

**PROSPECT HEIGHTS SCHOOL DISTRICT 23  
BOARD OF EDUCATION - REGULAR MEETING  
MONDAY, JUNE 12, 2017  
GRODSKY ADMINISTRATION CENTER at 7:00 PM**

*Achieving excellence in learning through an equitable education for all.*

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**I. RECOGNITION OF VISITORS AND VISITOR PARTICIPATION**

**In an effort to keep Board meetings to a reasonable length, we ask visitors to make all statements regarding agenda items or other issues at this time.**

**II. COMMUNICATIONS**

A. Tech 2017 Springfield

**Betsy Yager, Tammy Kaspari, Gail Anderson and Kim Strachn accompanied a group of four students to Tech 2017 in Springfield. Representative Harris and Senator Rooney spent time visiting our young students at their exhibit. The students have a brief presentation to share highlights of their experiences.**

B. Thank You Note

5

C. Board Overview

7

**III. COMMITTEE REPORTS**

A. Building and Sites

**Pat will report.**

B. I.A.S.B./ED-RED

**Mari-Lynn will report.**

C. Policy

**No report.**

D. School/Community Relations

**No report.**

E. N.S.S.E.O.

**Carol will report.**

F. Finance

**Carol will report.**

G. Negotiations

**No report.**

**IV. CONSENT AGENDA**

**Included in the consent agenda is the personnel report which includes the salaries and percentage pay increases for all non-union personnel (principals, central administration and support personnel). You also are approving the part-time employee beginning salary rates and the resolution for prevailing wage.**

**The last item is the Title I plan. With the passage of the Federal Every Student Succeeds Act, districts are required to submit an updated Title I plan. It must be approved by the**

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**AGENDA**

**Board and submitted to the State by June 30 to continue to access Title I grant dollars.**

**I move to approve the consent agenda as presented.**

- |   |    |
|---|----|
| A. Approval of the Special Meeting Minutes from May 10, 2017  | 9  |
| B. Approval of Regular Meeting Minutes from May 10, 2017  | 12 |
| C. Approval of the Special Meeting Minutes from May 25, 2017  | 22 |
| D. Approval of Personnel Report   | 25 |
| E. Part-time Employee Beginning Salary Rates for 2018   | 29 |
| F. Approval of Resolution Ascertaining the Prevailing Wages for Laborers, Workmen and Mechanical Employees of Public Works of Prospect Heights School District 23 | 31 |
| G. Title I District Plan  | 59 |

**V. FINANCIAL REPORT**

**I move to approve the financial report as presented.**

- |                                 |    |
|---------------------------------|----|
| A. Approval of Financial Report | 78 |
|---------------------------------|----|

**VI. SUPERINTENDENT'S REPORT**

- |   |     |
|---|-----|
| A. Approval of Prospect Heights Intergovernmental Agreement ( <b>Action</b> )   | 117 |
| <b>The business office has been in the process of renewing the Prospect Heights Park District Intergovernmental agreement. Three key highlights are the three year term of the agreement, the increase to \$3000/year from \$2000/year and the removal of the language involving the Lou Johnson baseball field behind Sullivan school.</b> |     |

**I move to approve the Prospect Heights Park District Intergovernmental Agreement to be in effect from July 1, 2017 to June 30, 2020.**

- |   |     |
|---|-----|
| B. Approval of Workers Compensation Insurance for Fiscal Year 2018 ( <b>Action</b> )  | 128 |
| <b>Based upon the quotes received, confirmed coverage details and the strength of the loss control and claims department, the administration and Finance Committee recommend Illinois Counties Risk Management Trust (ICRMT) for its workers compensation coverage for Fiscal Year 2018 at a price of \$99,441.</b> |     |

**I move to approve Illinois Counties Risk Management Trust for its workers compensation coverage for Fiscal Year 2018 at a price of \$99,441.**

- |   |     |
|---|-----|
| C. Approval of Resolution for Transfer of Monies from Education Fund to Debt Service Fund - FY 2018 Leases ( <b>Action</b> )  | 131 |
| <b>Michael has prepared the resolution to move money from the Education fund to the Debt Service fund. We are required to make this transfer when monies are used to pay for leases or debt. This transfer is attributable to the 2017 fiscal year.</b> |     |

**I move to approve the Resolution to transfer \$30,000.00 from the Education fund to the Debt Service Fund for a portion of the iPad Apple Lease at MacArthur Middle School.**

**PROSPECT HEIGHTS SCHOOL DISTRICT 23  
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**AGENDA**

- D. Recap of May 25 Special Meeting: Proposed Timelines (**Information**) 135  
**Long range planning presentations have occurred over the past six months focusing on the ten year Life Safety plan, the ten year facilities plan, five year financial projections, a three year curriculum/instructional plan, a three to five year communication's plan and the assessment of Board priorities to assist in future decision making. The draft of the timeline will direct administration in their planning for 2017 - 2018.**
- E. District Goal Updates (**Information**) 137  
**An update of work under each goal area will be presented. Dr. Angelaccio will be working with the new administrative team over the next few weeks to outline the work he and his team will complete over the 2017-2018 school year.**
- F. 1:1 iPad Initiative Review and Recommendations (**Information**) 141  
**Dr. Angelaccio and Mrs. Stavropoulos will share the reflections of stakeholders regarding the iPad implementation plan from MacArthur and Sullivan as well as the underlying beliefs and vision for enhanced teaching and learning. The presentation will also highlight the plans for a 2:1 implementation at Ross and Eisenhower.**
- G. Results of Internal Communications Audit (**Information**) 178  
**Administration conducted a mini communication audit to determine the best channels for providing staff with information as well as the type of information they wish to receive and the frequency in which they wish to receive the information. Our end goal is to provide our staff with pertinent and timely information as we work to improve and strengthen our relationships with the staff.**
- H. Summer Curriculum Projects (**Information**) 193  
**Dr. Angelaccio has summarized the curriculum and professional development that will be completed this summer. The work will include the popular Bilingual Summer Reading in the Park program, the third annual iLEAP technology conference for staff members, as well as other projects that have been recommended by the administrative team.**
- I. 2018-2019 School Calendar (**Information**) 195  
**This is draft of the 2018-2019 school calendar. It follows the same tenants as previous calendars. If there are no concerns or questions, the calendar will be adopted at the July meeting.**
- J. Freedom of Information Act Requests (FOIA) (**Information**)  
**This is a request from the Illinois Retired Teachers Association for the names and district email addresses of 2017 retirees.**
1. IRTA FOIA Request 196

**VII. RECOGNITION OF VISITORS AND VISITOR PARTICIPATION**

In an effort to keep Board meetings to a reasonable length, we ask visitors to make all statements regarding agenda items or other issues at this time.

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**PROSPECT HEIGHTS SCHOOL DISTRICT 23**  
**BOARD OF EDUCATION - REGULAR MEETING**  
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*Achieving excellence in learning through an equitable education for all.*

**AGENDA**

- A. Policy 5:112 Service Recognition Policy 211  
**We are recommending the last paragraph be struck from the policy, as it is not congruent with the rest of the policy and the language of post retirement service recognition.**
- B. Policy 4:60 Purchases and Contracts 212  
**The finance committee has recommended, at Micheal's request, that stronger language be added to policy 4:60 - Purchases and Contracts. The suggested language strengthens the the current policy language as it requires the Superintendent to bring all non-customary purchases or expenditures that are not in the budget to the Board for approval.**
- X. **EXECUTIVE SESSION**  
**I move to adjourn to Executive Session for matters regarding personnel and litigation. There will be no action after Executive Session.**
- Currently, there are no items for Executive Session.**
- A. Personnel
- B. Litigation

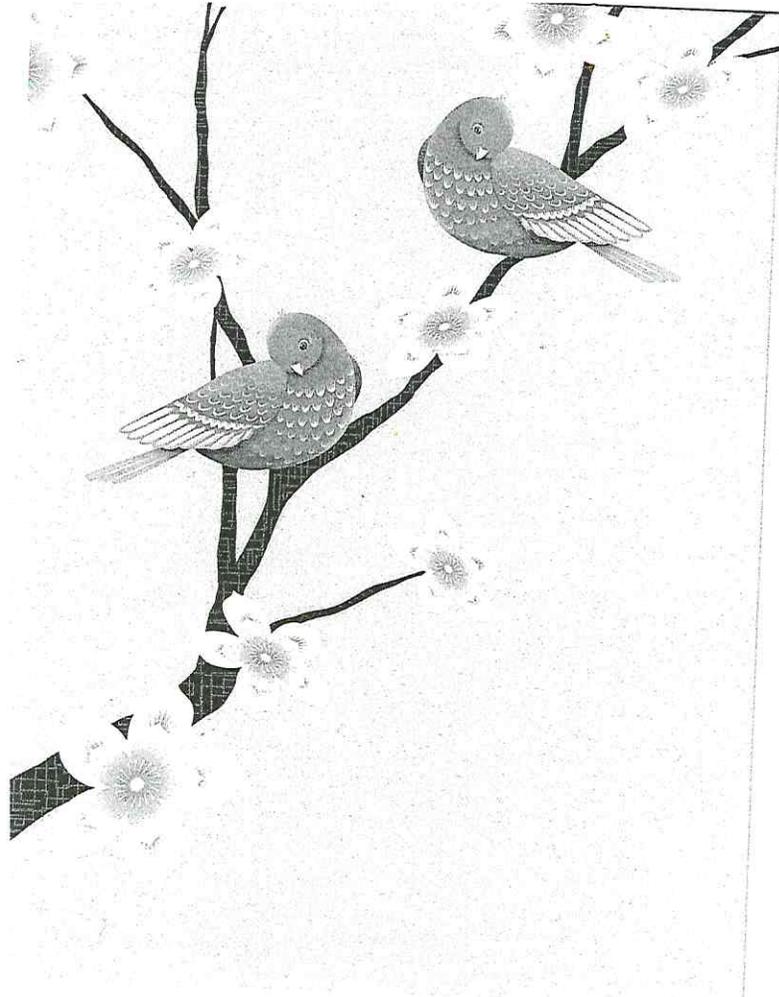
**DISTRICT ORGANIZATIONAL GOALS**

- Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.
- Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23.
- Manage resources efficiently and effectively to align with District priorities while being fiscally responsible

Dear member of the Board,

Thank you so much for  
the Blizzards. It is so nice  
of you to think of us. I  
appreciate all of your hard  
work. Thank you again.

Sincerely,  
Susan Koepke



Dear Board of Education,  
I want to thank  
you for providing treats  
during Staff Appreciation  
Week. It was a nice  
treat to have a Blizzard  
during such a busy time  
at school.

Sincerely,  
Michelyn Sabath

**OVERVIEW OF BOARD MEETINGS**  
**2016-2017**  
**Updated June 12, 2017**

JUNE

Annual Resolution Regarding Prevailing Wages, etc. (consent)  
Summer Curriculum Projects (superintendent)  
Superintendent Evaluation (Exec session)  
Set Date for August Board Meeting if Necessary (New Business)  
District Goal Updates (Superintendent Report)  
Preview of 2018-2019 Annual School Calendar

JULY

Tuition Reimbursement Report  
Semi-Annual Review of Executive Session Minutes (appointment)  
Adoption of 2018-2019 Annual School Calendar  
Review/Adoption of 2017-2018 Annual District Goals

AUGUST

Approve 2017–2018 Tentative Annual School Budget  
Enrollment Update  
Semi-Annual Review of Executive Session Minutes (recommendation)  
Policy if necessary  
Vote on the release of executive session minutes

SEPTEMBER

Review and Adoption of 2017–2018 Budget  
Public Hearing on 2017-2018 Budget  
Application for Recognition of Schools (under consent agenda)

OCTOBER

Tenured Teacher Presentation  
Summary of Categorical Grants

NOVEMBER

Tentative Tax Levy – 2016  
School Board Recognition  
National Education Week  
Enrollment Projections for 2018-2019  
Tuition Reimbursement Report  
Student Growth Data  
Review and Acceptance of Annual Independent Financial Audit  
District Goals Update

DECEMBER

Public Hearing Regarding and Adoption of the Tax Levy – 2016  
Resolution for Tax Levy for bonds (until bonds are paid off)  
Annual Immunization Compliance Report (consent agenda)  
Annual Statement of Affairs (consent agenda)

## JANUARY 2018

Approval of 2018-2019 EDP Student Fees  
Semi-Annual Review of Executive Session Minutes

## FEBRUARY

2019 Class Size and Staffing Projections  
2019 Approval of Student Fees for the Next School Year  
Review of Executive Session Minutes (recommendation)  
District Goals Update

## MARCH

Adoption of Annual Staffing Plan for the Next School Year  
Resolution for Non-Reemployment of Probationary and/or Part-Time Teachers and/or Reduction-In-Force  
Establish Last Day of Student Attendance  
Tuition Reimbursement Report  
Set Date for June BOE meeting if necessary

## APRIL

Resolutions Recognizing National Volunteer Week – ~~April 10-16, 2016~~  
Resolutions Recognizing Teacher/Educator Appreciation Week – ~~May 2-6, 2016~~  
Resolutions Recognizing National School Nurse week – ~~May 6-12, 2016~~  
Resolution for Honorable Dismissal of Certain Educational Support Personnel  
Proposed NSSEO Budget for 2018-2019  
Review of Insurance Benefits, Premiums, and Cost to Employees  
Time and Place of regularly scheduled Board Meetings

## MAY

Resolution to Approve NSSEO Budget  
2017 ESY Summer School Program  
Curriculum Adoptions  
Follow-Up conversations and questions concerning long range planning/forecasting/funding (Special Mtg.)  
Annual Food Service Intergovernmental Agreement

MINUTES OF THE EXECUTIVE SESSION  
OF THE  
BOARD OF EDUCATION  
PROSPECT HEIGHTS SCHOOL DISTRICT 23  
MAY 10, 2017  
GRODSKY ADMINISTRATION CENTER

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Jeff Bowes, Board President, called the Executive Session to order at 7:51 p.m.

ROLL CALL:

PRESENT: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

ABSENT: Mr. Chester

ALSO

PRESENT: Dr. Deb Wilson, Superintendent

PERSONNEL

Dr. Wilson provided suggested raises and promotions for non-PHEA personnel. At 8:19 p.m. she left the meeting.

The Board discussed the interviewed candidates for the open position on the Board.

The Board discussed the final evaluation for Dr. Wilson.

The Board discussed the goals for Dr. Don Angelaccio, future Superintendent.

ADJOURNMENT

Mr. Novak moved and Mr. Bednar seconded the motion to return to Open Session at 8:58 p.m.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

NAYS: None

ABSENT: Mr. Chester

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President

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Secretary

SPECIAL MEETING MINUTES  
OF THE  
BOARD OF EDUCATION  
PROSPECT HEIGHTS SCHOOL DISTRICT 23  
MAY 10, 2017  
GRODSKY ADMINISTRATION CENTER

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Jeff Bowes, Board President, called the meeting to order at 5:47 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

ABSENT: Mr. Chester

ALSO

PRESENT: Dr. Deb Wilson, Superintendent; Dr. Don Angelaccio, Assistant Superintendent for Instruction; Mr. Micheal DeBartolo, Business Manager

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

EXECUTIVE SESSION

Mr. Bednar moved and Mr. Novak seconded the motion to adjourn to Executive Session for purposes of personnel to select a person to fill the Board vacancy.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mrs. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

The Board adjourned to Executive Session at 5:48 p.m.

OPEN SESSION

The Board returned to Open Session at 7:02 p.m.

ROLL CALL:

PRESENT: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

ABSENT: Mr. Chester

ADJOURNMENT

Mr. Bednar moved and Mr. Novak seconded the motion to adjourn the special meeting at 7:08 p.m.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

NAYS: None

ABSENT: Mr. Chester

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President

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Secretary

MINUTES OF THE EXECUTIVE SESSION  
OF THE  
BOARD OF EDUCATION  
PROSPECT HEIGHTS SCHOOL DISTRICT 23  
MAY 10, 2017  
GRODSKY ADMINISTRATION CENTER

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Jeff Bowes, Board President, called the Executive Session to order at 7:51 p.m.

ROLL CALL:

PRESENT: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

ABSENT: Mr. Chester

ALSO

PRESENT: Dr. Deb Wilson, Superintendent

PERSONNEL

Dr. Wilson provided suggested raises and promotions for non-PHEA personnel. At 8:19 p.m. she left the meeting.

The Board discussed the interviewed candidates for the open position on the Board.

The Board discussed the final evaluation for Dr. Wilson.

The Board discussed the goals for Dr. Don Angelaccio, future Superintendent.

ADJOURNMENT

Mr. Novak moved and Mr. Bednar seconded the motion to return to Open Session at 8:58 p.m.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Novak

NAYS: None

ABSENT: Mr. Chester

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President

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Secretary

MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF EDUCATION  
PROSPECT HEIGHTS SCHOOL DISTRICT 23  
MAY 10, 2017  
GRODSKY ADMINISTRATION CENTER

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Jeff Bowes, Board President, called the meeting to order at 7:09p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

ABSENT: Mr. Chester

ALSO

PRESENT: Dr. Deb Wilson, Superintendent; Dr. Don Angelaccio, Assistant  
Superintendent for Instruction; Mr. Micheal DeBartolo, Business  
Manager

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

COMMUNICATIONS

THANK YOU NOTE

Dr. Wilson shared a thank you note for flowers sent for bereavement.

## 2017 EMPLOYEE RECOGNITION

Dr. Wilson reminded the Board members of the upcoming Recognition of Employee event, which is May 31, 2017 at the Old Orchard Country Club.

## COMMITTEE REPORTS

Buildings and Sites: Mr. Bowes reported on the committee meeting held May 3<sup>rd</sup>. The committee discussed new software to replace our current School Dude. The new software, MasterLibrary (ML), will be more user friendly and can handle more scheduling facility usage, cancellation of events, and work orders. The committee recommended the purchase of the new MasterLibrary software.

Mr. Rominski recommended a two-year agreement with the Prospect Heights Park District.

An update on the Geothermal System was provided. Honeywell has completed sequencing on the system in order to make recommendations, testing will continue.

The committee set the first Tuesday of the month at 7:00 a.m. as their new meeting time.

IASB/ED-RED: Mrs. Peters had no report. Dr. Wilson shared the resolution form for the assembly at Triple I.

Policy: Mr. Bowes had no report.

School/Community Relations: Mr. Bowes reported working on the District 23 newsletter to be published by June 1, 2017.

NSSEO: Mrs. Botwinski reported on the NSSEO Governing Board's May meeting. Three Eagle scouts were in attendance sharing projects they had created. One scout made a life sized chessboard at Timber Ridge, another scout made an adapted archery station for special needs students at Kirk and the third scout built three fire pits at the Sunrise Lake Outdoor Education facility. Dr. Hackett gave an update from the state, reviewed policies, and capital projects such as an elevator and gym at Timber Ridge. Dr. Hackett also provided an update on the foundation. NSSEO created a committee to look into targeted facility updates. Next month is their directed vote on the budget for the 2017-18 school year.

Finance: Mrs. Peters reported on the Finance Committee meeting held May 2<sup>nd</sup>. They discussed Brecht's' Database Solutions, for Special Education and MasterLibrary (ML), both under the consent agenda. The committee also discussed

the D25 food service contract, the First Student bus contract, iPad's and other technology initiatives. A new federal grant was obtained. This will reduce projected iPad expenditure for 2018 by \$15,000.

The purchasing policy was discussed for items under \$25,000. Mr. DeBartolo will report in June after obtaining information from the auditors and surrounding Districts. The new meeting time for the Finance Committee will be the 1<sup>st</sup> Tuesday of each month at 10:00 a.m.

Negotiations: No report.

### CONSENT AGENDA

#### APPROVAL OF BOARD REORGANIZATIONAL MEETING MINUTES

Mrs. Botwinski moved and Mr. Novak seconded the motion to approve the Reorganization Meeting Minutes of April 26, 2017, as presented.

#### ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

### PERSONNEL REPORT

Mrs. Botwinski moved and Mr. Novak seconded the motion to approve the May Personnel Report as presented, a copy of which is attached to these minutes.

#### ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

POLICY SECOND READING/ADOPTION

Mrs. Botwinski moved and Mr. Novak seconded the motion to approve the Policy Second Reading/Adoption, as presented.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

APPROVAL OF BRECHT'S DATABASE SOLUTIONS, INC.

Mrs. Botwinski moved and Mr. Novak seconded the motion to approve the Brecht's 2017-2018 annual contract as presented.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

APPROVAL OF SCHEDULING AND WORK ORDER SOFTWARE

Mrs. Botwinski moved and Mr. Novak seconded the motion to approve the MasterLibrary Scheduling and Work Order Software Contract as presented.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

## FINANCIAL REPORT

Mr. Bowes moved and Mr. Bednar seconded the motion to approve the Financial Report as presented of bills in the amount of \$132,796.34 and the payroll for May in the amount of \$1,161,444.34.

### ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

ABSENT: Mr. Chester

## SUPERINTENDENT'S REPORT

### APPROVAL OF N.S.S.E.O. BUDGET RESOLUTION

The NSSEO budget was reviewed in April, Dr. Wilson asked if there were any questions from the Board of Education, there were none. Mrs. Botwinski will take the directed vote back to N.S.S.E.O. so their budget can be adopted in June. The budget reflects a continued decline in N.S.S.E.O. purchased services. The anticipated reduction in costs over 2017 are just over \$100,00.

Mrs. Peters moved and Mrs. Botwinski seconded the motion to approve the NSSEO 2017-2018 Annual Budget Resolution as presented.

### ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR FOOD SERVICES BETWEEN ARLINGTON HEIGHTS DISTRICT 25 AND PROSPECT HEIGHTS DISTRICT 23

Dr. Wilson explained this intergovernmental agreement is the renewal of our agreement with District 25 to provide food service within the guidelines of the National School Lunch Program and to maintain various aspects of the reporting process. Boards are now required to approve the agreement annually.

Mrs. Peters moved and Mrs. Botwinski seconded the motion to approve the Intergovernmental Agreement for Food Services Between Arlington Heights School District 25 and Prospect Heights School District 23 as presented.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

INFORMATION REGARDING SCIENCE CURRICULUM AND MATERIALS FOR 2017-2018

Dr. Angelaccio gave an update on the science recommendation after working two years with the science committee. The committee continued to investigate the impact Next Generation Science Standards NGSS has on our current program in relationship to adopted appropriate materials. In 2016, the committee selected STEMscopes for grades 6-8. A video was shared with the Board. This year the program committee selected Mystery Science for grades K-5. The committee felt this program was active and engaging, and is aligned to the Next Generation Science Standards. In addition, literary materials will be selected to supplement the science instruction. The contract will come up in the June or July meeting.

INFORMATION REGARDING EARLY CHILDHOOD CURRICULUM AND EQUIPMENT

Dr. Angelaccio shared that Creative Curriculum was selected as the curriculum for Early Childhood. The committee articulated the need for consistent curriculum between our ECDEC and Special Education programs. Dr. Angelaccio thanked all the committee members for their time and efforts.

Dr. Wilson spoke about the state visit, in which our Early Childhood team reached the Gold Standard.

## 2017 EXTENDED SCHOOL YEAR SUMMER SCHOOL PROGRAM

Dr. Wilson explained the Extended School Year program is for Special Education students, who are at risk for regression over the summer months. The program will be housed at Dwight D. Eisenhower Elementary School and will run from June 14 to July 13, 2017. A bus will be provided as required by law. Students will receive 60 hours of instruction. Mr. Joel Grafman has been contracted to serve as the program coordinator, under the direction of Dr. Chrys Sroka, District 23 Special Education Director, and Dr. Don Angelaccio, Assistant Superintendent.

## FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Mr. DeBartolo informed the Board of a Freedom of Information Act request for attendance pertaining to a former employee.

## RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

## OLD BUSINESS

Dr. Wilson shared that the Prospect Heights Park District is evaluating park district facilities. District 23 had the opportunity to share District 23 space needs and programming needs with the Park District consultants.

## NEW BUSINESS

### RESCHEDULE JUNE REGULAR BOARD MEETING

Mr. Bowes would like to move the June 14<sup>th</sup> meeting to Monday June 12. The Board agreed to the June 12<sup>th</sup> date.

EXECUTIVE SESSION

Mr. Bednar moved and Mrs. Botwinski seconded the motion to adjourn to Executive Session for the purposes of discussing personnel, negotiations, litigation, the purchase or lease of real property, and the selection of a person to fill the Board vacancy.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

The Board adjourned to Executive Session at 7:43p.m.

OPEN SESSION

The Board returned to open session at 8:58 p.m.

ROLL CALL:

PRESENT: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

ABSENT: Mr. Chester

ACTION TAKEN AFTER EXECUTIVE SESSION

APPOINTMENT OF BOARD MEMBER TO FILL VACANCY

Mrs. Peters moved and Mr. Bednar seconded the motion to appoint Mr. Brian Greidanus to fill the vacant seat on the Board of Education.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

ADJOURNMENT

Mr. Bednar moved and Mr. Novak seconded the motion to adjourn the meeting at 8:59 p.m.

ROLL CALL:

AYES: Mrs. Peters, Mr. Bednar, Mrs. Botwinski,  
Mr. Bowes, Mr. Novak

NAYS: None

Absent: Mr. Chester

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President

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Secretary

MINUTES OF THE SPECIAL MEETING  
OF THE  
BOARD OF EDUCATION  
PROSPECT HEIGHTS SCHOOL DISTRICT 23  
MAY 25, 2017  
GRODSKY ADMINISTRATION CENTER

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Jeff Bowes, Board President, called the meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Mr. Bednar, Mr. Bowes, Mr. Chester, Mr. Novak, and Mrs. Peters, and Mrs. Botwinski (arrived at 6:18 p.m.)

ABSENT: None

ALSO PRESENT: Dr. Deb Wilson, Superintendent, Dr. Don Angelaccio, Assistant Superintendent, and Mr. Micheal DeBartolo, Business Administrator. Dr. Christie Samojedny, who will be the new Assistant Superintendent beginning July 1, was also in attendance.

RECOGNITION OF VISITORS

No one addressed the Board.

SEATING OF NEW SCHOOL BOARD MEMBER

Mr. Bowes recognized Mr. Greidanus and welcomed him to the Board of Education. The Oath of Office and the Code of Conduct were administered to Mr. Greidanus. Mr. Greidanus was seated as the new Board of Education board member.

REVIEW AND DISCUSSION OF BOARD SURVEY

The Board of Education met on May 25 to discuss and review the results of the Board Priorities Survey as part of the long range planning process. The survey and special meeting were preceded by various presentations regarding long range planning. These presentations started in January and covered life-safety, a ten year facility plan, five-year financial projections, instructional planning, and a summary of the Board's borrowing capacity. For this special meeting, the Board members were surveyed prior to the meeting on their priorities under each of the three Board of Education goal areas.

Under goal area number one: Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability, the Board identified the top four priorities as:

- Expand STEM opportunities
- Embed technology into the learning environment,
- Expand early childhood for at-risk students
- Maintain the current curriculum cycle.

Under goal area number two: Engage families, community members and staff in dialogue, deliberation and collaborative thinking around common interests of District 23, the Board identified the top four priorities as:

- Provide staff development and training for the staff, administration and the Board
- Develop and Investigate partnerships that will mutually benefit students, staff and the community
- Translating the District Newsletter, *The School Scene*, into Spanish and Polish
- Redesign of the District website

Under goal area number three: Manage resources efficiently and effectively to align with the District priorities while being fiscally responsible, the Board identified the top four priorities as:

- Maintain Secure Facilities
- Maintain Clean Facilities
- Maintain the Exterior Grounds
- Maintain the Envelop of the Facilities
- Maintain the Board Policy of 33% in Reserves Annually

The Board also discussed various options they were willing to consider to maintain and implement the items that were identified as the Board's top of their priorities. The top items options were:

- Explore New Fees
- Increase Revenue through other options
- Rent facilities to outside groups
- Reduce non-personnel expenditures
- Increase current fees
- Increase student registration fees

Other comments from the Board included a discussion for seeking out opportunities to share costs with other districts as well as learning about consolidation.

The administration will bring back a draft timeline at the June meeting for further discussion.

EXECUTIVE SESSION

There were no items for Executive Session.

ADJOURNMENT

Mr. Bednar moved and Mrs. Botwinski seconded the motion adjourn at 8:55 p.m.

ROLL CALL:

AYES: Mr. Bednar, Mrs. Botwinski, Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Peters, Mr. Greidanus

NAYS: None

ABSENT: None

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

## Central Administration and Educational Support Personnel Salaries 2017-2018

Last Name	First Name	Position	Raise	Salary 2018
Adams	Michele	EDP Coordinator	1.0250	\$36,951
Alms	Chris	Assistant Principal	1.0350	\$82,752
Angelaccio	Don	Superintendent	1.1800	\$199,000
Bertsos	Yonni	Network Manager	1.0325	\$74,340
Bratko	Tanya	Physical Therapist	1.0325	\$89,766
Broms	Michelle	Part time Building Assistant	1.0325	\$18.34/hour
Calcagno	Frank	Operations Support	1.0325	\$14.70/hour
Curtis	Craig	Principal	1.0300	\$110,912
DeBartolo	Micheal	Assistant Superintendent Finance and Operations	1.0400	\$128,242
Dolson	Trish	Occupational Therapist	1.0325	\$90,079
Emberton	Sheena	School Psychologist	1.0325	\$63,333
Grafman	Joel	School Psychologist	1.0325	\$72,008
Heidenescher	Sarah	School Psychologist	1.0325	\$66,199
Koepraseuth	Sam	Tech asst.	1.0325	\$38,618
Lambatos	Luke	Principal	\$2500 Non-compounding	\$123,988
Lange	Jan	Part time Building Assistant	1.0325	\$22.52/hour
Lim	Erin	School Psychologist	1.0325	\$29,943
Macek	Debbie	Bookkeeper/Payroll	1.0325	\$55,035
Meziere	Tracie	Principal	1.0300	\$106,072
Nystrom	Cam	Principal	new	\$117,500
Rominiski	Brian	Director Buildings & Grounds	1.0350	\$98,325
Ruth	Donna	Part time Building Assistant	1.0325	\$18.83/hour
Samojedny	Kristine	Assistant Superintendent Student Services	new	\$126,500
Schmidt	Curt	Maint. Engineer	1.0325	\$87,141
Sorenson	Nancy	Executive Assistant to the Office of Superintendent	1.0600	\$66,733
Sroka	Chrys	Director of Special Education	1.0350	\$106,587

**Central Administration and Educational Support Personnel Salaries 2017-2018**

Stavropoulos	Maria	Director of Technology	1.0350	\$99,671
Stephens	Traci	Accounts Receivable	1.0325	\$49,692
Stocking	Christine	Occupational Therapist	1.0325	\$70,437
Vergil	Carrie	Human Resource Coordinator	1.0325	\$61,950
Werneske	Don	Database Coordinator	1.0325	\$48,814
Zawacki	Merideth	Part time Building Assistant	1.0325	\$22.52/hour

## Central Administration and Educational Support Personnel Salaries 2017-2018

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**AMENDED PERSONNEL REPORT**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Action</u></b>	<b><u>Effective</u></b>	<b><u>Salary</u></b>
1. Alyssa Hirsh	Speech & Language Pathologist MacArthur/Sullivan	New Hire	08/21/2017	\$49,474
2. Anna Hallman	Social Studies/Language Arts Teacher MacArthur	New Hire	08/21/2017	\$45,359
3. Vasiliki Samiotakis	PE/Health Teacher MacArthur	New Hire	08/21/2017	\$44,176
4. Jessica Lelito	LBS Teacher Eisenhower	New Hire	08/21/2017	\$43,685
5. Jose Cisneros	STEM Teacher MacArthur	Resignation	06/14/2017	\$44,906
6. Ashley Sterba	FACS Teacher MacArthur	Resignation	06/14/2017	\$51,961
7. Bryan Quesea	STEM Teacher MacArthur	New Hire	08/21/2017	\$43,685
8. Edwin Blanco	Day Custodian MacArthur	Resignation	06/13/2017	\$32,370

28

**Part time Education Support Personnel and Substitutes  
Beginning Salary Rates 2018**

<b>Position</b>	<b>Description</b>	<b>Rate</b>	<b>Increase</b>
Part-Time Building Aides/Program Assistants	Tied to teacher aide starting pay and for raises. Maximum 5 years granted at hire.	\$18.34	3.25%
Part Time Custodial	Operations Support	\$14.70	No change
Extended Day Program	Supervisors Benchmarked to local market	\$14.55	No change
Extended Day Program	Substitutes	\$12.73	No change
Lunch Supervisors	Follows negotiated agreement	\$15.42	1.021%
AM Supervision at MAC	As needed	\$15.42	1.021%
ESP hourly rate	For special education student supervision for individuals not employed by D23	\$17.76	No change
Substitutes	For certified and non certified positions	\$110	No change
Board Stipends	Board directed stipends for Team Facilitator positions	\$1484.50	1.021%





## Board Action Item

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**Date:** June 12, 2017

**Title:** **Approval of 2017 Prevailing Wage Rates**

**Contact:** Micheal DeBartolo, Business Manager

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The Board of Education is statutorily required to approve the Prevailing Wage Act Resolution every June in accordance with the *Prevailing Wage Act* (820 ILCS 130/1 et.seq.). By law, the District must pay the prevailing wage rate for public works. The ramifications of not adopting the Prevailing Wage Act Resolution include subjecting Board members and the District to possible prosecution and conviction of a Class A misdemeanor.

