

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - REGULAR MEETING
WEDNESDAY, SEPTEMBER 14, 2016
GRODSKY ADMINISTRATION CENTER at 7:00 PM**

Achieving excellence in learning through an equitable education for all.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

In an effort to keep Board meetings to a reasonable length, we ask visitors to make all statements regarding agenda items or other issues at this time.

II. COMMUNICATIONS

III. COMMITTEE REPORTS

A. Building and Sites

Jim will report.

B. I.A.S.B./ED-RED

Carol will report. The information for the North Cook Dinner Meeting on Oct. 19 is attached. Please let Cathy know if you wish to attend.

5

C. Policy

No report.

D. School/Community Relations

No report. Meeting scheduled for Sept. 23.

E. N.S.S.E.O.

Carol will report.

F. Finance

Jeff will report.

G. Negotiations

No report.

IV. CONSENT AGENDA

I move to approve the consent agenda as presented.

A. Approval of Regular Meeting Minutes of August 17, 2016

8

B. Approval of Executive Session Minutes of August 17, 2016

15

C. Approval of Personnel Report

17

D. 2016 - 2017 Application for Recognition of Schools

19

E. 2nd Addendum to Agreement for Facility Use with Jan Sobielski School

20

F. Approval of Board Policies

1. 2:70 Vacancies on the School Board - Filling Vacancies

2. 6:100 Using Animals in the Educational Program

3. 7:270 Administering Medicines to Students

4. 8:90 Parent Organizations and Booster Clubs

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - REGULAR MEETING
SEPTEMBER 14, 2016
GRODSKY ADMINISTRATION CENTER at 7:00 PM**

Achieving excellence in learning through an equitable education for all.

AGENDA

5. 8:110 Community Relations

V. FINANCIAL REPORT

I move to approve the financial report as presented.

A. Approval of Financial Report

VI. PUBLIC HEARING REGARDING THE 2016-2017 ANNUAL SCHOOL BUDGET

President:

“On July 13, 2016 the Board of Education reviewed and approved the Tentative Budget for the 2016-2017 as developed by the Finance Committee. In accordance with legal requirements, the Board published that the adopted Tentative Budget would be available for public inspection for a period of not less than 30 days.”

“At this time the Board wishes to conduct a Public Hearing for the purpose of allowing anyone to address the Board regarding the 2016-2017 Annual School Budget.”

Opening: “May I please have a motion to open the Public Hearing on the 2016-2017 Annual School budget?”

Moved:

Seconded:

Voice Vote:

Time:

President: “Is there anyone who wishes to address the Board?”

Closing: President:

“May I have a motion to close the Public hearing on the 2016-2017 Annual School Budget?”

Moved:

Seconded:

Voice Vote:

Time:

VII. SUPERINTENDENT'S REPORT

A. Adoption of 2016-2017 Annual School Budget (**Action**)

Micheal has prepared a memo highlighting key points of the budget. Nothing substantial has changed since the presentation in July.

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - REGULAR MEETING
SEPTEMBER 14, 2016
GRODSKY ADMINISTRATION CENTER at 7:00 PM**

Achieving excellence in learning through an equitable education for all.

AGENDA

I move to approve the 2016-2017 Annual School Budget as presented.

- B. Resolution Appointing Law Firm for Property Tax Appeal/Property Tax Rate Objection Cases (**Action**) 35

The resolution authorizes Franczek Radelet P.C to represent the Board's interests in tax appeal proceedings.

I move to approve the Resolution Authorizing Interventions in Proceedings before the State of Illinois Property Tax Appeal Board authorizing Franczek Radelet P.C. as its legal representative as presented.

- C. Playground Equipment at Eisenhower (**Information**) 38

Plans are moving forward to use the Arlington Heights Impact Fees to make improvements on the Eisenhower playground. Building and Sites as well as finance reviewed the visuals. The visuals will be provided at the Board meeting. A November installation date is anticipated.

- D. PA 96-0434 Administrator and Teacher Salary and Benefit Report (**Information**) 40

It is required that the Administrator and Teacher Salary and Benefit Report be posted on the District website by October 1 of each year. The 2015-2016 report will be placed under the Business Office tab on the District website. The Public Act also requires the report be presented to the Board of Education. It is attached for your review.

- E. Intergovernmental Agreement for Bus Transportation with District 21 (**Information**) 47

In the past we have partnered with District 21 and District 214 for our bus transportation bid. District 214 will not be a partner in the future as District 214 is looking at different start times. It is in our best interest to move forward with a joint bid with District 21. It is now highly recommended that districts have an intergovernmental agreement in place when they complete a joint bid process. As such we will need to approve an the agreement with District 21. Scariano and Himes represents both districts so the agreement should move smoothly. The agreement will be an action item at the Board meeting in October. We will go out for the joint transportation bid at the end of October.

- F. Freedom of Information Act (FOIA) Requests

VIII. RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

In an effort to keep Board meetings to a reasonable length, we ask visitors to make all statements regarding agenda items or other issues at this time.

IX. OLD BUSINESS

X. NEW BUSINESS

XI. EXECUTIVE SESSION

I move we adjourn to Executive Session for matters regarding personnel, negotiations, litigation and purchase or lease of real property. There will be no action after Executive Session.

- A. Personnel
B. Negotiations

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - REGULAR MEETING
SEPTEMBER 14, 2016
GRODSKY ADMINISTRATION CENTER at 7:00 PM**

Achieving excellence in learning through an equitable education for all.

AGENDA

C. Litigation

D. Purchase or Lease of Real Property

XII. ACTION TO BE TAKEN AFTER EXECUTIVE SESSION

There will be no action after Executive Session.

XIII. ADJOURNMENT

DISTRICT ORGANIZATIONAL GOALS

- Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.
- Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23.
- Manage resources efficiently and effectively to align with District priorities while being fiscally responsible



Field Services

NORTH COOK DIVISION MEETING

Illinois Arts Learning Standards for the 21st Century

Along with STEM learning we now
have STEAM: the “A” is for Arts

Wednesday, Oct. 19, 2016 • European Crystal Banquets • Arlington Heights

PROGRAM:

Illinois Arts Learning Standards for the 21st Century

Along with STEM learning we now have STEAM: the “A” is for Arts

The importance of arts in a school curriculum is a reinvigorated topic. Along with STEM learning we now have STEAM learning: the “A” for Arts. The “new” Illinois Arts Learning Standards have been updated and geared for the 21st century learner. They provide more flexibility than previous standards. In addition to the arts disciplines of dance, music, theatre, and visual arts, the new standards include “media arts” as a fifth art form. The main goals of these new arts standards for Illinois are to promote “artistic literacy” and “the artistic processes.” Through the new arts standards creativity and innovation are encouraged within the arts and other curricular courses.

**Chris Sykora, Executive Director, Illinois High School Art Exhibition;
Advocacy Taskforce Chair, Illinois Art Education Association;
Visual Arts Teacher, Deerfield High School**



Chris brings a social constructivist education philosophy and passion for collaboration to his many visual arts classes. He has led numerous large-forum, student-led, community-based projects rooted in socio-emotional and global leadership learning, while advocating for STEAM curricular systems in school districts; bridging intersections across disciplines, learner communities, and democratic policy.

Jonathan VanderBrug, Policy and Research Director, Arts Alliance Illinois



Jonathan serves as Policy and Research Director for Arts Alliance Illinois, overseeing policy and advocacy initiatives to advance arts education. He founded and directed Urban Produce (UP), a nonprofit that uses urban gardening to reach youth at risk of gang involvement. Jonathan serves on the board of Chicago Friends School, and he teaches as an adjunct faculty in nonprofit administration at North Park University’s Graduate School of Business and Nonprofit Management.



October 19, 2016

**European Crystal Banquets
519 West Algonquin Rd,
Arlington Heights, IL 60005
847/437-5590**

The European Crystal is located north of I-90 and west of South Arlington Heights Road on West Algonquin Road.

