



The mission of Joliet Township High School, a historically rich, unified and innovative learning community, is to empower every student to compete and contribute positively to our community and global society by providing a rigorous and personalized education through an academy environment.

**Board of Education Regular Meeting Minutes
Joliet Township High School Administrative Center
300 Caterpillar Drive
Joliet, IL 60436
January 15, 2013
7:00 PM**

I. Call to Order and Roll Call - 30 seconds	
II. Pledge of Allegiance - 20 seconds	
III. Approval of Minutes - 1 minute	
A. Minutes of December 18, 2012	
B. Approval of Executive Session Minutes - July, 2012 thru December, 2012	
IV. Public Comment on any Agenda Item - 5 minutes	
V. Correspondence	
VI. Legislative Report	
VII. Education Reports	
A. Programs of Study	
B. Problem Solving Circles	3
VIII. Campus Recognition	
A. Central Campus	15
B. West Campus	16
C. Alternate School	21
IX. Finance and Business Reports	
A. Reports	
1. Payroll, Organizations & Activity, and Cafeteria Report	22
2. Check Register	24

B.Exxon Mobil Final Agreement	41
X. Personnel Reports - 10 minutes	
A. Professional	49
1. Administrative Recommendation - 2013-2014 School Year	
2. Recommendation for Approval of Teacher Overloads	
3. Recommendation for Advancement on Salary Schedule Due to Additional Coursework	
4. Extra Pay Recommendations - 2012-2013 School Year	
B.Classified	54
1. Retirements	
2. Resignations	
3. Termination	
4. Change of Status	
5. Employment Recommendations 2012-2013	
6. Leave of Absence Request 2012-2013 School Year	
XI. Accountability Reports - 5 minutes	
A. Employee Attendance Report	56
B.Mission Action Plan Report	57
XII. New Business - 5 minutes	
A. First Reading of Policies: 2:20, 2:20-E, 2:30, 2:110, 2:125, 2:140E, 2:200, 2:220, 4:100, 5:125, 5:30, 6:110, 6:20	64
B.Superintendent's Evaluation Process	93
C.CDW Case Study - Board Policy 8:25	103
XIII.Unfinished Business - 5 minutes	
XIV. Public Comment - 5 minutes	
XV. Executive Session (if necessary)	
XVI. Adjournment - 20 seconds	

Restorative Practices Problem Solving Circle Update

Background/History of Program at JTHS

As a result of our Strategic Plan, in 2010, JTHS formed the Joliet Region Interfaith Education Council (otherwise known as JRIEC).

JRIEC is a group of community and faith-based leaders who meet monthly with the superintendent, building principals and the Director of Community Relations to share communication and to support JTHS families and students.

In partnership with JRIEC, last semester JTHS began utilizing Problem Solving Circles (PSC) as a way for students to earn their way off of expulsion warning.

The PSC is a Restorative Practices approach that is led by a trained PSC Facilitator. During the process, the student examines the actions that led to the expulsion warning, who was affected by the actions and what can be done to make things right/repair the harm.

During Semester 1:

1. Training was provided in July, 2012 for 14 participants
2. Twenty-one families were referred to the PSC Program
3. Of the 21 families, 13 completed the process and are no longer on expulsion warning
4. The remaining 8 families did not complete the process.
 - Five families did not complete the initial meeting
 - Three families discontinued after starting the process
5. Four parents who participated agreed and volunteered to participate in future circles to give back to other families

Continuation of the PSC Program at JTHS—Semester 2

YESS Coordinator Kelli Bettenhausen did a wonderful job building a foundation for the Problem Solving Circle Program to grow. In partnership with JRIEC, the PSC Program will continue for Second Semester at JTHS.

A part-time PSC Coordinator has been hired (JWHS Dean, Greg Thompson--pending board approval on Jan. 15) to oversee and maintain this community-based program. The position is grant funded. The PSC Coordinator will report to the Director of Community Relations who will serve as the link between the PSC Coordinator and JRIEC.

The PSC Program was presented to the Pupil Personnel Services (PPS) Department during the Jan. 8 institute. The participation of this department is crucial to the program's success. During the presentation, the connection to the JRIEC was explained by JRIEC members and trained PSC Facilitators Joe Landi (Youth Pastor at Judson Church) and Naurice Moffett (Youth Pastor at Mt. Zion Church). JTHS thanks both Joe and Naurice for their continued service and dedication to our students and families.

Greg Thompson explained the PSC philosophy and referral process during the meeting. The presentation was well received by the deans, counselors and psychologists in attendance.

Community Outreach & Program Goals

During Semester 2, Problem Solving Circles will be held for a maximum of 15 candidates, due to the budget provided for the PSC Coordinator position. As the program continues, PSC reports and recommendations will be shared with the Board of Education.

JTHS will continue to recruit and maintain community volunteers to sustain the PSC Program. A second training session for additional volunteers will be held at a date to be determined.

JTHS Problem Solving Circles



A RESTORATIVE PRACTICES APPROACH



PSC Program History



- Joliet Region Interfaith Education Council (JRIEC)

JRIEC Partners

Joliet Township High School District 204

Brown Chapel AME Church

Catholic Charities

Diocese of Joliet

Judson Church

Housing Authority of Joliet

Mt. Zion Baptist Church

National Hook Up of Black Women

Share Fest New Lenox

St. John Missionary Baptist Church

State Treasurer's Office

PSC Purpose



- Provide an opportunity for students to earn their way off expulsion warning
- Restore the harm caused by the student's action that led to the expulsion warning
 - What happened?
 - Who has been affected by what you did and how?
 - What do you need to do to make things right?

PSC Process



- **Dean Referral and Student/Parent Commitment**

- Submission of signed, 1 page essay addressing:
 - What happened?
 - Who has been affected?
 - What needs to be done to make things right?

8

- **Intake Meeting**

- Dean discusses process, commitment and expectations
 - Four, 1 hour Problem Solving Circle Sessions (Evening Hours)
 - Reflection Meeting

What Happens During PSC?



- **Led by a trained, PSC Facilitator**
 - 14 Community/School Volunteers
- **Attended by:**
 - Student and Guardian
 - Guest of Student (teacher, pastor, aunt/uncle)
 - Community Volunteer
 - PSC Facilitator

What Happens During PSC?



- Examine root cause of expulsion, who was harmed and how it can be repaired
- Talking Piece
 - Established order/respect
- PSC Explained:
 - Joe Landi, Youth Pastor at Judson Church
 - Naurice Moffett, Youth Pastor at Mt. Zion Church

Completion of PSC Process



- Final meeting with guardian, student, parent, dean and counselor
- Identify additional supports that may be necessary ¹¹
- Student removed from expulsion warning

Semester 1 Results



- 21 Families Referred
- 13 Students Completed Program—Expulsion Warning Removed
- The 8 families did not complete process because:
 - Five families did not complete the initial intake meeting
 - Three families discontinued after starting the process
- 4 Parent Participants agreed to participate in future circles to give back to other families

The Future of PSC—Semester 2

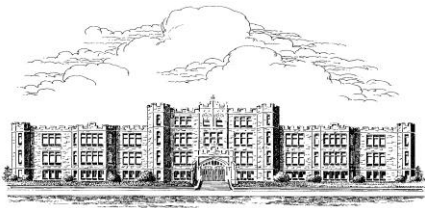


- Continuation of Program to Service a maximum of 15 Students
 - Grant Funded
- Part-time PSC Coordinator
- Expansion of Volunteer PSC Facilitators
 - Summer Training

Thank You!!!!!!



Questions????????



Joliet Central High School
201 E. Jefferson Street
Joliet, Illinois 60432
Phone: (815) 727-6740 or 727-6789
Fax: (815) 727-6824 or (815) 727-6825

John Randich, Principal
Brian Shaw, Assistant Principal
Jennifer Webb-Rea, Assistant Principal

To: Dr. Cheryl McCarthy, Superintendent

From: Mr. John Randich, Principal

Date: January 3, 2013

RE: January 15, 2013 School Board Recognition

Student Award: Top 5% for ACT Achievement

Anna Beamsley	Jay Galligan	Luis Jaime	Chloe Miller
Kenny Biddle	Holly Harlow	Eric Lindstrom	Tyler Morgan
Dayton Dawson	Skyeler Henderson	Jaclyn Long	Shawn Roberts

Student Award: Advanced Placement Pacesetter

Nicholas Boyd	Matthew Hall	Caitlin Magruder	Enrique Ramirez
Elliot Cobb	Skyeler Henderson	Aerionna Martin	Shawn Roberts
Nicholas Coughenour	Luis Jaime	Ashley Miller	Thomas Robinson
Chloe Erb	Eric Lindstrom	Kayla Moran	Gian Villagomez
Autumn Frykholm	Jaclyn Long	Ryan Morgan	Jacob Wagner

Student Award: 2012 Illinois State Scholars

Anna Beamsley	Jay Galligan	Noeh Lozano	Shawn Roberts
Kaitlyn Bertram	Matthew Hall	Aerionna Martin	Thomas Robinson
Kenny Biddle	Holly Harlow	Janayah McClellan	Denise Salinas
Abigale Crowder	Skyeler Henderson	Ashley Miller	Gian Villagomez
Dayton Dawson	Luis Jaime	Chloe Miller	Jacob Wagner
Chloe Erb	Eric Lindstrom	Ryan Morgan	
Autumn Frykholm	Jaclyn Long	Tyler Morgan	

Student Award: IMEA All-State

Elliot Cobb
Michnari Robinson
Cherise Young



JTHS West Campus

Teresa M. Gibson, *Principal*
Shad Hallihan, *Assistant Principal*
Jeff Clinton, *Assistant Principal*

401 N. Larkin Avenue
Joliet, Illinois 60435
815-727-6950
Fax: 815-744-3070
www.jths.org

To: Dr. Cheryl McCarthy
From: Dr. Teresa Gibson
Date: January 2, 2013
Subject: January Recognition

The following staff and students will be recognized at the Tuesday, January 15, 2013 Board of Education Meeting:

ACT Top 5%

Thomas Donald Eklund
Cesar Guerrero
Mariana Hernandez
Omar Huitron
Matthew Christopher Molo
Maximilian Fernando Orihuela
Matthew James Rees
Maggie Ann Risher
Matthew Edward Ryan
Gianna Rose Vegetabile
Felicia Marie Warren
Jessica Mary Zambrano

2013 Illinois State Scholars

- Ambrielle Barker
- Rebecca Blankenship
- Alana Bravo
- Kaitlyn Brick
- Bayley Clausen
- Deanna Deenihan
- Anna Deneut
- Ricardo Diaz
- Thomas Eklund

The mission of Joliet Township High Schools, a diverse and unified learning community of choice, is to empower every student to acquire and apply the attributes to compete and contribute positively to our global society by providing a rigorous, relevant and innovative education in a safe, supportive academy environment through a quality, caring, and dedicated staff working in partnership with family and community.

Nicholas Freeze
Jovanny Gallarzo
Kathryn Greskoviak
Guillermo Grimaldo
Cesar Guerrero
Mariana Hernandez
Megan Hickey
Omar Huitron
Joshua In
Amanda Jurasits
Elyssa Krmpotich
Eric Martinez
Erin McDonough
Kaitlyn McKay
Matthew Molo
Kenny Nguyen
Caitlin Norton
Ashlyn O'Brien
Maximilian Orihuela
Hector Ortega
Myra Perez-Hernandez
Matthew Poli
Matthew Rees
Maggie Risher
Matthew Ryan
Laith Sarhan
Caitlin Shea
Markeysha Small
Brendan Softcheck
Nicholas Tokarczyk
Gianna Vegetabile
Felicia Warren
Williams, Destiny
Jessica Zambrano



A Century Of Excellence

JTHS West Campus

401 N. Larkin Avenue
Joliet, Illinois 60435
815-727-6950
Fax: 815-744-3070
www.jths.org

Teresa M. Gibson, *Principal*
Shad Hallihan, *Assistant Principal*
Jeff Clinton, *Assistant Principal*

College Board Advanced Placement Exams – 3 or higher

Amber R. Allison
Ambrielle Barker
Rebecca Blankenship
Christian A. Bottia
Alana R. Bravo
Kaitlyn M. Brick
Clifton M. Butler
Bayley Clausen
Deanna M. Deenihan
Crystal Delgado
Anna J. Deneut
Ricardo A. Diaz
Thomas D. Eklund
Jovanny Gallarzo
Fabian Garcia
Jessica Garcia
Guillermo Grimaldo
Cesar Guerrero
Amber C. Halaska
Mariana Hernandez
Megan Hickey
Omar Huitron
Joshua In
Amanda N. Jurasits
Gregory Kobliska
Jessica M. Kowalczyk
Elyssa Krmpotich
Zachary T. Manos
Erin McDonough
Molly A. McEvelly
Patrick J. McGinty
Jeffrey A. Meyer
Zachary A. Mikuska
Audrey R. Miller
Matthew C. Molo
Marti Neighbors

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Ashlyn C. O'Brien
Maximilian F. Orihuela
Myra Perez-Hernandez
Taylor E. Price
Eliya J. Prieboy
Carlie A. Rambo
Matthew J. Rees
Maggie A. Risher
Stephanie M. Rodriguez
Laith Sarhan
Caitlin T. Shea
Lucas Stefanski
Isaac J. Taylor
Beatriz Vega
Gianna R. Vegetabile
Felicia M. Warren
Jenna M. Wendt
Destiny T. Williams
Jessica M. Zambrano
Franchesca Alejo
Rafael A. Alejo
Dylan J. Baker
Monika K. Evdokimova
Stevie Guzman-Alipio
Caitlyn G. Hinkle
Kathleen M. Katrick
Julia Liceaga
Greta McGuire
Melanie M. Morrissette
Rachael I. Nevsimal
Jamie E. Nies
Charles I. Njoroge
Felix Ortiz
Alex Paramo
Gabriel Perez
Carlos Salas
Brae A. Salazar
Laura V. Schultz
Andrew Thongsavath
Taylor A. Vabales



JTHS West Campus

Teresa M. Gibson, *Principal*
Shad Hallihan, *Assistant Principal*
Jeff Clinton, *Assistant Principal*

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Stock Market Game – 1st Place

Sponsor – Kenneth Poort

Kameron Hargrove

Phillip McClellan

Lejon Wise

Calendar of Events: A listing of Joliet West events and activities may be found at:

<http://www.jths.org/west/>

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Joliet Alternate High School

110 N. Collins Street
Joliet, Illinois 60432
Phone: 815-727-6810
Fax: 815-727-6996

LaTanya A. Harris, Director
lharris@jths.org

January 8, 2013

TO: Dr. Cheryl McCarthy
Superintendent

FROM: LaTanya A. Harris
Director of Alternate School

RE: **Board Recognition**

Listed below are the names of those who should be recognized at the next Board of Education meeting:

Student of the Month

Antonio Taborn
DeJa Turner

Highest Achieve 3000 Score at Alt. School

Jeremiah Bell

Recognized for Sponsoring Canned Food Drive

TreShawn Allen*
Jevon Barber
Monique Jones*
Antonio Manrique
Brianna Muir*
Dakota Norris
Isaiah Smith
Kalen Stallings
Joseph Swan
Taylor Veasy
Nancy Cora, Sponsor

LH:bb

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JOLIET TOWNSHIP HIGH SCHOOLS DISTRICT NO. 204
Dr. Cheryl McCarthy, Superintendent

PAYROLLS AND BILLS

Total Payroll Checks periods ending 11/24/12 & 12/18/12	\$3,276,694.60
Total Teacher Retirement-December	\$19,434.36
Total Accounts Payable-November/December	<u>\$9,284,466.86</u>
Total Cash Disbursements	<u><u>\$12,580,595.82</u></u>

ORGANIZATIONS & ACTIVITY ACCOUNTS-Month of December, 2012

Beginning Balance	\$765,807.04
Receipts/Transfers	\$140,927.74
Expenditures/Transfers	<u>\$71,299.06</u>
Ending Balance	<u><u>\$835,435.72</u></u>
Activity Account Balance	<u><u>\$835,435.72</u></u>

CAFETERIA REPORT

No report this month

Total Revenues Received & Funds Due

Total Expenditures

Net Gain/Loss

Number of Serving Days

Number of Free Breakfast Meals

Number of Reduced Price Breakfast Meals

Number of Paid Breakfast Meals

Number of Free Lunch Meals

Number of Reduced Price Lunch Meals

Number of Paid Lunch Meals

Business Office:RP:alg

Board of Education Meeting

01/15/13

JOLIET TOWNSHIP HIGH SCHOOLS DISTRICT NO. 204
 TREASURER'S STATEMENT OF RECEIPTS, DISBURSEMENTS AND FUND POSITIONS
 FOR THE MONTH ENDED
 OCTOBER 31, 2012

1/9/2013

	Educational	Tort Immunity	Operations & Maintenance	Bond & Interest	Transportation	Soc. Security	IMRF	Site & Construction	Working Cash	Fire Preventior & Life Safety	TOTAL ALL FUNDS
Beginning Liabilities & Unreserved Balance	#####	-1,865,411.81	1,895,403.08	5,348,964.32	2,449,231.21	-512,419.13	891,841.70	-196,278.96	11,207,018.21	0.00	32,229,827.15
Receipts:											
Regular Revenue	2,533,442.97	80122.04	123,886.92	328,398.10	51,528.30	20,530.26	24,258.12	0.00	28,772.06	0.00	3,190,938.77
Credits to Budget Accts	1,078,574.29	537.5	265.04	0.00	749.22	0.00	0.00	8,949.40	0.00	0.00	1,089,075.45
Sale of Investments	13,272,581.09	20785.67	1,999,043.52	5,449,375.75	448,696.18	0.00	0.00	7,456.28	2,495,600.00	0.00	23,693,538.49
Transfers	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts	16,884,598.35	101,445.21	2,123,195.48	5,777,773.85	500,973.70	20,530.26	24,258.12	16,405.68	2,524,372.06	0.00	27,973,552.71
Disbursements:											
Regular Operating	6,445,366.22	175,511.03	678,814.46	5,455,875.75	528,496.50	122,609.37	123,429.52	72,556.41	0.00	0.00	13,602,659.26
Purchase of Investments	#####	0.00	999,843.52	0.00	374,941.04	0.00	0.00	0.00	2,498,222.99	0.00	14,451,903.48
Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Disbursements	17,024,262.15	175,511.03	1,678,657.98	5,455,875.75	903,437.54	122,609.37	123,429.52	72,556.41	2,498,222.99	0.00	28,054,562.74
NOW Account	-3,085,961.53	113365.07	-702,380.52	332,432.00	1,137,985.18	-584,192.79	579,676.94	-799,706.96	3,120,588.31	0.00	111,805.70
Investments	13,264,091.10	-2073628.37	2,043,121.10	(110,945.33)	835,027.05	-30,305.45	212,993.36	539,820.99	8,115,201.96	0.00	22,795,376.41
Total Assets	10,178,129.57	-1,960,263.30	1,340,740.58	221,486.67	1,973,012.23	-614,498.24	792,670.30	-259,885.97	11,235,790.27	0.00	22,907,182.11
Total Liabilities and Fund Balance	#####	-1,960,263.30	1,340,740.58	221,486.67	1,973,012.23	-614,498.24	792,670.30	-259,885.97	11,235,790.27	0.00	22,907,182.11

Imprest Fund Balance \$60,000

DATE: 01/09/2013
 TIME: 15:45:12

JOLIET TOWNSHIP HIGH SCHOOL DISTRICT 204
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 7/13

