

PROSPECT HEIGHTS SCHOOL DISTRICT 23
BUILDING & SITES COMMITTEE MEETING
TUESDAY, AUGUST 1, 2017
GRODSKY ADMINISTRATION CENTER at 7:00 AM

AGENDA

Please provide any items and attachments you want included for the next meeting of the Building & Sites Committee meeting.

CALL TO ORDER

- I. Call to order
- II. Discussion item(s)
 - A. BOE Building Tours
The committee needs to determine the date for this to occur. While the participation of all BOE members is preferred, it is understood that not all members may be able to attend.
 - B. Polish School Lease
The version issued to Polish School will be posted on Monday, July 31st if any major revisions occur in the discussion with the Polish School administration.
 - C. Disposal resolutions
The BOE will need to approve 3 disposal resolutions at the BOE meeting. the only resolution which is specific to Buildings and Grounds is regarding the items sold and disposed of from the garage sale. These items will be discussed.
 - D. New custodian hired and determination of placement of positions
The new custodian has been offered a job is completing his paperwork. We will discuss the individual hired and the placement of day custodians for 2017-18.
 - E. Masonry repairs being considered 2
The Business office and Buildings and Grounds Department are considering masonry repairs for the District office. A preliminary quote has been received for the most needed repairs (on the west side of the building due to leakage and window damage). However, there is also consideration of the determination to wait, add the remainder of masonry building repairs in the administration building or solely performing the repairs on the west side of the administration building for which a quote has been received. The options will be discussed.
- III. Old business -- Item(s) discussed at previous Building & Sites committee meeting(s)
- IV. New business -- Item(s) to be discussed at future Building & Sites committee meeting(s)
- V. Adjournment

APRIL BUILDING SERVICES, INC.

22W274 IRVING PARK RD., ROSELLE, IL 60172
Phone 630-373-7666 Fax 630-622-0452

July 21, 2017

Brian Rominski
Director of Building and Grounds
Prospect Heights School District 23
700 N. Schoenbeck Rd.
Prospect Heights, IL 60070

Mr. Rominski,

We propose to furnish labor and material at **MacArthur Middle School** as follows:

Remove and replace thru wall flashing at two window heads as directed

Remove masonry as necessary to access deteriorated window lintel flashing at two windows
Install new flexible flashing with termination bar, sealant, mastic and SS drip edge on exis. lintels
Re-install closely color-matched brick masonry (or existing brick at Vendor's option & if salvageable)
General clean up and haul away debris

Total Cost: \$8,450

Acceptance of Proposal: Community Consolidated School District 21 ("Purchaser") hereby approves the aforementioned prices, specifications and scope ("work"). Purchaser acknowledges and agrees to all the terms stated above by its signature and/or issuance of a Purchase Order for the work:

PURCHASER
Prospect Heights SD 23

VENDOR
April Building Services, Inc.

Authorized Signature

Greg Bodin

Authorized Signature

Name and Title

Greg Bodin, Project Manager

Name and Title

Date of Acceptance

7/21/2017

Date