Additionally, a contractor may pay the wrong prevailing wage and/or may not pay the prevailing wage at all if the District does not adopt this resolution. If either of those scenarios were to occur, the School District could be subject to making the employee that received the lesser wages whole in addition to the payment of interest amounts.

### **Recommendation:**

The administration recommends that the Board of Education approve the Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanical Employees of Public Works and post the required notice in accordance with the law.

**RESOLUTION ASCERTAINING THE PREVAILING RATE OF WAGES FOR  
LABORERS, WORKMEN AND MECHANICAL  
EMPLOYEES OF PUBLIC WORKS OF PROSPECT HEIGHTS SCHOOL DISTRICT 23**

**WHEREAS**, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, 820 ILCS 130/1 et.seq., formerly Ill. Rev. Stat. 1987, Ch. 48, par. 39s-1 et seq., and as amended by Public Acts 86-799 and 86-693; and

**WHEREAS**, the aforesaid Act requires that Prospect Heights School District 23, Cook County, Illinois investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said of Prospect Heights School District 23 employed in performing construction of public works; and

**WHEREAS**, the Prevailing Wage Act requires the Board to specify in its call forbids and project specifications in any public works construction or demolition contract the prevailing rate of wages for each type of laborer, worker or mechanic necessary and to include a stipulation that the prevailing rate of wages as ascertained by the Board will be paid in any contracts issued for such construction or demolition work, as guaranteed in all contractor's bonds.

**NOW, THEREFORE**, BE IT ORDAINED BY THE BOARD OF EDUCATION OF PROSPECT HEIGHTS PUBLIC SCHOOL DISTRICT 23, Cook County, Illinois:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, County, City or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Prospect Heights School District #23 is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Prospect Heights School District #23. The definition of any terms appearing in this Ordinance, which are also used in aforesaid Act, shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Prospect Heights School District #23 to the extent required by the aforesaid Act.

SECTION 3: The Prospect Heights School District #23 Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Prospect Heights School District #23 this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: THE PROSPECT HEIGHTS SCHOOL DISTRICT #23 SECRETARY SHALL mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Prospect Heights School District #23 Secretary shall promptly file a certified copy of the Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Prospect Heights School District #23 Secretary shall cause to be published in a newspaper of general circulation within the area a copy of the Notice contained in this this Ordinance as Exhibit B, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

ADOPTED this 12<sup>th</sup> day of June 2017 upon receiving a motion from Member \_\_\_\_\_, and a second of the motion by Member \_\_\_\_\_ followed by a roll call vote recorded as follows:

AYES:

\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT/ABSTAIN:

\_\_\_\_\_

Board of Education  
Prospects Heights School District 23  
Cook County, Illinois

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

EXHIBIT A  
(SEE ATTACHED RATE SCHEDULE)

EXHIBIT B

**LEGAL NOTICE**

NOTICE OF  
RESOLUTION OF THE PROSPECT HEIGHTS SCHOOL DISTRICT 23,  
COOK COUNTY, ILLINOIS  
PREVAILING WAGE RATES

TAKE NOTICE that Prospect Heights School District 23, Cook County, Illinois, pursuant to “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works,” approved June 26, 1941, as amended, 820 ILCS 130/1 et. seq., has determined on, and as effective from June 12, 2017, that the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in the construction of public works coming under the jurisdiction of Prospect Heights School District 23 is the same as determined by the Department of Labor of the State of Illinois for Cook County as of June 1, 2017. A copy of the full Resolution and the Department of Labor determination is available for inspection by any interested party in the main office of the Prospect Heights School District 23, 700 North Schoenbeck Road, Prospect Heights, Illinois, and to any employer; association of employers and any person of employee or association of employees who have filed, or file their names and addresses, requesting copies of the same.

Prospect Heights School District 23  
700 North Schoenbeck Road  
Prospect Heights, IL 60070

By: Mari-Lynn Peters, Board Secretary

STATE OF ILLINOIS                    )  
  ) SS  
COUNTY OF COOK                    )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Prospect Heights School District No. 23, Cook County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 12<sup>th</sup> day of June 2017, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS,  
WORKMEN AND MECHANICAL EMPLOYEES OF PUBLIC WORKS OF  
PROSPECT HEIGHTS SCHOOL DISTRICT 23**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 12<sup>th</sup> day of June 2017.

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Secretary, Board of Education

**This schedule contains the prevailing wage rates required to be paid for work performed on or after Monday, June 5, 2017 on public works projects in this County. Pursuant to 820 ILCS 130/4, public bodies in this County that have active public works projects are responsible for notifying all contractors and subcontractors working on those public works projects of the change (if any) to rates that were previously in effect. The failure of a public body to provide such notice does not relieve contractors or subcontractors of their obligations under the Prevailing Wage Act, including the duty to pay the relevant prevailing wage in effect at the time work subject to the Act is performed.**

COOK COUNTY  
PREVAILING WAGE  
RATES EFFECTIVE  
JUNE 5, 2017

TradeTitle	Region	Type	Class	Base Wage	Foreman Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	All	All		40.40	40.95	1.5	1.5	2.0	14.23	11.57	0.00	0.50
ASBESTOS ABT-MEC	All	BLD		37.46	39.96	1.5	1.5	2.0	11.62	11.06	0.00	0.72
BOILERMAKER	All	BLD		47.07	51.30	2.0	2.0	2.0	6.97	18.13	0.00	0.40
BRICK MASON	All	BLD		44.88	48.84	1.5	1.5	2.0	10.25	15.30	0.00	0.85
CARPENTER	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.60	0.00	0.63
CEMENT MASON	All	All		44.25	46.25	2.0	1.5	2.0	13.65	15.51	0.00	0.65
CERAMIC TILE FNSHER	All	BLD		37.81		1.5	1.5	2.0	10.55	10.12	0.00	0.65
COMM. ELECT. ELECTRIC PWR EQMT	All	BLD		42.02	44.82	1.5	1.5	2.0	8.88	12.78	0.59	0.75
OP	All	All		48.90	53.90	1.5	1.5	2.0	11.41	16.39	0.00	3.10
ELECTRIC PWR GRNDMAN	All	All		38.14	53.90	1.5	1.5	2.0	8.90	12.78	0.00	2.75
ELECTRIC PWR LINEMAN	All	All		48.90	53.90	1.5	1.5	2.0	11.41	16.39	0.00	3.10
ELECTRICIAN ELEVATOR	All	All		46.10	49.10	1.5	1.5	2.0	14.33	15.52	0.70	1.00
CONSTRUCTOR	All	BLD		51.94	58.43	2.0	2.0	2.0	14.43	14.96	4.16	0.90
FENCE ERECTOR	All	All		38.34	40.34	1.5	1.5	2.0	13.15	13.10	0.00	0.40
GLAZIER	All	BLD		41.70	43.20	1.5	2.0	2.0	13.94	18.99	0.00	0.94
HT/FROST INSULATOR	All	BLD		49.95	52.45	1.5	1.5	2.0	11.62	12.26	0.00	0.72

IRON WORKER	All	All		46.20	48.20	2.0	2.0	2.0	13.65	21.52	0.00	0.35
LABORER	All	All		40.20	40.95	1.5	1.5	2.0	14.23	11.57	0.00	0.50
LATHER	All	All		44.35	46.35	1.5	1.5	2.0	13.29	16.39	0.00	0.63
MACHINIST	All	BLD		45.35	47.85	1.5	1.5	2.0	7.26	8.95	1.85	1.30
MARBLE FINISHERS	All	All		33.45	33.45	1.5	1.5	2.0	10.25	14.44	0.00	0.46
MARBLE MASON	All	BLD		44.13	48.54	1.5	1.5	2.0	10.25	14.97	0.00	0.59
MATERIAL TESTER I	All	All		30.20	30.20	1.5	1.5	2.0	14.23	11.57	0.00	0.50
MATERIALS TESTER II	All	All		35.20	35.20	1.5	1.5	2.0	14.23	11.57	0.00	0.50
MILLWRIGHT	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.60	0.00	0.63
OPERATING ENGINEER	All	BLD	1	49.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	2	47.80	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	3	45.25	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	4	43.50	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	5	52.85	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	6	50.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	BLD	7	52.10	53.10	2.0	2.0	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	FLT	1	54.75	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	2	53.25	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	3	47.40	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	4	39.40	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	FLT	5	56.25	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35

OPERATING ENGINEER	All	FLT	6	37.00	54.75	1.5	1.5	2.0	17.65	12.65	1.90	1.35
OPERATING ENGINEER	All	HWY	1	47.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	2	46.75	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	3	44.70	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	4	43.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	5	42.10	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	6	50.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
OPERATING ENGINEER	All	HWY	7	48.30	51.30	1.5	1.5	2.0	18.05	13.60	1.90	1.30
ORNAMNTL IRON WORKER	All	All		45.75	48.25	2.0	2.0	2.0	13.65	18.99	0.00	0.75
PAINTER	All	All		44.55	49.30	1.5	1.5	1.5	11.50	11.10	0.00	1.27
PAINTER SIGNS	All	BLD		33.92	38.09	1.5	1.5	1.5	2.60	2.71	0.00	0.00
PILEDRIVER	All	All		45.35	47.35	1.5	1.5	2.0	11.79	17.60	0.00	0.63
PIPEFITTER	All	BLD		47.50	50.50	1.5	1.5	2.0	9.55	17.85	0.00	2.07
PLASTERER	All	BLD		42.25	44.79	1.5	1.5	2.0	13.65	9.50	5.00	0.65
PLUMBER	All	BLD		48.25	50.25	1.5	1.5	2.0	14.09	12.65	0.00	1.18
ROOFER	All	BLD		41.70	44.70	1.5	1.5	2.0	8.28	11.59	0.00	0.53
SHEETMETAL WORKER	All	BLD		43.03	46.47	1.5	1.5	2.0	10.73	21.87	0.00	0.75
SIGN HANGER	All	BLD		31.31	33.81	1.5	1.5	2.0	4.85	3.28	0.00	0.00
SPRINKLER FITTER	All	BLD		47.20	49.20	1.5	1.5	2.0	12.25	11.55	0.00	0.55
STEEL ERECTOR	All	All		42.07	44.07	2.0	2.0	2.0	13.45	19.59	0.00	0.35
STONE MASON	All	BLD		44.88	49.37	1.5	1.5	2.0	10.25	15.30	0.00	0.85
TERRAZZO FINISHER	All	BLD		39.54	39.54	1.5	1.5	2.0	10.55	11.79	0.00	0.67
TERRAZZO MASON	All	BLD		43.38	43.38	1.5	1.5	2.0	10.55	13.13	0.00	0.79

TILE MASON	All	BLD		43.84	47.84	1.5	1.5	2.0	10.55	11.40	0.00	0.99
TRAFFIC SAFETY WRKR	All	HWY		33.50	39.50	1.5	1.5	2.0	6.00	7.25	0.00	0.50
TRUCK DRIVER	E	All	1	35.60	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	E	All	2	35.85	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	E	All	3	36.05	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	E	All	4	36.25	36.25	1.5	1.5	2.0	8.56	11.50	0.00	0.15
TRUCK DRIVER	W	All	1	35.98	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TRUCK DRIVER	W	All	2	36.13	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TRUCK DRIVER	W	All	3	36.33	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TRUCK DRIVER	W	All	4	36.53	36.53	1.5	1.5	2.0	8.25	10.14	0.00	0.15
TUCK POINTER	All	BLD		44.90	45.90	1.5	1.5	2.0	8.30	14.29	0.00	0.48

Explanations

COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

#### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable

tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment

used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

#### COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

## MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara,

sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle

Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete

Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks;  
Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists,  
Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine;  
Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled);  
Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors,  
All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator;  
Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling  
or renovation work); Hydraulic Power Units (Pile Driving, Extracting,  
and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300  
ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5);  
Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick  
Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication

Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck

Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing

endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge);  
Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane  
(over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch  
Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall,  
Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment  
Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane  
Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000  
pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors,  
G.P.S. and robotic instruments, as well as conventional levels and  
transits.

#### TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

#### TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck

Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics  
Helpers and Greasers; Oil Distributors 2-man operation; Pavement  
Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors;  
Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation;  
Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled  
Dumpman; and Truck Drivers hauling warning lights, barricades, and  
portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards;  
Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or  
Turnatrailers when pulling other than self-loading equipment or  
similar equipment under 16 cubic yards; Mixer Trucks under 7 yards;  
Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over;  
Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or  
turnapulls when pulling other than self-loading equipment or similar  
equipment over 16 cubic yards; Explosives and/or Fission Material  
Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit;  
Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole  
and Expandable Trailers hauling material over 50 feet long; Slurry

trucks, 1-man operation; Winch trucks, 3 axles or more;  
Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

## LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

## MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".



**eGrant Management System**

**Printed Copy of Application**

Applicant: PROSPECT HEIGHTS SD 23

Application: Title I District Plan - 00

Cycle: Original Application

Sponsor/District: PROSPECT HEIGHTS SD 23

Date Generated: 5/30/2017 4:01:49 PM

Generated By: dwilson1

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**Overview**

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- PROGRAM:** Every Student Succeeds Act (ESSA) - District Title I Plan
- PURPOSE:** The District Title I Plan shall be developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders, administrators, other appropriate school personnel, and with parents of children in schools served under this part, and as appropriate, is coordinated with other programs under this Act, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C.2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3103 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.
- LEGISLATION:** [Every Student Succeeds Act \(ESSA\)](#)  
[Individuals with Disabilities Education Act](#)  
[Rehabilitation Act](#)  
[Carl D. Perkins Career and Technical Education Act](#)  
[Workforce Innovation and Opportunity Act](#)  
[Head Start Act](#)  
[McKinney-Vento Homeless Assistance Act](#)  
[Adult Education and Family Literacy Act](#)
- DUE DATE:** As soon as possible, but no later than June 30 if a July 1 start date is required with the understanding that approval of the Title I District Plan is required for the approval of the Title I Application.
- DURATION:** The District Title I Plan shall be submitted for the first year for which ESSA is enacted and shall remain in effect for the duration of participation.
- AMENDMENTS:** Each Local Education Agency (LEA) shall periodically review and, as necessary, revise the plan. These amendments may necessitate amendment of the Title I Application.
- INSTRUCTIONS:** Instructions in PDF format

**District Information**

See the Overview page for instructions

**Contact Person**

Last Name\*  First Name\*  Middle Initial  Personal Title \*  

Position Title\*

Address 1\*

Address 2

City\*  State\*

Zip +4 \*

Phone\*    Extension

Fax

Summer Phone\*    Extension

Email\*

Use this text area for any needed explanations to ISBE in regard to this program.

\*Required field

**Amendments**

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Select the radio button that defines your plan submission. If this is an Amended Plan, a brief description of the changes is required.

**Indicate whether this is an original plan or an amendment. \***

Original Plan  Amended Plan

**Plan Changes**

Provide a brief description of the changes which have been made with this amendment.

([count] of 5000 maximum characters used)

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\*Required field

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

1. Please describe the measures the district will take to monitor student progress in meeting the challenging State academic standards in the corresponding text boxes:

(A) Please describe the well-rounded instructional program to meet the academic needs of all students and how the district will develop and implement this program.\*

([count] of 7500 maximum characters used)

District 23's well-rounded program of instruction for students in grades K-8 includes: Reading, Language Arts, Writing, Spelling, Handwriting, Mathematics, Science, Social Studies, Health Physical Education, Art, and Music. Additionally, in grades 6-8, students participate in the following courses: Applied Technology, Family and Consumer Science, and Spanish. Students in grade 4-8 may also participate in our vocal and instrumental music courses: Chorus, Band and Orchestra. Further, students are instructed in Social and Emotional Learning experiences through our school-wide positive behavioral expectations lessons and reteaching. A wide range of interscholastic and intramural clubs and activities also provides exposure to experiences that nurture a students' well rounded development. Our Board policy 6:10 and 6:15 (Educational Philosophy and Objectives) outlines our approach to establishing and monitoring our program of instruction. The District's educational program will seek to provide an opportunity for each student to develop to his or her maximum potential. The objectives for the educational program are to: 1. Foster students' self-discovery, self-awareness, and self-discipline. 2. Develop students' awareness of and appreciation for cultural diversity. 3. Stimulate students' intellectual curiosity and growth. 4. Provide students with fundamental career concepts and skills. 5. Help students develop sensitivity to the needs and values of others and a respect for individual and group differences. 6. Help each student strive for excellence and instill a desire to reach the limit of his or her potential. 7. Encourage students to become life long learners. 8. Provide an educational climate and culture free of bias concerning the protected classifications identified in policy 7:10, Equal Educational Opportunities. In order for the Board to monitor whether the educational program is attaining these objectives and to be knowledgeable of current and future resource needs, the Superintendent shall prepare an annual report that includes: 1. A review and evaluation of the present curriculum. 2. A projection of curriculum and resource needs. 3. An evaluation of, and plan to eliminate, any bias in the curriculum or instructional materials and methods concerning the classifications referred to in item 8, above. 4. Any plan for new or revised instructional program implementation. 5. A review of present and future facility needs. 6:15 School Accountability According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Illinois State Board of Education prepared State Goals for Learning with accompanying Illinois Learning Standards. The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose. Quality Assurance The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and Illinois State Board of Education (ISBE) rules, and continuously keep the Board informed: 1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement. 2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE. 3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation. 4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law. 5. In accordance with Sec. 2-3.153 of the School Code, administer at least biennially a survey of learning conditions on the instructional environment within the school to, at minimum, students in grades 6 through 12 and teachers.

(B) What measures does the district take to use and create the identification criteria for students at risk of failure? Please list.\*

([count] of 7500 maximum characters used)

District 23 Staff use Response to Intervention (RtI) to identify students at risk for failure. RtI integrates assessment and intervention within a multi-level prevention system to maximize student academic and behavioral growth while minimizing removal from the standard program of instruction. School personnel use data to identify students at risk for poor learning outcomes, monitor student progress, and provide scientific, evidence-based interventions and strategies, adjusting the intensity and nature of those interventions and strategies based upon a students' responsiveness. All students are screened using curriculum based measures. Fastbridge curriculum based measurements are general outcome measures (GOM) and are valid indicators of general basic skills in reading, math, and writing. Fastbridge is a scientifically based, formative assessment system that informs the teaching and learning process by providing continuous student performance data. Monitoring of student progress enables evidence based evaluation and data driven instruction, related to identification and accountability for Response to Intervention (RtI) practices. When reviewing student progress, problem solving teams consider the following: Are we using the right measure for the student? Is there enough data to make decisions? Is the intervention an appropriate match to meet the student's learning needs? Is the level of monitoring appropriate? Was the intervention or instruction implemented with fidelity? Is it time to consider changing the intervention? Is the goal rigorous enough to close the achievement gap? Is it time to change the goal? Are there concerns about attendance, behavior, motivation, health or home influences? Decisions about changes to interventions, changing the learning environment, combining cognitive processing strategies with academic strategies, and assisting with self-regulation or self-monitoring approaches are made based upon an analysis of data and the team problem solving approach.

(C) Please describe the additional education assistance to be provided to individual students needing additional help meeting the challenging State academic standards.\*

([count] of 7500 maximum characters used)

Prospect Heights SD#23 Policy 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program) describes the continuum of assistance provided to students: The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following: Parent-teacher conferences Counseling services by social workers and/or guidance counselors Counseling services by psychologists Psychological testing Truants' alternative and optional education program Alternative school placement Community agency services Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time Graduation incentives program Remediation program Our Response to Intervention (RtI) process, also called Multi-Tiered Systems of Supports (MTSS), is a process by which school personnel uses data to identify the academic and behavioral supports students need to be

successful. The process provides students with research-based instruction and interventions matched to their needs and monitors student progress to improve their educational outcomes. This means using differentiated instructional strategies for all learners, providing scientific, research based interventions, continuously measuring student performance, and making educationally based decisions based on student's response to that instruction and the interventions. In alignment with the Illinois State Board of Education, District 23 believes that the process of such identification and monitoring are the foundational pieces of a successful system of interventions. The success of all students toward the New Illinois Learning Standards is improved when instructional and behavioral goals are frequently monitored. Data derived from such monitoring should then inform instructional strategies gauged to enhance success. Further, our RtI system includes three levels of intensity, or three levels of prevention, which represent a continuum of supports to increase outcomes for all students. RtI/MTSS is a rigorous prevention system that provides for the early identification of learning and behavioral challenges and timely intervention for students who are at risk for long term learning issues: Tier I (Primary) - High quality Core instruction that should meet the needs of most students. Tier II (Secondary) - Evidence based intervention(s) of moderate intensity that addressed the learning or behavioral challenges of most at-risk students. Tier III (Tertiary) - Individualized intervention(s) of increased intensity for students who show minimal response to secondary prevention.

(D)Please describe the instructional and additional strategies intended to strengthen academic programs and improve school conditions for student learning and how they are implemented.\*

([count] of 7500 maximum characters used)

Tier I Services Includes:Classroom instructors use research based core curricula in all subject areas to deliver instruction to all students. Tier II Services Includes: Interventions supported by teachers and support staff during intervention block, pull-out resource, and push-in support:Literacy Support Services: Grades K-5Lexia Core 5Read Naturally LivePasaporteLiteracy Support Services: Grades 6-8Reading PlusMathematics Support Services: Grades K-8Splash MathTen Marks MathOrganizational Skills: Grades K-8Rush Neurobehavioral Executive FunctioningBehavioral Services:Social Work/Psychologist Small group intervention and supportTier III Services Includes:Individualized interventions and Instruction provides through pull-out direct support and push-in co-teaching strategies. At times, replacement curricula are used to meet student needs.Reading Street - My SidewalksSRA Corrective ReadingJolly PhonicsWilson Reading SystemFountas and Pinneil Leveled Literacy InterventionMcGraw Hill - My MathTouch MathEquals MathSocial ThinkingZones of Regulation

\*Required Field

**District Plan Provisions:**

See the Overview page for instructions

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

2. Explain the process through which the district will identify and address any disparities that result in low-income and/or minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.\*  
([count] of 7500 maximum characters used)

Prospect Heights SD #23 Board Policy 6:170 articulates our position that no student shall be subject to a lesser educational experience based upon Title I status. The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children. All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools. Additionally, students are placed into class sections based on teacher review of data, assessment data, identification of needs and strengths, and social emotional needs to create balanced and responsive classes for all.

3. Describe how the district will carry out its responsibilities to support and improve schools identified as comprehensive or targeted under paragraphs (1) and (2) of section 1111(d):\*

Section 1111(d)

([count] of 7500 maximum characters used)

Prospect Heights SD #23 does not have any schools identified as needing either comprehensive support or targeted support and improvement.

\*Required Field

**District Plan Provisions:**

See the Overview page for instructions

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

- 4. Select the poverty criteria below that will be used to rank school attendance centers. A district shall use the same measure(s) of poverty, which measure the number of children aged 5 through 17 in poverty counted in the most recent census data, with respect to ALL school attendance centers in the LEA:\*

[Measures of Poverty from 1113\(5\)\(A\) and \(B\)](#)

- School Lunch: the number of children eligible for a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.),
- TANF: the number of children in families receiving assistance under the State program funded under part A of Title IV of the Social Security Act,
- Medicaid: the number of children eligible to receive medical assistance under the Medicaid Program,
- Composite: a composite of such indicators,
- Secondary School Feeder: For measuring the number of students in low-income families in secondary schools, the district shall/may use the same measure of poverty above or an accurate estimate of the number of students in low-income families in a secondary school that is calculated by applying the average percentage of students in low-income families of the elementary school attendance areas that feed into the secondary school to the number of students enrolled in such school.

- 5. (A) Select the types of Title I programs the district is operating in all attendance centers. \* [Program Guidance](#)

- Targeted Assistance
- Schoolwide
- Both Targeted Assistance and Schoolwide

(B) Does the district serve eligible children in an institution or community day program for neglected or delinquent children or in an adult correctional institution? \*

- Yes
- No

(C) Create and upload an attachment which lists each attendance center/school, by applicable program.\*

For convenience and consistency, please download the excel template and complete each applicable column. To facilitate future amendments, save the completed document using the district RCDD code and the word Original or Amendment within the name of the file. (example: 88-888-8888-88 Original)

[Excel Template](#)

To Upload: Browse your fields to locate the required document. Double click to display it in the Browser window. Click on the Upload button. The name of the uploaded document will display in the green bordered area below.\*

Choose File

Any uploaded files will appear below. Ensure naming conventions have been applied for differentiation. Files can be deleted by selecting the document to be deleted and clicking on the Delete Selected Files button below. Note: file uploads can only be deleted prior to submission to ISBE.

**Template-RV.xlsx**

Check the box below, as appropriate.

- Upload file represents an original listing of attendance centers.
- Upload file represents an amendment to the attendance centers previously uploaded.

(D) Describe, in general, the targeted assistance (section 1115) and/or schoolwide programs (section 1114) the district will operate, as well as the goal of those programs. Where appropriate, please explain educational services outside such schools for children living in local institutions or community day programs for neglected or delinquent children.\*

[Section 1114 and 1115](#)

([count] of 7500 maximum characters used)

Targeted Assistance is provided at each of the Prospect Heights School District 23 attendance centers. Services are developed to provide additional instruction and support to at-risk students through "tutor" under the direction of intervention staff. Materials, technology, software and other supplies are provided to enhance the teachers' ability to provide rigorous instruction and supportive interventions. Lastly, professional development services are targeted for teachers of at-risk students to embed improved instructional practices and research based strategies in classrooms. District 23 does not currently serve students living in local institutions or community day programs for neglected or delinquent children.

\*Required Field

**District Plan Provisions:**

See the Overview page for instructions

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

- 6. Describe the services the district will provide homeless children and youth, including services provided with funds reserved to support the enrollment, attendance, and success of homeless children and youth, in coordination with the services the district is providing under the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.):\*

([count] of 7500 maximum characters used)

Prospect Heights SD# 23 Board policy 6:140 (Education of Homeless Children) articulates the identification process and services provided to McKinney eligible students:Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths , including a public pre-school education. A homeless child is defined as provided in the McKinney Homeless Assistance Act and the Ill. Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the appropriate Intermediate Service Center and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.McKinney-Vento eligible students are identified as students enroll and monthly as necessary by the District 23 Homeless liaison in conjunction with school staff. As students are identified, the school social worker coordinates services and supports with each family. These may include school supplies, transportation, food, clothing, and community resources. Once identified the building principal is responsible for ensuring a Problem Solving Team review of student data to determine what, if any, educational or behavioral supports are appropriate.

- 7. Describe the approaches the district will use to include parents and family members in the development of LEA plans, so that the plans and related activities represent the needs of varied populations: \*Sec 1116

([count] of 7500 maximum characters used)

A stakeholder meeting was posted in the local newspaper and on the District 23 website to invite parents, teachers, community agencies and other educational institutions to join Dististr administration in reviewing this Title I plan, our Parent Compact, and proposed Title I grant funded services. This meeting was held on Tuesday, May 30, 2017 at the District 23 offices. Annually, Title I services are presented at a public meeting of the Board of Education and subsequently presented at public meetings of our Parent teacher Associations. This provides an opportunity for public input and review of the use of funds and services provided. On alternate years, District 23 administers a survey to all parents, faculty, and administration in the District to gather input into the needs, strengths, and opportunities for future growth of our District and schools as we serve the needs of our students and families.Prospect Heights SD#23 Board Policy 6:170 outlines provisions for the development and implementation of a District and School Title I compact:Title I Parent and Family EngagementThe District maintains programs, activities, and procedures for the engagement of parents/guardians and families of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level compacts.District-Level Parent and Family Engagement CompactThe Superintendent or designee shall develop a District-Level Parent and Family Engagement Compact according to Title I requirements. The District-Level Parent and Family Engagement Compact shall contain: (1) the District's expectations for parent and family engagement, (2) specific strategies for effective parent and family engagement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.School-Level Parent and Family Engagement CompactEach Building Principal or designee shall develop a School-Level Parent and Family Engagement Compact according to Title I requirements. This School-Level Parent and Family Engagement Compact shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each Building Principal or designee shall ensure that the Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.Further, Prospect Heights SD#23 Board Policy 8:95 (Parental Involvement) articulates methods of maintaining high levels of engagement with our parents:In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent shall:1. Keep parents/guardians thoroughly informed about their child's school and education.2. Encourage parents/guardians to be involved in their child's school and education.3. Establish effective two-way communication between parents/guardians and the District.4. Seek input from parents/guardians on significant school-related issues.5. Inform parents/guardians on how they can assist their children's learning.The Superintendent shall periodically report to the Board of Education on the implementation of this policy.

- 8. If applicable, please describe how the district will support, coordinate, and integrate services provided under this part with early childhood education programs at the district or individual school level, including plans for the transition of participants in such programs to local elementary school programs. If the district does not offer early childhood education programs, please state so below:\*

([count] of 7500 maximum characters used)

Prospect Heights School District 23 provides services to pre-K students through our Special Education classes and a partnership with ECDEC. Student screening are offered throughout the year to identify those at-risk for school failure and those with potential disabilities. Services are matched to student needs as identified through the screen and evaluation processes. These include goals for transition to our Kindergarten program with continued supports or services. District 23 does not currently support Early Childhood services with Title I funds.

- 9. How will the district facilitate effective transitions for students from middle grades to high school and from high school to

postsecondary education including, if applicable: (A) Through coordination with institutions of higher education, employers, and other local partners;\* and (B) through increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.\*

([count] of 7500 maximum characters used)

MacArthur Middle School faculty and administration articulate with representatives from District 214, Wheeling and Hersey High Schools regarding class placement supporting effective transitions to high school. Middle School staff provide placement recommendations for all eighth grade students. High School staff review these recommendations in light of placement test data and students' classroom based grades. Additionally, MacArthur staff articulate with appropriate high school staff about students with academic, health, and or behavioral supportive services to ensure transition of care.