FUND - 10 - EDUCATION

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
163228	A1013	01/09/13	111746 303 TAXI	3310	OPEN ORDER FOR THE 2012-2	5,020.00
163229	A1013	01/09/13	103925 A BEEP	4110	CHARGER REPAIR BOOKST	70.00
163229	A1013	01/09/13	103925 A BEEP	3230	ADMINISTRATIVE CENTER BUI	131.04
163229	A1013	01/09/13	103925 A BEEP	3230	ADMINISTRATIVE CENTER BUI	131.04
163229	A1013	01/09/13	103925 A BEEP	3230	ADMINISTRATIVE CENTER BUI	266.76
	TOTAL CHECK					598.84
163230	A1013	01/09/13	110453 ACACIA ACADEMY	6990	BLANKET PO FOR EDUCATIONA	2,031.45
163231	A1013	01/09/13	112059 ACHIEVE HIGHPOINTS	3190	TUTORING SERV C & W	266.45
163232	A1013	01/09/13	010646 ACT	3190		280.50
163232	A1013	01/09/13	010646 ACT	3190		110.50
163232	A1013	01/09/13	010646 ACT	3190		1,615.00
163232	A1013	01/09/13	010646 ACT	3190		2,210.00
163232	A1013	01/09/13	010646 ACT	3190		2,660.50
163232	A1013	01/09/13	010646 ACT	3190		1,895.50
163232	A1013	01/09/13	010646 ACT	3190		416.50
163232	A1013	01/09/13	010646 ACT	3190		238.00
163232	A1013	01/09/13	010646 ACT	3190		3,306.50
163232	A1013	01/09/13	010646 ACT	3190		680.00
	TOTAL CHECK					13,413.00
163233	A1013	01/09/13	105020 AIRGAS NORTH CENTRAL	7415	K1053-9 IDEA/ARC 250 WELD	2,204.82
163233	A1013	01/09/13	105020 AIRGAS NORTH CENTRAL	7415	SHIPPING	29.00
163233	A1013	01/09/13	105020 AIRGAS NORTH CENTRAL	4110	RENTAL OF GAST TANKS	320.88
163233	A1013	01/09/13	105020 AIRGAS NORTH CENTRAL	4110	TANK RENTALS	45.64
	TOTAL CHECK					2,600.34
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	122.49
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	475.10
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	WEST CAMPUS BUILDINGS AND	358.85
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	WEST CAMPUS BUILDINGS AND	169.60
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	ADMINISTRATIVE BUILDINGS	80.87
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	122.49
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	475.10
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	ADMINISTRATIVE BUILDINGS	80.87
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	122.49
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	475.10
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	WEST CAMPUS BUILDINGS AND	358.85
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	WEST CAMPUS BUILDINGS AND	169.60
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	WEST CAMPUS BUILDINGS AND	375.00
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	WEST CAMPUS BUILDINGS AND	174.69
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	122.49
163234	A1013	01/09/13	020900 AJAX UNIFORM RENTALS	3220	CENTRAL CAMPUS BUILDINGS	475.10
	TOTAL CHECK					4,158.69
163235	A1013	01/09/13	105901 ALLENDALE ASSOCIATION	6990	BLANKET PO FOR EDUCATIONA	3,846.93
163236	A1013	01/09/13	112703 ALLIED SCORING TABLES INC	4110	ESTIMATED SHIPPING/HANDLI	25.00
163236	A1013	01/09/13	112703 ALLIED SCORING TABLES INC	4110	POSSESION UNIT	275.00
	TOTAL CHECK					300.00
163237	A1013	01/09/13	108889 AMERICANEAGLE.COM	3190	PARTIAL PAYMT-CMS UPG	10,000.00

DATE: 01/09/2013
 TIME: 15:45:12

JOLIET TOWNSHIP HIGH SCHOOL DISTRICT 204
 CHECK REGISTER

PAGE NUMBER: 3
 VENCHK11
 ACCOUNTING PERIOD: 7/13

FUND - 10 - EDUCATION

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
163249	A1013	01/09/13	104635 CAMELOT SCHOOLS LLC	6990	BLANKET PO FOR EDUCATIONA	2,212.47
163249	A1013	01/09/13	104635 CAMELOT SCHOOLS LLC	6990	BLANKET PO FOR EDUCATIONA	13,104.63
163249	A1013	01/09/13	104635 CAMELOT SCHOOLS LLC	6990	BLANKET PO FOR EDUCATIONA	5,010.30
	TOTAL CHECK					20,327.40
163250	A1013	01/09/13	111910 CASS-COLLINS LLC	3250	RENTAL FEES FOR CASS/COLL	10,502.12
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	4110	DROBO FILE SHARING STORAG	693.83
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	4110	DROBO RACK MOUNT KIT FOR	82.01
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	DROBOCARE 3 YEAR - EXTEND	268.59
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	4110	WD RE4 WD2003FYYS - HARD	800.57
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	4110	BARRACUDA 440 INSTANT REP	599.96
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	5410	BARRACUDA 440 PHYSICAL LO	3,139.03
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	EXCHANGE ENTERPRISE LICEN	728.96
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	LYNC 2013 STANDARD LICENS	90.10
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	VMWARE VCLOUD SUITE STAND	13.65
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	VMWARE VCLOUD SUPPORT AND	27.30
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	4110	BARRACUDA 440 INSTANT REP	114.67
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	5410	BARRACUDA 440 PHYSICAL LO	599.96
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	EXCHANGE ENTERPRISE LICEN	139.32
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	LYNC 2013 STANDARD LICENS	17.22
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	VMWARE VCLOUD SUITE STAND	2.61
163251	A1013	01/09/13	160700 CDW GOVERNMENT, INC.	3160	VMWARE VCLOUD SUPPORT AND	5.22
	TOTAL CHECK					7,323.00
163252	A1013	01/09/13	112507 CDW TECHNOLOGIES, INC	4110	EMC VNX51/53 2TB NL-SAS U	5,001.94
163252	A1013	01/09/13	112507 CDW TECHNOLOGIES, INC	4110	VNX51/53 600GB15K SAS UPG	7,063.45
	TOTAL CHECK					12,065.39
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	1,398.00
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	73.04
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	55.98
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	136.27
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
163253	A1013	01/09/13	110452 CHICAGO INTERNATIONAL TRU	4110	OPEN ORDER FOR THE 2012-2	132.99
	TOTAL CHECK					3,791.13
163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MATS	74.71
163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MATS	74.71
163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MATS	74.71
163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MATS	74.71

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163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MATS	86.29
163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MATS	38.95
163254	A1013	01/09/13	103334 CINTAS CORPORATION #344	3220	GRAY MAT CLEANING	38.95
TOTAL CHECK						463.03
163255			189572 CITY OF JOLIET		VOID: MULTI STUB CHECK	
163256	A1013	01/09/13	189572 CITY OF JOLIET	3990	SECURITY AT CENTRAL FUNCT	1,530.84
163256	A1013	01/09/13	189572 CITY OF JOLIET	3190	SECURITY AT ATHLETIC FUNC	1,756.26
163256	A1013	01/09/13	189572 CITY OF JOLIET	3990	SECURITY AT WEST FUNCTION	1,142.91
163256	A1013	01/09/13	189572 CITY OF JOLIET	3190	SECURITY AT ATHLETIC FUNC	1,759.72
163256	A1013	01/09/13	189572 CITY OF JOLIET	3990	SECURITY AT CENTRAL FUNCT	1,230.40
163256	A1013	01/09/13	189572 CITY OF JOLIET	3190	SECURITY AT ATHLETIC FUNC	3,536.52
163256	A1013	01/09/13	189572 CITY OF JOLIET	3990	SECURITY AT WEST FUNCTION	1,160.91
163256	A1013	01/09/13	189572 CITY OF JOLIET	3190	SECURITY AT ATHLETIC FUNC	5,284.70
163256	A1013	01/09/13	189572 CITY OF JOLIET	3990	SECURITY AT WEST FUNCTION	257.52
163256	A1013	01/09/13	189572 CITY OF JOLIET	3230	FIRE MONITORING, OPEN PO	50.00
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	211353-211770	178.20
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67749-211200	5,848.80
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67755-211230	582.60
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	150525-390690	614.77
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67791-395410	1,170.34
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	211353-211780	4.48
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	115003-337300	8.36
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	115003-337310	276.66
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67791-395390	4.07
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67791-395400	4.07
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67799-211450	6.76
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67763-211270	38.81
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	67763-434370	6.76
163256	A1013	01/09/13	189572 CITY OF JOLIET	3710	211353-211770	199.32
TOTAL CHECK						26,653.78
163257	A1013	01/09/13	112547 CLOVERLEAF FARMS DISTRIBU	4130	MILK PRODUCTS FOR THE 12-	-22.15
163257	A1013	01/09/13	112547 CLOVERLEAF FARMS DISTRIBU	4130	MILK PRODUCTS FOR THE 12-	3,848.54
163257	A1013	01/09/13	112547 CLOVERLEAF FARMS DISTRIBU	4130	MILK PRODUCTS FOR THE 12-	3,413.71
163257	A1013	01/09/13	112547 CLOVERLEAF FARMS DISTRIBU	4130	MILK PRODUCTS FOR THE 12-	129.00
TOTAL CHECK						7,369.10
163258	A1013	01/09/13	205800 COM ED	4660	142 E. VAN BUREN- ELECTRI	379.03
163258	A1013	01/09/13	205800 COM ED	4660	131 COLLINS STREET- ELECT	713.69
163258	A1013	01/09/13	205800 COM ED	4660	142 E. VAN BUREN- ELECTRI	74.80
TOTAL CHECK						1,167.52
163259	A1013	01/09/13	109662 COMCAST CABLE	3310	OPEN ORDER FOR THE 2012-2	16,189.97
163260	A1013	01/09/13	107583 COMMERCIAL ELECTRONIC SYS	3230	WEST CAMPUS BUILDINGS AND	1,089.44
163261	A1013	01/09/13	107732 CONSTELLATION	4660	ELECTRIC- ADMIN CENTER	5,166.22
163261	A1013	01/09/13	107732 CONSTELLATION	4660	ELECTRIC- WEST CAMPUS	32,229.50
163261	A1013	01/09/13	107732 CONSTELLATION	4660	ELECTRIC - CENTRAL CAMPUS	45,437.75
163261	A1013	01/09/13	107732 CONSTELLATION	4650	CENTRAL GAS BILLS	13,004.44
163261	A1013	01/09/13	107732 CONSTELLATION	4650	CENTRAL GAS BILLS	890.12
TOTAL CHECK						96,728.03
163262	A1013	01/09/13	108397 CORNELL INTERVENTIONS, IN	3190	EDUC SERV D. JESSUP	2,497.50

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163262	A1013	01/09/13	108397 CORNELL INTERVENTIONS, IN	6990	BLANKET PO FOR EDUCATIONA	3,368.70
			TOTAL CHECK			5,866.20
163263	A1013	01/09/13	105472 CORPORATE BENEFIT CONSULT	3190	JAN.FEB,MAR CONSULT S	10,500.00
163264	A1013	01/09/13	102639 SPECIAL EDUCATION SERVICE	6990	BLANKET PO FOR THE EDUCAT	3,600.00
163264	A1013	01/09/13	102639 SPECIAL EDUCATION SERVICE	6990	BLANKET PO FOR THE EDUCAT	10,360.80
163264	A1013	01/09/13	102639 SPECIAL EDUCATION SERVICE	6990	BLANKET PO FOR THE EDUCAT	3,600.00
			TOTAL CHECK			17,560.80
163265	A1013	01/09/13	108915 COURT & SPORT	3990	WINTER STORAGE	1,540.00
163265	A1013	01/09/13	108915 COURT & SPORT	3990	SPRING WIDESCREENS-WE	1,865.00
			TOTAL CHECK			3,405.00
163266	A1013	01/09/13	112550 DE LAGE LANDEN	3250	CONTRACT #25186596	1,390.00
163266	A1013	01/09/13	112550 DE LAGE LANDEN	3160	CONTRACT #25186596	2,121.36
163266	A1013	01/09/13	112550 DE LAGE LANDEN	5030	CONTRACT #25186596	3,804.00
			TOTAL CHECK			7,315.36
163267	A1013	01/09/13	112758 DIANE HOME	3190	MUSIC THERAPY/AVAC	1,160.00
163268	A1013	01/09/13	109330 DISCOVERY EDUCATION	3160	DISCOVERY EDUCATION MEDIA	1,485.00
163268	A1013	01/09/13	109330 DISCOVERY EDUCATION	3160	DISCOVERY EDUCATION STEAM	1,525.00
163268	A1013	01/09/13	109330 DISCOVERY EDUCATION	3160	DISCOVERY EDUCATION STREA	6,190.00
			TOTAL CHECK			9,200.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	HP3800 TONER:MAGENTA	119.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	2 BLACK CARTGS	178.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	4 DDR42X-REPLACES Q59	716.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	PSDIDHP6470A - BLACK INK	238.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	PSDIDHP7581A - CYAN INK F	119.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	PSDIDHP7582A - YELLOW INK	119.00
163269	A1013	01/09/13	104095 DOCUMENT IMAGING DIMENSIO	4110	PSDIDPH7583A - MAGENTA IN	119.00
			TOTAL CHECK			1,608.00
163270	A1013	01/09/13	100496 DREISILKER ELECTRIC MOTOR	4110	15 HP GT MARATHON	1,080.96
163271	A1013	01/09/13	108685 DROP ZONE PORTABLE SERVIC	4110	CHANNAHON PARK PORTAB	68.75
163271	A1013	01/09/13	108685 DROP ZONE PORTABLE SERVIC	4110	CHANNAHON PK PORTAGLE	275.00
163271	A1013	01/09/13	108685 DROP ZONE PORTABLE SERVIC	4110	CHANNAHON PK PORTABLE	275.00
			TOTAL CHECK			618.75
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	197.09
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	222.87
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	286.69
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	195.50
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	195.50
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	195.50
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	195.50
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	195.50
163272	A1013	01/09/13	111643 EARTHGRAINS BAKING CO'S I	4130	BREAD PRODUCTS OPEN PO FO	98.54
			TOTAL CHECK			1,587.19
163273	A1013	01/09/13	112406 EASTER SEALS AUTISM THERA	6990	BLANKET PO FOR EDUCATIONA	6,553.26
163273	A1013	01/09/13	112406 EASTER SEALS AUTISM THERA	6990	BLANKET PO FOR EDUCATIONA	7,615.95
163273	A1013	01/09/13	112406 EASTER SEALS AUTISM THERA	6990	BLANKET PO FOR EDUCATIONA	7,084.60
			TOTAL CHECK			21,253.81

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163274	A1013	01/09/13	108128 EASTER SEALS METROPOLITAN	6990	BLANKET PO FOR EDUCATIONA	22,239.78
163274	A1013	01/09/13	108128 EASTER SEALS METROPOLITAN	6990	BLANKET PO FOR EDUCATIONA	24,043.00
TOTAL CHECK						46,282.78
163275	A1013	01/09/13	102640 ELIM CHRISTIAN SERVICES	6990	BLANKET PO FOR EDUCATIONA	23,815.36
163275	A1013	01/09/13	102640 ELIM CHRISTIAN SERVICES	6990	BLANKET PO FOR EDUCATIONA	17,548.16
TOTAL CHECK						41,363.52
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	WEST CAMPUS BUILDINGS AND	105.48
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	CENTRAL CAMPUS BUILDINGS	194.70
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	ADMINISTRATIVE BUILDINGS	239.16
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	WEST CAMPUS BUILDINGS AND	97.50
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	WEST CAMPUS BUILDINGS AND	61.17
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	CENTRAL CAMPUS BUILDINGS	102.90
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	WEST CAMPUS BUILDINGS AND	222.60
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	CENTRAL CAMPUS BUILDINGS	151.92
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	CENTRAL CAMPUS BUILDINGS	254.08
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	WEST CAMPUS BUILDINGS AND	11.04
163276	A1013	01/09/13	308112 ENGLEWOOD ELECT SUPPLY	4110	WEST CAMPUS BUILDINGS AND	215.04
TOTAL CHECK						1,655.59
163277	A1013	01/09/13	104484 EXPRESS SIGNS & LIGHTING	4110	WEST SCOREBOARD	1,171.45
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	328.32
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	66.52
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	466.20
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	35.50
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	339.00
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	74.20
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	38.60
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	30.12
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	45.96
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	187.35
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	90.08
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	32.29
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	-187.35
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	51.72
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	99.80
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	124.22
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	10.62
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	21.48
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	132.81
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	35.50
163278	A1013	01/09/13	112124 FACTORY MOTOR PARTS COMPA	4110	OPEN ORDER FOR PARTS FOR	180.54
TOTAL CHECK						2,203.48
163279	A1013	01/09/13	317800 FAST PRINTING OF JOLIET,	4110	SWSC SPEECH PACKETS	208.27
163280	A1013	01/09/13	318710 FASTENAL	4110	WEST CAMPUS BUILDINGS AND	16.59
163281	A1013	01/09/13	319920 FEDERAL EXPRESS CORP.	3410	FEDEX OPEN PO FOR THE BUS	29.43
163282	A1013	01/09/13	110624 FILTER SERVICES ILLINOIS	2910	QUOTE DATED 11/26/2012 #Q	1,372.00
163283	A1013	01/09/13	327968 FLINN SCIENTIFIC, INC.	4110	A0307 (AGAROSE 25G)	83.65

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163283	A1013	01/09/13	FLINN SCIENTIFIC, INC.	4110	B0025 (BORIC ACID 500G)	13.54
163283	A1013	01/09/13	FLINN SCIENTIFIC, INC.	4110	E004 (EDTA 25G)	7.35
163283	A1013	01/09/13	FLINN SCIENTIFIC, INC.	4110	T0053 (TRIS 100G)	28.96
163283	A1013	01/09/13	FLINN SCIENTIFIC, INC.	4110	AP6451 (DETERMINING STOIC	53.13
163283	A1013	01/09/13	FLINN SCIENTIFIC, INC.	4110	AP7192 (KINETICS & REACTI	95.13
163283	A1013	01/09/13	FLINN SCIENTIFIC, INC.	4110	AP8979 (DISAPPEARING RAIN	25.58
TOTAL CHECK						307.34
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4130	FOOD- WEST CAMPUS	-26.70
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4130	FOOD- CENTRAL	-178.32
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4110	NON FOOD- CENTRAL	-41.14
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4130	FOOD- CENTRAL	3,707.73
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4110	NON FOOD- CENTRAL	405.36
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4130	FOOD- CENTRAL	1,689.00
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4130	FOOD- WEST CAMPUS	762.12
163284	A1013	01/09/13	FOX RIVER FOODS COMPANY	4110	NON FOOD- WEST	422.69
TOTAL CHECK						6,740.74
163285	A1013	01/09/13	FOX TECH CENTER	6990	BLANKET PO FOR THE EDUCAT	6,190.80
163285	A1013	01/09/13	FOX TECH CENTER	6990	BLANKET PO FOR THE EDUCAT	7,577.10
TOTAL CHECK						13,767.90
163286	A1013	01/09/13	GILBANE BUILDING COMPANY	5055	CENTRL ATHLETICS	142,913.78
163287	A1013	01/09/13	GRADE PLUS TUTORS	3190	TUTORING WEST - NOV	171.05
163288	A1013	01/09/13	GRADECRACKER	3190	TUTORING SERV- C&W	1,915.70
163289	A1013	01/09/13	GRAINGER	4110	CENTRAL CAMPUS BUILDINGS	17.27
163290	A1013	01/09/13	KARLA GUSEMAN	3320	MONTHLY TRAVEL ALLOWANCE-	300.00
163291	A1013	01/09/13	HAYES MECHANICAL	3230	WATER HAMMER TOUBLESH	824.00
163292	A1013	01/09/13	HEALTH CARE SERVICE CORP.	2220	OPEN ORDER FOR PAYMENT OF	888,170.17
163293	A1013	01/09/13	HERITAGE FARM SERVICE INC	3230	DIESEL HS FUEL	1,539.72
163294	A1013	01/09/13	HILLMANN PEDIATRIC THERAP	3190	OT/PT SERV-NOV 2012	2,650.56
163295	A1013	01/09/13	HILLSIDE ACADEMY	6990	BLANKET PO FOR EDUCATIONA	4,933.20
163296	A1013	01/09/13	HINCKLEY SPRINGS	4110	WEST CAMPUS BUILDINGS AND	42.75
163297	A1013	01/09/13	HOPEWELL CAREER ACADEMY,	6990	BLANKET PO FOR THE EDUCAT	4,062.80
163298	A1013	01/09/13	HOPEWELL SCHOOL	6990	BLANKET PO FOR EDUCATIONA	33,498.00
163298	A1013	01/09/13	HOPEWELL SCHOOL	6990	BLANKET PO FOR EDUCATIONA	3,343.65
TOTAL CHECK						36,841.65
163299	A1013	01/09/13	ILLCO, INC.	4110	ADMINISTRATIVE BUILDINGS	280.05
163300	A1013	01/09/13	ILLINOIS ASSOC SCHOOL ADM	6410	SB 7 PERFORMANCE	275.00
163301	A1013	01/09/13	ILLINOIS CENTRAL SCHOOL B	3310	OPEN ORDER FOR THE 2012-2	3,368.10

