

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
July 17, 2017  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.  
Improve communications among all stakeholders in the Putnam County School District and communities.  
Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. ADJUSTMENTS TO THE AGENDA	
V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS	
VI. CORRESPONDENCE	
VII. CONSENT AGENDA	
A. Approve regular and executive session minutes of June 19, 2017	3
Approve regular and executive session minutes of special meeting on June 22, 2017	
B. Approve District Bills	10
C. Approve Financial Reports	23
D. Approve Treasurer's Report	75
VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS	
A. Principals' Reports - no reports	
B. Superintendent's Report	
1. Investment update - no update	
2. Transportation report - no report	
3. State funding update	77
4. Budget update	78
IX. OLD BUSINESS	
A. FOIA requests	79
B. Approve Extra-curricular Policy Handbook (action)	81
X. NEW BUSINESS	
A. Life Safety Compliance Visit	112

- XI. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT.
- XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION
  - A. Board resolution of honorable dismissal of full-time educational support personnel and re-employment in a different full-time position
- XIII. ADJOURNMENT

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., June 19, 2017  
Media Center Putnam County Primary School

President Mr. Gibson called the meeting to order at 6:30 p.m. CALL TO ORDER

The meeting continued with the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Ms. Glenn entered the meeting at 6:38 p.m. Mrs. Popurella was absent. ROLL CALL

Remove Treasurer's Bond and Public Officials' Bonds approval. ADJUSTMENTS TO THE AGENDA

Mr. Carlson presented Alex Rolando with a retirement plaque. The board of education and Mr. Carlson congratulated Mr. Rolando for his 40+ years as Board of Education Treasurer. AUDIENCE PARTICIPATION/ HEARING OF DELEGATIONS

One item of correspondence was noted. CORRESPONDENCE

Mr. Mallery moved and Mrs. Shore seconded the motion to approve the consent agenda: regular and executive session minutes of May 15, 2017; regular and executive session minutes of special meeting on April 20, 2017; regular and executive session minutes of special meeting on June 1, 2017; bills for June 2017; financial reports for May 2017; Treasurer's Report for May 2017. All ayes, motion carried. CONSENT AGENDA

The principals' reports are posted on BoardBook. Mr. Theisinger reported that since the SAT results are preliminary he did not include them in his report. PRINCIPALS' REPORTS

Transportation report: Mr. Carlson reported no problems or issues. He did report that the yellow bus will be available to cover other routes due to a change in student needs. State funding: \$609,721.23 owed to district. Mr. Carlson reported that categorical payments remain questionable. Investment update: No update. Budget update: Mr. Carlson reported revenue and expenditure standings as of May 31, 2017. Enterprise Zone update: Mr. Carlson gave an update on the enterprise zone resolution. There will be a conference call on 6/20/17 between Mr. Carlson, the lawyers and the Department of Commerce and Economic Opportunity to discuss the legalities of the resolution. Extra-curricular policy manual: The committee convened and a 2<sup>nd</sup> draft is being reviewed by the members. A final draft will be available soon. SUPERINTENDENT REPORT

PUTNAM COUNTY BOARD OF EDUCATION

June 19, 2017

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Ms. Glenn moved and Mr. Copeland seconded the motion to approve the Title I District Plan. All ayes, motion carried.

NEW BUSINESS

Mr. Copeland moved and Mrs. Shore seconded the motion to approve the Special Education Workload Plan. All ayes, motion carried.

Ms. Glenn moved and Mr. Copeland seconded the motion to approve the high school P.E. exemption. All ayes, motion carried.

Mrs. Shore moved and Mrs. Baker seconded the motion to approve the Liberty Mutual property/liability and workers comp insurance renewal in the amount of \$79,400. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Ms. Glenn moved and Mrs. Shore seconded the motion to approve the Prevailing Wages of June 2017. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Ms. Glenn moved and Mrs. Shore seconded the motion to approve the Wellness Policy for the 2017-2018 school year. All ayes, motion carried.

Mr. Copeland moved and Mr. Mallery seconded the motion to accept the firm bid from Prairie Farms Dairy, Streator, for the 2017-2018 school year. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Ms. Glenn moved and Mr. Mallery seconded the motion to increase lunch and breakfast prices by 30 cents and milk by 5 cents at all 4 buildings. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried.

Mr. Copeland moved and Mr. Mallery seconded the motion to approve the girls' golf co-op intergovernmental agreement with Henry-Senachwine High School. All ayes, motion carried.

The board established the date of June 22, 2017 at 7:30 p.m. to establish Superintendent Carlson's goals.

At 7:09 p.m. Mrs. Shore moved and Ms. Glenn seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. All ayes, motion carried.

EXECUTIVE  
SESSION

At 8:10 p.m. Mr. Mallery moved and Mrs. Baker seconded the motion to return to open session. All ayes; motion carried.

Mr. Copeland moved and Mr. Mallery seconded the motion to hire the following: Hailee Wiesbrock, HS P.E. teacher; Michelle Murray, HS math teacher; Amy Ashbaker, JH and ES music teacher; Amy Bell, EPIC co-chair; and Bethany Newsome, freshman volleyball coach. All ayes, motion carried.

PERSONNEL

Mrs. Shore moved and Mr. Mallery seconded the motion to accept, with regret, the following resignations: Jamie Kromm, ES Title I teachers; Alex Rolando, Board of Education Treasurer; and Bradley Passini, freshman basketball coach. All ayes, motion carried.

PUTNAM COUNTY BOARD OF EDUCATION

June 19, 2017

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At 8:12 p.m. Mr. Copeland moved and Mrs. Baker seconded the motion to adjourn. All ADJOURN  
eyes, motion carried.

Respectfully submitted,

Ann Lambolely, Board Secretary

APPROVED \_\_\_\_\_  
BOARD PRESIDENT DATE

\_\_\_\_\_  
BOARD SECRETARY DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
June 19, 2017

CALL TO ORDER President Mr. Gibson called the meeting to order at 6:30 p.m.

ROLL CALL The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Ms. Glenn entered the meeting at 6:38 p.m. Mrs. Popurella was absent.

EXECUTIVE SESSION At 7:09 p.m. Mrs. Shore moved and Ms. Glenn seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. The members voted as follows: all ayes; motion carried.

ITEMS DISCUSSED I. Hires: Hailee Wiesbrock – HS P.E. teacher; Michelle Murray, HS math teacher; Amy Ashbaker, JH and ES music teacher; Amy Bell, EPIC co-chair; and Bethany Newsome, freshman volleyball coach.

II. Resignations: Jamie Kromm, ES Title I teacher, Alex Rolando, Board of Education Treasurer; and Bradley Passini, freshman basketball coach.

RETURN TO OPEN SESSION At 8:10 p.m. Mr. Mallery moved and Mrs. Baker seconded the motion to return to open session. The members voted as follows: all ayes; motion carried.

Respectfully submitted,  
Ann Lamboley, Board secretary

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Special Meeting  
7:30 p.m., June 22, 2017  
Media Center Putnam County Primary School

President Mr. Gibson called the meeting to order at 7:32 p.m. CALL TO ORDER

The meeting continued with the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn; Mr. Mallery, aye; and Mrs. Shore, aye. Mrs. Popurella was absent. ROLL CALL

Mr. Jeff Starkey and his wife spoke to the board regarding a board member. AUDIENCE PARTICIPATION

Extra-curricular policy manual: Mr. Carlson presented the final draft to the board. The board suggested that a mid-year meeting with coaches as well as a remediation plan be included in the manual. NEW BUSINESS

Mr. Carlson presented the completed Enterprise Zone Resolution to the board of education and explained that the attorneys mirrored the county resolution to stay in alignment; the attorneys then broke down the specifics of our resolution. Mr. Mallery moved and Mr. Copeland seconded the motion to approve the Enterprise Zone Resolution as presented. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried. OLD BUSINESS

At 8:05 p.m. Mrs. Baker moved and Mr. Copeland seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. All ayes, motion carried. ~~EXECUTIVE SESSION~~

At 9:53 p.m. Mrs. Baker moved and Ms. Glenn seconded the motion to return to open session. All ayes; motion carried.

Mr. Copeland moved and Mr. Mallery seconded the motion to hire Harold Fay as the varsity basketball coach with a year-to-year contract. On roll call the members voted as follows: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Motion carried. PERSONNEL

At 9:55 p.m. Mr. Copeland moved and Mrs. Baker seconded the motion to adjourn. All ayes, motion carried. ADJOURN

PUTNAM COUNTY BOARD OF EDUCATION

June 22, 2017

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Respectfully submitted,

Ann Lamboley, Board Secretary

APPROVED \_\_\_\_\_  
BOARD PRESIDENT DATE

\_\_\_\_\_  
BOARD SECRETARY DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
June 22, 2017

- CALL TO ORDER President Mr. Gibson called the meeting to order at 7:32 p.m.
- ROLL CALL The following members were present to answer roll call: Mrs. Baker, aye; Mr. Copeland, aye; Mr. Gibson, aye; Ms. Glenn, aye; Mr. Mallery, aye; and Mrs. Shore, aye. Mrs. Popurella was absent.
- EXECUTIVE SESSION At 8:05 p.m. Mrs. Baker moved and Mr. Copeland seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. The members voted as follows: all ayes; motion carried.
- ITEMS DISCUSSED
- I. Hires – Harold Fay, HS varsity basketball coach
  - II. Superintendent goals – The board reviewed and discussed Mr. Carlson’s goals. The board added one goal: communication.
  - III. Board secretary – Ann Lamboley agreed to stay through the months of July and August while the board continues to search for a secretary.
- RETURN TO OPEN SESSION At 9:53 p.m. Mrs. Baker moved and Ms. Glenn seconded the motion to return to open session. The members voted as follows: all ayes; motion carried.

Repectfully submitted,  
Ann Lamboley, Board secretary

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Bills Payable List

Printed: 7/13/2017 1:31 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 7/1/2017 to 7/31/2017

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>AFLAC</b>						
		AFLAC-PRE TAX		97	102.57	10-481
		AFLAC-AFTER		999	11.71	10-481
		AFLAC-PRE TAX		97	10.79	20-481
		AFLAC-AFTER		999	11.71	10-481
		AFLAC-PRE TAX		97	10.79	20-481
		AFLAC-PRE TAX		97	102.57	10-481
					<u>\$250.14</u>	
<b>AIRGAS USA</b>						
		VOC AG SUPPLIES		717	942.00	10-1401-410-2
					<u>\$942.00</u>	
<b>ALLEMAN, DIANNE</b>						
		9727468/3262625/3584230/0924254/		717	249.25	10-1111-410-5
					<u>\$249.25</u>	
<b>AMEREN ILLINOIS</b>						
		H S-NATURAL GAS SERVICE		717	572.41	20-2542-465-2
		PRIMARY-ELECTRIC SERVIC		717	4,139.60	20-2542-466-5
		ELEMENTARY-NATURAL GAS		717	148.88	20-2542-465-4
		PRIMARY NATURAL GAS		717	294.33	20-2542-465-5
		JR HI-NATURAL GAS		717	170.84	20-2542-465-3
		JR HI-ELECTRICAL SERVICE		717	3,349.54	20-2542-466-3
		H S- ELECTRIC SERVICE		717	4,955.74	20-2542-466-2
		H S- ELECTRIC SERVICE		717	86.04	20-2542-466-2
		JR HI-ELECTRICAL SERVICE		717	8.64	20-2542-466-3
		JR HI-ELECTRICAL SERVICE		717	31.61	20-2542-466-3
		ELEMENTARY-ELECTRIC SERVI		717	868.93	20-2542-466-4
					<u>\$14,626.56</u>	
<b>AMERICAN CENTRAL INSURANCE S</b>						
		HEALTH CARE EXP FLEX PLAN		999	753.84	10-481
		DEP DAYCARE EXP FLEX PLAN		999	208.33	10-481
		HEALTH CARE EXP FLEX PLAN		999	10.00	80-481
		HEALTH CARE EXP FLEX PLAN		999	878.84	10-481
		DEP DAYCARE EXP FLEX PLAN		999	208.33	10-481
		HEALTH CARE EXP FLEX PLAN		999	10.00	80-481
					<u>\$2,069.34</u>	
<b>ARAMARK</b>						
		ALL SCHOOL SERVICES		717	133.81	20-2542-321-1
		ALL SCHOOL SERVICES		717	132.22	20-2542-321-1
					<u>\$266.03</u>	
<b>AUTOMATIC FIRE SYSTEMS, INC</b>						
		INSPECTIONS SPRINKLER SYSTEM		717	585.00	80-2367-319-7
					<u>\$585.00</u>	
<b>BATTERIES &amp; THINGS</b>						
		HIGH SCHOOL-BLDG SUPPLIE		717	88.89	20-2542-410-2
		JR HI-BUILDING SUPPLIES		717	88.89	20-2542-410-3
		ELEMENTARY-BLDG SUPPLIES		717	88.89	20-2542-410-4
		PRIMARY BLDG SUPPLY		717	88.89	20-2542-410-5

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 Expense on Date: 7/1/2017 to 7/31/2017

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$355.56</u>	
<b>BUILDERS CHOICE, INC.</b>						
	2192917/2193011/2192918/2192919/2192975/21929			717	7,813.87	20-2543-540-3
					<u>\$7,813.87</u>	
<b>BUREAU COUNTY REPUBLICAN</b>						
		INFO SERV-ADVERTISING		717	94.00	10-2630-350-1
					<u>\$94.00</u>	
<b>CDW GOVT INC.</b>						
		WALL MOUNTS		717	315.57	10-1112-410-1
		CHROMEBOOK CASE		717	35.00	10-1112-410-1
		REFURB PROJECTOR		717	652.63	10-1110-540-1
					<u>\$1,003.20</u>	
<b>CENGAGE LEARNING</b>						
		LEASE FD TECH SOFTWARE		717	645.39	10-1113-470-1
					<u>\$645.39</u>	
<b>CENTERPOINT ENERGY SERVICES I</b>						
		H S-NATURAL GAS SERVICE		717	465.74	20-2542-465-2
		PRIMARY NATURAL GAS		717	427.46	20-2542-465-5
		ELEMENTARY-NATURAL GAS		717	102.08	20-2542-465-4
		JR HI-NATURAL GAS		717	149.93	20-2542-465-3
					<u>\$1,145.21</u>	
<b>CIONI FORD, AL</b>						
		OIL CHANGE/INSPECTION		717	266.25	40-2550-324-1
					<u>\$266.25</u>	
<b>CULLIGAN TRI CO SALES</b>						
		ALL SCHOOL SERVICES		717	86.80	20-2542-321-1
					<u>\$86.80</u>	
<b>DE LAGE LANDEN PUBLIC FINANCE</b>						
		SUP COPY MACHINE		717	553.54	10-2320-323-1
		HEN R/M/COPIERS		717	553.54	10-1110-323-4
		JH R/M/COPIER		717	553.54	10-1112-323-3
		HS R/M / COPIER		717	553.54	10-1113-323-2
		PRIMARY R/M /COPIER		717	553.54	10-1111-323-5
					<u>\$2,767.70</u>	
<b>DJ'S CARPET</b>						
		H S-BUILDING CAP OUTLAY		717	2,399.00	20-2542-540-2
					<u>\$2,399.00</u>	
<b>EBS CO ACCOUNTS RECEIVABLE SE</b>						
		HS MEDIA CTR-PERIODICALS		717	754.28	10-2220-440-2
					<u>\$754.28</u>	
<b>FRONTIER</b>						
		H S - TELEPHONE SERVICE		717	88.17	20-2542-340-2
					<u>\$88.17</u>	
<b>GLEASON FINANCE</b>						
		GARNISHMENT		98	111.90	10-481
		GARNISHMENT		98	111.90	10-481

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 PUTNAM COUNTY CUSD #535  
 Expense on Date: 7/1/2017 to 7/31/2017

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$223.80</u>	
<b>GOLF TEAM PRODUCTS</b>						
		GOLF BALLS FOR BOYS/GIRLS GOLF HS		717	816.00	10-1501-410-2
					<u>\$816.00</u>	
<b>GRAINCO FS INC</b>						
		H S-GROUNDS SUPPLIES		717	167.45	20-2543-410-2
		H S-GROUNDS SUPPLIES		717	334.90	20-2543-410-2
					<u>\$502.35</u>	
<b>GRAPHIC ELECTRONICS</b>						
		PLAQUE - A ROLANDO		717	90.00	10-2310-411-6
					<u>\$90.00</u>	
<b>GRASSERS</b>						
		JR HI-GROUNDS REP/MAIN		717	23.43	20-2543-323-3
					<u>\$23.43</u>	
<b>HALL HIGH SCHOOL</b>						
		DRIVERS ED PUPIL TUITION		717	855.77	10-1700-390-2
					<u>\$855.77</u>	
<b>HEALTH CARE SERVICE CORPORAT</b>						
		HLTH NC S		98	267.40	20-481
		HLTH BP NC S		98	1,326.50	20-481
		HLTH NC S		98	1,069.60	10-481
		HLTH BP NC S		98	5,306.00	10-481
		HLTH CRT S		98	1,871.27	10-481
		HLTH BP CRT S		98	9,282.85	10-481
		HLTH E + C		98	1,346.97	10-481
		HLTH BP E + C		98	2,015.60	10-481
		HLTH CRT F		98	4,798.24	10-481
		HLTH BP CRT F		98	4,270.35	10-481
		HLTH CRT E + S		98	1,319.52	10-481
		HLTH BP CRTE+S		98	1,561.20	10-481
		HLTH E + C		98	232.98	20-481
		HLTH BP EMP+C		98	348.63	20-481
		HLTH ADM BP F		98	2,949.03	10-481
		HLTH BP ADM S		98	318.78	10-481
		HLTH E + C		98	48.58	20-481
		HLTH BP E + C		98	72.69	20-481
		HLTH E + C		98	2.33	80-481
		HLTH BP E + C		98	3.49	80-481
		HLTH NC F		98	509.38	10-481
		HLTH BP NC F		98	473.63	10-481
		HLTH E + C		98	186.38	10-481
		HLTH E + C		98	46.60	80-481
		HLTH BP EMP+C		98	278.90	10-481
		HLTH BP EMP+C		98	69.73	80-481
		HLTH CRT F		98	126.17	20-481
		HLTH BP CRT F		98	117.32	20-481
		HLTH CRT S		98	0.53	80-481

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		HLTH BP CRT S		98	2.65	80-481
		HLTH ADMIN E+S		98	720.18	10-481
		HLTH BP CRT F		98	4,308.86	10-481
		HLTH CRT E + S		98	1,319.52	10-481
		HLTH BP CRTE+S		98	1,561.20	10-481
		HLTH E + C		98	232.98	20-481
		HLTH BP EMP+C		98	348.63	20-481
		HLTH ADM BP F		98	2,949.03	10-481
		HLTH BP ADM S		98	318.78	10-481
		HLTH E + C		98	70.94	20-481
		HLTH BP E + C		98	106.16	20-481
		HLTH NC S		98	267.40	20-481
		HLTH BP NC S		98	1,326.50	20-481
		HLTH E + C		98	2.68	80-481
		HLTH BP E + C		98	4.01	80-481
		HLTH NC F		98	509.38	10-481
		HLTH BP NC F		98	473.63	10-481
		HLTH NC S		98	10.70	80-481
		HLTH E + C		98	(430.81)	10-481
		HLTH E + C		98	(107.69)	80-481
		HLTH BP NC S		98	53.06	80-481
		HLTH BP EMP+C		98	(200.00)	10-481
		HLTH BP EMP+C		98	(49.99)	80-481
		HLTH CRT F		98	84.76	20-481
		HLTH BP CRT F		98	78.81	20-481
		HLTH CRT S		98	22.54	20-481
		HLTH BP CRT S		98	111.80	20-481
		HLTH CRT S		98	0.53	80-481
		HLTH BP CRT S		98	2.65	80-481
		HLTH ADMIN E+S		98	720.18	10-481
		HLTH NC S		98	1,112.38	10-481
		HLTH BP NC S		98	5,518.24	10-481
		HLTH CRT S		98	1,848.73	10-481
		HLTH BP CRT S		98	9,171.05	10-481
		HLTH E + C		98	1,324.26	10-481
		HLTH BP E + C		98	1,981.61	10-481
		HLTH CRT F		98	4,839.65	10-481
					<u>\$80,835.64</u>	
<b>HEALY, BENDER &amp; ASSOCIATES, IN</b>						
		ARCHITECT SVS APR-JUNE		717	297.50	20-2542-320-1
					<u>\$297.50</u>	
<b>HENNEPIN FOOD MART</b>						
		FINE ARTS FESTIVAL		717	309.96	10-2320-410-1
					<u>\$309.96</u>	
<b>HIMELICK, MORGAN</b>						
		SCHOOL REIMBURSEMENT		717	510.00	10-2210-319-1
					<u>\$510.00</u>	
<b>HINCKLEY SPRING WATER CO</b>						

# Bills Payable List

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 PUTNAM COUNTY CUSD #535  
 Expense on Date: 7/1/2017 to 7/31/2017

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		BOARD SUPPLIES		717	77.85	10-2310-410-6
					<u>\$77.85</u>	
<b>HOOPSKILLS</b>						
		H S ATHLETIC-SUPPLIES		717	107.81	10-1501-410-2
					<u>\$107.81</u>	
<b>IL VALLEY CELLULAR</b>						
		ALL SCHOOL SERVICES		717	328.28	20-2542-321-1
					<u>\$328.28</u>	
<b>IL VALLEY LOCK AND KEY</b>						
		LOCK/ASSEMBLY REPAIR		717	748.75	20-2542-323-5
					<u>\$748.75</u>	
<b>JACKS GAS &amp; SERVICE, INC.</b>						
		BREAK LINE INSPECTIONS 2 VANS		717	60.00	40-2550-324-1
					<u>\$60.00</u>	
<b>KELLY SAUDER RUPIPE</b>						
		H S- GROUNDS REPAIR/MAIN		717	21.90	20-2543-323-2
					<u>\$21.90</u>	
<b>LEASE</b>						
		TUITION PUBLIC MP		717	4,371.50	10-4210-600-1
					<u>\$4,371.50</u>	
<b>LETTERKRAFT PRINTERS</b>						
		SUB FORMS - 4 PART		717	523.80	10-2310-410-6
					<u>\$523.80</u>	
<b>LOCKER ROOM</b>						
		H S ATHLETIC-SUPPLIES		717	1,993.00	10-1501-410-2
		JR HI-ATHLETIC SUPPLIES		717	539.50	10-1501-410-3
					<u>\$2,532.50</u>	
<b>LOUIS, WENDY</b>						
		HS-SUPPLIES		717	349.81	10-1113-410-2
		CROSS CAT DIR TRAVEL		717	149.06	10-1220-333-1
					<u>\$498.87</u>	
<b>MACKIN EDUCATIONAL RESOURCE</b>						
		ED FOUNDATIONS SUPPLIES		717	504.04	10-2310-411-6
					<u>\$504.04</u>	
<b>MARK KARLOSKY CONSULTING</b>						
		CONTRACT		717	297.50	10-2226-323-1
		CONTRACT		717	275.00	10-2226-323-1
		CONTRACT		717	275.00	10-2226-323-1
		CONTRACT FINAL		717	275.00	10-2226-323-1
		HP NOTEBOOKS		717	3,300.69	10-1112-410-1
		WALL MOUNT		717	490.36	10-1112-410-1
		HP MINI PRO DESK		717	2,054.72	10-1112-410-1
		RENEWAL ANTIVIRUS		717	2,760.00	10-1113-470-1
					<u>\$9,728.27</u>	
<b>MCNABB TELEPHONE COMPANY</b>						
		ELEM-TELEPHONE		717	292.86	20-2542-340-4

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		PRIMARY-TELEPHONE SERV		717	292.86	20-2542-340-5
		SUPT-TELEPHONE		717	292.85	20-2542-340-1
		JR HI-TELEPHONE SERVICE		717	292.85	20-2542-340-3
		H S - TELEPHONE SERVICE		717	292.85	20-2542-340-2
					<u>\$1,464.27</u>	
<b>MEDIACOM</b>						
		LEASE FD-NBS/MEDIACOM		717	335.90	10-2190-323-1
		LEASE FD-NBS/MEDIACOM		717	233.87	10-2190-323-1
					<u>\$569.77</u>	
<b>MENARDS PERU</b>						
		H S ATHLETIC-SUPPLIES		717	82.20	10-1501-410-2
		H S ATHLETIC-SUPPLIES		717	11.98	10-1501-410-2
		HIGH SCHOOL-BLDG SUPPLIE		717	98.08	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		717	231.67	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		717	99.00	20-2542-410-2
		ELEMENTARY-BLDG SUPPLIES		717	177.88	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE		717	128.65	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		717	41.77	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		717	112.35	20-2542-410-2
					<u>\$983.58</u>	
<b>NCPERS GROUP LIFE INS.</b>						
		NCPERS INSURANCE		999	48.00	10-481
		NCPERS INSURANCE		999	8.00	20-481
		NCPERS INSURANCE		999	64.00	10-481
		NCPERS INSURANCE		999	8.00	20-481
					<u>\$128.00</u>	
<b>NETWORK BUSINESS SYSTEMS INC</b>						
		LEASE FD-NBS/MEDIACOM		717	200.00	10-2190-323-1
					<u>\$200.00</u>	
<b>NORTH CENTRAL BANK</b>						
		ARWOOD WASTE JUNE BILL		717	213.93	10-1501-410-2
		IASB CONFERENCE		717	6,164.55	10-2310-332-6
		SUPT OFFICE-SUPPLIES		717	81.61	10-2320-410-1
		IL PRINC ASSN		717	179.55	10-2410-332-1
					<u>\$6,639.64</u>	
<b>NORTHERN ILLINOIS ACADEMY</b>						
		LIGHTEDWAY/PEORIA		717	13,765.52	10-1912-670-1
					<u>\$13,765.52</u>	
<b>NWEA</b>						
		MAP TESTING		717	1,950.00	10-1113-470-1
					<u>\$1,950.00</u>	
<b>ORKIN EXTERMINATING CO IN</b>						
		ALL SCHOOL SERVICES		717	78.24	20-2542-321-1
		ALL SCHOOL SERVICES		717	78.69	20-2542-321-1
		ALL SCHOOL SERVICES		717	64.13	20-2542-321-1
		ALL SCHOOL SERVICES		717	77.95	20-2542-321-1

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					<u>\$299.01</u>	
<b>PASSINI PLUMBING AND HEATING</b>						
		REPAIR HS FLOOR DRAIN/KITCHEN		717	209.00	20-2543-323-2
		REPL WATER HEATER AND LABOR		717	1,132.92	20-2543-323-4
		REPL PCV PIPE OLD BATH REOOK VENT		717	1,146.20	20-2543-323-4
					<u>\$2,488.12</u>	
<b>PC FOODS, INC.</b>						
		BOARD SUPPLIES		717	32.93	10-2310-410-6
					<u>\$32.93</u>	
<b>PCCU (NEC)</b>						
		NEC-ADMIN/10 MONTH		98	136.53	10-481
		DED NEC		98	0.61	10-481
		NEC-ADMIN/10 MONTH		98	136.53	10-481
					<u>\$273.67</u>	
<b>PEDERSON CONSTRUCTION</b>						
		CONCRETE FIX FOR KITCHEN FLOOR/MATERIAL		717	538.25	20-2543-126-2
					<u>\$538.25</u>	
<b>PENSERV PLAN SERVICES INC</b>						
		PENSERV PLAN SERVICES		999	4,003.02	10-481
		PENSERV PLAN SERVICES		999	60.43	20-481
		PENSERV PLAN SERVICES		999	96.84	20-481
		PENSERV PLAN SERVICES		999	4,116.61	10-481
					<u>\$8,276.90</u>	
<b>PERMA- BOUND</b>						
		ED FOUNDATIONS SUPPLIES		717	662.79	10-2310-411-6
					<u>\$662.79</u>	
<b>POMPS TIRE SERVICE INC</b>						
		H S-BUILDING REPAIRS/MAI		717	31.20	20-2542-323-2
		TIRE REPAIR		717	31.20	20-2542-323-5
					<u>\$62.40</u>	
<b>PRAIRIECAT</b>						
		QUARTERLY USER FEES		717	1,109.99	10-1113-470-1
					<u>\$1,109.99</u>	
<b>PREMIER AGENDAS</b>						
		H S-TEXTBOOKS		717	719.75	10-1113-420-2
					<u>\$719.75</u>	
<b>PUT CO SCHOOL (TRS HEALTH</b>						
		THIS ADMIN/10 MONTH		98	484.88	10-481
		H S-MEDICAL INSURANCE		717	305.50	10-1113-222-2
		HENN ELEM-MED INSURANCE		717	360.20	10-1110-222-4
		PRIMARY-MED INS		717	305.50	10-1111-222-5
		DED THIS		98	2.16	10-481
		THIS ADMIN/10 MONTH		98	484.88	10-481
					<u>\$1,943.12</u>	
<b>PUT CO SCHOOL (TRS)</b>						
		TRS ADMI/10 MONTH		98	2,327.93	10-481

