

# SHAKOPEE PUBLIC SCHOOLS



SCHOOL BOARD AGENDA





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March 9, 2015  
6:00 PM

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.
2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.  
Presenter: Board Chair Reggie Bowerman
3. RECOGNITION OF VISITORS TO BOARD MEETING.
  3. 1. Recognition of National Volunteer Week 11  
National Volunteer Week is April 12-18, 2015. In recognition of and appreciation for the tremendous work the district's more than 1800 volunteers do for the benefit of our students, Paulette Rislund is requesting the board move the Volunteer Appreciation Resolution. Copies of the signed resolution will be displayed in all the schools as part of the district's celebration of volunteers.
4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
5. CONSENT ITEMS
  5. 1. Personnel Items

**5.1.1 Acceptance of Retirements**

Last Name, First Name , Position, Location, Effective Date

Erickson, Margaret, Teacher, Math, Pearson 6th Grade Center, 6/05/2015

Goettsch, Ellen, Teacher, Math, Shakopee High School, 6/05/2015

Marsh, Susan, Teacher, Social Studies, West Junior High School, 6/05/2015

Olson, Mary, Teacher, Physical Education, East Junior High School, 6/05/2015

Wingart, Shirley, Teacher, Family and Consumer Science, Shakopee High School, 6/05/2015

**Recommended Action**

Accept the retirements and thank them for their service to the district.

**5.1.2 Acceptance of Resignations**

Last Name, First Name , Position, Location, Effective Date

Ferrell, Leann, Teacher, Grade 3, Sun Path Elementary School, 6/05/2015

Givens, Carolyn, Guidance Counselor, High School, 6/05/2015

Lindner, Elizabeth, Teacher, Music/Band, Sun Path Elementary School, 6/05/2015

Noel, Nikia, Teacher, Grade 2, Jackson Elementary School, 6/05/2015  
Richards, Patricia, Teacher, Early Childhood Family Education, Central Family Center, 6/05/2015  
Saucke, Jonathan, Food Service Worker, West Junior High School, 3/11/2015  
Schneider, Kristen, Teacher, Communication/Language Arts, High School, 6/05/2015

**Recommended Action**

Accept the resignations and thank them for their service to the district.

**5.1.3 Approval of Non-Certified Contracts**

Last Name, First Name, Position, Location, Salary, Effective

Buthe, Chase, Program Support Assistant, Pearson 6th Grade Center, \$14.35/hr, 1/19/2015

Hawes, Maria, Technology Assistant, Sun Path Elementary School, \$16.99/hr, 2/25/2015

O'Brien, Colin, Technology Assistant, High School, \$17.71/hr, 3/16/2015

Swanson, Lisa, Office Assistant I, Eagle Creek Elementary School, \$13.66/hr, 2/09/2015

Wuollet, Beverly, Program Support Assistant, Jackson Elementary School, \$13.81/hr, 3/02/2015

**Recommended Action**

Approve non-certified contracts as presented.

**5.1.4 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Leroux, Karen, Sabby, Stacy, Teacher, , Sun Path Elementary School, 3/12/2015 through 5/22/2015, MA+30 Step 8, 47, 1.0, \$310.38/day

Newgard, Joyanne, Suel, Christine, Program Support Assistant, East Junior High School, 3/11/2015 through 4/27/2015, Grade 3 Step 1, 27, .813, \$13.81/hr

Wilson, Katherine, Mann, Steven, Teacher, Science, High School, 1/27/2015 through 6/05/2015, BA Step 3, 90, 1.0, \$201.82/day

Boroos, Jean, Gramstrup, Ashlee, Health Assistant, East Junior High School, 3/01/2015 through TBD, Grade 05S Step 3, TBD, .938, \$17.58/hr

**Recommended Action**

Approve long term substitute contracts as presented.

**5.1.5 Tandem Teaching Request**

Jennifer Post and Sarah Hughes are currently teaching at Red Oak Elementary School and are requesting approval to tandem teach beginning with the 2015-2016 school year. Jennifer Post has been a reading intervention teacher and Sarah Hughes has been teaching 2nd Grade at Red Oak Elementary School. Their request follows the requirements for tandem teaching. If approved they would teach reading intervention at Red Oak Elementary School.

**Recommended Action**

Approve the tandem teaching request as presented.

**5.1.6 Approval of Additional Licensed Positions for the 2014-15 School Year**

Due to an increase in the number of students eligible to receive early childhood special education services, approval to add one Early Childhood Special Education Teacher and one Early Childhood Speech/Language Pathologist for the 2014-15 School Year is requested.

**Recommended Action**

Approve the addition of one Early Childhood Special Education Teacher and one Early Childhood Speech/Language Pathologist for the 2014-15 School Year.

- 5. 2. Approval of minutes of the Board Business Meeting held on February 9, 2015 and the Board Learning Session on February 23, 2015. 12
- 5. 3. Consideration of bills and authorization to pay same.
- 5. 4. Approval of wires report. 23
- 5. 5. Approval of Change Orders 24
  - Change Order #4 for Sun Path Elementary with Met-Con Construction in the amount of \$23,948.67
  - Change Order #2 for Jackson Elementary with Met-Con Construction in the amount of \$3,152.10
- Recommended Action**

Approve change orders as presented.
- 5. 6. 2015-16 YMCA Contract 26
  - Recommended Action**

Approve the 2015-16 YMCA contract as presented.
- 5. 7. Tax Increment Financing Letter of Support 31
  - Recommended Action**

Accept the Tax Increment Financing Letter of Support.
- 5. 8. Community Education Advisory Council 55
  - Recommended Action**

Approve the membership to the Community Education Advisory Council as presented.
- 5. 9. Authorization of Technology Lease Agreement
  - Recommended Action**

Per Board Governanace direction the board authorizes JP Jacobson to enter in to a lease agreement for technology within the 5-year Technology Plan.
- 6. OLD BUSINESS DISCUSSION ITEMS
  - 6. 1. Referendum Communications Update
    - Communications Coordinator Crystal McNally will provide an referendum communications update for the Board.

Presenter: Communications Coordinator Crystal McNally  
Time: 10 minutes

6. 2. Policy 518 DNR-DNI Review Update

Assistant Superintendent John Bezek and Director of Special Services Julie Menden will provide an update on proposed revisions to district Policy 518 DNR-DNI since the last meeting, Dr. Bezek has met with district nurses and the Policy Committee. A tentative 1st Reading of the revised policy is scheduled for April 13th, followed by a 2nd Reading on May 11th.

Presenter: Assistant Superintendent John Bezek and Director of Special Services Julie Menden  
Time: 15 minutes

7. OLD BUSINESS ACTION ITEMS

7. 1. Approval of the 2015-16 and 2016-17 School Calendars 58  
Superintendent Thompson will present the 2015-16 and 2016-17 School Calendars for board approval.

**Recommended Action**

Approve the 2015-16 and 2016-17 School Calendars as presented.  
Presenter: Superintendent Rod Thompson  
Time: 5 minutes

7. 2. Shakopee East Jr. High School Pool Elevator Replacement Bid Opening 60  
By order of State Elevator Inspector, the district is required to replace the pool elevator at Shakopee East Jr. High School. The bid opening was recently held.

**Recommended Action**

Approve a contract with Brennan Construction with the Base Bid amount of \$171,900 for the Shakopee East Jr. High School Pool Elevator Replacement project as presented.

7. 3. Resolution Appointing Election Judges for the May 5, 2015 Special Election 62  
A resolution appointing election judges for the May 5, 2015 School District Special Election will be presented for board approval.

**Recommended Action**

Upon roll call vote, BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on May 5, 2015 to act as such at the polling places and combined polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

Presenter: Superintendent Rod Thompson  
Time: 5 minutes

8. NEW BUSINESS DISCUSSION

- 9. NEW BUSINESS ACTION ITEMS
- 10. OTHER
- 11. COMMITTEE REPORTS 67
- 12. UPCOMING MEETINGS AND IMPORTANT DATES 68
  - March 20, 2015 - Absentee Ballots available for May 5, 2015 Special Election
  - March 23, 2015 - Shakopee Alumni Association Organizational Meeting - 6:30PM  
Shakopee Public Schools District Office Welcome Center
  - March 24, 2015 - Referendum Information Session - 6:00-7:30PM  
Shakopee Public Schools District Office Welcome Center
  - April 7, 2015 - Referendum Information Session - 7:30-9:00AM  
Shakopee Public Schools District Office Welcome Center
  - April 12-18, 2015 National Volunteer Week
  - April 13, 2015 - Board Business Meeting 6:00PM
  - April 27, 2015 - Board Learning Session 5:00PM
  - May 4-8, 2015 National Teacher Appreciation Week
  - May 5, 2015 - Special Election Referendum 7:00AM - 8:00PM
  - May 11, 2015 - Board Business Meeting 6:00PM
- 13. ADJOURNMENT
- 14. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.
- 15. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.  
Presenter: Board Chair Reggie Bowerman
- 16. RECOGNITION OF VISITORS TO BOARD MEETING.
  - 16. 1. Recognition of National Volunteer Week 69  
National Volunteer Week is April 12-18, 2015. In recognition of and appreciation for the tremendous work the district's more than 1800 volunteers do for the benefit of our students, Paulette Rislund is requesting the board move the Volunteer Appreciation Resolution. Copies of the signed resolution will be displayed in all the schools as part of the district's celebration of volunteers.
- 17. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.
- 18. CONSENT ITEMS
  - 18. 1. Personnel Items

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Olson, Mary, Teacher, Physical Education, East Junior High School, 6/05/2015

Wingart, Shirley, Teacher, Family and Consumer Science, Shakopee High School, 6/05/2015

**Recommended Action**

Accept the retirements and thank them for their service to the district.

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Noel, Nikia, Teacher, Grade 2, Jackson Elementary School, 6/05/2015

Richards, Patricia, Teacher, Early Childhood Family Education, Central Family Center, 6/05/2015

Saucke, Jonathan, Food Service Worker, West Junior High School, 3/11/2015

Schneider, Kristen, Teacher, Communication/Language Arts, High School, 6/05/2015

**Recommended Action**

Accept the resignations and thank them for their service to the district.

**5.1.3 Approval of Non-Certified Contracts**

Last Name, First Name, Position, Location, Salary, Effective

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Swanson, Lisa, Office Assistant I, Eagle Creek Elementary School, \$13.66/hr, 2/09/2015

Wuollet, Beverly, Program Support Assistant, Jackson Elementary School, \$13.81/hr, 3/02/2015

**Recommended Action**

Approve non-certified contracts as presented.

**5.1.4 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Leroux, Karen, Sabby, Stacy, Teacher, , Sun Path Elementary School, 3/12/2015 through 5/22/2015, MA+30 Step 8, 47, 1.0, \$310.38/day

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Boroos, Jean, Gramstrup, Ashlee, Health Assistant, East Junior High School, 3/01/2015 through TBD, Grade 05S Step 3, TBD, .938, \$17.58/hr

**Recommended Action**

Approve long term substitute contracts as presented.

### **5.1.5 Tandem Teaching Request**

Jennifer Post and Sarah Hughes are currently teaching at Red Oak Elementary School and are requesting approval to tandem teach beginning with the 2015-2016 school year. Jennifer Post has been a reading intervention teacher and Sarah Hughes has been teaching 2nd Grade at Red Oak Elementary School. Their request follows the requirements for tandem teaching. If approved they would teach reading intervention at Red Oak Elementary School.

#### **Recommended Action**

Approve the tandem teaching request as presented.

### **5.1.6 Approval of Additional Licensed Positions for the 2014-15 School Year**

Due to an increase in the number of students eligible to receive early childhood special education services, approval to add one Early Childhood Special Education Teacher and one Early Childhood Speech/Language Pathologist for the 2014-15 School Year is requested.

#### **Recommended Action**

Approve the addition of one Early Childhood Special Education Teacher and one Early Childhood Speech/Language Pathologist for the 2014-15 School Year.

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|--|-----|
| 18. 2. Approval of minutes of the Board Business Meeting held on February 9, 2015 and the Board Learning Session on February 23, 2015. | 70  |
| 18. 3. Consideration of bills and authorization to pay same.   |     |
| 18. 4. Approval of wires report.   | 81  |
| 18. 5. Approval of Change Orders   | 82  |
| Change Order #4 for Sun Path Elementary with Met-Con Construction in the amount of \$23,948.67   |     |
| Change Order #2 for Jackson Elementary with Met-Con Construction in the amount of \$3,152.10   |     |
| <b>Recommended Action</b>  |     |
| Approve change orders as presented.  |     |
| 18. 6. 2015-16 YMCA Contract   | 84  |
| <b>Recommended Action</b>  |     |
| Approve the 2015-16 YMCA contract as presented.  |     |
| 18. 7. Tax Increment Financing Letter of Support   | 89  |
| <b>Recommended Action</b>  |     |
| Accept the Tax Increment Financing Letter of Support.  |     |
| 18. 8. Community Education Advisory Council  | 113 |
| <b>Recommended Action</b>  |     |
| Approve the membership to the Community Education Advisory Council as presented.   |     |

18. 9. Authorization of Technology Lease Agreement

**Recommended Action**

Per Board Governanace direction the board authorizes JP Jacobson to enter in to a lease agreement for technology within the 5-year Technology Plan.

19. OLD BUSINESS DISCUSSION ITEMS

19. 1. Referendum Communications Update

Communications Coordinator Crystal McNally will provide an referendum communications update for the Board.

Presenter: Communications Coordinator Crystal McNally

Time: 10 minutes

19. 2. Policy 518 DNR-DNI Review Update

Assistant Superintendent John Bezek and Director of Special Services Julie Menden will provide an update on proposed revisions to district Policy 518 DNR-DNI since the last meeting, Dr. Bezek has met with district nurses and the Policy Committee. A tentative 1st Reading of the revised policy is scheduled for April 13th, followed by a 2nd Reading on May 11th.

Presenter: Assistant Superintendent John Bezek and Director of Special Services Julie Menden

Time: 15 minutes

20. OLD BUSINESS ACTION ITEMS

20. 1. Approval of the 2015-16 and 2016-17 School Calendars 116

Superintendent Thompson will present the 2015-16 and 2016-17 School Calendars for board approval.

**Recommended Action**

Approve the 2015-16 and 2016-17 School Calendars as presented.

Presenter: Superintendent Rod Thompson

Time: 5 minutes

20. 2. Shakopee East Jr. High School Pool Elevator Replacement Bid Opening 118

By order of State Elevator Inspector, the district is required to replace the pool elevator at Shakopee East Jr. Hihg School. The bid opening was recently held.

**Recommended Action**

Approve a contract with Brennan Construction with the Base Bid amount of \$171,900 for the Shakopee East Jr. High School Pool Elevator Replacement project as presented.

20. 3. Resolution Appointing Election Judges for the May 5, 2015 Special Election 120

A resolution appointing election judges for the May 5, 2015 School District Special Election will be presented for board approval.

**Recommended Action**

Upon roll call vote, BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election

for the school district's special election on May 5, 2015 to act as such at the polling places and combined polling places listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

Presenter: Superintendent Rod Thompson

Time: 5 minutes

21. NEW BUSINESS DISCUSSION

22. NEW BUSINESS ACTION ITEMS

23. OTHER

24. COMMITTEE REPORTS 125

25. UPCOMING MEETINGS AND IMPORTANT DATES 126

March 20, 2015 - Absentee Ballots available for May 5, 2015 Special Election

March 23, 2015 - Shakopee Alumni Association Organizational Meeting - 6:30PM

Shakopee Public Schools District Office Welcome Center

March 24, 2015 - Referendum Information Session - 6:00-7:30PM

Shakopee Public Schools District Office Welcome Center

April 7, 2015 - Referendum Information Session - 7:30-9:00AM

Shakopee Public Schools District Office Welcome Center

April 12-18, 2015 National Volunteer Week

April 13, 2015 - Board Business Meeting 6:00PM

April 27, 2015 - Board Learning Session 5:00PM

May 4-8, 2015 National Teacher Appreciation Week

May 5, 2015 - Special Election Referendum 7:00AM - 8:00PM

May 11, 2015 - Board Business Meeting 6:00PM

26. ADJOURNMENT



## Resolution of Appreciation Honoring School District Volunteers

- Whereas,** *each year more than 1800 volunteers give unselfishly of their time and talents in support of education in Shakopee schools; and*
- Whereas,** *volunteers play an essential role in supporting and enhancing education and helping the Shakopee Public Schools reach our goal of academic success for all learners; and*
- Whereas,** *volunteers provide learning opportunities for students and assistance for teachers beyond what the traditional resources of the school district can offer; and*
- Whereas,** *volunteers assist in classrooms, on athletic fields, and behind the scenes. They work with students to reinforce basic skills, share their careers and expertise as speakers and mentors, chaperone field trips, raise extraordinary funds in support of programs and complete marathons of clerical work; and*
- Whereas,** *volunteers help the district establish a standard of quality and direction for the future through service on building leadership teams, parent-teacher organizations, advisory councils and special task forces; and*
- Whereas,** *all these volunteer efforts bring together the community and its schools for the benefit of students, make the district a better place to live and learn and set an example for students about the importance of education and volunteer service.*

**Now, therefore, be it resolved,** *that the School Board of Shakopee School District #720 hereby extends its sincere appreciation to all district volunteers for their amazing dedication and service; and*

**Be it further resolved,** *that the Shakopee School Board hereby proclaims April 12-18, 2015 as **Volunteer Week** in Shakopee Public Schools to honor the significant and positive impact volunteers have on education.*

*Adopted this 9th day of March, 2015*

\_\_\_\_\_  
*Reggie Bowerman, Chairperson*

\_\_\_\_\_  
*Scott Swanson, Vice Chairperson*

\_\_\_\_\_  
*Angela Tucker, Clerk*

\_\_\_\_\_  
*Matt McKeand, Treasurer*

\_\_\_\_\_  
*Chuck Berg, Director*

\_\_\_\_\_  
*Shawn Hallett, Director*

\_\_\_\_\_  
*Mary Romansky, Director*

\_\_\_\_\_  
*Dr. Rod Thompson, Superintendent of Schools*

# Minutes of Board Business Meeting

## School Board Shakopee Public Schools

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A Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, February 9, 2015, beginning at 6:00 PM in the Shakopee Public Schools District Office, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Berg, Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman

ABSENT:

2. RECOGNITION OF VISITORS TO BOARD MEETING.

3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

McKeand/Romansky moved to approve the agenda with 4.6 removed from Consent to 8.1 Roof Bid Opening as presented; motion passed unanimously.

4. CONSENT ITEMS

Swanson/McKeand moved to approve the consent agenda as presented; motion passed unanimously.

4. 1. Personnel Items

4.1.1 Acceptance of Retirement

Last Name, First Name, Position, Location, Effective Date

Speidel, Pamela, Teacher, Grade 4, Eagle Creek Elementary School, 6/05/2015

Recommended Action

Accepted the retirement and thanked them for their service to the district.

4.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Pautsch, Matthew, Technology Assistant, West Junior High School, 1/22/2015

Saxton, Peggy, Food Service Worker I, West Junior High School, 1/30/2015

McDonald, Jason, PSA, East Junior High School, 2/13/2015

Recommended Action

Accepted the resignations and thanked them for their service to the district.

4.1.3 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

George, Sheri, Program Support Assistant, East Junior High School, \$14.08/hr, 1/27/2015

Holsten, Tammy, Food Service Worker I, West Junior High School, \$11.64/hr, 2/04/2015

Krause, Denise, Program Support Assistant, West Junior High School, \$14.95/hr, 1/29/2015

Lemke, Moriah, Program Support Assistant, Eagle Creek Elementary School, \$13.81/hr, 2/09/2015

Picha, Laureen, Accounts Payable Specialist, District Office, \$19.78/hr, 2/02/2015

Recommended Action  
Approved non-certified contracts as presented.

#### 4.1.4 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Green, Tynan, Heisler, Allison, Teacher, Grade 5, Eagle Creek Elementary School, 2/18/2015 through approx. 6/05/2015, BA Step 3, 74 days, 1.0, \$201.82/day

Kleckler, Jennifer, Foster, Alison, Teacher, Grade 1, Eagle Creek Elementary School, 3/19/2015 through approx. 6/05/2015, BA Step 3, 52 days, 1.0, \$201.82/day

Pierce, Katherine, Radtke, Megan, Teacher, Spanish, East Junior High School, 2/11/2015 through approx. 5/08/2015, BA Step 3, 59 days, 1.0, \$201.82/day

Recommended Action

Approved the long term substitute contracts as presented.

#### 4.1.5 Approval of Assignment Change

Last Name, First Name, Position/Location, Grade/ Step/ Salary, Effective

Tschaekofske, Carol, Accounts Payable Secretary to Food Service Secretary, \$17.67/hr, 1/06/2015

Recommended Action

Approved the assignment change as presented.

#### 4.1.6 Approval of Co-Curricular Assignment

Position, Name, Group, Step, Salary

Knowledge Bowl, Graba, Charlotte, 1.0, VII, 2, \$1,325.00 prorated

Recommended Action

Approved the co-curricular assignment as presented.

#### 4.1.7 Request for Unpaid Leave of Absence

Sara Addler, Kindergarten Teacher at Eagle Creek Elementary School, is requesting a one year unpaid leave of absence for the entire 2015-16 school year.

Recommended Action

Approved the unpaid leave of absence for the 2015-16 school year as presented.

#### 4.1.8 Request for Unpaid Leave of Absence

Alison Stortz, Chemistry/Physics Teacher at the High School, is requesting a one year unpaid leave of absence for the entire 2015-16 school year.

Recommended Action

Approved the unpaid leave of absence for the 2015-16 school year as presented.

#### 4.1.9 Approval of Teacher Seniority List

The teacher seniority list is presented for approval.

Recommended Action

Approved the teacher seniority list as presented.

4. 2. Approved the minutes of the Board ReOrganization and Business Meeting held on January 12, 2015 and the Board Business Meeting on January 26, 2015.

4. 3. Approved the bills and authorized to pay same.

4. 4. Approved the wires report.

4. 5. Approval of Change Orders

Change Order #5 for Eagle Creek Elementary with Brennan Construction in the amount of \$9,850.00

Change Order #5 for Red Oak Elementary with Brennan Construction in the amount of \$10,531.00

Recommended Action

Approved the change orders as presented.

4. 7. Reject Fire Sprinkler Bids for Shakopee High School

Reject the one bid received with the Base bid amount of \$205,000 and \$90,000 for Alternate No. 1 for Shakopee High School sprinkler repair. The budget for project is \$200,000.

Recommended Action

Rejected bid for the Shakopee High School sprinkler repair as presented.

4. 8. 2015-17 Head Start Lease

Recommended Action

Approved 2015-17 Head Start lease as presented.

4. 9. Community Education Advisory Council

Recommended Action

Approved the membership to the Community Education Advisory Council as presented.

4. 10. Community Education Update

Recommended Action

Accepted the Community Education update as presented.

## 5. OLD BUSINESS DISCUSSION ITEMS

5. 1. Shakopee Education Endowment Foundation (SEEF) Board Member Kathy Busch presented the list of 2014-15 approved grants to the district.

Recommended Action

Accepted the 2014-15 grants received from SEEF and thanked them for their ongoing commitment to the Shakopee School District.

## 6. OLD BUSINESS ACTION ITEMS

6. 1. Approval of Resolution Calling for Special Election for May 5, 2015

School Board Chair Reggie Bowerman presented the Resolution Calling for Special Election for May 5, 2015 for final Board approval.

### **Recommended Action**

Swanson/Berg moved to BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows: 1. (a) The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$102,500,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the existing Shakopee High School site and facility; the construction of improvements to outdoor facilities at District owned sites; the construction and installation of safety and security improvements to various district

facilities; and the remodeling, repair, upgrading, renovation and construction of various improvements to other District facilities. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing. (b) The board also finds and determines that it is necessary and expedient for the school district to submit a capital project levy authorization to fund technology to the voters for their approval. The proposed authorization for technology will be in the amount of 5.837584% times the net tax capacity of the school district. The proposed capital project levy authorization will raise approximately \$2,500,000 for taxes payable in 2016, the first year it is to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded by the proposed capital project levy authorization is approximately \$25,000,000. The money raised by the capital project levy authorization will be used to provide funds for the acquisition and maintenance of technology and technology systems, and to pay the costs of technology-related personnel and training. The program will be commenced prior to May 1, 2020, which date is not more than five (5) years from the date of the special election authorizing the approval of the capital project levy authorization. The question on the approval of the capital project levy authorization shall be School District Question 2 on the school district ballot at the special election held to approve said authorization.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question. The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot questions specified above and herein shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 5, 2015, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election. The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election. The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place or

combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot. The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place. The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on election day. 6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. 7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.


**SPECIAL ELECTION BALLOT**

**INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)**

**MAY 5, 2015**

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**INSTRUCTIONS TO VOTERS**

**To vote, completely fill in the oval(s) next to your choice(s) like this **

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To vote for a question, fill in the oval next to the word "YES" on that question.  
To vote against a question, fill in the oval next to the word "NO" on that question.

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**SCHOOL DISTRICT QUESTION 1  
APPROVAL OF SCHOOL DISTRICT BOND ISSUE**

**YES**

**NO**

Shall the school board of Independent School District No. 720 (Shakopee) be authorized to issue its general obligation school building bonds in an amount not to exceed \$102,500,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the existing Shakopee High School site and facility; the construction of improvements to outdoor facilities at District owned sites; the construction and installation of safety and security improvements to various district facilities; and the remodeling, repair, upgrading, renovation and construction of various improvements to other District facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**



**SCHOOL DISTRICT QUESTION 2  
APPROVAL OF CAPITAL PROJECT LEVY  
AUTHORIZATION TO FUND TECHNOLOGY**

The school board of Independent School District No. 720 (Shakopee) has proposed a capital project levy authorization to fund technology in the amount of 5.837584% times the net tax capacity of the school district. The proposed authorization will raise approximately \$2,500,000 for taxes payable in 2016, the first year to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded over that time period is approximately \$25,000,000. The money raised by this authorization will provide funds for the acquisition and maintenance of technology and technology systems, and to pay the costs of technology-related personnel and training.

**YES**

Shall the capital project levy authorization to fund technology proposed by the board of Independent School District No. 720 be approved?