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163302	A1013	01/09/13	106565 ITR SYSTEMS	3230	YEARLY MONITORING GSM	479.40
163302	A1013	01/09/13	106565 ITR SYSTEMS	3230	CENTRAL CAMPUS BUILDINGS	208.95
TOTAL CHECK						688.35
163303	A1013	01/09/13	443352 IMPREST FUND	A1050	REPLENISH FUND	927.84
163303	A1013	01/09/13	443352 IMPREST FUND	A1050	REPLENISH FUND	26,407.49
163303	A1013	01/09/13	443352 IMPREST FUND	A1050	REPLINISH FUND	491.51
TOTAL CHECK						27,826.84
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURS SERV A CHRISTIE	2,133.25
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURSE SERV-A MCCARTHY	1,585.50
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURSE SERV A. CHRISTI	1,518.00
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURSE SERV-A. MCCARTH	1,218.00
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURSE SERV A. CHRISTI	851.00
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURS SERV. A. MCCARTH	672.00
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURSE SERV A. CHRISTI	2,271.25
163304	A1013	01/09/13	104360 INTERIM HEALTHCARE SERVIC	3190	NURS SERV-A. MCCARTHY	1,344.00
TOTAL CHECK						11,593.00
163305	A1013	01/09/13	469224 J M PRINTERS, INC.	6990	900 HOLIDAY TAGS	31.00
163306	A1013	01/09/13	819084 J. A. SEXAUER, INC.	4110	WEST CAMPUS BUILDINGS AND	588.40
163306	A1013	01/09/13	819084 J. A. SEXAUER, INC.	4110	WEST CAMPUS BUILDINGS AND	72.90
TOTAL CHECK						661.30
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10006501 OMNIA SOL	75.27
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10067358 THE WORLD OF OU	79.12
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10080308 WHEN I THINK OF	86.84
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10090830 ACROSS THE FIEL	82.98
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10186976 WEEP NO MORE	75.27
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10277919 ADDRESS TO THE	69.47
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10307495 YOU WILL REAP W	75.27
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10307569 DREAMS IN THE D	75.27
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10006501 OMNIA SOL	3.74
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10067358 THE WORLD OF OU	3.93
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10080308 WHEN I THINK OF	4.31
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10090830 ACROSS THE FIEL	4.12
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10186976 WEEP NO MORE	3.74
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10277919 ADDRESS TO THE	3.43
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10307495 YOU WILL REAP W	3.74
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10307569 DREAMS IN THE D	3.74
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10006501 OMNIA SOL	21.78
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10067358 THE WORLD OF OU	22.89
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10080308 WHEN I THINK OF	25.13
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10090830 ACROSS THE FIEL	24.01
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10186976 WEEP NO MORE	21.78
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10277919 ADDRESS TO THE	20.10
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10307495 YOU WILL REAP W	21.78
163307	A1013	01/09/13	107653 J.W. PEPPER & SON, INC.	4110	#10307569 DREAMS IN THE D	21.78
TOTAL CHECK						829.49
163308	A1013	01/09/13	105559 JAMES V. SMITH & ASSOCIAT	3180	BROOKFOREST AVE CONSU	300.00
163308	A1013	01/09/13	105559 JAMES V. SMITH & ASSOCIAT	3180	ROCK RUN CONSULTING	60.00
TOTAL CHECK						360.00
163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	117.70

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163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	656.00
163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	155.00
163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	156.00
163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	179.40
163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	223.14
163309	A1013	01/09/13	488600 JCM UNIFORMS INC	4110	OPEN PURCHASE ORDER (REMA	159.75
			TOTAL CHECK			1,646.99
163310	A1013	01/09/13	497200 JOLIET PARK DISTRICT	6410	OPEN P.O. FOR USE OF HART	1,275.00
163311	A1013	01/09/13	501000 JOSTENS, INC.	4110	75 ACAD EXCELLENCE RI	627.52
163312	A1013	01/09/13	108384 KEN WOODY'S SPORTS & MORE	4110	50 SCARVES/HLTH & MED	300.00
163313	A1013	01/09/13	106428 KENNETH KOGUT & ASSOCIATE	3190	GAS/ELECTRIC/ENERGY CONSU	1,675.00
163314	A1013	01/09/13	107370 KREJCI ACADEMY	6990	BLANKET PO FOR EDUCATIONA	6,279.84
163314	A1013	01/09/13	107370 KREJCI ACADEMY	6990	BLANKET PO FOR EDUCATIONA	5,233.20
			TOTAL CHECK			11,513.04
163315	A1013	01/09/13	246100 L. DEGEUS & ASSOCIATES, I	3840	IND INSUR CBP978679	6.00
163316	A1013	01/09/13	551405 LITTLE FRIENDS, INC.	6990	BLANKET PO FOR EDUCATIONA	6,132.60
163317	A1013	01/09/13	552225 LOCKPORT TWP HIGH SCHOOL	4110	TRANSP-V. MONTOYA	317.20
163317	A1013	01/09/13	552225 LOCKPORT TWP HIGH SCHOOL	4110	TRANSP-K HOLMAN	1,353.21
			TOTAL CHECK			1,670.41
163318	A1013	01/09/13	555666 LRP PUBLICATIONS	3990	REGISTRATION FOR LATANYA	995.00
163319	A1013	01/09/13	109236 LUTHERBROOK ACADEMY	6990	BLANKET PO FOR EDUCATIONA	5,017.65
163319	A1013	01/09/13	109236 LUTHERBROOK ACADEMY	6990	BLANKET PO FOR EDUCATIONA	6,021.18
			TOTAL CHECK			11,038.83
163320	A1013	01/09/13	570360 MAJOR APPLIANCE SERVICE,	6990	MAJOR REPAIRS FOR KITCHEN	99.42
163320	A1013	01/09/13	570360 MAJOR APPLIANCE SERVICE,	6990	MAJOR REPAIRS FOR KITCHEN	207.70
			TOTAL CHECK			307.12
163321	A1013	01/09/13	112251 MANPOWER	3190	OPEN PURCHASE ORDER FOR F	4,045.98
163321	A1013	01/09/13	112251 MANPOWER	3190	OPEN PURCHASE ORDER FOR F	4,713.92
163321	A1013	01/09/13	112251 MANPOWER	3190	OPEN PURCHASE ORDER FOR F	4,226.10
			TOTAL CHECK			12,986.00
163322	A1013	01/09/13	573888 MARCHIO FENCE CO.	5110	REMOVE 88' STOCKADE	350.00
163322	A1013	01/09/13	573888 MARCHIO FENCE CO.	5310	PROPOSAL DATED 11/15/12-I	34,604.72
			TOTAL CHECK			34,954.72
163323	A1013	01/09/13	101915 MARTIN WHALEN OFFICE SOLU	3250	OPEN PO FOR 12-13	275.00
163324	A1013	01/09/13	101915 MARTIN WHALEN OFFICE SOLU	3250	OPEN PO FOR 12-13	5,927.00
163325	A1013	01/09/13	586238 CHERYL MCCARTHY	3320	MONTHLY TRAVEL ALLOWANCE--	375.00
163326	A1013	01/09/13	586824 MCGRATH OFFICE EQUIP.	3210	2 BOXES STAPLES	180.00
163327	A1013	01/09/13	593834 MENARDS	4110	ADMINISTRATIVE BUILDINGS	190.90

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163327	A1013	01/09/13	593834 MENARDS	4110	ADMINISTRATIVE BUILDINGS	32.98
163327	A1013	01/09/13	593834 MENARDS	4110	WASHER FOR CENTRAL	449.00
163327	A1013	01/09/13	593834 MENARDS	4110	WESTL CAMPUS BUILDINGS AN	50.52
163327	A1013	01/09/13	593834 MENARDS	4110	WESTL CAMPUS BUILDINGS AN	134.99
163327	A1013	01/09/13	593834 MENARDS	4110	WESTL CAMPUS BUILDINGS AN	29.63
163327	A1013	01/09/13	593834 MENARDS	4110	OPEN PURCHAS ORDER FOR FI	29.49
163327	A1013	01/09/13	593834 MENARDS	4110	WESTL CAMPUS BUILDINGS AN	91.20
163327	A1013	01/09/13	593834 MENARDS	4110	OPEN PURCHAS ORDER FOR FI	22.33
163327	A1013	01/09/13	593834 MENARDS	4110	ADMINISTRATIVE BUILDINGS	28.26
163327	A1013	01/09/13	593834 MENARDS	4110	WESTL CAMPUS BUILDINGS AN	10.96
163327	A1013	01/09/13	593834 MENARDS	4110	WESTL CAMPUS BUILDINGS AN	7.14
163327	A1013	01/09/13	593834 MENARDS	4110	ADMINISTRATIVE BUILDINGS	49.28
	TOTAL CHECK					1,126.68
163328	A1013	01/09/13	103129 METRITECH INC	3190	ESL WIDA DDATA CD/LAB	119.22
163329	A1013	01/09/13	109016 MIDWEST EDUCATIONAL SUPPO	3190	USF WRK TRAINING JAN.	7,540.00
163330	A1013	01/09/13	105420 MNJ TECHNOLOGIES	4110	WIREMOLD SURGACE RACEWAYS	26.00
163330	A1013	01/09/13	105420 MNJ TECHNOLOGIES	4110	MNJ10169 C2G RJ11 AND RJ4	9.23
163330	A1013	01/09/13	105420 MNJ TECHNOLOGIES	4110	MNJ7796148 FLUKE NETWORKS	57.01
163330	A1013	01/09/13	105420 MNJ TECHNOLOGIES	4110	MNJ9201754 LOGITECH C920	98.76
	TOTAL CHECK					191.00
163331	A1013	01/09/13	624700 MOORE GLASS	4110	WEST CAMPUS BUILDINGS AND	802.00
163332	A1013	01/09/13	112783 MULTICULTUREAL COMMUNICAT	3990	1/2 DAY W TROY CICERO	1,800.00
163332	A1013	01/09/13	112783 MULTICULTUREAL COMMUNICAT	4110	DESIGN, PRINTING	1,190.00
	TOTAL CHECK					2,990.00
163333	A1013	01/09/13	632100 MUNCH'S SUPPLY CO., INC.	4110	CENTRAL CAMPUS BUILDINGS	59.42
163334	A1013	01/09/13	101915 MW LEASING	3250	OPEN PO FOR 12-13	130.98
163335	A1013	01/09/13	106575 NES INC.	5110	BODIO PLACE-CONDUCT ABATE	1,750.00
163336	A1013	01/09/13	103298 NEUCO	4110	CENTRAL CAMPUS BUILDINGS	324.17
163336	A1013	01/09/13	103298 NEUCO	4110	WEST CAMPUS BUILDINGS AND	386.15
163336	A1013	01/09/13	103298 NEUCO	4110	WEST CAMPUS BUILDINGS AND	253.70
	TOTAL CHECK					964.02
163337	A1013	01/09/13	678552 NICOR GAS	4650	300 CATERPILLAR DRIVE	2,283.15
163337	A1013	01/09/13	678552 NICOR GAS	4650	131 COLLINS- TRANSITION C	165.43
163337	A1013	01/09/13	678552 NICOR GAS	4650	94 CASSEDAY 89-57-61-5663	564.10
	TOTAL CHECK					3,012.68
163338			687300 OFFICE DEPOT		VOID: MULTI STUB CHECK	
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN PURCHASE ORDER FOR 2	54.02
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN ORDER FOR OFFICE SUP	34.56
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	PLEASE CREATE AN OPEN PUR	142.52
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN ORDER FOR THE 20122-	56.97
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN P.O. FOR:	123.77
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN PURCHASE ORDER FOR 2	61.90
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN P.O. FOR:	-27.14
163339	A1013	01/09/13	687300 OFFICE DEPOT	4110	OPEN P.O. FOR:	27.14

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163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN P.O. FOR:	125.89
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN P.O. FOR:	30.48
163339	A1013	01/09/13	OFFICE DEPOT	4110	BUSINESS OFFICE SUPPLIES	91.04
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PO TO OFFICE DEPOT	59.56
163339	A1013	01/09/13	OFFICE DEPOT	4110	ACADEMY OFFICE SUPPLIES	120.23
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PO	84.49
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PO TO OFFICE DEPOT	72.15
163339	A1013	01/09/13	OFFICE DEPOT	4110	GILBANE OFFICE SUPPLIES	62.94
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PO	19.80
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PO	31.60
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PURCHASE ORDER FOR 2	71.80
163339	A1013	01/09/13	OFFICE DEPOT	4110	BLANKET PURCHASE ORDER FO	57.26
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PURCHASE ORDER FOR S	268.43
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN ORDER REQUEST	50.13
163339	A1013	01/09/13	OFFICE DEPOT	4110	2012-13 OFFICE SUPPLIES -	43.71
163339	A1013	01/09/13	OFFICE DEPOT	4110	2012-13 OFFICE SUPPLIES -	20.15
163339	A1013	01/09/13	OFFICE DEPOT	4110	2012-13 OFFICE SUPPLIES -	7.42
163339	A1013	01/09/13	OFFICE DEPOT	4110	OPEN PO	17.88
163339	A1013	01/09/13	OFFICE DEPOT	4110	ACADEMY OFFICE SUPPLIES	774.17
163339	A1013	01/09/13	OFFICE DEPOT	4110	ACADEMY OFFICE SUPPLIES	28.48
163339	A1013	01/09/13	OFFICE DEPOT	4110	BUSINESS OFFICE SUPPLIES	53.96
TOTAL CHECK						2,565.31
163340	A1013	01/09/13	OMNIGRAPHICS	4110	BT 2012 ANNUAL CUMULA	63.55
163341	A1013	01/09/13	P.A.C.T.T. LEARNING CENTE	6990	BLANKET PO FOR EDUCATIONA	4,082.72
163342	A1013	01/09/13	RICHARD PAGLIARO	3320	MONTHLY TRAVEL ALLOWANCE-	300.00
163343	A1013	01/09/13	PATTEN INDUSTRIES INC.	3230	TRANSFER SWITCH	158.00
163343	A1013	01/09/13	PATTEN INDUSTRIES INC.	3230	TRANSFER SWITCH	158.00
163343	A1013	01/09/13	PATTEN INDUSTRIES INC.	3230	ADVANTAG GOLD SERVICE	805.13
163343	A1013	01/09/13	PATTEN INDUSTRIES INC.	3230	OIL & COOLANT SAMPLES	792.66
TOTAL CHECK						1,913.79
163344	A1013	01/09/13	PAXTON/PATTERSON	7415	49-0392 SAW MITER COMPOUN	698.00
163344	A1013	01/09/13	PAXTON/PATTERSON	7415	49-6282 COMPOUND MITER SA	1,052.00
163344	A1013	01/09/13	PAXTON/PATTERSON	7415	49-0392 SAW MITER COMPOUN	698.00
TOTAL CHECK						2,448.00
163345	A1013	01/09/13	PEPSI	4130	BEVERAGES FOR THE CAFETER	482.30
163346	A1013	01/09/13	PERFORMANCE CHEMICAL SUPP	3230	MACH REPAIRS KAIVACS	90.00
163346	A1013	01/09/13	PERFORMANCE CHEMICAL SUPP	3230	MACH REPAIRS KAIVACS	45.00
163346	A1013	01/09/13	PERFORMANCE CHEMICAL SUPP	3230	MACHINE REPAIRS	30.00
TOTAL CHECK						165.00
163347	A1013	01/09/13	PHYSICIANS IMMEDIATE CARE	6990	OPEN ORDER FOR THE 2012-2	2,751.00
163348	A1013	01/09/13	PITNEY BOWES	3410	ACCT #34554907	5,000.00
163349	A1013	01/09/13	PITNEY BOWES INC	3410	PITNEY BOWES TERMINAL REN	5,517.00
163349	A1013	01/09/13	PITNEY BOWES INC	3410	PITNEY BOWES TERMINAL REN	1,338.00
TOTAL CHECK						6,855.00
163350	A1013	01/09/13	PITNEY BOWES, INC.	3410	PITNEY BOWES TERMINAL REN	71.39

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FUND - 10 - EDUCATION

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163350	A1013	01/09/13	721476 PITNEY BOWES, INC.	3410	PITNEY BOWES TERMINAL REN	295.76
163350	A1013	01/09/13	721476 PITNEY BOWES, INC.	3410	PITNEY BOWES TERMINAL REN	336.45
			TOTAL CHECK			703.60
163351	A1013	01/09/13	111963 PLAYON! SPORTS	3990	CENTRAL & WEST PROGRA	1,500.00
163351	A1013	01/09/13	111963 PLAYON! SPORTS	3990	SCHOOL BROADCAST PROG	1,500.00
			TOTAL CHECK			3,000.00
163352	A1013	01/09/13	104898 PMA FINANCIAL NETWORK, IN	3190	CONSULTING SERVICES	4,250.00
163353	A1013	01/09/13	109391 POEHNER, DILLMAN & MAHALI	3230	TEST & CERTIFY 6 RPZ, 1 R	1,364.70
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	2,733.88
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	2,704.46
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	2,691.38
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	272.72
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	1,986.35
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	3,912.60
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	3,375.24
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	4,140.60
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	1,834.42
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	1,264.96
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	2,421.78
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	1,834.42
163354	A1013	01/09/13	105823 POMP'S TIRE INC.	4110	OPEN ORDER FOR THE 2012-2	2,421.78
			TOTAL CHECK			31,594.59
163355	A1013	01/09/13	721476 PURCHASE POWER	3410	PURCHASE POWER FY13 (DIST	5,141.43
163356	A1013	01/09/13	721476 PURCHASE POWER	3410	PURCHASE POWER FY13 (DIST	4,310.00
163357	A1013	01/09/13	107157 QUINLAN & FABISH MUSIC CO	3990	STEP UP OBOE REPAIR	58.00
163357	A1013	01/09/13	107157 QUINLAN & FABISH MUSIC CO	4110	VIOLIN STRING/PARTS	220.00
			TOTAL CHECK			278.00
163358	A1013	01/09/13	755567 RATHBUN,CSERVENYAK & KOZO	3180	LEGAL FEES FOR THE 2012-2	7,425.00
163359			762636 RENDELS INC.		VOID: MULTI STUB CHECK	
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	10.06
163360	A1013	01/09/13	762636 RENDELS INC.	4110	OPEN ORDER FOR PARTS FOR	84.90
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	197.60
163360	A1013	01/09/13	762636 RENDELS INC.	4110	OPEN ORDER FOR PARTS FOR	88.00
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	317.20
163360	A1013	01/09/13	762636 RENDELS INC.	4110	OPEN ORDER FOR PARTS FOR	113.00
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	390.00
163360	A1013	01/09/13	762636 RENDELS INC.	4110	OPEN ORDER FOR PARTS FOR	86.00
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	296.40
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	403.40
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	308.35
163360	A1013	01/09/13	762636 RENDELS INC.	4110	OPEN ORDER FOR PARTS FOR	200.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	1,264.91
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00

