



– A G E N D A –

Upon request to the administrative assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

I. Call to Order	
II. Roll Call	
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V. Hearing of Delegations	
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XII. Future Meeting Dates	
A. Next Regular Board Meeting	
1. Wednesday, June 28, 2017, 6:30 p.m. Board Room, DCE Administration Building	
2. Wednesday, July 26, 2017, 6:30 p.m. Board Room, DCE Administration Building	
XIII. Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(a) to Consider the Expulsion of a Senior High Student.	
A. Approve Minutes from Closed Session of April 25, 2017	124
B. Consider Expulsion of Senior High Student	
C. Approval of Minutes from Closed Session of May 24, 2017.	
XIV. Reconvene in Open Session	
XV. Adjourn	



– MINUTES –

I. Call to Order

II. Roll Call

Members present were Xiong, Kasten, Ackermann, Dickerson, Stroik, and Schaefer. Jablonski was absent.

III. Pledge of Allegiance

Following the pledge, Ackermann stated the Board will contemplate Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(c) to Consider an Administrator's Contract.

IV. Approval of Agenda

Motion by Xiong, second by Stroik to approve the agenda for the meeting. With a voice vote, all yes, motion carried.

V. Hearing of Delegations

No one addressed the Board.

VI. Consent Agenda

Motion by Kasten, second by Xiong to approve the agenda for the meeting. With a voice vote, all yes, motion carried.

A. Approval of Minutes

1. Regular Board Meeting of March 22, 2017

B. Recommended Employment/Resignations/Contract Adjustments

C. Treasurer's Report - General/Other Fund Bills

D. Balance Sheet

E. Budget Transfers

F. Grant Application(s)/Budget(s) Approval

G. Fund Raising Requests

1. Riverside PTO Carnival
2. Senior High Dance Team

H. Gift/Bequests

I. Youth Options

VII. Reports/Considerations

A. Board Clerk's Report

Election results: Yee Leng Xiong (1,748 votes) and Jason Jablonski (2001 votes) were re-elected to the Board. There were no other candidates.

B. WASB Legislative Network Member

Xiong reported WASB will host a Summer Leadership Institute July 14-15, 2017.

C. CESA Representative

Ackermann reported the CESA finance director has been growing her skills and offered a bookkeeper seminar. CESA will hold an Alternative Pathway to Licensure program.

D. Student Representative

Rowell reported Student Council attended the WASC state conference. Students participated in state forensics and History Day. All our forensics competitors received either silver or gold. Prom was a success. Key Club's blood drive surpassed their donation goal. Rugby and lacrosse teams hosted "Feel the Love" to benefit the Women's Community and raised over \$3,000. The DECA team is at nationals now in California and the band will march in San Antonio this weekend.

VIII. Superintendent

A. Thank you to Aaron Mull and Senior High custodians

B. Wisconsin Retired Educators 2016 Challenge Award to Young Entrepreneur Academy (YEA!)

C. Giving Tree Update - Moved to next month

D. Security Protocol Update

E. Director of Secondary Education & Innovation Update

IX. Unfinished Business

A. Board Goals

1. Update on the K-5 Multiage Project

B. Policies Tabled for First Reading from March 22, 2017 Meeting

Motion by Kasten, second by Stroik to approve on first reading policies #1460, #3160, #4160, #7540, #7540.01, and #7540.02. With a voice vote, all yes, motion carried.

1. po1460 Physical Examination - Revised

2. po3160 Physical Examination - Revised

3. po4160 Physical Examination - Revised

4. po7540 Technology - New

5. po7540.01 Technology Privacy - Revised

6. po7540.02 Content, Services, and Apps - Revised

X. New Business

A. Action Items

1. Election of Officers for 2017-2018

Motion by Schaefer, second by Xiong to approve the slate of officers: Jablonski – President, Ackermann – Vice President, Dickerson – Treasurer, Kasten – Clerk. With a voice vote, all yes. Motion carried.

2. Appointment of Representatives

a. WASB Legislative Network Representative - Xiong

b. WASB Assembly Delegate - Xiong

c. CESA 9 Annual Convention Representative - Ackermann

d. CESA 9 Board of Control Representative - Ackermann

e. D.C. Everest Area Education Foundation Board of Directors - Schaefer

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

3. School District Depository Resolution
Motion by Kasten, second by Stroik to approve the resolution for the designation by the Board of the banks with which the D.C. Everest School District funds shall be deposited. With a roll call vote, Xiong – yes, Kasten – yes, Ackermann – yes, Dickerson – yes, Stroik – yes, Schaefer – yes. Motion carried.
4. School Board Facsimile Resolution
Motion by Stroik, second by Kasten to approve the D.C. Everest School District facsimile resolution to issue checks for purposes of payrolls and accounts payable during the period of April 26, 2017 through June 30, 2017. With a roll call vote, Xiong – yes, Kasten – yes, Ackermann – yes, Dickerson – yes, Stroik – yes, Schaefer – yes. Motion carried.
5. 2016-2017 School Year Grant Budget Revision
Motion by Dickerson, second by Kasten to approve the 2016-2017 School Year Grant Budget Revision. With a voice vote, all yes, motion carried.
6. 2017-2018 Student Accident Insurance
Motion by Stroik, second by Schaefer to approve Guarantee Trust Life Insurance Company as the District’s student accident insurance carrier for the 2071-2018 school year. With a voice vote, all yes, motion carried.
7. Summer Food Service Program Contract
Motion by Stroik, second by Kasten to accept the Summer Food Service Program contract beginning June 12, 2017, and running during the dates of summer school and the Hmong Enrichment Program. With a voice vote, all yes, motion carried.
8. Athletic Trainer Services Contract
Motion by Kasten, second by Dickerson to approve the athletic trainer services agreement with Sport & Spine Clinic L.P. With a voice vote, all yes, motion carried.
9. Senior High 2018 Trip to England, Ireland, and Scotland
Motion by Kasten, second by Dickerson to approve the Senior High 2018 Trip to England, Ireland, and Scotland. With a voice vote, all yes, motion carried.
10. Policies for First Reading
Motion by Kasten, second by Stroik to approve policies listed a-l below as a first reading. With a voice vote, all yes, motion carried.
 - a. po3440 Job-Related Expenses - Revised
 - b. po4440 Job-Related Expenses - Revised
 - c. po6110 Federal Funds - Revised
 - d. po6111 Internal Controls - New
 - e. po6112 Cash Management of Grants - New
 - f. po6114 Cost Principles - Spending Federal Funds - New
 - g. po6116 Time and Effort Reporting - New
 - h. po6325 Procurement - Federal Grants/Funds - New
 - i. po7300 Disposition of Real Property - Revised
 - j. po7310 Disposition of Surplus Property - Revised
 - k. po7450 Property Inventory - Revised
 - l. po8510 Wellness - Revised

XI. Petitions and Communications

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

A. Memorial Tribute Thank You

1. Thank You for Memorial Tribute from Deb Reick
2. Thank you for Memorial Tribute from Julie Klinner

XII. Future Meeting Dates

A. Next Regular Board Meeting

1. Regular School Board Meeting
 - a. Wednesday, May 24, 2017, 6:30 pm
DCE Administration Building Board Room
 - b. Wednesday, June 28, 2016, 6:30 pm
DCE Administration Board Room

XIII. Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(c) to Consider an Administrator's Contract

Motion by Xiong, second by Stroik to Adjourn to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(c) to Consider an Administrator's Contract. With a roll call vote, Xiong -yes, Kasten - yes, Ackermann – yes, Dickerson – yes, Stroik – yes, Schaefer – yes. All yes, motion carried. Time was 7:39 p.m.

XIV. Reconvene in Open Session

Meeting reconvened in open session at 7:51 p.m.

XV. Adjourned

Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Rita A. Kasten, Clerk

Ellen Suckow, Executive Assistant to the Board

PLEASE NOTE: These minutes will be on the agenda for approval at the May 24, 2017, meeting of the School Board.

Recommended Employment/Resignations/Contract Adjustments

Recommended Employment

Certified Staff

Name	Position/Building	FTE	Start
Gina Lehman	Principal – MS	1.0	7/1/2017
Chelsea Allendorf	Elementary Teacher – WE	1.0	8/22/2017
Kathryn Larson	English Teacher – JH	1.0	8/22/2017
Sara Hoffman	ELL Teacher – MB/RI	1.0	8/22/2017
Jody Kolodziej	Social Studies Teacher – JH/SH	1.0	8/22/2017
Shelby Grefe	Grade 3 Teacher – RO	1.0	8/22/2017
Sara DeBrabander	Math Teacher – SH	1.0	8/22/2017
Laura Hamilton	Orchestra and General Music Teacher – MS	1.0	8/22/2017

Support Staff

Name	Position/Building	FTE%	Start
Don Lewandowski	Housekeeper – MS	1.0	5/22/2017
Jane Miller	Secretary – Idea School	.79	7/1/2017
Sarah Tomaszewicz	Nutrition Support Specialist – MS	.85	7/5/2017

Resignation(s)/Retirement(s)

Name	Position/Building	Reason	Effective Date
Gretchen George	IMC/Education Asst. – JH	Resignation	June 7, 2017
Dustin Radloff	Math Teacher – SH	Resignation	June 8, 2017
Sarah Kyes	French Teacher – MS/JH	Resignation	June 8, 2017
Joshua Wright	Dean of Students – WE	Resignation	June 9, 2017
Rebecca Konkol-Kintop	Supervisor of Pupil Services	Resignation	June 28, 2017

Contract Adjustments

None

No extracurricular contracts this month.

Other contracts for approval follow on next pages.

2017-2018 Teacher Contracts

ABEL	DON	A	BOHLMAN	MARK	D
ACKLEY	MEGAN	MARI	BOHLMAN	MICHAEL	A
ADAMUS	AMY	L	BOHLMAN	TAMMY	
ALDRICH	ALISSA	MAE	BOHM	DAWN	A
ALECKSON	ANDREW	M	BORYSIK	MARLENE	M
ALECKSON	SARAH	J	BRANDT	JEREMY	LEWYLLN
ALGER	DANYELL	ZABRINA ANN	BRANDT	JOLENE	JOAN
ALLEN	SUSAN	J	BRANDT	MICHAEL	L
ALLENDORF	CHELSEA		BRANTON	MICHELLE	LISA
AMMON	CHRISTIAN	D	BRAUN	LISA	
ANDERSON	JESSIE	J	BRAUNEL	CRAIG	W
ANDERSON	NICOLE	JEAN	BRAY	ISAAC	CHRISTIAN
ANDERSON	NICOLE	KAY WALSH	BRECKE	CHAD	E
ANDREAS	HEATHER	LYNN	BRECKE	ROXANNE	MARIE
ARCHIQUETTE	JEANNE	M	BROST	TONYA	K
ATKINSON	SCOTT	M	BRUNN	LORA	JANE
BAHR	MICHELLE	K	BUEGE	AMANDA	K
BAILEY	JOANNA		BUKOWSKI	JENNIFER	L
BAILEY	SARAH	ANNE	BULLIS	KRISTINE	K
BAREGI	JILL	M	BULLIS	MATTHEW	L
BARTLING	SHARON	ANN	BURGESS	JULIE	A
BATES	CRISTIE	L	BURISH	BENJAMIN	JAMES
BAUMAN	SUE	A	BURZINSKI	LYNN	
BAUMANN	MELISSA	ANN	BYCHINSKI	LORI	A
BEITZEL	ERIK	R	BYRUM	HILLARY	ANNETTE
BERGSTROM	JEFFREY	M	CARD	MARI	E
BERRY	CAILYN	E	CARTLEDGE	MELINDA	JO
BETRY	JAMIE	LYNN	CARTLEDGE	WENDY	ERIN
BEYER	MICHAEL	WILLIAM	CEPRESS	MATTHEW	J
BINDL	PEGGY	M	CERNY	CASSANDRA	JEAN
BLAKE	KARRIE	A	CHAPMAN	DEBORAH	L
BLANCHETTE	ALLISHA	A	CIESLEWICZ	JODY	M
BLANK	KARA	ANN	CLAY REISSMANN	MELISSA	LYNN

2017-2018 Teacher Contracts

COENEN	LUKE	A	ELLIS	CORINTHIA	MARIE
COENEN	WENDY	R	ENGBRETSON	BRIAN	K
CORNISH	SUSAN	JEANNE	ENGEN	GARY	A
CUCCHIARELLI	JENNIFER	ANN	ENGEN	TERI	J
CUMMINGS	LONA		FEATHERS	KENDRA	LYNN
DAHLGREN	JAMES	D	FEATHERS	TIM	G
DAIGLE	STACEY	I	FIKE	LEONARD	L
DAMRAU	GINA	M	FINNEGAN	JOSEPH	
DAMROW	CYNTHIA	M	FISCHER	TAMMY	
DAVIES	ELYSE	MAE	FISHER	LEAH	E
DAVIES	THOMAS	R	FOSS	MALLORY	ANN
DAVIS	BROOKE	ELIZABETH	FOSTER	BRYAN	M
DAY	MARLA	A	FOX	GRETCHEN	MARIE
DEBOER	JOEL	KENNETH	FRANCK	SUZANNE	M
DELANEY	KATHRYN	MARGARET	FRITSCH	ASHLEY	ANNE
DEMBOWSKI	SHEILA	S	FRITSCH	JOSHUA	J
DEMUTH	BOBBI	J	FROOM	PAUL	R
DENNIS	KATHLEEN	R	GAUGER	AMANDA	A
DEPUYDT	ELIZABETH	B	GEBERT	SAMANTHA	L
DERCKS	ALYSSA	LANITA MACE	GEIER	ANN	M
DERCKS	ANDREW	R	GETTELMAN	ROBIN	C
DEVINE-SCHWANTES	JODI	M	GILBERTSON	MOLLIE	KATHLEEN
DIPPEL	ASHLEY	ANN	GIPP	JENNIFER	J
DORAN	CASSANDRA	MARIE KATHRYN SEISER	GLEISNER	MARY ANN	
DRACH	MARIAH		GLYNN	JOHN	M
DU VAIR	JACQUES	G	GOETSCH	CHERYL	D
DU VAIR	PAULA	D	GRAFF	CHRISTOPHER	J
DUFFRIN	KRISTINE	K	GRAHAM	CONNIE	
DURSKI	JEAN	M	GREIL	TRAVIS	CARL
EBERT	JULIE	A	GRESSER	PAMELA	A
ECKERT	KIRSTEN	LYNN	GROSSKREUTZ	BRENDA	J
EGGERT	STEPHANIE	LYNN	GULDAN	DONNA	J
EISENMAN	CHERYL	L	HAHN	NATHAN	M

2017-2018 Teacher Contracts

HANKE	MICHAEL	SEAN	JANKE	TODD	C
HANSEN	CHRISTOPHER	J	JASURDA	RITA	MARIE
HANSON	DAWN	MARIE	JEHN	KALLY	KAY
HARVANEK	ANGELA	JEAN	JENSEN	JOSHUA	J
HECKEL	CORY	R	JIRIK	KRISTIN	J
HEEREN	CAROL	ANN	JIRIK	SCOTT	J
HEEREN	ERIC	ALAN	JOHANEK	AMANDA	LEIGH
HEEREN	WILLIAM	L	JOHNSON	ANN	R
HEILMEIER	LAURIE	A	JOHNSON	CALLIE	JO
HEINZEN	ANN	MARIE	JOHNSON	TRACY	M
HEISE	STACY	E	KAMINSKI	SARAH	JEAN
HELLER	KATHLEEN	M	KARCZ	KAYLIN	MAE
HOBBINS	STEPHANIE	K	KATZMAREK	AARON	ROBERT
HOEFT	AMANDA	M	KELLY	HEATHER	LYNN
HOEFT	AMANDA	M	KEMP	AUDREY	S
HOENISCH	BENJAMIN	D	KINDLARSKI	JENNIFER	L
HOENISCH	KIMBERLY	E	KING	LYNN	D
HOESLY	ANN	M	KIRSCHLING	ALEXIA	M
HOFFMAN	DAVID	L	KISLOW	JENNIFER	LYNN
HOFFMAN	SARA	S	KITCHELL	LEEANN	
HOFFMANN	YVONNE	C	KLEINSCHMIDT	MATTHEW	D
HOSTVEDT	JAMES	D	KLINNER	JULIE	L
HUDDLESTON	DUDLEY	J	KLUEVER	JACKIE	SUE
HUDDLESTON	KAREN	M	KNOEDLER	JENNA	ANNE
HUGHES	JAYMI		KOCH	KATHRYN	ANNE
HUGHES	PATRICK	C	KOENIG	TAMMY	E
HURRELL	ELIZABETH	A	KOLLROSS	LUCAS	J
JACOBS	HANNAH	EMMALYN	KOLODZIEJ	HEIDI	ELIZABETH
JACOBSON	LISA	M	KOLODZIEJ	JODY	L
JAGODZINSKI	ANNE	M	KONKOL	LOIS	A
JAGODZINSKI	JENNIFER	L	KOSTKA	RACHAEL	K
JAIPURI	SANDRA	S	KOWALKE	KATHLEEN	A
JAKUSZ	LISA	L	KRIENKE-BONKOSKI	CRYSTAL	LYNN

2017-2018 Teacher Contracts

KRUEGER	TAMMY	S	MENZEL	MARCUS	WILLIAM
KULAF	MARY	B	MERGENDAHL	WENDY	S
KWICK	SARAH	J	MERZ	SARAH	A
KYES	SARAH	DANIELLE	MEURETT	MOLLY	ANNE
LAMMERT	SARAH		MEYER	MELISSA	B
LANCELLE	TARA	ANN	MEYER	MELISSA	L
LANDERMAN	KATELYN	JOY	MEYER	RICK	SCHEEL
LANGBEHN	DAVID	J	MILLER	JAMI	L
LAPORTE	LORI	A	MILLER	NANCY	LORRAINE
LARSON	KATHRYN	ANNE	MINNIHAN	JOHN	K
LEE	CHEE	XIONG	MOORE	KATHLYNE	M
LEHRKE	CAROLYN	ANN	MORGAN	LISA	K
LEHRKE	ERIC	R	MORGAN	ROBERT	K
LEHRKE	JODI	L	MOUA	MAI	
LEKIE	JOSHUA	D	MURASKI	JOHN	
LEMKE	ALEXSANDRA	DIANA	MURPHY	MELISSA	ANN
LEPAK	MOLLY	SUZANNE	NATZKE	ANDREW	J
LEVAKE	CIERA		NEITZEL	BRENDA	ANN
LLOYD	YOLANDA	M	NELSON	JILL	MARLAYNE
LORGE	GRETCHEN	C	NEWTON	PETE	L
LOW	MELISSA	E	NIELSEN	TONYA	A
LUEDKE	ERNEST	A	NOVAK	NANCY	M
LUETSCHWAGER	REANEE	L	NYE	SARAH	ELIZABETH
MACIAZ	KENNETH	J	O'BRIEN	RENEE	M
MACIAZ	SARAH	J	OBOIKOVITZ	VICKI	A
MARQUARDT	KARL	R	OLSON	ADAM	GERALD
MARTIN	ANNA	ROSE	OLSTAD	GLENN	A
MARTIN	JEAN	E	OOSTERHUIS	JENNY	A
MASSINO	JULIA	ANN	PAGEL	ADRIA	LYNN
MATHIES	MICHAEL	W	PAGEL	AMANDA	MARIE
MATTHIAE	ROSALIE		PALMQUIST	HANNAH	REBECCA
MCDONNELL	BRITTANY	LYNN	PARDE	KATHY	M
MCFARLANE	TAMMY	A	PATTERSON-HAWK	KRISTI	L

2017-2018 Teacher Contracts

PAULSON	JOHN	I	RHEINSCHMIDT	AMY	J
PAULSON	NICOLE	M	RICE	JULIE	LYNNE
PEDERSON	TERESA	L	RIECK	DEBRA	L
PENSINGER	SARA	ELIZABETH	RISLOVE	JOSEPH	DENNIS
PERNSTEINER	CHAD		ROCHESTER	TIMOTHY	R
PETERSON	JODI	A	ROLOFF	JOSHUA	J
PETERSON	MARGARET	C	ROSEWICZ	JANE	
PETERSON	STACY	K	ROWLANDS	AMY	R
PHALEN	LISA	C	ROYER	CYNTHIA	LEE
PICKAR	TONY	R	RUPPERT	ELISSA	ANN
PIERCE	PATRICE	A	RUSINEK	JAYME	M
PLAMANN	LIBERTAD	FLORENTINA	SAARI	JENNIFER	L
PLAZA	CAROL	A	SALZMAN	JAMIE	K
PLAZA	MARIA	CHRISTINE	SANDQUIST	BREE	E G
PLAZA	MICHAEL	A	SARGENT	JESSICA	ELIZABETH
PLISCH	SANDRA	P	SCHIEFELBEIN	KELLY	M
PODEWELTZ	KEVIN	JAMES	SCHILLING	BRYAN	G
POPHAL	JOHN	A	SCHMIDT	PETER	T
POZORSKI	KATHLEEN	M	SCHMITZ	APRIL	MARIE
PRAHL	TINA	M	SCHNECK	TRINA	J
PRUST	MARIA	LEU	SCHUELLER	DAWNEEN	K
QUEVILLON	APRIL	ANNE-ASHLEY	SCHULZ	ANDREW	ROBERT
RADEMAN-PUGH	JILL	KATHLEEN	SCHWAN	ANNE	M
RAINVILLE	SUSAN	MARY	SEARING	REBECCA	L
RAMCHECK	NICHOLAS	JOSEPH	SEELEY	BRAD	D
RANNOV	JAIME	R	SEELEY	CAITLIN	MARIE
REGNIER	KATHRYN	MARIE ALBERS	SEIBEL	JENNI	D
REID-MICHLIG	LISA	ANN	SELLE	SUZANNE	K
REIMER	JENNIFER	L	SENDELBACH	MICHELLE	M
REINARDY	DIANNA	M	SIVERTSON	TAMARA	
RENNIE	DALLAS	R	SJOBERG	JILL	MARIE
RESCH	KAMI	JO	SLAGOSKI	TARA	MARIE
REXFORD	KRISTEN	S	SNYDER HEITMAN	AMY	IRENE

2017-2018 Teacher Contracts

SOEHL	MICHAEL	J	TRETTNER	TODD	N
SONDELSKI	TRACI	L	TRIMNER	SARAH	E
SPARBEL	APRIL	R	TRZEBIATOWSKI	TAMMY	L
SPIEGEL	TINA		TURNER	HEATHER	ELIZABETH
STACHOVAK	AMY	E	ULRICH	JOSHUA	S
STACHOVAK	LUKE	V	UMLAUF	BETH	A
STADLER	REBECCA	A	VAN ALSTINE	AMY	LYNN
STASHEK	JACQUELINE	M	VANDERWYST	AMY	J
STEAD	HEATHER	ELLA	VANGALDER	KIMBERLY	ANN
STETZER	KRISTIN	LEE	VANSLYKE	DANIEL	P
STINGL	JACOB	M	VANSLYKE	KENDRA	KAY
STOFFEL	ERIN	E	VESPER	WENDY	L
STORTECKY	LISA	MARIE	VINJE	MICHELE	M
STRAHOTA	BARBARA	J	VOLLMER	MEREDITH	PATRICE
STRAND	SCOTT	ALLEN	WANTA	DAVID	J
STREHLOW	TIMOTHY	A	WARDALL	MARIE	J
STREHLOW	VICKI	A	WEBER	LAUREN	ROSE
STREVELER	TAMMY	L	WEGNER	SARAH	A
STRICK	ANGELA	S	WEGNER	SARAH	E
STRICK	JEFFREY	W	WELLER	JULIE	M
SWENSON	KATELYN	MARIE	WENDORF	BROOKE	A
SYBELDON	THERESA	H	WENDORF	MICHAEL	L
TABOR	PETER	A	WESTERGARD	KATHLEEN	M
TAYLOR	JULIANN	M	WESTFALL	AJAY	MCKENZY
TESCH	KAYLEE	J	WESTPHAL	JULIE	A
THAO	PANYIA	Y	WHELAN	KIMBERLY	ANN
THEISS	HEATHER	M	WHITSETT	DAWN	OLSTAD
THOMPSON	CHAD	M	WIDMANN	SARA	L
THOMPSON	SARAH	A	WIERNIK	ANN	
THORPE	PETER	J	WILICHOWSKI	KIM	M
TINJUM	DONALD	D	WINTER	AMANDA	SUE
TORGERSON	WENDY	K	WISTROM	LISA	M
TREANKLER	STEVEN	M	WOCHINSKI	KATHRYN	LYNN

2017-2018 Teacher Contracts

WODALSKI	CHELSE	ROSE	YIRKOVSKY	DEIDRE	L
WOLFE	MICHAEL	K	YONKER	JEREMY	W
WOLLERSHEIM	KATHRYN	C	ZELL	BRIAN	W
WOOD	JOSHUA	J	ZELL	CASSIE	A
XIONG	KANG	BAO	ZIEGELBAUER	KELLY	ANN
			ZIMMERMAN	BRENDA	L

2017-2018 Administrator Contracts

Abel, Scot
Belott, Jeff
Bohm, Todd
Laticia Baudhuin
Gilmore, Kristine
Goetsch, Diane
Hall, Kimberly
Heller, Christopher
Hoffman, Aaron
Johansen, Thomas
Kampmann, Kevin
Koepke, Richard
Lechner, Mary Jo
Lehman, Gina
Lehrke, Fritz
Loomans, Trena
McBride, Emmett
McFarlane, Jason
Miller, Craig
Mull, Aaron
Nelson, Aaron
Nye, Casey
Phalen, Patrick
Sabey, Rena
Schield, Pauline
Schommer, Mark
Sekel, James
Stoskopf, Jack
Thompson, Kelly
Wegge, Karen
Weller, Randy
Zynda, Jennifer

Summer School Teachers 2017

Ackley, Megan
Adamus, Amy
Aldrich, Alissa
Andreas, Heather
Archiquette, Jeanne
Atkinson, Scott
Bahr, Michelle
Baregi, Jill
Beitzel, Erik
Borysiak, Marlene
Branton, Michelle
Brecke, Chad
Byrum, Hillary
Card, Mari
Coenen, Wendy
Cornish, Susan
Dahlgren, James
Dennis, Kathleen
Deprey, Ryan
Ellis, Corinthia
Feathers, Kendra
Fisher, Leah
Franck, Suzanne
Fritsche, Ashley
Frystak, Joy
Glynn, John
Halpin, Mallory
Harvanek, Angela
Heeren, Eric
Heinzen, Ann
Heise, Stacy
Hoenisch, Benjamin
Hoesly, Ann
Hughes, Jaymi
Hughes, Patrick
Hurrell, Elizabeth
Jehn, Kally
Jensen, Joshua
Johanek, Amanda
Johnson, Beth
Johnson, Tracy
Juliot, Megan
Kelly, Heather
Kietlinski, Carla
Koenig, Tammy
Kowalke, Kathleen

