

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
September 19, 2016  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.  
Improve communications among all stakeholders in the Putnam County School District and communities.  
Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. EXECUTIVE SESSION FOR THE PURPOSE OF STUDENT DISCIPLINE	
V. ADJUSTMENTS TO THE AGENDA	
VI. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS	
VII. CORRESPONDENCE	
VIII. CONSENT AGENDA	
A. Approve August 15, 2016 Regular and Executive Session Minutes	3
B. Approve District Bills	6
C. Approve Financial Reports	28
D. Approve Treasurer's Report	93
IX. REPORTS, UPDATES AND INFORMATIONAL ITEMS	
A. Principals' Reports	95
B. Superintendent's Report	
1. State Funding	
2. Investment Update	110
3. Transportation Update	
4. Psychologist update	
5. Technology support	111
C. Committee Reports (none)	
X. OLD BUSINESS	
A. Approve 16-17 Budget (action)	112
XI. NEW BUSINESS	

A. FOIA REQUESTS (none)	
B. First Reading of PRESS Plus Issue 92, July 2016	113
C. Application for Recognition of Schools (action)	143
D. Approve Circuit Breaker School life safety survey (action)	152
E. Relinquish Wellness Fund to PC Ed Foundation (action)	156
F. Resolution to permanently transfer W/C funds to O/M (action)	157
XII. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT.	158
XIII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION	
A. Hires (action)	
B. Resignations (action)	
C. Retirement awards (action)	
XIV. ADJOURNMENT	

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., August 15, 2016  
Media Center Putnam County Primary School

President Mrs. Nauman called the meeting to order at 6:32 p.m.

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mr. Copeland, Mr. Gibson, Mrs. Gilbert, Mrs. Nauman, and Mrs. Shore. Mrs. Popurella and Ms. Glenn were absent.

ROLL CALL

Addition of the Preschool Services Coordinator and Family Educator position.

ADJUSTMENTS TO  
THE AGENDA

There was no audience participation.

AUDIENCE  
PARTICIPATION/  
HEARING OF  
DELEGATIONS

One item of correspondence was presented to the board.

CORRESPONDENC  
E

Mr. Gibson moved and Mr. Copeland seconded the motion to approve the Consent Agenda: Regular and Executive session minutes of July 25, 2016; Treasurer's Report for the month of July, Financial Reports for the month of July, and bills from August 2016. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

CONSENT AGENDA

The principals' reports are posted on BoardBook. All principals stated that Opening Day went smoothly.

PRINCIPALS'  
REPORTS

Mr. Carlson shared his Opening Day video with the board and audience.  
State funding: Mr. Carlson reported the state owes the district a total of \$228,331.96.  
Board functions: Mr. Carlson and the board discussed the Triple I conference in November and the upcoming IASB Starved Rock Dinner Meeting on September 15. Mr. Carlson also informed the board of the September 17 Marquis grand opening from noon – 2.  
Budget update: Fiscal year end 2015-2016 expenditures and revenues were discussed.

SUPERINTENDENT  
REPORT

No Committee Reports.

BOARD REPORTS

There were no FOIA requests.

FOIA REQUESTS

Mr. Carlson presented the tentative budget to the board. Discussion followed. Mrs. Gilbert moved and Mr. Copeland seconded the motion to accept the 2016-2017 tentative budget. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

2016-2017  
TENTATIVE  
BUDGET

PUTNAM COUNTY BOARD OF EDUCATION

August 15, 2016

Page 2

Mrs. Shore moved and Mrs. Gilbert seconded the motion to approve the IHSA Catastrophic Insurance policy from Dissinger Reed Insurance Company in the amount of \$1,024.00. On roll call the board members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

IHSA  
CATASTROPHIC  
INSURANCE

Four maternity and paternity leave requests were presented to the board: Amy Bell, Monica Frund, Matt Gimbal and Josie Hall. Mr. Copeland moved and Mrs. Shore seconded the motion to accept the maternity and paternity leaves presented to the board. On roll call the members voted as follows: Mr. Copeland, aye, Mr. Gibson, aye, Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

PATERNITY &  
MATERNITY  
LEAVE REQUESTS

At 7:04 p.m. Mr. Gibson moved and Mrs. Gilbert seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

EXECUTIVE  
SESSION

At 8:04 p.m. Mr. Gibson moved and Mrs. Shore seconded the motion to return to open session. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

Mr. Gibson moved and Mrs. Shore seconded the motion to approve Michelle Edens as the Preschool Services Coordinator and Family Educator, a stipend position that will be paid out of the preschool grant. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

PERSONNEL

Mr. Gibson moved and Mrs. Nauman seconded the motion to approve the non-renewal of Chris Uzella's 2016-2017 contract. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; Mrs. Shore, aye. Motion carried.

At 8:10 p.m. Mr. Copeland moved and Mrs. Gilbert seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted,  
Ann Lamboley, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
EXECUTIVE SESSION MINUTES  
August 15, 2016

CALL TO  
ORDER

President Mrs. Nauman called the meeting to order at 6:32 p.m.

ROLL CALL

The following members were present to answer roll call: Mr. Copeland, Mr. Gibson, Mrs. Gilbert, Mrs. Nauman, and Mrs. Shore. Mrs. Popurella and Ms. Glenn were absent.

EXECUTIVE  
SESSION

At 7:04 p.m. Mr. Gibson moved and Mrs. Gilbert seconded the motion to adjourn to executive session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

ITEMS  
DISCUSSED

- I. Hires
  - a. Michelle Edens – Preschool Services Coordinator and Family Educator
- II. Non re-employment
  - a. Chris Uzella – Maintenance Supervisor
- III. Superintendent mentoring
  - a. The board and Mr. Carlson devised a mentoring plan

At 8:04 p.m. Mr. Gibson moved and Mrs. Shore seconded the motion to return to open session. On roll call the members voted as follows: Mr. Copeland, aye; Mr. Gibson, aye; Mrs. Gilbert, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Bills Payable List

Printed: 9/15/2016 9:44 AM  
PUTNAM COUNTY CUSD #535  
Expense on Date: 9/1/2016 to 9/30/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>AFLAC</b>						
		AFLAC-PRE TAX		97	102.57	10-481
		AFLAC-AFTER		999	53.18	10-481
		AFLAC-PRE TAX		97	10.79	20-481
		AFLAC-PRE TAX		97	102.44	10-481
		AFLAC-AFTER		999	53.18	10-481
		AFLAC-PRE TAX		97	10.79	20-481
		AFLAC-PRE TAX		97	0.13	40-481
					\$333.08	
<b>AMEREN ILLINOIS</b>						
		JR HI-ELECTRICAL SERVICE		919	126.39	20-2542-466-3
		JR HI-ELECTRICAL SERVICE		919	39.00	20-2542-466-3
		H S- ELECTRIC SERVICE		919	67.46	20-2542-466-2
		PRIMARY-ELECTRIC SERVIC		919	4,011.34	20-2542-466-5
		JR HI-ELECTRICAL SERVICE		919	2,188.63	20-2542-466-3
		H S- ELECTRIC SERVICE		919	4,834.55	20-2542-466-2
		ELEMENTARY-ELECTRIC SERVI		919	1,273.01	20-2542-466-4
		PRIMARY-ELECTRIC SERVIC		919	5,091.02	20-2542-466-5
					\$17,631.40	
<b>AMERICAN CENTRAL INSURANCE S</b>						
		DEP DAYCARE EXP FLEX PLAN		999	208.33	10-481
		HEALTH CARE EXP FLEX PLAN		999	411.81	10-481
		HEALTH CARE EXP FLEX PLAN		999	48.86	20-481
		DEP DAYCARE EXP FLEX PLAN		999	208.33	10-481
		HEALTH CARE EXP FLEX PLAN		999	560.67	10-481
					\$1,438.00	
<b>ARAMARK</b>						
		ALL SCHOOL SERVICES		919	263.80	20-2542-321-1
		ALL SCHOOL SERVICES		919	263.80	20-2542-321-1
		ALL SCHOOL SERVICES		919	263.80	20-2542-321-1
		ALL SCHOOL SERVICES		919	139.23	20-2542-321-1
		ALL SCHOOL SERVICES		919	39.83	20-2542-321-1
		ALL SCHOOL SERVICES		919	119.08	20-2542-321-1
		ALL SCHOOL SERVICES		919	183.20	20-2542-321-1
		ALL SCHOOL SERVICES		919	263.80	20-2542-321-1
					\$1,536.54	
<b>ASSURANT EMPLOYEE BENEFITS (I</b>						
		DENT NC SINGLE		98	30.65	20-481
		DENT NC BP SIN		98	57.09	20-481
		DENT NC SINGLE		98	71.59	10-481
		DENT NC BP SIN		98	133.35	10-481
		DENTAL CERT S		98	153.30	10-481
		DENTAL BP CRT S		98	285.55	10-481
		DENTAL CERT S+		98	137.19	10-481
		DENT BP CRT S+		98	254.81	10-481
		DENTAL CRT F		98	353.95	10-481
		DENTAL BP CRT F		98	657.45	10-481
		DENT NC S+ 1		98	10.94	20-481

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		DENT BP NC S+ 1		98	20.32	20-481
		DENT ADM BP F		98	160.56	10-481
		DENT ADM BP S		98	16.26	10-481
		DENT NC FAMILY		98	120.06	10-481
		DENT NC BP FAM		98	89.90	10-481
		DENTAL CRT F		98	0.19	80-481
		DENTAL BP CRT F		98	0.35	80-481
		DENTAL CRT F		98	1.73	20-481
		DENTAL BP CRT F		98	3.21	20-481
		DENTAL CERT S		98	0.06	80-481
		DENTAL BP CRT S		98	0.11	80-481
		DENT NC S+ 1		98	19.90	10-481
		DENT BP NC S+ 1		98	10.16	10-481
		DENT ADMIN E+S		98	31.26	10-481
		DENTAL CERT S+		98	5.03	20-481
		DENT BP CRT S+		98	9.35	20-481
		DENT NC SINGLE		98	28.40	20-481
		DENT NC BP SIN		98	52.90	20-481
		DENTAL BP CRT S		98	348.83	10-481
		DENTAL CERT S+		98	164.10	10-481
		DENT BP CRT S+		98	304.80	10-481
		DENT NC SINGLE		98	85.21	10-481
		DENT NC BP SIN		98	158.69	10-481
		DENTAL CERT S		98	187.36	10-481
		DENTAL CRT F		98	355.68	10-481
		DENTAL BP CRT F		98	660.66	10-481
		DENT NC S+ 1		98	10.94	20-481
		DENT BP NC S+ 1		98	20.32	20-481
		DENT ADM BP F		98	160.56	10-481
		DENT ADM BP S		98	16.26	10-481
		DENT NC FAMILY		98	(28.10)	10-481
		DENT NC BP FAM		98	81.00	10-481
		DENTAL CERT S		98	0.11	40-481
		DENTAL BP CRT S		98	0.20	40-481
		DENTAL CRT F		98	0.19	80-481
		DENTAL BP CRT F		98	0.35	80-481
		DENTAL CERT S		98	0.03	80-481
		DENTAL BP CRT S		98	0.05	80-481
		DENT NC S+ 1		98	19.90	10-481
		DENT BP NC S+ 1		98	10.16	10-481
		DENT ADMIN E+S		98	31.26	10-481
					<u>\$5,304.18</u>	
<b>ASSURANT EMPLOYEE BENEFITS (I</b>						
		LIFE NC		98	4.20	20-481
		LIFE NC BP		98	7.80	20-481
		LIFE CERT		98	78.56	10-481
		LIFE CERT BP		98	145.87	10-481
		LIFE NC		98	20.36	10-481

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		LIFE NC BP		98	37.81	10-481
		LIFE ADM BP		98	21.00	10-481
		LIFE CERT		98	0.02	80-481
		LIFE CERT BP		98	0.06	80-481
		LIFE NC		98	0.28	80-481
		LIFE NC BP		98	0.52	80-481
		LIFE CERT		98	0.77	20-481
		LIFE CERT BP		98	1.44	20-481
		LIFE NC		98	4.20	20-481
		LIFE NC BP		98	7.80	20-481
		LIFE CERT		98	87.60	10-481
		LIFE CERT		98	0.13	40-481
		LIFE ADM BP		98	21.00	10-481
		LIFE CERT BP		98	162.70	10-481
		LIFE CERT BP		98	0.23	40-481
		LIFE NC		98	25.29	10-481
		LIFE NC BP		98	46.96	10-481
		LIFE CERT		98	0.02	80-481
		LIFE CERT BP		98	0.04	80-481
		LIFE NC		98	0.25	80-481
		LIFE NC BP		98	0.47	80-481
					<u>\$675.38</u>	
<b>ASSURANT EMPLOYEE BENEFITS (</b>						
		VISION EMP		98	163.16	10-481
		VISION E+S		98	104.16	10-481
		VISION FAMILY		98	165.40	10-481
		VISION E+C		98	9.55	20-481
		VISION E+C		98	28.55	10-481
		VISION EMP		98	14.74	20-481
		VISION E+C		98	0.10	80-481
		VISION FAMILY		98	1.28	20-481
		VISION EMP		98	0.04	80-481
		VISION E+S		98	112.84	10-481
		VISION EMP		98	199.59	10-481
		VISION FAMILY		98	166.68	10-481
		VISION E+C		98	9.55	20-481
		VISION E+C		98	28.55	10-481
		VISION EMP		98	13.02	20-481
		VISION EMP		98	0.03	40-481
		VISION E+C		98	0.10	80-481
		VISION EMP		98	0.02	80-481
					<u>\$1,017.36</u>	
<b>ASSURANT EMPLOYEE BENEFITS (</b>						
		LIFE VOL		29	91.05	10-481
		LIFE VOL		14	126.02	10-481
					<u>\$217.07</u>	
<b>BLICK ART MATERIALS</b>						
		6463179/6461769		919	14.99	10-1112-410-3

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		CROSS CAT SUPPLY - HS		919	6.49	10-1220-410-2
					<u>\$21.48</u>	
<b>BOTH, PATRICIA</b>		Target gift card		919	300.00	10-1250-410-36
					<u>\$300.00</u>	
<b>BOZARTH, ADAM</b>		AUGUST MILEAGE		919	322.62	10-2226-332-1
					<u>\$322.62</u>	
<b>BUREAU COUNTY REPUBLICAN</b>		INFO SERV-ADVERTISING		919	21.00	10-2630-350-1
		INFO SERV-ADVERTISING		919	45.00	10-2630-350-1
					<u>\$66.00</u>	
<b>BUREAU OF EDUCATION &amp; RESEAR</b>		Conference 12/5 Maria Mignone		919	399.00	10-1210-332-1
					<u>\$399.00</u>	
<b>CARLSON, CARL</b>		JULY/AUGUST TRAVEL		919	742.14	10-2320-332-1
					<u>\$742.14</u>	
<b>CENTERPOINT ENERGY SERVICES I</b>		H S-NATURAL GAS SERVICE		919	33.77	20-2542-465-2
		PRIMARY NATURAL GAS		919	227.18	20-2542-465-5
		ELEMENTARY-NATURAL GAS		919	49.12	20-2542-465-4
		JR HI-NATURAL GAS		919	33.77	20-2542-465-3
					<u>\$343.84</u>	
<b>CLASSROOM DIRECT/SCHOOL SPE</b>		HENN ELEM-SUPPLIES		919	242.90	10-1110-410-4
					<u>\$242.90</u>	
<b>COMTECH HOLDINGS INC</b>		LABOR/MATERIAL COMPRESSOR		919	2,599.00	20-2542-323-3
		LABOR RTU FROZEN		919	253.50	20-2542-323-2
		LABOR MATERIAL INSTALL YASKAWA SPEED DR		919	2,466.94	20-2542-323-5
		LABOR/CHANGE FILTERS/BELTS		919	357.91	20-2542-323-2
		LABOR AND TEMP CONTROL REPAIR		919	454.55	20-2542-323-4
		LABOR /MATERIALS REPL COMPRESSOR		919	3,600.00	20-2542-323-5
		LABOR INSTALL VAC ACTUATORS		919	1,728.00	20-2542-323-5
		LABOR REPLACE BEARINGS BLOWER		919	484.02	20-2542-323-3
		LABOR - BEARINGS BLOWER MOTOR		919	784.01	20-2542-323-5
		LABOR 8/18/ 8/19 COMPUTER LAB		919	980.88	20-2542-323-2
		H S-BUILDING REPAIRS/MAI		919	1,150.12	20-2542-323-2
		LABOR 7/6 AND 8/15		919	3,263.02	20-2542-323-2
		AC ELEMENTARY		919	2,638.09	20-2542-540-4
		LABOR CHANGE BELTS/FILTERS		919	357.91	20-2542-323-5
		LABOR BELTS/FILTERS		919	357.91	20-2542-323-4
		LABOR BELTS/FILTERS		919	357.88	20-2542-323-3
		LABOR /MATERIALS REPL COMPRESSOR		919	3,600.00	20-2542-323-3
					<u>\$25,433.74</u>	

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>CONNOR CO</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	21.25	20-2542-410-2
					<u>\$21.25</u>	
<b>COUNTRY MUTUAL INS. CO.</b>						
		COMM UMBRELLA INSUR		919	561.00	80-2364-380-7
					<u>\$561.00</u>	
<b>CULLIGAN TRI CO SALES</b>						
		ALL SCHOOL SERVICES		919	28.20	20-2542-321-1
					<u>\$28.20</u>	
<b>DE LAGE LANDEN PUBLIC FINANCE</b>						
		SUP COPY MACHINE		919	549.64	10-2320-323-1
		HEN R/M/COPIERS		919	549.64	10-1110-323-4
		PRIMARY R/M /COPIER		919	549.64	10-1111-323-5
		JH R/M/COPIER		919	549.64	10-1112-323-3
		HS R/M / COPIER		919	549.64	10-1113-323-2
					<u>\$2,748.20</u>	
<b>EBSCO ACCOUNTS RECEIVABLE SI</b>						
		HS MEDIA CTR-PERIODICALS		919	658.36	10-2220-440-2
					<u>\$658.36</u>	
<b>EDENS, MICHELLE</b>						
		ECE COMM TRAVEL		919	138.51	10-1125-336-1
					<u>\$138.51</u>	
<b>EKANA NURSERY &amp; LANDSCAPING</b>						
		PRIMARY-GROUNDS REP/MAI		919	6,166.00	20-2543-323-5
					<u>\$6,166.00</u>	
<b>ENGLAND, KIMBERLY</b>						
		H S TRAVEL		919	74.10	10-1113-332-2
		JR HI-TRAVEL		919	74.10	10-1112-332-3
					<u>\$148.20</u>	
<b>FICEK ELECTRIC &amp; COMM</b>						
		H S-BUILDING REPAIRS/MAI		919	117.50	20-2542-323-2
		LEASE FD TECH SUPPLY		919	117.50	10-1112-410-1
		H S-BUILDING REPAIRS/MAI		919	180.61	20-2542-323-2
		FIRE ALARM REPLACEMENT		919	342.50	20-2542-410-4
		JR HI-BUILDING SUPPLIES		919	185.00	20-2542-410-3
		LABOR INSTALL PHONE LINE		919	582.76	20-2542-323-4
		LEASE FD TECH CAP OUT		919	9,501.00	20-2542-410-2
					<u>\$11,026.87</u>	
<b>FINNEY COMPANY</b>						
		IND ARTS FEE SUPPLY		919	356.40	10-1402-411-2
					<u>\$356.40</u>	
<b>FRONTIER</b>						
		H S - TELEPHONE SERVICE		919	192.45	20-2542-340-2
		H S - TELEPHONE SERVICE		919	65.29	20-2542-340-2
		H S - TELEPHONE SERVICE		919	199.96	20-2542-340-2
		PRIMARY-TELEPHONE SERV		919	266.04	20-2542-340-5

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$723.74</u>	
<b>GETZ FIRE EQUIPMENT CO</b>						
		INSPECTIONS		919	197.50	80-2367-319-7
		INSPECTIONS		919	337.00	80-2367-319-7
					<u>\$534.50</u>	
<b>GIMBAL, MATT</b>						
		CIVICS - AURORA UNIVERSITY		919	110.00	10-2210-320-1
					<u>\$110.00</u>	
<b>GOLF TEAM PRODUCTS</b>						
		H S ATHLETIC-SUPPLIES		919	496.00	10-1501-410-2
					<u>\$496.00</u>	
<b>GOPHER SPORT</b>						
		JR HI SUPPLIES		919	889.46	10-1112-410-3
					<u>\$889.46</u>	
<b>GOSLIN, VANESSA</b>						
		IAEA CONFERENCE		919	185.00	10-1113-332-2
		HS TO JH TRAVEL - AUGUST 2016		919	62.70	10-1112-332-3
		HS TO JH TRAVEL AUGUST 2016		919	62.70	10-1113-332-2
					<u>\$310.40</u>	
<b>GRAINGER</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	11.06	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		919	32.16	20-2542-410-2
					<u>\$43.22</u>	
<b>GRAPHIC ELECTRONICS</b>						
		BOARD SUPPLIES		919	322.25	10-2310-410-6
		HS-SUPPLIES		919	52.50	10-1113-410-2
					<u>\$374.75</u>	
<b>GRASSERS</b>						
		JR HI-BUILDING SUPPLIES		919	218.26	20-2542-410-3
		FREEZER		919	725.00	20-2542-410-2
					<u>\$943.26</u>	
<b>GRIZZLY INDUSTRIAL</b>						
		VOC AG SUPPLIES		919	141.65	10-1401-410-2
					<u>\$141.65</u>	
<b>HALL HIGH SCHOOL</b>						
		Gray/Soule		919	1,290.22	10-1700-390-2
					<u>\$1,290.22</u>	
<b>HALM ELECTRICAL CONTRACTING</b>						
		JR HI-GROUNDS CAP OUTLAY		919	4,450.00	20-2543-540-3
		H S-BUILDING REPAIRS/MAI		919	466.00	20-2542-323-2
					<u>\$4,916.00</u>	
<b>HATTON, JOANN</b>						
		Food Show - 6/6/16		919	37.05	10-1112-332-3
					<u>\$37.05</u>	
<b>HEALTH CARE SERVICE CORPORA</b>						
		HLTH NC S		98	170.73	20-481

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		HLTH BP NC S		98	1,431.59	20-481
		HLTH NC S		98	715.19	10-481
		HLTH BP NC S		98	5,996.81	10-481
		HLTH CRT S		98	1,138.72	10-481
		HLTH BP CRT S		98	9,548.15	10-481
		HLTH E + C		98	1,625.96	10-481
		HLTH BP E + C		98	2,785.55	10-481
		HLTH CRT F		98	2,187.80	10-481
		HLTH BP CRT F		98	2,324.43	10-481
		HLTH CRT E + S		98	1,517.54	10-481
		HLTH BP CRTE+S		98	2,162.30	10-481
		HLTH E + C		98	203.50	20-481
		HLTH BP EMP+C		98	348.63	20-481
		HLTH ADM BP F		98	2,758.26	10-481
		HLTH BP ADM S		98	296.93	10-481
		HLTH E + C		98	2.04	80-481
		HLTH BP E + C		98	3.49	80-481
		HLTH NC F		98	445.79	10-481
		HLTH BP NC F		98	473.63	10-481
		HLTH E + C		98	162.80	10-481
		HLTH E + C		98	40.70	80-481
		HLTH BP EMP+C		98	278.90	10-481
		HLTH BP EMP+C		98	69.73	80-481
		HLTH CRT F		98	41.15	20-481
		HLTH BP CRT F		98	43.72	20-481
		HLTH CRT S		98	0.32	80-481
		HLTH BP CRT S		98	2.65	80-481
		HLTH ADMIN E+S		98	664.22	10-481
		HLTH CRT E + S		98	125.98	20-481
		HLTH BP CRTE+S		98	179.50	20-481
		HLTH NC S		98	158.20	20-481
		HLTH BP NC S		98	1,326.50	20-481
		HLTH CRT S		98	1,423.03	10-481
		HLTH BP CRT S		98	11,932.04	10-481
		HLTH E + C		98	1,218.96	10-481
		HLTH BP E + C		98	2,088.29	10-481
		HLTH NC S		98	759.36	10-481
		HLTH BP NC S		98	6,367.19	10-481
		HLTH CRT F		98	2,451.85	10-481
		HLTH BP CRT F		98	2,368.15	10-481
		HLTH CRT E + S		98	1,643.52	10-481
		HLTH BP CRTE+S		98	2,341.80	10-481
		HLTH E + C		98	203.50	20-481
		HLTH BP EMP+C		98	348.63	20-481
		HLTH ADM BP F		98	2,758.26	10-481
		HLTH BP ADM S		98	296.93	10-481
		HLTH CRT S		98	0.62	40-481
		HLTH BP CRT S		98	5.15	40-481

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		HLTH E + C		98	2.04	80-481
		HLTH BP E + C		98	3.49	80-481
		HLTH NC F		98	445.79	10-481
		HLTH BP NC F		98	473.63	10-481
		HLTH E + C		98	166.65	10-481
		HLTH E + C		98	36.85	80-481
		HLTH BP EMP+C		98	285.49	10-481
		HLTH BP EMP+C		98	63.14	80-481
		HLTH CRT S		98	0.15	80-481
		HLTH BP CRT S		98	1.25	80-481
		HLTH ADMIN E+S		98	664.22	10-481
					<u>\$77,581.39</u>	
<b>HEALY, BENDER &amp; ASSOCIATES, IN</b>						
		H S- GROUNDS CAP OUTLAY		919	224.86	20-2543-540-2
		JR HI-GROUNDS CAP OUTLAY		919	224.86	20-2543-540-3
		ELEMENTARY-GROUNDS CAP OU		919	224.86	20-2543-540-4
		PRIMARY-GROUNDS CAP OUT		919	224.86	20-2543-540-5
		ATHLETIC RESURFACING		919	7,630.00	20-2543-540-2
		H S- GROUNDS CAP OUTLAY ARCHITECT SERV		919	1,398.00	20-2543-540-2
					<u>\$9,927.44</u>	
<b>HENNEPIN BLDG IMPREST</b>						
		PRINC OFFICE-POSTAGE		919	51.19	10-2410-341-1
		PRINC OFFICE-POSTAGE		919	290.00	10-2410-341-1
		PRINC OFFICE-POSTAGE		919	6.80	10-2410-341-1
					<u>\$347.99</u>	
<b>HENNEPIN FOOD MART</b>						
		HENN ELEM-SUPPLIES		919	49.33	10-1110-410-4
		HENN ELEM-SUPPLIES		919	11.69	10-1110-410-4
		HENN ELEM-CAFE MISC SUPP		919	8.85	10-2560-490-4
		WHITE CHEDDAR		919	22.13	10-2560-490-4
					<u>\$92.00</u>	
<b>HENNEPIN WATER DISTRICT</b>						
		ELEM-WATER		919	50.60	20-2542-322-4
		ELEM-WATER		919	22.00	20-2542-322-4
		ELEM-WATER sEPTEMBER		919	101.96	20-2542-322-4
		ELEM-WATER SEPTEMBER		919	112.82	20-2542-322-4
					<u>\$287.38</u>	
<b>HIGH SCHOOL IMPREST</b>						
		PRINC OFFICE-POSTAGE		919	24.33	10-2410-341-1
		H S- TEXTBOOK RENTAL MARK WEIR		919	100.00	10-1811
		H S PE RESALE - MARK WEIR		919	8.00	10-1790
		MUSIC DUES		919	70.00	10-1115-640-1
		HS ATH DUES/FEES		919	1,180.00	10-1501-640-2
		HS ATHL OFFICIALS		919	310.00	10-1501-319-2
		OTHER LOCAL REVENUE		919	30.00	10-1999
		H S PE RESALE		919	20.00	10-1790
		H S TRAVEL		919	85.00	10-1113-332-2

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Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		MARK WEIR		919	30.00	10-1999
		ACTIVITY FEES HS MARK WEIR		919	10.00	10-1720
					<u>\$1,867.33</u>	
<b>HILLMANN PEDIATRIC THERAPY</b>						
		PHYS IMP-CONTRACT SERVIC		919	4,347.00	10-1204-319-1
					<u>\$4,347.00</u>	
<b>HINCKLEY SPRING WATER CO</b>						
		BOARD SUPPLIES		919	27.21	10-2310-410-6
					<u>\$27.21</u>	
<b>HOLLOWAY'S PORTABLE RESTROC</b>						
		8/1-9/1/2016		919	170.00	20-2542-410-3
					<u>\$170.00</u>	
<b>HORNBAKER</b>						
		2016-195 TREE PLANTING SWANEY		919	1,266.94	20-2543-323-3
					<u>\$1,266.94</u>	
<b>I D E S (ACCT 08059410)</b>						
		BRASHEAR/WILLOUGHBY/FARMER		919	2,196.00	80-2363-380-7
					<u>\$2,196.00</u>	
<b>I AVAT</b>						
		SCOTT ALLEMAN - 2016-2017		919	163.00	10-1401-640-2
					<u>\$163.00</u>	
<b>IL ASSO OF SCHOOL BOARDS</b>						
		66249		919	140.00	10-2310-332-6
					<u>\$140.00</u>	
<b>IL PRINCIPALS ASSOCIATION</b>						
		CLAY THEISINGER		919	357.00	10-2410-640-1
		CROSS/BALESTRI		919	671.00	10-2410-640-1
					<u>\$1,028.00</u>	
<b>IL STATE POLICE</b>						
		BACKGROUND CHECKS/VENDORS		919	684.25	10-2310-640-6
					<u>\$684.25</u>	
<b>IL STATE UNIVERSITY</b>						
		EPIC-TUITION REIMB RAY BOLIN		919	2,720.76	10-2210-320-1
					<u>\$2,720.76</u>	
<b>IL VALLEY CELLULAR</b>						
		ALL SCHOOL SERVICES		919	307.98	20-2542-321-1
					<u>\$307.98</u>	
<b>IL VALLEY COMMUNITY HOSPITAL</b>						
		DIABETES EDUCATION - K MAIN		919	75.00	10-2134-332-1
					<u>\$75.00</u>	
<b>IL VALLEY LOCK AND KEY</b>						
		H S-BUILDING REPAIRS/MAI		919	153.00	20-2542-323-2
					<u>\$153.00</u>	
<b>ILLINI GOLF HEADQUARTERS</b>						
		H S ATHLETIC-SUPPLIES		919	38.50	10-1501-410-2

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					<u>\$38.50</u>	
<b>INTEGRATED AUDIO</b>						
		TECH-SUPPLIES		919	590.00	10-2226-410-1
					<u>\$590.00</u>	
<b>IRC</b>						
		HIMELICK/CODE/SOBKOWIAK/SMITH		919	920.00	10-1250-332-44
		KROMM/HENDERSON/STRAUGHN/LUCAS		919	975.00	10-1250-332-44
					<u>\$1,895.00</u>	
<b>JOHN DEERE FINANCIAL</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	305.94	20-2542-410-2
					<u>\$305.94</u>	
<b>JOHNS SERVICE AND SALES, INC.</b>						
		S-14533		919	5,483.00	20-2542-540-2
					<u>\$5,483.00</u>	
<b>JOHNSON, LARRY</b>						
		FIELD SPRAYING		919	550.00	20-2543-323-4
		HIGH SCHOOL SPRAYING		919	500.00	20-2543-323-2
					<u>\$1,050.00</u>	
<b>JUNIOR HIGH IMPREST</b>						
		VOID CHECK # 5664		919	(800.00)	10-1501-640-3
		JH ATHL DUES/FEES		919	80.00	10-1501-640-3
		SCOTT NABERS		919	15.75	10-1611
		SENECA GRADE SCHOOL		919	100.00	10-1501-640-3
		ED DERIX		919	50.00	10-1501-319-3
		KEITH DICKINSON		919	50.00	10-1501-319-3
		JIM KNAUF		919	100.00	10-1501-319-3
		KEVIN SCHULTZ		919	100.00	10-1501-319-3
		JOHN DEISBECK		919	55.00	10-1501-319-3
		JOHN MCCAULEY		919	55.00	10-1501-319-3
		OPEN HOUSE DINNER		919	65.99	10-2410-410-3
		TOURNEY		919	40.00	10-1501-640-3
		JOEL GERDOVICH		919	55.00	10-1501-319-3
		KEITH DICKINSON		919	55.00	10-1501-319-3
		ED DERIX		919	55.00	10-1501-319-3
		GARY HARLOW		919	55.00	10-1501-319-3
					<u>\$131.74</u>	
<b>JUNIOR LIBRARY GUILD</b>						
		J117518		919	734.00	10-2220-411-2
					<u>\$734.00</u>	
<b>KEEGAN DRYWALL</b>						
		JR HI BLDG. REP/ MAINT		919	200.00	20-2542-323-3
					<u>\$200.00</u>	
<b>KELLY SAUDER RUPIPE</b>						
		JR HI-GROUNDS REP/MAIN		919	282.75	20-2543-323-3
		H S- GROUNDS REPAIR/MAIN		919	386.04	20-2543-323-2
		H S- GROUNDS REPAIR/MAIN		919	393.65	20-2543-323-2

