



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

JANUARY 15, 2019

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, January 15, 2019 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- | | |
|---|----|
| A. Call to Order and Roll Call | |
| Time: 2 Hours | |
| B. Pledge of Allegiance | |
| C. Community Participation | |
| D. Celebrating Success | |
| E. Approval of Minutes | 3 |
| F. Consent Agenda | |
| Time: 10 Minutes | |
| 1. Approval of Bills | 7 |
| 2. Approval of Donations | 31 |
| 3. Approval of Employment Actions | 32 |
| 4. Approval of Independent Contractor Agreement | 41 |
| 5. Approval of Destruction of Executive Session Recordings | 52 |
| 6. Semi-Annual Review of Executive Session Minutes | 53 |
| G. Action Items | |
| Time: 5 Minutes | |
| 1. Approval of School Calendar 2019-2020 | 54 |
| H. Discussion Items | |
| Time: 1 Hour | |
| 1. Curriculum and Instruction Goals Update | 56 |
| 2. Amended Articles of Agreement with Exceptional Learners' Collaborative (ELC) | 61 |
| 3. Daniel Wright Facility Improvement Project | 75 |
| I. Information | |
| Time: 15 Minutes | |
| 1. Board Representatives Committee Update | |
| 2. Department Updates | |

a. Business Office	80
1) Treasurer's Report	100
2) Enrollment	107
b. Facilities	109
c. Curriculum & Instruction, Student Services, Technology and Assessment	110
3. Superintendent's Informational Report	113
J. Old Business/New Business	
K. In the Press	118
L. Community Participation	
M. Executive Session	
Time: 30 Minutes	
N. Adjournment	



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BOARD OF EDUCATION REGULAR MEETING MINUTES

Tuesday, December 18, 2018

The Board of Education of Lincolnshire-Prairie View School District 103 held its Regular meeting on Tuesday, December 18, 2018 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Anne van Gerven, President
Kate Harper, Vice President
Chris Curtis
Malathy Dwaraknath
Marissa Grossenbach
Michael Odongo
Liang Yang

Absent: None

Also present:

Dr. Scott Warren, Superintendent
Patrick Palbicke, Assistant Superintendent for Business/CSBO
Katie Reynolds, Assistant Superintendent for Curriculum & Instruction
RJ Bialk, Director of Technology & Assessment
Dr. Gina Finaldi, Director of Student Services
Scott Gaunky, Director of Facilities
Margaret Van Duch, District Communications Coordinator
Thomas Herion, Assistant Principal Daniel Wright Junior High School
Norma Taylor, Board Secretary

Public: 12

Press: 0

Staff: 6

Call to Order and Roll Call

Mrs. van Gerven called the meeting to order at 7:35 p.m.

Pledge of Allegiance

Community Participation

There was no community participation at this time.

Approval of Minutes

Motion by Mrs. Yang, seconded by Mrs. Harper, to approve the minutes of the November 13, 2018 meeting and Executive Session, and the December 4, 2018 meeting.

Roll Call: Ayes: Curtis, Dwaraknath, Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: Curtis December 4. Motion carried.

Consent Agenda

Motion by Mr. Curtis, seconded by Mrs. Dwaraknath, the Board approve the following items on the Consent Agenda:

Approval of Bills
Approval of Donations
Approval of Employment Actions
Approval of School Fees 2019-2020
Approval of Nike Site Lease
Approval of Bid

Roll Call: Ayes: Curtis, Dwaraknath, Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None. Motion carried.

Action Items

1. Approval of Resolution to Designate Assistant Superintendent for Business to prepare the Tentative Budget for the 2020 Fiscal Year

Motion by Mrs. Grossenbach, seconded by Mrs. Harper, the Board approve the resolution to designate the Assistant Superintendent for Business to prepare the tentative budget for the 2020 fiscal year.

There was no further discussion.

Roll Call: Ayes: Curtis, Dwaraknath, Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None. Motion carried.

2. Approval of Consideration and Action on a Resolution Authorizing a Supplemental Property Tax Levy to pay the principal of and interest on Outstanding Limited Bonds of School District Number 103, Lake County, Illinois

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, the Board approve consideration and action on a resolution authorizing a supplemental property tax levy to pay the principal of and interest on outstanding limited bonds of School District Number 103, Lake County, Illinois

Mr. Palbicke gave a brief explanation of the resolution for a property tax levy to pay principal and interest on outstanding limited bonds.

Roll Call: Ayes: Curtis, Dwaraknath, Grossenbach, Harper, Odongo, Yang, van Gerven. Nays: None. Abstain: None. Motion carried.

Discussion Items

1. Spanish Overview and Goals

Mrs. Reynolds presented a PowerPoint review of the world language program in District 103 that began in 2012. She welcomed six Spanish teachers to help with the presentation. Discussion was held on the excellent progress students make during their education in District 103, with students having up to nine years of Spanish prior to high school. Mrs. Reynolds will gather data on the number of students that continue in Spanish in high school, or switch languages, and survey current eighth graders of their plans to continue in Spanish in high school or switch to a different language. She will continue communications with the high school regarding their program for the District 103 students.

2. Financial Audit

Mr. Palbicke presented the audited financial statements for fiscal year 2018. He noted the audit contained no management letter, as there were no items needing attention. No concerns were expressed.

3. Daniel Wright Facility Improvement Plan

Mr. Palbicke welcomed Dan Krittta from Wold Architects to the meeting. Mr. Krittta addressed the request for two design alternatives for the second floor, one for educational purposes and one to house the district office. Due to the bidding process, he recommended utilizing the two design tracks up through design development, which is approximately half way to development. At that time cost estimates would be developed to make the decision.

Discussion was held of the two design alternatives and the location of the district office. The consensus was to keep the administration onsite and utilize the second floor of the new addition, until such time as needed by students.

Information

Board Representatives Committee Update

Mrs. van Gerven reported she attended the Music Boosters meeting and Mrs. Grossenbach attended the PTO Board meeting.

Departmental Updates

Mr. Gaunky provided an update of the heating system at Sprague School due to the power outage of November 26, 2018. A discussion was held of the shortage of associates industry-wide.

Superintendent Report

Dr. Warren provided his Superintendent report.

Old Business/New Business

No business was brought forward.

Community Participation

A community member addressed the Board regarding the world language program in District 103, and the continuing education the students receive in the high school foreign language program.

A community member addressed the Board regarding the school calendar.

Adjournment

Motion by Mrs. Harper, seconded by Mrs. Dwaraknath, to adjourn.

Voice Vote: All ayes. No nays. Motion carried.

The meeting adjourned at 9:50 p.m.

President Board of Education

Secretary Board of Education

DRAFT

Open Accounts Payable Fund Totals

Printed: 1/10/2019 8:29 AM

Lincolnshire-Prairie View SD #103

Fund Code	Description	Batch #	Amount
10	Education Fund	1	118,603.69
20	Oper, Build, & Maint Fund	1	26,769.52
40	Transportation Fund	1	802.70
Report Total			<u><u>\$146,175.91</u></u>

Bills Payable by Account

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 Lincolnshire-Prairie View SD #103

Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-1111-225							
Education Fund							
	01053	HARPER, JILL	RETIREE INSURANCE JULY - SEPT	1	242.28		0
					Total:	<u>\$242.28</u>	
					Fund: 10	<u>\$242.28</u>	
					Account: 10-1111-225	<u>\$242.28</u>	
10-1111-410							
Education Fund							
	00744	Lapin, Heather L.	CLASS SUPPLIES	1	29.99		0
					Total:	<u>\$29.99</u>	
	02706	MERCHEN, MEGAN	REIMBURSE CLASSROOM SUPPLIES	1	52.25		0
					Total:	<u>\$52.25</u>	
	00097	SCHOOL SPECIALTY	SP SUPPLIES - GENERAL K-2	1	104.16		0
			SP SUPPLIES - GENERAL K-2 PO 12709	1	19.23		0
					Total:	<u>\$123.39</u>	
					Fund: 10	<u>\$205.63</u>	
					Account: 10-1111-410	<u>\$205.63</u>	
10-1111-413							
Education Fund							
	00097	SCHOOL SPECIALTY	SPANISH SUPPLIES	1	353.70		0
					Total:	<u>\$353.70</u>	
					Fund: 10	<u>\$353.70</u>	
					Account: 10-1111-413	<u>\$353.70</u>	
10-1111-414							
Education Fund							
	01333	WARD, ALLYSON	CLASSROOM PROJECT SUPPLIES	1	41.52		0
					Total:	<u>\$41.52</u>	
	04018	Yeo, Seung J	REIMBURSE MOTHERS DAY CLASS PROJECT	1	37.00		0

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$37.00</u>	
					Fund: 10	<u>\$78.52</u>	
					Account: 10-1111-414	<u>\$78.52</u>	
10-1111-417							
Education Fund							
	02110	AMAZON	ENG. LANG. ARTS SUPPLIES	1	98.95		0
					Total:	<u>\$98.95</u>	
	04345	Hofmeier, Ann L	SNACKS VISITING SCHOOL	1	83.93		0
					Total:	<u>\$83.93</u>	
	00744	Lapin, Heather L.	CLASS BOOKS	1	80.00		0
					Total:	<u>\$80.00</u>	
	01333	WARD, ALLYSON	REIMBURSE CLASSROOM SUPPLIES	1	175.00		0
					Total:	<u>\$175.00</u>	
					Fund: 10	<u>\$437.88</u>	
					Account: 10-1111-417	<u>\$437.88</u>	
10-1111-419							
Education Fund							
	02110	AMAZON	SONY PORTABLE BOOM BOX	1	84.32		0
			RETEVIS 2 PIN ACOUSTIC TUBE HEADSET/MIC	1	47.98		0
			RETEVIS H-77 TWO WAY RADIOS	1	45.00		0
			PO 12763	1	(1.70)		0
					Total:	<u>\$175.60</u>	
					Fund: 10	<u>\$175.60</u>	
					Account: 10-1111-419	<u>\$175.60</u>	
10-1112-230							
Education Fund							
	04017	LaBelle, Kelsey L	TUITION REIMBURSEMENT	1	2,115.00		0
					Total:	<u>\$2,115.00</u>	

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Fund: 10	<u>\$2,115.00</u>	
					Account: 10-1112-230	<u>\$2,115.00</u>	
10-1112-410							
Education Fund							
02131	Lau, Teresa	CLASSROOM SUPPLIES	1	158.73		0	
					Total:	<u>\$158.73</u>	
00566	Mau, Jill	CLASSROOM SUPPLIES	1	10.00		0	
					Total:	<u>\$10.00</u>	
					Fund: 10	<u>\$168.73</u>	
					Account: 10-1112-410	<u>\$168.73</u>	
10-1112-414							
Education Fund							
03346	Powell, Diane	CLASSROOM PROJECT SUPPLIES	1	53.70		0	
					Total:	<u>\$53.70</u>	
					Fund: 10	<u>\$53.70</u>	
					Account: 10-1112-414	<u>\$53.70</u>	
10-1120-390							
Education Fund							
03710	LYRIC OPERA OF CHICAGO	PO 12566 WEST SIDE STORY 5/8/19	1	1,080.00		0	
					Total:	<u>\$1,080.00</u>	
					Fund: 10	<u>\$1,080.00</u>	
					Account: 10-1120-390	<u>\$1,080.00</u>	
10-1120-410							
Education Fund							
03938	APPLE	DW SUPPLIES - GENERAL 6-8	1	89.00		0	
					Total:	<u>\$89.00</u>	
00299	Louchios, Christina	CLASSROOM LAMP	1	21.99		0	
					Total:	<u>\$21.99</u>	

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
00097	SCHOOL SPECIALTY	SEE ATTACHED- \$250 ASOTOS	1	205.22		0
		SEE ATTACHED- \$250 KSNOWDEN	1	70.90		0
		SEE ATTACHED- \$250 ASHLEY KIM	1	173.50		0
		DW SUPPLIES - GENERAL 6-8	1	37.29		0
		SEE ATTACHED- \$250 TABATHA OTTO	1	160.87		0
		SEE ATTACHED-DW KBUFFA	1	80.99		0
		SEE ATTACHED SUE LARSON	1	225.09		0
		SEE ATTACHED- \$250 JBRASKICH	1	66.20		0
		SEE ATTACHED- \$250 SINGRATTA	1	168.55		0
		SEE ATTACHED- \$250 KLONG	1	141.19		0
		Total:		<u>\$1,329.80</u>		
		Fund: 10		<u>\$1,440.79</u>		
		Account: 10-1120-410		<u>\$1,440.79</u>		
10-1190-490						
Education Fund						
→ 00173	JW PEPPER & SON	MUSICAL SUPPLIES	1	81.19		0
		Total:		<u>\$81.19</u>		
		Fund: 10		<u>\$81.19</u>		
		Account: 10-1190-490		<u>\$81.19</u>		
10-1200-113						
Education Fund						
04771	CHICAGO BEHAVIORAL HOSPITAL	HOMEBOUND TUTOR Y. ZHONG	1	210.00		0
		Total:		<u>\$210.00</u>		
		Fund: 10		<u>\$210.00</u>		
		Account: 10-1200-113		<u>\$210.00</u>		
10-1200-314						
Education Fund						
03358	CUSTOM SOLUTIONS	12/18 SERVICES	1	7,637.94		0
		Total:		<u>\$7,637.94</u>		
01128	HEARTLAND	CONSULTANTS 11/15	1	19.25		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$19.25</u>	
					Fund: 10	<u>\$7,657.19</u>	
					Account: 10-1200-314	<u>\$7,657.19</u>	
10-1200-410							
Education Fund							
	02110	AMAZON	G. FINALDI	1	15.58		0
					Total:	<u>\$15.58</u>	
	03938	APPLE	SUPPLIES - GENERAL	1	379.00		0
					Total:	<u>\$379.00</u>	
					Fund: 10	<u>\$394.58</u>	
					Account: 10-1200-410	<u>\$394.58</u>	
10-1500-392							
Education Fund							
↵	02711	LECHNER & SONS	12/17 SERVICE AGREEMENTS - TOWELS	1	75.24		0
			9/24 SERVICE AGREEMENTS - TOWELS	1	150.48		0
			8/27 SERVICE AGREEMENTS - TOWELS	1	150.48		0
			12/10 SERVICE AGREEMENTS - TOWELS	1	150.48		0
			11/19 SERVICE AGREEMENTS - TOWELS	1	150.48		0
					Total:	<u>\$677.16</u>	
					Fund: 10	<u>\$677.16</u>	
					Account: 10-1500-392	<u>\$677.16</u>	
10-1500-410							
Education Fund							
	02907	BSN SPORTS	SUPPLIES - GENERAL	1	371.69		0
					Total:	<u>\$371.69</u>	
					Fund: 10	<u>\$371.69</u>	
					Account: 10-1500-410	<u>\$371.69</u>	
10-1550-410							
Education Fund							

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
02110	AMAZON	3M SCOTCH TAPE	1	47.91		0
				Total:	<u>\$47.91</u>	
00251	CAROLINA BIOLOGICAL SUPPLY	CAFFEINE LABOATORY	1	45.41		0
		DAPHNIA MAGNA CULTURE KIT, LIVING	1	76.45		0
		CAROLINA, SPRING WATER 1 GAL	1	7.95		0
				Total:	<u>\$129.81</u>	
04760	GUO, XIANZHONG	SCIENCE OLYMPIAD SUPPLIES	1	160.05		0
				Total:	<u>\$160.05</u>	
04446	GUOQIANG, QIAN	SUPPLIES SCIENCE OLYMPIAD	1	68.83		0
				Total:	<u>\$68.83</u>	
				Fund: 10	<u>\$406.60</u>	
				Account: 10-1550-410	<u>\$406.60</u>	
10-1650-225						
↳ Education Fund						
00115	WILCOX, RUTH	RETIREE INSURANCE COVERING JULY - DEC	1	3,665.76		0
				Total:	<u>\$3,665.76</u>	
				Fund: 10	<u>\$3,665.76</u>	
				Account: 10-1650-225	<u>\$3,665.76</u>	
10-1792						
Education Fund						
03212	FOLLETT SCHOOL SOLUTIONS	LIBRARY FEES/FINES	1	18.84		0
				Total:	<u>\$18.84</u>	
				Fund: 10	<u>\$18.84</u>	
				Account: 10-1792	<u>\$18.84</u>	
10-1912-670						
Education Fund						
00393	ARLYN SCHOOL	TUITION 01/19	1	2,813.14		0
				Total:	<u>\$2,813.14</u>	

Bills Payable by Account

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
04671	CAMELOT EDUCATION	10/18 TUITION	1	3,985.08		0
		12/18 TUITION	1	2,717.10		0
				Total:		
				<u>\$6,702.18</u>		
00030	COVE SCHOOL, THE	OTHER - PRIVATE SCHOOL TUITION	1	3,933.90		0
				Total:		
				<u>\$3,933.90</u>		
				Fund: 10		
				<u>\$13,449.22</u>		
				Account: 10-1912-670		
				<u>\$13,449.22</u>		
10-2140-314						
Education Fund						
04769	ARBOR COUNSELING CENTER	CONTRACTED SERVICES S. BIG	1	175.00		0
		CONTRACTED SERVICES S. CHUNG	1	175.00		0
		CONTRACTED SERVICES H. HELAL	1	150.00		0
				Total:		
				<u>\$500.00</u>		
04770	BUILDING BLOCKS FOR KIDS SUCCESS	NOV AND DEC OCCUPATIONAL THERAPY	1	2,625.00		0
				Total:		
				<u>\$2,625.00</u>		
03575	EXCEPTIONAL LEARNERS COLLABORATIVE	11/18 PT	1	305.49		0
				Total:		
				<u>\$305.49</u>		
02164	KRAUS, RUTH	IEP MEETING A. BROWN 12/12	1	600.00		0
				Total:		
				<u>\$600.00</u>		
				Fund: 10		
				<u>\$4,030.49</u>		
				Account: 10-2140-314		
				<u>\$4,030.49</u>		
10-2150-410						
Education Fund						
04427	PEARSON EDUCATION	FORM A COMP KIT	1	850.50		0
				Total:		
				<u>\$850.50</u>		
				Fund: 10		
				<u>\$850.50</u>		
				Account: 10-2150-410		
				<u>\$850.50</u>		
10-2190-410						

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	04380	Hirose, Beth E	ACTIVITY CLASS FEE	1	52.14		0
					Total:	<u>\$52.14</u>	
	00350	Twardowski, Tracy	AFTER SCHOOL ACTIVITY	1	73.97		0
					Total:	<u>\$73.97</u>	
					Fund: 10	<u>\$126.11</u>	
					Account: 10-2190-410	<u>\$126.11</u>	
10-2210-312							
Education Fund							
	02812	Jerzyk, Michael	IAHPERD PE CONVENTION	1	370.96		0
					Total:	<u>\$370.96</u>	
	00062	LAKE COUNTY EDUCATIONAL SERVICES	10/25 MAP M. BLACKLEY J. MAU	1	180.00		0
					Total:	<u>\$180.00</u>	
15	01548	Solis, John	NOV 15 -16 MILEAGE SP TO IAHPERD	1	91.64		0
			IAHPERT CONV REIMBURSEMENT FOOD	1	48.32		0
					Total:	<u>\$139.96</u>	
					Fund: 10	<u>\$690.92</u>	
					Account: 10-2210-312	<u>\$690.92</u>	
10-2210-410							
Education Fund							
	02704	SCHLAN, HOLLY	HOME PROJECT	1	37.00		0
			REIMBURSE CLASSROOM SUPPLY	1	79.92		0
					Total:	<u>\$116.92</u>	
					Fund: 10	<u>\$116.92</u>	
					Account: 10-2210-410	<u>\$116.92</u>	
10-2211-314							
Education Fund							
	04768	ALL-STARS THEATRE	PTO 4/24 SHAKESPEARE SHORTS	1	550.00		0

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:		
					<u>\$550.00</u>		
	02075	FACE TO FACE PRODUCTIONS	HONEST ABE ASSEMBLY FOR 4TH GRADE	1	695.00		0
					Total:		
					<u>\$695.00</u>		
	04765	NICHOLS, MARK	PTO CULTURAL EVENT BALANCE 3/22/19	1	350.00		0
					Total:		
					<u>\$350.00</u>		
					Fund: 10	<u>\$1,595.00</u>	
					Account: 10-2211-314	<u>\$1,595.00</u>	
10-2211-490							
Education Fund							
	02110	AMAZON	OTHER SUPPLIES - PTO	1	304.72		0
					Total:		
					<u>\$304.72</u>		
					Fund: 10	<u>\$304.72</u>	
					Account: 10-2211-490	<u>\$304.72</u>	
10-2220-410-2							
Education Fund							
	02110	AMAZON	DESKCYCLE UNDER DESK EXERCISE BIKE	1	318.00		0
					Total:		
					<u>\$318.00</u>		
	03901	DEMCO	SUPPLIES - GENERAL HD	1	153.42		0
					Total:		
					<u>\$153.42</u>		
					Fund: 10	<u>\$471.42</u>	
					Account: 10-2220-410-2	<u>\$471.42</u>	
10-2220-430-1							
Education Fund							
	03212	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS - SP	1	701.78		0
			LIBRARY BOOKS - SP	1	969.78		0
					Total:		
					<u>\$1,671.56</u>		
					Fund: 10	<u>\$1,671.56</u>	
					Account: 10-2220-430-1	<u>\$1,671.56</u>	

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
10-2220-430-2							
Education Fund							
	03212	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS - HD	1	578.47		0
			1 E-BOOK PER LIST	1	29.99		0
				Total:	<u>\$608.46</u>		
				Fund: 10	<u>\$608.46</u>		
				Account: 10-2220-430-2	<u>\$608.46</u>		
10-2220-430-3							
Education Fund							
	03212	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS - DW	1	503.10		0
				Total:	<u>\$503.10</u>		
				Fund: 10	<u>\$503.10</u>		
				Account: 10-2220-430-3	<u>\$503.10</u>		
10-2230-392							
Education Fund							
	00284	HOUGHTON MIFFLIN HARCOURT	COGNITVIE ABILITIES	1	154.00		0
				Total:	<u>\$154.00</u>		
				Fund: 10	<u>\$154.00</u>		
				Account: 10-2230-392	<u>\$154.00</u>		
10-2310-317							
Education Fund							
	02048	EDER CASELLA & CO	AUDITING SERVICES	1	7,650.00		0
				Total:	<u>\$7,650.00</u>		
				Fund: 10	<u>\$7,650.00</u>		
				Account: 10-2310-317	<u>\$7,650.00</u>		
10-2310-318							
Education Fund							
	03415	ENGLER CALLAWAY BAASTEN & SRAGA	12/18 LEGAL SERVICES	1	1,914.00		0
				Total:	<u>\$1,914.00</u>		

Bills Payable by Account

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
03056	ROBBINS SCHWARTZ	LEGAL SERVICES 11/18	1	121.25		0
		LEGAL SERVICES 11/18	1	31.25		0
		LEGAL SERVICES 11/18	1	179.33		0
				Total:		
				<u>\$331.83</u>		
00783	SCARIANO HIMES & PETRARCA	12/18 LEGAL SERVICES	1	722.93		0
				Total:		
				<u>\$722.93</u>		
				Fund: 10		
				<u>\$2,968.76</u>		
				Account: 10-2310-318		
				<u>\$2,968.76</u>		
10-2310-392						
Education Fund						
04075	LAUTERBACH & AMEN	PROF SERVICES ACTUARIAL REPORT	1	3,900.00		0
				Total:		
				<u>\$3,900.00</u>		
				Fund: 10		
				<u>\$3,900.00</u>		
				Account: 10-2310-392		
				<u>\$3,900.00</u>		
10-2310-410						
Education Fund						
02716	QUEST FOOD MANAGEMENT SERVICES	HOLIDAY STAFF BREAKFAST	1	1,860.00		0
				Total:		
				<u>\$1,860.00</u>		
				Fund: 10		
				<u>\$1,860.00</u>		
				Account: 10-2310-410		
				<u>\$1,860.00</u>		
10-2410-225						
Education Fund						
04186	TANDET, SUSAN	RETIREE INSURANCE - COVERING JAN	1	248.28		0
				Total:		
				<u>\$248.28</u>		
				Fund: 10		
				<u>\$248.28</u>		
				Account: 10-2410-225		
				<u>\$248.28</u>		
10-2410-410-3						
Education Fund						
02728	MCCAFFER, STEPHANIE	SUPPLIES - DW	1	30.45		0

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$30.45</u>	
					Fund: 10	<u>\$30.45</u>	
					Account: 10-2410-410-3	<u>\$30.45</u>	
10-2520-360							
Education Fund							
	00031	PADDOCK PUBLICATIONS	ANNUAL STATEMENT AND LIGHTING HD	1	1,162.93		0
					Total:	<u>\$1,162.93</u>	
	00248	STEVENS GROUP, THE	P/R LIABILITY CHECK MAROON (1,000)	1	530.90		0
			IMPREST FUND CHECK PURPLE (1,000)	1	543.43		0
			A/P CHECK GREEN (1,000)	1	522.07		0
			PRINTING SERVICES	1	70.00		0
					Total:	<u>\$1,666.40</u>	
					Fund: 10	<u>\$2,829.33</u>	
					Account: 10-2520-360	<u>\$2,829.33</u>	
10-2520-410							
Education Fund							
	00088	QUILL	SUPPLIES	1	449.53		0
			SUPPLIES	1	42.29		0
					Total:	<u>\$491.82</u>	
					Fund: 10	<u>\$491.82</u>	
					Account: 10-2520-410	<u>\$491.82</u>	
10-2540-325							
Education Fund							
	02095	GENESIS TECHNOLOGIES	RENTAL OF COPY EQUIPMENT 1/19	1	2,941.11		0
			RENTAL OF COPY EQUIPMENT 12/5 - 1/4	1	1,859.66		0
	03398		RENTAL OF COPY EQUIPMENT	1	4,231.31		0
	02095		RENTAL OF COPY EQUIPMEN 10/5 - 11/4	1	3,390.23		0
					Total:	<u>\$12,422.31</u>	
	01604	RICOH AMERICAS	RENTAL OF COPY EQUIPMENT	1	430.00		0

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$430.00</u>	
					Fund: 10	<u>\$12,852.31</u>	
					Account: 10-2540-325	<u>\$12,852.31</u>	
10-2540-341							
Education Fund							
	01945	AT&T ONENET	1218 TELEPHONE	1	46.59		0
			01/19 TELEPHONE 103 CLUB	1	0.72		0
					Total:	<u>\$47.31</u>	
	03321	COMCAST	TELEPHONE 12/18	1	3,781.71		0
			TELEPHONE 11/18	1	3,430.95		0
					Total:	<u>\$7,212.66</u>	
					Fund: 10	<u>\$7,259.97</u>	
					Account: 10-2540-341	<u>\$7,259.97</u>	
10-2540-370							
Education Fund							
	00111	LINCOLNSHIRE, VILLAGE OF	WATER/SEWER 11/2 - 12/4	1	363.01		0
			WATER/SEWER 11/2 - 12/4	1	585.50		0
			WATER/SEWER 11/2 - 12/4	1	93.68		0
			WATER/SEWER 8/6 - 9/7	1	694.76		0
					Total:	<u>\$1,736.95</u>	
					Fund: 10	<u>\$1,736.95</u>	
					Account: 10-2540-370	<u>\$1,736.95</u>	
10-2540-465							
Education Fund							
	03511	CONSTELLATION ENERGY SERVICES	NATURAL GAS 10/18	1	9,635.71		0
					Total:	<u>\$9,635.71</u>	
					Fund: 10	<u>\$9,635.71</u>	
					Account: 10-2540-465	<u>\$9,635.71</u>	
10-2540-466							

Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Education Fund							
	03464	CONSTELLATION ENERGY SERVICES	12/18 ELECTRICITY	1	3,770.67		0
			10/26 - 11/28 ELECTRICITY	1	3,665.28		0
				Total:	<u>\$7,435.95</u>		
				Fund: 10	<u>\$7,435.95</u>		
				Account: 10-2540-466	<u>\$7,435.95</u>		
10-2630-332							
Education Fund							
	04655	Van Duch, Margaret	TRAVEL 10/17 - 12/7 OUT OF DISTRICT	1	124.79		0
			TRAVEL 12/6 - 12/19 OUT OF DISTRICT	1	16.95		0
			TRAVEL 11/14 - 12/15 INTRADISTRICT	1	33.68		0
			TRAVEL 10/16 - 11/7 INTRADISTRICT	1	33.14		0
			TRAVEL 12/18 - 12/21 INTRADISTRICT	1	17.55		0
				Total:	<u>\$226.11</u>		
				Fund: 10	<u>\$226.11</u>		
				Account: 10-2630-332	<u>\$226.11</u>		
10-2630-410							
Education Fund							
	04655	Van Duch, Margaret	SUPPLIES BATTERIES	1	24.98		0
				Total:	<u>\$24.98</u>		
				Fund: 10	<u>\$24.98</u>		
				Account: 10-2630-410	<u>\$24.98</u>		
10-2640-390							
Education Fund							
	02015	NIHIP	PANEL C SCREEN NIHIP 10/4 WELLNESS	1	322.00		0
				Total:	<u>\$322.00</u>		
	02716	QUEST FOOD MANAGEMENT SERVICES	HEALTHY TEACHER LUNCH	1	2,000.00		0
				Total:	<u>\$2,000.00</u>		
				Fund: 10	<u>\$2,322.00</u>		

