

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
March 18, 2019  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.  
Improve communications among all stakeholders in the Putnam County School District and communities.  
Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. ADJUSTMENTS TO AGENDA	
V. AUDIENCE PARTICIPATION	
A. Student Liaisons	
B. Mr. Kris Sienza and the PCJH Kindness Club	
VI. CORRESPONDENCE	
VII. CONSENT AGENDA	
A. Approve February 20, 2019 regular and executive session minute.	3
B. Approve District Bills	8
C. Approve Financial Reports	24
D. Approve Treasurer's Report	88
VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS	
A. Principals' Reports	89
B. Superintendent's Report	
1. Transportation	106
2. State Funding	107
3. Investment Update	108
C. Committee Reports	
1. Parent Advisory Committee - Summer Activity Fair scheduled for Tuesday, April 23rd from 5:30-7:00 at PCHS	
IX. NEW BUSINESS	
A. FOIA Requests - none	

B. 2019-2020 Calendar (action)	110
C. Approve IHSA Membership Renewal	112
D. Approve Wrestling Co-op Agreement Renewal (action)	113
E. Press Plus Issue 100 (first reading)	115
X. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, SCHOOL SAFETY CONCERNS AND UPDATES.	148
A. Retirements	149
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H. ALICE Implementation	
XI. ACTION ITEMS FOLLOWING EXECUTIVE SESSION	
A. Retirements	
B. Resignations	
C. Hires	
D. Superintendent Contract	
E. Rehires	
F. Paternity Leave request	
G. Adoption of Resolution Authorizing Non-Reemployment of Full-Time, Non- Tenured Teacher Not in Last Year of Probationary Service	
XII. ADJOURNMENT	

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
7:00 p.m., February 20, 2018  
Media Center Putnam County Primary School

President Mr. Gibson called the meeting to order at 7:00 p.m.

CALL TO ORDER

The meeting continued with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The following members were present to answer roll call: Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; and Mrs. Shore, aye. Mrs. Baker and Mr. Mallery were absent.

ROLL CALL

There were no adjustments to the agenda.

ADJUSTMENTS TO THE AGENDA

Student Liaisons: Nick Mattern reported updates to the board. Nick told the board that this week, February 18 through February 22, is National FFA Week. FFA is holding special events to bring awareness of FFA to the school and the community. He also reported that Putnam County had 11 winners in the Record Book Judging contest. The winners move on to the District contest. Lastly he informed the board that the PC FFA Chapter has 3 members working on their State Degrees, Nolan Whitney, Emily Bruch, and Olivia Brown. Nick also told the board about a new club (class) that Mrs. Davis has started. It is a sign language club. Students and staff are learning basic sign language. Mrs. Davis was present at the meeting and explained a little more about this club. Mrs. Louis is helping her with the club. There are 25 students and staff participating. She also informed the board that all current 8<sup>th</sup> grade students will be learning basic sign language too. This has been brought about because the district has a student coming back to the district next year who is hearing impaired and the students want to be able to communicate with him and make him feel comfortable and welcome at Putnam County. Mrs. Annette Davis presented to the board her annual update on the media centers in the district. She reported that the district had received the \$750 library grant. That money helps to purchase new books for the media centers. Once again the Civil War Amazing Race will be held at PCJH this spring. This past fall Mrs. Davis and Mrs. Thompson attended the ISLE Conference and brought back a lot of information that they were able to share with the other Media Aides in the district. Mrs. Davis is collaborating with several teachers in the district to bring programs to the buildings. The board thanked Mrs. Davis for all her hard work and effort that she gives to the students and staff in the district.

AUDIENCE PARTICIPATION/ HEARING OF DELEGATIONS

One correspondence item was shared with the board.

CORRESPONDENCE

Mrs. Shore moved and Mr. Judd seconded the motion to approve the Consent Agenda: Regular, and Executive session meeting minutes from the January 21, 2019; Treasurer's Report for the month of January, Financial Reports for the month of January, and bills for February 2019. On roll call the members voted as follows: Mrs. Shore, aye; Mr. Judd, aye; Mr. Copeland, aye; Mr. Gibson, aye; and Ms. Glenn, aye. Motion carried.

CONSENT AGENDA

PUTNAM COUNTY BOARD OF EDUCATION

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The principals' reports are posted on BoardBook. Also posted on Boardbook were AimsWeb Plus reports from Mrs. Cross and Mrs. Balestri and MAP results from Mr. Olson.

PRINCIPALS'  
REPORTS

Transportation report: There has been 8 snow days so far. Communication has been very good with the bus company. The Administrative team has worked with the bus company to adjust numbers on a couple of buses. The Orange bus was at capacity so we were able to shift some students to the Green bus to help with that. The Administrative team will continue to work with the bus company to evaluate routes and make any adjustments possibly needed for next year.

SUPERINTENDENT  
REPORT

State funding update: The state still owes the district in the following categories: Special Education, \$27,333.90; Transportation, \$131,826.62; Driver's Education, \$3,228.86; IL Free Lunch, \$274.20; Preschool for All, \$174,240.00; and Ag Grant, \$2,547.00 for a total of \$339,450.58.

Investment update: There is a CD due in March. It will be let out for bids.

Parent Advisory – There was a meeting scheduled but was cancelled due to a Snow day. Working on getting that rescheduled to get that committee active again.

COMMITTEE  
REPORTS

There was no old business.

OLD BUSINESS

There were no FOIA requests.

NEW BUSINESS

Mr. Copeland moved and Mrs. Shore seconded a motion to continue update the key scan entry systems at the Primary Building and the High School at a cost of \$14,443.00. On roll call the members voted as follows: Mr. Copeland, aye; Ms. Glenn, aye; Mr. Judd, aye; Mrs. Shore, aye; and Mr. Gibson, aye. Motion carried.

Mrs. Shore moved and Mr. Copeland seconded a motion to approve the board expenditures for the Triple I Conference. On roll call the members voted as follows: Mrs. Shore, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; and Mr. Judd, aye. Motion carried.

At 7:25 p.m. Mr. Copeland moved and Mr. Judd seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, school safety and concerns and updates, and semi-annual review of executive session minutes. All ayes, motion carried.

EXECUTIVE  
SESSION

At 8:13 p.m. Ms. Glenn moved and Mrs. Shore seconded the motion to return to open session. All ayes; motion carried.

Mr. Gibson moved and Mr. Judd seconded a motion to accept, with regret, the retirement of Annette Davis at the end of the 2022-2023 school year. On roll call, the members voted as follows: Mr. Gibson, aye; Mr. Judd, aye; Mrs. Shore, aye; Mr. Copeland, no; and Ms. Glenn, no. On a 3-2 vote, the motion carried.

PERSONNEL

Ms. Glenn moved and Mr. Copeland seconded a motion to hire Connie Hartman as a Special Education teacher at PCES beginning the 2019-2020 school year. On roll call, the members voted as follows: Ms. Glenn, aye; Mr. Copeland, aye; Mr. Gibson, aye; Mr. Judd, aye; and Mrs. Shore, aye. Motion carried.

PUTNAM COUNTY BOARD OF EDUCATION

February 20, 2019

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Mrs. Shore moved and Mr. Judd seconded a motion to hire summer workers. On roll call, the members voted as follows: Mrs. Shore, aye; Mr. Judd, aye; Mr. Copeland, aye; Mr. Gibson, aye; and Ms. Glenn, aye. Motion carried.

PERSONNEL  
CONT'D.

Mr. Judd moved and Mrs. Shore seconded a motion to approve the PE Exemption request. All ayes; motion carried.

Ms. Glenn moved and Mr. Copeland seconded a motion to approve releasing Executive Session minutes for the meetings; 4/2018 through 12/2018. All ayes; motion carried.

At 8:16 p.m. Ms. Glenn moved and Mr. Copeland seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted,

Megan Goetz, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
February 20, 2019

CALL TO  
ORDER

President Mr. Gibson called the meeting to order at 7:00 p.m.

ROLL CALL

The following members were present to answer roll call: Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Judd, aye; and Mrs. Shore, aye. Mrs. Baker and Mr. Mallery were absent.

EXECUTIVE  
SESSION

At 7:25 p.m. Mr. Copeland moved and Mr. Judd seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, school safety concerns and updates, and semi-annual review of executive session minutes. The members voted as follows: all ayes; motion carried.

ITEMS  
DISCUSSED

A. Retirements: Annette Davis at the end of the 2022-2023 school year

B. Hires: Connie Hartman – Special Ed teacher at PCES to fill the retirement position. Summer workers for the district.

C. PE Exemption Request: Megan Brooker, a junior at PCHS, is participating in the PC College Start program and is on track to graduate next year with both her high school diploma and an associate's degree. She is active at the high school as well as taking a full time course load at IVCC.

D. School Safety: The Administrative team met with law enforcement officials at 6:00 this evening and did run a Blue Point drill which still has bugs to be worked out. Otherwise the meeting was very successful.

E. Other: Discussion was held on staffing possibilities and concerns for next year. Next month administration will be making staffing recommendations. Mr. Carlson has posted for a Full-time Speech Pathologist for the 2019-2020 school year.

There is a student returning from a Hearing impaired program in Ottawa next year to PC. Ottawa is no longer offering the program. The district will need a hearing itinerant.

Mr. Myers is retiring at the end of this school year. The district will not be replacing that position.

The music teachers met with Administration to propose adding a 3<sup>rd</sup> music teacher for the district. The proposal was well presented and had valuable information providing solid numbers. The board members were supportive to posting an opening for a full-time music teacher for the 2019-2020 school year.

AJOURNMENT

At 8:11 p.m. Ms. Glenn moved and Mr. Judd seconded the motion to adjourn executive session and return to open session. The members voted as follows: all ayes; motion carried.

Respectfully submitted,  
Megan Goetz, Board secretary

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Bills Payable List

Printed: 2/15/2019 10:32 AM  
PUTNAM COUNTY CUSD #535  
Expense on Date: 2/1/2019 to 2/28/2019

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>AFLAC</b>						
		AFLAC-PRE TAX		96	102.57	10-481
		AFLAC-AFTER		96	11.71	10-481
		AFLAC-PRE TAX		96	10.79	20-481
		AFLAC-PRE TAX		96	102.41	10-481
		AFLAC-PRE TAX		96	0.16	40-481
		AFLAC-AFTER		96	11.64	10-481
		AFLAC-AFTER		96	0.07	40-481
		AFLAC-PRE TAX		96	10.79	20-481
					<u>\$250.14</u>	
<b>AMEREN ILLINOIS</b>						
		JR HI-ELECTRICAL SERVICE		219	32.72	20-2542-466-3
		PRIMARY-ELECTRIC SERVIC		219	2,205.35	20-2542-466-5
		H S- ELECTRIC SERVICE		219	54.64	20-2542-466-2
		JR HI-ELECTRICAL SERVICE		219	107.11	20-2542-466-3
		ELEMENTARY-NATURAL GAS		219	704.01	20-2542-465-4
		H S-NATURAL GAS SERVICE		219	1,390.16	20-2542-465-2
		PRIMARY NATURAL GAS		219	640.61	20-2542-465-5
		JR HI-NATURAL GAS		219	713.97	20-2542-465-3
		ELEMENTARY-ELECTRIC SERVI		219	1,130.05	20-2542-466-4
		H S- ELECTRIC SERVICE		219	11,425.64	20-2542-466-2
		JR HI-ELECTRICAL SERVICE		219	1,871.40	20-2542-466-3
					<u>\$20,275.66</u>	
<b>AMERICAN CENTRAL INSURANCE S</b>						
		DEP DAYCARE EXP FLEX PLAN		96	416.67	10-481
		HEALTH CARE EXP FLEX PLAN		96	811.50	10-481
		BOARD DUES/FEES		219	75.00	10-2310-640-6
		BOARD DUES/FEES		219	150.00	10-2310-640-6
		DEP DAYCARE EXP FLEX PLAN		96	416.67	10-481
		HEALTH CARE EXP FLEX PLAN		96	1,199.01	10-481
					<u>\$3,068.85</u>	
<b>APLINGTON, KAUFMAN, MCCLINTO</b>						
		COURT ORDER H		97	249.88	10-481
		COURT ORDER H		97	249.88	10-481
					<u>\$499.76</u>	
<b>ARAMARK</b>						
		ALL SCHOOL SERVICES		219	155.26	20-2542-321-1
		ALL SCHOOL SERVICES		219	52.20	20-2542-321-1
		ALL SCHOOL SERVICES		219	133.81	20-2542-321-1
		ALL SCHOOL SERVICES		219	43.71	20-2542-321-1
		ALL SCHOOL SERVICES		219	43.71	20-2542-321-1
		ALL SCHOOL SERVICES		219	52.20	20-2542-321-1
		ALL SCHOOL SERVICES		219	155.26	20-2542-321-1
		ALL SCHOOL SERVICES		219	133.81	20-2542-321-1
		ALL SCHOOL SERVICES		219	133.81	20-2542-321-1
					<u>\$903.77</u>	
<b>BALESTRI, COURTNEY</b>						

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		PRINC OFFICE-TRAVEL		219	15.08	10-2410-332-1
					<u>\$15.08</u>	
<b>BELL, AMY</b>		EPIC-TUITION REIMB		219	1,360.00	10-2210-320-1
					<u>\$1,360.00</u>	
<b>BOUND TO STAY BOUND</b>						
	34150	LIBRARY GRANT		219	182.90	10-2220-410-32
					<u>\$182.90</u>	
<b>BUSH, JACOB R.</b>		LOSS PREV/REDUC SERVICES		219	140.00	80-1360-310-1
					<u>\$140.00</u>	
<b>CALBOW, BRETT A.</b>		LOSS PREV/REDUC SERVICES		219	100.00	80-1360-310-1
					<u>\$100.00</u>	
<b>CARLSON, MELISSA</b>		HS-SUPPLIES		219	18.62	10-1113-410-2
					<u>\$18.62</u>	
<b>CDW GOVT INC.</b>		LEASE FD TECH SUPPLY		219	640.00	10-1112-410-1
		LEASE FD TECH SUPPLY - QTL8614/QZG8685		219	4,119.33	10-1112-410-1
					<u>\$4,759.33</u>	
<b>CENTERPOINT ENERGY SERVICES I</b>		H S-NATURAL GAS SERVICE		219	2,820.37	20-2542-465-2
		JR HI-NATURAL GAS		219	1,784.99	20-2542-465-3
		ELEMENTARY-NATURAL GAS		219	1,761.56	20-2542-465-4
		PRIMARY NATURAL GAS		219	1,503.89	20-2542-465-5
					<u>\$7,870.81</u>	
<b>CIONI FORD, AL</b>		EX CURRICULAR VAN		219	44.50	40-2550-324-1
					<u>\$44.50</u>	
<b>COMTECH HOLDINGS INC</b>		ELEMENTARY-BLDG REPAIR COOLER		219	5,443.00	20-2542-323-4
		ELEMENTARY-BLDG REPAIR		219	151.85	20-2542-323-4
		JR HI BLDG. REP/ MAINT		219	6,970.00	20-2542-323-3
					<u>\$12,564.85</u>	
<b>CPI</b>		CROSS CAT DIR TRAVEL		219	989.00	10-1220-333-1
					<u>\$989.00</u>	
<b>CULLIGAN TRI CO SALES</b>		ALL SCHOOL SERVICES		219	80.80	20-2542-321-1
					<u>\$80.80</u>	
<b>CURRY, JOSHUA</b>		JR HI-TRAVEL		219	49.77	10-1112-332-3
		H S TRAVEL		219	49.77	10-1113-332-2
					<u>\$99.54</u>	

**DE LAGE LANDEN PUBLIC FINANCE**

# Bills Payable List

Printed: 2/15/2019 10:32 AM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 2/1/2019 to 2/28/2019

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HEN R/M/COPIERS		219	563.61	10-1110-323-4
		SUP COPY MACHINE		219	563.61	10-2320-323-1
		PRIMARY R/M /COPIER		219	563.61	10-1111-323-5
		HS R/M / COPIER		219	563.61	10-1113-323-2
		JH R/M/COPIER		219	563.61	10-1112-323-3
					<u>\$2,818.05</u>	
<b>DEMCO INC.</b>						
	34159	JH MEDIA SUPPLIES		219	103.85	10-2220-410-3
					<u>\$103.85</u>	
<b>EDENS, MICHELLE</b>						
		PFA COMM SUPP		219	15.99	10-1125-412-1
					<u>\$15.99</u>	
<b>ENGLAND, KIMBERLY</b>						
		CO OP TRAVEL		219	80.30	10-1459-332-2
					<u>\$80.30</u>	
<b>FICEK ELECTRIC &amp; COMM</b>						
		ELEMENTARY-BLDG REPAIR		219	1,230.26	20-2542-323-4
					<u>\$1,230.26</u>	
<b>FLINN SCIENTIFIC INC</b>						
		HS-SUPPLIES		219	158.05	10-1113-410-2
					<u>\$158.05</u>	
<b>FRONTIER</b>						
		PRIMARY-TELEPHONE SERV		219	95.45	20-2542-340-5
		H S - TELEPHONE SERVICE		219	205.98	20-2542-340-2
		PRIMARY-TELEPHONE SERV		219	48.95	20-2542-340-4
					<u>\$350.38</u>	
<b>GETZ FIRE EQUIPMENT CO</b>						
		INSPECTIONS		219	214.95	80-2367-319-7
		INSPECTIONS		219	181.50	80-2367-319-7
		ELEMENTARY-BLDG REPAIR		219	9,591.52	20-2542-323-4
					<u>\$9,987.97</u>	
<b>GRAPHIC ELECTRONICS</b>						
		BOARD SUPPLIES NAME PLATE		219	10.00	10-2310-410-6
					<u>\$10.00</u>	
<b>GRASSERS</b>						
		JR HI BLDG. REP/ MAINT GAS STOVE REPAIR		219	362.95	20-2542-323-3
		JR HI BLDG. REP/ MAINT GAS FURNACE		219	1,995.00	20-2542-323-3
					<u>\$2,357.95</u>	
<b>GUISTI ELECTRIC LLC</b>						
		PRIMARY REPAIR/MAI		219	370.20	20-2542-323-5
					<u>\$370.20</u>	
<b>HARRIS, ESMERALDA</b>						
		PSYCH-TRAVEL		219	330.72	10-2140-332-1
					<u>\$330.72</u>	
<b>HEALTH CARE SERVICE CORPORAT</b>						
		HLTH NC S		96	321.00	20-481

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HLTH BP NC S		96	1,326.50	20-481
		HLTH E + C		96	2,579.30	10-481
		HLTH BP E + C		96	3,486.30	10-481
		HLTH NC S		96	1,284.00	10-481
		HLTH BP NC S		96	5,306.00	10-481
		HLTH CRT S		96	2,439.60	10-481
		HLTH BP CRT S		96	10,081.40	10-481
		HLTH E + C		96	257.93	20-481
		HLTH BP EMP+C		96	348.63	20-481
		HLTH ADM BP F		96	4,094.21	10-481
		HLTH BP ADM S		96	659.00	10-481
		HLTH CRT F		96	3,934.60	10-481
		HLTH BP CRT F		96	3,310.67	10-481
		HLTH NC E+S		96	369.18	10-481
		HLTH BP NC E+S		96	390.30	10-481
		HLTH NC F		96	562.89	10-481
		HLTH BP NC F		96	473.63	10-481
		HLTH CRT E + S		96	738.36	10-481
		HLTH BP CRTE+S		96	780.60	10-481
		HLTH CRT F		96	5.63	80-481
		HLTH BP CRT F		96	4.74	80-481
		HLTH ADM BP F		96	51.83	80-481
		HLTH NC S		96	316.22	20-481
		HLTH BP NC S		96	1,306.76	20-481
		HLTH E + C		96	2,579.30	10-481
		HLTH BP E + C		96	3,486.30	10-481
		HLTH NC S		96	1,288.78	10-481
		HLTH BP NC S		96	5,325.74	10-481
		HLTH CRT S		96	2,434.40	10-481
		HLTH BP CRT S		96	10,059.94	10-481
		HLTH BP ADM S		96	659.00	10-481
		HLTH CRT F		96	3,934.60	10-481
		HLTH BP CRT F		96	3,310.67	10-481
		HLTH NC E+S		96	369.18	10-481
		HLTH BP NC E+S		96	390.30	10-481
		HLTH CRT S		96	5.20	40-481
		HLTH BP CRT S		96	21.46	40-481
		HLTH NC F		96	562.89	10-481
		HLTH BP NC F		96	473.63	10-481
		HLTH CRT E + S		96	736.03	10-481
		HLTH CRT E + S		96	2.33	40-481
		HLTH BP CRTE+S		96	778.14	10-481
		HLTH BP CRTE+S		96	2.46	40-481
		HLTH CRT F		96	5.63	80-481
		HLTH BP CRT F		96	4.74	80-481
		HLTH ADM BP F		96	51.83	80-481
		HLTH E + C		96	257.93	20-481
		HLTH BP EMP+C		96	348.63	20-481
		HLTH ADM BP F		96	4,094.21	10-481

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$85,612.60</u>	
<b>HEISER, ANGIE</b>						
		H S-TEXTBOOKS		219	115.90	10-1113-420-2
					<u>\$115.90</u>	
<b>HENNEPIN BLDG IMPREST</b>						
		EPIC TRAVEL E MASINI		219	95.00	10-2210-332-1
		JH ATHL OFFICIALS		219	110.00	10-1501-319-3
		SUPT OFFICE POSTAGE		219	50.00	10-2320-341-1
					<u>\$255.00</u>	
<b>HENNEPIN FOOD MART</b>						
		HENN-CAFE FOOD /0880100010027/10013		219	62.30	10-2560-410-4-421000
		ELEMENTARY-BLDG SUPPLIES		219	7.09	20-2542-410-4
					<u>\$69.39</u>	
<b>HENNEPIN WATER DISTRICT</b>						
		ELEM-WATER		219	283.07	20-2542-322-4
		ELEM-WATER		219	75.70	20-2542-322-4
					<u>\$358.77</u>	
<b>HIGH SCHOOL IMPREST</b>						
		MUSIC TRAVEL		219	121.00	10-1115-332-1
		HS ATH DUES/FEES		219	350.00	10-1501-640-2
		HS ATHL OFFICIALS		219	2,630.00	10-1501-319-2
		HS-SUPPLIES		219	58.70	10-1113-410-2
		MUSIC DUES		219	155.00	10-1115-640-1
					<u>\$3,314.70</u>	
<b>HILLMANN PEDIATRIC THERAPY</b>						
		PHYS IMP-CONTRACT SERVIC		219	8,814.24	10-1204-319-1
		PHYS IMP-CONTRACT SERVIC		219	5,123.52	10-1204-319-1
					<u>\$13,937.76</u>	
<b>HINCKLEY SPRING WATER CO</b>						
		BOARD SUPPLIES		219	82.40	10-2310-410-6
					<u>\$82.40</u>	
<b>IL STATE POLICE</b>						
		BOARD DUES/FEES		219	169.50	10-2310-640-6
					<u>\$169.50</u>	
<b>IL STATE UNIVERSITY</b>						
		TITLE I 7-5 DOWNEY/ALLEMAN/SERAFINI		219	750.00	10-1250-332-36-430000
					<u>\$750.00</u>	
<b>IL VALLEY CELLULAR</b>						
		ALL SCHOOL SERVICES		219	258.69	20-2542-321-1
					<u>\$258.69</u>	
<b>IX CONTROLS</b>						
		PRIMARY REPAIR/MAI		219	595.00	20-2542-323-5
					<u>\$595.00</u>	
<b>JALARAM TRADING COMPANY</b>						
		PRIMARY CAFE FOOD		219	26.74	10-2560-410-5-421000
		MEDICAID JH LIFE SKILLS		219	19.71	10-1220-411-11-499100

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		F/C SCIENCE SUPPLY		219	113.83	10-1113-412-2
		PRIMARY CAFE FOOD		219	15.84	10-2560-410-5-421000
		JR HI-CAFE FOOD /190128801147		219	54.66	10-2560-410-3-421000
		MEDICAID JH LIFE SKILLS		219	48.21	10-1220-411-11-499100
					<u>\$278.99</u>	
<b>JOHANNES BUS SERVICE INC.</b>						
		CONTRACT SERVICE-SP ED R		219	17,436.00	40-2550-326-1
		CONTRACT-EX CURRIC		219	4,628.82	40-2550-328-1
		CONTRACT SERVICE-AV		219	1,206.12	40-2550-327-1
		CONTRACT SERVICE-AV		219	7,687.68	40-2550-331-1
		CONTRACT REG		219	30,409.70	40-2550-325-1
					<u>\$61,368.32</u>	
<b>JOHNS SERVICE AND SALES, INC.</b>						
		ELEMENTARY-BLDG REPAIR		219	452.50	20-2542-323-4
					<u>\$452.50</u>	
<b>JUDD CONSTRUCTION INC</b>						
		ELEMENTARY-GROUNDS REPAIR SNOW REMOV/		219	150.00	20-2543-323-4
		ELEMENTARY-GROUNDS REPAIR SNOW REMOV/		219	300.00	20-2543-323-4
		ELEMENTARY-GROUNDS REPAIR SNOW REMOV/		219	300.00	20-2543-323-4
		ELEMENTARY-GROUNDS REPAIR SNOW REMOV/		219	150.00	20-2543-323-4
		ELEMENTARY-GROUNDS REPAIR SNOW REMOV/		219	150.00	20-2543-323-4
					<u>\$1,050.00</u>	
<b>JUNIOR HIGH IMPREST</b>						
		JH ATHL OFFICIALS		219	610.00	10-1501-319-3
		EPIC-PROF SERV		219	35.00	10-2210-321-1
		MUSIC DUES		219	81.00	10-1115-640-1
		JH ATHL DUES/FEES		219	130.00	10-1501-640-3
					<u>\$856.00</u>	
<b>KINETIC LEASING INC.</b>						
		LEASE FD TECH SUPPLY CHROMEBOOKS		219	8,402.00	10-1112-410-1
					<u>\$8,402.00</u>	
<b>KOHL WHOLESALE</b>						
		HEN BREAKFAST		219	734.84	10-2560-410-1-4-422000
		HENN-CAFE FOOD		219	2,365.47	10-2560-410-4-421000
		HENN ELEM-CAFE MISC SUPP		219	22.70	10-2560-490-4-421000
		PFA FOOD SUPP		219	640.60	10-1125-411-1
		HS BREAKFAST		219	645.12	10-2560-410-1-2-422000
		HIGH SCHOOL- FOOD		219	4,801.00	10-2560-410-2-421000
		H S-CAFE MISC SUPPLIES		219	207.12	10-2560-490-2-421000
		JR HI-CAFE FOOD		219	2,335.59	10-2560-410-3-421000
		JH BREAKFAST		219	477.17	10-2560-410-422000
		PRIMARY BREAKFAST		219	710.54	10-2560-410-1-5-422000
		PRIMARY CAFE FOOD		219	2,435.90	10-2560-410-5-421000
		PRIMARY MISC SUPPLY		219	266.73	10-2560-490-5-421000
					<u>\$15,642.78</u>	
<b>KS STATE BANK</b>						
		TORT SUPPLIES		219	3,320.00	80-2365-410-7

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					<u>\$3,320.00</u>	
<b>LASALLE PERU AREA CAREER CEN</b>						
		A V VOCATIONAL SCHOOL 2ND SEMESTER ACC		219	19,125.00	10-4240-670-2
					<u>\$19,125.00</u>	
<b>LEASE</b>						
		SPEECH IMP PROF SERV/SPEECH/LANG		219	38,486.72	10-1210-319-1
					<u>\$38,486.72</u>	
<b>LIBERTY MUTUAL INSURANCE</b>						
		WORKERS COMP INSUR		219	6,947.00	80-2362-380-7
		COMM UMBRELLA INSUR		219	22.00	80-2364-380-7
					<u>\$6,969.00</u>	
<b>LOCKER ROOM</b>						
		H S ATHLETIC-SUPPLIES SOFTBALL		219	946.74	10-1501-410-2
		JR HI-BUILDING SUPPLIES		219	95.00	20-2542-410-3
					<u>\$1,041.74</u>	
<b>MCNABB TELEPHONE COMPANY</b>						
		SUPT-TELEPHONE		219	299.29	20-2542-340-1
		H S - TELEPHONE SERVICE		219	299.29	20-2542-340-2
		JR HI-TELEPHONE SERVICE		219	299.29	20-2542-340-3
		ELEM-TELEPHONE		219	299.28	20-2542-340-4
		PRIMARY-TELEPHONE SERV		219	299.28	20-2542-340-5
					<u>\$1,496.43</u>	
<b>MEDIACOM</b>						
		LEASE FD-NBS/MEDIACOM		219	344.87	10-2190-323-1
		LEASE FD-NBS/MEDIACOM		219	262.87	10-2190-323-1
					<u>\$607.74</u>	
<b>MENARDS PERU</b>						
		HIGH SCHOOL-BLDG SUPPLIE		219	9.98	20-2542-410-2
		LEASE FD TECH SUPPLY		219	56.58	10-1112-410-1
		VOC AG SUPPLIES		219	46.98	10-1401-410-2
					<u>\$113.54</u>	
<b>MUSIC SHOPPE, INC.</b>						
		MUSIC SUPPLY-JH		219	49.17	10-1115-410-3
					<u>\$49.17</u>	
<b>NCPERS GROUP LIFE INS.</b>						
		NCPERS INSURANCE		96	56.00	10-481
		NCPERS INSURANCE		96	8.00	20-481
		NCPERS INSURANCE		96	72.00	10-481
		NCPERS INSURANCE		96	8.00	20-481
					<u>\$144.00</u>	
<b>NCS PEARSON</b>						
		SW-SUPPLIES		219	52.65	10-2110-410-1
		SW-SUPPLIES		219	66.65	10-2110-410-1
					<u>\$119.30</u>	
<b>NETWORK BUSINESS SYSTEMS INC</b>						
		LEASE FD-NBS/MEDIACOM		219	200.00	10-2190-323-1

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					<u>\$200.00</u>	
<b>NEWS TRIBUNE</b>						
		INFO SERV-ADVERTISING		219	83.80	10-2630-350-1
		INFO SERV-ADVERTISING		219	83.80	10-2630-350-1
					<u>\$167.60</u>	
<b>NORTH CENTRAL BANK</b>						
		SUPT OFFICE-DUES/ FEES PRIME		219	119.00	10-2320-640-1
		SUPT OFFICE-SUPPLIES PAES CARDS		219	140.00	10-2320-410-1
		SUPT OFFICE-SUPPLIES ADMIN MTG		219	85.46	10-2320-410-1
		PRIMARY OFFICE - SUPPLIES		219	28.85	10-2410-410-5
		JR HI-CAFE MISC SUPPLIES		219	119.89	10-2560-490-3-421000
		JR HI-GROUNDS REP/MAIN		219	279.88	20-2543-323-3
		JR HI SUPPLIES		219	243.07	10-1112-410-3
		HENN ELEM-SUPPLIES		219	229.87	10-1110-410-4
		HIGH SCHOOL-BLDG SUPPLIE		219	39.54	20-2542-410-2
		PRIMARY BLDG SUPPLY		219	39.54	20-2542-410-5
		JR HI-BUILDING SUPPLIES		219	39.54	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE		219	35.60	20-2542-410-2
		H S ATHLETIC-SUPPLIES		219	129.98	10-1501-410-2
		HS-SUPPLIES BIOLOGY		219	27.87	10-1113-410-2
		H S ATHLETIC-SUPPLIES		219	188.16	10-1501-410-2
		HS-SUPPLIES		219	65.39	10-1113-410-2
		HS-SUPPLIES		219	36.91	10-1113-410-2
		H S ATHLETIC-SUPPLIES		219	24.95	10-1501-410-2
		ELEMENTARY-BLDG SUPPLIES		219	339.74	20-2542-410-4
					<u>\$2,213.24</u>	
<b>NORTHERN ILLINOIS ACADEMY</b>						
		LIGHTEDWAY/PEORIA		219	14,490.14	10-1912-670-1
					<u>\$14,490.14</u>	
<b>OGLESBY PUBLIC SCHOOLS</b>						
		IDEA BLOCK GRANT PROF SVCS		219	20,409.42	10-1110-310-38
					<u>\$20,409.42</u>	
<b>ORKIN EXTERMINATING CO IN</b>						
		ALL SCHOOL SERVICES		219	81.26	20-2542-321-1
		ALL SCHOOL SERVICES		219	70.22	20-2542-321-1
		ALL SCHOOL SERVICES		219	83.33	20-2542-321-1
		ALL SCHOOL SERVICES		219	84.59	20-2542-321-1
					<u>\$319.40</u>	
<b>OSSOLA &amp; COMPANY J W</b>						
		H S- GROUNDS REPAIR/MAIN		219	131.25	20-2543-323-2
					<u>\$131.25</u>	
<b>PCCU (NEC)</b>						
		NEC 24/20		99	1,028.85	10-481
		NEC 24/20		99	0.30	80-481
		NEC-ADMIN/10 MONTH		99	147.72	10-481
		NEC-ADMIN/10 MONTH		99	1.06	80-481
		NEC 24/20		99	1,057.13	10-481