AGENDA:

- 5:45 p.m. Registration
6:15 p.m. Business Meeting
Presiding: Charlotte Kegarise, Chair

Reports of the:

- Board of Directors: Barbara Somogyi, Director
Resolutions Committee: Anna Klimkowicz, Resolutions Chair
Statewide Officers: Phil Pritzker, President
Executive Director: Roger Eddy, Executive Director
Executive Committee: Charlotte Kegarise, Chair
Vote on North Cook Bylaws

- 6:30 p.m. Dinner
Recognition and Presentation of Awards
Program — Illinois Arts Learning Standards for the 21st Century

Mark Your Calendar:

- November 18–20, 2016 — IASB/IASA/IASBO Joint Annual Conference, Chicago
March 15, 2017 — Pre-meeting: Briefing for Candidates/North Cook Division Dinner Meeting; Hosted by THSD 214 at Buffalo Grove High School
Topic: Redefining Ready presented by Dr. David R. Schuler, Superintendent, THSD 214
March 25-27, 2017 — NSBA Conference, Denver

Be sure to visit the IASB website for a complete list of events and locations: www.iasb.com/calendar

Your North Cook Division Officers:

The following dedicated school board members represent you and serve your Association:

- Barbara Somogyi**, Director
Comm Cons SD 59
- Charlotte Kegarise**, Chair
Schaumburg CCSD 54
- Alva Kreutzer**, Vice Chair
THSD 214, Arlington Heights
- Anna Klimkowicz**,
Resolutions Chair
Township HSD 211
- Stephanie Duckmann**,
Director-at-Large
Des Plaines CCSD 62
- Frank Fiarito**, Director-at-Large
River Trails SD 26
- Terri Lefler**, Director-at-Large
Skokie SD 69
- Carol Rahim**, Director-at-Large
Fairview SD 72
- Dr. Cindy Whittaker**,
IASA Representative
Fairview SD 72



Barbara B. Toney
Field Services
Director



Field Services

The vision of the Illinois Association of School Boards is excellence in local school board governance supporting quality public education.

REGISTRATION:

Event date: Wednesday, October 19, 2016

Registration Fee: \$48

All registrations must be completed online. You will be using the new IASB database management system to register. Please follow these easy steps:

1. Go to www.iasb.com and click on MY ACCOUNT.
2. Log in using your email address and password:
 - The unique password you created when you set up your account, or
 - Your IASB 7-digit ID member number beginning with a "2" found on the mailing label.
 - If you do not know your password, do not create a new account; use the **forgot password** link.
3. Click on Events Calendar tab and continue with your registration.

Payment may be made by credit card or the district can request that it be billed if a P.O. number is provided. Registration fees will be refunded only for cancellations received two days prior to the meeting. This is a legitimate school board expense.

Attendance at this event earns participants five points in IASB's Master Board Member Program.



If you have any questions, or if you need a special meal or arrangements, please contact:
Nancy J. Johnson at
njohnson@iasb.com or
630/629-3776, ext. 1220.

Your Board Member's 2016 IASB Award

1 message

Nancy Johnson <njohnson@iasb.com>
To: "dwilson@d23.org" <dwilson@d23.org>

Thu, Sep 1, 2016 at 3:27 PM



TO: IASB Award Recipient

FROM: Nancy J. Johnson, Administrative Assistant for Barbara B. Toney, Director, Field Services

Dear Mari-Lynn Peters,

Congratulations, you've achieved the following award in the IASB Master Board Member and/or LeaderShop Academy Program:

MBM: Maintained

This achievement models the life-long learning we all want to see in our students and board colleagues. For further information on the IASB Recognition Programs [click here](#).

This award(s) will be presented at the upcoming North Cook Division Dinner Meeting on Wednesday, October 19, 2016. For details and to register, you must be logged into your new IASB account and click on the North Cook Division Dinner Meeting in the Events Calendar. We hope you will be able to attend and receive your award. If for some reason you are not able to attend, please designate someone from your board to pick up the award for you.

The Illinois Association of School Boards would like to congratulate you on your achievement and thank you for your dedication and support of the Association, the children of your school district, and education in Illinois.

cc: Debra Wilson, Superintendent

Nancy J. Johnson, Administrative Assistant
For Barbara B. Toney, Director, Field Services
630/629-3776 x 1220
njohnson@iasb.com

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT 23
AUGUST 17, 2016
GRODSKY ADMINISTRATION CENTER

Mari-Lynn Peters, Board President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

ABSENT: None

ALSO

PRESENT: Dr. Deb Wilson, Superintendent; Dr. Don Angelaccio, Assistant
Superintendent for Instruction; Mr. Micheal DeBartolo, Business
Manager

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

COMMUNICATIONS

CONGRATULATORY LETTER FROM THE ILLINOIS STATE BOARD OF EDUCATION

Dr. Wilson shared a letter from the State Board of Education congratulating the District 23 Early Childhood Program and its incorporation of children with IEP's into regular classrooms to provide the least restrictive environment. The district is in good standing with the State Board of Education.

NOTES OF APPRECIATION

Dr. Wilson informed the Board that a thank you note from a teacher was included with their materials.

COMMITTEE REPORTS

Buildings and Sites: Mr. Bowes reported on the meeting held the previous week at which he got an update on the Ten-Year Life Safety report progress. There will be a preliminary report to the Board in December. They also were updated on summer maintenance work completed in the buildings. They discussed revenue that will be received as an “impact fee” from new townhomes being built within the district boundaries. The Finance and Building & Sites Committees determined the revenue will be used to purchase new playground equipment for Eisenhower. Information will be shared at the Board meeting in September.

IASB/ED-RED: Mrs. Botwinski reported that the ED-RED meeting was much like the previous ones, reiterating the State and its financial situation. Governor Rauner signed a bill regarding travel expenses intended to bring transparency.

Policy: Mrs. Olsen reported that some policies are coming up for revision under Old and New Business.

School/Community Relations: No report.

NSSEO: Mrs. Botwinski reported on the NSSEO Governing Board’s August meeting. The NSSEO Stars presentation was a student from Miner speaking about his achievements. Dr. Hackett updated the Board on the continuous improvement plan, and there was a negotiations update in closed session.

Finance: Mr. Bowes reported on the Finance Committee meeting held last week. They went over activity accounts, and discussed the progress on the streamlining process. They also discussed the budget. A new form to be used for food purchases was reviewed. The purpose of the form is to keep food purchases by the buildings under control.

Negotiations: No report.

CONSENT AGENDA

APPROVAL OF REGULAR MEETING MINUTES

Mrs. Olsen moved and Mr. Bednar seconded the motion to approve the Regular Meeting Minutes of July 13, 2016 as presented.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES

Mrs. Olsen moved and Mr. Bednar seconded the motion to approve the Executive Session Minutes of July 13, as presented.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

PERSONNEL REPORT

Mrs. Olsen moved and Mr. Bednar seconded the motion to approve the Personnel Report as presented, a copy of which is included with these minutes.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

FINANCIAL REPORT

Mr. Bednar moved and Mrs. Olsen seconded the motion to approve the Financial Report as presented of bills in the amount of \$918,238.06 and the payroll for August in the amount of \$212,885.70.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

SUPERINTENDENT'S REPORT

APPROVAL ADDITIONAL SECTION OF THIRD GRADE FOR 2016-2017

Dr. Wilson stated that administration has been watching enrollment numbers in third grade, and they have climbed above the number that can keep classrooms within the class guidelines set by the Board and administration. Administration asked the Board to approve an additional section in third grade for the 2016-2017 school year. Dr. Wilson thanked the Board for their support in this matter.