**NO**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve. 8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase. 9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the school district, and the office of any other local election official conducting the test. 10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly. 11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day. 12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at each polling place and combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election. 13. If the capital project levy authorization proposed in School District Question 2 is approved, a capital project referendum account shall be created as a separate account in the general fund of the school district. All proceeds from the capital project levy must be deposited in the capital project referendum account. Interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may be used only for the costs of acquisition and betterment of the approved projects. The funds in the capital project referendum account may be accumulated

and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved projects before their final completion shall be transferred to the school district's debt redemption fund. Upon Roll Call vote, the motion was passed unanimously.

IN FAVOR: Berg, Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman

OPPOSED:

## 6. 2. Central Family Center Update

Mike Savage, Principal at Central Family Center, presented a 1st Reading on a program expansion including two (2) all-day, everyday four year old classrooms for the 2015-2016 school year. As a part of the program enhancements, CFC would also begin to offer before and after school care for students in these new classrooms. Budget and staffing implications will be presented at a future meeting.

### **Recommended Action**

By consensus, the board accepted the 1st Reading of the program expansions at Central Family Center as presented.

## 7. NEW BUSINESS DISCUSSION

### 7. 1. Draft of the 2015-16 and 2016-17 School Calendars

Superintendent Thompson presented a draft of the 2015-16 and 2016-17 School Calendars for board review.

### **Recommended Action**

McKeand/Hallett moved to approve the 1<sup>st</sup> Reading of the 2015-16 and 2016-17 School Calendars as presented; motion passed unanimously.

## 8. NEW BUSINESS ACTION ITEMS

### 8. 1. Roof Bid Opening

The bid opening for the Central Family Center and West Jr. High School roofs was recently held.

### **Recommended Action**

Berg/McKeand moved to approve a contract with John Dalsin Roofing of Minneapolis, MN with the Base Bid amount of \$579,000 along with Alternate #1 in the amount of \$544,000 for a total of \$1,123,000 for the CFC and West Jr. High School roof project as presented; motion passed unanimously.

## 9. OTHER

## 10. COMMITTEE REPORTS

The Board accepted a SW Metro committee report from Romansky and an AMSD report from Bowerman.

## 11. UPCOMING MEETINGS AND IMPORTANT DATES

February 16, 2015 - \*District Staff Development Day

\*a quorum of the Board may be present at various events throughout the day

February 23, 2015 - Board Learning Session 5:00PM

March 9, 2015 - Board Business Meeting 6:00PM

April 13, 2015 - Board Business Meeting 6:00PM

April 27, 2015 - Board Learning Session	5:00PM
May 5, 2015 - Special Election Referendum	7:00AM - 8:00PM
May 11, 2015 - Board Business Meeting	6:00PM

12. ADJOURNMENT

At 7:07PM, Romansky/Hallett moved to adjourn as presented; motion passed unanimously.

# Minutes of Board Learning Session

## School Board Shakopee Public Schools

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A Board Learning Session of the School Board of Shakopee Public Schools was held Monday, February 23, 2015, beginning at 5:00 PM in the Shakopee Public Schools District Office, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - VICE CHAIR SWANSON

PRESENT: Berg, Hallett, McKeand, Romansky, Tucker and Swanson

ABSENT: Bowerman

2. RECOGNITION OF VISITORS TO BOARD MEETING

3. Consideration of Agenda as presented and additions

Berg/Romansky moved to approve the agenda as presented; motion passed unanimously.

4. Discussion Regarding Policy 518 DNR-DNI Orders

Assistant Superintendent John Bezek, Director of Special Services Julie Menden and Director of Human Resources Scott Hare presented Policy 518 DNR-DNI Orders for discussion.

5. 2015-16 Capital Budget

Director of Finance Mike Burlager presented a draft of the 2015-16 Capital Budget for review.

6. Instructional Technology Plan Updates and Requests

Director of Instructional Technology JP Jacobson and Director of Teaching & Learning Nancy Thul provided an update on instructional technology.

7. Referendum and Communications Update

Superintendent Rod Thompson and Communications Coordinator Crystal McNally provided a referendum and communications update.

8. Shakopee Alumni Association

Superintendent Rod Thompson provided an overview of the new Shakopee Alumni Association.

9. Other

10. Upcoming Meetings and Important Dates

March 9, 2015 - Board Business Meeting 6:00PM

March 20, 2015 - First Day of Absentee Voting

Scott County Courthouse Customer Service Desk, 200 4th Avenue West, Shakopee

April 13, 2015 - Board Business Meeting 6:00PM

April 27, 2015 - Board Learning Session 5:00PM

May 5, 2015 - Special Election Referendum 7:00AM - 8:00PM

May 11, 2015 - Board Business Meeting 6:00PM

11. ADJOURNMENT

At 6:48PM, Romansky/Hallett moved to adjourn as presented; motion passed unanimously.

**February 2015 Wires**

**Wires In**

Feb 15 Feb Servs	\$	174,935.63	
Feb 15 15 State Check		2,794,771.89	
Feb 28 15 State Check		3,495,546.18	
MSDLAF Int Feb 14		126.96	
MSDLAF Building Int Feb 14		220.62	
PFM OPEB Int Feb 14		73,406.64	
		<hr/>	
<b>Tota Wires In</b>	<b>\$</b>		<b>6,539,007.92</b>

**Wires Out**

Feb 06 14 Medical Insurance	\$	650,000	
Feb 05 15 Payroll		1,200,000	
Feb 10 15 Taxes		500,000	
Feb 13 15 Board Checks		800,000	
Feb 13 15 Board Checks		500,000	
Feb 21 15 Payroll		1,200,000	
Feb 24 15 Taxes		1,000,000	
Feb 21 15 Board Checks		400,000	
Feb 25 15 Board Checks		500,000	
Feb 28 15 Board Checks		400,000	
		<hr/>	
<b>Total Wires Out</b>	<b>\$</b>		<b>7,150,000.00</b>

**Net February 2015** \$ (610,992.08)



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## Change Order

**PROJECT** *(Name and address):*

Shakopee 2014 Additions - BP 4 Sun  
Path Elementary School  
2250 17th Avenue East  
Shakopee, MN 55379

**CHANGE ORDER NUMBER:** 004

**DATE:** January 26, 2015

**OWNER:**

**ARCHITECT:**

**CONTRACTOR:**

**TO CONTRACTOR** *(Name and address):*

Met-Con Construction  
15760 Acorn Trail  
Faribault, MN 55021

**ARCHITECT'S PROJECT NUMBER:** 132168

**CONTRACT DATE:** March 18, 2014

**CONTRACT FOR:** General Construction

**FIELD:**

**OTHER:**

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

- 1) RFP #7 / PR #7: Pathway extension, sod, and job supervision. ADD: \$10,968.60
- 2) RFP #8 / PR #8: Furnish a new display case DC #2 in lieu of salvaged case. ADD: \$3,602.40
- 3) RFP #10 / PR #10: Delete gypsum board wall behind casework at rooms B141 and B241. NO COST: \$0.00
- 4) RFP #12 / PR #12: Credit to revise route of watermain. DEDUCT: (\$7,001.81)
- 5) RFP #14 / PR #14: Tooth-in 16" of new or salvaged brick at Main Level Circulation B240 where existing brick ends. ADD: \$630.00
- 6) RFP #15 / PR #15: Provide 8" of additional Z furring and 2" rigid insulation where new roof meets existing. ADD: \$1,938.20
- 7) RFP #16 / PR #16: Provide tackboard panels. ADD: \$615.13
- 8) RFP #17 / PR #17: Provide additional brick at jambs of door B115B to cover coiling at door track. ADD: \$668.80
- 9) RFP #22 / PR #21: Provide new signage to replace incorrect classroom signage. ADD: \$1,159.20
- 10) RFP #23 / CR #1: Change pier size per S.I. #1, add a pier and bond beam. ADD: \$1,469.01
- 11) RFP #24 / CR #2: Relocate gas main service around footings. ADD: \$3,278.00
- 12) RFP #25 / CR #3: Correction on RFP #20 pricing. ADD: \$296.63
- 13) RFP #26 / PR #22: Provide credit for not installing roof piping supports per detail 1/31105. DEDUCT: (\$300.00)
- 14) RFP #27 / CR #4: Excavate and expose gas line not shown on plans. ADD: \$798.00
- 15) RFP #28 / CR #5: Add extra valve east of playground per City; add trail. ADD: \$9,687.36
- 16) RFP #29 / CR #6: Add automatic door operators not specified on plans. ADD: \$3,985.80
- 17) RFP #30 / CR #7: Credit for basketball hoops. DEDUCT: (\$7,846.65)

NOTE: The Substantial Completion date for the exterior of the building addition and sitework has been established as November 5, 2014.

TOTAL THIS CHANGE ORDER: ADD: \$23,948.67

The original Contract Sum was	\$ 1,859,000.00
The net change by previously authorized Change Orders	\$ 40,474.68
The Contract Sum prior to this Change Order was	\$ 1,899,474.68
The Contract Sum will be increased by this Change Order in the amount of	\$ 23,948.67
The new Contract Sum including this Change Order will be	\$ 1,923,423.35

The Contract Time will be increased by sixty-eight (68) days.

The date of Substantial Completion as of the date of this Change Order therefore is November 5, 2014.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.



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# Document G701<sup>™</sup> – 2001

## Change Order

**PROJECT** *(Name and address):*

Shakopee 2014 Additions - BP 2 Jackson  
Elementary  
1601 Lusitano Street  
Shakopee, MN 55379

**CHANGE ORDER NUMBER:** 002

**DATE:** October 3, 2014

**OWNER:**

**ARCHITECT:**

**CONTRACTOR:**

**FIELD:**

**OTHER:**

**TO CONTRACTOR** *(Name and address):*

Met-Con Construction  
15760 Acorn Trail  
Faribault, MN 55021

**ARCHITECT'S PROJECT NUMBER:** 132169

**CONTRACT DATE:** March 18, 2014

**CONTRACT FOR:** General Construction

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

- 1) RFP #7 (PR #7): Display case revisions. ADD: \$1,228.30
- 2) RFP #13 (PR #13): Provide 6" gypsum board soffit in room B241. ADD: \$305.80
- 3) RFP #17 (Paulson & Clark Memo dated 8/27/14): Provide wireless data drops. ADD: \$1,365.00
- 4) RFP #21 (CR #5): Labor required to assist Owner with moving existing swingset. ADD: \$253.00

TOTAL: \$3,152.10

The original Contract Sum was	\$ 1,768,000.00
The net change by previously authorized Change Orders	\$ 16,997.61
The Contract Sum prior to this Change Order was	\$ 1,784,997.61
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,152.10
The new Contract Sum including this Change Order will be	\$ 1,788,149.71

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is August 15, 2014.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects and Engineers

**ARCHITECT** *(Firm name)*

305 St. Peter Street  
St. Paul, MN 55102

**ADDRESS**

**BY** *(Signature)*

Nick Marcucci  
*(Typed name)*

**DATE**

Met-Con Construction

**CONTRACTOR** *(Firm name)*

15760 Acorn Trail  
Faribault, MN 55021

**ADDRESS**

**BY** *(Signature)*

Tom McDonough  
*(Typed name)*

**DATE**

ISD #720 - Shakopee Public Schools

**OWNER** *(Firm name)*

505 Holmes Street South  
Shakopee, MN 55379

**ADDRESS**

**BY** *(Signature)*

Michael Burlager  
*(Typed name)*

**DATE**

**2015-2016** AGREEMENT BETWEEN  
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE GREATER TWIN CITIES, THE  
RIVER VALLEY BRANCH, AND THE INDEPENDENT SCHOOL DISTRICT 720  
SHAKOPEE

TERM: One-year minimum beginning September 1, **2015** through August 31, **2016** with review by the Director of Community Education and the Director of Community Programs, The Young Men's Christian Association of The Greater Twin Cities, The River Valley Branch.(YMCA)

It is agreed the Shakopee School District shall provide space for School Age Care (SAC) activities to the YMCA.

The YMCA:

1. It is the intent of the YMCA to provide SAC for grades K-5 on days when school is in session and K-6 on school release days. The YMCA will also provide care during summer months for grades entering K-8. School year locations are Jackson, Red Oak, Sweeney, Sun Path, and Eagle Creek. Summer programs will be operated in a minimum of two schools. Summer location may rotate each year as agreed upon by School District and YMCA. Appropriate public school location in the Shakopee School District may be provided as alternatives to these locations as the School District sees fit.
2. The School District shall provide appropriate space as may be determined between the Community Education Director and the YMCA for a period starting on September 1, **2015** through August 31, **2016**. Program Hours will be as follows:

Grades K-5

6:15 AM-until school starts

After school- until 6:15 PM

6:15 AM-6:15 PM on release days (grades K-6)

Care will be provided for grades K-5 at Jackson, Red Oak, Sun Path, Sweeney, and Eagle Creek schools or appropriate public school location.

District 720 will offer one school location for the YMCA to run a release day program in the event of a school closing due to severe/cold day temperatures.

Summer grades entering K-8

6:15am-6:15pm

2 or more school buildings to be announced

3.

A non-refundable one-time registration fee of \$50.00 per child will be charged to all participants.

School Year Grades K-5

A non-refundable one-time registration fee of \$50.00 per child will be charged to all participants.

AM	\$11.50
PM	\$11.50
Non-school days	(includes field trip and bussing costs)
	\$40.00

Summer

A non-refundable one-time registration fee of \$50.00 per child will be charged to all Summer Power, Summer Uproar, and Summer Power Kindergarten participants.

Weekly fees for Summer Power

3 days	\$135
4 days	\$162
5 days	\$196

Uproar will be as follows:

3 days	\$138
4 days	\$164
5 Days	\$198

\*A minimum of 3 days per week will be required for Uproar, Summer Power and Kindergarten.

4. The total payment by the YMCA to ISD 720 under this agreement will be the following:

Fee \$102,000 for annual rental space.

Monthly payments, due to ISD 720 the first of each month will be:

\$8,500.00 September 2015-August 2016.

Totaling 12 payments distributed monthly throughout the length of the contract.

5. The school district shall provide the normal custodial and maintenance services. Additional requested services should be paid for the YMCA after first receiving written permission from the school district. Custodial charges incurred by the SAC program will be billed to the YMCA three times per year in November, February, and May.

6. The YMCA shall make arrangements directly with the respective lead custodian and Community Education Director for the storage of any materials.

7. The YMCA agrees to reimburse the school district for the cost of repairing any damages caused by the SAC program.
8. The Community Education Director will serve as the district liaison to SAC.
9. Shakopee parents will be kept informed about the program through a parent handbook and other parent communications.
10. Parent evaluations will be conducted at least once a school year. A summary of the parent evaluations will be provided to the Director of Community Education as a representative of the school district.
11. Jackson, Eagle Creek, Red Oak, Sun Path, and Sweeney or other public school location, will provide use of a TV/DVD and access to computers and technology for the YMCA program. An annual training will occur at the expense of the YMCA.
12. The kitchen will be provided for use for occasional cooking projects and will be supervised by YMCA staff. The YMCA Site Coordinators will have a training session provided by the appropriate staff on the kitchen equipment including the stove and ovens prior to the beginning of the summer program. The YMCA will be responsible for all clean up and condition of equipment with a final inspection at the end of the summer program in August.
13. All staff members involved in the operation of the program will be employees of the YMCA of The Greater Twin Cities. The YMCA agrees to comply with all applicable laws, including insurance liability and workers compensation laws.
14. The YMCA agrees to release, hold harmless and indemnify Shakopee Schools, its individual Board of Education members, all employees, demands, action or causes of action, of any kind; arising from the operation of the program. To the extent authorized by law, statutes, and constitution of the State of Minnesota, this does not extend to any personal injuries caused by Shakopee Schools as a result of any defect in, condition of, or failure by Shakopee Schools to provide physical maintenance of its school facilities.  
  
The Shakopee Schools, its individual Board of Education members, all employees, agrees to release, hold harmless and indemnify the YMCA, its directors, officers, employees demands, actions or causes if action, of any kind; arising from the operation of the program including, but not limited to, transportation to and from the program.
15. The YMCA agrees to provide its own public and automotive liability insurance coverage's at an amount deemed appropriate by the YMCA and the YMCA shall name Independent School District 720 as an "additional insured" on its insurance policies and, furthermore, shall provide the school district with a Certificate of Insurance delineating this contractual provision.

16. The school district agrees to provide its own public liability insurance coverage at an amount deemed appropriate by the school district and the school district shall name The Young Men's Christian Association of Metropolitan Minneapolis and The River Valley Branch as an "additional insured" on its insurance policy and, furthermore shall provide the YMCA with a certificate of Insurance delineating this contractual provision.
17. An annual report of the program will be presented to the Community Education Advisory Council and Board of Education in the spring of each year.
18. The YMCA agrees to comply with all applicable State and Federal laws and regulations, including those of the State of Minnesota governing child and day care program operations. The YMCA will obtain and maintain all necessary (if any) licenses from the State of Minnesota and any other applicable authority in order to operate a child and day care program in the State of Minnesota. The YMCA agrees at all times to operate the program in accordance with these licensing requirements.
19. Any changes in the School Age Care Agreement and fee structure must be reviewed and approved by the Shakopee School District Board of Education prior to student registration for the upcoming program.
20. The Young Men's Christian Association of The Greater Twin Cities, The River Valley Branch will have access to existing Extended Day Disabled dollars through District 720 as allowed by the state statute. The Young Men's Christian Association of Metropolitan Minneapolis, The River Valley Branch will submit quarterly statements to receive appropriate reimbursement. Such service may include: Children with disabilities or children experiencing family or related problems of a temporary nature that participate in the extended day program.
21. The YMCA has agreed to provide School Age Care in our existing morning programs for students in District 720 that become displaced from their homes and are considered "homeless" by state guidelines. The YMCA will provide care at no charge to these families for up to twelve weeks while the family is in transition.
22. The YMCA will provide emergency care to children who participate in after school community education programs. Care would be provided by the YMCA if an instructor cancels programs before parents can make appropriate arrangements to pick up their child. Community Education will inform parents of this procedure when parents sign up for classes. Community Education will provide emergency contact information to the YMCA for all participants who may need emergency care.

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**Reggie Bowerman**

Board of Education Chair

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David Grote

Community Programs Director

The Young Men's Christian Association of The  
Greater Twin Cities, The River Valley Branch

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Robert Greeley

Community Education Director

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Mary Erickson Executive Director

The Young Men's Christian Association of  
Metropolitan Minneapolis, The River Valley  
Branch

---

Dr. Rod Thompson

Superintendent of Schools

---

Greg Waibel

Vice President/Chief Financial Officer

The Young Men's Christian Association of The  
Greater Twin Cities

Springsted Incorporated  
380 Jackson Street, Suite 300  
Saint Paul, MN 55101-2887



Tel: 651-223-3000  
Fax: 651-223-3002  
www.springsted.com

\*\*\* SENT BY OVERNIGHT DELIVERY \*\*\*

February 25, 2015

Ms. Angela Tucker, Clerk to the School Board  
Independent School District 720  
1200 Shakopee Town Square  
Shakopee, MN 55379

**Re: City of Shakopee, Minnesota  
Public Hearing on Tax Increment Financing (Economic Development) District No. 16  
(Rahr Expansion Project)  
Estimated Fiscal and Economic Impact**

Dear Ms. Tucker:

The City of Shakopee is in the process of establishing a new tax increment financing district. Pursuant to Minnesota Statutes, Section 469.175, Subdivision 2, please find enclosed a draft copy of the Tax Increment Financing Plan for the proposed TIF district and the "fiscal and economic implications of the plan" as listed below:

1. The total amount of tax increment that will be generated over the life of the district is estimated to be \$1,941,325.
2. To the extent the manufacturing and warehouse facility in the proposed TIF District generates any public cost impacts on city-provided services such as police and fire protection, public infrastructure, and borrowing costs attributable to the district, such costs will be levied upon the taxable net tax capacity of the City, excluding that portion captured by the District. The City does not anticipate issuing bonds in conjunction with this project.
3. The amount of tax increments over the life of the district that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same, is estimated to be \$595,203.
4. The amount of tax increments over the life of the district that would be attributable to county levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same is estimated to be \$612,645.

The City Council has scheduled a public hearing on this proposal for Tuesday, March 31, 2015, at approximately 7pm at the Shakopee City Hall. Your attendance at this meeting and comments concerning the proposed TIF district are welcomed. If you have any questions or if you would like to meet with a representative(s) of the City prior to the public hearing, please contact Ms. Samantha DiMaggio, Economic Development Coordinator, at 952-233-9317.

On behalf of the City Council,

A handwritten signature in black ink, appearing to read "Tom Denaway".

Thomas J. Denaway  
Assistant Vice President/Consultant

Enclosure

cc: Ms. Samantha DiMaggio, Economic Development Coordinator  
Ms. Julie Eddington, Kennedy & Graven

**Shakopee, Minnesota  
Shakopee Economic Development Authority**

**Modification to Redevelopment Plan for Minnesota Housing  
and Redevelopment Project No. 1**

**And**

**Tax Increment Financing Plan**

**for**

**Tax Increment Financing (Economic Development)  
District No. 16**

**(Rahr Expansion Project)**

**Draft Dated: February 25, 2015**

**Public Hearing Scheduled: March 31, 2015**

**Prepared by:**

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# City of Shakopee and Shakopee Economic Development Authority, Minnesota

## **I. – BACKGROUND**

### **Section A Introduction**

The City created the Minnesota River Valley Housing and Redevelopment Project No. 1 on January 2, 1979 (originally designated as Valley Industrial Park Redevelopment Project No. 1) and transferred that project to the Economic Development Authority for the City of Shakopee (the "Authority") upon creation of the Authority in 1995.

The Authority and City have now determined a need to create Tax Increment Financing District No. 16, an economic development district, within the Project.

### **Section B Definitions**

The terms defined in this section have the meanings given herein, unless the context in which they are used indicates a different meaning:

"Authority" means the Shakopee Economic Development Authority.

"City" means the City of Shakopee, Minnesota; also referred to as a "Municipality".

"City Council" means the City Council of the City; also referred to as the "Governing Body".

"County" means Scott County, Minnesota.

"Project" means the Minnesota River Valley Housing and Redevelopment Project No. 1.

"Project Area" means the property within the Project, as described in the Project Plan and as shown in Exhibit I attached.

"Project Plan" means the Redevelopment Plan for the Project, as modified from time to time.

"School District" means Independent School District No. 720, Minnesota.

"State" means the State of Minnesota.

"TIF Act" means Minnesota Statutes, Sections 469.174 through 469.1799, both inclusive.

"TIF District" means Tax Increment Financing (Economic Development) District No. 16.

"TIF Plan" means the tax increment financing plan for the TIF District (this document).

## **II. – MODIFICATION TO REDEVELOPMENT PLAN FOR MINNESOTA RIVER VALLEY HOUSING AND REDEVELOPMENT PROJECT NO. 1**

The City and the Authority intend, through this document, to modify the Project Plan for the Project. Section 1.6 (regarding parcels to be acquired within the Project), Section 1.7 (regarding estimated public improvement costs within the Project) and Section 1.8 (regarding public improvements and facilities within the Project) of the existing Project Plan are deemed modified to incorporate the terms of the TIF Plan following in Section III of this document. The boundaries and general objectives of the Project remain unchanged.

**III. – TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 16**

**Section A Statutory Authorization**

The Authority, with approval of the City Council, is authorized to establish TIF District No. 16 and this TIF Plan pursuant to the Act and the TIF Act.

**Section B Statement of Need and Public Purpose**

The Authority has determined that conditions exist within the Project Area which have prevented further development of land by private enterprise. It has been found that the Project Area is potentially more useful and valuable for contributing to the public health, safety and welfare than has been realized under existing development.

The development of these parcels is not attainable in the foreseeable future without the intervention of the Authority in the private development process. The Authority has prepared the Project Plan, which provides for the elimination of these conditions, thereby making the land useful and valuable for contributing to the public health, safety and welfare.

**Section C Statement of Objectives**

The objectives outlined in Section 1.4 of the Project Plan, as amended, are incorporated herein by reference.

**Section D Designation of Tax Increment Financing District as an Economic Development District**

Economic development districts are a type of tax increment financing district which consist of any project, or portions of a project, which the City finds to be in the public interest because:

- (1) it will discourage commerce, industry, or manufacturing from moving their operations to another state or municipality;
- (2) it will result in increased employment in the state; or
- (3) it will result in preservation and enhancement of the tax base of the state.

The TIF District qualifies as an economic development district in that the proposed development described in this TIF Plan (see Section I) meets the criteria listed above in (2) and (3). Without establishment of the TIF District, the proposed development would not occur within the City. The proposed development will also result in increased employment and enhancement of the tax base in both the City and the State.

Tax increments from an economic development district must be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or other assistance in which at least 85% of the square footage of the facilities to be constructed are used for any of the following purposes:

- (1) manufacturing or production of tangible personal property, including processing, resulting in the change of the condition of the property;
- (2) warehousing, storage and distribution of tangible personal property, excluding retail sales;
- (3) research and development related to the activities listed in (1) or (2) above;
- (4) telemarketing if that activity is the exclusive use of the property;

City of Shakopee and Shakopee Economic Development Authority, Minnesota

- (5) tourism facilities (see M.S. Section 469.174, Subd. 22); or
- (6) space necessary for and related to the activities listed in (1) through (5) above.

In addition to the uses specified above, tax increments may also be used to provide assistance for up to 15,000 square feet of any separately owned commercial facility located within a "small city" (see M.S. Section 469.176, Subd. 4c), or to pay for excessive site preparation and public improvement costs in a district containing bedrock soils conditions in 80% or more of its acreage (see M.S. Section 469.176, Subd. 4c).

Tax increments from the TIF District will be used to provide financial assistance to the proposed development (see Section I), in which over 85% of the square footage of the facilities to be constructed will be used for manufacturing, warehousing, or research or other purposes as listed in (1), (2), & (3) above.

**Section E Duration of the TIF District**

Economic development districts may remain in existence 8 years from the date of receipt by the Authority of the first tax increment. The Authority anticipates that the TIF District will remain in existence for a period of six years, however the Authority retains the right for the district to be in place the maximum duration allowed by law (projected to be through the year 2025). Modifications of this plan (see Section AA) shall not extend these limitations. All tax increments from taxes payable in the year the TIF District is decertified shall be paid to the Authority.

