tom's C/C00001	11/03/2018	120.88			
	5	GP 12798 ENVISION 9" 8X10002PLY TOILET TISSUE			8101900065	Tom's C/C00001	11/03/2018	152.60			
	10/26/2018	3225	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/31/2018		Invoiced	A	280.76
	2	DAL 7430 30X5 DUST MOP FRAME12CA QUICK CHANGE			8101900069	Tom's C/C00002	11/03/2018	6.40			
	3	SPEC SLRS404615K BLACK 150CA40X46 1.5M ROLL CA			8101900069	Tom's C/C00002	11/03/2018	42.40			
	4	SPEC SLRS385815K BLACK 100CA38X58 1.5M ROLL CA			8101900069	Tom's C/C00002	11/03/2018	146.68			
	5	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8101900069	Tom's C/C00002	11/03/2018	85.28			
	10/26/2018	3226	HOLT	THO000 Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/31/2018		Invoiced	A	253.86
	2	Belt drive motors for air handlers			8101900075	Tom's C/C00003	11/03/2018	174.22			
	3	Pillow bearings for fans, (air handlers)			8101900075	Tom's C/C00003	11/03/2018	79.64			
	10/24/2018	3222	HOLT	THO000 Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/31/2018		Invoiced	A	213.24
	2	Bathroom Faucet WEE bathroom			8101900073	Tom's C/C00004	11/03/2018	213.24			
	10/19/2018	3221	HOLT	THO000 Holt Thomas T	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	40.96
	2	FHS supplies			8101900058	Tom's C/C00005	11/03/2018	40.96			
	10/18/2018	3220	HOLT	THO000 Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/31/2018		Invoiced	A	32.78
	2	Safety vests			8101900066	Tom's C/C00006	11/03/2018	32.78			
	10/10/2018	3219	HOLT	THO000 Holt Thomas T	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	29.98
	2	FHS supplies			8101900058	Tom's C/C00007	11/03/2018	29.98			
	10/09/2018	3217	HOLT	THO000 Holt Thomas T	Holiday Stnstore 0451, Emily, M		10/31/2018		Invoiced	A	30.00
	1	Fuel for Dodge mini van travel to ST. Cloud				Tom's C/C00008	11/03/2018	30.00			
	10/09/2018	3218	HOLT	THO000 Holt Thomas T	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	34.94
	2	Bus garage supplies			8101900058	Tom's C/C00009	11/03/2018	34.94			
	10/04/2018	3216	HOLT	THO000 Holt Thomas T	State Supply, 6517745985, MN, 5	STATE SU000	10/31/2018		Invoiced	A	262.99
	2	Mepco ML11763 - seal kit w/Gaskets			8101900064	Tom's C/C00010	11/03/2018	244.80			
	3	Shipping			8101900064	Tom's C/C00010	11/03/2018	18.19			
	09/27/2018	3103	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/01/2018		Invoiced	A	42.64
	2	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8101900036	Tom's C/C00000	10/03/2018	42.64			
	09/26/2018	3101	HOLT	THO000 Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/01/2018		Invoiced	A	103.87
	2	FP EA36CM ECO AIR REFILL 6X6CACUCUMBER MELON P			8101900052	Tom's C/C00001	10/03/2018	32.79			
	3	GP 19378 COMPACT TISSUE 18X15002PLY CORELESS T			8101900052	Tom's C/C00001	10/03/2018	71.08			
	09/26/2018	3102	HOLT	THO000 Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/01/2018		Invoiced	A	69.60
	2	Over glasses safety glasses. metal shop 2nd or			8101900059	Tom's C/C00002	10/03/2018	69.60			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX6620	continued...										
	09/24/2018	3100	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	14.40
	2	FHS			8101900031	Tom's C/C00003	10/03/2018	14.40			
	09/21/2018	3095	HOLT THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/01/2018		Invoiced	A	22.16
	2	Safety cover coat for crisis management kits			8101900054	Tom's C/C00004	10/03/2018	22.16			
	09/21/2018	3096	HOLT THO000	Holt Thomas T	Dalco Enterprises, 6512516657,	DALCO 000	10/01/2018		Invoiced	A	639.46
	2	HS AWUS231 AIRWORKS 6X10CAURINAL SCREEN CITRUS			8101900036	Tom's C/C00005	10/03/2018	206.62			
	3	IM 8608XL GLOVE VINYL 10X100XLG CLEAR GP POWDE			8101900036	Tom's C/C00005	10/03/2018	36.62			
	4	SPEC SLRS404615K BLACK 150CA40X46 1.5M ROLL CA			8101900036	Tom's C/C00005	10/03/2018	84.80			
	5	DAL 416 RAYON 24OZ WHITE 12CACUT END 1" HB FIN			8101900036	Tom's C/C00005	10/03/2018	110.16			
	6	SPEC SLRS385815K BLACK 100CA38X58 1.5M ROLL CA			8101900036	Tom's C/C00005	10/03/2018	73.34			
	7	DAL DAL2432XB BLACK 500CA24X32 1M ROLL CAN LIN			8101900036	Tom's C/C00005	10/03/2018	127.92			
	09/21/2018	3097	HOLT THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/01/2018		Invoiced	A	132.84
	2	Over the glasses safety goggles			8101900054	Tom's C/C00006	10/03/2018	69.60			
	3	Fire blanket for Kiln area of art room.			8101900054	Tom's C/C00006	10/03/2018	63.24			
	09/21/2018	3098	HOLT THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/01/2018		Invoiced	A	22.16
	2	Safety cover coat for crisis management kits			8101900054	Tom's C/C00007	10/03/2018	22.16			
	09/21/2018	3099	HOLT THO000	Holt Thomas T	Lasercrafting, 4356731352, UT,		10/01/2018		Invoiced	A	9.50
	2	name tag for Casey Stenberg				Tom's C/C00008	10/03/2018	9.50			
	09/17/2018	3094	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	373.96
	2	FHS			8101900031	Tom's C/C00009	10/03/2018	373.96			
	09/14/2018	3093	HOLT THO000	Holt Thomas T	Paypal *watchdoggoo, 4029357733		10/01/2018		Invoiced	A	229.00
	2	Dog decoys to chase geese off grounds			8101900048	Tom's C/C00010	10/03/2018	229.00			
	09/11/2018	3092	HOLT THO000	Holt Thomas T	Lasercrafting, 4356731352, UT,		10/01/2018		Invoiced	A	19.50
	1	Name plates				Tom's C/C00008	10/03/2018	19.50			
	09/07/2018	3091	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	17.96
	2	FHS			8101900031	Tom's C/C00011	10/03/2018	17.96			
	09/06/2018	3090	HOLT THO000	Holt Thomas T	Grainger, 877-2022594, IL, 6004	GRAINGER000	10/01/2018		Invoiced	A	744.00
	3	Safety glasses for wood and metal shops			7601900008	Tom's C/C00012	10/03/2018	744.00			
	08/30/2018	3040	HOLT THO000	Holt Thomas T	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	31.98
	2	FHS			8101900034	Tom's C/C00013	10/03/2018	31.98			
	26 transaction(s) for XXXXXXXXXXXX6620. Total Amount ==>										4,567.02
XXXXXXXXXXXX7362	10/26/2018	3215			Cts*frontier Onlinepay, 800-921	FRONTIER000	10/31/2018		Invoiced	A	178.94
	2	Arena Phone Service			8101900007	Stacy's C/C00000	11/03/2018	178.94			
	10/25/2018	3212			Amzn Mktp Us*m88055j52, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	159.95
	3	The Special Kids in School Series			1301900061	Stacy's C/C00001	11/03/2018	159.95			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362		continued...									
	10/25/2018	3213			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	10/31/2018		Invoiced	A	85.00
		2		Internet Service for Bus Garage	7601900007	Stacy's C/C00002	11/03/2018	85.00			
	10/25/2018	3214			Amazon.Com*m82ht8j02, Amzn.Com/	AMAZON B000	10/31/2018		Invoiced	A	100.03
		3		Scholastic Children's Dictionary	1301900064	Stacy's C/C00003	11/03/2018	100.03			
	10/22/2018	3211			Amzn Mktp Us*m854914t1, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	121.20
		2		Emraw Laminated Fashion Neon Colored 2 Pocket	3001900057	Stacy's C/C00005	11/03/2018	13.98			
		3		Pilot G2 Retractable Premium Gel Ink Roller Ba	3001900057	Stacy's C/C00005	11/03/2018	17.34			
		4		8 Pack Office Neck Lanyards Nylon Woven Neck L	3001900057	Stacy's C/C00005	11/03/2018	15.98			
		5		BAZIC 30 Ct. 8.5" X 11" Side Bound Spiral Prem	3001900057	Stacy's C/C00005	11/03/2018	24.54			
		6		Gadget.Cool 4 Pack Headphones with Mic Bulk -	3001900057	Stacy's C/C00005	11/03/2018	51.96			
		7		Discount promotion		Stacy's C/C00004	11/03/2018	-2.60			
	10/19/2018	3210			Amzn Mktp Us*m87q851e2, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	23.76
		2		2 Packs of Sharpie Assorted Colored, Fine Poin	3001900057	Stacy's C/C00006	11/03/2018	23.76			
	10/18/2018	3205			Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	135.45
		2		BNDR,VIEW,11X8.5,3",BK	1301900044	Stacy's C/C00007	11/03/2018	135.45			
	10/18/2018	3206			Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	122.20
		2		WIPES,NATURAL,GGN	3001900046	Stacy's C/C00008	11/03/2018	33.42			
		3		WIPES,NATURAL,GGN	3001900046	Stacy's C/C00008	11/03/2018	33.42			
		4		TISSUE,ANGLSFT,CUBE,WE	3001900046	Stacy's C/C00008	11/03/2018	55.36			
	10/18/2018	3207			Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	45.66
		2		LABEL,DT,1X2-5/8,3000,WH	5001900036	Stacy's C/C00009	11/03/2018	6.77			
		3		TAPE,CORRECTION 4PK,WHT	5001900036	Stacy's C/C00009	11/03/2018	7.77			
		4		BOOK,PASSWORD,6"X3"	5001900036	Stacy's C/C00009	11/03/2018	2.59			
		5		PEN,PROFILE RT 8/ST,AST	5001900036	Stacy's C/C00009	11/03/2018	5.87			
		6		PEN,PROFILE RT BP,BK	5001900036	Stacy's C/C00009	11/03/2018	9.60			
		7		TAPE,LETRA,1/2",PLW,2/PK	5001900036	Stacy's C/C00009	11/03/2018	13.06			
	10/18/2018	3208			Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	207.63
		2		CARD,INDEX,SELFSTICK,WH	1301900049	Stacy's C/C00010	11/03/2018	15.60			
		3		PEN,PROFILE RT, 1.4MM,PE	1301900049	Stacy's C/C00010	11/03/2018	19.20			
		4		PAPER,PARCH,24#,500SH,GD	1301900049	Stacy's C/C00010	11/03/2018	154.92			
		5		ENVELOPE,CLSP,9X12,28#,BN	1301900049	Stacy's C/C00010	11/03/2018	12.46			
		6		TRAY,DWR,9-SECT,BK	1301900049	Stacy's C/C00010	11/03/2018	5.45			
	10/18/2018	3209			Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	278.32
		4		WIPES,NATURAL,GGN	1301900042	Stacy's C/C00011	11/03/2018	200.52			
		5		ANGEL SOFT FLAT FCL TISS 2P WHI 30/100	1301900042	Stacy's C/C00011	11/03/2018	77.80			
	10/16/2018	3204			Hudl, 4028170060, NE, 68508, US	AGILE SP000	10/31/2018		Invoiced	A	2,199.00
		2		GIRLS VARSITY BASKETBALL	2921900029	Stacy's C/C00012	11/03/2018	400.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	3	BOYS VARSITY FOOTBALL			2921900029	Stacy's C/C00012	11/03/2018	800.00			
	4	BOYS VARSITY BASKETBALL			2921900029	Stacy's C/C00012	11/03/2018	400.00			
	5	BOYS VARSITY ICE HOCKEY			2921900029	Stacy's C/C00012	11/03/2018	400.00			
	6	BOYS VARSITY FOOTBALL / HUDL PLAY TOOLS			2921900029	Stacy's C/C00012	11/03/2018	199.00			
10/12/2018	3201				Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	303.82
	2	PAD,2X2,SPR STCKY,8PK,AST			1301900041	Stacy's C/C00013	11/03/2018	31.50			
	3	ADHESIVE,MOUNTING,PUTTY			1301900041	Stacy's C/C00013	11/03/2018	5.88			
	4	PAPER,8.5X11,XBRT,50#,BRD			1301900041	Stacy's C/C00013	11/03/2018	83.20			
	5	PAPER,RECY500SH,24#,BGN			1301900041	Stacy's C/C00013	11/03/2018	102.80			
	6	PAPER,BRTHUE,LTR,20#,BE			1301900041	Stacy's C/C00013	11/03/2018	37.44			
	7	PAPER,XERO/DUP,20#,LTR,BE			1301900041	Stacy's C/C00013	11/03/2018	43.00			
10/12/2018	3202				Innovative Office Solu, Burnsvi	INNOVATI000	10/31/2018		Invoiced	A	472.86
	2	TAPE,MLNG,2"X800",6/PK,CR			1301900036	Stacy's C/C00014	11/03/2018	27.94			
	3	TAPE,PACKAGING,8PK,CR			1301900036	Stacy's C/C00014	11/03/2018	49.58			
	4	ERASER, DRY ERASE, BK			1301900036	Stacy's C/C00014	11/03/2018	8.76			
	5	MARKER,EXPO 2,CHISEL,BK			1301900036	Stacy's C/C00014	11/03/2018	12.90			
	6	MARKER,EXPO 2,CHISEL,BK			1301900036	Stacy's C/C00014	11/03/2018	51.60			
	7	MARKER,EXPO 2,FINE,BK			1301900036	Stacy's C/C00014	11/03/2018	50.16			
	8	PAD,2X2,SPR STCKY,8PK,AST			1301900036	Stacy's C/C00014	11/03/2018	31.50			
	9	PAD,NOTE,3X3,RIO DE JNR			1301900036	Stacy's C/C00014	11/03/2018	86.72			
	10	HIGHLIGHTER,DESK,FLGN			1301900036	Stacy's C/C00014	11/03/2018	7.42			
	11	BOARD,PSTR,22X28,50CTN,WE			1301900036	Stacy's C/C00014	11/03/2018	146.28			
10/12/2018	3203				Amzn Mktp Us*mt5ok0wl2, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	12.96
	4	CELEWELL 5-Pack CR1225 3V Lithium Battery for			7701900009	Stacy's C/C00015	11/03/2018	6.97			
	5	Shipping - Cost of shipping, not including shi			7701900009	Stacy's C/C00015	11/03/2018	5.99			
10/11/2018	3200				Usps.Com Postal Store, 800-275-	POSTMAST000	10/31/2018		Invoiced	A	182.75
	2	Roll of Forever Stamps			1101900015	Stacy's C/C00016	11/03/2018	100.00			
	3	Additional Ounce Stamps			1101900015	Stacy's C/C00016	11/03/2018	21.00			
	4	\$5 stamps			1101900015	Stacy's C/C00016	11/03/2018	60.00			
	5	Shipping			1101900015	Stacy's C/C00016	11/03/2018	1.75			
10/04/2018	3199				Singapore Math, Inc, 5035578100		10/31/2018		Invoiced	A	59.88
	1	Nonpublic textbooks				Stacy's C/C00017	11/03/2018	59.88			
09/28/2018	3017				Innovative Office Solu, Burnsvi	INNOVATI000	10/01/2018		Invoiced	A	639.41
	2	NOTE,3X3 FANFOLD 12PK,AST			1301900033	Stacy's C/C00018	11/03/2018	5.93			
	3	HIGHLIGHTER,DESK,FYW			1301900033	Stacy's C/C00018	11/03/2018	13.52			
	4	PENCIL,CEDAR,#2,BK			1301900033	Stacy's C/C00018	11/03/2018	12.44			
	5	NOTE,EXT,3X3,12PDS/PK,AST			1301900033	Stacy's C/C00018	11/03/2018	51.08			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
		Line	Description	PO Number	Invoice Number	Invoice Dt		Amount				
XXXXXXXXXXXX7362			continued...									
		6	TAPE,PACKG,2"X800",6PK,CR	1301900033	Stacy's C/C00018	11/03/2018		76.74				
		7	MARKER,DRY,ERASE,CHSL,RD	1301900033	Stacy's C/C00018	11/03/2018		17.88				
		8	PAD,3X3,RCYC,POPOP,12,CA	1301900033	Stacy's C/C00018	11/03/2018		25.12				
		9	TAPE,MASKING,.5X60YD	1301900033	Stacy's C/C00018	11/03/2018		61.80				
		10	STAPLER,ECON,FULL	1301900033	Stacy's C/C00018	11/03/2018		10.68				
		11	CLIP,BINDER,LGE,DZ	1301900033	Stacy's C/C00018	11/03/2018		13.26				
		12	BNDR,VIEW,11X8.5,3",BK	1301900033	Stacy's C/C00018	11/03/2018		40.02				
		13	ENVELOPE,#10,WE,WOVE,22#	1301900033	Stacy's C/C00018	11/03/2018		17.72				
		14	ENVELOPE,CLSP,6X9,28#,BN	1301900033	Stacy's C/C00018	11/03/2018		14.52				
		15	INDEX,BNDR,LTR5TAB,6ST/PK	1301900033	Stacy's C/C00018	11/03/2018		15.84				
		16	MARKER,MARKSALOT,LRG,PP	1301900033	Stacy's C/C00018	11/03/2018		36.48				
		17	MARKER,SUPER,SHARPIE,BE	1301900033	Stacy's C/C00018	11/03/2018		32.88				
		18	CARD,INDEX,PLAIN,3X5,WE	1301900033	Stacy's C/C00018	11/03/2018		8.04				
		19	PAPER,8.5X11,XBRT,50#,PP	1301900033	Stacy's C/C00018	11/03/2018		99.84				
		20	CARTRIDGE,DUAL LAMNTE,RFL	1301900033	Stacy's C/C00018	11/03/2018		69.78				
		21	BOARD,POSTER,14X22,WH	1301900033	Stacy's C/C00018	11/03/2018		15.84				
	09/28/2018		3018	Lamar Media Corp, 225-237-1068,	LAMAR CO000	10/01/2018			Invoiced	A	1,465.00	
		2	Billboard Contract Services.	7901900003	Stacy's C/C00019	11/03/2018		1,465.00				
	09/28/2018		3019	Usps Po 2647200549, Intl Falls,	POSTMAST000	10/01/2018			Invoiced	A	0.71	
		1	Return mail, postage due		Stacy's C/C00020	11/03/2018		0.71				
	09/28/2018		3020	Amzn Mktp Us*mt5do0vn0, Amzn.Co		10/01/2018			Invoiced	A	399.96	
		3	Pacific Breeze Easy Up Beach Tent Deluxe XL	2921900022	Stacy's C/C00021	11/03/2018		399.96				
	09/28/2018		3021	Usps Po 2647200549, Intl Falls,	POSTMAST000	10/01/2018			Invoiced	A	111.13	
		1	District Postage		Stacy's C/C00020	11/03/2018		111.13				
	09/26/2018		3089	Amzn Mktp Us*mt0julpd2, Amzn.Co	AMAZON B000	10/01/2018			Invoiced	A	79.98	
		2	Sterilite 19618606 Small Clip Box Clear Storag	7201900000	Stacy's C/C00000	10/03/2018		79.98				
	09/21/2018		3085	Singapore Math, Inc, 5035578100		10/01/2018			Invoiced	A	59.94	
		1	Nonpublic Textbooks		Stacy's C/C00001	10/03/2018		59.94				
	09/21/2018		3086	Lamar Media Corp, 225-237-1068,	LAMAR CO000	10/01/2018			Invoiced	A	965.00	
		2	Billboard Contract Services.	7901900003	Stacy's C/C00002	10/03/2018		965.00				
	09/21/2018		3087	Midco, 800-888-1300, MN, 55435,	MIDCONTI000	10/01/2018			Invoiced	A	85.00	
		2	Internet Service for Bus Garage	7601900007	Stacy's C/C00003	10/03/2018		85.00				
	09/21/2018		3088	Cts*frontier Onlinepay, 800-921	FRONTIER000	10/01/2018			Invoiced	A	178.09	
		2	Arena Phone Service	8101900007	Stacy's C/C00004	10/03/2018		178.09				
	09/20/2018		3084	Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/01/2018			Invoiced	A	289.99	
		2	Cricut Explore Air 2 Machine Bundle - Tool Kit	2501900000	Stacy's C/C00005	10/03/2018		289.99				

