

Administrative Leadership Team Meeting
Wednesday, August 26, 2015 9:30 AM Central

Mokena Elementary School
Mokena Elementary School
11244 Willowcrest Lane
Mokena, IL 60448

I. Welcome

I.A. Introductions

I.B. Celebrations - Professional or Personal

I.C. Questions on Previous Meeting Minutes

II. Member Items

II.A. Informational Items:

II.A.1. Opening Institute Days

II.A.2. Opening of School Year

II.A.3. Evaluwise

II.A.4. SkyAlert School Messenger

II.A.5. Reminder Admin Team Picture will be taken at 6:15 prior to the Board Meeting

II.B. Discussion Items:

II.B.1. Skyward

II.B.1.a. Discipline

II.B.1.b. Professional Development

II.B.2. Technology Update

II.B.3. PARCC

II.B.4. Director and Assistant Director of Student Services Roles

II.B.5. PBIS

II.B.6. Religious Exemption Form

II.B.7. Signed Contracts

II.B.8. Transportation Issues

II.B.9. Petty Cash Process

II.B.10. Staff Reimbursement Procedures

II.B.11. Staff Appreciation

II.B.12. Run, Hide, Fight

II.B.13. Meeting Location

II.B.14. Technology at Meetings

II.B.15. Substitutes

II.B.16. School Supply Drop-off / Back to School Nights

II.C. Action Items:

II.C.1. Action on any discussion items

II.D. Other:

III. Next Meeting – September 2nd - Location TBD

IV. Communication Plan: Minutes - Judy. Minutes will be posted on BoardBooks.