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		H S- GROUNDS REPAIR/MAIN		919	110.46	20-2543-323-2
		LAWN MOWER REPAIR/SERVICE		919	1,045.80	20-2543-323-3
					<u>\$2,218.70</u>	
<b>KOHL WHOLESALE</b>						
		HIGH SCHOOL- FOOD		919	114.04	10-2560-410-2
		HS BREAKFAST		919	934.48	10-2560-410-1-2
		H S-CAFE MISC SUPPLIES		919	115.66	10-2560-490-2
		HIGH SCHOOL- FOOD		919	3,943.76	10-2560-410-2
		PRIMARY BREAKFAST		919	817.57	10-2560-410-1-5
		PRIMARY CAFE FOOD		919	2,896.85	10-2560-410-5
		JH BREAKFAST		919	499.53	10-2560-410
		JR HI-CAFE FOOD		919	3,786.84	10-2560-410-3
		HEN BREAKFAST		919	829.80	10-2560-410-1-4
		HENN-CAFE FOOD		919	3,544.75	10-2560-410-4
		HENN ELEM-CAFE MISC SUPP		919	157.42	10-2560-490-4
		ECE FOOD SUPP		919	357.98	10-1125-411-1
		PRIMARY MISC FOOD		919	111.13	10-2560-490-5
		JR HI-MISC SUPPLIES		919	20.77	10-2560-490-3
					<u>\$18,130.58</u>	
<b>KOOLMASTER CO, INC</b>						
		ELEMENTARY-BLDG REPAIR		919	1,103.19	20-2542-323-4
					<u>\$1,103.19</u>	
<b>KRIEWALD ENTERPRISES LLC</b>						
		H S-BUILDING REPAIRS/MAI		919	99.00	20-2542-323-2
					<u>\$99.00</u>	
<b>KUNKEL, JAMIE</b>						
		HOME VISITS 8/17 8/18		919	165.87	10-1125-336-1
					<u>\$165.87</u>	
<b>LASALLE PERU AREA CAREER CEN</b>						
		A V VOCATIONAL SCHOOL		919	18,000.00	10-4240-670-2
					<u>\$18,000.00</u>	
<b>LASALLE PERU TWP HIGH SCHOOL</b>						
		WALTON/NADLER		919	40,326.00	10-4220-600-1
					<u>\$40,326.00</u>	
<b>LEARNING A-Z</b>						
		TITLE I 1-6		919	189.95	10-1250-410-36
					<u>\$189.95</u>	
<b>LEARNING RESOURCES</b>						
		HS-SUPPLIES		919	81.98	10-1113-410-2
					<u>\$81.98</u>	
<b>LEASE</b>						
		FALL ALLIANCE DINNER MEETING		919	46.00	10-2310-640-6
		LEASE LEVY BILLING		919	51,625.38	10-4120-600-1
		REFRESHER WORKBOOKDS		919	490.98	10-1220-411-11
					<u>\$52,162.36</u>	
<b>LETTERKRAFT</b>						

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		SUPT OFFICE-SUPPLIES		919	1,197.94	10-2320-410-1
					<u>\$1,197.94</u>	
<b>LIBERTY MUTUAL INSURANCE COM</b>						
		BOARD TREASURER BOND		919	1,100.00	10-2310-380-1-7
		BOARD TREASURER BOND		919	4,250.00	10-2310-380-1-7
					<u>\$5,350.00</u>	
<b>LIBERTY MUTUAL INSURANCE</b>						
		WORKERS COMP INSUR 201915700		919	28,176.00	80-2362-380-7
		COMM UMBRELLA INSUR		919	3,942.00	80-2364-380-7
		COMM UMBRELLA INSUR		919	36,316.00	80-2364-380-7
		COMM UMBRELLA INSUR		919	3,929.00	80-2364-380-7
					<u>\$72,363.00</u>	
<b>LOCKER ROOM</b>						
		JH ATH UNIFORMS - G		919	2,200.00	10-1501-543-3
		H S ATHLETIC-SUPPLIES		919	80.00	10-1501-410-2
		JR HI-ATHLETIC SUPPLIES		919	41.70	10-1501-410-3
		JR HI PE RESALE		919	392.45	10-1112-497-3
					<u>\$2,714.15</u>	
<b>LOUIS, WENDY</b>						
		HS-SUPPLIES		919	273.06	10-1113-410-2
					<u>\$273.06</u>	
<b>LUND, JANET</b>						
		SW-TRAVEL		919	155.04	10-2110-332-1
					<u>\$155.04</u>	
<b>MAIN, KATHERINE</b>						
		PSYCH-SUPPLIES		919	20.50	10-2140-410-1
					<u>\$20.50</u>	
<b>MARCO INC</b>						
		HEN R/M/COPIERS		919	415.71	10-1110-323-4
		PRIMARY R/M /COPIER		919	415.71	10-1111-323-5
		JH R/M/COPIER		919	415.70	10-1112-323-3
		HS R/M / COPIER		919	415.70	10-1113-323-2
		SUP COPY MACHINE		919	415.70	10-2320-323-1
		CROSS CAT R/M COPIER		919	74.96	10-1220-323-1
					<u>\$2,153.48</u>	
<b>MARK KARLOSKY CONSULTING</b>						
		LEASE FD TECH SUPPLY		919	376.99	10-1112-410-1
		LEASE FD TECH SUPPLY		919	238.00	10-1112-410-1
		LEASE FD TECH SUPPLY		919	485.39	10-1112-410-1
		LEASE FD TECH SUPPLY		919	717.18	10-1112-410-1
					<u>\$1,817.56</u>	
<b>MAZE LUMBER</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	670.00	20-2542-410-2
					<u>\$670.00</u>	
<b>MCGILL, MONICA</b>						
		HOME VISITS		919	42.75	10-1225-332-26

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					<u>\$42.75</u>	
<b>MCGRAW-HILL SCHOOL EDUCATIO</b>						
		EPIC SUPPLIES		919	15,042.65	10-2210-410-1
					<u>\$15,042.65</u>	
<b>MCNABB TELEPHONE COMPANY</b>						
		SUPT-TELEPHONE		919	187.96	20-2542-340-1
		H S - TELEPHONE SERVICE		919	187.96	20-2542-340-2
		JR HI-TELEPHONE SERVICE		919	187.96	20-2542-340-3
		ELEM-TELEPHONE		919	187.96	20-2542-340-4
		PRIMARY-TELEPHONE SERV		919	187.96	20-2542-340-5
					<u>\$939.80</u>	
<b>MEDIACOM</b>						
		LEASE FD-NBS/MEDIACOM		919	205.90	10-2190-323-1
		LEASE FD-NBS/MEDIACOM		919	313.87	10-2190-323-1
					<u>\$519.77</u>	
<b>MENARDS PERU</b>						
		JR HI SUPPLIES		919	5.27	10-1112-410-3
		HIGH SCHOOL-BLDG SUPPLIE		919	67.86	20-2542-410-2
		JR HI-BUILDING SUPPLIES		919	60.66	20-2542-410-3
		JR HI-BUILDING SUPPLIES		919	185.55	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE		919	21.55	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		919	37.84	20-2542-410-2
		VOC AG SUPPLIES		919	441.73	10-1401-410-2
		PRIMARY BLDG SUPPLY		919	126.76	20-2542-410-5
					<u>\$947.22</u>	
<b>MR ROOTER</b>						
		JR HI-GROUNDS REP/MAIN		919	450.00	20-2543-323-3
		H S- GROUNDS REPAIR/MAIN		919	188.24	20-2543-323-2
					<u>\$638.24</u>	
<b>MTI PRODUCTION</b>						
		ED FOUNDATIONS SUPPLIES		919	985.00	10-2310-411-6
					<u>\$985.00</u>	
<b>MUSIC IN MOTION</b>						
		MUSIC SUPPLY-PRIM		919	355.14	10-1115-410-5
					<u>\$355.14</u>	
<b>MUSIC SHOPPE, INC.</b>						
		MUSIC RESALE		919	55.25	10-1115-495-1
		BOBCAT PULLER		919	53.49	10-1115-323-1
		MUSIC SUPPLY-HS		919	343.97	10-1115-410-2
		MUSIC TEXTS-HS		919	500.00	10-1115-420-2
					<u>\$952.71</u>	
<b>N C I M D</b>						
		HIGH SCHOOL- FOOD		919	630.00	10-2560-410-2
		JR HI-CAFE FOOD		919	714.75	10-2560-410-3
		HENN-CAFE FOOD		919	644.50	10-2560-410-4
		PRIMARY CAFE FOOD		919	746.75	10-2560-410-5

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					<u>\$2,736.00</u>	
<b>NASCO</b>						
		HS-SUPPLIES		919	259.48	10-1113-410-2
		HS-SUPPLIES		919	132.75	10-1113-410-2
					<u>\$392.23</u>	
<b>NCPERS GROUP LIFE INS.</b>						
		NCPERS INSURANCE		999	48.00	10-481
		NCPERS INSURANCE		999	8.00	20-481
		NCPERS INSURANCE		999	64.00	10-481
		NCPERS INSURANCE		999	8.00	20-481
					<u>\$128.00</u>	
<b>NCS PEARSON</b>						
		LEASE FD TECH SOFTWARE		919	2,535.00	10-1113-470-1
					<u>\$2,535.00</u>	
<b>NETWORK BUSINESS SYSTEMS INC</b>						
		LEASE FD-NBS/MEDIACOM		919	200.00	10-2190-323-1
					<u>\$200.00</u>	
<b>NEWS TRIBUNE</b>						
		INFO SERV-ADVERTISING		919	426.15	10-2630-350-1
					<u>\$426.15</u>	
<b>NORTH CENTRAL BANK</b>						
		LEASE FD TECH CAP OUT		919	51.39	10-1110-540-1
		H S-TEXTBOOKS		919	58.00	10-1113-420-2
		H S-TEXTBOOKS		919	47.91	10-1113-420-2
		HIGH SCHOOL-BLDG SUPPLIE		919	39.10	20-2542-410-2
		LEASE FD TECH SUPPLY		919	136.56	10-1112-410-1
		SUPT OFFICE-TRAVEL		919	167.68	10-2320-332-1
		LEASE FD TECH SUPPLY		919	21.00	10-1112-410-1
		SUPT OFFICE-TRAVEL		919	650.00	10-2320-332-1
		SUPT OFFICE-TRAVEL		919	175.00	10-2320-332-1
		TITLE IIA TRAVEL		919	384.00	10-1110-332-42
		PRIMARY OFFICE - SUPPLIES		919	36.70	10-2410-410-5
		BOARD SUPPLIES		919	78.46	10-2310-410-6
		JR HI SUPPLIES		919	126.69	10-1112-410-3
		JR HI SUPPLIES		919	45.24	10-1112-410-3
		SUMMER SCHOOL SUPPLY		919	38.77	10-1600-410-1
		JR HI-ATHLETIC SUPPLIES		919	226.75	10-1501-410-3
		JR HI SUPPLIES		919	26.58	10-1112-410-3
		JR HI SUPPLIES		919	172.50	10-1112-410-3
		JR HI SUPPLIES		919	25.50	10-1112-410-3
		JR HI SUPPLIES		919	57.07	10-1112-410-3
		JR HI SUPPLIES		919	29.92	10-1112-410-3
		JR HI SUPPLIES		919	9.44	10-1112-410-3
		JR HI SUPPLIES		919	62.65	10-1112-410-3
		JR HI SUPPLIES		919	226.52	10-1112-410-3
		TITLE I ARRA TRAVEL		919	615.00	10-1250-332-44
		JR HI SUPPLIES		919	27.98	10-1112-410-3

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		PRIMARY OFFICE - SUPPLIES		919	4.17	10-2410-410-5
		PRINC-DUES/FEES BALESTRI		919	323.00	10-2410-640-1
		BOARD SUPPLIES		919	490.56	10-2310-410-6
		JR HI SUPPLIES		919	43.88	10-1112-410-3
					<u>\$4,398.02</u>	
<b>NORTHERN ILLINOIS ACADEMY</b>						
		CASEY		919	14,183.07	10-1912-670-1
		APRIL-JULY		919	53,717.31	10-1912-670-1
					<u>\$67,900.38</u>	
<b>ORIENTAL TRADING CO</b>						
		PRIMARY-SUPPLIES		919	79.98	10-1111-410-5
		EPIC SUPPLIES		919	55.95	10-2210-410-1
					<u>\$135.93</u>	
<b>PC FOODS, INC.</b>						
		JR HI-BUILDING SUPPLIES		919	56.21	20-2542-410-3
		SUMMER SCHOOL SUPPLY		919	11.32	10-1600-410-1
		SUMMER SCHOOL SUPPLY		919	3.39	10-1600-410-1
		PRIMARY OFFICE - SUPPLIES		919	15.59	10-2410-410-5
					<u>\$86.51</u>	
<b>PCCU (NEC)</b>						
		NEC 24/20		98	1,083.03	10-481
		NEC-ADMIN/10 MONTH		98	188.54	10-481
		NEC 24/20		98	0.30	80-481
		NEC 24/20		98	11.09	20-481
		NEC 24/20		98	1,237.50	10-481
		NEC 24/20		98	1.32	40-481
		NEC-ADMIN/10 MONTH		98	188.54	10-481
		NEC 24/20		98	0.30	80-481
					<u>\$2,710.62</u>	
<b>PEARSON AGS GLOBE</b>						
		CROSS CAT-TEXT		919	691.08	10-1220-420-1
					<u>\$691.08</u>	
<b>PEARSON CLINICAL ASSESSMENT</b>						
		SW-SUPPLIES		919	705.60	10-2110-410-1
					<u>\$705.60</u>	
<b>PEARSON EDUCATION</b>						
		HENN ELEM-TEXT		919	522.05	10-1110-420-4
					<u>\$522.05</u>	
<b>PENSERV PLAN SERVICES INC</b>						
		PENSERV PLAN SERVICES		999	3,548.45	10-481
		PENSERV PLAN SERVICES		999	50.00	20-481
		PENSERV PLAN SERVICES		999	3,797.48	10-481
		PENSERV PLAN SERVICES		999	0.97	40-481
		PENSERV PLAN SERVICES		999	50.00	20-481
					<u>\$7,446.90</u>	
<b>PEORIA JOURNAL STAR</b>						

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		HS MEDIA CTR-PERIODICALS		919	161.20	10-2220-440-2
					<u>\$161.20</u>	
<b>PETERSON, VALERIE</b>						
		VAL - MSE5CI213		919	510.00	10-2210-320-1
					<u>\$510.00</u>	
<b>POMPS TIRE SERVICE INC</b>						
		H S-BUILDING REPAIRS/MAI		919	20.00	20-2542-323-2
					<u>\$20.00</u>	
<b>PRIMARY IMPREST</b>						
		CROSS		919	7.00	10-2410-410-5
					<u>\$7.00</u>	
<b>PRO ED</b>						
		CROSS CAT-TEXT		919	383.90	10-1220-420-1
					<u>\$383.90</u>	
<b>PUT CO PCEA/IEA DUES</b>						
		NON-CERT DUES		98	45.31	20-481
		IEA CERT DUES		98	2,290.66	10-481
		NON-CERT DUES		98	557.49	10-481
		IEA CERT DUES		98	0.68	80-481
		NON-CERT DUES		98	3.78	80-481
		IEA CERT DUES		98	18.74	20-481
		NON-CERT DUES		98	37.82	20-481
		IEA CERT DUES		98	2,307.24	10-481
		IEA CERT DUES		98	2.34	40-481
		NON-CERT DUES		98	565.34	10-481
		IEA CERT DUES		98	0.50	80-481
		NON-CERT DUES		98	3.42	80-481
					<u>\$5,833.32</u>	
<b>PUT CO SCHOOL (FED TRS)</b>						
		JENNIFER SMITH		919	1,910.06	10-1250-210-36
					<u>\$1,910.06</u>	
<b>PUT CO SCHOOL (TRS HEALTH</b>						
		THIS P24/T20		98	3,659.74	10-481
		THIS ADMIN/10 MONTH		98	577.40	10-481
		THIS P24/T20		98	1.03	80-481
		THIS P24/T20		98	37.47	20-481
		KEENER/SCHMIDT		919	305.50	10-1113-222-2
		WALTER		919	360.20	10-1110-222-4
		RINGENBERG/TAYLOR		919	305.50	10-1111-222-5
		THIS P24/T20		98	4,181.99	10-481
		THIS ADMIN/10 MONTH		98	577.40	10-481
		THIS P24/T20		98	4.44	40-481
		THIS P24/T20		98	1.03	80-481
					<u>\$10,011.70</u>	
<b>PUT CO SCHOOL (TRS)</b>						
		TRS P24/T20		98	16,804.88	10-481
		TRS ADMI/10 MONTH		98	2,913.53	10-481

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		TRS P24/T20		98	4.72	80-481
		TRS P24/T20		98	172.06	20-481
		TRS P24/T20		98	19,202.92	10-481
		TRS P24/T20		98	20.42	40-481
		TRS ADMI/10 MONTH		98	2,913.53	10-481
		TRS P24/T20		98	4.70	80-481
					<u>\$42,036.76</u>	
<b>PUT CO SCHOOLS</b>						
		IM IMRF		98	576.97	20-481
		IMRFBRD SHARE		98	1,373.20	50-481
		IM IMRF		98	1,773.03	10-481
		IMRFBRD SHARE		98	4,299.71	50-481
		IM IMRF		98	15.03	80-481
		IMRFBRD SHARE		98	35.77	50-481
		IM IMRF		98	33.57	10-481
		IM IMRF		98	567.68	20-481
		IMRFBRD SHARE		98	1,351.08	50-481
		IM IMRF		98	2,148.63	10-481
		IMRFBRD SHARE		98	5,193.66	50-481
		IM IMRF		98	57.53	40-481
		IMRFBRD SHARE		98	136.93	50-481
		IM IMRF		98	15.03	80-481
		IMRFBRD SHARE		98	35.76	50-481
		IM IMRF		98	33.57	10-481
					<u>\$17,647.15</u>	
<b>PUTNAM CO COMM UNIT (IL)</b>						
		IL State Tax		99	602.26	20-481
		IL State Tax		99	7,190.83	10-481
		IL State Tax		99	11.15	80-481
		IL State Tax		99	500.34	20-481
		IL State Tax		99	8,279.97	10-481
		IL State Tax		99	51.97	40-481
		IL State Tax		99	11.36	80-481
					<u>\$16,647.88</u>	
<b>PUTNAM CO SD FIT</b>						
		Federal Tax 2016		99	1,903.52	20-481
		Federal Tax 2016		99	21,826.14	10-481
		Federal Tax 2016		99	22.57	80-481
		Federal Tax 2016		99	1,766.98	20-481
		Federal Tax 2016		99	26,459.61	10-481
		Federal Tax 2016		99	72.11	40-481
		Federal Tax 2016		99	26.19	80-481
					<u>\$52,077.12</u>	
<b>PUTNAM CO SD MEDICARE</b>						
		MEDICARE (CERT)		99	2,368.03	10-481
		MEDICARE (BRD PD)		99	2,368.03	50-481
		MEDICARE (CERT)		99	0.54	80-481
		MEDICARE (BRD PD)		99	0.54	50-481

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		MEDICARE (CERT)		99	20.66	20-481
		MEDICARE (BRD PD)		99	20.66	50-481
		MEDICARE (CERT)		99	2,678.22	10-481
		MEDICARE (BRD PD)		99	2,678.22	50-481
		MEDICARE (CERT)		99	2.48	40-481
		MEDICARE (BRD PD)		99	2.48	50-481
		MEDICARE (CERT)		99	0.54	80-481
		MEDICARE (BRD PD)		99	0.54	50-481
					<u>\$10,140.94</u>	
<b>PUTNAM COUNTY SD FICA</b>						
		FICA 2016		99	1,218.24	20-481
		MATCHING FICA		99	1,218.24	50-481
		FICA 2016		99	2,951.59	10-481
		MATCHING FICA		99	2,951.59	50-481
		FICA 2016		99	22.43	80-481
		MATCHING FICA		99	22.43	50-481
		FICA 2016		99	1,088.49	20-481
		MATCHING FICA		99	1,088.49	50-481
		FICA 2016		99	3,653.13	10-481
		MATCHING FICA		99	3,653.13	50-481
		FICA 2016		99	97.81	40-481
		MATCHING FICA		99	97.81	50-481
		FICA 2016		99	22.72	80-481
		MATCHING FICA		99	22.72	50-481
					<u>\$18,108.82</u>	
<b>QUILL</b>						
		SUPT OFFICE-SUPPLIES		919	227.93	10-2320-410-1
		PRIMARY OFFICE - SUPPLIES		919	195.74	10-2410-410-5
		PRIMARY BLDG SUPPLY		919	50.00	20-2542-410-5
					<u>\$473.67</u>	
<b>REALLY GOOD STUFF</b>						
		HENN ELEM-SUPPLIES		919	19.98	10-1110-410-4
		PRIMARY-SUPPLIES		919	188.05	10-1111-410-5
					<u>\$208.03</u>	
<b>RODRIGUEZ, CARMELA</b>						
		HS-SUPPLIES		919	31.49	10-1113-410-2
					<u>\$31.49</u>	
<b>SAMUEL FRENCH</b>						
		FALL PLAY		919	250.00	10-1540-411-1
		FALL PLAY		919	173.69	10-1540-411-1
					<u>\$423.69</u>	
<b>SCHOLASTIC BOOK CLUBS</b>						
		JR HI MEDIA-PERIODICALS		919	109.89	10-2220-440-3
		JR HI-TEXTBOOKS		919	176.85	10-1112-420-3
		SW-SUPPLIES		919	197.78	10-2110-410-1
					<u>\$484.52</u>	
<b>SCHOOL NUTRITION ASSOCIATION</b>						

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		CAFETERIA DUES AND FEES		919	50.00	10-2560-640-1
					<u>\$50.00</u>	
<b>SCHULTZ, AMY</b>		HENN OFFICE - SUPPLIES		919	37.18	10-2410-410-4
					<u>\$37.18</u>	
<b>SECURITY FINANCE CORP</b>		GARNISHMENT		98	52.50	10-481
		GARNISHMENT		98	52.50	10-481
					<u>\$105.00</u>	
<b>SEIBERT, JAMIE</b>		OTTAWA HIGH SCHOOL FOOD SHOW		919	37.05	10-2560-332-4
		HENN CAFE-TRAVEL		919	14.25	10-2560-332-4
					<u>\$51.30</u>	
<b>SHERWIN-WILLIAMS</b>		HIGH SCHOOL-BLDG SUPPLIE		919	188.36	20-2542-410-2
		PRIMARY BLDG SUPPLY		919	60.88	20-2542-410-5
		PRIMARY BLDG SUPPLY		919	97.83	20-2542-410-5
		PRIMARY BLDG SUPPLY		919	279.90	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE		919	67.00	20-2542-410-2
					<u>\$693.97</u>	
<b>SISLER ICE</b>		H S ATHLETIC-SUPPLIES		919	76.00	10-1501-410-2
					<u>\$76.00</u>	
<b>SOCIAL STUDIES SCHOOL SERVICE</b>		HS-SUPPLIES		919	105.18	10-1113-410-2
					<u>\$105.18</u>	
<b>SPECIALIZED DATA SYSTEMS</b>		DATA PROCESSING SERVICE		919	142.50	10-2660-316-1
					<u>\$142.50</u>	
<b>SPECIALTY CLOSURES AND EQUIP</b>		H S-BUILDING CAP OUTLAY		919	9,700.00	20-2542-540-2
		H S-BUILDING CAP OUTLAY		919	2,910.00	20-2542-540-2
					<u>\$12,610.00</u>	
<b>SPRINGFIELD ELECTRIC SUPPLY</b>		HIGH SCHOOL-BLDG SUPPLIE		919	22.73	20-2542-410-2
					<u>\$22.73</u>	
<b>STANDARD STATIONARY SUP.O</b>		HENN ELEM-SUPPLIES		919	81.59	10-1110-410-4
					<u>\$81.59</u>	
<b>STAPLES CREDIT PLAN</b>		BOARD SUPPLIES		919	2,053.50	10-2310-410-6
		BOARD SUPPLIES		919	283.50	10-2310-410-6
		TECH-SUPPLIES		919	259.92	10-2226-410-1
		TECH-SUPPLIES		919	29.99	10-2226-410-1
		BOARD SUPPLIES		919	766.19	10-2310-410-6
		TECH-SUPPLIES		919	195.77	10-2226-410-1

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		TECH-SUPPLIES		919	43.99	10-2226-410-1
					<u>\$3,632.86</u>	
<b>STATE DISBURSEMENT UNIT</b>						
		CHILD SUPPORT		982	451.83	10-481
		CHILD SUPPORT		982	451.83	10-481
					<u>\$903.66</u>	
<b>STERLING COMMERCIAL ROOFING</b>						
		L/S JH CAP OUTLAY		919	63,384.84	90-2548-540-3
					<u>\$63,384.84</u>	
<b>STEWART, ALISA</b>						
		EPIC-TUITION REIMB		919	1,530.00	10-2210-320-1
					<u>\$1,530.00</u>	
<b>SUMMIT FINANCIAL RESOURCES</b>						
		HIGH SCHOOL- FOOD		919	85.43	10-2560-410-2
		HENN-CAFE FOOD		919	45.00	10-2560-410-4
		JR HI-CAFE FOOD		919	55.55	10-2560-410-3
					<u>\$185.98</u>	
<b>SUN AG</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	108.05	20-2542-410-2
		JR HI-BUILDING SUPPLIES		919	108.05	20-2542-410-3
					<u>\$216.10</u>	
<b>SUPERINTENDENT IMPREST</b>						
		SUPT OFFICE-POSTAGE		919	22.95	10-2320-341-1
		BOARD SUPPLIES		919	172.55	10-2310-410-6
		BOARD SUPPLIES		919	14.90	10-2310-410-6
					<u>\$210.40</u>	
<b>SUPPLYWORKS</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	183.68	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		919	25.42	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE		919	39.19	20-2542-410-2
		PRIMARY BLDG SUPPLY		919	1,105.88	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE		919	1,105.88	20-2542-410-2
		JR HI-BUILDING SUPPLIES		919	1,105.88	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE		919	1,846.05	20-2542-410-2
		ELEMENTARY-BLDG SUPPLIES		919	1,846.05	20-2542-410-4
		JR HI-BUILDING SUPPLIES		919	1,846.05	20-2542-410-3
		PRIMARY BLDG SUPPLY		919	1,846.05	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE		919	41.88	20-2542-410-2
		ELEMENTARY-BLDG SUPPLIES		919	1,105.86	20-2542-410-4
					<u>\$12,097.87</u>	
<b>TALX UC EXPRESS</b>						
		BOARD DUES/FEES		919	131.25	10-2310-640-6
					<u>\$131.25</u>	
<b>THE SOCIAL EXPRESS</b>						
		MEDICAID		919	109.98	10-1220-411-11
					<u>\$109.98</u>	

# Bills Payable List

Printed: 9/15/2016 9:44 AM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 9/1/2016 to 9/30/2016

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>THEISINGER, CLAYTON</b>						
		IVCC DUAL CREDIT WORKSHOP		919	12.54	10-2410-332-1
		TCC MEETING		919	26.22	10-2410-332-1
					\$38.76	
<b>THOMPSON, DEBBIE</b>						
		JR HI SUPPLIES		919	23.80	10-1112-410-3
					\$23.80	
<b>TOEDTER OIL COMPANY</b>						
		TRANSP - YB SUPPLY		919	350.00	40-2550-411-1
		EX CURRICULAR VAN		919	140.00	40-2550-324-1
		TRUCK REPAIR/MAINT		919	200.00	20-2542-320-3
		DRIVERS ED SUPPLIES		919	250.00	10-1700-410-2
		JR HI-GROUNDS SUPPLIES		919	193.60	20-2543-410-3
		PRIMARY-GROUNDS SUPPLIE		919	193.60	20-2543-410-5
		ELEMENTARY-GROUNDS SUPPLY		919	193.60	20-2543-410-4
		H S-GROUNDS SUPPLIES		919	193.60	20-2543-410-2
					\$1,714.40	
<b>TONIS FLOWER AND GIFT SHO</b>						
		D KELLER		919	25.00	10-2310-410-6
		MOEWS		919	25.00	10-2310-410-6
					\$50.00	
<b>TRINITY CATHOLIC SCHOOL</b>						
		GOSNELL		919	19.25	10-2560-410-4
					\$19.25	
<b>UPS</b>						
		LEASE FD TECH SUPPLY		919	23.54	10-1112-410-1
					\$23.54	
<b>USI EDUCATION AND GOVERNMENT</b>						
		HS MEDIA SUPPLIES		919	287.70	10-2220-410-2
		JR HI SUPPLIES		919	207.95	10-1112-410-3
					\$495.65	
<b>VALLEY APPLIANCE SALES</b>						
		HIGH SCHOOL-BLDG SUPPLIE		919	25.12	20-2542-410-2
					\$25.12	
<b>WARD, DEBBIE</b>						
		AURORA UNIVERSITY		919	510.00	10-2210-320-1
					\$510.00	
<b>WARDS SCIENCE</b>						
		VOC AG SUPPLIES		919	788.37	10-1401-410-2
					\$788.37	
<b>WASHINGTON NATIONAL INS CO</b>						
		WASHINGTON NTNL INS.		98	470.22	10-481
		WASHINGTON NTNL INS.		98	0.31	80-481
		WASHINGTON NTNL INS.		98	89.30	20-481
		WASHINGTON NTNL INS.		98	532.57	10-481
		WASHINGTON NTNL INS.		98	0.31	80-481

# Bills Payable List

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PUTNAM COUNTY CUSD #535  
Expense on Date: 9/1/2016 to 9/30/2016

Vendor Name					
P.O. Number	Description	Override	Batch #	Amount	State Account Number
	WASHINGTON NTNL INS.		98	72.75	20-481
				<u>\$1,165.46</u>	
<b>WASTE MANAGEMENT</b>					
	ALL SCHOOL SERVICES		919	432.24	20-2542-321-1
	ALL SCHOOL SERVICES		919	265.21	20-2542-321-1
	ALL SCHOOL SERVICES		919	244.28	20-2542-321-1
	ALL SCHOOL SERVICES		919	213.69	20-2542-321-1
				<u>\$1,155.42</u>	
			<b>Report Total</b>	<u><u>\$812,634.34</u></u>	

# Revenue Report

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PUTNAM COUNTY CUSD #535

Education Fund 10							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
10-111200-1	FIRST PRIOR YEAR LEVY	4,575.93	1,785,599.36	3,214,158.00	1,428,558.64	55.55	10-1112
1112	Bond and Interest Purposes Levy	4,575.93	1,785,599.36	3,214,158.00	1,428,558.64	55.55	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
10-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	10-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Leasing Purposes Levy</b>							
10-113000-1	FIRST PRIOR YR LEASE	84.14	32,823.20	59,084.00	26,260.80	55.55	10-1130
1130	Leasing Purposes Levy	84.14	32,823.20	59,084.00	26,260.80	55.55	* Source of Revenue
<b>Curr Yr Levy-Special Ed</b>							
10-114100-1	SP ED PRIOR YEAR LEVY	67.32	26,258.55	47,267.00	21,008.45	55.55	10-1141
1141	Curr Yr Levy-Special Ed	67.32	26,258.55	47,267.00	21,008.45	55.55	* Source of Revenue
<b>Mobile Home Privilege Tax</b>							
10-121000-1	MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00	10-1210
1210	Mobile Home Privilege Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
10-123000-1	CORP PERS PROP REPLC TAX	55,057.67	528,002.99	2,681,985.00	2,153,982.01	19.69	10-1230
1230	Corp Pers Prop Repl Tax	55,057.67	528,002.99	2,681,985.00	2,153,982.01	19.69	* Source of Revenue
<b>Source of Revenue 1290</b>							
10-129000-1	WETLANDS	0.00	0.00	0.00	0.00	0.00	10-1290
1290	Source of Revenue 1290	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Reg Tuition from Other Districts (In-State)</b>							
10-131200-1	PUPIL TUITION OTHER LEA	0.00	0.00	340,725.00	340,725.00	0.00	10-1312
1312	Reg Tuition from Other Districts (In-State)	0.00	0.00	340,725.00	340,725.00	0.00	* Source of Revenue
<b>Regular Tuition from Other Sources (In-State)</b>							
10-131300-1		0.00	0.00	0.00	0.00	0.00	10-1313
1313	Regular Tuition from Other Sources (In-State)	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sp Ed Tuition-from Other Districts (In-State)</b>							
10-134200-1	PUPIL TUI-SP ED OTHER LEA	0.00	0.00	8,000.00	8,000.00	0.00	10-1342
1342	Sp Ed Tuition-from Other Districts (In-State)	0.00	0.00	8,000.00	8,000.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
10-151000-1	TAX INTEREST	0.00	0.00	0.00	0.00	0.00	10-1510
1510	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

# Revenue Report

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Education Fund 10							
Source of Revenue		Interest On Investments					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Interest On Investments</b>							
10-151100-1	ED-INT ON INVESTMENTS	1,391.99	2,680.44	16,000.00	13,319.56	16.75	10-1511
1511	Interest On Investments	1,391.99	2,680.44	16,000.00	13,319.56	16.75	* Source of Revenue
<b>Interest-Swaney Bonds</b>							
10-151200-1	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00	10-1512
1512	Interest-Swaney Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest-Farnsworth</b>							
10-151300-1	INTEREST-FARNSWORTH	0.00	0.00	100.00	100.00	0.00	10-1513
1513	Interest-Farnsworth	0.00	0.00	100.00	100.00	0.00	* Source of Revenue
<b>Sales To Pupils-Lunch</b>							
10-161100-1	STUDENT LUNCH	17,443.05	17,443.05	100,000.00	82,556.95	17.44	10-1611
1611	Sales To Pupils-Lunch	17,443.05	17,443.05	100,000.00	82,556.95	17.44	* Source of Revenue
<b>Sales To Pupils-BFast</b>							
10-161200-1	STUDENT BREAKFAST	0.00	0.00	10,500.00	10,500.00	0.00	10-1612
1612	Sales To Pupils-BFast	0.00	0.00	10,500.00	10,500.00	0.00	* Source of Revenue
<b>Sales To Pupils-Other</b>							
10-161400-1	MILK SALES (OTHER)	0.00	0.00	9,500.00	9,500.00	0.00	10-1614
1614	Sales To Pupils-Other	0.00	0.00	9,500.00	9,500.00	0.00	* Source of Revenue
<b>Sales To Adults</b>							
10-162000-1	ADULT LUNCHESES/BREAKFAST	260.00	260.00	5,000.00	4,740.00	5.20	10-1620
1620	Sales To Adults	260.00	260.00	5,000.00	4,740.00	5.20	* Source of Revenue
<b>Other Food Service</b>							
10-169000-1	HEAD START LUNCHESES	0.00	0.00	0.00	0.00	0.00	10-1690
1690	Other Food Service	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Admissions-Athletic</b>							
10-171102-2	H S ATHLETIC ADMISSIONS	358.00	358.00	12,000.00	11,642.00	2.98	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	0.00	0.00	5,000.00	5,000.00	0.00	10-1711-4
1711	Admissions-Athletic	358.00	358.00	17,000.00	16,642.00	2.11	* Source of Revenue
<b>HS/JR Tourney</b>							
10-171400-1	H S / JR HI TOURNEY REV	0.00	0.00	3,000.00	3,000.00	0.00	10-1714
1714	HS/JR Tourney	0.00	0.00	3,000.00	3,000.00	0.00	* Source of Revenue
<b>Admissions-Other</b>							
10-171900-1	ADMISSION - OTHERS	0.00	0.00	11,000.00	11,000.00	0.00	10-1719