10. In schools operating a targeted assistance program, please describe the objective criteria the district has established to identify the target populations, AND how teachers and school leaders will include parents, administrators, paraprofessionals, and instructional support personnel in their identification of the target population.\*

([count] of 7500 maximum characters used)

Our Problem Solving Team, comprised of teachers, administration, interventionists, and parents review needs and prevention activities for each student individually based upon the following at-risk identification criterion: Literacy: National 25%ile in PARCC, MAP, FASTbridge. Math: National 25%ile in PARCC, MAP, FASTbridge. Behavior/Organization/Emotional Support: Teacher recommendation and assessment by mental health professional based upon impact to the educational environment: relationships, well-being, work completion, and/or academic progress/grades. These criterion are established and reviewed annually by the District 23 Data Team, a committee comprised of administration, school psychologists, teachers and interventionists.

\*Required Field

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each district plan shall complete the following sections:

- 11. The process through which the districts will (i) reduce incidences of bullying and harassment, (ii) reduce the overuse of discipline practices that remove students from the classroom, and (iii) reduce the use of aversive behavioral interventions that compromise student health and safety; disaggregated by each subgroup of student as defined:\*

- (I) each major racial and ethnic group;
- (II) economically disadvantaged students as compared to students who are not economically disadvantaged;
- (III) children with disabilities as compared to children without disabilities;
- (IV) English proficiency status;
- (V) gender; and
- (VI) migrant status.

[[count] of 7500 maximum characters used)

Prospect Heights School District #23 Board Policy 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment) defines the District's stance on our preventative and proactive response to student discipline: Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals. Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations: 1. During any school-sponsored education program or activity. 2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities. 3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment. 4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program. We believe in a restorative disciplinary approach that is founded on common expectations and responsibilities taught through our school-wide behavioral systems. The following information is posted in our Parent/Student handbook as well: School Wide Expectations At District 23 Elementary Schools we have a set of school wide expectations for student behavior that covers all areas of school life. Our expectation is that all students can live by and adhere to these reasonable expectations. Students who live up to these expectations will be rewarded daily/weekly/monthly for demonstrating positive behaviors throughout the school day. The school wide student behavioral expectations are listed at the back of this chapter. Staff Responsibilities: The school staff will facilitate classroom discipline as well as other school related supervision. If a student's behavior is objectionable, the staff member may use any of the following appropriate options: Intervene to stop behavior Confer/conference with the student Contact the parent Assign detentions and/or refer to the administration Refer to our school social worker or school psychologist Student/Teacher Rights Teachers have a right to teach Students have a right to learn Staff and students have the right to work and learn in a safe, orderly, and secure environment Administrator's Responsibilities: The administrators, as they work through the discipline procedure with staff, students, and parents, will at every stage be concerned with finding causes for misconduct for which the actions of the students are symptoms. It will be the goal to seek and find appropriate help for students in need. The administration will establish the discipline philosophy and procedures for the school. They will also serve as a resource for all discipline related problems. The principal is the final building level source of appeal in the "due process" procedures.

- 12. If applicable, please describe the district's support for programs that coordinate and integrate the following:\*

- (A) Academic and career and technical education content through coordinated instructional strategies, that may incorporate experimental learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and

- (B) work-based learning opportunities that provide students in-depth integration with industry professionals and, if appropriate, academic credit.

[[count] of 7500 maximum characters used)

(a) Academic and career and technical education content is taught throughout all grades, but specifically and in a targeted way during grade 6-8. These topics are embedded in our Advisory curriculum as well as units of study in Family and Consumer Science, Applied Technologies, and Health. (b) We do not currently offer any work based learning opportunities.

- 13. How will the district fulfill the following:

- (A) Describe how the district will identify and serve gifted and talented students by using objective criteria.\*

[[count] of 7500 maximum characters used)

Prospect Heights School District 23 does not currently identify students as gifted or talented through a formal program. Accelerated courses are available for student placement opportunities in grades 4-8 in Literacy and Math based upon student growth and performance data.

- (B) What are the measures the district takes in assisting schools in developing effective school library programs that provide students an opportunity to develop digital literacy skills and improve academic achievement?\*

[[count] of 7500 maximum characters used)

Each of our four schools operates an effective school library program. Our current curriculum and services are based upon the Illinois School Library Standards as adopted by the Illinois School Library Media Association. We are in the process of updating our curriculum to align to the Future Ready Library protocols. Each Library Media Center (LMC) is staffed by a full time certified Library Media Specialist (LMS) and provides direct instruction in research, reading strategies, and digital citizenship/skills.

- (C) Describe the approach of the district in developing and supporting the arts (music, dance, and other fine arts) to provide students an opportunity to develop an appreciation of the arts and improve academic achievement.\*

[[count] of 7500 maximum characters used)

Prospect Heights School District 23 has a long history of outstanding music and performing arts programs. Our goals are to maintain programs that support the development of well-rounded students which includes instruction in Art, Music and the performing arts. Dance is incorporated into units of study with our physical education curriculum. For students in Grades 4-8, additional extracurricular opportunities exist such as: Variety Show, Musical, Jazz Band, Serenading Strings, Chorus, Band and Orchestra.

\*Required Field

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**Consultation**

See the Overview page for Instructions

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An LEA must develop the Title I Plan with timely and meaningful consultation with the stakeholders identified below. [ESEA section 1112\(a\)\(1\)\(A\)](#)

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Such stakeholders must include, but are not limited to, the following:

- teachers,
- principals,
- other school leaders,
- paraprofessionals,
- specialized instructional support personnel,
- charter school leaders (in a local educational agency that has charter schools),
- administrators (including administrators of programs described in other parts of this title),
- other appropriate school personnel, and
- parents of children in schools served under this part

In the box below, articulate how the LEA consulted with the stakeholders identified above in the development of this plan. Include a list of meeting dates and how stakeholders' input impacted the final plan submission, as well as, references to particular meetings and how the stakeholders' input impacted the final plan submission. Note that documentation of stakeholder engagement may be requested at a later date. Please keep sign-in sheets, agendas, and other documentation on file. \*

([count] of 7500 maximum characters used)

Stakeholders were invited to a meeting on Tuesday, May 30, 2017 at the Prospect Heights School District 23 administrative offices. An agenda was posted and shared that included the following items: Overview of the "Child Find Process", "At-Risk" identification process, "EL" identification process Overview of Title I, Title III and IDEA Grant process Identification and allocation of proportionate share Opportunities for collaboration and assessment of need for services Resolution of disagreements Review of Title I Compact, Proposed Services, Targeted Funding and Title I Plan

\*Required field

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**Board Approval, Certification, and Assurances**

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By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the Title I District Plan.

Enter the date of Board Approval below.

Each district plan shall provide assurances that the district will:

1. ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;
2. provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services;
3. participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));
4. coordinate and integrate services provided under this part with other educational services at the district or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;
5. collaborate with the State or local child welfare agency to
  - (A) designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency and
  - (B) by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall
    - (i) ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security
    - (ii) ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if
      - (I) The local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;
      - (II) the local educational agency agrees to pay for the cost of such transportation; or
      - (III) the local educational agency and the local child welfare agency agree to share the cost of such transportation; and
6. ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification; and
7. in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).

**GRANT AGREEMENT:** The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the Budget Detail tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process. By hitting Submit on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Grant Application Certifications and Assurances hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below and/or incorporated into the Uniform Grant Agreement pages contained herein.

**NOTE:** These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

Assurances for Title I District Plan

Not calling IWAS Web Se  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature of School District Superintendent / Agency Administrator  
 Signature of Board-Certified Delegated Authority for the School District Superintendent

**Assurances must be reviewed and approved by your Local IWAS Administrator before you can submit your application.**

[Consistency Check](#)   [Lock Application](#)   [Unlock Application](#)

Application was created on:

4/24/2017

Assurances

District Data Entry

Business Manager

District Administrator

ISBE Program Administrator

**This Application has not been submitted**

Expand All

**Title I District Plan**

Title I District Plan

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Section



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<b>Request Print Job</b>
<input type="checkbox"/> Title I District Plan
<b>Requested Print Jobs</b>
Requested by dwilson1 on 5/30/2017
<b>Completed Print Jobs</b>

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amlings Flowerland	00908					
Check Group:						
Dish Garden - J. Bednar		1 0		04331187 4/30/2017	10.5.0000.2640.410.01.0000 General Supplies	\$50.00
Dish Garden - S. Vasilakos		1 0		04331693 4/25/2017	10.5.0000.2640.410.01.0000 General Supplies	\$49.50
				Check #: 0		
					PO/InvoiceTotal:	\$99.50
					Vendor Total:	\$99.50
Amy Banas						
Check Group:						
Mileage Reimbursement - April 2017		24 0		MileageApr2017 4/28/2017	10.5.0000.2225.332.01.0000 Travel Expense	\$12.84
				Check #: 0		
					PO/InvoiceTotal:	\$12.84
					Vendor Total:	\$12.84
AT & T						
Check Group:						
Monthly Phone Charges - May 4 thru June 3, 2017		1 0		84787038525374 x0517 5/4/2017	10.5.0000.2630.341.01.0000 Telephone/Network	\$1,048.36
				Check #: 0		
					PO/InvoiceTotal:	\$1,048.36
					Vendor Total:	\$1,048.36
AT & T Long Distance	01256					
Check Group:						
Monthly Long Distance Charges		1 0		858609026 x 042017 4/26/2017	10.5.0000.2630.341.01.0000 Telephone/Network	\$2.08
				Check #: 0		
					PO/InvoiceTotal:	\$2.08

78

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
Vendor Total:						\$2.08	
Betsy Yager							
Check Group:							
Mileage Reimbursement - Tech 2017 Showcase		420.12	0	ReimburseTech20 17 5/10/2017	10.5.0000.2410.312.02.0000 Professional Development	\$224.76	
Hotel Reimbursement - Tech 2017 Showcase - Wyndham 05/08/2017			1	0	ReimburseTech20 17 5/10/2017	10.5.0000.2410.312.02.0000 Professional Development	\$179.67
Check #: 0							
PO/InvoiceTotal:						\$404.43	
Vendor Total:						\$404.43	
Bettina Itcovici 80673							
Check Group:							
Interpretation & Translation Services - Eisenhower 04/10/17 - Parent Interview - S. Heidenescher		1.5	0	10011 4/28/2017	10.5.0000.2920.319.01.3305 Grant Funded Translation Services	\$60.00	
Interpretation & Translation Services - Ross 4/11/17 - Parent Interview - M. Rieger		2.5	0	10011 4/28/2017	10.5.0000.2920.319.01.3305 Grant Funded Translation Services	\$100.00	
Interpretation & Translation Services - Sullivan 4/13/17 - Testing - S. Heidenescher		2	0	10011 4/28/2017	10.5.0000.2920.319.01.3305 Grant Funded Translation Services	\$80.00	
Interpretation & Translation Services - Sullivan 4/24/17 - Eligibility & IEP - S. Heidenescher		3	0	10011 4/28/2017	10.5.0000.2920.319.01.3305 Grant Funded Translation Services	\$120.00	
Interpretation & Translation Services - Ross 4/26/17 - Testing - S. Emberton		2.25	0	10011 4/28/2017	10.5.0000.2920.319.01.3305 Grant Funded Translation Services	\$90.00	
Interpretation & Translation Services - Eisenhower 4/27/17 - Parent Interview - A. Zabruk		1.5	0	10011 4/28/2017	10.5.0000.2920.319.01.3305 Grant Funded Translation Services	\$60.00	
Check #: 0							
PO/InvoiceTotal:						\$510.00	
Vendor Total:						\$510.00	

79

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Craig Curtis						
Check Group:						
Reimbursement - Junior Achievement - C. Curtis		1 0		ReimburseJrAch1 7 5/12/2017	10.5.0000.1110.410.03.0000 General Supplies	\$43.96
Check #: 0						
PO/InvoiceTotal:						\$43.96
Vendor Total:						\$43.96
Dairy Queen Prospect Heights 80035						
Check Group:						
Staff Appreciation 2017		232 0		05092017StaffAp p 5/9/2017	10.5.0000.2640.410.01.0000 General Supplies	\$487.20
Check #: 0						
PO/InvoiceTotal:						\$487.20
Vendor Total:						\$487.20
Debra Macek						
Check Group:						
Reimbursement - Refund School Lunch Balance - Student Graduated		1 0		ReimburseLunch2 017 5/3/2017	10.4.1611.0000.000.00.0000 Food Service Sales to Pupils	\$14.60
Check #: 0						
PO/InvoiceTotal:						\$14.60
Vendor Total:						\$14.60
Discovery Benefits						
Check Group:						
FSA - Monthly Fees		24 0		0000752267-IN 4/30/2017	10.5.0000.2640.319.01.0000 Professional Services	\$117.60
Check #: 0						
PO/InvoiceTotal:						\$117.60
Vendor Total:						\$117.60

08

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
First Student	00406					
Check Group:						
Transportation - MAC Boys Volleyball 04/18/2017		1 0		091-C-061046 4/18/2017	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$149.14
Transportation - Field Trip MAC to Harper 04/20/2017		1 0		091-C-061091 4/20/2017	40.5.0000.2551.339.04.0000 Field Trips - Curriculum	\$199.16
Transportation - Chorus MAC 04/29/2017		1 0		091-C-061350 4/29/2017	40.5.0000.2551.333.04.0000 Chorus Trips	\$171.48
Transportation - K - April 2017		1 0		091-H-004054 5/1/2017	40.5.0000.2551.331.01.0000 Regular Transportation	\$6,292.08
Transportation - PreK - April 2017		1 0		091-H-004054 5/1/2017	40.5.0000.2551.337.01.0000 Pre-School Transportation	\$13,694.40
Transportation - Regular - April 2017		1 0		091-H-004054 5/1/2017	40.5.0000.2551.331.01.0000 Regular Transportation	\$67,831.92
Transportation - SPED - April 2017		1 0		091-H-004054 5/1/2017	40.5.0000.2552.331.01.0000 Spec. Education Transportation	\$10,834.20
Check #: 0						
						PO/InvoiceTotal: <u>\$99,172.38</u>
						Vendor Total: <u>\$99,172.38</u>
Illinois Computing Educators	05652					
Check Group:						
Betsy Yager		1	170500	39713 2/23/2017	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$40.00
Check #: 0						
						PO/InvoiceTotal: <u>\$40.00</u>
						Vendor Total: <u>\$40.00</u>
JCD Repair, LLC						
Check Group:						
Apple iPad Air 2 - Screen Repair - #2931, #2688, #2978		3	0	139261 5/1/2017	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$507.00

81

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple iPad Air 2 - Screen Repair - Asset #2968, #2856		2	0	140215 5/10/2017	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$338.00
					Check #: 0	
					PO/InvoiceTotal:	\$845.00
					Vendor Total:	\$845.00
Jimmy McDaniel						
Check Group:						
MAC Volleyball Referee - 05/04/2017		1	0	MAC VBall 050417 5/5/2017	10.5.0000.1503.319.04.0000 Professional Services	\$70.00
					Check #: 0	
					PO/InvoiceTotal:	\$70.00
					Vendor Total:	\$70.00
Lakeshore Learning Materials	00525					
Check Group:						
Heavy Duty Bins set of 6		4	170632	2750460417 4/17/2017	10.5.0000.1110.410.02.0000 General Supplies	\$229.95
					Check #: 0	
					PO/InvoiceTotal:	\$229.95
					Vendor Total:	\$229.95
Laura Jackson	81080					
Check Group:						
Reimbursement - Costco - Food for Bilingual Parent Night		1	0	ReimburseCostco 5/2/2017	10.5.0000.1110.410.02.0000 General Supplies	\$87.41
					Check #: 0	
					PO/InvoiceTotal:	\$87.41
					Vendor Total:	\$87.41
Purchase Power						
Check Group:						

28

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Postage Meter Rental - Pitney Bowes - 05/16/2017 to 08/15/2017		1 0		80000909005573 121x4 5/12/2017	10.5.0000.2630.410.01.0000  General Supplies	\$224.75
					Check #: 0	
						PO/InvoiceTotal: <u>\$224.75</u>
						Vendor Total: <u>\$224.75</u>
Relief Medical Services, Inc.						
Check Group:						
Sub Nurse - MAC - 10/18/2016		7 0		0010071617 10/22/2016	10.5.0000.2134.319.04.0000 Professional Services	\$412.30
Sub Nurse - Ross/Sullivan- 10/18/2016		7 0		0010071617 10/22/2016	10.5.0000.2134.319.03.0000 Professional Services	\$412.30
Sub Nurse - MAC - 04/27/2017		6.5 0		0010072979 4/29/2017	10.5.0000.2134.319.04.0000 Professional Services	\$382.85
Sub Nurse - Ross/Sullivan- 04/27/2017		6.5 0		0010072979 4/29/2017	10.5.0000.2134.319.03.0000 Professional Services	\$382.85
					Check #: 0	
						PO/InvoiceTotal: <u>\$1,590.30</u>
						Vendor Total: <u>\$1,590.30</u>
Scariano Himes & Petrarca	01221					
Check Group:						
School Law - April 2017		1 0		39445 4/30/2017	10.5.0000.2369.318.01.0000 Legal Services	\$53.55
					Check #: 0	
						PO/InvoiceTotal: <u>\$53.55</u>
						Vendor Total: <u>\$53.55</u>
Scholastic Reading Club						
Check Group:						
Coleccion Lectores de National		1 170609		54047895 4/28/2017	10.5.0000.1800.410.01.3305 TPI/TBE Classroom Supplies	\$20.00

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1265

05/16/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Coleccion Elefante y Cerdita		1	170609	54047897 4/28/2017	10.5.0000.1800.410.01.3305 TPI/TBE Classroom Supplies	\$15.00
					Check #: 0	
						PO/InvoiceTotal: \$35.00
						Vendor Total: \$35.00
Terryberry	80414					
Check Group:						
Retirement Promo/Plaque Art		6 0		D61755 5/2/2017	10.5.0000.2640.410.01.0000 General Supplies	\$205.94
					Check #: 0	
						PO/InvoiceTotal: \$205.94
						Vendor Total: \$205.94
WOW Business	81068					
Check Group:						
Monthly Charges - IKE - May 2017		1 0		014047134 x 052017 5/1/2017	10.5.0000.2630.341.01.0000 Telephone/Network	\$400.00
					Check #: 0	
						PO/InvoiceTotal: \$400.00
						Vendor Total: \$400.00
						Grand Total: \$105,694.85

**End of Report**

84

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1266

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris Bank N. A.	80583					
Check Group:						
BMO Harris CC - MICHAELS.COM - C. Curtis		1 0		Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	\$34.34
BMO Harris CC - WWW.UNITYPARTS.COM - N. Sorensen		1 0		Apr28 2017 4/28/2017	10.5.0000.2131.410.01.0000 Materials & Supplies - PT	\$32.03
BMO Harris CC - STARBUCKS STORE 02219 - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$30.00
BMO Harris CC - OUTBACK 1453 - S. Lee		1 0		Apr28 2017 4/28/2017	10.5.0000.2410.332.04.0000 Travel/Mileage Exp.	\$28.86
BMO Harris CC - TONY'S FRESH MARKE - A. Sterba		1 0		Apr28 2017 4/28/2017	10.5.0000.1412.410.04.0000 Classroom Supplies	\$28.79
BMO Harris CC - ARLINGTON HEIGHTS EGG - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$28.03
BMO Harris CC - MARIANOS 00085324 - A. Sterba		1 0		Apr28 2017 4/28/2017	10.5.0000.1412.410.04.0000 Classroom Supplies	\$27.54
BMO Harris CC - CORNER BAKERY 0175 - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$26.22
BMO Harris CC - DOLLAR TREE - M. Adams		1 0		Apr28 2017 4/28/2017	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$25.00
BMO Harris CC - MARIANOS FRESH00085019 - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$24.54
BMO Harris CC - TONY'S FRESH MARKE - A. Lynch		1 0		Apr28 2017 4/28/2017	10.5.0000.1205.410.01.0000 Classroom Supplies	\$24.38
BMO Harris CC - MARIANOS FRESH00085019 - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$22.00
BMO Harris CC - TONY'S FRESH MARKE - M. Akhteebo		1 0		Apr28 2017 4/28/2017	10.5.0000.1205.410.01.0000 Classroom Supplies	\$17.94
BMO Harris CC - ADOBE *ACROPRO SUBS - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$15.93

85

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1266

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris CC - PAPA JOHN'S #03456 - A. Sterba		1	0	Apr28 2017 4/28/2017	10.5.0000.1412.410.04.0000 Classroom Supplies	\$13.99
BMO Harris CC - GARDEN FRESH MKT # - J. Cisneros		1	0	Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$12.98
BMO Harris CC - DOLLAR TREE - M. Adams		1	0	Apr28 2017 4/28/2017	10.5.0000.3500.410.01.0000 EDP Materials & Supplies	\$12.00
BMO Harris CC - JEWEL #3476 - D. Wilson		1	0	Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$9.19
BMO Harris CC - JEWEL #3479 - T. Meziere		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.02.0000 General Supplies	\$8.64
BMO Harris CC - JO-ANN STORE #2113 - J. Cisneros		1	0	Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$6.71
BMO Harris CC - TONY'S FRESH MARKE - M. Akhteebo		1	0	Apr28 2017 4/28/2017	10.5.0000.1205.410.01.0000 Classroom Supplies	\$4.78
BMO Harris CC - RBT OUTBACK 1453 - S. Lee		1	0	Apr28 2017 4/28/2017	10.5.0000.2410.332.04.0000 Travel/Mileage Exp.	(\$1.15)
BMO Harris CC - THE HOME DEPOT #1913 - C. Curtis		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	(\$4.19)
BMO Harris CC - AMAZON MKTPLACE PMTS - A. Sterba		1	0	Apr28 2017 4/28/2017	10.5.0000.1412.410.04.0000 Classroom Supplies	(\$4.21)
BMO Harris CC - RBT OUTBACK 1411 - D. Wilson		1	0	Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	(\$5.11)
BMO Harris CC - MICHAELS STORES 5019 - C. Curtis		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	(\$29.01)
BMO Harris CC - MICHAELS STORES 5019 - C. Curtis		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	(\$29.01)
BMO Harris CC - MICHAELS STORES 5019 - C. Curtis		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	(\$29.01)
BMO Harris CC - MICHAELS STORES 5019 - C. Curtis		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	(\$29.01)

86

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1266

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris CC - ANC*NEWSPAPERS.COM - D. Wilson		1	0	Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	(\$74.90)
BMO Harris CC - WALGREENS #4146 - L. Lambatos		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.05.0000 General Supplies	\$304.95
BMO Harris CC - NASP ONLINE - D. Angelaccio		1	0	Apr28 2017 4/28/2017	10.5.0000.2140.640.01.0000 Dues & Fees	\$210.00
BMO Harris CC - DINN BROS INCINTERNET - C. Alms		1	0	Apr28 2017 4/28/2017	10.5.0000.1120.410.04.0000 General Supplies	\$178.65
BMO Harris CC - VISTAPR*VistaPrint.com - T. Meziere		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.02.0000 General Supplies	\$159.98
BMO Harris CC - POSITIVE PROMO00 OF 00 - C. Alms		1	0	Apr28 2017 4/28/2017	10.5.0000.1120.410.04.0000 General Supplies	\$144.13
BMO Harris CC - OUTBACK 1411 - D. Wilson		1	0	Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$127.79
BMO Harris CC - ZIP SPECIALTIES INC - D. Wilson		1	0	Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$122.00
BMO Harris CC - APL*APPLE ONLINE STORE - M. Stavropoulos		1	0	Apr28 2017 4/28/2017	10.5.0000.2225.323.01.0000 Repair & Maintenance	\$121.20
BMO Harris CC - VERNIER SOFTWARE & TEC - J. Cisneros		1	0	Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$107.15
BMO Harris CC - NAESP-PEAP - S. Lee		1	0	Apr28 2017 4/28/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$105.00
BMO Harris CC - MICHAELS STORES 5019 - C. Curtis		1	0	Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	\$103.16
BMO Harris CC - EDUCATION WEEK - D. Angelaccio		1	0	Apr28 2017 4/28/2017	10.5.0000.2210.312.01.0000 Professional Development	\$84.94
BMO Harris CC - HOLIDAY INN EXPRESS SP - S. Lee		1	0	Apr28 2017 4/28/2017	10.5.0000.2410.332.04.0000 Travel/Mileage Exp.	\$79.10
BMO Harris CC - CROWNE PLAZA SPRINGFIE - S. Lee		1	0	Apr28 2017 4/28/2017	10.5.0000.2410.332.04.0000 Travel/Mileage Exp.	\$79.10

87

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1266

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BMO Harris CC - EGGSPERIENCE MOUNT PRO - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$77.58
BMO Harris CC - TONY'S FRESH MARKE - A. Sterba		1 0		Apr28 2017 4/28/2017	10.5.0000.1412.410.04.0000 Classroom Supplies	\$73.98
BMO Harris CC - JO-ANN STORE #2113 - J. Cisneros		1 0		Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$71.26
BMO Harris CC - MENARDS MOUNT PROSPECT - J. Cisneros		1 0		Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$68.15
BMO Harris CC - 9 - LOU MALNATIS PIZZE - N. Sorensen		1 0		Apr28 2017 4/28/2017	10.5.0000.1225.410.05.0000 Classroom Supplies	\$68.10
BMO Harris CC - JEWEL #3478 - A. Sterba		1 0		Apr28 2017 4/28/2017	10.5.0000.1412.410.04.0000 Classroom Supplies	\$57.13
BMO Harris CC - Blackfinn Ameripub - M - D. Wilson		1 0		Apr28 2017 4/28/2017	10.5.0000.2321.410.01.0000 General Supplies	\$46.68
BMO Harris CC - MICHAELS STORES 5019 - J. Cisneros		1 0		Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$43.46
BMO Harris CC - DBC*BLICK ART MATERIAL - C. Curtis		1 0		Apr28 2017 4/28/2017	10.5.0000.1113.410.03.0000 Classroom Supplies	\$42.57
BMO Harris CC - PAPA JOHN'S #03456 - J. Cisneros		1 0		Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$38.99
BMO Harris CC - THE HOME DEPOT #1913 - J. Cisneros		1 0		Apr28 2017 4/28/2017	10.5.0000.1410.410.04.0000 General Supplies - Ind. Arts	\$37.33
BMO Harris CC - MICHAELS.COM - C. Curtis		1 0		Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	\$34.34
BMO Harris CC - MICHAELS.COM - C. Curtis		1 0		Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	\$34.34
BMO Harris CC - MICHAELS.COM - C. Curtis		1 0		Apr28 2017 4/28/2017	10.5.0000.1110.410.03.0000 General Supplies	\$34.34

Check #: 0

PO/InvoiceTotal: \$2,883.69

# Prospect Heights School District 23

## Voucher Detail Listing

Voucher Batch Number: 1266

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$2,883.69
						Grand Total: \$2,883.69

End of Report

68

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Accurate Document Destruction Inc.	05314					
Check Group:						
Paper Shredding @ District Office		1	170682	14951002 4/30/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$136.50
Energy/Environmental Fees		1	170682	14951002 4/30/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$14.33
Check #: 0						
PO/InvoiceTotal:						\$150.83
Vendor Total:						\$150.83
Amazon.com Corporate Credit Line						
Check Group:						
CREDIT - TAX REFUND / JETech 3-Button Wired USB Optical Mouse Mice (Black)		0	170596	000862132348 4/20/2017	10.5.0000.2225.410.01.0000 General Supplies	(\$17.16)
Check #: 0						
PO/InvoiceTotal:						(\$17.16)
Check Group:						
River's Edge Letterhead, 80 count		1	170612	194721997199 4/9/2017	10.5.0000.2321.410.01.0000 General Supplies	\$9.94
Check #: 0						
PO/InvoiceTotal:						\$9.94
Check Group:						
PREPPING COTTON BALLS		1	170613	029318323093 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$5.61
SCOTCH TAPE		1	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$9.49
WOODEN FLAT TOOTHPICKS		1	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$7.74
ELMERS ALL PURPOSE GLUE STICKS		1	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$9.86

06

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PAPER PLATES-WHITE		1	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$14.87
BROWN PAPER BAGS		1	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$18.99
MULTICOLOUR PIPE CLEANERS		2	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$13.98
BUSINESS SOURCE RUBBER BANDS		1	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$12.74
NORPROP COTTON TWINE		8	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$24.00
XL MILKSHAKE STRAWS		5	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$50.00
WOODEN CRAFT TOY SLAB WHEELS		2	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$23.50
WOODEN CRAFT TOY WHEELS		2	170613	150569613800 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$27.20
HOT GLUE GUN W/GLUE STICKS		6	170613	160108732598 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$53.94
NONSKID PAPER CLIPS		13	170613	204507607642 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$52.39
GALSSWARE DRYING RACK		1	170613	234488430420 4/6/2017	10.5.0000.1122.410.04.0000 Classroom Supplies - 7th	\$75.55
Check #: 0						
						PO/InvoiceTotal: <u>\$399.86</u>
Check Group:						
4 digit padlock		6	170615	253282418491 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$47.94
3 digit lock		6	170615	253282418491 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$33.12
Locking tool box		12	170615	253282418491 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$115.32

91

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Key padlock		3	170615	253282418491 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$38.97
Hasp lock		12	170615	253282418491 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$46.80
Green screen		1	170615	253282418491 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$29.99
Word Lock 5-dial comb		12	170615	253285833439 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$107.40
Speed Dial Lock Master Lock 1500iD		12	170615	253285833439 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$95.76
UV Pens		7	170615	253285833439 4/7/2017	10.5.0000.2222.410.03.0000 General Supplies	\$62.93
Check #: 0						
PO/InvoiceTotal:						\$578.23
Check Group:						
Neenah Astrobrights Premium Color Paper, 11 x 17, Re-Entry Red		5	170630	151086222695 4/12/2017	10.5.0000.1110.412.01.0000 Copier Paper	\$77.50
Check #: 0						
PO/InvoiceTotal:						\$77.50
Check Group:						
Pendaflex Reinforced Hanging Folders, Letter Size, Yellow		2	170643	101468521986 4/17/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$28.98
Smead File Folder, Reinforced Tab, Letter Size, Blue		1	170643	101468521986 4/17/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$19.49
Check #: 0						
PO/InvoiceTotal:						\$48.47
Check Group:						
Lampedia Projector for Promethean PRM30		1	170645	291597022297 4/11/2017	10.5.0000.2225.410.01.0000 General Supplies	\$65.61
Check #: 0						

26

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$65.61
Check Group:						
Paper Mate Liquid Paper DryLine Mini Correction Tape, 5 count		1	170646	031341011574 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$9.13
3M Subway Map Washi Tape		1	170646	031341011574 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$5.75
Carson Dellosa Human Body Bulletin Board Set		1	170646	031341011574 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$8.31
Post-It Self-Stick Easel Pad 25x30.5, 30-Sheet Pad, 2-Pack		1	170646	031341011574 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$43.74
Post-It Super Sticky Full Adhesive Notes, 3x3, Rio de Janeiro Collection, 12 pads/pack		2	170646	031341011574 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$16.10
Westcott School Scissor Caddy & Kids Scissors w/Anti-microbial Protection, 24 scissors & 1 caddy, 5-inch blunt		1	170646	031341011574 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$21.99
Sharpie Markers, Fine Point, Black, 36 Count		1	170646	031345541548 4/9/2017	10.5.0000.1110.410.02.0000 General Supplies	\$16.66
Dixon Ticonderoga Wood-Cased 2HB Pencils, Pre-Sharpened, Box of 30		1	170646	031348161259 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$5.97
3M Cracked Expressions Washi Tape		1	170646	205595582972 4/5/2017	10.5.0000.1110.410.02.0000 General Supplies	\$4.76
Check #: 0						
PO/InvoiceTotal:						\$132.41
Check Group:						
iPad Keyboards		2	170648	006769395361 4/24/2017	10.5.0000.2225.410.01.0000 General Supplies	\$73.90
Check #: 0						
PO/InvoiceTotal:						\$73.90