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
Account: 10-2640-390					<u>\$2,322.00</u>		
10-2660-312							
Education Fund							
04573	POWERSCHOOL GROUP LLC	PowerSchool University Conf - Muzz Qurashi		1	2,200.00		0
		Black Friday Discount		1	(300.00)		0
Total:					<u>\$1,900.00</u>		
Fund: 10					<u>\$1,900.00</u>		
Account: 10-2660-312					<u>\$1,900.00</u>		
10-2660-410							
Education Fund							
02110	AMAZON	SUPPLIES - GENERAL		1	29.90		0
		SUPPLIES - GENERAL PROJECTOR		1	240.00		0
		SUPPLIES - GENERAL		1	23.98		0
		SUPPLIES - GENERAL		1	43.23		0
		SUPPLIES		1	22.97		0
Total:					<u>\$360.08</u>		
03938	APPLE	IPADS		1	2,940.00		0
		SUPPLIES - GENERAL		1	89.00		0
Total:					<u>\$3,029.00</u>		
00147	CDW GOVERNMENT	PROJECTOR		1	249.18		0
		MENDOZA KEY BOARDS		1	593.60		0
		SUPPLIES - GENERAL		1	375.40		0
Total:					<u>\$1,218.18</u>		
Fund: 10					<u>\$4,607.26</u>		
Account: 10-2660-410					<u>\$4,607.26</u>		
10-3500-410							
Education Fund							
00719	BRYANT, ROBYNN	SUPPLIES		1	104.44		0
Total:					<u>\$104.44</u>		
04304	BUDZON, BRITTANY	SUPPLIES		1	11.95		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:		
					<u>\$11.95</u>		
	00330	PERFORMANCE FOOD SERVICE	D103 CLUB SNACKS	1	1,304.52		0
			D103 SNACKS	1	991.01		0
			D103 CLUB	1	1,294.70		0
					Total:		
					<u>\$3,590.23</u>		
	01335	Wolin, Robin	SUPPLIES	1	51.72		0
			SUPPLIES D103 CLUB	1	52.04		0
					Total:		
					<u>\$103.76</u>		
					Fund: 10		
					<u>\$3,810.38</u>		
					Account: 10-3500-410		
					<u>\$3,810.38</u>		
10-403							
		Education Fund					
	01878	LEARNING FUND FOUNDATION	SHARK TANK FEES LESS REVTRAK FEES	1	2,106.17		0
					Total:		
					<u>\$2,106.17</u>		
	00095	SCHOOL DISTRICT 103 ACTIVITY ACCOUNT	YEARBOOK FUNDS FROM REVTRAK	1	300.00		0
					Total:		
					<u>\$300.00</u>		
					Fund: 10		
					<u>\$2,406.17</u>		
					Account: 10-403		
					<u>\$2,406.17</u>		
20-2540-319							
		Oper, Build, & Maint Fund					
	00119	ERNIES WRECKER SERVICE	REPAIR SERVICES F250	1	255.59		0
					Total:		
					<u>\$255.59</u>		
					Fund: 20		
					<u>\$255.59</u>		
					Account: 20-2540-319		
					<u>\$255.59</u>		
20-2540-329							
		Oper, Build, & Maint Fund					
	02720	ESSCOE	SP SERVICE	1	625.00		0
			DW CAMERA REPAIR	1	310.00		0

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:		
					<u>\$935.00</u>		
	03065	GENERAL MECHANICAL SERVICES	HVAC REPAIR HD	1	2,099.53		0
			RTU REPAIR DW	1	1,522.92		0
					Total:		
					<u>\$3,622.45</u>		
	02368	JOHN F. MATE CO	GIRLS LOCKER ROOM DW	1	720.00		0
					Total:		
					<u>\$720.00</u>		
	02722	KRAUSE ELECTRICAL	HD SWITCHES WATER HEATER	1	1,448.00		0
					Total:		
					<u>\$1,448.00</u>		
	02565	LAKELAND LARSEN ELEVATOR	HD ELEVATOR MAINTENANCE	1	364.00		0
					Total:		
					<u>\$364.00</u>		
	02233	LARSON EQUIPMENT & FURNITURE	9 LOCKERS SP	1	1,150.00		0
					Total:		
					<u>\$1,150.00</u>		
	03411	LINCOLNSHIRE, VILLAGE OF	HD ELEVATOR CERTIFICATION	1	110.00		0
					Total:		
					<u>\$110.00</u>		
	04660	MESA ELECTRONICS, INC	DW HALLWAY CLOCK	1	387.00		0
					Total:		
					<u>\$387.00</u>		
	02252	PEAK PLUMBING	DW KITCHEN RODDING	1	1,663.00		0
					Total:		
					<u>\$1,663.00</u>		
					Fund: 20		
					<u>\$10,399.45</u>		
					Account: 20-2540-329		
					<u>\$10,399.45</u>		
20-2540-410-1							
		Oper, Build, & Maint Fund					
	04168	MEYER LABORATORY	CUSTODIAL SUPPLIES	1	498.48		0
					Total:		
					<u>\$498.48</u>		
	02648	NETWORK SERVICES	CUSTODIAL SUPPLIES HD	1	2,393.24		0
			CUSTODIAL SUPPLIES SP	1	121.03		0
			CUSTODIAL SUPPLIES HD	1	205.54		0
			CUSTODIAL SUPPLIES SP	1	2,020.43		0

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Bills Payable by Account

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Account Number	Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
					Total:	<u>\$4,740.24</u>	
	03386	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES DW	1	665.54		0
			CUSTODIAL SUPPLIES HD	1	665.54		0
			CUSTODIAL SUPPLIES SP	1	665.54		0
			CUSTODIAL SUPPLIES DW	1	126.44		0
					Total:	<u>\$2,123.06</u>	
					Fund: 20	<u>\$7,361.78</u>	
					Account: 20-2540-410-1	<u>\$7,361.78</u>	
20-2540-410-2							
Oper, Build, & Maint Fund							
	00190	BATTERIES PLUS	BUILDING SUPPLIES	1	164.16		0
					Total:	<u>\$164.16</u>	
	02278	LAKE COUNTY TREASURER	DISTRICT SIGNAGE	1	384.48		0
					Total:	<u>\$384.48</u>	
	04660	MESA ELECTRONICS, INC	CLOCK SYSYTEM	1	212.00		0
					Total:	<u>\$212.00</u>	
					Fund: 20	<u>\$760.64</u>	
					Account: 20-2540-410-2	<u>\$760.64</u>	
20-2540-500							
Oper, Build, & Maint Fund							
	02722	KRAUSE ELECTRICAL	SP POWER OUTAGE	1	6,128.00		0
					Total:	<u>\$6,128.00</u>	
	02565	LAKELAND LARSEN ELEVATOR	SP POWER OUTAGE ELEVATOR	1	1,864.06		0
					Total:	<u>\$1,864.06</u>	
					Fund: 20	<u>\$7,992.06</u>	
					Account: 20-2540-500	<u>\$7,992.06</u>	
40-2550-331							
Transportation Fund							

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Account Number						
Vendor #	Vendor Name	Description	Batch #	Amount	Check Date	Check #
01698	CITICARE TRANSPORTATION	SPED TRANS 12/01/18 - 12/31/18	1	802.70		0
				Total:		<u>\$802.70</u>
				Fund: 40		<u>\$802.70</u>
				Account: 40-2550-331		<u>\$802.70</u>
				Grand Total		<u>\$146,175.91</u>

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Paid Accounts Payable by Check Number

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 Lincolnshire-Prairie View SD #103
 Expense on Date: 12/1/2018 to 12/31/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
N/A	10-2690-220	NIHIP	MEDICAL INSURANCE - ED	1218		12/12/18	12/1/18	81116018	249,313.84	10-2690-220
N/A	10-2690-221		LIFE/LTD INSURANCE - ED	1218		12/12/18	12/1/18	81116018	3,424.17	10-2690-221
N/A	10-435		DENTAL INSURANCE PAYABLE	1218		12/12/18	12/1/18	81116018	7,498.32	10-430
N/A	10-2690-221		LIFE/LTD INSURANCE - ED	1218		12/12/18	12/1/18	81116018	898.15	10-2690-221
N/A	20-2540-220		MEDICAL INSURANCE - O&M	1218		12/12/18	12/1/18	81116018	15,246.87	20-2540-220
N/A	20-2540-221		LIFE/LTD INSURANCE - O&M	1218		12/12/18	12/1/18	81116018	83.60	20-2540-221
N/A	20-435		DENTAL INSURANCE PAYABLE	1218		12/12/18	12/1/18	81116018	733.30	20-430
N/A	20-2540-221		LIFE/LTD INSURANCE - O&M	1218		12/12/18	12/1/18	81116018	146.00	20-2540-221
N/A	40-2550-220		MEDICAL INSURANCE - TRANS	1218		12/12/18	12/1/18	81116018	25,081.89	40-2550-220
N/A	40-2550-221		LIFE/LTD INSURANCE - TRANS	1218		12/12/18	12/1/18	81116018	144.40	40-2550-221
N/A	40-435		DENTAL INSURANCE PAYABLE	1218		12/12/18	12/1/18	81116018	1,210.94	40-430
N/A	40-2550-221		LIFE/LTD INSURANCE - TRANS	1218		12/12/18	12/1/18	81116018	434.35	40-2550-221
N/A	10-2320-225		RETIREE INSURANCE	1218		12/12/18	12/1/18	81116018	1,826.96	10-2320-225
N/A	10-2210-225		RETIREE INSURANCE	1218		12/12/18	12/1/18	81116018	827.26	10-2210-225
N/A	10-2520-225		RETIREE INSURANCE	1218		12/12/18	12/1/18	81116018	827.26	10-2520-225
									Total	<u>307,697.31</u>
									Report Total	<u><u>\$307,697.31</u></u>

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Paid Accounts Payable by Check Number

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Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
N/A	10-2690-220	NIHIP	MEDICAL INSURANCE - ED	1218		12/12/18	12/1/18	81116018	249,313.84	10-2690-220
N/A	10-2690-221		LIFE/LTD INSURANCE - ED	1218		12/12/18	12/1/18	81116018	3,424.17	10-2690-221
N/A	10-435		DENTAL INSURANCE PAYABLE	1218		12/12/18	12/1/18	81116018	7,498.32	10-430
N/A	10-2690-221		LIFE/LTD INSURANCE - ED	1218		12/12/18	12/1/18	81116018	898.15	10-2690-221
N/A	20-2540-220		MEDICAL INSURANCE - O&M	1218		12/12/18	12/1/18	81116018	15,246.87	20-2540-220
N/A	20-2540-221		LIFE/LTD INSURANCE - O&M	1218		12/12/18	12/1/18	81116018	83.60	20-2540-221
N/A	20-435		DENTAL INSURANCE PAYABLE	1218		12/12/18	12/1/18	81116018	733.30	20-430
N/A	20-2540-221		LIFE/LTD INSURANCE - O&M	1218		12/12/18	12/1/18	81116018	146.00	20-2540-221
N/A	40-2550-220		MEDICAL INSURANCE - TRANS	1218		12/12/18	12/1/18	81116018	25,081.89	40-2550-220
N/A	40-2550-221		LIFE/LTD INSURANCE - TRANS	1218		12/12/18	12/1/18	81116018	144.40	40-2550-221
N/A	40-435		DENTAL INSURANCE PAYABLE	1218		12/12/18	12/1/18	81116018	1,210.94	40-430
N/A	40-2550-221		LIFE/LTD INSURANCE - TRANS	1218		12/12/18	12/1/18	81116018	434.35	40-2550-221
N/A	10-2320-225		RETIREE INSURANCE	1218		12/12/18	12/1/18	81116018	1,826.96	10-2320-225
N/A	10-2210-225		RETIREE INSURANCE	1218		12/12/18	12/1/18	81116018	827.26	10-2210-225
N/A	10-2520-225		RETIREE INSURANCE	1218		12/12/18	12/1/18	81116018	827.26	10-2520-225
									Total	<u>307,697.31</u>
									Report Total	<u><u>\$307,697.31</u></u>

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Paid Accounts Payable by Check Number

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 Lincolnshire-Prairie View SD #103
 Expense on Date: 12/1/2018 to 12/31/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
N/A	10-1200-410	CHRISTINE ERICKSON PETTY C	GUIDED PETTY CASH NOV 18 CBI TRI	181203		12/3/18	12/1/18	10542	429.22	10-1200-410
								Total	429.22	
N/A	10-1500-319	ANDROUS, PETER	REFEREES BASKETBALL 12/18	181205		12/5/18	12/1/18	10543	125.00	10-1500-319
								Total	125.00	
N/A	10-1500-319	BERNARDI, JIM	REFEREES BASKETBALL 12/17	181205		12/5/18	12/1/18	10544	80.00	10-1500-319
								Total	80.00	
N/A	10-1500-319	EDELHEIT, GARY	REFEREES BASKETBALL 12/18	181205		12/5/18	12/1/18	10545	125.00	10-1500-319
								Total	125.00	
N/A	10-1500-319	FLATEBO, PETE	REFEREES BASKETBALL 12/17	181205		12/5/18	12/1/18	10546	80.00	10-1500-319
								Total	80.00	
N/A	10-2510-312	LAKE COUNTY EDUCATIONAL S	11/30 ADMIN ACADEMY #1696	181205		12/5/18	12/1/18	10547	495.00	10-2510-312
								Total	495.00	
0401600239-00	10-2540-370	LINCOLNSHIRE, VILLAGE OF	WATER/SEWER 8/6 - 9/7	181205		12/5/18	12/1/18	10548	816.16	10-2540-370
0401700425-00	10-2540-370		WATER/SEWER 8/6 - 9/7	181205		12/5/18	12/1/18	10548	828.30	10-2540-370
0401700370-00	10-2540-370		WATER/SEWER 8/6 - 9/7	181205		12/5/18	12/1/18	10548	480.11	10-2540-370
0401700371-00	10-2540-370		WATER/SEWER 8/6 - 9/7	181205		12/5/18	12/1/18	10548	152.23	10-2540-370
								Total	2,276.80	
N/A	10-1500-319	PETERSON, RICH	REFEREES BASKETBALL 12/17	181205		12/5/18	12/1/18	10549	80.00	10-1500-319
								Total	80.00	
N/A	10-1500-319	SCHOESSLING, PAUL	REFEREES BASKETBALL 12/17	181205		12/5/18	12/1/18	10550	80.00	10-1500-319
								Total	80.00	
N/A	10-1500-640	SCHOOL DISTRICT 39	WJHS WRESTLING INVITE 12/15	181205		12/5/18	12/1/18	10551	225.00	10-1500-640
								Total	225.00	
N/A	10-1500-319	SOWA, JAMES	REFEREES BASKETBALL 12/18	181205		12/5/18	12/1/18	10552	125.00	10-1500-319
								Total	125.00	
N/A	10-1500-319	VOGAN, TOM	REFEREES BASKETBALL 12/18	181205		12/5/18	12/1/18	10553	125.00	10-1500-319
								Total	125.00	
0056174	10-1500-319	PAGANO, NICOLAS	REFEREES WRESTLING 12/17	181214		12/17/18	12/1/18	10554	65.00	10-1500-319
								Total	65.00	
65194276812	40-2550-464	SHELL	FUEL TRANS	181214		12/17/18	12/1/18	10555	10,547.83	40-2550-464

Paid Accounts Payable by Check Number

Printed: 1/10/2019 8:37 AM
 Lincolnshire-Prairie View SD #103
 Expense on Date: 12/1/2018 to 12/31/2018

Invoice #	A.S.N.	Vendor Name	Description	Batch #	P.O. #	Check Date	Expense on Date	Check #	Amount	State Account #
65194276812	20-2540-464		FUEL O & M	181214		12/17/18	12/1/18	10555	323.42	20-2540-464
								Total	<u>10,871.25</u>	
0056174	10-2310-410	STEVENS GROUP, THE	NAME PLATE J. ARROYO	181214		12/17/18	12/1/18	10556	70.03	10-2310-410
								Total	<u>70.03</u>	
N/A	10-3500-390	CODE NINJAS	D103 FIELD TRIP 1/3/19	181219		12/19/18	12/1/18	10557	1,185.00	10-3500-390
								Total	<u>1,185.00</u>	
N/A	10-1190-640	IGSMA DISTRICT 8	STUDENT PAID SOLO & ENSAMBLE TI	181219		12/19/18	12/1/18	10558	1,005.00	10-1190-640
								Total	<u>1,005.00</u>	
N/A	10-3500-390	JUST FOR FUN ROLLER RINK	D103 CLUB FIELD TRIP	181219		12/19/18	12/1/18	10559	455.00	10-3500-390
								Total	<u>455.00</u>	
N/A	10-2130-410	NORTHWEST COMMUNITY HEA	2019 AFFILIATION FEE FOR DISTRICT	181219		12/19/18	12/1/18	10560	65.00	10-2130-410
								Total	<u>65.00</u>	
N/A	10-3500-390	TASTE BUDS KITCHEN	Void D103 CLUB FIELD TRIP 1/7/19	181219		12/19/18	12/1/18	10561	2,000.00	10-3500-390
								Total	<u>2,000.00</u>	
N/A	10-2210-312	WALZ, RHONDA	CORRECTION ON MILEAGE 11/15	181219		12/19/18	12/1/18	10562	39.14	10-2210-312
								Total	<u>39.14</u>	
N/A	10-2190-410	QUEST FOOD MANAGEMENT SE	6TH GRADE STUDENT LUNCHES	181220		12/20/18	12/1/18	10563	115.00	10-2190-410
								Total	<u>115.00</u>	
								Report Total	<u><u>\$20,116.44</u></u>	



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: January 10, 2019
Re: December 2018 Donations

During December 2018, the District received the following donations:

<u>Donors</u>	<u>Amount</u>	<u>Purpose of Donation</u>
PTO	572.91	Run for Fun (Kodros)
PTO	1576.56	Run for Fun (Kodros)

Recommendation:

We recommend approval by the Board of Education to accept the donations with gratitude for the donor's' generosity.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: January 10, 2019
Re: Approval of Employment

It is recommended that the Board accept and approve the employment of the following employee:

Rachel Wolfson, to fill the third grade leave of absence from Feb. 19, 2019 to May 31, 2019.

Randy Holzman, to fill the Half Day social worker leave of absence at from April 15, 2019-May 31, 2019.

Approval of Employment

Staff Members Placement on Master Contract

Rachel Wolfson, fill LOA of Amy Grayes at BS+1 Step 1 for a prorated salary of \$17,197.68.

Randy Holzman, fill LOA of Sarah Herman at MA+4 Step 1 for a prorated salary of \$10,988.36.



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

3rd Grade LOA
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Wolfson, Rachel	BS	1	1	\$17,197.68 *Prorated

AGREEMENT MADE THIS **15th DAY OF January, 2019** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Rachel Wolfson
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Rachel Wolfson** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$17,197.68 *Prorated** for the term commencing **February 19, 2019** in equal installments twice a month for a period of **five months (8 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER’S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **15th day of January, 2019**.

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

Rachel A. Wolfson

rachelwolfson@me.com

1040 W. Adams Street || Unit 224 || Chicago, IL 60607 || phone: (847) 204-3121

Objective

To obtain a position teaching in a self-contained, elementary classroom in District 103.

Education

National Louis University October 2018

English as a Second Language Endorsement

Northwestern University June 2016

Master of Science, Elementary Education

Illinois Professional Educator License: Elementary (K-5)

Endorsements: Biological Science (5-8), Language Arts (5-8), Physical Science (5-8), Social Science (5-8)

The University of Texas at Austin May 2014

Bachelor of Science, Kinesiology-Exercise Science (Graduated with Honors)

Academic Honors

- University Honors, Fall 2010, Spring 2011, Fall 2011, Spring 2012, Fall 2012
- Distinguished College Scholar, 2013
- College Scholar, 2014
- Phi Kappa Phi, Spring 2014-present

Teaching Experience

Teacher, 4th Grade, Aspen Elementary School, Vernon Hills, IL Fall 2016-Summer 2018

- Taught all subjects in a self-contained fourth grade classroom
- Used “My Math” curriculum to appropriately challenge advanced math students
- Implemented the “Daily 5” structure and literature circles to differentiate instruction for students’ needs
- Utilized technology such as Google Docs and Google Classroom and initiated passion projects through Genius Hour to ensure meaningful instruction
- Created a classroom community with a focus on the whole child’s development
- Encouraged and explored social emotional learning through the Second Step Program

Student Teacher, 4th Grade, Dr. Martin Luther King Jr. Literary and Fine Arts School, Evanston, IL Fall 2015-Spring 2016

- Taught all subjects in a self-contained fourth grade classroom
- Led “Number Talks” and differentiated instruction for individual students
- Used “Reading Workshop” and implemented Information Writing from Lucy Calkins’s “Units of Study”
- Encouraged problem solving under the guidelines of the Next Generation Science Standards
- Facilitated a positive community and social emotional skills through sharing circles and classroom management
- Explored the effects of movement in the classroom using action research

Practicum Observer, 1st Grade, Greeley Elementary School, Winnetka, IL Fall 2015

- Assisted and observed in a self-contained first grade classroom
- Quickly established meaningful relationships and rapport with students
- Conducted LEAs and math interviews with individual students to assess understanding

After-School Tutor, Private Family, Chicago, IL October 2014-June 2016

- Tutored first through third grade students in all subject areas, emphasizing math and reading

Academic Tutor, The University of Texas at Austin Athletic Department, Austin, TX January 2014- May 2014

- Tutored student athletes in a variety of subjects including chemistry, kinesiology, and health
- Documented tutoring sessions to track students’ progress
- Prepared study guides and practice tests for sessions

Additional Experience

Panelist, Northwestern University, Evanston, IL June 2016-February 2017

- Served as a panelist multiple times for new students in Northwestern University’s master program in teaching
- Shared my experiences with student teaching, the edTPA, Northwestern University’s master research project, and the first year of teaching



LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103
TEACHER CONTRACT

Social Worker LOA
FTE: 1.0

<u>TEACHER</u>	<u>DEGREE</u>	<u>LANE</u>	<u>STEP</u>	<u>TRS SALARY</u>
Holzman, Randy	MA	4	1	\$10,988.36 *Prorated

AGREEMENT MADE THIS **15th DAY OF January, 2019** between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

Randy Holzman
hereinafter called the TEACHER*
W I T N E S S E T H

A. EMPLOYMENT:

1. The BOARD hereby employs **Randy Holzman** as a legally qualified teacher, who holds a valid teaching certificate issued by the Illinois State Teacher Certification Board, with such powers and duties in that connection as may be fixed by the BOARD in this contract and in its policies, rules, and regulations. The employee shall work the days specified in the attached calendar.
2. The BOARD shall pay to the TEACHER a salary of **\$10,988.36 *Prorated** for the term commencing **April 15, 2019** in equal installments twice a month for a period of **three months (4 pay periods)**.
3. The BOARD shall indemnify and protect the TEACHER against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
4. During each school year the principal shall file for non-tenured teachers the District 103 Teacher Evaluation Form on or about December 15 and March 15 with the superintendent and provide the TEACHER with a copy of the completed evaluation.
5. Each newly hired TEACHER shall submit evidence of physical examination to the BOARD prior to the beginning of the school year.
6. The TEACHER shall notify the BOARD of any changes in the TEACHER'S certification status, any credit hours that he/she may have earned, and any academic course work that he/she has undertaken and completed.

B. TEACHER DUTIES:

1. The TEACHER agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The TEACHER shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. The TEACHER shall keep an accurate register of the daily attendance for each assigned pupil enrolled in the school, and shall make such other reports and keep records as required by the laws of the State of Illinois, the BOARD, or the administration.
4. The TEACHER shall be responsible for and deemed to have knowledge of all the rules, regulations, and policies established by the BOARD, and shall carry out duties prescribed therein. Copies of the Board Policy Handbook shall be available in each school office and school library.

C. MASTER CONTRACT:

The TEACHER agrees to be bound by the Master Contract and acknowledges receipt of a copy thereof.

D. TERMINATION:

1. In the event the TEACHER violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the TEACHER shall be dismissed by the BOARD or shall have his/her certificate suspended, revoked, or canceled by the Regional Superintendent of Schools or the State Teachers' Certification Board, the TEACHER shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. PART-TIME TEACHER ATTENDANCE EXPECTATIONS:

Part-time teachers are required to attend each full-day District institute day; they are responsible to conduct parent-teacher conferences in an amount of time proportionate with their FTE equivalent, although it does not necessarily have to be on the designated days (by mutual agreement with the building principal and/or supervisor). Part-time employees are not required, but are invited, to come to a staff meeting if it falls on a day or time when they are not required to be in attendance. They are, however, responsible for the content of the meetings. Part-time teachers who are not scheduled to work on early-release days are invited to attend these events. This information will be included in the staff assignment letters which are prepared by the Business Office.

F. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the TEACHER and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the TEACHER in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this **15th day of January, 2019**.

President, Board of Education

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

Teacher

Street

City State Zip

Date

Randy W. Holzman, L.C.S.W

2949 Arlington Avenue

Highland Park, IL 60035

847-513-2101

rholtzman@gmail.com

University of Michigan, Ann Arbor, MI

Master of Social Work, May 1979

University of Northern Colorado, Greeley, CO

Bachelor of Arts, Social and Vocational Rehabilitation, May 1977

School Social Worker, School District 103 (March 1990-June 2016)

- Provided social work intervention services to students, individually, in small groups and in classroom groups for a variety of social-emotional issues.
- Led the Student Service Team, which included, scheduling, collaborating with the team regarding evaluation and eligibility for 504 plans, IEPs, and behavior plans, conducting and writing social-developmental studies.
- Collaborated with staff and families to assist in the social-emotional needs of all students.
- Liaison between private therapists, medical professionals, families and school staff.
- Implemented state mandated Social Emotional Learning and Erin's Law lessons, coaching and supporting teachers to teach these lessons to their students.

School Social Worker, School District 73 (August 1979-June 1988)

- Provided social work intervention services to students, individually, in small groups and in classroom groups for a variety of social-emotional issues.
- Taught parenting classes using the Systematic Training for Effective Parenting program.
- Member of the Pupil Personnel Services Team, collaborating with team members regarding Case Study Evaluations and eligibility for IEPs.
- Collaborated with staff and families to assist in the social-emotional needs of all students.
- Liaison between private therapists, medical professionals, families and school staff.
- Led parent support groups.

Private Clinical Practice, Highland Park, IL (January 1989-August 1999)

- Worked with children, families and adults.
- Collaborated with schools regarding social-emotional functioning

Youth and Family Counseling, Libertyville, IL (January 1989-June 1991)

- Co-led parent support groups for new parents



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
Cc: Dr. Scott Warren, Superintendent
From: Dr. Gina Finaldi, Director of Student Services
Date: 1/10/2019
Re: Independent Contractor Agreement for Board Certified Behavior Analyst (BCBA)

We have a 5th grade student who will be transitioning from a private placement in a therapeutic day school into our Guided program at Ivy Hall in District 96 on January 22nd, 2019. The student has a diagnosis of Autism Spectrum Disorder, and due to a complicated history in which the student was not enrolled in school for several years prior and is now having a change of placement, the IEP team agreed to allow the private BCBA for the family, who is very familiar with the child's needs, to assist with the transition for the first 30 days. This was recommended in order to best support the student and the school team for a successful transition, and the goal is to gradually fade the private BCBA support and determine what his continued needs for District/ELC BCBA support once we are able to observe his performance during the first 30 days. The IEP team will then hold an Intake Review IEP Meeting in order to amend the services and accommodations as necessary.

The following is the Independent Contractor Agreement between Aspire Consulting, Inc. and District 103 for this purpose.

**INDEPENDENT CONTRACTOR AGREEMENT
ASPIRE CONSULTING, INC**

This Independent Contractor Agreement (the “Agreement”) is made and entered into on January 7, 2019 by and between the **Lincolnshire – Prairie View School District #103 (hereinafter referred to as District 103)** and **Aspire Consulting, Inc, (hereinafter “Consultant”)** (collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, District 103 may award contracts without advertisement or bidding for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, as authorized by Section 10-20.21 of the *Illinois School Code*; and

WHEREAS, District 103 desires the Consultant to provide the Services described in this Agreement, which Services require a high degree of professional skill; and

WHEREAS, Consultant provides staff augmentation services and employs or contracts with qualified individuals who are able to provide such services for District 103; and

WHEREAS, District 103 and Consultant desire to enter into this Agreement for a duration of no more than three (3) months for the purpose of augmenting the Board’s current workforce in accordance with District 103’s policies.

NOW, THEREFORE, in consideration of the terms and conditions contained herein and other good and valuable consideration, the receipt of which is expressly acknowledged by the Parties, the Parties agree as follows:

- 1. SERVICES:** The District shall engage Consultant to provide the Services as described in the attached Exhibit A under the conditions described in Exhibit A and this Agreement. The determination for the level of Services required shall rest with the District. Consultant will determine the method, details, and means of performing the Services in cooperation with District staff; however, Consultant agrees to devote the time specified in the District-approved schedule to performing the Services described above. The Consultant shall provide personnel that hold the required certification and licensure to perform the duties and responsibilities in compliance with established code. The Consultant shall, at all times when providing Services under this Agreement, conform to applicable policies, practices, procedures and rules set forth by the standards of practice and codes of ethics set forth by the professional associations. The Consultant shall at all times provide staff which are background checked, properly trained in the specialty and maintain licensing as required by the State of Illinois and shall make available to the District such information as needed. The Consultant shall report directly to the Director of Student Services for District 103 with regard to the Services performed under this Agreement.

2. **TERM:** Consultant shall provide Services to the District pursuant to this Agreement for a term beginning on January 22, 2019, and ending on February 22, 2019 (the “Agreement Term”). Please see transition plan for student for detailed information. The Consultant’s work schedule shall be coordinated with the District’s Director of Student Services, Gina Finaldi.
3. **COMPENSATION:** For Services provided, the District will pay Consultant as specified in Exhibit B, which payment includes all preparation time for Services and travel by the Consultant. Consultant is responsible for submitting invoices for Services at the intervals stated in Exhibit A. However, notwithstanding anything to the contrary in Exhibit B, payments by the District shall be made in accordance with the *Illinois Local Government Prompt Payment Act* after receipt of the invoice by the District Business Office.
4. **EXPENSES:** Consultant shall bear all expenses incurred in the performance of this Agreement. However, materials and supplies required for the provision of Services under this Agreement, if any, shall be provided by the District.
5. **INDEPENDENT CONTRACTOR:** No relationship of employer and employee is created by this Agreement between Consultant and the District, it being understood that the Consultant, its agents, and employees, will provide Services as independent contractors. Consultant acknowledges that it is providing Services separately and independently from the District’s control, supervision, direction and evaluation; that it has a full opportunity to find other business; that it has made its own investment in its business; and that it will utilize a high level of skill necessary to perform the Services described. This Agreement shall not be construed as creating any joint employment relationship between Consultant and the District, and the District will not be liable for any obligation incurred by Consultant, including, but not limited to, workers’ compensation, unpaid minimum wages and/or overtime premiums. Further, Consultant shall be responsible for payroll taxes and other taxes associated with the employment of the Consultant’s employees.