# Revenue Report

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Education Fund 10							
Source of Revenue		1719	Admissions-Other				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>1719</b>	<b>Admissions-Other</b>	0.00	0.00	11,000.00	11,000.00	0.00	* Source of Revenue
<b>Fees</b>							
10-172000-1	VOCATIONAL FEE HS	2,120.00	2,120.00	3,700.00	1,580.00	57.30	10-1720
10-172000-2	ACTIVITY FEES HS	6,360.00	6,360.00	13,500.00	7,140.00	47.11	10-1720
10-172000-3	ACTIVITY FEES JR H	1,925.00	1,925.00	3,500.00	1,575.00	55.00	10-1720
<b>1720</b>	<b>Fees</b>	10,405.00	10,405.00	20,700.00	10,295.00	50.27	* Source of Revenue
<b>Other Pupil Activity Rev</b>							
10-179000-1	OTHER DISTRICT REVENUE	1,840.00	1,840.00	1,000.00	(840.00)	184.00	10-1790
10-179000-8	H S PE RESALE	1,783.00	1,783.00	4,000.00	2,217.00	44.58	10-1790
10-179001-8	JH PE RESALE	1,180.00	1,180.00	3,000.00	1,820.00	39.33	10-1790-1
<b>1790</b>	<b>Other Pupil Activity Rev</b>	4,803.00	4,803.00	8,000.00	3,197.00	60.04	* Source of Revenue
<b>Shop Resale</b>							
10-179100-9		0.00	0.00	0.00	0.00	0.00	10-1791
<b>1791</b>	<b>Shop Resale</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Music Resale</b>							
10-179200-10	MUSIC RESALE	0.00	0.00	200.00	200.00	0.00	10-1792
<b>1792</b>	<b>Music Resale</b>	0.00	0.00	200.00	200.00	0.00	* Source of Revenue
<b>Rentals-Regular Textbook</b>							
10-181100-1	ELEM-TEXTBOOK RENTAL	10,505.00	10,505.00	12,000.00	1,495.00	87.54	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	19,350.00	19,350.00	20,000.00	650.00	96.75	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	6,365.00	6,365.00	8,500.00	2,135.00	74.88	10-1811
<b>1811</b>	<b>Rentals-Regular Textbook</b>	36,220.00	36,220.00	40,500.00	4,280.00	89.43	* Source of Revenue
<b>Rentals - Other</b>							
10-181900-1	INSTRUMENT RENTAL	0.00	0.00	400.00	400.00	0.00	10-1819
<b>1819</b>	<b>Rentals - Other</b>	0.00	0.00	400.00	400.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
10-192000-1	DONATIONS	2,000.00	2,596.78	20,000.00	17,403.22	12.98	10-1920
10-192001-1	DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00	10-1920
<b>1920</b>	<b>Donations-Private Sources</b>	2,000.00	2,596.78	20,000.00	17,403.22	12.98	* Source of Revenue
<b>Services Provided to Other Districts</b>							
10-194000-1	PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	0.00	10-1940
<b>1940</b>	<b>Services Provided to Other Districts</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SW LEA Assessment</b>							
10-194100-1	SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00	10-1941

# Revenue Report

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Education Fund 10							
Source of Revenue		1941	SW LEA Assessment				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-194110-1	HEARING IMP ASSESS.	0.00	0.00	0.00	0.00	0.00	10-1941
1941	SW LEA Assessment	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Lease Incentive Grant</b>							
10-194200-1		0.00	0.00	0.00	0.00	0.00	10-1942
1942	Lease Incentive Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
10-195000-1	REFUND EXPENSES	0.00	0.00	13,500.00	13,500.00	0.00	10-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	13,500.00	13,500.00	0.00	* Source of Revenue
<b>Drivers Education Fees</b>							
10-197000-1	DRIVERS ED FEE	0.00	0.00	3,000.00	3,000.00	0.00	10-1970
1970	Drivers Education Fees	0.00	0.00	3,000.00	3,000.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
10-199900-1	OTHER LOCAL REVENUE	70,404.11	71,218.11	25,000.00	(46,218.11)	284.87	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00	10-1999-1
1999	Other Local Revenues	70,404.11	71,218.11	25,000.00	(46,218.11)	284.87	* Source of Revenue
<b>Source of Revenue 2200</b>							
10-220000-1	POVERTY GRANT	0.00	0.00	0.00	0.00	0.00	10-2200
2200	Source of Revenue 2200	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Flow-Through</b>							
10-223000-1	ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00	10-2230
2230	Other Flow-Through	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>General State Aid</b>							
10-300100-1	GENERAL STATE AID	44,985.95	44,985.95	516,718.00	471,732.05	8.71	10-3001
3001	General State Aid	44,985.95	44,985.95	516,718.00	471,732.05	8.71	* Source of Revenue
<b>Hold Harmless</b>							
10-300200-1	HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00	10-3002
3002	Hold Harmless	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed-Priv Facility Tui</b>							
10-310000-1	SP ED PRIV FAC TUITION	0.00	0.00	58,795.00	58,795.00	0.00	10-3100
3100	Spec Ed-Priv Facility Tui	0.00	0.00	58,795.00	58,795.00	0.00	* Source of Revenue
<b>Spec Ed -Extraordinary</b>							
10-310500-1	SP ED EXTRA ORDINARY	0.00	0.00	130,000.00	130,000.00	0.00	10-3105
3105	Spec Ed -Extraordinary	0.00	0.00	130,000.00	130,000.00	0.00	* Source of Revenue

# Revenue Report

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Education Fund 10							
Source of Revenue		3105	Spec Ed -Extraordinary				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Spec Ed -Personnel</b>							
10-311000-1	SP ED PERSONNEL	0.00	0.00	218,121.00	218,121.00	0.00	10-3110
3110	Spec Ed -Personnel	0.00	0.00	218,121.00	218,121.00	0.00	* Source of Revenue
<b>Spec Ed-Orphanage-Individ</b>							
10-312000-1	SP ED ORPHANAGE	0.00	0.00	0.00	0.00	0.00	10-3120
3120	Spec Ed-Orphanage-Individ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed -Summer School</b>							
10-314500-1	SP ED SUMMER SCHOOL	0.00	0.00	500.00	500.00	0.00	10-3145
3145	Spec Ed -Summer School	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Career and Technical Education CTE Tech Prep</b>							
10-322000-40	CTEI GRANT-SRAVTE	0.00	0.00	17,959.00	17,959.00	0.00	10-3200
3200	Career and Technical Education CTE Tech Prep	0.00	0.00	17,959.00	17,959.00	0.00	* Source of Revenue
<b>Voc Ed - Formula</b>							
10-321500-18	VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00	10-3215
3215	Voc Ed - Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>CTE - Agriculture Education</b>							
10-323500-19	VOC AG SUPPLEMENTAL	0.00	0.00	2,489.00	2,489.00	0.00	10-3235
3235	CTE - Agriculture Education	0.00	0.00	2,489.00	2,489.00	0.00	* Source of Revenue
<b>CTE - Other</b>							
10-329900-40	FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
3299	CTE - Other	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Bilingual Ed-Downstate- TPI and TBE</b>							
10-330500-20	TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00	10-3305
3305	Bilingual Ed-Downstate- TPI and TBE	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Free Lunch/BFfast</b>							
10-336000-1	IL FREE LUNCH/BRKFST AIDE	0.00	128.90	3,500.00	3,371.10	3.68	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00	10-3360
3360	State Free Lunch/BFfast	0.00	128.90	3,500.00	3,371.10	3.68	* Source of Revenue
<b>Driver Education</b>							
10-337000-1	DRIVERS ED REIMBURSEMENT	0.00	0.00	15,000.00	15,000.00	0.00	10-3370-1
3370	Driver Education	0.00	0.00	15,000.00	15,000.00	0.00	* Source of Revenue
<b>Learning Improvement-Change Grants</b>							
10-361002-1	SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610

# Revenue Report

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Education Fund 10							
Source of Revenue		3610	Learning Improvement-Change Grants				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>3610</b>	<b>Learning Improvement-Change Grants</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Imp Grant</b>							
10-364000-24	SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
<b>3640</b>	<b>School Imp Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Quality Assurance Grant</b>							
10-364100-31	LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
<b>3641</b>	<b>Quality Assurance Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>National Board Certification</b>							
10-365100-1	NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00	10-3651-1
<b>3651</b>	<b>National Board Certification</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Truants Alt/Opt Education</b>							
10-369500-1	SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
<b>3695</b>	<b>Truants Alt/Opt Education</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Early Childhood - Block Grant</b>							
10-370500-26	EARLY CHILDHOOD GRT GRANT	0.00	19,400.00	132,204.00	112,804.00	14.67	10-3705
<b>3705</b>	<b>Early Childhood - Block Grant</b>	0.00	19,400.00	132,204.00	112,804.00	14.67	* Source of Revenue
<b>Reading Improvement - Block Grant</b>							
10-371500-27	READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
<b>3715</b>	<b>Reading Improvement - Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Continued Reading Improvement Block Grant</b>							
10-372500-28		0.00	0.00	0.00	0.00	0.00	10-3725
<b>3725</b>	<b>Continued Reading Improvement Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Report Cards</b>							
10-373500-1		0.00	0.00	0.00	0.00	0.00	10-3735
<b>3735</b>	<b>Report Cards</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Safety &amp; Educational Improv Block Grant</b>							
10-377500-43	ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3775
<b>3775</b>	<b>School Safety &amp; Educational Improv Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Closing The Gap</b>							
10-379200-1		0.00	0.00	0.00	0.00	0.00	10-3792
<b>3792</b>	<b>Closing The Gap</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>TIP GRANT</b>							
10-379400-1		0.00	0.00	0.00	0.00	0.00	10-3794

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Education Fund 10							
Source of Revenue		3794	TIP GRANT				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
3794	TIP GRANT	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Library Grant</b>							
10-380000-32		0.00	0.00	0.00	0.00	0.00	10-3800
3800	State Library Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
10-399900-1	LIBRARY GRNT/OTHER STATE REV	0.00	0.00	1,500.00	1,500.00	0.00	10-3999
10-399901-1	RESPRO GRANT	0.00	0.00	0.00	0.00	0.00	10-3999
3999	Emer Fin Assist/Temp Reloc Grant/Other Restr Rev	0.00	0.00	1,500.00	1,500.00	0.00	* Source of Revenue
<b>Title V - Innovation and Flexibility Formula</b>							
10-410000-37	TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	10-4100
4100	Title V - Innovation and Flexibility Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Esea-Chap2-Comp-Urban Ed</b>							
10-411000-46		0.00	0.00	0.00	0.00	0.00	10-4110
4110	Esea-Chap2-Comp-Urban Ed	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>NatL School Lunch Progr</b>							
10-421000-1	FEDERAL LUNCH AID	0.00	0.00	175,000.00	175,000.00	0.00	10-4210
4210	NatL School Lunch Progr	0.00	0.00	175,000.00	175,000.00	0.00	* Source of Revenue
<b>School Breakfast Program</b>							
10-422000-1	FED BREAKFAST AID	0.00	0.00	36,000.00	36,000.00	0.00	10-4220
4220	School Breakfast Program	0.00	0.00	36,000.00	36,000.00	0.00	* Source of Revenue
<b>Title I - Low Income</b>							
10-430000-36	TITLE I GRANT	24,976.00	24,976.00	73,244.00	48,268.00	34.10	10-4300
4300	Title I - Low Income	24,976.00	24,976.00	73,244.00	48,268.00	34.10	* Source of Revenue
<b>Esea-Drug Free-Formula</b>							
10-440000-33	TITLE IV GRT DRUG FREE	0.00	0.00	0.00	0.00	0.00	10-4400
4400	Esea-Drug Free-Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Flow-Thru</b>							
10-462000-38	SP ED INCENTIVE GRT	0.00	0.00	0.00	0.00	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	0.00	0.00	0.00	0.00	0.00	10-4620
10-462002-38	SP ED BLOCK GRT	0.00	0.00	24,032.00	24,032.00	0.00	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
4620	Fed-Sp Ed-Idea Flow-Thru	0.00	0.00	24,032.00	24,032.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Room&amp;Board</b>							
10-462500-1	EXCESS (ROOM/BOARD)	18,651.93	18,651.93	0.00	(18,651.93)	0.00	10-4625-1

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Education Fund 10							
Source of Revenue		4625	Fed-Sp Ed-Idea Room&Board				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>4625</b>	<b>Fed-Sp Ed-Idea Room&amp;Board</b>	18,651.93	18,651.93	0.00	(18,651.93)	0.00	* Source of Revenue
<b>Source of Revenue 4770</b>							
10-477000-1	STEP PROGRAM	0.00	0.00	12,505.00	12,505.00	0.00	10-4770-1
10-477000-40	CARL PERKINS	0.00	2,212.96	8,483.00	6,270.04	26.09	10-4770-1-40
<b>4770</b>	<b>Source of Revenue 4770</b>	0.00	2,212.96	20,988.00	18,775.04	10.54	* Source of Revenue
<b>SFSF/GSA REVENUE</b>							
10-485000-44	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850
<b>4850</b>	<b>SFSF/GSA REVENUE</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Source of Revenue 4854</b>							
10-485100-44	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
<b>4854</b>	<b>Source of Revenue 4854</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
10-485700-44	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
<b>4857</b>	<b>ARRA IDEA PART B</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>GSA ARRA</b>							
10-487000-44	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
<b>4870</b>	<b>GSA ARRA</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA ED JOBS</b>							
10-488000-44	ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00	10-4880-1
<b>4880</b>	<b>ARRA ED JOBS</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
10-490000-11		0.00	0.00	0.00	0.00	0.00	10-4900
<b>4900</b>	<b>Medicaid Matching Fund</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II - Teacher Quality</b>							
10-493200-42	TITLE II TEACHER QUALITY	5,081.00	5,081.00	29,634.00	24,553.00	17.15	10-4935
<b>4935</b>	<b>Title II - Teacher Quality</b>	5,081.00	5,081.00	29,634.00	24,553.00	17.15	* Source of Revenue
<b>Goals 2000-School Improve</b>							
10-494500-14		0.00	0.00	0.00	0.00	0.00	10-4945
<b>4945</b>	<b>Goals 2000-School Improve</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II-Technology Enhancing Ed Formula Grant</b>							
10-497100-1	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971
<b>4971</b>	<b>Title II-Technology Enhancing Ed Formula Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Admin</b>							

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Education Fund 10							
Source of Revenue		4991	Medicaid Admin				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-499100-11		0.00	0.00	17,000.00	17,000.00	0.00	10-4991-1
4991	Medicaid Admin	0.00	0.00	17,000.00	17,000.00	0.00	* Source of Revenue
<b>Medicaid FFS</b>							
10-499200-11		0.00	0.00	30,000.00	30,000.00	0.00	10-4992-1-11
4992	Medicaid FFS	0.00	0.00	30,000.00	30,000.00	0.00	* Source of Revenue
<b>Other Restricted Grants Recd Fed Gov thru State</b>							
10-499800-1		0.00	0.00	0.00	0.00	0.00	10-4998-1
4998	Other Restricted Grants Recd Fed Gov thru State	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
10-711000-1	TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
10-712000-1	TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Accrued Int on Bonds</b>							
10-723000-1	ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
7230	Accrued Int on Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
10	Education Fund	296,765.09	2,634,105.22	8,157,303.00	5,523,197.78	32.29	Fund

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## Oper, Build, & Maint Fund 20

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
20-111200-1	FIRST PRIOR YEAR LEVY	841.19	328,234.42	590,838.00	262,603.58	55.55	20-1112
1112	Bond and Interest Purposes Levy	841.19	328,234.42	590,838.00	262,603.58	55.55	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
20-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	20-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
20-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	0.00	0.00	0.00	20-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
20-151100-1	BLD-INT	179.51	345.70	5,000.00	4,654.30	6.91	20-1511
1511	Interest On Investments	179.51	345.70	5,000.00	4,654.30	6.91	* Source of Revenue
<b>Interest-Tree Fund</b>							
20-151500-1	INTEREST - TREE FUND	0.00	0.00	50.00	50.00	0.00	20-1515
1515	Interest-Tree Fund	0.00	0.00	50.00	50.00	0.00	* Source of Revenue
<b>Rentals</b>							
20-191000-1	HOUSE RENT	0.00	0.00	0.00	0.00	0.00	20-1910
1910	Rentals	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Facility/Grounds Rent</b>							
20-191100-1	FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00	20-1911
1911	Facility/Grounds Rent	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
20-192000-1	DONATIONS	0.00	0.00	500.00	500.00	0.00	20-1920
1920	Donations-Private Sources	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
20-195000-1	REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00	20-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
20-199900-1	OTHER LOCAL REVENUE	1,266.94	1,266.94	18,000.00	16,733.06	7.04	20-1999
1999	Other Local Revenues	1,266.94	1,266.94	18,000.00	16,733.06	7.04	* Source of Revenue
<b>Flow-Thru Rev-State</b>							
20-210000-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-2100

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Oper, Build, & Maint Fund 20							
Source of Revenue		2100	Flow-Thru Rev-State				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
2100	Flow-Thru Rev-State	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
20-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	20-3920-1
3920	Infrastructure Improv-Planning/Construction	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SCHL INFRASTRUCT/MAINT PROJ</b>							
20-392500-1	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	20-3925-1-1
3925	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
20-399900-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-3999
3999	Emer Fin Assist/Temp Reloc Grant/Other Restr Rev	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
20-490000-11		0.00	0.00	0.00	0.00	0.00	20-4900
4900	Medicaid Matching Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Renovation Grant</b>							
20-498000-1		0.00	0.00	0.00	0.00	0.00	20-4980
4980	Renovation Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
20-711001-1	TRANSFER WC	0.00	0.00	0.00	0.00	0.00	20-7110
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer</b>							
20-713000-1	PERM TRANSFER FROM C/P	0.00	0.00	0.00	0.00	0.00	20-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transfers from Other Funds Pay Princ'l Cap Leases</b>							
20-740000-1	SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	20-7400
7400	Transfers from Other Funds Pay Princ'l Cap Leases	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
20	Oper, Build, & Maint Fund	2,287.64	329,847.06	616,388.00	286,540.94	53.51	Fund

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Debt Service Fund or Fund Group 30							
Source of Revenue							
1112	Bond and Interest Purposes Levy						
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
30-111200-1	FIRST PRIOR YEAR LEVY	142.73	243,680.03	450,006.00	206,325.97	54.15	30-1112
1112	Bond and Interest Purposes Levy	142.73	243,680.03	450,006.00	206,325.97	54.15	* Source of Revenue
<b>Interest On Investments</b>							
30-151100-1	B/I-INT INVESTMENTS	64.20	64.20	0.00	(64.20)	0.00	30-1511
1511	Interest On Investments	64.20	64.20	0.00	(64.20)	0.00	* Source of Revenue
<b>Accrued Int on Bonds</b>							
30-723000-1	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7230	Accrued Int on Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
30	Debt Service Fund or Fund Group	206.93	243,744.23	450,006.00	206,261.77	54.16	Fund

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## Transportation Fund 40

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
40-111200-1	FIRST PRIOR YR LEVY TRAN	336.46	131,295.45	236,335.00	105,039.55	55.55	40-1112
1112	Bond and Interest Purposes Levy	336.46	131,295.45	236,335.00	105,039.55	55.55	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
40-112200-1	1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
40-123000-1	CORP REPLACEMNT PROP TAX	0.00	0.00	50,000.00	50,000.00	0.00	40-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	50,000.00	50,000.00	0.00	* Source of Revenue
<b>Spec Ed Trans-Pupils/Pare</b>							
40-144100-1	ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
1441	Spec Ed Trans-Pupils/Pare	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
40-151100-1	TRANSP-INT	47.06	98.27	1,000.00	901.73	9.83	40-1511
1511	Interest On Investments	47.06	98.27	1,000.00	901.73	9.83	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
40-195000-1	REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
40-199900-1	OTHER LOCAL REVENUE	0.00	1,016.33	11,000.00	9,983.67	9.24	40-1999
1999	Other Local Revenues	0.00	1,016.33	11,000.00	9,983.67	9.24	* Source of Revenue
<b>Transportation Regular/Vocational</b>							
40-350000-1	REG TRANSPORTATION AID	0.00	0.00	365,500.00	365,500.00	0.00	40-3500
3500	Transportation Regular/Vocational	0.00	0.00	365,500.00	365,500.00	0.00	* Source of Revenue
<b>Transportation-Vocational</b>							
40-350500-1	VOC TRANSPORTATION AID	0.00	0.00	13,170.00	13,170.00	0.00	40-3505
3505	Transportation-Vocational	0.00	0.00	13,170.00	13,170.00	0.00	* Source of Revenue
<b>Transportation-Spec Ed</b>							
40-351000-1	SP ED TRANSPORTATION AID	0.00	0.00	205,251.00	205,251.00	0.00	40-3510
3510	Transportation-Spec Ed	0.00	0.00	205,251.00	205,251.00	0.00	* Source of Revenue
<b>Other State Revenue</b>							
40-351100-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
3511	Other State Revenue	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

# Revenue Report

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Transportation Fund 40							
Source of Revenue		3705	Early Childhood - Block Grant				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Early Childhood - Block Grant</b>							
40-370500-26	ECE TRANSPORTATION	0.00	0.00	100,596.00	100,596.00	0.00	40-3705
3705	Early Childhood - Block Grant	0.00	0.00	100,596.00	100,596.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
40-485700-44	IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
4857	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer</b>							
40-713000-1	PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
40	Transportation Fund	383.52	132,410.05	982,852.00	850,441.95	13.47	Fund

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# Revenue Report

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I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue							
1112 Bond and Interest Purposes Levy							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
50-111200-1	FIRST PRIOR YR LEVY-IMRF	97.63	69,761.59	125,801.00	56,039.41	55.45	50-1112
50-111201-1	FIRST PRIOR YR-SS	162.05	42,139.76	75,805.00	33,665.24	55.59	50-1112
<b>1112 Bond and Interest Purposes Levy</b>		<b>259.68</b>	<b>111,901.35</b>	<b>201,606.00</b>	<b>89,704.65</b>	<b>55.50</b>	* Source of Revenue
<b>Working Cash Purposes Levy</b>							
50-111500-1	MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
<b>1115 Working Cash Purposes Levy</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>Soc.Sec./Med Only Levy</b>							
50-115000-1	FIRST PRIOR YR-S S	0.00	0.00	0.00	0.00	0.00	50-1150
<b>1150 Soc.Sec./Med Only Levy</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
50-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	174,252.00	174,252.00	0.00	50-1230
<b>1230 Corp Pers Prop Repl Tax</b>		<b>0.00</b>	<b>0.00</b>	<b>174,252.00</b>	<b>174,252.00</b>	<b>0.00</b>	* Source of Revenue
<b>Interest On Investments</b>							
50-151100-1	IMRF-INT	102.52	197.63	1,000.00	802.37	19.76	50-1511
<b>1511 Interest On Investments</b>		<b>102.52</b>	<b>197.63</b>	<b>1,000.00</b>	<b>802.37</b>	<b>19.76</b>	* Source of Revenue
<b>Other Local Revenues</b>							
50-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
<b>1999 Other Local Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Source of Revenue
<b>50 I.M.R.F./Soc. Sec. Fund</b>		<b>362.20</b>	<b>112,098.98</b>	<b>376,858.00</b>	<b>264,759.02</b>	<b>29.75</b>	Fund

# Revenue Report

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**Capital Projects Fund or Fund Group 60**

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
60-111200-1	FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
60-151100-1	INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1511
1511	<b>Interest On Investments</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
60-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
1950	<b>Refund-Prior Yr Expenditu</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
60-199900-1	OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
1999	<b>Other Local Revenues</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
60-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
3920	<b>Infrastructure Improv-Planning/Construction</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transfer from Other Funds for Capital Projects</b>							
60-780000-1	IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
7800	<b>Transfer from Other Funds for Capital Projects</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
60	<b>Capital Projects Fund or Fund Group</b>	0.00	0.00	0.00	0.00	0.00	Fund

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# Revenue Report

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## Working Cash Fund 70

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
70-111200-1	FIRST PRIOR YR WRKG CASH	84.14	32,823.20	59,084.00	26,260.80	55.55	70-1112
1112	<b>Bond and Interest Purposes Levy</b>	84.14	32,823.20	59,084.00	26,260.80	55.55	* Source of Revenue
<b>Interest On Investments</b>							
70-151100-1	WC-INT	374.92	1,073.44	9,200.00	8,126.56	11.67	70-1511
1511	<b>Interest On Investments</b>	374.92	1,073.44	9,200.00	8,126.56	11.67	* Source of Revenue
<b>Sale Of Bonds</b>							
70-721000-1	PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
7210	<b>Sale Of Bonds</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
70	<b>Working Cash Fund</b>	459.06	33,896.64	68,284.00	34,387.36	49.64	Fund

# Revenue Report

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## Tort Immunity and Judgment Fund 80

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
80-111200-1	FIRST PRIOR YEAR LEVY	482.14	207,783.24	374,355.00	166,571.76	55.50	80-1112
1112	Bond and Interest Purposes Levy	482.14	207,783.24	374,355.00	166,571.76	55.50	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
80-123000-1	CORP PERS PROP REPLCMT TAX	0.00	0.00	0.00	0.00	0.00	80-1230-1
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
80-151100-1	TORT-INTEREST	55.63	103.18	600.00	496.82	17.20	80-1511
1511	Interest On Investments	55.63	103.18	600.00	496.82	17.20	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
80-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
80-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	80-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
80	Tort Immunity and Judgment Fund	537.77	207,886.42	374,955.00	167,068.58	55.44	Fund

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# Revenue Report

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Fire Prevention/Life Safety 90							
Source of Revenue		Bond and Interest Purposes Levy					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
90-111200-1	FIRST PRIOR YEAR LEVY L/	84.14	32,823.20	59,084.00	26,260.80	55.55	90-1112
1112	Bond and Interest Purposes Levy	84.14	32,823.20	59,084.00	26,260.80	55.55	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
90-123000-1	L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
90-151100-1	LS-INT ON INVESTMENTS	51.29	110.91	2,000.00	1,889.09	5.55	90-1511
1511	Interest On Investments	51.29	110.91	2,000.00	1,889.09	5.55	* Source of Revenue
<b>Other Local Revenues</b>							
90-199900-1	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
90-712000-1	TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sale Of Bonds</b>							
90-721000-1	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
7210	Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
90	Fire Prevention/Life Safety	135.43	32,934.11	61,084.00	28,149.89	53.92	Fund
<b>Report Total:</b>		<u>301,137.64</u>	<u>3,726,922.71</u>	<u>11,087,730.00</u>	<u>7,360,807.29</u>	<u>33.61</u>	

# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	41,690.30	83,082.83	0.00	662,786.00	579,703.17	12.54	
200	Employee Benefits	8,161.02	13,296.17	0.00	132,500.00	119,203.83	10.03	
300	Purchased Services	953.77	2,518.51	0.00	22,579.00	20,060.49	11.15	
400	Supplies And Materials	4,481.60	5,975.79	1,378.81	25,800.00	18,445.40	28.51	
500	Capital Outlay	713.00	9,157.91	0.00	49,500.00	40,342.09	18.50	
1110	Elementary	55,999.69	114,031.21	1,378.81	893,165.00	777,754.98	12.92	** Function
100	Salaries	35,371.04	70,742.08	0.00	465,000.00	394,257.92	15.21	
200	Employee Benefits	5,512.69	11,598.22	0.00	122,100.00	110,501.78	9.50	
300	Purchased Services	1,022.16	2,586.90	0.00	11,000.00	8,413.10	23.52	
400	Supplies And Materials	608.95	4,738.26	122.85	15,800.00	10,938.89	30.77	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
1111	Primary	42,514.84	89,665.46	122.85	615,400.00	525,611.69	14.59	** Function
100	Salaries	35,735.92	71,090.04	0.00	576,000.00	504,909.96	12.34	
200	Employee Benefits	8,872.56	14,173.28	0.00	154,000.00	139,826.72	9.20	
300	Purchased Services	953.76	2,518.50	0.00	12,000.00	9,481.50	20.99	
400	Supplies And Materials	10,480.83	25,491.59	58,765.87	206,600.00	122,342.54	40.78	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
1112	Junior High	56,043.07	113,273.41	58,765.87	951,100.00	779,060.72	18.09	** Function
100	Salaries	59,409.89	118,819.78	0.00	795,988.00	677,168.22	14.93	
200	Employee Benefits	10,838.56	23,909.70	0.00	225,000.00	201,090.30	10.63	
300	Purchased Services	953.76	2,804.85	0.00	13,000.00	10,195.15	21.58	
400	Supplies And Materials	14,427.67	22,679.72	9,291.50	97,850.00	65,878.78	32.67	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
1113	High School	85,629.88	168,214.05	9,291.50	1,134,338.00	956,832.45	15.65	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	6,428.07	12,856.14	0.00	83,000.00	70,143.86	15.49	
200	Employee Benefits	1,605.57	2,719.49	0.00	25,600.00	22,880.51	10.62	
300	Purchased Services	0.00	0.00	0.00	3,750.00	3,750.00	0.00	
400	Supplies And Materials	0.00	0.00	261.54	5,620.00	5,358.46	4.65	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	0.00	0.00	800.00	800.00	0.00	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1115 MUSIC  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	8,033.64	15,575.63	261.54	120,270.00	104,432.83	13.17	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
1116	Accel Reader	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
100	Salaries	11,510.06	22,971.46	0.00	130,700.00	107,728.54	17.58	
200	Employee Benefits	1,642.60	2,786.38	0.00	26,300.00	23,513.62	10.59	
300	Purchased Services	0.00	0.00	0.00	1,600.00	1,600.00	0.00	
400	Supplies And Materials	269.61	269.61	314.93	9,200.00	8,615.46	6.35	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	13,422.27	26,027.45	314.93	167,800.00	141,457.62	15.70	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	2,500.00	2,500.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	500.00	500.00	0.00	
300	Purchased Services	312.48	312.48	0.00	73,000.00	72,687.52	0.43	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	312.48	312.48	0.00	76,000.00	75,687.52	0.41	** Function
300	Purchased Services	0.00	0.00	0.00	800.00	800.00	0.00	
1206	Visually Impaired (Vi)	0.00	0.00	0.00	800.00	800.00	0.00	** Function
300	Purchased Services	0.00	8,616.97	0.00	13,300.00	4,683.03	64.79	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	8,616.97	0.00	13,300.00	4,683.03	64.79	** Function
100	Salaries	4,114.51	8,229.02	0.00	53,000.00	44,770.98	15.53	
200	Employee Benefits	870.02	1,426.98	0.00	14,000.00	12,573.02	10.19	
300	Purchased Services	24,358.59	24,358.59	0.00	44,500.00	20,141.41	54.74	
400	Supplies And Materials	0.00	0.00	0.00	650.00	650.00	0.00	
1210	Speech & Lang.Impaired	29,343.12	34,014.59	0.00	112,150.00	78,135.41	30.33	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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Education Fund 10								
Function	1000	Instruction						
Function	1219	Pre Kind EARLY CHILDHOOD						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	70,232.80	131,057.07	0.00	980,500.00	849,442.93	13.37	
200	Employee Benefits	14,899.98	24,735.31	0.00	221,000.00	196,264.69	11.19	
300	Purchased Services	255.43	466.77	0.00	6,800.00	6,333.23	6.86	
400	Supplies And Materials	4,009.97	4,009.97	310.01	46,300.00	41,980.02	9.33	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	<b>89,398.18</b>	<b>160,269.12</b>	<b>310.01</b>	<b>1,254,600.00</b>	<b>1,094,020.87</b>	<b>12.80</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b>MI</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	4,774.71	9,549.42	0.00	66,500.00	56,950.58	14.36	
200	Employee Benefits	1,335.54	2,425.70	0.00	19,330.00	16,904.30	12.55	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,220.00	1,220.00	0.00	
<b>1225</b>	<b>Special Education Programs Pre-K</b>	<b>6,110.25</b>	<b>11,975.12</b>	<b>0.00</b>	<b>87,050.00</b>	<b>75,074.88</b>	<b>13.76</b>	** Function
100	Salaries	4,023.33	7,806.66	0.00	49,170.00	41,363.34	15.88	
200	Employee Benefits	323.09	323.09	0.00	31,950.00	31,626.91	1.01	
300	Purchased Services	0.00	0.00	407.00	8,732.00	8,325.00	4.66	
400	Supplies And Materials	1,244.27	1,780.71	10,548.13	1,400.00	(10,928.84)	880.63	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	<b>5,590.69</b>	<b>9,910.46</b>	<b>10,955.13</b>	<b>91,252.00</b>	<b>70,386.41</b>	<b>22.87</b>	** Function
100	Salaries	3,071.24	6,142.48	0.00	78,500.00	72,357.52	7.82	
200	Employee Benefits	835.63	1,392.59	0.00	16,800.00	15,407.41	8.29	
300	Purchased Services	0.00	640.00	0.00	3,500.00	2,860.00	18.29	
400	Supplies And Materials	216.07	216.07	0.00	8,889.00	8,672.93	2.43	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	<b>4,122.94</b>	<b>8,391.14</b>	<b>0.00</b>	<b>108,189.00</b>	<b>99,797.86</b>	<b>7.76</b>	** Function
100	Salaries	0.00	7,320.01	0.00	0.00	(7,320.01)	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1402 INDUSTRIAL ARTS  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	(576.43)	0.00	0.00	576.43	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	420.00	415.19	0.00	(835.19)	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	7,163.58	415.19	0.00	(7,578.77)	0.00	** Function
100	Salaries	0.00	0.00	0.00	31,170.00	31,170.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	14,500.00	14,500.00	0.00	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	46,270.00	46,270.00	0.00	** Function
100	Salaries	2,727.38	5,454.76	0.00	26,430.00	20,975.24	20.64	
200	Employee Benefits	0.00	278.48	0.00	6,500.00	6,221.52	4.28	
300	Purchased Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	300.00	300.00	0.00	
1459	CO-OP PROGRAM	2,727.38	5,733.24	0.00	34,230.00	28,496.76	16.75	** Function
100	Salaries	6,200.06	12,400.12	0.00	126,000.00	113,599.88	9.84	
200	Employee Benefits	0.00	0.00	0.00	14,800.00	14,800.00	0.00	
300	Purchased Services	0.00	87.24	0.00	36,000.00	35,912.76	0.24	
400	Supplies And Materials	3,286.42	3,577.06	231.93	17,700.00	13,891.01	21.52	
500	Capital Outlay	0.00	0.00	0.00	21,350.00	21,350.00	0.00	
600	Other Objects	0.00	17.25	0.00	11,500.00	11,482.75	0.15	
1501	ATHLETICS	9,486.48	16,081.67	231.93	227,350.00	211,036.40	7.18	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,774.80	3,549.60	0.00	25,000.00	21,450.40	14.20	
200	Employee Benefits	14.21	21.35	0.00	3,000.00	2,978.65	0.71	
300	Purchased Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
400	Supplies And Materials	0.00	0.00	992.28	6,300.00	5,307.72	15.75	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