40

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	09/18/2018	3083			Amzn Mktp Us*mt56k9z51, Amzn.Co	AMAZON B000	10/01/2018		Invoiced	A	24.82
	2	Klever Kutter, Safety Box Cutter Knife - 10/Pa			7701900008	Stacy's C/C00006	10/03/2018	18.83			
	3	Shipping - Cost of shipping, not including shi			7701900008	Stacy's C/C00006	10/03/2018	5.99			
	09/14/2018	3081			Innovative Office Solu, Burnsvi	INNOVATI000	10/01/2018		Invoiced	A	81.17
	2	FILE,CABINET,BKSV			7701900006	Stacy's C/C00007	10/03/2018	81.17			
	09/14/2018	3082			Innovative Office Solu, Burnsvi	INNOVATI000	10/01/2018		Invoiced	A	214.91
	2	TAPE,MLNG,2"X800",6/PK,CR			1301900024	Stacy's C/C00008	10/03/2018	27.94			
	3	ERASER,DRY ERASE SURFACES			1301900024	Stacy's C/C00008	10/03/2018	11.52			
	4	MARKER,DRY,ERASE,BK			1301900024	Stacy's C/C00008	10/03/2018	34.68			
	5	MARKER,DRY ERSE,FP,BK			1301900024	Stacy's C/C00008	10/03/2018	27.72			
	6	MARKER,DRY,ERASE,CHSL,BE			1301900024	Stacy's C/C00008	10/03/2018	17.88			
	7	MARKER,DRY,ERASE,CHSL,GN			1301900024	Stacy's C/C00008	10/03/2018	17.88			
	8	MARKER,SHARPE FN,36/PK,BK			1301900024	Stacy's C/C00008	10/03/2018	50.48			
	9	MARKER,SHARPIE,FINE PT,PE			1301900024	Stacy's C/C00008	10/03/2018	20.04			
	10	LABEL,DT,1X2-5/8,3000,WH			1301900024	Stacy's C/C00008	10/03/2018	6.77			
	09/12/2018	3080			Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/01/2018		Invoiced	A	41.73
	2	Office Supplies			7901900007	Stacy's C/C00010	10/03/2018	33.90			
	3	shipping & handling				Stacy's C/C00009	10/03/2018	7.83			
	09/07/2018	3079			Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/01/2018		Invoiced	A	145.80
	2	Trophies: Practice Book Collection, Kindergart			1101900013	Stacy's C/C00011	10/03/2018	109.89			
	3	Shipping - Cost of shipping, not including shi			1101900013	Stacy's C/C00011	10/03/2018	35.91			
	09/05/2018	3078			Follett School Solutio, 800-621	FOLLETT 000	10/01/2018		Invoiced	A	466.95
	1	St. Thomas Textbooks (nonpublic)				Stacy's C/C00012	10/03/2018	466.95			
	09/04/2018	3039			Innovative Office Solu, Burnsvi	INNOVATI000	10/01/2018		Invoiced	A	210.31
	2	ENVELOPE,CLSP,6X9,28#,BN			1301900014	Stacy's C/C00013	10/03/2018	14.52			
	3	STAPLER,DSK,FULL STRIP BK			1301900014	Stacy's C/C00013	10/03/2018	21.75			
	4	PEN,BALLPT,ECONOMY,MED,RD			1301900014	Stacy's C/C00013	10/03/2018	6.44			
	5	TAPE,MASKING,2"X60YD			1301900014	Stacy's C/C00013	10/03/2018	102.96			
	6	TONER, F/ HL2040			1301900014	Stacy's C/C00013	10/03/2018	64.64			
	08/31/2018	3036			Midco, 800-888-1300, MN, 55435,	MIDCONTI000	10/01/2018		Invoiced	A	85.00
	2	Internet Service for Bus Garage			7601900007	Stacy's C/C00014	10/03/2018	85.00			
	08/31/2018	3037			Lamar Media Corp, 225-237-1068,	LAMAR CO000	10/01/2018		Invoiced	A	965.00
	2	Billboard Contract Services.			7901900003	Stacy's C/C00015	10/03/2018	965.00			
	08/31/2018	3038			Impact Applications In, 412-567	IMPACT A000	10/01/2018		Invoiced	A	655.00
	2	Concussion Software Renewal			2921900009	Stacy's C/C00016	10/03/2018	655.00			
	08/30/2018	3033			Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/01/2018		Invoiced	A	14.19
	2	Member's Mark Bath Cold Cup 5 oz - 450 ct			5001900021	Stacy's C/C00017	10/03/2018	14.19			

41

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7362	continued...										
	08/30/2018	3034			Amazon.Com, Amzn.Com/Bill, WA,	AMAZON B000	10/01/2018		Invoiced	A	40.02
	3	AmazonBasics All Purpose Washable Glue Sticks,			5001900021 Stacy's C/C00018	10/03/2018		40.02			
	08/30/2018	3035			Amzn Mktp US Amzn.Com/, Amzn.Co	AMAZON B000	10/01/2018		Invoiced	A	105.57
	5	Rand McNally Historical Atlas of the World			1101900012 Stacy's C/C00019	10/03/2018		11.40			
	6	Easy Grammar Ultimate Series Teacher Book - Gr			1101900012 Stacy's C/C00019	10/03/2018		85.50			
	7	Shipping - Cost of shipping, not including shi			1101900012 Stacy's C/C00019	10/03/2018		8.67			
	08/29/2018	3032			Follett School Solutio, 800-621	FOLLETT 000	10/01/2018		Invoiced	A	168.46
	1	St. Thomas Textbooks (nonpublic)			Stacy's C/C00012	10/03/2018		168.46			
	42 transaction(s) for XXXXXXXXXXXX7362. Total Amount ==>										12,182.55
XXXXXXXXXXXX7116	10/26/2018	3264	MITCHDEB000	Mitchell Deborah A	Paypal *mmsa, 4029357733, CA, 9		10/31/2018		Invoiced	A	305.00
	1				Debbie's C/C00000	11/03/2018		305.00			
	10/19/2018	3262	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*m88dw5op0, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	71.58
	2	P.O. 3001900060			Debbie's C/C00001	11/03/2018		71.58			
	10/19/2018	3263	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*m800n5oa1, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	7.89
	2	Dr. Brown's Bottle Brush, Blue			3001900059 Debbie's C/C00002	11/03/2018		7.89			
	10/18/2018	3257	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt2851ym0, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	13.79
	2	G-Tube G-Button NG PEG Feeding Tube Brush PEG			3001900059 Debbie's C/C00003	11/03/2018		7.80			
	3	Shipping - Cost of shipping, not including shi			3001900059 Debbie's C/C00003	11/03/2018		5.99			
	10/18/2018	3258	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*m82yb3cv2, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	7.86
	2	Set of 2 Shiny Gold Metallic Foil Fringe Door			3001900054 Debbie's C/C00004	11/03/2018		7.86			
	10/18/2018	3259	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*m89m14c91, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	99.71
	2	MARATHON Adanac 3000 Digital Sports Stopwatch			2551900017 Debbie's C/C00005	11/03/2018		25.98			
	3	Nickel Plated Split Key Chain Ring Connector K			2551900017 Debbie's C/C00005	11/03/2018		17.74			
	4	VLIKE LCD Digital Audio Decibel Meter Sound Le			2551900017 Debbie's C/C00005	11/03/2018		55.99			
	10/18/2018	3260	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*m82uq54f2, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	209.94
	2	Astronomy 001 2x4 Flexible Fluorescent Light C			3001900040 Debbie's C/C00006	11/03/2018		209.94			
	10/18/2018	3261	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*m83pf1cl0, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	591.36
	6	Middle School, The Worst Years of My Life			3001900049 Debbie's C/C00007	11/03/2018		200.00			
	7	Shipwreck (Island, Book 1)			3001900049 Debbie's C/C00007	11/03/2018		149.75			
	8	Walk Two Moons			3001900049 Debbie's C/C00007	11/03/2018		224.75			
	9	Stand and Deliver			3001900049 Debbie's C/C00007	11/03/2018		16.86			
	10/17/2018	3255	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt0cc2yq1, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	139.90
	2	Kidsthru US Play Money One-Sided 20 Bills of			3001900054 Debbie's C/C00008	11/03/2018		114.95			
	3	Shipping - Cost of shipping, not including shi			3001900054 Debbie's C/C00008	11/03/2018		24.95			
	10/17/2018	3256	MITCHDEB000	Mitchell Deborah A	Amazon.Com*mt1jv3yz0, Amzn.Com/	AMAZON B000	10/31/2018		Invoiced	A	670.00
	2	Schooled			3001900047 Debbie's C/C00009	11/03/2018		124.75			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7116	continued...										
	3	The War That Saved My Life			3001900047	Debbie's C/C00009	11/03/2018	179.75			
	4	Everest Book One: The Contest			3001900047	Debbie's C/C00009	11/03/2018	157.25			
	5	Fish in a Tree			3001900047	Debbie's C/C00009	11/03/2018	208.25			
10/16/2018	3251	MITCHDEB000 Mitchell Deborah A		Amzn Mktp Us*mt4795r70, Amzn.Co	AMAZON B000	10/31/2018			Invoiced	A	135.95
	2	Quick Response Whiteboard w/ Blue Handle - Dry			3001900054	Debbie's C/C00010	11/03/2018	120.00			
	3	Shipping - Cost of shipping, not including shi			3001900054	Debbie's C/C00010	11/03/2018	15.95			
10/16/2018	3252	MITCHDEB000 Mitchell Deborah A		Amzn Mktp Us*mt3qy7rg1, Amzn.Co	AMAZON B000	10/31/2018			Invoiced	A	14.99
	2	Big Dot of Happiness Roaring 20's - Party Mug			3001900054	Debbie's C/C00011	11/03/2018	14.99			
10/16/2018	3253	MITCHDEB000 Mitchell Deborah A		Amzn Mktp Us*mt3yr6rl0, Amzn.Co	AMAZON B000	10/31/2018			Invoiced	A	54.64
	2	Begin the Beguine Brass Players Cardboard Silh			3001900054	Debbie's C/C00012	11/03/2018	36.99			
	3	Shipping - Cost of shipping, not including shi			3001900054	Debbie's C/C00012	11/03/2018	17.65			
10/16/2018	3254	MITCHDEB000 Mitchell Deborah A		Amzn Mktp Us*mt0y14wl0, Amzn.Co	AMAZON B000	10/31/2018			Invoiced	A	477.04
	2	California Costumes Men's Gangster Costume, Ga			3001900054	Debbie's C/C00013	11/03/2018	35.23			
	3	Drama Projects for the Middle School Classroom			3001900054	Debbie's C/C00013	11/03/2018	18.50			
	4	101 Monologues for Middle School Actors: Inclu			3001900054	Debbie's C/C00013	11/03/2018	16.95			
	5	Kadaon 10X Handheld Magnifier Antique Mahogany			3001900054	Debbie's C/C00013	11/03/2018	6.49			
	6	ArtCreativity 10.5â€ Metal Handcuffs for Kids			3001900054	Debbie's C/C00013	11/03/2018	10.97			
	7	Hollywood Director's Film Movie Slateboard Cla			3001900054	Debbie's C/C00013	11/03/2018	4.25			
	9	Skeleton Feather Boa Costume Accessory - Grea			3001900054	Debbie's C/C00013	11/03/2018	12.98			
	10	BABEYOND Women's Flapper Dresses 1920s V Neck			3001900054	Debbie's C/C00013	11/03/2018	36.99			
	11	Smiffys Men's Gold Pinstripe Gangster Costume,			3001900054	Debbie's C/C00013	11/03/2018	40.05			
	12	BABEYOND Women's Flapper Dresses 1920s Beaded			3001900054	Debbie's C/C00013	11/03/2018	33.99			
	13	Ten-Minute Plays for Middle School Performers:			3001900054	Debbie's C/C00013	11/03/2018	17.95			
	15	Mr. Moustachio's Top 10 Manliest Mustaches of			3001900054	Debbie's C/C00013	11/03/2018	7.49			
	16	Big Dot of Happiness Roaring 20's - 1920s Art			3001900054	Debbie's C/C00013	11/03/2018	19.99			
	17	Kangaroo Halloween Costumes - King's Regal Rob			3001900054	Debbie's C/C00013	11/03/2018	22.50			
	18	2 Pack - Foil Fringe Curtain Photo Booth Backd			3001900054	Debbie's C/C00013	11/03/2018	12.95			
	19	Neon Plastic Gangster Hats - 24 Pack - Dress U			3001900054	Debbie's C/C00013	11/03/2018	14.99			
	20	Big Dot of Happiness Roaring 20's - Twenties A			3001900054	Debbie's C/C00013	11/03/2018	19.99			
	21	NJ Novelty - Fedora Gangster Hat, Black Pinche			3001900054	Debbie's C/C00013	11/03/2018	108.81			
	22	Blue Panda 72-Pack Roaring 1920's Photo Booth			3001900054	Debbie's C/C00013	11/03/2018	35.97			
10/12/2018	3247	MITCHDEB000 Mitchell Deborah A		Amzn Mktp Us*mt5tj9w82, Amzn.Co	AMAZON B000	10/31/2018			Invoiced	A	4.77
	2	Flying Fish Black Top Hat Magician Style Masqu			3001900054	Debbie's C/C00014	11/03/2018	4.77			
10/12/2018	3248	MITCHDEB000 Mitchell Deborah A		Amzn Mktp Us*mt46p8i71, Amzn.Co	AMAZON B000	10/31/2018			Invoiced	A	37.26
	2	minishop659 20's Sequined Showgirl Feather Hea			3001900054	Debbie's C/C00015	11/03/2018	19.35			
	3	Shipping - Cost of shipping, not including shi			3001900054	Debbie's C/C00015	11/03/2018	17.91			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7116	continued...										
	10/12/2018	3249	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt0k90w32, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	13.99
	2	Fityle 1920s Great Gatsby Feather Hairband Boa			3001900054	Debbie's C/C00016	11/03/2018	13.99			
	10/12/2018	3250	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt9eslwu2, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	10.09
	2	DJHbuy Wedding Tea Party 1920s Great Gatsby Fe			3001900054	Debbie's C/C00017	11/03/2018	10.09			
	10/10/2018	3246	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt3w87ul2, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	291.92
	2	littleBits Electronics Gizmos & Gadgets Kit			3001900040	Debbie's C/C00018	11/03/2018	199.95			
	3	2 Pack - Inflated Stability Balance Disc, Incl			3001900040	Debbie's C/C00018	11/03/2018	59.98			
	4	DreambuilderToy 120 PCS Creative Magnetic Buil			3001900040	Debbie's C/C00018	11/03/2018	31.99			
	10/05/2018	3244	MITCHDEB000	Mitchell Deborah A	Amazon.Com*mt20j8qf0, Amzn.Com/	AMAZON B000	10/31/2018		Invoiced	A	32.16
	2	Guinness World Records 2019			3001900042	Debbie's C/C00019	11/03/2018	20.27			
	3	Ripley's Believe It or Not! Out of this World			3001900042	Debbie's C/C00019	11/03/2018	11.89			
	10/05/2018	3245	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt8oc4631, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	209.94
	2	Astronomy 001 2x4 Flexible Fluorescent Light C			3001900040	Debbie's C/C00020	11/03/2018	209.94			
	10/04/2018	3243	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt9t508b0, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	8.56
	2	Holt Geometry: Homework and Practice Workbook			2561900004	Debbie's C/C00021	11/03/2018	4.57			
	3	Shipping - Cost of shipping, not including shi			2561900004	Debbie's C/C00021	11/03/2018	3.99			
	10/03/2018	3242	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us*mt52r4bt1, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	43.99
	2	Holt Geometry [Teacher's Edition] 2004			2561900004	Debbie's C/C00022	11/03/2018	40.00			
	3	Shipping - Cost of shipping, not including shi			2561900004	Debbie's C/C00022	11/03/2018	3.99			
	09/28/2018	3022	MITCHDEB000	Mitchell Deborah A	Minnesota Historical S, 651-259	MN HISTO001	10/01/2018		Deleted		85.00
	1							85.00			
	09/28/2018	3030	MITCHDEB000	Mitchell Deborah A	Minnesota Historical S, 651-259	MN HISTO001	10/01/2018		Invoiced	A	85.00
	2	GENERAL ADMISSION FOR NORTHERN LIGHTS ACADEMY			3001900063	Debbie's C/C00023	11/03/2018	85.00			
	09/27/2018	3110	MITCHDEB000	Mitchell Deborah A	Super One, International, MN, 5	SUPER ON000	10/01/2018		Invoiced	A	28.12
	2	GROCERIES FOR FUNCTIONAL FOODS CLASS FOR FIRST			3001900026	Debbie's C/C00000	10/03/2018	28.12			
	09/21/2018	3108	MITCHDEB000	Mitchell Deborah A	Quizlet.Com, 8778877815, CA, 94		10/01/2018		Invoiced	A	34.99
	2	YEAR MEMBERSHIP QUIZLET TEACHER AT QUIZLET.COM			3001900055	Debbie's C/C00001	10/03/2018	34.99			
	09/21/2018	3109	MITCHDEB000	Mitchell Deborah A	Super One, International, MN, 5	SUPER ON000	10/01/2018		Invoiced	A	32.00
	2	CLASSROOM SUPPLIES			2601900000	Debbie's C/C00002	10/03/2018	32.00			
	09/20/2018	3105	MITCHDEB000	Mitchell Deborah A	Abcmouse.Com*, 800-633-3331, CA		10/01/2018		Invoiced	A	79.95
	1					Debbie's C/C00003	10/03/2018	79.95			
	09/20/2018	3106	MITCHDEB000	Mitchell Deborah A	Abcmouse.Com*, 800-633-3331, CA		10/01/2018		Invoiced	A	79.95
	1					Debbie's C/C00003	10/03/2018	79.95			
	09/20/2018	3107	MITCHDEB000	Mitchell Deborah A	Abcmouse.Com*, 800-633-3331, CA		10/01/2018		Invoiced	A	79.95
	2	ABC MOUSE.COM SUBSCRIPTION 1 YEAR			3001900023	Debbie's C/C00004	10/03/2018	79.95			
	09/11/2018	3104	MITCHDEB000	Mitchell Deborah A	Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/01/2018		Invoiced	A	125.84
	2	Kingsdun Small Torx Screwdriver Set with T5 T6			2551900010	Debbie's C/C00006	10/03/2018	44.95			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7116	continued...										
	3	Office Chair Wheels Gift Set of 5 - Protect Al			2551900010	Debbie's C/C00006	10/03/2018	89.88			
	4	Promotional Certificate				Debbie's C/C00005	10/03/2018	-8.99			
											32 transaction(s) for XXXXXXXXXXXX7116. Total Amount ==>> 4,083.13
XXXXXXXXXXXX7124	10/18/2018	3266	BLESIMIC000	Blesi Michael E	Best Buy 00000430, Duluth, MN,		10/31/2018		Invoiced	A	119.99
	2	Toshiba 32" Display for FES Cafeteria.			6051900040	Mike's C/C00000	11/03/2018	119.99			
	10/05/2018	3265	BLESIMIC000	Blesi Michael E	Bestbuycom805566067357, 888-Bes		10/31/2018		Invoiced	A	359.97
	2	(3) JBL Charge 3 Bluetooth Speakers for classr			6051900042	Mike's C/C00001	11/03/2018	359.97			
	09/28/2018	3023	BLESIMIC000	Blesi Michael E	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	39.99
	2	Microphone with on/off switch			6051900036	Mike's C/C00002	11/03/2018	39.99			
	09/28/2018	3024	BLESIMIC000	Blesi Michael E	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	15.47
	2	Audio Cables and Barrel Connectors			6051900036	Mike's C/C00003	11/03/2018	15.47			
	09/28/2018	3025	BLESIMIC000	Blesi Michael E	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	35.97
	2	25' Audio Cables			6051900036	Mike's C/C00004	11/03/2018	35.97			
	09/26/2018	3116	BLESIMIC000	Blesi Michael E	Web*networksolutions, 888-64296		10/01/2018		Invoiced	A	171.93
	2	3 Year Renewal ISD361.ORG domain name			6051900034	Mike's C/C00000	10/03/2018	171.93			
	09/20/2018	3114	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	-7.35
	1	U Snap hanger returned				Mike's C/C00001	10/03/2018	-7.35			
	09/20/2018	3115	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	-11.37
	1	U Snap gutter returned				Mike's C/C00001	10/03/2018	-11.37			
	09/19/2018	3113	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	64.28
	1	U Snap Hanger				Mike's C/C00001	10/03/2018	64.28			
	09/14/2018	3112	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	-35.99
	1	Returned TV Mount				Mike's C/C00001	10/03/2018	-35.99			
	09/07/2018	3111	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	35.99
	1	TV Mount				Mike's C/C00001	10/03/2018	35.99			
	08/31/2018	3042	BLESIMIC000	Blesi Michael E	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	33.98
	2	10'ft Power Strips			6051900029	Mike's C/C00002	10/03/2018	33.98			
	08/31/2018	3043	BLESIMIC000	Blesi Michael E	Best Buy 00000430, Duluth, MN,		10/01/2018		Invoiced	A	119.99
	2	Toshiba 32" Television for Cafeteria			6051900028	Mike's C/C00003	10/03/2018	119.99			
	08/30/2018	3041	BLESIMIC000	Blesi Michael E	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	49.99
	2	Microphone for stadium			6051900030	Mike's C/C00004	10/03/2018	49.99			
											14 transaction(s) for XXXXXXXXXXXX7124. Total Amount ==>> 992.84
XXXXXXXXXXXX7132	10/26/2018	3271	ANDERJER000	Anderson Jeremy R	Northern Lumber Ya, Internation	NORTHERN005	10/31/2018		Invoiced	A	14.49
	2	Bus garage supplies			8101900057	Jeremy's C/C00000	11/03/2018	14.49			