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		HENN-TEACH RET		717	1,784.09	10-1110-211-4
		DED TRS		98	10.38	10-481
		TRS ADM/10 MONTH		98	2,327.92	10-481
					<u>\$6,450.32</u>	
<b>PUT CO SCHOOLS</b>						
		IM IMRF		98	1,705.22	10-481
		IMRFBRD SHARE		98	4,304.44	50-481
		IM IMRF		98	15.03	80-481
		IMRFBRD SHARE		98	37.20	50-481
		IM IMRF		98	33.57	10-481
		IM IMRF		98	27.36	20-481
		IMRFBRD SHARE		98	67.73	50-481
		IMRF VOL CONTRIBUTIONS		98	300.82	20-481
		IM IMRF		98	1,073.28	20-481
		IMRFBRD SHARE		98	2,656.94	50-481
		IM IMRF		98	15.03	80-481
		IMRFBRD SHARE		98	37.20	50-481
		IM IMRF		98	2.98	40-481
		IMRFBRD SHARE		98	7.38	50-481
		IM IMRF		98	33.57	10-481
		IM IMRF		98	1,937.00	10-481
		IMRFBRD SHARE		98	4,878.22	50-481
					<u>\$17,132.97</u>	
<b>PUTNAM CO COMM UNIT (IL)</b>						
		IL State Tax		99	723.00	20-481
		IL State Tax		99	6,677.60	10-481
		IL State Tax		99	10.54	80-481
		IL State Tax		99	790.45	20-481
		IL State Tax		99	9,040.69	10-481
		IL State Tax		99	21.01	80-481
		IL State Tax		99	1.49	40-481
					<u>\$17,264.78</u>	
<b>PUTNAM CO SD FIT</b>						
		Federal Tax 2017		99	2,225.95	20-481
		Federal Tax 2017		99	20,072.90	10-481
		Federal Tax 2017		99	19.92	80-481
		Federal Tax 2017		99	1,842.68	20-481
		Federal Tax 2017		99	20,791.22	10-481
		Federal Tax 2017		99	41.26	80-481
		Federal Tax 2017		99	0.00	40-481
					<u>\$44,993.93</u>	
<b>PUTNAM CO SD MEDICARE</b>						
		MEDICARE (CERT)		99	2,192.15	10-481
		MEDICARE (BRD PD)		99	2,192.15	50-481
		MEDICARE (CERT)		99	12.78	20-481
		MEDICARE (BRD PD)		99	12.78	50-481
		MEDICARE (CERT)		99	0.53	80-481
		MEDICARE (BRD PD)		99	0.53	50-481

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		MEDICARE (CERT)		99	29.56	20-481
		MEDICARE (BRD PD)		99	29.56	50-481
		MEDICARE (CERT)		99	2,183.25	10-481
		MEDICARE (CERT)		99	0.53	80-481
		MEDICARE (BRD PD)		99	0.53	50-481
		MEDICARE (BRD PD)		99	2,183.25	50-481
					<u>\$8,837.60</u>	
<b>PUTNAM COUNTY SD FICA</b>						
		FICA 2017		99	1,479.82	20-481
		MATCHING FICA		99	1,479.82	50-481
		FICA 2017		99	2,837.15	10-481
		MATCHING FICA		99	2,837.15	50-481
		FICA 2017		99	21.22	80-481
		MATCHING FICA		99	21.22	50-481
		FICA 2017		99	1,201.01	20-481
		MATCHING FICA		99	1,201.01	50-481
		FICA 2017		99	32.20	80-481
		MATCHING FICA		99	32.20	50-481
		FICA 2017		99	5.06	40-481
		MATCHING FICA		99	5.06	50-481
		FICA 2017		99	3,252.85	10-481
		MATCHING FICA		99	3,252.85	50-481
					<u>\$17,658.62</u>	
<b>REALLY GOOD STUFF</b>						
		PRIMARY-SUPPLIES		717	132.08	10-1111-410-5
		PRIMARY-SUPPLIES		717	64.91	10-1111-410-5
		PRIMARY-SUPPLIES		717	71.42	10-1111-410-5
		PRIMARY-SUPPLIES		717	192.86	10-1111-410-5
					<u>\$461.27</u>	
<b>ROBBINS SCHWARTZ</b>						
		LEGAL FEES		717	1,570.00	80-2369-318-1
					<u>\$1,570.00</u>	
<b>SANTANDER LEASING LLC</b>						
		BUS LEASE WHITE BUS		710	12,063.00	40-2550-333-2
		ACTIVITY BUS LEASE		710	14,326.00	40-2550-334-2
					<u>\$26,389.00</u>	
<b>SHERWIN-WILLIAMS</b>						
		JR HI-BUILDING SUPPLIES		717	470.00	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE		717	653.62	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		717	86.00	20-2542-410-2
		PRIMARY BLDG SUPPLY		717	173.21	20-2542-410-5
		JR HI-BUILDING SUPPLIES		717	430.00	20-2542-410-3
					<u>\$1,812.83</u>	
<b>SPECIALIZED DATA SYSTEMS</b>						
		ON LINE TRAINING		717	89.00	10-2520-332-1
					<u>\$89.00</u>	
<b>STAPLES CREDIT PLAN</b>						

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		SUPT OFFICE-SUPPLIES		717	154.99	10-2320-410-1
		CROSS CAT SUPPLY - ELEM		717	89.71	10-1220-410-4
					<u>\$244.70</u>	
<b>STATE DISBURSEMENT UNIT</b>						
		CHILD SUPPORT		982	451.83	10-481
		CHILD SUPPORT		982	451.83	10-481
					<u>\$903.66</u>	
<b>STREATOR ELEMENTARY SCHOOL</b>						
		HEARING IMP SERVICES		717	5,110.54	10-1207-311-1
					<u>\$5,110.54</u>	
<b>SUBSCRIPTION SERVICES</b>						
		HS MEDIA CTR-PERIODICALS		717	228.71	10-2220-440-2
					<u>\$228.71</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		DENT NC SINGLE		98	28.40	20-481
		DENT NC BP SIN		98	52.90	20-481
		DENT NC SINGLE		98	62.48	10-481
		DENT NC BP SIN		98	116.38	10-481
		DENTAL CERT S		98	152.12	10-481
		DENTAL BP CRT S		98	283.34	10-481
		DENTAL CERT S+		98	109.40	10-481
		DENT BP CRT S+		98	203.20	10-481
		DENTAL CRT F		98	358.83	10-481
		DENTAL BP CRT F		98	666.51	10-481
		DENT NC S+ 1		98	10.94	20-481
		DENT BP NC S+ 1		98	20.32	20-481
		DENT ADM BP F		98	160.56	10-481
		DENT ADM BP S		98	16.26	10-481
		DENTAL CERT S		98	1.18	20-481
		DENTAL BP CRT S		98	2.21	20-481
		DENTAL CRT F		98	0.19	80-481
		DENTAL BP CRT F		98	0.35	80-481
		DENT NC FAMILY		98	80.40	10-481
		DENT NC BP FAM		98	80.16	10-481
		DENTAL CRT F		98	4.64	20-481
		DENTAL BP CRT F		98	8.62	20-481
		DENTAL CERT S		98	0.06	80-481
		DENTAL BP CRT S		98	0.11	80-481
		DENT NC S+ 1		98	62.05	10-481
		DENT BP NC S+ 1		98	31.74	10-481
		DENT ADMIN E+S		98	31.26	10-481
		DENTAL CRT F		98	360.32	10-481
		DENTAL BP CRT F		98	669.29	10-481
		DENT NC S+ 1		98	10.94	20-481
		DENT BP NC S+ 1		98	20.32	20-481
		DENT ADM BP F		98	160.56	10-481
		DENT ADM BP S		98	16.26	10-481
		DENTAL CERT S		98	4.12	20-481

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		DENT NC SINGLE		98	28.40	20-481
		DENT NC BP SIN		98	52.90	20-481
		DENTAL BP CRT S		98	7.68	20-481
		DENTAL CRT F		98	0.22	80-481
		DENTAL BP CRT F		98	0.40	80-481
		DENT NC FAMILY		98	80.40	10-481
		DENT NC BP FAM		98	80.16	10-481
		DENTAL CRT F		98	3.12	20-481
		DENTAL BP CRT F		98	5.79	20-481
		DENTAL CERT S		98	0.06	80-481
		DENTAL BP CRT S		98	0.11	80-481
		DENT NC S+ 1		98	62.05	10-481
		DENT BP NC S+ 1		98	31.74	10-481
		DENT ADMIN E+S		98	31.26	10-481
		DENT NC SINGLE		98	62.48	10-481
		DENT NC BP SIN		98	116.38	10-481
		DENTAL CERT S		98	149.18	10-481
		DENTAL BP CRT S		98	277.87	10-481
		DENTAL CERT S+		98	109.40	10-481
		DENT BP CRT S+		98	203.20	10-481
					<u>\$5,089.22</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		LIFE NC		98	4.20	20-481
		LIFE NC BP		98	7.80	20-481
		LIFE CERT		98	75.89	10-481
		LIFE CERT BP		98	140.93	10-481
		LIFE NC		98	19.66	10-481
		LIFE NC BP		98	36.51	10-481
		LIFE ADM BP		98	21.00	10-481
		LIFE CERT		98	0.64	20-481
		LIFE CERT BP		98	1.18	20-481
		LIFE CERT		98	0.02	80-481
		LIFE CERT BP		98	0.06	80-481
		LIFE NC		98	0.28	80-481
		LIFE NC BP		98	0.52	80-481
		LIFE CERT		98	1.25	20-481
		LIFE NC		98	4.20	20-481
		LIFE NC BP		98	7.80	20-481
		LIFE CERT BP		98	2.32	20-481
		LIFE CERT		98	0.03	80-481
		LIFE CERT BP		98	0.06	80-481
		LIFE NC		98	0.28	80-481
		LIFE NC BP		98	0.52	80-481
		LIFE CERT		98	75.27	10-481
		LIFE CERT BP		98	139.79	10-481
		LIFE NC		98	22.46	10-481
		LIFE NC BP		98	41.71	10-481
		LIFE ADM BP		98	21.00	10-481

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					<u>\$625.38</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		VISION EMP		98	159.64	10-481
		VISION E+S		98	86.80	10-481
		VISION FAMILY		98	149.35	10-481
		VISION E+C		98	9.55	20-481
		VISION E+C		98	28.55	10-481
		VISION EMP		98	13.92	20-481
		VISION E+C		98	0.10	80-481
		VISION FAMILY		98	3.44	20-481
		VISION EMP		98	0.04	80-481
		VISION FAMILY		98	150.48	10-481
		VISION E+C		98	9.55	20-481
		VISION E+C		98	28.54	10-481
		VISION EMP		98	16.17	20-481
		VISION E+C		98	0.11	80-481
		VISION FAMILY		98	2.31	20-481
		VISION EMP		98	0.04	80-481
		VISION EMP		98	157.39	10-481
		VISION E+S		98	86.80	10-481
					<u>\$902.78</u>	
<b>SUN LIFE FINANCIAL EMPLOYEE BE</b>						
		LIFE VOL		28	80.84	10-481
		LIFE VOL		28	0.54	20-481
		LIFE VOL		12	0.79	20-481
		LIFE VOL		12	145.07	10-481
					<u>\$227.24</u>	
<b>SUPPLYWORKS</b>						
		HIGH SCHOOL-BLDG SUPPLIE		717	488.30	20-2542-410-2
		JR HI-BUILDING SUPPLIES		717	396.36	20-2542-410-3
		JR HI-BUILDING SUPPLIES		717	242.50	20-2542-410-3
		JR HI-BUILDING SUPPLIES		717	352.94	20-2542-410-3
					<u>\$1,480.10</u>	
<b>TALX UC EXPRESS</b>						
		UNEMPLOYMENT INSUR		717	137.81	80-2363-380-7
					<u>\$137.81</u>	
<b>TEACHER DIRECT</b>						
		PRIMARY-SUPPLIES		717	105.80	10-1111-410-5
					<u>\$105.80</u>	
<b>TOEDTER OIL COMPANY</b>						
		MOWING		717	135.72	20-2542-410-5
		MOWING		717	135.72	20-2542-410-4
		MOWING		717	135.72	20-2542-410-3
		MOWING		717	135.72	20-2542-410-2
		TRUCK REPAIR/MAINT		717	214.30	20-2542-320-3
		EX CURRICULAR VAN		717	385.73	40-2550-324-1
		TRANSP - YB SUPPLY		717	100.01	40-2550-411-1

# Bills Payable List

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 PUTNAM COUNTY CUSD #535  
 Expense on Date: 7/1/2017 to 7/31/2017

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		DRIVERS ED SUPPLIES		717	185.70	10-1700-410-2
					<u>\$1,428.62</u>	
<b>TROVERO, JENNIFER</b>						
		JR HI-TRAVEL		717	20.52	10-1112-332-3
					<u>\$20.52</u>	
<b>VILLAGE OF GRANVILLE</b>						
		PRIMARY- WATER		717	197.25	20-2542-322-5
		HS- WATER		717	617.25	20-2542-322-2
					<u>\$814.50</u>	
<b>VOICE</b>						
		BOARD DUES/FEES		717	584.00	10-2310-640-6
					<u>\$584.00</u>	
<b>WASHINGTON NATIONAL INS CO</b>						
		WASHINGTON NTNL INS.		98	521.77	10-481
		WASHINGTON NTNL INS.		98	0.31	80-481
		WASHINGTON NTNL INS.		98	72.75	20-481
		WASHINGTON NTNL INS.		98	567.52	10-481
		WASHINGTON NTNL INS.		98	0.36	80-481
		WASHINGTON NTNL INS.		98	72.75	20-481
					<u>\$1,235.46</u>	
<b>WASTE MANAGEMENT</b>						
		ALL SCHOOL SERVICES		717	194.47	20-2542-321-1
		ALL SCHOOL SERVICES		717	119.95	20-2542-321-1
		ALL SCHOOL SERVICES		717	361.52	20-2542-321-1
		ALL SCHOOL SERVICES		717	88.89	20-2542-321-1
		ALL SCHOOL SERVICES		717	705.00	20-2542-321-1
					<u>\$1,469.83</u>	
					<u><b>Report Total</b></u>	<u><b>\$345,752.67</b></u>

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
10-111200-1	FIRST PRIOR YEAR LEVY	0.00	3,197,884.08	3,214,158.00	16,273.92	99.49	10-1112
1112	Bond and Interest Purposes Levy	0.00	3,197,884.08	3,214,158.00	16,273.92	99.49	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
10-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	10-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Leasing Purposes Levy</b>							
10-113000-1	FIRST PRIOR YR LEASE	0.00	59,084.13	59,084.00	(0.13)	100.00	10-1130
1130	Leasing Purposes Levy	0.00	59,084.13	59,084.00	(0.13)	100.00	* Source of Revenue
<b>Curr Yr Levy-Special Ed</b>							
10-114100-1	SP ED PRIOR YEAR LEVY	0.00	47,267.10	47,267.00	(0.10)	100.00	10-1141
1141	Curr Yr Levy-Special Ed	0.00	47,267.10	47,267.00	(0.10)	100.00	* Source of Revenue
<b>Mobile Home Privilege Tax</b>							
10-121000-1	MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00	10-1210
1210	Mobile Home Privilege Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
10-123000-1	CORP PERS PROP REPLC TAX	0.00	2,740,849.05	2,171,354.00	(569,495.05)	126.23	10-1230
1230	Corp Pers Prop Repl Tax	0.00	2,740,849.05	2,171,354.00	(569,495.05)	126.23	* Source of Revenue
<b>Source of Revenue 1290</b>							
10-129000-1	WETLANDS	0.00	0.00	0.00	0.00	0.00	10-1290
1290	Source of Revenue 1290	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Reg Tuition from Other Districts (In-State)</b>							
10-131200-1	PUPIL TUITION OTHER LEA	189,172.20	316,891.20	287,000.00	(29,891.20)	110.42	10-1312
1312	Reg Tuition from Other Districts (In-State)	189,172.20	316,891.20	287,000.00	(29,891.20)	110.42	* Source of Revenue
<b>Regular Tuition from Other Sources (In-State)</b>							
10-131300-1		0.00	0.00	0.00	0.00	0.00	10-1313
1313	Regular Tuition from Other Sources (In-State)	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sp Ed Tuition-from Other Districts (In-State)</b>							
10-134200-1	PUPIL TUI-SP ED OTHER LEA	0.00	0.00	8,000.00	8,000.00	0.00	10-1342
1342	Sp Ed Tuition-from Other Districts (In-State)	0.00	0.00	8,000.00	8,000.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
10-151000-1	TAX INTEREST	0.00	0.00	0.00	0.00	0.00	10-1510
1510	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

# Revenue Report

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Education Fund 10							
Source of Revenue		Interest On Investments					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Interest On Investments</b>							
10-151100-1	ED-INT ON INVESTMENTS	1,194.45	15,508.92	17,500.00	1,991.08	88.62	10-1511
1511	Interest On Investments	1,194.45	15,508.92	17,500.00	1,991.08	88.62	* Source of Revenue
<b>Interest-Swaney Bonds</b>							
10-151200-1	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00	10-1512
1512	Interest-Swaney Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest-Farnsworth</b>							
10-151300-1	INTEREST-FARNSWORTH	(290.00)	(290.00)	100.00	390.00	-290.00	10-1513
1513	Interest-Farnsworth	(290.00)	(290.00)	100.00	390.00	-290.00	* Source of Revenue
<b>Sales To Pupils-Lunch</b>							
10-161100-1	STUDENT LUNCH	0.00	98,360.07	115,000.00	16,639.93	85.53	10-1611
1611	Sales To Pupils-Lunch	0.00	98,360.07	115,000.00	16,639.93	85.53	* Source of Revenue
<b>Sales To Pupils-BFast</b>							
10-161200-1	STUDENT BREAKFAST	0.00	15,920.45	16,000.00	79.55	99.50	10-1612
1612	Sales To Pupils-BFast	0.00	15,920.45	16,000.00	79.55	99.50	* Source of Revenue
<b>Sales To Pupils-Other</b>							
10-161400-1	MILK SALES (OTHER)	0.00	3,159.80	9,500.00	6,340.20	33.26	10-1614
1614	Sales To Pupils-Other	0.00	3,159.80	9,500.00	6,340.20	33.26	* Source of Revenue
<b>Sales To Adults</b>							
10-162000-1	ADULT LUNCHES/BREAKFAST	0.00	4,426.15	5,000.00	573.85	88.52	10-1620
1620	Sales To Adults	0.00	4,426.15	5,000.00	573.85	88.52	* Source of Revenue
<b>Other Food Service</b>							
10-169000-1	HEAD START LUNCHES	0.00	0.00	0.00	0.00	0.00	10-1690
1690	Other Food Service	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Admissions-Athletic</b>							
10-171102-2	H S ATHLETIC ADMISSIONS	0.00	18,028.00	12,000.00	(6,028.00)	150.23	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	0.00	5,783.00	5,000.00	(783.00)	115.66	10-1711-4
1711	Admissions-Athletic	0.00	23,811.00	17,000.00	(6,811.00)	140.06	* Source of Revenue
<b>HS/JR Tourney</b>							
10-171400-1	H S / JR HI TOURNEY REV	0.00	2,809.68	3,000.00	190.32	93.66	10-1714
1714	HS/JR Tourney	0.00	2,809.68	3,000.00	190.32	93.66	* Source of Revenue
<b>Admissions-Other</b>							
10-171900-1	ADMISSION - OTHERS	0.00	6,333.00	11,000.00	4,667.00	57.57	10-1719

# Revenue Report

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Education Fund 10							
Source of Revenue		1719	Admissions-Other				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>1719</b>	<b>Admissions-Other</b>	0.00	6,333.00	11,000.00	4,667.00	57.57	* Source of Revenue
<b>Fees</b>							
10-172000-1	VOCATIONAL FEE HS	0.00	2,660.00	3,700.00	1,040.00	71.89	10-1720
10-172000-2	ACTIVITY FEES HS	0.00	6,590.00	13,500.00	6,910.00	48.81	10-1720
10-172000-3	ACTIVITY FEES JR H	0.00	2,375.00	3,500.00	1,125.00	67.86	10-1720
<b>1720</b>	<b>Fees</b>	0.00	11,625.00	20,700.00	9,075.00	56.16	* Source of Revenue
<b>Other Pupil Activity Rev</b>							
10-179000-1	OTHER DISTRICT REVENUE	0.00	1,890.00	1,000.00	(890.00)	189.00	10-1790
10-179000-8	H S PE RESALE	0.00	3,124.05	4,000.00	875.95	78.10	10-1790
10-179001-8	JH PE RESALE	0.00	1,268.00	3,000.00	1,732.00	42.27	10-1790-1
<b>1790</b>	<b>Other Pupil Activity Rev</b>	0.00	6,282.05	8,000.00	1,717.95	78.53	* Source of Revenue
<b>Shop Resale</b>							
10-179100-9		0.00	0.00	0.00	0.00	0.00	10-1791
<b>1791</b>	<b>Shop Resale</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Music Resale</b>							
10-179200-10	MUSIC RESALE	0.00	27.00	200.00	173.00	13.50	10-1792
<b>1792</b>	<b>Music Resale</b>	0.00	27.00	200.00	173.00	13.50	* Source of Revenue
<b>Rentals-Regular Textbook</b>							
10-181100-1	ELEM-TEXTBOOK RENTAL	0.00	10,919.00	12,500.00	1,581.00	87.35	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	0.00	19,727.00	22,500.00	2,773.00	87.68	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	0.00	7,275.00	8,500.00	1,225.00	85.59	10-1811
<b>1811</b>	<b>Rentals-Regular Textbook</b>	0.00	37,921.00	43,500.00	5,579.00	87.17	* Source of Revenue
<b>Rentals - Other</b>							
10-181900-1	INSTRUMENT RENTAL	0.00	0.00	400.00	400.00	0.00	10-1819
<b>1819</b>	<b>Rentals - Other</b>	0.00	0.00	400.00	400.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
10-192000-1	DONATIONS	1,825.85	17,464.50	20,000.00	2,535.50	87.32	10-1920
10-192001-1	DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00	10-1920
<b>1920</b>	<b>Donations-Private Sources</b>	1,825.85	17,464.50	20,000.00	2,535.50	87.32	* Source of Revenue
<b>Services Provided to Other Districts</b>							
10-194000-1	PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	0.00	10-1940
<b>1940</b>	<b>Services Provided to Other Districts</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SW LEA Assessment</b>							
10-194100-1	SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00	10-1941

# Revenue Report

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Education Fund 10							
Source of Revenue		1941	SW LEA Assessment				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	% of Budget	State Account Number
10-194110-1	SPEECH LEA ASSESS	2,204.11	2,204.11	0.00	(2,204.11)	0.00	10-1941
1941	SW LEA Assessment	2,204.11	2,204.11	0.00	(2,204.11)	0.00	* Source of Revenue
<b>Lease Incentive Grant</b>							
10-194200-1		0.00	0.00	0.00	0.00	0.00	10-1942
1942	Lease Incentive Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
10-195000-1	REFUND EXPENSES	0.00	0.00	13,500.00	13,500.00	0.00	10-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	13,500.00	13,500.00	0.00	* Source of Revenue
<b>Drivers Education Fees</b>							
10-197000-1	DRIVERS ED FEE	0.00	0.00	3,000.00	3,000.00	0.00	10-1970
1970	Drivers Education Fees	0.00	0.00	3,000.00	3,000.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
10-199900-1	OTHER LOCAL REVENUE	3,055.02	109,120.09	90,000.00	(19,120.09)	121.24	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00	10-1999-1
1999	Other Local Revenues	3,055.02	109,120.09	90,000.00	(19,120.09)	121.24	* Source of Revenue
<b>Source of Revenue 2200</b>							
10-220000-1	POVERTY GRANT	0.00	0.00	0.00	0.00	0.00	10-2200
2200	Source of Revenue 2200	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Flow-Through</b>							
10-223000-1	ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00	10-2230
2230	Other Flow-Through	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>General State Aid</b>							
10-300100-1	GENERAL STATE AID	47,045.67	515,442.02	560,500.00	45,057.98	91.96	10-3001
3001	General State Aid	47,045.67	515,442.02	560,500.00	45,057.98	91.96	* Source of Revenue
<b>Hold Harmless</b>							
10-300200-1	HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00	10-3002
3002	Hold Harmless	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed-Priv Facility Tui</b>							
10-310000-1	SP ED PRIV FAC TUITION	23,603.82	64,222.96	70,000.00	5,777.04	91.75	10-3100
3100	Spec Ed-Priv Facility Tui	23,603.82	64,222.96	70,000.00	5,777.04	91.75	* Source of Revenue
<b>Spec Ed -Extraordinary</b>							
10-310500-1	SP ED EXTRA ORDINARY	26,721.38	80,026.76	130,000.00	49,973.24	61.56	10-3105
3105	Spec Ed -Extraordinary	26,721.38	80,026.76	130,000.00	49,973.24	61.56	* Source of Revenue

# Revenue Report

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Education Fund 10							
Source of Revenue		3105	Spec Ed -Extraordinary				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Spec Ed -Personnel</b>							
10-311000-1	SP ED PERSONNEL	55,006.37	166,075.49	240,000.00	73,924.51	69.20	10-3110
3110	Spec Ed -Personnel	55,006.37	166,075.49	240,000.00	73,924.51	69.20	* Source of Revenue
<b>Spec Ed-Orphanage-Individ</b>							
10-312000-1	SP ED ORPHANAGE	0.00	0.00	0.00	0.00	0.00	10-3120
3120	Spec Ed-Orphanage-Individ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed -Summer School</b>							
10-314500-1	SP ED SUMMER SCHOOL	0.00	0.00	500.00	500.00	0.00	10-3145
3145	Spec Ed -Summer School	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Career and Technical Education CTE Tech Prep</b>							
10-322000-40	CTEI GRANT-SRAVTE	0.00	20,876.44	18,693.00	(2,183.44)	111.68	10-3200
3200	Career and Technical Education CTE Tech Prep	0.00	20,876.44	18,693.00	(2,183.44)	111.68	* Source of Revenue
<b>Voc Ed - Formula</b>							
10-321500-18	VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00	10-3215
3215	Voc Ed - Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>CTE - Agriculture Education</b>							
10-323500-19	VOC AG SUPPLEMENTAL	0.00	2,327.06	2,489.00	161.94	93.49	10-3235
3235	CTE - Agriculture Education	0.00	2,327.06	2,489.00	161.94	93.49	* Source of Revenue
<b>CTE - Other</b>							
10-329900-40	FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
3299	CTE - Other	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Bilingual Ed-Downstate- TPI and TBE</b>							
10-330500-20	TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00	10-3305
3305	Bilingual Ed-Downstate- TPI and TBE	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Free Lunch/BFfast</b>							
10-336000-1	IL FREE LUNCH/BRKFST AIDE	0.00	743.96	3,500.00	2,756.04	21.26	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00	10-3360
3360	State Free Lunch/BFfast	0.00	743.96	3,500.00	2,756.04	21.26	* Source of Revenue
<b>Driver Education</b>							
10-337000-1	DRIVERS ED REIMBURSEMENT	0.00	10,527.90	15,000.00	4,472.10	70.19	10-3370-1
3370	Driver Education	0.00	10,527.90	15,000.00	4,472.10	70.19	* Source of Revenue
<b>Learning Improvement-Change Grants</b>							
10-361002-1	SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610

# Revenue Report

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Education Fund 10							
Source of Revenue		3610	Learning Improvement-Change Grants				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>3610</b>	<b>Learning Improvement-Change Grants</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Imp Grant</b>							
10-364000-24	SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
<b>3640</b>	<b>School Imp Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Quality Assurance Grant</b>							
10-364100-31	LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
<b>3641</b>	<b>Quality Assurance Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>National Board Certification</b>							
10-365100-1	NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00	10-3651-1
<b>3651</b>	<b>National Board Certification</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Truants Alt/Opt Education</b>							
10-369500-1	SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
<b>3695</b>	<b>Truants Alt/Opt Education</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Early Childhood - Block Grant</b>							
10-370500-26	EARLY CHILDHOOD GRT GRANT	0.00	162,400.00	137,800.00	(24,600.00)	117.85	10-3705
<b>3705</b>	<b>Early Childhood - Block Grant</b>	0.00	162,400.00	137,800.00	(24,600.00)	117.85	* Source of Revenue
<b>Reading Improvement - Block Grant</b>							
10-371500-27	READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
<b>3715</b>	<b>Reading Improvement - Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Continued Reading Improvement Block Grant</b>							
10-372500-28		0.00	0.00	0.00	0.00	0.00	10-3725
<b>3725</b>	<b>Continued Reading Improvement Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Report Cards</b>							
10-373500-1		0.00	0.00	0.00	0.00	0.00	10-3735
<b>3735</b>	<b>Report Cards</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Safety &amp; Educational Improv Block Grant</b>							
10-377500-43	ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3775
<b>3775</b>	<b>School Safety &amp; Educational Improv Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Closing The Gap</b>							
10-379200-1		0.00	0.00	0.00	0.00	0.00	10-3792
<b>3792</b>	<b>Closing The Gap</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>TIP GRANT</b>							
10-379400-1		0.00	0.00	0.00	0.00	0.00	10-3794