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163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	3230	OPEN ORDER FOR LABOR FOR	431.84
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
163360	A1013	01/09/13	762636 RENDELS INC.	6990	OPEN ORDER FOR TH 2012-20	28.00
			TOTAL CHECK			4,527.66
163361	A1013	01/09/13	769310 RICK'S RV CENTER INC	3230	WEST CAMPUS BUILDINGS AND	90.20
163362	A1013	01/09/13	103738 RODGERS CONSTRUCTION CORP	3230	CUT OUT & DISPOSE OF EXIS	13,000.00
163363	A1013	01/09/13	108481 S.E.A.L. SOUTH	6990	BLANKET PO FOR EDUCATIONA	20,992.16
163364	A1013	01/09/13	104125 SCANTRON	4140	ESTIMATED SHIPPING/HANDLI	152.81
163364	A1013	01/09/13	104125 SCANTRON	4140	F-16353-SAI 50 ANSWER	835.37
163364	A1013	01/09/13	104125 SCANTRON	4140	F-16424-SAI-L (200 ITEM A	12,102.66
			TOTAL CHECK			13,090.84
163365	A1013	01/09/13	807324 SCIENCE KIT INC	4110	1809M50 (HARMONITC MOTION	22.32
163365	A1013	01/09/13	807324 SCIENCE KIT INC	4110	1810M57 (AP PHYSICS MANUA	10.86
163365	A1013	01/09/13	807324 SCIENCE KIT INC	4110	61156M07 (PRIMARY AND SEC	13.69
163365	A1013	01/09/13	807324 SCIENCE KIT INC	4110	67311M21 (FREE FALL APPAR	33.52
			TOTAL CHECK			80.39
163366	A1013	01/09/13	824964 SHERWIN WILLIAMS CO	4110	WEST CAMPUS BUILDINGS AND	83.58
163367	A1013	01/09/13	826144 SHOREWOOD HOME & AUTO	4110	CENTRAL CAMPUS BUILDINGS	17.47
163367	A1013	01/09/13	826144 SHOREWOOD HOME & AUTO	4110	CENTRAL CAMPUS BUILDINGS	37.17
			TOTAL CHECK			54.64
163368	A1013	01/09/13	839500 SOUTHERN WILL COUNTY COOP	3190	VISION SERV J DILLON	19.00
163369	A1013	01/09/13	109126 SPORTWIDE	4110	SWIM TEAM EQUIPMENT	29.34
163369	A1013	01/09/13	109126 SPORTWIDE	4110	SWIM TEAM EQUIPMENT	164.90
163369	A1013	01/09/13	109126 SPORTWIDE	4110	SWIM TEAM EQUIPMENT	91.96
			TOTAL CHECK			286.20
163370	A1013	01/09/13	103973 SPRINT/NEXTEL COMMUNICATI	3410	OPEN ORDER FOR THE 2012-2	359.49
163371	A1013	01/09/13	104490 ST. COLETTA'S OF ILLINOIS	6990	BLANKET PO FOR EDUCATIONA	15,009.40
163371	A1013	01/09/13	104490 ST. COLETTA'S OF ILLINOIS	6990	BLANKET PO FOR EDUCATIONA	11,257.05
			TOTAL CHECK			26,266.45
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN PO - SCHOOL YR 2012-	84.64
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN PO - SCHOOL YR 2012-	7.99
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN PO - SCHOOL YR 2012-	35.87
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN PO - SCHOOL YR 2012-	24.06
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN PO - SCHOOL YR 2012-	-6.99
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN PO - SCHOOL YR 2012-	.69
163372	A1013	01/09/13	103406 STAPLES	3610	OPEN PO - SCHOOL YR 2012-	15.58
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN ORDER FOR 2012-2013	30.63
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN ORDER FOR 2012-2013	5.19

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163372	A1013	01/09/13	103406 STAPLES	4110	OPEN ORDER FOR 2012-2013	9.86
163372	A1013	01/09/13	103406 STAPLES	4110	OPEN ORDER FOR 2012-2013	51.98
	TOTAL CHECK					259.50
163373	A1013	01/09/13	103340 STUMPS TREE & STUMP INC	3230	GRINDING STUMP	185.00
163374	A1013	01/09/13	214860 SUN-TIMES MEDIA	3190	ANNUAL STATEMENT OF AFFAI	2,352.48
163374	A1013	01/09/13	214860 SUN-TIMES MEDIA	3510	OPEN PO FOR EMPLOYMENT AD	484.50
163374	A1013	01/09/13	214860 SUN-TIMES MEDIA	3180	BOARD LEGAL NOTICES	49.01
163374	A1013	01/09/13	214860 SUN-TIMES MEDIA	6990	BID NOTICES FOR 12-13	21.97
	TOTAL CHECK					2,907.96
163375	A1013	01/09/13	711114 SUNGARD PUBLIC SECTOR PEN	3190	FIN PLUS CUSTOMS	3,750.00
163376	A1013	01/09/13	101472 TALX UC EXPRESS	2260	UNEMPLOYMENT CLAIMS	660.67
163377	A1013	01/09/13	108874 TENNANT SALES & SERVICE C	3230	REPAIRS SCRUBBERS	98.86
163377	A1013	01/09/13	108874 TENNANT SALES & SERVICE C	3230	REPAIRS	324.37
163377	A1013	01/09/13	108874 TENNANT SALES & SERVICE C	3230	REPAIRS	633.90
163377	A1013	01/09/13	108874 TENNANT SALES & SERVICE C	3230	REPAIR MACHINE KITCHE	986.08
	TOTAL CHECK					2,043.21
163378	A1013	01/09/13	111528 THE CHICAGO AUTISM ACADEM	6990	BLANKET PO FOR THE EDUCAT	4,373.64
163379	A1013	01/09/13	112086 THE SANDNER GROUP, ALT. R	3810	WC21846 BOND	804.00
163380	A1013	01/09/13	109528 TOUCH OF NATURE	3230	ADMINISTRATIVE BUILDINGS	304.00
163381	A1013	01/09/13	905710 TRANSPORT TOWING INC.	6990	OPEN ORDER FOR THE 2012-2	393.00
163381	A1013	01/09/13	905710 TRANSPORT TOWING INC.	6990	OPEN ORDER FOR THE 2012-2	53.00
	TOTAL CHECK					446.00
163382	A1013	01/09/13	914440 MIDWEST TRANSIT EQUIPMENT	4110	OPEN ORDER FOR THE 2012-2	24.62
163382	A1013	01/09/13	914440 MIDWEST TRANSIT EQUIPMENT	4110	OPEN ORDER FOR THE 2012-2	183.20
163382	A1013	01/09/13	914440 MIDWEST TRANSIT EQUIPMENT	4110	OPEN ORDER FOR THE 2012-2	19.27
163382	A1013	01/09/13	914440 MIDWEST TRANSIT EQUIPMENT	4110	OPEN ORDER FOR THE 2012-2	58.26
163382	A1013	01/09/13	914440 MIDWEST TRANSIT EQUIPMENT	4110	OPEN ORDER FOR THE 2012-2	436.60
	TOTAL CHECK					721.95
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4990	WEST CAMPUS BUILDINGS AND	172.32
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4990	CENTRAL CAMPUS BUILDINGS	292.80
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4110	OPEN PURCHASE ORDER FOR T	64.00
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4990	WEST CAMPUS BUILDINGS AND	1,944.10
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4990	CENTRAL CAMPUS BUILDINGS	1,002.30
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4990	WEST CAMPUS BUILDINGS AND	250.00
163383	A1013	01/09/13	912006 TRI-K SUPPLIES	4990	CENTRAL CAMPUS BUILDINGS	1,467.97
	TOTAL CHECK					5,193.49
163384	A1013	01/09/13	914340 TRINITY SERVICES, INC.	6990	BLANKET PO FOR EDUCATIONA	6,909.48
163385	A1013	01/09/13	104000 UNI-HYDRO	4110	CONTRACTOR FOR 3PH 20	278.84
163385	A1013	01/09/13	104000 UNI-HYDRO	4110	OVERLOAD RELAY 3PH 20	106.44
163385	A1013	01/09/13	104000 UNI-HYDRO	4110	VOLT C17-24-16	-115.00
	TOTAL CHECK					270.28
163386	A1013	01/09/13	925317 UNITED CEREBRAL PALSY	6990	BLANKET PO FOR EDUCATIONA	11,071.80

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JOLIET TOWNSHIP HIGH SCHOOL DISTRICT 204
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163387	A1013	01/09/13	112610 US BANK EQUIPMENT FINANCE	3250	WEST COPY LEASE	445.44
163388	A1013	01/09/13	102499 VERIZON WIRELESS	3410	OPEN ORDER FOR THE 2012-2	298.97
163388	A1013	01/09/13	102499 VERIZON WIRELESS	3410	OPEN ORDER FOR THE 2012-2	610.35
	TOTAL CHECK					909.32
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	15.46
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	15.46
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	23.19
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	23.20
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	38.65
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	38.65
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	38.65
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	38.65
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	46.39
163389	A1013	01/09/13	109926 VICTORY VEND INC.	4110	VENDING MACHINE FOR THE 2	46.39
	TOTAL CHECK					324.69
163390	A1013	01/09/13	112461 WAREHOUSE DIRECT	4110	HON 4070 SERIES FAN BACK	1,158.84
163390	A1013	01/09/13	112461 WAREHOUSE DIRECT	4110	HON 96"W X 48"D RACETRAC	370.50
163390	A1013	01/09/13	112461 WAREHOUSE DIRECT	4110	HON LAMINATED CURVED PAN	285.81
163390	A1013	01/09/13	112461 WAREHOUSE DIRECT	4110	SHIPPING, DELIVERY & INST	245.00
	TOTAL CHECK					2,060.15
163391	A1013	01/09/13	099540 WASTE MANAGEMENT OF IL -	3210	CENTRAL WASTE DISPOSAL	1,272.06
163391	A1013	01/09/13	099540 WASTE MANAGEMENT OF IL -	3210	CENTRAL WASTE DISPOSAL	254.45
163391	A1013	01/09/13	099540 WASTE MANAGEMENT OF IL -	3210	CENTRAL WASTE DISPOSAL	1,944.12
163391	A1013	01/09/13	099540 WASTE MANAGEMENT OF IL -	3210	ADMIN CENTER WASTE DISPOS	261.58
163391	A1013	01/09/13	099540 WASTE MANAGEMENT OF IL -	3210	CENTRAL WASTE DISPOSAL	209.48
	TOTAL CHECK					3,941.69
163392	A1013	01/09/13	972700 WENGER CORPORATION	5410	113J001 VERSALITE, 8 UNIT	560.00
163392	A1013	01/09/13	972700 WENGER CORPORATION	5410	133B030.12 LEG ASSY, FIX,	72.00
163392	A1013	01/09/13	972700 WENGER CORPORATION	5410	133B030.13 LEG ASSY, FIX,	48.00
163392	A1013	01/09/13	972700 WENGER CORPORATION	5410	133B030.14 LEG ASSY, FIX,	132.00
163392	A1013	01/09/13	972700 WENGER CORPORATION	5410	133H803.126 VERSA DECK, 4	4,290.00
163392	A1013	01/09/13	972700 WENGER CORPORATION	5410	FREIGHT/HANDLING CHARGE	341.00
	TOTAL CHECK					5,443.00
163393	A1013	01/09/13	102849 WIGHT & CO	5055	ATHLETIC FIELD LIGHTING	2,526.86
163393	A1013	01/09/13	102849 WIGHT & CO	3190	MISC PROJECTS	295.98
	TOTAL CHECK					2,822.84
163394	A1013	01/09/13	984222 WILL COUNTY REGIONAL OFFI	6990	OPEN ORDER FOR FINGERPRIN	147.00
TOTAL FUND						1,985,484.10
TOTAL REPORT						1,985,484.10

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FUND	FUND TITLE	AMOUNT
10	EDUCATION	1,489,790.51
20	BUILDING	234,352.97
40	TRANSPORTATION	73,117.79
60	SITE AND CONSTRUCTION	171,878.58
80	TORT	16,344.25
TOTAL REPORT		1,985,484.10

MANUAL CHECK REGISTER

Month: January
Year: 2013

CHECK NO.	DATE ISSUED	*****VENDOR*****	*****DESCRIPTION*****	AMOUNT
163170	12/21/2012	Allied Benefit Systems	Open Order for Insurance	\$3,527.25
163171	12/21/2012	Anne L. Draznin	Arbitration Matter	\$1,834.73
163172	12/21/2012	Interim Healthcare Service	Nursing Services - Reissue	\$1,596.00
163173	12/21/2012	Joliet Junior College	JJC Nurse Asst. Training	\$168,975.00
163174	12/21/2012	Oconomowoc Developmental	Blanket PO for Educ Services-Reissue	\$17,607.92
163175	12/21/2012	Quinlan & Fabish Music Co.	Parts for Instruments	\$64.00
163176	12/21/2012	Rayner & Rinn-Scott, Inc.	1X8 RL Premium Eastern	\$4,640.00
163177	12/21/2012	Safelite	Bus #18, Astro Van, Glass Repair-Reissue	\$468.81
163178	12/21/2012	United Digital Integrator	Service Call	\$1,210.00
163179	12/21/2012	US Bank Equipment Finance	West Copier Lease, Admin Lease	\$858.83
163180	12/21/2012	William Blair & Co.	Bond Issue Fees	\$3,000.00
163181	12/21/2012	Chapman and Cutler LLP	Bond Issue Fees	\$3,500.00
163205	1/8/2013	Customized Technology	IEP Database	\$1,500.00
163206	1/9/2013	Citgo	Citgo Flee #133543850	\$54,509.00
163207	1/9/2013	The Lincoln National Life Insurance Co.	Open Order for Insurance	\$7,362.04
163208	1/9/2013	Pitsco Education	Re-issue fro Hearlihy	259.2
163209	1/9/2013	Vision Service Plan	Open Order for Insurance	\$1,853.28
		TOTAL		\$272,766.06

Memo

To: Dr. Cheryl McCarthy
From: Richard S. Pagliaro
CC: Board of Education
Date: 1/15/13
Re: Exxon Mobil Agreement

Mr. Michael Schroeder, Business Manager of Channahon School District, and me have held meetings with representatives of Exxon Mobil for the past several months. Our charge was to negotiate a new five-year real estate assessment agreement for tax years 2013 through 2018. The current agreement expired at the end of December.

For tax years 2007 through 2012 the assessment agreement added \$26.6 million in new property each year. Over the life of that agreement \$133 million in value was added to the facility. This agreement was reached at the height of the economic boom and was very profitable for both school districts and all other taxing bodies. The assessed value of the Exxon Mobil property at the end of the 2012 is \$353,516,770.00 or a market value of \$1,060,550,310.00.

The tentative agreement that we were able reach for tax years 2013 through 2017 is significantly lower. Because of the economic decline and pressures from other energy producers, Exxon Mobil is not in a position to “rollover” the last agreement. They are willing to give the District new property each year but they cannot accept the large increase in value over the life of the new agreement. After several meetings, it has been agreed by the Channahon School District, Dr. McCarthy, me and Exxon Mobil that the following is an acceptable agreement.

Exxon Mobil has agreed to a five year agreement. For each of the five years \$10,000,000.00 will be added to the assessed value as “New Property”. This will generate \$50,000,000.00 in assessment value over the next five years. Exxon Mobil feels that the value of the plant at its current assessment is fair and equitable in comparison to other comparable facilities in our area and across the county. Therefore, they want to counter effect the increase in value with a \$5,000,000.00 reduction in assessment each of the five years. This reduces the amount of the increase in the plant value by \$25,000,000.00 over the five years. The bottom line is that the total value of the facility will increase \$5,000,000.00 per year (about 1.4%) or \$25,000,000.00 (7.1%) over the life of the agreement. In 2017 the assessed value of the facility will be \$378,516,770. Given the fact that over the past three years we have had an average decline in home and commercial property assessments in excess of 4% in our area, this agreement guarantees the District increases in property assessments for the next five years.

Attached to this memorandum is a copy of the new property tax agreement with Exxon Mobile. This agreement has been reviewed by our attorney, Mr. Tim Rathbun. He approves

the agreement and supports the administrations recommendation for the Board of Education to approve this agreement.

Ms. Rhonda Novak, the Chief County Assessment Officer, has scheduled a meeting for all of the taxing bodies to review and discuss the agreement. The meeting will be held on Monday, January 14, 2013 at 10:00 a.m. in the Will Count Executive Center. Each taxing body will then have to bring the agreement to their boards or executive committees for their approval and signature. The entire process should be completed by March or April.

If you have any questions, please contact me at your convenience.

Thank you.

REAL ESTATE ASSESSMENT AGREEMENT
EXXONMOBIL JOLIET REFINERY

This agreement, dated this ____ day of _____, 20____, is by and between ExxonMobil Oil Corporation, hereinafter referred to as "ExxonMobil", and the County of Will, Supervisor of Assessments, Will County Board of Review, Joliet Township High School District No. 204, Channahon Elementary School District No. 17, Channahon Park District, Illinois Community College District 525, Elwood Fire District, Will County Forest Preserve District, Three Rivers Public Library, Channahon Township and Channahon Township Assessor, hereinafter collectively referred to as "Will County", by their duly authorized attorneys and agents.