03

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Dukane Wired Keyboards for iPad w/Lightning 8-pin Connector		3	170649	301751699790 4/17/2017	10.5.0000.2225.410.01.0000 General Supplies	\$119.97
Apple MFI iPad Plug-n-Go Wired Keyboard w/8-pin Lightning Connector, PARCC Tests		12	170649	301757006411 4/7/2017	10.5.0000.2225.410.01.0000 General Supplies	\$479.88
25'Foot Black Phone Telephone Extension Cord Cable Line Wire w/Standard RJ-11 Plugs		1	170649	301757006411 4/7/2017	10.5.0000.2225.410.01.0000 General Supplies	\$5.17
Apple 2-pack Anker 3ft Premium Lightning to USB Cable w/Ultra Compact Connector Head for iPad, White		50	170649	301757006411 4/7/2017	10.5.0000.2225.410.01.0000 General Supplies	\$617.00
Dukane Wired Keyboards for iPad w/Lightning 8-pin Connector		9	170649	301757378696 4/9/2017	10.5.0000.2225.410.01.0000 General Supplies	\$359.91
					Check #: 0	
						PO/InvoiceTotal: \$1,581.93
Check Group:						
Surge Protector Power Strip, 12ft		1	170699	183788087914 4/24/2017	10.5.0000.2225.410.01.0000 General Supplies	\$39.52
					Check #: 0	
						PO/InvoiceTotal: \$39.52
Check Group:						
Henkel-Loctite 2-pack		1	170700	268995956507 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$17.77
					Check #: 0	
						PO/InvoiceTotal: \$17.77
Check Group:						
IRIS 6-quart Clear Storage Box, 18 pack		1	170701	167118724694 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$36.99
					Check #: 0	
						PO/InvoiceTotal: \$36.99

94

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
iKits 11.2A 56W 8-Port USB Charging Station Dock		2	170702	217748908428 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$53.98
Plastic Spray Bottles Leak Proof Technology 16oz, 4-pack		1	170702	217748908428 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$11.98
Sterilite Medium 3-Drawer Desktop Unit, 2-pack		1	170702	217748908428 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$28.84
Swan Isopropyl Alcohol, 128oz		1	170702	217748908428 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$12.99
Check #: 0						
PO/InvoiceTotal:						\$107.79
Check Group:						
Samsung 32-inch 720p LED TV, 2015 model		1	170703	102704918251 4/28/2017	10.5.0000.2225.410.01.0000 General Supplies	\$196.00
Check #: 0						
PO/InvoiceTotal:						\$196.00
Check Group:						
Lampedia Projector Lamp		1	170704	013571918670 5/2/2017	10.5.0000.2225.410.01.0000 General Supplies	\$67.02
Check #: 0						
PO/InvoiceTotal:						\$67.02
Check Group:						
Philips Adult SMART Pads Cartridge		2	170707	087360240200 5/4/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$115.76
Emergency Resuscitation Equipment CPR Fast Response Kit/AED		2	170707	087362237626 5/3/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$24.20
Accuform Signs PSP609 Projection Sign 3D "AED"		2	170707	087363665123 5/1/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$30.30
Philips Onsite Infant?Child SMART Pads Cartridge		1	170707	087366096739 5/2/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$83.08

95

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Philips Onsite Infant/Child SMART Pads Cartridge		1	170707	087367382391 5/2/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$98.95
Check #: 0						
PO/InvoiceTotal:						\$352.29
Check Group:						
Universal Activar Alarmed AED Cabinet		2	170708	018831308739 5/1/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$270.00
Check #: 0						
PO/InvoiceTotal:						\$270.00
Check Group:						
The HeartStart Trainer by Philips		2	170709	082852280512 5/1/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$598.00
Check #: 0						
PO/InvoiceTotal:						\$598.00
Check Group:						
Training Cartridge Adult for OnSite AED		2	170710	093198267131 5/1/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$164.00
Training Cartridge Infant/Child for OnSite AED		2	170710	093198267131 5/1/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$176.00
Laerdal External Manikin Adapter, Pack of 5		1	170710	093198267131 5/1/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$56.00
Check #: 0						
PO/InvoiceTotal:						\$396.00
Vendor Total:						\$5,032.07
Anderson Pest Solutions	05303					
Check Group:						
Monthly Service @ All Schools		1	170681	4250444 5/1/2017	20.5.0000.2542.319.01.0000 Professional Services	\$213.95
Check #: 0						

06

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$213.95
						Vendor Total: \$213.95
AssetGenie, Inc						
Check Group:						
Battery Repair - Asset #2578		1 0		1176840 5/9/2017	10.5.0000.2225.323.01.0121 One-to-One Repair Protection Plan	\$159.00
					Check #: 0	
						PO/InvoiceTotal: \$159.00
						Vendor Total: \$159.00
Citi Cards						
Check Group:						
CitiCards - ABM Parking 04/13/2017 - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2520.332.01.0000 Travel Expense	\$17.00
CitiCards - Uber 04/25/2017 IASBO Conf. - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2520.332.01.0000 Travel Expense	\$5.35
CitiCards - Uber 04/25/2017 IASBO Conf. - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2520.332.01.0000 Travel Expense	\$5.35
CitiCards - Uber 04/25/2017 IASBO Conf. - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2520.332.01.0000 Travel Expense	\$7.75
CitiCards - Uber 04/26/2017 IASBO Conf. - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2520.332.01.0000 Travel Expense	\$5.35
CitiCards - Marriott 04/28/2017 IASBO Conf. - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2520.332.01.0000 Travel Expense	\$195.72
CitiCards - AEDLand.com AED Supplies 05/02/2017 - M. DeBartolo		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$440.00
CitiCards - Jimmy John's - MAC Interviews 05/03/2017 - C. Alms		1 0		2744 x 05.10.2017 5/10/2017	10.5.0000.2321.410.01.0000 General Supplies	\$60.75

97

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CitiCards - Jimmy John's - MAC Interviews Alms		1	0	2744 x 05.10.2017 5/10/2017	10.5.0000.2321.410.01.0000 General Supplies	\$56.50
CitiCards - Panera - Building & Grounds Committee 05/03/2017 - M. DeBartolo		1	0	2744 x 05.10.2017 5/10/2017	10.5.0000.2321.410.01.0000 General Supplies	\$17.89
Check #: 0						
PO/InvoiceTotal:						\$811.66
Vendor Total:						\$811.66
Constellation NewEnergy, Inc.	80148					
Check Group:						
Monthly Electricity Charges - IKE - 04/11/2017 to 05/09/2017		1	0	0039465438 x 05/17 5/12/2017	20.5.0000.2542.466.01.0000 Electricity	\$1,666.48
Monthly Electricity Charges - MAIN - 04/13 to 05/11/2017		1	0	0039506464 x05.14.17 5/14/2017	20.5.0000.2542.466.01.0000 Electricity	\$7,688.61
Check #: 0						
PO/InvoiceTotal:						\$9,355.09
Vendor Total:						\$9,355.09
First Point Mechanical Services, LLC						
Check Group:						
Repairs made on Climate Master Unit 303.1 @ Ross		1	170692	W20752 4/27/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$462.21
Check #: 0						
PO/InvoiceTotal:						\$462.21
Vendor Total:						\$462.21
First Student	00406					
Check Group:						
Transportation - MAC Volleyball - 05/09/2017		1	0	091-C-061575 5/9/2017	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$149.14

06

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Transportation - MAC Boys Volleyball - 05/11/2017		1	0	091-C-061617 5/11/2017	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$149.14
					Check #: 0	
						PO/InvoiceTotal: <u>\$298.28</u>
						Vendor Total: <u>\$298.28</u>
Follett School Solutions, Inc	00313					
Check Group:						
Library Books - MAC		1	0	562802F-0 2/17/2017	10.5.0000.2222.430.04.0000 Library Books - Middle School	\$240.41
Library Books - MAC		1	0	582843F-2 3/15/2017	10.5.0000.2222.430.04.0000 Library Books - Middle School	\$352.10
					Check #: 0	
						PO/InvoiceTotal: <u>\$592.51</u>
Check Group:						
83 books		1	170607	591964F-3 5/19/2017	10.5.0000.2222.430.05.0000 Library Books - Elementary	\$386.86
					Check #: 0	
						PO/InvoiceTotal: <u>\$386.86</u>
Check Group:						
Supplies - Library Grant		1	170650	622686F-0 5/3/2017	10.5.0000.2222.410.02.3999 Supplies - Library Grant	\$360.25
					Check #: 0	
						PO/InvoiceTotal: <u>\$360.25</u>
						Vendor Total: <u>\$1,339.62</u>
Frontline Technologies Group, LLC						
Check Group:						
2016-2017 Absence & Substitute Management Mid-Year Adjustment - Change in EEs Requiring a Sub (10 months) Qty = 18 x 10 months x 2.67 each		1	0	INVUS67992 3/31/2017	10.5.0000.2640.316.01.0000 Contracted Software/Websites	\$480.60

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2016-2017 Absence & Substitute Management Mid-Year Adjustment - Change in EEs Not Requiring a Sub (10 months) Qty = 7 x 10 month x 1.19 each		1	0	INVUS67992  3/31/2017	10.5.0000.2640.316.01.0000  Contracted Software/Websites  Check #: 0	\$83.30
PO/InvoiceTotal:						\$563.90
Vendor Total:						\$563.90
Jeni Teramoto	02102					
Check Group:						
Mileage Reimbursement - Homebound Instruction May 2017- DP		60	0	MileageHB.May20 17 5/11/2017	10.5.0000.1120.332.04.0000  Travel Expense  Check #: 0	\$32.10
PO/InvoiceTotal:						\$32.10
Vendor Total:						\$32.10
Lakeshore Recycling System	80968					
Check Group:						
96 Gal Recycling @ Ike		1	170688	0003646495 4/25/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$40.00
10 YD Trash Removal @ Mac		1	170688	0003646495 4/25/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$705.00
2 YD Recycling @ Mac		1	170688	0003646495 4/25/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$99.00
96 Gal Recycling @ Ross		1	170688	0003646495 4/25/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$29.00
96 Gal Recycling @ Sullivan		1	170688	0003646495 4/25/2017	20.5.0000.2542.321.01.0000 Garbage/Recycling	\$32.00
PO/InvoiceTotal:						\$905.00
Vendor Total:						\$905.00
Menards	05060					

100

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Toilet Repairs - 3" Korky Eljer Titan Flap		1	170680	94354 5/9/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$8.99
					Check #: 0	
					PO/InvoiceTotal:	\$8.99
					Vendor Total:	\$8.99
Michelle Diaz						
Check Group:						
Mileage Reimbursement - May 1 thru May 15, 2017		7	0	Mileage.May15.20 17 5/15/2017	10.5.0000.1205.332.01.0000 Travel Expense	\$3.75
					Check #: 0	
					PO/InvoiceTotal:	\$3.75
					Vendor Total:	\$3.75
Midwest Irrigation						
Check Group:						
Spring Start Up @ Main Campus		1	170689	125387 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$214.00
Labor #1 @ Main Campus		0.3333	170689	125387 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$28.33
Labor #2 # Main Campus		0.3333	170689	125387 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$28.33
Replace Spray Head @ Main Campus		3	170689	125387 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$18.00
Replace Spray Nozzle @ Main Campus		4	170689	125387 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$11.00
Spring Start Up @ Ike		1	170689	125390 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$224.00
Labor #1 @ Ike		0.1667	170689	125390 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$14.17

101

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Labor #2 @ Ike		0.1667	170689	125390 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$14.17
Replace Spray Head @ Ike		1	170689	125390 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$6.00
Replace Spray Nozzle @ Ike		1	170689	125390 4/28/2017	20.5.0000.2543.323.01.0000 Repair & Maintenance Services	\$2.75

Check #: 0

PO/InvoiceTotal: \$560.75

Vendor Total: \$560.75

Midwest Principals Center 05641

Check Group:

Standards-based Assessment and Grading - Cindy Donahue 02/15/2017	1	170377	1723	11/21/2016	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$200.00
Standards-based Assessment and Grading - Chris Alms 02/15/2017	1	170377	1733	11/29/2016	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$200.00
Standards-based Assessment and Grading - Erin Dolwick 02/15/2017	1	170377	1736	11/29/2016	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$200.00
Standards-based Assessment and Grading - Kim Basile 02/15/2017	1	170377	1737	11/29/2016	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$200.00
Standards-based Assessment and Grading - Kelly Argentine 02/15/2017	1	170377	1738	11/29/2016	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$200.00
Standards-based Assessment and Grading - Lisa Brusso 02/15/2017	1	170377	1739	11/29/2016	10.5.0000.2210.312.00.0000 Professional Development - District Wide	\$200.00

Check #: 0

PO/InvoiceTotal: \$1,200.00

Vendor Total: \$1,200.00

Milieu Design LLC 80225

Check Group:

102

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
4/15/17 Weekly Mowing @ Campus		1	170687	123536 5/8/2017	20.5.0000.2543.319.01.0000 Contracted Services	\$280.00
4/22/17 Weekly Mowing @ Campus		1	170687	123536 5/8/2017	20.5.0000.2543.319.01.0000 Contracted Services	\$280.00
4/29/17 Weekly Mowing @ Campus		1	170687	123536 5/8/2017	20.5.0000.2543.319.01.0000 Contracted Services	\$280.00
4/15/17 Weekly Mowing @ Ike		1	170687	123537 5/8/2017	20.5.0000.2543.319.01.0000 Contracted Services	\$110.00
4/22/17 Weekly Mowing @ Ike		1	170687	123537 5/8/2017	20.5.0000.2543.319.01.0000 Contracted Services	\$110.00
4/29/17 Weekly Mowing @ Ike		1	170687	123537 5/8/2017	20.5.0000.2543.319.01.0000 Contracted Services	\$110.00
Check #: 0						
						PO/InvoiceTotal: <u>\$1,170.00</u>
						Vendor Total: <u>\$1,170.00</u>
Napa Auto Parts	00654					
Check Group:						
Deep Cycle Battery for Floor Scrubber		1	170679	984262 4/6/2017	20.5.0000.2543.410.01.0000 General Supplies	\$181.98
Fan Motor Belt		1	170679	984442 4/7/2017	20.5.0000.2543.410.01.0000 General Supplies	\$21.68
Check #: 0						
						PO/InvoiceTotal: <u>\$203.66</u>
						Vendor Total: <u>\$203.66</u>
NSSEO	02336					
Check Group:						
2 QTR Transportation Billing FY 16-17 - For the period of December 2016 thru February 2017		1	0	1808 5/15/2017	40.5.0000.4120.331.01.0000 Spec. Education Transportation	\$17,043.50
Check #: 0						

103

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$17,043.50
						Vendor Total: \$17,043.50
Oriental Trading Company	02109					
Check Group:						
Graduation Magic Cubes (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$18.05
Inflatable Small V Guitars (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$11.28
Inflatable Ninja Sword (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$11.28
Plush Bright Long Arm Monkeys (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$20.31
Plush Graduation Bears (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$22.56
Plush Bright Foxes (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$22.56
Inflatable Red "Congrats Grad" Autograph Beach Balls (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$13.53
Autograph Graduation Bear		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$5.63
Graduation Autograph Dog		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$4.50
Graduation Autograph Owl		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$7.89
Autograph Graduation Pillow		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$5.61
2017 Autograph Pillow		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$7.31
Plush Bright Snakes (dozen)		1	170655	683672860-01 5/9/2017	10.5.0000.1123.410.04.0000 Classroom Supplies - 8th	\$24.82

104

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>          </u>
						\$175.33
						Vendor Total: <u>          </u>
						\$175.33
Performance Chemical & Supply						
Check Group:						
Green Certified Neutral Floor Cleaner 4x1GAL		1	170690	209641 3/2/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$100.00
H2Orange2 Concentrate 117 Sanitizer/Virucide 4x1GAL		1	170690	209641 3/2/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$145.00
Green Certified Industrial Degreaser Conc. 4x1 Gal		1	170690	209641 3/2/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$80.00
H2Orange2 Concentrate 117 Sanitizer/Virucide 4x1GAL		2	170690	211055 4/26/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$290.00
Check #: 0						
						PO/InvoiceTotal: <u>          </u>
						\$615.00
						Vendor Total: <u>          </u>
						\$615.00
R.C. Miller Events & Entertainment Inc.						
Check Group:						
Anne Sullivan 5th Grade Event on June 6, 2017 - The PlayGround Games Services		1	170530	SullivanBalDue 5/3/2017	10.5.0000.2410.410.02.0000 Anne Sullivan Pop Reimbursement Account	\$805.00
Check #: 0						
						PO/InvoiceTotal: <u>          </u>
						\$805.00
						Vendor Total: <u>          </u>
						\$805.00
Relief Medical Services, Inc.						
Check Group:						
Sub RN @ Ross/Sullivan on 05/03/2017		6.5	0	0010073034 5/6/2017	10.5.0000.2134.319.03.0000 Professional Services	\$382.85
Check #: 0						
						PO/InvoiceTotal: <u>          </u>
						\$382.85

105

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$382.85
Safe-Way Tuckpointing Co.						
Check Group:						
Grinding & Pointing of SW wall located on roof above MAC art room	1	170693		04.27.2017 4/27/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$875.00
Check #: 0						
PO/InvoiceTotal:						\$875.00
Vendor Total:						\$875.00
Teacher Synergy LLC						
Check Group:						
Summer speech packet for speech students to use Summer 2017	1	170676		45112465 5/18/2017	10.5.0000.2150.410.01.0000 General Supplies	\$6.60
Summer speech packet for speech students to use Summer 2017	1	170676		45112465 5/18/2017	10.5.0000.2150.410.01.0000 General Supplies	\$11.00
Summer speech packet for speech students to use Summer 2017	1	170676		45112465 5/18/2017	10.5.0000.2150.410.01.0000 General Supplies	\$8.80
Summer speech packet for speech students to use Summer 2017	1	170676		45112465 5/18/2017	10.5.0000.2150.410.01.0000 General Supplies	\$6.59
Check #: 0						
PO/InvoiceTotal:						\$32.99
Vendor Total:						\$32.99
Tyler Technologies, Inc. 81079						
Check Group:						
IVEE Consulting - Lynn Heise - May 2 thru May 5 - Auto Rental	1	0		024-189216 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$300.26
IVEE Consulting - Lynn Heise - May 2 thru May 5 - Hotel/Lodging	1	0		024-189216 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$680.98

106

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
IVEE Consulting - Lynn Heise - May 2 thru May 5 - Per Diem		4.85	0	024-189216 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$358.90
IVEE Consulting - Lynn Heise - May 2 thru May 5 - Auto Rental Gasoline		1	0	024-189216 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$13.87
IVEE Consulting - Lynn Heise - May 2 thru May 5 - Airfare		1	0	024-189216 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$504.24
Check #: 0						
						PO/InvoiceTotal: \$1,858.25
Check Group:						
Infinite Visions - Project Management May 2 thru May 5, 2017		2	170529	025-189216 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$300.00
Infinite Visions - Consulting/Training May 2 thru May 5, 2017		32	170529	025-189217 5/10/2017	10.5.0000.2520.319.01.0000 Professional Services	\$4,000.00
Check #: 0						
						PO/InvoiceTotal: \$4,300.00
						Vendor Total: \$6,158.25
Warehouse Direct	80219					
Check Group:						
Soap, Foam Blue, 1 Litre, 8/cs		2	170683	3467403-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$105.46
Toilet Tissue, 1 Ply, 96 Ct		1	170683	3467403-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$45.08
Towel, Universal Roll, Natural		5	170683	3467403-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$90.00
Liner, Can , LO, BK, 1.0, 24x32		1	170683	3467403-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$13.57
Liner, Can, 43x48, 1.35 MIL		5	170683	3467403-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$105.10
Check #: 0						

107

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$359.21
Check Group:						
Soap, Foam, Blue, 1 Litre, 8 /cs		2	170684	3467404-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$105.46
Tissue, 1 PLY, 96 Ct		1	170684	3467404-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$45.08
Towel, Universal Roll, Natural		5	170684	3467404-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$90.00
Liner, Can, LO, BK, 1.0, 24x32, 250		1	170684	3467404-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$13.57
Liner, Can, 43x48, 1.35 Mil, 100		5	170684	3467404-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$105.10
						Check #: 0
						PO/InvoiceTotal: \$359.21
Check Group:						
Soap, Foam, Blue, 1 Liter, 8/cs		3	170685	3467406-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$158.19
Tissue, 1 ply, 96 Ct.,		2	170685	3467406-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$90.16
Towel, Universal Roll, Natural		7	170685	3467406-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$126.00
Liner, Can, LO, BK, 1.0, 24x32, 250		2	170685	3467406-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$27.14
Liner, Can, 43x48, 1.35 Mil, 100		8	170685	3467406-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$168.16
						Check #: 0
						PO/InvoiceTotal: \$569.65
Check Group:						
Tissue, 1 Ply, 96 CT		1	170686	3467411-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$45.08

108

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1267

05/23/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Liner, Can, LO, BK 1.0 24x32, 250		1	170686	3467411-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$13.57
Soap, Foam, Blue, 1 Liter, 8/cs		2	170686	3467411-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$105.46
Towel, Universal Roll, Natural		5	170686	3467411-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$90.00
Liner, Can, 43x48, 1.35 Mil, 100		5	170686	3467411-0 5/3/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$105.10

Check #: 0

PO/InvoiceTotal:	<u>\$359.21</u>
Vendor Total:	<u>\$1,647.28</u>
Grand Total:	\$50,206.06

**End of Report**

109

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Arlington Heights Garibaldis						
Check Group:						
Special Olympics Young Athletes Day @ MAC		1	0	May25.2017 5/25/2017	10.5.0000.1205.410.01.0000 Classroom Supplies	\$172.00
					Check #: 0	
					PO/InvoiceTotal:	\$172.00
					Vendor Total:	\$172.00
Arlington Heights School District 25						
71838						
Check Group:						
Contrated Food Service - April 2017		1	0	April 2017 5/1/2017	10.5.0000.2560.315.01.0000 Contracted Food Service	\$37,800.84
					Check #: 0	
					PO/InvoiceTotal:	\$37,800.84
					Vendor Total:	\$37,800.84
AT & T						
Check Group:						
Monthly Phone Charges - May 16 thru June 15, 2017		1	0	847R1601121129 x05.17 5/16/2017	10.5.0000.2630.341.01.0000 Telephone/Network	\$535.68
					Check #: 0	
					PO/InvoiceTotal:	\$535.68
					Vendor Total:	\$535.68
AT & T Long Distance						
01256						
Check Group:						
Monthly Long Distance Charges - April 2017		1	0	834687562 x 05.13.17 5/13/2017	10.5.0000.2630.341.01.0000 Telephone/Network	\$106.69
					Check #: 0	
					PO/InvoiceTotal:	\$106.69
					Vendor Total:	\$106.69
Devicewear LLC						

110

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Grant Funded Computer Assisted Instruction Service		1	170675	6717 5/17/2017	10.5.0000.2225.410.01.4300 Grant Funded Computer Assisted Instruction Service	\$2,305.68
Check #: 0						
						PO/InvoiceTotal: <u>\$2,305.68</u>
						Vendor Total: <u>\$2,305.68</u>
Dreisilker Electric Motors, Inc.						
Check Group:						
3/4 HP 1725RPM Fan Motor		2	170725	1046193 5/3/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$720.12
5/8" Motor Whip		2	170725	1046193 5/3/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$71.50
Motor V Belt		2	170725	1046193 5/3/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$19.06
Black Wire Ties		1	170725	1046193 5/3/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$14.42
Check #: 0						
						PO/InvoiceTotal: <u>\$825.10</u>
						Vendor Total: <u>\$825.10</u>
First Point Mechanical Services, LLC						
Check Group:						
Repair Call Out Ross Unit 301.2 - Labor Charge		2	170724	W20861 5/17/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$280.00
Summer Change Over Admin Boiler		3	170724	W20893 5/21/2017	20.5.0000.2542.323.01.0000 Repair & Maintenance Services	\$420.00
Check #: 0						
						PO/InvoiceTotal: <u>\$700.00</u>
						Vendor Total: <u>\$700.00</u>
First Student	00406					
Check Group:						

111

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Transportation - MAC Boys Volleyball 06/16/2017		1	0	091-C-061725 5/26/2017	40.5.0000.2551.335.04.0000 Interscholastic Trips	\$149.14
					Check #: 0	
					PO/InvoiceTotal:	\$149.14
					Vendor Total:	\$149.14
Grande Jakes Fresh Mexican Grill						
Check Group:						
End of Year Luncheon @ Eisenhower		1	0	June8.2017.IKE 5/26/2017	10.5.0000.2321.410.01.0000 General Supplies	\$366.40
					Check #: 0	
					PO/InvoiceTotal:	\$366.40
					Vendor Total:	\$366.40
IESA	05020					
Check Group:						
2017/18 Membership Dues - MAC Boys & Girls Track, XCcountry, & Boys Wrestling		1	0	486 3/23/2017	10.5.0000.1503.640.04.0000 Dues & Fees	\$460.00
					Check #: 0	
					PO/InvoiceTotal:	\$460.00
					Vendor Total:	\$460.00
Illinois Principals Association	05157					
Check Group:						
Membership Dues for Chris Alms		1	0	9137150 Chris Alms 4/7/2017	10.5.0000.2410.640.04.0000 Dues & Fees	\$385.00
					Check #: 0	
					PO/InvoiceTotal:	\$385.00
					Vendor Total:	\$385.00
JCD Repair, LLC						
Check Group:						

112

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple iPad Air 2 Screen Repair - Asset #2712, #2854, & #2792		3	0	140906	10.5.0000.2225.323.01.0121	\$507.00
				5/18/2017	One-to-One Repair Protection Plan	
Apple iPad Air 2 Battery Replacement - Asset #2763		1	0	140906	10.5.0000.2225.323.01.0121	\$99.00
				5/18/2017	One-to-One Repair Protection Plan	
					Check #: 0	
					PO/InvoiceTotal:	\$606.00
					Vendor Total:	\$606.00
Jonathan Boyer						
Check Group:						
Reimbursement - Rockin Jump - Orchestra & Serenading Strings - 05/17/2017		1	0	Reimburse 14,281	10.5.0000.1117.410.02.0000	\$259.50
				5/17/2017	Classroom Supplies	
					Check #: 0	
					PO/InvoiceTotal:	\$259.50
					Vendor Total:	\$259.50
Michael Howitz						
Check Group:						
Track & Field State Conference in Peoria, IL on 05/19/2017 - Mileage Reimbursement		346	0	Reimburse 05.19.17	10.5.0000.1503.332.04.0000	\$185.11
				5/26/2017	Travel Expense	
Track & Field State Conference in Peoria, IL on 05/19/2017 - Dollar Store Reimbursement		1	0	Reimburse 05.19.17	10.5.0000.1503.410.04.0000	\$21.00
				5/26/2017	General Supplies	
					Check #: 0	
					PO/InvoiceTotal:	\$206.11
					Vendor Total:	\$206.11
Midori Restaurant	80146					
Check Group:						
Balance Due: District Recognition Event on 05.31.2017		1	0	05.31.2017BalDue	10.5.0000.2640.410.01.0000	\$1,428.79
				5/26/2017	General Supplies	
					Check #: 0	

113

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,428.79
						Vendor Total: \$1,428.79
NSSEO	02336					
Check Group:						
D/HH Programs		1 0		1843 5/22/2017	10.5.0000.4220.671.01.0000 NSSEO Tuition	\$33,438.71
D/HH Services		1 0		1843 5/22/2017	10.5.0000.4120.314.01.0000 NSSEO Purchased Services	\$13,943.20
						Check #: 0
						PO/InvoiceTotal: \$47,381.91
						Vendor Total: \$47,381.91
O'Koon Psychology Group PC						
Check Group:						
Outpatient Service: Intake Interview/Neuropsychological Testing/Individual Therapy - JS		1 0		4341 5/22/2017	10.5.0000.1205.319.01.0000 Contracted Services	\$3,300.00
						Check #: 0
						PO/InvoiceTotal: \$3,300.00
						Vendor Total: \$3,300.00
Really Good Stuff	80399					
Check Group:						
Grant Funded Reading Classroom Supplies		2	170670	5951591 5/17/2017	10.5.0000.1111.410.01.4300 Grant Funded Reading Classroom Supplies	\$336.79
						Check #: 0
						PO/InvoiceTotal: \$336.79
						Vendor Total: \$336.79
Sound Incorporated	02365					
Check Group:						
Sound Support Agreement - June 2016		1 0		R149076 5/12/2017	10.5.0000.2225.319.01.0000 Professional Services	\$500.00

114

## Prospect Heights School District 23

### Voucher Detail Listing

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$500.00</u>
						Vendor Total: <u>\$500.00</u>
Susan Chappell						
Check Group:						
Piano Accompaniment for Rehearsal & Performance - Spring Chorus Concert - Sullivan @ MAC	1	0	003	5/25/2017	10.5.0000.1117.319.01.0000 Contracted Services	\$150.00
Check #: 0						
						PO/InvoiceTotal: <u>\$150.00</u>
						Vendor Total: <u>\$150.00</u>
Village of Arlington Heights						
Check Group:						
Quarterly Water Charges - IKE - 02.28.17 to 05.03.17	1	0		50067104994 x 5.3.17 5/3/2017	20.5.0000.2542.370.01.0000 Water/Sanitation	\$577.94
Quarterly Water Charges - 02.28.17 to 05.03.17	1	0		50069104998 x 5.3.17 5/3/2017	20.5.0000.2542.370.01.0000 Water/Sanitation	\$1,862.47
Check #: 0						
						PO/InvoiceTotal: <u>\$2,440.41</u>
						Vendor Total: <u>\$2,440.41</u>
Warehouse Direct						
Check Group:						
Admin Office Supplies	1	0	3491073-0	5/23/2017	10.5.0000.1110.410.01.0000 General Supplies - Dist. Wide	\$162.95
Check #: 0						
						PO/InvoiceTotal: <u>\$162.95</u>
Check Group:						
Tape Gun , 3" Wide	4	170721	3490906-0	5/23/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$79.88

115

**Prospect Heights School District 23**

**Voucher Detail Listing**

Voucher Batch Number: 1276

05/30/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
6pk 3"x55yd packing tape		4	170721	3490906-0 5/23/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$154.12
Repair Charge for Tomcat Sport 20"		1	170721	IN225166 5/17/2017	20.5.0000.2545.323.01.0000 Repair & Maintenance	\$79.50
Check #: 0						
						PO/InvoiceTotal: <u>\$313.50</u>
Check Group:						
Liner, Can, 1.0 Mil, 24x32		2	170722	3491410-0 5/23/2017	20.5.0000.2542.410.01.0000 Materials & Supplies	\$27.14
Check #: 0						
						PO/InvoiceTotal: <u>\$27.14</u>
						Vendor Total: <u>\$503.59</u>
						Grand Total: <u>\$100,919.63</u>

End of Report

116



## Board Action Item

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**Date:** June 12, 2017

**Title:** **Recommendation to Approve Intergovernmental Agreement with prospect Heights park District**

**Contact:** Micheal DeBartolo, Business Manager

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The District's original Intergovernmental Agreement with Prospect Heights park District expired on June 30, 2016. By agreement of the parties, the original agreement was extended by 1 year so that the new administrators for the School District and the Park District could review the agreement and make any necessary changes.

At the time of recommendation, there is one item being negotiated. The School District has requested a 3-year term and the Park District has recommended a 4-year term. While we are working out the logistics of this use, all other changes are agreed to between the parties.

The final agreement is contained in the agenda for review and recommended approval. By the time of the meeting, the term of the agreement should be resolved. If not, the agreement can be pulled from the agenda for continued negotiation or the Board can decide to let the agreement expire.

### **Recommendation:**

Based upon the changes agreed to and the overall mutual benefit to the School District and park District, the administration and Buildings & Sites Committee recommend approval of the IGA as drafted with a 3-year term, unless otherwise modified by the full Board.

