



– A G E N D A –

Upon request to the administrative assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

<b>I. Call to Order</b>	
<b>II. Roll Call</b>	
<b>III. Pledge of Allegiance</b>	
<b>IV. Approval of Agenda</b>	
<b>V. Hearing of Delegations</b>	
<b>VI. Consent Agenda</b>	
A. Approval of Minutes	
1. Regular Board Meeting of March 22, 2017	4
B. Recommended Employment/Resignations/Contract Adjustments	9
C. Treasurer's Report - General/Other Fund Bills	10
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F. Grant Application(s)/Budget(s) Approval	
G. Fund Raising Requests	
1. Riverside PTO Carnival	57
2. Senior High Dance Team	58
H. Gift/Bequests	
I. Youth Options	
<b>VII. Reports/Considerations</b>	
A. Board Clerk's Report	59
B. WASB Legislative Network Member	
C. CESA Representative	
D. Student Representative	
<b>VIII. Superintendent</b>	
A. Thank you to Aaron Mull and Senior High custodians	63
B. Wisconsin Retired Educators 2016 Challenge Award to Young Entrepreneur Academy	64

(YEA!)

- C. Giving Tree Update
- D. Security Protocol Update
- E. Director of Secondary Education & Innovation Update

**IX. Unfinished Business**

A. Board Goals

- 1. Update on the K-5 Multiage Project

B. Policies Tabled for First Reading from March 22, 2017 Meeting

- 1. po1460 Physical Examination - Revised 65
- 2. po3160 Physical Examination - Revised 67
- 3. po4160 Physical Examination - Revised 69
- 4. po7540 Technology - New 71
- 5. po7540.01 Technology Privacy - Revised 74
- 6. po7540.02 Content, Services, and Apps - Revised 76

**X. New Business**

A. Action Items

- 1. Election of Officers for 2017-2018

- a. President - Currently Jablonski
- b. Vice President - Currently Ackermann
- c. Treasurer - Currently Dickerson
- d. Clerk - Currently Kasten

- 2. Appointment of Representatives

- a. WASB Legislative Network Representative - Currently Xiong
- b. WASB Assembly Delegate - Currently Xiong
- c. CESA 9 Annual Convention Representative - Currently Ackermann
- d. CESA 9 Board of Control Representative - Currently Ackermann
- e. D.C. Everest Area Education Foundation Board of Directors - Currently Schaefer

- 3. School District Depository Resolution 79

- 4. School Board Facsimile Resolution 80

- 5. 2016-2017 School Year Grant Budget Revision 81

- 6. 2017-2018 Student Accident Insurance 84

- 7. Summer Food Service Program Contract 85

- 8. Athletic Trainer Services Contract 103

- 9. Senior High 2018 Trip to England, Ireland, and Scotland 107

- 10. Policies for First Reading

- a. po3440 Job-Related Expenses - Revised 108
- b. po4440 Job-Related Expenses - Revised 110
- c. po6110 Federal Funds - Revised 112

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

d. po6111 Internal Controls - New	116
e. po6112 Cash Management of Grants - New	118
f. po6114 Cost Principles - Spending Federal Funds - New	120
g. po6116 Time and Effort Reporting - New	124
h. po6325 Procurement - Federal Grants/Funds - New	126
i. po7300 Disposition of Real Property - Revised	131
j. po7310 Disposition of Surplus Property - Revised	133
k. po7450 Property Inventory - Revised	135
l. po8510 Wellness - Revised	138
<b>XI. Petitions and Communications</b>	
A. Memorial Tribute Thank You	
1. Thank You for Memorial Tribute from Deb Reick	142
2. Thank you for Memorial Tribute from Julie Kliner	143
<b>XII. Future Meeting Dates</b>	
A. Next Regular Board Meeting	
1. Regular School Board Meeting	
a. Wednesday, May 24, 2017, 6:30 pm DCE Administration Building Board Room	
b. Wednesday, June 28, 2016, 6:30 pm DCE Administration Board Room	
<b>XIII. Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(c) to Consider an Administrator's Contract</b>	
A. Approval of Minutes from Closed Session 3-22-17	144
<b>XIV. Reconvene in Open Session</b>	
<b>XV. Adjourn</b>	



– MINUTES –

**I. Call to Order**

**II. Roll Call**

Members present were Xiong, Kasten, Ackermann, Dickerson, Schaefer, and Jablonski. Also present were Superintendent Gilmore and Assistant Superintendents Lechner and Stoskopf.

**III. Pledge of Allegiance**

Following the pledge, Jablonski stated the Board will contemplate Adjournment to Closed Session Following the Open Meeting - Pursuant to W.S.S. 19.85(1)(e) for the purpose of considering negotiations regarding teacher compensation and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussing potential lease agreements and provision of certain health and medical services at Greenheck Fieldhouse.

**IV. Approval of Agenda**

Motion by Schaefer, second by Xiong to approve the agenda for the meeting. With a voice vote Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

**V. Hearing of Delegations**

No one addressed the Board.

**VI. Consent Agenda**

Motion by Kasten, second by Xiong to approve the consent agenda. With a roll call vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

A. Approval of Minutes

1. Regular Meeting of February 22, 2017

B. Recommended Employment/Resignations/Contract Adjustments

C. Treasurer's Report - General/Other Fund Bills

D. Balance Sheet

E. Budget Transfers

F. Youth Options

1. Senior High Request for NTC Youth Options

2. Senior High Request for UWMC Youth Options

G. Gifts & Donations

1. Senior High Photography Donation

H. Fund Raising

## 1. Intramural Tennis Grades 6-8

### I. Final Approval of Policies:

1. po0100 Definitions
2. po0151.2 Required Pupil Academic Standards Agenda Item
3. po1619 Group Health Plans
4. po1619.01 Privacy Protections of self-Funded Group Health Plans
5. po1619.02 Privacy Protections of Fully Insured Group Health Plans
6. po1619.03 Patient Protection and Affordable Care Act
7. po2370 Educational Options
8. po2413 Health Education
9. po2460 Exceptional Education Needs
10. po2460.03 New-Independent Educational Evaluation (IEE)
11. po3120 Employment of Professional Staff
12. po3120.01 Job Descriptions
13. po3419.03 Patient Protection and Affordable Care Act
14. po4120 Employment of Support Staff
15. po4120.01 Job Descriptions
16. po4419.03 Patient Protection and Affordable Care Act
17. po5111.01 Homeless Students
18. po5111.03 Children and Youth in Foster Care
19. po5771 Search and Seizure
20. po6700 Fair Labor Standards Act (FSLA)
21. po8500 Food Service
22. po8531 Free and Reduced-Price Meals

### VII. Reports/Considerations

- A. WASB Legislative Network Member – Xiong no report.
- B. CESA Representative – Ackermann no report.
- C. Student Representative – Rowell reported spring sports are underway. Dress up days were held prior to spring break and Women’s History month was celebrated with guest speakers.

### VIII. Superintendent

- A. Recognize Stoskopf, Lechner, Pophal, and Nye for Handling of Crisis
- B. WAPAC Recognition
- C. WREA 2016 Challenge Award for YEA
- D. National History Day State Qualifiers
- E. Kohl Awards to District Staff and Students

### IX. Unfinished Business

- A. Board Goals –
  1. Studer Update  
Presenter: Superintendent Gilmore

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

## X. New Business

### A. Action Items

#### 1. Student Trips

Motion by Kasten, second by Xiong to approve the five student trips as submitted. With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

a. Idea School Trip July 21-30, 2017

b. Senior High Band Trip April 2017

c. Junior High Fishing Team Trip

d. Ninth Grade AP Government to Washington, D.C.

e. Senior High German Trip

#### 2. Senior High Girls Hockey Coop

Motion by Kasten, second by Schaefer to approve a new coop for girls' hockey.

With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

#### 3. Elementary Start and End Times for 2017-2018

Motion by Kasten, second by Ackermann to adjust the elementary start and end times for 2017-2018 as submitted by administration.

With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

#### 4. Authorization of Year-End Spending

Motion by Kasten, second by Xiong to authorize year-end spending as submitted by the Administration. With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

#### 5. Revised Food Service Pay Schedule

Motion by Schaefer, second by Xiong to accept the revised Food Service Pay Schedule. With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

#### 6. Administrator Compensation

Motion by Schaefer, second by Jablonski to set the compensation for district administrators and at-will salaried staff at 2.25% increase.

With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

#### 7. Facility Study Master Agreement

Motion by Schaefer, second by Jablonski to approve the facility study master agreement with follow up by administration with the contractor as noted in discussion. With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

#### 8. Policies for First Reading

Motion by Schaefer, second by Kasten to table the six policies regarding pre-employment physical examinations and technology.

With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

- a. po1460 Physical Examination - Revised
- b. po3160 Physical Examination - Revised
- c. po4160 Physical Examinations - Revised
- d. po7540 Technology - New
- e. po7540.01 Technology Privacy - Revised
- f. po7540.02 Content, Services, and Apps - Revised

9. Discussion of Assembly Bill 34

Motion by Xiong, second by Ackermann to create a proclamation in support of Assembly Bill 34. With a voice vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried.

B. Informational Items

1. Workers Compensation Report

**XI. Petitions and Communications**

A. Thank You Notes for Memorial Tributes

1. Thank You for the Memorial Tribute from Sarah A. Wegner
2. Thank You from Beth Martin and Tom Rosenberg
3. Thank You for Memorial Tribute from Lois Konkol
4. Thank You for Memorial Tribute from Debra Kaminski

**XII. Future Meeting Dates**

A. Next Regular Board Meetings

1. Wednesday, April 26, 2017, 6:30 p.m.  
D.C. Everest Administration Building Board Room
2. Wednesday, May 24, 2017  
D.C. Everest Administration Building Board Room

B. School Board Election Canvass

1. Monday, April 10, 2016, at 1:00 p.m. Administration Building

C. Special Meetings

1. District Recognition Dinner  
Monday, April 24, 2017  
Reception 5:30 p.m. / Dinner 6:30 p.m.  
Central WI Expo Center, Rothschild

**XIII. Adjournment to Closed Session Following the Open Meeting - Pursuant to W.S.S. 19.85(1)(e) for the purpose of considering negotiations regarding teacher compensation and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussing potential lease agreements and provision of certain health and medical services at Greenheck Fieldhouse.**

Motion by Xiong, second by Ackermann to adjourn to closed session Pursuant to W.S.S. 19.85(1)(e) for the purpose of considering negotiations regarding teacher

compensation and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussing potential lease agreements and provision of certain health and medical services at Greenheck Fieldhouse. With a roll call vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried. Time adjourned was 7:19 p.m.

**XIV. Reconvene in Open Session**

Reconvened in open session at 7:32 p.m.

**XV. Adjourn**

Motion by Schaefer, second by Kasten to adjourn. With a voice vote, Meeting adjourned at 7:32 p.m.

Respectfully submitted,

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Rita A. Kasten, Clerk

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Ellen Suckow, Executive Assistant to the  
Superintendent and School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at **the April 25, 2017, meeting** of the school board.

## Recommended Employment/Resignations/Contract Adjustments

### Recommended Employment

#### Certified Staff

<i><b>Name</b></i>	<i><b>Position/Building</b></i>	<i><b>FTE %</b></i>	<i><b>Start</b></i>
Rebecca Meyer	Early Childhood Spec. Ed. Teacher – District	1.0	8-22-2017
Kathryn Larson	English Teacher – Junior High	1.0	8-22-2017
Ciera LeVake	English Teacher – Senior High	1.0	8-22-2017
Cailyn Berry	Grade 5 Teacher – Riverside	1.0	8-22-2017
Jessica Sargent	Grade 1 Teacher – Rothschild	1.0	8-22-2017
Stephanie Eggert	Grade 3 Teacher – Rothschild	1.0	8-22-2017
Julia Massino	Grade 3 Teacher – Weston	1.0	8-22-2017
Julie Westphal	Kindergarten Teacher – Evergreen	1.0	8-29-2017
Laticia Baudhuin	Supervisor of School Nutrition Program	1.0	7-1-2017
Felecity Treptow	Integration Specialist – District	1.0	7-1-2017
Casey Nye	Director of Secondary Education & Innovations	1.0	7-1-2017

#### Support Staff

<i><b>Name</b></i>	<i><b>Position/Building</b></i>	<i><b>FTE%</b></i>	<i><b>Start</b></i>
Nichole Lorbiecki	Housekeeper – RO	1.0	4-24-2017

#### Resignation(s)/Retirement(s)

<i><b>Name</b></i>	<i><b>Position/Building</b></i>	<i><b>Reason</b></i>	<i><b>Effective Date</b></i>
Maikia Lor	ELL Assistant – EV	Resignation	6-7-2017
Randolph Patnode	Housekeeper – MS	Retirement	6-8-2017
Todd Senoraske	Special Ed. Teacher – JH	Resignation	6-8-2017

There are no extra-curricular contracts for approval this month.

D.C. EVEREST AREA SCHOOL DISTRICT  
6300 ALDERSON STREET, WESTON, WI 54476

TREASURER'S REPORT

APRIL 19, 2017

CASH BALANCE AS OF MARCH 15, 2017	(\$5,060.59)	
INVESTMENT ACCOUNT TRANSFERS		\$4,812,691.80
RECEIPTS CR#23630 - CR#23815	\$6,880,858.40	
CHECKS FOR APPROVAL #218856 - #219100 ACH: #161702041 - # 1617 02345		\$2,937,003.27
<u>VOIDS:</u> CK# 217695, #217735, #218519, #218799, #218831, #218878, #219099	\$7,448.79	
CASH BALANCE AS OF APRIL 19, 2017		(\$866,448.47)
	<hr/>	
	\$6,883,246.60	\$6,883,246.60
	<hr/>	

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (03/15/2017-04/19/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
218856	MARK HARRING STANDING CHAPTER 13	3/17/2017A	3/17/2017	1,294.62
218857	MESSERLI & KRAMER PA	03/17/2017A	3/17/2017	146.46
218858	UNITED WAY OF MARATHON CNTY	20170317ADUWAY	3/17/2017	819.00
218859	SCHOOL NUTRITION ASSN	527954-17	3/17/2017	47.50
218860	SECURIAN FINANCIAL GROUP, INC.	42826	3/17/2017	16,851.80
218861	SECURITY HEALTH PLAN	42826	3/17/2017	836,566.68
218862	SECURITY HEALTH PLAN	APR 2017-HLTH-JE	3/17/2017	833.33
218863	TRAVEL CONSULTANTS, INC.	4A2PI2	3/17/2017	4,143.50
218864	VITERBO UNIVERSITY	548-020	3/17/2017	2,420.00
218865	ABT WATER TREATMENT INC	18529	3/17/2017	620.87
218866	BP	4990244701-FEB2017	3/17/2017	130.50
218867	CENTURY LINK	1403087628	3/17/2017	202.68
218868	DEAN FOODS OF WISCONSIN, INC.	2282017	3/17/2017	22,627.63
218869	DISCOVERY EDUCATION, INC	90132503	3/17/2017	2,730.00
218869	DISCOVERY EDUCATION, INC	90132411	3/17/2017	80,000.00
218870	FEDEX, INC.	5-730-40650	3/17/2017	29.08
218871	FRAAZA ROCKS & SAND	2698	3/17/2017	700.00
218872	GREENHECK FIELD HOUSE	11942-2	3/17/2017	1,530.00
218873	KELVIN LP	283229	3/17/2017	377.60
218874	KLOPOTIC, JAMY	klopotic3417	3/17/2017	99.00
218875	LAKESHORE LEARNING MAT	1519310217	3/17/2017	698.26
218876	LAMERS BUS LINES, INC.	505737	3/17/2017	54.85
218876	LAMERS BUS LINES, INC.	507062	3/17/2017	179.88
218876	LAMERS BUS LINES, INC.	507063	3/17/2017	473.36
218876	LAMERS BUS LINES, INC.	507065	3/17/2017	290.17
218876	LAMERS BUS LINES, INC.	507066	3/17/2017	271.59
218876	LAMERS BUS LINES, INC.	507069-00	3/17/2017	226.55
218876	LAMERS BUS LINES, INC.	507064	3/17/2017	335.82
218876	LAMERS BUS LINES, INC.	506560	3/17/2017	573.10
218876	LAMERS BUS LINES, INC.	506561	3/17/2017	280.45
218876	LAMERS BUS LINES, INC.	507068	3/17/2017	485.55
218876	LAMERS BUS LINES, INC.	207067	3/17/2017	278.09
218876	LAMERS BUS LINES, INC.	507061	3/17/2017	180.70
218876	LAMERS BUS LINES, INC.	506564	3/17/2017	61.54
218876	LAMERS BUS LINES, INC.	507358	3/17/2017	38.97
218877	LOCKSMITH SHOPPE	12814	3/17/2017	35.00
218878	MAILFINANCE	N6422484-MS	3/17/2017	164.97
218879	MALBRIT MECHANICAL INC	176458	3/17/2017	651.00
218880	METRO FIRE PROTECTION INC	36654	3/17/2017	335.50
218880	METRO FIRE PROTECTION INC	36584	3/17/2017	1,225.50
218881	MILLER, STEPHANIE	miller3717	3/17/2017	112.00
218882	NEOFUNDS BY NEOPOST INC.	42767	3/17/2017	1,000.00
218883	PITNEY BOWES, INC.	3302952054	3/17/2017	420.00
218884	POSTMASTER WAUSAU/DISTRIBUTION	APR2017 PERMIT 630	3/17/2017	225.00
218885	RE-VI DESIGN LLC	12453	3/17/2017	10,222.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (03/15/2017-04/19/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
218886	ROGAN, KAYLA	Rogan-Harris Scholar	3/17/2017	375.00
218887	SCHOOL DISTRICT OF RHINELANDER	21027	3/17/2017	1,818.39
218888	SCHOOL OUTFITTERS	INV12200418	3/17/2017	868.70
218888	SCHOOL OUTFITTERS	INV12200291	3/17/2017	4,099.48
218889	SOUNDWORKS SYSTEMS, INC.	94759	3/17/2017	495.00
218889	SOUNDWORKS SYSTEMS, INC.	94761	3/17/2017	464.00
218890	STAPLES ADVANTAGE	3331878203	3/17/2017	233.41
218890	STAPLES ADVANTAGE	3331878207	3/17/2017	59.99
218890	STAPLES ADVANTAGE	3331878200	3/17/2017	137.89
218890	STAPLES ADVANTAGE	3331878193	3/17/2017	102.44
218890	STAPLES ADVANTAGE	3331878169	3/17/2017	22.87
218890	STAPLES ADVANTAGE	3331878175	3/17/2017	13.34
218890	STAPLES ADVANTAGE	3333178176	3/17/2017	15.49
218890	STAPLES ADVANTAGE	3331878168	3/17/2017	6.87
218890	STAPLES ADVANTAGE	3331878179	3/17/2017	44.05
218890	STAPLES ADVANTAGE	3331878149	3/17/2017	673.60
218890	STAPLES ADVANTAGE	3331878163	3/17/2017	9.33
218890	STAPLES ADVANTAGE	3331878167	3/17/2017	5.79
218890	STAPLES ADVANTAGE	3331878143	3/17/2017	6.79
218890	STAPLES ADVANTAGE	3331878125	3/17/2017	58.21
218890	STAPLES ADVANTAGE	3331878113	3/17/2017	20.94
218890	STAPLES ADVANTAGE	3331878107	3/17/2017	14.99
218890	STAPLES ADVANTAGE	3331878091	3/17/2017	11.19
218890	STAPLES ADVANTAGE	3331878133	3/17/2017	137.31
218890	STAPLES ADVANTAGE	3331878140	3/17/2017	6.53
218890	STAPLES ADVANTAGE	3331878138	3/17/2017	20.94
218890	STAPLES ADVANTAGE		3/17/2017	0.00
218891	THE DESIGN MONKEY	3056	3/17/2017	503.88
218892	TRAIN 4 YOUR BEST	19009	3/17/2017	75.00
218892	TRAIN 4 YOUR BEST	18010	3/17/2017	805.00
218892	TRAIN 4 YOUR BEST	19010	3/17/2017	650.00
218892	TRAIN 4 YOUR BEST	17010	3/17/2017	1,102.50
218893	UNITED MACHINE CORP, INC.	3244473	3/17/2017	2,678.44
218894	VALLEY AQUATIC SOLUTIONS	62512	3/17/2017	1,470.58
218895	WASTE MANAGEMENT	0025104-2808-5	3/17/2017	1,764.00
218896	WDSPS- INDUSTRY SERVICES INVOICING	432033	3/17/2017	150.00
218897	WEBER, LAUREN	42767	3/17/2017	16.70
218898	WEST, JERRY	MAR92017	3/17/2017	55.00
218899	WI ASSN SCH DIST AD WASDA	1007	3/17/2017	360.00
218900	WORTHINGTON DIRECT	646830-DCE001	3/17/2017	4,254.19
218901	DECA DEPOT	PBISCERTS	3/21/2017	60.00
218902	WEDL, RYAN	51766	3/22/2017	9.40
218903	LAMERS BUS LINES, INC.	507271	3/24/2017	489.00
218904	MADISON NATL LIFE INS CO	42826	3/24/2017	11,124.91
218905	WI DECA	1023094	3/24/2017	4,200.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (03/15/2017-04/19/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
218906	BENNETT HARDWOODS INC	11223	3/24/2017	1,000.10
218907	BUELOW VETTER BUIKEMA OLSON & VLI	42767	3/24/2017	4,953.00
218908	CITY OF WAUSAU	wausauclerk32217	3/24/2017	50.00
218909	COMPLETE OFFICE OF WISCONSIN	126843	3/24/2017	2,946.29
218910	CTL COMPANY INC	S2163367.001	3/24/2017	3,039.00
218911	DC EVEREST SENIOR HIGH SCHOOL	girlssoccersbaa31617	3/24/2017	1,336.00
218912	DC EVEREST SOCCER BOOSTERS	socboosterclub31617	3/24/2017	3,189.00
218913	DENK, KRIS	42795	3/24/2017	96.00
218914	DISTRICT 5 FORENSICS	SubDist2017	3/24/2017	165.00
218915	FEDEX, INC.	5-738-20455	3/24/2017	26.00
218916	GORDON FOOD SERVICE INC	176466291	3/24/2017	65.32
218917	GUARDIAN PEST SOLUTIONS	42767	3/24/2017	410.65
218918	HEARTLAND BUSINESS SYSTEMS INC	HBS00541979	3/24/2017	639.09
218918	HEARTLAND BUSINESS SYSTEMS INC	HBS00541931	3/24/2017	188.51
218918	HEARTLAND BUSINESS SYSTEMS INC	HBS00541669	3/24/2017	426.06
218919	HOUGHTON MIFFLIN HARCOURT PUBLIS	952891260	3/24/2017	189.97
218920	LAKESHORE LEARNING MAT	1824470317	3/24/2017	265.71
218921	LAMERS BUS LINES, INC.	507357	3/24/2017	53.24
218921	LAMERS BUS LINES, INC.	507865	3/24/2017	255,140.76
218921	LAMERS BUS LINES, INC.	507966	3/24/2017	179.12
218921	LAMERS BUS LINES, INC.	507360	3/24/2017	199.18
218921	LAMERS BUS LINES, INC.	507466	3/24/2017	291.67
218921	LAMERS BUS LINES, INC.	507465	3/24/2017	578.33
218921	LAMERS BUS LINES, INC.	507356	3/24/2017	380.94
218921	LAMERS BUS LINES, INC.	505154	3/24/2017	463.00
218921	LAMERS BUS LINES, INC.	507075	3/24/2017	189.19
218921	LAMERS BUS LINES, INC.	505735	3/24/2017	113.91
218921	LAMERS BUS LINES, INC.	507365	3/24/2017	117.33
218921	LAMERS BUS LINES, INC.	507968	3/24/2017	50.73
218922	LARK, ASHLEY	lark31017	3/24/2017	132.50
218923	LONDERVILLE ENTERPRISES	455981	3/24/2017	69.96
218923	LONDERVILLE ENTERPRISES	455986	3/24/2017	151.02
218923	LONDERVILLE ENTERPRISES	455940	3/24/2017	2,353.07
218924	MALBRIT MECHANICAL INC	176497	3/24/2017	448.29
218925	NANOTEK DEVICE REPAIR LLC	288	3/24/2017	820.00
218925	NANOTEK DEVICE REPAIR LLC	272	3/24/2017	855.00
218926	POLAR ELECTRO INC.	331480173	3/24/2017	5,892.06
218927	SCHOOL OUTFITTERS	inv12206052	3/24/2017	435.75
218927	SCHOOL OUTFITTERS	INV12204626	3/24/2017	1,426.64
218928	SHRED-IT USA	8121514211	3/24/2017	67.02
218929	STAPLES ADVANTAGE	8043332618	3/24/2017	117.64
218930	TRAIN 4 YOUR BEST	19011	3/24/2017	50.00
218930	TRAIN 4 YOUR BEST	17011	3/24/2017	82.50
218931	VIDA, AMY	ForJudge4-2017	3/24/2017	85.00
218932	WAUSAU & MARA CTY PARKS	February Ice Time	3/24/2017	2,369.11

**DC EVEREST AREA SCHOOL DISTRICT  
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218933	WAUSAU AWARDS AND ENGRAVING	Wausau Awards 3/13/1	3/24/2017	30.00
218934	WENGER CORP	721821 (R)	3/24/2017	966.00
218935	WI AFTERSCHOOL ASSN	wiaftersch131717	3/24/2017	145.00
218936	GREENHECK FIELD HOUSE	3222017	3/23/2017	250.00
218937	TRAIN 4 YOUR BEST	1811	3/24/2017	805.00
218938	HEINDL, JASON	42736	3/23/2017	20.00
218939	MAILFINANCE	N6421166	3/23/2017	411.42
218940	MAILFINANCE	N6422484-MS	3/27/2017	164.97
218941	MARK HARRING STANDING CHAPTER 13	3/31/2017A	3/31/2017	1,294.62
218942	MESSERLI & KRAMER PA	03/31/2017A	3/31/2017	114.29
218943	UNITED WAY OF MARATHON CNTY	20170331ADUWAY	3/31/2017	819.00
218944	APRIL THOMPSON LICENSED SIGN LANG.	32117	3/31/2017	100.00
218944	APRIL THOMPSON LICENSED SIGN LANG.	3222017	3/31/2017	135.00
218945	BETHLEHEM COMM-RO.,INC.	BETH-4K-MAR17	3/31/2017	7,233.24
218946	BUILERS SCHWINN CYCLERY	42795	3/31/2017	350.00
218947	BURKE, JOHN	JB, PR, 3/14	3/31/2017	50.00
218948	BYTESPEED LLC	INV0105656	3/31/2017	55.00
218949	CELLCOM - WAUSAU	277036	3/31/2017	587.10
218950	CHRISTIANSOON, VICKIE	christianson32317	3/31/2017	1,088.00
218951	COMPLETE OFFICE OF WISCONSIN	126870	3/31/2017	718.90
218952	DC EVEREST FOOD SERVICE	66	3/31/2017	7.50
218953	EVEREST AREA OPTIMISTS CLUB	5456	3/31/2017	45.00
218954	FEDEX, INC.	5-746-24153	3/31/2017	21.70
218955	FREDERICKSON, CINDY	42795	3/31/2017	96.00
218956	GORDON FOOD SERVICE INC	176615160	3/31/2017	209.24
218957	HABECK, MIKE	MH, PR, 3/14	3/31/2017	50.00
218958	HEITING, KAYLEE	42795	3/31/2017	115.73
218959	KENITZER, DICK	DK, PR, 3/14	3/31/2017	40.00
218960	KITE, PRISCILLA	03.21.17	3/31/2017	165.00
218961	KRZANOWSKI, NICK	49353	3/31/2017	10.00
218962	LAKESHORE LEARNING MAT	2099570317	3/31/2017	82.44
218963	LAMERS BUS LINES, INC.	508141	3/31/2017	2,400.00
218963	LAMERS BUS LINES, INC.	507070	3/31/2017	145.95
218963	LAMERS BUS LINES, INC.	503938000	3/31/2017	113.62
218963	LAMERS BUS LINES, INC.	50393900	3/31/2017	101.28
218963	LAMERS BUS LINES, INC.	503940	3/31/2017	331.43
218963	LAMERS BUS LINES, INC.	503943	3/31/2017	249.39
218963	LAMERS BUS LINES, INC.	508142	3/31/2017	270.00
218964	LEPAK, MOLLY	42795	3/31/2017	170.08
218965	MADISON WEST HS	CC, Track, 4/1	3/31/2017	200.00
218966	MALBRIT MECHANICAL INC	176545	3/31/2017	275.31
218966	MALBRIT MECHANICAL INC	176413	3/31/2017	92.02
218967	MARA CTY PUBLIC HEALTH	17031410	3/31/2017	8.00
218968	MISHLER, KRISTY	42767	3/31/2017	87.48
218969	MODJEWSKI, MEGAN	42795	3/31/2017	199.13

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218970	RIVER VALLEY STATE BANK	JS Band Funds	3/31/2017	1,000.00
218971	SCHMITZ, KURT	KS, PR, 3/14	3/31/2017	40.00
218972	SCHOOL DISTRICT OF RHINELANDER	21052	3/31/2017	1,761.45
218973	SCHULZ, BRETT	BS, PR, 3/11	3/31/2017	75.00
218974	SHERN, DANIEL	42795	3/31/2017	65.00
218975	SKILLSUSA	M24023P-Glynn	3/31/2017	23.00
218976	ST JOHN LUTHERAN SCHOOL	STJO-4K-MAR17	3/31/2017	3,874.95
218977	STEVENS PT AREA HS SPASH	CC, Track, 3/18	3/31/2017	160.00
218978	TEACHER CREATED RESOURCES INC	5929022	3/31/2017	37.96
218979	TEACHER DIRECT	P464810800021	3/31/2017	45.08
218980	WERMUND, MARCIE	3.20.17	3/31/2017	100.00
218981	WI ASSOC OF SKILLSUSA ATTN: CTSO AC	S30085-Glynn	3/31/2017	60.00
218982	WI RAPIDS LINCOLN HS	CC, Wrestling, 2/9	3/31/2017	100.00
218983	RIVER VALLEY STATE BANK	RVBMEMFUND4417	4/7/2017	901.40
218984	SCHOOL NUTRITION ASSN	401389-2017C	4/7/2017	10.00
218985	VILLAGE OF WESTON TREAS	CHRG BACK 2015 TAXES	4/7/2017	10,250.24
218986	ALEXANDER, MACKENZIE	51922	4/7/2017	36.20
218987	AMERICAN FENCE	17652-0	4/7/2017	3,325.00
218988	ANDERSON, BETH	26468	4/7/2017	57.90
218989	BOELTER COMPANIES, THE	96018142	4/7/2017	684.77
218989	BOELTER COMPANIES, THE	96024837	4/7/2017	535.78
218989	BOELTER COMPANIES, THE	96012060	4/7/2017	1,258.52
218990	BP	4990244701-MAR2017	4/7/2017	129.12
218991	CHARTER COMMUNICATIONS, INC.	32317	4/7/2017	19,050.00
218992	CITY OF SCHOFIELD	CHRG BACK 2015 TAXES	4/7/2017	740.60
218993	CLENDENNING, CLIFF	50976	4/7/2017	24.40
218994	COLE, ASHLEY	25935	4/7/2017	33.30
218995	DC EVEREST SENIOR HIGH SCHOOL	SH OFFICIALS APR2017	4/7/2017	10,000.00
218996	FEDEX, INC.	5-752-84659	4/7/2017	55.59
218997	FLEMING, KERRY	25790	4/7/2017	32.80
218998	FRANKLIN, MARK	51681	4/7/2017	27.60
218999	GORDON FOOD SERVICE INC	33117HS	4/7/2017	14,605.45
218999	GORDON FOOD SERVICE INC	33117MS	4/7/2017	8,769.91
218999	GORDON FOOD SERVICE INC	33117MID	4/7/2017	31,914.16
219000	GREEN, ROBBIE	42826	4/7/2017	65.00
219001	GREINER, JOHN	D20279	4/7/2017	40.00
219001	GREINER, JOHN	B00977	4/7/2017	40.00
219002	HEID MUSIC COMPANY, INC.	1874906	4/7/2017	27.80
219002	HEID MUSIC COMPANY, INC.	4889192	4/7/2017	104.53
219002	HEID MUSIC COMPANY, INC.	1867186	4/7/2017	25.57
219002	HEID MUSIC COMPANY, INC.	1870643	4/7/2017	121.45
219002	HEID MUSIC COMPANY, INC.	1869604	4/7/2017	57.51
219003	INDIANHEAD FOODSERVICE DISTRIBUTO	567225	4/7/2017	636.05
219004	INSTRUMENTAL MUSIC CO	56667	4/7/2017	2,142.00
219005	KLOPOTIC, JAMY	klopotic4417	4/7/2017	50.00