Mrs. Olsen moved and Mr. Novak seconded the motion to approve the addition of a third grade section for the 2016-2017 school year.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

POLICY 5:185 – FAMILY AND MEDICAL LEAVE ACT

Dr. Wilson reviewed the change made on policy 5:185 – Family and Medical Leave Act, at the request of the Board. There was confusion about dates in the beginning of the policy, and although requirements listed later in the policy clear it up, it was decided that dates be left off altogether. The policy now reads “each 12 month period.”

Mrs. Olsen moved and Mr. Novak seconded the motion to approve policy 5:185 – Family and Medical Leave Act as presented.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

POLICY 5:112 – EMPLOYEE SERVICE RECOGNITION

Dr. Wilson reviewed the changes being made to the policy and the goal of having certified teachers give their notice of retirement by February 1 of each year. The main change was to move the longevity award to post-retirement., which goes outside the retiree's earnings and don't need to be considered within the 6% cap in annual salary increases. The longevity award will also begin after 15 years of service and will be raised to \$125 per year.

Mrs. Olsen moved and Mr. Bednar seconded the motion to approve policy 5:112 – Employee Service Recognition as presented.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

DISTRICT POLICIES UNDERGOING A FIVE-YEAR REVIEW

Dr. Wilson explained that IASB conducts a review of policies that were not updated or revised in any way during a five-year period. This process keeps all policies aligned with governance principals and keeps legal references current. Because the policies themselves have not been changed, these policies can be approved on a first reading.

Mrs. Olsen moved and Mr. Bednar seconded the motion to adopt the policies in the five-year review cycle as presented.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

SUMMER READING PROGRAM

Dr. Wilson talked about how the summer reading in the park program was expanded this summer to two afternoons each week, and how many students were reached by these efforts. Students, families and friends are filling the park. Dr. Angelaccio added that they used three teachers, one more than last year, to rotate teacher duties. The whole program was grant funded. Dr. Angelaccio thanked Mrs. Alice Bisanz from the Prospect Heights Public Library who connected their program with what the district was to doing to reap even greater benefits for the children.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Dr. Wilson informed the Board that Mr. DeBartolo responded to two Freedom of Information Act requests since the last Board meeting. All information regarding the requests and responses was included in the Board packet.

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

OLD BUSINESS

SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES

Mr. Bowes reviewed the Executive Session minutes, and recommended the release of minutes for two of the meetings, February 10 and June 15, 2016.

Mr. Bowes moved and Mrs. Botwinski seconded the motion that the Executive Session minutes from February 10, 2016 and June 15, 2016 be made available for public inspection, as they no longer require confidential treatment, and that Executive Session recordings over 18 months old be destroyed.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

NEW BUSINESS

POLICY REVISIONS – FIRST READING

Dr. Wilson presented policies that are being recommended for revision. The Board discussed the options for two policies. The two policies, 7:270 – Administering Medication to Students, and 8:90 – Parent Organizations and Booster Clubs each contained two options. The Board was in consensus to reject all the options, which do not pertain to elementary schools. The other policies needed no discussion. All the policies will be brought back for the second reading and adoption at the September meeting. The policies discussed are:

- 2:70 Vacancies on the School Board – Filling Vacancies
- 6:100 Using Animals in the Educational Program
- 7:270 Administering Medicines to Students
- 8:90 Parent Organizations and Booster Clubs
- 8:110 Community Relations

EXECUTIVE SESSION

Mrs. Olsen moved and Mr. Bednar seconded the motion to adjourn to Executive Session for purposes of discussing personnel, negotiations and the purchase or lease of real property.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

The Board adjourned to Executive Session at 7:40 p.m.

OPEN SESSION

The Board returned to open session at 8:19 p.m.

ROLL CALL:

PRESENT: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

ABSENT: None

ADJOURNMENT

Mr. Bednar moved and Mrs. Olsen seconded the motion to adjourn at 8:20 p.m.

ROLL CALL:

AYES: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

NAYS: None

President

Secretary

MINUTES OF THE EXECUTIVE SESSION
OF THE
BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT 23
AUGUST 17, 2016
GRODSKY ADMINISTRATION CENTER

Mari-Lynn Peters, Board President, called the Executive Session to order at 7:44 p.m.

ROLL CALL:

PRESENT: Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters,
Mr. Bednar, Mrs. Botwinski

ABSENT: None

ALSO

PRESENT: Dr. Deb Wilson, Superintendent; Dr. Don Angelaccio, Assistant
Superintendent for Instruction; Mr. Micheal DeBartolo, Business
Manager

NEGOTIATIONS

Dr. Wilson shared information with the Board about the IEA all-day workshop with administration and district union members. Items such as how to hold discussions, how to hold conversations on topics and the proper way to give and take communications were some of the subjects. This was provided to improve on-going communications/relations between the union and administration.

PERSONNEL

Possible front office retirements were discussed and how to best reorganize the office to improve efficiency with new hires. Topics included additional part-time resources and consolidating all human resource duties to the new hire. A plan will be provided in late fall/early spring.

PURCHASE OR LEASE OF REAL PROPERTY

The new architectural firm walked through the John Muir property and will bring a review and suggestions to the Building and Sites committee.

At 7:57 Dr. Wilson, Mr. Angelaccio and Mr. DeBartolo leave the meeting at the request of the board.

SUPERINTENDENT EVALUATION

Dr Wilson's evaluation by the Board was discussed and Mrs. Peters gave direction on points of discussion for her yearly evaluation.

ADJOURNMENT

Mrs. Olsen moved and Mr. Novak seconded the motion to return to Open Session at 8:17 p.m.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Bowes, Mr. Chester, Mr. Novak, Mrs. Olsen,
Mrs. Peters, Mr. Bednar

NAYS: None

President

Secretary

PERSONNEL REPORT

<u>Name</u>	<u>Position</u>	<u>Action</u>	<u>Effective</u>	<u>Salary</u>
1. Temenuga Zhekova	SPED Program Assistant Eisenhower	Employment	August 22, 2016	\$17.76/hr.
2. June Seelig	.5 EC Program Assistant Eisenhower	Employment	August 22, 2016	\$17.76/hr.
3. Anna DeFrenza	5 EC Program Assistant Eisenhower	Employment	August 22, 2016	\$17.76/hr.
4. Cathy Anderson	Exec. Assistant HR/School Board Admin. Center	Retirement	December 30, 2016	\$85,353
5. Kelly Argentine	Grade 5 Teacher Sullivan	FMLA (emergency)	August 24, 2016 thru Sept. 2, 2016	
6. Kasey Godek	Grade 6 Teacher MacArthur	FMLA	November 21, 2016 to March 6, 2017	
7. Daniel Nitahara	.5 EC Program Assistant Eisenhower	Employment	August 29, 2016	17.76/hr.
8. Gail Biagini	.5 EC Program Assistant Eisenhower	Employment	August 29, 2016	17.76/hr.
9. Daniel Nitahara	.5 EC Program Assistant Eisenhower	Resign	August 29, 2016	17.76/hr.

17

September 14, 2016
Regular Board Meeting

August 19, 2016

Dear Dr. Wilson and Board of Education,

Please accept this letter of resignation to retirement, with my last day of employment as December 30, 2016.

It has been a privilege to be a part of District 23, working with some truly special people. I will miss the busy environment and being able to support all my fellow staff members to the best of my ability, but at the same time, I look forward to being able to spend more time with my family and friends and do some traveling.

Thank you for everything.

A handwritten signature in cursive script that reads "Cathy Anderson". The signature is written in black ink and has a long, sweeping horizontal line extending to the right from the end of the name.

Application for Recognition of Schools 2016-2017

SESSION
TIMEOUT 18:48

RCDT: 05016023002

Name: Prospect Heights SD 23

Authority: 2

- [Home](#)
- [View Schools](#)
- [View Principals](#)
- [Teacher/Principal Evaluations](#)
- [User Guide](#)

Welcome to the Application for Recognition of School website, dwilson1

Reminder: Applications for Recognition must be approved by your Board of Education.

