

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
December 21, 2015  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.

Improve communications among all stakeholders in the Putnam County School District and communities.

Maintain strong fiscal responsibility in the Putnam County School District.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ADJUSTMENTS TO THE AGENDA
- V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS
  - A. Amy Bell and Jennifer Smith, Primary Building Family Reading Night
- VI. CORRESPONDENCE
- VII. CONSENT AGENDA
  - A. Approve November 16, 2015 Regular Session Minutes. 3
  - B. Approve District Bills 6
  - C. Approve Financial Reports 26
  - D. Approve Treasurer's Report 89
- VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS
  - A. Principals' Reports 91
  - B. Superintendent's Report
    - 1. State Funding 102
    - 2. Investment Update 103
    - 3. Transportation Update 114
    - 4. Superintendent Goals 115
  - C. Committee Reports
  - D. Triple I Conference Reports
  - E. Student Liaison Report 119
- IX. OLD BUSINESS

A. Approve PRESS Plus Issue 90, October 2015 (Action)	123
B. Approve Tax Levy (Action)	184
X. NEW BUSINESS	
A. FOIA REQUESTS	
B. Review of District Contracts	185
XI. EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT.	186
XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION	
A. Resignations (Action)	
B. Hires (Action)	
XIII. ADJOURNMENT	

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., Nov 16, 2015  
Media Center Putnam County Primary School

President Mrs. Nauman called the meeting to order at 6:30 p.m.

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mr. Copeland, Mrs. Gilbert, Ms. Glenn, Mrs. Nauman, and Mrs. Shore. Mr. Gibson and Mrs. Popurella were absent.

ROLL CALL

Ryan Caulfield thanked the Board for their support for the soccer club. They have 45 students participating - sixteen from Putnam County, two from Hall, and two from St. Bede.

HEARING OF DELEGATIONS

Jason Hawksworth from Solar Energy Solutions presented to the Board a plan for solar energy at the Primary building.

Thank you note from Warren Gilbert for flowers.

CORRESPONDENCE

Mr. Copeland moved and Ms. Glenn seconded the motion to approve the Consent Agenda: Regular and Executive session minutes of October 19, 2015, Treasurer's Report for month of October, Financial Reports for month of October, and bills for month of November. On roll call the members voted as follows: Mr. Copeland, aye; Mrs. Gilbert, aye; Ms. Glenn, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

CONSENT AGENDA

The Principals' reports are on BoardBook.

PRINCIPALS' REPORTS

State Funding - Total owed from state \$287,515.

SUPERINTENDENT REPORT

Investment Update - The CD bid in the amount of \$209,295.00 with a term of 12 months has been awarded to First State Bank at 0.39%.

Transportation Update - Johannes Bus Service continues to work closely with our administration to address all transportation needs. The District is very pleased with the dedication to our students.

School Report Card – Superintendent McCracken reported to the Board how to access the School Report Card through our website.

Mrs. Shore reported on the Parents Advisory Committee's Partners In Education, "Hidden in Plain Sight". The event was well attended.

PARENTS ADVISORY COMMITTEE

There were two FOIA requests this past month. Both are posted on BoardBook.

FOIA REQUESTS

The first reading of PRESS Plus Issue 90, October 2015.

PUTNAM COUNTY BOARD OF EDUCATION

October 19, 2015

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Superintendent McCracken showed a power point presentation about the levy process. He then presented the tentative tax levy. Total EAV \$130,616,458. Mrs. Gilbert moved and Mrs. Shore seconded the motion to approve the tentative tax levy. On roll call the members voted as follows: Mrs. Gilbert, aye; Ms. Glenn, aye; Mrs. Nauman, aye; Mrs. Shore, aye; and Mr. Copeland, aye. Motion carried.

TENTATIVE TAX  
LEVY

The Truth in Taxation Hearing will be Monday, December 21, 2015 at 6:00 p.m.

TRUTH IN  
TAXATION  
HEARING

Mr. Copeland moved and Mrs. Gilbert seconded the motion to approve the Intergovernmental Agreement on Deactivation with the Lostant Board of Education. On roll call the members voted as follows: Mr. Copeland, aye; Mrs. Gilbert, aye; Ms. Glenn, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

LOSTANT  
INTERGOVERN  
AGREEMENT

Tom Leahy from IASB was present to discuss the superintendent search. The Board took a Superintendent Search Survey to identify the traits or skills the next superintendent must have to demonstrate they are a good match for the district. After the survey, Mr. Leahy went over the Announcement Brochure with the Board and timeline dates were added.

SUPERINTENDENT  
SEARCH

Mr. Copeland moved and Mrs. Shore seconded the motion to hire Lynette Olson as Freshman Softball Coach pending sufficient sign-up numbers. On roll call the members voted as follows: Mr. Copeland, aye; Mrs. Gilbert, aye; Ms. Glenn, aye; Mrs. Nauman, aye; and Mrs. Shore, aye. Motion carried.

PERSONNEL

At 8:38 p.m. Mrs. Shore moved and Mr. Copeland seconded the motion to adjourn.

ADJOURN

Respectfully submitted.  
Pamela Ellena, Board Secretary

APPROVED	_____	_____
	BOARD PRESIDENT	DATE
	_____	_____
	BOARD SECRETARY	DATE



# Bills Payable List

Printed: 12/17/2015 12:23 PM  
 PUTNAM COUNTY CUSD #535  
 Expense on Date: 12/1/2015 to 12/31/2015

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>ACHIEVEMENT PRODUCTS</b>					
	53112	ECE INST SUP 1-6	1,221	105.79	10-1125-410-1
				<u>\$105.79</u>	
<b>AFLAC</b>					
		AFLAC-AFTER	999	87.77	10-481
		AFLAC-PRE TAX	97	102.57	10-481
		AFLAC-PRE TAX	97	10.79	20-481
		AFLAC-AFTER	999	87.68	10-481
		AFLAC-AFTER	999	0.09	40-481
		AFLAC-PRE TAX	97	102.57	10-481
		AFLAC-PRE TAX	97	10.79	20-481
				<u>\$402.26</u>	
<b>AIRGAS NORTH CENTRAL</b>					
		VOC AG SUPPLIES	1,221	69.22	10-1401-410-2
		VOC AG SUPPLIES	1,221	59.08	10-1401-410-2
		VOC AG SUPPLIES	1,221	283.95	10-1401-410-2
				<u>\$412.25</u>	
<b>AMEREN ILLINOIS</b>					
		JR HI-NATURAL GAS	1,221	192.98	20-2542-465-3
		PRIMARY NATURAL GAS	1,221	257.48	20-2542-465-5
		ELEMENTARY-NATURAL GAS	1,221	212.10	20-2542-465-4
		H S-NATURAL GAS SERVICE	1,221	981.96	20-2542-465-2
		H S- ELECTRIC SERVICE	1,221	34.62	20-2542-466-2
		ELEMENTARY-ELECTRIC SERVI	1,221	8.21	20-2542-466-4
		H S- ELECTRIC SERVICE	1,221	42.47	20-2542-466-2
				<u>\$1,729.82</u>	
<b>AMERICAN CENTRAL INSURANCE S</b>					
		HEALTH CARE EXP FLEX PLAN	999	370.42	10-481
		DEP DAYCARE EXP FLEX PLAN	999	208.33	10-481
		HEALTH CARE EXP FLEX PLAN	999	453.76	10-481
		DEP DAYCARE EXP FLEX PLAN	999	208.33	10-481
				<u>\$1,240.84</u>	
<b>AMERICAN NATIONAL KNIFE</b>					
	24999	IND ARTS-SUPPLIES	1,221	163.54	10-1402-410-2
				<u>\$163.54</u>	
<b>ANDERSON, KYLE</b>					
		PE CONVENTION	1,221	405.75	10-2210-321-1
				<u>\$405.75</u>	
<b>ARAMARK</b>					
		ALL SCHOOL SERVICES	1,221	1,425.28	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	1,157.59	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	461.98	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	87.61	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	305.77	20-2542-321-1
				<u>\$3,438.23</u>	
<b>ASSETGENIE INC</b>					
		BATTERY/FRONT BEZEL	1,221	177.00	10-1112-410-1

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Vendor Name	Description	Batch #	Amount	State Account Number
P.O. Number	KEYBOARD/BEZEL/BOTTOM COVER	1,221	85.75	10-1112-410-1
			<u>\$262.75</u>	
<b>ASSURANT EMPLOYEE BENEFITS (I</b>				
	DENTAL CERT S	98	142.22	10-481
	DENTAL BP CRT S	98	264.16	10-481
	DENTAL CRT F	98	306.17	10-481
	DENTAL BP CRT F	98	568.65	10-481
	DENTAL CERT S+	98	115.72	10-481
	DENT BP CRT S+	98	214.94	10-481
	DENT ADM BP F	98	154.38	10-481
	DENT ADM BP S	98	15.63	10-481
	DENT ADMIN E+S	98	30.06	10-481
	DENT NC FAMILY	98	118.62	10-481
	DENT NC FAMILY	98	34.22	20-481
	DENT NC FAMILY	98	1.80	80-481
	DENT NC BP FAM	98	87.22	10-481
	DENT NC BP FAM	98	63.55	20-481
	DENT NC BP FAM	98	3.35	80-481
	DENT NC S+ 1	98	30.42	10-481
	DENT BP NC S+ 1	98	29.70	10-481
	DENT NC SINGLE	98	76.58	10-481
	DENT NC SINGLE	98	27.35	20-481
	DENT NC BP SIN	98	142.24	10-481
	DENT NC BP SIN	98	50.80	20-481
	DENTAL CERT S	98	142.06	10-481
	DENTAL CERT S	98	0.16	40-481
	DENTAL BP CRT S	98	263.87	10-481
	DENTAL BP CRT S	98	0.29	40-481
	DENTAL CRT F	98	305.89	10-481
	DENTAL CRT F	98	0.28	40-481
	DENTAL BP CRT F	98	568.13	10-481
	DENTAL BP CRT F	98	0.52	40-481
	DENTAL CERT S+	98	115.64	10-481
	DENTAL CERT S+	98	0.08	40-481
	DENT BP CRT S+	98	214.80	10-481
	DENT BP CRT S+	98	0.14	40-481
	DENT ADM BP F	98	154.38	10-481
	DENT ADM BP S	98	15.63	10-481
	DENT ADMIN E+S	98	30.06	10-481
	DENT NC FAMILY	98	118.62	10-481
	DENT NC FAMILY	98	34.22	20-481
	DENT NC FAMILY	98	1.80	80-481
	DENT NC BP FAM	98	87.22	10-481
	DENT NC BP FAM	98	63.55	20-481
	DENT NC BP FAM	98	3.35	80-481
	DENT NC S+ 1	98	30.42	10-481
	DENT BP NC S+ 1	98	29.70	10-481
	DENT NC SINGLE	98	76.58	10-481

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		DENT NC SINGLE	98	27.35	20-481
		DENT NC BP SIN	98	142.24	10-481
		DENT NC BP SIN	98	50.80	20-481
				\$4,955.56	
<b>ASSURANT EMPLOYEE BENEFITS (I</b>					
		LIFE ADM BP	98	20.00	10-481
		LIFE SUPT BP 2	98	4.00	10-481
		LIFE CERT	98	81.70	10-481
		LIFE CERT BP	98	151.74	10-481
		LIFE NC	98	22.74	10-481
		LIFE NC	98	5.46	20-481
		LIFE NC	98	0.14	80-481
		LIFE NC BP	98	42.23	10-481
		LIFE NC BP	98	10.14	20-481
		LIFE NC BP	98	0.26	80-481
		LIFE ADM BP	98	20.00	10-481
		LIFE SUPT BP 2	98	4.00	10-481
		LIFE CERT	98	81.63	10-481
		LIFE CERT	98	0.07	40-481
		LIFE CERT BP	98	151.61	10-481
		LIFE CERT BP	98	0.13	40-481
		LIFE NC	98	25.54	10-481
		LIFE NC	98	5.46	20-481
		LIFE NC	98	0.14	80-481
		LIFE NC BP	98	47.43	10-481
		LIFE NC BP	98	10.14	20-481
		LIFE NC BP	98	0.26	80-481
				\$684.82	
<b>ASSURANT EMPLOYEE BENEFITS (I</b>					
		VISION EMP	98	139.40	10-481
		VISION EMP	98	15.99	20-481
		VISION EMP	98	0.41	80-481
		VISION E+S	98	122.85	10-481
		VISION E+C	98	27.03	10-481
		VISION E+C	98	9.01	20-481
		VISION FAMILY	98	144.21	10-481
		VISION EMP	98	139.28	10-481
		VISION EMP	98	15.99	20-481
		VISION EMP	98	0.12	40-481
		VISION EMP	98	0.41	80-481
		VISION E+S	98	122.79	10-481
		VISION E+S	98	0.06	40-481
		VISION E+C	98	27.03	10-481
		VISION E+C	98	9.01	20-481
		VISION FAMILY	98	144.21	10-481
				\$917.80	
<b>ASSURANT EMPLOYEE BENEFITS (I</b>					
		LIFE VOL	24	205.67	10-481

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		LIFE VOL	24	9.31	20-481
		LIFE VOL	24	1.03	80-481
		LIFE VOL	10	244.15	10-481
		LIFE VOL	10	9.31	20-481
		LIFE VOL	10	1.03	80-481
				<u>\$470.50</u>	
<b>BAELE, BRANDY</b>		SW-TRAVEL	1,221	23.52	10-2110-332-1
				<u>\$23.52</u>	
<b>BATTERIES &amp; THINGS</b>		ELEMENTARY-BLDG SUPPLIES	1,221	19.98	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE	1,221	82.80	20-2542-410-2
		JR HI-BUILDING SUPPLIES	1,221	82.80	20-2542-410-3
				<u>\$185.58</u>	
<b>BERNARDONI, PATRICIA</b>		CROSS CAT-TRAVEL	1,221	28.00	10-1220-332-1
				<u>\$28.00</u>	
<b>BOUDREAU, REBECCA</b>		TITLE I 7-5	1,221	101.00	10-1250-332-36
				<u>\$101.00</u>	
<b>BRANDSTATTER SONS, JOHN</b>		JR HI BLDG. REP/ MAINT	1,221	361.33	20-2542-323-3
				<u>\$361.33</u>	
<b>BUREAU COUNTY REPUBLICAN</b>		FORUM	1,221	30.00	10-2630-350-1
		CASH BONDS	1,221	68.00	10-2630-350-1
		ANNUAL STATEMENT	1,221	312.00	10-2630-350-1
				<u>\$410.00</u>	
<b>CARBONI, JIMMY</b>		PE CONFERENCE	1,221	212.80	10-2210-321-1
				<u>\$212.80</u>	
<b>CARLSON, CARL</b>		ATHLETIC DIR. TRAVEL	1,221	1,000.72	10-1501-333-2
				<u>\$1,000.72</u>	
<b>CAROLINA BIO SUPPLY</b>	24964	HS-SUPPLIES	1,221	88.61	10-1113-410-2
				<u>\$88.61</u>	
<b>CENTERPOINT ENERGY SERVICES I</b>		H S-NATURAL GAS SERVICE	1,221	439.56	20-2542-465-2
		PRIMARY NATURAL GAS	1,221	665.28	20-2542-465-5
		ELEMENTARY-NATURAL GAS	1,221	100.98	20-2542-465-4
		JR HI-NATURAL GAS	1,221	142.56	20-2542-465-3
				<u>\$1,348.38</u>	
<b>CEREBELLUM CORP</b>	33261	JH MEDIA-AV	1,221	221.75	10-2220-430-3
	33274	JH MEDIA-AV	1,221	86.73	10-2220-430-3

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$308.48</u>	
<b>CES</b>		PRIMARY REPAIR/MAI	1,221	680.00	20-2542-323-5
				<u>\$680.00</u>	
<b>CHILDRENS HOME ASSOC OF ILLIN</b>		ACADEMY FOR AUTISM - RATE INCREASE	1,221	62.04	10-1912-670-1
		ACADEMY FOR AUTISM - RATE INCREASE	1,221	118.44	10-1912-670-1
		ACADEMY FOR AUTISM	1,221	4,708.80	10-1912-670-1
		KIEFER SCHOOL	1,221	2,646.00	10-1912-670-1
		KIEFER SCHOOL - RATE INCREASE	1,221	15.07	10-1912-670-1
		KIEFER SCHOOL - RATE INCREASE	1,221	28.77	10-1912-670-1
				<u>\$7,579.12</u>	
<b>CIEI</b>		JR HI BLDG. REP/ MAINT	1,221	240.00	20-2542-323-3
				<u>\$240.00</u>	
<b>CIONI FORD, AL</b>		YELLOW BUS R/M	1,221	15.00	40-2550-322-1
		EX CURRICULAR VAN	1,221	72.45	40-2550-324-1
				<u>\$87.45</u>	
<b>COMPLETE INDUSTRIAL &amp; ELECTRI</b>		HIGH SCHOOL-BLDG SUPPLIE	1,221	293.91	20-2542-410-2
				<u>\$293.91</u>	
<b>CONNOR CO</b>		PRIMARY BLDG SUPPLY	1,221	360.47	20-2542-410-5
		PRIMARY BLDG SUPPLY	1,221	360.47	20-2542-410-5
				<u>\$720.94</u>	
<b>CREATIVE APPAREL</b>		HS SCHOLASTIC BOWL	1,221	66.10	10-1540-410-2
				<u>\$66.10</u>	
<b>CROSS, RONDA</b>		PRIMARY-TRAVEL	1,221	59.50	10-1111-332-5
		TITLE IIA TRAVEL	1,221	14.00	10-1110-332-42
				<u>\$73.50</u>	
<b>CULLIGAN TRI CO SALES</b>		ALL SCHOOL SERVICES	1,221	106.00	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	106.00	20-2542-321-1
				<u>\$212.00</u>	
<b>DAVIS, ANNETTE E</b>		MEDIA PROG-TRAVEL	1,221	78.01	10-2220-332-1
		HEARING IMP-TRAVEL	1,221	60.26	10-1207-332-1
				<u>\$138.27</u>	
<b>DELTA INDUSTRIES INC</b>		ELEMENTARY-BLDG SUPPLIES	1,221	955.43	20-2542-410-4
				<u>\$955.43</u>	
<b>EDENS, MICHELLE</b>		ECE INST SUP 1-6	1,221	54.85	10-1125-410-1

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$54.85</u>	
<b>EDGEWOOD PARK GOLF CLUB</b>					
		HS ATH DUES/FEES	1,221	1,400.00	10-1501-640-2
				<u>\$1,400.00</u>	
<b>ELLENA, PAMELA</b>					
		BOARD OF ED/TRAVEL	1,221	168.86	10-2310-332-6
		MOTOR FOR OVEN	1,221	870.87	20-2542-323-5
				<u>\$1,039.73</u>	
<b>ERICKSON, KRISTIN</b>					
		JR HI-TRAVEL	1,221	30.59	10-1112-332-3
				<u>\$30.59</u>	
<b>FICEK ELECTRIC &amp; COMM</b>					
		JR HI BLDG. REP/ MAINT	1,221	300.00	20-2542-323-3
		JR HI BLDG. REP/ MAINT	1,221	170.00	20-2542-323-3
		ELEMENTARY-BLDG REPAIR	1,221	465.50	20-2542-323-4
		PRIMARY REPAIR/MAI	1,221	117.00	20-2542-323-5
		H S-BUILDING REPAIRS/MAI	1,221	225.00	20-2542-323-2
				<u>\$1,277.50</u>	
<b>FRONTIER</b>					
		SUPT-TELEPHONE	1,221	133.26	20-2542-340-1
		ELEM-TELEPHONE	1,221	136.68	20-2542-340-4
		H S - TELEPHONE SERVICE	1,221	92.48	20-2542-340-2
				<u>\$362.42</u>	
<b>FRUND, MONICA</b>					
		TITLE I 7-5	1,221	120.96	10-1250-332-36
		HENN ELEM-TRAVEL	1,221	24.37	10-1110-332-4
				<u>\$145.33</u>	
<b>FUTURES CHANNEL</b>					
33281		JH MEDIA-AV	1,221	53.00	10-2220-430-3
				<u>\$53.00</u>	
<b>GOPHER SPORT</b>					
33241		JR HI-BUILDING SUPPL	1,221	215.86	20-2542-410-3
				<u>\$215.86</u>	
<b>GORENZ AND ASSOCIATES LTD.</b>					
		AUDIT/FINANCIAL SERVICES	1,221	10,350.00	10-2310-317-6
				<u>\$10,350.00</u>	
<b>GOSLIN, VANESSA</b>					
		JR HI-TRAVEL	1,221	78.40	10-1112-332-3
		H S TRAVEL	1,221	212.67	10-1113-332-2
		JR HI-TRAVEL	1,221	212.67	10-1112-332-3
		H S TRAVEL	1,221	78.40	10-1113-332-2
				<u>\$582.14</u>	
<b>GRAINGER</b>					
		HIGH SCHOOL-BLDG SUPPLIE	1,221	35.28	20-2542-410-2
		JR HI-BUILDING SUPPLIES	1,221	52.80	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE	1,221	20.29	20-2542-410-2

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P.O. Number	Description	Batch #	Amount	State Account Number
	HIGH SCHOOL-BLDG SUPPLIE	1,221	48.60	20-2542-410-2
	ELEMENTARY-BLDG SUPPLIES	1,221	52.02	20-2542-410-4
	HIGH SCHOOL-BLDG SUPPLIE	1,221	52.80	20-2542-410-2
24998	IND ARTS-SUPPLIES	1,221	134.76	10-1402-410-2
24998	IND ARTS-SUPPLIES	1,221	35.38	10-1402-410-2
24998	IND ARTS-SUPPLIES	1,221	196.64	10-1402-410-2
25022	IND ARTS-SUPPLIES	1,221	122.67	10-1402-410-2
			<u>\$751.24</u>	
<b>GRANT, CARLENE</b>				
	JR HI SUPPLIES	1,221	16.94	10-1112-410-3
			<u>\$16.94</u>	
<b>GRASSERS</b>				
	JR HI-BUILDING SUPPLIES	1,221	20.13	20-2542-410-3
			<u>\$20.13</u>	
<b>HARTMAN, CONNIE JO</b>				
	MEDICAID	1,221	64.20	10-1220-411-11
	TITLE IIA SALARY	1,221	361.56	10-1110-112-42
	PRIMARY-TRAVEL	1,221	29.97	10-1111-332-5
			<u>\$455.73</u>	
<b>HEALTH ALLIANCE MEDICAL PLAN:</b>				
	HLTH CRT S	98	1,168.40	10-481
	HLTH BP CRT S	98	10,611.60	10-481
	HLTH CRT F	98	1,769.48	10-481
	HLTH BP CRT F	98	1,894.52	10-481
	HLTH CRT E + S	98	1,441.26	10-481
	HLTH BP CRTE+S	98	2,341.74	10-481
	HLTH BP ADM S	98	294.50	10-481
	HLTH NC F	98	442.37	10-481
	HLTH BP NC F	98	473.63	10-481
	HLTH NC S	98	759.46	10-481
	HLTH NC S	98	172.34	20-481
	HLTH NC S	98	2.92	80-481
	HLTH BP NC S	98	6,897.54	10-481
	HLTH BP NC S	98	1,565.21	20-481
	HLTH BP NC S	98	26.53	80-481
	HLTH BP EMP+C	98	348.63	20-481
	HLTH E + C	98	1,224.35	10-481
	HLTH BP E + C	98	1,743.15	10-481
	HLTH E + C	98	244.87	20-481
	HLTH ADM BP F	98	2,748.00	10-481
	HLTH ADMIN E+S	98	630.50	10-481
	HLTH CRT S	98	1,167.12	10-481
	HLTH CRT S	98	1.28	40-481
	HLTH BP CRT S	98	10,599.95	10-481
	HLTH BP CRT S	98	11.65	40-481
	HLTH CRT F	98	1,769.48	10-481
	HLTH BP CRT F	98	1,894.52	10-481
	HLTH CRT E + S	98	1,439.51	10-481

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		HLTH CRT E + S	98	1.75	40-481
		HLTH BP CRTE+S	98	2,338.89	10-481
		HLTH BP CRTE+S	98	2.85	40-481
		HLTH BP ADM S	98	294.50	10-481
		HLTH NC F	98	442.37	10-481
		HLTH BP NC F	98	473.63	10-481
		HLTH NC S	98	759.46	10-481
		HLTH NC S	98	172.34	20-481
		HLTH NC S	98	2.92	80-481
		HLTH BP NC S	98	6,897.54	10-481
		HLTH BP NC S	98	1,565.21	20-481
		HLTH BP NC S	98	26.53	80-481
		HLTH BP EMP+C	98	348.63	20-481
		HLTH E + C	98	1,224.35	10-481
		HLTH BP E + C	98	1,743.15	10-481
		HLTH E + C	98	244.87	20-481
		HLTH ADM BP F	98	2,748.00	10-481
		HLTH ADMIN E+S	98	630.50	10-481
				<u>\$73,602.00</u>	
<b>HEALY, BENDER &amp; ASSOCIATES, IN</b>					
		H S- GROUNDS CAP OUTLAY	1,221	8,738.12	20-2543-540-2
				<u>\$8,738.12</u>	
<b>HEISER, JOHN</b>					
		VOC AG-FFA TRAVEL	1,221	22.35	10-1401-333-2
				<u>\$22.35</u>	
<b>HENNEPIN FOOD MART</b>					
		BOARD SUPPLIES	1,221	360.00	10-2310-410-6
				<u>\$360.00</u>	
<b>HENNEPIN WATER DISTRICT</b>					
		ELEM-WATER	1,221	846.04	20-2542-322-4
				<u>\$846.04</u>	
<b>HIGH SCHOOL IMPREST</b>					
		HS ATH DUES/FEES	1,221	1,873.25	10-1501-640-2
		HS ATHL OFFICIALS	1,221	270.00	10-1501-319-2
		PRINC OFFICE-POSTAGE	1,221	147.00	10-2410-341-1
		H S-DUES AND FEES	1,221	303.00	10-1113-640-2
				<u>\$2,593.25</u>	
<b>HILLMANN PEDIATRIC THERAPY</b>					
		PHYS IMP-CONTRACT SERVIC	1,221	6,422.52	10-1204-319-1
				<u>\$6,422.52</u>	
<b>HINCKLEY SPRING WATER CO</b>					
		SUPT OFFICE-SUPPLIES	1,221	85.86	10-2320-410-1
				<u>\$85.86</u>	
<b>HOFFMAN, JANICE</b>					
		ECE COMM TRAVEL	1,221	32.82	10-1125-336-1
				<u>\$32.82</u>	

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<b>HOMEFIELD ENERGY</b>					
		H S- ELECTRIC SERVICE	1,221	4,271.80	20-2542-466-2
		JR HI-ELECTRICAL SERVICE	1,221	2,498.21	20-2542-466-3
		ELEMENTARY-ELECTRIC SERVI	1,221	981.78	20-2542-466-4
		PRIMARY-ELECTRIC SERVIC	1,221	3,992.22	20-2542-466-5
				<u>\$11,744.01</u>	
<b>HOUGHTON MIFFLIN COMPANY</b>					
	43436	PSYCH-SUPPLIES	1,221	874.50	10-2140-410-1
				<u>\$874.50</u>	
<b>HULSTROM, NATALIE</b>					
		MUSIC TRAVEL	1,221	184.80	10-1115-332-1
				<u>\$184.80</u>	
<b>I D E S (ACCT 08059410)</b>					
			1,201	2,395.00	80-2363-232-7
				<u>\$2,395.00</u>	
<b>IAASE</b>					
	43410	IAASE ANNUAL MEMBERSHIP DUES	1,221	130.00	10-1220-333-1
	43411	IAASE CONFERENCE REGISTRATION	1,221	175.00	10-1220-333-1
				<u>\$305.00</u>	
<b>IL VALLEY CELLULAR</b>					
		ALL SCHOOL SERVICES	1,221	953.32	20-2542-321-1
				<u>\$953.32</u>	
<b>IL VALLEY DRAIN CLEANING</b>					
		H S-BUILDING REPAIRS/MAI	1,221	160.00	20-2542-323-2
		JR HI BLDG. REP/ MAINT	1,221	140.00	20-2542-323-3
				<u>\$300.00</u>	
<b>IL VALLEY WASTE SERVICES</b>					
		ALL SCHOOL SERVICES	1,221	577.83	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	384.49	20-2542-321-1
				<u>\$962.32</u>	
<b>IX CONTROLS</b>					
		JR HI BLDG. REP/ MAINT	1,221	1,003.60	20-2542-323-3
		H S-BUILDING REPAIRS/MAI	1,221	1,015.00	20-2542-323-2
		H S-BUILDING REPAIRS/MAI	1,221	465.00	20-2542-323-2
		H S-BUILDING REPAIRS/MAI	1,221	300.00	20-2542-323-2
				<u>\$2,783.60</u>	
<b>JACKS GAS &amp; SERVICE, INC.</b>					
		JR HI-GROUNDS REP/MAIN	1,221	9.50	20-2543-323-3
				<u>\$9.50</u>	
<b>JOHANNES BUS SERVICE INC.</b>					
		CONTRACT REG	1,221	46,737.83	40-2550-325-1
		CONTRACT SERVICE-SP ED R	1,221	27,238.64	40-2550-326-1
		CONTRACT SERVICE-AV	1,221	1,899.43	40-2550-327-1
		CONTRACT ECE ROUTES	1,221	11,005.18	40-2550-331-1
		CONTRACT-EX CURRIC	1,221	4,021.07	40-2550-328-1
		PCEF	1,221	530.25	40-2550-328-1

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		BUSING	1,221	141.40	10-1220-411-11
				<u>\$91,573.80</u>	
<b>JOHNSON, STEPHEN</b>					
		GUIDANCE-TRAVEL	1,221	67.20	10-2120-332-1
				<u>\$67.20</u>	
<b>JUDD CONSTRUCTION INC</b>					
		ELEMENTARY-GROUNDS REPAIR	1,221	145.00	20-2543-323-4
				<u>\$145.00</u>	
<b>JUNIOR HIGH IMPREST</b>					
		JH ATHL OFFICIALS	1,221	840.00	10-1501-319-3
				<u>\$840.00</u>	
<b>KELLY SAUDER RUIPE</b>					
		HIGH SCHOOL-BLDG SUPPLIE	1,221	89.80	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	320.94	20-2542-410-2
				<u>\$410.74</u>	
<b>KETTMAN HEATING &amp; PLUMBING</b>					
		PRIMARY REPAIR/MAI	1,221	292.50	20-2542-323-5
				<u>\$292.50</u>	
<b>KOOLMASTER CO, INC</b>					
		H S-BUILDING REPAIRS/MAI	1,221	418.66	20-2542-323-2
				<u>\$418.66</u>	
<b>LAKESHORE</b>					
53109		ECE INST SUP 1-6	1,221	524.33	10-1125-410-1
				<u>\$524.33</u>	
<b>LANTER DISTRIBUTING LLC</b>					
		HIGH SCHOOL- FOOD	1,221	89.90	10-2560-410-2
		JR HI-CAFE FOOD	1,221	58.88	10-2560-410-3
		HENN-CAFE FOOD	1,221	45.00	10-2560-410-4
				<u>\$193.78</u>	
<b>LASALLE, MARSHALL, PUTNAM CO</b>					
		TITLE I 7-5	1,221	350.00	10-1250-332-36
				<u>\$350.00</u>	
<b>LIGHTED WAY ASSOCIATION I</b>					
		LIGHTEDWAY/PEORIA	1,221	8,047.42	10-1912-670-1
				<u>\$8,047.42</u>	
<b>LOCKER ROOM</b>					
		JH ATH UNIFORMS B	1,221	3,600.00	10-1501-545-3
		JH ATH UNIFORMS B	1,221	388.25	10-1501-545-3
24993		H S-PE RESALE SUPPLI	1,221	350.00	10-1113-497-8
				<u>\$4,338.25</u>	
<b>LOUIS, WENDY</b>					
		CROSS CAT-TRAVEL	1,221	28.00	10-1220-332-1
				<u>\$28.00</u>	
<b>LYNN CARD COMPANY</b>					
		BOARD SUPPLIES	1,221	153.95	10-2310-410-6

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				<u>\$153.95</u>	
<b>MAIN, KATHERINE</b>		NURSE-SUPPLIES	1,221	45.00	10-2134-410-1
				<u>\$45.00</u>	
<b>MARCO INC NW 7128</b>		HEN R/M/COPIERS	1,221	117.66	10-1110-323-4
				<u>\$117.66</u>	
<b>MARCO INC</b>		HEN R/M/COPIERS	91	399.15	10-1110-323-4
		PRIMARY R/M /COPIER	91	399.15	10-1111-323-5
		JH R/M/COPIER	91	399.16	10-1112-323-3
		HS R/M / COPIER	91	399.16	10-1113-323-2
		SUP COPY MACHINE	91	399.16	10-2320-323-1
		CROSS CAT R/M COPIER	91	78.85	10-1220-323-1
				<u>\$2,074.63</u>	
<b>MARK KARLOSKY CONSULTING</b>		CHROMEBOOKS	1,221	3,124.02	10-1112-410-1
		COMPUTERS	1,221	818.00	10-1112-410-1
		LAPTOP	1,221	110.00	10-1112-410-1
		TECH R/M	1,221	195.00	10-2226-323-1
		TECH R/M	1,221	196.75	10-2226-323-1
		TECH R/M	1,221	282.50	10-2226-323-1
		SUPT OFFICE-CAP OUTLAY	1,221	1,986.50	10-2320-540-1
				<u>\$6,712.77</u>	
<b>MCCRACKEN, JAY</b>		SUPT OFFICE-TRAVEL	1,221	123.20	10-2320-332-1
				<u>\$123.20</u>	
<b>MCGRAW-HILL SCHOOL EDUCATIO</b>					
53121		ELEMENTARY-BLDG SUPPLIES	1,221	424.06	10-1220-411-11
53121		ELEMENTARY-BLDG SUPPLIES	1,221	390.03	10-2210-410-1
				<u>\$814.09</u>	
<b>MCNABB TELEPHONE COMPANY</b>					
		SUPT-TELEPHONE	1,221	104.46	20-2542-340-1
		H S - TELEPHONE SERVICE	1,221	447.71	20-2542-340-2
		JR HI-TELEPHONE SERVICE	1,221	522.33	20-2542-340-3
		ELEM-TELEPHONE	1,221	208.93	20-2542-340-4
		PRIMARY-TELEPHONE SERV	1,221	208.95	20-2542-340-5
				<u>\$1,492.38</u>	
<b>MEDIACOM</b>					
		MEDIACOM HENNEPIN	91	205.90	10-2190-323-1
		MEDIACOM-GRANVILLE	91	305.90	10-2190-323-1
				<u>\$511.80</u>	
<b>MENARDS PERU</b>					
		PRIMARY BLDG SUPPLY	1,221	99.94	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE	1,221	61.96	20-2542-410-2
		CROSS CAT SUPPLY - HS	1,221	59.70	10-1220-410-2

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		JR HI-BUILDING SUPPLIES	1,221	19.98	20-2542-410-3
		HIGH SCHOOL-BLDG SUPPLIE	1,221	25.55	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	179.44	20-2542-410-2
		ELEMENTARY-BLDG SUPPLIES	1,221	79.91	20-2542-410-4
		HIGH SCHOOL-BLDG SUPPLIE	1,221	116.67	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	143.79	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	23.01	20-2542-410-2
		ELEMENTARY-BLDG SUPPLIES	1,221	235.49	20-2542-410-4
				<u>\$1,045.44</u>	
<b>MIDWEST COMPUTER PRODUCTS II</b>					
	66348	ELMO DOC CAM	1,221	1,200.00	10-1112-410-1
				<u>\$1,200.00</u>	
<b>MIGNONE, MARIA</b>					
		SPEECH IMP-TRAVEL	1,221	245.98	10-1210-332-1
		ASHA DUES	1,221	225.00	10-2310-640-6
				<u>\$470.98</u>	
<b>N C I M D</b>					
		PRIMARY CAFE FOOD	1,221	1,191.50	10-2560-410-5
		HENN-CAFE FOOD	1,221	955.50	10-2560-410-4
		JR HI-CAFE FOOD	1,221	970.75	10-2560-410-3
		HIGH SCHOOL- FOOD	1,221	1,175.00	10-2560-410-2
				<u>\$4,292.75</u>	
<b>NCPERS GROUP LIFE INS.</b>					
		NCPERS INSURANCE	999	56.00	10-481
		NCPERS INSURANCE	999	8.00	20-481
		NCPERS INSURANCE	999	72.00	10-481
		NCPERS INSURANCE	999	8.00	20-481
				<u>\$144.00</u>	
<b>NCS PEARSON INC</b>					
		PSYCH-SUPPLIES	1,221	209.88	10-2140-410-1
				<u>\$209.88</u>	
<b>NETWORK BUSINESS SYSTEMS INC</b>					
		LEASE FD-MAXIIS	91	200.00	10-2190-323-1
				<u>\$200.00</u>	
<b>NEWS TRIBUNE</b>					
		INFO SERV-ADVERTISING	1,221	109.30	10-2630-350-1
				<u>\$109.30</u>	
<b>NEWSOME, CHRIS</b>					
		TECH-TRAVEL	1,221	269.92	10-2226-332-1
				<u>\$269.92</u>	
<b>NORTH CENTRAL BANK</b>					
		VOC AG-FFA TRAVEL	1,221	334.84	10-1401-333-2
		F/C SCIENCE SUPPLY	1,221	171.24	10-1113-412-2
		HS OFFICE - SUPPLIES	1,221	30.88	10-2410-410-2
		EX CURRICULAR VAN	1,221	39.50	40-2550-324-1
		PRINC OFFICE-TRAVEL	1,221	512.96	10-2410-332-1