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219006	KOLLEGE TOWN SPORTS	89589	4/7/2017	1,237.89
219007	KUFAHL, AMANDA	28214-27222	4/7/2017	59.70
219008	KYLES CONSULTING LLC	42795	4/7/2017	1,700.00
219009	LAMERS BUS LINES, INC.	508294	4/7/2017	150.00
219010	MALBRIT MECHANICAL INC	176566	4/7/2017	198.76
219011	MERCY HEALTH SYSTEM	100559529	4/7/2017	84.00
219012	NANOTEK DEVICE REPAIR LLC	292	4/7/2017	1,510.00
219013	NEXTTIER EDUCATION, INC	42826	4/7/2017	1,041.67
219014	PITNEY BOWES SUPPLIES	1003736482	4/7/2017	280.44
219015	SILLAMPA, CHRISSEY	sillampa4417(570.00)	4/7/2017	570.00
219016	STAPLES ADVANTAGE	3331878198	4/7/2017	18.23
219017	TRAIN 4 YOUR BEST	17013	4/7/2017	405.00
219018	TURCOTTE, BRITTANY	51082	4/7/2017	98.80
219019	VANG, TENG	50491	4/7/2017	40.90
219020	VUE, PA SOUA	24910	4/7/2017	84.70
219021	WAYFAIR LLC	2327544405	4/7/2017	2,182.20
219022	WESTON MUNICIPAL UTILITIES	MBAY DEC-FEB2017	4/7/2017	2,673.00
219022	WESTON MUNICIPAL UTILITIES	MS DEC-FEB 2017	4/7/2017	4,078.50
219023	WHITMORE, SABRINA	26609/27683	4/7/2017	74.90
219024	YANG, NOU	50201	4/7/2017	29.72
219024	YANG, NOU	50202	4/7/2017	69.02
219025	BRICKNER'S OF WAUSAU	2C4RDGBG4HR636968	4/12/2017	23,051.00
219026	HORACE MANN LEAGUE	HML Dues 2017	4/12/2017	100.00
219027	BARANOWSKI, TIMOTHY	Baran Life prem reim	4/14/2017	12.02
219028	CAMBRIA HOTEL AND SUITES MADISON	80814277	4/14/2017	82.00
219029	GEORGE W. MEAD WILDLIFE AREA	Mead 2-18-2017	4/14/2017	100.00
219030	HILTON GARDEN INN WEST MIDDLETON	DCE-Forensics-2017	4/14/2017	1,720.13
219031	LAMERS BUS LINES, INC.	508188	4/14/2017	430.00
219032	SECURIAN FINANCIAL GROUP, INC.	42856	4/14/2017	16,551.67
219033	WAUSAU WEST PLANETARIUM	DCE2017SCIENCE	4/14/2017	84.00
219034	WHSFA	DCE-2017	4/14/2017	195.00
219035	MARK HARRING STANDING CHAPTER 13	04/14/2017A	4/14/2017	1,294.62
219036	MESSERLI & KRAMER PA	04/14/2017A	4/14/2017	245.16
219037	UNITED WAY OF MARATHON CNTY	20170414ADUWAY	4/14/2017	819.00
219038	ABT WATER TREATMENT INC	18785	4/14/2017	738.77
219039	ALLIANT UTILITIES/WP&L	42795	4/14/2017	936.31
219040	ATMOSHPERE COMMERCIAL INTERIOF	864340	4/14/2017	1,286.40
219040	ATMOSHPERE COMMERCIAL INTERIOF	864342	4/14/2017	2,774.28
219040	ATMOSHPERE COMMERCIAL INTERIOF	864487	4/14/2017	2,572.80
219041	CARTER, TONIA	carter4617	4/14/2017	142.00
219042	COLLINS, HEATHER	42795	4/14/2017	35.88
219043	COMPLETE OFFICE OF WISCONSIN	127480	4/14/2017	739.90
219044	CRUZ GAONA, RAFAEL	26245	4/14/2017	49.35
219045	CUMMINS SALES AND SERVICE	809-64454	4/14/2017	425.72
219046	CYBULA, ASHLEY	50801	4/14/2017	22.55

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219047	DCE LACROSSE BOOSTER CLUB	dcelacrosse4517	4/14/2017	784.00
219048	DEAN FOODS OF WISCONSIN, INC.	3312017	4/14/2017	20,202.12
219049	FASTSIGNS	2096-4785	4/14/2017	870.97
219050	FEDEX, INC.	5-760-65499	4/14/2017	67.25
219051	HABECK, MIKE	PR, MH, 3/21	4/14/2017	50.00
219052	HARGRAVES, TOM	42826	4/14/2017	75.00
219052	HARGRAVES, TOM	APR2017A	4/14/2017	65.00
219053	HAYDON, KATIE	51734	4/14/2017	44.75
219054	HENRICHS, CHRISTINA	25736	4/14/2017	23.80
219055	HILMERSHAUSEN, KATHERINE	hilmershausen4417	4/14/2017	100.00
219056	HORST DISTRIBUTING INC	61538-000	4/14/2017	8.40
219057	KHANG, CHER	42826	4/14/2017	20.00
219058	KITCHELL, GABRIELLE	PR, GK, 3/21	4/14/2017	40.00
219059	KITCHELL, NATE	PR, NK, 3/21	4/14/2017	40.00
219060	KLOPOTIC, JAMY	klopotic41017	4/14/2017	97.00
219061	KLUECKMAN, CANDACE	42826	4/14/2017	14.99
219062	LAMERS BUS LINES, INC.	508401	4/14/2017	86.34
219062	LAMERS BUS LINES, INC.	508398	4/14/2017	44.54
219062	LAMERS BUS LINES, INC.	508396	4/14/2017	92.08
219062	LAMERS BUS LINES, INC.	508402	4/14/2017	137.93
219062	LAMERS BUS LINES, INC.	507967	4/14/2017	138.70
219062	LAMERS BUS LINES, INC.	505160	4/14/2017	248.32
219062	LAMERS BUS LINES, INC.	508300	4/14/2017	55.77
219062	LAMERS BUS LINES, INC.	508399	4/14/2017	220.06
219062	LAMERS BUS LINES, INC.	508400	4/14/2017	435.41
219062	LAMERS BUS LINES, INC.	508397	4/14/2017	46.83
219062	LAMERS BUS LINES, INC.	502142	4/14/2017	433.56
219062	LAMERS BUS LINES, INC.	508290	4/14/2017	623.05
219062	LAMERS BUS LINES, INC.		4/14/2017	0.00
219063	LAYTON-KOHL, MICHELLE	27278	4/14/2017	23.00
219064	LIFETEC INC	267284	4/14/2017	439.00
219065	LUEDKE-STETZER, MICHELLE	42826	4/14/2017	55.00
219066	MALBRIT MECHANICAL INC	6352	4/14/2017	9,400.00
219066	MALBRIT MECHANICAL INC	6353	4/14/2017	9,400.00
219067	MARSHFIELD HIGH SCHOOL	CC, 4/4, GTrack	4/14/2017	200.00
219068	MILLER, STEPHANIE	miller4617	4/14/2017	110.00
219069	MISHLER, KRISTY	42795	4/14/2017	72.90
219070	MS GRAPHICS, LLC	2014-1290	4/14/2017	187.00
219071	NANOTEK DEVICE REPAIR LLC	295	4/14/2017	1,735.00
219072	NAPA AUTO PARTS, INC.	103DCEFEFEB	4/14/2017	922.59
219073	NEOFUNDS BY NEOPOST INC.	MAR13 & 17,2017	4/14/2017	2,000.00
219074	ORIENTAL TRADING CO INC	682742786-01	4/14/2017	25.98
219075	PITLIK, JUSTIN	SHawkins17	4/14/2017	500.00
219076	RICS SEWER SERVICE LLC	3222017	4/14/2017	225.00
219077	ROMA, BRENDA	roma4617	4/14/2017	55.50

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219078	SANVILLE, BRYCE	MAR 13- APR 10, 2017	4/14/2017	36.17
219079	SARGENT WELCH	8048144124	4/14/2017	106.76
219079	SARGENT WELCH	8048109605	4/14/2017	51.87
219079	SARGENT WELCH	8048033491	4/14/2017	86.41
219079	SARGENT WELCH	8048018171	4/14/2017	281.58
219080	SCHMITZ, KURT	PR, KS, 3/21	4/14/2017	40.00
219081	STERLING WATER INC	342X05794303	4/14/2017	1,586.70
219082	STEVENS PT AREA HS SPASH	CC, 3/17, GTrack	4/14/2017	320.00
219083	TEACHER DIRECT	P464768300016	4/14/2017	124.24
219084	THAO, XIA	24672	4/14/2017	42.93
219085	THE GRAPHIC EDGE	1085150	4/14/2017	726.84
219086	TRAIN 4 YOUR BEST	18013	4/14/2017	400.00
219086	TRAIN 4 YOUR BEST	18012	4/14/2017	805.00
219086	TRAIN 4 YOUR BEST	17012	4/14/2017	1,717.50
219086	TRAIN 4 YOUR BEST	17014	4/14/2017	202.50
219086	TRAIN 4 YOUR BEST	18014	4/14/2017	805.00
219087	VIKING ELECTRIC SUPPLY	S000233500.001	4/14/2017	43.19
219088	VILLAGE OF HATLEY	JAN-MAR2016	4/14/2017	320.84
219089	WASTE MANAGEMENT	42826	4/14/2017	1,755.00
219090	WAUNAKEE HIGH SCHOOL	CC, 4/1, Soccer	4/14/2017	110.00
219091	WAUSAU CONSERVATORY OF MUSIC	42835	4/14/2017	150.00
219092	WAUSAU EARLY BIRD ROTARY	1189	4/14/2017	145.00
219092	WAUSAU EARLY BIRD ROTARY	1201	4/14/2017	145.00
219092	WAUSAU EARLY BIRD ROTARY	1201A	4/14/2017	145.00
219093	WI HIGH SCHOOL ALPINE CHAMPIONSHI	Ski/Snow Over Pay	4/14/2017	330.00
219094	WOODSIDE SPORTS	CC, 4/7, Soccer	4/14/2017	275.00
219095	MADISON NATL LIFE INS CO	42856	4/14/2017	10,945.43
219096	SECURITY HEALTH PLAN	JENSEN HLTH May 17	4/14/2017	833.33
219097	SECURITY HEALTH PLAN	42856	4/14/2017	838,044.22
219098	WOODCRAFT SPECIALTIES	01=4199	4/14/2017	2,074.00
219099	US POSTAL SVC(POSTAGE/PHONE)	041317usps	4/17/2017	6,700.00
219100	US POSTAL SER CMRS POC	041317usps	4/17/2017	6,700.00
161702041	ABLE DISTRIBUTING CO INC	SO11695078.001	3/17/2017	325.21
161702041	ABLE DISTRIBUTING CO INC	SO11691054.001	3/17/2017	1.21
161702041	ABLE DISTRIBUTING CO INC	SO11690905.001	3/17/2017	103.65
161702041	ABLE DISTRIBUTING CO INC	SO11704291.001	3/17/2017	182.93
161702041	ABLE DISTRIBUTING CO INC	S011723727.001	3/17/2017	11.80
161702042	ACKLEY, MEGAN	42767	3/17/2017	10.70
161702043	ADVANCED DISPOSAL	D20000631436	3/17/2017	1,908.00
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-RY1Q	3/17/2017	51.97
161702044	AMAZON CAPITAL SERVICES	02M8-1S30-8T5L	3/17/2017	36.69
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-204X	3/17/2017	129.60
161702044	AMAZON CAPITAL SERVICES	02M8-1S30-175N	3/17/2017	129.99
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-3VY9	3/17/2017	12.77
161702044	AMAZON CAPITAL SERVICES	041N-D6GB-2094	3/17/2017	142.99

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161702044	AMAZON CAPITAL SERVICES	02M8-1S30-XHF1	3/17/2017	-2.53
161702044	AMAZON CAPITAL SERVICES	041N-D6GB-8QM9	3/17/2017	43.20
161702044	AMAZON CAPITAL SERVICES	02M8-1S30-8XLL	3/17/2017	36.73
161702044	AMAZON CAPITAL SERVICES	0YLN-6GY4-XDGX	3/17/2017	62.20
161702044	AMAZON CAPITAL SERVICES	0Q2C-5YTS-YG2D	3/17/2017	-22.37
161702044	AMAZON CAPITAL SERVICES	0YN-6GY4-D5NT	3/17/2017	187.96
161702044	AMAZON CAPITAL SERVICES	0YLN-6GY4-3L51	3/17/2017	106.36
161702044	AMAZON CAPITAL SERVICES	02M8-1S30-0BD5	3/17/2017	62.23
161702044	AMAZON CAPITAL SERVICES	02M8-1S30-0LP8	3/17/2017	76.95
161702044	AMAZON CAPITAL SERVICES	0QDM-7NXR-10LQ	3/17/2017	25.98
161702044	AMAZON CAPITAL SERVICES	02M8-1S30-126R	3/17/2017	82.74
161702044	AMAZON CAPITAL SERVICES	0QDM-7NXR-16V0	3/17/2017	12.99
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-2FDY	3/17/2017	8.20
161702044	AMAZON CAPITAL SERVICES	0BP6-2CB8-00FQ	3/17/2017	-15.99
161702044	AMAZON CAPITAL SERVICES	0YLN-6GY4-NH17	3/17/2017	105.47
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-N8S2	3/17/2017	105.47
161702044	AMAZON CAPITAL SERVICES	0Q2C-5YTS-N941	3/17/2017	105.47
161702044	AMAZON CAPITAL SERVICES	05N5-HWW9-1YSK	3/17/2017	529.50
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-T9QT	3/17/2017	52.43
161702044	AMAZON CAPITAL SERVICES	0N6B-1M3P-1QWC	3/17/2017	125.93
161702044	AMAZON CAPITAL SERVICES	08TP-8PS5-CR3L	3/17/2017	64.95
161702044	AMAZON CAPITAL SERVICES	041N-D6GB-3BYC	3/17/2017	39.99
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-HNXQ	3/17/2017	53.19
161702044	AMAZON CAPITAL SERVICES	0YLN-6GY4-HT9P	3/17/2017	69.99
161702044	AMAZON CAPITAL SERVICES	041N-D6GB-XYX3	3/17/2017	60.29
161702044	AMAZON CAPITAL SERVICES	OC74-HS9D-16PH	3/17/2017	169.00
161702044	AMAZON CAPITAL SERVICES	02TD-Y89N-KL3C	3/17/2017	35.98
161702044	AMAZON CAPITAL SERVICES		3/17/2017	0.00
161702044	AMAZON CAPITAL SERVICES		3/17/2017	0.00
161702045	AMERICAN WELDING & GAS INC	4641730	3/17/2017	4.51
161702045	AMERICAN WELDING & GAS INC	4641732	3/17/2017	2.01
161702045	AMERICAN WELDING & GAS INC	4641846	3/17/2017	21.50
161702046	AMSRUD, DEBRA	42795	3/17/2017	11.22
161702047	BAER, CHELSEA	baer3717	3/17/2017	105.00
161702048	BARTLING, SHARON	FEB2017A	3/17/2017	79.63
161702049	BORYSIK, MARLENE	42767	3/17/2017	25.25
161702050	CARRICO AQUATIC RESOURCES, INC	20170536	3/17/2017	42.15
161702051	CESA 9, INC.	8238	3/17/2017	1,770.00
161702051	CESA 9, INC.	8455	3/17/2017	130.00
161702052	CLASSROOM DIRECT	208117838520	3/17/2017	46.92
161702053	CONSTELLATION ENERGY SERVICES	1727915-01	3/17/2017	26,163.55
161702054	DAVIES, ELYSE	42767	3/17/2017	10.70
161702055	DEVINE-SCHWANTES, JODI	42767	3/17/2017	173.57
161702056	ETCO ELECTRIC SUPPLY INC	3244473	3/17/2017	72.00
161702056	ETCO ELECTRIC SUPPLY INC	3244559	3/17/2017	76.80

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161702057	FAMILY SERVICE MADISON, INC.	302	3/17/2017	2,408.62
161702058	FERGUSON ENTERPRISE INC	3813384	3/17/2017	296.45
161702059	FINNEGAN, JOSEPH	42705	3/17/2017	249.81
161702060	FRANCE PROPANE SERVICE	228264	3/17/2017	453.48
161702061	GEBERT, SAMANTHA	FEB2017A	3/17/2017	40.39
161702062	GENERAL PARTS OF WISCONSIN	5822336	3/17/2017	210.00
161702063	GOETSCH, DIANE	FEB2017A	3/17/2017	59.39
161702064	GREAT LAKES COCA-COLA DISTRIBUTION	2282017	3/17/2017	1,908.00
161702065	HEEREN, CAROL	FEB2017A	3/17/2017	97.10
161702066	HELLER, CHRISTOPHER	42767	3/17/2017	37.45
161702066	HELLER, CHRISTOPHER	42736	3/17/2017	37.45
161702066	HELLER, CHRISTOPHER	42705	3/17/2017	32.18
161702067	HOFFMAN, AARON	FEB2017A	3/17/2017	82.34
161702068	HOSTVEDT, JAMES	42767	3/17/2017	64.63
161702069	JERRYS MUSIC INC	107557	3/17/2017	60.00
161702069	JERRYS MUSIC INC	107078	3/17/2017	235.50
161702070	JOHANSEN, THOMAS	42767	3/17/2017	119.90
161702071	JOHNSON CONTROLS INC	1-47878975079	3/17/2017	1,432.50
161702072	KOENIG, TAMMY	FEB2017A	3/17/2017	30.06
161702072	KOENIG, TAMMY	MAR2017B	3/17/2017	37.24
161702073	KONKOL-KINTOP, REBECCA	3072017	3/17/2017	200.09
161702073	KONKOL-KINTOP, REBECCA	3012017	3/17/2017	147.66
161702074	KRUG BUS SERVICE, INC.	9630	3/17/2017	1,046.00
161702075	KWIK TRIP INC	00054784 FEB2017	3/17/2017	1,389.39
161702076	LIGHTBODY, LLC	lightbody22717	3/17/2017	261.00
161702077	LUKASKO, TIFFANY	42767	3/17/2017	115.18
161702077	LUKASKO, TIFFANY	FEB2017A	3/17/2017	27.53
161702078	MCDONNELL, BRITTANY	42767	3/17/2017	248.51
161702079	MID WISCONSIN BEVERAGE	397703	3/17/2017	63.00
161702079	MID WISCONSIN BEVERAGE	397704	3/17/2017	979.38
161702080	MLODIK, TAMI	FEB 9 & 10, 2017	3/17/2017	37.61
161702081	MMG EMPLOYER SOLUTIONS, INC.	123761	3/17/2017	602.00
161702082	MURPHY, MELISSA	JAN2017A	3/17/2017	52.86
161702082	MURPHY, MELISSA	42736	3/17/2017	21.09
161702082	MURPHY, MELISSA	42767	3/17/2017	29.36
161702082	MURPHY, MELISSA	FEB2017A	3/17/2017	58.42
161702083	NASCO INC - EDUCATION	328443	3/17/2017	456.44
161702083	NASCO INC - EDUCATION	331932	3/17/2017	54.00
161702084	NATZKE, ANDREW	42767	3/17/2017	22.47
161702085	NIKOLAI, JEAN	6406920013912	3/17/2017	14.97
161702086	O'BRIEN, RENEE	42767	3/17/2017	164.25
161702087	OMNI GLASS & PAINT INC	121505	3/17/2017	431.00
161702088	OVER THE TOP ROOFING REPAIR & MNT.	174	3/17/2017	176.08
161702089	PARDE, KATHY	42767	3/17/2017	14.23
161702090	PER MAR SECURITY SERVICES, INC.	1666413	3/17/2017	6.36

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161702091	PRAHL, TINA	42795	3/17/2017	13.55
161702092	RANNOW, JAIME	42767	3/17/2017	55.37
161702093	REINARDY, DIANNA	42795	3/17/2017	19.99
161702094	REXFORD, KRISTEN	JAN/FEB2017	3/17/2017	327.27
161702095	RICE, JULIE	42795	3/17/2017	39.07
161702096	RUPPERT, ELISSA	42767	3/17/2017	41.94
161702097	SCHOOL SPECIALTY	308102690897	3/17/2017	64.66
161702097	SCHOOL SPECIALTY	308102691775	3/17/2017	709.62
161702097	SCHOOL SPECIALTY	208117893070	3/17/2017	678.04
161702098	SCHUELLER, DAWNEEN	FEB2017A	3/17/2017	76.29
161702099	SELLE, SUZANNE	42767	3/17/2017	26.54
161702100	SKYWARD INC	183802	3/17/2017	35,314.00
161702101	TESKE, STEFANIE	42767	3/17/2017	28.25
161702101	TESKE, STEFANIE	FEB2017A	3/17/2017	31.51
161702102	THOMPSON, KELLY	FEB2017A	3/17/2017	28.62
161702103	TRZEBIATOWSKI, TAMMY	42767	3/17/2017	41.50
161702104	VANSLYKE, DANIEL	42767	3/17/2017	31.46
161702105	WEBB, HERSHEL	42767	3/17/2017	63.56
161702106	WEGGE, KAREN	JAN/FEB2017	3/17/2017	154.94
161702107	WISCONSIN SKYWARD USER GROUP	1953083-100369299	3/17/2017	95.00
161702107	WISCONSIN SKYWARD USER GROUP	1953083-100371884	3/17/2017	95.00
161702107	WISCONSIN SKYWARD USER GROUP	1953083-100371799	3/17/2017	145.00
161702107	WISCONSIN SKYWARD USER GROUP	1953083-100366303	3/17/2017	145.00
161702107	WISCONSIN SKYWARD USER GROUP	1953083-100366005	3/17/2017	145.00
161702108	WSMA	125372	3/17/2017	30.50
161702109	YANG, MAI LEE	MAR2017A	3/17/2017	17.28
161702110	ZOROMSKI, CAROLINE	42767	3/17/2017	23.11
161702110	ZOROMSKI, CAROLINE	FEB2017A	3/17/2017	71.07
161702111	ZURAKOWSKI, AUSTIN	315859	3/17/2017	101.32
161702112	ABLE DISTRIBUTING CO INC	s011737590.001	3/24/2017	56.75
161702112	ABLE DISTRIBUTING CO INC	SO11746521.001	3/24/2017	22.04
161702113	ALECKSON, SARAH	ForJudge2-2017	3/24/2017	85.00
161702114	AMAZON CAPITAL SERVICES	02VQ-9524-0R2H	3/24/2017	74.52
161702114	AMAZON CAPITAL SERVICES	0C63-FKT3-3G07	3/24/2017	-44.61
161702114	AMAZON CAPITAL SERVICES	0YLN-6GY4-MTY2	3/24/2017	53.70
161702114	AMAZON CAPITAL SERVICES	02MB-1S30-NYMN	3/24/2017	85.12
161702114	AMAZON CAPITAL SERVICES	02TD-789N-NMWH	3/24/2017	159.19
161702114	AMAZON CAPITAL SERVICES	041N-D6GB-NV3F	3/24/2017	159.19
161702114	AMAZON CAPITAL SERVICES	0YLN-8GY4-NTLQ	3/24/2017	105.53
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-NCRN	3/24/2017	105.53
161702114	AMAZON CAPITAL SERVICES	0YLN-6GU4-N9DP	3/24/2017	241.20
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-N32C	3/24/2017	241.20
161702114	AMAZON CAPITAL SERVICES	0YLN-6GY4-LRWB	3/24/2017	131.20
161702114	AMAZON CAPITAL SERVICES	0QDM-7NXR-LPD9	3/24/2017	131.20
161702114	AMAZON CAPITAL SERVICES	02M8-1S30-J04X	3/24/2017	42.31

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161702114	AMAZON CAPITAL SERVICES	0YLN-6GY4-PWS6	3/24/2017	91.83
161702114	AMAZON CAPITAL SERVICES	02M8-1S30-QJWF	3/24/2017	250.04
161702114	AMAZON CAPITAL SERVICES	041N-D6GB-HS8H	3/24/2017	42.31
161702114	AMAZON CAPITAL SERVICES	0YLN-6GY4-YLTW	3/24/2017	241.37
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-HNVH	3/24/2017	42.31
161702114	AMAZON CAPITAL SERVICES	041N-D6GB-HS7K	3/24/2017	42.31
161702114	AMAZON CAPITAL SERVICES	0QDM-7NXR-HR7R	3/24/2017	42.31
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-D4X4	3/24/2017	124.29
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-FS7T	3/24/2017	144.95
161702114	AMAZON CAPITAL SERVICES	02M8-1S30-JQM5	3/24/2017	57.77
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-XW21	3/24/2017	341.10
161702114	AMAZON CAPITAL SERVICES	0QDM-7NXR-KBWP	3/24/2017	281.15
161702114	AMAZON CAPITAL SERVICES	0YLN-6GY4-FG97	3/24/2017	241.27
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-FC5D	3/24/2017	241.27
161702114	AMAZON CAPITAL SERVICES	0QDM-7NXR-FFWW	3/24/2017	241.27
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-H975	3/24/2017	139.00
161702114	AMAZON CAPITAL SERVICES	0GPB-OKP1-4JPH	3/24/2017	-12.58
161702114	AMAZON CAPITAL SERVICES	0QDM-7NXR-WBT5	3/24/2017	394.68
161702114	AMAZON CAPITAL SERVICES	0QDM-7NXR-RTBY	3/24/2017	236.50
161702114	AMAZON CAPITAL SERVICES	041N-D6GB-HTV7	3/24/2017	164.00
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-M3SX	3/24/2017	79.04
161702114	AMAZON CAPITAL SERVICES	0Q2C-5YTS-MYS2	3/24/2017	46.81
161702114	AMAZON CAPITAL SERVICES	02M8-1S30-V1BT	3/24/2017	39.99
161702114	AMAZON CAPITAL SERVICES	0GPB-OKP1-495T	3/24/2017	699.18
161702114	AMAZON CAPITAL SERVICES	02M8-1S30-QRY2	3/24/2017	214.94
161702114	AMAZON CAPITAL SERVICES	0C63-FKT3-0P9L	3/24/2017	52.99
161702114	AMAZON CAPITAL SERVICES	0C63-FKT3-0P8N	3/24/2017	52.99
161702114	AMAZON CAPITAL SERVICES		3/24/2017	0.00
161702114	AMAZON CAPITAL SERVICES		3/24/2017	0.00
161702114	AMAZON CAPITAL SERVICES		3/24/2017	0.00
161702115	AMERICAN WELDING & GAS INC	4671512	3/24/2017	246.25
161702116	ASSOCIATED TRUST COMPANY	5043	3/24/2017	363.00
161702117	BOBS ELECTRIC, INC	39860	3/24/2017	182.44
161702117	BOBS ELECTRIC, INC	39896	3/24/2017	77.50
161702118	CARRICO AQUATIC RESOURCES, INC	20170625	3/24/2017	136.00
161702119	CLASSROOM DIRECT	308102698716	3/24/2017	880.60
161702120	DAVIS, BROOKE	42644	3/24/2017	94.94
161702121	DEGNER, GLORIA	42795	3/24/2017	56.10
161702122	DEMCO INC	6090585	3/24/2017	2,525.35
161702122	DEMCO INC	6089589	3/24/2017	1,249.00
161702123	FERGUSON ENTERPRISE INC	3827552	3/24/2017	20.99
161702123	FERGUSON ENTERPRISE INC	3825856	3/24/2017	133.56
161702123	FERGUSON ENTERPRISE INC	3821280	3/24/2017	498.47
161702124	FORMS SPECIALISTS INC	41566	3/24/2017	120.00
161702124	FORMS SPECIALISTS INC	41314&41280	3/24/2017	693.00