The provision of Services by any Consultant or employee of the Consultant under this Agreement shall not constitute probationary service or otherwise contribute toward tenure with the District under the *Illinois School Code*. The Consultant and its employees shall have no claim under this Agreement or otherwise against the District for vacation pay, sick leave, retirement benefits, pension contributions or penalties, workers' compensation, disability or unemployment insurance benefits, or any other wages or benefits of any kind. Further, the Consultant hereby commits that it has offered health insurance providing essential benefits and minimum value to its employees performing Services under this Agreement.

6. **RECORDS AND CONFIDENTIALITY:** The District and Consultant acknowledge and agree that all student, personnel, and District-related business records generated in performing Services under this Agreement shall be the property of the District. The Parties agree to comply with all state and federal laws, including, but not limited to, the *Illinois School Student Records Act*, the *Illinois Mental Health Act and Developmental Disabilities Confidentiality Act*, the federal *Family Educational Rights and Privacy Act*, *HIPAA*, the *Illinois Personnel Record*

Review Act, and all rules and regulations governing the release of student, personnel, and medical records. Consultant and its employees who are assigned to provide Services hereunder shall also abide by all other records confidentiality obligations of the District and shall not release confidential records to any third party, except as directed by the District and in compliance with law.

- 7. OTHER LAWS, RULES, AND POLICIES:** Consultant agrees to abide by any other rules, policies and procedures as communicated by the District. In performing the Services required under this Agreement, the Consultant shall comply with all county, municipal, state, and federal laws, rules, and ordinances now in force or which may hereafter be in force, pertaining to the Services provided under this Agreement. Consultant certifies that its officers, employees, and agents are not barred from bidding and entering into an agreement with the District as a result of a violation of the Bid Rigging or Bid Rotating provisions of the Public Contracts Section of the Illinois *Criminal Code* (720 ILCS 5/33E-3, 33E-4) or otherwise under the Illinois *School Code* (105 ILCS 5/10-20.21). The Consultant acknowledges that District 103 may declare the Agreement void if it finds this certification is false. Consultant acknowledges that purchases by District 103 are exempt from sales, use and other taxes, and the District shall provide proof of such exemption upon request. However, as required by law, the Consultant certifies that it and all its affiliates will collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois *Use Tax Act* (35 ILCS 105/1 *et seq.*) regardless of whether the Consultant or its affiliate is a “retailer maintaining a place of business within this State” as defined in Section 2 of the *Use Tax Act* (35 ILCS 105/2). The Consultant further certifies that to the extent applicable, it will provide a drug free workplace as required by the Illinois *Drug Free Workplace Act* (30 ILCS 580/1 *et seq.*). As required by regulation of the Illinois Department of Human Rights, the Equal Opportunity Clause contained in Exhibit C is incorporated herein to the extent applicable.
- 8. SUBCONTRACTORS.** Subcontracting shall not be allowed except upon express written authorization by District 103.
- 9. PRESENCE OF CHILD SEX OFFENDERS ON SCHOOL PROPERTY.** Consultant acknowledges that, pursuant to the Illinois *Criminal Code* (720 ILCS 5/11-9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without the specific notification to and permission of the Superintendent or District 103. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. Consultant shall ascertain that its employees and subcontractors authorized by District 103 are notified of this law and that said employees are directed to notify Consultant if they have been convicted of a sex offense restricting their presence on school property. Consultant will then provide appropriate and immediate notification to District 103. Further, District 103 reserves the right to request the removal from the project of any persons, including, but not limited to, employees of Consultant and subcontractors, who engage in conduct in violation of the law or District Policy or conduct otherwise disruptive to the educational process or detrimental to students. The costs related to such removal and substitution of personnel shall be borne solely by Consultant.

10. CRIMINAL BACKGROUND CHECKS AND PHYSICAL FITNESS. All Consultant employees who are or will be performing Services under this Agreement must submit to a fingerprint based criminal background check as detailed in 105 ILCS 5/10-21.9 prior to commencing work to ascertain whether such employees have been convicted of any of the offenses enumerated therein. No Consultant employee that has been convicted of any of the enumerated offenses in 105 ILCS 5/10-21.9 shall provide any Services under this Agreement. Additionally, such criminal background checks will be performed at Consultant's expense. Consultant shall be responsible for all costs, liabilities and expenses incurred by the [District](#) as a result of its breach of this Paragraph 10. Further, Consultant shall ensure that all employees that have direct daily contact with students of any District school have provided evidence of physical fitness to perform the duties assigned and freedom from communicable disease, as required by 105 ILCS 5/24-5, to Consultant, and, moreover, Consultant represents and warrants to the [District](#) that all such employees providing Services under this Agreement have provided such evidence to Consultant and shall provide such proof in accordance with District Policy.

11. ALCOHOL AND TOBACCO USE PROHIBITED. In accordance with State and federal law and District Policy, the use of alcohol and any tobacco products on school or District property is prohibited.

12. INDEMNIFICATION. Notwithstanding anything to the contrary in Exhibit A, Consultant agrees to indemnify, defend and hold harmless the District, its Governing Board, its individual Board members, agents, employees and volunteers (collectively "Indemnitees") against any and all liabilities, damages, losses, expenses, demands, claims, suits or judgments, including reasonable attorneys' fees and expenses, including, but not limited to, claims for the death of or bodily injury to any person and for the loss of, damage to or destruction of any property in any manner arising out of the negligent or intentional or alleged negligent or alleged intentional acts or omissions of Consultant, its agents, employees, or subcontractors for which the Consultant may be responsible as well as resulting from any breach of this Agreement by Consultant.

Further, Consultant agrees to assume the entire liability for all personal injury claims suffered by it and its employees allegedly injured on District property, and waives any limitation of liability defense based on the *Workers' Compensation Act* against claims by the District for indemnification or contribution; and further agrees to indemnify and defend the Indemnitees from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitee's own negligence, and further agree to pay any contribution appropriate for Consultant's own negligence.

13. DEFAULT. In the event that either Party hereto fails to comply with any of the material terms of this Agreement, the non-breaching Party shall provide the breaching Party with written notice of such failure of compliance and the breaching party shall have fourteen (14) days to cure the enumerated breaches. The Party's failure to cure the breaches within said fourteen (14) day period shall be considered a default and the non-breaching Party may take any action in law or equity to enforce the terms of this Agreement.

14. INSURANCE. Notwithstanding anything to the contrary in Exhibit A, Consultant shall maintain the following types and amounts of insurance for the duration of this Agreement, with insurance copies reasonably acceptable to District 103.

- a. During the term of this Agreement, the Consultant shall maintain general liability and professional liability insurance coverage in at least the following amounts: one million dollars (\$1,000,000) per each occurrence; and three million dollars (\$3,000,000) in the aggregate. In the event such coverage is provided under a “claims made” policy, such coverage shall remain in effect (or the covered party shall procure equivalent “tail coverage”) for a period of not less than five (5) years following termination of this Agreement.
- b. *Worker’s Compensation Insurance and Employer’s Liability Insurance.* Worker’s Compensation Insurance in the amounts required by applicable laws and Employer’s Liability Insurance with policy limits of not less than one million (\$1,000,000) each accident for bodily injury by accident and one million (\$1,000,000) each employee for bodily injury by disease. Notwithstanding, any injuries or illnesses suffered or experienced by Consultant, either in an individual capacity or by its employees, agents or subcontractors, shall be the sole responsibility of the Consultant and; as such, neither the District nor its Worker’s Compensation Insurance will carry any responsibility.
- c. *Automobile Liability Insurance.* Automobile Liability Insurance with a policy limit of no less than one million (\$1,000,000) each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).
- d. *Additional Insureds, Priority of Insurance and Subrogation.* Consultant shall name, by endorsement if necessary, the Indemnities as additional insureds on the Professional Liability and General Liability Insurance policies. All insurance required of Consultant under this Agreement shall be primary insurance and any insurance maintained by the District that is applicable to any loss arising out of, related to or connected with this Agreement shall be on an excess basis. Consultant waives, to the fullest extent permitted by the insurance policies required under this Paragraph 14, any and all rights of subrogation it and its insurers may have against the Indemnitees.
- e. *Evidence of Insurance.* Upon execution of this Agreement, Consultant shall provide a current insurance certificate evidencing the insurance required under this Paragraph 14. Upon demand by District 103, Consultant shall provide the District with copies of the insurance policies, with all endorsements thereto, required hereunder. All insurers referenced in this Paragraph 14 must be licensed to do business in the State of Illinois and be *A VII* rated by AM Best.

15. TERMINATION: This Agreement shall commence on the Effective Date and expire after 30 days and no later than 45 days, except as provided herein (see Section 1) or otherwise agreed to by the Parties in writing. Either Party may terminate this Agreement for any

reason, at any time, by written notice delivered to the other Party not less than fourteen (14) days prior to the termination date. The Consultant will be entitled to recover any outstanding compensation earned as of the date of receipt of written notification from the District of its termination of this Agreement. Notice shall be deemed effective when postmarked.

- 16. RETURN OF PROPERTY:** Upon termination of Services, Consultant will promptly return to the District all documents, materials, drawings, and other tangible manifestations of confidential District Information (and all copies and reproductions thereof). In addition, Consultant will return any unearned fees and any other property belonging to the District including without limitation: computers, office supplies, money and documents.
- 17. CONTINUING OBLIGATIONS:** Notwithstanding the termination of this Agreement for any reason, the provisions of paragraphs 6 and 12 of this Agreement will continue in full force and effect following such termination.
- 18. BINDING EFFECT:** The covenants and conditions contained in this Agreement shall apply to and bind the Parties and their heirs, legal representatives, successors and permitted assigns.
- 19. CUMULATIVE RIGHTS:** The Parties' rights under this Agreement are cumulative, and shall not be construed as exclusive of each other unless otherwise required by law.
- 20. WAIVER:** The failure of either Party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that Party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
- 21. ENTIRE AGREEMENT:** This Agreement constitutes the entire agreement between the Parties and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified in writing, which amendment must be signed by both District 103 and Consultant to be effective.
- 22. NOTICE:** Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested, postage prepaid, or delivered by overnight delivery service, addressed as follows:

The District:

Lincolnshire – Prairie View District #103

Attn: Superintendent

Consultant:

Either Party may change such addresses from time to time by providing notice as set forth above.

23. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on October 10, 2018.

THE DISTRICT:

Superintendent (Signature)

Date

CONSULTANT:

(Signature)

(Name – Please Print)

(Tax Identification Number)

Date
529276_1

EXHIBIT A

SERVICES:

The Consultant shall provide consultation and educational Services on an as-needed basis as determined by the District, including, but not limited to: (a) records reviews; (b) individual student assessments; (c) school observations; (d) consultation-related correspondence and reports; (e) IEP conference attendance; (f) staff training; (g) home visits; and (h) delivery of direct student service/educational programming.

Specific Service Expectations: The Consultant shall spend 5 days per week for a minimum of 2 weeks and a maximum of 6 weeks in the school. The Consultant shall provide daily direct Services as outlined in student plan. The Consultant shall train classroom and other staff working with the student and keep them up to date as the student plan changes.

Schedule: The District will provide the Consultant with documentation to reflect dates of availability to provide Services (ex: school calendar).

Initial meeting with the team – 2 hours

Observations of the student – at least 4 hours across 2 – 4 days depending on the frequency of the behavior

Reading of previous IEPs – at least 2 hours

Data analysis – at least 2 hours

Meeting with the team to develop the FBA/BIP: 2 – 3 hours

Any addition writing – hourly rate

IEP meeting – 2 or more hours

Total: 15 or more hours depending on needs, complexity of the behavior, and the situation

Services shall be rendered primarily at Ivy Hall (District 96) through the intergovernmental agreement of the Guided Program but may also be performed throughout the District or out of District at the discretion of District 103.

EXHIBIT B

Compensation Rates

Educational Services conducted by a Masters Level Board Certified Behavioral Analyst (BCBA)
= \$150/per hour. (*Limit 6 hours)

Educational Services conducted by a Bachelors Level Board Certified Assistant Behavior
Analyst (BCBA) = \$75/hour

Educational Services conducted by a Registered Behavior Technician (RBT)= \$40/hour

Daily Rate for educational Services conducted by a Board Certified Behavioral Analyst =
\$900/per day.

***For Services provided beyond 6 hours, the daily rates shall apply.**

EXHIBIT C

[NOTE: Illinois law requires that this statement be included in all Illinois public contracts (See 44 Ill. Adm. Code 1120.2570)]

The Consultant agrees to fully comply with any applicable requirements of the *Illinois Human Rights Act*, 775 ILCS 5/1-101 *et. seq.*, including, but not limited to, the provision of sexual harassment policies and procedures pursuant to Section 2-105 of the Act. The Consultant further agrees to comply with all federal Equal Employment Opportunity Laws, including, but not limited to, the *Americans With Disabilities Act*, 42 U.S.C. Section 12101 *et. seq.*, and rules and regulations promulgated thereunder. The following provisions are included in this Contract pursuant to the requirements of the regulations of the Illinois Department of Human Rights, Title 44, Part 750, of the Illinois Administrative Code, and Consultant shall be required to comply with these provisions only if and to the extent they are applicable under the law. As required by Illinois law, in the event of the Consultant's non-compliance with the provisions of this Equal Employment Opportunity Clause, the *Illinois Human Rights Act* or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Consultant may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations. During the performance of this contract, the Consultant agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, citizenship status, physical or mental handicap or disability unrelated to ability, military status or an unfavorable discharge from military service, or arrest record status; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, citizenship status, physical or mental handicap or disability unrelated to ability, military status or an unfavorable discharge from military service, or arrest record status.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Consultant's obligation under the *Illinois Human Rights Act* and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Consultant in its efforts to comply with such Act and Rules, the Consultant will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligation thereunder.
- E. That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the *Illinois Human Rights Act* and the Department's Rules.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with *Illinois Human Rights Act* and the Department's Rules.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Consultant will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Consultant will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.



Lincolnshire-Prairie View School District 103

TO: Board of Education
FROM: Scott Warren
DATE: January 10, 2019
RE: Destruction of Recordings of Executive Session Meetings

The Open Meetings Act Section 5 ILCS 120/2.06 (c) states verbatim recordings may be destroyed no less than 18 months after completion of the meeting recorded but only after:

- 1) the public body has approved the minutes for the closed session, and
- 2) the public body has approved the destruction of the verbatim record.

It is my recommendation that the Executive Session verbatim recordings listed below be destroyed in accordance with state law:

January 17, 2017
February 7, 2017
February 21, 2017
March 7, 2017
March 21, 2017
April 6, 2017
April 18, 2017
May 16, 2017
May 24, 2017
June 6, 2017
June 20, 2017



Lincolnshire-Prairie View School District 103

TO: Board of Education

FROM: Scott Warren

DATE: January 10, 2019

RE: Semi-annual Review of Executive Session Minutes

The Open Meetings Act Section 5 ILCS 120/2.06(d) requires public bodies to periodically, but no less than semi-annually, meet to review minutes of all closed sessions to determine if it is necessary to retain their confidentiality to protect the public interest or the privacy of an individual by keeping them confidential. Based on a review by the Superintendent, it is recommended that the Board retain the confidentiality of all closed minutes lawfully closed according to the exceptions provided in the Open Meetings Act.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: January 10, 2019
Re: 2019-2020 School Calendar – Recommend for Approval

The 2019-2020 School Calendar is presented for the Board's review.

With the recent changes in State law regarding the number of days students must attend school, the District needs to modify the calendar for the 2019-2020 school year. The proposed revised calendar has been reviewed by our Calendar Committee. The changes from the currently adopted calendar include:

- Changing the number of student attendance days from 174 to 176
- Moving the start of school 1 day later to August 20, 2019
- Removing one Teacher Institute Day from Oct. 16 (to ensure the 182 contractual work days for teachers)
- Moving the Teacher Institute Day from March 21 to March 20 (Casimir Pulaski Day) instead of a day off for staff

The Teacher Inservice days are scheduled around breaks due to more student absences on those days and to provide as many consistent five-day weeks as possible. The start and ending dates for Stevenson High School are included as reference.

The two late arrival days for each year are to be determined.

The calendar is recommended for Board approval.

2019/20 School Calendar

Draft Jan 10, 2018

Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020
1 Th	1 Su	1 Tu	1 Fr	1 Su	1 We Winter Break
2 Fr	2 Mo Labor Day/NS	2 We	2 Sa	2 Mo	2 Th Winter Break
3 Sa	3 Tu	3 Th	3 Su	3 Tu	3 Fr Winter Break
4 Su	4 We	4 Fr	4 Mo	4 We	4 Sa
5 Mo	5 Th	5 Sa	5 Tu	5 Th	5 Su
6 Tu	6 Fr	6 Su	6 We	6 Fr	6 Mo TI
7 We	7 Sa	7 Mo	7 Th	7 Sa	7 Tu
8 Th	8 Su	8 Tu	8 Fr	8 Su	8 We
9 Fr	9 Mo	9 We	9 Sa	9 Mo	9 Th
10 Sa	10 Tu	10 Th	10 Su	10 Tu	10 Fr
11 Su	11 We	11 Fr	11 Mo	11 We	11 Sa
12 Mo SHS 1st Day	12 Th	12 Sa	12 Tu	12 Th	12 Su
13 Tu	13 Fr	13 Su	13 We	13 Fr	13 Mo
14 We	14 Sa	14 Mo Columbus/NS	14 Th	14 Sa	14 Tu
15 Th	15 Su	15 Tu TI	15 Fr	15 Su	15 We
16 Fr TI	16 Mo	16 We	16 Sa	16 Mo	16 Th
17 Sa	17 Tu	17 Th	17 Su	17 Tu	17 Fr
18 Su	18 We	18 Fr	18 Mo	18 We	18 Sa
19 Mo TI	19 Th	19 Sa	19 Tu	19 Th	19 Su
20 Tu Students 1 st Day	20 Fr	20 Su	20 We	20 Fr	20 Mo MLK/NS
21 We	21 Sa	21 Mo	21 Th Full day/PTC (Night)	21 Sa	21 Tu
22 Th	22 Su	22 Tu	22 Fr	22 Su	22 We
23 Fr	23 Mo	23 We	23 Sa	23 Mo Winter Break	23 Th
24 Sa	24 Tu	24 Th	24 Su	24 Tu Winter Break	24 Fr
25 Su	25 We	25 Fr	25 Mo ½ Day SV PTC pm/night	25 We Winter Break	25 Sa
26 Mo	26 Th	26 Sa	26 Tu NS	26 Th Winter Break	26 Su
27 Tu	27 Fr	27 Su	27 We NS	27 Fr Winter Break	27 Mo
28 We	28 Sa	28 Mo	28 Th Thanksgiving/NS	28 Sa	28 Tu
29 Th	29 Su	29 Tu	29 Fr NS	29 Su	29 We
30 Fr	30 Mo	30 We	30 Sa	30 Mo Winter Break	30 Th
31 Sa		31 Th		31 Tu Winter Break	31 Fr
Student Days 9	20	21	17	15	18
Teacher Days 11	20	22	17	15	19

Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020
1 Sa	1 Su	1 We	1 Fr	1 Mo XED	1 We
2 Su	2 Mo Casimir/TI	2 Th	2 Sa	2 Tu XED SHS SS	2 Th
3 Mo	3 Tu	3 Fr	3 Su	3 We XED	3 Fr
4 Tu	4 We	4 Sa	4 Mo	4 Th XED	4 Sa
5 We	5 Th	5 Su	5 Tu	5 Fr	5 Su
6 Th	6 Fr	6 Mo	6 We	6 Sa	6 Mo
7 Fr	7 Sa	7 Tu	7 Th	7 Su	7 Tu
8 Sa	8 Su	8 We	8 Fr	8 Mo	8 We
9 Su	9 Mo	9 Th	9 Sa	9 Tu	9 Th
10 Mo	10 Tu	10 Fr	10 Su	10 We	10 Fr
11 Tu	11 We	11 Sa	11 Mo	11 Th	11 Sa
12 We	12 Th	12 Su	12 Tu	12 Fr	12 Su
13 Th	13 Fr	13 Mo	13 We	13 Sa	13 Mo
14 Fr	14 Sa	14 Tu	14 Th	14 Su	14 Tu
15 Sa	15 Su	15 We	15 Fr	15 Mo	15 We
16 Su	16 Mo	16 Th	16 Sa	16 Tu	16 Th
17 Mo Presidents/NS	17 Tu	17 Fr	17 Su	17 We	17 Fr
18 Tu	18 We	18 Sa	18 Mo	18 Th	18 Sa
19 We	19 Th	19 Su	19 Tu	19 Fr	19 Su
20 Th	20 Fr	20 Mo	20 We ½ Day/TI pm	20 Sa	20 Mo
21 Fr	21 Sa	21 Tu	21 Th SHS Last Day	21 Su	21 Tu
22 Sa	22 Su	22 We	22 Fr SHS Graduation	22 Mo	22 We
23 Su	23 Mo Spring Break	23 Th	23 Sa	23 Tu	23 Th
24 Mo	24 Tu Spring Break	24 Fr	24 Su	24 We	24 Fr
25 Tu	25 We Spring Break	25 Sa	25 Mo Memorial Day/NS	25 Th	25 Sa
26 We	26 Th Spring Break	26 Su	26 Tu	26 Fr	26 Su
27 Th ½ Day SV PTC pm/night	27 Fr Spring Break	27 Mo	27 We	27 Sa	27 Mo
28 Fr PTC	28 Sa	28 Tu	28 Th	28 Su	28 Tu
29 Sa	29 Su	29 We	29 Fr Last Day of school	29 Mo	29 We
	30 Mo	30 Th	30 Sa	30 Tu	30 Th
	31 Tu		31 Su		31 Fr
18	16	22	20	5 XED	Total = 176
19	17	22	20	5 XED	Total = 182

TI=Teacher Institute, NS = No School, PTC = Parent/Teacher Conference, XED = Emergency Day, SHS = Stevenson H.S.



Lincolnshire – Prairie View School District 103

1370 RIVERWOODS ROAD

LINCOLNSHIRE, IL 60069

847.295.4030

(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent of Teaching and Learning
Kendra Perri, Curriculum Coordinator
CC: Dr. Scott Warren
Date: January 10, 2019
Re: Curriculum and Instruction Department Goals 2018-2019 Update

Attached are the Curriculum and Instruction Department goals for the 2018-2019 school year with updated action steps and progress status.

On the chart, the goals numbered 1-3 and the corresponding sub-goals align with Vision 2020. Goal #4 aligns to current State and district initiatives not included in the strategic plan.

1. Maintain a focus on verbal and written communication skills being integrated throughout the curriculum.		
Sub Goal	Action Steps	Progress Status
Explore opportunities to increase speaking and listening skills across all content area	<ul style="list-style-type: none"> ● Accurately assess and evaluate each speaking and listening standard identified on the report card. ● Engagement strategies (Kagan) coaching sessions will be offered for those who participated in the Summer 2017 & 2018 student engagement strategies training ● Create video library of Kagan Strategies ● Continue to offer Kagan Strategies Training (Summer, 2019) 	<ul style="list-style-type: none"> ● Assessing speaking and listening standards was discussed at district and building curriculum meeting. ● DW teachers received professional development on how to assess the Speaking and Listening Standards on January 7, 2019. This professional development was provided by two DW Spanish teachers. Sprague and Half Day teachers did not need professional development at this time. ● Kagan coaching was offered on October 18, 2018. Seven teachers participated. ● A second coaching session will be offered in the spring. ● We are still in the process of working with teachers to develop a format for the Kagan video library. ● D103 has been accepted onto the Kagan World Tour. This means that we will host a summer institute and for every 10 registrants (does not have to be from D103) one D103 teacher attends for free. Additionally we will receive a \$400 materials voucher.
Explore opportunities to increase writing skills across all content areas	<ul style="list-style-type: none"> ● Increase 6-9 vertical collaboration in writing instruction. 	<ul style="list-style-type: none"> ● A consortium steering committee has been created and two consortium meetings have been held. ● Grade 8 - 9 teachers benchmarked a common grade 8 writing assessment. ● The steering committee will use this feedback to establish anchor papers. ● The same process will be completed with grade 9 writing assessments at the next consortium meeting on February 7, 2019.
2. Provide differentiated instruction for all students across all disciplines to extend higher order thinking.		
Sub Goal	Action Steps	Progress Status
Implement new District enrichment model	<ul style="list-style-type: none"> ● Provide teachers with level 2 ECRISS training ● Implement ISBE required Acceleration Procedure ● Provide coaching training for enrichment specialists 	<ul style="list-style-type: none"> ● On the October 10, 2018, teacher institute day district subgroup data for reading and math was shared with teachers, by grade level. Teachers also used a data protocol to analyze data for their 2017-2018 students in ECRISS. ● At a subsequent staff meeting, staff reviewed reading and math data in ECRISS for their current class. The data was reviewed as a class, by subgroup and for individual students. After the data protocol was complete, they established goals for the 2018-2019 school year. ● The ISBE mandated Acceleration Procedures have been implemented. ● Coaching PD will be provided by Brenda Kaylor in April & May, 2019.

<p>Provide professional development for staff on best practices in ELL instruction</p>	<ul style="list-style-type: none"> ● Host ESL Cohorts from local universities that enable teachers to receive the ESL endorsement from ISBE ● ESL teachers will provide SIOP training to all teachers (This goal is being re-evaluated due to other district initiatives) ● Create and implement a professional development plan facilitated by the ESL Teachers (This goal is being re-evaluated due to other district initiatives) ● Implement Kagan Strategies ● Continue to offer Kagan Strategies Training ● Continue coaching support for ELL co-teachers 	<ul style="list-style-type: none"> ● The third ESL cohort has completed their coursework through Dominican University. A new cohort is scheduled to begin in January, 2019. ● Coaching PD will be provided by Brenda Kaylor in April & May, 2019. ● Kagan coaching was offered on October 18, 2018. Seven teachers participated. ● A second coaching session will be offered in the spring. ● D103 has been accepted onto the Kagan World Tour. This means that we will host a summer institute and for every 10 registrants (does not have to be from D103) one D103 teacher attends for free. Additionally we will receive a \$400 materials voucher. ● An ELL co-teaching training for new co-teachers is scheduled for January 11, 2019.
<p>Increase professional learning opportunities to effectively integrate educational technology</p>	<ul style="list-style-type: none"> ● Provide DW teachers with PowerSchool/SBG training 	<ul style="list-style-type: none"> ● Standards Based Grading & PS Training Admin training – September 28, 2018 & October 11, 2018 DW Staff training – October 16, 2018 Admin training – October 17, 2018 & October 31, 2018 DW Staff training– November 6, 2018 ● Unified Classroom Training Admin - July 24, 2018 – 10-11 am Tech Coach/Tech Specialists – August 7, 2018 – 8-11 am Tech Coaches - October 3, 2018 – 8:30 am-11:30 am Introduction for Teachers – Thursday, August 16, 2018 Admin – December 19, 2018 DW Staff – January 7, 2019

3. Increase opportunities for critical and analytical thinking, creativity, and collaboration across the curriculum.		
Sub Goal	Action Steps	Progress Status
Strengthen and expand district STEAM offerings.	<ul style="list-style-type: none"> Collaborate with Stevenson Consortium Districts to create UBD units aligned to the Illinois Arts Learning Standards Facilitate District STEAM Curriculum Committee Facilitate "Bridges" math pilot grades K-5 Implement new math resources: Number Corner (grades K, 3-5) CMP & Carnegie (grades 6-8) Review math subgroup data with each grade level and develop a plan for subgroups with yellow or red growth 	<ul style="list-style-type: none"> Fine Arts members continue to meet as a D125 consortium to align new standards and curriculum. A common vision has been created, power standards have been determined, and lesson plans are being shared. District 103 Fine Arts team will host Explore the Arts Day at DW. The District STEAM Committee met and created a draft vision statement. Bridges is being piloted in all grades K-4. Bridges pilot teachers were provided 2 days of training during the summer and 1 release day. K-2 Bridges teachers observed the program in Oak Grove. Number Corner is being implemented in grades K, 3, 4, & 5. Using the ECRA platform teachers reviewed math subgroup data from 2017-2018 and Fall 2018 data. A data review protocol was used and goals were written.
Enhance education in SEL, Digital Citizenship, Leadership, Executive Functioning	<ul style="list-style-type: none"> Provide workshop on Executive Functioning 	<ul style="list-style-type: none"> On January 7, 2018, all staff participated in a workshop presented by Rush Neurobehavioral Dr. Bozeday, Michael Smith, Allie Baron, and Cate Gonley.
4. Non-Strategic Plan Goals		
Sub Goal	Action Step	Progress Status
Prepare certified staff to implement SLOs	<ul style="list-style-type: none"> Provide training to certified teachers who will be required to implement SLOs in 2018-2019 & 2019-2020 	<ul style="list-style-type: none"> Six SLO trainings were facilitated SLO Help Desk sessions were offered
Implement Standards Based Grading in 6-8 grade	<ul style="list-style-type: none"> Provide training on reporting progress in PowerSchool Provide parent education on SBG Determine guidelines from SBG reporting for Extra Curricular and Sports Eligibility 	<ul style="list-style-type: none"> Standards Based Grading & PS Training Admin training – September 28, 2018 & October 11, 2018 DW Staff training – October 16, 2018 Admin training – October 17, 2018 & October 31, 2018 DW Staff training– November 6, 2018 Unified Classroom Training Admin - July 24, 2018 – 10-11 am Tech Coach/Tech Specialists – August 7, 2018 – 8-11 am Tech Coaches - October 3, 2018 – 8:30 am-11:30 am Introduction for Teachers – Thursday, August 16, 2018 Admin – December 19, 2018 DW Staff – January 7, 2019 Open house presentation by M. Blackley for parents in September 2018. A form was sent to DW parents providing the opportunity for questions about SBG to be submitted. Based on the questions, an FAQ has been created.