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		VOC AG-FFA TRAVEL	1,221	166.56	10-1401-333-2
		SUPT OFFICE-TRAVEL	1,221	5.00	10-2320-332-1
		SUPT OFFICE-TRAVEL	1,221	66.84	10-2320-332-1
		BOARD SUPPLIES	1,221	54.03	10-2310-410-6
		LEASE FD TECH SUPPLY	1,221	65.85	10-1112-410-1
		SUPT OFFICE-POSTAGE	1,221	606.60	10-2320-341-1
		BOARD OF ED/TRAVEL	1,221	1,092.45	10-2310-332-6
		BOARD OF ED/TRAVEL	1,221	218.44	10-2310-332-6
		BOARD SUPPLIES	1,221	92.11	10-2310-410-6
		BOARD OF ED/TRAVEL	1,221	4,717.18	10-2310-332-6
		SUPT OFFICE-TRAVEL	1,221	1,065.57	10-2320-332-1
		BLUE STEM	1,221	9.30	10-2310-411-6
		PRIMARY-SUPPLIES	1,221	71.06	10-1111-410-5
		JR HI OFFICE-SUPPLIES	1,221	17.79	10-2410-410-3
		CHROMEBOOK CHARGER	1,221	59.92	10-1112-410-1
				<u>\$9,398.12</u>	
<b>OLSON, LYNETTE</b>		PE CONVENTION	1,221	217.32	10-2210-321-1
				<u>\$217.32</u>	
<b>ORKIN EXTERMINATING CO IN</b>		ALL SCHOOL SERVICES	1,221	53.00	20-2542-321-1
		ALL SCHOOL SERVICES	1,221	213.79	20-2542-321-1
				<u>\$266.79</u>	
<b>PC FOODS, INC.</b>		BLUE STEM GRANT	1,221	25.41	10-2310-411-6
		CROSS CAT SUPPLY - HS	1,221	50.02	10-1220-410-2
		PRIMARY CAFE FOOD	1,221	42.08	10-2560-410-5
		JR HI-CAFE FOOD	1,221	23.09	10-2560-410-3
		JR HI-CAFE MISC SUPPLIES	1,221	7.28	10-2560-490-3
		MEDICAID	1,221	68.81	10-1220-411-11
		CROSS CAT SUPPLY - HS	1,221	84.79	10-1220-410-2
		BOARD SUPPLIES	1,221	375.00	10-2310-410-6
		JR HI SUPPLIES	1,221	24.80	10-1112-410-3
		MEDICAID	1,221	43.84	10-1220-411-11
				<u>\$745.12</u>	
<b>PCCU (NEC)</b>		NEC-ADMIN/10 MONTH	98	183.22	10-481
		NEC 24/20	98	1,097.68	10-481
		DED NEC	98	42.46	10-481
		NEC-ADMIN/10 MONTH	98	183.22	10-481
		NEC 24/20	98	1,111.03	10-481
		NEC 24/20	98	0.80	40-481
				<u>\$2,618.41</u>	
<b>PENSERV PLAN SERVICES INC</b>		PENSERV PLAN SERVICES	999	4,563.45	10-481
		PENSERV PLAN SERVICES	999	50.00	20-481
		PENSERV PLAN SERVICES	999	4,675.56	10-481

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	PENSERV PLAN SERVICES	999	50.00	20-481
	PENSERV PLAN SERVICES	999	2.89	40-481
			<u>\$9,341.90</u>	
<b>PERFORMANCE FOOD SERVICE</b>				
	JR HI-CAFE FOOD	1,221	2,784.60	10-2560-410-3
	JH BREAKFAST	1,221	510.82	10-2560-410
	PRIMARY CAFE FOOD	1,221	2,841.31	10-2560-410-5
	PRIMARY BREAKFAST	1,221	490.34	10-2560-410-1-5
	PRIMARY MISC SUPPLY	1,221	249.15	10-2560-490-5
	HIGH SCHOOL- FOOD	1,221	4,793.84	10-2560-410-2
	HS BREAKFAST	1,221	192.01	10-2560-410-1-2
	H S-CAFE MISC SUPPLIES	1,221	89.74	10-2560-490-2
	ECE FOOD SUPP	1,221	595.46	10-1125-411-1
	HENN-CAFE FOOD	1,221	3,497.61	10-2560-410-4
	HEN BREAKFAST	1,221	839.13	10-2560-410-1-4
	HENN ELEM-CAFE MISC SUPP	1,221	82.11	10-2560-490-4
			<u>\$16,966.12</u>	
<b>PERMA- BOUND</b>				
33254	JH MEDIA BOOKS	1,221	14.44	10-2220-411-3
33268	LIBRARY GRANT	1,221	56.99	10-2220-410-32
43419	LIBRARY GRANT	1,221	174.06	10-2220-410-32
			<u>\$245.49</u>	
<b>PERRY MEMORIAL HOSPITAL</b>				
	STUDENT DRUG TESTING	1,221	928.00	10-2310-390-6
	STUDENT DRUG TESTING	1,221	716.00	10-2310-390-6
	STUDENT DRUG TESTING	1,221	1,138.00	10-2310-390-6
			<u>\$2,782.00</u>	
<b>POPURELLA, KRISTINA</b>				
	BOARD OF ED/TRAVEL	1,221	266.56	10-2310-332-6
			<u>\$266.56</u>	
<b>POSITIVE PROMOTIONS</b>				
51022	PRIMARY OFFICE - SUP	1,221	71.88	10-2410-410-5
			<u>\$71.88</u>	
<b>PREDICAMENT WRESTLING SCORE</b>				
	H S ATHLETIC-SUPPLIES	1,221	21.95	10-1501-410-2
			<u>\$21.95</u>	
<b>PRIMARY IMPREST</b>				
	TITLE IIA TRAVEL	1,221	300.00	10-1110-332-42
			<u>\$300.00</u>	
<b>PUT CO PCEA/IEA DUES</b>				
	NON-CERT DUES	98	592.39	10-481
	NON-CERT DUES	98	37.38	20-481
	IEA CERT DUES	98	2,264.93	10-481
	NON-CERT DUES	98	592.39	10-481
	NON-CERT DUES	98	37.38	20-481
	IEA CERT DUES	98	2,263.20	10-481
	IEA CERT DUES	98	1.73	40-481

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$5,789.40</u>	
<b>PUT CO SCHOOL (FED TRS)</b>					
		TITLE I FED TRS	1,221	1,848.56	10-1250-210-36
				<u>\$1,848.56</u>	
<b>PUT CO SCHOOL (TRS HEALTH</b>					
		THIS ADMIN/10 MONTH	98	535.35	10-481
		THIS P24/T20	98	3,152.22	10-481
		DED THIS	98	106.24	10-481
		THIS ADMIN/10 MONTH	98	535.35	10-481
		THIS P24/T20	98	3,190.67	10-481
		THIS P24/T20	98	2.28	40-481
		WALTER TAYLOR INS	95	488.53	10-1110-222-4
		PUETZ RINGENBERG INS	95	290.96	10-1111-222-5
		SCHMIDT KEENER INS	95	290.96	10-1113-222-2
				<u>\$8,592.56</u>	
<b>PUT CO SCHOOL (TRS)</b>					
		TRS ADM/10 MONTH	98	2,970.36	10-481
		TRS P24/T20	98	17,520.30	10-481
		TRS ADM/10 MONTH	98	2,970.35	10-481
		DED TRS	98	565.12	10-481
		TRS P24/T20	98	17,733.96	10-481
		TRS P24/T20	98	12.66	40-481
				<u>\$41,772.75</u>	
<b>PUT CO SCHOOLS</b>					
		IM IMRF	98	31.29	10-481
		IM IMRF	98	1,705.89	10-481
		IM IMRF	98	579.68	20-481
		IM IMRF	98	10.73	80-481
		IMRFBRD SHARE	98	4,126.81	50-481
		IMRFBRD SHARE	98	1,377.01	50-481
		IMRFBRD SHARE	98	25.50	50-481
		IM IMRF	98	31.57	10-481
		IM IMRF	98	1,948.00	10-481
		IM IMRF	98	602.09	20-481
		IM IMRF	98	77.40	40-481
		IM IMRF	98	10.73	80-481
		IMRFBRD SHARE	98	4,702.67	50-481
		IMRFBRD SHARE	98	1,430.27	50-481
		IMRFBRD SHARE	98	183.86	50-481
		IMRFBRD SHARE	98	25.50	50-481
				<u>\$16,869.00</u>	
<b>PUTNAM CO COMM UNIT (IL)</b>					
		IL State Tax	99	7,053.97	10-481
		IL State Tax	99	417.96	20-481
		IL State Tax	99	7.01	80-481
		IL State Tax	99	7,759.22	10-481
		IL State Tax	99	442.49	20-481

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Vendor Name				
P.O. Number	Description	Batch #	Amount	State Account Number
	IL State Tax	99	67.38	40-481
	IL State Tax	99	7.01	80-481
			<u>\$15,755.04</u>	
<b>PUTNAM CO SD FIT</b>				
	Federal Tax 2015	99	21,420.01	10-481
	Federal Tax 2015	99	1,306.56	20-481
	Federal Tax 2015	99	14.18	80-481
	Federal Tax 2015	99	23,005.44	10-481
	Federal Tax 2015	99	1,418.89	20-481
	Federal Tax 2015	99	105.11	40-481
	Federal Tax 2015	99	14.18	80-481
			<u>\$47,284.37</u>	
<b>PUTNAM CO SD MEDICARE</b>				
	MEDICARE (CERT)	99	2,272.88	10-481
	MEDICARE (BRD PD)	99	2,272.88	50-481
	MEDICARE (CERT)	99	2,416.25	10-481
	MEDICARE (CERT)	99	1.42	40-481
	MEDICARE (BRD PD)	99	2,416.25	50-481
	MEDICARE (BRD PD)	99	1.42	50-481
			<u>\$9,381.10</u>	
<b>PUTNAM COUNTY SD FICA</b>				
	MATCHING FICA	99	2,825.07	50-481
	MATCHING FICA	99	946.05	50-481
	MATCHING FICA	99	17.86	50-481
	FICA 2015	99	2,825.07	10-481
	FICA 2015	99	946.05	20-481
	FICA 2015	99	17.86	80-481
	MATCHING FICA	99	3,706.49	50-481
	MATCHING FICA	99	999.59	50-481
	MATCHING FICA	99	136.23	50-481
	MATCHING FICA	99	17.86	50-481
	FICA 2015	99	3,706.49	10-481
	FICA 2015	99	999.59	20-481
	FICA 2015	99	136.23	40-481
	FICA 2015	99	17.86	80-481
			<u>\$17,298.30</u>	
<b>QUILL</b>				
24601	HS-SUPPLIES	1,221	189.90	10-1113-410-2
25035	HS-SUPPLIES	1,221	268.40	10-1113-410-2
			<u>\$458.30</u>	
<b>RAISING STUDENT ACHIEVEMENT C</b>				
	EPIC-PROF SERV	1,221	75.00	10-2210-321-1
			<u>\$75.00</u>	
<b>REALLY GOOD STUFF</b>				
52456	ECE COMM SUPP	1,221	197.31	10-1125-412-1
			<u>\$197.31</u>	
<b>REPUBLIC SERVICES #366</b>				

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		ALL SCHOOL SERVICES	1,221	807.69	20-2542-321-1
				<u>\$807.69</u>	
<b>RICHARDSON, ROGER</b>					
		JR HI BLDG. REP/ MAINT	1,221	150.00	20-2542-323-3
		PRIMARY REPAIR/MAI	1,221	150.00	20-2542-323-5
				<u>\$300.00</u>	
<b>ROBBINS SCHWARTZ NICHOLAS</b>					
		LEGAL FEES	1,221	989.78	80-2369-318-1
				<u>\$989.78</u>	
<b>ROCKLER WOODWORKING</b>					
	24958	IND ARTS-SUPPLIES	1,221	7.98	10-1402-410-2
	24958	IND ARTS-SUPPLIES	1,221	103.76	10-1402-410-2
	25024	IND ARTS-SUPPLIES	1,221	69.44	10-1402-410-2
				<u>\$181.18</u>	
<b>ROYAL PUBLISHING</b>					
		INFO SERV-ADVERTISING	1,221	225.00	10-2630-350-1
		INFO SERV-ADVERTISING	1,221	195.00	10-2630-350-1
				<u>\$420.00</u>	
<b>SCHENNUM, JANET</b>					
		CROSS CAT DIR TRAVEL	1,221	388.64	10-1220-333-1
				<u>\$388.64</u>	
<b>SCHOLASTIC INC</b>					
		JR HI-TEXTBOOKS	1,221	153.08	10-1112-420-3
				<u>\$153.08</u>	
<b>SCHOOL SPECIALTY</b>					
	52455	JR HI-BUILDING SUPPLIES	1,221	136.22	10-1125-412-1
				<u>\$136.22</u>	
<b>SHORE, ADRIANE</b>					
		BOARD OF ED/TRAVEL	1,221	301.12	10-2310-332-6
		PARTNERS IN ED	1,221	56.18	10-2310-412-6
				<u>\$357.30</u>	
<b>SIENZA, KRIS</b>					
		EPIC-TUITION REIMB	1,221	1,020.00	10-2210-320-1
				<u>\$1,020.00</u>	
<b>SPRINGFIELD ELECTRIC SUPPLY</b>					
		ELEMENTARY-BLDG SUPPLIES	1,221	22.48	20-2542-410-4
		JR HI-BUILDING SUPPLIES	1,221	27.68	20-2542-410-3
				<u>\$50.16</u>	
<b>STAFF DEVELOPMENT FOR EDUCA</b>					
		TITLE I 7-5	1,221	1,128.00	10-1250-332-36
				<u>\$1,128.00</u>	
<b>STANDARD STATIONARY SUP.O</b>					
	43433	HENN ELEM SUPPLIES	1,221	123.45	10-1110-410-4
				<u>\$123.45</u>	
<b>STAPLES CREDIT PLAN</b>					
		LEASE FD TECH SUPPLY	1,221	460.94	10-1112-410-1

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		LEASE FD TECH SUPPLY	1,221	96.99	10-1112-410-1
		LEASE FD TECH SUPPLY	1,221	840.93	10-1112-410-1
		LEASE FD TECH SUPPLY	1,221	288.21	10-1112-410-1
		LEASE FD TECH SUPPLY	1,221	43.00	10-1112-410-1
		LEASE FD TECH SUPPLY	1,221	13.88	10-1112-410-1
				<u>\$1,743.95</u>	
<b>STATE DISBURSEMENT UNIT</b>					
		CHILD SUPPORT	982	451.83	10-481
		CHILD SUPPORT	982	451.83	10-481
				<u>\$903.66</u>	
<b>STEIMLE GARAGE</b>					
		YELLOW BUS R/M	1,221	35.00	40-2550-322-1
				<u>\$35.00</u>	
<b>STEPS TO LITERACY LLC</b>					
	53106	CROSS CAT DIR TRAVEL	1,221	4,352.80	10-1250-410-36
				<u>\$4,352.80</u>	
<b>SUPER DUPER PUBLICATIONS</b>					
	52451	PRIMARY-SUPPLIES	1,221	32.41	10-1111-410-5
	52451	SPEECH IMP-SUPPLIES	1,221	450.00	10-1210-410-1
				<u>\$482.41</u>	
<b>SUPERINTENDENT IMPREST</b>					
		SUPT OFFICE-TRAVEL	1,221	21.00	10-2320-332-1
		BUS PERMIT RENEWAL	1,221	4.00	40-2550-411-1
		DRIVERS ED SUPPLIES	1,221	10.00	10-1700-410-2
		STICKER RENEWAL	1,221	10.00	40-2550-411-1
		STICKER RENEWAL	1,221	10.00	40-2550-324-1
				<u>\$55.00</u>	
<b>SUPPLYWORKS</b>					
		HIGH SCHOOL-BLDG SUPPLIE	1,221	645.36	20-2542-410-2
		PRIMARY BLDG SUPPLY	1,221	250.13	20-2542-410-5
		HIGH SCHOOL-BLDG SUPPLIE	1,221	42.45	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	302.40	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	154.00	20-2542-410-2
		PRIMARY REPAIR/MAI	1,221	55.00	20-2542-323-5
		HIGH SCHOOL-BLDG SUPPLIE	1,221	(27.35)	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	(154.00)	20-2542-410-2
		HIGH SCHOOL-BLDG SUPPLIE	1,221	(126.14)	20-2542-410-2
				<u>\$1,141.85</u>	
<b>SWINGEL, EDWARD</b>					
		CO OP TRAVEL	1,221	89.60	10-1459-332-2
				<u>\$89.60</u>	
<b>TALX UC EXPRESS</b>					
		BOARD DUES/FEES	1,221	125.00	10-2310-640-6
				<u>\$125.00</u>	
<b>TAMS-WITMARK MUSIC LIBRARY IN</b>					
	24962	HENN-CAFE FOOD	1,221	2,098.75	10-1540-410-1

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$2,098.75</u>	
<b>TEST</b>		JR HI BLDG. REP/ MAINT	1,221	148.00	20-2542-323-3
				<u>\$148.00</u>	
<b>TONIS FLOWER AND GIFT SHO</b>		BOARD SUPPLIES	1,221	30.00	10-2310-410-6
				<u>\$30.00</u>	
<b>TRINITY CATHOLIC SCHOOL</b>		HENN-CAFE FOOD	1,221	85.25	10-2560-410-4
				<u>\$85.25</u>	
<b>ULINE</b>	43438	BOARD SUPPLIES	1,221	1,792.03	10-1250-410-36
				<u>\$1,792.03</u>	
<b>UPS</b>		LEASE FD TECH SUPPLY	1,221	55.73	10-1112-410-1
				<u>\$55.73</u>	
<b>URNIKIS, MARY</b>		PRIMARY CAFE-TRAVEL	1,221	6.72	10-2560-332-5
				<u>\$6.72</u>	
<b>US POSTAL SERVICE</b>		PRINC OFFICE-POSTAGE	1,221	302.65	10-2410-341-1
				<u>\$302.65</u>	
<b>USI EDUCATION AND GOVERNMENT</b>	53115	BOARD SUPPLIES	1,221	120.99	10-1125-410-1
				<u>\$120.99</u>	
<b>UZELLA, CHRIS</b>		HS BLDG TRAVEL	1,221	164.64	20-2542-332-2
		JR HI-BUILDING TRAVEL	1,221	164.64	20-2542-332-3
		ELEMENTARY-BUILDING TRAVEL	1,221	164.64	20-2542-332-4
		PRIMARY BLDG TRAVEL	1,221	164.64	20-2542-332-5
				<u>\$658.56</u>	
<b>VILLAGE OF GRANVILLE</b>		HS- WATER	1,221	535.25	20-2542-322-2
		PRIMARY- WATER	1,221	238.25	20-2542-322-5
				<u>\$773.50</u>	
<b>VIPOND, JIM</b>		H S-ATHLETIC TRAVEL	1,221	84.00	10-1501-332-2
		H S-ATHLETIC TRAVEL	1,221	42.00	10-1501-332-2
				<u>\$126.00</u>	
<b>VIVO TECHNOLOGY</b>	66347	PRIMARY CAFE-TRAVEL	1,221	683.96	10-1112-410-1
				<u>\$683.96</u>	
<b>WARD, DEBBIE</b>		TITLE I 7-5	1,221	344.42	10-1250-332-36
		HENN ELEM-TRAVEL	1,221	27.58	10-1110-332-4

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$372.00</u>	
<b>WASHINGTON NATIONAL INS CO</b>					
		WASHINGTON NTNL INS.	98	487.08	10-481
		WASHINGTON NTNL INS.	98	72.75	20-481
		WASHINGTON NTNL INS.	98	532.61	10-481
		WASHINGTON NTNL INS.	98	72.75	20-481
		WASHINGTON NTNL INS.	98	0.27	40-481
				<u>\$1,165.46</u>	
<b>WOEST, SANDRA</b>					
		SUPT OFFICE-TRAVEL	1,221	127.68	10-2320-332-1
				<u>\$127.68</u>	
<b>Report Total</b>				<u><u>\$519,588.35</u></u>	

# Revenue Report

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Education Fund 10							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
10-111200-1	FIRST PRIOR YEAR LEVY	166,367.68	3,135,164.22	3,128,351.00	(6,813.22)	100.22	10-1112
1112	Bond and Interest Purposes Levy	166,367.68	3,135,164.22	3,128,351.00	(6,813.22)	100.22	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
10-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	10-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Leasing Purposes Levy</b>							
10-113000-1	FIRST PRIOR YR LEASE	3,048.74	57,622.98	57,506.00	(116.98)	100.20	10-1130
1130	Leasing Purposes Levy	3,048.74	57,622.98	57,506.00	(116.98)	100.20	* Source of Revenue
<b>Curr Yr Levy-Special Ed</b>							
10-114100-1	SP ED PRIOR YEAR LEVY	2,438.91	46,096.67	46,005.00	(91.67)	100.20	10-1141
1141	Curr Yr Levy-Special Ed	2,438.91	46,096.67	46,005.00	(91.67)	100.20	* Source of Revenue
<b>Mobile Home Privilege Tax</b>							
10-121000-1	MOBILE HOME PRIVILEGE TA	0.00	0.00	0.00	0.00	0.00	10-1210
1210	Mobile Home Privilege Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
10-123000-1	CORP PERS PROP REPLC TAX	0.00	783,705.70	2,681,985.00	1,898,279.30	29.22	10-1230
1230	Corp Pers Prop Repl Tax	0.00	783,705.70	2,681,985.00	1,898,279.30	29.22	* Source of Revenue
<b>Source of Revenue 1290</b>							
10-129000-1	WETLANDS	0.00	0.00	0.00	0.00	0.00	10-1290
1290	Source of Revenue 1290	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Reg Tuition from Other Districts (In-State)</b>							
10-131200-1	PUPIL TUITION OTHER LEA	0.00	79,867.46	340,725.00	260,857.54	23.44	10-1312
1312	Reg Tuition from Other Districts (In-State)	0.00	79,867.46	340,725.00	260,857.54	23.44	* Source of Revenue
<b>Regular Tuition from Other Sources (In-State)</b>							
10-131300-1		0.00	0.00	0.00	0.00	0.00	10-1313
1313	Regular Tuition from Other Sources (In-State)	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sp Ed Tuition-from Other Districts (In-State)</b>							
10-134200-1	PUPIL TUI-SP ED OTHER LEA	0.00	0.00	8,000.00	8,000.00	0.00	10-1342
1342	Sp Ed Tuition-from Other Districts (In-State)	0.00	0.00	8,000.00	8,000.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
10-151000-1	TAX INTEREST	0.00	0.00	0.00	0.00	0.00	10-1510
1510	Interest On Investments	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

# Revenue Report

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Education Fund 10							
Source of Revenue		1511 Interest On Investments					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Interest On Investments</b>							
10-151100-1	ED-INT ON INVESTMENTS	1,445.98	7,628.65	16,000.00	8,371.35	47.68	10-1511
1511	Interest On Investments	1,445.98	7,628.65	16,000.00	8,371.35	47.68	* Source of Revenue
<b>Interest-Swaney Bonds</b>							
10-151200-1	INTEREST-SWANNEY BONDS	0.00	0.00	0.00	0.00	0.00	10-1512
1512	Interest-Swaney Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest-Farnsworth</b>							
10-151300-1	INTEREST-FARNSWORTH	0.00	0.00	100.00	100.00	0.00	10-1513
1513	Interest-Farnsworth	0.00	0.00	100.00	100.00	0.00	* Source of Revenue
<b>Sales To Pupils-Lunch</b>							
10-161100-1	STUDENT LUNCH	2,180.25	47,464.50	100,000.00	52,535.50	47.46	10-1611
1611	Sales To Pupils-Lunch	2,180.25	47,464.50	100,000.00	52,535.50	47.46	* Source of Revenue
<b>Sales To Pupils-BFast</b>							
10-161200-1	STUDENT BREAKFAST	6,476.95	6,476.95	10,500.00	4,023.05	61.69	10-1612
1612	Sales To Pupils-BFast	6,476.95	6,476.95	10,500.00	4,023.05	61.69	* Source of Revenue
<b>Sales To Pupils-Other</b>							
10-161400-1	MILK SALES (OTHER)	1,756.65	1,756.65	9,500.00	7,743.35	18.49	10-1614
1614	Sales To Pupils-Other	1,756.65	1,756.65	9,500.00	7,743.35	18.49	* Source of Revenue
<b>Sales To Adults</b>							
10-162000-1	ADULT LUNCHESES/BREAKFAST	293.00	1,561.15	5,000.00	3,438.85	31.22	10-1620
1620	Sales To Adults	293.00	1,561.15	5,000.00	3,438.85	31.22	* Source of Revenue
<b>Other Food Service</b>							
10-169000-1	HEAD START LUNCHESES	0.00	0.00	0.00	0.00	0.00	10-1690
1690	Other Food Service	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Admissions-Athletic</b>							
10-171102-2	H S ATHLETIC ADMISSIONS	0.00	1,633.00	12,000.00	10,367.00	13.61	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	2,141.00	2,141.00	5,000.00	2,859.00	42.82	10-1711-4
1711	Admissions-Athletic	2,141.00	3,774.00	17,000.00	13,226.00	22.20	* Source of Revenue
<b>HS/JR Tourney</b>							
10-171400-1	H S / JR HI TOURNEY REV	0.00	0.00	3,000.00	3,000.00	0.00	10-1714
1714	HS/JR Tourney	0.00	0.00	3,000.00	3,000.00	0.00	* Source of Revenue
<b>Admissions-Other</b>							
10-171900-1	ADMISSION - OTHERS	1,321.00	1,321.00	11,000.00	9,679.00	12.01	10-1719

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Education Fund 10							
Source of Revenue		1719	Admissions-Other				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>1719</b>	<b>Admissions-Other</b>	1,321.00	1,321.00	11,000.00	9,679.00	12.01	* Source of Revenue
<b>Fees</b>							
10-172000-1	VOCATIONAL FEE HS	0.00	2,651.00	3,700.00	1,049.00	71.65	10-1720
10-172000-2	ACTIVITY FEES HS	0.00	6,545.00	13,500.00	6,955.00	48.48	10-1720
10-172000-3	ACTIVITY FEES JR H	0.00	1,960.00	3,500.00	1,540.00	56.00	10-1720
<b>1720</b>	<b>Fees</b>	0.00	11,156.00	20,700.00	9,544.00	53.89	* Source of Revenue
<b>Other Pupil Activity Rev</b>							
10-179000-1	OTHER DISTRICT REVENUE	0.00	0.00	1,000.00	1,000.00	0.00	10-1790
10-179000-8	H S PE RESALE	36.50	2,644.50	4,000.00	1,355.50	66.11	10-1790
10-179001-8	JH PE RESALE	40.00	2,017.50	3,000.00	982.50	67.25	10-1790-1
<b>1790</b>	<b>Other Pupil Activity Rev</b>	76.50	4,662.00	8,000.00	3,338.00	58.28	* Source of Revenue
<b>Shop Resale</b>							
10-179100-9		0.00	0.00	0.00	0.00	0.00	10-1791
<b>1791</b>	<b>Shop Resale</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Music Resale</b>							
10-179200-10	MUSIC RESALE	0.00	85.17	200.00	114.83	42.59	10-1792
<b>1792</b>	<b>Music Resale</b>	0.00	85.17	200.00	114.83	42.59	* Source of Revenue
<b>Rentals-Regular Textbook</b>							
10-181100-1	ELEM-TEXTBOOK RENTAL	0.00	11,546.00	12,000.00	454.00	96.22	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	0.00	20,026.75	20,000.00	(26.75)	100.13	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	65.00	7,965.00	8,500.00	535.00	93.71	10-1811
<b>1811</b>	<b>Rentals-Regular Textbook</b>	65.00	39,537.75	40,500.00	962.25	97.62	* Source of Revenue
<b>Rentals - Other</b>							
10-181900-1	INSTRUMENT RENTAL	0.00	0.00	400.00	400.00	0.00	10-1819
<b>1819</b>	<b>Rentals - Other</b>	0.00	0.00	400.00	400.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
10-192000-1	DONATIONS	0.00	122.64	20,000.00	19,877.36	0.61	10-1920
10-192001-1	DONATIONS-NCF	0.00	0.00	0.00	0.00	0.00	10-1920
<b>1920</b>	<b>Donations-Private Sources</b>	0.00	122.64	20,000.00	19,877.36	0.61	* Source of Revenue
<b>Services Provided to Other Districts</b>							
10-194000-1	PSY LEA ASSESSEMENT	0.00	0.00	0.00	0.00	0.00	10-1940
<b>1940</b>	<b>Services Provided to Other Districts</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SW LEA Assessment</b>							
10-194100-1	SW LEA ASSESSMENT	0.00	0.00	0.00	0.00	0.00	10-1941

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Source of Revenue		1941	SW LEA Assessment				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-194110-1	HEARING IMP ASSESS.	0.00	0.00	0.00	0.00	0.00	10-1941
1941	SW LEA Assessment	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Lease Incentive Grant</b>							
10-194200-1		0.00	0.00	0.00	0.00	0.00	10-1942
1942	Lease Incentive Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
10-195000-1	REFUND EXPENSES	0.00	0.00	13,500.00	13,500.00	0.00	10-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	13,500.00	13,500.00	0.00	* Source of Revenue
<b>Drivers Education Fees</b>							
10-197000-1	DRIVERS ED FEE	0.00	2,400.00	3,000.00	600.00	80.00	10-1970
1970	Drivers Education Fees	0.00	2,400.00	3,000.00	600.00	80.00	* Source of Revenue
<b>Other Local Revenues</b>							
10-199900-1	OTHER LOCAL REVENUE	3,922.15	28,469.44	25,000.00	(3,469.44)	113.88	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	0.00	0.00	0.00	0.00	0.00	10-1999-1
1999	Other Local Revenues	3,922.15	28,469.44	25,000.00	(3,469.44)	113.88	* Source of Revenue
<b>Source of Revenue 2200</b>							
10-220000-1	POVERTY GRANT	0.00	0.00	0.00	0.00	0.00	10-2200
2200	Source of Revenue 2200	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Flow-Through</b>							
10-223000-1	ROE FLOW THRU	0.00	0.00	0.00	0.00	0.00	10-2230
2230	Other Flow-Through	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>General State Aid</b>							
10-300100-1	GENERAL STATE AID	44,135.12	176,549.26	516,718.00	340,168.74	34.17	10-3001
3001	General State Aid	44,135.12	176,549.26	516,718.00	340,168.74	34.17	* Source of Revenue
<b>Hold Harmless</b>							
10-300200-1	HOLD HARMLESS GSA	0.00	0.00	0.00	0.00	0.00	10-3002
3002	Hold Harmless	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed-Priv Facility Tui</b>							
10-310000-1	SP ED PRIV FAC TUITION	0.00	14,408.37	58,795.00	44,386.63	24.51	10-3100
3100	Spec Ed-Priv Facility Tui	0.00	14,408.37	58,795.00	44,386.63	24.51	* Source of Revenue
<b>Spec Ed -Extraordinary</b>							
10-310500-1	SP ED EXTRA ORDINARY	0.00	25,842.00	130,000.00	104,158.00	19.88	10-3105
3105	Spec Ed -Extraordinary	0.00	25,842.00	130,000.00	104,158.00	19.88	* Source of Revenue

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Education Fund 10							
Source of Revenue		3105	Spec Ed -Extraordinary				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Spec Ed -Personnel</b>							
10-311000-1	SP ED PERSONNEL	0.00	52,235.51	218,121.00	165,885.49	23.95	10-3110
3110	Spec Ed -Personnel	0.00	52,235.51	218,121.00	165,885.49	23.95	* Source of Revenue
<b>Spec Ed-Orphanage-Individ</b>							
10-312000-1	SP ED ORPHANAGE	0.00	0.00	0.00	0.00	0.00	10-3120
3120	Spec Ed-Orphanage-Individ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Spec Ed -Summer School</b>							
10-314500-1	SP ED SUMMER SCHOOL	0.00	0.00	500.00	500.00	0.00	10-3145
3145	Spec Ed -Summer School	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Career and Technical Education CTE Tech Prep</b>							
10-322000-40	CTEI GRANT-SRAVTE	1,812.49	19,771.49	17,959.00	(1,812.49)	110.09	10-3200
3200	Career and Technical Education CTE Tech Prep	1,812.49	19,771.49	17,959.00	(1,812.49)	110.09	* Source of Revenue
<b>Voc Ed - Formula</b>							
10-321500-18	VOC AG STATE GRTS	0.00	0.00	0.00	0.00	0.00	10-3215
3215	Voc Ed - Formula	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>CTE - Agriculture Education</b>							
10-323500-19	VOC AG SUPPLEMENTAL	0.00	0.00	2,489.00	2,489.00	0.00	10-3235
3235	CTE - Agriculture Education	0.00	0.00	2,489.00	2,489.00	0.00	* Source of Revenue
<b>CTE - Other</b>							
10-329900-40	FCAE GRANT	0.00	0.00	0.00	0.00	0.00	10-3299
3299	CTE - Other	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Bilingual Ed-Downstate- TPI and TBE</b>							
10-330500-20	TPI/TBE BILINGUAL ED	0.00	0.00	0.00	0.00	0.00	10-3305
3305	Bilingual Ed-Downstate- TPI and TBE	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Free Lunch/BFfast</b>							
10-336000-1	IL FREE LUNCH/BRKFST AIDE	0.00	340.50	3,500.00	3,159.50	9.73	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	0.00	0.00	0.00	0.00	0.00	10-3360
3360	State Free Lunch/BFfast	0.00	340.50	3,500.00	3,159.50	9.73	* Source of Revenue
<b>Driver Education</b>							
10-337000-1	DRIVERS ED REIMBURSEMENT	0.00	2,938.83	15,000.00	12,061.17	19.59	10-3370-1
3370	Driver Education	0.00	2,938.83	15,000.00	12,061.17	19.59	* Source of Revenue
<b>Learning Improvement-Change Grants</b>							
10-361002-1	SCHOOL IMP-HOP	0.00	0.00	0.00	0.00	0.00	10-3610

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Education Fund 10							
Source of Revenue		3610	Learning Improvement-Change Grants				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>3610</b>	<b>Learning Improvement-Change Grants</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Imp Grant</b>							
10-364000-24	SCHOOL IMP BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3640
<b>3640</b>	<b>School Imp Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Quality Assurance Grant</b>							
10-364100-31	LEARNING IMP GRANT	0.00	0.00	0.00	0.00	0.00	10-3641
<b>3641</b>	<b>Quality Assurance Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>National Board Certification</b>							
10-365100-1	NATL BOARD CERTIFIC	0.00	0.00	0.00	0.00	0.00	10-3651-1
<b>3651</b>	<b>National Board Certification</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Truants Alt/Opt Education</b>							
10-369500-1	SAFE TO LEARN GRANT	0.00	0.00	0.00	0.00	0.00	10-3695
<b>3695</b>	<b>Truants Alt/Opt Education</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Early Childhood - Block Grant</b>							
10-370500-26	EARLY CHILDHOOD GRT GRANT	0.00	0.00	132,204.00	132,204.00	0.00	10-3705
<b>3705</b>	<b>Early Childhood - Block Grant</b>	0.00	0.00	132,204.00	132,204.00	0.00	* Source of Revenue
<b>Reading Improvement - Block Grant</b>							
10-371500-27	READING IMPROVEMENT GRAN	0.00	0.00	0.00	0.00	0.00	10-3715
<b>3715</b>	<b>Reading Improvement - Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Continued Reading Improvement Block Grant</b>							
10-372500-28		0.00	0.00	0.00	0.00	0.00	10-3725
<b>3725</b>	<b>Continued Reading Improvement Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Report Cards</b>							
10-373500-1		0.00	0.00	0.00	0.00	0.00	10-3735
<b>3735</b>	<b>Report Cards</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>School Safety &amp; Educational Improv Block Grant</b>							
10-377500-43	ADA BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	10-3775
<b>3775</b>	<b>School Safety &amp; Educational Improv Block Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Closing The Gap</b>							
10-379200-1		0.00	0.00	0.00	0.00	0.00	10-3792
<b>3792</b>	<b>Closing The Gap</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>TIP GRANT</b>							
10-379400-1		0.00	0.00	0.00	0.00	0.00	10-3794