RECITALS

WHEREAS, this agreement establishes equalized assessed valuations for real estate tax purposes for tax years 2013, 2014, 2015, 2016 and 2017 of tax parcels comprising the ExxonMobil Joliet Refinery in Channahon Township, Will County, Illinois, namely parcels 04-10-15-300-003-0000, 04-10-15-400-004-0000, 04-10-22-100-006-0010 and 04-10-22-100-006-0020, hereinafter designated as the "refinery parcels". ExxonMobil owns other parcels which are considered excess land and are not part of or affected by this agreement, and

WHEREAS, the current assessment of the refinery parcels was established pursuant to the agreement by and between ExxonMobil and Will County which expires on December 31, 2012, and

WHEREAS, ExxonMobil and Will County wish to avoid the uncertainty, expense and inconvenience of protracted litigation and seek to establish economic stability for the taxing districts of Will County and a fair and reasonable assessment of the refinery parcels from today through December 31, 2017, and

WHEREAS, ExxonMobil and Will County intend to fully compromise, settle and resolve all disputes concerning the assessment of the ExxonMobil Joliet Refinery and its pollution control facilities, and

NOW THEREFORE, in consideration of the mutual promises set forth below the parties agree as follows:

1. All of the above "Recitals" are incorporated herein and made a part of this agreement.
2. The equalized assessed values of the refinery parcels for tax years 2013, 2014, 2015, 2016 and 2017 shall be as follows:

Equalized Assessed Value (EAV)

2013 / Parcel Numbers	EAV Prior to New Construction	New Construction EAV	Total EAV
04-10-15-300-003-0000	\$1,209,592	\$0	\$1,209,592
04-10-15-400-004-0000	\$228,842	\$0	\$228,842
04-10-22-100-006-0010	\$346,795,523	\$10,000,000	\$356,795,523
04-10-22-100-006-0020	\$282,813	\$0	\$282,813
	\$348,516,770	\$10,000,000	\$358,516,770

2014 / Parcel Numbers	EAV Prior to New Construction	New Construction EAV	Total EAV
04-10-15-300-003-0000	\$1,209,592	\$0	\$1,209,592
04-10-15-400-004-0000	\$228,842	\$0	\$228,842
04-10-22-100-006-0010	\$351,795,523	\$10,000,000	\$361,795,523
04-10-22-100-006-0020	\$282,813	\$0	\$282,813
	\$353,516,770	\$10,000,000	\$363,516,770

2015 / Parcel Numbers	EAV Prior to New Construction	New Construction EAV	Total EAV
04-10-15-300-003-0000	\$1,209,592	\$0	\$1,209,592
04-10-15-400-004-0000	\$228,842	\$0	\$228,842
04-10-22-100-006-0010	\$356,795,523	\$10,000,000	\$366,795,523
04-10-22-100-006-0020	\$282,813	\$0	\$282,813
	\$358,516,770	\$10,000,000	\$368,516,770

2016 / Parcel Numbers	EAV Prior to New Construction	New Construction EAV	Total EAV
04-10-15-300-003-0000	\$1,209,592	\$0	\$1,209,592
04-10-15-400-004-0000	\$228,842	\$0	\$228,842
04-10-22-100-006-0010	\$361,795,523	\$10,000,000	\$371,795,523
04-10-22-100-006-0020	\$282,813	\$0	\$282,813
	\$363,516,770	\$10,000,000	\$373,516,770

2017 / Parcel Numbers	EAV Prior to New Construction	New Construction EAV	Total EAV
04-10-15-300-003-0000	\$1,209,592	\$0	\$1,209,592
04-10-15-400-004-0000	\$228,842	\$0	\$228,842
04-10-22-100-006-0010	\$366,795,523	\$10,000,000	\$376,795,523
04-10-22-100-006-0020	\$282,813	\$0	\$282,813
	\$368,516,770	\$10,000,000	\$378,516,770

3. These equalized assessed values, for each and every year of this agreement, shall not be subject to or increased or decreased by the application of any township, county, or state multiplier.

4. Furthermore, ExxonMobil and Will County agree that if any legislative or administrative changes occur in any statutes, laws, rules, regulations, or in court or administrative decisions which would have an effect of increasing or decreasing the equalized assessed values of the refinery parcels, the equalized assessed values of the refinery parcels shall remain as specified in this agreement for the tax years 2013 through 2017. ExxonMobil and Will County further agree to cooperate in the pursuit of legal or administrative remedies so as to achieve said equalized assessments. The equalized assessed values do not include the value of any improvements, which have been certified by the Illinois Pollution Control Board as pollution control facilities. Furthermore, the equalized assessed values shall not be reduced by the value of any improvement, which may be certified as a pollution control facility during the term of this agreement.

5. During the term of this agreement neither ExxonMobil nor Will County may file an assessed valuation complaint, assessment protest, pollution control facility assessment protest, a specific or tax objection lawsuit or any other action, in law or equity, seeking to directly or indirectly increase or decrease the foregoing equalized assessed values for the tax years 2013 through 2017, in any judicial or administrative forum, including but not limited to the Channahon Township Assessor, the Supervisor of Assessments of Will County, the Will County Board of Review, the Illinois Property Tax Appeal Board, Illinois Independent Tax Tribunal, the Circuit, Appellate or Supreme Courts of Illinois, the United States District and Appellate Courts or the Illinois Department of Revenue. ExxonMobil shall not file a tax objection lawsuit or assert any other cause of action, in law or equity, seeking to reduce the tax rate for any given year or any new rate or rate increase, established with or without referendum, in any judicial or administrative forum. Will County shall provide ExxonMobil with a timely written notice of any referendum proposed by any taxing district which would be subject to this agreement. ExxonMobil and Will County may seek a reduction or increase of the foregoing equalized assessed values if the parcels are substantially affected by events or circumstances unforeseen or presently not contemplated by the parties, such as fire, destruction, closure or removal of production units from the refinery, or the construction of additions to existing improvements which are not part of said agreement. Will County and ExxonMobil agree that the construction of any improvements or any addition or renovations thereto related directly or indirectly to the MSAT project are contemplated by and included in the assessments set by this Agreement.

6. Notwithstanding the MSAT Project, ExxonMobil and Will County agree that the increase in equalized assessed value from the current equalized assessed value for the refinery parcels is or will be attributable to new improvements or additions to existing improvements situated on the refinery parcels which have been or will be made by ExxonMobil before and during the term of this agreement.

7. ExxonMobil and Will County agree that the Channahon Township Assessor, the Supervisor of Assessments for Will County and the Will County Board of Review shall cause the aforementioned increase in equalized assessed value attributable to the new improvements or additions to existing improvements to be entered and certified as new property in the assessment books in accordance with 35 ILCS 200/18-240.

8. During the term of this agreement, neither ExxonMobil nor Will County may file a pollution control facility assessment protest with the Illinois Department of Revenue seeking to increase or decrease the pollution control facility assessments attributable to the refinery parcels. Furthermore, neither ExxonMobil nor Will County may seek to increase or decrease the foregoing equalized assessed values by either the fair market value or the assessed value of any pollution control facilities situated upon the refinery parcels.

9. If a taxpayer, taxing district or some other person or entity not a party to this agreement should protest or contest the foregoing equalized assessed values for the refinery parcels, neither ExxonMobil nor Will County may take a position that is inconsistent with this agreement or the valuations set forth herein and both ExxonMobil and Will County shall use their best efforts to support and enforce this agreement.

10. ExxonMobil and Will County further agree that the parties to this agreement may take any action they deem appropriate and necessary to enforce the terms of this agreement.

11. ExxonMobil and Will County represent and warrant that they have the full capacity, right, power and authority to execute, deliver and perform this agreement and that all required action and approvals therefore have been fully taken and obtained. Furthermore, ExxonMobil and Will County represent and warrant that the individuals signing this agreement are duly authorized to sign on behalf of ExxonMobil and Will County and to bind ExxonMobil and Will County thereto.

12. This Agreement may be executed in one or more counterparts, each of which so executed and delivered shall be deemed an original, but all of which taken together shall constitute but one and the same instrument. It shall not be necessary for the same counterpart of this Agreement to be executed by all of the parties hereto.

EXXONMOBIL OIL CORPORATION

By: _____

COUNTY OF WILL

By: _____

CHANNAHON TOWNSHIP, CHANNAHON TOWNSHIP ASSESSOR

By: _____

CHANNAHON ELEMENTARY SCHOOL DISTRICT NO. 17

By: _____

JOLIET HIGH SCHOOL DISTRICT NO. 204

By: _____

CHANNAHON PARK DISTRICT

By: _____

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 525

By: _____

ELWOOD FIRE DISTRICT

By: _____

WILL COUNTY FOREST PRESERVE DISTRICT

By: _____

THREE RIVERS PUBLIC LIBRARY

By: _____

WILL COUNTY SUPERVISOR OF ASSESSMENTS

By: _____

WILL COUNTY BOARD OF REVIEW

By: _____

By: _____

By: _____

For Board Action - - - January 15, 2013:

10. Personnel Reports

A. Professional Staff

(1) Administrative Recommendation – 2013-2014 School Year
ILandus Hampton – Assistant Superintendent for
for Business Services, District
due to the retirement of Richard Pagliaro
effective date no later than July 1, 2013

(2) Recommendation for Approval of Teacher Overloads
(Second Semester – 2012-2013 School Year)
Central Campus
Kimberly Guidinger – 2/11, Special Education
\$6078.75
Karen Stiehr – 2/11, Medical Terminology
\$ 8553.36

(3) Recommendation for Advancement on Salary Schedule
Due to Additional Coursework
Second Semester - 2012-2013 School Year

Thirty (30) Hours Beyond the Masters’

Central Campus

Sandra Green D-9 to E-9

Monica Smith D-2 to E-2

Forty-Five (45) Hours Beyond the Masters’

Central Campus

Linda Bowers E-12 to F-12

(4) Extra Pay Recommendations – 2012-2013 School Year
Campus Level & District Athletics*

(See attached)

***Approval of employment recommendations are
subject to acceptance of the results of a Background
Investigation and receipt of certificates or licenses
required for the position as agreed with the applicant.**

Joliet Township High School #204
Athletics: Central Campus
Volunteers 2012-2013



Sport	Name	In/Out	Certification	Board Meeting
Bowling	James Grzetich	In District	Certified Teacher	June
Scholastic Bowl				
Scholastic Bowl				
Boys Cross Country				
Girls Cross country	Cara Giovanazzi	In District	Certified Teacher	September
Football	Lester McDonald	Out District	ASEP	September
Football				
Football				
Football				
Boys Soccer	Artemio Hernandez	Out District	ASEP	July
Boys Soccer	Chris Upjohn	In District	Certified Teacher	June
Boys Soccer				
Girls Tennis				
Girls Tennis				
Boys Basketball	Ernest Crim	In District	Certified Teacher	November
Girls Volleyball	Zakary Krumlinde	In District	Certified Teacher	June
Boys Basketball	Michael Lutz	In District	Certified Teacher	June
Girls Basketball	Marvin Reed	Out District	Retired Teacher	June
Girls Basketball	Laura Brumfield	Out District	ASEP	June
Girls Basketball	Terrence Joubert	Out District	ASEP	June
Wrestling	Matt Tolene	In District	Certified Teacher	September
Badminton	Melissa Magnuson	In District	Certified Teacher	September
Badminton	Jennifer Nichols	In District	Certified Teacher	September
Wrestling	Tim Carter	Out District	ASEP	September
Softball	Jessica Burns	In District	Certified Teacher	December
Wrestling	Lawrence Pennuto	Out District	ASEP	December
Boys Volleyball	Jacob Quigley	Out District	Sub. Certificate	January
Boys Volleyball	Aubrey Dondlinger	Out District	Student Teacher	January

Joliet Township High School #204



Athletics: West Campus

Spring and Summer 2012-2013

Sport	Position	Lane	Name	In/Out	Certification	Step	Stipend	Board Meeting
Boys Baseball	Head Coach	5	John Karczewski	In District	Certified Teacher	14	\$ 6,305	August
Boys Baseball	Assistant Coach 1	8	Michael O'Malley	In District	Certified Teacher	8	\$ 3,882	September
Boys Baseball	Assistant Coach 2	8	Curt Ruch	In District	Certified Teacher	6	\$ 3,691	September
Boys Baseball	Assistant Coach 3	8	Scott Gentile	In District	Certified Teacher	8	\$ 3,882	September
Boys Baseball	Assistant Coach 4	8	Jonathan Murray	In District	Certified Teacher	1	\$ 3,156	October
Girls Softball	Head Coach	5	Heather Suca	In District	Certified Teacher	6	\$ 5,273	August
Girls Softball	Assistant Coach 1	8	Lauren Von Holst	In District	Certified Teacher	6	\$ 3,691	November
Girls Softball	Assistant Coach 2	8	Amanda Dickinson	In District	Certified Teacher	5	\$ 3,598	November
Girls Softball	Assistant Coach 3	8	Kelly Papesh	Out District	Certified Teacher	2	\$ 3,271	November
Girls Softball	Assistant Coach 4	8	Serena Cruz	Out District	Certified Teacher	7	\$ 3,794	November
Boys Volleyball	Head Coach	5	Jason Herrmann	In District	Certified Teacher	11	\$ 5,900	August
Boys Volleyball	Assistant Coach 1	8	Wes Ringfelt	In District	Certified Teacher	4	\$ 3,506	November
Boys Volleyball	Assistant Coach 2	8	Tristan Reilly	In District	Certified Teacher	3	\$ 3,387	November
Boys Volleyball	Assistant Coach 3	8	Paige De La Cruz	In District	Certified Teacher	2	\$ 3,271	November
Boys Volleyball	Assistant Coach 4	8	Jackie Gruneich	In District	Certified Teacher	5	\$ 3,598	November
Girls Soccer	Head Coach	5	Ashley Veigelt	Out District	ASEP	6	\$ 5,273	June
Girls Soccer	Assistant Coach 1	8	Laura Trevillian	Out District	Sub. Certificate	1	\$ 3,156	September
Girls Soccer	Assistant Coach 2	8	Vicki Georgiou	In District	Certified Teacher	7	\$ 3,794	September
Girls Soccer	Assistant Coach 3	8	Amy Lundstrom	Out District	Sub. Certificate	1	\$ 3,156	January
Boys Track	Head Coach	2	Jason Aubry	In District	Certified Teacher	12	\$ 8,437	August
Boys Track	Assistant Coach 1	6	Brian Newman	In District	Certified Teacher	3	\$ 4,354	August
Boys Track	Assistant Coach 2	6	Dan DeBoeuf	Out District	Certified Teacher	2	\$ 4,205	August
Boys Track	Assistant Coach 3	6	Jorge Valdez	Out District	Certified Teacher	3	\$ 4,354	August
Girls Track	Head Coach	2	Annie Monninger	In District	Certified Teacher	5	\$ 7,195	August
Girls Track	Assistant Coach 1	6	Al Pagnusat	Out District	Retired Teacher	16	\$ 5,942	September
Girls Track	Assistant Coach 2	6	Sally Pagnusat	In District	ASEP	3	\$ 4,354	September
Girls Track	Assistant Coach 3	6					#N/A	
Badminton	Head Coach	5	Maria Rywelski	Out District	ASEP	1	\$ 4,508	October
Badminton	Assistant Coach 1	8	Kim Hauert	In District	Certified Teacher	1	\$ 3,156	December
Boys Baseball	Summer Baseball	8	John Karczewski	In District	Certified Teacher	14	\$ 4,414	May
Athletics	Supervisor/Coordinator	5	Amy DiForti	In District	Certified Teacher	4	\$ 5,009	May

Joliet Township High School #204



Athletics: West Campus

Volunteers 2012-2013

Sport	Name	In/Out	Certification	Board Meeting
Boys Cross Country	Adam Conard	In District	Certified Teacher	May
Football	Kelly Koran	Out District	ASEP	May
Football	Daniel Tito	In District	Certified Teacher	May
Boys Bowling	Reginald Lee	Out District	ASEP	May
Football	Dave Cummins	Out District	ASEP	June
Boys Basketball	Anthony Nichols	Out District	Sub. Certificate	July
Football	Nate Fonck	Out District	ASEP	July
Boys Basketball	Devin Thompson	Out District	ASEP	July
Boys Basketball	Jonelle Yaklich	In District	ASEP	July
Girls Track	Kelly Halusek	In District	Certified Teacher	September
Girls Soccer	Amy Lundstrom	Out District	Sub. Certificate	October
Baseball	Kevin Fitzgerald	In District	Sub. Certificate	October
Baseball	Joe Host	Out District	Certified Teacher	October
Baseball	Chad Schwartz	Out District	ASEP	October
Wrestling	Dan Catarello	Out District	Certified Teacher	November
Wrestling	Dan DeBoeuf	In District	Certified Teacher	November
Girls Basketball	Christopher Curry	Out District	ASEP	December
Softball	Mary Pat Cummings	Out District	Certified Teacher	January
Baseball	Robert Rutherford	In District	Certified Teacher	January
Softball	John Suca	Out District	ASEP	January
Softball	James Brummund	Out District	ASEP	January
Softball	Matt Almon	In District	Certified Teacher	January

Joliet Township High School #204

Central Campus: Campus Level, Fine Arts & School Related Extended Day Contracts

2012-2013

Position	Lane	Name	Step	Stipend	Board Meeting
Content Specialist (SS)	11	Marion Bankston	16	\$ 2,641	May
Content Specialist (Sci)	11	Terry Houchens	16	\$ 2,641	May
Content Specialist (Eng)	11	Steve Seper	16	\$ 2,641	May
Content Specialist (Math)	11	Sandra Green	9	\$ 2,265	May
Dean	11	Teresa Carter	16	\$ 2,641	May
Dean	11	Eduardo Contreras	16	\$ 2,641	May
Dean	11	Jeff Corcoran	16	\$ 2,641	May
Dean	11	Kelly Manning-Smith	15	\$ 2,581	May
Dean	11	John Randich Jr.	14	\$ 2,522	May
Media Specialist	11	Nanette O'Hara	12	\$ 2,410	May
Counselor	11	Natalie O'Connell	10	\$ 2,313	May
Counselor	11	Douglas Schmuldt	16	\$ 2,641	May
Media Specialist	11	David B. Jones (2nd Semester)	16	\$ 1,400	January
	11			#N/A	
	11			#N/A	
	11			#N/A	
	11			#N/A	
	11			#N/A	
	11			#N/A	

For Board Action - - January 15, 2013

10. Personnel Reports

B. Classified Staff

(1) Retirements

Emma Adams, Para Professional-Security, West Campus
effective, August 1, 2013

Janet Brown, Internal Auditor/Payroll
Business Office, Administrative Center
effective August 1, 2014

Irene Green, Executive Secretary,
Human Resources, Administrative Center
effective August 1, 2013

Beverly Grossman, Executive Secretary
Office of the Superintendent, Administrative Center
December 31, 2013

Diane Johnson, Cashier, Food Service, Central Campus
effective January 9, 2013

Diana Jones, Para Professional-Security, West Campus
effective June 30, 2013

(2) Resignations

Tim Mulcahy, Bus Driver, District Transportation
effective January 22, 2013

Erin Owen, Tutor, FACS, Central Campus
effective December 20, 2012

(3) Termination

xxx-xx-9272

(4) Change of Status- 2012-2013

Jonathan Crowder, from Lead Custodian, Central Campus
to Custodian Supervisor, Central Campus
effective January 16, 2013

Annual Salary \$65,000 - prorated \$29,500

Duane Dibble, from Lead Custodian, West Campus
to Custodian Supervisor, West Campus
effective January 16, 2013

Annual Salary \$65,000- prorated \$29,500

(5) Employment Recommendations- 2012-2013 School Year*

- Laura Allison, Tutor, CTE, Child Care, West Campus
effective January 16, 2013
Step 1 \$14.28 per hour
- Curtis Alsip, Lead Heating Operator, Building and Grounds
District Administrative Center
effective February 4, 2013
Step 10 \$30.13 per hour
- Latreese Brown, Tutor, CTE, Child Care, Central Campus
effective January 16, 2013
Step 1 \$14.28 per hour
- Rashard Estes, Bus Driver, District Transportation
effective January 16, 2013
Step 1 \$14.55 per hour
- Artemio Hernandez, Cafeteria Monitor, Central Campus
effective January 16, 2013
Step 1 \$13.00 per hour
- Sharita Jones, Childcare Aide, Infant Childcare, District
effective January 23, 2013
Step 1 \$11.75 per hour
- Greg Thompson, Problem Solving Circle Coordinator
District
effective January 16, 2013
Salary, \$27.50 per hour

(6) Leave of Absence Request 2012-2013 School Year

- Christopher Boswell, Para Professional, Child Care,
Central Campus
effective December 17, 2012 through February 8, 2013
Medical Leave
- John Bouchea, Maintenance Mechanic, Building and Grounds
West Campus
effective January 22, 2013 through March 5, 2013
Medical Leave

Approval of employment recommendations are subject to acceptance of the results of a Background Investigation and receipt of certificates or licenses required for the position as agreed with the applicant.

