

**PROSPECT HEIGHTS SCHOOL DISTRICT 23
BOARD OF EDUCATION - REGULAR MEETING
WEDNESDAY, JULY 13, 2016
GRODSKY ADMINISTRATION CENTER at 7:00 PM**

Achieving excellence in learning through an equitable education for all.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

In an effort to keep Board meetings to a reasonable length, we ask visitors to make all statements regarding agenda items or other issues at this time.

II. COMMUNICATIONS

A. Election Judges Needed

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Cook County is in need of election day judges. The pay is \$175 for the day. Please forward this information to individuals you may know who may be willing to work.

III. COMMITTEE REPORTS

A. Building and Sites

No report.

B. I.A.S.B./ED-RED

Carol will report.

C. Policy

Martha will report.

D. School/Community Relations

No report.

E. N.S.S.E.O.

Carol will report.

F. Finance

Jeff will report.

G. Negotiations

No report.

IV. CONSENT AGENDA

I move to approve the consent agenda as presented.

A. Approval of Regular Meeting Minutes of June 15, 2016

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B. Approval of Executive Session Minutes of June 15, 2016

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C. Approval of Personnel Report

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V. FINANCIAL REPORT

I move to approve the financial report as presented.

A. Approval of Financial Report

B. Tuition Reimbursement Report

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VI. SUPERINTENDENT'S REPORT

A. Approval of the Tentative Budget (Action)

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Micheal has prepared an overview of the tentative budget. We continue to spend within our means. The overall increase in the budget is roughly 3.2%, salaries and insurance account for 68% of the increase. Our fund balances remain strong. Please remember we discontinued using the IMRF fund for fund balance purposes. We cannot transfer money out of the IMRF fund, so to use it artificially inflates our fund balance. You have been provided with the summary and supporting detail. The budget will continue to undergo minor adjustments as we finalize hiring, make insurance adjustments, etc. The hearing for the final budget will held in September. Please contact Micheal or myself if you have any questions.

I move to approve placing the 2016-2017 Tentative Budget on display and publish notice of a public hearing to occur on September 14, 2016 at 7:00 p.m.

B. Policy Updates (Action)

IASB recently reviewed our collective bargaining agreements for both the PHEA and the Custodian unit. They have updated language where our policies regarding those agreements are referenced. It now simply states, "Please refer to the applicable collective bargaining agreement(s)." ISBE recommends that these policies be updated with one reading and one motion.

I move to approve the policy updates as presented.

1. 5:35 Compliance with the Fair Labor Standards Act
2. 5:60 Expenses
3. 5:70 Religious Holidays
4. 5:150 Personnel Records, Maintenance, Access
5. 5:185 Family and Medical Leave
6. 5:200 Terms and Conditions of Employment, Dismissal
7. 5:250 Leave of Absence
8. 5:270 Employment At-Will, Compensation, Assignment
9. 5:290 Employment Termination & Suspensions
10. 5:300 Schedules and Employment year
11. 5:320 Evaluation
12. 5:330 Sick Days, Vacation, Holidays and Leave
13. 8:30 Exclusive Bargaining Representative Agent

C. ISBE Special Education Annual Determination Letter (Information)

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Each year ISBE examines all the required data that is collected from individual Districts regarding the multiple facets of maintaining all legal requirements of individualized special education plans (IEP's), as well as our overall special education population in terms of ethnic and racial diversity. Our program continues to achieve the highest possible score of four. Congratulations to Dr. Sroka and our entire special education and student service staff for their diligent efforts.

D. District Blueprint 2016 - 2018 (Information)

44

Input from our administrative team is complete regarding the District Blueprint through 2018.

Goal one reflects a focus on early childhood and kindergarten programming while maintaining our focus on instruction, curriculum and assessment.

Goal two reflects continued work on the website and social media. In addition, a parent survey to fine tune our communication channels will be conducted along with our biennial climate survey from the buildings.

Goal three reflects a focus on our ten-year life safety study and our ten year facilities maintenance plan.

E. Freedom of Information Act (FOIA) Request(s)

63

This was a commercial request for all purchase orders from March through June.

VII. RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

In an effort to keep Board meetings to a reasonable length, we ask visitors to make all statements regarding agenda items or other issues at this time.

VIII. OLD BUSINESS

IX. NEW BUSINESS

Item B is a revision to the Service Recognition policy. It moves the financial recognition award to post retirement. This helps prevent a situation where an employee could earn more than 6% within their final four years, which results in a penalty for the District.

A. Semi-Annual Review of Executive Session Minutes

According to Board Policy 2:220, the Board must conduct a semi-annual review of Executive Session Minutes, and also review audio recordings of closed meetings to determine whether: (1) there continues to be a need for confidentiality, or (2) the recordings no longer require confidential treatment and are available for public inspection. Additionally, after 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved its destruction. The Board's past practice has been to appoint the Secretary to review these minutes in a meeting with the Superintendent and make a recommendation at the August meeting.

B. 5:112 - Service Recognition Policy

Item B is a revision to the Service Recognition policy. It moves the financial recognition award to post retirement. This helps prevent a situation where an employee could earn more than 6% within their final four years, which results in a penalty for the District. It also provides for a \$25 increase per year to adjust for inflation and a reduction of years of

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service to 15. The reduction to 15 is more inclusive. It recognizes the contribution of those returning to the field after taking care of children or those employees who changed careers.

X. EXECUTIVE SESSION

I move we adjourn to Executive Session for matters regarding personnel, negotiations, litigation and purchase or lease of real property. There will be no action after Executive Session.

- A. Personnel
- B. Negotiations
- C. Litigation
- D. Purchase or Lease of Real Property

XI. ACTION TO BE TAKEN AFTER EXECUTIVE SESSION

There will be no action after Executive Session.

XII. ADJOURNMENT

DISTRICT ORGANIZATIONAL GOALS

- Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.
- Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23.
- Manage resources efficiently and effectively to align with District priorities while being fiscally responsible



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Suburban Cook County**

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\$175**

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Cathy Anderson
Executive Assistant for Human Resources and School Board Operations
Prospect Heights School District 23
Phone: 847/870-5553 Fax: 847/870-3896
canderson@d23.org

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT 23
JUNE 15, 2016
GRODSKY ADMINISTRATION CENTER

Mari-Lynn Peters, Board President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PRESENT: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

ABSENT: Mr. Bednar, Mr. Bowes

ALSO

PRESENT: Dr. Deb Wilson, Superintendent; Dr. Don Angelaccio, Assistant Superintendent for Instruction; Mr. Micheal DeBartolo, Business Manager

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

No one addressed the Board.

COMMUNICATIONS

CONGRATULATORY LETTER FROM THE GOVERNOR
REGARDING N.A.M.M. SELECTION

Dr. Wilson shared a letter from Governor Rauner congratulating District 23 for being selected as one of the National Association of Music Merchants (NAMM) Foundation's Best Communities for Music Education.

LETTER OF APPRECIATION FROM T.E.C.H. 2016

Dr. Wilson informed the Board that a letter from the TECH 2016 Conference was received congratulating Sullivan and Ross students and teachers for being selected

to participate. Library Media Specialist Gail Anderson brought the group to Springfield to participate in the conference held May 10, 2016.

NOTES OF APPRECIATION

Dr. Wilson shared notes of appreciation written by staff members thanking the Board for the Dairy Queen blizzards that were given as a token of appreciation for Teacher Appreciation Day.

BETSY ROSS WINNERS OF THE WHEELING AUTO CENTER ART CONTEST

Dr. Wilson informed the Board that Rachel Matthew's students participated in the Wheeling Auto Center annual car art contest. Students were to design a "Car of the Future." District 23 had two first place winners for their grade level. Lidia Smaga won for third grade and Isabel Nelson-Detorres for second grade. Both students won a \$100 prize.

RECOGNITION FROM S.W.A.N.C.C.

Dr. Wilson informed the Board that MacArthur was awarded a Certificate of Achievement from SWANCC for their implementation of waste reduction practices during the 2015-2016 school year. Students used practices such as water filling stations, recycling printer cartridges, and making trash to treasure art projects.

EDUCATOR PREP: PREPARING THE NEXT GENERATION OF INSTRUCTIONAL LEADERS

Dr. Wilson shared information regarding District 214's "Educator Prep" program, offering preparatory classes for future educators. District 23 is a participant of the project, working in tandem with D214.

REQUEST FOR BUS TRANSPORTATION FOR STUDENTS UNDER 1.5 MILES IN NON-HAZARDOUS NEIGHBORHOODS

Dr. Wilson shared a letter from parents asking for bus service for their neighborhood. They included a petition with over 25 family signatures.

STAFF RECOGNITION

Mrs. Peters added info about the Employee Recognition Dinner, which was very enjoyable. Mrs. Peters took a minute to recognize Dr. Wilson for her 25 years of service to District 23.

