

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - REGULAR MEETING
WEDNESDAY, JUNE 12, 2019
MACARTHUR MIDDLE SCHOOL - FACS ROOM at 7:00 PM**

Create opportunities that inspire all students to grow as learners, individuals, and citizens.

AGENDA

I. CALL TO ORDER

Jim Bednar, Board President, calls the meeting to order.

II. PLEDGE OF ALLEGIANCE

We will be led in the pledge by The MacArthur State Track Qualifiers, the Special Olympics State Qualifiers, and the American Legion Award Recipients.

III. ROLL CALL

PRESENT: Mr. Bednar, Mrs. Botwinski, Mr. Chester, Mr. Greidanus, Mr. Novak, Mrs. Paul and Mrs. Peters

ABSENT:

ALSO PRESENT; Dr. Don Angelaccio, Superintendent, Dr. Amy Zaher, Assistant Superintendent of Instruction, and Mr. Micheal DeBartolo, Assistant Superintendent of Finance and Operations.

IV. RECOGNITION OF VISITORS AND PARTICIPATION

At each regular and special open meeting, members of the public and District employees may comment to or ask questions of the Board of Education. If you would like to address the Board, please complete a Visitor Participation Form and present it to Mrs. O'Donnell, our recording secretary, at this time. The Board will be prepared to address those comments related to the agenda within a reasonable time.

V. COMMUNICATIONS

The board received a number of "Thank You" notes from faculty and students.

A. IDEA Designation - Meets Requirements

8

The Individuals with Disabilities Education Act (IDEA), requires all states to make determinations on the performance of their local districts with regard to the provision of special education and related services. The Illinois State Board of Education (ISBE) has reviewed data from the 2017-2018 school year and has determined that your district has received the designation of Meets Requirements in implementing one or more of the following requirements of IDEA

B. Thank you notes

10

C. Legislative Update

12

The Spring legislative session ended with a flurry of activity and movement on a number of impactful items. The Alliance report highlights some of the main points of legislation that we are following.

D. Newspaper Articles

In your folder are copies of two articles. The first was from an interview I gave for the Daily Herald on the promotion ceremony. The second is from the Journal's story on potential use of the newly approved infrastructure and capital funds being released by the State.

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AGENDA

VI. COMMITTEE REPORTS

A. BUILDING AND SITES

Pat will report.

B. I.A.S.B.

14

Mari-Lynn will report. Minutes of our Special Meeting from May 29 will be included in the Consent Agenda. The Board Workshop was a good opportunity for the Board and Superintendent to reflect upon our roles and responsibilities. We reaffirmed our operating procedures and expectations.

C. POLICY

No Report

D. COMMUNITY RELATIONS

No Report

E. N.S.S.E.O.

Carol will Report.

F. FINANCE

Mari-Lynn will report.

G. NEGOTIATIONS:

No Report

VII. CONSENT AGENDA

The consent agenda includes the minutes from the Regular Board Meeting and Executive Session on May 8, 2019, Special Meeting and Executive Session on May, 29, the June personnel report, and an authorization to dispose of surplus tech equipment.

I move to approve the Consent Agenda as presented.

A. Approval of Regular Meeting Minutes of May 8, 2019

19

B. Approval of the Executive Meeting Minutes of May 8, 2019

28

C. Approval of the Special Meeting Minutes of May 29, 2019

30

D. Approval of the Special Executive Session Meeting Minutes of May 29, 2019

32

E. Personnel Report

35

F. Disposal of Surplus Tech Equipment and Supplies

36

Each year, the District takes inventory of its existing equipment and supplies. Based upon need and value to the District, the Board is asked to approve the disposal of such items as required by the School Code.

VIII. FINANCIAL REPORT

Attached is the memo recommending payment of the voucher lists for materials, supplies, and services paid since the last BOE meeting. In addition, the District payments for salaries and insurance benefits during the previous month are included for approval. Those documents are all included for your review.

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I move to approve the Financial Report as presented.

- | | |
|--|-----|
| A. Monthly Invoices (non-construction) | 45 |
| B. Monthly Invoices (construction) | 112 |

IX. PUBLIC HEARING ON AMENDED FY19 BUDGET

The Board of Education Reviewed and approved the FY20 Budget for the 2018-2019 school year as drafted by the Business Office in consultation with the Finance Committee at its September 2018 meeting. In accordance with legal requirements, the Board adopted a resolution at its May 2019 meeting, published that the adopted Tentative Budget would be available for public inspection for a period of not less than 30 days and notified the public of a hearing on the amended budget.

At this time the Board wishes to conduct a Public Hearing for the purpose of presentation of the 2018-2019 Amended Budget and to allow Board members and others to address the Board regarding the 2018-2019 Amended Budget.

May I please have a motion to open the Public Hearing on the 2018-2019 Amended Budget.

**Moved:
Seconded:
Voice Vote:
Time:**

At this time I would ask the Assistant Superintendent for Finance to address the Board

President: Is there any Board member who has questions or wish to be heard?

President Is there anyone in the audience who wished to address the Board?

President: May I have a motion to close the Public hearing on the 2018-19 Amended Budget?

**Moved:
Seconded:
Voice Vote:
Time**

X. SUPERINTENDENT'S REPORT

- | | |
|---|-----|
| A. Review of Tech Plan 3.0 Data - Information | 113 |
|---|-----|
- Mrs. Stavropoulos will provide an overview of the Educational Technology Plan 3.0. This document is the culmination of the past two year's work to articulate the vision and the plan for continued integration of technology into our instructional practices. Based on the Future Ready Schools Framework, the plan aligns actions across all four of our**

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- Strategic Plan Goals to the seven gears.**
- B. Summer Curriculum Projects - Information 146
Dr. Zaher shared a memo outlining curriculum, professional development, and other projects to be carried out this summer.
- C. Trimester III Strategic Plan Updates - Information 148
Each Trimester the Board receives an update on the progress toward meeting our Strategic Plan Goals, program updates, and financial summary.
- D. Enrollment and Staffing Update - Information 168
Dr. Angelaccio will share an update to the Board regarding current levels of enrollment and implications for staffing. There are no recommendations to alter the approved staffing plan.
- E. FY20 Budget Adoption Timeline - Information 170
Mr. DeBartolo provided a memo outlining the timeline for presentation and adoption of the FY20 budget.
- F. Appointment of Treasurers and Acceptance of Bank Depositories/Brokers - Action 171
Every two (2) years, based upon its membership in the Wheeling Township Treasurer's Organization, the Board of Education must appoint its Treasurer, Assistant Treasurers and accept the organizations that may act as bank depositories, brokers and dealers for the organization. This resolution appoints Amy McPartlin, the new CSBO, as the District's Treasurer, Cathy Johnson and Sherry Koerner of District 214 as the Assistant Treasurers as well as naming the banks, brokers and dealers that the organization has vetted and agreed to do business with regarding our bank accounts and investments.
- I recommend approval of the Resolution to Appoint the District's Treasurer, Assistant Treasurers and bank depositories, brokers and dealers for Fiscal Years 2020 and 2021.**
- G. Renewal of Workers Compensation Insurance - Action 173
As discussed in Finance, competitive proposals were sought from various vendors. Administration and Finance are recommending the approval of the ICRMT proposal.
- I recommend the approval of the workers compensation insurance program in the amount of \$83,069 for 2019-20 with ICRMT, the District's workers compensation insurance carrier.**
- H. Transfer of Contingency Funds from Education Fund to Capital Projects Fund- Action 198
As presented at the Finance Committee and Buildings and Sites committee meetings, the District had set aside funds for contingency in the Education Fund for possible use on items such as special education placements and capital supplies, personnel leaves, strategic planning and additional costs to certain programs based upon State of Illinois and state/federal grant funding. Upon review of expenditures for the 2018-19 school year, both incurred and encumbered, the administration and finance committee recommends the transfer of these budgeted but unused funds for work on future capital projects.

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I recommend approval of the resolution authorizing transfer of funds from the Education Fund to the Capital Projects Fund in the amount of \$150,000.

- I. Transfer of Funds from Operations & Maintenance Fund to Capital Projects Fund - Action 201
As presented at the Buildings and Sites and Finance committee meetings, the District has realized expanded rental income under the new facility use procedure. Upon review of expenditures for the 2018-19 school year, both incurred and encumbered, the rental income can be used, as intended upon creation of the procedure, for future capital projects. In addition, the Operations and Maintenance Fund has realized unexpended funds that may be used for future capital projects. The conservative estimate of available funds to transfer has been set at \$50,000. The administration and finance committee/operations and maintenance committee recommend the transfer of these budgeted but unused funds for work on future capital projects.

I recommend approval of the resolution authorizing transfer of funds from the Operations and Maintenance Fund to the Capital Projects Fund in the amount of \$130,000.

- J. Carry Over of Unexpended Funds for School Buildings - Action 204
The recommendation of the Finance Committee is attached for the carry over of unexpended building funds to FY20 for use by each school at a rate of 75% of unused funds per individual budget.

I move to approve the carry over of 75% of unused FY19 funds for use in FY20 for each building.

- K. Observation & Material Testing of Paving Construction by 3rd Party - Action 208
Third party observation and materials testing is a code requirement and best practice to document that subsurface conditions and asphalt materials meet specifications. Three (3) proposals were received. SET Consultants is a local engineering company (Mount Prospect) and qualified to perform the work. This project is part of the FY20 Budget and, as such, funds are being approved for expenditure as part of the O&M Budget for FY20. We recommend proceeding with SET with the NOT TO EXCEED cost of \$3,290.00.

I move to approve the contract with SET Consultants for a total cost NOT TO EXCEED \$3,290.00.

- L. Repair of Sewer Structures - Action 228
As a result of the sewer structure repairs in front of the Administration Building, Mauro Sewer, who completed the repairs, was directed to inspect all remaining parking lot sewer structures District wide. The attachment documents Mauro's field notes and proposal. This project is part of the FY20 Budget and, as such, funds are being approved for expenditure as part of the O&M Budget for FY20.

I move to approve the sewer repairs with Mauro Sewer in the amount of \$13,900.00.

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M. Repair of Paving - Action 231

Per a discussion with ARCON and the Buildings & Sites Committee, three (3) proposals were solicited from ALL STAR (working at IKE), K&L (working in D25 this summer), and SCHROEDER (working in CCSD21 this summer) for AREA 3 (pdf attached). All other potential paving projects were placed on hold while the District determines the severity and need of each area. Pricing was received for full depth repairs (down to soil) and asphalt patching only (down to stone). We recommend proceeding with ALL STAR to complete the asphalt patching in the amount of \$10,340.00. This project is part of the FY20 Budget and, as such, funds are being approved for expenditure as part of the O&M Budget for FY20.

I move to approve the asphalt patching proposal with All Star in the amount of \$10,340.00.

N. Sealcoating of Certain Main Campus Parking Lots - Action 235

Two (2) proposals were received for 2019 sealcoating/crack sealing services at the main campus. Sealcoating/crack sealing is a preventive maintenance task needed every 2-3 years to maintain asphalt surfaces. Re-striping is also included in the cost. The attachment documents the areas to receive services, highlighted in the orange/black hatched areas only. MAUL completed sealcoating for the District last summer. This project is part of the FY20 Budget and, as such, funds are being approved for expenditure as part of the O&M Budget for FY20.

I move to approve the proposal by Maul Paving to perform the Sealcoating Work in Area 3 of the Grodsky Administration Parking Area 3 as described in the proposal submitted for \$19,681.00.

O. Approval of FY19 Amended Budget - Action 238

The materials supporting the amendment of the FY19 adopted budget have been included. Specifically, bond revenue, bond capital expenditures, grant revenue and grant expenditures have been amended.

I move to approve the FY19 Amended Budget as presented.

XI. RECOGNITION OF VISITOR PARTICIPATION

At each regular and special open meeting, members of the public and District employees may comment to or ask questions of the Board of Education. If you would like to address the Board, please complete a Visitor Participation Form and present it to Mrs. O'Donnell, our recording secretary, at this time. The Board will be prepared to address those comments related to the agenda within a reasonable time.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. EXECUTIVE SESSION

I move we adjourn to Executive Session for matters regarding personnel and negotiations. There will be no action after Executive Session.

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- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 242

XV. OPEN SESSION

- A. Approval of Administrator Contracts - Action 281
Following the executive session, final version of the administrators' contracts will be uploaded.

I move to approve the Administrator Contracts as presented.

XVI. ADJOURNMENT

DISTRICT ORGANIZATIONAL GOALS

- **Student Success:** Ensure all students are well rounded and emotionally and academically prepared for success in high school.
- **Teaching, Learning, and Innovation:** Encourage a learning environment that emphasizes excellence and retains high-quality staff.
- **Family and Community Partnership:** Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.
- **Sustainable Resources:** Advance effective use of resources to support safe, learner ready facilities that maximize student learning.



Illinois State Board of Education

100 North First Street, Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph. D.
State Superintendent of Education

05-016-0230-02
Prospect Heights SD 23

May 2, 2019

Dear Superintendent:

The Individuals with Disabilities Education Act (IDEA), Section 616, requires all states to make determinations on the performance of their local districts with regard to the provision of special education and related services. The Illinois State Board of Education (ISBE) has reviewed the following data from the 2017-2018 school year. Based upon these data, ISBE has determined that your district has received the designation of **Meets Requirements** in implementing one or more of the following requirements of IDEA.

Please refer to the online document, *How the Illinois State Board of Education Made Local Determinations under Section 616 of the Individuals with Disabilities Education Act (IDEA) for the 2017-2018 School Year*, for further information. This document and other technical assistance resources are available on the LEA Determinations webpage: <https://www.isbe.net/Pages/Special-Education-LEA-Determinations.aspx>.

A determination of Meets Requirements requires no further action by your district.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Moore".

Barbara Moore
Director of Special Education
Special Education Services

CC: State-Approved Director of Special Education

State Performance Plan Indicator	Score	Determination
Indicator 4b: Significant discrepancy, by race/ethnicity in the rates of suspensions and expulsions greater than 10 days in a school year for children with IEPs; and policies, procedures and practices that contribute to the significant discrepancy.	4.00	Meets Requirements
Indicator 9: Disproportionate representation of racial and ethnic groups in special education and related services that is a result of inappropriate identification.	4.00	Meets Requirements
Indicator 10: Disproportionate representation of racial and ethnic groups in specific disability categories that is a result of inappropriate identification.	4.00	Meets Requirements
Indicator 11: The percent of children with parental consent to evaluate, who were evaluated within the 60 school day timeline as defined by the Illinois School Code (105 ILCS 5/14-8.02).	4.00	Meets Requirements
Indicator 12: Percent of children referred by Part C prior to age 3, who were found eligible for Part B, and who have an IEP developed and implemented by their third birthdays.	4.00	Meets Requirements
Indicator 13: Number of youth aged 16 and above with an IEP that includes coordinated, measurable, annual IEP goals and transition services that will enable that student to meet the post-secondary goals.	N/A	N/A
Correction of Identified Noncompliance	4.00	Meets Requirements
IDEA Part B Audit Findings (A133 audit)	4.00	Meets Requirements
OVERALL DETERMINATION	4.00	Meets Requirements

Thank you for the beautiful plants and kind words. I can not thank everyone at District 23 enough for all of the support I have received. District 23 is a very special place because of all the special people that are a part of it.

Sincerely,

Kris Brand + Family

D23 Administration,

I would like to thank you for providing me with a student teaching experience that allowed me to grow as an educator. Not only was I able to be an active participant in an amazing classroom, but your support and inclusion in district-wide programs allowed me to have a voice in the field of education. Through such

experiences, I further understand the importance of making educational decisions that benefit the students. I wish you all the best of luck in your plans moving forward! Thank you again for all of your support during this experience.

#ProudtobeD23

-Alexandra Gorodiski

2019



Don Angelaccio <dangelaccio@d23.org>

Alliance Legislative Report 101-21

IASA <iasa@iasaedu.org>
 Reply-To: iasa@iasaedu.org
 To: dangelaccio@d23.org

Mon, Jun 3, 2019 at 3:53 PM

June 3, 2019



ALLIANCE LEGISLATIVE REPORT (101-21)

LAWMAKERS GO HOME FOR THE SUMMER

After missing the scheduled session adjournment date last Friday, the Illinois General Assembly continued working through the weekend and completed its business. The House of Representatives completed its work Saturday evening. The Senate arrived in the Capitol Sunday and worked through the day to finish its agenda. Both chambers have now adjourned until the Veto Session to be held October 28-30 and November 12-14.

It was an eventful end of session as **Governor JB Pritzker** was very successful in his first legislative session. A balanced Fiscal Year (FY) 2020 State budget was approved with bipartisan support. Likewise members of both parties supported a \$44 billion capital infrastructure program - including a myriad of increased taxes and fees to support it. Other initiatives of the Governor were also approved this spring, such as: legalization of recreational cannabis, abortion rights, minimum wage increase, and an increase in the minimum teacher salary.

FISCAL YEAR 2020 STATE BUDGET

The FY 2020 budget was approved by both chambers and will be sent to the Governor. **SB 262** appropriates nearly \$40 billion in General Revenue Funds for State spending. This includes an increase of \$375 million for the evidence-based funding formula to fund K-12 schools. There is also an increase of \$47.3 million for mandated categorical grants - including a \$26.3 million increase for transportation reimbursements. Early childhood grants see a boost of \$50 million.

BUDGET IMPLEMENTATION BILL

The Budget Implementation Bill (BIMP), **SB 1814**, was approved by both chambers and will be sent to the Governor. The BIMP contains provisions necessary to put the FY 2020 spending plan in place. It also contains a pension provision to raise the current 3% end-of-career salary increase limit to 6%.

CONSTRUCTION AND INFRASTRUCTURE

SB 690 raises revenues for capital projects for building construction ("vertical construction"). It raises taxes on cigarettes, alcohol, real estate transfers, out-of-state retailers, streaming services, and it ends some tax exemptions. The bill also expands gaming in the State by adding licenses for six new casinos (including one in Chicago), three "racinos", and adds gaming positions allowed throughout current establishments. The bill was approved in both chambers with overwhelming bipartisan support and will be sent to the Governor.

SB 1939 contains revenue sources for construction of roads and bridges ("horizontal construction"). It will increase the state taxes on gasoline and diesel fuel, as well as increase the registration and title fees for cars, motorcycles, electric vehicles, and all weights and classes

of trucks and heavy equipment. The bill was approved in both chambers and will be sent to the Governor.

HB 62 contains bonding and appropriation provisions to generate revenue for spending on construction projects for roads, bridges, schools, and broadband. The plan makes available \$1.5 billion to school districts (with a school district match) for construction, \$200 million for maintenance grants, and \$100 million for early childhood education institutions. The bill was approved in both chambers and will be sent to the Governor.

HB 142 issues General Obligation Bonds for capital projects and to help pay the State's backlog of bills. The bill was approved in both chambers and will be sent to the Governor.

SB 689 identifies revenue sources to support the spending priorities for the operating budget. It raises revenues from several State tax sources, including managed care assessments, decoupling from some federal taxes, and allowing collection of retailers' occupation tax from remote retailers. The bill was approved in both chambers and will be sent to the Governor.

PROPERTY AND INCOME TAXES

Several bills were sent to the Governor regarding taxation policy. **SB 39** would establish a property tax relief fund in the State treasury to be used to issue property tax rebates to taxpayers. **SB 1932** would establish the Property Tax Relief Task Force that will make recommendations for short-term and long-term property tax relief for homeowners. **SB 687** contains the new income tax rates that will be imposed if the Constitutional Amendment (**SJRCA 1**) to provide for graduated rates is approved by voters.

OTHER ISSUES

HB 1438 legalizes the adult use of recreational marijuana. It is planned to have the program ready by January 1, 2020. A follow-up bill, **SB 2023**, makes the medicinal use of marijuana permanent, adds to the ailments that qualify for a medical marijuana certification card, and adds Advance Practical Registered Nurses and Physicians Assistants as "Certifying Health Care Professionals" who can qualify medical marijuana recipients. Both bills were approved by both chambers, however, a motion to reconsider the vote was filed on HB 1438 which means it cannot be sent to the Governor until the motion is withdrawn.

SB 75 requires the Department of Human Rights to adopt a model sexual harassment prevention training program and requires all employers to use the model or establish a training program that equals or exceeds the minimum standards provided by the model. It also includes a provision regarding the filing of economic interest statements for public officials, including a requirement that county clerks notify by April 1 of each year and allows them to notify by electronic means. The bill has been approved by both chambers and will be sent to the Governor.

OTHER BILLS THAT HAVE BEEN APPROVED

HB 2627 (Kifowit, D-Aurora) requires that, before detaining and questioning a student on school grounds who is under 18 years of age and who is suspected of committing a criminal act, a law enforcement officer or other school security personnel must make reasonable efforts to ensure that the student's parent or guardian or school personnel is present during the questioning.

HB 3086 (Lilly, D-Oak Park) requires the Emotional Intelligence and Social and Emotional Learning Task Force to discuss anger management in students as well as ways to provide funding for social and emotional learning.

HB 3586 (Crespo, D-Hoffman Estates) requires school districts to utilize response intervention or multi-tiered systems of support as part of an evaluation procedure to determine if a child is eligible for special education services. It provides that the parent or guardian of a student must be involved in the data sharing and decision-making processes of support and that the Illinois State Board of Education may provide guidance to a school district and identify available resources related to facilitating parental or guardian participation.

May 30, 2019

Board of Education
C/o Mr. James Bednar, Board of Education President
Dr. Don Angelaccio, Superintendent
Prospect Heights SD 23
700 N Schoenbeck Rd
Prospect Heights, IL 60070

Dear Members of the Board of Education and Dr. Angelaccio:

Thank you for your recent participation in a board self-evaluation workshop on May 29, 2019. I appreciated the Board's open and honest conversation. The team's willingness to discuss their effectiveness shows the board is willing to seek improvement for the governance team and ultimately the children of the district.

The team participated in a legacy exercise thinking about what board members and the superintendent would like the community to say about the board in two years. The statements are attached for your records.

The Board reviewed the Board/Superintendent Expectations and Board Agreements. These documents were not changed.

The following are the "Next Steps" identified:

- Align the meeting agenda to the district goals. (Foundational Principle #6)
- Keep thinking of community engagement with non-parent groups. This will become a focus in the strategic plan in two years. (FP #2)

I encourage the Board to review the "Next Steps" for accuracy. If necessary, change the wording to better capture the Board's consensus, and take action at a regularly-scheduled board meeting.

Your district will receive an invoice of \$300 which reflects a \$100 savings due to a voucher. The voucher is from a board member's participation in a pre-conference workshop at Joint Annual Conference, 2018.

It was a pleasurable evening working with you. I truly feel the passion you have for your district. I look forward to working with you again.

Sincerely,

Dee Molinare

Dee Molinare, Ed.D.
IASB Field Services Director
630/629-3776 ext. 1263
dmolinare@iasb.com

encl: Legacy Statements

PLEASE REPLY TO:

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Springfield, Illinois
62703-5929
217/528-9688
Fax: 217/528-2831

☐ One Imperial Place
1 East 22nd Street
Suite 20
Lombard, Illinois
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OFFICERS

Joanne Osmond
President

Thomas Neeley
Vice President

Phil Pritzker
Immediate Past President

Linda Eades
Treasurer

Thomas E. Bertrand, Ph.D.
Executive Director

Prospect Heights SD 23

Board Agreements

May 29, 2019

Concerns from the community and staff (“Customer” concerns)

- Board members will listen carefully, remembering they are only hearing one side of the story.
- Board members will then direct that person to the person in the district most appropriate (Chain of Command) who is able to help them resolve their concern.
- Board members handling concerns in this manner will clarify that one board member has no individual authority to fix a problem.
- Board members will call the superintendent if they think this is an issue of concern.

Speaking with one voice

- No individual board member other than the board president has the authority to act or speak on behalf of the board without the consent of the board.
- Board members have an obligation to express their opinions and respect others’ opinions.
- Board members understand the importance of speaking with one clear voice to both the superintendent and the community.
- Board members have the right to disagree with the decision of the board, but will support the board in its decision by abiding by the will of the majority.

Spokespersons to the media

- The board president is the spokesperson for the board to the media.
- The superintendent is the spokesperson for the district.

Also see Board/Superintendent Communication Expectations

Prospect Heights SD 23
Board/Superintendent Communications Expectations
May 29, 2019

Board/Superintendent Expectations

This board expects:

1. To receive a “Board Update” or a “Friday 411” document from the superintendent alternating every other Friday via email.
2. To be notified by text, alerting board members to the type of emergency and of an email as soon as possible for:
 - a. School emergency (lockdown, fire, etc.)
 - b. Bus accident
 - c. Student emergency (arrest, injury, death)
 - d. Staff emergency (arrest, injury, death)The superintendent or designee will phone (rather than email) board members at his discretion.
3. To receive board packets and supporting documentation by Friday before the scheduled Wednesday board meeting.
4. To receive weekly expenditure reports from the Assistant Superintendent for Business and Operations.
5. That all board members will receive the same information.
 - a. One member’s request for additional information results in all members receiving or having the same access to the information. (“One gets, all get.”)
6. That board members will treat each other and staff with respect.
7. That the superintendent and staff will treat all board members with respect.
8. That reasonable requests for additional information will be satisfied in a timely manner.
9. That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.

Also see Board Agreements

Prospect Heights SD 23
Board/Superintendent Communications Expectations
May 29, 2019

Board/Superintendent Communications

This superintendent expects:

1. Requests for additions to the agenda will go to the board president and/or superintendent and will be received at least 8 days before the meeting. The board as a whole will agree to put an item on a future agenda before significant staff time is expended.
2. That direction is only given at board meetings when a majority of the board agrees to give direction.
3. That board members will be respectful toward staff and be respectful of staff's time.
4. That board members will read all board packets and supporting documentation before the board meeting.
5. That board members will direct questions about agenda items or supporting materials to the contact person by the Tuesday before the scheduled Wednesday board meeting. Board members with questions after the Tuesday deadline are encouraged to contact the superintendent, but understand they may not receive answers at the board meeting.
6. That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.

Also see Board Agreements

Prospect Heights SD 23

Our Legacy to the Community

(Values, culture, programs, relationships?)

- Whole Child
- Successful Students
 - Emotionally
 - Intellectually
 - Financially
 - Physically
- Foundation of life readiness
- Progressive
- Relationship with community
- Sent engaged, hardworking, responsible, social/civic minded individuals into the world.
- Be mindful of our \$ and maintain the best programs possible.
- Being financially responsible while maintaining the high level of excellence and treating teachers fairly.



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Eisenhower School 7:00 p.m. May 8, 2019

<u>Members Present</u> Jim Bednar, Board President Carol Botwinski Brian Greidanus Kevin Novak Gonca Paul Mari-Lynn Peters (via phone)	<u>Members Absent</u> Pat Chester
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<u>CALL TO ORDER</u>	Mr. Bednar, Board President, called the meeting to order at 7:00 p.m.
<u>ROLL CALL</u>	<p>Present: Mr. Bednar, Mrs. Botwinski, Mr. Chester, Mr. Greidanus, Mr. Novak, Mrs. Paul and Mrs. Peters (via phone).</p> <p>Absent: Mr. Chester</p> <p>Also present: Dr. Angelaccio, Superintendent, Dr. Amy Zaher, Assistant Superintendent of Curriculum and Instruction, and Mr. Micheal De Bartolo, Assistant Superintendent of Finance and Operations.</p>
<u>PLEDGE OF ALLEGIANCE</u>	We were joined by representatives from Eisenhower School who are part of the Principal's Century Book Club and also IKE Path Award Recipients.
<u>RECOGNITION OF VISITORS AND PARTICIPATION</u>	No one addressed the Board.
<u>COMMUNICATIONS</u>	<p>IKE School Improvement Plan Presentation Dr. Lambatos, as well as staff members presented the Eisenhower School Improvement Plan for 2018-19. This is the fourth in our school Improvement presentations.</p> <p>Congratulations Mr. Rominski</p>

	<p>Mr. Rominski successfully completed the coursework and assessment to receive the designation of Certified Professional Maintenance Manager.</p> <p>Teacher Recognition/Retirement Event The Board of Education is hosting a Retirement and Recognition Reception as part of our District year end celebration on Monday, May 20 from 3:00-4:30 p.m.</p> <p>Young Athletes Day - May 22, 2019 Dr. Sroka and Dr. Lambatos, along with D23 staff and staff from Special Olympics Illinois will once again host the Young Athletes Day at Ike on Wednesday, May 22. Board members are invited to attend this event.</p> <p>June Board Meeting Location - MacArthur Due to the construction at the Administration Building, the Board of Education meeting on June 12 will need to be moved to the FACS Room 315 at MacArthur.</p> <p>Community Leaders Forum - June 18, 2019 Board members are invited to attend a Community Leaders Forum on June 18th, 6:00pm-8:00pm @ Old Orchard Country Club.</p>
<p><u>COMMITTEE REPORTS</u></p>	<p><u>Building and Sites</u> A representative from Arcon reviewed the recent paving assessment and presented a strategy to plan replacement and repairs. The lost time/OT report was discussed. The Custodial and Maintenance Survey Results were discussed. 112 responses were collected.</p> <p>Mr. Rominski presented an update on the summer construction projects. The summer position has been posted and recruitment is underway. The full list of summer workers will be presented at the June Board Meeting.</p> <p>The IGA For D21 Use of MacArthur for their summer school program was discussed. D21 needs space due to their own summer construction.</p> <p>The Joint Construction Committee will be established to help with paying of the construction invoices and reviewing change orders for the Summer FY19/20 work. This committee will</p>

have members from the Building and Sites and Finance Committees. The committee will review change orders and have 24 hour response turnaround time.

I.A.S.B

There will be a BOE workshop on May 29th to meet with IASB and work toward earning the next Governance Award.

It's time to begin the registration process for the Triple I Conference in November. Registration opens June 3, 2019 for the November 22-24, 2019 workshop.

Policy

Policies were presented last month for 1st read and are included in the Consent Agenda for approval tonight.

School/Community Relations

Mr. Greidanus reported on the new #Proud2BD23 Campaign and the new Sullivan Mascot.

Anne Sullivan will be unveiling a new mascot. The Panthers of Anne Sullivan will be black with green eyes. Mrs. Gember wrote the "Panther Rap".

Dr. Angelaccio is building a plan to roll out the #Proud2BD23. The goal is to connect the community, those with and without students in school to the district and to highlight all of the good things happening at D23.

N.S.S.E.O.

Mrs. Botwinski reported that the shining star award winner was a student from D26. This month's continuous improvement goal was building future teachers.

The Ed Prep Program discussed and signing day was discussed. Hersey Deaf Bowl academic team, won National Championship and are trying to make their way to Washington DC.

NSSEO is losing two cabinet level members who are moving on to other opportunities.

Finance

Mrs. Botwinski reported on the NSSEO FY20 Budget summary specific to District 23.

The outstanding student registration and activity fees were discussed. The 2018-2019 fee collection rate is at 85% versus 60% from last school year.

The new Joint Construction Committee and the role it will play in the summer construction projects was discussed.

The Prospect Heights SD 23 and the Arlington Heights SD 25 Food Service Management IGA was updated. Only dates and non-material changes have been made to this D25 food service agreement.

The Disposal resolution math textbooks and coffee machine was presented.

Student activity fee balances were reviewed.

Appointment of Committees

Mr. Bednar shared appointments of Board Members to Committees.

Building and Sites

Mr. Chester

Mr. Bednar

I.A.S.B

Mrs. Peters

Mrs. Paul

Policy

Mr. Greidanus

Mr. Novak

Community Relations

Mr. Greidanus

Mrs. Paul

N.S.S.E.O

Mrs. Botwinski

Mr. Greidanus (alternate)

Finance

Mrs. Botwinski

Mrs. Peters

Mrs. Paul

Insurance

Mr. Greidanus

	<p>Mrs. Botwinski</p> <p><u>Negotiations</u> Mr. Bednar Mrs. Peters Mr. Novak</p> <p><u>Construction</u> Mr. Chester Mrs. Peters</p> <p><u>Negotiations</u> No report.</p>
<p><u>CONSENT AGENDA</u></p>	<p>The consent agenda included the minutes from the Special Board Meeting on April 24, 2019, the May personnel report, the resolution to approve NSSEO's FY20 budget, the resolution authorizing weekly payment of bills, the Intergovernmental agreement between Prospect Heights School District 23 and Arlington Heights School District 25 for Food Services, and adoption of policies.</p> <p>Motioned by Mrs. Botwinski, seconded by Mrs. Paul to approve the consent agenda as presented.</p> <p>The motion passed by a vote of 6 Ayes. (Bednar, Botwinski, Greidanus, Novak, Paul, Peters) 0 Nays. 1 Absent (Chester)</p>
<p><u>FINANCIAL REPORT</u></p>	<p>Mr. DeBartolo presented the memo recommending payment of the voucher lists for materials, supplies, and services paid since the last BOE meeting. Also, the District payments for salaries and insurance benefits during the previous month that were included for approval.</p> <p>Motioned by Mrs. Peters, seconded by Mrs. Botwinski to approve the Financial Report as presented.</p> <p>The motion passed by a vote of 6 Ayes. (Bednar, Botwinski, Greidanus, Novak, Paul, Peters) 0 Nays. 1 Absent (Chester)</p>
<p><u>SUPERINTENDENT'S REPORT</u></p>	<p>Strategic Plan Update Dr. Angelaccio presented the updated Strategic Plan that outlines the objectives, strategies and actions that will guide our work for the 2019-2020 school year. These revisions are reflective of the current needs, capacity, and scope of work</p>

that we must prioritize given limited time and resources. Updates and revisions are ongoing throughout the year, but this presentation provided the starting point for work.

2019 ESY Summer School Program

Dr. Sroka prepared a memo informing the Board of the plan to provide Summer Extended School Year Services to identified Special Education Students.

Title Grant Amendment

Dr. Zaher shared the amended Title grant allocations to capture and utilize grant funds for the 2018-19 school year.

Transportation Update

With actual nose counts, it was confirmed that more students are signed up for the bus than actually use it. Routes will be reviewed in the future.

Summer Construction Update

Mr. Rominski presented an update on the summer construction projects.

Consolidated District Plan FY20

Dr. Zaher presented the newly required Consolidated District Plan. This document is required to be filed annually and must be approved by the Board before Federal Grant applications may be submitted.

Motioned by Mrs. Peters, seconded by Mr. Bednar to approve the Consolidated District Plan as presented.

The motion passed by a vote of 6 Ayes. (Bednar, Botwinski, Greidanus, Novak, Paul, Peters) 0 Nays. 1 Absent (Chester)

AMENDED FY19 Budget

Mr. DeBartolo prepared an overview of the tentative AMENDED budget. A summary has been provided with supporting detail. The budget will continue to undergo minor adjustments as we finalize items concerning revenue and expenses. The posting and setting of the hearing date was planned at the April BOE meeting. The hearing for the final AMENDED budget will be held in June.

The Illinois School Code and Board policy 4:10 Fiscal and Business Management, specify the required steps for a Board of Education to annually adopt an operating budget by September 30th of any given fiscal period and, if amending said budget, the District is to follow the same procedure to amend as it would if it were adopting the original budget. The amended budget must be approved and filed with the County Clerk and the ISBE by June 30th of the fiscal year.

District 23's Fiscal Year 2018-19 Amended Budget will be on public display for the Illinois State Code requirement of 30 calendar days prior to its consideration at the June 12, 2019 Board of Education meeting. The Board of Education, prior to its consideration of the budget adoption, will hold a Public Hearing. The proposed budget amendments are necessary to account for changes in expected revenues and expenditures, especially as it relates to the February bond issue and the plans for summer construction.

Motioned by Mrs. Botwinski, seconded by Mr. Novak to approve the resolution for approval to post notice of meeting for FY19 Amended Budget as presented.

The motion passed by a vote of 6 Ayes. (Bednar, Botwinski, Greidanus, Novak, Paul, Peters) 0 Nays. 1 Absent (Chester)

Transfer of Unused Funds and Rental Income

Mr. DeBartolo prepared a proposal to transfer unused funds to support capital projects and building needs.

Retirement Window Reopen

In accordance with Section 5:112, the District provides a post-retirement payment for individuals that notify the BOE of their intent to retire by February 1st. This year, the timing and process of the newly negotiated and ratified contract was not complete when this window passed.

The Board authorized a one time reopen of the window for submission of intent to retire until end of business day on May 17, 2019.

All other components of our policy remain in effect as stated below:

	<p>Post Retirement Service Recognition</p> <p>The Board of Education wishes to recognize long-term dedicated service to the School District. To that end, for those employees with 15 or more years of service, who retire giving notification to the Board of Education by February 1 of the year they retire, will receive a stipend equal to \$125 for each year of service to District 23. In the event the Board of Education offers any other monetary retirement incentive this stipend will not be awarded.</p>
<u>RECOGNITION OF VISITORS AND VISITOR PARTICIPATION</u>	No one addressed the Board.
<u>OLD BUSINESS</u>	None
<u>NEW BUSINESS</u>	None
<u>EXECUTIVE SESSION</u>	<p>Litigation -- Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.</p> <p>Motioned by Mrs. Botwinski, seconded by Mr. Novak to move to Executive Session for matters regarding litigation. There will be no action after Executive Session.</p> <p>Motion passed by a vote of 6 Ayes (Botwinski, Greidanus, Novak, Paul, Peters, and Bednar) and 0 Nays. 1 Absent (Chester)</p> <p>Motioned by Mr. Novak , seconded by Mr. Greidanus to return to open session at 10:10 pm. Motion carried by a vote of 6 Ayes (Botwinski, Greidanus, Peters, Novak, Bednar, Paul). 0 Nays. 1 absent (Chester)</p>
<u>OPEN SESSION</u>	None
<u>ADJOURN</u>	Motioned by Mr. Novak , seconded by Mr. Greidanus to adjourn at 10:12 pm. Motion carried by a vote of 6 Ayes (Botwinski, Greidanus, Peters, Novak, Bednar, Paul). 0 Nays. 1 absent (Chester)

Board President

Board Secretary



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE EXECUTIVE SESSION OF THE REGULAR BOARD OF EDUCATION MEETING

Executive Session Eisenhower School 9:27 – 10:10pm May 8, 2019

Members Present

Jim Bednar, Board President
Brian Greidanus, Vice-President
Mari-Lynn Peters (via phone)
Carol Botwinski
Kevin Novak

Members Absent

Pat Chester

Gonca Paul

ROLL CALL AND VISITORS

Superintendent Dr. Don Angelaccio; Dr. Amy Zaher, Assistant Superintendent of Curriculum and Instruction;

LITIGATION

Dr. Angelaccio reviewed memo from Mr. DeBartolo regarding HVAC lawsuit. Some highlighted points:

- Studio GC has requested a new judge,
- District 23 attorneys are securing expert witness,
- Current cost to District for lawsuit is approximately \$3700.
- Recommendation that Board consider an amount to be set aside to cover cost of litigation as part of planning for process.

Updates on this matter will be periodically included in Board agenda.

PERSONNEL

Informed of possible resignation of two Bilingual teachers

ADJOURNMENT

Motion moved by Mr. Novak and Mr. Greidanus seconded the motion to return to Open Session at. Motion carried by a voice vote of 6 AYES (Mrs. Botwinski, Mr. Bednar, Mr. Greidanus, Mrs. Peters, Mr. Novak, Mrs. Paul).

Nays; 0

ABSENT: Mr. Chester

Board President

Board Secretary



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE BOARD OF EDUCATION

Special Meeting Grodsky Administration Building 6:00 p.m. May 29, 2019

<p><u>Members Present</u> Jim Bednar, Board President Carol Botwinski Pat Chester Brian Greidanus Kevin Novak Gonca Paul Mari-Lynn Peters</p>	<p><u>Members Absent</u></p>
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<p><u>CALL TO ORDER</u></p>	<p>Mr. Bednar, Board President, called the meeting to order at 6:07 p.m.</p>
<p><u>ROLL CALL</u></p>	<p>Present: Mr. Bednar, Mrs. Botwinski, Mr. Chester, Mr. Greidanus, Mr. Novak, Mrs. Paul and Mrs. Peters.</p> <p>Also present: Dr. Don Angelaccio, Superintendent, Dee Molinare, Ed.D., Director Field Services, Illinois Association of School Boards</p>
<p><u>RECOGNITION OF VISITORS AND PARTICIPATION</u></p>	<p>No one addressed the Board.</p>
<p><u>CONSENT AGENDA</u></p>	<p>The consent agenda includes the Personnel Report.</p> <p>Motioned by Mrs. Botwinski, seconded by Mrs. Peters</p> <p>The motion passed by a vote of 7 Ayes. (Bednar, Botwinski, Chester, Greidanus, Novak, Paul, Peters) 0 Nays.</p>
<p><u>EXECUTIVE SESSION</u></p>	<p>Board of Education Self-Evaluation workshop with IASB.</p> <p>Motioned by Mrs. Botwinski, seconded by Mr. Novak to move</p>

	<p>to Executive Session for matters regarding Self-Evaluation workshop with IASB. There will be no action after Executive Session.</p> <p>Motion moved by Mr. Chester, seconded by Mrs. Botwinski to move to Executive session.</p> <p>Motion carried by a vote of 7 Ayes (Botwinski, Paul, Greidanus, Peters, Chester, Bednar, Novak) and 0 Nays.</p>
<p><u>ADJOURN</u></p>	<p>Motion to adjourn at 8:33pm moved by Mrs. Botwinski, seconded by Mr. Greidanus.</p> <p>Motion carried by a vote of 7 Ayes (Botwinski, Paul, Greidanus, Peters, Chester, Bednar, Novak) and 0 Nays.</p>

Board President

Board Secretary



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE EXECUTIVE SESSION OF THE SPECIAL BOARD OF EDUCATION MEETING

Executive Session Administration Building 6:08 p.m. – 8:33 p.m. May 29, 2019

Members Present

Jim Bednar, Board President
Mari-Lynn Peters
Kevin Novak
Carol Botwinski
Gonca Paul
Brian Greidanus
Pat Chester

Members Absent

ROLL CALL AND VISITORS

Superintendent Dr. Don Angelaccio; Dee Molinare, Ed.D., Director
Field Services, Illinois Association of School Boards

BOARD SELF- EVALUATION

Board conducted a self-evaluation led by Dee Molinare.

ADJOURNMENT

Motion moved by Mr. Novak and Mrs. Botwinski seconded the
motion to return to Open Session at 8:33 p.m. Motion carried by a
vote of 7 AYES (Mrs. Botwinski, Mrs. Paul, Mr. Greidanus, Mrs.
Peters, Mr. Chester, Mr. Bednar, Mr. Novak).

Nays; 0

ABSENT: 0

Board President

Board Secretary

PERSONNEL REPORT 6/12/2019

<u>Name</u>	<u>Positon</u>	<u>Replacing</u>	<u>Action</u>	<u>FTE</u>	<u>Number of Positions</u>	<u>Effective</u>	<u>School</u>	<u>PHEA or BOARD</u>	<u>Salary</u>
Kelley Kraus	PE/Health Teacher	Vicki Samiotakis	New Hire	1		8/19/19	MAC		\$62,482/year
Jessa Gianneschi	1st Grade Teacher	Michelle Delgado	New Hire	1		8/19/19	IKE		\$48,194/year
Debbie Gosch	Administrative Assistant	Vicki Hehn	New Hire	1		5/5/19	MAC		\$22.31/hour
Allison Rubenstein	Math Teacher	David Alexander	New Hire	1		8/19/19	MAC		\$47,552/year
Allison Cahill	2nd Grade Bilingual Teacher		Resignation	1		6/7/19	Ross		\$54,910/year
Cristina Jimenez	Part-time Office Assistant		Resignation	0.625		6/7/19	Ross		\$18.51/hour
Juan Martinez-Mendes	Teacher Aide-At Risk		Resignation	0.6538		6/7/19	IKE		\$18.81/hour
Allison Mahoney	Technology Integration Specialist		Resignation	1		6/7/19	Sullivan		\$60,224/year
Carol Petrussha	Kindergarten Teacher		Retirement	1		6/7/19	IKE		\$102,140/year

**RESOLUTION FOR THE DISPOSAL OF SURPLUS PERSONAL PROPERTY
Tech Equipment & Supplies**

Board of Education
Prospect Heights School District 23
Cook County, Illinois

WHEREAS, Prospect Heights School District 23, Cook County, Illinois, has accumulated certain personal properties which is no longer functional to the school district;

WHEREAS, pursuant to Section 10-22.8 of the Illinois School Code (105 ILCS 5/10-22.8), a resolution declaring the property as surplus property and no longer needed for school purposes must be presented for consideration by the Board of Education;

WHEREAS, the District administration has prepared the resolution and inventory of property for the Board of Education to consider; and

WHEREAS, in compliance with the provisions of Section 10-22.8 of the Illinois School Code, the Board of Education considers the resolution sufficient and the inventory complete.

NOW THEREFORE, BE IT RESOLVED by the Board of Education for Prospect Heights School District 23, Cook County, Illinois as follows:

- Section 1: The recitals above are incorporated herein by reference.
- Section 2: The property referenced above and attached hereto via Exhibit A is declared as surplus property and therefore qualified for disposal by public sale OR private sale.
- Section 3: The disposal of the property shall be overseen by the Superintendent or her designee.
- Section 4: This Resolution shall be in full force and effect upon its passage by the Board of Education.

ADOPTED this 12th day of June 2019 upon receiving a motion from Member _____, and a second of the motion by Member _____ followed by a roll call vote recorded as follows:

AYES:

NAYS:

ABSENT/ABSTAIN:

President, Board of Education

ATTEST:

Secretary, Board of Education

Exhibit A

SEE ATTACHMENT FOR INVENTORY BEING DISPOSED

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Prospect Heights School District 23, Cook County, Illinois (the "Board"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION FOR THE DISPOSAL OF SURPLUS PERSONAL PROPERTY
Tech Equipment & Supplies**

as adopted by the Board at its meeting held on the 12th day of June, 2019.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 12th day of June, 2019.