JOLIET TOWNSHIP HIGH SCHOOLS DISTRICT NO. 204
MONTHLY STAFF ATTENDANCE
JULY 1, 2012 THROUGH DECEMBER 22, 2012

Classification	Count	Sick Leave	Personal Leave	Vacation	Professional Leave	Other	Total	Average
Administration	39	115.25	13.25	380.00	55.25	0.00	563.75	14.46
Building & Grounds	57	363.36	21.50	381.80	0.00	0.00	766.66	13.45
Cafeteria	45	188.00	20.00	0.00	0.00	0.00	208.00	4.62
Clerical	63	276.25	39.25	289.00	0.00	1.18	605.68	9.61
Instructional	391	1548.75	176.00	0.00	92.13	186.19	2003.07	5.12
Para Professional	105	499.95	44.25	0.00	0.00	4.68	548.88	5.23
ROTC	7	11.00	6.00	72.50	5.00	1.62	96.12	13.73
Specials	41	155.25	12.75	50.25	0.00	0.00	218.25	5.32
Transportation	146	555.00	90.00	69.75	0.00	0.00	714.75	4.90
Grand Totals	894	3712.81	423.00	1243.30	152.38	193.67	5725.16	

Superintendent Mission Action Report
January 15, 2013

The mission of Joliet Township high School, a diverse and unified learning community of choice, is to empower every student to acquire and apply the attributes to compete and contribute positively in our community and global society by providing a rigorous, relevant, and innovative education in a safe, supportive, academy environment through a quality, caring, and dedicated staff working in partnership with family and community

See McCarthy's Messages

Represented Joliet Township #204:

- Meeting with Chief Joe Formhals of the Joliet Fire Department to discuss opportunities for our students who are interested in Fire Science
- Met with Bill Kaplan to assist him in the development of a security plan for his organization
- Presented the West Campus Students of Service to the Joliet Rotary
- Conducted interviews for the Problem Solving Circle Facilitator
- Attended the West vs. Central Basketball game
- Attended a planning meeting for the Youth Provider Summit in April
- Attended institute sessions
- Attended the Fearless Female Student Club at Central Campus as a guest speaker

The past month has gone very quickly due to the holiday season. We brought one semester to a close and began the next half of the school year. Administrators and teacher leaders planned for the two institute days on January 7th and 8th. Due to their hard work and dedication, the professional development sessions provided staff with multiple learning opportunities.

Sessions for classroom teachers focused on our integrated curriculum initiative, concentrating on the Common Core State Standards, assessment and technology. Our special services staff focused on the reorganization of our YESS program as well as our problem-solving circle implementation. All staff also heard a presentation from the Robert Crown Center regarding our partnership and pilot in health classes seeking to ensure our students understand the dangers of heroin and other opioids.

Both campuses planned and implemented Credit Recovery opportunities again for students that were not successful in passing core classes during semester 1 during the winter break. This opportunity was for students that had gaps in their learning which could be remediated within the Winter Break time frame, requiring students to demonstrate mastery of curricular objectives within the twenty-five hours scheduled. It is a difficult undertaking to identify students and get them enrolled, but the campuses continue to be up to the task and most students that were enrolled were able to demonstrate their understanding of the curricular objectives and earn credit. The goal of this program is to keep students on track so that when they enter the spring semester they have the knowledge to be successful and remain on track as they continue to progress through high school.

Events this month included:

- Attended the JTHS Foundation Board Meeting in January
- Attended Kiwanis Club meetings & Kiwanis Board Meeting
- Facilitated the Curriculum Coordinating Council Meeting in January
- Facilitated the Evaluation Review Team meeting in January
- Attended various sessions during the January Institute Sessions

Mission Action Report

Richard S. Pagliaro

January 15, 2013

Budget

It is the time of year to begin our planning for the 2013-2014 school year. Discussions have begun with the various departments in the District. Ms. Guseman is already working on staffing with the building administrators and will have recommendations for the March meeting of the Board of Education. I have been discussing major projects with Dr. McCarthy and Joe Lopez. The first draft of the budget will be ready to present to the Board of Education at the June meeting.

Central Campus Athletic Field Parking Lot Lighting

We almost finished with another phase of construction on the Central Campus Athletic Field Parking Lot. The lot is located behind the McDonalds restaurant. We are waiting for the light poles to be installed. They should be in by the end of the month.

Central Campus Property

We now own the four properties along Bodio Place and the Whiteford Warehouse property. Buildings have been boarded up. All abatement work has been completed. Utilities have been disconnected. The demolition contractor has applied for the permits and will begin clearing the properties within the next few weeks. Fencing will be erected as soon as the demolition is completed.

Financial Forecast

As the State legislators continue to craft legislation that will undoubtedly have a negative effect on public education, I will continue to refine our 5-year Financial Forecast. Hopefully we will have enough information to be able to represent a report at the May or June meeting of the Board of Education.

Renovation/Construction Programing

The administrative team, along with our architects and construction managers, have spent the last three months touring, looking and discussing the best way to approach the needs of the Central Campus. All agree that the first phase will be to move the Infant Child Care Program out of the basement of the Little Theatre to a new location. This will allow the Little Theatre building to be demolished and make way for a new structure that will house the cafeteria, technology support office, community center and other necessary student support service areas. A section of the old Transportation Building is a very strong possibility for the relocation of the Infant Child Care Program. Designs and cost estimates are being prepared.

Special Education

As part of the renovation/construction project we continue to look at how we can begin to bring back several students that are currently placed in programs that are outside of our school district. A report will be given to the Board of Education in the next few months.

Director of Community Relations Board Update
January 15, 2013
Submitted by: Kristine Schlismann, Director of Community Relations

Projects & Activities

JToday Online Newsletter

JTHS welcomes you to the Second Semester with a brand new edition of the electronic newsletter, JToday. The latest edition includes the Superintendent's Talk Show, which reveals exciting information about the Common Core. You will also find an update on the Strategic Plan, and much more.

View newsletter at: www.jtoday.org

Restorative Practices Problem Solving Circle Update

Background/History of Program at JTHS

As a result of our Strategic Plan, in 2010, JTHS formed the Joliet Region Interfaith Education Council (otherwise known as JRIEC).

JRIEC is a group of community and faith-based leaders who meet monthly with the superintendent, building principals and the Director of Community Relations to share communication and to support JTHS families and students.

In partnership with JRIEC, last semester JTHS began utilizing Problem Solving Circles (PSC) as a way for students to earn their way off of expulsion warning.

The PSC is a Restorative Practices approach that is led by a trained PSC Facilitator. During the process, the student examines the actions that led to the expulsion warning, who was affected by the actions and what can be done to make things right/repair the harm.

During Semester 1:

1. Training was provided in July, 2012 for 14 participants
2. Twenty-one families were referred to the PSC Program
3. Of the 21 families, 13 completed the process and are no longer on expulsion warning
4. The remaining 8 families did not complete the process.
 - Five families did not complete the initial meeting
 - Three families discontinued after starting the process
5. Four parents who participated agreed and volunteered to participate in future circles to give back to other families

Continuation of the PSC Program at JTHS—Semester 2

YESS Coordinator Kelli Bettenhausen did a wonderful job building a foundation for the Problem Solving Circle Program to grow. In partnership with JRIEC, the PSC Program will continue for Second Semester at JTHS.

A part-time PSC Coordinator has been hired (JWHS Dean, Greg Thompson--pending board approval on Jan. 15) to oversee and maintain this community-based program. The position is grant funded. The PSC Coordinator will report to the Director of Community Relations who will serve as the link between the PSC Coordinator and JRIEC.

The PSC Program was presented to the Pupil Personnel Services (PPS) Department during the Jan. 8 institute. The participation of this department is crucial to the program's success. During the presentation, the connection to the JRIEC was explained by JRIEC members and trained PSC Facilitators Joe Landi (Youth Pastor at Judson Church) and Naurice Moffett (Youth Pastor at Mt. Zion Church). JTHS thanks both Joe and Naurice for their continued service and dedication to our students and families.

Greg Thompson explained the PSC philosophy and referral process during the meeting. The presentation was well received by the deans, counselors and psychologists in attendance.

Community Outreach & Program Goals

During Semester 2, Problem Solving Circles will be held for a maximum of 15 candidates, due to the budget provided for the PSC Coordinator position. As the program continues, PSC reports and recommendations will be shared with the Board of Education.

JTHS will continue to recruit and maintain community volunteers to sustain the PSC Program. A second training session for additional volunteers will be held at a date to be determined.

Please see attached brochure for additional information regarding the PSC Program.

Community Events

The JTHS Community Relations Office was represented at the following events/meetings:

Council for Working Women Luncheon & Board Meeting

Benefit for Noah Galloy

Nov. 8 Problem Solving Circle Inservice

Our Lady of Angels Character Photo

JRIEC Meeting

Problem Solving Circle Coordinator Interviews

CDW Case Study Video

Administrative Holiday Celebration

***Please see McCarthy's Messages for additional JTHS News.

**JTHS ALUMNI RELATIONS OFFICE REPORT
JTHS BOARD OF EDUCATION - MEETING JANUARY 15, 2013**

**From: Lynne Lichtenauer
JTHS Director of Alumni Relations & Development**

- **WADSWORTH CHALLENGE BROCHURE MAILING**
The alumni office printed mailing labels at the request of the Foundation for the alumni Classes of '40, '41, '42, '43, '44, '45, '46, '47, '48, 49, '50, '52 and '52. According to our records, 90 brochures were returned and forwarded to the alumni office to date.
*41 of the brochures, Betty was able to mark those records as deceased. She verified them with the SSDI and through white pages.
**19 - Betty could not find as there was no new information available
**10 - Betty was able to update these records with corrected information
**20 – Betty was not able to make any corrections to these records

- **JTHS Alumni Association Board Meeting scheduled for Thursday, January 17, at 7 p.m. in the Shorewood Room.**

- **JTHS Alumni News Magazine Fall/Winter 2012 edition in production and will be published by the end of January. It has been delayed due to circumstances beyond our control. Presently soliciting advertisements for the news magazine.**

We hope everyone enjoyed a very happy holiday season. Best wishes to the Board of Education for continued success in the new year.

Thank you.

**Lynne Lichtenauer
JTHS Director of Alumni Relations
(815) 727-6763**

DRAFT UPDATE

Joliet Township High School District 204

2:20

Board of Education

Powers and Duties of the Board of Education

The major powers and duties of the Board of Education include, but are not limited to:

1. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
2. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
3. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
4. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
5. Entering contracts using the public bidding procedure when required.
6. Indemnifying, protecting, and insuring against any loss or liability of the School District, Board members, employees, and agents as provided or authorized by State law.
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement and District Improvement Plans.
11. ~~Submitting~~ Presenting the District report card and School report card(s) to parents/guardians, District taxpayers, the Governor, and the General Assembly, and the State Board of Education a school report card assessing the community; these documents report District, School and student performance, of its schools and students.
12. Establishing and supporting student discipline policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.

Comment [AKL1]: A duty in this policy is reworded to align with 105 ILCS 5/10-17a. This statute details the requirements for presenting the district report card and school report card(s), including the requirements to present them at a regular school board meeting and post them on the district's website.

Issue 80, October 2012

2:20

Page 1 of 2

DRAFT UPDATE

18. Complying with requirements in the Abused and Neglected Child Reporting Act. Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

LEGAL REF.: 105 ILCS 5/2-3.25d, 5/10, ~~4-et-seq.~~, 5/17-1, and 5/27-1.
115 ILCS 5/ ~~4-et-seq.~~
325 ILCS 5/4.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Discipline), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: ~~November 16, 2010~~

School Board

Exhibit - Waiver and Modification Request Resource Guide

Waiver or Modification	Explanation, Special Considerations, and Resources
<p>Waiver for Exemption from Unfunded Mandates, 105 ILCS 5/22-60.</p>	<p>Explanation Applies to unfunded or under-funded: (1) mandates in the School Code enacted after 8-20-2010, or (2) regulatory mandates promulgated by ISBE and adopted by rule after 8-20-2010, other than those promulgated with respect to 105 ILCS 5/22-60 or statutes already enacted on or before 8-20-2010.</p> <p>Allows the District to petition its Regional Superintendent or a Suburban Cook County Intermediate Service Center, whichever is appropriate, to request exemption from implementing the mandate in school(s) in the next school year.</p> <p>Special Considerations</p> <ol style="list-style-type: none"> 1. Whether the significance of the unfunded or under-funded mandate justifies the effort needed to seek an exemption, and 2. The advisability of simultaneously seeking a waiver or modification using Section 2-3.25g (see directly below). <p>Resources www.isbe.net/isbewaivers/ ISBE Rules and Waivers division at (217) 782-5270, or email waivers@isbe.net.</p>
<p>Waiver of School Code Mandates Waivers/Modification of ISBE Rules and Regulations and Modifications of School Code Mandates, 105 ILCS 5/2-3.25g, amended by P.A. 97-1025, eff. 1-1-2013.</p>	<p>Explanation Districts may petition the General Assembly through ISBE for a waiver of the School Code or petition ISBE for a modification of the mandates in the School Code or a waiver or modification of ISBE administrative rules.</p> <p>For a waiver or modification of administrative rules or modification of Code mandates, the District must demonstrate that: (1) it can address the intent of the rule or mandate in a more effective, efficient, or economical manner, or (2) a waiver or modification of the rule or mandate is necessary to stimulate innovation or improve student performance.</p> <p>For a waiver of mandates in the School Code, the District must demonstrate that the waiver is necessary to stimulate innovation or improve student performance. Section 2-</p>

Waiver or Modification	Explanation, Special Considerations, and Resources
	<p>3.25g, amended by P.A. 96-861, lists mandates from which school districts may not seek a waiver or modification.</p> <p>The District must also provide certain notices as follows:</p> <ol style="list-style-type: none"> 1. Publish a notice in a newspaper of general circulation within the District of the date, time, place, and general subject matter of a public hearing on the proposed waiver or modification request. This notice must be published at least 7 days before the hearing. 2. If there is no newspaper published in the county, give notice in a secular newspaper published in an adjoining county having general circulation within the District. 715 ILCS 5/2, amended by P.A. 96-1144. 3. Post the time, date, place and general subject matter of the public hearing on the District's website at least 14 days before the hearing. 105 ILCS 5/2-3.25g, amended by P.A. 97-1025, eff. 1-1-2013. <p>Special Considerations</p> <p>The District must develop a plan supporting a waiver or modification request that meets the criteria in 105 ILCS 5/2-3.25g. See www.isbe.net/isbewaivers/html/overviewqa.htm#1. This process is essentially identical for school districts, joint agreements made up of school districts, and regional superintendents on behalf of schools and programs operated by the Regional Office of Education (105 ILCS 5/2-3.25g; 23 Ill.Admin.Code §1.100).</p> <p>Resources</p> <p>ISBE rule: 23 Ill.Admin.Code §1.100.</p> <p>ISBE waivers page: www.isbe.net/isbewaivers/default.htm</p> <p>Waiver overview: www.isbe.net/isbewaivers/html/overview.htm www.isbe.net/isbewaivers/html/overviewqa.htm#1</p> <p>Instructions: www.isbe.net/isbewaivers/html/application.htm</p> <p>Application form: www.isbe.net/isbewaivers/pdf/33-77_waiver_application.pdf</p>
<p>Physical Education, 105 ILCS 5/27-6. Drivers Education , 105 ILCS 5/24.2 and 105 ILCS 5/2-3.25g, amended by</p>	<p>Explanation</p> <p>See the <i>Explanation</i> section of the immediately preceding row above labeled Waiver of School Code Mandates;</p>

Waiver or Modification	Explanation, Special Considerations, and Resources
<p>P.A. 97-1025, eff. 1-1-2013.</p> <p>Contracting out with a commercial driver training school (CDTS) to provide the course of study authorized under 105 ILCS 5/27-24.2, 105 ILCS 5/2-3.25g, amended by P.A. 97-1025, eff. 1-1-2013.</p>	<p>Waivers/Modification of ISBE Rules and Regulations and Modifications of School Code Mandates.</p> <p>Special Considerations</p> <p>In addition to the <i>Explanation</i> section above, waivers for:</p> <ol style="list-style-type: none"> 1. Physical education require the District to hold a public hearing on a day other than when a regular School Board meeting is held, i.e., special meeting. 2. Driver education fee increases require the District to include the in the proposed amount of the fee increase (a) in the public notice, and (b) on the District's website. 105 ILCS 5/2-3.25g (c-5), amended by P.A. 97-1025, eff. 1-1-2013. Note: For a sample school district resolution to increase driver education fees, see 4:140-E3, <i>Resolution to Increase Driver Education Fees</i>. 3. Contracting out with a CDTS to provide the course of study authorized under 105 ILCS 5/27-24.2 require specific documentation within the District's application, along with posting of the final contract between the District and the CDTS on the District's website (2:250-E2, <i>Immediately Available District Public Records and Web-Posted Reports and Records</i>). 105 ILCS 5/2-3.25g(d), amended by P.A. 97-1025, eff. 1-1-2013. <p>Resources</p> <p>See the <i>Resources</i> section of the immediately preceding row above labeled Waiver of School Code Mandates; Waivers/Modification of ISBE Rules and Regulations and Modifications of School Code Mandates.</p>
<p>Holiday Modifications, 105 ILCS 5/24-2(b).</p>	<p>Explanation</p> <p>Allows the District to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on certain holidays without submitting a modification request to and obtaining approval from ISBE.</p> <p>After a public hearing, the District may hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on:</p> <ol style="list-style-type: none"> 1. The third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); 2. February 12 (the Birthday of President Abraham Lincoln); 3. The first Monday in March (known as Casimir Pulaski's Birthday);

Waiver or Modification	Explanation, Special Considerations, and Resources
	<p>4. The second Monday in October (Columbus Day); and/or</p> <p>5. November 11 (Veterans' Day).</p> <p>Special Considerations</p> <p>The Board must provide notice before the public hearing to both educators and parents with: (1) the time, date, and place of the hearing, (2) a description of the proposal, and (3) information that testimony from educators and parents will be taken about the proposal during hearing.</p> <p>The District must prepare a proposal for recognizing the person(s) honored by the holiday through instructional activities conducted on that day or, if the day is not used for student attendance, on the first school day preceding or following that day. The District may also consider aligning the proposal with Board policies 5:200, <i>Terms and Conditions of Employment and Dismissal</i>; 5:330, <i>Sick Days, Vacation, Holidays, and Leaves</i>; and 6:20, <i>School Year Calendar and Day</i>.</p> <p>Resources</p> <p>See <i>Holiday Modifications</i> ISBE's explanation on their website at: www.isbe.net/isbewaivers/.</p>
<p>Parent-Teacher Conference Waivers, 105 ILCS 5/18-8.05(F)(2)(d)(1).</p>	<p>Explanation</p> <p>Allows flexible scheduling options for parent-teacher conferences without the need to submit a formal waiver request through ISBE to the General Assembly. The District may count as a full-day, parent-teacher conference, any of the following configurations:</p> <ol style="list-style-type: none"> 1. A minimum of 5 clock-hours of parent-teacher conferences; 2. Both a minimum of 2 clock-hours of parent-teacher conferences held in the evening following a full day of student attendance, and a minimum of 3 clock-hours of parent-teacher conferences held on the day immediately following evening parent-teacher conferences; or 3. Multiple parent-teacher conferences held in the evenings following full days of student attendance, in which the time used for the parent-teacher conferences is equivalent to a minimum of 5 clock-hours. <p>Special Considerations</p> <p>Any other options not covered by the language above will require a waiver request to the General Assembly for its consideration.</p>

Waiver or Modification	Explanation, Special Considerations, and Resources
	Resources See <i>Parent-Teacher Conference Waivers</i> on ISBE's website at: www.isbe.net/isbewaivers/ .

DRAFT UPDATE

Joliet Township High School District 204

2:30

Board of Education

District Elections

Elections conducted by the School District are non-partisan elections governed by the general election laws of the State and include the election of Board of Education members, various public policy propositions, and advisory questions. Board of Education members are elected at the consolidated election held on the first Tuesday in April in odd-numbered years. . If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. The canvass of votes is conducted by the election authority within 21 days after the election.