COMMITTEE REPORTS

Buildings and Sites: Mr. DeBartolo reported on the committee meeting held June 8th. The meeting centered on the selection of a new architectural firm. The district received fourteen bid responses that were narrowed down to five firms, which the committee interviewed. The committee is recommending their choice of ARCON to the Board under the Superintendent's Report.

IASB/ED-RED: Mrs. Botwinski reported that she attended the ED-RED meeting. Caryn Valdez talked about the general assembly, and the fact that no budget has yet passed. Now passing a budget will require a two-thirds majority vote. Ms. Valdez also talked about the impact to school districts.

Policy: No report.

School/Community Relations: No report.

NSSEO: Mrs. Botwinski reported on the NSSEO Governing Board's June meeting. The NSSEO Board recognized their seventeen retirees. They reviewed the annual needs assessment survey, from which pertinent comments and information was dispersed to individual districts. The 2016-2017 budget was approved.

Finance: Mrs. Peters reported on the Finance Committee meeting held June 7th. The committee discussed several items that will be presented under the Superintendent's Report, and discussed the tentative budget presentation to be made to the Board in July.

Negotiations: No report.

CONSENT AGENDA

APPROVAL OF REGULAR MEETING MINUTES

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the Regular Meeting Minutes of May 11, 2016 as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the Executive Session Minutes of May 11, as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

PERSONNEL REPORT

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the Personnel Report as presented, a copy of which is included with these minutes.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

ESTABLISHING REGULAR BOARD MEETINGS ON THE SECOND WEDNESDAY OF EACH MONTH AT THE GRODSKY ADMINISTRATION CENTER AT 7:00 P.M.

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to establish Regular Board Meetings on the second Wednesday of each month at the Grodsky Administration Center at 7:00 p.m.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

RESOLUTION ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS,
WORKMEN AND MECHANICAL EMPLOYEES OF PUBLIC WORKS OF PROSPECT
HEIGHTS SCHOOL DISTRICT 23

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanical Employees of Public Works of Prospect Heights School District 23 as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF FY2017 WORKERS COMPENSATION INSURANCE COVERAGE

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the Fiscal Year 2017 Workers Compensation Insurance Coverage as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF RESOLUTION FOR DISPOSAL OF SURPLUS
PROPERTY – IPAD 2 DEVICES

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the Resolution for Disposal of Surplus Property as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

I.A.S.B. RESOLUTION COMMITTEE FOR REDEFINING CAREER
AND COLLEGE READINESS

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the IASB Resolution Committee for Redefining Career and College Readiness as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

After the approval of the Consent Agenda, Dr. Wilson introduced the new Director of Buildings and Grounds, Mr. Brian Rominski, whose employment was ratified under the Personnel Report. Dr. Wilson also recognized the promotion of Dr. Chrys Sroka to Director of Special Education and Mrs. Maria Stavropoulos to Director of Technology.

FINANCIAL REPORT

Mrs. Peters moved and Mrs. Botwinski seconded the motion to approve the Financial Report as presented of bills in the amount of \$651,154.90 and the payroll for June in the amount of \$2,564,529.48.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

SUPERINTENDENT'S REPORT

SPECIAL OLYMPICS DISTRICT WIDE UPDATE

Dr. Wilson introduced Dr. Chrys Sroka, who along with special education teachers and several students, were in attendance to represent the group that works with the Young Athletes Program and Project Unify. The program provides health, sports and leadership opportunities to students with intellectual and physical disabilities.

Project Unify joins disabled and peer partners in activities, which at Eisenhower was the Young Athletes day when all students participated in sports, games and other activities. At Ross in Megan Ahkteebo's class, students brainstormed to create activities such as relay races, hot potato and freeze dancing that all students can participate in. Joy Goscinski's class at Sullivan followed the same format and included a cooking project. At MacArthur, Jodi Hernandez's group met before school to plan their activities, such as Respect Week, their annual fun run, and a unified basketball team, which competed in a unified tournament.

Dr. Sroka shared a video overview of the year's activities. The students in attendance shared their favorite memories of the school year.

APPROVAL OF DISTRICT ARCHITECT

Dr. Wilson introduced representatives of ARCON, the architectural firm being recommended to the Board as the Architect of Record for Prospect Heights School District 23. The representatives talked about the services they can provide to the district.

Mrs. Olsen moved and Mr. Novak seconded the motion to approve that ARCON be named as the Architect of record for Prospect Heights School District 23.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF ARCON TO CONDUCT BOTH THE 10-YEAR LIFE SAFETY AND 10-YEAR FACILITIES PLAN

Dr. Wilson explained that ARCON is also being recommended to conduct the district's 10-year Health and Life Safety Study and a 10-year maintenance and facilities plan.

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve ARCON to conduct the District's 10-year Health and Life Safety Study in conjunction with a 10-year maintenance and facilities plan in accordance with the terms of the attached agreement.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF 2.5 ADDITIONAL PROGRAM ASSISTANTS FOR SPECIAL EDUCATION STUDENTS

Dr. Wilson stated that the number of special education program assistants is driven by student Individual Education Plan (IEP) requirements and is budgeted for.

Mrs. Olsen moved and Mr. Novak seconded the motion to approve an increase of 2.5 additional program assistants for special education students for the 2016-2017 school year as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF ONE SECTION OF A SPECIAL EDUCATION PRE-K SELF-CONTAINED CLASSROOM

Dr. Wilson stated that Early Childhood special education needs are increasing and there are currently not as many state services for children age birth to three years old. Children enter the current program when they turn three. As the district needs to keep the number of students in a class within the guidelines, we need to add one section to Early Childhood to serve the population.

Mrs. Olsen moved and Mrs. Botwinski seconded the motion to approve the addition of one early childhood section to the staffing plan for 2016-2017.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF RESOLUTION FOR TRANSFER OF MONIES FROM EDUCATION FUND TO CAPITAL PROJECTS FUND – EISENHOWER PROJECT REIMBURSEMENT

Mr. DeBartolo explained that this motion and the next are to close out the geothermal project at Eisenhower that was completed in 2015. Adjustments were made because of loss of grant money, unencumbered invoices, add-ons and cost overruns.

Mrs. Olsen moved and Mr. Novak seconded the motion to approve the Resolution for Transfer of \$900,000 from the Education Fund into the Capital Projects Fund as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF RESOLUTION FOR TRANSFER OF MONIES FROM OPERATIONS AND MAINTENANCE FUND TO CAPITAL PROJECTS FUND – EISENHOWER PROJECT REIMBURSEMENT

Mr. Novak moved and Mrs. Olsen seconded the motion to approve the Resolution for Transfer of \$150,000 from Operations and Maintenance Fund to Capital Projects Fund for the Purpose of the Eisenhower Project Reimbursement as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF RESOLUTION FOR TRANSFER OF MONIES FROM EDUCATION FUND TO DEBT SERVICE FUND – FY2017 LEASES

Dr. Wilson explained that this motion is to cover the lease costs of the district copiers and iPads.

Mrs. Olsen moved and Mr. Novak seconded the motion to approve the Resolution for Transfer of \$134,540.05 From the Education Fund to the Debt Services Fund for the computer lease at MacArthur and for the lease for Impact Networking for District-wide Copiers & Printers as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

APPROVAL OF MODIFIED RESOLUTION FOR SALE OF PRUDENTIAL STOCK (ComputerShare)

Dr. Wilson explained that there are old shares of Prudential Stock owned by the district that Mr. DeBartolo is trying to close out. He may have accomplished this today through a process of securing a medallion from the district's bank, BMO. If reclaimed, the money will go into the Education Fund.

Mrs. Olsen moved and Mr. Novak seconded the motion to approve the Resolution Authorizing the Appointment of an Authorized Representative and Closure of Account to Receive Proceeds as presented.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

MACARTHUR MIDDLE SCHOOL REFLECTIONS ON THE 1:1 iPad IMPLEMENTATION

Dr. Angelaccio prepared a presentation of information gathered using the BrightBytes survey to gauge the success of the 1:1 iPad implementation at MacArthur. He talked about the various facets of the implementation plan and the learning curve on how to manage the devices in the classroom. The survey results

show improvement of perception by parents and most comments were positive. The feedback will be used to improve the rollout method used as the 1:1 iPad implementation is launched at Sullivan in September. As a whole, BrightBytes moved the district technology rating from proficient in 2015 to advanced in 2016.

SUMMER CURRICULUM PROJECTS

Dr. Wilson pointed the Board members to the list in their BoardBooks to see what will be undertaken for summer curriculum projects. There were no questions.

FREEDOM OF INFORMATION ACT (FOIA) REQUEST

Dr. Wilson informed the Board that a request and response were included with the Board materials. The request asked for results of any water testing the district had completed for lead. As there was no lead testing done, there were no reports shared.

