

Independent School District #361

Koochiching County

International Falls, MN

Mission Statement:

In partnership with parents and the community, the International Falls School District will prepare every student to become a productive citizen by developing their maximum potential within a safe climate of mutual respect and trust.

AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, May 15, 2017

FHS Cafeteria - 5:00 PM

PRELIMINARIES:

1. **CALL TO ORDER**

2. **ROLL CALL**

Michelle Hebner ____

Terry Murray ____

Michael Holden ____

Ted Saxton ____

Toni Korpi ____

Roxanne Skogstad-Ditsch ____

Heather McBride ____

Kevin Grover ____

3. **PLEDGE OF ALLEGIANCE**

4. **PREVIEW & APPROVAL OF AGENDA**

Approve the agenda as presented. moved _____, second _____ carried/failed

5. **OPEN FORUM:**

5. 1. April Students of the Month Presentations to Casey Meyers and Aaron Taylor

5. 2. May Students of the Month Presentations to Alexis Erickson and Tristan Toth

5. 3. Public open forum

5. 3. 1. FES recycle program

5. 3. 2. Bethanne Slatinski; update on P&I grant

OLD BUSINESS: none

NEW BUSINESS:

1. Adopt a Resolution for Non-renewal of Probationary Teachers for 2017-18. moved _____ 5
second _____ roll call vote:

2. Adopt a Resolution for Reduction of Probationary Teacher for 2017-18. moved _____ second 6
_____ roll call vote:

3. Adopt a Resolution for Renewal of Probationary Teachers for 2017-18. moved _____ second 7
_____ roll call vote:

4. Acknowledgement of continuing contract of Angela Schwartz as Early Childhood Special Education Instructor through the Northland Learning Center.

5. Adopt a Resolution Awarding Tenure. moved _____ second _____ roll call vote: 9

6. Adopt Version "B" of the 2017-18 preschool fee schedule. moved _____ second _____ 10
carried/failed
7. Set a school board work session to discuss specifics of the November 2017 referendum.
8. Approve early retirement incentive language for members of Local 331. moved _____ second 12
_____ carried/failed
9. **Program Consent:**
Approve the program consent agenda items as presented. moved _____, second
_____ carried/failed
9. 1. Approve donations in the amount of \$5,138.40.
4/14/17 Roger Olson & Angela Olson; U-Haul Rental to Pick Up 6th Gr Pies \$32.00
4/14/17 Roger Jackson & Betty Olson; Truck Gas to Pick Up 6th Gr Pies \$50.00
4/26/17 Bronco Track Boosters; Volunteer Track Coach \$2500.00
4/26/17 David Skeim; Bronco Hall of Fame \$60.00
4/27/17 Elks Lodge #1599; Community Education \$500.00
5/1/17 Box Tops for Education; Falls High School \$146.40
5/1/17 Wells Fargo Community Connection Grant; General Education \$1000.00
5/2/17 International Falls Ambulance; PBIS \$50.00
5/2/17 North Star Electric Co-op Knowledge Scholarship; FHS Students \$800.00

Total \$5138.40
9. 2. Approve the minutes from the regular meeting of April 17 and the special meeting of 13
May 1.
9. 3. Approve the bills due and payable amounting to \$198,619.87.
9. 4. Accept the low bid from Range Cornice & Roofing in the amount of \$33,747.00 for the 19
FES roof project, Section C.
9. 5. Accept the low bid from Range Cornice & Roofing in the amount of \$50,585.00 for the
FES roof project, Sections D&H.
9. 6. Accept the low bid from Range Cornice & Roofing in the amount of \$87,243.00 for the
FES roof project, Section G.
9. 7. Approve a contract between Northeast Service Cooperative and ISD 361 for provision of 23
Health and Safety services for the period of July 1, 2017 through June 30, 2020.
9. 8. Approve a contract between IEA and ISD 361 for provision of Environmental, Health and 27
Safety Management Services for the period of July 1, 2017 through June 30, 2020.
9. 9. Approve Application for Dissolution of Cooperative Sponsorship with ISD 363 for the 34
wrestling program.
9. 10. Adopt the Resolution for Membership in the Minnesota State High School League for 35
2017-18
9. 11. Receive the Short Term Investment Report 36
10. **Personnel Consent:**
Approve the personnel consent agenda items as presented. moved _____, second
_____ carried/failed

10. 1. Approve the hire of the following coaches/advisors with seasons during the 2017-18 school year and pursuant to Schedules "C" or "D" of the Master Agreement between ISD 361 and Local 331:

Basketball Cheer Advisor: Lori Potter
Hockey Cheer Advisor: Alex Ringhofer
Assistant Football Coach: Seth Ettestad
Assistant Football Coach: Stuart Nordquist
Assistant Football Coach: Todd Perala
Head Boys Hockey: George McDonald
Assistant Boys Hockey: Terry Thompson
Assistant Boys Hockey: Chad Baldwin
Head Boys Basketball: Mason Imhof
Head Boys Swim: Steve Joslyn
Assistant Boys Swim: Michelle Hebner
Head Girls Hockey: Gerald Bolstad
Assistant Girls Hockey: Kevin Erickson
Head Wrestling: Pete Benedix
Assistant Wrestling: Mike Holden
Knowledge Bowl: Carol Jaksa

10. 2. Acknowledge the following coaches:

Head Wrestling: Pete Benedix
Assistant Wrestling: Mike Holden

10. 3. Approve the hire of the following summer student custodial workers:

Dylan Holt
Ben Everson
Alexis Erickson

10. 4. Accept the resignation of Michael Christianson, bus driver, effective April 28, 2017.

37

11. **Policy Consent:**

11. 1. Approve the policy consent agenda items as presented. moved ____ second ____
carried/failed

Policy 501 School Weapons
Policy 805 Waste Management and Recycling

REPORTS AND INFORMATION

1. **Administrative Reports:**

1. 1. Tim Everson, Principal
1. 2. Melissa Tate, Principal
1. 3. Kevin Grover, Superintendent

CLOSED SESSION

Close the meeting at ____ p.m. to discuss negotiations strategy with Local 510 and Local 4798. moved _____, second _____ carried/failed

REOPEN AND ADJOURNMENT:

Reopen from closed session and adjourn the meeting at ____ p.m. moved _____, second _____ carried/failed

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT OF
JOANNA BRUNKHORST AND MICHELLE KOENIG, PROBATIONARY TEACHERS**

WHEREAS Joanna Brunkhorst and Michelle Koenig are probationary teachers in Independent School District No. 361, and

BE IT RESOLVED, by the School Board of Independent School District No. 361, that pursuant to Minnesota Statutes 122A.40, Subdivision 5 and the collective bargaining agreement between ISD 361 and EDMN Local 331, that the teaching contracts of Joanna Brunkhorst and Michelle Koenig, probationary teachers in Independent School District No. 361, are hereby terminated at the close of the current 2016-17 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and nonrenewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON RENEWAL

Ms. Joanna Brunkhorst///
XXXXXXXXXXXXXXXXXXXXX
International Falls, MN 56649

Dear Ms. //://://:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 361 held on May 15, 2017, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not renew your contract for the 2017-18 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract.