Secretary, Board of Education

ITEM	BRAND	MODEL	NUMBER	SERIAL NUMBER	ASSET#	CONDITION	RECYCLING BUYOUT
Monitor	LG	FLATRON	E2211TB-BN	404MXDM0B586	3006	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXXQ0B618	3002	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXWE0B569	3024	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXDM0B562	3025	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXNU0B567	3009	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXUN0B566	3012	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXGLOB607	3014	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXPH0B552	3011	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXMT0B515	3003	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXRF1V758	3026	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXLS0B584	3016	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXQA0B556	3004	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXDM0B610	3023	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXXQ1V754	3001	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXUN0B590	3027	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXSK0B558	3022	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXQA1V764	3021	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXEZ0B588	3015	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXRF0B574	3017	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXJX0B572	3005	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXVW0B503	3010	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXGLOB535	3019	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDMT7V827	1140	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDWE7W377	1160	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDBP7W381	1153	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDGL7W391	1145	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDPH7W384	1161	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	112NDLS06104	1156	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDLS7W368	1141	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDLS7W392	1152	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDHB7V841	1163	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDYG7V842	1162	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	112NDWE05921	1157	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXBP0B573	3142	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDQA7W340	1144	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDJX7V956	1154	Good	\$ 10.00
Monitor	LG	FLATRON	E2211T-BN	111NDVW7W383	1146	Good	\$ 10.00
Monitor	LG	FLATRON	E2211TB-BN	404MXKD0B613	3141	Good	\$ 10.00
Projector	EPSON EMP	Powerlite 475W	n/a	QVEK3Y00078	2303	Bad	\$ -
Projector	EPSON EMP	Powerlite 485W	n/a	QU7F260094L	1672	Bad	\$ -
Laptop	Apple	Macbook PRO	A1278	SC1MQ500RDTY3	3110	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML88KQDTY3	1696	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MKCR2UDTY3	1428	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML6451DTY3	1675	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C02HHAUQDV13	1042	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C2VJ71ULDTY3	1485	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMKXTMDTY3	1922	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMC270DTY3	1791	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML6415DTY3	1323	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MPTANBDTY3	4032	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	SC1MQ9EVKDTY3	3111	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	CPWN308ADTY3	1886	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML6413DTY3	1676	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C2VJ71C2DTY3	1486	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMKZQWDTY3	1919	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMKXNJDTY3	1913	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMKZPSDTY3	1920	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMKZRUDTY3	1931	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MMKZQZDTY3	1918	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C02J3NX5DTY3	1189	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML88LTDTY3	1686	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1MN3ZVTDTY3	1905	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML88M5DTY3	1690	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C02J3P4ZDTY3	1224	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	CO2J3P4ADTY3	1190	Poor	\$ 25.00
Laptop	Apple	Macbook PRO	A1278	C1ML6452DTY3	1666	Poor	\$ 25.00

Laptop	Apple	Macbook PRO	A1278	C1MKRM7RDY3	1399	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZ1PDTY3	1936	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZ4CDTY3	1915	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMVRLUDTY3	1926	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZMSDXY3	1924	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZRLDXY3	1933	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZRVDTY3	1935	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKXTSDTY3	1923	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMVRH8DXY3	1928	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C02J3P3RDY3	1214	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMVRDXY3	1930	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKXUSDXY3	1939	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMVRMZDXY3	1929	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MN3ZW8DXY3	1901	Poor	\$	25.00	
Laptop	Apple	Macbook Air	A1466	C1MTR1W2J1WK	4357	Poor	\$	25.00	
Laptop	Apple	MACBOOK	A1181	n/a	n/a	Poor	\$	-	
Laptop	Apple	MACBOOK	A1181	n/a	n/a	Poor	\$	-	
Laptop	Apple	MACBOOK	A1181	n/a		2993	Poor	\$	-
Laptop	Apple	MACBOOK	A1181	n/a	n/a	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZRHDXY3	1917	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKYXFDTY3	1938	Poor	\$	25.00	
Laptop	Apple	Macbook PRO	A1278	C1MMKZ2CDTY3	1912	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKE5DG5VJ	2849	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS59MMG5VW	3545	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPP2SXRG5VJ	2650	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFKSG5VJ	2491	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFT9G5VJ	2763	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGLAG5VJ	2682	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGMGB5VJ	2508	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKE39G5VJ	2894	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKG3VG5VJ	2511	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	F6QRM05BG5VJ	4063	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFGUG5VJ	2664	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKG0EG5VJ	2769	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFSXG5VJ	2528	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFPTG5VJ	2890	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGKGG5VJ	2891	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS51PTG5VW	3590	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFR6G5VJ	2869	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKC19G5VJ	2872	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPRJCW3G5VJ	4061	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFP5G5VJ	2565	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKCBGG5VJ	2977	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS59AJG5VW	3636	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPRDCE2G5VJ	3244	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGCZG5VJ	2554	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGMGLG5VJ	2701	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFE7G5VJ	2663	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKDVG5VJ	2984	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	F6QRM087G5VJ	4065	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGCAG5VJ	2981	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKDUGG5VJ	2990	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKGKGBG5VJ	2518	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPRN25RG5VJ	3302	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKFS6G5VJ	2885	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPLCYZG5VJ	2446	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS52E3G5VW	3685	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPS5H8HG5VW	3647	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPS5KHNG5VW	3417	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS5BGF5VW	3520	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKBRYG5VJ	2609	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPS5FKNG5VW	3444	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS5AL9G5VW	3581	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKF4FG5VJ	2837	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPS5GMUG5VW	3465	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMQS5A3RG5VW	3486	Poor	\$	15.00	
iPad	Apple	Air 2	A1566	DMPPKC6DG5VJ	2932	Poor	\$	15.00	

iPad	Apple	Air 2	A1566	DMPS5QYEG5VW	3619	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKEXNG5VJ	2755	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPS5X3FG5VW	3611	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKMGY5VJ	2535	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBR2G5VJ	2758	Poor	\$	15.00
iPad	Apple	Air 2	A1566	F6QRJ04EG5VJ	3149	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBLAG5VJ	2900	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBTUG5VJ	2892	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPS5FN3G5VW	3528	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBJUG5VJ	2917	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFRKG5VJ	2793	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBWHG5VJ	2918	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBSBG5VJ	2972	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFENG5VJ	2575	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFNG5VJ	2635	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKGF5G5VJ	2550	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKGL4G5VJ	2570	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKC7RG5VJ	2953	Poor	\$	15.00
iPad	Apple	Air 2	A1566	F6QR9069G5VJ	3236	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS51GVG5VW	3642	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59HBG5VW	3539	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKA1VG5VJ	2669	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKCKKG5VJ	2806	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKCH2G5VJ	2960	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKB5AG5VJ	2904	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPK27VG5VJ	2843	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFE1G5VJ	2819	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKG7DG5VJ	2846	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPS5HZ8G5VW	3503	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS5994G5VW	3644	Poor	\$	15.00
iPad	Apple	Air 2	A1566	F5JVP06VFP84	2811	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFJQG5VJ	2564	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFFYG5VJ	2573	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKDL0G5VJ	2781	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59Q5G5VW	3377	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFHTG5VJ	2619	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPRP6WKG5VJ	3353	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS50UFG5VW	3613	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS5A06G5VW	3408	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFPUG5VJ	2640	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKG5BG5VJ	2483	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFRVG5VJ	2562	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS5AKVG5VW	3688	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS5AKVG5VW	3688	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKGE5G5VJ	2526	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFGQG5VJ	2658	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS5ATBG5VW	3563	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKCEWG5VJ	2831	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPS5DZFG5VW	3496	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKC8ZG5VJ	2968	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPNN7J3G5VJ	2236	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59E7G5VW	3521	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59J1G5VW	3405	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPRP6KYG5VJ	3263	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKFS3G5VJ	2906	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKC1NG5VJ	2962	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS5AK8G5VW	3413	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKG6BG5VJ	2523	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKBTMG5VJ	2591	Poor	\$	15.00
iPad	Apple	Air 2	A1566	F9FTVZVDH9	4141	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKC5UG5VJ	2809	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKEJKG5VJ	2874	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59QTG5VW	3473	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPKCLDG5VJ	2938	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59M5G5VW	3458	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPPLCEHG5VJ	2417	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMQS59J7G5VW	3459	Poor	\$	15.00

iPad	Apple	Air 2	A1566	DMPKFKJG5VJ	2551	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPKBR5G5VJ	2931	Poor	\$	15.00
iPad	Apple	Air 2	A1566	DMPKFNMG5VJ	2798	Poor	\$	15.00
iPad	Apple	4th Gen	A1458	DMPN2V70F182	2025	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2U0GF182	2027	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMGLMRF182	1826	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMQKJVPF182	1406	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMQKJ874F182	1403	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMQKJ7XPF182	1405	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVG2F185	2045	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVHL9F185	2053	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVGGZF185	2048	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVG42F185	2044	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVGBNF185	2057	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVG6F185	2060	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2U9FF182	2029	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2ULRF182	2030	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2UG2F182	2028	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2U28F182	2024	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2UEWF182	2021	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2TJRF182	2022	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2TLJF182	2023	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVHK2F185	2041	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPMVGXYF185	2042	Poor	\$	5.00
iPad	Apple	4th Gen	A1458	DMPN2UJ7F182	2062	Poor	\$	5.00
iPad	Apple	iPad 2	A1395	DMTGQGVDFHW	2206	Bad	\$	-
iPad	Apple	iPad 2	A1396	DMPHMBQNDVJG	3339	Bad	\$	-
iPad	Apple	iPad Mini	A1432	F7NVXDSNFP84	2109	Poor	\$	5.00
iPad	Apple	iPad Mini	A1432	F7NMXD43FP84	2107	Poor	\$	5.00
iPad	Apple	iPad Mini	A1432	F7NMX1QZFP84	2106	Poor	\$	5.00
iPad	Apple	iPad Mini	A1432	F9FQTR7PFCM5	3148	Poor	\$	5.00
iPad	Apple	iPad Mini	A1432	F5JPV06VFP84	2264	Poor	\$	5.00
Computer	Apple	Mac Min	A1993	C07N3076DY3G	1972	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306UDY3G	1981	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3067DY3G	1990	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307CDY3G	1997	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N305VDY3G	1983	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3075DY3G	1995	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306ADY3G	1985	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3072DY3G	1992	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306TDY3G	1979	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307GDY3G	3056	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3068DY3G	1976	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306ZDY3G	1982	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306HDY3G	1973	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307HDY3G	1993	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306RDY3G	1971	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307WDY3G	1975	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306DDY3G	1984	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3069DY3G	1998	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306EDY3G	1977	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307QDY3G	1987	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3065DY3G	1999	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N305YDY3G	1996	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306SDY3G	1978	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3064DY3G	1994	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3070DY3G	1980	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306XDY3G	1989	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3077DY3G	1988	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07MH04YDY3G	1781	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3078DY3G	2000	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307FDY3G	1961	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N305XDY3G	1948	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307UDY3G	1955	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307SDY3G	1942	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3060DY3G	1966	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3066DY3G	1959	Poor	\$	15.00

Computer	Apple	Mac Min	A1993	C07N306FDY3G	1968	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306GDY3G	1952	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3071DY3G	1986	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307DDY3G	1958	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N305ZDY3G	1956	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307RDY3G	1970	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307EDY3G	1943	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3074DY3G	1943	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306JDY3G	1957	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N305WDY3G	1965	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307VDY3G	1941	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306YDY3G	1974	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307XDY3G	1962	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306WDY3G	1963	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N305UDY3G	1944	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N307ADY3G	1953	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3073DY3G	1951	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3079DY3G	1967	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N306CDY3G	1954	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3063DY3G	1947	Poor	\$	15.00
Computer	Apple	Mac Min	A1993	C07N3061DY3G	1945	Poor	\$	15.00
Switch Board	CISCO	Catalyst 3560G Series PoE - 48	F0C131273Kl	n/a	963	Poor	\$	-
Switch Board	APC	n/a	3S0636X416	n/a	n/a	Poor	\$	-
Switch Board	CISCO	Catalyst 2960-XR Series	FDO1933B0F	n/a	n/a	Poor	\$	-
Switch Board	CISCO	Catalyst 2960G Series	F0C1314Z5U	n/a	3005	Poor	\$	-
Switch Board	CISCO	Catalyst 2960G Series	F0C1314V6V	n/a	3017	Poor	\$	-
Switch Board	CISCO	Catalyst 2960-X Series	FCW1817A6L	n/a	n/a	Poor	\$	-
Switch Board	CISCO	Catalyst 2960G Series	F0C1314Y1Z	n/a	3006	Poor	\$	-
Switch Board	CISCO	Catalyst 3560G Series PoE - 48	F0C1312Z3V	n/a	3007	Poor	\$	-
Switch Board	CISCO	Catalyst 3560G Series PoE -24	F0C1319Z04	n/a	3021	Poor	\$	-
Switch Board	CISCO	Catalyst 3560G Series PoE -24	F0C1319Z04	n/a	n/a	Poor	\$	-
Switch Board	CISCO	Catalyst 2960G Series	F0C1314Y1Zl	n/a	n/a	Poor	\$	-
Switch Board	CISCO	Catalyst 2950 Series	FHK0824Z1B	n/a	n/a	Poor	\$	-
Switch Board	CISCO	Catalyst 2960-X Series	FCW1817A6L	n/a	2274	Poor	\$	-
Switch Board	CISCO	Catalyst 2960-X Series	FCW1817A6L	n/a	2262	Poor	\$	-
Switch Board	CISCO	Catalyst 2960G Series	F0C1316Z3G	n/a	794	Poor	\$	-
Battery	Eaton	Evolution S	1250	AW6K5200K	n/a	Poor	\$	-
Battery	MGE	Evolution S	EXB	AVEJ0301L	n/a	Poor	\$	-
Battery	Eaton	Evolution S	1250	AW6K5200M	639	Poor	\$	-
Battery	MGE	Evolution S	EXB	AVEJ0301N	638	Poor	\$	-
Battery	MGE	Evolution S	EXB	AVEJ0301L	965	Poor	\$	-
Battery	Eaton	Evolution S	1250	AW6K5200Q	964	Poor	\$	-
Battery	n/a	n/a	SUA2200RM2	JS0820001865	n/a	Poor	\$	-
Battery	n/a	n/a	SUA2200RM2	JS0915014169	n/a	Poor	\$	-
Battery	n/a	n/a	SUA2200RM2	JS0915014160	n/a	Poor	\$	-
Battery	n/a	n/a	SUA2200RM2	JS0930027344	n/a	Poor	\$	-
Flat Panel Mo	HP	L5006LM	ET1515L	CN20300060	N/A	Poor	\$	-
Flat Panel Mo	HP	L5006LM	RB146AA	CN2030005W	N/A	Poor	\$	-
Casset Player	EIKI	N/A	3279A	E164292	N/A	Bad	\$	-
Scanner	Canon	VueScan	F914700	CZL118579	1479	Good	\$	-
Hand Held De	Promethean	Promethean ActivExpression	N/A	N/A	N/A	Good	\$	-
Monitor	Apple	iMac	N/A	W873504GWRQ	902	Good	\$	-
Projector	Epson	3LCD	EMP-1715	JHZF880820L	385	Good	\$	-
Printer	HP	HP LaserJet 4250n	Q5104A	CNRXY19960	895	Good	\$	-
Printer	HP	HP LaserJet 4250n	Q5104A	CNDXB09221	688	Good	\$	-
Fax Machine	Brother	Personal Plain Paper Fax	Fax-575	U61227G4W902885	N/A	Good	\$	-
Whiteboard P	DYMO	Mimo Teach Pen	ICD02-01	6E641083	NA	Good	\$	-
Computer Tov	HP	VS900UT#ABA	HP RP5700	2UA119017L	N/A	Good	\$	-
Camera	Canon	PowerShot A2300	N/A	5.22066E+11	T0212511	Poor	\$	-
Camera	Canon	PowerShot A2301	N/A	5.22066E+11	T0212514	Poor	\$	-
							\$	4,195.00



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: May 3, 2019

Subject: Formal payment of bills from May 14, 2019 to June 11, 2019 pursuant to BOE Weekly Bill Payment Resolution Approved 5/9/2018

Prepared by: Micheal DeBartolo, Assistant Superintendent for Finance & Operations

Pursuant to the Bill Payment Resolution for FY 2019 approved at the May 9, 2018 meeting, the Board reviews bills proposed for payment on a weekly basis. Upon review, the Board provides consent to payment of these bills with final, formal Board approval occurring at the next regular, monthly meeting of the Board.

Attached to the Finance Report are the bills that were paid from May 14, 2019, through June 11, 2019.

In addition, the Board approves the salaries and benefits paid during the previous month. Attached to the Finance Report are the hourly and salaried amounts paid for the pay periods in May 2019 AND the insurance benefit payments made for May 2019.

The Business Office recommends approval of this month's Finance Report.



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: June 4,2019

Subject: Salaries and Benefits Paid May 2019

Prepared by: Micheal DeBartolo, Assistant Superintendent for Finance & Operations

The Board of Education is asked to formally approve the salaries and insurance benefit amounts paid by the District for May 2019. Those amounts have been paid as follows

May 2019 Payroll and Insurance Information

PP1 Hourly	\$26,931.83
PP1 Salary	\$555,022.36
Total	\$581,954.19
PP2 Hourly	\$33,773.59
PP2 Salary	\$585,291.31
Total	\$619,064.90
Total Salaries	\$1,201,019.09
Insurance	\$239,057.76
Total Salary and Insurance	\$1,440,076.85

The Business Office recommends approval of this month's Finance Report.

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1st Metropolitan Translation Services						
Check Group:						
Translation Services for IEP Review - Russian		1	0	04-29-19-01 4/29/2019	10.5.0000.2920.319.01.0000 Cont. Translation Services	\$332.70
					Check #: 0	
					PO/InvoiceTotal:	\$332.70
					Vendor Total:	\$332.70
All-Ways Transportation Services, Inc.						
Check Group:						
SpEd Transportation - AC April 2019		19	0	7662 4/30/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$3,401.00
					Check #: 0	
					PO/InvoiceTotal:	\$3,401.00
					Vendor Total:	\$3,401.00
American Taxi						
	05741					
Check Group:						
SpEd Transportation - AK - 10/1/18 - 10/31/18		1	0	181004 11/1/2018	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$1,404.00
SpEd Transportation - FF - 3/1/19 - 3/31/19		1	0	190319 4/3/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$1,020.00
SpEd Transportation - FF - 4/1/2019 - 4/30/2019		1	0	190420 5/10/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$1,176.00
					Check #: 0	
					PO/InvoiceTotal:	\$3,600.00
					Vendor Total:	\$3,600.00
Boes, Nancy						
Check Group:						
MAC - Boys' Volleyball Ref 5/9/19		1	0	MAC.Ref.Volley.5 919 5/10/2019	10.5.0000.1503.319.04.0000 Professional Services	\$70.00
					Check #: 0	

47

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$70.00</u>
						Vendor Total: <u>\$70.00</u>
City of Prospect Heights						
Check Group:						
April - Gross Salary		1 0		CG4-19 4/30/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$3,062.94
Employer portion of OASDI (Social Security)		1 0		CG4-19 4/30/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$222.04
Employer portion of Medicare		1 0		CG4-19 4/30/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$51.93
Administrative Fee		1 0		CG4-19 4/30/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$306.29
Check Fee		11 0		CG4-19 4/30/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$55.00
						Check #: 0
						PO/InvoiceTotal: <u>\$3,698.20</u>
						Vendor Total: <u>\$3,698.20</u>
Community Consolidated School Dist 15 00232						
Check Group:						
Northwest Suburban Superintendents' Association Luncheon Meetings 18-19		1 0		NSSA.Lunch.DA2 019 5/8/2019	10.5.0000.2321.312.01.0000 Professional Development	\$44.44
						Check #: 0
						PO/InvoiceTotal: <u>\$44.44</u>
						Vendor Total: <u>\$44.44</u>
Demco Inc. 00220						
Check Group:						
Dr. Seuss Reading is my thing bags		3	191013	6602038 4/30/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$110.37
						Check #: 0

48

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$110.37
						Vendor Total: \$110.37
Discovery Benefits						
Check Group:						
Monthly FSA - April 2019		1 0		1007394-IN 4/30/2019	10.5.0000.2520.319.01.0000 Professional Services	\$106.25
						Check #: 0
						PO/InvoiceTotal: \$106.25
						Vendor Total: \$106.25
Granite Telecommunications, LLC						
Check Group:						
Monthly Phone Charges - April 2019		1 0		454015139 5/1/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$3,197.34
						Check #: 0
						PO/InvoiceTotal: \$3,197.34
						Vendor Total: \$3,197.34
Lakeshore Recycling System	80968					
Check Group:						
Trash Removal and Recycling Fees - April 2019		1	191050	4154043 4/25/2019	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$1,648.83
						Check #: 0
						PO/InvoiceTotal: \$1,648.83
						Vendor Total: \$1,648.83
Language Dynamics Group, LLC						
Check Group:						
Story Champs 2.0 English/Spanish		1	190997	100007000 4/30/2019	10.5.0000.2150.410.01.0000 General Supplies	\$351.43
						Check #: 0
						PO/InvoiceTotal: \$351.43

69

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$351.43
Leja, Maggie						
Check Group:						
MAC - SOS Blizzards		1	0	SOS.Blizz.ML 5/6/2019	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$27.00
Check #: 0						
PO/InvoiceTotal:						\$27.00
Vendor Total:						\$27.00
Loomis Armored US, LLC						
Check Group:						
Monthly Loomis Safe Charges		1	0	12424102 4/30/2019	10.5.0000.2520.319.01.0000 Professional Services	\$432.19
Check #: 0						
PO/InvoiceTotal:						\$432.19
Vendor Total:						\$432.19
Milieu Design LLC						
Check Group:						
MAIN - Salt amd Plow parking lot and playground for Late Season Snow Fall 4/14/19	80225	1	191049	136710 4/19/2019	20.5.0000.2543.319.01.0000 Contracted Services	\$2,530.00
IKE - Salt and Plow parking lot and playground for Late Season Snow Fall 4/14/19		1	191049	136711 4/19/2019	20.5.0000.2543.319.01.0000 Contracted Services	\$1,450.00
Check #: 0						
PO/InvoiceTotal:						\$3,980.00
Vendor Total:						\$3,980.00
O'Brien, Christine						
Check Group:						
MAC - 6th Grade Science Supplies		1	0	MAC.6.Sci.CO 5/1/2019	10.5.0000.1112.410.04.0000 Science Supplies	\$45.55
Check #: 0						

50

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Professional Services Rendered through 4/30/19		1 0		41902 5/1/2019	10.5.0000.2369.318.01.0000 Legal Services	\$1,392.30
Check #: 0						
PO/InvoiceTotal:						\$1,392.30
Vendor Total:						\$1,392.30
Stephens, Tracy M						
Check Group:						
Consulting through 4/11/19		24 0		Consult.TS 5/7/2019	10.5.0000.2520.161.01.0000 Business Office Substitutes	\$564.00
Postage to return laptop		1 0		Consult.TS 5/7/2019	10.5.0000.2630.342.01.0000 Postage	\$17.36
Check #: 0						
PO/InvoiceTotal:						\$581.36
Vendor Total:						\$581.36
Sunbelt Staffing, LLC						
Check Group:						
Long Term Sub for S. Craig Maternity Leave - week ending 5/4/19		30.25 0		10488238 5/5/2019	10.5.0000.2140.319.01.0000 Pysch Extra Time	\$2,601.50
Check #: 0						
PO/InvoiceTotal:						\$2,601.50
Vendor Total:						\$2,601.50
The Cove School, Inc						
Check Group:						
Private Tuition - AC - April 2019		22 0		SD23-0419 4/30/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$5,769.72
Check #: 0						
PO/InvoiceTotal:						\$5,769.72
Vendor Total:						\$5,769.72

52

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VT Services, Inc.						
Check Group:						
REPLACED POWER BUTTON		1	191052	138688 5/1/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED DIGITIZER		1	191052	138688 5/1/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED REAR CAMERA		1	191052	138688 5/1/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED LCD AND DIGITIZER		1	191052	138688 5/1/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPLACED DIGITIZER		1	191052	138688 5/1/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
Check #: 0						
						PO/InvoiceTotal: <u>\$705.00</u>
						Vendor Total: <u>\$705.00</u>
Warehouse Direct 80219						
Check Group:						
Winsdor Clipper Carpet Extractor Repairs - Labor		1	191010	IN306821 4/26/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$97.50
HARDWARE		1	191010	IN306821 4/26/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$6.00
KIT, BRNG ADAPTER		1	191010	IN306821 4/26/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$77.60
VAC MOTOR		1	191010	IN306821 4/26/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$450.50
GASKET		1	191010	IN306821 4/26/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$29.70
JET MINI PROMAX		1	191010	IN306821 4/26/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$52.36
Check #: 0						

53

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1282

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$713.66
Check Group:						
Mac - May & June Custodial Supplies		1	191032	4276881-0 5/1/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$418.77
						Check #: 0
						PO/InvoiceTotal: \$418.77
Check Group:						
IKE - MAY & JUNE CUSTODIAL SUPPLIES		1	191033	4276900-0 5/9/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$252.66
						Check #: 0
						PO/InvoiceTotal: \$252.66
						Vendor Total: \$1,385.09
WOW Business	81068					
Check Group:						
Monthly Internet Charges - May 2019 - IKE		1	0	014047134.519 5/1/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$400.00
						Check #: 0
						PO/InvoiceTotal: \$400.00
						Vendor Total: \$400.00
Zaher, Amy M.						
Check Group:						
Travel Expenses to attend the Illinois title 1 Director's Conference in Springfield		391	0	Milage.T1DC.AZ 5/6/2019	10.5.0000.2210.332.01.0000 Travel Expense	\$226.78
						Check #: 0
						PO/InvoiceTotal: \$226.78
						Vendor Total: \$226.78
						Grand Total: \$35,956.53

End of Report

54

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1283

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
First Student	00406					
Check Group:						
MAC - Boys' Volleyball		1 0		091-C-066767 4/25/2019	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$155.68
SpEd Transportation - CBE Trip - MAC		1 0		091-C-066790 4/26/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$155.68
MAC - VIM Band Contest to Wood Oaks		1 0		091-C-066793 4/26/2019	40.5.0000.2551.336.04.0000 VIM Trips (ALL)	\$346.33
MAC - Lincoln - Volleyball		1 0		091-C-066826 4/29/2019	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$155.68
April Regular Transportation		1 0		091-H-004264 5/3/2019	40.5.0000.2551.331.01.0000 Regular Transportation	\$93,054.00
Kindergarten		1 0		091-H-004264 5/3/2019	40.5.0000.2551.331.01.0000 Regular Transportation	\$8,200.00
Pre-K		1 0		091-H-004264 5/3/2019	40.5.0000.2551.337.01.0000 Pre-School Transportation	\$26,811.20
SpEd		1 0		091-H-004264 5/3/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$18,611.20
Check #: 0						
						PO/InvoiceTotal: <u>\$147,489.77</u>
						Vendor Total: <u>\$147,489.77</u>
Graham C Stores Company	00413					
Check Group:						
Diesel Fuel for Buses - Payment 4 of 4		1 0		INV-118222 4/30/2019	40.5.0000.2551.464.01.0000 Gasoline	\$17,973.34
Check #: 0						
						PO/InvoiceTotal: <u>\$17,973.34</u>
						Vendor Total: <u>\$17,973.34</u>
Ocono DTC aka Genesee Lake School						
Check Group:						

55

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1283

05/14/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SpEd Tuition - Regular SP - April 2019		16	0	467485 5/1/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$3,710.40
Residential Services		30	0	467485 5/1/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$10,089.60

Check #: 0

PO/InvoiceTotal:	\$13,800.00
Vendor Total:	\$13,800.00
Grand Total:	\$179,263.11

End of Report

56

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Accurate Document Destruction Inc.	05314					
Check Group:						
APRIL SHREDDING SERVICES		1	191057	15653127 4/30/2019	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$207.55
				Check #: 0		
					PO/InvoiceTotal:	\$207.55
					Vendor Total:	\$207.55
Anderson Pest Solutions						
Check Group:						
Pest control May 2019		1	191056	5188459 5/2/2019	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$220.37
				Check #: 0		
					PO/InvoiceTotal:	\$220.37
					Vendor Total:	\$220.37
ARCON						
Check Group:						
Landscaping Drawings Project 19023		7	191066	25358 4/30/2019	60.5.0000.2530.319.01.0000 Prof. Services Const.	\$938.00
				Check #: 0		
					PO/InvoiceTotal:	\$938.00
					Vendor Total:	\$938.00
CASH						
Check Group:						
Cash for Cafeteria Bank		1	0	Cafe.cash.2019 5/7/2019	10.1.0000.0114.000.00.0000 Cafeteria Starting Cash	\$50.00
				Check #: 0		
					PO/InvoiceTotal:	\$50.00
					Vendor Total:	\$50.00
CDW Computer Center	01060					
Check Group:						

57

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Epson PowerLite 675W - 3LCD projector - ultra short-throw- LAN and wall mount		2	191015	SBZ6845 4/29/2019	10.5.0000.2225.553.01.0000 Capital Equipment > \$1000	\$2,139.34
				Check #: 0		
					PO/InvoiceTotal:	\$2,139.34
					Vendor Total:	\$2,139.34
Constellation NewEnergy, Inc. Check Group:	80148					
Monthly Electric Charges - May 2019		1	0	7287540-2.519 5/10/2019	20.5.0000.2542.466.01.0000 Electricity	\$1,958.17
				Check #: 0		
					PO/InvoiceTotal:	\$1,958.17
					Vendor Total:	\$1,958.17
Fast Signs Check Group:	01114					
Name Badges		2	191047	447-37677 5/7/2019	10.5.0000.2310.410.01.0000 BOE General Supplies	\$41.10
				Check #: 0		
					PO/InvoiceTotal:	\$41.10
					Vendor Total:	\$41.10
First Student Check Group:	00406					
MAC - Volleyball - River Trails		1	0	091-C-066964 5/7/2019	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$155.68
				Check #: 0		
					PO/InvoiceTotal:	\$155.68
					Vendor Total:	\$155.68
Home Depot Check Group:	00063					

58

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Supplies		1	191054	55104 4/3/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$69.23
Building Supplies		1	191054	74746 4/23/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$58.58
Building Supplies		1	191054	8082874 4/5/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$23.48
Building Supplies		1	191054	9072484 4/4/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$187.21
Building Supplies		1	191054	9085585 4/24/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$37.85
Credit for Return		1	191054	9193724 4/24/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	(\$50.85)
Credit for Return		1	191054	9989852 4/17/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	(\$11.70)
Check #: 0						
						PO/InvoiceTotal: <u>\$313.80</u>
						Vendor Total: <u>\$313.80</u>
Mailbox Plus	01038					
Check Group:						
TECH - Apple Return for Repurchase		2	0	Tech.Return.2019 5/9/2019	10.5.0000.2225.410.01.0000 General Supplies	\$53.46
Check #: 0						
						PO/InvoiceTotal: <u>\$53.46</u>
						Vendor Total: <u>\$53.46</u>
Milieu Design LLC	80225					
Check Group:						
Weekly Mowing - MAIN - 4/19, 24		2	191058	137168 5/3/2019	20.5.0000.2543.319.01.0000 Contracted Services	\$560.00
Weekly Mowing - IKE - 4/19, 24		2	191058	137169 5/3/2019	20.5.0000.2543.319.01.0000 Contracted Services	\$220.00

59

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$780.00</u>
						Vendor Total: \$780.00
Party Plus Events						
Check Group:						
MAC Orchestra - Pops Concert - Snow Cone Machine Rental		1 0		39092 5/15/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$55.00
Check #: 0						
						PO/InvoiceTotal: <u>\$55.00</u>
						Vendor Total: \$55.00
Performance Chemical & Supply						
Check Group:						
SULL - MAY & JUNE CUSTODIAL SUPPLIES		1	191036	232074 5/3/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$572.23
SULL - MAY & JUNE CUSTODIAL SUPPLIES		1	191036	232082 5/3/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$147.88
Check #: 0						
						PO/InvoiceTotal: <u>\$720.11</u>
Check Group:						
ROSS - MAY & JUNE CUSTODIAL SUPPLIES		1	191039	232078 5/3/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$1,050.03
Check #: 0						
						PO/InvoiceTotal: <u>\$1,050.03</u>
						Vendor Total: \$1,770.14
Purchase Power						
Check Group:						
Postage Meter Rental		1 0		3121x419 5/3/2019	10.5.0000.2630.410.01.0000 General Supplies	\$221.82
Check #: 0						

69

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$221.82</u>
						Vendor Total: <u>\$221.82</u>
School Health Corporation						
Check Group:						
School Health Brand Vinyl Powder Free Large Gloves		20	191014	3594979-00 5/7/2019	10.5.0000.1205.410.01.0000 LBS Classroom Supplies	\$149.75
School Health Brand Vinyl Owder Free Large Gloves		20	191014	3598580-00 5/9/2019	10.5.0000.1205.410.01.0000 LBS Classroom Supplies	\$129.80
School Health Brand Vinyl Powder Free Large Gloves		1	191014	3598676-00 5/7/2019	10.5.0000.1205.410.01.0000 LBS Classroom Supplies	(\$74.90)
Check #: 0						
						PO/InvoiceTotal: <u>\$204.65</u>
						Vendor Total: <u>\$204.65</u>
Sylvias Flowers, Inc.						
Check Group:						
Planter - Rachel Schoeny		1	0	04376694 4/19/2019	10.5.0000.2640.410.01.0000 General Supplies	\$42.95
Planter - Amy Caspari		1	0	04377124 4/23/2019	10.5.0000.2640.410.01.0000 General Supplies	\$40.00
Check #: 0						
						PO/InvoiceTotal: <u>\$82.95</u>
						Vendor Total: <u>\$82.95</u>
VT Services, Inc.						
Check Group:						
REPLACED DIGITIZER		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED DIGITIZER		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED DIGITIZER		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REPLACED DIGITIZER		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$125.00
REPLACED DIGITIZER		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPLACED DIGITIZER		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPLACED DIGITIZER AND HOME BUTTON		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPAIRED LOGIC BOARD		1	191064	138768 5/9/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
Check #: 0						
PO/InvoiceTotal:						\$1,090.00
Check Group:						
REPLACED DIGITIZER		1	191065	138794 5/14/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPLACED DIGITIZER		1	191065	138794 5/14/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPLACED DIGITIZER AND LCD		1	191065	138794 5/14/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
Check #: 0						
PO/InvoiceTotal:						\$225.00
Vendor Total:						\$1,315.00
WOW Business	81068					
Check Group:						
Monthly WOW Internet Charges - Main - May 2019		1	0	014047166x519 5/1/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$3,673.00
Check #: 0						
PO/InvoiceTotal:						\$3,673.00
Vendor Total:						\$3,673.00

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1291

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$14,180.03

End of Report

63

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1292

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple Inc.						
Check Group:						
MacBook Pro SPACE GRAY (with touch bar) 13.3/2.3GHz quad-core/16GB/512GB Flash, AppleCare+ for 13-inch MacBook Pro		1	191009	AA15750695 4/26/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$199.00
iPad Wi-Fi 32GB GOLD		1	191009	AA15750695 4/26/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$299.00
iPad Wi-Fi 32GB SPACE GRAY		1	191009	AA15750695 4/26/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$299.00
iPad Wi-Fi 32GB SILVER		1	191009	AA15750695 4/26/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$299.00
MacBook Pro SPACE GRAY (with touch bar) 13.3/2.3GHz quad-core/16GB/512GB Flash, AppleCare+ for 13-inch MacBook Pro		1	191009	AA15826876 4/27/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$2,079.00
Apple Watch Series 4 GPS, 40mm Gold Aluminum Case with Pink Sand Sport Loop		1	191009	AA16246580 4/30/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$399.00
Apple TV 4th Generation 64GB		1	191009	AA16246580 4/30/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$199.00
MacBook Air SILVER 13.3/1.8GHz/8GB/128GB Flash		1	191009	AA16246580 4/30/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$849.00
MacBook Pro SILVER 13.3/2.3GHz dual-core i5/8GB/256GB Flash		1	191009	AA16246580 4/30/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$1,449.00
Check #: 0						
PO/InvoiceTotal:						\$6,071.00
Check Group:						
Apple Pencil (1st Generation)		2	191017	AA16469369 4/30/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$178.00
Apple Watch Series 4 GPS, 40mm Silver Aluminum Case with Seashell Sport Loop		1	191017	AA16469369 4/30/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$399.00

64

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1292

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
iPad Wi-Fi 32GB - Gold and 3yr Apple Care		1	191017	AA17435922 5/7/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$478.00
iPad Wi-Fi 32GB - Space Gray and 2yr Apple Care		1	191017	AA17435922 5/7/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$458.00
Check #: 0						
PO/InvoiceTotal:						\$1,513.00
Check Group:						
7 pack iPad (6th Gen) 1:1 Replacements		1	191018	AA15334782 5/17/2019	10.5.0000.2225.410.01.0121 Supplies -- Apple iPad 1:1 Student Replacement	\$2,000.00
3 pack iPd (6th Gen) 1:1 Replacements		1	191018	AA15334782 5/17/2019	10.5.0000.2225.410.01.0000 General Supplies	\$940.00
Check #: 0						
PO/InvoiceTotal:						\$2,940.00
Vendor Total:						\$10,524.00
Arlington Heights School District 25	71838					
Check Group:						
Catering - Admin - Health Fair - Ordered by: Carrie Vergil		1	0	April.Food.419 5/1/2019	10.5.0000.2560.410.01.0000 D25 Food Service	\$127.60
Catering - Admin - Institute Day - Ordered by: Michelle O'Donnell		1	0	April.Food.419 5/1/2019	10.5.0000.2210.410.01.0000 General Supplies	\$34.84
Catering - Sullivan -Student Recognition - Ordered by: Meredith Zawacki		1	0	April.Food.419 5/1/2019	10.5.0000.2560.410.02.0000 D25 Food Service	\$42.50
Catering - SpEd - Water - Ordered by: Chrys Sroka		1	0	April.Food.419 5/1/2019	10.5.0000.1205.410.01.0000 LBS Classroom Supplies	\$5.75
Catering - Admin - Water - Ordered by: Michelle O'Donnell		1	0	April.Food.419 5/1/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$14.65
EDP		1	0	April.Food.419 5/1/2019	10.5.0000.3500.315.01.0000 EDP Snack and Food (D25)	\$4,835.14

65

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1292

05/21/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Contract		1	0	April.Food.419 5/1/2019	10.5.0000.2560.315.01.0000 Contracted Food Service	\$42,025.62

Check #: 0

PO/InvoiceTotal:	\$47,086.10
Vendor Total:	\$47,086.10
Grand Total:	\$57,610.10

End of Report

66

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1301

05/26/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris MasterCard						
Check Group:						
BMO Harris MC - Board Of Trustees Of The Unive - Nystrom, Camron		1 0		705474-1905 5/26/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$500.00
BMO Harris MC - National Assoc Of Elemen - Alms, Christopher		1 0		705474-1905 5/26/2019	10.5.0000.2410.410.04.0000 Principal Supplies Account	\$482.00
BMO Harris MC - Ideal Charter Management, Llc - Nystrom, Camron		1 0		705474-1905 5/26/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$397.45
BMO Harris MC - Ideal Charter Management, Llc - Nystrom, Camron		1 0		705474-1905 5/26/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$397.45
BMO Harris MC - House Of Music And Entertainme - Angelaccio, Donald		1 0		705474-1905 5/26/2019	10.5.0000.2640.410.01.0000 General Supplies	\$275.95
BMO Harris MC - Chicago Bread Llc - O Donnell, Michelle		1 0		705474-1905 5/26/2019	10.5.0000.2321.490.01.0000 Central Office Food/Meals	\$204.24
BMO Harris MC - National Assoc Of Elemen - Meziere, Traci		1 0		705474-1905 5/26/2019	10.5.0000.2410.410.02.0000 Principal Supplies Account	\$195.00
BMO Harris MC - Paypal - Nystrom, Camron		1 0		705474-1905 5/26/2019	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$186.93
BMO Harris MC - Cbc Restaurant Corp - Nystrom, Camron		1 0		705474-1905 5/26/2019	10.5.0000.2410.490.04.0000 Mac Arthur Principal Staff/Student Food Account	\$183.80
BMO Harris MC - Bar Louie - Zaher, Amy		1 0		705474-1905 5/26/2019	10.5.0000.2640.490.01.0000 New Teacher Mentor Food	\$151.20
BMO Harris MC - Slashdevslashfinance Inc - Meziere, Traci		1 0		705474-1905 5/26/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$150.00
BMO Harris MC - The Home Depot Inc - Angelaccio, Donald		1 0		705474-1905 5/26/2019	10.5.0000.2310.410.01.0000 BOE General Supplies	\$143.68

67

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1301

05/26/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris MC - Panera Llc - O Donnell, Michelle		1	0	705474-1905 5/26/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$95.66
BMO Harris MC - Cbc Restaurant Corp - Lebrecht, Kris		1	0	705474-1905 5/26/2019	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$84.69
BMO Harris MC - Sa Investments Llc - Lebrecht, Kris		1	0	705474-1905 5/26/2019	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$81.49
BMO Harris MC - New Albertsons Inc - Angelaccio, Donald		1	0	705474-1905 5/26/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$77.80
BMO Harris MC - Arlington Pizza Inc - O Donnell, Michelle		1	0	705474-1905 5/26/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$66.19
BMO Harris MC - Office Depot - Angelaccio, Donald		1	0	705474-1905 5/26/2019	10.5.0000.2310.410.01.0000 BOE General Supplies	\$59.96
BMO Harris MC - Office Depot - Angelaccio, Donald		1	0	705474-1905 5/26/2019	10.5.0000.2310.410.01.0000 BOE General Supplies	\$59.96
BMO Harris MC - Sa Investments Llc - Nystrom, Camron		1	0	705474-1905 5/26/2019	10.5.0000.2410.490.04.0000 Mac Arthur Principal Staff/Student Food Account	\$49.30
BMO Harris MC - Panera Llc - Meziere, Traci		1	0	705474-1905 5/26/2019	10.5.0000.2410.490.02.0000 Sullivan Principal Staff/Student Food Account	\$41.73
BMO Harris MC - Walgreen Co - Lebrecht, Kris		1	0	705474-1905 5/26/2019	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$38.82
BMO Harris MC - Palatine Donuts Inc - Alms, Christopher		1	0	705474-1905 5/26/2019	10.5.0000.2410.490.04.0000 Mac Arthur Principal Staff/Student Food Account	\$35.97
BMO Harris MC - Tony S Finer Foods Enterprises - Lynn, Samantha		1	0	705474-1905 5/26/2019	10.5.0000.1412.410.04.0000 Classroom Supplies	\$35.61
BMO Harris MC - Wal-Mart Stores, Inc. - Curtis, Craig		1	0	705474-1905 5/26/2019	10.5.0000.2410.490.03.0000 Ross Principal Staff/Student Food Account	\$33.26
BMO Harris MC - New Albertsons Inc - Alms, Christopher		1	0	705474-1905 5/26/2019	10.5.0000.2410.490.04.0000 Mac Arthur Principal Staff/Student Food Account	\$33.00
BMO Harris MC - Katies Kitchen Llc - Angelaccio, Donald		1	0	705474-1905 5/26/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$31.10

68

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1301

05/26/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris MC - Target Corporation - Mariconda, Melissa		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$30.62
BMO Harris MC - New Albertsons Inc - Lelito, Jessica		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$29.90
BMO Harris MC - Roundy S Supermarkets, Inc. - Mariconda, Melissa		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$27.14
BMO Harris MC - Jewel Osco - Lelito, Jessica		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$22.68
BMO Harris MC - Walgreen Co - Lambatos, Lucas		1	0	705474-1905 5/26/2019	10.5.0000.1110.312.05.0000 Elem Staff Professional Development (Eisenhower)	\$22.19
BMO Harris MC - Target Corporation - Mariconda, Melissa		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$18.25
BMO Harris MC - New Albertsons Inc - Lelito, Jessica		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$12.08
BMO Harris MC - Starbucks Corporation - Alms, Christopher		1	0	705474-1905 5/26/2019	10.5.0000.2410.490.04.0000 Mac Arthur Principal Staff/Student Food Account	\$10.00
BMO Harris MC - Tony S Finer Foods Enterprises - Lynn, Samantha		1	0	705474-1905 5/26/2019	10.5.0000.1412.410.04.0000 Classroom Supplies	\$5.07
BMO Harris MC - Target Corporation - Lelito, Jessica		1	0	705474-1905 5/26/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	(\$1.20)

Check #: 0

PO/InvoiceTotal:	\$4,268.97
Vendor Total:	\$4,268.97
Grand Total:	\$4,268.97

End of Report

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Allstar Asphalt, Inc.	80453					
Check Group:						
REPAIRS MADE TO FAILING SEWER STRUCTURE IN FORNT OF ADMIN OFFICE		1	190976	4243 5/23/2019	20.5.0000.2543.553.01.0000 Capital Expenditures	\$10,896.00
Credit for not paving around the new concrete		1	190976	4243 5/23/2019	20.5.0000.2543.553.01.0000 Capital Expenditures	(\$2,700.00)
					Check #: 0	
					PO/InvoiceTotal:	\$8,196.00
					Vendor Total:	\$8,196.00
Amazon.com Corporate Credit Line						
Check Group:						
Amazon Refund		1	190818	837758563353 4/6/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	(\$28.12)
					Check #: 0	
					PO/InvoiceTotal:	(\$28.12)
Check Group:						
Amazon Refund		1	190900	579469939765 4/19/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	(\$23.99)
					Check #: 0	
					PO/InvoiceTotal:	(\$23.99)
Check Group:						
Safco Products Onyx Mesh Letter-Size File Cube 2170BL Black, Black Powder Coat Finish, Durable Steel Mesh Construction		1	190916	753946379659 5/23/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$24.98
Sterilite 6 Quart Storage Box- White - Set of 5		1	190916	847975797773 4/11/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$19.75
Return/Refund		1	190916	943593587733 5/23/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	(\$24.98)
					Check #: 0	

70

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$19.75
Check Group:						
Cricut Knife Blade + Drive Housing		1	190919	737675367355 4/13/2019	10.5.0000.2410.410.04.0000 Principal Supplies Account	\$20.90
Check #: 0						
PO/InvoiceTotal:						\$20.90
Check Group:						
Differentiating Instruction with Menus: Social Studies (Grades 6-8) 2nd Edition		3	190923	987699873567 4/11/2019	10.5.0000.1110.420.05.0000 Textbooks/Workbooks (Eisenhower)	\$50.88
Differentiating Instruction with Menus: Language Arts (Grade 6-8) 2nd Edition		3	190923	987699873567 4/11/2019	10.5.0000.1110.420.05.0000 Textbooks/Workbooks (Eisenhower)	\$50.88
Differentiating Instruction with Menus: Science (Grades 6-8)		3	190923	987699873567 4/11/2019	10.5.0000.1110.420.05.0000 Textbooks/Workbooks (Eisenhower)	\$50.34
Check #: 0						
PO/InvoiceTotal:						\$152.10
Check Group:						
Oxford Poly Index Card Guide Set, 3 x 5 Inches, A-Z, 1/5 Inch Cut Tabs, Assorted Colors, 25 per Set (73153)		1	190941	457797367697 4/11/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$17.35
Emraw 3" X 5" Index Card Case Holds Upto 250 Cards Ideal for Filing Notes, Addresses & Recipes – (Pack of 4)		1	190941	457797367697 4/11/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$16.98
Check #: 0						
PO/InvoiceTotal:						\$34.33
Check Group:						
Pack of 1260 3/4" Round Color Coding Circle Dot Labels, Bright Red, 8 1/2" x 11" Sheet		1	190942	436743855956 4/11/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$6.98
Fun Express Earth Day Sticker Roll (300 Count) Recycling, Go Green, Nature Awareness Party Favor		2	190942	459744698585 4/11/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$17.82

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$24.80
Check Group:						
Underground Railroad: Interactive History Adventure		16	190943	898874664746 4/11/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$111.20
Check #: 0						
PO/InvoiceTotal:						\$111.20
Check Group:						
Mr. Coffee 12-Cup Programmable Coffee Maker with Brew Strength Selector		1	190944	444586535958 4/11/2019	10.5.0000.2520.410.01.0000 General Supplies	\$49.99
Check #: 0						
PO/InvoiceTotal:						\$49.99
Check Group:						
Essential Elements for Strings - Book 1 with EEi: Violin Paperback		1	190945	589956699764 4/11/2019	10.5.0000.2222.410.02.0000 General Supplies	\$5.39
Check #: 0						
PO/InvoiceTotal:						\$5.39
Check Group:						
Kleenex Everyday Facial Tissues, 160 Tissues per Flat Box, 3 count		4	190955	577686549777 4/13/2019	10.5.0000.2410.410.03.0000 Principal Supplies Account	\$54.20
Heavy Duty Retractable Badge Holders (5 Pack) with Carabiner Reel Clip with 24" Cord - U.S. Veteran Owned Company Military Approved		10	190955	696399668966 4/13/2019	10.5.0000.2410.410.03.0000 Principal Supplies Account	\$59.70
Check #: 0						
PO/InvoiceTotal:						\$113.90
Check Group:						

72

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple MagSafe to MagSafe 2 Converter - Use the MagSafe connector on your LED Cinema Display, Thunderbolt Display, or MagSafe Power Adapter to charge your MagSafe 2-equipped Mac computer. MagSafe to MagSafe 2 Converter Charge your MagSafe 2-equipped Mac computer		1	190962	538848856476 4/12/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$9.00
Check #: 0						
PO/InvoiceTotal:						\$9.00
Check Group:						
Teacher Created Resources 3 Minute Sand Timer - Large (20659)		1	190963	848398965499 4/12/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$14.59
Teacher Created Resources 1 Minute Sand Timer - Large (20657)		1	190963	848398965499 4/12/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$13.70
Mini Bright Books pack of 10 assorted colors		1	190963	848398965499 4/12/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$8.89
Nerdy Birdy Tweets Hardcover		1	190963	848398965499 4/12/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$11.98
I'm NOT Just a Scribble Hardcover		1	190963	848398965499 4/12/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$16.19
Your Fantastic Elastic Brain: Stretch It, Shape It Hardcover		1	190963	848398965499 4/12/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$13.26
Check #: 0						
PO/InvoiceTotal:						\$78.61
Check Group:						
The Writing Strategies Book: Your Everything Guide to Developing Skilled Writers		1	190982	448978938456 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$39.42
The Reading Strategies Book: Your Everything Guide to Developing Skilled Readers		1	190982	448978938456 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$23.94
Check #: 0						

73

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$63.36
Check Group:						
Dell USB DVD Drive-DW316		1	190983	889589938554 5/18/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$29.99
Check #: 0						
PO/InvoiceTotal:						\$29.99
Check Group:						
Amazon basics 3 cube bench-white		1	190984	785757933383 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$46.99
Check #: 0						
PO/InvoiceTotal:						\$46.99
Check Group:						
Sax True Flow Heavy Body Acrylic Paint, 1/2 Gallon, Titanium White		1	190985	455656734854 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$18.65
Scotch Foam Mounting Removable, 1/2 x 1/2 Inch, 64 Squares (108-SML) (6-Pack)		1	190985	469757849937 5/23/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$14.99
Godery Daily Schedule Pocket Chart, 13+1 Pocket, Scheduling Pocket Chart, 18 Dry-Eraser Cards, Educational Charts for Classroom Office Home Preschool Activity (Black)		1	190985	469757849937 5/23/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$12.99
Printworks White Cardstock, 67 lb, 96 Bright, SFI Certified, Perfect for School and Craft Projects, 8.5 x 11 Inch, 100 Sheets (00540)		1	190985	469757849937 5/23/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$9.99
School Smart Ruled Sentence Strips, 3 x 24 Inches, Manila, Pack of 100		1	190985	486983394669 4/19/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$4.20
Light Blue Colored File Stickers 1.57 inch x 0.75 inch - Color Code Labels Rectangular (40mm x 19m) - 300 Pack by Royal Green		1	190985	684559644694 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$8.28

74

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Rectangular Colored Labels 1.57inch x 0.75 inch - Rectangle Color Code Stickers in Pastel Purple - 100 Pack by Royal Green		1	190985	684559644694 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$5.50
Sax True Flow Heavy Body Acrylic Paint, 1/2 Gallon, Mars Black		1	190985	869878579357 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$18.65
Color Coding Labels Rectangle 1.57inch x 0.75 inch Rectangular Stickers in Red/Green/Yellow/Pink/Purple/Orange/Brown/Blue (40mm x 19mm) by Royal Green 160 Pack		1	190985	945455763948 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$6.88
Art Painting Llama Customized Decorative Creative Art Design Wall Decor Custom Poster 16" x 24"		1	190985	945455763948 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$25.99
Check #: 0						
PO/InvoiceTotal:						\$126.12
Check Group:						
The Morning Meeting Book		1	190986	443675347449 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$22.80
The Writing Strategies Book: Your Everything Guide to Developing Skilled Writers		1	190986	443675347449 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$39.42
The Stonekeeper (Amulet #1)		1	190986	443675347449 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$9.09
One Question a Day for Kids: A Three-Year Journal: Create Your Own Personal Time Capsule		1	190986	443675347449 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$11.72
The Growth Mindset Coach: A Teacher's Month-by-Month Handbook for Empowering Students to Achieve		1	190986	443675347449 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$10.84
Escape From Lucien (Amulet #6)		1	190986	443675347449 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$9.09
Teacher Created Resources Home Sweet Classroom Flat Name Plates		1	190986	445364849984 4/30/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$5.99

75

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Click image to open expanded view Burlap 14 Pocket Chart (13" x 34")		1	190986	457363865778 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$16.99
Teacher Created Resources Home Sweet Classroom Flat Name Plates		1	190986	457363865778 4/18/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$5.99
Check #: 0						
PO/InvoiceTotal:						\$131.93
Check Group:						
Sidewalk Chalk		3	190987	536765648465 4/18/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$59.85
Origami Paper		1	190987	536765648465 4/18/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$14.95
Bubble Gum (300 pcs)		2	190987	536765648465 4/18/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$29.80
Balloons (100 pcs)		1	190987	536765648465 4/18/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$10.99
Check #: 0						
PO/InvoiceTotal:						\$115.59
Check Group:						
Wishtree by Katherine Applegate		20	190988	648384575679 4/19/2019	10.5.0000.2222.410.03.0000 General Supplies	\$252.60
ipad Charging Station		1	190988	977838968357 4/18/2019	10.5.0000.2222.410.03.0000 General Supplies	\$29.99
Swiffer Duster Refill Kit		1	190988	977838968357 4/18/2019	10.5.0000.2222.410.03.0000 General Supplies	\$19.50
Check #: 0						
PO/InvoiceTotal:						\$302.09
Check Group:						
Black Bar Stools 24" (2 per set)		1	191011	786354586478 4/30/2019	10.5.0000.1118.323.04.0000 Orchestra Instrument Repair (Mac Arthur)	\$51.33