**Education Fund 10**

Function 1000 Instruction  
Function 1540 EXTRA CURRICULAR  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	1,789.01	3,570.95	992.28	35,500.00	30,936.77	12.85	** Function
100	Salaries	0.00	0.00	0.00	21,000.00	21,000.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	3,200.00	3,200.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	159.54	159.54	0.00	250.00	90.46	63.82	
1600	Summer School	159.54	159.54	0.00	24,450.00	24,290.46	0.65	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	508.66	1,017.32	0.00	6,300.00	5,282.68	16.15	
200	Employee Benefits	104.76	106.42	0.00	900.00	793.58	11.82	
300	Purchased Services	0.00	2,440.24	0.00	8,300.00	5,859.76	29.40	
400	Supplies And Materials	400.00	400.00	0.00	2,000.00	1,600.00	20.00	
1700	Drivers Education Program	1,013.42	3,963.98	0.00	17,500.00	13,536.02	22.65	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	3,531.60	15,333.12	0.00	180,000.00	164,666.88	8.52	
1912	Special Education Programs K-12 - Private Tuition	3,531.60	15,333.12	0.00	180,000.00	164,666.88	8.52	** Function
1000	Instruction	415,228.48	812,283.17	83,040.04	6,196,714.00	5,301,390.79	14.45	* Function
100	Salaries	11,056.24	22,003.43	0.00	139,500.00	117,496.57	15.77	
200	Employee Benefits	2,560.84	4,400.07	0.00	38,300.00	33,899.93	11.49	
300	Purchased Services	349.83	349.83	0.00	1,500.00	1,150.17	23.32	
400	Supplies And Materials	0.00	0.00	251.80	1,170.00	918.20	21.52	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	
2110	Attendance/Soc Wrk Serv	13,966.91	26,753.33	251.80	180,670.00	153,664.87	14.95	** Function
100	Salaries	5,480.53	10,961.06	0.00	69,100.00	58,138.94	15.86	
200	Employee Benefits	1,015.93	1,611.87	0.00	15,800.00	14,188.13	10.20	
300	Purchased Services	0.00	0.00	0.00	1,650.00	1,650.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	450.00	450.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	6,496.46	12,572.93	0.00	87,100.00	74,527.07	14.44	** Function
100	Salaries	3,064.34	5,690.05	0.00	54,000.00	48,309.95	10.54	
200	Employee Benefits	702.46	1,139.63	0.00	6,500.00	5,360.37	17.53	
300	Purchased Services	0.00	0.00	0.00	1,700.00	1,700.00	0.00	
400	Supplies And Materials	15.88	15.88	1.35	1,350.00	1,332.77	1.28	
2134	Nurse Services	3,782.68	6,845.56	1.35	63,550.00	56,703.09	10.77	** Function
100	Salaries	1,314.48	2,588.76	0.00	16,500.00	13,911.24	15.69	
200	Employee Benefits	250.10	534.77	0.00	3,400.00	2,865.23	15.73	
300	Purchased Services	138.92	138.92	0.00	24,650.00	24,511.08	0.56	
400	Supplies And Materials	1,105.38	1,105.38	0.00	1,800.00	694.62	61.41	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2140	Psychological Services	2,808.88	4,367.83	0.00	46,350.00	41,982.17	9.42	** Function
300	Purchased Services	933.64	1,439.54	0.00	9,300.00	7,860.46	15.48	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	933.64	1,439.54	0.00	9,300.00	7,860.46	15.48	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	624.99	2,466.74	1,199.99	51,000.00	47,333.27	7.19	
200	Employee Benefits	16.33	16.67	0.00	5,800.00	5,783.33	0.29	
300	Purchased Services	510.00	1,145.00	0.00	21,500.00	20,355.00	5.33	
400	Supplies And Materials	0.00	0.00	2,080.25	28,000.00	25,919.75	7.43	
2210	EPIC	1,151.32	3,628.41	3,280.24	106,300.00	99,391.35	6.50	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2215 TITLE II CLASS REDUCTION  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	11,616.92	22,961.84	0.00	127,300.00	104,338.16	18.04	
200	Employee Benefits	1,448.28	2,541.04	0.00	21,500.00	18,958.96	11.82	
300	Purchased Services	0.00	0.00	0.00	2,400.00	2,400.00	0.00	
400	Supplies And Materials	391.45	550.12	2,679.21	14,765.00	11,535.67	21.87	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2220	MEDIA PROGRAM	13,456.65	26,053.00	2,679.21	165,965.00	137,232.79	17.31	** Function
100	Salaries	4,207.50	7,921.39	0.00	76,000.00	68,078.61	10.42	
200	Employee Benefits	669.98	2,611.02	0.00	7,500.00	4,888.98	34.81	
300	Purchased Services	462.84	462.84	0.00	23,500.00	23,037.16	1.97	
400	Supplies And Materials	79.96	370.47	839.88	2,700.00	1,489.65	44.83	
2226	TECHNOLOGY	5,420.28	11,365.72	839.88	109,700.00	97,494.40	11.13	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,923.27	3,051.74	0.00	6,100.00	3,048.26	50.03	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	4,759.64	4,759.64	0.00	60,500.00	55,740.36	7.87	
400	Supplies And Materials	1,867.84	3,544.84	1,149.46	42,000.00	37,305.70	11.18	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	(766.30)	(86.35)	0.00	28,000.00	28,086.35	-0.31	
2310	Brd Ed Services	8,784.45	11,269.87	1,149.46	136,600.00	124,180.67	9.09	** Function
100	Salaries	7,087.50	29,542.30	0.00	85,000.00	55,457.70	34.76	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2320 Executive Adm. Serv  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	3,033.92	6,081.19	0.00	34,500.00	28,418.81	17.63	
300	Purchased Services	2,381.51	4,113.22	0.00	17,300.00	13,186.78	23.78	
400	Supplies And Materials	(874.09)	1,415.95	242.00	10,000.00	8,342.05	16.58	
500	Capital Outlay	0.00	0.00	0.00	3,000.00	3,000.00	0.00	
600	Other Objects	1,375.26	1,450.26	0.00	2,500.00	1,049.74	58.01	
2320	Executive Adm. Serv	13,004.10	42,602.92	242.00	152,300.00	109,455.08	28.13	** Function
100	Salaries	45,958.42	74,644.46	0.00	519,000.00	444,355.54	14.38	
200	Employee Benefits	13,655.31	20,987.03	0.00	156,000.00	135,012.97	13.45	
300	Purchased Services	606.96	962.26	0.00	8,000.00	7,037.74	12.03	
400	Supplies And Materials	1,808.83	7,822.14	527.70	12,420.00	4,070.16	67.23	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	226.68	0.00	4,000.00	3,773.32	5.67	
2410	Office Of Principal Serv	62,029.52	104,642.57	527.70	700,920.00	595,749.73	15.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	7,917.72	15,835.44	0.00	100,000.00	84,164.56	15.84	
200	Employee Benefits	10.40	20.80	0.00	150.00	129.20	13.87	
300	Purchased Services	0.00	0.00	0.00	2,700.00	2,700.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	450.00	450.00	0.00	
2520	Fiscal Services	7,928.12	15,856.24	0.00	103,300.00	87,443.76	15.35	** Function
100	Salaries	12,229.30	24,554.98	0.00	168,300.00	143,745.02	14.59	
200	Employee Benefits	2,753.66	5,507.32	0.00	34,375.00	28,867.68	16.02	
300	Purchased Services	0.00	0.00	0.00	2,800.00	2,800.00	0.00	
400	Supplies And Materials	349.28	1,017.32	0.00	244,600.00	243,582.68	0.42	
500	Capital Outlay	0.00	0.00	0.00	8,000.00	8,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	400.00	400.00	0.00	
2560	Food Services	15,332.24	31,079.62	0.00	458,475.00	427,395.38	6.78	** Function
300	Purchased Services	289.75	535.75	0.00	6,200.00	5,664.25	8.64	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2630 Information Services  
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2630	Information Services	289.75	535.75	0.00	6,200.00	5,664.25	8.64	** Function
100	Salaries	0.00	0.00	0.00	34,000.00	34,000.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2634	Management Information	0.00	0.00	0.00	34,000.00	34,000.00	0.00	** Function
300	Purchased Services	0.00	237.50	0.00	5,000.00	4,762.50	4.75	
400	Supplies And Materials	0.00	0.00	0.00	14,600.00	14,600.00	0.00	
2660	DATA PROCESSING	0.00	237.50	0.00	19,600.00	19,362.50	1.21	** Function
2000	Support Services	155,385.00	299,250.79	8,971.64	2,381,330.00	2,073,107.57	12.94	* Function
600	Other Objects	0.00	0.00	0.00	9,500.00	9,500.00	0.00	
4120	Payments Sp Ed Programs	0.00	0.00	0.00	9,500.00	9,500.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
4210	Payments for Regular Programs - Tuition	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
600	Other Objects	1,610.10	4,703.04	0.00	120,000.00	115,296.96	3.92	
4220	Payments for Special Education Programs - Tuition	1,610.10	4,703.04	0.00	120,000.00	115,296.96	3.92	** Function
600	Other Objects	0.00	0.00	0.00	35,000.00	35,000.00	0.00	
4240	Payments for CTE Programs - Tuition	0.00	0.00	0.00	35,000.00	35,000.00	0.00	** Function
4000	Nonprogrammed Charges	1,610.10	4,703.04	0.00	175,500.00	170,796.96	2.68	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
10	Education Fund	572,223.58	1,116,237.00	92,011.68	8,763,544.00	7,555,295.32	13.79	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Oper, Build, & Maint Fund 20

Function 2000 Support Services  
Function 2530 Function 2530  
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	30,942.34	68,054.37	0.00	395,200.00	327,145.63	17.22	
200	Employee Benefits	5,242.66	10,715.55	0.00	51,600.00	40,884.45	20.77	
300	Purchased Services	30,084.09	60,388.79	0.00	212,200.00	151,811.21	28.46	
400	Supplies And Materials	5,946.51	33,189.27	879.13	307,700.00	273,631.60	11.07	
500	Capital Outlay	22,924.76	22,924.76	0.00	408,500.00	385,575.24	5.61	
2542	Care & Upkeep Bldg Serv	95,140.36	195,272.74	879.13	1,375,200.00	1,179,048.13	14.26	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	13,174.84	0.00	36,300.00	23,125.16	36.29	
400	Supplies And Materials	519.50	582.85	0.00	12,500.00	11,917.15	4.66	
500	Capital Outlay	0.00	0.00	0.00	73,000.00	73,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	519.50	13,757.69	0.00	121,850.00	108,092.31	11.29	** Function
2000	Support Services	95,659.86	209,030.43	879.13	1,497,050.00	1,287,140.44	14.02	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	95,659.86	209,030.43	879.13	1,497,050.00	1,287,140.44	14.02	Fund

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# Expenditure Report

Printed: 9/7/2016 11:14 AM  
PUTNAM COUNTY CUSD #535

Debt Service Fund or Fund Group 30								
Function	5000	Debt Services						
Function	5140	State Aid Anticipation Certificates						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5200	Debt Service - Interest on Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	** Function
5000	Debt Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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# Expenditure Report

Printed: 9/7/2016 11:14 AM  
PUTNAM COUNTY CUSD #535

Transportation Fund 40								
Function	2000	Support Services						
Function	2550	Pupil Transportation Ser						
Object	100	Salaries						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	2,453.50	5,089.00	0.00	39,200.00	34,111.00	12.98	
200	Employee Benefits	0.00	0.00	0.00	1,300.00	1,300.00	0.00	
300	Purchased Services	150.00	35,434.32	0.00	984,389.00	948,954.68	3.60	
400	Supplies And Materials	300.00	422.74	0.00	6,500.00	6,077.26	6.50	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser	2,903.50	40,946.06	0.00	1,031,389.00	990,442.94	3.97	** Function
2000	Support Services	2,903.50	40,946.06	0.00	1,031,389.00	990,442.94	3.97	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund	2,903.50	40,946.06	0.00	1,031,389.00	990,442.94	3.97	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1110 Elementary  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	714.35	1,424.38	0.00	24,290.00	22,865.62	5.86	
1110	Elementary	714.35	1,424.38	0.00	24,290.00	22,865.62	5.86	** Function
200	Employee Benefits	489.58	972.64	0.00	7,500.00	6,527.36	12.97	
1111	Primary	489.58	972.64	0.00	7,500.00	6,527.36	12.97	** Function
200	Employee Benefits	514.32	1,056.30	0.00	7,500.00	6,443.70	14.08	
1112	Junior High	514.32	1,056.30	0.00	7,500.00	6,443.70	14.08	** Function
200	Employee Benefits	873.11	1,801.68	0.00	13,975.00	12,173.32	12.89	
1113	High School	873.11	1,801.68	0.00	13,975.00	12,173.32	12.89	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	97.27	194.93	0.00	1,300.00	1,105.07	14.99	
1115	MUSIC	97.27	194.93	0.00	1,300.00	1,105.07	14.99	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	973.67	1,964.89	0.00	12,900.00	10,935.11	15.23	
1125	Pre-K Programs	973.67	1,964.89	0.00	12,900.00	10,935.11	15.23	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	75.00	75.00	0.00	
1204	Physically Hndcap Homebound	0.00	0.00	0.00	75.00	75.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	58.46	116.92	0.00	950.00	833.08	12.31	
1210	Speech & Lang.Impaired	58.46	116.92	0.00	950.00	833.08	12.31	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	5,358.62	10,412.37	0.00	86,000.00	75,587.63	12.11	
1220	Cross-Categorical (Cc)	5,358.62	10,412.37	0.00	86,000.00	75,587.63	12.11	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1225 Special Education Programs Pre-K  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	331.17	662.34	0.00	5,450.00	4,787.66	12.15	
1225	Special Education Programs Pre-K	331.17	662.34	0.00	5,450.00	4,787.66	12.15	** Function
200	Employee Benefits	58.28	113.14	0.00	1,050.00	936.86	10.78	
1250	Remedial and Supplemental Programs K-12	58.28	113.14	0.00	1,050.00	936.86	10.78	** Function
200	Employee Benefits	51.90	103.80	0.00	1,200.00	1,096.20	8.65	
1401	VOCATIONAL AG	51.90	103.80	0.00	1,200.00	1,096.20	8.65	** Function
200	Employee Benefits	0.00	119.42	0.00	0.00	(119.42)	0.00	
1402	INDUSTRIAL ARTS	0.00	119.42	0.00	0.00	(119.42)	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	500.00	500.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	500.00	500.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	650.00	650.00	0.00	
1459	CO-OP PROGRAM	0.00	0.00	0.00	650.00	650.00	0.00	** Function
200	Employee Benefits	33.38	77.34	0.00	5,350.00	5,272.66	1.45	
1501	ATHLETICS	33.38	77.34	0.00	5,350.00	5,272.66	1.45	** Function
200	Employee Benefits	0.00	0.00	0.00	1,200.00	1,200.00	0.00	
1502	Music	0.00	0.00	0.00	1,200.00	1,200.00	0.00	** Function
200	Employee Benefits	1.05	2.85	0.00	900.00	897.15	0.32	
1540	EXTRA CURRICULAR	1.05	2.85	0.00	900.00	897.15	0.32	** Function
200	Employee Benefits	0.00	0.00	0.00	600.00	600.00	0.00	
1600	Summer School	0.00	0.00	0.00	600.00	600.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	19.64	39.28	0.00	300.00	260.72	13.09	
1700	Drivers Education Program	19.64	39.28	0.00	300.00	260.72	13.09	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	9,574.80	19,062.28	0.00	171,690.00	152,627.72	11.10	* Function
200	Employee Benefits	360.93	701.44	0.00	5,200.00	4,498.56	13.49	
2110	Attendance/Soc Wrk Serv	360.93	701.44	0.00	5,200.00	4,498.56	13.49	** Function
200	Employee Benefits	78.68	157.36	0.00	1,200.00	1,042.64	13.11	

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# Expenditure Report

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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	78.68	157.36	0.00	1,200.00	1,042.64	13.11	** Function
200	Employee Benefits	607.35	1,134.71	0.00	10,200.00	9,065.29	11.12	
2134	Nurse Services	607.35	1,134.71	0.00	10,200.00	9,065.29	11.12	** Function
200	Employee Benefits	236.11	464.09	0.00	3,400.00	2,935.91	13.65	
2140	Psychological Services	236.11	464.09	0.00	3,400.00	2,935.91	13.65	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2196	Comp Arts	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	3.04	97.88	0.00	1,900.00	1,802.12	5.15	
2210	EPIC	3.04	97.88	0.00	1,900.00	1,802.12	5.15	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2212	CURRICULUM DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,374.96	2,699.98	0.00	16,525.00	13,825.02	16.34	
2220	MEDIA PROGRAM	1,374.96	2,699.98	0.00	16,525.00	13,825.02	16.34	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2225	TECH THRUST	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	60.54	118.82	0.00	5,750.00	5,631.18	2.07	
2226	TECHNOLOGY	60.54	118.82	0.00	5,750.00	5,631.18	2.07	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	223.42	233.04	0.00	525.00	291.96	44.39	
2310	Brd Ed Services	223.42	233.04	0.00	525.00	291.96	44.39	** Function
200	Employee Benefits	126.48	475.79	0.00	1,600.00	1,124.21	29.74	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2320 Executive Adm. Serv  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2320	Executive Adm. Serv	126.48	475.79	0.00	1,600.00	1,124.21	29.74	** Function
200	Employee Benefits	460.99	920.87	0.00	10,000.00	9,079.13	9.21	
2365	Risk Management and Claims Services Payments	460.99	920.87	0.00	10,000.00	9,079.13	9.21	** Function
200	Employee Benefits	2,807.20	4,773.91	0.00	29,800.00	25,026.09	16.02	
2410	Office Of Principal Serv	2,807.20	4,773.91	0.00	29,800.00	25,026.09	16.02	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Supt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,469.36	2,938.72	0.00	19,200.00	16,261.28	15.31	
2520	Fiscal Services	1,469.36	2,938.72	0.00	19,200.00	16,261.28	15.31	** Function
200	Employee Benefits	5,312.63	10,984.96	0.00	63,650.00	52,665.04	17.26	
2542	Care & Upkeep Bldg Serv	5,312.63	10,984.96	0.00	63,650.00	52,665.04	17.26	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	225.55	484.51	0.00	4,450.00	3,965.49	10.89	
2550	Pupil Transportation Ser	225.55	484.51	0.00	4,450.00	3,965.49	10.89	** Function
200	Employee Benefits	2,203.43	4,424.55	0.00	30,800.00	26,375.45	14.37	
2560	Food Services	2,203.43	4,424.55	0.00	30,800.00	26,375.45	14.37	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2634	Management Information	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	15,550.67	30,610.63	0.00	204,200.00	173,589.37	14.99	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	25,125.47	49,672.91	0.00	375,890.00	326,217.09	13.21	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Capital Projects Fund or Fund Group 60

Function 2000 Support Services

Function 2530 Function 2530

Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Working Cash Fund 70								
Function	8000	Other Financing Uses						
Function	8110	Permnt Trns Wrk Csh Abol						
Object	600	Other Objects						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8111	Permnt Trns Wrk Csh	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund	0.00	0.00	0.00	0.00	0.00	0.00	Fund

# Expenditure Report

Printed: 9/7/2016 11:14 AM  
PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1700 Drivers Education Program  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	0.00	0.00	0.00	0.00	0.00	0.00	* Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2134	Nurse Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	32,000.00	32,000.00	0.00	
2362	Workers Comp/Workers Occ Disease Acts Payments	0.00	0.00	0.00	32,000.00	32,000.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	543.33	543.33	0.00	14,000.00	13,456.67	3.88	
2363	Unemployment Insurance Act Payments	543.33	543.33	0.00	14,000.00	13,456.67	3.88	** Function
300	Purchased Services	881.82	881.82	0.00	63,000.00	62,118.18	1.40	
2364	Insurance Payments (regular or self-insurance)	881.82	881.82	0.00	63,000.00	62,118.18	1.40	** Function
100	Salaries	12,661.55	26,016.15	0.00	185,177.00	159,160.85	14.05	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2365	Risk Management and Claims Services Payments	12,661.55	26,016.15	0.00	185,177.00	159,160.85	14.05	** Function
300	Purchased Services	2,290.00	6,419.52	0.00	12,000.00	5,580.48	53.50	
2367	Educational, Inspectional, Sup Serv due to loss	2,290.00	6,419.52	0.00	12,000.00	5,580.48	53.50	** Function
300	Purchased Services	0.00	9,710.24	0.00	20,000.00	10,289.76	48.55	
2369	Legal Services	0.00	9,710.24	0.00	20,000.00	10,289.76	48.55	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2540	Function 2540	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	16,376.70	43,571.06	0.00	326,177.00	282,605.94	13.36	* Function

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# Expenditure Report

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Tort Immunity and Judgment Fund 80									
Function	2000	Support Services							
Function	2560	Food Services							
Object	100	Salaries							
Account	Description		M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
80	Tort Immunity and Judgment Fund		16,376.70	43,571.06	0.00	326,177.00	282,605.94	13.36	Fund

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# Expenditure Report

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Fire Prevention/Life Safety 90								
Function	2000	Support Services						
Function	2548	L/S Capital Outlay						
Object	300	Purchased Services						
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2548	L/S Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	* Function
90	Fire Prevention/Life Safety	0.00	0.00	0.00	0.00	0.00	0.00	Fund
<b>Report Total:</b>		<u>712,289.11</u>	<u>1,459,457.46</u>	<u>92,890.81</u>	<u>11,994,050.00</u>	<u>10,441,701.73</u>	<u>12.94</u>	

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 10</b>				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-110-1	CASH IN BANKS	610,066.54	120,772.15	730,838.69
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00
10-121-1	REGULAR INVESTMENT ED	5,450,652.71	(396,230.64)	5,054,422.07
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	<b>Total</b>	<b>\$6,074,519.25</b>	<b>(\$275,458.49)</b>	<b>\$5,799,060.76</b>
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	(68,816.54)	0.00	(68,816.54)
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$68,816.54)</b>	<b>\$0.00</b>	<b>(\$68,816.54)</b>
10-706-1	NET PROFIT/LOSS	(1,793,326.71)	275,458.49	(1,517,868.22)
10-730-1	FUND BALANCE	(4,212,376.00)	0.00	(4,212,376.00)
	<b>Total</b>	<b>(\$6,005,702.71)</b>	<b>\$275,458.49</b>	<b>(\$5,730,244.22)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Balance Sheet (by fund)**

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 20</b>				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,612.66	0.00	3,612.66
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	101,677.71	1,266.94	102,944.65
20-121-1	REGULAR INVESTMENT O/M	771,654.25	(94,639.16)	677,015.09
	<b>Total</b>	<b>\$876,944.62</b>	<b>(\$93,372.22)</b>	<b>\$783,572.40</b>
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	0.00	0.00	0.00
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	(5,219.68)	0.00	(5,219.68)
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>(\$5,219.68)</b>	<b>\$0.00</b>	<b>(\$5,219.68)</b>
20-730-1	FUND BALANCE	(657,536.09)	0.00	(657,536.09)
20-706-1	NET PROFIT/LOSS	(214,188.85)	93,372.22	(120,816.63)
	<b>Total</b>	<b>(\$871,724.94)</b>	<b>\$93,372.22</b>	<b>(\$778,352.72)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 30</b>				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	0.00	0.00	0.00
30-121-1	REGULAR INVESTMENT B/I	243,537.30	206.93	243,744.23
	<b>Total</b>	<b>\$243,537.30</b>	<b>\$206.93</b>	<b>\$243,744.23</b>
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	0.00	0.00	0.00
30-706-1	NET PROFIT/LOSS	(243,537.30)	(206.93)	(243,744.23)
	<b>Total</b>	<b>(\$243,537.30)</b>	<b>(\$206.93)</b>	<b>(\$243,744.23)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 40</b>				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	46,995.71	0.00	46,995.71
40-121-1	REGULAR INVESTMENT TRANS	161,593.32	(2,519.98)	159,073.34
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$208,589.03</b>	<b>(\$2,519.98)</b>	<b>\$206,069.05</b>
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	0.00	0.00	0.00
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-706-1	NET PROFIT/LOSS	(93,983.97)	2,519.98	(91,463.99)
40-730-1	FUND BALANCE	(114,605.06)	0.00	(114,605.06)
	<b>Total</b>	<b>(\$208,589.03)</b>	<b>\$2,519.98</b>	<b>(\$206,069.05)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 50</b>				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-110-1	CASH IN BANKS	88,359.64	0.00	88,359.64
50-121-1	REGULAR INVESTMENT IMRF	392,025.83	(24,763.27)	367,262.56
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	<b>Total</b>	<b>\$480,385.47</b>	<b>(\$24,763.27)</b>	<b>\$455,622.20</b>
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-730-1	FUND BALANCE	(393,196.13)	0.00	(393,196.13)
50-706-1	NET PROFIT/LOSS	(87,189.34)	24,763.27	(62,426.07)
	<b>Total</b>	<b>(\$480,385.47)</b>	<b>\$24,763.27</b>	<b>(\$455,622.20)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 60</b>				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-730-1	FUND BALANCE	0.00	0.00	0.00
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 70</b>				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	1,464,510.55	459.06	1,464,969.61
70-185-1	INVESTMENT LONG TERM WC	1,267,929.37	0.00	1,267,929.37
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	0.00	0.00	0.00
	<b>Total</b>	<b>\$2,732,439.92</b>	<b>\$459.06</b>	<b>\$2,732,898.98</b>
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(2,699,002.34)	0.00	(2,699,002.34)
70-706-1	NET PROFIT/LOSS	(33,437.58)	(459.06)	(33,896.64)
	<b>Total</b>	<b>(\$2,732,439.92)</b>	<b>(\$459.06)</b>	<b>(\$2,732,898.98)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

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Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 80</b>				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	271,245.79	(15,838.93)	255,406.86
80-110-1	TORT-CASH IN BANKS	22,155.34	0.00	22,155.34
	<b>Total</b>	<b>\$293,401.13</b>	<b>(\$15,838.93)</b>	<b>\$277,562.20</b>
80-481	NON-CERT DUES	(59.40)	0.00	(59.40)
80-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>(\$59.40)</b>	<b>\$0.00</b>	<b>(\$59.40)</b>
80-730-1	FUND BALANCE	(113,187.44)	0.00	(113,187.44)
80-706-1	NET PROFIT/LOSS	(180,154.29)	15,838.93	(164,315.36)
	<b>Total</b>	<b>(\$293,341.73)</b>	<b>\$15,838.93</b>	<b>(\$277,502.80)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 9/7/2016 10:57 AM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 90</b>				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	208,221.59	135.43	208,357.02
90-110-1	CASH IN BANK-LIFE SAFETY	(116,467.15)	0.00	(116,467.15)
	<b>Total</b>	<b>\$91,754.44</b>	<b>\$135.43</b>	<b>\$91,889.87</b>
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	(32,798.68)	(135.43)	(32,934.11)
90-730-1	FUND BALANCE	(58,955.76)	0.00	(58,955.76)
	<b>Total</b>	<b>(\$91,754.44)</b>	<b>(\$135.43)</b>	<b>(\$91,889.87)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Fund Balance Report

Printed: 9/7/2016 10:58 AM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	572,223.58	296,765.09	1,116,237.00	2,634,105.22	1,517,868.22	4,212,376.00	5,730,244.22
20	Oper, Build, & Maint Fund	95,659.86	2,287.64	209,030.43	329,847.06	120,816.63	657,536.09	778,352.72
30	Debt Service Fund or Fund Group	0.00	206.93	0.00	243,744.23	243,744.23	0.00	243,744.23
40	Transportation Fund	2,903.50	383.52	40,946.06	132,410.05	91,463.99	114,605.06	206,069.05
50	I.M.R.F./Soc. Sec. Fund	25,125.47	362.20	49,672.91	112,098.98	62,426.07	393,196.13	455,622.20
70	Working Cash Fund	0.00	459.06	0.00	33,896.64	33,896.64	2,699,002.34	2,732,898.98
80	Tort Immunity and Judgment Fund	16,376.70	537.77	43,571.06	207,886.42	164,315.36	113,187.44	277,502.80
90	Fire Prevention/Life Safety	0.00	135.43	0.00	32,934.11	32,934.11	58,955.76	91,889.87
		<u>\$712,289.11</u>	<u>\$301,137.64</u>	<u>\$1,459,457.46</u>	<u>\$3,726,922.71</u>	<u>\$2,267,465.25</u>	<u>\$8,248,858.82</u>	<u>\$10,516,324.07</u>

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**PCPS Imprest Fund August**

Beginning Balance	\$1393.50
Deposits	\$106.50
Expenditures	\$7.00
Ending Balance	\$1493.00

**Deposits**

8/18/16	\$106.50
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**Expenditures**

<u>CK#</u>	<u>ACCT#</u>		
650	10-2410-410-5	Ronda Cross -Institute Breakfast	\$7.00

<i>Total request for reimbursement</i>	\$106.50
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## PCPS Activity Fund August

Beginning Balance	\$8499.90
Deposits	\$0
Expenditures	\$270.99
Ending Balance	\$8228.91

### Deposits

### Expenditures

CK#			
840	8/15/16	Hinckley Springs Water Bill from May	\$46.90
841	8/15/16	Pepsi Soda	\$101.32
842	8/15/16	Ronda Cross Character Counts Material	\$23.64
843	8/16/16	Subway Lunch-PD	\$30.56
844	8/25/16	Hinckley Springs Water	\$68.57

## PCES Imprest Fund Report August 2016

Beginning Balance August 01, 2016	\$1451.00
Balance August 31, 2016	\$1152.01
Request for reimbursement	\$347.99
Attain Maximum Balance	\$1,500.00

### Deposits

8/06/16	Reimbursement from May	\$49.00
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### Expenditures

8/12/16 - #3209	Hennepin Postmaster Postage & Student Records 10-2410-341-1	\$51.19
8/12/16 - #3210	US Postal Service Envelopes 10-2410-341-1	\$290.00
8/24/16 - #3211	Hennepin Postmaster Student Records 10-2410-341-1	\$6.80

Total Expenditures	\$347.99
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Request for reimbursement	\$347.99
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## PCES Activity Fund August

Beginning Balance August 01, 2016	\$17123.04
Deposits August 2016	
Expenditures August 2016	
Ending Balance August 31, 2016	\$17123.04

### Deposits

### Expenditures

Total Expenditures	0.00
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Putnam County Junior High School  
Imprest Fund  
June, July, August, 2016  
Account #010-146

Beginning Balance	\$ 1,307.60
Replenishment Request	<u>1,492.40</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	\$ 931.74
Plus voided check	<u>800.00</u>
Balance	\$ 2,668.26
Replenishment Request	<u>\$ 131.74</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
5666	06/09	IESA	10-1501-640-3	Golf dues	80.00
5667	08/02	Scott Nabers		Lunch Money refund	15.75
5668	08/02	Seneca Grade School	10-1501-640-3	tournament fee	100.00
5669	08/09	Ed Derix	10-1501-319-3	official	50.00
5670	08/09	Keith Dickinson	10-1501-319-3	official	50.00
5671	08/12	Jim Knauf	10-1501-319-3	official	100.00
5672	08/12	Kevin Schultz	10-1501-319-3	official	100.00
5673	VOID				
5674	VOID				
5675	08/16	John Deisbeck	10-1501-319-3	official	55.00
5676	08/55	John McCauley	10-1501-319-3	official	55.00
5677	08/16	Pizza Peel		Open house dinner	65.99
5678	08/19	Morton Junior High	10-1501-640-3	tournament	40.00
5679	VOID				
5680	VOID				
5681	08/22	Gary Harlow	10-1501-319-3	official	55.00
5682	08/22	Joel Gerdovich	10-1501-319-3	official	55.00
5683	08/31	Keith Dickinson	10-1501-319-3	official	55.00
5684	08/31	Ed Derix	10-1501-319-3	official	55.00

expenditures	931.74
Voided CK #5664	800.00
Replenishment request	131.74

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Michael Olson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
PCJH Cheerleading  
June, July, August, 2016  
Account #138-258

Beginning Balance	\$	678.71
Transfers In		<u>00.00</u>
Subtotal		678.71
Less Expenditures		<u>00.00</u>
Balance		678.71

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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\_\_\_\_\_  
Michael Olson, Principal

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Sandra A. Troglia, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 June, July, August, 2016  
 Account #010-707

Beginning Balance	\$ 9,314.13
Transfers In	<u>400.00</u>
Subtotal	9,714.13
Less Expenditures	<u>918.13</u>
Balance	8,796.00

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
675	06/08	Locker Room	shirts	260.00
676	08/11	N/C Bank	Baseball Hats	550.23
677	08/30	Cosgrove	Track Concession	107.90

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
Puma Crew  
June, July, August, 2016  
Account #010-561

Beginning Balance	\$1,432.63
Transfers In	<u>00.00</u>
Subtotal	1,432.63
Less Expenditures	<u>00.00</u>
Balance	\$1,432.63

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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Mike Olson, Principal

Cortny Hannon, Advisor

Putnam County Junior High School  
 PCJH Staff Soda  
 June, July, August, 2016  
 Account #010-650

Beginning Balance	\$ 5,018.31
Transfers In	<u>2,337.69</u>
Subtotal	7,356.00
Less Expenditures	<u>1,967.31</u>
Balance	5,388.69

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1443	06/01	N/C Bank	Amazing race	110.91
1444	05/06	Creative Apparel	shirts	473.70
1445	05/17	Herff Jones	Grad Gowns	1,382.70

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Michael Olson, Principal

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Sandra A. Troglia, Secretary

Putnam County Junior High School  
 Student Council  
 June, July, August, 2016  
 Account #138-096

Beginning Balance	\$ 968.88	
Transfers In	<u>\$ 00.00</u>	_____
Subtotal	\$ 968.88	
Less Expenditures	<u>\$ 00.00</u>	
Balance	\$ 968.88	

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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Mike Olson, Principal