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Education Fund 10							
Source of Revenue		3794	TIP GRANT				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>3794</b>	<b>TIP GRANT</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>State Library Grant</b>							
10-380000-32		0.00	0.00	0.00	0.00	0.00	10-3800
<b>3800</b>	<b>State Library Grant</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
10-399900-1	LIBRARY GRNT/OTHER STATE REV	0.00	4,304.05	1,500.00	(2,804.05)	286.94	10-3999
10-399901-1	RESPRO GRANT	0.00	0.00	0.00	0.00	0.00	10-3999
<b>3999</b>	<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>	0.00	4,304.05	1,500.00	(2,804.05)	286.94	* Source of Revenue
<b>Title V - Innovation and Flexibility Formula</b>							
10-410000-37	TITLE V INVO(CHAR CTS	0.00	0.00	0.00	0.00	0.00	10-4100
<b>4100</b>	<b>Title V - Innovation and Flexibility Formula</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Esea-Chap2-Comp-Urban Ed</b>							
10-411000-46		0.00	0.00	0.00	0.00	0.00	10-4110
<b>4110</b>	<b>Esea-Chap2-Comp-Urban Ed</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>NatL School Lunch Progr</b>							
10-421000-1	FEDERAL LUNCH AID	15,139.30	40,367.49	175,000.00	134,632.51	23.07	10-4210
<b>4210</b>	<b>NatL School Lunch Progr</b>	15,139.30	40,367.49	175,000.00	134,632.51	23.07	* Source of Revenue
<b>School Breakfast Program</b>							
10-422000-1	FED BREAKFAST AID	3,966.64	10,310.87	36,000.00	25,689.13	28.64	10-4220
<b>4220</b>	<b>School Breakfast Program</b>	3,966.64	10,310.87	36,000.00	25,689.13	28.64	* Source of Revenue
<b>Title I - Low Income</b>							
10-430000-36	TITLE I GRANT	0.00	47,864.00	73,244.00	25,380.00	65.35	10-4300
<b>4300</b>	<b>Title I - Low Income</b>	0.00	47,864.00	73,244.00	25,380.00	65.35	* Source of Revenue
<b>Esea-Drug Free-Formula</b>							
10-440000-33	TITLE IV GRT DRUG FREE	0.00	0.00	0.00	0.00	0.00	10-4400
<b>4400</b>	<b>Esea-Drug Free-Formula</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Flow-Thru</b>							
10-462000-38	SP ED INCENTIVE GRT	0.00	0.00	0.00	0.00	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	0.00	0.00	0.00	0.00	0.00	10-4620
10-462002-38	SP ED BLOCK GRT	0.00	0.00	24,032.00	24,032.00	0.00	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	0.00	0.00	0.00	0.00	0.00	10-4620-1
<b>4620</b>	<b>Fed-Sp Ed-Idea Flow-Thru</b>	0.00	0.00	24,032.00	24,032.00	0.00	* Source of Revenue
<b>Fed-Sp Ed-Idea Room&amp;Board</b>							
10-462500-1	EXCESS (ROOM/BOARD)	0.00	0.00	0.00	0.00	0.00	10-4625-1

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Education Fund 10							
Source of Revenue		4625	Fed-Sp Ed-Idea Room&Board				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
4625	Fed-Sp Ed-Idea Room&Board	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Source of Revenue 4770</b>							
10-477000-1	STEP PROGRAM	0.00	1,647.00	12,505.00	10,858.00	13.17	10-4770-1
10-477000-40	CARL PERKINS	0.00	2,165.46	8,483.00	6,317.54	25.53	10-4770-1-40
4770	Source of Revenue 4770	0.00	3,812.46	20,988.00	17,175.54	18.16	* Source of Revenue
<b>SFSF/GSA REVENUE</b>							
10-485000-44	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	10-4850
4850	SFSF/GSA REVENUE	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Source of Revenue 4854</b>							
10-485100-44	ARRA TITLE I	0.00	0.00	0.00	0.00	0.00	10-4854
4854	Source of Revenue 4854	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
10-485700-44	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	10-4857-1
4857	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>GSA ARRA</b>							
10-487000-44	ARRA GSA	0.00	0.00	0.00	0.00	0.00	10-4870-1
4870	GSA ARRA	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>ARRA ED JOBS</b>							
10-488000-44	ARRA ED JOBS FUND	0.00	0.00	0.00	0.00	0.00	10-4880-1
4880	ARRA ED JOBS	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
10-490000-11		0.00	0.00	0.00	0.00	0.00	10-4900
4900	Medicaid Matching Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II - Teacher Quality</b>							
10-493200-42	TITLE II TEACHER QUALITY	0.00	4,921.00	29,634.00	24,713.00	16.61	10-4935
4935	Title II - Teacher Quality	0.00	4,921.00	29,634.00	24,713.00	16.61	* Source of Revenue
<b>Goals 2000-School Improve</b>							
10-494500-14		0.00	0.00	0.00	0.00	0.00	10-4945
4945	Goals 2000-School Improve	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Title II-Technology Enhancing Ed Formula Grant</b>							
10-497100-1	TITLE IID-TECH ENHANC	0.00	0.00	0.00	0.00	0.00	10-4971
4971	Title II-Technology Enhancing Ed Formula Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Admin</b>							

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Education Fund 10							
Source of Revenue		4991	Medicaid Admin				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
10-499100-11		5,296.70	15,775.55	17,000.00	1,224.45	92.80	10-4991-1
4991	Medicaid Admin	5,296.70	15,775.55	17,000.00	1,224.45	92.80	* Source of Revenue
<b>Medicaid FFS</b>							
10-499200-11		58.33	24,831.68	30,000.00	5,168.32	82.77	10-4992-1-11
4992	Medicaid FFS	58.33	24,831.68	30,000.00	5,168.32	82.77	* Source of Revenue
<b>Other Restricted Grants Recd Fed Gov thru State</b>							
10-499800-1		0.00	0.00	0.00	0.00	0.00	10-4998-1
4998	Other Restricted Grants Recd Fed Gov thru State	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
10-711000-1	TRANS OF WC TECH THRUST	0.00	0.00	0.00	0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	0.00	0.00	0.00	0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	0.00	0.00	0.00	0.00	0.00	10-7110-1
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
10-712000-1	TRANS WC INTEREST	0.00	0.00	0.00	0.00	0.00	10-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Accured Int on Bonds</b>							
10-723000-1	ACCURED INT B&I	0.00	0.00	0.00	0.00	0.00	10-7230
7230	Accured Int on Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
10	Education Fund	261,942.39	4,703,145.99	8,068,656.00	3,365,510.01	58.29	Fund

# Revenue Report

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## Oper, Build, & Maint Fund 20

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
20-111200-1	FIRST PRIOR YEAR LEVY	30,486.96	576,221.06	575,064.00	(1,157.06)	100.20	20-1112
1112	Bond and Interest Purposes Levy	30,486.96	576,221.06	575,064.00	(1,157.06)	100.20	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
20-112200-1	TORT IMMUNITY-1ST PRIOR	0.00	0.00	0.00	0.00	0.00	20-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
20-123000-1	CORP PERS PROP REPL TAX	0.00	0.00	0.00	0.00	0.00	20-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
20-151100-1	BLD-INT	300.60	1,730.31	5,000.00	3,269.69	34.61	20-1511
1511	Interest On Investments	300.60	1,730.31	5,000.00	3,269.69	34.61	* Source of Revenue
<b>Interest-Tree Fund</b>							
20-151500-1	INTEREST - TREE FUND	0.00	0.00	50.00	50.00	0.00	20-1515
1515	Interest-Tree Fund	0.00	0.00	50.00	50.00	0.00	* Source of Revenue
<b>Rentals</b>							
20-191000-1	HOUSE RENT	0.00	0.00	0.00	0.00	0.00	20-1910
1910	Rentals	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Facility/Grounds Rent</b>							
20-191100-1	FACILITY/GROUND RENT	0.00	0.00	1,000.00	1,000.00	0.00	20-1911
1911	Facility/Grounds Rent	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Donations-Private Sources</b>							
20-192000-1	DONATIONS	0.00	0.00	500.00	500.00	0.00	20-1920
1920	Donations-Private Sources	0.00	0.00	500.00	500.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
20-195000-1	REFUND PR YR EXP-BLDG	0.00	0.00	1,000.00	1,000.00	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	0.00	0.00	0.00	0.00	0.00	20-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	1,000.00	1,000.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
20-199900-1	OTHER LOCAL REVENUE	609.75	4,134.98	18,000.00	13,865.02	22.97	20-1999
1999	Other Local Revenues	609.75	4,134.98	18,000.00	13,865.02	22.97	* Source of Revenue
<b>Flow-Thru Rev-State</b>							
20-210000-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-2100

# Revenue Report

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## Oper, Build, & Maint Fund 20

Source of Revenue 2100 Flow-Thru Rev-State  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
2100	Flow-Thru Rev-State	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
20-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	20-3920-1
3920	Infrastructure Improv-Planning/Construction	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>SCHL INFRASTRUCT/MAINT PROJ</b>							
20-392500-1	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	20-3925-1-1
3925	SCHL INFRASTRUCT/MAINT PROJ	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Emer Fin Assist/Temp Reloc Grant/Other Restr Rev</b>							
20-399900-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	20-3999
3999	Emer Fin Assist/Temp Reloc Grant/Other Restr Rev	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Medicaid Matching Fund</b>							
20-490000-11		0.00	0.00	0.00	0.00	0.00	20-4900
4900	Medicaid Matching Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Renovation Grant</b>							
20-498000-1		0.00	0.00	0.00	0.00	0.00	20-4980
4980	Renovation Grant	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Abolishment or Abatement of Working Cash Fund</b>							
20-711001-1	TRANSFER WC	0.00	0.00	0.00	0.00	0.00	20-7110
7110	Abolishment or Abatement of Working Cash Fund	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer</b>							
20-713000-1	PERM TRANSFER FROM C/P	0.00	0.00	0.00	0.00	0.00	20-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transfers from Other Funds Pay Princ'l Cap Leases</b>							
20-740000-1	SALE/COMP FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	20-7400
7400	Transfers from Other Funds Pay Princ'l Cap Leases	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
20	Oper, Build, & Maint Fund	31,397.31	582,086.35	600,614.00	18,527.65	96.92	Fund

# Revenue Report

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**Debt Service Fund or Fund Group 30**

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
30-111200-1	FIRST PRIOR YEAR LEVY	0.00	0.00	0.00	0.00	0.00	30-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
30-151100-1	B/I-INT INVESTMENTS	0.00	0.00	0.00	0.00	0.00	30-1511
1511	<b>Interest On Investments</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Accured Int on Bonds</b>							
30-723000-1	ACCRUED INT ON BONDS SOL	0.00	0.00	0.00	0.00	0.00	30-7230
7230	<b>Accured Int on Bonds</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
30	<b>Debt Service Fund or Fund Group</b>	0.00	0.00	0.00	0.00	0.00	Fund

# Revenue Report

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## Transportation Fund 40

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
40-111200-1	FIRST PRIOR YR LEVY TRAN	12,194.75	230,487.51	230,026.00	(461.51)	100.20	40-1112
1112	Bond and Interest Purposes Levy	12,194.75	230,487.51	230,026.00	(461.51)	100.20	* Source of Revenue
<b>1St Prior Yr-Tort</b>							
40-112200-1	1ST PRIOR YR LEVY-TORT	0.00	0.00	0.00	0.00	0.00	40-1122
1122	1St Prior Yr-Tort	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
40-123000-1	CORP REPLACEMNT PROP TAX	0.00	50,000.00	50,000.00	0.00	100.00	40-1230
1230	Corp Pers Prop Repl Tax	0.00	50,000.00	50,000.00	0.00	100.00	* Source of Revenue
<b>Spec Ed Trans-Pupils/Pare</b>							
40-144100-1	ORPHANAGE TRANS REIMB	0.00	0.00	0.00	0.00	0.00	40-1441
1441	Spec Ed Trans-Pupils/Pare	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
40-151100-1	TRANSP-INT	53.59	264.73	1,000.00	735.27	26.47	40-1511
1511	Interest On Investments	53.59	264.73	1,000.00	735.27	26.47	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
40-195000-1	REFUND TRANSP	0.00	0.00	0.00	0.00	0.00	40-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
40-199900-1	OTHER LOCAL REVENUE	0.00	1,946.68	11,000.00	9,053.32	17.70	40-1999
1999	Other Local Revenues	0.00	1,946.68	11,000.00	9,053.32	17.70	* Source of Revenue
<b>Transportation Regular/Vocational</b>							
40-350000-1	REG TRANSPORTATION AID	0.00	58,799.37	365,500.00	306,700.63	16.09	40-3500
3500	Transportation Regular/Vocational	0.00	58,799.37	365,500.00	306,700.63	16.09	* Source of Revenue
<b>Transportation-Vocational</b>							
40-350500-1	VOC TRANSPORTATION AID	0.00	0.00	13,170.00	13,170.00	0.00	40-3505
3505	Transportation-Vocational	0.00	0.00	13,170.00	13,170.00	0.00	* Source of Revenue
<b>Transportation-Spec Ed</b>							
40-351000-1	SP ED TRANSPORTATION AID	0.00	36,092.48	205,251.00	169,158.52	17.58	40-3510
3510	Transportation-Spec Ed	0.00	36,092.48	205,251.00	169,158.52	17.58	* Source of Revenue
<b>Other State Revenue</b>							
40-351100-1	OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	40-3511
3511	Other State Revenue	0.00	0.00	0.00	0.00	0.00	* Source of Revenue

# Revenue Report

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Transportation Fund 40							
Source of Revenue		3705	Early Childhood - Block Grant				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Early Childhood - Block Grant</b>							
40-370500-26	ECE TRANSPORTATION	0.00	0.00	100,596.00	100,596.00	0.00	40-3705
3705	Early Childhood - Block Grant	0.00	0.00	100,596.00	100,596.00	0.00	* Source of Revenue
<b>ARRA IDEA PART B</b>							
40-485700-44	IDEA ARRA	0.00	0.00	0.00	0.00	0.00	40-4857
4857	ARRA IDEA PART B	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer</b>							
40-713000-1	PERMANENT TRANSFER	0.00	0.00	0.00	0.00	0.00	40-7130-1
7130	Permanent Transfer	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
40	Transportation Fund	12,248.34	377,590.77	976,543.00	598,952.23	38.67	Fund

# Revenue Report

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I.M.R.F./Soc. Sec. Fund 50							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
50-111200-1	FIRST PRIOR YR LEVY-IMRF	9,381.16	177,578.70	177,511.00	(67.70)	100.04	50-1112
50-111201-1	FIRST PRIOR YR-SS	0.00	0.00	0.00	0.00	0.00	50-1112
<b>1112 Bond and Interest Purposes Levy</b>		<u>9,381.16</u>	<u>177,578.70</u>	<u>177,511.00</u>	<u>(67.70)</u>	<u>100.04</u>	* Source of Revenue
<b>Working Cash Purposes Levy</b>							
50-111500-1	MEDICARE-FIRST PRIOR YR	0.00	0.00	0.00	0.00	0.00	50-1115
<b>1115 Working Cash Purposes Levy</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Soc.Sec./Med Only Levy</b>							
50-115000-1	FIRST PRIOR YR-S S	0.00	0.00	0.00	0.00	0.00	50-1150
<b>1150 Soc.Sec./Med Only Levy</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
50-123000-1	CORP PERS PROP REPL TAX	0.00	174,252.00	174,252.00	0.00	100.00	50-1230
<b>1230 Corp Pers Prop Repl Tax</b>		<u>0.00</u>	<u>174,252.00</u>	<u>174,252.00</u>	<u>0.00</u>	<u>100.00</u>	* Source of Revenue
<b>Interest On Investments</b>							
50-151100-1	IMRF-INT	116.84	428.55	1,000.00	571.45	42.86	50-1511
<b>1511 Interest On Investments</b>		<u>116.84</u>	<u>428.55</u>	<u>1,000.00</u>	<u>571.45</u>	<u>42.86</u>	* Source of Revenue
<b>Other Local Revenues</b>							
50-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	50-1999
<b>1999 Other Local Revenues</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
<b>50 I.M.R.F./Soc. Sec. Fund</b>		<u>9,498.00</u>	<u>352,259.25</u>	<u>352,763.00</u>	<u>503.75</u>	<u>99.86</u>	Fund

# Revenue Report

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**Capital Projects Fund or Fund Group 60**

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
60-111200-1	FIRST PRIOR CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1112
1112	<b>Bond and Interest Purposes Levy</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
60-151100-1	INTEREST-CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1511
1511	<b>Interest On Investments</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
60-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	60-1950
1950	<b>Refund-Prior Yr Expenditu</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
60-199900-1	OTHER LOCAL REV CAP PROJ	0.00	0.00	0.00	0.00	0.00	60-1999
1999	<b>Other Local Revenues</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Infrastructure Improv-Planning/Construction</b>							
60-392000-1	INFRA IMPROVE-PLAN/CONST	0.00	0.00	0.00	0.00	0.00	60-3920
3920	<b>Infrastructure Improv-Planning/Construction</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Transfer from Other Funds for Capital Projects</b>							
60-780000-1	IEMA/CDB TRANSFER	0.00	0.00	0.00	0.00	0.00	60-7800
7800	<b>Transfer from Other Funds for Capital Projects</b>	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
60	<b>Capital Projects Fund or Fund Group</b>	0.00	0.00	0.00	0.00	0.00	Fund

# Revenue Report

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Working Cash Fund 70							
Source of Revenue		1112	Bond and Interest Purposes Levy				
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
70-111200-1	FIRST PRIOR YR WRKG CASH	3,048.74	57,622.98	57,506.00	(116.98)	100.20	70-1112
	<b>1112 Bond and Interest Purposes Levy</b>	<u>3,048.74</u>	<u>57,622.98</u>	<u>57,506.00</u>	<u>(116.98)</u>	<u>100.20</u>	* Source of Revenue
<b>Interest On Investments</b>							
70-151100-1	WC-INT	334.09	2,388.90	9,200.00	6,811.10	25.97	70-1511
	<b>1511 Interest On Investments</b>	<u>334.09</u>	<u>2,388.90</u>	<u>9,200.00</u>	<u>6,811.10</u>	<u>25.97</u>	* Source of Revenue
<b>Sale Of Bonds</b>							
70-721000-1	PRINCIPAL ON BONDS SOLD	0.00	0.00	0.00	0.00	0.00	70-7210
	<b>7210 Sale Of Bonds</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Source of Revenue
	<b>70 Working Cash Fund</b>	<u><u>3,382.83</u></u>	<u><u>60,011.88</u></u>	<u><u>66,706.00</u></u>	<u><u>6,694.12</u></u>	<u><u>89.96</u></u>	Fund

# Revenue Report

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## Tort Immunity and Judgment Fund 80

Source of Revenue 1112 Bond and Interest Purposes Levy  
Source of Revenue

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
80-111200-1	FIRST PRIOR YEAR LEVY	17,420.15	329,750.99	329,627.00	(123.99)	100.04	80-1112
1112	Bond and Interest Purposes Levy	17,420.15	329,750.99	329,627.00	(123.99)	100.04	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
80-123000-1	CORP PERS PROP REPLCMT TAX	0.00	0.00	0.00	0.00	0.00	80-1230-1
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
80-151100-1	TORT-INTEREST	90.09	272.67	600.00	327.33	45.45	80-1511
1511	Interest On Investments	90.09	272.67	600.00	327.33	45.45	* Source of Revenue
<b>Refund-Prior Yr Expenditu</b>							
80-195000-1	REFUND PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00	80-1950
1950	Refund-Prior Yr Expenditu	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Other Local Revenues</b>							
80-199900-1	OTHER LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00	80-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
80	Tort Immunity and Judgment Fund	17,510.24	330,023.66	330,227.00	203.34	99.94	Fund

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# Revenue Report

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Fire Prevention/Life Safety 90							
Source of Revenue		Bond and Interest Purposes Levy					
Source of Revenue							
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
<b>Bond and Interest Purposes Levy</b>							
90-111200-1	FIRST PRIOR YEAR LEVY L/	3,048.74	57,622.98	57,506.00	(116.98)	100.20	90-1112
1112	Bond and Interest Purposes Levy	3,048.74	57,622.98	57,506.00	(116.98)	100.20	* Source of Revenue
<b>Corp Pers Prop Repl Tax</b>							
90-123000-1	L/S CORP REPL TAX	0.00	0.00	0.00	0.00	0.00	90-1230
1230	Corp Pers Prop Repl Tax	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Interest On Investments</b>							
90-151100-1	LS-INT ON INVESTMENTS	160.29	779.28	2,000.00	1,220.72	38.96	90-1511
1511	Interest On Investments	160.29	779.28	2,000.00	1,220.72	38.96	* Source of Revenue
<b>Other Local Revenues</b>							
90-199900-1	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	90-1999
1999	Other Local Revenues	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Permanent Transfer of Working Cash Fund Interest</b>							
90-712000-1	TRANSFER FROM W/C	0.00	0.00	0.00	0.00	0.00	90-7120
7120	Permanent Transfer of Working Cash Fund Interest	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
<b>Sale Of Bonds</b>							
90-721000-1	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	90-7210
7210	Sale Of Bonds	0.00	0.00	0.00	0.00	0.00	* Source of Revenue
90	Fire Prevention/Life Safety	3,209.03	58,402.26	59,506.00	1,103.74	98.15	Fund
<b>Report Total:</b>		<u>339,188.14</u>	<u>6,463,520.16</u>	<u>10,455,015.00</u>	<u>3,991,494.84</u>	<u>61.82</u>	

# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	44,273.50	201,915.80	0.00	531,943.00	330,027.20	37.96	
200	Employee Benefits	11,060.78	43,321.55	0.00	123,000.00	79,678.45	35.22	
300	Purchased Services	1,633.08	5,883.30	0.00	11,719.00	5,835.70	50.20	
400	Supplies And Materials	0.00	13,854.30	133.08	25,800.00	11,812.62	54.21	
500	Capital Outlay	0.00	23,185.00	0.00	49,500.00	26,315.00	46.84	
1110	Elementary	56,967.36	288,159.95	133.08	741,962.00	453,668.97	38.86	** Function
100	Salaries	40,646.83	194,126.91	0.00	519,000.00	324,873.09	37.40	
200	Employee Benefits	11,841.37	44,258.83	0.00	131,000.00	86,741.17	33.79	
300	Purchased Services	440.31	3,240.74	0.00	8,000.00	4,759.26	40.51	
400	Supplies And Materials	(186.07)	5,594.97	157.05	15,800.00	10,047.98	36.41	
500	Capital Outlay	0.00	775.34	0.00	1,500.00	724.66	51.69	
1111	Primary	52,742.44	247,996.79	157.05	675,300.00	427,146.16	36.75	** Function
100	Salaries	36,686.62	184,425.33	0.00	524,000.00	339,574.67	35.20	
200	Employee Benefits	9,930.94	39,141.54	0.00	133,000.00	93,858.46	29.43	
300	Purchased Services	665.00	2,886.39	0.00	9,000.00	6,113.61	32.07	
400	Supplies And Materials	3,496.81	59,262.77	19,693.57	206,600.00	127,643.66	38.22	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	175.00	0.00	1,000.00	825.00	17.50	
1112	Junior High	50,779.37	285,891.03	19,693.57	875,100.00	569,515.40	34.92	** Function
100	Salaries	64,370.81	299,696.26	0.00	800,988.00	501,291.74	37.42	
200	Employee Benefits	19,086.35	74,258.66	0.00	223,000.00	148,741.34	33.30	
300	Purchased Services	817.24	5,203.86	0.00	10,800.00	5,596.14	48.18	
400	Supplies And Materials	1,069.62	30,616.92	2,902.60	97,850.00	64,330.48	34.26	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
1113	High School	85,344.02	409,775.70	2,902.60	1,135,138.00	722,459.70	36.35	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	6,428.06	40,395.14	0.00	78,300.00	37,904.86	51.59	
200	Employee Benefits	2,186.27	9,400.56	0.00	24,200.00	14,799.44	38.85	
300	Purchased Services	0.00	525.98	0.00	3,750.00	3,224.02	14.03	
400	Supplies And Materials	276.00	877.87	0.00	5,620.00	4,742.13	15.62	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	20.00	130.00	0.00	800.00	670.00	16.25	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1115 MUSIC  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1115	MUSIC	8,910.33	51,329.55	0.00	114,170.00	62,840.45	44.96	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
1116	Accel Reader	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
100	Salaries	12,208.86	57,661.87	0.00	143,300.00	85,638.13	40.24	
200	Employee Benefits	2,263.58	9,163.67	0.00	26,600.00	17,436.33	34.45	
300	Purchased Services	231.58	231.58	0.00	2,800.00	2,568.42	8.27	
400	Supplies And Materials	638.49	1,832.76	1,270.43	9,200.00	6,096.81	33.73	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1125	Pre-K Programs	15,342.51	68,889.88	1,270.43	181,900.00	111,739.69	38.57	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1203	Emh Handicapped lighted way	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	810.00	0.00	2,500.00	1,690.00	32.40	
200	Employee Benefits	0.00	56.54	0.00	500.00	443.46	11.31	
300	Purchased Services	7,789.27	12,425.77	0.00	73,000.00	60,574.23	17.02	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1204	Physically Hndcap Homebound	7,789.27	13,292.31	0.00	76,000.00	62,707.69	17.49	** Function
300	Purchased Services	0.00	0.00	0.00	800.00	800.00	0.00	
1206	Visually Impaired (Vi)	0.00	0.00	0.00	800.00	800.00	0.00	** Function
300	Purchased Services	48.38	10,534.64	0.00	13,300.00	2,765.36	79.21	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	48.38	10,534.64	0.00	13,300.00	2,765.36	79.21	** Function
100	Salaries	4,114.51	21,530.51	0.00	53,000.00	31,469.49	40.62	
200	Employee Benefits	1,192.62	4,875.70	0.00	14,200.00	9,324.30	34.34	
300	Purchased Services	399.00	21,432.65	0.00	43,100.00	21,667.35	49.73	
400	Supplies And Materials	0.00	0.00	450.00	650.00	200.00	69.23	
1210	Speech & Lang.Impaired	5,706.13	47,838.86	450.00	110,950.00	62,661.14	43.52	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 1000 Instruction  
Function 1219 Pre Kind EARLY CHILDHOOD  
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	79,479.88	359,664.77	0.00	958,000.00	598,335.23	37.54	
200	Employee Benefits	18,790.68	81,458.19	0.00	241,000.00	159,541.81	33.80	
300	Purchased Services	336.45	1,532.15	305.00	6,800.00	4,962.85	27.02	
400	Supplies And Materials	474.75	41,811.08	924.02	46,300.00	3,564.90	92.30	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	<b>99,081.76</b>	<b>484,466.19</b>	<b>1,229.02</b>	<b>1,252,100.00</b>	<b>766,404.79</b>	<b>38.79</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b>MI</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	5,058.87	24,148.97	0.00	61,800.00	37,651.03	39.08	
200	Employee Benefits	1,584.71	5,234.74	0.00	12,500.00	7,265.26	41.88	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,220.00	1,220.00	0.00	
<b>1225</b>	<b>Special Education Programs Pre-K</b>	<b>6,643.58</b>	<b>29,383.71</b>	<b>0.00</b>	<b>75,520.00</b>	<b>46,136.29</b>	<b>38.91</b>	** Function
100	Salaries	5,214.97	20,774.31	0.00	52,100.00	31,325.69	39.87	
200	Employee Benefits	2,988.72	8,165.43	0.00	31,400.00	23,234.57	26.00	
300	Purchased Services	1,699.49	6,027.77	407.00	8,732.00	2,297.23	73.69	
400	Supplies And Materials	80.00	239.95	6,263.88	1,400.00	(5,103.83)	464.56	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	<b>9,983.18</b>	<b>35,207.46</b>	<b>6,670.88</b>	<b>93,632.00</b>	<b>51,753.66</b>	<b>44.73</b>	** Function
100	Salaries	3,611.24	15,971.22	0.00	43,500.00	27,528.78	36.72	
200	Employee Benefits	1,104.76	4,396.09	0.00	13,000.00	8,603.91	33.82	
300	Purchased Services	0.00	82.41	0.00	3,500.00	3,417.59	2.35	
400	Supplies And Materials	790.98	3,307.13	0.00	8,889.00	5,581.87	37.20	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1401</b>	<b>VOCATIONAL AG</b>	<b>5,506.98</b>	<b>23,756.85</b>	<b>0.00</b>	<b>69,389.00</b>	<b>45,632.15</b>	<b>34.24</b>	** Function
100	Salaries	3,748.52	17,368.52	0.00	51,000.00	33,631.48	34.06	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1402 INDUSTRIAL ARTS  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	1,144.81	5,115.03	0.00	17,100.00	11,984.97	29.91	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	294.55	2,098.47	1,171.95	6,412.00	3,141.58	51.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	5,187.88	24,582.02	1,171.95	74,512.00	48,758.03	34.56	** Function
100	Salaries	4,831.20	14,673.60	0.00	49,600.00	34,926.40	29.58	
200	Employee Benefits	1,448.48	5,984.76	0.00	17,100.00	11,115.24	35.00	
300	Purchased Services	0.00	0.00	0.00	600.00	600.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	6,279.68	20,658.36	0.00	67,300.00	46,641.64	30.70	** Function
100	Salaries	2,957.94	13,731.14	0.00	37,500.00	23,768.86	36.62	
200	Employee Benefits	695.49	2,655.65	0.00	8,000.00	5,344.35	33.20	
300	Purchased Services	114.80	327.60	0.00	1,000.00	672.40	32.76	
400	Supplies And Materials	0.00	0.00	0.00	300.00	300.00	0.00	
1459	CO-OP PROGRAM	3,768.23	16,714.39	0.00	46,800.00	30,085.61	35.71	** Function
100	Salaries	12,405.86	35,966.69	0.00	137,000.00	101,033.31	26.25	
200	Employee Benefits	197.90	382.47	0.00	11,200.00	10,817.53	3.41	
300	Purchased Services	1,910.00	5,846.08	0.00	36,000.00	30,153.92	16.24	
400	Supplies And Materials	1,607.46	8,310.14	949.40	17,700.00	8,440.46	52.31	
500	Capital Outlay	150.00	3,550.00	0.00	21,350.00	17,800.00	16.63	
600	Other Objects	140.50	3,659.50	0.00	11,500.00	7,840.50	31.82	
1501	ATHLETICS	16,411.72	57,714.88	949.40	234,750.00	176,085.72	24.99	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,794.78	8,921.84	0.00	28,000.00	19,078.16	31.86	
200	Employee Benefits	18.54	56.10	0.00	1,500.00	1,443.90	3.74	
300	Purchased Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
400	Supplies And Materials	619.62	1,140.47	2,180.00	6,300.00	2,979.53	52.71	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	

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# Expenditure Report

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## Education Fund 10

Function 1000 Instruction  
Function 1540 EXTRA CURRICULAR  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1540	EXTRA CURRICULAR	2,432.94	10,118.41	2,180.00	37,000.00	24,701.59	33.24	** Function
100	Salaries	0.00	11,918.00	0.00	21,000.00	9,082.00	56.75	
200	Employee Benefits	0.00	2,968.55	0.00	3,200.00	231.45	92.77	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	230.46	0.00	250.00	19.54	92.18	
1600	Summer School	0.00	15,117.01	0.00	24,450.00	9,332.99	61.83	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	508.66	3,329.30	0.00	6,300.00	2,970.70	52.85	
200	Employee Benefits	211.28	822.52	0.00	900.00	77.48	91.39	
300	Purchased Services	0.00	3,035.51	0.00	8,300.00	5,264.49	36.57	
400	Supplies And Materials	56.61	246.45	0.00	2,000.00	1,753.55	12.32	
1700	Drivers Education Program	776.55	7,433.78	0.00	17,500.00	10,066.22	42.48	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	14,794.13	48,929.96	0.00	180,000.00	131,070.04	27.18	
1912	Special Education Programs K-12 - Private Tuition	14,794.13	48,929.96	0.00	180,000.00	131,070.04	27.18	** Function
1000	Instruction	454,496.44	2,197,791.73	36,807.98	6,103,573.00	3,868,973.29	36.61	* Function
100	Salaries	10,947.19	54,091.27	0.00	133,800.00	79,708.73	40.43	
200	Employee Benefits	3,333.44	13,685.47	0.00	38,300.00	24,614.53	35.73	
300	Purchased Services	70.56	390.56	0.00	1,500.00	1,109.44	26.04	
400	Supplies And Materials	79.99	79.99	0.00	1,170.00	1,090.01	6.84	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	200.00	200.00	0.00	
2110	Attendance/Soc Wrk Serv	14,431.18	68,247.29	0.00	174,970.00	106,722.71	39.01	** Function
100	Salaries	5,480.52	26,880.66	0.00	66,000.00	39,119.34	40.73	
200	Employee Benefits	1,454.77	5,431.43	0.00	15,700.00	10,268.57	34.60	
300	Purchased Services	255.00	344.60	0.00	1,650.00	1,305.40	20.88	
400	Supplies And Materials	35.83	224.86	0.00	450.00	225.14	49.97	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

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# Expenditure Report

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## Education Fund 10

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	7,226.12	32,881.55	0.00	83,900.00	51,018.45	39.19	** Function
100	Salaries	2,625.70	13,187.49	0.00	40,500.00	27,312.51	32.56	
200	Employee Benefits	535.78	2,678.90	0.00	6,500.00	3,821.10	41.21	
300	Purchased Services	0.00	314.38	0.00	1,700.00	1,385.62	18.49	
400	Supplies And Materials	0.00	530.80	0.00	1,350.00	819.20	39.32	
2134	Nurse Services	3,161.48	16,711.57	0.00	50,050.00	33,338.43	33.39	** Function
100	Salaries	1,205.40	6,024.89	0.00	15,800.00	9,775.11	38.13	
200	Employee Benefits	272.30	1,341.16	0.00	3,600.00	2,258.84	37.25	
300	Purchased Services	137.20	137.20	0.00	24,650.00	24,512.80	0.56	
400	Supplies And Materials	0.00	0.00	1,012.38	1,800.00	787.62	56.24	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2140	Psychological Services	1,614.90	7,503.25	1,012.38	45,850.00	37,334.37	18.57	** Function
300	Purchased Services	719.30	3,794.90	0.00	9,300.00	5,505.10	40.81	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2190	Other Support Svs Pupils	719.30	3,794.90	0.00	9,300.00	5,505.10	40.81	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2191	OTHER SUPPORT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	2,223.36	20,591.92	0.00	51,000.00	30,408.08	40.38	
200	Employee Benefits	278.60	2,444.14	0.00	5,800.00	3,355.86	42.14	
300	Purchased Services	0.00	3,635.00	0.00	21,500.00	17,865.00	16.91	
400	Supplies And Materials	1,452.68	5,546.35	2,134.69	28,000.00	20,318.96	27.43	
2210	EPIC	3,954.64	32,217.41	2,134.69	106,300.00	71,947.90	32.32	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

Education Fund 10									
Function	2000	Support Services							
Function	2215	TITLE II CLASS REDUCTION							
Object	200	Employee Benefits							
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00		
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
100	Salaries	11,344.93	56,141.00	0.00	142,500.00	86,359.00	39.40		
200	Employee Benefits	1,773.80	7,446.33	0.00	22,200.00	14,753.67	33.54		
300	Purchased Services	138.69	649.58	0.00	2,400.00	1,750.42	27.07		
400	Supplies And Materials	1,234.38	5,260.84	1,441.54	14,765.00	8,062.62	45.39		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
2220	MEDIA PROGRAM	14,491.80	69,497.75	1,441.54	181,865.00	110,925.71	39.01	**	Function
100	Salaries	3,713.88	23,106.65	0.00	52,000.00	28,893.35	44.44		
200	Employee Benefits	1,161.88	5,268.14	0.00	14,000.00	8,731.86	37.63		
300	Purchased Services	573.12	6,119.35	0.00	23,500.00	17,380.65	26.04		
400	Supplies And Materials	0.00	136.92	0.00	2,700.00	2,563.08	5.07		
2226	TECHNOLOGY	5,448.88	34,631.06	0.00	92,200.00	57,568.94	37.56	**	Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00		
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00		
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	**	Function
100	Salaries	247.05	3,922.56	0.00	5,765.00	1,842.44	68.04		
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00		
300	Purchased Services	155.00	18,074.00	0.00	60,000.00	41,926.00	30.12		
400	Supplies And Materials	2,536.47	20,213.57	391.91	39,300.00	18,694.52	52.43		
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00		
600	Other Objects	3,640.75	11,698.85	0.00	25,000.00	13,301.15	46.80		
2310	Brd Ed Services	6,579.27	53,908.98	391.91	130,065.00	75,764.11	41.75	**	Function
100	Salaries	8,298.20	43,283.85	0.00	100,000.00	56,716.15	43.28		

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2320 Executive Adm. Serv  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	2,649.18	12,562.50	0.00	30,100.00	17,537.50	41.74	
300	Purchased Services	833.56	3,708.98	0.00	13,300.00	9,591.02	27.89	
400	Supplies And Materials	446.33	5,910.87	0.00	6,099.00	188.13	96.92	
500	Capital Outlay	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
600	Other Objects	0.00	1,024.84	0.00	1,000.00	(24.84)	102.48	
2320	Executive Adm. Serv	12,227.27	66,491.04	0.00	151,999.00	85,507.96	43.74	** Function
100	Salaries	42,809.95	215,340.50	0.00	541,000.00	325,659.50	39.80	
200	Employee Benefits	13,297.93	66,291.10	0.00	165,000.00	98,708.90	40.18	
300	Purchased Services	252.65	1,314.16	0.00	8,000.00	6,685.84	16.43	
400	Supplies And Materials	305.87	4,338.71	139.13	12,420.00	7,942.16	36.05	
500	Capital Outlay	0.00	1,308.94	0.00	1,500.00	191.06	87.26	
600	Other Objects	10.61	850.86	0.00	4,000.00	3,149.14	21.27	
2410	Office Of Principal Serv	56,677.01	289,444.27	139.13	731,920.00	442,336.60	39.56	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Suppt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	7,675.39	39,403.69	0.00	102,000.00	62,596.31	38.63	
200	Employee Benefits	560.77	2,805.13	0.00	7,300.00	4,494.87	38.43	
300	Purchased Services	0.00	258.00	0.00	2,700.00	2,442.00	9.56	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	450.00	450.00	0.00	
2520	Fiscal Services	8,236.16	42,466.82	0.00	112,450.00	69,983.18	37.77	** Function
100	Salaries	13,000.60	63,751.90	0.00	156,190.00	92,438.10	40.82	
200	Employee Benefits	2,751.04	13,755.20	0.00	34,375.00	20,619.80	40.02	
300	Purchased Services	47.60	210.90	0.00	2,800.00	2,589.10	7.53	
400	Supplies And Materials	22,906.97	77,271.16	0.00	244,600.00	167,328.84	31.59	
500	Capital Outlay	0.00	0.00	0.00	8,000.00	8,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	400.00	400.00	0.00	
2560	Food Services	38,706.21	154,989.16	0.00	446,365.00	291,375.84	34.72	** Function
300	Purchased Services	446.60	1,244.60	0.00	6,200.00	4,955.40	20.07	