76

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$51.33
Check Group:						
Master Lock 7120D Money Bag with Key Lock 11-1/2 in. Long, Blue		3	191012	847399986667 4/26/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$52.71
Check #: 0						
PO/InvoiceTotal:						\$52.71
Check Group:						
WXBOOM 1400pcs Diameter Sticky Back Coins Hook & Loop Self Adhesive Dots Tapes 20mm/0.7" (700sets)		6	191021	656669373569 4/29/2019	10.5.0000.2159.410.01.0000 Assistive Tech Supplies	\$83.94
Pure Sense Buddy [Anti-Microbial Kids Case] Child Proof case for iPad 5th, iPad 6th Generation, iPad Air 2 1 Stand, Handle, Shoulder Strap (Blue)		1	191021	656669373569 4/29/2019	10.5.0000.2159.410.01.0000 Assistive Tech Supplies	\$29.95
AmazonBasics 9 Volt Everyday Alkaline Batteries (8-Pack)		2	191021	656669373569 4/29/2019	10.5.0000.2159.410.01.0000 Assistive Tech Supplies	\$19.98
T.R.U. Texacro Hook or Loop Fasteners with Residue Free Adhesive. Available in Multiple Sizes and Colors (Loop-White, 3/4")		3	191021	756843983336 4/30/2019	10.5.0000.2159.410.01.0000 Assistive Tech Supplies	\$83.97
T.R.U. Texacro Hook or Loop Fasteners with Residue Free Adhesive. Available in Multiple Sizes and Colors (Hook-White, 3/4")		3	191021	756843983336 4/30/2019	10.5.0000.2159.410.01.0000 Assistive Tech Supplies	\$83.97
Check #: 0						
PO/InvoiceTotal:						\$301.81
Check Group:						
laptop stand		1	191022	665447676579 4/29/2019	10.5.0000.2222.410.02.0000 General Supplies	\$29.99
Check #: 0						
PO/InvoiceTotal:						\$29.99
Check Group:						

77

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Coin Counter and Sorters Money Tray ? Bundled with 64 Coin Roll Wrappers ? 6 Storage Compartment Change Counter Organizer and Holder - Ideal Coin Dispenser Trays for Bank Tellers Business or Home Use		1	191023	433955958986 4/28/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$13.99
Check #: 0						PO/InvoiceTotal: \$13.99
Check Group: Supplies for end of the year Mac Concert		1	191053	639899398959 5/9/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$83.29
Check #: 0						PO/InvoiceTotal: \$83.29
						Vendor Total: \$1,917.05
Apple Inc. Check Group: iPad (6th gen)		1	191048	AA18125727 5/10/2019	10.5.0000.2225.410.01.1923 Tech Staff Purchase Program	\$299.00
Check #: 0						PO/InvoiceTotal: \$299.00
						Vendor Total: \$299.00
Boyer, Jonathan Check Group: MAC - Gift Cards for accompanists for Orchestra Concerts 5/19		1	0	MAC.Orch.Piano5 19 5/21/2019	10.5.0000.1118.319.04.0000 Orchestra Professional Services (Mac Arthur)	\$109.90
Check #: 0						PO/InvoiceTotal: \$109.90
						Vendor Total: \$109.90
CDW Computer Center Check Group:	01060					

78

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INFOBLOX PREMIUM MNT-ENTERPRISE		1	191003	SGP6639 5/13/2019	10.5.0000.2225.316.01.0000 Contracted Software/Websites	\$1,061.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,061.00
					Vendor Total:	\$1,061.00
Chappell, Susan						
Check Group:						
Accompanied Sullivan Choir Spring Concert		1	191081	10 5/22/2019	10.5.0000.1114.319.01.1929 VIM Designated Account-CONTRACTS (former PHIL)	\$150.00
					Check #: 0	
					PO/InvoiceTotal:	\$150.00
					Vendor Total:	\$150.00
Citi Cards						
Check Group:						
Citi Cards - COSTCO #0779 - BPAC Event- M. DeBartolo		1	0	4145.519 5/10/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$11.98
Citi Cards - COSTCO #0779 - BPAC Event- M. DeBartolo		1	0	4145.519 5/10/2019	10.5.0000.3900.410.01.4909 Title III Parent Outreach Supplies	\$144.62
Citi Cards - COSTCO #0779 - Keurig for Baord Room- M. DeBartolo		1	0	4145.519 5/10/2019	10.5.0000.2310.410.01.0000 BOE General Supplies	\$99.99
Citi Cards - COSTCO #0779 - Keurig for Baord Room- M. DeBartolo		1	0	4145.519 5/10/2019	10.5.0000.2310.490.01.0000 BOE Food/Meals	\$74.65
Citi Cards - Ideal Charter- MAC Super State Bus #1 - C. Nystrom/M. DeBartolo-reimb from S.A.		1	0	4145.519 5/10/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$927.39
Citi Cards - Ideal Charter- MAC Super State Bus #1 - C. Nystrom/M. DeBartolo-reimb from S.A.		1	0	4145.519 5/10/2019	10.5.0000.1114.410.01.1929 VIM Desingated Account-SUPPLIES- (former PHIL)	\$927.39
					Check #: 0	
					PO/InvoiceTotal:	\$2,186.02

67

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total:
						\$2,186.02
City of Prospect Heights						
Check Group:						
Feb 2019 - Gross Salary		1	0	CG2-19.1 2/28/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$3,603.54
Employer portion of OASDI (Social Security)		1	0	CG2-19.1 2/28/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$223.41
Employer portion of Medicare		1	0	CG2-19.1 2/28/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$52.26
Administrative Fee		1	0	CG2-19.1 2/28/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$360.35
Check Fee		11	0	CG2-19.1 2/28/2019	10.5.0000.2191.319.01.0000 Crossing Guards	\$55.00
						Check #: 0
						PO/InvoiceTotal:
						\$4,294.56
Check Group: 2						
ANNUAL ELEVATOR INSPECTION		1	191029	208-41.1 4/29/2019	20.5.0000.2542.319.01.0000 Professional Services	\$100.00
						Check #: 0
Check Group: 3						
SANITARY SEWER FEE @ MAC		1	191029	45018.1-319.1 4/15/2019	20.5.0000.2542.370.01.0000 Water/Sanitation	\$73.50
SANITARY SEWER FEE @ IKE		1	191029	45019.319.1 4/15/2019	20.5.0000.2542.370.01.0000 Water/Sanitation	\$73.50
						Check #: 0
						PO/InvoiceTotal:
						\$247.00
						Vendor Total:
						\$4,541.56
Constellation NewEnergy Gas Division LLC	80944					
Check Group:						

08

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Monthly Gas Charges - Main - April 2019		1	0	2598413 5/13/2019	20.5.0000.2542.465.01.0000 Natural Gas	\$779.91
					Check #: 0	
						PO/InvoiceTotal: \$779.91
						Vendor Total: \$779.91
Constellation NewEnergy, Inc.	80148					
Check Group:						
Monthly Electric Charges - Main - 4/12/19 - 5/13/19		1	0	7287540-1x519 5/14/2019	20.5.0000.2542.466.01.0000 Electricity	\$9,745.56
					Check #: 0	
						PO/InvoiceTotal: \$9,745.56
						Vendor Total: \$9,745.56
Enabling Devices						
Check Group:						
Battery Interrupters "AA" Interrupters (Set of 5)		1	191019	0451234-IN 5/14/2019	10.5.0000.2159.410.01.0000 Assistive Tech Supplies	\$74.95
					Check #: 0	
						PO/InvoiceTotal: \$74.95
						Vendor Total: \$74.95
Fast Signs	01114					
Check Group:						
MARK COLEMAN BUSINESS CARDS		1	191077	447-37764 5/9/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$39.25
					Check #: 0	
						PO/InvoiceTotal: \$39.25
						Vendor Total: \$39.25
First Student	00406					
Check Group:						
SpEd Transportation - IKE - We Rock the Spectrum		1	0	091-C-067077 5/15/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$155.68

81

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SpEd Transportation - MAC - Randhurst Theater		1	0	091-C-067116 5/17/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$155.68
Check #: 0						
PO/InvoiceTotal:						\$311.36
Vendor Total:						\$311.36
Flaghouse, Inc.						
Check Group:						
FlagHouse Mini Crawl Tunnel Set		1	190897	PO81583701010 5/15/2019	10.5.0000.1116.410.05.0000 PE Instructional Supplies/Equipment (Eisenhower)	\$75.40
Noodle Bits		1	190897	PO81583701010 5/15/2019	10.5.0000.1116.410.05.0000 PE Instructional Supplies/Equipment (Eisenhower)	\$24.36
Noodle Slices		1	190897	PO81583701010 5/15/2019	10.5.0000.1116.410.05.0000 PE Instructional Supplies/Equipment (Eisenhower)	\$49.01
Check #: 0						
PO/InvoiceTotal:						\$148.77
Vendor Total:						\$148.77
Fun and Function						
Check Group:						
Weighted Denim Hat		2	191006	373141 4/30/2019	10.5.0000.2130.410.01.0000 Materials & Supplies - OT	\$45.18
Cloud Mirror		1	191006	373141 4/30/2019	10.5.0000.2130.410.01.0000 Materials & Supplies - OT	\$86.43
Spin Disc		1	191006	373141 4/30/2019	10.5.0000.2130.410.01.0000 Materials & Supplies - OT	\$169.49
Check #: 0						
PO/InvoiceTotal:						\$301.10
Vendor Total:						\$301.10
Howitz, Michael						
Check Group:						

82

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MAC - Food Reimbursement - Track & Field State in Peoria, IL - 5/18/19		1	0	MAC.Track.Food. MH 5/20/2019	10.5.0000.1503.332.04.0000 Travel Expense	\$27.63
					Check #: 0	
						PO/InvoiceTotal: \$27.63
						Vendor Total: \$27.63
Jessa Gianneschi						
Check Group:						
Mileage for homebound tutoring - Jessa Gianesschi - 30 miles		30	0	Mileage.519.JG 5/15/2019	10.5.0000.1205.332.01.0000 Travel Expense	\$17.40
					Check #: 0	
						PO/InvoiceTotal: \$17.40
						Vendor Total: \$17.40
Lett, Kelly L						
Check Group:						
Deducted Health on 4/30 ck \$223.14. Deducted vision on 4/30 ck \$6.32. Also collected check from KL. 4/30 ck was not supposed to go out but it did creating a duplicate payment.		1	0	Reimb.Dup.CkKL 5/21/2019	10.2.0000.0485.000.00.0000 Employee Portion Insurance	\$229.46
					Check #: 0	
						PO/InvoiceTotal: \$229.46
						Vendor Total: \$229.46
Marcia Brenner Associates, LLC						
Check Group:						
2019 - Fees Plugin for PowerSchool - Annual Support		1	0	V569194 5/23/2019	10.5.0000.2520.316.01.0000 Contracted Software/Websites	\$348.45
					Check #: 0	
						PO/InvoiceTotal: \$348.45
						Vendor Total: \$348.45
Michael Wagner & Sons, Inc.	00974					

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group: MVP METERING VALVES		1	191076	1461548 4/30/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$135.74
					Check #: 0	
						PO/InvoiceTotal: \$135.74
						Vendor Total: \$135.74
NCS Pearson, Inc. Check Group: KTEA-3 Scoring 5-Year Subscription		4	190991	4665257 4/17/2019	10.5.0000.1205.415.01.0000 Testing Materials - Sp. Ed.	\$660.00
					Check #: 0	
						PO/InvoiceTotal: \$660.00
Check Group: Beery VMI Forms Full - pkg 25		1	191067	4969154 5/17/2019	10.5.0000.1205.415.01.0000 Testing Materials - Sp. Ed.	\$130.75
					Check #: 0	
						PO/InvoiceTotal: \$130.75
						Vendor Total: \$790.75
Northwest Community Healthcare Check Group: Home/Hospital Tutoring - JG - April 2019	01064	28.6	0	N-23-3 4/30/2019	10.5.0000.1205.314.01.0000 Contracted Sp. Ed. Inst./Tutor	\$1,287.00
					Check #: 0	
						PO/InvoiceTotal: \$1,287.00
						Vendor Total: \$1,287.00
Northwest Community Hospital Check Group: Home/Hospital Tutoring - AC - April 2019	80480	18.2	0	N23-2 4/30/2019	10.5.0000.1205.314.01.0000 Contracted Sp. Ed. Inst./Tutor	\$819.00
					Check #: 0	

84

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$819.00
						Vendor Total: \$819.00
Quatman, Kathleen						
Check Group:						
Mileage for dropping of and picking up 3 audiometers to School Health Facility for calibration and repair		30 0		Mileage.KQ 5/23/2019	10.5.0000.1205.332.01.0000 Travel Expense	\$17.40
						Check #: 0
						PO/InvoiceTotal: \$17.40
						Vendor Total: \$17.40
Rifton Equipment 02026						
Check Group:						
Compass Chair Size 4		1	191016	J063R-1 5/8/2019	10.5.0000.2131.410.01.0000 PT Materials & Supplies	\$475.00
Large Hi-Lo Activity Chair		1	191016	J063R-1 5/8/2019	10.5.0000.2131.553.01.0000 Capitalized Equipment > \$1,000	\$5,916.00
Discount		1	191016	J063R-1 5/8/2019	10.5.0000.2131.553.01.0000 Capitalized Equipment > \$1,000	(\$1,597.75)
						Check #: 0
						PO/InvoiceTotal: \$4,793.25
						Vendor Total: \$4,793.25
Ritter, Stephanie						
Check Group:						
MAC - Supplies for Science Lab - Stephanie Ritter		1	0	MAC.Sci.SR 5/21/2019	10.5.0000.1112.410.04.0000 Science Supplies	\$59.80
						Check #: 0
						PO/InvoiceTotal: \$59.80
						Vendor Total: \$59.80
Scholastic, Inc						
Check Group:						

85

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Magic Tree House: Abe Lincoln at Last		8	190940	53664486 5/21/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$32.00
Stallion by Starlight		8	190940	53664486 5/21/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$32.00
Check #: 0						
PO/InvoiceTotal:						\$64.00
Vendor Total:						\$64.00
Seiler, Jessica						
Check Group:						
Mileage for Jessica Seiler to and from Mac and Ike March/April 2019		20	0	Mileage.JS.3-419 5/15/2019	10.5.0000.1205.332.01.0000 Travel Expense	\$11.60
Mileage for Jessical Seiler to and from Mac and Ike April/May 2019		18	0	Mileage.JS.4-519 5/15/2019	10.5.0000.1205.332.01.0000 Travel Expense	\$10.44
Check #: 0						
PO/InvoiceTotal:						\$22.04
Vendor Total:						\$22.04
Step Forward Therapy, Inc.						
Check Group:						
Long Term Sub for E. Hirsch - April 2019		70	0	3650 5/21/2019	10.5.0000.2130.319.01.0000 Other Professional & Technical Services	\$6,300.00
Check #: 0						
PO/InvoiceTotal:						\$6,300.00
Vendor Total:						\$6,300.00
Sunbelt Staffing, LLC						
Check Group:						
Long Term sub for S. Craig - week ending 5/11/2019		30.75	0	10505519 5/12/2019	10.5.0000.2140.319.01.0000 Pysch Extra Time	\$2,644.50
Long Term sub for S. Craig - week ending 5/18/19		16	0	10521796 5/19/2019	10.5.0000.2140.319.01.0000 Pysch Extra Time	\$1,376.00

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$4,020.50
Vendor Total:						\$4,020.50
The Creativity Institute						
Check Group:						
Children's Factory CF900-924 Big Screen Play Panel (PlayPanel)-Sky Blue		1	191004	216204 5/20/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$89.74
Children's Factory CF610-054 Tear Drop Bean Bag - Green		1	191004	216204 5/20/2019	10.5.0000.1205.410.01.1200 SPED Instructional Supplies	\$96.74
Check #: 0						
PO/InvoiceTotal:						\$186.48
Vendor Total:						\$186.48
87 U. S. School Supply	81026					
Check Group:						
Chalkboard Talk Pencils		1	190939	393083A 4/10/2020	10.5.0000.1116.410.05.0000 PE Instructional Supplies/Equipment (Eisenhower)	\$35.60
Smiles Bounce Balls		1	190939	393083A 4/10/2020	10.5.0000.1116.410.05.0000 PE Instructional Supplies/Equipment (Eisenhower)	\$12.95
Check #: 0						
PO/InvoiceTotal:						\$48.55
Vendor Total:						\$48.55
Village of Arlington Heights	02889					
Check Group:						
Water/Sewer Charges - IKE - May 2019		1	0	104994x519 5/22/2019	20.5.0000.2542.370.01.0000 Water/Sanitation	\$575.02
Water/Sewer Charges - Main - May 2019		1	0	104998x519 5/22/2019	20.5.0000.2542.370.01.0000 Water/Sanitation	\$3,264.99
Check #: 0						
PO/InvoiceTotal:						\$3,840.01

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$3,840.01
Warehouse Direct	80219					
Check Group:						
Admin-Building Supplies		1 0		4277560-0 5/1/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$132.46
Credit for returns (C4277560-0)		1 0		4277560-0 5/1/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	(\$97.85)
MAC - Classroom Supplies - Joe Behun		1 0		4289327-0 5/13/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$17.81
Admin- Shipping Labels - Chrys Sroka		2 0		4292613-0 5/16/2019	10.5.0000.1225.410.01.0000 Classroom Supplies	\$17.12
Admin - Easel Pads - D Angelaccio		3 0		4292869-0 5/16/2019	10.5.0000.1110.410.01.0000 Classroom/Instructional Supplies (District)	\$125.79
Check #: 0						
PO/InvoiceTotal:						\$195.33
Check Group:						
IKE YEAR END PACKING SUPPLIES		1 191079		4289657-0 5/14/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$114.00
ROSS YEAR END PACKING SUPPLIES		1 191079		4289662-0 5/14/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$114.00
SULL YEAR END PACKING SUPPLIES		1 191079		4289664-0 5/14/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$114.00
MAC YEAR END PACKING SUPPLIES		1 191079		4289668-0 5/14/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$228.00
MAC TOMCAT PARTS		1 191079		4292440-0 5/17/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$42.90
Check #: 0						
PO/InvoiceTotal:						\$612.90
Vendor Total:						\$808.23

88

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1304

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$53,677.12

End of Report

68

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
Arlington Heights Garibaldis							
Check Group:							
Lunch for Young Athlete volunteers (6 chesse pizzas and 6 sausage pizzas)		1	191084	YngAth.2019 5/21/2019	10.5.0000.1225.410.01.0000 Classroom Supplies	\$129.00	
					Check #: 0		
					PO/InvoiceTotal:	\$129.00	
					Vendor Total:	\$129.00	
AT & T Long Distance							
Check Group:							
Monthly Long Distance Charges - May 2019	01256		1 0	834687562x519 5/13/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$810.42	
					Check #: 0		
					PO/InvoiceTotal:	\$810.42	
					Vendor Total:	\$810.42	
Dairy Queen Prospect Heights							
Check Group:							
Dilly Bars	80035		170	191087	MAC.Dilly.6619 5/22/2019	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$187.00
					Check #: 0		
					PO/InvoiceTotal:	\$187.00	
					Vendor Total:	\$187.00	
First Student							
Check Group:							
MAC - Young Athletes' Day Transpo for Mac students	00406		1 0	091-C-067153 5/22/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$286.63	
					Check #: 0		
					PO/InvoiceTotal:	\$286.63	
					Vendor Total:	\$286.63	
J.W. Pepper & Son Inc.							
80770							

06

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Tribute to Queen mp3		1	190977	133887572 4/29/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$32.99
Rumour Has It SSA		2	190977	147770067 5/17/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$4.50
I Have a Dream SSA		5	190977	19924457 4/18/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$18.19
Truly Brave 3pt mixed		5	190977	19924457 4/18/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$13.88
A Tribute to Queen 2pt		5	190977	19924457 4/18/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$15.42
Check #: 0						
						PO/InvoiceTotal: \$84.98
						Vendor Total: \$84.98
NCS Pearson, Inc.						
Check Group:						
KTEA-3 Dyslexia Index Scores Manual on Q-global		1	190946	5044867 5/28/2019	10.5.0000.1205.415.01.0000 Testing Materials - Sp. Ed.	\$28.00
Check #: 0						
						PO/InvoiceTotal: \$28.00
						Vendor Total: \$28.00
Oriental Trading Company						
Check Group:						
Graduation Autograph Stuffed Bear		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$5.83
Graduation Autograph Stuffed Dog		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$4.70
Graduation Autograph Stuffed Owl		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$6.60

91

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Plush 2019 Autograph Pillow		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$9.30
Plush Autograph Star		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$5.59
Plush Autograph Stuffed Bookworm		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$6.50
Inflatable 11" Red Congrats Grad Autograph Medium Beach Balls (pack of 12)		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$11.20
Bright Stuffed Snakes (pack of 12)		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$25.47
Inflatable Swords		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$11.21
Bouncy Ball Assortment (pack of 50)		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$16.26
Paw Print Stress Toys (pack of 12)		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$17.39
Peg Games Assortment (pack of 12)		1	191072	696463464-01 5/22/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$17.39

Check #: 0

PO/InvoiceTotal: \$137.44

Vendor Total: \$137.44

Patricia A Graczyk

Check Group:

Consulting		2.5	191094	6002 5/24/2019	10.5.0000.2210.319.01.0000 Professional Development	\$250.00
Consulting		3.75	191094	6002 5/24/2019	10.5.0000.2210.319.01.0000 Professional Development	\$375.00
Consulting		1.25	191094	6002 5/24/2019	10.5.0000.2210.319.01.0000 Professional Development	\$125.00

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Consulting		3	191094	6002 5/24/2019	10.5.0000.2210.319.01.0000 Professional Development	\$300.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$1,050.00</u>
						Vendor Total: <u>\$1,050.00</u>
Quinlan & Fabish Music	00867					
Check Group:						
James Ross Series Xylophone Mallets		1	190894	11018609 3/27/2019	10.5.0000.1114.410.04.0000 Band Supplies - District	\$34.99
Orchestral Series Glockenspiel Mallets		1	190894	11018609 3/27/2019	10.5.0000.1114.410.04.0000 Band Supplies - District	\$30.99
Alamo March Score		2	190894	11128450 3/27/2019	10.5.0000.1114.410.04.0000 Band Supplies - District	\$10.80
At Morning's First Light Score		2	190894	11136765 3/27/2019	10.5.0000.1114.410.04.0000 Band Supplies - District	\$24.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$100.78</u>
						Vendor Total: <u>\$100.78</u>
Relief Medical Services, Inc.						
Check Group:						
Ike Nurse Sub 5/17/19		7	0	43 5/18/2019	10.5.0000.2134.319.05.0000 Professional Services	\$434.00
Mac Nurse Sub 5/17/19		5.5	0	43 5/18/2019	10.5.0000.2134.319.04.0000 Professional Services	\$341.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$775.00</u>
						Vendor Total: <u>\$775.00</u>
Ritter, Stephanie						
Check Group:						

03

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Plants and Water for 6th Grade Science Lab		1	0	MAC.Sci.Plants20 19 5/24/2019	10.5.0000.1113.410.04.0000 Art Instructional Supplies (Mac Arthur)	\$34.09
Check #: 0						
PO/InvoiceTotal:						\$34.09
Vendor Total:						\$34.09
School Health Corporation						
Check Group:						
Audiometer (3) Calibration and Repair		1	0	1516045-00 5/21/2019	10.5.0000.2134.323.01.0000 Repair & Maintenance	\$179.90
Check #: 0						
PO/InvoiceTotal:						\$179.90
Vendor Total:						\$179.90
Sheet Music Plus						
Check Group:						
Million Dreams		15	190978	81603997 4/22/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$39.91
Party in the USA download		27	190978	81605799 4/22/2019	10.5.0000.1117.410.04.0000 Chorus Instructional Supplies (Mac Arthur)	\$51.03
Check #: 0						
PO/InvoiceTotal:						\$90.94
Vendor Total:						\$90.94
SuperFleet MasterCard Program						
Check Group:						
Monthly Fuel Charges		1	0	FB235x519 5/26/2019	20.5.0000.2545.464.01.0000 Gasoline - District Vehicles	\$345.07
Check #: 0						
PO/InvoiceTotal:						\$345.07
Vendor Total:						\$345.07
Thinking Moves aka PrioHealth						

94

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Me Moves and more Me Moves USB		1	191075	11256 5/22/2019	10.5.0000.2130.410.01.0000 Materials & Supplies - OT	\$358.90
Check #: 0						
PO/InvoiceTotal:						\$358.90
Vendor Total:						\$358.90
Towner, John D						
Check Group:						
Band Superstate Recording Session		1	190929	MAC.Record2019 3/5/2019	10.5.0000.1114.319.01.1929 VIM Designated Account-CONTRACTS (former PHIL)	\$325.00
Check #: 0						
PO/InvoiceTotal:						\$325.00
Vendor Total:						\$325.00
VT Services, Inc.						
Check Group:						
REPLACED LCD		1	191089	138884 5/21/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$75.00
REPLACED DIGITIZER		1	191089	138884 5/21/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED DIGITIZER		1	191089	138884 5/21/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED DIGITIZER AND HOME BUTTON		1	191089	138884 5/21/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
Check #: 0						
PO/InvoiceTotal:						\$630.00
Check Group:						
REPLACED DIGITIZER		1	191090	138918 5/30/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
REPLACED DIGITIZER		1	191090	138918 5/30/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1305

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REPLACED DIGITIZER		1	191090	138918 5/30/2019	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$185.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$555.00</u>
						Vendor Total: <u>\$1,185.00</u>
Walsworth Publishing Company						
Check Group:						
MAC - Yearbook Final Payment 2019		1	0	1338790 4/27/2019	10.5.0000.1120.413.04.0000 Yearbook	\$2,547.91
					Check #: 0	
						PO/InvoiceTotal: <u>\$2,547.91</u>
						Vendor Total: <u>\$2,547.91</u>
Westgate Cleaners, Inc.						
Check Group:						
MAC - Cleaning 4 Tableclothes		4	0	w19332 8/29/2018	10.5.0000.1120.323.04.0000 Middle School Repair/Maintenance Services (Mac)	\$72.00
MAC - Cleaning Mascot		1	0	w19332 8/29/2018	10.5.0000.1120.323.04.0000 Middle School Repair/Maintenance Services (Mac)	\$30.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$102.00</u>
						Vendor Total: <u>\$102.00</u>
						Grand Total: <u>\$8,758.06</u>

End of Report

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1306

06/04/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Curriculum Associates, LLC						
Check Group:						
Ready Classroom & i-Ready Math Prof Dev On Site New User Package		1	191045	172633.8 3/8/2019	10.5.0000.2210.312.01.4932 TITLE II Professional Development	\$7,496.00
Ready & i-Ready Math Prof Dev on Site core Introducing the Ready and i-Ready Programs Session (up to 3 hrs)		1	191045	172633.8 3/8/2019	10.5.0000.2210.312.01.0000 Professional Development	\$3,004.00
Check #: 0						
PO/InvoiceTotal:						\$10,500.00
Check Group:						
Ready & Ready Math Prof Dev On Site Introducing the Ready and i-Ready Programs Session (up to 3 hrs)		1	191046	90582605 5/1/2019	10.5.0000.2210.312.01.0000 Professional Development	\$2,000.00
Discount		1	191046	90582605 5/1/2019	10.5.0000.2210.312.01.0000 Professional Development	(\$500.00)
Check #: 0						
PO/InvoiceTotal:						\$1,500.00
Vendor Total:						\$12,000.00
Grand Total:						\$12,000.00

End of Report

97

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple Inc.						
Check Group:						
Apple TV HD 32GB		1	191078	AA20987156 5/28/2019	10.5.0000.2225.410.01.0000 General Supplies	\$149.00
					Check #: 0	
					PO/InvoiceTotal:	\$149.00
					Vendor Total:	\$149.00
AT & T						
Check Group:						
Monthly Phone Charges - May 2019		1	0	R16-01121129x51 5/16/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$892.31
					Check #: 0	
					PO/InvoiceTotal:	\$892.31
					Vendor Total:	\$892.31
AT & T Mobility						
	71927					
Check Group:						
Monthly Wireless Phone Charges - May 2019		1	0	827020302x519 5/19/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$121.98
					Check #: 0	
					PO/InvoiceTotal:	\$121.98
					Vendor Total:	\$121.98
Brunner, Kim						
Check Group:						
MAC - 7th grade student of the season		1	0	MAC.7grade.KB 6/4/2019	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$27.00
					Check #: 0	
					PO/InvoiceTotal:	\$27.00
					Vendor Total:	\$27.00
Chicago Mercantile Exchange Inc.						

08

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
T-shirts for Young Athletes 2019		404	0	2139 5/21/2019	10.5.0000.1225.410.01.0000 Classroom Supplies	\$808.00
Shipping		1	0	2139 5/21/2019	10.5.0000.1225.410.01.0000 Classroom Supplies	\$89.71
Check #: 0						
PO/InvoiceTotal:						\$897.71
Vendor Total:						\$897.71
Collins, Carolyn						
Check Group:						
MAC - 8th Grade Festival 2019		1	0	MAC.Festival.201 9CC 5/30/2019	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$17.00
Check #: 0						
PO/InvoiceTotal:						\$17.00
Vendor Total:						\$17.00
Demco Inc. 00220						
Check Group:						
book ends, paper		1	190730	6625108 6/3/2019	10.5.0000.2222.410.02.0000 General Supplies	\$102.95
Check #: 0						
PO/InvoiceTotal:						\$102.95
Vendor Total:						\$102.95
Discovery Benefits						
Check Group:						
FSA Monthly - May 2019		25	0	1018759-IN 5/31/2019	10.5.0000.2520.319.01.0000 Professional Services	\$106.25
Check #: 0						
PO/InvoiceTotal:						\$106.25
Vendor Total:						\$106.25

69

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
First Point Mechanical Services, LLC						
Check Group:						
BI-ANNUAL HVAC ROOFTOP PM		1	190422	C004386 6/1/2019	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$3,650.00
BI-ANNUAL BOILER/PUMP/WATER HEATER PM		1	190422	C004386 6/1/2019	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$1,400.00
Check #: 0						
						PO/InvoiceTotal: <u>\$5,050.00</u>
Check Group:						
SERVICE CALL FOR GYM CLIMATE MASTER UNIT		1	191104	W28020 5/20/2019	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$280.00
Check #: 0						
						PO/InvoiceTotal: <u>\$280.00</u>
						Vendor Total: <u>\$5,330.00</u>
Follett School Solutions, Inc						
Check Group:						
books (Title IV - Whole Child Supplies)		1	191055	497707 5/31/2019	10.5.0000.1110.410.01.4400 TITLE IV WHOLE CHILDSupplies	\$196.29
Check #: 0						
						PO/InvoiceTotal: <u>\$196.29</u>
						Vendor Total: <u>\$196.29</u>
Frankenberger, Heather						
Check Group:						
AF graduating with money remaining on Mealtime account - Mom requested refund		1	0	Reimb.Mealtime.A F 6/4/2019	10.4.1611.0000.000.00.0000 Food Service Sales to Pupils	\$13.40
Check #: 0						
						PO/InvoiceTotal: <u>\$13.40</u>
						Vendor Total: <u>\$13.40</u>
Granite Telecommunications, LLC						

100

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Monthly Phone Charges - May 2019		1	0	456960701 6/1/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$2,739.81
					Check #: 0	
					PO/InvoiceTotal:	\$2,739.81
					Vendor Total:	\$2,739.81
Hahn, Mary Ellen						
Check Group:						
EDP - End of the year crafts, give away prizes for trivia		1	0	EDP.2019MEH 6/5/2019	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$10.00
					Check #: 0	
					PO/InvoiceTotal:	\$10.00
					Vendor Total:	\$10.00
Hansen, Carolyn						
Check Group:						
EDP - End of year crafts and prizes		1	0	EDP.2019CH 6/5/2019	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$15.00
					Check #: 0	
					PO/InvoiceTotal:	\$15.00
					Vendor Total:	\$15.00
Illinois Association of School Boards						
Check Group:						
FS Starting Right		1	0	273450 6/4/2019	10.5.0000.2310.319.01.0000 BOE Professional/Contracted Services	\$300.00
					Check #: 0	
					PO/InvoiceTotal:	\$300.00
Check Group:						
New Board Member Training NIU Naperville		1	190953	270054 4/10/2019	10.5.0000.2310.312.01.0000 BOE Professional Development	\$350.00
					Check #: 0	

101

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$350.00</u>
						Vendor Total: <u>\$650.00</u>
Jessa Gianneschi						
Check Group:						
Home-Bound Tutoring - Mileage reimbursement		24	0	Mileage.52219.JG 6/5/2019	10.5.0000.1205.332.01.0000 Travel Expense	\$13.92
						Check #: 0
						PO/InvoiceTotal: <u>\$13.92</u>
						Vendor Total: <u>\$13.92</u>
Lakeshore Recycling System						
Check Group:						
JUNE 1 - JUNE 30 WASTE AND RECYCLING SERVICES	80968			4175714 5/25/2019	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$1,648.83
						Check #: 0
						PO/InvoiceTotal: <u>\$1,648.83</u>
						Vendor Total: <u>\$1,648.83</u>
Mark Atkinson						
Check Group:						
Mileage to and from State Track Meet 2019		348	0	MAC.Track.2019 5/18/2019	10.5.0000.1503.332.04.0000 Travel Expense	\$201.84
						Check #: 0
						PO/InvoiceTotal: <u>\$201.84</u>
						Vendor Total: <u>\$201.84</u>
Menards						
Check Group:						
MISC. PLUMBING SUPPLIES	05060			36667 5/17/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$17.75
						Check #: 0
						PO/InvoiceTotal: <u>\$17.75</u>

102

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$17.75
Michael Wagner & Sons, Inc.	00974					
Check Group:						
BRADLEY SINK REPLACEMENT COMPONENTS		1	190970	1458869 5/24/2019	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$1,184.33
Check #: 0						
PO/InvoiceTotal:						\$1,184.33
Vendor Total:						\$1,184.33
Nelson Gray						
Check Group:						
Transportation Consulting-Reviewing current bus routes, suggestions for new routing efficiencies		2	0	Transpo.Consult5 119 6/6/2019	40.5.0000.2551.319.01.0000 Transportation Professional Services	\$200.00
Check #: 0						
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00
Nicor Gas						
Check Group:						
Monthly Nicor Charges - ROSS - 4/24/19 - 5/23/19		1	0	7247417-8x519 5/24/2019	20.5.0000.2542.465.01.0000 Natural Gas	\$127.90
Check #: 0						
PO/InvoiceTotal:						\$127.90
Vendor Total:						\$127.90
Northern Suburban SpEd District NSSED						
Check Group:						
Private Tuition - FF - 4/1 - 6/10		47	0	190613 5/30/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$12,924.53
Private Tuition Non-Member		47	0	190613 5/30/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$1,938.75
Check #: 0						

103

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$14,863.28</u>
						Vendor Total: <u>\$14,863.28</u>
Oriental Trading Company						
Check Group:						
Neon Hexagon Bubble Bottles (48/pk)		1	191083	696560104-01 5/30/2019	10.5.0000.1800.420.01.0000 Textbooks/Workbooks Bilingual	\$8.17
Mini Neon Smile Face Stress Balls (24/pk)		1	191083	696560104-01 5/30/2019	10.5.0000.1800.420.01.0000 Textbooks/Workbooks Bilingual	\$14.78
Mega Mini Stuffed Animal Assortment (100/pk)		1	191083	696560104-01 5/30/2019	10.5.0000.1800.420.01.0000 Textbooks/Workbooks Bilingual	\$67.93
Magic Spring Assortment		1	191083	696560104-01 5/30/2019	10.5.0000.1800.420.01.0000 Textbooks/Workbooks Bilingual	\$25.44
Mega Bendable Assortment (100/pk)		1	191083	696560104-01 5/30/2019	10.5.0000.1800.420.01.0000 Textbooks/Workbooks Bilingual	\$35.86
Bouncy Ball Assortment - 50 pcs.		2	191083	696560104-01 5/30/2019	10.5.0000.1800.420.01.0000 Textbooks/Workbooks Bilingual	\$32.51
Check #: 0						
						PO/InvoiceTotal: <u>\$184.69</u>
						Vendor Total: <u>\$184.69</u>
Paddock Publications						
Check Group:						
4/22/2019 Timely/Meaningful Public Notice		1	191106	16776 5/18/2019	10.5.0000.2630.350.01.0000 Advertising/Publications	\$52.65
5/10/2019 Legal Notice		1	191106	16776 5/18/2019	10.5.0000.2630.350.01.0000 Advertising/Publications	\$54.00
Check #: 0						
						PO/InvoiceTotal: <u>\$106.65</u>
						Vendor Total: <u>\$106.65</u>
Perillo, Daniel						
Check Group:						

104

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
State Track & Field - Dan Perillo - Mileage		350	0	MAC.StateTF201 9 6/3/2019	10.5.0000.1503.332.04.0000 Travel Expense	\$203.00
Lodging		1	0	MAC.StateTF201 9 6/3/2019	10.5.0000.1503.332.04.0000 Travel Expense	\$194.35
Meals (includes dinner for 6 students)		1	0	MAC.StateTF201 9 6/3/2019	10.5.0000.1503.332.04.0000 Travel Expense	\$70.27
Parking		1	0	MAC.StateTF201 9 6/3/2019	10.5.0000.1503.332.04.0000 Travel Expense	\$5.00
Check #: 0						
PO/InvoiceTotal:						\$472.62
Vendor Total:						\$472.62
Relief Medical Services, Inc.						
Check Group:						
MAC - Nurse Subs J Cordero 5/22, 5/23, 5/24		19.5	0	68 6/4/2019	10.5.0000.2134.319.04.0000 Professional Services	\$1,209.00
Check #: 0						
PO/InvoiceTotal:						\$1,209.00
Vendor Total:						\$1,209.00
Ritter, Stephanie						
Check Group:						
MAC - Make A Difference Day - 6th grade		1	0	MAC.MADD.519 6/4/2019	10.5.0000.1121.410.04.0000 Classroom Supplies - 6th	\$53.05
Check #: 0						
PO/InvoiceTotal:						\$53.05
Vendor Total:						\$53.05
Scholastic, Inc						
Check Group:						

105

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Paquete Maximilliano		1	191059	29163041 5/20/2019	10.5.0000.1110.410.01.4909 Elelmentary Educaton Title III Supplies	\$15.00
Coleccion Emma Esta al Aire		1	191059	29163041 5/20/2019	10.5.0000.1110.410.01.4909 Elelmentary Educaton Title III Supplies	\$18.00
Carrera Salvaje		1	191059	29163041 5/20/2019	10.5.0000.1110.410.01.4909 Elelmentary Educaton Title III Supplies	\$5.00
Futbolmania		1	191059	29163044 5/20/2019	10.5.0000.1110.410.01.4909 Elelmentary Educaton Title III Supplies	\$5.00
Paquete American Girl: Luciana		1	191059	29163044 5/20/2019	10.5.0000.1110.410.01.4909 Elelmentary Educaton Title III Supplies	\$7.00
Sarai Salva la Musica		1	191059	29163047 5/20/2019	10.5.0000.1110.410.01.4909 Elelmentary Educaton Title III Supplies	\$5.00
Check #: 0						
PO/InvoiceTotal:						\$55.00
Vendor Total:						\$55.00
Sunbelt Staffing, LLC						
Check Group:						
Maternity Leave Sub- S.Craig week ending 5/25/19		7.5	0	10536586 5/26/2019	10.5.0000.2140.319.01.0000 Pysch Extra Time	\$645.00
Maternity Leave Sub - S. Craig - week ending 5/18/19		15.5	0	10536587 5/26/2019	10.5.0000.2140.319.01.0000 Pysch Extra Time	\$1,333.00
Check #: 0						
PO/InvoiceTotal:						\$1,978.00
Vendor Total:						\$1,978.00
Terryberry	80414					
Check Group:						
A Full Size Honor Kit		7	191100	G12899 5/1/2019	10.5.0000.2640.410.01.0000 General Supplies	\$256.03
Check #: 0						
PO/InvoiceTotal:						\$256.03

106

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Body Rider Folding Bike - 20 Years		1	191101	G18657 5/17/2019	10.5.0000.2640.410.01.0000 General Supplies	\$292.53
Check #: 0						
						PO/InvoiceTotal: <u>\$292.53</u>
Check Group:						
A Fire Sense Table Fire Pit		1	191109	G21144 6/4/2019	10.5.0000.2640.410.01.0000 General Supplies	\$418.75
Check #: 0						
						PO/InvoiceTotal: <u>\$418.75</u>
Check Group:						
A Kate Spade Tote & Wallet-MacTavish		1	191110	G21681 5/28/2019	10.5.0000.2640.410.01.0000 General Supplies	\$551.12
A Cuisinart 12 pc Cookware-Garceau		1	191110	G21683 5/28/2019	10.5.0000.2640.410.01.0000 General Supplies	\$575.01
A 10 KW Diamond Pendant-Casurella		1	191110	G21684 5/28/2019	10.5.0000.2640.410.01.0000 General Supplies	\$665.22
A Spotlifter Deep Cleaner-Sullivan		1	191110	G22059 6/4/2019	10.5.0000.2640.410.01.0000 General Supplies	\$142.19
A Suncast Deck Cooler-Bennett		1	191110	G22320 6/4/2019	10.5.0000.2640.410.01.0000 General Supplies	\$311.06
Check #: 0						
						PO/InvoiceTotal: <u>\$2,244.60</u>
						Vendor Total: <u>\$3,211.91</u>
The Reading Warehouse Inc.						
Check Group:						
Wishtree by Katherine Applegate		20	191024	193417 4/26/2019	10.5.0000.1110.410.02.0000 Classroom/Instructional Supplies (Sullivan)	\$256.95
Check #: 0						
						PO/InvoiceTotal: <u>\$256.95</u>

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
						Vendor Total:	\$256.95
Treetop Products, Inc.							
Check Group:							
City Commercial Picnic Tables/ 8' Table/ Portable - Surace Mount/ Red		2	190889	SOTRE7871 4/18/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$1,531.34	
City Commercial Wheelchair Accessible Picnic Tables/ 8' Table/ 2 Wheelchair Accessible/ Blue		1	190889	SOTRE7871 4/18/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$755.64	
The City Series Buddy Benches/ 6' Bench/ Inground Mount/ Red		1	190889	SOTRE7871 4/18/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$495.24	
Shipping & Handling		1	190889	SOTRE7871 4/18/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$164.67	
Amount Pre-Paid		1	190889	SOTRE7871 4/18/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	(\$278.22)	
City Commercial Picnic Tables/ 8' Table/ Portable - Surface Mount/ Blue		1	190889	SOTRE7878 5/16/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$765.67	
The City Series Buddy Benches/ 6' Bench/ Inground Mount/ Blue		1	190889	SOTRE7878 5/16/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$495.24	
Shipping & Handling		1	190889	SOTRE7878 5/16/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	\$23.50	
Exclusive Promotion - 10% Credit		1	190889	SOTRE7878 5/16/2019	10.5.0000.1110.491.03.0000 Ross Furniture Purchases	(\$126.09)	
						Check #: 0	
						PO/InvoiceTotal:	\$3,826.99
						Vendor Total:	\$3,826.99
Walsh, Patricia							
Check Group:							
ROSS - Treats for Aspired RESidents 5/30/19		1	0	ROSS.Aspired 53019 5/30/2019	10.5.0000.1110.410.03.0000 Classroom/Instructional Supplies (Ross)	\$22.96	

108

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$22.96
Vendor Total:						\$22.96
Warehouse Direct	80219					
Check Group:						
CREDIT for REFUND - Line 4		1	190910	C4213779-1 5/28/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	(\$32.14)
CREDIT for REFUND - line 5		1	190910	C4213829-1 5/17/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	(\$80.35)
Check #: 0						
PO/InvoiceTotal:						(\$112.49)
Check Group:						
ROSS CLARK BOOST REPAIRS		1	191097	307133 4/29/2019	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$487.17
ADMIN CUSTODIAL SUPPLIES		1	191097	4284898-0 5/8/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$45.25
MAC JUNE CUSTODIAL SUPPLIES		1	191097	4296936-0 5/21/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$102.55
SULL JUNE CUSTODIAL SUPPLIES		1	191097	4296939-0 5/21/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$140.55
ROSS TOILET PAPER		1	191097	4297538-0 5/21/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$102.56
SULL TOILET PAPER		1	191097	4297540-0 5/21/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$102.56
ADMIN PACKING SUPPLIES		1	191097	42996962-0 5/21/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$154.12
Check #: 0						
PO/InvoiceTotal:						\$1,134.76
Check Group:						

109

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1308

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MAC - TOILET PAPER AND PAER TOWEL SUPPLIES		1	191098	4304740-0 5/29/2019	20.5.0000.2542.410.01.0000 Materials & Supplies	\$199.26
					Check #: 0	
						PO/InvoiceTotal: <u>\$199.26</u>
						Vendor Total: <u>\$1,221.53</u>
WOW Business	81068					
Check Group:						
Monthly Internet Charges - June 2019 - Main		1	0	014047166x619 5/31/2019	10.5.0000.2630.341.01.0000 Telephone/Network	\$3,673.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$3,673.00</u>
						Vendor Total: <u>\$3,673.00</u>
						Grand Total: <u>\$45,798.90</u>

End of Report

110

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1309

06/11/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
First Student	00406					
Check Group:						
Sullivan - Community Based Experience - PH Fire Department		1 0		091-C-067184 5/24/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$155.68
Regular - May 2019		1 0		11587262 6/3/2019	40.5.0000.2551.331.01.0000 Regular Transportation	\$102,359.40
Kindergarten		1 0		11587262 6/3/2019	40.5.0000.2551.331.01.0000 Regular Transportation	\$9,020.00
Pre-K		1 0		11587262 6/3/2019	40.5.0000.2551.337.01.0000 Pre-School Transportation	\$28,151.76
SpEd		1 0		11587262 6/3/2019	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$20,472.32
					Check #: 0	
						PO/InvoiceTotal: <u>\$160,159.16</u>
						Vendor Total: <u>\$160,159.16</u>
Ocono DTC aka Genesee Lake School						
Check Group:						
Private Tuition - SP - May 2019		21 0		470932 6/3/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$4,869.90
Residential Services - May 2019		31 0		470932 6/3/2019	10.5.0000.1912.673.01.0000 Private Tuition	\$10,425.92
					Check #: 0	
						PO/InvoiceTotal: <u>\$15,295.82</u>
						Vendor Total: <u>\$15,295.82</u>
						Grand Total: <u>\$175,454.98</u>

End of Report

Prospect Heights School District 23

Voucher Detail Listing

Voucher Batch Number: 1302

05/28/2019

Fiscal Year: 2018-2019

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Honeywell International Inc						
Check Group:						
Signed HW Proposal - 1st Payment		1 0		USB-09190.519 5/21/2019	60.5.0000.2530.319.01.2004 Summer 2020 HVAC Retrofit Project	\$40,000.00
					Check #: 0	
						PO/InvoiceTotal: <u>\$40,000.00</u>
						Vendor Total: <u>\$40,000.00</u>
						Grand Total: <u>\$40,000.00</u>

End of Report

112



Prospect Heights School District 23

Educational Technology Plan 3
2019-2022

Teaching, Learning, and Technology (TLT) Committee

The TLT Committee is a group of PHSD23 Staff and administrators who meet five times a year to provide updates from each of the district's schools and input for the Technology Plan.

The 2018-19 TLT Committee members are:

Alison Mahoney	Technology Integration Specialist (Grades 3-5)
Amy Zaher	Assistant Superintendent of Curriculum and Instruction
Angie Levato	Ross, 2nd-Grade Teacher
Betsy Yager	Sullivan, Library Media Specialist
Camron Nystrom	Principal, MacArthur Middle School
Carly Sullivan	Assistive Technology Specialist (District)
Christine O'Brien	MacArthur, 6th-Grade Teacher
Chris Alms	Assistant Principal, MacArthur Middle School
Craig Curtis	Principal, Ross Elementary School
Hannah Sutter	Technology Integration Specialist (Grades 6-8)
Kelly Funk	Sullivan, 4th-Grade Teacher
Kim Strachn	Ross, Library Media Specialist
Kristen Bearwald	MacArthur, 7th-Grade Teacher
Luke Lambatos	Principal, Eisenhower Elementary School
Margaret Tomasik	Eisenhower, Kindergarten Teacher
Maria Stavropoulos	Director of Technology
Megan Murray	MacArthur, Music Teacher
Melissa Joffe	MacArthur, 8th-Grade Teacher
Rebecca Durbin	Technology Integration Specialist (Grades EC-2)
Traci Meziere	Principal, Sullivan Elementary School
Yianni Bertzos	Network Manager (District)
Iwona Hauschild	Eisenhower, 1st- Grade Teacher

Table of Contents:

[Executive Summary](#)

[District Vision](#)

[Future Ready Gear Strategies](#)

[Teaching and Learning](#)

[Use of Space and Time](#)

[Robust Infrastructure](#)

[Data and Privacy](#)

[Community Partnerships](#)

[Personalized Professional Learning](#)

[Budget and Resources](#)

[Plan Summary and Timeline](#)

[Stakeholders](#)

[Current Assets and Support](#)

[Infrastructure](#)

[Infrastructure Objectives](#)

[Hardware](#)

[Hardware Objectives](#)

[Learning Resources](#)

[Technical and Instructional Support](#)

[Educational Technology Goals](#)

[Overview of Goals](#)

[Student Success Goals](#)

[Teaching & Learning Goals](#)

[Family & Community Engagement Goals](#)

[Resources & Environment Goals](#)

[Student Devices](#)

[Monitoring and Evaluating](#)

[Funding and Budget](#)

Executive Summary

The purpose of this educational technology plan is to provide a comprehensive framework and planning document to guide the Prospect Heights School District 23’s technology needs and support in 2019 - 2022.

To develop the educational technology plan, the district Teaching, Learning, and Technology (TLT) committee used [The Future Ready Framework](#) (developed by the Alliance for Excellence in Education and adopted by the US Office of Educational Technology and the Illinois Board of Education) to develop this plan in an effort to provide a proactive, systemic approach to addressing technology needs and planning across seven *gears* of the District that are symbolic of how technology is interconnected in multiple areas that support student learning. Data was gathered using feedback and input from the entire district through the dissemination of the Spring 2018 and the Fall 2018 Bright Bytes survey. Throughout the process, multiple opportunities to provide input and feedback were solicited from District staff. From this input, administratively driven draft documentation was created and presented to the Board of Education for approval.

