

Regular Meeting
Wednesday, January 21, 2015 7:00 PM Central

Mokena Elementary School
Mokena Elementary School
11244 Willowcrest Lane
Mokena, IL 60448

- I. **ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC COMMUNICATIONS**
 - MTA
 - PTA/MEF
 - Board of Education
- IV. **EDUCATIONAL SHOWCASE- Friendship Circles**
- V. **APPROVAL OF PREVIOUS MINUTES**
- VI. **INFORMATION REPORTS**
 - VI.A. Superintendent
 - VI.B. Assistant Superintendent of Instruction
 - VI.C. Director of Student Services
 - VI.C.1. Student Services - Who? What ? Where? Presentation
 - VI.D. Chief School Business Official
 - VI.D.1. 2015-2016 School Fees
 - VI.E. Director of Technology
 - VI.F. Director of Buildings and Grounds
 - VI.G. Principals Report-verbal
 - VI.H. Lincoln Way Area Special Education Minutes
 - VI.I. Financial and Treasurers Reports
 - VI.J. Reality Store Presentation- Dr. Melnyczenko
 - VI.K. MPD Intergovernmental Agreement
 - VI.L. 2015-2016 School Calendar
 - VI.M. Technology Infrastructure
- VII. **ACTION REQUESTS**
 - VII.A. District Bills (Markham)
 - VII.B. Personnel
 - VII.B.1. Classified –New Hire
 - VII.B.2. Classified- Change of Position
 - VII.B.3. Classified-Resignation
 - VII.B.4. Classified - Involuntary Transfer
 - VII.B.5. Certified-New Hires(subs)
 - VII.C. Energy Program Service Contractor
- VIII. **ITEMS FOR February 18, 2015 AGENDA**
- IX. **FOR THE GOOD OF MOKENA**
- X. **CLOSED SESSION-** For Purposes of Personnel; not to return; Pursuant of 5 ILCS 120/2/(c)(1)
- XI. **ADJOURNMENT**

**MINUTES REGULAR MEETING
MOKENA SCHOOL DISTRICT 159 - BOARD OF EDUCATION
MOKENA ELEMENTARY SCHOOL
December 17, 2014**

BOARD OF EDUCATION

	PRESENT	ABSENT
Mrs. Danielle Didrickson-President	✓	
Mr. Jim Andresen-Vice President	✓	
Mrs. Anna Briscoe-Secretary	✓	
Mrs. Stacy Cesta	✓	
Mr. Aaron Janik	✓	(left at 8:35pm)
Mr. Patrick Markham		✓
Mr. Joseph Spalla	✓	

STAFF PRESENT: Dr. Omar Castillo, Superintendent; Kathleen Wilkey, Assistant Superintendent of Instruction; Eileen Parente, Director of Student Services, John Troy, Chief School Business Official; Mike Rolinitis, Principal; Mari Jo Hanson, Principal; Judy Splayt, Assistant Principal; Eric Melnyczenko, Assistant Principal; Steve Hastings, Director of Technology; Joe Sierra, Director of Buildings and Grounds; Mary Louise Knoerzer, Board Secretary; Kim Rueth, Catherine Lark, Kim Truffa, Debi Blank, Katherine Barr, Jim Posthumus.

VISITORS: Kathy Posthumus

PRESS: Danny Ciamprone of *Mokena Messenger*.

ROLL CALL /PLEDGE OF ALLEGIANCE

At 7:00pm Roll Call was taken; Mrs. Didrickson, the Board of Education, Administration and audience recited the Pledge of Allegiance.

TAX LEVY HEARING

At 7:01 pm Mrs. Didrickson declared the 2014 Tax Levy Hearing opened. Mr. Janik moved that the Levy Hearing be opened; seconded by Mrs. Cesta.

No public comments.

Mr. Spalla moved that the Board of Education close 2014 Tax Levy Hearing. The motion was seconded by Mrs. Briscoe.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik, Mr. Spalla

Nays: None

Abstain: None

MOTION CARRIED 6-0

At 7:03 pm Mrs. Didrickson called the December 17, 2014 Regular meeting of the Board of Education of Mokena Public School District 159 to order.

COMMUNICATIONS

MTA: Ms. Truffa thanked Jean La Chat for covering her fundraising project.