Lemke, Alexandra
Luedke, Ernest
Martin, Anna
Moore, Kathlyne
Murphy, Melissa
Pagel, Adria
Palmquist, Hannah
Paulson, Nicole
Pickar, Tony
Plisch, Sandra
Podeweltz, Kevin
Pozorski, Kathleen
Prahl, Tina
Quevillon, April
Rainville, Susan
Rheinschmidt, Amy
Rieck, Debra
Rochester, Timothy
Salzman, Jamie
Schmitz, April
Schueller, Dawneen
Searing, Rebecca
Sivertson, Tamara
Stead, Heather
Strahota, Barbara
Strand, Scott
Thorson, Shanna
Torgerson, Wendy
Turner, Heather
Vesper, Wendy
Weber, Lauren
Wegner, Sarah
Weller, Amanda
Wilson, Shantese
Winter, Amanda
Wolfe, Noreen
Zoesch, Danielle

2017-2018 Teacher Contract

DICKERSON LESLEI JO

D.C. EVEREST AREA SCHOOL DISTRICT
6300 ALDERSON STREET, WESTON, WI 54476

TREASURER'S REPORT

MAY 17, 2017

CASH BALANCE AS OF APRIL 19, 2017	(\$866,448.47)	
INVESTMENT ACCOUNT TRANSFERS		\$3,647,056.67
RECEIPTS CR#23816 - CR#23964	\$5,507,402.67	
CHECKS FOR APPROVAL #219101 - #219301 ACH: #161702346 - # 161702603		\$981,480.23
<u>VOIDS:</u> CK# 219006, #219087, #219139, #219157, #219228, #219269	\$4,520.11	
CASH BALANCE AS OF MAY 17, 2017		\$16,937.41
	<hr/>	
	\$4,645,474.31	\$4,645,474.31
	<hr/> <hr/>	

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER (04/19/2017-05/17/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
219101	FAMILY, CAREER & COMM. LEADERS OF AM.	43074	4/21/2017	190.00
219102	GORDON FOOD SERVICE INC	177213333	4/21/2017	100.85
219103	SCHOFIELD ORIENTAL MARKET	278774	4/21/2017	150.00
219104	SCHOOL NUTRITION ASSN	123456	4/21/2017	44.50
219105	WOMENS COMMUNITY, THE	41217	4/21/2017	120.00
219106	AMERICAN FENCE	17696-0	4/21/2017	5,900.00
219107	BARNES AND NOBLE	3853717	4/21/2017	1,900.60
219108	BILL'S SERVICE CENTER	4010348	4/21/2017	11,826.48
219109	BOELTER COMPANIES, THE	96038524	4/21/2017	345.24
219109	BOELTER COMPANIES, THE	96038525	4/21/2017	15.21
219110	BYTESPEED LLC	INV0113660	4/21/2017	1,510.00
219111	DC EVEREST SENIOR HIGH SCHOOL	Golf Reimbursement	4/21/2017	372.00
219111	DC EVEREST SENIOR HIGH SCHOOL	DECA-Everest Expr.	4/21/2017	10.00
219112	ECOLAB, INC.	5275029	4/21/2017	890.91
219113	ENTERPRISE	13069788	4/21/2017	83.60
219114	FEDEX, INC.	5-768-00391	4/21/2017	50.29
219115	GUARDIAN PEST SOLUTIONS	42795	4/21/2017	410.65
219116	HEARTLAND BUSINESS SYSTEMS INC	HBS00543720	4/21/2017	131.64
219117	HEID MUSIC COMPANY, INC.	170085	4/21/2017	5,684.00
219118	HIORNS PIANO SERVICE	03.21.17	4/21/2017	90.00
219119	HURRELL, ELIZABETH	42767	4/21/2017	382.57
219119	HURRELL, ELIZABETH	42795	4/21/2017	371.45
219120	LAMERS BUS LINES, INC.	50763	4/21/2017	195.58
219120	LAMERS BUS LINES, INC.	508296	4/21/2017	130.60
219120	LAMERS BUS LINES, INC.	508297	4/21/2017	172.99
219120	LAMERS BUS LINES, INC.	506569	4/21/2017	886.25
219120	LAMERS BUS LINES, INC.	509420	4/21/2017	240,314.23
219120	LAMERS BUS LINES, INC.	509349	4/21/2017	52.39
219120	LAMERS BUS LINES, INC.	509351	4/21/2017	70.32
219120	LAMERS BUS LINES, INC.	509348	4/21/2017	49.66
219121	LARK, ASHLEY	Lark4517	4/21/2017	97.50
219122	LEE'S EQUIPMENT	15262	4/21/2017	137.15
219123	LEIDER, DAN	4172017	4/21/2017	50.00
219124	LONDERVILLE ENTERPRISES	460828	4/21/2017	556.34
219125	MALBRIT MECHANICAL INC	176622	4/21/2017	102.00
219126	MARA CTY TREASURER'S OFFICE	17041208	4/21/2017	8.00
219127	METRO FIRE PROTECTION INC	36830	4/21/2017	46.50
219128	NANOTEK DEVICE REPAIR LLC	301	4/21/2017	350.00
219129	REMI'S ACADEMY OF DEFENSE	4	4/21/2017	292.50
219130	RENT A FLASH OF WI	56625	4/21/2017	93.00
219131	ROTHSCHILD WATERWORKS	2017 DEC-MAR EV	4/21/2017	1,029.06
219131	ROTHSCHILD WATERWORKS	DEC-MAR2017	4/21/2017	1,085.86
219132	SCHREMP, GREG	4172017	4/21/2017	50.00
219133	SILLAMPA, CHRISSEY	sillampa41817	4/21/2017	697.50
219134	STAPLES ADVANTAGE	3335855980	4/21/2017	8.46
219134	STAPLES ADVANTAGE	3335855985	4/21/2017	84.67
219134	STAPLES ADVANTAGE	3335855986	4/21/2017	73.10
219134	STAPLES ADVANTAGE	3335855988	4/21/2017	22.22
219134	STAPLES ADVANTAGE	3335855994	4/21/2017	62.40
219134	STAPLES ADVANTAGE	3335856014	4/21/2017	13.96

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER (04/19/2017-05/17/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
219134	STAPLES ADVANTAGE	3335856016	4/21/2017	154.50
219134	STAPLES ADVANTAGE	3335856018	4/21/2017	17.58
219134	STAPLES ADVANTAGE	3335856021	4/21/2017	43.16
219134	STAPLES ADVANTAGE	3335856034	4/21/2017	30.56
219134	STAPLES ADVANTAGE	3335856036	4/21/2017	76.10
219134	STAPLES ADVANTAGE	3335856044	4/21/2017	53.28
219134	STAPLES ADVANTAGE	3335856047	4/21/2017	158.96
219134	STAPLES ADVANTAGE	3335856049	4/21/2017	40.33
219134	STAPLES ADVANTAGE	3335856050	4/21/2017	75.09
219134	STAPLES ADVANTAGE	3335855996	4/21/2017	59.97
219134	STAPLES ADVANTAGE	3335856013	4/21/2017	36.47
219134	STAPLES ADVANTAGE	3335856011	4/21/2017	61.79
219134	STAPLES ADVANTAGE	3335856051	4/21/2017	217.67
219134	STAPLES ADVANTAGE	3335856054	4/21/2017	3.92
219134	STAPLES ADVANTAGE	3335856055	4/21/2017	-5.63
219134	STAPLES ADVANTAGE	3335856048	4/21/2017	17.86
219134	STAPLES ADVANTAGE	3335855992	4/21/2017	69.65
219134	STAPLES ADVANTAGE		4/21/2017	0.00
219135	TEACHER DIRECT	P465020800024	4/21/2017	70.98
219136	THE GRAPHIC EDGE	1085267	4/21/2017	265.01
219137	TRAIN 4 YOUR BEST	17015	4/21/2017	152.50
219137	TRAIN 4 YOUR BEST	18015	4/21/2017	805.00
219138	TRIG'S WESTON	04.12.2017	4/21/2017	241.15
219139	US POSTAL SVC(POSTAGE/PHONE)	270349318	4/21/2017	45.26
219140	POSTMASTER WAUSAU/DISTRIBUTION	270349318	4/21/2017	45.26
219141	POSTMASTER WAUSAU/DISTRIBUTION	6182013-2	4/21/2017	14.79
219142	GREENHECK FIELD HOUSE	MB - 13056	4/28/2017	150.00
219143	WI ASSN FOR COLL ADMIS CNSL	146	4/28/2017	35.00
219144	AUTOMATIC ENTRANCES OF WI INC	1962433	4/28/2017	466.63
219145	BAKER, TANYA	27417	4/28/2017	51.65
219146	BODETTE, TIM	PR, TB, 4/4	4/28/2017	40.00
219147	DC EVEREST FOOD SERVICE	79	4/28/2017	140.63
219148	FEDEX, INC.	5-774-84295	4/28/2017	26.00
219149	FRAAZA ROCKS & SAND	2730	4/28/2017	700.00
219150	GRAMLING, CINDI	42767	4/28/2017	25.00
219151	HUFFCUTT, TIM & ANN	42826	4/28/2017	500.00
219152	ICEMANN ARENA SERVICES, INC.	1817	4/28/2017	402.95
219153	KLISMITH, KERRY	42826	4/28/2017	81.00
219154	LAHR	17415	4/28/2017	45.85
219155	LAMERS BUS LINES, INC.	509354	4/28/2017	82.70
219156	MACCO'S COMMERCIAL INTERIORS	CG782437	4/28/2017	1,209.00
219157	MALBRIT MECHANICAL INC	176623	4/28/2017	492.51
219157	MALBRIT MECHANICAL INC	176651	4/28/2017	156.00
219157	MALBRIT MECHANICAL INC	3843669	4/28/2017	440.65
219157	MALBRIT MECHANICAL INC	176628	4/28/2017	828.05
219158	MILLIKIN, MICHELLE	42826	4/28/2017	10.00
219159	MS GRAPHICS, LLC	2014-1300	4/28/2017	10.00
219160	OCHS, BARBARA	42826	4/28/2017	58.84
219161	OTIS ELEVATOR CO	CVW65086517	4/28/2017	989.61
219162	SCHOOL OUTFITTERS	INV12236275	4/28/2017	128.20

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER (04/19/2017-05/17/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
219163	SLIWICKI SMALL ENGINE REPAIR LLC	6103	4/28/2017	101.04
219164	SPORT FLOOR REFINISHING	333	4/28/2017	7,869.79
219165	STAPLES ADVANTAGE	3335856040	4/28/2017	344.65
219165	STAPLES ADVANTAGE	3335856038	4/28/2017	27.40
219165	STAPLES ADVANTAGE	3335856037	4/28/2017	8.94
219165	STAPLES ADVANTAGE	3335856015	4/28/2017	85.16
219166	THE DESIGN MONKEY	3072	4/28/2017	108.00
219167	TRAIN 4 YOUR BEST	19013	4/28/2017	250.00
219167	TRAIN 4 YOUR BEST	18016	4/28/2017	805.00
219167	TRAIN 4 YOUR BEST	17016	4/28/2017	197.50
219168	VAN BERKEL, DESIREE	vanberkel41717	4/28/2017	181.00
219169	WAUSAU REGION CHAMBER OF COMMERCE	Wausau Chamber Cc	4/28/2017	2,000.00
219170	WDSPS- INDUSTRY SERVICES INVOICING	435983	4/28/2017	100.00
219171	ZYNDA, HEATHER	42826	4/28/2017	10.00
219172	MARK HARRING STANDING CHAPTER 13 TRUSTEE	04/28/2017A	4/28/2017	1,294.62
219173	MESSERLI & KRAMER PA	04/28/2017A	4/28/2017	135.86
219174	UNITED WAY OF MARATHON CNTY	20170428ADUWAY	4/28/2017	819.00
219175	BOISVERT, JAMES	4434	5/5/2017	200.00
219176	DIVISION OF INDUSTRY SERVICES	divindustryserv4271	5/5/2017	220.00
219177	KRUG BUS SERVICE, INC.	9721	5/5/2017	859.00
219178	KRUG BUS SERVICE, INC.	9723	5/5/2017	455.00
219179	LAMERS BUS LINES, INC.	509759	5/5/2017	663.00
219179	LAMERS BUS LINES, INC.	509760	5/5/2017	506.00
219180	POSTMASTER SCHOFIELD	Schofield Postmaster	5/5/2017	250.00
219181	SCHOOL NUTRITION ASSN	468658-17	5/5/2017	47.50
219181	SCHOOL NUTRITION ASSN	JVAN	5/5/2017	47.50
219182	WISCONSIN SUMMER WORKSHOP	WSW2017	5/5/2017	170.00
219183	APPLE COMPUTER INC	4436055407	5/5/2017	49.00
219184	BETHLEHEM COMM-RO.,INC.	BETH-4K-Apr17	5/5/2017	7,233.24
219185	BODETTE, TIM	PR, TB, 4/27	5/5/2017	40.00
219186	BRADFISH, CASSIDY	Bradfish-Class 59 Sc	5/5/2017	500.00
219187	CELLCOM - WAUSAU	401739	5/5/2017	603.02
219188	CENTRAL WI CONVENTION & EXPO CENTER	AS-08756	5/5/2017	3,542.95
219189	CHRISTIANSOON, VICKIE	christianson42817	5/5/2017	1,333.50
219190	COMPLETE OFFICE OF WISCONSIN	805881	5/5/2017	739.90
219191	DEPERE HIGH SCHOOL	EntryFee,Tennis,4/28	5/5/2017	60.00
219192	ERC WIPING PRODUCTS, INC.	585365	5/5/2017	520.96
219193	FEDEX, INC.	5-782-56175	5/5/2017	13.00
219194	HABECK, MIKE	PR, MH, 4/21	5/5/2017	110.00
219195	HEID MUSIC COMPANY, INC.	1910098	5/5/2017	129.54
219196	HILDEBRANDT, WENDY	WS2WL0001449077	5/5/2017	275.00
219197	HUMPAL, COLLIN	Humpal-Sem II Schol	5/5/2017	500.00
219198	JOSTENS, INC.	20017735	5/5/2017	73.30
219198	JOSTENS, INC.	20017555	5/5/2017	1,665.45
219199	KENITZER, DICK	PR, RK, 4/18	5/5/2017	80.00
219200	KOLLEGE TOWN SPORTS	89596	5/5/2017	58.88
219201	KYLES CONSULTING LLC	42826	5/5/2017	1,700.00
219202	LAMERS BUS LINES, INC.	MB - 509353	5/5/2017	175.55
219202	LAMERS BUS LINES, INC.	509941	5/5/2017	48.73
219202	LAMERS BUS LINES, INC.	508301	5/5/2017	260.70

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER (04/19/2017-05/17/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
219202	LAMERS BUS LINES, INC.	503955	5/5/2017	66.45
219203	LANGBEHN, DALE	PR, DL, 4/17	5/5/2017	235.00
219204	LATIMER, CHERYL	27656	5/5/2017	20.25
219205	LEPAK, MOLLY	42826	5/5/2017	182.44
219206	MALBRIT MECHANICAL INC	176530	5/5/2017	1,051.60
219206	MALBRIT MECHANICAL INC	176560	5/5/2017	2,497.00
219207	NEFF COMPANY, INC.	1983507	5/5/2017	294.97
219208	PULASKI HIGH SCHOOL	CC, Softball, 4/29	5/5/2017	180.00
219209	RICHARD C. OWENS PUBLISHERS, INC	172835	5/5/2017	377.71
219210	SCHEPP, KYLE	PR, KS, 4/28	5/5/2017	55.00
219211	SCHMITZ, KURT	PR, KS, 4/21	5/5/2017	80.00
219212	SCHOTT, RIDGLEY	PR, RS, 5/2	5/5/2017	115.00
219213	SILLAMPA, CHRISSEY	sillampa5217	5/5/2017	727.50
219214	SPARTA HIGH SCHOOL	CC, Golf, 4/29	5/5/2017	110.00
219215	ST JOHN LUTHERAN SCHOOL	STJO-4K-Apr17	5/5/2017	3,874.95
219216	STERLING WATER INC	342X05853703	5/5/2017	983.30
219217	STEVENS PT AREA HS SPASH	CC, Golf, 4/22	5/5/2017	50.00
219217	STEVENS PT AREA HS SPASH	CC, GTrack, 4/28	5/5/2017	125.00
219218	TEACHER DIRECT	P465195800015	5/5/2017	70.98
219218	TEACHER DIRECT	P465195300016	5/5/2017	50.36
219218	TEACHER DIRECT	P465050900014	5/5/2017	29.27
219219	TEUKE, MICHAEL	MT, PR, 4/21	5/5/2017	110.00
219220	TEUKE, PATTI	PT, PR, 4/21	5/5/2017	80.00
219221	THOMPSON, MIKE	MT, PR, 4/21	5/5/2017	110.00
219222	TRAIN 4 YOUR BEST	18017	5/5/2017	805.00
219222	TRAIN 4 YOUR BEST	17017	5/5/2017	543.50
219223	WAUSAU WEST HIGH SCHOOL	CC, Tennis, 4/21	5/5/2017	50.00
219224	WENGER CORP	723974	5/5/2017	1,914.00
219225	WESTON MUNICIPAL UTILITIES	CHARTER JAN-MAR1	5/5/2017	653.39
219225	WESTON MUNICIPAL UTILITIES	ADMIN JAN-MAR2015	5/5/2017	3,364.00
219226	WILDE, KASSIDY	17779	5/5/2017	50.00
219227	ALDO LEOPOLD FOUNDATION, INC	34918	5/5/2017	100.00
219228	VILLAGE OF WESTON	42856	5/5/2017	935.56
219229	ALABGS	ALABGS542017	5/9/2017	25.00
219230	BP	4990244701-APR2015	9/2017	50.59
219231	CENTRAL WI MATH LEAGUE	DCEMATH2016-2	5/9/2017	6.00
219232	COMPLETE OFFICE OF WISCONSIN	796731	5/9/2017	144.22
219232	COMPLETE OFFICE OF WISCONSIN	800692	5/9/2017	148.90
219233	DYNAMIC RECYCLING	I23638	5/9/2017	375.00
219234	HAFFENBREDL, BETH	42795	5/9/2017	61.48
219235	JOSTENS, INC.	606annis-dcehs2017	5/9/2017	161.50
219236	KAMKE, REBECCA	PR, BK, 4/21	5/9/2017	75.00
219237	KLOPOTIC, JAMY	klopotic42017	5/9/2017	62.50
219238	LAMERS BUS LINES, INC.	509350	5/9/2017	65.51
219238	LAMERS BUS LINES, INC.	508292	5/9/2017	81.93
219239	LOCKSMITH SHOPPE	12912	5/9/2017	161.00
219240	MARA CTY TREASURER'S OFFICE	17042602	5/9/2017	27.00
219240	MARA CTY TREASURER'S OFFICE	17042508	5/9/2017	8.00
219241	MARTENS, CRAIG	PR, CM, 4/28	5/9/2017	55.00
219242	MILLWORK SPECIALISTS INC	2977	5/9/2017	102.50

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER (04/19/2017-05/17/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
219243	NANOTEK DEVICE REPAIR LLC	312	5/9/2017	570.00
219244	NASSP/NASC	9000884176	5/9/2017	95.00
219245	NASSP/NHS	9000903608	5/9/2017	385.00
219246	RHINELANDER HIGH SCHOOL	5042017	5/9/2017	300.00
219247	SCHERRER CONSTRUCTION CO. INC.	4165	5/9/2017	2,490.00
219248	TEACHER DIRECT	P465195100036	5/9/2017	156.20
219249	VILLAGE OF WESTON	287	5/5/2017	466.51
219250	BOESEL, SCOTT	50317	5/12/2017	100.00
219251	JOHNSON, PAUL	50317	5/12/2017	100.00
219252	JULIAN JASON LEGACY HORSE LOGGING	528970	5/12/2017	300.00
219253	SCHULT, ALICIA	50317	5/12/2017	350.00
219254	SECURIAN FINANCIAL GROUP, INC.	June 2017 Life	5/12/2017	16,819.68
219255	TESSMANN, DICK	50317	5/12/2017	350.00
219256	WAUSAU SCHOOL DISTRICT	Hotel Reservation	5/12/2017	701.00
219257	ABT WATER TREATMENT INC	19015	5/12/2017	571.27
219258	ALLIANT UTILITIES/WP&L	42826	5/12/2017	830.74
219259	AMERICAN ASSOCIATION OF TEACHERS OF FRENCH	5.4.17	5/12/2017	66.00
219260	BOELTER COMPANIES, THE	963059416	5/12/2017	597.46
219260	BOELTER COMPANIES, THE	96052117	5/12/2017	790.67
219261	CARQUEST AUTO PARTS	212223	5/12/2017	50.86
219262	CARTER, TONIA	CARTER5417	5/12/2017	262.50
219263	CESA #11	9199	5/12/2017	100.00
219264	CHANNING BETE COMPANY	53346937	5/12/2017	93.35
219265	COLLINS, HEATHER	42826	5/12/2017	30.01
219266	COMPLETE OFFICE OF WISCONSIN	809757	5/12/2017	26.04
219266	COMPLETE OFFICE OF WISCONSIN	809476	5/12/2017	51.10
219267	COMPLETE OFFICE OF WISCONSIN	128124	5/12/2017	4,227.17
219267	COMPLETE OFFICE OF WISCONSIN	128161	5/12/2017	3,957.92
219268	DC EVEREST SENIOR HIGH SCHOOL	dcevlyball5817	5/12/2017	655.00
219269	DC EVEREST AREA SCHOOLS	6763824	5/12/2017	341.00
219270	DEAN FOODS OF WISCONSIN, INC.	4302017	5/12/2017	21,942.68
219271	EDUCATORS PUBLISHING SERVICE	202501406955	5/12/2017	219.62
219272	FEDEX, INC.	5-790-29053	5/12/2017	36.74
219273	HOLTGER BROS., INC.	162921	5/12/2017	176,900.00
219274	KLOPOTIC, JAMY	klopotic5817	5/12/2017	107.50
219275	LAKESHORE LEARNING MAT	3001720417	5/12/2017	72.28
219276	LAMERS BUS LINES, INC.	508291	5/12/2017	351.20
219276	LAMERS BUS LINES, INC.	507066-0	5/12/2017	270.44
219276	LAMERS BUS LINES, INC.	508400-0	5/12/2017	207.25
219276	LAMERS BUS LINES, INC.	507062-0	5/12/2017	177.59
219277	MALBRIT MECHANICAL INC	176623	5/12/2017	492.51
219277	MALBRIT MECHANICAL INC	176628	5/12/2017	828.05
219277	MALBRIT MECHANICAL INC	176651	5/12/2017	156.00
219278	MILLER, STEPHANIE	millier5617	5/12/2017	86.50
219279	MISHLER, KRISTY	42826	5/12/2017	92.34
219280	MS GRAPHICS, LLC	2014-1330	5/12/2017	10.00
219281	NEOFUNDS BY NEOPOST INC.	42826	5/12/2017	2,000.00
219282	NEXTTIER EDUCATION, INC	DCEHS-201705	5/12/2017	1,041.67
219283	NORTHSTAR EQUIPMENT, LLC	42856	5/12/2017	12,500.00
219284	ROMA, BRENDA	ROMA5417	5/12/2017	88.50

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219285	SANDS, JESSICA	17348	5/12/2017	15.65
219286	SCHOOL DUDE, INC.	6452	5/12/2017	7,665.00
219287	SCHOOL INFO APP, LLC	3465	5/12/2017	750.00
219288	SCHOOL NUTRITION ASSN	636780-2	5/12/2017	3.00
219289	SHRED-IT USA	8122281803	5/12/2017	67.02
219290	SIGN HERE INTERPRETING LLC	DCE170501	5/12/2017	100.00
219291	TEACHER DIRECT	P465194800016	5/12/2017	43.84
219291	TEACHER DIRECT	P465341000015	5/12/2017	126.26
219292	TRAIN 4 YOUR BEST	18018	5/12/2017	805.00
219292	TRAIN 4 YOUR BEST	19015	5/12/2017	250.00
219292	TRAIN 4 YOUR BEST	19016	5/12/2017	150.00
219293	UNITED RENTALS INC	146110984-001	5/12/2017	855.58
219294	VIC FERRARI ENTERPRISES, INC	03137b	5/12/2017	250.00
219295	WASTE MANAGEMENT	42856	5/12/2017	1,839.99
219296	WDSPS- INDUSTRY SERVICES INVOICING	437588	5/12/2017	100.00
219297	WI DEPT OF JUSTICE	G116751017	5/12/2017	90.00
219298	MARK HARRING STANDING CHAPTER 13 TRUSTEE	05/12/2017A	5/12/2017	1,294.62
219299	MESSERLI & KRAMER PA	05/12/2017A	5/12/2017	120.48
219300	UNITED WAY OF MARATHON CNTY	20170512ADUWAY	5/12/2017	819.00
219301	GOLDEN CORAL	352081	5/16/2017	1,190.82
161702346	ABLE DISTRIBUTING CO INC	S011835343.001	4/21/2017	871.43
161702346	ABLE DISTRIBUTING CO INC	S011826761.001	4/21/2017	60.52
161702346	ABLE DISTRIBUTING CO INC	S011835386.001	4/21/2017	22.84
161702347	ALGER, DANYELL	42826	4/21/2017	235.00
161702348	AMAZON CAPITAL SERVICES	OR96-6B4Q-7PBV	4/21/2017	83.12
161702348	AMAZON CAPITAL SERVICES	OYHY- 598B-H3GG	4/21/2017	122.16
161702348	AMAZON CAPITAL SERVICES	OXRC-SC75-3J95	4/21/2017	462.40
161702348	AMAZON CAPITAL SERVICES	OBP6-2CB8-C8TW	4/21/2017	369.95
161702348	AMAZON CAPITAL SERVICES	OR31-1HY7-JRNO	4/21/2017	305.40
161702348	AMAZON CAPITAL SERVICES	OF45-M1NT-HPC4	4/21/2017	144.76
161702348	AMAZON CAPITAL SERVICES	OMBJ-QKVL-1MPL	4/21/2017	29.15
161702348	AMAZON CAPITAL SERVICES	OPL8-T34M-OSWG	4/21/2017	118.87
161702349	AMERICAN WELDING & GAS INC	4710356	4/21/2017	2.22
161702350	BRANTON, MICHELLE	WEB004966757	4/21/2017	71.94
161702351	CENTRAL BURNER AND BOILER INC	54395	4/21/2017	399.90
161702352	CESA 9, INC.	8502	4/21/2017	5,015.00
161702353	CONSTELLATION ENERGY SERVICES	1734450-01 MAR17	4/21/2017	25,620.22
161702354	D & L SIGNS INC	10198	4/21/2017	518.50
161702354	D & L SIGNS INC	10193	4/21/2017	59.60
161702355	DEMCO INC	6111610	4/21/2017	3,256.00
161702356	DEMUTH, BOBBI	42826	4/21/2017	22.00
161702357	ENGEN, TERI	42795	4/21/2017	39.10
161702358	ETCO ELECTRIC SUPPLY INC	3246598	4/21/2017	35.39
161702359	FERGUSON ENTERPRISE INC	3865571	4/21/2017	24.16
161702360	FOLLETT SCHOOL SOLUTIONS, INC	578833F-2	4/21/2017	479.94
161702361	FORMS SPECIALISTS INC	41682	4/21/2017	158.30
161702362	FRANCE PROPANE SERVICE	229222	4/21/2017	600.22
161702363	GOETSCH, DIANE	42795	4/21/2017	93.57
161702364	GRAFF, CHRISTOPHER	42826	4/21/2017	5.67
161702365	GREAT LAKES COCA-COLA DISTRIBUTION LLC	3312017	4/21/2017	1,446.00