**Section F Property to be Included in the TIF District**

The TIF District is an approximate 10.86 acre area of land located within the Project Area. A map showing the location of the TIF District is shown in Exhibit I. The boundaries and area encompassed by the TIF District are described below:

Parcel ID Number	Legal Description
270011040*	Lot 1, Block 1, Rahr Addition*
270011050*	
270010960*	
270010970*	
270010981*	
270010991*	
270011000*	
270011010*	
270010930*	

City of Shakopee and Shakopee Economic Development Authority, Minnesota

270010950*	
270010920*	
270011060*	
270011031*	
270012930	CITY OF SHAKOPEE Lot 001 Block 038 SubdivisionCd 27001 & LOTS 2-10 & N1/2 VAC ST LYING ADJ TO BLK 38
270011231	CITY OF SHAKOPEE Lot 006 Block 018 SubdivisionCd 27001 P/O LOTS 6-10 LYING N OF LINE COM NE COR, S 127.92' TO POB, W ALONG LINE 10' N OF CL OF TRACK TO W LINE OF BLOCK 18 & E1/2 P/O VAC SHUMWAY ST
270011211	CITY OF SHAKOPEE Lot 007 Block 017 SubdivisionCd 27001 & P/O LOTS 6-10 & P/O BLK 18 EX P/O S1/2 LOTS 1 & 2 IN PID 270011230 & EX P/O LOTS 6-10 BLK 18 IN PID 270011231
270011210	CITY OF SHAKOPEE Lot 006 Block 017 SubdivisionCd 27001 & LOT 7 & E1/2 OF LOT 8 & W1/2 OF P/O VAC SHUMWAY ST
270011160	CITY OF SHAKOPEE SubdivisionCd 27001 P/O VACATED STREET & ALLEYS ADJ TO BLK 14, 15 & 16
270011170	CITY OF SHAKOPEE Lot 001 Block 017 SubdivisionCd 27001 P/O S1/2 OF LOTS 1-4 BLK 17
270011230	CITY OF SHAKOPEE Lot 001 Block 018 SubdivisionCd 27001 S1/2 OF 1 & W 20' OF S1/2 OF 2
270960010	RLS 089 Lot TCT Block 00A SubdivisionCd 27096
270960020	RLS 089 Lot TCT Block 00B SubdivisionCd 27096

*\*These parcels are in the process of being replatted into a single parcel. The legal description shown is reflective of the parcel following the replatting; however, at the time of drafting of the Plan the new property ID number is not yet provided. Full legal descriptions for each of the remaining parcels will be provided prior to approval and certification of the Plan.*

The area encompassed by the TIF District shall also include all street or utility right-of-ways located upon or adjacent to the property described above.

**Section G Property to be Acquired in the TIF District**

The Authority may acquire and sell any or all of the property located within the TIF District; however, the Authority does not anticipate acquiring any such property at this time, other than for road right of way or utility purposes.

**Section H Specific Development Expected to Occur Within the TIF District**

The proposed development is expected to consist of four individual structures; a 112,000 square foot manufacturing, assembly, and processing plant, a 90,000 square foot warehouse, a 14,500 square foot maintenance warehouse, and an 18,400 square foot research laboratory. Total office space within the four individual buildings totals 3,340 square feet, and necessary and related to the eligible activities in each building. At least 85% of the facility will be used for manufacturing, warehousing and distribution, or research and development, with less than 15% available for office space. The development will result in increased employment within the City, in compliance with statutory requirements. It is anticipated tax increment will be used to finance a portion of the TIF eligible costs incurred in the development of the site. In addition, the Authority anticipates using available tax increment for related administrative expenses, pooling for TIF-eligible improvements outside of the boundaries of the district but within the Project Area for eligible purposes set forth in Minn. Stat. section 469.176 subd. 4c., and any other eligible expenditures associated with the development of the site.

Construction of the facility is projected to occur from April of 2015 through January of 2017. The project is expected to be fully constructed in 2017, and be 100% assess and on the tax rolls as of January 2, 2018 for taxes payable in 2019. The facility is anticipated to be approximately 65% constructed in 2015, and is anticipated to generate the receipt of first increment in taxes payable 2017.

At the time this document was prepared there were no signed construction contracts with regards to the above described development.

**Section I Findings and Need for Tax Increment Financing**

In establishing the TIF District, the Authority makes the following findings:

- (1) The TIF District qualifies as an economic development district;

See Section E of this document for the reasons and facts supporting this finding.

- (2) The proposed development, in the opinion of the Authority, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future, and the increased market value of the site that could reasonably be expected to occur without the use of tax increment would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan.

**Factual basis:**

*Proposed development not expected to occur:*

The proposed development is expected to consist of a 112,000 square foot manufacturing, assembly and processing plant, a 90,000 square foot warehouse, an 18,400 square foot research laboratory, and a 14,500 square foot maintenance warehouse. Total office space within the four individual building totals 3,340 square feet, and is necessary and related to the operation of each building. The developer of the site has submitted information to the Authority demonstrating that the development of this site is not financially feasible without the assistance provided in this TIF Plan.

The Authority has determined that the proposed development would not occur but for the financial assistance provided in this TIF Plan because of the increased costs related to the development of the site. The cost of site improvements, demolition of existing buildings, utility connections, and utility reconfigurations necessary to develop the site, are significantly higher than other localities outside of the state and country explored by the company. Additionally, the proposed site presents greater logistic and operating expenses in comparison to the other sites. Combined the increased costs associated with the development and

operation of the site, indicates the development of the site would not be feasible, and would not occur, but before the use of tax increment to finance a portion of the costs related to site improvements and infrastructure costs. The Authority finds the use of tax increment necessary to finance the additional improvements such as site improvements and infrastructure costs that currently do not allow development on the property. The Authority anticipates providing financial assistance on a pay-as-you-go basis.

*No higher market value expected:*

The proposed development, in the opinion of the Authority, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future, and the increased market value of the site that could reasonably be expected to occur without the use of tax increment would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan;

The proposed development is expected to consist of a 112,000 square foot manufacturing, assembly and processing plant, a 90,000 square foot warehouse, an 18,4000 square foot research laboratory, and a 14,500 square foot maintenance warehouse which will require substantial development costs including site improvements and utility infrastructure. The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan. Without improvements the Authority has no reason to expect that significant development would occur without assistance similar to that provided in this plan. For the same reasons that the desired development described above is not feasible without tax increment assistance, the Authority believes that no alternative development is likely to occur without similar assistance. Almost any other development of the site would require the same improvements to site improvements and utility infrastructure. Therefore, the Authority concludes as follows: The proposed development, in the opinion of the Authority, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.

To summarize the basis for the Authority's findings regarding alternative market value, in accordance with Minnesota Statutes, Section 469.175, Subd. 3(d), the Authority makes the following determinations:

- a. The Authority's estimate of the amount by which the market value of the site will increase without the use of tax increment financing is \$0 (for the reasons described above), except some unknown amount of appreciation.
  - b. If the proposed development to be assisted with tax increment occurs in the District, the total increase in market value would be approximately \$16,568,332, including the value of the building (See Exhibit V).
  - c. The present value of tax increments from the District for the maximum duration of the district permitted by the TIF Plan is estimated to be \$1,511,029 (See Exhibit V).
  - d. Even if some development other than the proposed development were to occur, the Authority finds that no alternative would occur that would produce a market value increase greater than \$15,057,303 (the amount in clause b less the amount in clause c) without tax increment assistance.
- (3) The TIF Plan would afford maximum opportunity, consistent with the sound needs of the Authority as a whole, for development of the Project Area by private enterprise.

**Factual basis:** The proposed development is the construction four individual buildings; a 112,000 square foot manufacturing, assembly and processing plant, a 90,000 square foot warehouse, an 18,4000 square foot research laboratory, and a 14,500 square foot maintenance warehouse to be constructed in the Project

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Area that is expected to create approximately 28 new jobs in the City, while retaining these jobs in the State, plus create substantial new tax base for the City and the State. The development clearly meets the Authority's economic development goals in terms of land use, job retention, and wage levels.

(4) The TIF Plan conforms to general plans for development of the City as a whole.

**Factual basis:** The City Planning Commission has determined that the development proposed in the TIF Plan conforms to the City comprehensive plan.

**Section J Estimated Public Costs**

The estimated public costs of the TIF District are listed below. Such costs are eligible for reimbursement from tax increments of the TIF District.

Land/building acquisition, site improvements/infrastructure costs, installation of public utilities, and other eligible expenses	\$1,352,250
Bond principal payments	0
Bond interest payments	0
Loan Interest payments	394,942
Administrative expenses	194,133
Capitalized interest	0
Total	<u>\$1,941,325</u>

The Authority anticipates using tax increment to the extent available to finance land acquisition, site improvements and infrastructure costs, related administrative expenses, and other TIF-eligible expenditures.

The Authority reserves the right to administratively adjust the amount of any of the items listed above or to incorporate additional eligible items, so long as the total estimated public cost (\$1,941,325) is not increased. The Authority also reserves the right to fund any of the identified costs with any other legally available revenues, but anticipates that such costs will be primarily financed with tax increments.

**Section K Estimated Sources of Revenue**

Tax increment revenue	\$1,941,325
Interest on invested funds	0
Bond proceeds	0
Loan proceeds	0
Real estate sales	0
Special assessments	0
Rent/lease revenue	0
Grants	0
Total	<u>\$1,941,325</u>

The Authority anticipates providing financial assistance for site improvements and infrastructure costs, and other TIF eligible expenses to the proposed development on a pay-as-you-go basis. As tax increments are collected from the TIF District in future years, a portion of these taxes will be used by the Authority to reimburse the developer/owner for public costs incurred (see Section K).

The Authority reserves the right to finance any or all public costs of the TIF District using pay-as-you-go assistance, internal funding, general obligation or revenue debt (referred to together as "TIF Bonds"), or any other financing

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mechanism authorized by law. The Authority also reserves the right to use other sources of revenue legally applicable to the Project Area to pay for such costs including, but not limited to, special assessments, utility revenues, federal or state funds, and investment income.

**Section L Estimated Amount of Bonded Indebtedness**

The City currently plans to issue bonds only in the form of one or more pay-as-you go revenue notes, but reserves the right to issue bonds in any form, including without limitation any interfund loan with interest not to exceed the maximum permitted under Section 469.178, subd. 7 of the TIF Act. Such bonds shall be issued in an amount not to exceed \$1,941,3253 (total estimated public cost).

**Section M Original Net Tax Capacity**

The County Auditor shall certify the original net tax capacity of the TIF District. This value will be equal to the total net tax capacity of all property in the TIF District as certified by the State Commissioner of Revenue. For districts certified between January 1 and June 30, inclusive, this value is based on the previous assessment year. For districts certified between July 1 and December 31, inclusive, this value is based on the current assessment year.

The Authority intends to file the request for certification prior to July 1, 2015. Therefore, the original net tax capacity will be the net tax capacity as of January 2, 2014.

The Estimated Market Value of all property within the TIF District as of January 2, 2014, for taxes payable in 2015, is \$2,529,400 and the estimated tax capacity is \$50,588, which is estimated to be the original net tax capacity of the TIF District.

Each year the County Auditor shall certify the amount that the original net tax capacity has increased or decreased as a result of:

- (1) changes in the tax-exempt status of property;
- (2) reductions or enlargements of the geographic area of the TIF District;
- (3) changes due to stipulation agreements or abatements; or
- (4) changes in property classification rates.

**Section N Original Tax Capacity Rate**

The County Auditor shall also certify the original tax capacity rate of the TIF District. This rate shall be the sum of all local tax rates that apply to property in the TIF District. This rate shall be for the same taxes payable year as the original net tax capacity.

In future years, the amount of tax increment generated by the TIF District will be calculated using the lesser of (a) the sum of the current local tax rates at that time or (b) the original tax capacity rate of the TIF District.

As noted in Section N, the Authority intends to file the TIF District for certification prior to July 1, 2015; therefore, the Original Local Tax Rate will be the rate that applies for taxes payable in 2015.

At the time this document was prepared, the sum of all local tax rates that apply to property in the TIF District, for taxes levied in 2014 and payable in 2015, was not yet available. When this total becomes available, the County Auditor shall certify this amount as the original tax capacity rate of the TIF District. For purposes of estimating the tax

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increment generated by the TIF District, the proposed sum of the local tax rates for taxes levied in 2014 and payable in 2015, is 116.450% as shown below.

<u>Taxing Jurisdiction</u>	<u>Proposed 2014/2015 Local Tax Rate</u>
City of Shakopee	39.092%
Scott County	36.617%
ISD #720	35.575%
Other	<u>5.166%</u>
Total	116.450%

**Section O Projected Retained Captured Net Tax Capacity and Projected Tax Increment**

The Authority anticipates that the facility will begin construction in 2015 and will be partially completed by December 31, 2015, and 100% completed by December 31, 2017, creating a partial tax capacity for TIF District No. 16 of \$212,990 as of January 2, 2016, and a completed total tax capacity of \$339,165 as of January 2, 2018. The captured tax capacity as of January 2, 2016 for taxes payable 2017 estimated to be \$104,511 and the first year of tax increment is estimated to be \$121,703. The first full year of captured tax capacity is projected for taxes payable 2019, with captured tax capacity of \$185,709, and the first full year of tax increment estimated to be \$216,258. A complete schedule of estimated tax increment from the TIF District is shown in Exhibit III.

The estimates shown in this TIF plan assume that commercial class rates remain at 1.5% of the estimated market value up to \$150,000 and 2.0% of the estimated market value over \$150,000, and assume 2% annual increases in market values.

Each year the County Auditor shall determine the current net tax capacity of all property in the TIF District. To the extent that this total exceeds the original net tax capacity, the difference shall be known as the captured net tax capacity of the TIF District.

For communities affected by the fiscal disparity provisions of Minnesota Statutes, Chapter 473F and Chapter 276A, the original net tax capacity of the TIF District shall be determined before the application of fiscal disparity. In subsequent years, the current net tax capacity shall either (a) be determined before the application of fiscal disparity or (b) exclude the product of any fiscal disparity increase in the TIF District (since the original net tax capacity was certified) times the appropriate fiscal disparity ratio. The method the Authority elects shall remain the same for the life of the TIF District, except that a single change may be made at any time from method (a) to method (b) above. »The Authority elects method (b), or M.S. Section 469.177, Subdivision 3(a).

The County Auditor shall certify to the Authority the amount of captured net tax capacity each year. The Authority may choose to retain any or all of this amount. It is the Authority's intention to retain 100% of the captured net tax capacity of the TIF District. Such amount shall be known as the retained captured net tax capacity of the TIF District.

Exhibit II gives a listing of the various information and assumptions used in preparing a number of the exhibits contained in this TIF Plan, including Exhibit III which shows the projected tax increment generated over the anticipated life of the TIF District.

**Section P Use of Tax Increment**

Each year the County Treasurer shall deduct 0.36% of the annual tax increment generated by the TIF District and pay such amount to the State's General Fund. Such amounts will be appropriated to the State Auditor for the cost of financial reporting and auditing of tax increment financing information throughout the state. Exhibit III shows the projected deduction for this purpose over the anticipated life of the TIF District.

## City of Shakopee and Shakopee Economic Development Authority, Minnesota

The City has determined that it will use 100% of the remaining tax increment generated by the TIF District for any of the following purposes:

- (1) pay for the estimated public costs of the TIF District (see Section K) and County administrative costs associated with the TIF District (see Section T);
- (2) pay principal and interest on one or more pay-go-notes, tax increment bonds or other bonds issued to finance the estimated public costs of the TIF District;
- (3) accumulate a reserve securing the payment of tax increment bonds or other bonds issued to finance the estimated public costs of the TIF District;
- (4) pay all or a portion of the county road costs as may be required by the County Board under M.S. Section 469.175, Subdivision 1a; or
- (5) return excess tax increments to the County Auditor for redistribution to the City, County and School District.

Tax increments from property located in one county must be expended for the direct and primary benefit of a project located within that county, unless the county board involved waives this requirement. Tax increments shall not be used to circumvent levy limitations applicable to the City.

Tax increment shall not be used to finance the acquisition, construction, renovation, operation, or maintenance of a building to be used primarily and regularly for conducting the business of a municipality, county, school district, or any other local unit of government or the State or federal government. Further, tax increments may not be used to finance: a commons area used as a public park; facilities used for social or recreational purposes (whether public or private); or publicly-owned facilities used for conference purposes; provided that tax increment may be used for a privately owned conference facility, and for parking structures whether public or privately owned and whether or not they are ancillary to one of the otherwise prohibited uses described above.

If there exists any type of agreement or arrangement providing for the developer, or other beneficiary of assistance, to repay all or a portion of the assistance that was paid or financed with tax increments, such payments shall be subject to all of the restrictions imposed on the use of tax increments. Assistance includes sale of property at less than the cost of acquisition or fair market value, grants, ground or other leases at less than fair market rent, interest rate subsidies, utility service connections, roads, or other similar assistance that would otherwise be paid for by the developer or beneficiary.

### **Section Q Excess Tax Increment**

In any year in which the tax increments from the TIF District exceed the amount necessary to pay the estimated public costs authorized by the TIF Plan, the Authority shall use the excess tax increments to:

- (1) prepay any outstanding tax increment bonds;
- (2) discharge the pledge of tax increments thereof;
- (3) pay amounts into an escrow account dedicated to the payment of the tax increment bonds; or
- (4) return excess tax increments to the County Auditor for redistribution to the City, County and School District. The County Auditor must report to the Commissioner of Education the amount of any excess tax increment redistributed to the School District within 30 days of such redistribution.

**Section R Tax Increment Pooling and the Five Year Rule**

At least 80% of the tax increments from the TIF District must be expended on activities within the district or to pay for bonds used to finance the estimated public costs of the TIF District (see Section E for additional restrictions). No more than 20% of the tax increments may be spent on costs outside of the TIF District but within the boundaries of the Project Area, except to pay debt service on credit enhanced bonds. All administrative expenses are considered to have been spent outside of the TIF District. Tax increments are considered to have been spent within the TIF District if such amounts are:

- (1) actually paid to a third party for activities performed within the TIF District within five years after certification of the district;
- (2) used to pay bonds that were issued and sold to a third party, the proceeds of which are reasonably expected on the date of issuance to be spent within the later of the five-year period or a reasonable temporary period or are deposited in a reasonably required reserve or replacement fund.
- (3) used to make payments or reimbursements to a third party under binding contracts for activities performed within the TIF District, which were entered into within five years after certification of the district; or
- (4) used to reimburse a party for payment of eligible costs (including interest) incurred within five years from certification of the district.

Beginning with the sixth year following certification of the TIF District, at least 80% of the tax increments must be used to pay outstanding bonds or make contractual payments obligated within the first five years. When outstanding bonds have been defeased and sufficient money has been set aside to pay for such contractual obligations, the TIF District must be decertified.

The Authority does not expect that allowable pooling expenditures will be made outside of the TIF District but within the Project Area (along with allowable administrative expenses), but such expenditures are expressly authorized in this TIF Plan.

**Section S Limitation on Administrative Expenses**

Administrative expenses are defined as all costs of the Authority other than:

- (1) amounts paid for the purchase of land;
- (2) amounts paid for materials and services, including architectural and engineering services directly connected with the physical development of the real property in the project;
- (3) relocation benefits paid to, or services provided for, persons residing or businesses located in the project;
- (4) amounts used to pay principal or interest on, fund a reserve for, or sell at a discount bonds issued pursuant to section 469.178; or
- (5) amounts used to pay other financial obligations to the extent those obligations were used to finance costs described in clause (1) to (3).

Administrative expenses include amounts paid for services provided by bond counsel, fiscal consultants, planning or economic development consultants, and actual costs incurred by the County in administering the TIF District. Tax increments may be used to pay administrative expenses of the TIF District up to the lesser of (a) 10% of the total estimated public costs authorized by the TIF Plan or (b) 10% of the total tax increment expenditures for the project.

**Section T      Limitation on Property Not Subject to Improvements - Four Year Rule**

If after four years from certification of the TIF District no demolition, rehabilitation, renovation, or qualified improvement of an adjacent street has commenced on a parcel located within the TIF District, then that parcel shall be excluded from the TIF District and the original net tax capacity shall be adjusted accordingly. Qualified improvements of a street are limited to construction or opening of a new street, relocation of a street, or substantial reconstruction or rebuilding of an existing street. The Authority must submit to the County Auditor, by February 1 of the fifth year, evidence that the required activity has taken place for each parcel in the TIF District.

If a parcel is excluded from the TIF District and the Authority or owner of the parcel subsequently commences any of the above activities, the Authority shall certify to the County Auditor that such activity has commenced and the parcel shall once again be included in the TIF District. The County Auditor shall certify the net tax capacity of the parcel, as most recently certified by the Commissioner of Revenue, and add such amount to the original net tax capacity of the TIF District.

**Section U      Estimated Impact on Other Taxing Jurisdictions**

Exhibit IV shows the estimated impact on other taxing jurisdictions if the maximum projected retained captured net tax capacity of the TIF District was hypothetically available to the other taxing jurisdictions. The Authority believes that there will be no adverse impact on other taxing jurisdictions during the life of the TIF District, since the proposed development would not have occurred without the establishment of the TIF District and the provision of public assistance. A positive impact on other taxing jurisdictions will occur when the TIF District is decertified and the development therein becomes part of the general tax base.

The fiscal and economic implications of the proposed tax increment financing district, as pursuant to Minnesota Statutes, Section 469.175, Subdivision 2, are listed below.

1. The total amount of tax increment that will be generated over the life of the district is estimated to be \$1,941,325.
2. To the extent the manufacturing and warehouse facility in the proposed TIF District generates any public cost impacts on city-provided services such as police and fire protection, public infrastructure, and borrowing costs attributable to the district, such costs will be levied upon the taxable net tax capacity of the City, excluding that portion captured by the District. The City does not anticipate issuing bonds in conjunction with this project.
3. The amount of tax increments over the life of the district that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same, is estimated to be \$595,203.
4. The amount of tax increments over the life of the district that would be attributable to county levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same is estimated to be \$612,645.
5. No additional information has been requested by the county or school district that would enable it to determine additional costs that will accrue to it due to the development proposed for the district.

**Section V      Prior Planned Improvements**

The Authority shall accompany its request for certification to the County Auditor (or notice of district enlargement), with a listing of all properties within the TIF District for which building permits have been issued during the 18 months immediately preceding approval of the TIF Plan. The County Auditor shall increase the original net tax capacity of the TIF District by the net tax capacity of each improvement for which a building permit was issued.

## City of Shakopee and Shakopee Economic Development Authority, Minnesota

There have been no building permits issued in the last 18 months in conjunction with any of the properties within the TIF District.

### **Section W Development Agreements**

If within a project containing an economic development district, more than 10% of the acreage of the property to be acquired by the Authority is purchased with tax increment bonds proceeds (to which tax increment from the property is pledged), then prior to such acquisition, the Authority must enter into an agreement for the development of the property. Such agreement must provide recourse for the Authority should the development not be completed.

The Authority anticipates entering into an agreement for development, but does not anticipate acquiring any property located within the TIF District other than for road or utility purposes.

### **Section X Assessment Agreements**

The Authority may, upon entering into a development agreement, also enter into an assessment agreement with any person, which establishes a minimum market value of the land and improvements for each year during the life of the TIF District.

The assessment agreement shall be presented to the County or City Assessor who shall review the plans and specifications for the improvements to be constructed, review the market value previously assigned to the land, and so long as the minimum market value contained in the assessment agreement appears to be an accurate estimate, shall certify the assessment agreement as reasonable. The assessment agreement shall be filed for record in the office of the County Recorder of each county where the property is located. Any modification or premature termination of this agreement must first be approved by the City, County and School District.

The Authority does not anticipate entering into an assessment agreement.

### **Section Y Modifications of the Tax Increment Financing Plan**

Any reduction or enlargement in the geographic area of the Project Area or the TIF District; increase in the amount of bonded indebtedness to be incurred; increase in the amount of capitalized interest; increase in that portion of the captured net tax capacity to be retained by the City; increase in the total estimated capital and administrative costs; or designation of additional property to be acquired by the Authority shall be approved only after satisfying all the necessary requirements for approval of the original TIF Plan. This paragraph does not apply if:

- (1) the only modification is elimination of parcels from the TIF District; and
- (2) the current net tax capacity of the parcels eliminated equals or exceeds the net tax capacity of those parcels in the TIF District's original net tax capacity, or the City agrees that the TIF District's original net tax capacity will be reduced by no more than the current net tax capacity of the parcels eliminated.

The Authority must notify the County Auditor of any modification that reduces or enlarges the geographic area of the TIF District. The geographic area of the TIF District may be reduced but not enlarged after five years following the date of certification.

**Section Z Administration of the Tax Increment Financing Plan**

Upon adoption of the TIF Plan, the Authority shall submit a copy of such plan to the Minnesota Department of Revenue. The Authority shall also request that the County Auditor certify the original net tax capacity and net tax capacity rate of the TIF District. To assist the County Auditor in this process, the City shall submit copies of the TIF Plan, the resolution establishing the TIF District and adopting the TIF Plan, and a listing of any prior planned improvements. The Authority shall also send the County Assessor any assessment agreement establishing the minimum market value of land and improvements in the TIF District, and shall request that the County Assessor review and certify this assessment agreement as reasonable.

