



LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

BOARD OF EDUCATION AGENDA

DECEMBER 4, 2018

The Committee of the Whole Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, December 4, 2018 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- A. Call to Order and Roll Call
Time: 2 Hours
- B. Pledge of Allegiance
- C. Celebrating Success 2
Time: 15 Minutes
- D. Community Participation
- E. Discussion Items
Time: 1 Hour 15 Minutes
 - 1. School Fees 2019-2020 3
 - 2. Daniel Wright Facility Improvement Update 10
 - 3. Nike Site 26
 - 4. Triple I Conference Review 31
- F. Community Participation
- G. Executive Session
Time: 30 Minutes
- H. Adjournment



Lincolnshire-Prairie View School District 103
Administration Offices

1370 N. Riverwoods Road • Lincolnshire, IL 60069
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<http://www.d103.org>

Scott H. Warren, Ed.D.
Superintendent

Ann Hofmeier
Principal

Jen Arroyo
Assistant Principal

Memo

To: Board of Education
From: Sprague Administrative Team
Date: November 14, 2018
Re: Celebrating Success

Topic: Laura B. Sprague- Social-Emotional learning!

Sprague school is honored to share with the Board of Education, the different ways that Sprague has fostered the social emotional learning (SEL) of the young students at Sprague. SEL enhances students' capacity to integrate skills, attitudes, and behaviors to deal effectively and ethically with daily tasks and challenges. Through various teaching and experiences, Sprague staff helps students develop self-awareness, self-management, social awareness, relationship skills, and foster responsible decision-making.

Tonight the board will see a movie that highlights some of the ways Sprague honors the social emotional learning of our learners.



Lincolnshire-Prairie View School District 103

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MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: November 29, 2018
Re: School Fees Schedule for 2019-2020

Attached are the current school fees for discussion. The pricing reflects the conversation last year in which CPI was to be added to the cost for all fees, including Kindergarten. As a reminder, it has been the practice of the district to not pass along costs to all families for those that are optional, such as Full Day Kindergarten.

Additional information is presented, which includes:

- Surrounding area fees for registration and Kindergarten tuition
- The memo from earlier this year where expanding the Full Day Kindergarten (FDK) to an additional section was discussed, including revenues and expenses considered

The information offered is to support decisions regarding any fee increases/decreases. Registration fees vary by district as many have ancillary fees that we no longer have or are phasing out; such as rolling in our tech fee or a transportation fee that we do not charge.

The Full Day Kindergarten memo summarizes the program and the costs related to the growing need of the district to add sections. This can help guide on how to proceed with tuition for next year as the district reviews how much it charges in contrast to the comparable districts and what is provided in the program.

School Fees Schedule

	Increase from Prior year	CPI	CPI	CPI	CPI
	2.0%	2.1%	2.1%	2.0%	2.0%
	2017-18	2018-19	2019-20	2020-21	2021-22
General Registration Fee					
Early Childhood	79.00	81.00	83.00	85.00	87.00
Half Day Kindergarten	79.00	81.00	83.00	85.00	87.00
Grade 1	158.00	265.00	271.00 **	276.00	282.00
Grade 2	158.00	265.00	271.00 **	276.00	282.00
Grade 3	158.00	265.00	271.00 **	276.00	282.00
Grade 4	158.00	161.00	271.00 **	276.00	282.00
Grade 5	158.00	161.00	271.00 **	276.00	282.00
Grade 6	158.00	161.00	164.00	276.00	282.00
Grade 7	158.00	161.00	164.00	167.00	282.00
Grade 8	158.00	161.00	164.00	167.00	170.00
Full Day Kindergarten	* 3,710.00	3,788.00	3,868.00	3,945.00	4,024.00
Community Peer	2,958.00	3,020.00	3,083.00	3,145.00	3,208.00

* 6% increase over prior year

** Tech Fee rolled into grades 1-3 2018-2019; grades 1-5 2019-2020

Volcano Student Fees 2018-19	Aptakisic 102	Barrington 220	Deerfield SD 109	Glenview CCSD 34	Grayslake CCSD 46	Hawthorn CCSD 73	Kildeer Countryside CCSD 96	Lake Forest SD 67	Lake Bluff 65	Libertyville 70	Lincolnshire- Prairieview SD 103	North Shore SD 112	River Trails SD 26
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Registration Fees:

Pre-School Reg Fee	\$75	\$73	\$275	\$30	\$100	\$75	\$0	\$0	\$205	\$0	\$81	\$0	\$0
Pre-School Tuition	\$2,025	N/A	\$7,950	\$2,550	\$2,400	N/A	\$2,870	\$4,000	\$2,650	\$0	\$3,020	\$3,300	\$2,450
Kindergarten - Full Day	\$2,655	\$3,500	\$0	\$0	\$125	\$135	\$1,750	\$0	\$205	\$125	\$3,788	\$2,500	\$150
Kindergarten - Half Day	\$75	\$73	\$140	\$102	\$0	\$0	\$40	\$155	\$205	\$125	\$81	\$75	N/A
Grade 1	\$75	\$149	\$140	\$178	\$170	\$135	\$60	\$230	\$205	\$125	\$265	\$230	\$150
Grade 2	\$75	\$149	\$140	\$178	\$170	\$135	\$60	\$230	\$205	\$125	\$265	\$230	\$150
Grade 3	\$75	\$149	\$140	\$178	\$170	\$135	\$60	\$230	\$205	\$125	\$265	\$230	\$150
Grade 4	\$125	\$149	\$140	\$178	\$170	\$135	\$60	\$230	\$205	\$125	\$161	\$230	\$150
Grade 5	\$125	\$172	\$140	\$178	\$195	\$135	\$60	\$260	\$205	\$125	\$161	\$230	\$150
Grade 6	\$125	\$249	\$140	\$187	\$195	\$150	\$70	\$260	\$205	\$225	\$161	\$230	\$180
Grade 7	\$125	\$249	\$140	\$187	\$215	\$150	\$85	\$260	\$205	\$225	\$161	\$230	\$180
Grade 8	\$125	\$249	\$140	\$237	\$215	\$150	\$85	\$260	\$205	\$125	\$161	\$230	\$180



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
 From: Scott Warren
 Date: January 31, 2018
 Re: Full Day Kindergarten Review

A Full Day Kindergarten (FDK) program was piloted for the 2007-2008 school year with two classes. After the pilot, the District implemented an FDK program while maintaining a State required Half Day Kindergarten (HDK) option for parents.

