

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION MEETING AGENDA  
PUTNAM COUNTY PRIMARY SCHOOL - MEDIA CENTER  
March 21, 2011  
6:30 PM

“WHERE ALL STUDENTS WILL LEARN AND SUCCEED AND ALL MEANS **ALL**”

**DISTRICT GOALS:**

Demonstrate increased academic achievement for all students.

Improve communications among all stakeholders in the Putnam County School District and communities.

Maintain strong fiscal responsibility in the Putnam County School District.

I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. ROLL CALL	
IV. ADJUSTMENTS TO THE AGENDA	
V. AUDIENCE PARTICIPATION/HEARING OF DELEGATIONS	
A. JH Science Fair - Mrs. Dudek	
B. Farnsworth Essays - Ms Maller	
VI. CORRESPONDENCE	
VII. CONSENT AGENDA	
A. Approve February 22, 2011 Board of Education Regular and Executive Sessions.	3
B. Approve District Bills	7
C. Approve Financial Reports	20
D. Approve Treasurer's Report	84
E. Destroy Executive Session Verbatim Recording of September 21, 2009	
F. Approve Renewal of Membership in the Illinois High School Association.	
G. Approve Reciprocal Reporting Agreement	86
VIII. REPORTS, UPDATES AND INFORMATIONAL ITEMS	
A. Principals' Reports	91
B. Superintendent's Report	99
1. Transportation Update	101
2. Staffing & Enrollment Update	102
3. Ameren Update	106

- C. Committee Reports
  - 1. Policy Committee
  - 2. Negotiations Committee
  - 3. Finance Committee
  - 4. Building/Grounds Committee

IX. OLD BUSINESS

- A. USAGAIN Clothes Collection System - Tabled 109

X. NEW BUSINESS

- A. First Reading of PRESS Plus Feb 2011 Policy Changes and Updates 110
- B. After School Program at Elementary School (Action) 142
- C. Speech Resolution (Action) 144
- D. Set Special Meeting for Reorganization for April 27, 2011 at 6:30 p.m. (Action)

XI. EXECUTIVE SESSION TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, AND/OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT AND SEMI-ANNUAL REVIEW OF CLOSED MEETING MINUTES AND LITIGATION. 150

XII. ACTION ITEMS FOLLOWING EXECUTIVE SESSION

- A. Approve the Board's semi-annual review of unreleased closed meeting minutes and to release for public inspection those minutes, or portions thereof, that the Board identified as no longer needing confidential treatment.
- B. Rehire First, Second, and Third Year Teachers 168
- C. Rehire and Grant Tenure to Fourth Year Teachers 169
- D. Rehire all certified and non-certified staff. 170
- E. Personnel - Hire
- F. Accept Resignation/Retirement

XIII. ADJOURNMENT

Upcoming in April:

- 1. School Board election and reorganization
- 2. Statements of Economic Interest filed with County Clerk
- 3. Superintendent reports on curriculum revisions.
- 4. Board approves handbook revisions.
- 5. Revise current year calendar if necessary.

Putnam County Community Unit School District #535  
400 E Silverspoon Ave  
Granville, Illinois 61326

Board of Education  
Regular Meeting  
6:30 p.m., February 22, 2011  
Media Center Putnam County Primary School

Board President Danielle Stoddard called the meeting to order at 6:30 p.m.

The meeting continued with the Pledge of Allegiance.

PLEDGE

The following members were present to answer roll call: Mrs. Entwistle, Mrs. Hopkins, Mr. Kettman, Mrs. Nauman, Mrs. Popurella, Mrs. Smoode and Mrs. Stoddard.

ROLL CALL

There were no adjustments to the agenda.

ADJUSTMENTS

Mike Olson, JH Social Studies Teacher and EPIC Committee Chair, introduced the EPIC Council members and gave an update on the direction/vision of the EPIC Council to the Board. One of the goals is improve curriculum in the district.

DELEGATIONS

Mrs. Hopkins moved and Mrs. Entwistle seconded the motion to approve the Consent Agenda - Regular session and Executive session minutes of January 18, 2011 and February 8, 2011 Board Retreat Minutes, Financial Reports for the month of January, Treasurer's Report for month of January, bills for month of February, destroy Executive Session Verbatim Recording of August 18, 2009 and approve the Prevailing Wage Resolution. On roll call the members voted as follows: Mrs. Hopkins, aye; Mr. Kettman, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; and Mrs. Entwistle, aye. Motion carried.

CONSENT AGENDA

Principals' reports are in BoardBook. Mrs. LeRette told the Board the Webinar on Competitive Grant for Early Childhood was rescheduled for March 3. The state has increased the grant money budgeted by \$38 million and they will be looking at the neediest schools serving the most at-risk students.

PRINCIPALS'  
REPORTS

Transportation- Superintendent McCracken told the Board the district transportation seemed to have improved in the last month. Mrs. LeRette held a bus drivers' safety meeting for the drivers of the district busses.

SUPERINTENDENT  
REPORT

The State owes the district in Special Ed-\$200,539, Transportation-\$164,893, ECE-\$79,259 and IL Free Lunch, \$839 for a total of \$445,530.

Superintendent McCracken met with PMA representatives about the district's investments. PMA is a financial advisor.

Mid-Year Financial Report: Ed Fund: Revenue-\$5,356,405 from local, state and federal sources, Expenditures-48% of the budgeted amount has been expended. O&M Fund: Revenues-80% received of the budgeted amount, Expenditures-45% expended.

Transportation Fund: Revenues-89% received with 46% from 09/10 school year, Expenditures-34% spent.

The Building and Grounds Committee met and recommended the district go out for bids on roof replacement at the elementary building and replacement of floor tiles in the commons and bathrooms at the high school. The next 10-year Life Safety Plan is in 2014.

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Mrs. Nauman moved and Mr. Kettman seconded the motion to approve the 2011 District Maintenance Plan and proceed with the bidding process to replace the elementary building roof and replace floor tile in the commons and bathrooms at the high school. On roll call the members voted as follows: Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; and Mr. Kettman, aye. Motion carried.

BIDS ON THE ES  
ROOF AND HS  
FLOOR TILE

Mr. Kettman moved and Mrs. Hopkins seconded the motion to approve lease agreement with Midwest Transit for a handicapped accessible mini bus. On roll call the members voted as follows: Mr. Kettman, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; and Mrs. Hopkins, aye. Motion carried.

LEASE FOR  
HANDICAPPED  
ACCESSIBLE MINI  
BUS

Mrs. Popurella moved and Mrs. Hopkins seconded the motion to adopt the 2011/2012 School Calendar. All ayes, motion carried.

2011/2012 SCHOOL  
CALENDAR

Action on USAgain Clothes Collection System was tabled.

Mrs. Smoode moved and Mrs. Popurella seconded the motion to approve the 2011 Summer School proposal for grades K-8. On roll call the members voted as follows: Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; Mrs. Nauman, aye; and Mrs. Popurella, aye. Motion carried.

2011 SUMMER  
SCHOOL

The structure of Board Committees will be discussed after the new board is seated in April or May.

COMMITTEE  
STRUCTURE

Mrs. Entwistle moved and Mrs. Smoode seconded the motion to approve May 26, 2011 as Junior High Graduation night and May 27, 2011 as High School Graduation night. All ayes, motion carried.

GRADUATIONS

At 7:30 p.m. Mrs. Smoode moved and Mr. Kettman seconded the motion to move to executive session for the purpose of appointment, employment, compensation, performance, and/or dismissal of specific employees of the school district. On roll call the members voted as follows: Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; Mrs. Nauman, aye; and Mrs. Popurella, aye. Motion carried.

EXECUTIVE  
SESSION

At 8:17 p.m. Mrs. Popurella moved and Mr. Kettman seconded the motion to return to open session. On roll call the members voted as follows: Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; and Mrs. Nauman, aye. Motion carried.

Mrs. Entwistle moved and Mrs. Popurella seconded the motion to rehire the administrators: Bob Peterson, Carl Carlson, Mike McCann, and Kristal LeRette. On roll call the members voted as follows: Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Smoode, aye; and Mrs. Stoddard, aye. Motion carried.

PERSONNEL

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Mrs. Nauman moved and Mr. Kettman seconded the motion to rehire non-union personnel: Doug Smith, Ann Lamboley, Pam Ellena, Anita Timke, Patricia Both, Brandy Baele, Maria Mignone, and Gene Randolph. On roll call the members voted as follows: Mrs. Nauman, aye; Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; and Mr. Kettman, aye. Motion carried.

Mrs. Popurella moved and Mrs. Hopkins seconded the motion to accept with regret and appreciation Mary Gilbert's resignation at the end of the 2010/2011 school year. On roll call the members voted as follows: Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; and Mrs. Nauman, aye. Motion carried.

At 8:21 p.m. Mrs. Smoode moved and Mr. Kettman seconded the motion to adjourn. All ayes, motion carried.

ADJOURN

Respectfully submitted.  
Pamela Ellena, Board Secretary

APPROVED _____	_____
BOARD PRESIDENT	DATE
_____	_____
BOARD SECRETARY	DATE

Putnam County Community Unit School District No. 535  
Granville, Illinois 61326  
FIRST EXECUTIVE SESSION MINUTES  
FEBRUARY 22, 2011

CALL TO ORDER The School Board of Putnam County met in regular session in the media center at the Primary Building.

ROLL CALL The following members were present to answer roll call: Mrs. Entwistle, Mrs. Hopkins, Mr. Kettman, Mrs. Nauman, Mrs. Popurella, Mrs. Smoode and Mrs. Stoddard.

EXECUTIVE SESSION At 7:30 p.m. Mrs. Smoode moved and Mr. Kettman seconded the motion to move to executive session for the purpose of appointment, employment, compensation, performance, and/or dismissal of specific employees of the school district. On roll call the members voted as follows: Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; Mrs. Nauman, aye; and Mrs. Popurella, aye. Motion carried.

ITEMS DISCUSSED

1. PERSONNEL  
Rehire Administrators – Bob Peterson, Carl Carlson, Mike McCann, and Kristal LeRette.  
Rehire non-union personnel – Doug Smith, Ann Lamboley, Pam Ellena, Anita Timke, Patricia Both, Brandy Baele, Maria Mignone, Gene Randolph.  
Mary Gilbert’s resignation.  
How to evaluate the recommendations to rehire non-tenured teachers and grant tenure.

2. Herkelman Discrimination Complaint.

ADJOURN  
RETURN TO OPEN MEETING At 8:17 p.m. Mrs. Popurella moved and Mr. Kettman seconded the motion to return to open session. On roll call the members voted as follows: Mrs. Popurella, aye; Mrs. Smoode, aye; Mrs. Stoddard, aye; Mrs. Entwistle, aye; Mrs. Hopkins, aye; Mr. Kettman, aye; and Mrs. Nauman, aye. Motion carried.

BOARD PRESIDENT: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD SECRETARY: \_\_\_\_\_

DATE: \_\_\_\_\_

# Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
AIRGAS NORTH CENTRAL	VOC AG SUPPLIES		\$22.35	10-1401-410-2
		Total	\$22.35	
ALLEMAN, DIANNE	TITLE IIA TRAVEL		\$177.94	10-1110-332-42
		Total	\$177.94	
ALLIED WASTE SERVICES #3(ALL SCHOOL SERVICES			\$362.46	20-2542-321-1
		Total	\$362.46	
AMEREN ILLINOIS	H S-NATURAL GAS SERVICE		\$5,599.76	20-2542-465-2
	JR HI-ELECTRICAL SERVICE		\$41.76	20-2542-466-3
	JR HI-ELECTRICAL SERVICE		\$21.68	20-2542-466-3
	PRIMARY-ELECTRIC SERVIC		\$2,541.26	20-2542-466-5
	PRIMARY NATURAL GAS		\$2,918.59	20-2542-465-5
	JR HI-NATURAL GAS		\$2,900.82	20-2542-465-3
	ELEMENTARY-NATURAL GAS		\$3,461.77	20-2542-465-4
	H S- ELECTRIC SERVICE		\$6,799.54	20-2542-466-2
	JR HI-ELECTRICAL SERVICE		\$2,950.11	20-2542-466-3
	ELEMENTARY-ELECTRIC SERVI		\$1,491.67	20-2542-466-4
		Total	\$28,726.96	
AMSAN LLC	HIGH SCHOOL-BLDG SUPPLIE		\$31.50	20-2542-410-2
		Total	\$31.50	
APPERSON EDUCATION PROIHS-SUPPLIES		26652	\$213.48	10-1113-410-2
		Total	\$213.48	
ARAMARK ROCKFORD	ALL SCHOOL SERVICES		\$186.80	20-2542-321-1
	ALL SCHOOL SERVICES		\$636.72	20-2542-321-1
	ALL SCHOOL SERVICES		\$518.14	20-2542-321-1
	ALL SCHOOL SERVICES		\$281.38	20-2542-321-1
	ALL SCHOOL SERVICES		\$460.20	20-2542-321-1
		Total	\$2,083.24	
BEHAVIOR DISORDER PROGRSP ED TUITION PUBLIC			\$1,700.00	10-4220-600-1
		Total	\$1,700.00	
BERGER, NANCY	EPIC-TUITION REIMB		\$1,530.00	10-2210-320-1
		Total	\$1,530.00	
BLUE CROSS BLUE SHIELD	HLTH CRT S		\$664.08	10-481
	HLTH BP CRT S		\$5,976.00	10-481
	HLTH CRT F		\$3,562.30	10-481
	HLTH BP CRT F		\$4,573.30	10-481
	HLTH CRT E + S		\$1,959.00	10-481
	HLTH BP CRTE+S		\$3,740.00	10-481
	HLTH NC E+S		\$195.90	10-481
	HLTH BP NC E+S		\$374.00	10-481
	HLTH ADMIN E+S		\$1,104.18	10-481
	HLTH ADMIN E+S		\$35.62	40-481
	HLTH NC S		\$138.35	10-481
	HLTH NC S		\$83.01	20-481
	HLTH BP NC S		\$1,244.99	10-481
	HLTH BP NC S		\$747.00	20-481

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
BLUE CROSS BLUE SHIELD	HLTH BP EMP+C		\$332.34	20-481
	HLTH E + C		\$1,127.88	10-481
	HLTH BP E + C		\$1,994.04	10-481
	HLTH E + C		\$187.98	20-481
	HLTH ADM BP F		\$2,440.68	10-481
	HLTH CRT S		\$664.08	10-481
	HLTH BP CRT S		\$5,976.00	10-481
	HLTH CRT F		\$3,562.30	10-481
	HLTH BP CRT F		\$4,573.30	10-481
	HLTH CRT E + S		\$1,959.00	10-481
	HLTH BP CRTE+S		\$3,740.00	10-481
	HLTH NC E+S		\$195.90	10-481
	HLTH BP NC E+S		\$374.00	10-481
	HLTH NC S		\$83.01	10-481
	HLTH NC S		\$83.01	20-481
	HLTH BP NC S		\$747.00	10-481
	HLTH BP NC S		\$747.00	20-481
	HLTH BP EMP+C		\$332.34	20-481
	HLTH E + C		\$1,127.88	10-481
	HLTH BP E + C		\$1,994.04	10-481
	HLTH E + C		\$187.98	20-481
	HLTH ADM BP F		\$2,440.68	10-481
	HLTH ADMIN E+S		\$1,104.18	10-481
	HLTH ADMIN E+S		\$35.62	40-481
		Total		\$60,407.97
BRANDSTATTER SONS, JOHNELEMENTARY-BLDG REPAIR			\$64.26	20-2542-323-4
	Total		\$64.26	
BRANDSTATTER, LORETTA CONTRACT SERVICE-SP ED R			\$112.80	40-2550-326-1
	Total		\$112.80	
BUREAU VALLEY COMM UNISP ED TUITION PUBLIC			\$3,000.00	10-4220-600-1
	Total		\$3,000.00	
CARQUEST OF PRINCETON IND ARTS-SUPPLIES		26833	\$75.49	10-1402-410-2
	Total		\$75.49	
CDWG INC.	CAMERAS & PROJECTORS	26821	\$1,574.85	10-1112-410-1
	PROJECTOR	26822	\$259.09	10-1112-410-1
	HS MEDIA-AV	26824	\$47.63	10-2220-430-2
	TECH SUPPLIES	26825	\$330.72	10-1112-410-1
	HS MEDIA-AV	26826	\$371.62	10-2220-430-2
	Total		\$2,583.91	
CIONI FORD, AL	EX CURRICULAR VAN		\$48.45	40-2550-324-1
	Total		\$48.45	
COLMONE, CINDY	CROSS CAT - JH		\$112.43	10-1220-410-3
	Total		\$112.43	
COMPANION LIFE (DENTAL)	DENT ADMIN E+S		\$93.41	10-481
	DENT ADMIN E+S		\$1.99	40-481
	DENT NC FAMILY		\$18.50	20-481
	DENT NC BP FAM		\$34.37	20-481
	DENT NC S+ 1		\$22.26	10-481

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
	DENT BP NC S+ 1		\$41.34	10-481
	DENT NC SINGLE		\$11.66	10-481
	DENT NC SINGLE		\$17.49	20-481
	DENT NC BP SIN		\$21.66	10-481
	DENT NC BP SIN		\$32.49	20-481
	DENTAL EMP PD		\$49.98	10-481
	DENTAL CERT S		\$99.11	10-481
	DENTAL BP CRT S		\$184.11	10-481
	DENTAL CRT F		\$370.00	10-481
	DENTAL BP CRT F		\$687.40	10-481
	DENTAL CERT S+		\$189.21	10-481
	DENT BP CRT S+		\$351.39	10-481
	DENT ADM BP F		\$105.74	10-481
	DENTAL EMP PD		\$49.98	10-481
	DENTAL CERT S		\$99.11	10-481
	DENTAL BP CRT S		\$184.11	10-481
	DENTAL CRT F		\$370.00	10-481
	DENTAL BP CRT F		\$687.40	10-481
	DENTAL CERT S+		\$189.21	10-481
	DENT BP CRT S+		\$351.39	10-481
	DENT ADM BP F		\$105.74	10-481
	DENT ADMIN E+S		\$93.41	10-481
	DENT ADMIN E+S		\$1.99	40-481
	DENT NC FAMILY		\$18.50	20-481
	DENT NC BP FAM		\$34.37	20-481
	DENT NC SINGLE		\$11.66	10-481
	DENT NC SINGLE		\$17.49	20-481
	DENT NC BP SIN		\$21.66	10-481
	DENT NC BP SIN		\$32.49	20-481
	Total		\$4,600.62	
COMPANION LIFE (LIFE)	LIFE CERT		\$91.85	10-481
	LIFE CERT BP		\$169.95	10-481
	LIFE NC		\$8.82	10-481
	LIFE NC		\$6.65	20-481
	LIFE NC BP		\$16.39	10-481
	LIFE NC BP		\$12.38	20-481
	LIFE EMP PD		\$4.76	10-481
	LIFE ADM BP		\$19.00	10-481
	LIFE SUPT BP 2		\$4.45	10-481
	LIFE SUPT BP 2		\$0.30	40-481
	LIFE ADM BP		\$19.00	10-481
	LIFE SUPT BP 2		\$4.45	10-481
	LIFE SUPT BP 2		\$0.30	40-481
	LIFE CERT		\$91.85	10-481
	LIFE CERT BP		\$169.95	10-481
	LIFE NC		\$3.33	10-481
	LIFE NC		\$3.32	20-481
	LIFE NC BP		\$6.19	10-481
	LIFE NC BP		\$6.20	20-481
	LIFE EMP PD		\$4.76	10-481
	Total		\$643.90	
COMPLETE INDUSTRIAL & EIELEMENTARY-BLDG SUPPLIES			\$453.98	20-2542-410-4
	Total		\$453.98	

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
CONSECO HEALTH INS CO	CONSECO		\$437.34	10-481
	CONSECO		\$69.15	20-481
	CONSECO		\$437.34	10-481
	CONSECO		\$69.15	20-481
	Total		\$1,012.98	
CSC LEARNING	MEDICAID	63648	\$4,176.25	10-1220-411-11
	FLEXI LICENSE	63648	\$2,218.75	10-2210-410-1
	FLEXI LICENSE	63648	\$30.00	10-2210-410-1
	Total		\$6,425.00	
CULLIGAN TRI CO SALES	ALL SCHOOL SERVICES		\$214.25	20-2542-321-1
	Total		\$214.25	
DARRAH, AMY	H S-ATHLETIC TRAVEL		\$320.81	10-1501-332-2
	Total		\$320.81	
DAVIS, ANNETTE E	MEDIA PROG-TRAVEL		\$60.87	10-2220-332-1
	HEARING IMP-TRAVEL		\$39.01	10-1207-332-1
	Total		\$99.88	
DEBO HARDWARE	HIGH SCHOOL-BLDG SUPPLIE		\$27.98	20-2542-410-2
	Total		\$27.98	
DEVINE FLORAL DESIGNS	MUSIC AWARDS	26852	\$52.50	10-1115-487-1
	Total		\$52.50	
ECKWALL, CAROL	TITLE IIA TRAVEL		\$268.14	10-1110-332-42
	Total		\$268.14	
ELLENA, TYLER	JR HI-TRAVEL		\$37.16	10-1112-332-3
	Total		\$37.16	
EVANS, REBBECA SUE	TITLE IIA TRAVEL		\$149.00	10-1110-332-42
	Total		\$149.00	
FICEK ELECTRIC & COMM	JR HI-BUILDING SUPPLIES		\$142.56	20-2542-410-3
	Total		\$142.56	
FIRST CHOICE MED EQUIPMEMEDICAID		60001	\$380.00	10-1220-411-11
	Total		\$380.00	
FOX RIVER FOODS CO	ECE FOOD SUPP		\$206.17	10-1125-411-1
	HENN-CAFE FOOD		\$1,770.46	10-2560-410-4
	HENN ELEM-CAFE MISC SUPP		\$65.44	10-2560-490-4
	HEN BREAKFAST		\$416.38	10-2560-410-1-4
	PRIMARY BREAKFAST		\$244.82	10-2560-410-1-5
	PRIMARY CAFE FOOD		\$1,523.23	10-2560-410-5
	PRIMARY MISC SUPPLY		\$33.18	10-2560-490-5
	HS BREAKFAST		\$331.58	10-2560-410-1-2
	HIGH SCHOOL- FOOD		\$3,157.44	10-2560-410-2
	H S-CAFE MISC SUPPLIES		\$44.55	10-2560-490-2
	JR HI-CAFE FOOD		\$2,488.72	10-2560-410-3
	JH BREAKFAST		\$571.79	10-2560-410
	JR HI-CAFE MISC SUPPLIES		\$67.29	10-2560-490-3

**Bills Payable List**

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
		Total	\$10,921.05	
FRONTIER	SUPT-TELEPHONE		\$77.20	20-2542-340-1
	ELEM-TELEPHONE		\$82.30	20-2542-340-4
	H S - TELEPHONE SERVICE		\$82.29	20-2542-340-2
		Total	\$241.79	
GARCIA, DAVID	ATHLETIC DIR. TRAVEL		\$182.36	10-1501-333-2
		Total	\$182.36	
GOETZ, JODIE L	LEASE BLOCK GRANT		\$42.77	10-1220-332-38
		Total	\$42.77	
GOSLIN, VANESSA	H S TRAVEL		\$65.80	10-1113-332-2
	JR HI-TRAVEL		\$65.80	10-1112-332-3
		Total	\$131.60	
GRASSERS	JR HI BLDG. REP/ MAINT		\$256.91	20-2542-323-3
		Total	\$256.91	
HELSEK, KAREN	H S TRAVEL		\$21.51	10-1113-332-2
	F/C SCIENCE SUPPLY		\$8.88	10-1113-412-2
	F/C SCIENCE SUPPLY	26829	\$3.99	10-1113-412-2
		Total	\$34.38	
HENNEPIN ACTIVITY	BOARD SUPPLIES	42756	\$172.00	10-2310-410-6
		Total	\$172.00	
HENNEPIN BLDG IMPREST	LEASE BLOCK GRANT		\$418.00	10-1220-332-38
		Total	\$418.00	
HENNEPIN FOOD MART	HIGH SCHOOL- FOOD		\$17.27	10-2560-410-2
	HENN-CAFE FOOD		\$1.23	10-2560-410-4
	ELEMENTARY-BLDG SUPPLIES		\$27.25	20-2542-410-4
	ELEMENTARY-BLDG SUPPLIES		\$24.00	20-2542-410-4
	BOARD SUPPLIES		\$100.00	10-2310-410-6
		Total	\$169.75	
HENNEPIN WATER DISTRICT	ELEM-WATER		\$157.33	20-2542-322-4
		Total	\$157.33	
HENRY-SENACHWINECUSD 5	CONTRACT SERVICE-SP ED R		\$900.00	40-2550-326-1
		Total	\$900.00	
HERFF JONES INC.	HS OFFICE - SUPPLIES	26483	\$447.74	10-2410-410-2
		Total	\$447.74	
HIGH SCHOOL IMPREST	HS ATH DUES/FEES		\$89.25	10-1501-640-2
	HS ATHL OFFICIALS		\$915.00	10-1501-319-2
	ATHLETIC WRKRS-HS		\$1,330.00	10-1501-320-2
	EXTRA CURR/FEES		\$12.00	10-1540-640-1
	HS OFFICE - SUPPLIES		\$65.00	10-2410-410-2
		Total	\$2,411.25	
HILLMANN PEDIATRIC THER.	PHYS IMP-CONTRACT SERVIC		\$8,108.75	10-1204-319-1

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
		Total	\$8,108.75	
HINCKLEY SPRING WATER CBOARD SUPPLIES			\$12.75	10-2310-410-6
		Total	\$12.75	
HOARDS DAIRYMAN	VOC AG SUPPLIES		\$18.00	10-1401-410-2
		Total	\$18.00	
HOBART SERVICE	JR HI BLDG. REP/ MAINT		\$90.30	20-2542-323-3
		Total	\$90.30	
HOFFMAN, JANICE	ECE COMM SUPP		\$124.00	10-1125-412-1
		Total	\$124.00	
HOOPESTON SEWING BOUTIQ/C SCIENCE SUPPLY		26665	\$108.00	10-1113-412-2
		Total	\$108.00	
HULSTROM, NATALIE	MUSIC TRAVEL		\$92.12	10-1115-332-1
		Total	\$92.12	
IASBO	FISCAL SVCS DUES		\$250.00	10-2520-640-1
		Total	\$250.00	
IL ASSO OF SCHOOL BOARDSBOARD OF ED/TRAVEL			\$120.00	10-2310-332-6
	BOARD SUPPLIES		\$105.00	10-2310-410-6
		Total	\$225.00	
IL CENTRAL SCHOOL BUS LLCONTRACT REG			\$24,912.00	40-2550-325-1
	CONTRACT SERVICE-AV		\$768.00	40-2550-327-1
	CONTRACT ECE ROUTES		\$4,710.00	40-2550-331-1
	CONTRACT SERVICE-SP ED R		\$13,682.00	40-2550-326-1
	LEASE BLOCK GRANT		\$96.00	10-1220-332-38
	FOUNDATION		\$576.00	40-2550-328-1
	CONTRACT-EX CURRIC		\$2,144.00	40-2550-328-1
	TRANSP- ALL EXPENDITURES		\$284.00	40-2550-410-1
		Total	\$47,172.00	
IL VALLEY BUSINESS EQUIPMHEN R/M/COPIERS			\$422.80	10-1110-323-4
	PRIMARY R/M /COPIER		\$422.80	10-1111-323-5
	JH R/M/COPIER		\$422.80	10-1112-323-3
	HS R/M / COPIER		\$422.80	10-1113-323-2
	SUP COPY MACHINE		\$422.80	10-2320-323-1
		Total	\$2,114.00	
IL VALLEY CELLULAR	ALL SCHOOL SERVICES		\$84.26	20-2542-321-1
	ALL SCHOOL SERVICES		\$29.55	20-2542-321-1
	SUPT-TELEPHONE		\$86.02	20-2542-340-1
		Total	\$199.83	
IL VALLEY WASTE SERVICESALL SCHOOL SERVICES			\$387.91	20-2542-321-1
	ALL SCHOOL SERVICES		\$501.21	20-2542-321-1
		Total	\$889.12	
ILLINOIS DEPARTMENT OF LJR HI-GROUNDS REP/MAIN			\$144.10	20-2543-323-3

# Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
		Total	\$144.10	
INTERSTATE BRANDS CORP	HS BREAKFAST		\$87.15	10-2560-410-1-2
	HIGH SCHOOL- FOOD		\$194.10	10-2560-410-2
	JR HI-CAFE FOOD		\$174.85	10-2560-410-3
	HEN BREAKFAST		\$54.05	10-2560-410-1-4
	HENN-CAFE FOOD		\$124.45	10-2560-410-4
	PRIMARY CAFE FOOD		\$157.85	10-2560-410-5
		Total	\$792.45	
JACKS GAS & SERVICE, INC.	TRUCK REPAIR/MAINT		\$360.31	20-2542-320-3
		Total	\$360.31	
JOHNSTONE SUPPLY	JR HI-BUILDING SUPPLIES		\$269.60	20-2542-410-3
	HIGH SCHOOL-BLDG SUPPLIE		\$323.90	20-2542-410-2
		Total	\$593.50	
JUNIOR HIGH IMPREST	JH ATHL DUES/FEES		\$100.00	10-1501-640-3
	JH ATHL OFFICIALS		\$160.00	10-1501-319-3
	MUSIC DUES		\$197.00	10-1115-640-1
	JR HI-DUES/FEES		\$105.00	10-1112-640-3
	JR HI-TRAVEL		\$25.00	10-1112-332-3
		Total	\$587.00	
K&K HARDWARE	VOC AG SUPPLIES		\$92.48	10-1401-410-2
		Total	\$92.48	
KELLY SAUDER RUPIPE	H S- GROUNDS REPAIR/MAIN		\$390.97	20-2543-323-2
		Total	\$390.97	
LANTER REFRIGERATED DIS	HIGH SCHOOL- FOOD		\$68.96	10-2560-410-2
	JR HI-CAFE FOOD		\$103.00	10-2560-410-3
	HENN-CAFE FOOD		\$49.95	10-2560-410-4
	PRIMARY CAFE FOOD		\$68.96	10-2560-410-5
		Total	\$290.87	
LEASE	MEDICAID	63647	\$570.05	10-1220-411-11
	LEXIA READING PROGRAM	63647	\$306.95	10-2210-410-1
		Total	\$877.00	
LERETTE, KRISTAL	TITLE IIA TRAVEL		\$41.03	10-1110-332-42
		Total	\$41.03	
LIBRARY STORE, THE	HS MEDIA SUPPLIES	26800	\$76.52	10-2220-410-2
	JH MEDIA SUPPLIES	32291	\$253.24	10-2220-410-3
		Total	\$329.76	
LIBRARY VIDEO COMPANY	HS MEDIA-AV	26799	\$84.75	10-2220-430-2
		Total	\$84.75	
LIGHTED WAY ASSOCIATION	LIGHTEDWAY/ALLENDAL		\$11,417.60	10-1912-670-1
		Total	\$11,417.60	
LOCKER ROOM	H S ATHLETIC CAP OUTLAY	26835	\$427.00	10-1501-540-2
	H S ATHLETIC-SUPPLIES	26836	\$873.70	10-1501-410-2

