

# SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





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November 9, 2015  
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.
2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.
3. RECOGNITION OF VISITORS TO BOARD MEETING.
4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
5. CONSENT ITEMS
  5. 1. Personnel Items

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**5.1.1 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Kes, Dawn, Program Support Assistant, Sweeney Elementary School, 11/16/2015

Niska, Michelle, Teacher, TOSA LEP Coordinator, District Wide, 11/10/2015

Palya, Stacy, Health Assistant, Sun Path Elementary School, 11/13/2015

Sanders, Rebecca, Program Support Assistant, Pearson 6th Grade Center,  
11/06/2015

Schatzlein, Rachel, Program Support Assistant, Sun Path Elementary School,  
10/23/2015

Toth, Jenny, Program Support Assistant, High School, 9/08/2015

**Recommended Action**

Accept the resignations as presented.

**5.1.2 Approval of Unaffiliated Contract**

Last Name, First Name , Position, Location, Effective, Salary

Kalash, Kelly, Benefit Specialist, District Office, 11/02/2015, \$60,000.00

**Recommended Action**

Approve the unaffiliated contract as presented.

**5.1.3 Approval of Certified Contracts for the 2015-16 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary  
Annual

Osberg, Renee, Teacher, Grade 5, Sun Path Elementary School, MA 10, 8, .63,

10/12/2015, \$29,149.20 (Prorated)

Stripling, Heather, Permanent Substitute Teacher, Sweeney Elementary School,  
N/A, N/A, 1.0, 11/02/2015, \$125.00/day

**Recommended Action**

Approve certified contracts for the 2015-16 school year as presented.

**5.1.4 Approval of Non-Certified Contracts**

Last Name, First Name, Position, Location, Salary, Effective

Cardozo, Dora, Program Support Assistant, High School, \$14.02/hr, 10/12/2015

Howard , Tanya, Program Support Assistant, High School, \$14.02/hr, 10/19/2015

Jeffrey, Jessica, Program Support Assistant , Red Oak Elementary School,  
\$14.02/hr, 9/23/2015

Kluess, Alexandra, Program Support Assistant, High School, \$14.02/hr, 10/19/2015

Love, Kellie, LPN, Pearson 6th Grade Center, \$18.58/hr, 10/05/2015

Monnens, Anthony, Custodian, High School, \$15.77/hr, 10/27/2015

Muenchow, Kurt, Custodian, Sun Path Elementary School, \$16.27/hr, 10/26/2015

Mussey, Shauna, Program Support Assistant, Sun Path Elementary School,  
\$12.58/hr, 10/26/2015

Newgard, Joyanne, Program Support Assistant, Jackson Elementary School,  
\$12.58/hr, 10/08/2015

Weeks, Kally, Program Support Assistant, Sun Path Elementary School, \$14.02/hr,  
10/12/2015

**Recommended Action**

Approve non-certified contracts as presented.

**5.1.6 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days,  
FTE, Salary

Hennen, Karen, Heinen, Heather, Program Support Assistant, Red Oak Elementary  
School, 11/06/2015 through Approx. 12/18/2015, Grade 3, Step 1, 30, .843,  
\$14.02/hr

Sabin, Cindy, Tangeman, Ine, Program Support Assistant, Central Family Center,  
9/21/2015 through Approx. 12/18/2015, Grade 3, Step 1, 63, .875, \$14.02/hr

**Recommended Action**

Approve long term substitute contracts as presented.

**5.1.7 Memorandum of Understanding**

**Recommended Action**

Approve the Memorandum of Understanding Health Care Savings Plan for the  
Minnesota School Employees Association of Shakopee as presented.

5. 2. Approval of minutes of the Board Business Meeting held on October 12, 2015.

- 5. 3. Consideration of bills and authorization to pay same.
- 5. 4. Approval of wires report. 12
- 6. OLD BUSINESS DISCUSSION ITEMS
  - 6. 1. Participatory Planning Update
    - Pat Overom, ICS Consulting and Scott McQueen, Wold Architects will provide an update on the design and phases of the building projects.
    - Presenter: Pat Overom, ICS Consulting and Scott McQueen, Wold Architects
    - Time: 40 minutes
- 7. OLD BUSINESS ACTION ITEMS 13
  - 7. 1. 2nd Readings of the School District Series 100, 200 & 300 Policies
    - Assistant Superintendent John Bezek will present School District Series 100, 200 & 300 Policies for 2nd Reading approval.
    - 2nd Reading for the following with no change:
      - 101.1 Name of the School District
      - 102 Equal Educational Opportunity
      - 203.2 Order of the Regular School Board Meeting
      - 203.6 Consent Agendas
      - 204 School Board Meeting Minutes
      - 207 Public Hearings
      - 211 Criminal or Civil Action Against School District
      - 214 Out-of-State Travel by School Board Members
      - 303 Superintendent Selection
      - 304 Superintendent Contract, Duties and Evaluation
      - 305 Policy Implementation
      - 306 Administrator Code of Ethics
    - 2nd Reading for the following with recommended changes:
      - 101 Legal Status of the School District
      - 103 Complaints - Students, Employees, Parents, Other Persons
      - 104 School District Mission Statement
      - 201 Legal Status of the School Board
      - 202 School Board Officers
      - 203 Operation of the School Board - Governing Rules
      - 203.5 School Board Meeting Agenda
      - 205 Open Meetings and Closed Meetings
      - 206 Public Participation in School Board Meetings
      - 208 Development, Adoption, and Implementation of Policies
      - 209 Code of Ethics
      - 210 Conflict of Interest - School Board Members
      - 212 School Board Member Development
      - 213 School Board Committees