Over the years, the request for FDK has increased. In the past 5 years, the sections of FDK have moved from 5 to 6. Additionally, the total number of students in Kindergarten has steadily increased, with a dip in 2015.

	2013		2014		2015		2016		2017	
	Enrolled	Sections	Enrolled	Sections	Enrolled	Sections	Enrolled	Sections	Enrolled	Sections
HDK AM	19	1	16	1	21	1	16	1	19	1
HDK PM	19	1	16	1	0	0	12	1	20	1
FDK	100	5	120	6	111	6	119	6	120	6
Total	138	7	152	8	132	7	147	8	159	8

The class size for FDK sections was set at 20 students at the February 2008 Board meeting. When the number of families requesting FDK exceeds 20, the District either creates another section, or students are placed on a waiting list. Since 2014, the District increased the number of FDK sections to 6. Each year, a wait list, usually less than 5 people, is created. Up to this year, we have been able to accommodate almost all students on the wait list.

The enrollment numbers as of January 30, 2018 for the 2018-2019 are as follows:

	2018	
	Current	Sections
HDK AM	15	1
HDK PM	9	1
FDK	120	6
Total	144	8

The wait list for the 2018 school year is 12. This is the highest number of students on the wait list since the inception of the FDK program. To try and accommodate our families, we have reviewed several options.

Option 1 Maintain the current sections (6 FDK, 2 HDK)

Impacts:

- Class sizes will remain at 20 for FDK and will be variable for HDK
- Financial impact will remain constant
- Room availability will remain the same
- 12 students will not experience the FDK program who request it

Option 2: Increase FDK sections by one and reduce HDK sections by one (7 FDK, 1 HDK)

Impacts:

- Class sizes will decrease to 18-19 students per section for FDK
- There will be one HDK morning section with 12 students
- 0.5 FTE increase for one teacher and one associate will be needed
- An additional classroom will be needed to house the extra section of FDK

Option 3: Increase FDK sections to 7, eliminate separate HDK classrooms (7 FDK, 0 HDK)

Impacts:

- Class sizes will increase to 21 students per section (assuming 144 students)
- Families who opt for a HDK experience will attend school in the morning with the FDK students and leave mid-day
- FTE will remain the same as Option 1. However, the part time teacher and associate positions will merge into full time positions.
- No additional classroom will be needed to house the extra section of FDK due to the elimination of the HDK classrooms

Should enrollment increase, the class size numbers would change. For instance, if 160 Kindergarten students enrolled, the class sizes would be as follows:

	Option 1 6 FDK, 2 HDK		Option 2 7 FDK, 1 HDK		Option 3 7 FDK, 0 HDK	
	Class Size	Sections	Class Size	Sections	Class Size	Sections
HDK AM	20	1	20	1	0	0
HDK PM	20	1	0	0	0	0
FDK	20	6	20	7	23	7
Total	160	8	160	8	160	7

Assuming 160 students, options 1 and 2 maintain the District’s practice of limiting FDK to 20 students per class. Option 3 would raise the class size to 23 students during the morning sessions. When the HDK students leave for the day, the class sizes would decrease in the afternoon.

One of the aspects of the Kindergarten program in District 103 program has been the support provided by associates. Each Kindergarten classroom has an associate. Our current model brings the adult-to-student ratio to 10:1.

Comparison Districts with FDK

For our analysis, we reviewed three of our local Districts that also have FDK programs. We looked at associate support as well as class size:

District	Class Size	Associate Support	Other Support
96 - Kildeer	23-24	Shared support	Coaches, RtI, IEP
102 - Aptakisic	23-25	No	Coaches, RtI, IEP
109 - Deerfield	23-24	No	Coaches, RtI, IEP
103 – Lincolnshire	20	Yes	Coaches, RtI, IEP

Next Steps

The administrative team will continue to review the program through February and early March. A final recommendation will come to the Board no later than the March 20, 2018 Board meeting.

FULL DAY KINDERGARTEN FINANCIAL ANALYSIS

Historical Analysis			
	Revenue	Expenses	Amount Over (under)
2013-14	\$417,957	\$536,005	-\$118,048
2014-15	\$331,695	\$542,338	-\$210,643
2015-16	\$352,106	\$481,865	-\$129,759
2016-17	\$499,870	\$543,048	-\$43,178

6 Full Day Sections @20 cap + 2 Half Day Sections

2017-18	Budgeted Revenue	Teacher Impact EXP	Amount Over (under)
	\$445,200	\$573,259	-\$128,059
	Budgeted Salaries	Budgeted Taxes	Budgeted Benefits
2017-18	\$497,967	\$14,491	\$60,801

6 Full Day Sections @20 cap + 2 Half Day Sections

2018-19	Proposed Revenue	Teacher Impact EXP	Amount Over (under)
	\$454,560	\$592,486	-\$137,926
2018-19	Proposed Salaries	Proposed Benefits	Budgeted Benefits
	\$512,906	\$15,131	\$64,449

7 Full Day Sections @20 cap + 1 Half Day Section

2018-19	Proposed Revenue	Teacher Impact EXP	Amount Over (under)
	\$530,320	\$648,122	-\$117,802
2018-19	Proposed Salaries	Proposed Benefits	Budgeted Benefits
	\$557,115	\$16,435	\$74,572

7 Full Day Sections (no separate half day section)

2018-19	Proposed Revenue	Teacher Impact EXP	Amount Over (under)
	\$530,320	\$612,090	-\$81,770
2018-19	Proposed Salaries	Proposed Benefits	Budgeted Benefits
	\$526,932	\$15,544	\$69,614



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MEMO

To: Board of Education
From: Patrick Palbicke
CC: Dr. Scott Warren
Date: November 29, 2018
Re: Facility Discussion – Daniel Wright Construction

Attached you will find information to assist the discussion regarding the Daniel Wright facility project.