**Prospect Heights  
SCHOOL DISTRICT PARK DISTRICT COOPERATION AGREEMENT**

**THIS AGREEMENT** made this 1<sup>st</sup> day of July 2017, by and between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT 23, Cook County, Illinois ("District 23"), and the PROSPECT HEIGHTS PARK DISTRICT ("Park District"):

**WITNESSETH:**

**WHEREAS**, it is in the best interest of the taxpayers of District 23 and the Park District that District 23 and the Park District enter into an intergovernmental Cooperation Agreement to save the taxpayers money by sharing the use of properties owned by District 23 and the Park District in an equitable manner so that the facilities of District 23 and the Park District may be utilized to their fullest capacity, avoiding duplication of construction and maintenance of facilities; and

**WHEREAS**, the legal authority for the parties to enter into this agreement is established by:

a.) Article VII, Section 10 of the Illinois Constitution, which provides as follows:

"Units of local government and school districts may contract or otherwise associate among themselves, with the State, with other states and their units of local government and school districts, and with the United States to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance. Units of local government and school districts may contact and otherwise associate with individuals, associations and corporations in any manner not prohibited by law or by ordinance. Participating units of government may use their credit, revenues and any other resources to pay costs and to service debt related to intergovernmental activities" and

b.) The Illinois Governmental Cooperation Act, (5 ILCS 220/1 et. seq.) which provides in part as follows:

" Section 220/3. Intergovernmental Cooperation. Any power or powers, privileges or authority exercised or which may be exercised by a public agency of this State and jointly with any other public agency of any other state or of the United States to the extent that the laws of such other State or of the United States does not prohibit joint exercise or enjoyment"

"Section 220/5. Intergovernmental Contracts. Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking, which any of the public agencies entering into the contract is authorized by law to perform, provided that the governing body of each part of the contract shall authorize such contact. Such contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties."

**NOW THEREFORE**, in consideration of the premises and the mutual covenants and conditions contracted herein, the Park District and District 23 agree as follows:

**A. TERM OF AGREEMENT:** The term of this agreement shall be for ~~five (5)~~ three (3) years beginning on July 1, 2017 and ending June 30, ~~2022~~ 2020 except as earlier terminated in accordance herewith.

**B. USE OF PARK DISTRICT PROPERTY:** District 23 shall have the non-exclusive right to use the Park District properties, facilities and equipment identified on "Exhibit A" attached hereto (Park District Properties) for educational, recreational and related purposes at times when school is in daily session and for school programs (School Programs) including but not limited to after school athletic, noon hour, recess and PTO Programs at all times when the parks are open to the public. The Park District agrees to furnish District 23 each year with a schedule for the Park District's recreational and other activities planned for the Park District's properties as follows: on or before May 1 for the summer schedule, on or before August 1 for the fall schedule, on or before December 1 for the winter schedule, and on or before March 1 for the spring schedule.

District 23 shall have the first priority in the use of the Park District properties when the Park District pursuant to such schedule is not using them. District 23 agrees to furnish the Park District with a written, formal application for use of Park District properties. Application for fall and winter use must be submitted by July 1 of that year. Application for spring and summer use must be submitted by January 1 of that year. The Park District reserves the right to preempt the use of the Park District properties in order to perform lawn mowing and other maintenance functions which have been rescheduled due to weather conditions and/or availability of maintenance personnel and equipment and also for special activities, programs or events conducted on the Park District property, provided the Park District shall give the School District ten (10) working days prior written notice of any such special activity, program or event except in the case of any emergency or unforeseen situation.

District 23 shall have the right to use the Park District's recreational equipment, including, without limitation, playground equipment, backstops, tennis courts, backboards and goal posts. District 23 shall not be responsible for any portion of the costs of maintaining, repairing or replacing such equipment unless such costs result from damage caused by other than ordinary wear and tear while District 23 is utilizing the Park District property or equipment

District 23 shall not permit its employees, representatives, agents and invitees access to newly seeded fields or other unauthorized areas. District 23 shall be solely and fully responsible for the supervision of its employees, representatives, agents and invitees while on Park District properties during scheduled District 23 activities.

**C. USE OF DISTRICT 23 PROPERTY:** The Park District shall have the non-exclusive right to use for recreational and related purposes those certain areas and such other areas as may be permitted in writing by District 23 ("the school facilities") located on certain District 23 real estate ("District 23 Properties"), which school facilities and District 23 properties are identified in "Exhibit B" attached hereto.

The Park District shall have first priority in the use of such school facilities except when the facilities are being used by District 23 when school is in daily session or when they are being used for school programs. The Park District agrees to furnish District 23 with a written formal application via the agreed upon system for the use of the District 23 properties.

Application for fall and winter use must be submitted by July 1 of that year. Application for spring and summer use must be submitted by January 1 of that year. The School District reserves the right to preempt the Park District's use of school facilities for special programs, activities, events, and maintenance functions during the evening hours and at times other than normal school hours, provided it gives the Park District ten (10) days prior notice, except that such notice will not be required where the cancellation and rescheduling of inter-scholastic sports competitions are required or in emergency or unforeseen situations. The Park District shall have the right to use certain of District 23's recreational equipment located in its school facilities. The Park District shall not be responsible for the cost of maintaining, repairing or replacing District 23's property or equipment unless said property or equipment is damaged by other than ordinary wear and tear while the Park District, its employees or agents, its assignees or designees are utilizing said property or equipment.

Park District summer programs can start no earlier than the day immediately after the last day of teacher attendance. This date is typically two (2) days after last day of student attendance. In addition, summer programs must end on or before July 31<sup>st</sup>, except for use of the multi-purpose room (i.e. gymnasium) and restrooms located nearest to that facility, for the purpose of permitting mandatory District maintenance and readying buildings for the start of the school year to be conducted.

- D. OBLIGATIONS OF THE PARTIES:** Neither the Park District nor District 23 shall permit their employees, representatives, agents or invitees to wander about in, or gain access to, unauthorized areas of the other party's properties, provided that each District shall lock doors and/or provide barriers in corridors leading to such unauthorized areas. Each District shall be solely and fully responsible for this supervision of its own employees, representatives, agents and invitees while on the property of the other District.

Neither the Park District nor District 23 shall permit its employees, representatives, agents and invitees to bring alcoholic beverages or smoke tobacco products on the other Districts properties.

Neither the Park District nor District 23 shall permit their employees, representatives, agents or invitees to park any vehicle on the other District's property except designated parking areas.

**E. MAINTENANCE OF PROPERTIES:**

1. The Park District shall maintain its facilities and properties, including playground equipment, backstops, tennis courts, backboards and goal posts in a reasonably safe and neat condition. The Park District shall be responsible for the ordinary and routine maintenance of its buildings and immediate grounds, parking lots and driveways, including all hand mowing responsibilities of or its grounds. District 23 understands that the mowing of play fields is dependent on weather conditions and subject to availability of mechanical equipment.
2. The Park District is responsible for daily cleaning of Eisenhower Elementary School classrooms and restrooms, or other portions of the facilities used, when the Park District uses the District 23 facility for its summer camp at that site.
3. District 23 shall maintain its facilities and properties, including playground equipment, backstops, backboards in a reasonably safe and neat condition. District 23 shall be responsible for the ordinary and routine maintenance of its buildings and immediate grounds, parking lots and driveways, including all hand mowing responsibilities of or its grounds. The Park District understands that that the mowing of playing fields is dependent upon weather conditions and subject to availability of mechanical equipment.
4. Each party shall use the other party's property in a reasonably careful manner and return it to the other party in good condition, ordinary wear and tear accepted. Each party shall be responsible for the removal of all litter and debris (i.e., cans, bottles, etc.) from the other's property resulting from and immediately following said party's use of it. Each party shall be responsible for and pay the other additional janitorial costs (i.e., costs other than those to be assumed by a part under Section H, 1 and 2) and other costs incurred as a result of said party's use of the others property, including but not limited to costs incurred for the removal of debris and little accumulated during programs sponsored by said party.

**F. INDEMNIFICATION, LIABILITY AND INSURANCE:**

1. The Park District shall indemnify and forever hold harmless District 23, its officers, agents, representatives, and employees, successors and assigns against any and all claims, demands, costs, and expenses for any nature whatsoever, including reasonable attorney's fees for the defense thereof, arising from or in connection with the Park District's use of District 23 properties; except to the extent caused by any negligent act or omission of any party being indemnified.
2. District 23 shall indemnify and forever hold harmless the Park District, its officers, agents, representatives, and employees, successors and assigns against any and all claims, demands, costs and expenses for any nature whatsoever, including reasonable attorney's fees for the defense thereof, arising from or in connection with the District 23's use of the Park District properties; except to the extent caused by any negligent act or omission of any party being indemnified.

3. The Park District, at its sole cost and expense at all times during the term of this Agreement, shall cause District 23 to be named as an additional insured on the Park District's comprehensive general public liability insurance policy shall not be less than Two Million Dollars (\$2,000,000) for injury or death of a single person and not less than Two Million Dollars (\$2,000,000) per occurrence for injury or death. Property damage insurance shall not be less than Two Million Dollars (\$2,000,000). Such proof of insurance shall be required no later than January 1 of each year in this Agreement.
  4. District 23, at its sole cost and expenses at all times during the term of this Agreement, shall cause the Park District to be named as an additional insured on District 23's comprehensive general public liability insurance policy. Said general public liability insurance shall not be less than Two Million Dollars (\$2,000,000) for injury or death of a single person and not less than Two Million Dollars (\$2,000,000) per occurrence for injury or death. Property damage insurance shall not be less than Two Million Dollars (\$2,000,000). Such proof of insurance shall be required no later than January 1 of each year in this Agreement.
  5. All policies shall provide that they shall not be cancelled or altered except upon ten (10) working days prior written notice to the additional insured party. Each party shall provide the other with copies of such insurance policies.
- G. ALTERATIONS:** The Park District shall not make any alterations or additions to the School District premises without the School District's prior written consent. The School District shall not unreasonably withhold approval of any non-structural alterations in and additions to the School District premises requested by the Park District unless such alterations and/or additions are not consistent with the long range plan and philosophy of the School District. Likewise, the School District shall not make any alterations in or additions to the Park District premises without the Park District's prior written consent. The Park District shall not unreasonably withhold approval of any nonstructural alterations in and additions to the Park District Premises requested by District 23 unless such alterations and/or additions are not consistent with the long range plan and philosophy of the Park District.
- H. EARLY TERMINATION:**
1. This Agreement may be terminated by either party upon one hundred eighty (180) days prior written notice to the other, except that such termination shall be without prejudice to any rights or claims a party may have against the other arising prior to the date of said termination.
  2. At the termination of this Agreement, the Park District shall be entitled to remove in a reasonable length of time any baseball backstops, fences gymnastics equipment, swings and other outdoor play equipment which it owns and has caused to be installed on the premises, pursuant to Section G, provided that the area upon which such items have been installed shall be returned to the School District in the same condition as existed prior to the installation of (said) equipment.

**I. FEES AND SERVICES:** During the term of this Agreement and any extended term hereof:

1. District 23 shall pay fees to the Park District as follows:

All additional janitorial and other costs under Section E.3 and any other costs for personnel and services above those costs normally and ordinarily incurred by the Park District and resulting from District 23's use of the Park District properties. All amounts will be paid within forty-five (45) days following billing.

2. The Park District shall pay fees or provide services to District 23 as follows:

- a. Additional janitorial and other costs under Section E.3 and any costs for personnel and services above those costs normally and ordinarily incurred by District 23 and resulting from the Park District's use of the District 23 properties. An additional fee for the opening and closing of schools on days and or at times when a regularly scheduled janitor is not on duty or assigned to the building/facility being used, which fee shall be for a minimum two (2) hour rate; at least a one-hour rate for opening time and at least a one-hour rate for closing time based upon the requirements of the District collective bargaining agreement with its janitors. Overtime for the opening of school, closing of school and time for which the janitor must be in or at the facility pursuant to this section shall be paid at that rate required by the District collective bargaining agreement with its janitors. All amounts will be paid within forty-five (45) days following billing.
  - b. For the use of District 23 facilities, and to reimburse District 23 for all indirect costs, Three Thousand Dollars (\$3,000) per year beginning on the date hereof and on each anniversary date hereafter.
3. The Park District shall mow the grass on the east side of the Eisenhower school site. Said mowing will not include trimming around school or playground equipment not purchased and maintained by the Park District.
4. It is understood and agreed that all inhabitants who reside within School District 23 boundaries shall be entitled to participate in any and all programs and Park District facilities listed on "Exhibit A", under the same terms and conditions as such rights are extended to inhabitants of the Park District. In the event, such participation or use requires the payment of any fee or charge, the inhabitants of School District 23 who reside outside of the Park District boundaries shall be required to pay no greater fee or charge than inhabitants of the Park District.
5. The Park District shall provide use of the Old Orchard Country Club as a staging area for District 23 students in an event of an emergency where the students must be evacuated from the school facilities.

**J. NOTICES:** All notices shall be in writing, except as otherwise provided herein and mailed with postage prepaid, or hand delivered to the individuals and at the address indicated below:

If to District 23:

Prospect Heights School District 23  
ATTN: Assistant Superintendent of Finance & Operations  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

If to Park District:

Prospect Heights Park District  
ATTN: Executive Director  
110 W. Camp McDonald Road  
Prospect Heights, IL 60070

or to such other individuals or addresses as the parties may designate in writing.

**K. MISCELLANEOUS:**

1. This Agreement shall be bringing upon the parties, their successors, and permitted assignees. This Agreement shall not be modified or amended except by written instrument signed by the parties hereto. This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.
2. This Agreement shall in no way restrict or abridge the right of the School District to close any one of its schools, and to sell or rent the buildings at the school location. Upon the sale or rental of any school properties or buildings, this Agreement may be null and void as to the school property or building and at the discretion of either of the parties hereto, the entire Agreement may be terminated upon 180 days written notice and that the annual payment which had been made shall be prorated as of the last day that this Agreement shall be in binding effect and the balance shall be repaid to the other party.
3. The Park District and School District 23 shall at all times provide its own consumable equipment for its programs unless otherwise specifically agreed to the contrary in writing.

**L. ADDITIONAL PROPERTY:** The parties may, by mutual agreement, add additional properties to Exhibit A and B of this Agreement.

**M. NO THIRD-PARTY BENEFICIARY:** This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

IN WITNESS, WHEREOF, the parties have duly caused this Agreement to be executed on the day and year first above written.

Prospect Heights Park District  
110 W. Camp McDonald Road  
Prospect Heights, IL 60070

Prospect Heights School District 23  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

BY: \_\_\_\_\_  
President

BY: \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Secretary

**EXHIBIT A**

**PARK DISTRICT PROPERTIES & FACILITIES**

**Property:**

**Facilities:**      Old Orchard Golf Course  
                         Gary Morava Recreation Center  
                         Aquatic Center

## EXHIBIT B

### DISTRICT 23 PROPERTIES & FACILITIES

**Property:** Eisenhower Baseball Diamond

**Facilities:** Eisenhower Elementary School Gymnasium  
Eisenhower Elementary School Classrooms

**Property:** Ross Baseball Diamond

**Facilities:** MacArthur Middle School Gymnasium  
MacArthur Middle School Theater



## Board Action Item

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**Date:** June 12, 2017

**Title:** **Recommendation to Approve Workers Compensation Insurance Coverage with Illinois Counties Risk Management Trust**

**Contact:** Micheal DeBartolo, Business Manager

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The District has utilized T.A. Cummings / Assured to secure workers compensation insurance as the District's broker since 2007-08. In reviewing the costs and coverage provided by Accident Fund, the District's current workers compensation carrier, and in the spirit of the District being transparent and fiscally responsible, the Business Office secured additional quotes for coverage for Fiscal Year 2018. T.A. Cummings provided quotes from Accident Fund and two (2) other workers compensation insurance providers. In addition, the Business Office secured quotes from Alliant Insurance Services.

Alliant secured quotes from two (2) providers of workers compensation insurance providers. The final quotes, in dollar amounts, from each workers compensation insurance providers are contained below.

### Quotes from T.A. Cummings

Accident Fund	\$124,589
AmTrust	\$128,878
Liberty Mutual	>\$130,000 (no formal quote)

### Quotes from Alliant Insurance Services

Illinois Public Risk Fund	\$102,942
Illinois Counties Risk Management Trust	\$99,441

**Recommendation:**

Based upon the quotes received, confirming coverage details and the strength of the loss control and claims department, the administration and Finance Committee recommend ICRMT for its workers compensation coverage for Fiscal Year 2018 at a price of \$99, 441.

**ILLINOIS COUNTIES RISK MANAGEMENT TRUST**

**Workers' Compensation Proposal**

**INVOICE**

**Named Insured:** Propsect Heights CUSD #23  
700 N. Schoenbeck Road  
Prospect Heights, IL 60070

**Program Year:** 07/01/2017 - 07/01/2018  
**Effective Date:** 07/01/2017 - 07/01/2018  
**Quote Number:** 17/18 Prospect Heights CUSD

<b>Coverage Part(s)</b>	<b>Premium</b>
Workers Compensation	\$99,441
Total Annual Premium:	\$99,441
Total Pro-Rated Premium	<b>\$99,441</b>

**Premium due by effective date of coverage**

Please make checks payable to:

Illinois Counties Risk Management Trust  
6580 Solution Center  
Chicago, IL 60677-6005



## Board Action Item

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**Date:** June 12, 2017

**Title:** **Resolution to Transfer Funds Between Education and Debt Service Fund**

**Contact:** Micheal DeBartolo, Business Manager

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Per Section 100.50 Intra-Fund and Inter-Fund Transactions of the Illinois Administrative Code, Title 23, Subtitle A, Letter D-1; payments to pay debt service on any long-term debt must be made out of the Debt Service Fund. The funds used to make this payment must be transferred into the Debt Service Fund.

Currently, the District is engaged in three lease agreements:

1. Apple Computer – iPad Lease (Mac Arthur Middle School) - \$84,095.53
2. Impact Networking – Copiers & Printers (Districtwide) - \$50,444.52
3. Apple Computer – iPad Lease (Sullivan Elementary School) - \$55,666.17

The District will transfer funds this month to pay a portion of the money owed to Apple based upon approval of grant funds for certain iPads. This payment will be for \$30,000.00. The remainder of the funds due and owing on the leases for the completion of the Mac Arthur Middle School Lease, District copiers/printers and Sullivan Elementary School Lease in FY 18 for the payments due and owing in FY 18.

### **Recommendation:**

The administration recommends that the Board of Education approve the Resolution to transfer \$30,000.00 from the Education Fund to the Debt Service Fund for a portion of the lease at Mac Arthur Middle School as listed above.

**RESOLUTION AUTHORIZING AND  
DIRECTING THE PERMANENT TRANSFER OF MONEY  
FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND**

**WHEREAS**, the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois, has previously pledged a certain sum of money that the District received pursuant to the Education Fund levy to be used for the payment of certain long-term debt; and

**WHEREAS**, Section 100.50 of the Illinois State Board of Education rules, 23 Ill.Admin.Code 100.50, provides that when revenue is pledged to pay debt service on any long-term debt, the pledged money shall be transferred into the Debt Service Fund and the debt paid from that Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois, as follows:

**Section 1.** The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are true, correct, and complete and does hereby incorporate them into this Resolution by reference.

**Section 2.** The Board of Education hereby authorizes and directs that \$30,000.00, previously having been pledged for the payment of long-term debt, be transferred from the District's Education Fund to the Debt Service Fund.

**Section 3.** The money transferred from the Education Fund shall be used to pay the long-term debt for which it was previously pledged.

**Section 4.** The School Treasurer for the District is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said pledged money.

**Section 5.** All resolutions or parts thereof in conflict with this Resolution are hereby repealed and this Resolution shall be in full force and effect upon its adoption.

ADOPTED this 12<sup>th</sup> day of June 2017 upon receiving a motion from Member \_\_\_\_\_, and a second of the motion by Member \_\_\_\_\_ followed by a roll call vote recorded as follows:

AYES:

\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT/ABSTAIN:

\_\_\_\_\_

Board of Education  
Prospects Heights School District 23  
Cook County, Illinois

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF COOK            )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois (the "Board"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION AUTHORIZING AND  
DIRECTING THE PERMANENT TRANSFER OF MONEY  
FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND**

as adopted by the Board at its meeting held on the **12th** day of **June 2017**.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this **12th** day of **June 2017**.

\_\_\_\_\_  
Secretary, Board of Education

## **Prospect Heights School District 23**

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**Date: June 12, 2017**

**Title: Proposed Timelines for 2017 - 2018**

**Contact: Deb Wilson**

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### **January 2017 – June 2017 Informing and Prioritizing**

Long Range planning presentations have occurred over the past six months. These presentations have focused on the following areas:

- Ten year Life Safety plan
- Ten year facilities plan
- Five year financial projections
- Three to five year curriculum/instructional plan
- Three to five year communication plan
- Assessment of Board priorities

In addition, administration has researched and presented various options available to fund future identified needs. The following is a draft of the subsequent course of action for Board consideration.

### **July – December 2017 Exploring and Investigating**

- Administration will review and revise the District Blueprint 2016 – 2018 to reflect the primary work of the school year in each goal area
- Administration will explore options for new fees (i.e. transportation, building rentals, etc.)
- Administration will review and make recommendations for increases in the current fee structures for registration and student participation
- Administration and Board members will investigate and explore options for bonds

- Administration and Board members will explore possible referendum options
- Administration will begin the process of engaging stakeholder groups to prioritize goals and objectives for the District to compare with the Board's priorities (i.e. parent groups, teacher groups, various focus groups)
- Administration will prepare reports for distribution with the community and various stakeholder groups surrounding current fiscal and facility issues
- Administration will summarize progress to the Board by December 2017.

### **January 2018 – July 2018 Planning for the Future**

- Administration will develop and present the plan for the District Blueprint for 2018 – 2021 in February of 2018 for Board consideration
- Administration will propose District fees in January for the 2018-2019 school year
- Administration will present the five year financial projections
- Administration will present the staffing plan in February of 2018
- Administration will review current and future expenditures and present a plan for possible reductions with the outcome focused on the maintenance of the instructional program
- Administration will prepare future District financing plan options, including referendum and bond recommendations at the March 2018 meeting

### **July – December 2018 ACT**

- Administration will implement Year 1 of the 2018-2021 District blueprint
- Administration will prepare the fiscal year 2019 school budget reflecting staffing plan, reductions and revenue enhancements
- Tentative budget presented in July of 2018

## Prospect Heights School District 23 Blueprint 2016 -2018

**Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.**

1. Explore expanded Prekindergarten services
  - a. Completed investigation of possible alternative sites to house preschool. Sites do not meet school code standards. Required program will remain at Eisenhower.
  - b. Currently working to expand prekindergarten at-risk services through a grant opportunity through ECDEC with cooperation of Harper College.
2. Investigate options for full day kindergarten.
  - a. There is currently no room to expand more sections of kindergarten to full day with early childhood remaining at Eisenhower. The costs of expanded full day would need to be parent paid, as the District budget would not be able to absorb the additional staff costs.

**Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23**

1. Explore methods to increase two-way dialogue with families, community members, and staff to increase knowledge and understanding of District 23 operations.
  - a. conduct a mini communications audit to determine the most effective means of communication to reach stakeholders.
  - b. complete internal communications audit. Board presentation in June 2017.
2. Strengthen collaborative relationships with parents, staff and community members to reinforce a sense of community and enhance student learning.
  - a. Use results of the external communications survey to target methods for better communication with all stakeholders.
  - b. Use internal results to develop a 2018 communications plan with faculty.

**Manage Resources efficiently and effectively to align with district priorities while being fiscally responsible.**

1. Complete the 10-year life/safety study to review safety and adequacy of facilities and equipment to support student programs.
  - a. Presentation at January 2017 Board meeting.
2. Develop 10-year facilities plan.
  - a. Presented at January 2017 board meeting.

## Prospect Heights School District 23 Blueprint 2016 -2018

**Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.**

3. Maintain current curriculum cycle.
  - a. Science recommendations in May
  - b. Mystery Science adopted K-5. Middle school will remain with STEMscopes.
  - c. Creative Curriculum adopted for Early Childhood students for 2018.
4. Research methods to close the achievement gap related to low income and TPI/TBE populations.
  - a. Work is ongoing with our intervention programs. New intervention software is being implemented this fall.
  - b. The Transitional Bilingual Team is studying the biliteracy model.
  - c. John Hirsch continued work with the committee and the entire staff was trained in January and in April to raise awareness of educating TPI/TBE students.

**Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23**

3. Provide targeted professional development aligned to District priorities.
  - a. Work is ongoing with training for staff and assistants around District priorities.
  - b. Additional trainings have occurred throughout the school year for assistants and for regular staff members as they work to align curriculums, expand their knowledge base for intervention software, and understand the various assessments as well as the results of those assessments.

**Manage Resources efficiently and effectively to align with district priorities while being fiscally responsible.**

3. Align resource allocations to support District priorities and initiatives.
  - a. Long term financial projections presented at February 2017 board meeting.
  - b. Debt structure presentations in March.
  - c. Survey of Board members in May to investigate and establish Board priorities.
  - d. May 25 Board meeting to discuss the results or the various spring presentations and the results of the Board priorities survey.
  - e. Tentative 2017-2018 budget presentation in July.

## Prospect Heights School District 23 Blueprint 2016 -2018

**Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.**

5. Develop Standards Based Grading.
  - a. Efforts continue to align curriculum across the grade level teams and establish common assessments.
  - b. The movement is towards a multi-dimension parent report and away from the standard looking report card.

6. Identify opportunities to expand STEM enhancements.
  - a. Partnership with D214 for increased opportunities for students at MacArthur.
  - b. STEM lab dedicated in February.
  - c. High school credit class for 8th graders to begin in 2018-2019.
  - d. 166 students from Ross and Sullivan participated in the joint ePTO/Board supported STEM classes

**Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23**

**Manage Resources efficiently and effectively to align with district priorities while being fiscally responsible.**

4. Explore shared service opportunities that support District 23 priorities and initiatives.
  - a. Current work with D214 in our STEM program and possible kindergarten space.
  - b. Celebrated the dedication of the new STEM lab at MacArthur with District 214 on Feb. 19, 2018. Work begins on the upgraded facility in June.
  - c. Investigated in conjunction with the Prospect Heights Park District the possibility of securing space at the defunct JFH Academy.

## Prospect Heights School District 23 Blueprint 2016 -2018

**Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.**

**Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23**

**Manage Resources efficiently and effectively to align with district priorities while being fiscally responsible.**

b. STEM program opportunities for elementary began in January.

c. Approximately 176 students participated in STEM club activities in grades 2-5.

7. Implement the Tech Plan 2.0

a. 1:1 implementation continues at MacArthur

b. 1:1 implementation at Sullivan began in Sept.

c. Studying ways to increase devices at Ross and Eisenhower.

d. Plans underway for Tech Plan 3.0

e. \$85,000 in new grant dollars along with local budgeted dollars will allow for the MAC lease to be paid early and permits the District to purchase iPads for Ross and Eisenhower. The ratio will be 2:1, which was the goal of Tech Plan 2.0. Reduced overall line item for devices by \$15,000.

**Prospect Heights School District 23  
Board Discussion**

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**Date:** June 12, 2017

**Title:** iPad Implementation Plan Review (1:1 MacArthur and Sullivan) and Recommendations (2:1 Ross/Eisenhower)

**Contacts:** Don Angelaccio, Maria Stavropoulos

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We are very excited to share our reflections of the iPad Implementation plan with the Board of Education and our stakeholders. As we conclude Phase 2 of our plan, we will present data from across the District and specifically from MacArthur and Sullivan in response to our 1:1 iPad implementations. Our Tech Plan 2.0 articulated the underlying beliefs and vision for enhanced teaching and improved learning and will serve as the guide for our ongoing program evaluation and assessment of program effect. The 1:1 Implementation plan articulates the critical questions and action steps that we need to answer and follow to successfully implement the plan.

**1:1 Implementation Overview**



A wide and varied range of data were gathered as part of this reflection. BrightBytes survey data from faculty, students and parents was collected in May. Parent and student forums brought small groups together for face to face discussion. PTO

meetings provided an opportunity to gather input and concerns from parents as well. Faculty were interviewed by their Technology Integration Specialists and feedback was gathered through survey and open response.

Our presentation will be a summary of the key points of strength and next steps as we refine our process at MacArthur and Sullivan and make recommendations for the next phase of the 2:1 iPad Implementation plan at Ross and Eisenhower.

#### BrightBytes Data points:

- Increased overall BrightBytes Composite score from 1087 to 1115 with gains across all domains (Classroom, Access, Skills, Environment)
- Decreased Beginner and Substitution levels of SAMR: MacArthur from 32% to 22%; Sullivan from 50% to 24%
- Increased key 21st Century Skills
  - Collaboration - from 70% to 73%
  - Authentic Problem Solving - from 47% to 60%

#### Forum Themes: Positives

- Overall positive feedback from all involved
- Few unanticipated issues or concerns
- Supportive Professional Development provided by Technology Integration Specialist
- Notable increases in the use of technology for instruction and learning
  - Increased collaboration
  - Increased ownership and independence
  - Communication between home and school is improved
  - Homework and assignments are more engaging and more challenging

#### Forum Themes: Challenges

- Lack of consistency across teachers
- Student distraction and increased challenges with organization for some
- More parent support needed
  - “Not sure what we don’t know until it’s too late”
  - Connection between tools and how they will be used in each class

As always, we appreciate the support of our Board in providing these 21st Century tools, ongoing professional development, and the necessary staffing to support this instructional transition.

# District 23 1:1 Implementation Reflections



**Board of Education Presentation - June 12, 2017**



## Our Timeline





# Vision and Goals of 1:1 Implementation Plan

145

To increase and enhance the use of technology as a tool to improve engagement, elevate rigor, and transform instructional practices in the classroom and at home.



