



## LINCOLNSHIRE – PRAIRIE VIEW SCHOOL DISTRICT 103

1370 N. Riverwoods Road • Lincolnshire, Illinois 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

### **BOARD OF EDUCATION AGENDA**

**JUNE 25, 2013**

The Regular Meeting of the Board of Education of Lincolnshire-Prairie View School District 103 will be held on Tuesday, June 25, 2013 at 7:00 PM in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

- A. Call to Order and Roll Call  
Time: Estimated time for meeting - 2 Hours 5 Minutes
- B. Pledge of Allegiance
- C. Community Participation
- D. Recognition of Student 3  
Conrad Oberhaus
- E. Approval of Minutes 4  
Time: 5 minutes
- F. Consent Agenda  
Time: 15 minutes
  - 1. Presentation and Approval of Bills 18
  - 2. Approval of School Donations 38
  - 3. Approval of Resolution Requiring Contractors to Comply with Prevailing Wage Law 39
  - 4. Approval of Purchase of Versatrans and GPS with Tyler Technologies, Inc. 43
  - 5. Approval of Resolution Authorizing and Directing the Transfer of Interest from the Debt Service Fund to the Operations and Maintenance Fund
  - 6. Approval of Resolution Authorizing and Directing the Transfer of Interest from the Working Cash Fund to the Operations and Maintenance Fund 45
  - 7. Approval of Employment 52
  - 8. Approval of Non-Certified Employment 56
  - 9. Approval of Retirement 57
  - 10. Approval of Consultant Contract 65
  - 11. Approval of Special Education Professionals 68
  - 12. Approval of Policy Issue 81 - 2nd Reading 76
- G. Action Items  
Time: 15 minutes

1. Approval of Resolution to Commit Fund Balance	100
2. Approval of Resolution providing for the issue of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.	
3. Approval of Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois.	103
4. Approval of Resolution to Transfer from the Operations and Maintenance Fund into the Capital Projects Fund of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois	182
5. Resolution to Withdraw from SEDOL	186
6. Approval of Payment to Lake County Regional Office of Education for Depke Juvenile Center	192
H. Information	
Time: 20 minutes	
1. Board Representatives Committee Update	193
2. Department Updates	
a. Financial Reports	194
b. Preliminary Fiscal Year 2014 Budget	203
c. Facilities	206
d. Curriculum	
1) Executive Summary: Special Education, Technology, Curriculum	208
2) Spring MAP Scores	211
3) World Language Consultant Memo	214
4) Math Materials	216
3. Superintendent's Informational Report	218
4. Enrollment	223
I. Correspondence	
J. In The Press	227
K. Community Participation	
L. Executive Session	
Time: 1 Hour	
M. Action Item	
Time: 10 Minutes	
1. Approval of Termination of Classified Employee	238
2. Approval of Security Project with Siemens Industry, Inc.	239
N. Adjournment	



# Daniel Wright student second place Geography Bee winner

BY RONNIE WACHTER |  
rwachter@pioneerlocal.com

WASHINGTON, D.C.

What a seventh-grader from Lincolnshire does for a hobby netted him \$15,000 for college...and you can do it, too.

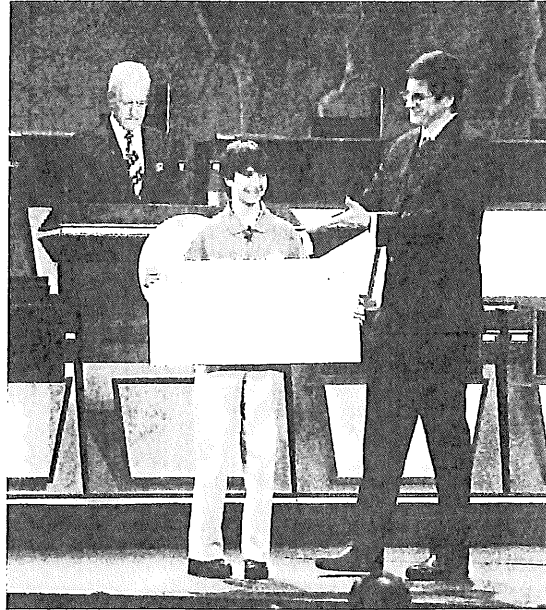
If you can figure out which point on the surface of the Earth is the farthest from the center of the Earth. The answer is not Mt. Everest, but Conrad Oberhaus can say what it is from memory.

"Some of it is...you just have to know it," Conrad explained.

The 13-year-old, a student at Daniel Wright Junior High, earned second place in the National Geographic Bee, held May 22 at the National Theater in Washington, D.C. He missed the \$25,000 grand prize by one point, but earned quite a start for his college scholarship fund.

"I was just thrilled to be there," Conrad said May 23 from the capital, shortly before boarding his plane back to Chicago.

The bee is a program of the National Geographic Society



Brian McClendon, vice president of engineering for Google Earth and Maps, congratulates National Geographic Bee runner-up Conrad Oberhaus, a seventh-grader at Daniel Wright Junior High. | REBECCA HALE-NATIONAL GEOGRAPHIC

for junior high students, pitting their minds against each other in memorizing capital cities, mountain ranges and such, as well as understanding economics, mathematics and numerous sciences. For the second year in a row, Conrad won the Illinois

championship, making him one of 54 finalists; in 2012, he fell one correct question short of making the top 10.

Because he made that cut this year, though, Conrad and the nine other finalists took questions from famous game-show host Alex Trebek.

The Illinois representative made it to the final round, facing off with Massachusetts champion Sathwik Karnik.

Sathwik earned a perfect score, but Conrad struggled with one question, regarding Mongolia: Which city is its most populous? Conrad answered with Hohhot — the capital — but Sathwik gave the judges what they were looking for, Baotou.

Conrad's father, Tony, wanted the judges to Google it.

"I suggest you do some research on that," Tony told Pioneer, partly jesting — but Pioneer did anyway.

Oddly, Wikipedia lists Baotou as the most populous city in the Inner Mongolia Autonomous Region, with 2.65 million inhabitants...but lists Hohhot, the capital of that region, at 2.86 million. Both are listed as "prefecture level cities," and, according to Wikipedia's articles, that type of municipality can incorporate smaller cities and other counties, making population numbers fuzzy.

Conrad said making it as far as he did was victory enough.

"I was just thrilled to be there."

Tony said that, on their second trip to Washington, they had been just as impressed

with the Society as they were on their first.

"They do so much for the kids," Tony said. "The kids are having a ball out there. They do such a professional job."

"We are extremely proud of him," he said of his son. "That is one tough group of kids to compete against."

Conrad's results drew Twitter praise from several public officials' accounts. Kim Sylvan, spokeswoman for Lincolnshire-Prairie View Elementary District 103, said they were planning a recognition for Conrad soon.

The accolades come hard-earned for the cross-country runner, basketball player, maybe-economist-in-the-future and seeming guru of geographic trivia. After all, it was through a winter of cold memorization that Conrad learned that the Earth's rotation causes sea level to be further from the core of the planet than anywhere else.

"The Earth isn't really a perfect sphere," he noted.

And that is how, when Trebek asked what point of surface is farthest from the core, Conrad knew the correct answer: Chimborazo, an inactive volcano in the Andes of Ecuador.

"I just love geography," he said. "The whole world, to me, is just amazing."



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**BOARD OF EDUCATION MEETING MINUTES**

Tuesday, May 21, 2013

The Regular Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, May 21, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Chris Curtis, Vice President  
Kate Harper  
Sandy Simon  
Sherri Thomas  
Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent  
Dan Stanley, Assistant Superintendent for Business  
Katie Reynolds, Executive Director of Curriculum & Instruction  
Julie Postma, Director of Student Services  
Mark Westhoff, Director of Technologies  
Scott Gaunky, Director of Facilities  
Norma Taylor, Board Secretary

Public: 15

Press: 0

Staff: 24

**Call to Order and Roll Call**

President Gordon called the meeting to order at 7:00 p.m.

**Community Participation**

There was no community participation at this time.

**Recognition of Student and Daniel Wright Science Olympiad Team**

Dr. Warren recognized Chris Yongwoo Cho for receiving the highest math score on the Talent Search SAT test. Chris was presented a letter from the Superintendent and a plaque from Talent Search.

The Daniel Wright Science Olympiad Team was recognized for outstanding achievement at the 2013 National Science Olympiad Competition held in Dayton, Ohio. The team placed second in the nation. The team presented the trophy to the board. Two of the teams gold medalists, Aryn Harmon and Kevin Li, built their own instruments. Aryn built a cello and Ken a marimba. They treated the audience to a beautiful musical piece that won them the gold. The entire team posed for a group photo and were presented a certificate of outstanding achievement.

### **Recognition of Retiring Staff Members**

Dr. Warren and Mr. Gordon recognized the retiring staff members who have worked many years in the district educating children. Each retiree was presented a certificate and a glass clock with their name engraved as a reminder of their years in District 103.

Retirees:

Lucy Ballara 12 Years  
Cathy Buschardt, 16 Years  
Ann Kaiser, 16 Years  
Gale Killinger, 24 Years  
JoAnne Roler, 22 Years  
Katherine Saratore, 24 Years  
Mary Ann Walsh, 23 Years

### **Recognition of Years of Service**

Dr. Warren and Mr. Gordon presented years of service certificates and pins to the following staff members for their years of service.

#### **10 Years**

Rich Booker  
Simon Vasey  
Elizabeth Egen  
Katherine Fender  
Patricia Mastores  
Rebecca Rendl  
Paul Tousignant  
Deborah Buchweitz  
William Mattson  
Robin Wolin  
Barbara Schaper

#### **15 Years**

Heather Lapin  
Janet Lyman  
Karen Flor  
Susan Anhalt  
Renee Greene  
Lance Rockstroh  
Rebecca Clay  
Mickie Naughton  
Ruth Wilcox  
Joanne Widmark

**20 Years**

Traci Pardini  
Geraldine Gartside

**25 Years**

John McKinney  
Irv Bjerke  
Ed Denecke  
Nancy Alban  
Michael Mol

**30 Years**

Kay Handcock

**Recognition Reception**

A reception followed in honor of all those recognized.

**Approval of Minutes**

**Motion by** Mrs. Simon, seconded by Mr. Curtis, to approve the May 7, 2013 Committee of the Whole Meeting Minutes and the May 7, 2013 Executive Session Minutes.

**Roll Call:**

Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None.  
Motion carried.

**Consent Agenda**

**Motion by** Mr. Curtis, seconded by Mrs. Simon, to approve the following items on the Consent Agenda:

- Presentation and Approval of Bills
- Approval of School Donations
- Approval of Final District 103 Calendar for 2012-2013
- Approval of Dismissal
- Approval of Classified Staff Base Salary Increases
- Approval of Employment

**Roll Call:**

Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None.  
Motion carried.

**Action Items**

**Motion by** Mrs. van Gerven, seconded by Mrs. Thomas, to approve Team REIL Inc. as the contractor for the Sprague Playground Improvements Project for the base bid amount of \$472,281.00.

**Roll Call:**

Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None.  
Motion carried.

**Motion by** Mrs. Simon, seconded by Mrs. Thomas, to approve to continue the application process for the State of Illinois Maintenance Grant.

**Roll Call:**

Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None. Abstain: None.  
Motion carried.

**Superintendent's Informational Report**

Dr. Warren reported the district received one FOIA request this month from Jake Griffin from the Daily Herald that was fulfilled within the allotted time.

The Evaluation Committee has created sub-groups to work on various components of the plan and is making good progress on the new system. It is expected the committee will have the new system complete and ready for implementation for the beginning of the school year.

The Board discussed the Washington D.C. trip and inquired about the company organizing it, the chaperones, and the scheduled date in March. The Washington D.C. trip is not a district run event. The company, World Strides, hires the teachers to organize the experience for the students. The District does not have any legal or financial responsibility concerning the trip. The trip will take place over the Casimir Pulaski weekend so students and staff will not miss any school.

**Community Participation**

There was no community participation at this time.

**Executive Session**

**Motion by** Mr. Gordon, seconded by Mrs. Harper, the Board go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters.

**Roll Call:** Ayes: Curtis, Harper, Simon, Thomas, van Gerven, Gordon. Nays: None.  
Abstain: None. Motion carried.

The meeting moved into Executive Session at 7:49 p.m.

The meeting returned to Open Session at 9:15 p.m.

Mr. Gordon informed the Board of a letter he received from a taxpayer addressing the tax burden and their tax bill. He will draft a letter of response.

The Board inquired about Human Resources services our district provides the staff. Mr. Stanley explained the procedures in place and the personnel involved in HR duties.

**Adjournment**

**Motion by** Mrs. Simon, seconded by Mrs. van Gerven, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 9:20 p.m.

**Motion by** Mr. Curtis, seconded by Mrs. Thomas, to reconvene the meeting.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting reconvened at 9:21 p.m.

The Board discussed reciting the Pledge of Allegiance at board meeting. It was decided unanimously to begin the board meetings with the pledge.

**Motion by** Mrs. Simon, seconded by Mrs. van Gerven, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 9:23 p.m.

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President Board of Education

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Secretary Board of Education



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**BOARD OF EDUCATION EXECUTIVE SESSION MINUTES**

Tuesday, May 21, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, May 21, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Gary Gordon, President  
Chris Curtis, Vice President  
Kate Harper  
Sandy Simon  
Sherri Thomas  
Anne van Gerven

Absent: Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent  
Dan Stanley, Assistant Superintendent for Business  
Norma Taylor, Board Secretary

Executive Session began at 7:56 p.m.

Dr. Warren informed the board of a personnel issue.

The Board discussed retirement benefits for administrators.

The Board reviewed items concerning the teacher contract negotiations.

**Motion by** Mr. Curtis, seconded by Mrs. Simon, to return to open session.

**Voice Vote:** All ayes. No nays. Motion carried.

Executive Session closed at 9:15 p.m.

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President Board of Education

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Secretary Board of Education

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**BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING MINUTES**

Tuesday, June 4, 2013

The Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, June 4, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Ben Yomtoob

Absent: Gary Gordon, President

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Julie Postma, Director of Student Services

Norma Taylor, Board Secretary

Public: 1

Press: 0

Staff: 6

**Call to Order and Roll Call**

Vice President Curtis called the meeting to order at 7:13 p.m.

**Pledge of Allegiance**

**Community Participation**

There was no community participation at this time.

## **Discussion Items**

### **1. Special Education Discussion**

Julie Postma presented a review on special education services in the district. Mrs. Postma provided detailed information about special education programming and services in District 103, the trends we've seen in the last 5-10 years, and the implications they have. Over the course of the last five years, District 103 has expanded services available to students through locally shared programs with District 96 and District 102.

The district provides services for students beginning at age 3 with Early Childhood self-contained classroom, Early Childhood Blended class and Itinerant preschool services. Consultative services and resource/skill development services which include Learning Behavior Specialists, Adaptive PE, Speech Language Pathologist, Occupational Therapist, Physical Therapist, Certified School Nurse, Social Work and School psychologist are provided by the district. Instructional services support provides options in Math and English Language Arts. Intensive Instructional Programming services are provided for students with moderate disabilities who may require replacement curriculums in Math, English Language Arts, or Social Sciences and/or supports for growth in social communication, emotional regulation, and independence. The Guided Program is for students with severe disabilities who require intensive services and support and instruction to develop self-care, independence, and functional life skills.

District 103 has been a member of the Special Education District of Lake County (SEDOL) who has provided services to our students with moderate to severe needs. Over the past five years, District 103 has established district based services and as a result District 103 has increased the amount of special education programming and thus has become less reliant on SEDOL. Currently, the District does not have any students participating in SEDOL programming.

Dan Stanley discussed the financial components involved in moving services to the district. This year 30 students are serviced within the district. If they were being serviced through SEDOL, the estimated cost would be \$500,000 on the low end and \$2 million on the high end, depending on the level of service. Estimated transportation costs for the 30 students would be over \$600,000. Withdrawal from SEDOL would result in the flexibility of financial resources from fees we pay to SEDOL, transportation costs, IMRF Levy, and the IDEA Grant. A withdrawal from SEDOL would potentially increase financial flexibility for District 103 by \$263,676.

Dr. Warren discussed next steps if withdrawal from SEDOL was considered. A consortium cooperative may be created to manage shared services and personnel, lead by a special education administrator. Discussions have taken place between the consortium districts, the ROE, the Illinois State Board of Education. Next year we would continue those discussions and talk with the community. The change in services to students would be minimal, as we currently do not have students in SEDOL.

### **2. Refunding Bonds Discussion**

Dan Stanley delivered a presentation prepared by PMA outlining the district's current outstanding debt and options available at this time to refund some of the outstanding debt at a lower interest rate. The district has Series 2004 Limited Bonds issued for capital projects and refunding purposes. The district also has Series 2005 Debt Certificates issued for life safety

projects. Both are eligible for advance refunding. Mr. Stanley reviewed advance refunding for each debt and the financial impact of advance refunding or refunding closer to the call dates.

Due to the current low interest rates, the General Obligation Bonds debt would see a greater savings when advance refunded in 2013 and the remainder refunded in 2014. Waiting to refund the entire amount in 2014 may provide more savings, however, due to market fluctuations Mr. Stanley recommended that it is in the best interest of the district to lock in savings now rather than wait due to possible market fluctuations.

The Debt Certificates issued in 2005 are also eligible for advance refunding. Advance refunding did not appear to be beneficial to the district. It is recommended to review this in a year.

### **3. Board Policy Updates**

The Board received various policies for their review. Policies discussed included Identity Protection, Waiver of Student Fees, Safety, Drug & Alcohol Free Workplace, Tobacco Prohibition, Student Teachers, Co-curricular Activities, Bring your own Technology Program, Field Trip and Recreational Class Trips, Student Discipline, Student Athlete Concussions and Head Injuries, Community Use of School Facilities, and Advertising and Distributing Materials in Schools and on School Grounds.

### **4. Board Committee Representatives**

The Board participates in various committees and meetings each year. Discussion was held regarding their participation.

### **D. Action Item**

#### **1. Approval of Website Contract with Finalsite**

**Motion by** Mrs. Simon, seconded by Mrs. Thomas, to approve the website contract with Active Internet Technologies, LLC with clarification that the contract anticipates one year terms.

#### **Roll Call:**

Ayes: Harper, Simon, Thomas, van Gerven, Yomtoob, Curtis. Nays: None. Abstain: None. Motion carried.

### **Community Participation**

There was no community participation at this time.

### **Executive Session**

**Motion by** Mr. Yomtoob, seconded by Mrs. Simon, the Board move into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective negotiating matters, and security.

#### **Roll Call:**

Ayes: Harper, Simon, Thomas, van Gerven, Yomtoob, Curtis. Nays: None. Abstain: None. Motion carried.

The meeting moved into Executive Session at 9:31 p.m.

The meeting returned to Open Session at 10:55 p.m.

**Adjournment**

**Motion by** Mr. Yomtoob, seconded by Mrs. Simon, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 11:00 p.m.

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Vice-President Board of Education

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Secretary Board of Education



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**BOARD OF EDUCATION EXECUTIVE SESSION MINUTES**

Tuesday, June 4, 2013

The Executive Session of the Committee of the Whole Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, June 4, 2013 in the Learning Center of Daniel Wright Junior High School located at 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Chris Curtis, Vice President

Kate Harper

Sandy Simon

Sherri Thomas

Anne van Gerven

Ben Yomtoob

Absent: Gary Gordon, President

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Norma Taylor, Board Secretary

Executive Session convened at 9:38 p.m.

Dr. Warren informed the Board of four personnel issues.

The Board reviewed items concerning contract negotiations.

The Board reviewed security information.

**Motion by** Mr. Yomtoob, seconded by Mrs. Harper, to return to open session.

**Voice Vote:** All ayes. No nays. Motion carried.

Executive Session closed at 10:55 p.m.

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Vice-President Board of Education

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Secretary Board of Education



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**BOARD OF EDUCATION SPECIAL MEETING MINUTES**

Tuesday, June 11, 2013

The Regular Board of Education Meeting of Lincolnshire-Prairie View School District 103 was held on Tuesday, June 11, 2013 in the Learning Center of Daniel Wright Junior High School, 1370 N. Riverwoods Road, Lincolnshire, Illinois.

The following Board Members were in attendance:

Chris Curtis, Vice President

Kate Harper

Sherri Thomas

Anne van Gerven

Absent: Gary Gordon, Sandy Simon, Ben Yomtoob

Also present were:

Dr. Scott Warren, Superintendent

Dan Stanley, Assistant Superintendent for Business

Public: 1

Press: 0

Staff:

**Call to Order and Roll Call**

Mr. Curtis called the meeting to order at 5:46 pm.

**Pledge of Allegiance**

**Community Participation**

A member of the audience thanked the Board for their work and service to the community

**Action Item**

**1. Approval of Website Contract**

- a. Dr. Warren explained that the administration will seek to attach a more specific Service Level Agreement to the website contract with Active Internet Technologies, LLC. Dr. Warren requested that the Board delegate the authority to the Superintendent to modify and sign the contract on behalf of the Board once the Service Level Agreement had been secured.

**Motion by** Mr. Curtis, seconded by Mrs. Harper, that the Board approve the website contract with Active Internet Technologies, LLC pending a Service Level Agreement and delegate the authority to the Superintendent or his designee to modify and sign the contract on behalf of the Board.

**Roll Call:** Ayes: Curtis, Harper, Thomas, van Gerven. Nays: None. Abstain: None.  
Motion carried.

**Community Participation**

There was no community participation at this time.

**Adjournment**

**Motion by** Mrs. van Gerven, seconded by Mrs. Thomas, to adjourn.

**Voice Vote:** All ayes. No nays. Motion carried.

The meeting adjourned at 5:50 pm.

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\_\_\_\_\_  
President Board of Education

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Secretary Board of Education

# Bills Payable List Fund Total

Printed: 6/20/2013 10:52 AM  
Lincolnshire-Prairie View SD #103

<b>Fund Code</b>	<b>Description</b>	<b>Amount</b>
10	Education Fund	608,058.71
20	Oper, Build, & Maint Fund	38,578.23
30	Debt Service Fund or Fund Group	845.15
40	Transportation Fund	39,484.95
60	Capital Projects Fund or Fund Group	114,809.20
<b>Report Total</b>		<u><u>\$801,776.24</u></u>

# Bills Payable List

Printed: 6/20/2013 10:50 AM  
Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>ADLER, CHRISTINE</b>					
		REIMB-A.D.A. TOP FUNDRAISER/TARGET	25	95.96	10-2215-410
				<u>\$95.96</u>	
<b>ADVOCATE OCCUPATIONAL HEALTH</b>					
		BUS DRIVER EXAMS-2	25	203.00	40-2550-329
		BUS DRIVER EXAMS-2	25	190.00	40-2550-329
		BUS DRIVER EXAM-1	25	60.00	40-2550-329
				<u>\$453.00</u>	
<b>ALL DRESSED UP COSTUMES</b>					
		COSTUMES-DW MUSICAL/STUDENT PD	25	1,302.79	10-1190-414
				<u>\$1,302.79</u>	
<b>ALPHAGRAPHICS</b>					
0000007654		FULL COLOR TRI-FOLD ELL BROCHURES	25	195.84	10-2520-360
				<u>\$195.84</u>	
<b>AMERICAN MATHEMATICS COMPETITIONS</b>					
		AMC RESULTS-8 COPIES	25	4.00	10-1550-640
				<u>\$4.00</u>	
<b>ANDERSEN, CHRISTINE</b>					
		REIMB-REG NATIONAL INSTITUTE	25	495.00	10-2210-312
				<u>\$495.00</u>	
<b>ANDERSON PEST SOLUTIONS</b>					
		DISTRICT PEST CONTROL-JUNE	25	130.95	20-2540-329
				<u>\$130.95</u>	
<b>ANHALT, SUSAN</b>					
		REIMB-RETIREE INSURANCE SEPT 2012-JUNE 2013	25	4,100.00	10-1111-225
				<u>\$4,100.00</u>	
<b>APPLE COMPUTER INC.</b>					
		APPS GIFT CARDS	25	850.00	10-1200-410
		IPAD MINI-3	25	1,200.00	10-2110-410
		IPAD MINI-5	25	1,732.00	10-1200-410
		IPAD 32 GB-3	25	1,797.00	10-1200-700
		ADAPTORS-30	25	882.00	10-2660-410
0000007645		COMPUTER REPAIR	25	378.77	10-2660-319
				<u>\$6,839.77</u>	
<b>AT &amp; T</b>					
		LONG DISTANCE	25	49.65	10-2540-341
		LONG DISTANCE-D103 CLUB	25	0.55	10-3500-341
				<u>\$50.20</u>	
<b>AT&amp;T MOBILITY</b>					
		IPAD DATA SERVICE	25	280.00	10-2540-341
				<u>\$280.00</u>	
<b>AT&amp;T</b>					
		TELEPHONE D103 CLUB	25	75.27	10-3500-341
		TELEPHONE	25	5,623.64	10-2540-341
				<u>\$5,698.91</u>	
<b>AT&amp;T</b>					

# Bills Payable List

Printed: 6/20/2013 10:50 AM  
 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		LINE RE-CONNECTION	25	188.01	10-2540-341
				<u>\$188.01</u>	
<b>BELFORD, AMY</b>		REIMB-OUTDOOR ED SUPPLIES	25	10.93	10-2192-410
				<u>\$10.93</u>	
<b>BERCOS EDUCATIONAL CONSULTING</b>		MAY PSYCH SERVICES	25	430.20	10-2140-314
				<u>\$430.20</u>	
<b>BINDER, STACY</b>		REIMB-KDG OUTDOOR GARDEN SUPPLIES	25	26.26	10-1111-419
		REIMB-PHOTO BKS	25	201.20	10-1111-414
				<u>\$227.46</u>	
<b>BLACK, CAREY</b>		REIMB-RETIREE INSURANCE	25	161.38	20-2540-225
				<u>\$161.38</u>	
<b>BRANKIS, NANCY</b>		REIMB. RETIREE INSUR. 9/2012-4/2013	25	3,647.36	10-1111-225
		REIMB-RETIREE INSURANCE-MAY	25	452.64	10-1111-225
				<u>\$4,100.00</u>	
<b>BRYANT, ROBYNN</b>		TUITION REIMB-ECE 270, 231	25	504.00	10-3500-230
				<u>\$504.00</u>	
<b>BUCKARDT, NAN</b>		REIMB-SCIENCE OLYMPIAD NATIONALS TRAVEL	25	368.25	10-1550-332
		REIMB-SCIENCE OLYMPIAD SUPPLIES	25	461.86	10-1550-410
				<u>\$830.11</u>	
<b>BUCKLEY, MARY ELLEN</b>		REIMB-SCIENCE OLYMPIAD NAT. MILEAGE/LODGING	25	885.37	10-1550-332
				<u>\$885.37</u>	
<b>BURKS, MARY</b>		REIMB-BULLETIN BRD	25	39.99	10-2330-410
				<u>\$39.99</u>	
<b>CAPITOL GRAPHICS &amp; PROMOTIONS INC.</b>					
	0000007635	BOARD MEMBER NAME BADGES	25	47.88	10-2310-410
	0000007635	BOARD MEMBER NAME PLATES	25	185.85	10-2310-410
	0000007640	5 X 7 NOTEPADS -- SCOTT WARREN	25	120.78	10-2520-360
	0000007640	#10 ENVELOPES--DANIEL WRIGHT	25	148.56	10-2520-360
	0000007667	#10 WINDOW ENVELOPES--ADMIN	25	152.51	10-2520-360
				<u>\$655.58</u>	
<b>CAPSTONE CLASSROOM</b>					
	0000007560	THE FRENCH REVOLUTION 6-PACK BOOKLETS	25	375.80	10-2210-490
				<u>\$375.80</u>	
<b>CAROLINA BIOLOGICAL SUPPLY CO.</b>					
	0000007633	SCIENCE SUPPLIES/LFF	25	274.83	10-2215-410
				<u>\$274.83</u>	

**CDW GOVERNMENT INC.**

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		INDESIGN CS6 L3-1	25	108.60	10-2210-490
		CRYSTAL REPORTS	25	396.98	10-2660-410
		EXTERNAL HARDDRIVES-2	25	376.42	10-2660-410
		EXTERNAL HARDDRIVES-3	25	564.63	10-2660-410
		EXTERNAL HARDDRIVES-2	25	376.42	10-2660-410
		IPAD KEYBOARD	25	37.45	10-2660-410
		PROJECTOR BULBS-6, HARDDRIVES-6	25	1,329.42	10-2660-410
		PRINTER-1	25	666.82	10-2660-700
		MICROPHONE REPLACEMENT PLAN	25	39.96	10-2660-392
		MICROPHONE	25	239.31	10-2660-410
		HARD DRIVE-1	25	212.88	10-2660-410
		CHROMEBOOK-C.P.	25	260.00	10-2215-410
		CHROMEBOOKS-2	25	366.46	10-2660-410
				<u>\$4,975.35</u>	
<b>CHAKRABARTI, MR &amp; MRS PARTHA</b>					
		REFUND-LOST/FOUND LIBRARY BK	25	16.95	10-1790
				<u>\$16.95</u>	
<b>CHEIFETZ, CHERYL</b>					
		REIMB-SCIENCE FAIR TRAVEL EXPENSES	25	349.66	10-1550-332
				<u>\$349.66</u>	
<b>CHEN, DAN</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>CITICARE TRANSPORTATION</b>					
		SPECIAL ED TRANS	25	559.00	40-2550-331
		SPECIAL ED TRANS	25	898.00	40-2550-331
				<u>\$1,457.00</u>	
<b>COCA COLA REFRESHMENTS</b>					
		SP-SODA/WATER	25	194.88	10-2310-392
				<u>\$194.88</u>	
<b>COMCAST CABLE</b>					
		INTERNET-RIVERSHIRE	25	69.90	10-2540-392
				<u>\$69.90</u>	
<b>CONFORTI, NANCY</b>					
		REIMB-RETIREE INSUR. 12/2012-4/2013	25	2,279.60	10-1112-225
				<u>\$2,279.60</u>	
<b>COVE SCHOOL INC., THE</b>					
		TUITION-JUNE	25	1,159.85	10-1912-670
		TUITION-MAY	25	5,103.34	10-1912-670
				<u>\$6,263.19</u>	
<b>CPM EDUCATIONAL PROGRAM</b>					
	0000007597	CORE CONNECTIONS-K.FENDER	25	108.88	10-1120-418
	0000007597	CORE CONNECTIONS TOOL KIT-K.FENDER	25	85.00	10-1120-418
				<u>\$193.88</u>	
<b>CREATIVE GRAPHIC ARTS INC</b>					
	0000007484	D103 POCKET FOLDERS FOR DISTRICT MATERIALS	25	1,260.00	10-2520-360

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	0000007642	1200 GRADUATION PROGRAMS	25	985.00	10-1120-490
				<u>\$2,245.00</u>	
<b>CROWN AWARDS</b>					
	0000007649	VOLLEYBALL 1ST PLACE MEDALS-DW	25	48.82	10-1500-410
				<u>\$48.82</u>	
<b>CROWN GLOBAL CONSULTING LLC</b>					
		TEACHER INTERVIEW TRAINING-PHASE 1, 2	25	2,900.00	10-2310-392
				<u>\$2,900.00</u>	
<b>DELLI, LEE ANN</b>					
		REIMB-DVD-R DISCS	25	12.99	10-1111-414
		REIMB-EOY PROJECT SUPPLIES	25	8.97	10-1111-414
		REIMB-MEMORY STICKS	25	12.64	10-1111-410
				<u>\$34.60</u>	
<b>DEMCO</b>					
	0000007638	LABEL PROTECTORS-SP LIBRARY	25	75.56	10-2220-410
				<u>\$75.56</u>	
<b>DING, HONG</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>DUGAN, EMILY</b>					
		DANCE PROGRAMMING 5/7-6/4	25	1,176.00	10-2210-314
				<u>\$1,176.00</u>	
<b>DUGGAN, MEG</b>					
		REIMB-TRAVEL JAN-JUNE	25	128.71	10-2210-332
				<u>\$128.71</u>	
<b>DVORAK, LISA</b>					
		REFUND-LOST/FOUND LIBRARY BK	25	19.00	10-1790
				<u>\$19.00</u>	
<b>DYNAVOX MAYER-JOHNSON LLC</b>					
	0000007662	SUPPLIES-GUIDED	25	177.86	10-1200-410
				<u>\$177.86</u>	
<b>EDER CASELLA &amp; CO</b>					
		AUDITING SERVICES	25	518.15	10-2310-317
				<u>\$518.15</u>	
<b>ELBAUM, SUSAN</b>					
		REIMB-TRAVEL	25	11.84	10-2140-332
				<u>\$11.84</u>	
<b>ERNIES WRECKER SERVICE INC</b>					
		6 REPLACEMENT TIRES-2009 FORD	25	1,268.09	20-2540-319
				<u>\$1,268.09</u>	
<b>ETA HAND TO MIND</b>					
	0000007495	MATH SUPPLIES-RENDL/FRANTOM	25	341.86	10-1120-418
				<u>\$341.86</u>	
<b>EVEREST REFRIGERATION</b>					
		UPRIGHT REFRIGERATOR/FREEZER-FACS DW	25	3,330.00	10-1120-500

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				<u>\$3,330.00</u>	
<b>FATINA, DAVE</b>		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>FELD, MONICA</b>		REPLACE LOST REIMB CHECK 15773	25	44.80	10-1111-420
				<u>\$44.80</u>	
<b>FERGUS, KARA</b>		REIMB-CLASSROOM SUPPLIES	25	96.85	10-1112-414
				<u>\$96.85</u>	
<b>FERRON, DIANE</b>		REIMB-EOY PROJECT SUPPLIES	25	7.41	10-1111-414
		REIMB-STUDENT PROJECT SUPPLIES	25	218.80	10-1111-414
		REIMB-CLASSROOM BKS	25	40.39	10-1111-420
		REIMB-CLASSROOM SUPPLIES	25	47.85	10-1111-410
				<u>\$314.45</u>	
<b>FINALDI SCHMIDT, GINA</b>		REIMB-TRAVEL-CONF 6/3/13	25	49.49	10-2210-312
				<u>\$49.49</u>	
<b>FOLLETT LIBRARY RESOURCES</b>					
0000007420		BOOKS-SP LIBRARY	25	448.22	10-2220-430
0000007462		BOOKS/AUDIOVISUALS-HD LIBRARY	25	622.28	10-2220-430
0000007477		BOOKS-SP LIBRARY	25	272.70	10-2220-430
0000007605		BOOKS/AUDIOVISUALS-DW LIBRARY	25	18.95	10-2220-440
0000007605		BOOKS/AUDIOVISUALS-DW LIBRARY	25	406.96	10-2220-440
0000007606		BOOKS-DW LIBRARY	25	179.93	10-2220-430
				<u>\$1,949.04</u>	
<b>FOX RIVER FOODS INC.</b>					
		103 CLUB SUPPLIES	25	461.83	10-3500-410
				<u>\$461.83</u>	
<b>FRANTOM, KIRSTEN</b>					
		REIMB-SCIENCE FAIR TRAVEL	25	426.22	10-1550-332
		REIMB-FIELD TRIP SUPPLIES	25	37.30	10-2210-490
				<u>\$463.52</u>	
<b>FROSTLINE INC</b>					
		REPAIR PRINTER	25	17.84	10-2660-319
				<u>\$17.84</u>	
<b>GARVEYS OFFICE PRODUCTS</b>					
0000007657		SUPPLIES	25	72.00	10-2310-410
0000007669		SUPPLIES	25	56.77	10-2520-410
				<u>\$128.77</u>	
<b>GECRB/AMAZON</b>					
0000007625		SUPPLIES	25	607.12	10-1200-410
0000007625		SUPPLIES	25	575.47	10-2330-410
0000007632		STEPRIGHT BY WERNER MODEL 223-6	25	43.91	10-2660-410
				<u>\$1,226.50</u>	

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<b>GECRB/AMAZON</b>					
		CREDIT	25	(7.95)	10-2220-430
	0000007498	BOOK-J.NIZIOLEK	25	2.71	10-1111-420
	0000007528	SUPPLIES-H.UNRUH	25	119.40	10-1111-414
	0000007616	EOY SUPPLIES-L.DELLI	25	42.08	10-1111-414
				<u>\$156.24</u>	
<b>GENERAL BINDING CORPORATION</b>					
		SERVICE AGREEMENT-DW LAMINATOR	25	465.00	10-1120-392
				<u>\$465.00</u>	
<b>GHOSH, RUPA</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>GOODNATURE, KIERA</b>					
		REIMB-CLASSROOM SUPPLIES	25	32.00	10-1112-414
				<u>\$32.00</u>	
<b>GORDON, GARY</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>HAAN CRAFTS</b>					
	0000007646	FELT & FABRIC PIECES FOR FAM & CONS CLASSES	25	910.95	10-1120-411
				<u>\$910.95</u>	
<b>HAFNER, TONY</b>					
		REIMB-COMPOST-RAIN GARDEN	25	15.84	10-2215-410
		REIMB-MILEAGE/TREE PICK-UP-RAIN GARDEN	25	32.77	10-2215-390
				<u>\$48.61</u>	
<b>HARDING MECHANICAL INC</b>					
		BOILER PUMP REPAIR	25	1,150.28	20-2540-329
		REPAIR ROOF TOP UNIT-SP	25	536.85	20-2540-329
		SERVICE ATU'S AND RTU'S-DW	25	1,647.09	20-2540-329
		SERVICE AC UNITS-DW	25	464.00	20-2540-329
				<u>\$3,798.22</u>	
<b>HARMON, PAM</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>HARPER, JILL</b>					
		REIMB-CONFERENCE REG/TRAVEL	25	248.21	10-2210-390
				<u>\$248.21</u>	
<b>HEARTLAND HEALTH OUTREACH CCIS</b>					
		INTERPRETING SERVICES 5/8/13	25	163.36	10-1200-392
				<u>\$163.36</u>	
<b>HEINEMANN</b>					
	0000007639	GRDS K-5 UNITS OF STUDY, INFO, NARRATIVE PACK	25	2,126.52	10-2210-490
				<u>\$2,126.52</u>	
<b>HERFF JONES INC.</b>					
	0000007513	GRADUATION GOWNS	25	3,978.00	10-1120-490

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				<u>\$3,978.00</u>	
<b>HOFFMANN STRINGS</b>					
		VIOLIN REPAIR-DW	25	30.00	10-1190-319
000007583		EVEREST VIOLIN RESTS/MUTES	25	25.00	10-1190-410
000007583		EVEREST VIOLIN RESTS/MUTES-OMMPA	25	125.00	10-2215-410
				<u>\$180.00</u>	
<b>HOME DEPOT CREDIT SERVICES</b>					
		GROUNDS SUPPLIES	25	120.93	20-2540-410
		ADMIN WALL REPAIR/PAINT SUPPLIES	25	67.96	20-2540-410
		SP STAGE PROJECT SUPPLIES	25	358.79	20-2540-410
		SP STAGE PROJECT SUPPLIES	25	60.26	20-2540-410
		ADMIN WINDOW REPAIR SUPPLIES	25	23.28	20-2540-410
		HEATER HOSE-QUEST PAID	25	21.47	10-2560-410
		8TH GR PICTURE BOARD SUPPLIES	25	43.20	10-1120-490
		BUILDING SUPPLIES	25	22.70	20-2540-410
				<u>\$718.59</u>	
<b>HONEYWELL</b>					
		NOTIFICATION SYSTEM	25	5,493.00	10-2660-392
				<u>\$5,493.00</u>	
<b>HORN BOOK MAGAZINE, THE</b>					
000007489		1-YR "THE HORN BOOK MAGAZINE"--DW	25	35.00	10-2220-440
				<u>\$35.00</u>	
<b>HOUGHTON MIFFLIN COMPANY</b>					
000007574		TEACHING SUPPLIES-A.JOSEPH	25	479.67	10-2210-420
000007575		TEACHING SUPPLIES-A.BAHCALL	25	479.67	10-2210-420
000007671		KINDERGARTEN RESOURCES PER LIST	25	2,483.60	10-2210-420
000007671		FIRST GRADE RESOURCES	25	12,740.63	10-2210-420
000007671		KINDERGARTEN RESOURCES	25	11,978.19	10-2210-420
				<u>\$28,161.76</u>	
<b>HWANG, SAEKWANG</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>IMPREST</b>					
		PANAGIOTAROS, CINDY-BV REF	25	50.00	10-1500-319
		PANICH, RICH-BV REF	25	50.00	10-1500-319
		OPITZ, LORI-BV REF	25	50.00	10-1500-319
		PINSTRIPES-7TH GR EOY PARTY DEP.	25	500.00	10-1120-390
		TRI-C PUBL.-SUMMER WORKBKs/PARENT PD	25	2,193.00	10-1120-419
		RCYRBA-REGISTRATION	25	10.00	10-2220-640
		ILL STATE POLICE-RETAINER	25	1,500.00	10-2310-392
		LYMAN, JANET-REIMB-S.O. EXPENSES	25	629.70	10-1550-332
		ROE-REFRESHER CLASS	25	4.00	40-2550-640
		POSTMA, JULIE-GUIDED PETTY CASH	25	362.06	10-1200-410
		SHORELINE SIGHTSEEING-HD FIELD TRIP/1	25	752.10	10-1112-390
		SHORELINE SIGHTSEEING-HD FIELD TRIP/2	25	752.10	10-1112-390
		CHICAGO CUBS-FIELD TRIP	25	120.00	10-1120-390
		BOE-CITY OF CHICAGO CONF	25	80.00	10-2210-312