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161702125	FOX, GRETCHEN	FEB2017B	3/24/2017	77.04
161702126	HANKE, MICHAEL	42795	3/24/2017	73.98
161702127	JERRYS MUSIC INC	108728	3/24/2017	35.00
161702128	JOHNSON, ANN	42767	3/24/2017	117.97
161702129	JOHNSON CONTROLS INC	1-48166540482	3/24/2017	716.00
161702130	LUEDKE, ERNEST	42795	3/24/2017	28.74
161702131	MARA CTY SPEC ED	EBD24-0008	3/24/2017	4,050.00
161702132	MEYER, MELISSA	42767	3/24/2017	16.04
161702133	MOON, DANIELLE	42795	3/24/2017	3.59
161702134	MORIEN, LYNETTE	42795	3/24/2017	732.95
161702135	NASCO INC - EDUCATION	340757	3/24/2017	86.40
161702135	NASCO INC - EDUCATION	338940	3/24/2017	20.40
161702136	NELSON, JILL	ForJudge3-2017	3/24/2017	85.00
161702137	NORTHCENTRAL TECH COLLEGE	SPR2017-180009441	3/24/2017	411.38
161702138	NYE, CASEY	42736	3/24/2017	43.39
161702138	NYE, CASEY	42767	3/24/2017	284.19
161702139	OFFICE ENTERPRISES INC	398236	3/24/2017	25,698.15
161702139	OFFICE ENTERPRISES INC	398267	3/24/2017	895.00
161702140	OLSON, ADAM	42795	3/24/2017	161.38
161702141	OVER THE TOP ROOFING REPAIR & MNT.	177	3/24/2017	348.74
161702142	PAXTON PATTERSON	336444	3/24/2017	69.58
161702143	RIB MOUNTAIN GLASS INC	54795	3/24/2017	341.00
161702144	ROCHESTER, TIMOTHY	42795	3/24/2017	11.06
161702145	SCHOOL SPECIALTY	208117930557	3/24/2017	17.05
161702145	SCHOOL SPECIALTY	308102694315	3/24/2017	1,672.92
161702145	SCHOOL SPECIALTY	308102692293	3/24/2017	629.32
161702146	SONDELSKI, TRACI	42795	3/24/2017	53.05
161702147	SPARBEL, APRIL	42583	3/24/2017	299.79
161702148	TEAM SPORTING GOODS INC	AAS003758	3/24/2017	3,266.00
161702149	THE LIBRARY STORE INC	251913	3/24/2017	1,840.42
161702149	THE LIBRARY STORE INC	249202	3/24/2017	78.13
161702150	WHITSETT, DAWN	ForJudge1-2017	3/24/2017	85.00
161702151	YANG, YAUO	42767	3/24/2017	73.13
161702152	ZELL, CASSIE	2425	3/24/2017	50.00
161702153	ABLE DISTRIBUTING CO INC	SO11759314.001	3/31/2017	49.59
161702153	ABLE DISTRIBUTING CO INC	SO11762842.001	3/31/2017	50.17
161702153	ABLE DISTRIBUTING CO INC	SO11755647.001	3/31/2017	870.14
161702153	ABLE DISTRIBUTING CO INC	SO11724620.001	3/31/2017	195.62
161702154	AMAZON CAPITAL SERVICES	0HHD-68C5-05DW	3/31/2017	0.01
161702154	AMAZON CAPITAL SERVICES	02VQ-9524-D1LB	3/31/2017	118.99
161702154	AMAZON CAPITAL SERVICES	0GPB-OKP1-D686	3/31/2017	118.99
161702154	AMAZON CAPITAL SERVICES	0LJM-M6CF-DP8Y	3/31/2017	83.94
161702154	AMAZON CAPITAL SERVICES	0LJM-M6CF-H5LK	3/31/2017	65.00
161702154	AMAZON CAPITAL SERVICES	0X3G-RV54-50Y6	3/31/2017	83.95
161702154	AMAZON CAPITAL SERVICES	02M8-1S30-6XSB	3/31/2017	120.32

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161702154	AMAZON CAPITAL SERVICES	041N-D6GB-8RTV	3/31/2017	144.31
161702154	AMAZON CAPITAL SERVICES	0TH5-Y88J-17DK	3/31/2017	259.98
161702154	AMAZON CAPITAL SERVICES	02M8-1S30-QVX1	3/31/2017	59.73
161702154	AMAZON CAPITAL SERVICES	0Q2C-5YTS-QJPH	3/31/2017	59.73
161702154	AMAZON CAPITAL SERVICES	041N-D6GB-R35V	3/31/2017	59.73
161702154	AMAZON CAPITAL SERVICES	0QDM-7NXR-TKGT	3/31/2017	62.99
161702154	AMAZON CAPITAL SERVICES	0QDM-7NXR-QQGV	3/31/2017	70.69
161702154	AMAZON CAPITAL SERVICES	0BP6-2CB8-5BS9	3/31/2017	59.01
161702154	AMAZON CAPITAL SERVICES	02VQ-9524-5D84	3/31/2017	59.01
161702154	AMAZON CAPITAL SERVICES	02TD-Y89N-N2W2	3/31/2017	207.50
161702154	AMAZON CAPITAL SERVICES	0C63-FKT3-5HG4	3/31/2017	59.01
161702154	AMAZON CAPITAL SERVICES	0C63-FKT3-5HF6	3/31/2017	59.01
161702154	AMAZON CAPITAL SERVICES	0544-C9R2-4G1Y	3/31/2017	61.84
161702154	AMAZON CAPITAL SERVICES	02M8-1S30-QXD2	3/31/2017	35.98
161702154	AMAZON CAPITAL SERVICES	0XRC-SC75-4SXJ	3/31/2017	57.29
161702154	AMAZON CAPITAL SERVICES	0C63-FKT3-DP60	3/31/2017	57.29
161702154	AMAZON CAPITAL SERVICES	0BP6-2CB8-DM4W	3/31/2017	57.29
161702154	AMAZON CAPITAL SERVICES	0BP6-2CB8-DLTH	3/31/2017	57.29
161702154	AMAZON CAPITAL SERVICES	0YLN-6GY4-00TG	3/31/2017	259.20
161702154	AMAZON CAPITAL SERVICES	0QDM-7NXR-GC2L	3/31/2017	118.99
161702154	AMAZON CAPITAL SERVICES	02M8-1S30-GK3L	3/31/2017	118.99
161702154	AMAZON CAPITAL SERVICES	02TD-Y89N-X7SK	3/31/2017	37.98
161702154	AMAZON CAPITAL SERVICES	041N-D6GB-XDQ2	3/31/2017	37.98
161702154	AMAZON CAPITAL SERVICES	02M8-1S30-JM1G	3/31/2017	118.99
161702154	AMAZON CAPITAL SERVICES	0QDM-7NXR-JDHH	3/31/2017	118.99
161702154	AMAZON CAPITAL SERVICES	0Q2C-5YTS-VWSN	3/31/2017	142.54
161702154	AMAZON CAPITAL SERVICES	0YLN-6GY4-YN64	3/31/2017	-105.80
161702154	AMAZON CAPITAL SERVICES	0Q7V-GKC8-09Y5	3/31/2017	306.48
161702154	AMAZON CAPITAL SERVICES	0J0N-2MXT-OLDW	3/31/2017	1,019.94
161702154	AMAZON CAPITAL SERVICES		3/31/2017	0.00
161702154	AMAZON CAPITAL SERVICES		3/31/2017	0.00
161702154	AMAZON CAPITAL SERVICES		3/31/2017	0.00
161702155	AMERICAN WELDING & GAS INC	4689253	3/31/2017	277.15
161702156	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-MAR17	3/31/2017	25,471.26
161702157	ATKINSON, SCOTT	42795	3/31/2017	73.40
161702158	BAIER, TERESE	42795	3/31/2017	55.30
161702158	BAIER, TERESE	MAR2017A	3/31/2017	153.01
161702159	BATES, CRISTIE	42795	3/31/2017	11.24
161702160	BAUDHUIN, LATICIA	42795	3/31/2017	50.61
161702161	BLANCHETTE, ALLISHA	42795	3/31/2017	1,003.59
161702162	BRECKE, CHAD	42767	3/31/2017	104.04
161702162	BRECKE, CHAD	42795	3/31/2017	49.01
161702162	BRECKE, CHAD	42736	3/31/2017	52.72
161702163	CARD, MARI	2234	3/31/2017	100.00
161702164	D & L SIGNS INC	10143	3/31/2017	649.00

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161702164	D & L SIGNS INC	10163	3/31/2017	247.00
161702164	D & L SIGNS INC	10140	3/31/2017	302.30
161702165	DAVIES, THOMAS	42795	3/31/2017	204.74
161702166	DAVIS, BROOKE	42795	3/31/2017	626.87
161702167	DERCKS, ALYSSA	42795	3/31/2017	8.56
161702168	ETCO ELECTRIC SUPPLY INC	3245256	3/31/2017	287.54
161702168	ETCO ELECTRIC SUPPLY INC	3240274	3/31/2017	144.45
161702169	FERGUSON ENTERPRISE INC	3833764	3/31/2017	86.16
161702170	FORMS SPECIALISTS INC	41569	3/31/2017	69.00
161702171	FREY SCIENTIFIC COMPANY-SCHOOL SPE	302500153742	3/31/2017	3,291.62
161702172	GERRISH, BRYAN	03.20.17	3/31/2017	75.00
161702173	HAHN, NATHAN	42795	3/31/2017	5.35
161702174	HEEREN, WILLIAM	FEB2017B	3/31/2017	4.50
161702175	JERRYS MUSIC INC	108825	3/31/2017	20.00
161702176	KEY TO LIFE CHILDCARE CENTER, INC.	KYLF-4K-MAR17	3/31/2017	9,738.95
161702177	KINDERCARE LEARNING CTR, INC.	KIND-4K-MAR17	3/31/2017	7,749.90
161702178	KYES, SARAH	42795	3/31/2017	58.75
161702179	LAH INTERPRETING LLC	2 2017	3/31/2017	595.00
161702180	LEHMAN, GINA	JAN2017A	3/31/2017	25.00
161702181	LIGHTBODY, LLC	lightbody	3/31/2017	222.50
161702182	LLOYD, YOLANDA	42795	3/31/2017	32.13
161702183	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-MAR17	3/31/2017	3,616.62
161702184	MEP SOLUTIONS, LLC	16-310MP	3/31/2017	760.00
161702185	MID WISCONSIN BEVERAGE	401307	3/31/2017	103.20
161702185	MID WISCONSIN BEVERAGE	401308	3/31/2017	644.00
161702185	MID WISCONSIN BEVERAGE	402926	3/31/2017	90.24
161702186	MLODIK, TAMI	42767	3/31/2017	111.59
161702187	MOUNT OLIVE 4K PROGRAM	MTOL-4K-MAR17	3/31/2017	12,399.84
161702188	NEWMAN CATHOLIC-ST MARK	STMA-4K-MAR17	3/31/2017	9,041.55
161702189	NEWMAN CATHOLIC-ST THERESE	STTH-4K-MAR17	3/31/2017	7,749.90
161702190	NORTHCENTRAL TECH COLLEGE	AHS-000194	3/31/2017	4,224.15
161702191	NORTHWAY COMMUNICATIONS INC	103855	3/31/2017	32.38
161702191	NORTHWAY COMMUNICATIONS INC	103921	3/31/2017	32.38
161702192	OFFICE ENTERPRISES INC	396281	3/31/2017	6,880.55
161702193	OVERGAARD, JACK	JO, PR, 3/14	3/31/2017	40.00
161702194	PAVLOVICH, JENNIFER	FEB/MAR2017	3/31/2017	68.59
161702195	PER MAR SECURITY SERVICES, INC.	1668607	3/31/2017	42.00
161702196	PRAHL, TINA	MAR2017A	3/31/2017	134.02
161702197	ROCHESTER, TIMOTHY	MAR2017A	3/31/2017	50.08
161702198	ROTO-GRAPHIC PRINTING INC	1388	3/31/2017	80.00
161702199	SCHOLASTIC INC	14774200	3/31/2017	16.49
161702200	SEARING, REBECCA	42795	3/31/2017	12.87
161702201	SHARKEY-GREGURICH, MICHELLE	42767	3/31/2017	58.00
161702202	SIGN LANGUAGE GROUP INC, THE	170330	3/31/2017	126.80
161702203	TAYLOR, JULIANN	42795	3/31/2017	233.85

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161702204	TEAM SPORTING GOODS INC	AAH072678	3/31/2017	395.70
161702204	TEAM SPORTING GOODS INC	AAH073159	3/31/2017	86.85
161702205	TRETTER, TODD	42795	3/31/2017	54.14
161702206	VAN ERT ELECTRIC COMPANY INC.	6826	3/31/2017	1,767.67
161702206	VAN ERT ELECTRIC COMPANY INC.	6822	3/31/2017	798.38
161702206	VAN ERT ELECTRIC COMPANY INC.	6827	3/31/2017	9,182.07
161702207	VANDERWYST, AMY	42795	3/31/2017	14.00
161702208	VERNIER SOFTWARE & TECHNOLOGY	5247200	3/31/2017	296.31
161702209	WASB-WI ASSN OF SCHL BOARDS	42739	3/31/2017	63.34
161702210	WASILCZUK, MIKE	42795	3/31/2017	523.31
161702211	WAUSAU CHILD CARE-CEDAR CR,INC.	WACC-4K-MAR17	3/31/2017	6,716.58
161702212	WEGGE, KAREN	INV-209	3/31/2017	155.00
161702213	WELLER, JULIE	FEB2017A	3/31/2017	320.00
161702214	WHITSETT, DAWN	42767	3/31/2017	57.91
161702215	ZELL, CASSIE	FEB/MAR2017	3/31/2017	64.63
161702216	ZOESCH, DANIELLE	FEB/MAR2017	3/31/2017	152.15
161702217	ZYNDA, JENNIFER	42767	3/31/2017	38.63
161702217	ZYNDA, JENNIFER	42795	3/31/2017	42.05
161702218	ABLE DISTRIBUTING CO INC	S011729255.001	4/7/2017	35.47
161702218	ABLE DISTRIBUTING CO INC	S011729203.001	4/7/2017	54.97
161702218	ABLE DISTRIBUTING CO INC	S011783150.001	4/7/2017	104.19
161702218	ABLE DISTRIBUTING CO INC	S011790526.001	4/7/2017	210.59
161702218	ABLE DISTRIBUTING CO INC	S011790759.001	4/7/2017	27.44
161702218	ABLE DISTRIBUTING CO INC	S011790740.001	4/7/2017	-19.96
161702218	ABLE DISTRIBUTING CO INC	SO11790552.001	4/7/2017	1,075.65
161702218	ABLE DISTRIBUTING CO INC	SO11783150.002	4/7/2017	9.95
161702218	ABLE DISTRIBUTING CO INC		4/7/2017	0.00
161702219	ALECKSON, SARAH	Forensics2	4/7/2017	65.00
161702220	ALPHA BAKING CO., INC.	2282017JH	4/7/2017	444.98
161702220	ALPHA BAKING CO., INC.	33117MS	4/7/2017	1,778.12
161702220	ALPHA BAKING CO., INC.	33117HS	4/7/2017	699.52
161702220	ALPHA BAKING CO., INC.	3312017JH	4/7/2017	300.38
161702220	ALPHA BAKING CO., INC.	22817HS	4/7/2017	790.46
161702221	AMAZON CAPITAL SERVICES	0X3G-RV54-B3T1	4/7/2017	124.98
161702221	AMAZON CAPITAL SERVICES	0LM-M6CF-DRL6	4/7/2017	124.98
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-DRK8	4/7/2017	124.98
161702221	AMAZON CAPITAL SERVICES	0C63-FKT3-G4S6	4/7/2017	123.06
161702221	AMAZON CAPITAL SERVICES	0X3G-RV54-F2TV	4/7/2017	13.95
161702221	AMAZON CAPITAL SERVICES	0X3G-RV54-4015	4/7/2017	569.90
161702221	AMAZON CAPITAL SERVICES	0CY1-98CR-DFW6	4/7/2017	43.98
161702221	AMAZON CAPITAL SERVICES	0NN3-WP15-CJQB(corr)	4/7/2017	35.51
161702221	AMAZON CAPITAL SERVICES	05QW-MFG0-0NH2	4/7/2017	247.57
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-0YSD	4/7/2017	63.63
161702221	AMAZON CAPITAL SERVICES	0FN1-CTRG-B586	4/7/2017	-39.36
161702221	AMAZON CAPITAL SERVICES	0X3G-RV54-H3HB	4/7/2017	275.51

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161702221	AMAZON CAPITAL SERVICES	02VQ-9524-SX1R	4/7/2017	89.25
161702221	AMAZON CAPITAL SERVICES	0FN1-CTRG-2219	4/7/2017	72.80
161702221	AMAZON CAPITAL SERVICES	02TD-Y89N-LD2K	4/7/2017	463.50
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-W0CF	4/7/2017	233.91
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-V72V	4/7/2017	539.93
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-XW06	4/7/2017	39.99
161702221	AMAZON CAPITAL SERVICES	0GPB-OKP1-GKCH	4/7/2017	19.98
161702221	AMAZON CAPITAL SERVICES	02VQ-9524-NTSK	4/7/2017	44.97
161702221	AMAZON CAPITAL SERVICES	0GPB-OKP1-V6WX	4/7/2017	160.90
161702221	AMAZON CAPITAL SERVICES	0BP6-2CB8-GJMT	4/7/2017	36.44
161702221	AMAZON CAPITAL SERVICES	0GPB-OKP1-GJ32	4/7/2017	36.44
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-GKTS	4/7/2017	318.73
161702221	AMAZON CAPITAL SERVICES	0LJM-M6CF-M928	4/7/2017	52.69
161702221	AMAZON CAPITAL SERVICES		4/7/2017	0.00
161702221	AMAZON CAPITAL SERVICES		4/7/2017	0.00
161702222	AMERICAN WELDING & GAS INC	4696566	4/7/2017	100.09
161702222	AMERICAN WELDING & GAS INC	4710838	4/7/2017	66.15
161702222	AMERICAN WELDING & GAS INC	4710355	4/7/2017	16.43
161702223	AURICO REPORTS, LLC	AUR1017973	4/7/2017	769.05
161702224	BELOTT, JEFFREY	42795	4/7/2017	244.17
161702224	BELOTT, JEFFREY	MAR2017A	4/7/2017	135.55
161702225	BOBS ELECTRIC, INC	39867	4/7/2017	761.05
161702226	BORESON, LYNN	DCE317	4/7/2017	2,800.00
161702227	D & L SIGNS INC	10174	4/7/2017	170.50
161702228	ELLENBECKER CONST, S D, INC.	11062	4/7/2017	2,860.00
161702229	ETCO ELECTRIC SUPPLY INC	3245609	4/7/2017	42.31
161702229	ETCO ELECTRIC SUPPLY INC	3245608	4/7/2017	539.15
161702230	FERGUSON ENTERPRISE INC	3770212	4/7/2017	262.78
161702231	FOREMAN, RONALD	42826	4/7/2017	60.00
161702232	GINGERROOT LLC	1707	4/7/2017	3,750.00
161702233	HALL, KIMBERLY	JAN/FEB/MAR2017	4/7/2017	61.53
161702233	HALL, KIMBERLY	42767	4/7/2017	3.00
161702234	HORAK REFRIGERATION INC	34681	4/7/2017	147.90
161702234	HORAK REFRIGERATION INC	34654	4/7/2017	520.72
161702235	INDUSTRIAL ARTS SUPPLY IASCO	M10835	4/7/2017	132.22
161702236	JEHN, KALLY	42795	4/7/2017	292.01
161702237	JERRYS MUSIC INC	107649	4/7/2017	28.50
161702237	JERRYS MUSIC INC	107062	4/7/2017	537.50
161702237	JERRYS MUSIC INC	107969	4/7/2017	4.50
161702237	JERRYS MUSIC INC	108340	4/7/2017	90.10
161702238	KNAACK, ROBERT	42826	4/7/2017	60.00
161702239	MARSHFIELD BOOK	34068	4/7/2017	708.00
161702240	MC MILLAN-HEHIR, HEATHER	42795	4/7/2017	18.83
161702241	MCDONNELL, BRITTANY	42795	4/7/2017	196.46
161702242	MID WISCONSIN BEVERAGE	402925	4/7/2017	61.00

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161702243	NEGRI, NANETTE	42736	4/7/2017	3,445.00
161702243	NEGRI, NANETTE	DCE Feb 2017	4/7/2017	4,225.00
161702243	NEGRI, NANETTE	DCE Dec 2016	4/7/2017	3,445.00
161702243	NEGRI, NANETTE	DCE Mar 2017	4/7/2017	4,225.00
161702243	NEGRI, NANETTE		4/7/2017	0.00
161702244	NELSON, JILL	Forensics3	4/7/2017	65.00
161702245	O'BRIEN, RENEE	42795	4/7/2017	83.14
161702246	OFFICE ENTERPRISES INC	398237	4/7/2017	125.00
161702247	OLSON, JULIE	Feb2017a	4/7/2017	211.68
161702248	PARKIN, KELSEY	42795	4/7/2017	38.20
161702249	PAXTON PATTERSON	336862	4/7/2017	97.84
161702250	PHALEN, LISA	42705	4/7/2017	411.26
161702251	PIONEER MFG CO	630701	4/7/2017	720.00
161702252	REIMER, JENNIFER	42826	4/7/2017	65.00
161702253	REINHART FOODS INC	123367	4/7/2017	601.83
161702253	REINHART FOODS INC	135131	4/7/2017	289.24
161702254	ROTO-GRAPHIC PRINTING INC	1069	4/7/2017	80.00
161702255	SCHOOL SPECIALTY	308102696745	4/7/2017	161.35
161702256	SHAR PRODUCTS CO	P160139600015	4/7/2017	842.27
161702257	SKYWARD INC	184488	4/7/2017	119.00
161702258	STOSKOPF, JACK	42795	4/7/2017	32.74
161702259	WEBKO EMBROIDERY & SCREEN PRINTING	191927	4/7/2017	375.25
161702260	WELLER, RANDY	weller 2017 credits	4/7/2017	220.00
161702261	WHITSETT, DAWN	Forensics1	4/7/2017	65.00
161702262	WI PUBLIC SERVICE	1749651961-00000	4/7/2017	64,273.49
161702263	WISCNET	10193	4/7/2017	2,125.00
161702264	YAKLYVICH, KALLI	42795	4/7/2017	169.81
161702265	ZIMMERMAN, BRENDA	42736	4/7/2017	227.70
161702266	1ST PLACE TROPHY & ENGRAVING	1453	4/14/2017	45.00
161702266	1ST PLACE TROPHY & ENGRAVING	1485	4/14/2017	38.00
161702267	ABLE DISTRIBUTING CO INC	SO11798851.001	4/14/2017	93.60
161702267	ABLE DISTRIBUTING CO INC	SO11406901.001	4/14/2017	26.76
161702267	ABLE DISTRIBUTING CO INC	SO11801664.001	4/14/2017	158.32
161702267	ABLE DISTRIBUTING CO INC	SO17799668.001	4/14/2017	88.59
161702267	ABLE DISTRIBUTING CO INC	SO11790552.003	4/14/2017	870.14
161702267	ABLE DISTRIBUTING CO INC	SO11790552.002	4/14/2017	-1,075.65
161702267	ABLE DISTRIBUTING CO INC	SPO11806771.001	4/14/2017	517.70
161702267	ABLE DISTRIBUTING CO INC	SO11819718.001	4/14/2017	302.89
161702267	ABLE DISTRIBUTING CO INC	SO11808476.001	4/14/2017	35.40
161702267	ABLE DISTRIBUTING CO INC		4/14/2017	0.00
161702268	ACKLEY, MEGAN	42795	4/14/2017	22.36
161702268	ACKLEY, MEGAN	42705	4/14/2017	120.00
161702269	ADVANCED DISPOSAL	42795	4/14/2017	1,908.00
161702270	ALECKSON, SARAH	WHSFA-Aleckson	4/14/2017	100.00
161702271	ALLEN, SUSAN	JAN/APR2017	4/14/2017	75.00

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161702271	ALLEN, SUSAN	42826	4/14/2017	17.92
161702272	AMAZON CAPITAL SERVICES	0FN1-CTRG-JFLS	4/14/2017	137.20
161702272	AMAZON CAPITAL SERVICES	0GPB-OKP1-PWGG	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0C63-FKT3-PSQ5	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0GPB-OKP1-Q2LX	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	02VQ-9524-PSMV	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0C63-FKT3-Q0FJ	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0LJM-M6CF-Q68R	4/14/2017	298.00
161702272	AMAZON CAPITAL SERVICES	0BP6-2CB8-Q8NG	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0C63-FKT3-Q5VG	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0LM-M6CF-Q7K3	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0LJM-M6CF-Q8H6	4/14/2017	447.00
161702272	AMAZON CAPITAL SERVICES	0X3G-RV54-Q9KJ	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0C63-FKT3-VF4F	4/14/2017	298.00
161702272	AMAZON CAPITAL SERVICES	0BP6-2CB8-VRJY	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0LJM-M6CF-VXCK	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	02VQ-9524-VMHY	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0GPB-OKP1-W43K	4/14/2017	447.00
161702272	AMAZON CAPITAL SERVICES	0C63-FKT3-W1PL	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0J0N-2MXT-5976	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0HP3-6TC7-4RR5	4/14/2017	149.00
161702272	AMAZON CAPITAL SERVICES	0F45-M1NT-D0V1	4/14/2017	364.46
161702272	AMAZON CAPITAL SERVICES		4/14/2017	0.00
161702272	AMAZON CAPITAL SERVICES		4/14/2017	0.00
161702273	AMERICAN WELDING & GAS INC	4676621	4/14/2017	96.20
161702273	AMERICAN WELDING & GAS INC	4710354	4/14/2017	5.00
161702273	AMERICAN WELDING & GAS INC	4710469	4/14/2017	23.82
161702274	ARAMARK UNIFORM SERVICES, INC	42795	4/14/2017	3,183.07
161702274	ARAMARK UNIFORM SERVICES, INC	MAR17 FOOD	4/14/2017	792.44
161702275	AUGUST WINTER & SONS INC	3734	4/14/2017	41,000.00
161702276	AURICO REPORTS, LLC	AUR1017975	4/14/2017	28.95
161702277	BARTLING, SHARON	42795	4/14/2017	81.52
161702278	BOBS ELECTRIC, INC	39954	4/14/2017	592.01
161702279	BOHM, DAWN	42795	4/14/2017	378.79
161702280	BORYSIK, MARLENE	42795	4/14/2017	31.57
161702281	BRANTON, MICHELLE	42767	4/14/2017	3.64
161702281	BRANTON, MICHELLE	42795	4/14/2017	10.00
161702282	DAIGLE, STACEY	42795	4/14/2017	81.11
161702283	DAVIES, ELYSE	42795	4/14/2017	9.63
161702284	DEAF HH EDUCATIONAL CONSULTING	1014	4/14/2017	1,725.00
161702285	DEGNER, GLORIA	MAR2017A	4/14/2017	20.33
161702286	DEMCO INC	6100753	4/14/2017	9,353.00
161702287	ETCO ELECTRIC SUPPLY INC	3246043	4/14/2017	278.66
161702287	ETCO ELECTRIC SUPPLY INC	3246156	4/14/2017	137.56
161702288	FERGUSON ENTERPRISE INC	3840311	4/14/2017	20.21

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161702289	FISCHER, TAMMY	5740	4/14/2017	12.00
161702290	FOLLETT SCHOOL SOLUTIONS, INC	567226-0	4/14/2017	996.59
161702290	FOLLETT SCHOOL SOLUTIONS, INC	567226F-6	4/14/2017	402.79
161702291	FOX, GRETCHEN	JAN/FEB2017	4/14/2017	230.78
161702292	FRANCE PROPANE SERVICE	229107	4/14/2017	340.40
161702293	FREY SCIENTIFIC COMPANY-SCHOOL SPE	202501398127	4/14/2017	291.50
161702294	GILBERTSON, MOLLIE	42795	4/14/2017	53.45
161702295	GILMORE, KRISTINE	42795	4/14/2017	48.15
161702296	GULDAN, DONNA	42795	4/14/2017	95.55
161702297	HACKBARTH, LINDA	hackbarth4517	4/14/2017	207.00
161702298	HANKE, MICHAEL	42826	4/14/2017	42.52
161702299	HEEREN, CAROL	42795	4/14/2017	103.58
161702300	HEID MUSIC COMPANY, INC.	1904375	4/14/2017	29.00
161702301	HOFFMAN, AARON	42795	4/14/2017	66.61
161702302	HOSTVEDT, JAMES	42795	4/14/2017	172.59
161702303	J.W. PEPPER & SON	7841053	4/14/2017	97.50
161702304	JOHNSON, ANN	42795	4/14/2017	122.78
161702305	JOHNSON, EO, INC.	INV58083	4/14/2017	195.00
161702306	KOEPKE, RICHARD	JAN/FEB/MAR2017	4/14/2017	176.28
161702307	KWIK TRIP INC	00054784 MAR2017	4/14/2017	1,264.43
161702308	LAWRENCE, BARBARA	42795	4/14/2017	85.33
161702309	LECHNER, MARY	42795	4/14/2017	141.67
161702310	LEMANSKI, MELANI	lemanski4717	4/14/2017	212.50
161702311	MID WISCONSIN BEVERAGE	405706	4/14/2017	51.60
161702311	MID WISCONSIN BEVERAGE	405707	4/14/2017	346.60
161702312	MIDLAND PAPER COMPANY, INC.	IN00597208	4/14/2017	1,068.01
161702313	MILLER, CRAIG	42795	4/14/2017	132.71
161702314	MMG EMPLOYER SOLUTIONS, INC.	125016	4/14/2017	540.00
161702315	NATZKE, ANDREW	42795	4/14/2017	31.03
161702316	NERISON, KAREN	JAN/FEB/MAR2017	4/14/2017	37.99
161702317	NUSZKIEWICZ, KARI	26279	4/14/2017	44.60
161702318	OFFICE ENTERPRISES INC	399329	4/14/2017	5,663.50
161702318	OFFICE ENTERPRISES INC	398145	4/14/2017	764.00
161702318	OFFICE ENTERPRISES INC	399418	4/14/2017	3,100.00
161702318	OFFICE ENTERPRISES INC	399419	4/14/2017	820.00
161702318	OFFICE ENTERPRISES INC	399421	4/14/2017	827.72
161702318	OFFICE ENTERPRISES INC	399422	4/14/2017	5,595.00
161702319	OLSON, JULIE	42795	4/14/2017	30.24
161702320	OMNI GLASS & PAINT INC	121862	4/14/2017	495.00
161702321	OVERGAARD, JACK	PR, JO, 3/21	4/14/2017	40.00
161702322	POPHAL, STEVEN	42795	4/14/2017	51.90
161702323	RAINVILLE, SUSAN	42795	4/14/2017	10.45
161702324	RANNOW, JAIME	42795	4/14/2017	45.05
161702325	REID-MICHLIG, LISA	42826	4/14/2017	33.92
161702326	REISER, ALLISON	reiser4317	4/14/2017	407.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (03/15/2017-04/19/2017)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
161702327	RESOURCES FOR READING INC	K480505	4/14/2017	83.78
161702328	ROCHESTER, TIMOTHY	MAR2017B	4/14/2017	19.15
161702329	RUPPERT, ELISSA	FEB 28-MAR 22, 2017	4/14/2017	41.94
161702330	SALZMAN, JAMIE	42795	4/14/2017	26.50
161702331	SCHILLING, BRYAN	42795	4/14/2017	50.08
161702332	SCHOOL SPECIALTY	208118052975	4/14/2017	930.86
161702332	SCHOOL SPECIALTY	308102709347	4/14/2017	2,210.29
161702332	SCHOOL SPECIALTY	308102707658	4/14/2017	2,412.55
161702332	SCHOOL SPECIALTY	208118035727	4/14/2017	249.43
161702332	SCHOOL SPECIALTY	308102700134	4/14/2017	285.73
161702333	SCHUELLER, DAWNEEN	42795	4/14/2017	69.07
161702334	TEAM SPORTING GOODS INC	AAH073523	4/14/2017	392.00
161702335	TESKE, STEFANIE	42795	4/14/2017	89.24
161702336	THOMPSON, KELLY	42795	4/14/2017	125.73
161702337	TRIMNER, SARAH	42795	4/14/2017	89.99
161702338	VAN ERT ELECTRIC COMPANY INC.	6821	4/14/2017	2,593.48
161702338	VAN ERT ELECTRIC COMPANY INC.	6707	4/14/2017	421.00
161702338	VAN ERT ELECTRIC COMPANY INC.	4850	4/14/2017	338.53
161702338	VAN ERT ELECTRIC COMPANY INC.	4848	4/14/2017	592.81
161702338	VAN ERT ELECTRIC COMPANY INC.	4849	4/14/2017	360.09
161702338	VAN ERT ELECTRIC COMPANY INC.	4851	4/14/2017	223.77
161702338	VAN ERT ELECTRIC COMPANY INC.	4852	4/14/2017	186.48
161702338	VAN ERT ELECTRIC COMPANY INC.	6823	4/14/2017	325.73
161702338	VAN ERT ELECTRIC COMPANY INC.		4/14/2017	0.00
161702339	VANSLYKE, DANIEL	42795	4/14/2017	36.70
161702340	WEBB, HERSHEL	42795	4/14/2017	136.00
161702341	WELSH, CHRISTINE	42795	4/14/2017	193.24
161702342	WESTERGARD, KATHLEEN	42795	4/14/2017	37.70
161702343	WHITSETT, DAWN	WHSFA-Whitsett	4/14/2017	100.00
161702344	WSMA	4.10.17	4/14/2017	74.00
161702344	WSMA	04.10.2017	4/14/2017	339.00
161702345	ZOROMSKI, CAROLINE	42795	4/14/2017	21.67
				2,937,003.27