301 School District Administration  
302 Superintendent

2nd Reading to add the following:  
203.1 School Board Procedures; Rules of Order

2nd Reading to remove the following:  
201.1 General Organization of the School Board

**Recommended Action**

Accept the 2nd Readings of the School District Series 100, 200 & 300 Policies as presented.

Presenter: Assistant Superintendent John Bezek

Time: 10 minutes

7. 2. Resolution Canvassing Returns of Votes of School District General and Special Election 16

The Board will be presented with a resolution canvassing returns of votes of the School District General and Special Election held November 3, 2015.

**Recommended Action** Certify the results of the General and Special Election held November 3, 2015 as presented.

Presenter: Superintendent Rod Thompson

Time: 10 minutes

- 8. NEW BUSINESS DISCUSSION ITEMS
- 9. NEW BUSINESS ACTION ITEMS
- 10. OTHER
- 11. COMMITTEE REPORTS
- 12. UPCOMING MEETINGS AND IMPORTANT DATES
  - November 23, 2015 Board Learning Session 5:00PM
  - December 14, 2015 Board Business Meeting 6:00PM and Truth in Taxation Hearing
- 13. ADJOURNMENT

# Memorandum of Understanding Health Care Savings Plan

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The School Board of Independent School District No. 720, Shakopee, Minnesota (School District), enters into this Memorandum of Understanding with the Minnesota School Employees Association of Shakopee.

The School District and MSEA agree as follows:

To replace the HCSP language found in Subd. 7 Unused Sick Leave with the following:

At the end of the plan year, employees who have 118 sick days or more, prorated to their FTE, will be reviewed for Wellness day conversion eligibility. Wellness days are converted at ten (10) sick days per two (2) wellness days (118 or more = 2 wellness days converted). The sick days will be converted into wellness days and deposited into the HCSP in the employee's name at the employee's rate of pay as of June 30. The conversion will be completed no later than August 15<sup>th</sup> of each year. In the event of a death, wellness day funds cannot be transferred to the HCSP.

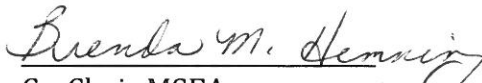
**In Witness Whereof**, the parties agree to the terms and conditions stated herein:

Association

ISD 720

  
Co-Chair MSEA

\_\_\_\_\_  
Superintendent

  
Co-Chair MSEA 10-30-15

\_\_\_\_\_  
Chair, Shakopee School Board

# Minutes of Board Business Meeting

## School Board Shakopee Public Schools

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A Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, October 12, 2015, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - VICE CHAIR SWANSON.

1. 1. Welcome Back School Board Member Mary Romansky  
PRESENT: Hallett, McKeand, Romansky, Tucker and Swanson  
ABSENT: Bowerman

2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.

Presenter: Vice Chair Scott Swanson

2. 1. Recognition of Student Academic Achievement

The Board recognized the following 2016 National Merit Scholar Semifinalist:  
Madeline Rice

The Board recognized the following 2016 National Merit Scholar Commended Students:

Ben Allard  
Phoebe Hessen  
Josh Klemm  
Jayden Luikens  
Jacob Russett

2. 2. Edward Jones Financial Advisors Recognition.

Presenter: Paul Youngs, Edward Jones FA

2. 3. Recognition of Shakopee Softball Coach Neil Johnson.

3. RECOGNITION OF VISITORS TO BOARD MEETING.

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

5. CONSENT ITEMS

5. 1. Personnel Items

**5.1.1 Acceptance of Retirement**

Last Name, First Name, Position, Location, Effective Date  
Johnson, Mark, Custodian, Sun Path, 10/08/2015

**Recommended Action**

Accepted the retirement as presented and thanked them for their service to the district.

**5.1.2 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date  
Crosby, Elizabeth, Food Service Worker, TLC, 9/18/2015  
Dziuk, Bobbi Jo, Program Support Assistant, High School, 10/09/2015  
Palmer, Daniel, Custodian, West Junior High School, 9/25/2015  
Rodriguez, Pilar, Program Support Assistant Bilingual, Central Family Center, 9/25/2015  
Swenson, Lori, Program Support Assistant, Sun Path Elementary School, 10/02/2015

Tobon, Eliza, Benefits Assistant, District Office, 10/02/2015

**Recommended Action**

Accepted the resignations as presented.