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
		Total	\$1,300.70	
LOOKOUT BOOKS	HS MEDIA BOOKS	26662	\$343.21	10-2220-411-2
		Total	\$343.21	
MASTER TEACHER	BOARD SUPPLIES	64237	\$350.15	10-2310-410-6
		Total	\$350.15	
MAXIIS	LEASE FD-MAXIIS		\$200.00	10-2190-323-1
		Total	\$200.00	
MCCANN, MICHAEL S	HENN ELEM-TRAVEL		\$33.84	10-1110-332-4
		Total	\$33.84	
MCNABB TELEPHONE COMP	SUPT-TELEPHONE		\$64.14	20-2542-340-1
	H S - TELEPHONE SERVICE		\$485.29	20-2542-340-2
	JR HI-TELEPHONE SERVICE		\$434.00	20-2542-340-3
	ELEM-TELEPHONE		\$173.75	20-2542-340-4
	PRIMARY-TELEPHONE SERV		\$251.97	20-2542-340-5
		Total	\$1,409.15	
MEDIACOM LLC	LEASE FD-MAXIIS		\$249.95	10-2190-323-1
		Total	\$249.95	
MODEL ME KIDS LLC	SW-SUPPLIES	50332	\$148.90	10-2110-410-1
		Total	\$148.90	
N C I M D	PRIMARY CAFE FOOD		\$1,075.22	10-2560-410-5
	HIGH SCHOOL- FOOD		\$950.57	10-2560-410-2
	JR HI-CAFE FOOD		\$780.11	10-2560-410-3
	HENN-CAFE FOOD		\$765.32	10-2560-410-4
		Total	\$3,571.22	
NASCO	HENN ELEM-TEXT	42748	\$80.85	10-1110-420-4
	HENN ELEM-TEXT	42748	\$149.95	10-1110-420-4
		Total	\$230.80	
NATIONAL HOME GARDEN	INVOC AG SUPPLIES	26769	\$24.00	10-1401-410-2
		Total	\$24.00	
NORTH CENTRAL BANK	JR HI SUPPLIES		\$45.03	10-1112-410-3
	PRINC-DUES/FEES		\$49.00	10-2410-640-1
	F/C SCIENCE SUPPLY		\$6.00	10-1113-412-2
	EX CURRICULAR VAN		\$71.37	40-2550-324-1
	TITLE IIA TRAVEL		\$148.22	10-1110-332-42
		Total	\$319.62	
ORKIN EXTERMINATING CO	IALL SCHOOL SERVICES		\$201.69	20-2542-321-1
		Total	\$201.69	
PC FOODS, INC.	JR HI-CAFE FOOD		\$17.06	10-2560-410-3
	F/C SCIENCE SUPPLY		\$249.61	10-1113-412-2
	HIGH SCHOOL- FOOD		\$10.29	10-2560-410-2
	HENN-CAFE FOOD		\$36.56	10-2560-410-4
	F/C SCIENCE SUPPLY		\$55.51	10-1113-412-2

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
		Total	\$369.03	
PCCU (NEC)	NEC-ADMIN/10 MONTH		\$96.70	10-481
	NEC-ADMIN/10 MONTH		\$1.55	40-481
	NEC 24/20		\$1,118.53	10-481
	DED NEC		\$35.95	10-481
	NEC 24/20		\$1,099.17	10-481
	NEC-ADMIN/10 MONTH		\$96.70	10-481
	NEC-ADMIN/10 MONTH		\$1.55	40-481
		Total	\$2,450.15	
PENSERV PLAN SERVICES	PENSERV PLAN SERVICES		\$1,855.00	10-481
	PENSERV PLAN SERVICES		\$283.33	20-481
	PENSERV PLAN SERVICES		\$1,740.00	10-481
		Total	\$3,878.33	
PEPPER & SON, JW	MUSIC TEXTS-JH	32303	\$434.59	10-1115-420-3
		Total	\$434.59	
PERMA- BOUND	HS MEDIA BOOKS	26798	\$601.84	10-2220-411-2
	JH MEDIA BOOKS	32259	\$72.06	10-2220-411-3
	10/11 PCEF READING GRANT	32282	\$88.17	10-2310-411-6
	LIBRARY GRANT	32286	\$127.51	10-2220-410-32
		Total	\$889.58	
PERRY MEMORIAL HOSPITAL	STUDENT DRUG TESTING		\$508.25	10-2310-390-6
		Total	\$508.25	
PRIMARY IMPREST	PRINC OFFICE-POSTAGE		\$22.80	10-2410-341-1
	SSOS TRAVEL		\$199.00	10-1112-333-3
		Total	\$221.80	
PUT CO PCEA/IEA DUES	IEA CERT DUES		\$1,935.40	10-481
	NON-CERT DUES		\$374.95	10-481
	NON-CERT DUES		\$34.04	20-481
	NON-CERT DUES		\$8.00	80-481
	NON-CERT DUES		\$382.95	10-481
	NON-CERT DUES		\$34.04	20-481
	IEA CERT DUES		\$1,935.40	10-481
		Total	\$4,704.78	
PUT CO SCHOOL (FED TRS)	TITLE I FED TRS		\$4,052.85	10-1250-210-36
	LEASE BLOCK GRT FED TRS		\$1,871.45	10-1110-210-38
		Total	\$5,924.30	
PUT CO SCHOOL (TRS HEALTHENSON INS			\$119.68	10-1110-222-4
	PUETZ INS		\$119.68	10-1111-222-5
	HOPKINS, KASS, SMITH, SPARR		\$705.73	10-1112-222-3
	JENKINS INS		\$282.24	10-1113-222-2
	DED THIS		\$89.89	10-481
	THIS ADMIN/10 MONTH		\$256.73	10-481
	THIS ADMIN/10 MONTH		\$4.13	40-481
	THIS P24/T20		\$2,796.29	10-481
	THIS ADMIN/10 MONTH		\$256.73	10-481
	THIS ADMIN/10 MONTH		\$4.13	40-481

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
PUT CO SCHOOL (TRS HEALTTHIS P24/T20			\$2,747.87	10-481
		Total	\$7,383.10	
PUT CO SCHOOL (TRS)	TRS P24/T20		\$17,853.40	10-481
	TRS ADMI/10 MONTH		\$27.80	40-481
	DED TRS		\$433.20	10-481
	TRS ADMI/10 MONTH		\$1,729.62	10-481
	TRS ADMI/10 MONTH		\$27.80	40-481
	TRS P24/T20		\$17,544.01	10-481
	TRS ADMI/10 MONTH		\$1,729.62	10-481
		Total	\$39,345.45	
PUT CO SCHOOLS	IM IMRF		\$27.34	10-481
	IM IMRF		\$1,492.41	10-481
	IM IMRF		\$656.18	20-481
	IM IMRF		\$17.07	80-481
	IMRFBRD SHARE		\$3,677.85	50-481
	IMRFBRD SHARE		\$1,587.97	50-481
	IMRFBRD SHARE		\$41.29	50-481
	IM IMRF		\$30.00	10-481
	IM IMRF		\$1,185.95	10-481
	IM IMRF		\$398.75	20-481
	IMRFBRD SHARE		\$2,942.58	50-481
	IMRFBRD SHARE		\$964.96	50-481
		Total	\$13,022.35	
PUTNAM CO COMM UNIT (IL)	IL State Tax		\$9,834.65	10-481
	IL State Tax		\$673.79	20-481
	IL State Tax		\$52.78	40-481
	IL State Tax		\$17.13	80-481
	IL State Tax		\$8,774.48	10-481
	IL State Tax		\$414.77	20-481
	IL State Tax		\$13.40	40-481
		Total	\$19,781.00	
PUTNAM CO SD FIT	Federal Tax 2011		\$22,416.27	10-481
	Federal Tax 2011		\$1,780.51	20-481
	Federal Tax 2011		\$60.83	40-481
	Federal Tax 2011		\$13.50	80-481
	Federal Tax 2011		\$20,579.10	10-481
	Federal Tax 2011		\$938.07	20-481
	Federal Tax 2011		\$47.92	40-481
		Total	\$45,836.20	
PUTNAM CO SD MEDICARE	MEDICARE (CERT)		\$2,181.23	10-481
	MEDICARE (CERT)		\$3.89	40-481
	MEDICARE (BRD PD)		\$2,181.23	50-481
	MEDICARE (BRD PD)		\$3.89	50-481
	MEDICARE (CERT)		\$2,028.41	10-481
	MEDICARE (CERT)		\$3.89	40-481
	MEDICARE (BRD PD)		\$2,028.41	50-481
	MEDICARE (BRD PD)		\$3.89	50-481
		Total	\$8,434.84	
PUTNAM COUNTY RECORD	INFO SERV-ADVERTISING		\$105.60	10-2630-350-1
	INFO SERV-ADVERTISING		\$66.50	10-2630-350-1

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
		Total	\$172.10	
PUTNAM COUNTY SD FICA	MATCHING FICA		\$2,914.74	50-481
	MATCHING FICA		\$1,115.51	50-481
	MATCHING FICA		\$63.68	50-481
	MATCHING FICA		\$29.01	50-481
	FICA 2011		\$2,152.71	10-481
	FICA 2011		\$823.86	20-481
	FICA 2011		\$47.03	40-481
	FICA 2011		\$21.42	80-481
	MATCHING FICA		\$2,074.67	50-481
	MATCHING FICA		\$677.85	50-481
	FICA 2011		\$1,532.24	10-481
	FICA 2011		\$500.65	20-481
		Total	\$11,953.37	
PUTNAM COUNTY UNIT CAFCAFETERIA PLAN	CAFETERIA PLAN		\$435.01	10-481
			\$385.01	10-481
		Total	\$820.02	
PUTNAM COUNTY UNIT EI	COMP PAYMENT		\$41.30	10-481
	COMP PAYMENT		\$1.51	40-481
	COMP PAYMENT		\$41.30	10-481
	COMP PAYMENT		\$1.51	40-481
		Total	\$85.62	
QUILL	HS-SUPPLIES	26749	\$107.92	10-1113-410-2
	HS OFFICE - SUPPLIES	26857	\$77.86	10-2410-410-2
		Total	\$185.78	
RANDOLPH, GENE	PSYCH-TRAVEL		\$164.03	10-2140-332-1
		Total	\$164.03	
RODRIGUEZ, CARMELA	H S-ATHLETIC TRAVEL		\$51.98	10-1501-332-2
		Total	\$51.98	
S.J. SMITH CO.	VOC AG SUPPLIES		\$37.10	10-1401-410-2
		Total	\$37.10	
SABOTTA, CHRISTINE	NURSE-TRAVEL		\$70.97	10-2134-332-1
		Total	\$70.97	
SCHMIDT, ED	TECH-TRAVEL		\$182.36	10-2226-332-1
		Total	\$182.36	
SCHOOL NURSE SUPPLY	NURSE-SUPPLIES	42749	\$30.95	10-2134-410-1
		Total	\$30.95	
SCHOOL SPECIALTY	MEDICAID	42750	\$103.54	10-1220-411-11
	PRIMARY-SUPPLIES	50334	\$56.83	10-1111-410-5
	PRIMARY-SUPPLIES	50335	\$256.80	10-1111-410-5
		Total	\$417.17	
SEED STOCK EDGE	VOC AG SUPPLIES	26770	\$25.00	10-1401-410-2
		Total	\$25.00	

**Bills Payable List**

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
STAPLES ADVANTAGE	INK	26715	\$107.45	10-1112-410-1
	LASER JET	26827	\$377.98	10-1112-410-1
	Total		\$485.43	
STAPLES CREDIT PLAN	LEASE FD TECH SUPPLY		\$159.96	10-1112-410-1
	Total		\$159.96	
SUPERINTENDENT IMPREST	VOC AG STATE GRTS		\$952.99	10-3215
	SUPT OFFICE-POSTAGE		\$132.00	10-2320-341-1
	BOARD SUPPLIES		\$228.00	10-2310-410-6
	BOARD DUES/FEES		\$39.25	10-2310-640-6
	FISCAL SVCS TRAVEL		\$110.00	10-2520-332-1
	Total		\$1,462.24	
SWINGEL, EDWARD	CO OP TRAVEL		\$145.70	10-1459-332-2
	Total		\$145.70	
TOEDTER OIL COMPANY	JR HI-NATURAL GAS		\$703.34	20-2542-465-3
	DRIVERS ED R/M		\$541.80	10-1700-323-2
	TRUCK REPAIR/MAINT		\$812.71	20-2542-320-3
	EX CURRICULAR VAN		\$1,354.51	40-2550-324-1
	Total		\$3,412.36	
TONICA LUMBER CO	VOC AG SUPPLIES		\$99.50	10-1401-410-2
	Total		\$99.50	
TONIS FLOWER AND GIFT SHSYMPATHY FLOWERS			\$55.00	10-2310-410-6
	Total		\$55.00	
TRANSPORTATION WITH A PICONTRACT SERVICE-SP ED R			\$1,440.00	40-2550-326-1
	Total		\$1,440.00	
TROY SIMPLIFIED TECHNOLCCAMERAS FOR HS		26445	\$3,722.50	60-2530-520-1
	Total		\$3,722.50	
TRUCK & AUTO SUP	JR HI-BUILDING SUPPLIES		\$7.59	20-2542-410-3
	Total		\$7.59	
VENTURELLI'S APPLIANCE & JR HI-GROUNDS REP/MAIN			\$62.00	20-2543-323-3
	Total		\$62.00	
VILLAGE OF GRANVILLE	HS- WATER		\$953.50	20-2542-322-2
	PRIMARY- WATER		\$241.00	20-2542-322-5
	Total		\$1,194.50	
WALKER, CHRIS	EPIC-TUITION REIMB		\$170.00	10-2210-320-1
	Total		\$170.00	
WINDY, KAREN	VIS IMPAIRED PROF SERV		\$337.50	10-1206-319-1
	Total		\$337.50	
WINTER, ANDREA	HS-SUPPLIES		\$30.28	10-1113-410-2
	Total		\$30.28	

## Bills Payable List

<u>Vendor Name</u>	<u>Description</u>	<u>P.O. #</u>	<u>Amount</u>	<u>State Account #</u>
WOLVERINE SPORTS	HS-SUPPLIES	26793	\$17.13	10-1113-410-2
		Total	\$17.13	
WORTHINGTON DIRECT	MEDICAID		\$1,862.32	10-1220-411-11
		Total	\$1,862.32	
WRAGGE, DARYLE	VOC AG- TRAVEL		\$81.78	10-1401-332-2
	EX CURRICULAR VAN		\$50.00	40-2550-324-1
	EX CURRICULAR VAN	26767	\$143.00	40-2550-324-1
		Total	\$274.78	
WROBLESKI, KRISTIN	HENN ELEM-TRAVEL		\$33.84	10-1110-332-4
	MEDICAID		\$105.77	10-1220-411-11
		Total	\$139.61	
		Report Total	\$398,816.45	

# Fund Balance Report

PUTNAM COUNTY CUSD #535

Fund	Description	Month to Date		Year to Date		Ytd Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	646,371.10	106,215.40	4,732,459.91	5,925,067.80	1,192,607.89	2,436,819.05	3,629,426.94
20	Oper, Build, & Maint Fund	74,992.59	1,131.18	553,544.77	973,318.52	419,773.75	2,073,007.82	2,492,781.57
30	Debt Service Fund or Fund Group	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	Transportation Fund	71,662.87	2,924.69	363,236.37	657,254.68	294,018.31	108,761.57	402,779.88
50	I.M.R.F./Soc. Sec. Fund	22,279.16	156.19	162,497.92	161,645.99	(851.93)	249,295.36	248,443.43
60	Capital Projects Fund or Fund Group	2,830.00	261.92	621,038.35	4,450.35	(616,588.00)	1,027,458.44	410,870.44
70	Working Cash Fund	0.00	831.55	0.00	73,631.10	73,631.10	1,794,870.76	1,868,501.86
80	Tort Immunity and Judgment Fund	9,490.60	246.13	107,827.00	3,425.18	(104,401.82)	440,904.58	336,502.76
90	Fire Prevention/Life Safety	2,836.56	216.16	2,836.56	211,063.91	208,227.35	24,755.91	232,983.26
		\$830,462.88	\$111,983.22	\$6,543,440.88	\$8,009,857.53	\$1,466,416.65	\$8,155,873.48	\$9,622,290.13

# Balance Sheet Fund 10

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-10	AP-Accrual for Fund 10	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
10-110-1	CASH IN BANKS	\$37,635.67	\$880.77	\$38,516.44
10-185-1	LONG TERM INVESTMENTS	\$0.00	\$0.00	\$0.00
10-111-1	IMPREST FUND	\$12,800.00	\$0.00	\$12,800.00
10-121-1	REGULAR INVESTMENT ED	\$4,117,905.33	(\$540,729.55)	\$3,577,175.78
10-131	PAYROLL CASH	\$0.00	\$0.00	\$0.00
10-199-1	EMPLOYEE COMPUTERS	\$150.43	(\$86.90)	\$63.53
10-122-1	FARNSWORTH INVESTMENT	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$4,168,491.44</u></b>	<b><u>(\$539,935.68)</u></b>	<b><u>\$3,628,555.76</u></b>
10-457-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-498-1	TEACHER RET 2.2	\$0.00	\$0.00	\$0.00
10-497-1	SUPPORT PERS. DUES	\$0.00	\$0.00	\$0.00
10-496-1	LOHMANS CAFE. PLAN	\$1,091.20	(\$220.02)	\$871.18
10-495-1	LIFE INS PAYABLE	\$0.00	\$0.00	\$0.00
10-493-1	MEDICARE INS. PAYABLE	\$0.00	\$0.00	\$0.00
10-490-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-481-1	TEACHER RET. PAYABLE	\$0.00	\$0.00	\$0.00
10-460-1	DISABILITY INS. PAYABLE	\$0.00	\$0.00	\$0.00
10-458-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-456-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-455-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-459-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-454-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-452-1	Delete This Account	\$0.00	\$0.00	\$0.00
10-411-1	LOAN TO LIFE SAFETY	\$0.00	\$0.00	\$0.00
10-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
10-434-1	LOANS FROM WKG CASH FND	\$0.00	\$0.00	\$0.00
10-453-1	Delete This Account	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$1,091.20</u></b>	<b><u>(\$220.02)</u></b>	<b><u>\$871.18</u></b>
10-706-1	NET PROFIT/LOSS	(\$1,732,763.59)	\$540,155.70	(\$1,192,607.89)
10-730-1	FUND BALANCE	(\$2,436,819.05)	\$0.00	(\$2,436,819.05)
	<b><u>Total</u></b>	<b><u>(\$4,169,582.64)</u></b>	<b><u>\$540,155.70</u></b>	<b><u>(\$3,629,426.94)</u></b>
		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

# Balance Sheet Fund 20

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-20	AP-Accrual for Fund 20	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
20-185-1	LONG TERM INVESTMENTS	\$505,902.10	\$0.00	\$505,902.10
20-184-1	LAND FUND INVESTMENT	\$0.00	\$0.00	\$0.00
20-183-1	TREE FUND INVESTMENTS	\$3,516.44	\$0.00	\$3,516.44
20-131	PAYROLL CASH	\$0.00	\$0.00	\$0.00
20-110-1	CASH IN BANKS	\$194,466.22	(\$153.34)	\$194,312.88
20-121-1	REGULAR INVESTMENT O/M	\$1,862,782.76	(\$73,708.07)	\$1,789,074.69
	<b><u>Total</u></b>	<b><u>\$2,566,667.52</u></b>	<b><u>(\$73,861.41)</u></b>	<b><u>\$2,492,806.11</u></b>
20-454-1	Delete This Account	\$0.00	\$0.00	\$0.00
20-456-1	Delete This Account	\$0.00	\$0.00	\$0.00
20-457-1	Delete This Account	\$0.00	\$0.00	\$0.00
20-458-1	Delete This Account	(\$24.54)	\$0.00	(\$24.54)
20-459-1	Delete This Account	\$0.00	\$0.00	\$0.00
20-497-1	SUPPORT PERS. DUES	\$0.00	\$0.00	\$0.00
20-453-1	Delete This Account	\$0.00	\$0.00	\$0.00
20-481-1	ANNUITIES PAYABLE	\$0.00	\$0.00	\$0.00
20-451	Delete This Account	\$0.00	\$0.00	\$0.00
20-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
20-452-1	Delete This Account	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>(\$24.54)</u></b>	<b><u>\$0.00</u></b>	<b><u>(\$24.54)</u></b>
20-730-1	FUND BALANCE	(\$2,073,007.82)	\$0.00	(\$2,073,007.82)
20-706-1	NET PROFIT/LOSS	(\$493,635.16)	\$73,861.41	(\$419,773.75)
	<b><u>Total</u></b>	<b><u>(\$2,566,642.98)</u></b>	<b><u>\$73,861.41</u></b>	<b><u>(\$2,492,781.57)</u></b>
		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

# Balance Sheet Fund 30

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-30	AP-Accrual for Fund 30	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-185-1	LONG TERM INVESTMENTS	\$0.00	\$0.00	\$0.00
30-110-1	CASH IN BANKS	\$0.00	\$0.00	\$0.00
30-121-1	REGULAR INVESTMENT B/I	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
30-730-1	FUND BALANCE	\$0.00	\$0.00	\$0.00
30-706-1	NET PROFIT/LOSS	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Balance Sheet Fund 40**

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-40	AP-Accrual for Fund 40	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
40-110-1	CASH IN BANKS	\$0.00	\$0.00	\$0.00
40-121-1	REGULAR INVESTMENT TRANS	\$471,518.39	(\$68,738.18)	\$402,780.21
40-131	PAYROLL CASH	\$0.00	\$0.00	\$0.00
40-185-1	LONG TERM INVESTMENTS	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$471,518.39</b>	<b>(\$68,738.18)</b>	<b>\$402,780.21</b>
40-453-1	Delete This Account	\$0.00	\$0.00	\$0.00
40-411-1	LOANS FROM W/C	\$0.00	\$0.00	\$0.00
40-452-1	Delete This Account	\$0.00	\$0.00	\$0.00
40-454-1	Delete This Account	\$0.00	\$0.00	\$0.00
40-456-1	Delete This Account	\$0.00	\$0.00	\$0.00
40-457-1	Delete This Account	\$0.00	\$0.00	\$0.00
40-481-1	EMPLOYEE INCENTIVE	\$0.00	\$0.00	\$0.00
40-451-1	Delete This Account	(\$0.33)	\$0.00	(\$0.33)
40-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>(\$0.33)</b>	<b>\$0.00</b>	<b>(\$0.33)</b>
40-706-1	NET PROFIT/LOSS	(\$362,756.49)	\$68,738.18	(\$294,018.31)
40-730-1	FUND BALANCE	(\$108,761.57)	\$0.00	(\$108,761.57)
	<b>Total</b>	<b>(\$471,518.06)</b>	<b>\$68,738.18</b>	<b>(\$402,779.88)</b>
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet Fund 50

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-50	AP-Accrual for Fund 50	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
50-110-1	CASH IN BANKS	\$0.00	\$0.00	\$0.00
50-121-1	REGULAR INVESTMENT IMRF	\$270,566.40	(\$22,122.97)	\$248,443.43
50-185-1	IMRF-LONG TERM INVESTMEN	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$270,566.40</u></b>	<b><u>(\$22,122.97)</u></b>	<b><u>\$248,443.43</u></b>
50-481-1	MEDICARE EMPLOYEE (10)	\$0.00	\$0.00	\$0.00
50-492-1	MEDICARE INS PAYABLE	\$0.00	\$0.00	\$0.00
50-457-1	Delete This Account	\$0.00	\$0.00	\$0.00
50-454-1	Delete This Account	\$0.00	\$0.00	\$0.00
50-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
50-493-1	MEDICARE BOARD SHARE	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
50-730-1	FUND BALANCE	(\$249,295.36)	\$0.00	(\$249,295.36)
50-706-1	NET PROFIT/LOSS	(\$21,271.04)	\$22,122.97	\$851.93
	<b><u>Total</u></b>	<b><u>(\$270,566.40)</u></b>	<b><u>\$22,122.97</u></b>	<b><u>(\$248,443.43)</u></b>
		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

# Balance Sheet Fund 60

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-60	AP-Accrual for Fund 60	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
60-185-1	LONG TERM INVEST C/P	\$0.00	\$0.00	\$0.00
60-121-1	REG INVESTMENTS-CAP PROJ	\$397,463.40	(\$2,568.08)	\$394,895.32
60-110-1	CASH IN BANK-CAP PROJ	\$15,975.12	\$0.00	\$15,975.12
	<b><u>Total</u></b>	<b><u>\$413,438.52</u></b>	<b><u>(\$2,568.08)</u></b>	<b><u>\$410,870.44</u></b>
60-411-1	LOAN FROM W/C	\$0.00	\$0.00	\$0.00
60-431-1	A/P CAP PROJECTS	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
60-730-1	FUND BALANCE	(\$1,027,458.44)	\$0.00	(\$1,027,458.44)
60-706-1	NET PROFIT/LOSS	\$614,019.92	\$2,568.08	\$616,588.00
	<b><u>Total</u></b>	<b><u>(\$413,438.52)</u></b>	<b><u>\$2,568.08</u></b>	<b><u>(\$410,870.44)</u></b>
		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

**Balance Sheet Fund 70**

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-70	AP-Accrual for Fund 70	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-121-1	REGULAR INVESTMENT WC	\$1,352,820.30	\$831.55	\$1,353,651.85
70-185-1	INVESTMENT LONG TERM WC	\$528,833.09	\$0.00	\$528,833.09
70-141-1	W/C INTERFUND LOANS	\$0.00	\$0.00	\$0.00
70-110-1	CASH IN BANKS	(\$13,983.08)	\$0.00	(\$13,983.08)
	<b>Total</b>	<b>\$1,867,670.31</b>	<b>\$831.55</b>	<b>\$1,868,501.86</b>
70-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
70-411-1	LOANS TO LIFE SAFETY	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
70-730-1	FUND BALANCE	(\$1,794,870.76)	\$0.00	(\$1,794,870.76)
70-706-1	NET PROFIT/LOSS	(\$72,799.55)	(\$831.55)	(\$73,631.10)
	<b>Total</b>	<b>(\$1,867,670.31)</b>	<b>(\$831.55)</b>	<b>(\$1,868,501.86)</b>
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet Fund 80

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-80	AP-Accrual for Fund 80	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
80-131	PAYROLL CASH	\$0.00	\$0.00	\$0.00
80-121-1	TORT-REG INVESTMENT	\$345,747.23	(\$9,244.47)	\$336,502.76
80-110-1	TORT-CASH IN BANKS	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$345,747.23</u></b>	<b><u>(\$9,244.47)</u></b>	<b><u>\$336,502.76</u></b>
80-481	NON-CERT DUES	\$0.00	\$0.00	\$0.00
80-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
	<b><u>Total</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
80-730-1	FUND BALANCE	(\$440,904.58)	\$0.00	(\$440,904.58)
80-706-1	NET PROFIT/LOSS	\$95,157.35	\$9,244.47	\$104,401.82
	<b><u>Total</u></b>	<b><u>(\$345,747.23)</u></b>	<b><u>\$9,244.47</u></b>	<b><u>(\$336,502.76)</u></b>
		<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

**Balance Sheet Fund 90**

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
AP-Accrual-90	AP-Accrual for Fund 90	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-185-1	LONG TERM L/S	\$0.00	\$0.00	\$0.00
90-121-1	REGULAR INVESTMENT L/S	\$355,603.66	(\$2,620.40)	\$352,983.26
90-110-1	CASH IN BANK-LIFE SAFETY	(\$120,000.00)	\$0.00	(\$120,000.00)
	<b>Total</b>	<b>\$235,603.66</b>	<b>(\$2,620.40)</b>	<b>\$232,983.26</b>
90-411-1	LOAN DUE TO EDUCATION	\$0.00	\$0.00	\$0.00
90-481-1	IL WITHHOLDING TAX PAY	\$0.00	\$0.00	\$0.00
90-457-1	Delete This Account	\$0.00	\$0.00	\$0.00
90-452-1	Delete This Account	\$0.00	\$0.00	\$0.00
90-412-1	LOAN DUE TO WORKING CASH	\$0.00	\$0.00	\$0.00
90-431-1	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
90-706-1	NET PROFIT/LOSS	(\$210,847.75)	\$2,620.40	(\$208,227.35)
90-730-1	FUND BALANCE	(\$24,755.91)	\$0.00	(\$24,755.91)
	<b>Total</b>	<b>(\$235,603.66)</b>	<b>\$2,620.40</b>	<b>(\$232,983.26)</b>
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Balance Sheet Fund 90

PUTNAM COUNTY CUSD #535

<u>Account Number</u>	<u>Account Description</u>	<u>Balance Forward</u>	<u>Current Month</u>	<u>Current Balance</u>
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# Revenue Report

## Education Fund

10

Function 1000 Instruction  
 Function 1112 Junior High

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
10-111200-1	FIRST PRIOR YEAR LEVY	\$0.00	\$3,216,247.21	\$3,529,500.00	\$313,252.79	91.12	10-1112
<b>1112</b>	<b>Junior High</b>	0.00	3,216,247.21	3,529,500.00	313,252.79	91.12	** Function
10-112200-1	TORT IMMUNITY-1ST PRIOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1122
<b>1120</b>	<b>Middle-Junior High</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-113000-1	FIRST PRIOR YR LEASE	\$0.00	\$59,328.38	\$64,800.00	\$5,471.62	91.56	10-1130
<b>1130</b>	<b>High School</b>	0.00	59,328.38	64,800.00	5,471.62	91.56	** Function
10-114100-1	SP ED PRIOR YEAR LEVY	\$0.00	\$47,381.53	\$51,900.00	\$4,518.47	91.29	10-1141
<b>1140</b>	<b>Accelerated Reading Program</b>	0.00	47,381.53	51,900.00	4,518.47	91.29	** Function
10-121000-1	MOBILE HOME PRIVILEGE TA	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1210
<b>1210</b>	<b>Speech &amp; Lang. Impaired</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-123000-1	CORP PERS PROP REPLC TAX	\$0.00	\$1,127,721.94	\$1,919,883.00	\$792,161.06	58.74	10-1230
<b>1225</b>	<b>Special Education Programs Pre-K</b>	0.00	1,127,721.94	1,919,883.00	792,161.06	58.74	** Function
10-129000-1	WETLANDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1290
<b>1275</b>	<b>Remedial and Supplemental Program</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-131200-1	PUPIL TUITION OTHER LEA	\$0.00	\$157,436.50	\$233,000.00	\$75,563.50	67.57	10-1312
10-131300-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1313
<b>1310</b>	<b>Adult Education</b>	0.00	157,436.50	233,000.00	75,563.50	67.57	** Function
10-134200-1	PUPIL TUI-SP ED OTHER LEA	\$0.00	\$10,674.76	\$10,675.00	\$0.24	100.00	10-1342
<b>1340</b>	<b>Upgrdg In Current Occupptn</b>	0.00	10,674.76	10,675.00	0.24	100.00	** Function
10-151000-1	TAX INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1510
10-151100-1	ED-INT ON INVESTMENTS	\$2,627.67	\$23,699.94	\$42,000.00	\$18,300.06	56.43	10-1511
10-151200-1	INTEREST-SWANNEY BONDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1512
10-151300-1	INTEREST-FARNSWORTH	\$0.00	\$0.00	\$300.00	\$300.00	0.00	10-1513
<b>1502</b>	<b>Music</b>	2,627.67	23,699.94	42,300.00	18,600.06	56.03	** Function
10-161100-1	STUDENT LUNCH	\$11,549.35	\$88,490.00	\$125,000.00	\$36,510.00	70.79	10-1611
10-161200-1	STUDENT BREAKFAST	\$2,065.35	\$15,166.75	\$15,000.00	(\$166.75)	101.11	10-1612
10-161400-1	MILK SALES (OTHER)	\$931.50	\$7,248.70	\$11,000.00	\$3,751.30	65.90	10-1614
10-162000-1	ADULT LUNCHES/BREAKFAST	\$419.25	\$3,390.55	\$4,500.00	\$1,109.45	75.35	10-1620
<b>1600</b>	<b>Summer School</b>	14,965.45	114,296.00	155,500.00	41,204.00	73.50	** Function
10-169000-1	HEAD START LUNCHES	\$0.00	\$848.00	\$0.00	(\$848.00)	0.00	10-1690
<b>1650</b>	<b>Gifted Programs</b>	0.00	848.00	0.00	(848.00)	0.00	** Function
10-171102-2	H S ATHLETIC ADMISSIONS	\$4,845.00	\$20,816.00	\$15,000.00	(\$5,816.00)	138.77	10-1711-2
10-171104-3	JR HI-ATHLETIC ADMISSION	\$1,336.00	\$3,411.00	\$3,000.00	(\$411.00)	113.70	10-1711-4