Kristin Erickson, Sponsor

Putnam County Junior High School  
 PCJH Activity Fund  
 June, July, August, 2016

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 678.71	00.00	00.00	\$ 678.71
PCJH Girls Athletic 010-707	9,314.13	400.00	918.13	8,796.00
PCJH Puma Crew 010-561	1,432.63	00.00	00.00	1,432.63
Staff Soda 010-650	5,018.31	2,337.69	1,967.31	5,388.69
PCJH Student Council 138-096	968.88	00.00	00.00	968.88

\_\_\_\_\_  
 Michael Olson, Principal

\_\_\_\_\_  
 Sandra A. Troglia, Secretary

**IMPREST REPORT**  
**PUTNAM COUNTY HIGH SCHOOL**  
**Aug-16**  
**Clayton Theisinger, Principal**

<b>Balance June 20, 2016</b>	<b>\$ 3,794.06</b>
<b>Replenishment Requested</b>	<b>\$ 2,235.94</b>
 <b>Maximun Balance</b>	 <b>\$ 6,030.00</b>

<b>Balance as of August 31, 2016</b>	<b>\$ 4,162.67</b>
<b>Replenishment</b>	<b>\$ 1,867.33</b>

**Replenishment requested** **\$ 1,837.33**

**Expense Breakdown**

USPO	10-2410-341-1	mailing transcripts	\$17.53
USPO	10-2410-341-1	mailing transcripts	\$6.80
Mark Weir	10-1999-00-1	chrome book ins reimburs.	\$30.00
	10-172-000-2	art fee reimbursement	\$10.00
	10-1811-00-2	Book fee reimbursment	\$100.00
	10-179-000-8	PE Clothes reimbursment	\$8.00
ILMEA	10-1115-640-1	Music dues	\$70.00
LaSalle Peru Highh School	10-1501-640-2	Golf scramble Girls Fee	\$200.00
Somanuak High School	10-1501-640-2	Volleyball Tourn Fee	\$225.00
Oregon High School	10-1501-640-2	Cross Country Meet Fee	\$80.00
Seneca High School	10-1501-640-2	Cross Country Meet Fee	\$120.00
Emily Cagan	10-1501-319-2	Volleyball Official	\$65.00
Fred Carbaugh	10-1501-319-2	Volleyball Official	\$65.00
Kewanee High School	10-1501-640-2	Boys Golf Invite fee	\$200.00
Windsor High School	10-1501-640-2	Baseball Tourney Fee	\$125.00
Kewanee High School	10-1501-640-2	Cross Country Meet Fee	\$80.00
	10-1999-00-1	chrome book ins reimburs.	\$30.00
Jayme Frazier	10-179-000-8	PE Clothes reimbursment	\$20.00
	10-1113-332-2	English Conference	\$85.00
NIU	10-1113-332-2	English Conference	\$85.00
Sara Hoffert	10-1501-319-2	Volleyball Official	\$90.00
Bill Twardowski	10-1501-319-2	Volleyball Official	\$90.00
Hall High School	10-1501-640-2	Freshman Volleyball Tourn fee	\$150.00

Angie Fay

Putnam County High School  
 General Ledger Report  
 Financial Report  
 August Report

From Date: 8/1/2016  
 To Date: 8/31/2016

From Acct: 100  
 To Account: 600

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
000100	Office	\$7,492.61	\$89.30	\$0.00	\$0.00	\$7,581.91	\$0.00	\$7,581.91
000102	Office Adjustment	\$0.03	\$0.00	\$0.00	\$0.00	\$0.03	\$0.00	\$0.03
000105	Adult Education	\$37.48	\$0.00	\$0.00	\$0.00	\$37.48	\$0.00	\$37.48
000110	Condolence	\$708.64	\$140.00	\$0.00	\$0.00	\$848.64	\$0.00	\$848.64
000120	Baseball	\$2,159.71	\$0.00	\$0.00	\$0.00	\$2,159.71	\$0.00	\$2,159.71
000125	Girl's Softball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000130	PC Enterprises	\$968.24	\$0.00	\$0.00	\$0.00	\$968.24	\$0.00	\$968.24
000135	Golf	\$41.62	\$920.00	(\$264.00)	\$0.00	\$697.62	\$0.00	\$697.62
000137	Girls Golf	\$152.69	\$0.00	\$0.00	\$0.00	\$152.69	\$0.00	\$152.69
000140	Scholastic Bowl	\$413.63	\$0.00	\$0.00	\$0.00	\$413.63	\$0.00	\$413.63
000150	Interact Club	\$3,018.44	\$100.00	\$0.00	\$0.00	\$3,118.44	\$0.00	\$3,118.44
000155	Art	\$712.72	\$70.00	\$0.00	\$0.00	\$782.72	\$0.00	\$782.72
000200	Athletic	\$32.48	\$0.00	\$0.00	\$0.00	\$32.48	\$0.00	\$32.48
000210	Cable Club	\$1,514.67	\$0.00	\$0.00	\$0.00	\$1,514.67	\$0.00	\$1,514.67
000220	Track	\$4,723.15	\$0.00	\$0.00	\$0.00	\$4,723.15	\$0.00	\$4,723.15
000300	Journalism	\$5,430.75	\$0.00	\$0.00	\$0.00	\$5,430.75	\$0.00	\$5,430.75
000310	Oldies Club	\$106.17	\$0.00	\$0.00	\$0.00	\$106.17	\$0.00	\$106.17
000320	Girl's Basketball	\$4,697.86	\$0.00	(\$400.00)	\$0.00	\$4,297.86	\$0.00	\$4,297.86
000325	Boy's Basketball	\$2,480.40	\$738.00	(\$137.75)	\$0.00	\$3,080.65	\$0.00	\$3,080.65
000330	Student Council	\$4,636.53	\$0.00	(\$177.31)	\$0.00	\$4,459.22	\$0.00	\$4,459.22
000340	N.H.S.	(\$5.22)	\$0.00	\$0.00	\$0.00	(\$5.22)	\$0.00	(\$5.22)
000345	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000350	Landscaping	\$271.11	\$3.02	\$0.00	\$0.00	\$274.13	\$0.00	\$274.13
000360	FFA	\$33.55	\$730.00	(\$150.00)	\$0.00	\$613.55	\$0.00	\$613.55
000365	Greenhouse Project	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
000370	Cheerleading	\$365.60	\$3,524.00	(\$1,200.00)	\$0.00	\$2,689.60	\$0.00	\$2,689.60
000380	Panteras	\$305.75	\$265.00	(\$75.00)	\$0.00	\$495.75	\$0.00	\$495.75
000390	Media Club	\$1,343.91	\$0.00	\$0.00	\$0.00	\$1,343.91	\$0.00	\$1,343.91
000395	Computer Club	\$333.40	\$0.00	\$0.00	\$0.00	\$333.40	\$0.00	\$333.40
000400	Tournament Athletics	\$6,989.26	\$1,800.00	(\$1,271.00)	\$0.00	\$7,518.26	\$0.00	\$7,518.26
000410	Thespians	\$522.22	\$0.00	\$0.00	\$483.75	\$1,005.97	\$0.00	\$1,005.97
000420	Science Club	\$263.20	\$0.00	\$0.00	\$0.00	\$263.20	\$0.00	\$263.20
000425	Wrestling	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$5.00
000430	Music (Band)	\$432.82	\$1,083.75	(\$33.00)	(\$483.75)	\$999.82	\$0.00	\$999.82
000440	Music (Chorus)	\$22.19	\$0.00	\$0.00	\$0.00	\$22.19	\$0.00	\$22.19

**Putnam County High School  
General Ledger Report  
Financial Report  
August Report**

<b>From Date:</b>	8/1/2016
<b>To Date:</b>	8/31/2016

<b>From Acct:</b>	100
<b>To Account:</b>	600

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD Payable	Work Bal.
000500	Class of 2015	\$62.91	\$0.00	\$0.00	\$0.00	\$62.91	\$0.00	\$62.91
000510	Message Board	\$55.84	\$0.00	\$0.00	\$0.00	\$55.84	\$0.00	\$55.84
000515	ITP Class	\$27.81	\$0.00	\$0.00	\$0.00	\$27.81	\$0.00	\$27.81
000520	Class of 2014	\$1,488.44	\$0.00	\$0.00	\$0.00	\$1,488.44	\$0.00	\$1,488.44
000530	Class of 2016	\$1,856.83	\$0.00	\$0.00	\$0.00	\$1,856.83	\$0.00	\$1,856.83
000540	Volleyball	\$2,014.19	\$485.50	(\$337.50)	\$0.00	\$2,162.19	\$0.00	\$2,162.19
000545	Class of 2017	\$3,875.58	\$0.00	\$0.00	\$0.00	\$3,875.58	\$0.00	\$3,875.58
000550	Class of 2009	\$445.18	\$0.00	\$0.00	\$0.00	\$445.18	\$0.00	\$445.18
000560	Class of 2010	(\$0.03)	\$0.00	\$0.00	\$0.00	(\$0.03)	\$0.00	(\$0.03)
000570	Class of 2012	\$990.43	\$0.00	\$0.00	\$0.00	\$990.43	\$0.00	\$990.43
000580	Class of 2011	\$1,987.60	\$0.00	\$0.00	\$0.00	\$1,987.60	\$0.00	\$1,987.60
000590	Class of 2013	\$2,588.20	\$0.00	\$0.00	\$0.00	\$2,588.20	\$0.00	\$2,588.20
000595	Class of 2018	\$627.60	\$0.00	\$0.00	\$0.00	\$627.60	\$0.00	\$627.60
000600	Class of 2019	\$766.52	\$190.00	\$0.00	\$0.00	\$956.52	\$0.00	\$956.52
<b>Group Total</b>		\$67,297.71	\$10,138.57	(\$4,045.56)	\$0.00	\$73,390.72	\$0.00	\$73,390.72
<b>Activity Accounts Grand Total</b>		\$67,297.71	\$10,138.57	(\$4,045.56)	\$0.00	\$73,390.72	\$0.00	\$73,390.72

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_/\_\_/\_\_  
Principal: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Putnam County Comm. Unit School Dist. #535  
Treasurers Report August 31, 2016

<b>PAGE 1 OF 2</b>	<b>EDUCATION</b>	<b>O/M</b>	<b>TRANSPORT</b>	<b>IMRF</b>	<b>B/I</b>	<b>W/C</b>	<b>TORT</b>	<b>L/S</b>	<b>TOTALS</b>
<b>Cash/Invest. Begin Month</b>	\$6,005,702.71	\$871,724.94	\$208,589.03	\$480,385.47	\$243,537.30	\$2,732,439.92	\$293,341.73	\$91,754.44	\$10,927,475.54
<b>Receipts</b>	\$296,765.09	\$2,287.64	\$383.52	\$362.20	\$206.93	\$459.06	\$537.77	\$135.43	\$301,137.64
<b>Disbursements</b>	\$572,223.58	\$95,659.86	\$2,903.50	\$25,125.47	\$0.00	\$0.00	\$16,376.70	\$0.00	\$712,289.11
<b>Cash/Invest. End Month</b>	\$5,730,244.22	\$778,352.72	\$206,069.05	\$455,622.20	\$243,744.23	\$2,732,898.98	\$277,502.80	\$91,889.87	\$10,516,324.07
<b>CASH IN BANKS</b>									
<b>Granville National Bank</b>	\$608,801.01	\$36,625.95	\$5,388.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650,815.01
<b>First State Bank</b>	\$122,037.68	\$20,012.68	\$41,607.66	\$88,359.64	\$0.00	\$0.00	\$22,155.34	(\$116,467.15)	\$177,705.85
<b>North Central Bank</b>		\$46,306.02							\$46,306.02
<b>Total Cash in Banks</b>	\$730,838.69	\$102,944.65	\$46,995.71	\$88,359.64	\$0.00	\$0.00	\$22,155.34	(\$116,467.15)	\$874,826.88
<b>MONEY MARKET ACCTS.</b>									
<b>Granville National Bank</b>									\$0.00
<b>Rate 0.00%</b>									
<b>First State Bank</b>	\$1,811,562.62	\$379,488.42	\$154,053.83	\$162,527.06	\$241,740.85	\$55,889.14	\$202,147.70	\$88,434.07	\$3,095,843.69
<b>Rate 0.30%</b>									
<b>North Central Bank</b>	\$2,984,769.47	\$297,526.67	\$5,019.51	\$204,735.50	\$2,003.38	\$1,409,080.47	\$53,259.16	\$119,922.95	\$5,076,317.11
<b>Rate 0.30%</b>									
<b>Eureka Savings</b>	\$254,075.39								\$254,075.39
<b>Rate 0.35%</b>									
<b>INB</b>	\$3,610.05								\$3,610.05
<b>Rate 0.00%</b>									
<b>USBank</b>	\$404.54								\$404.54
<b>Total Money Market Accts.</b>	\$5,054,422.07	\$677,015.09	\$159,073.34	\$367,262.56	\$243,744.23	\$1,464,969.61	\$255,406.86	\$208,357.02	\$8,430,250.78

Putnam County Comm. Unit School Dist. #535  
Treasurers Report August 31, 2016

PAGE 2 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	B/I	W/C	TORT	L/S	TOTALS
<b>C/D INVESTMENTS</b>									
<b>Granville National Bank</b>									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>First State Bank</b>									
<b>34781 11/17/16 0.39%</b>						\$209,839.05			\$209,839.05
<b>35651 05/13/17 0.39%</b>						\$720,868.01			\$720,868.01
									\$0.00
									\$0.00
									\$0.00
<b>North Central Bank</b>									
<b>40685 03/05/17 0.35%</b>						\$337,222.31			\$337,222.31
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>Auditor Adjustments</b>									
<b>Tree Fund</b>		\$3,612.66							\$3,612.66
<b>Assets</b>	\$13,800.00								\$13,800.00
<b>Adjustments</b>									\$0.00
<b>Liabilities</b>	(\$68,816.54)	(\$5,219.68)					(\$59.40)		(\$74,095.62)
<b>TOTAL CASH &amp; INVESTMENTS</b>	\$5,730,244.22	\$778,352.72	\$206,069.05	\$455,622.20	\$243,744.23	\$2,732,898.98	\$277,502.80	\$91,889.87	\$10,516,324.07

CERTIFIED CORRECT

*Alex F. Rolando*

08/31/16

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**  
Mr. Clayton J. Theisinger  
Principal

**BOARD REPORT: September 2016**

**Academics**

**Google Classroom**

At the start of the 2016-2017 school year, all teachers were required to create and maintain Google Classroom pages for all of their classes. These sites allow students to complete assignments and practice skills associated with communication, collaboration, and creation. Through the site, teachers are able to post assignments, make announcements, and grade submissions without ever having to print or use actual paper. Training for management of these websites was provided during the first week of school.

A primary advantage of Google Classrooms is that students can actively use their Chromebooks as a tool for learning. The webpages created by teachers serve as forums and streams for disseminating information and tracking student work. An example of a page from Mrs. Stewart's Environment Science is below:

The screenshot shows a Google Classroom interface with a dark green header containing 'STREAM', 'STUDENTS', and 'ABOUT'. On the left, there are navigation panels for 'TOPICS' (listing Bell ringers, Class virtual lab links, Homework, in class assignment post, Self video and quiz) and 'STREAM' (with a 'Show deleted items' toggle). The main content area displays a 'Saved posts (1)' section. The first post is by Alisa Stewart, dated 2:02 PM, titled 'Reading assignment see link below' with a due date of 'Due Tomorrow'. It includes a link to a science resource and a 'Homework' label. Progress indicators show 0 'DONE' and 20 'NOT DONE'. Below this is an 'Add class comment...' field. The second post is also by Alisa Stewart, dated Sep 5, titled 'Bell ringer 9-6 to 9-9' with a due date of 'Due Sep 9'. It includes a 'Bell ringers' label and a 'Google Docs' attachment titled 'Bell ringer 9-6 to 9-16' with a note 'Each student will get a copy'. Progress indicators show 1 'DONE' and 19 'NOT DONE'.

### ***Grade Tracking***

Beginning this semester, I will be working to track all student grades by grade-level and as a whole school. While grades are not a finite measure for the success of students, they are typically held to standards of integrity by parents/guardians and students. As such, they need to be monitored regularly both at the micro level (i.e., student and classes) as well as macro level (i.e., grade level and whole school). At the current time, a baseline for tracking is being established as we are still in the first few weeks of the school year. In future board reports I will include analysis of weekly progress. A snapshot of the first two weeks of school are as follows:

\*Based on previous grade tracking experience, rates tend to fluctuate at the start of the year as teachers begin to fill out gradebooks.

#### **WHOLE SCHOOL**

Week	August 26th	September 2nd
Total Students	271	272
Total Grades	1446	1805
Total Passing Grades	1359	1699
Passing Rate	93.98%	94.13%
Total Failing Grades	87	106
Failing Rate	6.02%	5.87%
Students with Failing Grades	76	73
Rate of Students with Failing Grades	28.04%	26.84%

### ***Student Highlight***

Ms. Bethany Newsome's English 3 classes have been studying the American Revolution and primary documents from that era. As part of her curriculum, she recently had groups translate the *Declaration of Independence* into their own words. After that activity, students created videos demonstrating the formation of these documents. Please see the video link below for an example from one of those student groups led by Bailey Davenport:

<https://youtu.be/IuhJjkS5IHQ>

### **Professional Development**

Time dedicated to professional development these past few weeks has been on the creation of Student Learning Objectives (SLO's), as aligned with our teacher evaluation plan. During the week of August 22, 2016, two optional trainings were offered to teachers; these sessions provided a step-by-step process for developing SLO's. In addition, our early-out on September 7, 2016, was time dedicated towards collaborative development of teacher's SLO's. The time for training and collaborative work has allowed teachers to develop firmer understandings of the growth model.

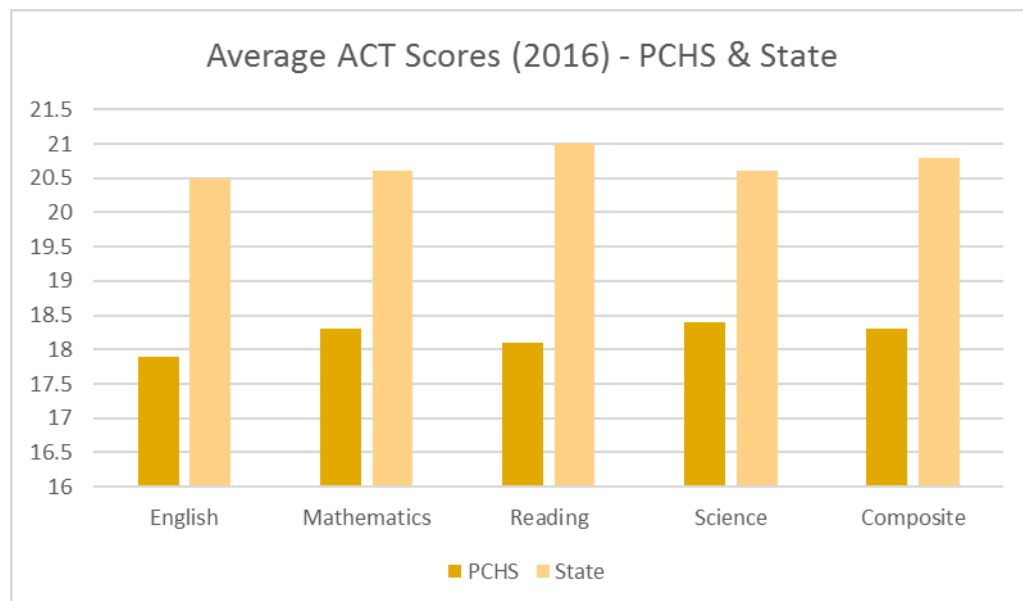
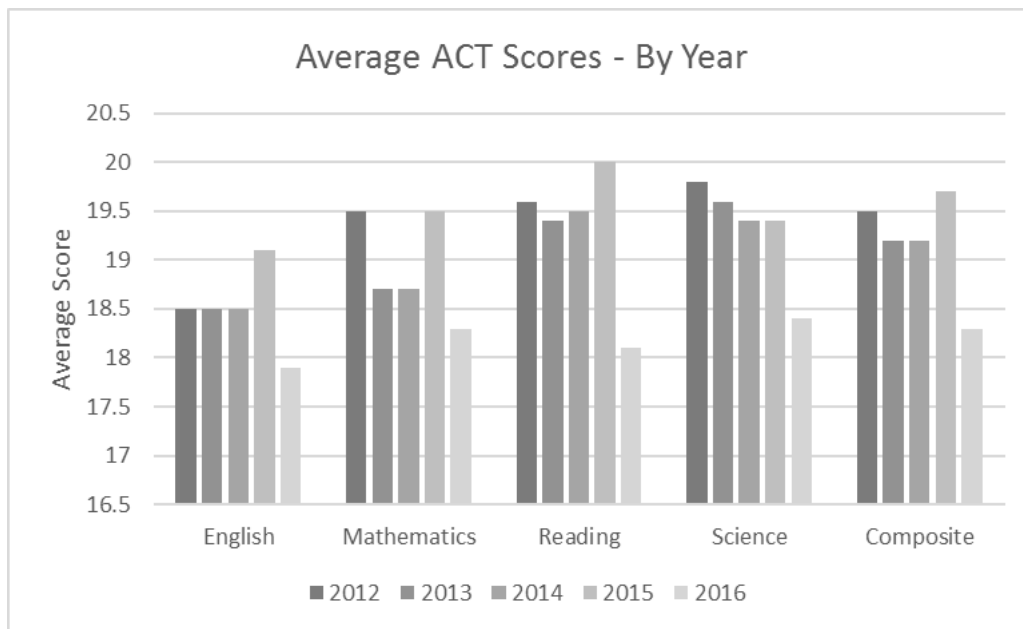
In addition to SLO's, passive professional development on the SAT has begun to familiarize teachers and staff with the new assessment. With the switch from ACT to SAT and elimination of PARCC at the high school level, we are putting heavy emphasis on this new college-entrance exam.

## 2015-2016 Assessments and Looking Forward

Assessment results from previous years have been compiled and posted below for your review. An overall analysis of these results are as follows:

### **ACT**

Average scores received by the graduating class of 2016 (i.e., last year's seniors) show the lowest achievement in the past 5 years. In addition to decline from previous years, average scores were significantly lower than the state of Illinois' averages. One assumed analysis of the data is that over-testing led to general apathy towards large-scale assessments during the year. As juniors, the graduating class of 2016 was re-exposed to MAP testing on a triennial basis, was the first cohort to be exposed to the PARCC assessment (whether they took it or not), and completed the ACT all in the same year. A plethora of such assessments could lead to poor test-taking habits and a lack of understanding the importance in these measures.



## **PARCC**

Similar to ACT scores, PARCC scores showed significant decline from 2015 as well. (The state of Illinois has not released a breakdown of performance levels at the high school level yet, so comparison of PCHS to state averages is not included in this report.) Alike to ACT scores, analysis of the PARCC assessment brings into question the validity of the results as many students have come to realize the lack of personal significance from PARCC results.

<b>PCHS - Year vs. Year</b>		
<b>MATH</b>		
	<b>2015</b>	<b>2016</b>
5	0.00%	0.00%
4	1.00%	0.00%
3	27.00%	23.30%
2	56.00%	51.70%
1	16.00%	25.00%
<b>ELA</b>		
	<b>2015</b>	<b>2016</b>
5	0.00%	0.00%
4	7.00%	3.90%
3	18.00%	16.90%
2	33.00%	19.50%
1	42.00%	59.70%

## ***Looking Ahead at Assessment***

There is no getting around the fact that results from previous ACT and PARCC assessments are unsatisfactory. However, PCHS is at a fortunate spot for student growth as both of these assessments are no longer used as school metrics. The switch from ACT to SAT and complete elimination of PARCC allows for a new beginning to assessment at the high school level. We are beginning to put emphasis into test-taking, specifically targeting student success on the SAT.

In addition to the training to be offered to teachers and staff throughout the year, all junior students will be taking the PSAT/NMSQT this Fall. This assessment is aligned with the SAT and will serve as a practice that prepares our juniors for the questions and prompts they will encounter on these tests.

Lastly, with new administration, teachers, and staff at the high school, an environment of greater academic expectations is being established and maintained for students. An environment that supports teachers in their classroom instruction and encourages the success of all students will undoubtedly impact scores on large-scale assessments.



*“Where all students will learn and succeed, and all means ALL”*

## **Putnam County Junior High School**

Michael Olson, Principal  
[olsonm@pcschoools535.org](mailto:olsonm@pcschoools535.org)

13183 N 350th Avenue  
McNabb, IL 61335

Phone-815-882-2800 opt. 3

Fax-815-882-2299

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### **Putnam County Junior High Board Report September, 19, 2016**

#### **Enrollment:**

6th Grade: 66

7th Grade: 54

8th Grade: 58

**Total Enrollment: 178 (+2 from Enrollment of 176 on August 15th)**

#### **Professional Development**

- Our professional development for Wednesday September 7th was to focus on aspects of the New Teacher Evaluation Tool. We specifically spent time on Teacher Self Evaluations to help teachers look at their own teaching and look for areas of improvement. We also educated them on the Student Learning Objectives for their student growth for their evaluation.

#### **Activities**

- Recycling Club
  - Jennifer Dudek has started a Recycling Club at PCJH to encourage and collect the recycling at our school
- Kindness Club
  - Mr. Sienza is the sponsor of the Kindness Club and his first 2 activities are to have students be at the doors before and after school to greet staff and students and welcome them or wish them a good night, and students are handing out kindness cards to staff and students to recognize them for their good deeds/actions.

## **Extra Curricular**

- **Softball**
  - Our girls completed their softball season and under the direction of Coach Walker and Coach Olson, the girls made great strides from the beginning of the season
- **Baseball**
  - The boys completed their regular with a 2nd Place finish in the Little Tri-County and are heading into regionals- Good Luck Coach Sale and Coach McManus
- **Girls Basketball**
  - Our girls basketball season has started under the direction of Coach Sale and Coach Blumhorst.

## **Assessments**

- We are benchmarking our students for their Fall MAP assessments September 14th & 15th. The week of September 19th we will use AIMSWEB Plus to benchmark our Special Education students.
- I will share results in October

## **Rti**

- We have started our Rti interventions for our students and we meet every 3 weeks to discuss the progress of our students.

## **Evaluations**

- We have been working to get familiar with evaluwise, the program designed to help with our teacher evaluations
- I have scheduled a few pre conferences.
- I have presented the evaluation tool to the staff with a focus on improvement of teaching.
- I believe this is one of the most important of my jobs- helping teachers improve their teaching!

## **Principal Evaluations**

- I am in the process of working with Carl to start my evaluation as a principal/leader. As a staff member who has been evaluated by Carl and a teacher, I know we will have a good, honest, discussion with the goal being to work together to improve my leadership/principalship abilities.

## **PARCC**

- Our PARCC scores are in and we have made growth in several areas. While we are still below the state average, especially in the Exceeds categories, overall our scores improved in almost every area. The indication is that we need to keep improving in our areas of Rti and general curriculum, but we need to examine

what we do for our higher achieving students and see if we are meeting their needs.

- The PARCC Data will be used to examine our curriculum and our overall strengths and weaknesses.
- I have shared scores with the staff and our goal is to continue to improve on all the areas- lower the number of students in Did Not Meet or Partially Met and Increase the number of students in Met and Exceeded Expectations.
  - What is the plan for improvements:
    - Constant examination of Curriculum Maps during TEAM time or 2:05 building based time to ensure they are continually being updated and aligned to the standards in each content area.
    - Time to examine curriculum to make sure it is aligned to the standards.
    - Examination of curriculum and instruction and make sure it is engaging students, offering opportunities for critical thinking and application of their knowledge and skills.
    - The PARCC assessments are one piece of data we will use to assess our improvements- MAP data, classroom, data, Rti, AIMSWEB will also be used to get an overall assessment of our strengths and weaknesses.
    - We will establish goals for growth as a school as well as individual teachers as part of their evaluation system.

	2015 ELA	2016 ELA	2015 Math	2016 Math
	# of students / % of students			
6th Grade	1=10/19%	1=9/17%	1=/25%	1=10/20%
	2=15/29%	2=16/30%	2=/36%	2=17/33%
	3=20/39%	3=20/38%	3=/33%	3=20/35%
	4=7/14%	4=7/13%	4=/6%	20/38%
	5=0/0%	5=1/1%	5=0/0%	5=0/0%
Total number of s	53	52	53	52

	# of students / % of students			
7th Grade	1=12/21%	1=3/4%	1=19%	1=3/4%
	2=14/24%	2=18/28%	2=/34%	2=12/19%
	3=20/35%	21/32%	3=/37%	3=32/50%
	4=12/21%	4=18/28%	4=10%	4=16/25%
	5=0/0%	5=4/8%	5=0/0%	5=1/1%
Total number of s	58	64	58	64

	# of students / % of students			
8th Grade	1=9/14%	1=14/21%	1=/31%	1=26/40%
	2=16/25%	2=20/30%	2=/39%	2=14/22%
	3=23/35%	3=24/37%	3=/21%	3=17/26%
	4=13/21%	4=7/11%	4=/10%	4=8/12%
	0/0%	5=0	5=0/0%	5=1/1%
Total number of s	66	65	66	65

State Averages-6th-8th Grade-2016

1= Did Not Yet Meet Expectations	14%	15%
2= Partially Met Expectations	28%	28%
3= Approaching Expectations	28%	29%
4= Met Expectations	32%	25%
5= Exceeded Expectations	6%	3%
	ELA	Math

## **Putnam County Elementary School**

### **September 2016 Board Report**

**Courtney Balestri, Principal**

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#### **Enrollment**

3rd Grade = 54 students, with class sizes of 18, 18, and 18 students. (+3)

4th Grade = 69 students, with class sizes of 23, 23, and 23 students. (+1/-1)

5th Grade = 58 students, with class sizes of 19, 19, and 20 students. (+2)

PCES Total Enrollment = 181

#### **Open House**

PCES had a successful turnout for this year's Open House. It was terrific to see the students escorting their families through the halls and classrooms with such pride! 74% of families were represented building-wide. Additionally, 3<sup>rd</sup> grade had 78% of families represented, 4<sup>th</sup> grade had 81% of families represented, and 5<sup>th</sup> grade had 64% of families represented.

#### **Teacher Evaluations**

I have started the process of completing teacher evaluations for the 2016-17 school year. All teachers that are required to complete SLOs for this evaluation cycle have submitted their SLOs for the student growth portion of their evaluation. I am in the process of scheduling the first round of pre-conferences and observations. I will also be spending ample time in learning the new EvaluWise program. I have already started to input observation data, and I'm excited to learn more about this program. I anticipate this program being extremely beneficial for both evaluators and teachers as it provides a convenient platform to house necessary paperwork and data throughout the evaluation process.

#### **Aimsweb Plus**

PCES has started fall universal screening with the new Aimsweb Plus. Megan Goetz, Connie Hartman, Jamie Kromm and Adam Bozarth have invested ample time in preparing for this screening. Currently, we have completed all but one measure which will be administered as soon as the assessment is released by Aimsweb.

#### **ELL Grant**

I am currently in the process of acquiring information to support the instruction of all ELL students district-wide, as well as, acquiring information for writing the ELL Grant. I will be attending a 2-day conference with ELL directors from around the state and look forward to the networking opportunity.

#### **5<sup>th</sup> Grade Girls Basketball**

The 5<sup>th</sup> grade girls basketball team has been working hard to prepare for their season. Coach Scherf has been running open gyms and practices to teach the girls the fundamentals of the game. Good luck to our 5<sup>th</sup> grade girls this season!

## PARCC Results

	2015 ELA	2016 ELA	2015 Math	2016 Math
	<b>Performance Level = # of students / % of students</b>			
<b>3rd Grade</b>	1= 5 / 9%	1= 7 / 10%	1= 3 / 5%	1= 6 / 9%
	2=18 / 32%	2=13 / 19%	2= 13 / 22%	2= 11 / 17%
	3= 21 / 36%	3= 26 / 39%	3= 20 / 34%	3= 17 / 25%
	4= 13 / 22%	4= 21 / 31%	4= 20 / 34%	4= 32 / 48%
	5= 1 / 1%	5= 1 / 1%	5= 2 / 3%	5= 1 / 1%
<b>Total number of students tested</b>	<b>58</b>	<b>68</b>	<b>58</b>	<b>68</b>
	<b>Performance Level = # of students / % of students</b>			
<b>4th Grade</b>	1= 7 / 16%	1= 3 / 5%	1= 8 / 13%	1= 3 / 5%
	2= 8 / 13%	2= 15 / 26%	2= 10 / 17%	2= 8 / 13%
	3= 23 / 28%	3= 21 / 36%	3= 14 / 23%	3= 22 / 39%
	4= 21 / 25%	4= 18 / 31%	4= 24 / 39%	4= 24 / 41%
	5= 2 / 3%	5= 1 / 2%	5= 5 / 8%	5= 1 / 2%
<b>Total number of students tested</b>	<b>61</b>	<b>58</b>	<b>61</b>	<b>58</b>
	<b>Performance Level = # of students / % of students</b>			
<b>5th Grade</b>	1= 3 / 6%	1= 7 / 11%	1= 5 / 10%	1= 8 / 13%
	2= 15 / 29%	2= 11 / 17%	2= 18 / 34%	2= 11 / 18%
	3= 22 / 42%	3= 19 / 30%	3= 18 / 34%	3= 13 / 23%
	4= 12 / 23%	4= 23 / 36%	4= 10 / 20%	4= 26 / 43%
	5= 0/0%	5= 0/0%	5= 1 / 2%	5= 2 / 3%
<b>Total number of students tested</b>	<b>52</b>	<b>60</b>	<b>52</b>	<b>60</b>
<b>Performance Levels:</b>				
<b>1= Did Not Yet Meet Expectations</b>				
<b>2= Partially Met Expectations</b>				

<b>3= Approaching Expectations</b>				
<b>4= Met Expectations</b>				
<b>5= Exceeded Expectations</b>				

# September Board Report

PRINCIPAL: RONDA CROSS

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## **PCPS Enrollment:**

PreK - 80 (Waiting list of 12 students)      K - 42      1<sup>st</sup>- 57      2<sup>nd</sup>- 46

## **CALENDAR EVENTS:**

Sept. 29 & 30    Reading Conference  
Oct. 7            Institute Day (Teachers: Assess WKSP/Ottawa) (Paras: Tech & Behavior/Hg. Sch.)  
Oct. 10          No School: Columbus Day  
Oct. 12          Fire Prevention Day

## **AIMSweb Plus Training:**

The AIMSweb 1.0 transition to AIMSweb Plus could be going smoother. There are still some lingering issues on their part for allowing access to the system and scoring. This has definitely made more work for the staff, but they have done a great job pulling together and helping each other complete the assessments. Individuals helping at the Primary School were: Jennifer Smith, Betsy Kuehn, Janet Lund, Megan Goetz and myself. As of the time of this report being turned in we have only Oral Reading Fluency to complete with 1<sup>st</sup> and 2<sup>nd</sup> grade.