**5.1.3 Approval of Unaffiliated Contracts**

Last Name, First Name , Position, Location, Effective, Salary

Kosowski, Joseph, Apple System Administrator, District Wide, 9/28/2015, \$64,000.00

Timm, Matthew, Accounting Specialist, District Wide, 10/05/2015, \$52,000.00

**Recommended Action**

Approved the above unaffiliated contracts as presented.

**5.1.4 Approval of Certified Contracts for the 2015-16 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Kasper, Jessica, Teacher, Social Studies, High School, MA, 11, 1.0, 9/14/2015, \$53,027.00, Prorated 177 days

Schannen, Shelly, Teacher, Kindergarten, Red Oak Elementary School, BA + 10, 3, 1.0, 8/24/2015,

\$39,401.00

**Recommended Action**

Approved certified contracts for the 2015-16 school year as presented.

**5.1.5 Approval of Non-Certified Contracts**

Last Name, First Name, Position, Location, Salary, Effective

Charm, Claire, Program Support Assistant, Central Family Center, \$14.02/hr, 10/02/2015

Clemens, Cherry, Program Support Assistant, High School, \$14.02/hr, 9/10/2015

Dougall, Haley, Program Support Assistant, Sweeney Elementary School, \$14.02/hr, 10/06/2015

Harden, Angela, Program Support Assistant, High School, \$14.02/hr, 9/15/2015

Kluess, Alexandra, Avid Tutor, East/West Junior High School , \$14.02/hr, 9/15/2015

Meersman, Sherry, Security Attendant Greeter, West Junior High School, \$14.02/hr, 9/15/2015

Niesen, Alyssa, Program Support Assistant, West Junior High School, \$14.02/hr, 9/22/2015

Rush, Brandi, Food Service Worker I, West Junior High School, \$12.53/hr, 9/08/2015

Sullivan, Jennifer, Program Support Assistant, Sweeney Elementary School, \$12.58/hr, 10/06/2015

Toward, Carrie, Special Education Secretary, Sweeney Elementary School, \$14.02/hr, 10/07/2015

Wahlstrom, Alyssa, Program Support Assistant, Sweeney Elementary School, \$14.02/hr, 10/01/2015

**Recommended Action**

Approved non-certified contracts as presented.

**5.1.6 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Bauder, Cynthia, Otting, Kailey, Teacher, Grade 3, Jackson Elementary School, 10/02/2015 through 12/11/2015, MA Step 3, 48 days, 1.0, \$254.10/day

Kleckler, Jennifer, Batalden, Jennifer, Teacher, Kindergarten, Jackson Elementary School, 8/24/2015 through 12/18/2015, BA Step 4, 81 days, 1.0, \$207.53/day

Kleckler, Jennifer, Westbrook, Erin, Teacher, Grade 2, Jackson Elementary School, 1/04/2016 through 04/01/2016, BA Step 4, 65 days, 1.0, \$207.53/day

Leroux, Karen, Wangen, Susan, Teacher, Grade 4, Sweeney Elementary School, 9/28/2015 through 12/18/2015, MA + 30, Step 8, 57 days, 1.0, \$310.38/day

**Recommended Action**

Approved long term substitute contracts as presented.

**5.1.7 Approval of School Year Co-Curricular Assignments**

Name, Position

Amundsen, Thom, Drama Club

Andreen, Kelsey, Student Council

Bade, Bruce, Science Olympiad

Buettner, Tracy, National Honor Society

Bloom, Elizabeth, Yearbook

Christenson, Eric, Instrumental Music

Evelt, Mitch, Assistant Jazz  
Fahey, Christopher, Science Olympiad  
Finke, Bruce, Student Council  
Fore, Ashley, Yearbook  
Gerleman, Alex, Assistant Vocal Music  
Irvin, Katie, Vocal Music  
Keenan, Bridget, Vocal Music  
Kleinfehn, Milicent, Student Council  
Kovic, Mike, Vocal Music  
Marek, Amanda, Yearbook  
McNeely, Courtney, Student Council  
Meckler, Jana, Instrumental Music  
Moya, Megan, National Honor Society  
Oman, John, Future Cities  
Richter, Erin, Student Council  
Sater, Sater, Instrumental Music  
Schultz, Heather, Yearbook  
Toufar, Jake, Science Olympiad  
Van Sickle, Karen, Vocal Music  
Vander Veen, Sean, Instrumental Music

**Recommended Action**

Approved co-curricular assignments as presented.

**5.1.8 Contract Adjustment for Special Education Supervisors**

| Name          | Position                     | Number of Days  | Adjusted Salary |
|---------------|------------------------------|-----------------|-----------------|
| Michele Cuka  | Special Education Supervisor | 220 to 260 days | \$105,254       |
| Heidi Nistler | Special Education Supervisor | 220 to 260 days | \$105,254       |

**Recommended Action**

Approved the contract adjustments as presented.

5. 2. Approved the minutes of the Board Learning Session and Board Business Meeting held on September 21, 2015.