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		IESA-SCHOLASTIC BOWL	25	65.00	10-1550-640
		IESA-BOYS WRESTLING	25	50.00	10-1500-640
		IESA-MEMB DUES 2013/14	25	75.00	10-1500-640
		LA ROSA PIZZA-8TH GR GRAD. PICNIC	25	758.00	10-1120-490
		BRUNSWICK-HD FIELD TRIP	25	1,288.00	10-1112-390
		CHICAGO HISTORY MUSEUM-HD FIELDTRIP	25	336.00	10-1112-390
		LOU MALNATIS-EOY LUNCH	25	1,484.78	10-2310-410
		LAKE COUNTY-SP PLAYGROUND PERMIT	25	2,000.00	20-2540-319
		JUST FOR FUN-5TH GRADE-EOY PARTY	25	1,080.00	10-1120-390
		LA ROSA PIZZA-6TH GR. SPRING FLING	25	710.00	10-1120-390
		US BANK FEES	25	785.98	10-2520-316
0000007623		WRIGHT STATE UNIV-S.O. 3 COACH ORDERS - MDSE	25	99.00	10-1550-410
0000007623		WRIGHT STATE UNIV-S.O. TEAM MEMBERS ORDERS - MDSE	25	222.00	10-1550-410
0000007623		WRIGHT STATE UNIV-S.O. MEMORAB. FOR ALTERNATES	25	22.00	10-1550-410
0000007623		WRIGHT STATE UNIV-S.O. 5/18 TEAM/COACH BANQUET	25	520.00	10-1550-332
0000007623		WRIGHT STATE UNIV-S.O. 5/17 TEAM/COACH BBQ	25	420.00	10-1550-332
0000007628		WARREN, SCOTT-REIMB TEACH APP BKFT	25	309.82	10-2310-410
				<u>\$17,278.54</u>	
<b>INFO COR</b>		SP AV INSTALLATIONS	25	30,065.79	10-2660-500
				<u>\$30,065.79</u>	
<b>INTEGRATED SYSTEMS CORP</b>		SKYWARD HOSTING-JULY	25	400.00	10-2660-392
				<u>\$400.00</u>	
<b>INTEGRYS ENERGY SERVICES INC</b>		ELECTRICITY-DW	25	8,677.59	10-2540-466
		ELECTRICITY-HD	25	2,249.39	10-2540-466
		ELECTRICITY-DW	25	10,399.50	10-2540-466
		ELECTRICITY-SP	25	2,778.22	10-2540-466
				<u>\$24,104.70</u>	
<b>INTEGRYS ENERGY SERVICES</b>		NATURAL GAS-DW	25	2,812.16	10-2540-465
		NATURAL GAS-HD	25	1,730.56	10-2540-465
		NATURAL GAS-SP	25	1,988.56	10-2540-465
				<u>\$6,531.28</u>	
<b>JONES, LUKE</b>		REIMB-TRAVEL FEB-JUNE	25	121.19	10-1200-332
				<u>\$121.19</u>	
<b>JOSEPH, AMY</b>		REIMB-CLASSROOM SUPPLIES	25	90.93	10-1112-410
		REIMB-CLASSROOM SUPPLIES	25	233.05	10-1112-414
				<u>\$323.98</u>	
<b>JOSTENS</b>		GRADUATION DIPLOMA COVERS	25	27.53	10-1120-490
0000007582		GRADUATION DIPLOMAS	25	751.77	10-1120-490
0000007582		GRADUATION DIPLOMA COVERS	25	1,464.93	10-1120-490
				<u>\$2,244.23</u>	

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<b>JW PEPPER &amp; SON INC.</b>					
	0000007594	GRADUATION MUSIC-DW	25	164.99	10-1190-410
	0000007594	CREDIT-STAR SPANGLED BANNER	25	(65.00)	10-1190-410
				<u>\$99.99</u>	
<b>KALINA, GARY</b>					
		REFUND-LOST/FOUND LIBRARY BK	25	33.90	10-1790
				<u>\$33.90</u>	
<b>KELLEY LANDSCAPE &amp; PATIO</b>					
		DISTRICT LANDSCAPE MAINT.	25	2,250.00	20-2540-329
		INSTALL DRAIN TILE-DW	25	3,820.00	20-2540-329
		SIGN LANDSCAPING-PER ORDINANCE	25	9,282.00	20-2540-329
				<u>\$15,352.00</u>	
<b>KESHET DAY SCHOOL</b>					
		TUITION-MAY	25	6,397.60	10-1912-670
		TUITION-JUNE	25	1,919.28	10-1912-670
				<u>\$8,316.88</u>	
<b>KILDEER-COUNTRYSIDE CCSD 96</b>					
		GUIDED CLASSROOM-2012 TUITION	25	33,546.56	10-4220-670
				<u>\$33,546.56</u>	
<b>KOROSTYNSKI, CHARLES</b>					
		REFUND LOST/FOUND LIBRARY BK	25	12.46	10-1790
				<u>\$12.46</u>	
<b>KSM PROMOTIONS INC</b>					
		3RD GR CHICAGO T-SHIRTS-STUDENT PD	25	761.42	10-1112-414
				<u>\$761.42</u>	
<b>LAKESHORE LEARNING MATERIALS</b>					
	0000007534	3-TABLES/GUIDED	25	1,204.05	10-1200-410
	0000007651	THREE ALL-PURPOSE TEACHING CARTS	25	686.55	10-2210-490
				<u>\$1,890.60</u>	
<b>LAO, HAIXIAO</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
		REIMB-SCIENCE OLYMPIAD SUPPLIES	25	498.38	10-1550-410
				<u>\$538.38</u>	
<b>LAPIN, HEATHER</b>					
		REIM-STUDENT LUNCHES-MUSEUM/TARGET	25	16.77	10-2215-410
				<u>\$16.77</u>	
<b>LARCOM, GAYLE</b>					
		REIMB-TRAVEL	25	35.72	10-1200-332
				<u>\$35.72</u>	
<b>LARSON, SUE</b>					
		REIMB-TRAVEL	25	126.57	10-1200-332
				<u>\$126.57</u>	
<b>LAUREATE DAY SCHOOL</b>					
		TUITION-APRIL	25	5,246.12	10-1912-670
		RETRO BILLING-AUG 2012-JAN 2013	25	873.44	10-1912-670
		TUITION-MAY	25	5,246.12	10-1912-670

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
				<u>\$11,365.68</u>	
<b>LECHNER AND SONS INC.</b>					
		TOWEL SERVICE	25	102.00	10-1500-392
		TOWEL SERVICE	25	102.00	10-1500-392
		TOWEL SERVICE	25	(136.00)	10-1500-392
		TOWEL SERVICE	25	102.00	10-1500-392
				<u>\$170.00</u>	
<b>LIANG, MING QUAN</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>LIU, YONGJIAN</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
		REIMB-SCIENCE OLYMPIAD SUPPLIES	25	256.95	10-1550-410
				<u>\$296.95</u>	
<b>LONG, KIMBERLY</b>					
		REIMB. TUITION-EDL 6210, 6230, 6984	25	1,275.00	10-1120-230
				<u>\$1,275.00</u>	
<b>LU, FENG</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD/EMILY	25	40.00	10-403
		SCIENCE OLYMPIAD REIMB-PTO PD/JASON	25	40.00	10-403
				<u>\$80.00</u>	
<b>MALPEKA, NILESH</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>METRO PREP</b>					
		TUITION-APRIL	25	4,226.42	10-1912-670
		TUITION-MAY	25	1,536.88	10-1912-670
				<u>\$5,763.30</u>	
<b>MIDCO</b>					
		REPAIR SERVICES	25	45.00	10-2660-319
		PHONE SYSTEM MAINT	25	95.00	10-2660-319
		PHONE SUPPORT	25	45.00	10-2660-319
				<u>\$185.00</u>	
<b>MIDLAND PAPER</b>					
	0000007648	COPY PAPER	25	2,402.00	10-2520-412
				<u>\$2,402.00</u>	
<b>MIDWEST TRANSIT EQUIPMENT, INC.</b>					
		BUS CAMERA SYSTEMS-4	25	5,000.00	40-2550-700
				<u>\$5,000.00</u>	
<b>MIDWEST TRANSIT EQUIP-S.HOLLAND</b>					
		REPAIR RADIATOR-BUS 23	25	99.50	40-2550-319
		3-W/S WASHER PUMPS	25	62.80	40-2550-490
		PM INSPECT/OIL CHANGE-BUS 25	25	183.42	40-2550-329
		SERVICE MIRROR-BUS 21	25	100.70	40-2550-329
		SERVICE ELECTRICAL-BUS 2	25	140.98	40-2550-329
				<u>\$587.40</u>	

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>MOEMS</b>					
		MEMB-2 MATH TEAMS-DW	25	178.00	10-1550-640
				<u>\$178.00</u>	
<b>MONTELLANO, MARY</b>					
		SPANISH INTERVIEWS-2	25	100.00	10-2210-314
				<u>\$100.00</u>	
<b>MULLER, CHRISTINA</b>					
		REIMB-TUITION EDU 6226	25	600.00	10-1111-230
				<u>\$600.00</u>	
<b>MUTUAL ACE HARDWARE</b>					
		REPLACEMENT PLANTS	25	22.49	20-2540-410
		SHOP SUPPLIES	25	75.79	20-2540-410
				<u>\$98.28</u>	
<b>NACHBAR, MICHELE</b>					
		REIMB-ASA SUPPLIES	25	124.98	10-2190-410
				<u>\$124.98</u>	
<b>NCS PEARSON INC</b>					
0000007550		SPED/OT SUPPLIES	25	508.54	10-1200-410
				<u>\$508.54</u>	
<b>NEKRASOV, SERGEY</b>					
		REIMB-LOST/FOUND LIBRARY BK	25	2.95	10-1790
				<u>\$2.95</u>	
<b>NETWORK SERVICES COMPANY</b>					
		CUSTODIAL SUPPLIES	25	29.53	20-2540-410
		CUSTODIAL SUPPLIES	25	838.98	20-2540-410
		CUSTODIAL SUPPLIES	25	97.59	20-2540-410
				<u>\$966.10</u>	
<b>NEW HOPE ACADEMY</b>					
		TUITION-MAY	25	4,533.76	10-1912-670
		TUITION-JUNE	25	618.24	10-1912-670
				<u>\$5,152.00</u>	
<b>NEXTEL COMMUNICATIONS</b>					
		CELL PHONE EXPENSE	25	5.64	10-2540-341
		CELL PHONE EXPENSE	25	111.38	20-2540-341
		CELL PHONE EXPENSE	25	23.97	40-2550-341
				<u>\$140.99</u>	
<b>NIHIP</b>					
		LIFE/LTD INSURANCE-B&G	25	72.90	20-2540-221
		MEDICAL INSURANCE-B&G	25	13,677.01	20-2540-220
		LIFE/LTD INSURANCE-TRANS	25	132.44	40-2550-221
		VOL LIFE INSURANCE-TRANS	25	241.40	40-2550-221
		MEDICAL INSURANCE-TRANS	25	23,091.00	40-2550-220
		LIFE/LTD INSURANCE-ED	25	3,409.20	10-2690-221
		VOL LIFE INSURANCE-ED	25	362.50	10-2690-221
		MEDICAL INSURANCE-ED	25	213,454.90	10-2690-220
				<u>\$254,441.35</u>	

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<b>NILES WEST HIGH SCHOOL</b>					
		ORCHESTRA CLINIC REGISTRATION	25	125.00	10-1190-640
				<u>\$125.00</u>	
<b>NIZIOLEK, JACKIE</b>					
		REIMB-ASA SUPPLIES	25	24.62	10-2190-410
				<u>\$24.62</u>	
<b>NORDHAUS, PAUL</b>					
		REIMB-NSTA CONF EXPENSES-LFF	25	1,577.87	10-2215-390
		REIMB. TUITION-LEAD 401, LEAD 432	25	1,275.00	10-1120-230
				<u>\$2,852.87</u>	
<b>OHANA FARMS INC</b>					
		TREES/RAIN GARDEN-REIMB GARDEN CLUB	25	889.00	10-2215-410
				<u>\$889.00</u>	
<b>OKMIN, CAROLYN</b>					
		REIMB-STUDENT BKS	25	200.00	10-1111-414
				<u>\$200.00</u>	
<b>ORIENTAL TRADING COMPANY INC</b>					
000007612		DESIGN YOUR OWN PILLOW CASE-L.DELLI	25	63.99	10-1111-414
				<u>\$63.99</u>	
<b>PADDOCK PUBLICATIONS</b>					
		PERIODICALS-ADM	25	16.40	10-2220-440
		PERIODICALS-DW	25	16.40	10-2220-440
		PERIODICALS-HD	25	16.40	10-2220-440
				<u>\$49.20</u>	
<b>PEPSI-COLA</b>					
		EOY LUNCHEON DRINKS	25	900.00	10-2310-392
				<u>\$900.00</u>	
<b>PETROSKI, GLORIA</b>					
		REIMB-ILLINOIS DAYS GIFT CARDS/SUPPLIES	25	113.14	10-1112-419
		REIMB-ILLINOIS DAYS SUPPLIES	25	5.77	10-1112-419
		REIMB-SUPPLIES	25	192.56	10-1112-414
		REIMB-CLASSROOM SUPPLIES	25	119.97	10-1112-410
		REIMB-SUPPLIES	25	134.47	10-1112-414
		REIMB-SUPPLIES	25	132.91	10-1112-410
				<u>\$698.82</u>	
<b>PITNEY BOWES</b>					
		POSTAGE-SP	25	118.00	10-2520-342
		POSTAGE-DW	25	240.00	10-2520-342
		POSTAGE-HD	25	100.00	10-2520-342
				<u>\$458.00</u>	
<b>POMPS TIRE SERVICE INC</b>					
		TIRES-BUS 11	25	863.92	40-2550-329
		TIRES-BUS 2	25	880.22	40-2550-329
		TIRES-BUS 18	25	769.22	40-2550-329
				<u>\$2,513.36</u>	
<b>POWELL, SHARYN</b>					

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		REIMB-CLASSROOM SUPPLIES	25	107.40	10-1112-414
				<u>\$107.40</u>	
<b>PRO-MED XPRESS PRODUCTS</b>					
	0000007591	SCOTT GAIT BELT W/VELCRO	25	32.53	10-1200-410
	0000007591	TUMBLE FORM ROLL 14 X 48	25	366.68	10-1200-410
				<u>\$399.21</u>	
<b>QIAN, MIN</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
		REIMB-SCIENCE OLYMPIAD SUPPLIES	25	192.05	10-1550-410
				<u>\$232.05</u>	
<b>QUEST FOOD MANAGEMENT SERVICES INC.</b>					
		103 CLUB MILK-APRIL	25	311.40	10-3500-410
				<u>\$311.40</u>	
<b>QUILL CORPORATION</b>					
		TONER	25	664.96	10-2660-414
		TONER	25	871.96	10-2660-410
		TONER	25	159.99	10-2660-414
	0000007631	FILE CUBE	25	28.99	10-2410-410
	0000007631	WHITE 65 LB. PAPER -FOR GRAD	25	107.94	10-1120-490
	0000007631	NOTE PADS	25	7.49	10-2410-410
	0000007631	TAPE DISPENSER	25	4.79	10-2410-410
	0000007636	SUPPLIES-SP	25	15.48	10-2410-410
	0000007636	MAILING LABELS-SP	25	54.49	10-2410-410
	0000007637	SUPPLIES-SP LIBRARY	25	165.04	10-2220-410
	0000007670	FILE FOLDERS HEAVY DUTY MANILA	25	104.95	10-2520-410
	0000007670	MARTIN YALE 1611 FOLDER	25	640.00	10-2320-700
	0000007670	PAPER MATE RETRACTABLE PENS BLUE	25	9.99	10-2510-410
	0000007670	PAPER MATE RETRACTABLE PENS RED	25	27.58	10-2510-410
				<u>\$2,863.65</u>	
<b>RASMUSSEN, KATE</b>					
		REIMB-GUIDED SUPPLIES	25	112.96	10-1200-410
				<u>\$112.96</u>	
<b>READ NATURALLY</b>					
	0000007652	READ LIVE 1-YR SUBSCRIPTION 30+ SEAT LICENSE	25	1,298.05	10-2210-490
				<u>\$1,298.05</u>	
<b>REALLY GOOD STUFF</b>					
	0000007659	TRAIT CRATE BOXED SET GR 3-C.P.	25	141.25	10-2215-410
				<u>\$141.25</u>	
<b>RENDL, BECKY</b>					
		REIMB. TUITION-EDT 6030	25	675.00	10-1120-230
				<u>\$675.00</u>	
<b>RICKERT, KRISTINE</b>					
		REIMB-NAT. GEOG. BEE TRAVEL	25	246.44	10-1550-332
		REIMB-MASCOT COSTUME/DW T-SHIRTS	25	127.98	10-1500-410
				<u>\$374.42</u>	
<b>RICOH AMERICAS CORP</b>					

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		COPIER LEASE	25	689.00	30-5320-610
				<u>\$689.00</u>	
<b>RISTOFF, RICK</b>		REIMB-TRAVEL JAN-JUNE	25	46.33	10-2660-332
				<u>\$46.33</u>	
<b>ROE SCHOOLWORKS</b>		ILL NEW TEACHER COLLAB-J.BODEEN	25	50.00	10-2210-314
				<u>\$50.00</u>	
<b>ROOD, WENDY</b>		REIMB-BOOKS	25	110.86	10-1111-420
				<u>\$110.86</u>	
<b>ROOTBERG,SALLIE</b>		REIMB-TRAVEL	25	57.17	10-1200-332
				<u>\$57.17</u>	
<b>RYAN, JAMES</b>		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				<u>\$40.00</u>	
<b>SAFEMART TRANSPORTATION SERVICES CORP</b>		SPEC ED TRANS SERVICES-4/29-5/24	25	1,840.00	40-2550-331
				<u>\$1,840.00</u>	
<b>SAFEMART, INC.</b>		SUPPLIES- FACS COOKING CLASS-DW	25	42.74	10-1120-411
		SUPPLIES-FACS COOKING CLASS-DW	25	55.71	10-1120-411
		SUPPLIES-FACS COOKING CLASS-DW	25	103.75	10-1120-411
		SUPPLIES-FACS COOKING CLASS-DW	25	14.34	10-1120-411
		SUPPLIES-103 CLUB	25	100.03	10-3500-410
		OUTDOOR ED SUPPLIES-HD	25	113.92	10-2192-410
		OUTDOOR ED SUPPLIES-HD	25	(6.70)	10-2192-410
		SUPPLIES-103 CLUB	25	25.70	10-3500-410
		FIELD DAYS POPSICLES-HD/C.P.	25	79.80	10-2215-410
		SUPPLIES-FACS COOKING CLASS-DW	25	126.18	10-1120-411
		EOY STAFF PARTY-COOKIES	25	25.44	10-2310-410
		GRADUATION COOKIES	25	45.79	10-1120-490
				<u>\$726.70</u>	
<b>SAMS CLUB</b>		BOE MEETING FOOD	25	84.17	10-2310-410
		SUPPLIES-103 CLUB	25	267.09	10-3500-410
		7TH GRADE FIELD TRIP	25	13.48	10-1120-390
0000007641		TRANS SUPPLIES	25	72.88	40-2550-410
0000007647		SP SUPPLIES	25	27.34	10-1111-419
0000007650		ADMIN SUPPLIES	25	153.01	10-2310-410
0000007660		8TH GR GRADUATION PICNIC SUPPLIES	25	122.56	10-1120-490
0000007668		BOE MEETING FOOD	25	34.76	10-2310-410
				<u>\$775.29</u>	
<b>SCARIANO HIMES AND PETRARCA</b>		LEGAL SERVICES-APRIL	25	1,859.55	10-2310-318

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				<u>\$1,859.55</u>	
<b>SCHOOL DISTRICT 103 PTO</b>					
		REIMB-WORLDS FAIR SUPPLIES	25	497.35	10-2210-490
		REIMB-HEPCO SUPPLIES	25	312.59	10-2210-490
		REIMB-ART CART SUPPLIES	25	35.20	10-2210-490
		REIMB-LIT APPRECIATION SUPPLIES	25	16.09	10-2210-490
		REIMB-IL STATE FAIR SUPPLIES	25	616.69	10-2210-490
		REIMB-8TH GRADE GRAD SUPPLIES	25	146.99	10-2210-490
		REIMB-AUTHOR VISIT SUPPLIES	25	454.41	10-2210-490
		REIMB-WORLD'S FAIR SUPPLIES	25	17.54	10-2210-490
		REIMB-ART CART SUPPLIES	25	65.16	10-2210-490
		REIMB-ART CART SUPPLIES	25	25.34	10-2210-490
		REIMB-HEPCO SUPPLIES	25	89.91	10-2210-490
		REIMB-DW GRADUATION SUPPLIES	25	94.77	10-2210-490
				<u>\$2,372.04</u>	
<b>SCHOOL DISTRICT 103</b>					
		DW YEARBOOK 2014-MAY REVTRAK	25	9,996.00	10-403
		HD YEARBOOK 2013-MAY REVTRAK	25	160.00	10-403
		HD YEARBOOK 2014-MAY REVTRAK	25	3,300.00	10-403
		SP YEARBOOK 2014-MAY REVTRAK	25	3,780.00	10-403
		DW YEARBOOK 2014-APRIL REVTRAK	25	308.00	10-403
		HD YEARBOOK 2014-APRIL REVTRAK	25	80.00	10-403
		SP YEARBOOK 2014-APRIL REVTRAK	25	80.00	10-403
				<u>\$17,704.00</u>	
<b>SCHOOL SPECIALTY INC.</b>					
	0000007501	SUPPLIES-S.ELBAUM	25	32.52	10-1111-410
	0000007501	SUPPLIES-S.ELBAUM	25	34.77	10-1111-410
	0000007501	SUPPLIES-S.ELBAUM	25	149.21	10-1111-410
	0000007543	CAPITAL WOOD PIECE SET-K.HANDCOCK	25	71.99	10-1225-410
	0000007553	PE SUPPLIES-J.SOLIS	25	29.69	10-1111-420
	0000007555	RECESS GAMES-103 CLUB	25	24.29	10-3500-410
	0000007555	RECESS GAMILES-103 CLUB	25	20.69	10-3500-410
	0000007579	ART SUPPLIES-K.SWEET	25	30.59	10-1112-411
	0000007609	SUPPLIES-J.NIZIOLEK/TARGET	25	62.99	10-2215-410
	0000007609	SUPPLIES-J.NIZIOLEK/TARGET	25	51.98	10-2215-410
	0000007609	SUPPLIES-J.NIZIOLEK/TARGET	25	53.99	10-2215-410
	0000007619	SUPPLIES-QUEST/REIMBURSED	25	71.99	10-2560-410
	0000007658	SUMMER SCHOOL ART SUPPLIES	25	302.99	10-1600-410
	0000007658	SUMMER SCHOOL ART SUPPLIES	25	40.41	10-1600-410
				<u>\$978.10</u>	
<b>SCHWARCZ, RACHEL</b>					
		REIMB TUIT- EDL 6130,6220,6240,RES 6600	25	2,625.00	10-1111-230
		REIMB-PHOTOS/MEMORY BKS FOR STUDENTS	25	223.66	10-1111-414
				<u>\$2,848.66</u>	
<b>SEDOL</b>					
		AUDITORY ASSISTANCE SUPPLIES	25	91.60	10-2150-410
				<u>\$91.60</u>	

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<b>SHERIDAN AUTO PARTS</b>					
		LAMP BULBS-BUSES	25	10.43	40-2550-490
		SUPPLIES	25	271.95	40-2550-490
				<u>\$282.38</u>	
<b>SOIFER, CONSTANTIN</b>					
		REFUND LOST/FOUND LIBRARY BK	25	16.95	10-1790
				<u>\$16.95</u>	
<b>SOUND INCORPORATED</b>					
		REPAIR PA SYSTEM-DW	25	225.00	20-2540-329
				<u>\$225.00</u>	
<b>SPECIAL EDUCATION DISTRICT</b>					
		TUITION-MAY	25	4,468.14	10-4220-670
		FY13 ITINERANT BILLING APRIL-JUNE	25	900.45	10-4120-690
				<u>\$5,368.59</u>	
<b>SPEECH PATH SPECIALISTS</b>					
		SPEECH PATHOLOGY SERVICES 4/2-5/3	25	9,356.25	10-2150-314
		SPEECH PATHOLOGY SERVICES 5/7-6/5	25	8,512.50	10-2150-314
				<u>\$17,868.75</u>	
<b>SPYGLASS GROUP LLC, THE</b>					
		TELECOMMUNICATIONS AUDIT	25	13,133.68	10-2310-392
				<u>\$13,133.68</u>	
<b>SRAGA HAUSER LLC</b>					
		LEGAL SERVICES-MAY	25	640.00	10-2310-318
				<u>\$640.00</u>	
<b>STEVENSON HIGH SCHOOL</b>					
		DW BAND CONCERT 5/6/13	25	400.00	10-1190-390
		DW ORCHESTRA CONCERT 5/23/13	25	445.00	10-1190-390
		DW GRADUATION 6/1/13	25	804.81	10-1120-490
				<u>\$1,649.81</u>	
<b>STUCKEY CONSTRUCTION CO</b>					
		SP-PHASE 1 FINAL PAYMENT	25	114,809.20	60-2530-530
				<u>\$114,809.20</u>	
<b>SUNSET FOODS</b>					
		RETIREE GIFTS WRAPPING PAPER	25	5.32	10-2310-410
		SUPPLIES	25	51.12	40-2550-490
				<u>\$56.44</u>	
<b>SWANSONS BLOSSOM SHOP LTD</b>					
0000007661		GRADUATION FLOWERS	25	257.95	10-1120-490
				<u>\$257.95</u>	
<b>SYLVAN, KIM</b>					
		REIMB-POSTAGE/TRANS	25	19.95	10-2520-342
				<u>\$19.95</u>	
<b>TDS METROCOM</b>					
		TELEPHONES	25	306.56	10-2540-341
				<u>\$306.56</u>	

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Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>TECHSTAR AMERICA CORPORATION</b>					
		TONER SHIPPING-SP	25	18.95	10-2410-410
		REPAIR-HD/LABELS	25	150.00	10-2660-319
0000007634		STAPLES/TONER SHIPPING-DW	25	217.45	10-2410-410
				<u>\$386.40</u>	
<b>TERSON, NICOLE</b>					
		REIMB-SUPPLIES	25	163.07	10-1111-414
				<u>\$163.07</u>	
<b>TOOMEY, AMANDA</b>					
		REIMB. TUITION-FPR 6010	25	600.00	10-1120-230
				<u>\$600.00</u>	
<b>TYCO INTEGRATED SECURITY LLC</b>					
		ALARMS-DW	25	63.00	20-2540-329
				<u>\$63.00</u>	
<b>U.S. POSTAL SERVICE</b>					
		POSTAGE-DW	25	2,000.00	10-2520-342
				<u>\$2,000.00</u>	
<b>UNITED DISPATCH</b>					
		SPECIAL ED TRANS/APRIL	25	1,560.50	40-2550-331
		SPECIAL ED TRANS/JAN	25	1,383.00	40-2550-331
		SPECIAL ED TRANS/MAY	25	455.00	40-2550-331
		SPEC ED TRANS/MAY	25	136.50	40-2550-331
				<u>\$3,535.00</u>	
<b>US BANK VISA</b>					
		THINGS REMEMBERED-RETIREMENT CLOCK	25	50.99	10-2310-410
		DONATI'S PIZZA-NEGOTIATION DINNER	25	146.47	10-2310-410
		VERTICAL RESPONSE-PARENT WEB-BASED COMM.	25	70.14	10-2310-410
		EXECUTIVE GIFT SHOPPE-RETIREMENT CLOCK	25	44.00	10-2310-410
		NSTA-CREDIT/K.REYNOLDS	25	(295.00)	10-2210-314
		SDE-T.HAFNER CONF REG	25	549.00	10-2210-314
		WILDBERRY STANLEY/GAUNKY CONF MEAL	25	29.00	10-2510-312
		IPASS-BUSES	25	100.00	40-2550-329
		RENAISSANCE HOTEL-D.STANLEY CONF	25	626.87	10-2510-312
		SIX FLAGS GREAT AMERICA-DW BAND STUD.PD	25	2,524.52	10-1190-390
		IPASS-BUSES	25	100.00	40-2550-329
		WAYFAIR-RELAX SACK BEAN BG	25	156.00	10-1200-410
				<u>\$4,101.99</u>	
<b>VERSCHOOR, KATHY</b>					
		REIMB-STAFF LUNCHEON SUPPLIES	25	39.31	10-2310-410
				<u>\$39.31</u>	
<b>VILLAGE OF LINCOLNSHIRE</b>					
		WATER/SEWER-HD	25	329.80	10-2540-370
		WATER/SEWER-DW	25	533.50	10-2540-370
		WATER/SEWER-TRANS	25	38.80	10-2540-370
		WATER/SEWER-SP	25	475.30	10-2540-370
				<u>\$1,377.40</u>	

# Bills Payable List

Printed: 6/20/2013 10:50 AM  
 Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
<b>VIRCO INC</b>					
	0000007663	CHAIRS/DESKS-HD	25	15,619.96	10-1112-419
	0000007664	CHAIRS/TABLES-SP	25	14,818.81	10-1111-419
				\$30,438.77	
<b>WALSH, MARY ANN</b>					
		REIMB-PROJECT SUPPLIES	25	18.97	10-1111-414
				\$18.97	
<b>WASTE MANAGEMENT OF ILLINOIS INC</b>					
		SANITATION SERVICES-SP	25	660.49	10-2540-321
		SANITATION SERVICES-HD	25	375.49	10-2540-321
		SANITATION SERVICES-DW	25	540.35	10-2540-321
				\$1,576.33	
<b>WEI, DAVID</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				\$40.00	
<b>WESTHOFF, MARK</b>					
		REIMB-WORKSHOP TRAVEL EXPENSES	25	479.18	10-2210-314
				\$479.18	
<b>WYLIE, CHRISTIE</b>					
		REIMB-NSTA TRAVEL EXPENSES	25	117.96	10-2210-314
				\$117.96	
<b>XEROX CORPORATION</b>					
		CREDIT-ADMIN OVERAGES	25	(6.86)	10-2520-325
		CREDIT-ADMIN OVERAGES	25	(5.46)	10-2520-325
		XEROX LEASE-SP	25	156.15	30-5320-610
				\$143.83	
<b>XIANG, JUSTIN</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				\$40.00	
<b>XU, WEISONG</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				\$40.00	
<b>YAN, NANCY</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				\$40.00	
<b>YMCA CAMP MACLEAN</b>					
		OUTDOOR ED-HD	25	13,458.85	10-2192-390
				\$13,458.85	
<b>YOU, KEN</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				\$40.00	
<b>ZHANG, CAROLINE</b>					
		SCIENCE OLYMPIAD REIMB-PTO PD	25	40.00	10-403
				\$40.00	
<b>ZORC, RENEE</b>					

# Bills Payable List

Printed: 6/20/2013 10:50 AM  
Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
		REIMB-RETIREE INSURANCE	25	3,647.36	10-2220-225
				<u>\$3,647.36</u>	
			<b>Report Total</b>	<u><u>\$801,776.24</u></u>	



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Donations to Lincolnshire-Prairie View School District 103

---

During the month of May, 2013 the District received the following donations:

<u>Donors</u>	<u>Amount</u>	<u>Purpose of Donation</u>
OMMPa	\$640.16	Music Equipment & Supplies
Abbott Laboratories	42.00	Employee Giving Campaign

**Recommendation:**

We recommend approval by the Board of Education to accept the donations as presented with gratitude for the donor's' generosity.



**Lincolnshire-Prairie View School District 103**

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MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Prevailing Wage

---

The Illinois Department of Labor requires that local governmental bodies annually adopt a resolution relative to the Prevailing Wage Act. The Prevailing Wage Act requires contractors and sub-contractors employed by or on behalf of any and all public bodies engaged in public works construction projects to pay workers, in certain job classifications, no less than the general prevailing rate of wages for work of similar character in the locality where the work is performed.

In addition, the Business Office must publish a notice indicating that the resolution was adopted and file a copy with the Illinois Department of Labor and the Secretary of State.

I am recommending the board adopt and publish the attached resolution.

## **RESOLUTION ADOPTING THE PREVAILING RATE OF WAGES**

WHEREAS, the State of Illinois has enacted “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993).

WHEREAS, the aforesaid act requires that Lincolnshire-Prairie View School District 103, Lincolnshire, Illinois, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said District employed in performing construction of public works, for said District.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, as follows:

SECTION 1: To the extent and as required by “An Act regulating wages of laborers, mechanics and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of this District is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Lake County area as determined by the Department of Labor of the State of Illinois as of June 2013, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department’s June determination and apply to any and all public works construction undertaken by the District. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this District to the extent required by the aforesaid Act.

SECTION 3: The District shall publicly post or keep available for inspection by any interested party in the main office of the District this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Assistant Superintendent for Business shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Assistant Superintendent for Business shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Assistant Superintendent for Business shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 25th day of June, 2013.

---

President, Board of Education,  
Lincolnshire-Prairie View School District No. 103,  
Lake County, Illinois

ATTEST:

---

Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 25th day of June, 2013, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION ADOPTING THE PREVAILING RATE OF WAGES**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 25th day of June, 2013.

---

Secretary, Board of Education



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley and Vicki Mattson  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** GPS and Versatrans Onscreen

---

Over the past school year, Vicki and I have been looking at GPS options for our school buses. In addition, the current bus routing system we have (Versatrans) is dated and needs to be upgraded (Versatrans Onscreen). Tyler Technologies, Inc., the creators of Versatrans, has a GPS solution that will integrate with the Versatrans software seamlessly. This solution will help us track our student transportation in a web-based format which will increase the safety of our students. This will also increase our efficiency in student transportation. Many districts see these systems pay for themselves in transportation cost savings.

When combining the Versatrans Onscreen with the GPS, along with some promotional pricing and negotiating, there is a very attractive price. The initial cost for the devices for our fleet of 28 buses is \$40,887. Future year renewals for the support and maintenance of the GPS devices and the software are just under \$11,000.

**Vicki and I are recommending the board approve the purchase of the Versatrans Onscreen software along with GPS from Tyler Technologies, Inc.**

Exhibit 1:

Investment Summary

prices are valid until September 8, 2013

Client: Lincolnshire - Prairie View School District 103

1. Software	Quantity	Price	Extended Price	Discount	This Year Total	Future Year Renewal
Versatrans Onscreen for up to 30 Vehicles	1	\$5,745	\$5,745	\$2,011	\$3,734	\$0
Reportwriter	1	\$0	\$0		\$0	\$0
<b>Subtotal: Application Software License Fees</b>			<b>\$5,745</b>	<b>\$2,011</b>	<b>\$3,734</b>	

2. Maintenance	Quantity	Price	Extended	Discount	This Year Total	Future Year Renewal
Versatrans Onscreen for up to 30 Vehicles	1	\$1,110	\$1,110	\$0	\$1,110	\$1,110
<b>Subtotal: Application Software Maintenance Fees</b>			<b>\$1,110</b>	<b>\$0</b>	<b>\$1,110</b>	<b>\$1,110</b>

3. Services	Quantity	Price	Extended	Discount	This Year Total	Future Year Renewal
Versatrans RP Map Upgrade	1	\$3,670	\$3,670	\$0	\$3,670	
-- includes online training (1)(4)						
Lake County Map (Source: local GIS)	1	\$0	\$0	\$0	\$0	
Additional Maps: (none are included with this quote)	0	\$2,000			not inc.	
Versatrans Onscreen/Checkmate Installation and System Orientation-Online (4)	1	\$2,995	\$2,995	\$0	\$2,995	
<b>Subtotal: Application Services</b>					<b>\$6,665</b>	

4. Hardware and other Services	Quantity	Price	Extended	Discount	This Year Total	Future Year Renewal
<b>Tyler Telematic GPS: Hardware Units</b>						
GO6-3GTMO-PROMO: GO6 GSM - for active tracking solution on the T-Mobile network in USA - TT GPS Promotion	28	\$114	\$3,192	\$0	\$3,192	
<b>Tyler Telematic GPS: Installation</b>						
TT GPS Self Installation Training (1)	1	\$2,000	\$2,000	\$0	\$2,000	
<b>Tyler Telematic GPS: Annual Support and Maintenance</b>						
TT GPS Support and Maintenance: TMO-2 Solution: T-Mo, GSM, US, All I/Os or use of telematics	28	\$264	\$7,392	\$0	\$7,392	\$7,392
Support and Maintenance for IOX-HID	28	\$0	\$2,352	\$0	\$2,352	\$2,352
<b>Tyler Telematic GPS: Accessories</b>						
HRN-CD9THD: 9 Pin Heavy Duty T Harness	28	\$30	\$840	\$0	\$840	
STUDENT-TRACKING-CARDS: Student Tracking Cards - Box of 100 - 2080PMSMV	19	\$230	\$4,370	\$0	\$4,370	
STUDENT-TRACKING: Student Tracking Device - 6121CKT0000	28	\$207	\$5,796	\$0	\$5,796	
IOX-HID: IO Extender add-on for GO6 for HID Interface (school bus)	28	\$120	\$3,360	\$0	\$3,360	
Shipping and Handling			\$76	\$0	\$76	
<b>Subtotal: Hardware and other Services</b>					<b>\$29,378</b>	<b>\$9,744</b>

Total One-Time Fees: \$40,887  
 Total Recurring Fees \*\*: \$10,854

\*\* Subject to annual increase

<sup>1</sup> Travel expenses for trainer to visit the user's site are not included and will be billed at actual costs

<sup>4</sup> Training Classes are limited to 5 persons

Note: Route Building is not included

Ver. 41430  
 Quote prepared on June 10, 2013

Signature \_\_\_\_\_



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Interest Transfer Resolutions

---

The School Code requires the Board to adopt an annual resolution to transfer interest earnings out of the Debt Service and Working Cash Fund. If the interest is not transferred, it becomes part of the principal in that fund, and therefore restricts the access to those monies. The requirement of The School Code is that the monies are transferred to the fund in most need, which is the Operations and Maintenance Fund that is supporting the major capital improvements.

The resolutions provide for the current accumulated interest of \$89.25 in the Debt Service Fund and \$268.46 in the Working Cash Fund, plus whatever interest accumulates by June 30, 2013 to be transferred to the Operations and Maintenance Fund. Due to low interest rates, the amount is not substantial; however this is good practice to do on an annual basis.