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## Education Fund 10

Source of Revenue 3794 TIP GRANT  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>3794 TIP GRANT</b>		0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Library Grant</b>							
10-380000-32		0.00	0.00	0.00	0.00	0.00	10-3800
<b>3800 State Library Grant</b>		0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
10-399900-1	LIBRARY GRNT/OTHER STATE REV	0.00	0.00	5,000.00	5,000.00	0.00	10-3999
10-399901-1	RESPRO GRANT	0.00	0.00	0.00	0.00	0.00	10-3999
<b>3999 Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>		0.00	0.00	5,000.00	5,000.00	0.00	* Source of Revenue
<b>Title V - Innovation and Flexibility Formula</b>							
10-410000-37	TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	10-4100
<b>4100 Title V - Innovation and Flexibility Formula</b>		0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Esea-Chap2-Comp-Urban Ed</b>							
10-411000-46		0.00	0.00	0.00	0.00	0.00	10-4110
<b>4110 Esea-Chap2-Comp-Urban Ed</b>		0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>NatL School Lunch Progr</b>							
10-421000-1	FEDERAL LUNCH AID	13,374.59	133,692.38	175,000.00	41,307.62	76.40	10-4210
<b>4210 NatL School Lunch Progr</b>		13,374.59	133,692.38	175,000.00	41,307.62	76.40	* Source of Revenue
<b>School Breakfast Program</b>							
10-422000-1	FED BREAKFAST AID	4,333.35	38,309.48	36,000.00	(2,309.48)	106.42	10-4220
<b>4220 School Breakfast Program</b>		4,333.35	38,309.48	36,000.00	(2,309.48)	106.42	* Source of Revenue
<b>Title I - Low Income</b>							
10-430000-36	TITLE I GRANT	0.00	94,941.00	96,550.00	1,609.00	98.33	10-4300
<b>4300 Title I - Low Income</b>		0.00	94,941.00	96,550.00	1,609.00	98.33	* Source of Revenue
<b>Esea-Drug Free-Formula</b>							
10-440000-33	TITLE IV GRT DRUG FREE	0.00	0.00	0.00	0.00	0.00	10-4400
<b>4400 Esea-Drug Free-Formula</b>		0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Flow-Thru</b>							
10-462000-38	SP ED INCENTIVE GRT	0.00	0.00	0.00	0.00	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	0.00	0.00	0.00	0.00	0.00	10-4620
10-462002-38	SP ED BLOCK GRT	66,028.54	93,735.00	93,735.00	0.00	100.00	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
<b>4620 Fed-Sp Ed-Idea Flow-Thru</b>		66,028.54	93,735.00	93,735.00	0.00	100.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Room&amp;Board</b>							
10-462500-1	EXCESS (ROOM/BOARD)	0.00	101,803.81	18,652.00	(83,151.81)	545.81	10-4625-1

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Education Fund 10							
Source of Revenue							
4625 Fed-Sp Ed-Idea Room&Board							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>4625</b>	<b>Fed-Sp Ed-Idea Room&amp;Board</b>	0.00	101,803.81	18,652.00	(83,151.81)	545.81	* Source of Revenue
<b>Source of Revenue 4770</b>							
10-477000-1	STEP PROGRAM	4,697.00	7,015.00	12,505.00	5,490.00	56.10	10-4770-1
10-477000-40	CARL PERKINS	2,194.80	8,613.52	8,584.00	(29.52)	100.34	10-4770-1-40
<b>4770</b>	<b>Source of Revenue 4770</b>	6,891.80	15,628.52	21,089.00	5,460.48	74.11	* Source of Revenue
<b>SFSF/GSA REVENUE</b>							
10-485000-44	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850
<b>4850</b>	<b>SFSF/GSA REVENUE</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Source of Revenue 4854</b>							
10-485100-44	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
<b>4854</b>	<b>Source of Revenue 4854</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
10-485700-44	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
<b>4857</b>	<b>ARRA IDEA PART B</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>GSA ARRA</b>							
10-487000-44	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
<b>4870</b>	<b>GSA ARRA</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA ED JOBS</b>							
10-488000-44	ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00	10-4880-1
<b>4880</b>	<b>ARRA ED JOBS</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
10-490000-11		0.00	0.00	0.00	0.00	0.00	10-4900
<b>4900</b>	<b>Medicaid Matching Fund</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II - Teacher Quality</b>							
10-493200-42	TITLE II TEACHER QUALITY	0.00	19,526.00	16,770.00	(2,756.00)	116.43	10-4935
<b>4935</b>	<b>Title II - Teacher Quality</b>	0.00	19,526.00	16,770.00	(2,756.00)	116.43	* Source of Revenue
<b>Goals 2000-School Improve</b>							
10-494500-14		0.00	0.00	0.00	0.00	0.00	10-4945
<b>4945</b>	<b>Goals 2000-School Improve</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II-Technology Enhancing Ed Formula Grant</b>							
10-497100-1	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971
<b>4971</b>	<b>Title II-Technology Enhancing Ed Formula Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Admin</b>							

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Education Fund 10							
Source of Revenue		4991	Medicaid Admin				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-499100-11		0.00	16,586.25	20,000.00	3,413.75	82.93	10-4991-1
4991	Medicaid Admin	0.00	16,586.25	20,000.00	3,413.75	82.93	* Source of Revenue
<b>Medicaid FFS</b>							
10-499200-11		0.00	0.00	35,000.00	35,000.00	0.00	10-4992-1-11
4992	Medicaid FFS	0.00	0.00	35,000.00	35,000.00	0.00	* Source of Revenue
<b>Other Restricted Grants Recd Fed Gov thru State</b>							
10-499800-1		0.00	0.00	0.00	0.00	0.00	10-4998-1
4998	Other Restricted Grants Recd Fed Gov thru State	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
10-711000-1	TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
10-712000-1	TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Accrued Int on Bonds</b>							
10-723000-1	ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
7230	Accrued Int on Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
10	Education Fund	440,167.15	8,253,523.41	7,876,541.00	(376,982.41)	104.79	Fund

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## Oper, Build, & Maint Fund 20

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
20-111200-1	FIRST PRIOR YEAR LEVY	0.00	590,839.27	590,838.00	(1.27)	100.00	20-1112
1112	Bond and Interest Purposes Levy	0.00	590,839.27	590,838.00	(1.27)	100.00	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
20-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	20-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
20-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	0.00	0.00	0.00	20-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
20-151100-1	BLD-INT	24.79	1,552.00	5,000.00	3,448.00	31.04	20-1511
1511	Interest On Investments	24.79	1,552.00	5,000.00	3,448.00	31.04	* Source of Revenue
<b>Interest-Tree Fund</b>							
20-151500-1	INTEREST - TREE FUND	0.00	0.00	50.00	50.00	0.00	20-1515
1515	Interest-Tree Fund	0.00	0.00	50.00	50.00	0.00	* Source of Revenue
<b>Rentals</b>							
20-191000-1	HOUSE RENT	0.00	0.00	0.00	0.00	0.00	20-1910
1910	Rentals	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Facility/Grounds Rent</b>							
20-191100-1	FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00	20-1911
1911	Facility/Grounds Rent	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
20-192000-1	DONATIONS	0.00	0.00	500.00	500.00	0.00	20-1920
1920	Donations-Private Sources	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
20-195000-1	REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00	20-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
20-199900-1	OTHER LOCAL REVENUE	1,080.00	5,170.97	18,000.00	12,829.03	28.73	20-1999
1999	Other Local Revenues	1,080.00	5,170.97	18,000.00	12,829.03	28.73	* Source of Revenue
<b>Flow-Thru Rev-State</b>							
20-210000-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-2100

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Oper, Build, & Maint Fund 20							
Source of Revenue		2100	Flow-Thru Rev-State				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>2100</b>	<b>Flow-Thru Rev-State</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
20-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	20-3920-1
<b>3920</b>	<b>Infrastructure Improv-Planning/Construction</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SCHL INFRASTRUCT/MAINT PROJ</b>							
20-392500-1	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	20-3925-1-1
<b>3925</b>	<b>SCHL INFRASTRUCT/MAINT PROJ</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
20-399900-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-3999
<b>3999</b>	<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
20-490000-11		0.00	0.00	0.00	0.00	0.00	20-4900
<b>4900</b>	<b>Medicaid Matching Fund</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Renovation Grant</b>							
20-498000-1		0.00	0.00	0.00	0.00	0.00	20-4980
<b>4980</b>	<b>Renovation Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
20-711001-1	TRANSFER WC	0.00	200,000.00	200,000.00	0.00	100.00	20-7110
<b>7110</b>	<b>Abolishment or Abatement of Working Cash Fund</b>	0.00	200,000.00	200,000.00	0.00	100.00	* Source of Revenue
<b>Permanent Transfer</b>							
20-713000-1	PERM TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	20-7130-1
<b>7130</b>	<b>Permanent Transfer</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transfers from Other Funds Pay Princ'l Cap Leases</b>							
20-740000-1	SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	20-7400
<b>7400</b>	<b>Transfers from Other Funds Pay Princ'l Cap Leases</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	1,104.79	797,562.24	816,388.00	18,825.76	97.69	Fund

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Debt Service Fund or Fund Group 30							
Source of Revenue		1112 Bond and Interest Purposes Levy					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
30-111200-1	FIRST PRIOR YEAR LEVY	0.00	450,006.24	450,006.00	(0.24)	100.00	30-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	450,006.24	450,006.00	(0.24)	100.00	* Source of Revenue
<b>Interest On Investments</b>							
30-151100-1	B/I-INT INVESTMENTS	24.79	779.40	500.00	(279.40)	155.88	30-1511
1511	<b>Interest On Investments</b>	24.79	779.40	500.00	(279.40)	155.88	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
30-711000-1	PERM TRANSFER FROM W/C	0.00	0.00	49,994.00	49,994.00	0.00	30-7110-1
7110	<b>Abolishment or Abatement of Working Cash Fund</b>	0.00	0.00	49,994.00	49,994.00	0.00	* Source of Revenue
<b>Accured Int on Bonds</b>							
30-723000-1	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7230	<b>Accured Int on Bonds</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
30	<b>Debt Service Fund or Fund Group</b>	24.79	450,785.64	500,500.00	49,714.36	90.07	Fund

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Transportation Fund 40							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
40-111200-1	FIRST PRIOR YR LEVY TRAN	0.00	236,335.51	236,335.00	(0.51)	100.00	40-1112
1112	Bond and Interest Purposes Levy	0.00	236,335.51	236,335.00	(0.51)	100.00	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
40-112200-1	1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
40-123000-1	CORP REPLACEMNT PROP TAX	0.00	374,466.58	50,000.00	(324,466.58)	748.93	40-1230
1230	Corp Pers Prop Repl Tax	0.00	374,466.58	50,000.00	(324,466.58)	748.93	* Source of Revenue
<b>Spec Ed Trans-Pupils/Pare</b>							
40-144100-1	ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
1441	Spec Ed Trans-Pupils/Pare	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
40-151100-1	TRANSP-INT	74.37	554.80	1,000.00	445.20	55.48	40-1511
1511	Interest On Investments	74.37	554.80	1,000.00	445.20	55.48	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
40-195000-1	REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
40-199900-1	OTHER LOCAL REVENUE	2,486.81	6,842.58	11,000.00	4,157.42	62.21	40-1999
1999	Other Local Revenues	2,486.81	6,842.58	11,000.00	4,157.42	62.21	* Source of Revenue
<b>Transportation Regular/Vocational</b>							
40-350000-1	REG TRANSPORTATION AID	85,636.77	207,389.79	365,500.00	158,110.21	56.74	40-3500
3500	Transportation Regular/Vocational	85,636.77	207,389.79	365,500.00	158,110.21	56.74	* Source of Revenue
<b>Transportation-Vocational</b>							
40-350500-1	VOC TRANSPORTATION AID	0.00	0.00	13,170.00	13,170.00	0.00	40-3505
3505	Transportation-Vocational	0.00	0.00	13,170.00	13,170.00	0.00	* Source of Revenue
<b>Transportation-Spec Ed</b>							
40-351000-1	SP ED TRANSPORTATION AID	47,660.37	144,827.02	205,251.00	60,423.98	70.56	40-3510
3510	Transportation-Spec Ed	47,660.37	144,827.02	205,251.00	60,423.98	70.56	* Source of Revenue
<b>Other State Revenue</b>							
40-351100-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
3511	Other State Revenue	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

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Transportation Fund 40							
Source of Revenue		3705	Early Childhood - Block Grant				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Early Childhood - Block Grant</b>							
40-370500-26	ECE TRANSPORTATION	20,600.00	20,600.00	95,000.00	74,400.00	21.68	40-3705
3705	Early Childhood - Block Grant	20,600.00	20,600.00	95,000.00	74,400.00	21.68	* Source of Revenue
<b>ARRA IDEA PART B</b>							
40-485700-44	IDEAARRA	0.00	0.00	0.00	0.00	0.00	40-4857
4857	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
40-711000-1	PERM TRANSFER W/C	0.00	170,000.00	0.00	(170,000.00)	0.00	40-7110-1
7110	Abolishment or Abatement of Working Cash Fund	0.00	170,000.00	0.00	(170,000.00)	0.00	* Source of Revenue
<b>Permanent Transfer</b>							
40-713000-1	PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
40	Transportation Fund	156,458.32	1,161,016.28	977,256.00	(183,760.28)	118.80	Fund

# Revenue Report

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I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
50-111200-1	FIRST PRIOR YR LEVY-IMRF	0.00	125,801.27	125,801.00	(0.27)	100.00	50-1112
50-111201-1	FIRST PRIOR YR-SS	0.00	75,805.16	75,805.00	(0.16)	100.00	50-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	201,606.43	201,606.00	(0.43)	100.00	* Source of Revenue
<b>Working Cash Purposes Levy</b>							
50-111500-1	MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
1115	<b>Working Cash Purposes Levy</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Soc.Sec./Med Only Levy</b>							
50-115000-1	FIRST PRIOR YR-S S	0.00	0.00	0.00	0.00	0.00	50-1150
1150	<b>Soc.Sec./Med Only Levy</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
50-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	174,252.00	174,252.00	0.00	50-1230
1230	<b>Corp Pers Prop Repl Tax</b>	0.00	0.00	174,252.00	174,252.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
50-151100-1	IMRF-INT	37.19	885.39	1,000.00	114.61	88.54	50-1511
1511	<b>Interest On Investments</b>	37.19	885.39	1,000.00	114.61	88.54	* Source of Revenue
<b>Other Local Revenues</b>							
50-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
1999	<b>Other Local Revenues</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
50	<b>I.M.R.F./Soc. Sec. Fund</b>	37.19	202,491.82	376,858.00	174,366.18	53.73	Fund

# Revenue Report

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Capital Projects Fund or Fund Group 60							
Source of Revenue							
1112	Bond and Interest Purposes Levy						
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
60-111200-1	FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
1112	Bond and Interest Purposes Levy	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
60-151100-1	INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1511
1511	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
60-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
60-199900-1	OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
60-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
3920	Infrastructure Improv-Planning/Construction	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transfer from Other Funds for Capital Projects</b>							
60-780000-1	IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
7800	Transfer from Other Funds for Capital Projects	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	Fund

# Revenue Report

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Working Cash Fund 70							
Source of Revenue		Bond and Interest Purposes Levy					
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
70-111200-1	FIRST PRIOR YR WRKG CASH	0.00	59,084.13	59,084.00	(0.13)	100.00	70-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	59,084.13	59,084.00	(0.13)	100.00	* Source of Revenue
<b>Interest On Investments</b>							
70-151100-1	WC-INT	579.17	8,436.58	9,200.00	763.42	91.70	70-1511
1511	<b>Interest On Investments</b>	579.17	8,436.58	9,200.00	763.42	91.70	* Source of Revenue
<b>Sale Of Bonds</b>							
70-721000-1	PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
7210	<b>Sale Of Bonds</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
70	<b>Working Cash Fund</b>	579.17	67,520.71	68,284.00	763.29	98.88	Fund

# Revenue Report

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## Tort Immunity and Judgment Fund 80

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
80-111200-1	FIRST PRIOR YEAR LEVY	0.00	374,355.80	374,355.00	(0.80)	100.00	80-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	374,355.80	374,355.00	(0.80)	100.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
80-123000-1	CORP PERS PROP REPLCMNT TAX	0.00	0.00	0.00	0.00	0.00	80-1230-1
1230	<b>Corp Pers Prop Repl Tax</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
80-151100-1	TORT-INTEREST	247.91	883.03	800.00	(83.03)	110.38	80-1511
1511	<b>Interest On Investments</b>	247.91	883.03	800.00	(83.03)	110.38	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
80-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
1950	<b>Refund-Prior Yr Expenditu</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
80-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	80-1999
1999	<b>Other Local Revenues</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
80	<b>Tort Immunity and Judgment Fund</b>	247.91	375,238.83	375,155.00	(83.83)	100.02	Fund

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# Revenue Report

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## Fire Prevention/Life Safety 90

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
90-111200-1	FIRST PRIOR YEAR LEVY L/	0.00	59,084.13	59,084.00	(0.13)	100.00	90-1112
1112	Bond and Interest Purposes Levy	0.00	59,084.13	59,084.00	(0.13)	100.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
90-123000-1	L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
90-151100-1	LS-INT ON INVESTMENTS	12.39	539.13	2,000.00	1,460.87	26.96	90-1511
1511	Interest On Investments	12.39	539.13	2,000.00	1,460.87	26.96	* Source of Revenue
<b>Other Local Revenues</b>							
90-199900-1	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
90-712000-1	TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sale Of Bonds</b>							
90-721000-1	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
7210	Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
90	Fire Prevention/Life Safety	12.39	59,623.26	61,084.00	1,460.74	97.61	Fund
<b>Report Total:</b>		<u>598,631.71</u>	<u>11,367,762.19</u>	<u>11,052,066.00</u>	<u>(315,696.19)</u>	<u>102.86</u>	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	50,220.37	603,677.78	0.00	665,595.00	61,917.22	90.70	
200	Employee Benefits	12,737.21	134,802.51	0.00	131,000.00	(3,802.51)	102.90	
300	Purchased Services	1,877.33	31,602.36	0.00	29,760.00	(1,842.36)	106.19	
400	Supplies And Materials	93.94	10,520.17	0.00	9,500.00	(1,020.17)	110.74	
500	Capital Outlay	3,781.80	27,684.73	0.00	49,500.00	21,815.27	55.93	
1110	Elementary	68,710.65	808,287.55	0.00	885,355.00	77,067.45	91.30	** Function
100	Salaries	31,792.33	389,275.45	0.00	455,000.00	65,724.55	85.56	
200	Employee Benefits	9,052.10	105,799.31	0.00	121,000.00	15,200.69	87.44	
300	Purchased Services	1,207.34	13,173.93	0.00	11,000.00	(2,173.93)	119.76	
400	Supplies And Materials	7,782.59	16,194.69	0.00	15,800.00	(394.69)	102.50	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
1111	Primary	49,834.36	524,443.38	0.00	604,300.00	79,856.62	86.79	** Function
100	Salaries	44,695.75	515,055.61	0.00	576,000.00	60,944.39	89.42	
200	Employee Benefits	11,797.90	139,228.99	0.00	141,000.00	1,771.01	98.74	
300	Purchased Services	1,726.15	17,290.57	0.00	12,000.00	(5,290.57)	144.09	
400	Supplies And Materials	40,396.14	143,601.87	0.00	202,600.00	58,998.13	70.88	
500	Capital Outlay	0.00	1,330.00	0.00	1,500.00	170.00	88.67	
600	Other Objects	0.00	1,244.95	0.00	1,000.00	(244.95)	124.50	
1112	Junior High	98,615.94	817,751.99	0.00	934,100.00	116,348.01	87.54	** Function
100	Salaries	65,665.04	770,705.62	0.00	805,988.00	35,282.38	95.62	
200	Employee Benefits	19,520.93	233,548.03	0.00	225,000.00	(8,548.03)	103.80	
300	Purchased Services	3,059.73	18,636.84	0.00	13,000.00	(5,636.84)	143.36	
400	Supplies And Materials	27,144.78	87,618.39	0.00	98,350.00	10,731.61	89.09	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	544.00	0.00	1,000.00	456.00	54.40	
1113	High School	115,390.48	1,111,052.88	0.00	1,144,838.00	33,785.12	97.05	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	7,426.35	81,901.40	0.00	83,000.00	1,098.60	98.68	
200	Employee Benefits	2,206.14	24,775.18	0.00	25,600.00	824.82	96.78	
300	Purchased Services	0.00	783.17	0.00	3,750.00	2,966.83	20.88	
400	Supplies And Materials	0.00	3,553.13	0.00	5,620.00	2,066.87	63.22	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	381.00	0.00	800.00	419.00	47.63	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1115 MUSIC  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	9,632.49	111,393.88	0.00	118,770.00	7,376.12	93.79	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	503.70	0.00	6,000.00	5,496.30	8.40	
1116	Accel Reader	0.00	503.70	0.00	6,000.00	5,496.30	8.40	** Function
100	Salaries	10,876.57	134,881.76	0.00	129,288.00	(5,593.76)	104.33	
200	Employee Benefits	2,215.32	25,320.08	0.00	26,800.00	1,479.92	94.48	
300	Purchased Services	0.00	399.00	0.00	1,200.00	801.00	33.25	
400	Supplies And Materials	1,214.24	11,164.72	0.00	9,050.00	(2,114.72)	123.37	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	14,306.13	171,765.56	0.00	166,338.00	(5,427.56)	103.26	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	520.00	1,175.00	0.00	2,500.00	1,325.00	47.00	
200	Employee Benefits	111.10	257.85	0.00	500.00	242.15	51.57	
300	Purchased Services	11,153.80	64,408.57	0.00	73,000.00	8,591.43	88.23	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	11,784.90	65,841.42	0.00	76,000.00	10,158.58	86.63	** Function
300	Purchased Services	0.00	0.00	0.00	800.00	800.00	0.00	
1206	Visually Impaired (Vi)	0.00	0.00	0.00	800.00	800.00	0.00	** Function
300	Purchased Services	21.89	9,070.64	0.00	13,300.00	4,229.36	68.20	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	21.89	9,070.64	0.00	13,300.00	4,229.36	68.20	** Function
100	Salaries	4,236.29	51,431.93	0.00	53,000.00	1,568.07	97.04	
200	Employee Benefits	1,208.14	13,634.17	0.00	14,000.00	365.83	97.39	
300	Purchased Services	0.00	49,728.19	0.00	49,500.00	(228.19)	100.46	
400	Supplies And Materials	0.00	412.65	0.00	650.00	237.35	63.48	
1210	Speech & Lang.Impaired	5,444.43	115,206.94	0.00	117,150.00	1,943.06	98.34	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

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Education Fund 10								
Function	1000	Instruction						
Function	1219	Pre Kind EARLY CHILDHOOD						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	63,395.05	857,416.92	0.00	1,003,500.00	146,083.08	85.44	
200	Employee Benefits	16,176.79	213,783.09	0.00	200,000.00	(13,783.09)	106.89	
300	Purchased Services	279.30	1,225.98	0.00	6,800.00	5,574.02	18.03	
400	Supplies And Materials	20.00	8,802.71	0.00	46,900.00	38,097.29	18.77	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	<b>79,871.14</b>	<b>1,081,228.70</b>	<b>0.00</b>	<b>1,257,200.00</b>	<b>175,971.30</b>	<b>86.00</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b>MI</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	5,583.63	64,111.31	0.00	66,500.00	2,388.69	96.41	
200	Employee Benefits	1,671.20	18,895.53	0.00	18,830.00	(65.53)	100.35	
300	Purchased Services	0.00	42.75	0.00	500.00	457.25	8.55	
400	Supplies And Materials	336.32	1,049.89	0.00	1,700.00	650.11	61.76	
<b>1225</b>	<b>Special Education Programs Pre-K</b>	<b>7,591.15</b>	<b>84,099.48</b>	<b>0.00</b>	<b>87,530.00</b>	<b>3,430.52</b>	<b>96.08</b>	** Function
100	Salaries	4,772.11	55,923.86	0.00	51,900.00	(4,023.86)	107.75	
200	Employee Benefits	3,073.03	31,093.14	0.00	32,600.00	1,506.86	95.38	
300	Purchased Services	0.00	12,020.67	0.00	6,100.00	(5,920.67)	197.06	
400	Supplies And Materials	0.00	19,491.49	0.00	13,213.00	(6,278.49)	147.52	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	<b>7,845.14</b>	<b>118,529.16</b>	<b>0.00</b>	<b>103,813.00</b>	<b>(14,716.16)</b>	<b>114.18</b>	** Function
100	Salaries	6,499.52	72,320.30	0.00	78,500.00	6,179.70	92.13	
200	Employee Benefits	1,602.10	17,360.55	0.00	16,800.00	(560.55)	103.34	
300	Purchased Services	0.00	919.92	0.00	3,500.00	2,580.08	26.28	
400	Supplies And Materials	0.00	9,292.52	0.00	8,889.00	(403.52)	104.54	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	163.00	0.00	500.00	337.00	32.60	
<b>1401</b>	<b>VOCATIONAL AG</b>	<b>8,101.62</b>	<b>100,056.29</b>	<b>0.00</b>	<b>108,189.00</b>	<b>8,132.71</b>	<b>92.48</b>	** Function
100	Salaries	0.00	7,320.01	0.00	7,500.00	179.99	97.60	