5. 3. Approved the bills and authorized to pay same.

5. 4. Approved of wires report.

5. 5. Approval of Change Order

Change Order #1 for the East Jr. High School Elevator Updates with Brennan Companies in the amount of \$675.00 is presented for approval.

**Recommended Action**

Approved the change order as presented.

5. 6. Resolution Appointing Election Judges

A resolution appointing election judges for the November 3, 2015 School District General and Special Election will be presented for approval.

**Recommended Action**

Approved the resolution appointing election judges as presented.

**6. OLD BUSINESS DISCUSSION ITEMS**

6. 1. Teaching & Learning Report

Nancy Thul, Director of Teaching and Learning, discussed the scope of work for 2015-16 within the department and outline the course proposal process and timeline.

## 6. 2. Enrollment Update

Superintendent Rod Thompson provided an enrollment update for the Board.

## 7. OLD BUSINESS ACTION ITEMS

### 7. 1. Updated Participatory Planning Document and User Group Structure

Superintendent Rod Thompson presented an updated Participatory Planning Document and User Group Structure for Board review and approval.

#### **Recommended Action**

McKeand/Romansky moved to approve the updated Participatory Planning Document and User Group Structure as presented; motion passed unanimously.

### 7. 2. 1st Readings of the School District Series 100, 200 & 300 Policies

Assistant Superintendent John Bezek presented School District Series 100, 200 & 300 Policies for 1st Reading.

1st Reading for the following with no change:

- 101.1 Name of the School District
- 102 Equal Educational Opportunity
- 203.2 Order of the Regular School Board Meeting
- 203.6 Consent Agendas
- 204 School Board Meeting Minutes
- 207 Public Hearings
- 211 Criminal or Civil Action Against School District
- 214 Out-of-State Travel by School Board Members
- 303 Superintendent Selection
- 304 Superintendent Contract, Duties and Evaluation
- 305 Policy Implementation
- 306 Administrator Code of Ethics

1st Reading for the following with recommended changes:

- 101 Legal Status of the School District
  - 103 Complaints - Students, Employees, Parents, Other Persons
  - 104 School District Mission Statement
  - 201 Legal Status of the School Board
  - 202 School Board Officers
  - 203 Operation of the School Board - Governing Rules
  - 203.5 School Board Meeting Agenda
  - 205 Open Meetings and Closed Meetings
  - 206 Public Participation in School Board Meetings
  - 208 Development, Adoption, and Implementation of Policies
  - 209 Code of Ethics
  - 210 Conflict of Interest - School Board Members
  - 212 School Board Member Development
  - 213 School Board Committees
  - 301 School District Administration
  - 302 Superintendent
- 1st Reading to add the following:
- 203.1 School Board Procedures; Rules of Order
- 1st Reading to remove the following:
- 201.1 General Organization of the School Board

#### **Recommended Action**

Hallett/Romansky moved to accept the 1st Readings of the School District Series 100, 200 & 300 Policies as presented; motion passed unanimously.

## 8. NEW BUSINESS DISCUSSION ITEMS

9. NEW BUSINESS ACTION ITEMS

9. 1. SW Metro Intermediate District Joint Powers Agreement

The SW Metro Intermediate District Joint Powers Agreement was presented for Board approval.

**Recommended Action**

Romansky/Tucker moved to approve the Joint Powers Agreement as presented; motion passed unanimously.

**9.2 Facility Naming**

In recognition of Softball Coach Neil Johnson's years of dedication and support of softball in the Shakopee Community, Superintendent Rod Thompson presented a resolution to name the softball fields adjacent to Vaughan Field as the Neil Johnson Softball Complex.

**Recommended Action**

Tucker/Romansky moved to approve the naming of the Neil Johnson Softball Complex as presented; motion passed unanimously.

10. OTHER

11. COMMITTEE REPORTS

12. UPCOMING MEETINGS AND IMPORTANT DATES

|                   |   |               |
|-------------------|---|---------------|
| November 3, 2015  | General and Special Election                            | 7:00AM-8:00PM |
| November 9, 2015  | Board Business Meeting                                  | 6:00PM        |
| November 23, 2015 | Board Learning Session                                  | 5:00PM        |
| December 14, 2015 | Board Business Meeting<br>and Truth in Taxation Hearing | 6:00PM        |

13. ADJOURNMENT

At 7:05PM, Romansky/Hallett moved to adjourn as presented; motion passed unanimously.