RECOGNITION OF VISITORS AND VISITOR PARTICIPATION

Betsy Yager, a District 23 faculty member, asked to address the Board regarding the District 23 Jake Syzmanski Summer Camp Scholarship. She wanted the Board to know that they were able to provide funds to send two students to camp for the summer and another for 2 weeks.

Mrs. Monika Brejlak, 1517 E. Jane Ave, Arlington Heights, asked to address the Board regarding a busing request and petition sent to Board. Mrs. Brejlak gave Mr. DeBartolo the petition and wanted to make sure the Board has seen it and will consider their request. The condominiums behind their development get bus service, but they have been told that they can't walk their children to the condominium resident's stop. Mrs. Brejlak stated that one family is doing that and shouldn't get the service if others can't. She asked the Board to consider the request and is hoping for a positive outcome.

OLD BUSINESS

DISTRICT GOALS UPDATE

Dr. Wilson presented an update of the current district goals. There are three main goals. The first one relates to curriculum and the areas of interest and concern are covered, showing what has been done for the 2015-2016 school year and what is planned in the next two years. The second goal concerns communication and the update looks at the various methods being used and how well they are working,

such as using Facebook and Twitter and holding bilingual outreach activities. The last goal concerns fiscal responsibility and the district is moving forward on that with decisions like hiring a new architectural firm and beginning our 10-year life safety report and 10-year facilities and maintenance plan.

NEW BUSINESS

RESCHEDULE DATE FOR AUGUST REGULAR BOARD MEETING

At this time there is no need to reschedule the date for the regular meeting, which is August 10.

RESCHEDULE DATE FOR OCTOBER REGULAR BOARD MEETING

The regularly scheduled date for the October Board meeting is October 12. This is a non-attendance day. Board members will revisit this in July and have their calendars available.

BUSING PETITION

Mrs. Peters asked to discuss the busing petition that was brought up earlier in the meeting. She personally contacted some of the residents in the development that are affected. Mrs. Peters stated that she feels it is important to follow our adopted Board policies, but wants to ensure that policy is being followed across the board. Dr. Wilson added that it is not fiscally prudent at this time to add buses.

EXECUTIVE SESSION

Mrs. Botwinski moved and Mrs. Olsen seconded the motion to adjourn to Executive Session for purposes of discussing personnel, negotiations and litigation.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

The Board adjourned to Executive Session at 9:12 p.m.

OPEN SESSION

The Board returned to open session at 10:37 p.m.

ROLL CALL:

PRESENT: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

ABSENT: Mr. Bednar, Mr. Bowes

ADJOURNMENT

Mrs. Olsen moved and Mr. Novak seconded the motion to adjourn at 10:38 p.m.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

President

Secretary

MINUTES OF THE EXECUTIVE SESSION
OF THE
BOARD OF EDUCATION
PROSPECT HEIGHTS SCHOOL DISTRICT 23
JUNE 15, 2016
GRODSKY ADMINISTRATION CENTER

Mari-Lynn Peters, Board President, called the Executive Session to order at 9:37 p.m.

ROLL CALL:

PRESENT: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

ABSENT: Mr. Bednar, Mr. Bowes

ALSO

PRESENT: Dr. Deb Wilson, Superintendent; Dr. Don Angelaccio, Assistant Superintendent for Instruction; Mr. Micheal DeBartolo, Business Manager

PERSONNEL

The Board discussed rumors that were mentioned during a communications meeting with PHEA concerning food purchases, and that teachers would not be provided food next year. PHEA was assured this was not true. Buildings will be given dollar amounts in their Board budgets versus activity funds for food purchases. In a separate issue, a concern was raised that there were purchases made by a principal that were considered unnecessary. Next year everyone will be required to follow the guidelines. This may mean lowering amounts on credit cards or taking them away. Another option is for all food purchases to be pre-approved. Violators will be given a one-day unpaid suspension.

SUPERINTENDENT EVALUATION

From the information Dr. Wilson presented in her update of goals, the Board discussed a full day kindergarten program. Dr. Wilson presented slides showing the needs and the physical restrictions. The Board discussed the future needs of Pre-K and full day kindergarten and potential solutions.

ADJOURNMENT

Mrs. Olsen moved and Mr. Novak seconded the motion to return to Open Session at 10:37 p.m.

ROLL CALL:

AYES: Mrs. Botwinski, Mr. Chester, Mr. Novak, Mrs. Olsen, Mrs. Peters

NAYS: None

ABSENT: Mr. Bednar, Mr. Bowes

President

Secretary

**PART TIME EDUCATIONAL SUPPORT PERSONNEL AND SUBSTITUTES
SALARY SCHEDULES - 2016-2017**

7/11/16

PART-TIME BUILDING AIDES							
(Tied to teacher aide schedule. No more than 5 yrs. experience granted at hire)							
BUILDING	2013-2014	INCREASE	2014-2015	INCREASE	2015-2016	INCREASE	2016-2017
Flat Rate (4 Positions)	\$19.49	3.0%	\$20.46	3.00%	\$21.07	3.50%	21.81
PART-TIME PROGRAM ASSISTANTS							
(Tied to teacher aide schedule. No more than 5 yrs. Experience granted at hire)							
POSITION	2013-2014	INCREASE	2014-2015	INCREASE	2015-2016	INCREASE	2016-2017
At-Risk Kdg. (Ike)	\$18.26	3.0%	\$18.80	3.00%	\$19.36	3.50%	\$20.01
At-Risk Kdg. (Ike)	\$17.45	6.5%	\$18.80	3.00%	\$19.36	3.50%	\$20.01
PART TIME CUSTODIAL							
POSITION	2013-2014	INCREASE	2014-2015	INCREASE	2015-2016	INCREASE	2016-2017
Operations Support	\$11.67	1.015%	\$11.84	raised for yrs ser	\$13.76	3.50%	\$14.24
LUNCH SUPERVISORS (Follows negotiated agreement Extra Duty Schedule)							
	2013-2014	INCREASE	2014-2015	contract dependent	2015-2016	contract dependent	2016-2017
Flat Rate	\$ 14.00	0%	\$14.55	3%	\$14.99	1.08%	\$15.11
EXTENDED DAY PROGRAM							
	YEAR 2	YEAR 3	YEAR 4	YEAR 5	FROZEN	INCREASE	2016-2017
Supervisor	\$12.79	\$13.06	\$13.38	\$13.76	\$14.13	3%	\$14.55
E.D.P. Substitutes					\$12.36	3%	\$12.73
							2016-2017
ESP Hourly rate for ESP not currently employed by D23 who agree to hourly work for special education students							\$17.76
	2013-2014	Increase	2014-2015	Increase	2015-2016	INCREASE	2015-2016
Flat Rate Certified and Non-Certified Substitutes	\$100	10%	\$110	\$0	\$110	no increase	\$110
Board Stipends			\$1,400/year	3%	1,442	0.08%	\$1,454

PERSONNEL REPORT

<u>Name</u>	<u>Position</u>	<u>Action</u>	<u>Effective</u>	<u>Salary</u>
1. Demetra Zarafonitis	Grade 3 Teacher Ross	Employment	August 22, 2016	\$42,786
2. Rose Drago	Building/Office Assistant Eisenhower	Resignation	June 16, 2016	\$20,227
3. Hannah Sutter	Technology Integration Specialist MacArthur	Employment	August 22, 2016	\$47,136
4. Michelle Ginsberg	Grade 3 Teacher Ross	Employment	August 22, 2016	\$45,371
5. Ioannis Bertzos	Network Manager Admin. Center	Employment	July 1, 2016	\$72,000
6. Crystalyn Boyer	Part Time Music Teacher Sullivan	Employment	August 22, 2016	\$30,799.56
7. Laura Ducharme	PE Teacher Eisenhower	Employment	August 22, 2016	\$44,906
8. Charles Parkinson	Tech. Support Technician Admin. Center	Resignation	July 26, 2016	\$36,225

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TUITION REIMBURSEMENT SUMMARY REPORT

	Employees Reimbursed	Hours Reimbursed	Total Amount Reimbursement
July 2016	13	65	\$8,946
March 2016	4	21	\$3,150
November 2015	5	27	\$3,701
July 2015	5	24	\$3,600
March 2015	6	30	\$4,500
November 2014	3	12	\$1,800
July 2014	8	33	\$5,400
March 2014	4	12	\$1,800
November 2013	5	27	\$3,075
July 2013	10	36	\$5,400
March 2013	5	24	\$3,600
November 2012	7	33	\$3,927
July 2012	18	68	\$9,466
March 2012	9	33	\$4,825
November 2011	28	129	\$22,954

Only current employees are reimbursed with the exception of employees dismissed due to reduction in force.