Each school's application needs to be submitted to their district office prior to September 30, 2016. The district superintendent must forward all applications for their schools to the respective Regional Office by September 30, 2016.

Note to District Superintendent: The principal's list must be completed before submitting applications.

The regional superintendent will submit approved applications to the Illinois State Board of Education by October 15, 2016.

References shown are from the 23 Illinois Administrative Code, Part I: Public Schools Evaluation, Recognition and Supervision. Based upon "yes" responses to the following items, a school will receive recognition for the 2016-2017 school year. If "no" is checked, provide a written explanation identifying which of the criteria for recognition have not been met and include a corrective action plan (with timelines) to meet the criteria.

Public Act 94-1039 established the Illinois New Principal Mentoring Program beginning July 1, 2007, and subject to an annual appropriation by the General Assembly. Administrative Rules (Section 35.20) require that each district superintendent shall report to the State Superintendent of Education, the number of first-year principals who are expected to be working in the district in the coming school year and required to participate in the mentoring program and the number of second-year principals for whom a second year of mentoring is being requested.

Please select a menu option [above](#)

[Link to view 23 Illinois Administrative Code, Part I](#)

**2nd ADDENDUM TO AGREEMENT
BETWEEN
THE BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT 23,
COOK COUNTY, ILLINOIS
AND
THE JAN III SOBIESKI SCHOOL
FOR THE USE OF MACARTHUR MIDDLE SCHOOL**

THIS 2nd ADDENDUM TO AGREEMENT is made and entered into on the dates hereinafter set forth by and between the Board of Education of Prospect Heights School District 23, Cook County, Illinois (“School District”) and the Jan III Sobieski School, an Illinois Not-for Profit (“Jan III Sobieski School”).

WITNESSETH

WHEREAS, the School District and the Jan III Sobieski School entered into for the use of the School District’s Mac Arthur Middle School, dated July 1, 2014, and entered into an Agreement for an additional year of use by the Jan III Sobieski School on June 10, 2015;

WHEREAS, the parties wish to extend the Agreement for an additional year and to amend the Agreement in accordance with the terms and conditions set forth below.

NOW THEREFORE, in consideration of the foregoing recitals, and the mutual covenants and promises contained below, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

1. The foregoing recitals are hereby incorporated by this reference.
2. The following terms of the Agreement are amended as follows:
 - 1.1 **Term** - The term of this Agreement shall be for a period of one (1) year, commencing on July 1, 2016, and continuing thereafter through June 30, 2017, unless terminated prior to that date, as provided in the original Agreement dated July 1, 2014 to June 30, 2015. This Agreement may be renewed for one (1) additional year upon the written notice by the Jan III Sobieski School to the School District prior to June 1, 2017 unless the School District notifies the Jan III Sobieski School of its intent not to renew this Agreement by providing notice to the Jan III Sobieski School prior to June 1, 2017.
 - 1.2 **Payments** - The Jan III Sobieski School shall pay to the School District the total amount of twenty-four thousand nine hundred sixty-nine dollars and no/100 (\$24,969.00), payable in six (6) equal installments of \$4,161.50 each. The first installment shall be paid by September 15. Thereafter, the remaining payments will be paid on October 15, November 15, December 15, January 15 and February 15.

In the event this Agreement is renewed for an additional year, the School District will notify Jan III Sobieski School of any increase in the rental fee prior within ten (10) days of the Jan III Sobieski School notifying the School District of its intent to renew the Agreement.

5.5 **Notices** - All notices required hereunder shall be in writing and shall be served personally or by registered or certified mail, return receipt requested, upon the other party's Superintendent or Director at the party's principal administrative offices, or that individual's designee. Notices which must be made regarding rescheduling activities or use should first be made by telephone or facsimile.

Contact information for the parties is as follows below:

SCHOOL DISTRICT: Micheal DeBartolo, Business Manager (designee)
700 North Schoenbeck Road
Prospect Heights, Illinois 60070
(847) 870-5552 Telephone
(847) 870-3896 Facsimile
mdebartolo@d23.org Email

JAN SOBIELSKI SCHOOL: Krzysztof Szczepaniec, Director
(773) 777-2223 Telephone
() - Facsimile
samuraj000@gmail.com Email

3. All other provisions of the Agreement will remain in full force and effect during the extended term of this 2nd Addendum.

BOARD OF EDUCATION OF
PROSPECT HEIGHTS SCHOOL
DISTRICT NO. 23, Cook County, Illinois

JAN III SOBIESKI SCHOOL,
an Illinois not-for-profit

By: _____
President

By: _____
Its Duly Authorized Representative

Attest: _____
Secretary

Dated: _____

Dated: _____

**Revenue and Expense Projections
FY2017 to FY2020**

	Actual Unaudited 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20
--	--------------------------------	----------------------	----------------------	----------------------	----------------------

NON-RESTRICTED OPERATING FUNDS

REVENUES

Education	\$17,412,765	\$17,856,498.00	\$18,347,552	\$18,852,109	\$19,370,542
Operations and Maintenance	\$1,402,222	\$1,502,522.00	\$1,543,841	\$1,586,297	\$1,629,920
Transportation	\$1,133,402	\$1,258,604.00	\$1,293,216	\$1,328,779	\$1,365,320
TOTAL REVENUES	\$19,948,389	\$20,617,624	\$21,184,609	\$21,767,185	\$22,365,783

EXPENDITURES

Education	\$17,007,441	\$17,767,000	\$18,300,010	\$18,849,010	\$19,414,481
Operations and Maintenance	\$1,405,721	\$1,500,105	\$1,515,106	\$1,530,257	\$1,545,560
Transportation	\$1,154,797	\$1,226,512	\$1,251,042	\$1,276,063	\$1,301,584
TOTAL EXPENDITURES	\$19,567,959	\$20,493,617	\$21,066,158	\$21,655,330	\$22,261,625

EXCESS (DEFICIT) FOR FISCAL YEAR	\$380,430	\$124,007	\$118,450	\$111,855	\$104,158
Fund Transfer -- Capital Projects	-\$1,150,000	\$0	\$0	\$0	\$0
Fund Transfer -- Debt Service (Copiers/Printers/iPads)	-\$134,500	\$0	\$175,000	\$119,000	\$119,000
BEGINNING BALANCE	\$8,542,937	\$7,638,867	\$7,762,874	\$8,056,324	\$8,287,179
ENDING BALANCE	\$7,638,867	\$7,762,874	\$8,056,324	\$8,287,179	\$8,510,338

Percent of Operating Funds to Next FY Expenditures	37.27%	36.85%	37.20%	37.23%	TBD
--	--------	--------	--------	--------	-----

REVENUE Projections:

Based upon 2.75% growth (0.70 % CPI; all other dollars anticipated to grow at same levels as for 2016-17)

EXPENSE Projections:

Based upon 3% increase in Fund 10, 1.10% in Fund 20 and 5% in Fund 40 (17-18; bus bid) with 2.5% for additional years

FUND TRANSFER Projections:

Based upon addition of Ross iPads in 2017-18, potential new iPads in 2018-19 with other iPads being owned and no longer leased