**I am recommending the Board approve the attached resolutions authorizing and directing the transfer of interest from the Debt Service and Working Cash Funds to the Operation and Maintenance Fund.**

**RESOLUTION AUTHORIZING AND DIRECTING  
THE TRANSFER OF INTEREST FROM THE  
DEBT SERVICE FUND TO THE OPERATIONS AND MAINTENANCE FUND**

**WHEREAS**, the Board of Education of Lincolnshire/Prairie View School District Number 103, Lake County, Illinois, has created and maintained a Debt Service Fund for the District pursuant to Article 19 of the *Illinois School Code*; and

**WHEREAS**, Section 10-22.44 of the *Illinois School Code* authorizes a school board to transfer monies earned as interest from the investment of various funds, including the Debt Service Fund or any portion thereof, to the fund of the school district most in need of the interest provided such interest has not been earmarked or restricted by the board for a designated purpose; and

**WHEREAS**, there is currently \$89.25 in accumulated interest to the credit of the District's Debt Service Fund, plus another month's interest will have accumulated on June 30, 2013, and none of that accumulated interest has been earmarked or restricted by the Board of Education for any designated purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby determines that the Operations and Maintenance Fund is the District fund most in need of the interest income from the Debt Service Fund.

Section 3. The Board of Education hereby authorizes and directs the transfer of \$89.25 in interest income and the interest income for the month of June 2013 from the District's Debt Service Fund to the District's Operations and Maintenance Fund to be used as authorized by law.

Section 4. The School Treasurer is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said interest income.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 25th day of June, 2013

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

BOARD OF EDUCATION,  
LINCOLNSHIRE/PRAIRIE VIEW SCHOOL DISTRICT  
NO. 103  
LAKE COUNTY, ILLINOIS

By: \_\_\_\_\_  
President, Board of Education

Attest: \_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION AUTHORIZING AND DIRECTING  
THE TRANSFER OF INTEREST FROM THE  
DEBT SERVICE FUND TO THE OPERATIONS AND MAINTENANCE FUND**

as adopted by the Board at its meeting held on the 25th day of June, 2013.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 25th day of June, 2013.

\_\_\_\_\_  
Secretary, Board of Education

**RESOLUTION AUTHORIZING AND DIRECTING  
THE TRANSFER OF INTEREST FROM THE  
WORKING CASH FUND TO THE OPERATIONS AND MAINTENANCE FUND**

**WHEREAS**, the Board of Education of Lincolnshire/Prairie View School District Number 103, Lake County, Illinois, has created and maintained a Working Cash Fund for the District pursuant to Article 20 of the *Illinois School Code*; and

**WHEREAS**, Section 10-22.44 of the *Illinois School Code* authorizes a school board to transfer monies earned as interest from the investment of various funds, including the Working Cash Fund or any portion thereof, to the fund of the school district most in need of the interest provided such interest has not been earmarked or restricted by the board for a designated purpose; and

**WHEREAS**, there is currently \$268.46 in accumulated interest to the credit of the District's Working Cash Fund, plus another month's interest will have accumulated on June 30, 2013, and none of that accumulated interest has been earmarked or restricted by the Board of Education for any designated purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby determines that the Operations and Maintenance Fund is the District fund most in need of the interest income from the Working Cash Fund.

Section 3. The Board of Education hereby authorizes and directs the transfer of \$268.46 in interest income and the interest income for the month of June 2013 from the District's Working Cash Fund to the District's Operations and Maintenance Fund to be used as authorized by law.

Section 4. The School Treasurer is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said interest income.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 25th day of June, 2013

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

BOARD OF EDUCATION,  
LINCOLNSHIRE/PRAIRIE VIEW SCHOOL DISTRICT  
NO. 103  
LAKE COUNTY, ILLINOIS

By: \_\_\_\_\_  
President, Board of Education

Attest: \_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified acting Secretary of the Board of Education of Lincolnshire/Prairie View School District No. 103, Lake County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION AUTHORIZING AND DIRECTING  
THE TRANSFER OF INTEREST FROM THE  
WORKING CASH FUND TO THE OPERATIONS AND MAINTENANCE FUND**

as adopted by the Board at its meeting held on the 25th day of June, 2013.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 25th day of June, 2013.

\_\_\_\_\_  
Secretary, Board of Education



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

**To:** Board of Education and Dr. Scott Warren  
**From:** Julie Postma, Director of Student Services  
**Date:** June 7, 2013  
**Re:** Hiring Recommendation, Megan Roulette, and 1.0 FTE Learning-Behavior Specialist Daniel Wright

---

I am thrilled to recommend Megan Roulette for the 1.0 FTE Learning Behavior Specialist position supporting our 5<sup>th</sup> – 8<sup>th</sup> grade students in the Intensive Instructional Program (IIP) at Daniel Wright Junior High School. Megan obtained her Bachelor of Science degree in Special Education from Illinois State University in 2010. She has a strong background of pre-professional experience including practicum, student teaching and field base experiences working with a wide range of grade levels and various special education settings. She has experience working with children from kindergarten-age through high school, as well as with a variety of levels of functioning, including students with severe to profound disabilities. Megan worked for Columbus Middle School in Wisconsin with 6<sup>th</sup> grade students with autism, emotional disabilities and/or learning disabilities before relocating to Illinois. Her experiences have allowed Megan to collaborate with many special education teachers, parents and staff, and she has developed a strong ability to differentiate instruction with crisp, robust lesson plans designed to meet the diverse needs of her students and engage each child in their own learning.

Most recently, Megan worked in Lake Villa at Thompson Elementary School with 4<sup>th</sup> to 6<sup>th</sup> grade students with learning disabilities and other health impairments. Her current principal, Dr. Keim-Bounds, had rave reviews and positive input regarding Megan’s skills and work performance. These comments included: very intelligent, articulate, excellent communicator, very professional, extremely positive, highly child centered, kind and compassionate. Dr. Keim-Bounds described Megan as an “amazing person and educator.” She is very confident Megan will be an “absolutely phenomenal teacher” for our district. Other references for Megan shared many concrete examples of how she was able to successfully foster positive relationships with students, parents, and colleagues across settings and easily earned the respect of veteran teachers. Megan was described as warm and friendly with an easy-going personality. She is “always smiling” and cheerful with a positive energy that engages students and staff alike. Several references noted her excellent work ethic. Megan reflects on her practice, and not only seeks out feedback, but responds flexibly and changes in order to grow professionally. She is also very intuitive and has new, innovative ideas.

It is without hesitation that Megan Roulette is highly recommended for the Learning Behavior Specialist position serving the IIP classroom at Daniel Wright. She will be an asset to District 103.



## **LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103**

1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069

P 847.295.4030

F 847.295.9196

<http://www.d103.org>

To: Dr. Warren and Board of Education  
From: Jill Mau  
Date: June 25, 2013  
Re: Recommendation for Brent Becker

It is with great pleasure that I recommend Mr. Brent Becker as third grade teacher at Half Day School for the 2013-2014 school year. Mr. Becker received his bachelor's degree from Knox College and his master's degree from Saginaw Valley State University in Michigan.

Mr. Becker has previously taught third, fourth and fifth grades at Oak Terrace School in Highwood, Illinois. Additionally, Mr. Becker has worked as a Response To Intervention Teacher at New Trier High School. Outside of the school day, Mr. Becker serves as an assistant football coach at Stevenson High School. Throughout the interview process, Mr. Becker articulated strong knowledge about curriculum, assessment, technology integration and classroom management. Mr. Becker incorporates his personal knowledge of team sports with community building in the classroom, emphasizing real world applications, problem solving, critical thinking, and cross curricular integration. Connecting with students is also strength of Mr. Becker, as students of all needs would respond well to his flexibility, calm demeanor and genuine nature. Throughout the interview process, it was clear that Mr. Becker would go above and beyond to do what is best for each individual student and that he is truly dedicated to the well-being and growth of his students as well as of himself professionally. I particularly enjoyed learning from his references that students and staff alike all wanted to be part of "Team Becker"!

It is my belief that Brent Becker's collaborative style and drive for quality student learning will blend well with the teaching staff of Half Day School. Therefore, it is without reservation that I recommend Mr. Becker for employment in District 103.



## **LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103**

1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069

P 847.295.4030

F 847.295.9196

<http://www.d103.org>

To: Dr. Warren and Board of Education  
From: Jill Mau  
Date: June 25, 2013  
Re: Recommendation for Justine Gallup

It is my sincere pleasure to recommend Mrs. Justine Gallup as a fourth grade teacher at Half Day School for the 2013-2014 school year. Mrs. Gallup has a bachelor's degree from Barat College and is currently working on her master's degree at Trinity International University.

Mrs. Gallup's six years of previous teaching experience were at Antioch Elementary School in Antioch, Illinois. Other work experience also includes working in sales as well as owning and operating an at home day care center. During the interview process, Mrs. Gallup clearly showed her enthusiasm for the teaching profession and the early development of student learners. She believes that students learn best when they are working at a level that most maximizes their potential. Mrs. Gallup was articulate in explaining specific ways she will work with children to meet their individual needs. It was evident that her passion for teaching and reflective nature will result in success for our students! Mrs. Gallup invigorated our staff throughout the interview process. Additionally, her references describe her as a team player and someone who initiates conversation and movement for purposeful change.

It is my belief that Mrs. Gallup will be an outstanding addition to the fourth grade staff and our Half Day School community. I am thrilled to recommend her for employment in District 103.



## **LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103**

1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
P 847.295.4030  
F 847.295.9196  
<http://www.d103.org>

To: Dr. Warren and Board of Education  
From: Jill Mau  
Date: June 25, 2013  
Re: Recommendation for Amanda Pardys

It is with pleasure that I recommend Ms. Amanda Pardys as a .8 ELL Maternity Leave Teacher at both Sprague and Half Day Schools for the 2013-2014 school year. Ms. Pardys received her bachelor's degree from the University of Illinois and has the appropriate ELL endorsement.

Most recently, Ms. Pardys has been working at Jane Addams Elementary School in Palatine as a Program Assistant in their ELL program. Her experiences have provided her an abundance of knowledge for someone so early on in her teaching career. Her specifics in regards to how she would work with students ranging from no English to those requiring little support were right on target.... and beyond! Her references describe her as someone who is approachable for both students and staff. She is referenced as someone who takes initiative to creatively reach students in a meaningful way, using their personal interests to achieve the objective of the lesson. In addition, Ms. Pardys displayed pure warmth when describing how she works with students, which will result in success for our students.

I am confident that the initiative and determination of Ms. Pardys will easily transfer to the students and teaching staff at Half Day School. It is without reservation that I recommend Ms. Pardys for employment in District 103.



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Non-Certified Employment Recommendations

---

We recommend approval of the following non-certified employment actions:

- Hire Janet Timm to permanently fill the position of 1.0 FTE Accounts Payable Bookkeeper at an annual salary of \$55,432 (Replaces Kaiser).
- Hire Kari Steinhaus to permanently fill the position of 0.5 FTE Bookkeeper at a rate of \$21 per hour with benefits (Replaces Timm).
- Hire Kathy Verschoor to permanently fill the position of 1.0 FTE Daniel Wright Secretary at an annual salary of \$39,520 (Replaces Miller).



To Whom It May Concern:

I write this letter to announce my formal retirement from Lincolnshire-Prairie View SD #103 as a custodian, effective as of June 30, 2013.

Please let me know if I can be of any assistance during this transition.

Sincerely,

Hong Nguyen  
06/13/2013

A handwritten signature in black ink, appearing to read "Hong Nguyen".



**Lincolnshire-Prairie View School District 103**  
**Administration Offices**

1370 N. Riverwoods Road • Lincolnshire, IL 60069  
847/295-4030 • FAX 847/295-9196  
<http://www.d103.org>

**Scott H. Warren, Ed.D.**  
Superintendent

**Dan Stanley**  
Assistant Superintendent for Business

June 11, 2013

Hong P. Nguyen  
357 Marvin  
Wheeling, IL 60090

Dear Hong:

In recognition for your notice of retirement from the district effective June 30, 2013, the District will pay the entire cost of the premium to maintain single PPO 350 Plan health insurance coverage available through the District's group health insurance plan for you until you reach age 65, or become eligible for Medicare, whichever occurs first. If PPO Plan 350 is no longer offered, will be moved to the nearest comparable PPO group health plan offered by the District.

Accumulated, unused vacation time will be paid to you at the time of her retirement, and unused sick leave and personal leave days will be reported to the Illinois Municipal Retirement Fund.

Please do not hesitate to contact the Business Office with any questions.

Sincerely,

Dan Stanley  
Assistant Superintendent for Business  
Lincolnshire-Prairie View School District 103

Cc: Personnel File



## RETIREMENT AGREEMENT

THIS AGREEMENT made this 25th day of June, 2013, by and between the Board of Education of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois (“Board”) and Hong Nguyen (“Nguyen”).

The parties agree as follows:

1. Nguyen hereby executes and delivers to the Board her voluntary, irrevocable resignation as an employee in District 103, effective June 30, 2013, for purposes of retirement. Nguyen expressly acknowledges and agrees that the signing of this Agreement includes her resignation; that in the absence of a separate resignation letter, this Agreement shall serve as her resignation, and that this resignation is irrevocable.

2. In consideration of the foregoing, the Board will pay the entire cost of the premium to maintain single PPO 350 Plan health insurance coverage available through the District’s group health insurance plan for Nguyen until Nguyen reaches age 65, or becomes eligible for Medicare, whichever occurs first. If PPO Plan 350 is no longer offered, Nguyen will be moved to the nearest comparable PPO group health plan offered by the District.

3. Accumulated, unused vacation time will be paid to Nguyen at the time of her retirement, and unused sick leave and personal leave days will be reported to the Illinois Municipal Retirement Fund.

4. Nguyen does hereby knowingly and voluntarily relinquish and waive all legal and equitable remedies provided under the *Age Discrimination in Employment Act*, 20 U.S.C.621 et seq., as amended, except for her right of revocation provided in Section (d) hereof. Nguyen acknowledges that she is aware of and understands all rights and claims pursuant to the *Older*

*Workers Benefit Protection Act of 1990*, [20 U.S.C. Secs. 621, 623, 626, and 1030, as amended by Pub. L. 101-433], including, without limitation, the following:

- a. That by virtue of entering this Agreement, she does not waive rights or claims that may arise after the date of execution of this Agreement; and,
- b. That she waives rights or claims under the *Older Workers' Benefit Protection Act* only in exchange for consideration in addition to anything of value to which she already is entitled to arising out of her employment relationship with the Board of Education; and,
- c. That she has the right to be provided twenty-one (21) days following the receipt of this Agreement to consider entering into and signing this Agreement (“consideration period”), and,
- d. That for a period of at least seven (7) days following her execution of this Agreement, she shall have the right to revoke this Agreement.

In return for the consideration provided herein, Nguyen has agreed to and hereby waives the aforesaid twenty-one (21) day “consideration period”. Nguyen hereby declares that her waiver of the “consideration period” and all other rights under the *Age Discrimination in Employment Act* is knowing and voluntary. Moreover, she acknowledges that this waiver has not been induced by the Board of Education through fraud, misrepresentation, or threat to withdraw or alter the offer prior to the expiration of the 21 day time period. Nguyen further agrees that any changes to this Agreement, whether material or immaterial, will not restart the running of the “consideration period”. Nguyen further states she had the opportunity to consult with and receive the advice and counsel of an attorney prior to executing this Agreement, including its waivers and releases.

5. In consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Nguyen fully, completely, unconditionally and absolutely releases, discharges,

and holds forever free the Board, and its respective members (individually and collectively), officers, administrators, agents, employees, insurers, successors, assigns, and attorneys, and each and every one of them, whether acting as individuals in their personal capacity, or as Board members, officers, administrators, or past or present employees of the Board in that capacity, of and from any and all claims, agreements, promises, obligations, debts, duties, obligations, suits, benefits, damages (including, without limitation, special, compensatory, indirect and punitive damages), attorneys' fees, costs and expenses, and actions or causes of action of every kind or nature, at law or equity, which she may now have or claim to have, whether known or unknown, anticipated or unanticipated, asserted or which could have been asserted by Nguyen by reason of any act done or omitted to be done by any of them from the beginning of Nguyen's employment to and through the date of this Agreement, including her resignation and retirement, and any other actions, omissions, events, transactions, communications, positions or statements previously occurring, taken or undertaken at any time prior to the date hereof, and including, without limitation, all of Nguyen's rights under any and all state and federal statutes, laws, executive orders, and regulations, the Constitution of the United States (including all amendments thereto), and the Constitution of the State of Illinois, the *School Code of Illinois*, the *Illinois Educational Labor Relations Act*, the *Illinois Human Rights Act*, *Age Discrimination in Employment Act*, the *Equal Pay Act*, the *Older Workers' Benefit Protection Act*, the *Americans with Disabilities Act*, and any Board policies and rules, and any and all contracts (written, oral, or implied), including any and all rights under any employment agreements, and any and all other claims, rights, and benefits of any kind or nature including any and all other claims and rights relating to Nguyen's employment, compensation, and/or termination of employment and

resignation, which were asserted or could have been asserted up to date of this Agreement and which have arisen or have grown out of or in any manner connected with the relationships between the parties, except for the express terms and agreements contained herein and the enforcement of this Agreement. IT IS THE INTENT OF THE PARTIES HERETO THAT THIS RELEASE SHALL BE A FULL AND FINAL GENERAL RELEASE, AS DESCRIBED ABOVE, AND THAT IT MAY NOT BE MODIFIED IN ANY MANNER. Nguyen further agrees and represents that she will not file, or assist in the processing of, or accept any benefit from, any grievance or any charge against the Board, its members, officers, administrators, staff, and present and past employees with the Equal Employment Opportunity Commission, the Illinois Department of Human Rights, any fair employment practice agency, the Illinois Educational Labor Relations Board, or any other state or federal agency alleging discrimination on the basis of race, sex, religion, national origin, age, disability, or any other protected status based on any matters arising prior to or existing as of the date of this Agreement.

6. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.

7. This Agreement shall be binding upon and inure to the benefit of Nguyen, her successors, assigns, heirs, executors, and personal representatives, and shall be binding upon, and inure to the benefit of the Board, its member districts, successors and assigns.

8. No subsequent alteration, amendment, change, or addition to this Agreement shall be binding upon the parties unless reduced to writing and duly authorized and signed by each of them.

9. If any section, provision, paragraph, phrase, clause or word contained herein is held to be void, invalid or contrary to law by a court of competent jurisdiction, it shall be deemed removed herefrom, and the remainder of this Agreement shall continue to have its intended full force and effect.

10. In all respects, this Agreement shall be interpreted, and the rights and liabilities of the parties determined, in accordance with the laws of the State of Illinois irrespective of the fact that Nguyen may later become a resident of another state. Venue for enforcement of this Agreement or any actions pertaining thereto shall be in the circuit courts of Lake County, Illinois, or the United States District Court for the Northern District of Illinois, Eastern Division.

11. This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

12. The Board and Nguyen both acknowledge that they have each entered into this Agreement voluntarily and knowingly and with the full and complete authority and contractual capacity to do so. Nguyen represents that she has read this Agreement, that she has had sufficient time to consider and comprehend the terms contained herein and consult counsel of her choice, that she understands the terms and provisions contained herein, that she is mentally competent and under no physical or mental disability that precludes her from understanding the nature and implications of this Agreement, and that she has voluntarily signed hereafter.

**IN WITNESS WHEREOF**, Hong Nguyen and the Board of Education of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois by its duly authorized representatives and agents, have signed and executed this Agreement on the date indicated below.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
HONG NGUYEN

BOARD OF EDUCATION,  
LINCOLNSHIRE-PRAIRIE VIEW  
SCHOOL DISTRICT NO. 103,  
LAKE COUNTY, ILLINOIS

\_\_\_\_\_  
DATE

By: \_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

**Memo**

**To:** Board of Education  
**From:** Katie Reynolds  
**CC:** Dr. Scott Warren  
**Date:** June 17, 2013  
**Re:** Emily Dugan Contract

---

I am requesting approval to extend a contract to Emily Dugan to serve as the Daniel Wright Dance Instructor for the 2013-2014 school year. Ms. Dugan has served as the dance instructor since the 2007-2008 school year.

A copy of the contract for the 2013-2014 school year is attached.



**Lincolnshire-Prairie View School District 103  
Administration Offices**

1370 N. Riverwoods Road • Lincolnshire, IL 60069  
847/295-4030 • FAX 847/295-9196  
<http://www.d103.org>

**Scott H. Warren, Ed.D.**  
Superintendent

Katie Reynolds  
Executive Director of Curriculum  
and Instruction

June 4, 2013

Emily Dugan  
2618 W. Rascher Avenue, FL 1  
Chicago, IL 60625

Dear Emily,

Please allow this document to serve as an agreement between Lincolnshire-Prairie View School District 103 and you.

This agreement is made and entered to on this 4<sup>th</sup> day of June 2013, by and between Emily Dugan, 2618 W. Rascher Avenue, FL 1, Chicago, IL 60625, and Lincolnshire-Prairie View School District 103, 1370 N. Riverwoods Road, Lincolnshire, IL 60069. The parties to this agreement, which considerations of the mutual covenants and stipulations listed below, agree to the following:

- Emily Dugan will provide dance instruction for in school programming for students in the fifth, seventh, and eighth grades under the following terms:
  - The instructor will be available two (2) days a week during second and fourth academic quarters, from 7:30 am to 2:30 pm.
    - Classes will be held on Wednesdays and Thursdays unless otherwise agreed upon between Emily Dugan and the Daniel Wright classroom instructor (Ioana Ligdas).
    - A total of thirty seven (37) sessions will be completed.
- Lincolnshire-Prairie View School District 103 will compensate Emily Dugan in the amount of \$28.00 per hour, for an amount not to exceed \$7,252.00, for the 2013-14 school year.
  - Emily Dugan is responsible for the payroll costs, including taxes, withholding, deductions, etc.
  - Lincolnshire-Prairie View School District 103 will be responsible for the cost and purchase of materials.
  - Payments will be provided on a monthly basis. Payment of all invoices is due within 30 days of receipt.

- Emily Dugan will forward invoices to Katie Reynolds for payment. Invoices must be received two weeks prior to a Board of Education meeting to ensure timely payment. All Board of Education meetings are held on the second Monday of each month.
- Prior to August 1, 2013, Emily Dugan will provide Lincolnshire-Prairie View School District 103 a certificate of insurance with the following coverage:
  - General Liability, \$1,000,000 per occurrence, and \$2,000,000 aggregate.
  - Automobile, \$1,000,000 per occurrence.
  - The certificate of insurance will name Lincolnshire-Prairie View School District 103 as an additional insured.

If this agreement is acceptable to you, please sign a copy of this letter and return it to me. If you have any questions, please do not hesitate to contact me.

Sincerely,

Katie Reynolds,  
Executive Director of Curriculum & Instruction

ACCEPTED:

-----  
Emily Dugan

-----  
Date

-----  
Katie Reynolds

-----  
Date



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Julie Postma  
Date: June 21, 2013  
Re: Special Education Professionals

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Attached for your review are three contracts for special education professionals.

The first contract is for Carol Bercos. Carol has been employed as the Private Placement Consultant for the 2012 - 2013 school year supporting the placements and services of students in therapeutic day schools. The consultative services that Carol has provided replaced a SEDOL private placement contract. Our students in private placement have benefited from Carol's services, and the change has resulted in a reduction in the cost of this service. I strongly recommend the renewal of Carol's contract for the period from July 1, 2013 through June 30, 2014.

The second two contracts are for Gayle Larcom and Sue Larson, who both provide occupational therapy services for District 103. Both are contract renewals from this year. Both individuals are important members of our professional staff. Both hold a State license, as there is not an equivalent teaching certification. They are not included within the LPvTA agreement. I strongly recommend the renewal of both of their contracts

CONSULTING AGREEMENT  
BETWEEN LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103  
AND CONSULTANT, Carol Bercos, Private Placement Facilitator

This agreement is made as of June 25, 2013 for services to begin no earlier than July 1, 2013 by and between LINCOLNSHIRE PRAIRIE-VIEW SCHOOL DISTRICT 103 and Carol Bercos, (Consultant) for Private Placement Case Management (Services).

District 103 and Carol Bercos (Consultant) desire to enter into this Agreement, pursuant to which Consultant will perform certain services as described further herein. In consideration of the performance of Private Placement Case Management (Services) by Carol Bercos (Consultant) and the payment for those Services by District 103, the parties agree as follows:

1. **Services of Consultant.** The term of Services will be defined as all obligations required of the Consultant under this Agreement. The Services are further defined as all obligations required of the Consultant under this Agreement. The Services are further described in Exhibit 1. Consultant will perform all Services with the highest professional standards as practiced of its professional community. The Services will be completed by June 30, 2014 (“Contract Time”).
2. **Payment to Consultant.** District 103 will pay Consultant for services properly performed under this Agreement. The amount to be paid will not exceed an hourly rate of \$70.00. Consultant will submit monthly statements for Services rendered. The statements will be based upon Consultant Services completed at the time of billing on the basis of actual work performed. District 103 will make payments to Consultant within thirty (30) days after receipt of properly submitted Consultant statements. Statements will be submitted in a format acceptable to District 103 with sufficient detail to allow District 103 to determine the propriety thereof. At a minimum, each statement will depict the Services Provided, the current amount due, the previous amount billed and the balance of contract outstanding. District will reimburse mileage at IRS rate for attendance at required meetings.
3. **Termination.** District 103 may terminate this Agreement at any time, in whole or in part, with or without cause, upon written notice to Consultant. In the event this Agreement is terminated pursuant to this paragraph, Consultant will be compensated for services properly rendered through the date of termination, as can be documented to the reasonable satisfaction of District 103. District 103 will have no liability to Consultant beyond the date of termination. In no event will Consultant be entitled to compensation for lost profits or opportunities.
4. **Insurance.** Prior to July 1, 2013, Consultant will provide District 103 a certificate of insurance with the following coverages:
  - General Liability, \$1,000,000 per occurrence and \$2,000,000 aggregate
  - Automobile, \$1,000,000 per occurrence
  - The certificate of insurance will name Lincolnshire-Prairie View School District 103 as an additional insured.

5. **Documents.** All documents (including those in electronic form) prepared by Consultant pursuant to this Agreement will become the property of District 103 upon payment for the Services as required herein.
6. **Controlling Law, Venue, Attorneys Fees.** This Agreement is to be governed by the laws of the State of Illinois. Exclusive venue for the resolution of any dispute between the parties will be Lake County, Illinois.
7. **Independent Contractor.** Contractor, in the performance of this agreement, shall be and act as an independent contractor. Contractor understands and agrees that she and all of her employees (if applicable) shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
8. **Materials.** Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: none.
9. **Entire Agreement; Conflict** This Agreement and the documents expressly incorporated herein represent the entire agreement between Consultant and District 103, and supersede all prior negotiations or agreements, written or oral, which are not included herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated above.

Lincolnshire-Prairie View School District 103      Contractor Carol Burcos

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

## **EXHIBIT 1**

### Scope of Services

Under the direction/request of the Director and or Assistant Director of Student Services the Private Placement Facilitator shall:

- Work in conjunction with the Director and or Assistant Director of Student Services to determine caseload and responsibility for students in Private Placement/Residential Placement.
- Develop, maintain and share with Director/Assistant Director ongoing list of annual reviews and evaluation dates for students in private placements/residential settings.
- Initiate process for all annual review meetings, IEP review revision meetings and re evaluation meetings for students in private placements/residential settings.
- Attend all annual review meetings, IEP review revision meetings and re evaluation meetings for students in private placements/residential settings.
- Case manage re evaluations with evaluation team, including participation in evaluation, as requested/needed.
- Attend any additional staffings and or meetings in which private placements are discussed/recommended, as requested
- Obtain release of information and send out placement packets for both new placements and changes in placement
- Accompany families to private placement visits, as needed
- Maintain communication with parents, facilities and district during the private or residential placement process.
- Communicate start date of new placements to appropriate staff and ensure transportation.
- Set up 30 school day review meeting, as appropriate.
- Facilitate and maintain placements for students eligible for residential placement including school placement, room and board and interstate compacts
- Assist with diagnostic private placements and or placements in interim alternative educational settings as requested.
- Assist with transition process to home school, as requested.
- Complete documentation within eSped for purposes of FACTS reporting for each IEP meeting.
- For each IEP meeting complete or ensure completion of complete IEP for students in private placements; documentation to be maintained within eSped.
- Monthly communication with Director of Student to share status of Private Placement services.



## LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT

AGREEMENT MADE THIS 25th DAY OF June, 2013 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

### GAYLE LARCOM

Hereinafter called the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA)\*

### WITNESSETH

#### A. EMPLOYMENT:

1. The BOARD hereby employs **Gayle Larcom** as a **1.0 FTE** Certified Licensed Occupational Therapist Assistant (COTA), who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA) a salary of **\$72,775** for the term commencing **August 20, 2013, and ending June 4, 2014** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of **twelve (12) months** with the first payment to be received on **September 15, 2013**.
3. During the school year the CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT'S (COTA) evaluator shall file an Evaluation Form on or about **December 15** and April 1 with the superintendent and provide the COTA with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the COTA against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired COTA shall submit evidence of physical examination and criminal background check to the BOARD **prior to** the beginning of employment.

#### B. CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA):

1. The COTA agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The COTA shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the COTA duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-COTA conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the COTA may attend university courses, seminars, or other professional growth activities. The COTA may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The COTA shall be required to adhere to the school calendar days for attendance.

#### C. BENEFITS:

1. The COTA shall be granted sick leave, as defined in Section 24-6 of The School Code, of **fourteen (14)** days.
2. The COTA may receive Bereavement Leave with pay for up to **five (5)** days when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter, mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.

3. The COTA may receive **four (4) days** Emergency/Personal Leave per year without deduction in pay for the purpose of transacting legal business, personal business, household emergencies, observation of religious holidays and other personal matters that require absence during school hours. The COTA shall not be required to state her reason when applying for leave unless such Emergency/Personal Leave shall be on days immediately preceding or following school holidays or vacation periods.
4. The BOARD agrees to **cover one hundred percent of the individual health insurance costs** if the COTA opts to sign-up for said insurance.

D. TERMINATION:

1. In the event the COTA violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the COTA shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the COTA shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the COTA and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the COTA in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this 25th day of June, 2013.

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

\_\_\_\_\_  
 CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA)

\_\_\_\_\_  
 Street

\_\_\_\_\_  
 City State Zip

\_\_\_\_\_  
 Date



## LINCOLNSHIRE PRAIRIE VIEW SCHOOL DISTRICT 103 CONTRACT

AGREEMENT MADE THIS 25th DAY OF June, 2013 between the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, hereinafter called the BOARD, and

**Susan Larson**

Hereinafter called the OCCUPATIONAL THERAPIST\*  
WITNESSETH

### A. EMPLOYMENT:

1. The BOARD hereby employs **Susan Larson** as a **.80 FTE (which is equivalent to 144 days)** licensed occupational therapist, who holds a valid and properly registered license issued by the State of Illinois Department of Professional Registration, with such powers and duties that the BOARD in this contract and in its policies, rules, and regulations may assign.
2. The BOARD shall pay to the OCCUPATIONAL THERAPIST a salary of **\$83,453.45** for the term commencing **August 20, 2013, and ending June 4, 2014** (depending on use of snow days) in equal installments on the fifteenth (15) and thirtieth (30) of each month for a period of twelve (12) months with the first payment to be received on **September 15, 2013**.
3. During the school year the OCCUPATIONAL THERAPIST'S supervisor shall file an Evaluation Form on or about December 15 and April 1 with the superintendent and provide the OCCUPATIONAL THERAPIST with a copy of the complete evaluation.
4. The BOARD shall indemnify and protect the OCCUPATIONAL THERAPIST against civil rights damage claims and suits, constitutional rights damage claims and suits, and death, bodily injury, and property damage claims and suits, including the defense thereof, when damages are sought for negligent or wrongful acts alleged to have been committed in the scope of employment or under the direction of the BOARD.
5. Each newly hired OCCUPATIONAL THERAPIST shall submit evidence of physical examination and criminal background check to the BOARD **prior to** the beginning of the school year.

### B. OCCUPATIONAL THERAPIST DUTIES:

1. The OCCUPATIONAL THERAPIST agrees to devote effort to the development and implementation of the educational program of the BOARD.
2. The OCCUPATIONAL THERAPIST shall be required to fulfill all requirements as specified in the Board Policy Handbook and the rules and regulations of The School Code of Illinois as from time to time in effect.
3. In addition to student contact, the OCCUPATIONAL THERAPIST duties shall include all services and record-keeping responsibilities and professional activities required by the BOARD, or required by law, including, but not limited to, attendance at staff development training opportunities, faculty meetings, Department and team-level meetings, staffings, parent-Occupational Therapist conferences, and such other meetings as established by the BOARD or administration.
4. With the permission of the Superintendent or his designee, the OCCUPATIONAL THERAPIST may attend university courses, seminars, or other professional growth activities. The OCCUPATIONAL THERAPIST may not jeopardize the functioning of the educational program by any lengthy and conspicuous absence for such professional activities.
5. The OCCUPATIONAL THERAPIST shall be required to adhere to the school calendar days for attendance.

### C. BENEFITS:

1. The OCCUPATIONAL THERAPIST shall be granted sick leave, as defined in Section 24-6 of The School Code, of **eleven (11) days**.
2. The OCCUPATIONAL THERAPIST may receive Bereavement Leave with pay for up to **four (4) days** when death occurs in the immediate family. Immediate family include employee's spouse, domestic partner, son daughter,

mother, father, legal guardian, brother, sister, corresponding in-law or step relation, grandchild or grandparent, and any person for whom the employee is legal guardian by birth or marriage.

3. The OCCUPATIONAL THERAPIST may receive **three (3) days** Emergency/Personal Leave per year without deduction in pay for the purpose of transacting legal business, personal business, household emergencies, observation of religious holidays and other personal matters that require absence during school hours. The OCCUPATIONAL THERAPIST shall not be required to state her reason when applying for leave unless such Emergency/Personal Leave shall be on days immediately preceding or following school holidays or vacation periods.
4. The BOARD agrees to **cover eighty percent of the individual health insurance costs** if the OCCUPATIONAL THERAPIST opts to sign-up for said insurance. **The additional twenty percent of the cost would be deducted from each pay period from your salary.**

D. TERMINATION:

1. In the event the OCCUPATIONAL THERAPIST violates any of the provisions of this contract, or fails to perform the services and duties required of him/her, or violates the rules and regulations of the BOARD, or otherwise gives cause for his/her discharge, this contract shall be terminated, subject to the provisions of the School Code of Illinois. Rights of due process shall be granted where applicable.
2. In the event the OCCUPATIONAL THERAPIST shall be dismissed by the BOARD for cause or pursuant to the School Code of Illinois, the OCCUPATIONAL THERAPIST shall not be entitled to receive any compensation from and after the date of such dismissal, suspension, revocation, or cancellation.

E. NOTICE:

All notices under this contract shall be deemed properly served if given in writing and served upon the OCCUPATIONAL THERAPIST and the President of the BOARD personally or by certified mail, return receipt requested, addressed to the party as set forth in this contract, or at such other address as may be hereinafter furnished by the OCCUPATIONAL THERAPIST in writing.

Pursuant to an AYE and NAY vote taken and recorded at a lawful meeting of the said BOARD, this contract is executed in duplicate this 25th day of June, 2013.

I accept the contract tendered me in the foregoing and agree to all terms, conditions, and requirements therein set forth.

\_\_\_\_\_  
OCCUPATIONAL THERAPIST

\_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: June 19, 2013  
Re: Press Policy Issue 81 – 2<sup>nd</sup> Reading

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Press Policy is an Illinois Association of School Board (IASB) service that provides quarterly updates to policies regarding changes in state and federal law and as a regular review to keep the district's policies current. The Board reviews the policies in two readings: the first to discuss the policies and make changes as necessary, and the second to finalize any changes and adopt new policies. Press Issue 81 is presented for the Board's second reading.

Changes to the policies from the first reading are indicated below with an asterisk. The changes are included on each policy:

4:15 Identity Protection  
4:140 Waiver of Student Fees  
4:170 Safety  
5:50 Drug & Alcohol-Free Workplace: Tobacco Prohibition  
5:260 Student Teachers  
6:190 Co-Curricular Activities  
6:220 \*Bring Your Own Technology Program  
6:240 Field Trips & Recreational Class Trips  
7:190 \*Student Discipline  
7:305 Student Athlete Concussions and Head Injuries  
8:20 Community Use of School Facilities  
8:25 Advertising & Distributing Materials in Schools and on School Grounds

4/24/13

yes  
A+H/W

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

4:15

## Operational Services

### Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
  2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
  3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
  4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided.
  5. Notification to an individual whenever his or her personal information was acquired by an unauthorized person; personal information is an individual's name in combination with his or her social security number, driver's license number or State identification card number, or financial account information.
  6. Disposal of materials containing personal information in a manner that renders the personal information unreadable, unusable, and undecipherable; personal information has the meaning stated in #5. above.
- ~~5.7~~ All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

**Comment [AKL1]:**  
**UPDATE 1:** Suggested items #5 & #6 are not required to be in policy. They are mandates contained in the Personal Information Protection Act.  
 Attorneys disagree whether the Act applies to school districts; however, the mandates are included in the sample policy because: (1) they are consistent with public policy, and (2) if the Act applies to school districts, so will its section allowing the Attorney General to fine any person up to \$100 for each violation of the disposal requirements for materials containing personal information (815 ILCS 530/40).

Issue 81, March 2013

**Comment [AKL2]:**  
**UPDATE 2:** A disclaimer is offered; however, the usefulness of the disclaimer is untested and unproven.

Issue 81, March 2013

# ***DRAFT UPDATE***

LEGAL REF.: 5 ILCS 179/, Identity Protection Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340  
(Student Records)

ADOPTED: ~~June 13, 2011~~

5/20/13

yes -  
DHW

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

4:140

## Operational Services

### Waiver of Student Fees

The Superintendent or designee will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.

Fees for textbooks and other instructional materials are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student be denied educational services or academic credit due to the inability of parents/guardians to pay fees and charges, the Building Principal will recommend to the Board for adoption what additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

The Superintendent or designee shall ensure that applications for fee waivers are widely available and distributed according to State law and ISBE rule, and that provisions for assisting parents/guardians in completing the application are available.

### Eligibility Criteria

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the free lunch or breakfast eligibility guidelines established by the federal government pursuant to the National School Lunch Act, 42 U.S.C. §1758; 7 C.F.R. Part 245 et seq.

### Verification

The Superintendent or designee must follow the verification requirements of 7 C.F.R. 245.6a when using the free lunch or breakfast eligibility guidelines pursuant to The National School Lunch Act as the basis for waiver of the student's fee(s).

### Determination and Appeal

The Superintendent or designee will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied. The denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. The Superintendent or designee shall respond within 14 days of receipt of the appeal. The Superintendent's decision may be appealed to the Board of Education. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Building Principal's office.

LEGAL REF.:	105 ILCS 5/10-20.13, 5/10-22.25, <u>5/27-24.2</u> , and 5/28-19.2. 23 Ill.Admin.Code §1.245 [may contain unenforceable provisions].
CROSS REF.:	4:130 (Free and Reduced-Price Food Services), <u>6:220 (Bring Your Own Technology (BYOT) Program: Responsible Use and Conduct)</u>
ADOPTED:	December 14, 2009

**Comment [AKL1]:** The policy is unchanged. Legal references and cross references are updated.  
Issue 81, March 2013

5/24/13

yes  
Add ✓

# ***DRAFT UPDATE***

Lincolnshire - Prairie View School District 103

4:170

## **Operational Services**

### **Safety**

#### **Safety Program**

The School District shall have a safety program promoting the safety of everyone on District property or at a District event. In order that the Board can monitor this goal's achievement, the Superintendent shall make regular reports to the Board containing relevant information.