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## Education Fund 10

Function 1000 Instruction  
Function 1402 INDUSTRIAL ARTS  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	(576.43)	0.00	0.00	576.43	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	2,008.88	0.00	0.00	(2,008.88)	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	8,752.46	0.00	7,500.00	(1,252.46)	116.70	** Function
100	Salaries	3,034.75	30,779.93	0.00	31,170.00	390.07	98.75	
200	Employee Benefits	1,486.26	14,868.29	0.00	14,500.00	(368.29)	102.54	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	5,407.00	0.00	5,400.00	(7.00)	100.13	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	4,521.01	51,055.22	0.00	51,670.00	614.78	98.81	** Function
100	Salaries	2,893.84	35,617.68	0.00	26,430.00	(9,187.68)	134.76	
200	Employee Benefits	0.00	278.48	0.00	6,500.00	6,221.52	4.28	
300	Purchased Services	106.02	106.02	0.00	1,000.00	893.98	10.60	
400	Supplies And Materials	0.00	0.00	0.00	300.00	300.00	0.00	
1459	CO-OP PROGRAM	2,999.86	36,002.18	0.00	34,230.00	(1,772.18)	105.18	** Function
100	Salaries	8,221.83	120,056.54	0.00	125,000.00	4,943.46	96.05	
200	Employee Benefits	428.03	4,922.66	0.00	5,450.00	527.34	90.32	
300	Purchased Services	6,208.05	28,018.23	0.00	31,500.00	3,481.77	88.95	
400	Supplies And Materials	1,636.27	15,794.40	0.00	17,700.00	1,905.60	89.23	
500	Capital Outlay	6,379.10	14,672.88	0.00	15,300.00	627.12	95.90	
600	Other Objects	308.00	11,178.35	0.00	11,500.00	321.65	97.20	
1501	ATHLETICS	23,181.28	194,643.06	0.00	206,450.00	11,806.94	94.28	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,970.64	27,908.66	0.00	25,000.00	(2,908.66)	111.63	
200	Employee Benefits	0.00	122.91	0.00	3,000.00	2,877.09	4.10	
300	Purchased Services	0.00	27.36	0.00	500.00	472.64	5.47	
400	Supplies And Materials	0.00	6,872.18	0.00	6,300.00	(572.18)	109.08	
600	Other Objects	0.00	238.00	0.00	200.00	(38.00)	119.00	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1540 EXTRA CURRICULAR  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	1,970.64	35,169.11	0.00	35,000.00	(169.11)	100.48	** Function
100	Salaries	2,430.00	10,935.00	0.00	18,000.00	7,065.00	60.75	
200	Employee Benefits	597.99	2,527.91	0.00	3,200.00	672.09	79.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	213.02	0.00	250.00	36.98	85.21	
1600	Summer School	3,027.99	13,675.93	0.00	21,450.00	7,774.07	63.76	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,610.00	17,912.32	0.00	22,000.00	4,087.68	81.42	
200	Employee Benefits	0.00	331.42	0.00	2,500.00	2,168.58	13.26	
300	Purchased Services	0.00	4,098.89	0.00	8,300.00	4,201.11	49.38	
400	Supplies And Materials	0.00	2,330.74	0.00	2,000.00	(330.74)	116.54	
1700	Drivers Education Program	1,610.00	24,673.37	0.00	34,800.00	10,126.63	70.90	** Function
100	Salaries	125.00	1,250.00	0.00	1,500.00	250.00	83.33	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	125.00	1,250.00	0.00	1,500.00	250.00	83.33	** Function
600	Other Objects	44,946.10	326,584.88	0.00	365,000.00	38,415.12	89.48	
1912	Special Education Programs K-12 - Private Tuition	44,946.10	326,584.88	0.00	365,000.00	38,415.12	89.48	** Function
1000	Instruction	559,532.20	5,811,037.78	0.00	6,381,283.00	570,245.22	91.06	* Function
100	Salaries	11,497.81	136,981.50	0.00	139,500.00	2,518.50	98.19	
200	Employee Benefits	3,388.47	38,329.06	0.00	38,100.00	(229.06)	100.60	
300	Purchased Services	275.31	614.88	0.00	1,500.00	885.12	40.99	
400	Supplies And Materials	0.00	903.38	0.00	1,170.00	266.62	77.21	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	
2110	Attendance/Soc Wrk Serv	15,161.59	176,828.82	0.00	180,470.00	3,641.18	97.98	** Function
100	Salaries	5,754.55	69,055.51	0.00	70,000.00	944.49	98.65	
200	Employee Benefits	1,435.01	16,217.08	0.00	16,000.00	(217.08)	101.36	
300	Purchased Services	79.80	313.50	0.00	1,650.00	1,336.50	19.00	
400	Supplies And Materials	0.00	0.00	0.00	450.00	450.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	7,269.36	85,586.09	0.00	88,200.00	2,613.91	97.04	** Function
100	Salaries	3,545.11	41,593.27	0.00	54,000.00	12,406.73	77.02	
200	Employee Benefits	560.67	6,771.46	0.00	6,500.00	(271.46)	104.18	
300	Purchased Services	97.19	1,100.39	0.00	1,700.00	599.61	64.73	
400	Supplies And Materials	0.00	549.71	0.00	1,350.00	800.29	40.72	
2134	Nurse Services	4,202.97	50,014.83	0.00	63,550.00	13,535.17	78.70	** Function
100	Salaries	1,314.47	17,889.77	0.00	16,500.00	(1,389.77)	108.42	
200	Employee Benefits	269.22	3,292.46	0.00	3,400.00	107.54	96.84	
300	Purchased Services	8,700.18	8,839.10	0.00	11,150.00	2,310.90	79.27	
400	Supplies And Materials	0.00	1,768.66	0.00	1,800.00	31.34	98.26	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2140	Psychological Services	10,283.87	31,789.99	0.00	32,850.00	1,060.01	96.77	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2149	Other Psychological Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	794.89	8,704.39	0.00	9,300.00	595.61	93.60	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	794.89	8,704.39	0.00	9,300.00	595.61	93.60	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	3,502.73	35,602.74	0.00	51,000.00	15,397.26	69.81	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2210 EPIC  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	983.57	4,803.47	0.00	5,800.00	996.53	82.82	
300	Purchased Services	3,600.00	15,055.76	0.00	21,500.00	6,444.24	70.03	
400	Supplies And Materials	21,986.95	37,593.11	0.00	28,000.00	(9,593.11)	134.26	
2210	EPIC	30,073.25	93,055.08	0.00	106,300.00	13,244.92	87.54	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assuarance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	10,254.63	126,000.92	0.00	127,300.00	1,299.08	98.98	
200	Employee Benefits	1,852.34	20,718.67	0.00	21,500.00	781.33	96.37	
300	Purchased Services	132.47	1,046.05	0.00	2,400.00	1,353.95	43.59	
400	Supplies And Materials	1,610.91	12,766.68	0.00	14,765.00	1,998.32	86.47	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2220	MEDIA PROGRAM	13,850.35	160,532.32	0.00	165,965.00	5,432.68	96.73	** Function
100	Salaries	6,225.57	70,177.15	0.00	76,000.00	5,822.85	92.34	
200	Employee Benefits	1,131.03	12,338.78	0.00	7,500.00	(4,838.78)	164.52	
300	Purchased Services	1,781.92	11,338.24	0.00	23,500.00	12,161.76	48.25	
400	Supplies And Materials	0.00	1,972.88	0.00	2,700.00	727.12	73.07	
2226	TECHNOLOGY	9,138.52	95,827.05	0.00	109,700.00	13,872.95	87.35	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	299.75	5,878.01	0.00	6,100.00	221.99	96.36	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	250.00	41,998.51	0.00	58,400.00	16,401.49	71.92	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2310 Brd Ed Services  
Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	4,392.41	33,622.20	0.00	42,000.00	8,377.80	80.05	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	6,397.50	17,192.03	0.00	32,000.00	14,807.97	53.73	
<b>2310</b>	<b>Brd Ed Services</b>	<b>11,339.66</b>	<b>98,690.75</b>	<b>0.00</b>	<b>138,500.00</b>	<b>39,809.25</b>	<b>71.26</b>	<b>** Function</b>
100	Salaries	7,087.50	100,417.30	0.00	85,000.00	(15,417.30)	118.14	
200	Employee Benefits	3,169.10	36,645.91	0.00	34,500.00	(2,145.91)	106.22	
300	Purchased Services	968.47	18,882.76	0.00	17,300.00	(1,582.76)	109.15	
400	Supplies And Materials	228.93	10,421.71	0.00	10,000.00	(421.71)	104.22	
500	Capital Outlay	0.00	0.00	0.00	7,000.00	7,000.00	0.00	
600	Other Objects	823.85	2,528.11	0.00	3,000.00	471.89	84.27	
<b>2320</b>	<b>Executive Adm. Serv</b>	<b>12,277.85</b>	<b>168,895.79</b>	<b>0.00</b>	<b>156,800.00</b>	<b>(12,095.79)</b>	<b>107.71</b>	<b>** Function</b>
100	Salaries	42,598.06	502,552.37	0.00	519,000.00	16,447.63	96.83	
200	Employee Benefits	12,784.24	145,442.03	0.00	156,000.00	10,557.97	93.23	
300	Purchased Services	287.30	5,413.97	0.00	8,000.00	2,586.03	67.67	
400	Supplies And Materials	1,308.68	13,197.24	0.00	12,420.00	(777.24)	106.26	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	1,998.38	4,277.86	0.00	4,000.00	(277.86)	106.95	
<b>2410</b>	<b>Office Of Principal Serv</b>	<b>58,976.66</b>	<b>670,883.47</b>	<b>0.00</b>	<b>700,920.00</b>	<b>30,036.53</b>	<b>95.71</b>	<b>** Function</b>
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2510</b>	<b>Dirctn Business Suppt Ser</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>** Function</b>
100	Salaries	7,820.95	93,484.87	0.00	100,000.00	6,515.13	93.48	
200	Employee Benefits	10.40	124.80	0.00	150.00	25.20	83.20	
300	Purchased Services	62.13	1,258.61	0.00	1,700.00	441.39	74.04	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	20.00	0.00	450.00	430.00	4.44	
<b>2520</b>	<b>Fiscal Services</b>	<b>7,893.48</b>	<b>94,888.28</b>	<b>0.00</b>	<b>103,300.00</b>	<b>8,411.72</b>	<b>91.86</b>	<b>** Function</b>
100	Salaries	14,219.84	166,366.48	0.00	168,300.00	1,933.52	98.85	
200	Employee Benefits	2,754.50	33,053.19	0.00	34,375.00	1,321.81	96.15	
300	Purchased Services	0.00	270.92	0.00	2,800.00	2,529.08	9.68	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2560 Food Services  
Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
400	Supplies And Materials	13,864.47	194,514.61	0.00	245,300.00	50,785.39	79.30	
500	Capital Outlay	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
600	Other Objects	51.00	879.06	0.00	400.00	(479.06)	219.77	
2560	Food Services	30,889.81	395,084.26	0.00	455,175.00	60,090.74	86.80	** Function
300	Purchased Services	688.83	4,486.63	0.00	6,200.00	1,713.37	72.37	
2630	Information Services	688.83	4,486.63	0.00	6,200.00	1,713.37	72.37	** Function
100	Salaries	2,625.33	26,253.34	0.00	34,000.00	7,746.66	77.22	
200	Employee Benefits	2.60	25.88	0.00	75.00	49.12	34.51	
2640	Function 2640	2,627.93	26,279.22	0.00	34,075.00	7,795.78	77.12	** Function
300	Purchased Services	0.00	522.50	0.00	5,000.00	4,477.50	10.45	
400	Supplies And Materials	0.00	11,905.00	0.00	14,600.00	2,695.00	81.54	
2660	DATA PROCESSING	0.00	12,427.50	0.00	19,600.00	7,172.50	63.41	** Function
2000	Support Services	215,469.02	2,173,974.47	0.00	2,371,905.00	197,930.53	91.66	* Function
600	Other Objects	0.00	51,625.38	0.00	52,000.00	374.62	99.28	
4120	Payments Sp Ed Programs	0.00	51,625.38	0.00	52,000.00	374.62	99.28	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	350.00	1,750.00	0.00	6,000.00	4,250.00	29.17	
4210	Payments for Regular Programs - Tuition	350.00	1,750.00	0.00	6,000.00	4,250.00	29.17	** Function
600	Other Objects	0.00	49,813.30	0.00	120,000.00	70,186.70	41.51	
4220	Payments for Special Education Programs - Tuition	0.00	49,813.30	0.00	120,000.00	70,186.70	41.51	** Function
600	Other Objects	0.00	36,000.00	0.00	36,000.00	0.00	100.00	
4240	Payments for CTE Programs - Tuition	0.00	36,000.00	0.00	36,000.00	0.00	100.00	** Function
4000	Nonprogrammed Charges	350.00	139,188.68	0.00	219,000.00	79,811.32	63.56	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10									
Function	8000	Other Financing Uses							
Function	8130	Prmt Trns From Ed Fund							
Object	600	Other Objects							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
8000	Other Financing Uses		0.00	0.00	0.00	0.00	0.00	0.00	* Function
10	Education Fund		775,351.22	8,124,200.93	0.00	8,982,188.00	857,987.07	90.45	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Oper, Build, & Maint Fund 20

Function 2000 Support Services  
Function 2530 Function 2530  
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	28,980.05	306,123.54	0.00	401,200.00	95,076.46	76.30	
200	Employee Benefits	3,814.00	46,647.07	0.00	51,600.00	4,952.93	90.40	
300	Purchased Services	15,856.82	234,380.01	0.00	304,200.00	69,819.99	77.05	
400	Supplies And Materials	29,107.60	294,066.93	0.00	346,700.00	52,633.07	84.82	
500	Capital Outlay	5,250.00	149,582.85	0.00	188,900.00	39,317.15	79.19	
2542	Care & Upkeep Bldg Serv	83,008.47	1,030,800.40	0.00	1,292,600.00	261,799.60	79.75	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	6,152.14	50,060.49	0.00	49,200.00	(860.49)	101.75	
400	Supplies And Materials	80.00	10,651.61	0.00	12,500.00	1,848.39	85.21	
500	Capital Outlay	12,044.84	99,223.33	0.00	140,000.00	40,776.67	70.87	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	18,276.98	159,935.43	0.00	201,750.00	41,814.57	79.27	** Function
2000	Support Services	101,285.45	1,190,735.83	0.00	1,494,350.00	303,614.17	79.68	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	101,285.45	1,190,735.83	0.00	1,494,350.00	303,614.17	79.68	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Debt Service Fund or Fund Group 30

Function 5000 Debt Services  
Function 5140 State Aid Anticipation Certificates  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	25,796.67	0.00	24,797.00	(999.67)	104.03	
5200	Debt Service - Interest on Long-Term Debt	0.00	25,796.67	0.00	24,797.00	(999.67)	104.03	** Function
600	Other Objects	0.00	85,000.00	0.00	500,000.00	415,000.00	17.00	
5320	General Obligation Bonds	0.00	85,000.00	0.00	500,000.00	415,000.00	17.00	** Function
600	Other Objects	0.00	500.00	0.00	1,000.00	500.00	50.00	
5400	Debt Service Other - Short Term Debt Principal	0.00	500.00	0.00	1,000.00	500.00	50.00	** Function
5000	Debt Services	0.00	111,296.67	0.00	525,797.00	414,500.33	21.17	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	111,296.67	0.00	525,797.00	414,500.33	21.17	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Transportation Fund 40

Function 2000 Support Services  
Function 2550 Pupil Transportation Ser  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	2,935.50	37,102.04	0.00	39,200.00	2,097.96	94.65	
200	Employee Benefits	39.55	703.77	0.00	1,300.00	596.23	54.14	
300	Purchased Services	82,367.24	833,994.43	0.00	927,989.00	93,994.57	89.87	
400	Supplies And Materials	45.93	3,919.16	0.00	6,500.00	2,580.84	60.29	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser	85,388.22	875,719.40	0.00	974,989.00	99,269.60	89.82	** Function
2000	Support Services	85,388.22	875,719.40	0.00	974,989.00	99,269.60	89.82	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund	85,388.22	875,719.40	0.00	974,989.00	99,269.60	89.82	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1110 Elementary  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,235.11	13,487.98	0.00	25,390.00	11,902.02	53.12	
1110	Elementary	1,235.11	13,487.98	0.00	25,390.00	11,902.02	53.12	** Function
200	Employee Benefits	437.28	5,472.07	0.00	7,300.00	1,827.93	74.96	
1111	Primary	437.28	5,472.07	0.00	7,300.00	1,827.93	74.96	** Function
200	Employee Benefits	629.46	7,721.70	0.00	8,900.00	1,178.30	86.76	
1112	Junior High	629.46	7,721.70	0.00	8,900.00	1,178.30	86.76	** Function
200	Employee Benefits	1,050.98	12,431.72	0.00	13,450.00	1,018.28	92.43	
1113	High School	1,050.98	12,431.72	0.00	13,450.00	1,018.28	92.43	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	149.74	1,302.27	0.00	1,400.00	97.73	93.02	
1115	MUSIC	149.74	1,302.27	0.00	1,400.00	97.73	93.02	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	698.02	9,013.99	0.00	9,100.00	86.01	99.05	
1125	Pre-K Programs	698.02	9,013.99	0.00	9,100.00	86.01	99.05	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	7.49	16.99	0.00	75.00	58.01	22.65	
1204	Physically Hndcap Homebound	7.49	16.99	0.00	75.00	58.01	22.65	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	60.20	736.87	0.00	950.00	213.13	77.57	
1210	Speech & Lang.Impaired	60.20	736.87	0.00	950.00	213.13	77.57	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	5,374.12	68,451.05	0.00	84,800.00	16,348.95	80.72	
1220	Cross-Categorical (Cc)	5,374.12	68,451.05	0.00	84,800.00	16,348.95	80.72	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1225 Special Education Programs Pre-K  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	386.97	4,473.58	0.00	4,950.00	476.42	90.38	
1225	Special Education Programs Pre-K	386.97	4,473.58	0.00	4,950.00	476.42	90.38	** Function
200	Employee Benefits	102.89	1,040.29	0.00	2,200.00	1,159.71	47.29	
1250	Remedial and Supplemental Programs K-12	102.89	1,040.29	0.00	2,200.00	1,159.71	47.29	** Function
200	Employee Benefits	100.33	1,131.89	0.00	1,200.00	68.11	94.32	
1401	VOCATIONAL AG	100.33	1,131.89	0.00	1,200.00	68.11	94.32	** Function
200	Employee Benefits	0.00	119.42	0.00	0.00	(119.42)	0.00	
1402	INDUSTRIAL ARTS	0.00	119.42	0.00	0.00	(119.42)	0.00	** Function
200	Employee Benefits	70.40	715.54	0.00	500.00	(215.54)	143.11	
1407	BUSINESS ED	70.40	715.54	0.00	500.00	(215.54)	143.11	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	93.67	0.00	650.00	556.33	14.41	
1459	CO-OP PROGRAM	0.00	93.67	0.00	650.00	556.33	14.41	** Function
200	Employee Benefits	155.05	3,669.80	0.00	5,350.00	1,680.20	68.59	
1501	ATHLETICS	155.05	3,669.80	0.00	5,350.00	1,680.20	68.59	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	125.63	0.00	900.00	774.37	13.96	
1540	EXTRA CURRICULAR	0.00	125.63	0.00	900.00	774.37	13.96	** Function
200	Employee Benefits	36.55	161.14	0.00	600.00	438.86	26.86	
1600	Summer School	36.55	161.14	0.00	600.00	438.86	26.86	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	60.61	0.00	325.00	264.39	18.65	
1700	Drivers Education Program	0.00	60.61	0.00	325.00	264.39	18.65	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	10,494.59	130,226.21	0.00	168,040.00	37,813.79	77.50	* Function
200	Employee Benefits	368.48	4,399.38	0.00	5,300.00	900.62	83.01	
2110	Attendance/Soc Wrk Serv	368.48	4,399.38	0.00	5,300.00	900.62	83.01	** Function
200	Employee Benefits	82.07	996.56	0.00	1,200.00	203.44	83.05	

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# Expenditure Report

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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	82.07	996.56	0.00	1,200.00	203.44	83.05	** Function
200	Employee Benefits	647.13	7,703.10	0.00	10,300.00	2,596.90	74.79	
2134	Nurse Services	647.13	7,703.10	0.00	10,300.00	2,596.90	74.79	** Function
200	Employee Benefits	239.70	2,873.58	0.00	3,500.00	626.42	82.10	
2140	Psychological Services	239.70	2,873.58	0.00	3,500.00	626.42	82.10	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2149	Other Psychological Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2196	Comp Arts	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	48.25	657.17	0.00	1,900.00	1,242.83	34.59	
2210	EPIC	48.25	657.17	0.00	1,900.00	1,242.83	34.59	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2212	CURRICULUM DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,073.74	13,426.53	0.00	18,225.00	4,798.47	73.67	
2220	MEDIA PROGRAM	1,073.74	13,426.53	0.00	18,225.00	4,798.47	73.67	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2225	TECH THRUST	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	438.73	4,479.79	0.00	850.00	(3,629.79)	527.03	
2226	TECHNOLOGY	438.73	4,479.79	0.00	850.00	(3,629.79)	527.03	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	22.38	444.41	0.00	850.00	405.59	52.28	

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# Expenditure Report

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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2310 Brd Ed Services  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2310	Brd Ed Services	22.38	444.41	0.00	850.00	405.59	52.28	** Function
200	Employee Benefits	126.48	1,740.59	0.00	1,600.00	(140.59)	108.79	
2320	Executive Adm. Serv	126.48	1,740.59	0.00	1,600.00	(140.59)	108.79	** Function
200	Employee Benefits	339.51	4,356.52	0.00	10,000.00	5,643.48	43.57	
2365	Risk Management and Claims Services Payments	339.51	4,356.52	0.00	10,000.00	5,643.48	43.57	** Function
200	Employee Benefits	2,304.72	27,950.01	0.00	40,900.00	12,949.99	68.34	
2410	Office Of Principal Serv	2,304.72	27,950.01	0.00	40,900.00	12,949.99	68.34	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,548.42	18,208.44	0.00	19,000.00	791.56	95.83	
2520	Fiscal Services	1,548.42	18,208.44	0.00	19,000.00	791.56	95.83	** Function
200	Employee Benefits	4,802.60	55,409.24	0.00	64,550.00	9,140.76	85.84	
2542	Care & Upkeep Bldg Serv	4,802.60	55,409.24	0.00	64,550.00	9,140.76	85.84	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	310.39	3,846.56	0.00	4,600.00	753.44	83.62	
2550	Pupil Transportation Ser	310.39	3,846.56	0.00	4,600.00	753.44	83.62	** Function
200	Employee Benefits	2,527.39	29,735.73	0.00	32,100.00	2,364.27	92.63	
2560	Food Services	2,527.39	29,735.73	0.00	32,100.00	2,364.27	92.63	** Function
200	Employee Benefits	493.30	4,887.89	0.00	6,500.00	1,612.11	75.20	
2640	Function 2640	493.30	4,887.89	0.00	6,500.00	1,612.11	75.20	** Function
2000	Support Services	15,373.29	181,115.50	0.00	221,375.00	40,259.50	81.81	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	25,867.88	311,341.71	0.00	389,415.00	78,073.29	79.95	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

**Capital Projects Fund or Fund Group 60**

Function	2000	Support Services
Function	2530	Function 2530
Object	500	Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Working Cash Fund 70

Function	8000	Other Financing Uses
Function	8110	Permnt Trns Wrk Csh Abol
Object	600	Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	370,000.00	0.00	266,041.00	(103,959.00)	139.08	
8110	Permnt Trns Wrk Csh Abol	0.00	370,000.00	0.00	266,041.00	(103,959.00)	139.08	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	370,000.00	0.00	266,041.00	(103,959.00)	139.08	* Function
70	Working Cash Fund	0.00	370,000.00	0.00	266,041.00	(103,959.00)	139.08	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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## Tort Immunity and Judgment Fund 80

Function	1000	Instruction
Function	1700	Drivers Education Program
Object	100	Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	0.00	0.00	0.00	0.00	0.00	0.00	* Function
100	Salaries	667.92	6,679.20	0.00	0.00	(6,679.20)	0.00	
200	Employee Benefits	140.18	1,391.16	0.00	0.00	(1,391.16)	0.00	
2134	Nurse Services	808.10	8,070.36	0.00	0.00	(8,070.36)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	28,176.00	0.00	29,000.00	824.00	97.16	
2362	Workers Comp/Workers Occ Disease Acts Payments	0.00	28,176.00	0.00	29,000.00	824.00	97.16	** Function
200	Employee Benefits	(18,062.50)	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	24,585.50	35,437.33	0.00	12,000.00	(23,437.33)	295.31	
2363	Unemployment Insurance Act Payments	6,523.00	35,437.33	0.00	12,000.00	(23,437.33)	295.31	** Function
300	Purchased Services	21.00	45,790.82	0.00	44,000.00	(1,790.82)	104.07	
2364	Insurance Payments (regular or self-insurance)	21.00	45,790.82	0.00	44,000.00	(1,790.82)	104.07	** Function
100	Salaries	9,432.94	120,737.87	0.00	185,177.00	64,439.13	65.20	
200	Employee Benefits	26.44	255.02	0.00	0.00	(255.02)	0.00	
2365	Risk Management and Claims Services Payments	9,459.38	120,992.89	0.00	185,177.00	64,184.11	65.34	** Function
300	Purchased Services	2,675.00	13,393.82	0.00	12,000.00	(1,393.82)	111.62	
2367	Educational, Inspectional, Sup Serv due to loss	2,675.00	13,393.82	0.00	12,000.00	(1,393.82)	111.62	** Function
300	Purchased Services	3,733.54	24,677.59	0.00	20,000.00	(4,677.59)	123.39	
2369	Legal Services	3,733.54	24,677.59	0.00	20,000.00	(4,677.59)	123.39	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	(2,279.00)	0.00	0.00	0.00	0.00	0.00	
2540	Function 2540	(2,279.00)	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	20,941.02	276,538.81	0.00	302,177.00	25,638.19	91.52	* Function

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# Expenditure Report

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Tort Immunity and Judgment Fund 80									
Function	2000	Support Services							
Function	2560	Food Services							
Object	100	Salaries							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
80	Tort Immunity and Judgment Fund		20,941.02	276,538.81	0.00	302,177.00	25,638.19	91.52	Fund

# Expenditure Report

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Fire Prevention/Life Safety 90								
Function	2000	Support Services						
Function	2548	L/S Capital Outlay						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	63,384.84	0.00	63,385.00	0.16	100.00	
2548	L/S Capital Outlay	0.00	63,384.84	0.00	63,385.00	0.16	100.00	** Function
2000	Support Services	0.00	63,384.84	0.00	63,385.00	0.16	100.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	* Function
90	Fire Prevention/Life Safety	0.00	63,384.84	0.00	63,385.00	0.16	100.00	Fund
<b>Report Total:</b>		<u>1,008,833.79</u>	<u>11,323,218.19</u>	<u>0.00</u>	<u>12,998,342.00</u>	<u>1,675,123.81</u>	<u>87.11</u>	

# Balance Sheet

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Education Fund 10						
Function						
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number	
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00	10	
<b>Instruction</b>						
10-110-1	CASH IN BANKS	667,215.77	(124,922.87)	542,292.90	10-110	
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00	10-111	
10-121-1	REGULAR INVESTMENT ED	4,065,218.05	(210,261.20)	3,854,956.85	10-121	
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00	10-122	
10-131	PAYROLL CASH	0.00	0.00	0.00	10-131	
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00	10-185	
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00	10-199	
<b>1000</b>	<b>Instruction</b>	<u>4,746,233.82</u>	<u>(335,184.07)</u>	<u>4,411,049.75</u>	* Function	
<b>Nonprogrammed Charges</b>						
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00	10-411	
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00	10-411	
10-431-1	ACCOUNTS PAYABLE	137,607.30	0.00	137,607.30	10-431	
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00	10-460	
10-452-1	Delete This Account	0.00	0.00	0.00	10-481	
10-453-1	Delete This Account	0.00	0.00	0.00	10-481	
10-454-1	Delete This Account	0.00	0.00	0.00	10-481	
10-455-1	Delete This Account	0.00	0.00	0.00	10-481	
10-456-1	Delete This Account	0.00	0.00	0.00	10-481	
10-457-1	Delete This Account	0.00	0.00	0.00	10-481	
10-458-1	Delete This Account	0.00	0.00	0.00	10-481	
10-459-1	Delete This Account	0.00	0.00	0.00	10-481	
10-481-1	TEACHER RET. PAYABLE	(137,607.30)	0.00	(137,607.30)	10-481	
10-490-1	Delete This Account	0.00	0.00	0.00	10-490	
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00	10-493	
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00	10-495	
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00	10-496	
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00	10-497	
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00	10-498	
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function	
<b>Provision For Contingencs</b>						
10-706-1	NET PROFIT/LOSS	(464,506.55)	335,184.07	(129,322.48)	10-706	
10-730-1	FUND BALANCE	(4,281,727.27)	0.00	(4,281,727.27)	10-730	
<b>6000</b>	<b>Provision For Contingencs</b>	<u>(4,746,233.82)</u>	<u>335,184.07</u>	<u>(4,411,049.75)</u>	* Function	
<b>10</b>	<b>Education Fund</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund	

# Balance Sheet

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## Oper, Build, & Maint Fund 20

### Function

Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00	20
<b>Instruction</b>					
20-110-1	CASH IN BANKS	146,952.95	1,080.00	148,032.95	20-110
20-121-1	REGULAR INVESTMENT O/M	240,381.50	(101,260.66)	139,120.84	20-121
20-131	PAYROLL CASH	0.00	0.00	0.00	20-131
20-183-1	TREE FUND INVESTMENTS	3,612.66	0.00	3,612.66	20-183
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00	20-184
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00	20-185
<b>1000</b>	<b>Instruction</b>	<u>390,947.11</u>	<u>(100,180.66)</u>	<u>290,766.45</u>	* Function
<b>Nonprogrammed Charges</b>					
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00	20-431
20-451	Delete This Account	0.00	0.00	0.00	20-481
20-452-1	Delete This Account	0.00	0.00	0.00	20-481
20-453-1	Delete This Account	0.00	0.00	0.00	20-481
20-454-1	Delete This Account	0.00	0.00	0.00	20-481
20-456-1	Delete This Account	0.00	0.00	0.00	20-481
20-457-1	Delete This Account	0.00	0.00	0.00	20-481
20-458-1	Delete This Account	0.00	0.00	0.00	20-481
20-459-1	Delete This Account	0.00	0.00	0.00	20-481
20-481-1	ANNUITIES PAYABLE	0.00	0.00	0.00	20-481
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00	20-497
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
<b>Provision For Contingencs</b>					
20-706-1	NET PROFIT/LOSS	292,992.93	100,180.66	393,173.59	20-706
20-730-1	FUND BALANCE	(683,940.04)	0.00	(683,940.04)	20-730
<b>6000</b>	<b>Provision For Contingencs</b>	<u>(390,947.11)</u>	<u>100,180.66</u>	<u>(290,766.45)</u>	* Function
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund

# Balance Sheet

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Debt Service Fund or Fund Group 30						
Function						
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number	
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00	30	
<b>Instruction</b>						
30-110-1	CASH IN BANKS	0.00	0.00	0.00	30-110	
30-121-1	REGULAR INVESTMENT B/I	339,464.18	24.79	339,488.97	30-121	
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00	30-185	
<b>1000</b>	<b>Instruction</b>	<u>339,464.18</u>	<u>24.79</u>	<u>339,488.97</u>	* Function	
<b>Nonprogrammed Charges</b>						
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00	30-431	
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function	
<b>Provision For Contingencs</b>						
30-706-1	NET PROFIT/LOSS	(339,464.18)	(24.79)	(339,488.97)	30-706	
30-730-1	FUND BALANCE	0.00	0.00	0.00	30-730	
<b>6000</b>	<b>Provision For Contingencs</b>	<u>(339,464.18)</u>	<u>(24.79)</u>	<u>(339,488.97)</u>	* Function	
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund	

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# Balance Sheet

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Transportation Fund 40					
Function					
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00	40
<b>Instruction</b>					
40-110-1	CASH IN BANKS	70,113.24	2,486.81	72,600.05	40-110
40-121-1	REGULAR INVESTMENT TRANS	258,779.49	68,583.29	327,362.78	40-121
40-131	PAYROLL CASH	0.00	0.00	0.00	40-131
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00	40-185
<b>1000</b>	<b>Instruction</b>	<u>328,892.73</u>	<u>71,070.10</u>	<u>399,962.83</u>	* Function
<b>Nonprogrammed Charges</b>					
40-411-1	LOANS FROM W/C	0.00	0.00	0.00	40-411
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00	40-431
40-451-1	Delete This Account	0.00	0.00	0.00	40-481
40-452-1	Delete This Account	0.00	0.00	0.00	40-481
40-453-1	Delete This Account	0.00	0.00	0.00	40-481
40-454-1	Delete This Account	0.00	0.00	0.00	40-481
40-456-1	Delete This Account	0.00	0.00	0.00	40-481
40-457-1	Delete This Account	0.00	0.00	0.00	40-481
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00	40-481
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
<b>Provision For Contingencs</b>					
40-706-1	NET PROFIT/LOSS	(214,226.78)	(71,070.10)	(285,296.88)	40-706
40-730-1	FUND BALANCE	(114,665.95)	0.00	(114,665.95)	40-730
<b>6000</b>	<b>Provision For Contingencs</b>	<u>(328,892.73)</u>	<u>(71,070.10)</u>	<u>(399,962.83)</u>	* Function
<b>40</b>	<b>Transportation Fund</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund

# Balance Sheet

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I.M.R.F./Soc. Sec. Fund 50					
Function					
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00	50
<b>Instruction</b>					
50-110-1	CASH IN BANKS	103,454.30	0.00	103,454.30	50-110
50-121-1	REGULAR INVESTMENT IMRF	206,791.51	(25,830.69)	180,960.82	50-121
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00	50-185
<b>1000</b>	<b>Instruction</b>	<u>310,245.81</u>	<u>(25,830.69)</u>	<u>284,415.12</u>	* Function
<b>Nonprogrammed Charges</b>					
50-431-1	ACCOUNTS PAYABLE	(51.56)	0.00	(51.56)	50-431
50-454-1	Delete This Account	0.00	0.00	0.00	50-481
50-457-1	Delete This Account	0.00	0.00	0.00	50-481
50-481-1	MEDICARE EMPLOYEE (10)	51.56	0.00	51.56	50-481
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00	50-492
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00	50-493
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
<b>Provision For Contingencs</b>					
50-706-1	NET PROFIT/LOSS	83,019.20	25,830.69	108,849.89	50-706
50-730-1	FUND BALANCE	(393,265.01)	0.00	(393,265.01)	50-730
<b>6000</b>	<b>Provision For Contingencs</b>	<u>(310,245.81)</u>	<u>25,830.69</u>	<u>(284,415.12)</u>	* Function
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund

# Balance Sheet

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Capital Projects Fund or Fund Group 60						
Function						
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number	
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00	60	
<b>Instruction</b>						
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00	60-110	
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00	60-121	
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00	60-185	
<b>1000</b>	<b>Instruction</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function	
<b>Nonprogrammed Charges</b>						
60-411-1	LOAN FROM W/C	0.00	0.00	0.00	60-411	
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00	60-431	
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function	
<b>Provision For Contingences</b>						
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00	60-706	
60-730-1	FUND BALANCE	0.00	0.00	0.00	60-730	
<b>6000</b>	<b>Provision For Contingences</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function	
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund	

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# Balance Sheet

Printed: 7/12/2017 2:38 PM  
PUTNAM COUNTY CUSD #535

Working Cash Fund 70					
Function					
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00	70
<b>Instruction</b>					
70-110-1	CASH IN BANKS	0.00	0.00	0.00	70-110
70-121-1	REGULAR INVESTMENT WC	1,124,118.63	37.19	1,124,155.82	70-121
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00	70-141
70-185-1	INVESTMENT LONG TERM WC	1,271,825.25	541.98	1,272,367.23	70-185
<b>1000</b>	<b>Instruction</b>	<u>2,395,943.88</u>	<u>579.17</u>	<u>2,396,523.05</u>	* Function
<b>Nonprogrammed Charges</b>					
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00	70-411
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00	70-431
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
<b>Provision For Contingences</b>					
70-706-1	NET PROFIT/LOSS	303,058.46	(579.17)	302,479.29	70-706
70-730-1	FUND BALANCE	(2,699,002.34)	0.00	(2,699,002.34)	70-730
<b>6000</b>	<b>Provision For Contingences</b>	<u>(2,395,943.88)</u>	<u>(579.17)</u>	<u>(2,396,523.05)</u>	* Function
<b>70</b>	<b>Working Cash Fund</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund

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# Balance Sheet

Printed: 7/12/2017 2:38 PM  
PUTNAM COUNTY CUSD #535

Tort Immunity and Judgment Fund 80					
Function					
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00	80
<b>Instruction</b>					
80-110-1	TORT-CASH IN BANKS	36,622.34	0.00	36,622.34	80-110
80-121-1	TORT-REG INVESTMENT	196,184.63	(20,693.11)	175,491.52	80-121
80-131	PAYROLL CASH	0.00	0.00	0.00	80-131
<b>1000</b>	<b>Instruction</b>	<u>232,806.97</u>	<u>(20,693.11)</u>	<u>212,113.86</u>	* Function
<b>Nonprogrammed Charges</b>					
80-431-1	ACCOUNTS PAYABLE	59.40	0.00	59.40	80-431
80-481	NON-CERT DUES	(59.40)	0.00	(59.40)	80-481
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
<b>Provision For Contingencs</b>					
80-706-1	NET PROFIT/LOSS	(119,393.13)	20,693.11	(98,700.02)	80-706
80-730-1	FUND BALANCE	(113,413.84)	0.00	(113,413.84)	80-730
<b>6000</b>	<b>Provision For Contingencs</b>	<u>(232,806.97)</u>	<u>20,693.11</u>	<u>(212,113.86)</u>	* Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund

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# Balance Sheet

Printed: 7/12/2017 2:38 PM  
PUTNAM COUNTY CUSD #535

Fire Prevention/Life Safety 90					
Function					
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00	90
<b>Instruction</b>					
90-110-1	CASH IN BANK-LIFE SAFETY	(106,467.15)	0.00	(106,467.15)	90-110
90-121-1	REGULAR INVESTMENT L/S	161,648.94	12.39	161,661.33	90-121
90-185-1	LONG TERM L/S	0.00	0.00	0.00	90-185
<b>1000</b>	<b>Instruction</b>	<u>55,181.79</u>	<u>12.39</u>	<u>55,194.18</u>	* Function
<b>Nonprogrammed Charges</b>					
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00	90-411
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00	90-412
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00	90-431
90-452-1	Delete This Account	0.00	0.00	0.00	90-481
90-457-1	Delete This Account	0.00	0.00	0.00	90-481
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00	90-481
<b>4000</b>	<b>Nonprogrammed Charges</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
<b>Provision For Contingences</b>					
90-706-1	NET PROFIT/LOSS	3,773.97	(12.39)	3,761.58	90-706
90-730-1	FUND BALANCE	(58,955.76)	0.00	(58,955.76)	90-730
<b>6000</b>	<b>Provision For Contingences</b>	<u>(55,181.79)</u>	<u>(12.39)</u>	<u>(55,194.18)</u>	* Function
<b>90</b>	<b>Fire Prevention/Life Safety</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund
	<b>Report Total:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	

# Fund Balance Report

Printed: 7/12/2017 9:02 AM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	775,351.22	440,167.15	8,124,200.93	8,253,523.41	129,322.48	4,281,727.27	4,411,049.75
20	Oper. Build, & Maint Fund	101,285.45	1,104.79	1,190,735.83	797,562.24	(393,173.59)	683,940.04	290,766.45
30	Debt Service Fund or Fund Group	0.00	24.79	111,296.67	450,785.64	339,488.97	0.00	339,488.97
40	Transportation Fund	85,388.22	156,458.32	875,719.40	1,161,016.28	285,296.88	114,665.95	399,962.83
50	I.M.R.F./Soc. Sec. Fund	25,867.88	37.19	311,341.71	202,491.82	(108,849.89)	393,265.01	284,415.12
70	Working Cash Fund	0.00	579.17	370,000.00	67,520.71	(302,479.29)	2,699,002.34	2,396,523.05
80	Tort Immunity and Judgment Fund	20,941.02	247.91	276,538.81	375,238.83	98,700.02	113,413.84	212,113.86
90	Fire Prevention/Life Safety	0.00	12.39	63,384.84	59,623.26	(3,761.58)	58,955.76	55,194.18
		<u>\$1,008,833.79</u>	<u>\$598,631.71</u>	<u>\$11,323,218.19</u>	<u>\$11,367,762.19</u>	<u>\$44,544.00</u>	<u>\$8,344,970.21</u>	<u>\$8,389,514.21</u>

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Putnam County Comm. Unit School Dist. #535  
Treasurers Report June 30, 2017

<b>PAGE 1 OF 2</b>	<b>EDUCATION</b>	<b>O/M</b>	<b>TRANSPORT</b>	<b>IMRF</b>	<b>B/I</b>	<b>W/C</b>	<b>TORT</b>	<b>L/S</b>	<b>TOTALS</b>
<b>Cash/Invest. Begin Month</b>	\$4,746,233.82	\$390,947.11	\$328,892.73	\$310,245.81	\$339,464.18	\$2,395,943.88	\$232,806.97	\$55,181.79	\$8,799,716.29
<b>Receipts</b>	\$440,167.15	\$1,104.79	\$156,458.32	\$37.19	\$24.79	\$579.17	\$247.91	\$12.39	\$598,631.71
<b>Disbursements</b>	\$775,351.22	\$101,285.45	\$85,388.22	\$25,867.88	\$0.00	\$0.00	\$20,941.02	\$0.00	\$1,008,833.79
<b>Cash/Invest. End Month</b>	\$4,411,049.75	\$290,766.45	\$399,962.83	\$284,415.12	\$339,488.97	\$2,396,523.05	\$212,113.86	\$55,194.18	\$8,389,514.21
<b>CASH IN BANKS</b>									
<b>Granville National Bank</b>	\$452,959.03	\$40,886.33	\$10,931.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$504,776.86
<b>First State Bank</b>	\$89,333.87	\$60,747.76	\$61,668.55	\$103,454.30	\$0.00	\$0.00	\$36,622.34	(\$106,467.15)	\$245,359.67
<b>North Central Bank</b>		\$46,398.86							\$46,398.86
<b>Total Cash in Banks</b>	\$542,292.90	\$148,032.95	\$72,600.05	\$103,454.30	\$0.00	\$0.00	\$36,622.34	(\$106,467.15)	\$796,535.39
<b>MONEY MARKET ACCTS.</b>									
<b>Granville National Bank</b>									\$0.00
<b>Rate 0.00%</b>									
<b>First State Bank</b>	\$1,181,712.08	\$115,073.42	\$164,967.70	\$62,783.03	\$795.03	\$60,883.82	\$86,146.71	\$55,860.40	\$1,728,222.19
<b>Rate 0.30%</b>									
<b>North Central Bank</b>	\$2,412,181.18	\$24,047.42	\$162,395.08	\$118,177.79	\$338,693.94	\$1,063,272.00	\$89,344.81	\$105,800.93	\$4,313,913.15
<b>Rate 0.30%</b>									
<b>Eureka Savings</b>	\$254,813.86								\$254,813.86
<b>Rate 0.35%</b>									
<b>INB</b>	\$989.24								\$989.24
<b>Rate 0.00%</b>									
<b>USBank</b>	\$5,260.49								\$5,260.49
<b>Total Money Market Accts.</b>	\$3,854,956.85	\$139,120.84	\$327,362.78	\$180,960.82	\$339,488.97	\$1,124,155.82	\$175,491.52	\$161,661.33	\$6,303,198.93

Putnam County Comm. Unit School Dist. #535  
Treasurers Report June 30, 2017

PAGE 2 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	B/I	W/C	TORT	L/S	TOTALS
<b>C/D INVESTMENTS</b>									
<b>Granville National Bank</b>									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>First State Bank</b>									
<b>36340 11/17/17 0.45%</b>						\$210,664.75			\$210,664.75
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>North Central Bank</b>									
<b>40795 03/05/18 0.45%</b>						\$338,489.50			\$338,489.50
<b>40815 05/15/18 0.55%</b>						\$723,212.98			\$723,212.98
									\$0.00
									\$0.00
									\$0.00
<b>Auditor Adjustments</b>									
<b>Tree Fund</b>		\$3,612.66							\$3,612.66
<b>Assets</b>	\$13,800.00								\$13,800.00
<b>Adjustments</b>									\$0.00
<b>Liabilities</b>									\$0.00
<b>TOTAL CASH &amp; INVESTMENTS</b>	\$4,411,049.75	\$290,766.45	\$399,962.83	\$284,415.12	\$339,488.97	\$2,396,523.05	\$212,113.86	\$55,194.18	\$8,389,514.21

CERTIFIED CORRECT

*Alex J. Rolando*

06/30/17

## State Funding Update 6/19/17

The state still owes in the following categories

Special Education	\$216,719.47	CPPRT Received:
Transportation	\$267,153.63	\$448,298.99
Early Childhood	\$122,600.00	
Illinois Free Lunch	\$ 855.13	Total CPPRT Received:
<u>Agriculture Grant</u>	<u>\$ 2,393.00</u>	<u>\$3,115,315.63</u>
	\$609,721.23	

- We did receive some initial payments....not sure if anymore will be coming anytime soon. Court ruling indicates that Medicaid payments have to take precedent over any other unpaid bills. This ruling makes it sound as if future categorical payments are in jeopardy.
- V.O.I.C.E. is also compiling these same totals for all the schools and districts in ROE 35. Local school districts have been sharing these delayed or missing MCAT payments for the past several months at their school board meetings.
- Over 419 superintendents (me included) have joined a communication movement to bring more attention to the negative impact of not having a state budget. This represents over 1.2 million students in these districts.
- We will continue to monitor this situation.

# BUDGET UPDATE 6/30/2017

## REVENUE

<u>FUND</u>	<u>BUDGET AMOUNT</u>	<u>REVENUE YTD</u>	<u>BUDGET BALANCE</u>	
Education	\$7,876,541	\$8,253,523	(\$376,982)	105%
O/M	\$816,388	\$797,562	\$18,826	98%
B/I	\$500,500	\$450,786	\$49,714	90%
Transportation	\$977,256	\$1,161,016	(\$183,760)	119%
IMRF	\$376,858	\$202,492	\$174,366	54%
Working Cash	\$68,284	\$67,521	\$763	99%
Tort Immunity	\$375,155	\$375,239	(\$84)	100%
Life Safety	\$61,084	\$59,623	\$1,461	98%
	<u>\$11,052,066</u>	<u>\$11,367,762</u>	<u>(\$315,696)</u>	<u>103%</u>

## EXPENDITURES

<u>FUND</u>	<u>BUDGET AMOUNT</u>	<u>EXPENDITURES YTD</u>	<u>BUDGET BALANCE</u>	
Education	\$8,982,188	\$8,124,201	\$857,987	90%
O/M	\$1,494,350	\$1,190,736	\$303,614	80%
B/I	\$525,797	\$111,297	\$414,500	21%
Transportation	\$974,989	\$875,719	\$99,270	90%
IMRF	\$389,415	\$311,342	\$78,073	80%
Working Cash	\$266,041	\$370,000	(\$103,959)	139%
Tort Immunity	\$302,177	\$276,539	\$25,638	92%
Life Safety	\$63,385	\$63,385	\$0	100%
	<u>\$12,998,342</u>	<u>\$11,323,218</u>	<u>\$1,675,124</u>	<u>87%</u>



Lamboley, Ann &lt;lamboleya@pcschools535.org&gt;

**Re: Sorry to do this to you.**

2 messages

**Carlson, Carl** <carlsonc@pcschools535.org>

Wed, Jun 7, 2017 at 9:18 AM

To: mtimothy@il.naees.org, Irene P &lt;irenep@johannesbus.com&gt;, Ann Lamboley &lt;lamboleya@pcschools535.org&gt;

Michael,

I am the Superintendent of Putnam County CUSD #535. The school district leases it's buses through Johannes Bus Company. The bus company is responsible for maintaining the fleet of buses that provide our service.

I have included to this reply the email addresses of Irene Parola, branch manager that oversees the service we receive. I believe since you are looking for the person in charge of maintaining the fleets should come from their office. I am also including Ann Lamboley, currently our FOIA officer for the school district.

Irene, I respectfully request that you let the school district know that you have responded to this FOIA request. We will need proof that the request has been fulfilled as required.

Thanks so much,  
Carl

On Wed, Jun 7, 2017 at 8:15 AM, Michael Timothy <mtimothy@il.naees.org> wrote:

Hi Carl,

My name is Michael and I'm with NAEES Illinois. We're putting together a contact list of transportation directors throughout the state, and I'm wondering who we can put down for Putnam Co CUSD 535. We just need the following info for whoever is in charge of maintaining the fleet of busses there:

Name:

Title:

Cell Phone:

Direct Office Phone:

We reach out to the contacts two times per year to survey chemical and material usage. We then make that data available to engineering students in the state. Our calls last only a few minutes. Please let me know if you have any questions about us.

Thanks so much for the help,  
Michael Timothy  
Outreach Manager  
National Association of Environmental Engineering Students  
Illinois Chapter  
900 W Armitage Ave  
Chicago, IL 60614  
[il.naees.org](http://il.naees.org)

*You're receiving this email as part of an FOIA request. Your name was listed on the school district's website as a contact. We send only 2-3 emails per year. Click [here](#) to unsubscribe.*



Lambole, Ann <lamboleya@pcschoools535.org>

---

## Information requested.

2 messages

---

Irene P <IreneP@johannesbus.com>

Wed, Jun 7, 2017 at 9:36 AM

To: "mtimothy@il.naees.org" <mtimothy@il.naees.org>

Cc: "carlsonc@pcschoools535.org" <carlsonc@pcschoools535.org>, "lamboleya@pcschoools535.org" <lamboleya@pcschoools535.org>

Good Morning Sir,

Here is the information you have requested for your directory.

My Name is; Irene C. Nelson-Parola

Title Is: Branch Manager

Cell Phone #: 815-579-0644

Office #: 888-712-3506

Thank You.

[Irene C. Nelson-Parola](#)

[Peru Branch Manager](#)

[Johannes Bus Service, Inc.](#)

[Office 1.888.712.3506](#)

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[www.johannesbus.com](http://www.johannesbus.com)

Check out our **NEW** mobile **WEBSITE!**

***PUTNAM COUNTY***  
***CUSD #535***  
***Extracurricular***  
***Handbook***



**2017-18**



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## **I. General Information**

### **INTRODUCTION**

#### **Mission Statement**

The mission of the Putnam County Athletic Department is to provide an athletic program that helps develop the whole person through education and competition; to stimulate a strong attitude of discipline, sportsmanship, integrity, leadership, and social responsibility; to promote pride in our athletic programs; to insure equal opportunity for all student-athletes; and to make our athletic program a sense of pride for our students, alumni, and community.

### **PRE-SEASON ITEMS**

#### **Pre-Season Meetings**

The athletic director will hold an athletic department meeting at 6pm on the Monday of the second week in August prior to the start of the school year for all coaches, players, and parent(s)/guardian(s) to go over important items prior to the start of the athletic calendar. Coaches and the athletic director and/or building principal, if applicable, will meet prior to the start of the first practice to go over items such as practice schedules, tryouts/cutting procedures, budgets, bus times, emergency contact info, etc. in preparation of the season. Each team is to have a pre-season “Player/Parent Meeting” where the coach provides his/her team rules and expectations. Also to be discussed are school policies and expectations, such as attendance, eligibility, contact information, etc. The date of this meeting should be communicated with the athletic director and should take place either one week prior to the start of the season or within the first week of the season. Team rules and expectations are to be turned in to the athletic director for approval a minimum of one week prior to the scheduled “Player/Parent Meeting.”

#### **Communication**

Coaches should adopt a method for communicating with players and parents. It is highly recommended for coaches to utilize text and emails to communicate with parents. Information that parents need to be aware of should be communicated directly to them (e.g., schedule changes, bus times, directions, meetings). Coaches should communicate in a timely manner with parents regarding discipline concerns/issues as well as any injury related matters.

#### **Formal Evaluation Meeting Schedules**

All head coaches will schedule and attend a Pre-Season Goal Setting meeting. This meeting should take place after practice has begun and before contests begin. All coaches should schedule and attend a midpoint check-in meeting roughly one-half of the way through their season. The final meeting will be a Post-Season Evaluation meeting. This should take place within a month of your season ending. All meetings are to be scheduled with the athletic director and/or building principal, if applicable.

#### **Volunteer Coaches**

All volunteer coaches must be approved by the district office. Coaches wishing to utilize volunteer coaches need to have the volunteer communicate with the district office and turn in any necessary documentation prior to beginning any duties. A volunteer coach must have either a valid teaching certificate or be ASEP certified. The following web address provides



information related to the certification of non-faculty coaches:

[https://www.ihsa.org/documents/forms/ASEP\\_Non-Faculty\\_Coaching\\_Certification.pdf](https://www.ihsa.org/documents/forms/ASEP_Non-Faculty_Coaching_Certification.pdf)

All costs of the certification are the responsibility of the individual wanting to volunteer. Once the course(s) are completed, the individual can take proof of completion to the district office to seek reimbursement.

With prior approval of the head coach, a certified volunteer coach may start and/or run practice without the presence of the head or assistant coach.

**Athletic Homepage** <http://il.8to18.com/PutnamCounty>

Coaches have the responsibility to update their own page, including all general information as well as game scores and highlights. Instructions are available in the athletic office.

### **Physicals, Insurance Waivers, and Drug Testing Consent Forms**

In order to try-out or practice for any extracurricular activity, all students must have a current physical (*within the past 395 days*), an insurance waiver, and drug testing consent form turned in the office prior to participation. If a student does not have any of the forms turned in, they are not allowed to participate. If a player gives a coach their physical/waiver/drug testing consent form, coaches are to turn the form(s) into the office the following day.

### **Concussion Testing**

For the safety of all, every student-athlete in Putnam County CUSD #535 is required to have a baseline concussion test completed prior to the first contest. Coaches need to communicate with the athletic director and/or building principal, if applicable, to schedule a time when the test can be administered. For participants in grades 9-12, one test will last for two years. For participants in grades 5-8, the test needs to be taken annually.

### **Try-Out / Cutting Procedures & Team Rosters**

All try-outs shall last a minimum of two days and should be advertised by the coach through morning announcements. The announcement of the try-outs should be made one week prior to the start of the try-out. Coaches of all Fall extracurricular offerings that begin prior to the start of school year need to communicate their try-out information to the athletic director and/or building principal, if applicable, so it can be distributed through district communication system(s).

At the conclusion of try-outs (or the first week of practice), coaches shall turn in their rosters to the office. It is the responsibility of all coaches to notify the athletic director and/or building principal, if applicable, of any changes to the roster throughout the season.

### **Illinois Elementary School Association (IESA) & Illinois High School Association (IHSA)**

The IESA & IHSA posts online ([www.iesa.org](http://www.iesa.org) & [www.ihsa.org](http://www.ihsa.org)) several documents available to coaches. Some of the most important annual documents include: General Reminders, Activity Update, Terms and Conditions, Regional Entry Form Instructions, Instructions for Online Seeding and Ratings, Activity Limitations, Advisory Committee Minutes, and Exceptions to NFHS Rules. Coaches should read through all IESA and IHSA literature to stay apprised of all changes and points of emphasis.



**Practices**

Coaches need to coordinate with each other regarding facility use when developing their practice schedules. Every coach shall turn in their practice schedule to the athletic director. Parents are to be provided a practice schedule that allows sufficient time to arrange transportation. Practices are not to begin prior to 3:30pm during the school week, including early dismissal days. Practices are not to take place during parent-teacher conferences. (Exceptions can be pre-arranged with the athletic director only if there is a non-faculty coach, employed by the district or a certified volunteer coach that can start and/or lead the practice until the head coach completes all of his/her duties as a faculty/staff member per collective bargaining agreement). There are to be no practices on Sundays. Practices during Institute Days cannot begin until after the end of the regular school day. No practices on Christmas Eve, Christmas, or New Year’s Day.

All coaches who are faculty members employed by the district are to complete their teaching duties/responsibilities prior to taking part in their coaching duties/responsibilities.

**Activity Fee**

Based on the roster coaches submit, students will be required to pay the district’s Activity Fee. This must be paid prior to participating in the first contest of the season. Coaches should communicate with the office prior to the first contest to confirm all fees have been paid. Coaches should work with the office to help remind students to turn in their unpaid activity fee(s).

**Extracurricular Activity Fees**

The Putnam County CUSD #535 Board of Education has established a fee structure for student extracurricular activity participation for the 2017-2018 school year.

Category	Junior High	High School
*Clubs	\$15	\$25
Puma Crew	\$5	N/A
Panteras	N/A	\$40
Play/Musical	N/A	\$20
**Cheerleading/Athletics	\$25	\$40
Concussion Test	\$5	\$5

\*One fee for as many clubs as desired

\*\*Per sport

Students will be expected to pay a monthly rental fee for band, unless they own their own instruments.

Payment in a category allows participation in one (1) activity within that category, except as noted. For example, a student may belong to several clubs for the payment of a single club fee, but must pay the user fee for each sport in which participation occurs.

In order to avoid undue financial hardship, a \$300 family limit exists. The family holds responsibility for keeping track and verifying extracurricular fee payments. Charges for instrumental rentals are not included in the \$300 family limit.

Indigent applications for waiver of the extracurricular fees are available at the time of registration in July/August.



**Team GPA Challenge (grades 9-12)**

Understanding the vital link between extracurricular participation and academic success, the athletic director conducts a seasonal Team GPA Challenge. The challenge runs from the opening day of the season (according to IHSA calendar) to the last day of competition for any team within that given season. The winning team will have their team name, year, and team GPA engraved on a plaque.

**Team Pictures**

A picture day for each team will be scheduled at the beginning of each year. Picture packets are available in the office and coaches should pass these out prior to their picture day.

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
JH Fall Athletic Pictures	8/16/17	2 pm	PCJH
JH Winter Athletic Pictures	11/1/17	2 pm	PCJH
JH Spring Athletic Pictures	3/21/18	2 pm	PCJH
HS Fall Athletic Pictures	8/18/17	2 pm	PCHS
HS Winter Athletic Pictures	11/15/17	2 pm	PCHS
HS Spring Athletic Pictures	3/7/18	2 pm	PCHS

**FINANCIAL POLICIES**

**District Compensation**

Please refer to the current collective bargaining Extracurricular Pay Schedules for coaching compensation. All coaching compensation questions should be directed to the district office.

**Team Apparel**

Teams are encouraged to offer items for purchase to players and families. Apparel sales are a great way to promote your program and instill team and school spirit. The selling of team apparel is not considered the team’s fundraiser, just the promotion of your program; therefore, pricing should only cover the costs. If a coach/sponsor chooses to use apparel sales as their fundraiser, the pricing structure will be reflected as such.

Be sure to order team apparel as soon as the season begins so buyers can have items as soon as possible. Coaches should deposit all funds collected into their team’s activity account. The office staff will pay invoices for the apparel purchases out of the team’s activity account after it has all been received and the coach fills out and turns in to the office the Activity Account Payment Request Form (see appendix).

**Fundraising**

Due to being a unit district in a small community, each extracurricular activity is only allowed to conduct one fundraiser per calendar year. All fundraisers need prior approval by the athletic director and/or building principal, if applicable, before conducting the fundraiser. Pre-approval is necessary so multiple teams are not conducting the same fundraiser. Fundraising approval will be given on a first-come, first-served basis by the athletic director.



### **Money Procedures**

All purchases should be submitted through the district's purchase order (PO) process. Coaches should request an activity purchase order from the athletic director when making an order that will be paid with the team's activity account funds. The coach fills out the PO and turns it into the athletic director for approval. After the coach receives the signature of the athletic director, he/she can then proceed with ordering. Once equipment/apparel has been received, coaches should contact the office staff in order to reconcile what was received with the invoice. Each team has an activity account that works like a checkbook and the money "rolls over" from year to year. See the office staff for current account balances.

Any money collected through the participation of a student-athlete(s) in an extracurricular activity should be deposited into that activity account on the day the money is turned in to the coach. If money is turned in on a weekend, money should be deposited on the next school day. Coaches should communicate to all parties that if student/athletes elect to pay by check, all checks should be made out to the school and/or the program (i.e. PCHS Volleyball) and not the individual coach.

## **GAME DAY ITEMS**

### **Emergency Contact Information**

Once rosters are submitted to the office, coaches should compile an emergency contact list that will also include his/her athletes' medical concerns. This list should accompany the coach to all practices and games and is expected to be kept confidential.

If an accident occurs at practice (or game) that is serious in nature (e.g. broken bone, ambulance called), the head coach shall contact the athlete's parent immediately. Also, the head coach must contact the athletic director and turn in an accident report form the following day to the office. If there is ever a question on whether an accident report should be filed the answer will always be yes, it needs to be completed.

Each coach should create a phone tree or have some other method of contacting team members in case of emergency or other last minute change of schedule.

### **Scholastic Eligibility**

The eligibility report is completed on the last day of the week at approximately 12pm. It is the responsibility of the coach to communicate ineligibility with his/her athletes. Ineligible players are allowed to practice with the team but are not allowed to be in uniform at contests. Individual coaches should communicate their expectations regarding attendance at contests.

### **Grades 9-12**

In order to be eligible to participate, students must be doing passing work in 5 of 6, or 6 of 7 academic subjects (Driver's Education & PE are not used in determining extracurricular eligibility). If a student receives two failing grades on the eligibility report, that student will be placed on the ineligibility list for one week. The ineligibility period runs from Monday to Sunday. After three weeks of ineligibility (per season), a student will be dismissed from that team. This pertains to all extracurricular athletics and activities. Coaches are to clearly communicate with their athletes and their athletes' parents/guardians regarding eligibility.

**Grades 5-8**

A student shall be doing passing work in all subjects. If a student receives one failing grade on the eligibility report, that student will be placed on the ineligibility list for one week. The ineligibility period runs from Monday to Sunday. After three weeks of ineligibility (per season), a student will be dismissed from that team. This pertains to all extracurricular athletics and activities. Coaches are to clearly communicate with their athletes and their athletes' parents/guardians regarding eligibility.

**Equipment and Uniforms**

Coaches shall distribute, collect, and inventory all uniforms and equipment made available to athletes during the season. At the conclusion of each season, the head coach shall be responsible for collecting all district owned uniforms/equipment within one week of the final contest.

Coaches are required to communicate with the office staff following the conclusion of uniform/equipment turn-in time frame so the office staff can start the process of billing for lost, stolen, or damaged items. Uniforms will not be collected by the office. Uniforms should be returned directly to the coach (this includes coaches who are not district employees). Coaches can coordinate with an assistant or a coach of another level to assist with uniform turn in provided it is completed within one week of the final contest. It is the responsibility of the coach to set up uniform/equipment turn-in time(s) & location(s) and communicate those times & location(s) to the players and parents/guardians.

**Morning Announcements**

Coaches should utilize the morning student announcements through the office to communicate information such as try-out times, parent meetings, game results, schedule changes, etc. Coaches need to be mindful regarding the length of announcement so that classroom time is not lost.

**Away Games**

The athletic director will set bus times. The head coach should communicate directly with the athletic director if there are any necessary adjustments. It is the responsibility of the coach to find another certified faculty member to cover their class(es) if the coach has to leave early. This should be clearly communicated with the building principal as it does affect the teaching and learning in the building.