45

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7132	continued...										
	10/26/2018	3272	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	16.99
	2	Transportaion			8101900034	Jeremy's C/C00001	11/03/2018	16.99			
	10/11/2018	3270	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	4.99
	2	Transportaion			8101900034	Jeremy's C/C00002	11/03/2018	4.99			
	10/10/2018	3269	ANDERJER000	Anderson Jeremy R	Napa Falls Suply 00229, Interna	NAPA FAL000	10/31/2018		Invoiced	A	19.99
	2	Transportation			8101900032	Jeremy's C/C00003	11/03/2018	19.99			
	10/09/2018	3268	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	21.96
	2	Transportaion			8101900034	Jeremy's C/C00004	11/03/2018	21.96			
	10/04/2018	3267	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/31/2018		Invoiced	A	20.39
	2	Transportaion			8101900034	Jeremy's C/C00005	11/03/2018	20.39			
	09/25/2018	3122	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	17.98
	2	Transportaion			8101900034	Jeremy's C/C00000	10/03/2018	17.98			
	09/19/2018	3120	ANDERJER000	Anderson Jeremy R	Napa Falls Suply 00229, Interna	NAPA FAL000	10/01/2018		Invoiced	A	74.47
	2	Transportation			8101900032	Jeremy's C/C00001	10/03/2018	74.47			
	09/19/2018	3121	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	44.94
	2	Transportaion			8101900034	Jeremy's C/C00002	10/03/2018	44.94			
	09/14/2018	3119	ANDERJER000	Anderson Jeremy R	Mti, International, MN, 56649,	MTI DIST000	10/01/2018		Invoiced	A	29.00
	1	Solder plug for radio				Jeremy's C/C00003	10/03/2018	29.00			
	09/12/2018	3118	ANDERJER000	Anderson Jeremy R	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	14.95
	1	Antenna bus 551				Jeremy's C/C00004	10/03/2018	14.95			
	09/07/2018	3117	ANDERJER000	Anderson Jeremy R	Oreilly Auto #3901, Internation	O'REILLY000	10/01/2018		Invoiced	A	21.28
	2	Transportaion			8101900034	Jeremy's C/C00005	10/03/2018	21.28			
	08/30/2018	3044	ANDERJER000	Anderson Jeremy R	Northern Lumber Ya, Internation	NORTHERN005	10/01/2018		Invoiced	A	15.77
	2	Bus garage supplies			8101900057	Jeremy's C/C00006	10/03/2018	15.77			
	13 transaction(s) for XXXXXXXXXXXX7132. Total Amount ==>										317.20
XXXXXXXXXXXX5747	09/13/2018	3056	GROVEKEV000	Grover Kevin K	Marriott Minneapolis N, Brookly		10/01/2018		Invoiced	A	474.22
	1					Kevin's C/C00000	10/03/2018	474.22			
XXXXXXXXXXXX7648	10/26/2018	3286	SLATIBET000	Slatinski BethAnne K	Green Mill - St Cloud, Saint Cl		10/31/2018		Invoiced	A	20.38
	1					Beth's C/C00000	11/03/2018	20.38			
	10/26/2018	3287	SLATIBET000	Slatinski BethAnne K	7 West Tap House -St C, Saint C		10/31/2018		Invoiced	A	27.01
	1					Beth's C/C00000	11/03/2018	27.01			
	10/26/2018	3288	SLATIBET000	Slatinski BethAnne K	Best Western Hotels -, Saint Cl	BEST WES000	10/31/2018		Invoiced	A	223.00
	1					Beth's C/C00001	11/03/2018	223.00			
	10/26/2018	3289	SLATIBET000	Slatinski BethAnne K	Best Western Hotels -, Saint Cl	BEST WES000	10/31/2018		Invoiced	A	223.00
	1					Beth's C/C00001	11/03/2018	223.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7648		continued...									
	10/24/2018	3285 SLATIBET000	Slatinski	BethAnne K	Kmart 9689, International, MN,	KMART 000	10/31/2018		Invoiced	A	53.97
	2	Youth Group Refreshments			7901900011	Beth's C/C00002	11/03/2018	53.97			
	10/23/2018	3283 SLATIBET000	Slatinski	BethAnne K	Battalion Distributing, Interna	BATTALIO000	10/31/2018		Invoiced	A	48.75
	2					Beth's C/C00003	11/03/2018	48.75			
	10/23/2018	3284 SLATIBET000	Slatinski	BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/31/2018		Invoiced	A	35.00
	3	Youth Group Environmental Activities			7901900022	Beth's C/C00004	11/03/2018	35.00			
	10/16/2018	3282 SLATIBET000	Slatinski	BethAnne K	Tim Horton S #916662, Internati	TIM HORT000	10/31/2018		Invoiced	A	15.98
	2	Coalition Refreshments			7901900020	Beth's C/C00005	11/03/2018	15.98			
	10/15/2018	3281 SLATIBET000	Slatinski	BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	19.98
	2	Youth Group Environmental Activities			7901900022	Beth's C/C00006	11/03/2018	19.98			
	10/12/2018	3279 SLATIBET000	Slatinski	BethAnne K	Kmart 9689, International, MN,	KMART 000	10/31/2018		Invoiced	A	46.99
	2	Youth Group Refreshments			7901900011	Beth's C/C00007	11/03/2018	46.99			
	10/12/2018	3280 SLATIBET000	Slatinski	BethAnne K	Battalion Distributing, Interna	BATTALIO000	10/31/2018		Invoiced	A	105.10
	2	YLA (Youth Leadership Academy)			7901900021	Beth's C/C00008	11/03/2018	105.10			
	10/11/2018	3276 SLATIBET000	Slatinski	BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	111.90
	2	Youth Group Environmental Activities			7901900022	Beth's C/C00009	11/03/2018	111.90			
	10/11/2018	3277 SLATIBET000	Slatinski	BethAnne K	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	44.07
	2	Youth Group Refreshments			7901900011	Beth's C/C00010	11/03/2018	44.07			
	10/11/2018	3278 SLATIBET000	Slatinski	BethAnne K	Sp * Darecatalog, 8888113273, C		10/31/2018		Invoiced	A	137.75
	2	DARE curriculum			7901900018	Beth's C/C00011	11/03/2018	137.75			
	10/10/2018	3275 SLATIBET000	Slatinski	BethAnne K	Borderboxes, Intl Falls, MN, 56	BORDERBO000	10/31/2018		Invoiced	A	1,196.00
	2	Coalition Directed Activities			7901900017	Beth's C/C00012	11/03/2018	1,196.00			
	10/05/2018	3274 SLATIBET000	Slatinski	BethAnne K	The Deerstand Restaura, Deerwoo		10/31/2018		Invoiced	A	53.32
	1					Beth's C/C00000	11/03/2018	53.32			
	10/03/2018	3273 SLATIBET000	Slatinski	BethAnne K	Ruttgers Dining, Deerwood, MN,		10/31/2018		Invoiced	A	45.67
	1					Beth's C/C00000	11/03/2018	45.67			
	09/27/2018	3138 SLATIBET000	Slatinski	BethAnne K	Kmart 9689, International, MN,	KMART 000	10/01/2018		Invoiced	A	62.92
	2	Youth Group Refreshments			7901900011	Beth's C/C00000	10/03/2018	62.92			
	09/26/2018	3137 SLATIBET000	Slatinski	BethAnne K	Paypal *pacercenter, 4029357733		10/01/2018		Invoiced	A	10.70
	1					Beth's C/C00001	10/03/2018	10.70			
	09/21/2018	3136 SLATIBET000	Slatinski	BethAnne K	Banners.Com, Kensington, MN, 56		10/01/2018		Invoiced	A	228.98
	3	PCN (Banner)			7901900014	Beth's C/C00002	10/03/2018	228.98			
	09/20/2018	3135 SLATIBET000	Slatinski	BethAnne K	Battalion Distributing, Interna	BATTALIO000	10/01/2018		Invoiced	A	18.75
	2					Beth's C/C00003	10/03/2018	18.75			
	09/19/2018	3134 SLATIBET000	Slatinski	BethAnne K	Eb 44th Annual Minnes, 80141372		10/01/2018		Invoiced	A	200.00
	1					Beth's C/C00001	10/03/2018	200.00			