PROSPECT HEIGHTS SCHOOL DISTRICT 23

700 N. SCHOENBECK ROAD PROSPECT HEIGHTS, ILLINOIS 60070

District Office
PHONE: (847) 870-3850
FAX: (847) 870-3896

Eisenhower School
PHONE: (847) 870-3875
FAX: (847) 870-3877

Ross School
PHONE: (847) 870-3868
FAX: (847) 870-3898

Sullivan School
PHONE: (847) 870-3865
FAX: (847) 870-8113

MacArthur Middle School
PHONE: (847) 870-3879
FAX: (847) 870-3881

MEMORANDUM

TO: Superintendent

CC: Board of Education

FROM: Micheal DeBartolo
Business Manager

DATE: July 13, 2016

RE: BOARD ACTION – Approval to Place Tentative budget on Display & Establish Public Hearing on the Budget

Background:

Per the *Illinois School Code*, School Districts in the State of Illinois must place their tentative budget on display for thirty (30) days prior to formal adoption of the budget. In addition, the School Board is required to hold a public hearing prior to adoption of the budget.

The Tentative Budget is a working document. As the administration receives additional information on State and Federal programs, grants, staffing, expenditures and revenues, changes may be made to the budget prior to adoption at the September 14, 2016 meeting of the Board of Education.

As for the Tentative Budget itself, the total increase in the Tentative Budget in funds that the District has control over the expenditures and/or are not restricted is 3.32%. This is based upon the expenditures in the following funds:

Fund 10 -- Education
Fund 20 – Operations and Maintenance
Fund 40 – Transportation
Fund 80 – Tort

The total budget approved for FY2016 in these four (4) funds was \$20,024,617 while the recommended budget for these four (4) funds in FY2017 is \$20,690,771. There is a decrease in the Transportation Fund and Tort Fund due to historical costs. (approximately -1.71% and -0.93% respectively). In the Operations and Maintenance Fund, there is a slight increase (approximately 1.78%). The recommended expenditures from the Education Fund is increasing the most (approximately 3.90%). However, the percentage of new money spent from the Education Fund is predominantly on Salaries and Benefits (approximately 69% to 31%). As such, this is a fiscally responsible budget and is recommended for approval.

Attached to this document in support of the below recommendation are the following documents:

1. All Fund Outlook;
2. Salary and Benefits Comparison for FY2016 to FY2017;
3. Tentative Budget;
4. Resolution to Approve Tentative Budget; and
5. Notice of Public Hearing.

Recommendation:

1. *Approval of the Tentative Budget in conformance with the attached Resolution.* The administration recommends the Board of Education approve the Tentative Budget as presented.
2. *Approve placement of the Tentative Budget on Display.* The administration recommends the Board of Education place the Tentative Budget in display in the Business Office of Prospect Heights School District 23 during regular business hours.
3. *Approve the Date and Time of the Public Hearing on the Final Budget.* The administration recommends the Board of Education approve the date and time of the Public Hearing on the Final Budget as Wednesday, September 14, 2016 at 7:00 pm.
4. *Approve the posting of Notice of the Public Hearing on the Final Budget.* The administration recommends the Board of Education approve the posting of the formal notice of the Public Hearing on the Final Budget in a paper of general circulation in accordance with the *Illinois School Code*.

**Revenue and Expense Projections
FY2017 to FY2020**

Actual Unaudited 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20
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NON-RESTRICTED OPERATING FUNDS

REVENUES

Education	\$17,412,765	\$17,860,747	\$18,140,016	\$18,250,000	\$18,360,000
Operations and Maintenance	\$1,402,222	\$1,468,413	\$1,488,500	\$1,500,500	\$1,515,000
Transportation	\$1,133,402	\$1,170,000	\$1,250,000	\$1,350,000	\$1,363,825
TOTAL REVENUES	\$19,948,389	\$20,499,160	\$20,878,516	\$21,100,500	\$21,238,825

EXPENDITURES

Education	\$17,007,441	\$17,767,000	\$18,000,000	\$18,300,000	\$18,600,000
Operations and Maintenance	\$1,405,721	\$1,500,105	\$1,515,500	\$1,530,750	\$1,550,250
Transportation	\$1,154,797	\$1,226,512	\$1,275,000	\$1,300,000	\$1,300,000
TOTAL EXPENDITURES	\$19,567,959	\$20,493,617	\$20,790,500	\$21,130,750	\$21,450,250

EXCESS (DEFICIT) FOR FISCAL YEAR	\$380,430	\$5,543	\$88,016	-\$30,250	-\$211,425
Fund Transfer -- Capital Projects	-\$1,150,000	\$0	\$0	\$0	\$0
Fund Transfer -- Debt Service (Copiers/Printers)	-\$134,500	\$0	\$106,000	\$106,000	\$50,500
BEGINNING BALANCE	\$8,542,937	\$7,638,867	\$7,644,410	\$7,838,426	\$7,914,176
ENDING BALANCE	\$7,638,867	\$7,644,410	\$7,838,426	\$7,914,176	\$7,753,251

Percent of Operating Funds to Next FY Expenditures	37.27%	36.77%	37.09%	36.90%	TBD
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FY2017 Staffing Costs (Salary and Benefits by Building)

Analysis of new money from Salary and Benefits compared to remaining new money spent in Education Fund)

MAC ARTHUR SCHOOL	STAFF CATEGORY	FY16 FTE	FY17 FTE	FY16 Salary	FY17 Salary	FY17 Insurance	
	PHEA Certified Staff	41.0000	40.5000	\$2,620,959	\$2,657,917	\$375,191	
	PHEA Support Staff	9.0000	10.0000	\$314,095	\$325,427	\$112,383	
	NON-PHEA Support Staff	0.7000	0.7000	\$15,858	\$16,413	\$0	
	SEIU Custodians	4.0000	4.0000	\$134,167	\$155,749	\$31,639	
	Administration	2.0000	2.0000	\$204,012	\$211,787	\$41,111	
	MAC ARTHUR SCHOOL TOTALS	56.7000	57.2000	\$3,289,091	\$3,367,292	\$560,323	
SULLIVAN SCHOOL	STAFF CATEGORY	FY16 FTE	FY17 FTE	FY16 Salary	FY17 Salary	FY17 Insurance	
	PHEA Certified Staff	27.6600	24.6600	\$1,874,491	\$1,736,328	\$231,104	
	PHEA Support Staff	5.5000	5.5000	\$192,568	\$174,780	\$54,512	
	NON-PHEA Support Staff	0.7000	0.7000	\$20,227	\$20,935	\$0	
	SEIU Custodians	2.0000	2.0000	\$95,077	\$98,867	\$15,249	
	Administration	1.0000	1.0000	\$99,500	\$102,983	\$20,556	
	SULLIVAN SCHOOL TOTALS	36.8600	33.8600	\$2,281,863.74	\$2,133,892.89	\$321,420	
ROSS SCHOOL	STAFF CATEGORY	FY16 FTE	FY17 FTE	FY16 Salary	FY17 Salary	FY17 Insurance	
	PHEA Certified Staff	23.6000	25.8000	\$1,694,578	\$1,801,155	\$242,296	
	PHEA Support Staff	7.5000	7.5000	\$253,090	\$246,693	\$56,795	
	NON-PHEA Support Staff	0.7000	0.7000	\$20,227	\$20,935	\$0	
	SEIU Custodians	2.0000	2.0000	\$88,483	\$91,993	\$24,015	
	Administration	1.0000	1.0000	\$104,040	\$107,682	\$7,583	
	ROSS SCHOOL TOTALS	34.8000	37.0000	\$2,160,418	\$2,268,458	\$330,688	
EISENHOWER SCHOOL	STAFF CATEGORY	FY16 FTE	FY17 FTE	FY16 Salary	FY17 Salary	FY17 Insurance	
	PHEA Certified Staff	26.8000	27.1000	\$1,713,864	\$1,844,420	\$237,705	
	PHEA Support Staff	13.0000	16.5000	\$327,150	\$430,661	\$145,031	
	NON-PHEA Support Staff	1.9000	1.9000	\$40,595	\$39,944	\$0	
	SEIU Custodians	2.0000	2.0000	\$94,016	\$97,716	\$15,249	
	Administration	1.0000	1.0000	\$119,796	\$123,988	\$20,992	
	EISENHOWER SCHOOL TOTALS	44.7000	48.5000	\$2,295,421	\$2,536,773	\$418,977	
DISTRICTWIDE	STAFF CATEGORY	FY16 FTE	FY17 FTE	FY16 Salary	FY17 Salary	FY17 Insurance	FY16 Insurance
	PHEA Certified Staff						Total Below
	PHEA Support Staff						Total Below
	NON-PHEA Support Staff	10.7500	10.7500	\$621,877	\$644,518	\$130,916	Total Below
	SEIU Custodians						Total Below
	Administration	13.0000	15.5000	\$1,163,504	\$1,346,397	\$110,360	Total Below
	DISTRICT OFFICE TOTALS			\$1,785,381	\$1,990,915	\$241,276	Total Below
	DISTRICTWIDE TOTALS	173.0600	176.5600	\$11,812,174	\$12,297,332	\$1,872,685	\$ 1,883,260.53