Seven Gears of the Framework:

- Teaching and Learning
- Use of Space and Time
- Robust Infrastructure
- Data and Privacy
- Community Partnerships
- Personalized Professional Learning
- Budget and Resources



Prospect Heights School District 23 is committed to creating, maintain, and annually update this plan developed by multiple stakeholders to meet current and future technology demands. The plan will embrace industry standards, recognize federal, state and local laws regarding privacy, security, and online safety across all areas of the District while keeping an eye on future technology trends. This summary provides a snapshot view of the overall Future Ready Student Learning Technology Plan created by the workgroup and includes overall district vision, individual gear strategies, and timeline to move forward.

District Vision

Inspiration and dedication lead to student growth.

Inspiration + Dedication = Growth

Future Ready Gear Strategies



Teaching and Learning

- Identify and align **Digital Age Learning Skills** important within in the district
- Develop a **Responsible Use Policy** and Digital Citizenship strategy for all users
- Adopt a **technology integration model/framework** to support teachers in using technology effectively and appropriately
- Develop a **data culture** that ultimately leads to student self-assessment



Use of Space and Time

- Staff will be supported to grow within the **blended learning continuum**
- Identify and pilot **flexible learning spaces and digital supports** with the district



Robust Infrastructure

- Provide **device sustainability** with professional development and training
- Establish a **replacement cycle** for the required technology
- **Incorporate the “internet of things”** that are already part of the district network



Data and Privacy

- Select and implement a **digital citizenship curriculum** that helps develop a digital citizenship strategy
- Support **proper and secure use of data**
- **Define data literacy** for various jobs and support with training
- Establish a **review cycle** to stay current with laws and regulations
- Build a **district privacy workgroup** to annually review local, state and federal laws



Community Partnerships

- Select **official district communication tools** and provide training for their use
- Plan for **universal online communication** of technology plan across the district



Personalized Professional Learning

- Set expectations for **online, personalized and collaborative professional learning**
- Support for **online learning and networking via district cohorts, social media, and other district approved avenues**



Budget and Resources

- Map existing resources and tools to curriculum and instruction plans, **identify gaps and avoid redundancies where not necessary**
- Determine the **total cost of ownership** model that is integrated across the district budget

Plan Summary and Timeline

This plan will provide the District with a road map for the use of technology to support improved student learning. This guidance will encompass increased student and teacher use of technology, powerful professional development for teachers and administrators, timely technical support, improved infrastructure, expanded funding efforts, and continuous monitoring.



The District 23 Strategic Plan and the work from the district TLT Committee have provided the district a framework to build upon that will involve additional stakeholders in each gear to achieve the goals and strategies developed by the initial committee. Gear level teams will be developed over the next three years to further develop and continually refine the overall technology plan based on the following timeline:

September 2019: Develop gear mobilization teams that will establish specific targets for success and a timeline for completion per gear

May 2020: All gears report on progress, including development on specific targets and timeline for completion

May 2021: All gears report on progress

May 2022: All gears report on progress and completion

The Director of Technology, Assistant Superintendent of Curriculum and Instruction, and the Superintendent are responsible for monitoring implementation of this plan. The plan will be reviewed and revised on an annual basis. The Director of Technology will then work with the

Superintendent and Assistant Superintendent of Curriculum and Instruction to implement any required revisions directly with site-based administrators.

Stakeholders

The stakeholders of this technology plan include:

- Teachers
- Administrators
- Parents
- Students
- Community and Business Leaders
- District Office Staff Members

Current Assets and Support

Infrastructure

Prospect Heights School District 23 has made a substantial commitment to technology in the classroom. We currently have a District-wide data network in place with over 2,000 Networked devices connected by Ethernet or by Wireless Access Points. This investment in infrastructure and equipment is in a constant state of renewal, in that as we purchase new equipment our existing equipment is refurbished and re-assigned to an appropriate location. This helps us target needs across our district and ensure that we are maximizing the value of our equipment.

The district currently supports 46 network infrastructure devices, accommodating 4-5 network ports per classroom and robust wireless coverage. Monitoring and improving WiFi and wired capabilities in the future allows the district to maintain 4-5 network ports per classroom and keep the cost down.

The current wide-area data network is supplied by Wide Open West (WOW). The Internet Access terminates in the main MDF at Anne Sullivan Elementary School. The district then has a private Wide Area Network (WAN) connection to Eisenhower Elementary School.

Infrastructure Objectives

- Review bandwidth usage regularly and determine annually if bandwidth needs to be increased in order to meet site and district needs.
- Upgrade infrastructure to meet site and district needs.
- Expand WAN bandwidth to 2 Gbps and the Internet Access bandwidth to 2 Gbps.
- Monitor and replace network equipment as necessary.

Hardware

Prospect Heights School District 23 commits to a minimum level of technology access in all district classrooms. This level is currently defined as encompassing the purchase, installation, maintenance, repair, and retirement of the below resources:

- 1 Teacher Laptop
- 1 Teacher iPad
- 1 Classroom Projector
- 1 VOIP Telephone
- 1 WiFi Access Point
- Network Connection
- 1 Interactive WhiteBoard
- iPad Carts in Grades EC-3
- Apple TV's (in designated locations)

Resources not included above are the responsibility of each site to manage and maintain.

Current PHSD23 Hardware Devices:

- 1,547 iOS Devices (iPads)
- 415 MacBook Laptops
- 8 Windows Devices
- 144 WiFi Access Points
- 35 Network Switches
- 120 Classroom Projectors
- 60 Interactive WhiteBoards
- 6 Network Infrastructure Equipment
- 43 Networked Printers/MFPs

Hardware Objectives

- Upgrade staff laptops per replacement cycle
- Upgrade classroom projectors per replacement cycle
- Upgrade laptop carts per replacement cycle
- Purchase incoming 4th-Grade iPads annually
- Repurpose or recycle outgoing 8th-Grade iPads annually
- Maintain and replace 2:1 iPads within a 5-6 year life span/as malfunctioning
- Maintain and replace classroom projectors per replacement cycle

Learning Resources

Available software supported by the District include:

<ul style="list-style-type: none">● BreakoutEDU● Class Dojo● Destiny● Discovery ED● FitnessGram● G. Suite● iReady● iStation● Learning A-Z● Lexia● Microsoft Office	<ul style="list-style-type: none">● Mystery Science● Pearson - SuccessNet● Quaver● Read n'Quiz● Read Naturally● Reading Plus● Rosetta Stone● Schoology● Seesaw● StemScopes● TCI	<ul style="list-style-type: none">● Various iPad Applications
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Technical and Instructional Support

Three full-time Informational Service staff members provide a full range of technical support for staff and students. These include a Database Manager, a Network Manager, a Technology Support Technician, and Director of Technology. The team uses a variety of tools to support their work including JAMF MDM, PowerSchool, Tyler Tech Infinite Visions, Secury, Smoothwall, G Suite for Education, Solar Winds, eSchool View, HPE Aruba, Cisco, NEC Phone System(Sound Inc), Apple, Infoblox, Alcatel, Wide Open West(WOW), Granite Telecommunications, Dell, Microsoft.

In addition to the technical support based out of District Office, every three grade levels receive a full-time Technology Integration Specialist (TIS). The TIS's primary responsibility is to support teachers and students to meet their instruction objectives through technology integrations. This support is provided through scheduled or on-demand professional development, meetings, institute days, and throughout the school year.

The current technical and instructional support staff positions are appropriate for supporting the goals of this plan.

Educational Technology Goals

Overview of Goals

- Students will use technology in all content areas, leading to disposition for self-directed learning and reflection.
- Students will engage in opportunities to be connected and global learners.
- Students will learn about and understand issues related to the appropriate and ethical use of information technology, leading to the development of good digital citizenship habits.
- Provide the teachers with ongoing, embedded and differentiated professional development to increase the use of technology as a tool to transform instruction.
- Teachers understand their role in supporting curriculum and model the best available resources.
- Provide parents and community an understanding of learning in [Future Ready schools](#).
- Partner with parents to develop students who are informed, digital citizens.
- Provide and maintain 100% internet access at school that is smooth and seamless.
- Promote a culture that values meaningful technology integration.
- Support and enhance learning spaces that reflect the District's strategic goals for sustainable resources and data security.

Student Success Goals

Goal 1

Students will use technology in all content areas, leading to disposition for self-directed learning and reflection.

Rationale: Technology competency is becoming a requirement for the vast majority of occupations and industries. Successful students will be able to use technology to accomplish their goals and objectives.

Checkpoints:

- By June 30, 2020, student and teacher results on the Technology Survey will set a baseline level for perceptions of student engagement and academic achievement.

- By June 30, 2021, student and teacher results on the Technology Survey will show increases in perceptions of student engagement and academic achievement from 2019-20.
- By June 30, 2022, student and teacher results on the Technology Survey will show increases in perceptions of student engagement and academic achievement from 2020-2021.

Goal 2

Students will engage in opportunities to be connected and global learners.

Rationale: Students should know how to digitally collaborate with each other with a focus on production and process rather than consumption as an active user.

Checkpoints:

- By June 30, 2020, students will be offered the opportunity to use digital tools to connect with learners from a variety of backgrounds and cultures, while engaging with them in ways that broaden mutual understanding and learning.
- By June 30, 2021, students will be offered the opportunity to use collaborative technologies to work with others, including peers, experts or community members, to examine issues and problems from multiple views.
- By June 30, 2022, the student will contribute constructively to team projects, while assuming various roles and responsibilities to work effectively toward a common goal.

Goal 3

Students will learn about and understand issues related to the appropriate and ethical use of information technology, leading to the development of acceptable digital citizenship habits.

Rationale: Students should know the risks, dangers, and expectations of the digital world in order to successfully navigate and operate with it.

Checkpoints:

- By June 30, 2020, students will demonstrate an understanding of engaging in positive, safe, legal and ethical behavior when using technology, including social interactions online or when using networked devices.
- By June 30, 2021, students will demonstrate an understanding and respect for the rights and obligations of using and sharing digital content.
- By June 30, 2022, students will cultivate and manage their digital identity and be aware of their actions by maintaining their digital footprint.

Teaching & Learning Goals

Goal 4

Provide teachers with ongoing, embedded and differentiated professional development to increase the use of technology as a tool to transform instruction.

Rationale: By empowering teachers with the knowledge of how educational technology can improve student achievement and the skills to act on that knowledge, teachers will raise the expectations and achievement levels around technology integration in their classrooms.

Checkpoints:

- By June 30, 2020, teachers' results on the Technology Survey will set a baseline level for perceptions of student engagement and academic achievement.
- By June 30, 2021, teachers' results on the Technology Survey will show an increase in teacher technology tools use for work, more positive attitudes regarding the use of technology, and greater engagement with technology tools than in the baseline.
- By June 30, 2022, teachers' results on the Technology Survey will show an increase in teacher technology tools use for work, more positive attitudes regarding the use of technology, and greater engagement with technology tools than in 2020-21.

Goal 5

Teachers understand their role in supporting the curriculum and modeling the best available resources.

Rationale:

By developing a clear vision for strong instruction (with or without technology) that includes the 4 C's and is guided by the [Technology Integration Matrix \(TIM\)](#) teachers will be able to incorporate blended learning strategies.

Checkpoints:

- By June 30, 2020, 33% of teachers will demonstrate an understanding of the blended learning strategies and work collaboratively with their Technology Integration Specialist through a Student-Centered Planning Cycle.
- By June 30, 2021, 66% of teachers will demonstrate an understanding of the blended learning strategies and work collaboratively with their Technology Integration Specialist through a Student-Centered Planning Cycle.

- By June 30, 2022, 100% of teachers will demonstrate an understanding of the blended learning strategies and work collaboratively with their Technology Integration Specialist through a Student-Centered Planning Cycle.

Family & Community Engagement Goals

Goal 6

Provide parents and community an understanding of learning in [Future Ready Schools](#).

Rationale: By empowering parents with an understanding of how educational technology can improve student achievement and the skills to act on that knowledge, we will help them understand how learning is transitioning in school.

Checkpoints:

- By June 30, 2020, parent results on the Technology Survey will set a baseline level for the understanding of Future Ready Schools.
- By June 30, 2021, parent results on the Technology Survey will show increases in the level of understanding of Future Ready Schools from 2019-2020.
- By June 30, 2022, parent results on the Technology Survey will show increases in the level of understanding of Future Ready Schools from 2020-2021.

Goal 7

Partner with parents to develop students who are informed, digital citizens.

Rationale: By empowering parents with an understanding of how digital citizenship is a critical component for students to understand issues related to the appropriate and ethical use of information technology parents should be able to successfully provide mentoring and support to their child.

Checkpoints:

- By June 30, 2020, all district schools will engage families with learning with tech resources quarterly through newsletters, website, social media, and/or in person.
- By June 30, 2021, all district schools will engage families with online privacy and safety information quarterly through newsletters, website, social media, and/or in person.
- By June 30, 2022, all district schools will engage families with media balance and well-being information quarterly through newsletters, website, social media, and/or in person.

Resources & Environment Goals

Goal 8

Provide and maintain 100% internet access at school that is smooth and seamless.

Rationale: To maximize opportunities for learning, staff and students will require internet access that is consistent and can support the instructional needs seamlessly.

Checkpoints:

- By June 30, 2020, all schools will have 1MB connection per student to Wireless APs.
- By June 30, 2021, we will maintain and exceed the 1MB connection per student to Wireless APs.
- By June 30, 2022, monitor and review 1MB connection to Federal and State requirements and provide input for additional upgrades to maintain and exceed requirements.

Goal 9

Promote a culture that values meaningful technology integration.

Rationale: Continue to provide opportunities and resources to integrate technology for instruction, professional development, and growth of staff and students.

Checkpoints:

- By June 30, 2020, about 50% of classroom teachers encourage [adaptation](#) of tool-based software by allowing students to select and modify a tool to accomplish the task at hand.
- By June 30, 2021, about 75% of classroom teachers consistently provide the [infusion](#) of technology tools with understanding, applying, analyzing, and evaluating learning tasks.
- By June 30, 2022, about 100% of classroom teachers cultivate a rich and [transformational](#) learning environment, where blending choice of technology tools with student-initiated investigations, discussions, compositions, or projects, across any content area, is promoted.

Goal 10

Support and enhance learning spaces that reflect the District's strategic goals for sustainable resources and data security.

Rationale:

- Ensure that the district network and technology hardware supports a flexible, collaborative learning environment.
- Ensure that the district facilitates data-driven decision making, appropriate data are well maintained, readily available, easily comprehensible, and useful for supporting the decision-making process.
- Ensure the district has up-to-date policies, procedures, and practices that address the legal, ethical, and safety issues related to the privacy and security of data, and the usage of data, technology, and the Internet.
- Ensure learning spaces reflect the strategic goals for sustaining resources and the impact of the environment on student learning.

Checkpoints:

- By June 30, 2020, review and complete audit of current data policies, procedures, and practice that address legal, ethical, and safety issues related to the privacy and security of data, and the usage of data, technology, and the Internet.
- By June 30, 2021, articulate an improvement plan of current data policies, procedures, and practice that address legal, ethical, and safety issues related to the privacy and security of data, and the usage of data, technology, and the Internet based on audit outcomes.
- By June 30, 2022, implement the improvement plan for new/modified data policies, procedures, and practice that address legal, ethical, and safety issues related to the privacy and security of data, and the usage of data, technology, and the Internet.

*All checkpoints will be monitored, reviewed, and updated through the annual review of the goals.

Student Devices

iOS - iPad

School	Number of Students	Actual 2018-19	Proposed 2019-20	Proposed 2020-21	Proposed 2021-22
Eisenhower Elementary	374	189	200	200	200
Ross Elementary	315	199	200	200	200
Sullivan Elementary	355	369	333	316	310
MacArthur Middle	523	533	526	538	533

Mac (Apple) Laptops

School	Number of Students	Actual 2018-19	Proposed 2019-20	Proposed 2020-21	Proposed 2021-22
Eisenhower Elementary	374	25	25	25	25
Ross Elementary	315	55	60	60	60
Sullivan Elementary	355	30	30	30	30
MacArthur Middle	523	55	60	60	60

*Above projected quantities will be monitored, reviewed, and updated through the annual review of the goals.

Monitoring and Evaluating

The Teaching, Learning, and Technology Committee will be responsible for initiating the implementation of the Educational Technology Plan 3. Success indicators, as identified in the goals in the above sections, will be monitored and evaluated by the committee throughout the school year. As applicable, items in this Educational Technology Plan that overlap with the District Strategic Plan, and Committee Goals will be monitored, reviewed, and updated through the annual review of the goals.

In addition, a report/presentation on the plan's progress will be shared with the School Board on an annual basis.

Funding and Budget

The Prospect Heights School District depends on state funding to fund the District's budget. Based on past budgets and enrollment projections we are able to project costs. In addition to state funding, the district may qualify for grants and/or E-rate funding to purchased equipment and software.

The table to follow represent current budgeted amounts and new projections proposed to support the implementation of this plan's infrastructure, on a year-by-year basis along with projected costs.

Projected District Technology Budget for 2019-2021

Budget Object	FY2019-20	FY2020-21	FY2021-22	Funding Source
Hardware				
1:1 iPads and cases grade 4	\$60,500	\$60,500	\$57,000	General Funds
2:1 iPads and cases grades EC-3	\$133,600	\$0	\$0	General Funds
Teacher iPads	\$0	\$66,800	\$0	General Funds
Teacher Laptops	\$0	\$66,000	\$36,000	General Funds
Ross Library Laptops	\$0	\$0	\$30,000	General Funds
ESP/Misc. iPads	\$0	\$5,025	\$0	General Funds
Projectors	\$0	\$0	\$111,000	General Funds
Core Switch	\$0	\$70,000.00	\$0	General Funds/E-rate
Internet Router	\$0	\$3,500.00	\$0	General Funds/E-rate
Filtering Device	\$0	\$5,000.00	\$0	General Fund
Printers & Copiers	\$0	\$0	Replacements	General Funds

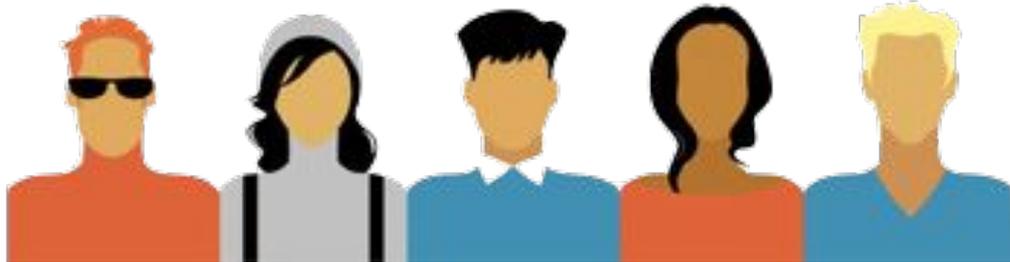
References

The Future Ready Framework - <https://dashboard.futurereadyschools.org/framework>

ISTE Standards for Students - <https://www.iste.org/standards/for-students>

ISTE Standards for Educators - <https://www.iste.org/standards/for-educators>

Florida Technology Integration Matrix - <http://fcit.usf.edu/matrix/>



District 23

Educational Technology Plan 3.0

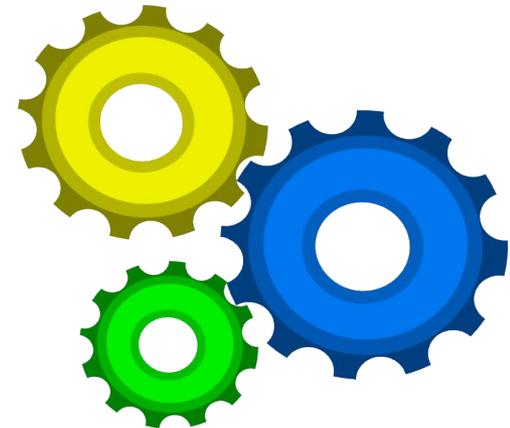
Board of Education June 12, 2019

Maria Stavropoulos
Director of Technology

Members of the Teaching, Learning and Technology (TLT) Team

The TLT Committee is a group of staff and administration who met five times a year to provide updates from each of the district's schools and input for the Technology Plan.

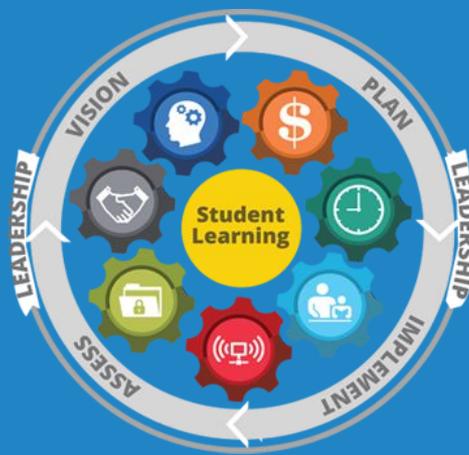
Alison Mahoney	TIS (Grades 3-5)	Maria Stavropoulos	Director of Technology
Amy Zaher	Assistant Superintendent of C&I	Megan Murray	MacArthur
Angie Levato	Ross	Melissa Joffe	MacArthur
Betsy Yager	Sullivan, Library Media Specialist	Rebecca Durbin	TIS (Grades EC-2)
Camron Nystrom	Principal, MacArthur	Traci Meziere	Principal, Sullivan
Carly Sullivan	Assistive Technology Specialist	Yianni Bertzos	Network Manager
Christine O'Brien	MacArthur	Iwona Hauschild	Eisenhower
Chris Alms	Assistant Principal, MacArthur		
Craig Curtis	Principal, Ross		
Hannah Sutter	TIS (Grades 6-8)		
Kelly Funk	Sullivan		
Kim Strachn	Ross, Library Media Specialist		
Kristen Bearwald	MacArthur		
Luke Lambatos	Principal, Eisenhower		
Margaret Tomasik	Eisenhower,		



Executive Summary



The purpose of this educational technology plan is to provide a comprehensive framework and planning document to guide the Prospect Heights School District's 23 technology needs and support in 2019 -2022.



The Future Ready Framework

Developed by the Alliance for Excellence in Education
and adopted by the US Office of Educational Technology,
and the Illinois Board of Education.

The Future Ready Framework

Seven Gears of the Framework:

- Teaching and Learning
- Use of Space and Time
- Robust Infrastructure
- Data and Privacy
- Community Partnerships
- Personalized Professional Learning
- Budget and Resources



Future Ready Gear Strategies



Teaching and Learning

- Identify and align **Digital Age Learning Skills** important within in the district
- Develop a **Responsible Use Policy** and Digital Citizenship strategy for all users
- Adopt a **technology integration model/framework** to support teachers in using technology effectively and appropriately
- Develop a **data culture** that ultimately leads to student self-assessment

Use of Space and Time

- Staff will be supported to grow within the **blended learning continuum**
- Identify and pilot **flexible learning spaces and digital supports** with the district

137



Future Ready Gear Strategies



Robust Infrastructure

- Provide **device sustainability** with professional development and training
- Establish a **replacement cycle** for the required technology
- **Incorporate the “internet of things”** that are already part of the district network

138



Data and Privacy

- Select and implement a **digital citizenship curriculum** that helps develop a digital citizenship strategy
- Support **proper and secure use of data**
- **Define data literacy** for various jobs and support with training
- Establish a **review cycle** to stay current with laws and regulations
- Build a **district privacy workgroup** to annually review local, state and federal laws



Future Ready Gear Strategies



Community Partnerships

- Select **official district communication tools** and provide training for their use
- Plan for **universal online communication** of technology plan across the district



Personalized Professional Learning

- Set expectations for **online, personalized and collaborative professional learning**
- Support for **online learning and networking via district cohorts, social media, and other district approved avenues**



Budget and Resources

- Map existing resources and tools to curriculum and instruction plans, **identify gaps and avoid redundancies where not necessary**
- Determine the **total cost of ownership** model that is integrated across the district budget



Plan Summary and Timeline

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May 2020: All gears report on progress, including development on specific targets and timeline for completion

May 2021: All gears report on progress

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Educational Technology Goals 2019 - 2022

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- Students will learn about and understand issues related to the appropriate and ethical use of information technology, leading to the development of good digital citizenship habits.

Teaching & Learning Goals

- Provide the teachers with ongoing, embedded and differentiated professional development to increase the use of technology as a tool to transform instruction.
- Teachers understand their role in supporting curriculum and model the best available resources.



Educational Technology Goals 2019 - 2022

Family & Community Engagement Goals

- Provide parents and community an understanding of learning in [Future Ready schools](#).
- Partner with parents to develop students who are informed, digital citizens.

Resources & Environment Goals

- Provide and maintain 100% internet access at school that is smooth and seamless.
- Promote a culture that values meaningful technology integration.
- Support and enhance learning spaces that reflect the District's strategic goals for sustainable resources and data security.



Thank You!

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**Prospect Heights School District 23
Board Memorandum
Information Item**

Date: June 12, 2019

Subject: Summer Curriculum Work and Professional Development

Prepared by: Amy M. Zaher, Ed.D., Assistant Superintendent

This memo is intended to provide a summary of the summer curriculum work and professional development to be completed this summer.

Curriculum writing and professional development occurs throughout the school year, but the summer provides an additional opportunity for teams to work collaboratively and complete projects and for deeper professional development. The current and tentative budgets include an allocation of \$19,000 for summer curriculum work. Teachers who agree to participate are paid the hourly curriculum rate as prescribed in the contract.

The administrative team identified a wide range of projects for consideration based upon the District 23 Strategic Plan, district curriculum committee work, departmental conversations, and building planning. All requests were considered, and prioritized to identify the scope of work that would fit within our budget allocations.

The entire list of projects follows this narrative, but they fall into these five categories described here:

- 1) Curriculum Adoptions: Faculty will meet over the summer to develop and refine the scope and sequence, plan lessons and assessments for the Adapted Physical Education Program for our students with Special Needs.
- 2) Curriculum Writing: To continue to meet the needs of our special education or high performing students, faculty meet to refine and enhance curricular areas and programs.
- 3) Virtual Summer School: Reading support teachers identify at-risk students who are invited to participate in a virtual summer school experience using various software tools. Three faculty monitor progress and assign activities, communicating with parents and students via email and messaging capabilities within the software. Parents of invited students pay a \$50 fee to offset costs of faculty and to enhance commitment to participation.
- 4) Bilingual Summer Reading: Bilingual teachers provide a Summer Reading in the Park program in partnership with the Prospect Heights Library. These “drop by” events are held at the John Muir Park to encourage participation.
- 5) Passport to Learning Summer Edition:(formerly known as iLEAP) - As we continue to support teachers’ professional growth in the use of technology as an instructional tool, we are offering our 4th annual summer conference. One session will be held virtually as a “Poolside PD” while another half day, on-site event is planned August 14.

Administration and faculty collaboratively provide a variety of sessions that teachers may select from to meet their professional development needs.

Summer Curriculum/Professional Development Projects - 2019

Title	Participants	Status	Building
A Book To Bridge Two Schools	2	New Project	Ross/Sullivan
Adapted PE Curriculum	3	New Project	All
Assisted Study Curriculum Review and Improvement	10	New Project	MacArthur
BrightBytes Replacement Survey	3	New Project	All
Eisenhower PBIS Planning	5	Continuation	Eisenhower
Exploratory Mastery Feedback Work	10	New Project	MacArthur
High Literacy Planning	3	Continuation	Sullivan
Passport to Learning (iLEAP)	85	Continuation	All
Language Arts Committee	11	Continuation	MacArthur
Life Skills Lessons/Rubrics	4	Continuation	All
MacArthur Leadership Team	9	Continuation	MacArthur
MacArthur PBIS Planning	5	Continuation	MacArthur
P.E. Curriculum Enhancement	4	New Project	MacArthur
Personal Learner Profile (PLP) Expansion	6	New Project	Ross/Sullivan/ MacArthur
Ready Math Implementation Training	56	New Project	All
Reading in the Park (Summer Bilingual Reading)	2	Continuation	Ike/Ross/Sullivan
Reading Strategies	4	New Project	Ross
Ross PBIS Planning	3	Continuation	Ross
SEL Classroom Supports	3	New Project	Sullivan
Special Education Science Planning	2	New Project	MacArthur
Sullivan PBIS Planning	5	Continuation	Sullivan
Sullivan Student Ambassadors Advance Planning	4	Continuation	Sullivan
Virtual Summer School	3	Continuation	Ike/Ross/Sullivan



Prospect Heights School District 23

1. Student Success: Ensure all students are well rounded and emotionally and academically prepared for success in high school.

80%

1.1 Further develop and examine the effectiveness of core curriculum, interventions, and supports for all student groups.

100%



Facilitate math committee to investigate and adopt a new math curriculum for 2019-20 implementation.

8/2/2018 - 6/12/2019 Amy Zaher

100%



Grow STEM curriculum and offerings.

8/9/2018 - 6/12/2019 Amy Zaher

100%



Plan and develop process to audit the MTSS process in the district.

8/9/2018 - 6/12/2019 Amy Zaher & Chrys Sroka

20%



Share procedures of related services MTSS process with buildings.

8/9/2018 - 6/10/2020 Chrys Sroka

55%

1.2 Ensure all students have access to curriculum and instruction that matches their skills and inspires growth.

55%



Support district improvement team to review district/building data.

8/9/2018 - 6/14/2023 Don Angelaccio

100%

1.3 Support the whole child including the development of social/emotional and life skills.

100%



Conduct pilot of SAEBERS tool to develop formal method of enhancing identification of at-risk students.

8/2/2018 - 6/12/2019 Chrys Sroka

100%



Launch PBIS training and investigation to improve implementation and consistency.

8/2/2018 - 6/12/2019 Amy Zaher



PROSPECT HEIGHTS SCHOOL DISTRICT 23

Prospect Heights School District 23

1. Student Success: Ensure all students are well rounded and emotionally and academically prepared for success in high school.

70%

1.4 Evaluate program development and innovations including ELL, Special Education, At-Risk students and optimal length and start of the school day.

100%  Complete ISBE compliance audit.

 8/2/2018 - 6/12/2019  Don Angelaccio

100%  Facilitate TLT Committee to investigate and develop the Tech Plan 3.0.

 8/2/2018 - 6/12/2019  Maria Stavropoulos

50%  Support biliteracy transition and program development for Spanish bilingual students.

 8/9/2018 - 6/9/2021  Amy Zaher

10%  Explore Polish bilingual supports and services.

 8/9/2018 - 6/10/2020  Amy Zaher

100%  Develop a systematic approach to special education curriculum review.

 8/9/2018 - 6/12/2019  Chrys Sroka

100%

1.5 Explore accessibility and expansion of extra-curricular and foreign language experiences.

100%  Expand and Strengthen Special Olympics and Unified Champion Schools program in the district.

 8/9/2018 - 6/12/2019  Chrys Sroka



Prospect Heights School District 23

2. Teaching, Learning & Innovation: Encourage a learning environment that emphasizes excellence and retains high-quality staff.

95%

2.1 Continue to seek and retain high quality professional staff and leaders.

100%  Launch induction and mentoring program to support new teachers.

 8/2/2018 - 6/12/2019  Amy Zaher & Carrie Vergil

100%  Enhance “on-boarding” process to support efficient processes.

 8/9/2018 - 6/12/2019  Carrie Vergil

100%  Strengthen benefits options and facilitate improved communication to membership.

 8/9/2018 - 6/12/2019  Micheal DeBartolo & Carrie Vergil

70%  Improve substitute teacher training to retain and maintain a quality list of subs year over year.

 8/9/2018 - 6/10/2020  Carrie Vergil

100%  Strengthen student teacher process and procedures to find and develop quality candidates for potential positions within the district.

 8/9/2018 - 6/12/2019  Carrie Vergil

55%

2.2 Identify gaps in student learning and develop instructional approaches to meet the needs of all students.

85%  Review blended learning literacy tools to support intervention programs.

 8/9/2018 - 6/10/2020  Amy Zaher & Maria Stavropoulos

25%  Identify gaps in student learning (IEP) and determine needs for professional development to improve student learning.

 8/9/2018 - 6/14/2023  Amy Zaher & Chrys Sroka



PROSPECT HEIGHTS SCHOOL DISTRICT 23

Prospect Heights School District 23

2. Teaching, Learning & Innovation: Encourage a learning environment that emphasizes excellence and retains high-quality staff.

100% 2.3 Develop and communicate an aligned curricular map of expected learning standards.

100%  Finalize science curriculum maps.
📅 8/9/2018 - 6/12/2019 👤 Amy Zaher

90% 2.4 Provide job-embedded professional development aligned to 21st Century learner needs.

80%  Provide professional development related to math practices and standards.
📅 8/2/2018 - 6/10/2020 👤 Amy Zaher

100%  Strengthen instruction through continued professional development cohort model (Inquiry Based Learning, Differentiation, Instructional Tech).
📅 8/9/2018 - 6/12/2019 👤 Amy Zaher

90% 2.5 Support positive and collaborative culture that enhances professional learning and practice.

80%  Support Growth Mindset to enhance culture of improved learning.
📅 8/9/2018 - 6/10/2020 👤 Don Angelaccio

80%  Continue relationship building and visibility to enhance morale and build culture.
📅 8/9/2018 - 6/10/2020 👤 Don Angelaccio

100%  Explore universal use of Instructional Rounds.
📅 8/9/2018 - 6/12/2019 👤 Amy Zaher

100%  Implement Staff Apple Purchase Program.
📅 8/9/2018 - 6/12/2019 👤 Maria Stavropoulos



PROSPECT HEIGHTS SCHOOL DISTRICT 23

Prospect Heights School District 23

3. Family and Community Partnership: Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.

90%

3.1 Use relevant, on-going communication tools and methods to engage parents and community.

100%  Launch our new website to engage our community.

 8/2/2018 - 6/12/2019  Maria Stavropoulos

100%  Continue to strengthen the use of Constant Contact to increase readership of newsletters.

 8/9/2018 - 6/12/2019  Don Angelaccio

75%  Monitor social media use and impact.

 8/9/2018 - 6/10/2020  Maria Stavropoulos

90%

3.2 Assist parents with understanding student learning standards, expectations and district priorities.

100%  Develop and pilot alternate spring conference options.

 8/9/2018 - 6/12/2019  Don Angelaccio

75%  Develop community dashboard to identify and monitor key performance indicators.

 8/9/2018 - 6/10/2020  Don Angelaccio



PROSPECT HEIGHTS SCHOOL DISTRICT 23

Prospect Heights School District 23

3. Family and Community Partnership: Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.

65%

3.3 Expand community partnerships.

70%  Align service learning projects to support community partnerships.

 8/9/2018 - 6/10/2020  Amy Zaher

70%  Strengthen relationships with PTO and EPTO.

 8/9/2018 - 6/10/2020  Don Angelaccio

100%  Continue partnership with D214 through Educator Prep and internship programs.

 8/9/2018 - 6/12/2019  Amy Zaher

50%  Continue supporting families with students with special needs by having parent information and social nights.

 8/9/2018 - 6/10/2020  Chrys Sroka

100%  Continue active participation in Link Together coalition.

 8/9/2018 - 6/12/2019  Don Angelaccio

0%  Continue Realtor outreach including tours of buildings.

 8/9/2018 - 6/12/2019  Don Angelaccio

0%

3.4 Support positive and collaborative community culture that enhances connections between families.

0%  Develop family multicultural nights.

 8/9/2018 - 6/10/2020  Amy Zaher



PROSPECT HEIGHTS SCHOOL DISTRICT 23

Prospect Heights School District 23

3. Family and Community Partnership: Actively engage and communicate with all families to foster collaborative relationships that benefit student learning and understanding of district priorities.

75%

3.5 Develop a community relations and engagement plan targeted to future school district needs and priorities.

75%

Implement Superintendent Advisory Council.

8/9/2018 - 6/10/2020

Don Angelaccio



Prospect Heights School District 23

4. Sustainable Resources: Advance effective use of resources to support safe, learner ready facilities and that maximize student learning.

100%

4.1 Develop a long-range financial plan that includes instruction, professional growth, technology, and facilities.

100%



Facilitate negotiations to implement fair and responsible agreement.



8/2/2018 - 6/12/2019



Don Angelaccio

100%



Conduct transportation analysis to review hazardous routes, community needs, and appropriate fee.



8/2/2018 - 6/12/2019



Micheal DeBartolo

100%



Conduct bond issuance to facilitate implementation of life safety and long range facilities plan.



8/9/2018 - 6/12/2019



Micheal DeBartolo

60%

4.2 Provide spaces that support collaborative learning opportunities.

85%



Continue investigation and communication of building/facility needs.



8/9/2018 - 6/10/2020



Brian Rominski

40%



Continue furniture replacement, investigation, and planning.



8/9/2018 - 6/9/2021



Amy Zaher

10%

4.3 Ensure safe and secure learning environments in collaboration with first responders.

10%



Examine safety action plan (ALICE) and develop improved emergency response protocols.



8/9/2018 - 6/10/2020



Don Angelaccio



PROSPECT HEIGHTS SCHOOL DISTRICT 23

Prospect Heights School District 23

4. Sustainable Resources: Advance effective use of resources to support safe, learner ready facilities and that maximize student learning.

100%

4.4 Engage stakeholders in the development of effective use of resources.

100%  Conduct transportation analysis.

 8/9/2018 - 6/12/2019  Micheal DeBartolo

100%  Implement system of reporting on revenues, expenses and fund balances to fully inform stakeholders of District outlook.

 8/9/2018 - 6/12/2019  Micheal DeBartolo

65%

4.5 Explore shared service opportunities, cost-saving consortiums and ventures.

100%  Maintain ECDEC/Harper EC classroom/program.

 8/9/2018 - 6/12/2019  Chrys Sroka

30%  Explore partnership to expand EC offerings.

 8/9/2018 - 6/14/2023  Don Angelaccio

70%  Explore options with Village of Prospect Heights and Prospect Heights Park District for shared use facility and revenue generating opportunities.

 8/9/2018 - 6/10/2020  Micheal DeBartolo



**Prospect Heights School District 23
Board Memorandum
Information Item**

Date: June 12, 2019

Subject: Trimester III Curriculum Update

Prepared by: Amy M. Zaher , Ed.D.

This update is provided to keep the board informed of the progress of committee work and curriculum enhancements.

Curriculum

In an effort to make our parents aware of what their children will be learning over the course of the school year, over the summer we will share the curriculum documents for Science, Math and Library and Media Curricula on our District's website.

- **Textbooks and Materials:** We promised and we delivered! Teachers have received their teacher's guides for the new Ready Math curriculum so that they are able to look through the lessons and get acquainted with the new materials before school starts. Other consumable books and supplies are also being delivered now and throughout the summer.
- **Report Cards:** Our Kindergarten, 1st and 2nd grade teachers have been doing some work on updating their report cards. In the past, they were using the Yellow Folder program to create their report cards which was different from 3rd through 8th grade which use PowerSchool. Over the summer, we will be uploading the new Kindergarten through 2nd grade report cards in PowerSchool which will mean that all student report cards K-8 will now be in one program.
- **Assessments:** Assessment season is officially over! The Illinois Assessment of Readiness (IAR) scores will be coming in over the summer. We will be analyzing that data and giving the Board a report on the results in the future. MAP tests were also administered. A parent report for this assessment was sent home with the students.
- **Special Education:** We have had some amazing events over the last few weeks with Special Olympics. We had a wonderful Young Athletes Day at Eisenhower where we partner with Special Olympics of Illinois. It's a fun day of games, activities and inclusiveness for ALL of our students. There was also a Unified Programs Award Ceremony at MacArthur last week. We are so proud of our students who demonstrate leadership and inclusiveness with our Unified Programs! Our teachers and staff do a great job facilitating these teams.

Committee Reports

We sent out a Google form for teachers to sign up for committees for next year. The teacher's appreciated the opportunity to review the various committees offered and the potential dates the committees will meet next year in advance.

- **TLT:** The Teaching Learning and Technology (TLT) Committee finalized the Educational Technology Plan which will be presented at the next Board of Education Meeting.
- **Bilingual:** Our Bilingual Committee planned for our final BPAC event which was a movie night. ACCESS (which is a test that measures English Language proficiency) scores came in about two weeks ago. Our teachers and staff are looking at the results to determine if students will receive English Language (EL) or bilingual services next year.
- **MTSS:** Our Multi-Tiered System of Support (MTSS) Committee finished out the year by reviewing our results of the process we use in our district. We also created an action plan for next year's work.

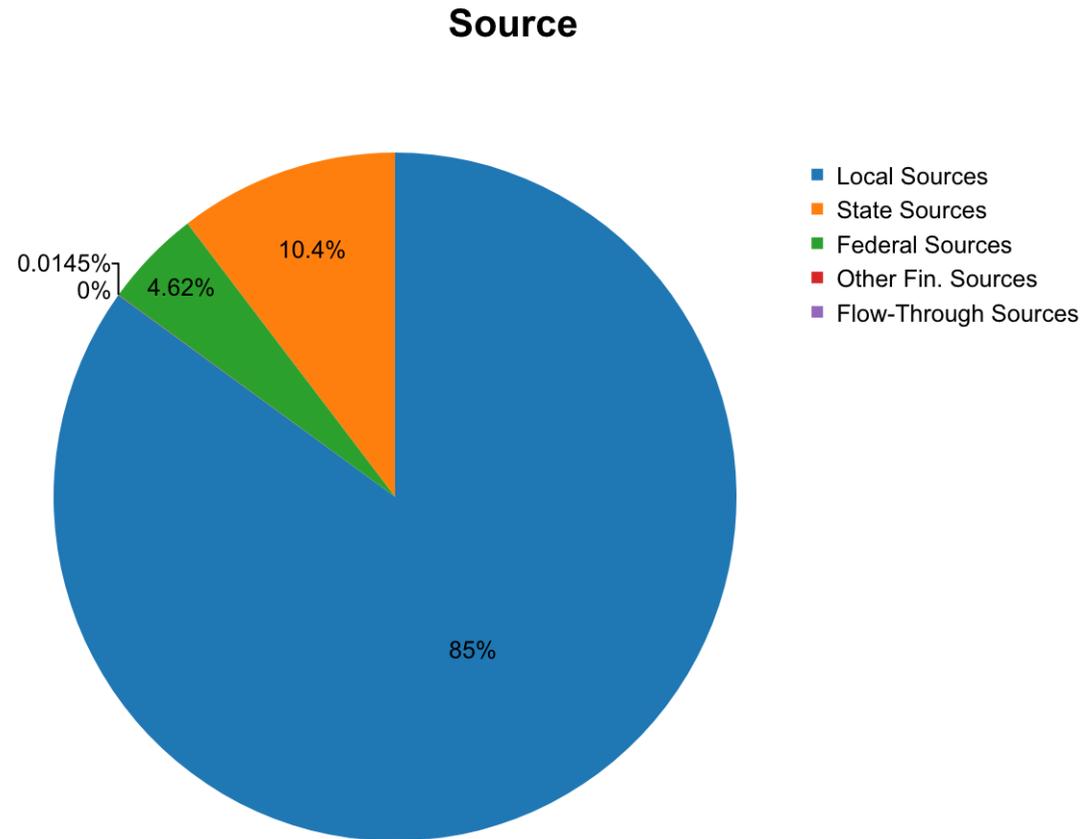
Professional Development

The professional development for our new Ready Math Program took place on May 9th and May 14th. Our trainer Stephanie made the day fun and interactive for our teachers. Teachers appreciated that they were able to choose their time slot to learn a basic overview and structure of Ready Math program. In June and August, Stephanie will come back for a second session to go a little deeper on how to use the program as well as the online iReady component of the program.



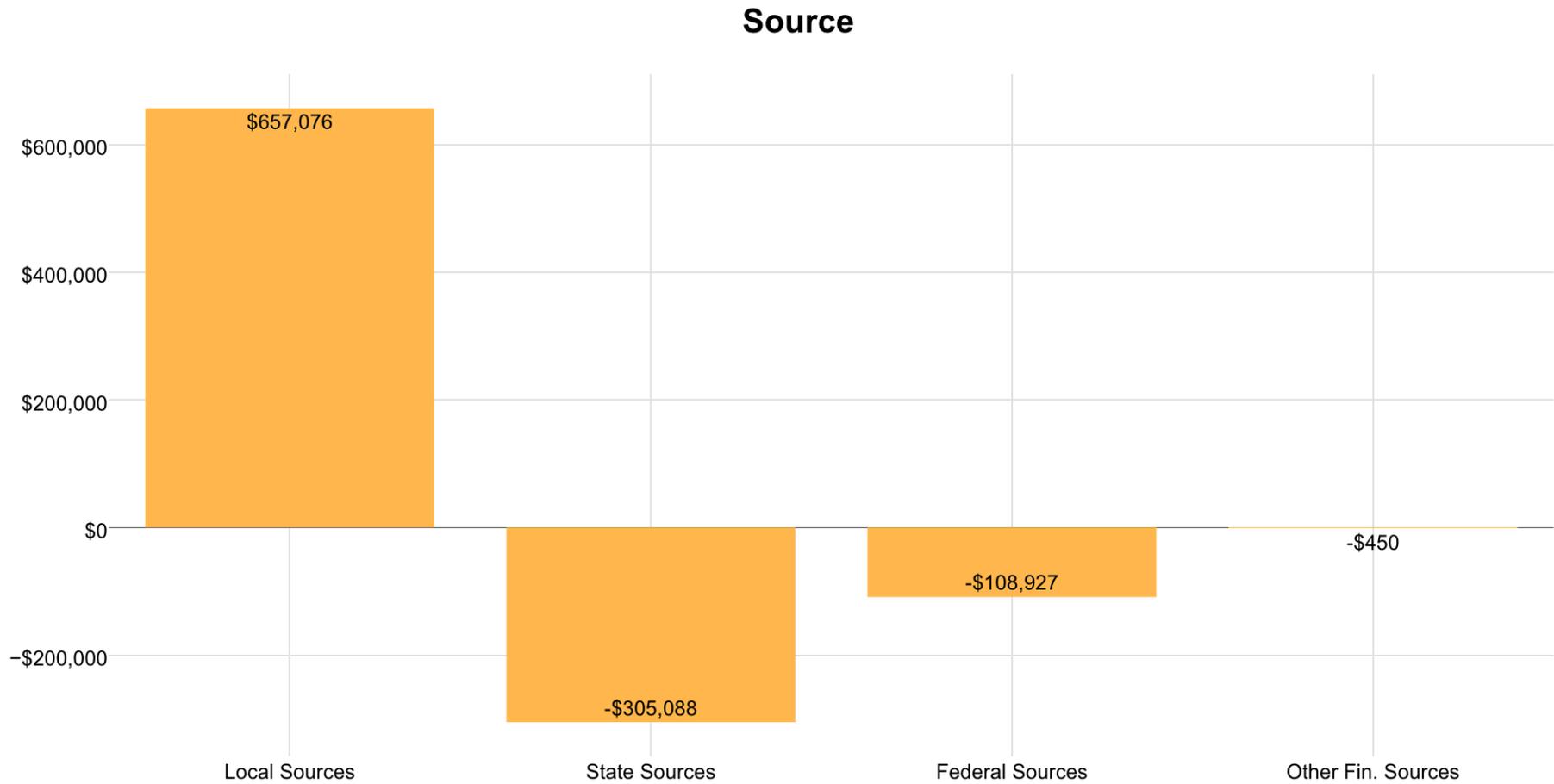
2019 Year End Financial Story

How are our schools funded? Illinois School Districts classify revenues in 1 of 5 broad source designations. The chart below displays the District's actual operating revenues by source for the most recent fiscal year end.



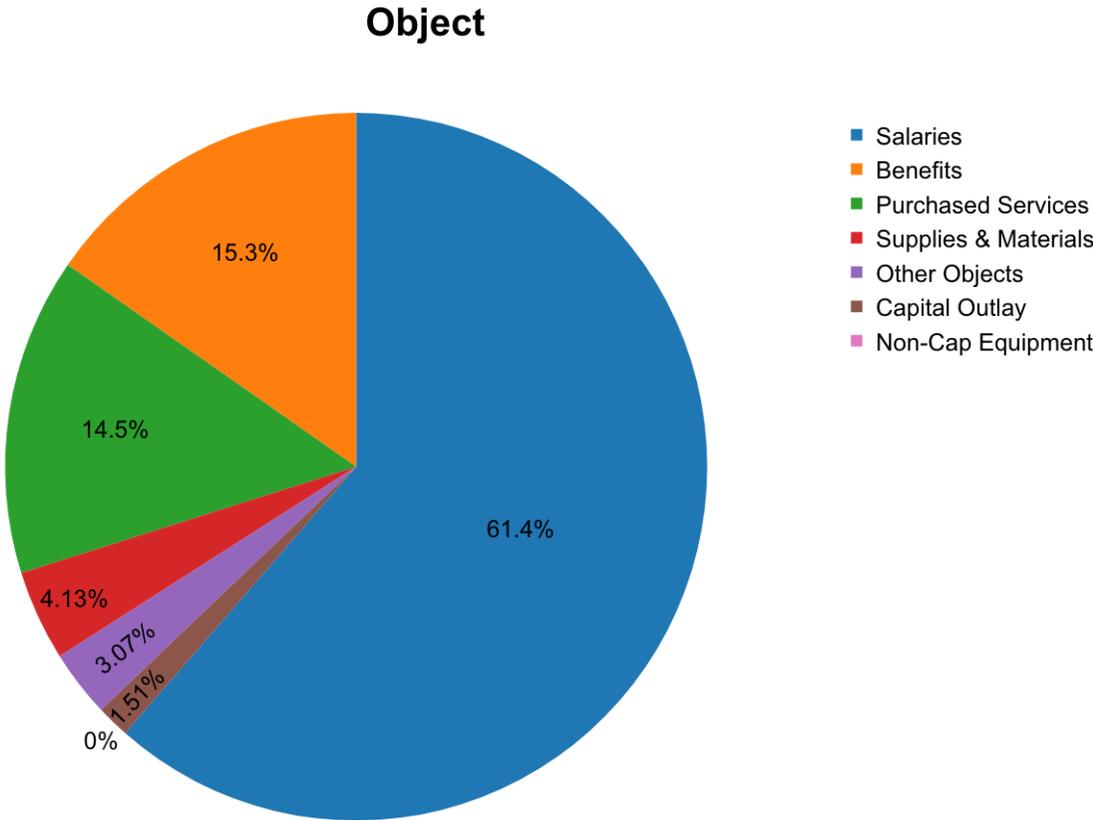
160

How did the District's actual revenues by source compare to budget? Positive values in the chart below indicate actual operating revenues over budget. In total, the District's actual operating revenue was \$22,763,530 compared to the operating budget of \$22,520,918 for a difference of \$242,612.