47

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7648		continued...									
	09/18/2018	3133	SLATIBET000	Slatinski BethAnne K	Amzn Mktp Us, Amzn.Com/Bill, WA	AMAZON B000	10/01/2018		Invoiced	A	203.02
	2	Office Supplies			7901900000	Beth's C/C00004	10/03/2018	203.02			
	09/17/2018	3130	SLATIBET000	Slatinski BethAnne K	Kmart 9689, International, MN,	KMART 000	10/01/2018		Invoiced	A	42.97
	1					Beth's C/C00005	10/03/2018	42.97			
	09/17/2018	3131	SLATIBET000	Slatinski BethAnne K	Super One, International, MN, 5	SUPER ON000	10/01/2018		Invoiced	A	179.87
	2					Beth's C/C00006	10/03/2018	179.87			
	09/17/2018	3132	SLATIBET000	Slatinski BethAnne K	Kmart 9689, International, MN,	KMART 000	10/01/2018		Invoiced	A	14.49
	2					Beth's C/C00005	10/03/2018	14.49			
	09/14/2018	3128	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/01/2018		Invoiced	A	38.00
	2					Beth's C/C00007	10/03/2018	38.00			
	09/14/2018	3129	SLATIBET000	Slatinski BethAnne K	Battalion Distributing, Interna	BATTALIO000	10/01/2018		Invoiced	A	146.55
	1					Beth's C/C00003	10/03/2018	146.55			
	09/13/2018	3126	SLATIBET000	Slatinski BethAnne K	Pickled Loon Saloon Ii, Grand R		10/01/2018		Invoiced	A	29.58
	1					Beth's C/C00001	10/03/2018	29.58			
	09/13/2018	3127	SLATIBET000	Slatinski BethAnne K	Country Inn & Suites, Grand Rap		10/01/2018		Invoiced	A	247.22
	1					Beth's C/C00001	10/03/2018	247.22			
	09/07/2018	3123	SLATIBET000	Slatinski BethAnne K	Ruttgers Bay Lake Lodg, Deerwoo		10/01/2018		Invoiced	A	415.58
	1					Beth's C/C00001	10/03/2018	415.58			
	09/07/2018	3124	SLATIBET000	Slatinski BethAnne K	Dollar Tree, Intl Falls, MN, 56	DOLLAR T000	10/01/2018		Invoiced	A	13.00
	2					Beth's C/C00007	10/03/2018	13.00			
	09/07/2018	3125	SLATIBET000	Slatinski BethAnne K	Cke*jc's House Int, Interna	JC'S HOU000	10/01/2018		Invoiced	A	21.93
	2	Volunteer Recognition			7901900013	Beth's C/C00008	10/03/2018	21.93			
	09/04/2018	3045	SLATIBET000	Slatinski BethAnne K	Ruttgers Bay Lake Lodg, Deerwoo		10/01/2018		Invoiced	A	415.58
	1					Beth's C/C00001	10/03/2018	415.58			
	09/04/2018	3046	SLATIBET000	Slatinski BethAnne K	Ruttgers Bay Lake Lodg, Deerwoo		10/01/2018		Invoiced	A	415.58
	1					Beth's C/C00001	10/03/2018	415.58			
	09/04/2018	3051	SLATIBET000	Slatinski BethAnne K	Kmart 9689, International, MN,	KMART 000	10/01/2018		Invoiced	A	21.99
	2	Office Supplies			7901900010	Beth's C/C00009	10/03/2018	21.99			
	09/04/2018	3052	SLATIBET000	Slatinski BethAnne K	Kmart 9689, International, MN,	KMART 000	10/01/2018		Invoiced	A	-6.94
	2	Office Supplies			7901900010	Beth's C/C00010	10/03/2018	-6.94			
	08/31/2018	3050	SLATIBET000	Slatinski BethAnne K	Borderboxes, Intl Falls, MN, 56	BORDERBO000	10/01/2018		Invoiced	A	456.00
	2	Coalition Directed Activities			7901900008	Beth's C/C00011	10/03/2018	456.00			
	08/31/2018	3053	SLATIBET000	Slatinski BethAnne K	Quality Logo Products, 86631256		10/01/2018		Invoiced	A	990.35
	2	Coalition Publicity			7901900012	Beth's C/C00012	10/03/2018	990.35			
	08/30/2018	3048	SLATIBET000	Slatinski BethAnne K	Kmart 9689, International, MN,	KMART 000	10/01/2018		Invoiced	A	69.46
	2	Office Supplies			7901900010	Beth's C/C00013	10/03/2018	69.46			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description	PO Number	Invoice Number	Invoice Dt	Amount					
XXXXXXXXXXXX2314	continued...										
	08/31/2018	3054	OLSONKAR000	Olson-Line Karla A	Battalion Distributing, Interna	BATTALIO000	10/01/2018		Invoiced	A	74.75
	1	PBIS			Karla's C/C00001	10/03/2018	74.75				
					16 transaction(s) for XXXXXXXXXXXX2314. Total Amount ==>						565.85
XXXXXXXXXXXX2322	10/12/2018	3299	MITCHDEB000	Mitchell Deborah A	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	38.50
	2	WOODS CLASSROOM SUPPLIES			2551900007 George's C/C00000	11/03/2018	38.50				
	10/09/2018	3298	MITCHDEB000	Mitchell Deborah A	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	26.98
	2	WOODS CLASSROOM SUPPLIES			2551900007 George's C/C00001	11/03/2018	26.98				
	10/05/2018	3297	MITCHDEB000	Mitchell Deborah A	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	83.82
	2	WOODS CLASSROOM SUPPLIES			2551900007 George's C/C00002	11/03/2018	83.82				
					3 transaction(s) for XXXXXXXXXXXX2322. Total Amount ==>						149.30
XXXXXXXXXXXX2330	10/12/2018	3300	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	82.70
	2	WOODS CLASSROOM SUPPLIES			2551900007 Dave's C/C00000	11/03/2018	82.70				
	09/26/2018	3145	OLSONDAV000	Olson David W	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	32.97
	2	METALS SUPPLIES			2551900004 Dave's C/C00000	10/03/2018	32.97				
					2 transaction(s) for XXXXXXXXXXXX2330. Total Amount ==>						115.67
XXXXXXXXXXXX2348	10/23/2018	3311	AMDAHRAC000	Amdahl Rachel J	Battalion Distributing, Interna	BATTALIO000	10/31/2018		Invoiced	A	18.75
	1				Rachel's C/C00000	11/03/2018	18.75				
	10/22/2018	3310	AMDAHRAC000	Amdahl Rachel J	Amzn Mktp Us*m89wk64x1, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	5.00
	2	supplies for adult and youth classes			5001900037 Rachel's C/C00001	11/03/2018	5.00				
	10/18/2018	3308	AMDAHRAC000	Amdahl Rachel J	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	45.31
	2	Supplies for Adult Classes			5001900000 Rachel's C/C00002	11/03/2018	45.31				
	10/18/2018	3309	AMDAHRAC000	Amdahl Rachel J	Promoadvantage Marketi, 651-766		10/31/2018		Invoiced	A	45.06
	2	Firearm Safety Supplies			5001900032 Rachel's C/C00004	11/03/2018	44.39				
	3				Rachel's C/C00003	11/03/2018	0.67				
	10/17/2018	3304	AMDAHRAC000	Amdahl Rachel J	Hometown Hobby & Craft, Interna	HOMETOWN000	10/31/2018		Invoiced	A	21.10
	2	Supplies for Age to Age events			5001900005 Rachel's C/C00005	11/03/2018	21.10				
	10/17/2018	3305	AMDAHRAC000	Amdahl Rachel J	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	34.15
	2	Supplies for Age to Age events			5001900004 Rachel's C/C00006	11/03/2018	34.15				
	10/17/2018	3306	AMDAHRAC000	Amdahl Rachel J	Hometown Hobby & Craft, Interna	HOMETOWN000	10/31/2018		Invoiced	A	-21.10
	2	Supplies for Age to Age events			5001900005 Rachel's C/C00007	11/03/2018	-21.10				
	10/17/2018	3307	AMDAHRAC000	Amdahl Rachel J	Hometown Hobby & Craft, Interna	HOMETOWN000	10/31/2018		Invoiced	A	20.52
	2	Supplies for Age to Age events			5001900005 Rachel's C/C00008	11/03/2018	20.52				
	10/16/2018	3303	AMDAHRAC000	Amdahl Rachel J	Amzn Mktp Us*mt12x7ro0, Amzn.Co	AMAZON B000	10/31/2018		Invoiced	A	296.95
	2	supplies for adult and youth classes			5001900037 Rachel's C/C00010	11/03/2018	310.02				

50

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX2348	continued...										
	3					Rachel's C/C00009	11/03/2018	-13.07			
	10/12/2018	3302	AMDAHRAC000	Amdahl Rachel J	Battalion Distributing, Interna	BATTALIO000	10/31/2018		Invoiced	A	41.85
	2	candy for Halloween Party			5001900035	Rachel's C/C00011	11/03/2018	41.85			
	10/03/2018	3301	AMDAHRAC000	Amdahl Rachel J	Hometown Hobby & Craft, Interna	HOMETOWN000	10/31/2018		Invoiced	A	11.99
	2	Supplies for Adult Classes			5001900003	Rachel's C/C00012	11/03/2018	11.99			
	10/01/2018	3312	AMDAHRAC000	Amdahl Rachel J	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	86.09
	2	Supplies for Adult Classes			5001900000	Rachel's C/C00013	11/03/2018	86.09			
	09/26/2018	3157	AMDAHRAC000	Amdahl Rachel J	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	129.48
	2	Supplies for Adult Classes			5001900000	Rachel's C/C00000	10/03/2018	129.48			
	09/26/2018	3158	AMDAHRAC000	Amdahl Rachel J	Top Ten Video, International, M		10/01/2018		Invoiced	A	25.97
	2	TAGS photo developing			5001900029	Rachel's C/C00001	10/03/2018	25.97			
	09/26/2018	3159	AMDAHRAC000	Amdahl Rachel J	Hometown Hobby & Craft, Interna	HOMETOWN000	10/01/2018		Invoiced	A	19.23
	2	Youth Class Craft Supplies			5001900019	Rachel's C/C00002	10/03/2018	19.23			
	09/25/2018	3155	AMDAHRAC000	Amdahl Rachel J	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	64.05
	2	Supplies for Adult Classes			5001900000	Rachel's C/C00003	10/03/2018	64.05			
	09/25/2018	3156	AMDAHRAC000	Amdahl Rachel J	Usps Po 2647200549, Intl Falls,	POSTMAST000	10/01/2018		Invoiced	A	50.00
	1					Rachel's C/C00004	10/03/2018	50.00			
	09/21/2018	3153	AMDAHRAC000	Amdahl Rachel J	Squ*sq *christianclark, Park Ra		10/01/2018		Invoiced	A	591.84
	1					Rachel's C/C00005	10/03/2018	591.84			
	09/21/2018	3154	AMDAHRAC000	Amdahl Rachel J	Gearharts Floral & Gif, Interna	GEARHART000	10/01/2018		Invoiced	A	50.00
	1					Rachel's C/C00006	10/03/2018	50.00			
	09/19/2018	3152	AMDAHRAC000	Amdahl Rachel J	Top Ten Video, International, M		10/01/2018		Invoiced	A	160.00
	1					Rachel's C/C00005	10/03/2018	160.00			
	09/18/2018	3150	AMDAHRAC000	Amdahl Rachel J	Super One, International, MN, 5	SUPER ON000	10/01/2018		Invoiced	A	48.93
	1					Rachel's C/C00007	10/03/2018	48.93			
	09/18/2018	3151	AMDAHRAC000	Amdahl Rachel J	Menards Intl Falls, Intl Falls	MENARDS 000	10/01/2018		Invoiced	A	15.85
	1					Rachel's C/C00008	10/03/2018	15.85			
	09/12/2018	3149	AMDAHRAC000	Amdahl Rachel J	Paypal *creativeart, 4029357733		10/01/2018		Invoiced	A	34.99
	2	Stencil for Adult Craft Class			5001900027	Rachel's C/C00009	10/03/2018	34.99			
	09/07/2018	3148	AMDAHRAC000	Amdahl Rachel J	Tot*anderson S, 800-328-9650, M		10/01/2018		Invoiced	A	561.57
	1					Rachel's C/C00005	10/03/2018	561.57			
	09/05/2018	3146	AMDAHRAC000	Amdahl Rachel J	Usps Po 2647200549, Intl Falls,	POSTMAST000	10/01/2018		Invoiced	A	146.25
	4	postcard stamps			5001900024	Rachel's C/C00010	10/03/2018	96.25			
	5	regular stamps			5001900024	Rachel's C/C00010	10/03/2018	50.00			
	09/05/2018	3147	AMDAHRAC000	Amdahl Rachel J	Soundnorth, Intl Falls, MN, 566	SOUND NO000	10/01/2018		Invoiced	A	115.00
	2	Postcards for ECFE			5001900025	Rachel's C/C00011	10/03/2018	115.00			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX2348	continued...										
	08/29/2018	3055	AMDAHRAC000	Amdahl Rachel J	Safe Sitter Inc, 800-2554089, I	SAFE SIT000	10/01/2018		Invoiced	A	227.00
	2	Instructional Supplies			5001900020	Rachel's C/C00012	10/03/2018	227.00			
		27 transaction(s) for XXXXXXXXXXXXX2348. Total Amount ==>									2,845.83
XXXXXXXXXXXX2355	10/05/2018	3313	JORGELOR000	Jorgenson Lori Rae	Mf Athletic & Perform, 80055674	MF ATHLE000	10/31/2018		Invoiced	A	343.00
	2	MULTI-COLOR CHUTE ROPES AND PENNANTS 110'			2921900026	Lori's C/C00000	11/03/2018	64.00			
	3	KESOH DIGITAL MEASURING WHEEL			2921900026	Lori's C/C00000	11/03/2018	200.00			
	4	SHIPPING/HANDLING			2921900026	Lori's C/C00000	11/03/2018	79.00			
	09/28/2018	3028	JORGELOR000	Jorgenson Lori Rae	Admit One Products, 714-4423888		10/01/2018		Invoiced	A	49.08
	2	1" X 2" ADMIT ONE ROLL TICKETS			2921900024	Lori's C/C00001	11/03/2018	13.40			
	3	1" X 2" ADMIT ONE ROLL			2921900024	Lori's C/C00001	11/03/2018	13.40			
	4	SHIPPING / HANDLING			2921900024	Lori's C/C00001	11/03/2018	22.28			
	09/28/2018	3029	JORGELOR000	Jorgenson Lori Rae	Teamleader, 214-340-2288, TX, 7		10/01/2018		Invoiced	A	2,220.80
	1					Lori's C/C00002	11/03/2018	2,220.80			
		3 transaction(s) for XXXXXXXXXXXXX2355. Total Amount ==>									2,612.88
XXXXXXXXXXXX3600	10/26/2018	3330	HUMBELAU002	Humbert Laurie A	Amazon.Com*m836r7an2, Amzn.Com/	AMAZON B000	11/07/2018		Invoiced	A	22.37
	1	Learning Advantage 7076 Jumbo Tweezers, Grade:			1301900078	Laurie's C/C00000	11/03/2018	16.38			
	2	Shipping - Cost of shipping, not including shi			1301900078	Laurie's C/C00000	11/03/2018	5.99			
	10/26/2018	3331	HUMBELAU002	Humbert Laurie A	Amazon.Com*m80sy2jq1, Amzn.Com/	AMAZON B000	11/07/2018		Invoiced	A	11.99
	1	Kindness Starts With You - At School			1301900067	Laurie's C/C00001	11/03/2018	11.99			
	10/25/2018	3327	HUMBELAU002	Humbert Laurie A	Amzn Mktp Us*m81ox9331, Amzn.Co	AMAZON B000	11/07/2018		Invoiced	A	13.19
	1	TANGLE Set of 3 Jr. Original Fidget Toy			1301900069	Laurie's C/C00002	11/03/2018	13.19			
	10/25/2018	3328	HUMBELAU002	Humbert Laurie A	Amzn Mktp Us*m87pw43j1, Amzn.Co	AMAZON B000	11/07/2018		Invoiced	A	25.96
	1	STEM Toys for Boys and Girls Fun Educational			1301900070	Laurie's C/C00003	11/03/2018	19.97			
	2	Shipping - Cost of shipping, not including shi			1301900070	Laurie's C/C00003	11/03/2018	5.99			
	10/25/2018	3329	HUMBELAU002	Humbert Laurie A	Walmart.Com, 800-966-6546, AR,	WALMART.000	11/07/2018		Invoiced	A	35.38
	1	VTech Musical Rhymes Book			1301900056	Laurie's C/C00004	11/03/2018	12.88			
	2	VTech Farm Fun Storybook			1301900056	Laurie's C/C00004	11/03/2018	7.62			
	3	Little People World of Animals See 'N Say			1301900056	Laurie's C/C00004	11/03/2018	8.89			
	4	Redcolourful Wooden Maracas Wood Rattles for K			1301900056	Laurie's C/C00004	11/03/2018	5.99			
	10/24/2018	3326	HUMBELAU002	Humbert Laurie A	Battalion Distributing, Interna	BATTALIO000	11/07/2018		Invoiced	A	100.00
	1					Laurie's C/C00005	11/03/2018	100.00			
	10/12/2018	3325	HUMBELAU002	Humbert Laurie A	Amzn Mktp Us*mt7ew9um2, Amzn.Co	AMAZON B000	11/07/2018		Invoiced	A	545.95
	1	Trideer Inflated Stability Wobble Cushion with			1301900040	Laurie's C/C00007	11/03/2018	119.94			
	2	Chuchik Squishy Toy For Stress Relief. Kawaii			1301900040	Laurie's C/C00007	11/03/2018	29.91			
	3	Bellofy 12 Kneaded Erasers for Drawing, Charco			1301900040	Laurie's C/C00007	11/03/2018	53.94			