* Contingency for new employee insurance; former employees removed \$84,053

** Contingency based upon average of highest family/highest single \$1,956,738

Total \$\$ Increases (Salary/Benefits) FY16 to FY17 \$485,158 \$73,477.05

Total % Increase (Salary/Benefits) FY16 to FY17 Salary = 4.11% Insurance = 3.90%

Total \$\$ Increase Overall ED Fund Budget \$663,105

Total \$\$ Increase (Salary/Benefits) ED FUND FY16 to FY17 \$452,532

Total \$\$ Increase (NON Salary/ NON Benefits) FY16 to FY17 \$210,573

Total % Increase of Overall ED FUND Budget (Salary/Benefit Costs) FY16 to FY17 68.24%

Total % Increase of Overall ED FUND Budget (NON Salary/NON Benefit Costs) FY16 to FY17 31.76%

PLEASE NOTE: Salary and Benefits account for 68.24% of NEW money spent in ED FUND for FY17

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	July 5, 2016 Version FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
10.1110	Elementary Education	\$3,771,721.00	\$3,795,415.54	\$23,694.54	0.63%	
10.1111	Reading Resource Programs	\$452,536.00	\$480,009.75	\$27,473.75	6.07%	Insurance benefit increase total
10.1113	Art Program	\$169,872.00	\$172,001.91	\$2,129.91	1.25%	
10.1114	Band Program	\$179,101.00	\$172,221.85	-\$6,879.15	-3.84%	
10.1115	Music Program	\$29,270.00	\$34,295.00	\$5,025.00	17.17%	Insurance benefit increase
10.1116	P.E. Program	\$576,235.00	\$592,542.87	\$16,307.87	2.83%	
10.1117	Chorus Program	\$66,959.00	\$68,642.32	\$1,683.32	2.51%	
10.1118	Orchestra Program	\$56,083.00	\$51,776.00	-\$4,307.00	-7.68%	
10.1119	Foreign Language Program	\$350.00	\$500.00	\$150.00	42.86%	
10.1120	Middle School Education	\$1,838,354.00	\$1,759,967.69	-\$78,386.31	-4.26%	
10.1121	6th Grade Education	\$2,000.00	\$2,250.00	\$250.00	12.50%	
10.1122	7th Grade Education	\$3,300.00	\$2,000.00	-\$1,300.00	-39.39%	
10.1123	8th Grade Education	\$2,400.00	\$2,000.00	-\$400.00	-16.67%	
10.1205	Special Education	\$2,147,537.00	\$2,245,752.08	\$98,215.08	4.57%	
10.1225	Pre-K Special Education Program	\$271,319.00	\$437,922.99	\$166,603.99	61.41%	Increased staffing per plan
10.1250	Title I - 4300 Program	\$115,179.00	\$115,179.00	\$0.00	0.00%	
10.1410	STEM Program	\$56,424.00	\$50,838.58	-\$5,585.42	-9.90%	Reduced budget based upon Prinicipal request
10.1412	Consumer & Family Services Program	\$59,771.00	\$59,983.00	\$212.00	0.35%	

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	July 5, 2016 Version FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
10.1501	Clubs	\$23,319.00	\$10,750.00	-\$12,569.00	-53.90%	Money not spent in FY2016
10.1502	Fine/Performing Arts Activities	\$18,064.00	\$20,000.00	\$1,936.00	10.72%	
10.1503	Interscholastic Sports	\$76,455.00	\$73,700.00	-\$2,755.00	-3.60%	
10.1504	Intramural Sports	\$13,500.00	\$17,250.00	\$3,750.00	27.78%	
10.1610	ESY Summer School Program	\$119,534.00	\$121,223.15	\$1,689.15	1.41%	
10.1800	Bilingual Programs	\$604,689.00	\$725,930.93	\$121,241.93	20.05%	Relocated programs into new code
10.1912	K-8 Programs - Private Tuition	\$175,000.00	\$75,000.00	-\$100,000.00	-57.14%	Money not spent in FY2016
10.2112	Support Services	\$23,000.00	\$23,000.00	\$0.00	0.00%	
10.2113	Social Work Services	\$302,400.00	\$288,766.29	-\$13,633.71	-4.51%	
10.2130	Occupational Therapist Services	\$191,892.00	\$236,359.27	\$44,467.27	23.17%	Relocated programs into new code
10.2131	Physical Therapist	\$118,387.00	\$107,540.00	-\$10,847.00	-9.16%	Relocated programs into new code based upon assignment
10.2134	Nurse Services	\$181,655.00	\$205,164.67	\$23,509.67	12.94%	Increased due to certain supply needs
10.2140	Psychological Services	\$232,063.00	\$264,556.17	\$32,493.17	14.00%	Increased staffing per plan
10.2150	Speech Pathology/Audiology Services	\$406,924.00	\$502,615.61	\$95,691.61	23.52%	Increased staffing per plan
10.2159	Assistive Technology (NEW)	\$0.00	\$17,800.00	\$17,800.00	NA	
10.2190	Other Support Services	\$2,254.00	\$2,250.00	-\$4.00	-0.18%	
10.2191	Crossing Guards	\$32,000.00	\$40,000.00	\$8,000.00	25.00%	Increased based upon prior experience
10.2192	PALS Program	\$0.00	\$2,250.00	\$2,250.00	NA	

FY 2017 Education Fund Expenditures

Function Code	Function Description	September 2015 Version FY 16 Adopted Budget	July 5, 2016 Version FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
10.2210	Improvement of Instruction Services	\$239,747.00	\$295,751.45	\$56,004.45	23.36%	
10.2222	School Library Services	\$380,948.00	\$393,265.34	\$12,317.34	3.23%	
10.2225	Computer Assisted Instructional Services	\$719,175.00	\$805,592.00	\$86,417.00	12.02%	Increased based upon IT needs and FY2016 experience
10.2230	Assessment/Testing Services	\$26,200.00	\$35,000.00	\$8,800.00	33.59%	Increased due to costs with provider
10.2310	Board of Education Services	\$38,500.00	\$48,500.00	\$10,000.00	25.97%	Increased based upon supply needs and food accounts
10.2321	Office of Superintendent Services	\$276,818.00	\$309,863.22	\$33,045.22	11.94%	Increased based upon supply needs and food accounts
10.2369	Legal Services	\$75,000.00	\$50,000.00	-\$25,000.00	-33.33%	Increased based upon historical need (non-negotiation year)
10.2410	Office of Principal Services	\$1,026,027.00	\$1,147,715.29	\$121,688.29	11.86%	Increase due to salaries, benefits and some supplies
10.2510	Office of Business Manager Services	\$135,444.00	\$142,846.06	\$7,402.06	5.47%	Increase due to salaries, benefits and some supplies
10.2520	Fiscal Services	\$153,686.00	\$213,903.65	\$60,217.65	39.18%	Increase due to supplies
10.2560	Food Services	\$386,750.00	\$403,000.00	\$16,250.00	4.20%	
10.2570	Internal Services	\$30,745.00	\$35,000.00	\$4,255.00	13.84%	
10.2620	Planning & Research Services	\$25,000.00	\$25,000.00	\$0.00	0.00%	
10.2630	Information Services	\$102,550.00	\$100,600.00	-\$1,950.00	-1.90%	
10.2640	Staff Services	\$111,739.00	\$125,683.78	\$13,944.78	12.48%	Increase due to salaries, benefits and some supplies
10.2660	Data Processing Services	\$31,000.00	\$33,500.00	\$2,500.00	8.06%	
10.2900	Other Support Services	\$350.00	\$350.00	\$0.00	0.00%	
10.2910	Medicaid Claim Services	\$2,000.00	\$2,000.00	\$0.00	0.00%	