## October 2015 Wires

### Wires In

|                                 |                   |                     |
|---------------------------------|-------------------|---------------------|
| Oct 15 15 State Check           | \$ 1,610,345.14   |                     |
| Oct 30 15 State income          | 2,211,760.48      |                     |
| Oct 15 Misc State               | 435,276.13        |                     |
| Oct 27 15 County Check          | 4,598,787.53      |                     |
| MSDLAF Int Oct 15               | 456.99            |                     |
| MSDLAF Building Int Oct 15      | (45,510.38)       |                     |
| Oct 2015 Health Trust Interest  | 8.08              |                     |
| Sept 2015 Dental Trust Interest | 4.51              |                     |
| PFM OPEB Int Oct 15             | <u>115,487.98</u> |                     |
| <b>Total Wires In</b>           |                   | <b>8,926,616.46</b> |

### Wires Out

|                               |                   |                     |
|-------------------------------|-------------------|---------------------|
| Oct 3 15 Payroll              | \$ 500,000.00     |                     |
| Oct 4 15 Board Checks         | 300,000.00        |                     |
| Oct 6 15 Payroll Taxes        | 900,000.00        |                     |
| Oct 15 Health Trust           | 600,000.00        |                     |
| Oct 15 Dental Trust           | 100,000.00        |                     |
| Oct 18 15 Payroll             | 1,400,000.00      |                     |
| Oct 18 15 Payroll taxes       | 900,000.00        |                     |
| Oct 22 15 Board check         | 400,000.00        |                     |
| Oct 28 15 Board               | 300,000.00        |                     |
| Oct 28 15 Board               | 200,000.00        |                     |
| Oct 31 15 Payroll             | 1,400,000.00      |                     |
| Oct 30 15 Taxes               | 300,000.00        |                     |
| Oct 07 15 Board Checks        | 300,000.00        |                     |
| Oct 15 04 Bldg Expense        | 100,000.00        |                     |
| Oct 07 15 2015 Bldg Expense   | 300,000.00        |                     |
| Oct 28 15 2015 Bldg Expense   | 200,000.00        |                     |
| Sep 2015 Dental Trust Payment | 52,208.60         |                     |
| Sep 2015 Health Trust Payment | <u>756,124.36</u> |                     |
| <b>Total Wires Out</b>        |                   | <b>9,008,332.96</b> |

**Net October 2015**

(81,716.50)

| 2nd Reading<br>11/9/15 | Policy # | Shakopee Series 100   | Recommendations   | Comments         | Action Needed |
|------------------------|----------|---|---|------------------|---------------|
| X                      | 101      | Legal Status of the School District                         | Inserted additional statutory reference.  | Language Updates |               |
| X                      | 101.1    | Name of the School District                                 | No change.  | No Change        |               |
| X                      | 102      | Equal Educational Opportunity                               | No change.  | No Change        |               |
| X                      | 103      | Complaints – Students, Employees,<br>Parents, Other Persons | This policy is important as it is the only policy addressing how the School District receives and processes complaints. Agencies conducting audits and investigations commonly request to review the School District’s complaint procedure. | Language Updates |               |
| X                      | 104      | School District Mission Statement                           | Suggestions for including participation by community and specifying how often review will occur. Updated legal references.  | Language Updates |               |

| 2nd Reading<br>11/9/15 | Policy # | Shakopee Series 200   | Recommendations   | Comments  | Action Needed |
|------------------------|----------|---|---|---|---------------|
| X                      | 201      | Legal Status of the School Board  | Incorporated appropriate provisions from Policy 201.1.  | Language Updates - <i>Added Assistant Superintendent as ExOfficio</i>         |               |
| X                      | 201.1    | General Organization of the School Board  | Delete in entirety. Provisions incorporated into Policies 201 and 202.  | Remove  |               |
| X                      | 202      | School Board Officers   | Incorporated organizational meeting language from 201.1; added evaluation of principals to responsibilities of superintendent.                    | Language Updates  |               |
| X                      | 203      | Operation of the School Board – Governing Rules   | No change. The School Board should designate the edition of <i>Robert's Rules of Order</i> that it uses as the editions differ.                   | Language Updates  |               |
| X                      | 203.1    | School Board Procedures; Rules of Order   | New.  | New   |               |
| X                      | 203.2    | Order of the Regular School Board Meeting   | No change.  | No Change   |               |
| X                      | 203.5    | School Board Meeting Agenda   | Updated legal references. Changed date to reflect last update to model policy. School District should insert a number of days into section III.C. | Language Updates - <i>Inserted three (3) days prior for delivery</i>          |               |
| X                      | 203.6    | Consent Agendas   | No change.  | No Change   |               |
| X                      | 204      | School Board Meeting Minutes  | No change.  | No Change   |               |
| X                      | 205      | Open Meetings and Closed Meetings   | Added/deleted statutory/rule changes. Updated legal references.   | Language Updates  |               |
| X                      | 206      | Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations | Added language. Policy cross references updated. Changed date to reflect last update to model policy.   | Language Updates  |               |
| X                      | 207      | Public Hearings   | No change.  | No Change   |               |
| X                      | 208      | Development, Adoption, and Implementation of Policies   | Policy language and cross references updated.   | Language Updates  |               |
| X                      | 209      | Code of Ethics  | Minor language changes.   | Language Updates  |               |
| X                      | 210      | Conflict of Interest – School Board Members   | Minor legal reference updates.  | Language Updates  |               |
| X                      | 211      | Criminal or Civil Action Against School District, School Board Member, Employee, or Student                                     | No change.  | No Change   |               |
| X                      | 212      | School Board Member Development   | Added language to reflect statutory requirement. Policy cross references updated.   | Language Updates  |               |
| X                      | 213      | School Board Committees   | No change. We presume that the listing of committees is current.  | Language Updates - <i>Removed Communications, Goal Setting and Facilities</i> |               |
| X                      | 214      | Out-of –State Travel by School Board Members  | No change.  | No Change   |               |