As the Board moves forward, additional information was requested so that the district would account for ancillary costs, including if the entire project was completed and the administration was moved off site.

In the additional information you will find the following:

- The cost estimates for the full project at \$16.2 million and if we only shelled out and stayed on site (for discussion purposes) at a cost of \$15.4M
- The design for the DW Project
- Concept design if we moved off site utilizing 10,000 square feet
- Copy of pages from the Five-Year Facility Improvement Plan that show DW and the districtwide costs (for reference)
- An updated 5-year projection with additional costs added

In order to update the 5-year projection, we added the following costs and assumptions:

- Increased the full build costs of \$16.2M
- Added the projects from the Five-Year Facility Plan that had funds intended to come from the Capital Projects fund in future years, which included:
 - o Roof replacement for remaining sections at DW - \$800,000 FY 2022
 - o Parking lot reconstruction for Bus/Facilities Department - \$790,000 FY 2023
 - o Reconstruction of entrance drive, ring roads and other parking lots - \$2,271,000 for FY 2024 (not included in costs as it is beyond the five-year plan, but is noted)
- Added \$50,000 for renovation of existing Orchestra/Performing Arts/Family and Consumer Sciences classrooms; target would be between \$25,000 and \$50,000 but will depend on finishes chosen for each area
- Added costs for the renovation of leased space at the cost of \$75 per square foot (range would be \$50-\$75) totaling \$750,000 minus the allowance from the landlord at a credit of \$40 per square foot totaling \$400,000 for a final cost of roughly \$350,000
- Annual rent at \$24.01 per square foot for a total cost of \$240,100 per year

The updated projection shows that we would need to spend additional monies from fund balance or a higher amount of debt certificates to remain above the 20% fund balance threshold. For illustration, I used debt certificates to remain above the 20%. All of this assumes that we are exactly on budget for expenses and all of the \$600,000 budget in the O&M fund for capital outlay is spent. In the Five-Year Facility Improvement Plan you can see that we do not always plan to spend the entire amount.

What we cannot know at this time is what the ability may be to include any of the costs into the construction, i.e. the roof repairs at DW or paving (as we will have to do some of the ring road work before FY 2024 when we do construction that will impede on existing pavement). We will learn much more as we continue site design, select a Construction Manager (if we choose to use one), and start the bidding process, whether done as a whole project or in phases.

We will continue to update the Board as the process evolves.

Items are listed in order of overall expenditures (highest to lowest). Original Wold reports are attached for reference.

OPTION 1: Full Build out with Admin leased off-site

Concept Construction Project Cost Estimate	\$	16,199,300.00
Renovation costs done by district	\$	50,000.00
Build out of Lease Space	\$	350,000.00
Rental cost per year off-site	\$	240,100.00
TOTAL	\$	<u><u>16,839,400.00</u></u>

OPTION 2: Build out with Admin housed on Second floor

Concept Construction Project Cost Estimate	\$	15,444,500.00
Renovation costs done by district	\$	50,000.00
TOTAL	\$	<u><u>15,494,500.00</u></u>

OPTION 3: Build out of first floor, second floor shelled, and Admin leased off-site

Concept Construction Project Cost Estimate	\$	14,575,300.00
Renovation costs done by district	\$	50,000.00
Build out of Lease Space	\$	350,000.00
Rental cost per year off-site	\$	240,100.00
TOTAL	\$	<u><u>15,215,400.00</u></u>

OPTION 4: Build out of first floor, no second floor, and Admin leased off-site

Concept Construction Project Cost Estimate	\$	10,929,300.00
Renovation costs done by district	\$	50,000.00
Build out of Lease Space	\$	350,000.00
Rental cost per year off-site	\$	240,100.00
TOTAL	\$	<u><u>11,569,400.00</u></u>

Note: Project costs include fees, testing, printing, furniture and equipment (where applicable) and contingency.



To: Lincolnshire-Prairie View #103 Steering Committee

From: Dan Kritta | DK

Date: November 1, 2018

Comm. No: 183016



Subject: Lincolnshire-Prairie View #103
Daniel Wright Junior High Improvements – Concept Estimate
October 26, 2018 (*Revised November 1, 2018*)

PLANNING OPTION 1:

New Addition (27,500 SF)	\$12,375,000
Renovation Area (10,580 SF)	\$ 2,909,500
Existing Building Connection Costs	\$ 200,000
Adding Curb and Sidewalk to Ring Road	\$ 76,800
Provide Fire Suppression to Remaining Building	\$ 578,000
<u>Remove Asbestos Containing Materials</u>	<u>\$ 60,000</u>
Concept Project Cost Estimate	\$16,199,300

Note: Project costs include fees, testing, printing, furniture and equipment (where applicable) and contingency.

PLANNING OPTION 1 - SECOND FLOOR SHELL:

New Addition (15,900 Finished + 11,600 Shelled)	\$10,751,000
Renovation Area (10,580 SF)	\$ 2,909,500
Existing Building Connection Costs	\$ 200,000
Adding Curb and Sidewalk to Ring Road	\$ 76,800
Provide Fire Suppression to Remaining Building	\$ 578,000
<u>Remove Asbestos Containing Materials</u>	<u>\$ 60,000</u>
Concept Project Cost Estimate	\$14,575,300

PLANNING OPTION 1 - WITHOUT SECOND FLOOR:

New Addition (15,900 SF)	\$ 7,155,000
Renovation Area (10,580 SF)	\$ 2,909,500
Existing Building Connection Costs	\$ 150,000
Adding Curb and Sidewalk to Ring Road	\$ 76,800
Provide Fire Suppression to Remaining Building	\$ 578,000
<u>Remove Asbestos Containing Materials</u>	<u>\$ 60,000</u>
Concept Project Cost Estimate	\$10,929,300

Wold Architects and Engineers
110 North Brockway Street, Suite 220
Palatine, IL 60067
woldae.com | 847 241 6100