		Beginning	2016-17	2016-17	Ending
		Balance	FYTD Credits	FYTD Debits	Balance
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Func Prj DeptJob				
10 A 000 000 711000 000 000 000	GENERAL FUND/CLAIM ON CASH	-2,651,513.97	96,838,689.05	100,793,143.90	1,302,940.88
10 A 000 000 711100 000 000 000	GENERAL FUND/PAYROLL CLEARANCE ACCOUNT	0.00	25,641,142.13	25,641,142.13	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/P ACH Cash Account Intercity	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PETTY CASH	1,414.44	434.44	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/INVESTMENTS	12,529,686.83	84,455,674.51	86,161,622.78	14,235,635.10
10 A 000 000 713100 000 000 000	GENERAL FUND/TAXES RECEIVABLE	7,167,098.70	39,640,568.07	39,508,422.00	7,034,952.63
10 A 000 000 713200 000 000 000	GENERAL FUND/ACCOUNTS RECEIVABLE	11,087.74	11,087.74	0.00	0.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DUE FROM LOCAL GOVERNMENTS	57,896.76	57,896.76	0.00	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DUE FROM STATE GOVERNMENT	1,762,045.00	1,762,045.00	0.00	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DUE FROM FED GOVERNMENT	174,024.93	174,024.93	0.00	0.00
10 A 000 000 717001 000 000 000	GENERAL FUND/PREPAID EXPENSE - IN TECH	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQUIP MENT ACCUM DEPRECIATION	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/A	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TEMPORARY NOTES PAYABLE	-4,490,000.00	4,300,000.00	4,490,000.00	-4,300,000.00
10 L 000 000 811200 000 000 000	GENERAL FUND/ACCOUNTS PAYABLE	-303,785.60	17,029,745.63	17,333,531.23	0.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP P-CARD	0.00	5,740.78	5,740.78	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/MEDICARE	-44,884.69	849,332.02	894,216.71	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FICA	-207,894.58	3,618,885.04	3,826,779.62	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FEDERAL INCOME TAX	0.00	2,679,106.20	2,679,106.20	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/STATE INCOME TAX	-75,990.78	1,289,448.93	1,305,085.34	-60,354.37
10 L 000 000 811620 000 000 000	GENERAL FUND/RETIREMENT DEDUCTION	-613,674.01	3,834,121.84	3,686,977.91	-760,817.94
10 L 000 000 811622 000 000 000	GENERAL FUND/HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HDHP-40 EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DENTAL-PPO CONTRIBUTION	0.00	37,350.30	37,350.30	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DISABILITY INS DEDUCTION	-10,133.32	103,215.55	120,619.72	7,270.85
10 L 000 000 811634 000 000 000	GENERAL FUND/SPOUSE/DEP'DT LIFE INSURANCE	-1,795.76	9,790.77	10,112.91	-1,473.62
10 L 000 000 811635 000 000 000	GENERAL FUND/DEPENDENT CARE - CHPT125	-18,191.62	95,966.78	96,680.89	-17,477.51
10 L 000 000 811636 000 000 000	GENERAL FUND/DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811637 000 000 000	GENERAL FUND/HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00

		Beginning	2016-17	2016-17	Ending
		Balance	FYTD Credits	FYTD Debits	Balance
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Func Prj DeptJob				
10 L 000 000 811638 000 000 000	GENERAL FUND/DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811639 000 000 000	GENERAL FUND/ADDITIONAL LIFE INSURANCE	-11,218.51	62,837.02	65,470.91	-8,584.62
10 L 000 000 811640 000 000 000	GENERAL FUND/UNITED WAY	0.00	15,280.75	15,280.75	0.00
10 L 000 000 811641 000 000 000	GENERAL FUND/OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10 L 000 000 811642 000 000 000	GENERAL FUND/EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10 L 000 000 811643 000 000 000	GENERAL FUND/HEALTH INS. - SELF PAY	0.00	233,885.35	103,059.85	-130,825.50
10 L 000 000 811644 000 000 000	GENERAL FUND/DENTAL INS. - SELF PAY	0.00	8,186.09	0.00	-8,186.09
10 L 000 000 811645 000 000 000	GENERAL FUND/LIFE INS - EMPLOYER CONTR	-13,641.72	67,651.92	80,540.78	-752.86
10 L 000 000 811647 000 000 000	GENERAL FUND/LIMITED FLEX PLAN-CHAPTER 125	-226.08	10,537.37	13,654.75	2,891.30
10 L 000 000 811648 000 000 000	GENERAL FUND/SUPPLEMENTAL LIFE INSURANCE	-6,335.50	33,201.28	34,986.95	-4,549.83
10 L 000 000 811650 000 000 000	GENERAL FUND/UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10 L 000 000 811652 000 000 000	GENERAL FUND/GREENHECK FIELDHOUSE MEMBERSHP	0.00	6,642.89	6,642.89	0.00
10 L 000 000 811665 000 000 000	GENERAL FUND/ROTH 403(b)	0.00	33,877.33	33,877.33	0.00
10 L 000 000 811670 000 000 000	GENERAL FUND/TSA'S	0.00	497,098.56	497,098.56	0.00
10 L 000 000 811673 000 000 000	GENERAL FUND/RETIREE HEALTH	0.00	285,242.47	16,572.78	-268,669.69
10 L 000 000 811674 000 000 000	GENERAL FUND/RETIREE DENTAL	0.00	8,557.40	855.74	-7,701.66
10 L 000 000 811675 000 000 000	GENERAL FUND/RETIREE LIFE	0.00	6,795.90	679.59	-6,116.31
10 L 000 000 811699 000 000 000	GENERAL FUND/MISCELLANEOUS	0.00	73,648.47	73,648.47	0.00
10 L 000 000 811700 000 000 000	GENERAL FUND/INTEREST PAYABLE	-66,791.50	91,403.70	94,539.44	-63,655.76
10 L 000 000 811810 000 000 000	GENERAL FUND/NET PAYROLL PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811815 000 000 000	GENERAL FUND/NET EFT PAYABLE	0.00	42,994,903.22	42,994,903.22	0.00
10 L 000 000 811820 000 000 000	GENERAL FUND/VOUCHERS PAYABLE	-3,321,476.77	229.50	3,321,706.27	0.00
10 L 000 000 812000 000 000 000	GENERAL FUND/DUE TO OTHER FUNDS	-557,571.53	0.00	557,571.53	0.00
10 L 000 000 815100 000 000 000	GENERAL FUND/SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10 L 000 000 815901 000 000 000	GENERAL FUND/OPEB 73	0.00	828,694.24	828,694.24	0.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DEFERRED REVENUE STATE AID	0.00	57,193.70	57,193.70	0.00
10 L 000 000 816910 000 000 000	GENERAL FUND/DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10 L 000 000 817100 000 000 000	GENERAL FUND/HEALTH-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SECURITY PREMIUM PAYABLE	-811,505.50	7,644,750.36	9,220,429.60	764,173.74
10 L 000 000 817150 000 000 000	GENERAL FUND/HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DENTAL-CLAIMS PAYABLE	-156,191.89	755,772.46	765,647.49	-146,316.86
10 L 000 000 819107 000 000 000	GENERAL FUND/CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LONG-TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/A	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10 Q 000 000 914000 000 000 000	GENERAL FUND/FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 Q 000 000 916000 000 000 000	GENERAL FUND/FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00

Fd T Loc Obj Func		Prj DeptJob		Fd T Loc Obj Func		Prj DeptJob		Beginning	2016-17		2016-17		Ending
								Balance	FYTD Credits	FYTD Debits			Balance
10	Q	000	000	931000	000	000	000	GENERAL FUND/FUND BALANCE-RESERVED	0.00	133,862,790.97	133,099,785.66		-763,005.31
10	Q	000	000	931700	000	000	000	GENERAL FUND/FUND BALANCE - L.T.D.	0.00	0.00	0.00		0.00
10	Q	000	000	932000	000	000	000	GENERAL FUND/FUND BALANCE-CASH FLOW	0.00	0.00	0.00		0.00
10	Q	000	000	936120	000	000	000	GENERAL FUND/Cont Oblig-Restricted Fund Bal	-340,000.00	0.00	0.00		-340,000.00
10	Q	000	000	936320	000	000	000	GENERAL FUND/Debt Service Retirement	0.00	0.00	0.00		0.00
10	Q	000	000	936500	000	000	000	GENERAL FUND/Food Service Fund Balance	0.00	0.00	0.00		0.00
10	Q	000	000	936900	000	000	000	GENERAL FUND/Fund Balance-Restricted Other	0.00	0.00	0.00		0.00
10	Q	000	000	938900	000	000	000	GENERAL FUND/Assigned Fund Balance	0.00	0.00	0.00		0.00
10	Q	000	000	939200	000	000	000	GENERAL FUND/WORKING CAPITAL (CASH FLOW)	-8,000,431.07	207,134,978.45	198,675,052.95		-16,460,356.57
10	Q	000	000	939900	000	000	000	GENERAL FUND/Unassigned Fund Balance	0.00	27,747.94	27,747.94		0.00
10	-	---	---	---	---	---	---		0.00	677,176,173.81	677,176,173.81		0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc		Obj Func		Prj DeptJob		Beginning	2016-17		2016-17		Ending
												Balance	FYTD Credits	FYTD Debits	Balance		
27	A	000	000	711000	000	000	000	SPECIAL	EDUCATION	FUND/CLAIM ON CASH		601,648.80	7,270,575.67	3,077,303.26		-3,591,623.61	
27	A	000	000	711100	000	000	000	SPECIAL	EDUCATION	FUND/PAYROLL CLEARANCE ACCOUNT		0.00	6,570,900.53	6,570,900.53		0.00	
27	A	000	000	711105	000	000	000	SPECIAL	EDUCATION	FUND/A/P ACH Cash Account Intercity		0.00	0.00	0.00		0.00	
27	A	000	000	712000	000	000	000	SPECIAL	EDUCATION	FUND/INVESTMENTS		0.00	2,344,063.13	2,344,063.13		0.00	
27	A	000	000	713200	000	000	000	SPECIAL	EDUCATION	FUND/ACCOUNTS RECEIVABLE		400.00	400.00	0.00		0.00	
27	A	000	000	714100	000	000	000	SPECIAL	EDUCATION	FUND/DUE FROM OTHER FUNDS		0.00	0.00	0.00		0.00	
27	A	000	000	715420	000	000	000	SPECIAL	EDUCATION	FUND/DUE FROM CESA		7,500.00	7,500.00	0.00		0.00	
27	A	000	000	715600	000	000	000	SPECIAL	EDUCATION	FUND/DUE FROM FED GOVERNMENT		190,041.65	190,041.65	0.00		0.00	
27	L	000	000	000000	000	000	000	SPECIAL	EDUCATION	FUND/N/A		0.00	0.00	0.00		0.00	
27	L	000	000	811200	000	000	000	SPECIAL	EDUCATION	FUND/ACCOUNTS PAYABLE		-17,123.11	549,408.67	566,531.78		0.00	
27	L	000	000	811558	000	000	000	SPECIAL	EDUCATION	FUND/AP STAPLES		0.00	0.00	0.00		0.00	
27	L	000	000	811610	000	000	000	SPECIAL	EDUCATION	FUND/MEDICARE		-7,732.90	0.00	7,732.90		0.00	
27	L	000	000	811611	000	000	000	SPECIAL	EDUCATION	FUND/FICA		-33,065.15	0.00	33,065.15		0.00	
27	L	000	000	811620	000	000	000	SPECIAL	EDUCATION	FUND/RETIREMENT DEDUCTION		-35,552.46	0.00	35,552.46		0.00	
27	L	000	000	811628	000	000	000	SPECIAL	EDUCATION	FUND/HSA - EMPLOYER CONTRIBUTIONS		0.00	0.00	0.00		0.00	
27	L	000	000	811630	000	000	000	SPECIAL	EDUCATION	FUND/DENTAL-PPO CONTRIBUTION		-8,014.32	0.00	8,014.32		0.00	
27	L	000	000	811633	000	000	000	SPECIAL	EDUCATION	FUND/DISABILITY INS DEDUCTION		-1,882.38	0.00	1,882.38		0.00	
27	L	000	000	811645	000	000	000	SPECIAL	EDUCATION	FUND/LIFE INS - EMPLOYER CONTR		-836.30	0.00	836.30		0.00	
27	L	000	000	811815	000	000	000	SPECIAL	EDUCATION	FUND/NET EFT PAYABLE		0.00	7,443,228.98	7,443,228.98		0.00	
27	L	000	000	811820	000	000	000	SPECIAL	EDUCATION	FUND/VOUCHERS PAYABLE		-538,793.99	0.00	538,793.99		0.00	
27	L	000	000	812000	000	000	000	SPECIAL	EDUCATION	FUND/DUE TO OTHER FUNDS		0.00	0.00	0.00		0.00	
27	L	000	000	815100	000	000	000	SPECIAL	EDUCATION	FUND/SELF FUNDED PREMIUM DEPOSITS		0.00	0.00	0.00		0.00	
27	L	000	000	817101	000	000	000	SPECIAL	EDUCATION	FUND/SECURITY PREMIUM PAYABLE		-152,915.32	0.00	152,915.32		0.00	
27	L	000	000	817150	000	000	000	SPECIAL	EDUCATION	FUND/HRA PAYABLE		0.00	0.00	0.00		0.00	
27	L	000	000	817200	000	000	000	SPECIAL	EDUCATION	FUND/DENTAL-CLAIMS PAYABLE		-3,674.52	0.00	3,674.52		0.00	
27	Q	000	000	000000	000	000	000	SPECIAL	EDUCATION	FUND/N/A		0.00	0.00	0.00		0.00	
27	Q	000	000	931000	000	000	000	SPECIAL	EDUCATION	FUND/FUND BALANCE-RESERVED		0.00	22,633,205.95	22,628,023.70		-5,182.25	
27	Q	000	000	932000	000	000	000	SPECIAL	EDUCATION	FUND/FUND BALANCE-CASH FLOW		0.00	0.00	0.00		0.00	
27	Q	000	000	936120	000	000	000	SPECIAL	EDUCATION	FUND/Cont Oblig-Restricted Fund Bal		0.00	0.00	0.00		0.00	
27	Q	000	000	936320	000	000	000	SPECIAL	EDUCATION	FUND/Debt Service Retirement		0.00	0.00	0.00		0.00	
27	Q	000	000	936500	000	000	000	SPECIAL	EDUCATION	FUND/Food Service Fund Balance		0.00	0.00	0.00		0.00	
27	Q	000	000	936900	000	000	000	SPECIAL	EDUCATION	FUND/Fund Balance-Restricted Other		0.00	0.00	0.00		0.00	
27	Q	000	000	938900	000	000	000	SPECIAL	EDUCATION	FUND/Assigned Fund Balance		0.00	0.00	0.00		0.00	
27	Q	000	000	939200	000	000	000	SPECIAL	EDUCATION	FUND/WORKING CAPITAL (CASH FLOW)		0.00	0.00	0.00		0.00	
27	Q	000	000	939900	000	000	000	SPECIAL	EDUCATION	FUND/Unassigned Fund Balance		0.00	25,772,598.21	29,369,404.07		3,596,805.86	
27	-	---	---	-----	---	---	---					0.00	72,781,922.79	72,781,922.79		0.00	



Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc		Obj Func		Prj DeptJob		Beginning	2016-17	2016-17	Ending
												Balance	FYTD Credits	FYTD Debits	Balance
80	A	000	000	711000	000	000	000	000	000	000	000	51,648.87	1,114,647.03	1,152,545.68	89,547.52
80	A	000	000	711100	000	000	000	000	000	000	000	0.00	624,186.96	624,186.96	0.00
80	A	000	000	711105	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	A	000	000	711200	000	000	000	000	000	000	000	1,000.00	0.00	30.00	1,030.00
80	A	000	000	711300	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	A	000	000	712000	000	000	000	000	000	000	000	0.00	1,016.00	1,016.00	0.00
80	A	000	000	713100	000	000	000	000	000	000	000	0.00	300,000.00	300,000.00	0.00
80	A	000	000	713200	000	000	000	000	000	000	000	64,390.19	64,390.19	0.00	0.00
80	A	000	000	713205	000	000	000	000	000	000	000	2,574.12	1,187.12	0.00	1,387.00
80	A	000	000	714100	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	000000	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811200	000	000	000	000	000	000	000	-17,224.51	374,041.80	391,266.31	0.00
80	L	000	000	811225	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811558	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811610	000	000	000	000	000	000	000	-176.66	0.00	176.66	0.00
80	L	000	000	811611	000	000	000	000	000	000	000	-2,701.07	0.00	2,701.07	0.00
80	L	000	000	811620	000	000	000	000	000	000	000	-809.19	0.00	809.19	0.00
80	L	000	000	811628	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811630	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811633	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811645	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	811815	000	000	000	000	000	000	000	0.00	577,545.17	577,545.17	0.00
80	L	000	000	811820	000	000	000	000	000	000	000	-37,694.70	0.00	37,694.70	0.00
80	L	000	000	812000	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816900	000	000	000	000	000	000	000	-5,163.94	6,246.96	5,163.94	-6,246.96
80	L	000	000	816901	000	000	000	000	000	000	000	-33,200.67	13,929.25	33,310.67	-13,819.25
80	L	000	000	816902	000	000	000	000	000	000	000	-107.00	0.00	107.00	0.00
80	L	000	000	816903	000	000	000	000	000	000	000	-10,044.99	1,137.67	10,044.99	-1,137.67
80	L	000	000	816904	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816905	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816906	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816907	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816908	000	000	000	000	000	000	000	-800.00	0.00	800.00	0.00
80	L	000	000	816909	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	816911	000	000	000	000	000	000	000	-3,235.90	0.00	3,235.90	0.00
80	L	000	000	816913	000	000	000	000	000	000	000	-602.52	0.00	602.52	0.00
80	L	000	000	817101	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	L	000	000	817200	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	Q	000	000	000000	000	000	000	000	000	000	000	0.00	0.00	0.00	0.00
80	Q	000	000	931000	000	000	000	000	000	000	000	0.00	707,106.57	690,202.83	-16,903.74

		Beginning		2016-17		2016-17		Ending											
		Balance		FYTD Credits		FYTD Debits		Balance											
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Func	Prj	Dept	Job				
80	Q	000	000	931896	000	000	000	COMMUNITY SERVICE FUND/TOURNAMENT ACTIVITY								0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVICE FUND/FUND BALANCE-CASH FLOW								0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVICE FUND/Cont Oblig-Restricted Fund Bal								0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVICE FUND/Debt Service Retirement								0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVICE FUND/Food Service Fund Balance								0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVICE FUND/Fund Balance-Restricted Other								-7,852.03	1,939,921.17	1,893,916.30	-53,856.90
80	Q	000	000	938900	000	000	000	COMMUNITY SERVICE FUND/Assigned Fund Balance								0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVICE FUND/WORKING CAPITAL (CASH FLOW)								0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVICE FUND/Unassigned Fund Balance								0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---									0.00	5,725,355.89	5,725,355.89	0.00

Fd T Loc Obj Func				Prj DeptJob				Fd T Loc Obj Func				Prj DeptJob				Beginning	2016-17		2016-17		Ending	
																Balance	FYTD Credits		FYTD Debits		Balance	
Grand Asset Totals																20,807,977.36	270,427,457.36		269,548,134.63		19,928,654.63	
Grand Liability Totals																-11,706,122.16	98,135,011.20		104,738,435.34		-5,102,698.02	
Grand Equity Totals																-9,101,855.20	394,761,481.83		389,037,380.42		-14,825,956.61	
Grand Totals																0.00	763,323,950.39		763,323,950.39		0.00	

Number of Accounts: 210

\*\*\*\*\* End of report \*\*\*\*\*

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REPORT SPECIFICATIONS

DISTRICT: D.C. Everest Area S.D.  
REPORT TITLE: GENERAL INPUT BUDGET TRANSFERS  
REQUESTED BY: ggadke DATE: 04/19/17  
PROGRAM NAME: fin/3amgip01. TIME: 9:19:21 AM  
COPIES: 1 LPI: 6  
RUN ON SERVER: yes CREATE ASCII FILE: NO

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BATCHES SELECTED:	POST DATE	BATCH #	DESCRIPTION
	04/19/2017	16-00314	Transfer funds to cover a budget shortfall
	04/19/2017	16-00313	Additional funds needed to pay spring medal/a
	04/19/2017	16-00312	to cover Flex seating
	04/18/2017	16-00311	To cover books for unit1
	04/14/2017	16-00310	Transfer of Money to Negative Acct.
	04/14/2017	16-00309	Transfer to cover cost of Summer Outdoor Socc
	04/14/2017	16-00308	Transfer of Money to Negative Acct.
	04/14/2017	16-00307	Transfer to pay for pizza for IMAGINE student
	04/14/2017	16-00306	Transfer requests per Josh Ulrich, JH Vocal i
	04/13/2017	16-00305	Transfer funds from 411 to 415 for Economics
	04/13/2017	16-00304	Transfer funds from 473 to 310 for Senior Hig
	04/12/2017	16-00303	Final Transfer for 2016-2017
	04/12/2017	16-00302	Beth requested transfer from Other Media Acct
	04/12/2017	16-00301	Beth requested transfer from Travel Acct #342
	04/11/2017	16-00300	Needed to balance accounts
	04/11/2017	16-00299	Transfer to pay for circular saw from correct
	04/11/2017	16-00298	Started Selling GFH Apparel to Our Clients, N
	04/11/2017	16-00296	Additional funds needed to reimburse boys gol
	04/11/2017	16-00295	Transfer to pay for FCE supplies from correct
	04/11/2017	16-00294	Transfer to pay for advisor food for FBLA com
	04/05/2017	16-00293	Advertising - Yard Signs for Once Upon a Matt
	04/05/2017	16-00292	Transfer to pay for JH Construction supplies
	04/05/2017	16-00291	to cover expenses
	04/05/2017	16-00290	Transfer to pay for student trips - Careers f
	04/03/2017	16-00289	Funds needed to cover mac book costs for coun
	04/03/2017	16-00288	Music in Our Schools/Youth Art Month staff ap
	03/31/2017	16-00287	Transfer funds from MS Orchestra account to p
	03/31/2017	16-00286	Transfer of funds per request of Lisa Phalen
	03/29/2017	16-00285	Postage account in deficit due to Fed Ex pack

BATCHES SELECTED:	POST DATE	BATCH #	DESCRIPTION
	03/25/2017	16-00284	End of year transfers
	03/24/2017	16-00283	Transfer to pay for AP River Trip chaperones
	03/24/2017	16-00282	Transfer to pay for JH River trip from correc
	03/24/2017	16-00281	Transfer to pay for Lifeguard on River Trip f
	03/24/2017	16-00280	Transfer funds to pay for iPad keyboards for
	03/24/2017	16-00279	Transfers to consolidate accounts for final b
	03/24/2017	16-00278	Transfer to pay for food at WSST conference -
	03/24/2017	16-00277	Transfer funds to cover partial cost of class
	03/24/2017	16-00276	Transfer funds to pay for partial reimburseme
	03/24/2017	16-00274	Money needed for purchase of MacBook for SS D
	03/24/2017	16-00273	Advanced Placement Science Teacher Workshop r
	03/24/2017	16-00272	Transfer to pay for AP Summer workshop from c
	03/22/2017	16-00271	Transfer to pay for sewing machines from corr
	03/22/2017	16-00270	Transfer funds for Middle School Art class
	03/22/2017	16-00269	Transfer funds for Middle School Art
	03/22/2017	16-00268	Transfer request for Middle School art
	03/22/2017	16-00267	Transfer a small amount of funds to cover cla
	03/22/2017	16-00262	Account transfer for PE subs
	03/21/2017	16-00266	Transfer to pay for Gipp registration to NBEA
	03/21/2017	16-00265	Transfer to pay for Gipp hotel to NBEA confer
	03/21/2017	16-00264	Additional funds needed to pay Team Sporting
	03/21/2017	16-00263	Transfers to balance account
	03/21/2017	16-00261	Additional funds needed to pay p-card transac
	03/19/2017	16-00260	Keyboard Purchases
	03/19/2017	16-00259	kleenex, post-its and binder clips for M.Bahr
	03/19/2017	16-00258	Transfer to pay for Phenolic top Science tabl
	03/19/2017	16-00257	PBIS gift cards for b i-weekly drawings using

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00314	Transfer funds to cover a budget shortfall	2016-2017	04/19/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from this account to cover a budget shortfall in another account	10 E 832 411 253200 000 253 000	04/18/2017	0.00	43.85
2		Transfer funds from this account to cover a budget shortfall in another account	10 E 832 440 254200 000 253 000	04/18/2017	0.00	131.57
4		Transfer funds from this account to cover a budget shortfall in another account	10 E 832 440 254300 000 253 000	04/18/2017	0.00	3,000.00
5		Transfer funds from multiple accounts to cover a budget shortfall in this account	10 E 832 411 254300 000 253 000	04/18/2017	3,175.42	0.00
TOTALS					3,175.42	3,175.42

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00313	Additional funds needed to pay spring medal/a	2016-2017	04/19/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Additional funds needed to pay spring medal/awards invoice.	10 E 400 342 162000 000 160 000	04/18/2017	0.00	200.00
2		Additional funds needed to pay spring medal/awards invoice.	10 E 400 411 162000 000 160 000	04/18/2017	200.00	0.00
TOTALS					200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00312	to cover Flex seating	2016-2017	04/19/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		To cover flex seating reimbursement	10 E 102 411 110000 000 101 000	04/18/2017	0.00	4.42
2		To cover flex seating reimbursement	10 E 102 440 110000 000 101 000	04/18/2017	4.42	0.00
TOTALS					4.42	4.42

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00311	To cover books for unit1	2016-2017	04/18/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to cover cost of books for unit 1	10 E 102 440 241000 000 241 000	04/17/2017	0.00	160.65
2		transfer to cover cost of books for unit 1	10 E 102 479 110000 000 101 000	04/17/2017	160.65	0.00
TOTALS					160.65	160.65

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00310	Transfer of Money to Negative Acct.	2016-2017	04/14/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer of Money to Negative Acct.	10 E 301 411 110000 000 301 000	04/13/2017	0.00	2.83
2		Transfer of Money to Negative Acct.	10 E 301 411 241000 000 241 000	04/13/2017	2.83	0.00
TOTALS					2.83	2.83
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00309	Transfer to cover cost of Summer Outdoor Socc	2016-2017	04/14/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to cover cost of Summer Outdoor Soccer Equipment	80 E 860 310 393000 000 340 000	04/13/2017	0.00	2,200.00
2		Transfer to cover cost of Summer Outdoor Soccer Equipment	80 E 860 411 393000 000 340 000	04/13/2017	2,200.00	0.00
TOTALS					2,200.00	2,200.00
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00308	Transfer of Money to Negative Acct.	2016-2017	04/14/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer of Funds to Negative Acct.	10 E 301 411 110000 000 301 000	04/13/2017	0.00	133.52
2		Transfer of Funds To Negative Acct.	10 E 301 353 263000 000 301 000	04/13/2017	133.52	0.00
TOTALS					133.52	133.52
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00307	Transfer to pay for pizza for IMAGINE student	2016-2017	04/14/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for pizza for IMAGINE students from correct account	10 E 400 411 126000 000 126 000	04/13/2017	0.00	51.52
2		Transfer to pay for pizza for IMAGINE students from correct account	10 E 400 415 126000 000 126 000	04/13/2017	51.52	0.00
TOTALS					51.52	51.52
<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00306	Transfer requests per Josh Ulrich, JH Vocal i	2016-2017	04/14/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer request per Josh Ulrich, JH Vocals to purchase sheet music for students. Please transfer from this account.	10 E 300 411 125004 000 125 000	04/13/2017	0.00	71.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00306	Transfer requests per Josh Ulrich, JH Vocal i	2016-2017	04/14/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED						
2		Transfer request per Josh Ulrich, JH Vocals to purchase sheet music for students. Please transfer from this account.	10 E 300 310 125004 000 125 000	04/13/2017	0.00	29.00
3		Transfer funds to this account to purchase sheet music for students.	10 E 300 473 125004 000 125 000	04/13/2017	100.00	0.00
TOTALS					100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00305	Transfer funds from 411 to 415 for Economics	2016-2017	04/13/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from this account for Economic Supplies into 415 account.	10 E 300 411 127000 000 127 000	04/12/2017	0.00	104.69
2		Transfer funds to this account for Economic food supplies.	10 E 300 415 127000 000 127 000	04/12/2017	104.69	0.00
TOTALS					104.69	104.69

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00304	Transfer funds from 473 to 310 for Senior Hig	2016-2017	04/13/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from this account to help pay for piano tuning x2.	10 E 400 473 125004 000 125 000	04/12/2017	0.00	100.00
2		Transfer funds to this account to help pay for piano tuning x2.	10 E 400 310 125004 000 125 000	04/12/2017	100.00	0.00
TOTALS					100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00303	Final Transfer for 2016-2017	2016-2017	04/12/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer from 551 to 439	10 E 108 551 222200 000 220 000	04/12/2017	0.00	1,000.00
2		Transfer from 551 to 439	10 E 108 439 222200 000 220 000	04/12/2017	1,000.00	0.00
TOTALS					1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00302	Beth requested transfer from Other Media Acct	2016-2017	04/12/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Beth requested transfer from Other Media Acct #439 to Books Acct #432	10 E 200 439 222200 000 220 000	04/12/2017	0.00	154.31
2		Beth requested transfer from Other Media Acct #439 to Books Acct #432	10 E 200 432 222200 000 220 000	04/12/2017	154.31	0.00
TOTALS					154.31	154.31

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00301	Beth requested transfer from Travel Acct #342	2016-2017	04/12/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Beth requested transfer from Travel Acct #342 to Supplies Acct #411	10 E 200 342 222200 000 220 000	04/11/2017	0.00	37.00
2		Beth requested transfer from Travel Acct #342 to Supplies Acct #411	10 E 200 411 222200 000 220 000	04/11/2017	37.00	0.00
TOTALS					37.00	37.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00300	Needed to balance accounts	2016-2017	04/11/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Needed to balance accounts	10 E 104 354 110000 000 241 000	04/11/2017	0.00	1,000.00
2		Needed to balance accounts	10 E 104 411 110000 000 241 000	04/11/2017	1,000.00	0.00
TOTALS					1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00299	Transfer to pay for circular saw from correct	2016-2017	04/11/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for circular saw from correct account	10 E 400 411 136610 000 136 000	04/10/2017	0.00	10.61
2		Transfer to pay for circular saw from correct account	10 E 400 440 136610 000 136 000	04/10/2017	10.61	0.00
TOTALS					10.61	10.61