The Board of Education's election duties are:

1. The Board, by proper resolution, may place ~~public policy propositions on the ballot on the ballot: (a) public policy referendum according to Article 28 of the Election Code, or (b) advisory questions of public policy according to Section 9-1.5 of the School Code~~
2. The Board President, Secretary, and the member with the longest continuous service, ~~whose nominating petition is not being challenged~~, compose the Education Officers Electoral Board to hear and rule on objections to candidate nominating petitions and ~~voter petitions: public questions. However, if any member of the Electoral Board is a candidate for the office for which the objection petition is filed, he or she is replaced on the Electoral Board by the School Board member with the second longest continuous service~~
3. The Board Secretary or clerk serves as the local election official, assisted by designated representatives appointed by the Board.

LEGAL REF.: 10 ILCS 5/1-3, 5/2A, ~~1-1 et seq.~~, 5/10-9, 5/22-17, 5/22-18, and 5/28 ~~1 et seq.~~
105 ILCS 5/9 and 5/9-1.5. et seq

CROSS REF.: 2:40 (Board Member Qualifications)2:50 (Board Member Term of Office),

ADOPTED: ~~October 17, 2006~~

Comment [AKL1]:

UPDATE 1: The section of this policy describing board election duties now identifies the type of questions a board may place on the ballot.

An advisory question must be authorized by majority vote of the board. A third type of public question -- a voter-initiated petition -- is not covered in the policy; the board does not have any duties regarding this type of petition. A voter-initiated petition must be filed with the school board secretary who, if the timelines are met, must certify the question to be placed on the ballot to the county clerk (10 ILCS 5/10-15, 5/28-2, and 5/28-5).
Issue 80, October 2012

Comment [AKL2]:

UPDATE 2: Details are added to the composition of the Education Officers Electoral Board.
Issue 80, October 2012

2:30

Page 1 of 1

DRAFT UPDATE

Board of Education

Qualifications, Term, and Duties of Board Officers

The Board of Education officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board of Education elects a President from its members for a 2-year term. The duties of the President are:

1. Focus the Board meeting agendas on appropriate content and preside at all meetings;
2. Make all Board committee appointments, subject to Board approval.;
3. Attend and observe any Board committee meeting at his or her discretion;
4. Represent the Board on other boards or agencies;
5. Serve as chairperson of the Education Officers Electoral Board which hears challenges to Board of Education candidate nominating petitions;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings;
10. Administer the oath of office to new Board members; and
11. Serve as the Board's official spokesperson to the media.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board of Education elects a Vice President from its members for a 2-year term. The Vice President performs the duties of the President if:

- The office of President is vacant;
- The President is absent; or
- The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by special Board election.

Secretary

The Board elects a Secretary for a 2-year term. The secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep meeting minutes for all Board meetings and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;

Comment [AKL1]:
Policy language here is not updated. The following is informational only.

105 ILCS 5/10-13.1 states that the "vice-president shall perform the duties of the president if there is a vacancy in the office of president or in case of the president's absence or inability to act However, an earlier enacted statute calls for the appointment of a *president pro tempore* if the president is absent from any meeting or refuses to perform his or her duties, and specifies that the "vice-president, if the board elects such officer, shall be appointed the *president pro tempore*." (105 ILCS 5/10-13). This policy resolves any confusion by implementing the latter enacted statute and stating that the vice president fills a vacancy in the presidency.

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4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election authority for all school elections;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy, ~~financial reports, publicity, and correspondence and such other official documents as directed by the Board.~~

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a 1-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.: 5 ILCS 120/7 and 420/4A-106.
105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8,
5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, and 5/17-1.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting), 8:10 (Connection with the Community)

ADOPTED: **November 16, 2010**

Comment [AKL2]: A duty of the board secretary is amended to accommodate local board practices.

Issue 80, October 2012

DRAFT UPDATE

Joliet Township High School District 204

2:125

Board of Education

Board Member Expenses

No Board member may receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

The Board of Education may advance or reimburse members the actual and necessary expenses incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any Board of Education association complying with Article 23 of The School Code; and
3. Meetings sponsored by an organization in the field of public school education.

In addition, the Board may reimburse a member for registration fees or tuition for a course that allowed the member to comply with the mandatory training described in policy 2:120, *Board Member Development*.

Expense reimbursement is not guaranteed and Board members should seek pre-approval of expenses, except in situations when the expense is diminutive. A member must return to the District any portion of an expense advance not used. Members must submit an itemized, signed voucher to support any expense advanced or to seek expense reimbursement. The voucher must show the amount of actual expense, attaching receipts if possible. A Board member submitting a bill for a group function should record participating members' names on the receipt. Money shall not be advanced or reimbursed for: (1) the expenses of any person except the Board of Education member, or (2) anyone's personal expenses.

The Superintendent shall review the submitted vouchers for compliance with this policy. If any voucher's compliance appears uncertain, the Superintendent shall notify the Board President, or Vice President if the voucher in question is from the President, as well as the Board member who submitted the voucher. The Superintendent shall include the voucher in the monthly list of bills that is presented to the Board of Education for approval or rejection.

Registration

When possible, registration fees will be paid by the District in advance.

Transportation

The least expensive transportation will be used, providing that no hardship will be caused to the Board member. Board of Education members will be reimbursed for:

1. Air travel at the coach or single class commercial airline rate. First class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense voucher. Copies of airline tickets must be attached to the expense voucher.
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets will be attached to the expense voucher to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.

Comment [AK1-1]: This policy and the relevant statute authorize the district to pay board member expenses incurred while attending meetings sponsored by specified providers. We added a paragraph in recognition that many board members participate in training and development activities online.

OPTION: A board may expand this provision's scope by adding the following to the sentence: "... or other training provided by one of the entities described in the above list."

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4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense voucher.
5. Taxis, airport limousines, or other local transportation costs.

Hotel/Motel Charges

Board of Education members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board of Education members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense voucher.

Meal Charges

Meal charges to the School District should represent "mid-fare" selections for the hotel/meeting facility or general area. Tips are included with the meal charges. Expense vouchers must explain the meal charges incurred.

Miscellaneous Expenses

Board of Education members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense voucher, attaching receipts if possible.

LEGAL REF.: 105 ILCS 5/10-20 and 5/10-22.32.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:120 (Board Member Development), 4:50 (Payment Procedures)

ADOPTED: September 20, 2011

School Board

Exhibit - Guidance for Board Member Communications, Including Email Use 1

The School Board is authorized to discuss District business only at a properly noticed Board meeting (Open Meetings Act, 5 ILCS 120/). ~~4 et seq.~~ Other than during a Board meeting, a majority or more of a Board quorum may not engage in contemporaneous interactive communication, whether in person or electronically, to discuss District business. This *Guidance* assumes a Board has seven members and covers issues arising from Board policy 2:140, *Communications To and From the Board*.

Communications Outside of a Properly Noticed Board Meeting

1. The Superintendent or designee is permitted to email information to Board members. For example, the Superintendent may email Board meeting agendas and supporting information to Board members. When responding to a single Board member's request, the Superintendent should copy all other Board members and include a *do not reply/forward* alert to the group, such as: **"BOARD MEMBER ALERT: This email is in response to a request. Do not reply or forward to the group but only to the sender."**
2. Board members are permitted to discuss any matter except District business with each other, whether in person or by telephone or email, regardless of the number of members participating in the discussion. For example, they may discuss league sports, work, or current events.
3. Board members are permitted to provide information to each other, whether in person or by telephone or email, that is non-deliberative and non-substantive. Examples of this type of communication include scheduling meetings and confirming receipt of information.
4. A Board member is not permitted to discuss District business with more than one other Board member at a time, whether in person or by telephone or email. Stated another way, a Board member may discuss District business in person or by telephone or email with only one other Board member at a time. However, a Board member should not facilitate interactive communication by discussing District business in a series of visits with, or telephone calls or emails to, Board members individually.
5. A Board member should include a *do not reply/forward* alert when emailing a message concerning District business to more than one other Board member. The following is an example of such an alert: **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not reply to it or forward it to any other individual."**
6. Board members should not ~~reply to or~~ forward email received from another Board member.

The footnotes should be removed before the material is used.

~~I A board should discuss this Guidance with its attorney.~~ This exhibit is not intended as legal advice and should be used after a discussion with the board attorney. To prevent over-loading the district's servers with email messages, the district can annually seek authority from the Local Records Commission to dispose of "all district-wide electronic correspondence" for a year at a time. These types of records are generally not needed in the transaction of district's current business and they generally do not have sufficient administrative, legal, or fiscal value to warrant preservation. The board attorney should also be consulted on all legal issues involving the Open Meetings Act and record retention.

When Must Email Be Retained?

~~Email, including attachments, that were “ According to the Freedom of Information Act, a *public record* is any recorded information, regardless of physical form, “having been prepared by or for, or having been or being used by, received, possessed by, in the possession of, or under the control of any public body,” (5 ILCS 140/2). Email sent or received by Board members may be, depending on the content, subject to disclosure as a *public record*. (Freedom of Information Act, 5 ILCS 140/2). Most email sent or received by individual Board members do not satisfy this definition of “public record” even when the content concerns District business. This is because individual Board members generally have no authority other than during a properly called Board meeting. However, there may be exceptions. Accordingly, Board members must be able to distinguish between official record and non-record messages. **Important:** According to the binding Ill. Public Access Opinion No. 11-6, electronic communications concerning the transaction of public business are public records subject to disclosure under FOIA even if they were sent from or received by an electronic device owned by a member of a public body, rather than the public body itself.~~

Non-Record Messages

Email messages are *non-record messages* when individual Board members are acting in their individual or personal capacities. This may occur, for example, when an individual Board member’s email describes his or her personal opinions concerning the District or is a response to a community member. ~~Warning: these “personal opinions” or “responses” may constitute an illegal Board meeting under the Open Meetings Act if a majority or more of a quorum of the Board discusses District business using email. See the first section of this Guidance.~~

Other Examples of non-record messages include:

- ~~1. Information from the Superintendent concerning meeting dates, agenda topics, or materials to prepare for or be discussed during a meeting.~~
- ~~2.1. Personal correspondence, such as, “Do you want to ride with me to the IASB workshop?”~~
- ~~3.2. Publications or promotional material from vendors, the IASB, or publicly available materials or IASB.~~
3. Correspondence from parents, staff, Political messages or ones containing campaign strategy.
4. Messages mentioning public business in passing or in a nonsubstantive way.
- 4.5. Personal correspondence concerning community members activities or children.

Non-record messages are not *public records* under the Freedom of Information Act and do not need to be stored.

Official Record Messages

~~Email messages are “public records” under the Freedom of Information Act (FOIA) when they are “prepared, used, received, or possessed by, or under the control of” the District. Email that qualifies under FOIA as a *public record* will need to be stored only if it is evidence of the District’s organization, function, policies, procedures, or activities or contains informational data appropriate for preservation (Local Records Act, 50 ILCS 205/1-4 et seq.). An example is any email from a Board officer concerning a decision made in his or her capacity as an officer. If a Board member uses his or her personal email, he or she must~~

copy this type of email, herein called *official record messages*, to the appropriate District office where it will be stored on the Board member's behalf. If made available, Board members should use their email accounts provided by the District and the District will automatically store the official record messages. The District will delete these official record messages as provided in an applicable, approved retention schedule.

Important: Do not destroy any email concerning a topic that is being litigated without obtaining the Board attorney's direction. In federal lawsuits there is an automatic discovery of virtually all types of electronically created or stored data that might be relevant. Attorneys will generally notify their clients at the beginning of a legal proceeding not to destroy any electronic records that might be relevant. For more discussion of a litigation hold, see 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*.

DRAFT UPDATE

Joliet Township High School District 204

2:200

Board of Education

Types of Board of Education Meetings

General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein, as well as the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them, and to others as approved by the Board of Education. Unless otherwise specified, all meetings are held in the District administrative offices. Board members may attend meetings via a telephone conference call and speaker telephone.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. Each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

Regular Meetings

The Board of Education announces the time and place for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board of Education meetings in accordance with The School Code. ~~Meeting dates- The regular meeting calendar may be changed with 10 days' notice in accordance with State law.~~

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting. ~~Items not specifically on the agenda may still be considered during the meeting.~~

Closed Meetings

The Board of Education and Board of Education committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-57.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

Comment [AKL1]:

UPDATE 1: Sentence is edited for clarity.
Issue 80, October 2012

Comment [AKL2]:

The Open Meetings Act now requires that "any required notice and agenda be *continuously available* for public viewing during the entire 48-hour period preceding the meeting." Emphasis added, 5 ILCS 120/2.02(c), amended by P.A. 97-827 (eff. 1-1-2013). The requirement for *continuously available* is satisfied if the district posts any required notice and agenda on its website.

OPTION: For districts that do not post board meeting agendas on a website (because they do not have a website maintained by a fulltime staff member). Add the following sentence:

The agenda shall be continuously available for public review during the entire 48-hour period preceding the meeting.
Issue 80, October 2012

Comment [AKL3]:

UPDATE 2: Statement is deleted from this policy because this prohibition is fully covered in 2-220, *School Board Meeting Procedure*.
Issue 80, October 2012

2:200

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6. The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).
7. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
8. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8), as amended by P.A. 93-79 and 93-422.
9. Student disciplinary cases. 5 ILCS 120/2(c)(9).
10. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).
12. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. 5 ILCS 120/2(c)(12).
13. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).
14. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
15. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board of Education member present, and the reason for the closed meeting will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted by a Board of Education quorum when such meetings will involve the same particular matters and are scheduled to be held within 3 months of the vote.

No final Board of Education action will be taken at a closed meeting.

Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and: (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

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Special Meetings

Special meetings may be called by the President or by any 3 members of the Board of Education by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's administration office at least 48 hours before the meeting and by notifying the news media that have filed a written request for notice. A meeting agenda shall accompany the notice.

~~No All matters will be discussed, considered, or brought before by the Board at any special meeting other than such matters as were included in the stated purpose of must be related to a subject on the meeting agenda.~~

Emergency Meetings

Public notice of emergency meetings shall be given as soon as practical, but in any event, before the meeting to news media that have filed a written request for notice.

Posting on the District's Website

In addition to the other notices specified in this policy, the Superintendent or designee shall post the following on the District website: (1) the annual schedule of regular meetings, which shall remain posted until the Board approves a new schedule of regular meetings; (2) a public notice of all Board meetings; and (3) the agenda for each ~~regular~~ meeting which shall remain posted until the ~~regular~~ meeting is concluded.

LEGAL REF.: 5 ILCS 120/, Open Meeting Act.
5 ILCS 140/, Freedom of Information Act.
105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 6:235 (Access to Electronic Networks)

ADOPTED: ~~March 20, 2012~~

Comment [AKL4]:
OPTION: For districts that do not post board meeting agendas on a website (because they do not have a website maintained by a fulltime staff member). Add the following sentence:
The agenda shall be continuously available for public review during the entire 48-hour period preceding the meeting.
Issue 80, October 2012

Comment [AKL5]:
UPDATE 3: Lawyers disagree whether the Open Meetings Act mandates this restriction, i.e., whether it restricts board *discussions* to items related to an item on the special meeting agenda. The Act limits board *action* to items on the agenda (5 ILCS 120/2.02(e), added by P.A. 97-527, eff. 1-1-2013); it states that the validity of any action taken "which is germane to a subject on the agenda shall not be affected by other errors or omissions in the agenda." (5 ILCS 120/2.02(a)).
Issue 80, October 2012

DRAFT UPDATE

Board of Education

Board of Education Meeting Procedure

Agenda

The Board President is responsible for focusing the Board meetings' agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require discussion or explanation before Board of Education action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. District residents may suggest inclusions on the agenda. The Board will take final action only on items contained in the posted agenda; items not specifically on the agenda may still be discussed, during the meeting; no action will be taken on such items.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with policy 2:200, *Types of School Board Meetings*.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted as a "yea" or "nay" in determining whether a measure has been passed by the Board.

The sequence for casting votes shall be rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Minutes

The Board Secretary shall keep written minutes of all Board of Education meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;

Comment [AKL1]:
UPDATE 1: The Open Meetings Act was amended to specifically state a requirement found in an appellate court ruling, i.e., that no final action may be taken on an item unless it is on the published agenda.
Issue 80, October 2012

Comment [AKL2]:
UPDATE 2: Policy is edited To comply with change in the OMA (see above)
Issue 80, October 2012

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6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting;
7. A record of all motions, the members making the motion and the second;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education at its next regularly scheduled open Board meeting for approval or modification. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board of Education may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meetings minutes are available for inspection during regular office hours within 10 days after the Board's approval, in the office of the Superintendent or designee, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member. Minutes from closed meetings are likewise available, but only if the Board of Education has released them for public inspection. Only minutes that have been approved by the Board are available. The minutes shall not be removed from the Superintendent's office except by vote of the Board of Education or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may listen to verbatim recordings when that action is germane to their responsibilities, e.g., in order to check the accuracy of minutes. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the School Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or

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Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

Rules of Order

The Board President, as the presiding officer, will use Robert's Rules of Order Newly Revised as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.: 5 ILCS 120/2a, 120/2.02, 120/2.05, and 120/2.06.
105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

ADOPTED: ~~January 18, 2011~~

DRAFT UPDATE

Joliet Township High School District 204

4:100

Operational Services

Insurance Management → or designee

The Superintendent shall annually recommend and maintain all insurance programs that provides the broadest and most complete coverage available at the most economical cost, consistent with sound insurance principles.

The insurance program shall include:

1. Liability coverage to insure against any loss or liability of the School District and the listed individuals against civil rights damage claims and suits, constitutional rights damage claims and suits, and death and bodily injury and property damage claims and suits, including defense costs, when damages are sought for negligent or wrongful acts allegedly committed in the scope of employment or under the Board's direction or related to any mentoring services provided to the District's certified staff members; Board members; employees; volunteer personnel authorized by 105 ILCS 5/10-22.34, 5/10-22.34a, and 5/10-22.34b; mentors of certified staff members authorized in 105 ILCS 5/21A-5 et seq. (new teacher), 105 ILCS 5/2-3.53a (new principal), and 2-3.53b (new superintendents); and student teachers.
2. Comprehensive property insurance covering a broad range of causes of loss involving building and personal property. The coverage amount shall normally be for the replacement cost or the insurable value.
3. Workers' Compensation to protect the individual employees against financial loss in case of a work-related injury, certain types of disease, or death incurred in an employee-related situation.
4. Employee insurance programs.

Comment [AKL1]: This change provides more flexibility to districts and more accurately reflects the fact that many districts sign multi-year contracts with a variety of insurance providers

Issue 80, October 2012

LEGAL REF.: Consolidated Omnibus Budget Reconciliation Act, P. L. 99-272, ¶ 1001, 100 Stat. 222, 4980B(f) of the I.R.S. Code, 42 U.S.C. §300bb-1 et seq.
105 ILCS 5/10-20.20, 5/10-22.3, 5/10-22.3a, 5/10-22.3b, 5/10-22.3f, 5/10-22.34, 5/10-22.34a, and 5/10-22.34b.
215 ILCS 5/
750 ILCS 75/.
820 ILCS 305/.

ADOPTED: ~~December 15, 2009~~

4:100

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Joliet Township High School District 204

5:125

General Personnel

Personal Technology and Social Media: Usage and Conduct

Introduction

Joliet Township High School District 204 recognizes the increasingly-important role that technology plays in the educational process as well as in the personal lives of the students, their families, and District employees. This Policy is intended to foster a thoughtful, responsible use of social media and related technological communication tools in a way that does not disrupt, create unnecessary distractions to, or adversely impact the educational process or the interpersonal relationships among the students and District employees.

Definitions

Includes – Means “includes without limitation” or “includes, but is not limited to.”

