

Administrative Leadership Team Meeting  
Monday, December 12, 2016 11:00 AM Central

Mokena Elementary School  
Mokena Elementary School  
11244 Willowcrest Lane  
Mokena, IL 60448

I. Welcome

I.A. Celebrations - Professional or Personal

I.B. Questions on Previous Meeting Minutes

II. Member Items

II.A. Asthma Action Plan and Protocol/Asthma Education

II.B. Book Talk

II.C. Substitute Shortage

II.D. 2017-2018 Calendar Review

II.E. Classified Job Descriptions

II.F. Other:

III. Next Meeting – December 19 - DO - Recorder, Eric, Timekeeper, Dave

IV. Communication Plan: Minutes will be posted on BoardBook.