52

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX3600	continued...										
	4	Kunshion 24 Pack Sensory Toys Bundle,Stress Re			1301900040	Laurie's C/C00007	11/03/2018	41.97			
	5	Kore Patented Wobble Chair Now with Antimicr			1301900040	Laurie's C/C00007	11/03/2018	279.96			
	6	Tangle Set of 3 Jr. Original Fidget Toy			1301900040	Laurie's C/C00007	11/03/2018	38.97			
	7	3 Pack of Liquid Motion Timers Sensory Toys fo			1301900040	Laurie's C/C00007	11/03/2018	37.47			
	8					Laurie's C/C00006	11/03/2018	-56.21			
	10/11/2018	3324	HUMBELAU002	Humbert Laurie A	Amzn Mktp Us*mt8z86ue2, Amzn.Co	AMAZON B000	11/07/2018		Invoiced	A	38.97
	1					Laurie's C/C00006	11/03/2018	38.97			
	10/05/2018	3323	HUMBELAU002	Humbert Laurie A	Usps Po 2647200549, Intl Falls,	POSTMAST000	11/07/2018		Invoiced	A	4.80
	1					Laurie's C/C00008	11/03/2018	4.80			
	10/03/2018	3322	HUMBELAU002	Humbert Laurie A	Smartsign, 7187971900, NY, 1120		11/07/2018		Invoiced	A	28.64
	2					Laurie's C/C00009	11/03/2018	28.64			
											10 transaction(s) for XXXXXXXXXXXX3600. Total Amount ==>
											827.25
XXXXXXXXXXXX7415	09/24/2018	3164			Holiday Stnstore 0258, Pine Cit		10/03/2018		Invoiced	A	40.51
	1	Fuel Van				Fuel C/C00000	10/03/2018	40.51			
XXXXXXXXXXXX7423	10/24/2018	3240	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	20.30
	2	FHS			8101900031	Custodian's C/C00000	11/03/2018	20.30			
	10/24/2018	3241	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	59.54
	2	FHS			8101900031	Custodian's C/C00001	11/03/2018	59.54			
	10/22/2018	3239	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	12.75
	2	FHS			8101900031	Custodian's C/C00002	11/03/2018	12.75			
	10/19/2018	3237	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	224.99
	2	FHS			8101900031	Custodian's C/C00003	11/03/2018	224.99			
	10/19/2018	3238	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	209.94
	2	FHS			8101900031	Custodian's C/C00004	11/03/2018	209.94			
	10/18/2018	3236	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	11.99
	2	FHS			8101900031	Custodian's C/C00005	11/03/2018	11.99			
	10/17/2018	3233	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	10.92
	2	FHS			8101900031	Custodian's C/C00006	11/03/2018	10.92			
	10/17/2018	3234	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	11.94
	2	FHS			8101900031	Custodian's C/C00007	11/03/2018	11.94			
	10/17/2018	3235	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	473.11
	2	FHS			8101900031	Custodian's C/C00008	11/03/2018	473.11			
	10/11/2018	3229	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	49.11
	2	FHS			8101900031	Custodian's C/C00009	11/03/2018	49.11			

53

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount			
XXXXXXXXXXXX7423	continued...										
	10/11/2018	3230	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	-11.97
	2	FHS			8101900031 Custodian's C/C00010	11/03/2018		-11.97			
	10/11/2018	3231	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	33.52
	2	FHS			8101900031 Custodian's C/C00011	11/03/2018		33.52			
	10/11/2018	3232	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	11.97
	2	FHS			8101900031 Custodian's C/C00012	11/03/2018		11.97			
	10/10/2018	3228	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	129.08
	2	FHS			8101900031 Custodian's C/C00013	11/03/2018		129.08			
	10/03/2018	3227	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	37.62
	2	FHS			8101900031 Custodian's C/C00014	11/03/2018		37.62			
	09/28/2018	3320	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/31/2018		Invoiced	A	15.88
	2	FHS			8101900031 Custodian's C/C00015	11/03/2018		15.88			
	09/21/2018	3163	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/03/2018		Invoiced	A	136.28
	1	Softball shed, bus emergency kits			Custodial's C/C00000	10/03/2018		136.28			
	09/20/2018	3162	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/03/2018		Invoiced	A	138.36
	1	Fittings for hose reel-Arena			Custodial's C/C00000	10/03/2018		138.36			
	09/14/2018	3161	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/03/2018		Invoiced	A	57.93
	1	Bulbs			Custodial's C/C00000	10/03/2018		57.93			
	09/10/2018	3160	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/03/2018		Invoiced	A	79.92
	1	Supplies, covers for Casareto, and cable for t			Custodial's C/C00000	10/03/2018		79.92			
	09/04/2018	3168	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/03/2018		Invoiced	A	55.27
	1	West end bathrooms			Custodial's C/C00000	10/03/2018		55.27			
	08/31/2018	3167	HOLT THO000	Holt Thomas T	Menards Intl Falls, Intl Falls	MENARDS 000	10/03/2018		Invoiced	A	4.99
	1	Star bit for playground items			Custodial's C/C00000	10/03/2018		4.99			
	22 transaction(s) for XXXXXXXXXXXX7423. Total Amount ==>>										1,773.44
XXXXXXXXXXXX8363	10/18/2018	3318	HOPKIMIC000	Hopkins Michelle L	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	1.65
	1	Lemon Juice			FHS Cafe C/C00000	11/03/2018		1.65			
	10/17/2018	3317	HOPKIMIC000	Hopkins Michelle L	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	4.60
	1	Eggs			FHS Cafe C/C00000	11/03/2018		4.60			
	10/16/2018	3316	HOPKIMIC000	Hopkins Michelle L	Battalion Distributing, Interna	BATTALIO000	10/31/2018		Invoiced	A	38.80
	1	Baked Chips			FHS Cafe C/C00001	11/03/2018		38.80			
	10/11/2018	3315	HOPKIMIC000	Hopkins Michelle L	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	1.99
	1	Cauliflower			FHS Cafe C/C00000	11/03/2018		1.99			
	10/09/2018	3314	HOPKIMIC000	Hopkins Michelle L	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	2.19
	1	Eggs			FHS Cafe C/C00000	11/03/2018		2.19			

Card Number	Tran Date	Tran ID	Used By	Name	Where Used	Purch Vendor	Imp Date	Post Date	Status	App	Amount	
	Line	Description			PO Number	Invoice Number	Invoice Dt	Amount				
XXXXXXXXXXXX8363	continued...											
	10/02/2018	3319	HOPKIMIC000	Hopkins Michelle L	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	3.96	
	1	Lettuce				FHS Cafe C/C00000	11/03/2018	3.96				
	09/28/2018	3321	SWENECH000	Sweney Cherie L	Super One, International, MN, 5	SUPER ON000	10/31/2018		Invoiced	A	21.55	
	1	Fruit & Eggs				FHS Cafe C/C00000	11/03/2018	21.55				
	09/25/2018	3166	SWENECH000	Sweney Cherie L	Super One, International, MN, 5	SUPER ON000	10/03/2018		Invoiced	A	32.02	
	1	FHS; Food for Meal Service				FHS Cafe C/C00000	10/03/2018	32.02				
	09/11/2018	3165	SWENECH000	Sweney Cherie L	Super One, International, MN, 5	SUPER ON000	10/03/2018		Invoiced	A	9.42	
	1	FHS; Food for Meal Service				FHS Cafe C/C00000	10/03/2018	9.42				
											9 transaction(s) for XXXXXXXXXXXX8363. Total Amount ==>	116.18
											316 transaction(s). Total Amount ==>	43,709.49

***** End of report *****

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 530
Immunization Requirements**

Adopted ___ By Reference ___

Revised ___ June 2018 _____

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician, **advanced practice registered nurse, physician assistant**, or a public clinic which provides immunizations, **(hereinafter "medical statement")**, **stating affirming** that the student received the immunizations required by law, consistent with medically acceptable standards; or
2. a **medical** statement, ~~from a physician or a public clinic which provides immunizations, stating affirming~~ that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month

and year each immunization was administered, consistent with medically acceptable standards.

- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the **medical** statement. ~~of a physician or public clinic which administers immunizations.~~ If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.
- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a ~~physician's~~ signed **medical** statement **stating affirming** that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation

of the presence of adequate immunity exists; or

- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The school district will develop and implement a procedure to:
 - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
 - 2. notify parents and students of the consequence for failure to provide the required documentation regarding immunizations;
 - 3. review student health records to determine whether the required information has been provided; and
 - 4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

(See attachments, A, B, C, and D.)

- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

- Legal References:** Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604, 0100-4604.1000 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (Jan. 17, 1968)
Op. Atty. Gen. 169-W (July 23, 1980)
- Cross References:** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

SAMPLE LETTER A

[TO BE PLACED ON SCHOOL DISTRICT STATIONERY]

[date]

[Parent(s)]

[Address]

Re: Immunizations

Dear Parent:

As you know, school begins on [date]. Before your child, [name of child], can be enrolled, however, we must receive proof that he/she has received immunization against a number of diseases as required by state law or is excepted therefrom. To date, we have no immunization records for your child nor a claim of exception.

Please complete the enclosed form verifying that [name of child] has received the required immunizations, consistent with medically acceptable standards and return the form to [name of school official], *before school begins*. By state law, we cannot allow [name of child] to stay in school longer than thirty days unless we have received proof that he/she has had the required immunizations or is excepted therefrom.

If you cannot submit a statement from a physician or public clinic regarding your elementary or secondary school child, you may submit your own statement on the enclosed form detailing the precise dosages given for each required immunization and the month and year each immunization was given. If you elect to submit your own statement in lieu of one from a health care provider, please contact [name of school official] at [telephone number] to determine the precise vaccinations required for your child, as the requirements vary according to the child's age.

If you are claiming an exception for medical reasons that an immunization is contraindicated or because of your conscientiously held beliefs, you must either submit a statement from a physician stating the immunization is contraindicated or you must submit a notarized statement, signed by you as the parent/guardian, or if the student is an emancipated person, by the emancipated person, stating that the student has not been immunized because of conscientiously held beliefs. The enclosed form may be used for this purpose.

If we do not receive proof of immunization or exception by [date], your child will be sent home from school and discharged from enrollment. It will then be necessary for you to re-enroll the child after immunization requirements have been met before the child can return to school. If you have any questions, please contact [name of school official] at [telephone number].

Thank you for your cooperation.

Very truly yours,

[School District Official]

[TO BE PLACED ON SCHOOL DISTRICT STATIONERY]

[date]

[Parent(s)]

[Address]

Re: Immunizations

Dear Parent:

As you know, school began today. To date, we have no immunization records for your child nor any record of a request for an exception. In order for your child, [name of child], to remain enrolled, we must receive proof that he/she has received immunization against a number of diseases as required by state law or that he/she qualifies for one of the statutory exceptions. By this letter, we wish to verify that our records concerning your child are accurate and complete.

Please submit a statement on the enclosed form to [name of school official] from a physician or a public clinic verifying that [name of child] has received the required immunizations, consistent with medically acceptable standards. By state law, we cannot allow [name of child] to stay in school unless we have received proof that he/she has had the required immunizations or has satisfied one of the statutorily recognized exceptions.

If you cannot submit a statement from a physician or public clinic regarding your elementary or secondary school child, you may submit your own statement on the enclosed form detailing the precise dosages given for each required immunization and the month and year each immunization was given. If you elect to submit your own statement in lieu of one from a health care provider, please contact [name of school official] at [telephone number] to determine the precise vaccinations required for your child, as the requirements vary according to the child's age.

If you are claiming an exception for medical reasons that an immunization is contraindicated or because of your conscientiously held beliefs, you must either submit a statement from a physician stating the immunization is contraindicated or you must submit a notarized statement, signed by you as the parent/guardian, or if the student is an emancipated person by the emancipated person, stating that the student has not been immunized because of conscientiously held beliefs. The enclosed form may be used for this purpose.

If you have already submitted a statement to us, please indicate how the statement was submitted (i.e. hand-delivered, mailed), when it was delivered and to whom. It may be necessary for you to obtain a duplicate statement if the original cannot be found. If additional time to obtain a duplicate is required, please so indicate in your response.

If we do not receive proof of immunization or exception by [ten school days], your child will be sent home from school and discharged from enrollment. It will then be necessary for you to re-enroll the child after immunization requirements have been met before the child can return to school. If you have any questions, please contact [name of school official] at [telephone number].

Thank you for your cooperation.

Very truly yours,

[School District Official]

530-6F

[TO BE PLACED ON SCHOOL DISTRICT STATIONERY]

[date]

[Parent(s)]

[Address]

Re: Non-Enrollment for Lack of Immunization Proof

Dear Parent:

We are sending your child, [name of child], home today because we have not yet received proof that he or she has received appropriate immunizations or is excepted therefrom. Minnesota law does not allow us to enroll an elementary or secondary school student without proof that the student has received the required immunizations or is excepted therefrom.

As we advised earlier, State law and School District policy allow for a thirty-day grace period and a ten-day due process period during which your child may attend school. Those grace periods have now expired.

[Name of child] may re-enroll as soon as we have received appropriate proof of immunizations. If you have any questions about the proof or the immunizations required, please contact [name of school official] at [telephone number] as soon as possible.

We look forward to having [name of child] back in school soon.

Very truly yours,

[School District Official]

DISTRICT NOTES:

Previous notices sent on _____ by _____

Phone contacts on _____ by _____

_____ by _____

_____ by _____

Student Immunization Form

Student Name _____

Birthdate _____ Student Number _____

FOR SCHOOL USE ONLY	
<input type="checkbox"/>	Complete; booster required in _____
<input type="checkbox"/>	In process; 8 mos. expires _____
<input type="checkbox"/>	Medical exemption for _____
<input type="checkbox"/>	Conscientious objection for _____
<input type="checkbox"/>	Parental/guardian consent _____

Minnesota law requires children enrolled in school to be immunized against certain diseases or file a legal medical or conscientious exemption.

Parent/Guardian:

You may attach a copy of the child's immunization history to this form OR enter the MONTH, DAY, and YEAR for all vaccines your child received. Enter MED to indicate vaccines that are medically contraindicated including a history of disease, or laboratory evidence of immunity and CO for vaccines that are contrary to parent or guardian's conscientiously held beliefs.

Sign or obtain appropriate signatures on reverse. Complete section 1A or 1B to certify immunization status and section 2A to document medical exemptions (including a history of varicella disease) and 2B to document a conscientious exemption.

Additionally, if a parent or guardian would like to give permission to the school to share their child's immunization record with Minnesota's immunization information system, they may sign section 3 (optional).

For updated copies of your child's vaccination history, talk to your doctor or call the Minnesota Immunization Information Connection (MIIC) at 651-201-5503 or 800-657-3970.

School Personnel: Be sure to initial and date any new information that you add to this form after the parent/guardian submits it. Also, record combination vaccines (e.g., DTaP+HepB+IPV, Hib+HepB) in each applicable space.

Type of Vaccine	DO NOT USE (✓) or (X)	1 st Dose Mo/Day/Yr	2 nd Dose Mo/Day/Yr	3 rd Dose Mo/Day/Yr	4 th Dose Mo/Day/Yr	5 th Dose Mo/Day/Yr
Required (The shaded boxes indicate doses that are not routinely given; however, if your child has received them, please write the date in the shaded box.)						
Diphtheria, Tetanus, and Pertussis (DTaP, DTP, DT) • for children age 6 years and younger • final dose on or after age 4 years						5 th dose not required if 4 th dose was given on or after the 4 th birthday
Tetanus and Diphtheria (Td) • for children age 7 years and older • 3 doses of Td required for children not up to date with DTaP, DTP, or DT series above						
Tetanus, Diphtheria, and Pertussis (Tdap) • for children in 7 th - 12 th grade						
Polio (IPV, OPV) • final dose on or after age 4 years						4 th dose not required if 3 rd dose was given on or after the 4 th birthday
Measles, Mumps, and Rubella (MMR) • minimum age: on or after 1 st birthday						
Hepatitis B (hep B)						
Varicella (chickenpox) • minimum age: on or after 1 st birthday • vaccine or disease history required						
Meningococcal (MCV, MPSV) • for children in 7 th - 12 th grade • booster given at age 16 years						
Recommended						
Human Papillomavirus (HPV)						
Hepatitis A (hep A)						
Influenza (annually for children 6 months and older)						

Additional exemptions:

- **Children 7 years of age and older:** A history of 3 doses of DTaP/DTP/DT/Td/Tdap and 3 doses of polio vaccine meets the minimum requirements of the law.
- **Students in grades 7-12:** A Tdap at age 11 years or later is required for students in grades 7-12. If a child received Tdap at age 7-10 years, another dose is not needed at age 11-12 years. However, if it was only a Td, a Tdap dose at age 11-12 years is required.
- **Students 11-15 years of age:** A 3rd dose of hepatitis B vaccine is not required for students who provide documentation of the alternative 2-dose schedule.
- **Students 18 years of age or older:** Do not need polio vaccine.

Instructions, please complete:

Box 1 to certify the child's immunization status

Box 2 to file an exemption (medical or conscientious)

Box 3 to provide consent to share immunization information (optional)

1. Certify Immunization Status. Complete A or B to indicate child's immunization status.	
<p>A. Received all required immunizations: I certify that this student has received all immunizations required by law.</p> <p>_____</p> <p>Signature of Parent / Guardian OR Physician / Public Clinic</p> <p>_____ Date</p>	<p>B. Will complete required immunizations within the next 8 months:</p> <p>I certify that this student has received at least one dose of vaccine for diphtheria, tetanus, and pertussis (if age-appropriate), polio, hepatitis B, varicella, measles, mumps, and rubella and will complete his/her diphtheria, tetanus, pertussis, hepatitis B, and/or polio vaccine series within the next 8 months.</p> <p>The dates on which the remaining doses are to be given are:</p> <p>_____</p> <p>Signature of Physician / Public Clinic</p> <p>_____ Date</p>

2. Exemptions to School Immunization Law. Complete A and/or B to indicate type of exemption.	
<p>A. Medical exemption: No student is required to receive an immunization if they have a medical contraindication, history of disease, or laboratory evidence of immunity. For a student to receive a medical exemption, a physician, nurse practitioner, or physician assistant must sign this statement: I certify the immunization(s) listed below are contraindicated for medical reasons, laboratory evidence of immunity, or that adequate immunity exists due to a history of disease that was laboratory confirmed (for varicella disease see * below). List exempted immunization(s):</p> <p>_____</p> <p>Signature of physician/nurse practitioner/physician assistant</p> <p>_____ Date</p> <p>* History of varicella disease only. In the case of varicella disease, it was medically diagnosed or adequately described to me by the parent to indicate past varicella infection in _____ (year)</p> <p>_____</p> <p>Signature of physician/nurse practitioner/physician assistant (If disease occurred before September 2010, a parent can sign.)</p>	<p>B. Conscientious exemption: No student is required to have an immunization that is contrary to the conscientiously held beliefs of his/her parent or guardian. However, not following vaccine recommendations may endanger the health or life of the student or others they come in contact with. In a disease outbreak schools may exclude children who are not vaccinated in order to protect them and others. To receive an exemption to vaccination, a parent or legal guardian must complete and sign the following statement and have it notarized:</p> <p>I certify by notarization that it is contrary to my conscientiously held beliefs for my child to receive the following vaccine(s):</p> <p>_____</p> <p>Signature of parent or legal guardian</p> <p>_____ Date</p> <p>Subscribed and sworn to before me this: _____ day of _____ 20____</p> <p>_____</p> <p>Signature of notary</p>

<p>3. Parental/Guardian Consent to Share Immunization Information (optional): Your child's school is asking your permission to share your child's immunization documentation with MIIC, Minnesota's immunization information system, to help us better protect students from disease and allow easier access for you to retrieve your child's immunization record. You are not required to sign this consent; it is voluntary. In addition, all the information you provide is legally classified as private data and can only be released to those legally authorized to receive it under Minnesota law.</p> <p>I agree to allow school personnel to share my student's immunization documentation with Minnesota's immunization information system:</p> <p>_____</p> <p>Signature of parent or legal guardian _____ Date</p>

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 602
Organization of School Calendar and School Day**

Adopted ___ By Reference ___

Revised ___ June 2018 _____

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

~~It is important to parents, students, employees, and the general public to have advance knowledge of the school calendar and school day to effectively plan for the school year.~~

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff and parents.