The Superintendent or designee shall develop and implement a comprehensive safety and crisis plan incorporating both avoidance and management guidelines. The comprehensive safety and crisis plan shall specifically include provisions for: injury prevention; bomb threats, weapons, and explosives on campus; school safety drill program, tornado protection; instruction in safe bus riding practices, emergency aid; post-crisis management; and responding to medical emergencies at an indoor physical fitness facility. The term "physical fitness facility" excludes any activity or program organized by a private or not-for-profit organization and organized and supervised by a person or persons other than the employees of the school. During each academic year, each school building must conduct a minimum of:

1. Three school evacuation drills,
2. One bus evacuation drill,
3. One severe weather and shelter-in-place drill, and
4. One law enforcement drill.

The law enforcement drill must be conducted according to the District's comprehensive safety and crisis plan, with the participation of the appropriate law enforcement agency. This drill may be conducted on days and times that students are not present in the building.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to use any available cellular telephone.

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the Illinois Department of Public Health. Implementation of the Act shall be directed toward improving the safety of moveable soccer goals by requiring that they be properly anchored.

#### **Convicted Child Sex Offender and Notification Laws**

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board of Education, Superintendent or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

4:170

Page 1 of 3

# DRAFT UPDATE

*Sex offender  
Information is  
distributed in  
Student Handbook.*

If a student is a sex offender, the Superintendent or designee shall develop guidelines for managing his or her presence in school.

The Superintendent or designee shall develop procedures for the distribution and use of information from law enforcement officials under the Sex Offender Community Notification Law and the Murderer and Violent Offender Against Youth Community Notification Law. The Superintendent or designee shall serve as the District contact person for purposes of these laws. The Superintendent and Building Principal shall manage a process for schools to notify the parents/guardians during school registration that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law. This notification must occur during school registration and at other times as the Superintendent or Building Principal determines advisable.

All contracts with the School District that may involve an employee or agent of the contractor having any contact, direct or indirect, with a student, shall contain the following:

The contractor shall not send to any school building or school property any employee or agent who would be prohibited from being employed by the District due to a conviction of a crime listed in 105 ILCS 5/10-21.9, amended by P.A.s 97-248 and 97-607, or who is listed in the Statewide-Illinois Sex Offender Registry or the Statewide-Illinois Murderer and Violent Offender Against Youth Database Registry. The contractor shall obtain ~~make every employee who will be sent to any school building or school property available to the District for the purpose of submitting to a fingerprint-based criminal history records check pursuant to 105 ILCS 5/10-21.9. The check shall occur before sending any employee or agent is sent to any school building or school property. The contractor will reimburse the District for the costs of the checks. The District must also provide a copy of the report to the individual employee, but is not authorized to release it to the contractor.~~ Additionally, at least quarterly, the contractor shall check if an employee or agent is listed on the Statewide-Illinois Sex Offender Registry or the Statewide Illinois Murderer and Violent Offender Against Youth Database Registry.

**Comment [AKL1]:** UPDATE 1: Options exist for districts as to how comprehensive they wish to make their policy concerning restrictions on contractors' employees.

**OPTION 1:** Option 1 ("... direct or indirect contact...") goes further than State law. It requires checks for any contractor's employee who may work in any school building or on school property - after all, the burden is on the contractor to do the checking.

**OPTION 2:** Option 2 ("... direct, daily contact...") is for districts that want their policy language to mirror State law which requires checks for contractors' employees who have direct, daily contact with students.

Issue 80, October 2012

If the District receives information that concerns the record of conviction as a sex offender of any employee of a District contractor, the District will provide the information to another school, school district, community college district, or private school that requests it.

## Unsafe School Choice Option

The unsafe school choice option provided in State law permits students to transfer to another school within their district in certain situations. This transfer option is unavailable in this District because the District has only one school or grade center. A student who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

**Comment [AKL2]:** The policy is updated in the text and Legal References in response to ISBE's non-regulatory guidance document. For both legal and practical reasons, the guidance document places the responsibility on a district to perform background checks on contractors' employees.

For more information on managing background checks for contractor's employees, see ISBE's non-regulatory guidance document, *Criminal History Records Information (CHRI) Checks for Certified and Non-certified School Personnel*, at: [www.isbe.net/pdf/guidance\\_chr.pdf](http://www.isbe.net/pdf/guidance_chr.pdf).

Issue 81, March 2013

## Student Insurance

The Board of Education shall annually designate a company to offer student accident insurance coverage. The Board does not endorse the plan nor recommend that parents/guardians secure the coverage and any contract is between the parents/guardians and the company. Students participating in athletics, cheerleading, or pompons must have school accident insurance unless the parents/guardians state in writing that the student is covered under a family health insurance plan.

**Comment [AKL3]:**  
**UPDATE 2:** Districts with each grade in only one attendance center may substitute the following provision for this paragraph:

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because each grade is in only one attendance center. A student, who would otherwise have qualified for the choice option, or such a student's parent/guardian, may request special accommodations from the Superintendent or designee.

Issue 80, October 2012

## Emergency Closing

The Superintendent or designee is authorized to close the schools in the event of hazardous weather or other emergencies that threaten the safety of students, staff members, or school property.

# ***DRAFT UPDATE***

LEGAL REF.: Adam Walsh Child Protection and Safety Act, P.L. 109-248.  
Uniform Conviction Information Act, 20 ILCS 2635/.  
105 ILCS 5/10-20.28, 5/21B-80, 5/10-21.9, and 128/.  
Physical Fitness Facility Medical Emergency Preparedness Act, 210 ILCS 74/.  
Ill. Vehicle Code, 625 ILCS 5/12-813.1.  
Criminal Code of 2012, 720 ILCS 5/11-9.3,  
Unified Code of Corrections, 730 ILCS 152/101 et seq.

CROSS REF.: 5:30 (Hiring Process and Criteria), 6:190 (Co-Curricular Activities), 6:250  
(Community Resource Persons and Volunteers), 7:220 (Bus Conduct), 7:300  
(Co-curricular Athletics), 8:30 (Visitors to and Conduct on School Property),  
8:100 (Relations with Other Organizations and Agencies)

ADOPTED: ~~May 14, 2012~~

5/24/13

yes  
AKW

REWRITTEN

5:50

General Personnel

Drug- and Alcohol-Free Workplace; Tobacco Prohibition

Comment [AKL1]: Rewritten and re-titled to include prohibition of the use of tobacco products and to clarify language throughout.  
Issue 81, March 2013

All District workplaces are drug- and alcohol-free workplaces. All employees are prohibited from engaging in any of the following activities while on District premises or while performing work for the District:

1. Unlawful manufacture, dispensing, distribution, possession, use, or being under the influence of a controlled substance.
2. Distribution, consumption, use, possession, or being under the influence of alcohol.

For purposes of this policy a controlled substance means a substance that is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

As a condition of employment, each employee shall:

1. Abide by the terms of the Board policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 calendar days after such a conviction.

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following:

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted.
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations.
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about:
  - a. The dangers of drug abuse in the workplace,
  - b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
  - c. The penalties that the District may impose upon employees for violations of this policy.

Tobacco Prohibition

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of tobacco products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location. *Tobacco* shall have the meaning provided in section 10-20.5b of the School Code.

5:50

Page 1 of 2

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. Alternatively, the School Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

LEGAL REF.: Americans With Disabilities Act, 42 U.S.C. §12114.  
Controlled Substances Act, 21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15.  
Drug-Free Workplace Act of 1988, 41 U.S.C. §701 et seq.  
Safe and Drug-Free School and Communities Act of 1994, 20 U.S.C. §7101 et seq.  
Drug-Free Workplace Act, 30 ILCS 580/  
105 ILCS 5/10-20.5b.

CROSS REF.: 8:30 (Visitors to and Conduct on School Property)

ADOPTED:

Compare to current district policy 5:50, or consider adding to your manual if it is not now included.

5/24/13  
yes  
AHW

REWRITTEN

5:260

**Professional Personnel**

**Student Teachers**

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. Prior to a student teacher beginning any field experiences in the District, the Superintendent or designee will ensure that the District performs a complete criminal history records check pursuant to 105 ILCS 5/10-21.9; i.e. *background check* or *background investigation*.

A complete criminal history records check pursuant to 105 ILCS 5/10-21.9 shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152/101 et seq.); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS 154/75-105, amended by 97-154).

Each student teacher must provide written authorization for, and pay the costs of, his or her criminal history records check (including any applicable vendor's fees), and the Superintendent or designee will provide each student teacher with a copy of his or her report.

**Assignment**

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities. A teacher may be eligible for Continuing Professional Development Units (CPDU) for supervising a student teacher or teacher education candidate in clinical supervision.

LEGAL REF.: Adam Walsh Child Protection and Safety Act, P.L. 109-248.  
Uniform Conviction Information Act, 20 ILCS 2635/1.  
105 ILCS 5/21-14(e)(3)(E)(viii) and 5/10-22.34.  
23 Ill.Admin.Code § 25.875.

CROSS REF.: 5:190 (Teacher Qualifications)

ADOPTED:

Compare to current district policy 5:260, or consider adding to your manual if it is not now included.

Comment [AKL1]: This policy is rewritten in response to ISBE's non-regulatory guidance document. It now lists the exact components of a *complete criminal history records check*, makes it clear that it is the district's responsibility to do the check, and puts the responsibility for payment in the hands of the student teacher.  
  
Issue 81, March 2013

4/24/13  
yes  
AHW

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

6:190

## Instruction

### Co-Curricular Activities

Students must meet the following eligibility requirements in order to participate in any co-curricular activity. If students fail to meet these requirements, they will be deemed ineligible.

A student is ineligible to participate if he/she violates any of the academic or behavioral requirements.

### Academic Requirements

A student is academically ineligible if he/she is:

1. Failing in any class; or
2. Receiving three or more "D's" in his/her classes. (This includes all academic, Creative Arts, P.E., and Band/Chorus classes.) *Orchestra*

Weekly eligibility checks are made during the co-curricular season. After the period of eligibility, a student retains his/her privilege of participation.

### Behavioral Requirements

Eligibility is determined by the Administration. A student is ineligible if he/she:

1. Has received three or more office referrals in a week; or
2. Has been placed in an alternate school setting assignment or out-of-school suspension; or
3. Fails to meet other behavioral requirements listed in the Co-curricular Conduct Code.

After the period of eligibility, a student retains his/her privilege of participation.

LEGAL REF.: 105 ILCS 5/10-20.30, and 5/24-24.

CROSS REF.: 4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Co-Curricular Activities), 7:300 (Co-Curricular Athletics)

ADOPTED: July 10, 2006

**Comment [AKL1]:** Following its 5-year review, the policy is changed only by the addition of a cross reference.

District should review the policy to determine if it reflects current district practice.

Issue 81, March 2013

Reading 1

No -  
Working on building  
infrastructure + processes  
before implementation - Will consider  
at a later date,  
AW

Reading 2  
yes w/ changes  
AW

NEW  
6:220

### Instruction

#### Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct

The Superintendent or designee shall establish a *Bring Your Own Technology* (BYOT) Program. The program will <sup>may</sup> ~~will~~ <sup>may</sup>

1. Promote educational excellence by facilitating resource sharing, innovation, and communication to enhance (a) technology use skills; (b) web-literacy and critical thinking skills about Internet resources and materials, including making wise choices; and (c) habits for responsible digital citizenship required in the 21st century. <sup>3</sup>
2. Provide sufficient wireless infrastructure within budget parameters. <sup>4</sup>
3. Provide access to the Internet only through the District's electronic networks. <sup>5</sup>
4. Identify approved BYOT devices and what District-owned technology devices may be available; e.g., laptops, tablet devices, E-readers, and/or smartphones.
5. Align with Board policies 4:140, *Waiver of Student Fees*; 5:125 *Personal Technology and Social Media; Usage and Conduct*; 5:170, *Copyright*; 6:120, *Education of Children with Disabilities*; 6:235, *Access to Electronic Networks*; 7:140, *Search and Seizure*; 7:180,

**Comment [AKLI]:** This policy is optional. Before adopting a BYOT policy and implementing a BYOT program, school officials should consider how a BYOT policy and program fit into the district's mission statement for instruction.

Please refer to the footnotes for the policy and to the Update Memo for additional information about this topic.

The footnotes are included here for informational purposes only. They are not intended to be part of the policy and will be removed if the policy is adopted.

**Issue 81, March 2013**

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy is optional. It concerns an area in which the law is unsettled. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. Consult the board attorney and the district's information technology professional(s) for advice to create a legally sound program that fits your district's mission statement for instruction.

<sup>2</sup> Customize paragraphs 1-8 to reflect the how the program will align with the board's mission statement for instruction and goals for its program.

<sup>3</sup> 105 ILCS 5/27-13.3 and 47 C.F.R. § 54.520(c)(1)(i) require Internet safety instruction. See *f/n* #14 in 6:60, *Curriculum Content* for more discussion.

<sup>4</sup> District may want to consider a *guest network*, similar to what hotels and other service industry hosts provide to their customers. This can protect a district's network from malicious software, which is discussed in *f/n* #5 below.

<sup>5</sup> Care must be taken to comply with the Children's Internet Protection Act (CIPA), 47 U.S.C. §254. CIPA requires the district to provide content filters, blocking lists, or district monitoring of Internet website traffic for patterns of usage that could indicate inappropriate network usage. While a program using district-owned technology devices is always subject to the district's electronic network rules, a BYOT program creates the possibility for students to bypass the district's electronic network and access the Internet through their own wireless providers' signals. This *bypass* complicates a district's duty under CIPA.

Consult the board attorney about managing CIPA compliance issues in the context of a BYOT program. This sample policy is conservative, and it requires that CIPA govern the use of any BYOT device's Internet access capability while the device is at school. If the board will allow a student to bypass the district's electronic network and access his or her wireless providers' signals, consult the board attorney.

Care must also be taken to reduce the electronic network's vulnerability to malicious viruses and malware. Malicious viruses and malware are increasingly being targeted to smartphone users. This is evidenced by the Federal Trade Commission's (FTC) recent filings of lawsuits around the country accusing companies of ordering or engineering the sending of hundreds of millions of spam text messages to mobile phone users. The district may want to require students to ensure their BYOT devices contain an anti-virus and/or anti-malware software product. While many of these software products are free, some are not. Requiring all BYOT devices to have this type of software presents equity issues between students because it may require parents/guardians to spend funds to participate (see the discussion in *f/n* #6 below).

*Preventing Bullying, Intimidation, and Harassment*; 7:190, *Student Discipline*; and 7:340, *Student Records*.<sup>6</sup>

6. Provide relevant staff members with BYOT professional development opportunities, including the provision of:
  - a. Classroom management information about issues associated with the program, e.g., technical support, responsible use, etc.;
  - b. A copy of or access to this policy and any building-specific rules for the program;
  - c. Additional training, if necessary, about 5:170, *Copyright*; and
  - d. Information concerning appropriate behavior of staff members as required by State law and policy 5:120, *Ethics and Conduct*.<sup>8</sup>
7. Provide a method to inform parents/guardians and students about this policy.

**Comment [AKL2]:**

**Option** – The board may choose to replace this list with the following sentence:

Align with established board policies.

Issue 81, March 2013

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>6</sup> A BYOT program must continue to follow established policies. Boards may use this alternative, "Align with established Board policies."

Managing the following issues may require a consultation with the board attorney:

1. 4:140, *Waiver of Student Fees*, needs examination because most BYOT programs require parents/guardians to spend funds to participate. 105 ILCS 5/10-20.13 requires districts, at a minimum, to waive charges for textbooks and other fees for children whose families are unable to afford them. See also policy 6:210, *Instructional Materials*, stating that district classrooms and learning centers should be equipped with an evenly-proportioned, wide assortment of instructional materials, including textbooks, workbooks, audio-visual materials, and electronic materials.
2. Management issues concerning 5:125, *Personal Technology and Social Media; Usage and Conduct*, and 5:170, *Copyright* are discussed in *fn* #s 7 & 8 below.
3. 6:120, *Education of Children with Disabilities*, requires consideration for students with disabilities when integrating any technology programs into the educational environment. As with district-provided devices (often referred to as *1:1 technology programs*), devices must be accessible to students with disabilities, including those who are blind, have low vision or have a disability that affects their ability to access print information. The use of mobile devices that do not allow a student with a disability to access the instructional materials would be a violation of the student's right under the Individuals With Disabilities Education Act (IDEA).
4. 6:235, *Access to Electronic Networks*, is discussed in *fn* #5 above.
5. 7:140, *Search and Seizure*, still applies in a BYOT program. The Fourth Amendment protects individuals from searches only when the person has a legitimate expectation of privacy. However, 105 ILCS 5/10-22.6(e) allows school officials to inspect the personal effects left by a student on property owned or controlled by the school, e.g., lockers, desks, and parking lots. Many cases suggest that to search a student's possessions left in the locker, school officials need individualized suspicion of wrongdoing. Many of the issues re: the search of electronic devices that are discussed in 7:190-AP6, *Guidelines for Investigating Sexting Allegations*, will apply to investigations involving BYOT devices. To minimize mediating with law enforcement for parents/guardians about confiscated devices, districts should distinguish whether they are acting upon their own initiative or need to contact law enforcement. See *fn*s in policy 7:140, *Search and Seizure*, and the policy's *Seizure of Property* subhead.
6. 7:180, *Preventing Bullying, Intimidation, and Harassment*, and 7:190, *Student Discipline*, present similar issues to # 3 & 4 above. Students must be aware that traditional expectations for appropriate behavior, and the consequences for inappropriate behavior, apply to a BYOT program.
7. See 7:340, *Student Records*. The law is not clear whether materials created by students participating in a BYOT program through a district's network access are *school student records*.

<sup>7</sup> See *fn* # 1 above re: collective bargaining. Moving forward without properly training educators to manage BYOT issues may create pedagogical problems. One option for this training is to incorporate it into the training required during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by board policy 5:120, *Ethics and Conduct*. Many issues involved in BYOT programs intersect with maintenance of appropriate behavior and policy 5:125, *Personal Technology and Social Media; Usage and Conduct*.

<sup>8</sup> 23 Ill.Admin.Code §22.20 and 105 ILCS 5/21-23, amended by P.A. 97-8, repealed, added and renumbered at 105 ILCS 5/21B-75 by P.A. 97-607.

8. Include the program in the annual report to the Board as required under policy 6:10, *Education Philosophy and Objectives*.

The District reserves the right to discontinue its BYOT program at any time. The District does not provide liability protection for BYOT devices, and it is not responsible for any damages to them.

Responsible Use<sup>9</sup>

*will act responsibly*

The District recognizes students participating in the program as ~~responsible young adults~~ and holds high expectations of their conduct in connection with their participation in the program. Teachers may encourage students to bring their own devices as supplemental in-class materials when: (a) using the devices will appropriately enhance, or otherwise illustrate, the subjects being taught; (b) the Building Principal has approved their use and found that their use is age-appropriate; and (c) the student's parent/guardian has signed the *Bring Your Own Technology (BYOT) Program Participation Authorization and Responsible Use Agreement Form*. A student's right to privacy in his or her device is limited; any reasonable suspicion of activities that violate law or Board policies will be treated according to policy 7:140, *Search and Seizure*.

Responsible use in the program incorporates into this policy the individual's *Acceptable Use of Electronic Networks* agreement pursuant to policy 6:235, *Access to Electronic Networks*. Responsible use also incorporates the established usage and conduct rules in policy 5:125, *Social Media and Personal Technology; Usage and Conduct* for staff and 7:190, *Student Discipline* for students. Failure to follow these rules and the specific BYOT program student guidelines may result in: (a) the loss of access to the District's electronic network and/or student's BYOT privileges; (b) disciplinary action pursuant to 7:190 *Student Discipline*, 7:200, *Suspension Procedures*, or 7:210, *Expulsion Procedures*; and/or (c) appropriate legal action, including referrals of suspected or alleged criminal acts to appropriate law enforcement agencies.

LEGAL REF.: Children's Internet Protection Act (CIPA), 47 U.S.C. §254(h) and (l).  
Enhancing Education Through Technology Act, 20 U.S.C §6751 *et seq.*  
47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.  
Children's Online Privacy Protection Act (COPPA), 15 U.S.C. §§6501-6508.  
16 C.F.R. Part 312, Children's Online Privacy Protection Rule.  
105 ILCS 5/28.

CROSS REF.: 1:30 (School District Philosophy), 4:140 (Waiver of Student Fees), 5:120 (Ethics and Conduct), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:170 (Copyright), 6:120 (Education of Children with Disabilities), 7:140 (Search and Seizure), 7:180 (Preventing Bullying, Intimidation, and Harassment), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:210 (Instructional Materials), 6:235 (Access to Electronic Networks), 7:190 (Student Discipline)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>9</sup> This section provides general guidelines. A BYOT program will require a parent/guardian authorization to participate in it and specific guidelines for students. See 6:220-E1, *Authorization to Participate in Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct*; 6:220-E2, *Bring Your Own Technology (BYOT) Program Student Guidelines*; and 6:235-E5, *Children's Online Privacy Protection Act*. See fn #s 7 & 8 above re: teachers' guidelines. Application of additional guidelines for teachers may have collective bargaining implications (see fn #1).

5/24/13

yes

DAH ✓

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

6:240

## Instruction

### Field Trips and Recreational Class Trips

Field trips are permissible when the experiences are an integral part of the school curriculum and/or contribute to the District's educational goals.

All field trips must have the Superintendent or designee's prior approval. Field trips beyond a 250-mile radius of the school must have the prior approval of the Board. The following factors are analyzed when determining whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip, and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for free or reduced school lunches. All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to danger to students, staff, or chaperones. Monies deposited may be forfeited.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

### Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational goals. The provisions in this policy concerning field trips are also applicable to recreational class trips, except those regarding educational value.

LEGAL REF.: 105 ILCS 5/29-3.1.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 7:270 (Administering Medicines to Students)

ADOPTED: July 10, 2006

**Comment [AKL1]:** This paragraph is optional. It seeks to distinguish privately arranged trips from those that are controlled and sponsored by the district and provides a disclaimer.

Issue 81, March 2013

5/24/13 Yes  
AHW

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

7:190

## Students

### Student Discipline

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including, but not limited to:

intent  
to  
use

1. → Using, possessing, distributing, purchasing, or selling tobacco materials.
2. → Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. → Using, possessing, distributing, purchasing, or selling:
  - a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
  - b. Any anabolic steroid unless being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
  - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions.
  - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance; (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
  - f. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance.
  - g. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

intent  
to  
use

4. → Using, possessing, controlling, or transferring a "weapon" as that term is defined in the *Weapons* section of this policy, or violating the *Weapons* section of this policy.
5. → Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another

**Comment [AKL1]:** State and federal law have not yet addressed electronic cigarettes. An electronic or e-cigarette resembles a regular cigarette. It contains a battery-operated heating element that turns a liquid into a mist for inhaling. The liquid may contain nicotine.

**OPTION:**  
The board may substitute the following alternative sentence to prohibit electronic cigarettes:

Using, possessing, distributing, purchasing, or selling tobacco materials or electronic cigarettes.

Issue 81, March 2013

# ***DRAFT UPDATE***

person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept off and out of sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's IEP; or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
11. Being absent without a recognized excuse; State law and Board policy on truancy control will be used with chronic and habitual truants.
12. Being involved with any public school fraternity, sorority, or secret society, by:
  - Being a member;
  - Promising to join;
  - Pledging to become a member; or
  - Soliciting any other person to join, promise to join, or be pledged to become a member.
13. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
14. Violating any criminal law, such as assault and battery, arson, theft, gambling, and hazing.
15. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
16. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations where the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the

# ***DRAFT UPDATE***

student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

The grounds for disciplinary action, including those described more thoroughly later in this policy, apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any other time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event which bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

## Disciplinary Measures

Disciplinary measures may include:

1. Disciplinary conference.
2. Withholding of privileges.
3. Seizure of contraband.
4. Suspension from school and all school activities for up to 10 days, provided that appropriate procedures are followed. A suspended student is prohibited from being on school grounds.
5. Suspension of bus riding privileges, provided that appropriate procedures are followed.
6. Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed 2 calendar years, provided that the appropriate procedures are followed. An expelled student is prohibited from being on school grounds.
7. Notifying juvenile authorities or other law enforcement whenever the conduct involves illegal drugs (controlled substances), "look-alikes," alcohol, or weapons.
8. Notifying parents/guardians.
9. Temporary removal from the classroom.
10. In-school suspension for a period not to exceed 5 school days. The Building Principal or designee shall ensure that the student is properly supervised.
11. After-school study or Saturday study, provided the student's parent(s)/guardian(s) have been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.

5/2/13  
J  
A

# DRAFT UPDATE

12. Community service with local public and nonprofit agencies that enhance community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure giving the student and/or parent(s)/guardian(s) the choice.

A student who is subject to a suspension in excess of 20 school days or an expulsion may be immediately transferred to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

## Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alike" of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

## Required Notices

A school staff member shall immediately notify the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and any involved student's parent(s)/guardian(s). "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

## Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or in-school suspension, which is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

**Comment [AKL2]:** The policy provision on transfer to an alternative program is clarified. Subsection 10-22(b) uses the phrase "is suspended in excess of 20 school days" even though such a suspension should be treated as an expulsion. For more information please see the Update Memo.

Issue 81, March 2013

# ***DRAFT UPDATE***

The Superintendent or designee is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board of Education may suspend a student from riding the bus in excess of 10 days for safety reasons.

## Student Handbook

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

LEGAL REF.: Gun-Free Schools Act, 20 U.S.C. §7151 et seq.  
Pro-Children Act of 1994, 20 U.S.C. §6081.  
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10,  
5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3.  
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline),  
6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out  
of School and Graduation Incentives Program), 7:70 (Attendance and Truancy),  
7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150  
(Agency and Police Interviews), 7:160 (Student Appearance), 7:170  
(Vandalism), 7:180 (Preventing Bullying, Intimidation, and Harassment), 7:200  
(Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct),  
7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for  
Participants in Co-Curricular Activities), 7:270 (Administering Medicines to  
Students), 7:310 (Restrictions on Publications), 8:30 (Visitors to and Conduct on  
School Property)

ADOPTED: ~~May 14, 2012~~

5/24/13  
yes  
AKL

# DRAFT UPDATE

## Students

### Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by student athletes. The program shall:

1. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association, including its *Protocol for NFHS Concussion Playing Rules* and its *Return to Play Policy*. These specifically require that:
  - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
  - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
  - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
2. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
3. Provide coaches and student athletes and their parents/guardians with educational materials from the Illinois High School Association regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
4. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.

LEGAL REF.: 105 ILCS 5/10-20.53 54

CROSS REF.: 4:170 (Safety), 7:300 (Extracurricular Athletics)

ADOPTED: February 13, 2012

Comment [AKL1]: Legal Reference is updated.

Issue 81, March 2013

5/24/13  
yes  
AHW

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

8:20

## Community Relations

### Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. ~~Persons on~~ The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school premises must abide by the District's conduct rules at all times facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times.

~~Student groups, and school-related organizations, and local governments government agencies, and non-profit organizations~~ are granted the use of school facilities at ~~no cost~~ during regularly staffed hours. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities shall pay fees and costs. The at any time. A fee schedule and other terms of use shall be prepared by the Superintendent shall develop procedures to manage community use of school facilities. Use of school facilities requires the Superintendent's approval and is and be subject to the procedures. annual approval by the Board.

LEGAL REF.: 20 U.S.C. §7905.  
10 ILCS 5/19-2.2.  
105 ILCS 5/10-20.40, 5/10-22.10, and 5/29-3.5.  
Good News Club v. Milford Central School, 121 S.Ct. 2093 (2001).  
Lamb's Chapel v. Center Moriches Union Free School District, 113 S.Ct. 2141 (1993).  
Rosenberger v. Rector and Visitors of Univ. of Va., 515 U.S. 819 (1995).

CROSS REF.: 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: ~~March 10, 2008~~

**Comment [AKL1]:**  
UPDATE 1: A sentence is added to reserve the right for the district to cancel a previously scheduled use of school facilities and to require prior approval by the superintendent. A current sentence is moved.  
Issue 81, March 2013

**Comment [AKL2]:**  
OPTION 1: The board may add the following option:

Facilities and grounds will not be made available to individuals for personal or social reasons or to business enterprises for commercial gain.

OPTION 2: The board may also wish to add the following requirement:

All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance.

Issue 81, March 2013

**Comment [AKL3]:**  
UPDATE 2: The provision concerning the free use of facilities by certain groups is edited.

Issue 81, March 2013

8:20

Page 1 of 1

5/24/13  
yes  
AAW  
Keep current policy  
update references only.

# DRAFT UPDATE

Lincolnshire - Prairie View School District 103

8:25

## Community Relations

### Advertising and Distributing Materials in Schools and on School Grounds

In light of the special characteristics of the school environment and the maturity level of the students, the schools are intended to be closed to the distribution and posting of written materials or literature to students by non-students, except as follows and with the approval of the Superintendent or designee.

1. School-sponsored organizations may distribute or post written material related to their activities.
- 2A. School-related youth organizations whose membership is made up of at least 90% District 103 students may distribute or post written material related to their activities.
- 2B. School-related youth organizations whose membership is made up of less than 90% District 103 students are limited to one (1) flyer per month. Postings are unlimited, but will remain up for a maximum of two weeks. Fund raising activities for these groups are limited to posting only.
3. State and federal agencies and units of local governments may distribute or post written material whenever the administration determines that such distribution will promote the health, safety, and welfare of students or is directly related to the School District's curriculum or school activities.
4. Not for profit organizations may post written materials related to their activities in designated areas of the school buildings, but may not distribute materials or literature to students.

#### **Profit making organizations are not allowed to distribute or post written materials.**

Nothing in this policy shall prevent teachers and administrators from utilizing outside materials or speakers when they have determined that such materials or speakers will further the educational program of the students under their charge or to promote their health, safety, and welfare.

The solicitation of funds or the sale of goods or services in the schools is prohibited, except by school-sponsored or school-related organizations as part of a bona fide fundraising activity for the organization when expressly approved by the Superintendent or designee.

Materials distributed or posted in accordance with this policy shall be done in a reasonable manner and at reasonable times and locations as determined by the administration at each school. No distributed or posted materials shall be allowed if disruptive to the educational process, violative of the rights or privacy of others, or is defamatory, obscene, vulgar, or indecent. The Superintendent or designee will develop procedures to implement this policy.

**Comment [NB1]:** District's unique policy text is not updated with PRESS material. Please review this policy and see information in the PRESS Update Memo for 8:25 Advertising and Distributing Materials in Schools Provided by Non-School related Entities. Legal References are updated. Attach any other desired edits to the Response Form. Issue 81, March 2013

LEGAL REF.: Berger v. Rensselaer Central School Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).  
DiLoreto v. Downey Unified School Dist., 196 F.3d 958 (9th Cir. 1999).  
Hedges v. Wauconda Community Unit School Dist., No. 118, 9 F.3d 5 (7th Cir. 1993).  
Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141 (1993).  
Sherman v. Community Consolidated School Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 114 S.Ct. 2109 (1994).  
Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 132 S.Ct. 592 (2011).

CROSS REF.: 7:310 (Restrictions on Publications and Written or Electronic Material), 7:325 (Student Fund-Raising Activities)

ADOPTED: July 10, 2006



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Commit Fund Balance – GASB 54

---

Pursuant to GASB 54, the district should reserve fund balances that are committed for projects in the future. The attached resolution declares \$2.7 million (the cost of our summer capital projects) to be committed to capital projects for next fiscal year (July 1, 2013 through June 30, 2014). This will only change one spot in our fiscal year 2013 audit. Instead of all of the fund balance listed as “unreserved”, this will show that in reality these fund balances are committed elsewhere.

I am recommending the board adopt the resolution to commit \$2.7 million from the district's operating funds for the purposes of facility improvements between July 1, 2013 and June 30, 2014.

**RESOLUTION TO COMMIT FUND BALANCE**

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – Fund Balance Reporting and Governmental Fund Type Definitions, which changes the terminology used for fund balance reporting on balance sheets of Governmental Funds; and

WHEREAS, the Lincolnshire-Prairie View School District 103 Board of Education has reviewed the new terminology; and

WHEREAS, the Lincolnshire-Prairie View School District Board of Education has determined to commit a portion of the District’s Operating Funds balances for the purpose of capital improvements to the school district facilities, namely the District 103 Improvement Plan;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois, as follows:

1. The Board of Education hereby finds the recitals contained in the Preamble of this Resolution to be full, true and correct and does hereby incorporate them into this Resolution by this reference.
2. The Board of Education hereby commits Two Million Seven Hundred Thousand Dollars (\$2,700,000) from the District’s Operating Funds for the purpose of facility improvements between July 1, 2013 and June 30, 2014.
3. This Resolution shall be in full force and effect immediately upon is adoption.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Adopted this 25th day of June, 2013.

\_\_\_\_\_  
President, Board of Education,  
Lincolnshire-Prairie View School District No. 103,  
Lake County

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 25th day of June, 2013, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION TO COMMIT FUND BALANCE**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 25th day of June, 2013.

\_\_\_\_\_  
Secretary, Board of Education



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Refunding Bond Resolutions

---

Included for you are the two resolutions required to advance refund our General Obligation Bonds. The first resolution sets the parameters and provides authorization for the refunding and includes protections against if the market collapses. The second resolution is the establishment of the escrow account which will house the refunding bonds until the call date.

Please let me know if you have any questions.

I am recommending the board adopt both resolutions for the advanced refunding of our General Obligation Bonds.

MINUTES of a regular public meeting of the Board of Education of School District Number 103, Lake County, Illinois, held at the Learning Center of Daniel Wright Junior High School 1370 N. Riverwoods Road, Lincolnshire, Illinois in said School District at 7:00 o'clock P.M., on the 25th day of June, 2013.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Gary Gordon, the President, and the following members were physically present at said location: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: \_\_\_\_\_  
\_\_\_\_\_

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_  
\_\_\_\_\_

The President announced that the Board of Education would consider the adoption of a resolution providing for the issuance of general obligation refunding bonds to be issued by the District pursuant to Article 19 of the School Code and that the Board of Education would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon.

Whereupon Member \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION providing for the issue of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.

\* \* \*

WHEREAS, School District Number 103, Lake County, Illinois (the “*District*”), has outstanding General Obligation Limited School Bonds, Series 2004 (the “*Prior Bonds*”); and

WHEREAS, it is necessary and desirable to refund a portion of the Prior Bonds (said portion of the Prior Bonds to be refunded being referred to herein as the “*Refunded Bonds*”) in order to restructure the debt burden of the District; and

WHEREAS, the Refunded Bonds shall be fully described in the Escrow Agreement referred to in Section 13 hereof and are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, the Board of Education of the District (the “*Board*”) has determined that in order to refund the Refunded Bonds, it is necessary and in the best interests of the District to borrow not to exceed \$1,750,000 at this time and issue bonds of the District therefor; and

WHEREAS, the bonds to be issued hereunder shall be issued as limited bonds under the provisions of Section 15.01 of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and as such it is not necessary to submit the proposition of the issuance of the bonds to the voters of the District for approval:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of School District Number 103, Lake County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Authorization.* It is hereby found and determined that the Board has been authorized by law to borrow the sum of not to exceed \$1,750,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used to refund the Refunded Bonds, and that it is necessary and for the best interests of the District that there be issued at this time not to exceed \$1,750,000 of the bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District the sum of not to exceed \$1,750,000 for the purpose aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued in said amount and shall be designated “General Obligation Refunding Limited School Bonds, Series 2013.” The Bonds shall be dated such date (not prior to June 26, 2013, and not later than December 25, 2013) as set forth in the Bond Notification (as hereinafter defined), and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward. The Bonds shall become due and payable serially or be subject to mandatory redemption (subject to prior redemption as hereinafter described) on October 15 of each of the years (not later than 2023), in the amounts (not exceeding \$200,000 per year) and bearing interest per annum (not exceeding 4.00% per annum) as set forth in the Bond Notification.

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing with the first interest payment date as set forth in the Bond Notification, and on each April 15 and October 15 of each year thereafter to maturity. Interest

on each Bond shall be paid by check or draft of Amalgamated Bank of Chicago, Chicago, Illinois (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 1st day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the School Treasurer who receives the taxes of the District, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners.* (a) *General.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the

Bonds as provided in this Resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto (“*Cede*”), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“*DTC*”). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President and Secretary of the Board, the Superintendent and chief business official of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any

broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District’s obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a

new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name “Cede” in this resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository’s agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

*Section 5. Redemption. (a) Optional Redemption.* All or a portion of the Bonds due on or after the date, if any, specified in the Bond Notification shall be subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any

order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on the date specified in the Bond Notification, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *Mandatory Redemption.* The Bonds maturing on the date or dates, if any, indicated in the Bond Notification are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date on October 15 of the years, if any, and in the principal amounts, if any, as indicated in the Bond Notification.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method

of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

*Section 6. Redemption Procedure.* Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and

(6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at

the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

*Section 7. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [11] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED  
NO. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF ILLINOIS**

**COUNTY OF LAKE**

**SCHOOL DISTRICT NUMBER 103**

**GENERAL OBLIGATION REFUNDING LIMITED SCHOOL BOND, SERIES 2013**

See Reverse Side for  
Additional Provisions

Interest                      Maturity                      Dated  
Rate: \_\_\_\_\_%      Date: October 15, 20\_\_      Date: \_\_\_\_\_, 2013      CUSIP \_\_\_\_\_

Registered Owner:    CEDE & CO.

Principal Amount:

[1]    KNOW ALL PERSONS BY THESE PRESENTS, that School District Number 103, Lake County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on April 15 and October 15 of each year, commencing October 15, 2013, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of Amalgamated Bank of Chicago, Chicago, Illinois, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the

registration books of the District maintained by the Bond Registrar at the close of business on the 1st day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, and to

determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said School District Number 103, Lake County, Illinois, by its Board of Education, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Education, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the School Treasurer who receives the taxes of the District, all as of the Dated Date identified above.

SPECIMEN  
\_\_\_\_\_  
President, Board of Education

SPECIMEN  
\_\_\_\_\_  
Secretary, Board of Education

Registered, Numbered and Countersigned:

SPECIMEN  
\_\_\_\_\_  
School Treasurer

Date of Authentication: \_\_\_\_\_, 2013

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
Amalgamated Bank of Chicago,  
Chicago, Illinois

This Bond is one of the Bonds described in the within mentioned resolution and is one of the General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois.

AMALGAMATED BANK OF CHICAGO, CHICAGO, ILLINOIS,  
as Bond Registrar

By \_\_\_\_\_  
Authorized Officer

SPECIMEN

[Form of Bond - Reverse Side]

**SCHOOL DISTRICT NUMBER 103**

**LAKE COUNTY, ILLINOIS**

**GENERAL OBLIGATION REFUNDING LIMITED SCHOOL BOND, SERIES 2013**

[6] This Bond is one of a series of bonds issued by the District for the purpose of refunding certain outstanding bonds of the District, in full compliance with the provisions of the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by said Board of Education by a resolution duly and properly adopted for that purpose, in all respects as provided by law.

[7] Optional and Mandatory Redemption provisions, as applicable, will be inserted here.