# Revenue Report

## Education Fund

10

Function 1000 Instruction  
 Function 1710 Vocational Ed Handicapped

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
10-171400-1	H S / JR HI TOURNEY REV	\$670.00	\$1,250.00	\$1,000.00	(\$250.00)	125.00	10-1714
10-171900-1	ADMISSION - OTHERS	\$0.00	\$916.00	\$5,000.00	\$4,084.00	18.32	10-1719
<b>1710</b>	<b>Vocational Ed Handicapped</b>	6,851.00	26,393.00	24,000.00	(2,393.00)	109.97	** Function
10-172000-1	VOCATIONAL FEE HS	\$0.00	\$3,640.00	\$3,500.00	(\$140.00)	104.00	10-1720
10-172000-2	ACTIVITY FEES HS	\$40.00	\$6,990.00	\$8,000.00	\$1,010.00	87.38	10-1720
10-172000-3	ACTIVITY FEES JR H	\$25.00	\$2,910.00	\$3,500.00	\$590.00	83.14	10-1720
<b>1720</b>	<b>Vctnl Ed Lmt Eng Profency</b>	65.00	13,540.00	15,000.00	1,460.00	90.27	** Function
10-179000-1	DRIVER ED FEE	\$0.00	\$2,200.00	\$3,000.00	\$800.00	73.33	10-1790
10-179000-8	H S PE RESALE	\$23.00	\$3,824.00	\$3,500.00	(\$324.00)	109.26	10-1790
10-179001-8	JH PE RESALE	\$31.00	\$2,201.00	\$3,000.00	\$799.00	73.37	10-1790-1
10-179100-9		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1791
10-179200-10	MUSIC RESALE	\$22.50	\$208.40	\$200.00	(\$8.40)	104.20	10-1792
<b>1730</b>	<b>Vctnl Ed Acd /Econ Disadv</b>	76.50	8,433.40	9,700.00	1,266.60	86.94	** Function
10-181100-1	ELEM-TEXTBOOK RENTAL	\$0.00	\$13,325.50	\$12,500.00	(\$825.50)	106.60	10-1811
10-181100-2	H S- TEXTBOOK RENTAL	\$26.00	\$14,358.00	\$15,000.00	\$642.00	95.72	10-1811
10-181100-3	JR HI-TEXTBOOK RENTAL	\$0.00	\$8,644.58	\$10,000.00	\$1,355.42	86.45	10-1811
10-181900-1	INSTRUMENT RENTAL	\$0.00	(\$19.00)	\$200.00	\$219.00	-9.50	10-1819
<b>1800</b>	<b>Bilingual Programs</b>	26.00	36,309.08	37,700.00	1,390.92	96.31	** Function
10-192000-1	DONATIONS	\$0.00	\$5,681.62	\$3,500.00	(\$2,181.62)	162.33	10-1920
10-192001-1	DONATIONS-NCF	\$0.00	\$349.97	\$500.00	\$150.03	69.99	10-1920
<b>1920</b>	<b>Gifted Programs - Private Tuition</b>	0.00	6,031.59	4,000.00	(2,031.59)	150.79	** Function
10-194000-1	PSY LEA ASSESSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1940
10-194100-1	SW LEA ASSESSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1941
10-194110-1	HEARING IMP ASSESS.	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1941
10-194200-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1942
10-195000-1	REFUND EXPENSES	\$0.00	\$4,875.01	\$500.00	(\$4,375.01)	975.00	10-1950
10-197000-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1970
10-199900-1	OTHER LOCAL REVENUE	\$3,446.12	\$25,159.31	\$10,500.00	(\$14,659.31)	239.61	10-1999
10-199900-3	INSURANCE/PLAY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1999
10-199901-1	INTERNET REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-1999-1
<b>1922</b>	<b>Truants Alternative/Optional Educat</b>	3,446.12	30,034.32	11,000.00	(19,034.32)	273.04	** Function
<b>1000</b>	<b>Instruction</b>	28,057.74	4,878,375.65	6,108,958.00	1,230,582.35	79.86	* Function
10-220000-1	POVERTY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-2200
<b>2196</b>	<b>Comp Arts</b>	0.00	0.00	0.00	0.00	0.00	** Function

# Revenue Report

## Education Fund

10

Function 2000 Support Services  
 Function 2230 Assessment/Testing

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
10-223000-1	ROE FLOW THRU	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-2230
<b>2230</b>	<b>Assessment/Testing</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>2000</b>	<b>Support Services</b>	0.00	0.00	0.00	0.00	0.00	* Function
10-300100-1	GENERAL STATE AID	\$45,186.08	\$316,302.56	\$460,000.00	\$143,697.44	68.76	10-3001
10-300200-1	HOLD HARMLESS GSA	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3002
<b>2900</b>	<b>Other Support Services</b>	45,186.08	316,302.56	460,000.00	143,697.44	68.76	** Function
10-310000-1	SP ED PRIV FAC TUITION	\$0.00	\$80,494.63	\$44,000.00	(\$36,494.63)	182.94	10-3100
10-310500-1	SP ED EXTRA ORDINARY	\$0.00	\$95,297.76	\$83,000.00	(\$12,297.76)	114.82	10-3105
10-311000-1	SP ED PERSONNEL	\$0.00	\$110,298.74	\$159,000.00	\$48,701.26	69.37	10-3110
10-312000-1	SP ED ORPHANAGE	\$0.00	\$23,858.66	\$42,000.00	\$18,141.34	56.81	10-3120
10-314500-1	SP ED SUMMER SCHOOL	\$0.00	\$944.97	\$750.00	(\$194.97)	126.00	10-3145
<b>3100</b>	<b>Direction Of Community Sv</b>	0.00	310,894.76	328,750.00	17,855.24	94.57	** Function
10-322000-40	CTEI GRANT-SRAVTE	\$0.00	\$18,007.00	\$2,102.00	(\$15,905.00)	856.66	10-3200
10-321500-18	VOC AG STATE GRTS	\$0.00	\$952.99	\$0.00	(\$952.99)	0.00	10-3215
10-323500-19	VOC AG SUPPLEMENTAL	\$0.00	\$4,343.00	\$0.00	(\$4,343.00)	0.00	10-3235
10-329900-40	FCAE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3299
<b>3200</b>	<b>Community Recreation Srv</b>	0.00	23,302.99	2,102.00	(21,200.99)	1,108.61	** Function
10-330500-20		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3305
10-335000-21		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3350
10-336000-1	IL FREE LUNCH/BRKFST AIDE	\$0.00	\$3,236.71	\$4,750.00	\$1,513.29	68.14	10-3360
10-336500-1	IL BREAKFAST INITIATIVE	\$0.00	\$24.53	\$750.00	\$725.47	3.27	10-3360
10-337000-1	DRIVERS ED REIMBURSEMENT	\$0.00	\$7,985.68	\$10,000.00	\$2,014.32	79.86	10-3370-1
<b>3300</b>	<b>Civic Services</b>	0.00	11,246.92	15,500.00	4,253.08	72.56	** Function
10-361002-1	SCHOOL IMP-HOP	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3610
10-364000-24	SCHOOL IMP BLOCK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3640
10-364100-31	LEARNING IMP GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3641
10-369500-1	SAFE TO LEARN GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3695
<b>3600</b>	<b>Welfare Activities Serv</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-370500-26	EARLY CHILDHOOD GRT GRANT	\$0.00	\$119,253.00	\$149,294.00	\$30,041.00	79.88	10-3705
10-371500-27	READING IMPROVEMENT GRAN	\$0.00	\$12,434.00	\$0.00	(\$12,434.00)	0.00	10-3715
10-372500-28		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3725
10-373500-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3735
10-377500-43	ADA BLOCK GRANT	\$0.00	\$3,829.86	\$0.00	(\$3,829.86)	0.00	10-3775
10-379200-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3792

# Revenue Report

## Education Fund

10

Function 3000 Community Services  
 Function 3700 Nonpublic School Pupils

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
10-379400-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3794
<b>3700</b>	<b>Nonpublic School Pupils</b>	0.00	135,516.86	149,294.00	13,777.14	90.77	** Function
10-380000-32	STATE LIBRARY GRANT	\$0.00	\$664.73	\$0.00	(\$664.73)	0.00	10-3800
<b>3800</b>	<b>Home/School Services</b>	0.00	664.73	0.00	(664.73)	0.00	** Function
10-399900-1	OTHER STATE REVENUE	\$0.00	\$0.00	\$500.00	\$500.00	0.00	10-3999
10-399901-1	RESPRO GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-3999
<b>3900</b>	<b>Other Community Services</b>	0.00	0.00	500.00	500.00	0.00	** Function
<b>3000</b>	<b>Community Services</b>	45,186.08	797,928.82	956,146.00	158,217.18	83.45	* Function
10-410000-37	TITLE V INVO(CHAR CTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4100
<b>3900</b>	<b>Other Community Services</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-411000-46		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4110
<b>4110</b>	<b>Payments Reg Programs</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-421000-1	FEDERAL LUNCH AID	\$13,498.13	\$68,894.45	\$117,000.00	\$48,105.55	58.88	10-4210
<b>4210</b>	<b>Payments for Regular Programs - Tu</b>	13,498.13	68,894.45	117,000.00	48,105.55	58.88	** Function
10-422000-1	FED BREAKFAST AID	\$4,039.26	\$20,094.66	\$30,500.00	\$10,405.34	65.88	10-4220
<b>4220</b>	<b>Payments for Special Education Prog</b>	4,039.26	20,094.66	30,500.00	10,405.34	65.88	** Function
10-430000-36	TITLE I GRANT	\$10,400.00	\$52,000.00	\$97,721.00	\$45,721.00	53.21	10-4300
<b>4300</b>	<b>Payments to Other Govt Units (In-Sa</b>	10,400.00	52,000.00	97,721.00	45,721.00	53.21	** Function
10-440000-33	TITLE IV GRT DRUG FREE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4400
<b>4400</b>	<b>Payments to Other Govt Units - Out c</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-462000-38	SP ED INCENTIVE GRT	\$0.00	\$0.00	\$55,000.00	\$55,000.00	0.00	10-4620
10-462001-38	DISCRETIONARY FUNDS	\$0.00	\$0.00	\$21,182.00	\$21,182.00	0.00	10-4620
10-462002-38	SP ED BLOCK GRT	\$0.00	\$277.60	\$8,843.00	\$8,565.40	3.14	10-4620
10-462003-38	DEMONSTR PROJ/LEASE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4620-1
10-462500-1	EXCESS (ROOM/BOARD)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4625-1
10-474500-40	CARL PERKINS	\$0.00	\$3,937.00	\$7,874.00	\$3,937.00	50.00	10-4745
10-485000-44	SFSF/GSA REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4850
10-485100-44	ARRA TITLE I	\$0.00	\$6,166.00	\$0.00	(\$6,166.00)	0.00	10-4854
10-485700-44	ARRA IDEA PART B	\$0.00	\$44,593.00	\$0.00	(\$44,593.00)	0.00	10-4857-1
10-487000-44	ARRA GSA	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4870-1
10-490000-11		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4900
10-490001-11	MEDICAID-FEE FOR SERV	\$2,365.19	\$14,717.42	\$30,000.00	\$15,282.58	49.06	10-4900
10-490002-11	MEDICAID-ADMIN OUTREACH	\$0.00	\$12,544.20	\$27,000.00	\$14,455.80	46.46	10-4900
10-493000-42	TITLE II TEACHER QUALITY	\$2,669.00	\$17,949.00	\$36,520.00	\$18,571.00	49.15	10-4930

# Revenue Report

## Education Fund

10

Function 4000 Nonprogrammed Charges  
 Function 4430 Payments Other Govt Units Out of State Transfers

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
10-494500-14		\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4945
10-497100-1	TITLE IID-TECH ENHANC	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-4971
10-499900-1	OTHER FEDERAL(STEP)	\$0.00	\$7,590.00	\$12,180.00	\$4,590.00	62.32	10-4999-1
<b>4430</b>	<b>Payments Other Govt Units Out of State</b>	5,034.19	107,774.22	198,599.00	90,824.78	54.27	** Function
<b>4000</b>	<b>Nonprogrammed Charges</b>	32,971.58	248,763.33	443,820.00	195,056.67	56.05	* Function
10-711000-1	TRANS OF WC TECH THRUST	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-7110
10-711002-1	PERM TRANSFER WC	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-7110
10-711001-1	TRANSFER OF WC	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-7110-1
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	** Function
10-712000-1	TRANS WC INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-7120
10-723000-1	ACCURED INT B&I	\$0.00	\$0.00	\$0.00	\$0.00	0.00	10-7230
<b>7120</b>	<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	* Function
<b>10</b>	<b>Education Fund</b>	106,215.40	5,925,067.80	7,508,924.00	1,583,856.20	78.91	Fund

# Revenue Report

## Oper, Build, & Maint Fund

Function 1000 Instruction  
 Function 1112 Junior High

20

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
20-111200-1	FIRST PRIOR YEAR LEVY	\$0.00	\$591,151.46	\$628,800.00	\$37,648.54	94.01	20-1112
<b>1112</b>	<b>Junior High</b>	0.00	591,151.46	628,800.00	37,648.54	94.01	** Function
20-112200-1	TORT IMMUNITY-1ST PRIOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-1122
<b>1120</b>	<b>Middle-Junior High</b>	0.00	0.00	0.00	0.00	0.00	** Function
20-123000-1	CORP PERS PROP REPL TAX	\$0.00	\$361,996.79	\$561,000.00	\$199,003.21	64.53	20-1230
<b>1225</b>	<b>Special Education Programs Pre-K</b>	0.00	361,996.79	561,000.00	199,003.21	64.53	** Function
20-151100-1	BLD-INT	\$1,131.18	\$14,654.73	\$20,000.00	\$5,345.27	73.27	20-1511
20-151500-1	INTEREST - TREE FUND	\$0.00	\$0.00	\$100.00	\$100.00	0.00	20-1515
<b>1502</b>	<b>Music</b>	1,131.18	14,654.73	20,100.00	5,445.27	72.91	** Function
20-191000-1	HOUSE RENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-1910
<b>1910</b>	<b>Pre-K Programs - Private Tuition</b>	0.00	0.00	0.00	0.00	0.00	** Function
20-191100-1	FACILITY/GROUND RENT	\$0.00	\$500.00	\$500.00	\$0.00	100.00	20-1911
<b>1911</b>	<b>Regular K-12 Programs - Private Tuition</b>	0.00	500.00	500.00	0.00	100.00	** Function
20-192000-1	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-1920
<b>1920</b>	<b>Gifted Programs - Private Tuition</b>	0.00	0.00	0.00	0.00	0.00	** Function
20-195000-1	REFUND PR YR EXP-BLDG	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-1950
20-195001-1	TORNADO INS/FEM/DON	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-1950
20-199900-1	OTHER LOCAL REVENUE	\$0.00	\$5,015.54	\$1,000.00	(\$4,015.54)	501.55	20-1999
<b>1922</b>	<b>Truants Alternative/Optional Education</b>	0.00	5,015.54	1,000.00	(4,015.54)	501.55	** Function
<b>1000</b>	<b>Instruction</b>	1,131.18	973,318.52	1,211,400.00	238,081.48	80.35	* Function
20-210000-1	OTHER STATE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-2100
<b>1922</b>	<b>Truants Alternative/Optional Education</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>2000</b>	<b>Support Services</b>	0.00	0.00	0.00	0.00	0.00	* Function
20-392000-1	INFRA IMPROVE-PLAN/CONST	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-3920-1
20-399900-1	OTHER STATE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-3999
<b>3900</b>	<b>Other Community Services</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>3000</b>	<b>Community Services</b>	0.00	0.00	0.00	0.00	0.00	* Function
20-490000-11		\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-4900
20-498000-1		\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-4980
<b>4430</b>	<b>Payments Other Govt Units Out of State</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>4000</b>	<b>Nonprogrammed Charges</b>	0.00	0.00	0.00	0.00	0.00	* Function
20-711001-1	TRANSFER WC	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-7110

# Revenue Report

## Oper, Build, & Maint Fund

20

Function 6000 Provision For Contingences  
 Function 6000 Provision For Contingences

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	A Revenue Budget	B Budget Balance	B - A Revenue	A / B % of Budget	State Account Number
6000	Provision For Contingences	0.00	0.00	0.00	0.00	0.00	0.00	** Function
20-740000-1	SALE/COMP FIXED ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	20-7400
7120	Perm Trnf from W/C	0.00	0.00	0.00	0.00	0.00	0.00	** Function
6000	Provision For Contingences	0.00	0.00	0.00	0.00	0.00	0.00	* Function
20	<b>Oper, Build, &amp; Maint Fund</b>	1,131.18	973,318.52	1,211,400.00	238,081.48	238,081.48	80.35	Fund

# Revenue Report

## Debt Service Fund or Fund Group

30

Function 1000 Instruction  
 Function 1112 Junior High

		A	B	B - A	A / B	
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	State Account Number
30-111200-1	FIRST PRIOR YEAR LEVY	\$0.00	\$0.00	\$0.00	\$0.00	30-1112
<b>1112</b>	<b>Junior High</b>	0.00	0.00	0.00	0.00	** Function
30-151100-1	B/I-INT INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	30-1511
<b>1502</b>	<b>Music</b>	0.00	0.00	0.00	0.00	** Function
<b>1000</b>	<b>Instruction</b>	0.00	0.00	0.00	0.00	* Function
30-723000-1	ACCRUED INT ON BONDS SOL	\$0.00	\$0.00	\$0.00	\$0.00	30-7230
<b>7120</b>	<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	** Function
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	* Function
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	0.00	0.00	0.00	0.00	Fund

# Revenue Report

## Transportation Fund

40

Function 1000 Instruction  
 Function 1112 Junior High

Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	B - A Budget Balance Revenue	A / B % of Budget	State Account Number
40-111200-1	FIRST PRIOR YR LEVY TRAN	\$0.00	\$236,602.76	\$279,900.00	\$43,297.24	84.53	40-1112
<b>1112</b>	<b>Junior High</b>	0.00	236,602.76	279,900.00	43,297.24	84.53	** Function
40-112200-1	1ST PRIOR YR LEVY-TORT	\$0.00	\$0.00	\$0.00	\$0.00	0.00	40-1122
<b>1120</b>	<b>Middle-Junior High</b>	0.00	0.00	0.00	0.00	0.00	** Function
40-123000-1	CORP REPLACEMNT PROP TAX	\$0.00	\$112,000.00	\$112,000.00	\$0.00	100.00	40-1230
<b>1225</b>	<b>Special Education Programs Pre-K</b>	0.00	112,000.00	112,000.00	0.00	100.00	** Function
40-144100-1	ORPHANAGE TRANS REIMB	\$0.00	\$0.00	\$0.00	\$0.00	0.00	40-1441
<b>1421</b>	<b>Home Ec Occupations</b>	0.00	0.00	0.00	0.00	0.00	** Function
40-151100-1	TRANSP-INT	\$258.69	\$2,555.05	\$1,000.00	(\$1,555.05)	255.51	40-1511
<b>1502</b>	<b>Music</b>	258.69	2,555.05	1,000.00	(1,555.05)	255.51	** Function
40-195000-1	REFUND TRANSP	\$0.00	\$0.00	\$0.00	\$0.00	0.00	40-1950
40-199900-1	OTHER LOCAL REVENUE	\$552.00	\$3,920.05	\$4,000.00	\$79.95	98.00	40-1999
<b>1922</b>	<b>Truants Alternative/Optional Educat</b>	552.00	3,920.05	4,000.00	79.95	98.00	** Function
<b>1000</b>	<b>Instruction</b>	810.69	355,077.86	396,900.00	41,822.14	89.46	* Function
40-350000-1	REG TRANSPORTATION AID	\$0.00	\$216,152.02	\$198,598.65	(\$17,553.37)	108.84	40-3500
40-350500-1	VOC TRANSPORTATION AID	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.00	40-3505
40-351000-1	SP ED TRANSPORTATION AID	\$0.00	\$83,910.80	\$115,761.00	\$31,850.20	72.49	40-3510
40-351100-1	OTHER STATE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	40-3511
<b>3500</b>	<b>Custody/Child Care Serv</b>	0.00	300,062.82	322,359.65	22,296.83	93.08	** Function
40-370500-26	ECE TRANSPORTATION	\$0.00	\$0.00	\$9,213.00	\$9,213.00	0.00	40-3705
<b>3700</b>	<b>Nonpublic School Pupils</b>	0.00	0.00	9,213.00	9,213.00	0.00	** Function
<b>3000</b>	<b>Community Services</b>	0.00	300,062.82	331,572.65	31,509.83	90.50	* Function
40-485700-44	IDEA ARRA	\$2,114.00	\$2,114.00	\$0.00	(\$2,114.00)	0.00	40-4857
<b>4430</b>	<b>Payments Other Govt Units Out of St</b>	2,114.00	2,114.00	0.00	(2,114.00)	0.00	** Function
<b>4000</b>	<b>Nonprogrammed Charges</b>	2,114.00	2,114.00	0.00	(2,114.00)	0.00	* Function
40-713000-1	PERMANENT TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0.00	40-7130-1
<b>7120</b>	<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	* Function
<b>40</b>	<b>Transportation Fund</b>	2,924.69	657,254.68	728,472.65	71,217.97	90.22	Fund

# Revenue Report

## I.M.R.F./Soc. Sec. Fund

50

Function 1000 Instruction  
 Function 1112 Junior High

		A	B	B - A	A / B		
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
50-111200-1	FIRST PRIOR YR LEVY-IMRF	\$0.00	\$19,922.22	\$20,000.00	\$77.78	99.61	50-1112
50-111201-1	FIRST PRIOR YR-SS	\$0.00	\$0.00	\$0.00	\$0.00	0.00	50-1112
<b>1112</b>	<b>Junior High</b>	0.00	19,922.22	20,000.00	77.78	99.61	** Function
50-111500-1	MEDICARE-FIRST PRIOR YR	\$0.00	\$0.00	\$0.00	\$0.00	0.00	50-1115
<b>1115</b>	<b>MUSIC</b>	0.00	0.00	0.00	0.00	0.00	** Function
50-115000-1	FIRST PRIOR YR-S S	\$0.00	\$139,457.70	\$140,000.00	\$542.30	99.61	50-1150
<b>1140</b>	<b>Accelerated Reading Program</b>	0.00	139,457.70	140,000.00	542.30	99.61	** Function
50-123000-1	CORP PERS PROP REPL TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00	50-1230
<b>1225</b>	<b>Special Education Programs Pre-K</b>	0.00	0.00	0.00	0.00	0.00	** Function
50-151100-1	IMRF-INT	\$156.19	\$2,266.07	\$1,500.00	(\$766.07)	151.07	50-1511
<b>1502</b>	<b>Music</b>	156.19	2,266.07	1,500.00	(766.07)	151.07	** Function
50-199900-1	OTHER LOCAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	50-1999
<b>1922</b>	<b>Truants Alternative/Optional Educat</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>1000</b>	<b>Instruction</b>	156.19	161,645.99	161,500.00	(145.99)	100.09	* Function
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	156.19	161,645.99	161,500.00	(145.99)	100.09	Fund

# Revenue Report

## Capital Projects Fund or Fund Group

60

Function 1000 Instruction  
 Function 1112 Junior High

		A	B	B - A	A / B		
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
60-111200-1	FIRST PRIOR CAP PROJ	\$0.00	\$0.00	\$0.00	\$0.00	0.00	60-1112
<b>1112</b>	<b>Junior High</b>	0.00	0.00	0.00	0.00	0.00	** Function
60-151100-1	INTEREST-CAP PROJ	\$261.92	\$4,450.35	\$2,000.00	(\$2,450.35)	222.52	60-1511
<b>1502</b>	<b>Music</b>	261.92	4,450.35	2,000.00	(2,450.35)	222.52	** Function
60-195000-1	REFUND PRIOR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	0.00	60-1950
60-199900-1	OTHER LOCAL REV CAP PROJ	\$0.00	\$0.00	\$0.00	\$0.00	0.00	60-1999
<b>1922</b>	<b>Truants Alternative/Optional Educat</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>1000</b>	<b>Instruction</b>	261.92	4,450.35	2,000.00	(2,450.35)	222.52	* Function
60-392000-1	INFRA IMPROVE-PLAN/CONST	\$0.00	\$0.00	\$0.00	\$0.00	0.00	60-3920
<b>3900</b>	<b>Other Community Services</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>3000</b>	<b>Community Services</b>	0.00	0.00	0.00	0.00	0.00	* Function
60-780000-1	IEMA/CDB TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0.00	60-7800
<b>7120</b>	<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	* Function
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	261.92	4,450.35	2,000.00	(2,450.35)	222.52	Fund

# Revenue Report

## Working Cash Fund

70

Function 1000 Instruction  
 Function 1112 Junior High

		A	B	B - A	A / B	
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	State Account Number
70-111200-1	FIRST PRIOR YR WRKG CASH	\$0.00	\$59,328.37	\$64,800.00	\$5,471.63	70-1112
<b>1112</b>	<b>Junior High</b>	0.00	59,328.37	64,800.00	5,471.63	** Function
70-151100-1	WC-INT	\$831.55	\$14,302.73	\$38,000.00	\$23,697.27	70-1511
<b>1502</b>	<b>Music</b>	831.55	14,302.73	38,000.00	23,697.27	** Function
<b>1000</b>	<b>Instruction</b>	831.55	73,631.10	102,800.00	29,168.90	* Function
70-721000-1	PRINCIPAL ON BONDS SOLD	\$0.00	\$0.00	\$0.00	\$0.00	70-7210
<b>7120</b>	<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	** Function
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	* Function
<b>70</b>	<b>Working Cash Fund</b>	831.55	73,631.10	102,800.00	29,168.90	Fund

# Revenue Report

## Tort Immunity and Judgment Fund

80

Function 1000 Instruction  
 Function 1112 Junior High

		A	B	B - A	A / B	
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance	State Account Number
80-111200-1	FIRST PRIOR YEAR LEVY	\$0.00	\$0.00	\$0.00	\$0.00	80-1112
<b>1112</b>	<b>Junior High</b>	0.00	0.00	0.00	0.00	** Function
80-151100-1	TORT-INTEREST	\$246.13	\$3,010.18	\$3,500.00	\$489.82	80-1511
<b>1502</b>	<b>Music</b>	246.13	3,010.18	3,500.00	489.82	** Function
80-195000-1	REFUND PRIOR YR EXP	\$0.00	\$415.00	\$0.00	(\$415.00)	80-1950
80-199900-1	OTHER LOCAL REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	80-1999
<b>1922</b>	<b>Truants Alternative/Optional Educat</b>	0.00	415.00	0.00	(415.00)	** Function
<b>1000</b>	<b>Instruction</b>	246.13	3,425.18	3,500.00	74.82	* Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	246.13	3,425.18	3,500.00	74.82	Fund

# Revenue Report

## Fire Prevention/Life Safety

Function 1000 Instruction  
 Function 1112 Junior High

90

		A	B	B - A	A / B		
Account	Description	M.T.D. Revenue	Y.T.D. Revenue	Revenue Budget	Budget Balance Revenue	% of Budget	State Account Number
90-111200-1	FIRST PRIOR YEAR LEVY L/	\$0.00	\$59,328.50	\$64,800.00	\$5,471.50	91.56	90-1112
<b>1112</b>	<b>Junior High</b>	0.00	59,328.50	64,800.00	5,471.50	91.56	** Function
90-123000-1	L/S CORP REPL TAX	\$0.00	\$150,000.00	\$150,000.00	\$0.00	100.00	90-1230
<b>1225</b>	<b>Special Education Programs Pre-K</b>	0.00	150,000.00	150,000.00	0.00	100.00	** Function
90-151100-1	LS-INT ON INVESTMENTS	\$216.16	\$1,735.41	\$2,000.00	\$264.59	86.77	90-1511
<b>1502</b>	<b>Music</b>	216.16	1,735.41	2,000.00	264.59	86.77	** Function
90-199900-1	OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00	90-1999
<b>1922</b>	<b>Truants Alternative/Optional Educat</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>1000</b>	<b>Instruction</b>	216.16	211,063.91	216,800.00	5,736.09	97.35	* Function
90-712000-1	TRANSFER FROM W/C	\$0.00	\$0.00	\$0.00	\$0.00	0.00	90-7120
90-721000-1	SALE OF BONDS	\$0.00	\$0.00	\$0.00	\$0.00	0.00	90-7210
<b>7120</b>	<b>Perm Trnf from W/C</b>	0.00	0.00	0.00	0.00	0.00	** Function
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	* Function
<b>90</b>	<b>Fire Prevention/Life Safety</b>	216.16	211,063.91	216,800.00	5,736.09	97.35	Fund
<b>Report Total:</b>		111,983.22	8,009,857.53	9,935,396.65	1,925,539.12	80.62	

# Expenditure Report

## Invalid Code

0

Function 8800 Transfer To  
 Function 99 Agency Fund or Fund Group  
 Object 800 Termination Benefits

			A	B	C	C - (A + B)	(A + B) / C	
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
800	Termination Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>99</b>	<b>Agency Fund or Fund Group</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>8800</b>	<b>Transfer To</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>0</b>	<b>Invalid Code</b>	0.00	0.00	0.00	0.00	0.00	0.00	Fund

# Expenditure Report

## Education Fund

10

Function 1000 Instruction  
 Function 1110 Elementary  
 Object 100 Salaries

Account	Description	M.T.D. Activity	Y.T.D. Activity	B Open Encumb.	C Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
100	Salaries	57,252.10	340,183.93	0.00	433,000.00	92,816.07	78.56	
200	Employee Benefits	14,602.27	76,026.10	0.00	121,200.00	45,173.90	62.73	
300	Purchased Services	1,032.80	13,209.82	0.00	34,020.00	20,810.18	38.83	
400	Supplies And Materials	0.00	10,690.21	2,241.34	17,280.00	4,348.45	74.84	
500	Capital Outlay	0.00	10,000.00	0.00	10,500.00	500.00	95.24	
<b>1110</b>	<b>Elementary</b>	<b>72,887.17</b>	<b>450,110.06</b>	<b>2,241.34</b>	<b>616,000.00</b>	<b>163,648.60</b>	<b>73.43</b>	** Function
100	Salaries	37,948.79	281,810.84	0.00	426,000.00	144,189.16	66.15	
200	Employee Benefits	9,022.90	61,147.49	0.00	94,200.00	33,052.51	64.91	
300	Purchased Services	466.51	3,890.73	0.00	8,000.00	4,109.27	48.63	
400	Supplies And Materials	271.12	11,442.35	363.84	13,300.00	1,493.81	88.77	
500	Capital Outlay	0.00	0.00	0.00	500.00	500.00	0.00	
<b>1111</b>	<b>Primary</b>	<b>47,709.32</b>	<b>358,291.41</b>	<b>363.84</b>	<b>542,000.00</b>	<b>183,344.75</b>	<b>66.17</b>	** Function
100	Salaries	40,757.38	327,244.73	0.00	482,200.00	154,955.27	67.86	
200	Employee Benefits	11,402.51	69,161.85	0.00	106,600.00	37,438.15	64.88	
300	Purchased Services	642.10	5,665.74	0.00	11,300.00	5,634.26	50.14	
400	Supplies And Materials	1,854.81	28,152.71	0.00	44,600.00	16,447.29	63.12	
500	Capital Outlay	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	448.00	0.00	1,500.00	1,052.00	29.87	
<b>1112</b>	<b>Junior High</b>	<b>54,656.80</b>	<b>430,673.03</b>	<b>0.00</b>	<b>647,200.00</b>	<b>216,526.97</b>	<b>66.54</b>	** Function
100	Salaries	63,220.42	495,068.91	0.00	771,054.00	275,985.09	64.21	
200	Employee Benefits	19,946.52	137,690.31	0.00	226,700.00	89,009.69	60.74	
300	Purchased Services	512.10	5,885.72	0.00	9,500.00	3,614.28	61.95	
400	Supplies And Materials	1,958.37	69,113.31	1,967.29	109,850.00	38,769.40	64.71	
500	Capital Outlay	0.00	852.39	0.00	2,000.00	1,147.61	42.62	
600	Other Objects	0.00	0.00	0.00	1,500.00	1,500.00	0.00	
<b>1113</b>	<b>High School</b>	<b>85,637.41</b>	<b>708,610.64</b>	<b>1,967.29</b>	<b>1,120,604.00</b>	<b>410,026.07</b>	<b>63.41</b>	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1114</b>	<b>Reading Imp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
100	Salaries	9,748.34	75,489.96	0.00	117,000.00	41,510.04	64.52	
200	Employee Benefits	3,528.14	24,862.01	0.00	45,000.00	20,137.99	55.25	
300	Purchased Services	125.60	1,591.34	0.00	3,750.00	2,158.66	42.44	
400	Supplies And Materials	0.00	2,306.26	803.45	5,620.00	2,510.29	55.33	
500	Capital Outlay	0.00	0.00	0.00	1,000.00	1,000.00	0.00	

