

**NILES-MAINE DISTRICT LIBRARY
REGULAR BOARD MEETING AGENDA**

November 20, 2019

7:00 PM

Niles-Maine

District Library

6960 Oakton St.

Niles, IL 60-714

Trustees Present

Chris Ball, Karen Dimond, Morgan Dubiel, Danette Matyas, Barbara Nakanishi, Dennis O'Donovan, Linda Ryan, Carolyn Drblik

Trustees Absent

Library Staff Present

Sue Wilsey, Susan Dove-Lempke, Shelley Sutherland, Diane Winberg, Linda Weiss, Dave Dabrowski, Carol Jung, Barb Kruser, Judy McNulty, Dodie Frisbie.

Others Present

Dennis Walsh, Klein, Thorpe & Jenkins; John Eallonardo, Frederick Quinn Corporation

The Regular Board Meeting of the Niles Public Library Board of Trustees was called to order at <enter time here>.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Library Audit - Jennifer Martinson, Lauterbach & Amen
5. Approval of Minutes
 - A. Approve the Minutes of the Regular Board Meeting of October 16, 2019
6. Public Comment
7. Trustee Reports
 - A. President
 - B. Trustees
 - C. Treasurer
- 1) Review Financial Reports
8. Payment of the Bills
 - A. Approve operating expenses of \$268,154.03, payroll expenses of \$282,861.62, for a total monthly expense of \$551,015.65
9. Director's Report
 - A. Highlights
 - B. Monthly Statistics
10. Communications
 - A. Patron Suggestions
 - B. Monthly Communications
11. New Business
 - A. Adopt Ordinance 19-04, an Ordinance Levying and Assessing Taxes of the Niles-Maine District Library, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2019, and Ending June 30, 2020
 - B. Approve the expenditure of \$78,053.44 in annual installments of \$24,720.44 and two additional payments of \$26,666.50 over the next three years to be paid from the Special Reserve Fund for the purchase (renewal) of service and support for the Library's Automated materials Handling

Equipment, Self-Checks, Heartland Terminals, and supporting RFID systems from Bibliotheca, with an option to purchase an additional two years at a discounted rate

- 12. Unfinished Business
- 13. Other
- 14. Adjournment

President

Secretary

DRAFT