[8] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[9] This Bond is transferable by the Registered Owner hereof in person or by its attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[11] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 8. Sale of Bonds.* The President of the Board, and the Superintendent of the District or the Assistant Superintendent for Business of the District (the “*Designated Representatives*”) are hereby authorized to proceed not later than the 25th day of December, 2013, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the delivery of the Bond notification as may be, and thereupon be deposited with the School Treasurer who receives the taxes of the District, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to the purchaser

thereof (the “*Purchaser*”), upon receipt of the purchase price therefor, the same being not less than 99.00% of the principal amount of the Bonds (exclusive of original issue discount), plus accrued interest, if any, to date of delivery; it being hereby found and determined that the sale of the Bonds to the Purchaser is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in the sale of the Bonds to the Purchaser. The Purchaser shall be one of (a) the best bidder for the Bonds at a competitive sale conducted by PMA Securities, Inc., Naperville, Illinois (“*PMA*”), (b) a bank or financial institution (i) authorized to do business in the State of Illinois or (ii) listed in the Dealers & Underwriters or Municipal Derivatives sections of the most recent edition of The Bond Buyer’s Municipal Marketplace, (c) a governmental unit as defined in the Local Government Debt Reform Act of the State of Illinois, as amended, or (d) an “accredited investor” as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; provided, however that the Purchaser as set forth in either (b), (c) or (d) shall only be selected upon receipt by the District of the written recommendation of PMA that the sale of the Bonds on a negotiated or private placement basis to the Purchaser is in the best interests of the District because of (i) the pricing of the Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of the Bonds.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the “*Bond Notification*”). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law and that the net present value

debt service savings to the District as a result of the issuance of the Bonds and the refunding of the Refunded Bonds is not less than 3.00% of the principal amount of the Refunded Bonds. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the President and Secretary of the Board and the School Treasurer who receives the taxes of the District and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the School Treasurer who receives the taxes of the District, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the

officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

*Section 9. Tax Levy.* In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2013	\$330,835.00	for interest and principal up to and including April 15, 2015
2014	\$330,835.00	for interest and principal
2015	\$330,835.00	for interest and principal
2016	\$330,835.00	for interest and principal
2017	\$330,835.00	for interest and principal
2018	\$330,835.00	for interest and principal
2019	\$330,835.00	for interest and principal
2020	\$330,835.00	for interest and principal
2021	\$330,835.00	for interest and principal
2022	\$330,835.00	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future

applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President and Secretary of the Board and the School Treasurer who receives the taxes of the District are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Lake, Illinois (the "*County Clerk*"), in a timely manner to effect such abatement.

*Section 10. Filing of Resolution and Certificate of Reduction of Taxes.* Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified copy of this Resolution with the County Clerk of Lake County, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk to annually in and for each of the years 2013 to 2022, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for school purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Refunding Bond and Interest Sinking Fund Account of 2013" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and

interest on the Bonds; and a certified copy of this resolution shall also be filed with the School Treasurer who receives the taxes of the District.

The President and Secretary of the Board and the School Treasurer who receives the taxes of the District be and the same are hereby directed to prepare and file with the County Clerk, a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Prior Bonds being refunded and directing the abatement of the taxes heretofore levied for the years 2013 to 2022, inclusive, to pay the Refunded Bonds, all as provided by Section 19-23 of the School Code of the State of Illinois, as amended.

*Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations.* Notwithstanding any other provision of this Resolution, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited School Bonds, Series 2004. The District is authorized to issue from time to time additional limited bonds payable from the Base as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

*Section 12. Use of Taxes Heretofore Levied.* All proceeds received or to be received from any taxes heretofore levied to pay principal and interest on the Refunded Bonds, including the proceeds received or to be received from the taxes levied for the year 2012 for such purpose,

shall be used to pay the principal of and interest on the Refunded Bonds and to the extent that such proceeds are not needed for such purpose because of the establishment of the escrow referred to in Section 13 hereof, the same shall be deposited into the Bond Fund and used to pay principal and interest on the Bonds in accordance with all of the provisions of this Resolution.

*Section 13. Use of Bond Proceeds.* Accrued interest received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Simultaneously with the delivery of the Bonds, the principal proceeds of the Bonds, together with any premium received from the sale of the Bonds and such additional amounts as may be necessary from the general funds of the District, are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of refunding the Refunded Bonds, and that portion thereof not needed to pay such costs is hereby ordered deposited in escrow pursuant to an Escrow Agreement to be hereafter authorized by the Board for the purpose of paying the principal of, premium, if any, and interest on the Refunded Bonds as such become due as provided in said Escrow Agreement. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

*Section 14. Non-Arbitrage and Tax-Exemption.* One purpose of this Section is to set forth various facts regarding the Bonds and to establish the expectations of the Board and the District as to future events regarding the Bonds and the use of Bond proceeds. The certifications, covenants and representations contained herein and at the time of the Closing are made on behalf of the District for the benefit of the owners from time to time of the Bonds. In addition to providing the certifications, covenants and representations contained herein, the District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of

the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the hereinafter defined Code or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination. The Board and the District certify, covenant and represent as follows:

*1.1. Definitions.* In addition to such other words and terms used and defined in this Resolution, the following words and terms used in this Section shall have the following meanings unless, in either case, the context or use clearly indicates another or different meaning is intended:

“*Bond Counsel*” means Chapman and Cutler LLP or any other nationally recognized firm of attorneys experienced in the field of municipal bonds whose opinions are generally accepted by purchasers of municipal bonds.

“*Capital Expenditures*” means costs of a type that would be properly chargeable to a capital account under the Code (or would be so chargeable with a proper election) under federal income tax principles if the District were treated as a corporation subject to federal income taxation, taking into account the definition of Placed-in-Service set forth herein.

“*Closing*” means the first date on which the District is receiving the purchase price for the Bonds.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*Commingled Fund*” means any fund or account containing both Gross Proceeds and an amount in excess of \$25,000 that are not Gross Proceeds if the amounts in the fund or account are invested and accounted for, collectively, without regard to the source of funds deposited in the fund or account. An open-ended regulated investment company under Section 851 of the Code is not a Commingled Fund.

“Control” means the possession, directly or indirectly through others, of either of the following discretionary and non-ministerial rights or powers over another entity:

(a) to approve and to remove without cause a controlling portion of the governing body of a Controlled Entity; or

(b) to require the use of funds or assets of a Controlled Entity for any purpose.

“Controlled Entity” means any entity or one of a group of entities that is subject to Control by a Controlling Entity or group of Controlling Entities.

“Controlled Group” means a group of entities directly or indirectly subject to Control by the same entity or group of entities, including the entity that has Control of the other entities.

“Controlling Entity” means any entity or one of a group of entities directly or indirectly having Control of any entities or group of entities.

“Costs of Issuance” means the costs of issuing the Bonds, including underwriters’ discount and legal fees.

“De minimis Amount of Original Issue Discount or Premium” means with respect to an obligation (a) any original issue discount or premium that does not exceed two percent of the stated redemption price at maturity of the Bonds plus (b) any original issue premium that is attributable exclusively to reasonable underwriter’s compensation.

“Escrow Account” means the account established pursuant to the Escrow Agreement.

“Escrow Agent” means Amalgamated Bank of Chicago, Chicago, Illinois, as escrow agent under the Escrow Agreement.

“Escrow Agreement” means the agreement between the Escrow Agent and the District providing for the deposit in trust of certain Securities for the purpose of refunding in advance of maturity the Refunded Bonds.

“External Commingled Fund” means a Commingled Fund in which the District and all members of the same Controlled Group as the District own, in the aggregate, not more than ten percent of the beneficial interests.

“GIC” means (a) any investment that has specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate and (b) any agreement to supply investments on two or more future dates (e.g., a forward supply contract).

“*Gross Proceeds*” means Sale Proceeds used to pay Costs of Issuance, amounts in the Bond Fund and amounts in the Escrow Account.

“*Person*” means any entity with standing to be sued or to sue, including any natural person, corporation, body politic, governmental unit, agency, authority, partnership, trust, estate, association, company, or group of any of the above.

“*Placed-in-Service*” means the date on which, based on all facts and circumstances (a) a facility has reached a degree of completion that would permit its operation at substantially its design level and (b) the facility is, in fact, in operation at such level.

“*Prior Bond Fund*” means the fund or funds established in connection with the issuance of the Prior Bonds to pay the debt service on the Prior Bonds.

“*Prior Bond Proceeds*” means amounts actually or constructively received from the sale of the Prior Bonds and all other amounts properly treated as gross proceeds of the Prior Bonds under the Regulations, including (a) amounts used to pay underwriters’ discount or compensation and accrued interest, other than accrued interest for a period not greater than one year before the Prior Bonds were issued but only if it is to be paid within one year after the Prior Bonds were issued and (b) amounts derived from the sale of any right that is part of the terms of a Prior Bond or is otherwise associated with a Prior Bond (e.g., a redemption right).

“*Prior Bonds*” means the District’s outstanding issue being refunded by the Bonds, as more particularly described in the preambles hereof.

“*Prior Project*” means the facilities financed, directly or indirectly with the proceeds of the Prior Bonds.

“*Private Business Use*” means any use of the Prior Project by any Person other than a state or local government unit, including as a result of (i) ownership, (ii) actual or beneficial use pursuant to a lease or a management, service, incentive payment, research or output contract or (iii) any other similar arrangement, agreement or understanding, whether written or oral, except for use of the Prior Project on the same basis as the general public. Private Business Use includes any formal or informal arrangement with any person other than a state or local governmental unit that conveys special legal entitlements to any portion of the Prior Project that is available for use by the general public or that conveys to any person other than a state or local governmental unit any special economic benefit with respect to any portion of the Prior Project that is not available for use by the general public.

“*Qualified Administrative Costs of Investments*” means (a) reasonable, direct administrative costs (other than carrying costs) such as separately stated brokerage or selling commissions but not legal and accounting fees, recordkeeping, custody and

similar costs; or (b) all reasonable administrative costs, direct or indirect, incurred by a publicly offered regulated investment company or an External Commingled Fund.

“*Qualified Tax Exempt Obligations*” means (a) any obligation described in Section 103(a) of the Code, the interest on which is excludable from gross income of the owner thereof for federal income tax purposes and is not an item of tax preference for purposes of the alternative minimum tax imposed by Section 55 of the Code; (b) an interest in a regulated investment company to the extent that at least ninety-five percent of the income to the holder of the interest is interest which is excludable from gross income under Section 103 of the Code of any owner thereof for federal income tax purposes and is not an item of tax preference for purposes of the alternative minimum tax imposed by Section 55 of the Code; and (c) certificates of indebtedness issued by the United States Treasury pursuant to the Demand Deposit State and Local Government Series program described in 31 C.F.R. pt. 344.

“*Rebate Fund*” means the fund, if any, identified and defined in paragraph 4.2 herein.

“*Rebate Provisions*” means the rebate requirements contained in Section 148(f) of the Code and in the Regulations.

“*Refunded Bonds*” means those certain Prior Bonds being refunded by the Bonds.

“*Regulations*” means United States Treasury Regulations dealing with the tax-exempt bond provisions of the Code.

“*Reimbursed Expenditures*” means expenditures of the District paid prior to Closing to which Sale Proceeds or investment earnings thereon are or will be allocated.

“*Reserve Portion of the Bond Fund*” means the portion of the Bond Fund funded in excess of the amount of debt service payable each year.

“*Sale Proceeds*” means amounts actually or constructively received from the sale of the Bonds, including (a) amounts used to pay underwriters’ discount or compensation and accrued interest, other than accrued interest for a period not greater than one year before Closing but only if it is to be paid within one year after Closing and (b) amounts derived from the sale of any right that is part of the terms of a Bond or is otherwise associated with a Bond (e.g., a redemption right).

“*Securities*” means the obligations held and to be held under the Escrow Agreement.

“*Transferred Proceeds*” means amounts actually or constructively received from the sale of the Prior Bonds, plus investment earnings thereon, which have not been spent prior to the date principal on the Refunded Bonds is discharged by the Bonds to the extent allocated to the Bonds under the Regulations.

“*Verification Report*” means the verification report and opinion of the Verifier concerning the Yield on the Bonds and the Securities.

“*Verifier*” means Dunbar, Breitweiser & Company, LLP, Bloomington, Illinois.

“*Yield*” means that discount rate which when used in computing the present value of all payments of principal and interest paid and to be paid on an obligation (using semiannual compounding on the basis of a 360-day year) produces an amount equal to the obligation’s purchase price (or in the case of the Bonds, the issue price as established in paragraph 5.1 hereof), including accrued interest.

“*Yield Reduction Payment*” means a rebate payment or any other amount paid to the United States in the same manner as rebate amounts are required to be paid or at such other time or in such manner as the Internal Revenue Service may prescribe that will be treated as a reduction in Yield of an investment under the Regulations.

2.1. *Purpose of the Bonds.* The Bonds are being issued solely and exclusively to refund in advance of maturity the Refunded Bonds in a prudent manner consistent with the revenue needs of the District. A breakdown of the sources and uses of funds is set forth in the preceding Section of this Resolution.

2.2. *Bond Fund Investment.* The investment earnings on the Bond Fund will be spent to pay interest on the Bonds, or to the extent permitted by law, investment earnings on amounts in the Bond Fund will be commingled with substantial revenues from the governmental operations of the District, and the earnings are reasonably expected to be spent for governmental purposes within six months of the date commingled. Interest earnings on the Bond Fund have not been earmarked or restricted by the Board for a designated purpose.

2.3. *Reimbursement.* None of the Sale Proceeds or investment earnings thereon will be used for Reimbursed Expenditures.

2.4. *Working Capital.* All Sale Proceeds and investment earnings thereon will be used, directly or indirectly, to pay principal of, interest on and redemption premium (if any) on the Refunded Bonds, other than the following:

- (a) Costs of Issuance and Qualified Administrative Costs of Investments;
- (b) payments of rebate or Yield Reduction Payments made to the United States under the Regulations;
- (c) principal of or interest on the Bonds paid from unexpected excess Sale Proceeds and investment earnings thereon; and

(d) investment earnings (other than investment earnings on the Escrow Account) that are commingled with substantial other revenues and are expected to be allocated to expenditures within six months.

2.5. *Consequences of Contrary Expenditure.* The District acknowledges that if Sale Proceeds and investment earnings thereon are spent other than as permitted by paragraph 2.4 hereof, a like amount of then available funds of the District will be treated as unspent Sale Proceeds.

2.6. *Investment of Bond Proceeds.* No portion of the Bonds is being issued solely for the purpose of investing a portion of Sale Proceeds or investment earnings thereon at a Yield higher than the Yield on the Bonds.

2.7. *No Grants.* None of the Sale Proceeds or investment earnings thereon will be used to make grants to any person.

2.8. *Hedges.* Neither the District nor any member of the same Controlled Group as the District has entered into or expects to enter into any hedge (*e.g.*, an interest rate swap, interest rate cap, futures contract, forward contract or an option) with respect to the Bonds or the Prior Bonds. The District acknowledges that any such hedge could affect, among other things, the calculation of Bond Yield under the Regulations. The Internal Revenue Service could recalculate Bond Yield if the failure to account for the hedge fails to clearly reflect the economic substance of the transaction.

The District also acknowledges that if it acquires a hedging contract with an investment element (including *e.g.*, an off-market swap agreement, or any cap agreement for which all or a portion of the premium is paid at, or before the effective date of the cap agreement), then a portion of such hedging contract may be treated as an investment of Gross Proceeds of the Bonds, and be subject to the fair market purchase price rules, rebate and yield restriction. The District agrees not to use proceeds of the Bonds to pay for any such hedging contract in whole or in part. The District also agrees that it will not give any assurances to any Bondholder that any such hedging contract will be entered into or maintained. The District recognizes that if a portion of a hedging contract is determined to be an investment of gross proceeds, such portion may not be fairly priced even if the hedging contract as a whole is fairly priced.

2.9. *IRS Audits.* The District represents that the IRS has not contacted the District regarding the Prior Bonds or any other obligations issued by or on behalf of the District. To the best of the knowledge of the District, no such obligations of the District are currently under examination by the IRS.

2.10. *Abusive Transactions.* Neither the District nor any member of the same Controlled Group as the District will receive a rebate or credit resulting from any payments having been made in connection with the issuance of the Bonds or the advance refunding of the Refunded Bonds.

3.1. *Use of Proceeds.* (a) The use of the Sale Proceeds and investment earnings thereon and the funds held under this Resolution at the time of Closing are described in the preceding Section of this Resolution.

(b) Only the Escrow Account and the Bond Fund will be funded at Closing. There are no other funds or accounts created under this Resolution, other than the Rebate Fund if it is created as provided in paragraph 4.2 hereof.

(c) Principal of and interest on the Bonds will be paid from the Bond Fund.

(d) Any Costs of Issuance incurred in connection with the issuance of the Bonds to be paid by the District will be paid at the time of Closing.

3.2. *Purpose of Bond Fund.* The Bond Fund (other than the Reserve Portion of the Bond Fund) will be used primarily to achieve a proper matching of revenues and earnings with principal and interest payments on the Bonds in each bond year. It is expected that the Bond Fund (other than the Reserve Portion of the Bond Fund) will be depleted at least once a year, except for a reasonable carry over amount not to exceed the greater of (a) the earnings on the investment of moneys in the Bond Fund (other than the Reserve Portion of the Bond Fund) for the immediately preceding bond year or (b) 1/12th of the principal and interest payments on the Bonds for the immediately preceding bond year.

The District will levy taxes to produce an amount sufficient to pay all principal of and interest on the Bonds in each bond year. To minimize the likelihood of an insufficiency, the amount extended to pay the Bonds may in most years be in excess of the amount required to pay principal and interest within one year of collection. This over-collection (if any) may cause the Bond Fund as a whole to fail to function as a bona fide debt service fund. Nevertheless, except for the Reserve Portion of the Bond Fund, the Bond Fund will be depleted each year as described above. The Reserve Portion of the Bond Fund will constitute a separate account not treated as part of the bona fide debt service fund. The Reserve Portion of the Bond Fund is subject to yield restriction requirements except as it may otherwise be excepted as provided in 5.2 below. It is also subject to rebate requirements.

3.3. *The Prior Bonds.* (a) As of the earlier of (i) the time of the Closing or (ii) the date three years after the Prior Bonds were issued, all Prior Bond Proceeds, including investment earnings thereon, were completely spent to pay the costs of Capital Expenditures, other than sale proceeds of the Prior Bonds and investment earnings thereon that were used to refund in advance of maturity obligations of the District.

(b) As of the date hereof, no Prior Bond Proceeds or money or property of any kind (including cash) is on deposit in any fund or account, regardless of where held or the source thereof, with respect to the Prior Bonds or any credit enhancement or liquidity device relating to the foregoing, or is otherwise restricted to pay the District's obligations other than amounts on deposit in the Escrow Account.

(c) The Prior Bond Fund was used primarily to achieve a proper matching of revenues and earnings with principal and interest payments on the Prior Bonds in each bond year. The Prior Bond Fund was depleted at least once a year, except for a reasonable carry over amount not to exceed the greater of (i) the earnings on the investment of moneys in such account for the immediately preceding bond year or (ii) one-twelfth (1/12th) of the principal and interest payments on the Prior Bonds.

(d) At the time the Prior Bonds were issued, the District reasonably expected to spend at least 85% of the proceeds (including investment earnings) of the Prior Bonds to be used for non-refunding purposes for such purposes within three years of the date the Prior Bonds were issued and such proceeds were so spent. Not more than 50% of the proceeds of the Prior Bonds to be used for non-refunding purposes was invested in investments having a substantially guaranteed Yield for four years or more.

(e) The Refunded Bonds subject to redemption prior to maturity will be called on the first optional redemption date of the Refunded Bonds.

(f) The Refunded Bonds do not include, directly or indirectly in a series, any advance refunding obligations. In particular, the Refunded Bonds are less than the pro-rata percentage of Prior Bonds allocated to new money purposes.

(g) The District has not been notified that the Prior Bonds are under examination by the Internal Revenue Service, and to the best of the District's knowledge the Prior Bonds are not under examination by the Internal Revenue Service.

(h) The District acknowledges that (i) the final rebate payment with respect to the Prior Bonds may be required to be made sooner than if the refunding had not occurred and (ii) the final rebate is due 60 days after the Prior Bonds are paid in full.

3.4. *The Escrow Account.* (a) The Escrow Account will be funded at the Closing.

(b) The uninvested cash and anticipated receipts from the Securities on deposit in the Escrow Account, without regard to any reinvestment thereof, will be sufficient to pay, when due, principal and interest on the Refunded Bonds as such become due and payable and to redeem the outstanding principal amount of any callable Refunded Bonds on the first optional redemption date of such callable Refunded Bonds, at the applicable redemption price thereof based on the Verification Report.

(c) Any moneys remaining on deposit in the Escrow Account upon the final disbursement of funds sufficient to pay principal and interest of the Refunded Bonds shall be transferred by the Escrow Agent to the Bond Fund to be used to pay interest on the Bonds. The District will contact Bond Counsel in the event that such amounts transferred exceeds \$10,000, and in such case will apply such amount in the manner advised by Bond Counsel.

3.5. *No Other Gross Proceeds.* (a) Except for the Bond Fund, the Escrow Account, Sale Proceeds used for Costs of Issuance at Closing, and except for investment earnings that have been commingled as described in paragraph 2.2 and any credit enhancement or liquidity device related to the Bonds, after the issuance of the Bonds, neither the District nor any member of the same Controlled Group as the District has or will have any property, including cash, securities or any other property held as a passive vehicle for the production of income or for investment purposes, that constitutes:

(i) Sale Proceeds;

(ii) amounts in any fund or account with respect to the Bonds (other than the Rebate Fund);

(iii) Transferred Proceeds;

(iv) amounts that have a sufficiently direct nexus to the Bonds or to the governmental purpose of the Bonds to conclude that the amounts would have been used for that governmental purpose if the Bonds were not used or to be used for that governmental purpose (the mere availability or preliminary earmarking of such amounts for a governmental purpose, however, does not itself establish such a sufficient nexus);

(v) amounts in a debt service fund, redemption fund, reserve fund, replacement fund or any similar fund to the extent reasonably expected to be used directly or indirectly to pay principal of or interest on the Bonds or any amounts for which there is provided, directly or indirectly, a reasonable assurance that the amount will be available to pay principal of or interest on the Bonds or any obligations under any credit enhancement or liquidity device with respect to the Bonds, even if the District encounters financial difficulties;

(vi) any amounts held pursuant to any agreement (such as an agreement to maintain certain levels of types of assets) made for the benefit of the Bondholders or any credit enhancement provider, including any liquidity device or negative pledge (*e.g.*, any amount pledged to pay principal of or interest on an issue held under an agreement to maintain the amount at a particular level for the direct or indirect benefit of holders of the Bonds or a guarantor of the Bonds); or

(vii) amounts actually or constructively received from the investment and reinvestment of the amounts described in (i) (ii) or (iii) above.

(b) No compensating balance, liquidity account, negative pledge of property held for investment purposes required to be maintained at least at a particular level or similar arrangement exists with respect to, in any way, the Bonds or any credit enhancement or liquidity device related to the Bonds.

(c) The term of the Bonds is not longer than is reasonably necessary for the governmental purposes of the Bonds. The average reasonably expected remaining economic life of the Prior Project is at least 11 years. The weighted average maturity of the Bonds does not exceed 11 years and does not exceed 120 percent of the average reasonably expected economic life of the Prior Project. The maturity schedule of the Bonds (the “*Principal Payment Schedule*”) is based on an analysis of revenues expected to be available to pay debt service on the Bonds. The Principal Payment Schedule is not more rapid (*i.e.*, having a lower average maturity) because a more rapid schedule would place an undue burden on tax rates and cause such rates to be increased beyond prudent levels, and would be inconsistent with the governmental purpose of the Bonds as set forth in paragraph 2.1 hereof.

4.1. *Compliance with Rebate Provisions.* The District covenants to take such actions and make, or cause to be made, all calculations, transfers and payments that may be necessary to comply with the Rebate Provisions applicable to the Bonds. The District will make, or cause to be made, rebate payments with respect to the Bonds in accordance with law.

4.2. *Rebate Fund.* The District is hereby authorized to create and establish a special fund to be known as the Rebate Fund (the “*Rebate Fund*”), which, if created, shall be continuously held, invested, expended and accounted for in accordance with this Resolution. Moneys in the Rebate Fund shall not be considered moneys held for the benefit of the owners of the Bonds. Except as provided in the Regulations, moneys in the Rebate Fund (including earnings and deposits therein) shall be held in trust for payment to the United States as required by the Rebate Provisions and by the Regulations and as contemplated under the provisions of this Resolution.

4.3. *Records.* The District agrees to keep and retain or cause to be kept and retained for the period described in paragraph 7.9 adequate records with respect to the investment of all Gross Proceeds and amounts in the Rebate Fund. Such records shall include: (a) purchase price; (b) purchase date; (c) type of investment; (d) accrued interest paid; (e) interest rate; (f) principal amount; (g) maturity date; (h) interest payment date; (i) date of liquidation; and (j) receipt upon liquidation.

If any investment becomes Gross Proceeds on a date other than the date such investment is purchased, the records required to be kept shall include the fair market value of such investment on the date it becomes Gross Proceeds. If any investment is retained after the date the last Bond is retired, the records required to be kept shall include the fair market value of such investment on the date the last Bond is retired. Amounts or investments will be segregated whenever necessary to maintain these records.

4.4. *Fair Market Value; Certificates of Deposit and Investment Agreements.* The District will continuously invest all amounts on deposit in the Rebate Fund, together with the amounts, if any, to be transferred to the Rebate Fund, in any investment permitted under this Resolution. In making investments of Gross Proceeds or of amounts

in the Rebate Fund the District shall take into account prudent investment standards and the date on which such moneys may be needed. Except as provided in the next sentence, all amounts that constitute Gross Proceeds and all amounts in the Rebate Fund shall be invested at all times to the greatest extent practicable, and no amounts may be held as cash or be invested in zero yield investments other than obligations of the United States purchased directly from the United States. In the event moneys cannot be invested, other than as provided in this sentence due to the denomination, price or availability of investments, the amounts shall be invested in an interest bearing deposit of a bank with a yield not less than that paid to the general public or held uninvested to the minimum extent necessary.

Gross Proceeds and any amounts in the Rebate Fund that are invested in certificates of deposit or in GICs shall be invested only in accordance with the following provisions:

(a) Investments in certificates of deposit of banks or savings and loan associations that have a fixed interest rate, fixed payment schedules and substantial penalties for early withdrawal shall be made only if either (i) the Yield on the certificate of deposit (A) is not less than the Yield on reasonably comparable direct obligations of the United States and (B) is not less than the highest Yield that is published or posted by the provider to be currently available from the provider on reasonably comparable certificates of deposit offered to the public or (ii) the investment is an investment in a GIC and qualifies under paragraph (b) below.

(b) Investments in GICs shall be made only if

(i) the bid specifications are in writing, include all material terms of the bid and are timely forwarded to potential providers (a term is material if it may directly or indirectly affect the yield on the GIC);

(ii) the terms of the bid specifications are commercially reasonable (a term is commercially reasonable if there is a legitimate business purpose for the term other than to reduce the yield on the GIC);

(iii) all bidders for the GIC have equal opportunity to bid so that, for example, no bidder is given the opportunity to review other bids (a last look) before bidding;

(iv) any agent used to conduct the bidding for the GIC does not bid to provide the GIC;

(v) at least three of the providers solicited for bids for the GIC are reasonably competitive providers of investments of the type purchased (*i.e.*, providers that have established industry reputations as competitive providers of the type of investments being purchased);

(vi) at least three of the entities that submit a bid do not have a financial interest in the Bonds;

(vii) at least one of the entities that provided a bid is a reasonably competitive provider that does not have a financial interest in the Bonds;

(viii) the bid specifications include a statement notifying potential providers that submission of a bid is a representation that the potential provider did not consult with any other provider about its bid, that the bid was determined without regard to any other formal or informal agreement that the potential provider has with the District or any other person (whether or not in connection with the Bonds) and that the bid is not being submitted solely as a courtesy to the District or any other person for purposes of satisfying the federal income tax requirements relating to the bidding for the GIC;

(ix) the determination of the terms of the GIC takes into account the reasonably expected deposit and drawdown schedule for the amounts to be invested;

(x) the highest-yielding GIC for which a qualifying bid is made (determined net of broker's fees) is in fact purchased; and

(xi) the obligor on the GIC certifies the administrative costs that it is paying or expects to pay to third parties in connection with the GIC.

(c) If a GIC is purchased, the District will retain the following records with its bond documents until three years after the Bonds are redeemed in their entirety:

(i) a copy of the GIC;

(ii) the receipt or other record of the amount actually paid for the GIC, including a record of any administrative costs paid, and the certification under subparagraph (b)(xi) of this paragraph;

(iii) for each bid that is submitted, the name of the person and entity submitting the bid, the time and date of the bid, and the bid results; and

(iv) the bid solicitation form and, if the terms of the GIC deviated from the bid solicitation form or a submitted bid is modified, a brief statement explaining the deviation and stating the purpose for the deviation.

Moneys to be rebated to the United States shall be invested to mature on or prior to the anticipated rebate payment date. All investments made with Gross Proceeds or

amounts in the Rebate Fund shall be bought and sold at fair market value. The fair market value of an investment is the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction. Except for investments specifically described in this Section and United States Treasury obligations that are purchased directly from the United States Treasury, only investments that are traded on an established securities market, within the meaning of regulations promulgated under Section 1273 of the Code, will be purchased with Gross Proceeds. In general, an "established securities market" includes: (i) property that is listed on a national securities exchange, an interdealer quotation system or certain foreign exchanges; (ii) property that is traded on a Commodities Futures Trading Commission designated board of trade or an interbank market; (iii) property that appears on a quotation medium; and (iv) property for which price quotations are readily available from dealers and brokers. A debt instrument is not treated as traded on an established market solely because it is convertible into property which is so traded.

An investment of Gross Proceeds in an External Commingled Fund shall be made only to the extent that such investment is made without an intent to reduce the amount to be rebated to the United States Government or to create a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the rebate or Yield restriction requirements not been relevant to the District. An investment of Gross Proceeds shall be made in a Commingled Fund other than an External Commingled Fund only if the investments made by such Commingled Fund satisfy the provisions of this paragraph.

A money market fund shall only be purchased if it is a widely available fund to all market purchasers on the same terms and conditions and actually sold to a wide audience of market participants on the same terms and conditions.

A single investment, or multiple investments awarded to a provider based on a single bid, may not be used for funds subject to different rules relating to rebate or yield restriction.

The foregoing provisions of this paragraph satisfy various safe harbors set forth in the Regulations relating to the valuation of certain types of investments. The safe harbor provisions of this paragraph are contained herein for the protection of the District, who has covenanted not to take any action to adversely affect the tax-exempt status of the interest on the Bonds. The District will contact Bond Counsel if it does not wish to comply with the provisions of this paragraph and forego the protection provided by the safe harbors provided herein.

*4.5. Arbitrage Elections.* The District hereby waives its right to invest Sale Proceeds of the Bonds and investment earnings thereon in the Escrow Account in investments with Yields higher than Bond Yield. The President and Secretary of the Board and the School Treasurer of the District are both hereby authorized to execute one or more elections regarding certain matters with respect to arbitrage.

5.1. *Issue Price.* For purposes of determining the Yield on the Bonds, the purchase price of the Bonds is equal to the first offering price (including accrued interest) at which the Purchaser reasonably expected to sell at least ten percent of the principal amount of each maturity of the Bonds to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers). As certified in the Certificate of the Purchaser, all of the Bonds have been the subject of a bona fide initial offering to the public (excluding bond houses, brokers, or similar persons or organizations acting in the capacity of underwriters, placement agents or wholesalers) at prices equal to those set forth in the Official Statement. Based upon prevailing market conditions, such prices are not less than the fair market value of each Bond as of the sale date for the Bonds.

5.2. *Yield Limits.* Except as provided in paragraph (a) or (b), all Gross Proceeds shall be invested at market prices and at a Yield (after taking into account any Yield Reduction Payments) not in excess of the Yield on the Bonds.

The following may be invested without Yield restriction:

(a) amounts on deposit in the Bond Fund (except for capitalized interest and any Reserve Portion of the Bond Fund) that have not been on deposit under the Resolution for more than 13 months, so long as the Bond Fund (other than the Reserve Portion of the Bond Fund) continues to qualify as a bona fide debt service fund as described in paragraph 3.2 hereof;

(b) (i) An amount not to exceed the lesser of \$100,000 or five percent of the Sale Proceeds;

(ii) amounts invested in Qualified Tax Exempt Obligations (to the extent permitted by law and this Resolution);

(iii) amounts in the Rebate Fund;

(iv) all amounts other than Sale Proceeds for the first 30 days after they become Gross Proceeds; and

(v) all amounts derived from the investment of Sale Proceeds or investment earnings thereon other than those on deposit in the Escrow Account for a period of one year from the date received.

5.3. *Yield Limits on Prior Bond Proceeds.* Except for an amount not to exceed the lesser of \$100,000 or five percent of Prior Bond Proceeds, the District acknowledges that all Prior Bond Proceeds must be invested at market prices and at a Yield not in excess of the Yield on the Prior Bonds.

5.4. *Continuing Nature of Yield Limits.* Except as provided in paragraph 7.10 hereof, once moneys are subject to the Yield limits of paragraph 5.2 hereof, such moneys remain Yield restricted until they cease to be Gross Proceeds.

5.5. *Federal Guarantees.* Except for investments meeting the requirements of paragraph 5.2(a) hereof and except for investments in the Escrow Account, investments of Gross Proceeds shall not be made in (a) investments constituting obligations of or guaranteed, directly or indirectly, by the United States (except obligations of the United States Treasury or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank, as amended (*e.g.*, Refcorp Strips)); or (b) federally insured deposits or accounts (as defined in Section 149(b)(4)(B) of the Code). Except as otherwise permitted in the immediately prior sentence and in the Regulations, no portion of the payment of principal or interest on the Bonds or any credit enhancement or liquidity device relating to the foregoing is or will be guaranteed, directly or indirectly (in whole or in part), by the United States (or any agency or instrumentality thereof), including a lease, incentive payment, research or output contract or any similar arrangement, agreement or understanding with the United States or any agency or instrumentality thereof. No portion of the Gross Proceeds has been or will be used to make loans the payment of principal or interest with respect to which is or will be guaranteed (in whole or in part) by the United States (or any agency or instrumentality thereof). Neither this paragraph nor paragraph 5.6 hereof applies to any guarantee by the Federal Housing Administration, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, the Student Loan Marketing Association or the Bonneville Power Administration pursuant to the Northwest Power Act (16 U.S.C. 839d) as in effect on the date of enactment of the Tax Reform Act of 1984.

5.6. *Investments After the Expiration of Temporary Periods, Etc.* Any amounts, other than amounts in the Escrow Account, that are subject to the yield limitation in Section 5.2 because Section 5.2(a) is not applicable and amounts not subject to yield restriction only because they are described in Section 5.2(b) cannot be invested in (i) federally insured deposits or accounts (as defined in Section 149(b)(4)(B) of the Code or (ii) investments constituting obligations of or guaranteed, directly or indirectly, by the United States (except obligations of the United States Treasury or investments in obligations issued pursuant to Section 21B(d)(3) of the Federal Home Loan Bank Act, as amended (*e.g.*, Refcorp Strips).

5.7. *Escrow Yield.* The Escrow Account will initially be invested in a money market fund because the purchase of State and Local Government Series Securities (“SLGS”) is currently suspended. The District and the Escrow Agent will track the availability of SLGS for purchase and, within 30 days of the date the sale of SLGS resumes, liquidate the money market fund and purchase SLGS yielding 0%. The District covenants to make any Yield Reduction Payments, if necessary, to ensure the Yield on the money market fund is not in excess of the Yield on the Bonds.

6.1. *Payment and Use Tests.* (a) No more than five percent of the proceeds of each issue of the Prior Bonds and investment earnings thereon were used, directly or indirectly, in whole or in part, in any Private Business Use. The District acknowledges that, for purposes of the preceding sentence, Gross Proceeds used to pay costs of issuance and other common costs (such as capitalized interest and fees paid for a qualified guarantee or qualified hedge) or invested in a reserve or replacement fund must be ratably allocated among all the purposes for which Gross Proceeds are being used.

(b) The payment of more than five percent of the principal of or the interest on the Bonds or on each issue of the Prior Bonds considered separately will not be, directly or indirectly (i) secured by any interest in (A) property used or to be used in any Private Business Use or (B) payments in respect of such property or (ii) on a present value basis, derived from payments (whether or not to the District or a member of the same Controlled Group as the District) in respect of property, or borrowed money, used or to be used in any Private Business Use.

(c) No more than the lesser of \$5,000,000 or five percent of the sum of the proceeds of each issue of the Prior Bonds and investment earnings thereon were used, and no more than the lesser of \$5,000,000 or five percent of the sum of the Sale Proceeds and investment earnings thereon will be used, directly or indirectly, to make or finance loans to any persons. The District acknowledges that, for purposes of the preceding sentence, Gross Proceeds used to pay costs of issuance and other common costs (such as capitalized interest and fees paid for a qualified guarantee or qualified hedge) or invested in a reserve or replacement fund must be ratably allocated among all the purposes for which Gross Proceeds are being used.

(d) No user of the Prior Project other than a state or local governmental unit will use more than five percent of such facilities, considered separately, on any basis other than the same basis as the general public.

6.2. *I.R.S. Form 8038-G.* The information contained in the Information Return for Tax-Exempt Governmental Obligations, Form 8038-G, is true and complete. The District will file Form 8038-G (and all other required information reporting forms) in a timely manner.

6.3. *Bank Qualification.* (a) The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code. In support of such designation, the District hereby certifies that (i) none of the Bonds will be at anytime a “private activity bond” (as defined in Section 141 of the Code), (ii) as of the date hereof in calendar year 2013, other than the Bonds, no tax-exempt obligations of any kind have been issued (x) by or on behalf of the District, (y) by other issuers any of the proceeds of which have been or will be used to make any loans to the District or (z) any portion of which has been allocated to the District for purposes of Section 265(b) of the Code and (iii) not more than \$10,000,000 of obligations of any kind (including the Bonds) issued (x) by or on behalf of the District, (y) by other issuers any of the proceeds of which have been or will be used to make any

loans to the District or (z) any portion of which has been allocated to the District for purposes of Section 265(b) of the Code during calendar year 2013 will be designated for purposes of Section 265(b)(3) of the Code.

(b) The District is not subject to Control by any entity, and there are no entities subject to Control by the District.

(c) On the date hereof, the District does not reasonably anticipate that for calendar year 2013 it will issue, have another entity issue on behalf of the District, borrow the proceeds of or have allocated to the District for purposes of Section 265(b) of the Code more than \$10,000,000 Section 265 Tax-Exempt Obligations (including the Bonds). "Section 265 Tax-Exempt Obligations" are obligations the interest on which is excludable from gross income of the owners thereof under Section 103 of the Code, except for private activity bonds other than qualified 501(c)(3) bonds, both as defined in Section 141 of the Code. The District will not, in calendar year 2013 issue, permit the issuance on behalf of it or by any entity subject to Control by the District (which may hereafter come into existence), borrow the proceeds of or have allocated to it for purposes of Section 265(b) of the Code Section 265 Tax-Exempt Obligations (including the Bonds) that exceed the aggregate amount of \$10,000,000 during calendar year 2013 unless it first obtains an opinion of Bond Counsel to the effect that such issuance, borrowing or allocation will not adversely affect the treatment of the Bonds as "qualified tax-exempt obligations" for the purpose and within the meaning of Section 265(b)(3) of the Code.

(d) The Bonds have not been sold in conjunction with any other obligation.

7.1. *Termination; Interest of District in Rebate Fund.* The terms and provisions set forth in this Section shall terminate at the later of (a) 75 days after the Bonds have been fully paid and retired or (b) the date on which all amounts remaining on deposit in the Rebate Fund, if any, shall have been paid to or upon the order of the United States and any other payments, if any, required to satisfy the Rebate Provisions of the Code have been made to the United States. Notwithstanding the foregoing, the provisions of paragraphs 4.3, 4.4(c) and 7.9 hereof shall not terminate until the third anniversary of the date the Bonds are fully paid and retired.

7.2. *Separate Issue.* Since June 1, 2013, neither the District nor any member of the same Controlled Group as the District has sold or delivered any tax-exempt obligations other than the Bonds that are reasonably expected to be paid out of substantially the same source of funds as the Bonds. Neither the District nor any member of the same Controlled Group as the District will sell or deliver within 15 days after the date of sale of the Bonds any tax-exempt obligations other than the Bonds that are reasonably expected to be paid out of substantially the same source of funds as the Bonds.