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		NEC 24/20		99	0.30	80-481
		NEC-ADMIN/10 MONTH		99	147.72	10-481
		DED NEC		99	8.55	10-481
		NEC 24/20		99	1.28	40-481
		NEC-ADMIN/10 MONTH		99	1.06	80-481
					<u>\$2,393.97</u>	
<b>PEARSON EDUCATION</b>						
		HENN ELEM-TEXT GR 3		219	424.84	10-1110-420-4
		HENN ELEM-TEXT GR 4		219	1,299.54	10-1110-420-4
					<u>\$1,724.38</u>	
<b>PENSERV PLAN SERVICES INC</b>						
		PENSERV PLAN SERVICES		97	2,979.50	10-481
		PENSERV PLAN SERVICES		97	50.00	20-481
		PENSERV PLAN SERVICES		97	12.50	80-481
		PENSERV PLAN SERVICES		97	3,173.64	10-481
		PENSERV PLAN SERVICES		97	5.86	40-481
		PENSERV PLAN SERVICES		97	50.00	20-481
		PENSERV PLAN SERVICES		97	12.50	80-481
					<u>\$6,284.00</u>	
<b>PERMA- BOUND</b>						
	34133	ED FOUNDATIONS SUPPLIES		219	298.34	10-2310-411-6
					<u>\$298.34</u>	
<b>PRAIRIE FARMS PEORIA DIVISION</b>						
		JR HI-CAFE FOOD MILK		219	814.00	10-2560-410-3-421000
		HENN-CAFE FOOD MILK		219	788.00	10-2560-410-4-421000
		HIGH SCHOOL- FOOD MILK		219	830.00	10-2560-410-2-421000
		PRIMARY CAFE FOOD MILK		219	950.00	10-2560-410-5-421000
		PFA FOOD SUPP MILK		219	63.46	10-1125-411-1
					<u>\$3,445.46</u>	
<b>PUT CO PCEA/IEA DUES</b>						
		NON-CERT DUES		96	77.56	20-481
		IEA CERT DUES		96	2,484.48	10-481
		IEA CERT DUES		96	0.70	80-481
		NON-CERT DUES		96	483.69	10-481
		NON-CERT DUES		96	76.12	20-481
		IEA CERT DUES		96	2,481.16	10-481
		IEA CERT DUES		96	0.69	80-481
		NON-CERT DUES		96	479.77	10-481
		NON-CERT DUES		96	5.36	40-481
		IEA CERT DUES		96	3.33	40-481
					<u>\$6,092.86</u>	
<b>PUT CO SCHOOL (FED TRS)</b>						
		TITLE I FED TRS		219	998.24	10-1250-210-36-430000
					<u>\$998.24</u>	
<b>PUT CO SCHOOL (TRS HEALTH)</b>						
		THIS P24/T20		99	3,831.54	10-481
		THIS P24/T20		99	1.13	80-481

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		THIS ADMIN/10 MONTH		99	550.14	10-481
		THIS ADMIN/10 MONTH		99	3.95	80-481
		H S-MEDICAL INSURANCE		219	168.41	10-1113-222-2
		THIS P24/T20		99	3,937.01	10-481
		THIS P24/T20		99	1.13	80-481
		THIS ADMIN/10 MONTH		99	550.14	10-481
		DED THIS		99	31.91	10-481
		THIS P24/T20		99	4.72	40-481
		THIS ADMIN/10 MONTH		99	3.95	80-481
					<u>\$9,084.03</u>	
<b>PUT CO SCHOOL (TRS)</b>						
		TRS P24/T20		99	17,543.93	10-481
		TRS P24/T20		99	5.16	80-481
		TRS ADMI/10 MONTH		99	2,519.00	10-481
		TRS ADMI/10 MONTH		99	18.08	80-481
		TRS P24/T20		99	18,026.66	10-481
		TRS P24/T20		99	5.15	80-481
		TRS ADMI/10 MONTH		99	2,518.99	10-481
		DED TRS		99	146.14	10-481
		TRS P24/T20		99	21.68	40-481
		TRS ADMI/10 MONTH		99	18.08	80-481
					<u>\$40,822.87</u>	
<b>PUT CO SCHOOLS (IMRF)</b>						
		IM IMRF		98	631.42	20-481
		IMRFBRD SHARE		98	1,501.38	50-481
		IM IMRF		98	1,834.02	10-481
		IMRFBRD SHARE		98	4,448.11	50-481
		IMRF VOL CONTRIBUTIONS		98	74.59	10-481
		IM IMRF		98	36.70	10-481
		IMRF VOL CONTRIBUTIONS		98	155.48	20-481
		IM IMRF		98	694.06	20-481
		IMRFBRD SHARE		98	1,650.34	50-481
		IM IMRF		98	2,112.75	10-481
		IMRFBRD SHARE		98	5,110.88	50-481
		IM IMRF		98	84.20	40-481
		IMRFBRD SHARE		98	200.22	50-481
		IMRF VOL CONTRIBUTIONS		98	86.16	10-481
		IM IMRF		98	36.70	10-481
		IMRF VOL CONTRIBUTIONS		98	143.91	20-481
					<u>\$18,800.92</u>	
<b>PUTNAM CO COMM UNIT (IL)</b>						
		IL State Tax		99	610.51	20-481
		IL State Tax		99	9,462.79	10-481
		IL State Tax		99	10.27	80-481
		IL State Tax		99	711.00	20-481
		IL State Tax		99	10,537.35	10-481
		IL State Tax		99	10.27	80-481
		IL State Tax		99	98.07	40-481

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					<u>\$21,440.26</u>	
<b>PUTNAM CO SD FIT</b>						
		Federal Tax 2019		99	1,285.54	20-481
		Federal Tax 2019		99	17,332.55	10-481
		Federal Tax 2019		99	30.00	80-481
		Federal Tax 2019		99	1,494.60	20-481
		Federal Tax 2019		99	19,636.89	10-481
		Federal Tax 2019		99	30.01	80-481
		Federal Tax 2019		99	83.53	40-481
					<u>\$39,893.12</u>	
<b>PUTNAM CO SD MEDICARE</b>						
		MEDICARE (CERT)		99	2,343.91	10-481
		MEDICARE (BRD PD)		99	2,343.91	50-481
		MEDICARE (CERT)		99	3.18	80-481
		MEDICARE (BRD PD)		99	3.18	50-481
		MEDICARE (CERT)		99	2,438.49	10-481
		MEDICARE (BRD PD)		99	2,438.49	50-481
		MEDICARE (CERT)		99	3.18	80-481
		MEDICARE (BRD PD)		99	3.18	50-481
		MEDICARE (CERT)		99	2.54	40-481
		MEDICARE (BRD PD)		99	2.54	50-481
					<u>\$9,582.60</u>	
<b>PUTNAM COUNTY SD FICA</b>						
		FICA 2019		99	1,022.73	20-481
		MATCHING FICA		99	1,022.73	50-481
		FICA 2019		99	2,976.66	10-481
		MATCHING FICA		99	2,976.66	50-481
		FICA 2019		99	1,182.32	20-481
		MATCHING FICA		99	1,182.32	50-481
		FICA 2019		99	4,414.82	10-481
		MATCHING FICA		99	4,414.82	50-481
		FICA 2019		99	145.44	40-481
		MATCHING FICA		99	145.44	50-481
					<u>\$19,483.94</u>	
<b>PYSZKA, TIMOTHY A.</b>						
		LOSS PREV/REDUC SERVICES		219	90.00	80-1360-310-1
					<u>\$90.00</u>	
<b>RANDALL, JOSHUA D.</b>						
		LOSS PREV/REDUC SERVICES		219	60.00	80-1360-310-1
					<u>\$60.00</u>	
<b>REGIONAL OFFICE OF EDUCATION</b>						
		TUITION-PUBLIC SAFE SCHOOL		219	4,130.94	10-4210-600-1
27612		PRINC-DUES/FEES		219	200.00	10-2410-640-1
					<u>\$4,330.94</u>	
<b>ROBBINS SCHWARTZ</b>						
		BOARD LEGAL FEES		219	1,698.75	10-2310-319-6
					<u>\$1,698.75</u>	

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<b>SHORE, ADRIANE</b>						
		BOARD DUES/FEES		219	25.00	10-2310-640-6
					<u>\$25.00</u>	
<b>SIENZA, KRIS</b>						
		EPIC-TUITION REIMB		219	510.00	10-2210-320-1
					<u>\$510.00</u>	
<b>SISLER ICE</b>						
		H S ATHLETIC-SUPPLIES		219	38.00	10-1501-410-2
					<u>\$38.00</u>	
<b>SPECIALIZED DATA SYSTEMS</b>						
		DATA PROCESSING-SUPPLIES		219	180.00	10-2660-410-1
					<u>\$180.00</u>	
<b>STATE DISBURSEMENT UNIT</b>						
		CHILD SUPPORT		97	451.83	10-481
		CHILD SUPPORT		97	451.83	10-481
					<u>\$903.66</u>	
<b>STEWART, ALISA</b>						
		HS-SUPPLIES		219	304.17	10-1113-410-2
					<u>\$304.17</u>	
<b>SUMMIT FINANCIAL RESOURCES</b>						
		HIGH SCHOOL- FOOD		219	47.48	10-2560-410-2-421000
		PRIMARY CAFE FOOD		219	47.48	10-2560-410-5-421000
		JR HI-CAFE FOOD		219	61.93	10-2560-410-3-421000
		HENN-CAFE FOOD		219	61.93	10-2560-410-4-421000
					<u>\$218.82</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		DENT NC SINGLE		96	28.40	20-481
		DENT NC BP S		96	52.90	20-481
		DENTAL CERT S+		96	109.40	10-481
		DENT BP CRT S+		96	232.14	10-481
		DENTAL CRT F		96	262.03	10-481
		DENTAL BP CRT F		96	486.71	10-481
		DENT NC SINGLE		96	62.48	10-481
		DENT NC BP S		96	116.38	10-481
		DENT NC S+ 1		96	21.88	20-481
		DENT BP NC S+ 1		96	40.64	20-481
		DENTAL CERT S		96	176.08	10-481
		DENTAL BP CRT S		96	327.98	10-481
		DENT ADM BP F		96	160.56	10-481
		DENT ADM BP S		96	16.26	10-481
		DENT NC S+ 1		96	63.24	10-481
		DENT BP NC S+ 1		96	52.06	10-481
		DENT NC FAMILY		96	80.40	10-481
		DENT NC BP FAM		96	80.16	10-481
		DENTAL CRT F		96	0.19	80-481
		DENTAL BP CRT F		96	0.35	80-481
		DENT ADMIN E+S		96	29.70	10-481

# Bills Payable List

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		DENT ADMIN E+S		96	1.56	80-481
		DENT NC SINGLE		96	27.98	20-481
		DENT NC BP S		96	52.11	20-481
		DENTAL CERT S+		96	109.33	10-481
		DENT BP CRT S+		96	232.01	10-481
		DENTAL CRT F		96	262.03	10-481
		DENTAL BP CRT F		96	486.71	10-481
		DENT ADM BP S		96	16.26	10-481
		DENT NC S+ 1		96	63.24	10-481
		DENT BP NC S+ 1		96	52.06	10-481
		DENTAL CERT S		96	0.46	40-481
		DENTAL BP CRT S		96	0.85	40-481
		DENT NC FAMILY		96	80.40	10-481
		DENT NC BP FAM		96	80.16	10-481
		DENTAL CERT S+		96	0.07	40-481
		DENT BP CRT S+		96	0.13	40-481
		DENTAL CRT F		96	0.19	80-481
		DENTAL BP CRT F		96	0.35	80-481
		DENT ADMIN E+S		96	29.70	10-481
		DENT ADMIN E+S		96	1.56	80-481
		DENT NC SINGLE		96	62.90	10-481
		DENT NC BP S		96	117.17	10-481
		DENT NC S+ 1		96	21.88	20-481
		DENT BP NC S+ 1		96	40.64	20-481
		DENTAL CERT S		96	175.62	10-481
		DENTAL BP CRT S		96	327.13	10-481
		DENT ADM BP F		96	160.56	10-481
					\$4,803.00	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		LIFE NC		96	4.44	20-481
		LIFE NC BP		96	8.34	20-481
		LIFE CERT		96	85.83	10-481
		LIFE CERT BP		96	160.63	10-481
		LIFE ADM BP		96	21.25	10-481
		LIFE NC		96	20.24	10-481
		LIFE NC BP		96	36.59	10-481
		LIFE CERT		96	0.01	80-481
		LIFE CERT BP		96	0.03	80-481
		LIFE NC		96	4.44	20-481
		LIFE NC BP		96	8.34	20-481
		LIFE CERT		96	88.70	10-481
		LIFE CERT BP		96	165.97	10-481
		LIFE ADM BP		96	21.25	10-481
		LIFE NC		96	20.04	10-481
		LIFE NC BP		96	36.21	10-481
		LIFE NC BP		96	0.38	40-481
		LIFE CERT		96	0.10	40-481
		LIFE CERT BP		96	0.19	40-481

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		LIFE CERT		96	0.01	80-481
		LIFE CERT BP		96	0.03	80-481
		LIFE NC		96	0.20	40-481
					<u>\$683.22</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		VISION E+S		96	77.69	10-481
		VISION EMP		96	182.28	10-481
		VISION E+C		96	9.55	20-481
		VISION FAMILY		96	180.43	10-481
		VISION E+C		96	38.20	10-481
		VISION EMP		96	13.02	20-481
		VISION FAMILY		96	0.14	80-481
		VISION E+S		96	0.43	80-481
		VISION E+S		96	77.64	10-481
		VISION E+C		96	38.20	10-481
		VISION EMP		96	0.26	40-481
		VISION E+S		96	0.05	40-481
		VISION EMP		96	12.70	20-481
		VISION FAMILY		96	0.14	80-481
		VISION E+S		96	0.43	80-481
		VISION EMP		96	182.34	10-481
		VISION E+C		96	9.55	20-481
		VISION FAMILY		96	180.43	10-481
					<u>\$1,003.48</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		LIFE VOL		96	78.27	10-481
		LIFE VOL		96	142.75	10-481
					<u>\$221.02</u>	
<b>SUPPLYWORKS</b>						
		HIGH SCHOOL-BLDG SUPPLIE		219	221.74	20-2542-410-2
		JR HI-BUILDING SUPPLIES		219	221.74	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		219	221.74	20-2542-410-4
		PRIMARY BLDG SUPPLY		219	221.73	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE		219	123.19	20-2542-410-2
		JR HI-BUILDING SUPPLIES		219	123.19	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		219	123.19	20-2542-410-4
		PRIMARY BLDG SUPPLY		219	123.18	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE		219	46.80	20-2542-410-2
		JR HI-BUILDING SUPPLIES		219	46.80	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		219	46.80	20-2542-410-4
		PRIMARY BLDG SUPPLY		219	46.80	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE		219	51.00	20-2542-410-2
					<u>\$1,617.90</u>	
<b>THE BABY FOLD</b>						
		LIGHTEDWAY/PEORIA RATE CHANGE		219	597.35	10-1912-670-1
		LIGHTEDWAY/PEORIA		219	873.05	10-1912-670-1
		LIGHTEDWAY/PEORIA		219	964.95	10-1912-670-1
		LIGHTEDWAY/PEORIA		219	873.05	10-1912-670-1

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		LIGHTEDWAY/PEORIA		219	689.25	10-1912-670-1
					<u>\$3,997.65</u>	
<b>THEISINGER, CLAYTON</b>						
		PRINC OFFICE-TRAVEL		219	80.30	10-2410-332-1
					<u>\$80.30</u>	
<b>TOEDTER OIL COMPANY</b>						
		TRANSP - YB SUPPLY		219	239.09	40-2550-411-1
		EX CURRICULAR VAN		219	259.01	40-2550-324-1
		DRIVERS ED SUPPLIES		219	33.21	10-1700-410-2
		TRUCK REPAIR/MAINT		219	132.82	20-2542-320-3
					<u>\$664.13</u>	
<b>TONIS FLOWER AND GIFT SHOP</b>						
		BOARD SUPPLIES		219	50.00	10-2310-410-6
					<u>\$50.00</u>	
<b>TRINITY CATHOLIC SCHOOL</b>						
		HIGH SCHOOL- FOOD		219	30.25	10-2560-410-2-421000
					<u>\$30.25</u>	
<b>URNIKIS, DAVE</b>						
		JR HI-TRAVEL		219	20.90	10-1112-332-3
					<u>\$20.90</u>	
<b>VAR RESOURCES LLC</b>						
		LEASE FD TECH SUPPLY		219	1,501.15	10-1112-410-1
					<u>\$1,501.15</u>	
<b>VIG SOLUTIONS</b>						
65530		LEASE FD TECH SUPPLY		219	3,059.00	10-1112-410-1
					<u>\$3,059.00</u>	
<b>VILLAGE OF GRANVILLE</b>						
		HS- WATER		219	823.51	20-2542-322-2
		PRIMARY- WATER		219	273.51	20-2542-322-5
					<u>\$1,097.02</u>	
<b>WASHINGTON NATIONAL INS CO</b>						
		WASHINGTON NATL INS.		96	806.84	10-481
		WASHINGTON NATL INS.		96	125.05	20-481
		WASHINGTON NATL INS.		96	0.31	80-481
		WASHINGTON NATL INS.		96	125.05	20-481
		WASHINGTON NATL INS.		96	0.31	80-481
		WASHINGTON NATL INS.		96	833.09	10-481
		WASHINGTON NATL INS.		96	19.55	40-481
					<u>\$1,910.20</u>	
<b>WASTE MANAGEMENT</b>						
		ALL SCHOOL SERVICES		219	280.36	20-2542-321-1
		ALL SCHOOL SERVICES		219	61.28	20-2542-321-1
		ALL SCHOOL SERVICES		219	280.36	20-2542-321-1
		ALL SCHOOL SERVICES		219	280.36	20-2542-321-1
					<u>\$902.36</u>	
<b>WEINZIERL, HANNAH</b>						

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Vendor Name						
P.O. Number	Description	Override	Batch #	Amount	State	Account Number
	VOC AG SUPPLIES		219	29.09	10-1401-410-2	
	VOC AG SUPPLIES		219	40.00	10-1401-410-2	
				<u>\$69.09</u>		
<b>WORLD BOOK INC.</b>						
	HS MEDIA SOFTWARE		219	474.90	10-2220-470-2	
	JH MEDIA SOFTWARE		219	100.00	10-2220-470-3	
	HEN MEDIA SOFTWARE		219	100.00	10-2220-470-4	
	PRIMARY MEDIA SOFTWARE		219	100.00	10-2220-470-5	
				<u>\$774.90</u>		
				<b>Report Total</b>		
				<u>\$585,201.22</u>		

# Revenue Ledger

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Education Fund 10							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High		FIRST PRIOR YEAR LEVY	0.00	3,475,989.96	3,617,938.00	141,948.04	96.08 10-1112
	0.00		0.00	3,475,989.96	3,617,938.00	141,948.04	96.08 ** Function
<b>Middle-Junior High</b>							
1120 Middle-Junior High		TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00 10-1122
	0.00		0.00	0.00	0.00	0.00	** Function
<b>High School</b>							
1130 High School		FIRST PRIOR YR LEASE	0.00	63,885.24	66,517.00	2,631.76	96.04 10-1130
	0.00		0.00	63,885.24	66,517.00	2,631.76	96.04 ** Function
<b>Accelerated Reading Program</b>							
1140 Accelerated Reading Program		SP ED PRIOR YEAR LEVY	0.00	51,112.21	53,208.00	2,095.79	96.06 10-1141
	0.00		0.00	51,112.21	53,208.00	2,095.79	96.06 ** Function
<b>Speech &amp; Lang. Impaired</b>							
1210 Speech & Lang. Impaired		MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00 10-1210
	0.00		0.00	0.00	0.00	0.00	** Function
<b>Special Education Programs Pre-K</b>							
1225 Special Education Programs Pre-K		CORP PERS PROP REPLC TAX	0.00	1,269,767.47	2,069,168.00	799,400.53	61.37 10-1230
	0.00		0.00	1,269,767.47	2,069,168.00	799,400.53	61.37 ** Function
<b>Remedial and Supplemental Programs Pre-K</b>							
1275 Remedial and Supplemental Programs Pre-K		WETLANDS	0.00	0.00	0.00	0.00	0.00 10-1290
	0.00		0.00	0.00	0.00	0.00	** Function
<b>Adult Education</b>							
1310 Adult Education		PUPIL TUITION OTHER LEA	150,076.48	261,611.88	327,350.00	65,738.12	79.92 10-1312
	0.00		0.00	0.00	0.00	0.00	10-1313
	150,076.48		261,611.88	327,350.00	65,738.12	79.92	** Function
<b>Upgrdg In Current Occupn</b>							
1340 Upgrdg In Current Occupn		PUPIL TUI-SP ED OTHER LEA	0.00	36,458.55	36,459.00	0.45	100.00 10-1342
	0.00		0.00	36,458.55	36,459.00	0.45	100.00 ** Function
<b>Music</b>							
	0.00	TAX INTEREST	0.00	0.00	0.00	0.00	0.00 10-1510
	6,298.32	ED-INT ON INVESTMENTS	20,366.24	19,000.00	(1,366.24)	107.19	10-1511
	0.00	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	10-1512
	0.00	INTEREST-FARNSWORTH	0.00	0.00	100.00	100.00	0.00 10-1513

# Revenue Ledger

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Education Fund 10							
Function	1000	Instruction					
Function	1502	Music					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
<b>1502 Music</b>	6,298.32	20,366.24	19,100.00	(1,266.24)	106.63	** Function	
<b>Summer School</b>							
STUDENT LUNCH	15,743.04	84,305.98	116,000.00	31,694.02	72.68	10-1611	
STUDENT BREAKFAST	0.00	0.00	16,000.00	16,000.00	0.00	10-1612	
MILK SALES (OTHER)	671.20	2,150.40	4,000.00	1,849.60	53.76	10-1614	
ADULT LUNCHES/BREAKFAST	424.35	2,849.05	5,000.00	2,150.95	56.98	10-1620	
<b>1600 Summer School</b>	16,838.59	89,305.43	141,000.00	51,694.57	63.34	** Function	
<b>Gifted Programs</b>							
HEAD START LUNCHES	0.00	0.00	0.00	0.00	0.00	10-1690	
<b>1650 Gifted Programs</b>	0.00	0.00	0.00	0.00	0.00	** Function	
<b>Vocational Ed Handicapped</b>							
H S ATHLETIC ADMISSIONS	3,761.00	14,731.00	15,000.00	269.00	98.21	10-1711-2	
JR HI-ATHLETIC ADMISSION	1,116.00	3,723.00	5,000.00	1,277.00	74.46	10-1711-4	
H S / JR HI TOURNEY REV	0.00	0.00	3,000.00	3,000.00	0.00	10-1714	
ADMISSION - OTHERS	0.00	1,334.00	11,000.00	9,666.00	12.13	10-1719	
<b>1710 Vocational Ed Handicapped</b>	4,877.00	19,788.00	34,000.00	14,212.00	58.20	** Function	
<b>Vctnl Ed Lmt Eng Profcncy</b>							
ACTIVITY FEES HS	10.00	9,145.00	18,000.00	8,855.00	50.81	10-1720	
ACTIVITY FEES JR H	0.00	4,240.00	4,500.00	260.00	94.22	10-1720	
<b>1720 Vctnl Ed Lmt Eng Profcncy</b>	10.00	13,385.00	22,500.00	9,115.00	59.49	** Function	
<b>Vctnl Ed Acd /Econ Disadv</b>							
OTHER DISTRICT REVENUE	0.00	200.00	1,000.00	800.00	20.00	10-1790	
JH PE RESALE	28.00	3,200.00	5,500.00	2,300.00	58.18	10-1790-1-3	
H S PE RESALE	74.00	2,046.50	4,000.00	1,953.50	51.16	10-1790-2	
	0.00	0.00	0.00	0.00	0.00	10-1791	
MUSIC RESALE	0.00	0.00	200.00	200.00	0.00	10-1792	
<b>1730 Vctnl Ed Acd /Econ Disadv</b>	102.00	5,446.50	10,700.00	5,253.50	50.90	** Function	
<b>Bilingual Programs</b>							
PRIM-TEXTBOOK RENTAL	0.00	5,775.00	7,000.00	1,225.00	82.50	10-1811	
H S- TEXTBOOK RENTAL	70.00	17,798.68	22,500.00	4,701.32	79.11	10-1811	
JR HI-TEXTBOOK RENTAL	0.00	8,580.00	8,500.00	(80.00)	100.94	10-1811	
ELEM-TEXTBOOK RENTAL	0.00	4,950.00	7,000.00	2,050.00	70.71	10-1811-4	
INSTRUMENT RENTAL	0.00	0.00	0.00	0.00	0.00	10-1819	
<b>1800 Bilingual Programs</b>	70.00	37,103.68	45,000.00	7,896.32	82.45	** Function	
<b>Gifted Programs - Private Tuition</b>							
DONATIONS	0.00	15,799.52	25,000.00	9,200.48	63.20	10-1920	

# Revenue Ledger

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Education Fund 10							
Function	1000	Instruction					
Function	1920	Gifted Programs - Private Tuition					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
		DONATIONS-NCF	0.00	0.00	0.00	0.00	10-1920
<b>1920</b>	<b>Gifted Programs - Private Tuition</b>		0.00	15,799.52	25,000.00	9,200.48	63.20 ** Function
<b>Truants Alternative/Optional Education Programs</b>							
		PSY LEA ASSESMENT	0.00	0.00	0.00	0.00	10-1940
		SW LEA ASSESMENT	0.00	0.00	0.00	0.00	10-1941
		SPEECH LEA ASSESS	0.00	0.00	2,100.00	2,100.00	0.00 10-1941
			0.00	0.00	0.00	0.00	10-1942
		REFUND EXPENSES	0.00	1,672.45	0.00	(1,672.45)	0.00 10-1950
		DRIVERS ED FEE	0.00	2,650.00	3,000.00	350.00	88.33 10-1970
		OTHER LOCAL REVENUE	3,530.66	29,927.24	110,000.00	80,072.76	27.21 10-1999
		INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00 10-1999
		INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00 10-1999-1
<b>1922</b>	<b>Truants Alternative/Optional Education Programs</b>		3,530.66	34,249.69	115,100.00	80,850.31	29.76 ** Function
<b>1000</b>	<b>Instruction</b>		181,803.05	5,394,269.37	6,583,040.00	1,188,770.63	81.94 * Function
<b>Support Services</b>							
<b>Comp Arts</b>							
		POVERTY GRANT	0.00	0.00	0.00	0.00	0.00 10-2200
<b>2196</b>	<b>Comp Arts</b>		0.00	0.00	0.00	0.00	0.00 ** Function
<b>Assessment/Testing</b>							
		ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00 10-2230
<b>2230</b>	<b>Assessment/Testing</b>		0.00	0.00	0.00	0.00	0.00 ** Function
<b>2000</b>	<b>Support Services</b>		0.00	0.00	0.00	0.00	0.00 * Function
<b>Community Services</b>							
<b>Other Support Services</b>							
		GENERAL STATE AID	80,019.26	560,134.82	880,212.00	320,077.18	63.64 10-3001
		HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00 10-3002
<b>2900</b>	<b>Other Support Services</b>		80,019.26	560,134.82	880,212.00	320,077.18	63.64 ** Function
<b>Direction Of Community Sv</b>							
		SP ED PRIV FAC TUITION	0.00	49,965.45	115,000.00	65,034.55	43.45 10-3100
		SP ED EXTRA ORDINARY	0.00	0.00	54,000.00	54,000.00	0.00 10-3105
		SP ED PERSONNEL	0.00	0.00	115,000.00	115,000.00	0.00 10-3110
		SP ED ORPHANAGE	0.00	0.00	31,207.00	31,207.00	0.00 10-3120
		SP ED SUMMER SCHOOL	0.00	0.00	960.00	960.00	0.00 10-3145
<b>3100</b>	<b>Direction Of Community Sv</b>		0.00	49,965.45	316,167.00	266,201.55	15.80 ** Function
<b>Community Recreation Srv</b>							
		CTEI GRANT-SRAVTE	20,950.00	20,950.00	19,688.00	(1,262.00)	106.41 10-3200

# Revenue Ledger

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Education Fund 10							
Function	3000	Community Services					
Function	3200	Community Recreation Srv					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
				Revenue			
		VOC AG STATE GRTS	0.00	0.00	12,000.00	12,000.00	0.00 10-3215
		VOC AG SUPPLEMENTAL	0.00	9,794.00	2,489.00	(7,305.00)	393.49 10-3235
		FCAE GRANT	0.00	0.00	0.00	0.00	0.00 10-3299
<b>3200</b>	<b>Community Recreation Srv</b>		<b>20,950.00</b>	<b>30,744.00</b>	<b>34,177.00</b>	<b>3,433.00</b>	<b>89.96 ** Function</b>
<b><u>Civic Services</u></b>							
		TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00 10-3305
		IL FREE LUNCH/BRKFST AIDE	0.00	2,062.19	3,500.00	1,437.81	58.92 10-3360
		IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00 10-3360
		DRIVERS ED REIMBURSEMENT	0.00	6,335.18	15,000.00	8,664.82	42.23 10-3370-1
<b>3300</b>	<b>Civic Services</b>		<b>0.00</b>	<b>8,397.37</b>	<b>18,500.00</b>	<b>10,102.63</b>	<b>45.39 ** Function</b>
<b><u>Welfare Activities Serv</u></b>							
		SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00 10-3610
		SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00 10-3640
		LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00 10-3641
		NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00 10-3651-1
		SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00 10-3695
<b>3600</b>	<b>Welfare Activities Serv</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 ** Function</b>
<b><u>Nonpublic School Pupils</u></b>							
		PRESCHOOL FOR ALL GRANT	0.00	60,000.00	261,362.00	201,362.00	22.96 10-3705
		READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00 10-3715
			0.00	0.00	0.00	0.00	0.00 10-3725
			0.00	0.00	0.00	0.00	0.00 10-3735
		ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00 10-3775
			0.00	0.00	0.00	0.00	0.00 10-3792
			0.00	0.00	0.00	0.00	0.00 10-3794
<b>3700</b>	<b>Nonpublic School Pupils</b>		<b>0.00</b>	<b>60,000.00</b>	<b>261,362.00</b>	<b>201,362.00</b>	<b>22.96 ** Function</b>
<b><u>Home/School Services</u></b>							
			0.00	0.00	0.00	0.00	0.00 10-3800
<b>3800</b>	<b>Home/School Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 ** Function</b>
<b><u>Other Community Services</u></b>							
		LIBRARY GRNT/OTHER STATE REV	0.00	1,442.00	5,000.00	3,558.00	28.84 10-3999
		RESPRO GRANT	0.00	0.00	0.00	0.00	0.00 10-3999
<b>3900</b>	<b>Other Community Services</b>		<b>0.00</b>	<b>1,442.00</b>	<b>5,000.00</b>	<b>3,558.00</b>	<b>28.84 ** Function</b>
<b>3000</b>	<b>Community Services</b>		<b>100,969.26</b>	<b>710,683.64</b>	<b>1,515,418.00</b>	<b>804,734.36</b>	<b>46.90 * Function</b>
<b>Nonprogrammed Charges</b>							
<b><u>Other Community Services</u></b>							

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# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	4000	Nonprogrammed Charges					
Function	3900	Other Community Services					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
				Revenue			
3900 Other Community Services	0.00	0.00	0.00	0.00	0.00	0.00	10-4100
TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	**	Function
<b>Payments Reg Programs</b>							
4110 Payments Reg Programs	0.00	0.00	0.00	0.00	0.00	0.00	10-4110
	0.00	0.00	0.00	0.00	0.00	**	Function
<b>Payments for Regular Programs - Tuition</b>							
4210 Payments for Regular Programs - Tuition	8,806.39	76,772.73	175,000.00	98,227.27	43.87		10-4210
FEDERAL LUNCH AID	8,806.39	76,772.73	175,000.00	98,227.27	43.87	**	Function
<b>Payments for Special Education Programs - Tuition</b>							
4220 Payments for Special Education Programs - Tuition	2,403.72	22,955.55	36,000.00	13,044.45	63.77		10-4220
FED BREAKFAST AID	2,403.72	22,955.55	36,000.00	13,044.45	63.77	**	Function
<b>Payments to Other Govt Units (In-State) Transfers</b>							
4300 Payments to Other Govt Units (In-Sate) Transfers	25,906.00	76,382.00	112,488.00	36,106.00	67.90		10-4300
TITLE I GRANT	25,906.00	76,382.00	112,488.00	36,106.00	67.90	**	Function
<b>Payments to Other Govt Units - Out of State</b>							
4400 Payments to Other Govt Units - Out of State	0.00	0.00	0.00	0.00	0.00		10-4400
TITLE IV A ESSA GRANT	0.00	0.00	0.00	0.00	0.00	**	Function
<b>Payments Other Govt Units Out of State Transfers</b>							
IDEA INCENTIVE	0.00	0.00	0.00	0.00	0.00		10-4620
IDEA DISCRETIONARY	0.00	0.00	0.00	0.00	0.00		10-4620
IDEA BLOCK GRT	0.00	113,457.52	118,579.00	5,121.48	95.68		10-4620
DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00		10-4620-1
EXCESS (ROOM/BOARD)	8,142.89	87,644.35	115,000.00	27,355.65	76.21		10-4625-1
STEP PROGRAM	3,105.00	8,405.00	17,696.00	9,291.00	47.50		10-4770-1
CARL PERKINS	3,474.01	5,914.15	8,441.00	2,526.85	70.06		10-4770-1-40
SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00		10-4850
ARRA TITLE I	0.00	0.00	0.00	0.00	0.00		10-4854
ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00		10-4857-1
ARRA GSA	0.00	0.00	0.00	0.00	0.00		10-4870-1
ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00		10-4880-1
	0.00	0.00	0.00	0.00	0.00		10-4900
TITLE II TEACHER QUALITY	0.00	6,658.00	0.00	(6,658.00)	0.00		10-4935
	0.00	0.00	0.00	0.00	0.00		10-4945
TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00		10-4971
MEDICAID-ADMIN OUTREACH	0.00	6,788.19	20,000.00	13,211.81	33.94		10-4991-1
MEDICAID-FEE FOR SERV	7,320.26	20,221.91	20,000.00	(221.91)	101.11		10-4992-1-11
	0.00	0.00	0.00	0.00	0.00		10-4998-1