For Your Information,

Toni Korpi, Clerk
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 361

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: whereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE
REDUCTION OF THE TEACHING CONTRACT OF
STACY ROBAR, PROBATIONARY TEACHER**

WHEREAS Stacy Robar, is a probationary teacher in Independent School District No. 361.

BE IT RESOLVED, by the School Board of Independent School District No. 361, that pursuant to Minnesota Statutes 122A.40, Subdivision 5 and the collective bargaining agreement between ISD 361 and EDMN Local 331, that the teaching contract of Stacy Robar, probationary teacher in Independent School District No. 361, be reduced from .818 FTE to .273 FTE at the close of the current 2016-17 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding reduction of her contract as provided by law, and that said notice shall be in substantially the following form:

Ms. Stacy Robar
323 Shorewood Drive
International Falls, MN 56649

Dear Ms. Robar:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 361 held on May 15, 2017, a resolution was adopted by a majority roll call vote to reduce your contract from .818 FTE to .273 effective at the end of the current school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the reduction of your teaching contract.

For Your Information,

Toni Korpi, Clerk
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 361

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: whereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE RENEWAL
OF THE TEACHING CONTRACTS OF
PROBATIONARY TEACHERS**

WHEREAS Sethen Ettestad, Mason Imhof, Karla Olson-Line, Lela Renberg, Stacy Robar and Sarah Staples are probationary teachers in Independent School District No. 361, and

WHEREAS Sethen Ettestad, Mason Imhof, Karla Olson-Line, Lela Renberg, Stacy Robar and Sarah Staples have successfully completed a probationary teaching year for 2016-17,

BE IT RESOLVED, by the School Board of Independent School District No. 361, that pursuant to Minnesota Statutes 122A.40, Subdivision 5 and the collective bargaining agreement between ISD 361 and EDMN Local 331, that Sethen Ettestad, Mason Imhof, Karla Olson-Line, Lela Renberg, Stacy Robar and Sarah Staples, probationary teachers in Independent School District No. 361, are hereby granted a probationary teaching position as follows:

Sethen Ettestad to the extent of 1.0 F.T.E.

Mason Imhof to the extent of 1.0 F.T.E.

Karla Olson-Line to the extent of .727 F.T.E.

Lela Renberg to the extent of 1.0 F.T.E.

Stacy Robar to the extent of .273 F.T.E.

Sarah Staples to the extent of 1.0 F.T.E.

for the 2017-18 school year as evidenced by observation and recommendation of the administration.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding renewal of his/her probationary position as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF RENEWAL OF
A PROBATIONARY TEACHING POSITION

Mr. Mason Imhof//
XXXXXXXXXX
International Falls, MN 56649

Dear Mr. Imhof//:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 361 held on May 15, 2017, a resolution was adopted by a majority roll call vote to renew your probationary position for the 2017-18 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 361
Toni Korpi, Clerk

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: whereupon said resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION FOR AWARDING CONTRACT LEADING TO "CONTINUING CONTRACT RIGHTS", OR, "TENURE":

Whereas Karli Hendrickson has served the required number of years of probationary teaching, as prescribed by MS 122A.40, and

Whereas Karli Hendrickson has successfully met the instructional and professional standards of ISD 361, International Falls Public Schools, as determined by her immediate supervisor Melissa Tate, and

Whereas Melissa Tate, Principal, and Kevin Grover, Superintendent, now recommend Karli Hendrickson to the school board to faculty tenure,

Be it resolved that Karli Hendrickson upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE with all its privileges and responsibilities, effective the 2017-18 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon voice vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

PRESCHOOL FEE SCHEDULE

2017-18

VERSION "A"

Days	# of Sessions	Hours per Session	Hourly Rate	Fee for Quarter	Fee for Year	# enrolled as of 5/9/17	2017-18 estimated maximum income
T-F half day	144	2.5	\$2.00	\$180.00	\$720.00	33	\$23,760
M,W,F full day	100	6.5	\$2.00	\$325.00	\$1,300.00	20	\$26,000
T, Th full days	100	6.5	\$2.00	\$240.50	\$962.00	18	\$17,316
M-F full days	174	6.5	\$2.00	\$565.50	\$2,262.00	20	\$45,240
							\$112,316

Fee Schedule

Based on 2016-17 USDA Income Guidelines for Educational Benefits

Household Size	Free: Annual Income	Reduced: Annual Income	Full Paid: Annual Income
1	0 - 15,444	15,445 - 21,978	21, 979
2	0 – 20,826	20,827 – 29,637	29,638
3	0 – 26,208	26,209 – 37,296	37,297
4	0 – 31,590	31,591 – 44,955	44,956
5	0 – 36,972	36,973 – 52,614	52,615
6	0 – 42,354	42,355 – 60,273	60,274
7	0 – 47,749	47,750 – 67,951	67,952
8	0 – 53,157	53,158 – 75,647	75,648
9+	add 5,408	add 7,696	

Current K-5 Enrollment	# Approved Free	# Approved Reduced
470	171	48
	36.68%	10.21%
	Total Fr/Red 46.6%	

Potential income generated based on % free/reduced = \$59,977

PRESCHOOL FEE SCHEDULE

2017-18

VERSION "B"

Days	# of Sessions	Hours per Session	Hourly Rate	Fee for Quarter	Fee for Year	# enrolled as of 5/9/17	2017-18 estimated maximum income
T-F half day	144	2.5	\$2.00	\$180.00	\$720.00	33	\$23,760
M,W,F full day	100	6.5	\$2.00	\$325.00	\$1,300.00	20	\$26,000
T, Th full days	100	6.5	\$2.00	\$240.50	\$962.00	18	\$17,316
M-F full days	174	6.5	\$2.00	\$565.50	\$2,262.00	20	\$45,240
							\$112,316