# Expenditure Report

## Education Fund

10

Function 1000 Instruction  
 Function 1115 MUSIC  
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
600	Other Objects	0.00	227.00	0.00	1,000.00	773.00	22.70	
<b>1115</b>	<b>MUSIC</b>	13,402.08	104,476.57	803.45	173,370.00	68,089.98	60.73	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	6,000.00	6,000.00	0.00	
<b>1116</b>	<b>Accel Reader</b>	0.00	0.00	0.00	6,000.00	6,000.00	0.00	** Function
100	Salaries	12,048.70	78,628.90	0.00	127,158.00	48,529.10	61.84	
200	Employee Benefits	1,264.46	7,658.69	0.00	12,750.00	5,091.31	60.07	
300	Purchased Services	122.53	231.76	0.00	1,500.00	1,268.24	15.45	
400	Supplies And Materials	457.93	2,578.05	0.00	5,600.00	3,021.95	46.04	
<b>1125</b>	<b>Pre-K Programs</b>	13,893.62	89,097.40	0.00	147,008.00	57,910.60	60.61	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1203</b>	<b>Emh Handicapped lighted way</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	5,773.95	36,611.05	0.00	84,000.00	47,388.95	43.58	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1204</b>	<b>Physically Hndcap Homebound</b>	5,773.95	36,611.05	0.00	84,000.00	47,388.95	43.58	** Function
300	Purchased Services	0.00	0.00	0.00	1,200.00	1,200.00	0.00	
<b>1206</b>	<b>Visually Impaired (Vi)</b>	0.00	0.00	0.00	1,200.00	1,200.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	18.05	191.81	0.00	1,800.00	1,608.19	10.66	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1207</b>	<b>Hard Of Hearing (Hh)</b>	18.05	191.81	0.00	1,800.00	1,608.19	10.66	** Function
100	Salaries	3,566.67	27,420.16	0.00	43,000.00	15,579.84	63.77	
200	Employee Benefits	1,067.26	7,052.02	0.00	11,000.00	3,947.98	64.11	
300	Purchased Services	15,543.93	28,294.94	0.00	16,500.00	(11,794.94)	171.48	
400	Supplies And Materials	0.00	0.00	0.00	650.00	650.00	0.00	
<b>1210</b>	<b>Speech &amp; Lang.Impaired</b>	20,177.86	62,767.12	0.00	71,150.00	8,382.88	88.22	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	

# Expenditure Report

## Education Fund

10

Function 1000 Instruction  
 Function 1214 PRESCHOOL  
 Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	A Open Encumb.	B Current Budget	C C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
<b>1214</b>	<b>PRESCHOOL</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	43,239.55	420,930.15	0.00	704,000.20	283,070.05	59.79	
200	Employee Benefits	6,319.84	63,779.60	0.00	120,000.00	56,220.40	53.15	
300	Purchased Services	320.80	7,246.75	0.00	5,000.00	(2,246.75)	144.94	
400	Supplies And Materials	816.69	32,739.44	3,219.88	52,800.00	16,840.68	68.10	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	50,696.88	524,695.94	3,219.88	881,800.20	353,884.38	59.87	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1222</b>	<b>MI</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	4,230.93	40,649.92	0.00	49,200.00	8,550.08	82.62	
200	Employee Benefits	971.12	6,858.90	0.00	10,000.00	3,141.10	68.59	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	418.06	0.00	720.00	301.94	58.06	
<b>1225</b>	<b>Special Education Programs Pre-K</b>	5,202.05	47,926.88	0.00	59,920.00	11,993.12	79.98	** Function
100	Salaries	7,890.17	68,791.32	0.00	94,682.00	25,890.68	72.66	
200	Employee Benefits	6,280.62	30,124.25	0.00	49,900.00	19,775.75	60.37	
300	Purchased Services	1,125.00	3,831.23	0.00	9,500.00	5,668.77	40.33	
400	Supplies And Materials	0.00	252.44	0.00	500.00	247.56	50.49	
<b>1250</b>	<b>Remedial and Supplemental Programs K</b>	15,295.79	102,999.24	0.00	154,582.00	51,582.76	66.63	** Function
100	Salaries	6,107.56	48,624.58	0.00	74,311.00	25,686.42	65.43	
200	Employee Benefits	1,495.68	9,873.25	0.00	14,800.00	4,926.75	66.71	
300	Purchased Services	252.39	2,964.82	0.00	3,500.00	535.18	84.71	
400	Supplies And Materials	295.37	8,704.12	1,449.00	6,400.00	(3,753.12)	158.64	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	500.00	500.00	0.00	

# Expenditure Report

## Education Fund

10

Function 1000 Instruction  
 Function 1401 VOCATIONAL AG  
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	C - (A + B) (A + B) / C	State Account Number
<b>1401</b>	<b>VOCATIONAL AG</b>	8,151.00	70,166.77	1,449.00	99,511.00	27,895.23	71.97	** Function
100	Salaries	3,215.00	27,670.27	0.00	42,300.00	14,629.73	65.41	
200	Employee Benefits	1,465.36	10,866.29	0.00	20,000.00	9,133.71	54.33	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	4,496.51	74.32	5,662.00	1,091.17	80.73	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1402</b>	<b>INDUSTRIAL ARTS</b>	4,680.36	43,033.07	74.32	67,962.00	24,854.61	63.43	** Function
100	Salaries	4,430.00	26,580.00	0.00	44,600.00	18,020.00	59.60	
200	Employee Benefits	1,461.82	8,796.25	0.00	16,650.00	7,853.75	52.83	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1407</b>	<b>BUSINESS ED</b>	5,891.82	35,376.25	0.00	61,250.00	25,873.75	57.76	** Function
100	Salaries	2,763.17	20,984.60	0.00	33,586.00	12,601.40	62.48	
200	Employee Benefits	679.47	4,979.19	0.00	6,850.00	1,870.81	72.69	
300	Purchased Services	49.35	307.85	0.00	1,100.00	792.15	27.99	
400	Supplies And Materials	0.00	0.00	0.00	200.00	200.00	0.00	
<b>1459</b>	<b>CO-OP PROGRAM</b>	3,491.99	26,271.64	0.00	41,736.00	15,464.36	62.95	** Function
100	Salaries	31,142.54	78,254.62	0.00	107,100.00	28,845.38	73.07	
200	Employee Benefits	16.36	3,017.18	0.00	14,000.00	10,982.82	21.55	
300	Purchased Services	4,347.35	14,125.57	0.00	27,900.00	13,774.43	50.63	
400	Supplies And Materials	2,274.99	13,182.02	1,138.00	16,500.00	2,179.98	86.79	
500	Capital Outlay	504.00	5,532.19	726.00	8,000.00	1,741.81	78.23	
600	Other Objects	430.00	6,232.78	0.00	6,200.00	(32.78)	100.53	
<b>1501</b>	<b>ATHLETICS</b>	38,715.24	120,344.36	1,864.00	179,700.00	57,491.64	68.01	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	169.00	339.00	0.00	0.00	(339.00)	0.00	
<b>1502</b>	<b>Music</b>	169.00	339.00	0.00	0.00	(339.00)	0.00	** Function
100	Salaries	1,720.97	14,493.58	0.00	32,000.00	17,506.42	45.29	
200	Employee Benefits	0.00	0.00	0.00	4,100.00	4,100.00	0.00	
300	Purchased Services	0.00	0.00	0.00	1,500.00	1,500.00	0.00	

# Expenditure Report

## Education Fund

10

Function 1000 Instruction  
 Function 1540 EXTRA CURRICULAR  
 Object 400 Supplies And Materials

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
400	Supplies And Materials	0.00	1,107.16	225.00	6,300.00	4,967.84	21.15	
600	Other Objects	0.00	0.00	0.00	50.00	50.00	0.00	
<b>1540</b>	<b>EXTRA CURRICULAR</b>	1,720.97	15,600.74	225.00	43,950.00	28,124.26	36.01	** Function
100	Salaries	0.00	10,710.50	0.00	21,000.00	10,289.50	51.00	
200	Employee Benefits	0.00	0.00	0.00	3,200.00	3,200.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	90.87	0.00	250.00	159.13	36.35	
<b>1600</b>	<b>Summer School</b>	0.00	10,801.37	0.00	24,450.00	13,648.63	44.18	** Function
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1650</b>	<b>Gifted Programs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,904.33	18,576.08	0.00	22,852.00	4,275.92	81.29	
200	Employee Benefits	783.50	6,272.49	0.00	6,216.00	(56.49)	100.91	
300	Purchased Services	0.00	3,205.02	0.00	5,800.00	2,594.98	55.26	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1700</b>	<b>Drivers Education Program</b>	2,687.83	28,053.59	0.00	34,868.00	6,814.41	80.46	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1800</b>	<b>Bilingual Programs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	14,272.00	109,429.24	0.00	190,000.00	80,570.76	57.59	
<b>1912</b>	<b>Special Education Programs K-12 - Priv</b>	14,272.00	109,429.24	0.00	190,000.00	80,570.76	57.59	** Function
4 <b>1000</b>	<b>Instruction</b>	465,131.19	3,375,867.18	12,208.12	5,250,061.20	1,861,985.90	64.53	* Function
100	Salaries	9,361.80	73,254.06	0.00	113,300.00	40,045.94	64.65	
200	Employee Benefits	3,220.06	23,134.02	0.00	38,350.00	15,215.98	60.32	
300	Purchased Services	0.00	176.72	0.00	1,500.00	1,323.28	11.78	
400	Supplies And Materials	277.18	277.18	148.90	1,170.00	743.92	36.42	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	60.00	0.00	200.00	140.00	30.00	
<b>2110</b>	<b>Attendance/Soc Wrk Serv</b>	12,859.04	96,901.98	148.90	154,520.00	57,469.12	62.81	** Function
100	Salaries	4,946.86	39,398.96	0.00	59,365.00	19,966.04	66.37	
200	Employee Benefits	1,365.35	8,549.63	0.00	8,650.00	100.37	98.84	
300	Purchased Services	0.00	1,170.05	0.00	1,350.00	179.95	86.67	
400	Supplies And Materials	0.00	41.06	0.00	450.00	408.94	9.12	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	100.00	100.00	0.00	

# Expenditure Report

## Education Fund

10

Function 2000 Support Services  
 Function 2120 Guidance Services  
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	B Open Encumb.	C Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
<b>2120</b>	<b>Guidance Services</b>	6,312.21	49,159.70	0.00	69,915.00	20,755.30	70.31	** Function
100	Salaries	2,698.92	21,569.88	0.00	31,000.00	9,430.12	69.58	
300	Purchased Services	0.00	485.04	0.00	1,600.00	1,114.96	30.32	
400	Supplies And Materials	112.33	665.87	30.95	1,350.00	653.18	51.62	
<b>2134</b>	<b>Nurse Services</b>	2,811.25	22,720.79	30.95	33,950.00	11,198.26	67.02	** Function
100	Salaries	5,314.46	41,153.22	0.00	64,800.00	23,646.78	63.51	
200	Employee Benefits	271.68	1,875.51	0.00	2,750.00	874.49	68.20	
300	Purchased Services	222.78	888.30	0.00	2,650.00	1,761.70	33.52	
400	Supplies And Materials	0.00	23.40	0.00	1,800.00	1,776.60	1.30	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2140</b>	<b>Psychological Services</b>	5,808.92	43,940.43	0.00	72,000.00	28,059.57	61.03	** Function
300	Purchased Services	647.95	4,164.24	0.00	12,000.00	7,835.76	34.70	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2190</b>	<b>Other Support Svs Pupils</b>	647.95	4,164.24	0.00	12,000.00	7,835.76	34.70	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2191</b>	<b>OTHER SUPPORT</b>	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2192</b>	<b>TITLE V CHART COUNTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2193</b>	<b>Title IV</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	1,800.50	11,045.50	0.00	30,900.00	19,854.50	35.75	
200	Employee Benefits	0.00	1,413.37	0.00	5,000.00	3,586.63	28.27	
300	Purchased Services	0.00	18,751.01	0.00	27,600.00	8,848.99	67.94	
400	Supplies And Materials	0.00	228.85	141.37	4,500.00	4,129.78	8.23	
<b>2210</b>	<b>EPIC</b>	1,800.50	31,438.73	141.37	68,000.00	36,419.90	46.44	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

# Expenditure Report

## Education Fund

10

Function 2000 Support Services  
 Function 2215 TITLE II CLASS REDUCTION  
 Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2215</b>	<b>TITLE II CLASS REDUCTION</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2218</b>	<b>Quality Assurance</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2219</b>	<b>BLOCK GRANT</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	8,224.59	62,608.38	0.00	100,664.00	38,055.62	62.20	
200	Employee Benefits	1,154.08	7,823.65	0.00	11,860.00	4,036.35	65.97	
300	Purchased Services	74.45	879.10	0.00	2,200.00	1,320.90	39.96	
400	Supplies And Materials	701.26	7,061.02	2,451.21	14,690.00	5,177.77	64.75	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2220</b>	<b>MEDIA PROGRAM</b>	10,154.38	78,372.15	2,451.21	129,414.00	48,590.64	62.45	** Function
100	Salaries	6,631.44	50,713.57	0.00	92,700.00	41,986.43	54.71	
200	Employee Benefits	1,344.49	9,194.13	0.00	13,000.00	3,805.87	70.72	
300	Purchased Services	213.38	3,430.83	0.00	7,500.00	4,069.17	45.74	
400	Supplies And Materials	0.00	2,674.24	0.00	2,700.00	25.76	99.05	
<b>2226</b>	<b>TECHNOLOGY</b>	8,189.31	66,012.77	0.00	115,900.00	49,887.23	56.96	** Function
100	Salaries	0.00	9,782.00	0.00	0.00	(9,782.00)	0.00	
200	Employee Benefits	0.00	745.08	0.00	0.00	(745.08)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2230</b>	<b>Assessment/Testing</b>	0.00	10,527.08	0.00	0.00	(10,527.08)	0.00	** Function
100	Salaries	100.14	3,410.15	0.00	4,050.00	639.85	84.20	
200	Employee Benefits	15.32	118.05	0.00	0.00	(118.05)	0.00	
300	Purchased Services	4,995.00	49,863.35	55.00	42,000.00	(7,918.35)	118.85	
400	Supplies And Materials	945.40	17,106.99	1,986.28	29,800.00	10,706.73	64.07	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	541.60	10,004.90	0.00	16,500.00	6,495.10	60.64	
<b>2310</b>	<b>Brd Ed Services</b>	6,597.46	80,503.44	2,041.28	92,350.00	9,805.28	89.38	** Function
100	Salaries	8,038.79	64,064.21	0.00	94,634.00	30,569.79	67.70	
200	Employee Benefits	2,141.58	17,074.09	0.00	29,200.00	12,125.91	58.47	

# Expenditure Report

## Education Fund

10

Function 2000 Support Services  
 Function 2320 Executive Adm. Serv  
 Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
300	Purchased Services	422.80	4,620.09	0.00	14,500.00	9,879.91	31.86	
400	Supplies And Materials	227.52	1,611.25	0.00	7,200.00	5,588.75	22.38	
500	Capital Outlay	0.00	0.00	0.00	3,000.00	3,000.00	0.00	
600	Other Objects	0.00	860.25	0.00	2,600.00	1,739.75	33.09	
<b>2320</b>	<b>Executive Adm. Serv</b>	10,830.69	88,229.89	0.00	151,134.00	62,904.11	58.38	** Function
100	Salaries	33,139.43	266,042.61	0.00	399,800.00	133,757.39	66.54	
200	Employee Benefits	11,568.70	90,045.29	0.00	141,000.00	50,954.71	63.86	
300	Purchased Services	751.75	7,389.33	318.00	11,000.00	3,292.67	70.07	
400	Supplies And Materials	1,323.84	5,913.33	267.03	12,420.00	6,239.64	49.76	
500	Capital Outlay	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
600	Other Objects	0.00	1,477.00	0.00	2,100.00	623.00	70.33	
<b>2410</b>	<b>Office Of Principal Serv</b>	46,783.72	370,867.56	585.03	567,320.00	195,867.41	65.47	** Function
100	Salaries	0.00	6,835.00	0.00	0.00	(6,835.00)	0.00	
200	Employee Benefits	0.00	674.33	0.00	0.00	(674.33)	0.00	
300	Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2510</b>	<b>Dirctn Business Suppt Ser</b>	0.00	7,509.33	0.00	0.00	(7,509.33)	0.00	** Function
100	Salaries	6,834.99	49,065.56	0.00	84,520.00	35,454.44	58.05	
200	Employee Benefits	516.59	3,600.39	0.00	5,500.00	1,899.61	65.46	
300	Purchased Services	0.00	28.67	110.00	2,700.00	2,561.33	5.14	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
600	Other Objects	0.00	0.00	0.00	600.00	600.00	0.00	
<b>2520</b>	<b>Fiscal Services</b>	7,351.58	52,694.62	110.00	93,320.00	40,515.38	56.58	** Function
100	Salaries	10,879.89	84,887.22	0.00	127,500.00	42,612.78	66.58	
200	Employee Benefits	0.11	1.00	0.00	50.00	49.00	2.00	
300	Purchased Services	0.00	63.45	0.00	2,400.00	2,336.55	2.64	
400	Supplies And Materials	21,541.25	128,564.23	0.00	190,000.00	61,435.77	67.67	
500	Capital Outlay	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
600	Other Objects	0.00	221.00	0.00	400.00	179.00	55.25	
<b>2560</b>	<b>Food Services</b>	32,421.25	213,736.90	0.00	324,350.00	110,613.10	65.90	** Function
300	Purchased Services	61.75	2,871.09	0.00	5,500.00	2,628.91	52.20	
<b>2630</b>	<b>Information Services</b>	61.75	2,871.09	0.00	5,500.00	2,628.91	52.20	** Function

# Expenditure Report

## Education Fund

10

Function 2000 Support Services  
 Function 2660 DATA PROCESSING  
 Object 300 Purchased Services

Account	Description	M.T.D. Activity	Y.T.D. Activity	B Open Encumb.	C Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
300	Purchased Services	0.00	0.00	0.00	5,000.00	5,000.00	0.00	
400	Supplies And Materials	0.00	0.00	0.00	3,600.00	3,600.00	0.00	
<b>2660</b>	<b>DATA PROCESSING</b>	0.00	0.00	0.00	8,600.00	8,600.00	0.00	** Function
4 <b>2000</b>	<b>Support Services</b>	152,630.01	1,219,650.70	5,508.74	1,899,273.00	674,113.56	64.51	* Function
600	Other Objects	0.00	10,869.94	0.00	11,000.00	130.06	98.82	
<b>4120</b>	<b>Payments Sp Ed Programs</b>	0.00	10,869.94	0.00	11,000.00	130.06	98.82	** Function
600	Other Objects	15,919.90	31,827.09	0.00	29,000.00	(2,827.09)	109.75	
<b>4140</b>	<b>Payments for CTE Programs</b>	15,919.90	31,827.09	0.00	29,000.00	(2,827.09)	109.75	** Function
300	Purchased Services	0.00	0.00	0.00	4,000.00	4,000.00	0.00	
<b>4190</b>	<b>Other Pymnts Gov In State</b>	0.00	0.00	0.00	4,000.00	4,000.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>4210</b>	<b>Payments for Regular Programs - Tuitio</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	12,690.00	94,245.00	0.00	140,000.00	45,755.00	67.32	
<b>4220</b>	<b>Payments for Special Education Program</b>	12,690.00	94,245.00	0.00	140,000.00	45,755.00	67.32	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>4240</b>	<b>Payments for CTE Programs - Tuition</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>4000</b>	<b>Nonprogrammed Charges</b>	28,609.90	136,942.03	0.00	184,000.00	47,057.97	74.43	* Function
600	Other Objects	0.00	0.00	0.00	10,000.00	10,000.00	0.00	
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	10,000.00	10,000.00	0.00	** Function
4 <b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	10,000.00	10,000.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8130</b>	<b>Prmt Trns From Ed Fund</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>8000</b>	<b>Other Financing Uses</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>10</b>	<b>Education Fund</b>	646,371.10	4,732,459.91	17,716.86	7,343,334.20	2,593,157.43	64.69	Fund

# Expenditure Report

## Oper, Build, & Maint Fund

20

Function 2000 Support Services  
 Function 2530 Function 2530  
 Object 500 Capital Outlay

		A	B	C	C - (A + B)	(A + B) / C		
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2530</b>	<b>Function 2530</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
100	Salaries	25,208.02	215,491.81	0.00	318,714.00	103,222.19	67.61	
200	Employee Benefits	2,310.98	18,008.38	0.00	23,650.00	5,641.62	76.15	
300	Purchased Services	8,569.18	85,030.86	0.00	123,100.00	38,069.14	69.07	
400	Supplies And Materials	33,220.45	172,812.44	0.00	313,000.00	140,187.56	55.21	
500	Capital Outlay	0.00	39,827.82	0.00	65,000.00	25,172.18	61.27	
<b>2542</b>	<b>Care &amp; Upkeep Bldg Serv</b>	69,308.63	531,171.31	0.00	843,464.00	312,292.69	62.97	** Function
100	Salaries	0.00	0.00	0.00	0.00	0.00	0.00	
300	Purchased Services	1,290.00	15,524.21	0.00	35,000.00	19,475.79	44.35	
400	Supplies And Materials	701.96	3,157.25	0.00	12,000.00	8,842.75	26.31	
500	Capital Outlay	3,692.00	3,692.00	0.00	21,000.00	17,308.00	17.58	
<b>2543</b>	<b>Care Upkeep Grnds Serv</b>	5,683.96	22,373.46	0.00	68,000.00	45,626.54	32.90	** Function
4 <b>2000</b>	<b>Support Services</b>	74,992.59	553,544.77	0.00	911,464.00	357,919.23	60.73	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>6000</b>	<b>Provision For Contingencs</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8800</b>	<b>Function 8800</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>8000</b>	<b>Other Financing Uses</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	74,992.59	553,544.77	0.00	911,464.00	357,919.23	60.73	Fund

# Expenditure Report

## Debt Service Fund or Fund Group

30

Function 5000 Debt Services  
 Function 5140 State Aid Anticipation Certificates  
 Object 600 Other Objects

		A	B	C	C - (A + B)	(A + B) / C		
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>5140</b>	<b>State Aid Anticipation Certificates</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>5200</b>	<b>Debt Service - Interest on Long-Term De</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>5000</b>	<b>Debt Services</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8140</b>	<b>Prmt Transf Of Interest</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>8000</b>	<b>Other Financing Uses</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	0.00	0.00	0.00	0.00	0.00	0.00	Fund

# Expenditure Report

## Transportation Fund

40

Function 2000 Support Services  
 Function 2550 Pupil Transportation Ser  
 Object 100 Salaries

			A	B	C	C - (A + B)	(A + B) / C	
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	1,428.47	8,560.75	0.00	18,000.00	9,439.25	47.56	
200	Employee Benefits	142.78	1,222.54	0.00	1,450.00	227.46	84.31	
300	Purchased Services	70,091.62	353,453.08	143.00	705,000.00	351,403.92	50.16	
400	Supplies And Materials	0.00	0.00	0.00	0.00	0.00	0.00	
500	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2550</b>	<b>Pupil Transportation Ser</b>	<b>71,662.87</b>	<b>363,236.37</b>	<b>143.00</b>	<b>724,450.00</b>	<b>361,070.63</b>	<b>50.16</b>	** Function
4 <b>2000</b>	<b>Support Services</b>	<b>71,662.87</b>	<b>363,236.37</b>	<b>143.00</b>	<b>724,450.00</b>	<b>361,070.63</b>	<b>50.16</b>	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>6000</b>	<b>Provision For Contingencs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
4 <b>6000</b>	<b>Provision For Contingencs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8140</b>	<b>Prmt Transf Of Interest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
4 <b>8000</b>	<b>Other Financing Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Function
<b>40</b>	<b>Transportation Fund</b>	<b>71,662.87</b>	<b>363,236.37</b>	<b>143.00</b>	<b>724,450.00</b>	<b>361,070.63</b>	<b>50.16</b>	Fund

# Expenditure Report

## I.M.R.F./Soc. Sec. Fund

50

Function 1000 Instruction  
 Function 1000 Instruction  
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	B Open Encumb.	C Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1000</b>	<b>Instruction</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	770.98	4,652.46	0.00	8,070.00	3,417.54	57.65	
<b>1110</b>	<b>Elementary</b>	770.98	4,652.46	0.00	8,070.00	3,417.54	57.65	** Function
200	Employee Benefits	513.89	3,874.39	0.00	6,200.00	2,325.61	62.49	
<b>1111</b>	<b>Primary</b>	513.89	3,874.39	0.00	6,200.00	2,325.61	62.49	** Function
200	Employee Benefits	628.51	3,047.40	0.00	0.00	(3,047.40)	0.00	
<b>1112</b>	<b>Junior High</b>	628.51	3,047.40	0.00	0.00	(3,047.40)	0.00	** Function
200	Employee Benefits	1,127.27	5,644.41	0.00	0.00	(5,644.41)	0.00	
<b>1113</b>	<b>High School</b>	1,127.27	5,644.41	0.00	0.00	(5,644.41)	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1114</b>	<b>Reading Imp</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	128.49	990.57	0.00	1,700.00	709.43	58.27	
<b>1115</b>	<b>MUSIC</b>	128.49	990.57	0.00	1,700.00	709.43	58.27	** Function
200	Employee Benefits	0.00	1,518.03	0.00	7,700.00	6,181.97	19.71	
<b>1120</b>	<b>Middle-Junior High</b>	0.00	1,518.03	0.00	7,700.00	6,181.97	19.71	** Function
200	Employee Benefits	749.21	4,804.01	0.00	3,300.00	(1,504.01)	145.58	
<b>1125</b>	<b>Pre-K Programs</b>	749.21	4,804.01	0.00	3,300.00	(1,504.01)	145.58	** Function
200	Employee Benefits	0.00	3,520.94	0.00	17,680.00	14,159.06	19.91	
<b>1130</b>	<b>High School</b>	0.00	3,520.94	0.00	17,680.00	14,159.06	19.91	** Function
200	Employee Benefits	0.00	0.00	0.00	50.00	50.00	0.00	
<b>1204</b>	<b>Physically Hndcap Homebound</b>	0.00	0.00	0.00	50.00	50.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1207</b>	<b>Hard Of Hearing (Hh)</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	50.70	390.43	0.00	650.00	259.57	60.07	
<b>1210</b>	<b>Speech &amp; Lang.Impaired</b>	50.70	390.43	0.00	650.00	259.57	60.07	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1214</b>	<b>PRESCHOOL</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>1219</b>	<b>Pre Kind EARLY CHILDHOOD</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	4,290.23	31,541.94	0.00	58,102.00	26,560.06	54.29	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	4,290.23	31,541.94	0.00	58,102.00	26,560.06	54.29	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	

# Expenditure Report

## I.M.R.F./Soc. Sec. Fund

50

Function 1000 Instruction  
 Function 1222 MI  
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
1222	<b>MI</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	260.53	1,644.64	0.00	3,400.00	1,755.36	48.37	
1225	<b>Special Education Programs Pre-K</b>	260.53	1,644.64	0.00	3,400.00	1,755.36	48.37	** Function
200	Employee Benefits	111.10	966.84	0.00	1,600.00	633.16	60.43	
1250	<b>Remedial and Supplemental Programs K</b>	111.10	966.84	0.00	1,600.00	633.16	60.43	** Function
200	Employee Benefits	87.60	695.54	0.00	1,300.00	604.46	53.50	
1401	<b>VOCATIONAL AG</b>	87.60	695.54	0.00	1,300.00	604.46	53.50	** Function
200	Employee Benefits	35.76	316.67	0.00	650.00	333.33	48.72	
1402	<b>INDUSTRIAL ARTS</b>	35.76	316.67	0.00	650.00	333.33	48.72	** Function
200	Employee Benefits	58.24	349.37	0.00	675.00	325.63	51.76	
1407	<b>BUSINESS ED</b>	58.24	349.37	0.00	675.00	325.63	51.76	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1415	<b>IVCC TECH PREP</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	19.58	78.33	0.00	275.00	196.67	28.48	
1459	<b>CO-OP PROGRAM</b>	19.58	78.33	0.00	275.00	196.67	28.48	** Function
200	Employee Benefits	1,484.14	2,616.20	0.00	4,000.00	1,383.80	65.41	
1501	<b>ATHLETICS</b>	1,484.14	2,616.20	0.00	4,000.00	1,383.80	65.41	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1502	<b>Music</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	28.83	420.85	0.00	1,125.00	704.15	37.41	
1540	<b>EXTRA CURRICULAR</b>	28.83	420.85	0.00	1,125.00	704.15	37.41	** Function
200	Employee Benefits	0.00	163.72	0.00	495.00	331.28	33.07	
1600	<b>Summer School</b>	0.00	163.72	0.00	495.00	331.28	33.07	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1650	<b>Gifted Programs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	24.46	241.12	0.00	400.00	158.88	60.28	
1700	<b>Drivers Education Program</b>	24.46	241.12	0.00	400.00	158.88	60.28	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
1800	<b>Bilingual Programs</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 1000	<b>Instruction</b>	10,369.52	67,477.86	0.00	117,372.00	49,894.14	57.49	* Function
200	Employee Benefits	304.95	2,197.76	0.00	3,850.00	1,652.24	57.08	
2110	<b>Attendance/Soc Wrk Serv</b>	304.95	2,197.76	0.00	3,850.00	1,652.24	57.08	** Function

# Expenditure Report

## I.M.R.F./Soc. Sec. Fund

50

Function 2000 Support Services  
 Function 2120 Guidance Services  
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	C Current Budget	C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
200	Employee Benefits	70.40	561.37	0.00	1,050.00	488.63	53.46	
<b>2120</b>	<b>Guidance Services</b>	70.40	561.37	0.00	1,050.00	488.63	53.46	** Function
200	Employee Benefits	594.13	4,354.20	0.00	6,500.00	2,145.80	66.99	
<b>2134</b>	<b>Nurse Services</b>	594.13	4,354.20	0.00	6,500.00	2,145.80	66.99	** Function
200	Employee Benefits	262.59	1,861.13	0.00	3,100.00	1,238.87	60.04	
<b>2140</b>	<b>Psychological Services</b>	262.59	1,861.13	0.00	3,100.00	1,238.87	60.04	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2192</b>	<b>TITLE V CHART COUNTS</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2193</b>	<b>Title IV</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2196</b>	<b>Comp Arts</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	33.07	205.25	0.00	825.00	619.75	24.88	
<b>2210</b>	<b>EPIC</b>	33.07	205.25	0.00	825.00	619.75	24.88	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2212</b>	<b>CURRICULUM DIRECTOR</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2215</b>	<b>TITLE II CLASS REDUCTION</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2218</b>	<b>Quality Assurance</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2219</b>	<b>BLOCK GRANT</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	816.53	6,020.91	0.00	7,925.00	1,904.09	75.97	
<b>2220</b>	<b>MEDIA PROGRAM</b>	816.53	6,020.91	0.00	7,925.00	1,904.09	75.97	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2225</b>	<b>TECH THRUST</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	246.58	2,026.99	0.00	6,600.00	4,573.01	30.71	
<b>2226</b>	<b>TECHNOLOGY</b>	246.58	2,026.99	0.00	6,600.00	4,573.01	30.71	** Function
200	Employee Benefits	0.00	134.28	0.00	0.00	(134.28)	0.00	
<b>2230</b>	<b>Assessment/Testing</b>	0.00	134.28	0.00	0.00	(134.28)	0.00	** Function
200	Employee Benefits	17.96	345.19	0.00	450.00	104.81	76.71	
<b>2310</b>	<b>Brd Ed Services</b>	17.96	345.19	0.00	450.00	104.81	76.71	** Function
200	Employee Benefits	116.56	928.88	0.00	1,725.00	796.12	53.85	