Athletes should also be instructed to communicate with their teachers with regards to missed assignments prior to missing the class and/or assignment(s).

Coaches may allow players to ride home with their parents after away contests. Each coach should have a sign-out sheet with them for each away contest. The procedure for this is to have the athlete's parent/guardian sign-out their child. Also, an athlete is allowed to ride home with another parent only if said athlete has a note from his/her parent/guardian indicating permission and the other parent/guardian signs said student out. Coaches may not have their own children ride the bus.



When riding buses, excluding minibuses, all coaches are expected to give the bus driver a roster/list of student-athletes who are riding the bus on that given trip. If student-athletes are signed-out after the contest according to our sign-out policy, a new roster/list should be given to the bus driver for the return trip.

A coach/sponsor is required to ride the bus to and from the contest/activity. If multiple teams are riding the same bus, coaches/sponsors can coordinate between themselves regarding who will ride the bus and who will meet the team at the contest/activity location. If a coach does not ride the bus to or from the contest/activity, he/she is still responsible for staying with the student-athletes/participants on his/her team upon returning to Putnam County CUSD until their individual rides show up. Coaches who opt not to ride the bus when the bus is available for him/her to ride will not be reimbursed mileage.

### **MINIBUSES**

If a coach/sponsor is assigned one or both of the district's minibuses, he/she is responsible for documenting the date, destination, driver, and starting and ending mileage. Copies of the documentation sheet are kept on the buses themselves and are also available in the high school office. The cleanliness of the bus as well as fueling the bus back to full are the responsibility of the coach/sponsor (every time a mini bus is driven, the driver should fill up the tank with gas). The keys and the documentation sheet are to be turned in to the high school office upon returning from the contest/activity.

Drivers are compensated per collective bargaining agreement assuming they complete their responsibilities, including turning in a completed documentation sheet.

## **POST-SEASON**

### **Post-Season Meeting and Evaluation of Head Coaches**

Upon conclusion of each season, selected coaches are to be evaluated (preferably within one month). Prior to the evaluation meeting, inventory should be taken of all team supplies, equipment, and uniforms. The self-evaluation and inventory forms should be brought to the meeting. These forms are included in this handbook and are shared via Google Drive.

### **Assistant Coach Evaluations**

The head coach will evaluate the assistant coach(es) using the same evaluation tool that is used for head coaches. The head coach is expected to address any issues/problems with the assistant coach(es) if/as they arise throughout the season. Head coaches should communicate to the AD/Principal regarding any issues/problems with assistants. The final evaluation meeting will be with the head coach, assistant coach, and the AD and/or Principal.

### **Post-Season Hosting**

Coaches are expected to be in attendance throughout any post-season tournament, regardless if his/her team is competing. Coaches are responsible for the gym/field and making sure it is ready for play and should assist in getting teams into the correct locker room(s), if applicable.



## **End of Season Awards Presentation**

### ***Grades 9-12***

Putnam County High School will hold three seasonal (Fall, Winter, Spring) athletic awards ceremonies throughout the year. Dates and times will be communicated through the district's communication system(s). Ceremonies will consist of head coaches listing individual and team accomplishments followed by the distribution of either a Junior Varsity or Varsity certificate to each participant. The school will provide cookies and punch at the conclusion of the ceremony. Coaches may choose to hold their own individual team end-of-year get-together, but all coaches are expected to attend the school's awards ceremony. Student-athletes are strongly encouraged to attend the seasonal awards ceremony. All coaches are expected to communicate the importance of attending the awards ceremony to his/her team.

### ***Grades 6-8***

Putnam County Junior High will hold an annual end-of-year recognition ceremony for all of their extracurricular participants.

## **Promoting Players and Program**

Coaches are expected to be an advocate for players and their program throughout the season. It is the responsibility of the high school coaches to attend the Tri-County Conference (TCC) All-Conference meeting if applicable to their sport. The athletic director will communicate with the coaches notifying them of the All-Conference meeting date(s), time(s), & location(s).

## **III. Parent/Coach Communication**

Parents and Coaches share an important role in an athlete's life. Both are there to support and help him/her to become the best possible player and person he/she can be, and each of these positions has different roles. In order to greater benefit the players, it is important to establish an understanding of each role. Also as parents, you have the right to understand what expectations are placed on your child. To do this, we must have clear communication from the coaching staff.

### **Communication Parents Should Expect From the Coaches**

1. Philosophy and expectations of your child as well as the players on the team
2. Locations and times of practices and games
3. Team requirements, i.e., fees, special equipment, off-season conditioning
4. Procedure should your child be injured during participation
5. Discipline that result in the denial of your child's participation
6. Scholastic eligibility issues

### **Communication Coaches Expect From Parents**

1. All concerns expressed directly to the coach, first
2. Notification of any schedule conflicts in advance
3. Specific concern in regard to a philosophy and/or expectations

### **Appropriate Concerns to Discuss with Coaches**

1. The treatment of your child, mentally and physically
2. Ways to help your child improve



3. Concerns about your child's behavior
4. Scholastic eligibility concerns

It can be very difficult for a parent/guardian to accept their child's not playing as much as he/she hopes; however, one must keep in mind that the coaches are professionals and make judgment decisions based on what they believe to be best for all students involved.

As seen from the list above, certain issues can be and should be discussed with the child's coach. Others, such as those that follow, will be left to the discretion of the coach.

Issues Not Appropriate to Discuss with Coaches

1. Playing Time
2. Team Strategy
3. Play Calling
4. Other Student-Athlete's Playing Time

If a problem or concern should arise that requires a conference between the coaches and the parent(s)/guardian(s), there are certain procedures that need to be followed. These procedures will help promote finding a resolution to the concern and give all parties involved a clear understanding of the other's position. If a concern presents itself, players & parent(s)/guardian(s) are expected to follow the chain of communication.

1. Head Coach of the level on which he/she participates (if applicable)
2. Head Coach of the program (if applicable)
3. Athletic Director
4. Building Principal
5. Superintendent
6. Board of Education

Conference Procedure

If a concern presents itself, student-athletes should talk to the coach themselves first. If there is still a question, parents/guardians should call to set up an appointment with the coach. If after this meeting there continues to be a question, please contact the athletic director and all parties will meet to discuss the situation. Parents/guardians should not attempt to confront a coach before or after a practice or game. These can be emotional times for both parents and coaches. Meetings of this nature do not promote resolution.



## **IV. Extracurricular and Athletic Activities Code of Conduct**

A student must meet all academic eligibility requirements and have the following fully executed documents on file in the school office before being allowed to participate in any athletic activity:

1. A current certificate of physical fitness issued by a licensed physician, an advanced practice nurse, or physician assistant. The preferred certificate of physical fitness is the IHSA's / IESA's "Pre-Participation Physical Examination Form."
2. Proof the student is covered by medical insurance.
3. IHSA Sports Medicine Acknowledgement & Consent Form (grades 9-12)
4. A signed agreement by the student and the student's parent/guardian authorizing compliance with the School District's Extracurricular Drug and Alcohol Testing Policy (grades 6-12)
5. A signed agreement by the student and the student's parent/guardian stating the student will fully abide by the School District's Extracurricular Student Code of Conduct.

### **IESA and IHSA**

Eligibility for most athletics is also governed by the rules of the Illinois Elementary School Association (IESA) & the Illinois High School Association (IHSA) and, if applicable, these rules will apply in addition to this Extracurricular and Athletic Activities Code of Conduct. In the case of a conflict between IESA/IHSA and this Code, the most stringent rule will be enforced.

The entire IESA Handbook can be found at:

<https://www.iesa.org/documents/handbook/IESA-Handbook.pdf>

The entire IHSA Handbook can be found at:

[http://www.ihsa.org/documents/forms/current/IHSA\\_Handbook.pdf](http://www.ihsa.org/documents/forms/current/IHSA_Handbook.pdf)

### **Code of Conduct**

This Code of Conduct applies to all extracurricular and athletic activities and is enforced 365 days a year, 24 hours a day.

This Code does not contain a complete list of inappropriate behaviors. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations. A student may be excluded from extracurricular or athletic activities while the school is conducting an investigation into the student's conduct.

Students and their parents/guardians are encouraged to seek assistance from the Student Assistance Program for alcohol or other drug problems. Participation in an alcohol or drug counseling program will be taken into consideration in determining consequences for Code of Conduct violations.



The student shall not:

1. Violate the school rules and School District policies on student discipline including policies and procedures on student behavior;
2. Ingest or otherwise use a beverage containing alcohol (except for religious purposes);
3. Ingest or otherwise use tobacco or nicotine in any form;
4. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any product composed purely of caffeine in a loose powdered form or any illegal substance (including mood-altering and performance enhancing drugs or chemicals) or paraphernalia;
5. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any object that is or could be considered a weapon or any item that is a look alike weapon. This prohibition does not prohibit legal use of weapons in cooking and in athletics, such as archery, martial arts practice, target shooting, hunting, and skeet;
6. Attend a party or other gathering and/or ride in a vehicle where alcoholic beverages and/or controlled substances are being consumed by minors;
7. Act in an unsportsmanlike manner;
8. Violate any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and reckless driving;
9. Haze or bully other students;
10. Violate the written rules for the extracurricular or athletic activity;
11. Behave in a manner that is detrimental to the good of the group or school;
12. Be insubordinate or disrespectful toward the activity's sponsors or team's coaching staff; or
13. Falsify any information contained on any permit or permission form required by the extracurricular or athletic activity.

*Hazing* is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate. *Bullying* includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.



### **Due Process Procedures**

Students who are accused of violating the Code of Conduct are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which he or she is being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against him or her.
4. The student may provide any additional information he or she wishes for the administrator to consider
5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case

### **Drug and Alcohol Testing Program (Grades 6-12)**

The School District maintains an extracurricular and athletic drug and alcohol testing program in order to foster the health, safety, and welfare of its students. Participation in extracurricular and athletic activities is a privilege and participants need to be exemplars. The program promotes healthy and drug-free participation.

Each student and his or her parent(s)/guardian(s) must consent to random drug and alcohol testing of the student in order to participate in any extracurricular or athletic activity. Failure to sign the School District's "Random Drug and Alcohol Testing Consent" form will result in non-participation.

If a test is positive, the student may not participate in extracurricular or athletic activities until after a follow-up test is requested by the building Principal or designee and the results are reported. The building Principal or designee will request a follow-up test after such an interval of time that the substance previously found would normally be eliminated from the body. If this follow-up test is negative, the student will be allowed to resume participation in extracurricular and athletic activities. If a positive result is obtained from the follow-up test, or any later test, the same previous procedure shall be followed.

No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the School District policies, practices, or rights to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

### **Extracurricular Requirements and Guidelines**

Guidelines to be followed for extracurricular activities grades (6-12).

The athletic director will attempt to keep Wednesday evenings free from athletic contests. However, with limited days in a season, some Wednesday events can be expected from time to time throughout the year.

If after-school activities held on campus, such as clubs, athletic, scholastic bowl, or fine arts practice sessions are scheduled for Wednesdays, those sessions will be completed by 5:00 PM



for grades 6-8. Due to the wider range of possible activities, the sessions will be completed by 6:00 PM for grades 9-12.

School sponsored events and/or activities will not be held or participated in on Sundays, on or off campus for grades 6-8; no activities will be conducted on Sunday for grades 9-12 without permission and approval from the building Principal.

Coaches/sponsors will be informed of expectations regarding the appropriateness of encouraging all students to work hard, build skills, and be ready to participate fully in the activity.

Coaches/sponsors are the persons who work with participants and are the best judge of skill levels; the rotation and duration of participation is ultimately the coach's responsibility and decision.

### **Eligibility for Athletics and Extracurricular Activities**

#### ***Grades 9-12***

Grades will be checked every week during the season. To be eligible to participate in athletics and extracurricular activities, including theatre productions, a **student must be doing passing work in 5 of 6, or 6 of 7 academic subjects**. Student athletes are required to pass 25 credit hours per week. Subjects not counted toward eligibility are Driver Education & Safety and Physical Education. Passing 25 credit hours per week is determined by measuring a student's performance on a cumulative basis from the beginning of a semester through the date on which the check is made. Students must be eligible the previous semester to be eligible at all during the ensuing semester. Any student failing to meet these academic criteria shall be suspended from the activity for seven (7) days or until the specific academic criteria are met, whichever is longer.

Selection of members or participants is at the discretion of teachers, sponsors, or coaches, provided selection criteria conform to the District's policies. In order to be eligible to participate in any school-sponsored or athletic activity, a student must satisfy Putnam County High School's scholastic standing requirements and may not be failing more than one academic class.

If a student receives a second failing grade, the student will then become academically ineligible.

Academic ineligibility guidelines are as follows:

- a. During the first ineligibility period, students may participate in practice or meetings but may not participate in any scheduled contests until the next eligibility check.
- b. During the second ineligibility period, students may participate in practice or meetings but may not participate in any scheduled contests until the next eligibility check.
- c. During the third ineligibility period, the student athlete is dismissed from the team.
  - i. Any student dismissed from the team will not be recognized at athletic awards ceremonies nor will they receive a junior varsity or varsity certificate.

#### ***Grades 5-8***

To be eligible to participate in athletics and extracurricular activities, a **student must be doing passing work in all subjects**.

Students must be eligible the previous semester to be eligible at all during the ensuing semester.

Any student failing to meet these academic criteria shall be suspended from the activity for seven (7) days or until the specific academic criteria are met, whichever is longer.



Selection of members or participants is at the discretion of teachers, sponsors, or coaches, provided selection criteria conform to the District’s policies. In order to be eligible to participate in any school-sponsored or athletic activity, a student must satisfy Putnam County Junior High School’s scholastic standing requirements and may not be failing any subject.

If a student receives a failing grade, the student will then become academically ineligible.

Academic ineligibility guidelines are as follows:

- a. During the first ineligibility period, students may participate in practice or meetings but may not participate in any scheduled contests until the next eligibility check.
- b. During the second ineligibility period, students may participate in practice or meetings but may not participate in any scheduled contests until the next eligibility check.
- c. During the third ineligibility period, the student athlete is dismissed from the team.
  - i. Any student dismissed from the team will not be recognized at athletic awards ceremonies nor will they receive a junior varsity or varsity certificate (if applicable).

**Attendance**

In order to participate in an activity, practice or rehearsal, performance, or contest, students must be in attendance at the start of second period and remain at school until the end of the day. On shortened or special schedule days, a student must be at school by 8:50 AM. and remain at school until the end of the day. An unexcused absent on Friday will result in the student-athlete being ineligible to participate in any contest/activity that takes place on the following Saturday.

**Substance Abuse Testing**

Putnam County High School believes that the use of prohibited substances, alcohol, tobacco, or illegal drugs by students who participate in extracurricular activities presents a particular hazard to the health and welfare of students and those who compete or participate with those students. To be eligible to try out for or to participate in any extracurricular activities, students must agree to submit to testing for the use of prohibited substances according to established policy.

Substance abuse testing will be conducted in a random manner throughout the school year for all students in extracurricular organizations that participate in competitions and performances. These include but are not limited to: band and choral ensembles, cheerleading, Panteras, Scholastic Bowl, all sports, theatrical productions, and FFA member who compete in events.

Students involved in extracurricular activities will be subject to testing for the entire school year. A student may be tested more than once should his/her number be drawn.

Should a student test positively for substance abuse during any part of the school year, that student will be subject to the rules and procedures of the Substance Abuse Rules and Regulations.

In order for students to participate, the student and parent/guardian must sign a substance abuse testing consent form. This is to be done at the beginning of the school year during open enrollment for any and all activities during the entire school year. Should a student or parent/guardian not sign the form at that time and then the student elects to participate later in the year, the student is ineligible until a test is completed at the student’s expense and will become eligible for participation



according to the following: when the school receives the results of the test; results must indicate that the student was negative for all prohibited substances. If student tests positive, the student will be subject to the rules and procedures of the Substance Abuse Rules and Regulations.

In addition, any student not involved in extracurricular activities or not enrolled during open enrollment may be enrolled at the request and expense of the parent/guardian.

### **Substance Use Rules and Regulations**

The use of alcohol, tobacco, and illegal drugs is a harmful habit for young adults, and abstinence from these substances at all times is essential for the wellness of the individual. In the event that a student is found to be using, consuming, transporting, or possessing any form of alcohol, tobacco, or any illegal drugs or paraphernalia other than prescribed by a physician, that student will be found to be in violation of the extracurricular substance abuse rules and regulations and may be subject to a punitive referral.

Should the student seek help and apply for a substance abuse program before the violation occurs, a non-punitive referral will take place. This referral will be made in confidence and will not result in any suspension from activities but will necessitate the student participating in a substance abuse program. Expenses for the program will be the responsibility of the parent/guardian.

In the event of a positive test, the Principal or designee will notify the student and parent/guardian. On a student's first positive test, the student will be declared ineligible from participation as outlined in violations. That period may be reduced by half or held in abeyance during a probationary period during which the parents/guardians may choose to enter their child in a counseling program. Any second or subsequent positive test will result in the automatic imposition of the consequences described in the Code. Noncompliance with any portion of the testing procedure will be received and treated as a positive test. Noncompliance includes, but is not limited to, a student not providing a sample. If a student fails to provide a sample, the cost of the test is the responsibility of the student and/or parent/guardian. Any student who has tested positive must provide a negative test before being eligible for participation.

The Substance Abuse Policy is in effect the entire calendar year. Students should make every attempt to avoid events where illegal substances are being used or are present. Students are advised to immediately leave the site of any illegal activity. If a student is present where illegal activities are taking place, it is conceivable that the student may be arrested or accused of illegal consumption or possession of illegal substances.

### **Violations**

Punitive violations by participants in interscholastic activities will result in the penalties outlined below.

Two violations, including one from Category I and another from Category II, will result in a calendar year suspension. Three violations from one category or a combination of three violations from both categories will be grounds for loss of eligibility for the remainder of the student's time at the school attended.



Category I - Smoking

- a. First Violation: After confirmation of the first violation, the participant shall lose eligibility for  $\frac{1}{4}$  of the season and seek counseling provided by the high school. When necessary, the eligibility loss will continue through the next activity in which the student participates.
- b. Second Violation: After confirmation of the second violation, the student shall lose eligibility for 365 days starting at the date of the second offense and seek counseling provided by the high school.
- c. Third Violation: A third violation will result in the student losing eligibility for the remainder of the student's time at the school attended.
- d. In activities that have no specific length, a confirmation of a first offense consequences shall be decision of the Principal, athletic director, and sponsor to closely follow the intent and philosophy of this code.

Category II - Drugs and Alcohol

- a. First Violation: After confirmation of the first violation, the student shall lose eligibility for  $\frac{1}{2}$  of the season and seek counseling provided by the high school. When necessary, the eligibility loss will continue through the next activity in which the student participates.
- b. Second Violation: After confirmation of the second violation, the student shall lose eligibility for 365 days starting at the date of the second offense and seek counseling provided by the high school.
- c. Third Violation: A third violation will result in the student losing eligibility for the remainder of the student's time at the school attended.
- d. In activities that have no specific length, a confirmation of the first offense consequences shall be decided by the Principal, athletic director, and sponsor to closely follow the intent and philosophy of this code.

Should a violation occur after school has let out for summer vacation or occur when a student is not an active participant in an activity, the suspension will commence on the Monday of the first week that competition begins in the next interscholastic activity in which he/she is involved. Eligibility loss may extend into the next season or the next school year. The continuing ineligibility will be prorated.

Any student and parent(s)/guardian(s) who enroll in a substance abuse program within five (5) school days of confirmation of an alcohol/drug incident will have the suspension period reduced by half. The cost of the abuse program will be the responsibility of the student/parent(s)/guardian(s). This option exists only on a first offense.

**Criminal Acts**

Because participants in extracurricular activities are held in high esteem by our student body, they are expected to be good examples of citizenship and conduct. They should avoid actions which discredit themselves, their team, and their school. Because of the wide range of possible actions and charges, any codification becomes impractical. Therefore, once there has been believable evidence



presented that an offense has been committed, a meeting between the athletic director, the head coach or sponsor of the activity, and a neutral coach or sponsor selected by the Principal will be held to determine disciplinary action appropriate to the seriousness of the violation.

### **Repeated Violations**

After confirmation of a second offense of any item listed above, the participant will be declared ineligible for 365 days starting at the date of the second offense. After a confirmation of a third offense of any item listed above, the student will be declared ineligible for the remainder of his/her high school career.

### **Unexcused Absences**

A student who is absent and unexcused from school may not participate in that day's scheduled practice or contest. Playing time for students who are absent and excused will be the coach's decision. All coaches should have this in his/her team rules/expectations.

A student who is absent and unexcused for a practice or contest will not be eligible for the next scheduled contest. A second unexcused absence for a practice or event will result in the student being ineligible for the next two scheduled contests. A third unexcused absence may result in dismissal from the team or activity.

### **Quitting**

A student who quits during the season will not be permitted to participate in that activity for the remainder of the season or duration of the activity.

- a. A student who quits an activity will not be permitted to participate in any other activity during that season unless prior approval is obtained from the Principal.
- b. Prior to the first event, a freshman trying out for one sport may quit to participate in another sport. This regulation pertains only to athletics.

If a student chooses to quit at any point following the first week of the season, including practice, the student-athlete and his/her parent(s)/guardian(s) forfeit the right to recoup any fees paid to participate in that specific sport. If money has already been paid for non-district owned team apparel and/or equipment, the student-athlete will still receive the item(s).

The district considers the start of season to be once try-outs are completed and the team's roster is set. If try-outs are not held, the start of the season will be considered the first day of organized team practice.

### **Equipment**

Each student is responsible for equipment and uniforms issued to him/her. If borrowed articles are lost or damaged, the participant and his/her parent(s)/guardian(s) may be required to pay the current replacement cost after parent/guardian notification has been made. If items are said to be stolen, a police report should be filed with local law enforcement.

### **General**

Curfew - A student is expected to abide by the State of Illinois Curfew Statute, revised and condensed.

Rights - In the event of a suspension from participation, parents who have a concern regarding the application of the extracurricular code may schedule a formal meeting with the Principal, athletic director, and head coach/sponsor of the activity.



Deadlines for Participation - Students who wish to participate in an activity once the season has begun may do so only with the permission of the head coach, athletic director, and Principal. No student may join a team once the first event has occurred. Transfer students must meet IESA/IHSA guidelines in order to be eligible for participation.

#### **E. TEAM RULES/EXPECTATIONS**

Coaches or sponsors may have additional rules above and beyond the Activity Code (provided these rules are deemed appropriate by the athletic director and/or building principal). A copy of these rules along with consequences shall be given to each participant at the beginning of the activity. The coach's or sponsor's' rules will be enforced only during the season that the student participates in that activity.

Participation in extracurricular activities is a privilege, not a constitutionally protected liberty or property right. Coaches and sponsors may have additional rules and expectations, which are specific to their extracurricular activity. As previously mentioned, if there is ever the case of a conflict between IESA/IHSA Handbook, this Code of Conduct, or the individual coaches' rules/expectations, the most stringent rule will be enforced.

#### **TEAM CAMPS**

Each extracurricular activity is allowed to hold a team/individual skills camp. All coaches/sponsors are to schedule the camp directly with the athletic director and/or building principal, if applicable. The camp is for the betterment of our student-athletes and the overall program. Any camp fees that are charged are to be deposited in the activity account of that sport/activity. Coaches who conduct camps may elect to use camp fees to compensate camp workers, including themselves. After all camp expenses have been paid, coaches may use up to, but no more than, 50% of all the money collected from the camp participation fees.

#### **MULTI-SPORT & DUAL SPORT PARTICIPATION**

It is the district's belief that through education-based athletics, students have the ability to build relationships and develop positive character traits. Studies show that multi-sport athletes have better grades, higher attendance rates, fewer discipline problems, decreased injury rates, and develop into a more well-rounded student. Athletes and coaches work extremely hard to give their team the best possible chance to succeed. The administration and athletic staff will continue to encourage and support multi-sport student athletes to build well-rounded young adults and successful athletic programs. At no time should a coach encourage a student athlete to specialize in one or more specific programs. All coaches will support the multiple-sport concept.

Putnam County High School prides itself on providing student-athletes the opportunity and support to participate in multiple sports and activities. When possible, the coaches of the Putnam County Athletic Department will permit students to have dual participation in more than one sport/activity during the same season. Please note that, although coaches will make every reasonable accommodation, they reserve the right to make playing time decisions based on a student's on-going participation in practices and games in that sport. Each situation will be handled individually and based on its unique characteristics.



The athlete must designate a primary sport. If there is a conflict the primary sport will prevail. Game contest will take precedence over practice. If the athlete decides he/she can no longer continue participating in two sports, the athlete may only leave the team of the secondary sport. The coach of the primary and secondary sport must agree to the athlete participating in dual sports. The athlete and parent(s)/guardian(s) must sign and submit a dual sport form (see appendix) to the athletic director for final approval.



## **Extracurricular Communication Expectations**

### **Required Communication**

- Try-out / audition announcement
  - Schedule
- Cut procedures
  - Schedule / method
- Pre-Season parent meeting
  - Philosophy and expectations
  - Locations and times of practices
  - Team requirements
  - Discipline concerns
  - Injury procedures
- Awards Ceremony (with parent(s)/guardian(s))
  - School awards
- Game schedule, online/hard copy
- School website (updated)
- Periodic Email and or text communications to parents and team
  - Practice/game changes
  - Other information
- Transportation (sign out sheet)
- Game/Event information sent to local news outlets

### **Recommended Communication**

- Individual pre-season player meetings
- Regular (weekly) parent emails
- Team social media account(s)



### Try-Out Report

Grade / Sport: \_\_\_\_\_ Coach: \_\_\_\_\_

**Directions:** Turn this in to the AD/building principal at the conclusion of try-outs.

Were try-outs communicated to all eligible parties for a minimum of one week? YES NO

Try-Out Dates: \_\_\_\_\_

<u># of Players at Try-Outs</u>	<u># of Players Cut</u>	<u># of Players Kept</u>

**Try-Out Procedures:**

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**Cut Procedure:**

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**Notes:**

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### Pre-Season Goal Setting

Coach: \_\_\_\_\_

Sport: \_\_\_\_\_

**Directions:** *Please list / describe two-three goals that you have set for yourself this season. These should be focused on what you, yourself plan to do to improve your program. These are to be “process-oriented” and not “product-based”. In other words, these should be ideas and / or plans explaining how better to prepare your players and / or improve the quality of the overall program. Goals such as “advancing to state” and have a “winning season” are understood and can be omitted.*

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Date Received by Athletic Director/Building Principal: \_\_\_\_\_



**Midpoint Check-in**

**Coach:** \_\_\_\_\_

**Sport:** \_\_\_\_\_

*Progress towards goal(s):*

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*Concerns/Issues with Supplies/Equipment/Transportation/Gym Space/Officials/Eligibility:*

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*Concerns from coach:*

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*Coaching concerns/issues:*

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*Areas to improve:*

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*Remediation plan and/or resources offered:*

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*Additional comments from coach:*

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*Additional comments from athletic director / building principal:*

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\_\_\_\_\_  
**Coach's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Athletic Director/Building Principal Signature**

\_\_\_\_\_  
**Date**



### Coach's Evaluation

Name: \_\_\_\_\_ Sport: \_\_\_\_\_ Date: \_\_\_\_\_ School Yr: \_\_\_\_\_

<b>I. Administrative Responsibilities</b>	<b>Exceeds Expectations (2)</b>	<b>Meets Expectations (1)</b>	<b>Does Not Meet Expectations (0)</b>
A. Completes necessary paperwork/requests on time (Purchase orders, Transportation, Rosters, etc.)			
B. Attends athletic awards night(s)			
C. Organization of practices/practice logs			
D. Supervises the issuance of equipment, keeps accurate inventory of equipment & supplies, coordinates turn-in within one week of final contest			
E. Follows up on lost or missing equipment and communicates with office staff in timely manner			
F. Maintains correct team & individual records			
G. Supervision and care of practice & locker room facilities; includes turning lights off and properly securing facilities when done using them.			
H. Publicizes team & individual achievement to the media & school			
I. Demonstrates loyalty & support to the entire athletic program			
J. Communicates & enforces athletic policies			
K. Completes all teaching duties prior to coaching duties (if applicable)			
<b>II. Coaching Performance</b>	<b>(2)</b>	<b>(1)</b>	<b>(0)</b>
A. Knowledge & presentation of fundamentals			
B. Team is well prepared			
C. Uses effective game strategy			
D. Effective use of coaching staff/student staff/student-athletes			
E. Team Appearance			
F. Player & team attitude			
G. Execution of the team reflects enthusiasm, proper fundamentals, & sportsmanship			
H. Conduct of coach during practice & contests			
I. Publicly rewards effort & performance with praise			
J. Criticizes constructively			
<b>III. Self Improvement</b>	<b>(2)</b>	<b>(1)</b>	<b>(0)</b>
A. Reads current coaching literature and/or attends clinics			
B. Conducts self-evaluation			
C. Conducts program evaluation			



D. Cooperates with performance evaluation			
<b>IV. Relationships with Administration, Peers, Parents, and Athletes</b>	<b>Exceeds Expectations (2)</b>	<b>Meets Expectations (1)</b>	<b>Does Not Meet Expectations (0)</b>
A. Demonstrates enthusiasm for working with athletes			
B. Demonstrates support for other sports/activities			
C. Conducts oneself in a professional manner on & off the field/court			
D. Dresses appropriately: school, practices, contests			
E. Encourages participation in other school activities			
F. Athletes and parents are made aware of their responsibilities & obligations			
G. High expectations are placed on oneself			
H. Communicates effectively with the athletic office			
I. Communicates effectively with parents			
J. Shows concern for all team members			
K. Develops positive team morale & rapport			
L. Is punctual and expects the team to be the same			
M. Establishes and maintains good rapport with the faculty, administration, & coaching staff			
N. Supports school & department discipline policies			
O. Establishes appropriate & realistic team standards			
P. Discipline is firm, fair, & consistent			
Q. Planned & completed appropriate recruiting activities to maximize student involvement			
R. Provides athletes/parents with expectations & guidelines			

<b>V. Comments</b>

Total Point Value Earned \_\_\_\_\_ / 43 (42 if applicable) = \_\_\_\_\_ Final Average Rating

- Exceeds Expectations                    2.00 – 1.50
- Meets Expectations                      1.49 – 1.00
- Does not meet expectations            ≤ 0.99

**Coach's Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Athletic Director/Principal Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

The coach's signature does not mean agreement with evaluation's content, only receipt of evaluation. Coach may attach comments on a separate piece paper. Appointments are on a Year-to-Year basis. Appointments in any ONE-year do not



assure reappointments in any subsequent year.