Fee Schedule

Based on 2016-17 USDA Income Guidelines for Educational Benefits **INCREASED BY 10,000 EACH STEP**

Household Size	Free: Annual Income	Reduced: Annual Income	Full Paid: Annual Income
1	0 - 25,444	25,445 - 31,978	31,979
2	0 - 30,826	30,827 - 38,637	39,638
3	0 - 36,208	36,209 - 47,296	47,297
4	0 - 41,590	41,591 - 54,955	54,956
5	0 - 46,972	46,973 - 62,614	62,615
6	0 - 52,354	52,355 - 70,273	70,274
7	0 - 57,749	57,750 - 77,951	77,952
8	0 - 63,157	63,158 - 85,647	85,648
9+	add 5,408	add 7,696	

Current K-5 Enrollment	# Approved Free	# Approved Reduced
470	171	48
	36.68%	10.21%
	Total Fr/Red 46.6%	

Early Retirement Incentive

The following language upon approval of Independent School District #361 School Board and Education Minnesota Local 331, shall have the force and effect of contract effective July 1, 2017 and will sunset on June 30, 2019.

International Falls Local #331 employees are eligible to participate in the Minnesota Post Employment Health Care Savings Plan established under Minnesota Statutes, section 352.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents.

International Falls Public Schools has agreed to contribute 50% of the difference between the employee's 2017-18 or 2018-19 step/lane annual wage and the 2017-18 or 2018-19 BA-1 step/lane annual wage (whichever contract year they retire), not to exceed \$16,500 for those employees electing to participate in the MS 122A.48 Teacher Early Retirement Incentive Program. To be eligible for this contribution employees' must provide written notification to the International Falls Public School by Feb 1 of the year they plan to retire of their request to participate in MS 122A.48 with retirement date no later than the last day of teacher service for that school year.

International Falls Public Schools will contribute a lump sum payment within 30 days of employees last date of employment into the employee's HCSP account. In the event the employee dies before the deposit is made, the payment will be made in cash to the employee's estate.

School Board Chair

Local 331 President

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, April 17, 2017 - 5:00 p.m.
Falls High School Cafeteria

PRELIMINARIES:

- 1.0 CALL TO ORDER:** Meeting was called to order by Chairperson Mike Holden at 5:00 p.m.
- 2.0 ROLL CALL:** Members present were Mike Holden, Michelle Hebner, Toni Korpi, Heather McBride, Ted Saxton, Roxanne Skogstad-Ditsch and Superintendent Kevin Grover. Members absent were Terry Murray and student member Jordan Anderson.

Media Present: The Journal

3.0 PLEDGE OF ALLEGIANCE

- 4.0 PREVIEW & APPROVAL OF AGENDA:** Moved by M. Hebner, seconded by T. Korpi to approve the agenda as presented. Motion carried by a unanimous vote.

5.0 OPEN FORUM:

- 5.1 April & May Students of the Month Presentations were deferred to the May meeting.
- 5.2 Public open forum: Cedulie Lloyd of Cedulie's Photography spoke to her bid for the picture contract.
- 5.3 Meeting Dates:
Local 4798 Negotiations; April 24; 5:00 FHS Library
Local 510 Negotiations; April 28; 2:30 FHS Room 130
Special School Board Meeting: May 1; 5:00 FHS Cafeteria

OLD BUSINESS

- 6.0** FY18 budget discussion; A special meeting to make specific reductions to the budget will be called for Monday, May 1, 2017. An open forum will be conducted at said meeting for community input.
- 7.0** November 2017 referendum election: Moved by T. Saxton, seconded by T. Korpi to proceed with a November 2017 referendum renewal and increase with amount to be determined at a later date. Motion carried by a unanimous vote.

NEW BUSINESS:

- 8.0 SCHOOL PICTURE BID:** Moved by M. Holden, seconded by M. Hebner to accept the recommendation to award the school picture bid for 2017-18 and 2018-19 to Inter-State Studios. Motion carried by a unanimous vote.
- 9.0** Moved by M. Hebner, seconded by R. Skogstad-Ditsch to approve the recommendation to continue Wednesday early-out schedule per past years. Motion carried by a unanimous vote.

- 10.0** Moved by R. Skogstad-Ditsch, seconded by H. McBride to approve a leave request from Rachel Amdahl, Teacher, pursuant to M.S.122A.46 for up to three years beginning the 2017-18 school year contingent upon finding a replacement and approval of the Community Education Director contract with Rachel Amdahl per recommendation of the Community Education Advisory Committee. Motion carried by a unanimous vote.
- 11.0** Moved by M. Hebner, seconded R. Skogstad-Ditsch to approve a letter of resignation due to retirement from Shelby Dowty, elementary teacher, with last day of employment June 2, 2017 and pursuant to the conditions contained in letter of resignation. Motion carried by a unanimous vote.
- 12.0** Moved by T. Korpi, seconded by T. Saxton to adopt the 2017-18 elementary and FHS 7-Period Day Course Section Documents setting numbers of sections per department and course. Motion carried by a 4-2 vote with members R. Skogstad-Ditsch and T. Korpi voting against.

Member R. Skogstad-Ditsch left the meeting.

- 13.0** Member M. Hebner introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 361 adopted a resolution on December 19, 2016, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,
BE IT RESOLVED, by the School Board of Independent School District No. 361, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. Algebra II – 9 th Grade:	reduced two semesters	.182 FTE
2. Introduction to Java programming:	reduced one semester	.091 FTE
3. Conceptual Physics I:	reduced one semester	.091 FTE
4. Conceptual Physics II:	reduced one semester	.091 FTE
5. Sports, Games & Activities I & II;	reduced two semesters	.182 FTE
6. Intro to Guitar;	reduced one semester	.091 FTE
7. Spanish I;	reduced two semester	.182 FTE
8. Spanish II;	reduced two semester	.182 FTE
9. Ojibwe III & IV;	reduced two semesters	.182 FTE
10. Online Supervision;	reduced two semesters	.182 FTE
11. Exploring Computers 7;	reduced one semester	.091 FTE

The motion for the adoption of the foregoing resolution was duly seconded by Member T. Saxton and upon vote being taken thereon, the following voted in favor thereof: M. Hebner, M. Holden, T. Korpi, H. McBride and T. Saxton and the following voted against: none whereupon said resolution was declared duly passed and adopted.

- 14.0 Program Consent:** Moved by M. Hebner, seconded by T. Korpi to approve the program consent agenda items as presented. Motion carried by a unanimous vote.