We are ahead of another area district and due to the issues they were having, they came to visit our testing site. Megan, Jennifer and I spent some time showing them changes, issues and validating where they are at in the process.

## **Open House:**

We conducted our annual Open House on Thursday, September 8<sup>th</sup> this year. The event ran from 5:30-7:00. It was heavily attended by our parents, with one class reporting perfect attendance. This year we also had the media center open and the public library here sharing information about their upcoming programs. Mrs. Schorn also had "Lego Man" out so the parents could take their child's picture with the theme she is using for the year.

## **New Evaluation Process:**

At the Primary School we have also begun the new evaluation process set forth by Illinois legislation. Teachers have been given whole group training and explanation, along with small group and individual instruction. The reason for this much support is to assist the teachers in the transition and to break it up into manageable groups with enough time for questions. Next week EvaluWise will be release (with directions) to teachers. This will be the system we will use to record data between the principal and teacher. And from there, I will begin scheduling observations.

## Grant Updates:

The Title I and IIA grants are not approved yet due to the GATA approval being delayed. I anticipate this to be complete before the next board meeting. I will then be able to make changes according to their specifications. I have until Nov. 1<sup>st</sup> to complete all of the changes designated by the State Board.

The Preschool for All grant allotment was increased by \$14,400 this past month. This is an equalization number and will be factored into the grant under transportation costs. This grant is also not approved yet due to GATA approval being delayed. I anticipate this to be complete by the next board meeting.

---

## Superhero of the Week

(AKA: Student of the Week last year)



Rudy Villagomez (Mrs. Ladage's Class): Respect Pillar

# September Board Report

## Special Education Director: Janet Lund

### Special Education Enrollment:

We have had 4 new special education students enroll in our district this school year.

1-Primary

1-Elementary

2-High School

This brings our special education student total to 139

### Professional Development:

The special education staff met for the first time this school year on Wednesday August 17<sup>th</sup>. This meeting was to discuss new processes and procedures regarding the IEP process. Changes were made over the summer to the Power IEP program. Teachers were advised to review the handouts and preview a short video prior to our IEP training on Oct 5. The teachers will also be trained in the near future on our new aimsweb plus program.

The paraprofessionals will be receiving training on Sept 21<sup>st</sup> early out on para roles/responsibilities. There will also be training on institute day (Oct 7) which will focus on addressing various student behaviors.

#### Focused Monitoring update:

At a recent LEASE meeting, it was mentioned that there will be no schools undergoing focused monitoring this year. ISBE is evaluating their process in which they monitor the various special education indicators. Changes will be coming in the near future. Our district will continue to monitor our educational environment codes as they relate to placement and Least Restrictive Environment.

#### PAES Lab:

Our life skills program is in our second year with our PAES(vocational lab). This program was purchased with the intention of providing our students with the opportunity to practice important vocational skills in a structured lab setting. Our students get the opportunity to explore various career skills to see which ones might be the best career match for them. It is our intention with this program that businesses will see that our kids are getting job skills training in the school setting and consider employment opportunities for them.

CD update

CD #34781 at First State Bank matures 11/17/16

APR 0.39%

Current balance (8/31/16) \$209,839.05

Mark Karlosky Consulting  
10932 1890 E St  
Tiskilwa, IL. 61368  
June 26, 2016 2015

Mr. Carl Carlson  
Putnam County Schools  
400 E Silverspoon Ave  
Granville, IL 61326

Mr. Carlson

Mark Karlosky Consulting (MKC) will provide the following duties for Putnam County Schools (PCS) for the 2016-2017 School Year. Those duties as related to Technology include consulting, analysis, repair and proactive maintenance and the schools Servers and infrastructure. The contractual hours purchased are 180 hrs per year at \$55.00 per normal business hour (8am-5pm Monday thru Friday) Hours outside these normal hour will be billed at \$82.50 per hour.

Sincerely;  
Mark Karlosky

**Accepted By:**

---

**Carl Carlson**

**Superintendent Putnam County Schools**

## Recommendation to Approve Budget for 2016-2017

As superintendent, I recommend the approval of the budget for the 2016-2017 school year.

### Rationale

The budget for 2016-2017, as presented, meets the requirements of Illinois law. The budget offers a financial plan outlining both estimated revenues and expenditures. This flexible document provides a tool to measure financial performance while working toward the goals of the school district. The tentative budget was on display and available as required for at least 30 days. While it is not a balanced budget, it does not require a budget reduction plan. However, due to raises on the recent collective bargaining agreement and the uncertain status of our maintenance costs this year, there will be as conservative an approach as possible.

### District Goal

Maintain strong fiscal responsibility in the Putnam County School District.

# DRAFT UPDATE

## Students

### Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

### Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

### School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. Undesignated opioid antagonist is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

### Void Policy; Disclaimer

The School District Supply of Undesignated Opioid Antagonists section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District

#### **Comment [APowell1]:**

Updated in response to 105 ILCS 5/22-30, amended by P.A. 99-480. The law permits school boards to maintain a supply of undesignated opioid antagonists in the name of a district and allows a school nurse or trained person to administer them to a person believed to be having an opioid overdose.

If the board chooses to implement an undesignated opioid antagonist program, and the district employs law enforcement, **consult the board attorney** about whether this subhead becomes required.

For boards that choose to implement an undesignated opioid antagonists program, **consult the board attorney** regarding the Safe and Drug-Free School and Communities Act of 1994 (20 U.S.C. §7101(b)). See the footnotes of this policy, available by logging into PRESS Online, for more information.

#### **OPTION:**

A school board must ensure that it does not adopt this section into the policy unless it is prepared to implement 105 ILCS 5/22-30, amended by P.A. 99-480. The consequences of informing the community that the district will obtain a prescription for a supply of opioid antagonists and implement a plan for their use, and then not doing it may be fraught with legal liabilities.

To remove this section, check the appropriate "yes" box on your PRESS Plus Response Form. Removing this section will also remove the **Void Policy; Disclaimer** section regarding Undesignated Opioid Antagonists, below.

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a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Alcoholism and Other Drug Abuse and Dependency Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

Upon any administration of an opioid antagonist, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply.

No one, including without limitation parents/guardians of students, should rely on the District for the availability of an opioid antagonist. This policy does not guarantee the availability of an opioid antagonist; students and their parents/guardians should consult their own physician regarding such medication(s).

LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-22.21b, and 5/22-30;  
23 Ill.Admin.Code §1.540.

CROSS REF.: 7:285 (Food Allergy Management)

ADOPTED: ~~December 15, 2014~~

### School Board

**Exhibit - Developing Local Policy**

Actor	Action
Anyone (Superintendent, School Board member, staff, parent, student, community member, or Board Attorney)	Brings a concern that may necessitate a new policy or a current policy's revision to the attention of the School Board.
<u>Superintendent</u>	<p><u>Confers with the Board Attorney as appropriate.</u></p> <p><u>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and action to consider, adopt, or revise Board policies.</u></p> <p><u>Manages the process for approving new or revised administrative procedures, and revisions to employee and student handbooks.</u></p> <p><u>Communicates all policy and procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</u></p>
Policy Committee (or Full Board)	<p><b>First</b>, answers these questions to decide whether new policy language is needed:</p> <ol style="list-style-type: none"> <li>1. Does the IASB Policy Reference Manual provide guidance?</li> <li>2. Is the request something that should be covered in policy (i.e., Board work) or is it something that should be handled by the staff (i.e., staff work)?</li> <li>3. Is it already covered in policy? Checks for policies that cover similar or connected topics using tools such as search engines, <u>Tables of Contents</u>, cross references, and indexes.</li> </ol> <p><b>Second</b>, uses a 4-step process to draft new policy language:</p> <ol style="list-style-type: none"> <li>1. Frames the question and discusses the topic.</li> <li>2. Requests the Superintendent to provide research, including appropriate data, and input from others, such as, those who may be affected by the policy and those who will implement the policy.</li> <li>3. Assesses existing policy and decides whether new or revised policy language is needed.</li> <li>4. Drafts or requests the Superintendent or Board Attorney to draft, language addressing the concern that aligns with the Board's mission, vision, goals, and objectives.</li> </ol> <p><b>Third</b>, decides whether the new language should be included in an existing policy or added as a new policy. Assigns any new policy an appropriate location and number.</p> <p>The <b>PRESS</b> coding system reserves policy numbers ending in a '0' and '5' for <b>PRESS</b> material. <u>Locally developed District policies</u></p>

**Comment [APowell1]:**  
 This action by the Superintendent is moved from below to more clearly reflect appropriate timelines.  
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Actor	Action
	<del>should districts are encouraged to use policy numbers ending in 2, 4, 6, or 8 or seven numbers other than 0.</del>
Full Board	<p>Conducts a first reading of the policy that is recommended for adoption or revision.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p><u>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</u></p>
Superintendent	<p><del>Confers with the Board Attorney as appropriate.</del></p> <p><del>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and action to consider, adopt, or revise Board policies.</del></p> <p><del>Manages the process for approving new or revised administrative procedures, and revisions to employee and student handbooks.</del></p> <p><del>Communicates all policy and procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</del></p>
Designated support staff	<p>After a policy is adopted or revised, updates the District's policy manual master electronic file and adds adoption dates.</p> <p>Archives <del>old</del> <u>previous version of revised</u> policy.</p> <p>Follows district process for updating paper and online manuals.</p>
Assistant Superintendents, Directors, <del>and</del> Building Principals, <del>and</del> <u>supervisory employees</u>	<p>Reads <del>the</del> <u>PRESS Update Memo (if applicable) and</u> adopted policies and follows the Superintendent's process for updating administrative procedures, and changes to employee and student handbooks within their assigned building(s).</p>

**Comment [APowell2]:**  
 Edited to clarify that districts, when adding a locally developed policy, are encouraged to use policy numbers ending in 2, 4, 6, or 8.  
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**Comment [APowell3]:**  
 Added for clarity.  
**Issue 92, July 2016**

**Comment [APowell4]:**  
 Updated to recommend that all assistant superintendents, directors, building principals, as well as supervisory employees, read each **PRESS** Update Memo and policies adopted by the board to better understand any changes impacting their assigned building(s).  
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DATED: April 25, 2011

## Students

### Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

### Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and grievance procedure.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney Homeless Assistance Act.  
20 U.S.C. §1681 et seq., Title IX of the Education Amendments implemented by 34 C.F.R. Part 106.  
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.  
775 ILCS 35/5, Religious Freedom Restoration Act.  
Ill. Constitution, Art. I, §18.  
Good News Club v. Milford Central School, 121 S.Ct. 2093 (2001).  
105 ILCS 5/3.25b, 3.25d(b), 10-20.12, 10-22.5, and 27-1.  
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.  
23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure); 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

ADOPTED: October 19, 2015

#### **Comment [APowell1]:**

A new footnote has been added to this policy in response to inquiries from school board members for additional language to consider in their policies due to the spotlight on transgender issues. Please see the Update Memo for more information.

The new footnote is provided here for informational purposes. No Board action is required for this policy, and it is not listed on your PRESS Plus Response Form.

#### **New Footnote Information:**

Adopting separate policies or inserting policy statements about accommodations and inclusion of transgender students in the educational program are unsettled areas of the law. Some lawyers believe doing so may open boards to equal protection challenges for not creating separate policies for other protected statuses, e.g., race, nationality, religion, etc.

**Consult the board attorney if your board wishes to adopt a separate policy or insert policy statements about accommodations and inclusion of transgender students.**

See 7:10-AP, *Accommodating Transgender Students or Gender Non-Conforming Students* for a case-by-case procedure that school officials may use when a student requests an accommodation based upon his or her gender identity.

For a list of policies that address the equal educational opportunities, health, safety, and general welfare of students within the District, see 7:10-E, *Equal Educational Opportunities Within the School Community*.

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## Students

### Exhibit - Equal Educational Opportunities Within the School Community

The School District welcomes diversity in its schools. Policy 7:10, *Equal Educational Opportunities* cites the many civil rights laws that guarantee equal education opportunities to all students. In addition, the policies below address the equal educational opportunities, health, safety, and general welfare of students within the District. These policies are not a complete list, and depending on the factual context, another policy not specifically listed may apply:

1. 2:260, *Uniform Grievance Procedure*, contains the process for an individual to seek resolution of a complaint. A student may use this policy to complain about bullying. The District Complaint Manager shall address the complaint promptly and equitably.
2. 6:65, *Student Social and Emotional Development*, requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.
3. 7:10, *Equal Educational Opportunities*, requires that equal educational and extracurricular opportunities be available to all students without regard to, among other protected statuses, sex, sexual orientation, and gender identity.
4. 7:20, *Harassment of Students Prohibited*, prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic that is identified in the policy including, among other protected statuses, sex, sexual orientation, and gender identity.
5. 7:130, *Student Rights and Responsibilities*, recognizes that all students are entitled to rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.
6. 7:160, *Student Appearance*, prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.
7. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the comprehensive structure for the District's bullying prevention program.
8. 7:250, *Student Support Services*, directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health problems that impact learning.
9. 7:330, *Student Use of Buildings - Equal Access*, grants student-initiated groups or clubs the free use of school premises for their meetings, under specified conditions.
10. 7:340, *Student Records*, contains the comprehensive structure for managing school student records, keeping them confidential, and providing access as allowed or required.

**Comment [AKL1]:** This exhibit is developed for school boards that want to highlight which of their policies address equal educational opportunities, health, safety, and general welfare of students within their district. The exhibit states that the list is not complete and that other policies may apply depending upon the factual context.

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# DRAFT UPDATE

## School Board

### Vacancies on the School Board - Filling Vacancies

#### Vacancy

Elective office of a School Board member becomes vacant before the term's expiration when any of the following occurs:

1. Death of the incumbent,
2. Resignation in writing filed with the Secretary of the Board,
3. Legal disability ~~of the incumbent~~,
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child,
5. Removal from office,
6. The decision of a competent tribunal declaring his or her election void,
7. Ceasing to be an inhabitant of the District and/or the Congressional Township from which he or she was elected, if the residential requirements contained in the School Code are violated,
8. An illegal conflict of interest, or
9. Acceptance of a second public office that is incompatible with Board membership.

#### Filling Vacancies

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within ~~five~~ days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with ~~less~~ than 868 days remaining in the term ~~or less than 88 days before the next regularly scheduled election~~, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The successor shall reside in the same Congressional Township from which his/her predecessor was elected. The Board shall fill the vacancy within 45 days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board, the Board will publicize it and accept résumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings.

If the Board fails to appoint the successor within 45 days of the occurrence of the vacancy, the Regional Superintendent shall within 30 days appoint a successor who resides in the same Congressional Township as the predecessor. If the Regional Superintendent fails to appoint a successor, the seat remains open until the next election.

LEGAL REF.: 105 ILCS 5/10-10 and 5/10-11.

CROSS REF.: 2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

ADOPTED: [December 21, 2009](#)

**Comment [APowell1]:**  
Edited for clarity.

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# DRAFT UPDATE

## School Board

### Exhibit - Checklist for Filling Board Vacancies by Appointment

The School Board fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see [Answers to FAQs- Vacancies on the Board of Education](#), published by a committee of the [Illinois-III](#). Council of School Attorneys, and available at: [www.iasb.com/law/vacancies.cfm](http://www.iasb.com/law/vacancies.cfm) [www.iasb.com/law/ICSAFAQsonBoardVacancies.pdf](http://www.iasb.com/law/ICSAFAQsonBoardVacancies.pdf).

**Comment [APowell1]:**  
The exhibit is updated for continuous improvement, and web links have been updated.  
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**Confirm that the Board must fill the vacancy by appointment.**

Guidelines	Explanation
Review Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i> , to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment.	Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10.

**Notify the Regional Superintendent of the vacancy within 5 days of its occurrence (105 ILCS 5/10-10).**

**Develop list of qualifications for appointment of a person to fill vacancy.**

Guidelines	Explanation
At a minimum, <del>the Board uses election qualifications, that is,</del> a candidate must meet the following <a href="#">qualifications</a> : <ul style="list-style-type: none"> <li>• Be a United States citizen.</li> <li>• Be at least 18 years of age.</li> <li>• Be a resident of Illinois and the District for at least one year immediately preceding the appointment.</li> <li>• Be a registered voter.</li> <li>• Not be a child sex offender.</li> <li>• Not hold another incompatible public office.</li> <li>• Not have a prohibited interest in any contract with the District.</li> <li>• Not be a school trustee.</li> </ul>	While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10.  For guidance discussing other qualifications that the Board may want to consider, see IASB's <i>Recruiting School Board Candidates</i> , available at: <a href="http://www.iasb.com/elections/recruiting.pdf">www.iasb.com/elections/recruiting.pdf</a> ; <a href="http://www.iasb.com/training/recruiting.cfm">www.iasb.com/training/recruiting.cfm</a>  For guidance regarding conflict of interest and incompatible offices, see <a href="#">Answers to FAQs- Conflict of Interest and Incompatible Offices FAQ (ICSA)</a> ; published by the Ill. Council of School Attorneys; available at: <a href="http://www.iasb.com/law/conflict.cfm">www.iasb.com/law/conflict.cfm</a> .

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Guidelines	Explanation
<ul style="list-style-type: none"> <li>Not hold certain types of prohibited State or federal employment.</li> </ul>	
<p>When additional qualifications apply, the following items may be included in the Board’s list of qualifications:</p> <ul style="list-style-type: none"> <li>Meet all qualifications based upon the distribution of population among congressional townships in the district.</li> <li>Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas.</li> </ul>	<p>Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district’s incorporated and unincorporated areas (105 ILCS 5/11A-8).</p>

**Decide who will receive completed vacancy applications.**

Guidelines	Explanation
<p>The Board President will accept applications.</p> <p>The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.</p>	<p>Who accepts vacancy applications is at the Board’s sole discretion. According to 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>, the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent’s secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.</p>

**Create Board member vacancy announcement.**

Announcement	Explanation
<p><b>School District _____ Board Member Vacancy</b></p> <p>The School District is accepting applications to fill the vacancy resulting from [<i>reason for vacancy</i>] of [<i>former Board member’s name</i>].</p> <p>The individual selected will serve on the School Board from the date of appointment to [<i>date</i>].</p> <p>The School District [<i>School District’s philosophy or mission statement</i>].</p>	<p>The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board’s sole discretion.</p> <p>The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District’s website and in the local newspaper(s).</p> <p>The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i>, to determine the length of the appointment.</p> <p>See Board policy 1:30, <i>School District Philosophy</i>, for the District’s mission statement that is specific to the community’s goals.</p>
<p>Applicants for the Board vacancy</p>	<p>See checklist item titled <i>Develop a <a href="#">list of</a></i></p>

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Announcement	Explanation
must be: [Board's list of qualifications].	<a href="#">Qualifications for Appointment of a Person to Fill the Vacancy</a> above.
Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at [Locations].	Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, <i>Powers and Duties of the School Board</i> ; Indemnification; 2:80, <i>Board Member Oath and Conduct</i> ; 2:100, <i>Board Member Conflict of Interest</i> ; 2:105 <i>Ethics and Gift Ban</i> ; and 2:120, <i>Board Member Development</i> .
Applications may be obtained at [location and address and/or website] beginning on [date and time].	See action item titled <i>Decide who will receive completed vacancy applications</i> above.
Completed applications may be turned in by [time and date] to [name and title of person receiving applications].	

- Publicize vacancy announcement by placing it on the District's website, announcing it at a meeting, or advertising it in the local newspaper(s).**
- Accept and review applications from prospective candidates (see *Decide who will receive completed vacancy applications* above).**
- Contact appropriate applicants for interviews (see *Decide who will receive completed vacancy applications* above).**
- Develop interview questions.**

Interview Questions	Explanation
Why do you want to be a Board member?	Interview questions are at the Board's sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview.  See IASB's <i>Recruiting School Board Candidates</i> , available at: <a href="http://www.iasb.com/elections/recruiting.pdf">www.iasb.com/elections/recruiting.pdf</a> ; <a href="http://www.iasb.com/training/recruiting.cfm">www.iasb.com/training/recruiting.cfm</a> .
What specific skills would you bring to the Board?	
Please give specific examples of your ability in interpersonal relationships and teamwork.	
What do you see as the role of a Board member?	
What have you done to prepare yourself for the challenges of being a Board member?	
Please describe your previous community or non-profit experiences.	A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.

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Interview Questions	Explanation
<p>What areas in the district would you like to see the Board strengthen?</p> <p>What is your availability to meet the time, training commitments, and other responsibilities required for Board membership?</p> <p>Describe what legacy you would like to leave behind.</p>	

- Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(e)(3)).**

Interview Plan	Explanation
<p><a href="#">In each interview</a>, the Board President will <del>discuss the following items with each candidate during the interview</del>:</p> <p>Introduce Board members to the candidate at the beginning of the interview.</p> <p>Describe the Board’s interview process, selection process, and ask the candidate if he or she has questions about the Board’s process for filling a vacancy by appointment.</p> <p>Describe the District’s philosophy or mission statement.</p> <p>Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development.</p> <p>Begin asking the interview questions that the Board developed.</p> <p>Ask the candidate whether he or she has any questions for the Board.</p> <p>Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board’s decision.</p>	<p>The Board President will lead the Board as it interviews prospective candidates. See Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>. The president presides at all meetings (105 ILCS 5/10-13).</p> <p>The Board may also want to consider allowing an equal amount of time for each interview.</p>

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- Fill vacancy by a vote during an open meeting of the Board before the 45<sup>th</sup> day (105 ILCS 5/10-10).**
- Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).**
- Announce the appointment to District staff and community.**

Announcement	Explanation
<p>The Board appointed [<i>appointee's name</i>] to fill the vacancy on the Board.</p> <p>The appointment will be from [<i>date</i>] to [<i>date</i>].</p> <p>The Board previously established qualifications for the appointee in a careful and thoughtful manner. [<i>Appointee's name</i>] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [<i>Appointee's name</i>] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.</p>	<p>The contents of the appointment announcement and length of time it is displayed are at the Board's sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement.</p> <p>See Board policy 8:10, <i>Connection with the Community</i>.</p>

- Administer the Oath of Office and begin orientation.**

Guidelines	Explanation
See Board policy 2:80, <i>Board Member Oath and Conduct</i> .	Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5.
See Board policy 2:120, <i>Board Member Development</i> , and 2:120-E, <i>Guidelines for Serving as a Mentor to a New School Board Member</i> .	Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: <a href="http://www.iasb.com/principles_popup.cfm">www.iasb.com/principles_popup.cfm</a> .

- Inform IASB of the newly appointed Board member's name and directory information.**

DATED: September 20, 2010

# DRAFT UPDATE

## School Board

### Exhibit - Guidelines for Serving as a Mentor to a New School Board Member

*On District letterhead*

Date

Dear School Board Member:

~~Congratulations on being asked~~ Thank you for ~~agreeing~~ to serve as a mentor to a new Board member. The goal of the mentoring program is to orient a new Board member to the Board and District and to help him or her be comfortable, develop self-confidence, and become an effective leader. Follow these guidelines to maximize your mentoring effectiveness.

1. Be a good mentor by sharing your knowledge and experiences with others. Take a personal interest in helping others succeed.
2. Try to develop an informal, collegial relationship with the new Board member – explain that you are there to help. Listen respectfully to all concerns and answer questions honestly.
3. During your first contact with the new Board member, introduce yourself and explain that you will serve as his or her mentor and are looking forward to sharing information about the Board and District. If possible, meet with the individual to become acquainted. Be available as needed to provide assistance, advice, and support. The Superintendent's office will have already sent the new Board member a copy of the Board's policies as well as other helpful material.
4. Be prepared to introduce the new Board member at upcoming Board events until he or she becomes a familiar face.
5. Be available and maintain a helpful attitude. You will assist the new Board member ~~become~~ in becoming an effective member of the Board and ~~ensure~~ ing skilled and knowledgeable future leadership for the District.

Being a mentor can bring rewards to you, the new Board member, and the District. Thank you for your assistance and commitment.

Sincerely,

School Board President

DATED: ~~December 21, 2009~~

**Comment [APowell1]:**

The exhibit was updated for clarity.

Issue 92, July 2016

# DRAFT UPDATE

## School Board

### **Exhibit - Website Listing of Development and Training Completed by Board Members**

District webmaster: Post this template (including the explanatory paragraphs) on the District's website and update the table as information is provided.

~~All~~ Each Illinois school board members ~~who is elected or appointed to fill a vacancy of at least one year's duration~~ must receive ~~training in~~ professional development leadership training (PDLT) (P.A. 97-8) and ~~the~~ Open Meetings Act (OMA) training (P.A. 97-504). Mandatory training ~~with~~ also be required ~~upon Performance Evaluation Reform Act implementation~~ after the new teacher evaluation requirements are implemented in each school district. For additional information, see Board policy 2:120, Board Member Development.

The following table contains mandatory and non-mandatory training and development activities that were completed by each Board member. When the training was provided by the Illinois Association of School Boards, the acronym "IASB" follows the listed activity.

Name	Development and Training Activity and Provider	Date Completed (beginning in 2012 unless otherwise noted)

The Illinois Association of School Boards (IASB) is a voluntary organization of local boards of education dedicated to strengthening the Illinois public schools through local citizen control. Although not a part of State government, IASB is organized by member school boards as a private not-for-profit corporation under authority granted by Article 23 of the School Code. The ~~mission~~ vision of ~~the~~ IASB is excellence in local school governance in support of quality public education.

For more information regarding IASB and its programs visit [www.iasb.com](http://www.iasb.com).

DATED: ~~March 19, 2012~~

**Comment [APowell1]:**  
 The exhibit is updated to clarify that each Illinois school board member who is elected or appointed to fill a vacancy of at least one year's duration must receive professional development leadership training, Open Meetings Act training, and training required upon Performance Evaluation Reform Act implementation.  
**Issue 92, July 2016**

# DRAFT UPDATE

## Community Relations

### Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine District policy, the School Board welcomes their suggestions and assistance.

Parent organizations and booster clubs are may be recognized by the Board and permitted to use the District's name, a District school's name, or a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has by-laws containing the following:

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parent(s)/guardian(s) of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members.
6. An agreement to maintain and protect its own finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The Board's legal obligation to comply with Title IX by providing equal athletic opportunity for members of both genders will supersede an organization or club's recommendation.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos. The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

CROSS REF.: 8:80 (Gifts to the District)

ADOPTED: [December 21, 2009](#)

#### **Comment [APowell1]:**

##### **OPTION:**

If the Board would like to require all parent organizations and booster clubs to have 501(c)(3) status, change the sentence preceding the numbered list to:

Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club is a 501(c)(3) that has submitted proof of its status and has by-laws containing the following:

To make this change, check the appropriate "yes" box on the PRESS Plus Response Form.

**Issue 92, July 2016**

# DRAFT UPDATE

## Community Relations

### Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern at any District or School office. All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied ~~after following the channels of authority,~~ may file a grievance under ~~the~~ Board policy 2:260, *Uniform Grievance Procedure*. ~~The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance.~~ Neither this policy nor the *Uniform Grievance Procedure* creates an independent right to a hearing before the Board.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

ADOPTED: ~~April 25, 2011~~

**Comment [APowell1]:**

The policy is amended to clarify that while individuals may file a grievance under 2:260, *Uniform Grievance Procedure*, “the Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance.”

**Issue 92, July 2016**

# DRAFT UPDATE

## Instruction

### Using Animals in the Educational Program

Animals may be brought into school facilities for educational purposes according to procedures developed by the Superintendent assuring: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

#### Animal Experiments

Experiments on living animals are prohibited; however, behavior studies that do not impair an animal's health or safety are permissible.

#### Animal Dissection

The dissection of dead animals or parts of dead animals shall be allowed in the classroom only when the dissection exercise contributes to or is a part of an illustration of pertinent study materials. All dissection of animals shall be confined to the classroom and must comply with the School Code.

Students who object to performing, participating in, or observing the dissection of animals are excused from classroom attendance without penalty during times when such activities are taking place. No student will be penalized or disciplined for refusing to perform, participate in, or observe a dissection. The Superintendent or designee shall inform students of: (1) their right to refrain from performing, participating in, or observing dissection, and (2) which courses contain a dissection unit and which of those courses offers an alternative project.

LEGAL REF.: 105 ILCS 5/2-3.122, 5/27-14, and 112/1 et seq.

CROSS REF.: 6:40 (Curriculum Development)

ADOPTED: [December 21, 2009](#)

#### **Comment [APowell1]:**

The policy is updated to include two subhead titles, Animal Experiments and Animal Dissection.

Issue 92, July 2016

Please distribute to Board members and appropriate staff

ISSUE 92, July 2016

# Update Memo

# PRESS

## Policy Reference Education Subscription Service

### Contents

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Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online** — the committee worksheets and the updated Policy Reference Manual pages. The committee worksheets show suggested changes to **PRESS** material (including administrative procedures and exhibits) by striking out deleted words and underscoring new words. The updated Policy Reference Manual pages contain all of the material in this **PRESS** issue; you can use them to update your district manuals.

This publication is designed to provide information only and is not a substitute for legal advice from the school board's legal counsel. If you have any questions, please contact Kimberly Small, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1226, or Maryam Brotine, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1219.

### Instructions

You are encouraged to share this **PRESS** Update Memo with all board members and appropriate staff. **Note: On or before July 31, 2016**, the **PRESS** Update Memo may be viewed and downloaded from **PRESS Online** at [iasb.com/policy/login.cfm](http://iasb.com/policy/login.cfm), using the password mailed with this **PRESS** issue.

### Effective on August 1, 2016, the way you log in to your **PRESS** subscription will change.

Please follow these three easy steps:

1. Go to [www.iasb.com](http://www.iasb.com) and click on **MY ACCOUNT**.
2. Log in using your email address and password:
  - If you are signing in for the first time, your password is the 7-digit IASB ID number beginning with "2" that appears on all IASB mailing labels.
  - If you have already changed your password, use the unique password you created.
  - If you do not know your password, do not create a new account; use the *forgot password* link.
3. Under *My Account Links*, click on **PRESS**.

### PRESS Terminology

#### What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS** Policy Reference Manual (PRM) is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedures manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work and staff work.

► **Policy.** The board develops policy with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policy, often after more than one consideration.

**After adoption by the board, each policy should have an adoption date.**



► **Administrative Procedures.** Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

**It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.**

► **Exhibits.** Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

**Board exhibits, always labeled with an "E" only, are those that provide guidance for board work and should be dated for implementation by the board.**

**Administrative procedures exhibits, always labeled with the "AP, E" format, do not require formal board adoption.**

## School Board

► **2:70, Vacancies on the School Board — Filling Vacancies.** The policy and footnotes are updated.

► **2:70-E, Exhibit — Checklist for Filling Board Vacancies by Appointment.** The exhibit was updated for continuous improvement.

► **2:120-E1, Exhibit — Guidelines for Serving as a Mentor to a New School Board Member.** The exhibit was updated for clarity.

► **2:120-E2, Exhibit — Website Listing of Development and Training Completed by Board Members.** The exhibit is updated to clarify that each Illinois school board member who is elected or appointed to fill a vacancy of at least one year's duration must receive professional development leadership training, *Open Meetings Act* training, and training required upon *Performance Evaluation Reform Act* implementation.

► **2:240-E1, Exhibit — PRESS Issue Updates.** The exhibit is updated to describe new **PRESS** login procedures, as well as to explain how the Superintendent or Superintendent's secretary must update their roster in IASB's new association management system. Please see

<http://iasb.com/services/ams.cfm> for instructions about how to access and update information in IASB's new association management system. It is important to update your district's list of individuals who will be authorized to access **PRESS** online in this system. The exhibit recommends that all assistant superintendents, directors, building principals, and supervisory employees read each **PRESS** Update Memo and policies adopted by the board to better understand any changes impacting their assigned building(s). The exhibit also clarifies that the full board considers and takes action to approve such policies at an open meeting following the second reading of revised policies.

► **2:240-E2, Exhibit — Developing Local Policy.** The exhibit is updated to clarify that: (1) districts, when adding a locally-developed policy, are encouraged to use policy numbers ending in 2, 4, 6, or 8; and (2) following the second reading of revised policies, the full board considers and takes action to approve such policies at a duly convened open meeting. The exhibit also recommends that all assistant superintendents, directors, building principals, and supervisory employees read each **PRESS** Update Memo and policies adopted by the board to better understand any changes impacting their assigned building(s).

► **2:240-E3, Exhibit — Policy Manual Updates. DELETED.** The exhibit was deleted due to advances in technology.

## Operational Services

► **4:15-AP, Administrative Procedure — Protecting the Privacy of Social Security Numbers.** The Legal References are updated along with a title change to a document cited within the materials.

► **4:15-E2, Exhibit — Statement of Purpose for Collecting Social Security Numbers.** The exhibit is updated to provide consistency with language used in 4:15-AP, above.

► **4:15-E3, Exhibit — Statement for Employee Manual or District Website Describing the District's Purpose for Collecting Social Security Numbers.** The exhibit is updated to provide consistency with language used in 4:15-AP, above.

► **4:140-E1, Exhibit — Application for Fee Waiver.** The exhibit is updated to:

1. Ask applicants to specify the number of adults and minors living in the home, in response to question no. two; and
2. Add the option of responding "N/A" in response to question no. four, which is appropriate for applicants who have not applied for the federal meals program.

Further explanation of the differences between the two options available to districts for school fee waiver applications is added to the footnote.

- ▶ **4:140-E2, Exhibit — Response to Application for Fee Waiver, Appeal, and Response to Appeal.** The “Response to Application for Fee Waiver” portion of the exhibit is updated to allow for signature by either the Building Principal or Office Staff Member. The “Appeal of the Denial of a Fee Waiver” portion of the exhibit is amended to align with 23 Ill. Admin.Code §1.245(c)(3)(B)(the appeal results must be communicated in writing within 30 calendar days of receipt of the appeal).