# Expenditure Report

## I.M.R.F./Soc. Sec. Fund

50

Function 2000 Support Services  
 Function 2320 Executive Adm. Serv  
 Object 200 Employee Benefits

Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
			<b>A</b>	<b>B</b>	<b>C</b>	<b>C - (A + B)</b>	<b>(A + B) / C</b>	
<b>2320</b>	<b>Executive Adm. Serv</b>	116.56	928.88	0.00	1,725.00	796.12	53.85	** Function
200	Employee Benefits	1,742.72	14,003.01	0.00	23,400.00	9,396.99	59.84	
<b>2410</b>	<b>Office Of Principal Serv</b>	1,742.72	14,003.01	0.00	23,400.00	9,396.99	59.84	** Function
200	Employee Benefits	0.00	3,785.36	0.00	0.00	(3,785.36)	0.00	
<b>2510</b>	<b>Dirctn Business Suppt Ser</b>	0.00	3,785.36	0.00	0.00	(3,785.36)	0.00	** Function
200	Employee Benefits	1,242.75	6,497.31	0.00	14,700.00	8,202.69	44.20	
<b>2520</b>	<b>Fiscal Services</b>	1,242.75	6,497.31	0.00	14,700.00	8,202.69	44.20	** Function
200	Employee Benefits	4,557.91	36,639.77	0.00	55,750.00	19,110.23	65.72	
<b>2542</b>	<b>Care &amp; Upkeep Bldg Serv</b>	4,557.91	36,639.77	0.00	55,750.00	19,110.23	65.72	** Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>2543</b>	<b>Care Upkeep Grnds Serv</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
200	Employee Benefits	72.32	369.47	0.00	925.00	555.53	39.94	
<b>2550</b>	<b>Pupil Transportation Ser</b>	72.32	369.47	0.00	925.00	555.53	39.94	** Function
200	Employee Benefits	1,831.17	15,089.18	0.00	26,700.00	11,610.82	56.51	
<b>2560</b>	<b>Food Services</b>	1,831.17	15,089.18	0.00	26,700.00	11,610.82	56.51	** Function
4 <b>2000</b>	<b>Support Services</b>	11,909.64	95,020.06	0.00	153,500.00	58,479.94	61.90	* Function
200	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
<b>3696</b>	<b>Safe To Learn</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>3000</b>	<b>Community Services</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	22,279.16	162,497.92	0.00	270,872.00	108,374.08	59.99	Fund

# Expenditure Report

## Capital Projects Fund or Fund Group

60

Function 2000 Support Services  
 Function 2530 Function 2530  
 Object 500 Capital Outlay

Account	Description	M.T.D. Activity	Y.T.D. Activity	A Open Encumb.	B Current Budget	C C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
500	Capital Outlay	2,830.00	621,038.35	0.00	742,000.00	120,961.65	83.70	
<b>2530</b>	<b>Function 2530</b>	<b>2,830.00</b>	<b>621,038.35</b>	<b>0.00</b>	<b>742,000.00</b>	<b>120,961.65</b>	<b>83.70</b>	** Function
4 <b>2000</b>	<b>Support Services</b>	<b>2,830.00</b>	<b>621,038.35</b>	<b>0.00</b>	<b>742,000.00</b>	<b>120,961.65</b>	<b>83.70</b>	* Function
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	<b>2,830.00</b>	<b>621,038.35</b>	<b>0.00</b>	<b>742,000.00</b>	<b>120,961.65</b>	<b>83.70</b>	Fund

# Expenditure Report

## Working Cash Fund 70

Function 8000 Other Financing Uses  
 Function 8110 Permnt Trns Wrk Csh Abol  
 Object 600 Other Objects

Account	Description	M.T.D. Activity	Y.T.D. Activity	A Open Encumb.	B Current Budget	C C - (A + B) Budget Balance	(A + B) / C % of Budget	State Account Number
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8110</b>	<b>Permnt Trns Wrk Csh Abol</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8111</b>	<b>Permnt Trns Wrk Csh</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
600	Other Objects	0.00	0.00	0.00	0.00	0.00	0.00	
<b>8120</b>	<b>Prmnt Trnf Int From Wrkes</b>	0.00	0.00	0.00	0.00	0.00	0.00	** Function
4 <b>8000</b>	<b>Other Financing Uses</b>	0.00	0.00	0.00	0.00	0.00	0.00	* Function
<b>70</b>	<b>Working Cash Fund</b>	0.00	0.00	0.00	0.00	0.00	0.00	Fund

# Expenditure Report

## Tort Immunity and Judgment Fund

80

Function 2000 Support Services  
 Function 2134 Nurse Services  
 Object 100 Salaries

		A	B	C	C - (A + B)	(A + B) / C		
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
100	Salaries	505.60	1,946.56	0.00	0.00	(1,946.56)	0.00	
<b>2134</b>	<b>Nurse Services</b>	505.60	1,946.56	0.00	0.00	(1,946.56)	0.00	** Function
200	Employee Benefits	0.00	23,739.71	0.00	20,600.00	(3,139.71)	115.24	
<b>2362</b>	<b>Workers Comp/Workers Occ Disease Ac</b>	0.00	23,739.71	0.00	20,600.00	(3,139.71)	115.24	** Function
200	Employee Benefits	8,985.00	32,588.88	0.00	8,000.00	(24,588.88)	407.36	
<b>2363</b>	<b>Unemployment Insurance Act Payments</b>	8,985.00	32,588.88	0.00	8,000.00	(24,588.88)	407.36	** Function
300	Purchased Services	0.00	49,551.85	0.00	49,000.00	(551.85)	101.13	
<b>2364</b>	<b>Insurance Payments (regular or self-insu</b>	0.00	49,551.85	0.00	49,000.00	(551.85)	101.13	** Function
300	Purchased Services	0.00	0.00	0.00	50,000.00	50,000.00	0.00	
<b>2369</b>	<b>Legal Services</b>	0.00	0.00	0.00	50,000.00	50,000.00	0.00	** Function
300	Purchased Services	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
<b>2540</b>	<b>Function 2540</b>	0.00	0.00	0.00	1,000.00	1,000.00	0.00	** Function
4 <b>2000</b>	<b>Support Services</b>	9,490.60	107,827.00	0.00	128,600.00	20,773.00	83.85	* Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	9,490.60	107,827.00	0.00	128,600.00	20,773.00	83.85	Fund

# Expenditure Report

## Fire Prevention/Life Safety

90

Function 2000 Support Services  
 Function 2548 L/S Capital Outlay  
 Object 500 Capital Outlay

		A	B	C	C - (A + B)	(A + B) / C		
Account	Description	M.T.D. Activity	Y.T.D. Activity	Open Encumb.	Current Budget	Budget Balance	% of Budget	State Account Number
500	Capital Outlay	0.00	0.00	0.00	100,000.00	100,000.00	0.00	
<b>2548</b>	<b>L/S Capital Outlay</b>	0.00	0.00	0.00	100,000.00	100,000.00	0.00	** Function
4 <b>2000</b>	<b>Support Services</b>	0.00	0.00	0.00	100,000.00	100,000.00	0.00	* Function
500	Capital Outlay	2,836.56	2,836.56	0.00	0.00	(2,836.56)	0.00	
<b>4190</b>	<b>Other Pymnts Gov In State</b>	2,836.56	2,836.56	0.00	0.00	(2,836.56)	0.00	** Function
4 <b>4000</b>	<b>Nonprogrammed Charges</b>	2,836.56	2,836.56	0.00	0.00	(2,836.56)	0.00	* Function
<b>90</b>	<b>Fire Prevention/Life Safety</b>	2,836.56	2,836.56	0.00	100,000.00	97,163.44	2.84	Fund
<b>Report Total:</b>		830,462.88	6,543,440.88	17,859.86	10,220,720.20	3,659,419.46	64.20	

## **PCES Activity Fund Report February 2011**

Ending Balance 1.31.2011	\$10,476.66
Beginning Balance 2.01.2011	\$10,476.66

### **Deposits**

2.11.2011	Recorder Money-Music	\$ 12.00
2.11.2011	Order flowers-M. Henderson	40.00
2.11.2011	Soda Money	73.50
2.18.2011	Donation-P. Veronda Family	310.00
2.18.2011	Yearbook Money	567.00
2.25.2011	Soda Money	64.50
2.25.2011	Yearbook Money	<u>729.00</u>
	Total Deposits	\$ 1,796.00

### **Expenditures**

2.08.2011	#1061-Cash Lunch for Spelling B participants	\$ 60.00
2.08.2011	#1062-Pepsi	246.36
2.08.2011	#1063-DeVine Floral-M. Henderson	39.99
2.14.2011	#1064-D. Veronda Family	310.00
2.23.2011	#1065-Plank Road Publishers Ordered Recorders-Music	372.18 _____
	Total Expenditures	\$ 1,028.53
	Ending Balance February 28, 2011	\$ 11,244.13

### **PCES Imprest Fund Report February 2011**

Maximum Balance	\$1,500.00
Less Expenditures	418.00
Request for Reimbursement	418.00
Attain Maximum Balance	\$1,500.00

#### **Deposits**

2.25.2011	Reimbursement for January	\$ 478.76
	Total Deposits	\$ 478.76

#### **Expenditures**

2.14.2011	Education Resource Services, Inc. Teaching Student w/Autism Spectrum Disorders Peterson and Carlson	418.00 <hr/>
	Total Expenditures	\$ 418.00
	Request for Reimbursement	\$ 418.00



From: 02/01/2011  
To : 02/28/2011

## General Ledger Report

From Account: 1  
To Account: 999999

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000100 Office	4143.18	2027.52	-2041.36	0.00	4129.34	0.00	4129.34
000102 Office Adjustment	0.03	0.00	0.00	0.00	0.03	0.00	0.03
000105 Adult Education	37.48	0.00	0.00	0.00	37.48	0.00	37.48
000110 Condolence	88.14	0.00	-42.00	0.00	46.14	0.00	46.14
000120 Baseball	239.33	0.00	0.00	0.00	239.33	0.00	239.33
000125 Girl's Softball	1.18	0.00	0.00	0.00	1.18	0.00	1.18
000130 PC Enterprises	198.13	0.00	0.00	0.00	198.13	0.00	198.13
000135 Golf	237.01	0.00	0.00	0.00	237.01	0.00	237.01
000140 Scholastic Bowl	213.63	0.00	0.00	0.00	213.63	0.00	213.63
000150 Interact Club	1897.32	0.00	0.00	0.00	1897.32	0.00	1897.32
000155 Art	608.19	0.00	-468.00	0.00	140.19	0.00	140.19
000200 Athletic	1596.74	0.00	-189.88	0.00	1406.86	0.00	1406.86
000210 Cable Club	1837.70	0.00	-44.92	0.00	1792.78	0.00	1792.78
000220 Track	142.45	0.00	0.00	0.00	142.45	0.00	142.45
000300 Journalism	2029.12	0.00	0.00	0.00	2029.12	0.00	2029.12
000310 Oldies Club	106.17	0.00	0.00	0.00	106.17	0.00	106.17
000320 Girl's Basketball	842.60	0.00	0.00	0.00	842.60	0.00	842.60
000325 Boy's Basketball	1028.19	3442.50	-1783.45	0.00	2687.24	0.00	2687.24
000330 Student Council	2288.27	121.00	-1369.44	0.00	1039.83	0.00	1039.83
000340 N.H.S.	3011.43	60.00	-68.81	0.00	3002.62	0.00	3002.62
000345 Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000350 Landscaping	386.36	3.66	0.00	0.00	390.02	0.00	390.02
000360 FFA	1844.52	2920.00	-2912.30	0.00	1852.22	0.00	1852.22
000365 Greenhouse Project	300.00	0.00	0.00	0.00	300.00	0.00	300.00
000370 Cheerleading	2191.97	0.00	0.00	0.00	2191.97	0.00	2191.97
000380 Panteras	149.70	2250.05	-1625.81	0.00	773.94	0.00	773.94
000390 Media Club	1304.87	0.00	0.00	0.00	1304.87	0.00	1304.87
000395 Computer Club	333.40	0.00	0.00	0.00	333.40	0.00	333.40
000400 Tournament Athletics	5108.92	8164.75	-9411.50	0.00	3862.17	0.00	3862.17
000410 Thespians	546.98	0.00	0.00	0.00	546.98	0.00	546.98
000420 Science Club	201.70	0.00	-119.00	0.00	82.70	0.00	82.70
000430 Music (Band)	342.28	107.00	0.00	0.00	449.28	0.00	449.28
000440 Music (Chorus)	95.16	0.00	0.00	0.00	95.16	0.00	95.16
000500 Class of 2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000510 Message Board	55.84	0.00	0.00	0.00	55.84	0.00	55.84
000520 Class of 2014	-603.19	1163.10	0.00	0.00	559.91	0.00	559.91
000530 Class of 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000540 Volleyball	60.39	0.00	0.00	0.00	60.39	0.00	60.39

From: 02/01/2011  
 To : 02/28/2011

General Ledger Report

From Account: 1  
 To Account: 999999

Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payables	Working
000550 Class of 2009	445.18	0.00	0.00	0.00	445.18	0.00	445.18
000560 Class of 2010	-0.03	0.00	0.00	0.00	-0.03	0.00	-0.03
000570 Class of 2012	4018.91	4099.44	-3092.65	0.00	5025.70	0.00	5025.70
000580 Class of 2011	3623.62	0.00	0.00	0.00	3623.62	0.00	3623.62
000590 Class of 2013	236.37	0.00	0.00	0.00	236.37	0.00	236.37
Group Total	41189.24	24359.02	-23169.12	0.00	42379.14	0.00	42379.14
Grand Total	41189.24	24359.02	-23169.12	0.00	42379.14	0.00	42379.14

PUTNAM COUNTY HIGH SCHOOL

Imprest Fund

Bob Peterson, Principal

Balance January 31, 2011	\$1394.60
Replenishment Requested	\$3605.40
Maximum Balance	\$5000.00
February Expenditures	\$2411.25
Balance February 28, 2011	\$2588.75
Replenishment Requested	\$2411.25
<b>Attain Maximum Balance</b>	<b>\$5000.00</b>

EXPENDITURES

Mona's	10-1501-640-2	Tri County Meeting	\$ 89.25
Tim Nagle	10-1501-319-2	JVBB Ref	\$ 55.00
Randy Pozzi	10-1501-319-2	JVBB Ref	\$ 55.00
Dave Biama	10-1501-319-2	JVBB Ref	\$ 55.00
Dave Kostello	10-1501-319-2	JVBB Ref	\$ 55.00
Tom Fulkerson	10-1501-319-2	VBB Ref	\$ 65.00
Jeff Sonnenberg	10-1501-319-2	VBB Ref	\$ 65.00
Bob Weiss	10-1501-319-2	VBB Ref	\$ 65.00
Rick Moore	10-1501-319-2	VBB Ref	\$ 65.00
Steve Mozina	10-1501-319-2	VBB Ref	\$ 65.00
Doug Rose	10-1501-319-2	VBB Ref	\$ 65.00
Dave Kostello	10-1501-319-2	JVBB Ref	\$ 55.00
Tim Nagle	10-1501-319-2	JVBB Ref	\$ 55.00
Bernie Moore	10-1501-319-2	VBB Ref	\$ 65.00
Larry Laio	10-1501-319-2	VBB Ref	\$ 65.00
Joe Burgoni	10-1501-319-2	VBB Ref	\$ 65.00
Jake Sale	10-1501-125-2	FR & GBB	\$125.00
Dallas Bogner	10-1501-125-2	FR & GBB	\$150.00
Kelly Goetz	10-1501-125-2	Boys BB Scorebook	\$540.00
Xavier Warren	10-1501-125-2	Wrestling	\$ 80.00
Josh Tonozzi	10-1501-125-2	FR & GBB & Wrestling	\$
80.00			
Alli Quigley	10-1501-125-2	Wrestling Scoreboard	\$115.00
Paul Goetz	10-1501-125-2	Boys BB Scoreboard	\$240.00
Bradley University	10-1540-440-2	WYSE Sectional	\$ 12.00
Granville Nat'l Bank	10-2410-410-2	Check Charge	\$ 65.00

**TOTAL EXPENDITURES \$2411.25**

Putnam County Junior High School  
 Imprest Fund  
 February, 2011  
 Account #010-146

Beginning Balance	\$ 299.81
Replenishment Request	<u>2,500.19</u>
Attain Maximum Balance	\$ 2,800.00
Less Expenditures	<u>587.00</u>
Balance	\$ 2,213.00
Replenishment Request	<u>587.00</u>
Attain Maximum Balance	\$ 2,800.00

<u>Check</u>	<u>Date</u>	<u>To Whom</u>	<u>Account #</u>	<u>Reason</u>	<u>Amount</u>
4781	02/04	Marseilles J. H.	10-1501-640-3	tournament fee	100.00
4782	02/04	Brian Nelson	10-1501-319-3	regional official	80.00
4783	02/04	Jon Rousculp	10-1501-319-3	regional official	80.00
4784	02/07	IESA	10-1115-640-1	music dues	65.00
4785	VOID				
4786	VOID				
4787	02/22	IJAS		Science Fair fee	105.00
4788	VOID				
4789	02/23	ROE/Lasalle		Registration fee McKenzie	25.00
4790	02/24	Henry Grade School	10-1115-640-1	entry fee	132.00

expenditures	587.00
Replenishment request	587.00

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Carl Carlson, Principal

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Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Cheerleading  
 February, 2011  
 Account #138-258

Beginning Balance	\$	643.25
Transfers In		00.00
Subtotal		643.25
Less Expenditures		549.82
Balance		93.43

<u>Check#</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
247	02/15	Cheer Outfitters	iniforms	\$ 549.82

\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
 PCJH Girls Athletic Fund  
 February, 2011  
 Account #010-707

Beginning Balance	\$ 5,749.37
Transfers In	<u>979.00</u>
Subtotal	6,728.37
Less Expenditures	<u>623.00</u>
Balance	6,105.37

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
394	02/07	Danny Nelson	official	\$ 40.00
395	02/07	Brian Nelson	official	40.00
396	02/09	IESA	regional gate	423.00
397	02/17	Dave Carter	official	40.00
398	02/17	Ed Derix	official	40.00
399	02/18	Peru Catholic	tournament fee	40.00

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Carl Carlson, Principal

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Sandra A. Troglia, Secretary

Putnam County Junior High School  
Puma Crew  
February 2011  
Account #010-561

Beginning Balance	\$ 3,483.86
Transfers In	<u>1,032.00</u>
Subtotal	4,515.86
Less Expenditures	<u>523.67</u>
Balance	3,992.19

<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
Cosgroves	Concession Stand food supplies	\$448.88
PCJH Student Council	Buy back of concession stand supplies	\$ 73.79

\_\_\_\_\_  
Carl Carlson, Principal

\_\_\_\_\_  
Ann Maller, Advisor

Putnam County Junior High School  
 PCJH Staff Soda  
 February, 2011  
 Account #010-650

Beginning Balance	\$ 2,902.54
Transfers In	<u>1,270.94</u>
Subtotal	4,173.48
Less Expenditures	<u>365.42</u>
Balance	3,808.06

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
1114	02/11	Brian Brandner	DJ	\$ 200.00
1115	02/15	Hinckley Springs	water	72.15
1116	02/17	Jimmy Johns	sandwiches	80.18
1117	02/17	PC Foods	chips	13.09

\_\_\_\_\_  
 Carl Carlson, Principal

\_\_\_\_\_  
 Sandra A. Troglio, Secretary

Putnam County Junior High School  
Student Council  
February, 2011  
Account #138-096

Beginning Balance	\$1,626.13
Transfers In	<u>00</u>
Subtotal	\$1,626.13
Less Expenditures	<u>19.99</u>
Balance	\$1,606.14

<u>Check #</u>	<u>Date</u>	<u>To Whom</u>	<u>Reason</u>	<u>Amount</u>
842	2-25	Cosgrove Dist.	concession supply	19.99

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Carl Carlson, Principal

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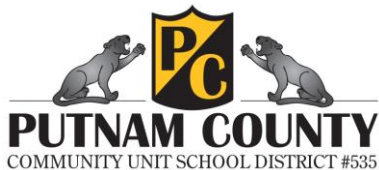
Amy Darrah, Sponsor

Putnam County Junior High School  
PCJH Activity Fund  
February, 2011

<u>Account name &amp; #</u>	<u>Beginning Bal</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Bal.</u>
PCJH Cheerleading 138-258	\$ 643.25	00.00	549.82	\$ 93.43
PCJH Girls Athletic 010-707	5,749.37	979.00	623.00	6,105.37
PCJH Puma Crew 010-561	3,483.86	1,032.00	523.67	3,992.19
Staff Soda 010-650	2,902.54	1,270.94	365.42	3,808.06
PCJH Student Council 138-096	1,626.13	00.00	19.99	1,606.14

\_\_\_\_\_  
Carl Carlson, Principal

\_\_\_\_\_  
Sandra A. Troglio, Secretary



**Putnam County Primary School**

**400 E. Silverspoon Ave.  
Granville, IL 61326**

**Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801**

**ACTIVITY FUND REPORT FEBRUARY**

March 3, 2011

Beginning Balance February 01, 2011 \$5691.01

DEPOSITS \$1813.56

2/24-1813.56 (\$92.00-Pepsi, \$292.50 from Kindergarten Field Trip, \$184.73-Refund from Pepsi, \$250.00-Walmart, \$994.33-Schoolmall)

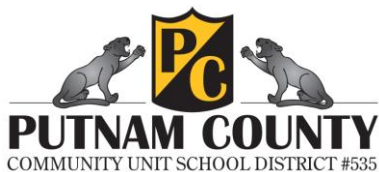
EXPENDITURES -\$1090.89

Check#553 – 2/4 - \$217.50 to Highsmith for Learning Center  
Check#554 – VOIDED  
Check#555 – 2/11-\$292.50 to ISU for Pizza for Kindergarten Field Trip  
Check#556 – 2/17-\$72.39 to PC Foods for P/T Conferences  
Check#557 – 2/28-\$508.50 to All About Learning for Balance of Lego Presentation

Ending Balance February 28, 2011 \$6413.68

***Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt***





**Putnam County Primary School**

**400 E. Silverspoon Ave.  
Granville, IL 61326**

**Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801**

**IMPREST FUND REPORT FEBRUARY**

March 3, 2011

Maximum Balance	\$1,500.00
Less Expenditures	-\$221.80

Request for Reimbursement	\$221.80
Attain Maximum Balance	\$1,500.00

DEPOSITS	\$0.00
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EXPENDITURES	\$-221.80
Check# 538-2/11-\$22.80 to Granville Postmaster for Postage-Acct# 10-2410-341-1	
Check#539-2/16-\$199.00 to Institute for Educational Development for Nancy Berger-SSOS	

Request for Reimbursement	\$221.80
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***Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt***



SUPERINTENDENT IMPREST  
January, February, 2011

BANK BALANCE	537.76
REPLENISHMENT REQUEST	<u>1462.24</u>
BANK BALANCE	2000.00

2752	10-321500-18	PC FFA Sec. 5 State Grant	952.99
2753	10-2320-341-1	Postage	132.00
2754	10-2310-410-6	HS Activity Fund-Staff Shirts	228.00
2755	10-2310-640-6	IL State Police – fingerprinting	39.25
2756	10-2520-332-1	IASBO – Webinar	<u>110.00</u>

TOTAL	1462.24
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Putnam County Comm. Unit School Dist. # 535  
Treasurers Report  
February 28 2011

PAGE 1 OF 2	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
<b>Cash/Invest. Begin Month</b>	\$4,169,582.64	\$2,566,642.98	\$471,518.06	\$270,566.40	\$413,438.52	\$1,867,670.31	\$345,747.23	\$235,603.66	\$10,340,769.80
<b>Receipts</b>	\$106,215.40	\$1,131.18	\$2,924.69	\$156.19	\$261.92	\$831.55	\$246.13	\$216.16	\$111,983.22
<b>Disbursements</b>	\$646,371.10	\$74,992.59	\$71,662.87	\$22,279.16	\$2,830.00	\$0.00	\$9,490.60	\$2,836.56	\$830,462.88
<b>Cash/Investments End Month</b>	\$3,629,426.94	\$2,492,781.57	\$402,779.88	\$248,443.43	\$410,870.44	\$1,868,501.86	\$336,502.76	\$232,983.26	\$9,622,290.14
<b>CASH IN BANKS</b>									
<b>Granville National Bank</b>	\$21,086.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,086.83
<b>First State Bank</b>	\$7,232.68	\$158,356.63	\$0.00	\$0.00	\$15,975.12	(\$13,983.08)	\$0.00	(\$120,000.00)	\$47,581.35
<b>North Central Bank</b>	\$10,196.93	\$35,956.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,153.18
<b>Total Cash in Banks</b>	\$38,516.44	\$194,312.88	\$0.00	\$0.00	\$15,975.12	(\$13,983.08)	\$0.00	(\$120,000.00)	\$114,821.36
<b>MONEY MARKET ACCTS.</b>									
<b>Granville National Bank</b>	\$145,417.09	\$13,994.30	\$9,984.96	\$0.00	\$20,588.84	\$19,959.84	\$8,828.25	\$6,103.47	\$224,876.75
<b>Rate 0.40%</b>									
<b>First State Bank</b>	\$1,061,042.06	\$365,768.32	\$244,905.72	\$138,837.20	\$373,844.07	\$1,326,850.44	\$300,703.47	\$264,335.65	\$4,076,286.93
<b>Rate 0.85%</b>									
<b>North Central Bank</b>	\$1,869,459.92	\$1,409,312.07	\$147,889.55	\$109,606.25	\$462.41	\$6,841.57	\$26,971.04	\$82,544.12	\$3,653,086.93
<b>Rate 0.80%</b>									
<b>Eureka Savings</b>	\$250,642.94								\$250,642.94
<b>Rate 1.00%</b>									
<b>Peru Federal Savings</b>	\$250,592.93								\$250,592.93
<b>Rate 0.85%</b>									
<b>Total Money Market Accts</b>	\$3,577,154.94	\$1,789,074.69	\$402,780.23	\$248,443.45	\$394,895.32	\$1,353,651.85	\$336,502.76	\$352,983.24	\$8,455,486.48
<b>C/D INVESTMENTS</b>									
<b>Granville National Bank</b>									

Putnam County Comm. Unit School Dist. # 535  
Treasurers Report  
February 28 2011

PAGE 2 OF 2									
	EDUCATION	O/M	TRANSPORT	IMRF	C/P	W/C	TORT	L/S	TOTALS
<b>First State Bank</b>									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
<b>North Central Bank</b>									
38648 02/27/12 1.16%						\$326,653.56			\$326,653.56
39208 11/17/11 1.17%						\$202,179.53			\$202,179.53
39209 11/17/11 1.33%		\$505,902.10							\$505,902.10
									\$0.00
									\$0.00
<b>Auditor Adjustments</b>									\$0.00
<b>Tree Fund</b>		\$3,516.44							\$3,516.44
<b>Assets</b>	\$12,863.53								\$12,863.53
<b>Adjustments</b>	\$20.85		(\$0.02)	(\$0.02)				\$0.02	\$20.83
<b>Liabilities</b>	\$871.18	(\$24.54)	(\$0.33)						\$846.31
<b>TOTAL CASH &amp; INVESTMENTS</b>	\$3,629,426.94	\$2,492,781.57	\$402,779.88	\$248,443.43	\$410,870.44	\$1,868,501.86	\$336,502.76	\$232,983.26	\$9,622,290.14

CERTIFIED CORRECT

*Alvin F. Rolando*

02/28/11

## RECIPROCAL REPORTING AGREEMENT

This Reciprocal Reporting Agreement, entered into this \_\_\_ day of \_\_\_\_\_, 2011, by and between the Putnam County Community Unit School District #535, on behalf of the parent-teacher advisory committee, (hereinafter referred to as the "School District"), the Putnam County Sheriff's Department, the Granville Police Department, and the Mark Police Department (hereinafter referred collectively to as the "Police Department), the Putnam County Probation Department (hereinafter referred to as "Probation"), and the Putnam County State's Attorney (hereinafter referred to as the "State's Attorney").

### WITNESSETH:

**WHEREAS**, Section 10-20.14 of the Illinois School Code, 105 ILCS 5/10-20.14, authorizes the School District to establish and maintain a reciprocal reporting system between the School District and Police Department regarding the reporting of criminal offenses committed by students; and

**WHEREAS**, Section 1-7 of the Illinois Juvenile Justice Act of 1987, 705 ICLS 405/1-7, authorizes the Police Department to share law enforcement records with the School District concerning a minor enrolled in the School District who has been arrested or taken into custody for certain offenses; and

**WHEREAS**, the School District and the Police Department have reached an agreement concerning the protocol of reporting criminal offenses committed by students to each other and wish to memorialize the terms of such agreement herein; and

**WHEREAS**, the School District and the Police Department are authorized to enter into this agreement.

**NOW, THEREFORE**, in consideration of the foregoing, and the promises and covenants set forth hereinafter, it is agreed as follows:

1. The School District's Superintendent or designee(s) with the Police Department or designee(s), the Probation Departments and the State's Attorney will arrange for meetings as may be needed between the School District, Police Departments, Probation Department and the State's Attorney in order to share information, and shall share and make available information with each other that is related to the commission of criminal offenses by students who attend a school in the School District. Such information, to the extent allowed by law, shall include court records, police reports, and dispositional, sentencing, background and investigative information.
  
2. With respect to the arrest of students under the age of 18 years, the Police Department or designee(s) and the Principal of a respective attendance center in the School District shall report to each other the following activities when committed by a student who is enrolled in the Principal's attendance center:
  - a. Unlawful use of weapons as prohibited by Section 24-1 of the Illinois Criminal Code of 1961;
  - b. A violation of the Illinois Controlled Substance Act;
  - c. A violation of the Illinois Cannabis Control Act
  - d. Any forceable felony as defined in Section 208 of the Criminal Code of 1961; and
  - e. A violation of the Methamphetamine Control and Community Protection Act.

The report may be verbal or written and should identify the student or employee by name and describe the circumstances surrounding the alleged criminal activity. The Police Departments shall certify in writing that any information received from the School District will not be disclosed to any other party except as provided by law, or with the advance written consent of the student's parent or guardian. The School District shall not disclosed to any other person or entity the information received from

the Police Department or Probation Department or State's Attorney's Office without the advance written consent of the Police Department or Probation Department involved and the State's Attorney's Office. The report should be made as soon as practicable after the Police Department or Principal suspects that a student is involved in any such activity. The Principal's obligation to report alleged criminal offenses arises only when such conduct occurs on school property or off school grounds at a school-related function.