14.1	Approve donations in the amount of \$5,631.00	
3/14/17	Bronco Track Boosters; Discus Net	\$951.00
3/15/17	PCA Mill of International Falls; Pallet of Paper to FES	\$1400.00
3/16/17	Bronco Swim Boosters; Volunteer Dive Coach	\$1,000.00
3/23/17	International Falls VFW Post; FHS PBIS	\$1,000.00
3/31/17	Bruce Raboin; Bronco Hall Of Fame	\$25.00
4/4/17	Stewart's Super One; Bronco Hall Of Fame	\$500.00
4/6/17	Susan Alstrom; Bronco Hall Of Fame	\$100.00
4/6/17	Thunderbird Lodge; 5 Pieces of Apparel to FHS Prom	\$150.00
4/6/17	Ballan Furniture; 1 Throw & 2 Travel Pillows to FHS Prom	\$120.00
4/6/17	Robert & Kimberly Tupper; FHS Prom	\$75.00
4/6/17	Elk's Lodge International Falls; FHS Prom	\$100.00
4/6/17	Rainy Lake Medical Center; FHS Prom	\$100.00
4/6/17	Border State Bank; 1 Hat & \$25 I-Tunes Card to FHS Prom	\$35.00
4/6/17	North Star Electric; FHS Prom	<u>\$75.00</u>
		TOTAL \$ 5631.00

These items were generously lent to the FHS Prom by local businesses and schools
 AmericInn - 32 white flat sheets (for table linens)
 Lenards - 9 white table cloths
 St Thomas School - 50 black chair covers and 25 black table cloths
 Viking Bar- 9 cocktail tables
 Border Bar - 2 cocktail tables
 RRCC - 4 cocktail tables
 Thunderbird Lodge - 7 cocktail tables
 Gearhart's Floral & Gifts - 30 centerpieces, 2 lit trees and 4 topiaries

- 14.2 Approve the minutes from the regular meeting of March 20 and the special meeting of March 14.
- 14.3 Approve the bills due and payable amounting to \$227,651.64
- 14.4 Approve a contract with Interquest Detection Canines for the period of September 2017 through May 2018.
- 14.5 Accept the low bid from Bowman Construction in the amount of \$159,052.00 for the FHS Student parking lot repair/replacement.

15.0 Personnel Consent: Moved by H. McBride, seconded by T. Korpi to approve the personnel consent agenda item as presented. Motion carried by a unanimous vote.

- 15.1 Approve the hire of Michele McDonald as a 1.0 FTE special education teacher for the 2017-18 school year contingent upon receiving a MN special education teaching license and in accord with the Master Agreement between ISD 361 and Local 331.

16.0 Policy Consent: Moved by T. Korpi, seconded by M. Holden to approve the policy consent agenda items as presented. Motion carried by a unanimous vote.

- Policy 509 Enrollment of Nonresident Students
- Policy 516 Student medication
- Policy 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
- Receive the following revised policies for adoption in May:
- Policy 501 School Weapons
- Policy 805 Waste Reduction and Recycling

REPORTS AND INFORMATION:

17.0 Administrative Reports:

- 17.1 Tim Everson, Principal
 - Enrollment is 623
 - MCA testing to be complete by April 28
 - student schedules to be released early May
- 17.2 Melissa Tate, Principal
 - Enrollment is 579
 - MCA testing to be complete by end of April
 - April 24 is MacTeacher Night where staff works at McDonalds with proceeds donated back to FES.
 - Kickball tournament to be held during recess.
 - spring concerts scheduled for May 5
- 17.3 Kevin Grover, Superintendent
 - pending Board’s interest will proceed with Board Book, an electronic board packet system
 - prior to next year’s organizational meeting would like to discuss potential of two regular meetings per month.

18.0 Committee Reports: none

CLOSED SESSION: Moved by M. Hebner, seconded by H. McBride to close the meeting at 6:37 p.m. to discuss negotiation strategies for negotiations with Locals 331, 4798 and 510. Motion carried by a unanimous vote.

REOPEN AND ADJOURNMENT: Moved by M. Hebner, seconded by T. Korpi to reopen from closed session and adjourn the meeting at 6:50 p.m. Motion carried by a unanimous vote.

Attest: T. Korpi, Clerk

Date Approved

MINUTES
SPECIAL MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 361
Monday, May 1, 2017 - 5:30 p.m.
Falls High School Cafeteria

1.0 CALL TO ORDER: Meeting was called to order by Chairperson Michael Holden at 5:00 p.m.

2.0 ROLL CALL: Members present were Michael Holden, Michelle Hebner, Toni Korpi, Heather McBride, Terry Murray, Ted Saxton, Roxanne Skogstad-Ditsch and Superintendent Kevin Grover.

Media Present: The Journal, KGHS-KSDM Radio

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF AGENDA: Moved by M. Hebner, seconded by T. Korpi to approve the agenda as presented. Motion carried by a unanimous vote.

5.0 PUBLIC OPEN FORUM: Preschool Teachers Melissa Walls, Kristy LaVigne and Amanda Baron spoke with concern over the proposed sliding scale for preschool.

6.0 NEW BUSINESS

- 6.1. Moved by M. Hebner, seconded by H. McBride to approve the renegotiation of maintenance use contract for athletic fields and arena with RRCC for FY2017-2018. Motion carried by a unanimous vote.
- 6.2. Moved by R. Skogstad-Ditsch, seconded by T. Korpi to approve billing the Recreation Commission for a cost per mile charge for vehicle usage starting in FY2017-2018. Motion carried by a 5-2 vote with members M. Hebner, R. Skogstad-Ditsch, T. Korpi, T. Saxton and T. Murray voting in favor and members M. Holden and H. McBride voting against.
- 6.3. Moved by M. Holden, seconded by M. Hebner to approve the discontinuation of the Alternative Learning Center at the end of the FY2016-2017. Motion failed by a 3-4 vote with members M. Hebner, T. Murray and M. Holden voting in favor and members H. McBride, T. Saxton, R. Skogstad-Ditsch and T. Korpi voting against.
- 6.4. Moved by R. Skogstad-Ditsch, seconded by T. Korpi to approve the development and implementation of a fee schedule which includes a sliding scale fee to charge for Preschool classes effective FY2017-2018. Motion carried by a 5-2 vote with members T. Saxton, R. Skogstad-Ditsch, T. Murray, M. Holden, M. Hebner voting in favor and members T. Korpi and H. McBride voting against.
- 6.5. Moved by M. Hebner, seconded by R. Skogstad-Ditsch to approve administration to make revisions to the facility rental fee schedule to increase revenues from facility rentals for FY2017-2018. Motion failed by a 0-7 vote.