161

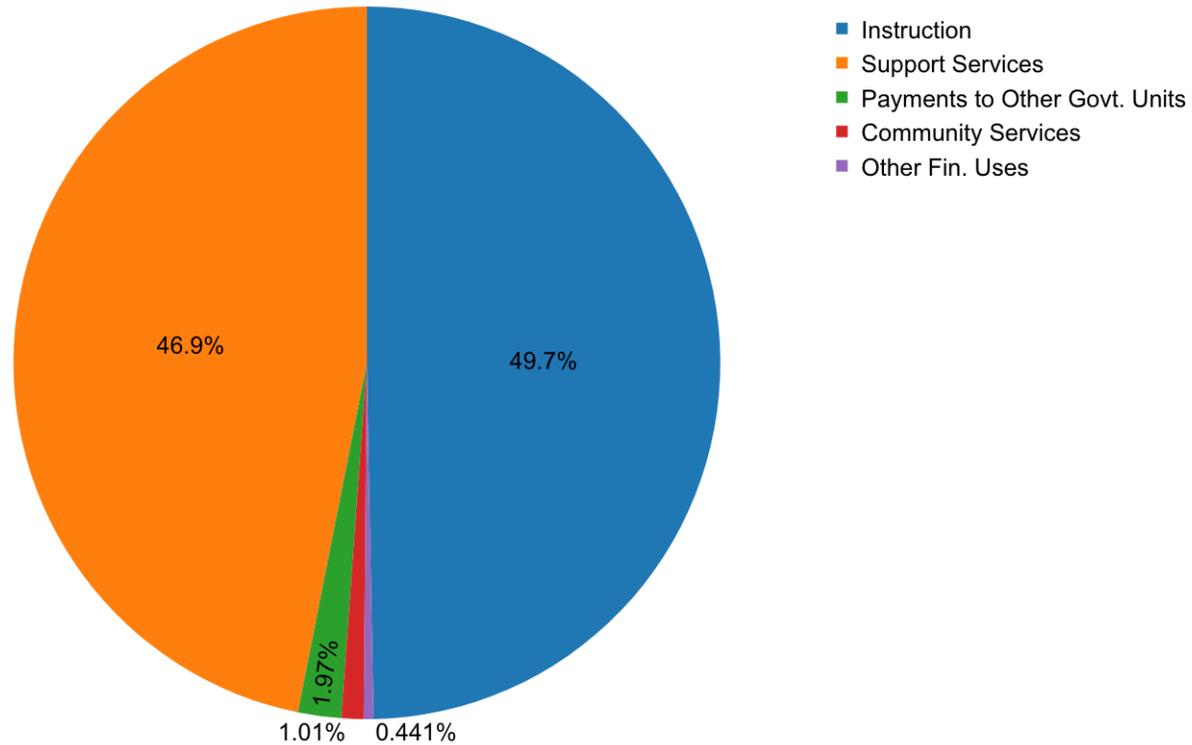
Where does the money go? *Object* defines the commodity or service obtained as the result of a specific expenditure. There are eight broad categories in which Illinois School Districts categorize expenditures. The pie chart below displays a breakdown of actual operating expenditures by object for the most recent fiscal year.



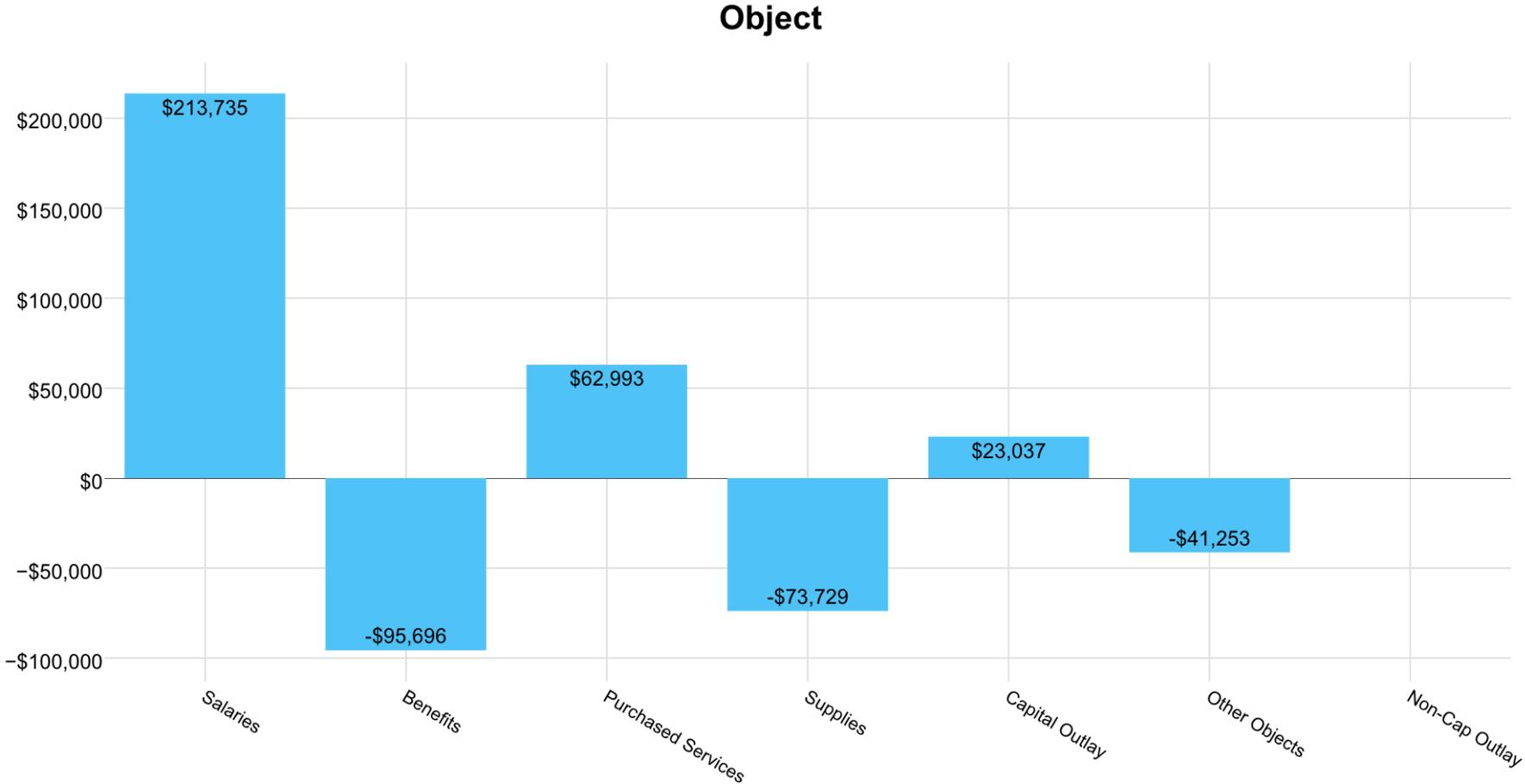
162

How does the District's spending plan support our schools? *Function* defines the action or purpose for which a person or thing is used or exists. Function includes the actions or activities performed to accomplish the objectives of the District. The activities of a local school system can be classified into several broad categories. The pie chart below displays a breakdown of the actual operating expenditures by function for the most recent fiscal year.

Function

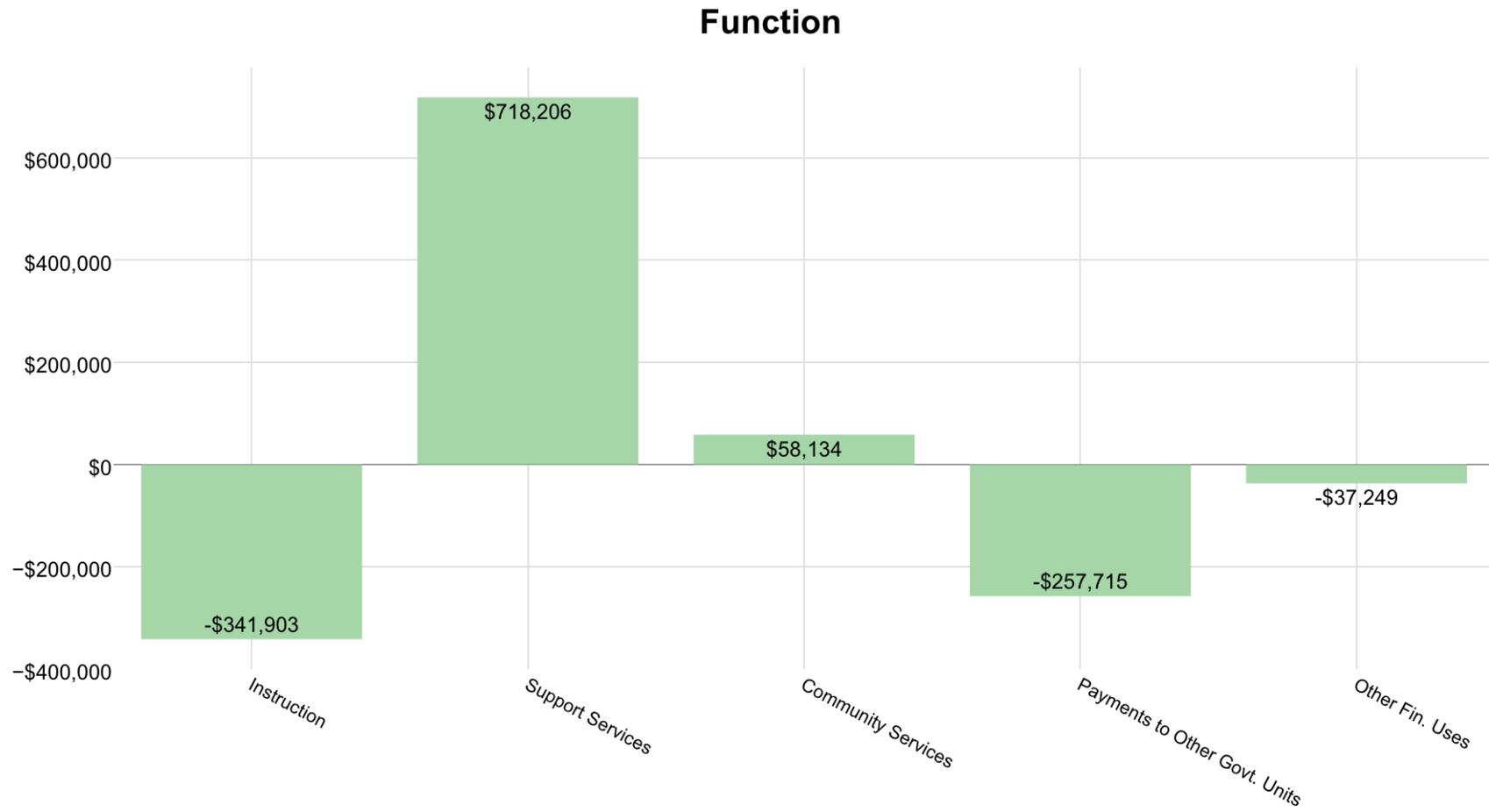


How did the District's actual spending by object compare to budget? Positive values in the chart below indicate actual operating expenses over budget. In total, the District's actual operating expenses were \$22,433,124 compared to budgeted operating expenses of \$22,344,037 for a difference of \$89,087 .



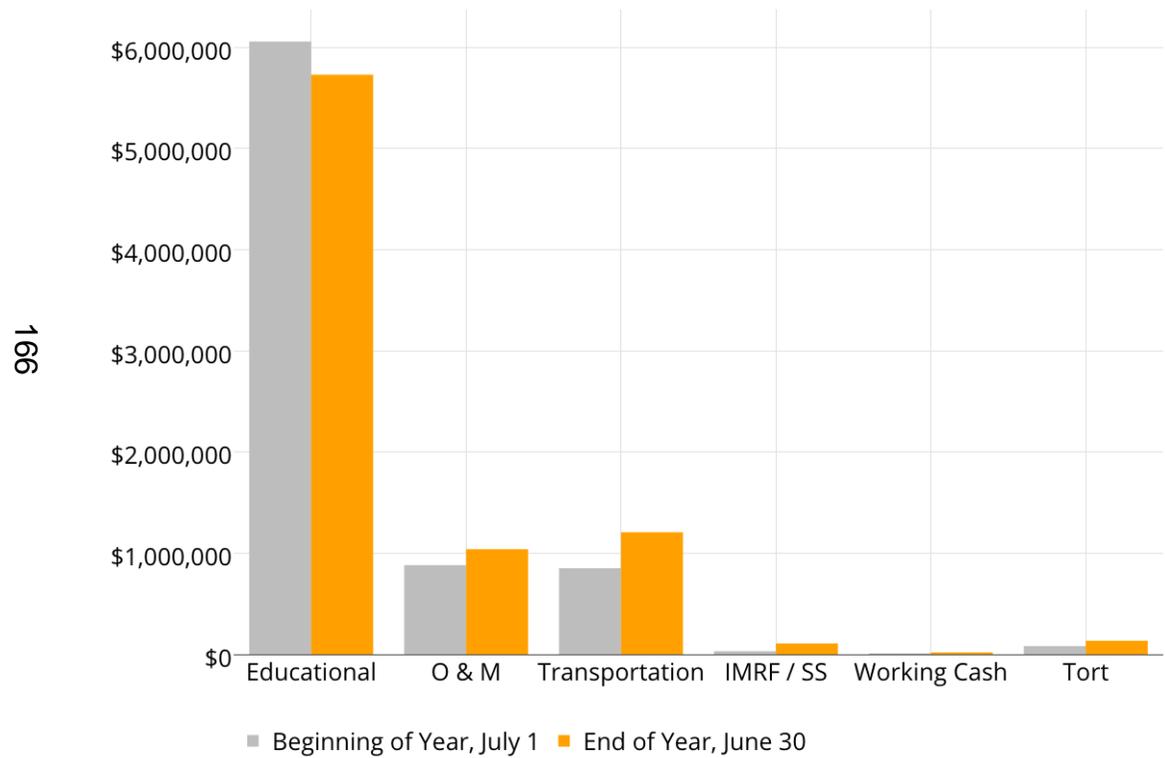
164

How did the District's actual spending by function compare to budget? Positive values in the chart below indicate actual operating expenses over budget.



165

What are the fund balance trends from beginning of the year to end of the year? *Fund balance* represents accumulated surpluses from prior years and provides financial flexibility. The chart below displays the District's operating fund balances. Non-operating fund balances have been excluded from this visual.



Fund	Beginning of Year, July 1	End of Year, June 30
Total	\$7,905,136	\$8,235,542
Educational	\$6,056,537	\$5,729,596
O & M	\$881,072	\$1,039,892
Transportation	\$851,353	\$1,207,174
IMRF / SS	\$32,131	\$106,974
Working Cash	\$3,978	\$17,609
Tort	\$80,065	\$134,297

Data Notes

Revenue, Expenditure, and Fund Balance data consists of general ledger activity provided by the District.

Operating Revenues are defined as revenues from the Education, Operations & Maintenance, Transportation, IMRF/SS, Working Cash, and Tort funds.

Operating Expenditures are defined as expenditures from the Education, Operations & Maintenance, Transportation, IMRF/SS, Working Cash, and Tort funds.

For more detailed analytics of this data visit the 5Cast Plus home page at <https://5share.com/5cast/home.html>.



**Prospect Heights School District 23
Board Memorandum
Information Item**

Date: June 12, 2019

Subject: Enrollment Update

Prepared by: Don Angelaccio

As the Board will recall, we divide the registration and payment process into two separate components. One of the goals of this was to encourage more timely completion of the registration process. This enables administration to plan more effectively and complete scheduling/class assignments.

As you can see from the table below, we have received 96% of all expected registration complete across all of the grade levels. Students “on hold” are those in our current system who have indicated that they are moving and will not return in the Fall. We maintain their record in our system until we have confirmed registration in a different district.

Grade	All Submissions	On Hold	Started	Notified/Not Started	Total Infosnap	Projected (19-20)	Difference to Date	% Complete	Not Started
K	131	1	0	1	133	139	8	94%	1%
1	154	1	0	0	155	173	19	89%	0%
2	138	0	0	1	139	140	2	99%	1%
3	148	0	0	1	149	155	7	95%	1%
4	151	2	0	1	154	166	15	91%	1%
5	167	2	0	3	172	173	6	97%	2%
6	173	0	1	10	184	189	16	92%	5%
7	141	0	0	15	156	162	21	87%	10%
8	148	0	2	12	162	165	17	90%	7%
Total	1351		3	44	1404				

The “projected” enrollment figures were developed by ForeCast5 and are used to provide a research based estimate. These data also do not yet account for any additional move in or move out students that will occur over the summer.

In July, we will launch the second phase of registration by sending the invoices to all registered families seeking payment for school fees. This shift will allow us to more accurately delineate funds into their appropriate fiscal year.

The table below provides the Board with a snapshot of current projected class size averages based upon our most current registration data. While these also may change, these are the figures upon which our current scheduling and class placements are based.

The Board will notice that our current projection for Grade 1 is slightly less than we had projected in February. While we may still see increases in registration in Grade 1, the staffing plan provides enough room for us to add students and remain within guidelines. Middle School

enrollment is also below targets, but is a pattern we have historically seen correct itself over the summer. Here again, the current staffing plan provides room for the targeted enrollment.

We will continue to monitor enrollment figures and report back should there be any significant changes or needs. In early August, we will also provide the Board with an update regarding the payment and collection of fees and with our enhanced online payment options.

**Class Size Projections
2019-2020 June 6, 2019**

	FY 2016	FY 2017	FY 2018	FY 2019	Core Teachers	Avg.	FY 2020 CURRENT ENR. #	Core Teachers	Avg.	Net Section Change
Eisenhower										
Kindergarten	143	130	139	148	5	18.5	131/101	5	17	0
First Grade	182	164	152	139	7	20.5	154/137	8	20	1
Ross										
Second Grade	191	184	166	157	7	23	138/126	7	21	0
Third Grade	138	196	178	162	8	21	148/131	7	22	-1
Sullivan										
Fourth Grade	161	147	187	172	8	21.5	151	7	22	-1
Fifth Grade	185	157	153	183	8	23	167	8	21	0
MacArthur										
Sixth Grade	178	196	160	160	7	23	173	8	22	1
Seventh Grade	154	180	201	163	7	23	141	7	20	0
Eighth Grade	173	160	179	200	8	25	148	7	21	-1
					65			64		-1
Total Enrollment	1505	1514	1515	1515	Total core tchrs		1537	Total core tchrs		Net Change
Classroom Guidelines	K	1-2	3-4	5	6-8					
	17-21	18-23	20-25	22-26	24-27					



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: June 6, 2019

Subject: Timeline for FY20 Budget

Prepared by: Micheal DeBartolo, Assistant Superintendent for Finance & Operations

At the Finance Committee meeting on Monday, June 3rd, the committee discussed the timeline for approving the FY20 budget. The purpose of this memo is to disseminate the timeline for the Board of Education as a whole.

June 21, 2019

The Business Office will provide a copy of the FY20 tentative budget to the Finance Committee. The tentative budget will contain the projected revenues and expenses.

July/August 2019

The Finance Committee will review the tentative budget at a special meeting in late July 2019 or at its regular meeting in August 2019. Any issues raised regarding the tentative budget will be researched and reported on prior to the BOE meeting.

August 2019

The Board of Education will review the tentative budget at its regular meeting. The resolution determining the date of the public hearing on the FY20 budget, the posting dates of the FY20 budget and the placement of notice for the FY20 budget in the newspaper, as required by law, will be approved.

September 2019

The public hearing will be held on the FY20 budget at the regular BOE meeting. The Board shall approve the FY20 budget and execute the required forms for filing with the Illinois State Board of Education.

RESOLUTION

WHEREAS, Section 5-1 of the Illinois School Code provides that each elementary school district and high school district that is subject to the authority and jurisdiction of the offices of the Township Treasurer and Trustees of Schools, which offices have been abolished by operation of this Section, shall appoint its own Treasurer, for a two year term beginning and ending on the first day of July, as provided by 105 ILCS 5/8-1(c) of the School Code; and

WHEREAS, the duties and obligations of the Treasurer are established and governed by the School Code and other Illinois statutory and regulatory authorities; and

WHEREAS, the individuals presented for appointment to the position of Treasurer and Assistant Treasurer of this School District meet the necessary qualifications for appointment to such positions;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of School District 23, Cook County, Illinois, as follows:

Section 1. That the Board of Education hereby finds and determines that all of the recitals in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. That the Board of Education hereby appoints AMY McPARTLIN to the position of Treasurer of this School District for a term commencing on July 1, 2019, and ending on July 1, 2021, at a compensation of \$1.00 annually.

Section 3. That the Board of Education hereby appoints Cathy Johnson and Sherry L. Koerner to the position of Assistant Treasurer of this School District for a term commencing on July 1, 2019, and ending on July 1, 2021, at a compensation of \$1.00 annually.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be, and the same hereby are, repealed and this Resolution shall be in full force and effect immediately and forthwith upon passage.

Section 5. That the Treasurer shall make use of investments that are legal under the Illinois revised statutes (as listed in the procedural manual).

Section 6. That the Treasurer and Assistant Treasurer are authorized and the Board requests that they secure any surety and/or performance bonds as are necessary under the law, at the expense of the District.

Section 7. That monies of this unit of local government may be invested at the discretion of its Treasurer or those acting on behalf of the Treasurer through an approved intermediary on the attached Brokers/Dealers list.

Section 8. That the Treasurer and Assistant Treasurer are authorized to sign and approve all checks, electronic payments, and tax payments for this School District. Checks in excess of \$500,000 must be countersigned.

Section 9. That the Treasurer and Assistant Treasurer may sign any and all resolutions, agreements, and documents as are necessary to open any accounts as if they had been presented to the Board.

Section 10. That this resolution applies to the successors of the Treasurer and Assistant Treasurer, and in the situation of change of personnel, a new resolution need not be presented or posted.

ADOPTED upon the following vote:

AYES: _____

NAYES: _____

ABSENT: _____

President, Board of Education
Prospect Heights School District 23

ATTEST: _____
Secretary, Board of Education
Prospect Heights School District 23

DATED:

BROKERS/DEALERS

To be used by Intergovernmental Agreement:

1. BMO Harris Bank, N.A.
2. Illinois School District Liquid Asset Fund Plus/PMA Financial Network, Inc./PMA Securities, Inc.
3. Illinois Trust/The PFM Group Financial & Investment Advisors/PFM Asset Management LLC
4. Wintrust Financial Corporation

BANKS

To be used by Intergovernmental Agreement:

1. BMO Harris Bank, N.A.
2. Illinois National Bank
3. JPMorgan Chase Bank, N.A.
4. Mount Prospect State Bank
5. Pan American Bank
6. U.S. Bancorp Fund Services, LLC/Illinois Funds
7. Village Bank & Trust
8. Fifth Third Securities/Fifth Third Bank
9. First Midwest Bank

President, Board of Education
Prospect Heights School District 23

ATTEST: _____
Secretary, Board of Education
Prospect Heights School District 23

DATED:



Board Action Item

Date: June 4, 2019

Title: **Recommendation to Approve Workers Compensation Insurance Coverage with Illinois Counties Risk Management Trust**

Contact: Micheal DeBartolo, Assistant Superintendent for Finance & Operations

The District has received three (3) proposals for its Workers Compensation Insurance program for FY20. Alliant/Mesirow and Assured Partners were the two (2) brokers that provided the proposals. Alliant/Mesirow provided two (2) proposals, including one from the District's current workers compensation carrier – Illinois Counties Risk Management Trust. Assured partners formally presented one proposal and informed the District of another quote, but it was 23% higher than the 2018-19 renewal. All 3 proposals provide savings from FY19. This is key because the District is set to experience an increase in its payrolls (as it does every year) as well as a 7% increase in its claims and payout experience in FY19.

As you are aware, the District switched to Alliant as its workers compensation insurance broker for the 2017-18 school year. For that year, the District received a reduction in its premium of 15.3% saving the District \$15,213 over the 2016-17 school year. For the 2018-19 school year, Alliant secured a renewal that provided a reduction in the premium of 0.425% for a savings of \$423 over the 2018-19 school year. For the 2019-20 school year, Alliant has provided a renewal quote of \$83,069 which represents a reduction of 16.11% and savings to the District of \$15,949 for the 2019-20 school year.

Recommendation:

Based upon the quote received, the enhanced training materials, consultation services provided and the level of service enhancement experienced, ICRMT is the preferred carrier for the District's workers compensation insurance. The administration and Finance Committee recommend renewal of its workers compensation insurance with ICRMT for the 2019-20 school year at a cost of \$83,069.

WORKERS' COMPENSATION INSURANCE PROPOSAL

Prospect Heights School District 23



Alliant / Mesirow
INSURANCE SERVICES

Issued on June 3, 2019
Presented by:

Andrew Madigan
Senior Vice President

353 N. Clark Street
Chicago, IL 60654
P (312) 595-6200

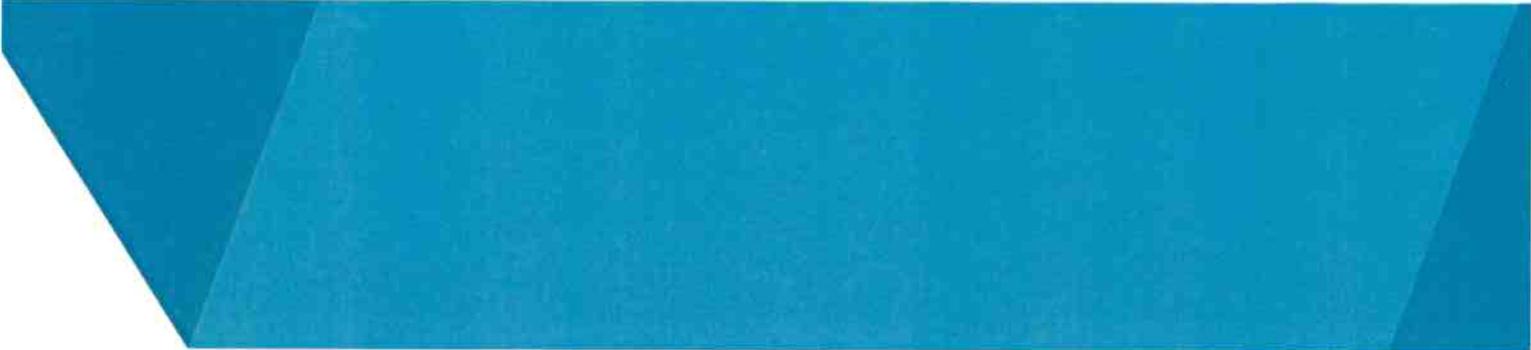


Table of Contents

Company Profile	3
Alliant Advantage	4
Your Service Team	5
Premium Summary	6
Loss Summary	7
Named Insured / Additional Named Insured's	8
Workers' Compensation Coverage.....	9
Disclosures	13
Claims Made Policy:	14
Claims Made Policy (D&O/EPL):	15
NRRA:	15
Changes and Developments	16
Certificates / Evidence of Insurance	17
Optional Coverages	18
Glossary of Insurance Terms	18
Other Services	19
AlliantConnect	19
Alliant Loss Control Services	20
Binding Requirements Recap.....	21
Request to Bind Coverage	22
Best's Financial Strength Rating	23
Best's Financial Strength Rating (FSR) Scale:.....	23
Financial Strength Rating	24
Rating Modifier	24

Company Profile

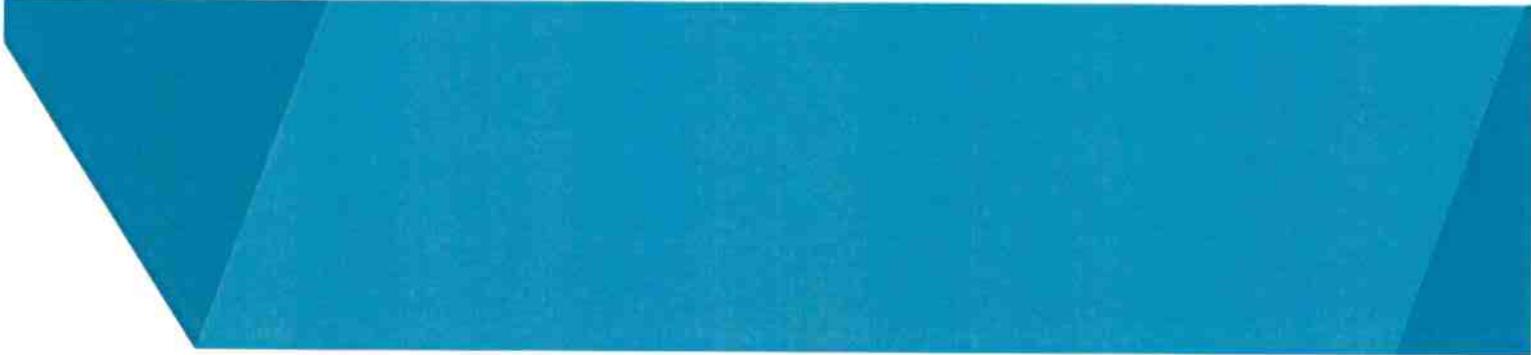
With a history dating back to 1925, Alliant Insurance Services is one of the nation's leading distributors of diversified insurance products and services. Operating through a national network of offices, Alliant offers a comprehensive portfolio of services to clients, including:

- Risk Solutions
 - Employee Benefits
 - Strategy
 - Employee Engagement
 - Procurement
 - Analytics
 - Wellness
 - Compliance
 - Benefits Administration
 - Global Workforce
- Industry Solutions
 - Construction
 - Energy and Marine
 - Healthcare
 - Law Firms
 - Public Entity
 - Real Estate
 - Tribal Nations
 - And many other industries
- Co-Brokered Solutions
 - Automotive Specialty
 - Energy Alliance Program
 - Hospital All Risk Property Program
 - Law Firms
 - Parking/Valet
 - Public Entity Property Insurance Program
 - Restaurants/Lodging
 - Tribal Nations
 - Waste Haulers/Recycling
- Business Services
 - Risk Control Consulting
 - Human Resources Consulting
 - Property Valuation

The knowledge that Alliant has gained in its more than eight decades of working with many of the top insurance companies in the world allows us to provide our clients with the guidance and high-quality performance they deserve. Our solution-focused commitment to meeting the unique needs of our clients assures the delivery of the most innovative insurance products, services, and thinking in the industry. Alliant ranks among the 15 largest insurance brokerage firms in the United States

Alliant Advantage

	Alliant	Competition
1. Satisfying the insurance needs of business for nearly 90 years	✓	
2. Privately owned and operated.	✓	
3. A full-service insurance agency for all your business, life and health, and personal insurance.	✓	
4. Representing over 40 insurance companies to provide the best and most affordable coverage.	✓	
5. State-licensed support staff.	✓	
6. Dedicated Certificate of Insurance personnel.	✓	
7. Risk management services to help identify hazards and present options.	✓	
8. Workers' compensation insurance claims management at no additional charge.	✓	



Your Service Team

Our team of professionals is dedicated to providing quality service that will meet your ongoing needs. We encourage you to contact one of our team members to discuss any changes in your insurance situation.

Andrew Madigan Senior Vice President – Producer

Direct–312.595.7826

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Fax–312.595.6506

Bruce.Slayter@alliant.com

Larry Rosen Claims Advocate-Lead – Risk Management Services

Direct–312.595.8111

Fax–312.595.6506

Larry.Rosen@alliant.com

Jacqui Norstrom Senior Vice President – Unit Manager

Surety

Direct–312.595.6976

Fax–312.595.4374

Jacquelyn.Norstrom@alliant.com

Claims Reporting: To reach an Alliant Mesirow Insurance Services Inc. claims professional after 5:00 PM weekdays (EST) and weekends, please call 312.595.6200 and follow the prompts.

Premium Summary

Coverage	2018-2019	2019-2020 ICRMT	2019-2020 AmWins
Workers' Compensation	\$99,018	\$83,069	\$91,164
Total Annual Premium	\$99,018	\$83,069	\$91,164

Payment Terms

- Premium is due within 30 days of policy inception

Loss Summary

WORKERS' COMPENSATION

Insurance Company	Policy Term	Claim Count	Indemnity Paid	Medical Paid	Expenses Paid	Indemnity Reserves	Medical Reserves	Expense Reserves	Total Incurred	Valuation Date
ICRMT	07/01/18 - 07/01/19	4	\$0	\$3,786	Included	Included	\$12,394	Included	\$16,180	3/22/2019
ICRMT	07/01/17 - 07/01/18	13	\$0	\$25,432	Included	Included	\$2,233	Included	\$27,665	3/22/2019
Accident Fund	07/01/16 - 07/01/17	12	\$47,420	\$69,610	\$50	Included	Included	Included	\$117,080	3/31/2018
Accident Fund	07/01/15 - 07/01/16	9	\$35,050	\$59,095	Included	\$0	\$0	\$0	\$94,145	3/31/2018
Accident Fund	07/01/14 - 07/01/15	4	\$0	\$6,178	Included	\$0	\$0	\$0	\$6,178	3/31/2018
Accident Fund	07/01/13 - 07/01/14	4	\$0	\$13,198	Included	\$0	\$0	\$0	\$13,198	3/31/2018
Total		46	\$82,469	\$177,300	\$50	\$0	\$14,627	\$0	\$274,446	

WC Loss Details - Claims Over \$10,000*

Date	Claimant	Paid	Total Incurred	Details
5/4/2018	Unamboowe, Gail	\$ 20,312	\$ 20,312	Student ran into EE with a low scooter, causing EE to slip and fall. Injured left hip, left thigh, and left knee.
1/24/2019	Duffy, Cara	\$ 2,833	\$ 14,000	Twisted body and popped left knee
4/13/2017	Bearwald, Kristen	\$ 63,921	\$ 105,675	Strain or injury by jumping. Knee.

* Loss details include 2016-2018 only. Claim details have not been provided by the prior carrier for the 2013-2016 policy terms.

Named Insured / Additional Named Insured's

Named Insured(s)

Prospect Heights CUSD #23

Additional Named Insured(s)

None

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) a person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Workers' Compensation Coverage

INSURANCE COMPANY:
A.M. BEST RATING:
STANDARD & POOR'S RATING:
STATE COVERED STATUS:
POLICY/COVERAGE TERM:

Illinois Counties Risk Management Trust
 Not rated by A.M. Best
 Not rated by Standard & Poor's
 N/A
 7/1/2019 to 7/1/2020

Coverage:

Workers Compensation	Statutory
Employers Liability Limit:	
Each Accident	\$2,500,000
Disease – Each Employee	\$2,500,000

Experience Modification:

1.09

Payroll Estimates:

<u>Class</u>	<u>Codes</u>	<u>Description</u>	<u>Payroll</u>
	8868	Teachers/College/Professional	\$12,674,363
	9101	Schools-All Other Employees	\$ 626,912

Workers' Compensation Coverage

INSURANCE COMPANY:

StarStone/AmWins

A.M. BEST RATING:

A-XI

STANDARD & POOR'S RATING:

Not rated by Standard & Poor's

STATE COVERED STATUS:

Admitted

POLICY/COVERAGE TERM:

7/1/2019 to 7/1/2020

Coverage:

Workers Compensation	Statutory
Employers Liability Limit:	
Bodily Injury by Accident	\$1,000,000
Bodily Injury by Disease – Each Employee	\$1,000,000
Bodily Injury by Disease – Policy Limit	\$1,000,000

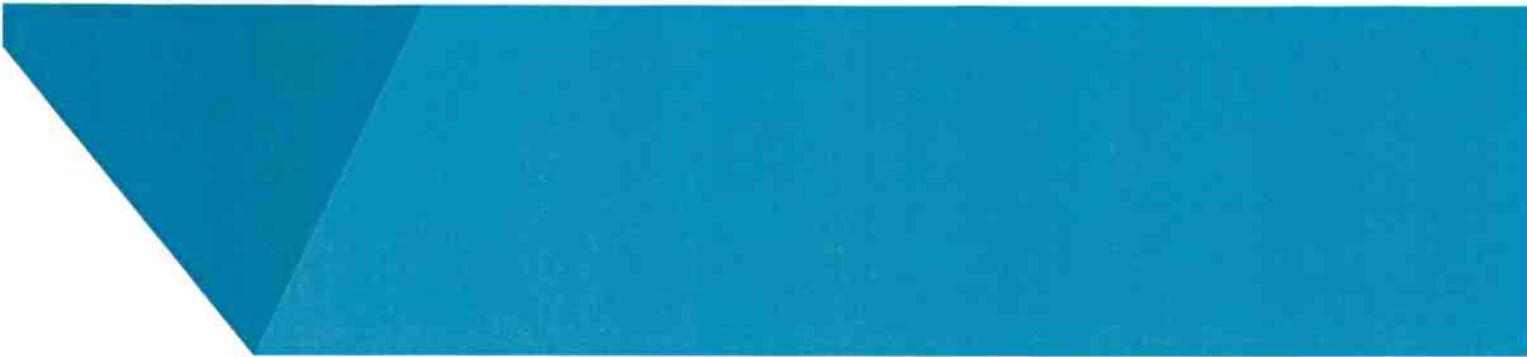
Payroll Estimates:

<u>Class</u>		
<u>Codes</u>	<u>Description</u>	<u>Payroll</u>
8868	Teachers/College/Professional	\$12,674,363
9101	Schools-All Other Employees	\$ 626,912

Workers' Compensation Coverage – Continued

ESTIMATED PREMIUM BASIS

State Classification	Class Code	2017-2018 ICRMT			EXPIRING ICRMT			RENEWAL ICRMT			RENEWAL AMWINS		
		2017 to 2018 Estimated Payroll	2017 to 2018 Rates	2017 to 2018 Estimated Premium	2018 to 2019 Estimated Payroll	2018 to 2019 Rates	2018 to 2019 Estimated Premium	2019 to 2020 Estimated Payroll	2019 to 2020 Rates	2019 to 2020 Estimated Premium	2019 to 2020 Estimated Payroll	2019 to 2020 Rates	2019 to 2020 Estimated Premium
IL Teacher/College Professional	8868	\$12,072,365	0.390	47,082	\$11,833,415	0.340	40,234	\$12,674,363	0.360	45,628	\$12,674,363	0.300	38,820
Schools - All Other Employees	9101	\$645,598	10.870	70,177	\$662,359	9.530	63,123	\$626,912	9.330	58,491	\$626,912	3.250	20,000
Subtotal		\$12,717,963		\$ 117,259	\$12,495,774		\$ 103,356	\$13,301,275		\$ 104,119	\$13,301,275		\$ 58,320
Increased Limit Multiplier			1.02 \$	119,604		1.02 \$	105,424		1.02 \$	106,201		1.02 \$	59,400
Experience Modifier			0.93 \$	111,232		1.02 \$	107,532		1.09 \$	115,759			
Schedule Modifier			N/A \$	-		1.03 \$	110,758		0.80 \$	92,607		1.38 \$	82,200
Premium Discount			-0.106 \$	(11,791)		-0.106 \$	(11,740)		-0.103 \$	(9,539)		-0.080 \$	(6,400)
Expense Constant			N/A \$	-		N/A \$	-		N/A \$	-			1
Terrorism				Included			Included						\$ 53
Risk Management Services				Included			Included						\$ 10.0
Estimated Workers' Compensation Program Cost				\$ 99,441			\$ 99,018			\$ 83,069			\$ 91,100



Workers' Compensation Coverage – Continued

Policy Auditable:

Annual

Binding Conditions:

See Binding Requirements Recap Page

It is imperative that Alliant and/or the carrier be notified IMMEDIATELY when a policyholder hires employees and/or begins operations in any state not listed in PART 3 A on the INFORMATION PAGE of the policy. Failure to obtain a workers' compensation policy in some states may result in substantial fines levied on the policyholder dating back to the original date of hire. Coverage for other states under PART 3 C. (OTHER STATES INSURANCE) of the workers' compensation policy may not fulfill the coverage verification requirement imposed by some states.

See Disclaimer Page for Important Notices and Acknowledgement

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform.

Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial



failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

FATCA:

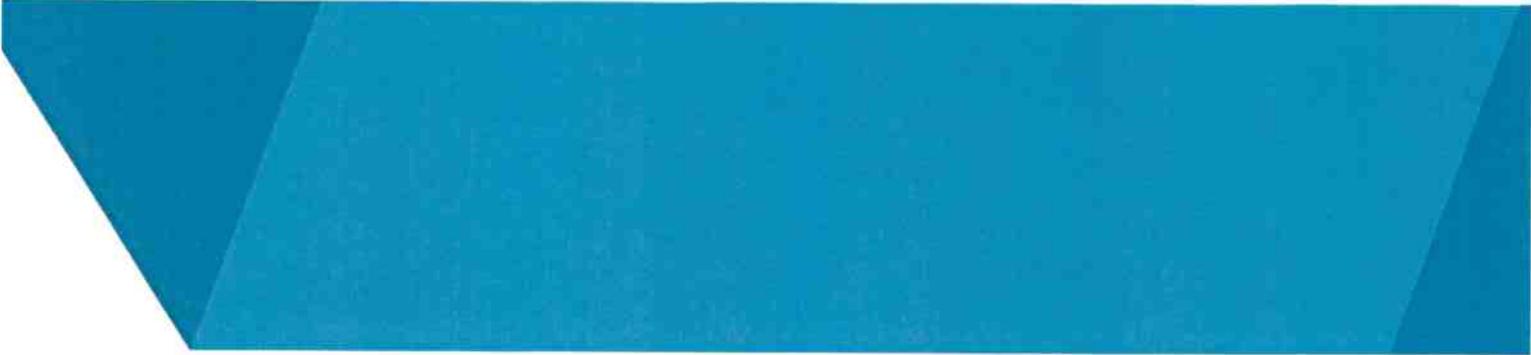
The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Claims Made Policy:

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.



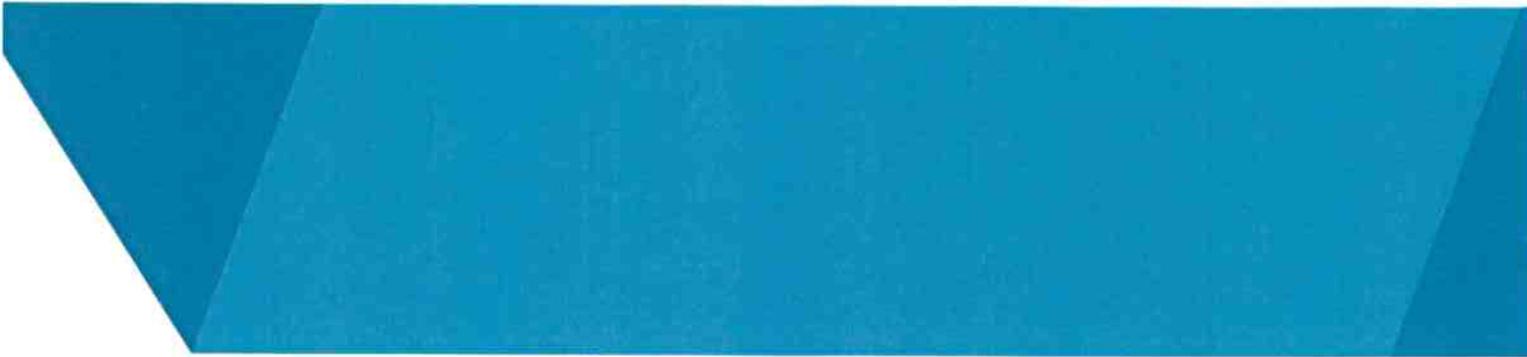
Claims Made Policy (D&O/EPL):

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

Any Employment Practices Liability (EPL) or Directors & Officers (D&O) with EPL coverage must give notice to the insurer of any charges / complaints brought by any state / federal agency (i.e. EEOC and similar proceedings) involving an employee. To preserve your rights under the policy, it is important that timely notice be given to the insurer, whether or not a right to sue letter has been issued.

NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.



Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Certificates / Evidence of Insurance

- A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.
- You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.
- In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.
- By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:
 - Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
 - Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
 - There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgment of all disclaimers and disclosures.

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workplace Violence

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Other Services

AlliantConnect

AlliantConnect is an online portal created especially for you to access and manage your insurance information in real time.

What is AlliantConnect?

This secure, easy-to-use portal enables you to easily access and manage your insurance information from any Internet connection at any time. Your customized portal provides you with the following:

- A transparent view into your insurance business
- Easy management of your documents, including certificate issuance
- Help with risk control through a comprehensive library of fact sheets, white papers, presentations, and training videos
- An easy place for clients to find a summary of their policy coverages
- A single source to track important dates and announcements
- Access to your Alliant service team

All client data is secured to the appropriate account teams, and the database itself and all backups are stored in a highly encrypted format. In addition, all document changes are archived for audit history.

Contact your service team to set up AlliantConnect today



OTHER ALLIANT SERVICES

Alliant Loss Control Services

HAZARD IDENTIFICATION, EVALUATION, ELIMINATION AND CONTROL WILL PROTECT YOUR COMPANY, LOWER INSURANCE COSTS, AND IMPROVE SERVICE.

Accidents and avoidable incidents that result in financial loss can threaten the very existence and long-term viability of your company. They mean lost time, damaged property, diversion of resources, and possible legal and medical expenses that can place a huge burden on your organization and prevent you from reaching your business goals.

Alliant's Risk Control Consulting helps clients identify and reduce loss exposures. Our specialists can help prevent costly accidents and losses, which can lead to lower insurance costs. Whatever the size of your company or scope of your operations, we can help strengthen your safety and risk management programs with proven services that protect lives, safeguard assets, and control costs. Services are not limited to those listed below.

<p>How to Choose the Right Risk Control Consultant</p> <p>When seeking a qualified risk control consultant, you should ask:</p> <ul style="list-style-type: none"> ▪ Does the consultant have specific commercial experience for your type(s) of operations and assets? ▪ Does the consultant have the resources and availability to do the job when you need it and for your intended use? ▪ Do they tell you whatever you need to know to control risk or only what you want to hear? ▪ Does the consultant have a support team of experts able to help you if there is an regulatory citation, a serious claims, or challenging litigation? <p>Each of the above questions can be answered <u>YES</u> by Alliant's Risk Control Consulting.</p> <p>Alliant also offers:</p> <ul style="list-style-type: none"> ▪ Extensive Experience in Diverse Business Sectors ▪ Nationwide Coverage ▪ Local Expertise ▪ Peer Review 	<p>Safety Services</p> <ul style="list-style-type: none"> ▪ Program Development ▪ On-Site Hazard/Risk Assessments ▪ Ergonomics ▪ Industrial Hygiene ▪ Fleet Safety Analysis ▪ General Liability ▪ Training Services <p>Workers' Compensation Services</p> <ul style="list-style-type: none"> ▪ Loss Prevention (Safety) ▪ Risk Control (Injury Management) ▪ Recordkeeping Management <p>Property Risk Control Services</p> <ul style="list-style-type: none"> ▪ Fire System Evaluation ▪ Risk Assessment ▪ Loss Estimates ▪ Hazard Analysis ▪ Loss Prevention and Risk Control Program Analysis ▪ Property Marketing Reports ▪ Business Interruption Analysis and Continuity Planning ▪ Infrared and Ultrasonic Testing <p style="text-align: center;"> To learn more about our risk control consulting and safety services: (888) 737-4752 Toll Free riskcontrol@alliant.com </p>
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Binding Requirements Recap

Below is a recap by Line of Coverage. All coverage(s) require the Following:

- A written request to bind coverage
- A signed and dated Client Notification of Carrier Ratings Policy, Guidelines and Practices letter is required prior to binding (only if the carrier rating is below a B+, or not rated)
- All Surplus Lines Taxes/Fees are Fully Earned (only applies to a non-admitted carrier)

Coverage Line and Description of Subjectivities)	Effective Date
<p>Workers' Compensation</p> <p>Illinois Counties Risk Management Trust (ICRMT)</p> <ul style="list-style-type: none"> • Payrolls are subject to annual audit • After one year anniversary, a member may only withdraw from the Fund upon giving 30 days written notice to ICRMT. If notice is given after the policy effective date, a short-rate penalty may apply. <p>StarStone / AmWins</p> <ul style="list-style-type: none"> • Signed Proposal Page • Completed and Signed AmWins Schools Supplemental Application • Signed and Completed Acord Application 	<p>07/01/2019</p>

In order to complete the underwriting process, we require that you send us any additional information requested above. We are not required to bind coverage prior to our receipt and underwriting acceptance of the above information. However, if we do bind coverage prior to such acceptance, the terms and conditions as indicated above may be amended until such receipt and acceptance. Any agreement to bind coverage in connection with this proposal must be in writing from an authorized employee of the Insurer

Request to Bind Coverage

Prospect Heights School District 23

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
Workers' Compensation	<input type="checkbox"/>

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal

Signature

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*

Best's Financial Strength Rating

Best's Insurance Reports, published annually by A. M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

A Best's Financial Strength Rating (FSR) is an opinion of an insurer's ability to meet its obligations to policyholders. The Best's Financial Strength Rating is based on analysis, which gives consideration to a number of factors of varying importance. While the analysis is believed to be reliable, we cannot guarantee the accuracy of the rating or the financial stability of the insurance company.

A copy of the *Best's Insurance Report* on the insurance companies quoted is available upon request.

Best's Financial Strength Rating (FSR) Scale:

Rating Symbol	Rating Category
ⁿ A++, A+	Superior
ⁿ A, A-	Excellent
ⁿ B++, B+	Good
ⁿ B, B-	Fair
ⁿ C++, C+	Marginal
ⁿ C, C-	Weak
ⁿ D	Poor
ⁿ E	Under Regulatory Supervision
ⁿ F	In Liquidation
ⁿ S	Rating Suspended
ⁿ NR	Not Rated

Financial Strength Rating

Financial Class	Description
Class I	\$ 0 to \$ 1,000,000
Class II	1,000,000 to 2,000,000
Class III	2,000,000 to 5,000,000
Class IV	5,000,000 to 10,000,000
Class V	10,000,000 to 25,000,000
Class VI	25,000,000 to 50,000,000
Class VII	50,000,000 to 100,000,000
Class VIII	100,000,000 to 250,000,000
Class IX	250,000,000 to 500,000,000
Class X	500,000,000 to 750,000,000
Class XI	750,000,000 to 1,000,000,000
Class XII	1,000,000,000 to 1,250,000,000
Class XIII	1,250,000,000 to 1,500,000,000
Class XIV	1,500,000,000 to 2,000,000,000
Class XV	2,000,000,000 to or more

Rating Modifier

Modifier	Descriptor	Definition
u	Under Review	A modifier that generally is event-driven (positive, negative or developing) and is assigned to a company whose Best's rating opinion is under review and may be subject to change in the near-term, generally defined as six months.
pd	Public Data	Assigned to insurers that do not subscribe to Best's interactive rating process. Best's "pd" Ratings reflects qualitative and quantitative analyses using public data and information.
s	Syndicate	Assigned to syndicates operating at Lloyd's.