Social media – Media for social interaction, using highly accessible communication techniques through the use of web-based and mobile technologies to turn communication into interactive dialogue which include but are not limited to:

1. Social networking sites (e.g. Facebook, MySpace);
2. Blogging;
3. Micro blogging sites (e.g. Twitter);
4. Video clips and Podcasts (e.g. You Tube); and
5. Discussion forums.

Personal technology – Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes smartphones such as BlackBerry®, Android®, iPhone®, and other devices, such as iPads® and iPods®.

Usage and Conduct

All District employees who use personal technology and social media shall:

1. Adhere to the high standards for appropriate school relationships in policy 5:120, *Ethics and Conduct* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:120, *Ethics and Conduct*; 6:235, *Access to Electronic Networks*; 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, 23 Ill.Admin.Code §22.20.
2. Use a District-provided or supported method whenever possible to communicate with students and their parents/guardians. Employees shall discourage students from making contact through the employee’s personal technology or social media. Repeated attempts by a student to make such contact shall be reported to the employee’s supervisor.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.

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4. Comply with policy 5:130, *Responsibilities Concerning Internal Information*. This means that personal technology and social media may not be used to share, publish, or transmit information about students, including student record information or images of students and/or District employees without proper approval or consent obtained pursuant to state and federal student and personnel records laws
5. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
6. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
7. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
8. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

The Superintendent shall:

1. Inform District employees about this policy.
2. Direct Building Principals to annually:
 - a. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - b. Remind their building staff that those who violate Board policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that no one for the District, or on its behalf, requests of an employee or applicant access in any manner to his or her social networking website or requests passwords to such sites.
- 4.5. Periodically review this policy and any procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

Comment [AKI.1]: Added to address the Right to Privacy in the Workplace Act, 820 ILCS 55/10(b), added by P.A. 97-875 and known as the Facebook Password Law (effective 1-1-2013).
Issue 80, October 2012

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LEGAL REF.: 105 ILCS 5/21-23 and 5/21-23a.
Ill. Human Rights Act, 775 ILCS 5/5A-102.
Code of Ethics for Ill. Educators, 23 Ill.Admin.Code §22.20.
Garcetti v. Ceballos, 547 U.S. 410 (2006).
Pickering v. High School Dist. 205, 391 U.S. 563 (1968).
Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria),
5:120 (Ethics and Conduct), 5:130 (Responsibilities Concerning Internal
Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and
Conditions of Employment and Dismissal), 6:235 (Access to Electronic
Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

ADOPTED: January 17, 2012

DRAFT UPDATE

General Personnel

Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. No individual will be employed who has been convicted of a criminal offense listed in Section 5/21B-80 of the School Code.

All applicants must complete a District application form in order to be considered for employment.

Probation

Please refer to the applicable current collective bargaining agreements.

Job Descriptions

The Superintendent shall develop and maintain a current, comprehensive job description for each position, however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. The Superintendent or designee shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for purposes of clarifying the information, the Department of State Police and/or Statewide Sex Offender Database.

~~The Superintendent or designee shall ensure that an applicant's credit history or report from a consumer reporting agency is used only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.~~

Each newly hired employee must complete an Immigration and Naturalization Service Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in Section 5/21B-80 of the School Code or who falsifies, or omits facts from, his or her employment application or other employment documents.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
3. The District does not request of an applicant or employee access in any manner to his or her social networking website, including a request for passwords to such sites.
4. The District provides equal employment opportunities to all persons. See policy 5:10, Equal Employment Opportunity and Minority Recruitment.

Comment [AKL1]: Paragraph is deleted from this location and added in a following paragraph **Issue 80, October 2012**

Comment [AKL2]: A paragraph is added to address a number of laws reflecting employee privacy rights: Employee Credit Privacy Act, 820 ILCS 70/, Right to Privacy in the Workplace Act, 820 ILCS 55/10(a), 820 ILCS 55/10(b), added by P.A. 97-875 and known as the Facebook Password Law (effective 1-1-2013). Please see the Update Memo for a discussion of employer's rights

OPTION: As an alternative to describing the prohibited investigations, a board may substitute the following paragraph:
The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites
Issue 80, October 2012

DRAFT UPDATE

Physical Examinations

Please refer to the applicable current collective bargaining agreements.

New employees must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease, including tuberculosis. All physical fitness examinations and tests for tuberculosis must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches or an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination and tuberculin test performed no more than 90 days before submitting evidence of it to the Board of Education.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches or an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, (if the examination is job-related and consistent with business necessity. The Board of Education will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position.

LEGAL REF.: 105 ILCS 5/10-21.9.
Employee Credit Privacy Act, 820 ILCS 70/.
Right to Privacy in the Workplace Act, 820 ILCS 55/.
Americans with Disabilities Act, 42 U.S.C. §12112, 29 C.F.R. Part 1630.
Immigration Reform and Control Act, 8 U.S.C. §1324a *et seq.*
105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10, 5/21B-80, 5/10-22.34, 5/10-22.34b, 5/22-6.5, and 5/24-1 *et seq.*
820 ILCS 55/ and 70/.
Duldulao v. St. Mary of Nazareth Hospital, 483 N.E.2d 956 (Ill.App.1, 1985), *aff'd in part and remanded* 505 N.E.2d 314 (Ill., 1987).
Kaiser v. Dixon, 468 N.E.2d 822 (Ill.App.2, 1984).
Molitor v. Chicago Title & Trust Co., 59 N.E.2d 695 (Ill.App.1, 1945).

CROSS REF.: 3:50 (Administrative Personnel Other Than the Superintendent), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:125 (Personal Technology and Social Media: Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Education Support Personnel - Duties and Qualifications)

ADOPTED: March 20, 2012

DRAFT UPDATE

Instruction

Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselor
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time-to-time
- Graduation incentives program

1. ~~Illinois Hope and Opportunity Pathways through Education (IHOPE) Program~~
 - Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or LEP program.

LEGAL REF.: 105 ILCS 5/2-3.41, 5/2-3.64, 5/2-3.66, ~~5/2-3.66b, 5/13B-1 et seq., 5/26-2a, 5/26-13, 5/26-14, and 5/26-16.~~
~~23 Ill. Admin. Code Part 210.~~

CROSS REF.: 6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 7:70 (Attendance and Truancy)

ADOPTED: ~~March 20, 2012~~

Comment [AKL1]: All references to IHOPE are deleted in the policy and Legal References. Only regional offices of education and Chicago School District 299 are now eligible for IHOPE grants. Issue 80, October 2012

Comment [AKL2]: Legal References are updated. Issue 80, October 2012

Instruction

School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in The School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure observances required by State law are followed. ~~The following occurs each day of school attendance by students in accordance with State law:~~

- ~~1. The Pledge of Allegiance is recited.~~

Delete to be consistent
with Press recommendation

LEGAL REF.: 105 ILCS 5/10-19, 5/10-24.46, 5/18-8.05, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill., 1994), *aff'd* by 57 F.3d 618 (7th Cir., 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

ADOPTED: August 19, 2008

Superintendent Evaluation Timeline



93

Proposal Submitted By:

Tracy Spesia

&

Cheryl McCarthy

Process



- ∞ Continual Process as outlined by IASB's How to Develop a Performance Evaluation Process
- ∞ Assures the community that its schools are well-run
- ∞ Provides the board with a tool that delegates its priorities for the superintendent appropriately and evaluates his/her ability to complete the related tasks successfully and on time
- ∞ Encourages regular growth and improvement in the performance of the superintendent and the school system

Process



- ❧ Provides the board and the superintendent with clarity about the board's priorities for the coming year
- ❧ Makes informed decisions about the superintendent's contract and compensation and defends the superintendent against critics
- ❧ Generates effective communication and understanding between the superintendent and the board through in-depth discussion of goals and performance

Process



- ❧ Ensures the effective management of the school system, keeping it aligned with the District Strategic Plan

Timeline



☞ March --- Special Meeting --- Executive Session

☞ Review previous evaluation and develop specific goals and measures for the superintendent. Goals created from previously adopted strategic plan, additional identified district priorities, and superintendent's current job description.

☞ April

☞ Superintendent provides the board with action plans, timelines and measurements; including a targeted stakeholder survey, which will comprise the tool used for the evaluation document.

Timeline



❧ June- December

Progress monitoring of goals included in monthly agendas as indicated by timelines (provided in April)

Timeline



❧ December

- ❧ Each board member completes a superintendent evaluation

❧ January

- ❧ Board President presents the summary evaluation after compiling all information in Executive Session
- ❧ Final summary document presented to the Superintendent

❧ February

- ❧ Final Collaborative Evaluation Conference in Executive Session

Important Documents



- ❧ Strategic Plan
- ❧ Superintendent Job Description
- ❧ Appropriate Surveys
- ❧ Superintendent Contract
- ❧ Previous Year Evaluation

Next Steps



- ❧ Selection of March special meeting date and time
- ❧ Select an individual to facilitate the development of the specific superintendent goals

March Superintendent Evaluation Agenda



- ❧ Review Superintendent Job Description and Employment Contract
- ❧ Review Strategic Plan Progress
- ❧ Review Board-Superintendent agreements as they relate to the superintendent's current evaluation
- ❧ Development of Superintendent Goals and Success Indicators
- ❧ Select the targeted survey group and type of questions

Memo



To: Board of Education
From: Dr. Cheryl McCarthy, Superintendent
Date: January 7, 2013
Re: CDW Case Study --- Board Policy 8:25

I respectfully recommend the approval of the attached Case Study: Data Center Convergence, Room to Grow, per Board Policy 8:25.

CDW has selected Joliet Township High School to spotlight as a leader in the use of technology. The attached case study highlights our one-to-one computing initiative. If approved the case study will be posted on CDW.com and may be featured on the following tech magazine websites: www.biztechmagazine.com, www.edtechmagazine.com/k12, www.edtechmagazine.com/higher, www.statetechmagazine.com and www.fedtechmagazine.com. Depending on CDW's catalog focal areas, they may also run an abbreviated version of the case study in one of their quarterly catalogs.

I congratulate Karen Harkin and her staff for their leadership and guidance as we continue to implement our strategic plan.

Thank You

ROOM TO GROW

“Our biggest problem was that we had a storage area network virtual infrastructure in all three sites, and they all were growing rapidly,” says Joliet Township High School District 204’s Brad Uffelmann. “We knew we needed to go in another direction.”

Before an Illinois school district could go all in on one-to-one computing, it needed to modernize its aging data centers.

At a Glance

ORGANIZATION: Joliet Township High School District 204

HEADQUARTERS: Joliet, Ill.

STUDENTS: 5,981

I.T. STAFF: 14

DESCRIPTION: Located 45 miles southwest of Chicago, the district is home to two high schools — Joliet Central and Joliet West; one alternative school; and a transition center. District 204 began rolling out its one-to-one computing initiative to incoming freshmen at the start of the 2012–2013 school year.

Karen Harkin (left) and Wendy Davis helped lead the district's IT department through data center upgrades on an abbreviated timeline. "CDW was on top of it from day one," Harkin says. "They worked closely with our IT staff and, together, they figured it out and got it done."



PHOTOGRAPHY BY CALLIE LIPKIN

Like a lot of school districts, Joliet Township High School District 204 was eager to implement a one-to-one computing initiative. The problem? The central Illinois district didn't have nearly enough storage capacity to handle the new demands that one-to-one computing brings. Its physical infrastructure was aging, and the district lacked the funds to upgrade everything that was approaching end of life.

That all changed with the implementation of a technology initiative, aligned to the district's strategic plan and approved in March 2011, says Karen Harkin, director of information technology services for District 204.

"Our strategic plan was designed to empower students to compete and contribute to the community and global society," Harkin explains. "Technology skills are essential for students to be successful. Our plan included developing a customized, collaborative, online learning environment using Microsoft SharePoint. This would lessen the administrative burden on teachers by letting them focus on teaching and give our students 24x7 access to learning opportunities."

To get there, District 204 needed to overhaul its three data centers — one at each of its two high school campuses and a third at the administrative facility — in a short period of time.

"Our biggest problem was that we had a storage area network virtual infrastructure at all three sites, and they all were growing rapidly," explains Network Administrator

Brad Uffelmann. "We didn't have nearly enough storage to handle setting up SharePoint directories for our students and teachers. Our SAN was already three to four years old, so throwing additional disks at it wasn't going to buy us much time. We knew we needed to go in another direction."

Storage wasn't District 204's only IT problem, Uffelmann continues. The e-mail servers were almost five years old and nearly maxed out, and the six-year-old phone system was overdue for replacement.

After consulting with CDW representatives in January 2012, the district's IT team embarked on a plan to upgrade the data centers.

By April, they had a working plan — and a lot of work to do over the summer to prepare for and complete a one-to-one rollout in time for the 2012–2013 school year, which began in late August.

Virtually Unstoppable

Consequently, CDW's network team had to hit the ground running.

Their job was to take a solution that had been mapped out on paper and turn it into something that worked in the physical world, could be implemented in a matter of months and wouldn't be too complex for the district's small IT staff to manage after they were gone, says Shawn Stevens, CDW's technical lead for data center and campus networking and the lead engineer for the project. It meant integrating products from Cisco Systems, EMC and VMware, as well as cabling and power solutions from several secondary vendors, with very little margin for error.

The District 204 team, with help from CDW, began by replacing old EMC CLARiON CX Series storage arrays with EMC VNX 5300 arrays, four Cisco Nexus 5500 Series chassis and eight Cisco UCS B200 blade servers. They outfitted each of the two main data centers at Joliet Central and Joliet West high schools with 35 terabytes of storage, reserving some of that capacity for data recovery, Uffelmann says.

The project team also upgraded District 204's Voice over IP communications system to a Cisco UCS 5108 blade server chassis running over 8-gigabyte Fibre Channel pipes and deployed VMware's vSphere Enterprise Plus and Cisco software to manage it all. They have begun implementing SharePoint for students and teachers, and will eventually integrate Office 365 and Microsoft's Lync unified communications platform.

"Working with so many vendors on a data center project is kind of a tile game," Stevens says. "We'd come in and do some work on the Cisco piece, then our EMC engineer would come in and work, then our VMware people, and when they were done, the Cisco team would come back. Meanwhile, the district still needed to keep its old network up and running the entire time."

Even though District 204 has been a VMware shop for more than five years, not everything in its data centers is virtualized. The database hardware, for example, is only 18 months old, so the district wants to wait for those machines to reach their end of life before replacing them, Uffelmann says. The district also is waiting for its student management and accounting software to support Microsoft Virtual SQL Server 2012, which may not happen for a year or more.

Virtualizing e-mail has been delayed as well, largely because it requires more storage and memory than the district had when it embarked on its data center initiative. That improvement — along with a move from Microsoft Exchange Server 2007 to Exchange Server 2010 — will happen in early 2013.

"If I can run it virtually, I'm going to do it," Uffelmann explains. "There's no reason to put more hardware into the data centers and pull more electricity or create more heat if we don't need to."

Money and Power

Implementing all of this technology was relatively easy, Uffelmann says. The hard part was making sure that the district had enough electricity to run it and enough money to pay for it.

"The building that houses our Central campus data center was built in 1901," Uffelmann explains. "It's been upgraded a few times over the years, but the power is barely sufficient. We went in and found a few circuits that weren't being used and enough amperage to support what we needed, but that's it. We can't add

Customizing Education, One Student at a Time

Although it's been only a few months since Joliet Township High School District 204 implemented its one-to-one computing program for ninth-grade students, the initiative already has changed how classes are being taught, says Darcy Newell, an algebra teacher at Joliet Central High School, one of the central Illinois high school district's two schools.

"The biggest difference is the leverage it provides teachers to differentiate instruction for their students," Newell says. "The kids no longer have to be working on the same thing at the same time. They can work at a faster or slower pace than other students, and they can decide that for themselves. The two main reasons students lose interest are that the material's either too boring or too hard. We don't have that problem anymore."

As students work on their tablets, Newell can log in to see what each student is working on and give feedback as needed. And because everything students do is stored in the cloud, they no longer can use the excuse that the dog ate their homework, she adds.

As a member of the school's technology steering committee, Newell says she initially faced some resistance from a few teachers who feared that the integration of technology into the curriculum would add to their already-full workloads. But with training, they've become comfortable.

"Our teachers understand that they don't have to relearn everything they knew before or introduce technology into every lesson," she explains. "You always start with what your learning objectives are and then find technology that supports those and that makes your job easier and you more effective. Keep in mind what you want the kids to know once you're finished. And if the technology doesn't work as it's supposed to for some reason, be sure to have a Plan B."

anything else without doing some major renovations."

Stevens and the team from CDW had to make adjustments in the field to handle scope changes and unexpected challenges, which included getting an electrical contractor to bring more power service into the century-old building and making sure that there were enough batteries for the network devices in case the power failed.

Another stumbling block was funding. According to Harkin, one of the reasons the project couldn't start earlier was that district officials needed to wait for the new fiscal (and budget) year, which began July 1.

With nearly 6,000 students and some 700 staff members to support, District 204 has the infrastructure needs of a Fortune 500 company without the corresponding IT budget, Uffelmann says. "It doesn't seem that big until you look at it more closely," Uffelmann says. "That's 10 times the amount of technology we had just a couple of years ago."

“If I can run it virtually,
I’m going to do it.
There’s no reason to
put more hardware into
the data centers and
pull more electricity or
create more heat if
we don’t need to.”
— Brad Uffelmann

As a result, District 204 must prioritize its IT spending carefully and defer costs whenever possible. For example, district leaders have put off upgrading the Internet firewall, which Uffelmann predicts will hit capacity during the 2013–2014 school year, when one-to-one really kicks in. For now, the district is getting by with a 200-megabit pipe between the data centers, which isn't enough bandwidth to do real-time data replication between each site.

The district also is still using a roof-mounted cooling unit above its Central campus data center that's at least 20 years old. District leaders will examine the 2013–2014 fiscal budget to determine the feasibility of purchasing a new cooling system.

And despite getting approval for five new IT staff members to handle support issues arising from the rollout of thousands of new notebook computers to students, not all of those positions are filled yet, says Network and Media

Manager Wendy Davis. At the moment, 13 IT personnel are supporting all district staff and students. But it's possible the department will add more positions for next school year, she adds.

One-to-One for All

To minimize the pain and ease the transition, District 204 is adopting a phased approach to its one-to-one rollout, Davis continues. For the 2012–2013 school year, all ninth-grade students were equipped with ruggedized convertible netbook/tablets. Next year, all the sophomores and some upperclassmen will receive notebook computers. Within three years, every student will have his or her own computer.

For Uffelmann and his colleagues in the IT department, the greatest benefit to a converged infrastructure is breathing room.

“We don't know what tomorrow may bring, what requirements our people will have or what new things they'll want to do,” Uffelmann explains. “Someone may come in and say, ‘We have a new application we want to use, and we need a server for it.’ Back when we were using strictly physical servers, it would take me close to two months to get the specs, secure the funding, order it and build it out. Now, if somebody wants a new server, I can say, ‘Give me the installation media. I can have it up and running for you tomorrow.’”

For Harkin, the biggest challenge was the short timeframe in which she and her team had to work. Bringing CDW in on the project made the difference, she says.

“CDW was on top of it from day one,” she says. “They worked closely with our IT staff, and together, they figured it out and got it done. The whole project went quickly and seamlessly.”

The best part is that for the district's stakeholders — the students, teachers, employees and community members who participate in the SharePoint virtual workspaces — the change has been invisible.

“Our end users may not be aware of the changes. They've gotten what they expected from our one-to-one initiative,” Harkin continues. “But from a technology standpoint, it's been a huge relief. We have everything we need in place — and room to grow.”

Learn more about the elements of a converged data center infrastructure at CDW.com/convergence.



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