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Education Fund 10

Function 2000 Support Services  
Function 2630 Information Services  
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2630	Information Services	446.60	1,244.60	0.00	6,200.00	4,955.40	20.07	** Function
300	Purchased Services	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
400	Supplies And Materials	0.00	640.00	0.00	14,600.00	13,960.00	4.38	
2660	DATA PROCESSING	0.00	640.00	0.00	19,600.00	18,960.00	3.27	** Function
2000	Support Services	173,920.82	874,669.65	5,119.65	2,344,034.00	1,464,244.70	37.53	* Function
600	Other Objects	0.00	5,799.06	0.00	9,500.00	3,700.94	61.04	
4120	Payments Sp Ed Programs	0.00	5,799.06	0.00	9,500.00	3,700.94	61.04	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
4140	Payments for CTE Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	5,000.00	5,000.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
4210	Payments for Regular Programs - Tuition	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
600	Other Objects	0.00	63,543.74	0.00	120,000.00	56,456.26	52.95	
4220	Payments for Special Education Programs - Tuition	0.00	63,543.74	0.00	120,000.00	56,456.26	52.95	** Function
600	Other Objects	0.00	16,875.00	0.00	35,000.00	18,125.00	48.21	
4240	Payments for CTE Programs - Tuition	0.00	16,875.00	0.00	35,000.00	18,125.00	48.21	** Function
4000	Nonprogrammed Charges	0.00	86,217.80	0.00	175,500.00	89,282.20	49.13	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8130	Prmt Trns From Ed Fund	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
10	Education Fund	628,417.26	3,158,679.18	41,927.63	8,633,107.00	5,432,500.19	37.07	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Oper, Build, & Maint Fund 20

Function 2000 Support Services  
Function 2530 Function 2530  
Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	21,771.80	155,862.56	0.00	392,000.00	236,137.44	39.76	
200	Employee Benefits	4,076.66	21,387.41	0.00	52,000.00	30,612.59	41.13	
300	Purchased Services	16,074.47	70,147.72	0.00	212,200.00	142,052.28	33.06	
400	Supplies And Materials	23,413.45	103,300.89	215.87	307,700.00	204,183.24	33.64	
500	Capital Outlay	308,645.35	356,885.00	0.00	408,500.00	51,615.00	87.36	
2542	Care & Upkeep Bldg Serv	373,981.73	707,583.58	215.87	1,372,400.00	664,600.55	51.57	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	27,291.00	0.00	36,300.00	9,009.00	75.18	
400	Supplies And Materials	0.00	7,461.60	0.00	12,500.00	5,038.40	59.69	
500	Capital Outlay	0.00	3,730.00	0.00	73,000.00	69,270.00	5.11	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	38,482.60	0.00	121,850.00	83,367.40	31.58	** Function
2000	Support Services	373,981.73	746,066.18	215.87	1,494,250.00	747,967.95	49.94	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
8800	Function 8800	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	Oper, Build, & Maint Fund	373,981.73	746,066.18	215.87	1,494,250.00	747,967.95	49.94	Fund

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# Expenditure Report

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PUTNAM COUNTY CUSD #535

## Debt Service Fund or Fund Group 30

Function 5000 Debt Services  
Function 5140 State Aid Anticipation Certificates  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5140	State Aid Anticipation Certificates	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
5200	Debt Service - Interest on Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	** Function
5000	Debt Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
30	Debt Service Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
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## Transportation Fund 40

Function 2000 Support Services  
Function 2550 Pupil Transportation Ser  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	3,583.06	13,875.84	0.00	41,000.00	27,124.16	33.84	
200	Employee Benefits	56.16	890.14	0.00	3,600.00	2,709.86	24.73	
300	Purchased Services	98,886.32	198,647.97	0.00	914,794.00	716,146.03	21.72	
400	Supplies And Materials	1,037.88	2,135.95	0.00	6,500.00	4,364.05	32.86	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2550	Pupil Transportation Ser	103,563.42	215,549.90	0.00	965,894.00	750,344.10	22.32	** Function
2000	Support Services	103,563.42	215,549.90	0.00	965,894.00	750,344.10	22.32	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingencs	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8140	Prmt Transf Of Interest	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
40	Transportation Fund	103,563.42	215,549.90	0.00	965,894.00	750,344.10	22.32	Fund

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1110 Elementary  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	778.18	3,386.69	0.00	11,865.00	8,478.31	28.54	
1110	Elementary	778.18	3,386.69	0.00	11,865.00	8,478.31	28.54	** Function
200	Employee Benefits	586.38	2,719.37	0.00	7,500.00	4,780.63	36.26	
1111	Primary	586.38	2,719.37	0.00	7,500.00	4,780.63	36.26	** Function
200	Employee Benefits	568.33	2,729.21	0.00	7,500.00	4,770.79	36.39	
1112	Junior High	568.33	2,729.21	0.00	7,500.00	4,770.79	36.39	** Function
200	Employee Benefits	827.19	3,864.87	0.00	13,975.00	10,110.13	27.66	
1113	High School	827.19	3,864.87	0.00	13,975.00	10,110.13	27.66	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1114	Reading Imp	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	90.83	570.60	0.00	1,300.00	729.40	43.89	
1115	MUSIC	90.83	570.60	0.00	1,300.00	729.40	43.89	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1120	Middle-Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	992.29	4,824.43	0.00	12,700.00	7,875.57	37.99	
1125	Pre-K Programs	992.29	4,824.43	0.00	12,700.00	7,875.57	37.99	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1130	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	10.63	0.00	75.00	64.37	14.17	
1204	Physically Hndcap Homebound	0.00	10.63	0.00	75.00	64.37	14.17	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1207	Hard Of Hearing (Hh)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	58.54	306.42	0.00	900.00	593.58	34.05	
1210	Speech & Lang.Impaired	58.54	306.42	0.00	900.00	593.58	34.05	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1214	PRESCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1219	Pre Kind EARLY CHILDHOOD	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	6,706.89	31,051.06	0.00	85,000.00	53,948.94	36.53	
1220	Cross-Categorical (Cc)	6,706.89	31,051.06	0.00	85,000.00	53,948.94	36.53	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1222	MI	0.00	0.00	0.00	0.00	0.00	0.00	** Function

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

I.M.R.F./Soc. Sec. Fund 50

Function 1000 Instruction  
Function 1225 Special Education Programs Pre-K  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
200	Employee Benefits	349.42	1,674.45	0.00	4,500.00	2,825.55	37.21	
1225	Special Education Programs Pre-K	349.42	1,674.45	0.00	4,500.00	2,825.55	37.21	** Function
200	Employee Benefits	134.91	446.38	0.00	1,050.00	603.62	42.51	
1250	Remedial and Supplemental Programs K-12	134.91	446.38	0.00	1,050.00	603.62	42.51	** Function
200	Employee Benefits	51.44	226.81	0.00	700.00	473.19	32.40	
1401	VOCATIONAL AG	51.44	226.81	0.00	700.00	473.19	32.40	** Function
200	Employee Benefits	53.14	234.10	0.00	700.00	465.90	33.44	
1402	INDUSTRIAL ARTS	53.14	234.10	0.00	700.00	465.90	33.44	** Function
200	Employee Benefits	62.62	190.47	0.00	750.00	559.53	25.40	
1407	BUSINESS ED	62.62	190.47	0.00	750.00	559.53	25.40	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	IVCC TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	17.64	30.83	0.00	275.00	244.17	11.21	
1459	CO-OP PROGRAM	17.64	30.83	0.00	275.00	244.17	11.21	** Function
200	Employee Benefits	239.31	738.92	0.00	6,950.00	6,211.08	10.63	
1501	ATHLETICS	239.31	738.92	0.00	6,950.00	6,211.08	10.63	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1502	Music	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	25.20	125.13	0.00	900.00	774.87	13.90	
1540	EXTRA CURRICULAR	25.20	125.13	0.00	900.00	774.87	13.90	** Function
200	Employee Benefits	0.00	357.33	0.00	600.00	242.67	59.56	
1600	Summer School	0.00	357.33	0.00	600.00	242.67	59.56	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	Gifted Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	7.38	48.30	0.00	125.00	76.70	38.64	
1700	Drivers Education Program	7.38	48.30	0.00	125.00	76.70	38.64	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	Bilingual Programs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	11,549.69	53,536.00	0.00	157,365.00	103,829.00	34.02	* Function
200	Employee Benefits	340.37	1,695.84	0.00	5,050.00	3,354.16	33.58	
2110	Attendance/Soc Wrk Serv	340.37	1,695.84	0.00	5,050.00	3,354.16	33.58	** Function
200	Employee Benefits	78.42	384.16	0.00	1,000.00	615.84	38.42	

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2120 Guidance Services  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2120	Guidance Services	78.42	384.16	0.00	1,000.00	615.84	38.42	** Function
200	Employee Benefits	548.16	2,746.78	0.00	7,400.00	4,653.22	37.12	
2134	Nurse Services	548.16	2,746.78	0.00	7,400.00	4,653.22	37.12	** Function
200	Employee Benefits	215.58	1,077.55	0.00	3,100.00	2,022.45	34.76	
2140	Psychological Services	215.58	1,077.55	0.00	3,100.00	2,022.45	34.76	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2192	TITLE V CHART COUNTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2193	Title IV	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2196	Comp Arts	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	37.96	845.36	0.00	1,500.00	654.64	56.36	
2210	EPIC	37.96	845.36	0.00	1,500.00	654.64	56.36	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2212	CURRICULUM DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2215	TITLE II CLASS REDUCTION	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2218	Quality Assurance	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2219	BLOCK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,321.47	6,525.59	0.00	16,925.00	10,399.41	38.56	
2220	MEDIA PROGRAM	1,321.47	6,525.59	0.00	16,925.00	10,399.41	38.56	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2225	TECH THRUST	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	53.08	330.98	0.00	850.00	519.02	38.94	
2226	TECHNOLOGY	53.08	330.98	0.00	850.00	519.02	38.94	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2230	Assessment/Testing	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	17.84	294.72	0.00	875.00	580.28	33.68	
2310	Brd Ed Services	17.84	294.72	0.00	875.00	580.28	33.68	** Function
200	Employee Benefits	120.14	626.65	0.00	1,600.00	973.35	39.17	

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# Expenditure Report

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I.M.R.F./Soc. Sec. Fund 50

Function 2000 Support Services  
Function 2320 Executive Adm. Serv  
Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
2320	Executive Adm. Serv	120.14	626.65	0.00	1,600.00	973.35	39.17	** Function
200	Employee Benefits	557.81	3,130.35	0.00	10,000.00	6,869.65	31.30	
2365	Risk Management and Claims Services Payments	557.81	3,130.35	0.00	10,000.00	6,869.65	31.30	** Function
200	Employee Benefits	1,977.17	10,333.62	0.00	27,500.00	17,166.38	37.58	
2410	Office Of Principal Serv	1,977.17	10,333.62	0.00	27,500.00	17,166.38	37.58	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2510	Dirctn Business Supt Ser	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	1,427.46	7,327.88	0.00	19,100.00	11,772.12	38.37	
2520	Fiscal Services	1,427.46	7,327.88	0.00	19,100.00	11,772.12	38.37	** Function
200	Employee Benefits	4,387.46	28,509.63	0.00	67,150.00	38,640.37	42.46	
2542	Care & Upkeep Bldg Serv	4,387.46	28,509.63	0.00	67,150.00	38,640.37	42.46	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
2543	Care Upkeep Grnds Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	386.93	1,529.72	0.00	4,450.00	2,920.28	34.38	
2550	Pupil Transportation Ser	386.93	1,529.72	0.00	4,450.00	2,920.28	34.38	** Function
200	Employee Benefits	2,311.05	11,331.11	0.00	30,175.00	18,843.89	37.55	
2560	Food Services	2,311.05	11,331.11	0.00	30,175.00	18,843.89	37.55	** Function
2000	Support Services	13,780.90	76,689.94	0.00	196,675.00	119,985.06	38.99	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
3696	Safe To Learn	0.00	0.00	0.00	0.00	0.00	0.00	** Function
3000	Community Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
50	I.M.R.F./Soc. Sec. Fund	25,330.59	130,225.94	0.00	354,040.00	223,814.06	36.78	Fund

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

**Capital Projects Fund or Fund Group 60**

Function	2000	Support Services
Function	2530	Function 2530
Object	500	Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
2530	Function 2530	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8150	Prmnt Trnf From S&C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
60	Capital Projects Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	Fund

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

## Working Cash Fund 70

Function 8000 Other Financing Uses  
Function 8110 Permnt Trns Wrk Csh Abol  
Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8110	Permnt Trns Wrk Csh Abol	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8111	Permnt Trns Wrk Csh	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
8120	Prmnt Trnf Int From Wrkcs	0.00	0.00	0.00	0.00	0.00	0.00	** Function
8000	Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	* Function
70	Working Cash Fund	0.00	0.00	0.00	0.00	0.00	0.00	Fund

# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1110 Elementary  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1110	Elementary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1111	Primary	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1112	Junior High	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1113	High School	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1115	MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1210	Speech & Lang.Impaired	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1220	Cross-Categorical (Cc)	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1225	Special Education Programs Pre-K	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1401	VOCATIONAL AG	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1402	INDUSTRIAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1407	BUSINESS ED	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
1459	CO-OP PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
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## Tort Immunity and Judgment Fund 80

Function 1000 Instruction  
Function 1700 Drivers Education Program  
Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
1700	Drivers Education Program	0.00	0.00	0.00	0.00	0.00	0.00	** Function
1000	Instruction	0.00	0.00	0.00	0.00	0.00	0.00	* Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2134	Nurse Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2320	Executive Adm. Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	28,406.00	0.00	32,000.00	3,594.00	88.77	
2362	Workers Comp/Workers Occ Disease Acts Payments	0.00	28,406.00	0.00	32,000.00	3,594.00	88.77	** Function
200	Employee Benefits	0.00	0.00	2,395.00	0.00	(2,395.00)	0.00	
300	Purchased Services	0.00	428.00	0.00	14,000.00	13,572.00	3.06	
2363	Unemployment Insurance Act Payments	0.00	428.00	2,395.00	14,000.00	11,177.00	20.16	** Function
300	Purchased Services	(804.00)	59,683.03	0.00	63,000.00	3,316.97	94.73	
2364	Insurance Payments (regular or self-insurance)	(804.00)	59,683.03	0.00	63,000.00	3,316.97	94.73	** Function
100	Salaries	13,094.08	68,696.95	0.00	173,875.00	105,178.05	39.51	
200	Employee Benefits	60.28	504.38	0.00	0.00	(504.38)	0.00	
2365	Risk Management and Claims Services Payments	13,154.36	69,201.33	0.00	173,875.00	104,673.67	39.80	** Function
300	Purchased Services	0.00	1,921.50	0.00	12,000.00	10,078.50	16.01	
2367	Educational, Inspectional, Sup Serv due to loss	0.00	1,921.50	0.00	12,000.00	10,078.50	16.01	** Function
300	Purchased Services	1,686.25	9,738.50	0.00	0.00	(9,738.50)	0.00	
2369	Legal Services	1,686.25	9,738.50	0.00	0.00	(9,738.50)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2410	Office Of Principal Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	4,330.52	0.00	0.00	(4,330.52)	0.00	
2540	Function 2540	0.00	4,330.52	0.00	0.00	(4,330.52)	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2542	Care & Upkeep Bldg Serv	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
2560	Food Services	0.00	0.00	0.00	0.00	0.00	0.00	** Function
2000	Support Services	14,036.61	173,708.88	2,395.00	294,875.00	118,771.12	59.72	* Function
80	Tort Immunity and Judgment Fund	14,036.61	173,708.88	2,395.00	294,875.00	118,771.12	59.72	Fund

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# Expenditure Report

Printed: 12/3/2015 9:01 AM  
PUTNAM COUNTY CUSD #535

## Fire Prevention/Life Safety 90

Function 2000 Support Services  
Function 2548 L/S Capital Outlay  
Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	365,895.60	438,000.00	0.00	438,000.00	0.00	100.00	
2548	L/S Capital Outlay	365,895.60	438,000.00	0.00	438,000.00	0.00	100.00	** Function
2000	Support Services	365,895.60	438,000.00	0.00	438,000.00	0.00	100.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
4190	Other Pymnts Gov In State	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4000	Nonprogrammed Charges	0.00	0.00	0.00	0.00	0.00	0.00	* Function
90	Fire Prevention/Life Safety	365,895.60	438,000.00	0.00	438,000.00	0.00	100.00	Fund
<b>Report Total:</b>		<u>1,511,225.21</u>	<u>4,862,230.08</u>	<u>44,538.50</u>	<u>12,180,166.00</u>	<u>7,273,397.42</u>	<u>40.28</u>	

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**Balance Sheet (by fund)**

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 10</b>				
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-111-1	IMPREST FUND	13,800.00	0.00	13,800.00
10-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
10-110-1	CASH IN BANKS	341,295.93	15,744.28	357,040.21
10-121-1	REGULAR INVESTMENT ED	6,069,961.31	(382,219.15)	5,687,742.16
10-131	PAYROLL CASH	0.00	0.00	0.00
10-199-1	EMPLOYEE COMPUTERS	0.00	0.00	0.00
10-122-1	FARNSWORTH INVESTMENT	0.00	0.00	0.00
	<b>Total</b>	<b>\$6,425,057.24</b>	<b>(\$366,474.87)</b>	<b>\$6,058,582.37</b>
10-457-1	Delete This Account	0.00	0.00	0.00
10-498-1	TEACHER RET 2.2	0.00	0.00	0.00
10-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
10-496-1	LOHMANS CAFE. PLAN	0.00	0.00	0.00
10-495-1	LIFE INS PAYABLE	0.00	0.00	0.00
10-493-1	MEDICARE INS. PAYABLE	0.00	0.00	0.00
10-490-1	Delete This Account	0.00	0.00	0.00
10-481-1	TEACHER RET. PAYABLE	0.00	0.00	0.00
10-460-1	DISABILITY INS. PAYABLE	0.00	0.00	0.00
10-458-1	Delete This Account	0.00	0.00	0.00
10-456-1	Delete This Account	0.00	0.00	0.00
10-455-1	Delete This Account	0.00	0.00	0.00
10-459-1	Delete This Account	0.00	0.00	0.00
10-454-1	Delete This Account	0.00	0.00	0.00
10-452-1	Delete This Account	0.00	0.00	0.00
10-411-1	LOAN TO LIFE SAFETY	0.00	0.00	0.00
10-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
10-434-1	LOANS FROM WKG CASH FND	0.00	0.00	0.00
10-453-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
10-706-1	NET PROFIT/LOSS	(1,910,941.68)	366,474.87	(1,544,466.81)
10-730-1	FUND BALANCE	(4,514,115.56)	0.00	(4,514,115.56)
	<b>Total</b>	<b>(\$6,425,057.24)</b>	<b>\$366,474.87</b>	<b>(\$6,058,582.37)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 20</b>				
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
20-184-1	LAND FUND INVESTMENT	0.00	0.00	0.00
20-183-1	TREE FUND INVESTMENTS	3,612.66	0.00	3,612.66
20-131	PAYROLL CASH	0.00	0.00	0.00
20-110-1	CASH IN BANKS	145,460.85	609.75	146,070.60
20-121-1	REGULAR INVESTMENT O/M	1,407,291.84	(343,194.17)	1,064,097.67
	<b>Total</b>	<b>\$1,556,365.35</b>	<b>(\$342,584.42)</b>	<b>\$1,213,780.93</b>
20-454-1	Delete This Account	0.00	0.00	0.00
20-456-1	Delete This Account	0.00	0.00	0.00
20-457-1	Delete This Account	0.00	0.00	0.00
20-458-1	Delete This Account	0.00	0.00	0.00
20-459-1	Delete This Account	0.00	0.00	0.00
20-497-1	SUPPORT PERS. DUES	0.00	0.00	0.00
20-453-1	Delete This Account	0.00	0.00	0.00
20-481-1	ANNUITIES PAYABLE	0.00	0.00	0.00
20-451	Delete This Account	0.00	0.00	0.00
20-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
20-452-1	Delete This Account	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
20-730-1	FUND BALANCE	(1,377,760.76)	0.00	(1,377,760.76)
20-706-1	NET PROFIT/LOSS	(178,604.59)	342,584.42	163,979.83
	<b>Total</b>	<b>(\$1,556,365.35)</b>	<b>\$342,584.42</b>	<b>(\$1,213,780.93)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 30</b>				
AP-Accrual-30	AP-Accrual for Fund 30	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
30-110-1	CASH IN BANKS	0.00	0.00	0.00
30-121-1	REGULAR INVESTMENT B/I	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	0.00	0.00	0.00
30-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 40</b>				
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	43,054.22	0.00	43,054.22
40-121-1	REGULAR INVESTMENT TRANS	211,251.15	(91,315.08)	119,936.07
40-131	PAYROLL CASH	0.00	0.00	0.00
40-185-1	LONG TERM INVESTMENTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$254,305.37</b>	<b>(\$91,315.08)</b>	<b>\$162,990.29</b>
40-453-1	Delete This Account	0.00	0.00	0.00
40-411-1	LOANS FROM W/C	0.00	0.00	0.00
40-452-1	Delete This Account	0.00	0.00	0.00
40-454-1	Delete This Account	0.00	0.00	0.00
40-456-1	Delete This Account	0.00	0.00	0.00
40-457-1	Delete This Account	0.00	0.00	0.00
40-481-1	EMPLOYEE INCENTIVE	0.00	0.00	0.00
40-451-1	Delete This Account	0.00	0.00	0.00
40-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-706-1	NET PROFIT/LOSS	(253,355.95)	91,315.08	(162,040.87)
40-730-1	FUND BALANCE	(949.42)	0.00	(949.42)
	<b>Total</b>	<b>(\$254,305.37)</b>	<b>\$91,315.08</b>	<b>(\$162,990.29)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 50</b>				
AP-Accrual-50	AP-Accrual for Fund 50	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-110-1	CASH IN BANKS	100,059.71	0.00	100,059.71
50-121-1	REGULAR INVESTMENT IMRF	486,404.34	(15,832.59)	470,571.75
50-185-1	IMRF-LONG TERM INVESTMEN	0.00	0.00	0.00
	<b>Total</b>	<b>\$586,464.05</b>	<b>(\$15,832.59)</b>	<b>\$570,631.46</b>
50-481-1	MEDICARE EMPLOYEE (10)	0.00	0.00	0.00
50-492-1	MEDICARE INS PAYABLE	0.00	0.00	0.00
50-457-1	Delete This Account	0.00	0.00	0.00
50-454-1	Delete This Account	0.00	0.00	0.00
50-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
50-493-1	MEDICARE BOARD SHARE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
50-730-1	FUND BALANCE	(348,598.15)	0.00	(348,598.15)
50-706-1	NET PROFIT/LOSS	(237,865.90)	15,832.59	(222,033.31)
	<b>Total</b>	<b>(\$586,464.05)</b>	<b>\$15,832.59</b>	<b>(\$570,631.46)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 60</b>				
AP-Accrual-60	AP-Accrual for Fund 60	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-185-1	LONG TERM INVEST C/P	0.00	0.00	0.00
60-121-1	REG INVESTMENTS-CAP PROJ	0.00	0.00	0.00
60-110-1	CASH IN BANK-CAP PROJ	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-411-1	LOAN FROM W/C	0.00	0.00	0.00
60-431-1	A/P CAP PROJECTS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
60-730-1	FUND BALANCE	0.00	0.00	0.00
60-706-1	NET PROFIT/LOSS	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 70</b>				
AP-Accrual-70	AP-Accrual for Fund 70	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	926,346.73	3,239.49	929,586.22
70-185-1	INVESTMENT LONG TERM WC	1,264,037.90	143.34	1,264,181.24
70-141-1	W/C INTERFUND LOANS	0.00	0.00	0.00
70-110-1	CASH IN BANKS	0.00	0.00	0.00
	<b>Total</b>	<b>\$2,190,384.63</b>	<b>\$3,382.83</b>	<b>\$2,193,767.46</b>
70-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
70-411-1	LOANS TO LIFE SAFETY	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(2,133,755.58)	0.00	(2,133,755.58)
70-706-1	NET PROFIT/LOSS	(56,629.05)	(3,382.83)	(60,011.88)
	<b>Total</b>	<b>(\$2,190,384.63)</b>	<b>(\$3,382.83)</b>	<b>(\$2,193,767.46)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 80</b>				
AP-Accrual-80	AP-Accrual for Fund 80	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
80-131	PAYROLL CASH	0.00	0.00	0.00
80-121-1	TORT-REG INVESTMENT	207,419.01	1,745.63	209,164.64
80-110-1	TORT-CASH IN BANKS	20,455.25	0.00	20,455.25
	<b>Total</b>	<b>\$227,874.26</b>	<b>\$1,745.63</b>	<b>\$229,619.89</b>
80-481	NON-CERT DUES	0.00	0.00	0.00
80-431-1	ACCOUNTS PAYABLE	0.00	1,728.00	1,728.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$1,728.00</b>	<b>\$1,728.00</b>
80-730-1	FUND BALANCE	(75,033.11)	0.00	(75,033.11)
80-706-1	NET PROFIT/LOSS	(152,841.15)	(3,473.63)	(156,314.78)
	<b>Total</b>	<b>(\$227,874.26)</b>	<b>(\$3,473.63)</b>	<b>(\$231,347.89)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet (by fund)

Printed: 12/3/2015 8:52 AM  
 PUTNAM COUNTY CUSD #535

Account Number	Account Description	Balance Forward	Current Month	Current Balance
<b>Fund: 90</b>				
AP-Accrual-90	AP-Accrual for Fund 90	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	0.00	0.00	0.00
90-121-1	REGULAR INVESTMENT L/S	537,722.19	(362,686.57)	175,035.62
90-110-1	CASH IN BANK-LIFE SAFETY	(116,467.15)	0.00	(116,467.15)
	<b>Total</b>	<b>\$421,255.04</b>	<b>(\$362,686.57)</b>	<b>\$58,568.47</b>
90-411-1	LOAN DUE TO EDUCATION	0.00	0.00	0.00
90-481-1	IL WITHHOLDING TAX PAY	0.00	0.00	0.00
90-457-1	Delete This Account	0.00	0.00	0.00
90-452-1	Delete This Account	0.00	0.00	0.00
90-412-1	LOAN DUE TO WORKING CASH	0.00	0.00	0.00
90-431-1	ACCOUNTS PAYABLE	0.00	0.00	0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	16,911.17	362,686.57	379,597.74
90-730-1	FUND BALANCE	(438,166.21)	0.00	(438,166.21)
	<b>Total</b>	<b>(\$421,255.04)</b>	<b>\$362,686.57</b>	<b>(\$58,568.47)</b>
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Fund Balance Report

Printed: 12/3/2015 8:55 AM

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	628,417.26	261,942.39	3,158,679.18	4,703,145.99	1,544,466.81	4,514,115.56	6,058,582.37
20	Oper, Build, & Maint Fund	373,981.73	31,397.31	746,066.18	582,086.35	(163,979.83)	1,377,760.76	1,213,780.93
40	Transportation Fund	103,563.42	12,248.34	215,549.90	377,590.77	162,040.87	949.42	162,990.29
50	I.M.R.F./Soc. Sec. Fund	25,330.59	9,498.00	130,225.94	352,259.25	222,033.31	348,598.15	570,631.46
70	Working Cash Fund	0.00	3,382.83	0.00	60,011.88	60,011.88	2,133,755.58	2,193,767.46
80	Tort Immunity and Judgment Fund	14,036.61	17,510.24	173,708.88	330,023.66	156,314.78	75,033.11	231,347.89
90	Fire Prevention/Life Safety	365,895.60	3,209.03	438,000.00	58,402.26	(379,597.74)	438,166.21	58,568.47
		<u>\$1,511,225.21</u>	<u>\$339,188.14</u>	<u>\$4,862,230.08</u>	<u>\$6,463,520.16</u>	<u>\$1,601,290.08</u>	<u>\$8,888,378.79</u>	<u>\$10,489,668.87</u>

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## PCPS Activity Fund November

Beginning Balance	\$9027.55
Deposits	\$3508.41
Expenditures	\$3389.41
Ending Balance	\$9146.55

### Deposits

11/16/15	Book Fair, Raffle, Water, Soda	\$3508.41
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### Expenditures

CK#			
797	11/03/15	Northwind Threads FRN T-shirts	\$330.75
798	11/04/15	Hinckley Springs Water	\$50.19
799	11/04/15	Oriental Trading FRN supplies	\$49.95
800	11/09/15	PC Foods FRN supper	\$29.64
801	11/11/15	Northwind Threads FRN T-shirts	\$51.25
802	11/11/15	Pepsi Soda	\$50.66
803	11/12/15	Dollar General FRN supplies	\$26.00
804	11/12/15	Casey's FRN pizza	\$63.52
805	11/16/15	Scholastic Book Fairs Book Fair payment	\$2737.45



## PCES Activity Fund November

Beginning Balance November 01, 2015	\$14746.94
Deposits November 2015	2983.94
Expenditures November 2015	2636.16
Ending Balance November 30, 2015	\$15094.72

### Deposits

11/17/15 – Scholastic Book Fair	\$2475.90
11/20/15 – Soda (108.60), Lifetouch (399.44)	\$508.04

### Expenditures

11/09/15 - #1272 – Hennepin Foods P/T Food	\$181.00
11/17/15 - #1273 – Scholastic Book Fair Book Fair	\$2455.16

Total Expenditures	\$2636.16
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## **PCES Imprest Fund Report November 2015**

Beginning Balance November 01, 2015	\$233.30
Less November 2015 expenditures	\$0.00
Balance November 30, 2015	\$1500.00
Request for reimbursement	\$0.00
Attain Maximum Balance	\$1,500.00

### **Deposits**

11/20/15 – Reimbursement from October	\$1266.70
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### **Expenditures**

Total Expenditures	\$0.00
Request for reimbursement	\$0.00

Putnam County Junior High School  
 Imprest Fund  
 November, 2015  
 Account #010-146

Beginning Balance	\$ 1,388.50
Replenishment Request	<u>1,411.50</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>\$ 840.00</u>
Balance	\$ 1,960.00
Replenishment Request	<u>\$ 840.00</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
5587	11/03	Todd Ryan	10-1501-319-3	official	60.00
5588	11/03	Derek Nearing	10-1501-319-3	official	60.00
5589	11/05	Garry Schroeder	10-1501-319-3	official	60.00
5590	11/05	Joe Stachowicz	10-1501-319-3	official	60.00
5591	11/09	Joe Bourgoni	10-1501-319-3	official	60.00
5592	11/09	Terry Olszewski	10-1501-319-3	official	60.00
5593	11/16	Derek Nearing	10-1501-545-3	official	60.00
5594	11/16	Joel Gerdovich	10-1501-319-3	official	60.00
5595	11/17	Mike Urnikis	10-1501-319-3	official	60.00
5596	11/17	Joe Burgoni	10-1501-319-3	official	60.00
5597	11/19	John Defrietis	10-1501-319-3	official	60.00
5598	11/19	Ed Derix	10-1501-319-3	official	60.00
5599	11/30	Rick Michael	10-1501-319-3	official	60.00
5600	11/30	Pete Heiden	10-1501-319-3	official	60.00

expenditures	840.00
Replenishment request	840.00

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Michael Olson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
PCJH Cheerleading  
November, 2015  
Account #138-258

Beginning Balance	\$ 183.54
Transfers In	<u>4,726.97</u>
Subtotal	4,910.51
Less Expenditures	<u>00.00</u>
Balance	4,910.51

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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Michael Olson, Principal

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Sandra A. Troglia, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 November, 2015  
 Account #010-707

Beginning Balance	\$ 14,377.67
Transfers In	<u>1,945.00</u>
Subtotal	16,322.67
Less Expenditures	<u>2,484.56</u>
Balance	13,838.11

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
615	11/10	Amanda Petersen	fund raiser	1,167.00
616	11/16	Cosgroves	lady puma	60.78
617	11/18	Barb Zemenek	shoes reimburse	14.00
618	11/18	Heidi Pedersen	shoes reimburse	87.00
619	11/18	Shannon Gorisek	shoes reimburse	92.00
620	11/30	Toni's	balloons	8.00
621	11/30	Hennenpin Food Mar	lady puma	1,055.78

\_\_\_\_\_  
 Michael Olson, Principal

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 Sandra A. Troglio, Secretary

Putnam County Junior High School  
Puma Crew  
November, 2015  
Account #010-561

Beginning Balance	\$1,277.42
Transfers In	<u>2,085.00</u>
Subtotal	3,362.42
Less Expenditures	<u>988.58</u>
Balance	\$2,373.84

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
740	11/6	Wal-Mart	Concession Stand	\$69.71
621	11/9	PC Foods	Concession Stand	\$56.49
622	11/10	Cosgroves	Concession Stand	\$751.58
623	11/18	Wal-Mart	Concession Stand	\$95.45
624	11/29	PC Foods	Concession Stand	\$15.35

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Mike Olson, Principal

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Cortny Hannon, Advisor

Putnam County Junior High School  
 PCJH Staff Soda  
 November, 2015  
 Account #010-650

Beginning Balance	\$ 2,437.62
Transfers In	<u>5,992.44</u>
Subtotal	8,430.06
Less Expenditures	<u>3,374.88</u>
Balance	5,055.18

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1398	11/04	N/C Mastercard	incedntive day	35.97
1399	11/06	Kaddywampus	lunch student of wk	125.85
1400	11/16	The Water Store	water	17.78
1401	11/26	Apollo	incentive day	900.00
1402	11/24	Scholastic Book Fair	Book fair	1,754.96
1403	11/30	Hennepin Food Mart	incentive trip	666.17

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Michael Olson, Principal

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Sandra A. Troglgio, Secretary

Putnam County Junior High School  
 Student Council  
 November, 2015  
 Account #138-096

Beginning Balance	\$158.17
Transfers In	—
Subtotal	
Less Expenditures	—
Balance	\$ 158.17

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
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Mike Olson, Principal

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Amy Carboni, Sponsor

Putnam County Junior High School  
 PCJH Activity Fund  
 November, 2015

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 183.54	4,726.97	00.00	\$ 4,910.51
PCJH Girls Athletic 010-707	14,377.67	1,945.00	2,484.56	13,838.11
PCJH Puma Crew 010-561	1,277.42	2,085.00	988.58	2,373.84
Staff Soda 010-650	2,437.62	5,992.44	3,374.88	5,055.18
PCJH Student Council 138-096	158.17	00.00	00.00	158.17

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Michael Olson, Principal

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Sandra A. Troglia, Secretary

**IMPREST REPORT**  
**PUTNAM COUNTY HIGH SCHOOL**  
**Nov. 2015**  
**Bob Peterson, Principal**

<b>Balance October 31, 2015</b>	<b>\$ 3,847.50</b>
<b>Replenishment Requested</b>	<b>\$ 2,152.50</b>

<b>Maximun Balance</b>	<b>\$ 6,000.00</b>
<b>November Expenditures</b>	<b>\$ 2,593.25</b>

<b>Balance as of November 30, 2015</b>	<b>\$ 3,406.75</b>
<b>Replenishment</b>	<b>\$ 2,593.25</b>

**Replenishment requested**

**Expense Breakdown**

ICCA	10-1501-640-2	Cheer Membership	\$75.00
<b>Farmington High School</b>	10-1501-640-2	Cheer Competition	\$100.00
<b>Peoria High School</b>	10-1501-640-2	Cheer Competition	\$100.00
<b>Princeton High School</b>	10-1501-640-2	Girls Basketball Tourn	\$150.00
<b>Illinois Jr Achievment Science</b>		Jr Science Membership	\$75.00
<b>Monas</b>	10-1501-640-2	Tri-County Meeting	\$38.25
<b>Marseilles Booster Club</b>	10-1501-640-2	Boys Basketball Tourn	\$125.00
<b>USPO</b>	10-2410-341-1	Stamps	\$147.00
<b>Charlston High School</b>	10-1501-640-2	Girls Basketball Tourn	\$125.00
<b>Hononigah</b>	10-1501-640-2	Pantera Competition	\$70.00
<b>Fieldcrest High School</b>	10-1501-640-2	Pantera Competition	\$125.00
<b>Illinois Dance Team Assoc.</b>	10-1501-640-2	Dance Membership Fee	\$100.00
<b>Metamora High School</b>	10-1501-640-2	Wrestling Tourn	\$250.00
<b>Newman Central Catholic</b>	10-1501-640-2	Wrestling Tourn	\$150.00
<b>Wethersfield Athletic Booster</b>	10-1501-640-2	Boys Basketball Tourn	\$130.00
<b>University of Illinois</b>		WYSE registration fee	\$228.00
<b>Eureka High School</b>	10-1501-640-2	Freshman Basketball Tourn	\$160.00
<b>Riverdale High School</b>	10-1501-640-2	Wrestling Tourn	\$175.00
<b>Dale Teiman</b>	10-1501-319-2	GBB Official	\$90.00
<b>Dean Teiman</b>	10-1501-319-2	GBB Official	\$90.00
<b>Dave Sheppard</b>	10-1501-319-2	GBB Official	\$90.00

SUPERINTENDENT IMPREST  
Sept/Oct/Nov 2015

BANK BALANCE	1945.00
REPLENISHMENT REQUEST	<u>55.00</u>
BANK BALANCE	2000.00

2996	10-2320-332-1 LEASE-Fall Alliance Council Dinner Meeting	21.00
2997	VOID	
2998	40-2550-411-1 Sec of State – John Heggen Bus permit Renewal	4.00
2999	10-1700-410-2 Sec of State – D.E. Sticker Renewal	10.00
3000	40-2550-411-1 Sec of State – Yellow Bus Sticker Renewal	10.00
	40-2550-324-1 White Bus Sticker Renewal	10.00
TOTAL		<u>55.00</u>

Putnam County Comm. Unit School Dist. #535  
Treasurers Report November 30, 2015

<b>PAGE 1 OF 2</b>	<b>EDUCATION</b>	<b>O/M</b>	<b>TRANSPORT</b>	<b>IMRF</b>	<b>C/P</b>	<b>W/C</b>	<b>TORT</b>	<b>L/S</b>	<b>TOTALS</b>
<b>Cash/Invest. Begin Month</b>	\$6,425,057.24	\$1,556,365.35	\$254,305.37	\$586,464.05	\$0.00	\$2,190,384.63	\$227,874.26	\$421,255.04	\$11,661,705.94
<b>Receipts</b>	\$261,942.39	\$31,397.31	\$12,248.34	\$9,498.00	\$0.00	\$3,382.83	\$17,510.24	\$3,209.03	\$339,188.14
<b>Disbursements</b>	\$628,417.26	\$373,981.73	\$103,563.42	\$25,330.59	\$0.00	\$0.00	\$14,036.61	\$365,895.60	\$1,511,225.21
<b>Cash/Invest. End Month</b>	\$6,058,582.37	\$1,213,780.93	\$162,990.29	\$570,631.46	\$0.00	\$2,193,767.46	\$231,347.89	\$58,568.47	\$10,489,668.87
<b>CASH IN BANKS</b>									
<b>Granville National Bank</b>	\$283,633.19	\$20,805.96	\$2,054.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$306,493.37
<b>First State Bank</b>	\$73,407.02	\$78,939.20	\$41,000.00	\$100,059.71	\$0.00	\$0.00	\$20,455.25	(\$116,467.15)	\$197,394.03
<b>North Central Bank</b>		\$46,325.44							\$46,325.44
<b>Total Cash in Banks</b>	\$357,040.21	\$146,070.60	\$43,054.22	\$100,059.71	\$0.00	\$0.00	\$20,455.25	(\$116,467.15)	\$550,212.84
<b>MONEY MARKET ACCTS.</b>									
<b>Granville National Bank</b>									\$0.00
<b>Rate 0.00%</b>									
<b>First State Bank</b>	\$1,584,297.33	\$267,257.96	\$90,068.21	\$150,103.63	\$0.00	\$43,992.21	\$92,947.68	\$56,545.84	\$2,285,212.86
<b>Rate 0.30%</b>									
<b>North Central Bank</b>	\$3,846,889.38	\$796,839.71	\$29,867.86	\$320,468.12	\$0.00	\$885,594.01	\$116,216.96	\$118,489.78	\$6,114,365.82
<b>Rate 0.30%</b>									
<b>Eureka Savings</b>	\$253,407.89								\$253,407.89
<b>Rate 0.35%</b>									
<b>Peru Federal Savings</b>	\$0.00								\$0.00
<b>Rate 0.00%</b>									
<b>USBank</b>	\$3,147.56								\$3,147.56
<b>Total Money Market Accts.</b>	\$5,687,742.16	\$1,064,097.67	\$119,936.07	\$470,571.75	\$0.00	\$929,586.22	\$209,164.64	\$175,035.62	\$8,656,134.13

Putnam County Comm. Unit School Dist. #535  
Treasurers Report November 30, 2015

PAGE 2 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
<b>C/D INVESTMENTS</b>									
<b>Granville National Bank</b>									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>First State Bank</b>									
<b>34105 05/13/16 0.37%</b>						\$718,844.85			\$718,844.85
<b>34781 11/17/16 0.39%</b>						\$209,295.00			\$209,295.00
									\$0.00
									\$0.00
									\$0.00
<b>North Central Bank</b>									
<b>40413 03/05/16 0.35%</b>						\$336,041.39			\$336,041.39
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>Auditor Adjustments</b>									
<b>Tree Fund</b>		\$3,612.66							\$3,612.66
<b>Assets</b>	\$13,800.00								\$13,800.00
<b>Adjustments</b>									\$0.00
<b>Liabilities</b>							\$1,728.00		\$1,728.00
<b>TOTAL CASH &amp; INVESTMEN</b>	\$6,058,582.37	\$1,213,780.93	\$162,990.29	\$570,631.46	\$0.00	\$2,193,767.46	\$231,347.89	\$58,568.47	\$10,489,668.87

CERTIFIED CORRECT

*Alvin F. Rolando*

11/30/15



*Where all students will learn and succeed, and all means ALL*

## **Putnam County Junior High School**

Michael Olson, Principal  
[olsonm@pcschoos535.org](mailto:olsonm@pcschoos535.org)

13183 N 350th Avenue  
McNabb, IL 61335

Phone-815-882-2800 opt. 3

Fax-815-882-2299

### **Putnam County Junior High Board Report Monday December 21, 2015**

#### **Enrollment:**

6th Grade- 55 (+/-0)

7th Grade- 65 (+/-0)

8th Grade- 65 (-1)

Total= 185 (-1) from November

#### **Student Activities**

##### **Boys Basketball**

- 6th Grade Boys Basketball season has been completed and the boys represented PCJH very well and played hard. Their future is bright to continue the excellent tradition of PC Basketball.
- 7th & 8th Grade Boys Basketball teams are playing hard and getting ready for the upcoming Little Tri-County Tournament and Regionals. PCJH hosts the 7th Grade Regional.