**PLANNERS
ARCHITECTS
ENGINEERS**



To: Lincolnshire-Prairie View #103 Steering Committee

From: Dan Kritta | DK

Date: November 9, 2018

Comm. No: 183016



Subject: Lincolnshire-Prairie View #103
Daniel Wright Junior High Improvements – Final Concept Estimate
November 9, 2018

FINAL PLANNING CONCEPT – SECOND FLOOR TO ACCOMMODATE DISTRICT OFFICE:

New Addition:

First Floor (15,900 SF Finished)	\$ 7,155,000
Second Floor (8,600 SF Finished for Office/3,000 Shelled)	\$ 4,542,000
Renovation Area (10,580 SF)	\$ 2,909,500
Existing Building Connection Costs	\$ 200,000
Provide Fire Suppression to Remaining Building	\$ 578,000
Remove Asbestos Containing Materials	\$ 60,000
Planning Concept Project Estimate	\$15,444,500

Note: Project costs include fees, testing, printing, furniture and equipment (where applicable) and contingency.

In order to modify and complete the Second Floor space in the future to accommodate planned learning environments in lieu of the District Office, we anticipate a cost of \$820,000 in 2018 dollars. This cost would escalate by approximately 4% per year until the date of implementation.

AT/O/SD_Lincolnshire/183016/crsp/Final Concept Estimate (1)

Wold Architects and Engineers
110 North Brockway Street, Suite 220
Palatine, IL 60067
woldae.com | 847 241 6100

**PLANNERS
ARCHITECTS
ENGINEERS**



SPACE SUMMARY

<u>Space</u>	<u>Area (Net SF)</u>
<u>SUPERINTENDENT AREA:</u>	
Superintendent	250 SF
Admin Assistant	150 SF
Communications Coordinator	175 SF
Reception	<u>300 SF</u>
Subtotal	875 SF
<u>CURRICULUM:</u>	
Asst. Sup	210 SF
Coordinator	175 SF
Admin Assistant	150 SF
Professional Library	125 SF
Supplies for trainings	<u>100 SF</u>
Subtotal	760 SF
<u>TECHNOLOGY:</u>	
Director	175 SF
Data Manager	<u>150 SF</u>
Subtotal	325 SF
<u>BUSINESS OFFICE:</u>	
Asst. Sup	210 SF
Benefits Coordinator	175 SF
Payroll	150 SF
Accounts Payable	150 SF
Bookkeeper	150 SF
Safe	50 SF
Storage closet	60 SF
Filing cabinets	<u>60 SF</u>
Subtotal	1,005 SF
<u>STUDENT SERVICES:</u>	
Director	175 SF
Admin Assistant	<u>150 SF</u>
Subtotal	325 SF



Space	Area (Net SF)
<u>DIRECTOR OF FACILITIES:</u>	<u>175 SF</u>
Subtotal	175 SF
<u>WORK ROOM:</u>	<u>275 SF</u>
Subtotal	275 SF
<u>GENERAL SPACES:</u>	
Lunch Room for 20	430 SF
Conference Room for 12	280 SF
Large group training for 50 that can be divided	2,000 SF
Document storage	150 SF
Flexible group seating for small meetings	<u>300 SF</u>
Subtotal	3,160 SF
Net Area Total	6,900 SF
Grossing Factor	<u>x 1.45</u>
Gross SF Total	10,000 SF

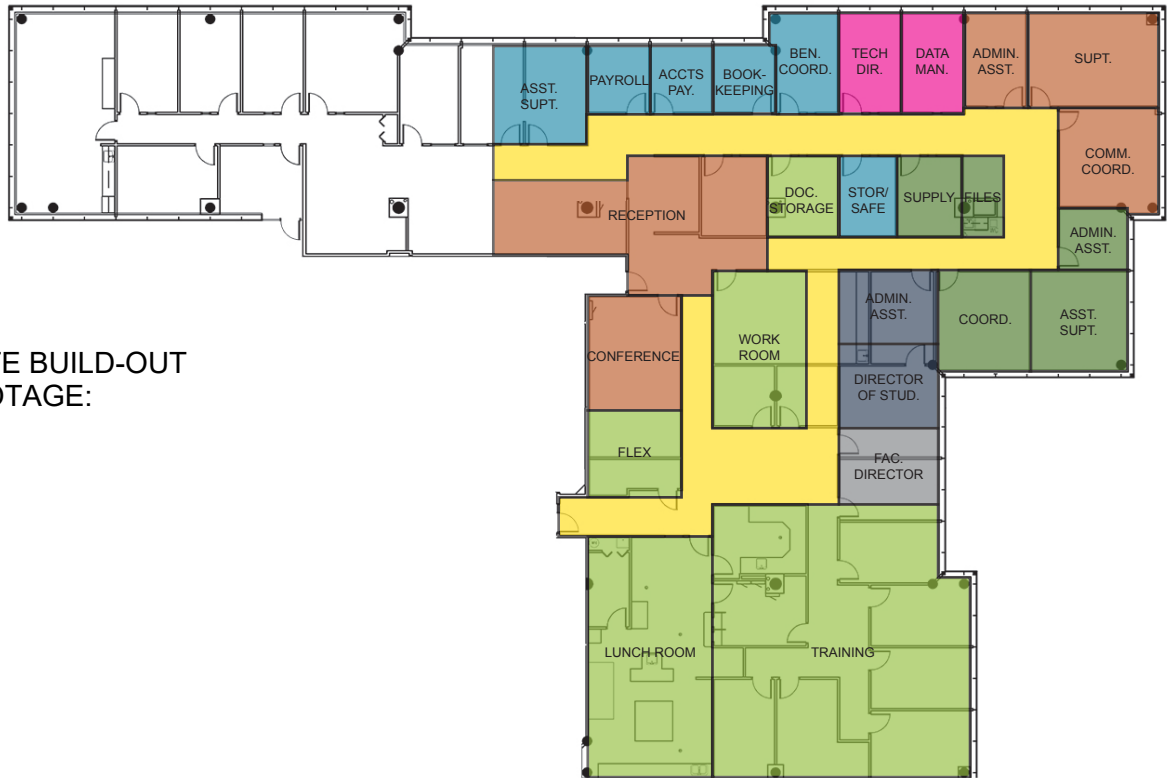


Suite 100

14,532 Sq. Ft.

