



**NILES PUBLIC LIBRARY DISTRICT
TENTATIVE BUDGET AND APPROPRIATIONS PUBLIC HEARING AGENDA
June 21, 2017
6:55 PM
Board Room
6960 Oakton Street
Niles, Illinois**

ORDER OF BUSINESS

1. Call to Order
2. Pledge of Allegiance
3. Announcement of Purpose of Hearing
4. Public Comments
5. Adjournment

ORDINANCE 17-02
TENTATIVE ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF THE NILES PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS
(NILES-MAINE DISTRICT LIBRARY EFFECTIVE JULY 1, 2017), FOR
THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018

WHEREAS, the Board of Trustees of the Niles Public Library District (Niles-Maine District Library effective July 1, 2017), Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board will make the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing will be held as to such Budget on the 21st day of June, 2017, and notice of said hearing will be given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES PUBLIC LIBRARY DISTRICT (NILES-MAINE DISTRICT LIBRARY EFFECTIVE JULY 1, 2017), County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles Public Library District (Niles-Maine District Library effective July 1, 2017) for the fiscal year hereby adopted as beginning July 1, 2017 and ending June 30, 2018.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	APPROPRIATION	BUDGET
Salaries		
ADMINISTRATOR	\$ 259,839	\$ 129,919
MANAGERS	\$ 354,997	\$ 177,499
SUPERVISORS	\$ 902,372	\$ 451,186
LIBRARIAN	\$ 2,561,031	\$ 1,280,515
LIBRARY GRADE V	\$ 1,538,599	\$ 769,300
LIBRARY GRADE VI	\$ 707,495	\$ 353,748
LIBRARY PAGE	\$ 263,122	\$ 131,561
SUNDAY/SUBSTITUTE/ADJUSTMENTS	\$ 210,000	\$ 105,000
TOTAL SALARIES	\$ 6,797,456	\$ 3,398,728
LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$ 612,300	\$ 306,150
DOWNLOADABLES	\$ 120,000	\$ 60,000
AV	\$ 356,700	\$ 178,350
ONLINE DATABASES	\$ 430,000	\$ 215,000
TOTAL MATERIALS	\$ 1,519,000	\$ 759,500
OPERATING EXPENSES		
Processing & Services		
CCS CHARGES	\$ 156,539	\$ 78,269
PROCESSING & SUPPLIES	\$ 50,000	\$ 25,000
INTERNET CHARGES	\$ 36,800	\$ 18,400
SOFTWARE, LICENSES	\$ 141,246	\$ 70,623

PRINTING	\$	90,400	\$	45,200
LIBRARY SUPPLIES	\$	16,600	\$	8,300
PROGRAMMING & SUPPORT	\$	190,880	\$	95,440
VOLUNTEERS	\$	5,876	\$	2,938
PUBLIC PERFORMANCE RIGHTS	\$	2,800	\$	1,400
COMPUTER CHARGES - OCLC	\$	26,186	\$	13,093
MISCELLANEOUS	\$	2,000	\$	1,000
TOTAL PROCESSING & SUPPLIES	\$	719,326	\$	359,663

Administration & General Office

JANITORIAL SUPPLIES	\$	64,000	\$	32,000
COPIERS	\$	24,000	\$	12,000
PROFESSIONAL DEVELOPMENT	\$	101,164	\$	50,582
MILEAGE REIMBURSEMENT	\$	7,100	\$	3,550
LEGAL FEES	\$	24,000	\$	12,000
CONSULTING	\$	54,000	\$	27,000
SUPPLIES	\$	38,000	\$	19,000
PROMOTIONAL EXPENSE	\$	60,000	\$	30,000
POSTAGE & FREIGHT	\$	36,000	\$	18,000
PUBLICATION OF NOTICES - LEGAL	\$	2,400	\$	1,200
SUBSCRIPTIONS & DUES	\$	16,930	\$	8,465
COLLECTION SERVICES	\$	2,000	\$	1,000
TELEPHONE	\$	33,000	\$	16,500
TRUSTEE EXPENSE	\$	12,000	\$	6,000
PAYROLL SERVICE	\$	33,000	\$	16,500
BANK FEES	\$	5,000	\$	2,500
PARKING LEASE AGREEMENT	\$	21,144	\$	10,572
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$	533,738	\$	266,869