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161702366	GRESSER, PAMELA	2088	4/21/2017	49.83
161702366	GRESSER, PAMELA	3543	4/21/2017	41.15
161702367	HEID MUSIC COMPANY, INC.	1902280	4/21/2017	527.00
161702368	HELLER, LUKE	4172017	4/21/2017	50.00
161702369	HOBBS, STEPHANIE	42826	4/21/2017	28.89
161702370	ISLAND BAY PRINTING	4590	4/21/2017	395.00
161702371	J.W. PEPPER & SON	7845158	4/21/2017	293.35
161702371	J.W. PEPPER & SON	7810926	4/21/2017	13.99
161702371	J.W. PEPPER & SON	MB - 07844955	4/21/2017	104.97
161702372	JAGODZINSKI, JENNIFER	42826	4/21/2017	71.47
161702373	JAIPURI, SANDRA	42826	4/21/2017	342.71
161702374	JERRYS MUSIC INC	110120	4/21/2017	64.50
161702375	JOHNSON, EO, INC.	ICINV63845	4/21/2017	191.94
161702376	KAMINSKI, SARAH	FEB2017 CONF REIM	4/21/2017	222.53
161702377	KAMPMANN, KEVIN	42795	4/21/2017	127.76
161702377	KAMPMANN, KEVIN	42767	4/21/2017	83.25
161702377	KAMPMANN, KEVIN	42736	4/21/2017	84.10
161702378	KINDLARSKI, JENNIFER	42795	4/21/2017	70.00
161702379	KOEPKE, RICHARD	42795	4/21/2017	998.46
161702380	KOŁODZIEJ, HEIDI	42795	4/21/2017	45.98
161702380	KOŁODZIEJ, HEIDI	MAR2017a	4/21/2017	103.24
161702381	LIGHTBODY, LLC	lightbody4/12/17	4/21/2017	120.50
161702382	MAVO SYSTEMS, INC	4205	4/21/2017	325.75
161702383	MID WISCONSIN BEVERAGE	407569	4/21/2017	379.14
161702383	MID WISCONSIN BEVERAGE	399496	4/21/2017	139.77
161702384	NASCO INC - EDUCATION	370703	4/21/2017	1,030.65
161702384	NASCO INC - EDUCATION	375958	4/21/2017	38.05
161702385	NIKOLAI, JEAN	nikolai41317	4/21/2017	12.79
161702386	NORTHSTAR ENVIRONMENTAL	170240	4/21/2017	1,375.00
161702387	OFFICE ENTERPRISES INC	399342	4/21/2017	995.00
161702388	POPHAL, STEVEN	42826	4/21/2017	267.82
161702389	RON CHRISTIANSEN TRUCKING INC.	42826	4/21/2017	15,984.00
161702389	RON CHRISTIANSEN TRUCKING INC.	APR2017(2)	4/21/2017	2,030.00
161702390	SARGENT, JESSICA	444	4/21/2017	75.00
161702391	SCHOOL SPECIALTY	208118086322	4/21/2017	41.86
161702391	SCHOOL SPECIALTY	308102713802	4/21/2017	1,953.16
161702392	SONDELSKI, TRACI	42826	4/21/2017	82.28
161702393	SUN PRINTING INC	87447	4/21/2017	896.00
161702394	THOMPSON, CHAD	42795	4/21/2017	82.41
161702394	THOMPSON, CHAD	MAR2017a	4/21/2017	22.28
161702395	TIERNEY BROTHERS, INC.	739698	4/21/2017	292.04
161702396	USIC LOCATING SERVICES INC	228797	4/21/2017	293.61
161702397	WENNING GRINDING SUPPLY INC., J	93561	4/21/2017	46.00
161702398	WESTERGARD, KATHLEEN	MAR2017A	4/21/2017	87.00
161702399	WI DEPT OF PUBLIC INST	255-000013220	4/21/2017	1,000.00
161702400	WINTER, AMANDA	42826	4/21/2017	100.00
161702401	YANG, MAI LEE	42826	4/21/2017	11.82
161702402	YANG, YAUO	42795	4/21/2017	113.04
161702403	ABLE DISTRIBUTING CO INC	SO11845370.001	4/28/2017	219.90
161702403	ABLE DISTRIBUTING CO INC	SO11810597.001	4/28/2017	57.36

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161702403	ABLE DISTRIBUTING CO INC	s011849598.001	4/28/2017	38.69
161702404	AMAZON CAPITAL SERVICES	OR31-1HY7-GJT2	4/28/2017	13.44
161702404	AMAZON CAPITAL SERVICES	OMBJ-QKVL-9MM6	4/28/2017	40.47
161702404	AMAZON CAPITAL SERVICES	OPL8-T34M-1G3C	4/28/2017	136.77
161702404	AMAZON CAPITAL SERVICES	OPL8-T34M-0WJ3	4/28/2017	175.50
161702404	AMAZON CAPITAL SERVICES	0YJP-RVX2-3F06	4/28/2017	279.00
161702404	AMAZON CAPITAL SERVICES	OGD4-77JQ-057F	4/28/2017	124.96
161702404	AMAZON CAPITAL SERVICES	0yjp-rvx2-2kx7	4/28/2017	28.47
161702404	AMAZON CAPITAL SERVICES	07V1-PDJ6-5Y64	4/28/2017	184.38
161702405	ARCHIQUETTE, JEANNE	42767	4/28/2017	96.30
161702405	ARCHIQUETTE, JEANNE	42795	4/28/2017	64.20
161702405	ARCHIQUETTE, JEANNE	42826	4/28/2017	96.30
161702406	CARRICO AQUATIC RESOURCES, INC	20171001	4/28/2017	369.50
161702407	DELANEY, KATHRYN	42826	4/28/2017	40.02
161702408	DEVINE-SCHWANTES, JODI	42826	4/28/2017	67.69
161702409	ELLENBECKER CONST, S D, INC.	11077	4/28/2017	670.00
161702410	ETCO ELECTRIC SUPPLY INC	3247040	4/28/2017	13.76
161702410	ETCO ELECTRIC SUPPLY INC	3247382	4/28/2017	470.82
161702410	ETCO ELECTRIC SUPPLY INC	3247383	4/28/2017	19.02
161702411	FERGUSON ENTERPRISE INC	3880898	4/28/2017	1,857.86
161702412	GEBERT, SAMANTHA	42795	4/28/2017	48.47
161702413	HEINZEN, ANN	42826	4/28/2017	102.00
161702414	JOST, AMY	42826	4/28/2017	132.20
161702415	LIGHTBODY, LLC	LIGHTBODY217	4/28/2017	50.00
161702416	MARSHFIELD BOOK	342109	4/28/2017	650.00
161702416	MARSHFIELD BOOK	342108	4/28/2017	930.00
161702416	MARSHFIELD BOOK	342106	4/28/2017	620.00
161702416	MARSHFIELD BOOK	342107	4/28/2017	2,387.00
161702417	MAXWELL MEDALS & AWARDS INC.	3132813	4/28/2017	743.91
161702418	MCFARLANE, TAMMY	42826	4/28/2017	75.92
161702419	MID WISCONSIN BEVERAGE	409402	4/28/2017	103.20
161702419	MID WISCONSIN BEVERAGE	409403	4/28/2017	331.74
161702420	MIDLAND PAPER COMPANY, INC.	IN00604411	4/28/2017	825.66
161702420	MIDLAND PAPER COMPANY, INC.	IN00607883	4/28/2017	329.67
161702421	MMG EMPLOYER SOLUTIONS, INC.	124524	4/28/2017	508.00
161702422	MONTAG, ERIC	42795	4/28/2017	53.90
161702423	NELSON, AARON	42826	4/28/2017	36.06
161702424	NORTHCENTRAL TECH COLLEGE	51517	4/28/2017	30.00
161702424	NORTHCENTRAL TECH COLLEGE	BIS-002142	4/28/2017	100.00
161702425	NORTHWAY COMMUNICATIONS INC	104107	4/28/2017	32.38
161702425	NORTHWAY COMMUNICATIONS INC	169209	4/28/2017	398.00
161702426	OFFICE ENTERPRISES INC	398318	4/28/2017	260.00
161702426	OFFICE ENTERPRISES INC	398560	4/28/2017	1,276.28
161702427	PAVLOVICH, JENNIFER	MAR-APR2017	4/28/2017	41.36
161702428	REALLY GOOD STUFF, LLC	5921133	4/28/2017	90.70
161702429	REINDERS INC	933743-00	4/28/2017	605.00
161702430	ROCHESTER, TIMOTHY	42826	4/28/2017	13.20
161702431	SCHOOL SPECIALTY	308102707684	4/28/2017	8,518.45
161702431	SCHOOL SPECIALTY	208118093818	4/28/2017	288.17
161702432	SONDELSKI, TRACI	APR2017A	4/28/2017	229.50

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161702433	TIERNEY BROTHERS, INC.	740182	4/28/2017	1,370.04
161702434	UMLAUF, BETH	42795	4/28/2017	90.52
161702435	VAN ERT ELECTRIC COMPANY INC.	7532	4/28/2017	5,695.70
161702435	VAN ERT ELECTRIC COMPANY INC.	7530	4/28/2017	830.38
161702436	VANDERWYST, AMY	42826	4/28/2017	19.00
161702437	WEBKO EMBROIDERY & SCREEN PRINTING, INC	192011	4/28/2017	232.00
161702438	WENDORF, BROOKE	42583	4/28/2017	200.37
161702439	ABLE DISTRIBUTING CO INC	SO11823956.001	5/5/2017	11.93
161702439	ABLE DISTRIBUTING CO INC	S011801664.002	5/5/2017	72.02
161702439	ABLE DISTRIBUTING CO INC	S011845370.002	5/5/2017	202.80
161702439	ABLE DISTRIBUTING CO INC	S011865889.001	5/5/2017	65.29
161702439	ABLE DISTRIBUTING CO INC	S011827836.001	5/5/2017	19.35
161702440	AMAZON CAPITAL SERVICES	OBNT-0B5M-4TMR	5/5/2017	15.69
161702440	AMAZON CAPITAL SERVICES	OWYJ-YNK8-3V9V	5/5/2017	189.98
161702440	AMAZON CAPITAL SERVICES	07V1-PDJ6-7H5J	5/5/2017	37.28
161702440	AMAZON CAPITAL SERVICES	OWYJ-YNK8-7X3X	5/5/2017	162.27
161702440	AMAZON CAPITAL SERVICES	OTRM-0524-76KP	5/5/2017	82.68
161702441	AMERICAN WELDING & GAS INC	4773620	5/5/2017	15.90
161702441	AMERICAN WELDING & GAS INC	4774098	5/5/2017	66.15
161702441	AMERICAN WELDING & GAS INC	4743272	5/5/2017	71.40
161702442	AMMON, CHRISTIAN	42826	5/5/2017	76.72
161702443	ANDERSON, NICOLE	42826	5/5/2017	99.00
161702443	ANDERSON, NICOLE	APR2017A	5/5/2017	76.14
161702444	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-Apr17	5/5/2017	25,574.67
161702445	BAIER, TERESE	42826	5/5/2017	244.50
161702445	BAIER, TERESE	APR2017A	5/5/2017	27.37
161702446	BELOTT, JEFFREY	42826	5/5/2017	316.35
161702447	CESA 9, INC.	8669	5/5/2017	300.00
161702448	FAMILY SERVICE MADISON, INC.	87	5/5/2017	2,218.62
161702449	FERGUSON ENTERPRISE INC	3843669	5/5/2017	440.65
161702450	FOREMAN, RONALD	EXPUL4272017	5/5/2017	60.00
161702450	FOREMAN, RONALD	42856	5/5/2017	60.00
161702451	FORMS SPECIALISTS INC	41815	5/5/2017	137.00
161702452	FOX, GRETCHEN	42826	5/5/2017	26.14
161702453	GADKE, GARY	42826	5/5/2017	6.42
161702454	GILMORE, KRISTINE	42826	5/5/2017	301.74
161702455	GINGERROOT LLC	1712	5/5/2017	3,750.00
161702456	GREIL, TRAVIS	42795	5/5/2017	300.00
161702457	HACKBARTH, LINDA	hackbarth5-2 (255.00	5/5/2017	255.00
161702458	HAHN, NATHAN	42826	5/5/2017	13.38
161702459	HEID MUSIC COMPANY, INC.	1833227	5/5/2017	789.00
161702460	KEY TO LIFE CHILDCARE CENTER, INC.	KYLF-4K-Apr17	5/5/2017	9,816.54
161702461	KINDERCARE LEARNING CTR, INC.	KIND-4K-Apr17	5/5/2017	7,749.90
161702462	KNAACK, ROBERT	EXPUL4272017	5/5/2017	180.00
161702462	KNAACK, ROBERT	42856	5/5/2017	60.00
161702463	LAPORTE, LORI	42826	5/5/2017	204.50
161702464	LAWRENCE, BARBARA	42826	5/5/2017	86.83
161702465	LIGHTBODY, LLC	LIGHTBODY42017	5/5/2017	37.50
161702466	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-Apr17	5/5/2017	3,616.62
161702467	MCBRIDE, EMMETT	McBride Credits spr	5/5/2017	7,660.00

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161702468	MEP SOLUTIONS, LLC	17-110MP	5/5/2017	760.00
161702469	MMG EMPLOYER SOLUTIONS, INC.	124641	5/5/2017	146.00
161702469	MMG EMPLOYER SOLUTIONS, INC.	125975 DCE EAP Apr	5/5/2017	945.00
161702470	MOUNT OLIVE 4K PROGRAM	MTOL-4K-Apr17	5/5/2017	12,554.76
161702471	MURPHY, MELISSA	42826	5/5/2017	262.80
161702472	NASCO INC - EDUCATION	387796	5/5/2017	118.00
161702473	NATL ELEVATOR INSPECTION SVC, INC.	270788	5/5/2017	90.20
161702473	NATL ELEVATOR INSPECTION SVC, INC.	270848	5/5/2017	90.20
161702474	NCS PEARSON INC	4712459	5/5/2017	399.00
161702475	NEWMAN CATHOLIC-ST MARK	STMA-4K-Apr17	5/5/2017	9,041.55
161702476	NEWMAN CATHOLIC-ST THERESE	STTH-4K-Apr17	5/5/2017	8,008.23
161702477	NORTHCENTRAL TECH COLLEGE	15999902 SPRING20	5/5/2017	1,231.80
161702478	OFFICE ENTERPRISES INC	400699	5/5/2017	1,660.99
161702479	OVER THE TOP ROOFING REPAIR & MNT.	194	5/5/2017	1,133.14
161702480	OVERGAARD, JACK	PR, JO, 4/21	5/5/2017	110.00
161702481	PER MAR SECURITY SERVICES, INC.	1682315	5/5/2017	129.50
161702481	PER MAR SECURITY SERVICES, INC.	1682773	5/5/2017	26.52
161702482	PIONEER VALLEY EDUCATIONAL	106709	5/5/2017	317.90
161702483	REALLY GOOD STUFF, LLC	5929971	5/5/2017	25.03
161702483	REALLY GOOD STUFF, LLC	5929974	5/5/2017	34.93
161702484	REISER, ALLISON	REISER5317	5/5/2017	251.50
161702485	RIISER ENERGY	1549926	5/5/2017	718.41
161702486	SCHOOL SPECIALTY	208118127993	5/5/2017	108.13
161702486	SCHOOL SPECIALTY	308102720510	5/5/2017	35.08
161702486	SCHOOL SPECIALTY	208118110546	5/5/2017	611.98
161702486	SCHOOL SPECIALTY	208118015974	5/5/2017	866.00
161702487	SCHUELLER, DAWNEEN	42826	5/5/2017	125.00
161702488	STASHEK, JACQUELINE	42826	5/5/2017	13.61
161702489	STOSKOPF, JACK	42826	5/5/2017	137.82
161702490	TEAM SPORTING GOODS INC	AAH073732	5/5/2017	88.00
161702491	TIERNEY BROTHERS, INC.	740452	5/5/2017	831.04
161702492	VAN ERT ELECTRIC COMPANY INC.	7531	5/5/2017	734.07
161702493	WASILCZUK, MIKE	MAR/APR2017	5/5/2017	263.64
161702494	WAUSAU CHILD CARE INC	WACC-4-Apr17	5/5/2017	6,716.58
161702495	WENDORF, MICHAEL	42795	5/5/2017	52.93
161702496	WESTPHAL, JULIE	42826	5/5/2017	249.34
161702497	WIESNESKI, RENAE	42826	5/5/2017	165.76
161702498	ACKLEY, MEGAN	42826	5/9/2017	39.48
161702499	ALGER, DANYELL	42795	5/9/2017	114.00
161702500	ATKINSON, SCOTT	42826	5/9/2017	73.40
161702501	BATES, CRISTIE	MAR2017A	5/9/2017	236.94
161702502	CERNY, CASSANDRA	42826	5/9/2017	32.97
161702503	DAIGLE, STACEY	42826	5/9/2017	84.37
161702504	DERCKS, ALYSSA	42826	5/9/2017	9.63
161702505	FOLLETT SCHOOL SOLUTIONS, INC	552860-0	5/9/2017	68.93
161702506	GEBERT, SAMANTHA	42826	5/9/2017	56.55
161702507	GILBERTSON, MOLLIE	42826	5/9/2017	79.82
161702508	HELLER, CHRISTOPHER	42826	5/9/2017	85.60
161702508	HELLER, CHRISTOPHER	42795	5/9/2017	112.35
161702509	HOSTVEDT, JAMES	42826	5/9/2017	64.63

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER (04/19/2017-05/17/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
161702510	JERRYS MUSIC INC	110814	5/9/2017	217.50
161702511	KAEDEN CORP	24266	5/9/2017	571.71
161702512	KONKOL-KINTOP, REBECCA	42826	5/9/2017	114.49
161702513	KRUEGER FLORAL & GIFTS INC	33773	5/9/2017	20.05
161702514	LAMMERT, SARAH	42826	5/9/2017	61.92
161702515	LECHNER, MARY	42826	5/9/2017	97.05
161702516	MC MILLAN-HEHIR, HEATHER	42826	5/9/2017	16.48
161702517	MEYER, MELISSA	42826	5/9/2017	16.45
161702518	MILLER, CRAIG	42826	5/9/2017	212.29
161702519	NATZKE, ANDREW	42826	5/9/2017	34.24
161702520	NORTHCENTRAL TECH COLLEGE	MSC-003366	5/9/2017	833.00
161702521	PETERSON, JODI	JPETERSON-ALAMO	5/9/2017	193.24
161702521	PETERSON, JODI	PETERSON-ICDC-ALA	5/9/2017	772.96
161702522	POPHAL, STEVEN	APR2017A	5/9/2017	65.27
161702523	RAVEY, TRACY	42826	5/9/2017	29.85
161702524	ROCHESTER, TIMOTHY	APR2017A	5/9/2017	47.29
161702525	SCHOMMER, MARK	42826	5/9/2017	236.47
161702526	SUCKOW, ELLEN	42826	5/9/2017	138.57
161702527	TRETTER, TODD	42826	5/9/2017	65.54
161702528	WEBB, HERSHEL	42826	5/9/2017	35.74
161702528	WEBB, HERSHEL	APR2017A	5/9/2017	11.92
161702529	WEGGE, KAREN	MAR/APR2017	5/9/2017	115.88
161702530	WELSH, CHRISTINE	42826	5/9/2017	29.43
161702531	YAKLYVICH, KALLI	MAR2017A	5/9/2017	308.40
161702531	YAKLYVICH, KALLI	APR2017A	5/9/2017	204.37
161702532	ABLE DISTRIBUTING CO INC	S011881612.001	5/12/2017	166.20
161702532	ABLE DISTRIBUTING CO INC	S011885355.001	5/12/2017	185.98
161702532	ABLE DISTRIBUTING CO INC	S011891469.001	5/12/2017	103.58
161702533	ACKLEY, MEGAN	APR2017A	5/12/2017	40.77
161702534	ADERHOLDT, JENNA	42826	5/12/2017	30.64
161702535	ADVANCED DISPOSAL	42826	5/12/2017	1,908.00
161702536	ALECKSON, PAUL	JAN-MAY	5/12/2017	310.84
161702536	ALECKSON, PAUL	AUG-DEC2016	5/12/2017	277.02
161702537	AMAZON CAPITAL SERVICES	OLLW-YR7M-3TL5	5/12/2017	57.02
161702537	AMAZON CAPITAL SERVICES	OFFP1-1P99-09KY	5/12/2017	233.64
161702537	AMAZON CAPITAL SERVICES	OBNT-0B5M-FBJV	5/12/2017	71.55
161702537	AMAZON CAPITAL SERVICES	OM28-R64FD-FLY3	5/12/2017	23.85
161702537	AMAZON CAPITAL SERVICES	OPXL-JMQC-8852	5/12/2017	160.77
161702537	AMAZON CAPITAL SERVICES	OBNT-0B5M-78YG	5/12/2017	32.91
161702537	AMAZON CAPITAL SERVICES	OLLW-YR7M-OPB2	5/12/2017	332.45
161702537	AMAZON CAPITAL SERVICES	07V1-PDJ6-7DG1	5/12/2017	99.99
161702537	AMAZON CAPITAL SERVICES	OM28-R64D-6RHB	5/12/2017	83.00
161702537	AMAZON CAPITAL SERVICES	OGXW-MJ4X-6DYX	5/12/2017	26.59
161702537	AMAZON CAPITAL SERVICES	OGXW-MJ4X-FQ8K	5/12/2017	24.96
161702537	AMAZON CAPITAL SERVICES	OGXW-MJ4X-G4MB	5/12/2017	204.74
161702537	AMAZON CAPITAL SERVICES	OPXL-JMQC-08W3	5/12/2017	25.00
161702538	AMERICAN WELDING & GAS INC	4745438	5/12/2017	126.90
161702538	AMERICAN WELDING & GAS INC	4745437	5/12/2017	85.54
161702538	AMERICAN WELDING & GAS INC	4745507	5/12/2017	453.75
161702539	ARAMARK UNIFORM SERVICES, INC	APR17 FOOD	5/12/2017	798.22

**DC EVEREST AREA SCHOOL DISTRICT
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CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
161702539	ARAMARK UNIFORM SERVICES, INC	42826	5/12/2017	2,547.09
161702540	AURICO REPORTS, LLC	AUR1022235	5/12/2017	734.20
161702541	BAND INSTRMT REPR SPEC INC	28906	5/12/2017	122.00
161702542	BATES, CRISTIE	42826	5/12/2017	14.98
161702543	BAUDHUIN, LATICIA	42826	5/12/2017	36.59
161702544	BEYER, MICHAEL	42795	5/12/2017	281.68
161702545	BOBS ELECTRIC, INC	40056	5/12/2017	241.60
161702546	BURGESS, JULIE	JAN-APR2017	5/12/2017	670.74
161702547	CESA 9, INC.	8687	5/12/2017	1,180.00
161702548	CONSTELLATION ENERGY SERVICES	1739830-01	5/12/2017	15,903.18
161702549	DAVIES, ELYSE	42826	5/12/2017	9.63
161702550	DEMCO INC	6123768	5/12/2017	2,952.45
161702551	ETCO ELECTRIC SUPPLY INC	3248158	5/12/2017	15.96
161702551	ETCO ELECTRIC SUPPLY INC	3248157	5/12/2017	214.13
161702551	ETCO ELECTRIC SUPPLY INC	3248156	5/12/2017	45.85
161702551	ETCO ELECTRIC SUPPLY INC	3248159	5/12/2017	13.66
161702552	FAMILY SERVICE MADISON, INC.	358	5/12/2017	2,859.87
161702553	FOLLETT SCHOOL SOLUTIONS, INC	599799F-1	5/12/2017	1,439.10
161702553	FOLLETT SCHOOL SOLUTIONS, INC	618243	5/12/2017	355.86
161702554	FORMS SPECIALISTS INC	41831	5/12/2017	228.00
161702555	FOX, GRETCHEN	APR2017A	5/12/2017	87.74
161702556	GAJEWSKI, LUCAS	MAR/APR2017	5/12/2017	225.78
161702557	GULDAN, DONNA	42826	5/12/2017	70.41
161702558	HOENISCH, BENJAMIN	42826	5/12/2017	29.98
161702559	INDUSTRIAL ARTS SUPPLY IASCO	M10937	5/12/2017	200.74
161702560	JERRYS MUSIC INC	109190	5/12/2017	103.50
161702561	JOHNSON, EO, INC.	INV121904JH	5/12/2017	7,010.05
161702561	JOHNSON, EO, INC.	INV121904 JH	5/12/2017	210.86
161702561	JOHNSON, EO, INC.	INV212513 ADM	5/12/2017	2,583.37
161702561	JOHNSON, EO, INC.	MSINV121513	5/12/2017	8,589.49
161702562	KLUEVER, JACKIE	42826	5/12/2017	6.15
161702563	KLUZ, HOPE	42826	5/12/2017	68.36
161702564	KWIK TRIP INC	00054784 APR2017	5/12/2017	1,581.74
161702565	LAH INTERPRETING LLC	42017	5/12/2017	202.50
161702566	LEHRKE, CAROLYN	42826	5/12/2017	65.99
161702567	LEMANSKI, MELANI	lemanski5517	5/12/2017	135.50
161702568	LUKASKO, TIFFANY	42826	5/12/2017	108.61
161702569	MARSHFIELD BOOK	342240	5/12/2017	621.00
161702570	MCDONNELL, BRITTANY	42826	5/12/2017	223.20
161702571	MERZ, SARAH	222798	5/12/2017	78.54
161702572	MID WISCONSIN BEVERAGE	414361	5/12/2017	354.84
161702572	MID WISCONSIN BEVERAGE	415805	5/12/2017	627.42
161702573	MMG EMPLOYER SOLUTIONS, INC.	125844	5/12/2017	152.00
161702574	MULL, AARON	42826	5/12/2017	125.19
161702575	MURPHY, MELISSA	42795	5/12/2017	44.51
161702576	NATL ELEVATOR INSPECTION SVC, INC.	270812	5/12/2017	110.00
161702577	O'BRIEN, RENEE	42826	5/12/2017	155.74
161702578	OLSON, JULIE	42826	5/12/2017	287.28
161702579	OMNI GLASS & PAINT INC	122212	5/12/2017	415.00
161702580	PAVLOVICH, JENNIFER	42826	5/12/2017	192.44