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS	
16-00298	Started Selling GFH Apparel to Our Clients, N	2016-2017	04/11/2017	Submit Transfer	History	
LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Custodial Staff's seminar was held on site this year.	80 E 861 940 253300 000 300 000	04/10/2017	0.00	2,200.00
2		Apparel Purchasing	80 E 861 420 393000 000 300 000	04/10/2017	2,000.00	0.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00298	Started Selling GFH Apparel to Our Clients, N	2016-2017	04/11/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED						
3		Printing of Cards	80 E 861 354 393000 000 300 000	04/10/2017	200.00	0.00
TOTALS					2,200.00	2,200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00296	Additional funds needed to reimburse boys gol	2016-2017	04/11/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Additional funds needed to reimburse boys golf SBAA account for golf ball order.	10 E 400 440 162000 000 160 000	04/10/2017	0.00	372.00
2		Additional funds needed to reimburse boys golf SBAA account for golf ball order.	10 E 400 411 162000 000 160 000	04/10/2017	372.00	0.00
TOTALS					372.00	372.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00295	Transfer to pay for FCE supplies from correct	2016-2017	04/11/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for FCE supplies from correct account	10 E 300 415 135000 000 135 000	04/10/2017	0.00	135.00
2		Transfer to pay for FCE supplies from correct account	10 E 300 411 135000 000 135 000	04/10/2017	135.00	0.00
TOTALS					135.00	135.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00294	Transfer to pay for advisor food for FBLA com	2016-2017	04/11/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for advisor food for FBLA competition from correct account	10 E 400 411 132000 000 132 000	04/07/2017	0.00	42.52
2		Transfer to pay for advisor food for FBLA competition from correct account	10 E 400 415 132000 000 132 000	04/07/2017	42.52	0.00
TOTALS					42.52	42.52

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00293	Advertising - Yard Signs for Once Upon a Matt	2016-2017	04/05/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Advertising - Yard Signs for Once Upon a Mattress	10 E 300 411 122600 000 125 000	04/05/2017	0.00	61.50

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00293	Advertising - Yard Signs for Once Upon a Matt	2016-2017	04/05/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED						
2		Advertising - Yard Signs for Once Upon a Mattress	10 E 300 351 122600 000 125 000	04/05/2017	61.50	0.00
3		Advertising - Yard Signs for Once Upon a Mattress	10 E 400 411 122600 000 125 000	04/05/2017	0.00	155.00
4		Advertising - Yard Signs for Once Upon a Mattress	10 E 400 351 122600 000 125 000	04/05/2017	155.00	0.00
5		Advertising - Yard Signs for Once Upon a Mattress	10 E 200 411 122600 000 125 000	04/05/2017	0.00	10.00
6		Advertising - Yard Signs for Once Upon a Mattress	10 E 200 351 122600 000 125 000	04/05/2017	10.00	0.00
TOTALS					226.50	226.50

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00292	Transfer to pay for JH Construction supplies	2016-2017	04/05/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for JH Construction supplies from correct account	10 E 300 440 136610 000 136 000	04/05/2017	0.00	11.45
2		Transfer to pay for JH Construction supplies from correct account	10 E 300 411 136610 000 136 000	04/05/2017	11.45	0.00
3		Transfer to pay for JH Construction supplies from correct account	10 E 300 310 136610 000 136 000	04/05/2017	0.00	19.07
4		Transfer to pay for JH Construction supplies from correct account	10 E 300 411 136610 000 136 000	04/05/2017	19.07	0.00
TOTALS					30.52	30.52

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00291	to cover expenses	2016-2017	04/05/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		To cover expenses	10 E 102 411 129200 000 129 000	04/04/2017	0.00	100.00
2		to cover expenses	10 E 102 479 129200 000 129 000	04/04/2017	100.00	0.00
TOTALS					100.00	100.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00290	Transfer to pay for student trips - Careers f	2016-2017	04/05/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for student trips - Careers for Engineering - from correct account	10 E 400 940 136230 000 136 000	04/04/2017	0.00	119.54
2		Transfer to pay for student trips - Careers for Engineering - from correct account	10 E 400 341 256770 000 136 000	04/04/2017	119.54	0.00
TOTALS					119.54	119.54

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00289	Funds needed to cover mac book costs for coun	2016-2017	04/03/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Funds needed to cover mac book costs for counselor use	10 E 400 342 213000 000 213 000	04/03/2017	0.00	337.00
2		Funds needed to cover mac book costs for counselor use	10 E 400 940 213000 000 213 000	04/03/2017	0.00	445.00
3		Funds needed to cover mac book costs for counselor use	10 E 400 440 213000 000 213 000	04/03/2017	782.00	0.00
TOTALS					782.00	782.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00288	Music in Our Schools/Youth Art Month staff ap	2016-2017	04/03/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Music in Our Schools/Youth Art Month staff appreciation gifts	10 E 300 413 125001 000 125 000	04/03/2017	0.00	58.02
2		Music in Our Schools/Youth Art Month staff appreciation gifts	10 E 300 411 125001 000 125 000	04/03/2017	58.02	0.00
3		Music in Our Schools/Youth Art Month staff appreciation gifts	10 E 300 417 125001 000 125 000	04/03/2017	0.00	32.31
4		Music in Our Schools/Youth Art Month staff appreciation gifts	10 E 400 411 125001 000 125 000	04/03/2017	32.31	0.00
TOTALS					90.33	90.33

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00287	Transfer funds from MS Orchestra account to p	2016-2017	03/31/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds from this account to 440 to pay for Heid Music purchase.	10 E 200 473 125003 000 125 000	03/30/2017	0.00	240.12
2		Transfer funds to this account to pay for Heid Music purchase.	10 E 200 440 125003 000 125 000	03/30/2017	240.12	0.00
TOTALS					240.12	240.12

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00286	Transfer of funds per request of Lisa Phalen	2016-2017	03/31/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds from this account to General Supplies per request of Lisa Phalen.	10 E 200 341 256742 000 125 000	03/30/2017	0.00	19.18
2		Transfer funds to this account from Pupil Travel account per request of Lisa Phalen.	10 E 200 411 125002 000 125 000	03/30/2017	19.18	0.00
TOTALS					19.18	19.18

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00285	Postage account in deficit due to Fed Ex pack	2016-2017	03/29/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		extra money allotted for diplomas and covers that was not needed	10 E 400 411 120000 000 241 000	03/29/2017	0.00	300.00
2		fed ex packages sent for the rest of the school year more than expected	10 E 400 353 263000 000 241 000	03/29/2017	300.00	0.00
TOTALS					300.00	300.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00284	End of year transfers	2016-2017	03/25/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Overage Coverage Transfer from 431 to 439	10 E 108 431 222200 000 220 000	03/24/2017	0.00	79.72
2		Overage Coverage Transfer from 431 to 439	10 E 108 439 222200 000 220 000	03/24/2017	79.72	0.00
3		End of year transfer from 431 to 432	10 E 108 431 222200 000 220 000	03/24/2017	0.00	420.28
4		End of year transfer from 431 to 432	10 E 108 432 222200 000 220 000	03/24/2017	420.28	0.00
5		District subscription taken from another account. Transfer from 435 to 432	10 E 108 435 222200 000 220 000	03/24/2017	0.00	22.77
6		District subscription taken from another account. transfer from 435 to 432	10 E 108 432 222200 000 220 000	03/24/2017	22.77	0.00
TOTALS					522.77	522.77

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00283	Transfer to pay for AP River Trip chaperones	2016-2017	03/24/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for AP River Trip chaperones from correct account	10 E 400 411 126000 000 126 000	03/24/2017	0.00	688.00
2		Transfer to pay for AP River Trip chaperones from correct account	10 E 400 310 126000 000 126 000	03/24/2017	688.00	0.00
TOTALS					688.00	688.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00282	Transfer to pay for JH River trip from correc	2016-2017	03/24/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for JH River trip from correct account	10 E 300 434 126000 000 126 000	03/24/2017	0.00	330.05
2		Transfer to pay for JH River trip from correct account	10 E 300 341 256770 000 126 000	03/24/2017	330.05	0.00
3		Transfer to pay for JH River trip from correct account	10 E 300 440 126000 000 126 000	03/24/2017	0.00	29.61
4		Transfer to pay for JH River trip from correct account	10 E 300 341 256770 000 126 000	03/24/2017	29.61	0.00
5		Transfer to pay for JH River trip from correct account	10 E 300 415 126000 000 126 000	03/24/2017	0.00	2.24
6		Transfer to pay for JH River trip from correct account	10 E 300 341 256770 000 126 000	03/24/2017	2.24	0.00
7		Transfer to pay for JH River trip from correct account	10 E 300 411 126000 000 126 000	03/24/2017	0.00	845.72
8		Transfer to pay for JH River trip from correct account	10 E 300 341 256770 000 126 000	03/24/2017	845.72	0.00
TOTALS					1,207.62	1,207.62

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00281	Transfer to pay for Lifeguard on River Trip f	2016-2017	03/24/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for Lifeguard on River Trip from correct account	10 E 300 434 126000 000 126 000	03/24/2017	0.00	150.00
2		Transfer to pay for Lifeguard on River Trip from correct account	10 E 300 310 126000 000 126 000	03/24/2017	150.00	0.00
TOTALS					150.00	150.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00280	Transfer funds to pay for iPad keyboards for	2016-2017	03/24/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from this account to 413 to help pay for large order of iPad keyboards for classrooms.	10 E 400 940 123000 000 123 000	03/24/2017	0.00	1,024.65
2		Transfer funds from this account to 413 to help pay for large order of iPad keyboards for classrooms.	10 E 400 342 123000 000 123 000	03/24/2017	0.00	1,368.15

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00280	Transfer funds to pay for iPad keyboards for	2016-2017	03/24/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	. . . CONTINUED							
	3		Transfer funds to this account to help pay for large order of iPad keyboards for classrooms.	10 E 400 413 123000 000 123 000	03/24/2017	2,392.80	0.00	
					TOTALS	2,392.80	2,392.80	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00279	Transfers to consolidate accounts for final b	2016-2017	03/24/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Transfer from 439 to 432	10 E 101 439 222200 000 220 000	03/24/2017	0.00	1,205.00	
	2		Transfer from 439 to 432	10 E 101 432 222200 000 220 000	03/24/2017	1,205.00	0.00	
	3		Transfer from 435 to 432	10 E 101 435 222200 000 220 000	03/24/2017	0.00	119.00	
	4		Transfer from 435 to 432	10 E 101 432 222200 000 220 000	03/24/2017	119.00	0.00	
					TOTALS	1,324.00	1,324.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00278	Transfer to pay for food at WSSST conference -	2016-2017	03/24/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Transfer to pay for food at WSSST conference - Davies - from correct account	10 E 400 411 126000 000 126 000	03/24/2017	0.00	10.00	
	2		Transfer to pay for food at WSSST conference - Davies - from correct account	10 E 400 415 126000 000 126 000	03/24/2017	10.00	0.00	
					TOTALS	10.00	10.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00277	Transfer funds to cover partial cost of class	2016-2017	03/24/2017	Submit Transfer	History			
	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>	
	1		Transfer funds to this account to help pay for general supplies for Forensics	10 E 300 411 122512 000 122 000	03/23/2017	137.48	0.00	
	2		Transfer funds from this account to pay for partial cost of general supplies for Forensics	10 E 300 479 122512 000 122 000	03/23/2017	0.00	137.48	
					TOTALS	137.48	137.48	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00276	Transfer funds to pay for partial reimburseme	2016-2017	03/24/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Transfer funds to this account to help pay for lodging for WCSS 2017 Conference in Madison WI.	10 E 200 342 127000 000 127 000	03/23/2017	81.68	0.00		
2		Transfer funds from this account to help pay for lodging for WCSS 2017 Conference in Madison Wi.	10 E 200 940 127000 000 127 000	03/23/2017	0.00	81.68		
					TOTALS	81.68	81.68	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00274	Money needed for purchase of MacBook for SS D	2016-2017	03/24/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Money needed for purchase of MacBook for SS Dept.	10 E 300 480 213000 000 213 000	03/22/2017	0.00	500.00		
2		Money needed for purchase of MacBook for SS Dept.	10 E 300 413 213000 000 213 000	03/22/2017	500.00	0.00		
3		Money needed for purchase of MacBook for SS Dept.	10 E 300 342 213000 000 213 000	03/22/2017	0.00	250.00		
4		Money needed for purchase of MacBook for SS Dept.	10 E 300 413 213000 000 213 000	03/22/2017	250.00	0.00		
					TOTALS	750.00	750.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00273	Advanced Placement Science Teacher Workshop r	2016-2017	03/24/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		budgeted for course selection books and only purchased a minimum amount. Put online instead.	10 E 400 354 120000 000 241 000	03/22/2017	0.00	1,000.00		
2		Advanced Placement Science Teacher Workshop registration	10 E 400 342 241000 000 241 000	03/22/2017	1,000.00	0.00		
					TOTALS	1,000.00	1,000.00	

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>			
16-00272	Transfer to pay for AP Summer workshop from c	2016-2017	03/24/2017	Submit Transfer	History			
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>		
1		Transfer to pay for AP Summer workshop from correct account	10 E 400 440 126000 000 126 000	03/22/2017	0.00	1,072.84		

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00272	Transfer to pay for AP Summer workshop from c	2016-2017	03/24/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED						
2		Transfer to pay for AP Summer workshop from correct account	10 E 400 342 126000 000 126 000	03/22/2017	1,072.84	0.00
TOTALS					1,072.84	1,072.84

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00271	Transfer to pay for sewing machines from corr	2016-2017	03/22/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for sewing machines from correct account	10 E 400 411 135000 000 135 000	03/21/2017	0.00	1,000.00
2		Transfer to pay for sewing machines from correct account	10 E 400 440 135000 000 135 000	03/21/2017	1,000.00	0.00
3		Transfer to pay for sewing machines from correct account	10 E 400 415 135000 000 135 000	03/21/2017	0.00	2,630.98
4		Transfer to pay for sewing machines from correct account	10 E 400 440 135000 000 135 000	03/21/2017	2,630.98	0.00
TOTALS					3,630.98	3,630.98

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00270	Transfer funds for Middle School Art class	2016-2017	03/22/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from this account into 440	10 E 200 417 121000 000 121 000	03/21/2017	0.00	163.00
2		Transfer funds into this account from 417.	10 E 200 440 121000 000 121 000	03/21/2017	163.00	0.00
TOTALS					163.00	163.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00269	Transfer funds for Middle School Art	2016-2017	03/22/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from this account into 440	10 E 200 411 121000 000 121 000	03/21/2017	0.00	30.00
2		Transfer funds to this account from 411	10 E 200 440 121000 000 121 000	03/21/2017	30.00	0.00
TOTALS					30.00	30.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00268	Transfer request for Middle School art	2016-2017	03/22/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer funds from this account to 440.	10 E 200 310 121000 000 121 000	03/21/2017	0.00	365.00
2		Transfer funds to this account from 310.	10 E 200 440 121000 000 121 000	03/21/2017	365.00	0.00
TOTALS					365.00	365.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00267	Transfer a small amount of funds to cover cla	2016-2017	03/22/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer from this account to cover remainder of the cost of classroom guide for John Muraski.	10 E 400 431 127000 000 127 000	03/21/2017	0.00	92.00
2		Transfer funds to this account to cover remainder of the cost of classroom guide for John Muraski.	10 E 400 440 127000 000 127 000	03/21/2017	92.00	0.00
TOTALS					92.00	92.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00262	Account transfer for PE subs	2016-2017	03/22/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Account transfer for PE subs.	10 E 200 342 143000 000 140 000	03/20/2017	0.00	220.00
2		Account transfer for PE subs.	10 E 200 140 110000 000 809 207	03/20/2017	220.00	0.00
3		Account transfer for PE subs	10 E 200 342 143000 000 140 000	03/20/2017	0.00	40.00
4		Account transfer for PE subs.	10 E 200 222 110000 000 809 207	03/20/2017	40.00	0.00
TOTALS					260.00	260.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00266	Transfer to pay for Gipp registration to NBEA	2016-2017	03/21/2017	Submit Transfer	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for Gipp registration to NBEA conference from correct account	10 E 400 411 132000 000 132 000	03/21/2017	0.00	270.00
2		Transfer to pay for Gipp registration to NBEA conference from correct account	10 E 400 940 132000 000 132 000	03/21/2017	270.00	0.00
TOTALS					270.00	270.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00265	Transfer to pay for Gipp hotel to NBEA confer	2016-2017	03/21/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer to pay for Gipp hotel to NBEA conference from correct account	10 E 400 411 132000 000 132 000	03/21/2017	0.00	175.25
2		Transfer to pay for Gipp hotel to NBEA conference from correct account	10 E 400 342 132000 000 132 000	03/21/2017	175.25	0.00
TOTALS					175.25	175.25

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00264	Additional funds needed to pay Team Sporting	2016-2017	03/21/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Additional funds needed to pay Team Sporting Good invoice.	10 E 400 341 256770 000 140 000	03/20/2017	0.00	220.00
2		Additional funds needed to pay Team Sporting Good invoice.	10 E 400 411 143000 000 140 000	03/20/2017	220.00	0.00
TOTALS					220.00	220.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00263	Transfers to balance account	2016-2017	03/21/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Transfer of funds to balance account	10 E 104 354 110000 000 241 000	03/20/2017	0.00	100.00
2		Transfer of funds to balance account	10 E 104 440 110000 000 241 000	03/20/2017	100.00	0.00
3		Transfer of funds to balance account	10 E 104 411 110000 000 101 000	03/20/2017	0.00	500.00
4		Transfer of funds to balance account	10 E 104 440 110000 000 241 000	03/20/2017	500.00	0.00
TOTALS					600.00	600.00

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>	
16-00261	Additional funds needed to pay p-card transac	2016-2017	03/21/2017	Submit Transfer	History	
<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Additional funds needed to pay p-card transaction.	10 E 400 440 162000 000 160 000	03/20/2017	0.00	1,000.00
2		Additional funds needed to pay p-card transaction.	10 E 400 411 162000 000 160 000	03/20/2017	1,000.00	0.00
TOTALS					1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00260	Keyboard Purchases	2016-2017	03/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds are needed for keyboard purchases	10 E 103 440 110000 000 241 000	03/17/2017	0.00	997.00
2		Additional keyboards needed for testing	10 E 103 413 110000 000 241 000	03/17/2017	997.00	0.00
TOTALS					997.00	997.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00259	kleenex, post-its and binder clips for M.Bahr	2016-2017	03/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		need kleenex, post-its and binder clips for M.Bahr at the Alternative School	10 E 400 342 179200 000 179 000	03/16/2017	0.00	10.30
2		need kleenex, post-its and binder clips for M.Bahr at the Alternative School	10 E 400 415 179200 000 179 000	03/16/2017	0.00	2.59
3		need kleenex, post-its and binder clips for M.Bahr at the Alternative School	10 E 400 411 179200 000 179 000	03/16/2017	12.89	0.00
TOTALS					12.89	12.89

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00258	Transfer to pay for Phenolic top Science tabl	2016-2017	03/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to pay for Phenolic top Science table from correct account	10 E 200 411 126000 000 126 000	03/16/2017	0.00	621.00
2		Transfer to pay for Phenolic top Science table from correct account	10 E 200 440 126000 000 126 000	03/16/2017	621.00	0.00
TOTALS					621.00	621.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
16-00257	PBIS gift cards for b i-weekly drawings using	2016-2017	03/19/2017	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Not enough money allotted for gift cards but extra money allotted for PBIS in general funds	10 E 400 411 120000 000 241 000	03/15/2017	0.00	200.00
2		Not enough money allotted for gift cards but extra money allotted for PBIS in general funds	10 E 400 999 120000 000 241 000	03/15/2017	200.00	0.00
TOTALS					200.00	200.00

\*\*\*\*\* End of report \*\*\*\*\*

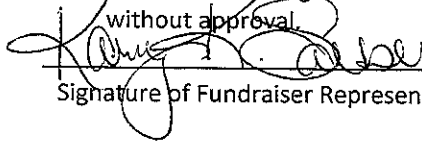
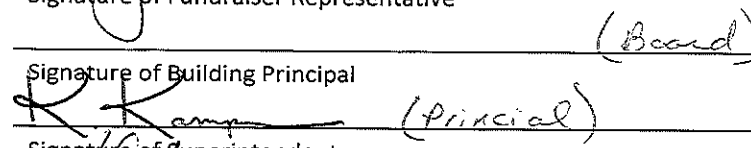
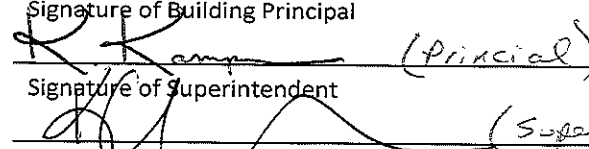
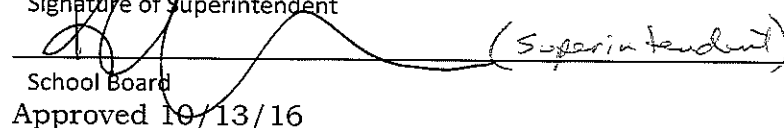
Fundraiser Application

Name of Group or Organization	Riverside Elementary		
Representative Completing Form	Kevin Kampmann		
Work Phone Number	(715) 359-2417		
Cell Phone Number	(715) 297-0594		
E-Mail Address	kkampmann@dce.k12.wi.us		
Please describe the details of the fundraiser below.			
Riverside PTO will be hosting it's yearly Ice Cream Social complete with games, food, activities, raffel tickets, and silent auction items available for purchase.			
What do you expect your total revenues to be?			\$11,000
What do you anticipate your total expenses to be?			\$4,000
Estimated fundraiser profit			\$7,000
Describe how profits from this fundraiser will be used this year to enhance the experience of all students in the program.			
Profits will be used to support field trips, playground equipment, online educational subscriptions, PBIS resources, and classroom supplies.			
Fundraiser Start Date	5/18/17		
Fundraiser End Date	5/18/17		
<b>Two fundraisers that include non-exempt food items sold during the school day are allowed for each group per year. Duration of these fundraisers may not exceed 2 weeks.</b>			
<b>Please place an 'X' in the YES or NO column below for each question</b>			
Will fundraiser include non-exempt food items sold during the day?			No <input checked="" type="checkbox"/>
Have you been approved for a non-exempt food item fundraiser previously?			No <input checked="" type="checkbox"/>
Will you be soliciting local businesses? (Fundraisers that solicit local businesses require school board approval.)			Yes <input checked="" type="checkbox"/>
Will alcohol be served or sold during the activity?			No <input checked="" type="checkbox"/>
Will these funds be housed in a district activity account?			No <input checked="" type="checkbox"/>
Will the fundraiser use the name of D.C. Everest Schools?*			Yes <input checked="" type="checkbox"/>

**Instructions:**

- 1) Complete and sign form (teacher, coach, co-curricular supervisor, or designated staff member.)
- 2) Submit to the principal for approval and signature.
- 3) Principal submits form to superintendent and school board for approval.

\*Fundraisers using the name of D.C. Everest Schools, either directly or indirectly or implied are not permitted without approval.

	4/12/2017
Signature of Fundraiser Representative	Date
 (Board)	
Signature of Building Principal	Date
 (Principal)	4/5/17
Signature of Superintendent	Date
 (Superintendent)	4/9/17
School Board	Date

Approved 10/13/16

Fundraiser Application

Name of Group or Organization	DC Everest Dance Team
Representative Completing Form	Wendy Vesper
Work Phone Number	715 <del>432</del> 359 6561
Cell Phone Number	715 432 8948
E-Mail Address	Wvesper@dce.k12.wi.us

Please describe the details of the fundraiser below.

Dance team hosts a golf outing at Greenwood Hills Country Club.

What do you expect your total revenues to be?	\$9,000.00
What do you anticipate your total expenses to be?	\$1,000.00
Estimated fundraiser profit	\$7,000.00

Describe how profits from this fundraiser will be used this year to enhance the experience of all students in the program.

Profit from fundraiser helps <sup>offset</sup> ~~cover~~ uniform costs, travel costs and competition fees.

Fundraiser Start Date	April 10, 2017 (Asking for donations)
Fundraiser End Date	June 23, 2017

Two fundraisers that include non-exempt food items sold during the school day are allowed for each group per year. Duration of these fundraisers may not exceed 2 weeks.

Please place an 'X' in the YES or NO column below for each question	Yes	No
Will fundraiser include non-exempt food items sold during the day?		X
Have you been approved for a non-exempt food item fundraiser previously?		X
Will you be soliciting local businesses? (Fundraisers that solicit local businesses require school board approval.)	X	
Will alcohol be served or sold during the activity? <i>The is a bar in clubhouse.</i>		Not by team *
Will these funds be housed in a district activity account? <i>that people have access to.</i>	X	X
Will the fundraiser use the name of D.C. Everest Schools?*	X	

Instructions:

- 1) Complete and sign form (teacher, coach, co-curricular supervisor, or designated staff member.)
- 2) Submit to the principal for approval and signature.
- 3) Principal submits form to superintendent and school board for approval.

\*Fundraisers using the name of D.C. Everest Schools, either directly or indirectly or implied are not permitted without approval.

Signature of Fundraiser Representative	<i>Wendy Vesper</i>	Date	3/22/2017
Signature of Building Principal	<i>[Signature]</i>	Date	4-4-17
Signature of Superintendent	<i>[Signature]</i>	Date	4/10/17
School Board		Date	

Approved 10/13/16

Date

For prize ← donations and donation to sponsor a hole on the course. They receive free advertising.

DC Everest Dance Team  
\*Part of funds raised go into booster acct. and part go into SAF

# Board of Canvassers Report Tabular Statement of Votes Cast

Weston \_\_\_\_\_, Wisconsin  
(Insert Municipality and County, County Canvass insert County Only)

(Type of Election) General Election April 4, 2017 (Date of Election)

<i>(For County Use Only)</i> For a Partisan Primary, insert political party:		
Office:		
Reporting Units	Candidates	Votes Cast Scattering (for Counties only)
	See Attached Spreadsheet	
Total Votes Cast-Candidates:		
Total Votes Cast-Office:		

# Certification of the Board of Canvassers

We, the undersigned, certify that we are the members of the Board of Canvassers for  
D.C. Everest Area School District

(insert municipality and county, if county canvass insert county only)

We certify that the attached Tabular Statement of Votes Cast and Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to the

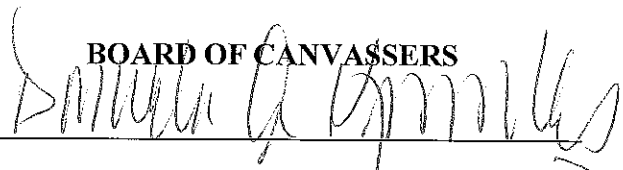
D.C. Everest Clerk.  
 (County, Municipal, School District)

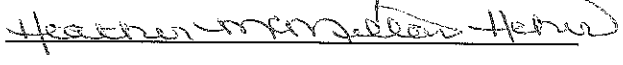
We further determine and certify that the following persons received the greatest and the next to greatest (for primary only) number of votes for the respective office for which each was a

candidate on April 4, 2017.  
 (Insert date of primary or election)

<u>OFFICE</u> (Title of Office)	<u>HIGHEST CANDIDATE</u> (Name of Winning Candidate)	<b>SECOND</b> <u>HIGHEST CANDIDATE</u> (Name of Second Highest Candidate) (For Primary Only)
School Board Member	Jason Jablonski	
School Board Member	Yee Leng Xiong	

**BOARD OF CANVASSERS**

(1) 

(2) 

(3) \_\_\_\_\_

(4) \_\_\_\_\_

(5) \_\_\_\_\_

April 10, 2017  
 (Date)

This document is signed by:  
*For Municipal Elections*

- The inspectors when there is only one polling place and one set of election results. s.7.53(1), Stats.
- The municipal board of canvassers when there are 2 or more reporting units. s.7.53(2)(a), Stats.

*For State and County Elections*

- The county board of canvassers. s.7.60(2), Stats.

# Summary Statement of the Board of Canvassers

General Election April 4, 2017  
 (Name of Election) (Date of Election)

The total number of votes cast for D.C. Everest School Board was 3749  
 of which (insert office)

Yee Leng Xiong	received	1748
(candidate's name)		

Jason Jablonski	received	2001
(candidate's name)		

	received	
(candidate's name)		

Scattering *(for county only)* received \_\_\_\_\_

The total number of votes cast for \_\_\_\_\_ was \_\_\_\_\_  
 of which (insert office)

	received	
(candidate's name)		

	received	
(candidate's name)		

	received	
(candidate's name)		

Scattering *(for county only)* received \_\_\_\_\_

The total number of votes cast for \_\_\_\_\_ was \_\_\_\_\_  
 of which (insert office)

	received	
(candidate's name)		

	received	
(candidate's name)		

	received	
(candidate's name)		

Scattering *(for county only)* received \_\_\_\_\_

## 2017 Spring School Board Election

MUNICIPALITIES	Yee Leng Xiong	Jason Jablonski	Other Registered	Ward Total	Municipal Total
<b>Easton (Town)</b>					
Wards 1 & 2	84	106	0	190	190
<b>Norrie (Town)</b>					
	10	16	0	26	26
<b>Reid (Town)</b>					
	25	40	0	65	65
<b>Ringle (Town) Wards 1&amp;2</b>					
	92	107	0	199	199
<b>Wausau (Town) Wards 1, 2, 3</b>					
	76	95	0	171	171
<b>Weston (Town)</b>					
	31	42	0	73	73
<b>Hatley (Village)</b>					
	32	39	0	71	71
<b>Kronenwetter (Village)</b>					
Wards 1-5	145	176	0	321	
Wards 6-10	98	101	0	199	
	243	277	0	<b>Village Total</b>	<b>520</b>
<b>Rothschild (Village)</b>					
Voting Wards 1 & 2	101	109	0	210	
Voting Wards 3 & 4	127	137	0	264	
Voting Wards 5 & 6	133	133	0	266	
	361	379	0	<b>Village Total</b>	<b>740</b>
<b>Weston (Village)</b>					
Reporting Ward 1 (1,2,4&5)	140	159	0	299	
Reporting Ward 2 (3&8)	114	123	0	237	
Reporting Ward 3 (6&7)	134	159	0	293	
Reporting Ward 4 (9,10,11)	215	241	0	456	
	603	682	0	<b>Town Total</b>	<b>1,285</b>
<b>Schofield (City)</b>					
Ward 1 - 4	106	136	0	242	
				<b>City Total</b>	<b>242</b>
<b>Wausau (City)</b>					
Wausau (City) Ward 4	23	22	0	45	
Wausau (City) Ward 9	38	37	0	75	
Wausau (City) Ward 10	24	23	0	47	
	85	82	0	<b>City Total</b>	<b>167</b>
<b>TOTAL VOTES</b>	<b>1,748</b>	<b>2,001</b>	<b>0</b>	<b>0</b>	<b>3,749</b>
				0	3,749



## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

Kristine A. Gilmore, Ed.D.  
Superintendent

### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

April 8, 2017

Aaron Mull  
5906 Flambeau Street  
Weston, WI 54476

### School Emergency Dismissal & Funeral Arrangements

On behalf of the D.C. Everest School Board, I would like to commend your efforts of handling the secondary and elementary emergency school dismissal and the funeral arrangements for Officer Weiland. Your care and concern for students and staff and calm demeanor during the emergency dismissals and your organization and attention to detail for the funeral is appreciated.