[Note: The annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. ~~commencing with the 2012-2013 school year. Also commencing with the 2013-2014 school year,~~ The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. If a voluntary prekindergarten program is offered by the school district, a prekindergarten student must receive at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for

a student in grades 1 through 11 unless a four-day week schedule has been approved by the Commissioner of Education under Minn. Stat. § 124D.126. A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to Section V., below.]

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minn. Stat. § 122A.40, Subds. 7 and 7a, or Minn. Stat. § 122A.41, Subds. 4 and 4a, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference between the total number of days of student instruction and 240 days. The school board may schedule additional staff development days throughout the calendar year.]

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before ~~September 1 Labor Day, unless beginning the school year earlier will accommodate a construction or remodeling project of \$400,000 or more, which affects a district's school facility. Days devoted to teacher's workshops may be held before September 1,~~ except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community.]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An e-learning day is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

Legal References: Minn. Stat. § 120 A.40 (School Calendar)
 Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
 Minn. Stat. § 120A.415 (Extended School Calendar)
 Minn. Stat. § 120A.42 (Holidays)
 Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
 Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)

Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: MSBA/MASA Model Policy 425 (Staff Development)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 611
Home Schooling**

Adopted ___ By Reference ___

Revised ___ June 2018 ___

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1).

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3, 4 and 12 on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year. (Minn. Stat. § 121A.15.)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request as required by law, the school district will provide textbooks, individualized instructional **or cooperative learning** materials, **software or other educational technology**, and standardized tests and loan or provide them for use by a

home-schooled child as provided in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40 - 123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40 - 123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students, (Minn. Stat. §§ 123B.36, Subd. 1 and 123B.49, Subd. 4).

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

*[Note: The provisions of Article VII - Shared Time Programs do not make a determination as to whether Shared Time Programs should be offered to any pupil. However, ~~it does require~~ **that** home-schooled children **are required to be treated the same as all other nonpublic school children.**]*

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

- A. Activities.

1. Minnesota State High School League sponsored activities (where six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school which is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Bylaw 403.00. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
- b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
- c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.

2. Non-Minnesota State High School League activities where six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation services.

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References:

Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)

Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards may require fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material, Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)
Minn. Stat. § 123B.86 (Equal Treatment – Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Chapter 3540 (Textbooks, Individualized Instruction Materials, Standardized Tests)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 707
Transportation of Public School Students**

Adopted ___ By Reference ___

Revised ___ June 2018 _____

[Note: The obligations stated in this policy are largely governed by statute. Statutory references are included throughout the policy. A school district may choose to add obligations to the model policy.]

I. PURPOSE

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

II. GENERAL STATEMENT OF POLICY

- A. ~~It is~~ The policy of the school district **is** to provide for the transportation of students in a manner which will protect their health, welfare and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

III. DEFINITIONS

- A. “Child with a disability” includes every child identified under federal and state special education law as deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the Commissioner of Education. A licensed physician, an advanced practice nurse, or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district’s discretion from age three to seven, who needs special

instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability. (Minn. Stat. § 125A.02)

- B. “Home” is the legal residence of the child. In the discretion of the school district, “home” also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen by the student’s parent or guardian as the home of a student for part or all of the day, if requested by the student’s parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, ~~or~~ residence, or program is within the attendance area of the school the student attends. Unless otherwise specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district. (Minn. Stat. §123B.92, Subd. 1(b) (1); Minn. Stat. §127A.47, Subd. 2)
- C. “Homeless student” means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless because they are living in any of the preceding listed circumstances. (42 U.S.C. § 11434a)
- D. “Nonpublic school” means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of Minn. Stat. §120A.22, which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000a). (Minn. Stat. §123B.41, Subd. 9)
- E. “Nonresident student” is a student who attends school in the school district and resides in another district, defined as the “nonresident district.” In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the divorced parents reside in different school districts, the student shall be a resident of the school district designated by the student’s parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides. (Minn. Stat. § 123B.88, Subd. 6; Minn. Stat. § 125A.51; Minn. Stat. § 127A.47, Subd. 3)
- F. “Pupil support services” are health, counseling and guidance services provided by

the public school in the same district where the nonpublic school is located. (Minn. Stat. § 123B.41, Subd. 4)

- G. “School of Origin,” for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled. (42 U.S.C. § 11432(g)(3)(G))
- H. “Shared time basis” is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of Minn. Stat. § 120A.22 by attendance at a nonpublic school. (Minn. Stat. § 126C.01, Subd. 8)
- I. “Student” means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota. (Minn. Stat. § 123B.41, Subd. 11)

IV. ELIGIBILITY

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student’s parent or guardian. (Minn. Stat. § 123B.88, Subd. 1)
- B. The school district may, in its discretion, also provide transportation to any student to and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.

[Note: In this section, school districts may wish to outline those discretionary areas where they intend to provide transportation. For example, some school districts may provide that transportation shall be provided for all resident elementary students who reside one mile or more from the school.]

- C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payer. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district’s expenditures for transportation. (Minn. Stat. § 123B.88, Subd. 10, 11, 12, and 13)
- D. For purposes of stabilizing enrollment and reducing mobility, the school district may, in its discretion, establish a full-service school zone and may provide transportation for students attending a school in that full-service school zone. A full-service school zone may be established for a school that is located in an area with higher than average crime or other social and economic challenges and that

provides education, health or human services, or other parental support in collaboration with a city, county, state, or nonprofit agency.

V. TRANSPORTATION OF NONRESIDENT STUDENTS

- A. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students. (Minn. Stat. § 124D.04, Subd. 7; Minn. Stat. § 123B.92, Subd. 3; ~~Minn. Stat. § 123B.88, Subd. 6~~)
- B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation. (Minn. Stat. § 123B.88, Subd. 6)
- C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district. (Minn. Stat. § 127A.47, Subd. 3(b))
- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program. (Minn. Stat. § 123B.92, Subd. 3(b))

VI. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week. (Minn. Stat. § 124D.03, Subd. 8)
- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a

building rented or leased by the school district in an adjacent district. (Minn. Stat. § 123B.88, Subds. 1 and 4)

- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion. (Minn. Stat. §124D.041)

VII. SPECIAL EDUCATION **STUDENTS**/STUDENTSWITH A **DISABILITY**/STUDENTS WITH TEMPORARY DISABILITIES

- A. Upon a request of a parent or guardian, ~~a resident student with a disability who is not yet enrolled in kindergarten, who requires special education services in a location other than the student's home, shall be provided transportation to and from the student's home at the expense of the school district and shall not be subject to any distance requirement. (Minn. Stat. § 123B.88, Subd. 1)~~ the board must provide necessary transportation, consistent with Minn. Stat. § 123B.92 Subd. 1(b)(4), for a resident child with a disability not yet enrolled in kindergarten for the provision of special instruction and services. Special instruction and services for a child with a disability not yet enrolled in kindergarten include an individualized education program (IEP) team placement in an early childhood program when that placement is necessary to address the child's level of functioning and needs. (Minn. Stat. § 123B.88, Subd.1)
- B. Resident students with a disability whose handicapped conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport **students** with a disability students on the basis of the handicapping condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district. (Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600)
- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district. (Minn. Stat. § 125A.65)
- D. If a resident students with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school attended in the contiguous district,

but shall not pay the cost of transportation provided outside the school district boundary. (Minn. Stat. § 125A.12)

- E. When a student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a day care and treatment program and the school district receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours. (Minn. Stat. § 125A.15 (b); Minn. Stat. § 125A.51(d))
- F. When a nonresident ~~disabled~~ student **with a disability** or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation. (Minn. Stat. § 125A.15(c) and (d); Minn. Stat. § 125A.51(e))
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)
- H. Any parent of a ~~disabled~~ student **with a disability** who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minn. Stat. Ch. 125A. (Minn. Rules Part 7470.1600, Subd. 2)

VIII. HOMELESS STUDENTS

- A. Homeless students shall be provided with transportation services comparable to other students in the school district. (42 U.S.C. § 11432(e)(3)(C)(i)(III)(cc) and (g)(4)(A))
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:

1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location. ~~if the shelter or non-shelter location is two or more miles from the school of origin and the student's transportation privileges have not been revoked.~~ (42. U.S.C. § 11432(g)(1)(J)(iii)I)
2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location ~~if the shelter or non-shelter location is two or more miles from the school of origin and the student's transportation privileges have not been revoked,~~ unless the school district and the school district in which the student is temporarily placed agree that the school district in which the student is temporarily placed shall provide transportation. (Minn. Stat. § 125A.51(f); 42 U.S.C. § 11432(g)(1)(J)(iii)II)
3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located. (Minn. Stat. § 125A.51(f))
4. A homeless nonresident student enrolled under Minn. Stat. § 124D.08, Subd. 2a, must be provided transportation from the student's district of residence to and from the school of enrollment. (Minn. Stat. § 123B.92, Subd. 3(c))

IX. AVAILABILITY OF SERVICES

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days. (Minn. Stat. § 123B.88, Subd. 21)

X. MANNER OF TRANSPORTATION

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of schoolchildren, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means. (Minn. Stat. § 123B.88, Subd. 1)

XI. RESTRICTIONS

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 U.S.C. § 1415 (Individuals with Disabilities Act), 29 U.S.C. § 794 (the Rehabilitation Act), and 42 U.S.C. § 12132, (Americans with Disabilities Act) are governed by these provisions. (Minn. Stat. § 121A.59)

XII. FEES

- A. In its discretion, the school district may charge fees for transportation of students to and from extra curricular activities conducted at locations other than school, where attendance is optional. (Minn. Stat. § 123B.36, Subd. 1(10))
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in Minn. Stat. § 190.05. (Minn. Stat. § 123B.36, Subd. 1(11)and 6)
- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee. (Minn. Stat. § 123B.36, Subd. 1(13))
- D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs. (Minn. Stat. § 123B.36, Subd. 3)

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.59 (Bus Transportation is a Privilege Not a Right)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.41 (Educational Aids for Nonpublic School Children; Definitions)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)

Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
 Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
 Minn. Stat. § 124D.03 (Enrollment Options Program)
 Minn. Stat. § 124D.04 (Enrollment Options Programs in Border States)
 Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)
 Minn. Stat. § 124D.08 (School Board’s Approval to Enroll in Nonresident District)
 Minn. Stat. Ch. 125A (Children With a Disability)
 Minn. Stat. § 125A.02 (Children With a Disability, Defined)
 Minn. Stat. § 125A.12 (Attendance in Another District)
 Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)
 Minn. Stat. § 125A.51 (Placement of Children Without Disabilities; Education and Transportation)
 Minn. Stat. 125A.515 (Placement of Students; approval of Education Program)
 Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)
 Minn. Stat. § 126C.01 (General Education Revenue - Definitions)
 Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)
 Minn. Stat. § 190.05 (Definitions)
 Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
 Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilities)
 20 U.S.C. § 1415 (Individuals With Disabilities Education Improvement Act)
 29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
 42 U.S.C. § 2000d (Prohibition Against Exclusion from Participation in, Denial of Benefits of, and **Discrimination** under Federally Assisted Programs on Ground of Race, Color, or National Origin)
 42 U.S.C. § 11432~~1~~, et.seq. (McKinney-Vento Homeless Assistance Act of 2001)
 42 U.S.C. § 12132, **et. seq.** (Americans With Disabilities Act)

Cross References:

MSBA/MASA Model Policy 708 (Transportation of Nonpublic School Students)
 MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
 MSBA/MASA Model Policy 710 (Extracurricular Transportation)
 MSBA Service Manual, Chapter 2, Transportation

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 708
Transportation of Nonpublic School Students**

Adopted ___ By Reference ___

Revised ___ June 2018 ___

[Note: The obligations stated in this policy are largely governed by statute. Statutory references are included throughout the policy. A school district may choose to add obligations to the model policy.]

I. PURPOSE

The purpose of this policy is to address transportation rights of nonpublic school students and to provide equality of treatment in transporting such students pursuant to law.

II. GENERAL STATEMENT OF POLICY

~~It is~~ The policy of the school district ~~is~~ to recognize the rights of nonpublic school students and to provide equal transportation to those students as required by law.

III. ELIGIBILITY

- A. The school district shall provide equal transportation within the school district for all students to any school when transportation is deemed necessary by the school district because of distance or traffic conditions in like manner and form as provided in Minn. Stat. § 123B.88 and § 123B.92 when applicable. (Minn. Stat. § 123B.86, Subd. 1)

- B. Upon the request of a parent or guardian, the school district shall provide school bus transportation to the school district boundary for students residing in the school district at least the same distance from a nonpublic school actually attended in another school district as public school students are transported in the transporting school district. Such transportation shall be provided whether there is or is not another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. (~~Minn. Stat. §~~

~~123B.88, Subd. 1~~; Minn. Stat. § 123B.86, Subd. 2(a))

- C. The school district may provide school bus transportation to a nonpublic school in another school district for students residing in the school district and attending that school, whether there is or is not another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. If the school district transports students to a nonpublic school located in another school district, the nonpublic school shall pay the cost of such transportation provided outside the school district boundaries. (Minn. Stat. § 123B.86, Subd. 2(b))
- D. The school district shall provide the necessary transportation within school district boundaries between the nonpublic school and a public school or neutral site for nonpublic school students who are provided pupil support services if the school district elects to provide pupil support services at a site other than a nonpublic school. (Minn. Stat. § 123B.44, Subd. 1)
- E. When transportation is provided, the scheduling of routes, manner and method of transportation, control and discipline of students, and any other matter relating thereto shall be within the sole discretion, control, and management of the school district. (Minn. Stat. § 123B.86, Subd. 3; **Minn. Stat. § 123B.91, Subd. 1a**)
- F. Additional transportation to and from a nonpublic school may be provided at the expense of the school district where such services are provided in the discretion of the school district.

IV. ~~SPECIAL EDUCATION/DISABLED~~ STUDENTS WITH DISABILITIES

- A. If a resident student with a disability attends a nonpublic school located within the school district, the school district shall provide necessary transportation for the student within the school district between the nonpublic school and the educational facility where special instruction and services are provided on a shared-time basis. If a resident student with a disability attends a nonpublic school located in another school district and if no agreement exists for the provision of special instruction and services on a shared time basis to that student by the school district of attendance and where the special instruction and services are provided within the school district, the school district shall provide necessary transportation for that student between the school district boundary and the educational facility. The school district may provide necessary transportation for that student between its boundary and the nonpublic school attended, but the nonpublic school shall pay the cost of transportation provided outside the school district. School districts may make agreements for who provides transportation. Parties serving students on a shared time basis have access to ~~the a~~ due process hearing system **as provided by law. ~~described under United States Code, Title 20, and the complaint system under Code of Federal Regulations, Title 34, Section 300.660. to 300.662~~** (Minn. Stat. § 125A.18)

- B. ~~Disabled students whose handicapped conditions~~ When the disabling conditions of a student with a disability are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district ~~or the day training and habilitation program attended by the student~~. The school district shall determine the type of vehicle used to transport ~~disabled students on the basis of the handicapping condition~~ students with a disability on the basis of the disabling conditions and applicable laws. This section shall not be applicable to parents who transport their own child under a contract with the school district. (Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600, Subd. 1)
- C. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)
- € D. Any parent of a ~~disabled~~ student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minn. Stat. Ch. 125A. (Minn. Rules Part 7470.1600, Subd. 2)

V. APPLICATION OF GENERAL POLICY

The provisions of the school district's policy on transportation of public school students [*Model Policy 707*] shall apply to the transportation of nonpublic school students except as specifically provided herein.