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CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
161702581	PRAHL, TINA	42826	5/12/2017	196.08
161702582	REINDERS INC	934163-00	5/12/2017	2.76
161702583	REINHART FOODS INC	161755	5/12/2017	404.45
161702583	REINHART FOODS INC	141400	5/12/2017	557.46
161702584	REISER, ALLISON	REISER5517	5/12/2017	93.75
161702585	RESOURCES FOR READING INC	K480976	5/12/2017	112.34
161702586	REXFORD, KRISTEN	MAR/APR2017	5/12/2017	369.58
161702587	RIGGS SITE CONSULTING LLC	4453	5/12/2017	800.00
161702588	RUDER WARE AND MICHLER	225685	5/12/2017	126.00
161702589	SCHOOL SPECIALTY	308102725890	5/12/2017	190.01
161702590	SCHUELLER, DAWNEEN	APR2017A	5/12/2017	125.83
161702591	STUDER EDUCATION	87629	5/12/2017	7,000.00
161702592	TAYLOR, JULIANN	42826	5/12/2017	273.17
161702593	TEAM SPORTING GOODS INC	AAS003848	5/12/2017	368.00
161702593	TEAM SPORTING GOODS INC	AAS003849	5/12/2017	676.00
161702593	TEAM SPORTING GOODS INC	AAH074067	5/12/2017	144.00
161702593	TEAM SPORTING GOODS INC	AAH073524	5/12/2017	3,141.20
161702594	TESKE, STEFANIE	42826	5/12/2017	42.21
161702594	TESKE, STEFANIE	APR2017A	5/12/2017	58.53
161702595	THOMPSON, KELLY	42826	5/12/2017	16.05
161702596	VAN ERT ELECTRIC COMPANY INC.	8000	5/12/2017	3,384.82
161702597	VANSLYKE, DANIEL	42826	5/12/2017	36.70
161702598	WENNING GRINDING SUPPLY INC., J	93669	5/12/2017	130.00
161702599	WI PUBLIC SERVICE	2109109541-00000.	5/12/2017	60,701.01
161702600	YAKLYVICH, KALLI	42826	5/12/2017	65.87
161702601	ZELL, CASSIE	42826	5/12/2017	72.71
161702602	ZOESCH, DANIELLE	42826	5/12/2017	155.74
161702603	ZOROMSKI, CAROLINE	42826	5/12/2017	28.03
				981,480.23

		Beginning	2016-17	2016-17	Ending
		Balance	FYTD Credits	FYTD Debits	Balance
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Func Prj DeptJob				
10 A 000 000 711000 000 000 000	GENERAL FUND/CLAIM ON CASH	-2,651,513.97	105,077,375.56	110,040,635.98	2,311,746.45
10 A 000 000 711100 000 000 000	GENERAL FUND/PAYROLL CLEARANCE ACCOUNT	0.00	28,063,125.69	28,063,125.69	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/P ACH Cash Account Intercity	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PETTY CASH	1,414.44	434.44	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/INVESTMENTS	12,529,686.83	93,441,496.60	90,509,862.26	9,598,052.49
10 A 000 000 713100 000 000 000	GENERAL FUND/TAXES RECEIVABLE	7,167,098.70	39,797,076.29	39,508,422.00	6,878,444.41
10 A 000 000 713200 000 000 000	GENERAL FUND/ACCOUNTS RECEIVABLE	11,087.74	11,087.74	0.00	0.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DUE FROM LOCAL GOVERNMENTS	57,896.76	57,896.76	0.00	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DUE FROM STATE GOVERNMENT	1,762,045.00	1,762,045.00	0.00	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DUE FROM FED GOVERNMENT	174,024.93	174,024.93	0.00	0.00
10 A 000 000 717001 000 000 000	GENERAL FUND/PREPAID EXPENSE - IN TECH	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQUIP MENT ACCUM DEPRECIATION	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/A	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TEMPORARY NOTES PAYABLE	-4,490,000.00	4,300,000.00	4,490,000.00	-4,300,000.00
10 L 000 000 811200 000 000 000	GENERAL FUND/ACCOUNTS PAYABLE	-303,785.60	17,905,842.07	18,209,627.67	0.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP P-CARD	0.00	5,740.78	5,740.78	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/MEDICARE	-44,884.69	934,663.14	979,547.83	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FICA	-207,894.58	3,983,747.84	4,191,642.42	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FEDERAL INCOME TAX	0.00	2,943,904.28	2,943,904.28	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/STATE INCOME TAX	-75,990.78	1,416,727.73	1,492,718.51	0.00
10 L 000 000 811620 000 000 000	GENERAL FUND/RETIREMENT DEDUCTION	-613,674.01	4,223,926.34	4,638,288.27	-199,312.08
10 L 000 000 811622 000 000 000	GENERAL FUND/HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HDHP-40 EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DENTAL-PPO CONTRIBUTION	0.00	37,350.30	37,350.30	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DISABILITY INS DEDUCTION	-10,133.32	113,686.45	120,619.72	-3,200.05
10 L 000 000 811634 000 000 000	GENERAL FUND/SPOUSE/DEP'DT LIFE INSURANCE	-1,795.76	10,740.23	11,056.16	-1,479.83
10 L 000 000 811635 000 000 000	GENERAL FUND/DEPENDENT CARE - CHPT125	-18,191.62	103,342.46	101,359.50	-20,174.58
10 L 000 000 811636 000 000 000	GENERAL FUND/DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811637 000 000 000	GENERAL FUND/HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00

		Beginning	2016-17	2016-17	Ending
		Balance	FYTD Credits	FYTD Debits	Balance
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Func Prj DeptJob				
10 L 000 000 811638 000 000 000	GENERAL FUND/DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811639 000 000 000	GENERAL FUND/ADDITIONAL LIFE INSURANCE	-11,218.51	68,405.02	71,624.52	-7,999.01
10 L 000 000 811640 000 000 000	GENERAL FUND/UNITED WAY	0.00	16,918.75	16,918.75	0.00
10 L 000 000 811641 000 000 000	GENERAL FUND/OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10 L 000 000 811642 000 000 000	GENERAL FUND/EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10 L 000 000 811643 000 000 000	GENERAL FUND/HEALTH INS. - SELF PAY	0.00	255,646.72	111,922.30	-143,724.42
10 L 000 000 811644 000 000 000	GENERAL FUND/DENTAL INS. - SELF PAY	0.00	8,790.76	0.00	-8,790.76
10 L 000 000 811645 000 000 000	GENERAL FUND/LIFE INS - EMPLOYER CONTR	-13,641.72	73,641.63	87,015.02	-268.33
10 L 000 000 811647 000 000 000	GENERAL FUND/LIMITED FLEX PLAN-CHAPTER 125	-226.08	11,606.47	13,754.75	1,922.20
10 L 000 000 811648 000 000 000	GENERAL FUND/SUPPLEMENTAL LIFE INSURANCE	-6,335.50	36,202.31	38,236.59	-4,301.22
10 L 000 000 811650 000 000 000	GENERAL FUND/UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10 L 000 000 811652 000 000 000	GENERAL FUND/GREENHECK FIELDHOUSE MEMBERSHP	0.00	7,389.33	7,389.33	0.00
10 L 000 000 811665 000 000 000	GENERAL FUND/ROTH 403(b)	0.00	37,241.79	37,241.79	0.00
10 L 000 000 811670 000 000 000	GENERAL FUND/TSA'S	0.00	548,944.00	548,944.00	0.00
10 L 000 000 811673 000 000 000	GENERAL FUND/RETIREE HEALTH	0.00	310,957.54	16,572.78	-294,384.76
10 L 000 000 811674 000 000 000	GENERAL FUND/RETIREE DENTAL	0.00	9,413.14	855.74	-8,557.40
10 L 000 000 811675 000 000 000	GENERAL FUND/RETIREE LIFE	0.00	7,475.49	679.59	-6,795.90
10 L 000 000 811699 000 000 000	GENERAL FUND/MISCELLANEOUS	0.00	80,861.11	80,861.11	0.00
10 L 000 000 811700 000 000 000	GENERAL FUND/INTEREST PAYABLE	-66,791.50	91,403.70	94,539.44	-63,655.76
10 L 000 000 811810 000 000 000	GENERAL FUND/NET PAYROLL PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811815 000 000 000	GENERAL FUND/NET EFT PAYABLE	0.00	46,430,291.46	46,430,291.46	0.00
10 L 000 000 811820 000 000 000	GENERAL FUND/VOUCHERS PAYABLE	-3,321,476.77	229.50	3,321,706.27	0.00
10 L 000 000 812000 000 000 000	GENERAL FUND/DUE TO OTHER FUNDS	-557,571.53	0.00	557,571.53	0.00
10 L 000 000 815100 000 000 000	GENERAL FUND/SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10 L 000 000 815901 000 000 000	GENERAL FUND/OPEB 73	0.00	828,694.24	828,694.24	0.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DEFERRED REVENUE STATE AID	0.00	57,193.70	57,193.70	0.00
10 L 000 000 816903 000 000 000	GENERAL FUND/DEFER.REV.-VARIOUS CAMPS	0.00	1,589.55	0.00	-1,589.55
10 L 000 000 816905 000 000 000	GENERAL FUND/Deferred Revenue-Other Ice Use	0.00	2,209.85	0.00	-2,209.85
10 L 000 000 816910 000 000 000	GENERAL FUND/DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10 L 000 000 817100 000 000 000	GENERAL FUND/HEALTH-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SECURITY PREMIUM PAYABLE	-811,505.50	8,402,942.69	9,220,429.60	5,981.41
10 L 000 000 817150 000 000 000	GENERAL FUND/HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DENTAL-CLAIMS PAYABLE	-156,191.89	829,285.42	805,733.17	-179,744.14
10 L 000 000 819107 000 000 000	GENERAL FUND/CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LONG-TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/A	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00

		Beginning		2016-17		2016-17		Ending	
		Balance		FYTD Credits		FYTD Debits		Balance	
Fd	T Loc Obj Func Prj DeptJob	Fd	T Loc Obj Func Prj DeptJob						
10	Q 000 000 914000 000 000 000	GENERAL FUND/FIXED ASSETS-ACCUM DEPRECIATN		0.00		0.00		0.00	0.00
10	Q 000 000 916000 000 000 000	GENERAL FUND/FIXED ASSETS - DONATIONS		0.00		0.00		0.00	0.00
10	Q 000 000 931000 000 000 000	GENERAL FUND/FUND BALANCE-RESERVED		0.00	143,331,641.47	142,210,859.59		-1,120,781.88	
10	Q 000 000 931700 000 000 000	GENERAL FUND/FUND BALANCE - L.T.D.		0.00	0.00	0.00		0.00	
10	Q 000 000 932000 000 000 000	GENERAL FUND/FUND BALANCE-CASH FLOW		0.00	0.00	0.00		0.00	
10	Q 000 000 936120 000 000 000	GENERAL FUND/Cont Oblig-Restricted Fund Bal		-340,000.00	0.00	0.00		-340,000.00	
10	Q 000 000 936320 000 000 000	GENERAL FUND/Debt Service Retirement		0.00	0.00	0.00		0.00	
10	Q 000 000 936500 000 000 000	GENERAL FUND/Food Service Fund Balance		0.00	0.00	0.00		0.00	
10	Q 000 000 936900 000 000 000	GENERAL FUND/Fund Balance-Restricted Other		0.00	0.00	0.00		0.00	
10	Q 000 000 938900 000 000 000	GENERAL FUND/Assigned Fund Balance		0.00	0.00	0.00		0.00	
10	Q 000 000 939200 000 000 000	GENERAL FUND/WORKING CAPITAL (CASH FLOW)		-8,000,431.07	216,587,890.19	212,498,163.82		-12,090,157.44	
10	Q 000 000 939900 000 000 000	GENERAL FUND/Unassigned Fund Balance		0.00	27,747.94	27,747.94		0.00	
10	- - - - -			0.00	722,428,848.40	722,428,848.40		0.00	

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc		Obj Func		Prj DeptJob		Beginning	2016-17		2016-17		Ending
												Balance	FYTD Credits	FYTD Debits	Balance		
27	A	000	000	711000	000	000	000	SPECIAL	EDUCATION	FUND/CLAIM ON CASH		601,648.80	7,964,803.14	3,114,647.22		-4,248,507.12	
27	A	000	000	711100	000	000	000	SPECIAL	EDUCATION	FUND/PAYROLL CLEARANCE ACCOUNT		0.00	7,208,164.85	7,208,164.85		0.00	
27	A	000	000	711105	000	000	000	SPECIAL	EDUCATION	FUND/A/P ACH Cash Account Intercity		0.00	0.00	0.00		0.00	
27	A	000	000	712000	000	000	000	SPECIAL	EDUCATION	FUND/INVESTMENTS		0.00	2,344,063.13	2,344,063.13		0.00	
27	A	000	000	713200	000	000	000	SPECIAL	EDUCATION	FUND/ACCOUNTS RECEIVABLE		400.00	400.00	0.00		0.00	
27	A	000	000	714100	000	000	000	SPECIAL	EDUCATION	FUND/DUE FROM OTHER FUNDS		0.00	0.00	0.00		0.00	
27	A	000	000	715420	000	000	000	SPECIAL	EDUCATION	FUND/DUE FROM CESA		7,500.00	7,500.00	0.00		0.00	
27	A	000	000	715600	000	000	000	SPECIAL	EDUCATION	FUND/DUE FROM FED GOVERNMENT		190,041.65	190,041.65	0.00		0.00	
27	L	000	000	000000	000	000	000	SPECIAL	EDUCATION	FUND/N/A		0.00	0.00	0.00		0.00	
27	L	000	000	811200	000	000	000	SPECIAL	EDUCATION	FUND/ACCOUNTS PAYABLE		-17,123.11	605,934.56	623,057.67		0.00	
27	L	000	000	811558	000	000	000	SPECIAL	EDUCATION	FUND/AP STAPLES		0.00	0.00	0.00		0.00	
27	L	000	000	811610	000	000	000	SPECIAL	EDUCATION	FUND/MEDICARE		-7,732.90	0.00	7,732.90		0.00	
27	L	000	000	811611	000	000	000	SPECIAL	EDUCATION	FUND/FICA		-33,065.15	0.00	33,065.15		0.00	
27	L	000	000	811620	000	000	000	SPECIAL	EDUCATION	FUND/RETIREMENT DEDUCTION		-35,552.46	0.00	35,552.46		0.00	
27	L	000	000	811628	000	000	000	SPECIAL	EDUCATION	FUND/HSA - EMPLOYER CONTRIBUTIONS		0.00	0.00	0.00		0.00	
27	L	000	000	811630	000	000	000	SPECIAL	EDUCATION	FUND/DENTAL-PPO CONTRIBUTION		-8,014.32	0.00	8,014.32		0.00	
27	L	000	000	811633	000	000	000	SPECIAL	EDUCATION	FUND/DISABILITY INS DEDUCTION		-1,882.38	0.00	1,882.38		0.00	
27	L	000	000	811645	000	000	000	SPECIAL	EDUCATION	FUND/LIFE INS - EMPLOYER CONTR		-836.30	0.00	836.30		0.00	
27	L	000	000	811815	000	000	000	SPECIAL	EDUCATION	FUND/NET EFT PAYABLE		0.00	8,081,421.22	8,081,421.22		0.00	
27	L	000	000	811820	000	000	000	SPECIAL	EDUCATION	FUND/VOUCHERS PAYABLE		-538,793.99	0.00	538,793.99		0.00	
27	L	000	000	812000	000	000	000	SPECIAL	EDUCATION	FUND/DUE TO OTHER FUNDS		0.00	0.00	0.00		0.00	
27	L	000	000	815100	000	000	000	SPECIAL	EDUCATION	FUND/SELF FUNDED PREMIUM DEPOSITS		0.00	0.00	0.00		0.00	
27	L	000	000	817101	000	000	000	SPECIAL	EDUCATION	FUND/SECURITY PREMIUM PAYABLE		-152,915.32	0.00	152,915.32		0.00	
27	L	000	000	817150	000	000	000	SPECIAL	EDUCATION	FUND/HRA PAYABLE		0.00	0.00	0.00		0.00	
27	L	000	000	817200	000	000	000	SPECIAL	EDUCATION	FUND/DENTAL-CLAIMS PAYABLE		-3,674.52	0.00	3,674.52		0.00	
27	Q	000	000	000000	000	000	000	SPECIAL	EDUCATION	FUND/N/A		0.00	0.00	0.00		0.00	
27	Q	000	000	931000	000	000	000	SPECIAL	EDUCATION	FUND/FUND BALANCE-RESERVED		0.00	24,205,642.34	24,202,065.14		-3,577.20	
27	Q	000	000	932000	000	000	000	SPECIAL	EDUCATION	FUND/FUND BALANCE-CASH FLOW		0.00	0.00	0.00		0.00	
27	Q	000	000	936120	000	000	000	SPECIAL	EDUCATION	FUND/Cont Oblig-Restricted Fund Bal		0.00	0.00	0.00		0.00	
27	Q	000	000	936320	000	000	000	SPECIAL	EDUCATION	FUND/Debt Service Retirement		0.00	0.00	0.00		0.00	
27	Q	000	000	936500	000	000	000	SPECIAL	EDUCATION	FUND/Food Service Fund Balance		0.00	0.00	0.00		0.00	
27	Q	000	000	936900	000	000	000	SPECIAL	EDUCATION	FUND/Fund Balance-Restricted Other		0.00	0.00	0.00		0.00	
27	Q	000	000	938900	000	000	000	SPECIAL	EDUCATION	FUND/Assigned Fund Balance		0.00	0.00	0.00		0.00	
27	Q	000	000	939200	000	000	000	SPECIAL	EDUCATION	FUND/WORKING CAPITAL (CASH FLOW)		0.00	0.00	0.00		0.00	
27	Q	000	000	939900	000	000	000	SPECIAL	EDUCATION	FUND/Unassigned Fund Balance		0.00	27,385,556.19	31,637,640.51		4,252,084.32	
27	-	---	---	-----	---	---	---					0.00	77,993,527.08	77,993,527.08		0.00	

		Beginning		2016-17		2016-17		Ending											
		Balance		FYTD Credits		FYTD Debits		Balance											
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Func	Prj	Dept	Job				
50	A	000	000	711000	000	000	000	FOOD SERVICE FUND/CLAIM ON CASH								784,996.86	1,814,596.07	1,955,545.76	925,946.55
50	A	000	000	711100	000	000	000	FOOD SERVICE FUND/PAYROLL CLEARANCE ACCOUNT								0.00	911,779.88	911,779.88	0.00
50	A	000	000	711105	000	000	000	FOOD SERVICE FUND/A/P ACH Cash Account Intercity								0.00	0.00	0.00	0.00
50	A	000	000	711200	000	000	000	FOOD SERVICE FUND/PETTY CASH								200.00	0.00	207.22	407.22
50	A	000	000	712000	000	000	000	FOOD SERVICE FUND/INVESTMENTS								0.00	906,188.56	906,188.56	0.00
50	A	000	000	713200	000	000	000	FOOD SERVICE FUND/ACCOUNTS RECEIVABLE								891.00	891.00	0.00	0.00
50	A	000	000	714100	000	000	000	FOOD SERVICE FUND/DUE FROM OTHER FUNDS								0.00	0.00	0.00	0.00
50	A	000	000	715600	000	000	000	FOOD SERVICE FUND/DUE FROM FED GOVERNMENT								50,945.44	50,945.44	0.00	0.00
50	L	000	000	000000	000	000	000	FOOD SERVICE FUND/N/A								0.00	0.00	0.00	0.00
50	L	000	000	811200	000	000	000	FOOD SERVICE FUND/ACCOUNTS PAYABLE								-3,933.16	822,148.09	826,081.25	0.00
50	L	000	000	811558	000	000	000	FOOD SERVICE FUND/AP STAPLES								0.00	0.00	0.00	0.00
50	L	000	000	811610	000	000	000	FOOD SERVICE FUND/MEDICARE								-116.26	0.00	116.26	0.00
50	L	000	000	811611	000	000	000	FOOD SERVICE FUND/FICA								-497.12	0.00	497.12	0.00
50	L	000	000	811620	000	000	000	FOOD SERVICE FUND/RETIREMENT DEDUCTION								-530.37	0.00	530.37	0.00
50	L	000	000	811630	000	000	000	FOOD SERVICE FUND/DENTAL-PPO CONTRIBUTION								0.00	0.00	0.00	0.00
50	L	000	000	811633	000	000	000	FOOD SERVICE FUND/DISABILITY INS DEDUCTION								0.00	0.00	0.00	0.00
50	L	000	000	811645	000	000	000	FOOD SERVICE FUND/LIFE INS - EMPLOYER CONTR								0.00	0.00	0.00	0.00
50	L	000	000	811815	000	000	000	FOOD SERVICE FUND/NET EFT PAYABLE								0.00	908,340.06	908,340.06	0.00
50	L	000	000	811820	000	000	000	FOOD SERVICE FUND/VOUCHERS PAYABLE								-8,036.88	0.00	8,036.88	0.00
50	L	000	000	812000	000	000	000	FOOD SERVICE FUND/DUE TO OTHER FUNDS								0.00	0.00	0.00	0.00
50	L	000	000	815000	000	000	000	FOOD SERVICE FUND/DEPOSITS PAYABLE-FAMILY BALANC								0.00	0.00	0.00	0.00
50	L	000	000	815100	000	000	000	FOOD SERVICE FUND/SELF FUNDED PREMIUM DEPOSITS								0.00	0.00	0.00	0.00
50	L	000	000	815900	000	000	000	FOOD SERVICE FUND/OTHER DEPOSITS PAYABLE								-70,347.41	0.00	0.00	-70,347.41
50	L	000	000	817101	000	000	000	FOOD SERVICE FUND/SECURITY PREMIUM PAYABLE								0.00	0.00	0.00	0.00
50	L	000	000	817150	000	000	000	FOOD SERVICE FUND/HRA PAYABLE								0.00	0.00	0.00	0.00
50	L	000	000	817200	000	000	000	FOOD SERVICE FUND/DENTAL-CLAIMS PAYABLE								0.00	0.00	0.00	0.00
50	Q	000	000	000000	000	000	000	FOOD SERVICE FUND/N/A								0.00	0.00	0.00	0.00
50	Q	000	000	931000	000	000	000	FOOD SERVICE FUND/FUND BALANCE-RESERVED								0.00	505,528.68	505,516.59	-12.09
50	Q	000	000	932000	000	000	000	FOOD SERVICE FUND/FUND BALANCE-CASH FLOW								0.00	0.00	0.00	0.00
50	Q	000	000	936120	000	000	000	FOOD SERVICE FUND/Cont Oblig-Restricted Fund Bal								0.00	0.00	0.00	0.00
50	Q	000	000	936320	000	000	000	FOOD SERVICE FUND/Debt Service Retirement								0.00	0.00	0.00	0.00
50	Q	000	000	936500	000	000	000	FOOD SERVICE FUND/Food Service Fund Balance								-753,572.10	2,636,973.99	2,534,551.82	-855,994.27
50	Q	000	000	936900	000	000	000	FOOD SERVICE FUND/Fund Balance-Restricted Other								0.00	0.00	0.00	0.00
50	Q	000	000	938900	000	000	000	FOOD SERVICE FUND/Assigned Fund Balance								0.00	0.00	0.00	0.00
50	Q	000	000	939200	000	000	000	FOOD SERVICE FUND/WORKING CAPITAL (CASH FLOW)								0.00	0.00	0.00	0.00
50	Q	000	000	939900	000	000	000	FOOD SERVICE FUND/Unassigned Fund Balance								0.00	0.00	0.00	0.00
50	-	---	---	-----	---	---	---									0.00	8,557,391.77	8,557,391.77	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc		Obj Func		Prj DeptJob		Beginning	2016-17	2016-17	Ending
												Balance	FYTD Credits	FYTD Debits	Balance
80	A	000	000	711000	000	000	000	000	000	000	000	51,648.87	1,194,736.48	1,212,302.11	69,214.50
80	A	000	000	711100	000	000	000	000	000	000	000	0.00	668,853.98	668,853.98	0.00
80	A	000	000	711105	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	A	000	000	711200	000	000	000	000	000	000	000	1,000.00	0.00	30.00	1,030.00
80	A	000	000	711300	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	A	000	000	712000	000	000	000	000	000	000	000	0.00	1,016.00	1,016.00	0.00
80	A	000	000	713100	000	000	000	000	000	000	000	0.00	300,000.00	300,000.00	0.00
80	A	000	000	713200	000	000	000	000	000	000	000	64,390.19	64,390.19	0.00	0.00
80	A	000	000	713205	000	000	000	000	000	000	000	2,574.12	1,187.12	0.00	1,387.00
80	A	000	000	714100	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	000000	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811200	000	000	000	000	000	000	000	-17,224.51	398,104.77	415,329.28	0.00
80	L	000	000	811225	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811558	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811610	000	000	000	000	000	000	000	-176.66	0.00	176.66	0.00
80	L	000	000	811611	000	000	000	000	000	000	000	-2,701.07	0.00	2,701.07	0.00
80	L	000	000	811620	000	000	000	000	000	000	000	-809.19	0.00	809.19	0.00
80	L	000	000	811628	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811630	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811633	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811645	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811815	000	000	000	000	000	000	000	0.00	622,212.19	622,212.19	0.00
80	L	000	000	811820	000	000	000	000	000	000	000	-37,694.70	0.00	37,694.70	0.00
80	L	000	000	812000	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816900	000	000	000	000	000	000	000	-5,163.94	6,560.34	5,163.94	-6,560.34
80	L	000	000	816901	000	000	000	000	000	000	000	-33,200.67	31,933.18	33,310.67	-31,823.18
80	L	000	000	816902	000	000	000	000	000	000	000	-107.00	0.00	107.00	0.00
80	L	000	000	816903	000	000	000	000	000	000	000	-10,044.99	1,937.67	10,044.99	-1,937.67
80	L	000	000	816904	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816905	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816906	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816907	000	000	000	000	000	000	000	0.00	252.00	0.00	-252.00
80	L	000	000	816908	000	000	000	000	000	000	000	-800.00	0.00	800.00	0.00
80	L	000	000	816909	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816911	000	000	000	000	000	000	000	-3,235.90	0.00	3,235.90	0.00
80	L	000	000	816913	000	000	000	000	000	000	000	-602.52	0.00	602.52	0.00
80	L	000	000	817101	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	817200	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	Q	000	000	000000	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	Q	000	000	931000	000	000	000	000	000	000	000	0.00	717,190.00	710,047.61	-7,142.39

		Beginning		2016-17		2016-17		Ending											
		Balance		FYTD Credits		FYTD Debits		Balance											
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Func	Prj	Dept	Job				
80	Q	000	000	931896	000	000	000	COMMUNITY SERVICE FUND/TOURNAMENT ACTIVITY								0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVICE FUND/FUND BALANCE-CASH FLOW								0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVICE FUND/Cont Oblig-Restricted Fund Bal								0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVICE FUND/Debt Service Retirement								0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVICE FUND/Food Service Fund Balance								0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVICE FUND/Fund Balance-Restricted Other								-7,852.03	2,000,153.07	1,984,089.18	-23,915.92
80	Q	000	000	938900	000	000	000	COMMUNITY SERVICE FUND/Assigned Fund Balance								0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVICE FUND/WORKING CAPITAL (CASH FLOW)								0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVICE FUND/Unassigned Fund Balance								0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---									0.00	6,008,526.99	6,008,526.99	0.00