FY 2017 Education Fund Expenditures

<i>Function Code</i>	<i>Function Description</i>	September 2015 Version <i>FY 16 Adopted Budget</i>	July 5, 2016 Version <i>FY 17 Tentative Budget</i>	<i>FY16 to FY17 \$ Change</i>	<i>FY16 to FY17 % Change</i>	<i>Reason for Increase/Decrease</i>
10.2920	Translation Services	\$3,250.00	\$3,250.00	\$0.00	0.00%	
10.3500	Extended Day Program (EDP) Services	\$172,589.00	\$140,975.02	-\$31,613.98	-18.32%	Decrease in salaries and supplies based upon experience
10.3900	Other Community Services	\$5,000.00	\$750.00	-\$4,250.00	-85.00%	
10.4120	Payments Special Education Programs - Services	\$200,772.00	\$200,000.00	-\$772.00	-0.38%	
10.4220	Payments Special Education Programs - Tuition	\$556,058.00	\$392,000.00	-\$164,058.00	-29.50%	Reduced due to actual enrollment with contingencies
10.6000	Provision for Contingencies	\$85,000.00	\$85,000.00	\$0.00		Provided for anticipated increase in salaries and other costs (Annually calculated on approximately 0.50% of total Ed Fund)
	<i>Total Budgeted Amount</i>	\$17,103,895.00	\$17,767,000.46	\$663,105.46		
	<i>Total \$ Increase/Decrease Over FY 2016</i>		\$663,105.46			
	<i>Total % Increase/Decrease Over FY 2016</i>		3.88%			

FY 2017 Operations & Maintenance Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
20.2541	Office of Buildings & Grounds Supervisor	\$0.00	\$96,200.00	\$96,200.00		Added Director of Buildings and Grounds salary to this function code
20.2542	Care & Upkeep of Buildings Services	\$1,341,407.00	\$1,310,904.50	-\$30,502.50	-2.27%	
20.2543	Care & Upkeep of Grounds Services	\$85,000.00	\$77,500.00	-\$7,500.00	-8.82%	Reviewed invoices for landscape/snow services and adjusted
20.2544	Care & Upkeep of Equipment Services	\$0.00	\$5,000.00	\$5,000.00		
20.2545	Care & Upkeep of Vehicles Services	\$47,500.00	\$10,500.00	-\$37,000.00	-77.89%	No new District vehicles to be purchased
	Total Budgeted Amount	\$1,473,907.00	\$1,500,104.50	\$26,197.50		
	Total \$ Increase/Decrease Over FY 2016		\$26,197.50			
	Total % Increase/Decrease Over FY 2016		1.78%			

**Please Note: Explanations for increases/decreases in function code line items have been explained for any item which is +/- 5% AND at least +/- \$5,000 from FY16 to FY17.

FY 2017 Debt Service Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
30.5220	Interest on Long-Term Debt	\$354,013.00	\$342,012	-\$12,001.00	-3.39%	
30.5320	Principal Payment on Long-Term Debt	\$801,000.00	\$841,000	\$40,000.00	4.99%	
30.5370	Capital Lease Principal	\$134,540.00	\$190,767	\$56,227.00	41.79%	Addition of iPad lease for Sullivan School
	Total Budgeted Amount	\$1,289,553.00	\$1,373,779	\$84,226.00		
	Total \$ Increase/Decrease Over FY 2016		\$168,452.00			
	Total % Increase/Decrease Over FY 2016		6.53%			

**Please Note: Explanations for increases/decreases in function code line items have been explained for any item which is +/- 5% AND at least +/- \$5,000 from FY16 to FY17.

FY 2017 Transportation Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
40.2551	Regular Transportation	\$1,028,776.00	\$1,000,512	-\$28,264.10	-2.75%	
40.2552	Special Education Transportation	\$109,039.00	\$121,000	\$11,961.00	10.97%	Increase due to summer school transportation added to this function code
40.2900	Other Support Services	\$10,000.00	\$5,000	-\$5,000.00	-50.00%	Reduction due to cost of bus aides based upon historical experience
40.4120	Payments Special Education Program Services	\$100,000.00	\$100,000	\$0.00	0.00%	
	Total Budgeted Amount	\$1,247,815.00	\$1,226,512			
	Total \$ Increase/Decrease Over FY 2016		-\$21,303.10			
	Total % Increase/Decrease Over FY 2016		-1.71%			

**Please Note: Explanations for increases/decreases in function code line items have been explained for any item which is +/- 5% AND at least +/- \$5,000 from FY16 to FY17.

FY 2017 Capital Projects Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
60.2530	Construction Services	\$2,594,262	\$0	-\$2,594,262	-100.00%	No construction to be performed
60.2533	Architect Services	\$0	\$0	\$0	NA	
	Total Budgeted Amount	\$2,594,262	\$0	-\$2,594,262		
	Total \$ Increase/Decrease Over FY 2016		-\$2,594,262			
	Total % Increase/Decrease Over FY 2016		-100%			

**Please Note: Explanations for increases/decreases in function code line items have been explained for any item which is +/- 5% AND at least +/- \$5,000 from FY16 to FY17.

FY 2017 Working Cash Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
NONE	NONE	NO Expenses Budgeted	No Expenses Proposed	NA	NA	
	Total Budgeted Amount	\$0	\$0			
	Total \$ Increase/Decrease Over FY 2016		NA			
	Total % Increase/Decrease Over FY 2016		NA			

**Please Note: Explanations for increases/decreases in function code line items have been explained for any item which is +/- 5% AND at least +/- \$5,000 from FY16 to FY17.

FY 2017 Tort Fund Expenditures

Function Code	Function Description	FY 16 Adopted Budget	FY 17 Tentative Budget	FY16 to FY17 \$ Change	FY16 to FY17 % Change	Reason for Increase/Decrease
80.2362	Workers Compensation	\$119,000	\$116,654	-\$2,346	-1.97%	
80.2363	Unemployment Payment Services	\$30,000	\$15,000	-\$15,000	-50.00%	Reduced amount based upon historical amount spent on service
80.2364	Property/Liability Insurance Program Services	\$50,000	\$55,000	\$5,000	10.00%	Increased amount based upon historical increase to insurance
80.2369	Legal Services	\$0	\$10,500	\$10,500		NA
	Total Budgeted Amount	\$199,000	\$197,154			
	Total \$ Increase/Decrease Over FY 2016		-\$1,846			
	Total % Increase/Decrease Over FY 2016		-0.93%			

**Please Note: Explanations for increases/decreases in function code line items have been explained for any item which is +/- 5% AND at least +/- \$5,000 from FY16 to FY17.

RESOLUTION APPROVING FISCAL YEAR 2017 TENTATIVE BUDGET

WHEREAS, the Board of Education has reviewed and considered the Fiscal Year 2017 Tentative Budget prepared by the Superintendent or designee; and

WHEREAS, the Board of Education is required to make the Fiscal Year 2017 Tentative Budget available to public inspection and to hold at least one public hearing thereon prior to final action thereon by Section 17-1 of the School Code (105 ILCS 5/17-1);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23, COUNTY OF COOK, STATE OF ILLINOIS, as follows:

SECTION 1: The Budget as prepared by the Superintendent or designee is hereby approved as a Tentative Budget only, in the form attached and made a part of the document.

SECTION 2: The Tentative Budget shall be made available in its tentative form to public inspection for at least 30 days prior to final action thereon.

SECTION 3: Notice of the availability of the tentative Budget for public inspection shall be given by publication in the Daily Herald, being a newspaper published in this School District in accordance with Exhibit A attached hereto and incorporated by reference.

SECTION 4: A public hearing shall be held on the Fiscal Year 2017 Tentative Budget on the 14th day of **September, 2016**, at the hour of 7:00p.m., at the Grodsky Administration Center, 700 N. Schoenbeck Road, Prospect Heights, Illinois.

SECTION 5: This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 13th day of July 2016 upon receiving a motion from Member _____, and a second of the motion by Member _____ followed by a roll call vote recorded as follows:

AYES: _____
NAYS: _____
ABSTAIN: _____
ABSENT: _____

**BOARD OF EDUCATION OF
PROSPECT HEIGHTS SCHOOL,
DISTRICT NO. 23, COOK COUNTY, ILLINOIS**

By: _____
President, Board of Education

ATTEST:

Secretary

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Education of Prospect Heights School District 23, in the County of Cook, State of Illinois, that the Tentative Budget for said School District for the fiscal year beginning July 1, 2016 will be on file and conveniently available for public inspection in the Grodsky District Administration Office located at 700 N. Schoenbeck Road, Prospect Heights, Illinois between the hours of 8:30 a.m. and 3:00 p.m. beginning on July 14, 2016.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said Tentative Budget will be held at 7:00 p.m. on the 14th day of September 2016 at the Board of Education Offices, located at 700 N. Schoenbeck Road, in the City of Prospect Heights, Illinois.

Dated this 13th day of July, 2016,
Board of Education of Prospect Heights School District 23, in the County of Cook, State of Illinois.

Jeff Bowes, Secretary
Board of Education

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Education of Prospect Heights School District 23, in the County of Cook, State of Illinois, that the Tentative Budget for said School District for the fiscal year beginning July 1, 2016 will be on file and conveniently available for public inspection in the Grodsky District Administration Office located at 700 N. Schoenbeck Road, Prospect Heights, Illinois between the hours of 8:30 a.m. and 3:00 p.m. beginning on July 14, 2016.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said Tentative Budget will be held at 7:00 p.m. on the 14th day of September 2016 at the Board of Education Offices, located at 700 N. Schoenbeck Road, in the City of Prospect Heights, Illinois.