The County shall distribute to the Authority the amount of tax increment as it becomes available. The amount of tax increment in any year represents the applicable property taxes generated by the retained captured net tax capacity of the TIF District. The amount of tax increment may change due to development anticipated by the TIF Plan, other development, inflation of property values, or changes in property classification rates or formulas. In administering and implementing the TIF Plan, the following actions should occur on an annual basis:

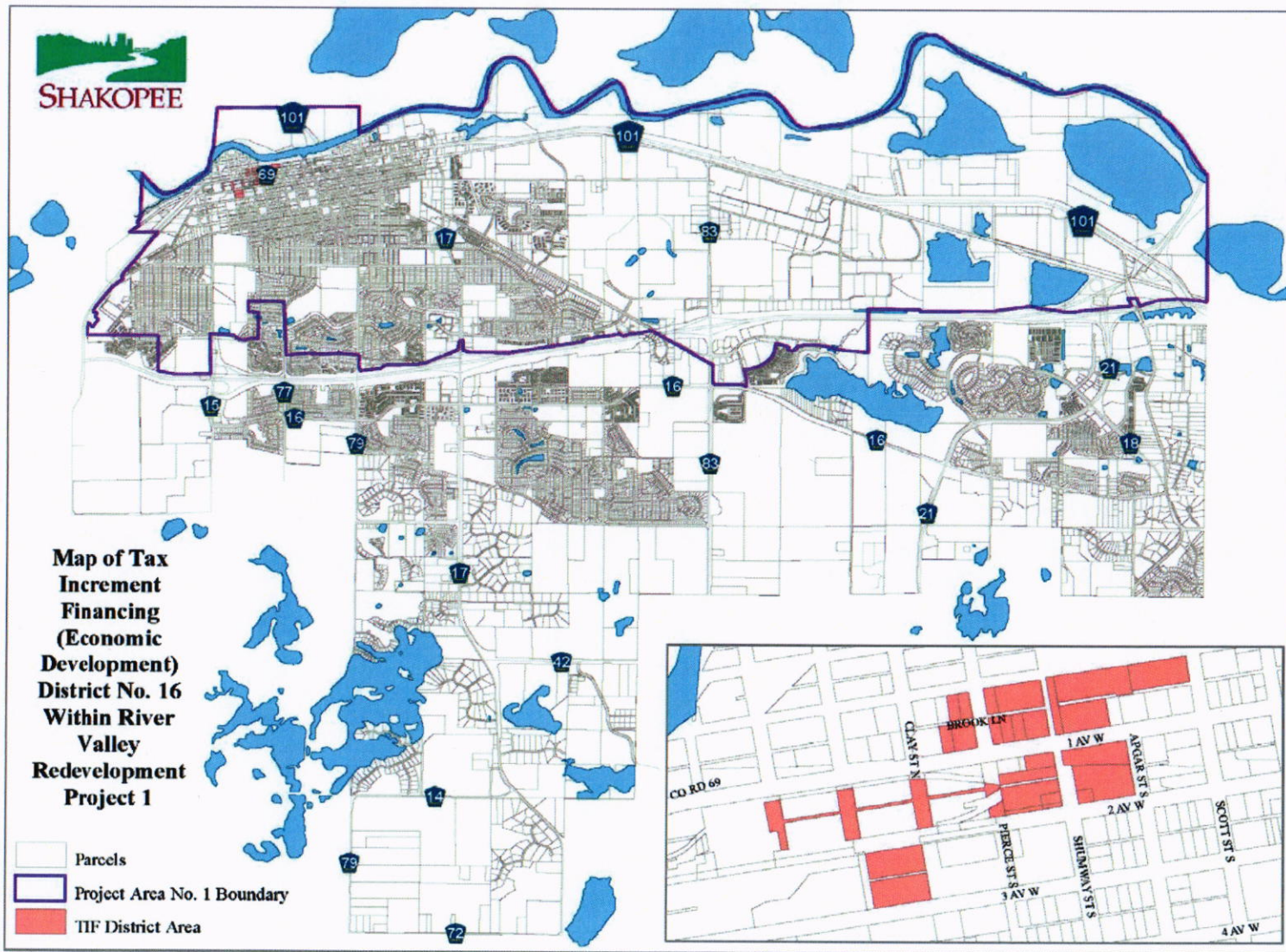
- (1) prior to July 1, the Authority shall notify the County Assessor of any new development that has occurred in the TIF District during the past year to insure that the new value will be recorded in a timely manner.
- (2) if the County Auditor receives the request for certification of a new TIF District, or for modification of an existing TIF District, before July 1, the request shall be recognized in determining local tax rates for the current and subsequent levy years. Requests received on or after July 1 shall be used to determine local tax rates in subsequent years.
- (3) each year the County Auditor shall certify the amount of the original net tax capacity of the TIF District. The amount certified shall reflect any changes that occur as a result of the following:
  - (a) the value of property that changes from tax-exempt to taxable shall be added to the original net tax capacity of the TIF District. The reverse shall also apply;
  - (b) the original net tax capacity may be modified by any approved enlargement or reduction of the TIF District;
  - (c) if laws governing the classification of real property cause changes to the percentage of estimated market value to be applied for property tax purposes, then the resulting increase or decrease in net tax capacity shall be applied proportionately to the original net tax capacity and the retained captured net tax capacity of the TIF District.

The County Auditor shall notify the Authority of all changes made to the original net tax capacity of the TIF District.

**Section AA Filing TIF Plan, Financial Reporting and Disclosure Requirements**

The Authority will file the TIF Plan, and any subsequent amendments thereto, with the Commissioner of Revenue and the Office of the State Auditor pursuant to Minnesota Statutes, Section 469.175, subdivision 4A. The Authority will comply with all reporting requirements for the TIF District under Minnesota Statutes, Section 469.175, subdivisions 5 and 6.

Map of Tax Increment Financing (Economic Development) District No. 16 Within River Valley Redevelopment Project No. 1





**Projected Tax Increment Report**

**City of Shakopee, Minnesota**  
**Tax Increment Financing (Economic Development) District No. 16**  
**Rahr Expansion Project**  
**\$14.325M EMV & 2% Inflation**

Annual Period Ending (1)	Total Market Value (2)	Total Net Tax Capacity (3)	Less: Original Net Tax Capacity (4)	Less: Fiscal Disp. @ 35.6468% (5)	Retained Captured Net Tax Capacity (6)	Times: Tax Capacity Rate (7)	Annual Gross Tax Increment (8)	Less: State Aud. Deduction 0.360% (9)	Subtotal Net Tax Increment (10)	Less: Admin. Retainage 10.00% (11)	Annual Net Revenue (12)
12/31/15	2,529,400	50,588	50,588	0	0	116.450%	0	0	0	0	0
12/31/16	2,529,400	50,588	50,588	0	0	116.450%	0	0	0	0	0
12/31/17	10,649,500	212,990	50,588	57,891	104,511	116.450%	121,703	438	121,265	12,127	109,138
12/31/18	16,037,490	320,750	50,588	96,304	173,858	116.450%	202,457	729	201,728	20,173	181,555
12/31/19	16,958,240	339,165	50,588	102,868	185,709	116.450%	216,258	779	215,479	21,548	193,931
12/31/20	17,297,405	345,948	50,588	105,286	190,074	116.450%	221,341	797	220,544	22,054	198,490
12/31/21	17,643,353	352,867	50,588	107,753	194,526	116.450%	226,525	815	225,710	22,571	203,139
12/31/22	17,996,220	359,924	50,588	110,269	199,067	116.450%	231,814	835	230,979	23,098	207,881
12/31/23	18,356,144	367,123	50,588	112,835	203,700	116.450%	237,208	854	236,354	23,635	212,719
12/31/24	18,723,267	374,465	50,588	115,452	208,425	116.450%	242,711	874	241,837	24,184	217,653
12/31/25	19,097,732	381,955	50,588	118,122	213,245	116.450%	248,323	894	247,429	24,743	222,686
							<b>\$1,948,340</b>	<b>\$7,015</b>	<b>\$1,941,325</b>	<b>\$194,133</b>	<b>\$1,747,192</b>

**Estimated Impact on Other Taxing Jurisdictions Report**

**City of Shakopee, Minnesota**

**Tax Increment Financing (Economic Development) District No. 16**

**Rahr Expansion Project**

**\$14.325M EMV & 2% Inflation**

Taxing Jurisdiction	Without Project or TIF District		With Project and TIF District					
	2014/2015 Taxable Net Tax Capacity (1)	2014/2015 Local Tax Rate	2014/2015 Taxable Net Tax Capacity (1)	Projected Retained Captured Net Tax Capacity +	New Taxable Net Tax Capacity =	Hypothetical Adjusted Local Tax Rate (*)	Hypothetical Decrease In Local Tax Rate (*)	Hypothetical Tax Generated by Retained Captured N.T.C. (*)
City of Shakopee	38,714,570	39.092%	38,714,570	\$213,245	38,927,815	38.878%	0.214%	82,905
Scott County	144,631,373	36.617%	144,631,373	213,245	144,844,618	36.563%	0.054%	77,969
ISD #720	43,718,736	35.575%	43,718,736	213,245	43,931,981	35.402%	0.173%	75,493
Other (2)	---	5.166%	---	213,245	---	5.166%	---	---
Totals		116.450%				116.009%	0.441%	

**\* Statement 1:** If the projected Retained Captured Net Tax Capacity of the TIF District was hypothetically available to each of the taxing jurisdictions above, the result would be a lower local tax rate (see Hypothetical Adjusted Tax Rate above) which would produce the same amount of taxes for each taxing jurisdiction. In such a case, the total local tax rate would decrease by 0.441% (see Hypothetical Decrease in Local Tax Rate above). The hypothetical tax that the Retained Captured Net Tax Capacity of the TIF District would generate is also shown above.

**Statement 2:** Since the projected Retained Captured Net Tax Capacity of the TIF District is not available to the taxing jurisdictions, then there is no impact on taxes levied or local tax rates.

(1) Taxable net tax capacity = total net tax capacity - captured TIF - fiscal disparity contribution, if applicable.

(2) The impact on these taxing jurisdictions is negligible since they represent only 4.44% of the total tax rate.

**Market Value Analysis Report**

**City of Shakopee, Minnesota  
 Tax Increment Financing (Economic Development) District No. 16  
 Rahr Expansion Project  
 \$14.325M EMV & 2% Inflation**

<u>Assumptions</u>			
Present Value Date			06/30/15
P.V. Rate - Gross T.I.			4.00%
Increase in EMV With TIF District			\$16,568,332
Less: P.V of Gross Tax Increment			1,511,029
Subtotal			\$15,057,303
Less: Increase in EMV Without TIF			0
Difference			\$15,057,303
	Year	Annual Gross Tax Increment	Present Value @ 4.00%
1	2017	121,703	111,411
2	2018	202,457	178,208
3	2019	216,258	183,035
4	2020	221,341	180,131
5	2021	226,525	177,260
6	2022	231,814	174,422
7	2023	237,208	171,616
8	2024	242,711	168,843
9	2025	248,323	166,103
		\$1,948,340	\$1,511,029

**Projected Pay-As-You-Go Note Report**  
**City of Shakopee, Minnesota**  
**Tax Increment Financing (Economic Development) District No. 16**  
**Rahr Expansion Project**  
**\$14.325M EMV & 2% Inflation**

Note Date: 06/30/15  
 Note Rate: 4.00%  
 Amount: \$1,352,250

Date (1)	Principal (2)	Interest (3)	P & I (4)	Cumulative Interest Due (5)	Unpaid Accrued Interest (6)	Semi-Annual Net Revenue (7)	Loan Balance Outstanding (8)
							1,352,250.00
02/01/16	0.00	0.00	0.00	31,702.75	31,702.75	0.00	1,352,250.00
08/01/16	0.00	0.00	0.00	58,747.75	58,747.75	0.00	1,352,250.00
02/01/17	0.00	0.00	0.00	85,792.75	85,792.75	0.00	1,352,250.00
08/01/17	0.00	54,569.00	54,569.00	112,837.75	58,268.75	54,569.00	1,352,250.00
02/01/18	0.00	54,569.00	54,569.00	85,313.75	30,744.75	54,569.00	1,352,250.00
08/01/18	32,987.75	57,789.75	90,777.50	57,789.75	0.00	90,777.50	1,319,262.25
02/01/19	64,392.25	26,385.25	90,777.50	26,385.25	0.00	90,777.50	1,254,870.00
08/01/19	71,868.10	25,097.40	96,965.50	25,097.40	0.00	96,965.50	1,183,001.90
02/01/20	73,305.46	23,660.04	96,965.50	23,660.04	0.00	96,965.50	1,109,696.44
08/01/20	77,051.07	22,193.93	99,245.00	22,193.93	0.00	99,245.00	1,032,645.37
02/01/21	78,592.09	20,652.91	99,245.00	20,652.91	0.00	99,245.00	954,053.28
08/01/21	82,488.43	19,081.07	101,569.50	19,081.07	0.00	101,569.50	871,564.85
02/01/22	84,138.20	17,431.30	101,569.50	17,431.30	0.00	101,569.50	787,426.65
08/01/22	88,191.97	15,748.53	103,940.50	15,748.53	0.00	103,940.50	699,234.68
02/01/23	89,955.81	13,984.69	103,940.50	13,984.69	0.00	103,940.50	609,278.87
08/01/23	94,173.92	12,185.58	106,359.50	12,185.58	0.00	106,359.50	515,104.95
02/01/24	96,057.40	10,302.10	106,359.50	10,302.10	0.00	106,359.50	419,047.55
08/01/24	100,445.55	8,380.95	108,826.50	8,380.95	0.00	108,826.50	318,602.00
02/01/25	102,454.46	6,372.04	108,826.50	6,372.04	0.00	108,826.50	216,147.54
08/01/25	107,020.05	4,322.95	111,343.00	4,322.95	0.00	111,343.00	109,127.49
02/01/26	109,127.49	2,182.55	111,310.04	2,182.55	0.00	111,310.04	0.00
	\$1,352,250	\$394,909.04	\$1,747,159.04		\$265,256.75	\$1,747,159.04	
			Surplus Tax Increment		32.96		
			Total Net Revenue		\$1,747,192.00		



Superintendent: Dr. Rod Thompson

District Office

March 9, 2015

City of Shakopee  
Shakopee City Council and Mayor Tabke  
129 Holmes Street South  
Shakopee, MN 55379

Dear Shakopee City Council and Mayor Tabke,

This is a letter of support for the Tax Increment Financing (Economic Development) District No. 16 (Rahr Expansion Project). The Shakopee School District (Independent School District 720) understands and accepts the implications of the TIF and is supportive of the Rahr Expansion Project.

Rahr is a critical part of our economy and community. We appreciate all they do for our district, families and students.

Sincerely,

Rod Thompson  
Superintendent of Schools

cc: Shakopee Board of Education

## School Board & CE Advisory Council Updates

March 2015

Our summer catalog is scheduled to be taken to the post office for mailing on Thursday, March 19. Over 17,800 catalogs will be mailed, with another 1,500 non-mailed copies distributed in our community to locations like dentist offices, clinics, courthouse, public library, coffee shops, chamber of commerce, medical center, school offices, Welcome Neighbor, etc.

2015-16 budget work at the staff level will begin March 16-April 3. We are looking for budget & finance committee members from our advisory council to begin meeting in April. We need to have our work completed for advisory council action by May 12.

We will be recognizing Corky Marks & Tami LaGow at our March 10 advisory council meeting. Both are going off from the council. We thank them for their great volunteerism! Corky has served as the Park & Recreation Advisory Board representative from 2008-2015. Tamil has served as an at-large member representative from 2011-2015.

Arrangements have been made for our program coordinators to attend the following upcoming advisory council meetings:

- \*March 10, Jenny Ames, Youth Programs Coordinator
- \*April 14, Paulette Rislund, Volunteer & Community Resource Coordinator
- \*May 12, DeeDee Currier, Adult Programs Coordinator
- \*June 9, Kim Latterner, ECFE & PACE Literacy Coordinator

A reminder that we are again collecting peanut butter & jelly in plastic containers at our March 10 advisory council meeting (**Good To Go Kids**). Other items that are also being collected include: tuna, cereal, and powdered milk.

Bring your calendars along to our March 10 advisory council meeting. We need to schedule our spring Adopt-a-Highway project date & time

2015-16 Stepping Stones Preschool registration is now open. See Kim Latterner's update.

### Adult Enrichment, Senior, and Parent Involvement

March is a month of anticipation, not only for Minnesotans, but for Shakopee Community Education. We have completed the final review of the summer catalog and, we hope, have experienced our last below zero and first above 50 degree days. As we look forward to seeing flowers and green trees, here is a quick sample of what we can look forward to in our summer catalog.

Michael Guncheon is back, teaching Digital Photography after a one year hiatus. His 4-week class was offered and will be again in May of this year. We anticipate he will offer it again in the fall. His March class had a waiting list of 5 who were offered placements in the May class.

If you or a family member wants to hone your "do it yourself" skills, consider registering for one or all of Dave Theisen's classes. Here they are:

- \*Use of Hand Power Tools
- \*Installing Sheetrock
- \*Installation of Trim

\*Basic Home Maintenance and Safety

\*Basic Car Maintenance

Dave came to us via St. Paul Community Education. He used to offer similar classes there. After his move to Shakopee, he graciously offered his skills here.

Following a revamping of her dog training classes, Shakopee resident, Christi Blaskowski is offering them twice in our summer catalog. The Obedience and Behavior Training for Dogs-Level 1 course has less sessions. We are fortunate to have Christi in our community, as she holds her classes at her kennel which provides an ideal setting for the dogs and the district does not have to worry about health and safety issues related to animals in our buildings.

Last, Dr. Mary Fischer will again be offering her hypnosis classes to quit smoking or lose weight. Here's some interesting information. Hypnosis is relaxing and you will be fully aware and conscious at all times. Dr. Fischer has offered her sessions for years to Shakopee Community Education. And, her grandchildren and their parents live in our community.

### **Class Suggestions and/or Questions.**

Feel free to email or call me with either. Here's my contact information:

DeeDee Currier

[dcurrier@shakopee.k12.mn.us](mailto:dcurrier@shakopee.k12.mn.us) 952-496-5031

*Information provided by DeeDee Currier*

### Volunteer & Community Resource

Shakopee Schools will celebrate National Volunteer Week, April 13-18, 2015. Activities planned to thank and honor volunteers include a display in each building and appreciation pens distributed by teachers. Each site will honor up to five volunteers who have given exceptional service to the school throughout the year with the district's Above & Beyond Volunteer Award. Recipients receive a certificate signed by the school board chair. To give the entire board an opportunity to share their appreciation, I am requesting board approval of a resolution thanking district volunteers and proclaiming Volunteer Week.

During the month of February, 16 parent and community volunteers brought art to life for third grade students in the district. The Art Adventure Program, offered through the Minneapolis Institute of Arts (MIA), is a way of bringing art into elementary classrooms. Volunteers attend a three-hour training session at MIA to learn presentation techniques and ways of challenging students to develop an appreciation for art and then visit classrooms throughout the month to introduce reproductions and facilitate discussions. Third grade students have an opportunity to view the original works of art as part of upcoming field trips to MIA. Like many other district programs, Art Adventure would not be possible without the efforts of these talented volunteers.

One of the roles of the Volunteer and Community Resource Program is linking teachers with resources in our community to enrich student learning. During February, Dental health Month, representatives of two local dental offices visited classrooms sharing information about dental hygiene. Presentations by dental hygienists from Eckart Dental Center were scheduled for 29 first grade classrooms. Presentations by a representative of Cosmopolitan Orthodontics were scheduled for 30 second grade classrooms. These companies provided students with incentives to help them practice good dental health habits at home. This is one of the many generous donations of time and resources the district receives from our business partners. *Information provided by Paulette Rislund, Volunteer & Community Resource Coordinator. 952-496-5028 and [prislund@shakopee.k12.mn.us](mailto:prislund@shakopee.k12.mn.us)*

## Youth Programs

### **SADD**

The High School SADD group sponsored Winter Carnival held on Saturday, February 28 at Jackson Elementary School was a success! We have over 40 SADD students volunteer, and around 150 parents and students attend the carnival. New this year was craft tables and a photo booth. Check out the Community Education Facebook page for some of the great photos taken at the carnival! The “Cereal Drive” ends on March 6, and the competition has been fierce. The winning team classroom gets a pizza party and second place gets Dilly Bars. SADD students are dividing up the cereal between Simpson Shelter, Shakopee Community Assistance, and Good To Go Kids backpacks. We will deliver the cereal to Simpson Housing shelter on March 6<sup>th</sup>. The visit includes a very eye-opening tour of the facility as well an activity regarding budgets.

### **One Way**

The One Way 6<sup>th</sup> grade program made toys for an animal shelter last week, and will go ice skating this week. Next week there will be a veteran who will speak to the students about his service to his country.

### **Orchestra Lessons**

We have worked out the details for our summer orchestra lessons. They will be offered for two weeks in June. We will use the summer skill level and participation information to determine our fall orchestra offerings (whether there will be two or three orchestras next fall).

### **Chess**

New this spring is a youth chess tournament. On April 18, we will offer a full-day tournament for youth, grades K-12 at Sun Path Elementary School. The Twin Cities Chess Club will run the tournament, and participants will be divided into three age categories. Each student will play five rounds.

### **Summer Offerings**

Our summer offerings are now finalized. In addition to many new classes, there are a few changes to the youth section of the summer catalog. Classes are divided into three categories: STEM and Skills, Arts & Humanities, and Activities & Wellness. Each class is also coded with the appropriate icon(s) that display how the class fits into the school district’s “Six C’s” program. Our goal is to tie our classes in the school district’s “Six C’s” plan, and help the community better understand how our program fits into this initiative. Please contact Jenny Ames at [james@shakopee.k12.mn.us](mailto:james@shakopee.k12.mn.us) or 952-496-5027 with any comments, suggestions or recommendations on offerings or questions. *Info provided Jenny Ames*

## Early Childhood

ECFE will be implementing the new state requirements for a yearly needs assessment. This work will take place in March and April. 2015-16 Preschool registration started on February 23 and we currently have 52 registrations. The Full Day Fours option has 10 students enrolled. More meetings with the YMCA will occur to iron out the contractual agreement for the new YMCA preschool before and after care for the Full Day students. Continued work on the CFC expansion/enhancements continues. Mike Savage and the CFC early childhood leadership team will present to the school board in May on the Five-Year Plan for the Central Family Center. *Information provided by Kim Lattner, ECFE/PACE Literacy Coordinator. 952-496-5033 and [klattner@shakopee.k12.mn.us](mailto:klattner@shakopee.k12.mn.us)*

## Up and Coming

Wednesday, March 11. 7:00 a.m. CE Strategic Plan Ad Hoc committee meeting

Friday, March 13. 11:45 a.m. CFC early childhood planning group meeting

Thursday, March 19. CE Summer 2015 catalog taken to post office today for mailing

Tuesday, March 24. 6:00 p.m. ECFE Advisory Committee meeting @ CFC

Thursday, March 26. 12:00 noon. ABE planning committee meeting @ Jordan

Thursday, March 26. 6:30 p.m. Shakopee Diversity Alliance meeting @ Shakopee Public Library



# DRAFT - Shakopee Public Schools 2015-16 School Calendar

August 2015	
August 24-28.....	New Teacher Fall Workshop
August 31- Sept 3.....	Teacher Workshop

September 2015	
August 31- Sept 3.....	Teacher Fall Workshop
September 8, 2015.....	Student 1st Day of School

October 2015	
October 14.....	No School - Teacher Staff Development Day
October 15-16.....	No School - Fall Break

November 2015	
November 6.....	1st Quarter Ends
November 9.....	No School - Teacher Planning Day
November 10-20.....	Districtwide Parent Teacher Conferences
November 26-27.....	No School - Thanksgiving Break

December 2015	
December 21-January 1, 2016.....	No School - Winter Break

January 2016	
December 21-January 1, 2016.....	No School - Winter Break
January 18.....	No School - Teacher Staff Development Day
January 28.....	1st Semester Ends
January 29.....	No School - Teacher Planning Day

February 2016	
February 15.....	No School - Teacher Staff Development Day
February 16-26.....	Districtwide Parent Teacher Conferences

March 2016	
March 31.....	3rd Quarter Ends

April 2016	
April 1.....	No School - Teacher Planning Day
April 4-8.....	No School - Spring Break

May 2016	
May 30.....	No School - Memorial Day

June 2016	
June 3.....	Senior Class (12th grade) Last Day of School
June 9, 2016.....	Student Last Day of School
June 10.....	No School - Teacher Work Day
June 11, 2016.....	Graduation

July 2015				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2015				
M	T	W	TH	F
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10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2015				
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14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2015				
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12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2015				
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9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2015				
M	T	W	TH	F
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14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2016				
M	T	W	TH	F
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25	26	27	28	29

February 2016				
M	T	W	TH	F
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15	16	17	18	19
22	23	24	25	26
29				

March 2016				
M	T	W	TH	F
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14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2016				
M	T	W	TH	F
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May 2016				
M	T	W	TH	F
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9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2016				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Key	
	No School - Students and Staff
	No School - Students
	First/Last Day of School
	Quarter/Semester Change



# DRAFT - Shakopee Public Schools 2016-17 School Calendar

August 2016	
August 8-12.....	New Teacher Workshop
August 15-18.....	Teacher Fall Workshop
August 22, 2016.....	Student 1st Day of School

September 2016	
September 2.....	No School - Labor Day Break
September 5.....	No School - Labor Day

October 2016	
October 19.....	No School - Teacher Staff Development Day
October 20-21.....	No School - Fall Break
October 28.....	1st Quarter Ends
October 31.....	No School - Teacher Planning Day

November 2016	
November 1-11.....	Districtwide Parent Teacher Conferences
November 24-25.....	No School - Thanksgiving Break

December 2016	
December 19-30.....	No School - Winter Break

January 2017	
January 13.....	1st Semester Ends
January 16.....	No School - Teacher Planning Day
January 23.....	No School - Teacher Staff Development Day

February 2017	
February 21-March 3.....	Districtwide Parent Teacher Conferences
February 20.....	No School - Teacher Staff Development Day

March 2017	
March 23.....	3rd Quarter Ends
March 24.....	No School - Teacher Planning Day
March 27-31.....	No School - Spring Break

April 2017	

May 2017	
May 19.....	Senior Class (12 grade) Last Day of School
May 25.....	Student Last Day of School
May 26.....	Teacher Work Day
May 27, 2017.....	Graduation
May 29.....	Memorial Day

June 2017	

July 2016				
M	T	W	TH	F
				1
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11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August 2016				
M	T	W	TH	F
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15	16	17	18	19
22	23	24	25	26
29	30	31		

September 2016				
M	T	W	TH	F
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12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2016				
M	T	W	TH	F
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10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2016				
M	T	W	TH	F
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14	15	16	17	18
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28	29	30		

December 2016				
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26	27	28	29	30

January 2017				
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9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2017				
M	T	W	TH	F
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2017				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2017				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2017				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2017				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Key	
<span style="background-color: black; color: black;"> </span>	No School - Students and Staff
<span style="background-color: gray; color: black;"> </span>	No School - Students
<span style="background-color: blue; color: black;"> </span>	First/Last Day of School
<span style="background-color: green; color: black;"> </span>	Quarter/Semester Change

**Shakopee Public Schools  
Shakopee East Junior High Elevator Upgrades**

OWNER: Independent School District # 720  
OWNER'S REPRESENTATIVE: ICS Consulting, Inc.  
ARCHITECT: Wold Architects & Engineers

**BID TABULATIONS**

Thursday, February 26, 2015  
2:00 PM  
Single Prime  
ICS Project #5088

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
<b>BIDDER</b>	Brennan Construction of Minnesota, Inc.	BNM Construction, Inc.	RAK Construction, Inc.	Morcon Construction Co., Inc.	Ebert, Inc.	McFarland Construction Company	KUE Contractors, Inc.	Black & Dew, LLC
<b>BID SECURITY</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>ADDENDA REC'D.</b>	1	1	1	1	1	1	1	1
<b>BASE BID</b>	\$171,900.00	\$179,790.00	\$183,657.00	\$188,400.00	\$188,800.00	\$189,200.00	\$198,155.00	\$209,000.00

March 3, 2015

Board of Education  
ISD #720 – Shakopee Public Schools  
1200 Town Square Mall  
Shakopee, MN 55379

Re: ISD #720 – Shakopee Public Schools  
East Junior High School Pool Elevator Replacement Project  
Issue Date: February 6, 2015  
Bid Date: February 26, 2015 @ 200 PM

Dear Board Members:

At 2:00 p.m. on Thursday, February 26, 2015, we received eight (8) bids for the East Junior High School Pool Elevator Replacement Project. The low bid received is within your budget and a copy of the bid tabulation is enclosed for your review.