3. With respect to the arrest of students age 18 years or older, the Police Departments or designee(s) and the Principal of a respective attendance center in the School District shall report to each other any activity which is committed by a student who is enrolled in the Principal's attendance center which is considered to be a violation of any criminal law. The report may be verbal or written and should identify the student by name and describe the circumstances surrounding the alleged criminal activity. The Police Departments and the School District shall certify in writing any information received from the other will not be disclosed to any other party except as provided by law, or with the advance written consent of the student's parent or guardian. The report should be made as soon as practicable after the Police Department or Principal suspects that a student is involved in any such activity. The Principal's obligation to report alleged criminal offenses arises only when such conduct occurs on school property or off school grounds at a school-related function.
4. In the event a student who, at the time of the arrest or being taken into custody is less than 18 years of age, is adjudicated a delinquent for a crime which would be a felony if committed by an adult, or for a violation of the offenses listed in sub-paragraphs (a) through (d) of paragraph 2, the Probation Department shall provide a copy of the dispositional order to the Principal or Superintendent of the School District.
5. In the event a student who, at the time of arrest or being taken into custody is at least 18 years of age, is prosecuted for a violation of criminal law, the State's Attorney shall

supply any available information to the School District as requested by the Superintendent or designee(s).

6. This Agreement shall continue in effect until such time as the parties mutually agree to terminate the same. This Agreement shall inure to the benefit of and shall bind the Police Department and its agents, representatives, officers, assigns and successors, and shall bind the School District and its agents, representatives, successors or assigns. This Agreement may be executed in counterparts, and any party hereto may sign any counterpart. The Agreement shall be effective when each party hereto shall have signed a counterpart and a set of counterparts bearing the signatures of each party hereto shall constitute the Agreement as fully as if all the parties have signed a single document.

IN WITNESS WHEREOF, the parties hereto have caused this Reciprocal Reporting Agreement to be executed on the date first written above.

Putnam County Community Unit School  
District No. 535

BY: \_\_\_\_\_  
Superintendent/Jay McCracken

Putnam County Probation Department

BY: \_\_\_\_\_  
Probation Officer/Andrew Ceresa

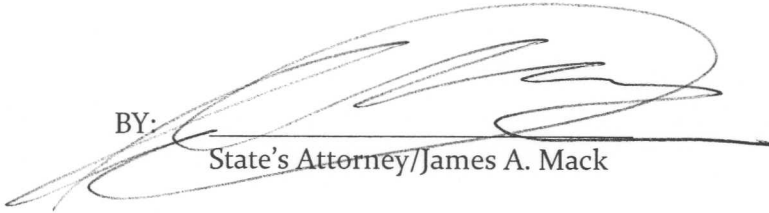
Putnam County Sheriff's Department

BY: \_\_\_\_\_  
Sheriff/Kevin Doyle

Granville Police Department

BY: \_\_\_\_\_  
Police Chief/Kevin Moore

Putnam County State's Attorney

BY:   
State's Attorney/James A. Mack

Mark Police Department

BY: \_\_\_\_\_  
Police Chief/Jon Ossola

## **Recommendation to Approve Reciprocal Reporting Agreement**

As superintendent, I recommend that we enter into the attached reciprocal reporting agreement with our area police, sheriff, probation, and state's attorney.

### **Rationale**

The administrative team has reviewed the proposed reciprocal reporting agreement, and collectively decided that this is a mutually beneficial agreement for our district and these listed agencies. These are typical agreements for community agencies.

### **District Goal**

Improve communications among all stakeholders in the Putnam County School District and communities.

## **Board Report for Board Meeting March 21, 2011**

### **Suspensions**

1 day out of school suspension—Thursday, March 3, 2011

### **Truancy**

Student absences are becoming a concern at the Primary School. I have contacted the Putnam County Truancy Officer to assist me with my concerns.

On Tuesday, March 15, 2011, the truancy officer and I requested three family meetings at the Primary School to address our concerns. Two families attended. The one family who did not attend is being contacted to attend a meeting at another time.

All of students have been absent 15 or more days this school year. Not all of the absences are excused absences.

### **Kindergarten Pre-Registration**

Kindergarten pre-registration was held on March 2<sup>nd</sup>. 37 kindergarten students are currently registered for the 2011-2012 school year. We anticipate another 12 students from our preschool to register. We are also expecting some students to register from Head Start.

### **Preschool Update**

The ISBE Preschool Webinar, relating to the Preschool for All Competitive Grant, was conducted on March 3<sup>rd</sup>. The Preschool for All Grant application is due April 14<sup>th</sup>. It is our hope to have it completed and submitted by April 1<sup>st</sup>. Once a draft is made, the Board will be given a copy to review.

Putnam County Primary School is filing a Category 1 application. That means our school will be serving primarily (80%) children identified as at risk of academic failure. Putnam County Primary School has always primarily served children identified as at risk, so this does not affect our program in any way.

The grant application is asking us to provide information in the following areas:

- A description of the screening process, as well as the materials used during the screening process
- Statistical, demographic, and descriptive information related to the community, families, and children served. (Examples—employment conditions, educational levels of the parents, rates of infant mortality, birth trauma, premature births, district's drop out rate, retention, truancy, teenage pregnancies, homeless students, families with languages other than English, rates of poverty, child abuse, child neglect, and information related to drug and alcohol abuse).
- A description of the preschool educational program
- A description of parental involvement, including communication methods used between home and school
- A description of how the school collaborates with the community
- A list of staff and an assurance of their qualifications
- A description of the professional development plan for all staff
- A description of the process used to evaluation the preschool program
- A detailed budget of expenses

### **Around the School**

On March 2<sup>nd</sup> the Primary School celebrated Dr. Seuss' birthday.

The students had fun wearing their Dr. Seuss hats, reading Dr. Seuss books, and even writing Dr. Seuss inspired poems and stories.



### **Dates To Remember**

- Tuesday, March 22<sup>nd</sup>—Parents' Club meeting PCPS 6:30pm
- Thursday, March 24<sup>th</sup> Report Card Day
- Friday, March 25<sup>th</sup> No School Institute Day
- Saturday, March 26<sup>th</sup> Daddy Daughter Dance PCES 7pm to 9pm (PreK-5 girls)
- Monday, March 28<sup>th</sup> —Preschool class pictures PCPS Media Center
- Tuesday, March 29<sup>th</sup>—Spring Pictures K-2 PCPS Gym

Putnam County High School  
Principal Report  
3/21/11

**Parent-Teacher Conferences**

We are disappointed with the turn out by our parents. We have discussed this with the faculty and wondered if we need conferences during the second semester? With teacherease, e-mail, and phones, if the teacher needs to generate a conference they can make a connection to the parent that way. Conferences in the second semester seem unnecessary.

**Evaluations & Testing**

We are finished with evaluations except for some paraprofessionals. Our teachers are doing an excellent job. We are having the students taking the ACT/PSAE with our math and English teachers 30 minutes a day. The test date is April 27<sup>th</sup> and 28<sup>th</sup>, 3 days after we get back from spring break. Not exactly good timing! We will do our best!

**Extra-Curricular**

We have started the final season this school year. We have a good number of students out for 3 spring sports:

34 Students out for Baseball

16 Students out for Softball

26 Students out for Track

The coaches are working the athletes hard, hoping to turn that into a successful year. Come out and cheer on these kids!!! We have almost 40 kids working on the spring musical "Joseph and the Amazing Technicolor Dreamcoat" The musical is May 6<sup>th</sup> and 7<sup>th</sup> so come out and enjoy the show!!

**Additional English Classes**

I was approached by my English teachers a few years ago and the feeling was we were not challenging our students. I said to come up with a proposal and we would look it over. Because the state requires 4 years of English they felt we needed to meet the needs of exceptional English students. Starting this year the following courses will be offered on a semester basis:

Fall 2011 – Speech, English Composition, World Literature

Spring 2012 - Creative Writing, British Literature, American Literature

Fall 2012 – Drama, Shakespeare, Research

Requirements into the English Prep Class:

Only 12 students from the Sophomore, Junior, and Senior class will be admitted into the English Prep Tract. Only 12 students are allowed to enroll into a class. If the class is full (12) then the student must pick another class. The 12 sophomores chosen, comes from the Explore Test score, English 1 grade, and recommendation from teachers. All English 1 students receive a small version of these classes just not as in-depth. All PCHS students must meet new English Curriculum requirements, this will accomplish that need as well as advance English studies for higher level English students thus better preparing them for college. We will have 12 sophomores, 12 juniors, and 12 seniors on this English prep tract.

**Principal's Report**  
**Prepared by Carl Carlson**  
**Putnam County Junior High**  
**March 17, 2011**

**ISAT Tests Completed**

The Putnam County Junior High students will have completed the Illinois Schools Assessment Test (ISAT) by the time the school board meets. We have stressed good attendance leading up to the testing window and it appears that all our students will be finished by the March 18<sup>th</sup> deadline. I am very proud of the effort the students put forth on these high stakes tests. I also want to thank the staff at Putnam County Junior High for remaining flexible and patient during this process. The schedule that was developed this year was tweaked a bit from last year. The goal always remains to try and have students take their content test in the content classroom. We took the reading and math test during the first week and just completed the seventh grade science. Also, the daily schedule was changed to extend each class period to sixty minutes to allow adequate time to complete each test. Our group will have to wait for the final results as they become available. The data that is collected will go towards improving the educational programs at the junior high school.

**Scholastic Bowl and Track**

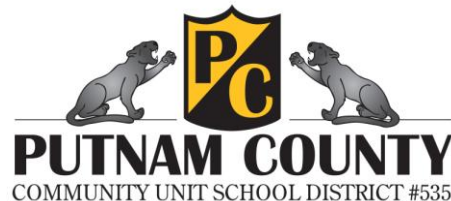
The junior high students have two extracurricular choices this spring. Our scholastic bowl team began conference play on Monday, February 28<sup>th</sup> at Flanagan. This year's squad has good numbers at around sixteen signed up to compete. The team currently consists of a variety of students between seventh and eighth grade. This will make it possible for us to compete at each grade level. The scholastic bowl team is being coached by Mrs. Jennifer Ibarra. The track season opened with their first day of practice on Monday, March 14<sup>th</sup>. Currently, we have close to sixty participants with twenty-seven boys and twenty-eight girls. The track team opens their meet season on Tuesday, March 29<sup>th</sup> at home versus Fieldcrest, Parkside, and Tonica. Good luck to all the spring participants.

**Staff Evaluations**

Staff evaluations are complete. I take the evaluation process very seriously. It is an opportunity to observe the staff in action. All evaluations contain both the positives observed and recommendations for improvement. At some point, each teacher has to be held accountable in meeting the high expectations of the profession. It is my obligation to make personnel decisions based on what is best for all students and that means having the best teachers possible. I look forward to continuing my duty as an instructional leader in developing sound teaching practices, continuing the curriculum mapping process, and increasing collaboration with the elementary and high school. The staff has worked extremely hard on the mapping process and it has very smooth to this point.

### **Overall Atmosphere**

The ISAT time has come and gone. A big part of me feels thankful for that, but I also understand the importance of being held accountable. The schedule change, the disruption to the educational environment, and the pressures that surround the performance are items that accompany this process. Our staff and students worked very hard preparing for the assessments and also by giving their best effort each day during testing. Lastly, the 8<sup>th</sup> grade students have met with Mr. Johnson to select their courses for their freshmen year. This is a very interesting time of the year as each student begins to look toward next year. This will be a busy time as well with requisitions, planning for next year, preparing for graduation, and all the other end of year activities.



### February Character Counts



This year has been an exceptional year for Putnam County Elementary' Character Counts Assemblies. This February's assembly featured guests from Putnam County High School as well as our own third grade students. Mrs. Walter opened the assembly by presenting a message to the students about Caring and Citizenship. Students were especially attentive and responsive during Mrs. Walter's talk.

The third grade students then performed two inspiring songs for the fourth and fifth grade students. Third grade teachers, Mrs. Henderson, Mrs. Lucas, and Mrs. Walter, along with music teacher, Mrs. Eckwall, put together a

wonderful program for the third graders to present to their fellow students. The students rehearsed over and over until they were at their very best. They presented music and a message that clearly impressed their classmates, as well as the faculty and staff.

As a special treat, PC High School students Christine Mattern and Shawn Conerton performed two songs that were perfectly suited to reinforce our theme of "Caring and Citizenship." Thank you, Christine and Shawn for taking part of our program and especially being excellent role models for the elementary students.



The lucky winners of the Catch-Me-Can drawing were: (3<sup>rd</sup>) Sadie Heinrich, Jack Buffington, Katrien Holocker, (4<sup>th</sup>) Christina Casey, Matthew Grush, Evan Halbleib, Daniel Sabotta, (5<sup>th</sup>) Luke Griffith, Alexa Grant, and Dominic Green.

## 2011-12 Non-tenured Teacher Recommendations

The following non-tenured faculty members have demonstrated a high standard of performance in the classroom and are recommended for rehire for the 2011-2012 school year.

Teacher	Yrs. in the District	Teaching Assignment
Carol Eckwall	3	General Music
Mary Lucas	3	Third Grade Teacher
Maria Mignone	1	Speech and Language Therapist
Kristen Wroblewski	3	Special Education Teacher

It is my recommendation to offer tenure to the following:

Josie Hall	4	Fifth Grade Teacher
Debbie Ward	4	Fifth Grade Teacher

## Next Years Enrollments

Grade	Students
3 <sup>rd</sup> Grade	62
4 <sup>th</sup> Grade	67
5 <sup>th</sup> Grade	59
Total	188

## PCES 5<sup>th</sup> Graders Vote for Their Favorite 2011 Rebecca Caudill Book



Twenty-eight fifth graders gathered to vote for their favorite 2011 Rebecca Caudill title Friday, February 25. Students have been participating in the Rebecca Caudill Young Readers' Book Award this school year, selecting books to read from the twenty nominees. To be eligible to attend the party, students had to read at least three titles from the list, pass the Accelerated Reader quiz for the book, and complete a worksheet detailing elements of the book. Students and staff were rewarded to cookies, ice cream with toppings, and soda.

Students voted "Scarlett" by Cathy Cassidy as the overall winner at

PCES. Three books tied for second place: “The Hunger Games” by Suzanne Collins, “Savvy” by Ingrid Law, and “Yellow Star” by Jennifer Roy. All votes will be submitted to the state ISLMA web site and an overall favorite of all students in the state of Illinois will be announced later.

The following fifth grade students participated: Nicole Archer, Melanie Brady, Arek Burlingame, Emma Cyr, Bailey Davenport, Caleb Dzierzynski, Kylie Edens, Joseph Ellena, Hannah Flores, Jordyn Friel, Elly Glenn, Dominic Green, Hailey Hammell, Olivia Holmes, Cassidy King, Olivia Lawley, Anna Mattern, Charlie McCook, Catherine Nowakowski, Teagan Pantenburg, Sydney Pedersen, Alex Podman, Raelee Poole, Brea Schorn, Jace Schorn, Cameron Serafini, Colin Sudaj, and Carleigh Wellenreiter.

A special thanks to the Putnam County Educational Foundation (PCEF) for their funding of a grant to help provide for the purchase of the books and treats. So far, 162 Rebecca Caudill nominees have been read by fifth graders. Students have until April 29 to read all 20 if they choose to do so.

Hennepin Food Mart also deserves special thanks for donating the cookies for our voting party! They were greatly enjoyed and appreciated by all!

Thanks also to the teachers and staff of PCES for their support of this program. Their encouragement to read and the handling of the “behind the scenes” work is greatly appreciated! This is a wonderful accomplishment of students and staff. Everyone did a great job! Congratulations!

### **Suspensions to Date**

Out-of-School Suspensions: 0

In-School Suspensions: 6

Bus Suspensions: Eight students received bus suspensions.

Three of the five students have received two suspensions

Eight suspensions in all

## **Investment Firm Update**

**I have decided to recommend moving forward with the PMA investment firm. I primarily am interested in the cash flow analysis, and there is no cost to our district for this process if we utilize their firm for investments. Before formalizing the recommendation, I need to determine the amount of district funds we may wish to have them invest. Laura Pauli from their firm has been most helpful, and I would like her to come to the next Board of Education meeting.**

## **ISAT Update**

**I will provide an ISAT update in this week's Friday memo. This will give you a summary of the process that has been ongoing this week.**

**Respectfully,  
Jay McCracken**

**Transportation Update  
March 17, 2011**

**\*As you can see, there have been very few problems reported to me regarding Illinois Central since our last Board meeting. Of course, this is a positive change that we desire. Please note that I did receive a call from a bus driver stating that she believes problems still exist, but they are not being reported.**

- |                |  |   |
|----------------|--|---|
| <b>3/4/11</b>  | <b>Nicole Kays had requested a meeting to discuss adding a new bus stop.</b>                 | <b>I met with her in Magnolia to determine if needed. I then called bus company to determine number of students in that area.</b> |
| <b>3/4/11</b>  | <b>Black bus called to report problems of too many students on shuttle from junior high.</b> | <b>I called bus company to check on that issue. They will monitor.</b>  |
| <b>3/14/11</b> | <b>Bus driver called to share that problems exist, but drivers are not reporting them.</b>   | <b>I reassured her that I still need to be informed.</b>  |

Putnam County Elementary School  
326 South 5<sup>th</sup> Street, PO Box 229, Hennepin, IL 61327  
Phone: 815.882.2800 #2 Fax: 815.925.7435



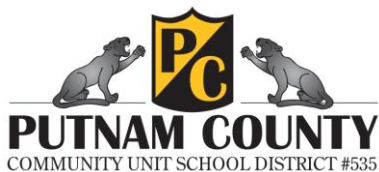
March 10, 2011

To: Jay McCracken, Superintendent of Schools

From: Mike McCann, PCES

Re: Projected Enrollments for 2011-12

Grade	Students
3 <sup>rd</sup> Grade	62
4 <sup>th</sup> Grade	67
5 <sup>th</sup> Grade	59
Total	188



**Putnam County Primary School**

*400 E. Silverspoon Ave.  
Granville, IL 61326*

*Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801*

**Projected** Class Size Numbers for the 2011-2012 School Year

Kindergarten—53

First Grade—69

Second Grade—46

<u>Special Education</u>			
Kindergarten	0 Resource	4 Self Contained	
1 <sup>st</sup> Grade	5 Resource	2 Self Contained	1 Monitor
2 <sup>nd</sup> Grade	1 Resource	1 Self Contained	

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt*

## High School Projected Enrollment for 2011-2012

<b>9<sup>th</sup> grade</b>	<b>65</b>
<b>10<sup>th</sup> grade</b>	<b>76</b>
<b>11<sup>th</sup> grade</b>	<b>69</b>
<b>12<sup>th</sup> grade</b>	<b>65</b>

## JUNIOR HIGH ENROLLMENT PROJECTION 2011-2012

6 <sup>th</sup>	73
7 <sup>th</sup>	65
8 <sup>th</sup>	60

Total	198
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March 14, 2011

Putnam County School District  
Mr. Jay McCracken  
400 E Silverspoon Ave.  
Granville, IL 61326

Mr. McCracken,

I am writing this letter as a recap of the meeting we had the afternoon of March 8<sup>th</sup>. You had requested a meeting to discuss the corrected natural gas bill Ameren sent to the district. Ameren had recalculated the natural gas usage at the high school during a seventeen month period ranging from August of 2009 to December of 2010, with no clear explanation given to the district. As we discussed, the natural gas usage originally billed to the district was under recorded due to an incorrect pressure factor as determined by the meter. I explained a theory regarding what may have happened to cause the pressure factor to be incorrect. I'll not go into that detail in this letter, but suffice it to say that there were a combination of human, mechanical and program errors on the part of Ameren that are to blame. With the processes we have in place we certainly should have caught and corrected this error much earlier than we did, which would have prevented the need to re-bill such an extended time period.

During our meeting I provided a spreadsheet which showed the originally billed usage, the corrected usage, and the historical usage for the same months in 2007 and 2008. I also attempted to explain how the pressure impacts billing, and that we used a conservative pressure assumption to generate the corrected bills. The correction resulted in re-billing an additional 28,640 therms of gas that were consumed over that seventeen month period. In terms of dollars, the original amount billed was \$38,045.56 and the corrected re-bill amount was \$61,379.92, leaving a difference of \$23,334.36 as the current balance owed.

I recognize this is a significant amount of money and that had it billed properly it would have been absorbed over two of the district's budget year. In an attempt to aid the district, we are offering to set up a special payment arrangement that would allow the district to pay this amount over a period of time up to seventeen months. If the district would like to set up such an arrangement, you can contact our business center and they will be able to assist you. The phone number for the business center is 800-232-2477.

As we discussed on the 8<sup>th</sup>, we do have several mechanisms and billing validations in place that should have prevented this pressure issue from affecting your billing as long as it did.

As I stated then, we simply dropped the ball – several times. Additionally, when an account is re-billed as this one was, our billing department attempts to contact the customer personally over the phone to explain the cause and reasoning behind the re-billing. Our representative did attempt to make that contact, but the phone numbers we had listed on the account were invalid. I agree that with a little more effort a correct phone number could have been discovered, and that conversation could have taken place prior to the bill being sent to and received by the district.

Mr. McCracken, this is not the type of customer service we strive to deliver to our customers. Candidly, I find this entire situation to be embarrassing and counter to how we would like our customers to feel about conducting business with Ameren. I do apologize for the errors on our part, and for the frustration this has caused the district. Please pass my apology on to the others who were involved with this, as well as your school board. I am hopeful our future interactions will be more satisfactory.

If you have any additional questions regarding this or any other Ameren matter, please feel free to contact me at 815-224-6210.

Sincerely,



**COLBY SAWIN**  
Superintendent - Administration  
Division 1  
[csawin@ameren.com](mailto:csawin@ameren.com)

## **Ameren Update**

As noted in the attached letter, Ameren had sent us a bill that reflected an enormous increase in gas usage. Upon questioning, we learned that the gas meter had not been reading the accurate amount of gas used at the high school. According to the Illinois Commerce Commission and Ameren, they can assess us for this gas usage, even though their faulty meter was the actual cause of the problem. While we can protest the amount assessed to our district, it does appear that they are within their legal right to do so. They are able to prove that we did use the gas, even though the meter did not accurately record it. This letter offers an extended time in which to pay the bill.

## **Recommendation for Tabled Topic of USAGAIN Clothes Collection System**

As superintendent, I recommend to **not** proceed with the USAGAIN Clothes Collection System agreement.

### **Rationale**

As you know, we tabled this issue at the February Board meeting. Since that time, there have been several of the USAGAIN Clothes Collection units placed throughout Putnam County. I do not feel that there is a need for one on our school property, due to the numerous locations already in existence.

### **District Goal**

Improve communication among all stakeholders in the Putnam County School District and communities.

Please distribute to Board members and appropriate staff

ISSUE 75, February 2011

# Update Memo

# PRESS

## Policy Reference Education Subscription Service

### Contents

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### Instructions

You are encouraged to share this **PRESS** Update Memo with all board members and appropriate staff. It may be viewed and downloaded from **PRESS Online**: [iasb.com/policy/login.cfm](http://iasb.com/policy/login.cfm). Subscribers are mailed the current password with each **PRESS** issue.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online** – the committee worksheets and the updated Policy Reference Manual pages. The committee worksheets show suggested changes to **PRESS** material (including administrative procedures and exhibits) by striking-out deleted words and underscoring new words. The updated Policy Reference Manual pages contain all of the material in this **PRESS** issue; you can use them to update your District's manuals.

This publication is designed to provide information only and is not a substitute for legal advice from the school board's legal counsel. If you have any questions, please contact Melinda L. Selbee, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1231, or Kimberly A. Small, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1226.



### Identity Protection Policy

The Identity Protection Act requires each school board to adopt an identity-protection policy and provide training by June 1, 2011. 5 ILCS 179/, added by P.A. 96-874. Moreover, the policy must be implemented by that time. The Act defines *identity-protection policy* as "any policy created to protect **social security numbers** from unauthorized disclosure." (Emphasis added.) Thus, the policy will be sufficient if it focuses exclusively on protecting the privacy and confidentiality of social security numbers.

- ▶ **4:15, Identity Protection.** This **NEW** sample policy is in response to the Identity Protection Act, 5 ILCS 179/, added by P.A. 96-874. It contains goals for the district's collection, storage, use, and disclosure of social security numbers. It makes the superintendent responsible for compliance and lists the mandatory compliance measures from the Act.
- ▶ **4:15-AP, Administrative Procedure - Protecting the Privacy of Social Security Numbers.** This **NEW** procedure contains compliance action steps for each of the following personnel: superintendent and business manager, and their designees; records custodian and head of information technology; staff development head; personnel department head; freedom of information officer; and all employees.
- ▶ **4:15-E1, Exhibit - Letter to Employees Regarding Protecting the Privacy of Social Security Numbers.** The purpose of this **NEW** exhibit is to help staff members understand the protections and requirements of the Identity Protection Act, 5 ILCS 179/. It informs employees that anyone who substantially breaches the confidentiality of social security numbers may be subject to discipline up to and including dismissal. It also contains relevant sections from the Identity Protection Act that apply to all district employees.
- ▶ **4:15-E2, Exhibit - Statement of Purpose for Collecting Social Security Numbers.** This is a **NEW** exhibit. The Identity Protection Act requires school districts, when collecting a social security number or upon request by an

individual, to provide a statement of the purpose(s) for which the district is collecting and using the social security number. 5 ILCS 179/35(a)(5).

- ▶ **4:15-E3, Exhibit - Statement for Employee Manual or District Website Describing the District's Purpose for Collecting Social Security Numbers.** This **NEW** exhibit's purpose is to generally inform members of the public and employees that the district treats social security numbers confidentially, how social security numbers are used, and where to direct questions.

## School Boards

- ▶ **2:20-E, Exhibit - Waiver and Modification Request Process.** The standard for a waiver of a School Code mandate is added, i.e., "For a waiver of mandates in the School Code, a District must demonstrate that the waiver is necessary to stimulate innovation or improve student performance."
- ▶ **2:140, Communications To and From the Board.** In response to feedback and to align with good governance principles, we added this optional sentence: "The School Board welcomes communications from the community." We also added an alternative in the footnotes for a board that wants its board president to accept questions or communications from the public. The change: "electronic ~~mail~~ communications" throughout the policy clarifies that the Open Meetings Act applies to many types of electronic communications between board members. We also added an optional definition for *electronic communications*.
- ▶ **2:150-AP, Administrative Procedure - Superintendent Committees.** Newly listed committees are: Food Allergy Management Committee, Pandemic Planning Team, and Targeted School Violence Prevention Team. We moved much of the footnote material into the procedure.
- ▶ **2:240-E1, Exhibit - PRESS Issue Updates.** This is rewritten to enhance clarity. The actor-action table is no longer in sequential order. Each actor's respective responsibilities are together in one row.
- ▶ **2:240-E2, Exhibit - Developing Local Policy.** This is rewritten to enhance clarity as discussed above in 2:240-E1, *Exhibit - PRESS Issue Updates*.
- ▶ **2:250, Access to District Public Records.** The policy is unchanged other than an addition is made to the Legal References. Two footnotes and the Legal References now include references to:
  1. 105 ILCS 5/24A-7.1, added by P.A. 96-861. It prohibits the disclosure of public school teacher, principal, and superintendent performance evaluations except as otherwise provided in the certified employee evaluation laws.

2. 820 ILCS 40/11, amended by P.A. 96-1483 (Personnel Record Review Act). It prohibits the disclosure of performance evaluations.

- ▶ **2:250-AP1, Administrative Procedure - Access to and Copying of District Public Records.** The procedure is updated to:
  1. Delete the out-of-date training requirements.
  2. Add a link to the Public Access Counselor's sample response forms, i.e.: [foia.ilattorneygeneral.net/foia\\_formssampleletters.aspx](https://foia.ilattorneygeneral.net/foia_formssampleletters.aspx).
  3. Describe the mandatory compliance measures under the Personnel Record Review Act and the School Code, including the requirement to deny requests for performance evaluations. 820 ILCS 40/11, amended by P.A. 96-1483.

## General School Administration

- ▶ **3:50, Administrative Personnel Other Than the Superintendent.** The first sentence of this policy is updated in response to feedback as follows: "The School Board establishes District administrative and supervisory positions in accordance with the District's needs and State law ~~and regulations.~~" We updated the footnotes and Legal References in response to new State legislation and ISBE rule with:
  1. P.A. 96-861, the Performance Evaluation Reform Act of 2010. Its primary goal is to tie teacher and principal performance ratings to student growth.
  2. P.A. 96-56. It allows a chief school business official endorsement if the certificate holder has two years of university-approved practical experience (as an alternative to requiring two years of administrative experience in school business management).
  3. P.A. 96-1423. It provides clarification to P.A. 96-861.
  4. 23 Ill.Admin.Code §1.705. It contains administrative certificate requirements.
- ▶ **3:60, Administrative Responsibility of the Building Principal.** This is updated in response to feedback, new State legislation, and an ISBE rule by:
  1. Moving footnote #4's optional sentence into the policy in response to feedback from subscribers.
  2. Amending an optional provision containing the mandatory components of an evaluation plan. It now:
    - a. Includes P.A. 96-861, as described above in 3:50, *Administrative Personnel Other Than the Superintendent*; and
    - b. Requires that the evaluation occur by March 1, rather than ~~Feb. 1~~.

3. Adding 23 Ill.Admin.Code Part 35 to the Legal References and footnotes. These rules detail the requirements of the principal mentoring program.

## Operational Services

- ▶ **4:110-AP2, Administrative Procedure - Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments.** This is updated only in the footnotes in response to the Dept. of Transportation's new rule 92 Ill.Admin.Code §1035.45 and feedback. The rule requires current or prospective employers to notify the Secretary of State if any of their bus drivers fail to perform the pre-trip and post-trip inspection process. We updated an optional provision in a footnote for school districts that do not own school buses as follows:

Every comment that a private company receives about a driver must be noted in writing along with the follow-up activity, and a copy sent or emailed to the Superintendent or designee. The Superintendent will communicate regularly with the school bus owner to ensure bus driving comments are accepted and investigated in accordance with State law.

The footnote suggests that, while not mandatory, districts should include the procedural expectations from the option in all contracts with private bus companies.

## Personnel

- ▶ **5:50, Drug- and Alcohol-Free Workplace.** This is updated in the footnotes only with an alternative provision that permits the district to insert its local method of posting information (e.g., staff intranet, Internet, etc.).
- ▶ **5:150, Personnel Records.** The policy is updated in response to the recently amended Freedom of Information Act and the Personnel Record Review Act. A new footnote explains that unless a specific exemption is available, personnel file information is available to anyone making a FOIA request, 5 ILCS 140/. Specific exemptions protect:
  1. *Private information* meaning "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when compiled without possibility of attribution to any person."
  2. *Personal information* "the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." 5 ILCS 140/7(b) and (c).

The new footnote also explains that the Personnel Record Review Act prohibits the disclosure of a performance evaluation under FOIA (820 ILCS 40/11, amended by P.A. 96-1483). For more information about requirements in the Personnel Record Review Act, see the update description for 2:250-AP1, *Administrative Procedure - Access to and Copying of District Public Records*.

- ▶ **5:150-AP, Administrative Procedure - Personnel Records.** The section, **Requests by Third Parties**, is rewritten to comply with the recently amended Freedom of Information Act and the Personnel Record Review Act. For a discussion of these legislative changes, see 5:150, *Personnel Records*, above. The footnote discussion of E-Verify is deleted and web-links to relevant agency material are added.
- ▶ **5:200, Professional Personnel - Terms and Conditions of Employment and Dismissal.** The policy is updated to enhance clarity and better align with good governance principles. No changes are made to the policy's meaning, goals, or directives. Minor changes are made in response to new State and federal legislation.
  1. 29 U.S.C. §207(r) addresses breastfeeding mothers and required this change: "The District accommodates employees who are nursing mothers according to provisions in ~~the Nursing Mothers in the Workplace Act~~ State and federal law."
  2. P.A.s 96-861 and 96-1423 are discussed above in 3:50, *Administrative Personnel Other Than the Superintendent*. They required this change: "The District's teacher evaluation system will be ~~conducted under the plan filed with the Illinois~~ developed pursuant to State Board of Education law."
  3. A footnote describes the required (a) administrative compensation report (105 ILCS 5/10-20.50, amended by P.A.s 96-434 and P.A. 96-1000), and (b) salary information report for certificated employees (105 ILCS 5/10-20.47, amended by P.A.s 96-266 and 96-1000).
- ▶ **5:300, Schedules and Employment Year.** A sentence is amended to recognize that federal law now grants rights to nursing mothers, i.e., "The District accommodates employees who are nursing mothers according to State and federal law." Titles are added to several laws listed in the Legal References. The footnotes are updated.