PUBLIC: None

BOARD OF EDUCATION: None

APPROVAL OF PREVIOUS MINUTES

Mrs. Cesta moved to approve the minutes for the November 19, 2014 Regular meeting; motion was seconded by Mrs. Briscoe.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Janik

Nays: None

Abstain: Mr. Spalla

MOTION CARRIED 5-0-1

INFORMATION REPORTS

SUPERINTENDENT REPORT

Dr. Castillo updated the BOE on:

- Annual Tri-Conference- thanked all Board member who attended
- Strategic Plan Retreat- January 10, 2015 8:30am-3:30pm
- Annual Conference of Culturally Diverse Students

ASSISTANT SUPERINTENDENT REPORT

Dr. Wilkey presented to the BOE:

- MJH ELA/Reading Department- Mr. Martinus leading this PD w/ LW District 210
- MJH Science Department w/ Brain De Soto from Fourier Systems, Inc.
- Much Professional Development occurring throughout the district
- PE Handbook Presentation by Crystal Vargas- kudos to Ms. Vargas for initiating this project

Board of Education questions were asked and answered.

DIRECTOR OF STUDENT SERVICES

Mrs. Parente updated the BOE on:

- Cooperative Programs that will be provided by MPS 159 in 2015-16 – Communication Development Program
- Focused Monitoring Update- Documentation is all complete; ISBE very complimentary of progress

Board of Education questions were asked and answered.

CHIEF SCHOOL BUSINESS OFFICIAL

Mr. Troy reported to the BOE on:

- 2014 Tax Levy

DIRECTOR OF BUILDINGS AND GROUNDS

- Door Replacement at MIS – 12/22/14
- Building Walk-thrus Update

DIRECTOR OF TECHNOLOGY

Mr. Hastings reported to BOE on:

- Skyward Implementation – Step One
- All-in- One Computers/Device Showcase

PRINCIPAL REPORTS

Mr. Rolinitis reported on behalf of MJH to BOE:

- Thanked Dr. Melnyzenko for initiating the Live Stream for 7th grade girls championship basketball game
- District Christmas Concert December 9 was very good ; well attended
- Science training with probes

Dr. Melnyzenko also added:

- Behavior committee further develop the initiatives will put into place 2015-16 school year; will be more appropriate and not rushed.
- Second round of interventions took place

Mrs. Hanson reported on behalf of MIS to BOE:

- Staff picture was taken of entire MIS staff
- Held Cookie Exchange with staff after school; well received

- Dare Graduation: new for her as well as the DARE officer Tom
- MY Math Training took place; Behavior team is working great with the expectations
- Thanked PTA for the running book fair

Mrs. Splayt reported on behalf of MES to BOE:

- Behavior Committee is working playground expectations; Mr. H and the student council produced a great video
- Successful FISH drive
- Principal of the Day Emily Tichacek – she have a delightful day

FINANCIAL REPORT

Mr. Troy reviewed the Financial Report with the BOE. Revenue for the month in all funds was \$180,535.18. Expenditures for the month in all funds were \$3,895,197.38. He also provided a quarterly report for BOE.

LINCOLN WAY AREA SPECIAL EDUCATION MINUTES

Mr. Spalla reported to BOE:

- Grant recipients were present and shared how the grants requests were utilized
- Sharing P-card reports along with the other bills

Mrs. Cesta reported to the BOE:

- Interview process in place for the new director ; January 15, 2015 – 6 candidates for round one
- Transition House will have an Open House for neighboring communities
- Working trying to combine the unions for Psychologists and Social Workers with the Teachers Union
- Foundation will host a Fashion Show in March
- Home Depot works on a project a month with Transition students

DISTRICT /BOARD GOALS PRESENTATION

The Administrative Leadership Team presented the District Goals:

Focus Area 1: Curriculum

Goal: *Provide all Mokena 159 Students the opportunities and resources to reach their fullest potential both academically and socially.*

Strategies and action steps were given.

Focus Area 2: Finance and Facilities

Goal: *Create a systematic fiscal plan for continued investment in our facilities that will provide high quality and well maintain facilities necessary to promote a positive learning environment.*

Strategies and action steps were given.

Focus Area 3: Culture

Goal: *Foster a culture of excellence through open communications and collaboration within the school community.*

Strategies and action steps were given.

Focus Area 4: Technology

Goal: *Implement technology to increase student engagement and enhance learning that promotes problem solving innovation.*

Strategies and action steps were given.

Next Steps:

Finance Presentation – December

Student Services Presentation – January

Curriculum Presentation – February

5 Year strategic Plan – January–April 2015

At 8:35pm Mr. Janik left the meeting.

FINANCE UPDATE PRESENTATION

Mr. Troy presented a Three Year Financial Forecast to the Board of Education beginning with 2011-2012 SY through 2017-18 SY; breaking down the picture by revenues, local, State and Federal. Also providing a picture of expenses by salaries, benefits purchased services, supplies and materials capital outlay and Bonds & other. The BOE was pleased with the detailed presentation.