ICS Consulting, Inc. has reviewed the bids determined that the apparent low bidder, Brennan Construction has submitted a valid bid. After consulting with District staff our itemized recommendation is as follows:

**Base Bid:**

Total Base Bid Amount: **\$171,900.00**

Based on the recommendations above, we recommend that the District enter into a Contract with Brennan Construction of Mankato, Minnesota for the total Bid amount of \$171,900.00.

Please feel free to contact me with any questions you may have.

Sincerely,



Christopher B. Ziemer CSI, LEED AP BD+C  
Project Manager

Enclosure

cc: File  
Mike Burlager, ISD #720  
Kain Smith, ISD #720

CERTIFICATION OF MINUTES RELATING  
TO  
SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 720 (SHAKOPEE)  
SHAKOPEE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A Regular Meeting, held March 9, 2015, at 6:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents attached: Extract of Minutes of said meeting.

**RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE MAY 5, 2015  
SCHOOL DISTRICT SPECIAL ELECTION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular Meeting of the School Board of Independent School District No. 720 (Shakopee), State of Minnesota, was duly held in said school district on March 9, 2015, at 6:00 o'clock p.m., for the purpose, in part, of adopting a resolution appointing election judges.

Member \_\_\_\_\_ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE MAY 5, 2015  
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on May 5, 2015 to act as such at the polling places and combined polling places listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

POLLING PLACES AND  
COMBINED POLLING PLACES

ELECTION JUDGES

Jackson Township Hall

Head Election Judge Bill Tech  
Jewel Erickson  
Tom Weckman  
Tom Gillham

Shepherd of the Lake Lutheran Church

Head Election Judge Margie Mycka  
Carol Evermann  
Kathy Vomacka  
Elaine Grendahl  
Cheryl Kormanik  
Diane Schroeder

McCull Pond ELC

Head Election Judge Rochelle Eastman  
Carol Sue Gotoske  
Mary Cramer  
Carla Norling  
Bill Bauer

Bridgewood Church

Head Election Judge Hilarie Tvedt  
Rochelle Letouneau  
Lu Kempt  
Dan Norling  
Edith Ulrich  
James McGuckin

Shakopee West Junior High School  
Shakopee P-1

Head Election Judge Marcy Schmidt  
Helen Bauman  
Jean Menden  
Myron Anker  
Dean Eichhorst  
Dorothy Wolf

Central Family Center  
Shakopee P-2

Head Election Judge Steve Sinnen  
Monica Fritzen  
Don McNeil  
Susan McPherson  
Sue Rein  
Donna Lane

Fire Station #1  
Shakopee P-3

Head Election Judge Virgilla Geske  
Diane Malecha  
Pat Rasmussen  
Sue Sergeant  
Philip Rudell

Red Oak Elementary School  
Shakopee P-4

Head Election Judge Andrew Hjermsted  
Jim Drabek  
Dale Gade  
Joann Coller  
Joanne Johnson  
Gary Rosendahl

Youth Building at Lion's Park  
Shakopee P-5

Head Election Judge Bill Anderson  
Iyla Zarth  
Mary Ellen Pass  
Gary Thompson

Community Center  
Shakopee P-6

Head Election Judge Dawn McQuillan  
Sandy Doherty  
Janice Bastry  
Kia Angell  
Carl Hartell  
Greg Tripplett

First Presbyterian Church  
Shakopee P-7

Head Election Judge Maeta Jurewicz  
Connie Dunwell  
Carl Jones  
Vivian Issackson  
Barb Zupan

Shakopee Police Station  
Shakopee P-8

Head Election Judge Michael Punt  
Ruth Pass  
Pat Ploumen  
Les Galland  
Lloyd Johnson

Faith Lutheran Church  
Shakopee P-9

Head Election Judge Jodell Kirkland  
Mary Lou Culhane  
Dolores Fisher  
Judy Schleicher  
Ross Ragen

Shakopee Area Catholic  
Education Center  
Shakopee P-10

Head Election Judge Pat Pass  
Cathy Berens  
Lois Wendt  
Rosie Geyen  
Jim Plekkenpol  
Joan Kerber

Cross of Peace Lutheran Church  
Shakopee P-11

Head Election Judge Tom Schneider  
Mary Thompson  
Tonya Fitzgerald  
Don Schleicher

Eagle Creek Elementary School  
Precinct P-12A

Head Election Judge Joyce Bassinger  
Carol Frechette  
Mark McQuillan  
Pat Boeckman  
Marion Schmidt  
Marie Doyle  
Particia Kelly

Eagle Creek Elementary School  
Precinct P-12B

Head Election Judge Joyce Bassinger  
Carol Frechette  
Mark McQuillan  
Pat Boeckman  
Marion Schmidt  
Marie Doyle  
Particia Kelly

Cross of Peace Lutheran Church  
Shakopee P-13

Head Election Judge Tom Schneider  
Mary Thompson  
Tonya Fitzgerald  
Don Schleicher

## 2015 Shakopee School Board Committee & Liaison Assignments

### COMMITTEE ASSIGNMENTS

<b>Executive Committee (Chair/Vice Chair)</b>	Reggie, Scott
<b>Bond Oversight Committee (ExComm +1)</b>	Reggie, Scott, Shawn
<b>Personnel Committee</b>	Matt, Angela, Chuck
<b>Finance Committee</b>	Scott, Mary, Matt
<b>Policy Review Committee</b>	Mary, Chuck, Shawn

### LIAISON ASSIGNMENTS

<b>Curriculum Advisory Committee</b>	Angela, Shawn
<b>Technology Committee</b>	Matt, Shawn
<b>SouthWest Metro Educational Cooperative</b>	Mary
<b>AMSD</b>	Reggie
<b>Community Education Advisory Council</b>	Angela, Scott
<b>Minnesota State High School League</b>	Matt
<b>TIES</b>	Reggie
<b>ECFE</b>	Angela
<b>MSBA</b>	Scott
<b>SCALE</b>	Chuck
<b>Shakopee City Council</b>	Chuck

## 2015 Shakopee Public Schools Board Meeting Dates

Date	Time	Type of Meeting	Location
January 12, 2015	6:00PM	Organizational & Board Business Meeting	District Office Board Room, 1200 Town Square
January 19, 2015	8:00-3:30PM	Board Retreat	Turtle's Social Centre, 112 Lewis ST S
January 26, 2015	5:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
February 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
February 16, 2015	7:30AM-7:00PM	*Districtwide Staff Development Day	*a quorum of the Board may be present at events throughout the day
February 23, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
March 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
March 24, 2015	6:00-7:30PM	Referendum Information Session	District Office Welcome Center, 1200 Town Square
April 7, 2015	7:30-9:00AM	Referendum Information Session	District Office Welcome Center, 1200 Town Square
April 13, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
April 27, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
May 5, 2015	7:00AM-8:00PM	Special Election	
May 11, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
June 8, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
July 13, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
August 24, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
September 14, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
September 28, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
October 12, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
November 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
November 23, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
December 14, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square

\*Other meetings will be added as determined by the School Board



## Resolution of Appreciation Honoring School District Volunteers

- Whereas,** *each year more than 1800 volunteers give unselfishly of their time and talents in support of education in Shakopee schools; and*
- Whereas,** *volunteers play an essential role in supporting and enhancing education and helping the Shakopee Public Schools reach our goal of academic success for all learners; and*
- Whereas,** *volunteers provide learning opportunities for students and assistance for teachers beyond what the traditional resources of the school district can offer; and*
- Whereas,** *volunteers assist in classrooms, on athletic fields, and behind the scenes. They work with students to reinforce basic skills, share their careers and expertise as speakers and mentors, chaperone field trips, raise extraordinary funds in support of programs and complete marathons of clerical work; and*
- Whereas,** *volunteers help the district establish a standard of quality and direction for the future through service on building leadership teams, parent-teacher organizations, advisory councils and special task forces; and*
- Whereas,** *all these volunteer efforts bring together the community and its schools for the benefit of students, make the district a better place to live and learn and set an example for students about the importance of education and volunteer service.*

**Now, therefore, be it resolved,** *that the School Board of Shakopee School District #720 hereby extends its sincere appreciation to all district volunteers for their amazing dedication and service; and*

**Be it further resolved,** *that the Shakopee School Board hereby proclaims April 12-18, 2015 as **Volunteer Week** in Shakopee Public Schools to honor the significant and positive impact volunteers have on education.*

*Adopted this 9th day of March, 2015*

\_\_\_\_\_  
*Reggie Bowerman, Chairperson*

\_\_\_\_\_  
*Scott Swanson, Vice Chairperson*

\_\_\_\_\_  
*Angela Tucker, Clerk*

\_\_\_\_\_  
*Matt McKeand, Treasurer*

\_\_\_\_\_  
*Chuck Berg, Director*

\_\_\_\_\_  
*Shawn Hallett, Director*

\_\_\_\_\_  
*Mary Romansky, Director*

\_\_\_\_\_  
*Dr. Rod Thompson, Superintendent of Schools*

# Minutes of Board Business Meeting

## School Board Shakopee Public Schools

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A Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, February 9, 2015, beginning at 6:00 PM in the Shakopee Public Schools District Office, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - CHAIR BOWERMAN.

PRESENT: Berg, Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman  
ABSENT:

2. RECOGNITION OF VISITORS TO BOARD MEETING.

3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

McKeand/Romansky moved to approve the agenda with 4.6 removed from Consent to 8.1 Roof Bid Opening as presented; motion passed unanimously.

4. CONSENT ITEMS

Swanson/McKeand moved to approve the consent agenda as presented; motion passed unanimously.

4. 1. Personnel Items

4.1.1 Acceptance of Retirement

Last Name, First Name, Position, Location, Effective Date

Speidel, Pamela, Teacher, Grade 4, Eagle Creek Elementary School, 6/05/2015

Recommended Action

Accepted the retirement and thanked them for their service to the district.

4.1.2 Acceptance of Resignations

Last Name, First Name, Position, Location, Effective Date

Pautsch, Matthew, Technology Assistant, West Junior High School, 1/22/2015

Saxton, Peggy, Food Service Worker I, West Junior High School, 1/30/2015

McDonald, Jason, PSA, East Junior High School, 2/13/2015

Recommended Action

Accepted the resignations and thanked them for their service to the district.

4.1.3 Approval of Non-Certified Contracts

Last Name, First Name, Position, Location, Salary, Effective

George, Sheri, Program Support Assistant, East Junior High School, \$14.08/hr, 1/27/2015

Holsten, Tammy, Food Service Worker I, West Junior High School, \$11.64/hr, 2/04/2015

Krause, Denise, Program Support Assistant, West Junior High School, \$14.95/hr, 1/29/2015

Lemke, Moriah, Program Support Assistant, Eagle Creek Elementary School, \$13.81/hr, 2/09/2015

Picha, Laureen, Accounts Payable Specialist, District Office, \$19.78/hr, 2/02/2015

Recommended Action  
Approved non-certified contracts as presented.

#### 4.1.4 Approval of Long Term Substitute Contracts

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Green, Tynan, Heisler, Allison, Teacher, Grade 5, Eagle Creek Elementary School, 2/18/2015 through approx. 6/05/2015, BA Step 3, 74 days, 1.0, \$201.82/day

Kleckler, Jennifer, Foster, Alison, Teacher, Grade 1, Eagle Creek Elementary School, 3/19/2015 through approx. 6/05/2015, BA Step 3, 52 days, 1.0, \$201.82/day

Pierce, Katherine, Radtke, Megan, Teacher, Spanish, East Junior High School, 2/11/2015 through approx. 5/08/2015, BA Step 3, 59 days, 1.0, \$201.82/day

Recommended Action

Approved the long term substitute contracts as presented.

#### 4.1.5 Approval of Assignment Change

Last Name, First Name, Position/Location, Grade/ Step/ Salary, Effective

Tschaekofske, Carol, Accounts Payable Secretary to Food Service Secretary, \$17.67/hr, 1/06/2015

Recommended Action

Approved the assignment change as presented.

#### 4.1.6 Approval of Co-Curricular Assignment

Position, Name, Group, Step, Salary

Knowledge Bowl, Graba, Charlotte, 1.0, VII, 2, \$1,325.00 prorated

Recommended Action

Approved the co-curricular assignment as presented.

#### 4.1.7 Request for Unpaid Leave of Absence

Sara Addler, Kindergarten Teacher at Eagle Creek Elementary School, is requesting a one year unpaid leave of absence for the entire 2015-16 school year.

Recommended Action

Approved the unpaid leave of absence for the 2015-16 school year as presented.

#### 4.1.8 Request for Unpaid Leave of Absence

Alison Stortz, Chemistry/Physics Teacher at the High School, is requesting a one year unpaid leave of absence for the entire 2015-16 school year.

Recommended Action

Approved the unpaid leave of absence for the 2015-16 school year as presented.

#### 4.1.9 Approval of Teacher Seniority List

The teacher seniority list is presented for approval.

Recommended Action

Approved the teacher seniority list as presented.

4. 2. Approved the minutes of the Board ReOrganization and Business Meeting held on January 12, 2015 and the Board Business Meeting on January 26, 2015.

4. 3. Approved the bills and authorized to pay same.

4. 4. Approved the wires report.

4. 5. Approval of Change Orders

Change Order #5 for Eagle Creek Elementary with Brennan Construction in the amount of \$9,850.00

Change Order #5 for Red Oak Elementary with Brennan Construction in the amount of \$10,531.00

Recommended Action

Approved the change orders as presented.

4. 7. Reject Fire Sprinkler Bids for Shakopee High School

Reject the one bid received with the Base bid amount of \$205,000 and \$90,000 for Alternate No. 1 for Shakopee High School sprinkler repair. The budget for project is \$200,000.

Recommended Action

Rejected bid for the Shakopee High School sprinkler repair as presented.

4. 8. 2015-17 Head Start Lease

Recommended Action

Approved 2015-17 Head Start lease as presented.

4. 9. Community Education Advisory Council

Recommended Action

Approved the membership to the Community Education Advisory Council as presented.

4. 10. Community Education Update

Recommended Action

Accepted the Community Education update as presented.

## 5. OLD BUSINESS DISCUSSION ITEMS

5. 1. Shakopee Education Endowment Foundation (SEEF) Board Member Kathy Busch presented the list of 2014-15 approved grants to the district.

Recommended Action

Accepted the 2014-15 grants received from SEEF and thanked them for their ongoing commitment to the Shakopee School District.

## 6. OLD BUSINESS ACTION ITEMS

6. 1. Approval of Resolution Calling for Special Election for May 5, 2015

School Board Chair Reggie Bowerman presented the Resolution Calling for Special Election for May 5, 2015 for final Board approval.

### **Recommended Action**

Swanson/Berg moved to BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows: 1. (a) The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$102,500,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the existing Shakopee High School site and facility; the construction of improvements to outdoor facilities at District owned sites; the construction and installation of safety and security improvements to various district

facilities; and the remodeling, repair, upgrading, renovation and construction of various improvements to other District facilities. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing. (b) The board also finds and determines that it is necessary and expedient for the school district to submit a capital project levy authorization to fund technology to the voters for their approval. The proposed authorization for technology will be in the amount of 5.837584% times the net tax capacity of the school district. The proposed capital project levy authorization will raise approximately \$2,500,000 for taxes payable in 2016, the first year it is to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded by the proposed capital project levy authorization is approximately \$25,000,000. The money raised by the capital project levy authorization will be used to provide funds for the acquisition and maintenance of technology and technology systems, and to pay the costs of technology-related personnel and training. The program will be commenced prior to May 1, 2020, which date is not more than five (5) years from the date of the special election authorizing the approval of the capital project levy authorization. The question on the approval of the capital project levy authorization shall be School District Question 2 on the school district ballot at the special election held to approve said authorization.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question. The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot questions specified above and herein shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 5, 2015, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election. The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election. The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place or

combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot. The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place. The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on election day. 6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. 7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.


**SPECIAL ELECTION BALLOT**

**INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)**

**MAY 5, 2015**

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**INSTRUCTIONS TO VOTERS**

**To vote, completely fill in the oval(s) next to your choice(s) like this **

---

To vote for a question, fill in the oval next to the word "YES" on that question.  
To vote against a question, fill in the oval next to the word "NO" on that question.

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**SCHOOL DISTRICT QUESTION 1  
APPROVAL OF SCHOOL DISTRICT BOND ISSUE**

**YES**

**NO**

Shall the school board of Independent School District No. 720 (Shakopee) be authorized to issue its general obligation school building bonds in an amount not to exceed \$102,500,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions and improvements to the existing Shakopee High School site and facility; the construction of improvements to outdoor facilities at District owned sites; the construction and installation of safety and security improvements to various district facilities; and the remodeling, repair, upgrading, renovation and construction of various improvements to other District facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**



**SCHOOL DISTRICT QUESTION 2  
APPROVAL OF CAPITAL PROJECT LEVY  
AUTHORIZATION TO FUND TECHNOLOGY**

The school board of Independent School District No. 720 (Shakopee) has proposed a capital project levy authorization to fund technology in the amount of 5.837584% times the net tax capacity of the school district. The proposed authorization will raise approximately \$2,500,000 for taxes payable in 2016, the first year to be levied, and would be authorized for ten years. The estimated total cost of the projects to be funded over that time period is approximately \$25,000,000. The money raised by this authorization will provide funds for the acquisition and maintenance of technology and technology systems, and to pay the costs of technology-related personnel and training.

**YES**

Shall the capital project levy authorization to fund technology proposed by the board of Independent School District No. 720 be approved?

**NO**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve. 8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase. 9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the county auditor, the administrative offices of the school district, and the office of any other local election official conducting the test. 10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly. 11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day. 12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at each polling place and combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election. 13. If the capital project levy authorization proposed in School District Question 2 is approved, a capital project referendum account shall be created as a separate account in the general fund of the school district. All proceeds from the capital project levy must be deposited in the capital project referendum account. Interest income attributable to the capital project referendum account must be credited to the capital project referendum account. Money in the capital project referendum account may be used only for the costs of acquisition and betterment of the approved projects. The funds in the capital project referendum account may be accumulated

and not be expended until sufficient funds are available, may be accumulated and not be expended until additional funds from a bond issue are available, or may be expended on an ongoing basis for approved project costs. Any funds remaining in the capital project referendum account that are not applied to the payment of the costs of the approved projects before their final completion shall be transferred to the school district's debt redemption fund. Upon Roll Call vote, the motion was passed unanimously.

IN FAVOR: Berg, Hallett, McKeand, Romansky, Swanson, Tucker and Bowerman

OPPOSED:

## 6. 2. Central Family Center Update

Mike Savage, Principal at Central Family Center, presented a 1st Reading on a program expansion including two (2) all-day, everyday four year old classrooms for the 2015-2016 school year. As a part of the program enhancements, CFC would also begin to offer before and after school care for students in these new classrooms. Budget and staffing implications will be presented at a future meeting.

### **Recommended Action**

By consensus, the board accepted the 1st Reading of the program expansions at Central Family Center as presented.

## 7. NEW BUSINESS DISCUSSION

### 7. 1. Draft of the 2015-16 and 2016-17 School Calendars

Superintendent Thompson presented a draft of the 2015-16 and 2016-17 School Calendars for board review.

### **Recommended Action**

McKeand/Hallett moved to approve the 1<sup>st</sup> Reading of the 2015-16 and 2016-17 School Calendars as presented; motion passed unanimously.

## 8. NEW BUSINESS ACTION ITEMS

### 8. 1. Roof Bid Opening

The bid opening for the Central Family Center and West Jr. High School roofs was recently held.

### **Recommended Action**

Berg/McKeand moved to approve a contract with John Dalsin Roofing of Minneapolis, MN with the Base Bid amount of \$579,000 along with Alternate #1 in the amount of \$544,000 for a total of \$1,123,000 for the CFC and West Jr. High School roof project as presented; motion passed unanimously.

## 9. OTHER

## 10. COMMITTEE REPORTS

The Board accepted a SW Metro committee report from Romansky and an AMSD report from Bowerman.

## 11. UPCOMING MEETINGS AND IMPORTANT DATES

February 16, 2015 - \*District Staff Development Day

\*a quorum of the Board may be present at various events throughout the day

February 23, 2015 - Board Learning Session 5:00PM

March 9, 2015 - Board Business Meeting 6:00PM

April 13, 2015 - Board Business Meeting 6:00PM

April 27, 2015 - Board Learning Session	5:00PM
May 5, 2015 - Special Election Referendum	7:00AM - 8:00PM
May 11, 2015 - Board Business Meeting	6:00PM

12. ADJOURNMENT

At 7:07PM, Romansky/Hallett moved to adjourn as presented; motion passed unanimously.

# Minutes of Board Learning Session

## School Board Shakopee Public Schools

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A Board Learning Session of the School Board of Shakopee Public Schools was held Monday, February 23, 2015, beginning at 5:00 PM in the Shakopee Public Schools District Office, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - VICE CHAIR SWANSON

PRESENT: Berg, Hallett, McKeand, Romansky, Tucker and Swanson

ABSENT: Bowerman

2. RECOGNITION OF VISITORS TO BOARD MEETING

3. Consideration of Agenda as presented and additions

Berg/Romansky moved to approve the agenda as presented; motion passed unanimously.

4. Discussion Regarding Policy 518 DNR-DNI Orders

Assistant Superintendent John Bezek, Director of Special Services Julie Menden and Director of Human Resources Scott Hare presented Policy 518 DNR-DNI Orders for discussion.

5. 2015-16 Capital Budget

Director of Finance Mike Burlager presented a draft of the 2015-16 Capital Budget for review.

6. Instructional Technology Plan Updates and Requests

Director of Instructional Technology JP Jacobson and Director of Teaching & Learning Nancy Thul provided an update on instructional technology.

7. Referendum and Communications Update

Superintendent Rod Thompson and Communications Coordinator Crystal McNally provided a referendum and communications update.

8. Shakopee Alumni Association

Superintendent Rod Thompson provided an overview of the new Shakopee Alumni Association.

9. Other

10. Upcoming Meetings and Important Dates

March 9, 2015 - Board Business Meeting 6:00PM

March 20, 2015 - First Day of Absentee Voting

Scott County Courthouse Customer Service Desk, 200 4th Avenue West, Shakopee

April 13, 2015 - Board Business Meeting 6:00PM

April 27, 2015 - Board Learning Session 5:00PM

May 5, 2015 - Special Election Referendum 7:00AM - 8:00PM

May 11, 2015 - Board Business Meeting 6:00PM

11. ADJOURNMENT

At 6:48PM, Romansky/Hallett moved to adjourn as presented; motion passed unanimously.

## February 2015 Wires

### Wires In

Feb 15 Feb Servs	\$	174,935.63	
Feb 15 15 State Check		2,794,771.89	
Feb 28 15 State Check		3,495,546.18	
MSDLAF Int Feb 14		126.96	
MSDLAF Building Int Feb 14		220.62	
PFM OPEB Int Feb 14		73,406.64	
		<hr/>	
<b>Total Wires In</b>	<b>\$</b>		<b>6,539,007.92</b>

### Wires Out

Feb 06 14 Medical Insurance	\$	650,000	
Feb 05 15 Payroll		1,200,000	
Feb 10 15 Taxes		500,000	
Feb 13 15 Board Checks		800,000	
Feb 13 15 Board Checks		500,000	
Feb 21 15 Payroll		1,200,000	
Feb 24 15 Taxes		1,000,000	
Feb 21 15 Board Checks		400,000	
Feb 25 15 Board Checks		500,000	
Feb 28 15 Board Checks		400,000	
		<hr/>	
<b>Total Wires Out</b>	<b>\$</b>		<b>7,150,000.00</b>

**Net February 2015** \$ (610,992.08)



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## Change Order

<b>PROJECT</b> <i>(Name and address):</i> Shakopee 2014 Additions - BP 4 Sun Path Elementary School 2250 17th Avenue East Shakopee, MN 55379	<b>CHANGE ORDER NUMBER:</b> 004 <b>DATE:</b> January 26, 2015	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i> Met-Con Construction 15760 Acorn Trail Faribault, MN 55021	<b>ARCHITECT'S PROJECT NUMBER:</b> 132168 <b>CONTRACT DATE:</b> March 18, 2014 <b>CONTRACT FOR:</b> General Construction	

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

- 1) RFP #7 / PR #7: Pathway extension, sod, and job supervision. ADD: \$10,968.60
- 2) RFP #8 / PR #8: Furnish a new display case DC #2 in lieu of salvaged case. ADD: \$3,602.40
- 3) RFP #10 / PR #10: Delete gypsum board wall behind casework at rooms B141 and B241. NO COST: \$0.00
- 4) RFP #12 / PR #12: Credit to revise route of watermain. DEDUCT: (\$7,001.81)
- 5) RFP #14 / PR #14: Tooth-in 16" of new or salvaged brick at Main Level Circulation B240 where existing brick ends. ADD: \$630.00
- 6) RFP #15 / PR #15: Provide 8" of additional Z furring and 2" rigid insulation where new roof meets existing. ADD: \$1,938.20
- 7) RFP #16 / PR #16: Provide tackboard panels. ADD: \$615.13
- 8) RFP #17 / PR #17: Provide additional brick at jambs of door B115B to cover coiling at door track. ADD: \$668.80
- 9) RFP #22 / PR #21: Provide new signage to replace incorrect classroom signage. ADD: \$1,159.20
- 10) RFP #23 / CR #1: Change pier size per S.I. #1, add a pier and bond beam. ADD: \$1,469.01
- 11) RFP #24 / CR #2: Relocate gas main service around footings. ADD: \$3,278.00
- 12) RFP #25 / CR #3: Correction on RFP #20 pricing. ADD: \$296.63
- 13) RFP #26 / PR #22: Provide credit for not installing roof piping supports per detail 1/31105. DEDUCT: (\$300.00)
- 14) RFP #27 / CR #4: Excavate and expose gas line not shown on plans. ADD: \$798.00
- 15) RFP #28 / CR #5: Add extra valve east of playground per City; add trail. ADD: \$9,687.36
- 16) RFP #29 / CR #6: Add automatic door operators not specified on plans. ADD: \$3,985.80
- 17) RFP #30 / CR #7: Credit for basketball hoops. DEDUCT: (\$7,846.65)

NOTE: The Substantial Completion date for the exterior of the building addition and sitework has been established as November 5, 2014.