VEHICLE EXPENSE TOTAL	\$	8,972	\$	4,486
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EMPLOYEE FRINGE BENEFITS

PENSION PLAN	\$	1,470,000	\$	735,000
GROUP HEALTH	\$	1,060,000	\$	530,000
HEALTH REIMBURSEMENT	\$	132,000	\$	66,000
DENTAL, VISION, DISABILITY	\$	92,400	\$	46,200
TOTAL FRINGE BENEFITS	\$	2,754,400	\$	1,377,200

TOTAL UTILITIES	\$	246,000	\$	123,000
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TOTAL OPERATING	\$	12,578,892	\$	6,289,446
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BUILDING & MAINTENANCE

REPAIRS & IMPROVEMENTS	\$	112,000	\$	56,000
CONTRACTUAL MAINTENANCE	\$	71,400	\$	35,700
NON-CONTRACTUAL MAINTENANCE	\$	77,280	\$	38,640
EQUIPMENT MAINTENANCE	\$	42,000	\$	21,000
NON CAPITAL EXPENSES	\$	50,000	\$	25,000
FURNITURE & FIXTURES	\$	71,486	\$	35,743
TOTAL BUILDING & MAINTENANCE	\$	424,166	\$	212,083

SPECIAL RESERVE

SPECIAL RESERVE - EQUIPMENT	\$	1,096,000	\$	548,000
TOTAL SPECIAL RESERVE	\$	1,096,000	\$	548,000

SPECIAL FUNDS

AUDIT	\$	32,800	\$	16,400
LIABILITY INSURANCE	\$	59,736	\$	29,868
SOCIAL SECURITY	\$	500,000	\$	250,000
ILLINOIS UNEMPLOYMENT TAXES	\$	54,978	\$	27,489
WORKERS' COMPENSATION INSURANCE	\$	40,000	\$	20,000
TOTAL SPECIAL FUND ITEMS	\$	687,514	\$	343,757
SUPPLEMENTARY GRANTS	\$	90,954	\$	45,477
GRAND TOTAL	\$	14,877,526	\$	7,438,763

SECTION 3: The several sums above mentioned and designed as appropriation, which is FOURTEEN MILLION EIGHT HUNDRED SEVENTY SEVEN THOUSAND FIVE HUNDRED TWENTY SIX AND NO/100 (\$14,877,526) be and are hereby appropriated as propriate fractional parts of the said amount FOURTEEN MILLION EIGHT HUNDRED SEVENTY SEVEN THOUSAND FIVE HUNDRED TWENTY SIX AND NO/100 (\$14,877,526) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2017, is estimated to be \$8,400,000; the estimate of cash to be received during the 2017-2018 fiscal year from all sources is \$7,088,802; the estimate of expenditures appropriated for such fiscal year is \$14,861,710; and the estimated operating budget for such fiscal year is \$6,289,446. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$9,199,356.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles Public Library District (Niles-Maine District Library effective July 1, 2017) has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance

with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 17th day of May, 2017, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Karen Dimond
President of the Board of Trustees of the
NILES PUBLIC LIBRARY DISTRICT
ATTESTED (NILES-MAINE DISTRICT LIBRARY
EFFECTIVE JULY 1, 2017) and SIGNED in my office,
according to law, this 17th day of May 2017, at the
said NILES PUBLIC LIBRARY DISTRICT
(NILES-MAINE DISTRICT LIBRARY EFFECTIVE
JULY 1, 2017)

Dianne Olson
Secretary, Board of Trustees
NILES PUBLIC LIBRARY DISTRICT
(NILES-MAINE DISTRICT LIBRARY EFFECTIVE
JULY 1, 2017)