Explore opportunities to increase Culturally Relevant Teaching	<ul style="list-style-type: none"> ● Provide professional development opportunities for staff, "Inclusion, Equity and Excellence" 	<ul style="list-style-type: none"> ● On October 9, 2018, all staff participated in a Dignity: The Foundation of Cultural Responsiveness workshop presented by John Krownapple from Corwin ● The workshop focused on the theme of inclusion, established the conditions for authentic engagement, recognized the central role of dignity in our lives, our work, and cultural responsiveness, organized and integrated our thinking to make meaningful connections between today's experience, our personal learnings, and to professional practice and policy.
Revise Physical Education and Health Curriculum	<ul style="list-style-type: none"> ● Unpack and create UBD Units aligned to Illinois and National Standards 	<ul style="list-style-type: none"> ● The district has contracted with Deb Vogel to facilitate the Health/PE Curriculum rewrite. ● The teachers met for 3 half days this fall to unpack the standards and create a scope and sequence.
ELA pilot	<ul style="list-style-type: none"> ● K-1 pilot F & P (beginning January) ● Grade 2 pilot Wonders 	<ul style="list-style-type: none"> ● F & P training December 19, 2018. Pilot to begin in January. Wonders pilot began in September and continues throughout the school year.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: January 10, 2019
Re: ELC Articles of Agreement – 1st Reading

The ELC member districts met earlier this year to discuss the changes that will occur to how the ELC will be funded based on direction from the federal government. The federal government has informed the State of Illinois that federal IDEA funds can no longer go directly to special education cooperatives, but rather go directly to member districts. This change in direction will require each member Board of the ELC to modify the Articles of Agreement to ensure the ELC is funded properly. Each local Board will review and adopt the changes this year. Once each Board has adopted the revised Articles of Agreement, the ELC Governing Board will adopt them.

A discussion of the changes will occur at the meeting.

**ARTICLES OF JOINT AGREEMENT FOR THE
EXCEPTIONAL LEARNERS' COLLABORATIVE**

ARTICLE I – STRUCTURE

Section 1 - Name

The name of this organization shall be the Exceptional Learners' Collaborative (“ELC”).

Section 2 - Legal Entity

ELC shall operate as a legal entity pursuant to Section 10-22.31 of the *School Code* (105 ILCS 5/10-22.31) or any successor statute.

Section 3 - Purpose

The purpose of ELC is to promote, operate, organize, coordinate, and supervise special education and other needed educational programs and/or services as authorized by the *School Code* and its Member School Districts.

ARTICLE II - MEMBERSHIP

Section 1 – Voting Member Districts

The Voting Member Districts of ELC are Kildeer-Countryside Community Consolidated School District No. 96, Lincolnshire-Prairie View School District No. 103 and Adlai E. Stevenson High School District No. 125.

Section 2 - Non-Voting Member Districts

The Non-Voting Member District of ELC is Fox Lake School District No. 114.

Section 3 - Admittance of Member Districts

A non-member public school district may petition ELC for membership. Such petition shall be submitted to the Executive Board of ELC in such form and substance as required by the Executive Board. A petition for admission may be approved if recommended for approval by each member of the Executive Board and upon unanimous affirmative vote of the membership of the Governing Board. The Governing Board may grant the petition for membership of a school district on such terms and conditions as it deems appropriate, but in all cases the school district petitioning for membership shall, at a minimum, provide a resolution adopted by the Board of Education stating the school district's agreement to abide by these Articles of Joint Agreement and ELC's policies and procedures.

Section 4 – Responsibilities of Voting Member Districts

Voting Member Districts shall have the following rights and responsibilities as members of ELC.

- A. Voting Member Districts shall promptly and fully pay all fees and bills for services submitted to them by ELC.

B. Each Voting Member District shall appoint or provide one (1) Governing Board member as that procedure is set forth in Article III, Section 1. Each Member District Superintendent shall serve as an Executive Board Member.

C. Voting Member Districts shall have the right to receive appropriate services, programs and administrative support from ELC consistent with these Articles of Joint Agreement and Governing Board policy.

D. Voting Member Districts shall be responsible to provide a free, appropriate public education to all students with disabilities residing within their respective school districts, whether the special education services are provided by the Member District or ELC.

E. Each Voting Member District shall assist the Governing Board in accomplishing the purposes set forth in these Joint Articles of Agreement. Further, Voting Member Districts shall work collaboratively to provide for the needs of all special education students within the Member Districts.

F. Voting Member Districts shall operate and maintain comprehensive special education programs, including services provided to students in general education classrooms and special education classrooms when the incidence of a student needs within a Member District supports the establishment of such services and/or programs.

G. Voting Member Districts shall perform and provide such other services as determined by the Governing Board.

Section 5 – Responsibilities of Non-Voting Member Districts

Non-Voting Member Districts shall have the following rights and responsibilities as members of ELC.

A. Non-Voting Member Districts shall promptly and fully pay all fees and bills for services submitted to them by ELC.

B. Non-Voting Member Districts shall have the right to receive appropriate services, programs and administrative support from ELC consistent with these Articles of Joint Agreement and Governing Board policy.

C. Non-Voting Member Districts shall be responsible to provide a free, appropriate public education to all students with disabilities residing within their respective school districts, whether the special education services are provided by the Member District or ELC.

D. Non-Voting Member Districts shall operate and maintain comprehensive special education programs, including services provided to students in general education classrooms and special education classrooms when the incidence of a student needs within a Member District supports the establishment of such services and/or programs.

F. Non-Voting Member Districts may petition any of the Member Districts of ELC to seek enrollment of one of its student with disabilities in a special education instructional program operated by one of the Member Districts. The right to petition for enrollment of a

student into an instructional program operated by a Member District does not guarantee admission.

G. Non-Voting Member Districts shall perform and provide such other services as determined by the Governing Board.

ARTICLE III – GOVERNANCE - GOVERNING BOARD

Section 1 - Members

The Governing Board shall consist of one Board of Education member from each Voting Member District selected by the Voting Member District's Board of Education. The term for the Board of Education member to serve as a Governing Board member is two years.

Section 2 - Alternates

In case of an absence of a selected Governing Board member, an alternate from the Voting Member District's Board of Education, selected in accordance with such Board of Education's procedures, shall act as its Governing Board member during such absence.

Section 3 - Officers

A. The Governing Board shall have a President and Vice-President which the members of the Governing Board shall elect at its May meeting. The terms of the office of President and Vice-President shall be two years (2) from the date of the election. In the event the office of the President becomes vacant during the year of office, or the President is not able to preside at a meeting, the Vice-President shall assume this office during the vacancy.

B. The Governing Board shall appoint a Secretary and Treasurer for a term of two years at the June meeting. The Secretary and Treasurer may be members of the ELC or Member District staff. The Secretary shall be responsible for the completion of the minutes of all Governing Board meetings and the distribution of the proposed minutes to the membership of the Governing Board prior to the next meeting. In the absence of the Secretary, the Governing Board members present shall elect a *Pro Tem* Secretary.

Section 4 - Governing Board Responsibilities and Duties

The responsibility for the governance of ELC shall be vested in the Governing Board. The Governing Board has the following duties:

A. To receive, review and approve or deny amendments to these Articles of Joint Agreement;

B. To adopt an annual budget after a public hearing and after input and recommendation from the Executive Board (as defined in Article IV);

C. To determine the nature and extent of services that ELC shall provide to its Member Districts after input and recommendation from the Executive Board;

D. To determine the need for site acquisition, construction, and capital improvement, and to take appropriate and necessary action to acquire necessary sites, to build new construction and or improve existing buildings, and or make appropriate and necessary capital improvements to buildings after input and recommendation from the Executive Board;

E. To approve the expenditure of funds as provided in the adopted budget for the fiscal year;

F. To incur debt as provided for under the *School Code*;

G. To approve the employment of the Director of Special Education and other personnel after input and recommendation from the Executive Board;

H. To approve the resignation and/or dismissal of any employee;

I. To lease or purchase real estate for use by ELC after input of recommendation from the Executive Board, including, but not limited to, buildings, rooms, grounds, and appurtenances;

J. To adopt an annual calendar of meetings which shall be held quarterly and to hold such meetings in accordance with the laws of the State of Illinois;

K. To establish basic policies consistent with this Joint Articles of Agreement and the Illinois *School Code*;

L. To approve contracts with service providers, labor unions, professional organizations, and or amendments thereto after input and recommendation from the Executive Board; and

M. To execute or authorize to be done such other matters as may be necessary or appropriate for the operation of ELC as permitted by law.

Section 5 - Meetings

A. The Governing Board shall hold an organizational meeting each June. At the organizational meeting, the Governing Board shall establish the dates, times and places for regular meetings.

B. All meetings shall be conducted in compliance with the Illinois *Open Meetings Act*.

C. A quorum shall consist of a majority of the Governing Board membership.

D. Each member of the Governing Board, or the alternate serving in his or her stead, shall have one (1) vote. An affirmative vote of a majority of the members of the Governing Board present at a duly called meeting at which a quorum has

been established shall be required for passage of a proposition unless otherwise specifically stated herein.

E. Governing Board members may participate in Governing Board meetings by electronic or telephonic means so long as such attendance complies with the Illinois *Open Meetings Act*, other provisions of these Articles of Joint Agreement and ELC policy.

ARTICLE IV - EXECUTIVE BOARD

The Executive Board shall consist of the Superintendent of Schools from each Voting Member District. In addition to the matters set forth in these Joint Articles of Agreement requiring input and recommendation from the Executive Board, the Executive Board shall directly supervise and evaluate the Director of Special Education. The Director of Special Education shall seek the input and direction from the Executive Board on matters pertaining to collective bargaining, acquisition of property and classroom space, the ELC budget, establishment of programs and services, and hiring, evaluation and termination of staff. The Executive Board shall search for and recommend to the Governing Board the Director of Special Education or any successor Director of Special Education.

ARTICLE V – THE DIRECTOR OF SPECIAL EDUCATION

Section 1 - Employment

ELC shall employ a Director of Special Education who shall be a State Approved Director of Special Education and shall hold the certifications and endorsements as required by the State of Illinois, or any other appropriate controlling authority.

Section 2 - Duties

The Director of Special Education shall be responsible for the daily administration and management of ELC in accordance with these Articles of Joint Agreement, Governing Board policies and procedures, and applicable law. The Director of Special Education shall report to the Executive Board. The Director of Special Education shall recommend to the Executive Board the hiring or dismissal of such administrative, supervisory and educational support personnel as the Director of Special Education deems appropriate. The Director of Special Education shall also seek the input and direction from the Executive Board on matters pertaining to collective bargaining, acquisition of property and classroom space, the ELC budget, establishment of programs and services, and hiring, evaluation and termination of staff. The Director of Special Education shall also establish appropriate job duties and functions for said personnel and shall directly supervise or establish a designee that will supervise all ELC personnel. The Director of Special Education shall perform such other duties as are assigned by the Governing or Executive Board.

ARTICLE VI - CERTIFIED AND RELATED SERVICE STAFF

Section 1 - Employment of Personnel

ELC shall employ certified, related service and support personnel as recommended by the Executive Board and the Director of Special Education.

Section 2 - Dismissal of Personnel

Employees of ELC shall be dismissed in accordance with the provisions of the *School Code of Illinois* and Governing Board Policy and shall be carried out by the Governing Board upon recommendation by the Executive Board and the Director of Special Education.

ARTICLE VII - PROGRAMS AND SERVICES

Section 1 - Programs and Services

ELC programs and services are those programs and services that are operated and supervised by ELC and that provide special education programs and services to meet the needs of students with disabilities. ELC programs and services may include instructional, consultative, supervisory, administrative, diagnostic, related services (including transportation), and other such services that are operated and managed by ELC.

Programs and services that are provided to students of two (2) or more of the Member Districts may be supervised by ELC as determined appropriate by the Executive Board.

ELC programs and services may be provided in the following areas as determined by the Governing Board:

- A. **Classroom Instruction:** ELC may establish special education classes designed to provide instructional services to meet the needs of Member District students with disabilities.
- B. **Related Services:** ELC may provide related services (i.e. school psychology, social work, speech pathology, occupational therapy, physical therapy, orientation and mobility, transition, special education transportation, and other related services) when appropriate to meet the needs of students with disabilities as determined by the Executive Board.
- C. **Supervision, Technical Assistance and Staff Development:** ELC may provide supervision, technical assistance and staff development services to Member Districts to support the appropriate delivery of special education services to meet the needs of students with disabilities and to support Member Districts' compliance with the requirements of the *Individuals with Disabilities Education Act*, the *School Code* of Illinois, and any applicable successor legislation or implementing regulations.
- D. **Full-Time Professional Worker:** Any full-time professional worker employed by ELC who spends over fifty percent (50%) of his or her time in one (1) school district shall not be required to work a different teaching schedule than the other professional worker in that school district. A professional worker is defined to be a "qualified worker" as described in §5/14-1.10 of the *School Code*.
- E. **Transportation:** ELC may provide transportation for students as determined appropriate by the Executive Board.

Section 2 - Classroom Space for ELC Programs

Member Districts shall assist and support ELC programs by providing classroom space for ELC special education programs within their respective school buildings when space is available.

Section 3 - Director of Special Education Review of Special Education Programs

Upon request of the Member District's Superintendent, the Director of Special Education shall review Member District programs and services to provide guidance and consultation as to any suggested changes, modifications or improvements to the programs.

ARTICLE VIII- FINANCE

Section 1 – Fiscal Year

The fiscal year of ELC shall be from July 1 through June 30.

Section 2 – Budget

A proposed annual budget shall be prepared by the Director of Special Education or his or her designee, for review and approval by the Executive Board and recommendation to and final action by the Governing Board. Each budget approved by the Governing Board shall delineate the costs that are to be allocated among the Voting Member Districts, Non-Voting Member Districts and Non-Member Districts. Such costs shall be determined in accordance with this Section 2 and Governing Board policy.

A. “Fee for Service” Fees

A “Fee for Service” Fee shall be established by the Governing Board and assessed to Voting Member Districts, Non-Voting Member Districts and Non-Member Districts for purchased services established annually by the Governing Board as recommended by the Director of Special Education and the Executive Board. The fees for such services shall be determined according to a formula or formulas established annually by the Governing Board as recommended by the Director of Special Education and the Executive Board. The Director of Special Education will survey each Voting Member District and Non-Voting Member District by January of each year to ascertain what services, supports and personnel may be requested by the Member Districts for the next school year.

B. Membership Fees

A “Membership Fee” is a fee charged to each Member District for its membership in ELC which shall include the cost of employment of the Director of Special Education and other administrative and support personnel and other expenses established by the Governing Board as recommended by the Executive Board. Each Voting Member District's Membership Fee shall be equal to 1/3 of the Member District's IDEA Part B Flow Through Final Allocation as determined by the Illinois State Board of Education. Each Non-Voting Member District's Membership fee shall be equal to one third (1/3) of

the Non-Voting Member District's IDEA Part B Flow Through Final Allocation as determined by the Illinois State Board of Education or \$25,000, whichever is greater.

C. Program Tuition

"Program Tuition" is all costs associated with attendance and education of a student at an ELC program including teacher salaries, related service staff salaries, support staff salaries, text books and equipment, learning aides and other instructional related items and may include but are not limited to some or all facilities costs as identified annually by the Governing Board in the budget: Examples of items that may be included in part or full are rental, utilities, custodial maintenance, supplies and services and property services. Instructional fees shall be assessed against Member Districts based upon a tuition amount for each full-time equivalent student attending an ELC program with such tuition amount stated in the annual budget as approved by the Governing Board.

D. Other Expenses

Any other expenses or costs of ELC that are not specifically set forth in this Joint Agreement may be assessed against any Member District as authorized by the Governing Board as recommended by the Executive Board.

Section 3 – Grants or Gifts

Grants or gifts may be accepted by ELC upon approval of the Governing Board.

Section 4 – Payments

ELC may bill Member Districts or Non-Member Districts at intervals deemed necessary by the Governing Board; however, ELC shall bill Member Districts at least two (2) times per year. All payments required to be paid to ELC shall be paid promptly. Payments that are more than thirty (30) days past due date shall bear interest at the rate of 1½ % per month from the due date of such payment to the date payment is received.

ARTICLE IX - TERMINATION OF MEMBERSHIP

Section 1 - Voluntary Withdrawal by Member District

1. **Notice of Withdrawal.** Any Member District may seek to withdraw from ELC by following the process provided for in Section 10-22.31 of the Illinois *School Code* (105 ILCS 5/10-22.31) or any successor legislation provided. Additionally, such withdrawing Member District must provide a written petition seeking withdrawal to the Executive Board, the Governing Board and the Director of Special Education stating its intent to withdraw at least two (2) full fiscal years prior to the effective date of withdrawal and within 30 days of approval of the withdrawal petition by the Member District Board of Education. All voluntary withdrawals shall become effective on July 1 unless otherwise approved by the Governing Board.

A. Procedures for Withdrawal:

1. Concurring Resolutions of Member Districts.

A Member District seeking to withdraw from ELC may present a written petition seeking to withdraw to the Governing Board, the Executive Board and the Director of Special Education. Such written petition shall be sent certified mail return receipt requested. The written petition to withdraw must be approved by resolution of the Board of Education of the Member District seeking to withdraw and must state the reasons and rationale for the proposed withdrawal and the proposed date for withdrawal. The Boards of Education of the remaining Member Districts must approve the withdrawal petition within six months of the date the written petition for withdrawal is presented to the Executive Board, the Governing Board and the Director of Special Education. If the Boards of Education of the remaining Member Districts approve the withdrawal petition by written resolution within such six month period, the petitioning Member District shall be withdrawn from ELC effective July 1 which is two years after the withdrawal petition was presented to the Executive Board, Governing Board and Director of Special Education (or another July 1 as stated in the withdrawal petition) and shall notify the State Board of Education of the approved withdrawal in writing. If the Boards of Education of the remaining Member Districts do not approve the withdrawal petition by written resolution within such six month period, the petition to withdraw cannot be approved by concurring resolution as provided in this paragraph.

2. Hearing Before Regional Board of School Trustees.

A petition for withdrawal may also be made to the Regional Board of School Trustees exercising oversight or governance over the Member Districts. The Member District seeking to withdraw must simultaneously present a copy of the written petition seeking to withdraw to the Executive Board, Governing Board and the Director of Special Education of ELC. Such written petition shall be sent certified mail return receipt requested. The Regional Board of School Trustees shall then hold a hearing on the petition for withdrawal in accordance with the *School Code*.

B. Continuing Services.

Member Districts which voluntarily withdraw from ELC may request continued participation in selected ELC programs or services after withdrawal. Such participation is subject to approval by the Governing Board as recommended by the Executive Board and the Director of Special Education.

Should the Governing Board allow a former Member District to participate in ELC programs or services, the Governing Board shall enter into a written agreement with the former Member District setting forth the mutually agreed upon terms and conditions of participation, including the fees for such continuing services.

Section 2 - Removal of Member District

Membership in ELC is conditional upon the Member Districts continued compliance with the terms of these Joint Articles of Agreement and ELC policies. If the Governing Board finds that a Member District has failed to comply with these Articles of Joint Agreement or ELC policies after input and recommendation from the Executive Board, the Governing Board may put said Member District on written notice for such failure. If, after one (1) year from the date of the written notice to the Member District, the Member District has not remediated the failure as determined by the Governing Board, the Governing Board may remove such Member District pursuant to the following procedure:

A. Notice. Upon approval of a majority of the Executive Board and Governing Board, the Director of Special Education shall send a written notice to the Board of Education of the Member District in question, specifying in detail the items which the Governing Board deems sufficient cause to justify removal of the Member District from ELC.

B. Hearing. Should the Member District fail to take the remedial action required in the aforementioned notice to the satisfaction of the Executive Board and Governing Board, the Governing Board shall, upon reasonable written notice, call a special meeting, at which time the matter shall be brought before the Governing Board for hearing and action. At least thirty (30) days prior written notice of the time and place of such hearing shall be given to the Member District in question by certified mail addressed to the Superintendent of said Member District. The Member District in question shall be permitted to appear and to submit reasons why it should not be removed from membership.

C. Action. A unanimous vote of the Governing Board members, excluding the representative from the Member District subject to the removal proceeding if the Member District subject to removal is a Voting Member District, shall be required to terminate the membership of a Member District in ELC. Removal from membership shall not relieve the Member District of the obligations incurred during its membership in ELC and such termination shall become effective no later than July 1 following the date of action by the Governing Board.

Section 3 - Rights and Responsibilities Upon Withdrawal or Removal

In the event that any Member District withdraws or is removed from ELC, such Member District shall forfeit any claim or right it may have to any ELC assets provided, however, that ELC shall return to the withdrawn or removed Member District any unspent Federal IDEA Part B Funds generated by students in the withdrawing Member District (i.e. IDEA carry over funds). Such withdrawn or removed Member District, however, shall continue to be liable for all costs, expenses and liabilities accrued by ELC on or before the effective date of withdrawal and shall continue to pay such costs, expenses and liabilities until they are paid in full. Costs, expenses and liabilities of ELC shall include, but not be limited to, costs; expenses; any form of debt, bonded indebtedness or notes; Life Safety work approved by the Executive Board and/or Governing Board prior to the effective date of withdrawal;

any retirement incentives/enhancement payments and multi-year contract obligations for ELC employees or other costs related to retiring staff who are approved for such retirement incentives/enhancements or benefits prior to the effective date of withdrawal, including any employer contributions to the Illinois Teacher Retirement System or Illinois Municipal Retirement Fund; any costs associated with claims, litigation, lawsuits, administrative proceedings, grievances/arbitrations, workers' compensation claims and/or unemployment claims which accrue prior to the effective date of withdrawal; any liabilities as provided by law or any other financial or other liability incurred by ELC pursuant to its approved budget. Unless otherwise specifically provided, the withdrawing or removed Member District's proportionate share of the costs, expenses or liabilities shall be equal to the withdrawing or removed Member District's share of the Membership Fees as of the date the written petition for withdrawal is submitted to the Executive Board, the Governing Board and the Director of Special Education. If the withdrawing or removed Member District is a Non-Voting Member District, the withdrawing or removed Member District's share of the costs, expenses or liabilities shall be equal to the balance of the Non-Voting Member District's Membership Fees, Fee for Service Fees, Tuition Fees and other expenses as described in Article XIII above which were incurred or assessed while the Non-Voting Member District was a member of ELC. The withdrawing Member District shall also be responsible for all costs associated with the withdrawal proceedings described above, including ELC's attorney's fees, any auditor or accounting fees incurred by ELC related to the withdrawal and costs related to the hearing before the Regional Board of School Trustees, including court reporter and other fees assessed by the Regional Board of School Trustees.

ARTICLE X – AMENDMENTS

Any Member District or the Director of Special Education may submit to the Executive Board a written proposed amendment to these Articles of Joint Agreement. If approved by the Executive Board, the proposed amendment to these Articles of Agreement shall be presented to the Governing Board. The Governing Board shall consider the proposed amendment at two (2) meetings and a final consideration for approval shall occur after two (2) readings by the Governing Board. If approved by the Governing Board, the Governing Board shall submit the proposed amendment in sufficient copies to each Member District Board of Education for ratification by certified mail. To become effective, an amendment must be approved by at least two-thirds (2/3) of the Member District Boards of Education within ninety (90) days of the date on which the proposed amendment was mailed to each Member District.

The effective date of said amendment, unless otherwise stated therein, shall be the date of ratification of the last Member District Board of Education acting to approve the amendment.

ARTICLE XI - SERVICES TO NON MEMBER DISTRICT STUDENTS

ELC may provide programs or services to non-Member District children. The Director of Special Education shall have the authority to enroll such student(s), to arrange for the placement of such student(s) and to negotiate any necessary agreements and financial arrangements between the resident school district of the student and ELC subject to review and approval of the Executive Board.

ARTICLE XII – DISSOLUTION

Section 1 - Dissolution

Dissolution of ELC may be recommended by the Executive Board to the Governing Board. Dissolution may occur if approved by the affirmative vote of two-thirds (2/3) of the entire membership of the Governing Board, in the following manner:

- A. Any Voting Member District may submit a Resolution for Dissolution with the Board proposing that ELC be dissolved voluntarily. If approved by the Executive Board, the question of such dissolution shall be submitted to a vote at a meeting of the Governing Board, which may be either a regular or a special meeting.
- B. Written notice stating that the purpose, or one of the purposes, of the meeting is to consider the voluntary dissolution of ELC shall be given to each member of the Governing Board within the time and in the manner provided in these Articles of Joint Agreement for giving notice of meetings of the Governing Board.
- C. Such Resolution for Dissolution shall be filed at least two (2) years prior to the requested effective date of the dissolution.

Section 2 - Effect of Dissolution

Upon dissolution ELC shall not thereafter carry on any business except that necessary to conclude and liquidate its business and affairs, including, but not limited to:

- A. Collecting receivables;
- B. Liquidating and or disposing of its assets as provided in Section 3 hereof;
- C. Returning to each then-current Member District any unspent Federal IDEA Part B Funds generated by students in each Member District;
- D. Discharging or making provision for discharging of its liabilities and obligations;
- E. Causing the honorable dismissal or otherwise terminating the employees of ELC;
and
- F. Taking such other actions as may be necessary to wind up the affairs of ELC.

Section 3 – Distribution of Assets

Once ELC has accounted for all of its assets and liabilities, any remaining assets after such accounting shall be distributed to each Voting Member District, at the time of dissolution, on an equal basis. Non-Voting Member Districts have no right to any portion of the remaining assets of ELC.

ARTICLE XIII - SAVINGS CLAUSE

In the event that any section or part of these Articles of Joint Agreement violate any applicable statute or regulation, such section or part of the Articles of Joint Agreement shall be null and

void and shall not be binding. To the extent that the purpose of and the ability to operate ELC remains unaltered, such partial invalidation of any part of this Joint Agreement shall not in any way affect the validity of the remainder of these Articles of Joint Agreement.

**BOARD OF EDUCATION OF ADLAI E. STEVENSON SCHOOL
DISTRICT NO. 125**

By: _____
Mr. Bruce Lubin, President

Attest: _____
Secretary

Date: _____

**BOARD OF EDUCATION OF KILDEER COUNTRYSIDE COMMUNITY
CONSOLIDATED SCHOOL DISTRICT NO. 96**

By: _____
Mr. Marc Tepper, President

Attest: _____
Secretary

Date: _____

**BOARD OF EDUCATION OF LINCOLNSHIRE-PRAIRIE VIEW
SCHOOL DISTRICT NO. 103**

By: _____
Mr. Gary Gordon, President

Attest: _____
Secretary

Date: _____

BOARD OF EDUCATION OF FOX LAKE SCHOOL DISTRICT NO. 114

By: _____
Mr. Matthew Dabrowski, President

Attest: _____
Secretary

Date: _____



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: January 10, 2019
Re: Facility Planning Update

Since our last Board meeting, there have been two Core Planning Committee meetings on December 20th and January 8th.

At the December 20th meeting the committee reviewed program needs, discussed groups role, concept diagram and scope review. The committee focused on what design criteria they may want to see in order to narrow focus of the existing design and detail what they may like to see in the new space. A list of the criteria that came from that meeting is attached.

At the January 8th meeting Wold Architects presented an updated concept design (attached). The committee reviewed the criteria that helped to shape this new concept and provided feedback. The committee is looking to finalize design criteria at the next meeting so that schematic design can be finalized in February.

The next meeting is planned for the morning of January 23rd. Information from this meeting will be shared at future Board meetings. A schedule of future committee meeting dates is attached.