TOTAL THIS CHANGE ORDER: ADD: \$23,948.67

The original Contract Sum was	\$ 1,859,000.00
The net change by previously authorized Change Orders	\$ 40,474.68
The Contract Sum prior to this Change Order was	\$ 1,899,474.68
The Contract Sum will be increased by this Change Order in the amount of	\$ 23,948.67
The new Contract Sum including this Change Order will be	\$ 1,923,423.35

The Contract Time will be increased by sixty-eight (68) days.

The date of Substantial Completion as of the date of this Change Order therefore is November 5, 2014.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.



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## Change Order

**PROJECT** *(Name and address):*

Shakopee 2014 Additions - BP 2 Jackson  
Elementary  
1601 Lusitano Street  
Shakopee, MN 55379

**CHANGE ORDER NUMBER:** 002

**DATE:** October 3, 2014

**OWNER:**

**ARCHITECT:**

**CONTRACTOR:**

**FIELD:**

**OTHER:**

**TO CONTRACTOR** *(Name and address):*

Met-Con Construction  
15760 Acorn Trail  
Faribault, MN 55021

**ARCHITECT'S PROJECT NUMBER:** 132169

**CONTRACT DATE:** March 18, 2014

**CONTRACT FOR:** General Construction

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

- 1) RFP #7 (PR #7): Display case revisions. ADD: \$1,228.30
- 2) RFP #13 (PR #13): Provide 6" gypsum board soffit in room B241. ADD: \$305.80
- 3) RFP #17 (Paulson & Clark Memo dated 8/27/14): Provide wireless data drops. ADD: \$1,365.00
- 4) RFP #21 (CR #5): Labor required to assist Owner with moving existing swingset. ADD: \$253.00

TOTAL: \$3,152.10

The original Contract Sum was	\$ 1,768,000.00
The net change by previously authorized Change Orders	\$ 16,997.61
The Contract Sum prior to this Change Order was	\$ 1,784,997.61
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,152.10
The new Contract Sum including this Change Order will be	\$ 1,788,149.71

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is August 15, 2014.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Wold Architects and Engineers

**ARCHITECT** *(Firm name)*

305 St. Peter Street  
St. Paul, MN 55102

**ADDRESS**

**BY** *(Signature)*

Nick Marcucci  
*(Typed name)*

**DATE**

Met-Con Construction

**CONTRACTOR** *(Firm name)*

15760 Acorn Trail  
Faribault, MN 55021

**ADDRESS**

**BY** *(Signature)*

Tom McDonough  
*(Typed name)*

**DATE**

ISD #720 - Shakopee Public Schools

**OWNER** *(Firm name)*

505 Holmes Street South  
Shakopee, MN 55379

**ADDRESS**

**BY** *(Signature)*

Michael Burlager  
*(Typed name)*

**DATE**

**2015-2016** AGREEMENT BETWEEN  
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE GREATER TWIN CITIES, THE  
RIVER VALLEY BRANCH, AND THE INDEPENDENT SCHOOL DISTRICT 720  
SHAKOPEE

TERM: One-year minimum beginning September 1, **2015** through August 31, **2016** with review by the Director of Community Education and the Director of Community Programs, The Young Men's Christian Association of The Greater Twin Cities, The River Valley Branch.(YMCA)

It is agreed the Shakopee School District shall provide space for School Age Care (SAC) activities to the YMCA.

The YMCA:

1. It is the intent of the YMCA to provide SAC for grades K-5 on days when school is in session and K-6 on school release days. The YMCA will also provide care during summer months for grades entering K-8. School year locations are Jackson, Red Oak, Sweeney, Sun Path, and Eagle Creek. Summer programs will be operated in a minimum of two schools. Summer location may rotate each year as agreed upon by School District and YMCA. Appropriate public school location in the Shakopee School District may be provided as alternatives to these locations as the School District sees fit.
2. The School District shall provide appropriate space as may be determined between the Community Education Director and the YMCA for a period starting on September 1, **2015** through August 31, **2016**. Program Hours will be as follows:

Grades K-5

6:15 AM-until school starts

After school- until 6:15 PM

6:15 AM-6:15 PM on release days (grades K-6)

Care will be provided for grades K-5 at Jackson, Red Oak, Sun Path, Sweeney, and Eagle Creek schools or appropriate public school location.

District 720 will offer one school location for the YMCA to run a release day program in the event of a school closing due to severe/cold day temperatures.

Summer grades entering K-8

6:15am-6:15pm

2 or more school buildings to be announced

3.

A non-refundable one-time registration fee of \$50.00 per child will be charged to all participants.

School Year Grades K-5

A non-refundable one-time registration fee of \$50.00 per child will be charged to all participants.

AM	\$11.50
PM	\$11.50
Non-school days	(includes field trip and bussing costs)
	\$40.00

Summer

A non-refundable one-time registration fee of \$50.00 per child will be charged to all Summer Power, Summer Uproar, and Summer Power Kindergarten participants.

Weekly fees for Summer Power

3 days	\$135
4 days	\$162
5 days	\$196

Uproar will be as follows:

3 days	\$138
4 days	\$164
5 Days	\$198

\*A minimum of 3 days per week will be required for Uproar, Summer Power and Kindergarten.

4. The total payment by the YMCA to ISD 720 under this agreement will be the following:

Fee \$102,000 for annual rental space.

Monthly payments, due to ISD 720 the first of each month will be:

\$8,500.00 September 2015-August 2016.

Totaling 12 payments distributed monthly throughout the length of the contract.

5. The school district shall provide the normal custodial and maintenance services. Additional requested services should be paid for the YMCA after first receiving written permission from the school district. Custodial charges incurred by the SAC program will be billed to the YMCA three times per year in November, February, and May.

6. The YMCA shall make arrangements directly with the respective lead custodian and Community Education Director for the storage of any materials.

7. The YMCA agrees to reimburse the school district for the cost of repairing any damages caused by the SAC program.
8. The Community Education Director will serve as the district liaison to SAC.
9. Shakopee parents will be kept informed about the program through a parent handbook and other parent communications.
10. Parent evaluations will be conducted at least once a school year. A summary of the parent evaluations will be provided to the Director of Community Education as a representative of the school district.
11. Jackson, Eagle Creek, Red Oak, Sun Path, and Sweeney or other public school location, will provide use of a TV/DVD and access to computers and technology for the YMCA program. An annual training will occur at the expense of the YMCA.
12. The kitchen will be provided for use for occasional cooking projects and will be supervised by YMCA staff. The YMCA Site Coordinators will have a training session provided by the appropriate staff on the kitchen equipment including the stove and ovens prior to the beginning of the summer program. The YMCA will be responsible for all clean up and condition of equipment with a final inspection at the end of the summer program in August.
13. All staff members involved in the operation of the program will be employees of the YMCA of The Greater Twin Cities. The YMCA agrees to comply with all applicable laws, including insurance liability and workers compensation laws.
14. The YMCA agrees to release, hold harmless and indemnify Shakopee Schools, its individual Board of Education members, all employees, demands, action or causes of action, of any kind; arising from the operation of the program. To the extent authorized by law, statutes, and constitution of the State of Minnesota, this does not extend to any personal injuries caused by Shakopee Schools as a result of any defect in, condition of, or failure by Shakopee Schools to provide physical maintenance of its school facilities.  
  
The Shakopee Schools, its individual Board of Education members, all employees, agrees to release, hold harmless and indemnify the YMCA, its directors, officers, employees demands, actions or causes if action, of any kind; arising from the operation of the program including, but not limited to, transportation to and from the program.
15. The YMCA agrees to provide its own public and automotive liability insurance coverage's at an amount deemed appropriate by the YMCA and the YMCA shall name Independent School District 720 as an "additional insured" on its insurance policies and, furthermore, shall provide the school district with a Certificate of Insurance delineating this contractual provision.

16. The school district agrees to provide its own public liability insurance coverage at an amount deemed appropriate by the school district and the school district shall name The Young Men's Christian Association of Metropolitan Minneapolis and The River Valley Branch as an "additional insured" on its insurance policy and, furthermore shall provide the YMCA with a certificate of Insurance delineating this contractual provision.
17. An annual report of the program will be presented to the Community Education Advisory Council and Board of Education in the spring of each year.
18. The YMCA agrees to comply with all applicable State and Federal laws and regulations, including those of the State of Minnesota governing child and day care program operations. The YMCA will obtain and maintain all necessary (if any) licenses from the State of Minnesota and any other applicable authority in order to operate a child and day care program in the State of Minnesota. The YMCA agrees at all times to operate the program in accordance with these licensing requirements.
19. Any changes in the School Age Care Agreement and fee structure must be reviewed and approved by the Shakopee School District Board of Education prior to student registration for the upcoming program.
20. The Young Men's Christian Association of The Greater Twin Cities, The River Valley Branch will have access to existing Extended Day Disabled dollars through District 720 as allowed by the state statute. The Young Men's Christian Association of Metropolitan Minneapolis, The River Valley Branch will submit quarterly statements to receive appropriate reimbursement. Such service may include: Children with disabilities or children experiencing family or related problems of a temporary nature that participate in the extended day program.
21. The YMCA has agreed to provide School Age Care in our existing morning programs for students in District 720 that become displaced from their homes and are considered "homeless" by state guidelines. The YMCA will provide care at no charge to these families for up to twelve weeks while the family is in transition.
22. The YMCA will provide emergency care to children who participate in after school community education programs. Care would be provided by the YMCA if an instructor cancels programs before parents can make appropriate arrangements to pick up their child. Community Education will inform parents of this procedure when parents sign up for classes. Community Education will provide emergency contact information to the YMCA for all participants who may need emergency care.

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**Reggie Bowerman**

Board of Education Chair

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David Grote

Community Programs Director

The Young Men's Christian Association of The  
Greater Twin Cities, The River Valley Branch

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Robert Greeley

Community Education Director

---

Mary Erickson Executive Director

The Young Men's Christian Association of  
Metropolitan Minneapolis, The River Valley  
Branch

---

Dr. Rod Thompson

Superintendent of Schools

---

Greg Waibel

Vice President/Chief Financial Officer

The Young Men's Christian Association of The  
Greater Twin Cities

Springsted Incorporated  
380 Jackson Street, Suite 300  
Saint Paul, MN 55101-2887



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\*\*\* SENT BY OVERNIGHT DELIVERY \*\*\*

February 25, 2015

Ms. Angela Tucker, Clerk to the School Board  
Independent School District 720  
1200 Shakopee Town Square  
Shakopee, MN 55379

**Re: City of Shakopee, Minnesota  
Public Hearing on Tax Increment Financing (Economic Development) District No. 16  
(Rahr Expansion Project)  
Estimated Fiscal and Economic Impact**

Dear Ms. Tucker:

The City of Shakopee is in the process of establishing a new tax increment financing district. Pursuant to Minnesota Statutes, Section 469.175, Subdivision 2, please find enclosed a draft copy of the Tax Increment Financing Plan for the proposed TIF district and the "fiscal and economic implications of the plan" as listed below:

1. The total amount of tax increment that will be generated over the life of the district is estimated to be \$1,941,325.
2. To the extent the manufacturing and warehouse facility in the proposed TIF District generates any public cost impacts on city-provided services such as police and fire protection, public infrastructure, and borrowing costs attributable to the district, such costs will be levied upon the taxable net tax capacity of the City, excluding that portion captured by the District. The City does not anticipate issuing bonds in conjunction with this project.
3. The amount of tax increments over the life of the district that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same, is estimated to be \$595,203.
4. The amount of tax increments over the life of the district that would be attributable to county levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same is estimated to be \$612,645.

The City Council has scheduled a public hearing on this proposal for Tuesday, March 31, 2015, at approximately 7pm at the Shakopee City Hall. Your attendance at this meeting and comments concerning the proposed TIF district are welcomed. If you have any questions or if you would like to meet with a representative(s) of the City prior to the public hearing, please contact Ms. Samantha DiMaggio, Economic Development Coordinator, at 952-233-9317.

On behalf of the City Council,

A handwritten signature in black ink, appearing to read "Tom Denaway".

Thomas J. Denaway  
Assistant Vice President/Consultant

Enclosure

cc: Ms. Samantha DiMaggio, Economic Development Coordinator  
Ms. Julie Eddington, Kennedy & Graven

**Shakopee, Minnesota  
Shakopee Economic Development Authority**

**Modification to Redevelopment Plan for Minnesota Housing  
and Redevelopment Project No. 1**

**And**

**Tax Increment Financing Plan**

**for**

**Tax Increment Financing (Economic Development)  
District No. 16**

**(Rahr Expansion Project)**

**Draft Dated: February 25, 2015  
Public Hearing Scheduled: March 31, 2015**

**Prepared by:**

**SPRINGSTED INCORPORATED  
380 Jackson Street, Suite 300  
St. Paul, MN 55101-2887  
(651) 223-3000  
[WWW.SPRINGSTED.COM](http://WWW.SPRINGSTED.COM)**

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# City of Shakopee and Shakopee Economic Development Authority, Minnesota

## **I. – BACKGROUND**

### **Section A Introduction**

The City created the Minnesota River Valley Housing and Redevelopment Project No. 1 on January 2, 1979 (originally designated as Valley Industrial Park Redevelopment Project No. 1) and transferred that project to the Economic Development Authority for the City of Shakopee (the "Authority") upon creation of the Authority in 1995.

The Authority and City have now determined a need to create Tax Increment Financing District No. 16, an economic development district, within the Project.

### **Section B Definitions**

The terms defined in this section have the meanings given herein, unless the context in which they are used indicates a different meaning:

"Authority" means the Shakopee Economic Development Authority.

"City" means the City of Shakopee, Minnesota; also referred to as a "Municipality".

"City Council" means the City Council of the City; also referred to as the "Governing Body".

"County" means Scott County, Minnesota.

"Project" means the Minnesota River Valley Housing and Redevelopment Project No. 1.

"Project Area" means the property within the Project, as described in the Project Plan and as shown in Exhibit I attached.

"Project Plan" means the Redevelopment Plan for the Project, as modified from time to time.

"School District" means Independent School District No. 720, Minnesota.

"State" means the State of Minnesota.

"TIF Act" means Minnesota Statutes, Sections 469.174 through 469.1799, both inclusive.

"TIF District" means Tax Increment Financing (Economic Development) District No. 16.

"TIF Plan" means the tax increment financing plan for the TIF District (this document).

## **II. – MODIFICATION TO REDEVELOPMENT PLAN FOR MINNESOTA RIVER VALLEY HOUSING AND REDEVELOPMENT PROJECT NO. 1**

The City and the Authority intend, through this document, to modify the Project Plan for the Project. Section 1.6 (regarding parcels to be acquired within the Project), Section 1.7 (regarding estimated public improvement costs within the Project) and Section 1.8 (regarding public improvements and facilities within the Project) of the existing Project Plan are deemed modified to incorporate the terms of the TIF Plan following in Section III of this document. The boundaries and general objectives of the Project remain unchanged.

**III. – TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 16**

**Section A Statutory Authorization**

The Authority, with approval of the City Council, is authorized to establish TIF District No. 16 and this TIF Plan pursuant to the Act and the TIF Act.

**Section B Statement of Need and Public Purpose**

The Authority has determined that conditions exist within the Project Area which have prevented further development of land by private enterprise. It has been found that the Project Area is potentially more useful and valuable for contributing to the public health, safety and welfare than has been realized under existing development.

The development of these parcels is not attainable in the foreseeable future without the intervention of the Authority in the private development process. The Authority has prepared the Project Plan, which provides for the elimination of these conditions, thereby making the land useful and valuable for contributing to the public health, safety and welfare.

**Section C Statement of Objectives**

The objectives outlined in Section 1.4 of the Project Plan, as amended, are incorporated herein by reference.

**Section D Designation of Tax Increment Financing District as an Economic Development District**

Economic development districts are a type of tax increment financing district which consist of any project, or portions of a project, which the City finds to be in the public interest because:

- (1) it will discourage commerce, industry, or manufacturing from moving their operations to another state or municipality;
- (2) it will result in increased employment in the state; or
- (3) it will result in preservation and enhancement of the tax base of the state.

The TIF District qualifies as an economic development district in that the proposed development described in this TIF Plan (see Section I) meets the criteria listed above in (2) and (3). Without establishment of the TIF District, the proposed development would not occur within the City. The proposed development will also result in increased employment and enhancement of the tax base in both the City and the State.

Tax increments from an economic development district must be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or other assistance in which at least 85% of the square footage of the facilities to be constructed are used for any of the following purposes:

- (1) manufacturing or production of tangible personal property, including processing, resulting in the change of the condition of the property;
- (2) warehousing, storage and distribution of tangible personal property, excluding retail sales;
- (3) research and development related to the activities listed in (1) or (2) above;
- (4) telemarketing if that activity is the exclusive use of the property;

City of Shakopee and Shakopee Economic Development Authority, Minnesota

- (5) tourism facilities (see M.S. Section 469.174, Subd. 22); or
- (6) space necessary for and related to the activities listed in (1) through (5) above.

In addition to the uses specified above, tax increments may also be used to provide assistance for up to 15,000 square feet of any separately owned commercial facility located within a "small city" (see M.S. Section 469.176, Subd. 4c), or to pay for excessive site preparation and public improvement costs in a district containing bedrock soils conditions in 80% or more of its acreage (see M.S. Section 469.176, Subd. 4c).

Tax increments from the TIF District will be used to provide financial assistance to the proposed development (see Section I), in which over 85% of the square footage of the facilities to be constructed will be used for manufacturing, warehousing, or research or other purposes as listed in (1), (2), & (3) above.

**Section E Duration of the TIF District**

Economic development districts may remain in existence 8 years from the date of receipt by the Authority of the first tax increment. The Authority anticipates that the TIF District will remain in existence for a period of six years, however the Authority retains the right for the district to be in place the maximum duration allowed by law (projected to be through the year 2025). Modifications of this plan (see Section AA) shall not extend these limitations. All tax increments from taxes payable in the year the TIF District is decertified shall be paid to the Authority.

**Section F Property to be Included in the TIF District**

The TIF District is an approximate 10.86 acre area of land located within the Project Area. A map showing the location of the TIF District is shown in Exhibit I. The boundaries and area encompassed by the TIF District are described below:

Parcel ID Number	Legal Description
270011040*	Lot 1, Block 1, Rahr Addition*
270011050*	
270010960*	
270010970*	
270010981*	
270010991*	
270011000*	
270011010*	
270010930*	

City of Shakopee and Shakopee Economic Development Authority, Minnesota

270010950*	
270010920*	
270011060*	
270011031*	
270012930	CITY OF SHAKOPEE Lot 001 Block 038 SubdivisionCd 27001 & LOTS 2-10 & N1/2 VAC ST LYING ADJ TO BLK 38
270011231	CITY OF SHAKOPEE Lot 006 Block 018 SubdivisionCd 27001 P/O LOTS 6-10 LYING N OF LINE COM NE COR, S 127.92' TO POB, W ALONG LINE 10' N OF CL OF TRACK TO W LINE OF BLOCK 18 & E1/2 P/O VAC SHUMWAY ST
270011211	CITY OF SHAKOPEE Lot 007 Block 017 SubdivisionCd 27001 & P/O LOTS 6-10 & P/O BLK 18 EX P/O S1/2 LOTS 1 & 2 IN PID 270011230 & EX P/O LOTS 6-10 BLK 18 IN PID 270011231
270011210	CITY OF SHAKOPEE Lot 006 Block 017 SubdivisionCd 27001 & LOT 7 & E1/2 OF LOT 8 & W1/2 OF P/O VAC SHUMWAY ST
270011160	CITY OF SHAKOPEE SubdivisionCd 27001 P/O VACATED STREET & ALLEYS ADJ TO BLK 14, 15 & 16
270011170	CITY OF SHAKOPEE Lot 001 Block 017 SubdivisionCd 27001 P/O S1/2 OF LOTS 1-4 BLK 17
270011230	CITY OF SHAKOPEE Lot 001 Block 018 SubdivisionCd 27001 S1/2 OF 1 & W 20' OF S1/2 OF 2
270960010	RLS 089 Lot TCT Block 00A SubdivisionCd 27096
270960020	RLS 089 Lot TCT Block 00B SubdivisionCd 27096

*\*These parcels are in the process of being replatted into a single parcel. The legal description shown is reflective of the parcel following the replatting; however, at the time of drafting of the Plan the new property ID number is not yet provided. Full legal descriptions for each of the remaining parcels will be provided prior to approval and certification of the Plan.*

The area encompassed by the TIF District shall also include all street or utility right-of-ways located upon or adjacent to the property described above.

**Section G Property to be Acquired in the TIF District**

The Authority may acquire and sell any or all of the property located within the TIF District; however, the Authority does not anticipate acquiring any such property at this time, other than for road right of way or utility purposes.

**Section H Specific Development Expected to Occur Within the TIF District**

The proposed development is expected to consist of four individual structures; a 112,000 square foot manufacturing, assembly, and processing plant, a 90,000 square foot warehouse, a 14,500 square foot maintenance warehouse, and an 18,400 square foot research laboratory. Total office space within the four individual buildings totals 3,340 square feet, and necessary and related to the eligible activities in each building. At least 85% of the facility will be used for manufacturing, warehousing and distribution, or research and development, with less than 15% available for office space. The development will result in increased employment within the City, in compliance with statutory requirements. It is anticipated tax increment will be used to finance a portion of the TIF eligible costs incurred in the development of the site. In addition, the Authority anticipates using available tax increment for related administrative expenses, pooling for TIF-eligible improvements outside of the boundaries of the district but within the Project Area for eligible purposes set forth in Minn. Stat. section 469.176 subd. 4c., and any other eligible expenditures associated with the development of the site.

Construction of the facility is projected to occur from April of 2015 through January of 2017. The project is expected to be fully constructed in 2017, and be 100% assess and on the tax rolls as of January 2, 2018 for taxes payable in 2019. The facility is anticipated to be approximately 65% constructed in 2015, and is anticipated to generate the receipt of first increment in taxes payable 2017.

At the time this document was prepared there were no signed construction contracts with regards to the above described development.

**Section I Findings and Need for Tax Increment Financing**

In establishing the TIF District, the Authority makes the following findings:

- (1) The TIF District qualifies as an economic development district;

See Section E of this document for the reasons and facts supporting this finding.

- (2) The proposed development, in the opinion of the Authority, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future, and the increased market value of the site that could reasonably be expected to occur without the use of tax increment would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan.

**Factual basis:**

*Proposed development not expected to occur:*

The proposed development is expected to consist of a 112,000 square foot manufacturing, assembly and processing plant, a 90,000 square foot warehouse, an 18,400 square foot research laboratory, and a 14,500 square foot maintenance warehouse. Total office space within the four individual building totals 3,340 square feet, and is necessary and related to the operation of each building. The developer of the site has submitted information to the Authority demonstrating that the development of this site is not financially feasible without the assistance provided in this TIF Plan.

The Authority has determined that the proposed development would not occur but for the financial assistance provided in this TIF Plan because of the increased costs related to the development of the site. The cost of site improvements, demolition of existing buildings, utility connections, and utility reconfigurations necessary to develop the site, are significantly higher than other localities outside of the state and country explored by the company. Additionally, the proposed site presents greater logistic and operating expenses in comparison to the other sites. Combined the increased costs associated with the development and

## City of Shakopee and Shakopee Economic Development Authority, Minnesota

operation of the site, indicates the development of the site would not be feasible, and would not occur, but before the use of tax increment to finance a portion of the costs related to site improvements and infrastructure costs. The Authority finds the use of tax increment necessary to finance the additional improvements such as site improvements and infrastructure costs that currently do not allow development on the property. The Authority anticipates providing financial assistance on a pay-as-you-go basis.

### *No higher market value expected:*

The proposed development, in the opinion of the Authority, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future, and the increased market value of the site that could reasonably be expected to occur without the use of tax increment would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan;

The proposed development is expected to consist of a 112,000 square foot manufacturing, assembly and processing plant, a 90,000 square foot warehouse, an 18,400 square foot research laboratory, and a 14,500 square foot maintenance warehouse which will require substantial development costs including site improvements and utility infrastructure. The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan. Without improvements the Authority has no reason to expect that significant development would occur without assistance similar to that provided in this plan. For the same reasons that the desired development described above is not feasible without tax increment assistance, the Authority believes that no alternative development is likely to occur without similar assistance. Almost any other development of the site would require the same improvements to site improvements and utility infrastructure. Therefore, the Authority concludes as follows: The proposed development, in the opinion of the Authority, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.

To summarize the basis for the Authority's findings regarding alternative market value, in accordance with Minnesota Statutes, Section 469.175, Subd. 3(d), the Authority makes the following determinations:

- a. The Authority's estimate of the amount by which the market value of the site will increase without the use of tax increment financing is \$0 (for the reasons described above), except some unknown amount of appreciation.
  - b. If the proposed development to be assisted with tax increment occurs in the District, the total increase in market value would be approximately \$16,568,332, including the value of the building (See Exhibit V).
  - c. The present value of tax increments from the District for the maximum duration of the district permitted by the TIF Plan is estimated to be \$1,511,029 (See Exhibit V).
  - d. Even if some development other than the proposed development were to occur, the Authority finds that no alternative would occur that would produce a market value increase greater than \$15,057,303 (the amount in clause b less the amount in clause c) without tax increment assistance.
- (3) The TIF Plan would afford maximum opportunity, consistent with the sound needs of the Authority as a whole, for development of the Project Area by private enterprise.

**Factual basis:** The proposed development is the construction four individual buildings; a 112,000 square foot manufacturing, assembly and processing plant, a 90,000 square foot warehouse, an 18,400 square foot research laboratory, and a 14,500 square foot maintenance warehouse to be constructed in the Project

## City of Shakopee and Shakopee Economic Development Authority, Minnesota

Area that is expected to create approximately 28 new jobs in the City, while retaining these jobs in the State, plus create substantial new tax base for the City and the State. The development clearly meets the Authority's economic development goals in terms of land use, job retention, and wage levels.

(4) The TIF Plan conforms to general plans for development of the City as a whole.

**Factual basis:** The City Planning Commission has determined that the development proposed in the TIF Plan conforms to the City comprehensive plan.