##### **Volleyball**

- 7th & 8th Grade Volleyball practices have begun and the girls are working hard to prepare for the upcoming seasons.

##### **Community Service**

- Interact Club
  - Mr. Carboni- PCJH Interact Sponsor took Interact students to the PC Food Pantry to help bag food for the holidays.
- PCJH Community Service Project- Freedom House/PC Food Pantry
  - The annual community service project this year has focused on the Freedom House and PC Food Pantry.

- Mrs. Lenkaitis sponsored a dance in which the admission was food donations to the food pantry. The proceeds from the concession stand went to the Freedom House, as well as the concessions from our last day of school.
  - Mrs. Carboni coordinated an effort with the entire staff and student body to collect items and create welcome bags for the Freedom House.
  - We also held a 50/50 drawing at basketball game that raised money to donate to the Freedom House.
  -
- PC Special Ed.
  - Mrs. Colmone took her Life Skills Food Class to the PC Food Pantry to help bag child treat bags for the holidays.

These projects are an excellent example of the character of our students.

### **Rti**

- We continue to meet every 2 weeks on our Rti students to check in on their progress, their interventions, and placements. If needed the team discusses any changes- change in Tiers or interventions. Kris Sienza continues to provide excellent leadership for our Rti team.

### **Evaluations**

- I have completed evaluations for all non tenured teachers and most of the tenured ones. I will complete 2nd observations and evaluations in the 2nd semester, I will also finish the remaining tenured teachers as well. I will also be evaluating a teacher as a pilot with the new evaluation tool.

### **Principal Evaluation**

- I have completed my goals for principal this year and am in the process of scheduling my observation by Jay. This process is always a time of good discussion, reflection, and growth.

### **Curriculum-Highlights**

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Exploratories: As a Middle School with the philosophy of providing an excellent and well rounded education, the Exploratory Programs is at the heart of providing excellent educational opportunities for our students to experience and learn in a variety of different areas.

- Art-The students are creating plates out of clay. They design them, create them and Mrs. Goslin fires them up in the kiln. The 8th graders are creating a animated video from clay creations they made.
- Tech- The students are learning computer skills while learning to improve their typing skills, and creating pamphlets to learn to use publishing features

- Civics- The students are learning about our government structure while also following the presidential debates. They are also learning to follow current events as well,
- Geography- Students are learning the geography of the Nation and world while connecting places to real world events
- Health- The students are learning the benefits of a healthy life style and learning of the dangers of drug and alcohol abuse.

### **Professional Development**

- On Wednesday December 2nd we discussed Rti with Kris leading the discussion to our staff on the status of our Rti program.
- On Wednesday December 16th we met with the High School for a presentation from Kayla Olson on Concussion Awareness. This was very useful for our coaches and teachers who could have a student post concussion in their classroom.
- On Thursday December 17th the Language Arts teachers used some EPIC time to discuss some articulation and look at their curriculum and maps.

### **Assessments-MAP/PARCC**

- **MAP**
  - We are in the process of scheduling our Winter MAP tests. these scores will help see our trends in terms of school improvement, student achievement, and our curriculum. I will have the Fall-Winter Comparison in the near future.
- **PARCC- 2014-2015**
  - I am in the process of analyzing the scores from the Spring PARCC tests and will have information on that in the future as well. Overall the scores are what the state told us to expect. The scores initial look to be low, but as we look through them and compare- the scores are low everywhere. The main thing to look at is what students are doing in the classroom everyday and what they are learning and how they are progressing on assessments such as MAP.
- **PARCC-2015-2016**
  - We have been working to coordinate our Spring PARCC testing with Carl & Courtney and with Chris to ensure a smooth process. Chris has improved our technology to meet the demands of the testing schedules. I am also making sure our staff understand the role of the PARCC tests. It is one test that give us one piece of data.

**Thank you for all your hard work, dedication to PC Schools, and the tough decisions you make every**

**month for the students of PC. I want to wish all of you and your families a wonderful, peaceful, and restful holiday season.**



# Putnam County Elementary School

DECEMBER 2015 BOARD REPORT

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## **Enrollment**

3<sup>rd</sup> Grade = 67 students, with class sizes of 22, 22, and 23 students.

4<sup>th</sup> Grade = 58 students, with class sizes of 19, 19, and 20 students.

5<sup>th</sup> Grade = 66 students, with class sizes of 21, 22, and 23 students.

PCES Total Enrollment = 191

## **Student Activities**

- Congratulations to 4<sup>th</sup> grader Conlan Swikla and 5<sup>th</sup> grader Dominic Borio for being chosen as winners in the News Tribune “Design an Ad.” Both students created advertisements for local businesses that were provided by the News Tribune. Elementary students from around the Illinois Valley participated in the competition, and we are proud to have two winners from PCES.
- Back in October, PCES students participated in Fire Prevention Week activities. One of these activities included drawing an escape route from their house and a safe meeting place in case of a fire. These drawings were then submitted to Chief Peterson who chose 1<sup>st</sup> and 2<sup>nd</sup> place winners at each grade level. All winners received gift certificates, and 1<sup>st</sup> place winners received a ride to school in a fire truck. Working in conjunction with parents and the fire department, students were surprised when a fire truck showed up at their house to take them to school on a chilly November morning. Needless to say, students were surprised and very excited.
- We are approaching the end of the 5<sup>th</sup> grade boys basketball season. I would like to take this opportunity to share how proud I am of this team. While I am pleased with the students for increasing their fundamental skills of basketball, I could not be more proud of this team for their sportsmanship on and off the court. This team has showed endless respect for one another and particularly a teammate with a disability. Because of the unselfish approach of the team, Blake B., a student with Down Syndrome, was able to make 3 baskets this basketball season! I am truly proud and humbled by the sportsmanship this team has exhibited this season.

## **Professional Development**

- On December 7<sup>th</sup>, two teachers and I attend the Raising Student Achievement Conference in St. Charles, IL. Mrs. Ward attended the 2-day conference and was very pleased with the break-out sessions she attended. Mrs. Ward and I are currently looking at our professional development calendar to schedule a time for her to present to the staff some of the resources she obtained at this conference. Mrs. Boudreau and I were

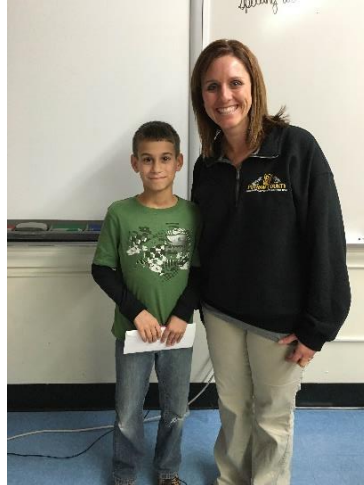
also in attendance on the first day of this conference to present during a breakout session with other members of the Putnam County staff.

- The Primary and Elementary buildings have created a Math Adoption Committee. This committee consists of administration and representation for each grade level, K-5, and special education. The purpose of this committee will be to conduct an in-depth analysis of researched-based math curriculums with the intent to adopt a new K-5 math series.

### **Response to Intervention**

- The PCES staff continues to make gradual improvements in the RtI process. When reviewing the timeline created at the beginning of the school year, we are right on track in our implementation process. Professional development time has been provided to strengthen our process and analyze student data. Winter benchmarking will take place next month, which will provide us with more insight to student growth.

#### **Design an Ad. Winners**



#### **Ride in a Fire Truck winners**



#### **5<sup>th</sup> Grade Boys Basketball**



# December Board Report

PRINCIPAL: RONDA CROSS

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## PCPS Enrollment

Here are the current enrollment numbers for PCPS:

Pre-K – 78

K – 59

1<sup>st</sup> – 48

2<sup>nd</sup> - 52

## Upcoming Events:

- **100 Can Challenge (Food Pantry/100<sup>th</sup> day) begins January 22<sup>nd</sup>**
- **Universal Screening – January 26<sup>th</sup> and 27<sup>th</sup>**

## Triple I Conference

Thank you again for the support to attend professional development. In November I attended breakout sessions and general sessions at the Triple I Conference. It was a great opportunity to network with a principal I, and other colleagues, respect at an RtI/assessment session. Additionally, I attended the Schools Tour which was another excellent opportunity to see firsthand what other schools are doing and how they are doing it. Other sessions that I attended were: Leadership in a SNAP, Benchmarking/Improved Efficiencies, Student Engagement, and Building Leadership Capacity.

## 1<sup>st</sup> Grade Position

As you know, Mrs. Vacca resigned her position last month to move to Kentucky for her husband's transfer with Walmart. With conversation and approval from Mr. McCracken, I posted the position and set the application deadline for Dec. 16<sup>th</sup>. We will have an interview team and have set Dec. 22<sup>nd</sup> for interviews. I anticipate having a candidate that week and will give the new teacher access to her room in order to get the room "ready/decorated/organized" the week after Christmas (Most of the items in the room are the property of Mrs. Vacca). The new teacher's first day will be January 4<sup>th</sup> with official hiring at the January board meeting.

## RtI Progress

This month I accepted applications for the resignation of Ronda Vacca as the RtI Coach. I am recommending that we hire Jennifer Smith and Connie Hartman as Co-Coaches for the 2<sup>nd</sup> semester. This will be a temporary solution to the issue and then next year we will hire one full-time coach to fill the position.

## K-5<sup>th</sup> Math Adoption Process

We had our first K-5<sup>th</sup> grade math adoption meeting. Teachers were given four samples we will be looking at, a rubric and lots of opportunity for discussion and input into the process. We will be looking at Go Math for the month of January and using a rubric to score the series according to PC needs, standards and best practices.

## Rosie the Reading Bookworm

We counted up Rosie this week and she is at 2,375 books read aloud! Our goal is to read 5,000 books by mid-May.

**“Students of the Week” this Month...**



**Ella Pyszka**

Awarded by Mrs. Bell for the “Caring” Pillar



**Bradley Green**

Awarded by Mrs. Smith for the “Responsibility” Pillar



**Dylan Haycraft**

Awarded by Mrs. Alleman for the “Fairness” Pillar



**Payton Olson**

Awarded by Mrs. Vacca for the “Responsibility” Pillar

## **Putnam County Junior High School**

### **School Board Report**

**December 17, 2015**

#### **Winter Benchmarking Information – MAP Testing**

We did our winter benchmarking for MAP testing on December 8<sup>th</sup> and 9<sup>th</sup>. I am thrilled to announce that the testing process went extremely well. The students were able to log on swiftly and without any problems or delays. This will be an important time as it will provide us with our second data point for all students. This also establishes a trend line in the beginning stages of monitoring student growth. The results will help us identify additional student needs as we move forward in our response to intervention process. We will be analyzing the data once return from the winter break. Also, we will provide the data for the school board once the other schools complete their testing windows.

#### **High School Completes Finals**

As I prepare this report, the high school will be finishing the first semester finals on Friday, December 18<sup>th</sup>. The teachers have been working hard to finalize grades as needed. We have also developed a better tracking system to monitor student progress and to stay on track to graduate. I am in the process of tweaking a spreadsheet that will help tabulate and track students' credits and graduation requirements.

#### **Putnam County High School Winter Concert**

The Putnam County High School Band and Chorus presented their Winter Concert on Monday, December 7<sup>th</sup> at 7:00 PM in the Putnam County High School Auditorium. The event was very well attended. Mrs. Hulstrom had the groups very well prepared and both groups sounded great. Our numbers in band and chorus are grown with close to fifty students total in the program. There are several students that participate in both.

#### **Spring Musical Set – Wizard of Oz**

The high school has announced this year's spring musical will be The Wizard of Oz. The high school will be conducting tryouts on December 17<sup>th</sup> and 18<sup>th</sup>. The show will be performed on three dates as follows: Thursday, April 17<sup>th</sup>, Friday, April 18<sup>th</sup>, and Saturday, April 19, 2016.

#### **Athletic Updates**

The boys' 5<sup>th</sup> and 6<sup>th</sup> grade basketball season finished on Thursday, December 17<sup>th</sup>. The JH Volleyball season began on Monday, December 7<sup>th</sup> with practices. We look to have a good number of girls going out for all three levels grades 6<sup>th</sup>-8<sup>th</sup>. The 6<sup>th</sup> grade coach is Taylor Erjavsik, the 7<sup>th</sup> grade coach is Amy Kreiser, and the 8<sup>th</sup> grade coach is Kyle Anderson. They

will have their first match on Tuesday, January 5<sup>th</sup> when we return from the winter break. Good luck to all the players and coaches during their seasons.

The high school events are running in full force and there are a great deal of events scheduled during the winter break. Our varsity boys' basketball team will be returning to the Marseilles tourney starting on Saturday, December 26<sup>th</sup> at Noon against Midland. Our JV boys' basketball will be in a two-day tourney in Serena on Saturday, December 19<sup>th</sup> and Monday, December 21<sup>st</sup>. The HS Girls' will be competing in the Earlville tourney this year over three days running from Monday, December 28<sup>th</sup> to Wednesday, December 30<sup>th</sup>. Our wrestling teams compete at all day tournaments December 19<sup>th</sup>. They also compete on Saturday, January 2<sup>nd</sup>. There is no slowing down in January as all high school activities will be very busy during the heart of their seasons.

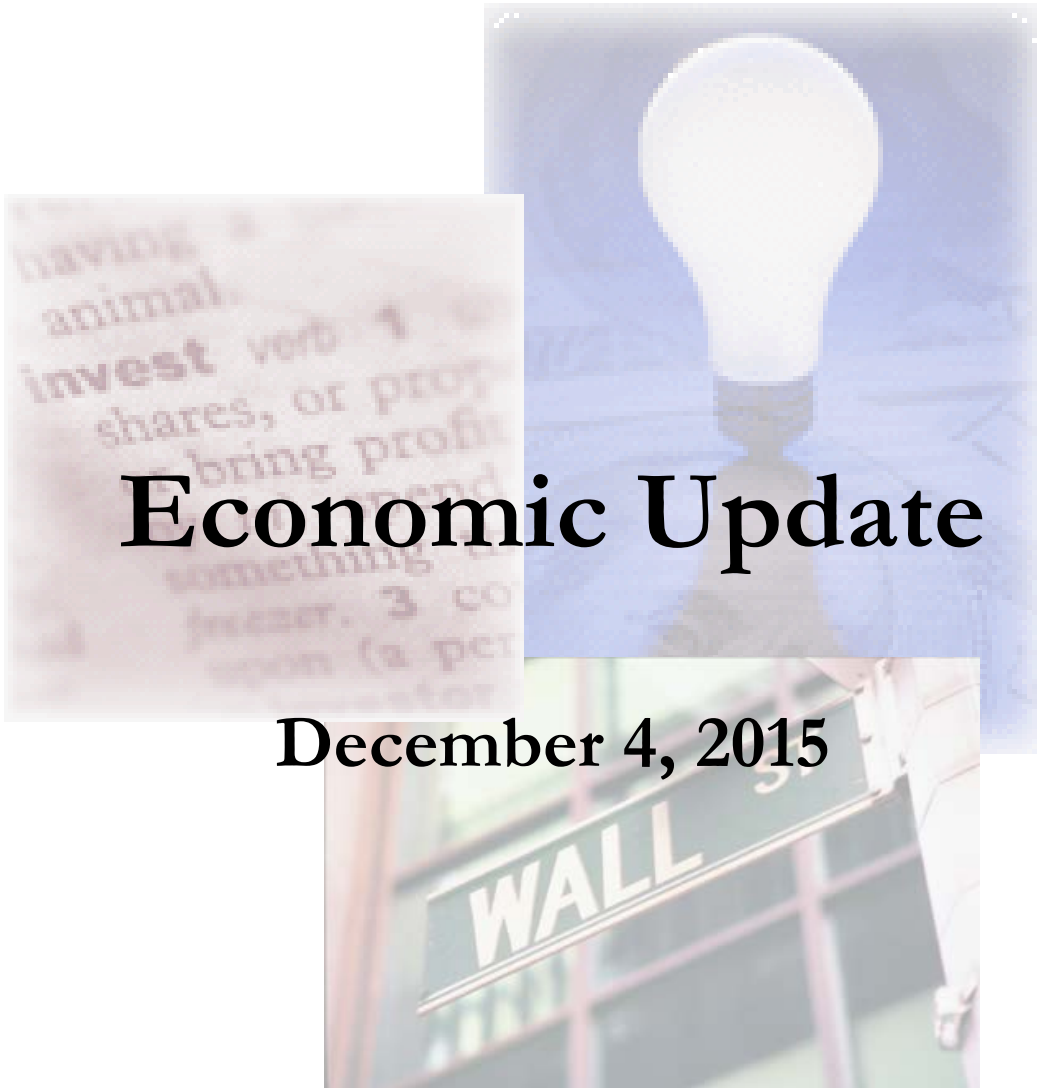
### **Staff Evaluations**

I was very busy conducting several staff evaluations the past few weeks. I have completed the initial first observations for non-tenured staff. I have also begun the second round as well. Again, I state that this is a busy and rewarding process. I have had the opportunity to have some very meaningful and productive discussions with staff during the process. Overall, the staff is doing very well. Everyone is working very hard and the level of communication continues to improve over the course of the year. I plan to have all evaluations completed by the end of February at the latest. Mr. Peterson will be conducting the evaluations of those that are tenured and on the rotation to be observed.

**State Funding Update**

**December 14, 2015**

<b>Transportation</b>	<b>\$110,259.54</b>
<b>Special Education</b>	<b>96,969.39</b>
<b>Early Childhood</b>	<b>116,400.00</b>
<b>II Free Lunch</b>	<b>236.44</b>
<hr/>	
<b>Total Owed from State</b>	<b>\$323,865.37</b>



# Economic Update

December 4, 2015

**PFM Asset Management LLC**  
222 North LaSalle  
Suite 910  
Chicago, IL 60601

*Sources: Bloomberg, Investor Guide, Vanguard, Financial Times*

717-231-2723  
717-233-6073 fax  
[www.pfm.com](http://www.pfm.com)

## Economic Update

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### Summary of Recent Economic Data

The U.S. economy expanded at a faster pace in the third quarter of 2015, rising an annualized 2.1% from a preliminary reading of a 1.5%. The second reading of third quarter GDP was revised as it showed that the efforts to rein in bloated inventories had a smaller hit on the U.S. economy than previously reported. Household consumption, which accounts for almost 70% of the economy, grew at an annualized 3.0% rate in the third quarter as the consumer continues to power the U.S. economy with cheap gas prices and greater job security, giving households a greater means and confidence to spend.

The November non-farm payrolls report beat expectations, coming in at 211,000 jobs compared to an estimated 200,000 job increase, while the unemployment rate held steady at 5.0%. The most anticipated piece of U.S. data underscores Federal Reserve Chair Janet Yellen's confidence that the U.S. economy is strong enough to withstand higher borrowing costs, and will raise the odds that the Fed officials will raise interest rates this month. Though payroll growth has been solid, wages are not building any steam. Earnings data were not impressive in the latest employment report as average hourly earnings were up a monthly 0.2% versus October's outsized 0.4% gain. The year-over-year rate for average hourly earnings is down to 2.3% now. However, despite the soft spots and though earnings have been relatively flat, this report confirms that the country's labor market is solid and growing.

Consumer confidence in November unexpectedly declined to the lowest level in over a year as Americans grew less optimistic about the labor market. The index declined to a level of 90.1, below that of the lowest forecast, from an upwardly revised October reading of 99.1. This November reading came in far under expectations and is the lowest since September of last year. The share of Americans who see greater job availability in the next six months fell to the lowest level since October of 2011, as confidence declined among all age groups. This decline in job expectations was dramatic and raises the question of whether global effects, which have been negative for the U.S., are beginning to weigh on the American consumer, something that would not be a positive for the holiday spending outlook.

November's ISM manufacturing reading unexpectedly declined for the month. The index declined to its lowest level since June of 2009 as it fell to a contractionary reading of 48.6 from October's reading of 50.1 (the breakeven line is 50.0 in which readings above 50.0 signal expansion and readings below 50.0 signal contraction). Ten of the 18 industries surveyed shrank, including apparel, plastics, and machinery, as the production measure and new orders fell into contraction while export orders remained in contraction for the sixth straight month. The report indicated that factories believed their customers continued to have too many goods on hand while factories themselves made progress in reducing inventories as the stockpiles measure fell to its lowest level since 2012.

The strong numbers that have been generated by service-oriented companies this past year are coming at the same time American manufacturers are showing signs of weakness. Many economists believe that the market is going to see those industries pulling in separate directions. Although manufacturing is important to the U.S., it is not nearly as impactful as it was a few decades ago and, as a result of this many feel the economy is strong enough to withstand a rate hike from the Fed.

Consumers have shown their strength the last couple of months when it comes to purchasing automobiles, as they have been buying motor vehicles at a 12-year high annualized rate. Vehicle sales in November were unchanged from October at a rate of 18.12 million a year, an increase from 17.02 million year-over-year. General Motors retained the top market share with 17.4% of light vehicles, followed by Toyota at 14.4% and Ford at 13.9%. Volkswagen, tangled in an emissions scandal, saw sales fall 24.7% year-over-year. Overall, the latest motor vehicles sales report points to a foundation of strength as low gas prices are keeping more money in consumer pockets, reflected not only in a rising savings rate but also in exceptionally strong vehicle sales.

Durable goods orders were stronger than expected in October. Orders for U.S. business equipment increased more than forecasted in the month, increasing by 2.9%. This rise was almost twice the median estimate, driven by an 81% surge in commercial aircraft orders as Boeing received 59 orders for planes. Orders for non-military capital goods, excluding aircrafts, rose by 1.3%, the most in 3 months while orders excluding all transportation rose by 0.5%, more than the 0.3% estimate.

Factory orders, which represent the dollar level of new orders for durable and non-durable goods, bounced sharply higher in the month of October as orders rose by 1.5%. Given that the factory sector has been in decline all year, the order data in this most recent report are encouraging and should help offset the concern from the sub-50 reading in the ISM manufacturing report.

Household spending rose less than estimated in October, increasing by 0.1%, the same as in September, and below the expectation for a rise of 0.3%. Personal incomes rose by 0.4% for the month of October, exceeding expectations, as the savings rate rose to the highest level in nearly three years. Consumers retained most of the savings from the decline in gasoline prices, lower heating bills, and a pickup in wages. The actual savings rate rose by 0.6% in October, the most in 5 months, and is currently now at 5.6%. Though this data points to consumer strength, the spending data does not point to a strong start for the fourth quarter at all. It should also be noted that the core personal consumption expenditure index, the Federal Reserve's main measure of inflation which excludes food and energy, fell to its lowest level since January, indicating no rise month-over-month, while increasing 1.3% year-over-year.

Sales of existing homes have been soft and are not likely going to pick up over the next few months based on October's pending home sales index which is only up by 0.2%. Year-over-year, the index is up by 3.9%, which matches the rate of gain for final sales during the month of October. The new home market is not doing that much better than existing homes with sales up 4.9% year-over-year according to the latest data available.

Home prices in twenty U.S. cities, indicated by the S&P/Case-Shiller housing index, rose faster than expected in September year-over-year, increasing by 5.5%. This was the fastest rate of expansion since August of 2014. All twenty cities in the index showed a year-over-year gain, led by an 11.2% rise in San Francisco and a 10.9% rise in Denver, as a limited supply of homes on the market supports price appreciation. Though overall year-over-year home price appreciation is tame relative to prior rates, which peaked this cycle in the low double digits in the second half of 2013 and early 2014, September's strength will not only help to boost household wealth but will also pull more homes into the market where the supply of existing homes is very thin and is holding back sales.

Crude oil temporarily climbed back above \$42 a barrel on the back of a report from the Saudi Press Agency. The agency reported that the Saudi Arabian government is "ready to do what it takes for a stable oil market" and is "ready to cooperate with OPEC and non-OPEC countries for stable prices." The rise in the price of oil was short lived though as the commodity gave back gains quickly and is now currently down below the \$42 per barrel level. Meanwhile, OPEC recently announced that the group will keep its oil output at current levels, about 31.5 million barrels a day, and will not limit production. In other commodity news, copper continued to decline, falling below \$4,500 a metric ton for the first time since mid-2009.

In international news, European authorities are proposing a system, the European Deposit Insurance Scheme, to share the cost of protecting savers much like the FDIC, which would protect savings accounts of up to 100,000 euros.

The European Central Bank ("ECB") President Mario Draghi cut the ECB's deposit rate by 10 basis points to -0.3%, a smaller decline than some analysts had forecasted, and he said that the ECB will extend quantitative easing until March of 2017 or beyond if at all necessary. This actually disappointed many investors who were looking for an increase in the quantitative easing amount rather than just an extension. Additionally, the ECB is said to be discussing the imposition of two-tiered bank charges for banks that park money with the central bank or are buying more debt. A two-tiered bank system allows the scope for deposit rate cuts to be more aggressive in coming months according to Mizuho and could be similar to the Swiss National Bank's system. Also, the ECB has announced it will temporarily pause its asset purchase program over the holiday season, from December 22<sup>nd</sup> to January 1<sup>st</sup>, "to reduce possible market distortions" during a period of "lower market liquidity."

Also in global news, the International Monetary Fund ("IMF") added the Chinese yuan to its basket of reserve currencies as it decided that the yuan meets the standard of being "freely usable" and will join the dollar, euro, pound, and yen in its Special Drawings Rights basket. This addition will take effect October 1, 2016, with the yuan having a 10.92% weighting in the basket, higher than the yen and the pound.

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## **Fixed Income Market**

The Fed Funds futures market is currently pricing in a 76% probability of a Fed rate hike and, barring any major negative developments, will probably increase as the market moves closer to the meeting. U.S. Treasury yields are higher after the November employment report was stronger than economists' forecasts, cementing expectations that the Federal Reserve rate liftoff will occur this month. This comes after the fact that by November month-end, 2 and 3-year U.S. Treasury Note yields rose by 21 and 19 basis points respectively from October's month-end levels. It should be noted that Treasury yields have increased modestly as November's employment report further solidified expectations for a Fed rate hike later this month. The 2-year yield rose briefly to 0.99% following the release of the jobs report, its highest level since early 2010.

Even though energy producers and manufacturers are having a hard time because of cheap oil and a strong dollar, reports of a softening economy are hard to find. Retailers, restaurants, banks, hospitals, and other service sector businesses continue to create new jobs, the construction industry is continuing to expand at a moderate pace and even local governments are spending a bit more after years of tight budgets. The improvement in the U.S. economy and consumers is also beginning to show up in paychecks. Though wage growth is not expected to accelerate to levels above 3.0%, which are typical at the height of a recovery, the Federal Reserve is looking at consistent wage growth in the 2.5% range as reason enough to act on a rate increase because a steady increase in wages is the first step in increased consumer spending which is the engine that drives the U.S. economy.

Federal Reserve Chair Janet Yellen spoke at the Economic Club of Washington earlier in the past week in which she signaled that a rate hike will come in December and the pace of future rate increases could depend on "actual progress" in inflation towards the central bank's target of 2.0%. Yellen also warned in her speech that a further delay in policy normalization would likely lead to "abrupt tightening" that risks disrupting financial markets and may "inadvertently push the economy into recession."

The strong employment report for November means that the Federal Reserve is more than likely to raise interest rates as the Labor Department reported that employers added 211,000 jobs last month and hiring was revised up in the months of October and September by a combined 35,000 jobs. Treasury yields have been on an upward trend, driven by the continued expectation of a Fed rate hike later this month as the 2-year Treasury recently reached its highest closing level since May of 2010. Some analysts believe that yields may fall in the first quarter of 2016 as the Fed refrains from raising rates a second time, if they raise rates in December, until after March, based on stalling core PCE inflation.

Short-term Treasury and Federal Agency rates continue to re-price in anticipation of a FOMC rate hike at the upcoming meeting on December 16<sup>th</sup>. Over the past two weeks, 0 – 6 month rates have seen significant price action with yields jumping by 10 – 15 basis points. This sell-off has led to interest rates in some areas which seemingly fully price in a 25 basis points tightening at the December meeting. One wildcard that investors are grappling with is how rates ultimately settle out after the first rate hike. As has been discussed previously, the Fed will likely institute a corridor approach (i.e., 0.25% – 0.50% target) with the first rate hike and will be utilizing a number of new tools to achieve their objectives. These tools, which include the reverse repo facility (“RRP”) and interest on excess reserves (“IOER”), will be relied on to help control the Federal Funds rate. It should be noted that the average overnight repurchase agreement rate has been around 0.07% while three-month LIBOR is currently at 0.41%.

With volatility abound in the market most investors have observed a number of interesting relative value relationships between Treasuries and Agencies in the money market space. For example, robust discount note issuance in the 1 – 3 month space (most notable through FHLB’s regular auctions) has caused Agencies to widen vis-à-vis Treasuries. This new supply has created a 10 – 15 basis point yield advantage for discount notes over Treasuries in the very short-end of the curve. Conversely, there has been little issuance of fixed rate Agencies in the 9 – 12 month area, causing Treasury/Agency spreads to remain extremely narrow. It is recommended that investors carefully monitor these Treasury/Agency relationships to take advantage of bifurcations in the fixed income market.

Floating rate structures continue to be the trade du jour in the money market space. Issuers and investors alike have found value in these structures, mostly based off of 1-month LIBOR. In the Federal Agency space, the GSE’s have been eager to print floating rate structures recently as the overall cost of funding has been less than the fixed rate equivalent. Meanwhile, on the credit side, large money market fund demand has been centered towards 6-month final maturity CP/CD floaters mostly in the 1-month LIBOR +20 to +25 basis point area. It is recommended that investors consider floating rate structures which currently offer attractive initial coupons, protection from rising rates, and strong recent liquidity due to massive issuance and strong investor demand.

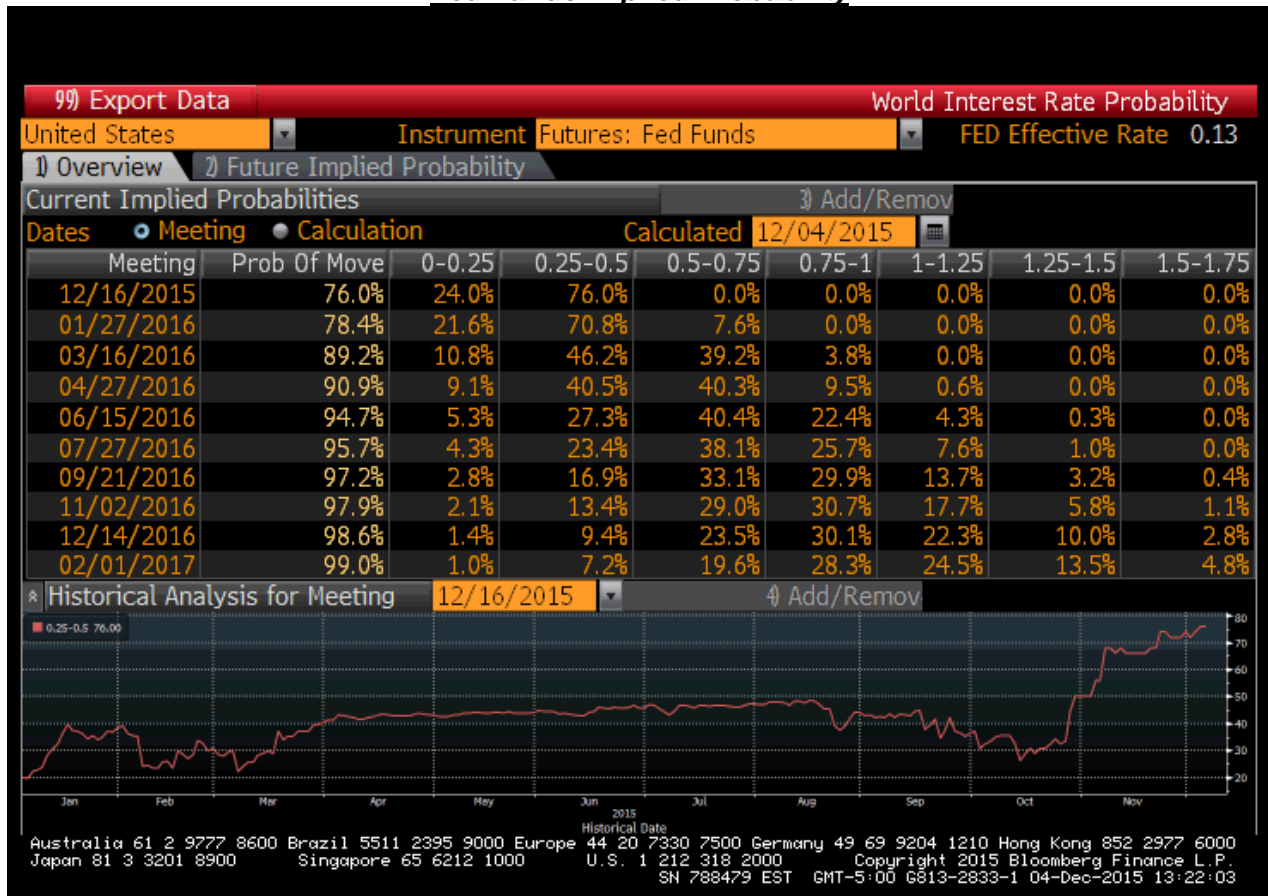
Upcoming money market fund reform continues to be a hot topic that will most likely drive changes in the short-term markets in 2016. Certain institutional prime funds have already converted to the government status and more cash is poised to move next year. Some estimate that \$500 – \$700 billion (of ~\$900 billion total assets) may leave the institutional prime universe in favor of government funds, separate accounts, or alternative options before the SEC’s full implementation date in October of 2016. The market has already started to observe decreased demand for 9 – 12 month credit instruments as managers prepare for potential outflows in the prime space next year. Even for non 2a-7 fund investors, it is extremely important to closely follow these significant industry changes as it will undeniably have an effect on all short-term market levels and liquidity.