7.3. *No Sale of the Prior Project.* (a) Other than as provided in the next sentence, neither the Prior Project nor any portion thereof has been, is expected to be, or

will be sold or otherwise disposed of, in whole or in part, prior to the earlier of (i) the last date of the reasonably expected economic life to the District of the property (determined on the date of issuance of the Bonds) or (ii) the last maturity date of the Bonds. The District may dispose of personal property in the ordinary course of an established government program prior to the earlier of (i) the last date of the reasonably expected economic life to the District of the property (determined on the date of issuance of the Bonds) or (ii) the last maturity of the Bonds, provided: (A) the weighted average maturity of the Bonds financing the personal property is not greater than 120 percent of the reasonably expected actual use of that property for governmental purposes; (B) the District reasonably expects on the issue date that the fair market value of that property on the date of disposition will be not greater than 25 percent of its cost; (C) the property is no longer suitable for its governmental purposes on the date of disposition; and (D) the District deposits amounts received from the disposition in a commingled fund with substantial tax or other governmental revenues and the District reasonably expects to spend the amounts on governmental programs within six months from the date of the commingling.

(b) The District acknowledges that if property financed with the Prior Bonds is sold or otherwise disposed of in a manner contrary to (a) above, such sale or disposition may constitute a “deliberate action” within the meaning of the Regulations that may require remedial actions to prevent the Bonds from becoming private activity bonds. The District shall promptly contact Bond Counsel if a sale or other disposition of Bond-financed property is considered by the District.

7.4. *Purchase of Bonds by District.* The District will not purchase any of the Bonds except to cancel such Bonds.

7.5. *First Call Date Limitation.* The period between the date of Closing and the first call date of the Bonds is not more than 10-1/2 years.

7.6. *Registered Form.* The District recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that interest thereon be exempt from federal income taxation under laws in force at the time the Bonds are delivered. In this connection, the District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

7.7. *First Amendment.* The District acknowledges and agrees that it will not use, or allow the Prior Project to be used, in a manner which is prohibited by the Establishment of Religion Clause of the First Amendment to the Constitution of the United States of America or by any comparable provisions of the Constitution of the State of Illinois.

7.8. *Future Events.* The District acknowledges that any changes in facts or expectations from those set forth herein may result in different Yield restrictions or rebate requirements from those set forth herein. The District shall promptly contact Bond Counsel if such changes do occur.

7.9. *Records Retention.* The District agrees to keep and retain or cause to be kept and retained sufficient records to support the continued exclusion of the interest paid on the Bonds from federal income taxation, to demonstrate compliance with the covenants in this Resolution and to show that all tax returns related to the Bonds submitted or required to be submitted to the Internal Revenue Service are correct and timely filed. Such records shall include, but are not limited to, basic records relating to the Bond transaction (including this Resolution and the Bond Counsel opinion); documentation evidencing the expenditure of Bond proceeds; documentation evidencing the use of Bond-financed property by public and private entities (*i.e.*, copies of leases, management contracts and research agreements); documentation evidencing all sources of payment or security for the Bonds; and documentation pertaining to any investment of Bond proceeds (including the information required under paragraphs 4.3 and 4.4 hereof and in particular information related to the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received from the investment of proceeds, guaranteed investment contracts and documentation of any bidding procedure related thereto and any fees paid for the acquisition or management of investments and any rebate calculations). Such records shall be kept for as long as the Bonds are outstanding, plus three (3) years after the later of the final payment date of the Bonds or the final payment date of any obligations or series of obligations issued to refund directly or indirectly all or any portion of the Bonds.

7.10. *Permitted Changes; Opinion of Bond Counsel.* The Yield restrictions contained in paragraph 5.2 hereof or any other restriction or covenant contained herein need not be observed or may be changed if such nonobservance or change will not result in the loss of any exemption for the purpose of federal income taxation to which interest on the Bonds is otherwise entitled and the District receives an opinion of Bond Counsel to such effect. Unless the District otherwise directs, such opinion shall be in such form and contain such disclosures and disclaimers as may be required so that such opinion will not be treated as a covered opinion or a state or local bond opinion for purposes of Treasury Department regulations governing practice before the Internal Revenue Service (Circular 230) 31 C.F.R. pt. 10.

7.11. *Excess Proceeds.* Gross Proceeds of the Bonds and investment earnings thereon and all unspent Prior Bond Proceeds as of the date of Closing and investment earnings thereon do not exceed by more than one percent of the Sale Proceeds of the Bonds the amount that will be used for:

- (i) payment of principal of or interest or call premium on the Refunded Bonds;
- (ii) payment of pre-issuance accrued interest on the Bonds and interest on the Bonds that accrues for a period up to the completion date of any capital project for which the prior issue was issued, plus one year;
- (iii) payment of cost of issuance of the Bonds;

(iv) payment of administrative costs allocable to repaying the Refunded Bonds, carrying and repaying the Bonds or investments of the Bonds;

(v) Prior Bond Proceeds that will be used or maintained for the governmental purpose of the Refunded Bonds; and

(vi) interest on purpose investments.

7.12. *Successors and Assigns.* The terms, provisions, covenants and conditions of this Section shall bind and inure to the benefit of the respective successors and assigns of the Board and the District.

7.13. *Expectations.* The Board has reviewed the facts, estimates and circumstances in existence on the date of issuance of the Bonds. Such facts, estimates and circumstances, together with the expectations of the District as to future events, are set forth in summary form in this Section. Such facts and estimates are true and are not incomplete in any material respect. On the basis of the facts and estimates contained herein, the District has adopted the expectations contained herein. On the basis of such facts, estimates, circumstances and expectations, it is not expected that Sale Proceeds, investment earnings thereon or any other moneys or property will be used in a manner that will cause the Bonds to be arbitrage bonds within the meaning of the Rebate Provisions and the Regulations. Such expectations are reasonable and there are no other facts, estimates and circumstances that would materially change such expectations.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President and Secretary of the Board and the School Treasurer who receives the taxes of the District, to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest in the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such

advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 15. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 16. Duties of Bond Registrar.* If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 17. Continuing Disclosure Undertaking.* The President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission

pursuant to the Securities Exchange Act of 1934, as amended (the “*Continuing Disclosure Undertaking*”). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

*Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters.* It is necessary and in the best interest of the District to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the Bonds and other debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds (including the Bonds, the “*Tax Advantaged Obligations*”). Further, it is necessary and in the best interest of the District that (i) the Board adopt policies with respect to record-keeping and post issuance compliance with the District’s covenants related to its Tax Advantaged Obligations and (ii) the Compliance Officer (as hereinafter defined) at least annually review the District’s Contracts (as hereinafter defined) to determine whether the Tax Advantaged Obligations comply with the federal tax requirements applicable to each issue of the Tax Advantaged Obligations. The Board and the District hereby adopt the following

Record-Keeping Policy and, in doing so, amend any similar Record-Keeping Policy or Policies heretofore adopted:

(a) *Compliance Officer Is Responsible for Records.* The Assistant Superintendent for Business of the District (the “*Compliance Officer*”) is hereby designated as the keeper of all records of the District with respect to each issue of the Tax Advantaged Obligations, and such officer shall report to the Board at least annually that he/she has all of the required records in his/her possession, or is taking appropriate action to obtain or recover such records.

(b) *Closing Transcripts.* For each issue of Tax Advantaged Obligations, the Compliance Officer shall receive, and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Tax Advantaged Obligations, including without limitation (i) the proceedings of the District authorizing the Tax Advantaged Obligations, (ii) any offering document with respect to the offer and sale of the Tax Advantaged Obligations, (iii) any legal opinions with respect to the Tax Advantaged Obligations delivered by any lawyers, and (iv) all written representations of any person delivered in connection with the issuance and initial sale of the Tax Advantaged Obligations.

(c) *Arbitrage Rebate Liability.* The Compliance Officer shall review the agreements of the District with respect to each issue of Tax Advantaged Obligations and shall prepare a report for the Board stating whether or not the District has any rebate liability to the United States Treasury, and setting forth any applicable exemptions that each issue of Tax Advantaged Obligations may have from rebate liability. Such report shall be updated annually and delivered to the Board.

(d) *Recommended Records.* The Compliance Officer shall review the records related to each issue of Tax Advantaged Obligations and shall determine what requirements the District must meet in order to maintain the tax-exemption of interest paid on its Tax Advantaged Obligations, its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on its Tax Advantaged Obligations, and applicable tax credits or other tax benefits arising from its Tax Advantaged Obligations. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that the interest paid on the Tax Advantaged Obligations is entitled to be excluded from “gross income” for federal income tax purposes, that the District is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on its Tax Advantaged Obligations, and the entitlement of holders of any Tax Advantaged Obligations to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the District, such retained records shall be kept for as long as the Tax Advantaged Obligations relating to such records (and any obligations issued to refund the Tax Advantaged Obligations) are outstanding, plus three years, and shall at least include:

(i) complete copies of the transcripts delivered when any issue of Tax Advantaged Obligations is initially issued and sold;

(ii) copies of account statements showing the disbursements of all Tax Advantaged Obligation proceeds for their intended purposes, and records showing the assets and other property financed by such disbursements;

(iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Tax Advantaged Obligations has been held or in which funds to be used for the payment of principal of or interest on any Tax Advantaged Obligations has been held, or which has provided security to the holders or credit enhancers of any Tax Advantaged Obligations;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments used for the proceeds of any issue of Tax Advantaged Obligations, including any swaps, swaptions, or other financial derivatives entered into in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the United States Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) any calculations of liability for *arbitrage rebate* that is or may become due with respect to any issue of Tax Advantaged Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T; and

(vii) copies of all contracts and agreements of the District, including any leases (the "*Contracts*"), with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations effective at any time when such Tax Advantaged Obligations are, will or have been outstanding. Copies of contracts covering no more than 50 days of use and contracts related to District employees need not be retained.

(e) *IRS Examinations or Inquiries.* In the event the IRS commences an examination of any issue of Tax Advantaged Obligations or requests a response to a compliance check, questionnaire or other inquiry, the Compliance Officer shall inform the Board of such event, and is authorized to respond to inquiries of the IRS, and to hire outside, independent professional counsel to assist in the response to the examination or inquiry.

(f) *Annual Review.* The Compliance Officer shall conduct an annual review of the Contracts and other records to determine for each issue of Tax Advantaged Obligations then outstanding whether each such issue complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of federal tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations, or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or similar program instituted by the IRS.

(g) *Training.* The Compliance Officer shall undertake to maintain reasonable levels of knowledge concerning the rules related to tax-exempt bonds (and build America bonds and tax credit bonds to the extent the District has outstanding build America bonds or tax-credit bonds) so that such officer may fulfill the duties described in this Section. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that the District's staff is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each series of Tax Advantaged Obligations then currently outstanding (the "*Tax Agreements*") to staff members who may be responsible for taking actions described in such documents. The Compliance Officer should assist in the education of any new Compliance Officer and the transition of the duties under these procedures. The Compliance Officer will review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

(h) *Amendment and Waiver.* The procedures described in this Section are only for the benefit of the District. No other person (including an owner of a Tax Advantaged Obligation) may rely on the procedures included in this Section. The District may amend this Section and any provision of this Section may be waived, without the consent of the holders of any Tax Advantaged Obligations and as authorized by passage of a resolution by the Board. Additional procedures may be required for Tax Advantaged Obligations the proceeds of which are used for purposes other than capital governmentally owned projects or refundings of such, including tax increment financing bonds, bonds financing output facilities, bonds financing working capital, or private activity bonds. The District also recognizes that these procedures may need to be revised in the event the District enters into any derivative products with respect to its Tax Advantaged Obligations.

*Section 19. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 20. Repeal.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted June 25, 2013.

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President, Board of Education

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Secretary, Board of Education

Member \_\_\_\_\_ moved and Member \_\_\_\_\_  
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following members voted NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Education of School District Number 103, Lake County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF MINUTES AND RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of School District Number 103, Lake County, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 25th day of June, 2013, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 25th day of June, 2013.

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Secretary, Board of Education

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF LAKE         )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Lake, Illinois, and as such official I do further certify that on the \_\_\_\_ day of June, 2013, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.

duly adopted by the Board of Education of School District Number 103, Lake County, Illinois, on the 25th day of June, 2013, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
County Clerk of The County of Lake, Illinois

(SEAL)

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF LAKE            )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of School District Number 103, Lake County, Illinois (the “*District*”), and as such official I do further certify that on the 25th day of June, 2013, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

duly adopted by the Board of Education of the District on the 25th day of June, 2013, and that the same has been deposited in the official files and records of my office.

I do further certify that the description of the outstanding General Obligation Limited School Bonds, Series 2004, of the District set forth in the Escrow Agreement referred to in Section 13 of said resolution is accurate, and that said bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District and have never been refunded by the District.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 25th day of June, 2013.

\_\_\_\_\_  
School Treasurer

MINUTES of a regular public meeting of the Board of Education of School District Number 103, Lake County, Illinois, held at the Learning Center of Daniel Wright Junior High School 1370 N. Riverwoods Road, Lincolnshire, Illinois in said School District at 7:00 o'clock P.M., on the 25th day of June, 2013.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Gary Gordon, the President, and the following members were physically present at said location: \_\_\_\_\_

\_\_\_\_\_

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: \_\_\_\_\_

\_\_\_\_\_

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

\_\_\_\_\_

The President announced that proceeds of the District's General Obligation Refunding Limited School Bonds, Series 2013, would be used to refund outstanding bonds of the District and in connection therewith, it would be necessary for the District to enter into an escrow agreement with Amalgamated Bank of Chicago, Chicago, Illinois, and that the Board of Education would consider the adoption of a resolution authorizing and directing the execution of such escrow agreement.

Whereupon Member \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois.

\* \* \*

WHEREAS, School District Number 103, Lake County, Illinois (the “*District*”), has provided by resolution adopted by the Board of Education of the District (the “*Board*”) on the 25th day of June, 2013, for the issuance of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, dated August 15, 2013 (the “*Bonds*”); and

WHEREAS, proceeds of the Bonds will be used to refund in advance of maturity certain bonds of the District described more particularly in the form of escrow agreement set forth herein (the “*Refunded Bonds*”); and

WHEREAS, in order to properly provide for the refunding of the Refunded Bonds, it will be necessary to place proceeds of the Bonds, together with certain funds of the District on hand and legally available for such purpose, in trust with an escrow agent to be invested by such escrow agent, on behalf of the District, in direct obligations of or obligations guaranteed by the full faith and credit of the United States of America, the principal of and interest on which will be sufficient, when added to such beginning demand deposit with the escrow agent as may be necessary, to pay the principal of and interest on the Refunded Bonds when due and upon redemption prior to maturity; and

WHEREAS, in accordance with the terms of the Refunded Bonds, certain of the Refunded Bonds may be called for redemption in advance of their maturity, and it is necessary and desirable to make such call for the redemption of such Refunded Bonds on their earliest possible call date, and provide for the giving of proper notice to the registered owners of such Refunded Bonds; and

WHEREAS, it is necessary that the Board authorize the form of escrow agreement with an escrow agent and direct the execution of such escrow agreement by officers of the District:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of School District Number 103, Lake County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Definitions.* The words and terms used in this Resolution shall have the definitions set forth for them in the form of escrow agreement provided herein, unless the context or use of same shall clearly indicate that another meaning is intended.

*Section 3. The Funding of the Escrow.* As provided in the Bond Resolution, so much of the proceeds of the Bonds as therein appropriated, together with such further amounts as may be necessary from the general funds of the District, shall be used to invest in the Money Market Fund and so provide for the payment of all interest on and all principal of the Refunded Bonds when due and upon redemption prior to maturity. Such proceeds and general funds of the District will be deposited in trust in the Escrow Account with the Escrow Agent, as provided in this Resolution. The amount of the proceeds of the Bonds (within the amount appropriated in the Bond Resolution) and the amount of funds of the District on hand and legally available which are necessary to be deposited in the Escrow Account shall be conclusively established under the terms of the Agreement, which will be executed by designated officers of the District, and such officers are hereby authorized to make such determination.

*Section 4. Call of the Refunded Bonds.* In accordance with the redemption provisions of the resolution authorizing the issuance of the Refunded Bonds, the District by the Board does hereby make provision for the payment of and does hereby call (subject only to the delivery of

the Bonds) the Refunded Bonds due on and after October 15, 2015, for redemption on October 15, 2014 all as provided by the terms of the Escrow Agreement.

*Section 5. Form and Authorization of Agreement.* The Agreement and all the terms thereof, in the form provided hereby, are hereby approved, and the President and Secretary of the Board are hereby authorized and directed to execute the Agreement in the name of the District. The Agreement shall be in substantially the following form:

**ESCROW AGREEMENT**

This Escrow Agreement, dated as of \_\_\_\_\_, 2013, but actually executed on the date witnessed hereinbelow, by and between School District Number 103, Lake County, Illinois (the “District”), and Amalgamated Bank of Chicago, a banking corporation having trust powers, organized and operating under the laws of the State of Illinois, located in Chicago, Illinois (the “Escrow Agent”), in consideration of the mutual promises and agreements herein set forth:

**WITNESSETH:**

**ARTICLE I**

**DEFINITIONS**

The following words and terms used in this Agreement shall have the following meanings unless the context or use clearly indicates another or different meaning:

*Section 1.01.* “Agreement” means this Agreement between the District and the Escrow Agent.

*Section 1.02.* “Board” means the Board of Education of the District.

*Section 1.03.* “Bonds” means the \$\_\_\_\_\_ General Obligation Refunding Limited School Bonds, Series 2013, dated \_\_\_\_\_, 2013, authorized to be issued by the Bond Resolution.

*Section 1.04.* “Bond Resolution” means the resolution adopted on the 25th day of June, 2013, by the Board entitled:

RESOLUTION providing for the issue of not to exceed \$1,750,000 General Obligation Refunding Limited School Bonds, Series 2013, of School District Number 103, Lake County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.

authorizing the issuance of the Bonds.

*Section 1.05.* “Code” means Section 148 of the Internal Revenue Code of 1986, and all lawful regulations promulgated thereunder.

*Section 1.06.* “District” means School District Number 103, Lake County, Illinois.

*Section 1.07.* “Escrow Account” means the trust account established under this Agreement.

*Section 1.08.* “Escrow Agent” means Amalgamated Bank of Chicago, a banking corporation having trust powers, organized and operating under the laws of the State of Illinois, located in Chicago, Illinois, not individually but in the capacity for the uses and purposes hereinafter mentioned, or any successor thereto.

*Section 1.09.* “Money Market Fund” means the money market fund invested in non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America as to principal and interest as more particularly described in *Exhibit A* to this Agreement.

*Section 1.10.* “Paying Agent” means Cole Taylor Bank, Chicago, Illinois, as bond registrar and paying agent for the Refunded Bonds, and any successor thereto.

*Section 1.11.* “Refunded Bonds” means the outstanding bonds of the District as follows:

(a) \$1,435,000 General Obligation Limited School Bonds, Series 2004, dated May 24, 2004, being a portion of the bonds outstanding from an issue in the original principal amount of \$4,385,000, fully registered and without coupons, due serially on October 15 of the years, in the amounts and bearing interest at the rates per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2015	\$135,000	4.30%
2016	140,000	4.40%
2017	145,000	4.40%
2018	150,000	4.50%
2019	160,000	4.60%
2020	165,000	4.60%

2021	170,000	4.65%
2022	180,000	4.75%
2023	190,000	4.80%

*Section 1.12.* “*SLGS*” means “U.S. Treasury Securities-State and Local Government Series Certificates of Indebtedness, Notes or Bonds.

*Section 1.13.* “*Treasurer*” means the School Treasurer who receives the taxes of the District.

## ARTICLE II

### CREATION OF ESCROW

*Section 2.01.* The District by the Bond Resolution has authorized the issue and delivery of the Bonds, proceeds of which, together with certain funds of the District on hand and legally available for such purpose, are to be used to refund the Refunded Bonds by the investment in the Money Market Fund. The deposit into the Money Market Fund will provide all moneys necessary to pay the principal of and interest on the Refunded Bonds when due and upon redemption prior to maturity.

*Section 2.02.* The District deposits \$\_\_\_\_\_ from the proceeds of the Bonds, \$0 from the proceeds of the Refunded Bonds and \$\_\_\_\_\_ from funds on hand and legally available into the Money Market Fund. The Money Market Fund is held in an irrevocable trust fund account for the District to the benefit of the holders of the Refunded Bonds to pay the principal of and interest on the Refunded Bonds when due and upon redemption prior to maturity.

*Section 2.03.* The Escrow Agent and the District have each received the report of Dunbar, Breitweiser & Company, LLP, Bloomington, Illinois, attached hereto as *Exhibit B* (the “*Verification Report*”), that the deposit to the Money Market Fund, without regard to investment return, will be sufficient, at all times pending the final payment of the Refunded Bonds, to pay all

interest on and all principal of the Refunded Bonds when due and upon redemption prior to maturity as evidenced by said Report.

### ARTICLE III

#### COVENANTS OF ESCROW AGENT

The Escrow Agent covenants and agrees with the District as follows:

*Section 3.01.* The Escrow Agent will hold the Money Market Fund and all interest income or profit derived therefrom in an irrevocable segregated and separate trust fund account for the sole and exclusive benefit of the holders of the Refunded Bonds until final payment thereof.

*Section 3.02.* The Escrow Account will initially be invested in the Money Market Fund until such time SLGS become available for purchase. Within 30 days of the date the sale of the SLGS resumes, the Escrow Agent will liquidate as much of the Money Market Fund as necessary and purchase zero-yield SLGS. If the SLGS are to be delivered on or before September 15, 2013, the Escrow Agent will liquidate the Money Market Fund and invest in SLGS according to *Schedule B-1*. If the SLGS are to be delivered after September 15, 2013 but on or prior to March 15, 2014, the Escrow Agent will liquidate the Money Market Fund and invest in SLGS according to *Schedule B-2*. If the SLGS are to be delivered after March 15, 2014 and on or prior to September 15, 2014, the Escrow Agent will liquidate the Money Market Fund and invest in SLGS according to *Schedule B-3*. Such investments shall be made only to the extent permitted by, and shall be made in accordance with, the applicable statutes, rules and regulations governing such investments issued by the Bureau of Public Debt. The Escrow Agent expressly recognizes that under current regulations all SLGS must be subscribed for not less than 5 days nor more than 60 days prior to date of issuance.

The Escrow Agent shall hold balances not so invested in the Escrow Account on demand and in trust for the purposes hereof and shall secure same in accordance with applicable Illinois law for the securing of public funds.

*Section 3.03.* The Escrow Agent will take no action in the investment or securing of the proceeds of the Money Market Fund or SLGS which would cause the Bonds to be classified as “arbitrage bonds” under the Code, *provided*, it shall be under no duty to affirmatively inquire whether the Money Market Fund or SLGS are properly invested under the Code; and, *provided, further*, it may rely on all specific directions in this Agreement in the investment or reinvestment of balances held hereunder.

*Section 3.04.* The Escrow Agent will promptly collect the principal, interest or profit from the Money Market Fund or SLGS and promptly apply the same as necessary to the payment of principal and interest on the Refunded Bonds when due and upon redemption prior to maturity as herein provided.

*Section 3.05.* The Escrow Agent will remit to the Paying Agent, in good funds on or before each principal or interest payment or redemption date on the Refunded Bonds, moneys sufficient to pay such principal, interest and redemption price as will meet the requirements for the retirement of the Refunded Bonds, and such remittances shall fully release and discharge the Escrow Agent from any further duty or obligation thereto under this Agreement.

*Section 3.06.* The Escrow Agent will make no payment of fees, charges or expenses due or to become due, of the Paying Agent or the bond registrar and paying agent on the Bonds, and the District either paid such fees, charges and expenses in advance as set forth in Section 3.07 hereof or covenants to pay the same as they become due.

*Section 3.07.* The charges, fees and expenses of the Escrow Agent (other than any charges, fees and expenses incurred pursuant to Section 3.08 hereof) have been paid in advance,

and all charges, fees or expenses of the Escrow Agent in carrying out any of the duties, terms or provisions of this Agreement shall be paid solely therefrom. The Escrow Agent is also providing bond registrar and paying agent services for the Bonds, and the acceptance fee and first annual fee of the Escrow Agent for such bond registrar and paying agent services have been paid in advance, and all remaining charges, fees or expenses of the Escrow Agent for such services shall be paid by the District upon receipt of invoices therefor.

*Section 3.08.* The District has called the Refunded Bonds due on and after October 15, 2015, for redemption and payment prior to maturity on October 15, 2014. The Escrow Agent will cause the Paying Agent to provide for and give timely notice of the call for redemption of such Refunded Bonds. In the event the Escrow Agent determines that the Paying Agent will not give such timely notice, the Escrow Agent will give such notice. The form and time of the giving of such notice regarding such Refunded Bonds shall be as specified in the resolution authorizing the issuance of the Refunded Bonds. The District shall reimburse the Escrow Agent for any actual out of pocket expenses incurred in the giving of such notice, but the failure of the District to make such payment shall not in any respect whatsoever relieve the Escrow Agent from carrying out any of the duties, terms or provisions of this Agreement.

The Escrow Agent shall also give, or shall cause the Paying Agent to give, notice of the call of the Refunded Bonds, on or before the date the notice of such redemption is given to the holders of the Refunded Bonds, to the Municipal Securities Rulemaking Board (the “MSRB”) through its Electronic Municipal Market Access system for municipal securities disclosure or through any other electronic format or system prescribed by the MSRB for purposes of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended. Information with respect to procedures for submitting notice can be found at <https://msrb.org>.

*Section 3.09.* The Escrow Agent has all the powers and duties herein set forth with no liability in connection with any act or omission to act hereunder, except for its own negligence or willful breach of trust, and shall be under no obligation to institute any suit or action or other proceeding under this Agreement or to enter any appearance in any suit, action or proceeding in which it may be defendant or to take any steps in the enforcement of its, or any, rights and powers hereunder, nor shall be deemed to have failed to take any such action, unless and until it shall have been indemnified by the District to its satisfaction against any and all costs and expenses, outlays, counsel fees and other disbursements, including its own reasonable fees, and if any judgment, decree or recovery be obtained by the Escrow Agent, payment of all sums due it, as aforesaid, shall be a first charge against the amount of any such judgment, decree or recovery.

*Section 3.10.* The Escrow Agent may in good faith buy, sell or hold and deal in any of the Bonds or the Refunded Bonds.

*Section 3.11.* The Escrow Agent will submit to the Treasurer a statement within forty-five (45) days after April 15 and October 15 of each calendar year, commencing October 15, 2013, itemizing all moneys received by it and all payments made by it under the provisions of this Agreement during the preceding six (6) month period (or, for the first period, from the date of delivery of the Bonds to October 15, 2013), and also listing the Money Market Fund or SLGS on deposit therewith on the date of said report, including all moneys held by it received as interest on or profit from the Money Market Fund or SLGS.

*Section 3.12.* If at any time it shall appear to the Escrow Agent that the available proceeds of the Money Market Fund or SLGS in the Escrow Account will not be sufficient to make any payment due to the holders of any of the Refunded Bonds, the Escrow Agent shall notify the Treasurer and the Board, not less than five (5) days prior to such date, and the District agrees that

it will from any funds legally available for such purpose make up the anticipated deficit so that no default in the making of any such payment will occur.

#### **ARTICLE IV**

##### **COVENANTS OF DISTRICT**

The District covenants and agrees with the Escrow Agent as follows:

*Section 4.01.* The Escrow Agent shall have no responsibility or liability whatsoever for (a) any of the recitals of the District herein, (b) the performance of or compliance with any covenant, condition, term or provision of the Bond Resolution, and (c) any undertaking or statement of the District hereunder or under the Bond Resolution.

*Section 4.02.* All payments to be made by, and all acts and duties required to be done by, the Escrow Agent under the terms and provisions of this Agreement, shall be made and done by the Escrow Agent without any further direction or authority of the District or the Treasurer.

*Section 4.03.* The District will take no action regarding the proceeds of the Bonds which would cause the Bonds to be classified as “arbitrage bonds” under the Code, and the District will take any and all further action necessary to ensure that adequate provision is made for the payment of the Refunded Bonds and that neither the Refunded Bonds nor the Bonds are classified as “arbitrage bonds” under the Code.

#### **ARTICLE V**

##### **AMENDMENTS, REINVESTMENT OF FUNDS, IRREVOCABILITY OF AGREEMENT**

*Section 5.01.* Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the Escrow Agent hereunder shall be irrevocable and shall not be subject to amendment by the Escrow Agent and shall be binding on any successor to the Escrow Agent during the term of this Agreement.

*Section 5.02.* Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the District hereunder shall be irrevocable and shall not be subject to amendment by the District and shall be binding on any successor to the officials now comprising the Board during the term of this Agreement.

*Section 5.03.* Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the Treasurer hereunder shall be irrevocable and shall not be subject to amendment by the Treasurer and shall be binding on any successor to said official now in office during the term of this Agreement.

*Section 5.04.* This Agreement may be amended or supplemented, and the Money Market Fund or SLGS or any portion thereof may be sold, redeemed, invested or reinvested, in any manner provided (any such amendment, supplement, or direction to sell, redeem, invest or reinvest to be referred to as a “*Subsequent Action*”), upon submission to the Escrow Agent of each of the following:

(1) Certified copy of proceedings of the Board authorizing the Subsequent Action and copy of the document effecting the Subsequent Action signed by duly designated officers of the District.

(2) An opinion of nationally recognized bond counsel or tax counsel nationally recognized as having an expertise in the area of tax-exempt municipal bonds that the Subsequent Action has been duly authorized by the Board and will not adversely affect the tax-exempt status of the interest on the Bonds or the Refunded Bonds nor violate the covenants of the District not to cause the Bonds or the Refunded Bonds to become “arbitrage bonds” under the Code, and that the Subsequent Action does not materially adversely affect the legal rights of the holders of the Bonds and the Refunded Bonds.

(3) An opinion of a firm of nationally recognized independent certified public accountants or consultants nationally recognized as having an expertise in the area of refunding escrows that the amounts (which will consist of cash or deposits on demand held in trust or receipts from non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America, all of which shall be held hereunder) available or to be available for payment of the Refunded Bonds will remain sufficient to pay when due all principal and interest on the Refunded Bonds after the taking of the Subsequent Action.

## **ARTICLE VI**

### **MERGER, CONSOLIDATION OR RESIGNATION OF ESCROW AGENT**

Any banking association or corporation into which the Escrow Agent may be merged, converted or with which the Escrow Agent may be consolidated, or any corporation resulting from any merger, conversion or consolidation to which the Escrow Agent shall be a party, or any banking association or corporation to which all or substantially all of the corporate trust business of the Escrow Agent shall be transferred, shall succeed to all the Escrow Agent's rights, obligations and immunities hereunder without the execution or filing of any paper or any further act on the part of any of the parties hereto, anything herein to the contrary notwithstanding. The Escrow Agent may at any time resign as Escrow Agent under this Agreement by giving 30 days' written notice to the District, and such resignation shall take effect upon the appointment of a successor Escrow Agent by the District. The District may select as successor Escrow Agent any financial institution with capital, surplus and undivided profits of at least \$75,000,000 and having a corporate trust office within the State of Illinois, and which is authorized to maintain trust accounts for municipal corporations in Illinois under applicable law.

## **ARTICLE VII**

### **NOTICES TO THE DISTRICT, THE TREASURER AND THE ESCROW AGENT**

*Section 7.01.* All notices and communications to the District and the Board shall be addressed in writing to: Board of Education, Lincolnshire-Prairie View School District Number 103, 1370 N. Riverwoods Road, Lincolnshire, Illinois 60069.

*Section 7.02.* All notices and communications to the Treasurer shall be addressed in writing to: School Treasurer, Lincolnshire-Prairie View School District Number 103, 1370 N. Riverwoods Road, Lincolnshire, Illinois 60069.

*Section 7.03.* All notices and communications to the Escrow Agent shall be addressed in writing to: Corporate Trust Department, Amalgamated Bank of Chicago, One West Monroe Street, Chicago, Illinois 60603.

## **ARTICLE VIII**

### **TERMINATION OF AGREEMENT**

*Section 8.01.* That, upon final disbursement of funds sufficient to pay the principal and interest of the Refunded Bonds as hereinabove provided for, the Escrow Agent will transfer any balance remaining in the Escrow Account to the Treasurer with due notice thereof mailed to the Board, and thereupon this Agreement shall terminate.

IN WITNESS WHEREOF, School District Number 103, Lake County, Illinois, has caused this Agreement to be signed in its name by the President of the Board and to be attested by the Secretary of the Board; and Amalgamated Bank of Chicago, Chicago, Illinois, not individually, but in the capacity as hereinabove described, has caused this Agreement to be signed in its corporate name by one of its officers and attested by one of its officers under its corporate seal hereunto affixed, all as of the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

SCHOOL DISTRICT NUMBER 103, LAKE COUNTY,  
ILLINOIS

By \_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary, Board of Education

AMALGAMATED BANK OF CHICAGO  
Chicago, Illinois

By \_\_\_\_\_  
Its \_\_\_\_\_

Attest:

\_\_\_\_\_  
Its \_\_\_\_\_

[BANK SEAL]

This Escrow Agreement received and acknowledged by me this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
School Treasurer

**EXHIBIT A**

**MONEY MARKET FUND**

**SCHEDULE B-1**

SLGS if delivered June 18, 2013 through September 15, 2013

Maturity Date	Principal Amount	Rate	Type

**Schedule B-2**

SLGS if delivered September 16, 2013 through March 15, 2014

Maturity Date	Principal Amount	Rate	Type

**Schedule B-3**

SLGS if delivered March 16, 2014 through September 15, 2014

Maturity Date	Principal Amount	Rate	Type

*Section 6. Purchase of the Money Market Fund or SLGS.* The Escrow Agent be and the same is hereby authorized to act as agent for the District in the purchase of the Money Market Fund or SLGS described and set forth in the Agreement.

*Section 7. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 8. Repeal.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted June 25, 2013.

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President, Board of Education

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Secretary, Board of Education

Member \_\_\_\_\_ moved and Member \_\_\_\_\_ seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: \_\_\_\_\_

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The following members voted NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and the resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Education of School District Number 103, Lake County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

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Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF MINUTES AND RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of School District Number 103, Lake County, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 25th day of June, 2013, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$1,750,000 General Obligation Refunding Limited Bonds, Series 2013, of School District Number 103, Lake County, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 25th day of June, 2013.

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Secretary, Board of Education



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

**MEMO**

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Fund Transfers

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We need to transfer the remaining funds into the Capital Projects Fund for the capital improvement projects. In order to do that, we would transfer from the Operations & Maintenance Fund into the Capital Projects Fund.

To transfer funds from the Operations & Maintenance Fund into the Capital Projects Fund does not require any notice or hearing above the regular 48-hour posting requirements of the Board meeting agenda.

It is my recommendation to the board to approve the resolutions authorizing the following transfers:

- \$164,124.72 from the Operations & Maintenance Fund to the Capital Projects Fund

**RESOLUTION AUTHORIZING TRANSFER FROM THE OPERATIONS AND  
MAINTENANCE FUND INTO THE CAPITAL PROJECTS FUND OF  
LINCOLNSHIRE–PRAIRIE VIEW SCHOOL DISTRICT NO. 103, LAKE COUNTY,  
ILLINOIS**

WHEREAS, the Illinois Administrative Code (23 Ill.Adm.Code Section 100.50(d)(2)) states that when revenues or other sources of funds are pledged to pay for a capital project or acquisition, the moneys shall be transferred into the capital projects fund;

WHEREAS, the Board of Education has determined that it is in the best interests of the School District to permanently transfer One Hundred Sixty Four Thousand One Hundred Twenty Four Dollars and Seventy Two Cents (\$164,124.72) from the operations and maintenance fund to the capital projects fund, effective June 25, 2013, to provide money with which to meet those expenses properly made from the capital projects fund.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Lincolnshire-Prairie View School District 103, Lake County, Illinois, as follows:

1. The Board of Education hereby finds the recitals contained in the Preamble of this Resolution to be full, true and correct and does hereby incorporate them into this Resolution by this reference.
2. The School Treasurer is authorized and directed to make a permanent transfer in the amount of One Hundred Sixty Four Thousand One Hundred Twenty Four Dollars and Seventy Two Cents (\$164,124.72) from the School District's operations and maintenance fund into its capital projects fund, effective June 25, 2013.
3. This Resolution shall be in full force and effect immediately upon its adoption.

Upon a roll call vote, the Members voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Adopted this 25th day of June, 2013.

\_\_\_\_\_  
President, Board of Education,  
Lincolnshire-Prairie View School District No. 103,  
Lake County, Illinois

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Lincolnshire-Prairie View School District No. 103, Lake County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 25th day of June, 2013, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION AUTHORIZING TRANSFER FROM THE OPERATIONS AND MAINTENANCE FUND INTO THE CAPITAL PROJECTS FUND OF LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT NO. 103, LAKE COUNTY, ILLINOIS**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 25th day of June, 2013.

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Secretary, Board of Education



## **Lincolnshire-Prairie View School District 103**

Memo

To: Board of Education  
From: Scott Warren  
Date: June 20, 2013  
Re: Resolution to Withdraw from SEDOL

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The Resolution to Withdraw from SEDOL is presented as an action item for the Board. It is my recommendation that the Board approve the resolution to begin the process of withdrawal.

