

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - SPECIAL MEETING
WEDNESDAY, MAY 29, 2019
GRODSKY ADMINISTRATION CENTER at 6:00 PM**

Create opportunities that inspire all students to grow as learners, individuals, and citizens.

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
PRESENT:
- III. **RECOGNITION OF VISITORS AND PARTICIPATION**
At each regular and special open meeting, members of the public and District employees may comment to or ask questions of the Board of Education. If you would like to address the Board, please complete a Visitor Participation Form and present it to Mrs. O'Donnell, our recording secretary, at this time. The Board will be prepared to address those comments related to the agenda within a reasonable time.
- IV. **CONSENT AGENDA**
A. Personnel Report 3
- V. **EXECUTIVE SESSION**
A. Board of Education Self-Evaluation workshop with IASB 4
- VI. **ADJOURNMENT**

DISTRICT ORGANIZATIONAL GOALS

- **Student Success:** Ensure all students are well rounded and emotionally and academically prepared for success in high school.
- **Teaching, Learning, and Innovation:** Encourage a learning environment that emphasizes excellence and retains high-quality staff.
- **Family and Community Partnership:** Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.
- **Sustainable Resources:** Advance effective use of resources to support safe, learner

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Achieving excellence in learning through an equitable education for all.

AGENDA

ready facilities that maximize student learning.

PERSONNEL REPORT 5/29/19

<u>Name</u>	<u>Positon</u>	<u>Replacing</u>	<u>Action</u>	<u>FTE</u>	<u>Number of Positions</u>	<u>Effective</u>	<u>School</u>	<u>PHEA or BOARD</u>	<u>Salary</u>
Garth Anderson	Band/Music Teacher	Mimi Gember	New Hire	1		8/19/19	Sullivan		\$58,868/year
Melinda Lyons	Part-time Art Teacher	Beth Stoken	New Hire	0.319		8/19/19	IKE		\$17,790/year
Jose Marroquin	Custodian (Night)	Marcus Sabo	New Hire	1		6/10/19	MAC		\$15/hour
Vicki Samiotakis	Teacher-PE		Resignation	1		6/7/19	MAC		\$47,208/year

Prospect Heights SD 23
Board/Superintendent Communications Expectations
August 8, 2017

Board/Superintendent Expectations

This board expects:

1. To receive a “Board Update” or a “Friday 411” document from the superintendent alternating every other Friday via email.
2. To be notified by text, alerting board members to the type of emergency and of an email as soon as possible for:
 - a. School emergency (lockdown, fire, etc.)
 - b. Bus accident
 - c. Student emergency (arrest, injury, death)
 - d. Staff emergency (arrest, injury, death)The superintendent or designee will phone (rather than email) board members at his discretion.
3. To receive board packets and supporting documentation by Friday before the scheduled Wednesday board meeting.
4. To receive weekly expenditure reports from the Assistant Superintendent for Business and Operations.
5. That all board members will receive the same information.
 - a. One member’s request for additional information results in all members receiving or having the same access to the information. (“One gets, all get.”)
6. That board members will treat each other and staff with respect.
7. That the superintendent and staff will treat all board members with respect.
8. That reasonable requests for additional information will be satisfied in a timely manner.
9. That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.

Also see Board Agreements

Prospect Heights SD 23
Board/Superintendent Communications Expectations
August 8, 2017

Board/Superintendent Communications

This superintendent expects:

1. Requests for additions to the agenda will go to the board president and/or superintendent and will be received at least 8 days before the meeting. The board of the whole will agree to put an item on a future agenda before significant staff time is expended.
2. That direction is only given at board meetings when a majority of the board agrees to give direction.
3. That board members will be respectful toward staff and be respectful of staff's time.
4. That board members will read all board packets and supporting documentation before the board meeting.
5. That board members will direct questions about agenda items or supporting materials to the contact person by the Tuesday before the scheduled Wednesday board meeting. Board members with questions after the Tuesday deadline are encouraged to contact the superintendent, but understand they may not receive answers at the board meeting.
6. That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.

Also see Board Agreements

Prospect Heights SD 23

Board Agreements

August 8, 2017

Concerns from the community and staff (“Customer” concerns)

- Board members will listen carefully, remembering they are only hearing one side of the story.
- Board members will then direct that person to the person in the district most appropriate (Chain of Command) who is able to help them resolve their concern.
- Board members handling concerns in this manner will clarify that one board member has no individual authority to fix a problem.
- Board members will call the superintendent if they think this is an issue of concern.

Speaking with one voice

- No individual board member other than the board president has the authority to act or speak on behalf of the board without the consent of the board.
- Board members have an obligation to express their opinions and respect others’ opinions.
- Board members understand the importance of speaking with one clear voice to both the superintendent and the community.
- Board members have the right to disagree with the decision of the board, but will support the board in its decision by abiding by the will of the majority.

Spokespersons to the media

- The board president is the spokesperson for the board to the media.
- The superintendent is the spokesperson for the district.

Also see Board/Superintendent Communication Expectations