## Instruction

- ▶ **6:150, Home and Hospital Instruction.** This is updated in response to 105 ILCS 5/14-13.01(a), amended by P.A. 96-257 and 23 Ill.Admin.Code §226.300(g). New text reflects P.A 96-257's requirements that (1) all students must provide a written statement from a physician, and (2) the district follows ISBE's rule 23 Ill.Admin.Code

§226.300(g), which governs the required qualifications of home and hospital instructors.

- ▶ **6:160, English Language Learners.** This is updated to clarify the following sentence:

The Superintendent or designee shall develop and maintain a program for English Language Learners that will comply with State law regarding the Transitional Bilingual Educational Program ~~and (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.~~

We updated a footnote in response to ISBE rule 23 Ill.Admin.Code §228.10.

- ▶ **6:185, Remote Educational Program.** This is updated only in the footnotes and Legal References in response to 23 Ill.Admin.Code §226.360. This new rule requires districts offering remote educational programs to ensure that participating students with IEPs receive all programming and related services required in their IEPs.

## Students

- ▶ **7:270-AP, Administrative Procedure - Dispensing Medication.** This is updated in response to 105 ILCS 5/22-30, amended by P.A. 96-1460. It addresses self administration of asthma inhalers and epinephrine auto-injectors. The amended text throughout reflects this Act.

## Five Year Review

To further our commitment to continuous improvement, we attempt to review each policy and administrative tool that was not updated during the previous five years. This process keeps our material aligned with good governance principles and keeps the footnotes and Legal References current. Moreover, this process provides an occasion for school board members and administrators to review their materials to ensure that they are fulfilling their purpose.

- ▶ **2:240-E3, Exhibit - Policy Manual Updates.** It is unchanged.
- ▶ **5:40, Communicable and Chronic Infectious Disease.** This is updated in the footnotes in response to the Americans With Disabilities Act Amendments Act (ADAAA), Pub. L. 110-325, and Legal References.
- ▶ **5:40-AP, Administrative Procedure - Communicable and Chronic Infectious Disease.** This is updated in the footnotes as discussed above in 5:40, *Communicable and Chronic Infectious Disease*, and to reflect the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- ▶ **5:100-AP, Administrative Procedure - Staff Develop-**

**ment Program.** This is updated only in the Legal References.

- ▶ **5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers.** A reference to a specific law is replaced thus: "This program shall comply with the requirements of ~~the Code of Federal Regulations, Title 49 §382 et seq.~~ State and federal law." A footnote now contains a citation to a document titled *What Employers Need to Know About DOT Drug and Alcohol Testing*, available at: [www.dot.gov/ost/dapc/documents/EmployerGuidelinesOctober012010.pdf](http://www.dot.gov/ost/dapc/documents/EmployerGuidelinesOctober012010.pdf).
- ▶ **6:100, Using Animals in the Educational Program.** This policy is nonsubstantively updated. Cross references to administrative procedures concerning service animals are added.
- ▶ **6:100-AP, Administrative Procedure - Dissection of Animals.** This procedure is nonsubstantively updated to add clarity.
- ▶ **6:100-E, Exhibit - Guidelines and Application for Using Animals in School Facilities.** It is nonsubstantively updated to add clarity.
- ▶ **6:190, Extracurricular and Co-Curricular Activities.** The factors on which the superintendent evaluates an extracurricular or co-curricular activity are edited to delete "~~Student body desires,~~" and add "Requests from students."
- ▶ **6:190-AP, Administrative Procedure - Academic Eligibility for Participation in Extracurricular Activities.** This is renamed for clarity and nonsubstantively updated.
- ▶ **6:250, Community Resource Persons and Volunteers.** This is nonsubstantively updated only in the footnotes to add the Violent Offenders Against Youth Database website location.
- ▶ **6:250-AP, Administrative Procedure - Securing and Screening Resource Persons and Volunteers.** It now includes the Violent Offenders Against Youth Database website location.
- ▶ **6:250-E, Exhibit - Resource Person and Volunteer Information Form and Waiver of Liability.** This is renamed to match its policy and administrative procedure and otherwise nonsubstantively updated.
- ▶ **6:255, Assemblies and Ceremonies.** The footnotes now reference the case Workman v. Greenwood Cmty. Sch. Corp., 2010 WL 1780043 (S.D.Ind., 2010). It follows the well established precedent that prayer at school functions is unconstitutional when the district retains control of the content or sanctions the selection process for the prayer.

- ▶ **7:60-AP1, Administrative Procedure - Challenging a Student's Residence Status.** This is nonsubstantively updated.
- ▶ **7:190-AP4, Administrative Procedure - Use of Isolated Time Out and Physical Restraint.** This is nonsubstantively updated to enhance clarity. We also added a footnote reference to a U.S. Dept. of Education document titled, *Summary of Seclusion and Restraint Statutes, Regulation, Policies and Guidance, by State and Territory: Information as Reported to the Regional Comprehensive Centers and Gathered from Other Sources.*
- ▶ **7:260, Exemption From Physical Activity.** Two nonsubstantive edits are made. The Legal References now include the Medical Practice Act, 225 ILCS 60/.
- ▶ **7:280, Communicable and Chronic Infectious Disease.** This is updated only in the footnotes and Legal References with 23 Ill.Admin.Code §226.300(g), which governs the required qualifications of home and hospital instructors.
- ▶ **8:10, Connection with the Community.** It is unchanged.
- ▶ **8:90, Parent Organizations and Booster Clubs.** It is unchanged.
- ▶ **8:95, Parental Involvement.** It is nonsubstantively edited. The directive to the superintendent to "~~develop administrative procedures~~" is deleted.
- ▶ **8:95-E1, Exhibit - Letter Notifying Parents/Guardians of School Visitation Rights.** It is unchanged.
- ▶ **8:95-E2, Exhibit - Verification of School Visitation.** It is nonsubstantively updated.
- ▶ **8:110, Public Suggestions and ~~Complaints~~ Concerns.** The policy is renamed to present a more positive image. The term ~~complaint~~ is replaced with concern throughout the policy. An edit clarifies that neither this policy nor the *Uniform Grievance Procedure* creates an independent right to a hearing.

## Progress Report:

Topics	Our Response
The Diabetes Care Act, P.A. 96-1485, contains many requirements for districts. It does not, however, require a policy.	The Ill. Council of School Attorneys, special education committee, is drafting compliance guidelines. These will be published on the IASB website, in the School Law section. We will also post two sample section 504 procedures.
SB 2843 has been sent to Gov. Quinn. It allows school boards to adopt policies addressing sexual abuse of children.	If the bill becomes law, a Task Force on the Prevention of Sexual Abuse of Children must meet and fulfill several statutory obligations before we can determine which sample policies require amendments. Many sample <b>PRESS</b> policies already address the issues presented in this bill.
An archaic law, 105 ILCS 5/10-21.6, requires boards to establish a list of individuals who have requested to be mailed meeting agendas, budgets, audits, and minutes. It is implemented by policy 2:190, <i>Mailing Lists for Receiving Board Material</i> . If a request is made under this policy or statute, districts may consider asking whether the individual will consent to receive the material by email. Otherwise, districts should treat requests for records according to the Freedom of Information Act as implemented by policy 2:250, <i>Access to District Public Records</i> .	Rather than updating policy 2:190, <i>Mailing Lists for Receiving Board Material</i> , we are seeking to repeal this law.
ISBE finalized its rules that incorporate by reference the: <i>Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects</i> , and <i>Common Core State Standards for Mathematics</i> , both published by the Common Core State Standards Initiative. They are referred to as <i>common core standards</i> and are posted at: <a href="http://www.corestandards.org/the-standards/english-language-arts-standards">www.corestandards.org/the-standards/english-language-arts-standards</a> , and <a href="http://www.corestandards.org/the-standards/matematics">www.corestandards.org/the-standards/matematics</a> . Both replace State goals and standards for English and math in Appendix D to Part 1.	We will amend references to State goals and standards by referring to the common core standards in applicable footnotes and policies as they are reviewed.

Topics	Our Response
<p>Several developments have occurred concerning student records. Specifically:</p> <ol style="list-style-type: none"> <li>1. The U.S. Dept. of Education updated its rules implementing the Family Educational Rights and Privacy Act, found at: <a href="http://www.ed.gov/legislation/FedRegister/finrule/2008-4/120908a.pdf">www.ed.gov/legislation/FedRegister/finrule/2008-4/120908a.pdf</a>.</li> <li>2. 105 ILCS 10/5, amended by P.A. 96-628, shields from disclosure confidential communications to a school social worker, counselor, psychologist, or an intern being supervised by one of the aforementioned.</li> <li>3. ISBE is reviewing its rules on student records, 23 Ill.Admin.Code Part 375.</li> </ol>	<p>We will update all material on student records after conferring with ISBE.</p>
<p>Section 565 of the National Defense Authorization Act for 2010 (P.L. 111-84) amended the Family and Medical Leave Act (FMLA), 29 U.S.C. §2612. The amendments expanded the military family leave provisions that were added in 2008 to provide qualifying exigency and military caregiver leave for employees with family members who are covered military members. The U.S. Dept. of Labor (DOL) must promulgate new rules implementing the legislation. It published a Notice of Proposed Rulemaking listing amendments to its FMLA rules with a November 2010 target date.</p>	<p>We will update 5:185, <i>Family and Medical Leave</i>, and 5:185-AP, <i>Resource Guide for Family and Medical Leave</i>, after DOL adopts its amended FMLA rules.</p>
<p>The U.S. Dept. of Education issued a document providing guidance under the Family Educational Rights and Privacy Act. It answers questions concerning the disclosure of personally identifiable information from students' education records to outside entities when addressing an H1N1 flu outbreak. The guidance is available at: <a href="http://www.ed.gov/policy/gen/guid/fpco/pdf/ferpa-h1n1.pdf">www.ed.gov/policy/gen/guid/fpco/pdf/ferpa-h1n1.pdf</a>.</p>	<p><b>PRESS 4:180-AP, <i>Administrative Procedure - School Action Steps for Pandemic Influenza</i></b>, creates a Pandemic Planning Team. Consider convening a meeting of this team to discuss the information presented by the U.S. Dept. of Education and the Family Policy Compliance Office.</p>
<p>On July 2, 2008 the final guidelines to implement Sex Offender Registration Notification Act (SORNA) were adopted. They set forth standards to address the various aspects of sex offender tracking and public notification with the objective of establishing a national baseline for sex offender registration and notification. The U.S. Attorney General's supplemental guidelines were finalized 1-11-2011.</p> <p>The Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART Office) reports that Illinois has requested another one-year extension to 7-27-2011. States, that fail to substantially implement SORNA by 7-27-2011, (and have not been granted a time extension) are subject to a 10% reduction in funding under 42 U.S.C. §3750 <i>et seq.</i> (Byrne Justice Assistance Grant funding). For up to date information: <a href="http://www.ojp.usdoj.gov/smart/newsroom.htm">www.ojp.usdoj.gov/smart/newsroom.htm</a>.</p>	<p>We will update all applicable policies and procedures affected by SORNA when Illinois reaches substantial implementation.</p>

## Revisions to Policies, Administrative Procedures and Exhibits

Number and Title	Reason The memo more completely describes the actions taken.
2:20-E, Exhibit - Waiver and Modification Request Process	Updated to add provision from State law.
2:140, Communications To and From the Board	Updated in response to feedback and to enhance clarity. An alternative is added to the footnotes.
2:150-AP, Administrative Procedure - Superintendent Committees	Updated to add committees that are referenced in other material.
2:240-E1, Exhibit - PRESS Issue Updates	Rewritten to update and enhance clarity.
2:240-E2, Exhibit - Developing Local Policy	Rewritten to update and enhance clarity.
2:240-E3, Exhibit - Policy Manual Updates	Unchanged.
2:250, Access to District Public Records	Policy text is unchanged. Footnotes and Legal References are updated in response to new State legislation.
2:250-AP1, Administrative Procedure - Access to and Copying of District Public Records	Updated in response to new State legislation.
3:50, Administrative Personnel Other Than the Superintendent	Updated in response to feedback. Footnotes and Legal References are updated in response to new State legislation.
3:60, Administrative Responsibility of the Building Principal	Updated in response to feedback. Footnotes and Legal References are updated in response to new State legislation.
4:15, Identity Protection	NEW - added in response to State legislation.
4:15-AP, Administrative Procedure - Protecting the Privacy of Social Security Numbers	NEW - added in response to State legislation.
4:15-E1, Exhibit - Letter to Employees Regarding Protecting the Privacy of Social Security Numbers	NEW - added in response to State legislation.
4:15-E2, Exhibit - Statement of Purpose for Collecting Social Security Numbers	NEW - added in response to State legislation.
4:15-E3, Exhibit - Statement for Employee Manual or District Website Describing the District's Purpose for Collecting Social Security Numbers	NEW - added in response to State legislation.
4:110-AP2, Administrative Procedure - Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; Bus Driving Comments	Procedure text is unchanged. Footnotes updated in response to new agency rule.

Number and Title	Reason The memo more completely describes the actions taken.
5:40, Communicable and Chronic Infectious Disease	Policy text is unchanged. Footnotes and Legal References are updated in response to new State legislation.
5:40-AP, Administrative Procedure - Communicable and Chronic Infectious Disease	Procedure text is unchanged. Footnotes and Legal References are updated.
5:50, Drug- and Alcohol-Free Workplace	Policy text is unchanged. An alternative is added to the footnotes.
5:100-AP, Administrative Procedure - Staff Development Program	Procedure text is unchanged. Legal References are updated.
5:150, Personnel Records	Updated in response to State legislation.
5:150-AP, Administrative Procedure - Personnel Records	Updated in response to State legislation.
5:200, Professional Personnel - Terms and Conditions of Employment and Dismissal	Updated in response to State legislation; other nonsubstantive changes made to enhance clarity. Footnotes are updated.
5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	Nonsubstantively updated. Footnotes are updated.
5:300, Schedules and Employment Year	Nonsubstantively updated. The footnotes and Legal References are updated.
6:100, Using Animals in the Educational Program	Nonsubstantively updated. Cross references are added.
6:100-AP, Administrative Procedure - Dissection of Animals	Nonsubstantively updated.
6:100-E, Exhibit - Guidelines and Application for Using Animals in School Facilities	Nonsubstantively updated.
6:150, Home and Hospital Instruction	Updated in response to State legislation and new agency rule.
6:160, English Language Learners	Nonsubstantively updated.
6:185, Remote Educational Program	Policy text is unchanged. The footnotes and Legal References are updated in response to a new agency rule.
6:190, Extracurricular and Co-Curricular Activities	Nonsubstantively updated.
6:190-AP, Administrative Procedure - <u>Academic</u> Eligibility for Participation in Extracurricular Activities	Renamed and nonsubstantively updated.
6:250, Community Resource Persons and Volunteers	Policy text is unchanged. Footnotes are updated.
6:250-AP, Administrative Procedure - Securing and Screening Resource Persons and Volunteers	Nonsubstantively updated.

Number and Title	Reason The memo more completely describes the actions taken.
6:250-E, Exhibit - <u>Resource Person and Volunteer Information Form and Waiver of Liability</u>	Renamed and nonsubstantively updated.
6:255, Assemblies and Ceremonies	Policy text is unchanged. Footnotes are updated.
7:60-AP1, Administrative Procedure - Challenging a Student's Residence Status	Nonsubstantively updated.
7:190-AP4, Administrative Procedure - Use of Isolated Time Out and Physical Restraint	Nonsubstantively updated. Legal References are updated.
7:260, Exemption From Physical Activity	Nonsubstantively updated. Legal References are updated.
7:270-AP, Administrative Procedure - Dispensing Medication	Updated in response to State legislation.
7:280, Communicable and Chronic Infectious Disease	Policy text is unchanged. Footnotes and Legal References are updated.
8:10, Connection with the Community	Unchanged after 5-year review.
8:90, Parent Organizations and Booster Clubs	Unchanged after its 5-year review.
8:95, Parental Involvement	Nonsubstantively updated.
8:95-E1, Exhibit - Letter Notifying Parents/Guardians of School Visitation Rights	Unchanged after its 5-year review.
8:95-E2, Exhibit - Verification of School Visitation	Nonsubstantively updated.
8:110, Public Suggestions and <del>Complaints</del> <u>Concerns</u>	Renamed and nonsubstantively updated.

## Acknowledgement to PRESS Advisory Board

Before each **PRESS** issue is published, a group of distinguished individuals provides input and suggestions. We appreciate their contributions and thank them sincerely.

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# DRAFT UPDATE

## General School Administration

### Administrative Personnel Other Than the Superintendent

#### Duties and Authority

The School Board establishes District administrative and supervisory positions in accordance with the District's needs and State law ~~and regulations~~. ~~The general duties and authority of each administrative or supervisory position are approved by the Board, upon the Superintendent's recommendation, and contained in the respective position's job description. In the event of a conflict, State law and/or the administrator's employment agreement shall control.~~

**Comment [a1]:** The first sentence of this policy is updated in response to subscriber feedback.

We also updated the Legal References in response to new State legislation and ISBE rule.

**Issue 75, February 2011**

#### Qualifications

All administrative personnel shall be appropriately certificated and shall meet all applicable requirements contained in State law and Illinois State Board of Education rule.

#### Evaluation

The Superintendent or designee shall evaluate all administrative personnel and make employment and salary recommendations to the Board.

Administrators shall annually present evidence to the Superintendent of professional growth through attendance at educational conferences, additional schooling, in-service training, and Illinois Administrators' Academy courses, or through other means as approved by the Superintendent.

#### Administrative Work Year

The work year for administrators shall be the same as the District's fiscal year, July 1 through June 30, unless otherwise stated in the employment agreement. In addition to legal holidays, administrators shall have vacation periods as approved by the Superintendent. All administrators shall be available for work when their services are necessary.

#### Compensation and Benefits

The Board will consider the Superintendent's recommendations when setting compensation for individual administrators. These recommendations should be presented to the Board no later than the March Board meeting or at such earlier time that will allow the Board to consider contract renewal and nonrenewable issues.

Unless stated otherwise in individual employment contracts, all benefits and leaves of absence available to teaching personnel are available to administrative personnel.

LEGAL REF: 105 ILCS 5/10-21.4a, 5/21-7.1, 5/24A-1, 5/24A-3, [5/24A-4](#), and [5/24A-420](#).  
23 Ill.Admin.Code §§1.310 [and 1.705](#).

CROSS REF: 3:60 (Administrative Responsibility of the Building Principal), 5:30 (Hiring Process and Criteria), 5:250 (Leaves of Absence)

ADOPTED: [December 21, 2009](#)

# DRAFT UPDATE

## General School Administration

### Administrative Responsibility of the Building Principal

The School Board, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools. The primary responsibility of a Building Principal is the improvement of instruction. Each Building Principal shall perform all duties as described in the School Code as well as such other duties as specified in his or her employment agreement or as agreed upon by the Building Principal and Superintendent.

The Superintendent or designee shall develop and maintain a principal evaluation plan that complies with Section 24A-15 of the School Code. Using that plan, the Superintendent or designee shall evaluate each Building Principal. The Superintendent or designee may conduct additional evaluations.

The Board and each Building Principal shall enter into an employment agreement that conforms to Board policy and State law. The terms of an individual employment contract, when in conflict with ~~the evaluation plan or~~ this policy, will control.

- LEGAL REF.: 10 ILCS 5/4-6.2.  
105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, and 5/24A-15.  
105 ILCS 127/1 ~~et seq.~~  
[23 Ill.Admin.Code Part 35.](#)
- CROSS REF.: 3:50 (Administrative Personnel Other Than the Superintendent), 5:250 (Leave of Absence)
- ADOPTED: [December 21, 2009](#)

**Comment [a1]:** If the district wishes to add the following optional list of items required for a principals' evaluation plan, check **OPTION** on the response form:  
The plan shall provide that the evaluation of a Building Principal:

1. Be performed by the Superintendent or designee, or an individual appointed by the Board who holds a registered Type 75 State administrative certificate;
2. Be in writing;
3. Take place by March 1 of each year for a Building Principal on a single-year contract and by March 1 of the final year of a contract for a Building Principal on a multi-year contract;
4. Include a description of the Building Principal's duties and responsibilities and the standards to which the Building Principal is expected to conform;
5. Consider the Building Principal's specific duties, responsibilities, management, and competence as a Building Principal;
6. Specify the Building Principal's strengths and weaknesses, with supporting reasons;
7. Align with research-based standards established by administrative rule;
8. On and after September 1, 2012 provide for the use of data and indicators on student growth as a *significant factor* in rating performance; and
9. Provide that one copy of the evaluation must be included in the Building Principal's personnel file and one copy of the evaluation must be given to the Building Principal.

**Issue 75, February 2011**

**Comment [a2]:** This policy is updated in response to subscriber feedback, new State legislation, and an ISBE rule.

**Issue 75, February 2011**

**Operational Services**

**Identity Protection**

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District’s collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided.
5. All employees must be advised of this policy’s existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.

No District employee shall collect, store, use, or disclose an individual’s social security number unless specifically authorized by the Superintendent.

LEGAL REF.: 5 ILCS 179/, Identity Protection Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED:

**Comment [a1]:** The Identity Protection Act requires each school board to adopt an identity-protection policy and provide training by June 1, 2011. 5 ILCS 179/, added by P.A. 96-874. Moreover, the policy must be implemented by that time. (See **PRESS Online** for sample procedures and exhibits designed to implement the policy) The Act defines *identity-protection policy* as “any policy created to protect **social security numbers** from unauthorized disclosure.” (Emphasis added.) Thus, the policy will be sufficient if it focuses exclusively on protecting the privacy and confidentiality of social security numbers.

The first paragraph of this policy contains goals for the district’s collection, storage, use, and disclosure of social security numbers. These are optional and may be edited.

The second paragraph lists the mandatory compliance measures from the Act. These should not be edited except on the advice of the board attorney.

**Issue 75, February 2011**

**Comment [a2]:** This paragraph is optional.

**OPTION**  
A board may attach the following sanction to the paragraph: “An employee who has substantially breached the confidentiality of social security numbers may be subject to disciplinary action or sanctions up to and including dismissal in accordance with District policy and procedures.”

**Issue 74, February 2011**

# DRAFT UPDATE

## General Personnel

### Communicable and Chronic Infectious Disease

The Superintendent shall develop and implement procedures for managing known or suspected cases of a communicable and chronic infectious disease involving District employees that are consistent with State and federal law, Illinois Department of Public Health rules, and School Board policies.

An employee with a communicable or chronic infectious disease is encouraged to inform the Superintendent immediately and grant consent to being monitored by the District's Communicable and Chronic Infectious Disease Review Team. The Review Team, if used, provides information and recommendations to the Superintendent concerning the employee's conditions of employment and necessary accommodations. The Review Team shall hold the employee's medical condition and records in strictest confidence, except to the extent allowed by law.

An employee with a communicable or chronic infectious disease will be permitted to retain his or her position whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.: Americans With Disabilities Act, 42 U.S.C. §12101 et seq.; 29 C.F.R. §1630.1 et seq.  
Rehabilitation Act of 1973, 29 U.S.C. §791; 34 C.F.R. §104.1 et seq.  
Department of Public Health Act, 20 ILCS 2305/6.  
105 ILCS 5/24-5.  
Personnel Record Review Act, 820 ILCS 40/4 et seq.  
Control of Communicable Diseases, 77 Ill.Admin.Code Part 690.

CROSS REF.: 2:150 (Committees), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

ADOPTED: December 21, 2009

**Comment [a1]:** No change to policy content. Legal references were updated.

**Issue 75, February 2011**

# DRAFT UPDATE

## School Board

### Communications To and From the Board

The School Board welcomes communications from the community. Staff members, parents, and community members should submit questions or communications for the School Board's consideration to the Superintendent. The Superintendent shall provide the Board with a summary of these questions or communications and provide, as appropriate, his or her feedback regarding the matter. If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take private action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members individually, whether sent by letter, email, or other means.

**Comment [a1]:  
UPDATE 1**

In response to subscriber feedback and to align with good governance principles, we added this optional sentence.

**Issue 75, February 2011**

### Board Member Use of Electronic ~~Mail~~ Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications to, by, and among Board members, in their capacity as Board members, shall not be used for the purpose of discussing District business. ~~Email~~ Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. ~~Email~~ Electronic communications may contain:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual responses to questions posed by community members, subject to the other limitations in this policy

**Comment [a2]:  
UPDATE 2**

The change: "electronic ~~mail~~ communications" throughout the policy clarifies that the Open Meetings Act applies to many types of electronic communications between board members. We also added a definition for *electronic communications* for clarity.

**Issue 75, February 2011**

LEGAL REF.: 5 ILCS 120/~~4~~ et seq.

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Complaints/Concerns)

ADOPTED: December 21, 2009

**School Board**

**Exhibit - PRESS Issue Updates**

**Comment [a1]:** This exhibit has been edited for clarity.

**Issue 75, February 2011**

This procedure is for **PRESS** subscribers. For subscribers to **PRESS-Plus**, IASB’s full maintenance policy update service, the update instructions that arrive with a paid **PRESS-Plus** subscription provide further guidance.

Actor	Action
Superintendent	<p>Manages the process for the Board to receive <b>PRESS</b> updates to policies.</p> <p>Manages the Board’s compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and School Board include discussion and action to consider, adopt, or revise Board policies.</p> <p>Manages the process for approving new or revised administrative procedures, and changes to employee and student handbooks.</p> <p>Communicates all policy and procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</p>
Designated support staff	<p><b>To each member of the Policy Committee (or full Board):</b> Emails or otherwise distributes a copy of the following:</p> <ol style="list-style-type: none"> <li>1. <b>PRESS Update Memo</b>, unless a copy was already provided.</li> <li>2. Committee worksheets, available at <a href="http://www.IASB.com/policy">www.IASB.com/policy</a>, and</li> <li>3. Current District policy in relevant areas.</li> </ol> <p><b>To any other interested school official:</b> Emails or otherwise distributes the <b>PRESS Update Memo</b> (describes the current <b>PRESS</b> issue) to each Board member or other interested school official who has not already received a copy. It is available online at <a href="http://www.IASB.com/policy">www.IASB.com/policy</a>.</p> <p>As appropriate, includes new and revised policies in the Board meeting packets.</p> <p>After a policy is adopted or revised, updates the District’s policy manual master electronic file and adds adoption dates.</p> <p>Archives old policy.</p> <p>Follows district process for updating paper and online manuals.</p>
Policy Committee (or Full Board)	<p>Considers each <b>PRESS</b> update. Reviews footnote changes.</p> <p>Decides which changes require School Board discussion and which are appropriate as consent agenda items.</p> <p style="padding-left: 40px;">The following are appropriate for the consent agenda: changes to the Legal References and Cross References, and minor policy edits that do not require Board discussion.</p> <p>Requests review of recommended revisions by the Board Attorney, as</p>

<b>Actor</b>	<b>Action</b>
	<p>appropriate.</p> <p>Presents recommendations regarding <b>PRESS</b> updates to the Board at a regularly scheduled meeting.</p>
Full Board	<p>Conducts a first reading of the policies that are recommended to be updated.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p>
Assistant Superintendents, Directors, and Building Principals	<p>Reads adopted policies and follows the Superintendent's process for updating administrative procedures, and changes to employee and student handbooks within their assigned building(s).</p>
Anyone	<p>For further clarification, views the 8-minute online tutorial, available at <a href="http://www.iasb.com/policy">www.iasb.com/policy</a>, behind the log-in screen.</p>

DATED:

**School Board**

**Exhibit - Developing Local Policy**

**Comment [a1]:** This exhibit is edited for clarity

**Issue 75, February 2011**

Actor	Action
Anyone (Superintendent, School Board member, staff, parent, student, community member, or Board Attorney)	Brings a concern that may necessitate a new policy or a current policy's revision to the attention of the School Board.
Policy Committee (or Full Board)	<p><b>First</b>, answers these questions to decide whether new policy language is needed:</p> <ol style="list-style-type: none"> <li>1. Does the IASB Policy Reference Manual provide guidance?</li> <li>2. Is the request something that should be covered in policy (i.e., Board work) or is it something that should be handled by the staff (i.e., staff work)?</li> <li>3. Is it already covered in policy? Checks for policies that cover similar or connected topics using tools such as search engines, cross references, and indexes.</li> </ol> <p><b>Second</b>, uses a 4-step process to draft new policy language:</p> <ol style="list-style-type: none"> <li>1. Frames the question and discusses the topic.</li> <li>2. Requests the Superintendent to provide research, including appropriate data, and input from others, such as, those who may be affected by the policy and those who will implement the policy.</li> <li>3. Assesses existing policy and decides whether new or revised policy language is needed.</li> <li>4. Drafts or requests the Superintendent or Board Attorney to draft, language addressing the concern that aligns with the Board's mission, vision, goals, and objectives.</li> </ol> <p><b>Third</b>, decides whether the new language should be included in an existing policy or added as a new policy. Assigns any new policy an appropriate location and number.</p> <p>The <b>PRESS</b> coding system reserves policy numbers ending in a '0' and '5' for <b>PRESS</b> material. Local districts are encouraged to use policy numbers ending in even numbers other than '0'.</p>
Full Board	<p>Conducts a first reading of the policy that is recommended for adoption or revision.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p>
Superintendent	<p>Confers with the Board Attorney as appropriate.</p> <p>Manages the Board's compliance with the Open Meetings Act.</p> <p>Ensures that, as appropriate, the agendas for the Board Policy</p>

<b>Actor</b>	<b>Action</b>
	<p>Committee and School Board include discussion and action to consider, adopt, or revise Board policies.</p> <p>Manages the process for approving new or revised administrative procedures, and revisions to employee and student handbooks.</p> <p>Communicates all policy and procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</p>
Designated support staff	<p>After a policy is adopted or revised, updates the District’s policy manual master electronic file and adds adoption dates.</p> <p>Archives “old” policy.</p> <p>Follows district process for updating paper and online manuals.</p>
Assistant Superintendents, Directors, and Building Principals	<p>Reads the adopted policy and follows the Superintendent’s process for updating administrative procedures, and changes to employee and student handbooks within their assigned building(s).</p>

DATED:

# ***DRAFT UPDATE***

## **School Board**

### **Access to District Public Records**

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures.

### **Freedom of Information Officer**

The Board will appoint an employee to serve as the District's Freedom of Information Officer who is assigned all the duties and powers of that office as provided in FOIA and this policy.

The Superintendent or designee(s) shall report any FOIA requests and the status of the District's response to the Board at each regular Board meeting.

### **Definition**

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary materials pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

### **Requesting Records**

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. All requests for inspection and copying shall immediately be forwarded to the District's Freedom of Information Officer or designee.

### **Responding to Requests**

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the delay, and (2) either inform the person of the date on which a response will be made or agree with the person in writing on a compliance period.

# DRAFT UPDATE

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

## Copying Fees

Persons making a request for copies of public records must pay any applicable copying fee. The Freedom of Information Officer shall, as needed, recommend a copying fee schedule for the Board's approval. Copying fees, except when fixed by statute, are reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. No fees shall be charged for the first 50 pages of black and white, letter or legal sized copies. No fee shall be charged for electronic copies other than the actual cost of the recording medium.

## Access

The inspection and copying of a public record that is the subject of an approved access request is permitted at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, a description of the District and the methods for requesting a public record.

## Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g. a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.: 5 ILCS 140/, Illinois Freedom of Information Act.  
105 ILCS 5/10-16 and 5/24A-7.1.  
[820 ILCS 40/11.](#)  
820 ILCS 130/5.