Design Criteria

- Create signature image from site entrance/street
- Accommodate two connection to the 7/8 wing for student travel
- Optimize daylight into learning environment
- Provide space for collaboration/extended learning opportunities
- Bypass student flow through cafeteria
- Promote relief at corridor “pinch points”
- Preserve existing entrance location
- Allow courtyard access from cafeteria
- Distribute special needs/LBS spaces vs. consolidated “suite”
- Feature main stairwell to encourage connectivity/openness
- Stack science/STEM labs for utility efficiency
- Explore outdoor space synergy with science areas
- Provide satellite “convenience” stations for staff amenities
- Configure FACS Lab shape closer to a “square” space than rectilinear
- Consider locations for IDF room, custodial closet, staff restrooms
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77

1 **SITE PLAN - OPTION 1H**
1" = 80'-0"
0 60' 120'

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MAIN LEVEL

TEACHING STATION TOTAL:

- 2 FLEX CLASSROOM
- 1 FACS LAB
- 1 SCIENCE / STEM
- 2 GENERAL CLASSROOMS

SMALL GROUP LEARNING TOTAL:

- 1 GUIDED IIP
- 4 SPED/ELL/RTI/LBS

REPLACEMENT ROOMS:

- 2 SPECIAL ED/ SMALL GROUP
- 1 GENERAL CLASSROOM

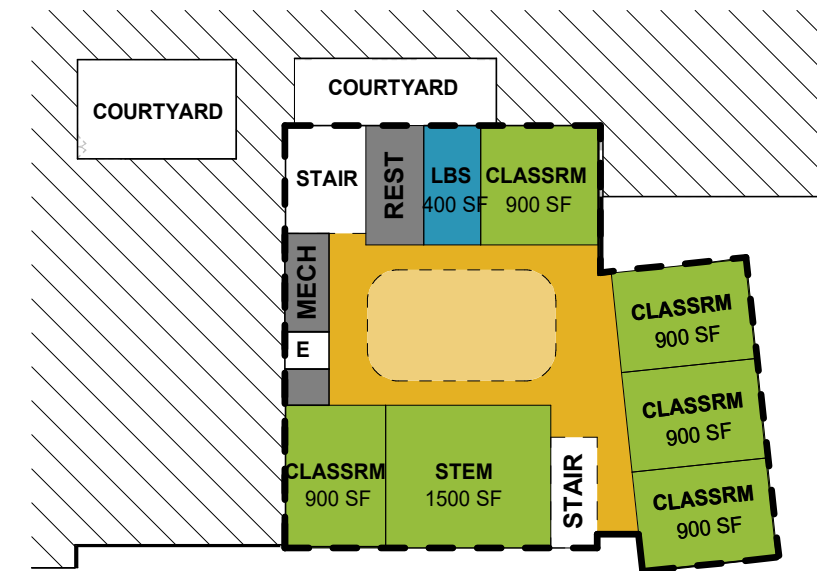
UPPER LEVEL

TEACHING STATION TOTAL:

- 1 SCIENCE / STEM
- 5 GENERAL CLASSROOMS

SMALL GROUP LEARNING TOTAL:

- 1 SPED/ELL/RTI/LBS



1 MAIN LEVEL FLOOR PLAN - OPTION 1H
1" = 50'-0"
0 30' 60'

2 UPPER LEVEL FLOOR PLAN - OPTION 1H
1" = 50'-0"
0 37'-6" 75'



**Daniel Wright Junior High School Additions and Renovations
Lincolnshire – Prairie View #103
Core Planning Group Schedule/Agenda
All Meetings from 3:50 p.m. – 5:20 p.m.**

Thursday, December 20, 2018: Meeting #1: Kick-Off Meeting

- Introductions
- Core Planning Group Role/Schedule
- Concept Diagram and Scope Review
- Space Program
- Design Criteria
 1. Commitments
 2. Adjacencies
 3. Relationships
- Tour Discussion
- Other Thoughts

Tuesday, January 8, 2019: Meeting #2

- Thoughts since last meeting?
- Learning environment examples
- Review draft Design Criteria
- Plan Diagram Development

Wednesday, January 23, 2019: Meeting #3

- Thoughts since last meeting?
- Finalize Design Criteria
- Schematic Design Plan Development

Thursday, January 31, 2019: Meeting #4

- Thoughts since last meeting?
- Final Schematic Design Plan
- Massing Exploration
- User Group Process Review

Week of February 4, 2019

- User Group Sessions (TBD)

Week of February 13, 2019: Meeting #5

- Thoughts since last meeting
- User Group Debrief
- Schematic Design Presentation Prep



Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: January 10, 2019
Re: Business Office Update - December

Half way through the fiscal year and we now hit our lowest months for revenue (historically speaking); December and January. We continue to monitor where we are in all funds for Salary and Benefits (79% of the budget); the district currently stands at 48.8% spent, which at this point is a healthy 1.2% ahead of expected.

December 2018 Financial Reports

Revenue collection gets much tighter in the absence of most of Tax collections (\$0 for December). We are at 44.8% of our revenue target with an expectation of 50.0%. We now appear to fall behind expectation and this will continue over the next few months, with revenue collection from other sources also being on the light side. The State of Illinois has also not paid us a categorical payment recently, as there is usually a payment made in late December. The highlights thus far are afterschool activity fees, impact fees, interest, and 103 Club.

We are now at 51.2% expended, although the target, if we were able to even out our spending, would be at 50.0%. Closing this gap is a function of not spending in many categories we paid early on, and if we were remove the capital budget and debt we would be at 50.2% for all other funds. The district remains in a good place financially with so many items paid in full at the beginning of the year.

Revenue Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
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Education Fund

Local Sources

Property Tax Receipts	191,358.82	751,630.69	8,877,070.56	320,673.48	227,718.24	-	10,368,451.79	23,308,260	12,939,808.21	44.5%
CPPRT	16,256.91	1,643.03	-	14,711.94	-	3,597.62	36,209.50	59,000	22,790.50	61.4%
Tuition - Full Day Kindergarten	57,195.27	52,506.14	9,384.37	62,771.17	17,241.29	32,096.42	231,194.66	530,320	299,125.34	43.6%
Tuition - Summer School	-	-	-	-	-	-	-	100,000	100,000.00	0.0%
Interest	21,341.49	18,951.78	18,988.59	30,852.68	37,345.02	36,652.17	164,131.73	100,000	(64,131.73)	164.1%
Athletic Admissions	-	-	-	-	-	-	-	1,000	1,000.00	0.0%
Other Admissions	-	-	-	304.75	-	686.00	990.75	-	(990.75)	No Bud
After School Activities	-	-	12,010.00	4,738.00	3,895.00	10,536.00	31,179.00	25,000	(6,179.00)	124.7%
Technology Fee	4,785.00	17,871.84	3,418.61	1,627.58	675.80	3,318.74	31,697.57	44,990	13,292.43	70.5%
PE Uniform/Lock Fee	447.00	1,261.00	(731.00)	-	23.00	15.00	1,015.00	6,000	4,985.00	16.9%
Fine Arts Fee	-	-	-	-	-	-	-	-	-	No Bud
Graduation Fee	234.00	351.00	97.50	69.15	47.85	58.50	858.00	4,000	3,142.00	21.5%
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-	No Bud
Field Trip Fees	-	1,462.40	6,092.00	2,457.25	2,862.40	687.50	13,561.55	25,000	11,438.45	54.2%
Sale of Athletic Wear	-	-	100.00	-	-	-	100.00	1,000	900.00	10.0%
103 Club Fees	3,930.00	4,997.50	114,878.48	94,182.63	70,793.56	77,480.25	366,262.42	565,000	198,737.58	64.8%
Student ID Fees/Fines	-	20.00	130.00	70.00	65.00	15.00	300.00	500	200.00	60.0%
Library Fees/Fines	(48.79)	-	47.90	26.70	68.53	55.15	149.49	500	350.51	29.9%
Athletic Fees	-	550.00	2,225.00	850.00	1,250.00	525.00	5,400.00	35,000	29,600.00	15.4%
Band/Orchestra/Choir	2,050.00	9,425.00	4,275.00	2,175.00	250.00	350.00	18,525.00	8,000	(10,525.00)	231.6%
Textbook Fees	20,184.27	56,220.63	7,398.93	17,108.30	3,096.54	4,575.94	108,584.61	324,232	215,647.39	33.5%
PTO/Foundation Donations	3,913.87	-	-	2,750.04	-	2,149.47	8,813.38	40,000	31,186.62	22.0%
Other Donations	1,000.00	-	12,977.61	-	440.00	-	14,417.61	10,000	(4,417.61)	144.2%
Misc. Donations	-	-	-	-	-	-	-	100	100.00	0.0%
Refunds from Prior Yr. Expenses	-	-	-	-	860.57	3,981.81	4,842.38	8,000	3,157.62	60.5%
Payment from other LEA's	-	-	-	-	-	-	-	385,000	385,000.00	0.0%
Camp Revenue	-	-	-	-	-	-	-	16,000	16,000.00	0.0%
Loredo Taft Revenue	-	-	-	-	195.00	41,827.50	42,022.50	33,000	(9,022.50)	127.3%
Other Local Revenue	1,549.36	-	226.02	-	-	105.85	1,881.23	20,000	18,118.77	9.4%
Local Revenue	324,197.20	916,891.01	9,068,589.57	555,368.67	366,827.80	218,713.92	11,450,588.17	25,649,902	14,199,313.83	44.6%

State Sources

General State Aid	-	93,830.28	93,830.28	93,830.28	93,830.28	93,830.28	469,151.40	1,028,200	559,048.60	45.6%
Spec. Ed. Private Facility	-	-	33,657.91	-	-	-	33,657.91	90,000	56,342.09	37.4%
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-	No Bud
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-	No Bud
Spec. Ed. Orphanage	-	-	-	-	-	12,211.59	12,211.59	2,500	(9,711.59)	488.5%
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-	No Bud
Bilingual	-	-	-	-	-	-	-	-	-	No Bud
Orphanage Tuition	-	-	-	-	-	37,354.02	37,354.02	28,500	(8,854.02)	131.1%
Library Per Capital Grant	-	-	-	-	-	-	-	1,000	1,000.00	0.0%
Other State Revenue	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	-	93,830.28	127,488.19	93,830.28	93,830.28	143,395.89	552,374.92	1,150,200	597,825.08	48.0%

Federal Sources

Special Milk Program	3,256.59	-	-	3,431.64	2,416.43	-	9,104.66	12,000	2,895.34	75.9%
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Revenue Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Title I - Low Income	-	1,947.00	-	-	-	-	1,947.00	33,000	31,053.00	5.9%
IDEA Preschool	-	153.00	-	-	5,439.00	-	5,592.00	7,000	1,408.00	79.9%
IDEA Flow Through	-	6,325.00	-	-	51,448.00	-	57,773.00	220,000	162,227.00	26.3%
IDEA Room & Board	-	-	-	-	-	-	-	-	-	No Bud
Title III - LIPLEP	-	2,000.00	-	-	-	-	2,000.00	12,500	10,500.00	16.0%
Title II - Teacher Quality	-	-	4,546.00	-	-	-	4,546.00	20,000	15,454.00	22.7%
Medicaid Reimbursement	-	-	-	-	7,150.36	-	7,150.36	20,000	12,849.64	35.8%
Federal Revenue	3,256.59	10,425.00	4,546.00	3,431.64	66,453.79	-	88,113.02	324,500	236,386.98	27.2%
Subtotal Education Fund	327,453.79	1,021,146.29	9,200,623.76	652,630.59	527,111.87	362,109.81	12,091,076.11	27,124,602	15,033,525.89	44.6%
"On-Behalf"/Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total Education Fund	327,453.79	1,021,146.29	9,200,623.76	652,630.59	527,111.87	362,109.81	12,091,076.11	27,124,602	15,033,525.89	44.6%
Operations & Maintenance Fund										
Local Sources										
Property Tax Receipts	11,046.45	43,388.90	512,440.98	18,511.31	13,145.34	-	598,532.98	1,448,000.00	849,467.02	41.3%
Interest	1,348.43	1,508.56	1,123.74	2,369.10	2,795.22	2,413.03	11,558.08	15,000.00	3,441.92	77.1%
Facility Rental	1,710.00	1,555.00	-	200.00	-	9,319.00	12,784.00	30,000.00	17,216.00	42.6%
Impact Fees	17,211.10	-	19,678.89	42,597.55	153,066.51	-	232,554.05	85,000.00	(147,554.05)	273.6%
Refunds from Prior Yr. Expenses	-	-	-	-	-	-	-	-	-	No Bud
Other Local Revenue	-	-	337.00	936.80	253.00	-	1,526.80	100.00	(1,426.80)	1526.8%
Local Revenue	31,315.98	46,452.46	533,580.61	64,614.76	169,260.07	11,732.03	856,955.91	1,578,100.00	721,144.09	54.3%
State Sources										
General State Aid	-	-	-	-	-	-	-	-	-	No Bud
Other State Revenue	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	-	-	-	-	-	-	-	-	-	No Bud
Subtotal O & M Fund	31,315.98	46,452.46	533,580.61	64,614.76	169,260.07	11,732.03	856,955.91	1,578,100.00	721,144.09	54.3%
Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total O&M Fund	31,315.98	46,452.46	533,580.61	64,614.76	169,260.07	11,732.03	856,955.91	1,578,100.00	721,144.09	54.3%
Debt Service Fund										
Local Sources										
Property Tax Receipts	2,981.86	11,712.34	138,327.63	4,996.92	3,548.44	-	161,567.19	358,000.00	196,432.81	45.1%
Interest	137.97	339.92	358.69	357.02	532.54	29.27	1,755.41	500.00	(1,255.41)	351.1%
Payment from other LEA's	-	-	-	-	-	-	-	-	-	No Bud
Local Revenue	3,119.83	12,052.26	138,686.32	5,353.94	4,080.98	29.27	163,322.60	358,500.00	195,177.40	45.6%
Subtotal Debt Service Fund	3,119.83	12,052.26	138,686.32	5,353.94	4,080.98	29.27	163,322.60	358,500.00	195,177.40	45.6%
Transfers/Other Sources	-	-	-	-	-	-	-	-	-	No Bud
Total Debt Service Fund	3,119.83	12,052.26	138,686.32	5,353.94	4,080.98	29.27	163,322.60	358,500.00	195,177.40	45.6%
Transportation Fund										
Local Sources										
Property Tax Receipts	11,046.45	43,388.90	512,440.98	18,511.31	13,145.34	-	598,532.98	1,349,000.00	750,467.02	44.4%
Paid Student Trips	-	-	-	-	-	-	-	14,000.00	14,000.00	0.0%
Summer School Trans Fees	-	-	-	-	-	-	-	15,000.00	15,000.00	0.0%
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-	No Bud
Interest	1,572.33	1,886.07	897.91	2,848.95	3,391.18	2,986.40	13,582.84	15,000.00	1,417.16	90.6%
Payment from Other Districts	935.00	-	-	-	-	-	935.00	100.00	(835.00)	935.0%

Revenue Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Other Local Revenue	-	-	-	-	-	-	-	1,000.00	1,000.00	0.0%
Local Revenue	13,553.78	45,274.97	513,338.89	21,360.26	16,536.52	2,986.40	613,050.82	1,394,100.00	781,049.18	44.0%
State Sources										
Transportation - Regular	-	-	96,438.40	-	-	-	96,438.40	280,000.00	183,561.60	34.4%
Transportation - Spec. Ed.	-	-	95,186.60	-	-	-	95,186.60	280,000.00	184,813.40	34.0%
Other State Revenue	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	-	-	191,625.00	-	-	-	191,625.00	560,000.00	368,375.00	34.2%
Subtotal Transportation Fund	13,553.78	45,274.97	704,963.89	21,360.26	16,536.52	2,986.40	804,675.82	1,954,100.00	1,149,424.18	41.2%
Total Transportation Fund	13,553.78	45,274.97	704,963.89	21,360.26	16,536.52	2,986.40	804,675.82	1,954,100.00	1,149,424.18	41.2%
Retirement Fund										
Local Sources										
Property Tax Receipts	9,465.16	37,177.81	439,085.42	15,861.43	11,263.60	-	512,853.42	1,160,000.00	647,146.58	44.2%
CPPRT	-	-	-	-	-	-	-	34,000.00	34,000.00	0.0%
Interest	558.57	1,239.57	1,541.44	1,671.52	2,071.12	1,297.37	8,379.59	4,000.00	(4,379.59)	209.5%
Local Revenue	10,023.73	38,417.38	440,626.86	17,532.95	13,334.72	1,297.37	521,233.01	1,198,000.00	676,766.99	43.5%
Subtotal Retirement Fund	10,023.73	38,417.38	440,626.86	17,532.95	13,334.72	1,297.37	521,233.01	1,198,000.00	676,766.99	43.5%
Total Retirement Fund	10,023.73	38,417.38	440,626.86	17,532.95	13,334.72	1,297.37	521,233.01	1,198,000.00	676,766.99	43.5%
Capital Projects Fund										
Local Sources										
Interest	11.15	15.14	18.12	10.88	10.73	0.02	66.04	-	(66.04)	No Bud
PTO Donations	-	-	-	-	-	-	-	-	-	No Bud
Local Revenue	11.15	15.14	18.12	10.88	10.73	0.02	66.04	-	(66.04)	No Bud
Subtotal Cap. Projects Fund	11.15	15.14	18.12	10.88	10.73	0.02	66.04	-	(66.04)	No Bud
Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total Cap. Projects Fund	11.15	15.14	18.12	10.88	10.73	0.02	66.04	-	(66.04)	No Bud
Working Cash Fund										
Local Sources										
Interest	509.18	459.70	167.24	679.47	700.09	908.62	3,424.30	5,000.00	1,575.70	68.5%
Local Revenue	509.18	459.70	167.24	679.47	700.09	908.62	3,424.30	5,000.00	1,575.70	68.5%
Subtotal Working Cash Fund	509.18	459.70	167.24	679.47	700.09	908.62	3,424.30	5,000.00	1,575.70	68.5%
Other Sources	-	-	-	-	-	-	-	-	-	No Bud
Total Working Cash Fund	509.18	459.70	167.24	679.47	700.09	908.62	3,424.30	5,000.00	1,575.70	68.5%
All Funds										
Local Sources										
Property Tax Receipts	225,898.74	887,298.64	10,479,365.57	378,554.45	268,820.96	-	12,239,938.36	27,623,260.00	15,383,321.64	44.3%
CPPRT	16,256.91	1,643.03	-	14,711.94	-	3,597.62	36,209.50	93,000.00	56,790.50	38.9%
Tuition - Full Day Kindergarten	57,195.27	52,506.14	9,384.37	62,771.17	17,241.29	32,096.42	231,194.66	530,320.00	299,125.34	43.6%
Tuition - Summer School	-	-	-	-	-	-	-	100,000.00	100,000.00	0.0%
Paid Student Trips	-	-	-	-	-	-	-	14,000.00	14,000.00	0.0%
Summer School Trans Fees	-	-	-	-	-	-	-	15,000.00	15,000.00	0.0%
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-	No Bud
Interest	25,479.12	24,400.74	23,095.73	38,789.62	46,845.90	44,286.88	202,897.99	139,500.00	(63,397.99)	145.4%
Admissions - Athletic	-	-	-	-	-	-	-	1,000.00	1,000.00	0.0%

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Revenue Report

12/31/2018

% of Fiscal Year Complete: **50.0%**

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Admissions - Other	-	-	-	304.75	-	686.00	990.75	-	(990.75)	No Bud
After School Activities	-	-	12,010.00	4,738.00	3,895.00	10,536.00	31,179.00	25,000.00	(6,179.00)	124.7%
Technology Fee	4,785.00	17,871.84	3,418.61	1,627.58	675.80	3,318.74	31,697.57	44,990.00	13,292.43	70.5%
PE Uniform/Lock Fee	447.00	1,261.00	(731.00)	-	23.00	15.00	1,015.00	6,000.00	4,985.00	16.9%
Fine Arts Fee	-	-	-	-	-	-	-	-	-	No Bud
Graduation Fee	234.00	351.00	97.50	69.15	47.85	58.50	858.00	4,000.00	3,142.00	21.5%
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-	No Bud
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-	No Bud
Field Trip Fees	-	1,462.40	6,092.00	2,457.25	2,862.40	687.50	13,561.55	25,000.00	11,438.45	54.2%
Sale of Athletic Wear	-	-	100.00	-	-	-	100.00	1,000.00	900.00	10.0%
103 Club Fees	3,930.00	4,997.50	114,878.48	94,182.63	70,793.56	77,480.25	366,262.42	565,000.00	198,737.58	64.8%
Student ID Fees/Fines	-	20.00	130.00	70.00	65.00	15.00	300.00	500.00	200.00	60.0%
Library Fees/Fines	(48.79)	-	47.90	26.70	68.53	55.15	149.49	500.00	350.51	29.9%
Athletic Fees	-	550.00	2,225.00	850.00	1,250.00	525.00	5,400.00	35,000.00	29,600.00	15.4%
Band/Orchestra/Choir	2,050.00	9,425.00	4,275.00	2,175.00	250.00	350.00	18,525.00	8,000.00	(10,525.00)	231.6%
Textbook Fees	20,184.27	56,220.63	7,398.93	17,108.30	3,096.54	4,575.94	108,584.61	324,232.00	215,647.39	33.5%
PTO/Foundation Donations	3,913.87	-	-	2,750.04	-	2,149.47	8,813.38	40,000.00	31,186.62	22.0%
Other Donations	1,000.00	-	12,977.61	-	440.00	-	14,417.61	10,000.00	(4,417.61)	144.2%
Misc. Donations	-	-	-	-	-	-	-	100.00	100.00	0.0%
Facility Rental	1,710.00	1,555.00	-	200.00	-	9,319.00	12,784.00	30,000.00	17,216.00	42.6%
Impact Fees	17,211.10	-	19,678.89	42,597.55	153,066.51	-	232,554.05	85,000.00	(147,554.05)	273.6%
Refunds from Prior Yr. Expenses	935.00	-	-	-	860.57	3,981.81	5,777.38	8,100.00	2,322.62	71.3%
Payment from other LEA's	-	-	-	-	-	-	-	385,000.00	385,000.00	0.0%
Camp Revenue	-	-	-	-	-	-	-	16,000.00	16,000.00	0.0%
Loredo Taft Revenue	-	-	-	-	195.00	41,827.50	42,022.50	33,000.00	(9,022.50)	127.3%
Other Local Revenue	1,549.36	-	563.02	936.80	253.00	105.85	3,408.03	21,100.00	17,691.97	16.2%
Local Revenue	382,730.85	1,059,562.92	10,695,007.61	664,920.93	570,750.91	235,667.63	13,608,640.85	30,183,602.00	16,574,961.15	45.1%
State Sources										
General State Aid	-	93,830.28	93,830.28	93,830.28	93,830.28	93,830.28	469,151.40	1,028,200.00	559,048.60	45.6%
Spec. Ed. Private Facility	-	-	33,657.91	-	-	-	33,657.91	90,000.00	56,342.09	37.4%
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-	No Bud
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-	No Bud
Spec. Ed. Orphanage	-	-	-	-	-	12,211.59	12,211.59	2,500.00	(9,711.59)	488.5%
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-	No Bud
Bilingual	-	-	-	-	-	-	-	-	-	No Bud
Transportation - Regular	-	-	96,438.40	-	-	-	96,438.40	280,000.00	183,561.60	34.4%
Transportation - Spec. Ed.	-	-	95,186.60	-	-	-	95,186.60	280,000.00	184,813.40	34.0%
Orphanage Tuition	-	-	-	-	-	37,354.02	37,354.02	28,500.00	(8,854.02)	131.1%
Library Per Capital Grant	-	-	-	-	-	-	-	1,000.00	1,000.00	0.0%
Other State Revenue	-	-	-	-	-	-	-	-	-	No Bud
State Revenue	-	93,830.28	319,113.19	93,830.28	93,830.28	143,395.89	743,999.92	1,710,200.00	966,200.08	43.5%
Federal Sources										
Special Milk Program	3,256.59	-	-	3,431.64	2,416.43	-	9,104.66	12,000.00	2,895.34	75.9%
Title I - Low Income	-	1,947.00	-	-	-	-	1,947.00	33,000.00	31,053.00	5.9%
IDEA Preschool	-	153.00	-	-	5,439.00	-	5,592.00	7,000.00	1,408.00	79.9%
IDEA Flow Through	-	6,325.00	-	-	51,448.00	-	57,773.00	220,000.00	162,227.00	26.3%
IDEA Room & Board	-	-	-	-	-	-	-	-	-	No Bud

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Revenue Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Title III - LIPLEP	-	2,000.00	-	-	-	-	2,000.00	12,500.00	10,500.00	16.0%
Title II - Teacher Quality	-	-	4,546.00	-	-	-	4,546.00	20,000.00	15,454.00	22.7%
Medicaid Reimbursement	-	-	-	-	7,150.36	-	7,150.36	20,000.00	12,849.64	35.8%
Federal Revenue	3,256.59	10,425.00	4,546.00	3,431.64	66,453.79	-	88,113.02	324,500.00	236,386.98	27.2%
Subtotal All Funds	385,987.44	1,163,818.20	11,018,666.80	762,182.85	731,034.98	379,063.52	14,440,753.79	32,218,302.00	17,777,548.21	44.8%
"On Behalf"/Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total All Funds	385,987.44	1,163,818.20	11,018,666.80	762,182.85	731,034.98	379,063.52	14,440,753.79	32,218,302.00	17,777,548.21	44.8%

Expenditure Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expended
Education Fund										
Salaries										
Admin Salaries	129,226.34	136,554.31	135,052.40	134,856.47	135,703.32	135,276.59	806,669.43	1,644,138	837,468.57	49.1%
Teacher Salaries	1,020,927.63	1,011,819.74	1,077,381.55	1,075,363.17	1,072,213.40	1,071,359.76	6,329,065.25	13,086,500	6,757,434.75	48.4%
Extra Duty Stipends	41,408.97	65,380.45	9,207.95	35,685.05	80,831.58	65,326.70	297,840.70	565,810	267,969.30	52.6%
Classified Salaries	185,997.06	184,804.84	249,542.09	254,322.09	249,860.36	255,618.80	1,380,145.24	2,993,165	1,613,019.76	46.1%
Substitutes	3,508.89	9,958.89	51,376.86	51,795.91	40,267.58	34,522.67	191,430.80	405,200	213,769.20	47.2%
Salaries Total	1,381,068.89	1,408,518.23	1,522,560.85	1,552,022.69	1,578,876.24	1,562,104.52	9,005,151.42	18,694,813	9,689,661.58	48.2%
Benefits										
TRS	32,674.99	37,907.93	34,031.16	34,466.32	42,159.92	34,645.70	215,886.02	392,950	177,063.98	54.9%
TRS ERO Payments	-	-	-	-	-	-	-	-	-	No Bud
Medical Insurance	197,719.51	197,462.99	237,833.41	222,152.94	220,435.18	216,335.95	1,291,939.98	2,546,906	1,254,966.02	50.7%
Life Insurance	3,386.78	3,906.00	3,487.56	4,347.77	3,339.82	3,334.02	21,801.95	47,100	25,298.05	46.3%
Retiree Insurance	6,618.85	10,150.01	10,689.85	8,991.59	5,537.45	29,338.89	71,326.64	196,840	125,513.36	36.2%
Tuition Reimbursement	-	12,020.00	430.00	7,500.00	-	2,780.00	22,730.00	65,500	42,770.00	34.7%
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-	No Bud
Benefits Total	240,400.13	261,446.93	286,471.98	277,458.62	271,472.37	286,434.56	1,623,684.59	3,249,296	1,625,611.41	50.0%
Purchased Services										
Professional Development	24,679.11	6,306.51	1,367.40	7,112.66	13,162.62	14,301.05	66,929.35	126,000	59,070.65	53.1%
Consultation/Workshops	1,434.30	45,298.60	11,473.58	27,105.13	16,065.53	132,463.67	233,840.81	383,500	149,659.19	61.0%
Data Processing	619.64	469.04	590.39	567.22	658.66	690.22	3,595.17	12,000	8,404.83	30.0%
Auditing Services	-	-	11,000.00	-	-	-	11,000.00	18,500	7,500.00	59.5%
Legal Services	-	3,619.58	2,050.39	6,651.67	1,044.23	11,626.59	24,992.46	75,000	50,007.54	33.3%
Other Professional Services	-	530.00	2,660.03	4,083.38	2,232.00	2,528.65	12,034.06	35,000	22,965.94	34.4%
Sanitation Services	1,117.39	2,331.39	937.39	1,585.39	937.39	1,027.39	7,936.34	16,000	8,063.66	49.6%
Rentals	4,855.81	12,183.67	11,437.35	9,461.29	8,459.53	15,390.91	61,788.56	129,750	67,961.44	47.6%
Travel	2,538.56	468.00	677.58	2,584.94	(170.00)	(1,634.79)	4,464.29	20,700	16,235.71	21.6%
Telephone	10,790.61	10,580.25	10,565.80	11,018.72	11,032.99	7,226.89	61,215.26	141,000	79,784.74	43.4%
Postage	2,000.00	2,000.00	1,092.27	-	-	(7.00)	5,085.27	13,000	7,914.73	39.1%
Printing Services	-	1,490.30	2,998.20	409.61	-	-	4,898.11	7,500	2,601.89	65.3%
Water/Sewer Services	2,205.25	1,316.40	2,545.96	2,256.99	1,760.80	2,276.80	12,362.20	27,000	14,637.80	45.8%
Other Insurance	244,151.75	1,252.75	1,877.25	1,334.00	1,639.00	1,334.75	251,589.50	287,000	35,410.50	87.7%
Other Purchased Services	10,958.00	5,455.00	4,309.50	12,108.74	3,582.19	4,140.00	40,553.43	166,000	125,446.57	24.4%
Service Agreements	146,032.61	129,713.71	27,209.10	31,921.92	14,215.73	(3,222.42)	345,870.65	485,350	139,479.35	71.3%
Purchased Services Total	451,383.03	223,015.20	92,792.19	118,201.66	74,620.67	188,142.71	1,148,155.46	1,943,300	795,144.54	59.1%
Supplies										
General Supplies	12,803.25	38,928.29	50,457.88	24,516.33	13,460.19	25,304.37	165,470.31	356,350	190,879.69	46.4%
Art Supplies	266.85	9,805.39	8,325.06	4,871.78	1,796.43	1,000.08	26,065.59	36,600	10,534.41	71.2%
Paper Supplies	-	31,757.66	-	11.79	-	-	31,769.45	36,500	4,730.55	87.0%
Spanish Supplies	-	1,142.18	23.74	111.90	312.12	19.99	1,609.93	6,500	4,890.07	24.8%
Student-Paid Supplies	2,773.97	8,455.84	1,271.21	1,912.30	1,378.12	1,804.12	17,595.56	29,800	12,204.44	59.0%
Science Supplies	-	6,442.21	5,009.17	1,402.52	1,281.87	433.19	14,568.96	23,000	8,431.04	63.3%
Social Studies Supplies	-	4,002.35	4,174.68	1,067.30	990.00	176.80	10,411.13	19,600	9,188.87	53.1%
English Language Arts Supplies	-	25,427.62	3,299.28	2,070.87	288.74	1,306.41	32,392.92	42,500	10,107.08	76.2%
Math Supplies	-	12,303.57	4,992.32	2,696.44	-	949.63	20,941.96	30,000	9,058.04	69.8%
Supplies - Other	2,536.08	24,220.08	17,500.70	7,887.17	2,366.26	(3,841.91)	50,668.38	86,145	35,476.62	58.8%
Textbooks	10,820.49	56,044.74	60,099.08	7,730.16	2,914.52	18,574.63	156,183.62	178,000	21,816.38	87.7%