FY 2017 Education Fund Expenditures

<i>Function Code</i>	<i>Function Description</i>	September 2015 Version <i>FY 16 Adopted Budget</i>	September 14, 2016 Version <i>FY 17 FINAL Budget</i>	<i>FY16 to FY17 \$ Change</i>	<i>FY16 to FY17 % Change</i>
10.1110	Elementary Education	\$3,771,721.00	\$3,795,415.54	\$23,694.54	0.63%
10.1111	Reading Resource Programs	\$452,536.00	\$480,009.75	\$27,473.75	6.07%
10.1113	Art Program	\$169,872.00	\$172,001.91	\$2,129.91	1.25%
10.1114	Band Program	\$179,101.00	\$172,221.85	-\$6,879.15	-3.84%
10.1115	Music Program	\$29,270.00	\$34,295.00	\$5,025.00	17.17%
10.1116	P.E. Program	\$576,235.00	\$592,542.87	\$16,307.87	2.83%
10.1117	Chorus Program	\$66,959.00	\$68,642.32	\$1,683.32	2.51%
10.1118	Orchestra Program	\$56,083.00	\$51,776.00	-\$4,307.00	-7.68%
10.1119	Foreign Language Program	\$350.00	\$500.00	\$150.00	42.86%
10.1120	Middle School Education	\$1,838,354.00	\$1,759,967.69	-\$78,386.31	-4.26%
10.1121	6th Grade Education	\$2,000.00	\$2,250.00	\$250.00	12.50%
10.1122	7th Grade Education	\$3,300.00	\$2,000.00	-\$1,300.00	-39.39%
10.1123	8th Grade Education	\$2,400.00	\$2,000.00	-\$400.00	-16.67%

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	September 14, 2016 Version FY 17 FINAL Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change
10.1205	Special Education	\$2,147,537.00	\$2,245,752.08	\$98,215.08	4.57%
10.1225	Pre-K Special Education Program	\$271,319.00	\$437,922.99	\$166,603.99	61.41%
10.1250	Title I - 4300 Program	\$115,179.00	\$115,179.00	\$0.00	0.00%
10.1410	STEM Program	\$56,424.00	\$50,838.58	-\$5,585.42	-9.90%
10.1412	Consumer & Family Services Program	\$59,771.00	\$59,983.00	\$212.00	0.35%
10.1501	Clubs	\$23,319.00	\$10,750.00	-\$12,569.00	-53.90%
10.1502	Fine/Performing Arts Activities	\$18,064.00	\$20,000.00	\$1,936.00	10.72%
10.1503	Interscholastic Sports	\$76,455.00	\$73,700.00	-\$2,755.00	-3.60%
10.1504	Intramural Sports	\$13,500.00	\$17,250.00	\$3,750.00	27.78%
10.1610	ESY Summer School Program	\$119,534.00	\$121,223.15	\$1,689.15	1.41%
10.1800	Bilingual Programs	\$604,689.00	\$725,930.93	\$121,241.93	20.05%
10.1912	K-8 Programs - Private Tuition	\$175,000.00	\$75,000.00	-\$100,000.00	-57.14%
10.2112	Support Services	\$23,000.00	\$23,000.00	\$0.00	0.00%
10.2113	Social Work Services	\$302,400.00	\$288,766.29	-\$13,633.71	-4.51%

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	September 14, 2016 Version FY 17 FINAL Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change
10.2130	Occupational Therapist Services	\$191,892.00	\$236,359.27	\$44,467.27	23.17%
10.2131	Physical Therapist	\$118,387.00	\$107,540.00	-\$10,847.00	-9.16%
10.2134	Nurse Services	\$181,655.00	\$205,164.67	\$23,509.67	12.94%
10.2140	Psychological Services	\$232,063.00	\$264,556.17	\$32,493.17	14.00%
10.2150	Speech Pathology/Audiology Services	\$406,924.00	\$502,615.61	\$95,691.61	23.52%
10.2159	Assistive Technology (NEW)	\$0.00	\$17,800.00	\$17,800.00	NA
10.2190	Other Support Services	\$2,254.00	\$2,250.00	-\$4.00	-0.18%
10.2191	Crossing Guards	\$32,000.00	\$40,000.00	\$8,000.00	25.00%
10.2192	PALS Program	\$0.00	\$2,250.00	\$2,250.00	NA
10.2210	Improvement of Instruction Services	\$239,747.00	\$295,751.45	\$56,004.45	23.36%
10.2222	School Library Services	\$380,948.00	\$393,265.34	\$12,317.34	3.23%
10.2225	Computer Assisted Instructional Services	\$719,175.00	\$805,592.00	\$86,417.00	12.02%
10.2230	Assessment/Testing Services	\$26,200.00	\$35,000.00	\$8,800.00	33.59%

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	September 14, 2016 Version FY 17 FINAL Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change
10.2310	Board of Education Services	\$38,500.00	\$48,500.00	\$10,000.00	25.97%
10.2321	Office of Superintendent Services	\$276,818.00	\$309,863.22	\$33,045.22	11.94%
10.2369	Legal Services	\$75,000.00	\$50,000.00	-\$25,000.00	-33.33%
10.2410	Office of Principal Services	\$1,026,027.00	\$1,147,715.29	\$121,688.29	11.86%
10.2510	Office of Business Manager Services	\$135,444.00	\$142,846.06	\$7,402.06	5.47%
10.2520	Fiscal Services	\$153,686.00	\$213,903.65	\$60,217.65	39.18%
10.2560	Food Services	\$386,750.00	\$403,000.00	\$16,250.00	4.20%
10.2570	Internal Services	\$30,745.00	\$35,000.00	\$4,255.00	13.84%
10.2620	Planning & Research Services	\$25,000.00	\$25,000.00	\$0.00	0.00%
10.2630	Information Services	\$102,550.00	\$100,600.00	-\$1,950.00	-1.90%
10.2640	Staff Services	\$111,739.00	\$125,683.78	\$13,944.78	12.48%
10.2660	Data Processing Services	\$31,000.00	\$33,500.00	\$2,500.00	8.06%
10.2900	Other Support Services	\$350.00	\$350.00	\$0.00	0.00%

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	September 14, 2016 Version FY 17 FINAL Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change
10.2910	Medicaid Claim Services	\$2,000.00	\$2,000.00	\$0.00	0.00%
10.2920	Translation Services	\$3,250.00	\$3,250.00	\$0.00	0.00%
10.3500	Extended Day Program (EDP) Services	\$172,589.00	\$140,975.02	-\$31,613.98	-18.32%
10.3900	Other Community Services	\$5,000.00	\$750.00	-\$4,250.00	-85.00%
10.4120	Payments Special Education Programs - Services	\$200,772.00	\$200,000.00	-\$772.00	-0.38%
10.4220	Payments Special Education Programs - Tuition	\$556,058.00	\$392,000.00	-\$164,058.00	-29.50%
10.6000	Provision for Contingencies	\$85,000.00	\$85,000.00	\$0.00	
Total Budgeted Amount		\$17,103,895.00	\$17,767,000.46	\$663,105.46	
Total \$ Increase/Decrease Over FY 2016			\$663,105.46		
Total % Increase/Decrease Over FY 2016			3.88%		
			\$6,448,082.00	Beginning Fund Balance	
			\$17,856,498.00	Revenues	
			\$24,304,580.00	Total Funds	
			\$17,767,000.46	Expenses	
			\$6,537,579.54	Total Ending Fund Balance	

FY 2017 Operations & Maintenance Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	September 14, 2016 Version		FY16 to FY17 % Change
			FY 17 FINAL Budget	FY16 to FY17 \$ Change	
20.2541	Office of Buildings & Grounds Supervisor	\$0.00	\$96,200.00	\$96,200.00	
20.2542	Care & Upkeep of Buildings Services	\$1,341,407.00	\$1,310,904.50	-\$30,502.50	-2.27%
20.2543	Care & Upkeep of Grounds Services	\$85,000.00	\$77,500.00	-\$7,500.00	-8.82%
20.2544	Care & Upkeep of Equipment Services	\$0.00	\$5,000.00	\$5,000.00	
20.2545	Care & Upkeep of Vehicles Services	\$47,500.00	\$10,500.00	-\$37,000.00	-77.89%
	Total Budgeted Amount	\$1,473,907.00	\$1,500,104.50	\$26,197.50	
	Total \$ Increase/Decrease Over FY 2016		\$26,197.50		
	Total % Increase/Decrease Over FY 2016		1.78%		

\$572,524.00 Beginning Fund Balance
 \$1,502,522.00 Revenues
 \$2,075,046.00 Total Funds