				Beginning	2016-17	2016-17	Ending
				Balance	FYTD Credits	FYTD Debits	Balance
Fd T Loc Obj Func	Prj DeptJob	Fd T Loc Obj Func	Prj DeptJob				
Grand Asset Totals				20,807,977.36	292,014,120.50	286,744,844.64	15,538,701.50
Grand Liability Totals				-11,706,122.16	105,575,849.87	111,932,767.40	-5,349,204.63
Grand Equity Totals				-9,101,855.20	417,398,323.87	416,310,682.20	-10,189,496.87
Grand Totals				0.00	814,988,294.24	814,988,294.24	0.00

Number of Accounts: 212

***** End of report *****

REPORT SPECIFICATIONS

DISTRICT: D.C. Everest Area S.D.
 REPORT TITLE: GENERAL INPUT BUDGET TRANSFERS
 REQUESTED BY: ggadke DATE: 05/17/17
 PROGRAM NAME: fin/3amgip01. TIME: 8:45:14 AM
 COPIES: 1 LPI: 6
 RUN ON SERVER: yes CREATE ASCII FILE: NO

BATCHES SELECTED:	POST DATE	BATCH #	DESCRIPTION
	05/15/2017	16-00388	Transfer to cover higher than expected cost o
	05/15/2017	16-00387	Transfer to pay for upcoming FBLA Nationals -
	05/13/2017	16-00386	Transfer to pay for fiber fill stuffing for M
	05/13/2017	16-00385	Transfer funds between art accounts to pay fo
	05/13/2017	16-00384	Transfer to cover bus expense for student tra
	05/13/2017	16-00383	Guided Reading Books
	05/13/2017	16-00382	Transfer to pay for student busing from corre
	05/13/2017	16-00381	Increase in Printing Charges
	05/13/2017	16-00380	Food Purchases
	05/13/2017	16-00379	Transfer to pay for adult supervisor's for Ni
	05/13/2017	16-00377	TRANSFER TO COVER UNFORESEEN COST OF ADDED PR
	05/13/2017	16-00376	Transfer funds in SH World Language account t
	05/13/2017	16-00375	Transfer funds to alternate account to help p
	05/10/2017	16-00374	Transfer small amount of funds to pay for stu
	05/10/2017	16-00373	funds for math classroom stools
	05/10/2017	16-00372	Transfer small amount of funds to help with c
	05/10/2017	16-00371	To balance account for EO Johnson
	05/10/2017	16-00370	Transfer to pay for FoodsII students trip to
	05/10/2017	16-00369	TRANSFER TO COVER COST OF EXTRA GROUP FITNESS
	05/10/2017	16-00368	Transfer to pay for bus to UW Oshkosh for gra
	05/10/2017	16-00366	Transfer funds in world language accounts to
	05/10/2017	16-00365	Senior High World Language Transfers for clas
	05/10/2017	16-00364	Transfer funds to cover the cost of general s
	05/10/2017	16-00363	Transfer to pay for USB receipt printer from
	05/10/2017	16-00362	Transfer to pay for end of year supplies from
	05/10/2017	16-00361	trx to cover ms tech ed budget shortage Aaron
	05/09/2017	16-00360	Additional funds needed to pay entry fees.
	05/09/2017	16-00359	Additional funds needed to pay for mascot pac
	05/09/2017	16-00358	End of year Art Supplies

BATCHES SELECTED:	POST DATE	BATCH #	DESCRIPTION
	05/09/2017	16-00357	Transfer to cover higher than expected travel
	05/09/2017	16-00356	Transfer to cover Continental Clay order - ju
	05/09/2017	16-00355	Transfer to pay for MS supply charges from co
	05/09/2017	16-00354	Budget transfer from multiple accounts to cov
	05/09/2017	16-00353	Transfer to pay for Coordinators room for WI
	05/05/2017	16-00352	funds to correct acct for Civil War presenter
	05/04/2017	16-00351	Transfer small amount of funds to cover cost
	05/04/2017	16-00350	funds needed for additional cost of School In
	05/04/2017	16-00349	To cover food expenses for Kalli while out of
	05/04/2017	16-00348	Transfer to pay for student portion of van re
	05/04/2017	16-00347	Transfer funds to pay for The Instrumentalist
	05/04/2017	16-00346	Transfer to pay for adviser/chaperone meals f
	05/04/2017	16-00345	Hotel cost for National Choral Directors Asso
	05/04/2017	16-00344	Small transfer to cover cost of clay
	05/03/2017	16-00343	Transfer to pay for NABT renewal from correct
	05/02/2017	16-00342	transfer to pay for material for pajama proje
	05/02/2017	16-00341	Close out account
	05/02/2017	16-00340	Transfer to pay for Jennifer Gipp hotel room
	05/02/2017	16-00339	Tr funds - busing expense Twin Oaks 4th gr
	05/02/2017	16-00338	Purchase new chairs for the counselors offic
	05/02/2017	16-00337	Tr Funds for Hotel at ASCD Conference
	05/01/2017	16-00336	Shirts for HR department to wear for recruit
	05/01/2017	16-00335	\$2,500 from SRH Paper Acct to Pupil Travel pe
	05/01/2017	16-00334	Transfer small amount of funds in SH Band to
	05/01/2017	16-00333	Transferring money from 413 & 440 to account
	04/27/2017	16-00332	trx from \$ from natl conv to gen & food per A
	04/27/2017	16-00331	trx to cover end of year purchases-appr by AN
	04/27/2017	16-00329	To cover end of year expenses
	04/27/2017	16-00328	To cover end of year expenses
	04/27/2017	16-00326	Make money available to purchase new chairs i
	04/27/2017	16-00325	WASDA May Education Conference Registration
	04/27/2017	16-00324	Purchase broken swatch straps for PE class.
	04/27/2017	16-00323	Funds to cover resources/supplies for guidanc
	04/21/2017	16-00322	Transfer to pay for Brian Engebretson room fu
	04/21/2017	16-00321	Funds to cover WACAC Conference May 18-Jodi D
	04/19/2017	16-00320	To cover paying for new sub teacher
	04/19/2017	16-00319	Transfer to cover chairs for two new staff me

BATCHES SELECTED:	POST DATE	BATCH #	DESCRIPTION
	04/19/2017	16-00318	Unspent money to use in office supplies
	04/19/2017	16-00317	for office supplies
	04/19/2017	16-00316	To cover office supplies
	04/19/2017	16-00315	Sheet Music for MS Choirs

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00388	Transfer to cover higher than expected cost o	2016-2017	05/15/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to cover higher than expected cost of vision and hearing screening	10 E 824 411 214000 000 212 000	05/15/2017	0.00	81.00
2		Transfer to cover higher than expected cost of vision and hearing screening	10 E 824 383 214000 000 212 000	05/15/2017	81.00	0.00
TOTALS					81.00	81.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00387	Transfer to pay for upcoming FBLA Nationals -	2016-2017	05/15/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for upcoming FBLA Nationals - student and adviser fees from correct accounts	10 E 400 435 132000 000 132 000	05/12/2017	0.00	1,550.00
2		Transfer to pay for upcoming FBLA Nationals - student and adviser fees from correct accounts	10 E 400 342 132000 000 132 000	05/12/2017	1,550.00	0.00
3		Transfer to pay for upcoming FBLA Nationals - student and adviser fees from correct accounts	10 E 400 411 132000 000 132 000	05/12/2017	0.00	2,900.00
4		Transfer to pay for upcoming FBLA Nationals - student and adviser fees from correct accounts	10 E 400 341 256770 000 132 000	05/12/2017	2,900.00	0.00
TOTALS					4,450.00	4,450.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00386	Transfer to pay for fiber fill stuffing for M	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for fiber fill stuffing for MS FCE projects from correct account	10 E 200 415 135000 000 135 000	05/12/2017	0.00	713.57
2		Transfer to pay for fiber fill stuffing for MS FCE projects from correct account	10 E 200 411 135000 000 135 000	05/12/2017	713.57	0.00
TOTALS					713.57	713.57

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00385	Transfer funds between art accounts to pay fo	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds to this account to pay for student travel to Leigh Yawkey art museum.	10 E 200 341 256770 000 121 000	05/11/2017	164.54	0.00
2		Transfer funds from this account to cover student travel cost to Leigh Yawkey art museum.	10 E 200 440 121000 000 121 000	05/11/2017	0.00	164.54
TOTALS					164.54	164.54

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00384	Transfer to cover bus expense for student tra	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to cover bus expense for student transition to next building	10 E 822 342 120000 000 210 000	05/11/2017	0.00	2,000.00
2		Transfer to cover bus expense for student transition to next building	10 E 822 341 256770 000 210 000	05/11/2017	2,000.00	0.00
TOTALS					2,000.00	2,000.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00383	Guided Reading Books	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Funds needed to upgrade guided reading books	10 E 103 479 110000 000 114 000	05/11/2017	1,435.00	0.00
2		Excess funds budgeted	10 E 103 417 110000 000 241 000	05/11/2017	0.00	1,435.00
TOTALS					1,435.00	1,435.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00382	Transfer to pay for student busing from corre	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for student busing from correct accounts	10 E 809 440 136000 400 809 000	05/11/2017	0.00	1,900.00
2		Transfer to pay for student busing from correct accounts	10 E 809 341 256740 400 809 000	05/11/2017	1,900.00	0.00
TOTALS					1,900.00	1,900.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00381	Increase in Printing Charges	2016-2017	05/13/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Insufficient funds budgeted	10 E 103 354 110000 000 241 000	05/11/2017	30.00	0.00
2		Excess budgeted for WSRA Convention	10 E 103 940 241000 000 241 000	05/11/2017	0.00	30.00
TOTALS					30.00	30.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00380	Food Purchases	2016-2017	05/13/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Insufficient Funds Budgeted	10 E 103 415 241000 000 241 000	05/11/2017	175.00	0.00
2		Excess budgeted for WSRA Convention	10 E 103 940 241000 000 241 000	05/11/2017	0.00	175.00
TOTALS					175.00	175.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00379	Transfer to pay for adult supervisor's for Ni	2016-2017	05/13/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for adult supervisor's for Nicolet Forest - AP Biology trip from correct account	10 E 400 440 126000 000 126 000	05/11/2017	0.00	100.00
2		Transfer to pay for adult supervisor's for Nicolet Forest - AP Biology trip from correct account	10 E 400 310 126000 000 126 000	05/11/2017	100.00	0.00
TOTALS					100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00377	TRANSFER TO COVER UNFORESEEN COST OF ADDED PR	2016-2017	05/13/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		DUES AND FEES - AVAILABLE AS SOFTWARE COMPANY IS BEHIND IN UPDATING THE SOFTWARE.	80 E 861 940 253300 000 300 000	05/10/2017	0.00	850.00
2		PRINTING MATERIALS FOR SUMMER TRAIN 4 YOUR BEST PROGRAMS.	80 E 861 351 393000 000 300 000	05/10/2017	700.00	0.00
3		APPAREL ACCOUNT FOR GROUP FITNESS T-SHIRTS	80 E 861 420 393000 000 300 000	05/10/2017	150.00	0.00
TOTALS					850.00	850.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00376	Transfer funds in SH World Language account t	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds to this account to help pay for classroom supplies.	10 E 400 411 123000 000 123 000	05/10/2017	335.00	0.00
2		Transfer funds from this account to help pay for general supplies for the classroom.	10 E 400 940 123000 000 123 000	05/10/2017	0.00	335.00
TOTALS					335.00	335.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00375	Transfer funds to alternate account to help p	2016-2017	05/13/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds to this account to help pay for classroom supplies for students.	10 E 200 411 123000 000 123 000	05/10/2017	180.00	0.00
2		Transfer funds from this account to help pay for classroom supplies for students.	10 E 200 342 123000 000 123 000	05/10/2017	0.00	134.00
3		Transfer small amount of funds from this account to help pay for classroom supplies for students.	10 E 200 413 123000 000 123 000	05/10/2017	0.00	46.00
TOTALS					180.00	180.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00374	Transfer small amount of funds to pay for stu	2016-2017	05/10/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer small amount of funds to this account to pay for student supplies	10 E 300 411 123000 000 123 000	05/10/2017	183.00	0.00
2		Transfer funds from this account to 411 to help pay for student supplies.	10 E 300 940 123000 000 123 000	05/10/2017	0.00	151.00
3		Transfer small amount of funds from this account to 411 to help pay for student supplies.	10 E 300 342 123000 000 123 000	05/10/2017	0.00	32.00
TOTALS					183.00	183.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00373	funds for math classroom stools	2016-2017	05/10/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		funds for math classroom stools	10 E 300 342 241000 000 241 000	05/10/2017	0.00	500.00
2		funds for math classroom stools	10 E 300 440 241000 000 241 000	05/10/2017	500.00	0.00
TOTALS					500.00	500.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00372	Transfer small amount of funds to help with c	2016-2017	05/10/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Transfer funds to this account to assist in paying for general supplies for the classroom.	10 E 200 411 122110 000 122 000	05/10/2017	100.00	0.00		
2		Transfer funds from this account to assist in paying for general supplies for the classroom.	10 E 200 434 122110 000 122 000	05/10/2017	0.00	100.00		
					TOTALS	100.00	100.00	
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00371	To balance account for EO Johnson	2016-2017	05/10/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		To balance account for EO Johnson	10 E 104 440 110000 000 241 000	05/10/2017	0.00	311.76		
2		To balance account for EO Johnson	10 E 104 354 110000 000 241 000	05/10/2017	311.76	0.00		
					TOTALS	311.76	311.76	
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00370	Transfer to pay for FoodsII students trip to	2016-2017	05/10/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Transfer to pay for FoodsII students trip to UW STOUT from correct account	10 E 400 415 135000 000 135 000	05/10/2017	0.00	582.79		
2		Transfer to pay for FoodsII students trip to UW STOUT from correct account	10 E 400 341 256770 000 135 000	05/10/2017	582.79	0.00		
					TOTALS	582.79	582.79	
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00369	TRANSFER TO COVER COST OF EXTRA GROUP FITNESS	2016-2017	05/10/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		UNUSED PRINTING ACCOUNT	80 E 860 354 258000 000 300 000	05/09/2017	0.00	1,100.00		
2		GROUP FITNESS STAFF PAYROLL ACCOUNT	80 E 860 310 310000 000 320 000	05/09/2017	1,100.00	0.00		
					TOTALS	1,100.00	1,100.00	
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00368	Transfer to pay for bus to UW Oshkosh for gra	2016-2017	05/10/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Transfer to pay for bus to UW Oshkosh for grade 7-10 Math Competition from correct account	10 E 400 411 124000 000 124 000	05/09/2017	0.00	140.24		

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00368	Transfer to pay for bus to UW Oshkosh for gra	2016-2017	05/10/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED						
2		Transfer to pay for bus to UW Oshkosh for grade 7-10 Math Competition from correct account	10 E 400 341 256740 000 124 000	05/09/2017	140.24	0.00
3		Transfer to pay for bus to UW Oshkosh for grade 7-10 Math Competition from correct account	10 E 200 413 124000 000 124 000	05/09/2017	0.00	230.40
4		Transfer to pay for bus to UW Oshkosh for grade 7-10 Math Competition from correct account	10 E 200 341 256770 000 124 000	05/09/2017	230.40	0.00
TOTALS					370.64	370.64

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00366	Transfer funds in world language accounts to	2016-2017	05/10/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds to this account to help pay for classroom supplies for students.	10 E 300 411 123000 000 123 000	05/09/2017	313.00	0.00
2		Transfer funds from this account to help with partial payment of classroom supplies for students.	10 E 300 940 123000 000 123 000	05/09/2017	0.00	156.00
3		Transfer funds from this account to help with partial payment of classroom supplies for students.	10 E 300 342 123000 000 123 000	05/09/2017	0.00	157.00
TOTALS					313.00	313.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00365	Senior High World Language Transfers for clas	2016-2017	05/10/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds to this account to pay for classroom supplies through Amazon e-commerce orders.	10 E 400 411 123000 000 123 000	05/09/2017	568.53	0.00
2		Transfer funds from this account to general supplies to pay for classroom items for students.	10 E 400 479 123000 000 123 000	05/09/2017	0.00	18.65
3		Transfer funds from this account to general supplies to pay for classroom supplies for students.	10 E 400 415 123000 000 123 000	05/09/2017	0.00	396.87

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00365	Senior High World Language Transfers for clas	2016-2017	05/10/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	. . . CONTINUED							
	4		Transfer funds from this account to pay for general supplies for students to use in the classroom.	10 E 400 435 123000 000 123 000	05/09/2017	0.00	82.01	
	5		Transfer funds from this account to help pay for general supplies for students to use in the classroom.	10 E 400 940 123000 000 123 000	05/09/2017	0.00	71.00	
					TOTALS	568.53	568.53	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00364	Transfer funds to cover the cost of general s	2016-2017	05/10/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Transfer funds to this account to help pay for general supplies for the classroom.	10 E 300 411 123000 000 123 000	05/09/2017	162.58	0.00	
	2		Transfer funds from this account to general supplies to help pay for classroom items.	10 E 300 415 123000 000 123 000	05/09/2017	0.00	37.00	
	3		Transfer funds from this account to general supplies to help pay for items for the classroom.	10 E 300 435 123000 000 123 000	05/09/2017	0.00	101.58	
	4		Transfer funds from this account to pay for classroom supplies for JH World language students.	10 E 300 479 123000 000 123 000	05/09/2017	0.00	24.00	
					TOTALS	162.58	162.58	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00363	Transfer to pay for USB receipt printer from	2016-2017	05/10/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Transfer to pay for USB receipt printer from correct account	10 E 400 434 133000 000 133 000	05/09/2017	0.00	90.00	
	2		Transfer to pay for USB receipt printer from correct account	10 E 400 413 133000 000 133 000	05/09/2017	90.00	0.00	
	3		Transfer to pay for USB receipt printer from correct account	10 E 400 353 133000 000 133 000	05/09/2017	0.00	200.00	
	4		Transfer to pay for USB receipt printer from correct account	10 E 400 413 133000 000 133 000	05/09/2017	200.00	0.00	
	5		Transfer to pay for USB receipt printer from correct account	10 E 400 940 133000 000 133 000	05/09/2017	0.00	30.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00363	Transfer to pay for USB receipt printer from	2016-2017	05/10/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	. . . CONTINUED							
	6		Transfer to pay for USB receipt printer from correct account	10 E 400 413 133000 000 133 000	05/09/2017	30.00	0.00	
					TOTALS	320.00	320.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00362	Transfer to pay for end of year supplies from	2016-2017	05/10/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Transfer to pay for end of year supplies from correct account	10 E 400 342 133000 000 133 000	05/09/2017	0.00	454.06	
	2		Transfer to pay for end of year supplies from correct account	10 E 400 411 133000 000 133 000	05/09/2017	454.06	0.00	
					TOTALS	454.06	454.06	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00361	trx to cover ms tech ed budget shortage Aaron	2016-2017	05/10/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		trx to cover ms tech ed budget shortage Aaron H, Tracey B requested.	10 E 200 411 241000 000 241 000	05/09/2017	0.00	3.94	
	2		trx to cover ms tech ed budget shortage Aaron H, Tracey B requested.	10 E 200 411 136000 000 136 000	05/09/2017	3.94	0.00	
					TOTALS	3.94	3.94	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00360	Additional funds needed to pay entry fees.	2016-2017	05/09/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Additional funds needed to pay entry fees.	10 E 400 310 162000 000 160 000	05/09/2017	0.00	500.00	
	2		Additional funds needed to pay entry fees.	10 E 400 940 162000 000 160 000	05/09/2017	500.00	0.00	
					TOTALS	500.00	500.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00359	Additional funds needed to pay for mascot pac	2016-2017	05/09/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Additional funds needed to pay for mascot packaging and shipment.	10 E 400 310 162000 000 160 000	05/09/2017	0.00	500.00	
	2		Additional funds needed to pay for mascot packaging and shipment.	10 E 400 411 162000 000 160 000	05/09/2017	500.00	0.00	
					TOTALS	500.00	500.00	

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00358	End of year Art Supplies	2016-2017	05/09/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		End of year Art Supplies	10 E 400 310 121000 000 121 000	05/09/2017	0.00	546.00
2		End of year Art Supplies	10 E 400 411 121000 000 121 000	05/09/2017	546.00	0.00
3		End of year Art Supplies	10 E 400 341 256770 000 121 000	05/09/2017	0.00	250.00
4		End of year Art Supplies	10 E 400 411 121000 000 121 000	05/09/2017	250.00	0.00
TOTALS					796.00	796.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00357	Transfer to cover higher than expected travel	2016-2017	05/09/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover higher than expected travel costs for staff training	10 E 824 342 214000 000 212 000	05/08/2017	0.00	170.00
2		Transfer to cover higher than expected travel costs for staff training	10 E 824 342 221300 000 212 000	05/08/2017	170.00	0.00
TOTALS					170.00	170.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00356	Transfer to cover Continental Clay order - ju	2016-2017	05/09/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to cover Continental Clay Order - just being processed	10 E 400 417 121000 000 121 000	05/08/2017	0.00	67.70
2		transfer to cover Continental Clay Order - just being processed	10 E 400 411 121000 000 121 000	05/08/2017	67.70	0.00
3		transfer to cover Continental Clay Order - just being processed	10 E 400 434 121000 000 121 000	05/08/2017	0.00	18.19
4		transfer to cover Continental Clay Order - just being processed	10 E 400 411 121000 000 121 000	05/08/2017	18.19	0.00
TOTALS					85.89	85.89

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00355	Transfer to pay for MS supply charges from co	2016-2017	05/09/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for MS supply charges from correct account. Order placed on 4-18-17	10 E 200 440 136000 000 136 000	05/08/2017	0.00	185.86
2		Transfer to pay for MS supply charges from correct account. Order placed on 4-18-17	10 E 200 411 136000 000 136 000	05/08/2017	185.86	0.00
3		Transfer to pay for MS supply charges from correct account. Order placed on 4-18-17	10 E 200 310 136000 000 136 000	05/08/2017	0.00	10.94

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00355	Transfer to pay for MS supply charges from co	2016-2017	05/09/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
. . . CONTINUED						
4		Transfer to pay for MS supply charges from correct account. Order placed on 4-18-17	10 E 200 411 136000 000 136 000	05/08/2017	10.94	0.00
TOTALS					196.80	196.80

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00354	Budget transfer from multiple accounts to cov	2016-2017	05/09/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds from this account to cover a budget shortfall in another account	10 E 832 411 253000 000 253 000	05/08/2017	0.00	3,000.00
2		Transfer funds from this account to cover a budget shortfall in another account	10 E 832 411 254500 000 253 000	05/08/2017	0.00	2,000.00
3		Transfer funds from two other accounts to cover a budget shortfall in this account	10 E 832 411 254300 000 253 000	05/08/2017	5,000.00	0.00
TOTALS					5,000.00	5,000.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00353	Transfer to pay for Coordinators room for WI	2016-2017	05/09/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for Coordinators room for WI Mathematics Council from correct account	10 E 400 440 124000 000 124 000	05/08/2017	0.00	218.00
2		Transfer to pay for Coordinators room for WI Mathematics Council from correct account	10 E 400 342 124000 000 124 000	05/08/2017	218.00	0.00
TOTALS					218.00	218.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00352	funds to correct acct for Civil War presenter	2016-2017	05/05/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		funds to correct acct for Civil War presenters	10 E 300 411 127000 000 127 000	05/05/2017	0.00	275.00
2		funds to correct acct for Civil War presenters	10 E 300 310 127000 000 127 000	05/05/2017	275.00	0.00
TOTALS					275.00	275.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00351	Transfer small amount of funds to cover cost	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer small amount of funds to pay for general supplies purchase.	10 E 200 473 125002 000 125 000	05/04/2017	0.00	15.62
2		Transfer small amount of funds to pay for general supplies purchase.	10 E 200 310 125002 000 125 000	05/04/2017	0.00	6.22
3		Transfer funds to this account to help pay for general supplies purchase.	10 E 200 411 125002 000 125 000	05/04/2017	21.84	0.00
TOTALS					21.84	21.84

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00350	funds needed for additional cost of School In	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		funds needed for additional cost of School Info App	10 E 300 417 120000 000 241 000	05/04/2017	0.00	250.00
2		funds needed for additional cost of School Info App	10 E 300 435 120000 000 241 000	05/04/2017	250.00	0.00
TOTALS					250.00	250.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00349	To cover food expenses for Kalli while out of	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		less expenses than predicted	10 E 836 310 264100 000 264 000	05/03/2017	0.00	100.00
2		food expenses for Kalli while out of town	10 E 836 415 264100 000 264 000	05/03/2017	100.00	0.00
TOTALS					100.00	100.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00348	Transfer to pay for student portion of van re	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for student portion of van rental at ICDC from correct account	10 E 400 342 133000 000 133 000	05/03/2017	0.00	772.96
2		Transfer to pay for student portion of van rental at ICDC from correct account	10 E 400 341 256770 000 133 000	05/03/2017	772.96	0.00
TOTALS					772.96	772.96

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00347	Transfer funds to pay for The Instrumentalist	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds to this account for partial payment of The Instrumentalist	10 E 400 411 125002 000 125 000	05/03/2017	195.00	0.00
2		Transfer funds from this account for partial payment of the Instrumentalist.	10 E 400 310 125002 000 125 000	05/03/2017	0.00	104.00
3		Transfer funds for partial payment	10 E 400 440 125002 000 125 000	05/03/2017	0.00	91.00
TOTALS					195.00	195.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00346	Transfer to pay for adviser/chaperone meals f	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for adviser/chaperone meals from correct account at ICDC - California	10 E 400 342 133000 000 133 000	05/03/2017	0.00	270.30
2		Transfer to pay for adviser/chaperone meals from correct account at ICDC - California	10 E 400 415 133000 000 133 000	05/03/2017	270.30	0.00
TOTALS					270.30	270.30

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00345	Hotel cost for National Choral Directors Asso	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Hotel cost for National Choral Directors Association Conference - Minneapolis	10 E 400 411 125004 000 125 000	05/03/2017	0.00	236.94
2		Hotel cost for National Choral Directors Association Conference - Minneapolis	10 E 400 342 125004 000 125 000	05/03/2017	236.94	0.00
TOTALS					236.94	236.94

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00344	Small transfer to cover cost of clay	2016-2017	05/04/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer from this account to help cover the cost of clay order.	10 E 400 310 121000 000 121 000	05/03/2017	0.00	53.45
2		Transfer funds to this account to help cover the cost of clay order.	10 E 400 411 121000 000 121 000	05/03/2017	53.45	0.00
TOTALS					53.45	53.45