## **RESOLUTION APPROVING WITHDRAWAL FROM SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

**WHEREAS**, Lincolnshire-Prairie View School District No. 103 ("Lincolnshire-Prairie View") is a member of and party to the Articles of Joint Agreement of the Special Education District of Lake County ("SEDOL"). A copy of the current Articles of Joint Agreement is attached hereto as Exhibit A; and

**WHEREAS**, SEDOL is a special education joint agreement organized and operating in accordance with Section 10-22.31 of the *Illinois School Code*, 105 ILCS 5/10-22.31; and

**WHEREAS**, including Lincolnshire-Prairie View, there are thirty-five (35) member districts of SEDOL which are as follows: Winthrop Harbor School District No. 1, Beach Park Community Consolidated School District No. 3, Zion School District No. 6, Millburn Community Consolidated School District No. 24, Emmons School District No. 33, Antioch Community Consolidated School District No. 34, Grass Lake School District No. 36, Gavin School District No. 37, Big Hollow School District No. 38, Lake Villa Community Consolidated School District No. 41, Community Consolidated School District No. 46, Woodland Community Consolidated School District No. 50, Gurnee School District No. 56, Oak Grove School District No. 68, Libertyville School District No. 70, Rondout School District No. 72, Hawthorn Community Consolidated School District No. 73, Mundelein School District No. 75, Diamond Lake School District No. 76, Fremont School District No. 79, Kildeer Countryside Community Consolidated School District No. 96, Aptakisic-Tripp Community Consolidated School District No. 102, Fox Lake School District No. 114, Round Lake Community High School District No. 116, Community High School District No. 117, Wacounda Community High School District No. 118, Mundelein Consolidated High School District No. 120, Warren Township High School District No. 121, Grant Community High School District No. 124, Adlai E. Stevenson Consolidated High School District No. 125, Zion-Benton Township High School District No. 126, Grayslake Community High School District No. 127, Community High School District No. 128 and North Chicago Community Unit District No. 187; and

**WHEREAS**, it is in the best interest of Lincolnshire-Prairie View and the educational welfare of the students of Lincolnshire-Prairie View to withdraw from SEDOL and have Lincolnshire-Prairie View provide the necessary special education services and programs for its students through local programming and existing intergovernmental agreements with adjacent neighboring elementary school districts; and

**WHEREAS**, Lincolnshire-Prairie View seeks to withdraw from SEDOL as withdrawal will benefit the Board of Education and its students as it 1) will promote the educational welfare of the students of Lincolnshire-Prairie View; 2) will promote increased local autonomy and centralized local problem solving; 3) will improve the quality of the programming and services provided to students with disabilities to ensure programming is consistent with Lincolnshire's vision and expectations for all students; 4) will reduce the logistical challenges presented to Lincolnshire-Prairie View and its students due to programming off-site from Lincolnshire-Prairie View Schools; 5) will allow for increased engagement between the students with disabilities and the overall Lincolnshire-Prairie View community; 6) will promote the goal of Lincolnshire-Prairie View building capacity to serve its students locally thereby greatly reducing the services it relies upon from SEDOL; and 7) offers increased flexibility for funding the special education programs and services offered to Lincolnshire's students; and

**WHEREAS**, Lincolnshire-Prairie View's withdrawal from SEDOL is in the best interest of Lincolnshire-Prairie View and the educational welfare of its students in that it will promote local autonomy and centralized problem solving allowing for greater input from Lincolnshire-Prairie View stakeholders and

increased flexibility in meeting individual student's needs, increased on-site supervision of staff and application of Lincolnshire-Prairie View standards related to professional development and growth and evaluation of staff; and

**WHEREAS**, Lincolnshire-Prairie View's withdrawal from SEDOL is in the best interest of Lincolnshire-Prairie View and the educational welfare of its students in that it will allow for high quality special education programming consistent with Lincolnshire's vision and expectations for all students, will maximize student's opportunities to be educated in the least restrictive environment, will allow increased flexibility and efficiency related to the delivery of special education services within the District; and will promote comprehensive on-site programming at Lincolnshire-Prairie View Schools and adjacent neighboring elementary school districts which includes the full continuum of supports for all students and which programming will include special education resource and instructional programming, early childhood programming, intensive instructional programming, guided educational life skills programming and will continue to allow for off-campus programming through private therapeutic day schools approved by the Illinois State Board of Education; and

**WHEREAS**, Lincolnshire-Prairie View's withdrawal from SEDOL is in the best interest of Lincolnshire-Prairie View and the educational welfare of its students in that it will reduce the logistical challenges of off-site programming as most programming for Lincolnshire-Prairie View students will be done in the local community, location of programs and services will be consistent, transportation services will be provided by Lincolnshire and instructional time lost due to extensive travel to off-site programs will be eliminated; and

**WHEREAS**, Lincolnshire-Prairie View's withdrawal from SEDOL is in the best interest of Lincolnshire-Prairie View and the educational welfare of its students as it will result in an increased engagement of the students with disabilities with the overall Lincolnshire-Prairie View community in that it will allow for increased opportunities for students to be educated in the least restrictive environment, will allow greater access to Lincolnshire-Prairie View's programming and facilities, will promote greater and more streamlined access to extracurricular supports and services, will promote opportunities for developing compassion and acceptance for all students and will allow for increased socialization opportunities for all students; and

**WHEREAS**, Lincolnshire-Prairie View's withdrawal from SEDOL is in the best interest of Lincolnshire-Prairie View and the educational welfare of its students in that Lincolnshire-Prairie View has assumed responsibility for more special education and related services, thus greatly reducing its reliance on SEDOL for provision of special education programs and access to specialized staff; and

**WHEREAS**, Lincolnshire-Prairie View's withdrawal from SEDOL is in the best interest of Lincolnshire-Prairie View and the educational welfare of its students in that it will promote financial flexibility as it will provide for increased services to be provided within the District by District personnel which aligns costs for special education services more closely with actual student needs and District usage, will eliminate SEDOL operations and maintenance charges based upon District enrollment and equalized assessed value, transportation expenses will remain the same or be reduced and all IDEA grant funds will flow directly to the District; and

**WHEREAS**, the *Illinois School Code* provides that "petitions for withdrawal [from a special education joint agreement] shall be made to the regional board or boards of school trustees exercising oversight or governance over any of the districts in the joint agreement. Upon receipt of a petition for withdrawal,

the regional board of school trustees shall publish notice of and conduct a hearing or, in instances in which more than one regional board of school trustees exercises oversight or governance over any of the districts in the joint agreement, a joint hearing, in accordance with rules adopted by the State Board of Education. In instances in which a single regional board of school trustees holds the hearing, approval of the petition must be by a two-thirds majority vote of the school trustees" 105 ILCS 5/10-22.31(a) or "a member district wishing to withdraw from a joint agreement may obtain from its school board a written resolution approving the withdrawal. The withdrawing district must then present a written petition for withdrawal from the joint agreement to the other member districts within such timelines designated by the joint agreement. Upon approval by school board written resolution of all of the remaining member districts, the petitioning member district shall be withdrawn from the joint agreement effective the following July 1 and shall notify the State Board of Education of the approved withdrawal in writing." 105 ILCS 5/10-22.31(g); and

**WHEREAS**, the SEDOL Articles of Joint Agreement provide that the "voluntary withdrawal of a Member District from SEDOL shall comply with the procedures set forth in Section 10-22.31 of the School Code (105 ILCS 5/10-22.31) as amended or any successor legislation any state rules and regulations governing the same. Such withdrawal shall be effective as provided by said statute and regulations. Consistent with the law, a Member District may seek to withdrawal from SEDOL either by filing Petition for Withdrawal with the appropriate Regional Board(s) of School Trustees (or successor body as provided by law) "or by filing a Petition to Withdraw with the other SEDOL Member Districts." SEDOL Articles of Joint of Agreement, Article VIII, Section 1; and

**WHEREAS**, the SEDOL Articles of Joint Agreement provide "a Member District seeking to voluntarily withdrawal from SEDOL shall have its board of education adopt a resolution in support of such voluntary withdrawal and must provide said resolution to the Governing Board no less than twelve (12) months prior to the requested effective date of withdrawal. Said resolutions will state the reasons for the proposed withdrawal as well as the proposed effective date of withdrawal which, in no event, shall be less than twelve (12) months from the date the resolution is submitted to the Governing Board. SEDOL Articles of Joint Agreement, Article VIII, Section 2; and

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of June, 2013 by the Board of Education of Lincolnshire-Prairie View School District No. 103 as follows:

1. **Recitals.** The recitals set forth above are hereby found to be true and correct and fully adopted by this Board of Education.
2. **Approval of Withdrawal.** The Board of Education approves the voluntary withdrawal of Lincolnshire-Prairie View School District No. 103 from SEDOL effective July 1, 2014 for the reasons set forth above.
3. **Petition for Withdrawal.** The Board of Education authorizes and directs the Superintendent and legal counsel to prepare an appropriate Petition to Withdraw from SEDOL effective July 1, 2014.
4. **Withdrawal Procedures.** The Superintendent is hereby authorized to take all necessary actions to effectuate the withdrawal of Lincolnshire-Prairie View School District No. 103 from the Special Education District of Lake County effective July 1, 2014 as provided in the SEDOL Articles of Joint Agreement, the *Illinois School Code* and its implementing regulations.

**SIGNED:**

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President of the Board of Education of  
Lincolnshire-Prairie View School District No. 103

**ATTEST:**

---

Secretary of the Board of Education of  
Lincolnshire-Prairie View School District No. 103

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Board of Education of Lincolnshire-Prairie View School District No. 103, do hereby certify that the above and foregoing is a true and correct copy of a Resolution Approving Withdrawal which was duly passed by said Board at its meeting held on the 25<sup>th</sup> day of June, 2013.

**SIGNED:**

\_\_\_\_\_  
Secretary of the Board of Education of  
Lincolnshire-Prairie View School District No. 103

**ATTEST:**

\_\_\_\_\_  
President of the Board of Education of  
Lincolnshire-Prairie View School District No.103

# Bills Payable List

Printed: 6/18/2013 12:10 PM  
Lincolnshire-Prairie View SD #103

Vendor Name	P.O. Number	Description	Batch #	Amount	State Account Number
LAKE COUNTY REGIONAL OFFICE OF EDUCATION		ORPHANAGE TUITION	18	25,354.16	10-2310-392
				<u>\$25,354.16</u>	
			<b>Report Total</b>	<u><u>\$25,354.16</u></u>	

# Lincolnshire – Prairie View School District 103 Board of Education

## Committee Chairpersons / Representatives 2013-2014

Board Policy Review Committee	Ben Yomtoob
T.A.B	Anne van Gerven (Primary)/Gary Gordon (alternate)
Mayor’s Council	Gary Gordon (primary)/Chris Curtis (alternate)
S.E.D.O.L.	Sandy Simon (Primary)/Kate Harper (alternate)
Village Planning/Zoning Commissions	Gary Gordon, Lincolnshire Sherri Thomas, Vernon Hills & Buffalo Grove
Learning Fund Foundation	Kate Harper (Primary)/Chris Curtis (alternate)
PTO	Anne van Gerven
Legislative Liaisons	Sherri Thomas (Primary)/Sandy Simon (alternate)
Parent/Teacher Advisory Committee	Kate Harper
Links to Learning	



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** May 21, 2013  
**Re:** Business Office Update

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Financial Reports

May 2013 revenues were \$1,748,655.60 at 59.3%. We received tax receipts of \$1.1 million in May. This is normal for this time during the fiscal year. Revenues will jump in June when we receive more property tax revenues. For June, we have already received \$9.7 million and there is another distribution on June 27<sup>th</sup>.

May expenditures totaled \$2.08 million, which is right on target. At 91.7% through the fiscal year, year-to-date expenditures are 89.2% spent. Salaries and benefits (70% of the budget) are 89% expended. The remaining objects (purchased services, supplies, equipment, other representing the remaining 30% of the budget) are at 89.5% expended.

Total fund balances in May decreased slightly by \$326,000 to \$10.2 million. As mentioned in previous months, these past months show a steady decrease in fund balance as the winter/early spring revenue low takes effect. Now that tax receipts are beginning to come in, the fund balance will increase through June.

# Revenue Report

5/31/2013

% of Fiscal Year Completed **91.7%**

	MTD May	YTD Actual	Fiscal Year 2013 Adopted Budget	Budget Balance	% Budget Received
<b>Education Fund</b>					
Local Revenue	1,192,952.33	12,567,912.62	22,350,410.00	9,782,497.38	56.2%
State Revenue	155,178.57	725,690.43	611,225.00	(114,465.43)	118.7%
Federal Revenue	30,948.38	82,644.69	237,620.00	154,975.31	34.8%
<b>Subtotal Education Fund</b>	<b>1,379,079.28</b>	<b>13,376,247.74</b>	<b>23,199,255.00</b>	<b>9,823,007.26</b>	<b>57.7%</b>
State "On Behalf"	-	-	3,000,000.00	3,000,000.00	0.0%
Total Education Fund	1,379,079.28	13,376,247.74	26,199,255.00	12,823,007.26	51.1%
<b>Operations &amp; Maintenance Fund</b>					
Local Revenue	97,805.95	993,915.18	1,873,765.00	879,849.82	53.0%
State Revenue	30,440.10	368,578.18	300,000.00	(68,578.18)	122.9%
<b>Subtotal O &amp; M Fund</b>	<b>128,246.05</b>	<b>1,362,493.36</b>	<b>2,173,765.00</b>	<b>811,271.64</b>	<b>62.7%</b>
Transfers	-	2,130,000.00	500,000.00	(1,630,000.00)	426.0%
Total O&M Fund	128,246.05	3,492,493.36	2,673,765.00	(818,728.36)	130.6%
<b>Debt Service Fund</b>					
Local Revenue	14,465.07	180,043.90	335,905.00	155,861.10	53.6%
<b>Subtotal Debt Service Fund</b>	<b>14,465.07</b>	<b>180,043.90</b>	<b>335,905.00</b>	<b>155,861.10</b>	<b>53.6%</b>
Transfers	-	-	348,090.00	348,090.00	0.0%
Total Debt Service Fund	14,465.07	180,043.90	683,995.00	503,951.10	26.3%
<b>Transportation Fund</b>					
Local Revenue	68,150.84	848,923.93	1,356,480.00	507,556.07	62.6%
State Revenue	123,914.19	639,691.00	450,000.00	(189,691.00)	142.2%
<b>Subtotal Transportation Fund</b>	<b>192,065.03</b>	<b>1,488,614.93</b>	<b>1,806,480.00</b>	<b>317,865.07</b>	<b>82.4%</b>
Total Transportation Fund	192,065.03	1,488,614.93	1,806,480.00	317,865.07	82.4%
<b>Retirement Fund</b>					
Local Revenue	34,794.66	531,791.36	1,040,585.00	508,793.64	51.1%
<b>Subtotal Retirement Fund</b>	<b>34,794.66</b>	<b>531,791.36</b>	<b>1,040,585.00</b>	<b>508,793.64</b>	<b>51.1%</b>
Total Retirement Fund	34,794.66	531,791.36	1,040,585.00	508,793.64	51.1%
<b>Capital Projects Fund</b>					
Local Revenue	-	50,000.00	85,000.00	35,000.00	58.8%
<b>Subtotal Cap. Projects Fund</b>	<b>-</b>	<b>50,000.00</b>	<b>85,000.00</b>	<b>35,000.00</b>	<b>58.8%</b>
Transfers	-	3,260,000.00	3,260,000.00	-	100.0%
Total Cap. Projects Fund	-	3,310,000.00	3,345,000.00	35,000.00	99.0%
<b>Working Cash Fund</b>					
Local Revenue	5.51	268.46	1,500.00	1,231.54	17.9%
<b>Subtotal Working Cash Fund</b>	<b>5.51</b>	<b>268.46</b>	<b>1,500.00</b>	<b>1,231.54</b>	<b>17.9%</b>
Total Working Cash Fund	5.51	268.46	1,500.00	1,231.54	17.9%
<b>All Funds</b>					
Local Revenue	1,408,174.36	15,172,855.45	27,043,645.00	11,870,789.55	56.1%
State Revenue	309,532.86	1,733,959.61	1,361,225.00	(372,734.61)	127.4%
Federal Revenue	30,948.38	82,644.69	237,620.00	154,975.31	34.8%
<b>Subtotal All Funds</b>	<b>1,748,655.60</b>	<b>16,989,459.75</b>	<b>28,642,490.00</b>	<b>11,653,030.25</b>	<b>59.3%</b>
"On Behalf"/Transfers	-	5,390,000.00	7,108,090.00	1,718,090.00	75.8%
Total All Funds	1,748,655.60	22,379,459.75	35,750,580.00	13,371,120.25	62.6%

# Expenditure Report

5/31/2013

% of Fiscal Year Complete: 91.7%

	MTD May	YTD Actual	Fiscal Year 2013 Adopted Budget	Budget Balance	% Budget Expensed
<b>Education Fund</b>					
Salaries	1,056,233.93	12,634,501.50	14,356,975.00	1,722,473.50	88.0%
Benefits	431,104.45	3,742,040.67	4,054,120.00	312,079.33	92.3%
Purchased Services	83,290.83	917,361.49	1,247,185.00	329,823.51	73.6%
Supplies	76,921.59	856,154.16	1,098,535.00	242,380.84	77.9%
Capital Outlay	-	214,675.94	59,900.00	(154,775.94)	358.4%
Other	25,725.12	526,508.55	868,220.00	341,711.45	60.6%
Non-Capitalized Equipment	14,293.98	234,144.44	421,450.00	187,305.56	55.6%
Termination Benefits	-	303,757.29	289,820.00	(13,937.29)	104.8%
<b>Subtotal Education Fund</b>	<b>1,687,569.90</b>	<b>19,429,144.04</b>	<b>22,396,205.00</b>	<b>2,967,060.96</b>	<b>86.8%</b>
State "On Behalf"	-	-	3,000,000.00	3,000,000.00	0.0%
Transfers	-	1,630,000.00	1,772,050.00	142,050.00	92.0%
Total Education Fund	1,687,569.90	21,059,144.04	27,168,255.00	6,109,110.96	77.5%
<b>Operations and Maintenance Fund</b>					
Salaries	75,466.41	791,203.81	907,084.00	115,880.19	87.2%
Benefits	16,194.92	129,796.03	142,170.00	12,373.97	91.3%
Purchased Services	9,211.08	217,160.64	318,780.00	101,619.36	68.1%
Supplies	10,449.63	105,045.42	121,000.00	15,954.58	86.8%
Capital Outlay	3,420.36	424,348.79	500,000.00	75,651.21	84.9%
Non-Capitalized Equipment	-	4,328.10	1,200.00	(3,128.10)	360.7%
<b>Subtotal O&amp;M Fund</b>	<b>114,742.40</b>	<b>1,671,882.79</b>	<b>1,990,234.00</b>	<b>318,351.21</b>	<b>84.0%</b>
Transfers	-	3,260,000.00	1,836,040.00	(1,423,960.00)	177.6%
Total O&M Fund	114,742.40	4,931,882.79	3,826,274.00	(1,105,608.79)	128.9%
<b>Debt Service Fund</b>					
Other	52,950.15	704,773.81	679,330.00	(25,443.81)	103.7%
<b>Subtotal Debt Service Fund</b>	<b>52,950.15</b>	<b>704,773.81</b>	<b>679,330.00</b>	<b>(25,443.81)</b>	<b>103.7%</b>
Total Debt Service Fund	52,950.15	704,773.81	679,330.00	(25,443.81)	103.7%
<b>Transportation Fund</b>					
Salaries	86,573.18	844,374.34	910,427.00	66,052.66	92.7%
Benefits	23,809.75	246,529.02	267,506.00	20,976.98	92.2%
Purchased Services	9,933.05	417,167.75	357,790.00	(59,377.75)	116.6%
Supplies	16,386.55	151,879.60	158,600.00	6,720.40	95.8%
Other	8.00	3,792.94	3,500.00	(292.94)	108.4%
Non-Capitalized Equipment	-	-	5,000.00	5,000.00	0.0%
<b>Subtotal Trans. Fund</b>	<b>136,710.53</b>	<b>1,663,743.65</b>	<b>1,702,823.00</b>	<b>39,079.35</b>	<b>97.7%</b>
Transfers	-	500,000.00	500,000.00	-	100.0%
Total Trans. Fund	136,710.53	2,163,743.65	2,202,823.00	39,079.35	98.2%
<b>Retirement Fund</b>					
Benefits	81,547.04	887,394.24	1,011,635.00	124,240.76	87.7%
<b>Subtotal Retirement Fund</b>	<b>81,547.04</b>	<b>887,394.24</b>	<b>1,011,635.00</b>	<b>124,240.76</b>	<b>87.7%</b>
Total Retirement Fund	81,547.04	887,394.24	1,011,635.00	124,240.76	87.7%
<b>Capital Projects Fund</b>					
Capital Outlay	1,581.00	3,396,764.08	3,342,810.00	(53,954.08)	101.6%
<b>Subtotal Cap. Projects Fund</b>	<b>1,581.00</b>	<b>3,396,764.08</b>	<b>3,342,810.00</b>	<b>(53,954.08)</b>	<b>101.6%</b>
Total Cap. Projects Fund	1,581.00	3,396,764.08	3,342,810.00	(53,954.08)	101.6%
<b>All Funds</b>					
Salaries	1,218,273.52	14,270,079.65	16,174,486.00	1,904,406.35	88.2%
Benefits	552,656.16	5,005,759.96	5,475,431.00	469,671.04	91.4%
Purchased Services	102,434.96	1,551,689.88	1,923,755.00	372,065.12	80.7%
Supplies	103,757.77	1,113,079.18	1,378,135.00	265,055.82	80.8%
Capital Outlay	5,001.36	4,035,788.81	3,902,710.00	(133,078.81)	103.4%
Other	78,683.27	1,235,055.30	1,551,050.00	315,974.70	79.6%
Non-Capitalized Equipment	14,293.98	238,472.54	427,650.00	189,177.46	55.8%
Termination Benefits	-	303,757.29	289,820.00	(13,937.29)	104.8%
<b>Subtotal All Funds</b>	<b>2,075,101.02</b>	<b>27,753,702.61</b>	<b>31,123,037.00</b>	<b>3,369,334.39</b>	<b>89.2%</b>
"On Behalf"/Transfers	-	5,390,000.00	7,108,090.00	1,718,090.00	75.8%
Total All Funds	2,075,101.02	33,143,702.61	38,231,127.00	5,087,424.39	86.7%

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS**  
**MONTH ENDED MAY 31, 2013**

	10 Education	20 Oper. & Maint.	30 Debt Services	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	10+20+40+50+70 Total Operating	Total All Funds
<b>REVENUES</b>									
Local Sources	1,192,952.33	97,805.95	14,465.07	68,150.84	34,794.66	-	5.51	1,393,709.29	1,408,174.36
State Sources	155,178.57	30,440.10	-	123,914.19	-	-	-	309,532.86	309,532.86
Federal Sources	30,948.38	-	-	-	-	-	-	30,948.38	30,948.38
<b>Total Revenues</b>	<b>1,379,079.28</b>	<b>128,246.05</b>	<b>14,465.07</b>	<b>192,065.03</b>	<b>34,794.66</b>	<b>-</b>	<b>5.51</b>	<b>1,734,190.53</b>	<b>1,748,655.60</b>
<b>EXPENDITURES</b>									
Salaries	1,056,233.93	75,466.41	-	86,573.18	-	-	-	1,218,273.52	1,218,273.52
Benefits	431,104.45	16,194.92	-	23,809.75	81,547.04	-	-	552,656.16	552,656.16
Purchased Services	83,290.83	9,211.08	-	9,933.05	-	-	-	102,434.96	102,434.96
Supplies	76,921.59	10,449.63	-	16,386.55	-	-	-	103,757.77	103,757.77
Capital Outlay	-	3,420.36	-	-	-	1,581.00	-	3,420.36	5,001.36
Other	25,725.12	-	52,950.15	8.00	-	-	-	25,733.12	78,683.27
Non-Capitalized Equip.	14,293.98	-	-	-	-	-	-	14,293.98	14,293.98
Termination Benefits	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,687,569.90</b>	<b>114,742.40</b>	<b>52,950.15</b>	<b>136,710.53</b>	<b>81,547.04</b>	<b>1,581.00</b>	<b>-</b>	<b>2,020,569.87</b>	<b>2,075,101.02</b>
Excess (deficiency) of revenues over expenditures	(308,490.62)	13,503.65	(38,485.08)	55,354.50	(46,752.38)	(1,581.00)	5.51	(286,379.34)	(326,445.42)
<b>OTHER FINANCING SOURCES (USES)</b>									
Transfers	-	-	-	-	-	-	-	-	-
State "On Behalf" Payments	-	-	-	-	-	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net changes in fund balances	(308,490.62)	13,503.65	(38,485.08)	55,354.50	(46,752.38)	(1,581.00)	5.51	(286,379.34)	(326,445.42)
Fund Balance: 4/30/2013	7,543,282.34	773,933.64	(272,844.20)	1,213,627.20	803,331.91	(85,182.99)	520,597.22	10,854,772.31	10,496,745.12
Fund Balance: 5/31/2013	\$ 7,234,791.72	\$ 787,437.29	\$ (311,329.28)	\$ 1,268,981.70	\$ 756,579.53	\$ (86,763.99)	\$ 520,602.73	\$ 10,568,392.97	\$ 10,170,299.70



**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS**  
**MONTH ENDED MAY 31, 2013**

	10	20	30	40	50	60	70	10+20+40+50+70	Total All Funds
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	
Orphanage Tuition	3,218.08	-	-	-	-	-	-	3,218.08	3,218.08
Other State Revenue	-	-	-	-	-	-	-	-	-
<b>Total State Sources</b>	<b>155,178.57</b>	<b>30,440.10</b>	<b>-</b>	<b>123,914.19</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>309,532.86</b>	<b>309,532.86</b>
<b>Federal Sources</b>									
Special Milk Program	760.13	-	-	-	-	-	-	760.13	760.13
Title I - Low Income	13,551.00	-	-	-	-	-	-	13,551.00	13,551.00
IDEA Preschool	4,508.00	-	-	-	-	-	-	4,508.00	4,508.00
IDEA Flow Through	5,674.40	-	-	-	-	-	-	5,674.40	5,674.40
IDEA Room & Board	-	-	-	-	-	-	-	-	-
Title II - Teacher Quality	591.00	-	-	-	-	-	-	591.00	591.00
Medicaid Reimbursement	5,863.85	-	-	-	-	-	-	5,863.85	5,863.85
<b>Total Federal Sources</b>	<b>30,948.38</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,948.38</b>	<b>30,948.38</b>
<b>Total Revenues</b>	<b>1,379,079.28</b>	<b>128,246.05</b>	<b>14,465.07</b>	<b>192,065.03</b>	<b>34,794.66</b>	<b>-</b>	<b>5.51</b>	<b>1,734,190.53</b>	<b>1,748,655.60</b>
<b>EXPENDITURES</b>									
Salaries	1,056,233.93	75,466.41	-	86,573.18	-	-	-	1,218,273.52	1,218,273.52
Benefits	431,104.45	16,194.92	-	23,809.75	81,547.04	-	-	552,656.16	552,656.16
Purchased Services	83,290.83	9,211.08	-	9,933.05	-	-	-	102,434.96	102,434.96
Supplies	76,921.59	10,449.63	-	16,386.55	-	-	-	103,757.77	103,757.77
Capital Outlay	-	3,420.36	-	-	-	1,581.00	-	3,420.36	5,001.36
Other	25,725.12	-	52,950.15	8.00	-	-	-	25,733.12	78,683.27
Non-Capitalized Equip.	14,293.98	-	-	-	-	-	-	14,293.98	14,293.98
Termination Benefits	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,687,569.90</b>	<b>114,742.40</b>	<b>52,950.15</b>	<b>136,710.53</b>	<b>81,547.04</b>	<b>1,581.00</b>	<b>-</b>	<b>2,020,569.87</b>	<b>2,075,101.02</b>
Excess (deficiency) of revenues over expenditures	(308,490.62)	13,503.65	(38,485.08)	55,354.50	(46,752.38)	(1,581.00)	5.51	(286,379.34)	(326,445.42)
<b>OTHER FINANCING SOURCES (USES)</b>									
Transfers	-	-	-	-	-	-	-	-	-
State "On Behalf" Payments	-	-	-	-	-	-	-	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net changes in fund balances</b>	<b>(308,490.62)</b>	<b>13,503.65</b>	<b>(38,485.08)</b>	<b>55,354.50</b>	<b>(46,752.38)</b>	<b>(1,581.00)</b>	<b>5.51</b>	<b>(286,379.34)</b>	<b>(326,445.42)</b>
Fund Balance: 4/30/2013	7,543,282.34	773,933.64	(272,844.20)	1,213,627.20	803,331.91	(85,182.99)	520,597.22	10,854,772.31	10,496,745.12
Fund Balance: 5/31/2013	\$ 7,234,791.72	\$ 787,437.29	\$ (311,329.28)	\$ 1,268,981.70	\$ 756,579.53	\$ (86,763.99)	\$ 520,602.73	\$ 10,568,392.97	\$ 10,170,299.70

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
STATEMENT OF FINANCIAL POSITION  
ALL FUNDS  
APRIL 30, 2013

	10	20	30	40	50	60	70		
	Education	Oper. & Maint.	Debt Services	Transportation	IMRF/SS	Capital Projects	Working Cash	Total Operating	Total All Funds
<b>ASSETS</b>									
US Bank - AP	1,184,042.48	5,158.22	(311,329.28)	63,137.52	764.92	(86,763.99)	-	1,253,103.14	855,009.87
US Bank - Payroll	4,968.50	548.20	-	849.27	-	-	-	6,365.97	6,365.97
US Bank - RevTrak	251,521.73	-	-	-	-	-	-	251,521.73	251,521.73
PMA - LIQ	0.93	-	-	-	-	-	-	0.93	0.93
PMA - MAX	3,499,739.64	214,714.70	-	256,832.69	44,277.13	-	171,824.22	4,187,388.38	4,187,388.38
PMA - Fixed Rate Investments	2,150,458.46	567,016.17	-	948,162.22	711,537.48	-	348,778.51	4,725,952.84	4,725,952.84
IIIT	19,349.59	-	-	-	-	-	-	19,349.59	19,349.59
Bank Financial	88,729.67	-	-	-	-	-	-	88,729.67	88,729.67
Imprest Fund	44,500.00	-	-	-	-	-	-	44,500.00	44,500.00
Petty Cash	500.00	-	-	-	-	-	-	500.00	500.00
<b>TOTAL ASSETS</b>	<b>7,243,811.00</b>	<b>787,437.29</b>	<b>(311,329.28)</b>	<b>1,268,981.70</b>	<b>756,579.53</b>	<b>(86,763.99)</b>	<b>520,602.73</b>	<b>10,577,412.25</b>	<b>10,179,318.98</b>
<b>LIABILITIES &amp; FUND BALANCE</b>									
<b>LIABILITIES</b>									
Accounts Payable	16,207.00	-	-	-	-	-	-	16,207.00	16,207.00
Dental Insurance Payable	(6,194.30)	-	-	-	-	-	-	(6,194.30)	(6,194.30)
Flex Spending Account Payable	(993.42)	-	-	-	-	-	-	(993.42)	(993.42)
Early Check Void Adjustment	-	-	-	-	-	-	-	-	-
Total Liabilities	9,019.28	-	-	-	-	-	-	9,019.28	9,019.28
<b>FUND BALANCE</b>									
Fund Balance	7,234,791.72	787,437.29	(311,329.28)	1,268,981.70	756,579.53	(86,763.99)	520,602.73	10,568,392.97	10,170,299.70
Total Fund Balance	7,234,791.72	787,437.29	(311,329.28)	1,268,981.70	756,579.53	(86,763.99)	520,602.73	10,568,392.97	10,170,299.70
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>7,243,811.00</b>	<b>787,437.29</b>	<b>(311,329.28)</b>	<b>1,268,981.70</b>	<b>756,579.53</b>	<b>(86,763.99)</b>	<b>520,602.73</b>	<b>10,577,412.25</b>	<b>10,179,318.98</b>

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
**TREASURER'S REPORT**  
**ALL FUNDS**  
**MAY 31, 2013**

**CASH BALANCE PER BOOKS**

Educational Fund	7,243,811.00
Operations and Maintenance	787,437.29
Debt Service Fund	(311,329.28)
Transportation Fund	1,268,981.70
Retirement Fund	756,579.53
Capital Projects Fund	(86,763.99)
Working Cash Fund	520,602.73
	<hr/>
<b>TOTALS:</b>	<b><u><u>\$ 10,179,318.98</u></u></b>

**BANK BALANCES & INVESTMENTS**

<b>US Bank - AP</b>	
Statement Balance	1,088,547.09
Less: Outstanding Checks	233,537.22
	<hr/>
	<b>\$ 855,009.87</b>
<b>US Bank - Payroll</b>	
Statement Balance	16,402.65
Less: Outstanding Checks	10,036.68
	<hr/>
	<b>\$ 6,365.97</b>
<b>US Bank - Other</b>	
RevTrak Account Balance	\$ 251,521.73
Imprest	44,500.00
Petty Cash	500.00
	<hr/>
	296,521.73
<b>PMA Financial Network</b>	
ISDLAF - LIQ	0.93
ISDLAF - MAX	4,187,388.38
Fixed Rate Investments	4,725,952.84
	<hr/>
	<b>\$ 8,913,342.15</b>
<b>Illinois Inst Investors Trust</b>	
CMF	19,349.59
<b>Bank Financial</b>	
Money Market	88,729.67
<b>TOTALS:</b>	<b><u><u>\$ 10,179,318.98</u></u></b>

Certified by:



Dan Stanley, Treasurer

**ACTIVITY FUND  
MAY 31, 2013**

<u>Account</u>	<u>Beg. Balance April 30, 2013</u>	<u>Current Month Inflow</u>	<u>Current Month Outflow</u>	<u>End. Balance May 31, 2013</u>
Bank Interest	106.55	5.41	-	<b>111.96</b>
District Convenience Acct	124.63	-	-	<b>124.63</b>
DW Convenience Acct	2,220.46	-	(444.75)	<b>1,775.71</b>
DW-NJHS	1,755.57	2,211.46	(2,077.57)	<b>1,889.46</b>
DW-Scholarship	1,810.63	-	-	<b>1,810.63</b>
DW-Student Council	7,052.61	925.00	(595.00)	<b>7,382.61</b>
DW-Yearbook	26,414.66	-	(521.72)	<b>25,892.94</b>
HD Convenience Acct	249.16	-	(80.72)	<b>168.44</b>
HD-Student Council	2,858.59	4.00	-	<b>2,862.59</b>
HD-Yearbook	15,887.86	-	-	<b>15,887.86</b>
SP Convenience Acct	531.40	765.00	(1,265.25)	<b>31.15</b>
SP-Yearbook	<u>4,251.72</u>	<u>20.00</u>	<u>(20.00)</u>	<u><b>4,251.72</b></u>
<b>TOTALS</b>	63,263.84	3,930.87	(5,005.01)	<b>62,189.70</b>



## Lincolnshire-Prairie View School District 103

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Preliminary FY 2014 Budget

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Included for you is the preliminary budget for fiscal year 2014. As a preliminary budget, this is a first-look, very high-level view of what the fiscal year 2014 budget could be. The tentative budget, submitted at the July 9<sup>th</sup> board meeting, will be much more detailed and descriptive. Below are some major assumptions and explanations of the preliminary budget. There is an additional column to see a budget impact on a frozen levy, however most of the comment below is on the presented preliminary budget.

### Major Assumptions

- World Language – Curriculum, supplies, and 3.0 FTE Spanish Teachers are included
- Salary increases – 2.5%
- Medical Insurance – 4.8% premium increase
- 2013 Levy – 1.7% CPI + new TIF roll-off
- Summer 2013 Capital Projects – Sprague Phase 2, Playground, and Other Capital Projects

Total expenditures will decrease 0.6% over the prior year's budget, but 1.9% higher than estimated actual expenditures for 2013. When one-time expenditures are removed (such as major capital projects), expenditures increase right around 3% over prior year's budget and approximately 6.5% more than estimated 2013 expenditures. The reason for the 6.5% increase over this year's expenditures is that expenditures are budgeted conservatively and include contingencies.

Salaries and Benefits combined (73% of the budget) will increase 2.9% over the 2013 budget. This is due to the 2.5% salary increase assumption, addition of positions, and retirement track increases. The remaining objects (purchased services, supplies, capital outlay, other objects, non-capitalized equipment, and termination benefits) which represent the remaining 27% of the budget remain relatively flat when removing one-time expenditures. There is some movement between supplies, non-capitalized equipment, and capital outlay due to planned expenditures and the cost categories they fall in. Supplies are items that are less than \$500 per item. Non-Capitalized are items above \$500 per item and less than the capitalization threshold. Our capitalization threshold is \$2,000. Thus, any items above \$2,000 per item must be put in the capital outlay line. In July I will request the board increase the capitalization threshold to \$5,000 as \$2,000 is a fairly low threshold that results in much work. The increase in purchased services is mostly due to the Apple Lease annual payment of

\$165,000. Termination benefits decreased because there were far fewer retirements this year than the prior year.

The budget provides for a 4.5% increase in revenues over the previous year's budget, but 2.8% more than anticipated FY13 revenues. With a frozen 2013 levy, total revenues would increase 3.5% over the 2013 budget and 1.9% over the 2013 actual expenditures

The total expected impact on fund balance is a decrease of just over \$1 million to an estimated June 30, 2014 operating fund balance of \$6 million (not including early taxes), or 21.8% of operating expenditures. The difference in the anticipated ending cash and fund balances are the early taxes reserved for the 2014-15 school year. Transfers and "On Behalf" payments have no net effect.

#### Cleanup/Changes

- Teacher TRS Payments – In prior years, the contributions that teachers pay to TRS has been deducted from salary and posted as an expense to benefit lines. Beginning with this budget, we will no longer deduct the teachers' contributions to TRS and post to a benefit line as this is not truly a district expenditure. Salary and benefit budget lines will now show more appropriate. The impact will look like a large increase in the salary line, but a large decrease in the benefits line. There is no "net" change.
- Reconfigured Account Numbers – The chart of accounts used in our budgeting has been updated to fully comply with the Illinois Program Accounting Manual (IPAM), the standard of accounting codes to be used for school district finances

**LINCOLNSHIRE-PRAIRIE VIEW ELEMENTARY SCHOOL DISTRICT NO. 103**  
 PRELIMINARY BUDGET  
 FISCAL YEAR 2014

	2013	2013	2013	Preliminary			Prelim w/ Frozen levy		
	Est. Actual	Budget	Actual/Budget	2014 Budget	2014/2013 Budget/Actual	2014/2013 Budgets	2014 Budget	2014/2013 Budget/Actual	2014/2013 Budgets
<b>REVENUES</b>									
Property Tax Receipts - Existing	24,849,057.22	24,794,945.00	100.2%	25,729,000.00	3.5%	3.8%	25,500,000.00	2.6%	2.8%
Property Tax Receipts - New Property (TIF)				445,000.00			400,000.00		
Other Local Sources	2,287,486.85	2,248,700.00	101.7%	2,066,500.00	-9.7%	-8.1%	2,066,500.00	-9.7%	-8.1%
State Sources	1,764,399.83	1,361,225.00	129.6%	1,468,500.00	-16.8%	7.9%	1,468,500.00	-16.8%	7.9%
Federal Sources	217,093.69	237,620.00	91.4%	222,000.00	2.3%	-6.6%	222,000.00	2.3%	-6.6%
<b>Total Revenues</b>	<b>29,118,037.59</b>	<b>28,642,490.00</b>	<b>101.7%</b>	<b>29,931,000.00</b>	<b>2.8%</b>	<b>4.5%</b>	<b>29,657,000.00</b>	<b>1.9%</b>	<b>3.5%</b>
<b>EXPENDITURES</b>									
Salaires & Benefits	21,341,768.66	21,649,917.00	98.6%	22,270,700.00	4.4%	2.9%	22,270,700.00	4.4%	2.9%
Purchased Services	1,721,167.26	1,924,955.00	89.4%	2,162,900.00	25.7%	12.4%	2,162,900.00	25.7%	12.4%
Supplies	1,257,601.47	1,378,135.00	91.3%	1,567,100.00	24.6%	13.7%	1,567,100.00	24.6%	13.7%
Capital Outlay	4,183,993.80	3,902,710.00	107.2%	3,039,000.00	-27.4%	-22.1%	3,039,000.00	-27.4%	-22.1%
Other Objects	1,311,407.65	1,549,850.00	84.6%	1,591,700.00	21.4%	2.7%	1,591,700.00	21.4%	2.7%
Non-Capitalized Equipment	241,576.36	427,650.00	56.5%	216,300.00	-10.5%	-49.4%	216,300.00	-10.5%	-49.4%
Termination Benefits	303,757.29	289,820.00	104.8%	98,800.00	-67.5%	-65.9%	98,800.00	-67.5%	-65.9%
<b>Total Expenditures</b>	<b>30,361,272.49</b>	<b>31,123,037.00</b>	<b>97.6%</b>	<b>30,946,500.00</b>	<b>1.9%</b>	<b>-0.6%</b>	<b>30,946,500.00</b>	<b>1.9%</b>	<b>-0.6%</b>
Total Exp. Less One-Time Expenditures	26,849,699.21	27,780,227.00	96.7%	28,576,500.00	6.4%	2.9%	28,576,500.00	6.4%	2.9%
Total Oper. Exp Less One-Time Expenditures	26,144,080.25	27,100,897.00	96.5%	27,905,200.00	6.7%	3.0%	27,905,200.00	6.7%	3.0%
Excess (deficiency of revenues over expenditures)	(1,243,234.90)	(2,480,547.00)		(1,015,500.00)			(1,289,500.00)		
<b>OTHER FINANCING SOURCES</b>									
Transfers In	5,902,584.72	4,108,090.00		2,707,500.00			2,707,500.00		
Transfers Out	(5,902,584.72)	(4,108,090.00)		(2,707,500.00)			(2,707,500.00)		
State "On Behalf" Payments In	3,000,000.00	3,000,000.00		3,000,000.00			3,000,000.00		
State "On Behalf" Payments Out	(3,000,000.00)	(3,000,000.00)		(3,000,000.00)			(3,000,000.00)		
Total other financing sources (uses)	-	-		-			-		
Net changes in fund balances	(1,243,234.90)	(2,480,547.00)		(1,015,500.00)			(1,289,500.00)		
<b>CASH &amp; FUND BALANCES</b>									
Est. Cash Balance - 6/30/13				19,852,830.24			19,852,830.24		
Est. Cash Balance - 6/30/14				18,837,330.24			18,563,330.24		
Est. Operating Fund Balance Less Early Taxes - 6/30/13				7,098,696.83			7,098,696.83		
Est. Operating Fund Balance Less Early Taxes - 6/30/14				6,083,196.83			5,809,196.83		
Est. Operating Fund Balance % of Expenditures				21.8%			20.8%		



Lincolnshire – Prairie View School District 103  
1370 N. RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
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## **Memo**

**To:** Board of Education  
**From:** Scott Gaunky  
**CC:** Dr. Scott Warren  
**Date:** June 12, 2013  
**Re:** Facilities Update

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### **DANIEL WRIGHT JUNIOR HIGH SCHOOL**

- Summer projects are being finalized with a very aggressive schedule. We may have to postpone some of the projects until winter break as summer school reduces our timeline for completion. The following is a list of projects for Daniel Wright:
  - Remodel room 128 for music
  - Remodel room 123 for classroom
  - New lighting for room 119
  - Carpeting for 10 classrooms
  - Sealcoat and stripe parking lots
  - Install security system/visitor management/access management/intrusion alarm
  - Repair baseball field
  - Fire alarm system cleaned and tested
  - Floor in boiler room painted
  - White gym painted
  - Classrooms painted

### **HALF DAY**

- Half Day will have worked performed as follows:
  - Asbestos abatement and re-carpeting of the lower hallways, computer lab, and small instructional spaces

- Carpeting for the main office area, conference room, and principal's office.
- New gym floor
- New parking lot lighting
- Excavation and placement of two gaga pits
- Security system/ visitor management/ access management/intrusion alarm
- Fire alarm system cleaned and tested

## LAURA SPRAGUE

- Sprague phase 2 construction project is underway. As with last year the work will be completed in phases according to wings. There are essentially, three wings of the building. The week of June 9<sup>th</sup>, phase 1 classrooms were moved out, case work demolished; hallway carpet removed, and floor tile and mastic abated. Additionally, phase two classrooms have been moved out, case work demolished, hallway carpet removed. Phase three classrooms have been moved out, and the ceiling in the library removed. This project seems to be moving ahead of schedule. However, we will need every day to ensure the project is completed properly.
- The playground project is underway. Items completed have been demolition of the lower playground, removal of all existing landscape and hardscape material, and removal of the rubber mulch. All of the large trees were pruned up high to prevent damage from the excavator and give a better chance of survival from root pruning. All of this work was performed in house by a very dedicated district staff. The contractor has installed a construction fence, demolished the entire existing sidewalk and handicap ramp, and started hauling in loads of fill to bring the area to sub-grade.
- The District is working with Siemens to complete the security needs of all of the facilities. The District has an existing relationship with Siemens on the controls side for our HVAC equipment that has been very good for the District. In addition, Siemens has been the only contractor that has been able to provide a one stop shop approach. In other words, they will be able to provide the District with Access Control, Visitor Management, Intrusion Alarm, and Closed Circuit TV capability. The other contractors contacted did not offer this capability. After reviewing the project with the District's attorney and a demonstration of the various components on this very comprehensive scope, we can proceed with scheduling. The contractor has assured the District that the project will be complete by the start of school this fall.