- 6.6. Moved by M. Hebner, seconded by T. Murray to approve the discontinuation of contracting for Athletic Director services with the Recreation Commission at the end of FY2016-2017. Motion failed by a 1-6 vote with member R. Skogstad-Ditsch voting in favor.
- 6.7. Moved by H. McBride, seconded by T. Korpi to approve the elimination of the Technology Integrationist position at the end of FY2016-2017. Motion failed by a 0-7 vote.
- 6.8. Moved by H. McBride, seconded by T. Korpi to approve the elimination of the Grade 7 and 8 Math/Reading classes (2 Sections) for FY2017-2018. Motion failed by a 0-7 vote.
- 6.9. Moved by M. Hebner, seconded by T. Murray to approve the reduction of one (1) summer college worker custodial position effective June 1, 2017. Motion carried by a 6-1 vote with member M. Holden voting against.
- 6.10. Moved by T. Murray, seconded by R. Skogstad-Ditsch to approve the delay of purchasing computers for the District from FY2017-2018 to FY2018-2019. Motion carried by unanimous vote.
- 6.11. Motion by T. Murray, seconded by M. Hebner to approve the purchase of two (2) used buses with cost not to exceed \$103,000 total in FY2017-2018. Motion carried by unanimous vote.
- 6.12. Motion by M. Hebner, seconded by R. Skogstad-Ditsch to approve the delay of the Math adoption cycle for grades Pre-K through 5 from FY2017-2018 to FY2018-2019, and add one (1) section to grade 3 for FY2017-2018 in lieu of the Math adoption. Motion carried by unanimous vote.

7.0 ADJOURNMENT: Moved by M. Hebner, seconded by R. Skogstad-Ditsch to adjourn the meeting at 6:26 p.m. Motion carried by a unanimous vote.

Attest: T. Korpi, Clerk

Date Approved



FALLS HIGH SCHOOL

(218) 283-2571 ~ FAX (218) 283-2384

1515 – 11th Street ~ International Falls, MN 56649-2188

To ISD 361 School Board

We have received two bids to complete the last four sections of the FES roof project. On completion the roof at FES will be completely redone. The four sections to be completed have compiled into 3 bids C, D&H, and G. The board has the option to do one or two sections this year and finish the project the following year, or to complete all the sections this year. It is my recommendation to the board that we have Range Cornice & Roofing Company complete the entire 4 sections this year. See enclosed bid summary.

Thank you

Tom Holt
Maintenance Director

Tom Holt
Maintenance and Transportation Director
International Falls, High School
District 361
(218) 283-2571 EXT. 185 or (218) 417-0369
tholt@isd361.k12.mn.us

BID SUMMARY
 BID OPENING: May 7, 2013
 BID ACCEPTANCE: May 20, 2013

MILK

	<u>Quantities</u>	<u>Firm Bid Price</u>	<u>Firm Bid Extended</u>	<u>Escalator Bid Price</u>	<u>Escalator Extended</u>	
skim 1/2 pt	40000		\$0		\$0	
1% 1/2pt	62000		\$0		\$0	
choc. Skim 1/2 pt	79000		\$0		\$0	
			\$0		\$0	
Land O' Lakes****	2% 1/2pt	90500	0.18	\$16,290	0.1675	\$15,159
Dean Foods	skim 1/2 pt	24000	0.1625	\$3,900	0.15	\$3,600
	choc 1/2pt	76500	0.1725	\$13,196	0.16	\$12,240
	whole gallon	200	2.92	<u>\$584</u>	2.72	<u>\$544</u>
				\$33,970		\$31,543

Food Service Director recommends acceptance of low escalator bid from Dean Foods

INDEPENDENT SCHOOL DISTRICT NO. 361
INTERNATIONAL FALLS, MINNESOTA
TRANSPORTATION ROUTES

BID OPENING: May 7, 2013

BID ACCEPTANCE: May 20, 2103

BIDDER

Voyageur Charter

<u>Route #</u>	2012-13 Price	<u>2013-14 Bid Price</u>	% Inc.	<u>2013-14 Bid Price w/fuel</u>	% Inc.	<u>2014-15 Bid Price</u>	% Inc.	<u>2014-15 Bid Price w/fuel</u>	% Inc.
9			#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
11			#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!

BID SUMMARY - FES ROOFING PROJECT
BID OPENING: April 27, 2017
BID ACCEPTANCE: May 15, 2017

<u>FES Roof Bid</u>	<u>Section</u>	<u>TOTAL Bid Price</u>	<u>Bid Bond</u>
<u>Range Cornice & Roofing</u>	C	\$33,747	<u>X</u>
	D&H	\$50,585	
	G	\$87,243	
<u>Nelson Roofing</u>	C	\$44,499	<u>X</u>
	D&H	\$71,000	
	G	\$99,980	

AGREEMENT FOR PROVISION OF HEALTH AND SAFETY SERVICES

This Agreement is entered into the 15th day of May, 2017 between Northeast Service Cooperative (“NESC”), a service cooperative organized and operating under Minn. Stat. §123A.21 and **ISD 361 International Falls School** (“School”), an NESC member located **International Falls**, Minnesota.

WHEREAS, NESC, a member-funded public corporation, is authorized by Minn. Stat. §123A.21, subd. 7 (21) to provide health and safety services to its members;

WHEREAS, NESC's Board of Directors has arranged with a third party vendor, Institute for Environmental Assessment (IEA), to provide the serviced specified in the attached IEA proposal.

WHEREAS, the School wishes to participate in NESC's health and safety program on the basis set forth herein;

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

1. Service:

- a. The School agrees to purchase from NESC, and NESC agrees to provide on behalf of its participating member School, consultative services to support the School's management of its environmental health and safety functions, as further described in the proposal, which is attached to this Agreement and incorporated herein by reference.

2. NESC's Responsibilities:

- a. Contract with IEA or another suitable third party contractor with relevant expertise to provide professional advice and assistance to the School as it relates to environmental, health & safety and in building a strong safety culture for the employees. The services will be delivered in the manner described in the attached proposal over the course of the fiscal year beginning each July 1.