Best's Ratings for proposed company(ies) at time of presentation are indicated on each page for each individual coverage

RESOLUTION Authorizing Transfer from Educational Fund into the Capital Projects Fund of Prospect Heights School District No. 23, Cook County, Illinois

WHEREAS, pursuant to the *Illinois School Code*, 105 ILCS 5/2-3.27, as amended, the Illinois State Board of Education (“ISBE”) is charged with formulating and approving procedures and regulations for school district accounts and budgets, reflecting income and expenses, receipts and disbursements; and

WHEREAS, the ISBE, pursuant to its aforementioned authority, promulgated regulations regarding the classification, source, and use of various school district funds, including the Capital Projects Fund (60); and

WHEREAS, ISBE regulations provide for the transfer of taxes received from other funds into the Capital Projects Fund (60) to pay for capital projects; and

WHEREAS, the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois (the “Board”) has in its Educational Fund moneys representing taxes received, which it desires to use to pay necessary costs related to capital projects of the School District; and

WHEREAS, the Board has determined that it is in the best interests of the School District to transfer One Hundred Fifty Thousand and No/100 Dollars (\$150,000.00) from the Educational Fund (Fund 10) into the Capital Projects Fund (60), effective June 11, 2019 to reimburse the Capital Projects Fund (60) to pay for projects to be completed.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois, as follows:

1. The Board of Education hereby finds the recitals contained in the Preamble of this Resolution to be full, true and correct and does hereby incorporate them into this Resolution by this reference.
2. The School Treasurer is authorized and directed to make a transfer of moneys in the amount of One Hundred Fifty Thousand and No/100 Dollars (\$150,000.00) from the School District’s Educational Fund into its Capital Projects Fund (60) effective June 12, 2019.

3. This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 12th day of June 2019 upon receiving a motion from Member _____, and a second of the motion by Member _____ followed by a roll call vote recorded as follows:

AYES:

NAYS:

ABSENT/ABSTAIN:

Board of Education
Prospects Heights School District 23
Cook County, Illinois

President, Board of Education

ATTEST:

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Prospect Heights School District No. 23, Cook County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 12th day of June 2019, insofar as the same relates to adoption of a resolution entitled:

RESOLUTION Authorizing Transfer from Educational Fund into the Capital Projects Fund of Prospect Heights School District No. 23, Cook County, Illinois

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 12th day of June 2019.

Secretary, Board of Education

RESOLUTION Authorizing Transfer from Operations & Maintenance Fund into the Capital Projects Fund of Prospect Heights School District No. 23, Cook County, Illinois

WHEREAS, pursuant to the *Illinois School Code*, 105 ILCS 5/2-3.27, as amended, the Illinois State Board of Education (“ISBE”) is charged with formulating and approving procedures and regulations for school district accounts and budgets, reflecting income and expenses, receipts and disbursements; and

WHEREAS, the ISBE, pursuant to its aforementioned authority, promulgated regulations regarding the classification, source, and use of various school district funds, including the Capital Projects Fund (60); and

WHEREAS, ISBE regulations provide for the transfer of taxes received from other funds into the Capital Projects Fund (60) to pay for capital projects; and

WHEREAS, the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois (the “Board”) has in its Operations and Maintenance Fund moneys representing taxes received, which it desires to use to pay necessary costs related to capital projects of the School District; and

WHEREAS, the Board has determined that it is in the best interests of the School District to transfer One Hundred Thirty Thousand and No/100 Dollars (\$130,000.00) from the Operations & Maintenance Fund (20) into the Capital Projects Fund (60), effective June 12, 2019 to pay for projects to be completed.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois, as follows:

1. The Board of Education hereby finds the recitals contained in the Preamble of this Resolution to be full, true and correct and does hereby incorporate them into this Resolution by this reference.
2. The School Treasurer is authorized and directed to make a transfer of moneys in the amount of One Hundred Thirty Thousand and No/100 Dollars (\$130,000.00) from the School District’s Operations & Maintenance Fund (20) into its Capital Projects Fund (60) effective June 12, 2019.

3. This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 12th day of June 2019 upon receiving a motion from Member _____, and a second of the motion by Member _____ followed by a roll call vote recorded as follows:

AYES:

NAYS:

ABSENT/ABSTAIN:

Board of Education
Prospects Heights School District 23
Cook County, Illinois

President, Board of Education

ATTEST:

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Prospect Heights School District No. 23, Cook County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 12th day of June 2019, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION Authorizing Transfer from
Operations & Maintenance Fund into the Capital
Projects Fund of Prospect Heights School District
No. 23, Cook County, Illinois**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 12th day of June 2019.

Secretary, Board of Education



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: June 4, 2019

Subject: Recommendation for Carryover of Building Funds

Prepared by: Micheal DeBartolo, Assistant Superintendent for Finance & Operations

For the second straight year, the Administration has worked together to ensure that the buildings received an appropriate amount of funds for use in providing the services and supplies to students. The building principals have once again been diligent in their fiscal responsibility and have ALL come in under budget. Each building was between 29% and 35% under budget for FY19 through May 31, 2019.

As a reward for responsible spending, and in order to begin providing building principals the opportunity to begin providing opportunities and obtaining classroom furniture that is appropriate for the 21st Century learning that is a focus of the District's strategic plan and goals, the Business Office, in conjunction with the Offices of the Superintendent and Curriculum and Instruction Department, recommend that the Board of Education approve an amount of money that assists the District in this process. As a reminder, the Board awarded each building 75% of their remaining funds in FY19. The rationale was that the District should recoup some of the unexpended dollars as responsible financial stewardship of its own while promoting these same ideals for its individual buildings.

Attached is a spreadsheet that demonstrates the level of fiscal responsibility of each building AND provides the Board of Education with the options for the carryover dollar amounts discussed by the Finance Committee. The consensus of the Finance Committee was to permit 75% of funds to be carried over for FY20. The proposed amounts are also consistent with staying within the District's budget for FY19.

At these levels, the individual schools will use the funds for the following purposes:

Eisenhower School:

The unexpended funds will be used to purchase furniture for classrooms and complete the Innovation Lab space. The Innovation Lab will be completed this summer. In addition, the Reading Lab is being renovated with grant funds this summer.

Ross School:

The unexpended funds will be used to purchased 21st Century furniture for collaborative learning spaces in classrooms. Tables, furniture for storage of teacher/student materials, flexible seating, and bookshelves is included as well.

Sullivan School:

The unexpended funds will be used to purchase library furniture as part of Sullivan's multi-year renovation plan. The amount from this year will specifically be used for the corner booth, ottomans, and the circulation desk in the plan. The Library Student Activity Account will be used to cover the rest of the cost for the purchase, if needed.

MacArthur School:

The unexpended funds will be used to purchase monitors for the hallway/ramp intersections by the library and cafeteria and digital signage in the office. These monitors will display up to date announcements and pictures from recent events and can also be utilized as presentation screens for the many grade level meetings and other large group events. This cafeteria space will now be able to be used as an academic space.

Based upon the responsible budgeting and spending, the administration and finance committee recommend granting the buildings 75% of the unexpended funds for each building from the FY19 budget. This amounts to approximately \$54,685. Please see the attached visual for further demonstration of the funds that will be permitted to be carried over and expended in FY20.

FY19 Unexpended Funds Analysis for Purpose of Permitting Carryover to FY20

	Budget	YTD Expense	Remainder	Amount Permitted for Carryover	
Eisenhower					
Purchased Service	\$3,000.00	\$1,671.00	\$1,329.00	75%	66%
Supplies	\$48,340.00	\$34,264.00	\$14,076.00		
Dues & Fees	\$1,250.00	\$200.00	\$1,050.00		
Total	\$52,590.00	\$36,135.00	\$16,455.00	\$12,341.25	\$10,860.30
Percent under budget (Eisenhower)			31%		
Ross					
Purchased Service	\$1,810.00	\$1,242.00	\$568.00	75%	66%
Supplies	\$45,883.00	\$32,991.00	\$12,892.00		
Dues & Fees	\$850.00	\$439.00	\$411.00		
Total	\$48,543.00	\$34,672.00	\$13,871.00	\$10,403.25	\$9,154.86
Percent under budget (Ross)			29%		
Sullivan					
Purchased Service	\$2,850.00	\$2,024.00	\$826.00	75%	66%
Supplies	\$51,296.00	\$33,577.00	\$17,719.00		
Dues & Fees	\$790.00	\$179.00	\$611.00		
Total	\$54,936.00	\$35,780.00	\$19,156.00	\$14,367.00	\$12,642.96
Percent under budget (Sullivan)			35%		
MacArthur					
Purchased Service	\$21,580.00	\$6,316.00	\$15,264.00	75%	66%
Supplies	\$53,025.00	\$47,053.00	\$5,972.00		
Dues & Fees	\$4,650.00	\$2,459.00	\$2,191.00		
Total	\$79,255.00	\$55,828.00	\$23,427.00	\$17,570.25	\$15,461.82
Percent under budget (MacArthur)			30%		
Total funds budgeted (across ALL buildings)			\$235,324.00	TOTAL DOLLARS CARRIED OVER /	
Total funds remaining (across ALL buildings)			\$72,909.00		
Percent under budget (across ALL buildings)			31%		
				\$54,681.75	\$48,119.94

207

er to FY20
50%
\$8,227.50
50%
\$6,935.50
50%
\$9,578.00
50%
\$11,713.50
\$36,454.50
AT SPECIFIC %



SOIL ENGINEERING AND TESTING
CONSULTANTS

Construction Observation and Material Testing Services Budget Cost Proposal

Prospect Heights School District 23
2019 Paving Work Project
Dwight D. Eisenhower Elementary School

700 N. Schoenbeck Road
Prospect Heights, Illinois

May 6, 2019

Prepared by:

Peter Triantafillos, P.E.
Vice President

Soil Engineering and Testing Consultants, LLC
800 West Central Road, Suite 106N
Mount Prospect, IL 60056
P: 224 636 7639
F: 224 636 7641



May 6, 2019

Sent via Email: CAKillinger@arconassoc.com

Mr. Chris A. Killinger, ALA, LEED AP
Project Architect
ARCON Associates, Inc.
2050 South Finley Road, Suite 40
Lombard, Illinois 60148

Re: Budget Cost Proposal for Construction Observation and Material Testing Services for the Prospect Heights School District 23 – 2019 Paving Work Project at Dwight D. Eisenhower Elementary School in Prospect Heights, Illinois
SET Proposal No.: 1383

Dear Mr. Killinger:

Soil Engineering and Testing Consultants, LLC (SET Consultants) is pleased to provide you with this proposal for construction observation and related field and laboratory material testing services for the above-referenced project based on the Request for Proposal (RFP) sent via e-mail to SET Consultants on May 3, 2019. Electronic copies of the project drawings were also reviewed by SET Consultants and were used in formulating a staffing schedule for the field services.

As a construction and materials testing group in the Chicagoland area, we believe utilizing SET Consultant's services on your project provides you with the following advantages:

- SET Consultants have provided Construction Observation and Material Testing to a number of schools in the Midwest area and is familiar with all the testing requirements.
- The experienced and qualified staff we propose can make a significant difference in the success of the project. The SET Consultant's project approach includes providing field and management personnel experienced in the specified work areas. SET Consultants is a licensed **Professional Design Firm in Illinois** and our management staff is comprised of experienced project managers and Professional Engineers (P.E.). Our project staff can add more than just timely reporting of test results. It is our goal to assist the construction team in developing this project efficiently and cost effectively while maintaining the overall project quality.
- Through our experience and client feedback, we have developed a budget tracking spreadsheet that relates our proposal to actual units used and presents the information on a month-by-month basis. The budget tracking spreadsheet will be submitted with the monthly invoice to help keep you aware of our budget status.
- Our laboratory is equipped with modern testing equipments and has been inspected and approved by **Cement and Concrete Reference Laboratory (CCRL)**.
- Our personnel have a variety of qualifications and experience to satisfy your testing needs including ICC, ACI CWI, IDOT PCC Level III, IDOT HMA III, S-33 Soil Inspection, Pre-Cast/Pre Stressed Concrete, PCI Level I/II, IDOT Aggregate Technician. The field testing services will be provided either by **Essential First Testing (EFT)**, a wholly owned and sub-consultant of SET and signatory to International Union of Operating Engineers, IUOE Local 150, or by SET Consultants Field Engineers.

Our services will be provided in accordance with the attached unit rates and terms and conditions for professional services. We have prepared a project budget estimate for the project based on the RFP, our assumptions and the SET Consultants staffing schedule.

If you find this proposal acceptable, please have an authorized representative of your firm execute a copy of the proposal and return one signed original to SET Consultants to formally authorize our services. Electronic submittal of the signed proposal is acceptable. We request a signed contract be provided for us to begin our services.

If you have any questions or comments, please contact us at (224).636.7639. We look forward to working with you on this project.

Respectfully,



Peter Triantafillos, P.E.
Vice President



Raul E. Dilig
President

Responsible for payment and accepted by:

Signature: _____

Name (please print): _____

Title (please print): _____

Firm: _____

Date: _____

Table of Contents

Dwight D. Eisenhower Elementary School – 2019 Paving Work Project

1.0 Project Description	1
2.0 Scope of Services	1
Task A – Soils	1
Task B – Portland Cement Concrete	1
Task C – Asphalt Paving	2
Project Management and Reporting	2
3.0 Budget Estimate	3

**BUDGET COST PROPOSAL FOR
CONSTRUCTION OBSERVATION AND RELATED FIELD AND LABORATORY TESTING SERVICES
FOR THE PROSPECT HEIGHTS SCHOOL DISTRICT 23 – 2019 PAVING WORK PROJECT AT DWIGHT D.
EISENHOWER SCHOOL IN PROSPECT HEIGHTS, ILLINOIS**

1.0 Project Description

We understand that the Prospect Heights School District 23 – 2019 Paving Work Project at Dwight D. Eisenhower Elementary School will consist of full depth asphalt pavement replacement within the playground area north of the existing school building. Additionally, concrete pavement replacement will take place along the existing concrete driveway and sidewalk areas to the immediate east of the school building. The proposed project will include the removal of existing asphalt pavement and granular basecourse, and the installation of new asphalt binder and surface course, sidewalk and driveways.

2.0 Scope of Services

Below we have described the scope of services we will provide on this project based on our review of the project plans and our experience on similar projects. Services not listed or that are requested during the project can be quoted upon request.

Task A – Soils

During removal of existing aggregate basecourse and reworking of subgrade soils, we propose to perform the following services while present on-site:

- Observe subgrade soil at design elevation or prior to fill placement to evaluate if unsuitable soils, organics, topsoil, or other materials determined to be unsuitable have been removed.
- Observe proofrolling of the subgrade and provide recommendations for improving subgrade if areas of excessive pumping and/or rutting are observed prior to placement of fill or aggregate basecourse.
- Obtain from the project site samples of the proposed fill, backfill and aggregate basecourse for laboratory testing consisting of a Modified Proctor in accordance with ASTM D1557.
- Perform in-place density testing of the proposed fill during backfilling using a nuclear moisture-density gauge or Dynamic Cone Penetrometer (DCP).
- Perform in-place density tests on the aggregate basecourse. Testing will be performed using conventional nuclear moisture-density gauge at the frequency required in the specification.

Task B – Portland Cement Concrete

During Portland Cement Concrete placement, we propose to provide a Technician to perform the following services:

- Check ready-mix truck ticket for approved concrete mix number.
- Test consistency (slump) of fresh concrete for each set of cylinders cast.
- Perform air content tests for each set of cylinders cast for air entrained mixtures.
- Measure concrete and ambient temperatures at placement time for each set of cylinders cast
- Make appropriate number of sets of cylinders for compressive strength testing.

- Field cure the cylinders according to specifications; retrieve, transport and laboratory cure in a moisture controlled environment until the specified break date.

Task C – Asphalt Paving

During asphalt installation, our field representative will perform the following while present on-site:

- Check asphalt truck ticket for approved bituminous concrete mix number.
- Establish rolling pattern in order to determine the correct number of passes of the rollers to achieve optimum density of the bituminous concrete.
- Check the loose lift thickness of the bituminous concrete during placement.
- Check the delivery and mat temperature of the bituminous concrete mixes during paving operations.
- Estimate degree of compaction of the bituminous concrete mixture using a nuclear-density gauge.

Project Management and Reporting

Our certified field representative will prepare Daily Field Reports for each site visit. This report will summarize our observations and field test results. Observations and test results will be compared to project specifications.

A final typed written report with the necessary attachments and field photos will be sent to the project team within 24 hours by the SET Project Manager. During construction, our Project Manager will also review and send subsequent laboratory reports.

3.0 Budget Estimate

3.1 Unit Rates

Personnel

Material Technician	\$ 85.00/hour
Principal Engineer	\$ 125.00/hour
Senior Project Manager/Engineer	\$ 110.00/hour
Administrative Manager	\$ 35.00/hour

Concrete Laboratory/Field Services

Concrete Compressive Strength Testing (includes molds, curing and reporting)	\$ 15.00/cylinder
Sample Pick-up (includes mileage)	\$ 40.00/pick-up

Soils Laboratory/Field Services

Modified Proctor (ASTM D1557)	\$ 185.00/sample
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Equipment Rental/Reimbursable

Nuclear Density Gauge	\$ 40.00/day
Trip Charge (includes mileage)	\$ 20.00/trip
Dynamic Cone Penetrometer (DCP)	No Charge

3.2 Work Rules

Detailed below are several of the pertinent work rules that apply to utilizing union signatory technician staff. These rules may have an effect on our proposed budget based upon the scheduling of our staff or acceleration of the project construction schedule:

- All site visits will be subject to a minimum of 4 hours and travel time.
- All field staff scheduling calls shall be made to **SET Consultants** no later than 3:30 p.m. the previous work day.
- The minimum charge for Saturday and Sunday work is 4 hours at the overtime rate noted above. Scheduling for weekend work must be completed before 3:00 p.m. Friday afternoon.

3.3 **Budget Estimate**

Dwight Eisenhower Elementary School

	<u>Days</u>	<u>Hours/ Day</u>	<u>Units/ Hours</u>	<u>Rate</u>	<u>Cost</u>
Task A - Soils					
Soils Technician	2	4	8	\$ 85.00	\$ 680.00
Modified Proctor			1	\$ 185.00	\$ 185.00
Nuclear Density Gauge			2	\$ 40.00	\$ 80.00
Travel Expenses			2	\$ 20.00	\$ 40.00
				Sub-Total	\$ 985.00
Task B - Portland Cement Concrete					
Concrete Technician	1	4	4	\$ 85.00	\$ 340.00
Concrete Compressive Strength			5	\$ 15.00	\$ 75.00
Sample Pick-up			1	\$ 40.00	\$ 40.00
Travel Expenses			1	\$ 20.00	\$ 20.00
				Sub-Total	\$ 475.00
Task C - Asphalt Paving					
Asphalt Technician	2	8	16	\$ 85.00	\$ 1,360.00
Nuclear Density Gauge			2	\$ 40.00	\$ 80.00
Travel Expenses			2	\$ 20.00	\$ 40.00
				Sub-Total	\$ 1,480.00
Project Management and Reporting					\$ 350.00
				Sub-Total	\$ 350.00
Not to Exceed Budget					<u>\$ 3,290.00</u>

Based on the scope of services described in this proposal and our assumptions, our estimated not-to-exceed-budget is \$3,290.00. The detailed breakdown of the pricing for each of the services is outlined in the cost estimate spreadsheet.

The scope of work is based on a normal work week, Monday through Friday. Overtime, subject to the Work Rules listed, will be charged at 1.5 times the specified rate. Travel time of (0.5) hour (RT) is included in the budget per site visit. Since our budget is dependent on the number and duration of site visits, this total budget may increase or decrease, depending on the actual construction schedule. The invoice for our services will be on a monthly basis. Each invoice will summarize accumulative expenses to date. We will also highlight any additional services that have been pre-approved so that they may be back-charged to the responsible party, if necessary.

Billing and Payment: Our billings to Client for services completed, unless otherwise indicated in our proposal, will be based on actual accrued time, testing costs, and expenses except as otherwise provided by the Proposal. Client agrees to pay Consultant's project invoices within 30 days upon receipt. In the event that payment is not received within 30 days then Client shall pay a service charge of 1.5 percent per month or 18 percent per year and the cost collection, including court fees and reasonable Attorney's fees, if collected by law through an Attorney. If Client has any objections to any invoice or part thereof submitted by SET Consultants, it shall so advise us in writing giving specifics of the objection within 14 days of receipt of such invoice. In the event Client does not object within such 14 day period, the invoice will no longer be subject to contest or dispute. Client agrees it will not exercise any right of set-off it may have. No deduction shall be made from SET Consultant's invoice on account of penalty or liquidated damages.

May 14, 2019

To: **Chris A. Killinger, ALA, LEED AP |**
Project Architect
A R C O N Associates, Inc.
2050 South Finley Road, Suite 40
Lombard, Illinois 60148
m 630.203.7205
p 630.495.1900 x239

Re: **Construction Materials Testing Services**
2019 Paving Work
Dwight D. Eisenhower Elementary School
1 N. Schoenbeck Road
Prospect Heights, IL 60070

Proposal No. Q19.202

Via email: CAKillinger@arconassoc.com

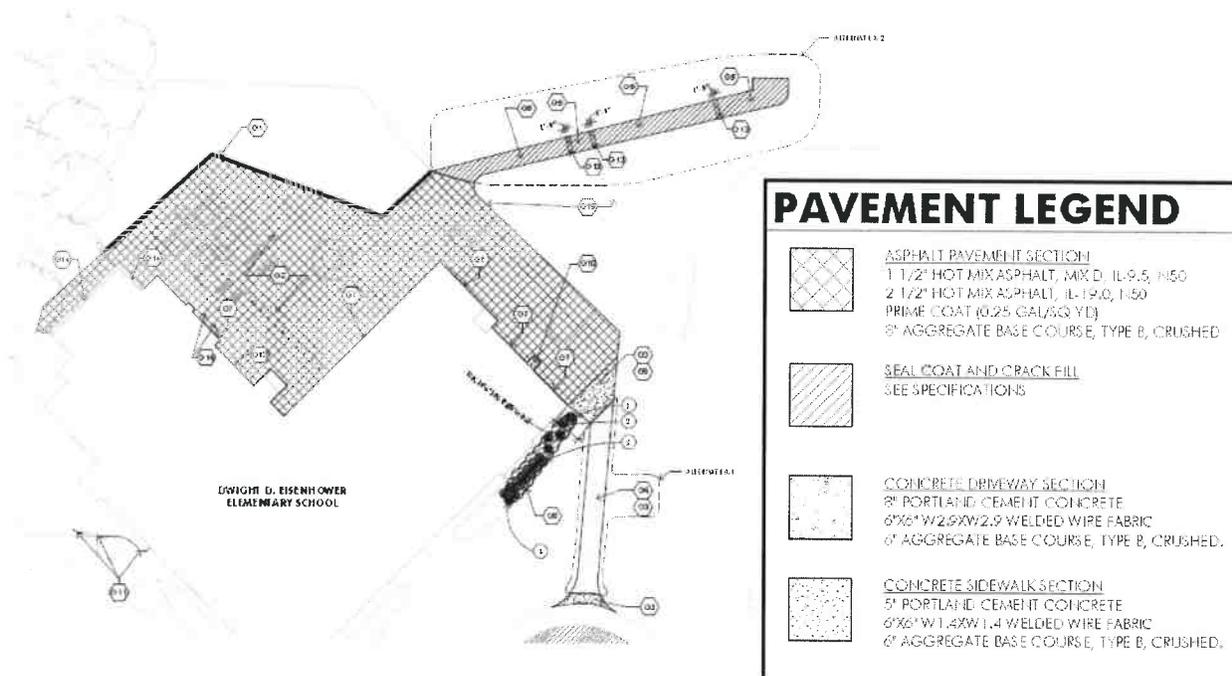
Dear Mr. Killinger,

Rubino Engineering, Inc. is pleased to submit the following proposal to provide construction materials testing services for the above referenced project.

PROJECT UNDERSTANDING

Rubino Engineering, Inc. received material quantities from you via email on May 3, 2019 and the following outlines our understanding of the requested scope of services:

Project Document



General Scope of Services

EARTHWORK / SUBBASE STONE TESTING – (4 HALF DAYS ESTIMATED)

- Field testing of on-site and borrow soil material
 - Compaction by the nuclear method, footing inspections and proof-rolls
- Laboratory testing of on-site and borrow soil material
 - Standard proctor ASTM D698 or Modified proctor ASTM D1557
- Subgrade/ Subbase stone proof roll – parking and building pad

BITUMINOUS PAVING AND EXTERIOR CONCRETE – (2 FULL DAYS ASPHALT, 2 HALF DAYS CONCRETE)

- Field testing of hot mix asphalt (HMA) – density by the nuclear method
- Field testing of uncured concrete and inspection of reinforcing steel
 - Slump, air, temperature, and casting of cylinders
 - Laboratory testing of cured concrete – compressive strength

Extras

- Re-inspection for failed tests
- Work areas not ready for inspection at the time scheduled
- Delays by the contractor
- Cancellations
- Overtime
- Any services not described and listed above

Rubino Engineering, Inc. proposes to provide experienced, technical personnel to perform the requested testing in general accordance with the client-provided project specifications. If any of the above information is incorrect, please notify us or change it on the signed copy of the proposal.

FEES

The work will be accomplished on a unit price basis in accordance with the Rubino Engineering, Inc. Schedule of Services and Fees, and will be performed pursuant to the attached General Conditions. Copies of our Schedule of Services and Fees and General Conditions are enclosed herewith and incorporated into this proposal.

Rubino Engineering, Inc.'s fees will be determined by the actual amount of technical time expended for this project and the amount of laboratory testing performed by the client's request.

ESTIMATE OF SERVICES & FEES - PREVAILING WAGE RATES

Description	Quantity	Unit Rate	Total
EARTHWORK TESTING			
Engineering Technician (MT-2)	16 @	\$99.00 per hour	\$ 1,584.00
Specimen Pick Up	1 @	\$210.00 per trip	\$ 210.00
Modified Proctor per ASTM D1557	1 @	\$237.00 each	\$ 237.00
Nuclear Density Gauge	4 @	\$44.00 per day	\$ 176.00
Vehicle Charge	4 @	\$65.00 per trip	\$ 260.00
Engineering: Report Review, Consult, Meetings, Admin	2 @	\$100.00 per hour	\$ 200.00
BITUMINOUS PAVING AND EXTERIOR CONCRETE			
Engineering Technician (MT-1)	24 @	\$95.00 per hour	\$ 2,280.00
Concrete Test Cylinders	10 @	\$17.00 each	\$ 170.00
Nuclear Density Gauge	2 @	\$44.00 per day	\$ 88.00
Cylinder Pick Up	2 @	\$210.00 per trip	\$ 420.00
Vehicle Charge	4 @	\$65.00 per trip	\$ 260.00
Engineering: Report Review, Consult, Meetings, Admin	2 @	\$100.00 per hour	\$ 200.00
SUMMARY			
		EARTHWORK TESTING	\$ 2,667.00
		BITUMINOUS PAVING AND EXTERIOR CONCRETE	\$ 3,418.00

TOTAL ESTIMATED BUDGET: \$ 6,085.00

The fees charged under this agreement are subject to change 6 months from the date of the proposal.

Rubino Engineering, Inc. will proceed with the planned work only after receiving a signed copy of this proposal. Please complete the attached Project Data Sheet before returning the proposal to enable your file to be properly established.

PROJECT SCHEDULING

Please book testing services prior to 4pm the day before testing is needed via our website:

<https://rubinoeng.com/schedule-field-testing>

The office and field project manager will be notified, and you will receive a confirmation email and possibly a follow up phone call or email for additional project information.

Changes to the schedule or cancellations: scheduling@rubinoeng.com

Please call the office with any questions or changes to the schedule 8am to 4pm. After hours calls can go to Tim Dunne's cell phone at 847-343-0749

CLOSING

Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact me with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

RUBINO ENGINEERING, INC.



Michelle A. Lipinski, PE
President

**RUBINO ENGINEERING, INC. IS:
AN AASHTO-ACCREDITED LABORATORY
IDOT PREQUALIFIED
IDOT DBE-CERTIFIED (100% WOMAN-OWNED)**

michelle.lipinski@rubinoeng.com

AUTHORIZATION AND PROPOSAL ACCEPTANCE

If this proposal is acceptable to you, Rubino Engineering, Inc. will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of signed authorization.

AGREED TO, THIS _____ DAY OF _____ , 20__.
BY (please print): _____
TITLE: _____
COMPANY: _____
SIGNATURE: _____

PROJECT INFORMATION:

1. Project Name: _____
2. Project Location: _____
3. Your Job No: _____ Purchase Order No.: _____
4. Project Manager: _____ Telephone No.: _____
5. Site Contact: _____ Telephone No.: _____
6. Number and Distribution of Reports:
() Copies To: _____ () Copies To: _____
Attn: _____ Attn: _____
Email: _____ Email: _____

() Copies To: _____ () Copies To: _____
Attn: _____ Attn: _____
Email: _____ Email: _____
7. Invoicing Address: _____

Attn: _____
Email: _____
8. Other Pertinent Information Or Previous Subsurface Information Available:

Rubino Engineering, Inc.
Schedule of Construction Materials Testing Services & Fees through March 1, 2020 (Illinois Prevailing Wage)

LABORATORY TESTING SERVICES

Compression testing of concrete, mortar and grout specimens by ASTM procedures	Per Cylinder	\$ 17.00
Pick-up of test cylinders and transportation to lab (min. 2), or cancellation hours (min. 4)	Per Trip	\$210.00
Density relationship of soils		
ASTM D698 - AASHTO T99 (Standard Proctor)	Each	\$215.00
ASTM D1557 - AASHTO T180 (Modified Proctor)	Each	\$237.00
Asphalt		
Maximum Theoretical Specific Gravity	Each	\$120.00
Bulk Specific Gravity	Each	\$105.00
Ignition Oven Test / Reflux Extraction + Sieve Analysis	Each	\$139.00
Core Densities	Each	\$ 45.00
Sieve Analysis (Washed)	Each	\$ 94.00
Sample preparation for the above tests	Each	\$ 44.00

MATERIAL TESTER - 1 - Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

Per Hour	\$ 95.00
Per Hour Overtime (before 8am, after 5pm and Saturdays)	\$147.00
Per Hour Overtime Sundays and Holidays	\$196.00

MATERIAL TESTER - 2 - Field inspection of fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

Per Hour	\$ 99.00
Per Hour Overtime (before 8am, after 5pm and Saturdays)	\$148.50
Per Hour Overtime Sundays and Holidays	\$196.00

EQUIPMENT CHARGES

Vehicle Charge - Round Trip	Per Day	\$ 65.00
Nuclear Density Gauge	Per Day	\$ 44.00

ENGINEERING SERVICES

Project Engineer/Manager	Per Hour	\$100.00
Administrative Assistant	Per Hour	\$ 55.00
Report Review	Each	\$ 50.00

REMARKS

- 1) All fees and services are provided in accordance with the attached Rubino Engineering, Inc. General Conditions.
- 2) Unit prices/rates are in effect for 6 months from the date of this proposal and are subject to change without notice thereafter if not noted above.
- 3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 7:00 AM or after 3:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate. Sundays and holidays are double time.
- 4) All rates are billed on a portal-to-portal basis.
- 5) Standby time due to delays beyond our control will be charged at the applicable hourly rate.
- 6) Transportation and per diem are charged at the applicable rates per trip.
- 7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
- 8) A minimum charge of 4 hours applies to field testing and observation services.
- 9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum 4-hour charge.
- 10) For all Rubino Engineering, Inc. services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
- 11) The minimum billing increment for time is a half hour.
- 12) A project set-up charge of a minimum of two hours applies to all projects.
- 13) Professional Services rates are exclusive of expert deposition or testimony time.

- 14) This proposal is based on Rubino Engineering, Inc. being scheduled on an on-call basis and letters of certification will not be provided unless Rubino Engineering, Inc. is notified in advance and Rubino Engineering, Inc. is scheduled for full time inspection and testing of the area or item to be certified.
- 15) If special inspections are required by the city where the construction is to take place, it must be brought to the attention of Rubino Engineering, Inc. prior to the start of construction as additional charges will apply.
- 16) Prevailing wage fees are subject to change based on the Illinois Department of Labor.
- 17) Services and fees not listed on this schedule may be quoted on request.

GENERAL CONDITIONS

1. PARTIES AND SCOPE OF SERVICES: Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the services. "Services" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional services ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the services to be done by Rubino Engineering, Inc. If Client is ordering the services on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said services. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s services. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of services from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall be brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold Rubino Engineering, Inc., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF SERVICES: The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the services or if, upon embarking upon its services, Rubino Engineering, Inc. is required to stop or interrupt the progress of its services as a result of changes in the scope of the services requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the services. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its services or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional services as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to perform services hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Rubino Engineering, Inc. may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, losses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client and/or by any of Client's subcontractors or sub consultants

6. RESPONSIBILITY: Rubino Engineering, Inc.'s services shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s services or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.

8. PAYMENT: Client shall be invoiced once each month for services performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its services upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Release of such lien shall be given only when payment in full has been received for services duly rendered. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.

9. STANDARD OF CARE: RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. RUBINO ENGINEERING, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN CONNECTION WITH ITS SERVICES PROVIDED AS SET FORTH IN ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, AND THESE GENERAL CONDITIONS. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.

10. INDEMNITY: To the fullest extent permitted by law, Client and Rubino Engineering, Inc. each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, subcontractors, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Rubino Engineering, Inc., they shall be borne by each party in proportion to its negligence.

11. TERMINATION: This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Rubino Engineering Inc. has been paid in full all amounts due for services, expenses and other related changes.

12. DISPUTE RESOLUTION: In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Rubino Engineering, Inc. agree to attempt to resolve such disputes in the following manner: 1) The parties agree to attempt to resolve any and all unsettled claims, counterclaims, disputes and other matters in question through direct negotiations between the appropriate representatives of each party; 2) If such negotiations are not fully successful, the parties agree to submit any and all remaining unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

13. WITNESS FEES: Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena.

14. NO HIRE: Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.

15. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA, CERCLA, or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA, CERCLA, and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

16. PROVISIONS SEVERABLE: The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

17. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.



AUTHORIZATION FOR PROFESSIONAL SERVICES*

ECS MIDWEST, LLC
 1575 Barclay Blvd, Buffalo Grove, IL 60089
 Phone: 847-279-0366 Fax: 847-279-0369

ECS is pleased to provide the professional services outlined in the proposed scope of services below. This contract confirms your authorization for the services requested, and your agreement to the incorporated Terms and Conditions under which the services will be provided.

PROJECT INFORMATION

Project Name:	Eisenhower Elementary School D-23	ECS Project No:	
Street Address:	1 Schoenbeck Rd,	ECS Proposal No:	16:19030-CP
City, State:	Prospect Heights, IL, 60070		

Client Invoice Information

Firm:	ARCON Associates, Inc.	Attn:	Mr. Chris A. Killinger
Address:	2050 south finley road, suite 40		
City, State:	Lombard, Illinois	Zip Code:	60148

PROPOSED SCOPE OF SERVICES

- Foundation Testing Asphalt Testing Concrete Testing Reinforcing Steel Observation
 Masonry Testing Structural Steel Observation Soils Testing Laboratory Testing
- Other: _____

BUDGET ESTIMATE

Construction Materials Testing	Quantity	Units	Unit Cost	Est.Total	
Engineering Technician	8 trips at 8 hours/trip	64	HR	\$96.00	\$6,144.00
Concrete Samples	2 sets at 5 cyl/set	10	EA	\$15.00	\$150.00
Cylinder Pickup	2 trips at 1 hour/trip	2	HR	\$96.00	\$192.00
Nuclear Gauge Rental		2	DAY	\$25.00	\$50.00
Trip Charge (mileage/truck)		10	TRIP	\$20.00	\$200.00
Project Manager		3	HR	\$135.00	\$405.00
Principal Engineer		1	HR	\$180.00	\$180.00
Field Services Secretary		1	HR	\$60.00	\$60.00

ESTIMATED COST: \$7,381.00

The services described above will be rendered portal-to-portal from our office in Bridgeview, Illinois. All site visits are subject a 4 hour on-site minimum, plus travel related charges (1-hour roundtrip travel time and mileage). Unit rates are based on a normal 8 hour work day, Monday through Friday, between normal business hours of 7:00 a.m. to 3:30 p.m. Overtime beyond 8 hours/day, outside normal hours, and on Saturday, Sunday or holidays will be invoiced at a rate of 1.5 times or 2.0 times (Sunday/Holidays) the normal hourly rate indicated above. A ½ hour of Project Manager, ¼ hour of Principal Engineer and ¼ hour of Secretary time will be invoiced for each day we are dispatched to the site. A \$250.00 charge will be assessed for same day cancellations.

Work Authorized By:

Signature:	Date:	
Print Name:	Title:	
Firm:		

Signatory warrants his/her authority to bind the entity represented

For ECS MIDWEST, LLC:

Signature:	Date:	05/10/19
Project Manager:		
Signature:	Date:	05/10/19
Principal Engineer:		

NOTE: Proposal Incorporating Terms and Conditions. ECS Terms and Conditions are attached to this proposal and are an integral part of your Authorization to Proceed. Please read the Terms and Conditions before signing this proposal. By your acceptance of this proposal you agree to accept all of the Terms and Conditions. Should these services be authorized without receiving a written copy of this contract, the terms and conditions of this contract shall, nevertheless be in effect, even in the absence of a written acceptance by you.

ECS MIDWEST, LLC TERMS AND CONDITIONS OF SERVICE

The professional services (the "Services") to be provided by ECS MIDWEST, LLC ["ECS"] pursuant to the Proposal shall be provided in accordance with these Terms and Conditions of Service ("Terms"), including any addenda as may be incorporated or referenced in writing shall form the Agreement between ECS and Client.

1.0 INDEPENDENT CONSULTANT STATUS - ECS shall serve as an independent professional consultant to CLIENT for Service on the Project, identified above, and shall have control over, and responsibility for, the means and methods for providing the Services identified in the Proposal, including the retention of Subcontractors and Subconsultants

2.0 SCOPE OF SERVICES - It is understood that the fees, reimbursable expenses and time schedule defined in the Proposal are based on information provided by CLIENT and/or CLIENT'S contractors and consultants. CLIENT acknowledges that if this information is not current, is incomplete or inaccurate, if conditions are discovered that could not be reasonably foreseen, or if CLIENT orders additional services, the scope of services will change, even while the Services are in progress.

3.0 STANDARD OF CARE

3.1 In fulfilling its obligations and responsibilities enumerated in the Proposal, ECS shall be expected to comply with and its performance evaluated in light of the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity at that time in the region (the "Standard of Care"). Nothing contained in the Proposal, the agreed-upon scope of Services, these Terms and Conditions of Service or any ECS report, opinion, plan or other document prepared by ECS shall constitute a warranty or guaranty of any nature whatsoever.

3.2 CLIENT understands and agrees that ECS will rely on the facts learned from data gathered during performance of Services as well as those facts provided by the CLIENT. CLIENT acknowledges that such data collection is limited to specific areas that are sampled, bored, tested, observed and/or evaluated. Consequently, CLIENT waives any and all claims based upon erroneous facts provided by the CLIENT, facts subsequently learned or regarding conditions in areas not specifically sampled, bored, tested, observed or evaluated by ECS.

3.3 If a situation arises that causes ECS to believe compliance with CLIENT'S directives would be contrary to sound engineering practices, would violate applicable laws, regulations or codes, or will expose ECS to legal claims or charges, ECS shall so advise CLIENT. If ECS' professional judgment is rejected, ECS shall have the right to terminate its Services in accordance with the provisions of Section 25.0, below.

3.4 If CLIENT decides to disregard ECS' recommendations with respect to complying with applicable Laws or Regulations, ECS shall determine if applicable law requires ECS to notify the appropriate public officials. CLIENT agrees that such determinations are ECS' sole right to make.

4.0 CLIENT DISCLOSURES

4.1 Where the Scope of Services requires ECS to penetrate a Site surface, CLIENT shall furnish and/or shall direct CLIENT'S consultant(s) or agent(s) to furnish ECS information identifying the type and location of utility lines and other man-made objects known, suspected, or assumed to be located beneath or behind the Site's surface. ECS shall be entitled to rely on such information for completeness and accuracy without further investigation, analysis, or evaluation.

4.2 "Hazardous Materials" shall include but not be limited to any substance that poses or may pose a present or potential hazard to human health or the environment whether contained in a product, material, by-product, waste, or sample, and whether it exists in a solid, liquid, semi-solid or gaseous form. CLIENT shall notify ECS of any known, assumed, or suspected regulated, contaminated, or other similar Hazardous Materials that may exist at the Site prior to ECS mobilizing to the Site.

4.3 If any Hazardous Materials are discovered, or are reasonably suspected by ECS after its Services begin, ECS shall be entitled to amend the scope of Services and adjust its fees to reflect the additional work or personal protective equipment and/or safety precautions required by the existence of such Hazardous Materials.

5.0 INFORMATION PROVIDED BY OTHERS - CLIENT waives, releases and discharges ECS from and against any claim for damage, injury or loss allegedly arising out of or in connection with errors, omissions, or inaccuracies in documents and other information in any form provided to ECS by CLIENT or CLIENT'S agents, contractors, or consultants, including such information that becomes incorporated into ECS documents.

6.0 CONCEALED RISKS - CLIENT acknowledges that special risks are inherent in sampling, testing and/or evaluating concealed conditions that are hidden from view and/or neither readably apparent nor easily accessible, e.g., subsurface conditions, conditions behind a wall, beneath a floor, or above a ceiling. Such circumstances require that certain assumptions be made regarding existing conditions, which may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of a building or component thereof. Accordingly, ECS shall not be responsible for the verification of such conditions unless verification can be made by simple visual observation. Client agrees to bear any and all costs, losses, damages and expenses (including, but not limited to, the cost of ECS' Additional Services) in any way arising from or in connection with the existence or discovery of such concealed or unknown conditions.

7.0 RIGHT OF ENTRY/DAMAGE RESULTING FROM SERVICES

7.1 CLIENT warrants that it possesses the authority to grant ECS right of entry to the Site for the performance of Services. CLIENT hereby grants ECS and its subcontractors and/or agents, the right to enter from time to time onto the property in order for ECS to perform its Services. CLIENT agrees to indemnify and hold ECS harmless from any claims arising from allegations that ECS trespassed or lacked authority to access the Site.

7.2 CLIENT warrants that it possesses all necessary permits, licenses and/or utility clearances for the Services to be provided by ECS except where ECS' Proposal explicitly states that ECS will obtain such permits, licenses, and/or utility clearances.

7.3 ECS will take reasonable precautions to limit damage to the Site and its improvements during the performance of its Services. CLIENT understands that the use of exploration, boring, sampling, or testing equipment may cause minor, but common, damage to the Site. The correction and restoration of such common damage is CLIENT'S responsibility unless specifically included in ECS' Proposal.

7.4 CLIENT agrees that it will not bring any claims for liability or for injury or loss against ECS arising from (i) procedures associated with the exploration, sampling or testing activities at the Site, (ii) discovery of Hazardous Materials or suspected Hazardous Materials, or (iii) ECS' findings, conclusions, opinions, recommendations, plans, and/or specifications related to discovery of contamination.

8.0 UNDERGROUND UTILITIES

8.1 ECS shall exercise the Standard of Care in evaluating client-furnished information as well as information readily and customarily available from public utility locating services (the "Underground Utility Information") in its effort to identify underground utilities. The extent of such evaluations shall be at ECS' sole discretion.

8.2 CLIENT recognizes that the Underground Utility Information provided to or obtained by ECS may contain errors or be incomplete. CLIENT understands that ECS may be unable to identify the locations of all subsurface utility lines and man-made features.

8.3 CLIENT waives, releases, and discharges ECS from and against any claim for damage, injury or loss allegedly arising from or related to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to ECS' attention in writing by CLIENT, not correctly shown on the Underground Utility Information and/or not properly marked or located by the utility owners, governmental or quasi-governmental locators, or private utility locating services as a result of ECS' or ECS' subcontractor's request for utility marking services made in accordance with local industry standards.

9.0 SAMPLES

9.1 Soil, rock, water, building materials and/or other samples and sampling by-products obtained from the Site are and remain the property of CLIENT. Unless other arrangements are requested by CLIENT and mutually agreed upon by ECS in writing, ECS will retain samples not consumed in laboratory testing for up to sixty (60) calendar days after the issuance of any document containing data obtained from such samples. Samples consumed by laboratory testing procedures will not be stored.

9.2 Unless CLIENT directs otherwise, and excluding those issues covered in Section 10.0, CLIENT authorizes ECS to dispose of CLIENT'S non-hazardous samples and sampling or testing process by-products in accordance with applicable laws and regulations.

10.0 ENVIRONMENTAL RISKS

10.1 When Hazardous Materials are known, assumed, suspected to exist, or discovered at the Site, ECS will endeavor to protect its employees and address public health, safety, and environmental issues in accordance with the Standard of Care. CLIENT agrees to compensate ECS for such efforts.

10.2 When Hazardous Materials are known, assumed, or suspected to exist, or discovered at the Site, ECS and/or ECS' subcontractors will exercise the Standard of Care in containerizing and labeling such Hazardous Materials in accordance with applicable laws and regulations, and will leave the containers on Site. CLIENT is responsible for the retrieval, removal, transport and disposal of such contaminated samples, and sampling process byproducts in accordance with applicable law and regulation.

10.3 Unless explicitly stated in the Scope of Services, ECS will neither subcontract for nor arrange for the transport, disposal, or treatment of Hazardous Materials. At CLIENT'S written request, ECS may assist CLIENT in identifying appropriate alternatives for transport, off-site treatment, storage, or disposal of such substances, but CLIENT shall be solely responsible for the final selection of methods and firms to provide such services. CLIENT shall sign all manifests for the disposal of substances affected by contaminants and shall otherwise exercise prudence in arranging for lawful disposal.

10.4 In those instances where ECS is expressly retained by CLIENT to assist CLIENT in the disposal of Hazardous Materials, samples, or wastes as part of the Proposal, ECS shall do so only as CLIENT'S agent (notwithstanding any other provision of this AGREEMENT to the contrary). ECS will not assume the role of, nor be considered a generator, storer, transporter, or disposer of Hazardous Materials.

10.5 Subsurface sampling may result in unavoidable cross-contamination of certain subsurface areas, as when a probe or excavation/boring device moves through a contaminated zone and links it to an aquifer, underground stream, pervious soil stratum, or other hydrous body not previously contaminated, or connects an uncontaminated zone with a contaminated zone. Because sampling is an essential element of the Services indicated herein, CLIENT agrees this risk cannot be eliminated. Provided such services were performed in accordance with the Standard of Care, CLIENT waives, releases and discharges ECS from and against any claim for damage, injury, or loss allegedly arising from or related to such cross-contamination.

10.6 CLIENT understands that a Phase I Environmental Site Assessment (ESA) is conducted solely to permit ECS to render a professional opinion about the likelihood of the site having a Recognized Environmental Condition on, in, beneath, or near the Site at the time the Services are conducted. No matter how thorough a Phase I ESA study may be, findings derived from its conduct are highly limited and ECS

cannot know or state for an absolute fact that the Site is unaffected or adversely affected by one or more Recognized Environmental Conditions. CLIENT represents and warrants that it understands the limitations associated with Phase I ESAs.

11.0 OWNERSHIP OF DOCUMENTS

- 11.1 ECS shall be deemed the author and owner (or licensee) of all documents, technical reports, letters, photos, boring logs, field data, field notes, laboratory test data, calculations, designs, plans, specifications, reports, or similar documents and estimates of any kind furnished by it [the "Documents of Service"] and shall retain all common law, statutory and other reserved rights, including copyrights. CLIENT shall have a limited, non-exclusive license to use copies of the Documents of Service provided to it in connection with the Project for which the Documents of Service are provided until the completion of the Project.
- 11.2 ECS' Services are performed and Documents of Service are provided for the CLIENT'S sole use. CLIENT understands and agrees that any use of the Documents of Service by anyone other than the CLIENT, it's licensed consultants and its contractors is not permitted. CLIENT further agrees to indemnify and hold ECS harmless for any errors, omissions or damage resulting from its contractors' use of ECS' Documents of Service.
- 11.3 CLIENT agrees to not use ECS' Documents of Service for the Project if the Project is subsequently modified in scope, structure or purpose without ECS' prior written consent. Any reuse without ECS' written consent shall be at CLIENT'S sole risk and without liability to ECS or to ECS' subcontractor(s). CLIENT agrees to indemnify and hold ECS harmless for any errors, omissions or damage resulting from its use of ECS' Documents of Service after any modification in scope, structure or purpose.
- 11.4 CLIENT agrees to not make any modification to the Documents of Service without the prior written authorization of ECS. To the fullest extent permitted by law, CLIENT agrees to indemnify, defend, and hold ECS harmless from any damage, loss, claim, liability or cost (including reasonable attorneys' fees and defense costs) arising out of or in connection with any unauthorized modification of the Documents of Service by CLIENT or any person or entity that acquires or obtains the Documents of Service from or through CLIENT. CLIENT represents and warrants that the Documents of Service shall be used only as submitted by ECS.

12.0 SAFETY

- 12.1 Unless expressly agreed to in writing in its Proposal, CLIENT agrees that ECS shall have no responsibility whatsoever for any aspect of site safety other than for its own employees. Nothing herein shall be construed to relieve CLIENT and/or its contractors, consultants or other parties from their responsibility for site safety. CLIENT also represents and warrants that the General Contractor is solely responsible for Project site safety and that ECS personnel may rely on the safety measures provided by the General Contractor.
- 12.2 In the event ECS assumes in writing limited responsibility for specified safety issues, the acceptance of such responsibilities does not and shall not be deemed an acceptance of responsibility for any other non-specified safety issues, including, but not limited to those relating to excavating, trenching, shoring, drilling, backfilling, blasting, or other construction activities.