**“The End of 0.00% Rates”**  
**6-Month Treasury Bill Rates Over the Past 5 Years**



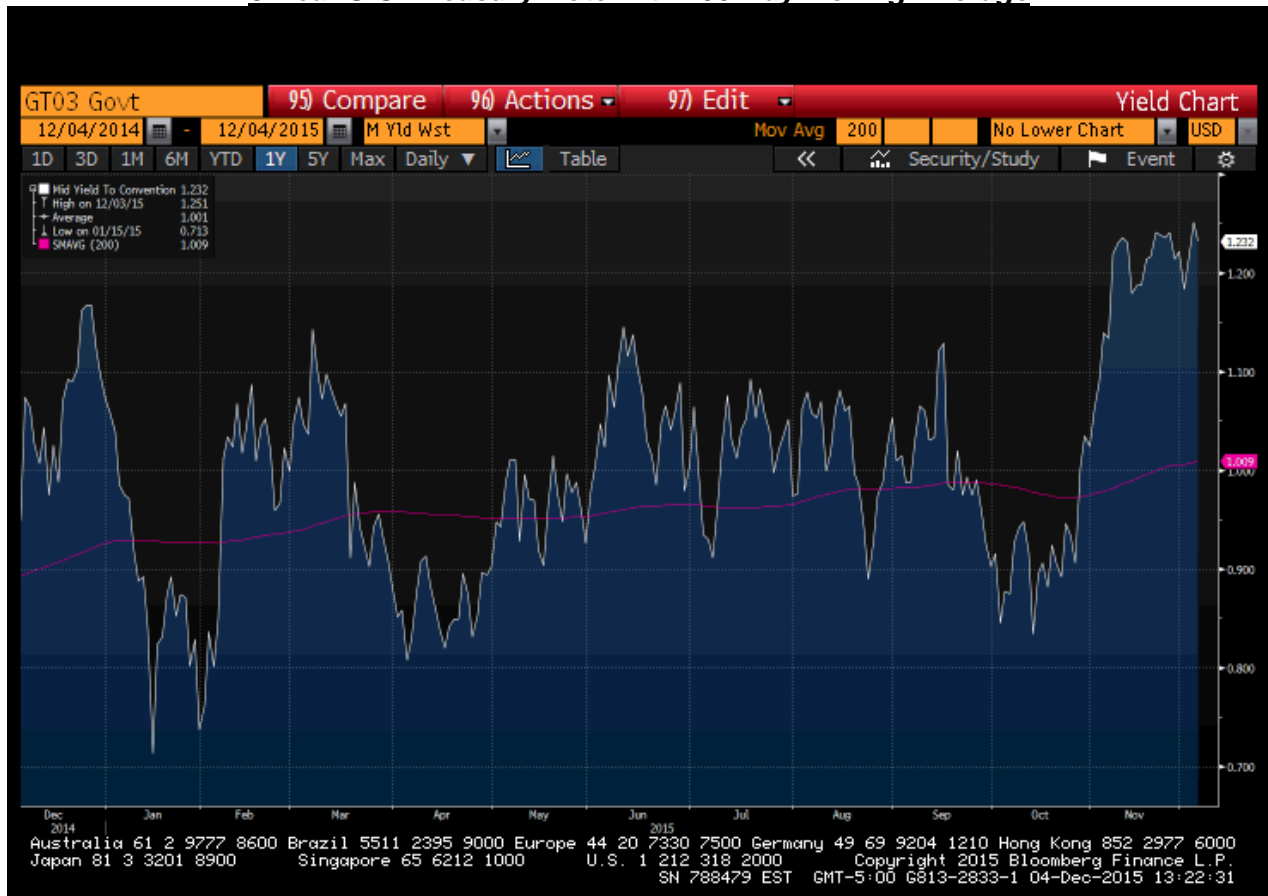
The employment report appeared to be the last obstacle in the way of the FOMC to hike rates at its upcoming meeting on December 16<sup>th</sup>. The likelihood of liftoff had risen to 76% on the morning of December 4<sup>th</sup>. With another round of strong employment gains in the month of November, a better than expected increase of 211,000 people to non-farm payrolls, it appears a rate hike is a near certainty. Without any headline grabbing domestic economic releases left on the calendar, only a bout of strong global uncertainty, akin to the Chinese stock market collapse in June, appears capable of keeping the FOMC from raising rates for the first time since 2005. This inevitability has largely been priced into the market with yields near their highest levels since 2011. The only uncertainty remaining is the pace of future hikes with much of the market expecting 3 to 4 hikes through the end of the 2016 year.

**Fed Funds Implied Probability**



With interest rates trading in a narrow range at or near the highest levels since 2011, it is recommended that intermediate-term fixed income investors maintain their portfolios' durations at or near maximums given the current value inherent in the yield curve. Curve steepness favors investments in the 3 to 4 year range with significant potential for roll-down and a substantial yield which could maintain value if the very front-end of the yield curve flattens from FOMC activity. Yields across the curve are substantially higher than their 200-day moving average, highlighting the strength of the recent move.

**3-Year U.S. Treasury Note with 200-Day Moving Average**



Federal Agency yield spreads across the entire 5 year and in space are relatively attractive, having widened from very narrow levels in early November. It is possible to find yield spreads of +5 to +7 basis points in the 3 year and in maturity space and spreads of +10 to +15 basis points in securities with maturities of 4 to 5 years. It is recommended that public funds investors target Federal Agencies inside of 3 years with spreads of +5 basis points or more over comparable maturity Treasuries. Also recommended are purchases of Agency securities beyond 3 years with spreads of +10 basis points or more over comparable maturity U.S. Treasuries. These can be purchased on swap from U.S. Treasury Notes in one's portfolio or outright to add duration to target amounts.

Callable Agency yields do not offer value given the increased steepness in the current yield curve and can be avoided. With yields at current levels, non-callable Agency securities with stable durations and cash flow certainty are preferable over callable Agencies.

New issuance in corporate notes has slowed in recent days. Secondary market inventories remain constrained. Value will be particularly difficult to find across the corporate landscape. Corporate securities rated “A” or better in the 5 year and in space continue to perform well in December as “risk on” buying has remained favorable for investors. This continues a strong trend of corporate spread narrowing in the fourth quarter leading investment grade corporate notes toward strong outperformance of the Treasury/Agency sectors. It may in fact be possible to swap some high quality corporate issuers into Treasuries with little or no yield give, or swap into Federal Agency bullets picking up yield. If these value added swaps are available out of corporate credits into Treasury or Agency securities with a comparable maturity and yield, it is recommended that fixed income investors lighten up on corporate exposure and wait for a more advantageous opportunity to add it back in the future.

#### ***4<sup>th</sup> Quarter Performance of Corporate Indexes***

<b>12/3/2015</b>	<b>Excess Return % MTD</b>	<b>Excess Return % QTD</b>	<b>Excess Return % YTD</b>	<b>Excess Return % 1-wk</b>	<b>Excess Return % 1-mo</b>	<b>Excess Return % 6-mo</b>
C1A1-US Corp AAA 1-3yr	0.041	0.395	0.338	0.057	0.070	0.339
C1A2-US Corp AA 1-3yr	0.004	0.416	0.496	0.034	0.154	0.326
C1A3-US Corp A 1-3yr	0.023	0.549	0.645	0.065	0.218	0.364
C1A4-US Corp BBB 1-3yr	-0.107	0.417	0.326	-0.087	-0.080	-0.259
CVA1-US Corp AAA 1-5yr	0.048	0.440	0.421	0.082	0.168	0.313
CVA2-US Corp AA 1-5yr	0.008	0.537	0.610	0.040	0.218	0.366
CVA3-US Corp A 1-5yr	0.008	0.685	0.714	0.052	0.282	0.369
CVA4-US Corp BBB 1-5yr	-0.129	0.532	0.244	-0.105	-0.098	-0.521

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## **Investment Update**

**December 14, 2015**

**The next CD will be placed out for bids in March 2016. It is currently invested at North Central Bank and is earning 0.35%. Following district investment policy, we will place this out for bids prior to the due date.**

## **Transportation Update**

**December 14, 2015**

- **Johannes Bus Service has continued to respond appropriately to our district transportation needs. Irene still provides regular reports concerning any ongoing issues.**
- **Working with our Special Education Department, they have developed a detailed plan for safe transportation for our Kiefer student. This agreement was signed by the student, parent, and Johannes Bus Service Manager on December 2, 2015. Thus far, the plan seems to be working effectively.**
- **On December 10, we received a comprehensive report regarding a concern about the Oak Park Estates bus pick-up time. Irene provided a detailed account of the parental concern and how it was addressed.**

## **Superintendent Goals December 17, 2015**

1. The superintendent will continue to lead the administrative team to provide clear, user-friendly reports of student achievement data, indicating formative and/or summative outcomes of student/district progress. This achievement data will be reported to the Board of Education at least on a quarterly basis.

**Evidence: Our administrative team has provided quarterly achievement data reports to the Board. Our district has adopted MAP Assessments in the past two years, and the team is working to create uniform reports that reflect the student growth in an appropriate benchmarking and longitudinal manner.**

2. The superintendent will continue to work closely with the Board of Education Finance Committee, administrative team, and district office to develop, implement, and monitor the district budget. State funding updates and investment reports will be provided for the Board at monthly meetings.

**As superintendent, I have provided a Mid-year and End of the Year Budget Update, including PowerPoints with detailed information. Of course, the Tentative Budget was given in August, and the Final Budget was presented in September. The budget process has continued throughout the year, including meetings with the Board of Education, internal departmental meetings, administrative team, and the State funding updates/ investment reports that are provided monthly to the Board. Our district auditor has commented for years that we not only set a budget, but we follow it.**

3. The superintendent will continue to provide the Board of Education an updated multi-year budget projection, reflecting the latest changes from the State of Illinois and federal government. The Finance Committee from the Board will be invited to participate in this process.

**As you know, we have discussed whether the multi-year budget should be completed during this time this fiscal year. There are so many unknown factors regarding any multi-year budget planning process because of the State's plans to implement educational funding reform. I believe our best plan of action is to remain actively engaged with legislators and I.S.B.E. so that they understand our concerns about the negative impact of poor legislative reform measures. This work is actually a part of the multi-year budget process, as our fiscal outlook will be vastly different if**

**we experience a two-year tax freeze and the TRS cost shift. The bond process has also been a part of the multi-year budget planning. During the past six months, I have regularly discussed the potential need for selling bonds to provide our district adequate funding for upcoming budget cycles.**

4. The superintendent will continue to participate in professional development activities related to district issues, leadership, or current events. He will provide information/documentation to the Board from at least three of those activities.

**Throughout the year, I have continued my participation in professional development activities related to district issues, leadership, or current events. I have served on the V.O.I.C.E. Executive Committee (Vision on Issues and Choices in Education....a five county organization of superintendents). I also serve as the representative from I.A.S.A. on the statewide Governmental Relations and Advocacy Committee. Both of those committees provide fine opportunities for professional development regarding current educational events and leadership activities. I complete all required Administrator Academies and attend the annual IASA Conference in Springfield. I also attend the monthly Regional Office of Education Superintendent Meetings. On December 7, 2015, our district leadership (twelve PC educators) presented at the statewide Raising Student Achievement Conference in St. Charles, Illinois. (Upon request, I will be pleased to provide additional documentation of those professional development activities.)**

5. The superintendent will continue to organize and implement Board/administration retreats (a minimum of two per year) to foster productive working relationships. The retreats will be a reflection of the Board's requested topics.

**On August 31, 2015 we held a Board Retreat to begin the superintendent search process. We had a dinner at 5:30 p.m., followed by the IASB presentation at 6:30 p.m. We will have another follow-up in early January of 2016.**

6. The superintendent will lead the administrative team and staff to continue improvements in assessment preparation regarding ISAT,PSAE, ACT, and other local assessments needed to implement the Common Core. Updates regarding those assessments will be provided quarterly to the Board of Education.

**In the past two years, our district E.P.I.C. Council made the recommendation to move forward with MAP Assessments in our district. These assessments are tied to the Common Core, and they**

**provide a more comprehensive assessment process that should lead to targeted assistance for students in specific skill deficit areas. Our educational teams have implemented the PARCC Assessments, the online tests that replaced ISAT and PSAE. While the PARCC results have been extremely low, we remain dedicated to overall student growth improvement in our district. The PARCC assessments are not valid, and educators across the entire State of Illinois have found that the tests do not serve the needs of our students. One example is that high schools could choose their desired subsets to test. Thus, the comparisons are not “apples to apples.” Our subset chosen this past year did not include some of our highest achieving students, and it resulted in lower results for our high school.**

7. The superintendent will lead district efforts toward the implementation of the new Common Core Standards. A minimum of two specific professional development activities for staff should be implemented, and evaluations of those activities shall be available for review by the Board of Education.

**The P.C. Administrative Team developed a comprehensive professional development calendar for the entire school year, and both teachers and paraprofessionals are involved in our regular monthly professional development. Additional time has been provided at these monthly meetings for ongoing curriculum mapping to the Common Core Standards. In addition, RtI Coaches have been provided in each building through an annual stipend. Extensive training was provided our RtI Coaches, and RtI Meetings are held throughout the school year. Upon request, I can also provide the professional development calendar that was provided all staff members this year.**

8. The superintendent will lead and coordinate the development of the new teacher evaluation tool in collaboration with the district union representatives and administration. Upon completion of the new evaluation instrument, it will be presented to the Board of Education for formal approval. (The principal evaluation tool was completed last year.)

**The draft teacher evaluation tool has been completed, and our PERA Joint Committee is now working on the student growth portion of the evaluation tool. The first official PERA Joint Committee Meeting was held on October 29, 2015. A second official meeting was held on November 23, 2015. The next meeting will be held January 20, 2016. We have agreed that 30% of the measurement will highlight student growth. Both AIMS Web and MAP will be utilized for assessments. This will enable our district to be fully implemented by the 2016/2017 School Year, and that is the required timeframe from the State.**

9. *The superintendent should assist the Board in developing a transition plan and process for the hiring of a new superintendent for the 2016/2017 School Year.*

**Beginning on August 31, the superintendent and Board of Education began the new superintendent search process with IASB. Throughout the fall, our district office has worked closely with Tom Leahy from IASB, including the development of the district brochure for the search process. The posting for the position was completed in September on the IASA Jobbank. In early January of 2016, the list of candidates will be provided to the Board. The timeline includes interviews in January and/or February, with final selection in February or early March. Once the selection has been made by the Board of Education, I will work with the new superintendent on a transition process. If available, he/she can observe the negotiation process, work with me during preliminary budget work, and examine district processes that are working smoothly in our district.**

← Student Liaison Survey [Icons]

QUESTIONS

RESPONSES

130 responses

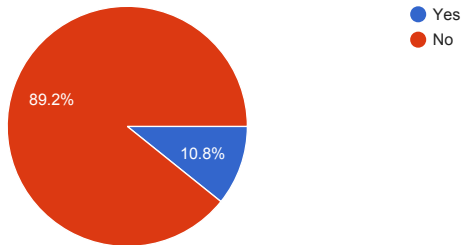


Not accepting responses

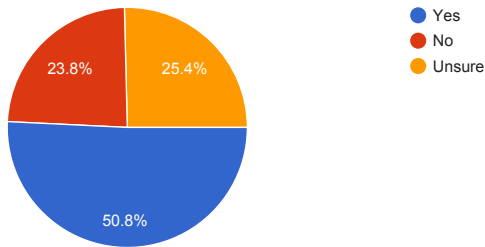
Message for respondents

Thank you for participating.

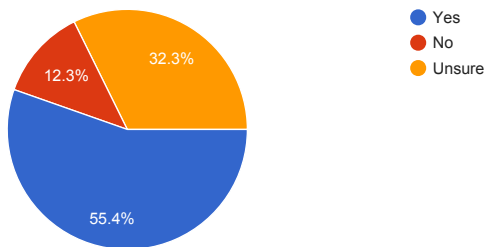
Do you currently attend Happy Camp? (130 responses)



Do you think that the process for selecting people to go to Happy Camp should be changed? (130 responses)



Do you think there is a benefit from this program? (130 responses)



If you could change anything about Happy Camp, what would it be? (119 responses)

How they choose who goes to happy camp
Different people receive the opportunity to go.
Have different people go every year not just the same people, so others can go as well
i don't know anything about it.
have new people be picked
im unsure
The people that go.
I would have every grade choose every year so more people could have a chance to go to it and their might be new people that might not have a chance at all so we can do one every year.
I would have new people picked every year. People change over time.
I would not have the students vote on who goes and who doesnt go because I feel that it is just a popularity vote. I think that you should be able to go by being selected by your smarts and abilities.
Unsure
I think that they should choose new people to go to happy camp each year because there are more than just four people in each grade that are good, kind people. I really wanted to go to happy camp and I wanted other people to go too.
I dont Know
Everybody should have a chance to go each year to Happy Camp. I believe you should only be able to go to Happy Camp once.
nothing
nothing
nothing
nothing
I have never been to happy camp and I never really hear talk of it so I wouldn't know
Not much, but I don't know if only having select kids go every four years, but at the same time I think not all students should attend because they will make a mockery of the camp and the meaning behind it
I wouldn't change anything.
The teachers should decide on who goes
I would give other people a chance to go to happy camp because there is a lot of people in this school who help people out but they never get credit for it.
I would change the time we go to Happy Camp, maybe on a weekend?
Have a school sign up sheet and have a list to pick from going by grades and ability...not really sure what happy camp is.
The same students go every year, it's not fair to others who would like to go. Everyone should get an opportunity to go. They could even do it more than once per year. It isn't fair.
I dont know
I think that every year a new group of kids should be selected because not just the group that went this year deserves to go there are more people who deserve a chance that the group that went go.
I would have the teachers choose instead of having the students choose
noting
I would randomly do it
I would pick people that are kind to others physically, and emotionally.
Not sure I have never been there.
I wouldn't change anything. You learn a lot from it.
how you get choose to go to happy camp
I think that everyone should get a chance to go, but only if they wish to go.
I would like the system of selection to be different people every year instead of the same people going all 4 years
I would change the selection because the same people go every year and I don't see that as "fair" to the kids who would like the opportunity to go.
No idea
No idea
Nothing should be changed

When we are given the form we are slightly confused about what its about. Maybe if its explained better and we tell people what its about freshman will understand better.

Nothing

i wish they would pick new people because i think it would be fun to attend and a lot people tend to be more quiet during freshmen year

I don't know

I don't know

I don't know

That not all the same kids get to go

i wouldn't change anything.

I do not know I did not attend happy camp.

Different people should get to go each year

more people being able to experience it

I have no comment.

Letting different people go each year.

I would change that the same people should go every year because if it is so great for people to go to why shouldn't other people have the chance to go instead of the exact same people in a class go for 4 years in a row

absolutely nothing

I didn't go to Happy Camp but i have been to the camp and I like it there.

I would change the way students are picked. In my opinion I don't think its fair that the same exact people go every year.

Have more people go every year

new people should be chosen every year

Make it possible for more students

That all freshman should go all four years.

I think we should walk the trails because we haven't done that before.

I wouldn't do anything because i don't even know what happy camp is really.

Different people get to go every year or every couple years.

That The same students do not go every year giving other students the chance to go.

Nothing

Have at least everyone try to go.

Doesn't really matter because I don't go

nothing because I havnt been there

More people maybe different people

I would have students sign up and teachers select 10 from each grade and students vote for 3-5 to go

Peers choosing peers

I have no problems with this.

Have the teachers pick instead of students

Having kids that deserve to go, go. Not all the kids everyone likes.

Being a leader isnt all about having people talk to you

Maybe change the people who go every year so kids who havent gone get a chance to go

Make it longer because it is very beneficial to those who are voted by their class mates to go

How the people get picked to go.

Nothing i like the way it is because if everyone eventually gets to go it ruins the point of happy camp.

To pick new people to go every year.

To have a gymnaum near by

the people that go be changed every year so new people experience what its like

nothing, i never attended before.

Give all the people who want an opportunity

Change the way your voted in... Maybe by teachers instead.

Nothing, it is a wonderful experience, that I look forward to every year. I love Happy Camp!

Only Let People Who Deserve And What To Go, Go

Nothing its perfect

There should be a new selection each year

I feel that everyone should go to it at least once because the people who really need it dont get to go because people tend not to even talk to them because of labeling.

Change up the people going every year.

To change it, I would choose new students to go every year so more students with get the chance to go and experience.

maybe just get more people to do it and not just the same ones all four years. There are more people who are nice in PCHS.

How people get picked

I think that they should let people go at least once.

Nothing, I've learned so much from it.

im not to sure

I would have new people picked each year.

Well, if I had a choice, I would first interview people and ask them what they think about other students. That way, its much easier to get a solid build on a person's character, as some people, have never even been trusted to keep secrets or help other people, or we see people in need, and others get there first and get the credit. Trust has almost nothing to do with moral character.

Nothing, because I think the process of finding people to go is perfect right now. Only your classmates really know how you act and they should choose whether they can trust you or not.

I think it is fair that the students pick who gets to go because they know more about their classmates.

Instead of picking you should have volunteers and have teachers pick which ones should go.

I think teachers should pick the students that they believe are best to go to Happy Camp, instead of an anonymous vote from students.

Never done it so I don't know.

dont know never went

There really should be nothing changed because the people who get chosen are good with talking to people. Happy Camp is like a reward to being a good speaker and listener. Also, Happy Camp really helps build things like leadership, communication, and friendship.

to have other people go like cycle people

ive never been there so i wouldnt know

i dont know

i dont know

I do not know. I have never been to happy camp.

I don't know much about it and I haven't heard anything bad about it so no

.....

well, considering i dont know much about it anyway, i would say no, and that its fine as is for now.

I do not know much about it so I don't really know

make it different

I would change the people who go every year. For example, a student could be a completely different person their senior year than the one they were their freshman year.

# Update Memo

# PRESS

## Policy Reference Education Subscription Service

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### Instructions

You are encouraged to share this PRESS Update Memo with all board members and appropriate staff. It may be viewed and downloaded from PRESS Online: [iasb.com/policy/login.cfm](http://iasb.com/policy/login.cfm). Subscribers are mailed the current password with each PRESS issue.

Two other important components of PRESS may be viewed and downloaded from PRESS Online - the committee worksheets and the updated Policy Reference Manual pages. The committee worksheets show suggested changes to PRESS material (including administrative procedures and exhibits) by striking out deleted words and underscoring new words. The updated Policy Reference Manual pages contain all of the material in this PRESS issue; you can use them to update your district manuals.

This publication is designed to provide information only and is not a substitute for legal advice from the school board's legal counsel. If you have any questions, please contact Melinda Selbee, IASB General Counsel and PRESS Editor, 630/629-3776, ext. 1231, or Kimberly Small, Assistant General Counsel and Assistant PRESS Editor, 630/629-3776, ext. 1226.

We think you'll like the updates and improvements to the **Online** component of your **PRESS** service. As before, follow the login instructions to get access to the latest **PRESS** issue and the comprehensive **Policy Reference Manual**. Please click on the question mark in the upper right corner of the page after login to review the quick help diagram that explains the changes. If you have any questions about how to navigate the new **PRESS Online**, please contact Brian Zumpf, IASB Policy Consultant, at 630/629-3776, ext. 1214 or [bzumpf@iasb.com](mailto:bzumpf@iasb.com).

### School Board

- **2:100, Board Member Conflict of Interest.** The policy and Legal References are unchanged. A footnote is amended as a result of legislation:

Any county clerk may implement a system of Internet-based filing for economic interest statements, ~~but must allow filers the option to use a standardized form~~ (5 ILCS 420/4A-108, amended by P.A. 99-108). If an Internet-based filing system is used, the clerk must post the statements, without filers' addresses or signatures, on a publicly accessible website (Id.).

- **2:150, Committees.** The policy's section on **Standing Board Committees** is amended by adding the following phrase to the descriptions of the *Parent-Teacher Advisory Committee* and the *Behavioral Interventions Committee*: "and provides information and recommendations to the Board." This phrase is added to emphasize that these committees report to the board.

Two new paragraphs are added to the first footnote:

[This text is revised and moved from another f/n.] Consult the board attorney concerning the status of two mandatory committees – the PERA (Performance Educational Reform Act) joint committee and the RIF (reduction in force) joint committee (105 ILCS 5/24A-4(b) and 5/24-12(c), respectively). These committees perform

administrative/staff work and do not need to report directly to the board. Thus, most attorneys think they can be *superintendent* committees that do not trigger OMA [the Open Meetings Act] (see f/n 10). OMA compliance will be needed for any joint committee: (1) that is treated as a *board* committee, (2) when three or more board members are present, or (3) when the board attorney advises that OMA applies (e.g., interprets either joint committee to be a distinct public body created by the legislature).

[This text is NEW.] A board must appoint or approve a Concussion Oversight Team and charge it with establishing protocols for return-to-play and return-to-learn for students who have suffered a concussion or head injury (Youth Sports Concussion Safety Act, 105 ILCS 5/22-80(d), added by P.A. 99-245; **if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year**). As this is administrative/staff work rather than governance work, the best practice is to have the Concussion Oversight Team be an administrative committee, but consult the board attorney for guidance. Section 22-80(d) identifies who must be on each Concussion Oversight Team. A physician, to the extent possible, must be on the Team. If the school employs an athletic trainer and/or nurse, they must be on the Team to the extent practicable. The Team must include, at a minimum, one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols adopted by the Team. Other licensed health care professionals may be appointed to serve on the Team. See 7:305, *Student Athlete Concussions and Head Injuries*.

► **2:150-AP, Administrative Procedure - Superintendent Committees.** The administrative procedure is amended as follows:

1. "Superintendent" was changed to "Superintendent or designee" throughout.
2. Each description of a committee now has language indicating that the committee reports directly to the Superintendent or designee. This language is added to emphasize that the committees are not *board* committees and, thus, should not trigger the Open Meetings Act unless three or more board members are present.
3. New committees and their descriptions are added for the PERA (Performance Educational Reform Act) joint committee and the RIF (reduction in force) joint committee.
4. A new committee, called the Concussion Oversight Team, is added to implement the Youth Sports Concussion Safety Act (105 ILCS 5/22-80(d), added by P.A. 99-245; **if approved by the House and signed**

**by the Governor, SB219 will extend the effective date to the 2016-2017 school year**). This team is described above under 2:150, *Committees*.

► **2:200, Types of School Board Meetings.** The policy is updated in response to 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016 as follows:

8. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016.

Text in the policy's second paragraph, last sentence, includes the following clarifying edit:

In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Footnotes were updated to add Ill. Atty. Gen. Public Access Counselor (PAC) opinions.

► **2:220-E2, Exhibit - Motion to Adjourn to Closed Meeting.** The exhibit is updated in response to 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016. See the discussion above in 2:200, *Types of School Board Meetings*.

► **2:250-E2, Exhibit - Immediately Available District Public Records and Web-Posted Reports and Records.** This is the annual update of the documents required or encouraged by legislative action to be posted on the district's website. The following are added:

1. "Board policy, 7:290, Suicide and Depression Awareness and Prevention." Posting is mandated by 105 ILCS 5/2-3.163(d), added by P.A. 99-443.
2. "Information on mental health issues and local treatment resources." Posting this information was encouraged by the Ill. House of Representatives in HR 478 (5-31-2015).

## Operational Services

► **4:120-AP, Administrative Procedure - Food Services; Competitive Foods; Exemptions.** The procedure is updated to reflect the Ill. State Board of Education's final rules at 23 Ill.Admin.Code Part 305. New text includes definitions and the number of exempted fundraising days from the final rules. The final ISBE rules are stricter than the emergency rules.

► **4:170, Safety.** The policy and Legal References are updated in response to 105 ILCS 5/10-20.56, added by P.A. 99-470, eff. 1-1-2016. A new subhead, **Carbon Monoxide Alarms**, reads:

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved carbon monoxide alarms or carbon monoxide detectors,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

A new footnote discusses the ambiguity of new carbon monoxide alarm requirements and directs boards to contact their attorneys for guidance.

► **4:170-AP1, Administrative Procedure - Comprehensive Safety and Security Plan.** The procedure is updated in the following subheads:

- A. **Safety and Security Related Administrative Procedures and Forms** now lists "7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program."
- E. **Safety Review** is updated in response to 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016. The new text reads:

The Open Meetings Act allows the Board to enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016). Consult the Board Attorney for assistance with this Open Meetings Act exception.

- H. **Material to be Included in Each School EOP** has a new number in response to 105 ILCS 5/10-20.56, amended by P.A. 99-470, eff. 1-1-2016. It reads:

6. Carbon monoxide alarm or detector activation plans, protocols and procedures (105 ILCS 5/10-20.56, amended by P.A. 99-470, eff. 1-1-2016 and 430 ILCS 135/).

## Personnel

► **5:90, Abused and Neglected Child Reporting.** The policy and the footnotes are updated as follows:

1. Change from certified to licensed throughout.
2. A new optional sentence at the end of the first paragraph reads, "The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer

(SRO), and/or local law enforcement." A new footnote to this sentence explains, "The sample policy makes coordination with DCFS, the SRO, and local law enforcement a step in the process of reporting, so the local agencies and school district are better able to prevent and manage the risks school officials and parents/guardians face when a DCFS report has been made, e.g., situations where parents/guardians, upon learning a DCFS report has been made involving their child(ren), commit an act of self-harm in response to the information."

3. F/n 10, discussing the *Erin's Law Taskforce Final Report*, is updated to explain that P.A. 99-30 repealed the statute requiring submission of the Report (because the Report has been submitted).

► **5:100, Staff Development Program.** The policy, Legal References, Cross References, and the footnotes are updated. The policy is updated as follows:

1. Throughout the policy, certified is changed to licensed.
2. A new sentence is added in response to 105 ILCS 5/2-3.163, amended by P.A. 99-443. It reads, "The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, Suicide and Depression Awareness and Prevention."

Footnotes are amended in response to P.A.s 99-30 (ISBE clean-up), P.A. 99-245 (concussion), 99-443 (suicide awareness and prevention), P.A. 99-456, eff. 9-15-2016 (SB 100 student discipline), and 7 C.F.R. Part 210 (school nutrition program directors, managers, and staff). Four new options are added, along with their corresponding legal citations, for boards that choose to add in-services and/or trainings that the School Code requires, but are not required to be specified in board policy. They include:

[This text is NEW.]

7. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
8. Annual continuing education and/or training opportunities (*professional standards*) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period.

9. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired before 8-18-2014 must be certified by 8-19-2015; if hired on or after 8-19-2014, they must be certified before their position's start date.
10. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team. Individuals covered by this training mandate must initially complete the training by 9-1-2016.

The corresponding legal citations to these new options are listed below:

[This text is NEW.]

7. 105 ILCS 5/10-22.6(c-5), amended by P.A. 99-456, eff. 9-15-2016. School board members are also included.
8. 7 C.F.R. Part 210. Section 210.2 defines school nutrition program directors, managers, and staff. 7 C.F.R. §§210.15(b)(8) (recordkeeping requirements) and 210.30(a), (c), (d), and (e) (professional standards requirements), and 210.30(g)(requiring school food authority directors to keep records). Food service funds may be used for reasonable, allocable, and necessary training costs (7 C.F.R. §210.30(g)). The U.S. Dept. of Agriculture (USDA) has established implementation resources that contain training opportunities and resources covering the four core training areas: nutrition, operations, administration, and communications/marketing. They are available at: [professionalstandards.nal.usda.gov](http://professionalstandards.nal.usda.gov).
9. 105 ILCS 25/1.15.
10. 105 ILCS 5/22-80(h), added by P.A. 99-245, and possibly amended by SB219 (if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year).

Cross References are updated to reflect current policy titles.

► **5:100-AP, Administrative Procedure - Staff Development Program.** The procedure is updated to move footnote materials to an introduction. A new sub-head titled **Implementation of Staff Development Program** was added. Paragraph D is amended and paragraph F is added in response to 7 C.F.R. Parts 210 and 235 as follows:

- D. The topics to be covered on days declared as Teacher Institutes (TI) must be approved by the Regional Superintendent of Schools Offices of Education (ROE) or Intermediate Service Centers (ISC), whichever is applicable, governing the schools of that region. The request for approval should be submitted to the Regional Superintendent (ROE) or Chief Administrative Officer (ISC) at least 30 days prior to the event.
- F. For nutrition directors and school nutrition professionals, the annual training standards for school nutrition professionals (7 C.F.R. Parts 210 and 235).

The Legal References are updated in response to several public acts (discussed above in 5:100, *Staff Development*).

► **5:120-AP1, Administrative Procedure - Statement of Economic Interests for Employees.** This administrative procedure is amended in response to legislation as follows:

Any county clerk who uses a system of Internet-based filing of economic interest statements must: (1) ~~provide the option to file by way of standardized form,~~ (2) post the contents of statements, without filers' addresses or signatures, that were filed using the Internet on a publicly accessible website, and (3) ~~(2)~~ otherwise comply with 5 ILCS 420/4A-108, amended by P.A. 99-108.

► **5:185-AP, Administrative Procedure - Resource Guide for Family and Medical Leave.** The procedure is updated to alert school officials of the Genetic Information Nondiscrimination Act's (GINA) safe harbor language under the following two listed FMLA Certifications:

Health Care Provider for Employee's Serious Health Condition (App. B)

**Note:** Consult the Board Attorney to ensure that: (1) the District is using the most recent version of the Dept. of Labor's (DOL) FMLA notification and certification forms, (2) Genetic Information Nondiscrimination Act's safe harbor protections are adequately customized into these forms (the DOL did not include in its forms the specific instructions included in GINA's sample safe harbor provision), and (3) both federal and State law requirements are met.

Health Care Provider for Family Member's Serious Health Condition (App. B)

See Note, above.

## Instruction

- **6:15, School Accountability.** The policy, footnotes, and Legal References are updated in response to legislation. The policy still directs the superintendent to supervise the quality assurance components that are listed in the policy and to continuously keep the board informed. The component concerning *adequate yearly progress* is deleted and replaced with:

The Superintendent shall supervise the following quality assurance components ... :

3. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.

A footnote explains the above changes to the policy as follows:

[This text is NEW.] P.A. 99-193 significantly revised the system of standards for school districts and schools. ISBE must establish recognition standards for student performance and school improvement for all districts and their individual schools. The recognition standard must be an outcome-based, *balanced accountability measure*. Subject to funding, the *balanced accountability measure* must focus on student performance and, beginning in the 2016-17 school year for some districts and for all districts by the 2021-22 school year, professional practice. The student performance component must focus on student outcomes and closing the achievement gaps using a *Multiple Measure Index* and *Annual Measurable Objectives*. ISBE must establish a *Multiple Measure Index* and *Annual Measurable Objectives* for each school that address the school's overall performance in terms of both academic *success* and *equity* (105 ILCS 5/2-3.25d(a), amended by P.A. 99-193). A process for assistance, remediation, and intervention exists for low-performing districts known as *priority* and *focus* districts, as those terms are defined by 105 ILCS 5/2-3.25d-5, added by P.A. 99-193 (105 ILCS 5/2-3.25e-5 and 5/2-3.25f, amended by P.A. 99-193).

The quality assurance component concerning *improvement plans* is amended as follows:

The Superintendent shall supervise the following quality assurance components ... :

4. If applicable, develop District and School Improvement Plans, present them for Board approval, ~~submit them to the State Superintendent for verification~~, and supervise their

implementation. If applicable, develop a restructuring plan for any school that remains on academic watch status after a fifth annual calculation.

A footnote explains the above change to the policy as follows:

The requirements around district and school improvement plans are unknown until ISBE revises its rules following P.A. 99-193. This Public Act deleted the requirements concerning improvement plans as well as the sanctions for failing to make adequate yearly progress (105 ILCS 5/2-3.25d, amended by P.A. 99-193). 105 ILCS 5/2-3.25f continues to state that schools or districts "that fail to make reasonable efforts to implement an approved Improvement Plan may suffer loss of State funds by school district, attendance center, or program as the State Board of Education deems appropriate."

A subhead in the policy is renamed as shown: **School Choice for Students Enrolled in a School Identified for Improvement, Corrective Action, or Restructuring and Supplemental Education Services (SES)**. All text under this subhead is deleted and replaced with the following:

This section of the policy is effective only if the choice and/or supplemental educational services requirements in federal law are applicable to Illinois. When effective, school choice and supplemental education services will be offered to students as provided in Title I of the Elementary and Secondary Education Act.