3. School's Responsibilities:

- a. As the employer, the school district has the ultimate responsibility for environmental, health & safety in the workplace. In pursuit of this goal, the district will have management commitment, employee involvement, worksite analysis, hazard prevention and provide health and safety training to all employees.
- b. Provide on-site work space, internet access, and office related functions including print, copy and fax capability to IEA staff as needed to complete his/her work
- c. Assign a main contact person for IEA staff and make its employees available as

needed by IEA staff to provide the Service.

- d. House and maintain health and safety related documentation as required.

4. IEA's Responsibilities:

- a. IEA will assist the School District with workplace environmental, health and safety and will take direction from the district as to the priority of services to be completed. IEA will provide professional and knowledgeable staff to provide quality service to the districts. Written programs may be provided online in a digital format at the district's request. Within the district, IEA will aim for continuous improvement in health & safety, promote safety as everyone's responsibility and strive to meet or exceed expectations.

- 5. Payment: The school agrees to pay NESC for the services as described in the attached proposal. The annual service cost will be invoiced at the end of each quarter, and will coincide with services delivered to date.

At the beginning of the program year, IEA will meet with the school to plan the year's priorities and needs. A scheduling letter will follow that meeting.

Fees for Services requested and agreed to by the School and provided by IEA or third party vendor that are in addition to the Scope of Services listed in the proposal will be billed separately.

- 6. Term: The services provided under this agreement will begin July 1, 2017 and will continue through June 30, 2020. Either party may terminate this agreement early, effective as of the end of the School's fiscal year, upon not less than 90 days notice given in writing prior to the end of a fiscal year.

7. Law Governing: This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. All proceedings related to this agreement shall be venued in the State of Minnesota, County of St. Louis.

8. Insurance: NESC will obligate IEA to maintain general liability insurance and errors and omissions insurance specific to the duties of its employees providing the Service. The School agrees to maintain general liability insurance and insurance necessary to cover claims related to the Service. Nothing in this Agreement shall constitute a waiver by either party of any statutory limitations, immunities, exclusions, or exemptions on liability

9. Risk Management Arrangements It is recognized that NESC is a cooperative of which the School is a member, and which is providing the Service as a function which otherwise would be provided by school employees. The parties recognize that NESC's liability for claims relating to the Service should be limited to any available insurance coverage from IEA and in any event to an amount not exceeding certain Service payments made, within the limits in this Section. The following

arrangements are in furtherance of the foregoing:

- a. Indemnity The School agrees to indemnify and hold NESC and its employees, agents or representatives harmless from all claims, demands, or liability including attorney's fees, and related expenses, which arise out of or are in any manner connected with the Service, this Agreement, or the School's operations,
- b. Standard of Performance Disclaimer NESC makes no warranties, representations, or guarantees expressed or implied, regarding the service or performance hereunder, and all such are hereby disclaimed by NESC and waived by School, including but not limited to any implied warranties of merchantability and fitness for a particular purpose. The service will be provided and accepted on an "as is" "where is" basis, without recourse against NESC.
- c. Limitation of Liability In no event shall NESC ever be liable to the school or any third party, directly or indirectly, for any sum greater than the total for service actually paid to and received by NESC in the six month period immediately preceding any determination of liability. All other provisions of law, equity, or this agreement or any other document notwithstanding, this and any available insurance is the exclusive remedy available to district, and is in lieu of all other remedies available at law, in equity or otherwise. The foregoing does not, and shall not be construed or deemed to, create any circumstance, express or implied, under which NESC may be liable to the School, and shall not subvert the indemnity, release and other clauses in the Agreement for the benefit of NESC. The provisions of this Section i) shall apply regardless of whether matters are based on breach of warranty, breach of contract, negligence, strict liability, tort, or any other legal theory, ii) shall apply to all matters, whether claimed by or through the School, or by or through third parties, including any students, employees, and governmental or regulatory agencies, and iii) shall survive termination of the Agreement.

10. Data Practices: Pursuant to Minn. Stat. §13.05, all of the data created, collected, received, stored, used, maintained, or disseminated in the performance of this contract is subject to the requirements of the Minnesota Government Data Practices Act.

11. No Waiver: Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions) or otherwise.

12. Modification: This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both NESC and the School, and attached hereto.

13. Severability: The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement this _____ day of _____.

NESC MEMBER SCHOOL DISTRICT

NORTHEAST SERVICE COOPERATIVE

By: _____

By:  _____

Authorized School Official

Executive Director

Date: _____

Date: 4/4/2017 _____

IEA, INC.

PROPOSAL



Contact Us:

BROOKLYN PARK OFFICE

9201 W. BROADWAY, #600
BROOKLYN PARK, MN 55445
763-315-7900

MANKATO OFFICE

610 N. RIVERFRONT DRIVE
MANKATO, MN 56001
507-345-8818

ROCHESTER OFFICE

210 WOOD LAKE DRIVE SE
ROCHESTER, MN 55904
507-281-6664

BRAINERD OFFICE

13432 ELMWOOD DRIVE, STE. #5
BAXTER, MN 56425
218-454-0703

MARSHALL OFFICE

1420 EAST COLLEGE DRIVE
MARSHALL, MN 56258
507-476-3599

VIRGINIA OFFICE

5525 EMERALD AVENUE
MOUNTAIN IRON, MN 55768
218-410-9521

www.ieasafety.com

info@ieasafety.com

800-233-9513

2017-2020

Environmental, Health, and Safety Management Services

for

International Falls Public Schools

APRIL 2017

PROPOSAL #5974



2017-2020 Environmental, Health and Safety Management Services

Tom Holt
International Falls Public Schools
1515 11th Street
International Falls, MN 56649
Phone: 218-283-2517

Introduction

In an effort to reduce injuries and maintain compliance with federal and state regulations, International Falls Public Schools has requested assistance with the management of its environmental, health, and safety (EH&S) program. IEA, Inc. is pleased to offer this proposal to provide a knowledgeable support team to meet your EH&S compliance needs in conjunction with the Northeast Service Cooperative (NESC).

IEA and NESC work together to deliver a comprehensive EH&S program to meet the District's specific needs.

Scope of Work

IEA will provide EH&S management services to assist in compliance with: Occupational Safety and Health Administration (OSHA), Minnesota Department of Education (MDE), Minnesota Pollution Control Agency (MPCA), International and Minnesota State Fire Code and other federal, state and local regulations. Please see Appendix A for a list of possible related tasks.

Annual compliance tasks will be identified prior to the start of each fiscal year and coordinated to the District via a scheduling letter.

Annual EH&S Compliance Program Review

IEA will review identified health and safety programs for compliance with applicable regulations. This program review will be documented as the annual program review which is required or recommended for the majority of the District's written programs.

