

Administrative Leadership Team Meeting  
Tuesday, May 6, 2014 9:30 AM Central

Mokena Elementary School  
Mokena Elementary School  
11244 Willowcrest Lane  
Mokena, IL 60448

## I. Welcome

I.A. Celebrations - Professional or Personal

I.B. Review of Previous Meeting Minutes

## II. Member Items

### II.A. Informational Items:

II.A.1. Back to School Days

II.A.2. New Hires for Board Packet

II.A.3. Go Math Presentations

II.A.4. PARCC Assessment Dates

II.A.5. Trial Computers

II.A.6. Summer Vacation

II.A.7. Institute Day Activities

### II.B. Discussion Items:

II.B.1. School Budgets

II.B.2. New Hires Administrative Procedures

II.B.2.a. Certified

II.B.2.b. Classified

II.B.3. Learning Center Aides

II.B.4. Classified Evaluation Pay Matrix

II.B.5. PBIS Training Sept. 8 and 9

II.B.6. Workload Plan

II.B.7. Diabetic Care Aides

II.B.8. Health Coordinators/Taking Sped Course

II.B.9. CoTeaching and Collaborative Teaching Teachers

II.B.10. Related Staff Assignments/Building-Related Duties

II.B.11. Opening Day Schedule and Presenters

II.B.12. Negotiations Update -Time Options

II.C. Action Items:

II.C.1. Action on Some of the Discussed Items

III. Other Items:

IV. Next Meeting “Next meeting will be Tuesday, May 13, 2014 “ 9:30 AM “ 11:30 AM

V. Communication Plan: Minutes will be emailed and reviewed at next ALT meeting.