A footnote explains the change as follows:

The provisions in this section are required by §1116 of No Child Left Behind (20 U.S.C. §6316; 34 C.F.R. §200.44). Districts that do not receive Title I funds should omit this section. ISBE received a waiver for school year 2015; ~~the future status of choice depends on federal action on any applicable request(s) by ISBE for a Title I waiver~~ ISBE's website contains information says that "there will be no choice requirement for the 2014-2015 school year and until further notice," and "no SES requirements beginning with the 2014-15 school year," (emphasis added) at [www.isbe.net/grants/html/choice.htm](http://www.isbe.net/grants/html/choice.htm).

- **6:15-E, Exhibit - Resolution Declining Requests to Accept Non-Resident Choice Students. DELETED.**

This exhibit is no longer needed as NCLB's choice provisions do not apply in Illinois until further notice from ISBE.

### 6:50, School Wellness: Background

The Healthy Hunger-Free Kids Act (HHFKA) expired on Sept. 30, 2015, but as long as appropriations exist, HHFKA continues. Since its passing, the following federal rules were created under this law and have affected **PRESS** materials (listed in chronological order of promulgation):

1. School meal standards rules, finalized in January 2012.
2. Smart snacks rules, known as competitive foods standards, proposed February 2013, and cited as Interim Final Rule June 2013 (79 Fed. Reg. 10693 (Feb. 26, 2014)). **There are not final rules as of the date of this publication**, yet ISBE's exempted fundraising days rule (23 Ill.Admin.Code §305(c), discussed above in 4:120-AP, *Food Services; Competitive Foods; Exemptions*, and below in 6:50, *School Wellness*, relies upon this federal interim final rule.
3. Professional standards rules, finalized in March 2015, eff. July 2015.
4. Local school wellness policy implementation/school nutrition environment rules, proposed February 2015.

Although we do not update **PRESS** materials based upon proposed rules, because the federal government treats federal interim final rules as final rules, updates have now been made to reflect #2, above.

► **6:50, School Wellness.** The policy, Cross References, and footnotes are updated in response to 23 Ill.Admin.Code§305(c), discussed in the textbox **6:50, School Wellness: Background** and ISBE Learning Standards Goal 20. Text in the policy is amended as follows:

1. The first paragraph now reads: "This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004: and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy."
2. The text in the subhead **Goals for Nutrition Education and Nutrition Promotion** changes the term good nutrition to sound nutrition.
3. The subhead **Nutrition Guidelines for Foods Available in Schools During the School Day** is renamed, and its text is amended as follows:

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* and Food Guidance System published jointly by the U.S. Departments of Health and Human Services and the Department of

Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall ~~control food sales that compete with the District's non-profit food service in compliance with the Child Nutrition Act. Food service rules shall restrict the sale of competitive foods of minimal nutritional value, as defined by the U.S. Department of Agriculture USDA, in the food service areas during the meal periods and comply with all applicable rules of the Illinois State Board of Education ISBE rules.~~

4. A new subhead titled **Exempted Fundraising Day (EFD) Requests** is added in response to 23 Ill.Admin.Code §305(c), discussed in the textbox, **6:50, School Wellness: Background** and reads as follows:

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs is set by ISBE rule.

5. The first sentence in the **Monitoring** subhead now reads, "The Superintendent or designee shall annually provide periodic implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy."
6. The text of the **Community Input** subhead now reads, "The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and community."

Footnotes are amended throughout to explain the changes to the text in the policy. A Cross Reference to "**6:60, Curriculum Content**" is added.

► **6:60, Curriculum Content.** The policy and footnotes are updated in response to legislation as follows:

1. P.A. 99-434 (eff. 1-1-2016) added one semester of civics to the high school graduation requirements. The policy now states: "and, for those students covered by P.A. 99-434 (eff. 1-1-2016 but may be delayed by subsequent legislation), one semester of civics, ..." A footnote explains that HB 800, if approved by the Senate and signed by the

Governor, will: (1) delay the effective date of P.A. 99-434 until 7-1-2016, and (2) make the civics course requirement effective for only students entering the 9th grade in the 2016-2017 school year and each year thereafter. School districts may utilize private funding available for offering civics education.

2. P.A. 99-284 added new subjects to the required consumer education course, that is, consumer debt, higher education student loans, and identity-theft security. The policy is amended to specify each of the required subjects.

► **6:160, English Language Learners.** The policy is renamed and the policy text and footnotes are updated to refer to *English Learner* throughout in response to P.A. 99-30 (ISBE clean-up bill) and recent updates to 23 Ill.Admin.Code §228.15. A third paragraph is also added to f/n 1 to discuss joint guidance from the Office for Civil Rights (OCR) at the U.S. Dept. of Education (ED) and the Civil Rights Division at the U.S. Department of Justice (DOJ). The guidance provides “assistance to school districts and all public schools in meeting their legal obligations to ensure that English learners can participate meaningfully and equally in educational programs and services.”

► **6:270, Guidance and Counseling Program.** The policy is unchanged. A typo is corrected in the Legal References. A policy is added to the Cross References: “7:290 (Suicide and Depression Awareness and Prevention).”

The incomplete list of counseling services is removed from a footnote and replaced with this information:

School boards may employ counselors (105 ILCS 5/10-22.24a). 105 ILCS 5/10-22.24b, amended by P.A. 99-276, provides a non-exhaustive list of 54 school counseling services. P.A. 99-276 amended the counseling services for students in need of special education services or who have a federal Section 504 plan.

► **6:280, Grading and Promotion.** The only change in the policy is to add “designee” to this directive: “The Superintendent or designee shall establish a system of grading and reporting.” The Legal References are unchanged. The following information is added to a footnote:

In House Joint Resolution 54 (2015), members of the Ill. House and Senate encouraged school districts to not use results of the PARCC test for the 2014-2015 school year through the 2017-2018 school year “as a determining factor for making decisions about a student’s educational opportunities, the evaluation of educators, and the allocation of resources based on educational achievement on this assessment.”

► **6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students.** The policy and Legal References are unchanged. A policy is added to the Cross References: “6:315 (High School Credit for Students in Grade 7 or 8)”. The following information is added to a footnote:

Sample policy 6:315, High School Credit for Students in Grade 7 or 8, allows students enrolled in grade 7 or 8 to enroll in a course required for high school graduation (105 ILCS 5/27-22.10(a), amended by P.A. 99-189, and 23 Ill.Admin.Code §1.440(c)(3).

► **6:315, High School Credit for Students in Grade 7 or 8. RENUMBERED.** The material in this **NEW** policy is moved from 6:320, *High School Credit for Proficiency*, and amended in response to legislation. The policy’s purpose is to authorize the superintendent or designee to investigate, coordinate, and implement a program to allow students in grades 7 and 8 to enroll in a course required for a high school diploma. While State law controls this policy’s content, districts are not required to implement it. 105 ILCS 5/27-22.10(a), amended by P.A. 99-189, and 23 Ill.Admin.Code §1.440(c)(3).

The policy’s first section is only for unit and high school districts. While the entire section is significantly changed, the section’s first paragraph provides the crux:

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when: (1) the course is offered by the high school that the elementary student would attend; (2) the and either of the following is satisfied: (1) the student participates in the course at the location of the high school; and (3) and the elementary student’s enrollment in the course would not prevent a high school student from being able to enroll; or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

P.A. 99-189 *deleted* the requirement that the high school teacher teach “in a high school of the school district where the student will attend when in high school and no high school students are enrolled in the course.”

A high school board may choose the alternative in a footnote if it believes condition (2), quoted above, would be difficult to manage because its students come from multiple districts having been taught by multiple non-district teachers.

The final section is only for elementary districts. Much of this section is deleted, leaving the following paragraph:

The Superintendent or designee may investigate, coordinate, and implement If a program for is available, students in grades 7 and 8 to may enroll in a course required for a high school diploma. Students in grades 7 and 8 may enroll in who successfully complete a course required for a high school diploma at the high school that the elementary student would attend will receive academic credit if permitted by, and in accordance with, State law and the high school board the policy of in the high school the district where that the elementary student will attend high school.

- ▶ **6:320, High School Credit for Proficiency.** The policy's intention is to authorize the Superintendent or designee to establish and approve a program for granting high school credit for proficiency. The entire section on **Course Credit for High School Diploma** is deleted and moved to 6:315, *High School Credit for Students in Grade 7 or 8*. See above for an explanation. The Legal References and Cross References are also amended.
- ▶ **6:340, Student Testing and Assessment.** The policy, Legal References, and Cross References are unchanged. A footnote partially quotes House Joint Resolution 54 (2015) which is quoted under 6:280, *Grading and Promotion*, above.

## Students

- ▶ **7:50, School Admissions and Student Transfers To and From Non-District Schools.** The policy and footnotes are updated. In the policy, certified is changed to licensed. Footnote changes include (1) reference to P.A. 99-30 (ISBE clean-up bill), which repealed the Military Compact Act (105 ILCS 5/22-65) because of a new version titled Educational Opportunity for Military Children Act (105 ILCS 70/), and (2) an addition of a document addressing registration guidance from the Ill. State Board of Education (ISBE).
- ▶ **7:50-AP, Administrative Procedure - School Admissions and Student Transfers To and From Non-District Schools.** The procedure is updated for the same reasons discussed above in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
- ▶ **7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students.** The policy, Legal References, Cross References, and footnotes are updated. Policy text is amended in the following subheads:  
**Required Health Examinations and Immunizations.** The text in the third paragraph is amended in response to 410 ILCS 315/1.10, amended by P.A. 98-480. It now reads as follows:

3. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of 6-

months one and 6 seven years must provide a statement from a physician that their child was "risk-assessed" or screened for lead poisoning.

**Exemptions.** The text in the first paragraph is amended in response to 105 ILCS 5/27-8.1(1.10) and (8), changed by P.A. 99-249, and 77 Ill.Admin.Code §665.51. It reads as follows:

Religious or medical grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a signed statement explaining the objection; Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, Communicable and Chronic Infectious Disease and State rules if there is an outbreak of one or more diseases from which the student is not protected.

Footnotes are updated in response to the discussion above, along with adding P.A. 98-690 (meningococcal conjugate vaccine). Legal References and footnotes are updated in response the policy text changes discussed. A Cross Reference is added to "7:280, Communicable and Chronic Infectious Disease."

- ▶ **7:130, Student Rights and Responsibilities.** This policy's purpose is to generally inform the school community about student rights and responsibilities. It is updated in response to legislation. The right to engage in non-disruptive prayer was deleted from the first paragraph. This right is now covered in a new paragraph that essentially quotes 105 ILCS 20/5, amended by P.A. 99-410. It states:

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee. Noninstructional time means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

A footnote explains that the revised statute provides examples of religious-based meetings, e.g., prayer groups, B I B L E (Basic Instruction Before Leaving Earth) clubs, and *meet at the flagpole for prayer* days. Districts with secondary schools should also amend the Cross References by adding "7:330 (Student Use of Buildings - Equal Access)."

► **7:140, Search and Seizure.** The policy and footnotes are updated in response to significant amendments to the Right to Privacy in the School Setting Act, 105 ILCS 75/15, amended by P.A. 99-460. To align with the Act’s revision, the policy now prohibits school officials from requiring or requesting a student to provide a password or other related account information. As permitted by the Act, the policy authorizes school officials to require a student to share the content of a social networking website in certain limited situations. The policy describes this authority as follows:

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

As explained in a footnote, the Act requires districts to provide parents/guardians with notice of the law in the “school’s disciplinary rules, policies, or handbook, or communicated by similar means.”

► **7:140-E, Exhibit - Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act.** The letter is significantly revised to comply with amendments to the Right to Privacy in the School Setting Act, 105 ILCS 75/15, amended by P.A. 99-460. The letter now states that it is regarding: “When may school officials require a student to share the content from his or her account or profile on a social networking website?” See the description under 7:140, *Search and Seizure*, above.

► **7:290, Adolescent Suicide and Depression Awareness and Prevention Programs.** The policy is renamed and rewritten to comply with Ann Marie’s Law, 105 ILCS 5/2-3.163(c), amended by P.A. 99-443. The statute specifies seven specific policy requirements for boards, along with a few other requirements. The rewritten policy contains these seven requirements and directs the superintendent or designee to develop and maintain a suicide and depression awareness and prevention program that is consistent with them. The footnotes contain significant discussion about these requirements, along with one optional subhead based upon the language of the prior policy. Boards that developed a relationship between their districts and the Ill. Suicide Prevention Strategic Planning Committee may wish to keep this optional language.

► **7:290-AP, Administrative Procedure - Adolescent Resource Guide for Implementation of Suicide and Crisis Intervention Depression Awareness and Prevention Program.** The procedure is renamed and

rewritten. It lists the implementation steps and resources to use in addressing the required components of Ann Marie’s Law, 105 ILCS 5/2-3.163(c), amended by P.A. 99-443, and required to be included in board policy, 7:290, *Suicide Prevention and*

► **7:300, Extracurricular Athletics.** The policy, Legal References, Cross References, and footnotes are updated in response to legislation and subscriber feedback. This policy’s purpose is to establish basic requirements for students to participate in school-sponsored extracurricular athletic activities. Of the listed requirements, only the following were substantively edited:

3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice nurse, or a physician assistant. ~~who assures that the student’s health status allows for active athletic participation.~~ The **Pre-Participation Physical Examination Form**, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
5. The student must agree to follow all conduct rules and the coaches’ instructions.
- ~~7. The student and his or her parent(s)/guardian(s) must complete forms required by the Illinois High School Association (IHSA) concerning its performance-enhancing substance testing program, implemented in accordance with State law, before the student may participate in an athletic competition sponsored or sanctioned by IHSA.~~
7. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board’s concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

A new provision in the policy authorizes the superintendent or designee to impose additional requirements, provided the requirement(s) comply with board policy 7:10, *Equal Educational Opportunities*.

► **7:300-E1, Exhibit - Agreement to Participate.** The form is significantly amended in response to legislation and subscriber feedback. The following list briefly describes the most significant changes:

1. The *Concussion Information Sheet* is deleted. That information must be in a form approved by the Illinois High School Association according to the

Youth Sports Concussion Safety Act, 105 ILCS 5/22-80(e), added by P.A. 99-245; **if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year**). For more information, see 7:305, *Student Athlete Concussions and Head Injuries*, below.

2. The *Agreement to Participate* form continues to reference Board policy 7:305, *Student Athlete Concussions and Head Injuries*, as required by 105 ILCS 5/10-20.54(b). The form now explains that a student who has suffered a concussion or head injury will not be allowed to return to play or practice until having successfully completed the school's return-to-play and return-to-learn protocols.
3. A new provision requires the student and parent/guardian to acknowledge reading the eligibility rules of any group or association sponsoring any athletic activity.
4. In the requirement to complete forms required by any association sponsoring the activity, a specific mention is included of the *IHSA Sports Medicine Acknowledgment & Consent Form, Acknowledgment and Consent*. This IHSA form contains the information on concussions described in #1 above.

► **7:305, Student Athlete Concussions and Head Injuries.**

The policy, Legal References, and footnotes are updated in response to legislation. As before, the policy:

1. Directs the superintendent or designee to develop and implement a program to manage concussions and head injuries suffered by students, and
2. Describes the major components of the program to ensure legal compliance, including the requirements in the new Youth Sports Concussion Safety Act.

Three Illinois statutes in the School Code govern student concussions:

1. The Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, added by P.A. 99-245; **if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year**. The Act contains concussion safety directives for school boards and certain identified staff members. A school district must implement Sec. 22-80 if it offers interscholastic athletic activities or interscholastic athletics under the direction of a coach (volunteer or school employee), athletic director, or band leader. A school district may need to implement its return-to-learn protocol for a student's return to the classroom after he or she is believed to have experienced a concussion, "whether or not the concussion took place while the student was participating in an interscholastic activity." 105 ILCS 5/22-80(d). For a comprehensive discussion of this Act, see the IASB publication *Checklist for Youth Sports Concussion Safety Act* at [iasb.com/law/](http://iasb.com/law/).

2. 105 ILCS 5/10-20.54 requires each school board to adopt a policy regarding student athlete concussions and head injuries that complies with the protocols, policies, and by-laws of the Illinois High School Association (IHSA). This requirement applies to elementary school districts even if they have no student athletes. See the Illinois Elementary School Association's concussion protocol at [www.iesa.org/activities/concussion.asp](http://www.iesa.org/activities/concussion.asp).
3. 105 ILCS 25/1.15, added by P.A. 98-1011, requires (1) all high school coaching personnel to complete online concussion awareness training, and (2) all student athletes to view the IHSA video about concussions.

Most of the policy's revisions are due to the Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, added by P.A. 99-245. A pending bill, SB219, if enacted and signed will extend the effective date to the 2016-2017 school year to allow schools the time needed to prepare for the implementation of this comprehensive legislation. The policy directs the superintendent or designee to "prepare for the full implementation" of this Act and lists seven major elements for the Act's implementation. Please see the committee worksheets to review these elements and the other policy updates; see the policy's footnotes for reference and resource material. We will update the sample procedure (7:305-AP, *Program for Managing Student Athlete Concussions and Head Injuries*) in a future **PRESS** issue.

- **7:340, Student Records.** The policy, Legal References, and footnotes are updated in response to subscriber feedback and the Illinois Marriage and Dissolution of Marriage Act (Act), 750 ILCS 5/, amended by P.A. 99-90, eff. 1-1-2016. The Act changed the terms *custody* and *visitation* to *parental responsibility* and *parenting time*, respectively. The policy only references custody, and uses the former term and the new term as follows: "custody/parental responsibility."

Based upon subscriber feedback, we added the following sentence, "Upon request, the District discloses school student records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law."

Legal References contain the citation to the Act. Footnotes contain references to the above updates, along with a discussion about student data privacy best practices and resources.

- **7:340-AP1, Administrative Procedure - School Student Records.** The procedure, Legal References, and footnotes are updated in response to the following:

1. Illinois Marriage and Dissolution of Marriage Act (Act), 750 ILCS 5/, amended by P.A. 99-90, eff. 1-1-2016. Changes include the discussion above in 7:340, *Student Records*, along with a new Section K. Parenting Plans.

2. Recent updates to rule 23 Ill.Admin.Code §1.442(c), addressing the State Commendation Toward Bilit-eracy;
3. Recent updates to rule 23 Ill.Admin.Code §375.10; and
4. Subscriber feedback as discussed in 7:340, Student Records, above.

The procedure has a new introduction. “This procedure implements policy 7:340, Student Records. It contains a **Table of Contents** and lettered **Sections**.” Also, two subheads are added.

Legal References are updated as discussed above in 7:340, Student Records. Footnotes are amended and sometimes brought into the text of the procedure throughout for the reasons discussed above.

- ▶ **7:340-AP1, E1 Exhibit - Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records.** The exhibit is updated where necessary for the reasons discussed above in 7:340-AP1, *Administrative Procedure - School Student Records*.

## Community Relations

- ▶ **8:30, Visitors to and Conduct on School Property.** The policy and footnotes are updated. The policy text addressing prohibited conduct is amended to align with recent updates discussed in 5:50, *Drug- and Alcohol-Free Workplace; Tobacco Prohibition* (see **PRESS** Issue 89) and reads as follows:

No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts: ...

8. ~~D~~distribute, consume, use, possess, or be under the influence of an alcoholic beverage or illegal drug; be present when the person’s alcohol or illegal drug consumption is detectable, regardless of when and/or where the use occurred.

Footnotes are updated for these reasons and in response to the following two laws:

1. 625 ILCS 5/11-605, amended by P.A. 99-212, eff. 1-1-2016 (special speed limit);
2. 430 ILCS 66/65(b), added by P.A. 98-630 and amended by P.A. 99-29 (Concealed Carry Act). The policy’s optional provision for number 3 adds the exception for guns on school campus and now reads as follows:

~~however,~~ An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or (b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle’s trunk.

# Progress Report

The contents of this table frequently change.

Topics	Our Response
<p><b>Student Discipline   SB 100   P.A. 99-456</b>  <b>Effective 9-15-2016</b>, disciplinary interventions and consequences in the State of Illinois will change. The overhaul requires school officials to plan, explore, and implement disciplinary systems for their districts that “limit the number and duration of expulsions and suspension to the greatest extent practicable, and it is recommended that they use them only for legitimate educational purposes” 105 ILCS 5/10-22.6(b-5), amended by P.A. 99-456.</p>	<p>This law requires a fundamental shift in existing philosophies of student discipline. Amendments to implement this law require not only new language in policies but a lot of training, work, research, and decisions by school officials.</p> <p>We have a comprehensive review process planned to change these <b>PRESS</b> policies and their implementation materials:</p> <ol style="list-style-type: none"> <li>1. 7:190, <i>Student Discipline</i>;</li> <li>2. 7:200, <i>Suspension Procedures</i>; and</li> <li>3. 7:210, <i>Expulsion Procedures</i>.</li> </ol> <p>To allow subscribers enough time to digest the new law, the upcoming <b>PRESS</b> amendments, and work with their local counsel, our target completion date for this project is the next <b>PRESS Issue 91</b> in Jan. or Feb. 2016.</p>
<p><b>Adding Civics to the Graduation Requirements</b>            Recent legislation added one semester of civics to the list of required courses for high school graduation. The trailer bill HB 800 will delay this requirement’s effective date until 7-1-2016 and make it apply to only students entering the 9th grade in the 2016-2017 school year and each year thereafter. 105 ILCS 5/27-22(e)(5), amended by P.A. 99-434, eff. 1-1-2016; if enacted and signed by the Governor, HB 800 will extend the effective date.</p>	<p>We will amend the following material in a subsequent <b>PRESS</b> issue when the fate of HB 800 is known:</p> <ol style="list-style-type: none"> <li>1. 6:300, <i>Graduation Requirements</i>; and</li> <li>2. 6:300-E2, <i>Exhibit- State Law Graduation Requirements</i>.</li> </ol>

## Revisions to Policies, Administrative Procedures and Exhibits

Number and Title	Action The memo describes the revisions.
2:100, Board Member Conflict of Interest	Footnote is amended in response to legislation.
2:150, Committees	Policy and footnote are amended in response to legislation.
2:150-AP, Administrative Procedure - Superintendent Committees	Procedure and footnotes are amended in response to legislation.
2:200, Types of School Board Meetings	Policy and footnotes are updated in response to legislation.
2:220-E2, Exhibit - Motion to Adjourn to Closed Meeting	Exhibit is updated in response to legislation.
2:250-E2, Exhibit - Immediately Available District Public Records and Web-Posted Reports and Records	Annual update of exhibit in response to legislation.
4:120-AP, Administrative Procedure - Food Services; Competitive Foods; Exemptions	Procedure is updated in response to ISBE's final rules at 23 Ill.Admin. Code Part 305.
4:170, Safety	Policy, footnotes, and Legal References are updated in response to legislation.
4:170-AP1, Administrative Procedure - Comprehensive Safety and Security Plan	Procedure is updated in response to legislation.
5:90, Abused and Neglected Child Reporting	Policy and footnotes are updated in response to subscriber feedback and legislation.
5:100, Staff Development Program	Policy, Legal References, Cross References, and footnotes are updated in response to legislation.
5:100-AP, Administrative Procedure - Staff Development Program	Procedure and Legal References are updated in response to State legislation and federal rules.
5:120-AP1, Administrative Procedure - Statement of Economic Interests for Employees	Procedure is amended in response to legislation.
5:185-AP, Administrative Procedure - Resource Guide for Family and Medical Leave	Procedure is updated in response to federal legislation.
6:15, School Accountability	Policy, footnotes, and Legal References are updated in response to legislation.
6:15-E, Exhibit - Resolution Declining Requests to Accept Non-Resident Choice Students	<b>DELETED.</b> It is no longer needed because NCLB's choice provisions do not apply in Illinois until further notice from ISBE.
6:50, School Wellness	Policy, Cross References, and footnotes are updated in response to legislation.
6:60, Curriculum Content	Policy, Legal References, Cross References, and footnotes are updated in response to legislation.
6:160, English Language Learners	Policy is renamed. Policy and footnotes are updated in response to legislation.
6:270, Guidance and Counseling Program	A footnote is updated in response to legislation; a typo is corrected in the Legal References; and a policy is added to the Cross References.
6:280, Grading and Promotion	Policy and footnotes are updated in response to a House Joint Resolution.
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	Footnotes and Cross References are updated in response to legislation.
6:315, High School Credit for Students in Grade 7 or 8	<b>NEW.</b> Material relocated from 6:320, <i>High School Credit for Proficiency</i> , and amended in response to legislation.
6:320, High School Credit for Proficiency	Policy, footnotes, Legal References, Cross References are updated in response to legislation. Material from subhead <b>Course Credit for High School Diploma</b> is relocated as discussed above in 6:315, <i>High School Credit for Students in Grade 7 or 8</i> .

# Revisions to Policies, Administrative Procedures and Exhibits

*continued*

Number and Title	Action
6:340, Student Testing and Assessment	Footnotes are updated in response to a House Joint Resolution.
7:50, School Admissions and Student Transfers To and From Non-District Schools	Policy and footnotes are updated in response to legislation.
7:50-AP, Administrative Procedure - School Admissions and Student Transfers To and From Non-District Schools	Procedure is updated in response to legislation.
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	Policy, Legal References, Cross References, and footnotes are updated in response to legislation.
7:130, Student Rights and Responsibilities	Policy and footnotes are updated in response to legislation; districts with high schools are advised to add a policy to the Cross References.
7:140, Search and Seizure	Policy and footnotes are significantly revised in response to legislation.
7:140-E, Exhibit - Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act	Exhibit is significantly revised in response to legislation.
7:290, <u>Adolescent Suicide and Depression Awareness and Prevention Programs</u>	Policy is renamed and rewritten in response to Ann Marie’s Law.
7:290-AP, Administrative Procedure - <u>Adolescent Resource Guide for Implementation of Suicide and Crisis Intervention Depression Awareness and Prevention Program</u>	Procedure is rewritten in response to Ann Marie’s Law.
7:300, Extracurricular Athletics	Policy, Legal References, Cross References, and footnotes are updated in response to legislation.
7:300-E1, Exhibit - Agreement to Participate	Exhibit is significantly amended in response to legislation and subscriber feedback.
7:305, Student Athlete Concussions and Head Injuries	Policy, Legal References, and footnotes are updated in response to legislation.
7:340, Student Records	Policy, Legal References, and footnotes are updated in response to legislation and subscriber feedback.
7:340-AP1, Administrative Procedure - School Student Records	Procedure, Legal References, and footnotes are updated in response to legislation and subscriber feedback.
7:340-AP1, E1 Exhibit - Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records	Exhibit is updated in response to legislation.
8:30, Visitors to and Conduct on School Property	Policy and footnotes are updated in response to legislation.

## Acknowledgement to PRESS Advisory Board

Before each **PRESS** issue is published, a group of distinguished individuals provides input and suggestions. We appreciate their contributions and thank them sincerely.

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# DRAFT UPDATE

## School Board

### Committees

The School Board may establish committees to assist with the Board’s governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee’s purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

Committees shall operate under the following guidelines:

1. The Board President shall appoint 2 or more Board members to serve on a committee.
2. The President and the committee members shall establish the committee's meeting dates, time, and place.
3. The Superintendent may attend all committee meetings.

#### Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board’s discretion.

#### Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Parent-Teacher Advisory Committee. This committee assists in the development of student discipline policy and procedure-, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
2. Behavioral Interventions Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*-, and provides information and recommendations to the Board. At the Board President’s discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.
3. Building.
4. Insurance.
5. Finance.
6. Policy.
7. Personnel.
8. Negotiations.

**Comment [AKL1]:** Consult the board attorney concerning the status of two mandatory committees – the PERA (Performance Educational Reform Act) joint committee and the RIF (reduction in force) joint committee (105 ILCS 5/24A-4(b) and 5/24-12(c), respectively). These committees perform administrative/staff work and do not need to report directly to the board. Thus, most attorneys think they can be *superintendent* committees that do not trigger OMA (see *f/n* 10). OMA compliance will be needed for any joint committee: (1) that is treated as a *board* committee, (2) when three or more board members are present, or (3) when the board attorney advises that OMA applies, e.g., interprets either joint committee to be a distinct public body created by the legislature.

A board must appoint or approve a Concussion Oversight Team and charge it with establishing protocols for return-to-play and return-to-learn for students who have suffered a concussion or head injury (Youth Sports Concussion Safety Act, 105 ILCS 5/22-80(d), added by P.A. 99-245; **if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year**). As this is administrative/staff work rather than governance work, the best practice is to have the Concussion Oversight Team be an *administrative* committee, but consult the board attorney for guidance.

Issue 90, October 2015

**Comment [AKL2]:** Language is added to emphasize that the Parent-Teacher Advisory Committee and the Behavioral Interventions Committee report to the board.

Issue 90, October 2015

# ***DRAFT UPDATE***

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.: 5 ILCS 120.  
105 ILCS 5/10-20.14 and 5/14-8.05.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of School Board Meetings), 2:240 (Board Policy Development), 7:190 (Student Discipline), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: [December 21, 2009](#)

# DRAFT UPDATE

## School Board

### Types of School Board Meetings

#### General

For all meetings of the School Board and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein as well as in the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them and to others as approved by the Board. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *School Board Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, Each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

**Comment [AKL1]:** Added for clarity.  
Issue 90, October 2015

#### Regular Meetings

The Board announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board meetings. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

#### Closed Meetings

The Board and Board committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

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6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-16.
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29).

**Comment [AKL2]:** The policy is updated in response to 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016.

**Issue 90, October 2015**

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board action will be taken at a closed meeting.

## Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours,

# ***DRAFT UPDATE***

or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

## Special Meetings

Special meetings may be called by the President or by any 3 members of the Board by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's main office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice. All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

## Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

## Posting on the District Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each meeting which shall remain posted until the meeting is concluded.

LEGAL REF.: 5 ILCS 120/, Open Meeting Act.  
5 ILCS 140/, Freedom of Information Act.  
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational School Board Meetings), 2:220 (School Board Meeting Procedure), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks)

ADOPTED: [December 17, 2012](#)

# DRAFT UPDATE

Putnam County Community Unit School District 535

2:220-E2

## School Board

### Exhibit - Motion to Adjourn to Closed Meeting

#### **Motion to Adjourn to Closed Meeting**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

A motion was made by \_\_\_\_\_, and seconded by \_\_\_\_\_, to adjourn to closed meeting to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-judicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), amended by P.A. 99-235.
- Student disciplinary cases. 5 ILCS 120/2(c)(9).
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29), amended by P.A. 97-318.

**Comment [AKL1]:** The exhibit is updated in response to 5 ILCS 120/2(c)(8), amended by P.A. 99-235, eff. 1-1-2016.  
**Issue 90, October 2015**

# ***DRAFT UPDATE***

**Closed Meeting Roll Call:**

“Yeas”	“Nays”
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**Motion:**  Carried  Failed

**DATED:** [March 19, 2012](#)

# DRAFT UPDATE

## Operational Services

### Safety

#### Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

#### School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act, 105 ILCS 128/:

1. Three school evacuation drills
2. One bus evacuation drill
3. One severe weather and shelter-in-place drill
4. One law enforcement drill

#### Automated External Defibrillator (AED)

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act. The plan shall provide for an automated external defibrillator (AED) to be available according to State law requirements. This policy does not create an obligation to use an AED nor is it intended to create any expectation that an AED will be present or a trained person will be present and/or able to use an AED.

#### Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved carbon monoxide alarms or carbon monoxide detectors.
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and

**Comment [AKL1]:** 105 ILCS 5/10-20.56, added by P.A. 99-470, eff. 1-1-16. *Carbon monoxide detector* and *detector* mean a device having a sensor that responds to carbon monoxide gas and that is connected to an alarm control unit and approved in accordance with rules adopted by the Ill. State Fire Marshal. *Approved carbon monoxide alarm* or *alarm* means a carbon monoxide alarm that complies with all the requirements of the rules and regulations of the Ill. State Fire Marshal, bears the label of a nationally recognized testing laboratory, and complies with the most recent standards of the Underwriters Laboratories or the Canadian Standard Association (430 ILCS 135/5). **Consult both the board attorney and the local fire officials about whether a school building is exempt from this law.** Remove this subhead if the board attorney determines that every building across the entire school district is exempt. The law applies to school buildings that have or are close to any *sources of carbon monoxide*; however, it does not specifically define what that means. 430 ILCS 135/20 defines exemptions for residential units and may provide guidance on the exemption for schools. The law also fails to define *carbon monoxide emitting device*, which triggers the placement point in a school building for a carbon monoxide alarm or carbon monoxide detector.

**Issue 90, October 2015**

# ***DRAFT UPDATE***

3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

## Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the Illinois Department of Public Health. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

## Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education.
2. Any student who is a victim of a violent criminal offense, as defined by 725 ILCS 120/3, that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

## Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

## Annual Review

The Board or its designee will annually review each school building's safety and security plans, protocols, and procedures, as well as each building's compliance with the school safety drill plan.

LEGAL REF.: 105 ILCS 5/10-20.2, 5/10-20.56, 5/18-12, 5/18-12.5, and 128/  
210 ILCS 74/, Physical Fitness Facility Medical Emergency Preparedness Act.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Criminal Background Check and/or Screen; Notifications), 4:180 (Pandemic Preparedness), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: July 21, 2014

# DRAFT UPDATE

## General Personnel

### Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 21, an abused or neglected individual with a disability, shall: (1) immediately report or cause a report to be made to the Illinois Department of Children and Family Services (DCFS) on its Child Abuse Hotline 800/25-ABUSE or 217/524-2606, and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. ~~The employee shall also promptly notify the Superintendent or Building Principal that a report has been made.~~

The report shall include, if known:

1. The name and address of the child, parent/guardian names, or other persons having custody;
2. The child's age;
3. The child's condition, including any evidence of previous injuries or disabilities; and
4. Any other information that the reporter believes may be helpful to DCFS for its investigation.

The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 800/843-5678, or online at [www.cybertipline.com](http://www.cybertipline.com). The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within one year of initial employment and at least every 5 years after that date.

The Superintendent will encourage all District educators to complete continuing professional development that addresses the traits and identifiers that may be evident in students who are victims of child sexual abuse, including recognizing and reporting child sexual abuse and providing appropriate follow-up and care for abused students as they return to the classroom setting.

**Comment [AKL1]: This sentence is optional.** The sample policy makes coordination with DCFS, the SRO, and local law enforcement a step in the process of reporting, so the local agencies and school district are better able to prevent and manage the risks school officials and parents/guardians face when a DCFS report has been made, e.g., situations where parents/guardians, upon learning a DCFS report has been made involving their child(ren), commit an act of self-harm in response to the information.

**Issue 90, October 2015**

# DRAFT UPDATE

## Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

The Superintendent shall notify the State Superintendent and the Regional Superintendent in writing when he or she has reasonable cause to believe that a ~~certificate~~ license holder was dismissed or resigned from the District as a result of an act that made a child an abused or neglected child. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the ~~certificate~~ license holder.

**Comment [AKL2]:** "Certificate" is changed to "license" throughout.  
**Issue 90, October 2015**

## Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse.

LEGAL REF.: 105 ILCS 5/10-21.9.  
20 ILCS 1305/1-1 et seq.  
20 ILCS 2435/.  
325 ILCS 5/.  
720 ILCS 5/12C-50.1.

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 5:20 (Workplace Harassment Prohibited), 5:100 (Staff Development Program), 5:120 (Ethics and Conduct), 5:150 (Personnel Records), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

ADOPTED: ~~January 21, 2014~~

# DRAFT UPDATE

## General Personnel

### Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of such program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for ~~certificated~~ licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Comment [AKL1]: “Certificated” is changed to “licensed” throughout.

Issue 90, October 2015

The staff development program shall provide, at a minimum, at least once every 2 years, the in-service training of ~~certificated~~ licensed school personnel and administrators on current best practices regarding the identification and treatment of attention deficit disorder and attention deficit hyperactivity disorder, the application of non-aversive behavioral interventions in the school environment, and the use of psychotropic or psychostimulant medication for school-age children.

The staff development program shall provide, at a minimum, once every 2 years, the in-service training of all District staff on educator ethics, teacher-student conduct, and school employee-student conduct.

In addition, the staff development program shall include each of the following:

1. At least, once every 2 years, training of all District staff by a person with expertise on anaphylactic reactions and management.
2. At least every 2 years, an in-service to train school personnel, at a minimum, to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence.
3. Training that, at a minimum, provides District staff with a basic knowledge of matters relating to acquired immunodeficiency syndrome (AIDS) and the availability of appropriate sources of counseling and referral.
4. Training for school personnel who work with students in grades 7 through 12 to identify the warning signs of mental illness and suicidal behavior in adolescents and teens along with appropriate intervention and referral techniques.
5. Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin’s Law* Training as follows:
  - a. Staff development for local school site personnel who work with students in grades kindergarten through 8, in the detection, reporting and prevention of child abuse and neglect (see policy 5:90, *Abused and Neglected Child Reporting*).
  - b. Within one year of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every 5 years (see policy 5:90, *Abused and Neglected Child Reporting*).
  - c. Informing educators about the recommendation in the *Erin’s Law* Taskforce Report requesting them to attend continuing professional development programs that address the prevention and identification of child sexual abuse (see policy 5:90, *Abused and Neglected Child Reporting*).
6. Education for staff instructing students in grades 7 through 12, concerning teen dating violence as recommended by the District’s Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students or Complaint Manager.

# DRAFT UPDATE

7. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
8. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three year period.
9. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired before 8-18-2014 must be certified by 8-19-2015; if hired on or after 8-19-2014, they must be certified before their position's start date.
10. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team. Individuals covered by this training mandate must initially complete the training by 9-1-2016.