### **Section J Estimated Public Costs**

The estimated public costs of the TIF District are listed below. Such costs are eligible for reimbursement from tax increments of the TIF District.

Land/building acquisition, site improvements/infrastructure costs, installation of public utilities, and other eligible expenses	\$1,352,250
Bond principal payments	0
Bond interest payments	0
Loan Interest payments	394,942
Administrative expenses	194,133
Capitalized interest	0
Total	<u>\$1,941,325</u>

The Authority anticipates using tax increment to the extent available to finance land acquisition, site improvements and infrastructure costs, related administrative expenses, and other TIF-eligible expenditures.

The Authority reserves the right to administratively adjust the amount of any of the items listed above or to incorporate additional eligible items, so long as the total estimated public cost (\$1,941,325) is not increased. The Authority also reserves the right to fund any of the identified costs with any other legally available revenues, but anticipates that such costs will be primarily financed with tax increments.

### **Section K Estimated Sources of Revenue**

Tax increment revenue	\$1,941,325
Interest on invested funds	0
Bond proceeds	0
Loan proceeds	0
Real estate sales	0
Special assessments	0
Rent/lease revenue	0
Grants	0
Total	<u>\$1,941,325</u>

The Authority anticipates providing financial assistance for site improvements and infrastructure costs, and other TIF eligible expenses to the proposed development on a pay-as-you-go basis. As tax increments are collected from the TIF District in future years, a portion of these taxes will be used by the Authority to reimburse the developer/owner for public costs incurred (see Section K).

The Authority reserves the right to finance any or all public costs of the TIF District using pay-as-you-go assistance, internal funding, general obligation or revenue debt (referred to together as "TIF Bonds"), or any other financing

## City of Shakopee and Shakopee Economic Development Authority, Minnesota

mechanism authorized by law. The Authority also reserves the right to use other sources of revenue legally applicable to the Project Area to pay for such costs including, but not limited to, special assessments, utility revenues, federal or state funds, and investment income.

### **Section L Estimated Amount of Bonded Indebtedness**

The City currently plans to issue bonds only in the form of one or more pay-as-you go revenue notes, but reserves the right to issue bonds in any form, including without limitation any interfund loan with interest not to exceed the maximum permitted under Section 469.178, subd. 7 of the TIF Act. Such bonds shall be issued in an amount not to exceed \$1,941,3253 (total estimated public cost).

### **Section M Original Net Tax Capacity**

The County Auditor shall certify the original net tax capacity of the TIF District. This value will be equal to the total net tax capacity of all property in the TIF District as certified by the State Commissioner of Revenue. For districts certified between January 1 and June 30, inclusive, this value is based on the previous assessment year. For districts certified between July 1 and December 31, inclusive, this value is based on the current assessment year.

The Authority intends to file the request for certification prior to July 1, 2015. Therefore, the original net tax capacity will be the net tax capacity as of January 2, 2014.

The Estimated Market Value of all property within the TIF District as of January 2, 2014, for taxes payable in 2015, is \$2,529,400 and the estimated tax capacity is \$50,588, which is estimated to be the original net tax capacity of the TIF District.

Each year the County Auditor shall certify the amount that the original net tax capacity has increased or decreased as a result of:

- (1) changes in the tax-exempt status of property;
- (2) reductions or enlargements of the geographic area of the TIF District;
- (3) changes due to stipulation agreements or abatements; or
- (4) changes in property classification rates.

### **Section N Original Tax Capacity Rate**

The County Auditor shall also certify the original tax capacity rate of the TIF District. This rate shall be the sum of all local tax rates that apply to property in the TIF District. This rate shall be for the same taxes payable year as the original net tax capacity.

In future years, the amount of tax increment generated by the TIF District will be calculated using the lesser of (a) the sum of the current local tax rates at that time or (b) the original tax capacity rate of the TIF District.

As noted in Section N, the Authority intends to file the TIF District for certification prior to July 1, 2015; therefore, the Original Local Tax Rate will be the rate that applies for taxes payable in 2015.

At the time this document was prepared, the sum of all local tax rates that apply to property in the TIF District, for taxes levied in 2014 and payable in 2015, was not yet available. When this total becomes available, the County Auditor shall certify this amount as the original tax capacity rate of the TIF District. For purposes of estimating the tax

City of Shakopee and Shakopee Economic Development Authority, Minnesota

increment generated by the TIF District, the proposed sum of the local tax rates for taxes levied in 2014 and payable in 2015, is 116.450% as shown below.

<u>Taxing Jurisdiction</u>	<u>Proposed 2014/2015 Local Tax Rate</u>
City of Shakopee	39.092%
Scott County	36.617%
ISD #720	35.575%
Other	<u>5.166%</u>
Total	116.450%

**Section O      Projected Retained Captured Net Tax Capacity and  
Projected Tax Increment**

The Authority anticipates that the facility will begin construction in 2015 and will be partially completed by December 31, 2015, and 100% completed by December 31, 2017, creating a partial tax capacity for TIF District No. 16 of \$212,990 as of January 2, 2016, and a completed total tax capacity of \$339,165 as of January 2, 2018. The captured tax capacity as of January 2, 2016 for taxes payable 2017 estimated to be \$104,511 and the first year of tax increment is estimated to be \$121,703. The first full year of captured tax capacity is projected for taxes payable 2019, with captured tax capacity of \$185,709, and the first full year of tax increment estimated to be \$216,258. A complete schedule of estimated tax increment from the TIF District is shown in Exhibit III.

The estimates shown in this TIF plan assume that commercial class rates remain at 1.5% of the estimated market value up to \$150,000 and 2.0% of the estimated market value over \$150,000, and assume 2% annual increases in market values.

Each year the County Auditor shall determine the current net tax capacity of all property in the TIF District. To the extent that this total exceeds the original net tax capacity, the difference shall be known as the captured net tax capacity of the TIF District.

For communities affected by the fiscal disparity provisions of Minnesota Statutes, Chapter 473F and Chapter 276A, the original net tax capacity of the TIF District shall be determined before the application of fiscal disparity. In subsequent years, the current net tax capacity shall either (a) be determined before the application of fiscal disparity or (b) exclude the product of any fiscal disparity increase in the TIF District (since the original net tax capacity was certified) times the appropriate fiscal disparity ratio. The method the Authority elects shall remain the same for the life of the TIF District, except that a single change may be made at any time from method (a) to method (b) above. »The Authority elects method (b), or M.S. Section 469.177, Subdivision 3(a).

The County Auditor shall certify to the Authority the amount of captured net tax capacity each year. The Authority may choose to retain any or all of this amount. It is the Authority's intention to retain 100% of the captured net tax capacity of the TIF District. Such amount shall be known as the retained captured net tax capacity of the TIF District.

Exhibit II gives a listing of the various information and assumptions used in preparing a number of the exhibits contained in this TIF Plan, including Exhibit III which shows the projected tax increment generated over the anticipated life of the TIF District.

**Section P      Use of Tax Increment**

Each year the County Treasurer shall deduct 0.36% of the annual tax increment generated by the TIF District and pay such amount to the State's General Fund. Such amounts will be appropriated to the State Auditor for the cost of financial reporting and auditing of tax increment financing information throughout the state. Exhibit III shows the projected deduction for this purpose over the anticipated life of the TIF District.

## City of Shakopee and Shakopee Economic Development Authority, Minnesota

The City has determined that it will use 100% of the remaining tax increment generated by the TIF District for any of the following purposes:

- (1) pay for the estimated public costs of the TIF District (see Section K) and County administrative costs associated with the TIF District (see Section T);
- (2) pay principal and interest on one or more pay-go-notes, tax increment bonds or other bonds issued to finance the estimated public costs of the TIF District;
- (3) accumulate a reserve securing the payment of tax increment bonds or other bonds issued to finance the estimated public costs of the TIF District;
- (4) pay all or a portion of the county road costs as may be required by the County Board under M.S. Section 469.175, Subdivision 1a; or
- (5) return excess tax increments to the County Auditor for redistribution to the City, County and School District.

Tax increments from property located in one county must be expended for the direct and primary benefit of a project located within that county, unless the county board involved waives this requirement. Tax increments shall not be used to circumvent levy limitations applicable to the City.

Tax increment shall not be used to finance the acquisition, construction, renovation, operation, or maintenance of a building to be used primarily and regularly for conducting the business of a municipality, county, school district, or any other local unit of government or the State or federal government. Further, tax increments may not be used to finance: a commons area used as a public park; facilities used for social or recreational purposes (whether public or private); or publicly-owned facilities used for conference purposes; provided that tax increment may be used for a privately owned conference facility, and for parking structures whether public or privately owned and whether or not they are ancillary to one of the otherwise prohibited uses described above.

If there exists any type of agreement or arrangement providing for the developer, or other beneficiary of assistance, to repay all or a portion of the assistance that was paid or financed with tax increments, such payments shall be subject to all of the restrictions imposed on the use of tax increments. Assistance includes sale of property at less than the cost of acquisition or fair market value, grants, ground or other leases at less than fair market rent, interest rate subsidies, utility service connections, roads, or other similar assistance that would otherwise be paid for by the developer or beneficiary.

### **Section Q Excess Tax Increment**

In any year in which the tax increments from the TIF District exceed the amount necessary to pay the estimated public costs authorized by the TIF Plan, the Authority shall use the excess tax increments to:

- (1) prepay any outstanding tax increment bonds;
- (2) discharge the pledge of tax increments thereof;
- (3) pay amounts into an escrow account dedicated to the payment of the tax increment bonds; or
- (4) return excess tax increments to the County Auditor for redistribution to the City, County and School District. The County Auditor must report to the Commissioner of Education the amount of any excess tax increment redistributed to the School District within 30 days of such redistribution.

**Section R Tax Increment Pooling and the Five Year Rule**

At least 80% of the tax increments from the TIF District must be expended on activities within the district or to pay for bonds used to finance the estimated public costs of the TIF District (see Section E for additional restrictions). No more than 20% of the tax increments may be spent on costs outside of the TIF District but within the boundaries of the Project Area, except to pay debt service on credit enhanced bonds. All administrative expenses are considered to have been spent outside of the TIF District. Tax increments are considered to have been spent within the TIF District if such amounts are:

- (1) actually paid to a third party for activities performed within the TIF District within five years after certification of the district;
- (2) used to pay bonds that were issued and sold to a third party, the proceeds of which are reasonably expected on the date of issuance to be spent within the later of the five-year period or a reasonable temporary period or are deposited in a reasonably required reserve or replacement fund.
- (3) used to make payments or reimbursements to a third party under binding contracts for activities performed within the TIF District, which were entered into within five years after certification of the district; or
- (4) used to reimburse a party for payment of eligible costs (including interest) incurred within five years from certification of the district.

Beginning with the sixth year following certification of the TIF District, at least 80% of the tax increments must be used to pay outstanding bonds or make contractual payments obligated within the first five years. When outstanding bonds have been defeased and sufficient money has been set aside to pay for such contractual obligations, the TIF District must be decertified.

The Authority does not expect that allowable pooling expenditures will be made outside of the TIF District but within the Project Area (along with allowable administrative expenses), but such expenditures are expressly authorized in this TIF Plan.

**Section S Limitation on Administrative Expenses**

Administrative expenses are defined as all costs of the Authority other than:

- (1) amounts paid for the purchase of land;
- (2) amounts paid for materials and services, including architectural and engineering services directly connected with the physical development of the real property in the project;
- (3) relocation benefits paid to, or services provided for, persons residing or businesses located in the project;
- (4) amounts used to pay principal or interest on, fund a reserve for, or sell at a discount bonds issued pursuant to section 469.178; or
- (5) amounts used to pay other financial obligations to the extent those obligations were used to finance costs described in clause (1) to (3).

Administrative expenses include amounts paid for services provided by bond counsel, fiscal consultants, planning or economic development consultants, and actual costs incurred by the County in administering the TIF District. Tax increments may be used to pay administrative expenses of the TIF District up to the lesser of (a) 10% of the total estimated public costs authorized by the TIF Plan or (b) 10% of the total tax increment expenditures for the project.

**Section T      Limitation on Property Not Subject to Improvements - Four Year Rule**

If after four years from certification of the TIF District no demolition, rehabilitation, renovation, or qualified improvement of an adjacent street has commenced on a parcel located within the TIF District, then that parcel shall be excluded from the TIF District and the original net tax capacity shall be adjusted accordingly. Qualified improvements of a street are limited to construction or opening of a new street, relocation of a street, or substantial reconstruction or rebuilding of an existing street. The Authority must submit to the County Auditor, by February 1 of the fifth year, evidence that the required activity has taken place for each parcel in the TIF District.

If a parcel is excluded from the TIF District and the Authority or owner of the parcel subsequently commences any of the above activities, the Authority shall certify to the County Auditor that such activity has commenced and the parcel shall once again be included in the TIF District. The County Auditor shall certify the net tax capacity of the parcel, as most recently certified by the Commissioner of Revenue, and add such amount to the original net tax capacity of the TIF District.

**Section U      Estimated Impact on Other Taxing Jurisdictions**

Exhibit IV shows the estimated impact on other taxing jurisdictions if the maximum projected retained captured net tax capacity of the TIF District was hypothetically available to the other taxing jurisdictions. The Authority believes that there will be no adverse impact on other taxing jurisdictions during the life of the TIF District, since the proposed development would not have occurred without the establishment of the TIF District and the provision of public assistance. A positive impact on other taxing jurisdictions will occur when the TIF District is decertified and the development therein becomes part of the general tax base.

The fiscal and economic implications of the proposed tax increment financing district, as pursuant to Minnesota Statutes, Section 469.175, Subdivision 2, are listed below.

1. The total amount of tax increment that will be generated over the life of the district is estimated to be \$1,941,325.
2. To the extent the manufacturing and warehouse facility in the proposed TIF District generates any public cost impacts on city-provided services such as police and fire protection, public infrastructure, and borrowing costs attributable to the district, such costs will be levied upon the taxable net tax capacity of the City, excluding that portion captured by the District. The City does not anticipate issuing bonds in conjunction with this project.
3. The amount of tax increments over the life of the district that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same, is estimated to be \$595,203.
4. The amount of tax increments over the life of the district that would be attributable to county levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same is estimated to be \$612,645.
5. No additional information has been requested by the county or school district that would enable it to determine additional costs that will accrue to it due to the development proposed for the district.

**Section V      Prior Planned Improvements**

The Authority shall accompany its request for certification to the County Auditor (or notice of district enlargement), with a listing of all properties within the TIF District for which building permits have been issued during the 18 months immediately preceding approval of the TIF Plan. The County Auditor shall increase the original net tax capacity of the TIF District by the net tax capacity of each improvement for which a building permit was issued.

There have been no building permits issued in the last 18 months in conjunction with any of the properties within the TIF District.

**Section W Development Agreements**

If within a project containing an economic development district, more than 10% of the acreage of the property to be acquired by the Authority is purchased with tax increment bonds proceeds (to which tax increment from the property is pledged), then prior to such acquisition, the Authority must enter into an agreement for the development of the property. Such agreement must provide recourse for the Authority should the development not be completed.

The Authority anticipates entering into an agreement for development, but does not anticipate acquiring any property located within the TIF District other than for road or utility purposes.

**Section X Assessment Agreements**

The Authority may, upon entering into a development agreement, also enter into an assessment agreement with any person, which establishes a minimum market value of the land and improvements for each year during the life of the TIF District.

The assessment agreement shall be presented to the County or City Assessor who shall review the plans and specifications for the improvements to be constructed, review the market value previously assigned to the land, and so long as the minimum market value contained in the assessment agreement appears to be an accurate estimate, shall certify the assessment agreement as reasonable. The assessment agreement shall be filed for record in the office of the County Recorder of each county where the property is located. Any modification or premature termination of this agreement must first be approved by the City, County and School District.

The Authority does not anticipate entering into an assessment agreement.

**Section Y Modifications of the Tax Increment Financing Plan**

Any reduction or enlargement in the geographic area of the Project Area or the TIF District; increase in the amount of bonded indebtedness to be incurred; increase in the amount of capitalized interest; increase in that portion of the captured net tax capacity to be retained by the City; increase in the total estimated capital and administrative costs; or designation of additional property to be acquired by the Authority shall be approved only after satisfying all the necessary requirements for approval of the original TIF Plan. This paragraph does not apply if:

- (1) the only modification is elimination of parcels from the TIF District; and
- (2) the current net tax capacity of the parcels eliminated equals or exceeds the net tax capacity of those parcels in the TIF District's original net tax capacity, or the City agrees that the TIF District's original net tax capacity will be reduced by no more than the current net tax capacity of the parcels eliminated.

The Authority must notify the County Auditor of any modification that reduces or enlarges the geographic area of the TIF District. The geographic area of the TIF District may be reduced but not enlarged after five years following the date of certification.

**Section Z Administration of the Tax Increment Financing Plan**

Upon adoption of the TIF Plan, the Authority shall submit a copy of such plan to the Minnesota Department of Revenue. The Authority shall also request that the County Auditor certify the original net tax capacity and net tax capacity rate of the TIF District. To assist the County Auditor in this process, the City shall submit copies of the TIF Plan, the resolution establishing the TIF District and adopting the TIF Plan, and a listing of any prior planned improvements. The Authority shall also send the County Assessor any assessment agreement establishing the minimum market value of land and improvements in the TIF District, and shall request that the County Assessor review and certify this assessment agreement as reasonable.

The County shall distribute to the Authority the amount of tax increment as it becomes available. The amount of tax increment in any year represents the applicable property taxes generated by the retained captured net tax capacity of the TIF District. The amount of tax increment may change due to development anticipated by the TIF Plan, other development, inflation of property values, or changes in property classification rates or formulas. In administering and implementing the TIF Plan, the following actions should occur on an annual basis:

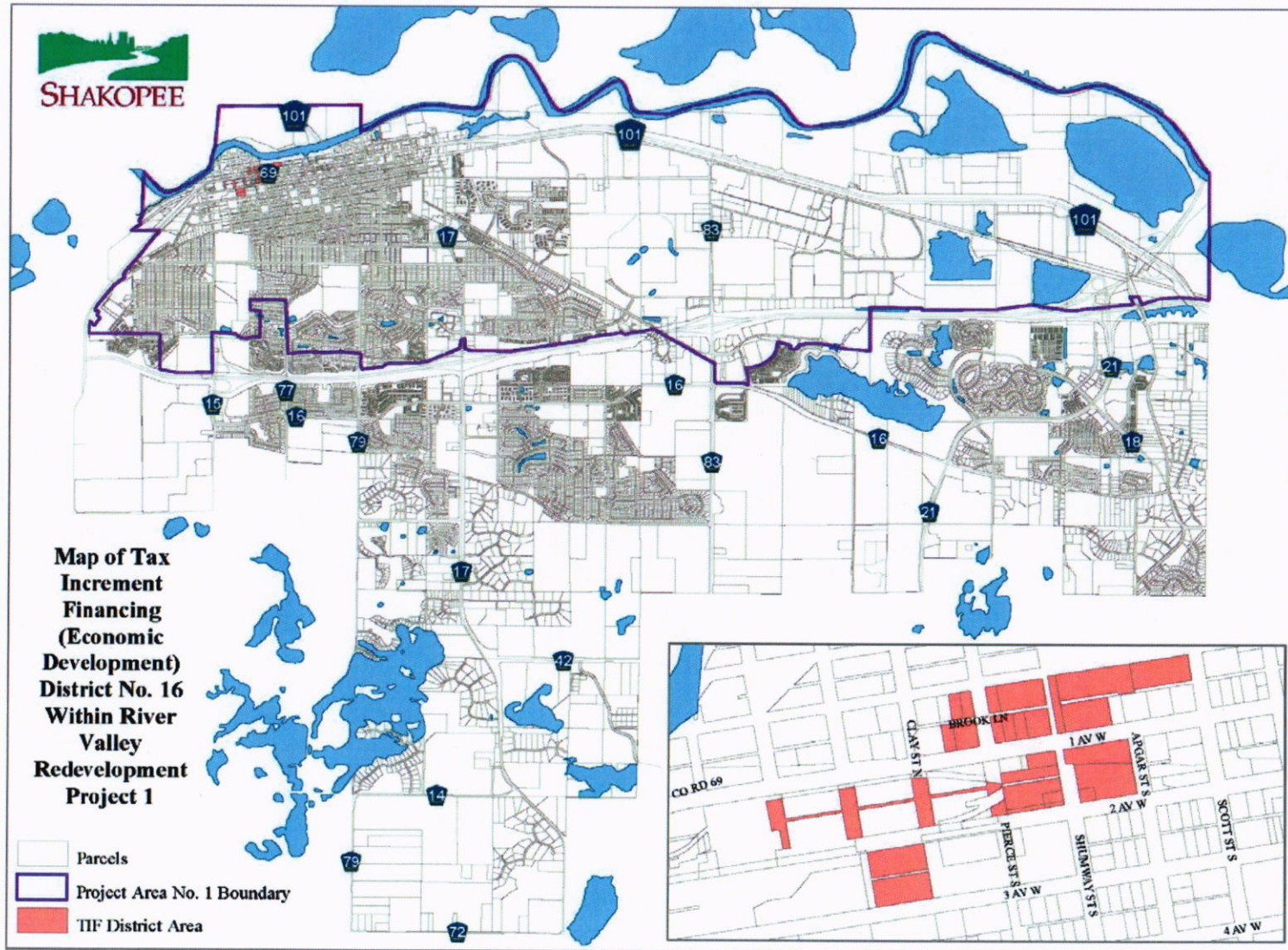
- (1) prior to July 1, the Authority shall notify the County Assessor of any new development that has occurred in the TIF District during the past year to insure that the new value will be recorded in a timely manner.
- (2) if the County Auditor receives the request for certification of a new TIF District, or for modification of an existing TIF District, before July 1, the request shall be recognized in determining local tax rates for the current and subsequent levy years. Requests received on or after July 1 shall be used to determine local tax rates in subsequent years.
- (3) each year the County Auditor shall certify the amount of the original net tax capacity of the TIF District. The amount certified shall reflect any changes that occur as a result of the following:
  - (a) the value of property that changes from tax-exempt to taxable shall be added to the original net tax capacity of the TIF District. The reverse shall also apply;
  - (b) the original net tax capacity may be modified by any approved enlargement or reduction of the TIF District;
  - (c) if laws governing the classification of real property cause changes to the percentage of estimated market value to be applied for property tax purposes, then the resulting increase or decrease in net tax capacity shall be applied proportionately to the original net tax capacity and the retained captured net tax capacity of the TIF District.

The County Auditor shall notify the Authority of all changes made to the original net tax capacity of the TIF District.

**Section AA Filing TIF Plan, Financial Reporting and Disclosure Requirements**

The Authority will file the TIF Plan, and any subsequent amendments thereto, with the Commissioner of Revenue and the Office of the State Auditor pursuant to Minnesota Statutes, Section 469.175, subdivision 4A. The Authority will comply with all reporting requirements for the TIF District under Minnesota Statutes, Section 469.175, subdivisions 5 and 6.

Map of Tax Increment Financing (Economic Development) District No. 16 Within River Valley Redevelopment Project No. 1





**Projected Tax Increment Report**

**City of Shakopee, Minnesota**  
**Tax Increment Financing (Economic Development) District No. 16**  
**Rahr Expansion Project**  
**\$14.325M EMV & 2% Inflation**

Annual Period Ending (1)	Total Market Value (2)	Total Net Tax Capacity (3)	Less: Original Net Tax Capacity (4)	Less: Fiscal Disp. @ 35.6468% (5)	Retained Captured Net Tax Capacity (6)	Times: Tax Capacity Rate (7)	Annual Gross Tax Increment (8)	Less: State Aud. Deduction 0.360% (9)	Subtotal Net Tax Increment (10)	Less: Admin. Retainage 10.00% (11)	Annual Net Revenue (12)
12/31/15	2,529,400	50,588	50,588	0	0	116.450%	0	0	0	0	0
12/31/16	2,529,400	50,588	50,588	0	0	116.450%	0	0	0	0	0
12/31/17	10,649,500	212,990	50,588	57,891	104,511	116.450%	121,703	438	121,265	12,127	109,138
12/31/18	16,037,490	320,750	50,588	96,304	173,858	116.450%	202,457	729	201,728	20,173	181,555
12/31/19	16,958,240	339,165	50,588	102,868	185,709	116.450%	216,258	779	215,479	21,548	193,931
12/31/20	17,297,405	345,948	50,588	105,286	190,074	116.450%	221,341	797	220,544	22,054	198,490
12/31/21	17,643,353	352,867	50,588	107,753	194,526	116.450%	226,525	815	225,710	22,571	203,139
12/31/22	17,996,220	359,924	50,588	110,269	199,067	116.450%	231,814	835	230,979	23,098	207,881
12/31/23	18,356,144	367,123	50,588	112,835	203,700	116.450%	237,208	854	236,354	23,635	212,719
12/31/24	18,723,267	374,465	50,588	115,452	208,425	116.450%	242,711	874	241,837	24,184	217,653
12/31/25	19,097,732	381,955	50,588	118,122	213,245	116.450%	248,323	894	247,429	24,743	222,686
							<b>\$1,948,340</b>	<b>\$7,015</b>	<b>\$1,941,325</b>	<b>\$194,133</b>	<b>\$1,747,192</b>

**Estimated Impact on Other Taxing Jurisdictions Report**

**City of Shakopee, Minnesota**

**Tax Increment Financing (Economic Development) District No. 16**

**Rahr Expansion Project**

**\$14.325M EMV & 2% Inflation**

Taxing Jurisdiction	Without Project or TIF District		With Project and TIF District					
	2014/2015 Taxable Net Tax Capacity (1)	2014/2015 Local Tax Rate	2014/2015 Taxable Net Tax Capacity (1)	Projected Retained Captured Net Tax Capacity +	New Taxable Net Tax Capacity =	Hypothetical Adjusted Local Tax Rate (*)	Hypothetical Decrease In Local Tax Rate (*)	Hypothetical Tax Generated by Retained Captured N.T.C. (*)
City of Shakopee	38,714,570	39.092%	38,714,570	\$213,245	38,927,815	38.878%	0.214%	82,905
Scott County	144,631,373	36.617%	144,631,373	213,245	144,844,618	36.563%	0.054%	77,969
ISD #720	43,718,736	35.575%	43,718,736	213,245	43,931,981	35.402%	0.173%	75,493
Other (2)	---	5.166%	---	213,245	---	5.166%	---	---
Totals		116.450%				116.009%	0.441%	

**\* Statement 1:** If the projected Retained Captured Net Tax Capacity of the TIF District was hypothetically available to each of the taxing jurisdictions above, the result would be a lower local tax rate (see Hypothetical Adjusted Tax Rate above) which would produce the same amount of taxes for each taxing jurisdiction. In such a case, the total local tax rate would decrease by 0.441% (see Hypothetical Decrease in Local Tax Rate above). The hypothetical tax that the Retained Captured Net Tax Capacity of the TIF District would generate is also shown above.