### Coach Self-Evaluation

**Coach:** \_\_\_\_\_ **Sport:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Assess the team's performance this season.

Assess your performance this season.

What are your goals for team next season?

What are your personal goals as coach next season?

What suggestions or recommendations do you have for the athletic department that could help you achieve your team and personal goals?

\_\_\_\_\_  
**Coach's Signature**

\_\_\_\_\_  
**Date**

**Date Received by Athletic Director/Building Principal:** \_\_\_\_\_



## Activity Account Payment Request

DATE:

CLUB/ACTIVITY NAME:

FOR WHAT:

TO WHOM (include address if needed to mail):

AMOUNT:

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Coach

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Club Representative/Sponsor

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Athletic Director / Principal (if applicable)



## Putnam County High School

### Dual Sport Guideline Form

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An athlete may participate in two (2) sports that run concurrently but must follow certain guidelines:

1. Athlete must designate a primary sport. If there is a conflict, the primary sport will prevail.
2. Game contest will take precedence over practices
3. If the athlete decides he/she can no longer continue participating in two sports, the athlete may only leave the team of the secondary sport
4. The coach of the primary and secondary sport must agree to the athlete participating in dual sports.

**All policies and procedures listed in our Extracurricular Handbook will apply to both sports equally.**

*(i.e. responsible for two activity fees. if there's a consequence it will be served on both sports, etc.)*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Primary Sport:** \_\_\_\_\_ **Coach's Signature:** \_\_\_\_\_

**Secondary Sport:** \_\_\_\_\_ **Coach's Signature:** \_\_\_\_\_

Athletic Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Recommendation to Approve the Extracurricular Policy Handbook

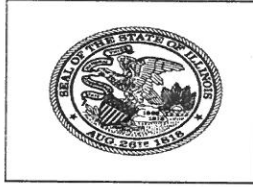
As superintendent, I recommend to approve the Extracurricular Policy Handbook

### Rationale

This Extracurricular Policy Handbook was created and worked through a committee with representatives from administration, school board, faculty, coaches, and parents. A draft of the policy was presented for review at June 22, 2017 school board meeting. Input was provided to add a remediation/resource component. This has been added in the mid-season checkpoint meeting. I want to thank all the committee members for the time and input during this process. This handbook will be reviewed on an annual basis to make sure all expectations and procedures remain current and applicable. The recommendation is to accept the policy handbook as outlined.

### District Goal

To promote increased communication among all stakeholders



# ILLINOIS STATE BOARD OF EDUCATION

Department of School Finance  
School Organization and Facilities Section  
100 North First Street  
Springfield, IL 62777-0001  
217/782-2962

2016-2017  
LASALLE, MARSHALL, PUTNAM COUNTIES ROE # 35

## HEALTH LIFE SAFETY CHECKLIST

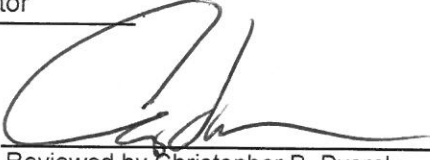
<b>NAME OF DISTRICT</b> Putnam County CUSD	<b>DISTRICT NUMBER</b> 535
<b>BUILDING</b> Primary PK-2nd	<b>YEAR BUILT</b> 2009
<b>ADDRESS</b> 400 E. Silverspoon Ave	<b>COUNTY</b> Putnam
<b>CITY</b> Granville, IL	<b>ZIP CODE</b> 61326

A survey of the above-named building was conducted on: January 11, 2017  
for the purpose of checking Health/Life Safety compliance.

This survey gives a general overview of work required, but is not as thorough as would be obtained by the district architect or engineer during a thorough analysis of the various conditions.

Participating in the walk-through were: Ronda Cross, Principal, Tracy Reaska, Maintenance,  
Dave Mathis, ROE, and Rich Myers, ROE Inspector

Chris Dvorak, Reg. Supt.  
Signature of Person Conducting the Survey

  
Reviewed by Christopher B. Dvorak  
Regional Superintendent of Schools,  
LaSalle, Marshall, Putnam Counties

District		Date:
School		
School Address		Inspected by:

**Administration and General Building Requirements**

Y	N	N/A	(Code references found in the Glossary)	Remarks
x			1 Safety reference plans	10 year survey due 2019
x			2 School safety drills	
x			3 Annual review of crisis plans	November 2, 2016
x			4 Hold-open devices	
x			5 Unobstructed exits	
x			6 Emergency lighting and illuminated exit signs	
x			7 Testing of emergency lighting and exit signs	Monthly checklist
x			8 Flammable/combustible liquids + chemicals	
x			9 Fire alarm system	July 2016
x			10 Fire alarm audibility	
x			11 Unobstructed manual fire alarm stations	
x			12 Inspection, testing, maintenance fire alarm system	
x			13 Functional sprinkler system	
x			14 Clearance above storage and from sprinklers	
		x	15 Functional standpipe system	
x			16 Fire extinguishers	July 2016
x			17 Safety glazing*	
		x	18 Emergency shower and eye wash stations*	
		x	19 Wall-mounted alcohol hand-rub dispensers	
		x	20 Decorative vegetation	
		x	21 Space heaters	
x			22 Furnishings and decorations	
x			23 Interior Wall, ceiling, and floor finishes	
x			24 Extension cords/multiple adaptors	
x			25 Electrical systems	
x			26 Carbon Monoxide Detection	Boiler Room and kitchens

AED --- checked monthly

**Specific Requirements for Rooms and Spaces**

Y	N	N/A	Arts and Crafts Rooms	Remarks
		x	28 Fire-rated construction and door closers	
		x	29 Fire detectors	
		x	30 Spray finishing operations using flammable finishes	
		x	31 Limited spraying spaces	
		x	32 Explosion proof fixtures	
		x	33 Kiln exhaust fan	
		x	34 Kiln fuel switch	
		x	35 Eye glasses*	
		x	36 Toxic art supplies*	

Y	N	N/A	Auditoriums	Remarks
		x	37 Posted occupancy load	
		x	38 Number of exits	
		x	39 Means of egress arrangement	
		x	40 Illuminated exit signs	
		x	41 Emergency lighting	
		x	42 Fire-rated construction and door closers	

Y	N	N/A		<b>Automotive Shops</b>	<b>Remarks</b>
		x	50	Emergency lighting	
		x	51	Fire-rated construction and door closers	
		x	52	Fire detectors	
		x	53	Fire protection in spray paint rooms and booths	
		x	54	Limited Spraying Spaces	
		x	55	Explosion proof lights	
		x	56	Welding booth exhaust	
		x	57	Eye glasses*	
Y	N	N/A		<b>Bleachers and Grandstands</b>	<b>Remarks</b>
		x	63	Installation, inspection and maintenance*	
		x	64	Combustible storage and waste accumulation	
Y	N	N/A		<b>Boiler Room</b>	<b>Remarks</b>
x			69	Door swing	
x			70	Fire-rated construction and door closers	
x			71	Housekeeping	
x			72	Fire detectors	
x			73	Emergency fuel burner switch	
x			74	Certificate of inspection posted	
Y	N	N/A		<b>Cafeteria (A)</b>	<b>Remarks</b>
x			80	Posted occupant loads	
x			81	Number of exits	
x			82	Means of egress arrangement	
x			83	Illuminated exit signs	
x			84	Emergency lighting	
x			85	Fire-rated construction and door closers	
Y	N	N/A		<b>Classrooms</b>	<b>Remarks</b>
x			93	Inside of exit doors unlocked	
x			94	Fire-rated construction and door closers	
x			95	Door glass-vision panel	
x			96	Classroom door swing	
Y	N	N/A		<b>Computer Hub Closets</b>	<b>Remarks</b>
x			102	Fire detectors	
Y	N	N/A		<b>Corridors</b>	<b>Remarks</b>
x			108	Number of exits	
x			109	Dead-end travel	
x			110	Illuminated exit signs	
x			111	Emergency lighting	
x			112	Fire-rated construction	
x			113	Capacity and width of corridors	
x			114	Storage in corridors and lobbies	
x			115	New Artwork	
Y	N	N/A		<b>Elevator and Conveying Systems</b>	<b>Remarks</b>
		x	121	Does not obstruct egress	
		x	122	Certificate of inspection	

Y	N	N/A		Exterior Items	Remarks
x			123	Exterior stairways properly installed/maintained	
x			124	Fire lanes	
		x	125	Fire department connection	
		x	126	Fire hydrants	
Y	N	N/A		Fire Escape Stairs	Remarks
		x	128	Existing fire escapes	
		x	129	Access to fire escapes	
		x	130	Protection of openings	
		x	131	Testing	
Y	N	N/A		Greenhouses	Remarks
		x	132	Fire-rated construction and door closers	
		x	133	Fire alarm systems	
		x	134	Fire detectors	
Y	N	N/A		Gym and Multipurpose Rooms	Remarks
x			138	Posted occupant loads	840
x			139	Number of exits	
x			140	Means of egress arrangement	
x			141	Illuminated exit signs	
x			142	Emergency lighting	
x			143	Fire-rated construction and door closers	
Y	N	N/A		Home Economics+Family Services Rooms	Remarks
		x	151	Fire-rated construction and door closers	
		x	152	Fire detectors	
		x	153	Exhaust fan	
Y	N	N/A		Industrial Technology Labs	Remarks
		x	160	Emergency lighting	
		x	161	Fire-rated construction and door closers	
		x	162	Fire detectors	
		x	163	Welding booth exhaust	
		x	164	Eye glasses*	
Y	N	N/A		Kitchens	Remarks
x			176	Fire-rated construction and door closers	
x			177	Fire detectors	
x			178	Fire extinguishers	
		x	179	Range canopy exhaust	
		x	180	Inspection and cleaning of cooking exhaust system	
		x	181	Filter installation and maintenance	
		x	182	Cooking hood extinguishing systems	
				Putnam Co. Health Dept.	inspected 10/24/2016
Y	N	N/A		Library and Media Centers (A)	Remarks
		x	189	Posted occupancy loads	
x			190	Number of exits	
x			191	Means of egress arrangement	
		x	192	Illuminated exit signs	
		x	193	Emergency lighting	
		x	194	Fire-rated construction and door closers	

<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Mechanical &amp; Furnace Rooms</b>	<b>Remarks</b>
x			198	Fire-rated construction and door closers	
x			199	Fire detectors	
x			200	Storage of combustibles	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Music Practice Rooms</b>	<b>Remarks</b>
		x	202	Sound proofing used as wall covering	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Photo Developing Rooms</b>	<b>Remarks</b>
		x	207	Emergency lighting	
		x	208	Fire-rated construction and door closers	
		x	209	Fire detectors	
		x	210	Exhaust fan	
		x	211	Proper storage of chemicals	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Science Laboratories</b>	<b>Remarks</b>
		x	225	Fire-rated construction and door closers	
		x	226	Fire detectors	
		x	227	Exhaust fan	
		x	228	Fume hood exhaust	
		x	229	Eye glasses*	
		x	230	Proper storage of chemicals	
		x	231	Emergency fuel burner switch	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Shower and Locker Rooms</b>	<b>Remarks</b>
		x	235	Number of exits	
		x	236	Illuminated exit signs	
		x	237	Emergency lighting	
		x	238	Exhaust fan*	
		x	239	Vapor-proof lights*	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Stage (Large), and Accessory Areas</b>	<b>Remarks</b>
		x	243	Illuminated exit signs	
		x	244	Emergency lighting	
		x	245	Fire-rated construction and door closers	
		x	246	Proscenium wall protection	
		x	247	Curtains and scenery	
		x	248	Sprinkler systems and ventilators	
		x	249	Standpipes for stages	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Stages (Small)</b>	<b>Remarks</b>
		x	256	Illuminated exit signs	
		x	257	Emergency lighting	
		x	258	Curtains and scenery	
		x	259	Fire detectors	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Stages with Storage Underneath</b>	<b>Remarks</b>
		x	265	Fire-rated construction and door closers	
		x	266	Noncombustible storage only	
		x	267	Fire detectors	
		x	268	Sprinklers	

Y	N	N/A		<b>Stairwells</b>	<b>Remarks</b>
		x	272	Properly maintained stairs	
		x	273	Illuminated exit signs	
		x	274	Emergency lighting	
		x	275	Interior exit stair enclosure	
		x	276	No storage under stairs	
		x	277	Fire detectors	
Y	N	N/A		<b>Storage/Supply/Closets</b>	<b>Remarks</b>
x			283	Fire-rated construction and door closers	
x			284	Fire detectors	
x			285	Classroom/janitor's closets	
Y	N	N/A		<b>Swimming Pools</b>	<b>Remarks</b>
		x	289	Posted occupancy loads (A)	
		x	290	Number of exits (A)	
		x	291	Means of egress arrangement (A)	
		x	292	Illuminated exit signs (A)	
		x	293	Emergency lighting (A)	
		x	294	Fire-rated construction (A)	
		x	295	Vapor-proof lights*	
		x	296	Exhaust fan*	
		x	297	IDPH safety equipment*	
		x	298	Fire extinguishers	
Y	N	N/A		<b>Teacher's Workroom/Lounge</b>	<b>Remarks</b>
x			301	Fire-rated construction and door closers	
x			302	Fire detectors	
x			303	Exhaust fan	
Y	N	N/A		<b>Time-Out Rooms</b>	<b>Remarks</b>
		x	304	Ceiling height	
		x	305	Safe construction	
		x	306	Locking	
		x	307	Monitoring	
Y	N	N/A		<b>Toilets</b>	<b>Remarks</b>
x			309	Exhaust fan*	
Y	N	N/A		<b>Woodworking Shops</b>	<b>Remarks</b>
		x	314	Emergency lighting	
		x	315	Fire-rated construction and door closers	
		x	316	Fire detectors	
		x	317	Fire extinguishers	
		x	318	Sawdust collector and exhaust	
		x	319	Eye glasses*	
		x	320	Housekeeping	

\*Will not be addressed by fire service personnel

Comments:

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	YES	NO	N/A	COMMENTS
<b>BUILDING SECURITY (RECOMMENDED)</b>				
Access Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Identification Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Intrusion Detection Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inventory Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Key and Lock Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Perimeter and Outside Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Protective Lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Signage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Security Linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**DEFINITIONS:**

**Access control:** Ensuring that an authenticated user accesses only what they are authorized to and no more. Access control identifies users and limits their access according to defined authorization rules.

**Communication systems:** Telephone, intercom, paging, public address and emergency call systems for Interior and Exterior communications.

**Identification systems:** Monitoring and control of individuals within the school building. Video or photo identification systems provide a means to identify students, faculty and staff. Includes badging and visitor procedures.

**Intrusion Detection Systems:** Detection and alarm systems provide perimeter and interior protection for school facilities by detecting unauthorized entries into a building, or into a protected area within a building. These systems are typically used to monitor the after-hours status of buildings. An intrusion might trigger a siren or bell, send an alarm message to the security control panel, prompt a surveillance camera to automatically pan to a door, or transmit an alarm message to a remote central station if the school has a monitoring agreement in place.

**Inventory Control:** Guidelines and procedures regarding stewardship required for the school's property assets

**Key and lock control:** Controlling the distribution and reproduction of keys; use of non-reproducible keys in critical areas; changing locks as necessary.

**Perimeter and outside security:** Includes things such as locked doors, entrance control, fencing, exterior cameras, personnel, visibility, etc.

**Protective lighting:** Lighting creates a psychological deterrent to intrusion and enables detection. Lighting should work to discourage intruders and maximize visibility for surveillance by way of cameras and guards.

**Signage:** crime deterrent that warn the intruders or trespassers that the area is under strict surveillance and any undesirable activity can invite trouble for them. Security signs ensure that rules and regulations are followed and help to avoid any kind misconduct in the school premises.

**Security linkage:** Central station monitoring centers that provide around-the-clock electronic surveillance for schools. In the event of an intrusion or a detected emergency, a message is transmitted to the central station.



# ILLINOIS STATE BOARD OF EDUCATION

Department of School Finance  
School Organization and Facilities Section  
100 North First Street  
Springfield, IL 62777-0001  
217/782-2962

2016-2017  
LASALLE, MARSHALL, PUTNAM COUNTIES ROE # 35

## HEALTH LIFE SAFETY CHECKLIST

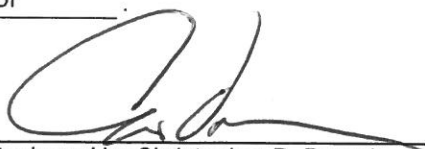
<b>NAME OF DISTRICT</b> Putnam County CUSD	<b>DISTRICT NUMBER</b> 535
<b>BUILDING</b> Putnam Elementary Gr 3-5	<b>YEAR BUILT</b>
<b>ADDRESS</b> 326 Fifth St.	<b>COUNTY</b> Putnam
<b>CITY</b> Hennepin, IL	<b>ZIP CODE</b> 61327

A survey of the above-named building was conducted on: January 11, 2017  
for the purpose of checking Health/Life Safety compliance.

This survey gives a general overview of work required, but is not as thorough as would be obtained by the district architect or engineer during a thorough analysis of the various conditions.

Participating in the walk-through were: Jeff Butler, Custodian, Tracy Reaska, Maintenance,  
David Mathis ROE Inspector, and Rich Myers, ROE Inspector

Chris Dvorak, Reg. Supt.  
Signature of Person Conducting the Survey

  
Reviewed by Christopher B. Dvorak  
Regional Superintendent of Schools,  
LaSalle, Marshall, Putnam Counties

District		Date:
School		
School Address		Inspected by:

**Administration and General Building Requirements**

Y	N	N/A		(Code references found in the Glossary)	Remarks
x			1	Safety reference plans	
x			2	School safety drills	
x			3	Annual review of crisis plans	
x			4	Hold-open devices	
x			5	Unobstructed exits	
x			6	Emergency lighting and illuminated exit signs	
x			7	Testing of emergency lighting and exit signs	
x			8	Flammable/combustible liquids + chemicals	
x			9	Fire alarm system	
x			10	Fire alarm audibility	
x			11	Unobstructed manual fire alarm stations	
x			12	Inspection, testing, maintenance fire alarm system	
		x	13	Functional sprinkler system	
x			14	Clearance above storage and from sprinklers	
		x	15	Functional standpipe system	
x			16	Fire extinguishers	
x			17	Safety glazing*	
		x	18	Emergency shower and eye wash stations*	
		x	19	Wall-mounted alcohol hand-rub dispensers	
		x	20	Decorative vegetation	
		x	21	Space heaters	
x			22	Furnishings and decorations	
x			23	Interior Wall, ceiling, and floor finishes	
x			24	Extension cords/multiple adaptors	
x			25	Electrical systems	
x			26	Carbon Monoxide Detection	

AED ---

**Specific Requirements for Rooms and Spaces**

Y	N	N/A		Arts and Crafts Rooms	Remarks
		x	28	Fire-rated construction and door closers	
		x	29	Fire detectors	
		x	30	Spray finishing operations using flammable finishes	
		x	31	Limited spraying spaces	
		x	32	Explosion proof fixtures	
		x	33	Kiln exhaust fan	
		x	34	Kiln fuel switch	
		x	35	Eye glasses*	
		x	36	Toxic art supplies*	

Y	N	N/A		Auditoriums	Remarks
		x	37	Posted occupancy load	
		x	38	Number of exits	
		x	39	Means of egress arrangement	
		x	40	Illuminated exit signs	
		x	41	Emergency lighting	
		x	42	Fire-rated construction and door closers	

Y	N	N/A		<b>Automotive Shops</b>	<b>Remarks</b>
		x	50	Emergency lighting	
		x	51	Fire-rated construction and door closers	
		x	52	Fire detectors	
		x	53	Fire protection in spray paint rooms and booths	
		x	54	Limited Spraying Spaces	
		x	55	Explosion proof lights	
		x	56	Welding booth exhaust	
		x	57	Eye glasses*	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Bleachers and Grandstands</b>	<b>Remarks</b>
x			63	Installation, inspection and maintenance*	10/14/16 IDEAL
x			64	Combustible storage and waste accumulation	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Boiler Room</b>	<b>Remarks</b>
x			69	Door swing	
x			70	Fire-rated construction and door closers	
x			71	Housekeeping	
x			72	Fire detectors	
x			73	Emergency fuel burner switch	
x			74	Certificate of inspection posted	expires 10/19/18
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Cafeteria (A)</b>	<b>Remarks</b>
x			80	Posted occupant loads	
x			81	Number of exits	
x			82	Means of egress arrangement	
x			83	Illuminated exit signs	
x			84	Emergency lighting	
x			85	Fire-rated construction and door closers	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Classrooms</b>	<b>Remarks</b>
x			93	Inside of exit doors unlocked	
x			94	Fire-rated construction and door closers	
x			95	Door glass-vision panel	
x			96	Classroom door swing	
				<b>Computer Hub Closets</b>	<b>Remarks</b>
Y x	N	N/A	102	Fire detectors	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Corridors</b>	<b>Remarks</b>
x			108	Number of exits	
x			109	Dead-end travel	
x			110	Illuminated exit signs	
x			111	Emergency lighting	
x			112	Fire-rated construction	
x			113	Capacity and width of corridors	
x			114	Storage in corridors and lobbies	
x			115	New Artwork	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Elevator and Conveying Systems</b>	<b>Remarks</b>
		x	121	Does not obstruct egress	
		x	122	Certificate of inspection	

Y	N	N/A		Exterior Items	Remarks
x			123	Exterior stairways properly installed/maintained	
x			124	Fire lanes	
x			125	Fire department connection	
x			126	Fire hydrants	
Y	N	N/A		Fire Escape Stairs	Remarks
		x	128	Existing fire escapes	
		x	129	Access to fire escapes	
		x	130	Protection of openings	
		x	131	Testing	
Y	N	N/A		Greenhouses	Remarks
		x	132	Fire-rated construction and door closers	
		x	133	Fire alarm systems	
		x	134	Fire detectors	
Y	N	N/A		Gym and Multipurpose Rooms	Remarks
x			138	Posted occupant loads	
x			139	Number of exits	
x			140	Means of egress arrangement	
x			141	Illuminated exit signs	
x			142	Emergency lighting	
x			143	Fire-rated construction and door closers	
Y	N	N/A		Home Economics+Family Services Rooms	Remarks
		x	151	Fire-rated construction and door closers	
		x	152	Fire detectors	
		x	153	Exhaust fan	
Y	N	N/A		Industrial Technology Labs	Remarks
		x	160	Emergency lighting	
		x	161	Fire-rated construction and door closers	
		x	162	Fire detectors	
		x	163	Welding booth exhaust	
		x	164	Eye glasses*	
Y	N	N/A		Kitchens	Remarks
x			176	Fire-rated construction and door closers	
x			177	Fire detectors	
x			178	Fire extinguishers	
x			179	Range canopy exhaust	
x			180	Inspection and cleaning of cooking exhaust system	
x			181	Filter installation and maintenance	
x			182	Cooking hood extinguishing systems	
Y	N	N/A		Library and Media Centers (A)	Remarks
		x	189	Posted occupancy loads	
		x	190	Number of exits	
		x	191	Means of egress arrangement	
		x	192	Illuminated exit signs	
		x	193	Emergency lighting	
		x	194	Fire-rated construction and door closers	

Y	N	N/A			Remarks
				<b>Mechanical &amp; Furnace Rooms</b>	
x			198	Fire-rated construction and door closers	
x			199	Fire detectors	
x			200	Storage of combustibles	
				<b>Music Practice Rooms</b>	
		x	202	Sound proofing used as wall covering	
				<b>Photo Developing Rooms</b>	
		x	207	Emergency lighting	
		x	208	Fire-rated construction and door closers	
		x	209	Fire detectors	
		x	210	Exhaust fan	
		x	211	Proper storage of chemicals	
				<b>Science Laboratories</b>	
		x	225	Fire-rated construction and door closers	
		x	226	Fire detectors	
		x	227	Exhaust fan	
		x	228	Fume hood exhaust	
		x	229	Eye glasses*	
		x	230	Proper storage of chemicals	
		x	231	Emergency fuel burner switch	
				<b>Shower and Locker Rooms</b>	
		x	235	Number of exits	
		x	236	Illuminated exit signs	
		x	237	Emergency lighting	
		x	238	Exhaust fan*	
		x	239	Vapor-proof lights*	
				<b>Stage (Large), and Accessory Areas</b>	
		x	243	Illuminated exit signs	
		x	244	Emergency lighting	
		x	245	Fire-rated construction and door closers	
		x	246	Proscenium wall protection	
		x	247	Curtains and scenery	
		x	248	Sprinkler systems and ventilators	
		x	249	Standpipes for stages	
				<b>Stages (Small)</b>	
x			256	Illuminated exit signs	
x			257	Emergency lighting	
x			258	Curtains and scenery	
x			259	Fire detectors	
				<b>Stages with Storage Undemeath</b>	
		x	265	Fire-rated construction and door closers	
		x	266	Noncombustible storage only	
		x	267	Fire detectors	
		x	268	Sprinklers	

Y	N	N/A		Stairwells	Remarks
		x	272	Properly maintained stairs	
		x	273	Illuminated exit signs	
		x	274	Emergency lighting	
		x	275	Interior exit stair enclosure	
		x	276	No storage under stairs	
		x	277	Fire detectors	
Y	N	N/A		Storage/Supply/Closets	Remarks
x			283	Fire-rated construction and door closers	
x			284	Fire detectors	
x			285	Classroom/janitor's closets	
Y	N	N/A		Swimming Pools	Remarks
		x	289	Posted occupancy loads (A)	
		x	290	Number of exits (A)	
		x	291	Means of egress arrangement (A)	
		x	292	Illuminated exit signs (A)	
		x	293	Emergency lighting (A)	
		x	294	Fire-rated construction (A)	
		x	295	Vapor-proof lights*	
		x	296	Exhaust fan*	
		x	297	IDPH safety equipment*	
		x	298	Fire extinguishers	
Y	N	N/A		Teacher's Workroom/Lounge	Remarks
x			301	Fire-rated construction and door closers	
x			302	Fire detectors	
x			303	Exhaust fan	
Y	N	N/A		Time-Out Rooms	Remarks
		x	304	Ceiling height	
		x	305	Safe construction	
		x	306	Locking	
		x	307	Monitoring	
Y	N	N/A		Toilets	Remarks
x			309	Exhaust fan*	
Y	N	N/A		Woodworking Shops	Remarks
		x	314	Emergency lighting	
		x	315	Fire-rated construction and door closers	
		x	316	Fire detectors	
		x	317	Fire extinguishers	
		x	318	Sawdust collector and exhaust	
		x	319	Eye glasses*	
		x	320	Housekeeping	

\*Will not be addressed by fire service personnel

Comments:

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	YES	NO	N/A	COMMENTS
<b>BUILDING SECURITY (RECOMMENDED)</b>				
Access Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Identification Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Intrusion Detection Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inventory Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Key and Lock Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Perimeter and Outside Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Protective Lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Signage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Security Linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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**Inventory Control:** Guidelines and procedures regarding stewardship required for the school's property assets

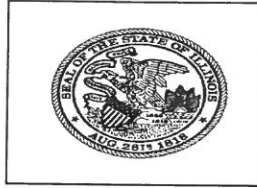
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 School Organization and Facilities Section  
 100 North First Street  
 Springfield, IL 62777-0001  
 217/782-2962

**2016-2017  
 LASALLE, MARSHALL, PUTNAM COUNTIES ROE # 35**

**HEALTH LIFE SAFETY CHECKLIST**


<b>NAME OF DISTRICT</b> Putnam County CUSD	<b>DISTRICT NUMBER</b> 535
<b>BUILDING</b> Putnam County Jr. HS (Gr 6-8)	<b>YEAR BUILT</b>
<b>ADDRESS</b> 13183 N. 350th Ave.	<b>COUNTY</b> Putnam
<b>CITY</b> McNabb, IL	<b>ZIP CODE</b> 61335

A survey of the above-named building was conducted on: January 11, 2017  
 for the purpose of checking Health/Life Safety compliance.

This survey gives a general overview of work required, but is not as thorough as would be obtained by the district architect or engineer during a thorough analysis of the various conditions.