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Function	4000	Nonprogrammed Charges					
Function	4430	Payments Other Govt Units Out of State Transfers					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget Revenue	State Account Number	
<b>4430 Payments Other Govt Units Out of State Transfers</b>	22,042.16	249,089.12	299,716.00	50,626.88	83.11	**	Function
<b>4000 Nonprogrammed Charges</b>	59,158.27	425,199.40	623,204.00	198,004.60	68.23	*	Function
<b>Provision For Contingences</b>							
<u>Provision For Contingences</u>							
<b>6000 Provision For Contingences</b>	0.00	0.00	0.00	0.00	0.00	**	Function
<u>Perm Trnf from W/C</u>							
<b>7120 Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	0.00	**	Function
<b>6000 Provision For Contingences</b>	0.00	0.00	0.00	0.00	0.00	*	Function
<b>10 Education Fund</b>	341,930.58	6,530,152.41	8,721,662.00	2,191,509.59	74.87		Fund

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# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High		FIRST PRIOR YEAR LEVY	0.00	638,877.37	665,061.00	26,183.63	96.06 20-1112
	0.00		638,877.37	665,061.00	26,183.63	96.06	** Function
<b>Middle-Junior High</b>							
1120 Middle-Junior High		TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00 20-1122
	0.00		0.00	0.00	0.00	0.00	** Function
<b>Special Education Programs Pre-K</b>							
1225 Special Education Programs Pre-K		CORP PERS PROP REPL TAX	0.00	200,000.00	200,000.00	0.00	100.00 20-1230
	0.00		200,000.00	200,000.00	0.00	100.00	** Function
<b>Music</b>							
1502 Music		BLD-INT	518.07	1,213.63	5,000.00	3,786.37	24.27 20-1511
		INTEREST - TREE FUND	0.00	0.00	50.00	50.00	0.00 20-1515
	518.07		1,213.63	5,050.00	3,836.37	24.03	** Function
<b>Pre-K Programs - Private Tuition</b>							
1910 Pre-K Programs - Private Tuition		HOUSE RENT	0.00	0.00	0.00	0.00	0.00 20-1910
	0.00		0.00	0.00	0.00	0.00	** Function
<b>Regular K-12 Programs - Private Tuition</b>							
1911 Regular K-12 Programs - Private Tuition		FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00 20-1911
	0.00		0.00	1,000.00	1,000.00	0.00	** Function
<b>Gifted Programs - Private Tuition</b>							
1920 Gifted Programs - Private Tuition		DONATIONS	0.00	0.00	500.00	500.00	0.00 20-1920
	0.00		0.00	500.00	500.00	0.00	** Function
<b>Truants Alternative/Optional Education Programs</b>							
1922 Truants Alternative/Optional Education Programs		REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00 20-1950
		TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00 20-1950
		OTHER LOCAL REVENUE	0.00	9,182.52	18,000.00	8,817.48	51.01 20-1999
	0.00		9,182.52	19,000.00	9,817.48	48.33	** Function
1000 Instruction	518.07		849,273.52	890,611.00	41,337.48	95.36	* Function
<b>Support Services</b>							
<b>Truants Alternative/Optional Education Programs</b>							
1922 Truants Alternative/Optional Education Programs		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00 20-2100
	0.00		0.00	0.00	0.00	0.00	** Function
2000 Support Services	0.00		0.00	0.00	0.00	0.00	* Function

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Oper, Build, & Maint Fund 20							
Function	3000	Community Services					
Function	3900	Other Community Services					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Community Services</b>							
<b>Other Community Services</b>							
		INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	20-3920-1
		SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	20-3925-1-1
		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	20-3999
<b>3900</b>	<b>Other Community Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>3000</b>	<b>Community Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>* Function</b>
<b>Nonprogrammed Charges</b>							
<b>Payments Other Govt Units Out of State Transfers</b>							
			0.00	0.00	0.00	0.00	20-4900
			0.00	0.00	0.00	0.00	20-4980
<b>4430</b>	<b>Payments Other Govt Units Out of State Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>4000</b>	<b>Nonprogrammed Charges</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>* Function</b>
<b>Provision For Contingences</b>							
<b>Provision For Contingences</b>							
		TRANSFER WC	0.00	0.00	168,458.00	168,458.00	0.00 20-7110
<b>6000</b>	<b>Provision For Contingences</b>		<b>0.00</b>	<b>0.00</b>	<b>168,458.00</b>	<b>168,458.00</b>	<b>0.00 ** Function</b>
<b>Perm Trnf from W/C</b>							
		PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00 20-7130-1
		SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00 20-7400
<b>7120</b>	<b>Perm Trnf from W/C</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
<b>6000</b>	<b>Provision For Contingences</b>		<b>0.00</b>	<b>0.00</b>	<b>168,458.00</b>	<b>168,458.00</b>	<b>0.00 * Function</b>
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>		<b>518.07</b>	<b>849,273.52</b>	<b>1,059,069.00</b>	<b>209,795.48</b>	<b>80.19 Fund</b>

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30								
Function	1000	Instruction						
Function	1112	Junior High						
Description			M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>								
<b>Junior High</b>								
		FIRST PRIOR YEAR LEVY	0.00	2,805.61	2,807.00	1.39	99.95	30-1112
1112	Junior High		0.00	2,805.61	2,807.00	1.39	99.95	** Function
<b>Music</b>								
		B/I-INT INVESTMENTS	205.71	3,174.65	1,000.00	(2,174.65)	317.47	30-1511
1502	Music		205.71	3,174.65	1,000.00	(2,174.65)	317.47	** Function
1000	Instruction		205.71	5,980.26	3,807.00	(2,173.26)	157.09	* Function
<b>Provision For Contingences</b>								
<b>Provision For Contingences</b>								
		PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	30-7110-1
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00	** Function
<b>Perm Trnf from W/C</b>								
		ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group		205.71	5,980.26	3,807.00	(2,173.26)	157.09	Fund

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# Revenue Ledger

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Transportation Fund 40								
Function	1000	Instruction						
Function	1112	Junior High						
Description			M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>								
<b>Junior High</b>								
		FIRST PRIOR YR LEVY TRAN	0.00	255,550.91	266,027.00	10,476.09	96.06	40-1112
1112	Junior High		0.00	255,550.91	266,027.00	10,476.09	96.06	** Function
<b>Middle-Junior High</b>								
		1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
1120	Middle-Junior High		0.00	0.00	0.00	0.00	0.00	** Function
<b>Special Education Programs Pre-K</b>								
		CORP REPLACEMNT PROP TAX	0.00	0.00	0.00	0.00	0.00	40-1230
1225	Special Education Programs Pre-K		0.00	0.00	0.00	0.00	0.00	** Function
<b>Home Ec Occupations</b>								
		ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
1421	Home Ec Occupations		0.00	0.00	0.00	0.00	0.00	** Function
<b>Music</b>								
		TRANSP-INT	835.59	2,499.80	2,000.00	(499.80)	124.99	40-1511
1502	Music		835.59	2,499.80	2,000.00	(499.80)	124.99	** Function
<b>Truants Alternative/Optional Education Programs</b>								
		REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
		OTHER LOCAL REVENUE	254.87	3,219.47	48,000.00	44,780.53	6.71	40-1999
1922	Truants Alternative/Optional Education Programs		254.87	3,219.47	48,000.00	44,780.53	6.71	** Function
1000	Instruction		1,090.46	261,270.18	316,027.00	54,756.82	82.67	* Function
<b>Community Services</b>								
<b>Custody/Child Care Serv</b>								
		REG TRANSPORTATION AID	0.00	176,236.56	384,238.00	208,001.44	45.87	40-3500
		VOC TRANSPORTATION AID	0.00	45,062.42	17,351.00	(27,711.42)	259.71	40-3505
		SP ED TRANSPORTATION AID	0.00	54,310.87	248,054.00	193,743.13	21.89	40-3510
		OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
3500	Custody/Child Care Serv		0.00	275,609.85	649,643.00	374,033.15	42.42	** Function
<b>Nonpublic School Pupils</b>								
		ECE TRANSPORTATION	0.00	0.00	75,000.00	75,000.00	0.00	40-3705
3700	Nonpublic School Pupils		0.00	0.00	75,000.00	75,000.00	0.00	** Function
3000	Community Services		0.00	275,609.85	724,643.00	449,033.15	38.03	* Function
<b>Nonprogrammed Charges</b>								
<b>Payments Other Govt Units Out of State Transfers</b>								

# Revenue Ledger

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Transportation Fund 40							
Function	4000	Nonprogrammed Charges					
Function	4430	Payments Other Govt Units Out of State Transfers					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number	
		IDEA ARRA	0.00	0.00	0.00	0.00	0.00 40-4857
4430	Payments Other Govt Units Out of State Transfers		0.00	0.00	0.00	0.00	** Function
4000	Nonprogrammed Charges		0.00	0.00	0.00	0.00	* Function
<b>Provision For Contingences</b>							
<u>Provision For Contingences</u>							
		PERM TRANSFER W/C	0.00	0.00	0.00	0.00	0.00 40-7110-1
6000	Provision For Contingences		0.00	0.00	0.00	0.00	** Function
<u>Perm Trnf from W/C</u>							
		PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00 40-7130-1
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	* Function
40	Transportation Fund		1,090.46	536,880.03	1,040,670.00	503,789.97	51.59 Fund

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50							
Function 1000 Instruction							
Function 1112 Junior High							
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
1112 Junior High							
<b>MUSIC</b>							
1115 MUSIC							
<b>Accelerated Reading Program</b>							
1140 Accelerated Reading Program							
<b>Special Education Programs Pre-K</b>							
1225 Special Education Programs Pre-K							
<b>Music</b>							
1502 Music							
<b>Truants Alternative/Optional Education Programs</b>							
1922 Truants Alternative/Optional Education Programs							
1000 Instruction							
50 I.M.R.F./Soc. Sec. Fund							

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Capital Projects Fund or Fund Group 60								
Function	1000	Instruction						
Function	1112	Junior High						
Description			M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>								
<b>Junior High</b>								
		FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
1112	Junior High		0.00	0.00	0.00	0.00	0.00	** Function
<b>Music</b>								
		INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1511
1502	Music		0.00	0.00	0.00	0.00	0.00	** Function
<b>Truants Alternative/Optional Education Programs</b>								
		REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
		OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
1922	Truants Alternative/Optional Education Programs		0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction		0.00	0.00	0.00	0.00	0.00	* Function
<b>Community Services</b>								
<b>Other Community Services</b>								
		INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
3900	Other Community Services		0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services		0.00	0.00	0.00	0.00	0.00	* Function
<b>Provision For Contingencs</b>								
<b>Perm Trnf from W/C</b>								
		IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs		0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group		0.00	0.00	0.00	0.00	0.00	Fund

# Revenue Ledger

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PUTNAM COUNTY CUSD #535

Working Cash Fund 70								
Function	1000	Instruction						
Function	1112	Junior High						
	Description		M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>								
<b>Junior High</b>								
		FIRST PRIOR YR WRKG CASH	0.00	63,885.24	66,517.00	2,631.76	96.04	70-1112
1112	Junior High		0.00	63,885.24	66,517.00	2,631.76	96.04	** Function
<b>Music</b>								
		WC-INT	1,869.87	5,657.68	10,000.00	4,342.32	56.58	70-1511
1502	Music		1,869.87	5,657.68	10,000.00	4,342.32	56.58	** Function
1000	Instruction		1,869.87	69,542.92	76,517.00	6,974.08	90.89	* Function
<b>Provision For Contingencs</b>								
<b>Perm Trnf from W/C</b>								
		PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs		0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund		1,869.87	69,542.92	76,517.00	6,974.08	90.89	Fund

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# Revenue Ledger

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Tort Immunity and Judgment Fund 80							
Function	1000	Instruction					
Function	1112	Junior High					
Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number	
<b>Instruction</b>							
<b>Junior High</b>							
		FIRST PRIOR YEAR LEVY	0.00	295,558.08	307,485.00	11,926.92	96.12 80-1112
1112	Junior High		0.00	295,558.08	307,485.00	11,926.92	96.12 ** Function
<b>Special Education Programs Pre-K</b>							
		CORP PERS PROP REPLCMT TAX	0.00	0.00	0.00	0.00	0.00 80-1230-1
1225	Special Education Programs Pre-K		0.00	0.00	0.00	0.00	0.00 ** Function
<b>Music</b>							
		TORT-INTEREST	96.35	295.25	800.00	504.75	36.91 80-1511
1502	Music		96.35	295.25	800.00	504.75	36.91 ** Function
<b>Truants Alternative/Optional Education Programs</b>							
		REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00 80-1950
		OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00 80-1999
1922	Truants Alternative/Optional Education Programs		0.00	0.00	0.00	0.00	0.00 ** Function
1000	Instruction		96.35	295,853.33	308,285.00	12,431.67	95.97 * Function
80	Tort Immunity and Judgment Fund		96.35	295,853.33	308,285.00	12,431.67	95.97 Fund

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# Revenue Ledger

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Fire Prevention/Life Safety 90								
Function	1000	Instruction						
Function	1112	Junior High						
Description			M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Instruction</b>								
<b>Junior High</b>								
		FIRST PRIOR YEAR LEVY L/	0.00	63,885.24	66,517.00	2,631.76	96.04	90-1112
1112	Junior High		0.00	63,885.24	66,517.00	2,631.76	96.04	** Function
<b>Special Education Programs Pre-K</b>								
		L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
1225	Special Education Programs Pre-K		0.00	0.00	0.00	0.00	0.00	** Function
<b>Music</b>								
		LS-INT ON INVESTMENTS	169.25	670.30	500.00	(170.30)	134.06	90-1511
1502	Music		169.25	670.30	500.00	(170.30)	134.06	** Function
<b>Truants Alternative/Optional Education Programs</b>								
		OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
1922	Truants Alternative/Optional Education Programs		0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction		169.25	64,555.54	67,017.00	2,461.46	96.33	* Function
<b>Provision For Contingences</b>								
<b>Perm Trnf from W/C</b>								
		TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
		SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
7120	Perm Trnf from W/C		0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences		0.00	0.00	0.00	0.00	0.00	* Function
90	Fire Prevention/Life Safety		169.25	64,555.54	67,017.00	2,461.46	96.33	Fund
<b>Report Total:</b>			<b>346,109.40</b>	<b>8,581,771.10</b>	<b>11,515,821.00</b>	<b>2,934,049.90</b>	<b>74.52</b>	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	48,682.03	389,344.02	24,090.41	636,650.00	223,215.57	64.94	
200	Employee Benefits	13,019.54	96,538.50	4,984.52	134,000.00	32,476.98	75.76	
300	Purchased Services	20,973.03	28,551.81	563.61	62,429.00	33,313.58	46.64	
400	Supplies And Materials	1,954.25	8,918.28	286.86	32,300.00	23,094.86	28.50	
500	Capital Outlay	0.00	6,400.00	0.00	49,500.00	43,100.00	12.93	
1110	Elementary	84,628.85	529,752.61	29,925.40	914,879.00	355,200.99	61.18	** Function
100	Salaries	35,367.83	283,539.40	17,420.69	475,000.00	174,039.91	63.36	
200	Employee Benefits	8,928.60	72,880.85	4,464.31	119,000.00	41,654.84	65.00	
300	Purchased Services	563.61	7,544.55	563.61	16,000.00	7,891.84	50.68	
400	Supplies And Materials	0.00	6,556.10	344.98	32,300.00	25,398.92	21.37	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
1111	Primary	44,860.04	370,520.90	22,793.59	643,800.00	250,485.51	61.09	** Function
100	Salaries	48,739.31	392,597.76	24,194.70	667,000.00	250,207.54	62.49	
200	Employee Benefits	14,326.67	108,527.44	7,167.95	177,000.00	61,304.61	65.36	
300	Purchased Services	634.28	8,051.17	652.35	16,500.00	7,796.48	52.75	
400	Supplies And Materials	18,021.13	80,403.11	19,107.51	203,600.00	104,089.38	48.88	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	355.00	100.00	1,000.00	545.00	45.50	
1112	Junior High	81,721.39	589,934.48	51,222.51	1,066,600.00	425,443.01	60.11	** Function
100	Salaries	64,111.88	506,870.71	31,870.43	821,137.00	282,395.86	65.61	
200	Employee Benefits	18,581.12	135,925.25	9,292.67	222,000.00	76,782.08	65.41	
300	Purchased Services	613.38	10,486.67	652.35	17,500.00	6,360.98	63.65	
400	Supplies And Materials	899.44	52,945.86	19,928.28	111,850.00	38,975.86	65.15	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
1113	High School	84,205.82	706,228.49	61,743.73	1,174,987.00	407,014.78	65.36	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	6,855.74	54,813.22	3,427.88	85,000.00	26,758.90	68.52	
200	Employee Benefits	1,592.28	10,827.83	798.18	18,500.00	6,873.99	62.84	
300	Purchased Services	121.00	771.03	62.68	2,750.00	1,916.29	30.32	
400	Supplies And Materials	49.17	1,861.41	385.27	5,620.00	3,373.32	39.98	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	236.00	374.00	0.00	800.00	426.00	46.75	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1115 MUSIC  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	8,854.19	68,647.49	4,674.01	112,670.00	39,348.50	65.08	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1116	Accel Reader	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	11,069.52	87,875.90	5,486.02	137,500.00	44,138.08	67.90	
200	Employee Benefits	2,279.16	15,891.91	1,142.62	32,000.00	14,965.47	53.23	
300	Purchased Services	0.00	516.59	141.90	1,300.00	641.51	50.65	
400	Supplies And Materials	720.05	4,029.14	101.15	9,450.00	5,319.71	43.71	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	14,068.73	108,313.54	6,871.69	180,250.00	65,064.77	63.90	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	750.00	0.00	5,000.00	4,250.00	15.00	
200	Employee Benefits	0.00	171.00	0.00	500.00	329.00	34.20	
300	Purchased Services	13,937.76	50,755.04	0.00	78,000.00	27,244.96	65.07	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	13,937.76	51,676.04	0.00	83,500.00	31,823.96	61.89	** Function
300	Purchased Services	0.00	680.38	8,706.75	800.00	(8,587.13)	1,173.39	
1206	Visually Impaired (Vi)	0.00	680.38	8,706.75	800.00	(8,587.13)	1,173.39	** Function
300	Purchased Services	0.00	7,411.87	0.00	8,800.00	1,388.13	84.23	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	7,411.87	0.00	8,800.00	1,388.13	84.23	** Function
100	Salaries	4,424.73	37,725.39	2,212.37	54,000.00	14,062.24	73.96	
200	Employee Benefits	1,227.90	8,867.82	613.95	14,200.00	4,718.23	66.77	
300	Purchased Services	38,486.72	76,973.44	0.00	78,300.00	1,326.56	98.31	
400	Supplies And Materials	0.00	0.00	0.00	650.00	650.00	0.00	
1210	Speech & Lang.Impaired	44,139.35	123,566.65	2,826.32	147,150.00	20,757.03	85.89	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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Education Fund 10								
Function	1000	Instruction						
Function	1219	Pre Kind EARLY CHILDHOOD						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	67,747.72	538,440.87	33,393.61	997,000.00	425,165.52	57.36	
200	Employee Benefits	17,127.31	127,349.35	7,276.93	195,000.00	60,373.72	69.04	
300	Purchased Services	989.00	2,347.72	473.63	4,500.00	1,678.65	62.70	
400	Supplies And Materials	67.92	19,056.79	243.26	29,200.00	9,899.95	66.10	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	<b>85,931.95</b>	<b>687,194.73</b>	<b>41,387.43</b>	<b>1,225,700.00</b>	<b>497,117.84</b>	<b>59.44</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b>MI</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	6,633.74	48,918.61	2,769.09	73,500.00	21,812.30	70.32	
200	Employee Benefits	1,717.38	12,502.67	860.10	20,000.00	6,637.23	66.81	
300	Purchased Services	0.00	26.95	0.00	500.00	473.05	5.39	
400	Supplies And Materials	0.00	157.81	0.00	800.00	642.19	19.73	
<b>1225</b>	<b>Special Education Programs Pre-K</b>	<b>8,351.12</b>	<b>61,606.04</b>	<b>3,629.19</b>	<b>94,800.00</b>	<b>29,564.77</b>	<b>68.81</b>	** Function
100	Salaries	7,147.97	51,623.71	3,458.34	86,430.00	31,347.95	63.73	
200	Employee Benefits	2,790.00	17,454.84	1,894.12	27,974.00	8,625.04	69.17	
300	Purchased Services	750.00	5,535.00	15.00	7,595.00	2,045.00	73.07	
400	Supplies And Materials	0.00	9,282.18	0.00	26,787.00	17,504.82	34.65	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	<b>10,687.97</b>	<b>83,895.73</b>	<b>5,367.46</b>	<b>148,786.00</b>	<b>59,522.81</b>	<b>59.99</b>	** Function
100	Salaries	7,228.39	57,770.30	3,614.20	97,000.00	35,615.50	63.28	
200	Employee Benefits	2,210.18	15,554.87	1,105.09	25,700.00	9,040.04	64.82	
300	Purchased Services	0.00	539.67	0.00	3,500.00	2,960.33	15.42	
400	Supplies And Materials	116.07	2,058.51	1,114.64	8,889.00	5,715.85	35.70	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	<b>9,554.64</b>	<b>75,923.35</b>	<b>5,833.93</b>	<b>135,589.00</b>	<b>53,831.72</b>	<b>60.30</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1402 INDUSTRIAL ARTS  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,436.74	19,349.10	1,218.37	29,700.00	9,132.53	69.25	
200	Employee Benefits	926.62	6,693.87	463.31	10,600.00	3,442.82	67.52	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	3,363.36	26,042.97	1,681.68	40,900.00	13,175.35	67.79	** Function
100	Salaries	1,795.50	14,334.84	897.75	24,000.00	8,767.41	63.47	
200	Employee Benefits	272.12	1,572.55	136.06	2,900.00	1,191.39	58.92	
300	Purchased Services	80.30	326.15	0.00	1,000.00	673.85	32.62	
400	Supplies And Materials	0.00	0.00	0.00	300.00	300.00	0.00	
1459	CO-OP PROGRAM	2,147.92	16,233.54	1,033.81	28,200.00	10,932.65	61.23	** Function
100	Salaries	20,511.42	80,949.98	1,902.42	129,000.00	46,147.60	64.23	
200	Employee Benefits	1,914.16	6,279.50	183.14	6,000.00	(462.64)	107.71	
300	Purchased Services	3,350.00	14,632.76	3,765.00	36,900.00	18,502.24	49.86	
400	Supplies And Materials	1,327.83	10,476.68	6,633.40	17,700.00	589.92	96.67	
500	Capital Outlay	0.00	6,802.24	1,200.00	9,100.00	1,097.76	87.94	
600	Other Objects	480.00	11,183.00	639.00	13,000.00	1,178.00	90.94	
1501	ATHLETICS	27,583.41	130,324.16	14,322.96	211,700.00	67,052.88	68.33	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,534.76	19,095.18	1,267.49	32,000.00	11,637.33	63.63	
200	Employee Benefits	374.87	1,499.59	187.46	3,000.00	1,312.95	56.24	
300	Purchased Services	0.00	0.00	0.00	500.00	500.00	0.00	
400	Supplies And Materials	0.00	2,624.69	2,843.27	6,300.00	832.04	86.79	
600	Other Objects	0.00	0.00	27.00	300.00	273.00	9.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1540 EXTRA CURRICULAR  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	2,909.63	23,219.46	4,325.22	42,100.00	14,555.32	65.43	** Function
100	Salaries	0.00	6,750.00	0.00	18,000.00	11,250.00	37.50	
200	Employee Benefits	0.00	0.00	0.00	3,200.00	3,200.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	7.50	0.00	250.00	242.50	3.00	
1600	Summer School	0.00	6,757.50	0.00	21,450.00	14,692.50	31.50	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,690.00	12,045.68	845.00	25,500.00	12,609.32	50.55	
200	Employee Benefits	258.92	1,804.45	129.46	3,300.00	1,366.09	58.60	
300	Purchased Services	0.00	4,461.10	0.00	7,000.00	2,538.90	63.73	
400	Supplies And Materials	33.21	547.02	48.27	2,000.00	1,404.71	29.76	
1700	Drivers Education Program	1,982.13	18,858.25	1,022.73	37,800.00	17,919.02	52.60	** Function
100	Salaries	0.00	500.00	0.00	0.00	(500.00)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	500.00	0.00	0.00	(500.00)	0.00	** Function
600	Other Objects	18,487.79	240,380.19	32,729.72	400,000.00	126,890.09	68.28	
1912	Special Education Programs K-12 - Private Tuition	18,487.79	240,380.19	32,729.72	400,000.00	126,890.09	68.28	** Function
1000	Instruction	547,416.05	3,927,668.37	300,098.13	6,720,461.00	2,492,694.50	62.91	* Function
100	Salaries	9,646.06	76,745.74	4,823.03	117,000.00	35,431.23	69.72	
200	Employee Benefits	2,945.13	20,892.43	1,483.32	35,500.00	13,124.25	63.03	
300	Purchased Services	0.00	327.48	0.00	800.00	472.52	40.94	
400	Supplies And Materials	119.30	871.49	52.65	1,170.00	245.86	78.99	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	400.00	400.00	0.00	
2110	Attendance/Soc Wrk Serv	12,710.49	98,837.14	6,359.00	154,870.00	49,673.86	67.93	** Function
100	Salaries	3,718.46	29,541.34	1,859.24	49,000.00	17,599.42	64.08	
200	Employee Benefits	1,120.86	7,863.84	560.43	12,900.00	4,475.73	65.30	
300	Purchased Services	0.00	86.95	0.00	1,650.00	1,563.05	5.27	
400	Supplies And Materials	0.00	371.63	0.00	450.00	78.37	82.58	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	4,839.32	37,863.76	2,419.67	64,100.00	23,816.57	62.84	** Function
100	Salaries	3,604.35	29,234.84	1,802.18	48,000.00	16,962.98	64.66	
200	Employee Benefits	535.80	4,286.40	267.90	6,500.00	1,945.70	70.07	
300	Purchased Services	0.00	470.83	0.00	1,700.00	1,229.17	27.70	
400	Supplies And Materials	0.00	868.89	66.50	1,350.00	414.61	69.29	
2134	Nurse Services	4,140.15	34,860.96	2,136.58	57,550.00	20,552.46	64.29	** Function
100	Salaries	1,372.93	10,948.55	686.47	17,000.00	5,364.98	68.44	
200	Employee Benefits	390.51	3,005.13	206.01	6,000.00	2,788.86	53.52	
300	Purchased Services	330.72	330.72	6,367.54	1,650.00	(5,048.26)	405.96	
400	Supplies And Materials	0.00	379.94	79.74	1,500.00	1,040.32	30.65	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	410.00	0.00	0.00	(410.00)	0.00	
2140	Psychological Services	2,094.16	15,074.34	7,339.76	26,150.00	3,735.90	85.71	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2149	Other Psychological Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	807.74	6,355.23	792.40	9,500.00	2,352.37	75.24	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	807.74	6,355.23	792.40	9,500.00	2,352.37	75.24	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	826.67	19,246.04	383.35	40,000.00	20,370.61	49.07	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2210 EPIC  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	130.95	4,417.87	56.48	5,800.00	1,325.65	77.14	
300	Purchased Services	2,000.00	28,526.91	40.44	31,500.00	2,932.65	90.69	
400	Supplies And Materials	0.00	4,626.57	0.00	10,000.00	5,373.43	46.27	
2210	EPIC	2,957.62	56,817.39	480.27	87,300.00	30,002.34	65.63	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assuarance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	11,491.49	90,384.50	5,695.12	139,000.00	42,920.38	69.12	
200	Employee Benefits	1,914.29	13,846.44	969.20	23,200.00	8,384.36	63.86	
300	Purchased Services	0.00	308.72	160.95	1,900.00	1,430.33	24.72	
400	Supplies And Materials	1,061.65	6,719.03	2,020.25	14,765.00	6,025.72	59.19	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2220	MEDIA PROGRAM	14,467.43	111,258.69	8,845.52	178,865.00	58,760.79	67.15	** Function
100	Salaries	6,907.91	57,563.33	3,453.96	81,000.00	19,982.71	75.33	
200	Employee Benefits	2.78	618.85	1.39	4,950.00	4,329.76	12.53	
300	Purchased Services	0.00	1,310.59	676.53	8,500.00	6,512.88	23.38	
400	Supplies And Materials	0.00	0.00	0.00	2,700.00	2,700.00	0.00	
2226	TECHNOLOGY	6,910.69	59,492.77	4,131.88	97,150.00	33,525.35	65.49	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	263.10	1,841.70	131.55	6,700.00	4,726.75	29.45	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	1,698.75	24,104.81	0.00	47,295.00	23,190.19	50.97	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2310 Brd Ed Services  
Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	440.74	19,553.46	1,566.18	49,000.00	27,880.36	43.10	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	444.50	19,451.86	564.27	20,000.00	(16.13)	100.08	
<b>2310</b>	<b>Brd Ed Services</b>	<b>2,847.09</b>	<b>64,951.83</b>	<b>2,262.00</b>	<b>122,995.00</b>	<b>55,781.17</b>	<b>54.65</b>	** Function
100	Salaries	7,951.10	62,512.12	3,975.55	100,000.00	33,512.33	66.49	
200	Employee Benefits	3,192.74	26,060.96	1,596.37	40,000.00	12,342.67	69.14	
300	Purchased Services	613.61	11,023.94	1,046.11	18,500.00	6,429.95	65.24	
400	Supplies And Materials	225.46	2,676.06	203.39	0.00	(2,879.45)	0.00	
500	Capital Outlay	0.00	4,000.00	0.00	0.00	(4,000.00)	0.00	
600	Other Objects	3,012.48	4,537.48	1,100.00	0.00	(5,637.48)	0.00	
<b>2320</b>	<b>Executive Adm. Serv</b>	<b>14,995.39</b>	<b>110,810.56</b>	<b>7,921.42</b>	<b>158,500.00</b>	<b>39,768.02</b>	<b>74.91</b>	** Function
100	Salaries	42,782.28	347,719.27	21,331.16	548,000.00	178,949.57	67.34	
200	Employee Benefits	12,832.65	105,165.99	6,425.71	162,000.00	50,408.30	68.88	
300	Purchased Services	95.38	3,559.84	146.70	7,000.00	3,293.46	52.95	
400	Supplies And Materials	28.85	7,738.70	749.69	12,420.00	3,931.61	68.34	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	200.00	1,259.00	0.00	3,000.00	1,741.00	41.97	
<b>2410</b>	<b>Office Of Principal Serv</b>	<b>55,939.16</b>	<b>465,442.80</b>	<b>28,653.26</b>	<b>733,920.00</b>	<b>239,823.94</b>	<b>67.32</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2510</b>	<b>Dirctn Business Suppt Ser</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	9,825.15	77,658.07	2,125.99	118,000.00	38,215.94	67.61	
200	Employee Benefits	10.89	87.06	2.77	150.00	60.17	59.89	
300	Purchased Services	0.00	173.34	0.00	1,000.00	826.66	17.33	
400	Supplies And Materials	0.00	0.00	0.00	7,000.00	7,000.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
<b>2520</b>	<b>Fiscal Services</b>	<b>9,836.04</b>	<b>77,918.47</b>	<b>2,128.76</b>	<b>137,650.00</b>	<b>57,602.77</b>	<b>58.15</b>	** Function
100	Salaries	13,901.72	115,458.84	6,698.88	177,900.00	55,742.28	68.67	
200	Employee Benefits	2,774.14	18,344.76	1,386.98	28,325.00	8,593.26	69.66	
300	Purchased Services	0.00	0.00	0.00	2,800.00	2,800.00	0.00	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2560 Food Services  
Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	18,912.68	118,851.95	11,793.54	226,500.00	95,854.51	57.68	
500	Capital Outlay	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
600	Other Objects	0.00	178.00	0.00	1,100.00	922.00	16.18	
2560	Food Services	35,588.54	252,833.55	19,879.40	442,625.00	169,912.05	61.61	** Function
300	Purchased Services	167.60	1,989.65	0.00	7,000.00	5,010.35	28.42	
2630	Information Services	167.60	1,989.65	0.00	7,000.00	5,010.35	28.42	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2640	Function 2640	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
400	Supplies And Materials	180.00	2,675.00	0.00	14,600.00	11,925.00	18.32	
2660	DATA PROCESSING	180.00	2,675.00	0.00	19,600.00	16,925.00	13.65	** Function
2000	Support Services	168,481.42	1,397,182.14	93,349.92	2,298,775.00	808,242.94	64.84	* Function
600	Other Objects	0.00	48,697.78	0.00	55,000.00	6,302.22	88.54	
4120	Payments Sp Ed Programs	0.00	48,697.78	0.00	55,000.00	6,302.22	88.54	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	4,130.94	9,446.80	0.00	45,000.00	35,553.20	20.99	
4210	Payments for Regular Programs - Tuition	4,130.94	9,446.80	0.00	45,000.00	35,553.20	20.99	** Function
600	Other Objects	0.00	27,277.00	0.00	20,000.00	(7,277.00)	136.39	
4220	Payments for Special Education Programs - Tuition	0.00	27,277.00	0.00	20,000.00	(7,277.00)	136.39	** Function
600	Other Objects	19,125.00	38,250.00	0.00	57,000.00	18,750.00	67.11	
4240	Payments for CTE Programs - Tuition	19,125.00	38,250.00	0.00	57,000.00	18,750.00	67.11	** Function
4000	Nonprogrammed Charges	23,255.94	123,671.58	0.00	182,000.00	58,328.42	67.95	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10									
Function	8000	Other Financing Uses							
Function	8130	Prmt Trns From Ed Fund							
Object	600	Other Objects							
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
10	Education Fund	739,153.41	5,448,522.09	393,448.05	9,211,236.00	3,369,265.86	63.42		Fund

# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Oper, Build, & Maint Fund 20

Function 2000 Support Services  
Function 2530 Function 2530  
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	24,554.52	216,633.01	11,225.36	395,900.00	168,041.63	57.55	
200	Employee Benefits	3,533.49	29,279.76	1,777.01	44,700.00	13,643.23	69.48	
300	Purchased Services	33,062.72	134,795.40	29,762.31	273,600.00	109,042.29	60.15	
400	Supplies And Materials	30,370.40	187,264.63	24,504.10	339,200.00	127,431.27	62.43	
500	Capital Outlay	0.00	44,671.91	0.00	96,000.00	51,328.09	46.53	
2542	Care & Upkeep Bldg Serv	91,521.13	612,644.71	67,268.78	1,149,400.00	469,486.51	59.15	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	1,461.13	7,129.21	150.00	51,000.00	43,720.79	14.27	
400	Supplies And Materials	0.00	2,977.84	0.00	12,500.00	9,522.16	23.82	
500	Capital Outlay	0.00	28,381.00	0.00	49,000.00	20,619.00	57.92	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	1,461.13	38,488.05	150.00	112,550.00	73,911.95	34.33	** Function
2000	Support Services	92,982.26	651,132.76	67,418.78	1,261,950.00	543,398.46	56.94	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	92,982.26	651,132.76	67,418.78	1,261,950.00	543,398.46	56.94	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Debt Service Fund or Fund Group 30

Function 5000 Debt Services  
Function 5140 State Aid Anticipation Certificates  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	7,350.00	0.00	12,575.00	5,225.00	58.45	
5200	Debt Service - Interest on Long-Term Debt	0.00	7,350.00	0.00	12,575.00	5,225.00	58.45	** Function
600	Other Objects	0.00	100,000.00	0.00	100,000.00	0.00	100.00	
5320	General Obligation Bonds	0.00	100,000.00	0.00	100,000.00	0.00	100.00	** Function
600	Other Objects	0.00	500.00	0.00	500.00	0.00	100.00	
5400	Debt Service Other - Short Term Debt Principal	0.00	500.00	0.00	500.00	0.00	100.00	** Function
5000	Debt Services	0.00	107,850.00	0.00	113,075.00	5,225.00	95.38	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	107,850.00	0.00	113,075.00	5,225.00	95.38	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Transportation Fund 40								
Function	2000	Support Services						
Function	2550	Pupil Transportation Ser						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	2,720.74	25,754.06	365.57	42,000.00	15,880.37	62.19	
200	Employee Benefits	142.86	1,967.63	46.18	1,500.00	(513.81)	134.25	
300	Purchased Services	61,671.83	516,629.35	97,241.44	971,268.00	357,397.21	63.20	
400	Supplies And Materials	239.09	41,837.02	334.34	5,000.00	(37,171.36)	843.43	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser	64,774.52	586,188.06	97,987.53	1,019,768.00	335,592.41	67.09	** Function
2000	Support Services	64,774.52	586,188.06	97,987.53	1,019,768.00	335,592.41	67.09	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund	64,774.52	586,188.06	97,987.53	1,019,768.00	335,592.41	67.09	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1110 Elementary  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,565.00	10,146.43	802.13	21,550.00	10,601.44	50.81	
1110	Elementary	1,565.00	10,146.43	802.13	21,550.00	10,601.44	50.81	** Function
200	Employee Benefits	491.99	3,989.83	238.75	6,300.00	2,071.42	67.12	
1111	Primary	491.99	3,989.83	238.75	6,300.00	2,071.42	67.12	** Function
200	Employee Benefits	649.53	5,500.62	318.47	9,300.00	3,480.91	62.57	
1112	Junior High	649.53	5,500.62	318.47	9,300.00	3,480.91	62.57	** Function
200	Employee Benefits	1,251.20	10,524.82	618.22	18,000.00	6,856.96	61.91	
1113	High School	1,251.20	10,524.82	618.22	18,000.00	6,856.96	61.91	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	97.24	812.28	48.61	1,500.00	639.11	57.39	
1115	MUSIC	97.24	812.28	48.61	1,500.00	639.11	57.39	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	734.98	6,017.93	363.75	9,900.00	3,518.32	64.46	
1125	Pre-K Programs	734.98	6,017.93	363.75	9,900.00	3,518.32	64.46	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	10.32	0.00	75.00	64.68	13.76	
1204	Physically Hndcap Homebound	0.00	10.32	0.00	75.00	64.68	13.76	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	62.04	532.55	31.02	950.00	386.43	59.32	
1210	Speech & Lang.Impaired	62.04	532.55	31.02	950.00	386.43	59.32	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	4,618.97	42,372.27	2,309.61	77,200.00	32,518.12	57.88	
1220	Cross-Categorical (Cc)	4,618.97	42,372.27	2,309.61	77,200.00	32,518.12	57.88	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1225 Special Education Programs Pre-K  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	419.59	3,400.31	160.45	5,375.00	1,814.24	66.25	
1225	Special Education Programs Pre-K	419.59	3,400.31	160.45	5,375.00	1,814.24	66.25	** Function
200	Employee Benefits	96.02	774.47	46.33	1,650.00	829.20	49.75	
1250	Remedial and Supplemental Programs K-12	96.02	774.47	46.33	1,650.00	829.20	49.75	** Function
200	Employee Benefits	100.81	861.43	50.41	1,600.00	688.16	56.99	
1401	VOCATIONAL AG	100.81	861.43	50.41	1,600.00	688.16	56.99	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	32.82	315.38	16.41	475.00	143.21	69.85	
1407	BUSINESS ED	32.82	315.38	16.41	475.00	143.21	69.85	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	24.18	147.19	12.09	300.00	140.72	53.09	
1459	CO-OP PROGRAM	24.18	147.19	12.09	300.00	140.72	53.09	** Function
200	Employee Benefits	1,076.07	2,280.00	130.46	5,250.00	2,839.54	45.91	
1501	ATHLETICS	1,076.07	2,280.00	130.46	5,250.00	2,839.54	45.91	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	44.92	191.12	22.45	150.00	(63.57)	142.38	
1540	EXTRA CURRICULAR	44.92	191.12	22.45	150.00	(63.57)	142.38	** Function
200	Employee Benefits	0.00	0.00	0.00	450.00	450.00	0.00	
1600	Summer School	0.00	0.00	0.00	450.00	450.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	24.50	170.97	12.25	150.00	(33.22)	122.15	
1700	Drivers Education Program	24.50	170.97	12.25	150.00	(33.22)	122.15	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	11,289.86	88,047.92	5,181.41	160,175.00	66,945.67	58.20	* Function
200	Employee Benefits	332.43	2,844.57	165.51	4,700.00	1,689.92	64.04	
2110	Attendance/Soc Wrk Serv	332.43	2,844.57	165.51	4,700.00	1,689.92	64.04	** Function
200	Employee Benefits	51.94	414.64	25.97	775.00	334.39	56.85	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	51.94	414.64	25.97	775.00	334.39	56.85	** Function
200	Employee Benefits	641.52	5,372.92	320.76	8,500.00	2,806.32	66.98	
2134	Nurse Services	641.52	5,372.92	320.76	8,500.00	2,806.32	66.98	** Function
200	Employee Benefits	224.11	1,983.23	111.36	3,500.00	1,405.41	59.85	
2140	Psychological Services	224.11	1,983.23	111.36	3,500.00	1,405.41	59.85	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2149	Other Psychological Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	10.96	344.81	5.72	1,600.00	1,249.47	21.91	
2210	EPIC	10.96	344.81	5.72	1,600.00	1,249.47	21.91	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,121.01	9,320.00	557.90	14,300.00	4,422.10	69.08	
2220	MEDIA PROGRAM	1,121.01	9,320.00	557.90	14,300.00	4,422.10	69.08	** Function
200	Employee Benefits	1,267.58	10,229.68	633.79	15,700.00	4,836.53	69.19	
2226	TECHNOLOGY	1,267.58	10,229.68	633.79	15,700.00	4,836.53	69.19	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	42.93	227.48	21.33	1,425.00	1,176.19	17.46	
2310	Brd Ed Services	42.93	227.48	21.33	1,425.00	1,176.19	17.46	** Function
200	Employee Benefits	114.96	988.32	57.48	1,900.00	854.20	55.04	
2320	Executive Adm. Serv	114.96	988.32	57.48	1,900.00	854.20	55.04	** Function
200	Employee Benefits	1,215.97	6,897.54	607.62	8,000.00	494.84	93.81	
2365	Risk Management and Claims Services Payments	1,215.97	6,897.54	607.62	8,000.00	494.84	93.81	** Function
200	Employee Benefits	2,242.50	19,471.24	1,118.00	32,700.00	12,110.76	62.96	
2410	Office Of Principal Serv	2,242.50	19,471.24	1,118.00	32,700.00	12,110.76	62.96	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,720.37	14,415.25	372.29	23,600.00	8,812.46	62.66	
2520	Fiscal Services	1,720.37	14,415.25	372.29	23,600.00	8,812.46	62.66	** Function
200	Employee Benefits	4,350.14	40,017.48	2,019.28	64,500.00	22,463.24	65.17	

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# Expenditure Report

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**I.M.R.F./Soc. Sec. Fund 50**

Function 2000 Support Services  
Function 2542 Care & Upkeep Bldg Serv  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2542	Care & Upkeep Bldg Serv	4,350.14	40,017.48	2,019.28	64,500.00	22,463.24	65.17	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	344.44	3,464.63	5.28	5,000.00	1,530.09	69.40	
2550	Pupil Transportation Ser	344.44	3,464.63	5.28	5,000.00	1,530.09	69.40	** Function
200	Employee Benefits	2,473.48	21,584.03	1,200.05	33,800.00	11,015.92	67.41	
2560	Food Services	2,473.48	21,584.03	1,200.05	33,800.00	11,015.92	67.41	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2640	Function 2640	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	16,154.34	137,575.82	7,222.34	220,000.00	75,201.84	65.82	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	27,444.20	225,623.74	12,403.75	380,175.00	142,147.51	62.61	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

**Capital Projects Fund or Fund Group 60**

Function	2000	Support Services
Function	2530	Function 2530
Object	500	Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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# Expenditure Report

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## Working Cash Fund 70

Function 8000 Other Financing Uses  
Function 8110 Permnt Trns Wrk Csh Abol  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	168,458.00	168,458.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	168,458.00	168,458.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	168,458.00	168,458.00	0.00	* Function
70	Working Cash Fund	0.00	0.00	0.00	168,458.00	168,458.00	0.00	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	390.00	515.00	0.00	0.00	(515.00)	0.00	
1360	Special Interest	390.00	515.00	0.00	0.00	(515.00)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

Printed: 03/08/2019 7:59:32AM  
PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1459 CO-OP PROGRAM  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	390.00	515.00	0.00	0.00	(515.00)	0.00	* Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2134	Nurse Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	6,947.00	38,626.00	0.00	26,000.00	(12,626.00)	148.56	
2362	Workers Comp/Workers Occ Disease Acts Payments	6,947.00	38,626.00	0.00	26,000.00	(12,626.00)	148.56	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	434.10	0.00	10,000.00	9,565.90	4.34	
2363	Unemployment Insurance Act Payments	0.00	434.10	0.00	10,000.00	9,565.90	4.34	** Function
300	Purchased Services	22.00	57,744.00	0.00	57,645.00	(99.00)	100.17	
2364	Insurance Payments (regular or self-insurance)	22.00	57,744.00	0.00	57,645.00	(99.00)	100.17	** Function
100	Salaries	11,903.08	100,004.62	5,951.54	172,000.00	66,043.84	61.60	
200	Employee Benefits	905.89	4,307.55	452.96	0.00	(4,760.51)	0.00	
400	Supplies And Materials	3,320.00	20,337.80	3,320.00	35,000.00	11,342.20	67.59	
500	Capital Outlay	0.00	43,752.75	0.00	65,000.00	21,247.25	67.31	
2365	Risk Management and Claims Services Payments	16,128.97	168,402.72	9,724.50	272,000.00	93,872.78	65.49	** Function
300	Purchased Services	396.45	12,110.36	173.60	15,000.00	2,716.04	81.89	
2367	Educational, Inspectional, Sup Serv due to loss	396.45	12,110.36	173.60	15,000.00	2,716.04	81.89	** Function
300	Purchased Services	0.00	19,130.13	0.00	45,000.00	25,869.87	42.51	
2369	Legal Services	0.00	19,130.13	0.00	45,000.00	25,869.87	42.51	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2540	Function 2540	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 2000 Support Services  
Function 2560 Food Services  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	23,494.42	296,447.31	9,898.10	425,645.00	119,299.59	71.97	* Function
80	Tort Immunity and Judgment Fund	23,884.42	296,962.31	9,898.10	425,645.00	118,784.59	72.09	Fund

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# Expenditure Report

Printed: 03/08/2019 7:59:32AM  
PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90									
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2548	L/S Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	*	Function
90	Fire Prevention/Life Safety	0.00	0.00	0.00	0.00	0.00	0.00		Fund
<b>Report Total:</b>		<u>948,238.81</u>	<u>7,316,278.96</u>	<u>581,156.21</u>	<u>12,580,307.00</u>	<u>4,682,871.83</u>	<u>62.78</u>		

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# Balance Sheet (by fund)

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PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 10</b>				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-110-1	CASH IN BANKS	371,976.53	10,222.80	382,199.33
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00
10-121-1	REGULAR INVESTMENT ED	4,981,786.98	(407,445.63)	4,574,341.35
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	<b>Total</b>	<b>\$5,367,563.51</b>	<b>(\$397,222.83)</b>	<b>\$4,970,340.68</b>
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	0.00	0.00	0.00
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-706-1	NET PROFIT/LOSS	(1,478,853.15)	397,222.83	(1,081,630.32)
10-730-1	FUND BALANCE	(3,888,710.36)	0.00	(3,888,710.36)
	<b>Total</b>	<b>(\$5,367,563.51)</b>	<b>\$397,222.83</b>	<b>(\$4,970,340.68)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 20</b>				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,639.86	0.00	3,639.86
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	112,736.65	(17,982.26)	94,754.39
20-121-1	REGULAR INVESTMENT O/M	377,102.32	(74,481.93)	302,620.39
	<b>Total</b>	<b>\$493,478.83</b>	<b>(\$92,464.19)</b>	<b>\$401,014.64</b>
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	0.00	0.00	0.00
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	6.79	0.00	6.79
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>\$6.79</b>	<b>\$0.00</b>	<b>\$6.79</b>
20-730-1	FUND BALANCE	(202,880.67)	0.00	(202,880.67)
20-706-1	NET PROFIT/LOSS	(290,604.95)	92,464.19	(198,140.76)
	<b>Total</b>	<b>(\$493,485.62)</b>	<b>\$92,464.19</b>	<b>(\$401,021.43)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 30</b>				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	634.76	96,645.79	97,280.55
30-121-1	REGULAR INVESTMENT B/I	124,304.03	(96,440.08)	27,863.95
	<b>Total</b>	<b>\$124,938.79</b>	<b>\$205.71</b>	<b>\$125,144.50</b>
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	(227,014.24)	0.00	(227,014.24)
30-706-1	NET PROFIT/LOSS	102,075.45	(205.71)	101,869.74
	<b>Total</b>	<b>(\$124,938.79)</b>	<b>(\$205.71)</b>	<b>(\$125,144.50)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 40</b>				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	1,375.32	12,264.76	13,640.08
40-121-1	REGULAR INVESTMENT TRANS	695,853.01	(75,948.82)	619,904.19
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$697,228.33</b>	<b>(\$63,684.06)</b>	<b>\$633,544.27</b>
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	0.00	0.00	0.00
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-706-1	NET PROFIT/LOSS	(14,376.03)	63,684.06	49,308.03
40-730-1	FUND BALANCE	(682,852.30)	0.00	(682,852.30)
	<b>Total</b>	<b>(\$697,228.33)</b>	<b>\$63,684.06</b>	<b>(\$633,544.27)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 50</b>				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-110-1	CASH IN BANKS	199,764.55	(27,444.20)	172,320.35
50-121-1	REGULAR INVESTMENT IMRF	236,013.58	229.11	236,242.69
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	<b>Total</b>	<b>\$435,778.13</b>	<b>(\$27,215.09)</b>	<b>\$408,563.04</b>
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-730-1	FUND BALANCE	(404,653.69)	0.00	(404,653.69)
50-706-1	NET PROFIT/LOSS	(31,124.44)	27,215.09	(3,909.35)
	<b>Total</b>	<b>(\$435,778.13)</b>	<b>\$27,215.09</b>	<b>(\$408,563.04)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 60</b>				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-730-1	FUND BALANCE	0.00	0.00	0.00
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 70</b>				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	1,191,999.67	1,418.69	1,193,418.36
70-185-1	INVESTMENT LONG TERM WC	1,280,174.05	451.18	1,280,625.23
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	62,380.55	0.00	62,380.55
	<b>Total</b>	<b>\$2,534,554.27</b>	<b>\$1,869.87</b>	<b>\$2,536,424.14</b>
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(2,466,881.22)	0.00	(2,466,881.22)
70-706-1	NET PROFIT/LOSS	(67,673.05)	(1,869.87)	(69,542.92)
	<b>Total</b>	<b>(\$2,534,554.27)</b>	<b>(\$1,869.87)</b>	<b>(\$2,536,424.14)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 80</b>				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	22,783.79	96.35	22,880.14
80-110-1	TORT-CASH IN BANKS	224,375.40	(23,884.42)	200,490.98
	<b>Total</b>	<b>\$247,159.19</b>	<b>(\$23,788.07)</b>	<b>\$223,371.12</b>
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-730-1	FUND BALANCE	(224,480.10)	0.00	(224,480.10)
80-706-1	NET PROFIT/LOSS	(22,679.09)	23,788.07	1,108.98
	<b>Total</b>	<b>(\$247,159.19)</b>	<b>\$23,788.07</b>	<b>(\$223,371.12)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 90</b>				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	117,027.04	169.25	117,196.29
90-110-1	CASH IN BANK-LIFE SAFETY	62,380.55	0.00	62,380.55
	<b>Total</b>	<b>\$179,407.59</b>	<b>\$169.25</b>	<b>\$179,576.84</b>
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	(64,386.29)	(169.25)	(64,555.54)
90-730-1	FUND BALANCE	(115,021.30)	0.00	(115,021.30)
	<b>Total</b>	<b>(\$179,407.59)</b>	<b>(\$169.25)</b>	<b>(\$179,576.84)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Fund Balance Report

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PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	739,153.41	341,930.58	5,448,522.09	6,530,152.41	1,081,630.32	3,888,710.36	4,970,340.68
20	Oper, Build, & Maint Fund	92,982.26	518.07	651,132.76	849,273.52	198,140.76	202,880.67	401,021.43
30	Debt Service Fund or Fund Group	0.00	205.71	107,850.00	5,980.26	(101,869.74)	227,014.24	125,144.50
40	Transportation Fund	64,774.52	1,090.46	586,188.06	536,880.03	(49,308.03)	682,852.30	633,544.27
50	I.M.R.F./Soc. Sec. Fund	27,444.20	229.11	225,623.74	229,533.09	3,909.35	404,653.69	408,563.04
70	Working Cash Fund	0.00	1,869.87	0.00	69,542.92	69,542.92	2,466,881.22	2,536,424.14
80	Tort Immunity and Judgment Fund	23,884.42	96.35	296,962.31	295,853.33	(1,108.98)	224,480.10	223,371.12
90	Fire Prevention/Life Safety	0.00	169.25	0.00	64,555.54	64,555.54	115,021.30	179,576.84
		<u>\$948,238.81</u>	<u>\$346,109.40</u>	<u>\$7,316,278.96</u>	<u>\$8,581,771.10</u>	<u>\$1,265,492.14</u>	<u>\$8,212,493.88</u>	<u>\$9,477,986.02</u>

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**PCPS Activity Fund February**

Beginning Balance	\$8063.47
Deposits	\$893.45
Expenditures	\$588.18
Ending Balance	\$8361.74

**Deposits**

2/15/19	Soda, water, yearbook	\$893.45
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**Expenditures**

CK#			
996	2/04/19	SchoolLife Attendance Awards	\$85.20
997	2/15/19	Hinckley Springs Water	\$62.98
998	2/27/19	Children's Discovery Museum Parent Admission	\$440.00

**PCPS Imprest Fund February**

Beginning Balance	\$1436.79
Deposits	\$63.21
Expenditures	\$213.60
Ending Balance	\$1286.40

**Deposits**

2/15/19	\$63.21
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**Expenditures**

<u>CK#</u>	<u>ACCT#</u>		
675	10-2410-410-5	Starved Rock Reading Council Young Author Celebration	\$108.00
676	10-2410-410-5	Jimmy John's P/T Conference Supper	\$105.60

<i>Total request for reimbursement</i>	\$213.60
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## PCES Activity Fund February 2019

Beginning Balance February 01, 2019	\$23283.30
Deposits February 2019	\$830.05
Expenditures February 2019	\$2520.87
Ending Balance February 28, 2019	\$21592.48

### Deposits

2/25/19	Amer. Heart Assoc. Donations from Students	\$830.05
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### Expenditure

2/7/19– Check #1398	School Specialty	\$137.32
	Supplies for 5 <sup>th</sup> Grade Science	
2/7/19 – Check#1399	Carnival Savers	\$99.00
	Supplies for 5 <sup>th</sup> Grade Science	
2/7/19 – Check#1400	Lifetouch	\$1125.00
	Deposit on Yearbooks	
2/14/19 – Check#1401	Jalapeno's	\$329.50
	Food for P/T Conference	
2/26/19 – Check#1402	American Heart Assoc	\$830.05
	Donations from Stufents	

Total Expenditures	\$2520.87
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## PCES Imprest Fund Report February 2019

Beginning Balance February 01, 2019	\$1005.00
Balance February 28, 2019	\$1500.00
Request for reimbursement	\$0.00
Attain Maximum Balance	\$1,500.00

### Deposits

2/7/19	Reimbursement from December	\$240.00
2/25/19	Reimbursement from January	\$255.00

### Expenditures

Total Expenditures	\$0.00
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Request for reimbursement	\$0.00
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Putnam County Junior High School  
 Imprest Fund  
 February, 2019  
 Account #010-146

Beginning Balance	\$ 1,944.00
Replenishment Request	<u>856.00</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>895.90</u>
Balance	\$ 1,904.10
Replenishment Request	<u>\$ 895.90</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
6130	02/04	IJAS		registration fee science fair	100.00
6131	02/06	Shawn Lewis	10-1501-319-3	official	60.00
6132	02/06	Jody Batt	10-1501-319-3	official	60.00
6133	02/07	Peru Parkside	10-1501-640-3	tournament	75.00
6134	02/08	Shawn Lewis	10-1501-319-3	official	120.00
6135	02/08	Jodi Bates	10-1501-319-3	official	120.00
6136	02/13	Fred Carbough	10-1501-319-3	official	60.00
6137	02/13	Leo Thomas	10-1501-319-3	official	60.00
6138	02/14	Spratts Tap		P/T Conference dinner	240.90

expenditures	895.90
Replenishment request	895.90

Michael Olson, Principal

Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Cheerleading  
 February, 2019  
 Account #138-258

Beginning Balance	\$	309.23
Transfers In		<u>00.00</u>
Subtotal		309.23
Less Expenditures		<u>00.00</u>
Balance		309.23

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 February, 2019  
 Account #010-707

Beginning Balance	\$ 16,743.72
Transfers In	<u>00.00</u>
Subtotal	16,743.72
Less Expenditures	<u>34.90</u>
Balance	16,708.82

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
749	02/07	North Central MC	PE supplies	34.90

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
Puma Crew  
February 2019  
Account #010-561

Beginning Balance	\$2121.80
Transfers In	<u>0.00</u>
Subtotal	\$2121.80
Less Expenditures	<u>28.24</u>
Balance	\$ 2093.56

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
666	02/04	Jen Ibarra	spelling bee	28.24

Michael Olson, Principal      Emily Whitney, Advisor

Putnam County Junior High School  
 PCJH Staff Soda  
 February, 2019  
 Account #010-650

Beginning Balance	\$ 13,861.47
Transfers In	<u>00.00</u>
Subtotal	13,861.47
Less Expenditures	<u>5,358.05</u>
Balance	8,503.42

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1572	02/15	Kris Sienza	Christmas dance	247.50
1573	02/15	Chicago Trolley	8 <sup>th</sup> grade trip	630.00
1574	02/15	Green River Lines	8 <sup>th</sup> grade trip	2,000.00
1575	02/15	Dave & Busters	8 <sup>th</sup> grade trip	2,463.90
1576	02/19	Water Store	water	16.50

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

Putnam County Junior High School  
 Student Council  
 February, 2019  
 Account #138-096

Beginning Balance		\$ 907.78
Transfers In		<u>\$ 0.00</u>
Subtotal		\$ 907.78
Less Expenditures		<u>\$ 96.04</u>
Balance		\$ 811.74

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1022	02/04	Alfanos	spelling bee winners	96.04

Putnam County Junior High School  
 PCJH Activity Fund  
 February, 2019

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 309.23	00.00	00.00	\$ 309.23
PCJH Girls Athletic 010-707	16,743.72	00.00	34.90	16,708.82
PCJH Puma Crew 010-561	2,121.80	00.00	28.24	2,093.56
Staff Soda 010-650	13,861.47	00.00	5,358.05	8,503.42
PCJH Student Council 138-096	907.78	00.00	96.04	811.74

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

**Putnam County High School  
General Ledger Report  
Financial Report  
February Report 2019**

<b>From Date:</b>	2/1/2019
<b>To Date:</b>	2/28/2019

<b>From Acct:</b>	100
<b>To Account:</b>	604

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000100	Office	\$8,389.10	\$420.45	(\$398.88)	\$0.00	\$8,410.67	\$0.00	\$8,410.67
000102	Office Adjustment	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$0.00	\$0.03
000105	Adult Education	\$37.48	\$0.00	\$0.00	\$0.00	\$37.48	\$0.00	\$37.48
000110	Condolence	\$436.72	\$0.00	\$0.00	\$0.00	\$436.72	\$0.00	\$436.72
000115	PACC	\$400.67	\$0.00	(\$344.14)	\$0.00	\$56.53	\$0.00	\$56.53
000120	Baseball	\$2,789.71	\$4,100.00	(\$985.51)	\$0.00	\$5,904.20	\$0.00	\$5,904.20
000125	Girl's Softball	\$518.49	\$2,373.00	\$0.00	\$0.00	\$2,891.49	\$0.00	\$2,891.49
000130	PC Enterprises	\$968.24	\$0.00	\$0.00	\$0.00	\$968.24	\$0.00	\$968.24
000135	Golf	\$642.62	\$0.00	\$0.00	\$0.00	\$642.62	\$0.00	\$642.62
000137	Girls Golf	\$228.69	\$0.00	\$0.00	\$0.00	\$228.69	\$0.00	\$228.69
000140	Scholastic Bowl	\$413.63	\$0.00	(\$40.00)	\$0.00	\$373.63	\$0.00	\$373.63
000150	Interact Club	\$2,095.64	\$0.00	\$0.00	\$0.00	\$2,095.64	\$0.00	\$2,095.64
000155	Art	\$554.90	\$0.00	\$0.00	\$0.00	\$554.90	\$0.00	\$554.90
000200	Athletic	\$32.48	\$0.00	\$0.00	\$0.00	\$32.48	\$0.00	\$32.48
000210	Cable Club	\$1,514.67	\$0.00	\$0.00	\$0.00	\$1,514.67	\$0.00	\$1,514.67
000220	Track	\$4,743.04	\$65.00	\$0.00	\$0.00	\$4,808.04	\$0.00	\$4,808.04
000300	Journalism	\$2,754.73	\$0.00	\$0.00	\$0.00	\$2,754.73	\$0.00	\$2,754.73
000310	Oldies Club	\$106.17	\$0.00	\$0.00	\$0.00	\$106.17	\$0.00	\$106.17
000320	Girl's Basketball	\$1,719.38	\$159.00	(\$271.09)	\$0.00	\$1,607.29	\$0.00	\$1,607.29
000325	Boy's Basketball	\$1,682.88	\$0.00	\$0.00	\$0.00	\$1,682.88	\$0.00	\$1,682.88
000330	Student Council	\$1,709.65	\$1,896.65	(\$1,371.22)	\$0.00	\$2,235.08	\$0.00	\$2,235.08
000340	N.H.S.	\$349.47	\$126.75	(\$28.50)	\$0.00	\$447.72	\$0.00	\$447.72
000345	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000350	Landscaping	\$367.69	\$3.16	\$0.00	\$0.00	\$370.85	\$0.00	\$370.85
000360	FFA	\$3,370.65	\$0.00	\$0.00	\$0.00	\$3,370.65	\$0.00	\$3,370.65
000365	Greenhouse Project	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
000370	Cheerleading	\$2,751.19	\$0.00	(\$46.00)	\$0.00	\$2,705.19	\$0.00	\$2,705.19
000380	Panteras	\$1,109.51	\$290.00	(\$288.29)	\$0.00	\$1,111.22	\$0.00	\$1,111.22
000390	Media Club	\$1,286.32	\$0.00	\$0.00	\$0.00	\$1,286.32	\$0.00	\$1,286.32
000395	Computer Club	\$333.40	\$0.00	\$0.00	\$0.00	\$333.40	\$0.00	\$333.40
000400	Tournament Athletics	\$8,339.00	\$5,595.00	(\$4,717.57)	\$0.00	\$9,216.43	\$0.00	\$9,216.43
000405	PC Graduation Rollover	\$6,771.85	\$0.00	(\$700.00)	\$0.00	\$6,071.85	\$0.00	\$6,071.85
000410	Thespians	\$576.70	\$795.00	(\$481.01)	\$0.00	\$890.69	\$0.00	\$890.69
000420	Science Club	\$182.20	\$0.00	\$0.00	\$0.00	\$182.20	\$0.00	\$182.20
000425	Wrestling	\$164.00	\$0.00	(\$144.50)	\$0.00	\$19.50	\$0.00	\$19.50