During the emergency dismissal, you quickly assured the safety of students and staff and provided for their comfort and entertainment during a difficult time. You were responsive to all concerns and modified and adjusted as needed throughout the evening. In planning for the funeral, you worked with multiple constituencies and organized your staff and equipment to meet the needs of the family and law enforcement. Aaron, it was because of my faith in you as a leader that I was able to go on my vacation.

I have been told this was the largest and best run funeral for an officer. The schools belong to the community, and you certainly made everyone proud to be from D.C. Everest. Aaron, I commend you for your dedication to the safety of D.C. Everest students and staff and to the needs of the community. Thank you for your effort on behalf of the district! It is appreciated.

Sincerely,

Kristine A. Gilmore, Ed.D.  
Superintendent

KAG/es

C: School Board  
Personnel File  
Jack Stoskopf



## THE WREA FOUNDATION

The Charitable Arm of the  
Wisconsin Retired Educators' Association

February 27, 2017

Thomas Johansen, Principal  
DC Everest Senior High School  
6500 Alderson Street  
Weston, WI 54476

Re: WREA Foundation Challenge Award

Dear Thomas:

On behalf of the Wisconsin Retired Educators' Association (WREA) Foundation, it is our pleasure to present one of the 2016 Challenge Awards to DC Everest Senior High School in recognition of its *Young Entrepreneurs Academy (YEA!)* Project.

My colleagues from WREA are honored to recognize you for your good work. We congratulate you on this award, and we want you to know that we are very proud that so many good things are happening in Wisconsin's public schools.

We are looking forward to meeting you and making our presentation. Confirmation of date, time, and place will be mailed at a later time. We have enclosed a Photo Permission Form that needs to be signed and returned to us so that we may publish photo(s) of your innovative project in the *WREA News*.

*Young Entrepreneurs Academy (YEA!)* is making a difference in many lives, and you inspire us. You are an outstanding role model for the educational profession. Through the efforts of the entire school district and community, your project will have a lifelong impact on many individuals. Congratulations!

Sincerely,

Berland Meyer  
WREA Foundation President

Diane Wilcenski  
WREA Foundation Executive Director

Enclosure: Photo Permission Form  
P.S. Press releases will be distributed the day of the award.

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Book	Policy Manual
Section	Policies for First Reading
Title	PHYSICAL EXAMINATION
Number	po1460* Revised
Status	First Reading
Adopted	May 25, 2016

### 1460 - PHYSICAL EXAMINATION

The School Board requires all candidates for positions in which the employee will come in contact with children or prepare food, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats.

The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification. (See Form 1460 F2)

Reports of all such examinations or evaluations shall be delivered to the Human Resource Director ~~Superintendent~~, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 1422.02 the successful candidate, who is required to submit to a medical examination, as well as the health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Employees will be notified of the results of the medical examination upon receipt.~~ Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

In the event of a report of a condition that could influence job performance, the Human Resources Director ~~Superintendent~~ shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment for positions in which the employee will come in contact with children or prepare food.

The Board shall assume any fees for required examinations.

© Neola 2016±

**Legal**

118.25, Wis. Stats.

121.52(b), Wis. Stats.

29 C.F.R., Part 1630

29 C.F.R. Part 1635

42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

Last Modified by Ellen Suckow on March 17, 2017



Book	Policy Manual
Section	Policies for First Reading
Title	PHYSICAL EXAMINATION
Number	po3160* Revised
Status	First Reading
Adopted	May 25, 2016

### 3160 - PHYSICAL EXAMINATION

The School Board requires any candidate, who has been offered employment, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats., ~~the Superintendent's guidelines, and/or the terms of the collective bargaining agreement.~~

The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification. (See Form 3460 F2)

Reports of all such examinations or evaluations shall be delivered to the Human Resources Director~~Superintendent~~, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 3122.02, the successful candidate who is required to submit to a medical examination, as well as the health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Employees will be notified of the results of the medical examination upon receipt.~~ Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

In the event of a report of a condition that could influence job performance, the Human Resources Director~~Superintendent~~ shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment.

The Board shall assume the fees for examinations.

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Legal	118.25, Wis. Stats.
	29 C.F.R., Part 1630
	29 C.F.R. Part 1635
	42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended
	42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act





Book	Policy Manual
Section	Policies for First Reading
Title	PHYSICAL EXAMINATION - Revised
Number	po4160*
Status	First Reading
Adopted	May 25, 2016

#### 4160 - **PHYSICAL EXAMINATION**

The School Board requires any candidate, who has been offered employment, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats., ~~the Superintendent's guidelines, and/or the terms of the collective bargaining agreement.~~

The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification (see Form 4160 F2).

Reports of all such examinations or evaluations shall be delivered to the Human Resources Director ~~Superintendent~~, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 4122.02, the successful candidate who is required to submit to a medical examination, as well as the medical health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Employees will be notified of the results of the medical examination upon receipt.~~ Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

In the event of a report of a condition that could influence job performance, the Human Resources Director ~~Superintendent~~ shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment.

The Board shall assume any fees for required examinations.

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Legal

118.25, Wis. Stats.

121.52(b), Wis. Stats.

29 C.F.R., Part 1630

29 C.F.R. Part 1635

42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

Last Modified by Ellen Suckow on March 17, 2017



Book Policy Manual  
 Section Policies for First Reading  
 Title TECHNOLOGY  
 Number po7540\*  
 Status First Reading

7540 - ~~COMPUTER TECHNOLOGY-NETWORK, AND INTERNET ACCEPTABLE USE AND SAFETY~~

The Board of Education is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations.

~~[X ]~~ However, the Students' use of ~~the District's network and~~ District technology resources (see definition in Bylaw 0100) ~~by students~~ is a privilege not a right, Students and their parents must sign and submit a Student Technology Acceptable Use and Safety form ( ) annually. (See also, Policy 7540.03)

The Superintendent or designee ~~District Administrator~~ shall develop (X ), recommend for approval by the Board, and implement a written District Technology Procedure (DTP). One of the primary purposes of the DTP is to evaluate new and emerging technologies and how they will play a role in student achievement and success and/or efficient and effective District operations. ( ) The Board will financially support, as the budget permits, the DTP, including recommendations to provide new and developing technology for students and staff.

~~-X ]~~ The Superintendent or designee ~~District Administrator~~ shall create a Technology Governance Committee (see AG 7540B) to oversee and guide the development of the DTP. The District Administrator shall appoint individuals to the Technology Governance Committee that include representatives of all educational, administrative, and business/operational areas in the District.

The DTP ~~will provide~~ shall set forth procedures for ~~both~~ the proper acquisition of technology. The DTP shall also provide, and guidance to staff and students concerning making safe, appropriate and ethical use of ~~the District's network(s).~~ District technology resources, as well as ~~The DTP shall also~~ inform both staff and students about disciplinary actions that will be taken if Board technology and/or networks are abused in any way or used in an illegal or unethical manner. (See Policy 7540.03 and AG 7540.03 - Student Technology Acceptable Use and Safety, and Policy 7540.04 and AG 7540.04 - Staff Technology Acceptable Use and Safety)

The Superintendent or designee ~~District Administrator~~ (X ), in conjunction with the Technology Governance Committee ~~\_\_\_\_\_~~, shall review the DTP and

(X ) report

(X ) recommend the approval of

any changes, amendments, or revisions to the Board (X ) annually.

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Student Code of Conduct, further govern students' and staff members' use of their personal communication devices (see Policy 5136 and Policy 7530.02). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails and records of their online activity when using the District's computer network and/or Internet connection).

Further, safeguards shall be established so that the Board's investment in both hardware and software achieves the benefits of technology and inhibits negative side effects. Accordingly, students shall be educated about appropriate online behavior including, but not limited to, using social media to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyberbullying, understanding cyberbullying is a violation of ~~District~~ Board policy, and learning appropriate responses if they ~~are victims of~~ experience cyberbullying.

For purposes of this policy, social media is defined as Internet-based applications that facilitate communication (e.g., interactive/two-way conversation/dialogue) and networking between individuals or groups. Social media is "essentially a category of online media where people are talking, participating, sharing, networking, and bookmarking online. Most social media services encourage discussion, feedback, voting, comments, and sharing of information from all interested parties." [Quote from Ron Jones of Search Engine Watch] Social media provides a way for people to stay "connected or linked to other sites, resources, and people." Examples include Facebook, Twitter, Instagram, webmail, text messaging, chat, blogs, and instant messaging (IM). Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

~~{CHOOSE ONE OF THE TWO THREE OPTIONS, IF DESIRED}~~

**OPTION #1**

~~[X ] Social media shall be defined as internet based applications (such as Facebook, MySpace, Twitter, etc.) that turn communication into interactive dialogue between users. The Board authorizes the~~Staff may use social media for business-related purposes. Authorized staff may use District technology resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the District Administrator approves, in advance, such access and use. Use of social media for business-related purposes is subject to Wisconsin's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records, AG 8310A – Public Records, and AG 8310D – Records Retention and Disposal.

~~I~~nstructional staff and their students may use District technology resources to access and use social media from the District's network for educational purposes, provided such access has an educational purpose for which the instructional staff member has the prior approval of the principal approves, in advance, such access and use.

~~However, personal~~Students must comply with Policy 7540.03 and Policy 5136 when using District technology resources to access and/or use of social media, blogs, or chat rooms from the District's network is expressly prohibited and shall subject students Similarly, staff must comply with Policy 7540.04 and Policy 7530.02 when using District technology resources to access and/or use social media.

~~(-) and staff members to discipline in accordance with Board policy.~~

**OR**  
**OPTION #2**

~~[ ] Social media shall be defined as internet based applications (such as Facebook, MySpace, Twitter, etc.) that turn communication into interactive dialogue between users. The Board prohibits students and staff members from using District technology resources to access and/or use any access and use of social media. by students~~

~~(-) and staff members from the District's network.~~

**OR**  
**OPTION #3**

~~The Board prohibits students from using District technology resources to access and/or use social media. Staff may use social media for business related purposes. Authorized staff may use District technology resources to access and use social media to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the District Administrator approves, in advance, such access and use. Use of social media for business related purposes is subject to Wisconsin's public records laws and staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records, AG 8310A – Public Records, and AG 8310D – Records Retention and Disposal.~~

~~Staff must comply with Policy 7540.04 and Policy 7530.02 when using District technology resources to access and/or use social media.~~

~~{END OF FIRST SET OF OPTIONS}~~

~~[ ] The Board authorizes the access and use of social media from the District's network to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided such access and use is approved in advance by the District Administrator.~~

~~The District Administrator shall annually review the DTP to determine the effectiveness of the plan in meeting its objectives. A yearly report on the DTP and any changes, amendments, or revisions to it shall be presented by the District Administrator for action by the Board each year.~~

Legal                    948.11, Wis. Stats.  
                              947.0125, Wis. Stats.

Last Modified by Ellen Suckow on March 10, 2017



Book	Policy Manual
Section	Policies for First Reading
Title	TECHNOLOGY PRIVACY
Number	po7540.01*
Status	First Reading

#### 7540.01V1 - TECHNOLOGY PRIVACY

##### ~~VERSION - 1~~

The Board of Education recognizes its staff members' right to privacy in their personal lives. This policy serves to inform staff members of the Board's position with respect to staff-member privacy in the educational and workplace setting and to protect the Board's interests.

All District technology resources (as defined in Bylaw 0100) ~~computers, telephone systems, electronic mail systems, and voice mail systems~~ are the Board's property and are to be used solely for business purposes. The Board retains the right to access and review all information resources (as defined in Bylaw 0100), including but not limited to electronic and voice mail, computer files, data bases, and any other electronic transmissions contained in or used in conjunction with the Board's computer system/network, telephone system, electronic mail system, and voice mail system. Staff members should have no expectation that any personal information/data maintained, stored or transmitted ~~contained on or through~~ such systems is confidential or private.

Review of such information may be done by the Board with or without notice or the staff member's knowledge. The use of passwords does not guarantee confidentiality, and the Board retains the right to access information in spite of a password. ~~( ) All passwords or security codes for access to District technology resources must be registered with the Board. [END OF OPTION]~~ A staff member's refusal to permit such access may be grounds for discipline up to and including discharge.

~~Privacy in communication over the Internet and the Network is not guaranteed. To ensure compliance with the guidelines, the Board reserves the right to monitor, review, and inspect any directories, files, and/or messages residing on or sent using the Board's computers/network. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.~~

~~The Board has software and systems in place that monitor and record all Internet, World Wide Web, and computer usage. The Board wants users to be aware that security systems are capable of recording, for each and every user, each World Wide Web site visit, the amount of time spent actively using the World Wide Web, each chat, news group access, e mail message, and every file transfer into and out of our internal networks to the Internet. No District student or employee should have any expectation of privacy as to his/her Internet or World Wide Web usage, or the privacy of any electronic mail message, file, download, note, or other data stored on or transmitted or received through any Board computing facility. The Board reserves the right to review computing activity and analyze usage patterns, and may choose to publicize this data to assure that the Board's computing resources are devoted to maintaining the highest standards of educational benefit and employee productivity. Messages relating to or in support of illegal activities will be reported to the appropriate authorities. The use of passwords does not guarantee confidentiality, and the Board retains the right to access information in spite of a password. Computers, electronic mail, and voice mail are to be used only for business and educational purposes. No personal messages should be exchanged via Board owned technology. Staff members are encouraged to keep their personal records and personal business at home.~~

~~Because the Board's computer and voice mail systems~~ District technology resources are to be used solely for business and educational purposes, ~~staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.~~

##### ~~Choose Option #1 or Option #2~~

##### ~~Option #1~~

~~[ ] No personal messages should be exchanged via Board-owned technology. Because District technology resources are to be used solely for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.~~

~~Staff members are encouraged to keep their personal records and personal business at home.~~

~~Option #2~~

X ] Personal messages via Board-owned technology should be limited in accordance with the District Administrator's guidelines. Staff members are encouraged to keep their personal records and personal business at home. Because District technology resources are to be used primarily for business and educational purposes, staff members are prohibited from sending offensive, discriminatory, or harassing computer, electronic, or voice mail messages.

~~{END OF OPTIONS}~~

~~The Board is interested in its resources being properly used~~District technology resources must be used properly. Review of computer files, electronic mail, and voice mail will only be done in the ordinary course of business and will be motivated by a legitimate business reason. If a staff member's personal information is discovered, the contents of such discovery will not be reviewed by the Board, except to the extent necessary to determine if the District's interests have been compromised. Any information discovered will be limited to those who have a specific need to know that information.

The administrators and supervisory staff members authorized by the District Administrator have the authority to search and access information electronically.

~~All computers and any information or software contained therein District technology resources and District information resources are the property of the Board. Staff members shall not copy, delete, or remove any information/ or data contained on the Board's computers/servers District technology resources without the express permission of the District Administrator, or communicate any such information to unauthorized individuals. In addition, staff members may not copy software on to any Board computer District technology resources and may not bring software from outside sources for use on Board equipment District technology resources without the prior approval of the \_\_\_\_\_, . Such pre approval will shall include a review of any copyright infringements or virus problems associated with such outside software.~~

~~[ ] In accordance with State law, any staff member who sends an electronic message with the intent to frighten, intimidate, threaten, or harass another person or sends a message containing lewd, obscene, or profane language will be subject to appropriate discipline by the District and may be found guilty of a Class D misdemeanor.~~

~~No staff member will be required to provide District administration with access to personal internet accounts, such as social media accounts, that are password protected. This does not preclude administration from reviewing the contents of such accounts that are not restricted and are thus in the public domain, or from receiving information from those granted access to private information, provided that the District administration does not solicit the receipt of such information. Additionally, if private accounts are accessed from the District's computers, network and Internet services ("Network"), the staff member should have no expectation of privacy in the content of any files or records of their online activity while on the Network as prescribed in Policy 7540.04 Staff Network and Internet Acceptable Use and Safety.~~

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- Legal 948.11, Wis. Stats.
- 995.55, Wis. Stats.
- 947.0125, Wis. Stats

Last Modified by Ellen Suckow on March 13, 2017



Book	Policy Manual
Section	Policies for First Reading
Title	WEB CONTENT, SERVICES, AND APPS
Number	po7540.02*
Status	First Reading

7540.02 - ~~DISTRICT WEB PAGE~~ CONTENT, SERVICES, AND APPS

### Creating Web Pages/Sites/Services and Apps

The Board of Education authorizes staff members ~~( ) and students~~ **[NOTE: END OF CHOICE]** to create web ~~pages/sites~~ content, apps, and web services (see Bylaw 0100 - Definitions) that will be hosted ~~only~~ by the ~~Board's~~ Board on its servers or District-affiliated servers and published on the Internet.

The web ~~pages/sites~~ content, services, and apps must reflect the professional image/brand of the District, its employees, and students. ~~The~~ Web content, services, and apps of all pages must be consistent with the Board's Mission Statement and staff-created web ~~pages/sites~~ content, services and apps are subject to prior review and approval of the Superintendent ~~District Administrator~~ before being published on the Internet and/or utilized with students.

**( X )** Student-created web ~~pages/sites~~ content, services, and apps are subject to Policy 5722 – School Sponsored Publications and Production.

~~( ) The creation of web pages/sites content, services, and apps must be done under the supervision of a professional staff member.~~

The purpose of web ~~pages/sites~~ content, services, and apps hosted ~~only~~ by the Board's on its servers or District-affiliated servers is to educate, inform, and communicate. The following criteria shall be used to guide the development of such web pages/sites content, services, and apps:

#### A. Educate

Content provided in the web site should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

#### B. Inform

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

#### C. Communicate

Content may provide an avenue to communicate with the community.

The information contained on the Board's ~~web site~~ website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

All links included on the Board's web pages website(s) or web services and apps must also meet the above criteria and comply with State and Federal law (e.g. copyright law, Children's Internet Protection Act, Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), and Children's Online Privacy Protection Act (COPPA)). Nothing in this

paragraph shall prevent the District from linking the Board's ~~web site~~website(s) to (1) recognized news/media outlets (e.g., local newspapers' web sites, services, and/or apps, local television stations' web sites) or (2) to web sites that are developed and hosted by outside commercial vendors pursuant to a contract with the Board. The Board recognizes that such third party web sites may not contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.

Under no circumstances is a District-created web site content, services, or apps to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact no web pages content contained on the District's web site may: (1) include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue; ~~(2) link to a web site of another organization if the other web site includes such a message; or~~ (2) communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization. Nothing in this paragraph shall prevent the Board from linking on the District's web site to recognized news/media outlets (e.g., local newspapers' web sites, local television stations' web sites).

~~[ ] Under no circumstances is a staff member created web pages/site content, services, or apps, including personal web pages/sites, to be used to post student progress reports, grades, class assignments, or any other similar class related material. The Employees are required to use the Board specified maintains its own web site, service, or app (e.g. Progressbook) that employees are required to use for the purpose of conveying information to students and/or parents.~~

Staff members are prohibited from requiring students to go to the staff member's personal web pages/sites (including, but not limited to, their Facebook, Instagram, Pinterest or MySpace pages) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

~~[ ] If a staff member creates a web page/site content, services, or apps related to his/her class, it must be hosted on the Board's server or a District-affiliated server.~~

Unless the web page/site content, service, or app contains student personally identifiable information, Board web sites, services, and apps that are created by students and/or staff members that are posted on the Internet should not be password protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other web site users will generally be given full access to the Board's website(s), services, and apps created pursuant to this policy.

Pages Web content, services, and apps should reflect an understanding that both internal and external audiences will be viewing the information.

School web-site(s), services, and apps must be located on Board-owned or District-affiliated servers.

The Superintendent/District Administrator shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, services and apps by staff ( ) and students. The guidelines shall incorporate the administrative guidelines pertaining to website accessibility in AG 7540.02 - Web Content and Functionality Specifications.

The Board retains all proprietary rights to the design of web ~~sites and/or pages~~content, services, and apps that are hosted on ~~the Board's~~Board-owned or District-affiliated servers, absent written agreement to the contrary.

~~Students who want their class work to be displayed on the Board's web site must have written permission from their parent and expressly license its display without cost to the Board.~~

Prior written permission by a student's parent is necessary for a student to be identified by name on the Board's web site.

**Instructional Use of Web Services and Apps**

The Board authorizes the use of web services and/or apps to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

~~- [SELECT OPTION #1 or #2]~~

~~- [OPTION #1]~~

~~The Board requires the [ ] District Administrator [ ] \_\_\_\_\_ pre approve each web service and/or app that a teacher intends to use to supplement and enhance student learning. To be approved, the web service or app must have a FERPA compliant privacy policy, as well as comply with all requirements of the Children's Online Privacy Protection Act (COPPA) and the Children's Internet Protection Act (CIPA) ( ) and Section 504 and the ADA.~~

~~{END OF OPTION #1}~~

-

~~{OPTION #2}~~

~~A teacher who elects to supplement and enhance student learning through the use of web services and/or apps is responsible for verifying/certifying to the Superintendent or designee ~~[ ] District Administrator [ ] \_\_\_\_\_~~ that the web service or app has a FERPA-compliant privacy policy, and it complies with all requirements of the Children’s Online Privacy Protection Act (COPPA) and the Children’s Internet Protection Act (CIPA) ( ) and Section 504 and the ADA.~~

-

~~{END OF OPTION #2}~~

The Board further requires

- ( X) the use of a Board-issued e-mail address in the login process.

~~( ) prior written parental permission to use a student’s personal e-mail address in the login process.~~

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Legal	995.55, Wis. Stats.
	948.11, Wis. Stats.
	947.0125, Wis. Stats.

Last Modified by Ellen Suckow on April 21, 2017

# D.C. EVEREST AREA SCHOOL DISTRICT

April 25, 2017

## DEPOSITORY RESOLUTION

**WHEREAS**, Section 120.12(7) Wisconsin Statutes provides for the designation by the School Board of a bank or banks with which School District funds shall be deposited.

**NOW, THEREFORE, BE IT RESOLVED** by the School Board of the D.C. Everest Area School District that the following banks be and are hereby designated as public depositories for funds of the school district secondary and elementary activity accounts and authorizes as signers of the respective accounts the principal and principal's secretary, and the assistant superintendent, business/personnel services.

Intercity State Bank, Schofield

M&I First American National Bank – Kronenwetter Bank

River Valley Bank, Rothschild

River Valley Bank, Weston Branch

State of Wisconsin Local Government Investment Pool (LGIP), Madison, Wisconsin

PMA Financial Network, Inc. (WISC), Milwaukee, Wisconsin

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be delivered to each of the above named depositories, and said depositories may rely on this resolution until changed by lawful resolution and a copy of such resolution has been given to the cashier of the respective above-named depositories.

This is to certify, that the foregoing is a true and correct copy of a resolution duly and legally adopted by D.C. EVEREST AREA SCHOOL DISTRICT at a legal meeting held on the 25<sup>th</sup> day of April, 2017.

Date: April 25, 2017 (Signed) \_\_\_\_\_

Clerk

**D.C. EVEREST AREA SCHOOL DISTRICT**

April 25<sup>th</sup>, 2017

**FACSIMILE RESOLUTION**

**WHEREAS**, it is necessary for the D.C. Everest School District to issue checks for purposes of payrolls and accounts payable during the period of April 26, 2017, and June 30, 2017, and

**WHEREAS**, it is unlikely to have facsimile signature plates, carrying the respective hands of newly elected board officers, produced prior to this period, and

**WHEREAS**, the School Board did authorize, by resolution dated April 25, 2017, the use of facsimile signatures of duly elected officers.

**NOW, THEREFORE, BE IT RESOLVED** the facsimile signatures of the President, Treasurer, and Clerk adopted April 25, 2017 be authorized for use in signing school district checks or orders until new facsimile signature plates are acquired for the period mentioned above to wit:

**BE IT FURTHER RESOLVED** that the Clerk cause to be mailed to the respective depositories of the School District a certified copy of this resolution.

Adopted \_\_\_\_\_  
Treasurer

Adopted \_\_\_\_\_  
Clerk

Adopted \_\_\_\_\_  
President

This is to certify, that the foregoing is a true and correct copy of a resolution duly and legally adopted by D.C. EVEREST AREA SCHOOL DISTRICT at a legal meeting held on the 25<sup>th</sup> day of April, 2017.

Date: April 25, 2017

(Signed) \_\_\_\_\_  
Clerk



**D.C. Everest Area School District**

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

**Aaron Nelson**  
Finance Manager

**MISSION STATEMENT**

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

---

TO: Dr. Kristine Gilmore, Superintendent  
Dr. Jack E. Stoskopf, Jr., Assistant Superintendent Business/Personnel Services

FROM: Aaron Nelson, Finance Manager

RE: 2016-17 School Year Budget Revision

DATE: 3/21/2017

---

The district has been notified of the following year-end grant budget adjustments:

- CESA 9 has allocated an additional \$1,875 to the District's Junior High Soaring grant. The purpose of this grant is to improve reading achievement of students with disabilities.
- The federal government reduced appropriations to the IDEA flow-through entitlement. The amount of the reduction to the district determined by the DPI was \$4,395. The purpose of this grant is to provide programs and services to children with disabilities.

Please see the attached document for further review.

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00007	Increased CESA Allocation	2016-2017	03/21/2017	Web Batch Entry	Batch

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Increased Allocation from CESA	27 R 809 517 500000 517 000 000	03/21/2017	0.00	1,875.00
2		Employee Travel Budget Increase	27 E 809 342 221300 517 809 000	03/21/2017	35.00	0.00
3		Supply Budget Increase	27 E 809 411 158000 517 809 000	03/21/2017	1,840.00	0.00
				TOTALS	1,875.00	1,875.00

\*\*\*\*\* End of report \*\*\*\*\*

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
16-00008	Flow Through Budget Revision	2016-2017	03/21/2017	Web Batch Entry	Batch

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		Budget Reduction from DPI	27 R 809 730 500000 341 000 000	03/21/2017	4,395.00	0.00
2		Capital Equipment Exp Budget Reduction	27 E 809 440 156100 341 809 000	03/21/2017	0.00	4,395.00
				TOTALS	4,395.00	4,395.00

\*\*\*\*\* End of report \*\*\*\*\*



**D.C. Everest Area School District**

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

**Aaron Nelson**  
Finance Manager

**MISSION STATEMENT**

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

**TO:** Dr. Kristine Gilmore, Superintendent  
Jack E. Stoskopf, Jr., Assistant Superintendent Business/Personnel Services

**FROM:** Aaron Nelson, Finance Manager

**RE:** 2017-18 Student Accident Insurance

**DATE:** April 5th, 2017

We have only received two student accident insurance proposals for next school year. Based on the level of benefits and premiums provided by each vendor, **I recommend that Guarantee Trust Life Insurance Company be selected to provide the district’s student accident insurance for the 2017-18 school year.** The policy offered by Guarantee Trust Life Insurance Company is the same policy the district chose last year. Premiums and coverage will remain the same as the current year.

Listed below is a summary of the coverage and premiums provided by Guarantee Trust Life Insurance Company:

**80/20 Plan**

**Aggregate Policy Max of \$25,000**

**Premiums**

- |                     |             |   |
|---------------------|-------------|---|
| • School Time       | Grades K-12 | \$37.00 (No Sports)<br>\$88.00 (With sports except 9-12 football)   |
| • 24 Hour           | Grades K-12 | \$158.00 (No Sports)<br>\$215.00 (With sports except 9-12 football) |
| • Football Coverage | Grades 9-12 | \$341.00  |
| • Dental            | Grades K-12 | \$12.00   |

# Memorandum

**To:** Kristine Gilmore, Superintendent,  
Jack Stoskopf, Asst. Superintendent-Business/Personnel

**From:** Christine Welsh, Supervisor of Food Services

**Date:** 4/13/2017

**Re:** Summer Food Service Program

*cw*

---

I have included the contract as submitted and approved by the DPI for the Summer Food Service Program that will begin on June 12, 2017 and run during the dates of summer school and the Hmong Enrichment Program.

All students and any area youth under the age of 18 will be able to access free breakfast and lunch at Weston Elementary during the times and dates noted on the contract.

This program will be a benefit not only to our students but to the community at large.

I request approval of this contract.

April 13, 2017

Jack Stoskopf, Jr.  
D.C. Everest School District  
6300 Alderson Street  
Schofield, Wisconsin 54476

Agency Code: 37-4970

**SUBJECT: Approval of 2017 Summer Food Service Program Contract**

Dear Mr. Stoskopf:

We are pleased to inform you that your 2017 Summer Food Service Program contract has been approved. To browse or print the contract: 1) log into the online system using your agency code and password; 2) select *Summer Food Program*; 3) select *Contract*; 4) select *Print-Browse*.

Please read the terms of the agreement carefully. Program participation is approved for only those sites and meals identified on the approved application. Reimbursement may not be claimed for additional meal types or for meals served at different times or locations than those specified in the contract without prior approval from this office. Approval for additional sites, meal types or meal service times will not be made retroactively.

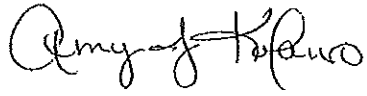
This letter and all documents related to the Program must be maintained by your agency for three years plus the current year. Such documentation includes:

1. application materials;
2. daily counts of meals served to children (1<sup>st</sup> meals, 2<sup>nd</sup> meals, disallowed meals) and program and non-program adults;
3. menu and production records or similar documentation;
4. records of income and expenses including invoices, receipts, and time sheets;
5. records to support cost allocations;
6. copies of payment vouchers and claims submitted to this office;
7. household size-income statements for enrolled children or alternative documentation of site eligibility;
8. inventory records;
9. racial/ethnic data for the potential population and for the children actually served;
10. documentation of training, pre-approval visits, first week site visits, and reviews; and
11. audit documentation (if applicable).

If you need additional copies of the claim, claim instructions, or internet claim manual, please go to: <http://dpi.wi.gov/community-nutrition/sfsp/claiming-reimbursement> and download a copy. We are encouraging all agencies to file the claims on-line. The authorized representative or the person who is designated and listed on the application must sign reimbursement claims. If there is a change of authorized representative for your agency, our office must be notified. All changes to your Application must be done on-line following the instructions provided in the SFSP Internet Application Manual.

Please contact me at 608-266-7124 or e-mail [amy.kolano@dpi.wi.gov](mailto:amy.kolano@dpi.wi.gov) if you have any questions or concerns about the SFSP.

Sincerely,

A handwritten signature in cursive script that reads "Amy J. Kolano". The signature is fluid and connected, with a large initial 'A' and 'K'.