CLOSED SESSION

At 9:10pm Mr. Spalla moved to go to Closed Session for purposes of Personnel; pursuant of 5ILCS 120/2 (c) 1; to return. The motion was seconded by Mrs. Cesta.

At 10:25 pm Mrs. Didrickson reopened the Board of Education meeting.

ACTION REQUESTS

VI. A. DISTRICT BILLS

Recommended Motion:

Mrs. Didrickson reviewed District bills this month. Mr. Andresen moved to approve the bills as presented. The motion was seconded by Mrs. Briscoe.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: None

Abstain: None

MOTION CARRIED 5-0

VI. B. PERSONNEL

Amended Recommended Motion:

Mr. Spalla moved to approve Personnel items IX. B 1-5 as presented; subject to successful background check, licensure and drug screening (if applicable) and physical; seconded by Mrs. Cesta.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: NONE

Abstain: None

MOTION CARRIED 5-0

1. Classified- New Hire

Laura Fuka	Food Server	District	11/24/2014	\$8.43/hour 3 hrs/day 5 days/wk 166 days/yr
Catherine Coddington	Sub Custodian	District	12/18/2014	\$10.45 /hr

2. Classified-Change of Position

Jim Posthumus	Full-time Custodian	MES	12/18/2014	\$16.33/hr 8 hrs/day 5 days/wk 247 days/yr
Wally Klein	Maintenance	MIS	10/27/2014	\$19.16/hr 8hrs/day 5 days/wk 247 days /yr

3. Classified – Resignation

Cheryl Stelmar	Building Aide	MES	12/19/2014	
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4. Certified–Extended Sub Teacher

Josh Meekma	Teacher	MJH	12/3/2014	\$161.92/day until regular teacher's return
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5. Certified – Retirement

Toni Szostak	Teacher	MJH	End of 2016-2017 school year	
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IX. C TAX LEVY MOTIONS:

Recommended Motion:

CERTIFICATE OF COMPLIANCE

Mr. Spalla moved that this Board of Education Authorize the President to sign the Certificate of Compliance with the Truth in Taxation Act for the 2014 Levy. The motion was seconded by Mrs. Cesta.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: NONE Abstain: None

MOTION CARRIED 5-0

TAX LEVY RESOLUTION

Mr. Andresen moved that the Board adopts a certificate of tax levy resolution for the 2014 levy in the amounts of: Education Fund \$11,032,000; Building Operations & Maintenance Fund \$1,210,000; Transportation Fund \$300,000; Working Cash Fund \$65,000; Municipal Retirement Fund \$300,000; Social Security Fund \$300,000; Tort Immunity Fund \$135,000; Special Education Fund \$450,000 As Presented in the 2014 Certificate of Tax Levy. Mrs. Briscoe seconded the motion.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: NONE Abstain: None

MOTION CARRIED 5-0

IX. D. 1. TRANSPORTATION CONSORTIUM

Recommended Motion:

Mrs. Briscoe moved to accept the bid proposal from Riverside Corporate Health for drug and alcohol testing management services at the rate of \$19 per test beginning January 1, 2015 for two years; seconded by Mr. Andresen.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: NONE Abstain: None

MOTION CARRIED 5-0

IX. D. 2. TECHNOLOGY STAFFING

Recommended Motion:

Mr. Andresen moved to allow the district to add two 10 ½ month technology support staff members; the motion was seconded by Mrs. Cesta.

Questions were asked and answered by the BOE.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: NONE Abstain: None

MOTION CARRIED 5-0

IX. E. TECHNOLOGY EQUIPMENT LEASE

Mr. Spalla recommended that the Board of Education approve the purchase of 250 Dell Optiplex 3030 Touch screen all-in-one computers from MCPC as presented and enter into a lease purchase agreement to accomplish the same. The motion was seconded by Mrs. Briscoe.

Questions were asked and answered by the BOE.

On Roll Call

Ayes: Mr. Andresen, Mrs. Briscoe, Mrs. Cesta, Mrs. Didrickson, Mr. Spalla

Nays: NONE Abstain: None

MOTION CARRIED 5-0

ITEMS FOR January 21, 2015 MEETING

- All Information items requiring action
- Reality Store presentation
- 2015-16 School Calendar (first read)
- Fees for 2015-16 SY

FOR THE GOOD OF MOKENA

- Happy Holidays to all

ADJOURNMENT

At 10:56pm Mrs. Didrickson asked for a motion to adjourn the Regular December 17, 2014 meeting. Mr. Andresen moved; seconded by Mr. Spalla. The Board was all in favor.

Minutes Respectfully Submitted by
Mary Louise Knoerzer, Executive Secretary

President

Secretary