**Putnam County High School  
General Ledger Report  
Financial Report  
February Report 2019**

<b>From Date:</b>	2/1/2019
<b>To Date:</b>	2/28/2019

<b>From Acct:</b>	100
<b>To Account:</b>	604

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
000430	Music (Band)	\$890.43	\$0.00	(\$262.97)	\$0.00	\$627.46	\$0.00	\$627.46
000440	Music (Chorus)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000500	Class of 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000510	Message Board	\$55.84	\$0.00	\$0.00	\$0.00	\$55.84	\$0.00	\$55.84
000515	ITP Class	\$676.18	\$0.00	\$0.00	\$0.00	\$676.18	\$0.00	\$676.18
000520	TP Coffee Shop	\$1,292.19	\$290.80	(\$286.57)	\$0.00	\$1,296.42	\$0.00	\$1,296.42
000525	Unified PE	\$395.35	\$0.00	\$0.00	\$0.00	\$395.35	\$0.00	\$395.35
000530	Class of 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000540	Volleyball	\$3,374.11	\$0.00	\$0.00	\$0.00	\$3,374.11	\$0.00	\$3,374.11
000545	Class of 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000560	Class of 2010	(\$0.03)	\$0.00	\$0.00	\$0.00	(\$0.03)	\$0.00	(\$0.03)
000595	Class of 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000600	Class of 2019	\$3,730.14	\$0.00	\$0.00	\$0.00	\$3,730.14	\$0.00	\$3,730.14
000602	Class of 2020	\$3,987.24	\$2,904.25	(\$307.84)	\$0.00	\$6,583.65	\$0.00	\$6,583.65
000603	Class of 2021	\$1,334.40	\$0.00	\$0.00	\$0.00	\$1,334.40	\$0.00	\$1,334.40
000604	Class of 2022	\$1,692.61	\$270.00	\$0.00	\$0.00	\$1,962.61	\$0.00	\$1,962.61
<b>Group Total</b>		\$75,069.36	\$19,289.06	(\$10,674.09)	\$0.00	\$83,684.33	\$0.00	\$83,684.33
<b>Activity Accounts Grand Total</b>		\$75,069.36	\$19,289.06	(\$10,674.09)	\$0.00	\$83,684.33	\$0.00	\$83,684.33

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_/\_\_/\_\_  
Principal: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

**IMPREST REPORT**  
**PUTNAM COUNTY HIGH SCHOOL**  
**Feb-19**  
**Clayton Theisinger, Principal**

Balance January 31, 2019	\$2,685.30
replenishment requested	\$3,314.70
Maximum Balance	\$6,000.00
Balance as of February	\$4,108.38
Replenishment Requested	\$1,891.62

Honnanegah HS	10-1501-640-2	Pantera Comp	\$100.00
Gary Schroeder	10-1501-319-2	JVBB Official	\$50.00
Joe Stachowicz	10-1501-319-2	JVBB Official	\$50.00
Steve Mozina	10-1501-319-2	VBB Official	\$65.00
Doug Rose	10-1501-319-2	VBB Official	\$65.00
Monte Messinger	10-1501-319-2	VBB Official	\$65.00
Bernie Moore	10-1501-319-2	JV fresh BB Official	\$100.00
Doug Rose	10-1501-319-2	JV fresh BB Official	\$100.00
Eastern Ill Univer.	10-1501-640-2	Academic Challenge	\$364.00
Princeton HS	10-1501-640-2	Fresh BB Tourn	\$100.00
Roanoke Benson HS	10-1540-410-2	scholastic bowl ?	\$27.00
John Driesback	10-1501-319-2	JV BB Official	\$50.00
Bill Andreoni	10-1501-319-2	JV BB Official	\$50.00
Jeff Sonnonberg	10-1501-319-2	VBB Official	\$65.00
Bob Weiss	10-1501-319-2	VBB Official	\$65.00
Tom Maubach	10-1501-319-2	VBB Official	\$65.00
USPO	10-2410-341-1	Hall of fame mailing	\$15.62
Kelly Goetz	10-1501-320-2	working basketball	\$120.00
Gary Schroeder	10-1501-319-2	JV BB Official	\$50.00
Joe Stackowicz	10-1501-319-2	JV BB Official	\$50.00
Jeffrey Albee	10-1501-319-2	VBB Official	\$65.00
Todd Hannam	10-1501-319-2	VBB Official	\$65.00
Michael Pillen	10-1501-319-2	VBB Official	\$65.00
Kelly Goetz	10-1501-320-2	working basketball	\$80.00

SUPERINTENDENT IMPREST  
FEBRUARY 2019

BANK BALANCE	\$ 1,968.72
REPLENISHMENT REQUEST JANUARY	\$ <u>00.0</u>
IMPREST BALANCE	\$ 1,968.72
REPLENISHMENT AMOUNT REQUESTED	\$ 262.94
BALANCE	\$ 1,705.78
2/13/19 - #3107 – Kaddywampus 10-2320-410-1	\$ 84.50
2/19/19 - #3108 VOID	00.0
3/8/19 - #3109 – US Postmaster 10-2320-341-1	\$ 172.14
3/14/19 - #3110 – US Postmaster 10-2320-341-1	\$ 6.30
TOTAL REIMBURSEMENT	\$ 262.94

**Putnam County Community Unit School District #535**

**Treasurer's Report February 28, 2019**

	Fund 10 EDUCATION	Fund 20 O & M	Fund 30 BOND & INT	Fund 40 TRANSPORT	Fund 50 IMRF/SS	Fund 70 WORK CASH	Fund 80 TORT	Fund 90 LIFE SAFETY	Outstanding Checks	Totals
<b>Cash Balances, Beginning of Month</b>	5,367,563.51	493,485.62	124,938.79	697,228.33	435,778.13	2,534,554.27	247,159.19	179,407.59	-	10,080,115.43
Add: Receipts	341,930.58	518.07	205.71	1,090.46	229.11	1,869.87	96.35	169.25		346,109.40
Less: Expenditures	739,153.41	92,982.26	-	64,774.52	27,444.20	-	23,884.42	-		948,238.81
Less: Outstanding Deposits										-
Interest										-
Adjusting Entries										-
<b>District Balances</b> 2/28/2019	4,970,340.68	401,021.43	125,144.50	633,544.27	408,563.04	2,536,424.14	223,371.12	179,576.84	-	9,477,986.02
Add: Outstanding Checks									60,392.62	60,392.62
<b>Reconciliation Balance</b> 02/28/19	4,970,340.68	401,021.43	125,144.50	633,544.27	408,563.04	2,536,424.14	223,371.12	179,576.84	60,392.62	9,538,378.64

(these balances should equal Total Cash & Investments)

**Bank Balances Made up of the Following Funds**

<b>NOW Accounts:</b>										
	<u>APY</u>									
Granville Natl Bank .05%	0.15%	279,950.30	14,904.61	-	886.67	-	-	-	-	295,741.58
First State Bank	0.15%	102,249.03	79,849.78	97,280.55	12,753.41	172,320.35	62,380.55	200,490.98	62,380.55	789,705.20
North Central Bank	0.00%	-	-	-	-	-	-	-	-	-
Subtotal:		382,199.33	94,754.39	97,280.55	13,640.08	172,320.35	62,380.55	200,490.98	62,380.55	1,085,446.78
<b>Money Market Accounts:</b>										
	<u>APY</u>									
First State Bank .30%	1.50%	1,143,454.18	232,961.99	-	268,691.41	76,165.66	86,230.92	7,860.17	81,225.06	1,896,589.39
North Central Bank .30%	1.75%	3,417,712.64	69,658.40	27,863.95	351,212.78	160,077.03	1,107,187.44	15,019.97	35,971.23	5,184,703.44
IL Fund	0.00%	12,174.53	-	-	-	-	-	-	-	12,174.53
INB	0.00%	1,000.00	-	-	-	-	-	-	-	1,000.00
Subtotal:		4,574,341.35	302,620.39	27,863.95	619,904.19	236,242.69	1,193,418.36	22,880.14	117,196.29	7,094,467.36
<b>Certificates of Deposits</b>										
First State Bank	2.52%						213,795.89			213,795.89
North Central Bank	1.58%						339,630.48			339,630.48
North Central Bank	1.57%						727,198.86			727,198.86
Subtotal:							1,280,625.23			1,280,625.23
Tree Fund / NCB CD			3,639.86							3,639.86
Imprest Fund		13,800.00								13,800.00
<b>TOTAL CASH &amp; INVESTMENTS:</b>		4,970,340.68	401,014.64	125,144.50	633,544.27	408,563.04	2,536,424.14	223,371.12	179,576.84	9,477,979.23
Difference		-	6.79	-	-	-	-	-	-	6.79
Outstanding Checks									60,392.62	60,399.41

*Daniel J. Wujek 3-9-19*

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**Putnam County Elementary School**

*326 S. 5<sup>th</sup> St.  
Hennepin, IL 61327*

*Phone Number 1-815-882-2800  
Fax Number 1-815-925-7435*

**2019 Board Report**  
***Mrs. Courtney Balestri***

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**Enrollment**

**3rd Grade = 56** (class sizes of 17, 19, 20) (+/-0)

**4<sup>th</sup> Grade = 49** (class sizes of 16, 16, 17) (+/-0)

**5<sup>th</sup> Grade = 52** (class sizes of 17, 18, 18) (+1)

**John Ourth Breakfast**

Congratulations to Ella P. and Bodyn B. for being our two 5<sup>th</sup> grade recipients at the John Ourth Recognition Breakfast. These students were chosen by their teachers for their overall positive character and the role model they set for their peers. I'm incredibly proud of both of these students and wish them the best as they move on in their academic career.



**Evaluations**

I have completed all certified staff evaluation for the 2018-19 school year. Soon, I will be turning my focus on completing all non-certified staff. This includes paraprofessionals, cooks and the custodian.

### **ELA Adoption**

K-5<sup>th</sup> grade teachers have recently started the last ELA series pilot, ARC (American Reading Company). During the early dismissal on February, 20<sup>th</sup> all K-5<sup>th</sup> academic teachers attended a presentation by an ARC representative at PCES. Teachers were able to see ask questions and see all classroom materials first hand. We are currently in the process of reaching out to other schools that currently implement ARC and seek their feedback. While this has been an intense process, we are still on track to have a recommendation by next month.

### **IAR/ISA Testing**

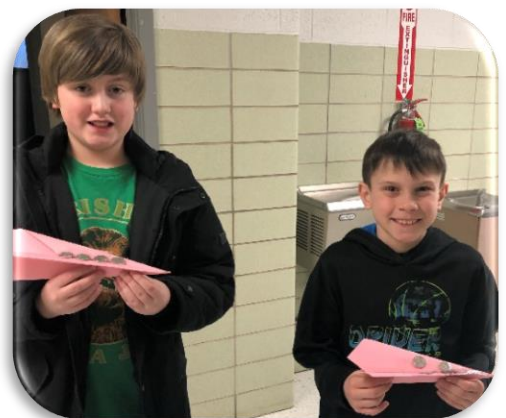
My staff and I have started preparations for the upcoming IAR testing. PCES will be testing the week of April 1<sup>st</sup>. I have drafted a building-wide schedule for testing that works around P.E., music, and tech/media schedules. Depending on the test subject and grade level, each test is anywhere from 60 to 90 minutes long. This does not include the addition 15 minutes teachers are allowed to prepare for the test such as reading the directions and Chromebook prep. All 3<sup>rd</sup>-5<sup>th</sup> grade students will be required to take 3 units of math and 2 units of ELA. 5<sup>th</sup> Grade students will also be completing the ISA (Illinois Science Assessment) during this week. This 1-hour assessment is required by the state at the 5<sup>th</sup> grade level.

### **PTO Sponsored Ties and Tiaras Dance**

On Saturday, Feb. 23<sup>rd</sup>, the PTO sponsored a dance for all K-5<sup>th</sup> grade families. The event was organized and well planned out by the PTO. We had a nice turnout with many families from both the primary and elementary schools attend with their families. Thank you to Mr. Theisinger for allowing us to host this event at the high school. The larger parking lot at the high school was needed to accommodate our primary and elementary families.

### **PCES Family STEAM Night**

On Thursday, Feb. 28<sup>th</sup>, PCES hosted Family STEAM Night in which all PCES families were invited to attend. Each of our nine homeroom chose a different activity related to STEAM (science, technology, engineering, art and mathematics) and led students and their families through the activity. The night was organized into 3 25-minute stations so students were able to visit all three homerooms in their grade level. Initial feedback on this event has been positive. We will be discussing the pros and constructive feedback at our next Building Leadership Team meeting. Overall it was a fun evening and gave our students and their families an opportunity to attend an after-hours event at PCES.



## Character Counts Assembly

At the end of each trimester, PCES has a Character Counts celebration to acknowledge students for their efforts towards having good character. The 2<sup>nd</sup> trimester celebration was an assembly with entertainer, Tim Hannig. Mr. Hannig leads an inspiring and funny presentation for students of all ages. Throughout his show, Mr. Hannig inspires students to be amazing by showing courage, empathy, perseverance, kindness and respect. And of course he adds a touch of humor and magic that students and adults can appreciate!



Just for Fun...

PCES social committee planned an evening of painting and mingling. The picture below is missing a few people, but we had a blast!



402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**  
Mr. Clayton J. Theisinger  
Principal

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**BOARD REPORT: March 2019**

**GENERAL INFORMATION**

**John Ourth Recognition Breakfast**

The Illinois Principals Association: Starved Rock Region hosted the annual John Ourth Student Recognition Breakfast on Thursday, February 21, at Streator High School. This event allowed us to showcase two of our outstanding seniors for their character, leadership, and exemplary ideals that serve as a model for Putnam County High School. Our two students, located on the right in the photo below, were Mr. Daniel Sabotta and Miss Annalise Sabotta.



## Unified Basketball

Our Unified Basketball Team had their highest scoring game this season on Saturday, February 16, against Vernon Hills High School. The Unified Basketball Team is an extension of the Unified PE course and allows students with special needs to compete alongside peers. The team shared that they wish they could have won, but they were ecstatic to have set a new scoring high and have fun.



## Rube Goldberg Contest

Mrs. Alisa Stewart has organized STEAM teams to design and eventually compete in a local Rube Goldberg contest for the annual STEAM event at IVCC. Rube Goldberg are complex machines composed of simple machines that accomplish a simple objective, such as extinguishing a candle. In the photo below, freshman and sophomore students use table markers to brainstorm ideas for their machines.



## 8<sup>th</sup>-Grade Open House

On Thursday, February 28, 2019, our school hosted the Class of 2023 during the annual 8<sup>th</sup>-Grade Open House. All incoming students and parents were welcomed in the auditorium by senior Mr. Kaleb Wright and myself. Following those brief presentations, incoming students and families were given the opportunity to walk around the building, familiarize themselves with the academic divisions, sign-up for athletics and activities, and meet current students and staff. The entire evening was intended to begin the engagement of this class into PCHS and build the culture for greater learning improvement.

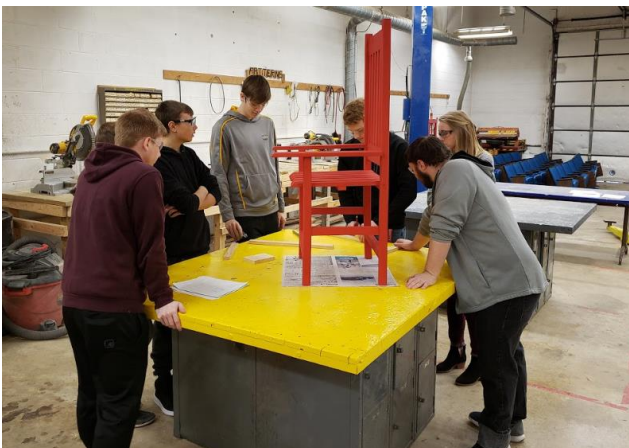
## ACADEMICS

### Latin Honors System

Included with this report is a proposal for a Latin Honors System to be added to the handbook and implemented next school year. We ask that you review the proposal and consider the recommendations as well as voice any concerns and questions.

### Classroom Insights

In the photos below, Miss Hannah Weinzierl's Ag Construction class has been constructing rocking chairs for the Annual Consignment Auction in August 2019.



## Enrollment

Enrollment as of March 4<sup>th</sup>, 2019 is as follows:

Freshman	59 (-1 transfer)
Sophomore	74 (-1 transfer)
Junior	66 (0)
Senior	72 (+1 transfer)
Post-Grad	5 (0)
Other	1 (0)
Total	277

# March Board Report

PRINCIPAL: RONDA CROSS

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## PCPS Enrollment:

PreK - 80    K - 49    1<sup>st</sup>- 67    2<sup>nd</sup>- 48

## CALENDAR EVENTS:

- **Mar. 21<sup>st</sup>/22<sup>nd</sup>**      **BOGO Book Fair**
- **Apr. 2<sup>nd</sup>**              **1<sup>st</sup> Grade Field Trip- Children's Museum**
- **Apr. 4<sup>th</sup>**              **Spring Concert 6:00 @ PCHS High School Auditorium**
- **Apr. 11<sup>th</sup>**             **Mother's Day Tea with Kindergarten**
- **Apr. 12<sup>th</sup>**             **Hop Into Spring with PreK & Trimester Reports Distributed**

## Grant Updates:

The quarter reports for Title I and PFA have been accepted and approved for the second quarter. The Title I Amendment is still in process due to their request of moving more things around in the budget line items. This should be completed in the next week or two.

## Evaluation Update:

I have completed all probationary and non-probationary teachers' evaluations for the 2018-19 school year. In order to meet compliance, I conducted over 50 meetings, pulse the observations, to complete the process. Teachers are also required to do two different types of student growth through quantitative analysis. This was a significant paradigm shift at first, but is becoming more meaningful as we all get a better understanding of the tools, process, analysis and informing instruction.

Mrs. McNelis and I will conduct the non-certified evaluations between now and the end of the school year. This is also an observation and a formal conversation of performance of the school year.

## ELA Adoption:

We are getting down to the wire on our ELA adoption and recommendation to the EPIC Committee. The staff has done an AMAZING job looking at Journeys, Wonders, Benchmark, ReadyGen and American Reading Company. We have eliminated at least two of the series due to structure or cost. We have a detailed schedule between now and May. We will have a recommendation for next month.

It is truly an exciting time for K-5<sup>th</sup> because reading leads to all learning. We are confident the team will select the best instructional tool for our PC students.

## PCPS Celebrates Dr. Seuss Day!



We had two wonderful Dr. Seuss characters that were volunteers from the High School. They were Ryan Mooberry and Daniel Sabotta. The students heard one of his famous stories and enjoyed a cupcake. The teachers also had other fun and educational activities throughout the day for the students to enjoy.

## Ooey Gooley Workshop

On Tuesday, March 12<sup>th</sup> Mrs. Danekas did a Make & Take workshop with the teachers after attending a local workshop we were invited to attend. They made slime, clean mud, and painted with construction hats and paintbrushes (Personal favorites of Ms. Kuehn and myself!)



## Surfer of the Week!



Emily Pundsack – Kindergarten



Aubrey Zborowski - Kindergarten



**Lucus Buettner – Kindergartener**



**Colton Sabotta – 1<sup>st</sup> Grade**



**Kobey Ahrens – 1<sup>st</sup> Grade**



**Makenna Wroblewski – 2<sup>nd</sup> Grade**



**Paityn Soule – 2<sup>nd</sup> Grade**



**Jamie Vice – Special Education Parapro**



*Where all students will learn and succeed, and all means ALL*

## **Putnam County Junior High School**

Michael Olson, Principal  
[olsonm@pcschoools535.org](mailto:olsonm@pcschoools535.org)

13183 N 350th Avenue  
McNabb, IL 61335

Phone-815-882-2800 opt. 3

Fax-815-882-2299

### **Putnam County Junior High Board Report March 18, 2019**

#### **Enrollment:**

6th Grade- 68 ( -2 students)

7th Grade- 59 (No Change)

8th Grade- 63 (No Change)

Total= 190, 188 attending PCJH with 1 7th @ Truancy School and 1 8th @Ottawa Jr. High's Hearing Impaired/Spec Ed Program (No Change)

#### **Student Activities**

- Volleyball
  - Our Girls Volleyball team is doing a 18 Day Kindness Challenge toward staff and students in school, spread kindness and show their character.
- Track
  - We have 54 track athletes that are practicing for their 1st meet near end of March.
- Scholastic Bowl
  - We are starting Scholastic Bowl with 14 students and are doing well.
- Science Fair
  - Mrs. Dudek has been working with our Science Fair students to get their projects ready for Regional in March.
  
- Creative Writing Club

- Mrs. Hannon has been meeting with a group of students who want to pursue creative writing. Their culminating event will be an author's visit at the Illinois Reading Council-Young Authors event in March.
- Interact
  - Our Interact Club is doing a fundraiser and with the funds will be deciding on projects to do to help the local, national, and world communities.

#### PUMA PACC

- Ms. Judd has created the PUMA PACC- Positive Actions Create Change. They started the year by delivering a positive message to our students to have a great year.
- After School Activities
  - We have started and are having great numbers each Monday and Wednesday- averaging 15-20 students who receive extra homework help and social/emotional lessons.

#### 5 Essentials Survey

- We are in the process of completing our 5 Essential Surveys.
  - We have met the requirements for obtaining the results from students, staff, and parents.

#### School Improvement

- SIP Team
  - I am meeting with my School Improvement team to start planning for next year with a few goals in mind:
    - Create a Studyskills class/unit at start of school year for every student.
    - Re-examine how to use data to drive curriculum, instruction, and interventions for student learning.
    - To look at how technology is used for student learning, and not just teaching.
    - To look at creating a supported study hall to help students with homework completion.

#### Assessments

- IAR- We will be taking in April

- ISA- April
- PSAT-8th Grade- we will be taking in April
- We have been working with Megan to get the rosters correct. I have been working with staff to make sure all procedures are ready and understood to administer the assessments.

#### Edible Car Contest

- We had 15 students attend the Edible Car Contest at IVCC
- This was a great way for our students to utilize what they have learned in STEM class.

#### Math Competition

- We had 16 students attend the Math Competition at Streator Northlawn
- Great way to use Math skills, solve problems, and work as a team.

#### ASA

- We have been averaging 15-20 students stay for our After School Activities to get homework help, social skills, and team activities.

#### Kindness Club

- Our Kindness Club has been working to promote positive behavior in our building and respect toward other students.

#### March 21st-Downs Syndrome Awareness Day

- We will celebrate all our differences and uniqueness with an all school Blue Day, some reminders of positive character, and Downs Syndrome Awareness.

#### STEAM Day @ IVCC

- We took 10 students to IVCC for STEAM Day to learn and experience STEAM activities.

#### Career Day @ IVCC

- We took our 8th Grade to IVCC for their Career Day to have our students experience and become exposed to a variety of careers.

#### Pi Day

- On 3/14 Our Math Department celebrated Math with Pi Day activities.

#### Teen Showcase @ IVCC

- Ms. Judd took 20 students to TEEN Showcase to learn about positive choices, behavior, and importance of helping others



Student of the Month-February  
6th-Michael Gunter, 7th- Megan Wasilewski, 8th- Arianna Rivera-Storey



Pi Day Winners in Math of memorizing Pi and using it to solve problems:  
Alex Myres, Melissa Rosas, Angelina Hernandez



Scholastic Bowl Match vs LowPoint Washburn, Your question is.....



PCJH students in their bowling unit



Brandy Lockett, Owner of One Pawz Bar & Grill made a donation to PCJH to sponsor a trip for our life skills class

## Transportation Report

### March 18, 2019

I conducted our monthly administrative team meeting on Wednesday, March 13, 2019.

Irene Parola and I had a discussion on March 14, 2019 regarding some potential savings for our district. We continue to analyze our routes, where population shifts take place each year as students age and move to another building in the district. We will be conducting more detailed meetings the last quarter of the school year as we begin planning for next year.

- I am proud to report that things continue to go well.

## State Funding Update 3/18/19

The state still owes in the following categories

Special Education	\$ 27,334
Transportation	\$131,827
Early Childhood	\$174,242
Ag Grant	\$ 2,547
<u>Illinois Free Lunch</u>	<u>\$ 3,381</u>
	\$339,331

Investment Report  
March 18, 2019

First State Bank won the bid and remains with them. CD 40795 has a term of 15 months and will come due in June of 2020. The APR was at 2.52%. The maturity value is estimated at \$353,687. Looking at estimated interest of \$8,693.

**Putnam County Community Unit School District #535  
Carl Carlson, Superintendent  
400 E. Silverspoon Avenue  
Granville, IL 61326  
Phone 815/882-2800, option 5  
Fax 815/882-2802**

Date: 2/27/2019

The CD bid in the amount of \$344,994.15 with a term of 15 months has been awarded to: First State Bank.

The following summarizes each bank's submitted CD APY:

First State Bank 2.52

Granville National Bank 1.00

North Central Bank 2.17

Signature: 

Aug 2019						
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				1	2	3
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						12/12/12

Sep 2019						
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						20/32/32

Oct 2019						
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						21/53/53

Nov 2019						
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						18/71/71

Dec 2019						
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						15/86/86

Jan 2020						
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						18/18/104

Feb 2020						
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						19/37/123

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Apr 2020						
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						16/75/161

May 2020						
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31						
						15/90/176

Jun 2020						
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Jul 2020						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

Early Dismissal (2:00)
Teacher Institute
No School
Holidays
Parent-Teacher Conferences
Emergency Days

CALENDAR INFO	
August 15, 2019	First Day of School
May 21, 2020	Last Day of School
Total Days of Attendance	176
Institute Days	4
PT Conferences	2

LEGAL HOLIDAYS	
September 2, 2019	Labor Day
October 14, 2019	Columbus Day
November 28, 2019	Thanksgiving Day
December 25, 2019	Christmas Day
January 1, 2020	New Year's Day
January 20, 2020	MLK Jr. Day
February 17, 2020	Presidents' Day
May 25, 2020	Memorial Day

## Recommendation to Approve Tentative School Calendar for 2019-2020

As superintendent, I recommend to approve the school calendar for 2019-2020.

### Rationale

- The calendar committee met and reviewed a few potential calendar options. Two draft calendars were shared with district staff members. The results showed a vast majority supporting the drafted calendar. The recommendation is to adopt a reciprocal calendar to this past school year. Again, this is considered a “tentative” calendar in the event that future legislation between now and the start of school would require any amendments. More time will be spent analyzing the possibility of moving toward a more balanced calendar in the future. This is a topic of discussion with other districts in the Illinois Valley area as more and more buildings are being air conditioned

### District Goal

Demonstrate increased academic achievement for all students

Improve communications among all stakeholders in the District and Communities.

## Recommendation to Approve IHSA Membership Renewal

As superintendent, I recommend to approve the IHSA Membership Renewal

### Rationale

- The IHSA Membership Renewal is an annual renewal for our district to be a member of the IHSA. This affords the school district to represent in all the IHSA activities and competitions that we compete in on an annual basis. This membership helps a very large percent of our student body to perform in activities outside the regular school day. Having positive activities for students to compete and participate in helps provide a comprehensive school experience.

### District Goal

Demonstrate increased academic achievement for all students



Principal/Official Representative  
Putnam County High School  
402 E. Silverspoon, PO Box 341  
Granville, IL 61326

February 18, 2019

TO: The Principal/Official Representative of Granville (Putnam County)

At the December IHSA Board of Directors Meeting, the board approved a modification in the IHSA By-law 2.030 for the 2019-20 school year that will allow schools to modify their two-year cooperative agreements. In order for the 2-year classification cycle to work properly, schools who are in cooperative teams will need to either choose to discontinue them or agree to continue them for both years of the first 2-year classification cycle.

Below is a table of your school's existing cooperative agreements that are scheduled to expire after the 2019-20 school year. The purpose of this letter is to explain the process through which you can extend any of the agreements below through the 2020-21 school year.

As indicated, please mark the co-ops that you wish to extend through the 2020-2021 school year. (Please place an 'X' on the line next to the cooperative team you wish to extend for this additional school year. Cooperative teams that do not have an 'X' next to them will be dissolved after the 2018-19 school year.) After determining which co-op(s) will be extended, have the IHSA official representative or principal of each school in the co-op sign this document and return it to the IHSA office.

Boys Wrestling, with Spring Valley (Hall)

Signature of official IHSA representative or principal

*[Handwritten Signature]*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School

*Putnam County HS*  
*Hall High School*  
\_\_\_\_\_  
\_\_\_\_\_

Please call the IHSA Office if you have any questions.

Please return this form to the IHSA Office no later than April 15, 2019.

Email [lhennings@ihsa.org](mailto:lhennings@ihsa.org) or fax to 309-663-7479

**PLAY SMART. PLAY HARD.**

## Recommendation to Approve IHSA Wrestling Cooperative Agreement

As superintendent, I recommend to approve the IHSA Wrestling Cooperative Agreement

### Rationale

- The IHSA Wrestling Cooperative Agreement is reviewed/renewed every two years to maintain the wrestling program with Hall High School. IHSA requires official board action approving the cooperative agreement between both schools. We have been maintaining strong numbers in the program since entering into the cooperative and both schools are supportive continuing the cooperative with board approval.
- Having positive activities for students to compete and participate in helps provide a comprehensive school experience.

### District Goal

Demonstrate increased academic achievement for all students

# Update Memo

Please distribute to board members and appropriate staff.

PLATINUM  
ISSUE

# PRESS

## Policy Reference Education Subscription Service

### Contents

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**Revisions to Policies, Administrative Procedures, and Exhibits (numerical table)..... p. 7**

**Next Issue: Five-Year Reviews**

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Kimberly Small, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1226; Maryam Brotine, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1219; Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1211.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated **Policy Reference Manual (PRM)** pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words.

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download **PRM** pages and use them to update your policy manual, please go to [www.iasb.com/policy/](http://www.iasb.com/policy/) to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

### Online Instructions

Please follow these three easy steps to log in to **PRESS**:

1. Go to [www.iasb.com](http://www.iasb.com) and click on **MY ACCOUNT**.
2. Log in using your email address and password:
  - If you do not know your password, do not create a new account; reset your password using your district email address.
  - If you are still having difficulty logging in, please contact your district's superintendent or administrative assistant to make sure you are listed as an authorized user on the district roster.
  - If you continue to have difficulty, please contact Ken Carter at [kcarter@iasb.com](mailto:kcarter@iasb.com).
3. Under **My Account Links**, click on **PRESS Login**.

### PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 7.

Please spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

### Targeted School Violence Prevention & Threat Assessment

Threats and acts of targeted school violence are an unfortunate reality that school districts must prepare to manage. Prevention is the best form of preparation.

In today's climate, an independent policy covering the topic is now a best practice, so we created **NEW** policy 4:190, *Targeted School Violence Prevention Program*.



It, along with its new suite of materials, has led to the creation of **NEW PRM** materials and the replacement and deletion of some existing **PRM** materials.

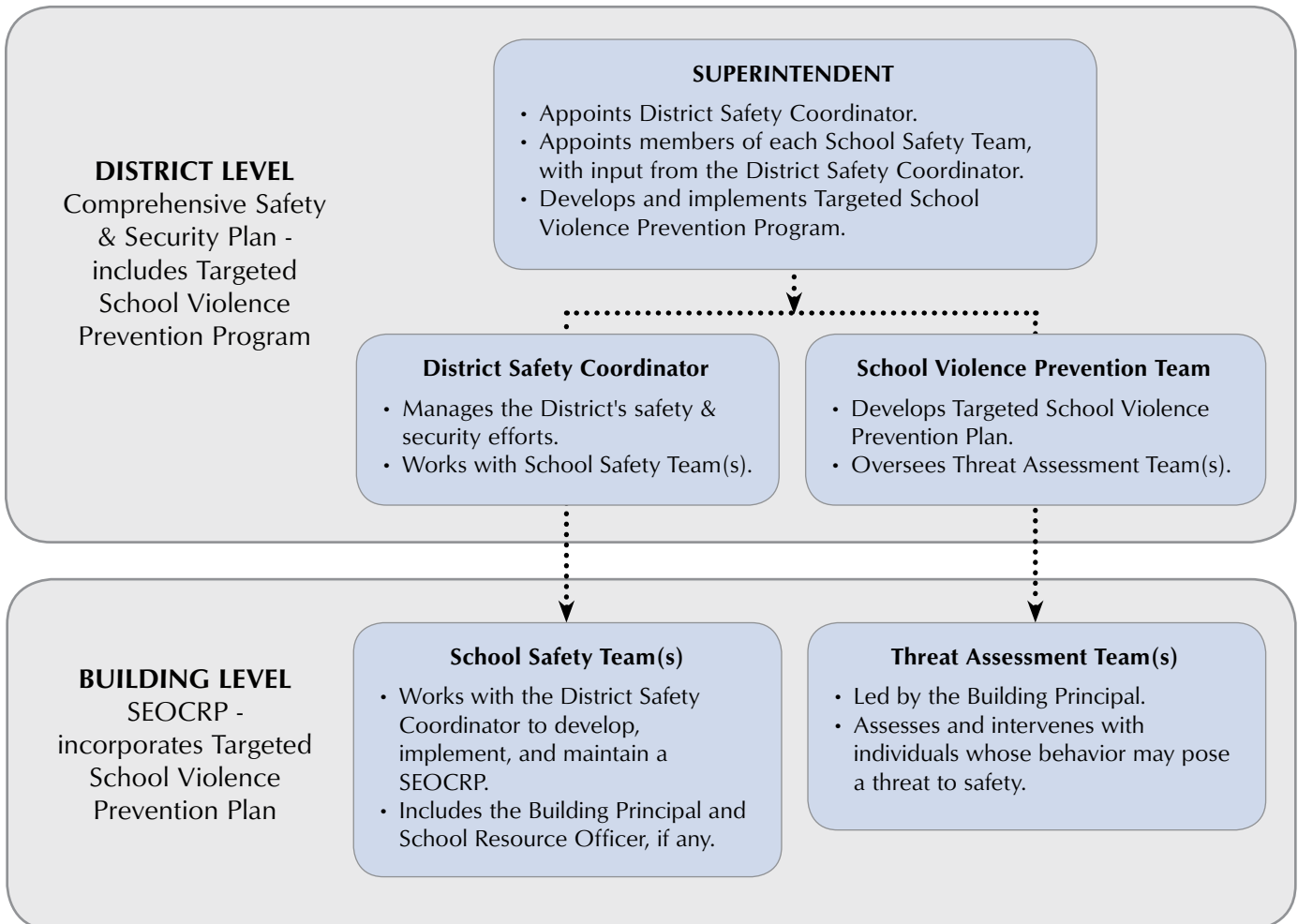
As illustrated below, a Targeted School Violence Prevention Program (Program) is still an integral part of the Comprehensive Safety and Security Plan. See policy 4:170, *Safety*, and its administrative procedure 4:170-API, *Comprehensive Safety and Security Plan*. The Program's Targeted School Violence Prevention Plan is incorporated into each School Emergency Operations and Crisis Response Plan (SEOCRPs). See administrative procedure 4:170-API, *Comprehensive Safety and Security Plan*, for further detail regarding the Comprehensive Safety and Security Plan and SEOCRPs, as well as the responsibilities of a superintendent, district safety coordinator, and school safety teams.