A final report will be developed, including details on each program, as well as recommendations and/or plans for bringing programs into compliance.

Written Management Plan Updates

When site visit time allows, IEA will update and create new management plans to meet District program needs, as well as comply with requirements and recommendations. Program updates will be prioritized over the length of the contract.

Limitations & Assumptions

IEA will remain flexible to accommodate the District's needs; however any project work outside of this scope of work or involving UFARS codes other than 352 which includes sampling, equipment fees, or additional contractors will be provided in a project-specific scope of work with an associated fee.

International Falls Public Schools is expected to provide sufficient workspace and support resources (office supplies, equipment, clerical support, and network connection to internet) as required to perform services under this contract.

2017-2020 Environmental, Health and Safety Management Services

Management plans and documents may be provided to the District electronically upon request with the understanding that IEA is not responsible for changes made after the date of submittal. Documents provided by IEA are developed for your exclusive use and are not intended to be shared, distributed or sold to any other party. While some firms maintain ownership of their written management plans, the work we do for your District is customized for you and becomes the property of your District.

Please note that contract hours may be spent working at IEA's office for access to resources or references necessary to complete a task.

IEA will assist the District in compliance with applicable standards and regulations. However, actual compliance remains the responsibility of International Falls Public Schools.

Compensation

IEA's services will be billed on a per site visit basis of nine (9) site visits on an annual basis. Please see the site visit rates listed below:

FY 2017-2018	FY 2018-2019	FY 2019-2020
\$800/per visit	\$820/per visit	\$840/per visit

Each site visit consists of an approximate 8-hour work day; including: administrative work, travel time, mileage and site time. This fee will be billed through the Northeast Service Cooperative on a quarterly basis.

Schedule

IEA's services may commence on July 1, 2017, upon receipt of a signed proposal. IEA will schedule this project through, Tom Holt.

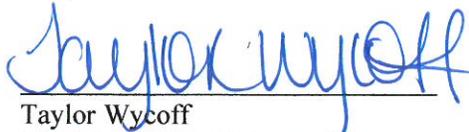
This contract is valid July 1, 2017, through June 30, 2020.

Authorization to Proceed

Authorization to Proceed – Client Signature Required

We appreciate the opportunity to present this proposal for Environmental, Health and Safety Management Services. Retain the original for your records.

IEA, Inc.



Taylor Wycoff
Virginia Regional Manager

Printed Name

Authorized Signature

Date

Appendix A

Environmental, Health and Safety Management Services Possible Task List



A Workplace Accident & Injury Reduction Program (AWAIR)

- Develop and implement a written management plan for workplace accident and injury reduction.
- Develop and implement a written plan for OSHA-mandated safety committees.
- Conduct safety committee meetings at least quarterly to identify and eliminate workplace safety hazards. Develop and document methods used to identify, analyze and control new or existing hazards.
- Identify and document methods of how the plan will be communicated to all affected employees so that they are informed of work-related hazards and controls.
- Develop and document procedures for investigation of workplace accidents and corrective actions.

Air Permitting

- Conduct assessment and perform calculations to identify equipment and processes that require an air discharge permit.
- Develop and implement a written management plan for air permitting, if applicable.
- Complete monthly and annual reports and submit to the Minnesota Pollution Control Agency.
- Maintain all air permitting records.

Americans with Disabilities Act (ADA)

- Conduct an assessment of facilities to determine compliance with ADA.
- Recommend and coordinate projects to address identified ADA issues.

Asbestos

- Complete six-month periodic inspections.
- Conduct asbestos awareness training as needed.
- Maintain all records.
- Maintain/implement written management plan.

Bleacher Safety

- Develop and implement a written bleacher safety plan.

Bloodborne Pathogens Standard-Exposure Control Plan

- Develop and implement a written Bloodborne Pathogens-Exposure Control Plan encompassing OSHA Standard 29 CFR 1910.1030.
- Survey the facility to identify job categories in which employees may be at risk for exposure (Exposure Control Plan exposure determination). Document this process.
- Train affected employees on proper specific and universal precaution methods and techniques.
- Develop post exposure procedures.
- Evaluate engineering controls and document on an annual basis.

Community Right to Know

- Develop and implement a written Community Right to Know plan.
- Compile an inventory of products and develop product file.
- Complete annual Tier Two report and submit to Minnesota Emergency Response Commission and local fire department(s).

Compressed Gas

- Develop and implement a written management plan for compressed gases.
- Conduct inventory and evaluation of compressed gases.
- Conduct annual audit of inventory, postings/warning labels, and documentation.
- Conduct annual training as needed for applicable employees in compressed gas handling and use, respiratory protection, and emergency response procedures.

Confined Space

- Develop and implement a written management plan for confined space procedures.
- Conduct a workplace inventory and determine whether confined spaces are permit-required or non-permit required. Develop, distribute and post entry/exit permit requirements.
- Conduct annual review of program compliance, audit entry/exit procedural compliance, review permit use history and documentation, and provide initial and annual refresher training.

Electrical Safety

- Develop and implement a written management plan for electrical safety.
- Conduct annual training for affected employees.

Emergency Action Plan

- Review Emergency Action Plan and provide suggestions for plan development.
- Conduct training for staff on crisis management, troubled persons/staff recognition, and violence prevention.
- Coordinate response action with local agencies.
- Develop quick reference emergency procedures flip chart for employees.

Employee Right to Know (ERK)

- Develop and implement a written management plan.
- Provide annual training for applicable employees.
- Maintain training records.

Ergonomics

- Develop and implement a written management plan for ergonomics.
- Conduct an assessment of employees (office, custodial, etc.).
- Coordinate abatement of identified ergonomic issues.

Fall Protection

- Develop and implement written management plan.
- Conduct an assessment of facilities.

Fire Protection / Fire Prevention

- Develop and implement a written management plan for fire protection/prevention.
- Conduct an assessment of facilities.
- Conduct annual review/update of written plan.

First Aid/CPR

- Develop and implement a written management plan for first aid/CPR.
- Survey the facility for first aid/CPR needs.

Forklift Safety

- Develop a written plan if applicable.
- Provide required training
- Assist with inventory, inspection, and carbon monoxide monitoring.