| 2nd Reading<br>11/9/15 | Policy # | Shakopee Series 300                             | Recommendations  | Comments         | Action Needed |
|------------------------|----------|---|--|------------------|---------------|
| X                      | 301      | School District Administration                  | Added language. Changed date to reflect last update to model policy.   | Language Updates |               |
| X                      | 302      | Superintendent                                  | Changed to reflect latest updates to model policy regarding principal evaluation. Policy cross references updated. | Language Updates |               |
| X                      | 303      | Superintendent Selection                        | No change.   | No Change        |               |
| X                      | 304      | Superintendent Contract, Duties, and Evaluation | No change.   | No Change        |               |
| X                      | 305      | Policy Implementation                           | No change.   | No Change        |               |
| X                      | 306      | Administrator Code of Ethics                    | No change.   | No Change        |               |

EXTRACT OF MINUTES OF MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 720 (Shakopee), State of Minnesota, was duly held in said school district on the 9<sup>th</sup> day of November, 2015, at 6:00 o'clock p.m. for the purpose, in part, of canvassing its general and special election.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS OF VOTES OF  
SCHOOL DISTRICT GENERAL AND SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election of the voters of this school district held on November 3, 2015, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 4,972 voters of the district voted at said general election on the election of three (3) school board members for four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

|                        |              |                         |              |
|------------------------|--------------|-------------------------|--------------|
| <u>Reggie Bowerman</u> | <u>2,515</u> | <u>Anthony Bonsante</u> | <u>1,392</u> |
| <u>Angela Tucker</u>   | <u>2,212</u> | <u>BethAnn Lavoie</u>   | <u>968</u>   |
| <u>Matt McKeand</u>    | <u>1,910</u> |                         |              |
| <u>Ken Ludzack</u>     | <u>1,677</u> |                         |              |

3. Reggie Bowerman, Angela Tucker, and Matt McKeand having received the highest number of votes, are elected to four year terms beginning on the first Monday in January 2016.

4. As specified in the attached Abstract and Return of Votes Cast, a total of 4,972 voters of the district voted at said special election on the election of one (1) individual to fill the vacancy in the term of school board member expiring January 1, 2018, as follows:

|                  |              |
|------------------|--------------|
| <u>Tony Pass</u> | <u>2,197</u> |
|------------------|--------------|

|                   |              |
|-------------------|--------------|
| <u>John Canny</u> | <u>2,016</u> |
|-------------------|--------------|

5. Tony Pass, having received the highest number of votes, is elected to fill the vacancy in the term of school board member expiring January 1, 2018. Said individual shall take office as soon as he or she qualifies.

6. The clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Abstract of Votes Cast  
Independent School District No. 720 (SHAKOPEE)  
State of Minnesota  
at the School District General Election  
Held Tuesday, November 3, 2015

Compiled from the Official Returns.

Summary of Totals  
Independent School District No. 720 (SHAKOPEE)  
Tuesday, November 3, 2015 School District General Election

|  |       |
|--|-------|
| Number of persons registered as of 7 a.m.  | 26611 |
| Number of persons registered on Election Day   | 143   |
| Number of accepted regular, military, and overseas absentee ballots and mail ballots | 132   |
| Number of federal office only absentee ballots                                       | 0     |
| Number of presidential absentee ballots  | 0     |
| Total number of persons voting   | 4972  |

Summary of Totals  
Independent School District No. 720 (SHAKOPEE)  
Tuesday, November 3, 2015 School District General Election

**KEY TO PARTY ABBREVIATIONS**

NP - Nonpartisan

School Board Member (ISD #720) (Elect 3)

|                             |                               |                           |                                |                             |
|-----------------------------|-------------------------------|---------------------------|--------------------------------|-----------------------------|
| NP<br>BETHANN LAVOIE<br>968 | NP<br>REGGIE BOWERMAN<br>2515 | NP<br>KEN LUDZACK<br>1677 | NP<br>ANTHONY BONSANTE<br>1392 | NP<br>ANGELA TUCKER<br>2212 |
| NP<br>MATT MCKEAND<br>1910  | WI<br>WRITE-IN**<br>63        |                           |                                |                             |

Special Election for School Board Member (ISD #720)

|                          |                         |                        |
|--------------------------|-------------------------|------------------------|
| NP<br>JOHN CANNY<br>2016 | NP<br>TONY PASS<br>2197 | WI<br>WRITE-IN**<br>14 |
|--------------------------|-------------------------|------------------------|