**NEW** policy 4:190, *Targeted School Violence Prevention Program*, is accompanied by two administrative procedures and seven exhibits. We adapted this new suite of materials from *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, which was produced for public use by the Virginia Center for School and Campus Safety and based upon a synthesis of established research and recognized standards of practice for threat assessment and management in public school settings. The new suite of materials begins at the district level and drills down to the building level to implement targeted

school violence prevention best practices: forming trained multi-disciplinary behavioral Threat Assessment Teams (TATs).

Implementing TATs is Recommendation #1 of the *Recommendations of the Illinois Terrorism Task Force School Safety Working Group*, presented to the Office of the Governor on April 5, 2018, at: [www.iasb.com/safety/](http://www.iasb.com/safety/). TATs identify and assess every potential threat and manage each situation to prevent violence and mitigate harm. TATs work best when part of a district's overall Program and when implemented collectively by local school officials with members of the student body and community as a whole.

Adopting a policy that addresses targeted school violence prevention provides: (1) a way for boards to monitor that the work is being done, and (2) an opportunity for the board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject. Before adoption of policy 4:190, *Targeted School Violence Prevention Program*, each board may want to have a conversation with the superintendent to determine whether local conditions and resources and current practices will support full implementation of this policy and its accompanying administrative procedures. Implementation of policy 4:190, *Targeted School Violence Prevention Program*, will be most effective when it reflects local conditions and circumstances.



The following **PRESS** materials are replaced, deleted, or created:

- 4:170-AP7, Targeted School Violence Prevention Program – **REPLACED BY 4:190-AP1**
- 4:170-AP7, E1, Threat Assessment Decision Tree – **DELETED**
- 4:170-AP7, E2, Threat Assessment Documentation and Response – **DELETED**
- 4:170-AP7, E3, Targeted School Violence Prevention and Threat Assessment Education – **REPLACED BY 4:190-AP2, E6**
- 4:190, Targeted School Violence Prevention Program – **NEW**
- 4:190-AP1, Targeted School Violence Prevention Program – **REPLACES 4:170-AP7**
- 4:190-AP1, E1, Targeted School Violence Prevention Program Resources – **NEW**
- 4:190-AP2, Threat Assessment Team (TAT) – **NEW**
- 4:190-AP2, E1, Principles of Threat Assessment – **NEW**
- 4:190-AP2, E2, Threat Assessment Documentation – **NEW**
- 4:190-AP2, E3, Threat Assessment Key Areas and Questions; Examples – **NEW**
- 4:190-AP2, E4, Responding to Types of Threats – **NEW**
- 4:190-AP2, E5, Threat Assessment Case Management Strategies – **NEW**
- 4:190-AP2, E6, Targeted School Violence Prevention and Threat Assessment Education – **REPLACES 4:170-AP7, E3**

## Prevailing Wage Act & Employment

Employment-related laws passed during the 100th General Assembly's veto session that impact the **PRM** include:

1. The Prevailing Wage Act, 820 ILCS 130/, amended by P.A. 100-1177, requires the Ill. Dept. of Labor to activate an electronic database for certified payrolls by April 1, 2020. At that time, contractors participating in public works will submit certified payrolls only to that database.
2. The Equal Pay Act of 2003, 820 ILCS 112/, amended by P.A. 100-1140, prohibits the payment of wages to an African-American at a rate less than the rate paid to a non-African-American for the same or substantially similar work, unless one of the four exceptions applies.
3. The Service Member Employment and Reemployment Rights Act, 330 ILCS 61/, added by P.A. 100-1101, consolidates and clarifies existing State employment rights and protections for service member employees.

The following **PRESS** materials are updated:

- 2:250, Access to District Public Records
- 4:60-E, Notice to Contractors
- 4:150, Facility Management and Building Programs
- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:250, Leaves of Absence
- 5:330, Sick Days, Vacation, Holidays, and Leaves

## PRESS Terminology

What are the meanings of the “AP” and “E” after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

**Policy.** The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

**After adoption by the board, each policy should have an adoption date.**

**Administrative Procedures.** Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

**It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.**

**Exhibits.** Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an “E” may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

**Administrative procedures exhibits, always labeled with the “AP, E” format should be dated for implementation by the administrative staff.**

## Accountability & Assessment

School accountability and assessment laws passed during the 100th General Assembly's veto session that impact the PRM include:

1. 105 ILCS 5/2-3.153, amended by P.A. 100-1046, requires that school climate surveys be administered annually (instead of biennially) to students in grades 4 through 12 (instead of 6 through 12).
2. 105 ILCS 5/2-3.25a, amended by P.A. 100-1046, revises the system of standards for school districts and schools and provides that accountability measures shall be outlined in the Ill. State Board of Education's State Plan

submitted to the U.S. Dept. of Education under the Every Student Succeeds Act.

3. 105 ILCS 5/10-29(a), amended by P.A. 100-1046, contains amended criteria for remote educational programs that must be addressed in school board policy.
4. 105 ILCS 5/10-17a, amended by P.A.s 100-807 and 100-1121, adds a school district's administrative costs and Ill. Youth Survey participation to each school's State report card.

The following **PRESS** materials are updated:

- 6:15, School Accountability
- 6:185, Remote Educational Program

## Miscellaneous

The following **PRESS** materials are updated due to miscellaneous legislative, administrative rule, clean-up, and/or continuous improvement changes. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 7. The following **PRESS** materials are included in this catch-all bundle:

- 2:170-AP, Qualification Based Selection

- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 4:30, Revenue and Investments
- 4:40-AP, Preparing and Updating Disclosures
- 4:110, Transportation
- 7:190-AP3, Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students

## Five-Year Review Updates

**PRESS** Editors have a quality assurance goal to ensure that each piece of the 1000+ page IASB **PRESS PRM** is reviewed at least every five years. The **PRM** contains approximately 175 policies and procedures. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 7.

The following **PRESS** materials are updated in response to five-year reviews:

- 2:20, Powers and Duties of School Board; Indemnification
- 2:40, Board Member Qualifications
- 2:50, Board Member Term of Office
- 2:60, Board Member Removal from Office
- 2:250-E1, Written Request for District Public Records
- 4:100, Insurance Management
- 4:110-AP1, School Bus Post-Accident Checklist
- 4:110-AP3, School Bus Safety Rules
- 4:110-E, Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses
- 4:160, Environmental Quality of Buildings and Grounds
- 4:160-AP, Environmental Quality of Buildings and Grounds

4:170-AP2, E2, Letter to Parents/Guardians Regarding ~~Educational Programs About~~ the Dangers of Underage Drinking – **RENAMED**

- 4:170-AP2, E3, Letter to Parents/Guardians About Disruptive Social Media Apps; Dangers
- 4:170-AP2, E4, Letter to Parents/Guardians About Preventing and Reducing Incidences of Sexting
- 4:170-AP6, Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED
- 4:170-AP6, E2, Notification to Staff and Parents/Guardians of CPR and AED Video
- 4:170-AP8, Moveable Soccer Goal Safety
- 4:175-AP1, E1, Informing Parents/Guardians About Offender Community Notification Laws
- 6:65, Student Social and Emotional Development
- 7:185, Teen Dating Violence Prohibited
- 8:95, Parental Involvement

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

## Progress Report – The contents of this table frequently change.

Topics	Our Response
<p><b>Title IX Proposed Rules</b></p> <p>The U.S. Dept. of Education proposed revised regulations implementing Title IX of the Education Amendments Act of 1972 (Title IX) and accepted public comment on them through January 31, 2019 and again for one extra day, on February 15, 2019. Those comments are currently under review but there is no deadline by which the proposed regulations must be finalized.</p>	<p>No <b>PRESS</b> materials are affected at this time. We will monitor the situation and update materials when necessary.</p>
<p><b>New Federal Lunch Regulations</b></p> <p>Effective February 11, 2019, the U.S. Dept. of Agriculture adopted a final rule. 83 Fed. Reg. 63775. The rule codifies, with some extensions, flexibilities for school districts in menu planning for milk, whole grains, and sodium.</p>	<p>No <b>PRESS</b> materials are affected.</p>
<p><b>Teachers’ Retirement System (TRS) Rules on 3% Salary Cap</b></p> <p>To retain grandfather status, districts must submit all grandfathered employment contracts and collective bargaining agreements (CBAs) to TRS through its online portal <b>by March 29, 2019</b>. On February 4, 2019, TRS activated its new CBA/Contract Collection Portal within the Employer Access Area of the TRS website. This new portal has been established to help TRS and employers administer P.A. 100-0587, which may affect the amount of employer contributions paid to TRS.</p> <p><b>Note:</b> Employees covered by grandfathered retirement policies also need to be identified through the portal. According to TRS, “[i]f the required information is not received by TRS, any year-over-year salary increases in the 2018-19 and future years will be subject to the 3 [%] threshold.” For more information, see the TRS Employer Bulletin 19-12 at: <a href="https://www.trsil.org/sites/default/files/documents/1912.pdf">https://www.trsil.org/sites/default/files/documents/1912.pdf</a>.</p>	<p>No <b>PRESS</b> materials are affected.</p>
<p><b>Illinois Minimum Wage Increase</b></p> <p>The Minimum Wage Law, 820 ILCS 105/, was amended by P.A. 101-1. Effective July 1, 2020, the State minimum wage rate for employees over the age of 18 will begin to increase until it reaches \$15 per hour for 2025. Under the new law, small employers with 50 or fewer full-time employees will be eligible to claim a tax credit for a percentage of the wage increase, which will gradually phase out by the end of 2025. The new increases will impact the wages and collective bargaining agreements in some districts. Districts may want to consult their board attorneys about the bargaining implications arising from this law.</p>	<p>No <b>PRESS</b> materials are affected.</p>
<p><b>ISBE Guidance on Instructional Day</b></p> <p>In November 2018, ISBE issued guidance regarding the flexible definition of an instructional day due to the repeal of the five-clock-hour requirement previously in 105 ILCS 5/18-8.05. Since then, legislation has been introduced in the 101st General Assembly to re-establish the five clock hour requirement.</p>	<p>No <b>PRESS</b> materials are affected at this time. We will monitor the situation, collaborate with ISBE, and update if necessary</p>
<p><b>FLSA Overtime Rules</b></p> <p>In 2017, the U.S. Dept. of Labor sought input on existing rules for overtime exemptions. In the fall of 2018, the Trump Administration announced it intends to issue proposed rules in March 2019 “to determine the appropriate salary level for exemption of executive, administrative and professional employees.”</p>	<p>No <b>PRESS</b> materials are affected at this time. We will continue to monitor.</p>

## Progress Report *continued* – The contents of this table frequently change.

Topics	Our Response
<p><b>Reducing the Risk of Skin Cancer and Excessive UV Exposure in Children Act</b></p> <p>The Risk of Skin Cancer and Excessive UV Exposure in Children Act, 410 ILCS 270/1, added by P.A. 100-1176, permits students to possess and use FDA-approved topical sunscreens on school property and at school-sponsored events and activities without a doctor’s note or prescription. The Act also provides that beginning with the 2019-2020 school year, a school district may include a unit of instruction on skin cancer prevention in its curriculum.</p>	<p>The footnotes in 6:60, <i>Curriculum Content</i>, will be updated in Issue 101 to include an option for instruction on skin cancer prevention.</p>
<p><b>IDPH Certificate of Child Health Examination Form</b></p> <p>The IDPH Social and Emotional Learning Stakeholder group began meeting in March 2018 to review changes to the IDPH Certificate of Child Health Examination Form and develop the rules required by 105 ILCS 5/27-8.1, amended by P.A. 99-927, that will require that health examinations to contain age-appropriate developmental and age-appropriate social and emotional screenings. The IDPH anticipates this process will take 12-18 months, and the law’s requirements will not be implemented until at least the 2019-2020 school year.</p>	<p>We will address any required changes once the IDPH Certificate of Child Health Examination Form is updated and IDPH rules are established, in approximately 12-18 months.</p>

## Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:20, Powers and Duties of the School Board; Indemnification	The policy and Legal References are updated in response to a five-year review. The word discipline is replaced with behavior to align with SB 100 changes in the <b>PRM</b> . Legal References include minor continuous improvement style changes. Footnotes are also updated to reflect changes in laws over the past five years.	<input type="checkbox"/>
2:40, Board Member Qualifications	The policy is unchanged. Footnotes are updated for continuous improvement.	<input type="checkbox"/>
2:50, Board Member Term of Office	The policy is unchanged. Footnotes are updated for continuous improvement.	<input type="checkbox"/>
2:60, Board Member Removal from Office	The policy is unchanged. Footnotes are updated for continuous improvement.	<input type="checkbox"/>
2:170-AP, Qualification Based Selection	The procedure is updated in response to an amendment to the Local Government Professional Services Selection Act, 50 ILCS 510/, amended by P.A. 100-968. It increases the threshold dollar amount at which a district can modify procedures in selecting a professional services firm. Other minor style changes are also made.	<input type="checkbox"/>
2:250, Access to District Public Records	The policy is unchanged. Footnotes are updated to incorporate: <ol style="list-style-type: none"> <li>1. Prevailing Wage Act, 820 ILCS 130/5, amended by P.A. 100-1177, changing the recordkeeping requirements for certified payrolls.</li> <li>2. Minor Continuous improvement changes.</li> </ol>	<input type="checkbox"/>
2:250-E1, Written Request for District Public Records	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to 105 ILCS 5/10-17, amended by P.A.s 100-801 and 100-1121 (adding new types of data to the school report card). Footnotes are updated for continuous improvement.	<input type="checkbox"/>
4:30, Revenue and Investments	The policy and footnotes are updated in response to an amendment to the Public Funds Investment Act, 30 ILCS 235/, amended by P.A. 100-752. Footnotes are also updated to provide information about the Investment of Municipal Funds Act and for continuous improvement.	<input type="checkbox"/>
4:40-AP, Preparing and Updating Disclosures	The procedure is updated in response to 17 C.F.R. §240.15c2-12, amended by 83 Fed. Reg. 44741 (Securities and Exchange Commission rule establishing municipal securities disclosure obligations).	<input type="checkbox"/>
4:60-E, Notice to Contractors	The exhibit is updated for the reasons discussed in policy 2:250, <i>Access to District Public Records</i> , above, and for minor style changes.	<input type="checkbox"/>
4:100, Insurance Management	The policy, footnotes, and Legal References are updated. Minor style updates are made to the policy. The footnotes are updated with minor continuous improvements. A correction and minor style updates are made to the Legal References.	<input type="checkbox"/>
4:110, Transportation	The policy and footnotes are updated to incorporate an amendment to 105 ILCS 29-3, amended by P.A. 100-1142 (expanding the definition of serious safety hazard to include a course or pattern of criminal activity). The footnotes are also updated for continuous improvement. Corrections are made to Legal References.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

4:110-AP1, School Bus Post-Accident Checklist	The procedure is updated to align with the Illinois Professional School Bus Driver Training Curriculum and for other minor style changes.	<input type="checkbox"/>
4:110-AP3, School Bus Safety Rules	The procedure is updated with continuous improvement changes.	<input type="checkbox"/>
4:110-E, Emergency Medical Information for Students Having Special Needs or Medical Conditions who Ride School Buses	The exhibit is updated with a minor style change.	<input type="checkbox"/>
4:150, Facility Management and Building Programs	The policy, footnotes and Legal References are updated. Continuous improvement updates are made to the policy and footnotes to incorporate the 10-year life safety survey requirement for school buildings. The footnotes are also updated in response to an amendment to the Prevailing Wage Act, 820 ILCS 130/, amended by P.A. 100-1177, and for minor continuous improvements. Legal References are updated to reflect renumbering of a legal citation.	<input type="checkbox"/>
4:160, Environmental Quality of Buildings and Grounds	The policy is unchanged. The footnotes are updated for minor style changes and continuous improvement. The Legal References are updated to reflect renumbering of a citation and for minor style changes.	<input type="checkbox"/>
4:160-AP, Environmental Quality of Buildings and Grounds	The procedure and Legal References are updated for minor continuous improvements and style changes. The Legal References are also updated with a citation.	<input type="checkbox"/>
4:170-AP2, E1, Letter to Parents/Guardians Regarding Student Safety	The exhibit and its footnote are updated for minor continuous improvements.	<input type="checkbox"/>
4:170-AP2, E2, Letter to Parents/Guardians Regarding <del>Educational Programs About</del> the Dangers of Underage Drinking	<b>RENAMED.</b> The exhibit is updated for continuous improvement in response to a five-year review.	<input type="checkbox"/>
4:170-AP2, E3, Letter to Parents/Guardians About Disruptive Social Media Apps; Dangers	The exhibit is updated for continuous improvement in response to a five-year review.	<input type="checkbox"/>
4:170-AP2, E4, Letter to Parents/Guardians About Preventing and Reducing Incidences of Sexting	The exhibit is updated for continuous improvement in response to a five-year review.	<input type="checkbox"/>
4:170-AP6, Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED	The procedure and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
4:170-AP6, E2, Notification to Staff and Parents/Guardians of CPR and AED Video	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

4:170-AP7, Targeted School Violence Prevention Program	<b>REPLACED BY 4:190-AP1.</b> See policy 4:190, <i>Targeted School Violence Prevention Program</i> , and administrative procedure 4:190-AP1, <i>Targeted School Violence Prevention Program</i> , below, for more discussion.	<input type="checkbox"/>
4:170-AP7, E1, Threat Assessment Decision Tree	<b>DELETED.</b> See the discussion in policy 4:190, <i>Targeted School Violence Prevention Program</i> , and administrative procedure 4:190-AP2, <i>Threat Assessment Team (TAT)</i> , below.	<input type="checkbox"/>
4:170-AP7, E2, Threat Assessment Documentation and Response	<b>DELETED.</b> See the discussion in policy 4:190, <i>Targeted School Violence Prevention Program</i> , and exhibit 4:190-AP2, E2, <i>Threat Assessment Documentation</i> , below.	<input type="checkbox"/>
4:170-AP7-E3, Targeted School Violence Prevention and Threat Assessment Education	<b>REPLACED BY 4:190-AP2, E6.</b> See the discussion in policy 4:190, <i>Targeted School Violence Prevention Program</i> , and exhibit 4:190-AP2, E6, <i>Targeted School Violence Prevention and Threat Assessment Education</i> , below.	<input type="checkbox"/>
4:170-AP8, Movable Soccer Goal Safety	The procedure and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
4:175-AP1, E1, Informing Parents/Guardians About Offender Community Notification Laws	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
4:190, Targeted School Violence Prevention Program	<b>NEW.</b> The policy is created in response to Recommendation #1 of the <i>Recommendations of the Illinois Terrorism Task Force School Safety Working Group</i> . It contains research-based best practices from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> .	<input type="checkbox"/>
4:190-AP1, Targeted School Violence Prevention Program	<b>REPLACES 4:170-AP7, Targeted School Violence Prevention Program.</b> The procedure is updated with adaptations from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> to implement policy 4:190, <i>Targeted School Violence Prevention Program</i> , above.	<input type="checkbox"/>
4:190-AP1, E1, Targeted School Violence Prevention Program Resources	<b>NEW.</b> The exhibit lists resources related to developing a Targeted School Violence Prevention Program.	<input type="checkbox"/>
4:190-AP2, Threat Assessment Team (TAT)	<b>NEW.</b> The procedure is adapted from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> . It implements TATs and should be customized to each TAT's building-specific needs.	<input type="checkbox"/>
4:190-AP2, E1, Principles of Threat Assessment	<b>NEW.</b> The exhibit is adapted from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> . It is a resource to educate TAT members about assumptions and principles underlying behavioral threat assessment.	<input type="checkbox"/>
4:190-AP2, E2, Threat Assessment Documentation	<b>NEW.</b> The exhibit is adapted from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> . It provides a link to the Virginia Center for School and Campus Safety model <i>Threat Assessment Triage and Assessment Form</i> , designed to help TATs document their threat assessment and case management activities.	<input type="checkbox"/>
4:190-AP2, E3, Threat Assessment Key Areas and Questions; Examples	<b>NEW.</b> The exhibit is adapted from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> . It provides example questions for TAT members to ask when assessing threats.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits – *continued*

4:190-AP2, E4, Responding to Types of Threats	<b>NEW.</b> The exhibit is adapted from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> . It provides research-based appropriate responses to each threat level.	<input type="checkbox"/>
4:190-AP2, E5, Threat Assessment Case Management Strategies	<b>NEW.</b> The exhibit is adapted from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> . It provides research-based case management strategies for TAT use when developing a case management plan in response to a threat.	<input type="checkbox"/>
4:190-AP2, E6, Targeted School Violence Prevention and Threat Assessment Education	<b>REPLACES 4:170-AP7, E3, Targeted School Violence Prevention and Threat Assessment Education.</b> The exhibit is updated with adaptations from <i>Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines</i> .	<input type="checkbox"/>
5:10, Equal Employment Opportunity and Minority Recruitment	The policy is unchanged. Footnotes are updated in response to: 1. Equal Pay Act of 2003, 820 ILCS 112/, amended by P.A. 100-1140 (prohibiting pay discrimination against African-Americans). 2. Other minor continuous improvement and style updates.	<input type="checkbox"/>
5:250, Leaves of Absence	The policy is updated in response to 105 ILCS 5/24-6, amended by P.A. 100-513 (added the term <i>registered to advanced practice registered nurse</i> ), and for minor style changes. A footnote is updated in response to the Service Member Employment and Reemployment Rights Act, 330 ILCS 61/, added by P.A. 100-1101. Other minor continuous improvements are made to the footnotes. The Cross References are updated with a minor style change.	<input type="checkbox"/>
5:330, Sick Days, Vacation, Holidays, and Leaves	The policy and footnotes are updated for the reasons discussed in 5:250, <i>Leaves of Absence</i> , above, and for minor style changes. The Legal References and Cross References are updated with minor style changes.	<input type="checkbox"/>
6:15, School Accountability	The policy and footnotes are updated in response to 105 ILCS 5/2-3.153, amended by P.A. 100-1046, requiring that school climate surveys be administered annually (instead of biennially). The footnotes and Legal References are also updated due to the deletion of 105 ILCS 5/2-3.25d by P.A. 100-1046. Additional continuous improvement updates are made throughout.	<input type="checkbox"/>
6:65, Student Social and Emotional Development	The policy is unchanged. The footnotes are updated throughout in response to a five-year review with minor continuous improvements.	<input type="checkbox"/>
6:185, Remote Educational Program	The policy and footnotes are updated in response to 105 ILCS 5/10-29(a)(1)(E), amended by P.A. 100-1046 (required clock hours in a school day do not exist anymore). Other footnote updates are also made for continuous improvement.	<input type="checkbox"/>
7:185, Teen Dating Violence Prohibited	The policy is unchanged. The footnotes are updated with minor continuous improvement and style changes.	<input type="checkbox"/>
7:190-AP3, Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students	The procedure is updated in response to: 1. 705 ILCS 405/1-7(A)(8), amended by P.A. 100-1162 (defining <i>juvenile law enforcement records</i> ). 2. New <b>PRESS</b> sample policy, 4:190, <i>Targeted School Violence Prevention Program</i> . 3. Minor style changes.  Cross References are updated to incorporate 4:190, <i>Targeted School Violence Prevention Program</i> , and administrative procedure reference to 7:150-AP, <i>Agency and Police Interviews</i> is added.	<input type="checkbox"/>
8:95, Parental Involvement	The policy's administrative procedure reference is updated to reflect the renumbering of an administrative procedure. The footnotes are updated with minor continuous improvement and style changes.	<input type="checkbox"/>



The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.



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**Bridget Trojan**, Office of General Counsel, State and federal regulations monitor, editor

## Document Status: Draft Update

### SCHOOL BOARD

#### 2:20 Powers and Duties of the School Board; Indemnification

The major powers and duties of the School Board include, but are not limited to:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts using the public bidding procedure when required.
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement and District Improvement Plans.
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
12. Establishing and supporting student behavior discipline PRESSPlus1 policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused and Neglected Child Reporting Act. Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

#### Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless School Board members, employees, volunteer personnel (pursuant to 105 ILCS 5/10-22.34, 10-22.34a and 10-22.34b), mentors of certified staff (pursuant to 105 ILCS 5/2-3.53a, 2-3.53b, and 105 ILCS 5/21A-5 et. seq.), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

#### LEGAL REF.:

105 ILCS 5/2-3.25d, 5/10, 5/17-1, and 5/27-1.

115 ILCS 5/, Illinois. Educational Labor Relations Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

CROSS REF.:1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational School Board Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED:November 17, 2014

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to a 5-year review to align with SB 100. **Issue 100, February/March 2019**

## *Document Status: 5-Year-Review - Needs Review*

### SCHOOL BOARD

#### **2:40 Board Member Qualifications**

A School Board member must be, on the date of election, a United States citizen, at least 18 years of age, a resident of Illinois and the District and/or the Congressional Township for at least one year immediately preceding the election or appointment, a United States citizen, at least 18 years of age, a resident of Illinois and the District for at least one year immediately preceding the election, and a registered voter.

Reasons making an individual ineligible for Board membership include holding an incompatible office and certain types of State or federal employment. A child sex offender, as defined in State law, is ineligible for Board membership.

The Board may annually appoint a Student Council member as its student member to serve in an advisory capacity. The student member will not have any voting privileges and may not attend executive sessions of the Board.

LEGAL REF.:

Ill. Constitution, Art. 2, ¶ 1; Art. 4, ¶ 2(e); Art. 6, ¶ 13(b).

105 ILCS 5/10-3 and 5/10-10.

CROSS REF.:2:30 (School Board Elections), 2:70 (Vacancies on the School Board - Filling Vacancies)

ADOPTED:November 17, 2014

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## Document Status: 5-Year-Review - Needs Review

### SCHOOL BOARD

#### **2:50 Board Member Term of Office**

The term of office for a School Board member begins immediately after both of the following occur:

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.

The term ends 4 years later when the successor assumes office.

LEGAL REF.:

10 ILCS 5/2A-1.1, 5/22-17, and 5/22-18.

105 ILCS 5/10-10, 5/10-16, and 5/10-16.5.

CROSS REF.:2:30 (School District Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational School Board Meeting)

ADOPTED:November 17, 2014

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## *Document Status: 5-Year-Review - Needs Review*

### SCHOOL BOARD

#### **2:60 Board Member Removal from Office**

If a majority of the School Board determines that a Board member has willfully failed to perform his or her official duties, it may request the Regional Superintendent to remove such member from office.

LEGAL REF.:

105 ILCS 5/3-15.5.

CROSS REF.:2:70 (Vacancies on the School Board - Filling Vacancies)

ADOPTED:November 17, 2014

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## Document Status: Draft Update

### OPERATIONAL SERVICES

#### 4:30 Revenue and Investments

##### Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

##### Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

##### Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the funds.

##### Authorized Investments [PRESSPlus1](#)

The Chief Investment Officer may invest District funds in one or more of the following:

1. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, that are guaranteed by the full faith and credit of the United States of America as to principal and interest.
2. Bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities.

The term "agencies of the United States of America" includes: (a) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 and Acts amendatory thereto, (b) the federal home loan banks and the federal home loan mortgage corporation, and (c) any other agency created by Act of Congress.

3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
4. **Short term** Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (a) such obligations are rated at the time of purchase at one of the **three** highest classifications established by at least **two** standard rating services and that mature not later than **270 three years** days from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of the District's funds may be invested in short term obligations of corporations. [PRESSPlus2](#)
5. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) and to agreements to repurchase such obligations.
6. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation, school district, the State of Illinois, any other state, or any political subdivision or agency of the State of Illinois or any other state, whether the interest earned is taxable or tax-exempt under federal law. The bonds shall be (a) registered in the name of the

municipality, county, or other governmental unit, or held under a custodial agreement at a bank, and (b) rated at the time of purchase within the **four** highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.

7. Short term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations, the shares, or investment certificates that are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of the Chief Investment Officer, the public funds so invested will be required for expenditure by the District or its governing authority.
8. Dividend-bearing share accounts, share certificate accounts, or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principle office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.
9. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. The District may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.
10. The Illinois School District Liquid Asset Fund Plus.
11. Repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the regulations issued there under. The government securities, unless registered or inscribed in the name of the District, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

Except for repurchase agreements of government securities that are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, the District may not purchase or invest in instruments that constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of the District unless the instrument and the transaction meet all of the following requirements:

- a. The securities, unless registered or inscribed in the name of the District, are purchased through banks or trust companies authorized to do business in the State of Illinois.
  - b. The Chief Investment Officer, after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, that acts for the District in connection with repurchase agreements involving the investment of funds by the District. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements.
  - c. A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the District on the records of the custodial bank and the transaction must be confirmed in writing to the District by the custodial bank.
  - d. Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.
  - e. The security interest must be perfected.
  - f. The District enters into a written master repurchase agreement that outlines the basic responsibilities and liabilities of both buyer and seller.
  - g. Agreements shall be for periods of 330 days or less.
  - h. The Chief Investment Officer informs the custodial bank in writing of the maturity details of the repurchase agreement.
  - i. The custodial bank must take delivery of and maintain the securities in its custody for the account of the District and confirm the transaction in writing to the District. The custodial undertaking shall provide that the custodian takes possession of the securities exclusively for the District; that the securities are free of any claims against the trading partner; and that any claims by the custodian are subordinate to the District's claims to rights to those securities.
  - j. The obligations purchased by the District may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the Chief Investment Officer.
  - k. The custodial bank shall be liable to the District for any monetary loss suffered by the District due to the failure of the custodial bank to take and maintain possession of such securities.
12. Any investment as authorized by the Public Funds Investment Act, and Acts amendatory thereto. Paragraph 11 supersedes paragraphs 1-10 and controls in the event of conflict.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

### Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District may consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977, the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the federal Community Reinvestment Act of 1977;
2. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
3. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
4. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
5. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

### Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any insurance limit shall be collateralized in accordance with the Public Funds Investment Act, 30 ILCS 235/. The Superintendent or designee shall keep the Board informed of collateral agreements.

### Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board (GASB) Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

### Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

### Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments, or

3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

LEGAL REF.:

30 ILCS 235/.

105 ILCS 5/8-7, 5/10-22.44, 5/17-1, and 5/17-11.

CROSS REF.:2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

ADOPTED: April 28, 2014

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### **PRESSPlus Comments**

PRESSPlus 1. Some attorneys are of the opinion that the Investment of Municipal Funds Act (IMFA) (50 ILCS 340/) authorizes school districts to invest funds in certain tax anticipation warrants. The IMFA applies to counties, park districts, sanitary districts, and other *municipal corporations*. Id. at 340/1. *Municipal corporation* is not specifically defined in the IMFA. Consult with the board attorney and/or bond counsel regarding the authority for such investments and the inclusion of the IMFA in this policy. **Issue 100, February/March 2019**

PRESSPlus 2. Updated in response to an amendment to the Public Funds Investment Act, 30 ILCS 235/2, amended by P.A. 100-752. **Issue 100, February/March 2019**

## Document Status: Draft Update

### INSTRUCTION

#### 6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared State Goals for Learning with accompanying Illinois Learning Standards.

The School Board gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

#### Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [Sec. 105 ILCS 5/2-3.153 of the School Code](#), annually administer [at least biennially](#) a climate survey of [learning conditions](#) on the instructional environment within the school to, at minimum, students in grades [4](#) through 12 and teachers. [PRESSPlus1](#)

#### LEGAL REF.:

105 ILCS 5/2-3.25, 5/2-3.25a, 5/2-3.25b, 5/2-3.25c, [5/2-3.25d](#), 5/2-3.25d-5, 5/2-3.25e-5, 5/2-3.25f, 5/2-3.25f-5, 5/2-3.63, 5/2-3.64a-5, [5/2-3.153](#), 5/10-21.3a, and 5/27-1.