## Personnel

- ▶ **5:40-AP, Administrative Procedure — Communicable and Chronic Infectious Disease.** A non-discrimination statement is added to the procedure. Following this statement, the procedure is updated to align with 5:40, *Communicable and Chronic Infectious Disease*, by stating “an employee with a communicable or chronic infectious disease will be permitted to retain his or her position whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position’s essential functions.” Grammar in a subhead title was also corrected.
- ▶ **5:170-AP3, Administrative Procedure — Instructional Materials and Computer Programs Developed Within the Scope of Employment.** The procedure is updated to align with 105 ILCS 5/10-23.10(b)(3) using the phrase *marketing or sale* instead of simply *sale*.
- ▶ **5:240-AP, Administrative Procedure — Suspensions.** A Legal Reference is edited.

## Instruction

- ▶ **6:100, Using Animals in the Educational Program.** The policy is updated to include two subhead titles, **Animal Experiments** and **Animal Dissection**.
- ▶ **6:100-AP, Administrative Procedure — Dissection of Animals.** The procedure is updated to include legal citations to 105 ILCS 112/25.
- ▶ **6:100-E1, Exhibit — Application and Guidelines for Using Animals in School Facilities for Educational Purposes.** The exhibit is **REWRITTEN**. The exhibit has also been renamed and renumbered. It clarifies that it applies only to the use of animals in school facilities for educational purposes. The **Guidelines for Using Animals in School Facilities** are supplemented with subheads and content addressing the following topics:
  1. **Prohibited Animals** — Lists six categories of animals prohibited in school facilities.

2. **Vaccination Requirements** — Requires current health records and/or proof of current vaccination for select animals.
3. **General Guidelines** — Lists 13 general guidelines to protect students and staff from zoonotic diseases.
4. **Procedures for the Housing, Care, and Handling of Specific Animals** — Identifies specific procedures applicable to the housing, care, and handling of select animals.
5. **Animal-Related Injuries** — Lists actions that the building principal or designee will ensure occur if an animal bites, scratches, or otherwise injures someone at school and the skin is pierced.
6. **Additional Applicant, Supervising Teacher, and Animal Owner Responsibilities** — Identifies specific responsibilities of each of these individuals, and clarifies that the applicant is responsible for submitting any required animal health records and/or proof of current vaccination.

By signing and submitting this application, the applicant, classroom teacher, and animal owner agree to abide by the **Guidelines**.

- ▶ **6:100-E2, Exhibit — Student Permission for Exposure to Animal(s).** **NEW.** Per the **Guidelines for Using Animals in School Facilities** set forth in 6:100-E1, above, this exhibit is to be used when animal(s) are brought into the classroom for educational purposes. This exhibit should be issued to the parent(s)/guardian(s) of all students who will be exposed to an animal for educational purposes.

Parent(s)/Guardian(s) who permit a student to be exposed to animal(s) must indemnify the District from liability arising out of the student’s exposure. For parent(s)/guardian(s) who do not permit a student to be exposed to animal(s), this exhibit provides that the student will be excused from classroom attendance without penalty and given an alternative educational activity. This practice is consistent with the treatment of students who object to dissecting animals.

- ▶ **6:190-AP, Administrative Procedure — Eligibility for Participation in Extracurricular Activities.** While the procedure is unchanged, alternative language in the footnotes is updated to reflect current IHSA scholastic standing requirements.
- ▶ **6:235, Access to Electronic Networks.** The policy, footnotes, Cross References, and administrative procedure references are updated. Many updates reflect the new titles for 6:235-AP1; 6:235-AP1, E1; and 6:235-AP1, E2 (see below).
- ▶ **6:235-AP1, Administrative Procedure — Acceptable Use of the District’s Electronic Networks.** The procedure is **RENAMED** to clarify that it governs acceptable use of the district’s electronic networks.

- ▶ **6:235-AP1, E1, Exhibit — Student Authorization for Electronic Network Access to the District’s Electronic Networks.** The exhibit is **RENAMED** to clarify that it governs student authorization for access to the district’s electronic networks.
- ▶ **6:235-AP1, E2, Exhibit — Staff Authorization for Electronic Network Access to the District’s Electronic Networks.** The exhibit is **RENAMED** to clarify that it governs staff authorization for access to the district’s electronic networks
- ▶ **6:235-AP2, Administrative Procedure — Web Publishing Guidelines.** The procedure and references to other administrative procedures are updated to reflect the new names of 6:235-AP1; 6:235-AP1, E1; and 6:235-AP1, E2. Footnotes are also updated.
- ▶ **6:235-E4, Exhibit — Keeping Yourself and Your Kids Safe On Social Networks.** Several web links are updated.
- ▶ **6:250-AP, Administrative Procedure — Securing and Screening Resource Persons and Volunteers.** Language is updated to align with best practice.

## Students

- ▶ **7:10, Equal Educational Opportunities.** A new footnote is added to the policy that directs boards to consult their attorneys if they want to provide specific policy language or adopt a policy specific to accommodations and inclusion of transgender students in the educational program. Whether adding such language and/or a policy is advisable remains an unsettled area of the law, and some lawyers believe that adding language and/or a policy regarding transgender students may open school boards to equal protection challenges for not creating separate policies for other protected statuses, e.g., race, nationality, religion, etc.

We added this information to the footnotes in response to inquiries from school board members for additional language to consider in their policies. The catalysts for these requests stem from the spotlight on transgender student issues after the U.S. Department of Education (ED) and U.S. Department of Justice (DOJ) issued a joint *Dear Colleague Letter on Transgender Students* on May 13, 2016. Inquiries have also increased since the release of sample transgender student policies being promulgated by various advocacy and healthcare organizations. **PRESS** has used 7:10-AP, *Accommodating Transgender Students or Gender Non-Conforming Students* (directly below), for accommodations and inclusion of transgender students.

- ▶ **7:10-AP, Administrative Procedure — Accommodating Transgender Students or Gender Non-Conforming Students.** A new sentence under the **Terminology and Definitions** subhead notes that the definitions of *gender identity*, *sex assigned at birth*, *transgender*, and *gender transition* which appear in the ED and DOJ joint *Dear*

*Colleague Letter on Transgender Students* differ slightly from the definitions in the procedure, which come from the *Arcadia Resolution Agreement* (issued July 24, 2013). We added instruction to the footnotes about how administrative procedures are to be used by districts. Other text was deleted for continuous improvement. The list of **Resources** is supplemented with the following:

- *Gender Spectrum*, an organization whose mission is to help create gender sensitive and inclusive environments for all children and teens
- ED and DOJ *Dear Colleague Letter on Transgender Students*
- *Transgender Students in Schools: Frequently Asked Questions and Answers for Public School Boards and Staff*. April 2016 (Copyright © National School Boards Association)

- ▶ **7:10-E, Equal Educational Opportunities Within the School Community.** **NEW.** This exhibit is developed for school boards that want to highlight which of their policies address equal educational opportunities, health, safety, and general welfare of students within their district. The exhibit states that the list is not complete and that other policies may apply depending upon the factual context.
- ▶ **7:270, Administering Medicines to Students.** The policy, footnotes, Legal References, and administrative procedure references are updated in response to 105 ILCS 5/22-30, amended by P.A. 99-480. The law permits school boards to maintain a supply of undesignated opioid antagonists in the name of a district and allows a school nurse or trained person to administer them to a person believed to be having an opioid overdose.
- ▶ **7:270-AP1, Administrative Procedure — Dispensing Medication.** The Legal References are updated in response to an ISBE rule. Minor information was deleted.
- ▶ **7:270-AP2, Administrative Procedure — Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists.** The procedure is **RENAMED** and updated in response to P.A. 99-480, for school boards that choose to maintain a supply of undesignated opioid antagonists.
- ▶ **7:270-E, Exhibit — School Medication Authorization Form.** The exhibit is updated in response to P.A. 99-480, for school boards that choose to maintain a supply of undesignated opioid antagonists.
- ▶ **7:285-AP, Administrative Procedure — Implementing a Food Allergy Management Program.** Many outdated public acts were deleted throughout. A definition of *Individualized Educational Program/Plan (IEP)* is added.

► **7:340, Student Records.** Footnote seven is updated to explain a conflict between State and federal law regarding whether *gender* information may be designated as *directory information*. ISBE rules at 23 Ill.Admin. Code 375.80(a)(1) include *gender* as information which may be designated as *directory information*; however including *gender* within directory information may violate the federal Family Educational Rights and Privacy Act (FERPA). FERPA regulations provide that directory information “means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed” and it “includes, but is not limited to, the student’s name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status (*e.g.*, undergraduate or graduate, full-time, or part-time); dates of attendance; participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors, and awards received; and the most recent educational agency or institution attended.” 34 C.F.R. 99.3. Though FERPA regulations do not explicitly preclude the designation of *gender* as directory information, ED guidance has consistently advised schools not to disclose a student’s sex as directory information because it would be considered harmful or an invasion of privacy. Consult the board attorney about the practical implementation of this issue. Some attorneys, for example, believe photos of the “Girls Volleyball Team” may contradict ED guidance.

► **7:340-AP1, Administrative Procedure — School Student Records.** The procedure is updated to delete *gender* from the list of what constitutes directory information for the reasons discussed above.

► **7:340-AP1, E1, Exhibit — Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records.** The exhibit is updated to delete *gender* from the list of what constitutes directory information for the reasons discussed above.

## Community Relations

► **8:90, Parent Organizations and Booster Clubs.** The policy’s footnotes are updated to include optional language for school boards that want to require all parent organizations and booster clubs to have 501(c)(3) status.

► **8:110, Public Suggestions and Comments.** The policy is amended to clarify that while individuals may file a grievance under 2:260, *Uniform Grievance Procedure*, “the Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance.”

## Five Year Review

There are 29 pieces of material from 2010 and 2011 needing a five year review. Please see page 10 for the table and explanations for five year reviews. If a five year review required a substantive update, it is discussed in the list above.

# Progress Report

The contents of this table frequently change.

Topics	Our Response
<p><b>Grant Accountability and Transparency Act (GATA)(30 ILCS 708/)</b></p> <p>GATA, enacted July 16, 2014, is “intended to increase the accountability and transparency in the use of grant funds, from whatever source, and to reduce administrative burdens on both State agencies and grantees by adopting federal guidance and regulations applicable to such grant funds; specifically, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) codified at 2 CFR 200.” 30 ILCS 708/5(b).</p> <p>GATA is administered by the Governor’s Office of Management and Budget (GOMB) via its Grant Accountability and Transparency Unit (GATU), which worked with the Illinois Single Audit Commission and volunteers from state agencies and grantees to develop administrative rules. GATA administrative rules at 44 Ill.Admin.Code Part 7000 became effective July 24, 2015. State agencies, including ISBE, are now implementing GATA requirements for the fiscal year 2017 grant cycle. See <a href="http://isbe.net/gata/">isbe.net/gata/</a>.</p> <p>To prequalify for ISBE grants, grantees must access the GATA website at <a href="http://www.illinois.gov/sites/GATA/Grantee/Pages/default.aspx">www.illinois.gov/sites/GATA/Grantee/Pages/default.aspx</a> and complete four pre-award requirements:</p> <ol style="list-style-type: none"> <li>1. Grantee Registration</li> <li>2. Grantee Pre-qualification</li> <li>3. Fiscal and Administrative Risk Assessment (Internal Controls Questionnaire)</li> <li>4. Programmatic Risk Assessment</li> </ol> <p>The <i>Fiscal and Administrative Risk Assessment</i> inquires whether grantees have written policies and procedures that guide program delivery on various topics, including but not limited to: quality assurance; staff performance management; conflict of interest statements; safeguarding funds, property, and other assets; and management of grant term extensions.</p>	<p>We will prepare a list of <b>PRESS</b> materials responsive to the policy and procedure inquiries of the <i>Fiscal and Administrative Risk Assessment</i>. As soon as this list is complete, we will post it online at <a href="http://www.iasb.com">www.iasb.com</a> and notify members via email of its posting.</p>
<p><b>Website Accessibility Complaints and Lawsuits</b></p> <p>Because school districts are subject to Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Sec. 794, and its implementing regulations, they have obligations to make their websites accessible. Rulemaking processes have been moving slowly since 2010. However, the Dept. of Justice (DOJ) issued a <i>Statement Regarding Rulemaking on Accessibility of Web Information and Services of State and Local Government Entities</i> on April 29, 2016 (see <a href="http://www.ada.gov/regs2016/sanprm_statement.html">www.ada.gov/regs2016/sanprm_statement.html</a>). In addition, the DOJ issued a Supplemental Advance Notice of Proposed Rulemaking (SANPRM) titled <i>Nondiscrimination on the basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities</i> (see <a href="http://www.gpo.gov/fdsys/pkg/FR-2016-05-09/pdf/2016-10464.pdf">www.gpo.gov/fdsys/pkg/FR-2016-05-09/pdf/2016-10464.pdf</a>). In it, 123 questions are posed and <b>public comment period ends on August 8, 2016</b>.</p> <p>The SANPRM discusses the likelihood that <i>Web Content Accessibility Guidelines (WCAG) 2.0 Level AA standards</i> (<a href="http://www.w3.org/TR/WCAG20/">www.w3.org/TR/WCAG20/</a>) will be the standard for web content and that school districts will have two years after final adoption to comply.</p> <p>Despite the lack of final regulations on the matter, the U.S. Dept. of Education’s Office for Civil Rights (OCR) has reportedly opened over 300 recent nationwide complaint investigations into whether educational agencies’ websites are accessible to individuals with disabilities. In addition, there appears to be an uptick of complaints</p>	<p>If your district receives a complaint, contact your board attorney.</p> <p>We will monitor the current rulemaking efforts and will provide necessary updates to <b>PRESS</b> materials.</p> <p>To prepare for the likelihood of future regulations, and to avoid complains of violations, your district may wish to consult with appropriate experts to begin evaluating the accessibility of its web content and improving it as appropriate. A great place to start is here: <a href="https://www.w3.org/WAI/WCAG20/quickref/">https://www.w3.org/WAI/WCAG20/quickref/</a>.</p>

# Progress Report

*continued*

Topics	Our Response
<p>filed with OCR (and federal courts) by disability advocates that allege educational agencies are discriminating against people with visual impairments by failing to take active steps to make websites, cloud-based applications, documents, and printed materials accessible to people with disabilities.</p>	
<p><b>Open Meetings Act (OMA) Amendment</b> HB 4630, eff. June 30, 2016, amends OMA to allow elected board members, or those appointed to fill vacancies on the board, to access closed session recordings and minutes in the public body's main office or official storage location, in the presence of a records secretary, an administrative official, or any elected official of the public body. The law prohibits board members from recording or removing the recordings or minutes from the public body's main office or official storage location, except by vote of the public body or by court order.</p>	<p>We will amend PRESS materials with the next Legislative <b>PRESS</b> Issue 93 in Sept./Oct.</p>

# Revisions to Policies, Administrative Procedures and Exhibits

Number and Title	Action The memo describes the revisions.
2:70, Vacancies on the School Board — Filling Vacancies	Minor change; footnotes are updated.
2:70-E, Exhibit — Checklist for Filling Board Vacancies by Appointment	Web links are corrected; minor changes are made to the exhibit.
2:120-E1, Exhibit — Guidelines for Serving as a Mentor to a New School Board Member	Minor change.
2:120-E2, Exhibit — Website Listing of Development and Training Completed by Board Members	Exhibit is updated to provide clarity and to specifically reference <i>Performance Evaluation Reform Act</i> implementation.
2:240-E1, Exhibit — PRESS Issue Updates	Exhibit is updated to provide clarity and to reflect new <b>PRESS</b> online login procedures.
2:240-E2, Exhibit — Developing Local Policy	Exhibit is updated to provide clarity and to recommend action by all supervisory employees.
2:240-E3, Exhibit — Policy Manual Updates	<b>DELETED.</b>
4:15-AP, Administrative Procedure — Protecting the Privacy of Social Security Numbers	Legal References are updated along with a title change to a document cited within the materials.
4:15-E2, Exhibit — Statement of Purpose for Collecting Social Security Numbers	Updated to provide consistency with language used in 4:15-AP.
4:15-E3, Exhibit — Statement for Employee Manual or District Website Describing the District’s Purpose for Collecting Social Security Numbers	Updated to provide consistency with language used in 4:15-AP.
4:140-E1, Exhibit — Application for Fee Waiver	Exhibit is updated to clarify possible responses to application questions. Footnote is updated to further explain the two fee waiver applications available to districts.
4:140-E2, Exhibit — Response to Application for Fee Waiver, Appeal, and Response to Appeal	Exhibit is updated to provide clarity and for consistency with 23 Ill. Admin.Code 1.245(c)(3)(B) and policy 4:140.
5:40-AP, Administrative Procedure — Communicable and Chronic Infectious Disease	Procedure is updated with a non-discrimination statement.
5:170-AP3, Administrative Procedure — Instructional Materials and Computer Programs Developed Within the Scope of Employment	Procedure is updated to align with 105 ILCS 5/10-23.10(b)(3) by using the phrase “marketing or sale.”
5:240-AP, Administrative Procedure — Suspensions	Legal Reference corrected.
6:100, Using Animals in the Educational Program	Policy is updated to include subsection headings for <b>Animal Experiments</b> and <b>Animal Dissection</b> .
6:100-AP, Administrative Procedure — Dissection of Animals	Procedure is updated to include legal citations to 105 ILCS 112/25.
6:100-E1, Exhibit — Guidelines and Application for Using Animals in School Facilities <u>for Educational Purposes</u>	Exhibit <b>REWRITTEN, RENAMED, RENUMBERED</b> , and updated to provide detailed guidelines for the use of animals in school facilities for educational purposes.
6:100-E2, Exhibit — Student Permission for Exposure to Animal(s)	<b>NEW.</b> Exhibit to be used by supervising teacher to obtain parental permission for student exposure to animal(s) brought into classroom for educational purposes.
6:190-AP, Administrative Procedure — Eligibility for Participation in Extracurricular Activities	Procedure is unchanged; alternative language in footnote updated to current IHSA scholastic standing requirements.
6:235, Access to Electronic Networks	Policy, footnotes, Cross References and Administrative Procedure references are updated to reflect new names of 6:235-AP1; 6:235-AP1, E1; and 6:235-AP1, E2.
6:235-AP1, Administrative Procedure — Acceptable Use of <u>the District’s</u> Electronic Networks	Procedure is <b>RENAMED</b> and updated.
6:235-AP1, E1, Exhibit — Student Authorization for <b>Electronic Network</b> Access to <u>the District’s</u> <u>Electronic Networks</u>	Exhibit is <b>RENAMED</b> and updated.

# Revisions to Policies, Administrative Procedures and Exhibits

*continued*

Number and Title	Action The memo describes the revisions.
6:235-AP1, E2, Exhibit — Staff Authorization for <del>Electronic Network</del> Access to the District's <u>Electronic Networks</u>	Exhibit is <b>RENAMED</b> and updated.
6:235-AP2, Administrative Procedure — Web Publishing Guidelines	References are updated to reflect new names of 6:235-AP1; 6:235-AP1, E1; and 6:235-AP1, E2.
6:235-E4, Exhibit — Keeping Yourself and Your Kids Safe On Social Networks	Web links updated.
6:250-AP, Administrative Procedure — Securing and Screening Resource Persons and Volunteers	Minor change.
7:10, Equal Educational Opportunities	Footnotes are updated to discuss that adopting separate policies or inserting policy statements specifically about accommodations and inclusion of transgender students in the educational program are unsettled areas of the law.
7:10-AP, Administrative Procedure — Accommodating Transgender Students or Gender Non-Conforming Students	Procedure and references listed therein are updated.
7:10-E, Exhibit — Equal Educational Opportunities Within the School Community.	<b>NEW.</b> This exhibit is developed for school boards that want to highlight which of their policies address equal educational opportunities, health, safety, and general welfare of students within their district. The exhibit states that the list is not complete and that other policies may apply depending upon the factual context.
7:270, Administering Medicines to Students	Policy, footnotes, Legal References, and administrative procedure references are updated in response to 105 ILCS 5/22-30, amended by P.A. 99-480.
7:270-AP1, Administrative Procedure — Dispensing Medication	Minor change; Legal References updated.
7:270-AP2, Administrative Procedure — Checklist for District Supply of Undesignated Epinephrine Auto-Injectors and/or Opioid Antagonists	Procedure is <b>RENAMED</b> and updated in response to 105 ILCS 5/22-30, amended by P.A. 99-480.
7:270-E, Exhibit — School Medication Authorization Form	Exhibit is updated in response to 105 ILCS 5/22-30, amended by P.A. 99-480.
7:285-AP, Administrative Procedure — Implementing a Food Allergy Management Program	Procedure is updated to define and include references to Individualized Educational Programs.
7:340, Student Records	Footnotes are updated to explain conflict between State and federal law regarding whether <i>gender</i> constitutes <i>directory information</i> .
7:340-AP1, Administrative Procedure — School Student Records	Procedure is updated to delete <i>gender</i> from list of what constitutes <i>directory information</i> in response to May 13, 2016 <i>Dear Colleague Letter on Transgender Students</i> jointly issued by ED and JD.
7:340-AP1, E1, Exhibit — Notice to Parents/ Guardians and Students of Their Rights Concerning a Student's School Records	Exhibit is updated to delete <i>gender</i> from list of what constitutes <i>directory information</i> in response to May 13, 2016 <i>Dear Colleague Letter on Transgender Students</i> jointly issued by ED and JD.
8:90, Parent Organizations and Booster Clubs	Footnotes are updated to include optional language for boards that want to require all parent organizations and booster clubs to have 501(c)(3) status.
8:110, Public Suggestions and Concerns	Policy is updated to provide clarity.

# Five Year Review

To further our commitment to continuous improvement, we attempt to review each policy, exhibit, and administrative tool that was not updated during the previous five years. This process keeps our material aligned with good governance principles and keeps the footnotes and Legal References current. Moreover, this process provides an occasion for school board members and administrators to review their materials to ensure that they are fulfilling their purpose.

Number and Title	Action The memo describes the revisions.
1:10, School District Legal Status	Policy is unchanged; footnotes are updated.
1:20, District Organization, Operations, and Cooperative Agreements	Policy is unchanged; footnotes are updated.
1:30, School District Philosophy	Policy is unchanged; footnotes are updated.
2:10, School District Governance	Minor change; footnotes are updated.
2:130, Board-Superintendent Relationship	Policy is unchanged; footnotes are updated.
2:250-E3, Exhibit — Recurrent Requestor Notification	Minor change.
3:10, Goals and Objectives	Policy is unchanged; footnotes are updated.
3:30, Chain of Command	Unchanged.
3:30-E, Exhibit — Organizational Chart for Administration	Unchanged.
3:70-AP, Administrative Procedure — Succession Plan	Unchanged.
4:15-E1, Exhibit — Letter to Employees Regarding Protecting the Privacy of Social Security Numbers	Minor change to hyphenate “Gramm-Leach-Bliley Act,” whose hyphens were added by P.A. 97-333.
4:80, Accounting and Audits	Minor change; footnotes are updated.
4:140-AP, Administrative Procedure — Fines, Fees, and Charges — Waiver of Student Fees	Minor changes; footnotes are updated.
4:140-E3, Exhibit — Resolution to Increase Driver Education Fees	Minor change.
5:125-E, Exhibit — Employee Receipt of Board Policy on Personal Technology and Social Media	Unchanged.
5:150, Personnel Records	Policy is unchanged; footnotes are updated.
5:150-AP, Administrative Procedure — Personnel Records	Minor change; footnotes are updated.
5:170-AP1, Administrative Procedure — Copyright Compliance	Minor change; web links are updated.
5:170-AP2, Administrative Procedure — Seeking Permission to Copy or Use Copyrighted Works	Minor change; web links and contact information are updated.
5:170-E1, Exhibit — Request to Reprint or Adapt Material	Unchanged.
6:120-AP4, Administrative Procedure — Care of Students with Diabetes	Minor change.
6:235-E3, Exhibit — Online Privacy Statement	Minor change.
6:255, Assemblies and Ceremonies	Unchanged.
6:260, Complaints About Curriculum, Instructional Materials, and Programs	Policy is unchanged; footnote is updated.
6:260-E, Exhibit — Curriculum Objection	Minor change.
7:280, Communicable and Chronic Infectious Disease	Unchanged.
7:285, Food Allergy Management Program	Policy is unchanged; footnotes are updated.
8:95-E1, Exhibit — Letter Notifying Parents/Guardians of School Visitation Rights	Unchanged.
8:95-E2, Exhibit — Verification of School Visitation	Unchanged.

## Acknowledgement to PRESS Advisory Board

Before each **PRESS** issue is published, a group of distinguished individuals provides input and suggestions. We appreciate their contributions and thank them sincerely.

**Kimberly Small**, **PRESS** Editor and IASB General Counsel

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# DRAFT UPDATE

Putnam County Community Unit School District 535

2:240-E1

## School Board

### Exhibit - PRESS Issue Updates

This procedure is for **PRESS** subscribers. For subscribers to **PRESS-Plus**, IASB's full-maintenance policy update service, the update instructions that arrive with a paid **PRESS-Plus** subscription provide further guidance.

Actor	Action
Superintendent	<p>Manages the process for the Board to receive <b>PRESS</b> updates to policies.</p> <p>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and <u>list</u> action to consider, adopt, or revise Board policies <u>and Board exhibits</u>.</p> <p>Manages the process for approving new or revised administrative procedures, <u>administrative procedure exhibits</u>, and changes to employee and student handbooks.</p> <p>Communicates all policy and <u>administrative</u> procedure revisions or adoptions, as appropriate, to staff members, parents, students, and community members.</p>
Superintendent or Superintendent's Secretary	<p>Updates District's <u>Roster</u> as follows:</p> <ol style="list-style-type: none"> <li>1. Go to <a href="http://www.iasb.com">www.iasb.com</a> and click on <b>MY ACCOUNT</b>.</li> <li>2. Log in using your email address and password: <ul style="list-style-type: none"> <li>• If you are signing in for the first time, your password is the 7-digit IASB ID number beginning with "2" that appears on all IASB mailing labels.</li> <li>• If you have already changed your password, use the unique password you created.</li> <li>• If you do not know your password, use the <b>forgot password</b> link.</li> </ul> </li> <li>3. Click on <u>districts you manage</u> and then the District name.</li> <li>4. Review and verify or change the District's existing records. Ensure that all current board members, administrators, and anyone else on staff who accesses <b>PRESS</b> are listed with their current email addresses.</li> </ol>
Designated support staff	<p><b>To each member of the Policy Committee (or full Board):</b> Emails or otherwise distributes <del>a copy of</del> the following:</p> <ol style="list-style-type: none"> <li>1. <b>PRESS Online Information and Instructions</b> card;</li> <li>2. <b>PRESS Update Memo</b>, <del>(unless a copy was already provided);</del></li> <li>3. <b>PRESS Tutorial</b> video link at: <a href="http://www.iasb.com/policy">www.iasb.com/policy</a>;</li> <li>4. Committee worksheets, <del>available at</del> <a href="http://www.IASB.com/policy">www.IASB.com/policy</a>; and</li> <li>5. Current District policy in relevant areas.</li> </ol> <p><b>To any other Board member or interested school official:</b> Emails or otherwise distributes <del>the</del> <b>PRESS Update Memo</b> <del>(describes the current</del></p>

**Comment [APowell1]:**  
A section is added to explain the new Roster Management process in IASB's new association management system.

It is important to update your district's list of individuals who will be authorized to access **PRESS** online in this system.

Issue 92, July 2016

**Comment [APowell2]:**  
Updated to reflect new PRESS login procedures.

Issue 92, July 2016

# DRAFT UPDATE

Actor	Action
	<p><del>PRESS issue) numbers 1 through 5, above, to each Board member or other interested school official who has not already received a copy. It is available online at <a href="http://www.IASB.com/policy">www.IASB.com/policy</a>.</del></p> <p>As appropriate, includes new and revised policies in the Board meeting packets.</p> <p>After a policy is adopted or revised, updates the District's policy manual master electronic file and adds <u>or updates</u> adoption dates.</p> <p>Archives old policy.</p> <p>Follows district process for updating paper and online manuals.</p> <p><u>Considers distributing PRESS Update Memo to Building Principals.</u></p>
Policy Committee (or Full Board)	<p>Considers each <b>PRESS</b> update. Reviews <u>all</u> footnote changes.</p> <p>Decides which changes require School Board discussion and which are appropriate as consent agenda items.</p> <p>The following are appropriate for the consent agenda: changes to the Legal References and Cross References, and minor policy edits that do not require Board discussion.</p> <p>Requests review of recommended revisions by the Board Attorney, as appropriate.</p> <p>Presents recommendations regarding <b>PRESS</b> updates to the Board at a regularly scheduled meeting.</p>
Full Board	<p>Conducts a first reading of the policies that are recommended to be updated.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p><u>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</u></p>
Assistant Superintendents, Directors, <del>and</del> Building Principals, <u>and supervisory employees</u>	<p>Reads <u>PRESS Update Memo (if applicable)</u>, adopted policies and follows the Superintendent's process for updating administrative procedures, and changes to employee and student handbooks within their assigned building(s).</p>
Anyone	<p>For further clarification, views the <del>8-minute</del> online tutorial <u>for PRESS</u>, available at <a href="http://www.iasb.com/policy">www.iasb.com/policy</a>, <del>behind the log-in screen.</del></p>

DATED: April 25, 2011

**Comment [APowell3]:**  
Added to clarify that the full board considers and takes action to approve policies at an open meeting following the second reading of revised policies.

**Issue 92, July 2016**

**Comment [APowell4]:**  
Updated to recommend that all assistant superintendents, directors, building principals, as well as supervisory employees, read each **PRESS** Update Memo and policies adopted by the board to better understand any changes impacting their assigned building(s).

**Issue 92, July 2016**

# Application for Recognition of Schools 2016-2017

SESSION TIMEOUT 19:37

RCDTS: 35078535026-0002

Name: Putnam County CUSD 535 (35)

Authority: 2

School: Putnam County High School

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Last Updated By: PCSUPER - 9/1/2016 12:21:00 PM

## Pending - District Admin

**Application has been saved; however the application has NOT been submitted.**

Before submitting the application, the error(s) listed at the bottom of the page need to be addressed.

Based upon the 'yes' responses to the assurances, a school will receive recognition for the 2016-2017 school year pursuant to Section 2-3.25 of the School Code and the 23 Illinois Administrative Code, Part I. The following assurances and the resulting designation may be subject to verification through an on-site visit. If 'no' is checked, attach a written explanation identifying which of the criteria have not been met and include a corrective action plan (with timelines) to meet the criteria.

Items in this application must be answered yes or no.

Yes  No Do you have any paraprofessionals in your school? [View Paraprofessionals](#)

Yes  No 1. The school is in accordance with the 23 Illinois Administrative Code Part I, Subpart A, [Sections 1.10-1.100](#), School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.

Yes  No 2. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart B, [Sections 1.210-1.290](#), School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.

Yes  No 3. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart C, [Sections 1.310-1.330](#), School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.

Yes  No 4. The school is in accordance with 23 Illinois Administrative Code, Part I, Subpart D, [Sections 1.410-1.470](#), The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.

Yes  No 5. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart E, [Sections 1.510-1.530](#), Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.

Yes  No 6. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart F, [Sections 1.610-1.660](#), Staff Licensure Requirements rules, i.e., non-licensed personnel, transcripts of credits, and records of professional personnel, etc.

Yes  No 7. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart G, [Sections 1.705-1.790](#), Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

School Board has approved the application for recognition and is so noted in the official school board minutes.

\* **Date the school board has approved the application for recognition**  (mm/dd/yyyy)

### Error Listing:

School Board Date needs a valid date in mm/dd/yyyy format.

Before submitting the application, the error(s) listed need to be addressed.

**Application has been saved; however the application has NOT been submitted.**

## Pending - District Admin

- [Save Application](#) | [Cancel Changes](#) | [Submit](#) | [Disapprove](#) | [Print](#) | [Comment/Response](#)

# List of Paraprofessionals

9/1/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
<b>La Salle/Marshall/Putnam ROE</b>					
<b>Putnam County CUSD 535</b>					
<b>Putnam County High School</b>					
Sandra Andracke	Yes	Yes			TA TAS
Melissa J Carlson	Yes	Yes			TA TASN
Mary Emmons	Yes	Yes			TASN
Stacey L Hamby	Yes	Yes			TASN
Kayla R Harris	Yes	Yes			TASN
Sandra K Neubaum	Yes	Yes			TASN
Jose A Otero	Yes	Yes			TASN
Beth A Sale	Yes	Yes			TASN
Stacy M Veronda	Yes	Yes			TA TASN

# Application for Recognition of Schools 2016-2017

SESSION TIMEOUT 19:55

RCDTS: 35078535026-1001

Name: Putnam County CUSD 535 (35)

Authority: 2

School: Putnam County Jr High School

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Last Updated By: PCSUPER - 9/1/2016 12:23:00 PM

## Pending - District Admin

Before submitting the application, the error(s) listed at the bottom of the page need to be addressed.

Based upon the 'yes' responses to the assurances, a school will receive recognition for the 2016-2017 school year pursuant to Section 2-3.25 of the School Code and the 23 Illinois Administrative Code, Part I. The following assurances and the resulting designation may be subject to verification through an on-site visit. If 'no' is checked, attach a written explanation identifying which of the criteria have not been met and include a corrective action plan (with timelines) to meet the criteria.

Items in this application must be answered yes or no.

Yes  No Do you have any paraprofessionals in your school? [View Paraprofessionals](#)

Yes  No 1. The school is in accordance with the 23 Illinois Administrative Code Part I, Subpart A, [Sections 1.10-1.00](#), School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.

Yes  No 2. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart B, [Sections 1.210-1.290](#), School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.

Yes  No 3. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart C, [Sections 1.310-1.330](#), School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.

Yes  No 4. The school is in accordance with 23 Illinois Administrative Code, Part I, Subpart D, [Sections 1.410-1.470](#), The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.

Yes  No 5. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart E, [Sections 1.510-1.530](#), Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.

Yes  No 6. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart F, [Sections 1.610-1.660](#), Staff Licensure Requirements rules, i.e., non-licensed personnel, transcripts of credits, and records of professional personnel, etc.

Yes  No 7. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart G, [Sections 1.705-1.790](#), Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

School Board has approved the application for recognition and is so noted in the official school board minutes.

\* **Date the school board has approved the application for recognition**  (mm/dd/yyyy)

### Error Listing:

School Board Date needs a valid date in mm/dd/yyyy format.