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>		
16-00343	Transfer to pay for NABT renewal from correct	2016-2017	05/03/2017	Submit Transfer	History		
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>		<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for NABT renewal from correct account		10 E 400 411 126000 000 126 000	05/03/2017	0.00	79.00
2		Transfer to pay for NABT renewal from correct account		10 E 400 940 126000 000 126 000	05/03/2017	79.00	0.00
TOTALS						79.00	79.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>		
16-00342	transfer to pay for material for pajama proje	2016-2017	05/02/2017	Submit Transfer	History		
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>		<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		transfer to pay for material for pajama project from correct account		10 E 300 415 135000 000 135 000	05/02/2017	0.00	235.00
2		transfer to pay for material for pajama project from correct account		10 E 300 411 135000 000 135 000	05/02/2017	235.00	0.00
TOTALS						235.00	235.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>		
16-00341	Close out account	2016-2017	05/02/2017	Submit Transfer	History		
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>		<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Close out account		10 E 300 411 222200 000 220 000	05/02/2017	0.00	20.92
2		Close out account		10 E 300 432 222200 000 220 000	05/02/2017	20.92	0.00
TOTALS						20.92	20.92

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>		
16-00340	Transfer to pay for Jennifer Gipp hotel room	2016-2017	05/02/2017	Submit Transfer	History		
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>		<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for Jennifer Gipp hotel room from correct account - NBEA conference		10 E 400 411 132000 000 132 000	05/02/2017	0.00	59.12
2		Transfer to pay for Jennifer Gipp hotel room from correct account - NBEA conference		10 E 400 342 132000 000 132 000	05/02/2017	59.12	0.00
TOTALS						59.12	59.12

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>		
16-00339	Tr funds - busing expense Twin Oaks 4th gr	2016-2017	05/02/2017	Submit Transfer	History		
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>		<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Tr funds from unit 3's 411 to 341 to cover busing expense to Twin Oaks for 4th gr		10 E 108 411 110000 000 103 000	05/01/2017	0.00	98.43

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00339	Tr funds - busing expense Twin Oaks 4th gr	2016-2017	05/02/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
. . . CONTINUED								
2		Tr funds from unit 3's 411 to 341 to cover busing expense to Twin Oaks for 4th gr	10 E 108 341 256770 000 103 000	05/01/2017	98.43	0.00		
					TOTALS	98.43	98.43	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00338	Purchase new chairs for the counselors offic	2016-2017	05/02/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Money no longer needed in this account	10 E 200 415 221300 000 213 000	05/01/2017	0.00	419.42		
2		Buy new chairs for the counselors offices	10 E 200 411 213000 000 213 000	05/01/2017	419.42	0.00		
					TOTALS	419.42	419.42	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00337	Tr Funds for Hotel at ASCD Conference	2016-2017	05/02/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Tr Funds from 411 to 342 acct. for Hotel expense at ASCD Conference	10 E 108 411 241000 000 241 000	05/01/2017	0.00	590.00		
2		Tr Funds from 411 to 342 acct. for Hotel expense at ASCD Conference	10 E 108 342 241000 000 241 000	05/01/2017	590.00	0.00		
					TOTALS	590.00	590.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00336	Shirts for HR department to wear for recruiti	2016-2017	05/01/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		HR Team shirts for recruiting	10 E 836 310 264100 000 264 000	05/01/2017	0.00	400.00		
2		HR Team shirts for recruiting	10 E 836 411 264100 000 264 000	05/01/2017	400.00	0.00		
					TOTALS	400.00	400.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00335	\$2,500 from SRH Paper Acct to Pupil Travel pe	2016-2017	05/01/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		\$2,500 from SRH Paper Acct to Pupil Travel per TWJ.	10 E 400 417 120000 000 241 000	04/28/2017	0.00	2,500.00		
2		\$2,500 from SRH Paper Acct to Pupil Travel per TWJ.	10 E 400 341 256740 000 241 000	04/28/2017	2,500.00	0.00		
					TOTALS	2,500.00	2,500.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00334	Transfer small amount of funds in SH Band to	2016-2017	05/01/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds from this account to pay for sheet music SH Band	10 E 400 310 125002 000 125 000	04/28/2017	0.00	33.00
2		Transfer to this account to help pay for sheet music for SH Band	10 E 400 473 125002 000 125 000	04/28/2017	33.00	0.00
TOTALS					33.00	33.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00333	Transferring money from 413 & 440 to account	2016-2017	05/01/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transferring money from 413 & 440 to account IMC 411 for furniture	10 E 400 413 222200 000 220 000	04/28/2017	0.00	309.92
2		Transferring money from 413 & 440 to account IMC 411 for furniture	10 E 400 440 222200 000 220 000	04/28/2017	0.00	1,764.29
3		Transferring money from 413 & 440 to account IMC 411 for furniture	10 E 400 411 222200 000 220 000	04/28/2017	2,074.21	0.00
TOTALS					2,074.21	2,074.21

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00332	trx from \$ from natl conv to gen & food per A	2016-2017	04/27/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		trx from \$ from natl conv to gen & food	10 E 200 342 241000 000 241 000	04/27/2017	0.00	1,031.74
2		trx from \$ from natl conv to staff training food	10 E 200 415 221300 000 241 000	04/27/2017	450.00	0.00
3		trx from \$ from natl conv to gen sup	10 E 200 411 241000 000 241 000	04/27/2017	581.74	0.00
TOTALS					1,031.74	1,031.74

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00331	trx to cover end of year purchases-appr by AN	2016-2017	04/27/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		trx to cover gen supp	10 E 200 310 241000 000 241 000	04/27/2017	0.00	702.41
2		trx to cover gen supp	10 E 200 411 241000 000 241 000	04/27/2017	702.41	0.00
TOTALS					702.41	702.41

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00329	To cover end of year expenses	2016-2017	04/27/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		To cover end of year expenses	10 E 102 440 110000 000 101 000	04/27/2017	0.00	26.02
2		To cover end of year expenses	10 E 102 411 110000 000 101 000	04/27/2017	26.02	0.00
TOTALS					26.02	26.02

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00328	To cover end of year expenses	2016-2017	04/27/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		To cover end of year expenses	10 E 102 479 110000 000 101 000	04/27/2017	0.00	81.54
2		To cover end of year expenses	10 E 102 411 110000 000 101 000	04/27/2017	81.54	0.00
TOTALS					81.54	81.54

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00326	Make money available to purchase new chairs i	2016-2017	04/27/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Make additional purchases	10 E 200 411 213000 000 213 000	04/27/2017	0.00	419.42
2		Not needed at this time	10 E 200 415 221300 000 213 000	04/27/2017	419.42	0.00
TOTALS					419.42	419.42

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00325	WASDA May Education Conference Registration	2016-2017	04/27/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		WASDA May Education Conference Registration	10 E 810 490 232000 000 232 000	04/25/2017	0.00	65.00
2		WASDA May Education Conference Registration	10 E 810 940 232000 000 232 000	04/25/2017	65.00	0.00
TOTALS					65.00	65.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00324	Purchase broken swatch straps for PE class.	2016-2017	04/27/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Purchase broken swatch straps for PE class.	10 E 200 310 143000 000 140 000	04/25/2017	0.00	130.00
2		Purchase broken swatch straps for PE class.	10 E 200 411 143000 000 140 000	04/25/2017	130.00	0.00
TOTALS					130.00	130.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00323	Funds to cover resources/supplies for guidanc	2016-2017	04/27/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		anxiety resources, apparel for student services, office supplies	10 E 400 342 213000 000 213 000	04/26/2017	0.00	665.00		
2		anxiety resources fidgets/brochures/books/apparel	10 E 400 490 213000 000 213 000	04/26/2017	565.00	0.00		
3		office supplies, labels, manilla folders, etc.	10 E 400 411 213000 000 213 000	04/26/2017	100.00	0.00		
TOTALS					665.00	665.00		

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00322	Transfer to pay for Brian Engebretson room fu	2016-2017	04/21/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Transfer to pay for Brian Engebretson room furniture from correct account	10 E 300 411 124000 000 124 000	04/21/2017	0.00	6.00		
2		Transfer to pay for Brian Engebretson room furniture from correct account	10 E 300 551 124000 000 124 000	04/21/2017	6.00	0.00		
TOTALS					6.00	6.00		

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00321	Funds to cover WACAC Conference May 18-Jodi D	2016-2017	04/21/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Funds to cover WACAC Conference May 18-Jodi Devine	10 E 400 342 213000 000 213 000	04/20/2017	0.00	35.00		
2		Funds to cover WACAC Conference May 18-Jodi Devine	10 E 400 940 213000 000 213 000	04/20/2017	35.00	0.00		
TOTALS					35.00	35.00		

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00320	To cover paying for new sub teacher	2016-2017	04/19/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		To cover paying for new Sub teacher	10 E 102 353 263000 000 241 000	04/19/2017	0.00	125.00		
2		To cover paying for new Sub teacher	10 E 102 940 241000 000 241 000	04/19/2017	125.00	0.00		
TOTALS					125.00	125.00		

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00319	Transfer to cover chairs for two new staff me	2016-2017	04/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		new chairs for new staff members	10 E 836 310 264100 000 264 000	04/19/2017	0.00	600.00
2		chairs needed for two new staff	10 E 836 551 264100 000 264 000	04/19/2017	600.00	0.00
TOTALS					600.00	600.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00318	Unspent money to use in office supplies	2016-2017	04/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Unspent money to use in office supplies	10 E 102 342 241000 000 241 000	04/19/2017	0.00	174.24
2		Unspent money to use in office supplies	10 E 102 411 241000 000 241 000	04/19/2017	174.24	0.00
TOTALS					174.24	174.24

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00317	for office supplies	2016-2017	04/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		To cover office supplies	10 E 102 310 241000 000 241 000	04/19/2017	0.00	310.00
2		To cover office supplies	10 E 102 411 241000 000 241 000	04/19/2017	310.00	0.00
TOTALS					310.00	310.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00316	To cover office supplies	2016-2017	04/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover office supplies	10 E 102 413 110000 000 241 000	04/19/2017	0.00	467.42
2		Transfer to cover office supplies	10 E 102 411 241000 000 241 000	04/19/2017	467.42	0.00
TOTALS					467.42	467.42

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00315	Sheet Music for MS Choirs	2016-2017	04/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Sheet Music for MS Choirs	10 E 200 411 125004 000 125 000	04/19/2017	0.00	46.00
2		Sheet Music for MS Choirs	10 E 200 473 125004 000 125 000	04/19/2017	46.00	0.00
TOTALS					46.00	46.00

***** End of report *****

GIFTS, GRANTS, AND/OR BEQUESTS TO THE SCHOOL DISTRICT

Please complete the following information and submit to the Superintendent's Office.

Donor: Alexander Foundation
(Name of individual or organization making donation/gift)

Policy 7230 states the District shall provide written acknowledgement to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation. Please provide either an email or address so we are able to return a copy of this signed form to the donor.

Donor Email: _____

OR

Donor Address: 500 First Street, Suite 10, P.O. Box 2137, Warsaw, VT 54403

Description of Gift/Donation: check

Estimated Value: \$50,000

Given to: Project-Based Learning Program (Multiage School)
(school, organization of a school, employee, etc.)

Date Received: April 2017

Recipient - District employee we may contact with questions: _____

Purpose of Gift/Donation: infrastructure improvements

Principal Approval of Gift: YES NO _____
(Principal's Signature)

All gifts, grants, or bequests having a value of more than \$2500.00 shall be accepted by the Board. The Superintendent may accept for the Board gifts of lesser value.

Superintendent Approval of Gift: ✓ NO Kenneth Linton
(Superintendent's Signature)

School Board Approval of Gift: YES NO _____
(School Board Clerk's Signature)

The D.C. Everest Area School District Federal Tax Number is: 39-6007952.

8/23/16

GIFTS, GRANTS, AND/OR BEQUESTS TO THE SCHOOL DISTRICT

Please complete the following information and submit to the Superintendent's Office.

Donor: Dwight and Linda Davis Foundation
(Name of individual or organization making donation/gift)

Policy 7230 states the District shall provide written acknowledgement to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgement shall include the amount of cash or a description of any non-cash donation. Please provide either an email or address so we are able to return a copy of this signed form to the donor.

Donor Email: _____

OR

Donor Address: P.O. Box 8010, Wausau, WI 54402-8010

Description of Gift/Donation: check

Estimated Value: \$50,000

Given to: Project-Based Learning Program (Multiage School)
(school, organization of a school, employee, etc.)

Date Received: 5-15-17

Recipient - District employee we may contact with questions: _____

Purpose of Gift/Donation: infrastructure improvements

Principal Approval of Gift: YES NO _____
(Principal's Signature)

All gifts, grants, or bequests having a value of more than \$2500.00 shall be accepted by the Board. The Superintendent may accept for the Board gifts of lesser value.

Superintendent Approval of Gift: ✓ NO Kristine A. Gilmore
(Superintendent's Signature)

School Board Approval of Gift: YES NO _____
(School Board Clerk's Signature)

The D.C. Everest Area School District Federal Tax Number is: 39-6007952.

8/23/16



Book	Policy Manual
Section	Polices for Second Reading
Title	PHYSICAL EXAMINATION
Number	po1460**
Status	Second Reading
Adopted	May 25, 2016

1460 - PHYSICAL EXAMINATION

The School Board requires all candidates for positions in which the employee will come in contact with children or prepare food, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats.

The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report if the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification. (See Form 1460 F2)

Reports of all such examinations or evaluations shall be delivered to the Human Resource Director ~~Superintendent~~, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 1422.02 the successful candidate, who is required to submit to a medical examination, as well as the health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Employees will be notified of the results of the medical examination upon receipt.~~ Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

In the event of a report of a condition that could influence job performance, the Human Resources Director ~~Superintendent~~ shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment for positions in which the employee will come in contact with children or prepare food.

The Board shall assume any fees for required examinations.

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Legal

118.25, Wis. Stats.

121.52(b), Wis. Stats.

29 C.F.R., Part 1630

29 C.F.R. Part 1635

42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

Last Modified by Ellen Suckow on May 8, 2017



Book	Policy Manual
Section	Polices for Second Reading
Title	PHYSICAL EXAMINATION
Number	po3160**
Status	Second Reading
Adopted	May 25, 2016

3160 - PHYSICAL EXAMINATION

The School Board requires any candidate, who has been offered employment, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats., ~~the Superintendent's guidelines, and/or the terms of the collective bargaining agreement.~~

The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report if the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification. (See Form 3460 F2)

Reports of all such examinations or evaluations shall be delivered to the Human Resources Director~~Superintendent~~, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 3122.02, the successful candidate who is required to submit to a medical examination, as well as the health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Employees will be notified of the results of the medical examination upon receipt.~~ Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

In the event of a report of a condition that could influence job performance, the Human Resources Director~~Superintendent~~ shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment.

The Board shall assume the fees for examinations.

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Legal	118.25, Wis. Stats.
	29 C.F.R., Part 1630
	29 C.F.R. Part 1635
	42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended
	42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act



Book	Policy Manual
Section	Policies for Second Reading
Title	JOB-RELATED EXPENSES
Number	po3440**
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

3440 - **JOB-RELATED EXPENSES**

The School Board may provide for the payment of the actual and necessary expenses, including traveling expenses, of any professional staff member of the District incurred in the course of performing services for the District, reasonably and necessarily incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the Superintendent's administrative guidelines.

The validity of payments for job-related expenses shall be determined by the Business Office.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be determined by administrative guidelines of the Superintendent. Mileage rates shall be in accordance with the Federal Internal Revenue Service prescribed mileage rate.

Employees are expected to exercise the same care incurring travel expenses that a prudent person would exercise if traveling on personal business and expending personal funds. Unauthorized costs and additional expenses incurred for personal preference or convenience will not be reimbursed.

Unauthorized expenses include, but are not limited to alcohol, movies, fines for traffic violations, and the entertainment/meals/lodging of spouses or guests.

Commercial airfare costs in excess of the basic least expensive unrestricted accommodations class offered by commercial airlines are unallowable except when such accommodations would (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset the transportation savings; or (5) offer accommodations not reasonable adequate for the traveler's medical needs. Instances of commercial airfare cost in excess of the basic least expensive unrestricted accommodations class must be justified and documented on a case-by-case basis.

For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

The Board shall pay the expenses of professional staff members when they attend professional meetings approved in accordance with the policy of this Board and in accordance with the administrative guidelines of the Superintendent.

All travel shall comply with the travel procedures and rates established in the administrative guidelines. All costs incurred with Federal funds must meet the cost allowability standards within Board Policy 6110.

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Cross References [aq3440B - USE OF PRIVATE CAR FOR SCHOOL BUSINESS](#)
[aq3440C - USE OF SCHOOL VEHICLE FOR SCHOOL BUSINESS](#)
[aq3440A - JOB-RELATED EXPENSES](#)



Book	Policy Manual
Section	Polices for Second Reading
Title	PHYSICAL EXAMINATION
Number	po4160**
Status	Second Reading
Adopted	May 25, 2016

4160 - **PHYSICAL EXAMINATION**

The School Board requires any candidate, who has been offered employment, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats., ~~the Superintendent's guidelines, and/or the terms of the collective bargaining agreement.~~

The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification (see Form 4160 F2).

Reports of all such examinations or evaluations shall be delivered to the Human Resources Director~~Superintendent~~, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 4122.02, the successful candidate who is required to submit to a medical examination, as well as the medical health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Employees will be notified of the results of the medical examination upon receipt.~~ Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

In the event of a report of a condition that could influence job performance, the Human Resources Director~~Superintendent~~ shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment.

The Board shall assume any fees for required examinations.

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118.25, Wis. Stats.

121.52(b), Wis. Stats.

29 C.F.R., Part 1630

29 C.F.R. Part 1635

42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

Last Modified by Ellen Suckow on May 8, 2017



Book	Policy Manual
Section	Policies for Second Reading
Title	JOB-RELATED EXPENSES
Number	po4440**
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

4440 - **JOB-RELATED EXPENSES**

The School Board may provide for the payment of the actual and necessary expenses, including traveling expenses, of any professional staff member of the District incurred in the course of performing services for the District, reasonably and necessarily incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the Superintendent's administrative guidelines.

The validity of payments for job-related expenses shall be determined by the Business Office.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be determined by administrative guidelines of the Superintendent. Mileage rates shall be in accordance with the Federal Internal Revenue Service prescribed mileage rate.

Employees are expected to exercise the same care incurring travel expenses that a prudent person would exercise if traveling on personal business and expending personal funds. Unauthorized costs and additional expenses incurred for personal preference or convenience will not be reimbursed.

Unauthorized expenses include, but are not limited to alcohol, movies, fines for traffic violations, and the entertainment/meals/lodging of spouses or guests.

Commercial airfare costs in excess of the basic least expensive unrestricted accommodations class offered by commercial airlines are unallowable except when such accommodations would (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset the transportation savings; or (5) offer accommodations not reasonable adequate for the traveler's medical needs. Instances of commercial airfare cost in excess of the basic least expensive unrestricted accommodations class must be justified and documented on a case-by-case basis.

For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

The Board shall pay the expenses of professional staff members when they attend professional meetings approved in accordance with the policy of this Board and in accordance with the administrative guidelines of the Superintendent.

All travel shall comply with the travel procedures and rates established in the administrative guidelines. All costs incurred with Federal funds must meet the cost allowability standards within Board Policy 6110.

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Cross References [aq4440B - USE OF PRIVATE CAR FOR SCHOOL BUSINESS](#)
[aq4440c - USE OF SCHOOL VEHICLE FOR SCHOOL BUSINESS](#)
[aq4440A - JOB-RELATED EXPENSES](#)



Book	Policy Manual
Section	Policies for Second Reading
Title	FEDERAL FUNDS
Number	po6110**
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

6110 - FEDERAL FUNDS

It is the objective of the ~~School Board~~ ~~Board of Education~~ to provide equal educational opportunities for all students within the District. Therefore, it is the intent of the Board to study Federal legislation to enhance educational opportunities, the educational environment, and the physical and mental growth for each student.

The Superintendent shall review new Federal education legislation and prepare proposals for programs s/he deems would be of aid to the students of this District. The Superintendent shall approve each such proposal prior to its submission, and the Board shall approve all grants having a value of more than \$2,500. Refer to Policy 7230 - Gifts, Grants, Bequests, ~~resulting from such proposals.~~

The Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accord with Federal guidelines on discrimination. All Federal funds received by the District will be used in accordance with the applicable Federal regulations and guidelines ~~law~~. The Superintendent shall ensure that each draw of Federal monies is as close as administratively feasible to the related program expenditures.

No Federal funds received by the District shall be used (1) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual; (2) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; (3) to provide sex education or HIV-prevention education in schools unless the instruction is age appropriate and includes the health benefits of abstinence; or (4) to operate a program of contraceptive distribution in the schools.

Grant Proposal Development

- A. All grant proposals must support at least one (1) District goal or priority.
- B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

Grant Proposal Internal Review

- A. Each grant proposal shall be reviewed and approved by the Superintendent prior to submission to the funding source.

) The Superintendent shall present the following proposals to the Board for approval:

-) government-funded proposals, regardless of the amount;
-) proposals with budgets exceeding \$2,500 ~~_____~~.00; or
-) multi-school or District-wide proposals.

Grant Administration

- A. The administration of grants will adhere to all applicable Federal, State, local and grantor rules and regulations, including the terms and conditions of the Federal awards, as well as District policies and administrative guidelines.
- B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
- C. The Superintendent is responsible for administering grant funds in a manner consistent with underlying agreements, program statutes, regulations and objectives, and the terms and conditions of the grant award.
- D. The District, in recognition of its unique combination of staff, facilities, and experience, shall employ internal controls, including ~~the~~ organizational and management strategies necessary to assure proper and efficient administration of grant awards.
- E. All Federal funds received by the District will be used in accordance with the applicable Federal law and regulations and the terms and conditions of the Federal award. The Superintendent shall require that each draw of Federal monies be aligned with the District's payment process (whether reimbursement, cash advance or a combination). If funds are permitted to be drawn in advance, all draws will be ~~is~~ as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

) The Superintendent is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.

) Written amendments requiring the Superintendent's signature shall be presented to the Board for approval.

) Employee positions established through the use of grant funding shall terminate if and when the related grant funding ceases.

) Program reports including but not limited to audit, site visits and final reports shall be submitted to the Superintendent for review and distribution to the Board and other appropriate parties.

Financial~~Fiscal~~ Management

The financial management of grant funds shall be in compliance with all applicable Federal, State, local and grantor rules, regulations, and assurances as well as District policies and administrative guidelines.

The Superintendent shall provide for the following:

- A. ~~I~~ Identification, in District accounts, of all grant awards received and expended and the programs under which they were received. For Federal programs and awards, identification shall include the Catalog of Federal Domestic Assistance (CFDA) title and number, Federal award identification number and year, name of the Federal agency and name of the pass-through entity, as applicable.
- B. ~~A~~ Accurate, current, and complete disclosure of the financial results of each Federal award or program ~~Federally-sponsored project~~ in accordance with the reporting requirements of the grant.
- C. Records that identify adequately the source and application of funds provided for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
- D. ~~E~~ Effective control over and accountability for all funds, property, and other assets, ~~in their use solely for authorized purposes~~

The District must adequately safeguard all assets and assure that they are used solely for authorized purposes.

Further, the District must:

1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with Federal statutes, regulations, and the

terms and conditions of the Federal award;

2. comply with Federal statutes, regulations and the terms and conditions of the Federal award;
3. evaluate and monitor the District's compliance with statutes, regulations and the terms and conditions of the Federal award;
4. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
5. take reasonable measures to safeguard protected personally-identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.

E. Comparison of expenditures with budget amounts for each Federal award.

F. ~~Recordkeeping and written procedures to the extent required as may be required~~ by Federal, State, local and grantor rules and regulations pertaining to the grant award and accountability, including, but not limited to the following areas: such provisions as may be applicable as cost sharing and matching requirements, budget revisions, audit requirements, reasonableness, allocability, and allowability of costs, comparison of expenditures with budget amounts for each award, procurement, property management and disposition, and payment/repayment requirements

1. cash management
2. allowability
3. conflict of interest
4. procurement
5. equipment management
6. conducting technical evaluations of proposals and selecting recipients
7. compensation and fringe benefits
8. travel

G. ~~Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass-through agency in accordance with applicable Federal policy, and assure that all other District employees are aware of the District's conflict of interest policies and their obligations to inform the Superintendent of potential conflicts where Federal funds are used for the particular program~~

H. insurance coverage for real property and equipment, if applicable, equivalent to such property owned by the District

Cost Principles

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Costs may be allowable to a specific grant award if the cost is necessary and reasonable for the performance of the grant program initiative, is in accordance with generally accepted accounting principles (GAAP), and is allocable to the grant award if the goods or services involved are charged in accordance with relative benefits accrued to the initiative. A cost is reasonable if it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the purchasing decision is made.

Program Income

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and

royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts and interest earned on any of them. Additionally, taxes, special assessments, levies, fines and other such revenues raised by a recipient are not program income unless the revenues are specifically identified in the Federal award or Federal awarding agency regulations as program income. Finally, proceeds from the sale of real property, equipment or supplies are not program income.

Unless it has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal awarding agency or pass-through entity.

34 C.F.R. 75.707, 76.563, 76.565, 76.707

2 C.F.R. 200.56, 200.71, 200.77, 200.80, 200.112, 200.113, 200.302, 200.307

2 C.F.R. 200.309, 200.310, 200.313, 200.318 - .320, 200.343(b) & (e), 200.403,

2 C.F.R. 200.404 and 200.406

Compliance Supplement for Single Audits of State and Local Governments

20 U.S.C. 7906

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Book	Policy Manual
Section	Polices for Second Reading
Title	INTERNAL CONTROLS
Number	po6111**
Status	Second Reading

6111 - INTERNAL CONTROLS

The ~~Superintendent~~~~District Administrator~~ shall establish and maintain effective internal controls over Federal awards that provide reasonable assurance that the District is managing all awards in compliance with applicable statutes, regulations and the terms and conditions of the awards. The District will have a process that provides reasonable assurance regarding the achievement of the following objectives:

- A. effectiveness and efficiency of operations
- B. reliability of reporting for internal and external use
- C. compliance with applicable laws and regulations

The internal controls must provide reasonable assurance that transactions are properly recorded and accounted for in order to permit the preparation of reliable financial statements and Federal reports; maintain accountability over assets; and demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. The internal controls must also provide reasonable assurance that these transactions are executed in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal award, as well as any other Federal statutes and regulations that are identified in the Compliance Supplement. Finally, the District's internal controls must provide reasonable assurance that all Federal funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

The District shall:

- A. comply with Federal statutes, regulations, and the terms and conditions of the Federal awards;
- B. evaluate and monitor its compliance with statutes, regulations, and the terms and conditions of the award;
- C. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
- D. take reasonable measures to safeguard protected "personally identifiable information" (PII) and other information the awarding agency or pass-through entity designates as sensitive or the District considers sensitive consistent with applicable Federal, state, local, and tribal laws and District policies regarding privacy and obligations of confidentiality.

PII is defined at 2 C.F.R. Section 200.79 as "information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual."

However, the definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified.