Legal References: Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.84 (Policy)
Minn. Stat. § 123B.86 (Equal Treatment)
Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
Minn. Stat. § 123B.91, Subd. 1a (Compliance by Nonpublic and Charter School Students)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. Ch. 125A (Children With a Disability)
Minn. Stat. § 125A.18 (Special Instruction; Nonpublic Schools)
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilities)
Americans United, Inc. as Protestants and Other Am. United for Separation of Church and State, et al. v. Independent Sch. Dist. No. 622, et al., 288 Minn. 1996, 179 N.W.2d 146 (Minn. 1970)

Eldridge v. Independent Sch. Dist. No. 625, 422 N.W.2d 319 (Minn. Ct. App. 1988)

Healy v. Independent Sch. Dist. No. 625, 962 F.2d 1304 (8th Cir. 1992)

Minn. Op. Atty. Gen. 166a-7 (June 3, 1983)

Minn. Op. Atty. Gen. 166a-7 (Sept. 14, 1981)

Minn. Op. Atty. Gen. 166a-7 (July 15, 1976)

Minn. Op. Atty. Gen. 166a-7 (July 17, 1970)

Minn. Op. Atty. Gen. 166a-7 (Oct. 3, 1969)

Minn. Op. Atty. Gen. 166a-7 (Sept. 12, 1969)

Cross References: MSBA/MASA Model Policy 707 (Transportation of Public School Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA Service Manual, Chapter 2, Transportation

**INTERNATIONAL FALLS PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT #361**

**BOARD POLICY 709
Student Transportation Safety Policy**

Adopted ___ By Reference ___

Revised ___ June 2018 ___

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The school district may designate a school bus safety week. The National School Bus Safety Week is the third week in October.

B. Student Training

1. The school district shall provide students enrolled in grades pre-kindergarten through 10 with age-appropriate school bus safety training of the following concepts:
 - a. transportation by school bus is a privilege, not a right;
 - b. school district policies for student conduct and school bus safety;
 - c. appropriate conduct while on the bus;
 - d. the danger zones surrounding a school bus;
 - e. procedures for safely boarding and leaving a school bus;
 - f. procedures for safe vehicle lane crossing; and
 - g. school bus evacuation and other emergency procedures.
2. All students in grades pre-K through 6 who are transported by school bus

and are enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school. All students in grades 7 through 10 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training or receive bus safety instructional materials by the end of the sixth week of school, if they have not previously received school bus training. Students in grades pre-K through 10 who enroll in a school after the second week of school, are transported by school bus, and have not received training in their previous school districts shall undergo school bus safety training or receive bus safety instructional materials within 4 weeks of their first day of attendance.

3. The school district and a nonpublic school with students transported by school bus at public expense must provide students enrolled in grades pre-K through 3 school bus safety training twice during the school year.
4. Students taking driver's training instructional classes must receive training in the laws and proper procedures for operating a motor vehicle in the vicinity of a school bus as required by Minn. Stat. § 169.446, Subd. 2.
5. The school district and a nonpublic school with students transported by school bus at public expense must conduct a school bus evacuation drill at least once during the school year.
6. The school district will make reasonable accommodations in training for students known to speak English as a second language and students with disabilities.
7. The school district may provide pre-kindergarten and kindergarten students with school bus safety training before the first day of school.
8. The school district may provide student safety education for bicycling and pedestrian safety for students in grades K through 5.
9. The school district shall adopt and make available for public review a curriculum for transportation safety education.
10. Nonpublic school students transported by the school district will receive school bus safety training by their nonpublic school. The nonpublic schools may use the school district's school transportation safety education curriculum. Upon request by the school district superintendent, the nonpublic school must certify to the school district's school transportation safety director that all students enrolled in grades K through 10 have received the appropriate training.

III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

- A. Riding the school bus is a privilege, not a right. The school district's general

student behavior rules are in effect for all students on school buses; including nonpublic and charter school students.

B. Consequences for school bus/bus stop misconduct will be imposed by the school district under adopted administrative discipline procedures. In addition, all school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

1. School Bus and Bus Stop Rules. The school district school bus safety rules are to be posted on every bus. If these rules are broken, the school district's discipline procedures are to be followed. In most circumstances, consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the school district's Transportation Office/School Office.

2. Rules at the Bus Stop

- a. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.
- b. Respect the property of others while waiting at your bus stop.
- c. Keep your arms, legs, and belongings to yourself.
- d. Use appropriate language.
- e. Stay away from the street, road, or highway when waiting for the bus.
- f. Wait until the bus stops before approaching the bus.
- g. After getting off the bus, move away from the bus.
- h. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- i. No fighting, harassment, intimidation, or horseplay.
- j. No use of alcohol, tobacco, or drugs.

3. Rules on the Bus

- a. Immediately follow the directions of the driver.
- b. Sit in your seat facing forward.
- c. Talk quietly and use appropriate language.
- d. Keep all parts of your body inside the bus.
- e. Keep your arms, legs, and belongings to yourself.
- f. No fighting, harassment, intimidation, or horseplay.
- g. Do not throw any object.
- h. No eating, drinking, or use of alcohol, tobacco, or drugs.
- i. Do not bring any weapons or dangerous objects on the school bus.
- j. Do not damage the school bus.

4. Consequences

In the interest of the safety and comfort of bus students, ISD #361 has a student management and bus suspension policy that is fair to all students. When a student breaks a ridership rule the driver will enter the infraction on the student management system. It will then be determined if the infraction deserves a warning or if points need to be given to the student. The bus driver may consult the building principal on the severity of the infraction, but the building principal will have final say on the allocation of points and/or other disciplinary actions. The point system is as follows:

Warning.....	0 points
Excessive noise.....	1 – 5 points
Abusive language.....	1 – 15 points
Damaging bus property.....	5 – 15 points
Unsafe behavior.....	5 – 15 points
Disobeying the driver.....	5 – 10 points
Injury to others.....	5 – 15 points
Other.....	1 – 15 points

15 points = 3 day suspension

30 points = 5 day suspension

45 points = 10 day suspension

60 points = loss of bus riding privileges for the remainder of the school year

(This schedule and discipline policy may be adjusted to accommodate students with disabilities).

For flagrant violations or incidents that endanger other students, an immediate suspension will occur. The suspension is from all school buses. The suspension is for bus riding only. Attendance at school is still required.

The 1994 legislature established that riding a school bus is a privilege, not a right. Bus riding privileges may be revoked for failing to demonstrate knowledge of school bus safety principles.

Student safety at the bus stops and on the bus is our number one concern. Students that make the bus ride unsafe will be dealt with immediately and disciplined accordingly.

5. Other Discipline

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus/bus stop misconduct.

6. Records

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of student misbehavior on a school bus or in a bus-loading or unloading area that **are reasonably believed to** cause an immediate and substantial danger to the student or surrounding persons or property ~~will~~ **shall** be provided by the school district to **local law enforcement and** the Department of Public Safety in accordance with state and federal law.

7. Vandalism/Bus Damage

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within 2 weeks may result in the loss of bus privileges until damages are paid.

8. Notice

School bus and bus stop rules and consequences for violations of these rules will be reviewed with students annually and copies of these rules will be made available to students. School bus rules are to be posted on each school bus.

9. Criminal Conduct

In cases involving criminal conduct (for example, assault, weapons, drug possession, or vandalism), the appropriate school district personnel and local law enforcement officials will be informed.

IV. PARENT AND GUARDIAN INVOLVEMENT

A. Parent and Guardian Notification

The school district school bus and bus stop rules will be provided to each family. Parents and guardians are asked to review the rules with their children.

B. Parents/Guardians Responsibilities for Transportation Safety

Parents/Guardians are responsible to:

1. Become familiar with school district rules, policies, regulations, and the principles of school bus safety, and thoroughly review them with their children;
2. Support safe riding and walking practices, and recognize that students are responsible for their actions;
3. Communicate safety concerns to their school administrators;
4. Monitor bus stops, if possible;
5. Have their children to the bus stop five minutes before the bus arrives;
6. Have their children properly dressed for the weather; and
7. Have a plan in case the bus is late.
8. Be visible to driver when dropping off students ages pre-K through 1st grade.

V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

- A. School bus drivers shall have a valid Class A, B, or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a type III vehicle set forth in Sections VII.B. and VII.C., below. Drivers with a valid Class D driver's license, without a school bus endorsement, may operate a "type A-I" school bus as set forth in Section VII.D., below.
- B. The school district shall conduct mandatory drug and alcohol testing of all school district bus drivers and bus driver applicants in accordance with state and federal law and school district policy.
- C. A school bus driver, with the exception of a driver operating a type A-1 school bus or type III vehicle, who has a commercial driver's license and who is convicted of a criminal offense, a serious traffic violation, or of violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, in any type of motor vehicle in a state or jurisdiction other than Minnesota, shall notify the Minnesota Division of Driver and Vehicle Services (Division) of the conviction within 30 days of the conviction. For purposes of this paragraph, a "serious traffic violation" means a conviction of any of the following offenses:
 1. excessive speeding, involving any single offense for any speed of 15 miles

- per hour or more above the posted speed limit;
2. reckless driving;
 3. improper or erratic traffic lane changes;
 4. following the vehicle ahead too closely;
 5. a violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident;
 6. driving a commercial vehicle without obtaining a commercial driver's license or without having a commercial driver's license in the driver's possession.
- D. A school bus driver, with the exception of a driver operating a type A-1 school bus or type III vehicle, who has a commercial driver's license and who is convicted of violating, in any type of motor vehicle, a Minnesota state or local law relating to motor vehicle traffic control, other than a parking violation, shall notify the person's employer of the conviction within 30 days of conviction. The notification shall be in writing and shall contain all the information set forth in Attachment A accompanying this policy.
- E. A school bus driver, with the exception of a driver operating a type A-1 school bus ~~or type III vehicle~~, who has a Minnesota commercial driver's license suspended, revoked, or cancelled by the state of Minnesota or any other state or jurisdiction, and who loses the right to operate a commercial vehicle for any period, or who is disqualified from operating a commercial motor vehicle for any period, shall notify the person's employer of the suspension, revocation, cancellation, lost privilege, or disqualification. Such notification shall be made before the end of the business day following the day the employee received notice of the suspension, revocation, cancellation, lost privilege, or disqualification. The notification shall be in writing and shall contain all the information set forth in Attachment B accompanying this policy.
- F. A person who operates a type III vehicle and who sustains a conviction as described in Section VII.C.1.g. (*i.e.*, driving while impaired offenses), VII.C.1.h. (*i.e.*, felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor), or VII.C.1.i. (multiple moving violations) while employed by the entity that owns, leases, or contracts for the school bus, shall report the conviction to the person's employer within 10 days of the date of the conviction. The notification shall be in writing and shall contain all the information set forth in Attachment C accompanying this policy. ~~This provision does not apply to a school district employee whose normal duties do not include operating a type III vehicle.~~

VI. SCHOOL BUS DRIVER TRAINING

A. Training

1. All new school bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction, before transporting students and shall meet the competency testing specified in the Minnesota Department of Public Safety Model School Bus Driver Training Manual. All school bus drivers shall receive in-service training annually. **For purposes of this section, “annually” means at least once every 380 days from the initial or previous evaluation and at least once every 380 days from the initial or previous license verification.** The school district shall retain on file an annual individual school bus driver “evaluation certification” form for each school district driver as contained in the Model School Bus Driver Training Manual.

[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]

2. All bus drivers operating a type III vehicle will be provided with annual training and certification as set forth in Section VII.C.1.b., below, by either the school district or the entity from whom such services are contracted by the school district.

B. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;
5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation must include completion of an individual “school bus driver evaluation form” (road test evaluation) as contained in the Model School Bus Driver Training Manual.

[Note: The school district may use alternative assessments rather than those set forth

in the Model School Bus Driver Training Manual for bus driver training competencies with the approval of the Commissioner of Public Safety. A driver also may receive at least 8 hours of school bus in-service training in any year as an alternative to being assessed for bus driver competencies after the initial year of being assessed for bus driver competencies.]

VII. OPERATING RULES AND PROCEDURES

A. General Operating Rules

1. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the Minnesota Department of Public Safety Model School Bus Driver Training Manual.

[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]

2. Only students assigned to the school bus by the school district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.
3. The parent/guardian may designate, pursuant to school district policy, a day care facility, respite care facility, the residence of a relative, or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet all other eligibility requirements.
4. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
5. To the extent practical, the school district will designate school bus loading/unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.

[Note: A school district is not required to comply with Section VII.A.5. if the school board determines that alternative locations block traffic, impair student safety, or are not cost effective.]

6. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone for personal reasons, whether hand-held or hands free, when the vehicle is in motion **or a part of traffic**. For purposes of this paragraph, “school bus” has the meaning given in Minn. Stat. § 169.011, Subd. **6 71**. In addition, “school bus” also includes type III vehicles when driven by employees or agents of the school district. “Cellular phone” means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an

access line for service.

B. Type III Vehicles

1. Type III vehicles are restricted to passenger cars, station wagons, vans, and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.
2. Type III vehicles must be painted a color other than national school bus yellow.
3. Type III vehicles shall be state inspected in accordance with legal requirements.
4. A type III vehicle cannot be older than 12 years old unless excepted by state and federal law.
5. If a type III vehicle is school district owned, the school district name will be clearly marked on the side of the vehicle. The type III vehicle must not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.
6. A "type III vehicle" must not be outwardly equipped and identified as a type A, B, C, or D bus.
7. Eight-lamp warning systems and stop arms must not be installed or used on type III vehicles.
8. Type III vehicles must be equipped with mirrors as required by law.
9. Any type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
10. Any type III vehicle used to transport students must carry emergency equipment including:
 - a. Fire extinguisher. A minimum of one 10BC rated dry chemical type fire extinguisher is required. The extinguisher must be mounted in a bracket, and must be located in the driver's

compartment and be readily accessible to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.

b. First aid kit and body fluids cleanup kit. A minimum of a 10-unit first aid kit and a body fluids cleanup kit is required. They must be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver's compartment and must be marked to indicate their identity and location.

~~e. A type III vehicle must contain at least three red reflectorized triangle road warning devices. Liquid burning "pot type" flares are not allowed.~~

~~D c.~~ Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.

11. Students will not be regularly transported in private vehicles that are not state inspected as type III vehicles. Only emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a type III vehicle. Also, parents may use a private vehicle to transport their own children under a contract with the district. The school district has no system of inspection for private vehicles.

12. All drivers of type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.

13. Type III vehicles will be equipped with child passenger restraints, and child passenger restraints will be utilized to the extent required by law.

C. Type III Vehicle Driven by Employees with a ~~Class D~~ Driver's License Without a School Bus Endorsement

1. The holder of a Class A, B, C, or D driver's license, without a school bus endorsement, may operate a type III vehicle, described above, under the following conditions:

a. The operator is an employee of the entity that owns, leases, or contracts for the school bus, which may include the school district.

b. The operator's employer, which may include the school district, has adopted and implemented a policy that provides for annual

training and certification of the operator in:

- (1) safe operation of a type III vehicle;
- (2) understanding student behavior, including issues relating to students with disabilities;
- (3) encouraging orderly conduct of students on the bus and handling incidents of misconduct appropriately;
- (4) knowing and understanding relevant laws, rules of the road, and local school bus safety policies;
- (5) handling emergency situations;
- (6) proper use of seat belts and child safety restraints;
- (7) performance of pretrip vehicle inspections; and
- (8) safe loading and unloading of students, including, but not limited to:
 - (a) utilizing a safe location for loading and unloading students at the curb, on the nontraffic side of the roadway, or at off-street loading areas, driveways, yards, and other areas to enable the student to avoid hazardous conditions;
 - (b) refraining from loading and unloading students in a vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;
 - (c) avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location; and
 - (d) placing the type III vehicle in “park” during loading and unloading.
 - (e) escorting a student across the road under clause (c) only after the motor is stopped, the ignition key is removed, the brakes are set, and the vehicle is otherwise rendered immobile; and
- (9) compliance with paragraph V.F. concerning reporting

convictions to the employer within 10 days of the date of conviction.

- c. A background check or background investigation of the operator has been conducted that meets the requirements under Minn. Stat. § 122A.18, Subd. 8, or Minn. Stat. § 123B.03 for school district employees; Minn. Stat. § 144.057 or Minn. Stat. Ch. 245C for day care employees; or Minn. Stat. § 171.321, Subd. 3, for all other persons operating a ~~type A or~~ type III vehicle under this section.
- d. Operators shall submit to a physical examination as required by Minn. Stat. § 171.321, Subd. 2.
- e. ~~The operator's employer has adopted and implemented a policy that provides for mandatory drug and alcohol testing of applicants for operator positions and current operators, in accordance with~~

The operator's employer requires pre-employment drug testing of applicants for operator positions. Current operators must comply with the employer's policy under Minn. Stat. § 181.951, Subds. 2, 4, and 5. Notwithstanding any law to the contrary, the operator's employer may use a breathalyzer or similar device to fulfill random alcohol testing requirements.
- f. The operator's driver's license is verified annually by the entity that owns, leases, or contracts for the ~~school bus, type III vehicle~~ as required by Minn. Stat. § 171.321, Subd. 5.
- g. A person who sustains a conviction, as defined under Minn. Stat. § 609.02, of violating Minn. Stat. § 169A.25, § 169A.26, § 169A.27 (driving while impaired offenses), or § 169A.31 (alcohol-related school bus driver offenses), or whose driver's license is revoked under Minn. Stat. §§ 169A.50 to 169A.53 of the implied consent law, or who is convicted of ~~violating, or has his or her~~ ~~whose~~ driver's license is revoked under a similar statute or ordinance of another state, is precluded from operating a type III vehicle for 5 years from the date of conviction.
- h. A person who has ever been convicted of a disqualifying offense as defined in Minn. Stat. § 171.3215, Subd.1(c), (*i.e.*, felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a type III vehicle.
- i. A person who sustains a conviction, as defined under Minn. Stat. § 609.02, of a moving offense in violation of Minn. Stat. Ch. 169 within 3 years of the first of 3 other moving offenses is precluded

from operating a type III vehicle for 1 year from the date of the last conviction.