Before submitting the application, the error(s) listed need to be addressed.

## Pending - District Admin

- [Save Application](#) | [Cancel Changes](#) | [Submit](#) | [Disapprove](#) | [Print](#) | [Comment/Response](#)

# List of Paraprofessionals

9/1/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
<b>La Salle/Marshall/Putnam ROE</b>					
<b>Putnam County CUSD 535</b>					
<b>Putnam County Jr High School</b>					
Loretta J Brandstatter	Yes	Yes			TA TASN
Carlene A Grant	Yes	Yes			TASN
Susan M Popurella	Yes	Yes			TAS
Brenda L Shevokas	Yes	Yes			TASN
Debra K Thompson	Yes	Yes			TA TAS
Jennifer J Trovero	Yes	Yes			TASN

# Application for Recognition of Schools 2016-2017

SESSION TIMEOUT 19:53

RCDTS: 35078535026-2004

Name: Putnam County CUSD 535 (35)

Authority: 2

School: Putnam County Elem School

- [Home](#) | [View Schools](#) | [View Principals](#) | [Teacher/Principal Evaluations](#) | [View Application](#) | [View Paraprofessionals](#) | [User Guide](#)

Last Updated By: PCSUPER - 9/1/2016 12:24:00 PM

## Pending - District Admin

Before submitting the application, the error(s) listed at the bottom of the page need to be addressed.

Based upon the 'yes' responses to the assurances, a school will receive recognition for the 2016-2017 school year pursuant to Section 2-3.25 of the School Code and the 23 Illinois Administrative Code, Part I. The following assurances and the resulting designation may be subject to verification through an on-site visit. If 'no' is checked, attach a written explanation identifying which of the criteria have not been met and include a corrective action plan (with timelines) to meet the criteria.

Items in this application must be answered yes or no.

Yes  No Do you have any paraprofessionals in your school? [View Paraprofessionals](#)

Yes  No 1. The school is in accordance with the 23 Illinois Administrative Code Part I, Subpart A, [Sections 1.10-1.00](#), School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.

Yes  No 2. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart B, [Sections 1.210-1.290](#), School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.

Yes  No 3. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart C, [Sections 1.310-1.330](#), School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.

Yes  No 4. The school is in accordance with 23 Illinois Administrative Code, Part I, Subpart D, [Sections 1.410-1.470](#), The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.

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Yes  No 6. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart F, [Sections 1.610-1.660](#), Staff Licensure Requirements rules, i.e., non-licensed personnel, transcripts of credits, and records of professional personnel, etc.

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School Board has approved the application for recognition and is so noted in the official school board minutes.

\* **Date the school board has approved the application for recognition**  (mm/dd/yyyy)

### Error Listing:

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Before submitting the application, the error(s) listed need to be addressed.

## Pending - District Admin

- [Save Application](#) | [Cancel Changes](#) | [Submit](#) | [Disapprove](#) | [Print](#) | [Comment/Response](#)

# List of Paraprofessionals

9/1/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
<b><u>La Salle/Marshall/Putnam ROE</u></b>					
<b><u>Putnam County CUSD 535</u></b>					
<b><u>Putnam County Elem School</u></b>					
Melissa Faletti	Yes	Yes			TASN
Lori A Mertel	Yes	Yes			TASN
Abigail Milus	Yes	Yes			TASN
Correna S Rue-Staley	Yes	Yes			TASN
Michelle A Yepsen	Yes	Yes			TASN

# Application for Recognition of Schools 2016-2017

SESSION TIMEOUT 18:42

RCDTs: 35078535026-2006

Name: Putnam County CUSD 535 (35)

Authority: 2

School: Putnam Co Primary Sch

- [Home](#)
- [View Schools](#)
- [View Principals](#)
- [Teacher/Principal Evaluations](#)
- [View Application](#)
- [View Paraprofessionals](#)
- [User Guide](#)

Last Updated By: PCSUPER - 9/1/2016 12:14:00 PM

## Pending - District Admin

Before submitting the application, the error(s) listed at the bottom of the page need to be addressed.

Based upon the 'yes' responses to the assurances, a school will receive recognition for the 2016-2017 school year pursuant to Section 2-3.25 of the School Code and the 23 Illinois Administrative Code, Part I. The following assurances and the resulting designation may be subject to verification through an on-site visit. If 'no' is checked, attach a written explanation identifying which of the criteria have not been met and include a corrective action plan (with timelines) to meet the criteria.

Items in this application must be answered yes or no.

Yes  No Do you have any paraprofessionals in your school? [View Paraprofessionals](#)

Yes  No 1. The school is in accordance with the 23 Illinois Administrative Code Part I, Subpart A, [Sections 1.10-1.00](#), School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.

Yes  No 2. The school is in accordance with the 23 Illinois Administrative Code, Part I, Subpart B, [Sections 1.210-1.290](#), School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.

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School Board has approved the application for recognition and is so noted in the official school board minutes.

\* **Date the school board has approved the application for recognition**  (mm/dd/yyyy)

### Error Listing:

School Board Date needs a valid date in mm/dd/yyyy format.

Before submitting the application, the error(s) listed need to be addressed.

## Pending - District Admin

- [Save Application](#)
- [Cancel Changes](#)
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# List of Paraprofessionals

9/1/2016

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
<b>La Salle/Marshall/Putnam ROE</b>					
<b>Putnam County CUSD 535</b>					
<b>Putnam Co Primary Sch</b>					
Stephana M Barr	Yes	Yes			TASN
Margarita Ceballos	Yes	Yes			TASN
Robin L Copeland	Yes	Yes			TASN
Claudia Gallup	Yes	Yes			TA TASN
Denise K Nickel	Yes	Yes			TASN
Carey A Schorn	Yes	Yes			TA TASN

## Recommendation to Approve the Application for Recognition of Schools

As superintendent, I recommend the approval of the Application for Recognition of Schools for the 2016-2017 school year.

### Rationale

This is an annual application that is required by the Illinois State Board of Education. The application states the district meets all the school code requirements outlined and that the district paraprofessionals are properly qualified and reported through the IWAS system. The district meets every requirement on the application.

### District Goal

Demonstrate increased academic achievement for all students



**LaSalle/Putnam County Educational Alliance for Special Education**

1009 Boyce Memorial Drive Ottawa, IL 61350

**Mary Jane Chapman, Executive Director**

**Matt Winchester, Assistant Director**

PHONE/TDD: (815) 433-6433 FAX: (815) 433-6164 EMAIL: [mchapman@lease-sped.org](mailto:mchapman@lease-sped.org)

WEBSITE: [www.lease-sped.org](http://www.lease-sped.org)

TO: Superintendents  
FROM: Mary Jane Chapman  
DATE: September 6, 2016  
RE: Circuit Breaker School 10 Year Life/Safety

L.E.A.S.E. recently had a 10 year life/safety survey completed as required for Circuit Breaker School. Because we are governed by a cooperative joint agreement, it is necessary for each member district to obtain approval from their board for the C.B.S. life/safety survey. You will find the cooperative survey in IWAS inside your district's life/safety survey. If you click on the "Member Co-op Survey/Amendments" tab you will find the survey for Circuit Breaker School.

10-Year Survey / Amendments | ROE Annual Reports | Annual Inspection Reports | **Member Co-op Survey / Amendments**

<b>In-Progress Ten Year Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found
No items were found.		
<b>Architect Approved Ten-Year Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found
No items were found.		
<b>District Submitted Ten-Year Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found
No items were found.		
<b>ROE Approved Ten-Year Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found
No items were found.		
<b>ISBE Submitted for Final Approval Ten-Year Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found
No items were found.		
<b>ISBE Approved Ten-Year Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	5 Items Found

10-Year Survey / Amendments | ROE Annual Reports | Annual Inspection Reports | **Member Co-op Survey / Amendments**



<b>In-Progress Coop Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	1 Item Found				
<b>RCD</b>	<b>FacilityName</b>	<b>Survey Year</b>	<b>Status</b>	<b>Date Created</b>	<b>Amendment?</b>	
<a href="#">Open</a>	350500000	Circuit Breaker School	2017	InProgress	8/31/2016 2:04:06 PM	<input type="checkbox"/>
<b>District Submitted Coop Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found				
No items were found.						
<b>ROE Approved Coop Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found				
No items were found.						
<b>ISBE Submitted Coop Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found				
No items were found.						
<b>ISBE Approved Coop Surveys &amp; Amendments</b>	Filter By Facility Name: <input type="text"/> <input type="button" value="Go"/>	0 Items Found				
No items were found.						

*"Exceptional Services for Exceptional Students"*

Once you open the C.B.S. survey, you can review the contents with your school board. Please note, there are no district costs associated with the work outlined in the survey, your board just needs to approve the survey as a L.E.A.S.E. member district. After obtaining board approval, complete the approval section of the survey.


Home Find a Document Instructions

ome > Ten Year Survey / Amendment

This Survey / Amendment is for the LaSalle Putnam Alliance (35050000061) Coop, for Member District Lostant CUSD 425 (35050425026)

### Ten Year Survey Header Information

- Is Ten Year Survey?: Yes
- Is Amendment?: No
- Facility: Circuit Breaker School
- Survey Year: 2017
- District: LaSalle Putnam Alliance
- County: La Salle
- District Superintendent: Mary Jane Chapman
- Architect: Michael S. Kmetz II
- Architect Firm: Kmetz Architects, Inc.
- Date Created: 8/31/2016
- Current Status: InProgress
- Last Updated By:
- Created By: mjcchapman
- Is this for a Coop?: Yes
- Coop Name: LaSalle Putnam Alliance (35050000061)
- Member District: Lostant CUSD 425 (35050425026)

 District Approval or Rejection

If you have any questions, please don't hesitate to contact me.

**VIOLATION AND RECOMMENDATION SCHEDULE**

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 050, La Salle		2. DISTRICT CODE/NAME 0000, LaSalle Putnam Alliance			3. FACILITY CODE/NAME Circuit Breaker School	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Classrooms 110, 111, 114, 115, 214, 301, 302, and Laundry 206	b.	185.370 m)6)B)1	Doors from referenced rooms to corridors are not automatic closing.	Provide door closers so doors are automatic closing.	
2	Storage Rooms 118A, 119A, 222A, 224B, and 303	b.	175.260 a)	Doors to Storage Rooms are not automatic closing.	Provide door closers so doors are automatic closing.	
3	Corridors 100, 102, and 103	b.	185.390 c)8)A)	Sheet vinyl flooring is delaminating from the subfloor and "puckering" creating an uneven floor condition and tripping hazards.	Selectively replace sheet vinyl flooring and repair subfloor to provide a substantially level walking surface.	
4	Kitchen 208 / Learning Room 209	b.	185.390 g)4)	The abandoned door opening between the referenced rooms is covered with a single thickness panel which does not comply with the rated wall assembly requirements.	Infill abandoned opening with a rated wall assembly.	
5	Exterior	b.	185.390 I)	Exterior masonry walls and parapets have open joints which allows moisture infiltration into the wall assembly which poses damage to the building structure.	Provide masonry restoration to restore the walls to a weathertight condition.	
6	Exterior	b.	185.390 I)	Exterior sealants at masonry expansion joints, wall louvers, and window openings have failed allowing moisture infiltration into the wall assembly which poses damage to the structure.	Provide replacement of joint sealants to restore joints to a weathertight condition.	
7	1965 Building Gutters	b.	185.390 I)	The gutter and joints on the 1965 Building leak which allow water to saturate the masonry walls below which filters into the wall assembly posing damage to the structure.	Reseal gutter lap joints.	
8	1958 Addition Exterior	b.	185.390 I)	The existing cavity wall does not have weep holes so water is trapped in the wall and poses damage to the structure.	Provide weep holes to allow water to eject from the cavity wall.	
9	1958 Addition Exterior	b.	BOCA PM Code 702.9	The exterior stairwell/area well at the northwest corner of Multi-Purpose Room 105 does not meet the code for guardrail height or baluster spacing.	Provide guardrails and correctly spaced balusters to comply with the Code.	
10	Parking Lots	c.	Public Act SB-251 (Modified 8/6/93)	The existing asphalt paving north and east of the building is severely cracking, deteriorated, and has potholes.	Selectively grind, resurface, and restripe Parking Lots.	
11	Boiler 112	b.	185.440 b) 15)	Boiler gas train does not have required test ports.	Provide test ports to comply with ASME CSD-1.	
12	Boiler 112	b.	185.710 IPC 890.200	Sump pump discharge is directly connected to the sanitary sewer system.	Route sump pump discharge to storm sewer or discharge to grade.	
13	Boiler 112	b.	185.710 IPC 890.630.e.	The Janitor sink is connected to the sanitary sewer without hot or cold water connections.	Replace Janitor sink with new hot and cold water.	
14	Entire Building	b.	185.710	Galvanized water piping is corroded, deteriorated, and leaking in many locations.	Replace galvanized water piping with new materials.	
15	Classroom 111	b.	185.710 IPC 890.200	Sink connected to plumbing system is abandoned under a countertop.	Disconnect sink from active plumbing system, remove, and cap abandoned plumbing piping.	
16	Corridor 300	b.	185.710 IPC 189.200	Lavatory is connected to plumbing system without hot water and sink bubbler is not functional.	Replace lavatory faucet, remove bubbler, and connect hot water.	
17	Exterior East Elevation	b.	185.710 IPC 890.1130	Exterior hose bibb does not have proper backflow prevention.	Provide hose connection vacuum breaker on hose thread outlet.	
18	Exterior West Elevation	b.	185.485 g)	Main gas supply does not have properly identified main valve and signage.	Provide signage indicting main gas supply and paint main gas valve red.	
19	Classroom 116	b.	175.510	Steam and condensate piping is leaking.	Replace leaking portions of condensate piping.	
20	Closets 118A, 119A, 222A, and 224B	a.	175.460 a)4)	Storage Room does not have automatic fire detection.	Provide heat detector.	
21	Corridor 105, 106, 201, 202, 204, Stairwell 101, and Vestibule 101 (South Stair)	a.	NFPA LS101 15.2.9	Emergency lighting missing.	Provide emergency lighting.	
22	Storage Off 209	a.	185.395 c)2)A)	Storage Room does not have automatic fire detection.	Provide smoke detector.	
23	Classroom 106, 111 (North End), and 201	a.	185.395 c)2)A)	Room does not have automatic fire detection.	Provide heat detector.	
24	S201 South Stair	a.	185.395 c)2)F)	Top of stair does not have automatic fire detection.	Provide heat detector.	
25	Exterior	c.	Public Act SB-251 (Modified 8/6/93)	Exterior high pressure sodium site lighting fixtures are old, do not provide sufficient lighting of the site, and are inefficient.	Replace lighting with high efficiency LED light fixtures.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

## Recommendation to Approve Circuit Breaker School Life Safety Survey

As superintendent, I recommend the approval for the Circuit Breaker School to conduct the required life safety survey.

### Rationale

The Circuit Breaker School is one component or service provided by our LEASE cooperative. LEASE is governed by a cooperative agreement. Therefore, LEASE is required to get board approval from each school district that is a member of the cooperative. Putnam County CUSD #535 has no financial responsibility for the items listed on the survey. We just need to approve the life safety survey per the cooperative requirements.

### District Goal

Demonstrate increased academic achievement for all students

Improve communication among all stakeholders

## Recommendation to Approve Relinquishing the Wellness Fund to the Putnam County Education Foundation (PCEF)

As superintendent, I recommend the district relinquish the wellness fund to the Putnam County Education Foundation (PCEF).

### Rationale

The school district has been maintaining a wellness fund that helps promote after school activities, motivational speakers, group outings, and so much more for our Putnam County students. The Wellness fund is comprised of local businesses, families, and supporters of the school donating funds each year. However, having the ability to move those funds into the PCEF fund provides a much more acceptable accounting practice. Our auditors stated that anytime we can move a discretionary fund to a more controlled fund it will improve accounting practices regarding the account. Also, due to the PCEF having the 501(c)(3) status, the donations given to the wellness fund can now be tax deductible for the contributors which might increase the amount of funds contributed in the future.

### District Goal

Maintain strong fiscal responsibility in the Putnam County School District

## Recommendation to Approve the Resolution to permanently transfer Working Cash funds to Operations and Maintenance funds

As superintendent, I recommend the approval of permanently transferring \$200,000 from the working cash fund to the Operations and Maintenance funds.

### Rationale

This summer, the school district took on some larger summer maintenance projects that were needed. The high school had a water main that needed to be replaced before the current main broke causing who knows how much water damage. The parking lots for schools in the district needed quite a bit of work to repair badly corroded service drives, crack and seal coat to maintain the life of the asphalt, and to restripe the necessary parking and fire lanes for safety recognition. In the past six weeks we have encountered some very costly repair bills for some rooftop air conditioning units at multiple buildings. The transfer of \$200,000 from working cash to operations and maintenance will help cover the cost of these large summer projects and provided he needed revenue stream to the O/M fund.

### District Goal

Maintain strong fiscal responsibility in the Putnam County School District

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
7:00 p.m.

- I. Hires:
  - A. Tyler Ellena, Scholastic Bowl sponsor
  - B. Rebecca Johnson, HS STEP program Job Coach
  - C. Tracy Reaska, Maintenance Supervisor
  
- II. Resignations:
  - A. Amy Bell, JH volleyball
  - B. Duane Carpenter, HS Job Coach
  
- III. Retirements:
  - A. Nancy Berger, 2019-2020
  - B. Sherrie Etscheid, 2015-2019

PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535  
P.O. Box 607, 402 East Silverspoon Avenue  
Granville, Illinois 61326  
815.339.2238

**NON-CERTIFIED EMPLOYMENT APPLICATION**

Position applied:

District Bookkeeper \_\_\_ Bus Driver \_\_\_ Substitute \_\_\_ Secretary \_\_\_ Substitute \_\_\_  
Maintenance: Supervisor \_\_\_ Custodian I  Custodian II \_\_\_ Substitute \_\_\_  
Food Service: Director \_\_\_ Chief Cook \_\_\_ Head Cook \_\_\_ Cook \_\_\_ Dishwasher/Ticket Taker \_\_\_ Substitute \_\_\_  
Aides: Classroom \_\_\_ Reading \_\_\_ Special Ed Program \_\_\_ Special Ed Individual \_\_\_  
Parent Coordinator \_\_\_ Technology \_\_\_ Media \_\_\_ Substitute \_\_\_  
IL Certification: \_\_\_ Yes \_\_\_ No Certification Type(s) and Number(s) \_\_\_\_\_  
Grade Level Preference: Pre-K-5 \_\_\_ 6-8 \_\_\_ 9-12 \_\_\_

NAME REASKA TRACY K  
Last First MI

ADDRESS 302 E WASHINGTON MAGNOLIA PUTNAM IL 61336  
Street City County State Zip

TELEPHONE (815) 869-3047 (815) 664-5306  
Home (include area code) Work (include area code)

E-MAIL ADDRESS +REASKA@NABBNET.COM

EMERGENCY CONTACT DIANA REASKA (815) 252-9970  
Name Phone (include area code)

DATE AVAILABLE 8-1-05 May we contact you at work?  Yes \_\_\_ No

SS# 349-66-8826 Drivers License # R200-8116-7227 Issuing State ILLINOIS

Have you ever been convicted of a felony or a misdemeanor which resulted in imprisonment? \_\_\_ Yes  No

Have you filed an application here before? \_\_\_ Yes  No If yes, date \_\_\_\_\_

Have you ever been employed here before? \_\_\_ Yes  No If yes, date \_\_\_\_\_

**SKILLS**

<input type="checkbox"/> PC Computer		
Platforms _____	Read Blueprints _____	Carpentry <input checked="" type="checkbox"/> _____
Typing WPM _____	Machinery Repair <input checked="" type="checkbox"/> _____	PC Repair _____
WP Software _____	Machinery Use (list) <input checked="" type="checkbox"/> _____	Cabling _____
Spreadsheet _____	Plumbing Repair <input checked="" type="checkbox"/> _____	Other (list) _____
Graphics _____	Boiler Care _____	_____
Internet _____	Electrical Repair <input checked="" type="checkbox"/> _____	_____

**EMPLOYMENT HISTORY (Please list most recent first)**

If currently employed, may we contact your employer?  Yes \_\_\_ No. If yes, give name, position and phone number of your immediate supervisor. Paul Bastian (815) 664-5306  
Name Position Phone

School or Company	City, State	Position, Grade or Subject	Dates	Reason for Leaving
RENKOW INDUSTRIES INC	Spring Valley Ill	Production Foreman	8-7-87 - Present	To Better my Self

Have you ever been dismissed or asked to resign from a position? \_\_\_\_ Yes \_\_\_\_ No

ANY APPLICANT WHO FAILS TO PROVIDE REQUESTED EMPLOYMENT OR EMPLOYER HISTORY WHICH IS MATERIAL TO THE APPLICANT'S QUALIFICATIONS FOR EMPLOYMENT OR WHO PROVIDES STATEMENTS WHICH THE APPLICANT DOES NOT BELIEVE TO BE TRUE MAY BE GUILTY OF A CLASS A MISDEMEANOR.

EDUCATION (Please start with high school. Then list any other schools attended.)

School and Location	Dates Attended	Degree Received	Major Emphasis	GPA/Out of
Putnam County High School	1981 - 1985	Diploma		

COMMUNITY ACTIVITIES (in which you have participated.)

VOLUNTEER ACTIVITIES (in which you have participated.)

HOBBIES

What are your professional goals?

REFERENCES

Name	City, State	Position/Relationship	Telephone	Years known
Kim ALLEMAN	MAGNOLIA FL	Administrative/Friend	(815) 869-3243	20
John EMERHART	McNABBS FL	DUM / Friend	(815) 882-2701	20
Doug Smith	MAGNOLIA FL	Supervisor / Cousin	(815) 869-3504	38

NOTE for certified applicants only: Photocopies of academic transcripts are acceptable as part of your application file. OFFICIAL AND ORIGINAL transcripts from all colleges attended will be required upon employment.

I hereby certify that the information given by me in this application is true and complete to the best of my knowledge. I understand that any misrepresentation, falsification or omission will be sufficient cause for cancellation of this application or discharge from employment.

I understand that before being employed I must pass a physical examination and/or T.B. test approved by the Putnam County C.U.S.D. as well as pass a fingerprint based background check as a condition of employment (105 ILCS 5/10-21.9). I authorize all former employers and other person to give any information they have regarding me, or my employment with them, and I release them and their companies from any liability for damages resulting therefrom. I understand that any false or misleading statements made by me on this application may prevent my employment or may be cause for dismissal if hired.

  
Applicant Signature

7-22-05  
Date

**\*\*EQUAL OPPORTUNITY\*\***

Putnam County Community Unit School District 535 is an equal opportunity employer and selects that best matched individual for the job based upon job related qualification, regardless of race, color, creed, sex, national origin, age, handicap or other protected groups under state, federal or local equal opportunity laws.

PUTNAM COUNTY COMMUNITY UNIT SCHOOL DISTRICT 535  
P.O. Box 607  
402 East Silverspoon Avenue  
Granville, IL 61326  
815.339.2238

APPLICANT DATA RECORD  
(Optional)

Applicants are considered for all positions and employees are treated during employment without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or handicap.

As an employer, School District #535 must comply with government regulations and reporting responsibilities.

Your assistance is requested to help us comply with government record keeping, reporting and other legal requirements. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

PLEASE PRINT

Position(s) Applied For Custodian I Date 7-22-05

Referral Source:  Advertisement  Friend  Relative  Walk-In  
 Employment Agency  Other

Name REASKA TRACY K (815) 869-3047  
Last First MI Phone

Address 302 E WASHINGTON MAGNOLIA Putnam IL 61336  
Street City County State Zip

Government agencies require periodic reports on the sex, ethnicity, handicapped and veteran status of applicants. This data is for analysis and reporting only. Submission of information is voluntary.

Check one:  Male  Female

Check one of the following:

Race/Ethnic Group:  White  Black  Hispanic  
 American Indian/Alaskan Native  Asian/Pacific Islander

Check if the following is applicable:  
 Vietnam Era Veteran

September 9, 2016

To whom it may concern,

I would like to be considered for the position of Scholastic Bowl coach at Putnam County High School. This is a fantastic organization to have in our high school because it provides students with the opportunity to compete academically and to be a part of a team. These are both skills that I believe a school district should foster to build great leaders for the next generation.

I believe I would make a great Scholastic Bowl coach because I am familiar with what being on the Scholastic Bowl team entails; I was on the Scholastic Bowl team when I was in high school. I also think that these students deserve to be encouraged for being academically gifted and we need to encourage them to continue to pursue academic challenges in school and in life.

Thank you for your time and consideration of me for the position of High School Scholastic Bowl coach at Putnam County High School. If you have any further questions for me, you can reach me via email at [ellenat@pcschoools535.org](mailto:ellenat@pcschoools535.org) or by phone at 815-882-2800 ex 2 (259).

Thank you again,

Tyler Ellena

A handwritten signature in cursive script, appearing to read "Tyler Ellena", with a long horizontal flourish extending to the right.

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**  
Mr. Clayton J. Theisinger  
Principal

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September 9<sup>th</sup>, 2016

Board of Education:

We received one letter of interest from a current district employee in regards to the Scholastic Bowl Coach position. Due to the individual's standing competency within his position as teacher and past experience with scholastic bowl, we found this individual qualified for the position. As such, administration recommends the following hiring:

Scholastic Bowl Coach: Mr. Tyler Ellena

His letter has been included for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'CJ Theisinger'. The signature is written in a cursive style with a long, sweeping underline.

Clayton J. Theisinger

---

**Rebecca Johnson**

1014 Lowden Road  
Streator, IL 61364  
(815 )674 6993  
srrmj69@yahoo.com

September 1, 2016

**Clayton Theisinger**

Putnam County High School  
402 Silverspoon Avenue  
Granville, IL 61326

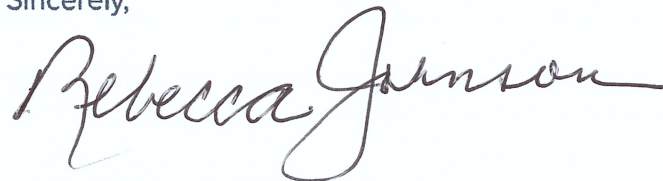
Dear Mr. Theisinger,

Recently, you have posted a STEP PROGRAM job coach opening. I would like to apply for this position. Last spring, I retired as a reading specialist; however, I would like to continue supporting students in their efforts to develop their skills. as well as their abilities of productive interaction. Like most educators, I would like to see all students use their education to transition, as well as to “grow,” their knowledge, toward a successful career.

I have recently retired from teaching; however my work history also includes resort management, owning and managing a photo finishing business, and listing and selling homes as a real estate agent.

I would look forward to discussing the STEP PROGRAM, the possibilities it offers for students, and the work that will go into making it a success for all who are involved.

Sincerely,



Rebecca Johnson

# Rebecca Johnson

1014 Lowden Rd., Streator, IL 61364

(815)674-6993

[srrmj69@yahoo.com](mailto:srrmj69@yahoo.com)

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## Summary

Enthusiastic educator specialized in motivating reluctant readers and encouraging lifelong habits for learning.

Former business employee and business owner intent upon generating a high quality product and client satisfaction.

## Core Qualifications

- Experience working with people to produce quality results.
- Experience working with people of various ages, varying talents, and special needs.
- Proponent of the value of “ownership” of work ethic and outcomes.
- Experience motivating students and adults to produce quality results.
- Experience researching specific practices that will produce best results for all.
- Understanding that all individuals are unique and require a unique path to success.

## Achievements

### Material Development

- Created curriculum targeting struggling readers in order to produce an engaging educational experience.

### Process Improvement

- Developed lesson plans and programs that resulted in engaged and successful students/employees.

### Team Building and Leadership

- Collaborated with classroom teachers to design instruction that was practical for the specific needs of the student.
- Utilized individual and small group instruction to develop a work ethic that balances independence and cooperation to produce high quality outcomes.
- Research has been a staple of my professional practice. Reading professional research and adjusting procedures to fit the needs of students is essential to achieving engagement and success.

- Created a balanced program of instruction, using demonstration and work time that provided students with opportunities to observe, ask questions, and engage in successful practice.

#### Plan Development

- Planned and conducted activities for a balanced program of instruction, demonstration, and work time that provided students/employees with tools for success.
- Student-Centered Curriculum Planning
  - Developed mid-semester evaluation for students and their parents to give feedback about current curriculum and discuss alternative course materials and instructional changes when appropriate.

### Professional Experience

- Developed language arts plans to meet academic, intellectual and social needs of students.
- Developed and implemented engaging and interactive learning mediums to increase student understanding of utility and communication strategies. Routinely met with students' parents and teachers regarding progress and individual needs.

### Education and Training

- **Bachelor of Arts: Elementary Education** - Western Illinois University, Eastern Illinois University, Northern Arizona University, St. Mary's University
- **50 hour Gifted Education Institute** - provided by DeWitt-Livingston-McLean Regional Office
- **Masters in Reading Education** - Illinois State University

### Community Involvement

- Member of a community and international group that supports women in education.

References:

Jay McCracken (309 )238-9554

Courtney Balestri (815) 882-2800  
Ext. 402

Mike Olson ((815) 882-2800  
Ext.321

402 East Silverspoon Ave.  
Granville, Ill. 61326



Office (815) 882-2800  
Fax (815) 339-2628

**Putnam County High School**

Mr. Clayton J. Theisinger  
Principal

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September 16<sup>th</sup>, 2016

Board of Education:

We received one letter of interest from a previous district employee in regards to the Job Coach position. From an interview conducted by Mrs. Wendy Louis and me, we found this individual competent for this position. As such, administration recommends the following hiring:

Job Coach: Mrs. Rebecca Johnson

Her letter and credentials have been included for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'CJ Theisinger'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Clayton J. Theisinger

August 20, 2016

Dear Board of Education,

Thank you for giving me the opportunity to coach 7th grade volleyball for the past three seasons. I have truly enjoyed leading the 7th grade team and watching the girls develop as they go through the volleyball program. I have decided that while I thoroughly enjoy coaching 7th grade volleyball, it is in the best interest of my family for me to resign. I remain committed to the volleyball program and look forward to continuing to be the varsity coach.

Please accept my resignation as the 7th grade volleyball coach. Thank you for your time.

Sincerely,

*Amy Bell*

Amy Bell

To Carl Carlson and the Putnam County Board,

Please accept this letter for my resignation as Job Coach for Putnam County High School effective immediately. I have enjoyed my position there for the last eight years or so but for a variety of factors I have decided to retire. I will not be asking for any compensation for my work done at the beginning of this school year in order to make it easier for the secretaries to keep things straight and for you to be able to offer the person that takes my place to have the full amount. I do wish all to know how highly I think of Putnam County High School (both my children went through PC schools), as well as the town of Granville and all of Putnam County.

Sincerely,

Charles Duane Carpenter

Nancy Berger  
640 Brookside Dr.  
Varna, Illinois 61375  
(309) 463-2726

August 29, 2016

Mr. Carl Carlson and the Board of Education  
Putnam County Unit School District 535  
402 East Silverspoon Avenue  
Granville, Illinois 61326

Dr. Mr. Carlson and the Board of Education,

This letter is to inform you of my intent to retire at the close of the 2019-2020 school year. At this time I will be 58 and have taught in Putnam County District for 22 years.

Since I am giving notice of my retirement three years in advance, I am electing to participate in three years of the Early Retirement Incentive as outlined in 6.4 of the 2016-2018 Collective Bargaining Agreement between Putnam County Education Association and the Board of Education. I will provide a completed and signed copy of the Retirement Award Agreement as written in Appendix B of said Collective Bargaining Agreement when needed by the District Office.

I have enjoyed spending the majority of my teaching career in the Putnam County School District. My children enjoyed many years in the Putnam County School Dist. I have seen the District change in many different ways during my experiences here.

Please contact me if I can be of any help through the retirement process.

Sincerely,

Nancy Berger

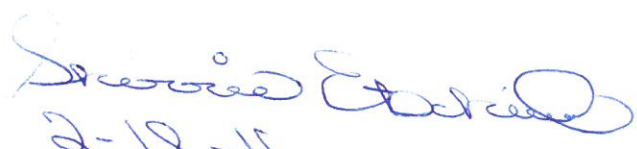
Received  
2-19-15

February 18, 2015

Dear Mr. McCracken & Board of Education:

Please accept the letter of my notification intent to retire from Putnam County CUSD 535 effective June 30, 2019. I am respectfully requesting retirement that aligns with Article 6.4 of the 2013-2016 Collective Bargaining Agreement. The retirement period would begin July 1, 2015 and end June 30, 2019.

I have enjoyed working for the Putnam County Schools and appreciate the support during my tenure.

  
2-18-15

## Recommendation to approve hiring and resignations

As superintendent, I recommend to approve the hiring and resignations as listed below:

- Tracy Reaska as Maintenance Supervisor
- Tyler Ellena as High School Scholastic Bowl Coach
- Rebecca Johnson as STEP Job Coach
  
- Amy Bell resigning as JH 7<sup>th</sup> Volleyball Coach – with regrets
- Duane Carpenter resigning as STEP job coach – with regrets

### Rationale

Tracy Reaska has been fulling in as the interim maintenance supervisor for the past several weeks. He has demonstrated a sound knowledge of the district processes and has organized the work load of district custodians as needed.

The rationale for Tyler Ellena as scholastic bowl coach is due to the fact that he has the personal experience, knowledge, and skills to perform the duties.

Rebecca Johnson as STEP Job Coach because she is a retired educator that has worked within the district. She has the skills and knowledge to best meet the needs of the students in this program.

Amy Bell resigning from JH 7<sup>th</sup> volleyball coach is due to her recent newborn and the responsibilities that come with that.

Duane Carpenter is resigning to move on to another chapter in his career after serving in his capacity with the district for numerous years.

### District Goal

Demonstrate increased academic achievement for all students

## Recommendation to Approve Retirement Notices

As superintendent, I recommend to approve the retirement notices as listed below as well as the retirement benefits outlined in the collective bargaining agreement.

- Nancy Berger's retirement notice
- Sherrie Etscheid's early retirement notice and benefit

### Rationale

Per Nancy Berger meeting the requirements outlined in our collective bargaining agreement, she would qualify for the retirement benefits outlined.

Sherrie Etscheid has had her retirement notice approved already. I would like to discuss the possibility of her qualifications for the retirement benefits awarded to other staff members.

### District Goal

Maintain strong fiscal responsibility in the Putnam County School District