111 BARCLAY BOULEVARD

Lincolnshire Corporate Center



APPROXIMATE BUILD-OUT
SQUARE FOOTAGE:
9,400sf



Suite 100

14,532 Sq. Ft.

111 BARCLAY BOULEVARD

Lincolnshire Corporate Center



APPROXIMATE BUILD-OUT
SQUARE FOOTAGE:
9,100sf

FACILITY IMPROVEMENT PLANNING MATRIX - DANIEL WRIGHT

Security Improvements				Implementation Year							
Category	Upgrade	Description	Target year for optional item	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Delay	Inside Locking Door Hardware	Replacing existing interior door hardware with mechanisms that have inside locking capability.	2020/2021							\$ 121,140.00	\$ -
Delay	Interior Classroom Window Glazing	Install laminate window film to protect tempered glass and prevent forced access into classrooms.	2018/2019							\$ 26,500.00	\$ -
Delay	Vestibule Intercom System	Lock door to main offices and install an intercom system in vestibule so that office personnel can authorize visitors before access is granted.	2020/2021							\$ 5,000.00	\$ -
Deterrence	Exterior Window Identification	Ensure all interior rooms are labeled for emergency responders at exterior windows.	2018/2019							\$ 2,000.00	\$ -
Security Improvements Total				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,640.00	\$ -

Facility Deficiencies Upgrades				Implementation Year							
Category	Description	Target year for optional item	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total	
Site	Improve Drainage of Athletic Fields				\$ 40,000.00					\$ 40,000.00	
Site	Reconstruct Bus Parking / Facilities Department Parking Lot in Concrete						\$ 790,000.00			\$ 790,000.00	
Site	Add Curb and Sidewalk to Ring Road Drop off Lane on north side of building (additional site impervious would be created with this and would require storm water detention or reduction in other impervious coverage)			\$ 73,800.00						\$ 73,800.00	
Site	Reconstruct main entrance drives and ring roads							\$ 977,600.00		\$ 977,600.00	
Site	Reconstruct Southeast Parking Lot							\$ 532,100.00		\$ 532,100.00	
Site	Reconstruct Northeast Parking Lot							\$ 494,300.00		\$ 494,300.00	
Site	Reconstruct Northwest Parking Lot							\$ 213,000.00		\$ 213,000.00	
Site	Relocate bike racks to main entrance with new concrete pad	2018/2019							\$ 12,500.00	\$ -	
Site	Ensure all entrances, walkways, and parking areas are well lit throughout the night. Upgrade poles and lighting.							\$ 54,000.00		\$ 54,000.00	
Site	Sealcoat all Parking Lots		\$ 10,000.00		\$ 5,000.00	\$ 5,000.00				\$ 20,000.00	
Site	Replace 10 year old Dump truck		\$ 63,300.00							\$ 63,300.00	
Exterior	Replace Single-Glazed Windows remaining in 1972 and 1991 Additions	2020/2021							\$ 81,100.00	\$ -	

FACILITY IMPROVEMENT PLANNING MATRIX - DANIEL WRIGHT

Facility Deficiencies Upgrades				Implementation Year							
Category	Description	Target year for optional item	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total	
Exterior	Remove and replace remaining ballasted membrane roof system					\$ 800,000.00				\$ 800,000.00	
Interior	Provide Window shading devices at 7th and 8th Grade wing classrooms	2018/2019							\$ 10,800.00	\$ -	
Interior	Design Phase - Daniel Wright Construction		\$ 25,000.00	\$ 75,000.00						\$ 100,000.00	

Interior	Paint Green Gym	2018/2019										\$ 10,000.00	\$ -
Electrical	Replace Fire Alarm Panel/System						\$ 80,000.00						\$ 80,000.00
Electrical	Replace Electrical Switch Gear (Size for Addition)- Design Cost				\$ 7,000.00**	\$ 100,000.00							\$ 107,000.00
Hazardous Materials	Remove Asbestos Containing Materials					\$ 100,000.00							\$ 100,000.00
Plumbing	Replace circulating pumps for Water Heater				\$ 2,200.00								\$ 2,200.00
Plumbing	Replacement of galvanized domestic water pipe due to corrosion/blockage including asbestos abatement - Design Cost				\$ 10,000.00**	\$ 100,000.00							\$ 110,000.00
Plumbing	Provide Fire Suppression System Throughout Building (7th and 8th Grade Wings Complete)						\$ 578,000.00						\$ 578,000.00
HVAC	Replace both Air Handler Units Serving the Green Gym						\$ 100,000.00						\$ 100,000.00
HVAC	Replace Rooftop Air Handler Unit Serving South Wing	2020/2021										\$ 77,000.00	\$ -
HVAC	Replace carrier air handler located in Boiler Room						\$ 40,000.00						\$ 40,000.00
Category		Location	Violation	Correction	Target year for optional item	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
H/LS	A-1	Corridor north of Library	Dead end corridor	Replace existing doors with doors allowing egress in both directions	2020/2021							\$ 9,750.00	\$ -
H/LS	A-2	Corridor west of Green Gym	Dead end corridor	Add set of doors to reduce dead end corridor length	2020/2021							\$ 9,750.00	\$ -
H/LS	A-3	Corridors in classroom pods to north and south of Library	Dead end corridor	Remodel corridors and add set of doors to reduce dead end corridor length	2020/2021							\$ 39,000.00	\$ -
H/LS	A-3	Music Storage/ Second Egress	Second egress is through intervening space	Remodel intervening space to clearly function as dedicated egress	2020/2021							\$ 13,000.00	\$ -
H/LS	A-7	Electrical room (near Faculty Lounge)	Rated door does not latch properly	Replace door with new rated door to latch properly	2020/2021							\$ 3,900.00	\$ -

**Represents Design Fees for Work Scope

Note: Some Health/Life Safety Items (H/LS) would be resolved if the entire facility receives a fire suppression system. The following items and associated costs would be removed from the Matrix: A-1, A-2, A-3