Expenditure Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expended
Library Books	1,683.17	460.87	7,132.98	1,770.34	3,638.90	3,653.01	18,339.27	36,100	17,760.73	50.8%
Periodicals	1,028.12	-	89.00	59.00	-	77.30	1,253.42	6,600	5,346.58	19.0%
Natural Gas	-	2,899.06	3,025.48	-	3,161.81	5,845.60	14,931.95	80,000	65,068.05	18.7%
Electricity	-	19,195.53	38,623.92	20,117.56	16,582.82	16,172.33	110,692.16	190,000	79,307.84	58.3%
Other Supplies	1,908.62	(650.00)	2,980.30	2,725.03	1,966.87	10,336.14	19,266.96	39,200	19,933.04	49.2%
Supplies Total	33,820.55	240,435.39	207,004.80	78,950.49	50,138.65	81,811.69	692,161.57	1,196,895	504,733.43	57.8%
Capital Outlay	-	518.00	(518.00)	-	-	-	-	6,000	6,000.00	0.0%
Other										
Dues and Fees	7,757.00	24,919.85	4,293.95	(17,127.00)	1,685.00	1,665.00	23,193.80	35,700	12,506.20	65.0%
Tuition	-	12,339.62	21,476.15	15,738.24	-	35,288.90	84,842.91	375,000	290,157.09	22.6%
Miscellaneous Objects	4,543.00	-	-	-	-	180,563.00	185,106.00	226,000	40,894.00	81.9%
Other Total	12,300.00	37,259.47	25,770.10	(1,388.76)	1,685.00	217,516.90	293,142.71	636,700	343,557.29	46.0%
Non-Capitalized Equipment	5,303.75	111,058.23	25,100.76	2,232.00	-	-	143,694.74	138,000	(5,694.74)	104.1%
Termination Benefits	-	-	-	-	-	-	-	-	-	No Bud
Subtotal Education Fund	2,124,276.35	2,282,251.45	2,159,182.68	2,027,476.70	1,976,792.93	2,336,010.38	12,905,990.49	25,865,004	12,959,013.51	49.9%
"On-Behalf"/Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total Education Fund	2,124,276.35	2,282,251.45	2,159,182.68	2,027,476.70	1,976,792.93	2,336,010.38	12,905,990.49	25,865,004	12,959,013.51	49.9%
Operations and Maintenance Fund										
Salaries										
Admin Salaries	9,864.06	9,864.06	9,864.06	9,864.06	9,864.05	9,864.05	59,184.34	119,500	60,315.66	49.5%
Classified Salaries	79,625.85	76,513.80	68,598.95	67,031.93	68,967.87	70,724.92	431,463.32	830,500	399,036.68	52.0%
Salaries Total	89,489.91	86,377.86	78,463.01	76,895.99	78,831.92	80,588.97	490,647.66	950,000	459,352.34	51.6%
Benefits										
Medical Insurance	13,591.82	14,367.13	14,485.05	14,485.05	14,485.05	14,485.05	85,899.15	153,050	67,150.85	56.1%
Life Insurance	83.60	76.40	108.92	93.44	85.84	89.64	537.84	1,600	1,062.16	33.6%
Retiree Insurance	1,550.62	1,550.62	1,654.52	827.26	827.26	-	6,410.28	15,000	8,589.72	42.7%
Benefits Total	15,226.04	15,994.15	16,248.49	15,405.75	15,398.15	14,574.69	92,847.27	169,650	76,802.73	54.7%
Purchased Services										
Professional Development	-	-	-	999.22	-	342.92	1,342.14	5,000	3,657.86	26.8%
Other Professional Services	645.88	72.36	-	168.00	(564.61)	1,564.57	1,886.20	15,000	13,113.80	12.6%
Snow Removal	-	-	-	-	-	-	-	8,000	8,000.00	0.0%
Rental of Equipment	3,003.94	746.00	746.00	746.00	746.00	921.00	6,908.94	25,000	18,091.06	27.6%
Property Upkeep Services	3,298.87	51,320.14	25,593.64	10,397.14	6,961.70	9,750.99	107,322.48	240,000	132,677.52	44.7%
Telephone	278.01	41.34	277.59	295.81	239.58	242.16	1,374.49	2,700	1,325.51	50.9%
Purchased Services Total	7,226.70	52,179.84	26,617.23	12,606.17	7,382.67	12,821.64	118,834.25	295,700	176,865.75	40.2%
Supplies										
General Supplies	3,618.53	15,790.14	17,892.07	12,028.65	12,801.57	15,997.85	78,128.81	143,500	65,371.19	54.4%
Fuel	312.87	309.54	470.98	318.77	393.75	323.42	2,129.33	7,000	4,870.67	30.4%
Supplies Total	3,931.40	16,099.68	18,363.05	12,347.42	13,195.32	16,321.27	80,258.14	150,500	70,241.86	53.3%
Capital Outlay	-	30,680.00	27,736.12	109,403.60	47,895.99	53,104.88	268,820.59	600,000	331,179.41	44.8%
Other										
Dues and Fees	-	-	75.00	-	-	-	75.00	1,300	-	-
Other Total	-	-	75.00	-	-	-	75.00	1,300	1,225.00	5.8%
Non-Capitalized Equipment	-	1,049.00	-	5,278.98	-	-	6,327.98	5,000	(1,327.98)	126.6%
Subtotal O&M Fund	115,874.05	202,380.53	167,502.90	231,937.91	162,704.05	177,411.45	1,057,810.89	2,172,150	1,114,339.11	48.7%
Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total O&M Fund	115,874.05	202,380.53	167,502.90	231,937.91	162,704.05	177,411.45	1,057,810.89	2,172,150	1,114,339.11	48.7%

Expenditure Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expended
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Debt Service Fund

Purchased Services

Other Professional Services	-	475.00	-	-	-	475.00	950.00	1,500	550.00	63.3%
Purchased Services Total	-	475.00	-	-	-	475.00	950.00	1,500	550.00	63.3%

Other										
Principal	9,111.59	47,361.23	-	270,000.00	180,000.00	-	506,472.82	683,000	176,527.18	74.2%
Interest	932.03	3,156.33	75,038.75	22,218.75	106,056.25	-	207,402.11	405,100	197,697.89	51.2%
Other Total	10,043.62	50,517.56	75,038.75	292,218.75	286,056.25	-	713,874.93	1,088,100	374,225.07	65.6%
Subtotal Debt Service Fund	10,043.62	50,992.56	75,038.75	292,218.75	286,056.25	475.00	714,824.93	1,089,600	374,775.07	65.6%

Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total Debt Service Fund	10,043.62	50,992.56	75,038.75	292,218.75	286,056.25	475.00	714,824.93	1,089,600	374,775.07	65.6%

Transportation Fund

Salaries										
Admin Salaries	8,322.61	8,322.61	8,322.61	8,322.61	8,322.62	8,322.62	49,935.68	100,600	50,664.32	49.6%
Classified Salaries	54,896.18	55,738.65	82,019.30	79,834.88	83,871.93	87,491.95	443,852.89	882,000	438,147.11	50.3%
Salaries Total	63,218.79	64,061.26	90,341.91	88,157.49	92,194.55	95,814.57	493,788.57	982,600	488,811.43	50.3%

Benefits										
Transp. IMRF/SS/Medicare	2,149.41	2,149.41	2,148.71	2,148.71	2,148.71	2,148.71	12,893.66	23,690	10,796.34	54.4%
Medical Insurance	19,367.36	19,367.36	22,348.48	22,312.09	23,731.32	22,981.51	130,108.12	262,500	132,391.88	49.6%
Life Insurance	263.18	276.18	269.89	111.29	83.89	115.09	1,119.52	2,100	980.48	53.3%
Retiree Insurance	-	-	-	-	-	-	-	4,360	4,360.00	0.0%
Benefits Total	21,779.95	21,792.95	24,767.08	24,572.09	25,963.92	25,245.31	144,121.30	292,650	148,528.70	49.2%

Purchased Services										
Professional Development	31.12	0	0	840	0	1560.84	2,431.96	3,000	568.04	81.1%
Other Professional Services	941.03	7446.5	765.53	0	3242.48	128.86	12,524.40	35,000	22,475.60	35.8%
Rentals	284749	0	0	0	0	0	284,749.00	284,749	-	100.0%
Property Upkeep Services	413.5	2667.64	5243.74	4406.61	3414.3	6979.21	23,125.00	40,000	16,875.00	57.8%
Pupil Transportation Services	0	1586.2	956.8	1067.2	1212.1	956.8	5,779.10	45,000	39,220.90	12.8%
Student-Paid Trips	0	0	0	0	0	412.29	412.29	1,500	1,087.71	27.5%
Telephone	41.34	278.01	41.2	79.21	79.21	79.43	598.40	500	(98.40)	119.7%
Other Purchased Services	250	649	2109	381	2274	583	6,246.00	7,000	754.00	89.2%
Service Agreements	-	5,836.74	30.63	-	-	1,886.16	7,753.53	20,000	12,246.47	38.8%
Purchased Services Total	286,425.99	18,464.09	9,146.90	6,774.02	10,222.09	12,586.59	343,619.68	436,749	93,129.32	78.7%

Supplies										
General Supplies	(293.30)	664.14	855.19	37.91	857.07	212.94	2,333.95	6,000	3,666.05	38.9%
Fuel	6,419.04	807.29	4,495.96	11,826.07	10,351.78	10,547.83	44,447.97	100,000	55,552.03	44.4%
Other Supplies	318.74	547.81	134.57	50.00	307.28	-	1,358.40	2,000	641.60	67.9%
Supplies Total	6,444.48	2,019.24	5,485.72	11,913.98	11,516.13	10,760.77	48,140.32	108,000	59,859.68	44.6%

Other										
Dues and Fees	-	-	-	909.50	2,211.16	(2,211.16)	909.50	1,000	90.50	91.0%
Other Total	-	-	-	909.50	2,211.16	(2,211.16)	909.50	1,000	90.50	91.0%

Non-Capitalized Equipment	-	-	-	-	-	-	-	2,000	2,000.00	0.0%
Subtotal Trans. Fund	377,869.21	106,337.54	129,741.61	132,327.08	142,107.85	142,196.08	1,030,579.37	1,822,999	792,419.63	56.5%

Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total Trans. Fund	377,869.21	106,337.54	129,741.61	132,327.08	142,107.85	142,196.08	1,030,579.37	1,822,999	792,419.63	56.5%

Retirement Fund

Benefits										
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Expenditure Report

12/31/2018

% of Fiscal Year Complete: **50.0%**

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expended
IMRF	40,174.37	40,070.98	51,183.94	51,642.36	51,978.53	54,611.64	289,661.82	525,600	235,938.18	55.1%
Social Security	24,491.80	24,260.77	30,380.65	30,451.92	30,895.64	32,514.71	172,995.49	372,500	199,504.51	46.4%
Medicare	16,866.29	17,289.34	17,875.55	18,244.10	18,640.01	18,176.58	107,091.87	226,600	119,508.13	47.3%
Benefits Total	81,532.46	81,621.09	99,440.14	100,338.38	101,514.18	105,302.93	569,749.18	1,124,700	554,950.82	50.7%
Subtotal Retirement Fund	81,532.46	81,621.09	99,440.14	100,338.38	101,514.18	105,302.93	569,749.18	1,124,700	554,950.82	50.7%
Total Retirement Fund	81,532.46	81,621.09	99,440.14	100,338.38	101,514.18	105,302.93	569,749.18	1,124,700	554,950.82	50.7%
Capital Projects Fund										
Capital Outlay										
Building Improvements	-	20,842.01	99,861.50	16,066.92	-	-	136,770.43	-	(136,770.43)	No Bud
Site Improvements	-	-	-	-	-	-	-	-	-	No Bud
Capital Outlay Total	-	20,842.01	99,861.50	16,066.92	-	-	136,770.43	-	(136,770.43)	No Bud
Subtotal Cap. Projects Fund	-	20,842.01	99,861.50	16,066.92	-	-	136,770.43	-	(136,770.43)	No Bud
Transfers/Other Uses	-	-	-	-	-	-	-	-	-	No Bud
Total Cap. Projects Fund	-	20,842.01	99,861.50	16,066.92	-	-	136,770.43	-	(136,770.43)	No Bud
All Funds										
Salaries										
Admin Salaries	147,413.01	154,740.98	153,239.07	153,043.14	153,889.99	153,463.26	915,789.45	1,864,238	948,448.55	49.1%
Teacher Salaries	1,020,927.63	1,011,819.74	1,077,381.55	1,075,363.17	1,072,213.40	1,071,359.76	6,329,065.25	13,086,500	6,757,434.75	48.4%
Extra Duty Stipends	41,408.97	65,380.45	9,207.95	35,685.05	80,831.58	65,326.70	297,840.70	565,810	267,969.30	52.6%
Classified Salaries	320,519.09	317,057.29	400,160.34	401,188.90	402,700.16	413,835.67	2,255,461.45	4,705,665	2,450,203.55	47.9%
Substitutes	3,508.89	9,958.89	51,376.86	51,795.91	40,267.58	34,522.67	191,430.80	405,200	213,769.20	47.2%
Salaries Total	1,533,777.59	1,558,957.35	1,691,365.77	1,717,076.17	1,749,902.71	1,738,508.06	9,989,587.65	20,627,413	10,637,825.35	48.4%
Benefits										
Transp. IMRF/SS/Medicare	2,149.41	2,149.41	2,148.71	2,148.71	2,148.71	2,148.71	12,893.66	23,690	10,796.34	54.4%
TRS	32,674.99	37,907.93	34,031.16	34,466.32	42,159.92	34,645.70	215,886.02	392,950	177,063.98	54.9%
IMRF	40,174.37	40,070.98	51,183.94	51,642.36	51,978.53	54,611.64	289,661.82	525,600	235,938.18	55.1%
Social Security	24,491.80	24,260.77	30,380.65	30,451.92	30,895.64	32,514.71	172,995.49	372,500	199,504.51	46.4%
Medicare	16,866.29	17,289.34	17,875.55	18,244.10	18,640.01	18,176.58	107,091.87	226,600.00	119,508.13	47.3%
TRS ERO Payments	-	-	-	-	-	-	-	-	-	No Bud
Medical Insurance	230,678.69	231,197.48	274,666.94	258,950.08	258,651.55	253,802.51	1,507,947.25	2,962,456	1,454,508.75	50.9%
Life Insurance	3,733.56	4,258.58	3,866.37	4,552.50	3,509.55	3,538.75	23,459.31	50,800	27,340.69	46.2%
Retiree Insurance	8,169.47	11,700.63	12,344.37	9,818.85	6,364.71	29,338.89	77,736.92	216,200.00	138,463.08	36.0%
Tuition Reimbursement	-	12,020.00	430.00	7,500.00	-	2,780.00	22,730.00	65,500	42,770.00	34.7%
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-	No Bud
Benefits Total	358,938.58	380,855.12	426,927.69	417,774.84	414,348.62	431,557.49	2,430,402.34	4,836,296	2,405,893.66	50.3%
Purchased Services										
Professional Development	24,710.23	6,306.51	1,367.40	8,951.88	13,162.62	16,204.81	70,703.45	134,000	63,296.55	52.8%
Consultation/Workshops	1,434.30	45,298.60	11,473.58	27,105.13	16,065.53	132,463.67	233,840.81	383,500	149,659.19	61.0%
Data Processing	619.64	469.04	590.39	567.22	658.66	690.22	3,595.17	12,000	8,404.83	30.0%
Auditing Services	-	-	11,000.00	-	-	-	11,000.00	18,500	7,500.00	59.5%
Legal Services	-	3,619.58	2,050.39	6,651.67	1,044.23	11,626.59	24,992.46	75,000	50,007.54	33.3%
Other Professional Services	1,586.91	8,523.86	3,425.56	4,251.38	4,909.87	4,697.08	27,394.66	86,500	59,105.34	31.7%
Sanitation Services	1,117.39	2,331.39	937.39	1,585.39	937.39	1,027.39	7,936.34	16,000	8,063.66	49.6%
Snow Removal	-	-	-	-	-	-	-	8,000	8,000.00	0.0%
Rentals	292,608.75	12,929.67	12,183.35	10,207.29	9,205.53	16,311.91	353,446.50	439,499	86,052.50	80.4%
Property Upkeep Services	3,712.37	53,987.78	30,837.38	14,803.75	10,376.00	16,730.20	130,447.48	280,000	149,552.52	46.6%
Pupil Transportation Services	-	1,586.20	956.80	1,067.20	1,212.10	956.80	5,779.10	45,000	39,220.90	12.8%

Expenditure Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD July	MTD August	MTD September	MTD October	MTD November	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expended
Travel	2,538.56	468.00	677.58	2,584.94	(170.00)	(1,634.79)	4,464.29	20,700	16,235.71	21.6%
Student-Paid Trips	-	-	-	-	-	412.29	412.29	1,500	1,087.71	27.5%
Telephone	11,109.96	10,899.60	10,884.59	11,393.74	11,351.78	7,548.48	63,188.15	144,200	81,011.85	43.8%
Postage	2,000.00	2,000.00	1,092.27	-	-	(7.00)	5,085.27	13,000	7,914.73	39.1%
Printing Services	-	1,490.30	2,998.20	409.61	-	-	4,898.11	7,500	2,601.89	65.3%
Water/Sewer Services	2,205.25	1,316.40	2,545.96	2,256.99	1,760.80	2,276.80	12,362.20	27,000	14,637.80	45.8%
Other Insurance	244,151.75	1,252.75	1,877.25	1,334.00	1,639.00	1,334.75	251,589.50	287,000.00	35,410.50	87.7%
Other Purchased Services	11,208.00	6,104.00	6,418.50	12,489.74	5,856.19	4,723.00	46,799.43	173,000	126,200.57	27.1%
Service Agreements	146,032.61	135,550.45	27,239.73	31,921.92	14,215.73	(1,336.26)	353,624.18	505,350	151,725.82	70.0%
Purchased Services Total	745,035.72	294,134.13	128,556.32	137,581.85	92,225.43	214,025.94	1,611,559.39	2,677,249	1,065,689.61	60.2%
Supplies										
General Supplies	16,128.48	55,382.57	69,205.14	36,582.89	27,118.83	41,515.16	245,933.07	505,850	259,916.93	48.6%
Art Supplies	266.85	9,805.39	8,325.06	4,871.78	1,796.43	1,000.08	26,065.59	36,600	10,534.41	71.2%
Paper Supplies	-	31,757.66	-	11.79	-	-	31,769.45	36,500	4,730.55	87.0%
Spanish Supplies	-	1,142.18	23.74	111.90	312.12	19.99	1,609.93	6,500	4,890.07	24.8%
Student-Paid Supplies	2,773.97	8,455.84	1,271.21	1,912.30	1,378.12	1,804.12	17,595.56	29,800	12,204.44	59.0%
Science Supplies	-	6,442.21	5,009.17	1,402.52	1,281.87	433.19	14,568.96	23,000	8,431.04	63.3%
Social Studies Supplies	-	4,002.35	4,174.68	1,067.30	990.00	176.80	10,411.13	19,600	9,188.87	53.1%
English Language Arts Supplies	-	25,427.62	3,299.28	2,070.87	288.74	1,306.41	32,392.92	42,500	10,107.08	76.2%
Math Supplies	-	12,303.57	4,992.32	2,696.44	-	949.63	20,941.96	30,000	9,058.04	69.8%
Supplies - Other	2,536.08	24,220.08	17,500.70	7,887.17	2,366.26	(3,841.91)	50,668.38	86,145	35,476.62	58.8%
Textbooks	10,820.49	56,044.74	60,099.08	7,730.16	2,914.52	18,574.63	156,183.62	178,000	21,816.38	87.7%
Library Books	1,683.17	460.87	7,132.98	1,770.34	3,638.90	3,653.01	18,339.27	36,100	17,760.73	50.8%
Periodicals	1,028.12	-	89.00	59.00	-	77.30	1,253.42	6,600	5,346.58	19.0%
Fuel	6,731.91	1,116.83	4,966.94	12,144.84	10,745.53	10,871.25	46,577.30	107,000	60,422.70	43.5%
Natural Gas	-	2,899.06	3,025.48	-	3,161.81	5,845.60	14,931.95	80,000	65,068.05	18.7%
Electricity	-	19,195.53	38,623.92	20,117.56	16,582.82	16,172.33	110,692.16	190,000	79,307.84	58.3%
Other Supplies	2,227.36	(102.19)	3,114.87	2,775.03	2,274.15	10,336.14	20,625.36	41,200	20,574.64	50.1%
Supplies Total	44,196.43	258,554.31	230,853.57	103,211.89	74,850.10	108,893.73	820,560.03	1,455,395	634,834.97	56.4%
Capital Outlay										
Capital Outlay	-	31,198.00	27,218.12	109,403.60	47,895.99	53,104.88	268,820.59	606,000	337,179.41	44.4%
Building Improvements	-	20,842.01	99,861.50	16,066.92	-	-	136,770.43	-	(136,770.43)	No Bud
Site Improvements	-	-	-	-	-	-	-	-	-	No Bud
Capital Outlay Total	-	52,040.01	127,079.62	125,470.52	47,895.99	53,104.88	405,591.02	606,000	200,408.98	66.9%
Other										
Principal	9,111.59	47,361.23	-	270,000.00	180,000.00	-	506,472.82	683,000	176,527.18	74.2%
Interest	932.03	3,156.33	75,038.75	22,218.75	106,056.25	-	207,402.11	405,100	197,697.89	51.2%
Dues and Fees	7,757.00	24,919.85	4,368.95	(16,217.50)	3,896.16	(546.16)	24,178.30	38,000	13,821.70	63.6%
Tuition	-	12,339.62	21,476.15	15,738.24	-	35,288.90	84,842.91	375,000	290,157.09	22.6%
Miscellaneous Objects	4,543.00	-	-	-	-	180,563.00	185,106.00	226,000	40,894.00	81.9%
Other Total	22,343.62	87,777.03	100,883.85	291,739.49	289,952.41	215,305.74	1,008,002.14	1,727,100	719,097.86	58.4%
Non-Capitalized Equipment	5,303.75	112,107.23	25,100.76	7,510.98	-	-	150,022.72	145,000	(5,022.72)	103.5%
Termination Benefits	-	-	-	-	-	-	-	-	-	No Bud
Subtotal All Funds	2,709,595.69	2,744,425.18	2,730,767.58	2,800,365.74	2,669,175.26	2,761,395.84	16,415,725.29	32,074,453	15,658,727.71	51.2%
"On-Behalf"/Transfers	-	-	-	-	-	-	-	-	-	No Bud
Total All Funds	2,709,595.69	2,744,425.18	2,730,767.58	2,800,365.74	2,669,175.26	2,761,395.84	16,415,725.29	32,074,453	15,658,727.71	51.2%

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Revenue Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Received
Education Fund					
Local Revenue	218,713.92	11,450,588.17	25,649,902	14,199,313.83	44.6%
State Revenue	143,395.89	552,374.92	1,150,200	597,825.08	48.0%
Federal Revenue	-	88,113.02	324,500	236,386.98	27.2%
Subtotal Education Fund	362,109.81	12,091,076.11	27,124,602	15,033,525.89	44.6%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total Education Fund	362,109.81	12,091,076.11	27,124,602	15,033,525.89	44.6%
Operations & Maintenance Fund					
Local Revenue	11,732.03	856,955.91	1,578,100	721,144.09	54.3%
State Revenue	-	-	-	-	No Bud
Subtotal O & M Fund	11,732.03	856,955.91	1,578,100	721,144.09	54.3%
Transfers	-	-	-	-	No Bud
Total O&M Fund	11,732.03	856,955.91	1,578,100	721,144.09	54.3%
Debt Service Fund					
Local Revenue	29.27	163,322.60	358,500	195,177.40	45.6%
Subtotal Debt Service Fund	29.27	163,322.60	358,500	195,177.40	45.6%
Transfers	-	-	-	-	0.0%
Total Debt Service Fund	29.27	163,322.60	358,500	195,177.40	45.6%
Transportation Fund					
Local Revenue	2,986.40	613,050.82	1,394,100	781,049.18	44.0%
State Revenue	-	191,625.00	560,000	368,375.00	34.2%
Subtotal Transportation Fund	2,986.40	804,675.82	1,954,100	1,149,424.18	41.2%
Total Transportation Fund	2,986.40	804,675.82	1,954,100	1,149,424.18	41.2%
Retirement Fund					
Local Revenue	1,297.37	521,233.01	1,198,000	676,766.99	43.5%
Subtotal Retirement Fund	1,297.37	521,233.01	1,198,000	676,766.99	43.5%
Total Retirement Fund	1,297.37	521,233.01	1,198,000	676,766.99	43.5%
Capital Projects Fund					
Local Revenue	0.02	66.04	-	(66.04)	0.0%
Subtotal Cap. Projects Fund	0.02	66.04	-	(66.04)	0.0%
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	0.02	66.04	-	(66.04)	0.0%
Working Cash Fund					
Local Revenue	908.62	3,424.30	5,000	1,575.70	No Bud
Subtotal Working Cash Fund	908.62	3,424.30	5,000	1,575.70	No Bud
Other Sources	-	-	-	-	No Bud
Total Working Cash Fund	908.62	3,424.30	5,000.00	1,575.70	No Bud
All Funds					
Local Revenue	235,667.63	13,608,640.85	30,183,602	16,574,961.15	45.1%
State Revenue	143,395.89	743,999.92	1,710,200	966,200.08	43.5%
Federal Revenue	-	88,113.02	324,500	236,386.98	27.2%
Subtotal All Funds	379,063.52	14,440,753.79	32,218,302	17,777,548.21	44.8%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total All Funds	379,063.52	14,440,753.79	32,218,302	17,777,548.21	44.8%

Expenditure Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expensed
Education Fund					
Salaries	1,562,104.52	9,005,151.42	18,694,813.00	9,689,661.58	48.2%
Benefits	286,434.56	1,623,684.59	3,249,296.00	1,625,611.41	50.0%
Purchased Services	188,142.71	1,148,155.46	1,943,300.00	795,144.54	59.1%
Supplies	81,811.69	692,161.57	1,196,895.00	504,733.43	57.8%
Capital Outlay	-	-	6,000.00	6,000.00	0.0%
Other	217,516.90	293,142.71	636,700.00	343,557.29	46.0%
Non-Capitalized Equipment	-	143,694.74	138,000.00	(5,694.74)	104.1%
Termination Benefits	-	-	-	-	No Bud
Subtotal Education Fund	2,336,010.38	12,905,990.49	25,865,004.00	12,959,013.51	49.9%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total Education Fund	2,336,010.38	12,905,990.49	25,865,004.00	12,959,013.51	49.9%
Operations and Maintenance Fund					
Salaries	80,588.97	490,647.66	950,000.00	459,352.34	51.6%
Benefits	14,574.69	92,847.27	169,650.00	76,802.73	54.7%
Purchased Services	12,821.64	118,834.25	295,700.00	176,865.75	40.2%
Supplies	16,321.27	80,258.14	150,500.00	70,241.86	53.3%
Capital Outlay	53,104.88	268,820.59	600,000.00	331,179.41	44.8%
Other	-	75.00	1,300.00	1,225.00	5.8%
Non-Capitalized Equipment	-	6,327.98	5,000.00	(1,327.98)	126.6%
Subtotal O&M Fund	177,411.45	1,057,810.89	2,170,850.00	1,113,039.11	48.7%
Transfers	-	-	-	-	No Bud
Total O&M Fund	177,411.45	1,057,810.89	2,170,850.00	1,113,039.11	48.7%
Debt Service Fund					
Purchased Services	475.00	950.00	1,500.00	550.00	63.3%
Other	-	713,874.93	1,088,100.00	374,225.07	65.6%
Subtotal Debt Service Fund	475.00	714,824.93	1,089,600.00	374,775.07	65.6%
Transfers	-	-	-	-	No Bud
Total Debt Service Fund	475.00	714,824.93	1,089,600.00	374,775.07	65.6%
Transportation Fund					
Salaries	95,814.57	493,788.57	982,600.00	488,811.43	50.3%
Benefits	25,245.31	144,121.30	292,650.00	148,528.70	49.2%
Purchased Services	12,586.59	343,619.68	436,749.00	93,129.32	78.7%
Supplies	10,760.77	48,140.32	108,000.00	59,859.68	44.6%
Other	(2,211.16)	909.50	1,000.00	90.50	91.0%
Non-Capitalized Equipment	-	-	2,000.00	2,000.00	0.0%
Subtotal Trans. Fund	142,196.08	1,030,579.37	1,822,999.00	792,419.63	56.5%
Transfers	-	-	-	-	No Bud
Total Trans. Fund	142,196.08	1,030,579.37	1,822,999.00	792,419.63	56.5%
Retirement Fund					
Benefits	105,302.93	569,749.18	1,124,700.00	554,950.82	50.7%
Subtotal Retirement Fund	105,302.93	569,749.18	1,124,700.00	554,950.82	50.7%
Total Retirement Fund	105,302.93	569,749.18	1,124,700.00	554,950.82	50.7%
Capital Projects Fund					
Capital Outlay	-	136,770.43	-	(136,770.43)	No Bud
Subtotal Cap. Projects Fund	-	136,770.43	-	(136,770.43)	No Bud
Transfers	-	-	-	-	No Bud
Total Cap. Projects Fund	-	136,770.43	-	(136,770.43)	No Bud
All Funds					
Salaries	1,738,508.06	9,989,587.65	20,627,413.00	10,637,825.35	48.4%
Benefits	431,557.49	2,430,402.34	4,836,296.00	2,405,893.66	50.3%
Purchased Services	214,025.94	1,611,559.39	2,677,249.00	1,065,689.61	60.2%

Expenditure Report

12/31/2018

% of Fiscal Year Complete: 50.0%

	MTD December	YTD Actual	Fiscal Year 2019 Final Budget	Budget Balance	% Budget Expensed
Supplies	108,893.73	820,560.03	1,455,395.00	634,834.97	56.4%
Capital Outlay	53,104.88	405,591.02	606,000.00	200,408.98	66.9%
Other	215,305.74	1,008,002.14	1,727,100.00	719,097.86	58.4%
Non-Capitalized Equipment	-	150,022.72	145,000.00	(5,022.72)	103.5%
Termination Benefits	-	-	-	-	No Bud
Subtotal All Funds	2,761,395.84	16,415,725.29	32,074,453.00	15,658,727.71	51.2%
"On Behalf"/Transfers	-	-	-	-	No Bud
Total All Funds	2,761,395.84	16,415,725.29	32,074,453.00	15,658,727.71	51.2%