Hoist / Lift / Crane Safety

- Develop a written plan if applicable.
- Inventory of hoists
- Assist with inspection and supporting documentation
- Provide training
- Assist with required recordkeeping

Hazardous Waste

- Develop and implement a written management plan for hazardous waste. These are defined as wastes that are toxic, combustible, corrosive, or reactive.
- Identify facility hazardous waste streams by functional areas and by waste stream types.
- Examine the potential for generating hazardous waste products each facility.
- Implement proper waste disposal procedures. Complete waste disposal manifests.
- Acquire an EPA generator number and MPCA annual permit for each building that generates hazardous waste.
- Provide training to affected employees. Conduct annual training if applicable according to VSQG or SQG criteria.
- Complete annual hazardous waste report for MPCA or local County government

Hearing Conservation

- Develop and implement a written management plan for hearing conservation.
- Assess all facilities and employees for occupational noise exposure.
- Coordinate annual hearing tests for affected employees.
- Recommend noise abatement or administrative controls to reduce or eliminate employee exposure, and coordinate the distribution of hearing protection devices.
- Conduct noise dosimeter testing.
- Conduct employee training and annual review/update of training records.

Indoor Air Quality (IAQ)

- Develop, implement and maintain an IAQ management plan and building walk through.
- Provide training to employees in indoor air quality.
- Maintain appropriate IAQ records.
- Coordinate IAQ investigations.

Infectious Waste

- Develop and implement a written management plan for infectious waste, if any. NOTE: Blood or other potentially infectious materials are covered under the Bloodborne Pathogens Standard.
- Identify sources of infectious waste in each facility.
- Review current infectious waste handling procedures.
- Evaluate current infectious waste recordkeeping forms and procedures (including archiving).
- Provide annual training to affected employees.

Integrated Pest Management (IPM)

- Develop and implement a written management plan for integrated pest management.
- Prepare required notifications to the community.
- Coordinate with pest control companies to ensure proper pest management.

Lead Contamination Control Act

- Develop and implement a written management plan for lead contamination control.
- Report testing results and provide recommendations for areas with excess lead levels present.

Lockout/Tagout

- Develop and implement a written management plan for lockout/tagout.
- Assist with purchasing of appropriate locks and tags.
- Provide training for affected personnel.
- Conduct annual audit of compliance with lockout/tagout plan procedures.

OSHA Inspections

- Conduct mock OSHA and other regulatory agency inspections.
- Participate in OSHA review of facility and provide management activity for programs.

OSHA Recordkeeping

- Develop and implement a written management plan for OSHA recordkeeping.
- Assist with completion of OSHA 300 Log.
- Review and investigate accidents, develop trend information, and recommend procedures and policies to reduce occurrences.
- Assist with the management of the Workers' Compensation Program.

Personal Protective Equipment (PPE)

- Develop and implement a written management plan.
- Conduct assessment of facilities to determine equipment needs.
- Provide training to employees on the proper care and usage of personal protective equipment.

Playground Safety

- Develop and implement a written management plan for each playground.
- Conduct periodic site reviews, inspections and management plan updates.

Process Safety Management

- Develop and implement a written process safety management plan.
- Provide employee training as required.
- Conduct periodic review/update of written plan.

Radon

- Develop and implement a written management plan for radon.
- Provide recommendations for abatement for areas with excess radon levels present.

Respiratory Protection Program

- Develop and implement a written management plan for respiratory protection.
- Conduct workplace evaluation to determine respiratory protection needs.
- Provide annual respiratory protection program training to applicable employees.
- Coordinate annual medical exams, conduct and document annual fit test and records update.

Underground Storage Tanks (USTs) / Aboveground Storage Tanks (ASTs)

- Develop and implement a written management plan for underground and aboveground storage tanks.
- Complete an inventory of tanks including age, size, type, contents, spill protection, overfill devices, corrosion protection or leak detection systems.
- Develop and coordinate tank removal prioritization for under-equipped or leaking tanks.

Welding, Cutting or Brazing

- Develop a written plan.
- Provide training and assist with required recordkeeping.

Application for DISSOLUTION of Cooperative Sponsorship

Deadline: Not later than the first day of practice for that sport season.

The governing boards of each participating school must jointly make application for dissolution of cooperative sponsorship.

On behalf of the following schools, we hereby apply for dissolution of the cooperative sponsorship of wrestling - boys beginning with the 20 17 - 2018 school year.
 (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	City
High School #1:	<u>ISD 361 - International Falls High School</u>	<u>International Falls</u>
High School #2:	<u>ISD 363 - Indus</u>	<u>Indus</u>
High School #3:		
High School #4:		

1. Please state the reason for dissolving this cooperative sponsorship: has not worked out to gain wrestlers and grow the program

2. Please circle appropriate letter.

- | | | | |
|-----------------|---|------------------------------------|---|
| High School #1: | A | <input checked="" type="radio"/> B | C |
| High School #2: | A | B | C |
| High School #3: | A | B | C |
| High School #4: | A | B | C |

- A. Our school is dropping this activity.
- B. Our school will sponsor this activity without a cooperative sponsorship.
- C. Our school will sponsor this activity as part of a new cooperative sponsorship. **Please submit an Application for Cooperative Sponsorship for the new coop.**

Signatures

High School #1:	_____	_____
	Board of Education	Superintendent of Schools
High School #2:	_____	_____
	Board of Education	Superintendent of Schools
High School #3:	_____	_____
	Board of Education	Superintendent of Schools
High School #4:	_____	_____
	Board of Education	Superintendent of Schools

Official Action of the MSHSL Board of Directors

- Approved
 Not Approved

Signature: _____
 MSHSL Executive Director

Date: _____

**2017-2018 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 361, County of Koochiching, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Falls High School

is/are authorized by this, the Governing Board of said school district or school to:

1. Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
Clerk/Secretary - Local Governing Board

Signed: _____
Superintendent or Head of School

Date: 5/15/17

Date: 5/15/17

District Office Address, City, Zip: 1515 11th Street; Int'l Falls, MN 56649

School Superintendent's Phone: 218-283-2571x112 School Superintendent's Email: kgrover@isd361.k12.mn.us

RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2017
Retain one copy for the school files.

(over)

ISD #361 SCHOOL BOARD SHORT TERM INVESTMENT REPORT

The following are the recent short term investments for the months of April 2017 and May 2017:

- \$500,000 at .950% interest yield; Invested 5/1/17; Matures 6/1/17
- \$500,000 at .920% interest yield; Invested 4/13/2017; Matures 5/12/17
- \$500,000 at .880% interest yield; Invested 4/3/17; Matures 5/1/17

April 18, 2017

To Whom It May Concern:

I hereby resign my position as ISD 361 bus driver effective April 28, 2017.

Sincerely,

Michael Christianson