Detail of Election Results  
 Independent School District No. 720 (SHAKOPEE)  
 Tuesday, November 3, 2015 School District General Election

| Precinct   | Persons Registered<br>as of 7 A.M. | Persons Registered<br>on Election Day | Total Number of<br>Persons Voting |
|--|------------------------------------|---------------------------------------|-----------------------------------|
| 70 0113 : SAVAGE P-5                                     | 1464                               | 2                                     | 77                                |
| 70 0116 : SAVAGE P-7                                     | 2876                               | 4                                     | 153                               |
| 70 0119 : SHAKOPEE P-1                                   | 2064                               | 25                                    | 597                               |
| 70 0120 : SHAKOPEE P-2                                   | 1693                               | 9                                     | 379                               |
| 70 0125 : SHAKOPEE P-3                                   | 1361                               | 6                                     | 310                               |
| 70 0130 : SHAKOPEE P-4                                   | 2161                               | 7                                     | 366                               |
| 70 0135 : SHAKOPEE P-5                                   | 1288                               | 11                                    | 335                               |
| 70 0136 : SHAKOPEE P-6                                   | 2179                               | 24                                    | 516                               |
| 70 0137 : SHAKOPEE P-7                                   | 1182                               | 8                                     | 177                               |
| 70 0138 : SHAKOPEE P-8                                   | 1548                               | 1                                     | 382                               |
| 70 0145 : SHAKOPEE P-9                                   | 1254                               | 7                                     | 339                               |
| 70 0150 : SHAKOPEE P-10                                  | 2443                               | 14                                    | 559                               |
| 70 0153 : SHAKOPEE P-11                                  | 1361                               | 5                                     | 288                               |
| 70 0156 : SHAKOPEE P-12A                                 | 1561                               | 11                                    | 286                               |
| 70 0157 : SHAKOPEE P-12B                                 | 48                                 | 0                                     | 1                                 |
| 70 0158 : SHAKOPEE P-13                                  | 177                                | 0                                     | 37                                |
| 70 8009 : ISD 720 JACKSON, LOUISVILLE, SAND<br>CREEK     | 1528                               | 7                                     | 150                               |
| 70 9296 : PRIOR LAKE P-5 & P-7 AT SHAKOPEE P-<br>11      | 423                                | 2                                     | 20                                |
| Independent School District No. 720 (SHAKOPEE)<br>Total: | 26611                              | 143                                   | 4972                              |

Detail of Election Results  
 Independent School District No. 720 (SHAKOPEE)  
 Tuesday, November 3, 2015 School District General Election

Office Title: School Board Member (ISD #720) (Elect 3)

| Precinct   | NP             | NP              | NP          | NP               | NP            |
|--|----------------|-----------------|-------------|------------------|---------------|
|  | BETHANN LAVOIE | REGGIE BOWERMAN | KEN LUDZACK | ANTHONY BONSANTE | ANGELA TUCKER |
| 70 0113 : SAVAGE P-5                                 | 8              | 18              | 6           | 0                | 15            |
| 70 0116 : SAVAGE P-7                                 | 16             | 23              | 14          | 8                | 32            |
| 70 0119 : SHAKOPEE P-1                               | 131            | 287             | 210         | 242              | 257           |
| 70 0120 : SHAKOPEE P-2                               | 78             | 197             | 140         | 158              | 181           |
| 70 0125 : SHAKOPEE P-3                               | 37             | 107             | 63          | 57               | 101           |
| 70 0130 : SHAKOPEE P-4                               | 68             | 223             | 107         | 60               | 201           |
| 70 0135 : SHAKOPEE P-5                               | 75             | 193             | 106         | 126              | 150           |
| 70 0136 : SHAKOPEE P-6                               | 87             | 298             | 206         | 162              | 240           |
| 70 0137 : SHAKOPEE P-7                               | 45             | 82              | 70          | 51               | 81            |
| 70 0138 : SHAKOPEE P-8                               | 80             | 207             | 133         | 145              | 158           |
| 70 0145 : SHAKOPEE P-9                               | 63             | 189             | 125         | 75               | 155           |
| 70 0150 : SHAKOPEE P-10                              | 128            | 270             | 226         | 120              | 241           |
| 70 0153 : SHAKOPEE P-11                              | 47             | 163             | 94          | 70               | 153           |
| 70 0156 : SHAKOPEE P-12A                             | 57             | 147             | 81          | 54               | 149           |
| 70 0157 : SHAKOPEE P-12B                             | 1              | 1               | 0           | 0                | 1             |
| 70 0158 : SHAKOPEE P-13                              | 9              | 22              | 10          | 8                | 19            |
| 70 8009 : ISD 720 JACKSON, LOUISVILLE,<br>SAND CREEK | 32             | 76              | 80          | 54               | 64            |
| 70 9296 : PRIOR LAKE P-5 & P-7 AT<br>SHAKOPEE P-11   | 6              | 12              | 6           | 2                | 14            |
| <b>Total:</b>  | <b>968</b>     | <b>2515</b>     | <b>1677</b> | <b>1392</b>      | <b>2212</b>   |

| Precinct             | NP           | WI         |
|----------------------|--------------|------------|
|                      | MATT MCKEAND | WRITE-IN** |
| 70 0113 : SAVAGE P-5 | 17           | 0          |