Dated this 13th day of July, 2016,
Board of Education of Prospect Heights School District 23, in the County of Cook, State of Illinois.

Jeff Bowes, Secretary
Board of Education



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

June 8, 2016

05-016-0230-02

Prospect Heights SD 23

Dear Superintendent:

The Individuals with Disabilities Education Act (IDEA), Section 616, requires all states to make determinations on the performance of their local districts with regard to the provision of special education and related services. The Illinois State Board of Education (ISBE) has reviewed the following data from the 2014-2015 school year. Based upon these data, ISBE has determined that your district has received the designation of **Meets Requirements** in implementing one or more of the following requirements of IDEA.

Please refer to the online document, *How the Illinois State Board of Education Made Local Determinations under Section 616 of the Individuals with Disabilities Education Act (IDEA) for the 2014-2015 School Year*, for further information. This document and other technical assistance resources are available on the LEA Determinations webpage: http://www.isbe.net/spec-ed/html/lea_determinations/htm.

A determination of Meets Requirements requires no further action by your district.

Sincerely,

A handwritten signature in cursive script that reads "David Andel".

David Andel
Division Administrator
Special Education Services

CC: State-Approved Director of Special Education

State Performance Plan Indicator	Score	Determination
<i>Indicator 4b:</i> Significant discrepancy, by race/ethnicity in the rates of suspensions and expulsions greater than 10 days in a school year for children with IEPs; and policies, procedures and practices that contribute to the significant discrepancy.	4.00	Meets Requirements
<i>Indicator 9:</i> Disproportionate representation of racial and ethnic groups in special education and related services that is a result of inappropriate identification.	4.00	Meets Requirements
<i>Indicator 10:</i> Disproportionate representation of racial and ethnic groups in specific disability categories that is a result of inappropriate identification.	4.00	Meets Requirements
<i>Indicator 11:</i> The percent of children with parental consent to evaluate, who were evaluated within the 60 school day timeline as defined by the Illinois School Code (105 ILCS 5/14-8.02).	4.00	Meets Requirements
<i>Indicator 12:</i> Percent of children referred by Part C prior to age 3, who were found eligible for Part B, and who have an IEP developed and implemented by their third birthdays.	4.00	Meets Requirements
<i>Indicator 13:</i> Number of youth aged 16 and above with an IEP that includes coordinated, measurable, annual IEP goals and transition services that will enable the student to meet the post-secondary goals.	NA	
Correction of Identified Noncompliance	4.00	Meets Requirements
IDEA Part B Audit Findings (A133 audit)	4.00	Meets Requirements
OVERALL DETERMINATION	4.00	Meets Requirements

School District 23 Organizational Timeline and Outcomes

3. Research Methods to Close the Achievement Gap Related to Low Income and TPI/TBE Populations

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>Examine the growth data provided by ECRA in relationship to the achievement gap for sub populations.</p> <ul style="list-style-type: none"> • Information for PARCC released in December of 2015 • Presentation at January Board Meeting • ECRA study illustrates above average growth rates in accelerated math for years 2012 -2015. 	<p>Continue to utilize ECRA to determine effectiveness of instructional programming.</p>	<p>Continue to utilize ECRA to determine effectiveness of instructional programming.</p>
<p>Review current Response to Intervention practices for closing the achievement gap in terms of time and materials.</p> <ul style="list-style-type: none"> • Meeting held Dec. 8 to begin the review process for software review • Intervention Software committee met on 2/8, 2/22, and 4/21. Decided to renew Literacy intervention tools and adopt new product for math intervention and Tier I support. • Presentation to BOE and approval on 5/11/16. 	<p>Review implementation of intervention software.</p> <p>Implement recommendations of committee work for closing the achievement gap.</p>	<p>Review implementation of intervention software.</p> <p>Implement recommendations of committee work for closing the achievement gap.</p>

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**School District 23
Organizational Timeline and Outcomes**

3. Research methods to close the achievement gap related to low income and TPI/TBE populations (continued).

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>Identify short term and long term challenges and changes that need to be made to close the achievement gap.</p> <p>Recommend short and long term changes for programming.</p> <ul style="list-style-type: none"> •Bilingual team to investigate shift in instructional approach. Professional development and collaborative learning is planned for 2016-17 in the area of biliteracy. <p>Determine budgetary implications.</p>	<p>Professional development and collaborative learning in the area of biliteracy</p> <p>Data investigation into both growth and achievement of TPI/TBE and low income populations.</p>	<p>Implement recommendations identified through committee work in 2016-2017</p>

School District 23 Organizational Timeline and Outcomes

4. Develop Standards Based Grading Reporting Systems

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>Report on current grade level progress.</p> <ul style="list-style-type: none"> • Shared at Oct. 26 District Data Team • Discussed at District Data Team on May 16. Consensus on common assessments still to be developed. Time for work cited as an area of concern for developing common assessments 	<p>Finalize steps for the development of a standards based report card for students in grades K - 1.</p>	<p>Implementation of Standard Based grading in grades 2- 3</p> <p>Develop the standards based report card for grades 4 – 5.</p> <p>Pilot the report card for grades 4 -5 in third trimester.</p>
<p>Identify completion of work for 2015-2016 for grades K-3.</p> <ul style="list-style-type: none"> • Standards identified in K-1 • Common assessment not yet developed. • Common assessments not yet developed. 	<p>Develop and publish digital instructional guides for parents early childhood through grade eight.</p>	<p>Revise and publish digital instructional guides (curriculum maps) for staff early-childhood through grade eight.</p>
<p>Explore options for student reporting District wide for MAP, PARCC, and benchmark data.</p> <ul style="list-style-type: none"> • Work in progress with ECRA for a student learning profile • Building administration leading efforts to place students in accelerated, differentiated classes/intervention classes using ECRA data. 	<p>Continue to work with ECRA to develop a meaningful reporting document.</p> <ul style="list-style-type: none"> • Current work is with a larger group within ECRA to develop a document that is common among various Districts. 	

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**School District 23
Organizational Timeline and Outcomes**

6. Monitor Implementation of Tech Plan 2.0.

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>1: 1 implementation at MacArthur Middle School.</p> <ul style="list-style-type: none"> • Met timelines for implementation. Continue to monitor apps for learning • Schoology selected for the student management learning system • Continue to train and provide support for teachers through the Technology Integration Specialist • Student and parent reflections completed. Information shared at June 15 meeting. <p>Track survey results through BrightBytes to determine professional development for continued movement along the SAMR model. (Substitution, Augmentation, Modification, and Redefinition).</p> <ul style="list-style-type: none"> • Survey taken in spring of 2015 • Survey taken in late fall of 2015 	<p>1:1 implementation at Sullivan.</p> <p>Track survey results through BrightBytes to determine professional development for continued movement along the SAMR model.</p>	<p>Implementation of 1:2 technology (one device for every two children) at Ross School. Implementation of 1:2 technology (one device for every two children) at Ross School.</p> <p>Track survey results through BrightBytes to determine professional development for continued movement along the SAMR model.</p>

**School District 23
Organizational Timeline and Outcomes**

6. Monitor implementation of Tech Plan 2.0 (continued)

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<ul style="list-style-type: none"> • Highlights: <ul style="list-style-type: none"> o 49% to 91% Daily computer use by students o 44% to 77% Team/grade levels report planning for technology o 26% to 50% Use of digital textbooks as reported by teachers o 42% to 52% Use of digital assessment tools as reported by teachers • Survey taken in the spring of 2016 <p>Plan for 1:1 implementation at Sullivan and Ross.</p> <ul style="list-style-type: none"> •Discussions continue around next steps for Sullivan for the 2016-2017 school year •Board approves 1:1 iPads for Sullivan on May 11 •Conversations continue with teachers on the Teaching and Learning Committee for implementation at Sullivan for the fall of 2016 	<p>Review Technology Plan and implications for future technology enhancements at Ross and Eisenhower.</p>	<p>Implementation of 1:2 technology (one device for every two children) at Ross School.</p>

School District 23 Organizational Timeline and Outcomes

7. Maintain Current Curriculum Cycle

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>Review of Social Studies program.</p> <ul style="list-style-type: none"> • Committee formed and met on 10/19 and 11/11 • Vendor presentations in February • Board approves new curriculum on May 11, 2016 <p>Review of intervention software.</p> <ul style="list-style-type: none"> • Committee formed and met on 12/8 • Vendor presentations in February • Committee met on 2/2, 2/24, and 4/19 • Board approves recommended intervention materials on May 11, 2016 	<p>Review of Science program</p>	<p>Review of Mathematics Program</p>

School District 23 Organizational Timeline and Outcomes

*Engage families, community members and staff in dialogue,
Deliberation and collaborative thinking around the common interests of District 23*

1. Explore methods to increase two-way dialogue with families, community members, and staff to increase knowledge and understanding of District 23 operations.