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED December 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
REVENUES									
Local Sources									
Property Tax Receipts	-	-	-	-	-	-	-	-	-
CPPRT	3,597.62	-	-	-	-	-	-	3,597.62	3,597.62
Tuition - Full Day Kindergarten	32,096.42	-	-	-	-	-	-	32,096.42	32,096.42
Tuition - Summer School	-	-	-	-	-	-	-	-	-
Paid Student Trips	-	-	-	-	-	-	-	-	-
Summer School Trans Fees	-	-	-	-	-	-	-	-	-
SPED Trans Fees Other LEAs	-	-	-	-	-	-	-	-	-
Interest	36,652.17	2,413.03	29.27	2,986.40	1,297.37	0.02	908.62	44,257.59	44,286.88
Admissions - Athletic	-	-	-	-	-	-	-	-	-
Admissions - Other	686.00	-	-	-	-	-	-	686.00	686.00
After School Activities	10,536.00	-	-	-	-	-	-	10,536.00	10,536.00
Technology Fee	3,318.74	-	-	-	-	-	-	3,318.74	3,318.74
PE Uniform/Lock Fee	15.00	-	-	-	-	-	-	15.00	15.00
Fine Arts Fee	-	-	-	-	-	-	-	-	-
Graduation Fee	58.50	-	-	-	-	-	-	58.50	58.50
Sprague Class Project Fee	-	-	-	-	-	-	-	-	-
Half Day Class Project Fee	-	-	-	-	-	-	-	-	-
Field Trips	687.50	-	-	-	-	-	-	687.50	687.50
Sale of Athletic Wear	-	-	-	-	-	-	-	-	-
103 Club Fees	77,480.25	-	-	-	-	-	-	77,480.25	77,480.25
Student ID Fees/Fines	15.00	-	-	-	-	-	-	15.00	15.00
Library Fees/Fines	55.15	-	-	-	-	-	-	55.15	55.15
Athletic Fees	525.00	-	-	-	-	-	-	525.00	525.00
Band/Orchestra/Choir	350.00	-	-	-	-	-	-	350.00	350.00
Textbook Fees	4,575.94	-	-	-	-	-	-	4,575.94	4,575.94
PTO/Foundation Donations	2,149.47	-	-	-	-	-	-	2,149.47	2,149.47
Other Donations	-	-	-	-	-	-	-	-	-
Misc. Donations	-	-	-	-	-	-	-	-	-
Facility Rental	-	9,319.00	-	-	-	-	-	9,319.00	9,319.00
Impact Fees	-	-	-	-	-	-	-	-	-
Refunds from Prior Yr. Expenses	3,981.81	-	-	-	-	-	-	3,981.81	3,981.81
Payment from other LEA's	-	-	-	-	-	-	-	-	-
Camp Revenue	-	-	-	-	-	-	-	-	-
Loredo Taft Revenue	41,827.50	-	-	-	-	-	-	41,827.50	41,827.50
Other Local Revenue	105.85	-	-	-	-	-	-	105.85	105.85
Total Local Sources	218,713.92	11,732.03	29.27	2,986.40	1,297.37	0.02	908.62	235,638.34	235,667.63
State Sources									
General State Aid	93,830.28	-	-	-	-	-	-	93,830.28	93,830.28
Spec. Ed. Private Facility	-	-	-	-	-	-	-	-	-
Spec. Ed. Extraordinary	-	-	-	-	-	-	-	-	-

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED December 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
Spec. Ed. Personnel	-	-	-	-	-	-	-	-	-
Spec. Ed. Orphanage	12,211.59	-	-	-	-	-	-	12,211.59	12,211.59
Spec. Ed. Summer School	-	-	-	-	-	-	-	-	-
Bilingual	-	-	-	-	-	-	-	-	-
Transportation - Regular	-	-	-	-	-	-	-	-	-
Transportation - Spec. Ed.	-	-	-	-	-	-	-	-	-
Orphanage Tuition	37,354.02	-	-	-	-	-	-	37,354.02	37,354.02
Library Per Capital Grant	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-
Total State Sources	143,395.89	-	-	-	-	-	-	143,395.89	143,395.89
Federal Sources									
Special Milk Program	-	-	-	-	-	-	-	-	-
Title I - Low Income	-	-	-	-	-	-	-	-	-
IDEA Preschool	-	-	-	-	-	-	-	-	-
IDEA Flow Through	-	-	-	-	-	-	-	-	-
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title III - LIP LEP	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	-	-	-	-	-	-	-	-	-
Medicaid Reimbursement	-	-	-	-	-	-	-	-	-
Total Federal Sources	-	-	-	-	-	-	-	-	-
Total Revenues	362,109.81	11,732.03	29.27	2,986.40	1,297.37	0.02	908.62	379,034.23	379,063.52
EXPENDITURES									
Salaries									
Admin Salaries	135,276.59	9,864.05	-	8,322.62	-	-	-	153,463.26	153,463.26
Teacher Salaries	1,071,359.76	-	-	-	-	-	-	1,071,359.76	1,071,359.76
Extra Duty Stipends	65,326.70	-	-	-	-	-	-	65,326.70	65,326.70
Classified Salaries	255,618.80	70,724.92	-	87,491.95	-	-	-	413,835.67	413,835.67
Substitutes	34,522.67	-	-	-	-	-	-	34,522.67	34,522.67
Total Salaries	1,562,104.52	80,588.97	-	95,814.57	-	-	-	1,738,508.06	1,738,508.06
Benefits									
Transp. IMRF/SS/Medicare	-	-	-	2,148.71	-	-	-	2,148.71	2,148.71
TRS	34,645.70	-	-	-	-	-	-	34,645.70	34,645.70
IMRF	-	-	-	-	54,611.64	-	-	54,611.64	54,611.64
Social Security	-	-	-	-	32,514.71	-	-	32,514.71	32,514.71
Medicare	-	-	-	-	18,176.58	-	-	18,176.58	18,176.58
TRS ERO Payments	-	-	-	-	-	-	-	-	-
Medical Insurance	216,335.95	14,485.05	-	22,981.51	-	-	-	253,802.51	253,802.51
Life Insurance	3,334.02	89.64	-	115.09	-	-	-	3,538.75	3,538.75
Retiree Insurance	29,338.89	-	-	-	-	-	-	29,338.89	29,338.89
Tuition Reimbursement	2,780.00	-	-	-	-	-	-	2,780.00	2,780.00

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED December 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Post-Retirement Benefits	-	-	-	-	-	-	-	-	-
Total Benefits	286,434.56	14,574.69	-	25,245.31	105,302.93	-	-	431,557.49	431,557.49
Purchased Services									
Professional Development	14,301.05	342.92	-	1,560.84	-	-	-	16,204.81	16,204.81
Consultation/Workshops	132,463.67	-	-	-	-	-	-	132,463.67	132,463.67
Data Processing	690.22	-	-	-	-	-	-	690.22	690.22
Auditing Services	-	-	-	-	-	-	-	-	-
Legal Services	11,626.59	-	-	-	-	-	-	11,626.59	11,626.59
Other Professional Services	2,528.65	1,564.57	475.00	128.86	-	-	-	4,222.08	4,697.08
Sanitation Services	1,027.39	-	-	-	-	-	-	1,027.39	1,027.39
Snow Removal	-	-	-	-	-	-	-	-	-
Rentals	15,390.91	921.00	-	-	-	-	-	16,311.91	16,311.91
Property Upkeep Services	-	9,750.99	-	6,979.21	-	-	-	16,730.20	16,730.20
Pupil Transportation Services	-	-	-	956.80	-	-	-	956.80	956.80
Travel	(1,634.79)	-	-	-	-	-	-	(1,634.79)	(1,634.79)
Student-Paid Trips	-	-	-	412.29	-	-	-	412.29	412.29
Telephone	7,226.89	242.16	-	79.43	-	-	-	7,548.48	7,548.48
Postage	(7.00)	-	-	-	-	-	-	(7.00)	(7.00)
Printing Services	-	-	-	-	-	-	-	-	-
Water/Sewer Services	2,276.80	-	-	-	-	-	-	2,276.80	2,276.80
Other Insurance	1,334.75	-	-	-	-	-	-	1,334.75	1,334.75
Other Purchased Services	4,140.00	-	-	583.00	-	-	-	4,723.00	4,723.00
Service Agreements	(3,222.42)	-	-	1,886.16	-	-	-	(1,336.26)	(1,336.26)
Total Purchased Services	188,142.71	12,821.64	475.00	12,586.59	-	-	-	213,550.94	214,025.94
Supplies									
General Supplies	25,304.37	15,997.85	-	212.94	-	-	-	41,515.16	41,515.16
Art Supplies	1,000.08	-	-	-	-	-	-	1,000.08	1,000.08
Paper Supplies	-	-	-	-	-	-	-	-	-
Spanish Supplies	19.99	-	-	-	-	-	-	19.99	19.99
Student-Paid Supplies	1,804.12	-	-	-	-	-	-	1,804.12	1,804.12
Science Supplies	433.19	-	-	-	-	-	-	433.19	433.19
Social Studies Supplies	176.80	-	-	-	-	-	-	176.80	176.80
English Language Arts Supplies	1,306.41	-	-	-	-	-	-	1,306.41	1,306.41
Math Supplies	949.63	-	-	-	-	-	-	949.63	949.63
Supplies - Other	(3,841.91)	-	-	-	-	-	-	(3,841.91)	(3,841.91)
Textbooks	18,574.63	-	-	-	-	-	-	18,574.63	18,574.63
Library Books	3,653.01	-	-	-	-	-	-	3,653.01	3,653.01
Periodicals	77.30	-	-	-	-	-	-	77.30	77.30
Fuel	-	323.42	-	10,547.83	-	-	-	10,871.25	10,871.25
Natural Gas	5,845.60	-	-	-	-	-	-	5,845.60	5,845.60
Electricity	16,172.33	-	-	-	-	-	-	16,172.33	16,172.33
Other Supplies	10,336.14	-	-	-	-	-	-	10,336.14	10,336.14

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LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
DETAILED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED December 31, 2018

	10	20	30	40	50	60	70	10+20+40+50+70	
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
Total Supplies	81,811.69	16,321.27	-	10,760.77	-	-	-	108,893.73	108,893.73
Capital Outlay									
Capital Outlay	-	53,104.88	-	-	-	-	-	53,104.88	53,104.88
Building Improvements	-	-	-	-	-	-	-	-	-
Site Improvements	-	-	-	-	-	-	-	-	-
Total Capital Outlay	-	53,104.88	-	-	-	-	-	53,104.88	53,104.88
Other									
Principal	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-
Dues and Fees	1,665.00	-	-	(2,211.16)	-	-	-	(546.16)	(546.16)
Tuition	35,288.90	-	-	-	-	-	-	35,288.90	35,288.90
Miscellaneous Objects	180,563.00	-	-	-	-	-	-	180,563.00	180,563.00
Total Other	217,516.90	-	-	(2,211.16)	-	-	-	215,305.74	215,305.74
Total Non-Capitalized Equipment	-	-	-	-	-	-	-	-	-
Total Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	2,336,010.38	177,411.45	475.00	142,196.08	105,302.93	-	-	2,760,920.84	2,761,395.84
97 Excess (deficiency) of revenues over expenditures	(1,973,900.57)	(165,679.42)	(445.73)	(139,209.68)	(104,005.56)	0.02	908.62	(2,381,886.61)	(2,382,332.32)
OTHER FINANCING SOURCES (USES)									
"On Behalf"/Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	(1,973,900.57)	(165,679.42)	(445.73)	(139,209.68)	(104,005.56)	0.02	908.62	(2,381,886.61)	(2,382,332.32)
Fund Balance: 11/30/2018	23,282,817.93	1,442,265.79	(358,752.74)	1,806,606.79	814,771.50	21.61	522,849.95	27,869,311.96	27,510,580.83
Fund Balance: 12/31/2018	\$ 21,308,917.36	\$ 1,276,586.37	\$ (359,198.47)	\$ 1,667,397.11	\$ 710,765.94	\$ 21.63	\$ 523,758.57	\$ 25,487,425.35	\$ 25,128,248.51

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
SUMMARY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS
MONTH ENDED December 31, 2018

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
REVENUES									
Local Sources	218,713.92	11,732.03	29.27	2,986.40	1,297.37	0.02	908.62	235,638.34	235,667.63
State Sources	143,395.89	-	-	-	-	-	-	143,395.89	143,395.89
Federal Sources	-	-	-	-	-	-	-	-	-
Total Revenues	362,109.81	11,732.03	29.27	2,986.40	1,297.37	0.02	908.62	379,034.23	379,063.52
EXPENDITURES									
Salaries	1,562,104.52	80,588.97	-	95,814.57	-	-	-	1,738,508.06	1,738,508.06
Benefits	286,434.56	14,574.69	-	25,245.31	105,302.93	-	-	431,557.49	431,557.49
Purchased Services	188,142.71	12,821.64	475.00	12,586.59	-	-	-	213,550.94	214,025.94
Supplies	81,811.69	16,321.27	-	10,760.77	-	-	-	108,893.73	108,893.73
Capital Outlay	-	53,104.88	-	-	-	-	-	53,104.88	53,104.88
Other	217,516.90	-	-	(2,211.16)	-	-	-	215,305.74	215,305.74
Non-Capitalized Equip.	-	-	-	-	-	-	-	-	-
Termination Benefits	-	-	-	-	-	-	-	-	-
Total Expenditures	2,336,010.38	177,411.45	475.00	142,196.08	105,302.93	-	-	2,760,920.84	2,761,395.84
Excess (deficiency) of revenues over expenditures	(1,973,900.57)	(165,679.42)	(445.73)	(139,209.68)	(104,005.56)	0.02	908.62	(2,381,886.61)	(2,382,332.32)
OTHER FINANCING SOURCES (USES)									
Transfers	-	-	-	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Net changes in fund balances	(1,973,900.57)	(165,679.42)	(445.73)	(139,209.68)	(104,005.56)	0.02	908.62	(2,381,886.61)	(2,382,332.32)
Fund Balance: 11/30/2018	23,282,817.93	1,442,265.79	(358,752.74)	1,806,606.79	814,771.50	21.61	522,849.95	27,869,311.96	27,510,580.83
Fund Balance: 12/31/2018	\$ 21,308,917.36	\$ 1,276,586.37	\$ (359,198.47)	\$ 1,667,397.11	\$ 710,765.94	\$ 21.63	\$ 523,758.57	\$ 25,487,425.35	\$ 25,128,248.51

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

STATEMENT OF FINANCIAL POSITION

ALL FUNDS

MONTH ENDED December 31, 2018

	10	20	30	40	50	60	70	Total Operating	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash		
ASSETS									
US Bank - AP	549,945.13	961.53	(377,648.04)	326.48	857.75	0.82	233.39	552,324.28	174,677.06
US Bank - Payroll	13,226.88	431.46	-	609.00	-	-	-	14,267.34	14,267.34
US Bank - RevTrak	290,774.26	-	-	39,108.22	-	-	-	329,882.48	329,882.48
PMA - LIQ	2,018,560.67	8,255.13	-	8,958.94	314.28	2.34	4,333.39	2,040,422.41	2,040,424.75
PMA - MAX	1,167,669.07	377,312.50	18,449.57	401,230.66	688,422.87	15.38	1,157.12	2,635,792.22	2,654,257.17
PMA - Fixed Rate Investments	14,142,285.83	889,248.29	-	1,216,407.03	21,171.04	-	518,034.67	16,787,146.86	16,787,146.86
IIIT	20,017.79	-	-	-	-	-	-	20,017.79	20,017.79
Bank Financial	89,979.62	-	-	-	-	-	-	89,979.62	89,979.62
Fifth Third Securities	2,985,640.59	-	-	-	-	-	-	2,985,640.59	2,985,640.59
Imprest Fund	24,021.96	87.60	-	81.37	-	3.09	-	24,190.93	24,194.02
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
TOTAL ASSETS	21,302,621.80	1,276,296.51	(359,198.47)	1,666,721.70	710,765.94	21.63	523,758.57	25,480,164.52	25,120,987.68
LIABILITIES & FUND BALANCE									
LIABILITIES									
Accounts Payable	3,704.02	(41.60)	-	(460.76)	-	-	-	3,201.66	3,201.66
Dental Insurance Payable	(1,868.10)	(248.26)	-	(214.65)	-	-	-	(2,331.01)	(2,331.01)
Flex Spending Account Payable	(8,131.48)	-	-	-	-	-	-	(8,131.48)	(8,131.48)
Tech Program Receivable	-	-	-	-	-	-	-	-	-
Total Liabilities	(6,295.56)	(289.86)	-	(675.41)	-	-	-	(7,260.83)	(7,260.83)
FUND BALANCE									
Fund Balance	21,308,917.36	1,276,586.37	(359,198.47)	1,667,397.11	710,765.94	21.63	523,758.57	25,487,425.35	25,128,248.51
Total Fund Balance	21,308,917.36	1,276,586.37	(359,198.47)	1,667,397.11	710,765.94	21.63	523,758.57	25,487,425.35	25,128,248.51
TOTAL LIABILITIES & FUND BALANCE	21,302,621.80	1,276,296.51	(359,198.47)	1,666,721.70	710,765.94	21.63	523,758.57	25,480,164.52	25,120,987.68

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LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103
TREASURER'S REPORT
12/31/2018

CASH BALANCE PER BOOKS

Educational Fund	21,302,621.80
Operations and Maintenance	1,276,296.51
Debt Service Fund	(359,198.47)
Transportation Fund	1,666,721.70
Retirement Fund	710,765.94
Capital Projects Fund	21.63
Working Cash Fund	<u>523,758.57</u>
TOTALS:	<u><u>\$ 25,120,987.68</u></u>

BANK BALANCES & INVESTMENTS

<u>US Bank - AP</u>	
Statement Balance	227,872.11
Less: Outstanding Checks	<u>53,195.05</u>
	\$ 174,677.06
<u>US Bank - Payroll</u>	
Statement Balance	17,478.06
Less: Outstanding Checks	<u>3,210.72</u>
	\$ 14,267.34
<u>US Bank - Other</u>	
RevTrak Account Balance	\$ 329,882.48
Imprest	27,948.02
Petty Cash	500.00
Less: Outstanding Imprest Checks	<u>3,754.00</u>
	354,576.50
TOTAL CASH	
	<u>543,520.90</u>
<u>PMA Financial Network</u>	
ISDLAF - LIQ	2,040,424.75
ISDLAF - MAX	2,654,257.17
Fixed Rate Investments	<u>16,787,146.86</u>
	\$ 21,481,828.78
<u>Other</u>	
Illinois Inst Investors Trust - CMF	20,017.79
Bank Financial - Money Market	89,979.62
Fifth Third Securities	<u>\$ 2,985,640.59</u>
	3,095,638.00
TOTAL INVESTMENTS	
	<u>24,577,466.78</u>
TOTALS:	
	<u><u>\$ 25,120,987.68</u></u>

Certified by:



Patrick Palbicke, Treasurer

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT PORTFOLIO

December 31, 2018

Investment Type	Settle Date	Maturity Date	# of Days	Institution	Cost	Rate
Money Market	12/31/2018	12/31/2018		Bank Finanacial MMKT	\$89,979.62	0.600%
Money Market	12/31/2018	12/31/2018		Illinois Portfolio, IIIT Class	\$20,017.79	2.390%
Money Market	12/31/2018	12/31/2018		Fifth Third Securities	\$15,640.59	2.210%
Money Market	12/31/2018	12/31/2018		ISDLAF+ LIQ Account	\$2,040,424.75	2.150%
Money Market	12/31/2018	12/31/2018		ISDLAF+ MAX Account	\$2,654,257.17	2.220%
Term Series	9/14/2018	1/24/2019	132	ISDLAF Term Series	\$500,000.00	2.090%
Certificate of Deposit	9/13/2018	1/14/2019	123	ASSOCIATED BANK	\$248,200.00	2.090%
Certificate of Deposit	9/13/2018	1/14/2019	123	FIRST NATIONAL BANK/THE FIRST NA	\$248,200.00	2.090%
Certificate of Deposit	9/13/2018	1/29/2019	138	WESTERN ALLIANCE/TORREY PINES	\$248,000.00	2.131%
Certificate of Deposit	7/5/2018	1/29/2019	208	VILLAGE BANK AND TRUST	\$106,100.00	2.080%
Certificate of Deposit	7/5/2018	1/29/2019	208	ORRSTOWN BANK	\$247,000.00	2.080%
Certificate of Deposit	7/5/2018	1/29/2019	208	PACIFIC WESTERN BANK	\$246,900.00	2.081%
Certificate of Deposit	7/5/2018	1/29/2019	208	FIELDPOINT BANK AND TRUST	\$200,000.00	2.081%
DTC CD	2/8/2017	2/8/2019	730	Keybank, NA / First Niagara Bank	\$200,393.10	1.400%
Certificate of Deposit	9/13/2018	2/14/2019	154	LANDMARK COMMUNITY BANK	\$247,700.00	2.170%
Security	9/27/2018	2/15/2019	141	US Treasury N/B	\$998,391.72	2.220%
Certificate of Deposit	9/27/2018	2/20/2019	146	Bank OZK	\$247,700.00	2.220%
Certificate of Deposit	7/5/2018	3/14/2019	252	CITIBANK NA	\$1,400,000.00	2.121%
Certificate of Deposit	7/5/2018	3/21/2019	259	CITIBANK NA	\$607,700.00	2.131%
Certificate of Deposit	7/5/2018	3/21/2019	259	PRUDENTIAL SAVINGS BANK	\$246,200.00	2.130%
Certificate of Deposit	7/5/2018	3/22/2019	260	UNITY BANK	\$246,100.00	2.193%
Certificate of Deposit	6/15/2018	4/12/2019	301	NORTHBROOK B&TC	\$245,500.00	2.190%
Certificate of Deposit	6/15/2018	4/12/2019	301	LIBERTYVILLE B&TC	\$245,500.00	2.190%
Certificate of Deposit	6/15/2018	4/12/2019	301	SCHAUMBERG B&TC	\$245,500.00	2.190%
Certificate of Deposit	6/15/2018	4/12/2019	301	CRYSTAL LAKE B&TC	\$245,500.00	2.190%
Certificate of Deposit	6/15/2018	4/12/2019	301	NORTH AMERICAN BANKING CO	\$245,500.00	2.190%
Certificate of Deposit	6/15/2018	4/12/2019	301	STATE OF THE LAKES BANK	\$245,500.00	2.190%
Certificate of Deposit	6/15/2018	4/29/2019	318	TOWN BANK	\$245,200.00	2.210%
Certificate of Deposit	6/15/2018	4/29/2019	318	HINDSDALE B&TC	\$245,200.00	2.210%
Certificate of Deposit	6/15/2018	4/29/2019	318	LAKE FOREST B&TC	\$245,200.00	2.210%
Certificate of Deposit	6/15/2018	4/29/2019	318	BARRINGTON B&TC	\$245,200.00	2.210%
Certificate of Deposit	6/8/2018	5/14/2019	340	BANK OF THE OZARKS	\$1,100,000.00	2.221%
Certificate of Deposit	5/19/2016	5/20/2019	1096	SOUTHSIDE BANK	\$241,900.00	1.080%
Certificate of Deposit	6/8/2018	5/29/2019	355	NEWBANK NA	\$244,500.00	2.243%
Certificate of Deposit	6/8/2018	5/29/2019	355	MAINSTREET BANK	\$244,600.00	2.241%
Certificate of Deposit	6/8/2018	5/29/2019	355	MISSION NATIONAL	\$244,600.00	2.241%
Certificate of Deposit	6/8/2018	5/29/2019	355	BANK LIEUMI USA	\$244,600.00	2.241%
Certificate of Deposit	6/8/2018	5/29/2019	355	CFG COMMUNITY BANK	\$121,700.00	2.241%
Security	6/5/2014	5/30/2019	1820	Federal Home Loan Mortgage Corporation Note	\$499,392.93	1.564%
Certificate of Deposit	6/8/2018	6/10/2019	367	ST CHARLES B&TC - WINTRUST	\$244,300.00	2.250%
Certificate of Deposit	6/8/2018	6/10/2019	367	WHEATON BANK AND TRUST	\$244,300.00	2.250%
Certificate of Deposit	6/15/2018	6/14/2019	364	PREMIER BANK	\$244,500.00	2.253%
Certificate of Deposit	12/11/2018	7/10/2019	211	BANK IZK	\$503,600.00	2.471%
Certificate of Deposit	12/11/2018	7/10/2019	211	MODERN BANK, NATIONAL ASSOCIATION	\$246,400.00	2.493%
Certificate of Deposit	8/22/2018	7/10/2019	322	SERVISFIRST BANK	\$244,900.00	2.300%
Certificate of Deposit	8/22/2018	7/10/2019	322	BANK OF CHINA	\$244,900.00	2.306%
Certificate of Deposit	8/22/2018	7/10/2019	322	GATEWAY COMMUNITY BANK	\$244,900.00	2.316%
Certificate of Deposit	8/22/2018	7/10/2019	322	TEXAS CAPITAL BANK	\$244,900.00	2.300%
DTC CD	10/2/2014	10/2/2019	1826	American Express Bank Certificate of Deposit	\$248,056.17	2.060%
Certificate of Deposit	6/8/2018	12/4/2019	544	BEVERLY BANK AND TRUST	\$241,100.00	2.400%
Certificate of Deposit	6/8/2018	12/5/2019	545	FINANCIAL FEDERAL BANK	\$240,700.00	2.500%
Certificate of Deposit	6/15/2018	12/11/2019	544	SONABANK	\$241,200.00	2.443%
Certificate of Deposit	12/11/2018	12/11/2019	365	FIRST INTERNET BANK OF INDIANA	\$243,300.00	2.673%
Certificate of Deposit	12/17/2018	6/15/2020	546	CORNERSTONE BANK - YORK NEBRASKA	\$239,900.00	2.800%
DTC CD	6/27/2018	12/27/2019	548	Pinnacle Bank TN	\$249,183.27	2.500%
DTC CD	6/13/2018	6/15/2020	733	Discover Bank	\$246,000.00	2.750%
DTC CD	6/14/2018	6/15/2020	732	Morgan Stanley Bank NA	\$246,000.00	2.800%
DTC CD	6/14/2018	6/15/2020	732	Morgan Stanley PVT Bank	\$246,000.00	2.750%
DTC CD	12/11/2018	6/29/2020	566	FIRST BANK NC	\$249,329.67	2.810%
Certificate of Deposit	3/23/2018	12/23/2019	640	Boston Private Bank and Trust	\$248,000.00	2.300%
Certificate of Deposit	3/22/2018	3/23/2020	732	Morgan Stanley Bank	\$248,000.00	2.550%
Certificate of Deposit	11/28/2018	5/28/2020	547	Wells Fargo National	\$245,000.00	2.850%
Certificate of Deposit	6/17/2018	6/29/2020	743	Pinnacle Bank Nashville	\$248,000.00	2.800%

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT PORTFOLIO

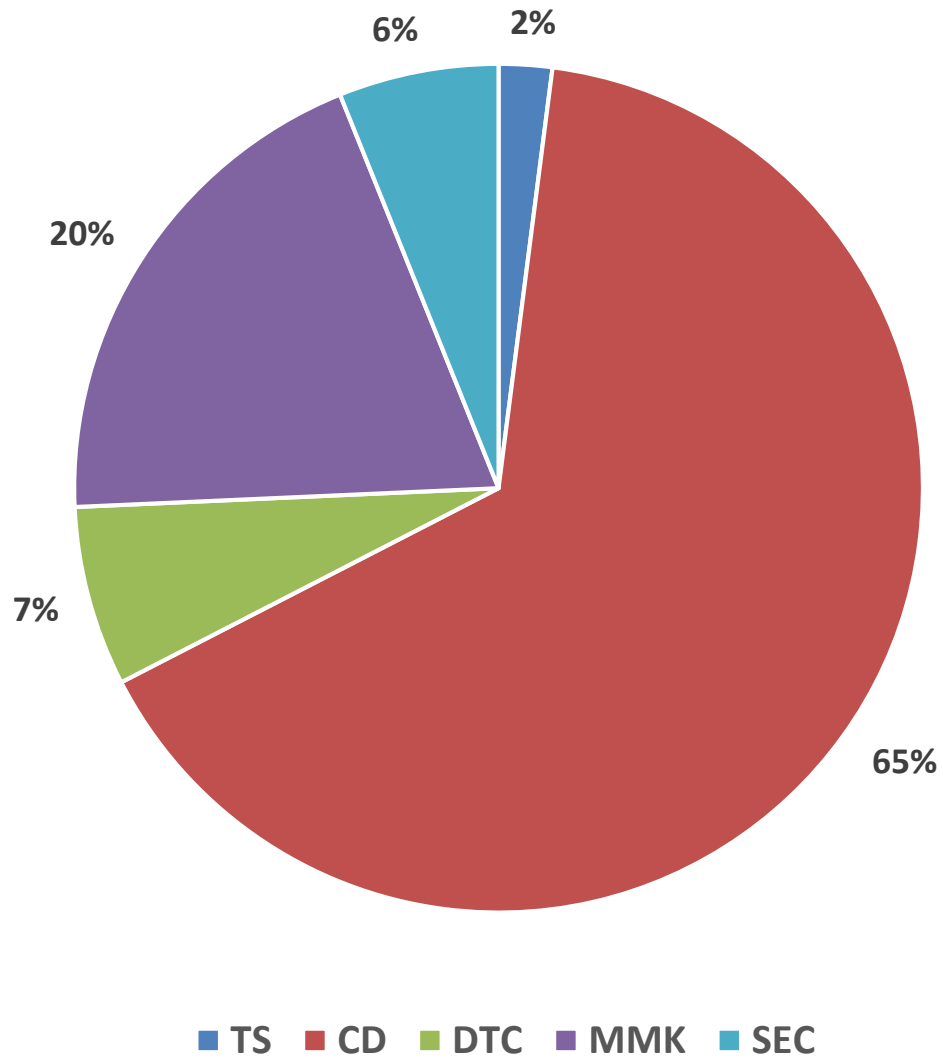
December 31, 2018

Investment Type	Settle Date	Maturity Date	# of Days	Institution	Cost	Rate
Certificate of Deposit	7/17/2015	7/17/2020	1827	Synchrony Bank Retail CD	\$248,000.00	2.250%
Certificate of Deposit	8/19/2015	8/19/2020	1827	CAPITAL ONE NATL ASSN VA	\$248,000.00	2.400%
Certificate of Deposit	9/16/2015	9/16/2020	1827	BARCLAYS BK DEL	\$248,000.00	2.200%
Certificate of Deposit	3/2/2016	3/2/2021	1826	Marlin Business Bank Salt Lake	\$248,000.00	1.600%
Certificate of Deposit	12/12/2016	12/13/2021	1827	State Bank India New York	\$248,000.00	2.050%
Certificate of Deposit	3/1/2017	3/1/2022	1826	CIMB Bank, Champaign IL	\$245,000.00	2.100%
Certificate of Deposit	3/21/2017	3/21/2022	1826	HSBC Bank USA NA McLean VA	\$248,000.00	2.450%
Certificate of Deposit	6/9/2017	6/9/2022	1826	Medallion Bank Utah	\$248,000.00	2.150%
					\$24,577,466.78	
Weighted Yield	2.320%					
Weighted Maturity	245.61					

LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INVESTMENT TYPE

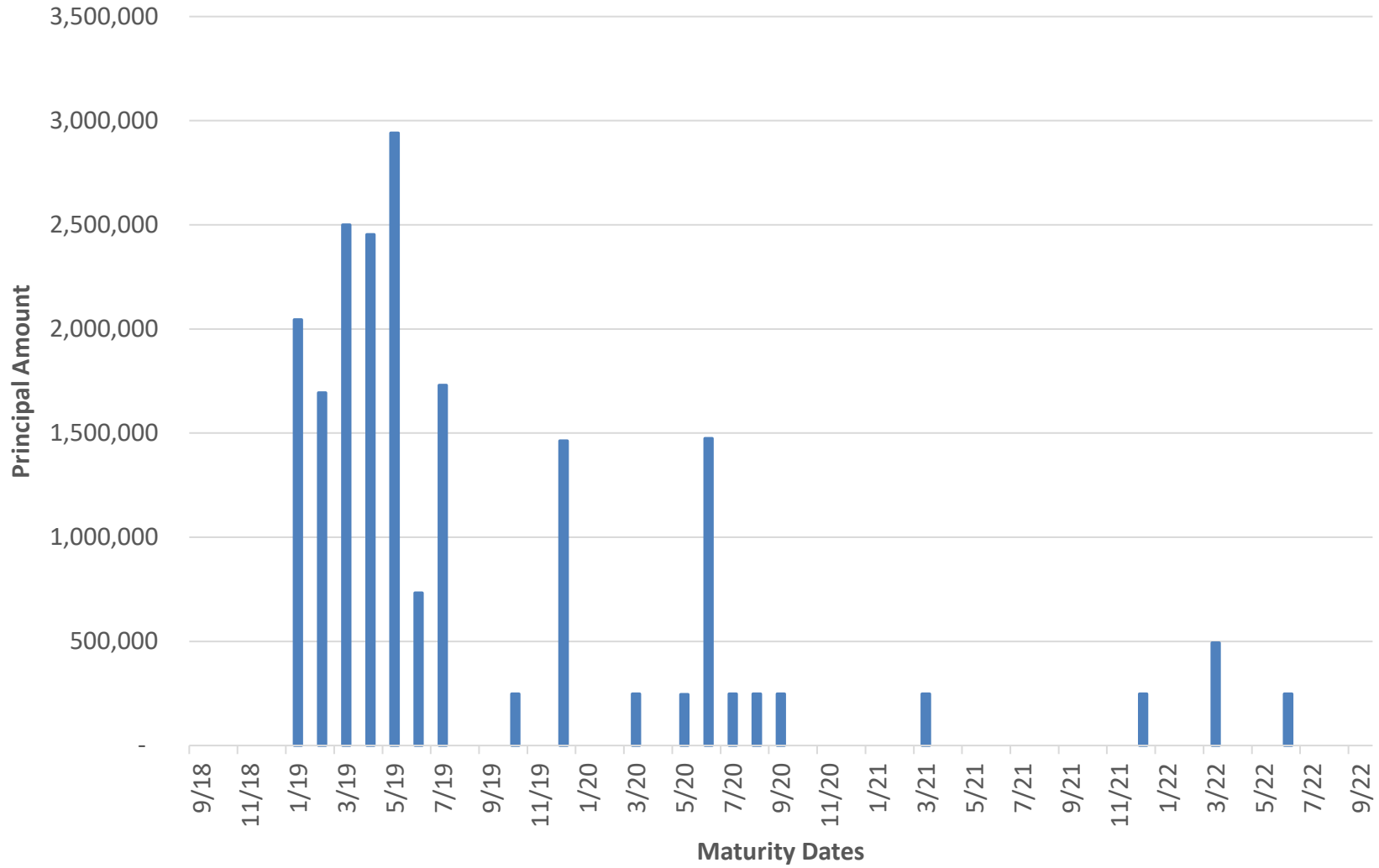
December 31, 2018



LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

MATURITY DATES

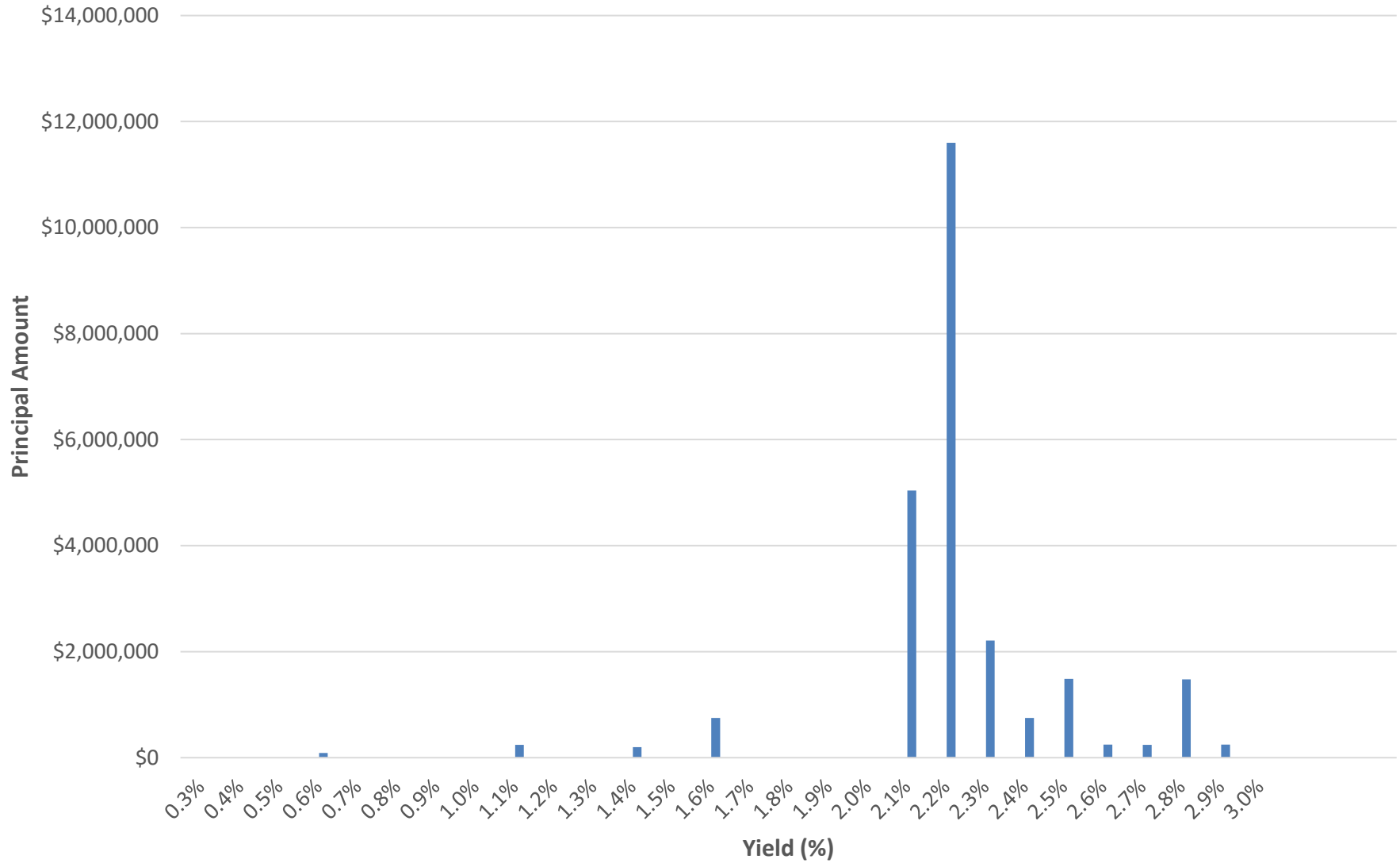
December 31, 2018



LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

INTEREST RATES

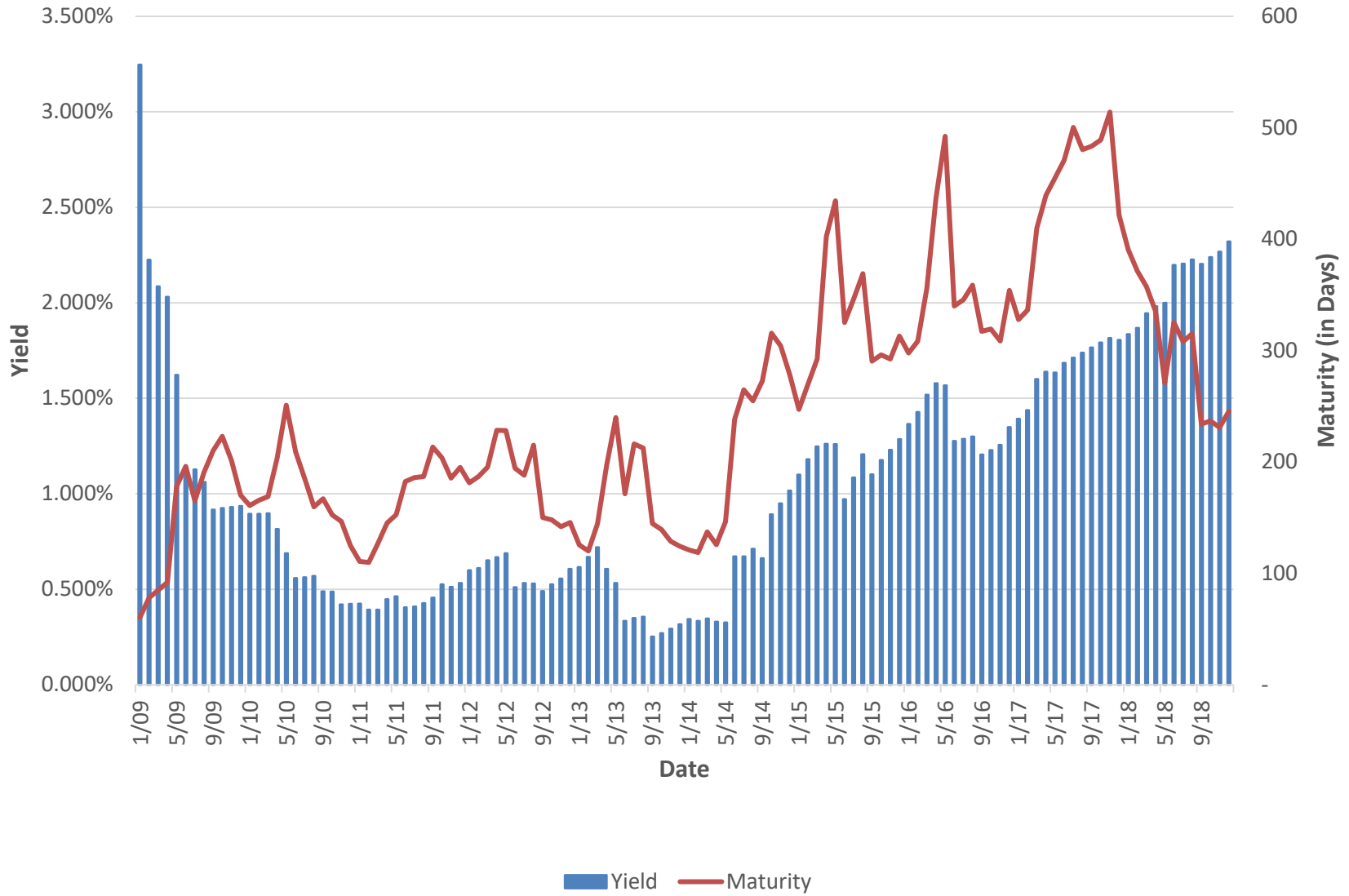
December 31, 2018



LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103

WEIGHTED YIELD VS. MATURITY HISTORY (10 Years)

106



Lincolnshire-Prairie View School District 103

6th Enrollment Report

As of December 31, 2018

Grade	Aug	Sept	Oct	Nov	Dec	Class Size (Core)					
						Sections	Average	Low	High	Trigger	Recommended Range
K (AM)	19	19	19	19	19						
K (Full Day)	140	140	142	142	140						
K Total	159	159	161	161	159	8	19.9	19	21	25	Low 20's
1	177	180	181	180	178	8	22.3	21	24	25	Low 20's
2	171	174	174	177	174	8	21.8	19	23	25	Low 20's
3	191	192	194	192	191	8	23.9	23	24	28	Mid 20's
4	228	230	229	230	230	9	25.6	25	26	28	Mid 20's
5	201	201	200	200	197	8	24.6	23	26	28	Mid 20's
6	232	232	233	233	232	n/a	26.4	10	31	30	High 20's
7	210	213	213	212	211	n/a	25.6	11	30	30	High 20's
8	226	228	228	228	227	n/a	23.9	12	29	30	High 20's
Total K-8	1,795	1,809	1,813	1,813	1,799						

Sprague (No EC)	507	513	516	518	511
Half Day	620	623	623	622	618
Daniel Wright	668	673	674	673	670
Total EC-8	1,795	1,809	1,813	1,813	1,799

Early Childhood	18	18	19	18	18						
Community Peer	15	15	15	16	15						
Total Blended	33	33	34	34	33	4	8.3	5	8	8	8
AM Only	0	0	0	0	0						
Extended Day	5	5	6	6	6						
Total Self-Contained	5	5	6	6	6	1	6.0	4	4	4	4
Total EC	38	38	40	40	39						

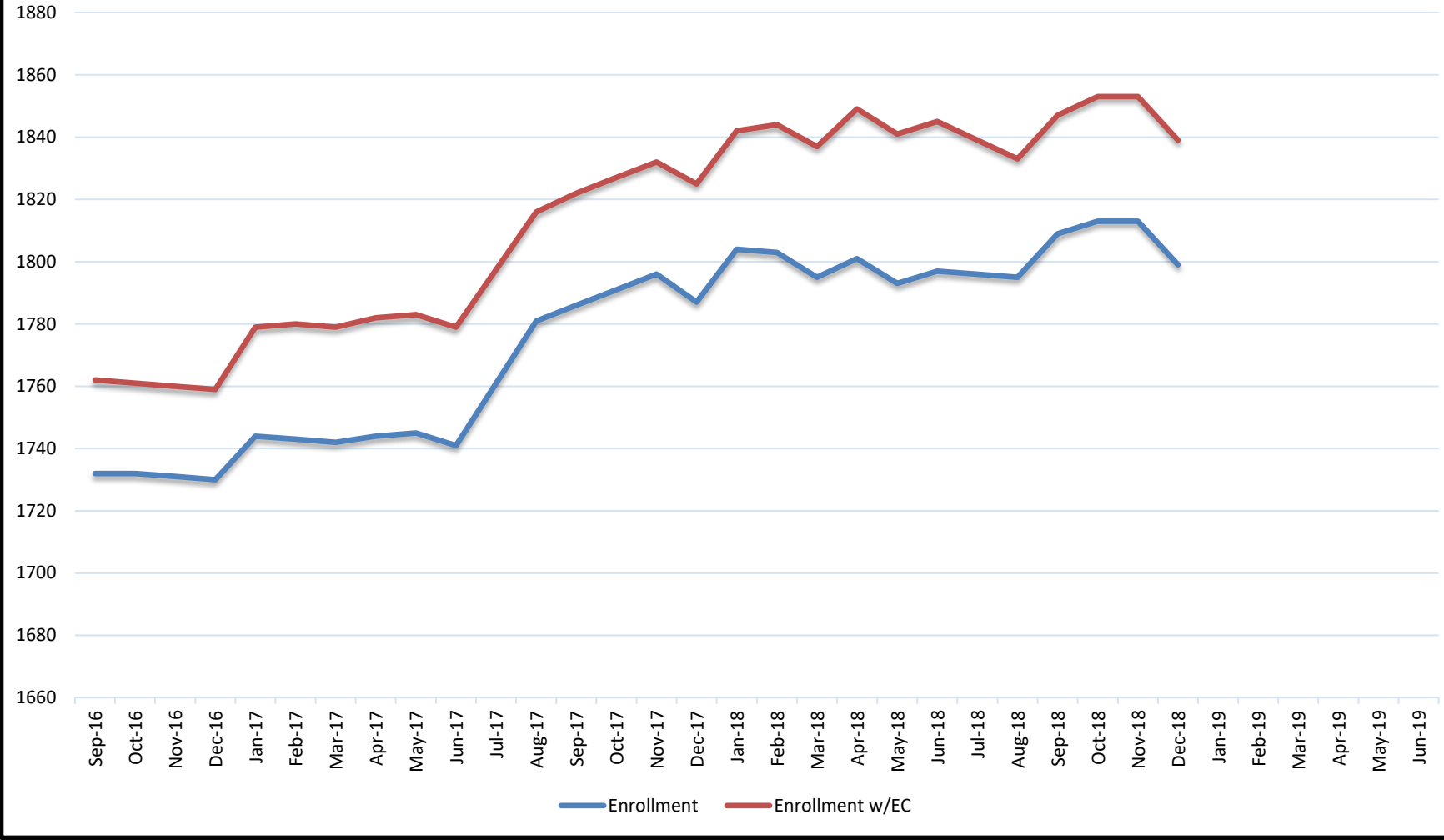
Sprague w/EC	545	551	556	558	550
Half Day	620	623	623	622	618
Daniel Wright	668	673	674	673	670
Total EC-8	1,833	1,847	1,853	1,853	1,838

Public	1	1	2	2	2
Consortium	4	4	4	4	4
Private	4	4	3	4	4
IAES	0	0	0	0	0
Total Out-of-Dist.	9	9	9	10	10

TOTAL	1,842	1,856	1,862	1,863	1,848
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Guided - D103	4	4	4	4	4
Guided - Other	6	6	6	6	6
Total Guided	10	10	10	10	10

D103 Enrollment Trends





Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Scott Gaunky
CC: Dr. Scott Warren
Date: January 10, 2019
Re: Facilities Update

DANIEL WRIGHT

- The pumps in the sanitary lift station were rebuilt and the floats serviced.
- The District will enter into a contractual agreement with International Contractors Inc. for Construction Management services related to the Daniel Wright Construction Project.

HALF DAY

- Over the Winter break, 105 of the 190 replacement lighting fixtures were installed in the 3rd grade and library wing. Besides the remaining fixtures, all of the lighting controls and switches will remain. The contract gives a completion date for the project of March 29th. An application was sent to ComEd for energy incentives related to this project. When completed, the District will be receiving a check for \$7,903.44.
- Over the Winter break, a new parking lot lighting control was installed. This is compatible with the exterior lighting control system installed in 2015.

SPRAGUE

- All HVAC systems damaged by the electrical surge have been restored and are operating normally. Siemens needs to address some glitches in the control software and will be on site on January 10, 2019 to resolve.
- The elevator remains inoperable due to the electric surge. The manufacturer has been contacted and the District is waiting for the repairs to be scheduled.
- The District has retained the services of Engineering Service, Inc. to provide a Forensic examination of the electrical issue. Their report will provide information on why this happened and how the District can prevent a similar issue.



Lincolnshire – Prairie View School District 103
1370 RIVERWOODS ROAD
LINCOLNSHIRE, IL 60069
847.295.4030
(Fax) 847.295.9196

Memo

To: Board of Education
From: Katie Reynolds, Assistant Superintendent for Instruction
Gina Finaldi, Director of Student Services
Robert Bialk, Director of Technology and Assessment
CC: Dr. Scott Warren
Date: January 10, 2019
Re: Executive Summary

Curriculum & Instruction

- **Teacher Institute Day-** On January 7th District 103 certified staff attended a workshop on Executive Functioning. Executive Functions are cognitive processes that allow people to plan, organize, make decisions, pay attention, and regulate behavior. Our presenters for the workshop were Dr. Bozeday, Micheal Smith, Allie Baron, and Cate Gonley from Rush Neurobehavioral Center. The goals of the presentation were aligned to the District Vision 2020 goal of, *"Increase opportunities for critical and analytical thinking, creativity, and collaboration across the curriculum by enhancing education in Social Emotional Learning (SEL), Digital Citizenship, Leadership, Executive Functioning."*
- **Bridges Pilot-** On January 9th & 10th, Bridges pilot teachers from Sprague observed Bridges math instruction at Oak Grove School and debriefed with their specific grade level teachers after the observation. Oak Grove School has used the Bridges curriculum materials for 6 years.
- **Electronic Expenditure Reports-** Electronic expenditures reports must be submitted quarterly to ISBE for Title I, Title II and Title III LIP/LEP. This quarter's reports were submitted on January 8th.
- **New Teacher Seminar-** On January 9th, new teachers met after school to take an in-depth look at Charlotte Danielson's Domain 1, Preparation and Planning with a specific focus on UbD (Understanding by Design). This year the new teacher workshops have continued to focus on Danielson's four domains, which are used in the district evaluation process.
- **District Curriculum Chairs-** In January, the building curriculum chairs started meeting together to articulate, review district goals and discuss building meeting

agendas. This year we have also begun to share a professional article aligned to a current initiative.

Student Services

- **Update on Special Education Associate Staffing** - We have made progress with filling the open vacancies we had prior to winter break, and are currently down to only one .86 FTE position at Sprague that we are still looking to fill. It is challenging to find someone willing to work less than full-time as they also then need to contribute towards their health insurance, which is not appealing to everyone. We did have someone viable, but we lost them due to this factor, and they ultimately declined to find something full-time with benefits. We are fully staffed at Half Day and Daniel Wright.
- **TEACCH Training** - The District is participating in a training January 14th-18th in collaboration with the ELC and Stevenson High School on the TEACCH Program, which is a highly regarded structured teaching methodology for student with Autism Spectrum Disorder. We are sending three of our Learning Behavior Specialists to participate in this training, and the trainers are from the University of North Carolina at Chapel Hill.
- **Early Childhood Registration** - We are pleased to announce that Early Childhood Registration is opening at the same time as Kindergarten: January 18th. This is the earliest we have done so, and we are excited that this will provide our families with plenty of notice for making their plans for the Fall.
- **Preschool Screening & Hot Chocolate Social** - The Early Childhood Program is offering their second Preschool Screening of the year on February 15th, and the EC team is also hosting a Parent Involvement event that morning. It will be a Hot Chocolate Social, where parents and their children can come into school for some fun winter activities and enjoy warm hot chocolate and the opportunity to mingle with other families.

Technology & Assessment

- **ACCESS for ELLs Assessment** - The ACCESS for ELLs assessment window opens on Wednesday, January 16th. The Tech Dept is finishing the “back-end” networking setup and configuring any student iPads.
- **Kindergarten/New Student Registration** - We are finalizing “testing” for our Kindergarten/New Student registration process. Kindergarten/New Student registration will occur at Sprague School on Friday, January 18th.
- **Network Updates** - We continue to work with our E-Rate consultant to develop our purchasing goals that will support our current network and any expansion due to construction.
- **Laptop Hard Drive Recall** - The Tech Dept was able to work with Apple and ABT Electronics to facilitate support for the hard drive recall. Towards the end

of January, we will have two support technicians on-site at Sprague School for two days to complete the update.

- **Laptop Management Enrollment** - A primary effort of the Technology Department this school year, is to enroll our fleet of laptops and desktops into our new Mosyle device management system. We are working with teachers to finalize this process.



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: January 10, 2019
Re: Superintendent Informational Report

FOIA requests

The District received one FOIA request from Brad Roikola regarding the Board meeting schedule for the 2018-2019 school year. The request and response are included for your review.

Leave of Absence Requests

The District received one leave of absence request this month. The leave is approved according to the Master contract. The request is included for your review.

Board Meeting Date Change

The date of the February COW meeting will be moved to Wednesday, February 6, 2019 as I will be attending the National School Foundation and the AASA, (American Association of School Administrators), conferences the week of February 11.

----- Forwarded message -----

From: **Brad Roikola** <brad.roikola@gmail.com>

Date: Tue, Dec 18, 2018 at 11:49 AM

Subject: School Board meeting dates/schedule for rest of 2018-19 school year?

To: Undisclosed recipients <brad.roikola@gmail.com>

Hello Superintendent,

I am trying to understand when the remaining school district board meeting dates are for the rest of the year.

I was unable to find this information on your website, so I respectfully ask that you not tell me to just "check the website".

I am not trying to be difficult at all, just obtain regular information about when the school board meetings are held for the rest of the year so I can put it on my calendar.

I was hoping you could tell me:

- What the "cadence" is for your district's school board meetings (like, "Second Monday of the month at 6pm")
- The location of the school board meetings
- If there are any months that the school board does not meet or alters its schedule (like over the summer or spring break)
- If there is a pdf of a school board calendar or some other document, please attach it to your response

Thanks very much. I hope you can help me on this simple request.

Best,

Brad Roikola

PS - If this information is centralized on an **Illinois state database**, I have not been able to find it. Feel free to send that link, if you know of it.

Thank you very much and Happy Holidays!!!



Lincolnshire-Prairie View School District 103
Administration Offices

1370 N. Riverwoods Road • Lincolnshire, IL 60069
847/295-4030 • FAX 847/295-9196
<http://www.d103.org>

Scott H. Warren, Ed.D.
Superintendent

December 20, 2018

Brad Roikola
brad.roikola@gmail.com

SENT VIA EMAIL – brad.roikola@gmail.com

RE: Freedom of Information Act Request

Dear Brad Roikola:

This letter is in response to the request that you submitted. Please see information below. Please confirm receipt of our response.

Request 1

I am trying to understand when the remaining school district board meeting dates are for the rest of the year.

Response:

Attached please find a pdf of the board meeting dates for the 2018-2019 school year. The pdf can also be found on our website at: <https://www.d103.org/page.cfm?p=2503>.

See attached.

Request 2

What the "cadence" is for your district's school board meeting (like, "Second Monday of the month at 6pm")

Response:

The Board of Education holds regular meetings on the third Tuesday of each month at 7:00 p.m., unless noted otherwise.

*Board of Education and Committee of the Whole (denoted with *) meetings for 2018/2019 will be held on the following dates:*

*July 10, 2018 (2nd Tuesday)
August 21, 2018 (4th Tuesday)
September 25, 2018 (4th Tuesday)
October 16*, and October 30, 2018 (5th Tuesday)
November 13, 2018 (2nd Tuesday)
December 4*, and December 18, 2018
January 15, 2019
February 12*, and February 26, 2019 (4th Tuesday)
March 19, 2019
April 9*, and April 23, 2019 (4th Tuesday)
May 7*, and May 21, 2019
June 4*, and June 18, 2019*

Request 3

The location of the school board meetings.

Response:

Board meetings are held in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, IL.

Request 4

If there are any months that the school board does not meet or alters its schedule (like over the summer or spring break)

Response:

The school board meets every month of the year.

Request 5

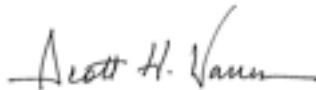
If there is a pdf of a school board calendar or some other document, please attach it to your response.

Response:

See attached

If you should have any further questions regarding this, please contact our office at (847) 295-4030.

Sincerely,

A handwritten signature in cursive script that reads "Scott H. Warren".

Scott Warren, Ed. D.
Superintendent

January 8, 2019

Dr. Scott Warren, Superintendent
Lincolnshire-Prairie View School District 103
1370 N. Riverwoods Road
Lincolnshire, IL 60069

Dear Dr. Warren:

Due to personal reasons, I would like to request a leave of absence for the 2019-2020 school year. If approved, I would be happy to help transition a teacher into my role.

I would plan to return for the 2020-2021 school year. Please keep in mind that I am open to being reduced to .8 or even .9 FTE in the future.

Please let me know if you have any questions. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Christina Louchios".

Christina Louchios
Sixth Grade Literacy Specialist & ELA Teacher

Preschool registration to begin at Lincolnshire-Prairie View School District 103

By **Todd Shields**

Pioneer Press

JANUARY 3, 2019, 4:05 PM

Parents and guardians in Lincolnshire-Prairie View School District 103 soon can start registering their kids for preschool.

Preschool registration will be from 9 a.m. to 2 p.m. Jan. 18 at Laura B. Sprague School, 2425 Riverwoods Road, Lincolnshire, for children turning 3 or 4 years old on or before Sept. 1, 2019, officials said in a news release.

If parents and guardians cannot attend the Jan. 18 event, they can register their children from 9 a.m. to 2 p.m. during any school day, officials said.

The D103 Early Childhood Community Peer program includes morning classes from 8:30 to 11:00 a.m. and afternoon classes from noon to 2:30 p.m. Mondays through Fridays at Sprague School. Tuition is \$3,083 for the blended preschool program, officials said.

Parents and guardians interested in registering their children for the district's preschool program should bring the following documents:

- The child's original birth certificate or passport. A photocopy of the birth certificate and/or a hospital certification of birth cannot be accepted
- Proof of District 103 residency.
- A developmental screening also will be conducted before a child's classroom assignment.

Registration should take about an hour to complete, officials said. For information, visit the district's website at www.d103.org/earlychildhood.

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