5/8/2017

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2 C.F.R. 200.79
2 C.F.R. 200.303

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Book	Policy Manual
Section	Polices for Second Reading
Title	CASH MANAGEMENT OF GRANTS
Number	po6112**
Status	Second Reading

6112 - CASH MANAGEMENT OF GRANTS

In order to provide reasonable assurance that all assets, including Federal, State, and local funds, are safeguarded against waste, loss, unauthorized use, or misappropriation, the Superintendent~~District Administrator~~ shall implement internal controls in the area of cash management.

The District's payments methods shall minimize the time elapsing between the transfer of funds from the United States Treasury or the Department of Public Instruction (pass-through entity) and disbursement by the District, regardless of whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

The District shall use forms and procedures required by the grantor agency or pass-through entity to request payment. The District shall request grant funds payments in accordance with the provisions of the grant. Additionally, the District's financial management systems shall meet the standards for fund control and accountability as established by the awarding agency.

The Superintendent~~District Administrator~~ is authorized to submit requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as deemed appropriate when electronic transfers are used.

When the District uses a cash advance payment method, the following standards shall apply:

- A. The timing and amount of the advance payment requested will be as close as is administratively feasible to the actual disbursement for direct program or project costs and the proportionate share of any allowable indirect costs.
- B. The District shall make timely payment to contractors in accordance with contract provisions.
- C. To the extent available, the District shall disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments.
- D. The District shall account for the receipt, obligation and expenditure of funds.
- E. Advance payments will be deposited and maintained in insured accounts whenever possible.
- F. Advance payments will be maintained in interest bearing accounts unless the following apply:
 - 1. The District receives less than \$120,000 in Federal awards per year.
 - 2. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
 - 3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
 - 4. A foreign government or banking system prohibits or precludes interest bearing accounts.
- G. Pursuant to Federal law and regulations, the District may retain interest earned in an amount up to \$500 per year for administrative costs. Any additional interest earned on Federal advance payments deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System

(PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. Remittances shall include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN) if the payment originated from PMS, or Agency information if the payment originated from ASAP, NSF or another Federal agency payment system.

Applicable Laws, Regulations, and Guidance:
2 C.F.R. 200.305

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Legal 2 C.F.R. 200.305

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Book	Policy Manual
Section	Polices for Second Reading
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Number	po6114**
Status	Second Reading

po6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent~~District Administrator~~ is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities;
5. whether the cost does not represent any significant deviation from the established practices or Board policy which may increase the expense;

Whether an expenditure is necessary is determined based on the needs of the program. The expenditure must be necessary to achieve an important program objective and it must be established that the expenditure addresses and existing need.

When determining whether a cost is necessary, consideration may be given to whether:

- a. the cost is needed for the proper and efficient performance of the grant program;
- b. the cost is identified in the approved budget or application;
- c. there is an educational benefit associated with the cost;

- d. the cost aligns with identified needs based on results and findings from a needs assessment
- e. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

- B. Conform to any limitations or exclusions set forth as cost principles as required by law or in the terms and conditions of the Federal award.
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be afforded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles
- F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
- H. Be adequately documented:
 - 1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;
 - 2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

Cost Compliance

The ~~District Administrator~~ Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant.

Determining Whether a Cost is Direct or Indirect:

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

- B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Ohio Department of Education (ODE) or the pass-through entity (Federal funds subject to 2 CFR Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

When Obligations are Made

Obligations are orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:	The obligation is made:
Acquisition of Property	On the date the District makes a binding written commitment to acquire property
Personal services by an employee of the District	When the services are performed
Personal services by a contractor who is not an employee of the District	On the date the District makes a binding agreement to obtain the services
Public utility services	When the District receives the services

Travel	When the travel is taken
Rental property	When the District uses the property
A pre-agreement cost that was properly approved by the Secretary under federal regulations, 2 CFR part 200, Subpart E	On the first day of the project period

Period of Performance

All obligations must occur on or between the beginning and ending dates of the grant project. This period of time is known as the period of performance.

In the case of a State-administered grant, obligations under a grant may not be made until the grant funding period begins or all necessary materials are submitted to the granting agency, whichever is later. In the case of a direct grant, obligations may begin when the grant is awarded, unless otherwise stated in the grant.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized, or other terms are provided for in the grant. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

2 C.F.R. 200.403-.406, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.474(b)

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Book	Policy Manual
Section	Polices for Second Reading
Title	TIME AND EFFORT REPORTING
Number	po6116**
Status	Second Reading

6116 - TIME AND EFFORT REPORTING

As a recipient of Federal funds, the District shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify that compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.

Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 C.F.R. 200.431 Compensation-fringe benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees:

- A. is reasonable for the services rendered, conforms to the District's established written policy, and is consistently applied to both Federal and non-Federal activities; and
- B. follows an appointment made in accordance with the District's written policies and meets the requirements of Federal statute, where applicable.

Time and Effort Reports

Unless specifically authorized by the Department of Public Education (pass-through entity) all salaries and wages charged to Federally sponsored projects must be based on records (time and effort reports) that accurately reflect the work performed by the employee. A time and effort report is required regardless of whether such time is paid by a Federally sponsored agreement, a private foundation, or is an unpaid contribution, i.e. cost share match. Committed cost sharing, either voluntary or mandatory, must be included in effort reports.

The reports:

- A. are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable, and properly allocated;
- B. are incorporated into the official records of the District;
- C. reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of the compensated activities;
- D. encompass both Federally assisted and other activities compensated by the District on an integrated basis;
- E. comply with the District's established accounting policies and practices;
- F. support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and non-Federal award, an indirect cost activity and a direct cost activity, two or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity.

The District will also follow any time and effort requirements imposed by the pass-through entity to the extent that they are more restrictive than the Federal requirements. The Business Payroll Office is responsible for the distribution, collection, and retention of all employee effort reports. Individually reported data will be made available only to authorized auditors.

Reconciliations

Budget estimates are not used as support for charges to Federal awards. However, the District may use budget estimates for interim accounting purposes. The system used by the District to establish budget estimates produces reasonable approximations of the activity actually performed. Any significant changes in the corresponding work activity are identified by the District and entered into the District's records in a timely manner.

The District's internal controls include a process to review after-the-fact interim charges made to a Federal award based on budget estimates and ensure that all necessary adjustments are made so that the final amount charged to the Federal award is accurate, allowable, and properly allocated.

Applicable Laws, Regulations, and Guidance:
2 C.F.R. 200.430, 200.431

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Legal 2 C.F.R. 200.430, 200.431

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Book	Policy Manual
Section	Polices for Second Reading
Title	PROCUREMENT - FEDERAL GRANTS/FUNDS
Number	po6325**
Status	Second Reading

po6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board policies, and administrative procedures.

The ~~Superintendent~~~~District Administrator~~ shall maintain a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320), ~~and AG 6320A~~.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130 ~~and~~, Policy 3230, ~~and Policy 4230 — Conflict of Interest~~.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business
- B. unnecessary experience and excessive bonding requirements
- C. noncompetitive contracts to consultants that are on retainer contracts
- D. organizational conflicts of interest
- E. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement

1. a complete, adequate, and realistic specification or purchase description is available;
2. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
3. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

1. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from **a minimum of two** ~~()~~ ~~()~~ ~~an adequate number of~~ qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
2. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
3. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
4. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
5. The Board reserves the right to reject any or all bids.

Competitive proposals

Procurement by competitive proposal, normally conducted with more than one source submitting an offer, is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$150,000. ~~[-Drafting Note: The State/District may set a lower threshold for sealed bids and competitive proposals.]~~

If this method is used, the following requirements apply:

1. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
2. Proposals shall be solicited from a **minimum of two** ~~()~~ ~~()~~ ~~adequate number of~~ sources.
3. The District shall ~~use its written method for~~ conducting technical evaluations of the proposals received and for selecting recipients.
4. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, ~~may can only~~ be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

(X) Noncompetitive proposals

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. the item is available only from a single source
2. the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation
3. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
4. after solicitation of a number of sources, competition is determined to be inadequate

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$150,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The ~~District Administrator~~ Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the ~~District Administrator~~ Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Office of the ~~Superintendent~~~~District Administrator~~ within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the ~~Superintendent~~~~District Administrator~~ shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District maintains records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Applicable laws and regulations:
2 C.F.R. 200.317 - .326

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Book	Policy Manual
Section	Polices for Second Reading
Title	DISPOSITION OF REAL PROPERTY
Number	po7300**
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

7300 - **DISPOSITION OF REAL PROPERTY**

The School Board believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the School District.

"Real Property" means land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.

"Personal Property" means tangible property other than real property. It may be tangible, having physical existence, or intangible and may include automotive vehicles, equipment, and materials.

The Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes. Approval of the electorate at an annual or special meeting shall be obtained to the extent required by law.

- A. All written offers on real property under consideration for disposition shall be presented as an item on the agenda of a public Board meeting. A preliminary review of offers to purchase or lease shall include: source of offer, date of offer, expiration date of offer, and intended use of property.
- B. Written offers shall be referred to the Board for review and recommendations. Offers, when received, will be distributed to the members of the Board.
- C. All property considered for (sale) disposition may be subjected to a current, outside, professional appraisal prior to the solicitation of offers.
- D. All property considered for lease or sale shall be reviewed by the Board prior to solicitation of offers. The solicitation of offers by the Board shall include an expiration date.
- E. The authorized agents of the Board to review all purchase or lease offers pertaining to sale or lease of property shall be the Superintendent or designee. The Board shall give final approval of all sales or lease contracts.
- F. In consideration of the best interest of the District and of the residents and taxpayers, the Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.
- G. Potential purchasers or lessees shall demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.
- H. Potential purchasers shall demonstrate reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

Legal 120.10(12), Wis. Stats.

Last Modified by Ellen Suckow on May 8, 2017



Book	Policy Manual
Section	Policies for Second Reading
Title	DISPOSITION OF SURPLUS PROPERTY
Number	po7310**
Status	Second Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

7310 - **DISPOSITION OF SURPLUS PROPERTY**

The School Board requires the Superintendent to review the property of the District periodically and to dispose of that material and equipment which is no longer usable in accordance with the terms of this policy.

A. Instructional Material

The District shall review instructional materials (i.e. textbooks, library books, manuals, support materials, etc.) periodically to determine the relevance of such materials to the present world and current instructional programs. The following criteria will be used to review instructional materials for redistribution and possible disposal:

1. concepts or content that do not support the current goals of the curriculum
2. information that may not be current
3. worn beyond salvage

B. Equipment

The District shall inspect any and all District equipment (instructional or operational) periodically, to determine the condition and usability of such equipment. Should the equipment be deemed no longer serviceable or usable, the following criteria will be used to determine possible disposal:

1. repair parts for the equipment no longer readily available
2. repair records indicate the equipment has no usable life remaining
3. obsolete and no longer contributing to the educational program
4. some potential for sale at an auction
5. creates a safety or environmental hazard

C. Disposition

The Superintendent is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal. Disposal of surplus property purchased with Federal funds shall be disposed of in accordance with Federal guidelines.

1. When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, the District shall request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with disposition

instructions of the Federal awarding agency.

Items of equipment with a current per-unit fair-market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to the Federal awarding agency.

Except as provided in §200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent (10%) of the proceeds, whichever is less, for its selling and handling expenses.

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2 C.F.R. 200.312, 200.313
120.10(12), Wis. Stats.

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Legal 120.10(12), Wis. Stats.

Last Modified by Ellen Suckow on May 8, 2017



Book Policy Manual
 Section Polices for Second Reading
 Title PROPERTY INVENTORY
 Number po7450**
 Status Second Reading
 Adopted May 25, 2016
 Last Revised April 14, 2017

7450 - PROPERTY INVENTORY

As steward of this District's property, the ~~School Board~~~~Board of Education~~ recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The Board shall

-) conduct a complete inventory
-) maintain a continuous inventory

of all District-owned equipment ~~and supplies~~, including computing devices, that meet the fixed asset capitalization threshold.

~~() and supplies~~

) annually.

) every _____ years. ~~(specify number)~~ [Drafting Note: Insert the frequency with which the District completes its physical inventory. Federal regulations require non-Federal entities to complete a physical inventory at least once every two (2) years. As long as the District meets the minimum frequency, the District may choose to design the inventory so that it coincides with other events, including property insurance renewals or any applicable GAAP reporting requirements.]

) at such intervals as will coincide with property insurance renewal.

(X) The inventory accounting process will meet the ~~and~~ Generally Accepted Accounting Principles (GAAP) reporting requirements.

For purposes of this policy, "equipment" means tangible personal property (including information technology systems) having a useful life of more than one (1) year and a per-unit acquisition cost which equals or exceeds \$5,000 ~~_____.~~
~~[insert State threshold amount for equipment] shall mean a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, costs at least \$ _____~~

~~() to replace~~

~~() as a single unit~~

~~and does not lose its identity when incorporated into a more complex unit.~~

Capital assets include equipment as well as the following:

- A. land, buildings (facilities), and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases
- B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)

Capital expenditures, which are expenditures for capital assets, require prior ~~written~~ approval in order to be allowable in certain situations. General purpose equipment, buildings, and land, as well as improvements to land, buildings, or equipment which materially increase their value or useful life, are unallowable as direct charges unless the Federal awarding agency or pass-through entity provides prior ~~written~~ approval. Whereas capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.

When defining computing devices ~~supplies~~ for inventory purposes, no items will be counted whose total acquisition cost is less than \$5,000 ~~_____~~.

"Computing devices" are machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories for printing, transmitting and receiving, or storing electronic information. Examples of computing devices include laptops, smartphones, tablets, etc. Computing devices are classified as equipment if their acquisition cost meets the above-mentioned equipment threshold. Computing devices that do not meet the acquisition cost threshold are considered supplies. Regardless of whether a computing device is classified as an equipment or supply, it must be counted during the inventory.

It shall be the duty of the

- () District Administrator
- () Business Manager
- (X) Business Office _____

to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

(X) Major items of equipment shall be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss shall be reported to the Board.

() Property records of consumable supplies shall be maintained on a continuous inventory basis.

[X] ~~()~~ The District _____ shall maintain a system of property records which shall show, as appropriate to the item recorded, the:

- (X) description of the property; ~~and identification;~~
- (X) serial number or other identification number;
- (X) source of funding for the property;
- () titleholder;
- (X) acquisition date;
- (X) acquisition cost;
- (X) percentage of Federal participation in the project costs for the Federal award under which the property was acquired;
- (X) location;
- (X) ~~use and~~ condition of the property;
- (X) ultimate disposition data including the date of disposal and sales price;
- (X) manufacturer; ~~and~~
- ~~() year of purchase;~~
- ~~() initial cost;~~
- ~~() location;~~
- ~~() condition and depreciation;~~

() evaluation in conformity with insurance requirements.

Equipment and computing devices acquired under a Federal award will vest upon acquisition to the District, subject to the following conditions:

- A. The property shall be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award.
 - 1. When no longer needed for the original program or project, the property may be used in other activities in the following order of priority: (1) activities under a Federal award from the Federal awarding agency which funded the original program or project; then (2) activities under Federal awards from other Federal awarding agencies.
 - 2. During the time that property is used on the project or program for which it was acquired, the District must also make the property available for use on other projects or programs currently or previously supported by the Federal program, provided that the use will not interfere with the work on the original project or program.
- B. The property shall not be encumbered without the approval of the Federal awarding agency or the pass-through entity.
- C. The property may only be used and disposed of in accordance with the provisions of the Federal awarding agency or the pass-through entity and Policy 7300 and Policy 7310 and AG 7310.
- D. Property records shall be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), title entity, acquisition date, cost of the property, percentage of Federal participation in the project costs for the award under which the property was acquired, the location, use, and condition of the property, and ultimate disposition data, including date of disposal and sale price of the property, in accordance with this policy.
- E. A physical inventory of the property must be taken and results reconciled with property records at least once every two (2) years, in accordance with this policy.
- F. A control system shall be developed to provide adequate safeguards to prevent loss, damage, or theft of the property. Any such loss, damage, or theft shall be investigated.
- G. Adequate maintenance procedures shall be implemented to keep the property in good condition.

2 C.F.R. 200.313

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Book Policy Manual
 Section Polices for Second Reading
 Title TECHNOLOGY
 Number po7540**
 Status Second Reading

7540 - ~~COMPUTER TECHNOLOGY-NETWORK, AND INTERNET ACCEPTABLE USE AND SAFETY~~

The Board of Education is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations.

~~[X]~~ However, the Students' use of ~~the District's network and~~ District technology resources (see definition in Bylaw 0100) by students is a privilege not a right, Students and their parents must sign and submit a Student Technology Acceptable Use and Safety form ~~()~~ annually. (See also, Policy 7540.03)

The Superintendent or designee ~~District Administrator~~ shall develop (X), recommend for approval by the Board, and implement a written District Technology Procedure (DTP). One primary purpose of the DTP is to evaluate new and emerging technologies and how they will play a role in student achievement and success and/or efficient and effective District operations. () The Board will financially support, as the budget permits, the DTP, including recommendations to provide new and developing technology for students and staff.

~~-X]~~ The Superintendent or designee ~~District Administrator~~ shall create a Technology Governance Committee (see AG 7540B) to oversee and guide the development of the DTP. The Superintendent ~~District Administrator~~ shall appoint individuals to the Technology Governance Committee that includes representatives of all educational, administrative, and business/operational areas in the District.

The DTP ~~will provide~~ shall set forth procedures for both the proper acquisition of technology. The DTP shall also provide, and guidance to staff and students concerning making safe, appropriate and ethical use of ~~the District's network(s).~~ District technology resources, as well as ~~The DTP shall also~~ inform both staff and students about disciplinary actions that will be taken if Board technology and/or networks are abused in any way or used in an illegal or unethical manner. (See Policy 7540.03 and AG 7540.03 - Student Technology Acceptable Use and Safety, and Policy 7540.04 and AG 7540.04 - Staff Technology Acceptable Use and Safety)

The Superintendent or designee ~~District Administrator~~ (X), with the Technology Governance Committee _____, shall review the DTP and

(X) report

(X) recommend the approval of

any changes, amendments, or revisions to the Board (X) annually.

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Student Code of Conduct, further govern students' and staff members' use of their personal communication devices (see Policy 5136 and Policy 7530.02). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails and records of their online activity when using the District's computer network and/or Internet connection).

Further, safeguards shall be established so that the Board's investment in both hardware and software achieve the benefits of technology and inhibits negative side affects. Accordingly, students shall be educated about appropriate online behavior including, but not limited to, using social media to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyber bullying, understanding cyber bullying is a violation of ~~District~~ Board policy, and learning appropriate responses if they ~~are victims of~~ experience cyber bullying.

For purposes of this policy, social media is defined as Internet-based applications that facilitate communication (e.g., interactive/two-way conversation/dialogue) and networking among individuals or groups. Social media is "essentially a category of online media where people are talking, participating, sharing, networking, and bookmarking online. Most social media services encourage discussion, feedback, voting, comments, and sharing of information from all interested parties." [Quote from Ron Jones of Search Engine Watch] Social media provides a way for people to stay "connected or linked to other sites, resources, and people." Examples include Facebook, Twitter, Instagram, webmail, text messaging, chat, blogs, and instant messaging (IM). Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

~~{CHOOSE ONE OF THE TWO THREE OPTIONS, IF DESIRED}~~

OPTION #1

~~[X] Social media shall be defined as internet based applications (such as Facebook, MySpace, Twitter, etc.) that turn communication into interactive dialogue between users. The Board authorizes the~~Staff may use social media for business-related purposes. Authorized staff may use District technology resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the District Administrator approves, in advance, such access and use. Use of social media for business-related purposes is subject to Wisconsin's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records, AG 8310A – Public Records, and AG 8310D – Records Retention and Disposal.

~~I~~nstructional staff and their students may use District technology resources to access and use social media from the District's network for educational purposes, provided such access has an educational purpose for which the instructional staff member has the prior approval of the principal approves, in advance, such access and use.

~~However, personal~~Students must comply with Policy 7540.03 and Policy 5136 when using District technology resources to access and/or use of social media, blogs, or chat rooms from the District's network is expressly prohibited and shall subject students Similarly, staff must comply with Policy 7540.04 and Policy 7530.02 when using District technology resources to access and/or use social media.

~~(-) and staff members to discipline in accordance with Board policy.~~

OR

OPTION #2

~~[-] Social media shall be defined as internet based applications (such as Facebook, MySpace, Twitter, etc.) that turn communication into interactive dialogue between users. The Board prohibits students and staff members from using District technology resources to access and/or use any access and use of social media. by students~~

~~(-) and staff members from the District's network.~~

OR

OPTION #3

~~The Board prohibits students from using District technology resources to access and/or use social media. Staff may use social media for business related purposes. Authorized staff may use District technology resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the District Administrator approves, in advance, such access and use. Use of social media for business related purposes is subject to Wisconsin's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records, AG 8310A – Public Records, and AG 8310D – Records Retention and Disposal.~~

~~Staff must comply with Policy 7540.04 and Policy 7530.02 when using District technology resources to access and/or use social media.~~

~~{END OF FIRST SET OF OPTIONS}~~

~~[-] The Board authorizes the access and use of social media from the District's network to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided such access and use is approved in advance by the District Administrator.~~

~~The District Administrator shall annually review the DTP to determine the effectiveness of the plan in meeting its objectives. A yearly report on the DTP and any changes, amendments, or revisions to it shall be presented by the District Administrator for action by the Board each year.~~

Legal 948.11, Wis. Stats.
 947.0125, Wis. Stats.

Last Modified by Ellen Suckow on May 8, 2017



Book	Policy Manual
Section	Polices for Second Reading
Title	TECHNOLOGY PRIVACY
Number	po7540.01**
Status	Second Reading

7540.01 ~~V1~~ - TECHNOLOGY PRIVACY

~~VERSION - 1~~

The Board of Education recognizes its staff members' right to privacy in their personal lives. This policy serves to inform staff members of the Board's position with respect to staff-member privacy in the educational and workplace setting and to protect the Board's interests.

All District technology resources (as defined in Bylaw 0100) ~~computers, telephone systems, electronic mail systems, and voice mail systems~~ are the Board's property ~~and are to be used solely for business purposes~~. The Board retains the right to access and review all information resources (as defined in Bylaw 0100), including but not limited to electronic and voice mail, computer files, data bases, and any other electronic transmissions contained in or used in conjunction with the Board's computer system/network, telephone system, electronic mail system, and voice mail system. Staff members should have no expectation that any personal information/data maintained, stored or transmitted ~~contained on or through~~ such systems is confidential or private.

Review of such information may be done by the Board with or without notice or the staff member's knowledge. The use of passwords does not guarantee confidentiality, and the Board retains the right to access information in spite of a password. ~~() All passwords or security codes for access to District technology resources must be registered with the Board. [END OF OPTION]~~ A staff member's refusal to permit such access may be grounds for discipline up to and including discharge.

~~Privacy in communication over the Internet and the Network is not guaranteed. To ensure compliance with the guidelines, the Board reserves the right to monitor, review, and inspect any directories, files, and/or messages residing on or sent using the Board's computers/network. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.~~

~~The Board has software and systems in place that monitor and record all Internet, World Wide Web, and computer usage. The Board wants users to be aware that security systems are capable of recording, for each and every user, each World Wide Web site visit, the amount of time spent actively using the World Wide Web, each chat, news group access, e mail message, and every file transfer into and out of our internal networks to the Internet. No District student or employee should have any expectation of privacy as to his/her Internet or World Wide Web usage, or the privacy of any electronic mail message, file, download, note, or other data stored on or transmitted or received through any Board computing facility. The Board reserves the right to review computing activity and analyze usage patterns, and may choose to publicize this data to assure that the Board's computing resources are devoted to maintaining the highest standards of educational benefit and employee productivity. Messages relating to or in support of illegal activities will be reported to the appropriate authorities. The use of passwords does not guarantee confidentiality, and the Board retains the right to access information in spite of a password. Computers, electronic mail, and voice mail are to be used only for business and educational purposes. No personal messages should be exchanged via Board owned technology. Staff members are encouraged to keep their personal records and personal business at home.~~

~~Because the Board's computer and voice mail systems~~ District technology resources are to be used solely for business and educational purposes, ~~staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.~~

~~Choose Option #1 or Option #2~~

~~Option #1~~

~~[] No personal messages should be exchanged via Board-owned technology. Because District technology resources are to be used solely for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.~~

~~Staff members are encouraged to keep their personal records and personal business at home.~~

~~Option #2~~

X] Personal messages via Board-owned technology should be limited in accordance with the District Administrator's guidelines. Staff members are encouraged to keep their personal records and personal business at home. Because District technology resources are to be used primarily for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.

~~{END OF OPTIONS}~~

~~The Board is interested in its resources being properly used~~District technology resources must be used properly. Review of computer files, electronic mail, and voice mail will only be done in the ordinary course of business and will be motivated by a legitimate business reason. If a staff member's personal information is discovered, the contents of such discovery will not be reviewed by the Board, except to the extent necessary to determine if the District's interests have been compromised. Any information discovered will be limited to those who have a specific need to know that information.

The administrators and supervisory staff members authorized by the District Administrator have the authority to search and access information electronically.

~~All computers and any information or software contained therein District technology resources and District information resources are the property of the Board. Staff members shall not copy, delete, or remove any information/ or data contained on the Board's computers/servers District technology resources without the express permission of the District Administrator, or communicate any such information to unauthorized individuals. In addition, staff members may not copy software on to any Board computer District technology resources and may not bring software from outside sources for use on Board equipment District technology resources without the prior approval of the _____, . Such pre approval will shall include a review of any copyright infringements or virus problems associated with such outside software.~~

~~[] In accordance with State law, any staff member who sends an electronic message with the intent to frighten, intimidate, threaten, or harass another person or sends a message containing lewd, obscene, or profane language will be subject to appropriate discipline by the District and may be found guilty of a Class D misdemeanor.~~

~~No staff member will be required to provide District administration with access to personal internet accounts, such as social media accounts, that are password protected. This does not preclude administration from reviewing the contents of such accounts that are not restricted and are thus in the public domain, or from receiving information from those granted access to private information, provided that the District administration does not solicit the receipt of such information. Additionally, if private accounts are accessed from the District's computers, network and Internet services ("Network"), the staff member should have no expectation of privacy in the content of any files or records of their online activity while on the Network as prescribed in Policy 7540.04 Staff Network and Internet Acceptable Use and Safety.~~

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- Legal 948.11, Wis. Stats.
- 995.55, Wis. Stats.
- 947.0125, Wis. Stats

Last Modified by Ellen Suckow on May 8, 2017



Book	Policy Manual
Section	Polices for Second Reading
Title	WEB CONTENT, SERVICES, AND APPS
Number	po7540.02**
Status	Second Reading

7540.02 - ~~DISTRICT WEB PAGE~~ CONTENT, SERVICES, AND APPS

Creating Web Pages/Sites/Services and Apps

The Board of Education authorizes staff members ~~() and students~~ **[NOTE: END OF CHOICE]** to create web ~~pages/sites~~ content, apps, and web services (see Bylaw 0100 - Definitions) that will be hosted ~~only~~ by the ~~Board's~~ Board on its servers or District-affiliated servers and published on the Internet.