FACILITY IMPROVEMENT PLANNING MATRIX - DANIEL WRIGHT

Facility Deficiencies Upgrades					Implementation Year								
Category		Location	Violation	Correction	Target year for optional item	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
H/LS	M-1	FACS Lab #126	No emergency fuel burner switch	Provide emergency fuel burner switch	2018/2019							\$ 3,200.00	\$ -
H/LS	M-2	PE Of. #135	No ventilation air provided	Provide ventilation air per new codes	2018/2019							\$ 2,500.00	\$ -
H/LS	M-3	Storage Room	Chemicals are not vented per code	Move to storage room with ventilation (verify ventilation is operational)	2019/2020							\$ 1,000.00	\$ -
H/LS	E-1	Multiple Locations (37 Total)	Fire Alarm Visual missing	Provide new fire alarm visual device	2020/2021							\$ 28,600.00	\$ -
H/LS	E-2	Home Economics 126, Fine Arts 5	Fire Alarm Pull station missing	Provide new fire alarm pull station	2020/2021							\$ 1,600.00	\$ -

H/LS	E-3	Special Edu. 134, Special Edu. 133, Music 9, Practice 10, Computer lab 100	Smoke detector missing	Provide new smoke detector, 2 detectors required in Special Edu. 134	2019/2020							\$ 4,700.00	\$ -
H/LS	E-4	Orch. Storage 12, Towel 36, Boys locker 34, Storage 30, Special Edu 121	Heat detector missing	Provide new heat detector	2019/2020							\$ 3,900.00	\$ -
H/LS	E-5	Corridors, Gen office 27, Green Gym	Exit Sign missing	Provide exit signs in 4 locations	2020/2021							\$ 2,500.00	\$ -
H/LS	E-6	Corridors, Gen office 27	Emergency lighting missing	Provide emergency lights in 6 locations	2020/21							\$ 4,125.00	\$ -
H/LS	P-1	Prep #147	No grease interceptor for triple sink	Provide grease interceptor	2020/2021							\$ 2,600.00	\$ -
H/LS	FP-1	Stage #28A	No sprinklers for permanent stage	Provide sprinkler system for the stage area	2020/2021							\$ 10,400.00	\$ -
Category	Description				Priority	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Energy (Optional)	Gymnasium Lighting - Replace Existing Fluorescent Fixtures with LED Pendant Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 2.3 years)											\$ 5,300.00	\$ 5,300.00
Energy (Optional)	Classroom Lighting - Replace Existing Lighting with LED Troffer Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 10.9 years)											\$ 158,000.00	\$ 158,000.00
Energy (Optional)	Kitchen Lighting - Replace Existing Lighting with LED Troffer Fixtures (Per ComEd Energy Efficiency Program Report - Simple Payback = 14.8 years)											\$ 4,400.00	\$ 4,400.00
Energy (Optional)	Install a Modern Building Energy Management and System with Enhanced Controls (Per ComEd Energy Efficiency Program Report - Simple Payback = 12 years)											\$ 147,000.00	\$ 147,000.00
Energy (Optional)	Install Variable Speed Drive Controls on the Boiler Pump (Per ComEd Energy Efficiency Program Report - Simple Payback = 2.3 years)											\$ 4,100.00	\$ 4,100.00
Facility Deficiencies Upgrade Total						\$ 117,500.00	\$ 448,800.00	\$ 843,000.00	\$ 805,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 650,725.00	\$ 5,594,100.00

**Represents Design Fees for Work Scope

22 Note: Some Health/Life Safety Itmes (H/LS) would be resolved as part of the Fire Alarm System Replacement noted in the Electric Category. The following items and associated cost would be removed from the Matrix: E-1, E-2, E-3, E-4

FACILITY IMPROVEMENT PLANNING MATRIX - DANIEL WRIGHT

Alignment/Growth Improvements			Implementation Year							
Category	Description	Target year for optional item	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Growth	Cafeteria/Arts Addition (Escalated for Year of Implementation)				\$ 4,422,000.00					\$ 4,422,000.00
Program	FACS Lab Renovation (Cost Shown to Reflect 2018 Dollars)	2023/2024							\$ 365,000.00	\$ 365,000.00
Program	Art Room Improvements (Cost Shown to Reflect 2018 Dollars)	2023/2024							\$ 186,000.00	\$ 186,000.00
Program	Special Needs Suite Renovations (Cost Shown to Reflect 2018 Dollars)	2023/2024							\$ 349,440.00	\$ 349,440.00
Program	6th Grade "House" Renovation (Cost Shown to Reflect 2018 Dollars)	2021/2022							\$ 1,267,000.00	\$ 1,267,000.00
Program	Learning Commons Development (Cost Shown to Reflect 2018 Dollars)	2021/2022							\$ 1,755,000.00	\$ 1,755,000.00
Program	Activation Link/STEM (Cost Shown to Reflect 2018 Dollars)	2023/2024							\$ 1,137,000.00	\$ 1,137,000.00
Growth	Administration/Entrance Relocation (Cost Shown to Reflect 2018 Dollars)	2022/2023							\$ 1,900,000.00	\$ 1,900,000.00
Program	7th/8th Grade Collaboration Node (Cost Shown to Reflect 2018 Dollars)	2023/2024							\$ 155,000.00	\$ 155,000.00
Alignment/Growth Improvement Total			\$ -	\$ -	\$ 4,422,000.00	\$ -	\$ -	\$ -	\$ 7,114,440.00	\$ 11,536,440.00

**Represents Design Fees for Work Scope

Operational Budget Subtotal	\$ 92,500.00	\$ 373,800.00	\$ 265,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	
Daniel Wright Junior High School Totals	\$ 117,500.00	\$ 448,800.00	\$ 5,265,000.00	\$ 805,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 7,919,805.00	\$ 17,130,540.00