**Statement 2:** Since the projected Retained Captured Net Tax Capacity of the TIF District is not available to the taxing jurisdictions, then there is no impact on taxes levied or local tax rates.

(1) Taxable net tax capacity = total net tax capacity - captured TIF - fiscal disparity contribution, if applicable.

(2) The impact on these taxing jurisdictions is negligible since they represent only 4.44% of the total tax rate.

**Market Value Analysis Report**

**City of Shakopee, Minnesota  
 Tax Increment Financing (Economic Development) District No. 16  
 Rahr Expansion Project  
 \$14.325M EMV & 2% Inflation**

<u>Assumptions</u>			
Present Value Date			06/30/15
P.V. Rate - Gross T.I.			4.00%
Increase in EMV With TIF District			\$16,568,332
Less: P.V of Gross Tax Increment			1,511,029
Subtotal			\$15,057,303
Less: Increase in EMV Without TIF			0
Difference			\$15,057,303
	Year	Annual Gross Tax Increment	Present Value @ 4.00%
1	2017	121,703	111,411
2	2018	202,457	178,208
3	2019	216,258	183,035
4	2020	221,341	180,131
5	2021	226,525	177,260
6	2022	231,814	174,422
7	2023	237,208	171,616
8	2024	242,711	168,843
9	2025	248,323	166,103
		\$1,948,340	\$1,511,029

**Projected Pay-As-You-Go Note Report**

City of Shakopee, Minnesota

Tax Increment Financing (Economic Development) District No. 16

Rahr Expansion Project

\$14.325M EMV & 2% Inflation

Note Date: 06/30/15

Note Rate: 4.00%

Amount: \$1,352,250

Date (1)	Principal (2)	Interest (3)	P & I (4)	Cumulative Interest Due (5)	Unpaid Accrued Interest (6)	Semi-Annual Net Revenue (7)	Loan Balance Outstanding (8)
							1,352,250.00
02/01/16	0.00	0.00	0.00	31,702.75	31,702.75	0.00	1,352,250.00
08/01/16	0.00	0.00	0.00	58,747.75	58,747.75	0.00	1,352,250.00
02/01/17	0.00	0.00	0.00	85,792.75	85,792.75	0.00	1,352,250.00
08/01/17	0.00	54,569.00	54,569.00	112,837.75	58,268.75	54,569.00	1,352,250.00
02/01/18	0.00	54,569.00	54,569.00	85,313.75	30,744.75	54,569.00	1,352,250.00
08/01/18	32,987.75	57,789.75	90,777.50	57,789.75	0.00	90,777.50	1,319,262.25
02/01/19	64,392.25	26,385.25	90,777.50	26,385.25	0.00	90,777.50	1,254,870.00
08/01/19	71,868.10	25,097.40	96,965.50	25,097.40	0.00	96,965.50	1,183,001.90
02/01/20	73,305.46	23,660.04	96,965.50	23,660.04	0.00	96,965.50	1,109,696.44
08/01/20	77,051.07	22,193.93	99,245.00	22,193.93	0.00	99,245.00	1,032,645.37
02/01/21	78,592.09	20,652.91	99,245.00	20,652.91	0.00	99,245.00	954,053.28
08/01/21	82,488.43	19,081.07	101,569.50	19,081.07	0.00	101,569.50	871,564.85
02/01/22	84,138.20	17,431.30	101,569.50	17,431.30	0.00	101,569.50	787,426.65
08/01/22	88,191.97	15,748.53	103,940.50	15,748.53	0.00	103,940.50	699,234.68
02/01/23	89,955.81	13,984.69	103,940.50	13,984.69	0.00	103,940.50	609,278.87
08/01/23	94,173.92	12,185.58	106,359.50	12,185.58	0.00	106,359.50	515,104.95
02/01/24	96,057.40	10,302.10	106,359.50	10,302.10	0.00	106,359.50	419,047.55
08/01/24	100,445.55	8,380.95	108,826.50	8,380.95	0.00	108,826.50	318,602.00
02/01/25	102,454.46	6,372.04	108,826.50	6,372.04	0.00	108,826.50	216,147.54
08/01/25	107,020.05	4,322.95	111,343.00	4,322.95	0.00	111,343.00	109,127.49
02/01/26	109,127.49	2,182.55	111,310.04	2,182.55	0.00	111,310.04	0.00
	\$1,352,250	\$394,909.04	\$1,747,159.04		\$265,256.75	\$1,747,159.04	
			Surplus Tax Increment		32.96		
			Total Net Revenue		\$1,747,192.00		



Superintendent: Dr. Rod Thompson

District Office

March 9, 2015

City of Shakopee  
Shakopee City Council and Mayor Tabke  
129 Holmes Street South  
Shakopee, MN 55379

Dear Shakopee City Council and Mayor Tabke,

This is a letter of support for the Tax Increment Financing (Economic Development) District No. 16 (Rahr Expansion Project). The Shakopee School District (Independent School District 720) understands and accepts the implications of the TIF and is supportive of the Rahr Expansion Project.

Rahr is a critical part of our economy and community. We appreciate all they do for our district, families and students.

Sincerely,

Rod Thompson  
Superintendent of Schools

cc: Shakopee Board of Education

## School Board & CE Advisory Council Updates

March 2015

Our summer catalog is scheduled to be taken to the post office for mailing on Thursday, March 19. Over 17,800 catalogs will be mailed, with another 1,500 non-mailed copies distributed in our community to locations like dentist offices, clinics, courthouse, public library, coffee shops, chamber of commerce, medical center, school offices, Welcome Neighbor, etc.

2015-16 budget work at the staff level will begin March 16-April 3. We are looking for budget & finance committee members from our advisory council to begin meeting in April. We need to have our work completed for advisory council action by May 12.

We will be recognizing Corky Marks & Tami LaGow at our March 10 advisory council meeting. Both are going off from the council. We thank them for their great volunteerism! Corky has served as the Park & Recreation Advisory Board representative from 2008-2015. Tamil has served as an at-large member representative from 2011-2015.

Arrangements have been made for our program coordinators to attend the following upcoming advisory council meetings:

- \*March 10, Jenny Ames, Youth Programs Coordinator
- \*April 14, Paulette Rislund, Volunteer & Community Resource Coordinator
- \*May 12, DeeDee Currier, Adult Programs Coordinator
- \*June 9, Kim Latterner, ECFE & PACE Literacy Coordinator

A reminder that we are again collecting peanut butter & jelly in plastic containers at our March 10 advisory council meeting (**Good To Go Kids**). Other items that are also being collected include: tuna, cereal, and powdered milk.

Bring your calendars along to our March 10 advisory council meeting. We need to schedule our spring Adopt-a-Highway project date & time

2015-16 Stepping Stones Preschool registration is now open. See Kim Latterner's update.

### Adult Enrichment, Senior, and Parent Involvement

March is a month of anticipation, not only for Minnesotans, but for Shakopee Community Education. We have completed the final review of the summer catalog and, we hope, have experienced our last below zero and first above 50 degree days. As we look forward to seeing flowers and green trees, here is a quick sample of what we can look forward to in our summer catalog.

Michael Guncheon is back, teaching Digital Photography after a one year hiatus. His 4-week class was offered and will be again in May of this year. We anticipate he will offer it again in the fall. His March class had a waiting list of 5 who were offered placements in the May class.

If you or a family member wants to hone your "do it yourself" skills, consider registering for one or all of Dave Theisen's classes. Here they are:

- \*Use of Hand Power Tools
- \*Installing Sheetrock
- \*Installation of Trim

\*Basic Home Maintenance and Safety

\*Basic Car Maintenance

Dave came to us via St. Paul Community Education. He used to offer similar classes there. After his move to Shakopee, he graciously offered his skills here.

Following a revamping of her dog training classes, Shakopee resident, Christi Blaskowski is offering them twice in our summer catalog. The Obedience and Behavior Training for Dogs-Level 1 course has less sessions. We are fortunate to have Christi in our community, as she holds her classes at her kennel which provides an ideal setting for the dogs and the district does not have to worry about health and safety issues related to animals in our buildings.

Last, Dr. Mary Fischer will again be offering her hypnosis classes to quit smoking or lose weight. Here's some interesting information. Hypnosis is relaxing and you will be fully aware and conscious at all times. Dr. Fischer has offered her sessions for years to Shakopee Community Education. And, her grandchildren and their parents live in our community.

### **Class Suggestions and/or Questions.**

Feel free to email or call me with either. Here's my contact information:

DeeDee Currier

[dcurrier@shakopee.k12.mn.us](mailto:dcurrier@shakopee.k12.mn.us) 952-496-5031

*Information provided by DeeDee Currier*

### Volunteer & Community Resource

Shakopee Schools will celebrate National Volunteer Week, April 13-18, 2015. Activities planned to thank and honor volunteers include a display in each building and appreciation pens distributed by teachers. Each site will honor up to five volunteers who have given exceptional service to the school throughout the year with the district's Above & Beyond Volunteer Award. Recipients receive a certificate signed by the school board chair. To give the entire board an opportunity to share their appreciation, I am requesting board approval of a resolution thanking district volunteers and proclaiming Volunteer Week.

During the month of February, 16 parent and community volunteers brought art to life for third grade students in the district. The Art Adventure Program, offered through the Minneapolis Institute of Arts (MIA), is a way of bringing art into elementary classrooms. Volunteers attend a three-hour training session at MIA to learn presentation techniques and ways of challenging students to develop an appreciation for art and then visit classrooms throughout the month to introduce reproductions and facilitate discussions. Third grade students have an opportunity to view the original works of art as part of upcoming field trips to MIA. Like many other district programs, Art Adventure would not be possible without the efforts of these talented volunteers.

One of the roles of the Volunteer and Community Resource Program is linking teachers with resources in our community to enrich student learning. During February, Dental health Month, representatives of two local dental offices visited classrooms sharing information about dental hygiene. Presentations by dental hygienists from Eckart Dental Center were scheduled for 29 first grade classrooms. Presentations by a representative of Cosmopolitan Orthodontics were scheduled for 30 second grade classrooms. These companies provided students with incentives to help them practice good dental health habits at home. This is one of the many generous donations of time and resources the district receives from our business partners. *Information provided by Paulette Rislund, Volunteer & Community Resource Coordinator. 952-496-5028 and [prislund@shakopee.k12.mn.us](mailto:prislund@shakopee.k12.mn.us)*

## Youth Programs

### **SADD**

The High School SADD group sponsored Winter Carnival held on Saturday, February 28 at Jackson Elementary School was a success! We have over 40 SADD students volunteer, and around 150 parents and students attend the carnival. New this year was craft tables and a photo booth. Check out the Community Education Facebook page for some of the great photos taken at the carnival! The “Cereal Drive” ends on March 6, and the competition has been fierce. The winning team classroom gets a pizza party and second place gets Dilly Bars. SADD students are dividing up the cereal between Simpson Shelter, Shakopee Community Assistance, and Good To Go Kids backpacks. We will deliver the cereal to Simpson Housing shelter on March 6<sup>th</sup>. The visit includes a very eye-opening tour of the facility as well an activity regarding budgets.

### **One Way**

The One Way 6<sup>th</sup> grade program made toys for an animal shelter last week, and will go ice skating this week. Next week there will be a veteran who will speak to the students about his service to his country.

### **Orchestra Lessons**

We have worked out the details for our summer orchestra lessons. They will be offered for two weeks in June. We will use the summer skill level and participation information to determine our fall orchestra offerings (whether there will be two or three orchestras next fall).

### **Chess**

New this spring is a youth chess tournament. On April 18, we will offer a full-day tournament for youth, grades K-12 at Sun Path Elementary School. The Twin Cities Chess Club will run the tournament, and participants will be divided into three age categories. Each student will play five rounds.

### **Summer Offerings**

Our summer offerings are now finalized. In addition to many new classes, there are a few changes to the youth section of the summer catalog. Classes are divided into three categories: STEM and Skills, Arts & Humanities, and Activities & Wellness. Each class is also coded with the appropriate icon(s) that display how the class fits into the school district’s “Six C’s” program. Our goal is to tie our classes in the school district’s “Six C’s” plan, and help the community better understand how our program fits into this initiative. Please contact Jenny Ames at [james@shakopee.k12.mn.us](mailto:james@shakopee.k12.mn.us) or 952-496-5027 with any comments, suggestions or recommendations on offerings or questions. *Info provided Jenny Ames*

## Early Childhood

ECFE will be implementing the new state requirements for a yearly needs assessment. This work will take place in March and April. 2015-16 Preschool registration started on February 23 and we currently have 52 registrations. The Full Day Fours option has 10 students enrolled. More meetings with the YMCA will occur to iron out the contractual agreement for the new YMCA preschool before and after care for the Full Day students. Continued work on the CFC expansion/enhancements continues. Mike Savage and the CFC early childhood leadership team will present to the school board in May on the Five-Year Plan for the Central Family Center. *Information provided by Kim Lattner, ECFE/PACE Literacy Coordinator. 952-496-5033 and [klattner@shakopee.k12.mn.us](mailto:klattner@shakopee.k12.mn.us)*

## Up and Coming

Wednesday, March 11. 7:00 a.m. CE Strategic Plan Ad Hoc committee meeting

Friday, March 13. 11:45 a.m. CFC early childhood planning group meeting

Thursday, March 19. CE Summer 2015 catalog taken to post office today for mailing

Tuesday, March 24. 6:00 p.m. ECFE Advisory Committee meeting @ CFC

Thursday, March 26. 12:00 noon. ABE planning committee meeting @ Jordan

Thursday, March 26. 6:30 p.m. Shakopee Diversity Alliance meeting @ Shakopee Public Library



# DRAFT - Shakopee Public Schools 2015-16 School Calendar

August 2015	
August 24-28.....	New Teacher Fall Workshop
August 31- Sept 3.....	Teacher Workshop

September 2015	
August 31- Sept 3.....	Teacher Fall Workshop
September 8, 2015.....	Student 1st Day of School

October 2015	
October 14.....	No School - Teacher Staff Development Day
October 15-16.....	No School - Fall Break

November 2015	
November 6.....	1st Quarter Ends
November 9.....	No School - Teacher Planning Day
November 10-20.....	Districtwide Parent Teacher Conferences
November 26-27.....	No School - Thanksgiving Break

December 2015	
December 21-January 1, 2016.....	No School - Winter Break

January 2016	
December 21-January 1, 2016.....	No School - Winter Break
January 18.....	No School - Teacher Staff Development Day
January 28.....	1st Semester Ends
January 29.....	No School - Teacher Planning Day

February 2016	
February 15.....	No School - Teacher Staff Development Day
February 16-26.....	Districtwide Parent Teacher Conferences

March 2016	
March 31.....	3rd Quarter Ends

April 2016	
April 1.....	No School - Teacher Planning Day
April 4-8.....	No School - Spring Break

May 2016	
May 30.....	No School - Memorial Day

June 2016	
June 3.....	Senior Class (12th grade) Last Day of School
June 9, 2016.....	Student Last Day of School
June 10.....	No School - Teacher Work Day
June 11, 2016.....	Graduation

July 2015				
M	T	W	TH	F
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2015				
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31				

September 2015				
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October 2015				
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November 2015				
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23	24	25	26	27
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December 2015				
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January 2016				
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February 2016				
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29				

March 2016				
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April 2016				
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May 2016				
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June 2016				
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13	14	15	16	17
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27	28	29	30	

Key	
<span style="background-color: black; color: black;"> </span>	No School - Students and Staff
<span style="background-color: gray; color: gray;"> </span>	No School - Students
<span style="background-color: blue; color: blue;"> </span>	First/Last Day of School
<span style="background-color: green; color: green;"> </span>	Quarter/Semester Change



# DRAFT - Shakopee Public Schools 2016-17 School Calendar

August 2016	
August 8-12.....	New Teacher Workshop
August 15-18.....	Teacher Fall Workshop
August 22, 2016.....	Student 1st Day of School

September 2016	
September 2.....	No School - Labor Day Break
September 5.....	No School - Labor Day

October 2016	
October 19.....	No School - Teacher Staff Development Day
October 20-21.....	No School - Fall Break
October 28.....	1st Quarter Ends
October 31.....	No School - Teacher Planning Day

November 2016	
November 1-11.....	Districtwide Parent Teacher Conferences
November 24-25.....	No School - Thanksgiving Break

December 2016	
December 19-30.....	No School - Winter Break

January 2017	
January 13.....	1st Semester Ends
January 16.....	No School - Teacher Planning Day
January 23.....	No School - Teacher Staff Development Day

February 2017	
February 21-March 3.....	Districtwide Parent Teacher Conferences
February 20.....	No School - Teacher Staff Development Day

March 2017	
March 23.....	3rd Quarter Ends
March 24.....	No School - Teacher Planning Day
March 27-31.....	No School - Spring Break

April 2017	

May 2017	
May 19.....	Senior Class (12 grade) Last Day of School
May 25.....	Student Last Day of School
May 26.....	Teacher Work Day
May 27, 2017.....	Graduation
May 29.....	Memorial Day

June 2017	

July 2016				
M	T	W	TH	F
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August 2016				
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29	30	31		

September 2016				
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October 2016				
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31				

November 2016				
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December 2016				
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January 2017				
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30	31			

February 2017				
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13	14	15	16	17
20	21	22	23	24
27	28			

March 2017				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2017				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2017				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2017				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Key	
<span style="background-color: black; color: black;"> </span>	No School - Students and Staff
<span style="background-color: gray; color: black;"> </span>	No School - Students
<span style="background-color: blue; color: black;"> </span>	First/Last Day of School
<span style="background-color: green; color: black;"> </span>	Quarter/Semester Change

**Shakopee Public Schools  
Shakopee East Junior High Elevator Upgrades**

OWNER: Independent School District # 720  
OWNER'S REPRESENTATIVE: ICS Consulting, Inc.  
ARCHITECT: Wold Architects & Engineers

**BID TABULATIONS**  
Thursday, February 26, 2015  
2:00 PM  
Single Prime  
ICS Project #5088

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
<b>BIDDER</b>	Brennan Construction of Minnesota, Inc.	BNM Construction, Inc.	RAK Construction, Inc.	Morcon Construction Co., Inc.	Ebert, Inc.	McFarland Construction Company	KUE Contractors, Inc.	Black & Dew, LLC
<b>BID SECURITY</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>ADDENDA REC'D.</b>	1	1	1	1	1	1	1	1
<b>BASE BID</b>	\$171,900.00	\$179,790.00	\$183,657.00	\$188,400.00	\$188,800.00	\$189,200.00	\$198,155.00	\$209,000.00

March 3, 2015

Board of Education  
ISD #720 – Shakopee Public Schools  
1200 Town Square Mall  
Shakopee, MN 55379

Re: ISD #720 – Shakopee Public Schools  
East Junior High School Pool Elevator Replacement Project  
Issue Date: February 6, 2015  
Bid Date: February 26, 2015 @ 200 PM

Dear Board Members:

At 2:00 p.m. on Thursday, February 26, 2015, we received eight (8) bids for the East Junior High School Pool Elevator Replacement Project. The low bid received is within your budget and a copy of the bid tabulation is enclosed for your review.

ICS Consulting, Inc. has reviewed the bids determined that the apparent low bidder, Brennan Construction has submitted a valid bid. After consulting with District staff our itemized recommendation is as follows:


**Base Bid:**

Total Base Bid Amount: **\$171,900.00**

Based on the recommendations above, we recommend that the District enter into a Contract with Brennan Construction of Mankato, Minnesota for the total Bid amount of \$171,900.00.

Please feel free to contact me with any questions you may have.

Sincerely,



Christopher B. Ziemer CSI, LEED AP BD+C  
Project Manager

Enclosure

cc: File  
Mike Burlager, ISD #720  
Kain Smith, ISD #720

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL BUILDING BONDS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 720 (SHAKOPEE)  
SHAKOPEE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A Regular Meeting, held March 9, 2015, at 6:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents attached: Extract of Minutes of said meeting.

**RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE MAY 5, 2015  
SCHOOL DISTRICT SPECIAL ELECTION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this \_\_\_\_ day of \_\_\_\_\_, 2015.

---

School District Clerk

EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 720  
(SHAKOPEE)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular Meeting of the School Board of Independent School District No. 720 (Shakopee), State of Minnesota, was duly held in said school district on March 9, 2015, at 6:00 o'clock p.m., for the purpose, in part, of adopting a resolution appointing election judges.

Member \_\_\_\_\_ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE MAY 5, 2015  
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 720, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on May 5, 2015 to act as such at the polling places and combined polling places listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

POLLING PLACES AND  
COMBINED POLLING PLACES

ELECTION JUDGES

Jackson Township Hall

Head Election Judge Bill Tech  
Jewel Erickson  
Tom Weckman  
Tom Gillham

Shepherd of the Lake Lutheran Church

Head Election Judge Margie Mycka  
Carol Evermann  
Kathy Vomacka  
Elaine Grendahl  
Cheryl Kormanik  
Diane Schroeder

McColl Pond ELC

Head Election Judge Rochelle Eastman  
Carol Sue Gotoske  
Mary Cramer  
Carla Norling  
Bill Bauer

Bridgewood Church

Head Election Judge Hilarie Tvedt  
Rochelle Letouneau  
Lu Kempt  
Dan Norling  
Edith Ulrich  
James McGuckin

Shakopee West Junior High School  
Shakopee P-1

Head Election Judge Marcy Schmidt  
Helen Bauman  
Jean Menden  
Myron Anker  
Dean Eichhorst  
Dorothy Wolf

Central Family Center  
Shakopee P-2

Head Election Judge Steve Sinnen  
Monica Fritzen  
Don McNeil  
Susan McPherson  
Sue Rein  
Donna Lane

Fire Station #1  
Shakopee P-3

Head Election Judge Virgilla Geske  
Diane Malecha  
Pat Rasmussen  
Sue Sergeant  
Philip Rudell

Red Oak Elementary School  
Shakopee P-4

Head Election Judge Andrew Hjermsted  
Jim Drabek  
Dale Gade  
Joann Coller  
Joanne Johnson  
Gary Rosendahl

Youth Building at Lion's Park  
Shakopee P-5

Head Election Judge Bill Anderson  
Iyla Zarth  
Mary Ellen Pass  
Gary Thompson

Community Center  
Shakopee P-6

Head Election Judge Dawn McQuillan  
Sandy Doherty  
Janice Bastry  
Kia Angell  
Carl Hartell  
Greg Tripplett

First Presbyterian Church  
Shakopee P-7

Head Election Judge Maeta Jurewicz  
Connie Dunwell  
Carl Jones  
Vivian Issackson  
Barb Zupan

Shakopee Police Station  
Shakopee P-8

Head Election Judge Michael Punt  
Ruth Pass  
Pat Ploumen  
Les Galland  
Lloyd Johnson

Faith Lutheran Church  
Shakopee P-9

Head Election Judge Jodell Kirkland  
Mary Lou Culhane  
Dolores Fisher  
Judy Schleicher  
Ross Ragen

Shakopee Area Catholic  
Education Center  
Shakopee P-10

Head Election Judge Pat Pass  
Cathy Berens  
Lois Wendt  
Rosie Geyen  
Jim Plekkenpol  
Joan Kerber

Cross of Peace Lutheran Church  
Shakopee P-11

Head Election Judge Tom Schneider  
Mary Thompson  
Tonya Fitzgerald  
Don Schleicher

Eagle Creek Elementary School  
Precinct P-12A

Head Election Judge Joyce Bassinger  
Carol Frechette  
Mark McQuillan  
Pat Boeckman  
Marion Schmidt  
Marie Doyle  
Particia Kelly

Eagle Creek Elementary School  
Precinct P-12B

Head Election Judge Joyce Bassinger  
Carol Frechette  
Mark McQuillan  
Pat Boeckman  
Marion Schmidt  
Marie Doyle  
Particia Kelly

Cross of Peace Lutheran Church  
Shakopee P-13

Head Election Judge Tom Schneider  
Mary Thompson  
Tonya Fitzgerald  
Don Schleicher

## 2015 Shakopee School Board Committee & Liaison Assignments

### COMMITTEE ASSIGNMENTS

<b>Executive Committee (Chair/Vice Chair)</b>	Reggie, Scott
<b>Bond Oversight Committee (ExComm +1)</b>	Reggie, Scott, Shawn
<b>Personnel Committee</b>	Matt, Angela, Chuck
<b>Finance Committee</b>	Scott, Mary, Matt
<b>Policy Review Committee</b>	Mary, Chuck, Shawn

### LIAISON ASSIGNMENTS

<b>Curriculum Advisory Committee</b>	Angela, Shawn
<b>Technology Committee</b>	Matt, Shawn
<b>SouthWest Metro Educational Cooperative</b>	Mary
<b>AMSD</b>	Reggie
<b>Community Education Advisory Council</b>	Angela, Scott
<b>Minnesota State High School League</b>	Matt
<b>TIES</b>	Reggie
<b>ECFE</b>	Angela
<b>MSBA</b>	Scott
<b>SCALE</b>	Chuck
<b>Shakopee City Council</b>	Chuck

## 2015 Shakopee Public Schools Board Meeting Dates

Date	Time	Type of Meeting	Location
January 12, 2015	6:00PM	Organizational & Board Business Meeting	District Office Board Room, 1200 Town Square
January 19, 2015	8:00-3:30PM	Board Retreat	Turtle's Social Centre, 112 Lewis ST S
January 26, 2015	5:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
February 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
February 16, 2015	7:30AM-7:00PM	*Districtwide Staff Development Day	*a quorum of the Board may be present at events throughout the day
February 23, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
March 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
March 24, 2015	6:00-7:30PM	Referendum Information Session	District Office Welcome Center, 1200 Town Square
April 7, 2015	7:30-9:00AM	Referendum Information Session	District Office Welcome Center, 1200 Town Square
April 13, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
April 27, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
May 5, 2015	7:00AM-8:00PM	Special Election	
May 11, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
June 8, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
July 13, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
August 24, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
September 14, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
September 28, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
October 12, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
November 9, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square
November 23, 2015	5:00PM	Board Learning Session	District Office Board Room, 1200 Town Square
December 14, 2015	6:00PM	Board Business Meeting	District Office Board Room, 1200 Town Square

\*Other meetings will be added as determined by the School Board