23 Ill.Admin.Code Part 1, Subpart A: Recognition Requirements.

CROSS REF.:6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

[ADOPTED:December 19, 2016](#)

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#### PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/2-3.153, amended by P.A. 100-1046, requiring that school climate surveys be administered annually rather than biennially to students in grades 4-12. **Issue 100, February/March 2019.**

## Document Status: 5-Year-Review - Needs Review

### INSTRUCTION

#### **6:65 Student Social and Emotional Development**

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards. The Ill. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

#### LEGAL REF.:

Children's Mental Health Act of 2003, 405 ILCS 49/.

CROSS REF.:1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

**ADOPTED:December 17, 2012**

## *Document Status: 5-Year-Review - Needs Review*

### **COMMUNITY RELATIONS**

#### **8:95 Parental Involvement**

In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent shall develop administrative procedures to:

1. Keep parents/guardians thoroughly informed about their child's school and education.
2. Encourage parents/guardians to be involved in their child's school and education.
3. Establish effective two-way communication between parents/guardians and the District.
4. Seek input from parents/guardians on significant school-related issues.
5. Inform parents/guardians on how they can assist their children's learning.

The Superintendent shall periodically report to the School Board on the implementation of this policy.

CROSS REF.:6:170 (Title I Programs), 6:250 (Community Resource Persons and Volunteers), 8:10 (Connection with the Community), 8:90 (Parent Organizations and Booster Clubs)

ADOPTED:December 21, 2009

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## Document Status: Draft Update

### OPERATIONAL SERVICES

#### 4:100 Insurance Management

The Superintendent shall recommend and maintain all insurance programs that provide the broadest and most complete coverage available at the most economical cost, consistent with sound insurance principles.

The insurance program shall include:

1. Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to any mentoring services provided to the District's certified staff members; Board members; employees; volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of certified staff members authorized in 105 ILCS 5/21A-5 et seq. (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.
2. Comprehensive property insurance covering a broad range of causes of loss involving building and personal property. The coverage amount shall normally be for the replacement cost or the insurable value.
3. Workers' Compensation to protect individual employees against financial loss in case of a work-related injury, certain types of disease, or death incurred in an employee-related situation.
4. Employee insurance programs.

**Please refer to the following current agreement:**

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

#### Student Insurance

The Board shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents/guardians secure the coverage, and any contract is between the parent(s)/guardian(s) and the company.

LEGAL REF.: [PRESSPlus1](#)

Consolidated Omnibus Budget Reconciliation Act, Pub. L. 99-272, §10001, 100 Stat. 222, 4980B(f) of the I.R.S. Code, 42 U.S.C. §300bb-1 et seq. 105 ILCS 5/10-20.20, 5/10-22.3, 5/10-22.3a, 5/10-22.3b, 5/10-22.3f, 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.

215 ILCS 5/, III. Insurance Code.

750 ILCS 75/, III. Religious Freedom Protection and Civil Union Act.

820 ILCS 305/, Workers' Compensation Act.

**ADOPTED: July 21, 2014**

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References have been updated with a correction and minor style updates. **Issue 100, February/March 2019**

## Document Status: Draft Update

### OPERATIONAL SERVICES

#### 4:110 Transportation

The District shall provide free transportation for any student in the District who resides: (1) at a distance of one and one-half miles or more from his or her assigned school, unless the School Board has certified to the Illinois State Board of Education that adequate public transportation is available, or (2) if adequate public transportation is not available, within one and one-half miles from his or her assigned school where walking to or from school or to or from a pick-up point or bus stop would constitute a serious safety hazard due to either (a) vehicular traffic or rail crossing ~~and adequate public transportation is not available~~; or (b) a course or pattern of criminal activity, as defined in the Ill. Streetgang Terrorism Omnibus Prevention Act, 740 ILCS 147/.<sup>PRESSPlus1</sup> A student's parent(s)/guardian(s) may file a petition with the Board requesting transportation due to the existence of a serious safety hazard. Free transportation service and vehicle adaptation is provided for a special education student if included in the student's individualized educational program. The District may provide transportation to and from school-sponsored activities. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with Section 45/1-15 of the Education for Homeless Children Act. Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act. If a student is at a location within the District, other than his or her residence, for child care purposes at the time for transportation to and/or from school, that location may be considered for purposes of determining the 1½ miles from the school attended. Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes. The District will not discriminate among types of locations where day care is provided, which may include the premises of licensed providers, relatives' homes, or neighbors' homes.

Bus schedules and routes shall be determined by the Superintendent or designee and shall be altered only with the Superintendent or designee's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Illinois Department of Transportation regulations. The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

#### Pre-Trip and Post-Trip Vehicle Inspection

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

#### LEGAL REF.:

20 U.S.C. §6312(c)(5)(B), Elementary and Secondary Education Act, ~~20 U.S.C. §6312(c)(5)(B).~~

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act, ~~42 U.S.C. §11431 et seq.~~

105 ILCS 5/10-22.22 and 5/29-1 et seq.

105 ILCS 45/1-15 and /1-17.

625 ILCS 5/1-148.3a-5, 5/1-182, 5/11-1414.1, ~~5/12-813~~, 5/12-813.1, 5/12-815, 5/12-816, 5/12-821, and 5/13-109.

23 Ill.Admin.Code §§1.510 and 226.750; Part 120.

92 Ill.Admin.Code ~~§Part 440-3~~.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:280 (Educational Support Personnel - Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170  
4:110

(Title I Programs), 7:220 (Bus Conduct)

ADOPTED: January 16, 2018

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### **PRESSPlus Comments**

PRESSPlus 1. Updated to incorporate an amendment to 105 ILCS 5/29-3, amended by P.A. 100-1142. The Ill. Streetgang Terrorism Omnibus Prevention Act defines *course or pattern of criminal activity* as two or more gang-related criminal offenses committed in whole or in part within Illinois when: (1) one or more of the offenses was committed after 1-1-93, (2) both offenses were committed within five years of each other; and (3) at least one offense involved a felony or forcible felony under the Ill. Criminal Code of 1961 or 2012. 740 ILCS 147/10. It also includes criminal defacement of property that includes a streetgang sign or symbol. Id. The determination as to what constitutes a *serious safety hazard* due to a *course or pattern of criminal activity* under 105 ILCS 5/29-3 is made by the board, in accordance with guidelines determined by local law enforcement, in consultation with the State Superintendent of Education. **Issue 100, February/March 2019**

## Document Status: Draft Update

### OPERATIONAL SERVICES

#### **4:150 Facility Management and Building Programs**

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, and (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code. [PRESSPlus1](#)

##### Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$12,500, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

##### Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

##### Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Ill. State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs.
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

##### LEGAL REF.:

42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.6360 (P.A. 100-163, final citation pending), and 5/17-2.11.

105 ILCS 140/, Green Cleaning Schools Act.

105 ILCS 230/, School Construction Law.

410 ILCS 25/, Environmental Barriers Act.

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800,

Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.: 2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

ADOPTED: January 16, 2018

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### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement to incorporate the 10-year life safety survey requirement for school buildings. 105 ILCS 5/2-3.12 and 23 Ill.Admin.Code Part 180 contain the school building code and Health/Life and Safety Code for Public Schools (HLS Code), respectively. The board must hire a licensed architect or engineer to conduct a decennial inspection of its school buildings and produce a 10-year safety survey report, which is submitted to the Regional Superintendent (ROE) or Intermediate Service Center (ISC) and the State Superintendent for approval. The board must also report to the ROE or ISC annually on its completion of the report recommendations to comply with the HLS Code. See the Health Life Safety Handbook at [www.isbe.net/Pages/Health-and-Life-Safety.aspx](http://www.isbe.net/Pages/Health-and-Life-Safety.aspx) for more information about the safety survey process. **Issue 100, February/March 2019**

## Document Status: Draft Update

### OPERATIONAL SERVICES

#### 4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

The Superintendent or designee shall notify all employees who must be offered, according to State or federal law, District-paid hepatitis B vaccine and vaccination.

#### LEGAL REF.:

29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.300(e).700(b). [PRESSPlus1](#)

29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/10-20.17a; 5/10-20.48-135/; and.

105 ILCS 135/, Toxic Art Supplies in Schools Act.

105 ILCS 140/, Green Cleaning School Act.

225 ILCS 235/, Structural Pest Control Act.

415 ILCS 65/, Lawn Care Products Application and Notice Act.

820 ILCS 255/, Toxic Substances Disclosure to Employees Act. (*inoperative*)

23 Ill.Admin.Code §1.330-~~Toxic Materials Training~~.

CROSS REF.:4:150 (Facility Management and Building Programs), 4:170 (Safety)

~~ADOPTED: July 21, 2014~~

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#### PRESSPlus Comments

PRESSPlus 1. The prior citation was repealed and renumbered. **Issue 100, February/March 2019**

# Document Status: Draft Update - New

## 4:190 Targeted School Violence Prevention Program

### New/Unpublished Section

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. [PRESSPlus1](#) Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. [PRESSPlus2](#) The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s). [PRESSPlus3](#)
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors. [PRESSPlus4](#)

### LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/27-23.7.

105 ILCS 128/, School Safety Drill Act.

745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.

29 Ill.Admin.Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 7:140 (Search and Seizure), 6:270 (Guidance and Counseling Program), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

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### PRESSPlus Comments

PRESSPlus 1. This policy is optional. It contains items from *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Second Edition (August 2016), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at: [www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/law-enforcement/threat-assessment-model-policies-procedures-and-guidelinespdf.pdf](http://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/law-enforcement/threat-assessment-model-policies-procedures-and-guidelinespdf.pdf). *Threat Assessment in Virginia Public Schools* is based upon a synthesis of established research and recognized standards of practice regarding threat assessment and management in school and workplace settings, including *Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates*, a 2002 publication of the U.S. Secret Service and the U.S. Dept. of Education, at: [www.secretservice.gov/data/protection/ntac/ssi\\_guide.pdf](http://www.secretservice.gov/data/protection/ntac/ssi_guide.pdf).

Boards are authorized to adopt a policy on targeted school violence prevention programs even though State and federal law provide little guidance. Adopting a policy that addresses targeted school violence prevention provides (a) a way for boards to monitor that it is being done, and (b) an opportunity for each board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject.

Before adoption of this policy, each board may want to have a conversation with the superintendent to determine whether local

conditions and resources and current practices will support full implementation of this policy and its accompanying administrative procedures. Its goals and program will be most effective when they reflect local conditions and circumstances. Please see the Issue 100 PRESS Update Memo for more information and for a complete listing of the accompanying sample procedures and exhibits for this policy. **Issue 100, February/March 2019**

PRESSPlus 2. Ensuring school safety begins with establishing a comprehensive targeted school violence prevention program, which “includes forming a multidisciplinary threat assessment team, establishing central reporting mechanisms, identifying behaviors of concern, defining the threshold for law enforcement intervention, identifying risk management strategies, promoting safe school climates, and providing training to stakeholders.” *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*, published by the U.S. Secret Service, at: [www.dhs.gov/sites/default/files/publications/18\\_0711\\_USSS\\_NTAC-Enhancing-School-Safety-Guide.pdf](http://www.dhs.gov/sites/default/files/publications/18_0711_USSS_NTAC-Enhancing-School-Safety-Guide.pdf). **Issue 100, February/March 2019**

PRESSPlus 3. The establishment of threat assessment teams in K-12 public schools is Recommendation #1 of the *Recommendations of the Illinois Terrorism Task Force School Safety Working Group*, presented to the Office of the Governor on 4-5-18, at: [www.iasb.com/safety/](http://www.iasb.com/safety/). Illinois higher education institutions have required threat assessment teams since the passage of the Campus Security Enhancement Act of 2008 (110 ILCS 12/20(b)(2), eff. 1-1-09) in response to the shootings that took place at Virginia Polytechnic Institute and State University on 4-16-07 and Northern Illinois University on 2-14-08. **Issue 100, February/March 2019**

PRESSPlus 4. **Consult the board attorney for guidance concerning liability in this area.** Except for cases of willful and wanton conduct, the Local Governmental and Governmental Employees Tort Immunity Act (TIA) likely protects districts from liability for failure to properly identify and/or respond to a student’s behavior that results in injury or suicide. See 745 ILCS 10/3-108 and *Grant v. Board of Trustees of Valley View School Dist. No. 365-U*, 286 Ill.App.3d 642 (3rd Dist. 1997). Every situation is fact specific, and the issues require careful evaluation. A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding limiting phrases and ensuring other policies are followed.

In addition to the TIA, school officials and districts may also be entitled to qualified immunity in civil rights lawsuits that seek to hold them liable for a suicide. For further discussion, see f/n 13 in policy 7:290, *Suicide and Depression Awareness and Prevention*. **Issue 100, February/March 2019**

## Document Status: Draft Update

### Educational Support Personnel

#### 5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave, Leave of Absence Without Pay, Holidays, Vacation, Personal Leave, Professional Leave, Association Leave, IMRF Service Credit Plan

**Please refer to the applicable collective bargaining agreement.**

#### Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with 105 ILCS 5/24-6.3.

#### Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leaves for Service in the Military and General Assembly.
2. School Visitation Leave.
3. Leaves for Victims of Domestic or Sexual Violence.
4. Leave to serve as an election judge.

#### LEGAL REF.:

20 ILCS 1805/30.1 et seq.

105 ILCS 5/10-20.7b, 5/24-2, and 5/24-6.

820 ILCS 147 ~~and 180/~~, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.:5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

ADOPTED: February 21, 2017

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## Document Status: 5-Year-Review - Needs Review

### STUDENTS

#### 7:185 Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
  - a. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
  - b. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
  - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
  - b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated

by Reference:7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.:

105 ILCS 110/3.10.

CROSS REF.:2:240 (Board Policy Development), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

ADOPTED:January 21, 2014

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PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
March 18, 2019  
6:30 p.m.

- I. Retirements:
  - John Slingsby – PCJH Science Teacher (2022-2023)
  
- II. Resignations:
  - Michelle Johnson – PCHS Math
  - Hailee Weisbrock – PCHS PE
  - Jared Sale – PCJH 8<sup>th</sup> Grade Girl’s BB
  - Brandy Baele – PCPS & PCES Social Worker
  - Ethan Sproul – District Technology Coordinator
  
- III. Hires:
  - Kristin Klypchak – PCJH Band/Chorus/General Music teacher
  - Xavier Warren – PCJH 8<sup>th</sup> Grade Girl’s BB
  - Kaylee Sienza – Speech/Language Pathologist
  - Monica Frund – PCES Special Ed teacher
  
- IV. Resolution Authorizing Non-Reemployment of FT, NT Teacher
  - Kearsten Zielinski – PCJH Special Ed Teacher
  
- V. Rehires:
  - Probationary Teachers
  - Non-Probationary Teachers
  - All Administrators & Non-Union Personnel
  
- VI. Paternity Leave Request:
  - John Heiser
  
- VII. Superintendent Contract
  
- VIII. School Safety
  - ALICE Implementation
  
- IX. Other

To: Putnam County School Board  
Putnam County CUSD #535  
400 E. Silverspoon Ave.  
Granville, Ill.61326  
815-882-2800  
From: John Slingsby  
416 East Cedar  
Ladd, Ill.61329  
Re: Retirement  
Date: 2/16/19

Dear Putnam County Board of Education,

I would like to inform you that I am retiring from my position as a teacher effective at the end of the 2022-2023 school year.  
Thank you for the opportunities that you have provided me. I have enjoyed my tenure here at Putnam County, and I am more than grateful for the opportunity to give back to my community.

Sincerely,  
John Slingsby

As superintendent, I recommend to approve the personnel recommendations as listed below:

#### Resignations

- Hailee Wiesbrock – HS PE Teacher
- Michelle Johnson – HS Math Mather
- Brandy Baele – PS/ES Social Worker – With Regrets
- Jared Sale – 8<sup>th</sup> GBB Coach remain as 7<sup>th</sup> GBB Coach

#### Rationale

- As outlined in letters/documents provided

#### Paternity Leave

- John Heiser – HS Ag Teacher

#### Rationale

- Per Family Medical Leave Act, John Heiser has requested paternity leave for the upcoming birth of their child. Start date approximate based on expected due date.

#### Hires

- Krisitin Klypchak – JH Band, Chorus, General Music
- Kaylee Sienza – Speech Language Pathologist
- Potentially SPED Teacher for PCES
- Xavier Warren – 8<sup>th</sup> GBB Coach

#### Rationale

- As outlined in Administrative recommendation

#### Retirement

- John Slingsby – as outlined in his submitted letter

District Goal

Demonstrate increased academic achievement for all students

Clayton Theisinger  
405 E Silverspoon Ave  
Granville, IL 61326

March 11, 2019

Dear Clayton Theisinger:

Please accept my resignation from my position as a math teacher at Putnam County High School. I have decided a job closer to where I live would be the best fit for me. My last day will be May 31, 2019.

Thank you for the opportunity to work for Putnam County High School the last two years. Working under your supervision was a great experience and taught me many key things about being an effective teacher.

I wish you all the best. If I can be of any assistance to you during the remainder of the school year, please let me know.

Sincerely,

Michelle Johnson

March 12th, 2019

To Whom It May Concern,

I am writing to inform you of my formal notice of resignation as the Physical Education Teacher at Putnam County High School. I plan to carry out my assigned duties through the end of the school year. My last day of employment will conclude on May 31st, 2019.

I truly value the knowledge and experience I have gained over the last 2 years. It has been a great pleasure working for this school district and community. Thank you for all of the opportunities you have provided me with.

Respectfully and sincerely,

Hailee Wiesbrock



*Where all students will learn and succeed, and all means ALL*

**Putnam County Junior High School**

Michael Olson, PCJH Principal

**Resignation for  
2019-2020 School Year**

- **Jared Sale resignation as 8th Grade Girls Basketball Coach**
- **Will remain as 7th Grade Girls Basketball Coach**

**Submitted by Mike Olson, PCJH Principal-- March, 18, 2019**



Goetz, Megan <goetzm@pcschoools535.org>

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## Fwd: 8th GBB

1 message

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**Olson, Mike** <olsonm@pcschoools535.org>  
To: Megan Goetz <goetzm@pcschoools535.org>

Thu, Mar 14, 2019 at 8:51 AM

----- Forwarded message -----

From: **Sale, Jared** <salej@pcschoools535.org>  
Date: Wed, Feb 27, 2019 at 8:15 AM  
Subject: 8th GBB  
To: Olson, Mike <olsonm@pcschoools535.org>

Mike,

I forgot to send this email last week but wanted to get it out to you so we could move ahead with hiring a new 8th grade girls coach. Due to my busy schedule with coaching and the overlap 8th grade girls basketball has with Varsity I've decided to resign from the 8th grade girls position.

As of now I'd like to stay on as the 7th grade coach. If there's anything else yo need from me please let me know

Thanks!  
Jared

--  
Jared Sale  
Putnam County High School  
Physical Education  
Varsity Girls Basketball  
Junior High Baseball

--  
Michael S. Olson  
Principal  
Putnam County Junior High School  
Phone:815-882-2800 opt. 3  
Fax:815-882-2299  
www.pcschoools535.org

Brandy Baele  
15958 Court St.  
Lostant, IL 61334

3-14-2019

Putnam County School District  
400 Silverspoon Ave.  
Granville, IL 61326

Dear Putnam County CUSD #535 Administrators and School Board,

I regret to inform you that I am resigning as my position as a School Social Worker at the end of the 2018-2019 school year.

My position as a School Social Worker at Putnam County for the past 14 years has truly been the most rewarding experience. In this district, I have been blessed with the most supportive administration and co-workers. I am truly grateful for the experience to work with so many wonderful students and caring professionals. I have grown tremendously professionally and personally in my time in the Putnam County School District.

Resigning is difficult for me as I love what I do; however, it is time for me to put my family and personal needs first. I would like to help with the transition in whatever way I can to ensure that the new School Social Worker is prepared to successfully fill the position.

Sincerely,



Brandy Baele

Dear Mr. Carlson,

I would like first to express my sincerest gratitude for the opportunities that I have been given at Putnam County. I consider you a mentor and friend and I hope to continue to stay in touch as I move on to my next professional opportunity. Please accept my respectful resignation. My last day will be May 31, 2019.

During my final weeks, I would be happy to assist in the search for my replacement. If you would like my input, I have a couple of contacts that I can share with you who I believe would be an excellent fit in our department, and who are ready for an opportunity such as is available here.

Again, thank you for the guidance and friendship you have shown me during my time at Putnam County. I really appreciate how much I have learned here, and I look forward to hearing about your future successes.

Sincerely,

Ethan Sproul

As superintendent, I recommend to approve the personnel recommendations as listed below:

#### Resignations

- Hailee Wiesbrock – HS PE Teacher
- Michelle Johnson – HS Math Mather
- Brandy Baele – PS/ES Social Worker – With Regrets
- Ethan Sproul – Technology Coordinator
- Jared Sale – 8<sup>th</sup> GBB Coach remain as 7<sup>th</sup> GBB Coach

#### Rationale

- As outlined in letters/documents provided

#### Paternity Leave

- John Heiser – HS Ag Teacher

#### Rationale

- Per Family Medical Leave Act, John Heiser has requested paternity leave for the upcoming birth of their child. Start date approximate based on expected due date.

#### Hires

- Krisitin Klypchak – JH Band, Chorus, General Music
- Kaylee Sienza – Speech Language Pathologist
- Potentially SPED Teacher for PCES
- Xavier Warren – 8<sup>th</sup> GBB Coach

#### Rationale

- As outlined in Administrative recommendation

#### Retirement

- John Slingsby – as outlined in his submitted letter

District Goal

Demonstrate increased academic achievement for all students



*Where all students will learn and succeed, and all means ALL*

**Putnam County Junior High School**

**Michael Olson, PCJH Principal**

**Recommendation to Hire for  
2019-2020 School Year**

**I recommend the following personnel for the following position (s) for the School Year at PCJH:**

- **Xavier Warren as 8th Grade Girls Basketball Coach**
  - **PCHS Freshman Girls Basketball Coach and JV Baseball Coach**
  - **IESA Certified**
  - **Assisted Jared Sale as 8th Grade Coach during 2018-2019 season when Coach Sale was unavailable due to coaching responsibilities at PCHS**

**Submitted by Mike Olson, PCJH Principal-- March, 18, 2019.**



Goetz, Megan <goetzm@pcschoools535.org>

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## Fwd: Coaching 8th grade girls

1 message

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**Olson, Mike** <olsonm@pcschoools535.org>  
To: Megan Goetz <goetzm@pcschoools535.org>

Thu, Mar 14, 2019 at 8:51 AM

----- Forwarded message -----

From: **Xavier Warren** <xwarren5@yahoo.com>  
Date: Wed, Mar 13, 2019 at 11:33 AM  
Subject: Coaching 8th grade girls  
To: olsonm@pcschoools535.org <olsonm@pcschoools535.org>

Mr. Olson

I would like to coach the 8th grade girls basketball team for the 2019 season.

Sincerely,  
Xavier Warren

--  
Michael S. Olson  
Principal  
Putnam County Junior High School  
Phone:815-882-2800 opt. 3  
Fax:815-882-2299  
www.pcschoools535.org



*Where all students will learn and succeed, and all means ALL*

## **Putnam County Junior High School**

Michael Olson, PCJH Principal

### **Recommendation to Hire for 2019-2020 School Year**

**I recommend the following personnel for the following position (s) for the School Year at PCJH:**

- **Kristin Klypchak as Band/Chorus/ General Music Teacher at PCJH.**
  - **Kristin has 4 years experience in Band,Chorus, and General Music.**
  - **She has a great understanding of building a Band and Chorus program.**
  - **Her background in Music and technology will allow us to have a great Music Exploratory Program.**
  - **She has a Bachelor Degree from VanderCook School of Music**
  - **She comes highly recommended from the administrators from her current school, where her position will be cut to half time for 2019-2020 school year.**
  - **Natalie Hulstrom and Eric Massini were also involved in the interview process and believe she will make a great addition to our Music Department.**

**Submitted by Mike Olson, PCJH Principal-- March, 18, 2019.**

# Kristin E. Klypchak

307 E. Holland St, Washington, IL 61571  
309-648-6207 | kklpchak@gmail.com

## OBJECTIVE

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- Obtain a position as a music educator using technology to make music come alive for students.
- Engage students in a music curriculum that aligns with the Illinois State Board of Education Standards while applying relatable creative techniques.

## EDUCATION

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### VanderCook College of Music

Chicago, IL

*Bachelor's Degree in Music Education*

2014

### Bassoon Major/Percussion Minor

## CERTIFICATION

---

Illinois Professional Educator's License (Type 09), December 2014

Endorsement in music for kindergarten through 12<sup>th</sup> grade.

## TEACHING EXPERIENCE

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### Lowpoint-Washburn School District #21

Washburn, IL

*Music Teacher*

*August 2015 to Present*

- Taught concert band and vocal music rehearsals at the junior and senior high levels.
- Taught general music at the elementary and middle school levels.
- Created programs and program notes for concerts and other events.
- Class sponsor for the graduating class of 2019.

### Chicago Public Schools District #299

Chicago, IL

*Substitute Teacher*

*January to May 2015*

- Applied teaching strategies to create success in classrooms at various grade levels.
- Maintained classroom order through execution of lesson plans left by the teacher.

### Bolingbrook High School

Bolingbrook, IL

*Student Teacher, 9-12 Instrumental Music*

*October to December 2014*

- Attended parent-teacher conferences and weekly staff meetings. Staff meetings included student issues such as bullying or school improvement topics such as the use of Google Classroom.
- Taught concert and jazz band rehearsals, along with small ensembles and sectionals.
- Created programs and program notes for concerts and other events.

### Queen of All Saints School

Chicago, IL

*Student Teacher, K-8 General and Vocal Music*

*August to October 2014*

- Instructed using Orff pedagogy and other techniques using the Orff instrumentarium setting.
- Using Garageband, taught students music production and able to differentiate learning for students.
- Attended staff meetings and worked with other teachers and staff. Meetings included discussion about technology in the classroom and seminars about helpful education apps for iPad.

*Credentials available upon request from: Office of the Registrar, VanderCook College of Music, Chicago, IL 60616 (312) 788-1151; fax: (312) 225-5211, or [cbergoff@vandercook.edu](mailto:cbergoff@vandercook.edu)*

## **Kristin E. Klypchak**

307 E. Holland St, Washington, IL 61571  
309-648-6207 | [kklypchak@gmail.com](mailto:kklypchak@gmail.com)

### **REFERENCES**

---

Mark Zulz  
4-12 Principal  
Lowpoint-Washburn School District #21  
508 E Walnut Street  
Washburn, IL 61570  
(309)248-7087  
[zulz@lwcusd21.com](mailto:zulz@lwcusd21.com)  
Mr. Zulz is my current administrator at the 4-12 level.

Sheila Chovanec  
Music Specialist  
Queen of All Saints School  
6280 North Sauganash Avenue  
Chicago, IL 60646  
(773) 316-1675  
[schovanec@qasparish.org](mailto:schovanec@qasparish.org)  
Mrs. Chovanec was my cooperating teacher during my student teaching experience at the K-8 level.

Duane Schupp  
K-3 Principal  
Superintendent  
Lowpoint-Washburn School District #21  
508 E Walnut St.  
Washburn, IL 61570  
309.248.7522  
[schupp@lwcusd21.com](mailto:schupp@lwcusd21.com)  
Mr. Schupp is my current administrator at the K-3 level and superintendent.

Grant Gillett  
Private Lesson Instructor  
3921 N. Dayton Avenue  
Peoria, IL 61614  
(309) 251-9378  
Mr. Gillett was my private bassoon lesson instructor.

*Credentials available upon request from: Office of the Registrar, VanderCook College of Music, Chicago, IL 60616 (312) 788-1151; fax: (312) 225-5211, or [cbergoff@vandercook.edu](mailto:cbergoff@vandercook.edu)*

# Lowpoint-Washburn C.U.S.D. #21

508 E. Walnut St.

Washburn, Illinois 61570

Ph: (309) 248-7522 Fax: (309) 248-7518

*Duane J. Schupp, Superintendent*

February 22, 2019

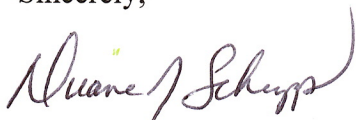
To whom it may concern:

I am writing this letter in support of Kristin Klypchak for a Music position. She has worked in the Lowpoint-Washburn District for the past four years as our K-12 Music Teacher. This included everything from music class sessions for our K-6<sup>th</sup> grade students to Band for the students up through High School.

The main attraction for our programs are the Winter and Spring Concerts, where Ms. Klypchak excelled. She not only provided performances from each grade level, but also pulled off large group performances where all the lower grades performed at once. Ms. Klypchak is always willing to aid in school play productions and serve as a class sponsor when needed. Her classroom has featured guest performers over the years to show students how it can become a lifelong passion outside the classroom as well.

It is easy to see she has multiple talents as she can equally aid in the singing with our choir or play the sax with our band students. Her energy will serve your program well as she uses her family background in music to continue to grow as an instructional leader. Should you have any questions please feel free to contact me.

Sincerely,



Duane J. Schupp

Learning...

Where people care



Goetz, Megan <goetzm@pcschoools535.org>

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## Fwd: JH Band

1 message

---

**Olson, Mike** <olsonm@pcschoools535.org>  
To: Megan Goetz <goetzm@pcschoools535.org>

Thu, Mar 14, 2019 at 8:51 AM

----- Forwarded message -----

From: **Mark Zulz** <zulz@lwcusd21.com>  
Date: Mon, Feb 25, 2019 at 9:35 AM  
Subject: JH Band  
To: <olsonm@pcschoools535.org>, **Carl Carlson** <carlsonc@pcschoools535.org>

Mike,

Kristin Klypchak our district music/band/chorus teacher told me this morning she submitted interest in the JH music/band./choral position you have open. We notified her last week that her position will be cut to half time next year. It was a difficult decision for us to make but our numbers for grades 7-12 band and chorus make it hard to justify a full time position. While at LW the last 3 years, she has taught music to grades k-6, JH band and chorus, HS band and chorus, beginning band for 5th and 6th grade. She also taught a fine arts class in the high school which she revamped and developed the music curriculum for. I really hope that she is someone who will meet the needs of Putnam County as a music teacher. If you have any questions, please give me a call.

--

Mark Zulz, Principal  
Lowpoint-Washburn Jr/Sr High  
508 E. Walnut St.  
Washburn, IL 61570  
(309)248-7521  
(309)0248-7410 fax

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Michael S. Olson  
Principal  
Putnam County Junior High School  
Phone:815-882-2800 opt. 3  
Fax:815-882-2299  
www.pcschoools535.org



# Illinois State Board of Education

James T. Meeks, Chairman  
Tony Smith, Ph.D., State Superintendent of Education

## Educator Licensure Information System

Welcome, Kristin Klypchak - IEIN: 981224 - Sign Out

- Home
- My Credentials
- Educator
- Help

### Primary Information

Full Name: **Kristin E. Klypchak**  
IEIN: **981224**  
DOB: **8/25/1992**

### Contact Information

Address: **307 East Holland St**  
City, State Zip: **Washington, IL 61571**  
Email: **kklypchak@gmail.com**  
Primary Phone: **(309) 648-6207**  
Secondary Phone:

### Profile

PD Status: **Active**

[Click Here to Edit Your Contact Information](#)

[Click Here to Update Your PI](#)

Show All

### Licenses

Select	License ID	License	Status Code	Status Desc	Entitlement	Application Date	Orig Issued	Issued	Expires	ROE	Registered Thru	Register
Select	2307319	Professional Educator License	I	Issued	IL-VCM (12/22/2014)	12/22/2014	12/22/2014	12/22/2014	06/30/2020	53	2020	<a href="#">Register in an Additional</a>

### Illinois Approved Program / Endorsements For Selected License

Description	Grade	Status Description	Issued	Entitlement
Music	Kindergarten through Grade 12	Issued	12/22/2014	I

### Approvals

Approval Code	Approval	RCDT	Endorsement	Grade	Application Received	Status	Approval Granted Date

### Designations

Source	Status	Designation	Grade	Issued	Expires	Completed On

### Micro Credentials

Status	Micro Credential	Grade	Issued	Expires	Completed On

### Registration

Show  entries

Sea

Fiscal Year	School Year	Region Code	Region	License Code	License
2020	2019-2020	15	CITY OF CHICAGO	PEL	Professional Educator License
2020	2019-2020	43	MARSHALL/PUTNAM/WOODFORD ROE	PEL	Professional Educator License
2020	2019-2020	53	Mason/Tazewell/Woodford	PEL	Professional Educator License
2019	2018-2019	15	CITY OF CHICAGO	PEL	Professional Educator License
2019	2018-2019	43	MARSHALL/PUTNAM/WOODFORD ROE	PEL	Professional Educator License
2019	2018-2019	53	Mason/Tazewell/Woodford	PEL	Professional Educator License
2018	2017-2018	15	CITY OF CHICAGO	PEL	Professional Educator License
2018	2017-2018	43	MARSHALL/PUTNAM/WOODFORD ROE	PEL	Professional Educator License
2018	2017-2018	53	Mason/Tazewell/Woodford	PEL	Professional Educator License
2017	2016-2017	15	CITY OF CHICAGO	PEL	Professional Educator License
2017	2016-2017	43	MARSHALL/PUTNAM/WOODFORD ROE	PEL	Professional Educator License
2017	2016-2017	53	Mason/Tazewell/Woodford	PEL	Professional Educator License
2016	2015-2016	15	CITY OF CHICAGO	PEL	Professional Educator License
2016	2015-2016	43	MARSHALL/PUTNAM/WOODFORD ROE	PEL	Professional Educator License
2016	2015-2016	53	Mason/Tazewell/Woodford	PEL	Professional Educator License
2015	2014-2015	15	CITY OF CHICAGO	PEL	Professional Educator License
2015	2014-2015	43	MARSHALL/PUTNAM/WOODFORD ROE	PEL	Professional Educator License

Showing 1 to 17 of 17 entries

**Previous Qualifications**

Endorsement Code	Endorsement	Grade	Status Code	Status	Region Code	Regi

**Lapsed Licenses**

License ID	License	Status Code	Lapsed Date	Reinstate Application Date	Reinst
No Records Found					



October 24, 2014

To Whom It May Concern:

It is my pleasure to write this letter of recommendation for Kristin Klypchak.