 \$1,500,104.50 Expenses

 \$574,941.50 Total Ending Fund Balance

FY 2017 Debt Service Fund Expenditures

<i>Function Code</i>	<i>Function Description</i>	<i>FY 16 Adopted Budget</i>	September 14, 2016 Version		
			<i>FY 17 FINAL Budget</i>	<i>FY16 to FY17 \$ Change</i>	<i>FY16 to FY17 % Change</i>
30.5220	Interest on Long-Term Debt	\$354,013.00	\$342,012	-\$12,001.00	-3.39%
30.5320	Principal Payment on Long-Term Debt	\$801,000.00	\$841,000	\$40,000.00	4.99%
30.5370	Capital Lease Principal	\$134,540.00	\$190,767	\$56,227.00	41.79%
	Total Budgeted Amount	\$1,289,553.00	\$1,373,779	\$84,226.00	
	Total \$ Increase/Decrease Over FY 2016		\$168,452.00		
	Total % Increase/Decrease Over FY 2016		6.53%		

\$413,695.00 Beginning Fund Balance
 \$1,167,922.00 Revenues
 \$1,581,617.00 Total Funds

 \$1,373,779.00 Expenses

 \$207,838.00 Total Ending Fund Balance

FY 2017 Transportation Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	September 14, 2016 Version FY 17 FINAL Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change
40.2551	Regular Transportation	\$1,028,776.00	\$1,000,512	-\$28,264.10	-2.75%
40.2552	Special Education Transportation	\$109,039.00	\$121,000	\$11,961.00	10.97%
40.2900	Other Support Services	\$10,000.00	\$5,000	-\$5,000.00	-50.00%
40.4120	Payments Special Education Program Services	\$100,000.00	\$100,000	\$0.00	0.00%
	Total Budgeted Amount	\$1,247,815.00	\$1,226,512		
	Total \$ Increase/Decrease Over FY 2016		-\$21,303.10		
	Total % Increase/Decrease Over FY 2016		-1.71%		

\$600,054.00 Beginning Fund Balance
 \$1,258,604.00 Revenues
 \$1,858,658.00 Total Funds

 \$1,226,511.90 Expenses

 \$632,146.10 Total Ending Fund Balance

FY 2017 Capital Projects Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	September 14, 2016 Version		FY16 to FY17 \$ Change	FY16 to FY17 % Change
			FY 17 FINAL Budget			
60.2530	Construction Services	\$2,594,262	\$0		-\$2,594,262	-100.00%
60.2533	Architect Services	\$0	\$0		\$0	NA
Total Budgeted Amount		\$2,594,262	\$0		-\$2,594,262	
Total \$ Increase/Decrease Over FY 2016					-\$2,594,262	
Total % Increase/Decrease Over FY 2016						-100%

\$5,698.00 Beginning Fund Balance
 \$0.00 Revenues
 \$5,698.00 Total Funds

 \$0.00 Expenses

 \$5,698.00 Total Ending Fund Balance

FY 2017 Working Cash Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	September 14, 2016 Version		FY16 to FY17 \$ Change	FY16 to FY17 % Change
			FY 17 FINAL Budget			
NONE	NONE	NO Expenses Budgeted	No Expenses Proposed		NA	NA
	Total Budgeted Amount	\$0	\$0			
	Total \$ Increase/Decrease Over FY 2016		NA			
	Total % Increase/Decrease Over FY 2016		NA			

\$3,898.00 Beginning Fund Balance
 \$0.00 Revenues
 \$3,898.00 Total Funds

 \$0.00 Expenses
 \$3,898.00 Total Ending Fund Balance

FY 2017 Tort Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	September 14, 2016 Version		FY16 to FY17 \$ Change	FY16 to FY17 % Change
			FY 17 FINAL Budget			
80.2362	Workers Compensation	\$119,000	\$116,654		-\$2,346	-1.97%
80.2363	Unemployment Payment Services	\$30,000	\$15,000		-\$15,000	-50.00%
80.2364	Property/Liability Insurance Program Services	\$50,000	\$55,000		\$5,000	10.00%
80.2369	Legal Services	\$0	\$0		\$0	NA
	Total Budgeted Amount	\$199,000	\$186,654			
	Total \$ Increase/Decrease Over FY 2016				-\$12,346	
	Total % Increase/Decrease Over FY 2016					-6.20%

\$12,251.00 Beginning Fund Balance
 \$150,905.00 Revenues
 \$163,156.00 Total Funds

 \$186,654.00 Expenses

 -\$23,498.00 Total Ending Fund Balance



PROSPECT HEIGHTS SCHOOL DISTRICT 23

700 N. SCHOENBECK ROAD PROSPECT HEIGHTS, ILLINOIS 60070

District Office
PHONE: (847) 870-3850
FAX: (847) 870-3896

Eisenhower School
PHONE: (847) 870-3875
FAX: (847) 870-3877

Ross School
PHONE: (847) 870-3868
FAX: (847) 870-3898

Sullivan School
PHONE: (847) 870-3865
FAX: (847) 870-8113

MacArthur Middle School
PHONE: (847) 870-3879
FAX: (847) 870-3881

MEMORANDUM

TO: Superintendent

CC: Board of Education

FROM: Micheal DeBartolo
Business Manager

DATE: September 9, 2016

RE: BOARD ACTION – Resolution appointing Franczek Radelet as legal counsel for all new property tax appeal and property tax rate objection cases

BACKGROUND:

The purpose of this resolution is to appoint Franczek Radelet as legal counsel for Prospect Heights School District 23 in any and all new/future property tax appeal and property tax rate objection cases. By approving Franczek Radelet as counsel for District 23 in these cases it allows District 23 and District 214 to enter into an Intergovernmental Agreement that will permit cost sharing on a pro rata share of the taxing bodies proportionate percentage of the tax bill being challenged. This will permit for significant cost savings and a succinct strategy on these matters.

Hauser Rizzo will continue to work on all current property tax appeals and property tax rate objections for which it has appeared. Upon approval of this Resolution, such direction will be provided.

RECOMMENDATION:

Based upon discussion and concurrence with the Finance Committee, the Business office recommends approval of this Resolution authorizing Franczek Radelet to intervene on behalf of Prospect Heights School District 23 in all new and future property tax appeals and property tax rate objections filed against District 23.

**Resolution Authorizing Intervention
in Proceedings before the
State of Illinois Property Tax Appeal Board**

Whereas, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of the parcel or parcels of real property with the Illinois Property Tax Appeal Board (“PTAB”); and

Whereas, a reduction granted by the PTAB in the assessed value of a parcel or parcels located within the boundaries of Prospect Heights School District No. 23 will lead to the issuance of a real estate tax refund from the current collections of the Board of Education of Prospect Heights School District No. 23 (the “ Board”); and

Whereas, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district’s revenue interest in the assessed value of a parcel or parcels; and

Whereas, the time period during which a taxing district may intervene is 60 days after the postmark date of the notice from the Cook County Board of Review of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

Whereas, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board’s real property tax base by intervening in PTAB appeals filed on parcels within the boundaries of the Board.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Board of Education of Prospect Heights School District No. 23, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.
2. The Board hereby authorizes Franczek Radelet P.C., as its legal representative, to: a) file a Request to Intervene in Appeal Proceedings in all 2014-2018 assessment-year appeals filed at the PTAB for which the Board receives notice from the Cook County Board of Review and b) represent the Board’s interests in those proceedings.
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution.
5. This Resolution shall be in force and effect upon its adoption.

After a full and complete discussion thereof, Member _____ moved that the foregoing Resolution be adopted and Member _____ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: _____

NAYS: _____

Abstaining: _____

PRESENT: _____

Absent from Meeting: _____

The President declared the motion carried and the Resolution duly adopted.