13.0 CONSTRUCTION TESTING AND REMEDIATION SERVICES

- 13.1 CLIENT understands that construction testing and observation services are provided in an effort to reduce, but cannot eliminate, the risk of problems arising during or after construction or remediation. CLIENT agrees that the provision of such Services does not create a warranty or guarantee of any type.
- 13.2 Monitoring and/or testing services provided by ECS shall not in any way relieve the CLIENT'S contractor(s) from their responsibilities and obligations for the quality or completeness of construction as well as their obligation to comply with applicable laws, codes, and regulations.
- 13.3 ECS has no responsibility whatsoever for the means, methods, techniques, sequencing or procedures of construction selected, for safety precautions and programs incidental to work or services provided by any contractor or other consultant. ECS does not and shall not have or accept authority to supervise, direct, control, or stop the work of any contractor or consultant or any of their subcontractors or subconsultants.
- 13.4 ECS strongly recommends that CLIENT retain ECS to provide construction monitoring and testing services on a full time basis to lower the risk of defective or incomplete Work being installed by CLIENT'S contractor(s). If CLIENT elects to retain ECS on a part time basis for any aspect of construction monitoring and/or testing, CLIENT accepts the risks that a lower level of construction quality may occur and that defective or incomplete work may result and not be detected by ECS' part time monitoring and testing. Unless the CLIENT can show that the error or omission is contained in ECS' reports, CLIENT waives, releases and discharges ECS from and against any other claims for errors, omissions, damages, injuries, or loss alleged to arise from defective or incomplete work that was monitored or tested by ECS on a part time basis. Except as set forth in the preceding sentence, CLIENT agrees to indemnify and hold ECS harmless from all damages, costs, and attorneys' fees, for any claims alleging errors, omissions, damage, injury or loss allegedly resulting from Work that was monitored or tested by ECS on a part time basis.
- 14.0 CERTIFICATIONS - CLIENT may request, or governing jurisdictions may require, ECS to provide a "certification" regarding the Services provided by ECS. Any "certification" required of ECS by the CLIENT or jurisdiction(s) having authority over some or all aspects of the Project shall consist of ECS' inferences and professional opinions based on the limited sampling, observations, tests, and/or analyses performed by ECS at discrete locations and times. Such "certifications" shall constitute ECS' professional opinion of a condition's existence, but ECS does not guarantee that such condition exists, nor does it relieve other parties of the responsibilities or obligations such parties have with respect to the possible existence of such a condition. CLIENT agrees it cannot make the resolution of any dispute with ECS or payment of any amount due to ECS contingent upon ECS signing any such "certification."

15.0 BILLINGS AND PAYMENTS

- 15.1 Billings will be based on the unit rates, plus travel costs, and other reimbursable expenses as stated in the Professional Fees section of the Proposal. Any Estimate of Professional Fees stated in these Terms shall not be considered as a not-to-exceed or lump sum amount unless otherwise explicitly stated. CLIENT understands and agrees that even if ECS agrees to a lump sum or not-to-exceed amount, that amount shall be limited to number of hours, visits, trips, tests, borings, or samples stated in the Proposal.
- 15.2 CLIENT agrees that all Professional Fees and other unit rates shall be adjusted annually to account for inflation based on the most recent 12-month average of the Consumer Price Index (CPI-U) for all items as established by www.bls.gov when the CPI-U exceeds an annual rate of 2.0%.
- 15.3 Should ECS identify a Changed Condition(s), ECS shall notify the CLIENT of the Changed Condition(s). ECS and CLIENT shall promptly and in good faith negotiate an amendment to the Scope of Services, Professional Fees, and time schedule.
- 15.4 CLIENT recognizes that time is of the essence with respect to payment of ECS' invoices, and that timely payment is a material consideration for this agreement. All payment shall be in U.S. funds drawn upon U.S. banks and in accordance with the rates and charges set forth in the Professional Fees. Invoices are due and payable upon receipt.
- 15.5 If CLIENT disputes all or part of an invoice, CLIENT shall provide ECS with written notice stating in detail the facts of the dispute within fifteen (15) calendar days of the invoice. CLIENT agrees to pay the undisputed amount of such invoice promptly.
- 15.6 ECS reserves the right to charge CLIENT an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by Law, whichever is lower) of the invoiced amount per month for any payment received by ECS more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute. All payments will be applied to accrued interest first and then to the unpaid principal amount. Payment of invoices shall not be subject to unilateral discounting or set-offs by CLIENT.
- 15.7 CLIENT agrees that its obligation to pay for the Services is not contingent upon CLIENT'S ability to obtain financing, zoning, approval of governmental or regulatory agencies, permits, final adjudication of a lawsuit, CLIENT'S successful completion of the Project, settlement of a real estate transaction, receipt of payment from CLIENT'S client, or any other event unrelated to ECS provision of Services. Retainage shall not be withheld from any payment, nor shall any deduction be made from any invoice on account of penalty, liquidated damages, or other sums incurred by CLIENT. It is agreed that all costs and legal fees including actual attorney's fees, and expenses incurred by ECS in obtaining payment under this Agreement, in perfecting or obtaining a lien, recovery under a bond, collecting any delinquent amounts due, or executing judgments, shall be reimbursed by CLIENT.
- 15.8 Unless CLIENT has provided notice to ECS in accordance with Section 16.0 of these Terms, payment of any invoice by the CLIENT shall mean that the CLIENT is satisfied with ECS' Services and is not aware of any defects in those Services.
- 16.0 DEFECTS IN SERVICE
- 16.1 CLIENT, its personnel, its consultants, and its contractors shall promptly inform ECS during active work on any project of any actual or suspected defects in the Services so to permit ECS to take such prompt, effective remedial measures that in ECS' opinion will reduce or eliminate the consequences of any such defective Services. The correction of defects attributable to ECS' failure to perform in accordance with the Standard of Care shall be provided at no cost to CLIENT. However, ECS shall not be responsible for the correction of any deficiency attributable to CLIENT-furnished information, the errors, omissions, defective materials, or improper installation of materials by CLIENT's personnel, consultants or contractors, or work not observed by ECS. CLIENT shall compensate ECS for the costs of correcting such defects.
- 16.2 Modifications to reports, documents and plans required as a result of jurisdictional reviews or CLIENT requests shall not be considered to be defects. CLIENT shall compensate ECS for the provision of such Services.
- 17.0 INSURANCE - ECS represents that it and its subcontractors and subconsultants maintain Workers Compensation insurance, and that ECS is covered by general liability, automobile and professional liability insurance policies in coverage amounts it deems reasonable and adequate. ECS shall furnish certificates of insurance upon request. The CLIENT is responsible for requesting specific inclusions or limits of coverage that are not present in ECS insurance package. The cost of such inclusions or coverage increases, if available, will be at the expense of the CLIENT.
- 18.0 LIMITATION OF LIABILITY
- 18.1 CLIENT AGREES TO ALLOCATE CERTAIN RISKS ASSOCIATED WITH THE PROJECT BY LIMITING ECS' TOTAL LIABILITY TO CLIENT ARISING FROM ECS' PROFESSIONAL LIABILITY, I.E. PROFESSIONAL ACTS, ERRORS, OR OMISSIONS AND FOR ANY AND ALL CAUSES INCLUDING NEGLIGENCE, STRICT LIABILITY, BREACH OF CONTRACT, OR BREACH OF WARRANTY, INJURIES, DAMAGES, CLAIMS, LOSSES, EXPENSES, OR CLAIM EXPENSES (INCLUDING REASONABLE ATTORNEY'S FEES) RELATING TO PROFESSIONAL SERVICES PROVIDED UNDER THIS AGREEMENT TO THE FULLEST EXTENT PERMITTED BY LAW. THE ALLOCATION IS AS FOLLOWS.
- 18.1.1 If the proposed fees are \$10,000 or less, ECS' total aggregate liability to CLIENT shall not exceed \$20,000, or the total fee received for the services rendered, whichever is greater.
- 18.1.2 If the proposed fees are in excess of \$10,000, ECS' total aggregate liability to CLIENT shall not exceed \$50,000, or two (2) times the total fee for the services rendered, whichever is greater.
- 18.2 CLIENT agrees that ECS shall not be responsible for any injury, loss or damage of any nature, including bodily injury and property damage, arising directly or indirectly, in whole or in part, from acts or omissions by the CLIENT, its employees, agents, staff, consultants, contractors, or subcontractors to the extent such injury, damage, or loss is caused by acts or omissions of CLIENT, its employees, agents, staff, consultants, contractors, subcontractors or person/entities for whom CLIENT is legally liable.

- 18.3 CLIENT agrees that ECS' liability for all non-professional liability arising out of this agreement or the services provided as a result of the Proposal be limited to \$500,000.
- 19.0 INDEMNIFICATION**
- 19.1 Subject Section 18.0, ECS agrees to hold harmless and indemnify CLIENT from and against damages arising from ECS' negligent performance of its Services, but only to the extent that such damages are found to be caused by ECS' negligent acts, errors or omissions, (specifically excluding any damages caused by any third party or by the CLIENT.) ECS does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, or any other statute.
- 19.2 To the fullest extent permitted by Law, CLIENT agrees to indemnify, and hold ECS harmless from and against any and all liability, claims, damages, demands, fines, penalties, costs and expenditures (including reasonable attorneys' fees and costs of litigation defense and/or settlement) ["Damages"] caused in whole or in part by the negligent acts, errors, or omissions of the CLIENT or CLIENT'S employees, agents, staff, contractors, subcontractors, consultants, and clients, provided such Damages are attributable to: (a) the bodily injury, personal injury, sickness, disease and/or death of any person; (b) the injury to or loss of value to tangible personal property; or (c) a breach of these Terms. The foregoing indemnification shall not apply to the extent such Damage is found to be caused by the sole negligence, errors, omissions or willful misconduct of ECS.
- 19.3 It is specifically understood and agreed that in no case shall ECS be required to pay an amount of Damages disproportional to ECS' culpability. If CLIENT is A HOMEOWNER, HOMEOWNERS' ASSOCIATION, CONDOMINIUM OWNER, CONDOMINIUM OWNER'S ASSOCIATION, OR SIMILAR RESIDENTIAL OWNER, ECS RECOMMENDS THAT CLIENT RETAIN LEGAL COUNSEL BEFORE ENTERING INTO THIS AGREEMENT TO EXPLAIN CLIENT'S RIGHTS AND OBLIGATIONS HEREUNDER, AND THE LIMITATIONS, AND RESTRICTIONS IMPOSED BY THIS AGREEMENT. CLIENT AGREES THAT FAILURE OF CLIENT TO RETAIN SUCH COUNSEL SHALL BE A KNOWING WAIVER OF LEGAL COUNSEL AND SHALL NOT BE ALLOWED ON GROUNDS OF AVOIDING ANY PROVISION OF THIS AGREEMENT.
- 19.4 IF CLIENT IS A RESIDENTIAL BUILDER OR RESIDENTIAL DEVELOPER, CLIENT SHALL INDEMNIFY AND HOLD HARMLESS ECS AGAINST ANY AND ALL CLAIMS OR DEMANDS DUE TO INJURY OR LOSS INITIATED BY ONE OR MORE HOMEOWNERS, UNIT-OWNERS, OR THEIR HOMEOWNER'S ASSOCIATION, COOPERATIVE BOARD, OR SIMILAR GOVERNING ENTITY AGAINST CLIENT WHICH RESULTS IN ECS BEING BROUGHT INTO THE DISPUTE.
- 19.5 IN NO EVENT SHALL THE DUTY TO INDEMNIFY AND HOLD ANOTHER PARTY HARMLESS UNDER THIS SECTION 19.0 INCLUDE THE DUTY TO DEFEND.
- 20.0 CONSEQUENTIAL DAMAGES**
- 20.1 CLIENT shall not be liable to ECS and ECS shall not be liable to CLIENT for any consequential damages incurred by either due to the fault of the other or their employees, consultants, agents, contractors or subcontractors, regardless of the nature of the fault or whether such liability arises in breach of contract or warranty, tort, statute, or any other cause of action. Consequential damages include, but are not limited to, loss of use and loss of profit.
- 20.2 ECS shall not be liable to CLIENT, or any entity engaged directly or indirectly by CLIENT, for any liquidated damages due to any fault, or failure to act, in part or in total by ECS, its employees, agents, or subcontractors.
- 21.0 SOURCES OF RECOVERY**
- 21.1 All claims for damages related to the Services provided under this agreement shall be made against the ECS Entity contracting with the CLIENT for the Services, and no other person or entity. CLIENT agrees that it shall not name any affiliated entity including parent, peer, or subsidiary entity or any individual officer, director, or employee of ECS, specifically including its professional engineers and geologists.
- 21.2 In the event of any dispute or claim between CLIENT and ECS arising out of in connection with the Project and/or the Services, CLIENT and ECS agree that they will look solely to each other for the satisfaction of any such dispute or claim. Moreover, notwithstanding anything to the contrary contained in any other provision herein, CLIENT and ECS agree that their respective shareholders, principals, partners, members, agents, directors, officers, employees, and/or owners shall have no liability whatsoever arising out of or in connection with the Project and/or Services provided hereunder. In the event CLIENT brings a claim against an affiliated entity, parent entity, subsidiary entity, or individual officer, director or employee in contravention of this Section 21, CLIENT agrees to hold ECS harmless from and against all damages, costs, awards, or fees (including attorneys' fees) attributable to such act.
- 22.0 THIRD PARTY CLAIMS EXCLUSION -** CLIENT and ECS agree that the Services are performed solely for the benefit of the CLIENT and are not intended by either CLIENT or ECS to benefit any other person or entity. To the extent that any other person or entity is benefited by the Services, such benefit is purely incidental and such other person or entity shall not be deemed a third party beneficiary to the AGREEMENT. No third-party shall have the right to rely on ECS' opinions rendered in connection with ECS' Services without written consent from both CLIENT and ECS, which shall include, at a minimum, the third-party's agreement to be bound to the same Terms and Conditions contained herein and third-party's agreement that ECS' Scope of Services performed is adequate.
- 23.0 DISPUTE RESOLUTION**
- 23.1 In the event any claims, disputes, and other matters in question arising out of or relating to these Terms or breach thereof (collectively referred to as "Disputes"), the parties shall promptly attempt to resolve all such Disputes through executive negotiation between senior representatives of both parties familiar with the Project. The parties shall arrange a mutually convenient time for the senior representative of each party to meet. Such meeting shall occur within fifteen (15) days of either party's written request for executive negotiation or as otherwise mutually agreed. Should this meeting fail to result in a mutually agreeable plan for resolution of the Dispute, CLIENT and ECS agree that either party may bring litigation.
- 23.2 CLIENT shall make no claim (whether directly or in the form of a third-party claim) against ECS unless CLIENT shall have first provided ECS with a written certification executed by an independent engineer licensed in the jurisdiction in which the Project is located, reasonably specifying each and every act or omission which the certifier contends constitutes a violation of the Standard of Care. Such certificate shall be a precondition to the institution of any judicial proceeding and shall be provided to ECS thirty (30) days prior to the institution of such judicial proceedings.
- 23.3 Litigation shall be instituted in a court of competent jurisdiction in the county or district in which ECS' office contracting with the CLIENT is located. The parties agree that the law applicable to these Terms and the Services provided pursuant to the Proposal shall be the laws of the Commonwealth of Virginia, but excluding its choice of law rules. Unless otherwise mutually agreed to in writing by both parties, CLIENT waives the right to remove any litigation action to any other jurisdiction. Both parties agree to waive any demand for a trial by jury.
- 24.0 CURING A BREACH**
- 24.1 A party that believes the other has materially breached these Terms shall issue a written cure notice identifying its alleged grounds for termination. Both parties shall promptly and in good faith attempt to identify a cure for the alleged breach or present facts showing the absence of such breach. If a cure can be agreed to or the matter otherwise resolved within thirty (30) calendar days from the date of the termination notice, the parties shall commit their understandings to writing and termination shall not occur.
- 24.2 Either party may waive any right provided by these Terms in curing an actual or alleged breach; however, such waiver shall not affect future application of such provision or any other provision.
- 25.0 TERMINATION**
- 25.1 CLIENT or ECS may terminate this agreement for breach or these terms, non-payment, or a failure to cooperate. In the event of termination, the effecting party shall so notify the other party in writing and termination shall become effective fourteen (14) calendar days after receipt of the termination notice.
- 25.2 Irrespective of which party shall effect termination, or the cause therefore, ECS shall promptly render to CLIENT a final invoice and CLIENT shall immediately compensate ECS for Services rendered and costs incurred including those Services associated with termination itself, including without limitation, demobilizing, modifying schedules, and reassigning personnel.
- 26.0 TIME BAR TO LEGAL ACTION -** Unless prohibited by law, and notwithstanding any Statute that may provide additional protection, CLIENT and ECS agree that a lawsuit by either party alleging a breach of this agreement, violation of the Standard of Care, non-payment of invoices, or arising out of the Services provided hereunder, must be initiated in a court of competent jurisdiction no more than two (2) years from the time the party knew, or should have known, of the facts and conditions giving rise to its claim, and shall under no circumstances shall such lawsuit be initiated more than three (3) years from the date of substantial completion of ECS' Services.
- 27.0 ASSIGNMENT -** CLIENT and ECS respectively bind themselves, their successors, assigns, heirs, and legal representatives to the other party and the successors, assigns, heirs and legal representatives of such other party with respect to all covenants of these Terms. Neither CLIENT nor ECS shall assign these Terms, any rights thereunder, or any cause of action arising therefrom, in whole or in part, without the written consent of the other. Any purported assignment or transfer, except as permitted above, shall be deemed null, void and invalid, the purported assignee shall acquire no rights as a result of the purported assignment or transfer and the non-assigning party shall not recognize any such purported assignment or transfer.
- 28.0 SEVERABILITY -** Any provision of these Terms later held to violate any law, statute, or regulation, shall be deemed void, and all remaining provisions shall continue in full force and effect. CLIENT and ECS shall endeavor to quickly replace a voided provision with a valid substitute that expresses the intent of the issues covered by the original provision.
- 29.0 SURVIVAL -** All obligations arising prior to the termination of the agreement represented by these Terms and all provisions allocating responsibility or liability between the CLIENT and ECS shall survive the substantial completion of Services and the termination of the agreement.
- 30.0 TITLES: ENTIRE AGREEMENT**
- 30.1 The titles used herein are for general reference only and are not part of the Terms and Conditions.
- 30.2 These Terms and Conditions of Service together with the Proposal, including all exhibits, appendixes, and other documents appended to it, constitute the entire agreement between CLIENT and ECS. CLIENT acknowledges that all prior understandings and negotiations are superseded by this agreement.
- 30.3 CLIENT and ECS agree that subsequent modifications to the agreement represented by these shall not be binding unless made in writing and signed by authorized representatives of both parties.
- 30.4 All preprinted terms and conditions on CLIENT'S purchase order, Work Authorization, or other service acknowledgement forms, are inapplicable and superseded by these Terms and Conditions of Service.
- 30.5 CLIENT'S execution of a Work Authorization, the submission of a start work authorization (oral or written) or issuance of a purchase order constitutes CLIENT'S acceptance of this Proposal and its agreement to be fully bound the foregoing Terms. If CLIENT fails to provide ECS with a signed copy of these Terms or the attached Work Authorization, CLIENT agrees that by authorizing and accepting the services of ECS, it will be fully bound by these Terms as if they had been signed by CLIENT.

< END OF TERMS AND CONDITIONS OF SERVICE >

PROPOSAL

MAURO SEWER CONSTRUCTION, INC.
 1251 REDEKER ROAD DES PLAINES, ILLINOIS 60016
 PHONE: 847-803-2033, FAX: 847-803-2034

PROPOSAL NO 111
 March 27, 2019
 PAGE 1 OF 1

TO: BRIAN ROMINSKI
 630-277-1987
 brominski@d23.org

RE: BETSY ROSS ELEMENTARY SCHOOL
ANNE SULLIVAN SCHOOL
 DWIGHT D EISENHOWER ELEMENTARY SCHOOL
 SCHOOL DISTRICT 23
 PROSPECT HEIGHTS, IL

ITEM #	ITEM	UNITS	QUANTITY	UNIT PRICE	AMOUNT
BETSY ROSS / SULLIVAN					
1	TUCK POINT STRUCTURE	EA	5		
2	NEW RINGS	EA	3		
3	RECONSTRUCTION	EA	2		
4	MOBILIZATION	EA	1		
5	DEMOBILIZATION	EA	1		
BETSY ROSS / SULLIVAN TOTAL:					\$ 9,950.00
EISENHOWER					
1	NEW RINGS	EA	2		
2	RECONSTRUCTION	EA	1		
EISENHOWER TOTAL:					\$ 3,950.00
TOTAL AMOUNT					\$ 13,900.00
BETSY ROSS / SULLIVAN (ALTERNATE)					
1	CONCRETE W/ WIRE MESH AROUND FRAME W/ ADJUSTMENT & RECONSTRUCTION	EA	4		\$ 2,600.00
EISENHOWER (ALTERNATE)					
1	CONCRETE W/ WIRE MESH AROUND FRAME, ADJUSTMENT & RECONSTRUCTION	EA	3		\$ 1,950.00
NOTE	ANY ADDITIONAL WORK NEEDED WILL BE DONE ON T&M BASIS OR APPROVED SIGNED ORDER				
NOTE	PRICE IS SUBJECT TO CHANGE IF PROJECT IS NOT STARTED BY MAY 1, 2019				
NOTE	A 50% DOWN PAYMENT IS REQUIRED PRIOR TO THE START OF THE PROJECT. THE REMAINING 50% SHALL BE PAID UPON COMPLETION OF THE PROJECT				

THE FOLLOWING EXCLUSIONS ARE NOT INCLUDED, UNLESS SPECIFIED ABOVE:

- *BONDS *ENGINEERING *SILT FENCING *FENCE REMOVAL AND/OR RE-INSTALLATION *UTILITY POLE BRACING *FEES *TREE ROOT PRUNING
- *TREE PROTECTION *NO DEWATERING *CONCRETE REMOVAL *CONCRETE REPLACEMENT *LANDSCAPE RESTORATIONS OF ANY KIND
- *PERMITS *SAW CUTTING *TRAFFIC CONTROL AND/OR PROTECTION *LAYOUT *CONTAMINATED SPOILS *NO RIP RAP *SPOIL REMOVAL
- *PAVEMENT REMOVAL AND/OR REPLACEMENT *FLOW TEST *PURCHASE AND/OR REPLACEMENT OF BITUMINOUS COLD PATCH *SALES TAX
- *TELEVISIONING OF ANY EXISTING AND/OR NEW SEWERS *SOIL CERTIFICATION *NO DUST CONTROL *NO STREET SWEEPING
- *NO DEMOLITION OF EXISTING UTILITIES *ALL PIPE TO END 5' OUTSIDE OF BUILDING CONNECTIONS BY OTHERS *NO ROCK EXCAVATION
- *PLUMBER TO BE SUPPLIED BY GC IF NEEDED *NO SECONDARY LOCATE *MINORITY PARTICIPATION *NO HAZARD MATERIAL TESTING
- *NO EROSION CONTROL *NO FROST EXCAVATION *NO CITY SEWER OR WATER TAP FEES *NO DRAIN LAYERS LICENSE *NO INSPECTION FEES

RESPECTFULLY SUBMITTED:

ACCEPTED:

PASQUALE MAURO, PRESIDENT

DATE: _____

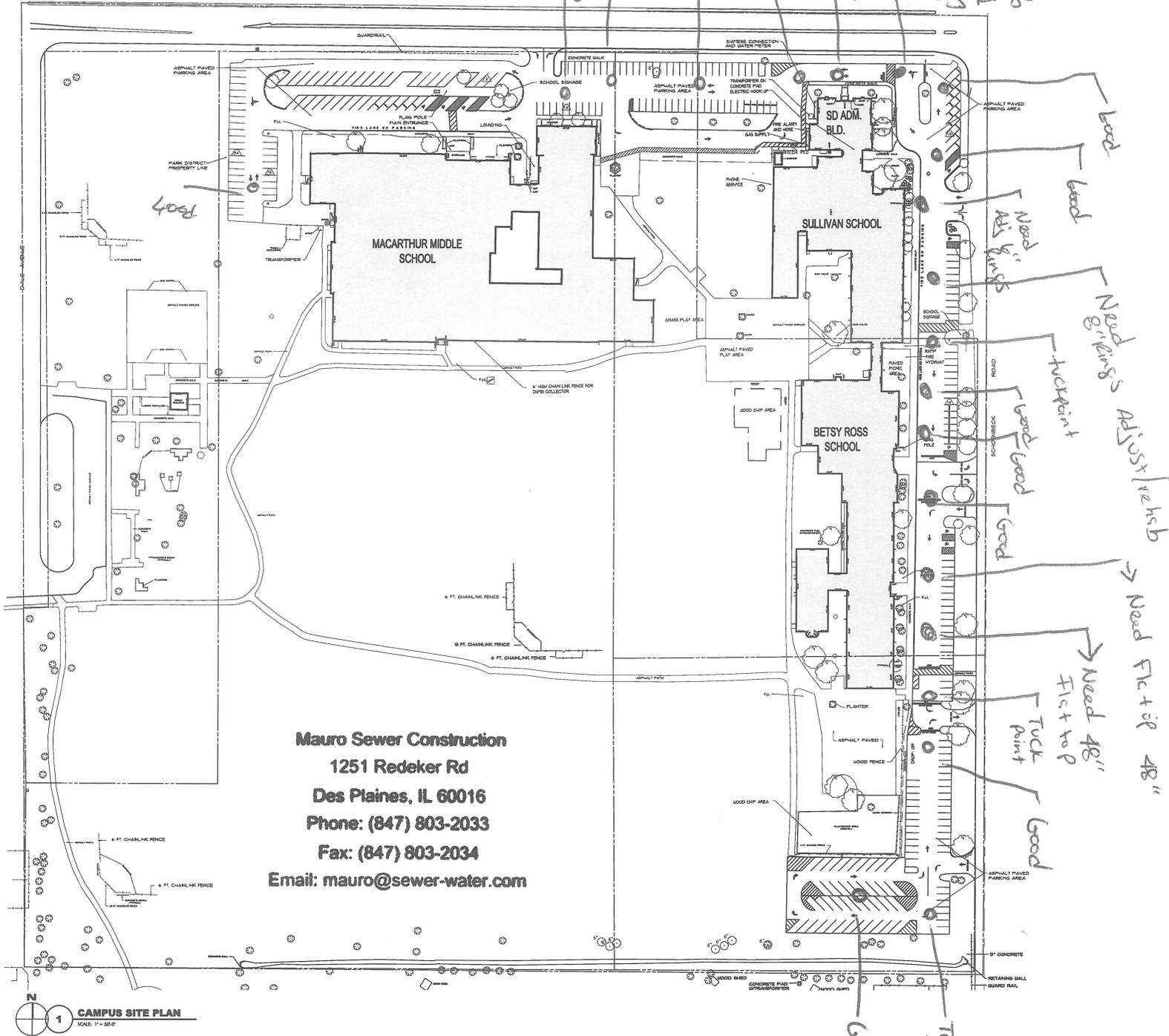
SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

NOTE:

1. MAURO WILL NOT BE RESPONSIBLE FOR ANY LEGAL FEES OR COURT COSTS THAT SHOULD ARISE IN THE MATTER OF A LAWSUIT.
2. THIS PROPOSAL SHALL BE CONTINGENT ON ACCEPTANCE OF MAURO SEWER CONSTRUCTION, INC.'S GENERAL CONDITIONS (ATTACHED).
3. THIS PROPOSAL IS VALID FOR THIRTY DAYS FROM: March 27, 2019



Mauro Sewer Construction
 1251 Redeker Rd
 Des Plaines, IL 60016
 Phone: (847) 803-2033
 Fax: (847) 803-2034
 Email: mauro@sewer-water.com

1 CAMPUS SITE PLAN
 SCALE: 1" = 30'



SITE PLANS
 of
 MULTI SITES

for the
BOARD of EDUCATION
 Prospect Heights School
 District 23
 700 N. Stearns Road
 Prospect Heights, IL
 60070



REVISIONS

No.	Date	By

Project Number:

Issue Date:
 Feb. 20, 2019
Drawn by:
 FAP
Sheet Title

SITE PLAN
 Sheet Number

C1.2



**allstar
asphalt, inc.**

**Phone (847) 419-1200
Fax (847) 419 1202
165 W Hintz Road
Wheeling , IL 60090**

Prospect Heights School District 23 Brian Rominski 700 N Schoenbeck Rd Prospect Heights, IL 60070	Date	5/9/2019	Prop #	15403
	Phone #	847-870-5581	Email	brominski@d23.org
	Job Loc	Admin Bldg. Area #3		
	City	Prospect Heights		

ASPHALT REPAIRS (7 areas)

- Saw cut and remove 2,164 SF of asphalt pavement, haul away and dispose off site.
- Regrade existing stone base adding CA-6 road gravel, as required, for proper grade. Roll to maximum compaction.
- Pave 2,164 SF in two layers: 2.5 inch N50 binder course asphalt and 1.5 inch N50 surface course asphalt. Final compacted depth will be 4 inches.

\$ 10,340.00

OPTION: ASPHALT AND GRAVEL BASE REPLACEMENT (7 areas)

- Saw cut and remove 2,164 SF of asphalt pavement, haul away and dispose off site.
- Excavate existing gravel base to a depth of 8 inches and recompact subgrade.
- Haul in CA-6 crushed concrete and grade as required to a depth of 8 inches. Compact as required.
- Pave 2,164 SF in two layers: 2.5 inch N50 binder course asphalt and 1.5 inch N50 surface course asphalt. Final compacted depth will be 4 inches.

\$ 15,950.00

- Re-stripe areas affected by new pavement.

Add \$ 350.00

NOTE: If the existing gravel base is less than 8 inches thick, earth excavation (undercutting) may be required. If earth excavation is required, it can be done at an additional charge of \$40/Cubic Yard.

Warranty:

All work to be completed in a workmanlike manner according to standard practices. Any deviation from above specifications involving extra cost will become an extra charge. Power steering marks may occur when turning around or parking. These will cure with use. All asphalt thicknesses are based on a final average compacted thickness. Allstar carries all necessary insurance. A certificate of insurance will be provided upon request at no charge. All permit fees by owner. This proposal is valid for 30 days.

Terms:

Payment due upon completion of work. Payment not received within 30 days will be charged 1 1/2% service charge per month. All warranties will become null and void if payment is not received within 30 days. Customer agrees to pay all court costs and legal fees that Allstar incurs for collection.

**Respectfully Submitted
Allstar Asphalt, Inc.**

**Tom Schatz
BV:**

Acceptance:

The above proposal is satisfactory and is hereby accepted. Allstar Asphalt is authorized to do the work specified. Payment will be made as stated in the terms.

Accepted by: _____



Contractors, Inc.

PROPOSAL

1201 Lunt Ave., Elk Grove Village, IL 60007-5617

Office: 847-439-5220

Fax: 847-439-5070

Email: gary@klpaving.com

Proposal # pro10087

Date: 5/14/2019

To: Prospect Heights School District 23
700 N. Schoenbeck Rd.
Prospect Heights, IL 60070

Job: Betsy Ross/Anne Sullivan
700 N. Schoenbeck Rd.
Prospect Hts., IL

Attn: Brian Rominski

We propose to furnish all labor, material, equipment and incidentals required to perform all the work necessary for that part of the construction outlined as follows:

AREA #3 ASPHALT PATCHING

Option #1 -R&R Base & Asphalt 2,084 SF

Saw cut and remove asphalt and base down to a depth of 12" below grade hauling all spoils from site. Fine grade and compact existing sub base, supply and install 8" CA-6 stone base. Supply and install 2.5" asphalt binder course and 1.5" asphalt surface course. **\$16,800.00**

Option #2 - R&R Asphalt Only 2,084 SF

Sawcut and remove damaged asphalt area 4" below grade hauling all spoils from site. Fine grade and compact existing stone base. Install 2.5" asphalt binder course and 1.5" asphalt surface course. **\$10,450.00**

Note:

Excludes: Permit & fee's.

Net amount due 30 days completion. Over 30 days 1.5% per month or annual rate of 18%. If bid is accepted, please sign and return a copy of this proposal to us for our files.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY K & L IF NOT ACCEPTED WITHIN 30 DAYS.

Accepted By:

Date: _____

**Respectfully submitted,
K & L Contractors, Inc.**

By _____

Gary Lynk

SCHROEDER ASPHALT SERVICES, INC.



PO. BOX 831
HUNTLEY, IL 60142

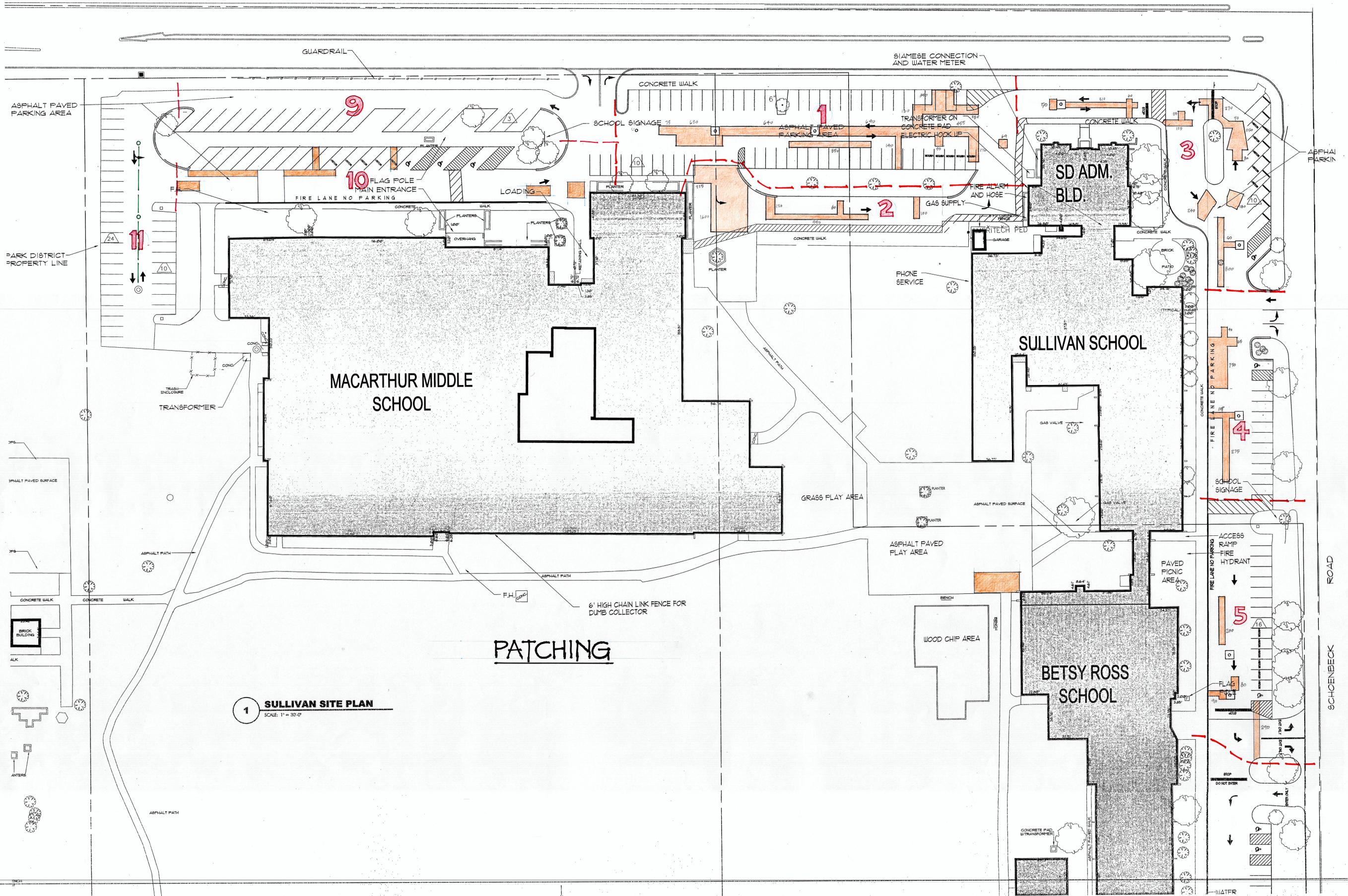
PHONE: (815) 923-4380
FAX: (815) 923-4389

<u>Quote To:</u>	PROSPECT HEIGHTS SCHOOL DISTRICT	<u>Job Name:</u>	SECTION 3 AT ADMIN BUILDING
<u>Phone:</u>		<u>Date of Plans:</u>	
<u>Fax:</u>		<u>Proposal #</u>	P19279
<u>Contact:</u>		<u>Estimator:</u>	KYLE JOUSTRA
		<u>Date:</u>	5/8/19

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	OPTION I: FULL DEPTH (4" HMA / 8" CA6)				
10	12" PATCH (4" HMA & 12" CA6)	225.00	SY	99.00	22,275.00
	OPTION II: (4" PATCH ON EXISTING STONE BASE)				
20	4" PATCH (4" HMA)	225.00	SY	79.00	17,775.00

NOTES:

- Bonds, permits and testing are not included.
- Quality control and quality assurance are not included.
- Staking, surveying and layout are by others.
- Sales tax on materials is included.
- Dirt subgrade on grade ready for aggregate base installation.
- Recycled crushed concrete to be used as CA-6 base material.
- Aggregates under concrete items are not included.
- All work completed in one (1) complete mobilization.
- Modified binder and modified surface courses to be installed in same day mobilization.
- Proposal is valid for 30 days. After 30 days, prices cannot be guaranteed and need to be verified due to market conditions.
- All saw cutting and removals by others.
- Adjustment of structures are by others.
- All traffic control and devices by others.
- Payment terms to be agreed upon prior to start of work.
- All work based on 2019 construction season.



1 SULLIVAN SITE PLAN
SCALE: 1" = 30'-0"

PATCHING

ROAD
SCHOENBECK



P. O. Box 9207
 Naperville, IL 60567
 Main Number: 630-420-8765
 Fax Number: 630-922-3871
 Website: www.maulasphalt.com

DATE: May 13, 2019

Sales Representative: Joe Ruffolo
 WO# 19-214-S-Revised
 TAX EXEMPT

CUSTOMER CONTACT:

Prospect Heights School District 23
 Brian Rominski
 700 N. Schoenbeck Rd
 Prospect Heights, IL. 60070
 Ph: 630-277-1987

Email: brominski@d23.org

COMMERCIAL PROPERTY LOCATION: MacArthur School / Betsy Ross School / Anne Sullivan School /
 700 N. Schoenbeck Rd / Prospect Heights

Description of Commercial Parking Area Maintenance:

Striping Services:

- Restripe per existing layout. Restriping completed in yellow or white material meeting or exceeding Illinois State Specifications M-122-96. 128 yellow stripes / 800 linear feet of yellow striping / 250 linear feet of white striping/ 4 handicap blue boxes / 4 van access / 31 arrows / 2 Enter Only lettering / 3 Exit only lettering/ 5 crosswalk / 6 four square / 1 hoppershot / 5 free throw / 2 circles.

Sub Total: \$1,739.00

Crack Sealing Services:

- Includes major transverse and reflective cracks 1/4" wide and greater. Seal: Material design is Sealmaster TM Supreme or comparable product. Material will be heated with oil jacketed crack sealing system. Material is then applied into the base of the crack by speed bander to ensure material seals the base of the crack (material may potentially bend over the top/surface of the pavement). NO FAILED PAVEMENT AREAS /Alligatored or Spidered Areas (INCLUDES NEW PAVING SEEMS) / Driveway surfaces only/no joints). Estimated linear footage of crack sealing will provide a thorough coverage; not every crack will be sealed.
 UP TO: Measured Linear Feet: 6500 @ .40 /Linear Foot

Sub Total: \$2,600.00

Sealcoating Services:

Preparation: Power blow parking surface with power blowers to remove dirt/debris prior to Sealcoating. Pretreat oil stains if necessary w/Petroseal. Remove vegetation from cracks.

Application Method: Two Coats Spray or One Squeegee Application

Description: Sealcoat measured parking surfaces with premium grade pavement sealer made by Sealmaster Chicago meeting federal specifications RP-355e. Product mix includes Sealmaster Coal Tar Pavement Sealer or Masterseal asphalt-based sealer, curing and bonding additives, and fortified with 2-4 lbs silica sand. Blockade newly sealed areas.

Mobilizations to Customer Location: 3 Mobilizations maximum

Measured Square Footage: 139,474

Sub Total: \$15,342.00

Grand Total: \$19,681.00

Weekday – Mon Tues Wed Thurs Fri (Please circle)

Weekend _____

Customer Acceptance Initials: _____



Contractors, Inc.

PROPOSAL

1201 Lunt Ave., Elk Grove Village, IL 60007-5617

Office: 847-439-5220

Fax: 847-439-5070

Email: gary@klpaving.com

Proposal # pro10058

Date: 5/8/2019

To: Prospect Heights School District 23
700 N. Schoenbeck Rd.
Prospect Heights, IL 60070

Job: Betsy Ross/Anne Sullivan
700 N. Schoenbeck Rd.
Prospect Hts., IL

Attn: Brian Rominski

We propose to furnish all labor, material, equipment and incidentals required to perform all the work necessary for that part of the construction outlined as follows:

PARKING LOT MAINTENANCE

<u>Seal Coating</u>	136,100 SF	
Clean existing asphalt pavement of all loose dirt and debris. Apply two coats of Master Seal Asphalt Emulsion solution.		\$13,800.00
<u>Hot Crack Sealing</u>	5,000 LF	
Rout all cracks 3/8" or larger. Clean all loose dirt and debris. Seal with hot rubberized cracksealer.		\$4,000.00
<u>Striping</u>		
Re-Stripe all pavement markings and symbols.		\$6,560.00

Note:

Excludes: Permit & fee's, asphalt patching.

Total: \$24,360.00

Net amount due 30 days completion. Over 30 days 1.5% per month or annual rate of 18%. If bid is accepted, please sign and return a copy of this proposal to us for our files.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY K & L IF NOT ACCEPTED WITHIN 30 DAYS.

Accepted By:

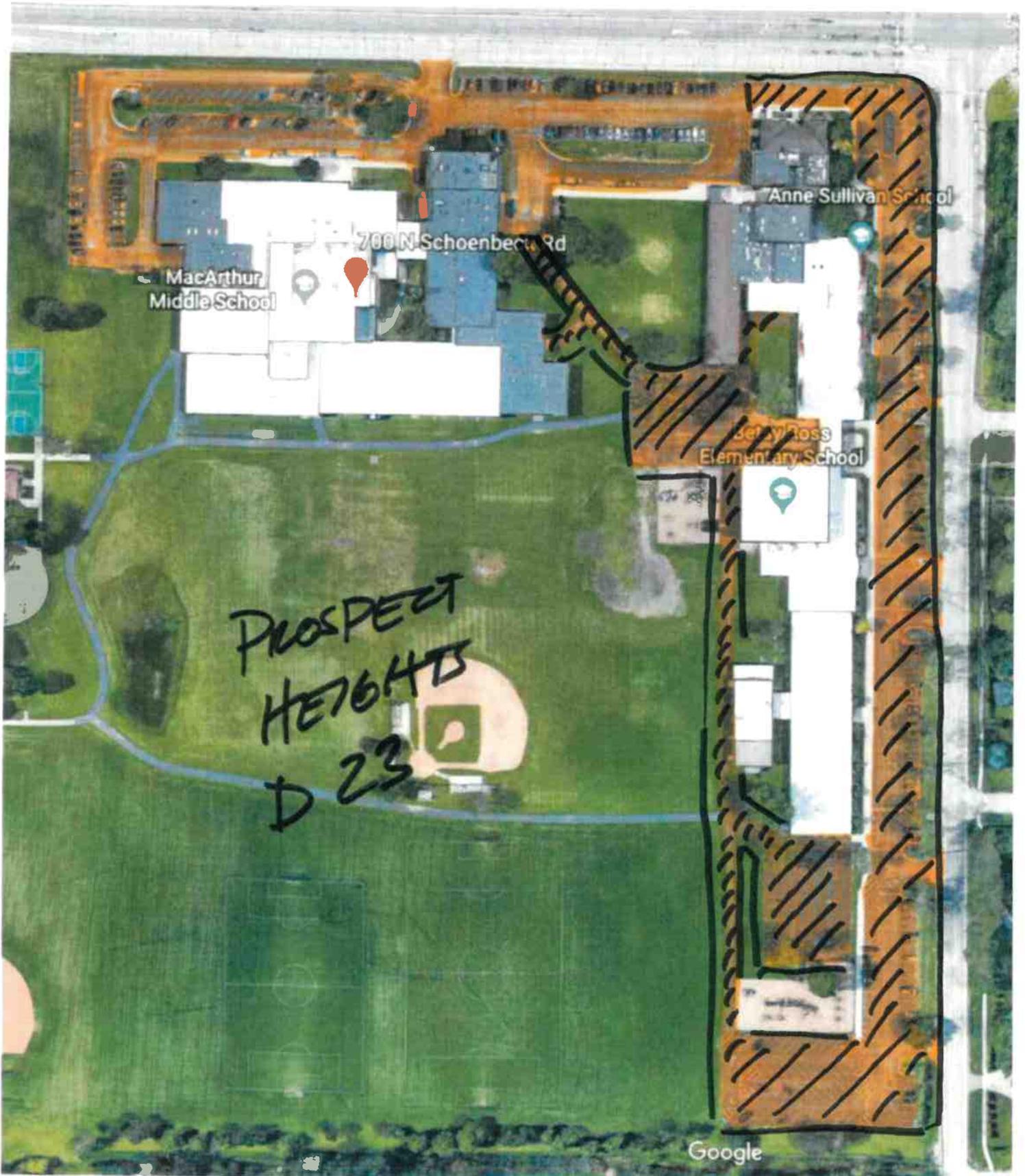
Respectfully submitted,
K & L Contractors, Inc.

By _____

Gary Lynk

Date: _____

2019 SEALCOATING



700 N. SCHOENBECK ROAD
PROSPECT HEIGHTS IL 60070



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: June 3, 2019

Subject: Funds to be part of the FY19 Amended Budget

Prepared by: Micheal DeBartolo, Assistant Superintendent for Finance & Operations

Upon discussion with the District's auditors, the FY19 Amended Budget will include modifications presented in the attached memorandum. The amended budget form is included in the packet and will be executed by each BOE member at the Board meeting on June 12th.

Specifically, in order to accurately capture all grant revenues and expenditures, as well as the bond revenues and expenditures for FY19, these items will be amended.

Please see the attached documentation for discussion.