FACILITY IMPROVEMENT PLANNING MATRIX - DISTRICT SUMMARY

Laura B. Sprague Elementary								
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Operational Budget Subtotal	\$ 172,503.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ -	
Laura B. Sprague Elementary Totals	\$ 172,503.00	\$ 322,500.00	\$ 5,000.00	\$ 355,000.00	\$ 676,000.00	\$ 124,300.00	\$ 195,820.00	\$ 1,755,003.00

Half Day Intermediate School								
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Operational Budget Subtotal	\$ 146,800.00	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ -	
Half Day Intermediate School Totals	\$ 146,800.00	\$ 5,000.00	\$ 180,000.00	\$ 276,300.00	\$ 25,000.00	\$ 455,000.00	\$ 207,560.00	\$ 1,191,660.00

Daniel Wright Junior High School								
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
Operational Budget Subtotal	\$ 92,500.00	\$ 373,800.00	\$ 265,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	
Daniel Wright Junior High School Totals	\$ 117,500.00	\$ 448,800.00	\$ 5,265,000.00	\$ 805,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 7,919,805.00	\$ 17,130,540.00

District-Wide								
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Optional Scope	Total
District-Wide Operational Budget Subtotal	\$ 411,803.00	\$ 701,300.00	\$ 450,000.00	\$ 636,300.00	\$ 701,000.00	\$ 579,300.00	\$ -	
District-Wide Totals	\$ 436,803.00	\$ 776,300.00	\$ 5,450,000.00	\$ 1,436,300.00	\$ 1,491,000.00	\$ 2,850,300.00	\$ 8,323,185.00	\$ 20,077,203.00
Cap Projects Fund	\$ 25,000.00	\$ 75,000.00	\$ 5,000,000.00	\$ 800,000.00	\$ 790,000.00	\$ 2,271,000.00	\$ 8,323,185.00	\$ 17,284,185.00

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Aggregate | Projection Summary

Lincolnshire-Prairieview SD 103 | 2018-11-29 Facility Discussion Financed from Fund Balance/Debt

	ACTUAL	Budget	REVENUE / EXPENDITURE PROJECTIONS								
	FY 2018	FY 2019	% Δ	FY 2020	% Δ	FY 2021	% Δ	FY 2022	% Δ	FY 2023	% Δ
REVENUE											
Local	\$33,102,611	\$29,825,102	-9.90%	\$32,246,512	8.12%	\$33,011,014	2.37%	\$33,791,716	2.36%	\$34,637,193	2.50%
State	\$2,424,890	\$1,710,200	-29.47%	\$1,663,500	-2.73%	\$1,666,000	0.15%	\$1,668,500	0.15%	\$1,671,000	0.15%
Federal	\$363,314	\$324,500	-10.68%	\$326,500	0.62%	\$326,500	0.00%	\$326,500	0.00%	\$326,500	0.00%
Other	\$0	\$0		\$0		\$0		\$0		\$0	
TOTAL REVENUE	\$35,890,815	\$31,859,802	-11.23%	\$34,236,512	7.46%	\$35,003,514	2.24%	\$35,786,716	2.24%	\$36,634,693	2.37%
EXPENDITURES											
Salary and Benefit Costs	\$24,477,475	\$25,463,709	4.03%	\$26,261,673	3.13%	\$26,957,031	2.65%	\$27,897,334	3.49%	\$28,899,551	3.59%
Other	\$5,044,818	\$5,521,144	9.44%	\$5,738,422	3.94%	\$5,742,888	0.08%	\$5,745,921	0.05%	\$5,745,928	0.00%
TOTAL EXPENDITURES	\$29,522,293	\$30,984,853	4.95%	\$32,000,095	3.28%	\$32,699,920	2.19%	\$33,643,255	2.88%	\$34,645,479	2.98%
SURPLUS / DEFICIT	\$6,368,522	\$874,949		\$2,236,417		\$2,303,594		\$2,143,461		\$1,989,214	
OTHER FINANCING SOURCES / USES											
Other Financing Sources	\$400,000	\$0		\$8,700,000		\$0		\$0		\$0	
Fund Balance Used for Capital Projects	(\$6,100,000)	\$0		(\$8,450,000)		(\$8,100,000)		(\$800,000)		(\$790,000)	
Other Financing Uses	(\$1,038,555)	(\$731,100)		(\$770,600)		(\$1,454,800)		(\$1,463,700)		(\$1,469,100)	
TOTAL OTHER FIN. SOURCES / USES	(\$6,738,555)	(\$731,100)		(\$520,600)		(\$9,554,800)		(\$2,263,700)		(\$2,259,100)	
SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES	(\$370,033)	\$143,849		\$1,715,817		(\$7,251,206)		(\$120,239)		(\$269,886)	
BEGINNING FUND BALANCE	\$27,144,268	\$26,774,235		\$28,736,931		\$30,452,748		\$23,201,542		\$23,081,303	
Less Audit Adjustments	\$0	\$0		\$0		\$0		\$0		\$0	
PROJECTED YEAR END BALANCE	\$26,774,235	\$28,736,931		\$30,452,748		\$23,201,542		\$23,081,303		\$22,811,417	
FUND BALANCE AS % OF EXPENDITURES	90.69%	92.75%		95.16%		70.95%		68.61%		65.84%	
FUND BALANCE AS # OF MONTHS OF EXPEND.	10.88	11.13		11.42		8.51		8.23		7.90	
DOLLAR AMOUNT ABOVE 20%	\$20,869,776	\$22,539,960		\$24,052,729		\$16,661,558		\$16,352,652		\$15,882,322	
- Early Taxes	(\$16,623,892)	(\$16,623,892)		(\$16,623,892)		(\$16,623,892)		(\$16,623,892)		(\$16,623,892)	
Fund Balance (Less Early taxes)	\$10,150,343	\$12,113,039		\$13,828,856		\$6,577,650		\$6,457,411		\$6,187,525	
DOLLAR AMOUNT ABOVE 20% (Less Early Taxes)	\$4,245,884	\$5,916,068		\$7,428,837		\$37,666		(\$271,240)		(\$741,570) *	

\$16.2 MILLION PROJECT FUNDED BY \$8.7 MILLION IN DEBT CERTIFICATES AND \$7.5 MILLION FROM FUND BALANCE

* \$2,271,000 Will be needed for FY 2024 for parking lots



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: November 29, 2018
Re: Nike Site Lease with the Village of Vernon Hills Renewal - Revised

The Board reviewed the Nike Site lease renewal at the October 16, 2018 Board meeting. Since that meeting, the Village of Vernon Hills requested to add an automatic renewal clause to the agreement. We received permission from the federal government to do so. The termination language of the agreement remains unchanged should the District no longer wish to lease the property to the Village. All other aspects of the lease remain unchanged.