- j. Students riding the type III vehicle must have training required under Minn. Stat. § 123B.90, Subd. 2 (See Section II.B., above).
- k. Documentation of meeting the requirements listed in this section must be maintained under separate file at the business location for each type III vehicle operator. The school district or any other entity that owns, leases, or contracts for the type III vehicle operating under this section is responsible for maintaining these files for inspection.

2. The type III vehicle must bear a current certificate of inspection issued under Minn. Stat. § 169.451.

3. ~~An operator employed by the school district, whose normal duties do not include operating a type III vehicle, who holds a Class D driver's license without a school bus endorsement, may operate a type III vehicle and is exempt from paragraphs VII.C.1.c. (background checks), VII.C.1.d. (physical examination), VII.C.1.e. (drug and alcohol testing), and VII.C.1.f. (annual license verification), above.~~

An employee of the school district who is not employed for the sole purpose of operating a type III vehicle may, in the discretion of the school district, be exempt from paragraphs VII.C.1.d (physical examination) and VII.C.1.e (drug testing), above.

D. Type A-I “Activity” Buses Driven by Employees with ~~Class D~~ a Driver’s License Without a School Bus Endorsement

1. The holder of a Class D driver’s license, without a school bus endorsement, may operate a type A-I school bus or a Multifunctional School Activity Bus (MFSAB) under the following conditions:

- a. The operator is an employee of the school district or an independent contractor with whom the school district contracts for the school bus and is not solely hired to provide transportation services under this paragraph.
- b. The operator drives the school bus only from points of origin to points of destination, not including home-to-school trips to pick up or drop off students.
- c. The operator is prohibited from using the 8-light system if the vehicle is so equipped.
- d. The operator has submitted to a background check and physical

examination as required by Minn. Stat. § 171.321, Subd. 2.

- e. The operator has a valid driver's license and has not sustained a conviction of a disqualifying offense as set forth in Minn. Stat. § 171.02, Subd. 2a(h) - 2a(j).
 - f. The operator has been trained in the proper use of child safety restraints as set forth in the National Highway Traffic Safety Administration's "Guideline for the Safe Transportation of Pre-school Age Children in School Buses," if child safety restraints are used by passengers, in addition to the training required in Section VI., above.
 - g. The bus has a gross vehicle weight **rating** of ~~10,000~~ 14,500 pounds or less and is designed to transport 15 or fewer passengers, including the driver.
- 2. The school district shall maintain annual certification of the requirements listed in this section for each Class D license operator.
 - 3. A school bus operated under this section must bear a current certificate of inspection.
 - 4. The word "School" on the front and rear of the bus must be covered by a sign that reads "Activities" when the bus is being operated under authority of this section.

VIII. SCHOOL DISTRICT EMERGENCY PROCEDURES

- A. If possible, school bus drivers or their supervisors shall call "911" or the local emergency phone number in the event of a serious emergency.
- B. School bus drivers shall meet the emergency training requirements contained in Unit III "Crash & Emergency Preparedness" of the Minnesota Department of Public Safety Model School Bus Driver Training Manual. This includes procedures in the event of a crash (accident).

[Note: The Model School Bus Driver Training Manual is available online through the Minnesota Department of Public Safety State Patrol web page.]

- C. School bus drivers and bus assistants for special education students requiring special transportation service because of their handicapping condition shall be trained in basic first aid procedures, shall within 1 month after the effective date of assignment participate in a program of in-service training on the proper methods for dealing with the specific needs and problems of students with disabilities, assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and ensure that protective safety devices are in use and fastened properly.

- D. Emergency Health Information shall be maintained on the school bus for students requiring special transportation service because of their handicapping condition. The information shall state:
1. the student's name and address;
 2. the nature of the student's disabilities;
 3. emergency health care information; and
 4. the names and telephone numbers of the student's physician, parents, guardians, or custodians, and some person other than the student's parents or custodians who can be contacted in case of an emergency.

IX. SCHOOL DISTRICT VEHICLE MAINTENANCE STANDARDS

- A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district.
- B. All school vehicles shall be state inspected in accordance with legal requirements.
- C. A copy of the current daily pre-trip inspection report must be carried in the bus. Daily pre-trip inspections shall be maintained on file in accordance with the school district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.
- D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

X. SCHOOL TRANSPORTATION SAFETY DIRECTOR

The school board has designated an individual to serve as the school district's school transportation safety director. The school transportation safety director shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation safety director will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation safety director shall certify annually to the school board that each school bus driver meets the school bus driver training competencies required by Minn. Stat. § 171.321, Subd. 4. The transportation safety director also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district superintendent or the superintendent of the school district where nonpublic students are transported, the school transportation safety director also shall certify to the superintendent that students have received school bus safety training in accordance with

state law. The name, address and telephone number of the school transportation safety director are on file in the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation safety director.

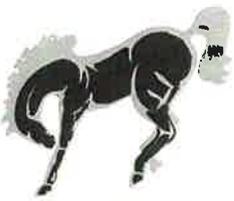
XI. STUDENT TRANSPORTATION SAFETY COMMITTEE

The school board may establish a student transportation safety committee. The chair of the student transportation safety committee is the school district's school transportation safety director. The school board shall appoint the other members of the student transportation safety committee. Membership may include parents, school bus drivers, representatives of school bus companies, local law enforcement officials, other school district staff, and representatives from other units of local government.

Legal References: Minn. Stat. § 122A.18, Subd. 8 (Board to Issue Licenses)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. § 123B.42 (Textbooks; Individual Instructor or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
Minn. Stat. § 123B.90 (School Bus Safety Training)
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
Minn. Stat. § 144.057 (Background Studies on Licensees and Other Personnel)
~~Minn. Stat. Ch. 169 (Traffic Regulations)~~
~~Minn. Stat. § 169.01, Subs. 6 and 92 (Definitions)~~
Minn. Stat. § 169.011, Subs. 15, 16, and 71 (Definitions)
Minn. Stat. § 169.02 (Scope)
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
Minn. Stat. § 169.446, Subd. 2 (Driver Training Programs)
Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)
Minn. Stat. § 169.454 (Type III Vehicle Standards)
Minn. Stat. § 169.4582 (Reportable Offense on School Buses)
Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)
Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)
Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)
Minn. Stat. § 171.02, Subs. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)
Minn. Stat. § 171.168 (Notification of Conviction for Violation by a Commercial Driver)
Minn. Stat. § 171.169 (Notification of Suspension of License of Commercial Driver)
Minn. Stat. § 171.321 (Qualifications of School Bus Driver)
Minn. Stat. § 171.3215, Subd. 1(c) (Canceling Bus Endorsement for Certain Offenses)

Minn. Stat. §181.951 (Authorized Drug and Alcohol Testing)
Minn. Stat. Ch. 245C (Human Services Background Studies)
Minn. Stat. § 609.02 (Definitions)
Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)
~~34 C.F.R. § 383.5 (Transportation Definitions)~~
49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)
49 C.F.R. § 383.33 (Notification of Driver's License Suspensions)
49 C.F.R. § 383.5 (Transportation Definitions)

Cross References: MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 707 (Transportation of Public Students)
MSBA/MASA Model Policy 708 (Transportation of Nonpublic Students)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)



Independent School District #361

1515 - 11th Street International Falls, MN 56649-2501 www.isd361.k12.mn.us

BOARD OF EDUCATION Michelle Hebner, Chairperson • Teddy Saxton, Vice-Chairperson
Michael Holden, Treasurer • Terrance Murray, Clerk • Toni Korpi, Director • Heather McBride, Director • Roxanne Skogstad-Ditsch, Director

ISD 361 is creating an at will position (Boiler Operations Manager) to oversee the boiler operators for the district until the district has a person that is properly licensed (First Class).

This position will be paid \$35.71 per hour and will do a daily check of the boilers and assist other boiler operators with questions that arise. The position will generate an hour of work per day which will include the boiler check and time spent instructing other operators in person or over the phone. This position will gross \$250.00 per week for all weeks in which the district is operating the boilers.

The person hired for this position will be an employee of ISD 361 and the district will carry liability insurance for the work that this person does, but there will be no other benefits for this position.

The sole purpose of the position is to manage employees that are operating the boilers and meet the legal requirements of having a properly licensed boiler operator for the district. The individual will oversee both the Falls Elementary and Falls High School boiler operators with respect to their duties of operating the boilers. This position will report to the Superintendent as their supervisor. If the need should arise for assistance above and beyond the hour per day agreement, additional time would need to be authorized by the supervisor. In the event that the Boiler Operations Manager was needed in an emergency call out situation (and was available), a minimum of 2 hours compensation would be afforded.

The below individual agrees to the above conditions and will give the district two weeks' notice in the event that he desires to sever service of this capacity with the district. The position will cease to exist once the district has a properly licensed person on staff.

I agree to accept the above position as described. Position will be taken to the school board on 11-19-18 for formal approval.

Calvin Turban – Chief Boilerman

Date 11/13/18

Kevin Grover - Superintendent

Date 11-13-18

Kevin Grover, Superintendent	1515 - 11 th Street	V (218) 283-2571 x1112	F (218) 283-8104	kgrover@isd361.k12.mn.us
Timothy Everson, FHS Principal	1515 - 11 th Street	V (218) 283-2571 x1104	F (218) 283-2384	teverson@isd361.k12.mn.us
Marc Glowack, FHS Dean of Students	1515 - 11 th Street	V (218) 283-2571 x1110	F (218) 283-2384	mglowack@isd361.k12.mn.us
Melissa Tate, FES Principal	1414 - 15 th Avenue	V (218) 283-2571 1232	F (218) 283-3133	mtate@isd361.k12.mn.us
William Mason, Activities Director	1515 - 11 th Street	V (218) 283-2571 x1138	F (218) 283-2384	bmason@isd361.k12.mn.us

Carolyn Peterson
1701 5th Ave E
International Falls MN 56649
218-324-0508

Mr. Kevin Grover
1515 11th St
International Falls MN 56649

November 14, 2018

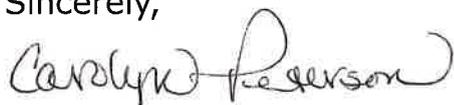
Dear Mr. Grover and School Board Members,

Please accept this letter of resignation from ISD 361 effective December 31, 2018, the date of my retirement. I am notifying you now to allow enough time to fill my ESP position before school starts again January 2, 2019.

I have enjoyed the 13 years I've worked in ISD 361, working at Head Start, St. Thomas, FES and FHS. The administration, teachers, and fellow paras have been excellent to work with. I will miss them and the students. The kindergarten class that I worked in is graduating this year. I have enjoyed following their activities over the years.

Thank you for your consideration of my retirement and resignation.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Peterson". The signature is written in black ink and is positioned below the word "Sincerely,".

Carolyn (Lynn) Peterson

Bronco Arena Concession Agreement

This agreement is between **International Falls Public Schools, ISD #361**, hereinafter referred to as “School District” and the **International Falls Recreation Hockey Association**, hereinafter referred to as the “Concessionaire”.

The School District hereby agrees to lease certain concession rights to the Concessionaire under the terms and conditions set forth in this contract and the Concessionaire agrees to accept said terms and conditions.

Description of Concession: The Concessionaire shall have the exclusive right at all times when there is ice in the Bronco Arena to sell food, non-alcoholic beverages, souvenirs and, convenience items under consignment from local businesses such as, but not limited to tape, hockey sticks, skate laces and mouth guards. All products will be of good quality and reasonably priced. The concession will be open for all Bronco hockey games and any other event that the Concessionaire determines are appropriate.

The Concessionaire shall be entitled to exclusive use of the concession area in Bronco Arena during the term of this agreement. The Concessionaire will be provided a secure area within the building to store equipment, supplies and non-perishable food products. The Concessionaire may utilize all fixtures presently in the concession area. The Concessionaire must supply any additional equipment and supplies which they deem are needed. The School District shall not be responsible for any lost or stolen articles.

Management of Concession: The Concessionaire shall designate a manager who shall have responsibility for the concession and can act on behalf of the Concessionaire in all matters relating to the management of the concession. The name of said manager will be provided in writing by October 30th of each contract year to the Superintendent of Schools.

If the Concessionaire sub contracts out the management of the concessions to another party, either an individual or business, said party is held to the same requirements of this contract. The name of said sub-contractor will be provided in writing by October 30th each contract year to the Superintendent of Schools.

Contract Term and Payment: The term of this agreement shall be for two (2) years from November 1, 2018 until October 31, 2020 with the option of renewing said agreement at the end of said two (2) years. A written letter of intent to renew or not renew this agreement shall be made in writing to the Superintendent of the School District by the Concessionaire no later than June 1, 2020.

The annual fee for said concession shall be 3 percent of the Concessionaire's profit. For purposes of this agreement, profit shall be deemed to be the gross receipts of the concession less all of the costs incurred in operating the concession except any management fees and the concession fee. In no event shall the annual fee be less than \$600.00. The Concessionaire shall pay to the School District the sum owed by May 1st of each contract year along with an accounting of the current year operations.

Payments are to be sent to the attention of Accounts Receivable at ISD 361, 1515 11th Street, International Falls, MN 56649. The School District reserves the right to request an income statement prepared by the Concessionaire's accountant as proof of gross sales at any time during this agreement.

Bronco Arena Concession Agreement

Supervision of Maintenance: The School District shall be responsible for the structural maintenance of the area covered by this agreement and shall supply all of the heat, electricity and water necessary for the reasonable operation of the concession.

No remodeling of the concession area shall be done during the term of this agreement without the consent of each party. The cost of such remodeling shall be the responsibility of the party requesting the remodeling.

The Concessionaire shall pick up debris and sweep the arena lobby at the end of each day the concession is open. The Concessionaire shall be responsible for any damage done to the concession area by reason of its operation of the concession. The Concessionaire shall also take reasonable steps to supervise and control customers in the lobby at any time the concession is open, with the exception of Bronco hockey games which will be supervised by the School District and Rainy River Community College hockey games which will be supervised by Rainy River Community College.

Insurance Coverage: The Concessionaire shall secure general liability insurance with coverage limits of \$1,000,000 for bodily injury and \$2,000,000 for product liability. The School District shall be named as additional insured under said policy in its role as the owner of the building and grantor of the concession. A copy of the insurance policy will be sent to the Business Manager for the School District by October 30th of each contract year.

In the event the Concessionaire sub contracts the management of the concession, the sub-contractor also is required provide the same insurance coverage limits and additional insured language as described in the previous paragraph. A copy of the sub-contractor insurance policy is due at the same time as the Concessionaires.

The Concessionaire shall carry and provide proof of Workers' Compensation insurance for any person(s) it employs for whom such coverage is mandated by State law. The Concessionaire shall have any person working at the concession, whom are volunteers or are otherwise not required to be covered by Workers Compensation insurance, sign a written "waiver" acknowledging the fact that they are not covered by such insurance and are waiving any rights they would otherwise have to claim compensation benefits under the laws of the State of Minnesota. A copy of all signed waivers and list of volunteers working for the Concessionaire will be provided to the Superintendent of Schools no later than the first open day of concessions.

In the event the Concessionaire sub contracts the management of the concession the sub-contractor shall carry and provide proof of Workers' Compensation insurance for any person(s) it employs for whom such coverage is mandated by State law. The sub-contractor shall have any person working for them at the concession, whom are volunteers or are otherwise not required to be covered by Workers Compensation insurance, sign a written "waiver" acknowledging the fact that they are not covered by such insurance and are waiving any rights they would otherwise have to claim compensation benefits under the laws of the State of Minnesota. A copy of all signed waivers and list of volunteers working for the sub-contractor will be provided to the Superintendent of Schools no later than the first open day of concessions.

Bronco Arena Concession Agreement

Parties Bound: This agreement shall inure to the benefit and be binding upon each of the parties and their respective successors and assigns.

Independent School District #361:

By: _____
School Board Chairperson

By: _____
School Board Clerk

Date signed: _____

International Falls Recreation Hockey Association:

By: _____
President

Date Signed: _____

RESOLUTION FOR ACCEPTANCE OF GIFTS AND DONATIONS

Whereas, School Board Policy 706 establishes the guidelines for the acceptance of gifts or donations to the District;

Whereas, the International Falls School District Board encourages the support of the District’s educational programs through gifts or donations that meet the goals and objectives of the School District;

Whereas, Minnesota Statute §465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

Therefore, be it resolved, the School Board of International Falls Public Schools, ISD #361, accepts with appreciation the following gifts, donations or grants received by the School District:

District donations:

6th Grade Class Trip

Emilee Schultz	\$20.00
Nickole Mann	\$50.00
Jeanne Pike	\$25.00

Hall of Fame

Dean Blais	\$400.00
Richard & Therese McBride	\$20.00
Stewart’s Super One	\$500.00
PCA Mill of International Falls	\$1000.00

Baseball Dugout Project

Minnesota Twins	\$10,000.00
Bronco Baseball Booster	\$1000.00
Rainy River Community College	\$2500.00

Bronco Arena Scoreboard Sponsors

Stewart’s Super One	\$1500.00
TruStar Credit Union	\$1000.00
Midco	\$500.00

Your Cause.com to Falls Elementary School	\$490.00
Susan & Dale White for Varsity Hockey Jerseys	\$4525.40

Motion by _____, seconded by _____, to accept the gifts and donations.

The following voted in favor:

Voting against:

Whereupon, the resolution was declared adopted.