Amy J. Kolano, R.D., C.D.  
Summer Food Service Program Coordinator  
Community Nutrition Programs



**Summer Food Service Program (2017) Application**  
**General Information**

**374970 - D.C. Everest School District**

To apply for participation in the Summer Food Service Program (SFSP) complete the application along with site(s) information and submit it to DPI. Collection of this information is a requirement of the SFSP.

<b>Agency Name:</b>	D.C. Everest School District	<b>Sponsor Type:</b>	Public
<b>FEIN Number:</b>	396007952	<b>County:</b>	Marathon
<b>Sponsor Status:</b>	Nonprofit School Food Authority		

<b>Agency Street Address</b>			
<b>Street Address:</b>	6300 Alderson Street		
<b>City:</b>	Schofield	<b>State:</b>	Wisconsin
		<b>Zip:</b>	54476
<b>Mailing Address (Enter even if it is the same as the street address listed above)</b>			
<b>Street/P.O. Box:</b>	6300 Alderson Street		
<b>City:</b>	Schofield	<b>State:</b>	Wisconsin
		<b>Zip:</b>	54476

<b>Authorized representative</b>			
<b>First Name:</b>	Jack	<b>Last Name:</b>	Stoskopf, Jr.
<b>Title:</b>	Asist. Supt. of Bus. Services	<b>Phone Number:</b>	7153594221
		<b>Extension:</b>	1243
<b>Email Address:</b>	jstoskopf@dce.k12.wi.us		
<b>Person Signing:</b>	Christine Welsh		

<b>Secondary Contact</b>			
<b>First Name:</b>	Chris	<b>Last Name:</b>	Welsh
<b>Title:</b>	Supervisor Food Services	<b>Phone Number:</b>	7152419700
		<b>Extension:</b>	2408
<b>Email Address:</b>	cwelsh@dce.k12.wi.us		

<b>Intended Dates of Food Service Program Operation and Meal Preparation Information</b>	
<b>Program Start Date:</b>	06/12/2017 [MM/DD/YYYY]
<b>Program End Date:</b>	08/04/2017 [MM/DD/YYYY]
<b>Total Days of Operation:</b>	28
<b>Meal Preparation:</b>	Self-prep
<b>Meal Provider Type:</b>	
<b>Provider Name:</b>	

**Check all that apply to your Agency**

Applicant is requesting USDA commodities	Yes
Applicant is requesting advance payment for administrative costs	No
Applicant is requesting advance payment for operational costs	No
Applicant provides year-round services to the area or community served by the Summer Food Service Program such as neighborhood recreation services, program for elderly, social services for families, etc.	Yes
Applicant/organization or any person working for the agency/organization has been terminated or has been seriously deficient in the operation of the Summer Food Service Program or any Child Nutrition Program	No
Applicant expended \$750,000 or more in total Federal awards during the prior Federal Fiscal Year.	No
Applicant plans to submit 2-4 weeks of planned menus to DPI to review. (New Sponsor must select this option.)	No
Applicant will be using the media release prototype provided by DPI to notify the public of the agency's operation of the SFSP. (If using another format, please submit to DPI for approval.)	Yes
Applicant participated in the Summer Food Service Program in prior year.	Yes
Prior Agency Code: 374970 Prior State: WI Prior Year: 2016	

**Check all the USDA program in which agency/organization participates**

None	No
Child and Adult Care Food Program	No
National School Lunch Program	Yes
School Breakfast Program	Yes
Food Distribution Program	Yes
Special Milk Program	No

**Description of the method used to secure corrective action if problems are observed at a site, including plans for follow-up and explanation of when a site would be closed.**

Supervisor of Food Service will re-train staff and do on-site supervision and observation to determine that the issues are resolved. If a staff person was further found to be deficient, they would be replaced with a different staff member that was able to do the job properly. The site would close if there were a health or safety risk to children.



**Summer Food Service Program (2017) Application**  
**Sponsor Administrative Personnel Information**

374970 - D.C. Everest School District

**Administrative Personnel**

Review and update personnel information for those who will be responsible for administering the Summer Food Service Program (SFSP).

Administrative Person First Name	Administrative Person Last Name	Title of Administrative Position (I.e, Director, Bookkeeper, Monitor, Clerical)	Total Hours Devoted to SFSP	Salary Per Hour, If volunteer Enter Zero	Total Salary Amount for Program	Does Person Work For Other SFSP Sponsor or FSMC
Christine	Welsh	Supervisor of Food Services	35	\$55.06	\$1,927.10	N
Laticia	Baudhuin	Nutrition Support Specialist	115	\$25.18	\$2,895.70	N



**Summer Food Service Program (2017) Application  
Personnel Working for Other Sponsor/FSMC Information**

374970 - D.C. Everest School District

**Administrative Personnel**

Review and Update information of personnel working for other sponsor or food service management companies.

First Name	Last Name	Other Sponsor Name	Other Sponsor/FSMC Address	City	Zip	State	Phone
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**Summer Food Service Program (2017) Application  
Income, Operational and Administrative Budget Information**

374970 - D.C. Everest School District

Indicate the expected income from all sources that will be used to help finance the Summer Food Service Program

Income Source	Income Amount (\$)
Net Income Carried Over From PRIOR Summer	\$0.00
Estimated SFSP Reimbursement THIS Summer	\$31,087.73
Donations	\$0.00
Other Income	\$0.00
<b>Total Income</b>	<b>\$31,087.73</b>
Describe Any Restriction on the Use of the Income Source	

**Operational and Administrative Budget**

SFSP Operational Expenditure	Budgeted Operation Costs (\$)
Food	\$11,100.00
Total Labor Salaries	\$8,558.51
Other Operational Labor	\$0.00
Nonfood Supplies	\$3,620.00
Utilities	\$0.00
Kitchen or Truck Rental	\$0.00
Equipment	\$0.00
Transportation Children or Food (Rental)	\$0.00
Transportation Children or Food (Mileage)	\$0.00
Other	\$200.00
<b>Total Budgeted Operation Costs</b>	<b>\$23,478.51</b>

SFSP Administrative Expenditures	Budgeted Administrative Costs (\$)
Total Administrative Salary	\$4,822.80
Office Space Rental	\$0.00
Office Supply	\$100.00
Transportation Admin. and Monitors (Rental)	\$0.00
Transportation Admin. and Monitors (Mileage)	\$150.00
Utilities	\$0.00
Telephone	\$0.00
Postage	\$30.00
Legal Fees	\$0.00
Use Allowances	\$0.00
Other	\$600.00
<b>Total Budgeted Administrative Costs</b>	<b>\$5,702.80</b>

**Explain how excess funds will be used if SFSP income exceeds SFSP expenditures. (1000 or Less Character)**

Any excess funds will be utilized by Fund 50 during the regular school year.



**Summer Food Service Program (2017) Application  
Sponsor Management Responsibility Information**

374970 - D.C. Everest School District

Review and Update information for those who will be responsible for management responsibilities.

Person First Name	Person Last Name	Title of Management Position	Responsibility of Management Position	Other
Christine	Welsh	Supervisor of Food Services	Approving Purchases or Rentals	
Christine	Welsh	Supervisor of Food Services	Approving Regular or Overtime Hours for Employees	
Christine	Welsh	Supervisor of Food Services	Reporting Participation and Cost Data; Preparing Claims	
Laticia	Baudhuin	Nutrition Support Specialist	Coordination of Site Supervisors	
Laticia	Baudhuin	Nutrition Support Specialist	Coordination of Monitoring Requirements	



**Summer Food Service Program (2017) Application  
Sponsor Training Session Information**

**374970 - D.C. Everest School District**

**Training is Mandatory for all sponsor and site personnel**

<b>Trainer First Name</b>	<b>Trainer Last Name</b>	<b>Training Type</b>	<b>Session Date</b>	<b>Session Topic</b>
Laticia	Baudhuin	Admin	05/23/2017	Administrative Topics for Program Success
Laticia	Baudhuin	Oper	05/23/2017	Comprehensive Operational Training



**Summer Food Service Program (2017) Application  
Civil Rights Pre-Award Compliance Review Information**

374970 - D.C. Everest School District

Provide information in each of the four areas below

1. (A) ESTIMATE the racial make-up of the participants to be served in your Summer Food Service Program.	Total Children (A)
American Indian or Alaskan Native	3
Asian	78
Black or African American	30
Native Hawaiian or Other Pacific Islander	0
White	214
<b>Total Racial Make-Up</b>	<b>325</b>
(B) ESTIMATE ethnic make-up of the participants to be served in your Summer Food Service Program.	Total Children (B)
Hispanic or Latino	13
NonHispanic or NonLatino	312
<b>Total Ethnic Make-Up</b>	<b>325</b>
2. Indicate efforts made to assure that minority populations have an equal opportunity to participate (Check all that apply).	
Have Written nondiscrimination policies	Yes
Publicly post nondiscrimination statement	Yes
Distribute program information to entire service area	Yes
Provide SFSP media release to local media	Yes
Other	
If checked 'Other Please describe: (1000 or less Characters)	
3. Describe efforts made to contact minority and grassroots organization about the opportunity to participate. (1000 or less Characters)	
The SFSP media release will be made available to local media. In addition, printed information will be send home along with posting information on the district website. SFSP signage will be posted at local grassroots organizations.	
4. List any Federal agency/agencies providing financial support to your agency. (1000 or less Characters)	
USDA	
5. Has your agency ever been found to be in noncompliance by the Federal agency/agencies from whom it receives assistance?	
No	



**Summer Food Service Program (2017) Application**

**List of Sites Registered**

**374970 - D.C. Everest School District**

<b>Site No.</b>	<b>Site Name</b>	<b>Type of Site</b>
12861	Weston Elementary School	Open



**Summer Food Service Program (2017) Application  
Site Application**

374970 - D.C. Everest School District  
12861 Weston Elementary School

**General Information**

Site Name: Weston Elementary School	County: Marathon	Classification: Nonrural
Site Program Start Date: 06/12/2017	Site Program End Date: 08/04/2017	
Street Address: 5200 Camp Phillips Road	City: Weston	Zip: 54476 Phone: 7153594181
Name of Site Supervisor (If unknown at this time, provide to DPI prior to beginning of operation)		
First Name: Suzette	Last Name: Hafner	

**Geographic location and Free/Reduced Information:**

*Site Area Eligibility: Describe geographic area to be served by site. Indicate name of school if using school free/reduced data to determine area eligibility for this site.*

Area eligibility for Weston Elementary School

*Percentage of children to be served by site that meet eligibility requirements for free/reduced price school meals.*

Percentage of Children %:	62.64	Month:	10	Year:	2016
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**Check all USDA Program in which this site participates**

None	No
National School Lunch Program	Yes
Child and Adult Care Food Program	No
Special Milk Program	No
School Breakfast Program	Yes
Food Distribution Program (Commodity)	Yes

**Select Type of Site and provide list of supporting eligibility documentation attached**

Type of Site:	Open
1. Public or nonprofit private schools located in the area of the site show that 50 percent or more of the enrolled children are eligible for free or reduced price meal.	Yes
2. Documentation from departments of welfare, education or zoning commissions indicate area is eligible.	No
3. Census tract information indicates area is eligible.	No
4. Household Size-Income Statements will be collected from parents and maintained on file to document the income eligibility for individual children and thus site eligibility (at least 50% of the children enrolled in the site must be determined needy)	No
5. Eligibility documentation for individual children enrolled in site will be collected and maintained on file from the public or private school food authority(s) agreeing to release such information for the purpose of determining SFSP site eligibility. This data will indicate that at least 50 percent or more of the enrolled children are eligible for free or reduced price meals.	No

6. Upward Bound eligibility documentation for individual children enrolled in the program will be collected and maintained on file. This data will indicate that at least 50 percent or more of the enrolled children meet Upward Bound income requirements.	No
7. The site serves predominately children of migrant farm workers.	No
8. Household Size-Income Statements will be collected from parents and maintained on file to document the income eligibility for individual children.	No
9. Eligibility documentation for individual children enrolled in the site will be collected and maintained on file from public or private school food authority(s) agreeing to release such information for the purpose of determining SFSP site eligibility.	No
10. Upward Bound eligibility documentation for the individual children enrolled in the program will be collected and maintained on file.	No
11. Children served at the site are bussed from areas that are eligible using school, census or other approved data.	No
12. NYSP site complies with the Department of Health and Human Services guidelines for income eligibility for children attending this program.	No

**Provide Tentative Visit Date(s), Review Schedule and Monitor Information**

<b>Date of Scheduled Preoperational Visit</b>			
<b>Date of Scheduled First Week Visit</b>	06/14/2017		
<b>Date of Scheduled Review</b>	06/20/2017		
<b>Monitor First Name Completing Visit/Review</b>	Laticia	<b>Last Name</b>	Baudhuin

Check if Sponsor requesting Meal Pattern Exception or Variation for this site. Submit detailed request in writing to DPI No

**Select Menu Planning System used to plan meals and Offer Vs Serve provision for SFSP Site**

<b>Menu Planning System</b>	
<b>Breakfast</b>	SFSP Meal Pattern
<b>Lunch</b>	SFSP Meal Pattern
<b>Supper</b>	None
<b>Offer Vs Serve</b>	
<b>Breakfast</b>	Yes
<b>Lunch</b>	Yes
<b>Supper</b>	None

**Provide Meal Service Information**

<b>Meal Preparation Method</b>	Self preparation on site
<b>Site Location</b>	Indoor
<b>Meal Prepared/Delivered</b>	
<b>Meal Prepared On Site</b>	Yes
<b>Meal Delivered to this Site</b>	No
<b>How Many Children can eat at this site at one time</b>	400
<b>How will the meal service be supervised</b>	Because many of the students will participate in summer school, the class teacher will supervise their time in the lunchroom. FS staff will also be present once monitoring has taken place

**Select Meal Count Procedure for this site**

Meal Count is taken at the end of the meal service line at the point it has been determined that the child has received a complete meal **Yes**

Meal Count is taken at the beginning of the meal service line. A person is positioned at the end of the line to verify that each child has received a complete meal. **No**

Family Style Meal Service - The meal count is taken after the children have been seated and have received their meal. (Applicable for Camp and Enrolled Sites only) **No**

Other **No**

If you selected 'Other' as meal count Procedure for the site please describe it

**Provide Meal Adjustment and Facility Information**

**Procedures are in place for the adjustment of meal orders to reflect the number of children participating daily. Yes**

Briefly describe procedure for adjusting meal orders.

Meal numbers will be adjusted daily based on prior day/week meal counts.

**Site has adequate facilities for holding meals at proper temperatures or meals will be served within one hour. Yes**

Briefly describe holding facilities or indicate meals are served within one hour.

This site has school meal holding/serving equipment that will be used to serve meals.

**Site has adequate facilities for storing leftover meals or meals are returned to the meal preparation kitchen Yes**

Briefly describe storage facilities or indicate meals are returned to the meal preparation kitchen.

There is adequate refrigeration and freezer storage space at this facility.

**Check/Select all that apply to the site**

Food service is the part of a regularly scheduled program of activities for children at this site	<b>Yes</b>
This site participated in the Summer Food Service Program in prior years	<b>Yes</b>
Prior Sponsor Name: D.C. Everest School District	<b>Most recent year of Participation: 2016</b>



**Summer Food Service Program (2017) Application**  
**Food Service Personnel Working at Site Information**

374970 - D.C. Everest School District

12861 Weston Elementary School

**Operational Labor Personnel**

Review and update personnel information for those who will be responsible for working at sites.

<b>Title of Operational Position (i.e., Cook, Assistant Cook, Volunteer)</b>	<b>Total Hours Devoted to SFSP</b>	<b>Salary Per Hour, If Volunteer Enter Zero</b>	<b>Total Salary Amount for Program</b>	<b>Specific Food Service Duties</b>	<b>Start Date of Employment for the SFSP</b>	<b>End Date of Employment for the SFSP</b>
Cook I	240	\$15.82	\$3,796.80	Site Manager, cook and serve, clean up	03/17/2017	08/07/2017
Summer-Server/Monitor	66	\$12.98	\$856.68	Sets up lines, monitors meals, supervises students, clean-up	05/23/2017	07/10/2017
Summer-Server/Monitor	66	\$12.98	\$856.68	Sets up lines, monitors meals, supervises students, clean-up	05/23/2017	07/10/2017
Cook II	205	\$14.87	\$3,048.35	Cook, serve, monitor, clean-up	05/23/2017	08/07/2017



**Summer Food Service Program (2017) Application**  
**List of Registered Session(s) Information**

374970 - D.C. Everest School District  
12861 Weston Elementary School

Session No:	Session Beginning Date	Session Ending Date	Meal Type to be Served
5381	06/12/2017	08/04/2017	B, L



WISCONSIN DEPARTMENT OF  
**PUBLIC INSTRUCTION**

**Summer Food Service Program (2017) Application**  
**Update-Modify Session Information**

374970 - D.C. Everest School District  
12861 Weston Elementary School

Session No: 5381

Session Beginning Date	06/12/2017	Session Ending Date	08/04/2017
------------------------	------------	---------------------	------------

**For this Session, Number of Operating Days in each Month**

May	June	July	August	September
0	15	9	4	0

**Scheduled date(s) Site will be Closed (i.e. July 4th, etc.)**

July 3 & 4, 2017 July 10-21, 2017

**Operating Days of the Week(Check each day this site will operate on a regular basis)**

Monday	Yes
Tuesday	Yes
Wednesday	Yes
Thursday	Yes
Friday	Yes
Saturday	No
Sunday	No

**Meal Service Information [Enter times of meal service with decimals and not colons]**

Check Type of Meal to be Served	No. Of Children to be Served by Meal Type	No. Of Children eligible for Free Reduced Price Meal	Time Meal Service Begin	Time Meal Service End
Breakfast Yes	250	250	7:45 AM	8:30 AM
Am Supplement No	0	0	0:00	0:00
Lunch Yes	300	300	10:50 AM	12:40 PM
PM Supplement No	0	0	0:00	0:00
Supper No	0	0	0:00	0:00



**D.C. Everest Area School District**

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

**Jack E. Stoskopf, Jr., Ed.D.**  
Assistant Superintendent  
Business/Personnel Services

**MISSION STATEMENT**

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

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**TO:** Dr. Kristine Gilmore, Superintendent  
**FROM:** Jack E. Stoskopf, Jr., Assistant Superintendent for Business/Personnel Services  
**RE:** Licensed Athletic Trainer Agreement  
**DATE:** April 21, 2017

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Attached is the new agreement with Sport and Spine Clinic, L.P. for Licensed Athletic Trainer services provided at no charge to the district.

The changes from our original agreement include the following:

- Sport and Spine Clinic, L.P. is increasing their weekly average of services from 20 hours to 30 hours.
- Sport and Spine Clinic, L.P. agrees the annual term is from the first day of any fall sport to the last day of any spring sport as opposed to the school calendar year.
- Sport and Spine Clinic, L.P. agrees to have the trainer attend a minimum of two meetings per month with district strength training and/or coaching staff members to communicate and collaborate regarding recovery plans for our student athletes under their care.
- District and Sport and Spine have agreed on an hourly rate of \$50 per hour when additional time is needed to cover WIAA hosted events. We are reimbursed by WIAA for these costs.

Approval of this new agreement is recommended.

## **ATHLETIC TRAINER SERVICES AGREEMENT**

This Athletic Trainer Services Agreement (the “Agreement”) is entered into as of this \_\_\_\_ day of April, 2017(Effective Date”), by and between **Sport & Spine Clinic L.P.** (“CLINIC”) and **D.C. Everest High School** (“SCHOOL”).

WHEREAS, SCHOOL and CLINIC desire that CLINIC provide athletic training services for SCHOOL.

NOW THEREFORE, it is mutually agreed as follows:

**1. Services Provided.** CLINIC will provide the following services:

1.1 CLINIC will make available a National Athletic Trainer Association Certified Athletic Trainer (“ATC”) for the coverage of athletic events at SCHOOL for an average of thirty (30) hours per week. Notwithstanding the foregoing, nothing in this paragraph 1.1 shall guarantee the availability of an ATC for any event.

1.2 CLINIC will make available an ATC to cover the Athletic Training Room at the SCHOOL according to the following schedule:

2:30pm - 4:30pm on Monday, Tuesday, Thursday, Friday;

4:00pm - 5:00pm on Wednesday; and

Availability for extended hours on game days.

1.3 If SCHOOL requests additional athletic training coverage for SCHOOL hosted tournaments, SCHOOL will compensate CLINIC for ATC’s services at a rate of Fifty Dollars (\$50.00) per hour.

1.4 CLINIC will make ATC available to meet with the athletic director and strength and conditioning professional on a regular basis, or at least bimonthly, to discuss the status of injured student athletes.

**2. Term and Termination.**

2.1. Term. The term of this Agreement shall be for the entire 2017 – 2018 school year (as defined by the first day of any fall sport and ending with the final day of any spring sport) and shall automatically renew for an additional school year at the beginning of each such successive school year, unless earlier terminated upon Ninety (90) days advance notice before the beginning of a successive school year, or for Cause as set forth in Section 2.2.

2.2. Termination for Cause. This Agreement may be terminated by CLINIC or SCHOOL if either party shall fail by omission or commission in any substantial manner to provide the services and/or fulfill its obligation as specified in this Agreement.

2.3. **Effects of Termination.** The effect of termination of this Agreement as hereinabove provided shall be that neither party shall have any further obligation hereunder except for obligations accruing prior to the date of termination and obligations by their nature extending beyond the date of termination

3. **Athletic Training Fees.** During the term of this Agreement, CLINIC will as a gesture of goodwill, provide Athletic Training services free of charge to the SCHOOL; *provided, however,* that in the event SCHOOL requires additional athletic training services beyond the maximum thirty (30) hour commitment as provided in Section 1.1 above, SCHOOL shall agree to pay for such ATC services as outlined in Section 1.4 above.

4. **Supplies.** SCHOOL agrees to provide CLINIC, at SCHOOL's sole cost and expense, all Athletic Training supplies for student athlete use as requested by CLINIC.

5. **Indemnification.** SCHOOL does hereby indemnify and hold harmless CLINIC from any and all claims, losses, costs and expenses arising in whole or in part out of the negligence, misconduct or gross negligence of any of SCHOOL's personnel, representatives, employees, contractors, related to this Agreement

6. **Independent Contractor.** In the performance of the work, duties, and obligations specified in this Agreement, it is mutually understood and agreed by the parties that CLINIC is at all times acting and performing as an independent contractor to SCHOOL in the provision of services. CLINIC and SCHOOL expressly negate any intent to create, and this Agreement shall not be construed as creating, any partnership, joint venture, employer-employee relationship, or any other relationship except that of independent contractor.

7. **Prohibition of Assignment.** This Agreement is personal to the parties hereto, and neither this Agreement nor any of the rights, privileges or duties arising herefrom may be assigned, transferred, or delegated unless specifically provided herein.

8. **Consent/HIPAA Compliance.** SCHOOL shall ensure that each student athlete and/or his/her parent shall: (1) sign a written consent form allowing CLINIC/ATC to render services, and (2) sign a HIPAA authorization form, permitting release of their health information to the SCHOOL's athletic department.

9. **Choice of Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

10. **Severability.** This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules, and regulations. In the event any provision of this Agreement is held to be invalid, illegal, or unenforceable for any reason and in any respect, and the basis of the bargain of this Agreement is not thereby destroyed, such invalidity, illegality, or unenforceability shall not affect the remainder of this Agreement, which shall be and remain in full force and effect, enforceable in accordance with its terms.

11 **Entire Agreement.** This Agreement and attachments hereto constitute and express the entire agreement of the parties. This Agreement may be changed, amended or modified only by

written agreement endorsed hereon and signed by CLINIC and SCHOOL hereto. This Agreement is for the sole benefit of CLINIC and SCHOOL.

**12. Non-Solicitation and Non-Hire.** During the term of this Agreement and for a period of one (1) year thereafter, SCHOOL, without obtaining prior written consent of CLINIC, will not, directly or indirectly employ, hire, contract with, recruit, or attempt to recruit for employment, or solicit, or encourage to leave employment, any person who is or has been an employee of CLINIC or any of its affiliates and is providing or has provided services on behalf of SCHOOL, *provided, however,* nothing in this section 12 shall prevent SCHOOL from employing a person who is or has been an employee of CLINIC in a capacity other than as an athletic trainer. In the event that SCHOOL violates any of the covenants set forth in this section 12, the CLINIC shall be entitled to specific performance, or immediate preliminary and/or injunctive relief, in any court of competent jurisdiction without necessity of posting bond, as well as money damages, insofar as they can be determined, and attorney's fees and costs

**13. Exclusivity.** SCHOOL agrees that, in exchange for the mutual covenants contained herein, SCHOOL shall not hire, retain or employ athletic training services other than CLINIC during the term of this Agreement without the prior consent of CLINIC.

IN WITNESS WHEREOF, the parties have executed this Agreement this day and year first above written.

**SCHOOL**  
**D.C. Everest High School**

By: \_\_\_\_\_

Name: Kristine A. Gilmore, Ed.D.

Title: Superintendent

**CLINIC**  
**Sport & Spine Clinic L.P.**  
**By Rehab Partners Acquisition #1, Inc.**

\_\_\_\_\_  
Glenn McDowell, Chief Operating Officer



**D.C. EVEREST  
SENIOR HIGH SCHOOL**

6500 Alderson Street  
Weston, WI 54476

**To:** Kristine Gilmore  
**From:** Tom Johansen  
**Date:** April 20, 2017  
**Subject:** AP Literature & AP European History Trip to Ireland, Scotland, and England

---

We are seeking approval for an overseas trip to Ireland, Scotland, and England during the month of July 2018 (July 9-July 19). The trip will be promoted to students who are or will be enrolled in AP Literature and Composition and AP European History due to the interest stemming from the content of these two curriculums. The trip has a 10-day itinerary and is sponsored by EF Educational Tours. Per student cost is a \$3858. The only district expense is the teacher/advisor stipend of \$500 for each advisor (2 advisors anticipated). Students will raise money through fundraisers to pay for their expenses of the trip.

I am asking that you bring this request to the attention of the School Board for approval of the trip. Thank you for your time and assistance with this request.



Book	Policy Manual
Section	Policies for First Reading
Title	JOB-RELATED EXPENSES
Number	po3440* Revised
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

### 3440 - **JOB-RELATED EXPENSES**

The School Board may provide for the payment of the actual and necessary expenses, including traveling expenses, of any professional staff member of the District incurred in the course of performing services for the District, reasonably and necessarily incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the Superintendent's administrative guidelines.

The validity of payments for job-related expenses shall be determined by the Business Office.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be determined by administrative guidelines of the Superintendent. Mileage rates shall be in accordance with the Federal Internal Revenue Service prescribed mileage rate.

Employees are expected to exercise the same care incurring travel expenses that a prudent person would exercise if traveling on personal business and expending personal funds. Unauthorized costs and additional expenses incurred for personal preference or convenience will not be reimbursed.

Unauthorized expenses include, but are not limited to alcohol, movies, fines for traffic violations, and the entertainment/meals/lodging of spouses or guests.

Commercial airfare costs in excess of the basic least expensive unrestricted accommodations class offered by commercial airlines are unallowable except when such accommodations would (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset the transportation savings; or (5) offer accommodations not reasonable adequate for the traveler's medical needs. Instances of commercial airfare cost in excess of the basic least expensive unrestricted accommodations class must be justified and documented on a case-by-case basis.

For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

The Board shall pay the expenses of professional staff members when they attend professional meetings approved in accordance with the policy of this Board and in accordance with the administrative guidelines of the Superintendent.

All travel shall comply with the travel procedures and rates established in the administrative guidelines. All costs incurred with Federal funds must meet the cost allowability standards within Board Policy 6110.

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Cross References [aq3440B - USE OF PRIVATE CAR FOR SCHOOL BUSINESS](#)  
[aq3440C - USE OF SCHOOL VEHICLE FOR SCHOOL BUSINESS](#)  
[aq3440A - JOB-RELATED EXPENSES](#)





Book	Policy Manual
Section	Policies for First Reading
Title	JOB-RELATED EXPENSES
Number	po4440* - Revised
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

#### 4440 - **JOB-RELATED EXPENSES**

The School Board may provide for the payment of the actual and necessary expenses, including traveling expenses, of any professional staff member of the District incurred in the course of performing services for the District, reasonably and necessarily incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the Superintendent's administrative guidelines.

The validity of payments for job-related expenses shall be determined by the Business Office.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be determined by administrative guidelines of the Superintendent. Mileage rates shall be in accordance with the Federal Internal Revenue Service prescribed mileage rate.

Employees are expected to exercise the same care incurring travel expenses that a prudent person would exercise if traveling on personal business and expending personal funds. Unauthorized costs and additional expenses incurred for personal preference or convenience will not be reimbursed.

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For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

The Board shall pay the expenses of professional staff members when they attend professional meetings approved in accordance with the policy of this Board and in accordance with the administrative guidelines of the Superintendent.

All travel shall comply with the travel procedures and rates established in the administrative guidelines. All costs incurred with Federal funds must meet the cost allowability standards within Board Policy 6110.

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Cross References [aq4440B - USE OF PRIVATE CAR FOR SCHOOL BUSINESS](#)  
[aq4440c - USE OF SCHOOL VEHICLE FOR SCHOOL BUSINESS](#)  
[aq4440A - JOB-RELATED EXPENSES](#)





Book	Policy Manual
Section	Policies for First Reading
Title	FEDERAL FUNDS
Number	po6110* REVISED
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

### 6110 - FEDERAL FUNDS

It is the objective of the ~~School Board~~~~Board of Education~~ to provide equal educational opportunities for all students within the District. Therefore, it is the intent of the Board to study Federal legislation to enhance educational opportunities, the educational environment, and the physical and mental growth for each student.

The Superintendent shall review new Federal education legislation and prepare proposals for programs s/he deems would be of aid to the students of this District. The Superintendent shall approve each such proposal prior to its submission, and the Board shall approve all grants having a value of more than \$2,500. Refer to Policy 7230 - Gifts, Grants, Bequests,~~resulting from such proposals.~~

The Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accord with Federal guidelines on discrimination. All Federal funds received by the District will be used in accordance with the applicable Federal regulations and guidelines~~law~~. The Superintendent shall ensure that each draw of Federal monies is as close as administratively feasible to the related program expenditures.

No Federal funds received by the District shall be used (1) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual; (2) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; (3) to provide sex education or HIV-prevention education in schools unless the instruction is age appropriate and includes the health benefits of abstinence; or (4) to operate a program of contraceptive distribution in the schools.

#### Grant Proposal Development

- A. All grant proposals must support at least one (1) District goal or priority.
- B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

#### Grant Proposal Internal Review

- A. Each grant proposal shall be reviewed and approved by the Superintendent prior to submission to the funding source.

) The Superintendent shall present the following proposals to the Board for approval:

- ) government-funded proposals, regardless of the amount;
- ) proposals with budgets exceeding \$2,500~~\_\_\_\_\_~~.00; or
- ) multi-school or District-wide proposals.