## Expected Outcomes:

- To improve the quality of teaching and learning
- To improve equity of access to technology
- To enhance formative assessment
- To enhance differentiation of instruction
- To improve students' ability to become self-directed learners
- To prepare students for the world of work and THEIR future

1.46

IT'S NOT  
**WHAT**  
BUT WHY  
YOU DO IT  
~



## Sources of Reflective Data

- Teaching Learning and Technology Committee
- Building Level Committees
- Staff Meetings
- Consultation with TIS and Administration
- PTO meetings
- Parent Forums
- Student Forums
- BrightBytes Survey

## 1:1 Implementation Overview

### Teaching and Learning

Professional Development  
Instructional Framework  
Curriculum and Materials  
Monitoring performance and Growth

### Community Engagement

Parent Training  
D214 Partnership  
Communication  
Plan Updates and transparency

### Digital Environment

Infrastructure  
Device Management  
Staffing and projections  
Sustainable Financing  
"Back-End" Support

### Procedures

Review of policy and procedures  
Device Deployment  
Forms and paperwork  
"User-end" Issues



# Building the Digital Environment

149

## Positives

- ***Device Acquisition and Roll-out***
- ***Network Supported Demand***
- ***JAMF Management***
- ***Ticketing System***
- ***High functioning Tech Team***
- ***Slack - Team collaboration tool***
- ***Securly - Home Filtering***

# Teachers report that the quality of internet speed at school is

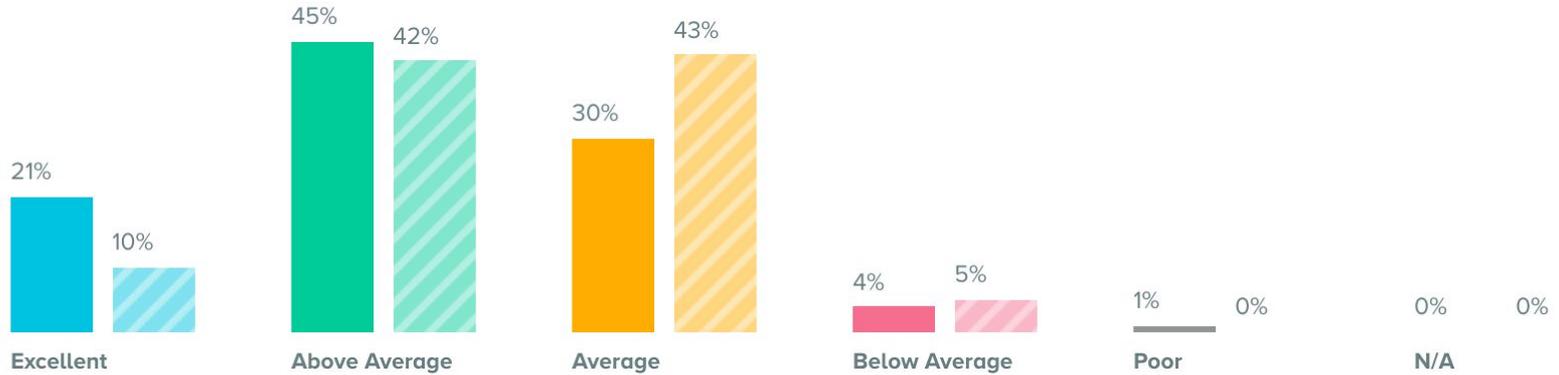
Chart

Trends

[View Insight](#)

[Save Chart](#)

[Share](#)



COMPARE

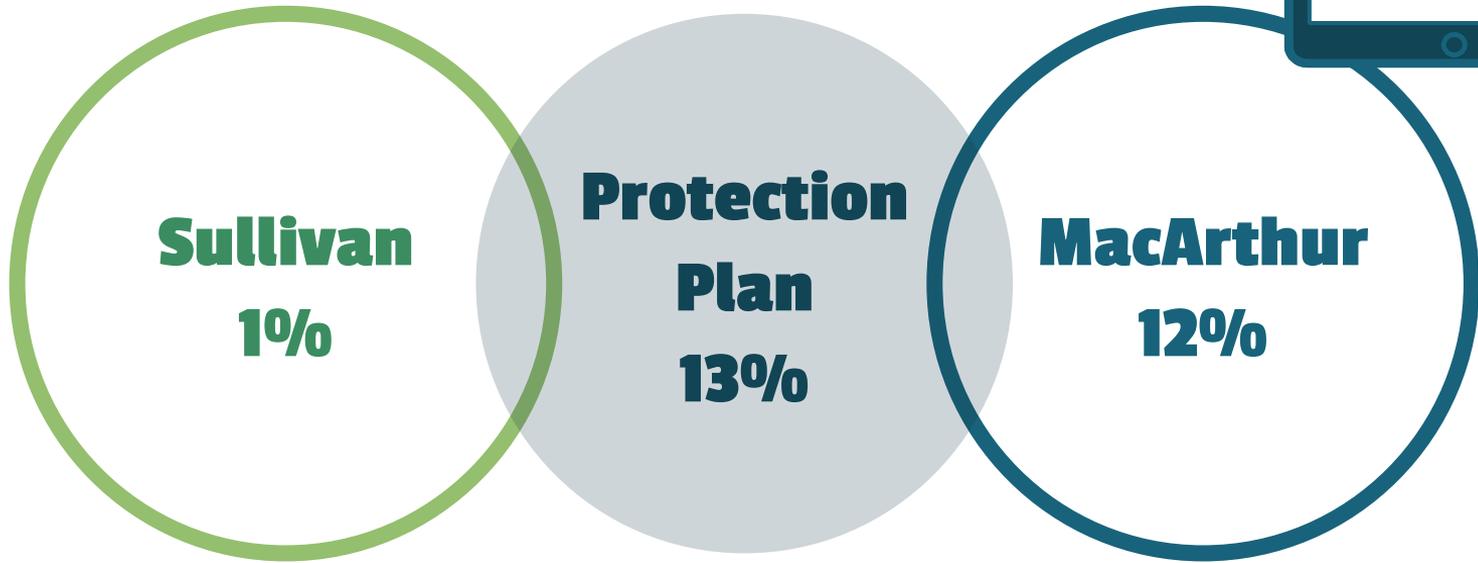
Jan 1, 2017 to Present  
Solids

Jan 1, 2016 to Jun 30, 2016 ▼  
Stripes





## Break-Fix-Replacement Data



**Sullivan**  
**1%**

**Protection  
Plan**  
**13%**

**MacArthur**  
**12%**

\*Stats based on total of 842 students



## Comments

### Parents

“Very successful launch”

“Having the filtering [system] at home is very helpful”

“Distribution nights were well run and smooth”

### Students

“Apple Classroom makes a difference. Teachers can see what kids are doing on their iPads”

“Our TIS was really helpful in teaching us new tools and troubleshoot issues”

### Faculty

“The tech department is very timely in their responses to Web Help Desk issues that are submitted”

“Our TIS is a wonderful asset to our team. Very knowledgeable and supportive.”

# Next Steps

- ***Purchase new devices for 4th Grade - Shuffle 8th Grade to Ike and Ross to accomplish 2:1***
- ***Classroom Devices***
- ***Network Upgrades (eRate)***
- ***Purchase Upgraded case to improve protection***
- ***Increase Break/Fix allocation***
- ***Annual updates of management system (JAMF)***



# Procedures and Policies

154

## Positives

- *Refined AUP and iPad Handbook*
- *Disabled App Store*
- *Enhanced App vetting and purchase process*
- *Infused Digital Citizenship instruction*
- *“Phishing drills” implemented*



## Administrative Reflections

- Some instances of significant discipline meted from administration for inappropriate iPad use
- Common teacher/administrator conversations:
  - Apple Classroom provided monitoring and management support
    - Helps reduce off task behavior
  - Digital Citizenship
    - Ongoing implementation of expectations and responsibilities
  - Kids will be Kids – 2017 Edition
    - Disciplinary infractions: copying, cheating, bullying, damaged devices, and classroom distractions

## Student iPad Infraction Data

Filter Infractions – 2.0%

Cyberbullying – 0.8%

Loss/Theft – 1.0%

Cheating – 2.0%

Classroom Disruption – 4.0%

iPad Privileges Restricted – 2.0%

## Comments

### Parents

“My kid is owning his own homework and process.”

“Need to balance screen time and non-tech skills.”

“I’m more confident in my child using the technology.”

### Students

“Have not really been any problems.”

“Use of games by some can be distracting and frustrating to teachers.”

### Faculty

“Our LMS does excellent lessons based on the Common Sense Media curriculum. Providing follow up reminders or ways for teachers to incorporate these lessons could be helpful.”

## Next Steps

- ***Review and revise claim forms and procedures***
- ***Enhance consistency of response to infractions***
- ***Continued updates to iPad handbook***
- ***Update and maintain Mobile Device Management System data in JAMF***



# Community Engagement

651

## Positives

- ***PTO Presentations***
- ***School/Teacher Twitter Accounts***
- ***Roll out nights***
- ***School - Home Connected to Instruction (Flipped lessons, Seesaw, Schoology)***



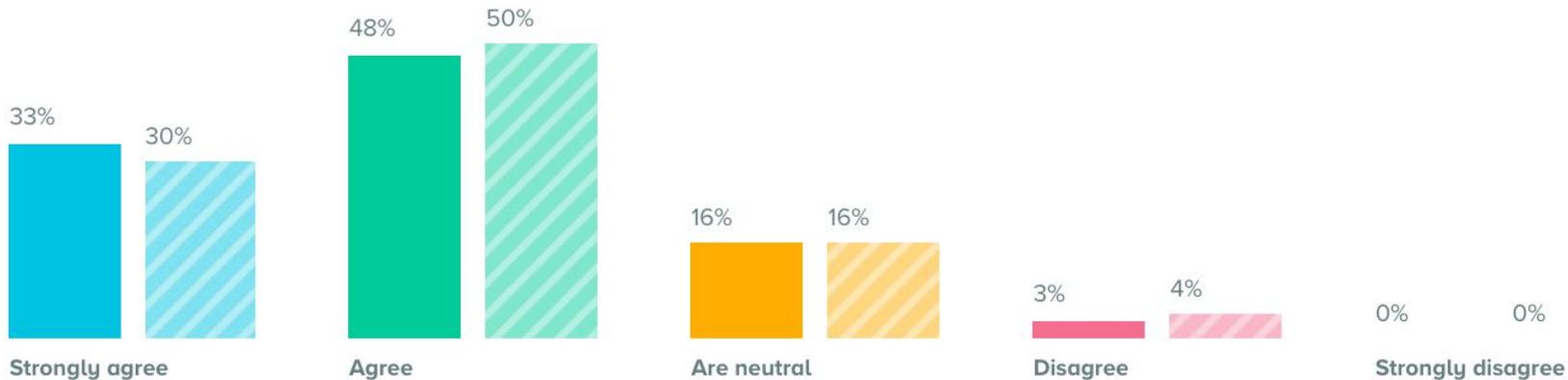
# “I want to learn more about effective technology use for my child’s learning.”

Chart

Trends

Save Chart

Share



COMPARE

Jan 1, 2017 to Present  
Solids

Jan 1, 2016 to Jun 30, 2016 ▼  
Stripes



# “Technology use in class can enhance student learning.”

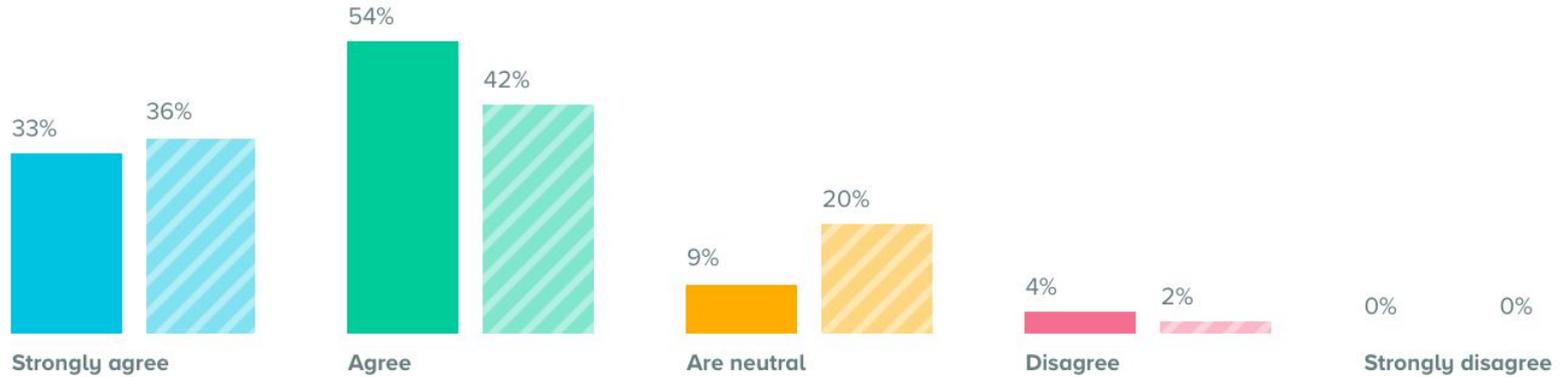
Chart

Trends

[View Insight](#)

[Save Chart](#)

[Share](#)



COMPARE

**Jan 1, 2017 to Present**  
Solids

**Jan 1, 2016 to Jun 30, 2016** ▼  
Stripes



## Comments

### Parents

“Better communication between teacher and parents.”

“Would be helpful to know how [parameters] for communication has changed”

“Thanks for offering opportunities to learn.”

### Students

“I know my parents can see my work and get updates in Schoology (or Seesaw).”

### Faculty

“Seesaw is an excellent way to provide parents with a glimpse into what is going on inside the classroom. Parents feel connected to their student’s learning. Students become more aware of the home-school connection utilizing an age-appropriate tool/resource.”

# Next Steps

- ***Engage 2017***
- ***Curriculum Nights***
- ***P/T Conferences***
- ***Enhanced Digital Communications***
- ***Student “Show Case” Night***



# Teaching and Learning

164

## Positives

- *Analysis of Bright Bytes Data*
- *SAMR growth*
- *Teacher and Student 4C's*
- *Professional Development*
- *Role of TIS*
- *Institute Days, Staff Meetings, iLEAP*
- *Instructional Goal Setting*

# BrightBytes Summary Data

CASE™ Score

**1129** Advanced

May 2016 - 1126

MacArthur

Classroom



Access



Skills



Environment



CASE™ Score

**1109** Advanced

May 2016 - 1086

Sullivan

Classroom



Access



Skills



Environment



CASE™ Score Legend



Beginning



Emerging



Proficient



Advanced



Exemplary

# Technology & Learning

Prospect Heights Sd 23

Jan 1, 2017 to Present



Dashboard Lenses Reports Trends

Map List Filter

CASE™ Score Legend

● Beginning

● Emerging

● Proficient

● Advanced

● Exemplary

Show More

## Trends

Overall Domains



SELECTED DATE

Jan 1, 2017 to Present

AVERAGE SCORE

1115 Advanced

SCHOOLS

4

# SAMR Comparison

Douglas Mac  
Arthur Middle  
School

May 2, 2016 - May 23,  
2016



Douglas Mac  
Arthur Middle  
School

May 1, 2017 - May 11,  
2017



Anne Sullivan  
Elementary

May 2, 2016 - May 13,  
2016



Anne Sullivan  
Elementary

May 1, 2017 - May 11,  
2017



# 21st Century Student Skills

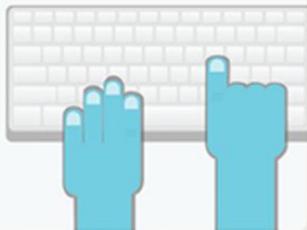
**70%** 73%

of students are asked to collaborate online with classmates at least monthly



**19%** 20%

of students are asked to write online at least monthly



**54%** 54%

of students are asked to identify and solve authentic problems using technology at least monthly



**58%** 45%

of teachers ask their students to complete online assessments at least monthly



**64%** 61%

of teachers spend less than 3 hours per year teaching digital citizenship



**63%** 57%

of your teachers who use assistive technology use it with students at least monthly



# Students are asked to identify and solve authentic problems

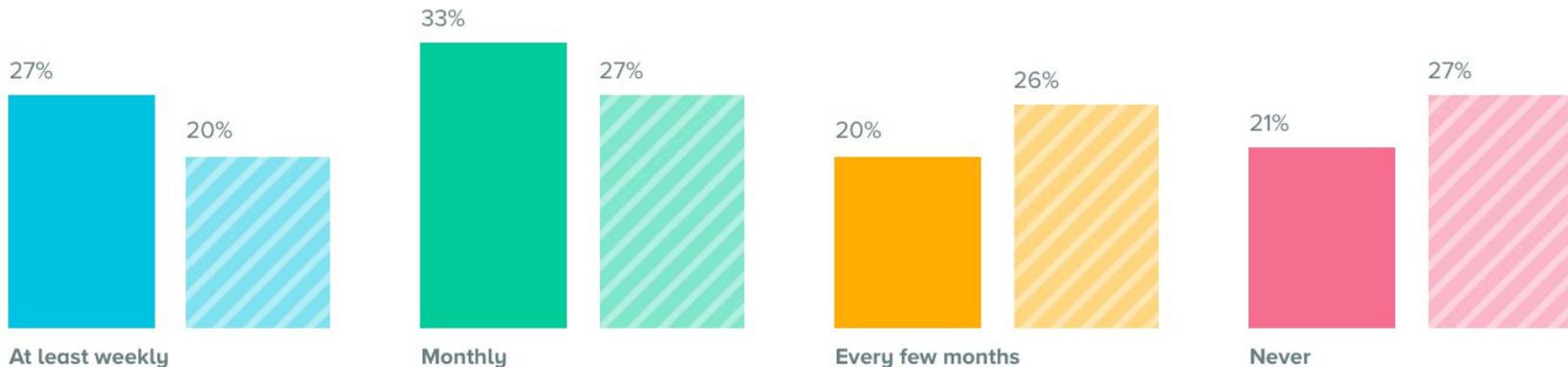
Chart

Trends

View Insight

Save Chart

Share



COMPARE



**Jan 1, 2017 to Present**  
Solids



**Jan 1, 2015 to Jun 30, 2015** ▼  
Stripes



# Professional Development Themes

## FOUNDATIONAL SKILLS

Basic computing skills - sending email and creating spreadsheets



**82%**  
find these tasks  
easy to perform

**11%** of teachers have  
expressed  
interest in PD in  
this area

## ONLINE SKILLS

Essential skills for  
contributing to and  
collaborating on the  
Internet



**63%**  
readily utilize  
these skills

**18%** of teachers have  
expressed interest in  
PD in this area

## MULTIMEDIA SKILLS

Ability to manipulate photos and record  
and edit audio or video



**61%**  
find these tasks  
easy to perform

**46%** of teachers have  
expressed interest in  
PD in this area

## BELIEFS

How teachers feel about using  
technology for learning and in  
their daily life



**82%**  
agree it  
enhances both



**21<sup>ST</sup> CENTURY TEACHER**

*123 teachers surveyed*

## DIGITAL CITIZENSHIP SKILLS

Responsible behavior when using  
technology - legal use of content,  
establishing a presence online, online  
safety, and cyberbullying prevention



**38%**  
are highly  
knowledgeable

**CONFIDENCE WITH  
TECHNOLOGY**

**82%**



can solve their own tech problems

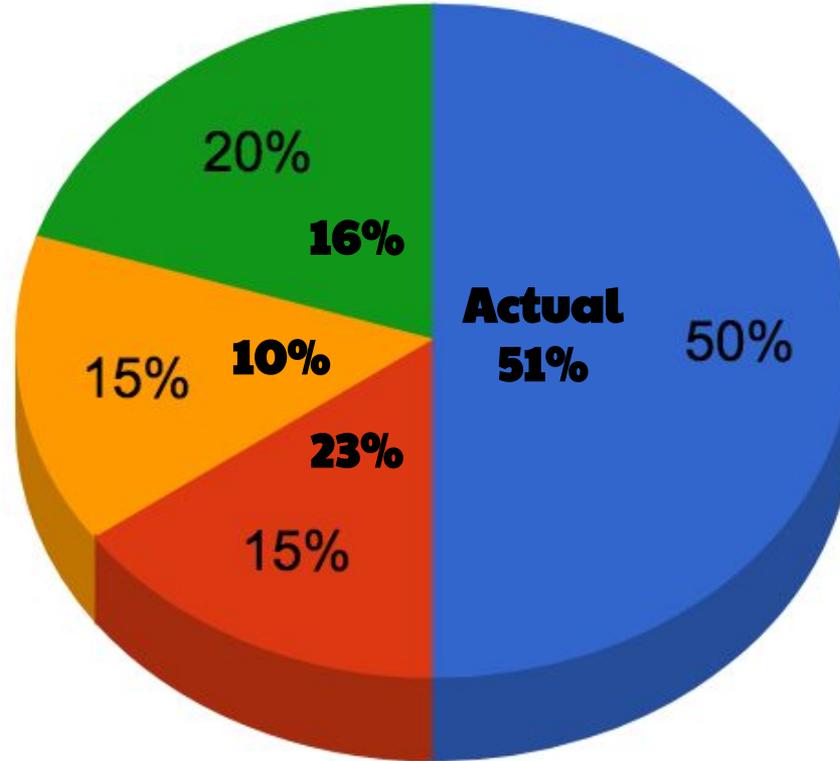
**73%**



easily learn new technologies

# Role of a TIS

- Coaching With the Teacher
- For the Teacher
- Developing TIS Tools
- Other



- **Coaching With the Teacher**
  - **For the Teacher**
  - **Developing TIS Tools**
  - **Other**
- **Coaching for PD**
  - **Coaching for TIS training**
  - **Coaching for TIS meetings**
  - **Coaching for Principal meetings**
  - **Coaching for research and committee meetings**
  - **Coaching for resource meetings**
  - **Observing and providing feedback**

## Comments

### Parents

“iPads helped them experience more success and motivation.”

“Homework and assignments are more challenging.”

“My child is more independent and confident.”

“Everything is at their fingertips. All materials are available on one device.”

“I like that there are different ways that they can complete the work.”

### Concerns

“Need more consistency between teams and teachers.”

“Too much screen time? Need balance.”

“I don’t know what I don’t know. Need more subject specific support.”

## Comments

### Students

“It’s more interesting and fun to use the iPad.”

“I can get feedback right away.”

“I’m way more connected to my teachers than before. I feel like they’re really there to help me.”

“The iPad allows me to do different things and learn new skills.”

“It’s really easy to access resources and materials all in one place.”

### Concerns

“Sometimes it would be easier to do the work on paper.” [The iPad makes it unnecessarily difficult to complete.]

“We know the teachers are not all at the same place, but they are really trying!”

## Comments

### Faculty

“Teachers are now more comfortable with the apps available and allowing students to choose their preferred way to relate their material”

“I feel like using Schoology has allowed me to differentiate instruction more often.”

“Classroom and Seesaw provide the opportunity to view each other’s work and comment on classmates’ work or responses.”

“I like our team time with the TIS to learn more about APPS or new features.”

“Teachers feeling comfortable to let go of some of the instructional control in the classroom (allowing voice)”

“Students are a great resource and can lead others in demonstrating use of technology.”

### Concerns

“Need to balance digital efficiency with higher quality.”

“Critical thinking is the hardest C to integrate. It requires planning and a shift in how and what teachers teach.”

“Establish a culture of seeking assistance to meet individual levels of comfort and move to the next level of SAMR”

# Next Steps

- ***Embed devices for instructional tech use at Ross/Ike (2:1 ratio)***
- ***iLEAP and Embedded professional development themes - Student Engagement***
- ***Kick it up a notch!***
- ***Transition to “Future Ready Schools” framework***

# Many Thanks...



To our faculty, students,  
families and entire  
educational community for  
your dedicated work and  
focused efforts to make our  
1:1 implementation a  
success!!



## Credits

Special thanks to all the people who made and released these awesome resources for free:

- Presentation template by [SlidesCarnival](#)

## Prospect Heights School District 23

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**Date:** June 14, 2017

**Title:** Internal Communications Audit

**Contact:** Deb Wilson

---

Administration conducted a mini communications audit to determine the best channels for providing our staff with information as well as the type of information they wish to receive and the frequency in which they wish to receive the information. The results will guide our work in developing staff communication as well as focus our energies. Our end goal is to provide our staff with pertinent and timely information as we work to improve and strengthen our relationships with the staff.

The following is a summation of the results of that survey. The full survey has been provided in your Board packet.

**The top three preferred methods to receive information:**

- 87.60% Building principal
- 80.92% All staff emails
- 77.96% Staff meetings

**Regarding the Usefulness of Information and the Amount of Information Staff Receive:**

- 96.15% deem information from central office to be very or somewhat useful
- 85.5% deem the amount of information received from central office to be about right

**In terms of how often staff would like to receive information regarding District 23**

- 38.46 % want to receive information as frequently as needed
- 37.69% want to receive quarterly
- 16.15% want to receive it weekly

Staff rated their knowledge on sixteen topics. The top five areas of staff knowledge were reported as follows:

<b>Topic</b>	<b>Somewhat Knowledgeable</b>	<b>Very Knowledgeable</b>	<b>Extremely Knowledgeable</b>	<b>Total</b>
<b>Training or Professional Development</b>	45.04%	38.93%	6.11%	91.08%
<b>Human Resource Information</b>	41.98%	36.64%	6.11%	84.73%
<b>Technology Updates</b>	46.92%	29.23%	8.46%	84.61%
<b>Student Services</b>	44.19%	32.56%	6.20%	82.95%
<b>Policy and Procedures</b>	42.64%	35.66%	3.88%	82.18%

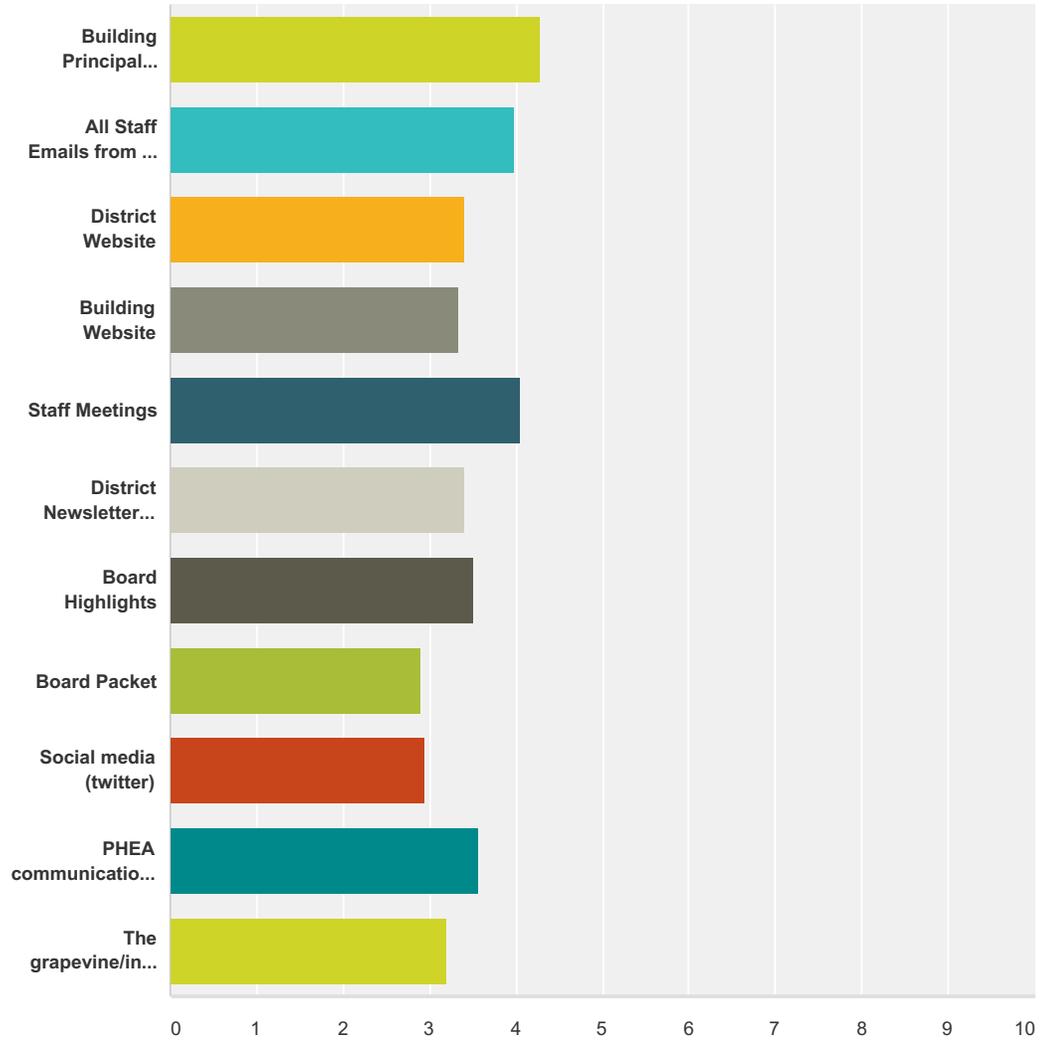
Staff were then asked to prioritize the sixteen topics and select the top five topics in which they were most interested in receiving more information:

<b>Topic</b>	<b>Response</b>
<b>Training or Professional Development Opportunities</b>	51.91%
<b>Issues Facing the District</b>	61.07%
<b>District 23 Curriculum Information</b>	44.27%
<b>School Board Decisions</b>	36.64%
<b>Overall Financial Picture of District 23</b>	30.53%
<b>Benefits (Insurance, 403B, etc.)</b>	30.53%

# Internal Communications Survey

## Q1 Please rate the following sources in terms of the amount of district information you receive regarding District 23.