ACCOUNTS TO BE AMENDED IN FY19 BUDGET FORM

GRANTS

TITLE I	Account Type	Description	FY19 Amended	FY19 Adopted
10.4.4300.0000.000.00.0000	Revenue	Title I - Low Income	(\$164,807.00)	(\$130,333.00)
10.4.4300.0000.000.00.0001	Revenue	Title 1-Low Income Prior Yr.	(\$86,771.00)	(\$86,771.00)
		TOTAL	(\$251,578.00)	(\$217,104.00)

TITLE I	Account Type	Description	FY19 Amended	FY19 Adopted
10.5.0000.1110.135.01.4300	Expenditure	Title I Curriculum Development Stipends	\$16,610.00	\$0.00
10.5.0000.1110.410.01.4300	Expenditure	District Title I Supplies/Materials	\$1,666.00	\$0.00
10.5.0000.1110.410.02.4300	Expenditure	Sullivan Title I Supplies/Materials	\$2,000.00	\$2,000.00
10.5.0000.1110.410.05.4300	Expenditure	Eisenhower Title I Supplies/Materials	\$8,510.00	\$2,000.00
10.5.0000.1110.553.05.4300	Expenditure	Eisenhower Title I Capital Purchase	\$8,054.00	\$0.00
10.5.0000.1250.113.02.4300	Expenditure	Title I Tutors	\$21,000.00	\$21,000.00
10.5.0000.1250.113.03.4300	Expenditure	Title I Tutors	\$21,000.00	\$21,000.00
10.5.0000.1250.113.04.4300	Expenditure	Title I Tutors	\$10,500.00	\$10,500.00
10.5.0000.1250.113.05.4300	Expenditure	Title I Tutors	\$31,500.00	\$31,500.00
10.5.0000.1250.114.03.4300	Expenditure	TITLE I Tutors -- After School	\$3,600.00	\$3,600.00
10.5.0000.1250.211.01.4300	Expenditure	TRS Title I Tutors	\$650.00	\$650.00
10.5.0000.1600.110.02.4300	Expenditure	SULLIVAN TITLE I Summer School	\$1,500.00	\$0.00
10.5.0000.1600.110.03.4300	Expenditure	ROSS TITLE I Summer School	\$1,500.00	\$1,500.00
10.5.0000.1600.110.05.4300	Expenditure	EISENHOWER TITLE I Summer School	\$1,500.00	\$1,500.00
10.5.0000.1600.410.03.4300	Expenditure	ROSS TITLE Summer School Supplies	\$0.00	\$829.00
10.5.0000.1600.410.05.4300	Expenditure	EISENHOWER TITLE Summer School Supplies	\$0.00	\$829.00
10.5.0000.2210.131.01.4300	Expenditure	TITLE I Mentor Teacher Stipends	\$8,000.00	\$8,000.00
10.5.0000.2210.135.01.4300	Expenditure	TITLE I Curriculum Stipends	\$15,667.00	\$15,667.00
10.5.0000.2900.410.01.4300	Expenditure	Non-Instr. Supplies - Homeless	\$350.00	\$350.00
10.5.0000.3900.135.01.4300	Expenditure	TITLE Parent Outreach Stipends	\$3,700.00	\$5,400.00
10.5.0000.3900.319.01.4300	Expenditure	Title I Parent Outreach Services	\$3,500.00	\$0.00
10.5.0000.3900.410.01.4300	Expenditure	TITLE I Parent Outreach Supplies	\$4,000.00	\$4,000.00
		TOTAL	\$164,807.00	\$130,325.00

ACCOUNTS TO BE AMENDED IN FY19 BUDGET FORM

TITLE II	Account Type	Description	FY19 Amended	FY19 Adopted
10.4.4932.0000.000.00.0000	Revenue	Title II - Teacher Quality	\$ (35,608.00)	(\$29,496.00)
10.4.4932.0000.000.00.0001	Revenue	Title II-Teacher Quality-Prior Year	\$ (18,476.00)	(\$18,476.00)
		TOTAL	(\$54,084.00)	(\$47,972.00)

TITLE II	Account Type	Description	FY19 Amended	FY19 Adopted
10.5.0000.2210.135.01.4932	Expenditure	Title II Hourly PD Stipends	\$9,871	\$9,871
10.5.0000.2210.230.01.4932	Expenditure	TITLE II Teacher Tuition Reimbursement	\$21,112.00	\$15,000.00
10.5.0000.2210.312.01.4932	Expenditure	TITLE II Professional Development	\$7,496.00	\$7,496.00
10.5.0000.2640.230.01.4932	Expenditure	Teacher/Principal Tuition	\$5,075.00	\$5,075.00
10.5.0000.2640.312.01.4932	Expenditure	Title II Prof Development	\$145.00	\$145.00
		TOTAL	\$43,699.00	\$37,587.00

TITLE III	Account Type	Description	FY19 Amended	FY19 Adopted
10.4.4909.0000.000.00.0000	Revenue	Title III - Language Acquisition	(\$45,165.00)	(\$41,600.00)
10.4.4909.0000.000.00.0001	Revenue	Title III-LIP/LEP Prior Year	(\$14,173.00)	(\$14,173.00)
		TOTAL	(\$59,338.00)	(\$55,773.00)

TITLE III	Account Type	Description	FY19 Amended	FY19 Adopted
10.5.0000.1110.135.01.4909	Expenditure	TITLE III Summer Stipends (Reading)	\$1,500.00	\$1,500.00
10.5.0000.1110.410.01.4909	Expenditure	Elementary Educaton Title III Supplies	\$3,000.00	\$0.00
10.5.0000.1120.410.01.4909	Expenditure	Middle School Educaton Title III Supplies	\$565.00	\$0.00
10.5.0000.1800.106.04.4909	Expenditure	Aide Salaries - Title III	\$21,657.00	\$21,657.00
10.5.0000.1800.106.05.4909	Expenditure	Aide Salaries - Title III	\$10,828.00	\$10,828.00
10.5.0000.2210.312.01.4909	Expenditure	LIP/LEP Prof Dev	\$2,000.00	\$2,000.00
10.5.0000.3900.135.01.4909	Expenditure	TITLE III Parent Outreach Hourly Reimbursemer	\$2,615.00	\$2,615.00
10.5.0000.3900.410.01.4909	Expenditure	Title III Parent Outreach Supplies	\$3,000.00	\$3,000.00
		TOTAL	\$45,165.00	\$41,600.00

TITLE IV	Account Type	Description	FY19 Amended	FY19 Adopted
10.4.4400.0000.000.00.0000	Revenue	Title IV -- Safe and Drug Free Schools	(\$10,000.00)	(\$10,000.00)
		TOTAL	(\$10,000.00)	(\$10,000.00)

TITLE IV	Account Type	Description	FY19 Amended	FY19 Adopted
10.5.0000.1110.410.01.4400	Expenditure	TITLE IV WHOLE CHILDSupplies	\$17,211.00	\$8,000.00
10.5.0000.2210.319.01.4400	Expenditure	TITLE IV Professional Development Contracted :	\$2,000.00	\$2,000.00
		TOTAL	\$19,211.00	\$10,000.00

FUND 60

CAPITAL PROJECTS	Account Type	Description	FY19 Amended	FY19 Adopted
60.4.1510.0000.000.00.0000	Revenue	Earnings on Investments	(\$1,000.00)	(\$1,000.00)
60.4.1999.0000.000.00.0000	Revenue	Other Local Revenue	\$0.00	\$0.00
60.4.3999.0000.000.00.0000	Revenue	Other State Grants	\$0.00	\$0.00
60.4.4998.0000.000.00.0000	Revenue	Fed Grants thru State	\$0.00	\$0.00
60.4.7210.0000.000.00.0000	Revenue	Principal on Bonds Sold	(\$3,000,000.00)	\$0.00
60.4.7220.0000.000.00.0000	Revenue	Premium on Bonds Sold	(\$3,253.57)	\$0.00
		TOTAL	(\$3,004,253.57)	(\$1,000.00)

CAPITAL PROJECTS	Account Type	Description	FY19 Amended	FY19 Adopted
60.5.0000.2530.319.01.0000	Expenditure	Prof. Services Const.	\$27,438.00	\$0.00
60.5.0000.2530.319.01.2002	Expenditure	Summer 2020 Asphalt Project	\$3,225.00	\$0.00
60.5.0000.2530.319.01.2004	Expenditure	Summer 2020 HVAC Retrofit Project	\$40,000.00	\$0.00
60.5.0000.2533.319.01.2001	Expenditure	Summer 2020 Roofing Project (architect service	\$34,422.25	\$0.00
60.5.0000.2533.319.01.2003	Expenditure	Summer 2020 Gen Con Project (architect service	\$29,061.05	\$0.00
60.5.0000.2533.319.01.2004	Expenditure	Summer 2020 HVACRetro Project (architect ser	\$21,980.32	\$0.00
		TOTAL	\$156,126.62	\$0.00

**Prospect Heights School District 23
Board Discussion Item - Executive Session**

Date: **June 12, 2019**

Title: **Administrator Contracts**

Contact: **Don Angelaccio**

Over the past few years, including under Deb's leadership, we have worked to develop a consistent process for developing and updating contracts for our year-to-year administrative team. This year, we identified inconsistencies in language in contracts that were developed over time with input from different legal contributors.

We believe that these contracts should be revised to be consistent and reflective of a common legal opinion. We have updated Administrator contracts with highlighted changes in the areas of tuition reimbursement, renewal and evaluation as appropriate for each position. The final revised contracts will be presented for approval in open session.

**ASSISTANT PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Chris Alms**, hereinafter referred to as the "Assistant Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Assistant Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **Eighty-Eight Thousand Five Hundred Fifty-Seven Dollars and Eighty cents (\$88,557.80)**. All payments will be payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Assistant Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Assistant Principal to the State of Illinois Teachers' Retirement System of the Assistant Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Assistant Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Assistant Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Assistant Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Assistant Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Assistant Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Assistant Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Assistant Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Assistant Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Assistant Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Assistant Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Assistant Principal of all expenses incurred.

3. The Assistant Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Assistant Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Assistant Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Assistant Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Assistant Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Assistant Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Assistant Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Assistant Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Assistant Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Assistant Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Assistant Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Assistant Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Assistant Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Assistant Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Assistant Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Assistant Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Assistant Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the Assistant Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Assistant Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Assistant Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Assistant Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Assistant Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Assistant Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CHRIS ALMS, ASSISTANT PRINCIPAL

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Craig Curtis**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One hundred Seventeen Thousand Five Hundred Fifty-Two Dollars and Thirty cents (\$117,552.30)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
 PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
 COOK COUNTY, ILLINOIS

BY:

 PRESIDENT

ATTEST:

 SECRETARY

 CRAIG CURTIS, PRINCIPAL

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Lucas Lambatos**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One Hundred Thirty-One Thousand Four Hundred Eleven Dollars and Sixteen cents (\$131,411.16)**. All payments will be payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

LUCAS LAMBATOS, PRINCIPAL

EXTENDED DAY PROGRAM DIRECTOR
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Kris Lebrecht**, hereinafter referred to as the "EDP Director".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the EDP Director for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **Forty-Three Thousand One Hundred Eighteen Dollars and Fifty cents (\$43,118.50)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the EDP Director hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the EDP Director by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay the required employer contribution to the Illinois Municipal Retirement Fund.
3. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the EDP Director, nor as an extension of the termination date of this contract.
4. At the request of the Board, the EDP Director shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the EDP Director.

B. BENEFITS

1. The Board shall reimburse the EDP Director for approved reasonable monthly expenses incurred in the performance of his duties. Itemization shall be made by the EDP Director of all expenses incurred.
2. The EDP Director shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
3. The Board shall pay 95% of the full premium for insurance coverage provided to the EDP Director and eligible dependents through participation in the district's group medical and dental plans.
4. From the annual salary stated in paragraph A.1 of this contract, the EDP Director may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the EDP Director as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The EDP Director shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The EDP Director shall effectively perform all duties specified in the current job description.
2. The EDP Director shall also assume responsibilities and leadership under the supervision and direction of the Superintendent or designee and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the District.
3. The EDP Director shall devote her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Human Resources Coordinator may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The EDP Director may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the EDP Director by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the EDP Director (a) has been absent from her employment for a continuous period of six (6) months or has exhausted his accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that EDP Director shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the EDP Director to submit to a medical examination, either physical or mental, whenever the Board deems the EDP Director disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the EDP Director that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the EDP Director, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the EDP Director chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the EDP Director's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the EDP Director.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the EDP Director at her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

KRIS LEBRECHT, EXTENDED DAY PROGRAM DIRECTOR

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Traci Meziere**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One Hundred Fifteen Thousand Seven Hundred Nineteen Dollars and Twenty-Five cents (\$115,719.25)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of her required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on her behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure her future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to her attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 13th day of June 2018.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

TRACI MEZIERE, PRINCIPAL

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Camron Nystrom**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One Hundred Twenty-five Thousand Seven Hundred Forty-seven Dollars and Thirty-three cents (\$125,747.33)**. All payments will be payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 13th day of June 2018.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CAMRON NYSTROM, PRINCIPAL

DIRECTOR OF BUILDINGS AND GROUNDS
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Brian Rominski**, hereinafter referred to as the "Director of Buildings and Grounds".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Director of Buildings and Grounds for **262** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **One Hundred Six Thousand Seven Hundred Fifty-seven Dollars and Thirty-Five cents (\$106,757.35)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Director of Buildings and Grounds hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Director of Buildings and Grounds by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay the required employer contribution to the Illinois Municipal Retirement Fund.
3. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Director of Buildings and Grounds, nor as an extension of the termination date of this contract.
4. At the request of the Board, the Director of Buildings and Grounds shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Director of Buildings and Grounds.

B. BENEFITS

1. The Board shall reimburse the Director of Buildings and Grounds for approved reasonable monthly expenses incurred in the performance of his duties. Itemization shall be made by the Director of Buildings and Grounds of all expenses incurred.
2. The Director of Buildings and Grounds shall be entitled to a paid vacation of twenty (20) working days in each contract year, provided, however, that any vacation time shall be mutually agreed to by the Superintendent and the Director of Buildings and Grounds. Vacation must be taken within the twelve-month period and will not be cumulative. However, each contract year the Director of Buildings and Grounds may carry over up to ten unused vacation days which must be used in the next year. The Director of Buildings and Grounds shall also be entitled to all legal school holidays. Christmas, Spring and Summer recess periods shall constitute working days unless specifically scheduled and credited toward the vacation days listed above.
3. The Director of Buildings and Grounds shall be granted twelve (15) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. The Board shall pay 95% of the full premium for insurance coverage provided to the Director of Buildings and Grounds and eligible dependents through participation in the district's group medical and dental plans.
5. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course.

Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

The Board shall pay 75% tuition reimbursement for all graduate coursework approved by the Superintendent.

6. From the annual salary stated in paragraph A.1 of this contract, the Director of Buildings and Grounds may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Director of Buildings and Grounds as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Director of Buildings and Grounds shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Director of Buildings and Grounds shall effectively perform all duties specified in the current job description.
2. The Director of Buildings and Grounds shall also assume responsibilities and leadership under the supervision and direction of the Superintendent or designee and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the District.
3. The Director of Buildings and Grounds shall devote his entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Director of Buildings and Grounds may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Director of Buildings and Grounds may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Director of Buildings and Grounds by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Director of Buildings and Grounds (a) has been absent from her employment for a continuous period of six (6) months or has exhausted his accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Director of Buildings and Grounds shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the Director of Buildings and Grounds to submit to a medical examination, either physical or mental, whenever the Board deems the Director of Buildings and Grounds disabled. Such examination

shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Director of Buildings and Grounds that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Director of Buildings and Grounds, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Director of Buildings and Grounds chooses to be accompanied by legal counsel, he shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Director of Buildings and Grounds' performance, including his working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Director of Buildings and Grounds.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Director of Buildings and Grounds at his last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

BRIAN ROMINSKI, DIRECTOR OF BUILDINGS AND GROUNDS

DIRECTOR OF SPECIAL EDUCATION
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Chrystyna Sroka**, hereinafter referred to as the "Director of Special Education."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Director of Special Education for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **One Hundred Fourteen Thousand Six Hundred Nineteen Dollars and Ninety-three cents (\$114,619.93)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Director of Special Education hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Director of Special Education by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay on the Director of Special Education's behalf her required contribution to the Illinois Teachers' Retirement System pursuant to Sections 16-152 and 16-152.1 of the *Illinois Pension Code*.

It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Director of Special Education's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Director of Special Education will have no right or claim to the funds so remitted except as they may subsequently become available upon retirement or resignation from the Illinois Teachers' Retirement System. The Director of Special Education does not have the option of choosing to receive the contributed amounts directly instead of having those contributions paid by the Board to the Illinois Teachers' Retirement System. These contributions are made as a condition of the Director of Special Education's employment for her future service, knowledge and experience.

3. The Board will pick up and pay on behalf of the Director of Special Education her entire required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to the Illinois Teachers' Retirement System as the fund's collection agent.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Director of Special Education, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Director of Special Education shall hold a valid and properly registered license issued by the State of Illinois Teachers' Licensure Board qualifying him/her to act as Director of Special Education of the School District.
6. At the request of the Board, the Director of Special Education shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Director of Special Education.

B. BENEFITS

1. The Board shall reimburse the Director of Special Education for reasonable monthly expenses incurred in the performance of her duties. Itemization shall be made by the Director of Special Education of all expenses incurred.
2. The Director of Special Education shall be entitled to vacation on designated school holidays as per Board policy.
3. The Director of Special Education shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. The Board shall pay 95% of the full premium for insurance coverage provided to the Director of Special Education and eligible dependents through participation in the district's group medical and dental plans.
5. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

~~The Board shall pay 75% tuition reimbursement for all graduate coursework approved by the Superintendent.~~

6. From the annual salary stated in paragraph A.1 of this contract, the Director of Special Education may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Director of Special Education as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Director of Special Education shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Director of Special Education shall assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Director of Special Education shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Director of Special Education may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Director of Special Education may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.
- ~~3. The Director of Special Education shall complete a **minimum accumulated total of eighteen (18)** clock hours of workshops, seminars or university coursework annually. Such workshops, seminars or university coursework must have prior approval of the Superintendent.~~
- ~~4. The Director of Special Education shall successfully complete and earn **three (3) semester hours of college credit within every five years.** Such courses must receive prior approval of the Superintendent. The full tuition for the courses shall be reimbursed by the Board upon receipt of a transcript showing the earned credits. Director of Special Educations pursuing a degree program must submit a program of study for that degree to the Superintendent for approval, prior to enrollment.~~

D. RECLASSIFICATION

~~If the Director of Special Education has completed four or more years of administrative service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10-23.8b of The School Code.~~

D. RENEWAL

Notice of intent not to renew this contract must be given to the Director of Special Education by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Director of Special Education (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Director of Special Education shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Director of Special Education to submit to a medical examination, either physical or mental, whenever the Board deems the Director of Special Education disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the Director of Special Education, which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Director of Special Education, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Director of Special Education chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Director of Special Education's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Director of Special Education.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Director of Special Education at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CHRYSTYNA SROKA, DIRECTOR OF SPECIAL EDUCATION

DIRECTOR OF TECHNOLOGY
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Maria Stavropoulos**, hereinafter referred to as the "Director of Technology".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Director of Technology for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **One Hundred Seven Thousand Three Hundred Twenty-three Dollars and Fifty-one (\$107,323.51)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Director of Technology hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Director of Technology by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay on the Director of Technology's behalf her required contribution to the Illinois Teachers' Retirement System pursuant to Sections 16-152 and 16-152.1 of the *Illinois Pension Code*.

It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Director of Technology's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Director of Technology will have no right or claim to the funds so remitted except as they may subsequently become available upon retirement or resignation from the Illinois Teachers' Retirement System. The Director of Technology does not have the option of choosing to receive the contributed amounts directly instead of having those contributions paid by the Board to the Illinois Teachers' Retirement System. These contributions are made as a condition of the Director of Technology's employment for her future service, knowledge and experience.

3. The Board will pick up and pay on behalf of the Director of Technology her entire required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to the Illinois Teachers' Retirement System as the fund's collection agent.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Director of Technology, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Director of Technology shall hold a valid and properly registered license issued by the State of Illinois Teachers' Licensure Board qualifying him/her to act as Director of Technology of the School District.
6. At the request of the Board, the Director of Technology shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Director of Technology.

B. BENEFITS

1. The Board shall reimburse the Director of Technology for reasonable monthly expenses incurred in the performance of her duties. Itemization shall be made by the Director of Technology of all expenses incurred.
2. The Director of Technology shall be entitled to vacation on designated school holidays as per Board policy.
3. The Director of Technology shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. The Board shall pay 95% of the full premium for insurance coverage provided to the Director of Technology and eligible dependents through participation in the district's group medical and dental plans.
5. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

~~The Board shall pay 75% tuition reimbursement for all graduate coursework approved by the Superintendent.~~

6. From the annual salary stated in paragraph A.1 of this contract, the Director of Technology may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Director of Technology as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Director of Technology shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Director of Technology shall effectively perform all duties specified in the current job description.
2. The Director of Technology shall also assume responsibilities and instructional leadership under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of her assigned attendance areas.
3. The Director of Technology shall devote her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Director of Technology may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Director of Technology may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Director of Technology by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Director of Technology (a) has been absent from her employment for a continuous period of six (6) months or has exhausted her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Director of Technology shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the Director of Technology to submit to a medical examination, either physical or mental, whenever the Board deems the Director of Technology disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the Director of Technology that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Director of Technology, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Director of Technology chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Director of Technology's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Director of Technology.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Director of Technology at her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

MARIA STAVROPOULOS, DIRECTOR OF TECHNOLOGY

HUMAN RESOURCES COORDINATOR
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Carrie Vergil**, hereinafter referred to as the "Human Resources Coordinator".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Human Resources Coordinator for **262** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **Sixty-Six Thousand Nine Hundred Fourty Dollars and Sixty-Nine cents (\$66,940.69)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Human Resources Coordinator hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Human Resources Coordinator by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay the required employer contribution to the Illinois Municipal Retirement Fund.
3. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Human Resources Coordinator, nor as an extension of the termination date of this contract.
4. At the request of the Board, the Human Resources Coordinator shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Human Resources Coordinator.

B. BENEFITS

1. The Board shall reimburse the Human Resources Coordinator for approved reasonable monthly expenses incurred in the performance of his duties. Itemization shall be made by the Human Resources Coordinator of all expenses incurred.
2. The Human Resources Coordinator shall be entitled to a paid vacation of twenty (20) working days in each contract year, provided, however, that any vacation time shall be mutually agreed to by the Superintendent and the Human Resources Coordinator. Vacation must be taken within the twelve-month period and will not be cumulative. However, each contract year the Human Resources Coordinator may carry over up to ten unused vacation days which must be used in the next year. The Human Resources Coordinator shall also be entitled to all legal school holidays. Christmas, Spring and Summer recess periods shall constitute working days unless specifically scheduled and credited toward the vacation days listed above.
3. The Human Resources Coordinator shall be granted twelve (15) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. The Board shall pay 95% of the full premium for insurance coverage provided to the Human Resources Coordinator and eligible dependents through participation in the district's group medical and dental plans.

5. The Board shall pay 75% tuition reimbursement for all graduate coursework approved by the Superintendent.
6. From the annual salary stated in paragraph A.1 of this contract, the Human Resources Coordinator may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Human Resources Coordinator as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Human Resources Coordinator shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Human Resources Coordinator shall effectively perform all duties specified in the current job description.
2. The Human Resources Coordinator shall also assume responsibilities and leadership under the supervision and direction of the Superintendent or designee and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the District.
3. The Human Resources Coordinator shall devote her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Human Resources Coordinator may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Human Resources Coordinator may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Human Resources Coordinator by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Human Resources Coordinator (a) has been absent from her employment for a continuous period of six (6) months or has exhausted his accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity,

provided that the Human Resources Coordinator shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the Human Resources Coordinator to submit to a medical examination, either physical or mental, whenever the Board deems the Human Resources Coordinator disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Human Resources Coordinator that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Human Resources Coordinator, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Human Resources Coordinator chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Human Resources Coordinator's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Human Resources Coordinator.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Human Resources Coordinator at her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CARRIE VERGIL, HUMAN RESOURCES COORIDNATOR

ASSISTANT SUPERINTENDENT FOR INSTRUCTION
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Amy Zaher**, hereinafter referred to as "Assistant Superintendent for Instruction."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Assistant Superintendent for Instruction for **262 days** during the fiscal year commencing July 1, 2019 and terminating on June 30, 2020, at an annual base salary of **One Hundred Thirty-Two Thousand Sixty-six Dollars (\$132,066)** paid in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Assistant Superintendent for Instruction hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Assistant Superintendent for Instruction to the State of Illinois Teachers' Retirement System of the Assistant Superintendent for Instruction's salary in lieu of and in satisfaction of her required contribution to said Teachers' Retirement System. The Assistant Superintendent for Instruction does not have the right or claim to said amount contributed by the Board on her behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Assistant Superintendent for Instruction did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure her future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Assistant Superintendent for Instruction nor as an extension of the termination date of this contract.
5. During the term of this contract, the Assistant Superintendent for Instruction shall hold a valid and properly registered license issued by the Illinois State Board of Education qualifying her to act as an Administrator of the School District. Failure to be so qualified shall constitute a material breach of this contract.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Assistant Superintendent and eligible dependents through participation in the district's group medical and dental plans and term life insurance, as provided to other administrators.
2. The Assistant Superintendent for Instruction shall be entitled to a paid vacation of twenty (20) working days in each contract year, provided, however, that any vacation time shall be mutually agreed to by the Superintendent and the Assistant Superintendent for Instruction. Vacation must be taken within the twelve-month period, provided, however, vacation days may be carried over with the approval of the Board. The Assistant Superintendent for Instruction shall also be entitled to all legal school holidays. Christmas, Spring and Summer recess periods shall constitute working days unless specifically scheduled and credited toward the vacation days listed above.
3. The Assistant Superintendent for Instruction shall be granted sick leave of fifteen (15) working days per year, which may be accumulated to a maximum of one-hundred eighty (180) days. In addition, the Assistant Superintendent shall be entitled to three (3) personal days and (3) bereavement days.

4. The Board shall reimburse the Assistant Superintendent for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
5. The Assistant Superintendent for Instruction shall be allowed such other privileges, leaves and fringe benefits as are commonly extended to other administrative personnel.
6. The Assistant Superintendent for Instruction shall have a physical examination at least once every two years and such examination shall be paid for by the Board and the Board shall receive a written report of such examination.
7. From the annual salary stated in paragraph A.1 of this contract, the Assistant Superintendent for Instruction may (i) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (ii) authorize a salary reduction in order that the Board may purchase an annuity policy for the Assistant Superintendent as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount that can be tax sheltered through a Section 403(b) annuity.
8. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Assistant Superintendent for Instruction shall supervise the operation of the Student Services and Curriculum Planning activities of the school district as the Board shall determine necessary, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board.
2. The Assistant Superintendent for Instruction shall keep such books and records and prepare such reports as may be directed by the Superintendent and the Board and as required by law.
3. The Assistant Superintendent for Instruction agrees to devote her best efforts and entire time to the business activities of the School District. With the permission of the Board, the Assistant Superintendent for Instruction may serve as a consultant to another district or educational agency for a short-term duration without loss of salary; lecture; and engage in writing activities and speaking engagements. The Assistant Superintendent for Instruction may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. REAPPOINTMENT

Notice of intent not to renew this contract must be given to the Assistant Superintendent for Instruction by the Board by March 1 of the year in which the contract expires. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated by:
 - a. Mutual agreement;
 - b. Permanent disability;
 - c. Discharge for cause; or
 - d. Death.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Assistant Superintendent for Instruction has exhausted his accumulated sick leave and either has been absent from his employment for a continuous period of three (3) months or presents to the Board a physician's statement certifying that he is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Assistant Superintendent for Instruction shall be entitled to a hearing before the Board if he so requests. The Board reserves the right to require the Assistant Superintendent for Instruction to submit to a medical examination, either physical or mental, whenever the Board deems the Assistant Superintendent for Instruction disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for good and sufficient causes including neglect of duty, incompetency, immorality, insubordination and material breach of this contract. Reasons for discharge for cause shall be given in writing to the Assistant Superintendent for Instruction, who shall be entitled to notice and a hearing before the Board to discuss such causes prior to discharge. If the Assistant Superintendent for Instruction chooses to be accompanied by legal counsel, he shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Assistant Superintendent for Instruction's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Assistant Superintendent for Instruction.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the last known residence of the Assistant Superintendent for Instruction or the President of the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

AMY ZAHER, ASSISTANT SUPERINTENDENT FOR INSTRUCTION

**ASSISTANT PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Chris Alms**, hereinafter referred to as the "Assistant Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Assistant Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **Eighty-Eight Thousand Five Hundred Fifty-Seven Dollars and Eighty cents (\$88,557.80)**. All payments will be payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Assistant Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Assistant Principal to the State of Illinois Teachers' Retirement System of the Assistant Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Assistant Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Assistant Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Assistant Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Assistant Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Assistant Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Assistant Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Assistant Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Assistant Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Assistant Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Assistant Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Assistant Principal of all expenses incurred.

3. The Assistant Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Assistant Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Assistant Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Assistant Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Assistant Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Assistant Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Assistant Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Assistant Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Assistant Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Assistant Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Assistant Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Assistant Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Assistant Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Assistant Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Assistant Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Assistant Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Assistant Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the Assistant Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Assistant Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Assistant Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Assistant Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Assistant Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Assistant Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CHRIS ALMS, ASSISTANT PRINCIPAL

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Craig Curtis**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One hundred Seventeen Thousand Five Hundred Fifty-Two Dollars and Thirty cents (\$117,552.30)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
 PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
 COOK COUNTY, ILLINOIS

BY:

 PRESIDENT

ATTEST:

 SECRETARY

 CRAIG CURTIS, PRINCIPAL

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Lucas Lambatos**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One Hundred Thirty-One Thousand Four Hundred Eleven Dollars and Sixteen cents (\$131,411.16)**. All payments will be payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

LUCAS LAMBATOS, PRINCIPAL

EXTENDED DAY PROGRAM DIRECTOR
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Kris Lebrecht**, hereinafter referred to as the "EDP Director".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the EDP Director for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **Forty-Three Thousand One Hundred Eighteen Dollars and Fifty cents (\$43,118.50)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the EDP Director hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the EDP Director by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay the required employer contribution to the Illinois Municipal Retirement Fund.
3. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the EDP Director, nor as an extension of the termination date of this contract.
4. At the request of the Board, the EDP Director shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the EDP Director.

B. BENEFITS

1. The Board shall reimburse the EDP Director for approved reasonable monthly expenses incurred in the performance of his duties. Itemization shall be made by the EDP Director of all expenses incurred.
2. The EDP Director shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
3. The Board shall pay 95% of the full premium for insurance coverage provided to the EDP Director and eligible dependents through participation in the district's group medical and dental plans.
4. From the annual salary stated in paragraph A.1 of this contract, the EDP Director may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the EDP Director as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The EDP Director shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The EDP Director shall effectively perform all duties specified in the current job description.
2. The EDP Director shall also assume responsibilities and leadership under the supervision and direction of the Superintendent or designee and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the District.
3. The EDP Director shall devote her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Human Resources Coordinator may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The EDP Director may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the EDP Director by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the EDP Director (a) has been absent from her employment for a continuous period of six (6) months or has exhausted his accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that EDP Director shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the EDP Director to submit to a medical examination, either physical or mental, whenever the Board deems the EDP Director disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the EDP Director that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the EDP Director, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the EDP Director chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the EDP Director's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the EDP Director.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the EDP Director at her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

KRIS LEBRECHT, EXTENDED DAY PROGRAM DIRECTOR

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Traci Meziere**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One Hundred Fifteen Thousand Seven Hundred Nineteen Dollars and Twenty-Five cents (\$115,719.25)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of her required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on her behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure her future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to her attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 13th day of June 2018.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

TRACI MEZIERE, PRINCIPAL

**PRINCIPAL
EMPLOYMENT CONTRACT**

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Camron Nystrom**, hereinafter referred to as the "Principal."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Principal for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual base salary of **One Hundred Twenty-five Thousand Seven Hundred Forty-seven Dollars and Thirty-three cents (\$125,747.33)**. All payments will be payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Principal hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Principal to the State of Illinois Teachers' Retirement System of the Principal's salary in lieu of and in satisfaction of his required contribution to said Teachers' Retirement System. The Principal does not have the right or claim to said amount contributed by the Board on his behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Principal did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure his future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Principal, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Principal shall hold a valid and properly registered certificate issued by the State of Illinois Teachers' Certification Board qualifying him/her to act as Principal of the School District and furnish the Superintendent of the School District a copy of such certificate.
6. The Principal shall have an annual comprehensive physical examination by a physician licensed to practice medicine. The Board shall pay the Principal's co-pay costs of this examination after insurance benefits are awarded. The Board may request a comprehensive written report of the examination of the Principal.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Principal and eligible dependents through participation in the district's group medical and dental plans.
2. The Board shall reimburse the Principal for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
3. The Principal shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. From the annual compensation stated in paragraph A.1 and A.2 of this contract, the Principal may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Principal as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
5. The Principal shall be allowed such other fringe benefits as are commonly extended to other personnel.
6. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Principal shall supervise the operation of attendance centers as the Board shall determine necessary. The Principal shall also assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Principal shall submit recommendations, as requested, to the Superintendent concerning the appointment, retention, promotion and assignment of all personnel assigned to his attendance centers and shall keep such other registers, records and other reports as may be directed by the Superintendent and the Board or required by law.
3. The Principal shall suspend students guilty of gross disobedience or misconduct from school and from the school bus in accordance with the requirements of Section 10-22.6 of The School Code and Board policy.
4. The Principal shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Principal may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Principal may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RECLASSIFICATION

If the Principal has completed four or more years of administrative Service in the School District, reclassification by demotion or reduction in rank from one position within the School District to another for which a lower salary is paid shall be in accordance with Section 10.23.8b of The School Code.

E. RENEWAL

Notice of intent not to renew this contract must be given to the Principal by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

F. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement,
 - b. Permanent disability; or
 - c. Discharge for cause.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Principal (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Principal shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Principal to submit to a medical examination, either physical or mental, whenever the Board deems the Principal disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Principal which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Principal, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Principal chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

G. EVALUATION

At least annually, the Principal shall be evaluated in accordance with rules and regulations established by the State Board of Education and the results of the evaluation shall be discussed with the Principal.

H. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Principal at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 13th day of June 2018.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CAMRON NYSTROM, PRINCIPAL

DIRECTOR OF BUILDINGS AND GROUNDS
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Brian Rominski**, hereinafter referred to as the "Director of Buildings and Grounds".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Director of Buildings and Grounds for **262** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **One Hundred Six Thousand Seven Hundred Fifty-seven Dollars and Thirty-Five cents (\$106,757.35)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Director of Buildings and Grounds hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Director of Buildings and Grounds by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay the required employer contribution to the Illinois Municipal Retirement Fund.
3. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Director of Buildings and Grounds, nor as an extension of the termination date of this contract.
4. At the request of the Board, the Director of Buildings and Grounds shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Director of Buildings and Grounds.

B. BENEFITS

1. The Board shall reimburse the Director of Buildings and Grounds for approved reasonable monthly expenses incurred in the performance of his duties. Itemization shall be made by the Director of Buildings and Grounds of all expenses incurred.
2. The Director of Buildings and Grounds shall be entitled to a paid vacation of twenty (20) working days in each contract year, provided, however, that any vacation time shall be mutually agreed to by the Superintendent and the Director of Buildings and Grounds. Vacation must be taken within the twelve-month period and will not be cumulative. However, each contract year the Director of Buildings and Grounds may carry over up to ten unused vacation days which must be used in the next year. The Director of Buildings and Grounds shall also be entitled to all legal school holidays. Christmas, Spring and Summer recess periods shall constitute working days unless specifically scheduled and credited toward the vacation days listed above.
3. The Director of Buildings and Grounds shall be granted twelve (15) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. The Board shall pay 95% of the full premium for insurance coverage provided to the Director of Buildings and Grounds and eligible dependents through participation in the district's group medical and dental plans.
5. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course.

Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

6. From the annual salary stated in paragraph A.1 of this contract, the Director of Buildings and Grounds may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Director of Buildings and Grounds as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Director of Buildings and Grounds shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Director of Buildings and Grounds shall effectively perform all duties specified in the current job description.
2. The Director of Buildings and Grounds shall also assume responsibilities and leadership under the supervision and direction of the Superintendent or designee and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the District.
3. The Director of Buildings and Grounds shall devote his entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Director of Buildings and Grounds may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Director of Buildings and Grounds may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Director of Buildings and Grounds by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Director of Buildings and Grounds (a) has been absent from her employment for a continuous period of six (6) months or has exhausted his accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Director of Buildings and Grounds shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the Director of Buildings and Grounds to submit to a medical examination, either physical or mental, whenever the Board deems the Director of Buildings and Grounds disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Director of Buildings and Grounds that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Director of Buildings and Grounds, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Director of Buildings and Grounds chooses to be accompanied by legal counsel, he shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Director of Buildings and Grounds' performance, including his working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Director of Buildings and Grounds.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Director of Buildings and Grounds at his last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

BRIAN ROMINSKI, DIRECTOR OF BUILDINGS AND GROUNDS

DIRECTOR OF SPECIAL EDUCATION
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Chrystyna Sroka**, hereinafter referred to as the "Director of Special Education."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Director of Special Education for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **One Hundred Fourteen Thousand Six Hundred Nineteen Dollars and Ninety-three cents (\$114,619.93)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Director of Special Education hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Director of Special Education by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay on the Director of Special Education's behalf her required contribution to the Illinois Teachers' Retirement System pursuant to Sections 16-152 and 16-152.1 of the *Illinois Pension Code*.

It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Director of Special Education's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Director of Special Education will have no right or claim to the funds so remitted except as they may subsequently become available upon retirement or resignation from the Illinois Teachers' Retirement System. The Director of Special Education does not have the option of choosing to receive the contributed amounts directly instead of having those contributions paid by the Board to the Illinois Teachers' Retirement System. These contributions are made as a condition of the Director of Special Education's employment for her future service, knowledge and experience.

3. The Board will pick up and pay on behalf of the Director of Special Education her entire required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to the Illinois Teachers' Retirement System as the fund's collection agent.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Director of Special Education, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Director of Special Education shall hold a valid and properly registered license issued by the State of Illinois Teachers' Licensure Board qualifying him/her to act as Director of Special Education of the School District.
6. At the request of the Board, the Director of Special Education shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Director of Special Education.

B. BENEFITS

1. The Board shall reimburse the Director of Special Education for reasonable monthly expenses incurred in the performance of her duties. Itemization shall be made by the Director of Special Education of all expenses incurred.
2. The Director of Special Education shall be entitled to vacation on designated school holidays as per Board policy.
3. The Director of Special Education shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.

4. The Board shall pay 95% of the full premium for insurance coverage provided to the Director of Special Education and eligible dependents through participation in the district's group medical and dental plans.
5. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.
6. From the annual salary stated in paragraph A.1 of this contract, the Director of Special Education may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Director of Special Education as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Director of Special Education shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Director of Special Education shall assume administrative responsibilities and instructional leadership, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of his/her assigned attendance areas.
2. The Director of Special Education shall devote his/her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Director of Special Education may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Director of Special Education may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Director of Special Education by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Director of Special Education (a) has been absent from his/her employment for a continuous period of six (6) months or has exhausted his/her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that he/she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Director of Special Education shall be entitled to a hearing before the Board if he/she so requests. The Board reserves the right to require the Director of Special Education to submit to a medical examination, either physical or mental,

whenever the Board deems the Director of Special Education disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Director of Special Education, which is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Director of Special Education, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Director of Special Education chooses to be accompanied by legal counsel, he/she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Director of Special Education's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Director of Special Education.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Director of Special Education at his/her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CHRYSTYNA SROKA, DIRECTOR OF SPECIAL EDUCATION

DIRECTOR OF TECHNOLOGY
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Maria Stavropoulos**, hereinafter referred to as the "Director of Technology".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Director of Technology for **210** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **One Hundred Seven Thousand Three Hundred Twenty-three Dollars and Fifty-one (\$107,323.51)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Director of Technology hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Director of Technology by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay on the Director of Technology's behalf her required contribution to the Illinois Teachers' Retirement System pursuant to Sections 16-152 and 16-152.1 of the *Illinois Pension Code*.

It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Director of Technology's behalf as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1986, as amended. The Director of Technology will have no right or claim to the funds so remitted except as they may subsequently become available upon retirement or resignation from the Illinois Teachers' Retirement System. The Director of Technology does not have the option of choosing to receive the contributed amounts directly instead of having those contributions paid by the Board to the Illinois Teachers' Retirement System. These contributions are made as a condition of the Director of Technology's employment for her future service, knowledge and experience.

3. The Board will pick up and pay on behalf of the Director of Technology her entire required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to the Illinois Teachers' Retirement System as the fund's collection agent.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Director of Technology, nor as an extension of the termination date of this contract.
5. During the term of this contract, the Director of Technology shall hold a valid and properly registered license issued by the State of Illinois Teachers' Licensure Board qualifying him/her to act as Director of Technology of the School District.
6. At the request of the Board, the Director of Technology shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Director of Technology.

B. BENEFITS

1. The Board shall reimburse the Director of Technology for reasonable monthly expenses incurred in the performance of her duties. Itemization shall be made by the Director of Technology of all expenses incurred.
2. The Director of Technology shall be entitled to vacation on designated school holidays as per Board policy.
3. The Director of Technology shall be granted twelve (12) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. The Board shall pay 95% of the full premium for insurance coverage provided to the Director of Technology and eligible dependents through participation in the district's group medical and dental plans.
5. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.
6. From the annual salary stated in paragraph A.1 of this contract, the Director of Technology may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Director of Technology as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Director of Technology shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Director of Technology shall effectively perform all duties specified in the current job description.
2. The Director of Technology shall also assume responsibilities and instructional leadership under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the educational program of her assigned attendance areas.
3. The Director of Technology shall devote her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Director of Technology may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Director of Technology may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Director of Technology by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Director of Technology (a) has been absent from her employment for a continuous period of six (6) months or has exhausted her accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Director of Technology shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the Director of Technology to submit to a medical examination, either physical or mental, whenever the Board deems the Director of Technology disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for any conduct, act, or failure to act by the Director of Technology that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Director of Technology, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Director of Technology chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Director of Technology's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Director of Technology.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Director of Technology at her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

MARIA STAVROPOULOS, DIRECTOR OF TECHNOLOGY

HUMAN RESOURCES COORDINATOR
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019 between the BOARD OF EDUCATION OF PROSPECT HEIGHTS, SCHOOL DISTRICT #23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board," and **Carrie Vergil**, hereinafter referred to as the "Human Resources Coordinator".

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Human Resources Coordinator for **262** days during the fiscal year commencing on July 1, 2019 and terminating on June 30, 2020 at an annual salary of **Sixty-Six Thousand Nine Hundred Fourty Dollars and Sixty-Nine cents (\$66,940.69)** payable in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Human Resources Coordinator hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the gross salary paid to the Human Resources Coordinator by the Board as expressed in paragraph A.1 of this Agreement, the Board will pay the required employer contribution to the Illinois Municipal Retirement Fund.
3. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Human Resources Coordinator, nor as an extension of the termination date of this contract.
4. At the request of the Board, the Human Resources Coordinator shall have a comprehensive physical examination by a physician licensed to practice medicine in all its branches mutually agreed upon by the parties. The Board shall pay the cost of such examination and shall receive a comprehensive written report of the examination of the Human Resources Coordinator.

B. BENEFITS

1. The Board shall reimburse the Human Resources Coordinator for approved reasonable monthly expenses incurred in the performance of his duties. Itemization shall be made by the Human Resources Coordinator of all expenses incurred.
2. The Human Resources Coordinator shall be entitled to a paid vacation of twenty (20) working days in each contract year, provided, however, that any vacation time shall be mutually agreed to by the Superintendent and the Human Resources Coordinator. Vacation must be taken within the twelve-month period and will not be cumulative. However, each contract year the Human Resources Coordinator may carry over up to ten unused vacation days which must be used in the next year. The Human Resources Coordinator shall also be entitled to all legal school holidays. Christmas, Spring and Summer recess periods shall constitute working days unless specifically scheduled and credited toward the vacation days listed above.
3. The Human Resources Coordinator shall be granted twelve (15) paid sick leave days and three (3) paid personal leave days. Unused days may accumulate without limit.
4. The Board shall pay 95% of the full premium for insurance coverage provided to the Human Resources Coordinator and eligible dependents through participation in the district's group medical and dental plans.

5. The Board shall pay 75% tuition reimbursement for all graduate coursework approved by the Superintendent.
6. From the annual salary stated in paragraph A.1 of this contract, the Human Resources Coordinator may (1) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (2) authorize a salary reduction in order that the Board may purchase an annuity policy for the Human Resources Coordinator as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount which can be tax sheltered through a Section 403(b) annuity.
7. The Human Resources Coordinator shall be allowed such other fringe benefits as are commonly extended to other personnel.

C. POWERS AND DUTIES

1. The Human Resources Coordinator shall effectively perform all duties specified in the current job description.
2. The Human Resources Coordinator shall also assume responsibilities and leadership under the supervision and direction of the Superintendent or designee and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board, for the planning, operation and evaluation of the District.
3. The Human Resources Coordinator shall devote her entire time, attention, and energy to the business of the School District and related professional activities. With the permission of the Board, the Human Resources Coordinator may attend university courses, seminars or other professional growth activities; serve as a consultant to another district or educational agency for a short-term duration without loss of salary, lecture, and engage in writing activities and speaking engagements. The Human Resources Coordinator may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. RENEWAL

Notice of intent not to renew this contract must be given to the Human Resources Coordinator by the Board more than 45 calendar days before the last student attendance day of the school year. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated prior to its expiration by:
 - a. Mutual written agreement;
 - b. Permanent disability; or
 - c. Discharge for cause;
2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Human Resources Coordinator (a) has been absent from her employment for a continuous period of six (6) months or has exhausted his accumulated sick leave, whichever is greater, or (b) presents to the Board a physician's statement certifying that she is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity,

provided that the Human Resources Coordinator shall be entitled to a hearing before the Board if she so requests. The Board reserves the right to require the Human Resources Coordinator to submit to a medical examination, either physical or mental, whenever the Board deems the Human Resources Coordinator disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.

3. Discharge for cause shall be for any conduct, act, or failure to act by the Human Resources Coordinator that is detrimental to the best interests of the School District. Reasons for discharge for cause shall be given in writing to the Human Resources Coordinator, who shall be entitled to notice and a hearing before the Board to discuss such causes. If the Human Resources Coordinator chooses to be accompanied by legal counsel, she shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Human Resources Coordinator's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Human Resources Coordinator.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the Human Resources Coordinator at her last known residence or to the President of the Board at the Board business office.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

CARRIE VERGIL, HUMAN RESOURCES COORIDNATOR

ASSISTANT SUPERINTENDENT FOR INSTRUCTION
EMPLOYMENT CONTRACT

AGREEMENT made this 12th day of June 2019, between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23, COOK COUNTY, ILLINOIS, hereinafter referred to as the "Board" and **Amy Zaher**, hereinafter referred to as "Assistant Superintendent for Instruction."

A. EMPLOYMENT AND COMPENSATION

1. The Board hereby employs the Assistant Superintendent for Instruction for **262 days** during the fiscal year commencing July 1, 2019 and terminating on June 30, 2020, at an annual base salary of **One Hundred Thirty-Two Thousand Sixty-six Dollars (\$132,066)** paid in equal installments in accordance with the rules of the Board governing payments of other administrative staff members in the District; and the Assistant Superintendent for Instruction hereby accepts employment upon the terms and conditions hereinafter set forth.
2. In addition to the annual salary stated in paragraph A.1 of this contract, the Board shall make the required contribution on behalf of the Assistant Superintendent for Instruction to the State of Illinois Teachers' Retirement System of the Assistant Superintendent for Instruction's salary in lieu of and in satisfaction of her required contribution to said Teachers' Retirement System. The Assistant Superintendent for Instruction does not have the right or claim to said amount contributed by the Board on her behalf except as it may become available at the time of retirement or resignation from the State of Illinois Teachers' Retirement System. Both parties acknowledge that the Assistant Superintendent for Instruction did not have the option of choosing to receive the contributed amounts directly, instead of having such contributions paid by the Board to the State of Illinois Teachers' Retirement System, and that such contributions are made as a condition of employment to secure her future services, knowledge and experience.
3. The Board will pay the required contribution to the Teachers' Health Insurance Security ("THIS") fund. The Board will remit this contribution to TRS as the fund's collection agent. Payments made by the Board to TRS under this section will not be reportable to TRS as creditable earnings and will be excluded from taxable income.
4. Any salary or other adjustment or modification made during the life of this contract shall be in the form of a written amendment and shall become a part of this contract, but such adjustment or modification shall not be construed as a new contract with the Assistant Superintendent for Instruction nor as an extension of the termination date of this contract.
5. During the term of this contract, the Assistant Superintendent for Instruction shall hold a valid and properly registered license issued by the Illinois State Board of Education qualifying her to act as an Administrator of the School District. Failure to be so qualified shall constitute a material breach of this contract.

B. BENEFITS

1. The Board shall pay 95% of the full premium for insurance coverage provided to the Assistant Superintendent and eligible dependents through participation in the district's group medical and dental plans and term life insurance, as provided to other administrators.
2. The Assistant Superintendent for Instruction shall be entitled to a paid vacation of twenty (20) working days in each contract year, provided, however, that any vacation time shall be mutually agreed to by the Superintendent and the Assistant Superintendent for Instruction. Vacation must be taken within the twelve-month period, provided, however, vacation days may be carried over with the approval of the Board. The Assistant Superintendent for Instruction shall also be entitled to all legal school holidays. Christmas, Spring and Summer recess periods shall constitute working days unless specifically scheduled and credited toward the vacation days listed above.
3. The Assistant Superintendent for Instruction shall be granted sick leave of fifteen (15) working days per year, which may be accumulated to a maximum of one-hundred eighty (180) days. In addition, the Assistant Superintendent shall be entitled to three (3) personal days and (3) bereavement days.

4. The Board shall reimburse the Assistant Superintendent for reasonable monthly expenses incurred in the performance of his/her duties. Itemization shall be made by the Principal of all expenses incurred.
5. The Assistant Superintendent for Instruction shall be allowed such other privileges, leaves and fringe benefits as are commonly extended to other administrative personnel.
6. The Assistant Superintendent for Instruction shall have a physical examination at least once every two years and such examination shall be paid for by the Board and the Board shall receive a written report of such examination.
7. From the annual salary stated in paragraph A.1 of this contract, the Assistant Superintendent for Instruction may (i) annually defer compensation pursuant to and in accordance with the terms of an eligible state deferred compensation plan as described in Section 457 of the Internal Revenue Code if adopted by the Board, or (ii) authorize a salary reduction in order that the Board may purchase an annuity policy for the Assistant Superintendent as described in Section 403(b) of the Internal Revenue Code, provided that any amounts deferred under a Section 457 eligible deferred compensation plan will serve to reduce the maximum amount that can be tax sheltered through a Section 403(b) annuity.
8. After successful completion of coursework from an Illinois approved advanced degree program in education, the Board of Education agrees to reimburse up to 75% of each credit hour, not to exceed \$511.13 per hour*. All courses are subject to advanced approval upon application submitted through My Learning Plan. Proof of payment and completion is required for each course. Reimbursement will be issued in August and February. No reimbursement will be issued for any grades below a B- or if the administrator leaves the district prior to the payout months.

C. POWERS AND DUTIES

1. The Assistant Superintendent for Instruction shall supervise the operation of the Student Services and Curriculum Planning activities of the school district as the Board shall determine necessary, under the supervision and direction of the Superintendent and in accordance with the laws of the State of Illinois and the policies, rules and regulations of the Board.
2. The Assistant Superintendent for Instruction shall keep such books and records and prepare such reports as may be directed by the Superintendent and the Board and as required by law.
3. The Assistant Superintendent for Instruction agrees to devote her best efforts and entire time to the business activities of the School District. With the permission of the Board, the Assistant Superintendent for Instruction may serve as a consultant to another district or educational agency for a short-term duration without loss of salary; lecture; and engage in writing activities and speaking engagements. The Assistant Superintendent for Instruction may not jeopardize the functioning of the School District by any lengthy and conspicuous absence for such professional activities.

D. REAPPOINTMENT

Notice of intent not to renew this contract must be given to the Assistant Superintendent for Instruction by the Board by March 1 of the year in which the contract expires. Failure to do so shall extend this contract for one (1) additional year.

E. TERMINATION

1. This employment contract may be terminated by:
 - a. Mutual agreement;
 - b. Permanent disability;
 - c. Discharge for cause; or
 - d. Death.

2. The Board may terminate this contract for reasons of permanent disability or incapacity at any time after the Assistant Superintendent for Instruction has exhausted his accumulated sick leave and either has been absent from his employment for a continuous period of three (3) months or presents to the Board a physician's statement certifying that he is permanently disabled or incapacitated. All obligations of the Board shall cease upon written notice of termination for permanent disability or incapacity, provided that the Assistant Superintendent for Instruction shall be entitled to a hearing before the Board if he so requests. The Board reserves the right to require the Assistant Superintendent for Instruction to submit to a medical examination, either physical or mental, whenever the Board deems the Assistant Superintendent for Instruction disabled. Such examination shall be performed by a physician licensed to practice medicine in all its branches, who is selected and paid by the Board.
3. Discharge for cause shall be for good and sufficient causes including neglect of duty, incompetency, immorality, insubordination and material breach of this contract. Reasons for discharge for cause shall be given in writing to the Assistant Superintendent for Instruction, who shall be entitled to notice and a hearing before the Board to discuss such causes prior to discharge. If the Assistant Superintendent for Instruction chooses to be accompanied by legal counsel, he shall bear any costs therein involved. The Board hearing shall be conducted in executive session.

F. EVALUATION

At least annually, the Assistant Superintendent for Instruction's performance, including her working relationship with the Board and Superintendent, shall be evaluated and the results of the evaluation shall be discussed with the Assistant Superintendent for Instruction.

G. NOTICE

Any notice required to be given under this contract shall be deemed sufficient if it is in writing and sent by mail to the last known residence of the Assistant Superintendent for Instruction or the President of the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement this 12th day of June 2019.

BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT NO. 23
COOK COUNTY, ILLINOIS

BY:

PRESIDENT

ATTEST:

SECRETARY

AMY ZAHER, ASSISTANT SUPERINTENDENT FOR INSTRUCTION