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

LEGAL REF.: 105 ILCS 5/2-3.602, 5/10-22.6(c-5), 5/10-22.39, 5/22-80(h), 5/10-23.12, 5/24-5, and 25/1.15 and 110/3.  
325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
745 ILCS 49/, Good Samaritan Act.  
7 C.F.R. Part 210.  
23 Ill.Admin.Code Part 525.

CROSS REF.: 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Ethics and Conduct), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:160 (English Language Learners), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:285 (Food Allergy Management Program), 7:290 (Suicide and Depression Awareness and Prevention Program), 7:305 (Student Athlete Concussions and Head Injuries)

ADOPTED: January 21, 2014

**Comment [AKL2]:** Required by 105 ILCS 5/10-22.6(c-5), amended by P.A. 99-456, eff. 9-15-2016. School board members are also included.  
**Issue 90, October 2015**

**Comment [AKL3]:** 7 C.F.R. Part 210. Section 210.2 defines school nutrition program directors, managers, and staff. 7 C.F.R. §§210.15(b)(8) (recordkeeping requirements) and 210.30(a), (c), (d), and (e) (professional standards requirements), and 210.30(g)(requiring school food authority directors to keep records). Food service funds may be used for reasonable, allocable, and necessary training costs (7 C.F.R. §210.30(g)).  
**Issue 90, October 2015**

**Comment [AKL4]:** 1.Required by 105 ILCS 25/1.15.  
**Issue 90, October 2015**

**Comment [AKL5]:** 1.105 ILCS 5/22-80(h), added by P.A. 99-245, and possibly amended by SB219 (if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year).  
**Issue 90, October 2015**

**Comment [AKL6]:** Added in response to 105 ILCS 5/2-3.163, amended by P.A. 99-443.  
**Issue 90, October 2015**

# DRAFT UPDATE

## Instruction

### School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Illinois State Board of Education prepared State Goals for Learning with accompanying Illinois Learning Standards.

The School Board gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

### Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State ~~statute-law~~ and Illinois State Board of Education (ISBE) rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. If applicable, implement a No Child Left Behind Act plan, including the completion of the NCLB Consolidated Application, and seek Board approval where necessary or advisable.
3. Continuously assess whether the District and its schools are making adequate yearly progress as defined by State law, the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
- ~~3-4.~~ If applicable, develop District and School Improvement Plans, present them for Board approval, ~~submit them to the State Superintendent for verification,~~ and supervise their implementation. ~~If applicable, develop a restructuring plan for any school that remains on academic watch status after a fifth annual calculation.~~
- ~~4-5.~~ Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
- ~~5-6.~~ In accordance with Sec. 2-3.153 of the School Code, administer at least biennially a survey of learning conditions on the instructional environment within the school to, at minimum, students in grades 6 through 12 and teachers.

### School Choice for Students Enrolled in a School Identified for Improvement, Corrective Action, or Restructuring and Supplemental Education Services (SES)

~~This section of the policy is effective only if the choice requirements in federal law are applicable to Illinois. When effective, this section applies to only those students enrolled in a school identified by the Board for school improvement, corrective action, or restructuring as defined by federal law. Those students may transfer to another public school within the District, if any, that has not been so identified. If there are no District schools available into which a student may transfer, the Superintendent or designee shall, to the extent practicable, establish a cooperative agreement with other districts in the area. A student who transfers to another school under this policy may remain at that school until the student completes the highest grade at that school. The District shall provide~~

**Comment [AKL1]:** Policy is updated in response to P.A. 99-193 that significantly revised the system of standards for school districts and schools. ISBE must establish recognition standards for student performance and school improvement for all districts and their individual schools. See the **Issue 90 Update Memo** for more information.  
**Issue 90, October 2015**

# ***DRAFT UPDATE***

~~transportation only until the end of the school year in which the transferring school ceases to be identified for school improvement or subject to corrective action or restructuring. All transfers and notices provided to parents/guardians and transfer requests are governed by State and federal law.~~

~~When this section of the policy is effective, students from low income families shall be provided supplemental educational services as provided in federal law if they attend any District school that: (1) failed to make adequate yearly progress for 3 consecutive years, or (2) is subject to corrective action or restructuring.~~

This section of the policy is effective only if the choice and/or supplemental educational services requirements in federal law are applicable to Illinois. When effective, school choice and supplemental education services will be offered to students as provided in Title I of the Elementary and Secondary Education Act.

LEGAL REF.: No Child Left Behind Act, §1116, 20 U.S.C. §6316.  
34 C.F.R. §§200.32, 200.33, 200.42, and 200.43.  
105 ILCS 5/2-3.25d, 5/2-3.25a, 5/2-3.25b, 5/2-3.25c, 5/2-3.25d, 5/2-3.25d-5, 5/2-3.25e-5, 5/2-3.25f, 5/2-3.25f-5, 5/2-3.63, 5/2-3.64a-5, 5/10-21.3a, and 5/27-1.  
23 Ill.Admin.Code Part 1, Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

ADOPTED: June 15, 2015

# DRAFT UPDATE

## Instruction

### School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy.

**Comment [AKL1]:** The policy is updated in response to 23 Ill.Admin.Code§305(c), and in response to ISBE Learning Standards Goal 20. For more information see the box "6:50, School Wellness: Background" in the Issue 90 Update Memo.

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### Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote good sound nutrition for students.
- Schools will foster the positive relationship between good sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See School Board policy 6:60, *Curriculum Content*.

### Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policy 6:60, *Curriculum Content*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policy 6:60, *Curriculum Content*.
- The curriculum will be consistent with and incorporate relevant Illinois Learning Standards for Physical Development and Health as established by the Illinois State Board of Education.

### Nutrition Guidelines for Foods Available in Schools During the School Day

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* and Food Guidance System published jointly by the U.S. Departments of Health and Human Services and the Department of Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall control food sales that compete with the District's non-profit food service in compliance with the Child Nutrition Act. Food service rules shall restrict the sale of competitive foods of minimal nutritional value, as defined by the U.S. Department of Agriculture-USDA, in the food service areas during the meal periods and comply with all applicable rules of the Illinois State Board of Education-ISBE rules.

**Comment [APowell2]:** For a definition of competitive foods, see 4:120-AP, *Food Services: Competitive Foods: Exemptions*.

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### Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs is set by ISBE rule.

**Comment [APowell3]:** Required by 23 Ill.Admin.Code §30515(c)(2) and 79 Fed. Reg. 10693. For a list of the number of available EFDs and a more detailed sample step-by-step procedure to request them, see 4:120-AP, *Food Services: Competitive Foods: Exemptions*.

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## Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

## Monitoring

The Superintendent or designee shall annually provide ~~periodic~~ implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy

## Community Input

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and community.

LEGAL REF.: Child Nutrition and WIC Reauthorization Act of 2004, PL 108-265, Sec. 204.  
Child Nutrition Act of 1966, 42 U.S.C. §1771 et seq.  
National School Lunch Act, 42 U.S.C. §1758.  
Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b, PL 111-296.  
42 U.S.C. §1779, as implemented by 7 C.F.R. §210.11.  
105 ILCS 5/2-3.139.  
23 Ill.Admin.Code Part 305, Food Program.  
ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content)

ADOPTED: March 19, 2012

# DRAFT UPDATE

## Instruction

### Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive course, (c) science, (d) mathematics, (e) social studies including U.S. history, [American government and, for those students covered by P.A. 99-434 \(eff. 1-1-2016 but may be delayed by subsequent legislation\), one semester of civics](#), (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least 8 courses during the previous 2 semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include classroom instruction on distracted driving as a major traffic safety issue. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage.
7. In all schools, citizenship values must be taught, including: (a) patriotism, (b) democratic principles of freedom, justice, and equality, (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
8. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to

**Comment [AKL1]:** Policy is updated in response to 105 ILCS 5/27-22, amended by P.A. 99-434 (eff. 1-1-2016). **If approved by the Senate and signed by the Governor, HB 800 will: (1) delay the effective date of P.A. 99-434 until 7-1-2016, and (2) make the civics course requirement effective for only students entering the 9th grade in the 2016-2017 school year and each year thereafter.** The statute specifically states that school districts may utilize private funding available for offering civics education.

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# DRAFT UPDATE

work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Activity*.

9. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate sexual abuse and assault awareness and prevention education in all grades. The Superintendent shall implement a comprehensive health education program in accordance with State law.
10. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
11. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy; including consumer debt and installment purchasing; (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings; and investing; banking; (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership; and (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions; and government in formulating and achieving the goals of the mixed free enterprise system.
12. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
13. In all schools, United States history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, and (e) the role and contributions of ethnic groups, including but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State.  
  
In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.
14. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.

**Comment [AKL2]:** P.A. 99-284 added new subjects to the required consumer education course: consumer debt, higher education student loans, and identity-theft security. The policy is amended to specify each of the required subjects.

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15. In all schools, the curriculum includes a unit of instruction on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
16. In all schools, the curriculum includes a unit of instruction on the history, struggles, and contributions of women.
17. In all schools, the curriculum includes a unit of instruction on Black History, including the history of the African slave trade, slavery in America, and the vestiges of slavery in this country, as well as the struggles and contributions of African-Americans.
18. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
19. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.

LEGAL REF.: 5 ILCS 465/3 and 465/3a.  
20 ILCS 2605/2605-480.  
105 ILCS 5/2-3.80(e) and (f), 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-24.2, 435/, and 110/3.  
625 ILCS 5/6-408.5.  
23 Ill.Admin.Code §§1.420, 1.430, and 1.440.  
Consolidated Appropriations Act of 2005, Pub. L. No. 108-447, Section 111 of Division J.  
Protecting Children in the 21<sup>st</sup> Century Act, Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008).  
47 C.F.R. §54.520.

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Discipline); 7:260 (Exemption from Physical Activity)

ADOPTED: [December 15, 2014](#)

# DRAFT UPDATE

## Instruction

### English Language Learners

The District offers opportunities for resident English Language Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. The Superintendent or designee shall develop and maintain a program for English Language Learners that will:

1. Assist all English Language Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Language Learners.
2. Appropriately identify students with limited English-speaking ability.
3. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Language Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Language Learners.
6. Annually assess the English proficiency of English Language Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Language Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Language Learners about: (1) the reasons for their child's identification, (2) their child's level of English proficiency, (3) the method of instruction to be used, (4) how the program will meet their child's needs, (5) specific exit requirements of the program, (6) how the program will meet their child's individualized education program, if applicable, and (7) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

### Parent Involvement

Parents/guardians of English Language Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Language Learners programs.

**Comment [AKL1]:** The policy is renamed and the policy text is updated to refer to *English Learner* throughout in response to P.A. 99-30 (ISBE clean-up bill) and recent updates to 23 Ill.Admin.Code §228.15.

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**NOTE:**

The Office for Civil Rights (OCR) at the U.S. Dept. of Education (ED) and the Civil Rights Division at the U.S. Department of Justice (DOJ) have issued joint guidance to assist school districts and all public schools in meeting their legal obligations to ensure that English learners can participate meaningfully and equally in educational programs and services. The guidance is available at: [www2.ed.gov/about/offices/list/ocr/letters/collague-el-201501.pdf](http://www2.ed.gov/about/offices/list/ocr/letters/collague-el-201501.pdf). In support of this guidance, the Office of English Language Acquisition released an *English Learner (EL) Tool Kit* to assist school districts in providing EL students with the support necessary to achieve their full academic potential. The *Tool Kit* is available at: [www2.ed.gov/about/offices/list/oela/english-learner-toolkit/index.html](http://www2.ed.gov/about/offices/list/oela/english-learner-toolkit/index.html).

# ***DRAFT UPDATE***

LEGAL REF.: 20 U.S.C. §§6312-6319 and 6801.  
34 C.F.R. Part 200.  
105 ILCS 5/14C-1 et seq.  
23 Ill.Admin.Code Part 228.

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program)

ADOPTED: [April 25, 2011](#)

# NEW TO DISTRICT - OPTIONAL

6:315

## Instruction

### High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend and either of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

LEGAL REF.: 105 ILCS 5/10-22.43 and 5/27-22.10.  
23 Ill.Admin.Code §1.460.

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

ADOPTED:

**Comment [AKL1]:** The policy's purpose is to authorize the superintendent or designee to investigate, coordinate, and implement a program to allow students in grades 7 and 8 to enroll in a course required for a high school diploma. While State law controls this policy's content, districts are not required to implement it.

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# DRAFT UPDATE

Putnam County Community Unit School District 535

6:320

## Instruction

### High School Credit for Proficiency

#### Proficiency Credits

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

LEGAL REF.: 105 ILCS ~~5/10-22.10~~, 5/10-22.43, 5/10-22.43a, ~~5/27-12.1~~, 5/27-22, ~~5/27-22.10~~; and ~~5/27-24.3~~, and ~~5/27-24.4~~.  
23 Ill.Admin.Code §1.460.

CROSS REF.: ~~6:180 (Extended Instructional Programs)~~, ~~6:280 (Grading and Promotion)~~, 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), ~~7:40 (Nonpublic School Students, Including Parochial and Home Schooled Students)~~

ADOPTED: ~~December 19, 2011~~

**Comment [APowell1]:** The policy, Legal References and Cross References are updated.

Issue 90, October 2015

# DRAFT UPDATE

## Students

### School Admissions and Student Transfers To and From Non-District Schools

#### Age

To be eligible for admission, a child must be 5 years old on or before September 1 of that school term. Based upon an assessment of the child's readiness, a child will be allowed to attend first grade if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately ~~certified~~ licensed teacher, and will be 6 years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age.

Parents/guardians may request early admission for a child. The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.

Comment [AKL1]: Policy is updated to change "certified" to "licensed."

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#### Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent.

Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's temporary record, and return the original to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Building Principal shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Principal shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

# ***DRAFT UPDATE***

## Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

## Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

## Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

## Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

# ***DRAFT UPDATE***

LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.  
Family Educational Rights and Privacy Act, 20 U.S.C. §1232.  
Illegal Immigrant and Immigrant Responsibility Act of 1996, 8 U.S.C. §1101.  
Individuals With Disabilities Education Improvement Act, 20 U.S.C. §1400 et seq.  
Rehabilitation Act, Section 504, 29 U.S.C. §794.  
105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2,  
5/27-8.1, 10/8.1, 45/, and 70/.  
325 ILCS 50/ and 55/.  
410 ILCS 315/2e.  
20 Ill.Admin.Code Part 1290, Missing Person Birth Records and School  
Registration.  
23 Ill.Admin.Code Part 375, Student Records.

CROSS REF.: 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of  
Academic Failure and/or Dropping out of School and Graduation Incentives  
Program), 6:140 (Education of Homeless Children), 6:300 (Graduation  
Requirements), 6:310 (High School Credit for Non-District Experiences; Course  
Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and  
Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and  
Exclusion of Students), 7:340 (Student Records)

ADOPTED: [December 15, 2014](#)

# DRAFT UPDATE

## Students

### Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

#### Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health, within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required from students in grades 6 and 12, beginning with the 2015-2016 school year.

As required by State law:

1. The required health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening must be included as a required part of each health examination; diabetes testing is not required.
3. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of ~~6 months-one~~ and ~~6-seven~~ years must provide a statement from a physician that their child was "risk-assessed" or screened for lead poisoning.
4. The Department of Public Health will provide all female students entering sixth grade and their parents/guardians information about the link between human papilloma virus (HPV) and cervical cancer and the availability of the HPV vaccine.

**Comment [AKL1]:** Policy is amended in response to 410 ILCS 315/1.10, amended by P.A. 98-480.  
**Issue 90, October 2015**

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the

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required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

## Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the Department of Public Health. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

## Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the Illinois Department of Public Health.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

## Exemptions

In accordance with rules adopted by the Illinois Department of Public Health ([IDPH](#)), a student will be exempted from this policy's requirements for:

1. Religious or medical grounds, if the student's parents/guardians present [the IDPH's Certificate of Religious Exemption form](#) to the Superintendent or designee. ~~When a signed statement explaining the objection; Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, Communicable and Chronic Infectious Disease and State rules if there is an outbreak of one or more diseases from which the student is not protected;~~
2. Health examination or immunization requirements on medical grounds if a physician provides written verification;
3. Eye examination requirement if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
4. Dental examination requirement if the student's parents/guardians show an undue burden or a lack of access to a dentist.

**Comment [AKL2]:** Policy is amended in response to 105 ILCS 5/27-8.1(1.10) and (8), changed by P.A. 99-249, and 77 Ill.Admin.Code §665.51.

The Certificate of Religious Exemption form is available on ISBE's website at: [www.isbe.net/research/pdfs/immun-exam-gdlns-religious-exempt.pdf](http://www.isbe.net/research/pdfs/immun-exam-gdlns-religious-exempt.pdf).

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## Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.  
105 ILCS 5/27-8.1 and 45/1-20.  
410 ILCS 45/7.1 and 315/2e.  
23 Ill.Admin.Code §1.530.  
77 Ill.Admin.Code Part 665.  
[77 Ill.Admin.Code Part 690.](#)  
77 Ill.Admin.Code Part 695.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children),  
6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student  
Transfers To and From Non-District Schools), [7:280 \(Communicable and  
Chronic Infectious Disease\)](#)

ADOPTED: [December 15, 2014](#)

# DRAFT UPDATE

Putnam County Community Unit School District 535

7:130

## Students

### Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting. ~~These rights include the right to voluntarily engage in individually initiated, non-disruptive prayer that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, is not sponsored, promoted, or endorsed in any manner by the school or any school employee.~~ Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee. Noninstructional time means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

LEGAL REF.: 20 U.S.C. §7904.  
105 ILCS 20/5.  
Tinker v. Des Moines Independent School District, 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Discipline), 7:330 (Student Use of Buildings - Equal Access)

ADOPTED: ~~December 21, 2009~~

**Comment [AKL1]:** Policy is amended in response to 105 ILCS 20/5, amended by P.A. 99-410. The statute provides these examples of religious-based meetings: prayer groups, B I B L E (Basic Instruction Before Leaving Earth) clubs, and *meet at the flagpole for prayer days.*

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## Students

### Search and Seizure

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

#### School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

#### Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

#### Notification Regarding Student Accounts or Profiles on Social Networking Websites

~~State law requires the District to~~ The Superintendent or designee shall notify students and their parents/guardians ~~that of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:~~

**Comment [AKL1]:** Policy is amended in response to the Right to Privacy in the School Setting Act, 105 ILCS 75/15, amended by P.A. 99-460. This law prohibits school officials from requiring or requesting a student to provide a password or other related account information. It requires districts to provide parents/guardians with notice of the law. The notification must be published in the school's disciplinary rules, policies, or handbook, or communicated by similar means. For sample handbook language, see the Illinois Principals Association *Online Model Student Handbook (MSH)* at: [www.ilprincipals.org/resources/model-student-handbook](http://www.ilprincipals.org/resources/model-student-handbook).

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1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website. ~~This request may be made only if there is reasonable cause to believe that the student's account contains evidence that he or she violated a school disciplinary rule or Board policy.~~
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

**Comment [APowell2]:** As permitted by the Act, the policy authorizes school officials to require a student to share the content of a social networking website in certain limited situations.

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LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.  
Right to Privacy in the School Setting Act, 105 ILCS 75/  
Cornfield v. Consolidated High School Dist. No. 230, 991 F.2d 1316 (7th Cir., 1993).  
People v. Dilworth, 661 N.E.2d 310 (Ill., 1996), *cert. denied*, 116 S.Ct. 1692 (1996).  
People v. Pruitt, 662 N.E. 2d 540 (Ill.App.1, 1996), *app. denied*, 667 N.E. 2d 1061 (Ill.App.1, 1996).  
T.L.O. v. New Jersey, 105 S.Ct. 733 (1985).  
Vernonia School Dist. 47J v. Acton, 115 S.Ct. 2386 (1995).  
Safford Unified School Dist. No. 1 v. Redding, 129 S. Ct. 2633 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Discipline)

ADOPTED: ~~April 28, 2014~~

**Students**

**Suicide and Depression Awareness and Prevention**

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school’s ability to educate. Suicide and depression awareness and prevention are important Board goals.

**Suicide and Depression Awareness and Prevention Program**

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board’s goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of Ann Marie’s Law listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.163(c)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and ~~staff~~.
  - a. For students, implementation will incorporate Board policy 6:60, Curriculum Content, which implements 105 ILCS 5.2-3.139 and 105 ILCS 5/27-7 (requiring education for students to develop a sound mind and a healthy body).
  - b. For staff, implementation will incorporate Board policy 5:100, Staff Development, and teacher’s institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of ~~suicide~~.
  - a. For students in grades 7 through 12, implementation shall incorporate the training required by 105 ILCS 5/10-22.39 for school guidance counselors, teachers, school social workers, and other school personnel who work with students to identify the warning signs of suicidal behavior in adolescents and teens along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide.
  - b. For all students, implementation shall incorporate Illinois State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to Ann Marie’s Law on ISBE’s website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide. Implementation will incorporate paragraph number 2, above, along ~~with~~:
  - a. Board policy 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District’s educational program);
  - b. Board policy 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services.

**Comment [AKL1]:** A suicide awareness and prevention policy is required by Ann Marie’s Law, 105 ILCS 5/2-3.163(c), amended by P.A. 99-443.

This policy is renamed and rewritten to comply with the statutory requirements.

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**Comment [AKL2]:** Required by 105 ILCS 5/2-3.163(c)(2), amended by P.A. 99-443. It requires the policy to include protocols for administering youth suicide awareness and prevention education to *staff* and students.

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**Comment [AKL3]:** Required by 105 ILCS 5/2-3.163(c)(3), amended by P.A. 99-443. This policy adds *with the goal of* and *possibly* to modify the statute’s use of “at risk of suicide.” *With the goal of* acknowledges that identifying every student at risk of suicide is impossible. *Possibly* is added to inform the public that these identifications are not definitive.

School staff members are not licensed medical professionals who are fully trained to make definitive determinations about whether a student is at risk of suicide, and parents/guardians should not take any referral under this requirement as such.

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**Comment [AKL4]:** Required by 105 ILCS 5/2-3.163(c)(4), amended by P.A. 99-443. For further discussion of 105 ILCS 5/10-22.24b, amended by P.A. 99-276, see f/n 2 in policy 6:270, *Guidance and Counseling Program*. This policy adds “for use during the school day and at school-sponsored events” to inform the public about the limitations concerning what schools can realistically provide students and their parent(s)/guardian(s).

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- c. Board policy 7:250, *Student Support Services*, implementing the Children’s Mental Health Act of 2003, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
  - d. State and/or federal resources that address emotional or mental health safety plans for students who are at a potentially increased risk for suicide, if available on the ISBE’s website pursuant to Ann Marie’s Law.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
  5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
  6. A process to incorporate ISBE-recommend resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District’s Suicide and Depression Awareness and Prevention Program.

**Comment [AKL5]:** Required by 105 ILCS 5/2-3.163(c)(5), amended by P.A. 99-443. See 7:250-AP2, *Protocol for Responding to Students with Social, Emotional, or Mental Health Problems* for information about building-level Student Support Committees.  
**Issue 90, October 2015**

**Comment [AKL6]:** Required by 105 ILCS 5/2-3.163(c)(6), amended by P.A. 99-443.  
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**Comment [AKL7]:** Required by 105 ILCS 5/2-3.163(c)(6), amended by P.A. 99-443.  
**Issue 90, October 2015**

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District’s Suicide Prevention and Depression Awareness Program.

**Comment [AKL8]: Optional.** At the time of publication, the status of the Illinois Suicide Prevention Strategic Plan was unclear in light of Ann Marie’s Law. However, the plan may be found at: [www.idph.state.il.us/about/chronic/Suicide\\_Prevention\\_Plan\\_Jan-08.pdf](http://www.idph.state.il.us/about/chronic/Suicide_Prevention_Plan_Jan-08.pdf).  
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Monitoring

The Board will review and update this policy pursuant to Ann Marie’s Law and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District’s website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District.

**Comment [AKL9]:** Required by 105 ILCS 5/2-3.163(c)(6), amended by P.A. 99-443.  
**Issue 90, October 2015**

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Children’s Mental Health Act of 2003, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

**Comment [AKL10]: Consult the board attorney for guidance concerning liability in this area.** Except for cases of willful and wanton conduct, the Local Governmental and Governmental Employees Tort Immunity Act likely protects districts from liability for failure to properly identify and/or respond to a student’s mental health issue that results in suicide. For more information, consult the footnotes located at PRESS online.  
**Issue 90, October 2015**

LEGAL REF.: 105 ILCS 5/2-3.163, 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b.  
745 ILCS 10/.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED:

Compare to current District policy 7:290 to ensure any desired district customization is carried forward.

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## Students

### Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in ~~the School Board policy on school sponsored extracurricular~~ 6:190, Extracurricular and Co-Curricular Activities.
2. ~~The~~ A parent(s)/guardian(s) of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice nurse, or a physician assistant ~~who assures that the student's health status allows for active athletic participation. The Pre-Participation Physical Examination Form, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.~~
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
- 5-6. ~~The student and his or her parent(s)/guardian(s) must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.~~
- 6-7. ~~The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association (IHSA) concerning its performance enhancing substance testing program, implemented in accordance with State law, before the student may participate in an athletic competition sponsored or sanctioned, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by IHSA the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, Student Athlete Concussions and Head Injuries.~~

¶The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, Equal Educational Opportunities, and (2) shall maintain the necessary records to ensure student compliance with this policy.

**Comment [AKL1]:** The policy, Legal References, and Cross References are updated in response to legislation and subscriber feedback.  
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**Comment [AKL2]:** A form is available on the IHSA website at: [ihsa.org/Resources/DownloadCenter.aspx](http://ihsa.org/Resources/DownloadCenter.aspx).  
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**Comment [AKL3]:** A district must include information concerning the board's concussion policy in any agreement, contract, code, or other written instrument that the district requires a student athlete and his or her parent(s) or guardian(s) to sign before participating in practice or interscholastic competition (105 ILCS 5/10-20.54 and 23 Ill. Admin. Code §1.530(b). In addition, the student and student's parent/guardian must sign a form approved by IHSA acknowledging receiving and reading written information on concussions (105 ILCS 5/22-80(e), added by P.A. 99-245; if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year.)  
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LEGAL REF.: 105 ILCS 5/10-20.30, [5/10-20.54](#), [5/22-80](#), and 25/2.  
23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), [7:10 \(Equal Educational Opportunities\)](#), 7:240 (Conduct Code for Participants in Extracurricular Activities), [7:305 \(Student Concussions and Head Injuries\)](#), ~~[7:330 \(Student Use of Buildings—Equal Access\)](#)~~7:340 (Student Records)

ADOPTED: ~~[January 21, 2014](#)~~

# DRAFT UPDATE

## Students

### Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by ~~student athletes~~ students. The program shall:

1. Prepare for the full implementation of the Youth Sports Concussion Safety Act, that provides, without limitation, each of the following:
  - a. The Board must appoint or approve members of a Concussion Oversight Team for the District.
  - b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
    - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
    - ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.
  - c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity.
  - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
  - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
  - f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses who serve on the Concussion Oversight Team; athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.
  - g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.

**Comment [AKL1]:** Three Illinois statutes in the School Code govern student concussions:

(1) The Youth Sports Concussion Safety Act, 105 ILCS 5/22-80, added by P.A. 99-245; **if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year.**

(2) 105 ILCS 5/10-20.54

(3) 105 ILCS 25/1.15, added by P.A. 98-1011.

See the **Issue 90 Update Memo** for a description of these laws.

Most of the policy's revisions are due to the Youth Sports Concussion Safety Act. **Issue 90, October 2015**

**Comment [AKL2]:** The return-to-learn protocol governs a student's return to the classroom after a concussion, whether or not the concussion took place while the student was participating in an interscholastic athletic activity. Guidance from Lurie Children's Hospital explains that recovery from a concussion must be an individualized process because no two concussions are the same. See *A Guide for Teachers and School Professionals*, Lurie Children's Hospital.

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**Comment [AKL3]:** The form must be approved by the Illinois High School Association (IHSA). See [ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](http://ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx), generally and specifically [IHSA Concussion Protocols](#) and [IHSA Sports Medicine Acknowledgement & Consent Form \(Concussion, PES, Asthma Medication\)](#).

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**Comment [AKL4]:** A template is available on the IHSA website under *Emergency Action Plan (EAP) Resources* at [ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](http://ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx).

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- ~~4-2.~~ Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association, including its *Protocol for NFHS Concussion Playing Rules* and its *Return to Play Policy*. These specifically require that:
  - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
  - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
  - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.
4. Require all student athletes to view the Illinois High School Association's video about concussions.
- ~~2-5.~~ Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
- ~~3-6.~~ Provide coaches and student athletes and their parents/guardians with educational materials from the Illinois High School Association regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
- ~~4-7.~~ Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.

LEGAL REF.: 105 ILCS 5/10-20.54.  
105 ILCS 5/22-80 added by P.A. 99-245; if approved by the House and signed by the Governor, SB219 will extend the effective date to the 2016-2017 school year.  
105 ILCS 25/1.15.

CROSS REF.: 4:170 (Safety), 7:300 (Extracurricular Athletics)

ADOPTED: May 20, 2013

# DRAFT UPDATE

## Students

### Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to object to the release of information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records. Upon request, the District discloses school student records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law.

**Comment [AKL1]:** Provision is added for clarity.  
Issue 90, October 2015

# ***DRAFT UPDATE***

LEGAL REF.: [Chicago Tribune Co. v. Chicago Bd. of Ed.](#), 773 N.E.2d 674 (Ill.App.1, 2002).  
[Owasso I.S.D. No. I-011 v. Falvo](#), 122 S.Ct. 934 (2002).  
Family Educational Rights and Privacy Act, 20 U.S.C. §1232g; 34 C.F.R. Part 99.  
Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/  
105 ILCS 5/10-20.21b, 20.37, 20.40, 5/14-1.01 [et seq.](#), and 10/  
50 ILCS 205/7.  
[750 ILCS 5/602.11.](#)  
23 Ill.Admin.Code Parts 226 and 375.

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct)

ADOPTED: [October 21, 2013](#)

# DRAFT UPDATE

## Community Relations

### Visitors to and Conduct on School Property

The following definitions apply to this policy:

**School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored event.

**Visitor** - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents and friends are invited onto school property, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

The Superintendent or designee may post certain school facilities for the community's use on non-school days when they are not being used for school purposes.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member by telephone or email to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, a Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. ~~;- however, An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or (b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle's trunk.~~
4. Damage or threaten to damage another's property.
5. Damage or deface school property.

**Comment [AKL1]:** Amended in response to 430 ILCS 66/65(b), added by P.A. 98-630 and amended by P.A. 99-29 (Concealed Carry Act).

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# DRAFT UPDATE

6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, distribute, or be under the influence of an alcoholic beverage or illegal drug; be present when the person's alcohol or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
9. Use or possess medical cannabis.
10. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
11. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
12. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
13. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
14. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
15. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

**Comment [AKL2]:** The policy text addressing prohibited conduct is amended to align with recent updates to in 5:50, *Drug- and Alcohol-Free Workplace; Tobacco Prohibition*. For more information, see footnote 2 of policy 5:50. This statement must be consistent with employee working conditions.

Issue 90, October 2015

## Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

## Exclusive Bargaining Representative Agent

**Please refer to the following current agreement:**

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

**For employees not covered by this agreement:**

Authorized agents of an exclusive bargaining representative, upon notifying the Building Principal's office, may meet with a school employee (or group of employees) in the school building during free-times of such employees.

# ***DRAFT UPDATE***

## Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events or meetings for up to one calendar year.

## Procedures to Deny Future Admission to School Events or Meetings

Before any person may be denied admission to school events or meetings as provided in this policy, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing,
2. A description of the prohibited conduct,
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

LEGAL REF.: Nuding v. Cerro Gordo Community Unit School Dist., 730 N.E.2d 96 (Ill.App.4, 2000).  
Pro-Children Act of 1994, 20 U.S.C. §7181 et seq.  
105 ILCS 5/10-20.5b, 5/24-24, and 5/24-25.  
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.  
430 ILCS 66/, Firearm Concealed Carry Act.  
720 ILCS 5/11-9.3.

CROSS REF.: 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; Tobacco Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Discipline), 8:20 (Community Use of School Facilities)

ADOPTED: [January 21, 2014](#)

## **Recommendation to approve PRESS Plus Issue 90, October 2015 Board Policy Updates**

**As superintendent, I recommend approval of the PRESS Plus Issue 90, October 2015 Board Policy Updates.**

### **Rationale**

**We had the first reading at the November Board of Education Meeting. The Board and Administration have had the opportunity to review the proposed policy changes.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

## **Recommendation to Pass the 2015 Tax Levy**

**As superintendent, I recommend passing the 2015 Tax Levy.**

### **Rationale**

**As designated by law, we are to pass the tax levy in December to allow our district to receive the tax levy extension for the upcoming FY16 School Year. As you are aware, I explained the tax levy process at our November Board of Education Meeting. We must utilize the total EAV in the actual Certificate of Tax Levy because Putnam County does not factor in the deductions until the County Clerk processes the levy. I plan to share more details at our Board meeting.**

### **District Goal**

**Maintain strong fiscal responsibility in the Putnam County School District.**

## **Review of District Contracts**

**December 2015**

**December is the month in which the review of district contracts should be considered. I recommend to the Board that a sub-committee should review the contracts for liability insurance, audit services, and legal counsel. We will not make any decisions this month, but this committee can be prepared to report to the Board at the January meeting. Of course, our district office will be prepared to answer any questions or provide needed documentation for this committee.**

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
December 21, 2015  
6:30 P.M.

- I. Hire – Scott Currie, 6<sup>th</sup> Boys’ Basketball Coach (Head)  
JJ Stoddard, 5<sup>th</sup> Boys’ Basketball Coach (Assistant)  
Connie Hartman, Co-RtI Coach at Primary Building  
Jennifer Smith, Co-RtI Coach at Primary Building
- II. Resignation – Ronda Vacca, First Grade Teacher & RtI Coach



*Where all students will learn and succeed, and all means ALL*

**Carl B. Carlson – HS Assistant Principal & AD**  
[carlsonc@pcschoos535.org](mailto:carlsonc@pcschoos535.org)

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December 14, 2015

To Putnam County School Board Members:

It is the recommendation to hire the following individuals for the 5th/6<sup>th</sup> boys' basketball coaching positions for the 2015 school year.

Scott Currie            Head 5/6<sup>th</sup> Boys' Basketball Coach

Justin Stoddard        Assistant 5/6<sup>th</sup> Boys' Basketball Coach

Yours in education,

Carl B. Carlson  
Assistant Principal & Athletic Director  
Putnam County High School

## **Recommendation to Hire Fifth and Sixth Grade Basketball Coaches**

**As superintendent, I recommend hiring J J Stoddard and Scott Currie as fifth and sixth grade basketball coaches.**

### **Rationale**

**The two coaches have been recommended for hire by Mr. Carlson.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

November 23, 2015

To: Mrs. Cross  
Mr. McCracken  
PC Board of Education

After much consideration and a very heavy heart, I am submitting my resignation as first grade teacher and RtI coach effective December 18, 2015.

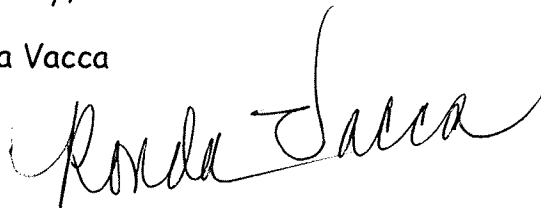
As you know my husband has been transferred to London, KY and has already transitioned to the area. It was our original plan for my girls and me to finish out the school year in Putnam County; however, in the best interest of my children and our family unit we have decided to make the move over Christmas break. This was not an easy decision and one that we struggled with.

I want to thank Mr. McCracken and the Board of Education for allowing me work to in this district for the past 9 years. It has been an outstanding district to work in and I feel blessed to have worked with such amazing people and kids. I want to especially thank Mrs. Cross. She has been a fantastic principal to work for. She has been a wonderful mentor and leader. I have never worked for someone with the degree of professionalism and integrity as her. This district is so fortunate to have her and the dedicated staff at the Primary school - what a blessing and gift to the children of Putnam County.

I have called Putnam County home for nearly my entire life and am very sad to be leaving, but am excited for the new challenges that lie ahead. This county, school, teachers, and kids will forever have a special place in my heart.

Sincerely,

Ronda Vacca

A handwritten signature in cursive script that reads "Ronda Vacca". The signature is written in black ink and is positioned below the typed name.

### **Recommendation to Accept Ronda Vacca's Letter of Resignation**

**As superintendent, I recommend acceptance of Ronda Vacca's letter of resignation as first grade teacher and the PC Primary Rtl Coach. We should accept this letter with regret.**

### **Rationale**

**Ronda Vacca has served our district well, and her husband has been transferred to a new position in Kentucky. While it is most unfortunate that she is leaving mid-year, it is understandable that she needs to have her family in one location.**

### **District Goal**

**Improve communication among all stakeholders in the Putnam County School District and communities.**

## **Recommendation to Hire Rtl Coaches**

**As superintendent, I recommend hiring Jennifer Smith and Connie Hartman as Rtl coaches to replace Ronda Vacca at the primary school.**

## **Rationale**

**Jennifer and Connie are willing to each serve as co-Rtl Coaches for the remainder of the school year. They will split the remaining ½ year stipend. This arrangement has been recommended by Ronda Cross, and it will not set a precedent for future Rtl positions in the district, as each school is to have only one Rtl Coach according to the contract. Jennifer has an interest in becoming the Rtl Coach at the primary building next year, and Connie does not plan to seek that stipend position for the upcoming school year.**

## **PCEA President Signatures**

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## **District Goal**

**Demonstrate increased academic achievement for all students.**