Answered: 131 Skipped: 0



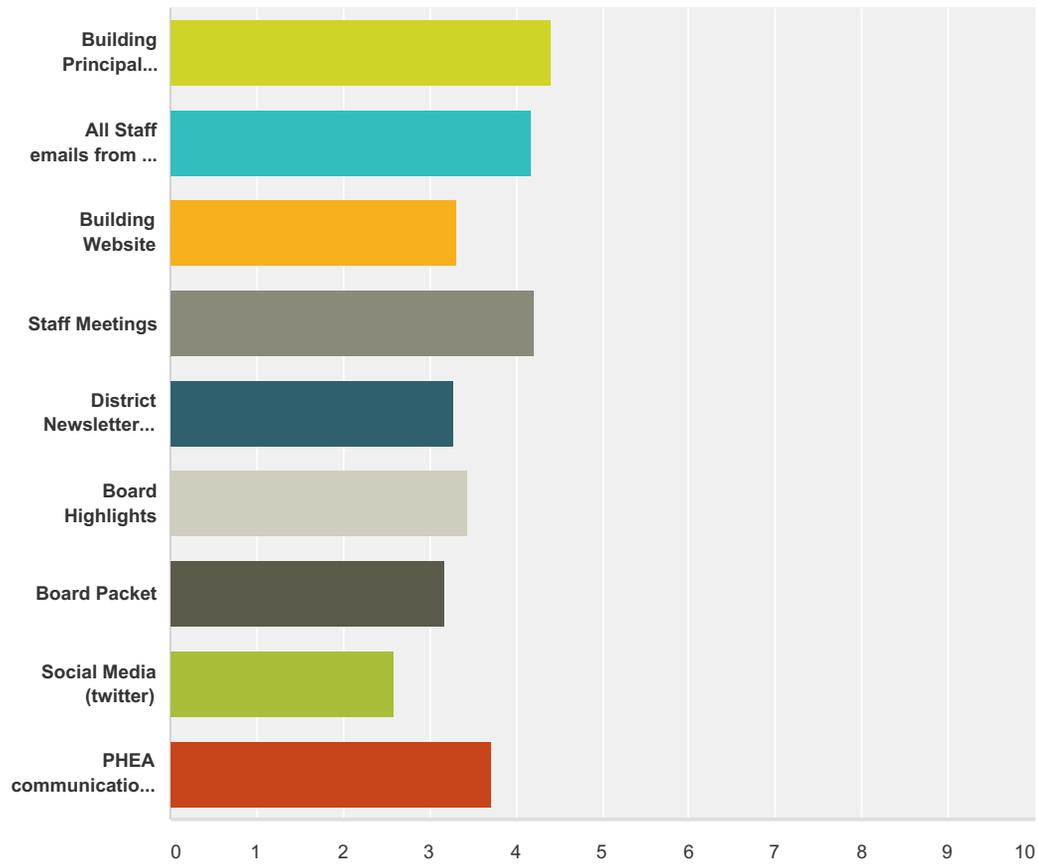
	Receive No Information from the District	Receive a Little Information from the District	Receive Some Information from the District	Receive Enough Information from the District	Receive Lots of Information from the District	Total	Weighted Average
Building Principal emails	0.00% 0	2.33% 3	10.08% 13	44.96% 58	42.64% 55	129	4.28
All Staff Emails from the District	0.76% 1	4.58% 6	13.74% 18	56.49% 74	24.43% 32	131	3.99
District Website	7.09% 9	16.54% 21	19.69% 25	41.73% 53	14.96% 19	127	3.41
Building Website	7.87% 10	16.54% 21	22.83% 29	37.80% 48	14.96% 19	127	3.35
Staff Meetings	0.00% 0	1.57% 2	20.47% 26	49.61% 63	28.35% 36	127	4.05

## Internal Communications Survey

District Newsletter (School Scene)	<b>9.30%</b> 12	<b>12.40%</b> 16	<b>20.16%</b> 26	<b>44.96%</b> 58	<b>13.18%</b> 17	129	3.40
Board Highlights	<b>3.05%</b> 4	<b>12.21%</b> 16	<b>25.19%</b> 33	<b>49.62%</b> 65	<b>9.92%</b> 13	131	3.51
Board Packet	<b>24.03%</b> 31	<b>11.63%</b> 15	<b>23.26%</b> 30	<b>31.01%</b> 40	<b>10.08%</b> 13	129	2.91
Social media (twitter)	<b>18.40%</b> 23	<b>18.40%</b> 23	<b>24.80%</b> 31	<b>27.20%</b> 34	<b>11.20%</b> 14	125	2.94
PHEA communication meeting minutes	<b>6.20%</b> 8	<b>5.43%</b> 7	<b>25.58%</b> 33	<b>51.94%</b> 67	<b>10.85%</b> 14	129	3.56
The grapevine/informal networks	<b>11.54%</b> 15	<b>13.08%</b> 17	<b>30.00%</b> 39	<b>35.38%</b> 46	<b>10.00%</b> 13	130	3.19

**Q2 Now, think about how you prefer to receive information regarding District 23.**

Answered: 130 Skipped: 1



	Not at all Interested in Receiving Information from this Source	A Little Interested in Receiving Information from this Source	Somewhat Interested in Receiving Information from this Source	Very Interested in Receiving Information from this Source	Extremely Interested in Receiving Information from this Source	Total	Weighted Average
Building Principal emails	0.00% 0	0.00% 0	3.88% 5	52.71% 68	43.41% 56	129	4.40
All Staff emails from the District	0.78% 1	2.33% 3	13.18% 17	45.74% 59	37.98% 49	129	4.18
Building Website	11.72% 15	9.38% 12	29.69% 38	33.59% 43	15.63% 20	128	3.32
Staff Meetings	0.00% 0	2.34% 3	9.38% 12	52.34% 67	35.94% 46	128	4.22
District Newsletter (School Scene)	10.08% 13	11.63% 15	27.91% 36	41.86% 54	8.53% 11	129	3.27
Board Highlights	3.91% 5	11.72% 15	33.59% 43	37.50% 48	13.28% 17	128	3.45

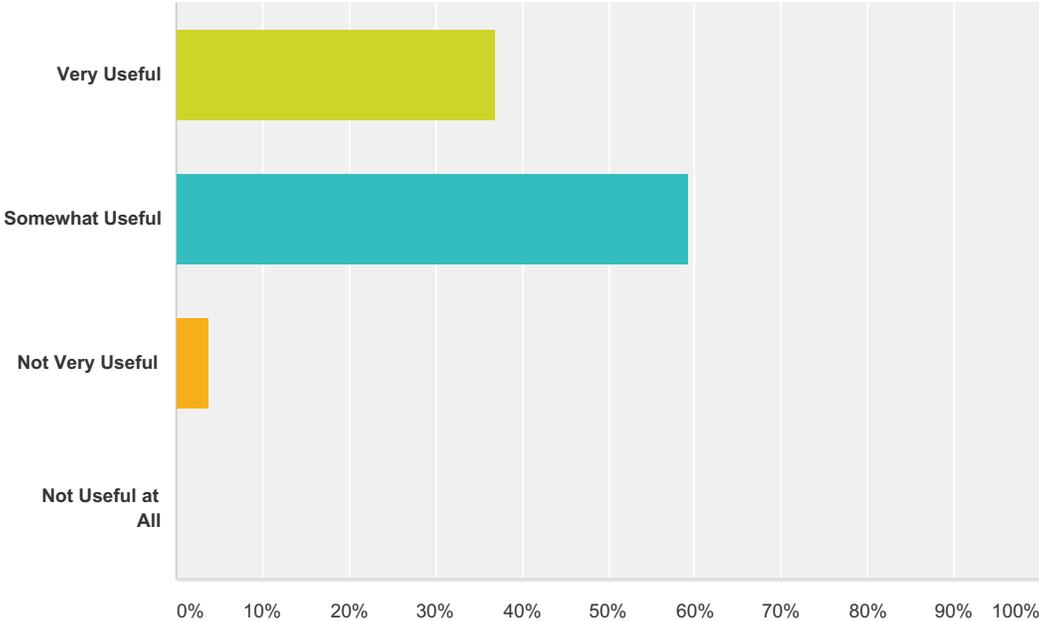
## Internal Communications Survey

Board Packet	<b>8.73%</b> 11	<b>17.46%</b> 22	<b>31.75%</b> 40	<b>30.95%</b> 39	<b>11.11%</b> 14	126	3.18
Social Media (twitter)	<b>29.69%</b> 38	<b>21.88%</b> 28	<b>17.19%</b> 22	<b>22.66%</b> 29	<b>8.59%</b> 11	128	2.59
PHEA communication meeting minutes	<b>4.72%</b> 6	<b>7.87%</b> 10	<b>21.26%</b> 27	<b>44.09%</b> 56	<b>22.05%</b> 28	127	3.71

#	Other (please specify)	Date
1	Whatever the method BE CONSISTENT.	4/10/2017 8:19 AM
2	building meetings	4/10/2017 7:48 AM
3	I don't use twitter nor do I want to use it.	4/10/2017 7:44 AM
4	I feel like sometimes a group email is sent when specific teachers/staff need to be targeted with information. In my opinion, this can dilute a message.	4/10/2017 7:29 AM
5	Board highlights actually provide very little information. Extremely vague	4/10/2017 4:56 AM

### Q3 How useful do you find the information you currently receive from central office regarding District 23?

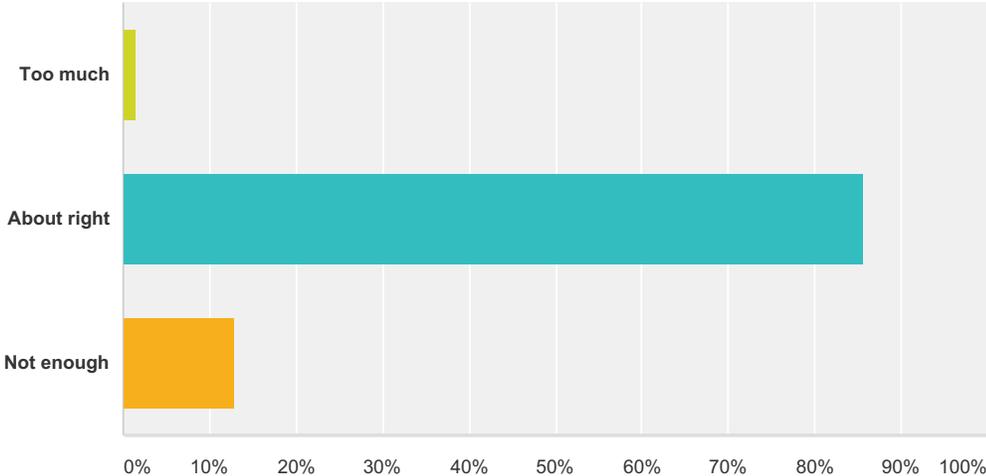
Answered: 130 Skipped: 1



Answer Choices	Responses
Very Useful	36.92% 48
Somewhat Useful	59.23% 77
Not Very Useful	3.85% 5
Not Useful at All	0.00% 0
<b>Total</b>	<b>130</b>

**Q4 Is the amount of information you receive from central office regarding District 23 generally:**

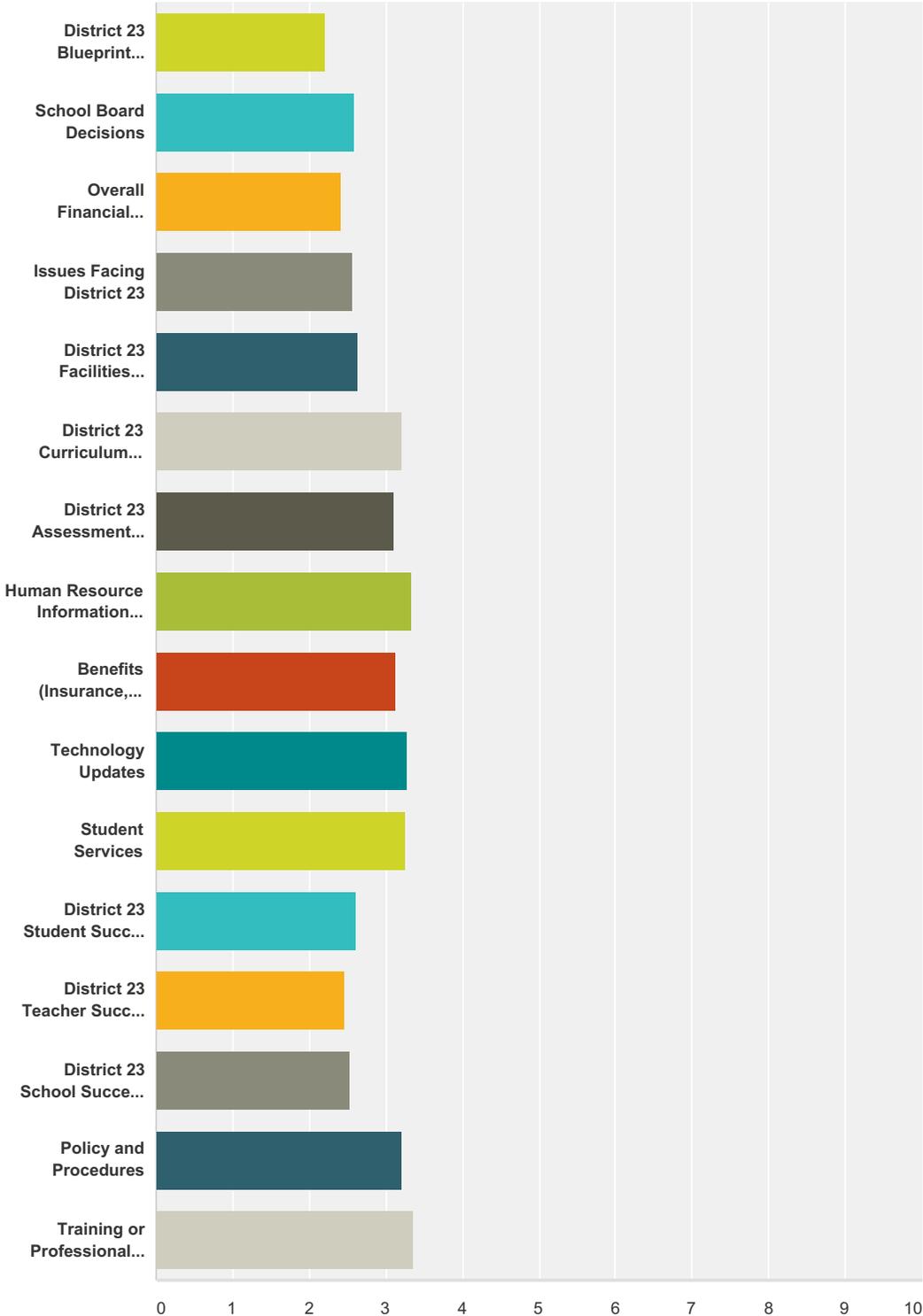
Answered: 131 Skipped: 0



Answer Choices	Responses
Too much	1.53% 2
About right	85.50% 112
Not enough	12.98% 17
<b>Total</b>	<b>131</b>

### Q5 How would you rate your knowledge on the following topics regarding District 23?

Answered: 131 Skipped: 0



	No Knowledge At All	A Little Knowledgeable	Somewhat Knowledgeable	Very Knowledgeable	Extremely Knowledgeable	Total	Weighted Average
--	---------------------	------------------------	------------------------	--------------------	-------------------------	-------	------------------

## Internal Communications Survey

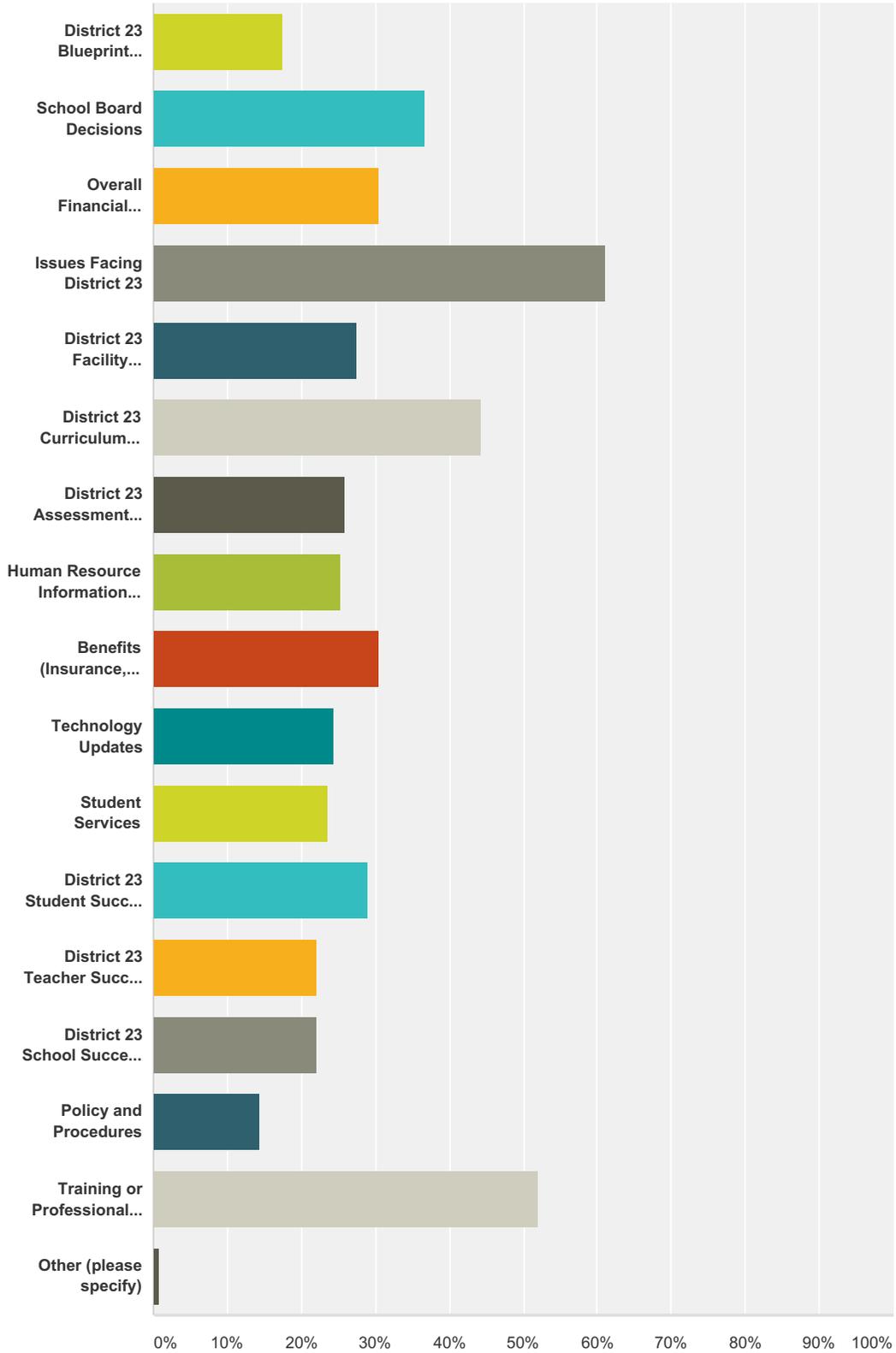
District 23 Blueprint 2015-2018	<b>27.48%</b> 36	<b>33.59%</b> 44	<b>32.82%</b> 43	<b>3.05%</b> 4	<b>3.05%</b> 4	131	2.21
School Board Decisions	<b>8.40%</b> 11	<b>39.69%</b> 52	<b>38.93%</b> 51	<b>10.69%</b> 14	<b>2.29%</b> 3	131	2.59
Overall Financial Picture of District 23	<b>15.27%</b> 20	<b>39.69%</b> 52	<b>35.88%</b> 47	<b>5.34%</b> 7	<b>3.82%</b> 5	131	2.43
Issues Facing District 23	<b>12.98%</b> 17	<b>35.11%</b> 46	<b>38.17%</b> 50	<b>10.69%</b> 14	<b>3.05%</b> 4	131	2.56
District 23 Facilities Information and updates	<b>13.08%</b> 17	<b>29.23%</b> 38	<b>42.31%</b> 55	<b>12.31%</b> 16	<b>3.08%</b> 4	130	2.63
District 23 Curriculum Information	<b>4.58%</b> 6	<b>17.56%</b> 23	<b>38.17%</b> 50	<b>32.06%</b> 42	<b>7.63%</b> 10	131	3.21
District 23 Assessment Information	<b>5.34%</b> 7	<b>22.14%</b> 29	<b>35.11%</b> 46	<b>30.53%</b> 40	<b>6.87%</b> 9	131	3.11
Human Resource Information (Infinite Visions Portal, Aesop, Tuition Reimbursement, etc.)	<b>0.76%</b> 1	<b>14.50%</b> 19	<b>41.98%</b> 55	<b>36.64%</b> 48	<b>6.11%</b> 8	131	3.33
Benefits (Insurance, 403b)	<b>3.82%</b> 5	<b>16.79%</b> 22	<b>46.56%</b> 61	<b>28.24%</b> 37	<b>4.58%</b> 6	131	3.13
Technology Updates	<b>2.31%</b> 3	<b>13.08%</b> 17	<b>46.92%</b> 61	<b>29.23%</b> 38	<b>8.46%</b> 11	130	3.28
Student Services	<b>3.10%</b> 4	<b>13.95%</b> 18	<b>44.19%</b> 57	<b>32.56%</b> 42	<b>6.20%</b> 8	129	3.25
District 23 Student Success Stories	<b>12.21%</b> 16	<b>31.30%</b> 41	<b>41.98%</b> 55	<b>12.21%</b> 16	<b>2.29%</b> 3	131	2.61
District 23 Teacher Success Services	<b>14.50%</b> 19	<b>37.40%</b> 49	<b>36.64%</b> 48	<b>9.16%</b> 12	<b>2.29%</b> 3	131	2.47
District 23 School Success Stories	<b>15.38%</b> 20	<b>32.31%</b> 42	<b>39.23%</b> 51	<b>10.77%</b> 14	<b>2.31%</b> 3	130	2.52
Policy and Procedures	<b>3.88%</b> 5	<b>13.95%</b> 18	<b>42.64%</b> 55	<b>35.66%</b> 46	<b>3.88%</b> 5	129	3.22
Training or Professional Development Opportunities	<b>3.82%</b> 5	<b>6.11%</b> 8	<b>45.04%</b> 59	<b>38.93%</b> 51	<b>6.11%</b> 8	131	3.37

#	Comment:	Date
1	I'd like a regular internal district newsletter with regular columns about curriculum, tech plans, etc.	4/10/2017 8:19 AM
2	I'd really like to know more about success stories across all grade levels. I think this would be great for building morale.	4/10/2017 7:29 AM

**Q6 Which FIVE topics are you most interested in receiving more information regarding District 23**

Answered: 131 Skipped: 0

## Internal Communications Survey



Answer Choices	Responses
District 23 Blueprint 2015-2018	17.56% 23
School Board Decisions	36.64% 48

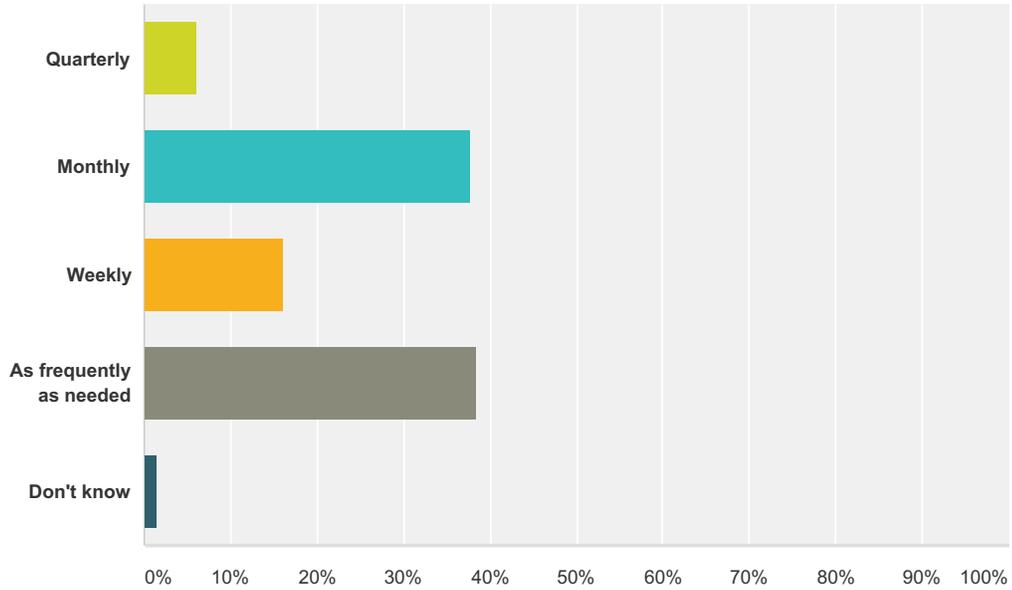
## Internal Communications Survey

Overall Financial Picture of District 23	30.53%	40
Issues Facing District 23	61.07%	80
District 23 Facility Information and Updates	27.48%	36
District 23 Curriculum Information	44.27%	58
District 23 Assessment Information	25.95%	34
Human Resource Information (Infinite Visions Portal, Aesop, Tuition Reimbursement, etc.)	25.19%	33
Benefits (Insurance, 403b, etc.)	30.53%	40
Technology Updates	24.43%	32
Student Services	23.66%	31
District 23 Student Success Stories	29.01%	38
District 23 Teacher Success Stories	22.14%	29
District 23 School Success Stories	22.14%	29
Policy and Procedures	14.50%	19
Training or Professional Development Opportunities	51.91%	68
Other (please specify)	0.76%	1
<b>Total Respondents: 131</b>		

#	Other (please specify)	Date
1	None	4/10/2017 7:32 AM

**Q7 At a minimum, how often would you like to receive information regarding District 23?**

Answered: 130 Skipped: 1



Answer Choices	Responses	Count
Quarterly	6.15%	8
Monthly	37.69%	49
Weekly	16.15%	21
As frequently as needed	38.46%	50
Don't know	1.54%	2
<b>Total</b>		<b>130</b>

## Internal Communications Survey

### Q8 In regards to internal communications in District 23, what didn't this survey cover that you would like to tell us about?

Answered: 24 Skipped: 107

#	Responses	Date
1	It would be nice to receive a BRIEF update on the other schools in our own monthly MAC newsletter.	4/11/2017 12:15 AM
2	Survey was confusing-questions and answers seemed incompatible. School websites are awful. Design is outdated and content seems to be added haphazardly.	4/10/2017 8:19 AM
3	?	4/10/2017 7:50 AM
4	This survey was designed in such a way that the responses did not seem to relate well to the question - especially in question #1. It was difficult to answer.	4/10/2017 7:50 AM
5	It was difficult to understand what was being asked. The results will not be accurate because most of our staff didn't understand. Perhaps question 1 should have been "about the district" instead of "from the district". I think the District Newsletter should have more school and student successes so the community learns about those things. The last few have all been about building renovations or upgrades.	4/10/2017 7:50 AM
6	need more building specific discussions as a staff need discussion not just on-line manuals prior to high-stakes testing, making sure all proctors are good to go	4/10/2017 7:48 AM
7	none	4/10/2017 7:44 AM
8	I am satisfied with the level on information	4/10/2017 7:44 AM
9	Communication and input regarding the school year calendar.	4/10/2017 7:43 AM
10	Nothing	4/10/2017 7:41 AM
11	I don't think so.	4/10/2017 7:41 AM
12	None	4/10/2017 7:41 AM
13	This covered everything!	4/10/2017 7:40 AM
14	I think it would be appreciated if emails were responded to in a concise and quick manner. There are many times that I email an administrator and my email is either ignored or not responded to for weeks at a time.	4/10/2017 7:32 AM
15	I think more needs to be shared in faculty meetings where discussion is available. So much time is dedicated to professional development, but I feel like we need more "nuts and bolts" meeting time, so that all staff are hearing the same message and have the opportunity to ask questions.	4/10/2017 7:29 AM
16	Nothing	4/10/2017 7:29 AM
17	All covered	4/10/2017 7:28 AM
18	Nothing.	4/10/2017 7:08 AM
19	Keep emails short. Email is preferred to face to face for giving out info.	4/10/2017 6:52 AM
20	Staff who aren't required to attend the meetings (ESP's) never receive any of the information that pertains to them. I can't tell you how many times that I am clueless as to what's going on. It's very poor communication.	4/10/2017 6:42 AM
21	yes	4/10/2017 6:31 AM
22	There are some staff meetings that I have attended that dealt with "uncomfortable issues" or things that were in a email that some staff members didn't read. I feel those communications could have been directed face to face to the people that it pertained to instead of the whole staff.	4/10/2017 5:42 AM
23	Length of emails. Keep it to the point.	4/10/2017 4:56 AM
24	Information needs to be prioritized as to whether it is said at a staff meeting or written in an email, not both. Emails need to be answered in a timely manner. Emails or information needs to be said to the people that are involved in a situation and not an entire group.	4/10/2017 4:55 AM

## **Prospect Heights School District 23 Board Discussion**

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**Date:** June 12, 2017

**Title:** Summer Curriculum Work/Professional Development

**Contact:** Don Angelaccio

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This memo is intended to provide a summary of the summer curriculum work and professional development to be completed this summer.

Curriculum writing and professional development occurs throughout the school year, but the summer provides an additional opportunity for teams to work collaboratively and complete projects and for deeper professional development. The proposed and tentative budget includes an allocation of \$10,000 for summer curriculum work. Additionally, amendments to our Title II and Title III grants will provide funding to enhance our scope of work. Teachers who agree to participate are paid the hourly curriculum rate as prescribed in the contract.

The administrative team identified a wide range of projects for consideration based upon district curriculum committee work, departmental conversations, and building planning. All requests were considered, and prioritized to identify the scope of work that would fit within our budget allocations.

The entire list of projects follows this narrative, but they fall into these five categories described here:

- 1) **Curriculum Adoptions:** To prepare for the implementation of our new adoption of curriculum materials, faculty will meet to plan for scope and sequence, review materials, and plan for implementation.
- 2) **Curriculum Writing:** To continue to meet the needs of our high performing students, faculty meet to refine and enhance curricular areas and programs.
- 3) **Virtual Summer School:** Reading support teachers identify 40 at-risk students who are invited to participate in a virtual summer school experience using various software tools. Three faculty monitor progress and assign activities, communicating with parents and students via email and messaging capabilities within the software. Parents of invited students pay a \$50 fee to offset costs of faculty and to enhance commitment to participation.

- 4) **Bilingual Summer Reading:** Bilingual teachers provide a Summer Reading in the Park program in partnership with the Prospect Heights Library. These “drop by” events are held at the John Muir Park to encourage participation.
- 5) **iLEAP 2017:** As we continue to support teachers’ professional growth in the use of technology as an instructional tool, we are offering our 3<sup>rd</sup> annual iLEAP conference. Two half day events are planned for this summer: June 14 and August 16. Administration and faculty collaboratively provide a variety of sessions that teachers may select from to meet their professional development needs.

### **Summer Curriculum/Professional Development Projects - 2017**

<b>Title</b>	<b>Participants</b>	<b>Status</b>	<b>Building</b>
Science Curriculum: Scope Sequence and Materials	14	New Project	All
Creative Curriculum	12	New Project	ALL
Supporting Instructional Students in Specials/Exploratories	4	Continuation	ALL
Special Ed. Parent Support Program	8	New Project	All
Transition to Early Childhood	2	Continuation	Eisenhower
Bilingual Buddy Classroom Integration	4	New Project	Ross
Supplemental Math Curriculum	4	Continuation	Ross
The Keys to Literacy	6	New Project	Sullivan
Grade 4 Bilingual Literacy Curriculum Planning	2	Continuation	Sullivan
Grade 5 Bilingual Literacy Curriculum Planning	2	Continuation	Sullivan
PBS Review	5	New	Sullivan
8 <sup>th</sup> Grade Applied Technology Curriculum	1	New	MacArthur
TPI Curriculum Development	2	Continuation	MacArthur
Accelerate Reading Curriculum Refinement	6	Continuation	All
Virtual Summer School	4	Continuation	Ike/Ross/Sullivan
Bilingual Summer Reading	3	Continuation	Ike/Ross/Sullivan
iLEAP	85	Continuation	All



**PROSPECT HEIGHTS SCHOOL DISTRICT #23  
2018-2019 SCHOOL CALENDAR**

Monday, August 20, 2018	Teacher Institute Day - Students <u>NOT</u> in Attendance
Tuesday, August 21, 2018	First Day of Classes/FULL DAY of Student Attendance
Wednesday, August 22, 2018	First Day of Early Childhood (Tentative)
Tuesday, August 28, 2018	First Day of Kindergarten
Monday, September 3, 2018	Labor Day - No School
Wednesday, September 19, 2018	Non-Attendance Day
Monday, October 8, 2018	Columbus Day – No School
Tuesday, November 6, 2018	Teacher Institute Day – Students <u>NOT</u> in Attendance
Thursday, November 8, 2018	Parent/Teacher Conferences (4:30 – 8 pm) – Students in Attendance
Thursday, November 15, 2018	Parent/Teacher Conferences (4:30 – 8 pm) – Students in Attendance
Monday, November 19, 2018	Non-Attendance Day – Central Office Open
Tuesday, November 20, 2018	Non-Attendance Day – Central Office Open
Wednesday, November 21, 2018	Non-Attendance Day
November 22 - November 23, 2018	Thanksgiving Holiday - No School
Friday, December 21, 2018	Last Day of Classes Before Winter Break
December 24 – January 4, 2019	Winter Vacation – Central Office Open
Monday, January 7, 2019	First Day of Classes After Winter Break
Monday, January 21, 2019	Martin Luther King Day - No School
Tuesday, January 22, 2019	Teacher Institute Day – Students <u>NOT</u> in Attendance
Monday, February 18, 2019	Presidents' Day - No School
Thursday, February 21, 2019	Parent/Teacher Conferences (4:30 – 8 pm) – Students in Attendance
Thursday, February 28, 2019	Parent/Teacher Conferences (4:30 – 8 pm) – Students in Attendance
March 25 – March 29, 2019	Spring Vacation – Central Office Open
Monday, April 1, 2019	First Day of Classes After Spring Break
Tuesday, April 2, 2019	Teacher Institute Day - Students <u>NOT</u> in Attendance
Friday, April 19, 2019	Non-Attendance Day
Monday, May 27, 2019	Memorial Day - No School
Friday, May 31, 2019	Last Day of Early Childhood Classes (Tentative)
Friday, June 7, 2019	**Last Day of Classes Grades K-8 – REGULAR DAY of Student Attendance

**ADOPTED:**

\*\*Calendar adjustment may be made in March 2019

06/06/2017



Investing in the future of retired educators.

**DATE:** May 8, 2017  
**TO:** School System Personnel Office/FOIA Officer  
**FROM:** James Bachman, IRTA Executive Director  
**RE:** FREEDOM OF INFORMATION REQUEST FOR RECORDS

Please honor the following FOIA request for records:

- names and district email addresses of your retiring Illinois educators for the current school year.
- your complete list of email addresses for all district/organizational employees

Please send the records electronically to [ILretirees@gmail.com](mailto:ILretirees@gmail.com).

Illinois Retired Teachers Association is a not-for-profit, non-partisan organization of retired educators. The Association serves the needs and interests of its members through advocacy, education, cooperation and socialization in a flexible organizational structure.

Thank you so very much for your assistance with this matter. If you need more than the seven days required by law to fulfil this request, please contact me via email.

Sincerely,

A handwritten signature in black ink, appearing to read "James Bachman". The signature is written in a cursive style with a large, stylized initial "J".