The relationship with the Village of Vernon Hills has worked well and we see no reason to not continue this relationship. Therefore, I am recommending to the Board that we renew the lease with the Village of Vernon Hills.

The lease will be presented to the Board for action at the December 18, 2018 meeting. Please review the lease and let me know if you have any questions.

LEASE AGREEMENT

This Lease Agreement (“Lease”) is made and entered into this day of, 2018, by and between LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 (“Lessor”) and THE VILLAGE OF VERNON HILLS, a municipal corporation (“Lessee”) for the property described on Exhibit “A,” attached hereto and incorporated herein, commonly known as the field at the Vernon Hills Athletic Complex (VHAC) (formerly Nike site and Libertyville Training Site), Vernon Hills, Illinois (the “Property”).

LEASE COVENANTS AND AGREEMENTS

1. **TERM.** The term of this Lease shall be three (3) years and shall commence on January 1, 2019 (“Commencement Date”) and expire on December 31, 2021 (“Expiration Date”); provided, however, that either party may terminate this Agreement at any time upon sixty (60) days written notice to the other party.
2. **PROPERTY.** The Property subject to this Lease and Agreement shall be the portion of the Vernon Hills Athletic Complex commonly known as Fields 5 to 8 inclusive as depicted on the attached Exhibit A.
3. **CONSIDERATION.** In consideration of the leasing of the Property, Lessee agrees to maintain the property at its expense.
4. **SECURITY DEPOSIT.** Lessee has not deposited a Security Deposit with Lessor.
5. **CONDITION OF PROPERTY.** Lessee has examined and knows the condition of the Property and acknowledges that no representations as to the condition thereof have been made by Lessor, or any agent, prior to or at the execution of this Lease that are not herein expressed. Lessee hereby acknowledges that Lessee shall take possession of the Property “As-Is”-Where-Is.”
6. **USE AND MAINTENANCE.** Lessor and Lessee shall utilize the Property as athletic fields for use by the public; provided, however, that Lessor’s use of the Property shall not exceed twenty-five percent (25%) of the total use of the Property. At all times during the term of the Lease, Lessee shall maintain the Property in accordance with the Annexation Agreement by and between the Village of Vernon Hills and the Lincolnshire Prairie View School District 103 dated March 20, 2001 (“Annexation Agreement”) and the terms of this Lease. In the event Lessor’s use of the Property exceeds twenty-five (25%) of the total use of the Property, the parties shall share all maintenance costs accruing thereafter equally.
7. **SUBORDINATION.** Lessor and Lessee agree that this Lease shall be subject and subordinate at all times to the terms and conditions of the September 15, 2000, Quitclaim Deed, a copy of which is attached hereto as Exhibit A. Lessor and Lessee agree to abide by all terms and conditions contained in said Quitclaim Deed and further agree to surrender the estate hereby created upon thirty (30) days notice from the United States

Department of Education. The parties further acknowledge that this Lease is subject to approval of the United States Department of Education.

7. **MECHANIC'S LIEN.** Neither party will cause or allow any mechanic's lien or liens to be placed upon the Property.
8. **INDEMNITY FOR ACCIDENTS.** Each party shall be liable for its use of the Property. Each party covenants and agrees that it will protect and save the other party harmless and indemnified against and from any penalty or damages or charges arising from its use of the Property, and said party will at all times defend, protect, indemnify, save and keep harmless the other party against and from all loss, cost, damage or expense, stemming from any accident or other occurrence on or about the Property arising from its use of the Property or obligations under this Lease.
9. **INSURANCE POLICIES.** At all times herein, both parties will maintain general liability insurance policies in the amount of five million dollars. Each party shall add the other party to said policies as additional insureds.
10. **WATER, GAS AND ELECTRIC CHARGES.** Both parties will pay for its water, gas and power bills, if any, taxed, levied or charged on the Property, for and during the term of the Lease.
11. **DEFAULT.** If default is made in any of the covenants herein contained by either party and said party fails to cure the default within ten (10) days after receipt of written notice specifying the default, either party may at its election, pursue any and all remedies available at law or equity.
12. **PAYMENT OF COSTS.** In the event of any action or proceeding brought by either party against the other for any matter arising out of or in any way relating to this Lease or the Property, the nonprevailing party in such action or proceeding shall pay all costs, expenses and reasonable attorneys' fees incurred by the prevailing party in connection with such action or proceeding.
13. **RIGHTS CUMULATIVE.** The rights and remedies under this Lease are cumulative. The exercise or use of any one or more thereof shall not bar any party from exercise or use of any other right or remedy provided herein or otherwise provided by law, nor shall exercise nor use of any right or remedy waive any other right or remedy.
14. **RENEWAL.** This Agreement and Lease shall automatically renew for an additional three (3) year term unless either party provides written notice that it is terminating the Lease. To be effective, the notice must be delivered to and receive by the other party at least ninety (90) days prior to the expiration of the term of this Lease Agreement, and/or any extension thereof.

IN WITNESS WHEREOF, the parties hereto have executed this instrument this day and year first above written.

LESSEE:

Village of Vernon Hills, an Illinois
municipal corporation

By: _____
Its: Village President

ATTESTED TO:

By: _____
Its: Village Clerk

LESSOR:

Lincolnshire Prairie View District 103

By: _____
Its: President, Board of Education

ATTESTED TO:

By: _____
Its: Secretary



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
From: Scott Warren
Date: November 29, 2018
Re: Triple I Conference Discussion

The Board will have a discussion regarding the sessions members attended at the Triple I Conference on November 16-17, 2018.