Participating in the walk-through were: Dave Urnikis, Custodian, Tracy Reaska, Maintenance,  
Dave Mathis, ROE, and Rich Myers, ROE Inspector

Chris Dvorak, Reg. Supt.  
 Signature of Person Conducting the Survey

  
 Reviewed by Christopher B. Dvorak  
 Regional Superintendent of Schools,  
 LaSalle, Marshall, Putnam Counties

District		Date:
School		
School Address		Inspected by:

**Administration and General Building Requirements**

Y	N	N/A		(Code references found in the Glossary)	Remarks
x			1	Safety reference plans	10 year survey due 2019
x			2	School safety drills	
x			3	Annual review of crisis plans	Novemeber 2, 2016
x			4	Hold-open devices	
x			5	Unobstructed exits	
x			6	Emergency lighting and illuminated exit signs	
x			7	Testing of emergency lighting and exit signs	Monthly
x			8	Flammable/combustible liquids + chemicals	
x			9	Fire alarm system	6/9/2016
x			10	Fire alarm audibility	
x			11	Unobstructed manual fire alarm stations	
x			12	Inspection, testing, maintenance fire alarm system	Monthly
x			13	Functional sprinkler system	
x			14	Clearance above storage and from sprinklers	
		x	15	Functional standpipe system	
x			16	Fire extinguishers	
x			17	Safety glazing*	July 2016
x			18	Emergency shower and eye wash stations*	
		x	19	Wall-mounted alcohol hand-rub dispensers	
		x	20	Decorative vegetation	
		x	21	Space heaters	
x			22	Furnishings and decorations	
x			23	Interior Wall, ceiling, and floor finishes	
x			24	Extension cords/multiple adaptors	
x			25	Electrical systems	
x			26	Carbon Monoxide Detection	

AED --

**Specific Requirements for Rooms and Spaces**

Y	N	N/A		Arts and Crafts Rooms	Remarks
		x	28	Fire-rated construction and door closers	
		x	29	Fire detectors	
		x	30	Spray finishing operations using flammable finishes	
		x	31	Limited spraying spaces	
		x	32	Explosion proof fixtures	
		x	33	Kiln exhaust fan	
		x	34	Kiln fuel switch	
		x	35	Eye glasses*	
		x	36	Toxic art supplies*	

Y	N	N/A		Auditoriums	Remarks
		x	37	Posted occupancy load	
		x	38	Number of exits	
		x	39	Means of egress arrangement	
		x	40	Illuminated exit signs	
		x	41	Emergency lighting	
		x	42	Fire-rated construction and door closers	

Y	N	N/A		<b>Automotive Shops</b>	<b>Remarks</b>
		x	50	Emergency lighting	
		x	51	Fire-rated construction and door closers	
		x	52	Fire detectors	
		x	53	Fire protection in spray paint rooms and booths	
		x	54	Limited Spraying Spaces	
		x	55	Explosion proof lights	
		x	56	Welding booth exhaust	
		x	57	Eye glasses*	
Y	N	N/A		<b>Bleachers and Grandstands</b>	<b>Remarks</b>
x			63	Installation, inspection and maintenance*	10/14/16 IDEAL
x			64	Combustible storage and waste accumulation	
Y	N	N/A		<b>Boiler Room</b>	<b>Remarks</b>
x			69	Door swing	
x			70	Fire-rated construction and door closers	
x			71	Housekeeping	
x			72	Fire detectors	
x			73	Emergency fuel burner switch	
x			74	Certificate of inspection posted	Expires 4/12/2018
Y	N	N/A		<b>Cafeteria (A)</b>	<b>Remarks</b>
x			80	Posted occupant loads	184
x			81	Number of exits	
x			82	Means of egress arrangement	
x			83	Illuminated exit signs	
x			84	Emergency lighting	
x			85	Fire-rated construction and door closers	
Y	N	N/A		<b>Classrooms</b>	<b>Remarks</b>
x			93	Inside of exit doors unlocked	
x			94	Fire-rated construction and door closers	
x			95	Door glass-vision panel	
x			96	Classroom door swing	
Y	N	N/A		<b>Computer Hub Closets</b>	<b>Remarks</b>
Y x	N	N/A	102	Fire detectors	
Y	N	N/A		<b>Corridors</b>	<b>Remarks</b>
x			108	Number of exits	
x			109	Dead-end travel	
x			110	Illuminated exit signs	
x			111	Emergency lighting	
x			112	Fire-rated construction	
x			113	Capacity and width of corridors	
x			114	Storage in corridors and lobbies	
x			115	New Artwork	
Y	N	N/A		<b>Elevator and Conveying Systems</b>	<b>Remarks</b>
x			121	Does not obstruct egress	
x			122	Certificate of inspection	10/17/16

Y	N	N/A		Exterior Items	Remarks
x			123	Exterior stairways properly installed/maintained	
		x	124	Fire lanes	
		x	125	Fire department connection	
		x	126	Fire hydrants	
Y	N	N/A		Fire Escape Stairs	Remarks
		x	128	Existing fire escapes	
		x	129	Access to fire escapes	
		x	130	Protection of openings	
		x	131	Testing	
Y	N	N/A		Greenhouses	Remarks
		x	132	Fire-rated construction and door closers	
		x	133	Fire alarm systems	
		x	134	Fire detectors	
Y	N	N/A		Gym and Multipurpose Rooms	Remarks
x			138	Posted occupant loads	1120
x			139	Number of exits	
x			140	Means of egress arrangement	
x			141	Illuminated exit signs	
x			142	Emergency lighting	
x			143	Fire-rated construction and door closers	
Y	N	N/A		Home Economics+Family Services Rooms	Remarks
		x	151	Fire-rated construction and door closers	
		x	152	Fire detectors	
		x	153	Exhaust fan	
Y	N	N/A		Industrial Technology Labs	Remarks
		x	160	Emergency lighting	
		x	161	Fire-rated construction and door closers	
		x	162	Fire detectors	
		x	163	Welding booth exhaust	
		x	164	Eye glasses*	
Y	N	N/A		Kitchens	Remarks
x			176	Fire-rated construction and door closers	
x			177	Fire detectors	
x			178	Fire extinguishers	July 2016
x			179	Range canopy exhaust	
x			180	Inspection and cleaning of cooking exhaust system	10/21/2016
x			181	Filter installation and maintenance	
x			182	Cooking hood extinguishing systems	10/21/2016
Y	N	N/A		Library and Media Centers (A)	Remarks
x			189	Posted occupancy loads	85
x			190	Number of exits	
x			191	Means of egress arrangement	
x			192	Illuminated exit signs	
x			193	Emergency lighting	
x			194	Fire-rated construction and door closers	

<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Mechanical &amp; Furnace Rooms</b>	<b>Remarks</b>
x			198	Fire-rated construction and door closers	
x			199	Fire detectors	
x			200	Storage of combustibles	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Music Practice Rooms</b>	<b>Remarks</b>
		x	202	Sound proofing used as wall covering	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Photo Developing Rooms</b>	<b>Remarks</b>
		x	207	Emergency lighting	
		x	208	Fire-rated construction and door closers	
		x	209	Fire detectors	
		x	210	Exhaust fan	
		x	211	Proper storage of chemicals	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Science Laboratories</b>	<b>Remarks</b>
x			225	Fire-rated construction and door closers	
x			226	Fire detectors	
x			227	Exhaust fan	
x			228	Fume hood exhaust	
x			229	Eye glasses*	
x			230	Proper storage of chemicals	
x			231	Emergency fuel burner switch	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Shower and Locker Rooms</b>	<b>Remarks</b>
		x	235	Number of exits	
		x	236	Illuminated exit signs	
		x	237	Emergency lighting	
		x	238	Exhaust fan*	
		x	239	Vapor-proof lights*	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Stage (Large), and Accessory Areas</b>	<b>Remarks</b>
		x	243	Illuminated exit signs	
		x	244	Emergency lighting	
		x	245	Fire-rated construction and door closers	
		x	246	Proscenium wall protection	
		x	247	Curtains and scenery	
		x	248	Sprinkler systems and ventilators	
		x	249	Standpipes for stages	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Stages (Small)</b>	<b>Remarks</b>
x			256	Illuminated exit signs	
x			257	Emergency lighting	
x			258	Curtains and scenery	
x			259	Fire detectors	
<b>Y</b>	<b>N</b>	<b>N/A</b>		<b>Stages with Storage Undemeath</b>	<b>Remarks</b>
		x	265	Fire-rated construction and door closers	
		x	266	Noncombustible storage only	
		x	267	Fire detectors	
		x	268	Sprinklers	

Y	N	N/A		Stairwells	Remarks
		x	272	Properly maintained stairs	
		x	273	Illuminated exit signs	
		x	274	Emergency lighting	
		x	275	Interior exit stair enclosure	
		x	276	No storage under stairs	
		x	277	Fire detectors	
Y	N	N/A		Storage/Supply/Closets	Remarks
x			283	Fire-rated construction and door closers	
x			284	Fire detectors	
x			285	Classroom/janitor's closets	
Y	N	N/A		Swimming Pools	Remarks
		x	289	Posted occupancy loads (A)	
		x	290	Number of exits (A)	
		x	291	Means of egress arrangement (A)	
		x	292	Illuminated exit signs (A)	
		x	293	Emergency lighting (A)	
		x	294	Fire-rated construction (A)	
**		x	295	Vapor-proof lights*	
		x	296	Exhaust fan*	
		x	297	IDPH safety equipment*	
		x	298	Fire extinguishers	
Y	N	N/A		Teacher's Workroom/Lounge	Remarks
x			301	Fire-rated construction and door closers	
x			302	Fire detectors	
x			303	Exhaust fan	
Y	N	N/A		Time-Out Rooms	Remarks
		x	304	Ceiling height	
		x	305	Safe construction	
		x	306	Locking	
		x	307	Monitoring	
Y	N	N/A		Toilets	Remarks
x			309	Exhaust fan*	
Y	N	N/A		Woodworking Shops	Remarks
		x	314	Emergency lighting	
		x	315	Fire-rated construction and door closers	
		x	316	Fire detectors	
		x	317	Fire extinguishers	
		x	318	Sawdust collector and exhaust	
		x	319	Eye glasses*	
		x	320	Housekeeping	

\*Will not be addressed by fire service personnel

Comments:

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	YES	NO	N/A	COMMENTS
<b>BUILDING SECURITY (RECOMMENDED)</b>				
Access Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Identification Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Intrusion Detection Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inventory Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Key and Lock Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Perimeter and Outside Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Protective Lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Signage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Security Linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**DEFINITIONS:**

**Access control:** Ensuring that an authenticated user accesses only what they are authorized to and no more. Access control identifies users and limits their access according to defined authorization rules.

**Communication systems:** Telephone, intercom, paging, public address and emergency call systems for Interior and Exterior communications.

**Identification systems:** Monitoring and control of individuals within the school building. Video or photo identification systems provide a means to identify students, faculty and staff. Includes badging and visitor procedures.

**Intrusion Detection Systems:** Detection and alarm systems provide perimeter and interior protection for school facilities by detecting unauthorized entries into a building, or into a protected area within a building. These systems are typically used to monitor the after-hours status of buildings. An intrusion might trigger a siren or bell, send an alarm message to the security control panel, prompt a surveillance camera to automatically pan to a door, or transmit an alarm message to a remote central station if the school has a monitoring agreement in place.

**Inventory Control:** Guidelines and procedures regarding stewardship required for the school's property assets

**Key and lock control:** Controlling the distribution and reproduction of keys; use of non-reproducible keys in critical areas; changing locks as necessary.

**Perimeter and outside security:** Includes things such as locked doors, entrance control, fencing, exterior cameras, personnel, visibility, etc.

**Protective lighting:** Lighting creates a psychological deterrent to intrusion and enables detection. Lighting should work to discourage intruders and maximize visibility for surveillance by way of cameras and guards.

**Signage:** crime deterrent that warn the intruders or trespassers that the area is under strict surveillance and any undesirable activity can invite trouble for them. Security signs ensure that rules and regulations are followed and help to avoid any kind misconduct in the school premises.

**Security linkage:** Central station monitoring centers that provide around-the-clock electronic surveillance for schools. In the event of an intrusion or a detected emergency, a message is transmitted to the central station.



# ILLINOIS STATE BOARD OF EDUCATION

Department of School Finance  
School Organization and Facilities Section  
100 North First Street  
Springfield, IL 62777-0001  
217/782-2962

2016-2017  
LASALLE, MARSHALL, PUTNAM COUNTIES ROE # 35

## HEALTH LIFE SAFETY CHECKLIST

<b>NAME OF DISTRICT</b> Putnam County CUSD	<b>DISTRICT NUMBER</b> 535
<b>BUILDING</b> Putnam County HS (9-12)	<b>YEAR BUILT</b>
<b>ADDRESS</b> 402 E. Silverspoon Ave.	<b>COUNTY</b> Putnam
<b>CITY</b> Granville, IL	<b>ZIP CODE</b> 61326


A survey of the above-named building was conducted on:  
for the purpose of checking Health/Life Safety compliance.

January 11, 2017

This survey gives a general overview of work required, but is not as thorough as would be obtained by the district architect or engineer during a thorough analysis of the various conditions.

Participating in the walk-through were: Dave Urnikis, Custodian, Tracy Reaska, Maintenance,  
Dave Mathis, ROE, and Rich Myers, ROE Inspector

Chris Dvorak, Reg. Supt.  
Signature of Person Conducting the Survey

  
Reviewed by Christopher B. Dvorak  
Regional Superintendent of Schools,  
LaSalle, Marshall, Putnam Counties

District		Date:
School		
School Address		Inspected by:

**Administration and General Building Requirements**

Y	N	N/A		(Code references found in the Glossary)	Remarks
x			1	Safety reference plans	10 year survey due 2019
x			2	School safety drills	
x			3	Annual review of crisis plans	Novemeber 2, 2016
x			4	Hold-open devices	
x			5	Unobstructed exits	
x			6	Emergency lighting and illuminated exit signs	
x			7	Testing of emergency lighting and exit signs	Monthly
x			8	Flammable/combustible liquids + chemicals	
x			9	Fire alarm system	7/2016
x			10	Fire alarm audibility	
x			11	Unobstructed manual fire alarm stations	
x			12	Inspection, testing, maintenance fire alarm system	7/2016
x			13	Functional sprinkler system	
x			14	Clearance above storage and from sprinklers	
		x	15	Functional standpipe system	
x			16	Fire extinguishers	
x			17	Safety glazing*	July 2016
x			18	Emergency shower and eye wash stations*	
		x	19	Wall-mounted alcohol hand-rub dispensers	
		x	20	Decorative vegetation	
		x	21	Space heaters	
x			22	Furnishings and decorations	
x			23	Interior Wall, ceiling, and floor finishes	
x			24	Extension cords/multiple adaptors	
x			25	Electrical systems	
x			26	Carbon Monoxide Detection	

AED -- Checked monthly

**Specific Requirements for Rooms and Spaces**

Y	N	N/A		Arts and Crafts Rooms	Remarks
x			28	Fire-rated construction and door closers	
x			29	Fire detectors	
		x	30	Spray finishing operations using flammable finishes	
		x	31	Limited spraying spaces	
x			32	Explosion proof fixtures	
x			33	Kiln exhaust fan	being Rerouted
x			34	Kiln fuel switch	
x			35	Eye glasses*	
x			36	Toxic art supplies*	

Y	N	N/A		Auditoriums	Remarks
x			37	Posted occupancy load	689
x			38	Number of exits	
x			39	Means of egress arrangement	
x			40	Illuminated exit signs	
x			41	Emergency lighting	
x			42	Fire-rated construction and door closers	

Y	N	N/A		<b>Automotive Shops</b>	<b>Remarks</b>
		x	50	Emergency lighting	
		x	51	Fire-rated construction and door closers	
		x	52	Fire detectors	
		x	53	Fire protection in spray paint rooms and booths	
		x	54	Limited Spraying Spaces	
		x	55	Explosion proof lights	
		x	56	Welding booth exhaust	
		x	57	Eye glasses*	
Y	N	N/A		<b>Bleachers and Grandstands</b>	<b>Remarks</b>
x			63	Installation, inspection and maintenance*	10/14/16 IDEAL
x			64	Combustible storage and waste accumulation	
Y	N	N/A		<b>Boiler Room</b>	<b>Remarks</b>
x			69	Door swing	
x			70	Fire-rated construction and door closers	
x			71	Housekeeping	
x			72	Fire detectors	
x			73	Emergency fuel burner switch	
x			74	Certificate of inspection posted	Expires 4/20/2018
Y	N	N/A		<b>Cafeteria (A)</b>	<b>Remarks</b>
x			80	Posted occupant loads	463
x			81	Number of exits	
x			82	Means of egress arrangement	
x			83	Illuminated exit signs	
x			84	Emergency lighting	
x			85	Fire-rated construction and door closers	
Y	N	N/A		<b>Classrooms</b>	<b>Remarks</b>
x			93	Inside of exit doors unlocked	
x			94	Fire-rated construction and door closers	
x			95	Door glass-vision panel	
x			96	Classroom door swing	
Y	N	N/A		<b>Computer Hub Closets</b>	<b>Remarks</b>
Y x	N	N/A	102	Fire detectors	
Y	N	N/A		<b>Corridors</b>	<b>Remarks</b>
x			108	Number of exits	
x			109	Dead-end travel	
x			110	Illuminated exit signs	
x			111	Emergency lighting	
x			112	Fire-rated construction	
x			113	Capacity and width of corridors	
x			114	Storage in corridors and lobbies	
x			115	New Artwork	
Y	N	N/A		<b>Elevator and Conveying Systems</b>	<b>Remarks</b>
		x	121	Does not obstruct egress	
		x	122	Certificate of inspection	10/17/16

Y	N	N/A		Exterior Items	Remarks
x			123	Exterior stairways properly installed/maintained	
x			124	Fire lanes	
x			125	Fire department connection	
x			126	Fire hydrants	
Y	N	N/A		Fire Escape Stairs	Remarks
		x	128	Existing fire escapes	
		x	129	Access to fire escapes	
		x	130	Protection of openings	
		x	131	Testing	
Y	N	N/A		Greenhouses	Remarks
		x	132	Fire-rated construction and door closers	
		x	133	Fire alarm systems	
		x	134	Fire detectors	
Y	N	N/A		Gym and Multipurpose Rooms	Remarks
x			138	Posted occupant loads	2803
x			139	Number of exits	
x			140	Means of egress arrangement	
x			141	Illuminated exit signs	
x			142	Emergency lighting	
x			143	Fire-rated construction and door closers	
Y	N	N/A		Home Economics+Family Services Rooms	Remarks
		x	151	Fire-rated construction and door closers	
		x	152	Fire detectors	
		x	153	Exhaust fan	
Y	N	N/A		Industrial Technology Labs	Remarks
		x	160	Emergency lighting	
		x	161	Fire-rated construction and door closers	
		x	162	Fire detectors	
		x	163	Welding booth exhaust	
		x	164	Eye glasses*	
Y	N	N/A		Kitchens	Remarks
x			176	Fire-rated construction and door closers	
x			177	Fire detectors	
x			178	Fire extinguishers	July 2016
x			179	Range canopy exhaust	
x			180	Inspection and cleaning of cooking exhaust system	
x			181	Filter installation and maintenance	
x			182	Cooking hood extinguishing systems	January 2017 GETZ
				Putnam Co. Health Dept.	10/24/2016
Y	N	N/A		Library and Media Centers (A)	Remarks
x			189	Posted occupancy loads	85
x			190	Number of exits	
x			191	Means of egress arrangement	
x			192	Illuminated exit signs	
x			193	Emergency lighting	
x			194	Fire-rated construction and door closers	

Y	N	N/A		<b>Mechanical &amp; Furnace Rooms</b>	Remarks
x			198	Fire-rated construction and door closers	
x			199	Fire detectors	
x			200	Storage of combustibles	
Y	N	N/A		<b>Music Practice Rooms</b>	Remarks
		x	202	Sound proofing used as wall covering	
Y	N	N/A		<b>Photo Developing Rooms</b>	Remarks
		x	207	Emergency lighting	
		x	208	Fire-rated construction and door closers	
		x	209	Fire detectors	
		x	210	Exhaust fan	
		x	211	Proper storage of chemicals	
Y	N	N/A		<b>Science Laboratories</b>	Remarks
x			225	Fire-rated construction and door closers	
x			226	Fire detectors	
x			227	Exhaust fan	
x			228	Fume hood exhaust	
x			229	Eye glasses*	
x			230	Proper storage of chemicals	
x			231	Emergency fuel burner switch	
Y	N	N/A		<b>Shower and Locker Rooms</b>	Remarks
		x	235	Number of exits	
		x	236	Illuminated exit signs	
		x	237	Emergency lighting	
		x	238	Exhaust fan*	
		x	239	Vapor-proof lights*	
Y	N	N/A		<b>Stage (Large), and Accessory Areas</b>	Remarks
		x	243	Illuminated exit signs	
		x	244	Emergency lighting	
		x	245	Fire-rated construction and door closers	
		x	246	Proscenium wall protection	
		x	247	Curtains and scenery	
		x	248	Sprinkler systems and ventilators	
		x	249	Standpipes for stages	
Y	N	N/A		<b>Stages (Small)</b>	Remarks
x			256	Illuminated exit signs	
x			257	Emergency lighting	
x			258	Curtains and scenery	
x			259	Fire detectors	
Y	N	N/A		<b>Stages with Storage Undemeath</b>	Remarks
		x	265	Fire-rated construction and door closers	
		x	266	Noncombustible storage only	
		x	267	Fire detectors	
		x	268	Sprinklers	

Y	N	N/A		Stairwells	Remarks
		x	272	Properly maintained stairs	
		x	273	Illuminated exit signs	
		x	274	Emergency lighting	
		x	275	Interior exit stair enclosure	
		x	276	No storage under stairs	
		x	277	Fire detectors	
Y	N	N/A		Storage/Supply/Closets	Remarks
x			283	Fire-rated construction and door closers	
x			284	Fire detectors	
x			285	Classroom/janitor's closets	
Y	N	N/A		Swimming Pools	Remarks
		x	289	Posted occupancy loads (A)	
		x	290	Number of exits (A)	
		x	291	Means of egress arrangement (A)	
		x	292	Illuminated exit signs (A)	
		x	293	Emergency lighting (A)	
		x	294	Fire-rated construction (A)	
		x	295	Vapor-proof lights*	
		x	296	Exhaust fan*	
		x	297	IDPH safety equipment*	
		x	298	Fire extinguishers	
Y	N	N/A		Teacher's Workroom/Lounge	Remarks
x			301	Fire-rated construction and door closers	
x			302	Fire detectors	
x			303	Exhaust fan	
Y	N	N/A		Time-Out Rooms	Remarks
		x	304	Ceiling height	
		x	305	Safe construction	
		x	306	Locking	
		x	307	Monitoring	
Y	N	N/A		Toilets	Remarks
x			309	Exhaust fan*	
Y	N	N/A		Woodworking Shops	Remarks
		x	314	Emergency lighting	
		x	315	Fire-rated construction and door closers	
		x	316	Fire detectors	
		x	317	Fire extinguishers	
		x	318	Sawdust collector and exhaust	
		x	319	Eye glasses*	
		x	320	Housekeeping	

\*Will not be addressed by fire service personnel

Comments:

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BUILDING SECURITY (RECOMMENDED)				COMMENTS
	YES	NO	N/A	
Access Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Communication Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Identification Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Intrusion Detection Systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Inventory Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Key and Lock Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Perimeter and Outside Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Protective Lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Signage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Security Linkage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

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**Access control:** Ensuring that an authenticated user accesses only what they are authorized to and no more. Access control identifies users and limits their access according to defined authorization rules.

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**Inventory Control:** Guidelines and procedures regarding stewardship required for the school's property assets

**Key and lock control:** Controlling the distribution and reproduction of keys; use of non-reproducible keys in critical areas; changing locks as necessary.

**Perimeter and outside security:** Includes things such as locked doors, entrance control, fencing, exterior cameras, personnel, visibility, etc.

**Protective lighting:** Lighting creates a psychological deterrent to intrusion and enables detection. Lighting should work to discourage intruders and maximize visibility for surveillance by way of cameras and guards.

**Signage:** crime deterrent that warn the intruders or trespassers that the area is under strict surveillance and any undesirable activity can invite trouble for them. Security signs ensure that rules and regulations are followed and help to avoid any kind misconduct in the school premises.

**Security linkage:** Central station monitoring centers that provide around-the-clock electronic surveillance for schools. In the event of an intrusion or a detected emergency, a message is transmitted to the central station.

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
July 17, 2017  
6:30 p.m.

- I. Board resolution of honorable dismissal of full-time educational support personnel and re-employment in a different full-time position

**RESOLUTION AUTHORIZING HONORABLE DISMISSAL OF FULL-TIME EDUCATIONAL SUPPORT PERSONNEL AND RE-EMPLOYMENT IN A DIFFERENT FULL-TIME POSITION FOR WHICH A LOWER SALARY IS PAID**

**WHEREAS**, the Board of Education of Putnam County Community Unit School District No. 535, County of Putnam, State of Illinois, has decided to decrease the total number of full-time educational support personnel employed by the Board of Education;

**WHEREAS**, as between full-time educational support personnel, the employee with the shorter length of continuing service with the School District, within the respective category of position, must be removed or dismissed first unless an alternative method of determining the sequence of dismissal is established in a collective bargaining agreement or contract between the Board of Education and any exclusive bargaining agent;

**WHEREAS**, there is no collective bargaining agreement or contract between the Board of Education and any exclusive bargaining agent which establishes an alternative method of determining the sequence of the removal or dismissal of full-time educational support personnel; and

**WHEREAS**, the Board of Education has decided that the full-time educational support personnel hereinafter set forth shall be removed or dismissed and reemployed in a different full-time position for the 2017-2018 school term as a result of the decision by the Board of Education to decrease the total number of full-time educational support personnel employed by the Board of Education pursuant to Section 5/10-23.5 of *The Illinois School Code*.

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Putnam County School District No. 535, County of Putnam, State of Illinois, as follows:

**Section 1:** That the following full-time educational support personnel is hereby removed or dismissed as a Substitute Coordinator and reemployed as a full-time Paraprofessional for the 2017-2018 school term, in conformance with the Exhibit attached hereto and made a part hereof, because of the

decision by the Board of Education to decrease the total number of full-time educational support personnel employed by the Board of Education:

**Janice Hoffman – Substitute Coordinator**

**Section 2:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the educational support personnel hereinabove set forth a written notice of honorable dismissal by first class mail at least **thirty (30) days** before the employees' last day of employment, which notice shall be substantially as set forth in the Exhibit attached hereto.

**Section 3:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the educational support personnel hereinabove set forth a written notice of honorable dismissal by certified mail, return receipt requested, at least **thirty (30) days** before the employees' last day of employment, which notice shall be substantially as set forth in the Exhibit attached hereto.

**Section 4:** That the Superintendent or his designee shall also personally deliver, with receipt, a written notice of honorable dismissal to the educational support personnel at least **thirty (30) days** before the employees' last day of employment, which notice shall be substantially as set forth in the Exhibit attached hereto.

**Section 5:** That this Resolution shall be in full force and effect forthwith upon its passage.

**ADOPTED** this 17th day of July, 2017, by the following vote:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

**NOTICE OF HONORABLE DISMISSAL**

**VIA FIRST CLASS MAIL  
VIA CERTIFIED MAIL -  
RETURN RECEIPT REQUESTED  
VIA PERSONEL DELIVERY WITH RECEIPT**

July 17, 2017

TO: Janice Hoffman  
P.O. Box 667  
Granville, IL 61326

We regret to advise you that, pursuant to Section 5/10-23.5 of *The Illinois School Code*, the Board of Education of Putnam County School District No. 535, County of Putnam, State of Illinois, has decided that you are to be removed or dismissed from employment as a Substitute Coordinator and reemployed on a full-time basis as a Paraprofessional for the 2017-2018 school term. The reason for your dismissal is a decision by the Board of Education to decrease the total number of full-time educational support personnel employed by the Board of Education. Your full-time services to the School District as a Substitute Coordinator shall terminate on August 16, 2017.

If the Board of Education has any full-time vacancies for a Substitute Coordinator or equivalent pay position during the 2017-2018 school term, or within one year from the beginning of the 2017-2018 school term, you may be tendered an available position, provided that you are legally qualified to hold such position at that time.

Very truly yours,

Board of Education  
Putnam County School District No. 535  
County of Putnam, State of Illinois

By: \_\_\_\_\_  
President

ATTEST:  
  
\_\_\_\_\_  
Secretary

I received this Notice of Honorable Dismissal by personal delivery on \_\_\_\_\_, 2017.

\_\_\_\_\_  
Janice Hoffman

**EXHIBIT**

## Recommend Approval of Resolution Authorizing Honorable Dismissal of Full-Time Educational Support Personnel and Re-employment in a Different Full-Time Position for which a Lower Salary is paid

As Superintendent, I recommend approval of the resolution to authorize the Honorable Dismissal of Full-Time Educational Support Personnel and Re-Employment in a Different Full-Time Position for which a Lower Salary is paid

### Rationale

- Janice Hoffman spent the past school year serving as the District Substitute Coordinator. This was a newly created position in the district. Fiscal responsibility is a major priority and even more so in these uncertain economic times. The district will be in need of two paraprofessional positions this upcoming school year. One of those positions will be offered to a person that was reduced in force in March 2017. By eliminating the substitute coordinator position, this person can fill the other paraprofessional vacancy. The vacancy is due to the resignation of a paraprofessional. The reduction of a full-time position and reassignment is fiscally responsible and meets the needs of the educational programming. For this reason, I recommend approval of the resolution.

### District Goal

Demonstrate increased academic achievement for all students  
Maintain strong fiscal responsibility in the PC School District