James Bachman, Executive Director

**PERSONNEL REPORT**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Action</u></b>	<b><u>Effective</u></b>	<b><u>Salary</u></b>
1. Carrie Vergil	Director of Human Resources Central Administration	Employment	December 12, 2016	\$60,000
2. Steve Lee	Principal MacArthur	Retirement	June 30, 2017	
3. Debra Wilson	Superintendent Administration Center	Retirement	June 30, 2017	
4. Meghan Lopez	Bilingual Teacher Ross	FMLA	April 24, 2017 to August 21, 2017	

November 9, 2016  
Regular Board Meeting

**PERSONNEL REPORT**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Action</u></b>	<b><u>Effective</u></b>	<b><u>Salary</u></b>
1. Melissa Joffe	Gr. 8 Teacher MacArthur Middle School	FMLA	February 27, 2017 to August 21, 2017	
2. Linda Robideau	Speech/Language Pathologist MacArthur Middle School	Retirement	June 30, 2016	\$95,382
3. Elizabeth Guza	PT Program Assistant Eisenhower	FMLA	December 15, 2016 to January 5, 2017	
4. Janice Hurley	PE Teacher MacArthur	Retirement	June 30, 2016	\$87,350

**PERSONNEL REPORT**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Action</u></b>	<b><u>Effective</u></b>	<b><u>Salary</u></b>
1. Christie Samojedny	Assistant Superintendent Central Administration	Employment	July 1, 2017	\$126,500
2. Camron Nystrom	Principal MacArthur	Employment	August 2, 2017	\$117,500
3. Mary Jo Reynolds	Program Aide Betsy Ross	Retirement	June 14, 2017	
4. Paula Goldberg	Teacher Eisenhower	Retirement	June 14, 2017	
5. Lisa Wright	Teacher	Leave of Absence	February 8-March 8, 2017	

PROSPECT HEIGHTS  
SCHOOL D23

## Main Menu

Last Name	First/Middle Name	Title	Email	Office Phone	Department(s)	
Aburto	Jonathan	Program Assistant	jaburto@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Adams	Michelle	EDP Director	madams@d23.org	(847) 870-5370	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Akhteebo	Megan	LBS Teacher	makhteebo@d23.org	(847) 870-5163	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Alexander	David	8th Grade Teacher	dalexander@d23.org	(847) 870-5318	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Allen	Christina	LBS Resource Teacher	callen@d23.org	(847) 870-5045	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Alms	Christopher	Assistant Principal	calms@d23.org	(847) 870-5191	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Anderson	Cathy	Human Resources & School Board Operations	canderson@d23.org	(847) 870-5553	District Staff	<a href="#">View Details</a>
Anderson	Gail	Library/Media Specialist	ganderson@d23.org	(847) 870-5188	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Angelaccio	Dr. Don	Assistant Superintendent	dangelaccio@d23.org	(847) 870-5551	District Staff Staff Intranet Staff	<a href="#">View Details</a>
Atkinson	Mark	7th Grade Teacher	matkinson@d23.org	(847) 870-5292	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Balla	Stacy	K Bilingual Teacher	sballa@d23.org	(847) 870-5097	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Banas	Amy	Technology Integration Specialist	abanas@d23.org	(847) 870-5589	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Baran	Nicole	EC Teacher	nbaran@d23.org	(847) 870-5085	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Barr	Michelle	Program Assistant		(847) 870-5440	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Basile	Kim	8th Grade Teacher	kbasile@d23.org	(847) 870-5299	Douglas MacArthur Middle School Staff District Staff	<a href="#">View Details</a>
Batura	Elzbieta	DHH Teacher Assistant	ebatura@d23.org		District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Bazan	Kevin	Art Teacher	kbazan@d23.org	(847) 870-5272	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Bearwald	Kristen	7th Grade Teacher	kbearwald@d23.org	(847) 870-5297	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Becker	Michael	P.E. Teacher	mbecker@d23.org	(847) 870-5264	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Behun	Joseph	8th Grade Teacher	jbehun@d23.org	(847) 870-5316	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Bennett	Inge	2nd Grade Teacher	ibennett@d23.org	(847) 870-5175	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Bertsos	Mr. Yianni	Network Manager	ybertsos@d23.org	(847) 870-	District Staff Staff Intranet Staff	<a href="#">View</a>

			5557	Details
Biagini	Gail		<a href="mailto:gbiagini@d23.org">gbiagini@d23.org</a>	Dwight D. Eisenhower Elementary Staff District Staff <a href="#">View Details</a>
Birschbach	Mrs. Jill	SPED Assistant	<a href="mailto:jbirschbach@d23.org">jbirschbach@d23.org</a>	District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Blanco	Edwin	Custodian		District Staff Douglas MacArthur Middle School Staff <a href="#">View Details</a>
Boyer	Crystalyn	Music Teacher	<a href="mailto:cboyer@d23.org">cboyer@d23.org</a>	(847) 870-5384 District Staff Anne Sullivan Elementary Staff <a href="#">View Details</a>
Boyer	Jonathan	Orchestra Director	<a href="mailto:jboyer@d23.org">jboyer@d23.org</a>	(847) 870-5587 District Staff Douglas MacArthur Middle School Staff Anne Sullivan Elementary Staff <a href="#">View Details</a>
Bozio	Alexandra	ECDEC Teacher	<a href="mailto:abozio@d23.org">abozio@d23.org</a>	(847) 870-5088 District Staff Dwight D. Eisenhower Elementary Staff <a href="#">View Details</a>
Brand	Kris	Nurse	<a href="mailto:kbrand@d23.org">kbrand@d23.org</a>	(847) 870-5192 District Staff Douglas MacArthur Middle School Staff <a href="#">View Details</a>
Bratko	Mrs. Tanya	Physical Therapist	<a href="mailto:tbratko@d23.org">tbratko@d23.org</a>	(847) 870-5094 District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Broms	Marianne	5th Grade Teacher	<a href="mailto:mbroms@d23.org">mbroms@d23.org</a>	(847) 870-5441 District Staff Anne Sullivan Elementary Staff <a href="#">View Details</a>
Broms	Michelle	Office Assistant	<a href="mailto:mmbroms@d23.org">mmbroms@d23.org</a>	(847) 870-5042 District Staff Dwight D. Eisenhower Elementary Staff <a href="#">View Details</a>
Brunner	Kim	7th Grade Teacher	<a href="mailto:kbrunner@d23.org">kbrunner@d23.org</a>	(847) 870-5287 District Staff Douglas MacArthur Middle School Staff <a href="#">View Details</a>
Brusso	Lisa	4th Grade Teacher	<a href="mailto:lbrusso@d23.org">lbrusso@d23.org</a>	(847) 870-5392 District Staff Anne Sullivan Elementary Staff <a href="#">View Details</a>
Butts	Ms. Emily	Bilingual Teacher	<a href="mailto:ebutts@d23.org">ebutts@d23.org</a>	(847) 870-5168 District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Carlson	Lissa	Nurse	<a href="mailto:lcarlson@d23.org">lcarlson@d23.org</a>	(847) 870-5043 District Staff Dwight D. Eisenhower Elementary Staff <a href="#">View Details</a>
Caspari	Amy	Reading Support Teacher	<a href="mailto:acaspari@d23.org">acaspari@d23.org</a>	(847) 870-5095 District Staff Dwight D. Eisenhower Elementary Staff <a href="#">View Details</a>
Castronovo	Lindsey	Speech and Language Pathologist	<a href="mailto:lcastronovo@d23.org">lcastronovo@d23.org</a>	(847) 870-5047 District Staff Dwight D. Eisenhower Elementary Staff <a href="#">View Details</a>
Casurella	LuAnn	6th Grade Teacher	<a href="mailto:lcasurella@d23.org">lcasurella@d23.org</a>	(847) 870-5209 District Staff Douglas MacArthur Middle School Staff <a href="#">View Details</a>
Cegielski	Eva	2nd Grade Bilingual Teacher	<a href="mailto:ecegielski@d23.org">ecegielski@d23.org</a>	(847) 870-5171 District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Chartouni	Nazera	3rd Grade Teacher	<a href="mailto:nchartouni@d23.org">nchartouni@d23.org</a>	(847) 870-5164 District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Cisneros	Jose	Applied Technology	<a href="mailto:jcisneros@d23.org">jcisneros@d23.org</a>	(847) 870-5274 District Staff Douglas MacArthur Middle School Staff <a href="#">View Details</a>
Collins	Carolyn	SPED Assistant	<a href="mailto:ccollins@d23.org">ccollins@d23.org</a>	District Staff Douglas MacArthur Middle School Staff <a href="#">View Details</a>
Crask	Debbie	SPED Assistant	<a href="mailto:dcrask@d23.org">dcrask@d23.org</a>	District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Curtis	Craig	Principal	<a href="mailto:ccurtis@d23.org">ccurtis@d23.org</a>	(847) 870-5151 District Staff Betsy Ross Elementary Staff <a href="#">View Details</a>
Czarkowski	Larry	K Teacher	<a href="mailto:lczarkowski@d23.org">lczarkowski@d23.org</a>	(847) 870-5099 District Staff Dwight D. Eisenhower Elementary Staff <a href="#">View Details</a>
DeBartolo	Micheal	Business Manager	<a href="mailto:mdebartolod23.org">mdebartolod23.org</a>	(847) 870-5552 District Staff Staff Intranet Staff <a href="#">View Details</a>

DeFrenza	Anna	Program Assistant	adefrenza@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Derrico	Kristen	EC Teacher	kderrico@d23.org	(847) 870- 5089	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Diaz	Michelle	SPED Assistant	mdiaz@d23.org		District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Dolwick	Erin	7th Grade Teacher	edolwick@d23.org	(847) 870- 5293	Douglas MacArthur Middle School Staff District Staff	<a href="#">View Details</a>
Donohue	Cindy	2nd Grade Teacher	cdonohue@d23.org	(847) 870- 5177	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Ducharme	Laura	Physical Education	lducharme@d23.org	(847) 870- 5049	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Ellison	Lorrie	Administrative Assistant to Principal	lellison@d23.org	(847) 870- 5381	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Espinos	Nina	ESL Teacher	nespinos@d23.org	(847) 870- 5391	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Fahey	Kayleen	EC Teacher	kfahey@d23.org	(847) 870- 5091	Dwight D. Eisenhower Elementary Staff District Staff	<a href="#">View Details</a>
Fialkowski	Gwen	ESL Assistant	gfialkowski@d23.org		District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Fleischmann	Mrs. Candice	Speech/Lang. Pathologist	cfleischmann@d23.org	(847) 870- 5186	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Forst	Barbara	SPED Assistant	bfrost@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Funk	Kelly	4th Grade Teacher	kfunk@d23.org	(847) 870- 5389	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Ganek	Kristene	4th Grade Teacher	kganek@d23.org	(847) 870- 5395	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Garceau	Pamela	1st Grade Teacher	pgarceau@d23.org	(847) 870- 5053	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Gardiner	Debbie	1st Grade Teacher	dgardiner@d23.org	(847) 870- 5079	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Gember	Mimi	Music/Band Teacher	mgember@d23.org	(847) 870- 5587	District Staff Anne Sullivan Elementary Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Godek	Kasey	6th Grade Teacher	kgodek@d23.org	(847) 870- 5247	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Goldberg	Paula	1st Grade Teacher	pgoldberg@d23.org	(847) 870- 5080	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Goscinski- Jones	Joy	LBS Teacher	jpgoscinski- jones@d23.org	(847) 870- 5440	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Grafman	Joel	Psychologist	jgrafman@d23.org	(847) 870- 5374	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Grischow	Sherrie	K Teacher	sgrischow@d23.org	(847) 870- 5086	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Halpin	Jill	LBS Teacher	jhalpin@d23.org	(847) 870- 5260	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Hanes	Priscilla	LBS Instructional Teacher	phanes@d23.org	(847) 870- 5093	Dwight D. Eisenhower Elementary Staff District Staff	<a href="#">View Details</a>
Harris	Briana	Program Assistant	bharris@d23.org	(847) 870- 5395	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Harris	Dana	DHH Interpreter	dharris@d23.org		District Staff Douglas MacArthur Middle	<a href="#">View</a>

					School Staff	Details
Hartmann	Linda	5th Grade Teacher	lhartmann@d23.org	(847) 870-5445	District Staff Anne Sullivan Elementary Staff	View Details
Hauschild	Iwona	1st Grade Bilingual Teacher	ihauschild@d23.org	(847) 870-5052	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Hehn	Vicki	Administrative Assistant to Principal	vhehn@d23.org	(847) 870-5193	District Staff Douglas MacArthur Middle School Staff	View Details
Heidenescher Sara		School Psychologist	sheidenescher@d23.org	(847) 870-5096	District Staff Anne Sullivan Elementary Staff Betsy Ross Elementary Staff Dwight D. Eisenhower Elementary Staff	View Details
Henehan	Ingrid	LBS Teacher	ihenehan@d23.org	(847) 870-5182	District Staff Anne Sullivan Elementary Staff Betsy Ross Elementary Staff	View Details
Hernandez	Jodi	LBS Teacher	jhernandez@d23.org	(847) 870-5290	District Staff Douglas MacArthur Middle School Staff	View Details
Herzog	Kristen	Library/Media Specialist	kherzog@d23.org	(847) 870-5100	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Howitz	Michael	6th Grade Teacher	mhowitz@d23.org	(847) 870-5241	District Staff Douglas MacArthur Middle School Staff	View Details
Hurley	Janice	P.E. Teacher	jhurley@d23.org	(847) 870-5266	District Staff Douglas MacArthur Middle School Staff	View Details
Jackson	Laura	5th Grade Teacher	ljackson@d23.org	(847) 870-5448	District Staff Anne Sullivan Elementary Staff	View Details
Jaeschke	Laura	SPED Assistant	ljaeschke@d23.org		District Staff Douglas MacArthur Middle School Staff	View Details
Jenkins	Marlys	LBS Resource Teacher	mjenkins@d23.org	(847) 870-5443	Anne Sullivan Elementary Staff District Staff Betsy Ross Elementary Staff	View Details
Joffe	Melissa	8th Grade Teacher	mjoffe@d23.org	(847) 870-5378	District Staff Douglas MacArthur Middle School Staff	View Details
Kalaras	Athena	Spanish Teacher	akalaras@d23.org	(847) 870-5273	District Staff Douglas MacArthur Middle School Staff	View Details
Kaspari	Tammy	5th Grade Teacher	tkaspari@d23.org	(847) 870-5447	Anne Sullivan Elementary Staff District Staff	View Details
Keopraseuth	Mr. Sam	District Technician	skeopraseuth@d23.org	(847) 870-5585	District Staff Staff Intranet Staff	View Details
Koepke	Susan	SPED Assistant	skeopke@d23.org		District Staff Douglas MacArthur Middle School Staff	View Details
Kolka	Kaitlin	Bilingual Speech & Language Pathologies	kkolka@d23.org	(847) 870-5046	Dwight D. Eisenhower Elementary Staff District Staff	View Details
Kolometz	Carly	EC SPED Assistant	ckolometz@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Konstant	Jacqueline	Program Assistant	jkonstant@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Kopala	Lisa	Title I Tutor	lfalk-kopala@d23.org		District Staff	View Details
Kowalski	Mrs. Claudia	Title III Bilingual Aide	ckowalski@d23.org		District Staff Betsy Ross Elementary Staff	View Details
Kreiman	Cheryl	EC Speech/Lang. Pathologist	ckreiman@d23.org	(847) 870-5108	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Kutcher	Shelly	P.E./Health Teacher	skutcher@d23.org	(847) 870-5267	District Staff Douglas MacArthur Middle School Staff	View Details
LaCaeyse	Debbie	SPED Assistant	dlacaeyse@d23.org		District Staff Anne Sullivan Elementary Staff	View Details

District Staff

Lambatos	Dr. Luke	Principal	llambatos@d23.org	(847) 870-5040	Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Lange	Jan	Office/Building Assistant	jlange@d23.org	(847) 870-5153	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Lee	Steven	Principal	stlee@d23.org	(847) 870-3879	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Legowski	Sylwia	3rd Grade Teacher	slegowski@d23.org	(847) 870-5391	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Leja	Maggie	7th Grade Teacher	mleja@d23.org	(847) 870-5296	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Levato	Angie	2nd Grade Teacher	alevato@d23.org	(847) 870-5173	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Lilly	Pamela	SPED Assistant	plilly@d23.org		District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Lim	Erin	School Psychologist	elim@d23.org		District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Lopez	Meghan	2nd Grade Bilingual Teacher	mlopez@d23.org	(847) 870-5170	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Lynch	Abbey	LBS Teacher	alynch@d23.org	(847) 870-5291	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Macek	Debbie	Payroll and Accounting Specialist	dmacek@d23.org	(847) 870-5559	District Staff Staff Intranet Staff	<a href="#">View Details</a>
MacTavish	Tara	4th Grade Teacher	tmactavish@d23.org	(847) 870-5394	Anne Sullivan Elementary Staff District Staff	<a href="#">View Details</a>
Magid	Ani	Speech/Language Pathologist	amagid@d23.org	(847) 870-5592	District Staff Anne Sullivan Elementary Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Mahoney	Alison	Technology Integration Specialist	amahoney@d23.org	(847) 870-5555	Anne Sullivan Elementary Staff Betsy Ross Elementary Staff District Staff	<a href="#">View Details</a>
Mailloux	Amy	6th Grade Teacher	amailloux@d23.org	(847) 870-5249	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Maradkel	Ingrid	Title I Tutor	imaradkel@d23.org		Betsy Ross Elementary Staff District Staff	<a href="#">View Details</a>
Mariconda	Melissa	3rd Grade Teacher	mmariconda@d23.org	(847) 870-5168	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Marwitz	Mary	LBS Teacher	mmarwitz@d23.org	(847) 870-5399	Betsy Ross Elementary Staff District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Mass	Allison	2nd Grade Teacher	amass@d23.org	(847) 870-5176	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Matthews	Rachel	Art Teacher	rmatthews@d23.org	(847) 870-5161	Anne Sullivan Elementary Staff Betsy Ross Elementary Staff District Staff	<a href="#">View Details</a>
Mayen	Fabiola	Program Assistant	fmayen@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
McWilliams	Mary Beth	Library/Media Specialist	mmcwilliams@d23.org	(847) 870-5200	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Menzia	Genie	Title I Tutor	gmenzia@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Milanez	Suzanne	SPED Assistant	smilanez@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Miller	Susan	SPED Assistant	smiller@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Mullaney	Julie	1st Grade Teacher	jmullaney@d23.org	(847) 870-5054	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>

Murray	Julie	2nd Grade Teacher	<a href="mailto:jmurray@d23.org">jmurray@d23.org</a>	(847) 870-5174	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Murray	Megan	Music/Chorus Teacher	<a href="mailto:mmurray@d23.org">mmurray@d23.org</a>	(847) 870-5271	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Nelson-Sabo	Marilyn	8th Grade Teacher	<a href="mailto:mnelson@d23.org">mnelson@d23.org</a>	(847) 870-5319	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
O'Brien	Christine	6th Grade Teacher	<a href="mailto:cobrien@d23.org">cobrien@d23.org</a>	(847) 870-5261	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
O'Connor	Stephanie	6th Grade Teacher	<a href="mailto:soconnor@d23.org">soconnor@d23.org</a>	(847) 870-5207	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
O'Donnell	Michelle	Administrative Assistant to Principal	<a href="mailto:modonnell@d23.org">modonnell@d23.org</a>	(847) 870-5194	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Paeth	Kelsey	Reading Teacher	<a href="mailto:kpaeth@d23.org">kpaeth@d23.org</a>	(847) 870-5390	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Pagano	Jamie	DHH Speech/Lang. Pathologist	<a href="mailto:jpagano@nsseo.org">jpagano@nsseo.org</a>		District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Parisi	Lisa	Administrative Assistant to Principal	<a href="mailto:lparisi@d23.org">lparisi@d23.org</a>	(847) 870-5152	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Pateras	Janet	Program Assistant	<a href="mailto:jpateras@d23.org">jpateras@d23.org</a>		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Peckworth	Susan	7th Grade Teacher	<a href="mailto:speckworth@d23.org">speckworth@d23.org</a>	(847) 870-5289	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Pennell	Susan	5th Grade Teacher	<a href="mailto:spennell@d23.org">spennell@d23.org</a>	(847) 870-5442	District Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Perillo	Daniel	P.E. Teacher	<a href="mailto:dperillo@d23.org">dperillo@d23.org</a>	(847) 870-5265	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Peterson	Deborah	Program Assistant	<a href="mailto:dpeterson@d23.org">dpeterson@d23.org</a>		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Petrusha	Carol	K Teacher	<a href="mailto:cpetrusha@d23.org">cpetrusha@d23.org</a>	(847) 870-5087	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Polster	Tina	Reading Support Teacher	<a href="mailto:tpolster@d23.org">tpolster@d23.org</a>	(847) 870-5180	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Quatman	Kathy	Nurse	<a href="mailto:kquatman@d23.org">kquatman@d23.org</a>	(847) 870-5154	District Staff Anne Sullivan Elementary Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Racusen	Carly	Social Worker	<a href="mailto:cracusen@d23.org">cracusen@d23.org</a>	(847) 870-5201	Douglas MacArthur Middle School Staff District Staff	<a href="#">View Details</a>
Reibel	Patricia	Administrative Assistant to Principal	<a href="mailto:preibel@d23.org">preibel@d23.org</a>	(847) 870-5041	District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Retsky	Kathy	Program Assistant	<a href="mailto:kretsky@d23.org">kretsky@d23.org</a>		District Staff Dwight D. Eisenhower Elementary Staff	<a href="#">View Details</a>
Reynolds	Mary Jo	SPED Assistant	<a href="mailto:mjreynolds@d23.org">mjreynolds@d23.org</a>		District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Rieger	Megan	Social Worker	<a href="mailto:mrieger@d23.org">mrieger@d23.org</a>	(847) 870-5181	District Staff Betsy Ross Elementary Staff	<a href="#">View Details</a>
Ritter	Stephanie	6th Grade Teacher	<a href="mailto:sritter@d23.org">sritter@d23.org</a>	(847) 870-5248	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Robertson	Lora	6th Grade Teacher	<a href="mailto:lrobertson@d23.org">lrobertson@d23.org</a>	(847) 870-5205	District Staff Douglas MacArthur Middle School Staff	<a href="#">View Details</a>
Robideau	Linda	Speech/Lang. Pathologist	<a href="mailto:lrobideau@d23.org">lrobideau@d23.org</a>	(847) 870-5376	District Staff Douglas MacArthur Middle School Staff Anne Sullivan Elementary Staff	<a href="#">View Details</a>
Rollefson	Gail	2nd Grade Teacher	<a href="mailto:grollefson@d23.org">grollefson@d23.org</a>	(847) 870-	District Staff Betsy Ross Elementary Staff	<a href="#">View</a>

				5172		Details
Rominski	Brian	Director of Buildings & Grounds	brominski@d23.org	(847) 870-5581	District Staff Staff Intranet Staff	View Details
Ross	Melissa	SPED Assistant	mross@d23.org		Douglas MacArthur Middle School Staff District Staff	View Details
Rozner	Amy	LBS Resource Teacher	arozner@d23.org	(847) 870-5090	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Ruth	Donna	Library Assistant	druth@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Sabath	Michelyn	3rd Grade Teacher	msabath@d23.org	(847) 870-5167	District Staff Betsy Ross Elementary Staff	View Details
Sabo	Marcus	Custodian	msabo@d23.org	(847) 870-5208	District Staff Anne Sullivan Elementary Staff	View Details
Salyards	Kim	DHH Teacher	ksalyards@d23.org	(847) 870-5206	District Staff Douglas MacArthur Middle School Staff	View Details
Samp	Debra	5th Grade SPED Assistant	dsamp@d23.org		District Staff Anne Sullivan Elementary Staff	View Details
Schlomann	Jill	5th Grade Teacher	jschlomann@d23.org	(847) 870-5449	District Staff Anne Sullivan Elementary Staff	View Details
Schmidt	Curt	Assistant Maintenance Supervisor	cschmidt@d23.org	(847) 870-5582	District Staff Staff Intranet Staff	View Details
Schmidt	Lisa	1st Grade Teacher	lschmidt@d23.org	(847) 870-5078	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Seelig	June	Program Assistant	jseelig@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Shah	Pragna	SPED Assistant	pshah@d23.org		District Staff Anne Sullivan Elementary Staff	View Details
Simpson	Samuel	Band Director	ssimpson@d23.org	(847) 870-5268	District Staff Douglas MacArthur Middle School Staff	View Details
Smith	Mrs. Laura	Title I Tutor	lsmith@d23.org		District Staff Betsy Ross Elementary Staff	View Details
Sorensen	Nancy	Curriculum and Special Education	nsorensen@d23.org	(847) 870-5554	District Staff Staff Intranet Staff	View Details
Sroka	Dr. Chrys	Director of Special Education	csroka@d23.org	(847) 870-5580	District Staff Staff Intranet Staff	View Details
Stasi	Tina	4th Grade Teacher	tstasi@d23.org	(847) 870-5393	District Staff Anne Sullivan Elementary Staff	View Details
Stavropoulos	Maria	Director of Technology	mstavropoulos@d23.org	(847) 870-5556	District Staff Staff Intranet Staff	View Details
Stephens	Tracy	Business Services Specialist	tstephens@d23.org	(847) 870-5559	District Staff Staff Intranet Staff	View Details
Stepuszek	Nancy	SPED Assistant	nstepuszek@d23.org		District Staff Anne Sullivan Elementary Staff	View Details
Sterba	Ashley	Family and Consumer Science	asterba@d23.org	(847) 870-5276	District Staff Douglas MacArthur Middle School Staff	View Details
Stocking	Christie	Occupational Therapist	cstocking@d23.org	(847) 870-5094	District Staff Betsy Ross Elementary Staff Dwight D. Eisenhower Elementary Staff	View Details
Stoken	Beth	Art Teacher	bstoken@d23.org	(847) 870-5110	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Stolton	Gina	LBS Teacher	gstolton@d23.org	(847) 870-5179	District Staff Anne Sullivan Elementary Staff Betsy Ross Elementary Staff	View Details
Strachn	Kim	3rd Grade Teacher	kstrachn@d23.org	(847) 870-	District Staff Betsy Ross Elementary Staff	View

Sullivan	Carly	Assistive Tech	csullivan@d23.org	5166 (847) 870-5046	District Staff Douglas MacArthur Middle School Staff Anne Sullivan Elementary Staff Betsy Ross Elementary Staff Dwight D. Eisenhower Elementary Staff	View Details
Teramoto	Jeni	8th Grade Teacher	jteramoto@d23.org	(847) 870-5298	District Staff Douglas MacArthur Middle School Staff	View Details
Tomasik	Margaret	K Teacher	mtomasik@d23.org	(847) 870-5081	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Ubert	Nadine	4th Grade Teacher	nubert@d23.org	(847) 870-5396	District Staff Anne Sullivan Elementary Staff	View Details
Unger	Ms. Joy	SPED Assistant	junger@d23.org		District Staff Betsy Ross Elementary Staff	View Details
Valderrama	Michelle	1st Grade Teacher	mvalderrama@d23.org	(847) 870-5051	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Valladares	Denisse	ESL Teacher	dvalladares@d23.org	(847) 870-5288	District Staff Douglas MacArthur Middle School Staff	View Details
Vergil	Carrie	Human Resource Coordinator	cvergil@d23.org		District Staff	View Details
Walker	Ann	Reading Support Teacher	awalker@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Walsh	Patti	2nd Grade Teacher	pwalsh@d23.org	(847) 870-5169	District Staff Betsy Ross Elementary Staff	View Details
Walsh	Tricia	Occupational Therapist	twalsh@d23.org	(847) 870-5094	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Werneske	Don	App. Specialist/Technician	dwerneske@d23.org	(847) 870-5590	District Staff Staff Intranet Staff	View Details
Wilson	Dr. Deb	Superintendent	dwilson@d23.org	(847) 870-5550	District Staff	View Details
Wilson	Jean	Title I Tutor	jwilson@d23.org		District Staff Anne Sullivan Elementary Staff	View Details
Windsor	Megan	8th Grade Teacher	mwindsor@d23.org	(847) 870-5311	District Staff Douglas MacArthur Middle School Staff	View Details
Wojtalewicz	Suzanne	SPED Assistant	swojtalewicz@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Wright	Lisa	Reading Support Teacher	lpwright@d23.org	(847) 870-5183	Betsy Ross Elementary Staff District Staff	View Details
Zachariah	Jaya	Program Assistant	jzachariah@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details
Zarafonitis	Demetra	3rd Grade Teacher	dzarafonitis@d23.org	(847) 870-5386	District Staff Betsy Ross Elementary Staff	View Details
Zaveduk	Abra	Social Worker	azaveduk@d23.org	(847) 870-5092	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Zawacki	Meredith	Office/Building Assistant	mzawacki@d23.org	(847) 870-5382	District Staff Anne Sullivan Elementary Staff	View Details
Zbaraz	Bonnie	1st Grade Teacher	bzbaraz@d23.org	(847) 870-5055	District Staff Dwight D. Eisenhower Elementary Staff	View Details
Zhekova	Tammy	Program Assistant	tzhekova@d23.org		District Staff Dwight D. Eisenhower Elementary Staff	View Details

**Quick-Edit Login**







## 5:112 Service Recognition Policy

The Board of Education wishes to recognize long-term dedicated service to the school district. To that end, the Board will award service recognition gifts to employees who complete the following years of service: Those with 10, 20, 25, 30, and 35 years of service will choose a gift from the District 23 Service Award Catalogue.

### Post Retirement Service Recognition

The Board of Education wishes to recognize long-term dedicated service to the School District. To that end, for those employees with 15 or more years of service, who retire giving notification to the Board of Education by February 1 of the year they retire, will receive a stipend equal to \$125 for each year of service to District 23. In the event the Board of Education offers any other monetary retirement incentive this stipend will not be awarded.

### Determination of Years of Service

The years of service are defined as the total accumulation of all full years of regular employment in School District 23 in any capacity whether full or part-time.

Employees who are unable to complete a full year of service due to illness may be awarded service credit at the discretion of the Board.

Employees who fail to complete a full year of service as a result of a Board approved leave will not receive a year of service for purposes of determining eligibility for a service recognition stipend.

### Distribution of Awards

The service recognition gifts will be awarded annually to employees who achieve the steps listed above.

~~As required by law, the district must report the service recognition retirement stipend as earnings. The amount of the stipend is subject to taxes and retirement system employee contribution requirements. This amount will also serve to increase the total annual earnings reported to the retirement system of which the employee is a member.~~

ADOPTED: August 17, 2016

**Prospect Heights School District 23**

## 4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

### Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency. **Not with standing the above, the Superintendent shall not commit to any single, non-customary purchase or expenditure, excluding personnel, of greater than \$10,000 without prior board approval.**

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy [4:150](#), *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1 et seq.](#)
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#) (b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy [4:70](#), *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
  - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
  - b. In accordance with [105 ILCS 5/24-5](#): (1) concerning each employee who begins providing services in the District after June 16, 2014, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease if the employee will have direct, daily contact with one or more student(s); and (2) require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Illinois Department of Public Health rules or order of a local health official.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

### LEGAL REF.:

[105 ILCS 5/10-20.19c](#), [5/10-20.21](#), [5/10-21.9](#), [5/10-22.34c](#), [5/19b-1 et seq.](#), and [5/24-5](#).

[820 ILCS 130/](#).

CROSS REF.: [2:100](#) (Board Member Conflict of Interest), [4:70](#) (Resource Conservation), [4:150](#) (Facility Management and Building Programs), [4:175](#) (Convicted Child Sex Offender; Screening; Notifications)

ADOPTED: January 11, 2017

**Prospect Heights School District 23**