Detail of Election Results  
 Independent School District No. 720 (SHAKOPEE)  
 Tuesday, November 3, 2015 School District General Election

Office Title: School Board Member (ISD #720) (Elect 3)

| Precinct   | NP<br>MATT MCKEAND | WI<br>WRITE-IN** |
|--|--------------------|------------------|
| 70 0116 : SAVAGE P-7                                 | 35                 | 0                |
| 70 0119 : SHAKOPEE P-1                               | 188                | 15               |
| 70 0120 : SHAKOPEE P-2                               | 128                | 9                |
| 70 0125 : SHAKOPEE P-3                               | 83                 | 1                |
| 70 0130 : SHAKOPEE P-4                               | 147                | 0                |
| 70 0135 : SHAKOPEE P-5                               | 133                | 0                |
| 70 0136 : SHAKOPEE P-6                               | 193                | 6                |
| 70 0137 : SHAKOPEE P-7                               | 77                 | 2                |
| 70 0138 : SHAKOPEE P-8                               | 168                | 6                |
| 70 0145 : SHAKOPEE P-9                               | 138                | 5                |
| 70 0150 : SHAKOPEE P-10                              | 261                | 6                |
| 70 0153 : SHAKOPEE P-11                              | 121                | 1                |
| 70 0156 : SHAKOPEE P-12A                             | 128                | 4                |
| 70 0157 : SHAKOPEE P-12B                             | 0                  | 0                |
| 70 0158 : SHAKOPEE P-13                              | 18                 | 0                |
| 70 8009 : ISD 720 JACKSON, LOUISVILLE,<br>SAND CREEK | 65                 | 5                |
| 70 9296 : PRIOR LAKE P-5 & P-7 AT<br>SHAKOPEE P-11   | 10                 | 3                |
| <b>Total:</b>  | <b>1910</b>        | <b>63</b>        |

Office Title: Special Election for School Board Member (ISD #720)

| Precinct             | NP<br>JOHN CANNY | NP<br>TONY PASS | WI<br>WRITE-IN** |
|----------------------|------------------|-----------------|------------------|
| 70 0113 : SAVAGE P-5 | 21               | 4               | 0                |
| 70 0116 : SAVAGE P-7 | 31               | 14              | 0                |

Detail of Election Results  
 Independent School District No. 720 (SHAKOPEE)  
 Tuesday, November 3, 2015 School District General Election

Office Title: Special Election for School Board Member (ISD #720)

| Precinct   | NP<br>JOHN CANNY | NP<br>TONY PASS | WI<br>WRITE-IN** |
|--|------------------|-----------------|------------------|
| 70 0119 : SHAKOPEE P-1                               | 144              | 386             | 5                |
| 70 0120 : SHAKOPEE P-2                               | 101              | 244             | 2                |
| 70 0125 : SHAKOPEE P-3                               | 91               | 95              | 0                |
| 70 0130 : SHAKOPEE P-4                               | 241              | 91              | 0                |
| 70 0135 : SHAKOPEE P-5                               | 131              | 181             | 0                |
| 70 0136 : SHAKOPEE P-6                               | 191              | 278             | 0                |
| 70 0137 : SHAKOPEE P-7                               | 78               | 86              | 0                |
| 70 0138 : SHAKOPEE P-8                               | 124              | 222             | 1                |
| 70 0145 : SHAKOPEE P-9                               | 187              | 112             | 1                |
| 70 0150 : SHAKOPEE P-10                              | 291              | 188             | 3                |
| 70 0153 : SHAKOPEE P-11                              | 142              | 102             | 0                |
| 70 0156 : SHAKOPEE P-12A                             | 144              | 94              | 0                |
| 70 0157 : SHAKOPEE P-12B                             | 0                | 1               | 0                |
| 70 0158 : SHAKOPEE P-13                              | 22               | 11              | 0                |
| 70 8009 : ISD 720 JACKSON, LOUISVILLE,<br>SAND CREEK | 66               | 80              | 1                |
| 70 9296 : PRIOR LAKE P-5 & P-7 AT<br>SHAKOPEE P-11   | 11               | 8               | 1                |
| <b>Total:</b>  | <b>2016</b>      | <b>2197</b>     | <b>14</b>        |

We, the school board members of Independent School District No. 720 (SHAKOPEE), certify that we have canvassed the returns of the School District General Election held on Tuesday, November 3, 2015 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 720 (SHAKOPEE).

Witness our official signature at \_\_\_\_\_ in \_\_\_\_\_ County this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

State of Minnesota  
Independent School District No. 720 (SHAKOPEE)

I, \_\_\_\_\_, Clerk of the Independent School District No. 720 (SHAKOPEE) do hereby certify the within and foregoing \_\_\_\_\_ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 720 (SHAKOPEE) School District General Election held on Tuesday, November 3, 2015.

Witness my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_