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records),  
7:340 (Student Records)

ADOPTED: [March 15, 2010](#)

**Comment [a1]:** The policy is unchanged other than an addition made to the Legal References.

Issue 75, February 2011

# DRAFT UPDATE

## General Personnel

### Personnel Records

Please refer to the following current agreement:

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and School Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent. ~~No one else may have access to an~~
2. ~~An~~ employee's ~~personnel files and personal information except for:~~ (1) a supervisor or other management employee who has an employment or business-related reason to inspect the record; ~~or (2) anyone who has is authorized to have access.~~
3. ~~Anyone having~~ the respective employee's written consent ~~may have access.~~
4. ~~Access will be granted to anyone authorized by State or federal law to have access.~~
5. ~~All other requests for access to personnel information are governed by Board policy 2:250, Access to District Public Records.~~

**Comment [a1]:** The policy is updated in response to the recently amended Freedom of Information Act and the Personnel Record Review Act.

Unless a specific exemption is available, personnel file information is available to anyone making a FOIA request. Exceptions include "private information" and "personal information." See the Update Memo for a further discussion of what is meant by "private information" and "personal information."

**Issue 75, February 2011**

**For employees not covered by this agreement:**

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 745 ILCS 46/10.  
820 ILCS 40/4 ~~et seq.~~  
23 Ill.Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District's Public Records), 7:340 (Student Records)

ADOPTED: ~~December 21, 2009~~

# DRAFT UPDATE

## Professional Personnel

### Terms and Conditions of Employment and Dismissal

The ~~School Board delegates authority and responsibility to the~~ Superintendent ~~to~~ shall manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

**Comment [a1]:**  
**UPDATE 1**  
The policy is updated to enhance clarity and better align with good governance principles  
**Issue 75, February 2011**

Duty-Free Lunch, Salary, Assignments and Transfers, Dismissal, Evaluation

**Please refer to the following current agreement:**

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

School Year and Day

**Please refer to the following current agreement:**

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher work days, including teacher institute days.

Teachers are required to work the school day adopted by the Board. The District accommodates employees who are nursing mothers according to provisions in ~~the Nursing Mothers in the Workplace Act~~ State and federal law.

**Comment [a2]:**  
**UPDATE 3**  
29 U.S.C. §207(r) addresses breastfeeding mothers and required this change.  
**Issue 75, February 2011**

LEGAL REF.: 105 ILCS 5/10-19, 5/18-8, 5/24-2, 5/24-8, 5/24-9, 5/24-21, 5/24A-4, and 5/24A-5.  
820 ILCS 260/~~1 et seq.~~  
Cleveland Board of Education v. Loudermill, 105 S.Ct. 1487(1985).

CROSS REF.: 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

ADOPTED: ~~December 21, 2009~~

# DRAFT UPDATE

## Educational Support Personnel

### Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

The District shall adhere to federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers.

This program shall comply with the requirements of ~~the Code of Federal Regulations, Title 49 §382 et seq. federal law~~. The Superintendent or designee shall adopt and enact regulations consistent with the federal regulations, defining the circumstances and procedures for the testing.

**Comment [a1]:** A reference to a specific law is replaced.

**Issue 75, February 2011**

This policy shall not be implemented, and no administrative procedures will be needed, until it is reasonably foreseeable that the District will hire staff for a position(s) requiring a commercial driver's license.

LEGAL REF.: 49 U.S.C. ~~§2717–31301 et seq.~~, Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991).  
49 C.F.R. Parts 40 (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), 382 (Controlled Substance and Alcohol Use and Testing), and 395 (Hours of Service of Drivers).

CROSS REF.: 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)

ADOPTED: ~~December 21, 2009~~

## Educational Support Personnel

### Schedules and Employment Year

**Please refer to the following current agreement:**

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

**For those employees not covered by this agreement:**

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, School Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, work load, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

### Breaks

**Please refer to the following current agreement:**

**Collective Bargaining Agreement Between the Putnam County Education Association, IEA-NEA, and the Board of Education, Putnam County Community Unit School District 535.**

**For employees not covered by this agreement:**

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first 5 hours of the employee's workday.

### Nursing Mothers

The District accommodates employees who are nursing mothers according to State and federal law.

LEGAL REF.: Fair Labor Standards Act, 29 U.S.C. §207 et seq.  
 820 ILCS 105/4 ~~et seq.~~ and, Minimum Wage Law.  
820 ILCS 260/4 et seq., Nursing Mothers in the Workplace Act.  
 105 ILCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act)

ADOPTED: ~~December 21, 2009~~

**Comment [a1]:** A sentence is amended to recognize that federal law now grants rights to nursing mothers. In addition, titles are added to several laws listed in the Legal References.

**Issue 75, February 2011**

# DRAFT UPDATE

## Instruction

### Home and Hospital Instruction

A student who is absent from school ~~for an extended period of time or ongoing intermittent absences,~~ because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rule governing the continuum of placement options for home/hospital services. Appropriate educational services ~~from qualified staff~~ shall begin as soon as eligibility is established. Instructional or related services for a student receiving special education services will be determined by the student's individualized education ~~program~~.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician indicates, in writing, that she is medically unable to attend regular classroom instruction ~~as well as, and (2)~~ for up to 3 months after the child's birth or a miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.: 105 ILCS 5/10-22.6a, 5/14-13.01, 5/18-4.5, and 5/18-8.05.  
23 Ill.Admin.Code §§1.610 and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: December 21, 2009

**Comment [a1]:** This policy is updated in response to 105 ILCS 5/14-13.01(a), amended by P.A. 96-257 and 23 Ill.Admin.Code §226.300(g). New text reflects P.A. 96-257's requirements that (1) all students must provide a written statement from a physician, and (2) the district follows ISBE's rule 23 Ill.Admin.Code §226.300(g), which governs the required qualifications of home and hospital instructors.

**Issue 75, February 2011**

# DRAFT UPDATE

## Instruction

### English Language Learners

The District offers opportunities for resident English Language Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. The Superintendent or designee shall develop and maintain a program for English Language Learners that will:

1. Assist all English Language Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Language Learners.
2. Appropriately identify students with limited English-speaking ability.
3. Comply with State law regarding the Transitional Bilingual Educational Program ~~and (TBE)~~ or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Language Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Language Learners.
6. Annually assess the English proficiency of English Language Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Language Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Language Learners about: (1) the reasons for their child's identification, (2) their child's level of English proficiency, (3) the method of instruction to be used, (4) how the program will meet their child's needs, (5) specific exit requirements of the program, (6) how the program will meet their child's individualized education program, if applicable, and (7) information on parent/guardian rights. Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

**Comment [a1]:** Policy is updated for clarity.

**Issue 75, February 2011**

### Parent Involvement

Parents/guardians of English Language Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Language Learners programs.

# ***DRAFT UPDATE***

LEGAL REF.: 20 U.S.C. §§6312-6319 and 6801.  
34 C.F.R. Part 200.  
105 ILCS 5/14C-1 et seq.  
23 Ill.Admin.Code Part 228.

CROSS REF.: 6:15 (School Accountability), 6:170 (Title I Programs), 6:340 (Student Testing  
and Assessment Program)

ADOPTED: ~~December 21, 2009~~

# DRAFT UPDATE

## Instruction

### Extracurricular and Co-Curricular Activities

Extracurricular or co-curricular activities are school-sponsored programs for which some or all of the activities are outside the instructional day. They do not include field trips, homework, or occasional work required outside the school day for a scheduled class. "Co-curricular activity" refers to an activity associated with the curriculum in a regular classroom and is generally required for class credit. "Extracurricular activity" refers to an activity that is not part of the curriculum, is not graded, does not offer credit, and does not take place during classroom time; it includes competitive interscholastic activities and clubs.

The Superintendent must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activity, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. Fees assessed students are reasonable and do not exceed the actual cost of operation.
3. The District has sufficient financial resources for the activity.
- ~~4. Student body desires are considered.~~
4. Requests from students.
5. The activity will be supervised by a school-approved sponsor.

Non-school sponsored student groups are governed by School Board policy, 7:330, *Student Use of Buildings - Equal Access*.

### Academic Criteria for Participation

For students in kindergarten through 8th grade, selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

For high school students, selection of members or participants is at the discretion of teachers, sponsors, or coaches, provided selection criteria conform to the district's policies. In order to be eligible to participate in any school-sponsored or athletic activity, a student must satisfy Putnam County High School's scholastic standing requirements and may not be failing more than one academic classes. Any student failing to meet these academic criteria shall be suspended from the activity for 7 days or until the specific academic criteria are met, whichever is longer.

Grades are checked each week during the season. To be eligible to participate in extracurricular activities, a student must be doing passing work in 4 of 5, 5 of 6, or 6 of 7 courses.

**Comment [a1]:** Due to feedback from subscribers, the factors on which the superintendent evaluates an extracurricular or co-curricular activity are edited to delete "~~Student body desires,~~" and add "Requests from students."

**Issue 75, February 2011**

# ***DRAFT UPDATE***

LEGAL REF.: 105 ILCS 5/10-20.30 and 5/24-24.

CROSS REF.: 4:170 (Safety), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access); 8:20 (Community Use of School Facilities)

ADOPTED: ~~December 21, 2009~~

# DRAFT UPDATE

## Students

### Exemption from Physical Activity

In order to be excused from participation in physical education, a student must present an [appropriate excuse](#) from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. State law prohibits a school board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Special activities in physical education will be provided for students whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents their participation in the physical education courses.

**Comment [a1]:** Policy is updated in response to subscriber input. The Legal References now include the Medical Practice Act, 225 ILCS 60/.

**Issue 75, February 2011**

LEGAL REF.: 105 ILCS 5/27-6.  
[225 ILCS 60/, Medical Practice Act.](#)  
23 Ill.Admin.Code §1.420(p).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (Credit for Alternative Courses and Programs, and Course Substitutions)

ADOPTED: [December 21, 2009](#)

# DRAFT UPDATE

## Students

### Communicable and Chronic Infectious Disease

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the School Board's policies. The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns.

LEGAL REF: 105 ILCS 5/10-21.11.  
410 ILCS 315/2a.  
[23 Ill.Admin.Code §§ 1.610 and 226.300.](#)  
77 Ill.Admin.Code ~~§Part 690.400 et seq.~~  
Individuals With Disabilities Education Act, 20 U.S.C. §1400 et seq.  
Rehabilitation Act, Section 504, 29 U.S.C. §794(a).

ADOPTED: ~~December 21, 2009~~

**Comment [a1]:** This policy is updated only in the Legal References with 23 Ill.Admin.Code §226.300(g), which governs the required qualifications of home and hospital instructors.

**Issue 75, February 2011**

To: Mr. McCracken and Putnam County School Board

We would like the opportunity to extend our current after-school program to our 5<sup>th</sup> graders at PC Elementary in Hennepin. The current After-School Program held at Swaney reaches students in grades 6-12. The purpose of this letter is to propose the extension of the Program to include 5<sup>th</sup> grade students in the Hennepin building. We have collaborated with Tricia Both and feel it would be a good transition to the Junior High program and meet the needs of our current 5<sup>th</sup> graders. The program will be open to all 5<sup>th</sup> grade students who wish to attend.

Funds are already available through the Wellness account administered by Tricia Both. Expenses include a daily snack and stipends for two 5<sup>th</sup> grade teachers. The same buses and procedures as the Junior High will be utilized. Students will be picked up from the Hennepin school at 4:30 and then will go directly to Junior High. The same drop offs will be used; Granville-High School, McNabb Library, and Magnolia Library.

All 5<sup>th</sup> grade students will be invited to attend and be a part of the activities if they wish to do so. However, our target population is students whom are chronic with incomplete required classroom assignments. Their support at home is insufficient to help them meet classroom expectations. This target population is based on teacher observation, parental request, and/or Universal Screening data.

The After-School Program will allow the students necessary time and resources to be successful in completing assignments. Student will also receive ample practice, extra tutoring in problem areas, and reinforcement of needed skills. Technology will be used to differentiate instruction, accommodate the variety of learning styles, and provide reinforcement of Illinois State Standards.

We would like the program to begin March 28<sup>th</sup> and run through May on Mondays and Wednesdays following the same schedule as PCJH.

Thank you for your consideration and support.

Sincerely,

Connie Hartman

Mike McCann

Debbie Ward

## **Recommendation for After School Program at Elementary School**

As superintendent, I recommend that we approve the proposed after school program at Putnam County Elementary School, as described in the attached letter.

### **Rationale**

Upon my review of this proposed program that is described in the attached letter, I have learned that there will not be any cost to the district. I called Illinois Central, and they have stated that there will be no additional cost for busing, as the routes already include those stops in Hennepin. In addition, there will be no cost for the district to have the additional staff working the program, as the after school funds raised by Tricia Both will pay for the teacher stipends. Snacks, etc. will not be paid through district funds. Thus, this proposed program should be an excellent help to our students, and it will not be a district expense.

### **District Goal**

Demonstrate increased academic achievement for all students.

## **Putnam County Speech/Language Caseload**

### **2010-2011**

60 students

### **2011-2012**

60 students

6 pending services



***LaSalle/Putnam County Educational Alliance for Special Education***

1009 Boyce Memorial Drive Ottawa, IL 61350

**Mary Jane Chapman, Executive Director**

**Pamela Carretto, Assistant Director**

PHONE/TDD: (815) 433-6433 FAX: (815) 433-6164 EMAIL: [lease@lease-sped.org](mailto:lease@lease-sped.org) WEBSITE: [www.lease-sped.org](http://www.lease-sped.org)

TO: Mr. Jay McCracken, Superintendent, Putnam County Community Unit #535

FROM: Barbara Harte, Speech/Language Coordinator

DATE: March 17, 2011

RE: RESPONSE NEEDED - L.E.A.S.E. Speech & Language Services

Enclosed is a revised speech service resolution used by L.E.A.S.E. as record of our agreement to provide services to member districts. Due to a change in the percentage of service time, we need your signature on the the revised resolution for your district. Please sign the enclosed resolution which formally authorizes L.E.A.S.E. to provide speech and language services for your district. Please return this contractual agreement to me as soon as possible.

After the L.E.A.S.E. Director signs the resolution, I will send you a complete copy.

We look forward to providing continued services to your district. Please call if there are any questions or concerns.

Thank you.

enclosure

SPEECH SERVICE RESOLUTION

The Putnam Comm. Unit District, #535 hereby recognizes the lack of availability of qualified public school certified speech and language clinicians.

In doing so, the above-named District hereby requests that the L.E.A.S.E. central office, on behalf of our district and on a temporary basis, centrally employ speech and language staff on an individually negotiated salary and fringe benefit package sufficient to hire such staff.

In doing so the above-mentioned district further recognizes its financial responsibility for the proportionate services of such staff and hereby affirms the district's intent to pay, regardless of caseload, for .40% F.T.E. speech and language pathologist employment costs for each school year henceforth pending annual approval of continuation by both Putnam County Community Unit District #535 and L.E.A.S.E.

The L.E.A.S.E. Director must be notified of any desired changes in this agreement by no later than January 1 of the preceding school year.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Special Education Signature

## 2011/2012 SPEECH/LANGUAGE ESTIMATED BILLING

**PUTNAM CO COMM UNIT# 535**

**Draft -for Estimation Of  
Based on 2010-11 Salary**

**40% CLINICIAN: KELLY SCHAEFER**

**SALARY** **\$21,522.40**

MEDICARE TAX (1.45%) \$312.07

BOARD PAID TRS (9.8901%) \$2,128.59

BOARD TRS (.58%) \$137.18

BOARD TRS INSURANCE (.88%+.66%) \$364.23

GROUP INSURANCE \$6,383.68

TUITION REIMBURSEMENT \$487.68  
(at ISU or NIU prevailing rate)

TRAVEL REIMBURSEMENT \$320.00

WORKMAN'S COMP INS \$70.72

UNEMPLOYMENT COMP INS \$0.00 \*

SUPPLIES/EQUIPMENT \$320.00

INSERVICE \$320.00  
(Conf/wkshp expenses)

DUES/FEES \$160.00

INCIDENTAL COSTS RELATED TO  
SUPERVISION OF SPEECH/LANG  
SERVICES

**TOTAL DUE FY12** **\$32,526.54**

This billing does not include any allowance for telephone postage which is to be paid by the local district.

Billing is to occur in August and January with an addendum in June. Payment of billings are due within 30-45 days of the billing. State personnel reimbursement is to be received following the contractual year of service provided a reimbursement is received by L.E.A.S.E.

\*The L.E.A.S.E. Executive Committee has determined that L.E.A.S.E. will no longer pay for unemployment insurance. L.E.A.S.E. will assume the responsibility for reimbursement of unemployment compensation made by L.E.A.S.E. employees who become eligible for unemployment compensation. You will, therefore, be billed for the cost of unemployment insurance for speech and language pathologists within your regular billings for services. If, however, a speech and language pathologist makes an unemployment claim subsequent to their employment with L.E.A.S.E., L.E.A.S.E. will pay the claim and bill your school district for the appropriate share of the cost.

3/17/2011

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### **Recommendation to Accept Speech Therapist hiring from L.E.A.S.E.**

As superintendent, I recommend continuing to employ Kelly Schaefer as a speech/language pathologist in our Putnam County CUSD 535 during the 2011/2012 school year.

### **Rationale**

After examining our speech/language needs for the upcoming school year, the caseload is predicted to remain at the same level or higher than this current school year. (Please refer to attached sheet.) Therefore, we will need to continue employing Kelly as a part time speech/language pathologist from L.E.A.S.E.

### **District Goal**

Demonstrate increased academic achievement for all students.

PUTNAM COUNTY CUSD #535  
BOARD OF EDUCATION EXECUTIVE SESSION AGENDA  
MARCH 21, 2011  
6:30 P.M.

- I. Personnel
  - A. Terry Warren Retirement
  - B. Mike Olson Resignation
  - C. Hire – Ashley Schmitt, Kindergarten Teacher
  - D. Discuss First, Second, Third, and Fourth Year Teacher Rehire and Grant Tenure
- II. Semi-Annual Review of Closed Meeting Minutes
  - A. Dates of Closed Sessions:
    - Specific employees: 9/16/10, 9/20/10, 10/18/10, 12/20/10, 1/18/11
    - Board self-evaluation: 2/8/11
    - Semi-annual review: 10/18/10
    - Student disciplinary case: 11/15/10 should not be released to protect student's privacy.  
(If you would like to review minutes, can be viewed on BoardBook-  
See minutes on each meeting date)
- III. Litigation
  - Herkelman Discrimination Complaint

2-25-11  
PGE



You are my hiding place;  
you will protect me from trouble  
and surround me  
with songs of deliverance.  
—Psalm 52:7

114 West Poplar Street  
Tonica, Illinois 61370

February 25, 2011

Mr. Jay McCracken, Superintendent of Schools  
Putnam County Community Unit School District #535  
400 East Silverspoon Avenue  
Granville, Illinois 61326

Dear Mr. McCracken:

Pursuant to the provisions of Article 6.4 (Early Retirement Incentive) of the 2010-2013 Collective Bargaining Agreement between the Putnam County Education Association and the Board of Education, I am hereby declaring advance notice of my intent to retire following the 2014-2015 school year.

During the current 2010-2011 school year, I may receive additional monies for extra services/duties performed beyond my regular contract. As I may not perform these additional duties in the future, calculations to determine my salary for next year should be based upon the lower contracted salary amount for 2010-2011, rather than any greater amount that I may actually receive.

It has been a rewarding challenge and a privilege to have served as an Illinois public school educator since 1975 and as an educator for this fine district since 1992.

Sincerely,  
  
Terry R. Warren



## **Recommendation to Accept Terry Warren's Resignation**

As superintendent, I recommend that we regretfully accept Terry Warren's letter of intent to resign in four years.

### **Rationale**

Terry Warren has decided to plan for his retirement, and we should support him in this endeavor.

### **District Goal**

Improve communications among all stakeholders in the Putnam County School District and communities.

March 10<sup>th</sup> 2011

To Mr. McCracken and the Putnam County Board of Education:

It is with deep regret that I resign my position as a teacher and coach in the Putnam County School District #535. The past 14 years have been a tremendous opportunity for my self to grow as a teacher and leader, and I am extremely thankful for the opportunities that I was given.

I have worked in a school district that is fantastic and is focused on the students and providing them with the best education possible. I know that the direction of the district will continue to grow in that direction.

The best aspect of this district is the people, from the school board, administrators, teachers, and most important the students. I have been allowed to work and grow from each of these groups and have enjoyed it tremendously.

I while look forward to the new opportunity, I will always treasure my time at Putnam County.

Thank-you  
Michael Olson

## **Recommendation to Accept Resignation of Mike Olson**

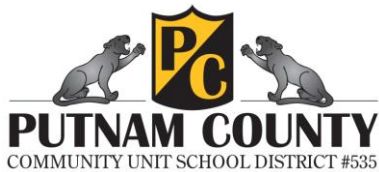
As superintendent, I recommend that we accept with regrets the resignation of Mike Olson, junior high social studies teacher.

### **Rationale**

As you have heard, Mike has recently accepted a principal's position at Waltham, and we regretfully should accept his resignation. He will be missed greatly throughout our entire district.

### **District Goal**

Improve communications among all stakeholders in the Putnam County School District and communities.



**Putnam County Primary School**

*400 E. Silverspoon Ave.  
Granville, IL 61326*

*Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801*

**(EXECUTIVE SESSION ONLY)**

March 21, 2011

To Putnam County School Board Members:

It is my recommendation to hire the following person to fill the vacancy for a kindergarten teacher position at Putnam County Primary School for the 2011-2012 school year:

Ashley Schmitt

Kristal LeRette, Principal  
Putnam County Primary School

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt*

*Where all students will learn and succeed and all means ALL*  
*Principal—Mrs. Kristal LeRette*  
*Secretary—Mrs. Brenda Schmidt*



*Ashley Schmitt*  
*P.O. Box 131*  
*Mark, IL 61340*  
*aaschmitt@eiu.edu*

**OBJECTIVE:**

To obtain a position in the field of education where I am given the opportunity to teach and care for children.

**EXPERIENCE:**

**Individual Aide, Putnam County School District, Granville, IL**  
August 2010-Present

**Psychiatric Rehab Director, Asta Care Center, Toluca, IL**  
April 2010- Present

**Substitute Teaching, Putnam County School District, Granville, IL**  
February 2010-May 2010

**Grace Lutheran Child Development Center, Paris, IL**  
May 2007-January 2010, School Age, Toddler Teacher

- Provided before and after school care
- Created bulletin boards
- Created lesson plans for group activities
- Created parent letters

**Substitute Teaching, District #95, Paris, IL**  
May 2009-June 2009

**Student Teaching, South School, Marshall, IL**  
January 2009-May 2009

- Provided instruction for students in a 2<sup>nd</sup> grade classroom
- Created Lesson Plans
- Created bulletin boards
- Created interactive lessons on Starboard

**Paris YMCA, Paris IL**  
May 2007-August 2007, Before Camp Care

- Provided morning care for children before summer camp

**Rural King Supply, Paris, IL**  
May 2006-May 2007, Cashier

- Managed cash register purchases
- Maintained positive customer relations

**EDUCATION:**

Attended Eastern Illinois University, Charleston IL- participated in Math Energy, Panther Pal, Special Olympics volunteer, Member of Association of Childhood Education International

**DEGREE:**

Major-Elementary Education with a concentration in English  
Bachelor of Science in education, Graduation date- May 9, 2009

**COMMUNITY  
ACTIVITIES:**

Attend Community Bible Church  
Vacation Bible School helper at Community Bible Church  
Relay for Life Volunteer

**SKILLS:**

Computer- Microsoft Word, Microsoft Publisher, Power Point, Excel, SMARTboard software, Starboard software  
Internet: Netscape and Explorer

**REFERENCES:**

Mary Gilbert, Kindergarten Teacher, Putnam County School  
1051 E. Morine Drive  
Hennepin, IL 61327  
[gilbertm@mchsi.com](mailto:gilbertm@mchsi.com)

Jennifer Diaz, Administrator, Asta Care Center  
309 W. Fifth Street  
Spring Valley, IL 61362  
(815) 883-0777  
[Natemml@Juno.com](mailto:Natemml@Juno.com)

Sherri Scott, Second Grade Teacher, South School  
15747 East National Road  
Marshall, IL 62441  
(217) 251-7007  
[SScott@Marshall.k12.il.us](mailto:SScott@Marshall.k12.il.us)

## **Recommendation to hire Ashley Schmitt as a Kindergarten Teacher**

As superintendent, I recommend that we hire Ashley Schmitt as a kindergarten teacher for the 2011/2012 school year.

### **Rationale**

Ashley will replace Mary Gilbert, and Mrs. LeRette has conducted interviews to fill this kindergarten teaching need. Mrs. LeRette has great confidence in Ashley, as she has proven her abilities in our district.

### **District Goal**

Demonstrate increased academic achievement for all students.



**Putnam County Primary School**

**400 E. Silverspoon Ave.  
Granville, IL 61326**

**Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801**

To Putnam County School Board Members:

It is the recommendation to rehire the following non-tenured teachers in their current teaching positions for the 2011-2012 school year.

<u>Name</u>	<u>Years in District</u>	<u>Assignment</u>
Carol Eckwall	3 <sup>rd</sup> Year	Music Teacher Putnam County Primary School and Putnam County Elementary School
Beth (Betsy) Kuehn	2 <sup>nd</sup> Year	Special Education Putnam County Primary School
Maria Mignone	1 <sup>st</sup> Year	Speech/Language Pathologist District

It is the recommendation to offer tenure to the following:

Ronda Vacca	4 <sup>th</sup> Year	1 <sup>st</sup> Grade Putnam County Primary School
Tammy Waca	4 <sup>th</sup> Year	Special Education Putnam County Primary School

Respectfully,  
Mrs. Kristal LeRette, Principal  
Putnam County Primary School

***Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt***

*Where all students will learn and succeed and all means ALL*  
*Principal—Mrs. Kristal LeRette*  
*Secretary—Mrs. Brenda Schmidt*

Putnam County Elementary School  
326 South 5<sup>th</sup> Street, PO Box 229, Hennepin, IL 61327  
Phone: 815.882.2800 #2 Fax: 815.925.7435



March 10, 2011

To: Board of Education, Putnam County CUSD #535  
Jay McCracken, Superintendent of Schools

From: Mike McCann, Principal, Principal  
Putnam County Elementary

Re: Recommendation for Rehire: Non-Tenured Teachers

The following non-tenured faculty members have demonstrated a high standard of performance in the classroom and are recommended for rehire for the 2011-2012 school year.

Teacher	Yrs. in the District	Teaching Assignment
Carol Eckwall	3	General Music
Mary Lucas	3	Third Grade Teacher
Maria Mignone	1	Speech and Language Therapist
Kristen Wroblewski	3	Special Education Teacher

It is the recommendation to offer tenure to the following:

Josie Hall	4	Fifth Grade Teacher
Debbie Ward	4	Fifth Grade Teacher



*Where all students will learn and succeed, and all means ALL*

**Carl B. Carlson - Principal**  
[carlsonc@putnam.k12.il.us](mailto:carlsonc@putnam.k12.il.us)

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**Putnam County Junior High School**  
13183 North 350<sup>th</sup> Avenue  
McNabb, Illinois 61335

**“Where CHARACTER COUNTS!”**  
Phone (815) 882-2800 Ext. 3  
Fax (815) 882-2299

March 10, 2011

To Putnam County School Board Members:

It is the recommendation to rehire the following non-tenured teachers in their current teaching positions for the 2011-2012 school year.

<u>Name</u>	<u>Years in District</u>	<u>Assignment</u>
Lynette Olson	3 <sup>rd</sup> Year	JH Physical Education
Jessica McKenzie	3 <sup>rd</sup> Year	JH Math
Vanessa Goslin	3 <sup>rd</sup> Year	JH Art
James Barnett	2 <sup>nd</sup> Year	JH Physical Education/Health
Lori Miller	2 <sup>nd</sup> Year	JH Math
Stacie Jermenc	2 <sup>nd</sup> Year	JH Special Education

It is the recommendation to offer tenure to the following:

David Lombardo	4 <sup>th</sup> Year	JH Chorus, JH Band, Music Exploratory
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Yours in education,

Carl B. Carlson  
Principal  
Putnam County Junior High School

Jay

The following teachers at the Putnam County HS for rehire:

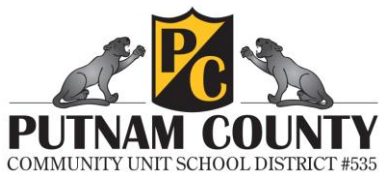
All recommended for rehire:

Jim Carboni	4 years	Physical Education
Judy Gedraitis	4 years	English
Jodi Goetz	4 years	Special Education
Andrea Winter	4 years	Biology
Kelli Davis	4 years	Math

Recommended for rehire:

Vanessa Goslin	3 years	Art
Josh Nauman	1 year	Dr. Ed/Health

Bob Peterson  
Principal  
Putnam County MS



**Putnam County Primary School**

*400 E. Silverspoon Ave.  
Granville, IL 61326*

*Phone Number 1-815-882-2800  
Fax Number 1-815-882-2801*

**(EXECUTIVE SESSION ONLY)**

March 21, 2011

Friday, March 4, 2011 was Colleen Charbonneau's last day as an individual aide at Putnam County Primary School. According to 7.12 of the Collective Bargaining Agreement, during an employee's 60 day workday probationary period, the employee may be terminated for any reason.

Colleen Charbonneau was released from her duties as an individual aide because a student moved out of the district, and her services as an individual aide were no longer needed.

*Where all students will learn and succeed and all means ALL  
Principal—Mrs. Kristal LeRette  
Secretary—Mrs. Brenda Schmidt*

*Where all students will learn and succeed and all means ALL*  
*Principal—Mrs. Kristal LeRette*  
*Secretary—Mrs. Brenda Schmidt*

## **Jay McCracken**

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**From:** "Dennis Weedman" <dweedman@rsnlt.com>  
**To:** "Jay McCracken" <jaymccracken@putnam.k12.il.us>  
**Sent:** Thursday, March 17, 2011 10:30 AM  
**Subject:** RE: Herkelman

We have not heard anything officially from IDHR since we followed up by providing the requested information after the Fact Finding Conference in December. On February 28, 2011, we did receive a form letter from the department stating that in the event the agency does not conclude its investigation within 365 days from the date the complainant perfected his complaint, the complainant can proceed on his own by filing a complaint in court or before the Human Rights Commission.

### **Dennis L. Weedman**

Attorney

Robbins Schwartz Nicholas Lifton & Taylor, Ltd.

510 Regency Centre

Collinsville, Illinois 62234-4635

p: 618.343.3540 f: 618.343.3546

[dweedman@rsnlt.com](mailto:dweedman@rsnlt.com)

**ROBBINS SCHWARTZ**  
**NICHOLAS LIFTON & TAYLOR, LTD.**

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## **Recommendation to Rehire First, Second, and Third Year Teachers**

As superintendent, I recommend that we hire the first, second, and third year teachers, as provided in the rehiring lists by the principals.

### **Rationale**

March is the designated month in which we approve the rehiring of teachers for the upcoming school year. As you know, the lists were provided in last week's Friday memo and again in this BoardBook packet. As I have heard no concerns expressed by Board members, I recommend supporting the recommendations from the principals. These recommendations were based upon classroom observations.

### **District Goal**

Demonstrate increased academic achievement for all students.

## **Recommendation to Rehire and Grant Tenure to Fourth Year Teachers**

As superintendent, I recommend that we rehire and grant tenure to Fourth Year Teachers, as listed in the rehiring lists provided by our principals.

### **Rationale**

As mentioned in the previous recommendation, March is the month in which we approve the rehiring of teachers for the upcoming school year. Once again, I have not received any concerns expressed by Board members since the listing was sent. The principals based their recommendations upon classroom observations.

### **District Goal**

Demonstrate increased academic achievement for all students.

## **Recommendation to Rehire All Certified and Non-certified Union Employees**

As superintendent, I recommend rehiring all certified and non-certified union employees for the 2011/2012 school year.

### **Rationale**

As you know, we had a rather aggressive budget reduction plan for this school year, and we have already eliminated the extraneous certified and non-certified union positions. Our administrative team has examined enrollment projections, and we believe there is a definite need for all to be rehired.

### **District Goal**

Maintain strong fiscal responsibility in the Putnam County School District.