Grant Administration

- A. The administration of grants will adhere to all applicable Federal, State, local and grantor rules and regulations, including the terms and conditions of the Federal awards, as well as District policies and administrative guidelines.
- B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
- C. The Superintendent is responsible for administering grant funds in a manner consistent with underlying agreements, program statutes, regulations and objectives, and the terms and conditions of the grant award.
- D. The District, in recognition of its unique combination of staff, facilities, and experience, shall employ internal controls, including ~~the~~ organizational and management strategies necessary to assure proper and efficient administration of grant awards.
- E. All Federal funds received by the District will be used in accordance with the applicable Federal law and regulations and the terms and conditions of the Federal award. The Superintendent shall require that each draw of Federal monies be aligned with the District's payment process (whether reimbursement, cash advance or a combination). If funds are permitted to be drawn in advance, all draws will be ~~is~~ as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

) The Superintendent is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.

) Written amendments requiring the Superintendent's signature shall be presented to the Board for approval.

) Employee positions established through the use of grant funding shall terminate if and when the related grant funding ceases.

) Program reports including but not limited to audit, site visits and final reports shall be submitted to the Superintendent for review and distribution to the Board and other appropriate parties.

Financial~~Fiscal~~ Management

The financial management of grant funds shall be in compliance with all applicable Federal, State, local and grantor rules, regulations, and assurances as well as District policies and administrative guidelines.

The Superintendent shall provide for the following:

- A. ~~I~~ Identification, in District accounts, of all grant awards received and expended and the programs under which they were received. For Federal programs and awards, identification shall include the Catalog of Federal Domestic Assistance (CFDA) title and number, Federal award identification number and year, name of the Federal agency and name of the pass-through entity, as applicable.
- B. A ~~accurate~~, current, and complete disclosure of the financial results of each Federal award or program ~~Federally-sponsored project~~ in accordance with the reporting requirements of the grant.
- C. Records that identify adequately the source and application of funds provided for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
- D. E ~~ffective~~ control over and accountability for all funds, property, and other assets, ~~in their use solely for authorized purposes~~

The District must adequately safeguard all assets and assure that they are used solely for authorized purposes.

Further, the District must:

1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with Federal statutes, regulations, and the

terms and conditions of the Federal award;

2. comply with Federal statutes, regulations and the terms and conditions of the Federal award;
3. evaluate and monitor the District's compliance with statutes, regulations and the terms and conditions of the Federal award;
4. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
5. take reasonable measures to safeguard protected personally-identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.

E. Comparison of expenditures with budget amounts for each Federal award.

F. ~~Recordkeeping and written procedures to the extent required as may be required~~ by Federal, State, local and grantor rules and regulations pertaining to the grant award and accountability, including, but not limited to the following areas: such provisions as may be applicable as cost sharing and matching requirements, budget revisions, audit requirements, reasonableness, allocability, and allowability of costs, comparison of expenditures with budget amounts for each award, procurement, property management and disposition, and payment/repayment requirements

1. cash management
2. allowability
3. conflict of interest
4. procurement
5. equipment management
6. conducting technical evaluations of proposals and selecting recipients
7. compensation and fringe benefits
8. travel

G. ~~Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass-through agency in accordance with applicable Federal policy, and assure that all other District employees are aware of the District's conflict of interest policies and their obligations to inform the Superintendent of potential conflicts where Federal funds are used for the particular program~~

H. insurance coverage for real property and equipment, if applicable, equivalent to such property owned by the District

### Cost Principles

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Costs may be allowable to a specific grant award if the cost is necessary and reasonable for the performance of the grant program initiative, is in accordance with generally accepted accounting principles (GAAP), and is allocable to the grant award if the goods or services involved are charged in accordance with relative benefits accrued to the initiative. A cost is reasonable if it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the purchasing decision is made.

### Program Income

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and

royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts and interest earned on any of them. Additionally, taxes, special assessments, levies, fines and other such revenues raised by a recipient are not program income unless the revenues are specifically identified in the Federal award or Federal awarding agency regulations as program income. Finally, proceeds from the sale of real property, equipment or supplies are not program income.

Unless it has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal awarding agency or pass-through entity.

34 C.F.R. 75.707, 76.563, 76.565, 76.707

2 C.F.R. 200.56, 200.71, 200.77, 200.80, 200.112, 200.113, 200.302, 200.307

2 C.F.R. 200.309, 200.310, 200.313, 200.318 - .320, 200.343(b) & (e), 200.403,

2 C.F.R. 200.404 and 200.406

Compliance Supplement for Single Audits of State and Local Governments

20 U.S.C. 7906

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Last Modified by Ellen Suckow on April 21, 2017



Book	Policy Manual
Section	Policies for First Reading
Title	INTERNAL CONTROLS
Number	po6111* New
Status	First Reading

## 6111 - INTERNAL CONTROLS

The ~~Superintendent~~~~District Administrator~~ shall establish and maintain effective internal controls over Federal awards that provide reasonable assurance that the District is managing all awards in compliance with applicable statutes, regulations and the terms and conditions of the awards. The District will have a process that provides reasonable assurance regarding the achievement of the following objectives:

- A. effectiveness and efficiency of operations
- B. reliability of reporting for internal and external use
- C. compliance with applicable laws and regulations

The internal controls must provide reasonable assurance that transactions are properly recorded and accounted for in order to permit the preparation of reliable financial statements and Federal reports; maintain accountability over assets; and demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. The internal controls must also provide reasonable assurance that these transactions are executed in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal award, as well as any other Federal statutes and regulations that are identified in the Compliance Supplement. Finally, the District's internal controls must provide reasonable assurance that all Federal funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

The District shall:

- A. comply with Federal statutes, regulations, and the terms and conditions of the Federal awards;
- B. evaluate and monitor its compliance with statutes, regulations, and the terms and conditions of the award;
- C. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
- D. take reasonable measures to safeguard protected "personally identifiable information" (PII) and other information the awarding agency or pass-through entity designates as sensitive or the District considers sensitive consistent with applicable Federal, state, local, and tribal laws and District policies regarding privacy and obligations of confidentiality.

PII is defined at 2 C.F.R. Section 200.79 as "information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual."

However, the definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified.

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Book	Policy Manual
Section	Policies for First Reading
Title	CASH MANAGEMENT OF GRANTS
Number	po6112* NEW
Status	First Reading

## 6112 - CASH MANAGEMENT OF GRANTS

In order to provide reasonable assurance that all assets, including Federal, State, and local funds, are safeguarded against waste, loss, unauthorized use, or misappropriation, the Superintendent~~District Administrator~~ shall implement internal controls in the area of cash management.

The District's payments methods shall minimize the time elapsing between the transfer of funds from the United States Treasury or the Department of Public Instruction (pass-through entity) and disbursement by the District, regardless of whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

The District shall use forms and procedures required by the grantor agency or pass-through entity to request payment. The District shall request grant funds payments in accordance with the provisions of the grant. Additionally, the District's financial management systems shall meet the standards for fund control and accountability as established by the awarding agency.

The Superintendent~~District Administrator~~ is authorized to submit requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as deemed appropriate when electronic transfers are used.

When the District uses a cash advance payment method, the following standards shall apply:

- A. The timing and amount of the advance payment requested will be as close as is administratively feasible to the actual disbursement for direct program or project costs and the proportionate share of any allowable indirect costs.
- B. The District shall make timely payment to contractors in accordance with contract provisions.
- C. To the extent available, the District shall disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments.
- D. The District shall account for the receipt, obligation and expenditure of funds.
- E. Advance payments will be deposited and maintained in insured accounts whenever possible.
- F. Advance payments will be maintained in interest bearing accounts unless the following apply:
  - 1. The District receives less than \$120,000 in Federal awards per year.
  - 2. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
  - 3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
  - 4. A foreign government or banking system prohibits or precludes interest bearing accounts.
- G. Pursuant to Federal law and regulations, the District may retain interest earned in an amount up to \$500 per year for administrative costs. Any additional interest earned on Federal advance payments deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System

(PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. Remittances shall include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN) if the payment originated from PMS, or Agency information if the payment originated from ASAP, NSF or another Federal agency payment system.

Applicable Laws, Regulations, and Guidance:  
2 C.F.R. 200.305

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Legal                    2 C.F.R. 200.305

Last Modified by Ellen Suckow on April 12, 2017



Book	Policy Manual
Section	Policies for First Reading
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Number	po6114* - New
Status	First Reading

#### po6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent~~District Administrator~~ is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives and the specific terms and conditions of the grant award.

#### Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities;
5. whether the cost does not represent any significant deviation from the established practices or Board policy which may increase the expense;

Whether an expenditure is necessary is determined based on the needs of the program. The expenditure must be necessary to achieve an important program objective and it must be established that the expenditure addresses and existing need.

When determining whether a cost is necessary, consideration may be given to whether:

- a. the cost is needed for the proper and efficient performance of the grant program;
- b. the cost is identified in the approved budget or application;
- c. there is an educational benefit associated with the cost;

- d. the cost aligns with identified needs based on results and findings from a needs assessment
- e. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

- B. Conform to any limitations or exclusions set forth as cost principles as required by law or in the terms and conditions of the Federal award.
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be afforded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles
- F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
- H. Be adequately documented:
  - 1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;
  - 2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

#### Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

#### Cost Compliance

The ~~Superintendent~~ District Administrator shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant.

#### Determining Whether a Cost is Direct or Indirect:

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

- B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Ohio Department of Education (ODE) or the pass-through entity (Federal funds subject to 2 CFR Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

When Obligations are Made

Obligations are orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:	The obligation is made:
Acquisition of Property	On the date the District makes a binding written commitment to acquire property
Personal services by an employee of the District	When the services are performed
Personal services by a contractor who is not an employee of the District	On the date the District makes a binding agreement to obtain the services
Public utility services	When the District receives the services

Travel	When the travel is taken
Rental property	When the District uses the property
A pre-agreement cost that was properly approved by the Secretary under federal regulations, 2 CFR part 200, Subpart E	On the first day of the project period

#### Period of Performance

All obligations must occur on or between the beginning and ending dates of the grant project. This period of time is known as the period of performance.

In the case of a State-administered grant, obligations under a grant may not be made until the grant funding period begins or all necessary materials are submitted to the granting agency, whichever is later. In the case of a direct grant, obligations may begin when the grant is awarded, unless otherwise stated in the grant.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized, or other terms are provided for in the grant. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

2 C.F.R. 200.403-.406, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.474(b)

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Book	Policy Manual
Section	Policies for First Reading
Title	TIME AND EFFORT REPORTING
Number	po6116* NEW
Status	First Reading

### **6116 - TIME AND EFFORT REPORTING**

As a recipient of Federal funds, the District shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify that compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.

Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 C.F.R. 200.431 Compensation-fringe benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees:

- A. is reasonable for the services rendered, conforms to the District's established written policy, and is consistently applied to both Federal and non-Federal activities; and
- B. follows an appointment made in accordance with the District's written policies and meets the requirements of Federal statute, where applicable.

#### **Time and Effort Reports**

Unless specifically authorized by the Department of Public Education (pass-through entity) all salaries and wages charged to Federally sponsored projects must be based on records (time and effort reports) that accurately reflect the work performed by the employee. A time and effort report is required regardless of whether such time is paid by a Federally sponsored agreement, a private foundation, or is an unpaid contribution, i.e. cost share match. Committed cost sharing, either voluntary or mandatory, must be included in effort reports.

The reports:

- A. are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable, and properly allocated;
- B. are incorporated into the official records of the District;
- C. reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of the compensated activities;
- D. encompass both Federally assisted and other activities compensated by the District on an integrated basis;
- E. comply with the District's established accounting policies and practices;
- F. support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and non-Federal award, an indirect cost activity and a direct

cost activity, two or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity.

The District will also follow any time and effort requirements imposed by the pass-through entity to the extent that they are more restrictive than the Federal requirements. The **Business Payroll** Office is responsible for the distribution, collection, and retention of all employee effort reports. Individually reported data will be made available only to authorized auditors.

### **Reconciliations**

Budget estimates are not used as support for charges to Federal awards. However, the District may use budget estimates for interim accounting purposes. The system used by the District to establish budget estimates produces reasonable approximations of the activity actually performed. Any significant changes in the corresponding work activity are identified by the District and entered into the District's records in a timely manner.

The District's internal controls include a process to review after-the-fact interim charges made to a Federal award based on budget estimates and ensure that all necessary adjustments are made so that the final amount charged to the Federal award is accurate, allowable, and properly allocated.

Applicable Laws, Regulations, and Guidance:  
2 C.F.R. 200.430, 200.431

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Legal                    2 C.F.R. 200.430, 200.431

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Book	Policy Manual
Section	Policies for First Reading
Title	PROCUREMENT - FEDERAL GRANTS/FUNDS
Number	po6325* NEW
Status	First Reading

#### po6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board policies, and administrative procedures.

The ~~Superintendent~~~~District Administrator~~ shall maintain a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320), ~~and AG 6320A~~.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130 ~~and~~ Policy 3230, ~~and Policy 4230 — Conflict of Interest~~.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

#### Competition

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business
- B. unnecessary experience and excessive bonding requirements
- C. noncompetitive contracts to consultants that are on retainer contracts
- D. organizational conflicts of interest
- E. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement



1. a complete, adequate, and realistic specification or purchase description is available;
2. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
3. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

1. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from **a minimum of two** ~~( )~~ ~~an adequate number of~~ qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
2. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
3. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
4. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
5. The Board reserves the right to reject any or all bids for sound documented reason.

Competitive proposals

Procurement by competitive proposal, normally conducted with more than one source submitting an offer, is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$150,000. ~~[-Drafting Note: The State/District may set a lower threshold for sealed bids and competitive proposals.]~~

If this method is used, the following requirements apply:

1. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
2. Proposals shall be solicited from a **minimum of two** ~~( )~~ ~~adequate number of~~ sources.
3. The District shall ~~use its written method for~~ conducting technical evaluations of the proposals received and for selecting recipients.
4. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

## (X) Noncompetitive proposals

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. the item is available only from a single source
2. the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation
3. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
4. after solicitation of a number of sources, competition is determined to be inadequate

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$150,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The ~~District Administrator~~ Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the ~~District Administrator~~ Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at [www.sam.gov](http://www.sam.gov); collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

### Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Office of the ~~Superintendent~~~~District Administrator~~ within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the ~~Superintendent~~~~District Administrator~~ shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

### Maintenance of Procurement Records

The District maintains records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Applicable laws and regulations:  
2 C.F.R. 200.317 - .326

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Book	Policy Manual
Section	Policies for First Reading
Title	DISPOSITION OF REAL PROPERTY
Number	po7300* - Revised
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

### 7300 - **DISPOSITION OF REAL PROPERTY**

The School Board believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the School District.

"Real Property" means land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.

"Personal Property" means tangible property other than real property. It may be tangible, having physical existence, or intangible and may include automotive vehicles, equipment, and materials.

The Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes. Approval of the electorate at an annual or special meeting shall be obtained to the extent required by law.

- A. All written offers on real property under consideration for disposition shall be presented as an item on the agenda of a public Board meeting. A preliminary review of offers to purchase or lease shall include: source of offer, date of offer, expiration date of offer, and intended use of property.
- B. Written offers shall be referred to the Board for review and recommendations. Offers, when received, will be distributed to the members of the Board.
- C. All property considered for (sale) disposition may be subjected to a current, outside, professional appraisal prior to the solicitation of offers.
- D. All property considered for lease or sale shall be reviewed by the Board prior to solicitation of offers. The solicitation of offers by the Board shall include an expiration date.
- E. The authorized agents of the Board to review all purchase or lease offers pertaining to sale or lease of property shall be the Superintendent or designee. The Board shall give final approval of all sales or lease contracts.
- F. In consideration of the best interest of the District and of the residents and taxpayers, the Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.
- G. Potential purchasers or lessees shall demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.
- H. Potential purchasers shall demonstrate reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

Legal                    120.10(12), Wis. Stats.

Last Modified by Ellen Suckow on April 12, 2017



Book	Policy Manual
Section	Policies for First Reading
Title	DISPOSITION OF SURPLUS PROPERTY
Number	po7310* Revised
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 12, 2017

### 7310 - **DISPOSITION OF SURPLUS PROPERTY**

The School Board requires the Superintendent to review the property of the District periodically and to dispose of that material and equipment which is no longer usable in accordance with the terms of this policy.

#### A. Instructional Material

The District shall review instructional materials (i.e. textbooks, library books, manuals, support materials, etc.) periodically to determine the relevance of such materials to the present world and current instructional programs. The following criteria will be used to review instructional materials for redistribution and possible disposal:

1. concepts or content that do not support the current goals of the curriculum
2. information that may not be current
3. worn beyond salvage

#### B. Equipment

The District shall inspect any and all District equipment (instructional or operational) periodically, to determine the condition and usability of such equipment. Should the equipment be deemed no longer serviceable or usable, the following criteria will be used to determine possible disposal:

1. repair parts for the equipment no longer readily available
2. repair records indicate the equipment has no usable life remaining
3. obsolete and no longer contributing to the educational program
4. some potential for sale at an auction
5. creates a safety or environmental hazard

#### C. Disposition

The Superintendent is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal. Disposal of surplus property purchased with Federal funds shall be disposed of in accordance with Federal guidelines.

1. When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, the District shall request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with disposition

instructions of the Federal awarding agency.

Items of equipment with a current per-unit fair-market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to the Federal awarding agency.

Except as provided in §200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent (10%) of the proceeds, whichever is less, for its selling and handling expenses.

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2 C.F.R. 200.312, 200.313  
120.10(12), Wis. Stats.

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Legal                    120.10(12), Wis. Stats.

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Book	Policy Manual
Section	Policies for First Reading
Title	PROPERTY INVENTORY
Number	po7450* - Revised
Status	First Reading
Adopted	May 25, 2016
Last Revised	April 14, 2017

### 7450 - PROPERTY INVENTORY

As steward of this District's property, the ~~School Board~~~~Board of Education~~ recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The Board shall

- ) conduct a complete inventory
- ) maintain a continuous inventory

of all District-owned equipment ~~and supplies~~, including computing devices, that meet the fixed asset capitalization threshold.

~~( ) and supplies~~

) annually.

) every \_\_\_\_\_ years. ~~(specify number)~~ [Drafting Note: Insert the frequency with which the District completes its physical inventory. Federal regulations require non-Federal entities to complete a physical inventory at least once every two (2) years. As long as the District meets the minimum frequency, the District may choose to design the inventory so that it coincides with other events, including property insurance renewals or any applicable GAAP reporting requirements.]

) at such intervals as will coincide with property insurance renewal.

( X ) The inventory accounting process will meet the ~~and~~ Generally Accepted Accounting Principles (GAAP) reporting requirements.

For purposes of this policy, "equipment" means tangible personal property (including information technology systems) having a useful life of more than one (1) year and a per-unit acquisition cost which equals or exceeds \$5,000 ~~\_\_\_\_\_.~~

~~[insert State threshold amount for equipment] shall mean a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, costs at least \$ \_\_\_\_\_~~

~~( ) to replace~~

~~( ) as a single unit~~

~~and does not lose its identity when incorporated into a more complex unit.~~

Capital assets include equipment as well as the following:

- A. land, buildings (facilities), and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases
- B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)

Capital expenditures, which are expenditures for capital assets, require prior ~~written~~ approval in order to be allowable in certain situations. General purpose equipment, buildings, and land, as well as improvements to land, buildings, or equipment which materially increase their value or useful life, are unallowable as direct charges unless the Federal awarding agency or pass-through entity provides prior ~~written~~ approval. Whereas capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.

When defining computing devices ~~supplies~~ for inventory purposes, no items will be counted whose total acquisition cost is less than \$5,000 ~~\_\_\_\_\_~~.

"Computing devices" are machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories for printing, transmitting and receiving, or storing electronic information. Examples of computing devices include laptops, smartphones, tablets, etc. Computing devices are classified as equipment if their acquisition cost meets the above-mentioned equipment threshold. Computing devices that do not meet the acquisition cost threshold are considered supplies. Regardless of whether a computing device is classified as an equipment or supply, it must be counted during the inventory.

It shall be the duty of the

( ) District Administrator

( ) Business Manager

(X) Business Office \_\_\_\_\_

to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

(X) Major items of equipment shall be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss shall be reported to the Board.

( ) Property records of consumable supplies shall be maintained on a continuous inventory basis.

[X] (↔) The District \_\_\_\_\_ shall maintain a system of property records which shall show, as appropriate to the item recorded, the:

(X) description of the property; ~~and identification;~~

(X) serial number or other identification number;

(X) source of funding for the property;

( ) titleholder;

(X) acquisition date;

(X) acquisition cost;

(X) percentage of Federal participation in the project costs for the Federal award under which the property was acquired;

(X) location;

(X) ~~use and~~ condition of the property;

(X) ultimate disposition data including the date of disposal and sales price;

(X) manufacturer; ~~and~~

~~( ) year of purchase;~~

~~( ) initial cost;~~

~~( ) location;~~

~~( ) condition and depreciation;~~

( ) evaluation in conformity with insurance requirements.

Equipment and computing devices acquired under a Federal award will vest upon acquisition to the District, subject to the following conditions:

- A. The property shall be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award.
  - 1. When no longer needed for the original program or project, the property may be used in other activities in the following order of priority: (1) activities under a Federal award from the Federal awarding agency which funded the original program or project; then (2) activities under Federal awards from other Federal awarding agencies.
  - 2. During the time that property is used on the project or program for which it was acquired, the District must also make the property available for use on other projects or programs currently or previously supported by the Federal program, provided that the use will not interfere with the work on the original project or program.
- B. The property shall not be encumbered without the approval of the Federal awarding agency or the pass-through entity.
- C. The property may only be used and disposed of in accordance with the provisions of the Federal awarding agency or the pass-through entity and Policy 7300 and Policy 7310 and AG 7310.
- D. Property records shall be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), title entity, acquisition date, cost of the property, percentage of Federal participation in the project costs for the award under which the property was acquired, the location, use, and condition of the property, and ultimate disposition data, including date of disposal and sale price of the property, in accordance with this policy.
- E. A physical inventory of the property must be taken and results reconciled with property records at least once every two (2) years, in accordance with this policy.
- F. A control system shall be developed to provide adequate safeguards to prevent loss, damage, or theft of the property. Any such loss, damage, or theft shall be investigated.
- G. Adequate maintenance procedures shall be implemented to keep the property in good condition.

2 C.F.R. 200.313

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Book	Policy Manual
Section	Policies for First Reading
Title	WELLNESS
Number	po8510*
Status	First Reading
Adopted	May 25, 2016

## 8510 - **WELLNESS**

### **Student & Staff Wellness**

The District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. Our local school wellness policy will include:

- A. nutrition education goals
- B. nutrition promotion goals
- C. nutrition standards for all foods available on school campus during the school day
- D. physical activity goals
- E. school-based activities designed to promote student and staff wellness
- F. measurement and evaluation of wellness policy
- G. communication to the public (parents, students, others in the community) regarding content and implementation of the policy

### **Nutrition Education Goals**

- A. Implement integrated nutrition education from preschool through secondary school as part of a sequential, comprehensive school health education curriculum designed to help students adopt healthy eating behaviors.
- B. Implement curriculums that require preparation of food to reinforce healthy eating habits.

### **Nutrition Promotion Goals**

- A. Nutrition information will be shared with students, parents and the community through printed materials, the District website and various social media.
- B. Collaborate with community agencies to provide students, parents and the community with information to encourage them to teach their children about health and nutrition.
- C. Only foods and beverages that meet USDA **Smart Snacks** ~~"All Foods Sold in Schools"~~ standard may be marketed to students during the school day. This includes marketing of products on the exterior of vending machines, posters, menu boards, coolers, trash cans, and other food service equipment, as well as cups used for beverage dispensing (This list is not all inclusive.). This would not apply to marketing that occurs at events outside of school hours.

### **Nutrition Standards**

- A. The District School Breakfast, School Lunch, Wisconsin School Day Milk and After-school Snack Programs will follow state and federal guidelines as required by the National School Food and Nutrition Contract entered into by the Board. These guidelines are required by the Healthy, Hunger-free Kids Act of 2010.
- B. The District school meal ala carte program will follow the guidelines required by the National School Food and Nutrition Contract entered into by the Board. These guidelines are required by the Healthy, Hunger-Free Kids Act of 2010.
- C. The District will follow USDA's [Smart Snacks](#) ~~"All Foods Sold in Schools"~~ standards as required by the Healthy, Hunger-Free Kids Act of 2010 and National Food and Nutrition Contract entered into by the Board. ~~See link to "All Foods Sold in Schools."~~
- D. No soda will be available for purchase for students on school grounds prior to, during and one-half (1/2) hour after the end of the school day.
- E. Classroom snacks and food rewards should reflect healthy, nutritious food choices. Classroom parties for students should be held during times that will not conflict with the student's access to the school breakfast and lunch programs.
- F. Food sales to students may not be held during hours that will conflict with the school breakfast or school lunch programs. This would include activities such as classroom food sales, fundraisers, vending machines that do not accrue to the food service fund, etc.
- G. Food fundraisers that include Smart Snack compliant products are allowed during the school day. These sales must occur outside of school breakfast and lunch periods. Two fundraisers that include non-exempt food items (not Smart Snack compliant) sold during the school day are allowed for each group per year. Duration of these fundraisers may not exceed 2 weeks. These fundraisers must be approved on the Fundraiser Form 5830F.
- H. Meals are scheduled at appropriate times with adequate space for students. As an important part of encouraging healthy eating behaviors, it is recommended that students will have no less than ten (10) minutes for breakfast and no less than twenty (20) minutes for lunch after being served.
- I. To prevent possible food contamination or food-borne illness, foods brought for classroom distribution by students or staff must be commercially prepared and in the original packaging.

### Physical Activity Goals

- A. All students in grades K-12 will participate in physical education as prescribed by WI Statute. Student involvement in other activities involving physical activity (e.g., interscholastic or intramural sports) will not be substituted for meeting the physical education requirement.
- B. It is recommended that schools provide brief activity breaks in the classroom throughout the school day within regular classrooms to enhance student focus and attention. Integration of physical activity into classroom lessons is encouraged whenever possible.
- C. All elementary school students will have at least twenty (20) minutes each day of supervised recess. It is recommended that physical education will not be withheld as a discipline consequence.
- D. The District will provide information to students and parents about school-based physical activity opportunities before, after and during the school day such as physical activity clubs or intramural programs.

### School-Based Activities Designed to Promote Student and Staff Wellness

- A. Student wellness
  1. Local wellness policy guidelines should be considered in planning all school-based activities such as school events, field trips, PTO events, dances, social events, and fundraising activities.
  2. Schools will provide access to school facilities by students, families or community groups, in accordance with District Facility Use policy.
  3. Before and after school programs will be encouraged to include physical activity and a nutrition related component.

4. Schools will provide opportunities that promote the Center for Disease Control (CDC) recommendation of 60 minutes of physical activity each day.

#### B. Staff wellness

The District will provide staff wellness opportunities such as reduced rate Wellness Center memberships, incentives, and special events/activities throughout the year.

### Measurement and Evaluation of Wellness Policy

A sustained effort is necessary to implement and reinforce the wellness policy guidelines.

- A. The District Wellness Committee will consist of teachers, administrators, school nurse, Supervisor of School Nutrition Services, ~~Food Services~~, Physical Education/Health Curriculum Coordinator, community members, school board member and students. The primary function of this committee will be to periodically review the policy, evaluate policy outcomes, and communicate recommendations to the Superintendent.
- B. The District Wellness Committee will be co-chaired by the Supervisor of School Nutrition Services and the Physical Education/Health Curriculum Coordinator. ~~District-wide staff wellness committee will provide opportunities for staff to model healthy behaviors and enjoy physical activities.~~
- C. The District Wellness Committee will meet as necessary, at a minimum annually, to assess policy outcomes and review the policy. A report will be submitted annually to the Superintendent.
- D. An assessment report will be completed triennially that describes the extent to which district schools comply with the District Wellness Policy, the extent to which the local policy aligns with model policies, and a description of progress towards attaining policy goals.

### Communication to the Public (parents, students, others in the community) Regarding Content and Implementation of the Policy

- A. Principals will inform staff about wellness policy goals and progress annually.
- B. Principal/Administrator will report building initiative and compliance results to the District Wellness Committee annually.
- C. The District Wellness Committee will provide yearly updates and recommendations to the Superintendent.
- D. The Superintendent or designee will report annual results of evaluation of the wellness policy goals to the School Board.
- E. The District ~~Public Relations Director or designee~~ will inform parents and community about the District Wellness Policy, updates, annual reports, triennial reports, and helpful resources through the district website and other appropriate ~~methods~~ media outlets.

### USDA Nondiscrimination Statement

The following statement applies to all programs administered by the District that are funded in whole or in part by the U.S. Department of Agriculture (USDA):

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3)  
email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

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Legal                    Section 204 of the Public Law 108-265, the Child Nutrition and WIC Reauthorization Act of 2004  
Public Law 111-296 Healthy, Hunger-Free Kids Act of 2010, Section 204  
42 U.S.C. 1751, Sec. 204  
42 U.S.C. 1771

Last Modified by Ellen Suckow on April 19, 2017

D.C. Everest School Board,

Thank you very much for  
the plant in memory of my mother.  
Your kind thoughts and words are  
greatly appreciated during this difficult  
time. It is comforting to know that  
I am part of such a caring district  
and community.

Thank you again,  
Deb Rieck  
Weston Elementary

Dear School Board Members,

Thank you for the beautiful plant in honor of my mother-in-law Kate. She loved growing plants and I am honored to have it in my home. I really appreciate your support at this difficult time.

With Appreciation  
Julie Klenner

# Confidential

Regular School Board Meeting  
Closed Session  
Wednesday, March 22, 2017  
DCE Administration Building  
6300 Alderson St., Weston, WI 54476



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## - MINUTES -

1. **Adjournment to Closed Session Following the Open Meeting - Pursuant to W.S.S. 19.85(1)(e) for the purpose of considering negotiations regarding teacher compensation and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussing potential lease agreements and provision of certain health and medical services at Greenheck Fieldhouse.**  
Motion by Xiong second by Ackermann to adjourn to closed session Pursuant to W.S.S. 19.85(1)(e) for the purpose of considering negotiations regarding teacher compensation and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussing potential lease agreements and provision of certain health and medical services at Greenheck Fieldhouse. With a roll call vote, Ackermann – yes, Dickerson – yes, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes. All yes, motion carried. Time was 7:19 p.m.
2. Motion by Schaefer, second by Xiong to approve Closed Session Minutes from February 22, 2017.
3. The Board is asked to consider teacher compensation for 2017-2018 for the staff at the top of the scale.  
Motion by Schaefer, second by Jablonski to approve payment up to CPI.  
With a roll call vote, Ackermann – yes, Dickerson – abstained, Kasten – yes, Schaefer – yes, Xiong – yes, Jablonski – yes, motion carried.
4. The Board was informed concerning two possible contracts for services at Greenheck Fieldhouse.
5. **Reconvene in Open Session**  
Motion by Schaefer, second by Kasten to reconvene to reconvene to open session at 7:32 p.m. With a voice vote Ackermann, Dickerson, Kasten, Schaefer, Xiong, and Jablonski all yes. Motion carried.

Respectfully submitted,

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Rita A. Kasten, Clerk

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Ellen Suckow, Executive Assistant to the  
Superintendent and School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the April 25, 2017, meeting of the school board.