2015 - 2016 Outcomes	2016 - 2017 Outcomes	2017 - 2018 Outcomes
<p>Continue to use the website and twitter to provide a presence in the community.</p> <ul style="list-style-type: none"> • We now have 255 followers on Twitter for the District account. Building accounts also continue to grow in followers. • Used a Facebook Event Page for the 150th celebration in the District. Currently discussing pros and cons with establishing Facebook pages for each building. <p>Conduct focus groups with various stakeholders to explore untapped channels of communication.</p> <ul style="list-style-type: none"> • Parent focus group conversations reveal interest in Facebook, but a request for as many avenues as possible. • Communication consultant recommends a survey for parents and faculty to determine most effective/desired channels of communication. 	<p>Continue to use the website and twitter as avenues to be present in the community.</p>	<p>Outcomes determined by surveys conducted in 2016-2017.</p>

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School District 23 Organizational Timeline and Outcomes

1. Explore methods to increase two-way dialogue with families, community members, and staff to increase knowledge and understanding of District 23 operations (cont.).

2015 - 2016 Outcomes	2016 - 2017 Outcomes	2017 - 2018 Outcomes
<p>Prioritize the options of untapped channels of communication that are garnered from the focus groups. Determine budgetary implications of prioritized list.</p> <p>Hold a reception to celebrate the anniversary of 150 years of Prospect Heights School District 23.</p> <p>• Successful celebration on Dec. 6. Positive community feedback</p>	<p>Complete a survey of families and staff to determine preferred ways of communication.</p> <ul style="list-style-type: none"> •Review results •Prioritize outcomes •Develop plan for next steps <p>Complete the biennial climate survey.</p> <ul style="list-style-type: none"> •Review results •Prioritize outcomes •Develop plan for next steps 	<p>Outcomes determined by surveys conducted in 2016-2017.</p>

**School District 23
Organizational Timeline and Outcomes**

2. Strengthen collaborative relationships with parents, staff and community members to reinforce a sense of community and enhance student learning (cont.)

2015 - 2016 Outcomes	2016 - 2017 Outcomes	2017 - 2018 Outcomes
<p>Review current parent involvement programming for improvement opportunities.</p> <ul style="list-style-type: none"> • EPTO held a successful STEM night with 300 families participating • EPTO held a second successful STEM night with over 200 families participating 	<p>Implement the expanded STEAM opportunities for students in grades 2 - 5. District and EPTO dollars are funding this project.</p>	<p>Outcomes determined by the results of the 2016 - 2017 expanded STEAM program.</p>

School District 23 Organizational Timeline and Outcomes

3. Provide targeted professional development aligned to District priorities.

2015 - 2016 Outcomes	2016 - 2017 Outcomes	2017 - 2018 Outcomes
<p>Use BrightBytes data to enhance the professional development for staff and parents to facilitate and support the implementation of Tech Plan 2.0.</p> <ul style="list-style-type: none"> • Completed Fall administration of Bright Bytes survey and shared comparison data with the TLT committee and Admin Team • Completed Spring administration of Bright Bytes survey and shared comparison data with the TLT committee and Admin Team 	<p>Use BrightBytes data to enhance the professional development for staff and parents to facilitate and support the implementation of Tech Plan 2.0.</p>	<p>Use BrightBytes data to enhance the professional development for staff and parents to facilitate and support the implementation of Tech Plan 2.0.</p>

School District 23 Organizational Timeline and Outcomes

3. Provide targeted professional development aligned to District priorities (cont.).

2015 - 2016 Outcomes	2016 - 2017 Outcomes	2017 - 2018 Outcomes
<p>Provide professional opportunities for staff members to improve their skill set to enhance student success.</p> <ul style="list-style-type: none"> • Technology training is presented at building level meetings and team meetings • Technology training continues to be presented at building level meetings and team meetings • Technology focused training provided at Institute Day on 6/13 and at iLEAP conference on 6/16 • iLEAP 2016 Launch conference scheduled for 8/17 	<p>Provide professional opportunities for staff members to improve their skill set to enhance student success.</p>	<p>Provide professional opportunities for staff members to improve their skill set to enhance student success.</p>

School District 23
Organizational Timeline and Outcomes

School District 23 Organizational Timeline and Outcomes

2. Align resource allocations to support District priorities and initiatives

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>Determined by outcomes in other goal areas.</p> <ul style="list-style-type: none"> • Budget process for 2016-2017 has started. • Conversations and training with principals are underway for improving financial priorities for 2016-2017 • Four year teacher contract in place • Principal training in Infinite Visions conducted on May 24. • Tentative Budget currently under development. Presented to Board on July 13, 2016 • Activity Fund revisions completed 	<p>Implement Phase II of the financial software to provide efficient control of District funds.</p> <ul style="list-style-type: none"> • Monitor controls of purchasing • Monitor activity revision process 	<p>Determined by outcomes in other goal areas.</p>

School District 23 Organizational Timeline and Outcomes

3. Explore shared service opportunities that support District 23 priorities and initiatives.

2015 - 2016 Outcomes	2016-2017 Outcomes	2017 - 2018 Outcomes
<p>Determined by outcomes in other goal areas.</p> <ul style="list-style-type: none"> • Conversations regarding shared preschool opportunities are currently being identified • Presented to Board in closed session on June 15 	<p>Determined by outcomes in other goal areas.</p>	<p>Determined by outcomes in other goal areas.</p>

Prospect Heights School District 23

Blueprint 2016 – 2018

Provide educational opportunities that are responsive to the needs of all learners and reflective of the demands of accountability.

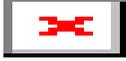
1. Explore expanded Prekindergarten services.
2. Investigate options for full day kindergarten.
3. Research methods to close the achievement gap related to low income and TPI/TBE populations.
4. Develop Standards Based Grading Reporting Systems.
5. Identify opportunities to expand STEM enhancements.
6. Implement the Tech Plan 2.0
7. Maintain current curriculum cycle.

Engage families, community members and staff in dialogue, deliberation and collaborative thinking around the common interests of District 23.

1. Explore methods to increase two-way dialogue with families, community members, and staff to increase knowledge and understanding of District 23 operations.
2. Strengthen collaborative relationships with parents, staff and community members to reinforce a sense of community and enhance student learning.
3. Provide targeted professional development aligned to District priorities.

Manage resources efficiently and effectively to align with district priorities while being fiscally responsible.

1. Complete the 10-year life/safety study to review safety and adequacy of facilities and equipment to support student programs.
2. Develop 10-year facilities plan.
3. Align resource allocations to support District priorities and initiatives.
4. Explore shared service opportunities that support District 23 priorities and initiatives.



Micheal DeBartolo <mdebartolo@d23.org>

FOIA Response

1 message

Tracy Stephens <tstephens@d23.org>
To: glauricella@smartprocure.us
Bcc: mdebartolo@d23.org

Mon, Jun 27, 2016 at 2:18 PM

June 27, 2016

Via Email

Gabriella Lauricella
Data Acquisition Specialist
SmartProcure
700 W. Hillsboro Blvd.
Suite 4-100
Deerfield Beach, FL 33441

Re: FOIA Request

Dear Ms. Lauricella:

On June 9, 2016, Prospect Heights School District 23 ("School District") received from you a request pursuant to the Illinois Freedom of Information Act for the disclosure of

“...an electronic record (without scanning or printing) of purchase orders dated 2016-03-03 to current.

The information requested is:

1. Purchase order number or equivalent
2. Purchase order date
3. Line item details
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and email address.”
7. Beginning date of fiscal year

You also acknowledge that the request is commercial in nature. Accordingly, this response is provided to you pursuant to 5 ILCS 140/3.1. Furthermore, because the request requires the compilation of more than 500 pages of documents, you are a “voluminous requester” as defined by 5 ILCS 140/2(h) and this response is further provided to you pursuant to 5 ILCS 140/3.6. No further information or action is being requested of you, however.

To the extent the records disclosed to you lack any of the above seven categories of information, it is because the responsive purchase orders possessed by the District lack that information.

Documents responsive to your request are provided to you via upload to the website you provided in your request. No fees are being assessed for this disclosure.

Sincerely,
Micheal DeBartolo
Business Manager
FOIA Officer

sent by

Tracy Stephens | Business Services Specialist
Prospect Heights School District 23
P: [847-870-5559](tel:847-870-5559) | F: [847-870-3896](tel:847-870-3896) | tstephens@d23.org
700 N. Schoenbeck Rd., Prospect Heights, IL 60070

2 attachments

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