Dated: _____

By: _____
President, Board of Education

ATTEST

Secretary, Board of Education





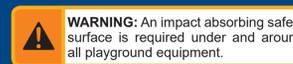
Zenon Company

System Type **R-3.5** | **Eisenhower School**

For Kids Ages **5-12** | Project# ZCY165E766A | DATE: 6/17/2016



This playground system design meets the requirements for access under the Accessibility Guidelines when properly installed over accessible surfacing.



WARNING: An impact absorbing safety surface is required under and around all playground equipment.

IMPORTANT: The colors shown are for illustration purposes only. Actual colors may vary. Contact your Playcraft Rep for accurate color samples.



Manufactured by Krauss Craft, Inc.

PROSPECT HEIGHTS SCHOOL DISTRICT 23
FY 2016 Administrator/Teacher Salary and Benefits Report

Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
Akdeniz	Christine	\$48,482	0	12	0	0	\$281	\$15,580
Akhteebo	Megan	\$46,013	0	12	0	0	\$267	\$17,020
Alexander	David	\$63,746	0	12	0	0	\$370	\$8,176
Allen	Christina	\$47,136	0	12	0	0	\$273	\$8,108
Alms	Christopher	\$77,250	0	12	0	0	\$8,509	\$22,412
Anderson	Gail	\$90,232	0	12	0	0	\$523	\$8,453
Angelaccio	Donald	\$140,201	20	15	0	0	\$15,444	\$23,650
Antosiak	Christina	\$28,636	0	12	0	0	\$166	\$229
Argentine	Kelly	\$48,482	0	12	0	0	\$281	\$8,119
Atkinson	Mark	\$47,136	0	12	0	0	\$273	\$8,108
Balla	Stacy	\$48,482	0	12	0	0	\$281	\$8,119
Baran	Nicole	\$25,538	0	12	0	0	\$148	\$5,363
Basile	Kim	\$61,502	0	12	0	0	\$357	\$17,144
Bazan	Kevin	\$54,329	0	12	0	0	\$315	\$5,504
Bearwald	Kristen	\$61,502	0	12	0	0	\$357	\$8,223
Becker	Michael	\$49,830	0	12	0	0	\$289	\$433
Behun	Joseph	\$56,114	0	12	0	0	\$325	\$8,180
Bell	Karen	\$98,910	0	12	0	0	\$574	\$15,983
Bennett	Inge	\$78,561	0	12	0	0	\$456	\$11,062
Broms	Marianne	\$49,830	0	12	0	0	\$289	\$16,876
Brunner	Kim	\$92,700	0	12	0	0	\$538	\$8,472
Brusso	Lisa	\$73,173	0	12	0	0	\$424	\$9,005
Butts	Emily	\$43,387	0	12	0	0	\$252	\$2,386

PROSPECT HEIGHTS SCHOOL DISTRICT 23
FY 2016 Administrator/Teacher Salary and Benefits Report

Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
Caspari	Amy	\$92,700	0	12	0	0	\$538	\$17,394
Casurella	LuAnn	\$101,143	0	12	0	0	\$587	\$17,461
Chartouni	Nazera	\$78,561	0	12	0	0	\$456	\$18,626
Cisneros	Jose	\$43,387	0	12	0	0	\$252	\$765
Crum	Lindsey	\$48,482	0	12	0	0	\$281	\$8,119
Curran	Rachel	\$24,043	0	12	0	0	\$139	\$1,467
Curtis	Craig	\$104,040	0	15	0	0	\$11,460	\$9,876
Czarkowski	Lawrence	\$70,480	0	12	0	0	\$409	\$17,216
DeBartolo	Micheal	\$118,000	20	15	0	0	\$12,998	\$2,528
Derrico	Kristen	\$29,725	0	12	0	0	\$172	\$5,699
Dolwick	Erin	\$65,812	0	12	0	0	\$382	\$17,179
Donohue	Cindy	\$73,173	0	12	0	0	\$424	\$17,237
Emberton	Sheena	\$51,363	0	12	0	0	\$298	\$7,796
Espinos	Nina	\$57,910	0	12	0	0	\$336	\$18,461
Fahey	Kayleen	\$43,938	0	12	0	0	\$255	\$770
Fleischmann	Candice	\$34,746	0	12	0	0	\$202	\$278
Forrest	Eileen	\$45,301	0	12	0	0	\$263	\$4,175
Funk	Kelly	\$54,319	0	12	0	0	\$315	\$8,165
Ganek	Kristene	\$68,235	0	12	0	0	\$396	\$17,198
Garceau	Pamela	\$97,430	0	12	0	0	\$565	\$8,510
Gardiner	Debbie	\$99,846	0	12	0	0	\$579	\$8,529
Gember	Mary Ann	\$98,910	0	12	0	0	\$574	\$1,210
Godek	Kasey	\$42,446	0	12	0	0	\$246	\$1,447

PROSPECT HEIGHTS SCHOOL DISTRICT 23
FY 2016 Administrator/Teacher Salary and Benefits Report

Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
Goldberg	Paula	\$78,223	0	12	0	0	\$454	\$17,278
Goscinski-Jones	Joy	\$48,482	0	12	0	0	\$281	\$9,271
Grafman	Joel	\$67,383	0	12	0	0	\$391	\$22,567
Grischow	Sherrie	\$70,480	0	12	0	0	\$409	\$8,295
Halpin	Jill	\$70,467	0	12	0	0	\$409	\$17,041
Hanes	Priscilla	\$47,136	0	12	0	0	\$273	\$8,108
Hartmann	Linda	\$70,480	0	12	0	0	\$409	\$8,738
Hastings	Rachael	\$44,891	0	12	0	0	\$260	\$359
Hauschild	Iwona	\$44,912	0	12	0	0	\$260	\$10,921
Heidenescher	Sara	\$61,947	0	12	0	0	\$359	\$8,216
Henehan	Ingrid	\$92,700	0	12	0	0	\$538	\$17,394
Hernandez	Jodi	\$99,321	0	12	0	0	\$576	\$9,215
Herzog	Kristen	\$70,282	0	12	0	0	\$408	\$8,293
Howitz	Michael	\$44,891	0	12	0	0	\$260	\$8,090
Hurley	Janice	\$84,396	0	12	0	0	\$490	\$17,327
Jackson	Laura	\$44,891	0	12	0	0	\$260	\$8,090
Jenkins	Marlys	\$101,143	0	12	0	0	\$587	\$18,807
Joffe	Melissa	\$63,747	0	12	0	0	\$370	\$6,798
Kalaras	Athena	\$92,700	0	12	0	0	\$538	\$17,394
Kamara-Ibrahim	Aliaa	\$54,319	0	12	0	0	\$315	\$15,626
Kaspari	Tammy	\$74,564	0	12	0	0	\$432	\$8,327
Kevil	Meghan	\$57,910	0	12	0	0	\$336	\$17,116
Kreiman	Cheryl	\$63,747	0	12	0	0	\$370	\$8,239

PROSPECT HEIGHTS SCHOOL DISTRICT 23
FY 2016 Administrator/Teacher Salary and Benefits Report

Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
Kutcher	Michelle	\$92,700	0	12	0	0	\$538	\$17,394
Lambatos	Lucas	\$119,796	0	15	0	0	\$13,196	\$24,674
Lee	Steven	\$126,762	0	15	0	0	\$13,963	\$23,386
Leja	Maggie	\$56,114	0	12	0	0	\$325	\$8,180
Levato	Angela	\$65,990	0	12	0	0	\$383	\$17,180
Lopez	Meghan	\$56,114	0	12	0	0	\$325	\$867
Lynch	Abigail	\$42,446	0	12	0	0	\$246	\$7,687
MacTavish	Tara	\$99,846	0	12	0	0	\$579	\$17,451
Magid	Ani	\$81,479	0	12	0	0	\$473	\$8,383
Mailloux	Amy	\$84,396	0	12	0	0	\$490	\$710
Malek	Michael	\$56,114	0	12	0	0	\$325	\$7,507
Mariconda	Melissa	\$47,136	0	12	0	0	\$273	\$17,029
Martin	Katherine	\$46,296	0	12	0	0	\$269	\$661
Marwitz	Mary	\$52,747	0	12	0	0	\$306	\$8,842
Mass	Allison	\$46,013	0	12	0	0	\$267	\$8,035
Matthews	Rachel	\$75,296	0	12	0	0	\$437	\$8,333
McWilliams	Mary Beth	\$59,706	0	12	0	0	\$346	\$18,583
Meziere	Traci	\$99,500	0	15	0	0	\$10,960	\$21,982
Miller	Robert	\$78,561	0	12	0	0	\$456	\$1,736
Mullaney	Julie	\$54,319	0	12	0	0	\$315	\$17,087
Murray	Julie	\$92,700	0	12	0	0	\$538	\$17,394
Murray	Megan	\$52,747	0	12	0	0	\$306	\$8,153
Nelson	Marilyn	\$81,479	0	12	0	0	\$473	\$8,383

PROSPECT HEIGHTS SCHOOL DISTRICT 23
FY 2016 Administrator/Teacher Salary and Benefits Report

Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
O'Brien	Christine	\$46,013	0	12	0	0	\$267	\$8,099
O'Connor	Stephanie	\$43,938	0	12	0	0	\$255	\$8,082
Peckworth	Susan	\$63,746	0	12	0	0	\$370	\$8,241
Pennell	Susan	\$75,867	0	12	0	0	\$440	\$8,338
Perillo	Daniel	\$63,746	0	12	0	0	\$370	\$17,162
Petrusha	Carol	\$95,545	0	12	0	0	\$554	\$8,495
Polster	Tina	\$73,173	0	12	0	0	\$424	\$17,237
Racusen	Carly	\$54,319	0	12	0	0	\$315	\$8,165
Ranieri	Carolyn	\$27,451	0	15	0	0	\$3,144	\$8,313
Rieger	Megan	\$63,747	0	12	0	0	\$370	\$8,241
Ritter	Stephanie	\$63,747	0	12	0	0	\$370	\$1,618
Robertson	Lora	\$67,497	0	12	0	0	\$391	\$17,192
Robideau	Linda	\$93,055	0	12	0	0	\$540	\$8,475
Rollefson	Gail	\$56,114	0	12	0	0	\$326	\$17,101
Rozner	Amy	\$78,561	0	12	0	0	\$456	\$17,281
Sabath	Michelyn	\$76,006	0	12	0	0	\$441	\$17,260
Samp	Jenna	\$44,891	0	12	0	0	\$260	\$7,419
Schlomann	Jill	\$68,235	0	12	0	0	\$396	\$17,198
Schmidt	Lisa	\$56,114	0	12	0	0	\$325	\$17,101
Sobczak	Coreen	\$75,867	0	12	0	0	\$440	\$7,667
Souri	Lauren	\$28,188	0	12	0	0	\$164	\$243
Sroka	Chrystyna	\$87,817	0	15	0	0	\$9,673	\$22,620
Stasi	Tina	\$70,282	0	12	0	0	\$408	\$17,214

PROSPECT HEIGHTS SCHOOL DISTRICT 23
FY 2016 Administrator/Teacher Salary and Benefits Report

	Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
	Stavropoulos	Maria	\$80,250	0	15	0	0	\$8,840	\$22,436
	Sterba	Ashley	\$48,742	0	12	0	0	\$283	\$425
	Stoken	Beth	\$17,952	0	12	0	0	\$104	\$144
	Stolton	Gina	\$75,867	0	12	0	0	\$440	\$18,605
	Strachn	Kimberly	\$75,867	0	12	0	0	\$440	\$17,259
	Sullivan	Carly	\$52,747	0	12	0	0	\$306	\$8,153
	Teramoto	Jeni	\$57,910	0	12	0	0	\$336	\$18,461
	Tomasik	Margaret	\$61,502	0	12	0	0	\$357	\$8,223
	Ubert	Nadine	\$65,990	0	12	0	0	\$383	\$18,526
	Valderrama	Michelle	\$64,270	0	12	0	0	\$373	\$8,688
	Valladares	Denisse	\$31,446	0	12	0	0	\$182	\$11,924
	Vasilakos	Sandra	\$61,502	0	12	0	0	\$357	\$527
	Walker	Ann	\$27,578	0	12	0	0	\$160	\$221
	Walsh	Patricia	\$87,315	0	12	0	0	\$506	\$8,429
	Weadley	Catherine	\$92,769	0	12	0	0	\$538	\$8,473
	Wilson	Debra	\$197,417	20	15	0	0	\$21,746	\$24,944
	Windsor	Megan	\$49,744	0	12	0	0	\$288	\$18,396
	Wright	Leon	\$80,020	0	12	0	0	\$464	\$17,292
	Wright	Lisa	\$92,700	0	12	0	0	\$538	\$776
	Yager	Betsy	\$96,493	0	12	0	0	\$563	\$8,507
	Zaveduk	Abra	\$84,396	0	12	0	0	\$490	\$9,539
	Zbaraz	Bonnie	\$96,041	0	12	0	0	\$557	\$17,420

PROSPECT HEIGHTS SCHOOL DISTRICT 23
 FY 2016 Administrator/Teacher Salary and Benefits Report

Legal Last Name	Legal First Name	Base Salary	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Contributions	Other Benefits
-----------------	------------------	-------------	---------------	-----------	---------	-----------	--------------------------	----------------

Total Base Salary \$9,264,869

Total Retirement Contributions \$176,841

Total Other Benefits \$1,503,984

Total Salary & Benefits \$10,945,694



PROSPECT HEIGHTS SCHOOL DISTRICT 23

700 N. SCHOENBECK ROAD PROSPECT HEIGHTS, ILLINOIS 60070

District Office
PHONE: (847) 870-3850
FAX: (847) 870-3896

Eisenhower School
PHONE: (847) 870-3875
FAX: (847) 870-3877

Ross School
PHONE: (847) 870-3868
FAX: (847) 870-3898

Sullivan School
PHONE: (847) 870-3865
FAX: (847) 870-8113

MacArthur Middle School
PHONE: (847) 870-3879
FAX: (847) 870-3881

MEMORANDUM

TO: Superintendent

CC: Board of Education

FROM: Micheal DeBartolo
Business Manager

DATE: September 9, 2016

RE: BOARD INFORMATION
IGA with Community Consolidated School District 21: Bus Bid 2017 - 2020

As you are aware, the contract for student transportation services was awarded to the successful bidder, First Student, for the 2011-12 school year. The contract expired at the end of the 2014-15 school year. The contract was extended for two (2) years, as permitted by law, on or about April 8, 2015 by the Board of Education.

Based upon the change in schedule times and school year, District 214 is not likely to be able to pair with District 23 and District 21 for student transportation services when the contract has to be rebid for the 2017-18 school year. As such, Community Consolidated School District 21 and Prospect Heights School District 23 have begun to prepare bid specifications for a joint bus bid (similar to the bid for the 2011-12 school year but without a 3rd partner). In doing so, the Illinois Association of School Boards and legal counsel for District 21 and 23 strongly recommend that the parties enter into an Intergovernmental Agreement.

At the respective meetings of each Board of Education in October 2016, the administration of both school districts will recommend approval of the IGA to bid transportation services and enter into contracts with the lowest, most responsible bidder.

The recommended timeline is as follows:

Approval of IGA and Bid Issuance:
District 23 (October 13th)

District 21 (October 20th)

Post Bid Documents:
District 23 (October 21st)

District 21: (October 21st)

Mandatory Pre-Bid Meeting:
District 23 (October 28th)

District 21: (October 28th)

Bid Opening:
District 23 (November 21st)

District 21: (November 21st)

Bid Award:
District 23 (December 14th)

District 21: (December 15th)