The web ~~pages/sites~~ content, services, and apps must reflect the professional image/brand of the District, its employees, and students. ~~The~~ Web content, services, and apps of all pages must be consistent with the Board's Mission Sstatement and staff-created web ~~pages/sites~~ content, services and apps are subject to prior review and approval of the Superintendent ~~District Administrator~~ before being published on the Internet and/or utilized with students.

(X) Student-created web ~~pages/sites~~ content, services, and apps are subject to Policy 5722 – School Sponsored Publications and Production.

~~() The creation of web pages/sites content, services, and apps must be done under the supervision of a professional staff member.~~

The purpose of web ~~pages/sites~~ content, services, and apps hosted ~~only~~ by the Board's on its servers or District-affiliated servers is to educate, inform, and communicate. The following criteria shall be used to guide the development of such web pages/sites content, services, and apps:

A. Educate

Content provided in the web site should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

B. Inform

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

C. Communicate

Content may provide an avenue to communicate with the community.

The information contained on the Board's ~~web site~~ website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

All links included on the Board's web pages website(s) or web services and apps must also meet the above criteria and comply with State and Federal law (e.g. copyright law, Children's Internet Protection Act, Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), and Children's Online Privacy Protection Act (COPPA)). Nothing in this

paragraph shall prevent the District from linking the Board's ~~web site~~website(s) to (1) recognized news/media outlets (e.g., local newspapers' web sites, services, and/or apps, local television stations' web sites) or (2) to web sites that are developed and hosted by outside commercial vendors pursuant to a contract with the Board. The Board recognizes that such third party web sites may not contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

Under no circumstances is a District-created web site content, services, or apps to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no web pages content contained on the District's web site may: (1) include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue; ~~(2) link to a web site of another organization if the other web site includes such a message; or~~ (2) communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization. Nothing in this paragraph shall prevent the Board from linking on the District's web site to recognized news/media outlets (e.g., local newspapers' web sites, local television stations' web sites).

~~[] Under no circumstances is a staff member created web pages/site content, services, or apps, including personal web pages/sites, to be used to post student progress reports, grades, class assignments, or any other similar class related material. The Employees are required to use the Board specified maintains its own web site, service, or app (e.g. Progressbook) that employees are required to use for the purpose of conveying information to students and/or parents.~~

Staff members are prohibited from requiring students to go to the staff member's personal web pages/sites (including, but not limited to, their Facebook, Instagram, Pinterest or MySpace pages) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

~~[] If a staff member creates a web page/site content, services, or apps related to his/her class, it must be hosted on the Board's server or a District-affiliated server.~~

Unless the web page/site content, service, or app contains student personally identifiable information, Board web sites, services, and apps that are created by students and/or staff members that are posted on the Internet should not be password protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other web site users will generally be given full access to the Board's website(s), services, and apps created pursuant to this policy.

Pages Web content, services, and apps should reflect an understanding that both internal and external audiences will be viewing the information.

School web-site(s), services, and apps must be located on Board-owned or District-affiliated servers.

The Superintendent/District Administrator shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, services and apps by staff () and students. The guidelines shall incorporate the administrative guidelines pertaining to website accessibility in AG 7540.02 - Web Content and Functionality Specifications.

The Board retains all proprietary rights to the design of web ~~sites and/or pages~~content, services, and apps that are hosted on ~~the Board's~~Board-owned or District-affiliated servers, absent written agreement to the contrary.

~~Students who want their class work to be displayed on the Board's web site must have written permission from their parent and expressly license its display without cost to the Board.~~

Prior written permission by a student's parent is necessary for a student to be identified by name on the Board's web site.

Instructional Use of Web Services and Apps

The Board authorizes the use of web services and/or apps to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

~~- [SELECT OPTION #1 or #2]~~

~~- [OPTION #1]~~

~~The Board requires the [] District Administrator [] _____ pre approve each web service and/or app that a teacher intends to use to supplement and enhance student learning. To be approved, the web service or app must have a FERPA compliant privacy policy, as well as comply with all requirements of the Children's Online Privacy Protection Act (COPPA) and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.~~

~~{END OF OPTION #1}~~

-

~~{OPTION #2}~~

~~A teacher who elects to supplement and enhance student learning through the use of web services and/or apps is responsible for verifying/certifying to the Superintendent or designee ~~[] District Administrator [] _____~~ that the web service or app has a FERPA-compliant privacy policy, and it complies with all requirements of the Children’s Online Privacy Protection Act (COPPA) and the Children’s Internet Protection Act (CIPA) () and Section 504 and the ADA.~~

~~{END OF OPTION #2}~~

~~The Board further requires~~

~~(X) the use of a Board-issued e-mail address in the login process.~~

~~() prior written parental permission to use a student’s personal e-mail address in the login process.~~

~~14~~© Neola 2016

Legal	995.55, Wis. Stats.
	948.11, Wis. Stats.
	947.0125, Wis. Stats.

Last Modified by Ellen Suckow on May 8, 2017



Book	Policy Manual
Section	Polices for Second Reading
Title	WELLNESS
Number	po8510**
Status	Second Reading
Adopted	May 25, 2016

8510 - **WELLNESS**

Student & Staff Wellness

The District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. Our local school wellness policy will include:

- A. nutrition education goals
- B. nutrition promotion goals
- C. nutrition standards for all foods available on school campus during the school day
- D. physical activity goals
- E. school-based activities designed to promote student and staff wellness
- F. measurement and evaluation of wellness policy
- G. communication to the public (parents, students, others in the community) regarding content and implementation of the policy

Nutrition Education Goals

- A. Implement integrated nutrition education from preschool through secondary school as part of a sequential, comprehensive school health education curriculum designed to help students adopt healthy eating behaviors.
- B. Implement curriculums that require preparation of food to reinforce healthy eating habits.

Nutrition Promotion Goals

- A. Nutrition information will be shared with students, parents and the community through printed materials, the District website and various social media.
- B. Collaborate with community agencies to provide students, parents and the community with information to encourage them to teach their children about health and nutrition.
- C. Only foods and beverages that meet USDA **Smart Snacks** ~~"All Foods Sold in Schools"~~ standard may be marketed to students during the school day. This includes marketing of products on the exterior of vending machines, posters, menu boards, coolers, trash cans, and other food service equipment, as well as cups used for beverage dispensing (This list is not all inclusive.). This would not apply to marketing that occurs at events outside of school hours.

Nutrition Standards

- A. The District School Breakfast, School Lunch, Wisconsin School Day Milk and After-school Snack Programs will follow state and federal guidelines as required by the National School Food and Nutrition Contract entered into by the Board. These guidelines are required by the Healthy, Hunger-free Kids Act of 2010.
- B. The District school meal ala carte program will follow the guidelines required by the National School Food and Nutrition Contract entered into by the Board. These guidelines are required by the Healthy, Hunger-Free Kids Act of 2010.
- C. The District will follow USDA's Smart Snacks ~~"All Foods Sold in Schools"~~ standards as required by the Healthy, Hunger-Free Kids Act of 2010 and National Food and Nutrition Contract entered into by the Board. ~~See link to "All Foods Sold in Schools."~~
- D. No soda will be available for purchase for students on school grounds prior to, during and one-half (1/2) hour after the end of the school day.
- E. Classroom snacks and food rewards should reflect healthy, nutritious food choices. Classroom parties for students should be held during times that will not conflict with the student's access to the school breakfast and lunch programs.
- F. Food sales to students may not be held during hours that will conflict with the school breakfast or school lunch programs. This would include activities such as classroom food sales, fundraisers, vending machines that do not accrue to the food service fund, etc.
- G. Food fundraisers that include Smart Snack compliant products are allowed during the school day. These sales must occur outside of school breakfast and lunch periods. Two fundraisers that include non-exempt food items (not Smart Snack compliant) sold during the school day are allowed for each group per year. Duration of these fundraisers may not exceed 2 weeks. These fundraisers must be approved on the Fundraiser Form 5830F.
- H. Meals are scheduled at appropriate times with adequate space for students. As an important part of encouraging healthy eating behaviors, it is recommended that students will have no less than ten (10) minutes for breakfast and no less than twenty (20) minutes for lunch after being served.
- I. To prevent possible food contamination or food-borne illness, foods brought for classroom distribution by students or staff must be commercially prepared and in the original packaging.

Physical Activity Goals

- A. All students in grades K-12 will participate in physical education as prescribed by WI Statute. Student involvement in other activities involving physical activity (e.g., interscholastic or intramural sports) will not be substituted for meeting the physical education requirement.
- B. It is recommended that schools provide brief activity breaks in the classroom throughout the school day within regular classrooms to enhance student focus and attention. Integration of physical activity into classroom lessons is encouraged whenever possible.
- C. All elementary school students will have at least twenty (20) minutes each day of supervised recess. It is recommended that physical education will not be withheld as a discipline consequence.
- D. The District will provide information to students and parents about school-based physical activity opportunities before, after and during the school day such as physical activity clubs or intramural programs.

School-Based Activities Designed to Promote Student and Staff Wellness

- A. Student wellness
 1. Local wellness policy guidelines should be considered in planning all school-based activities such as school events, field trips, PTO events, dances, social events, and fundraising activities.
 2. Schools will provide access to school facilities by students, families or community groups, in accordance with District Facility Use policy.
 3. Before and after school programs will be encouraged to include physical activity and a nutrition related component.

4. Schools will provide opportunities that promote the Center for Disease Control (CDC) recommendation of 60 minutes of physical activity each day.

B. Staff wellness

The District will provide staff wellness opportunities such as reduced rate Wellness Center memberships, incentives, and special events/activities throughout the year.

Measurement and Evaluation of Wellness Policy

A sustained effort is necessary to implement and reinforce the wellness policy guidelines.

- A. The District Wellness Committee will consist of teachers, administrators, school nurse, Supervisor of School Nutrition Services, ~~Food Services~~, Physical Education/Health Curriculum Coordinator, community members, school board member and students. The primary function of this committee will be to periodically review the policy, evaluate policy outcomes, and communicate recommendations to the Superintendent.
- B. The District Wellness Committee will be co-chaired by the Supervisor of School Nutrition Services and the Physical Education/Health Curriculum Coordinator. ~~District-wide staff wellness committee will provide opportunities for staff to model healthy behaviors and enjoy physical activities.~~
- C. The District Wellness Committee will meet as necessary, at a minimum annually, to assess policy outcomes and review the policy. A report will be submitted annually to the Superintendent.
- D. An assessment report will be completed triennially that describes the extent to which district schools comply with the District Wellness Policy, the extent to which the local policy aligns with model policies, and a description of progress towards attaining policy goals.

Communication to the Public (parents, students, others in the community) Regarding Content and Implementation of the Policy

- A. Principals will inform staff about wellness policy goals and progress annually.
- B. Principal/Administrator will report building initiative and compliance results to the District Wellness Committee annually.
- C. The District Wellness Committee will provide yearly updates and recommendations to the Superintendent.
- D. The Superintendent or designee will report annual results of evaluation of the wellness policy goals to the School Board.
- E. The District ~~Public Relations Director or designee~~ will inform parents and community about the District Wellness Policy, updates, annual reports, triennial reports, and helpful resources through the district website and other appropriate ~~methods~~ media outlets.

USDA Nondiscrimination Statement

The following statement applies to all programs administered by the District that are funded in whole or in part by the U.S. Department of Agriculture (USDA):

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3)
email: program.intake@usda.gov.

This institution is an equal opportunity provider.

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Legal Section 204 of the Public Law 108-265, the Child Nutrition and WIC Reauthorization Act of 2004
Public Law 111-296 Healthy, Hunger-Free Kids Act of 2010, Section 204
42 U.S.C. 1751, Sec. 204
42 U.S.C. 1771

Last Modified by Ellen Suckow on May 8, 2017



May 8, 2017

D.C. Everest School District and School Board
6300 Alderson Street
Weston, WI 54476

Dear D.C. Everest School District and School Board:

We would like to start by thanking the D.C. Everest School District and School Board for your support of the D.C. Everest DECA Chapter. Your continued support helps members of the D.C. Everest DECA Chapter to complete its mission of preparing emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe.

The opportunity provided through DECA is life changing, and our chapter members cannot express our thanks to you enough for that. The travel scholarship that the school provides us means we are able to take the trip to an amazing conference, and have an amazing opportunity. DECA has helped us all in different ways to prepare for the real world and help us develop our leadership skills.

We left our International Career Development Conference with a Top 10 finisher from our chapter! Our adviser talks about the competitiveness of DECA around the world and she was right. We know the importance of hard work and working towards a goal can pay off. Being at our international conference and seeing the top 19,000 members from around the world is truly life changing.

Being in DECA has taught us so many skills that helps us to stand out among our future peers. One thing for sure is we know how to shake a hand!

Again, thank you. DECA travel is expensive and we appreciate the help the school district provides us. Many of us could not have made this trip without that support.

Thank you!

A handwritten signature in cursive script that reads "Auston Kellenhauser".

Auston Kellenhauser
D.C. Everest DECA Chapter President



May 8, 2017

Dear DC Everest School Board:

As the adviser of the DC Everest DECA Chapter, I would like to publicly express my appreciation for the students in our DECA Chapter.

This year many new members joined our DECA Boot Camp. These new members took a risk and challenged themselves to compete at the District and State levels. I'm proud of my senior members who took leadership, shared their passion and helped to develop young emerging professionals. Our members shadowed business leaders within the South Area Business Association to experience professionalism and leadership first-hand.

I thank the many members who successfully organized our third annual Trick-or-Can event to help our friends at Blessings in a Backpack fill their shelves. Our members also encouraged the whole district to write letters to Santa for the Make-A-Wish Foundation (our chapter won a state this challenge with the most letters). We had brave souls who participated in the Special Olympics Polar Plunge. We donated jeans to those in need with our Jeans for Teen Drive. Our newest business, Everest Expressions created the Everest Strong t-shirts to help the Victims Fund. They have donated \$2,400.

Our Chapter was recognized as the only school in Wisconsin with two certified School Based Enterprises. The DECA Depot and Everest Expressions. I'm proud of all the students for working to make our custom t-shirt business worthy of this honor. With one semester behind them, they earned gold! That is an accomplishment we all can be proud of. I also thank the organizations here at the Senior and Junior High who trusted us with their shirt orders.

Our leaders expanded the DECA opportunity to the Junior High this year by starting a Junior DECA Chapter. Our members provided leadership and training as 8th graders opened and operated a mobile DECA Depot. Entrepreneurship knows no age and sharing the DECA opportunity to the junior high was a challenge worth taking!

We had a Top 10 finisher in the Learn and Earn event at the International Career Development Conference. I'm proud all students who competed at our District, State and International level of competition. DECA is hard. And I'm so proud of all those who stepped out of their comfort zone and did something that their future selves will thank them for. Students don't typically tell me they hated doing the DECA thing...I get thank you's for pushing them to do something so not them. I'm proud of all their individual and chapter accomplishments this year.

I write this letter because I want the school district to know how proud I am to be their adviser and to brag just a bit. The training, competing, and learning members do in DECA only rewards them down the road. DECA teaches necessary life skills, helps to create connections throughout the world, and shows members how skills learned in the classroom can be used in real life. Thank you for your support of the DC Everest DECA Chapter and for allowing me to be their adviser!

Sincerely,

A handwritten signature in black ink that reads "Jodi Peterson".

Jodi Peterson
DC Everest DECA Adviser

Sunday, May7, 2017

Dear Joe;

On behalf of myself and Z Best Tours, I would like thank you for allowing us to be part of your recent trip to San Antonio. It was a pleasure for me to go on the trip with you and your students. Your students were well prepared and everything was organized. Everyone was flexible when we had to make changes. Students were always on time and exhibited a positive attitude. The bands performed exceptionally well at the Choice Music Festival and the Fiesta Flambeau Parade. I hope the students enjoyed the experience and learned a few things along the way. It was a real honor for you to be the Honor Band for the Parade Marshal, Guillermo. Everyone can be very proud of the D.C. Everest Music Program and its accomplishments. Please tell the chaperones and Booster Club thanks for me too. They were a big part of the success of the trip. It was a real pleasure to travel and work with such fun and wonderful people.

I hope the rest of the year goes well, and I hope Z best Tours can be part of your future travel plans. Please share this letter with your students and booster club.



Dale

Z Best Tours

cc: Dr. Thomas Johansen, Principal, D.C. Everest High School
Dr. Kris Gilmore, Superintendent of Schools
Steve Pophal, Principal, D.C. Everest Junior High School

Ellen Suckow

From: Kelly Thompson
Sent: Friday, May 5, 2017 10:12 AM
To: Ellen Suckow
Subject: School Board

Hi Ellen~

Would it be possible to recognize THE JET at the next school board meeting?

* Special congratulations to the entire senior high Jet staff for earning a 1st Place Award from the American Scholastic Press Association, May 2017. The Jet was recognized for the its service to community, overall design and content coverage. This marks the 15 year in a row The Jet has earned this distinction. Congratulations reporters and editors!

Thanks~

Kelly

Kelly A Thompson

English Language Arts and World Language 6-12 Coordinator
DC Everest Area School District
6300 Alderson Street
Schofield, WI 54476
715-359-6561 Ext 4350



6300 Alderson Street
Weston WI 54476

To: D.C. Everest School Board
From: Dr. Kristine Gilmore
Subject: 2017-2018 DCETA Agreement
Date: May 18, 2017

The administration and members of the D.C. Everest Teachers Association (DCETA) met to negotiate contract raises for the 2017-2018 school year. The DCETA members voted and approved the district's offer of Consumer Price Index (CPI) on the base. This along with the teacher compensation schedule approved by the Board, equates to teachers moving along the salary scale, as years and professional development (PD) hours would allow, and a \$1,000 stipend for the teachers at level 6C and above (given PD hour approval).

I recommend Board approval of this agreement.



**D.C. EVEREST
SENIOR HIGH SCHOOL**

6500 Alderson Street
Weston, WI 54476

To: Kristine Gilmore
From: Tom Johansen
Date: May 18, 2017
Subject: Contest of Champions National Dance Competition

We are asking for approval of an out-of-state trip to Orlando Florida from February 28 through March 6, 2018, to allow our Dance Team to participate in the Contest of Champions National Dance Competition at Walt Disney World. The anticipated cost per student will be approximately \$1,100 and there will be fund raising opportunities available to significantly reduce this expense. The only district expense will be the advisor stipend of \$350 for each of the 2 advisors.

Please bring this request to the attention of the School Board for approval of the trip. Thank you for your time and assistance with this request.

Dr. Gilmore + Board -

Thank you for the recognition at the banquet. It was a nice evening of fellowship with delicious food and wonderful people.

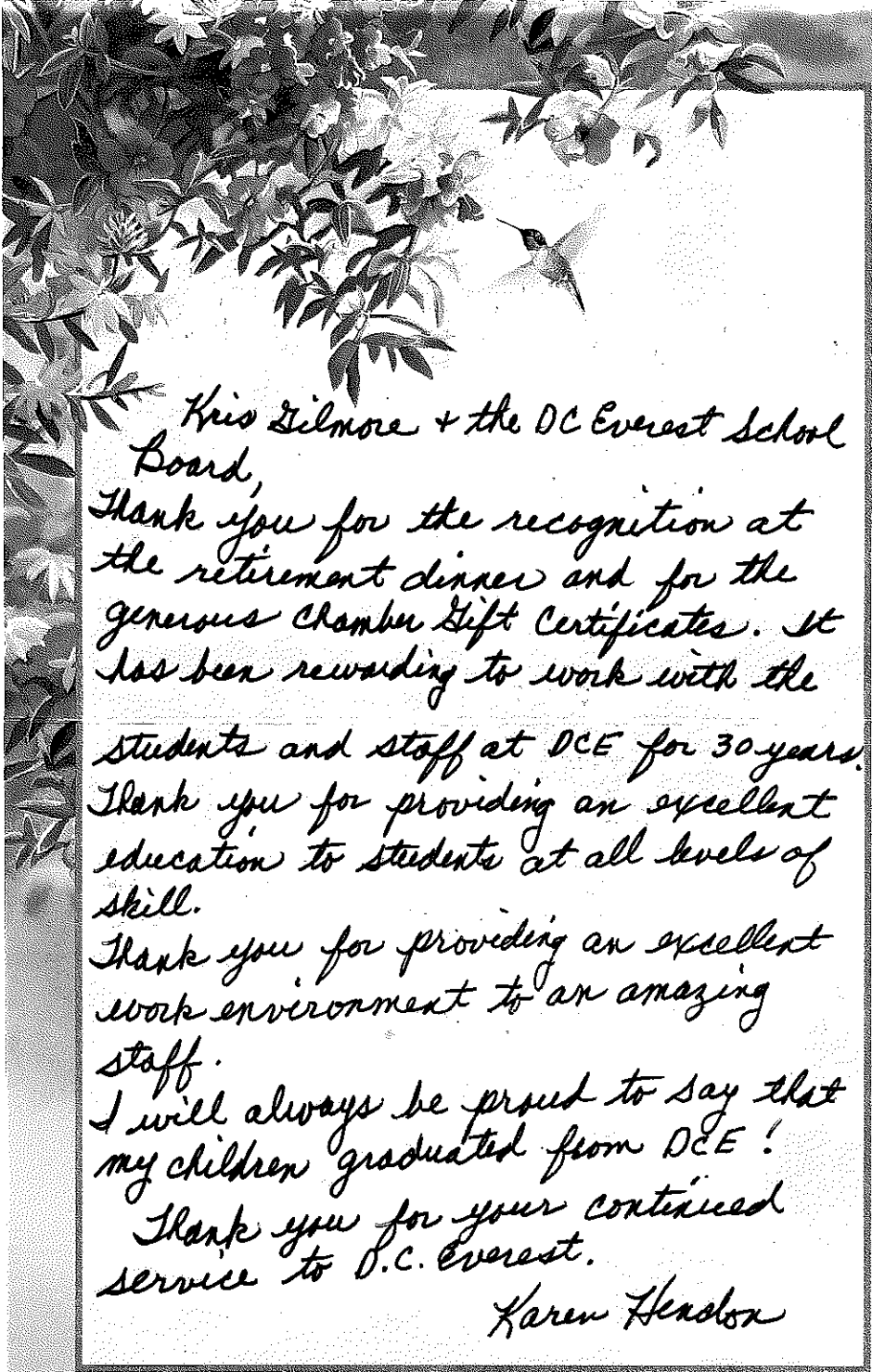
I feel very fortunate to have had a career that I loved in a district that does the best for kids. I look forward to supporting you as a community member. Proud to be an Evergreen! Sincerely, Chris Webb

DCE School Board :

Thank you very much for the
Recognition dinner and gift certificate
for my years of service with the
District. I feel very fortunate
to be part of such a wonderful
work-family.

Gary Gadke
4-26-2017

You're the best!



Kris Gilmore + the DC Everest School
Board,
Thank you for the recognition at
the retirement dinner and for the
generous Chamber Gift Certificates. It
has been rewarding to work with the
students and staff at DCE for 30 years.
Thank you for providing an excellent
education to students at all levels of
skill.
Thank you for providing an excellent
work environment to an amazing
staff.
I will always be proud to say that
my children graduated from DCE!
Thank you for your continued
service to D.C. Everest.

Karen Hendon

Dear Kris and DC Everest School Board...

Thank you for a copy of the recognition program and two gift certificates to Wausau area businesses. I was unable to attend the dinner, but did hear it was very nice. September 1989 began my employment and January 2017 was my retirement from an amazing and progressive school district. Thank you all for the opportunities I had while working in the District.

Kris, you are such a positive Superintendent and your commitment to our kids is appreciated. To our School Board, your good work for the betterment of education is appreciated. And, while all of you care about our kids, Miss Rita – you rock! You are always present at functions, activities and the first to welcome new people. We could all learn by your example.

From Kris, to our School Board, administrators, teachers, support staff, custodians and our community, it takes all of our contributions to send responsible young adults off on their journey of life. My journey has a new path and I am enjoying exploring what tomorrow will bring.

Thank you for allowing me to be a part of DC Everest as part of my journey on this amazing thing called life.

All the best, always,
Many, many thanks,



Rhonda Haas

Dr. Gilmore,

4/30/17

This is to acknowledge and to say thank you for the School Board's generous \$500 contribution to defray the cost of DCE sophomore Emily Huffcutt's participation in the National History Day competition in College Park, MD, on June 11-16.

We as her parents are understandably proud of the initiative shown by Emily, and we're very much looking forward to traveling with her and absorbing some of what the University of Maryland campus and nearby Washington D.C. has to offer.

We applaud the District's and School Board's strong show of support and trust that Emily will provide a satisfactory recap of her experience upon her return.

Thank you again for your commitment to the growth and development of young scholars. Ann and Tim Huffcutt, Weston

Proud that I was working
for such a wonderful school
district.

Much appreciation for your
expression of sympathy AND
for all you do for our district,

Dianna Remardy
& Pudge Kimbel & family

*When we do good things for others,
we do good things for God.*

Your expression of sympathy is a blessing.

Thank you so much.

Dear D.C.E. School Board,
Thank you for the beautiful
plant & for thinking of me and
my family during this difficult
time. Art was a supporter of
DCE (he used to live on Sternberg
Ave. by Weston Elem before he
married my mom) & was very

Thank you for the
beautiful plant in
honor of my father.
He loved plants and
had a "green thumb"
so this was a very
fitting gift.

Karrie Blake
& Family

Perhaps you sent a lovely card,
Or sat quietly in a chair.
Perhaps you sent a floral piece,
If so we saw it there.
Perhaps you spoke the kindest words,
As any friend could say;
Perhaps you were not there at all,
Just thought of us that day.
Whatever you did to console
our hearts,
We thank you so much
whatever the part.

The Family of
Ivan L. Thurs

Confidential

Regular School Board Meeting
Closed Session
Tuesday, April 25, 2017
DCE Administration Building
6300 Alderson St., Weston, WI 54476



- MINUTES -

1. **Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(c) to Consider an Administrator's Contract**

Motion by Xiong, second by Stroik to Adjourn to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(c) to Consider an Administrator's Contract. With a roll call vote, Xiong -yes, Kasten - yes, Ackermann – yes, Dickerson – yes, Stroik – yes, Schaefer – yes. All yes, motion carried. Time was 7:39 p.m.

2. Motion by Schaefer, second by Xiong to accept the minutes of the closed session on March 22, 2017. With a voice vote, all yes, motion carried.

3. The Board discussed a request from Jack Stoskopf for financial consideration to be given to him if he dropped the District's health insurance and went onto his wife's plan.

4. **Reconvene in Open Session**

Motion by Schaefer, second by Stroik to reconvene to reconvene to open session at 7:51 p.m. With a voice vote, all yes, motion carried.

Respectfully submitted,

Rita A. Kasten, Clerk

Ellen Suckow, Executive Assistant to the
Superintendent and School Board

PLEASE NOTE: These minutes will be on the agenda for approval at the May 24, 2017, meeting of the school board.