I am a music specialist at Queen of All Saints School and have been the cooperating teacher for her student teaching experience, which took place from August 26 through October 24, 2014.

Kristin is a talented and creative young woman who demonstrates the characteristics of becoming a fine music educator. She is enthusiastic and diligent in her approach to teaching music. During her student teaching experience, she was responsible for teaching Kindergarten through Grade 8 general music classes. She also directed the various choral ensembles such as the Schola Singers (Grades 6, 7, & 8) and the Chamber Singers (Grades 3, 4 & 5).

In her approach to her duties, Kristin is well organized, extremely motivated and self-assured. She demonstrates a thorough knowledge of her subject matter. In addition, she exhibits an expertise in the use of technology and effectively incorporates it into the curriculum. The use of technology appeals to the needs of a variety of learners and Kristin is very creative in developing projects and lessons for the students. She is flexible and creates a climate that facilitates learning and encourages students to become active in the learning process. It is evident that she spends a great deal of time planning and organizing her lessons.

Kristin was always willing to accept many challenges and additional responsibilities not only in the music classroom, but also within the educational community. She strives for the best in herself and in the students. In addition, Kristin is qualified as an instrumental/band instructor, capable pianist and excellent musician with the creativity to be a successful music educator. I believe that Kristin would be a great addition and asset to your school. If you have any questions, feel free to contact me at 773-736-0567 or 773-316-1675.

Sincerely,

A handwritten signature in blue ink that reads "Sheila Davis Chovanec".

Sheila Davis Chovanec  
Music Specialist



2008 Blue Ribbon School

6230 north lemont avenue, chicago illinois 60646 ph # 773-736-0567 fax # 773-736-7142



# Bolingbrook High School Bands

Aimee A. Rupsis, Director of Bands  
365 Raider Way, Bolingbrook, Illinois 60440  
Phone (630)759-6400 x3504, Fax (630)759-6360  
email: rupsisaa@vvsd.org

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To Whom It May Concern:

It is my pleasure to write this letter of recommendation on behalf of Ms. Kristin Klypchak. Ms. Klypchak student taught with me at Bolingbrook High School in the fall of 2014. Ms. Klypchak has had the unique opportunity to teach, direct, and plan for each part of our music program. Ms. Klypchak has made significant contributions to the music program at Bolingbrook High School.

Ms. Klypchak is a teacher who collaborates with others for the benefit of the students and the entire music program. Ms. Klypchak has had a variety of teaching experiences at Bolingbrook High School. Through working with our students, Ms. Klypchak has gained experience in instructing jazz and concert bands. She is also highly skilled on percussion instruments and had the opportunity to work with two of our percussion ensembles. In addition, Ms. Klypchak has had the experience of working with our music technology course. In all aspects of her student teaching experience, Ms. Klypchak has proven to be a motivated professional and always pushing the students towards progress.

Without a doubt, Ms. Klypchak has proven to be a dedicated teacher that has great rapport with the students and faculty, and organized teaching methods. More importantly, it is evident that Ms. Klypchak consistently acts in the best interest of the students. Ms. Klypchak will certainly make significant contributions to the music education and performing skills of the students she instructs. It is without hesitation that I recommend Ms. Kristin Klypchak as an outstanding candidate.

Sincerely,

A handwritten signature in black ink, appearing to read "Aimee Rupsis", with a long horizontal flourish extending to the right.

Ms. Aimee Rupsis  
Director of Bands

# Kaylee M. Sienza

241 E. Porter St., Oglesby, IL 61348 • 815-252-3181 • kayleesienza@gmail.com

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## LICENSES

Expected May 2019 Illinois State Board of Education PEL for Speech-Language Pathologist  
Expected May 2019 IDFPR Speech-Language Pathologist

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## CLINICAL EXPERIENCE

- January 2019-March 2019 **Spring Valley Elementary School**, Spring Valley, IL
- Full time educational placement
  - Direct therapy in multiple domains including: articulation, language, ESL, AAC, social language
  - Experience with Down Syndrome and Autism Spectrum Disorder in special education and life-skills classrooms
- January 2017-December 2018 **Eckelmann-Taylor Speech and Hearing Clinic**, Normal, IL
- Direct language and articulation therapy with school-age children
  - Direct therapy experience in communication modalities
  - Experience with formal assessments of expressive language, receptive language, fluency, articulation, and phonology. Populations assessed during these evaluations include school-age children, Autism Spectrum Disorder, and Down syndrome
  - Experience conducting hearing screenings
- August 2018-December 2018 **Roanoke/Benson School District & Metamora Grade School**
- Direct therapy in the areas of articulation, receptive and expressive language, fluency, AAC, and apraxia in school-age children in both group and individual settings
  - Worked with both the push-in and pull-out therapy approaches
  - Handled a variety of behavioral concerns with students diagnosed with ASD
  - Experience working in life-skills classrooms
- June 2018-July 2018 **Mueller Pediatric Therapy**, East Peoria, IL
- Direct in-home language and articulation therapy in early intervention
  - Direct therapy experience with suspected ASD, childhood apraxia of speech, and expressive and receptive language delays
- January 2018-May 2018 **Sugar Creek Elementary School**, Normal, IL
- Direct therapy in the areas of articulation, phonology, receptive and expressive language, and fluency in school-age children in both group and individual settings
  - Handled a variety of behavioral concerns with students diagnosed with ADHD and ASD
  - Experience giving both formal and informal assessments of articulation, language, and phonology
- May 2017-August 2018 **Spring Valley Elementary School**, Spring Valley, IL
- Screened preschoolers' language and articulation skills using the DIAL-4
  - Used bilingual Spanish skills to screen ESL students
- May 2016-August 2016 **Mueller Pediatric Therapy**, East Peoria, IL  
Summer Intern
- Assisted with two weekly Early Intervention speech therapy groups working on social skills, turn-taking, and functional communication
  - Organized therapy materials library
  - Incorporated an electronic check-in/check-out system for therapy materials
  - Assisted office manager with general paperwork tasks

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## RESEARCH

- July 2018-December 2018 **Illinois State University**, Normal, IL  
**Mainstream Tablets as Speech Generating Devices: Considerations in Decision Making**
- Completed an independent study exploring high-tech tablet AAC device considerations
  - Presented at Central Illinois Speech and Hearing Association meeting in December 2018
  - Presented at Illinois Speech-Language Hearing Association conference in February 2019
- January 2016-February 2017 **Illinois State University**, Normal, IL  
**Initiation and duration changes of laryngeal closure in post stroke patients.**
- Completed training procedures and analyzed temporal characteristics of airway protection
  - Measured initiation and duration of laryngeal closure in post stroke patients through frame-by-frame analysis of Videofluoroscopic Swallow Examinations
  - Composed a research paper covering airway protection characteristics in stroke patients

August 2016-December 2016

- Project published in Clinical Archives of Communication Disorders – August 2018
  - Presented at Illinois Speech-Language-Hearing Association (ISHA) convention - Feb. 2017
  - Project was presented at the Dysphagia Research Society (DRS) conference - March 2018
- Illinois State University**, Normal, IL
- Completed the Collaborative Institutional Training Initiative program for participating in research with human subjects
  - Administered the CTOPP-2: Comprehensive Test of Phonological Processing
  - Collected data from human subjects and administered a hearing screening to each

**EDUCATION**

May 2019

**Illinois State University**, Normal, IL  
Master of Science Speech-Language Pathology, GPA: 4.0/4.0

- Graduate Assistant in Communication Sciences and Disorders department

May 2017

**Illinois State University**, Normal, IL  
Bachelor of Science Communication Sciences and Disorders, GPA: 4.0/4.0

- Summa Cum Laude & Honors Program
- National Student Speech Language Hearing Association (Materials Center Coordinator)
- CSD Transfer Student Group (Founder and Leader)
- The National Honors Society for Leadership and Success
- Tau Sigma National Honors Society for Transfer Students
- Completed 6 hours of Independent Study coursework

May 2015

**Illinois Valley Community College**, Oglesby, IL  
Associates in Arts and Sciences, GPA: 4.0/4.0

- Summa Cum Laude & Presidential List
- Honors Status (4 semesters)
- 21st Century Scholar (Honorable Mention)
- Rhea Mae Crowder Memorial Healthcare Scholarship (2 years)
- Phi Theta Kappa (Honors Society for Community Colleges)
- Sigma Delta Mu (Honors Society for Spanish)
- Sigma Kappa Delta (Honors Society for English)
- Student Admissions Ambassador

**ATHLETIC EXPERIENCE**

August 2013-May 2015

**Illinois Valley Community College Women’s Tennis Team**

- Team Captain
- NJCAA Superior Academic Achievement Award, Arrowhead Athletic Conference Academic Excellence Award & Bob Bopp Award (Female Athlete Highest GPA)
- Second Team All-American Award (2nd place finish at National Tournament)

**PROFESSIONAL AFFILIATION**

August 2015-Present

National Student Speech-Language-Hearing Assoc.

March 2016-Present

Illinois Speech-Language-Hearing Association

**OTHER RELEVANT EXPERIENCE**

January 2017-May 2018

ISU Speech and Hearing Clinic Materials Center

Manager

August 2016-December 2016

Illinois State University CSD Department

Teacher’s Assistant

January 2014-May 2015

Licensed Paraprofessional

August 2013-May 2015

Illinois Valley Community College

Peer Tutor

August 2013-December 2014

Illinois Valley Community College

Teacher’s Assistant

May 2014-May 2015

Luscious Moi Salon, LaSalle, IL

Receptionist/Manager

May 2012-May 2014

Spring Valley City Bank, Spring Valley, IL

Bank Teller

**REFERENCES**

Mrs. Lynette Lucas, CCC/SLP-L, Spring Valley Elementary School, Phone: 815-481-2963, Email: [lucas.l@sv99.org](mailto:lucas.l@sv99.org)  
 Mrs. Karen Showalter, CCC/SLP-L, Sugar Creek Elementary School, Phone:309-557-4811, Email: [showaltrk@unit5.org](mailto:showaltrk@unit5.org)  
 Mrs. Amy Yacucci, CCC/SLP-L, Clinical Educator, Illinois State University, Phone: 309-438-5547, Email: [ayacucc@ilstu.edu](mailto:ayacucc@ilstu.edu)  
 Mrs. Heather Brown, CCC/SLP-L, Woodford County Sp. Education Association, Phone: 309-635-6632, Email: [hbrown@wcsea.us](mailto:hbrown@wcsea.us)

# Kaylee M. Sienza

241 E. Porter St., Oglesby, IL 61348 • 815-252-3181 • kayleesienza@gmail.com

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February 19, 2019

Putnam County #535  
400 E. Silverspoon  
Granville, IL 61326

Dear Susan McNelis,

I am writing in regard to the speech-language pathology opening in your school district. This spring, I will be completing my graduate studies at Illinois State University. I am looking forward to returning to the area near my family and beginning my career close to home. I feel that my knowledge and skills would be an asset to your school district and students.

My clinical experiences have been numerous and diverse throughout my graduate studies. I have had three semesters of experience working as an intern in three different elementary schools. Throughout these experiences, I have worked in several life-skills and special education classrooms in which I have worked with children with limited communication abilities and challenging cases. From these experiences, I have gained a passion for working with children who have complex communication needs. In addition, as my graduate option, I chose to complete an independent study looking further into assistive technology and important aspects to consider when implementing augmentative and alternative communication devices.

As you will see in my resume, my experiences and coursework have helped shape me into the educator I am today. As a speech-language pathologist, I will always strive to ensure that all children receive the most appropriate intervention necessary to be successful in school and beyond.

I am confident that my knowledge, enthusiasm, and caring-personality will be positive assets to your school district. I would appreciate the opportunity to interview for the position and would be happy to answer any further questions you may have.

Thank you for your consideration and I look forward to hearing from you.

Best regards,



Kaylee Sienza

400 East Silverspoon Ave.  
Granville, IL. 61326



Office (815) 882-2800  
Fax (815) 882-2802

## Putnam County School District #535

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On Monday, March 11th, four interviews were conducted for the Speech & Language Therapist vacancy for the 2019-20 school year. Mrs. Balestri, Mrs. Cross, Mrs. McNelis, Ms. Mignone, Mr. Olson, and Mr. Theisinger spent time interviewing four candidates. Once the interviews concluded, our interview committee unanimously agreed Ms. Kaylee Sienza has the skill set that will best meet the needs of our students and district. Ms. Sienza is in the final portion of her educational training as a Speech Therapist through Illinois State University and will be graduating in May 2019. Kaylee comes with excellent recommendations not only from the ISU Speech faculty, but from her placement supervisor. As she shared her background, educational experiences, strengths, and areas she has spent time researching, it was clear to our committee she was the best fit for our teams. Kaylee will bring fresh ideas, new therapy techniques and knowledge in the assistive technology field that will strengthen the services we currently provide for students.

### Speech & Language Therapist Recommendation: Ms. Kaylee Sienza

The administrative team has spent extensive time evaluating our Speech & Language needs across the district and have looked at the intensity and specific needs of students. With this information, PC administration can determine where and how student needs are going to be met.

Our interview committee again unanimously agreed that Ms. Kaylee Sienza would be the best candidate to successfully fulfil this position.

Most respectfully submitted,

Susan McNelis  
Director of Special Education



**Putnam County Elementary School**

*326 S. 5<sup>th</sup> St.  
Hennepin, IL 61327*

*Phone Number 1-815-882-2800  
Fax Number 1-815-925-7435*

To meet the additional special education needs for the 2019-20 school year, a special education teaching position was posted internally. Two internal candidates expressed interest in the position. Both candidates were interviewed. Upon completion of the interviews, Mrs. McNelis and I determined the best candidate for the position is Monica Frund. Mrs. Frund is currently a 5<sup>th</sup> grade general education teacher at PCES. With her dual certification in general and special education, Mrs. Frund expressed interest in switching to special education. With her expansive knowledge of the general education setting, I am confident that Mrs. Frund will successfully complete the job duties of a special education teacher. Mrs. Frund's knowledge of curriculum and instruction will transfer nicely to any special education instructional setting such as a resource teacher and co-teacher.

**Special Education Teacher Recommendation: Mrs. Monica Frund**

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Courtney Balestri  
Secretary—Mrs. Brenda Schmidt*

As superintendent, I recommend to approve the personnel recommendations as listed below:

#### Resignations

- Hailee Wiesbrock – HS PE Teacher
- Michelle Johnson – HS Math Mather
- Brandy Baele – PS/ES Social Worker – With Regrets
- Ethan Sproul – Technology Coordinator
- Jared Sale – 8<sup>th</sup> GBB Coach remain as 7<sup>th</sup> GBB Coach

#### Rationale

- As outlined in letters/documents provided

#### Paternity Leave

- John Heiser – HS Ag Teacher

#### Rationale

- Per Family Medical Leave Act, John Heiser has requested paternity leave for the upcoming birth of their child. Start date approximate based on expected due date.

#### Hires

- Krisitin Klypchak – JH Band, Chorus, General Music
- Kaylee Sienza – Speech Language Pathologist
- Monica Frund – Elementary Special Education Teacher
- Xavier Warren – 8<sup>th</sup> GBB Coach

#### Rationale

- As outlined in Administrative recommendation

#### Retirement

- John Slingsby – as outlined in his submitted letter

District Goal

Demonstrate increased academic achievement for all students

## SUPERINTENDENT EVALUATION

Date of Review: \_\_\_\_\_

### **Superintendent Goals September 21, 2018 Evidence Presented, \_\_\_\_\_**

1. The superintendent will continue to lead the administrative team to provide clear, user-friendly reports of student achievement data, indicating formative and/or summative outcomes of student/district progress. This achievement data will be reported to the Board of Education at least 3 times during the school year.
  - Reported Fall Benchmarking data at the October 15, 2018 Board Meeting
  - Reported Winter Benchmarking data at the February 20, 2019 Board Meeting
  - Plan to report Spring Benchmarking data at the May/June Board Meeting

Was this performance requirement met?

Yes\_\_\_\_\_ No\_\_\_\_\_

2. The superintendent will continue to work closely with the Board of Education, administrative team, and district office to develop, implement, and monitor the district budget. State funding updates and investment reports will be provided for the Board at monthly meetings.
  - A tentative budget was presented at the August 20, 2018 Board of Education Meeting.
  - The final budget was approved at the September 17, 2018 Board of Education meeting.
  - A mid-year budget review was presented at the January 21, 2019 Board of Education Meeting.
  - The tentative tax levy was approved at the November 19, 2018 Board of Education meeting. The finalized tax levy was approval at the December 17, 2018 Board of Education Meeting.
  - As digitally accessible on Boardbook, documentation is evidenced as to monthly updates on state funding. Unfortunately, the normal report shared is money that is continued to be owed to the district in mandated categorical payments. However, the good news is that state aid payments through the new funding formula remain paid as scheduled.
  - Investment updates have been given as needed. The most recent update was a CD being bid out as required and hopefully approved at the March 18, 2019 Board of Education Meeting. I continue to explore alternate means of possible investment

options in order to maximize higher returns. The return rate on the last CD bids have yielded over a full percentage point higher than the past year which is good news compared to the interests the past several years.

Was this performance requirement met?

Yes\_\_\_\_\_ No\_\_\_\_\_

3. The superintendent will continue to provide the Board of Education a 3 to 5-year strategic plan, and a 3-year budget, reflecting the latest changes from the State of Illinois and federal government. The Board of Education will be invited to participate in this process.
- The strategic planning process is behind where I had intended at this point in time. I have been in contact with Ralph Grimm, my IASA Field Director representative, off and on the past three months. He has been extremely busy as he also served as the interim Chief Deputy of Education for ISBE the past six months. His availability has been scarce. With the appointment of a new State Superintendent, he is no longer in that capacity. I will be checking with board members for available dates at the end of March and April to begin this process. I would also like to invite the other candidates running for the board to the initial process depending on our time frame of being able to meet. In my discussions with Ralph, he believes our group could probably get the vast majority of the work done in two sessions - lot depends on how much dialogue is provided.
  - As stated during the course of this year, I have not ignored this goal but have battled with getting it off the ground. With the Crisis Management Plan nearing completion, I would like to extend this goal moving forward as we look to complete before summer ends and implement any changes in the fall at the start of a new school year.

Was this performance requirement met?

Yes\_\_\_\_\_ No\_\_\_\_\_

4. The superintendent will continue to participate in professional development activities related to district issues, leadership, or current events. He will provide information/documentation to the Board from at least three of those activities.
- IASA New Superintendent's Mentoring Mtg. August 28, 2018
  - Dashboard & ESSA - IASA Workshop at IVCC August 30, 2018
  - IASA Superintendent's Conference Sept. 26-28, 2018
  - ISDLAF + School Finance Preparing Tax Levy Seminar October 10, 2018
  - IASB Fall Dinner - Peru Northview October 11, 2018

- IIRC – Report Card Webinar Oct. 15, 2018
- Joint Annual Conference – Chicago November 16-18, 2018
- IASA New Superintendent’s Mentoring Mtg. Dec. 18, 2018
- Illinois ePlan Webinar Feb. 19, 2019 - District Consolidated Plan
- Attended monthly ROE #35 Superintendent Meetings
- Attended monthly VOICE meetings with local superintendents
- Serve as Executive Board Member for SRVATE and ACC
- Serve as Executive Board Member for BEST, Inc. in Dixon, IL
- Attend monthly Putnam County Education Foundation (PCEF)
- Attend Rotary meeting as often as possible – which is difficult because I put my school and family obligations first.

Was this performance requirement met?

Yes\_\_\_\_\_ No\_\_\_\_\_

5. The superintendent will continue to organize and implement Board/administration retreats (a minimum of two per year) to foster productive working relationships. The retreats will be a reflection of the Board’s requested topics.

- First Board Retreat - March 15, 2019 - ALICE Training
- Second Board Retreat April or May 2019 - Strategic Planning Begins
- June 13 & 14, 2018 - Conducted Administrative Team Retreat

Was this performance requirement met?

Yes\_\_\_\_\_ No\_\_\_\_\_

6. The superintendent will lead the administrative team and staff to continue improvements in assessment preparation regarding state, PSAT, SAT and other local assessments. Updates regarding those assessments will be provided to the Board of Education as results are received.

- PARCC Scores Reported at the October Board Meeting
- Illinois Report Card (IRC) update reported at December Board Meeting
- High School Administration has placed an emphasis on SAT preparation as well as skills for succeeding in AP courses. I have formally observed Mr. Theisinger during a monthly faculty meeting providing in-house professional development on ways to prepare and improve. The high school has also formed a school improvement team that is reviewing practices and curriculum more aligned with the SAT experience. This topic continues to be revisited throughout the year.
- Mr. Olson at the Junior High was formally observed at a SIP (School Improvement Plan) meeting discussing with staff the need for researching and applying a more relevant study skills program. This is a program that could be

implemented building wide in all content areas. The initial plan would be to address skills that promote higher rates of homework completion, processing of information, application skills, etc. , specifically, the School Improvement Team, to the staff about strategies for improving test taking skills and ways to better prepare for PARCC testing. One of the noted issues with scores on this test is the lack of time students spend on the actual test and being able to navigate the online toolkits. The staff and students worked through practice problems in preparation for the upcoming assessments. This actually took place at both the high school and the junior high school.

- Mrs. Cross and Mrs. Balestri continue to monitor and focus on the adopted AIMSweb Plus program. This year was the third year of provided data and has been plugged into spreadsheets to provide longitudinal tracking. I have formally observed both principals during staff meetings provide training on how to use the program, how to monitor data collection, and the two buildings continue to transition into interpreting the data. We are examining to find a way to interconnect the data specific to one student from each year rather than having to run whole groups reports from each year.
- All four buildings are analyzing the data and applying to classroom instruction, improving the RtI program, engaging in professional dialogue during Data Team meetings, etc. This process takes a great deal of time and thankfully many of our 2:00 dismissals are used for this process.

Was this performance requirement met?

Yes\_\_\_\_ No\_\_\_\_

7. The superintendent will lead district efforts toward the implementation of a new crisis management plan and threat assessment, with emphasis on specific professional development plans for staff. Evaluations of those activities shall be available for review by the Board of Education.
- August 7, 2018 - Administrative Team Mtg. - Review Dixon Crisis Plan
  - August 22, 2018 - Administrative Team Mtg. to Review current Crisis Plan and Postvention Development. Directed Building Principals to create a Crisis Response Team (CRT)
  - October 5, 2018 - Teacher's Institute - Clear Armor presented Crisis Training and skills to address critical bleeding, tourniquet application, mind-sets, etc.
  - October 17, 2018 - Admin Team continued work on Crisis Plan similar to Dixon Public School's Plan.
  - November 2018 - Blue Point system conducts first initial testing
  - February 20, 2019 - Held Annual Crisis Plan Review with Local First Responders
  - March 14, 2019 - Safe Schools Alert Webinar - Anonymous Reporting Tip Line
  - March 15, 2019 - ALICE Training (Board Retreat)
  - March 18, 2019 - May decide to implement ALICE
  - April 2019 - Continue work on Crisis Management Plan

- May/June 2019 - Goal to approve new Crisis Plan implemented 2019-2020
- Training for Staff (if necessary) will be scheduled accordingly dependent on final plan that is approved.

Was this performance requirement met?

Yes\_\_\_\_ No\_\_\_\_

8. Over the course of the school year, the superintendent will provide clear, consistent, and timely information to all the members of the Board of Education and Administrative Team.

- Friday Fliers are emailed to all board members highlighting events from the past week and what to look forward to in the days ahead.
- Emails/text messages have been sent out in a timely manner in the event or need for important information to be shared as soon as possible.
- I have made an effort to provide as much pertinent information for recommendations to the board in documents posted to Boardbook.
- I have provided updates on new personnel hired, reported on progress made within the mentoring program, Parent Advisory Committee, and getting our newly formed PTO committee up and running. The alert system available through our new website/school app has been very helpful in communicating with the community regarding items as well.

Was this performance requirement met?

Yes \_\_\_\_ No \_\_\_\_

**RESOLUTION AUTHORIZING NON-REEMPLOYMENT OF FULL-TIME, NON-TENURED  
TEACHER NOT IN LAST YEAR OF PROBATIONARY SERVICE**

**WHEREAS**, the full-time teacher hereinafter set forth is non-tenured and is not completing her last year of probationary teaching service during the 2018-2019 school year; and

**WHEREAS**, the Board of Education of Putnam County Community Unit School District No. 535, Putnam County, Illinois, has determined that the full-time, non-tenured teacher hereinafter set forth shall not be reemployed for the 2019-2020 school term, pursuant to Section 5/24-11 of *The Illinois School Code*.

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Putnam County Community Unit School District No. 535, Putnam County, Illinois, as follows:

**Section 1:** That the following full-time, non-tenured teacher shall not be reemployed for the 2019-2020 school term in conformance with the Exhibit attached hereto and made a part hereof:

**Kearsten Zielinski**

**Section 2:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher set forth above a written notice of non-reemployment by first class mail at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibit attached hereto.

**Section 3:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher set forth above a written notice of non-reemployment by certified mail, return receipt requested, at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially as set forth in the Exhibit attached hereto.

**Section 4:** That the Superintendent or his designee shall personally deliver, with receipt, a written notice of non-reemployment to the teacher set forth above at least **forty-five**

**(45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibit attached hereto.

**Section 5:** That this Resolution shall be in full force and effect upon its passage.

**ADOPTED** this 18<sup>th</sup> day of March, 2019, by the following vote:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
President  
Board of Education

ATTEST:

\_\_\_\_\_  
Secretary  
Board of Education

**NOTICE OF NON-REEMPLOYMENT**

**VIA FIRST CLASS MAIL;**  
**CERTIFIED MAIL - RETURN RECEIPT REQUESTED;**  
**AND PERSONAL DELIVERY - WITH RECEIPT**

March 18, 2019

TO: Kearsten Zielinski  
1140 3<sup>rd</sup> Street  
LaSalle IL 61301

We regret to advise you that the Board of Education of Putnam County Community Unit School District No. 535, Putnam County, Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2019-2020 school term. Your services to the School District shall terminate on May 31, 2019, or the last teacher employment day during the 2018-2019 school term, whichever is later.

Very truly yours,

Board of Education  
Putnam County Community Unit  
School District No. 535  
Putnam County, Illinois

By:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

I received this Notice of Non-Reemployment by personal delivery on March \_\_\_\_\_, 2019.

\_\_\_\_\_  
Kearsten Zielinski

**EXHIBIT**



**Putnam County Elementary School**

*326 S. 5<sup>th</sup> St.  
Hennepin, IL 61327*

*Phone Number 1-815-882-2800  
Fax Number 1-815-925-7435*

3/12/19

Dear Mr. Carlson,

This letter is to inform you that I am recommending all probationary staff at PCES for rehire for the 2019-20 school year. Should you have any questions, please feel free to contact me.

Sincerely,

Courtney Balestri

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Courtney Balestri  
Secretary—Mrs. Brenda Schmidt*

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**  
Mr. Clayton J. Theisinger  
Principal

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March 12, 2019

Mr. Carlson and Putnam County CUSD #535 Board of Education:

Based on summative evaluations, associated observations, and student learning objectives, the following probationary teachers are recommended for rehire as a probationary teacher for the 2019-2020 school year:

- Joshua Curry, Art
- Kimberly England, Business/Technology
- Kim Jalley, In-School Suspension
- Kylie Judd, Social Worker
- Helen Lenkaitis, Spanish
- Bethany Newsome, English
- Hannah Weinzierl, Agriculture
- Caroline Whiteside, Family and Consumer Sciences

Based on summative evaluations, associated observations, student learning objectives, and years of service, the following probationary teachers are recommended for rehire as a non-probationary teacher for the 2019-2020 school year:

- Patricia Bernardoni, Special Education
- Jackie Gerling, Special Education
- Kelly McCurry, Mathematics
- Jared Sale, Physical Education

Respectfully submitted,

Mr. Clayton J. Theisinger  
*Principal*

400 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 882-2801

## Putnam County Primary School

Mrs. Ronda J. Cross  
Principal

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March 13, 2019

Putnam County CUSD #535 Board of Education:

Based on summative evaluations, associated observations, and student learning objectives, the following probationary teachers are recommended for rehire as a probationary teacher for the 2019-2020 school year:

- Morgan Himelick, 1<sup>st</sup> Grade Teacher
- Abby Cravatta, 1<sup>st</sup> Grade Teacher
- Kara Rutherford, Special Education Teacher
- Carrie Danekas, Special Education Teacher
- Ryan Schmitt, Physical Education Teacher

Respectfully submitted,

*Ronda J. Cross*

Mrs. Ronda J. Cross  
*Principal*



*Where all students will learn and succeed, and all means ALL*

**Putnam County Junior High School**

Michael Olson, PCJH Principal

**Recommendation to Re- Hire for  
2019-2020 School Year**

**I recommend re-hiring the following probationary personnel for the following position (s) for the School Year at PCJH:**

**Junior High Teachers:**

- **Maricille Ellena**
- **Michelle Erickson**
- **Emily Whitney**
- **Josh Curry-PCJH & PCHS**
- **Kylie Judd-PCJH & PCHS**

**Submitted by Mike Olson, PCJH Principal-- March, 18, 2019.**

## Recommendation to Approve Personnel Recommendations

As superintendent, I recommend to approve the personnel recommendations as outlined and listed on the Building Principals Recommendation page:

- A.) Rehire Probationary Teachers
- B.) Rehire Non-Probationary Teachers
- C.) Rehire All Administrators and Non-Union Personnel

### Rationale

- Based upon the required evaluation procedures for performance, recommendation is to rehire and offer employment to all the personnel listed within the outlined categories on the building principals' recommendations.

### District Goal

Demonstrate increased academic achievement for all students

John Heiser  
PO Box 143  
Granville, IL 61326

March 13, 2019

Superintendent Carl Carlson  
Putnam County High School  
402 E. Silverspoon Avenue  
Granville, IL 61326

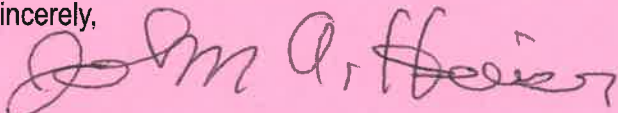
Dear Mr. Carlson,

As you already be aware, my wife and I are expecting our first child this May. I am writing this letter to request a paternity leave when our child arrives.

As of now, my wife's due date is May 27, 2019. I would like to take up to 10 paid days from work at/ around this time. If our baby should be delivered earlier than expected, I will need to start my leave earlier as well. The logistics of my starting and ending dates will be communicated as soon as labors begins.

If anything changes, I'll be sure to inform you as pregnancies can be unpredictable. Thank you for allowing both my wife and I this time away from the classroom to immerse ourselves in the experience and joy of parenthood. We are both grateful for your continued support.

Sincerely,

A handwritten signature in black ink that reads "John Heiser". The signature is written in a cursive style with a large initial "J" and "H".

John Heiser

As superintendent, I recommend to approve the personnel recommendations as listed below:

#### Resignations

- Hailee Wiesbrock – HS PE Teacher
- Michelle Johnson – HS Math Mather
- Brandy Baele – PS/ES Social Worker – With Regrets
- Jared Sale – 8<sup>th</sup> GBB Coach remain as 7<sup>th</sup> GBB Coach

#### Rationale

- As outlined in letters/documents provided

#### Paternity Leave

- John Heiser – HS Ag Teacher

#### Rationale

- Per Family Medical Leave Act, John Heiser has requested paternity leave for the upcoming birth of their child. Start date approximate based on expected due date.

#### Hires

- Krisitin Klypchak – JH Band, Chorus, General Music
- Kayla Sienze – Speech Language Pathologist
- Potentially SPED Teacher for PCES
- Xavier Warren – 8<sup>th</sup> GBB Coach

#### Rationale

- As outlined in Administrative recommendation

#### Retirement

- John Slingsby – as outlined in his submitted letter

District Goal

Demonstrate increased academic achievement for all students