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
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Memo

**To:** Board of Education  
**From:** Katie Reynolds, Executive Director of Teaching and Learning  
Julie Postma, Director of Student Services  
Mark Westhoff, Director of Technology  
**CC:** Dr. Scott Warren  
**Date:** June 18, 2013  
**Re:** Executive Summary

---

### **Curriculum & Instruction**

- Illinois State Board of Education requires school districts to meet annually with a Parent Advisory Committee for Discipline. This committee assists in the development of student discipline policy and procedure. The committee reviews issues such as student discipline, disruptive behavior, school bus safety procedures, and the dissemination of student conduct information. The committee, comprised of eight parents, met on June 4, 2013, at 3:00 pm. A follow up meeting will be held on June 26, 2013 at 10:00 am.
- Summer curriculum work is well underway in District 103! Many teachers started projects on the same day students exited the buildings and some will not wrap up until August 14<sup>th</sup>, 2013. We have 39 approved projects. Most of the curriculum work is focused on Math and ELA Common Core, and World Language.
- The Lake County Regional Office of Education provides a reimbursement to districts who provide on site professional development programs. The amount of the reimbursement is dependent on the number of enrolled students. In the fall I sent a letter requesting the reimbursement that outlined the curriculum work that would be completed by the 6-8 grade math teachers with the Stevenson Consortium. This spring I sent a letter summarizing the completed objectives and evaluation summaries. On June 14, 2013, the district received a check for \$1,500 from the Lake County Regional Office.
- Preliminary ISAT scores have been released by the Illinois State Board of Education to district administrators. The State provides districts with a short window to review individual scores and correct any incorrect or missing information such as grade level, gender, birthdate, etc. I will provide a report to the Board when the scores are considered final.

## **Technology**

- We have set up and configured technology tools (Smartboards, document cameras, iPads, computers) for summer school at Daniel Wright. Summer school sees many non-Daniel Wright teachers using classrooms during June. We help them get the technology they need for their instruction. We are also utilizing iPads this year in summer school computer lab classes.
- Teachers who were chosen for the iPad/Chromebook pilot programs for next year will meet in July to discuss next steps. Sprague will be piloting iPad minis, and Daniel Wright and Half Day will be piloting Google Chromebooks and iPads.
- Also in July we will be holding a workshop for our technology integration specialists. We will discuss the model we will be using to help teachers effectively integrate technology into their instruction. We will also be discussing how best to help our teachers who will be piloting Chromebooks or iPads into their classrooms.
- We held a training for Daniel Wright principals and secretaries on utilizing the scheduling module in Skyward. This training took place in late May and should help Daniel Wright schedule classes and students in the most productive and efficient way.

## **Special Education**

- During the month of May we completed Timely and Meaningful Consultation with Riverwoods Montessori. The time line on this consultation changed this year from fall to spring. The consultation focused on the 2013-2014 school year. We are required by federal law to meet at least annually with private schools within district boundaries who service grade school age students to ensure any child with special needs or suspected of a disability receives the services to which they are entitled. A process for providing services, as needed, and supporting the identification of students with disabilities was reviewed and agreed upon. We are not currently providing any direct service to any students at Riverwoods Montessori.
- We are preparing for an additional Self Contained Early Childhood classroom for next year. There is a cap of ten students in a Self Contained Early Childhood classroom with a teacher and associate. We anticipate that the student need for enrollment in our Self Contained Early Childhood classroom will exceed ten students and may be as high as 15 students for the 2013-2014 school year. Enrollment in Early Childhood continues throughout the year as public schools are required to initiate service for students with identified special needs on their third birthday or as soon as a disability requiring special education services is identified. We predict enrollment based on data that is provided for children receiving services from Child Family Connections between ages 0 and 35 months and past trends. We have begun the hiring process, as well as ensuring the new classroom has the equipment, curriculum and supplies that it requires.
- During the summer a number of special education grants and reimbursements are due. We are currently completing the reimbursements for IDEA staff development and IDEA Part B Flow Thru. In addition we are preparing the grants for IDEA Part B Preschool and IDEA Part B Flow Through grants for the 2013-2014 school year. Year-end reporting is currently due for children enrolled in special education programs and for special education personnel. Within the next

month there are several additional reimbursements that will be completed and filed.

- We continue to collaborate with the building principals and the special education staff. We are developing schedules for students receiving special education services to ensure their IEPs can be met, and in turn, establishing caseloads and schedules for our staff members who provide those services.
- Extended School Year (ESY), the provision of special education services during the summer, is in full swing. Within the district, we have six classes taught by Learning Behavior Specialists that service 33 students. For those who students who require related services, specialists are providing those services also. In addition, there are six students enrolled in Extended School Year programs outside of the district.



Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
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**Memo**

**To:** Board of Education  
**From:** Katie Reynolds  
**CC:** Dr. Scott Warren  
**Date:** June 6, 2013  
**Re:** Spring 2013 MAP Scores

---

Attached please find the scores from the Measures of Academic Progress (MAP) tests taken by students in May, 2013. The first page shows a comparison between the performances of District 103 students as compared to students nationally. The chart also provides a comparison between the spring 2012 scores and spring 2013 scores for District 103 students. This is used to provide some trend data, and these scores are not from the same cohort of students and should not be used for comparison purposes. As expected, District 103 students continue to perform above the national norms. The norms are derived from data collected from over 2.8 million students from 6, 905 schools in 1,123 districts in 42 states.

The second page shows the percentage of our students who scored at the 90<sup>th</sup> percentile nationally on the spring MAP test administration. These charts will be placed on the dashboard, located on the district website. Individual progress reports were mailed home to parents on May 31, 2013.



**LINCOLNSHIRE-PRAIRIE VIEW SCHOOL DISTRICT 103**

**MEASURES OF ACADEMIC  
Spring 2013 PROGRESS RESULTS**

Measures of Academic Progress (MAP) are adaptive, computerized tests given in Reading and Mathematics. When taking a MAP test, the difficulty of each question is based on how well a student answers all the previous questions. As the student answers correctly, questions become more difficult. If the student answers incorrectly, the questions become easier. The final score, reported as a RIT (Rassch Unit), is an estimate of the student's achievement level.

A RIT is a unit of measure that uses individual item difficulty values to estimate student achievement. RIT scores create an equal interval scale and are used to monitor students' progress across time.

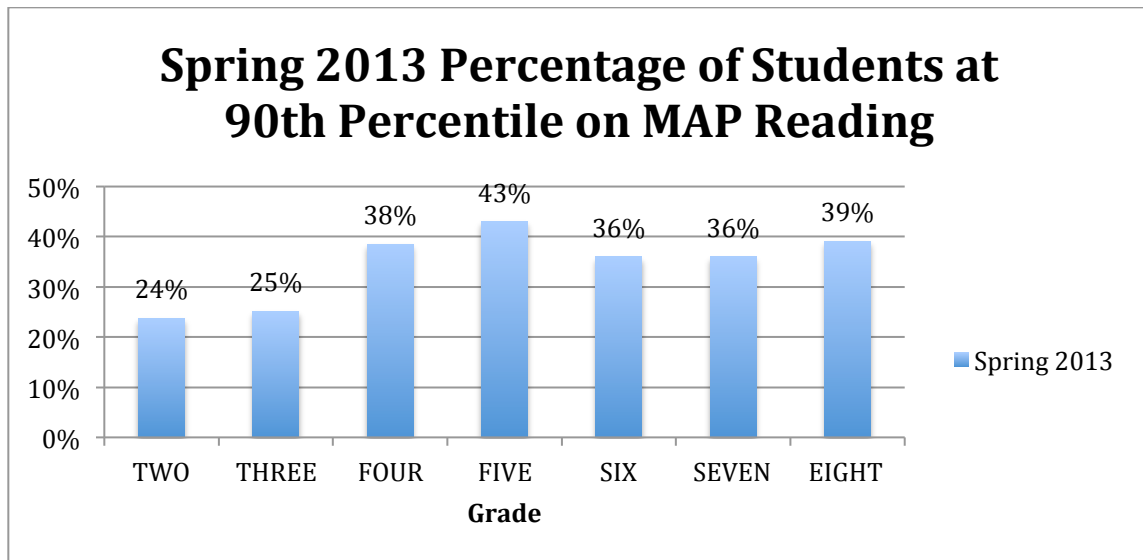
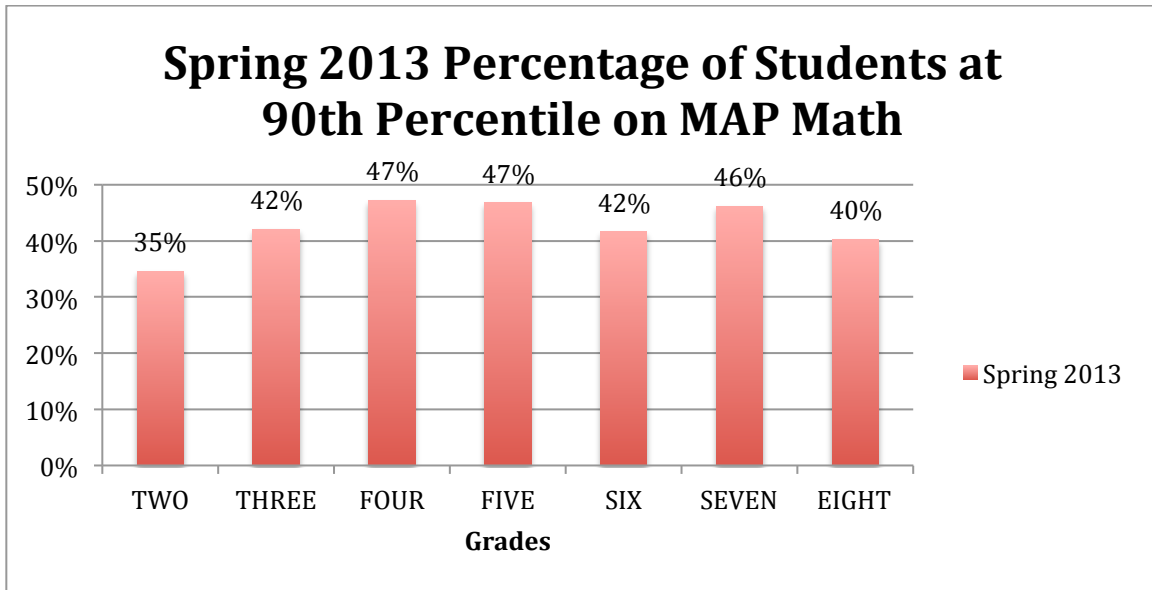
**Math- Mean RIT**

	<u>District 103 MAP Mean</u>		<u>National Norm Mean</u>
	<b>Spring 12</b>	<b>Spring 13</b>	
Grade 2	204.3	203.6	191.3
Grade 3	219.4	218.5	203.1
Grade 4	231.4	230.4	212.5
Grade 5	236.6	238.1	221.0
Grade 6	244.1	243.7	225.6
Grade 7	250.0	252.2	230.5
Grade 8	254.1	254.2	234.5

**Reading- Mean RIT**

	<u>District 103 MAP Mean</u>		<u>National Norm Mean</u>
	<b>Spring 12</b>	<b>Spring 13</b>	
Grade 2	202.0	200.2	189.6
Grade 3	211.8	213.5	199.2
Grade 4	220.2	221.2	206.7
Grade 5	226.1	226.6	212.3
Grade 6	228.4	230.3	216.4
Grade 7	234.4	234.0	219.7
Grade 8	238.4	237.9	222.4

Perhaps even more impressive is to take a look at the percentage of students who score at the 90<sup>th</sup> percentile or above on MAP reading and math assessments. The chart below reflects the statistics for the Spring 2013 administration of the MAP reading and math tests.





Lincolnshire – Prairie View School District 103  
1370 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069  
847.295.4030  
(Fax) 847.295.9196

**Memo**

**To:** Board of Education  
**From:** Katie Reynolds  
**CC:** Dr. Scott Warren  
**Date:** June 14, 2013  
**Re:** World Language Consultants for 2013-2014

---

This summer, the three newly hired World Language teachers and our current World Language teachers will work together for six days to develop the kindergarten, second, fourth and sixth grade curriculum. This curriculum will combine language development goals, grade level social studies content and some grade level science content.

The district will work with two consultants to facilitate the development of the World Language curriculum and provide professional development to all six World Language teachers. Currently, Lisa Terrill is scheduled to work with the district for six days during the summer. After assessing the amount of progress made during the initial three days in June, I may decide to reduce the number of days that Lisa is on site in August. An additional four days between Laura and Helena will be scheduled during the school year for curriculum and professional development. The total number of consulting days between June, 2013 and May, 2014, will not exceed ten days. Each consultant charges \$1,500 a day. Helena Curtain will not expense the district for travel since she is coming from the Milwaukee area, but Lisa Terrill will since she is traveling from Indiana.

A brief biography for each consultant has been provided below.

**Helena Curtain, Ph. D.** is an internationally known expert on second language teaching methodology, curriculum development, and bilingual education. Her special interest is in teaching English to young learners. She is the co-author of *Languages and Children: Making the Match*, now in its fourth edition-- a book used in universities throughout the USA for preparing language teachers to work in grades K-8.

Dr. Curtain directed the English as a Second Language and World Language teacher preparation programs at the University of Wisconsin-Milwaukee for ten years. Previously she coordinated the foreign language and ESL programs grades K-12 in the Milwaukee Public Schools, and taught at the elementary, middle school and high school levels. She has won several national awards and is the author of a variety of publications. She has broad experience working with schools and school districts,

teaching and conducting workshops throughout the United States and internationally in twenty-eight countries.

**Laura Terrill** holds a BA in French from the University of Missouri — St. Louis and a MA in Secondary Administration from Northeast Missouri State University. She taught French at all levels for 21 years before becoming the Coordinator of Foreign Language and English as a Second Language and then, Director of Curriculum in the Parkway School District in St. Louis, MO. She has taught methods courses at Washington University in St. Louis and at Butler University and IUPUI in Indianapolis and continues to present at the local, state, regional and national levels. She has served on the Board of Directors for Central States and ACTFL. She is the recipient of the Founders Award for Central States and has been named as the NADSFL District Supervisor of the Year. Laura is currently working as an independent consultant in World Language and English as a Second Language.



Lincolnshire – Prairie View School District 103  
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847.295.4030  
(Fax) 847.295.9196

## Memo

**To:** Board of Education  
**From:** Katie Reynolds  
**CC:** Dr. Scott Warren  
**Date:** June 17, 2013  
**Re:** Math Materials

---

While creating curriculum documents aligned to the new Math Common Core Standards, the District 103 math committee realized that the materials currently being used by teachers did not align to the content, rigor or practices required by the new standards. The committee made the decision to review and pilot new math materials rather than create their own materials for use during the 2013-2014 school year.

In February, the committee attended sales presentations on three programs, and came back in March for a fourth presentation. In addition to piloting materials, many members of the committee also participated in a site visit in Skokie to see one of the programs in action.

After piloting the materials the math committee discussed the programs using the publishers criteria created by Common Core..... The building and district math chairs met in May finalize the materials purchase decision. Below is the adoption list by grade level and a link to the publishers website.

### K-2 Math in Focus

*Math in Focus*<sup>®</sup> is based on the framework developed by the Singapore Ministry of Education. It draws on best practices from around the world and highlights problem solving as the focus of mathematical learning.

A key differentiator for Singapore math is its focus on attitudes and metacognition. In order for students to excel, they must develop positive attitudes about math, have the confidence to persevere, and develop the ability to monitor their own thinking.

The research base used to guide the development of the Common Core State Standards cited Singapore's pedagogy as one of their key research models. Singapore math's effective framework parallels the big ideas in the Common Core.

- See more at: <http://www.hmhco.com/shop/education-curriculum/math/math-in-focus-singapore-math#sthash.zppok8Mj.dpuf>

### 3-5 Envisions

Envisions Math teaches all of the Standards for Mathematical Content within the structure of a program powerful in concept-development and grounded on big ideas of mathematics and related essential understandings.

Since *enVisionMATH Common Core* was built from the ground up to meet the Common Core State Standards, Mathematical Practices are deeply rooted in the curriculum. These practices promote student success in mathematics.

See more at: <http://www.pearsonschool.com/index.cfm?locator=PS1zHe>

### 6 Connected Mathematics Project (CMP2)

The overarching goal of Connected Mathematics is to help students and teachers develop mathematical knowledge, understanding, and skill along with an awareness of and appreciation for the rich connections among mathematical strands and between mathematics and other disciplines. For more see: <http://www.phschool.com/cmp2/implementing/>

### 7-8 College Preparatory Mathematics (CPM)

The CPM middle school core courses were designed and written based on several fundamental learning principles:

- Mathematics is a coherent intellectual system, not a collection of disjoint facts, and needs to be taught in a way that makes this coherence clear.
- Curriculum works best when it is successful with all students, including “traditionally struggling students” and “accelerated” students.
- Teachers teach better when curriculum materials are flexible.
- Structured investigations and lessons are more successful when students clearly understand what they are looking for.
- Students learn more when they solve problems and discuss their thinking with others.
- Teams work better when the work actually requires a team and there is something to talk about.
- A student’s learning is more meaningful and is better retained when he or she reaches the level of understanding necessary to explain and justify his or her thinking.
- Literacy can be strengthened through meaningful/rigorous mathematical study.

For more see:

<http://www.cpm.org/pdfs/resCourse/CC%20Principles%20of%20Course%20Design.pdf>



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren  
Date: June 20, 2013  
Re: Superintendent Informational Report

---

### FOIA request

The District received one FOIA request this month on June 4, 2013. The Family Taxpayers Foundation requested information related to the health insurance plans for district employees, insurance providers, and benefits for employees. The request was fulfilled on June 6, 2013. The full request and the district's response are included for your review.

### Facebook and Twitter

The district has created Facebook and Twitter accounts to continue to improve communication with our school community. Parents and other community members will be able to receive updates to school events, educational information as well as emergency information through these means. Kim Sylvan has spearheaded this project and is to be commended for her work.



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## Freedom of Information Request

---

**Freedom of Information** <foia@familytaxpayers.org>  
Bcc: swarren@district103.k12.il.us

Tue, Jun 4, 2013 at 11:18 AM

Dear Superintendents,

Please email me the following information:

Type of Health Insurance Plans for your district (HMO, PPO, HSA, etc) and co-pay details

Name of Health Insurance Providers (Please also identify if you are self insured)

Monthly cost to district per individual for school year 2012/2013 broken down as follows:

HMO

Family:

Individual:

Individual + 1:

PPO

Family:

Individual:

Individual + 1:

HSA

Family:

Individual:

Individual + 1:

Other Stipends

Family:

Individual:

Individual + 1:

Flex Spending

Family:

Individual:

Individual + 1:

Cafeteria Plan

Family:

Individual:

Individual + 1:

Monthly cost to district per individual for school year 2013/2014 broken down as follows:

HMO

Family:

Individual:

Individual + 1:

PPO

Family:

Individual:

Individual + 1:

HSA

Family:

Individual:

Individual + 1:

Other Stipends

Family:

Individual:

Individual + 1:  
Flex Spending  
Family:  
Individual:  
Individual + 1:  
Cafeteria Plan  
Family:  
Individual:  
Individual + 1:

Monthly cost to employee for school year 2012/2013 broken down as follows:

HMO  
Family:  
Individual:  
Individual + 1:  
PPO  
Family:  
Individual:  
Individual + 1:  
HSA  
Family:  
Individual:  
Individual + 1:  
Other Stipends  
Family:  
Individual:  
Individual + 1:  
Flex Spending  
Family:  
Individual:  
Individual + 1:  
Cafeteria Plan  
Family:  
Individual:  
Individual + 1:

Monthly cost to employee for school year 2013/2014 broken down as follows:

HMO  
Family:  
Individual:  
Individual + 1:  
PPO  
Family:  
Individual:  
Individual + 1:  
HSA  
Family:  
Individual:  
Individual + 1:  
Other Stipends  
Family:  
Individual:  
Individual + 1:  
Flex Spending  
Family:  
Individual:  
Individual + 1:  
Cafeteria Plan  
Family:  
Individual:

Individual + 1:

If you have any questions please call [847-428-0212](tel:847-428-0212).

Sincerely,

Family Taxpayers Foundation



**Lincolnshire-Prairie View School District 103**  
**Administration Offices**

1370 Riverwoods Road • Lincolnshire, IL 60069  
847/295-4030 • FAX 847/295-9196  
<http://www.d103.org>

**Scott H. Warren, Ed.D.**  
Superintendent

June 6, 2013

Dear Family Taxpayers Foundation,

In response to your FOIA request of June 4, 2013, please note the following:

Type of Health Insurance Plans for your district (HMO, PPO, HSA, etc) and co-pay details.

Response: See District website at <http://www.d103.org/business.htm> for a copy of our plan documents.

Name of Health Insurance Providers (Please also identify if you are self insured)

Response: See District website at <http://www.d103.org/business.htm> for a copy of our plan documents.

Regarding the remainder of your request, different categories of employees receive different insurance benefits from the District and pay differing amounts for those benefits. Even for teachers in our bargaining unit, teachers pay differing amounts based upon their years of participation in the chosen plan. Your request does not identify which employees you intend to address. If the request covers every employee in the District, then pursuant to Section 3.1(g) of the Illinois Freedom of Information Act, compliance with your request would unduly burden the District's operations. Please consider this a request to confer regarding whether your request can be narrowed to manageable proportions. I look forward to hearing from you.

Sincerely,

Scott Warren, Ed.D.  
Superintendent

**LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103**

**ENROLLMENT REPORT**

**May 2013**

<b>Grade</b>	<b>June 2012 Enrollment</b>	<b>Current Enrollment</b>	<b>No. of Academic Classes</b>	<b>Average Class Size</b>	<b>Lowest Class Size</b>	<b>Highest Class Size</b>	<b>Kasarda Report 2012-2013 "B" Projection</b>	<b>Kasarda Report 2012-2013 "C" Projection</b>
Early Childhood	19	18	2 am/pm	9.00	7	11		
K (AM)	37	22	1	22.00				
K (PM)		21	1	21.00				
K (Full Day)	99	100	5	20.00	20	20	133	142
1	159	155	8	19.38	18	21	151	155
2	165	156	8	19.50	19	20	171	176
3	178	172	8	21.50	21	22	174	179
4	178	182	8	22.75	22	24	181	186
5	196	188	8	23.50	23	24	191	196
6	201	208	8	26.00	24	27	201	206
7	203	203	9	22.55	13	27	202	207
8	198	205	9	22.77	19	27	204	208
Sprague Total	479	472						
Half Day Total	356	354						
Daniel Wright Total	798	804						
<b>SUBTOTAL</b>	<b>1,633</b>	<b>1,630</b>					<b>1,608</b>	<b>1,655</b>
Special Ed Out of District:								
SEDOL/Public	2	1						
Consortium Placements	3	4						
Private Placements	4	4						
IAES								
<b>CURRENT TOTAL</b>	<b>1,642</b>	<b>1,639</b>						

**2012-2013  
LINCOLNSHIRE - PRAIRIE VIEW  
SCHOOL DISTRICT 103**

**MONTHLY ENROLLMENT**

<b><u>GRADE</u></b>	<b><u>6th Day</u></b>	<b><u>SEPT</u></b>	<b><u>OCT</u></b>	<b><u>NOV</u></b>	<b><u>DEC</u></b>	<b><u>JAN</u></b>	<b><u>FEB</u></b>	<b><u>MAR</u></b>	<b><u>APR</u></b>	<b><u>MAY</u></b>	<b><u>JUNE</u></b>
Early Childhood	18	18	19	17	18	18	18	19	18	18	
K - AM	20	20	20	20	21	21	20	21	22	22	
K - PM	17	17	18	20	21	22	22	21	21	21	
K- Full Day	100	100	100	100	100	100	100	100	100	100	
1	155	154	154	153	156	154	154	155	155	155	
2	155	155	153	154	156	156	156	156	156	156	
3	171	170	170	170	170	170	172	172	172	172	
4	183	183	182	180	180	181	182	181	182	182	
5	187	187	186	187	188	187	188	188	190	188	
6	210	210	207	207	207	207	207	207	209	208	
7	204	204	203	203	203	203	203	203	202	203	
8	207	207	203	202	202	204	202	203	206	205	
Sprague	465	464	464	464	472	471	470	472	472	472	
Half Day	354	353	352	350	350	351	354	353	354	354	
Daniel Wright	808	808	799	799	800	801	800	801	807	804	
<b>SUBTOTAL</b>	<b>1627</b>	<b>1,625</b>	<b>1,615</b>	<b>1,613</b>	<b>1,622</b>	<b>1,623</b>	<b>1,624</b>	<b>1,626</b>	<b>1,633</b>	<b>1,630</b>	<b>0</b>
Special Ed.	10	10	10	9	9	9	11	11	11	9	
<b>TOTAL</b>	<b>1637</b>	<b>1,635</b>	<b>1,625</b>	<b>1,622</b>	<b>1,631</b>	<b>1,632</b>	<b>1,635</b>	<b>1,637</b>	<b>1,644</b>	<b>1,639</b>	<b>0</b>

**LINCOLNSHIRE - PRAIRIE VIEW SCHOOL DISTRICT 103**

**ENROLLMENT REPORT**

June 2013

<b>Grade</b>	<b>June 2012 Enrollment</b>	<b>Current Enrollment</b>	<b>No. of Academic Classes</b>	<b>Average Class Size</b>	<b>Lowest Class Size</b>	<b>Highest Class Size</b>	<b>Kasarda Report 2012-2013 "B" Projection</b>	<b>Kasarda Report 2012-2013 "C" Projection</b>
Early Childhood	19	18	2 am/pm	9.00	7	11		
K (AM)	37	22	1	22.00				
K (PM)		21	1	21.00				
K (Full Day)	99	100	5	20.00	20	20	133	142
1	159	155	8	19.38	18	21	151	155
2	165	156	8	19.50	19	20	171	176
3	178	172	8	21.50	21	22	174	179
4	178	182	8	22.75	22	24	181	186
5	196	188	8	23.75	23	24	191	196
6	201	208	8	26.13	24	27	201	206
7	203	203	9	22.44	13	27	202	207
8	198	205	9	22.89	18	27	204	208
Sprague Total	479	472						
Half Day Total	356	354						
Daniel Wright Total	798	804						
<b>SUBTOTAL</b>	<b>1,633</b>	<b>1,630</b>					<b>1,608</b>	<b>1,655</b>
Special Ed Out of District:								
SEDOL/Public	2	1						
Consortium Placements	3	4						
Private Placements	4	3						
IAES								
<b>CURRENT TOTAL</b>	<b>1,642</b>	<b>1,638</b>						

**2012-2013  
LINCOLNSHIRE - PRAIRIE VIEW  
SCHOOL DISTRICT 103**

**MONTHLY ENROLLMENT**

<b><u>GRADE</u></b>	<b><u>6th Day</u></b>	<b><u>SEPT</u></b>	<b><u>OCT</u></b>	<b><u>NOV</u></b>	<b><u>DEC</u></b>	<b><u>JAN</u></b>	<b><u>FEB</u></b>	<b><u>MAR</u></b>	<b><u>APR</u></b>	<b><u>MAY</u></b>	<b><u>JUNE</u></b>
Early Childhood	18	18	19	17	18	18	18	19	18	18	18
K - AM	20	20	20	20	21	21	20	21	22	22	22
K - PM	17	17	18	20	21	22	22	21	21	21	21
K- Full Day	100	100	100	100	100	100	100	100	100	100	100
1	155	154	154	153	156	154	154	155	155	155	155
2	155	155	153	154	156	156	156	156	156	156	156
3	171	170	170	170	170	170	172	172	172	172	172
4	183	183	182	180	180	181	182	181	182	182	182
5	187	187	186	187	188	187	188	188	190	188	188
6	210	210	207	207	207	207	207	207	209	208	208
7	204	204	203	203	203	203	203	203	202	203	203
8	207	207	203	202	202	204	202	203	206	205	205
Sprague	465	464	464	464	472	471	470	472	472	472	472
Half Day	354	353	352	350	350	351	354	353	354	354	354
Daniel Wright	808	808	799	799	800	801	800	801	807	804	804
<b>SUBTOTAL</b>	<b>1627</b>	<b>1,625</b>	<b>1,615</b>	<b>1,613</b>	<b>1,622</b>	<b>1,623</b>	<b>1,624</b>	<b>1,626</b>	<b>1,633</b>	<b>1,630</b>	<b>1,630</b>
Special Ed.	10	10	10	9	9	9	11	11	11	9	8
<b>TOTAL</b>	<b>1637</b>	<b>1,635</b>	<b>1,625</b>	<b>1,622</b>	<b>1,631</b>	<b>1,632</b>	<b>1,635</b>	<b>1,637</b>	<b>1,644</b>	<b>1,639</b>	<b>1,638</b>

# District 103 to see savings from refunding bonds

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com

**LINCOLNSHIRE**

Lincolnshire-Prairie View School District 103 is expected Tuesday to refund bonds in order to save an estimated \$211,235 in interest.

The Board of Education will likely adopt the recommendation of Dan Stanley, assistant superintendent for business, to refund around \$2.4 million in bonds issued in 2004 for capital projects and other refunding.

"The board was favorable to Dan Stanley's recommendation regarding general obligation bonds and holding off on debit certificates," Superintendent Scott Warren said.

At a Committee of the Whole meeting June 4, Stanley also recommended the board wait another year or two to consider refunding \$2.4 million in debt certificates issued in 2005 for life-safety projects.

"Dan's recommendation

was that we continue to take a look at the debt certificates and refund them in one to two years, depending on how the market looks," Warren said.

Stanley could not be reached for comment.

In an 18-page report to the board at the committee meeting, Stanley said over the past few months he analyzed the district's options with PMA Securities, Inc., the district's bond advisor.

"Due to very low interest rates, there is an opportunity at this time to refund some of the outstanding debt," Stanley wrote. "This is very similar to refinancing a mortgage. In other words, the district could refund bonds at the same maturity, just at a lower interest rate."

Based on projections, the district might save more money if it waited until 2014 to refinance bonds, he said. However, the savings would drop, if interest rates increased before then, Stanley said.

"Rates tend to increase much faster than they decrease," he said. "In my opinion, the risk is not worth waiting for."

## REFINANCING OPTIONS

Debt obligations the Lincolnshire-Prairie View School District 103 is considering refinancing:

YEAR	TYPE OF DEBT	AVG. INTEREST RATE	ELIGIBLE FOR REFINANCING
2004	Bonds	4.63%	\$1.4M
2005	Debt certificates	4.56%	\$2M

SOURCE: Lincolnshire-Prairie View School District 103

Sun-Times

Stanley recommended 2013 advance refunding of \$1.4 million in bonds and 2014 current refunding of the remaining \$985,000 in bonds.

Advance refunding may be executed at any time, with money used to refund the bonds invested in an escrow fund until the bonds may be called, or paid off, according to options outlined by PMA in Stanley's report.

"Actual savings depend upon market conditions at the time of the refunding," PMA said in its portion of the report.

Current refunding must close within 90 days of the call date, it said.

"The board was favorable to Dan Stanley's recommendation regarding general obligation bonds and holding off on debit certificates"

Scott Warren  
Superintendent

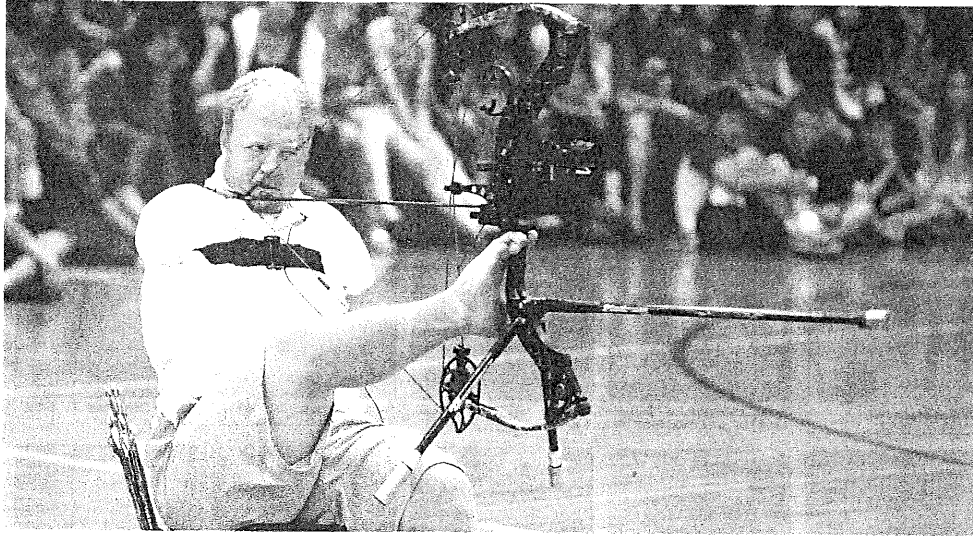
Your local source.

One Dollar | Thursday, June 6, 2013 | A SPORTS company | A CHICAGO SUN-TIMES publication | [lincolnshire.suntimes.com](http://lincolnshire.suntimes.com)



# Lincolnshire Review

Serving Lincolnshire and Prairie View



London Paralympics Silver Medalist Matt Stutzman, also known as the Armless Archer, takes aim during his visit to Daniel Wright Junior High on May 29. | BUZZ ORR-Sun-Times Media | Read the full story [Page 33]

## Inspiring to all

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# Paralympic champ teaches students to look underneath

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com

## LINCOLNSHIRE

Everybody deserves a chance, because you never know what anyone can do until you let them try.

That was the message of Matt Stutzman, the self-proclaimed Armless Archer, who dazzled Daniel Wright Junior High School students today not only with his skills, but with his determination and character.

"When you see somebody getting picked on, remember that you may not know who that person is or what he is capable of," said Stutzman, 30, of Fairfield, Iowa, who was born without arms. "Underneath their skin and everything going on around them, they might be a really great person."

To deliver his message, Stutzman, an archery Silver Medalist in the 2012 London Paralympic Games, opened his presentation by demonstrating his archery skills. Four of his five shots seemed to miss their mark.

But at the end of his talk,

he tore a sheet of paper off of his target to reveal five smaller targets, underneath the paper, struck directly in their bulls-eyes. "You might be surprised to find out what's underneath," Stutzman said.

In bare feet, khaki shorts and a white polo shirt whose arms were filled with only shoulders, Stutzman rested his bow on a stand to load it, raised and held it with his feet, and used a shoulder harness to draw it and release shots.

Wright students were impressed with his skills and inspired by his message.

"I thought it was really cool," said Ava Nadjari, 11, a fifth-grader from Lincolnshire. "I can't believe he can drive a car with his feet."

Ava, who was among 400 fifth- and sixth-graders who attended Stutzman's late morning presentation, took two powerful lessons with her.

"First, don't judge people," she said. "Second, you shouldn't ask somebody to do everything for you, because then you won't learn how to do it yourself."

Assistant Principal Julie Bodeen said seventh- and eighth-grade students were



Matt Stutzman, also known as the Armless Archer, places his arrow on his bow during his visit to Daniel Wright Junior High on May 29. | BUZZ ORR-Sun-Times Media

literally speechless during Stutzman's early-morning presentation.

"They were riveted," Bodeen said. "They were so engaged in what was going on that you could hear a pin drop."

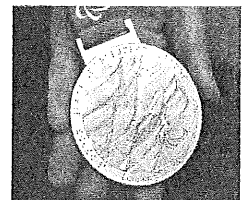
The Lincolnshire-Prairie View School District 103 Parent Teacher Organization invited Stutzman as part of its cultural arts initiative, said Sandy Simon, outgoing president of the PTO and newly-elected member of the Board of Education.

"We wanted to tie his message with our Step It

Up anti-bullying program," Simon said. "He has a deep understanding and better perspective on the issue than most people."

Stutzman, whose parents gave him for adoption a month after his birth, was adopted by two parents who gave him the "freedom to try almost anything, if he could accomplish it under his own steam," according to his website (<http://chicagosep.com/wordpress/stutzman/>).

"My family picked me over other children," he told Wright students of his adoption. "My family gave me a



Matt Stutzman, also known as the Armless Archer, won this silver medal in archery for the USA at the 2012 London Paralympic Games. | BUZZ ORR-Sun-Times Media

chance, my wife and basketball coach gave me a chance, and the United States gave me a chance in London. All those times, I was given a chance."

May 30, 2013



# District 103 shuns lowest bidder, cites previous concerns

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com

## LINCOLNSHIRE

A local school official maintains Lincolnshire-Prairie View School District 103 needed to pay an extra \$65,581 to make sure the Sprague School playground is renovated by fall.

A Gilberts, Ill., contractor, whose low bid was rejected for a higher bid, claims the official carried out a vendetta against his company and conspired to block it from getting a \$409,700 contract.

On May 21, the District 103 Board of Education approved a recommendation by Scott Gaunky, the district's director of facilities, to accept a bid for \$472,281 from Team REIL for renovation of the playground at Sprague.

In a May 17 memo to the board, Gaunky argued that Copenhaver Construction, which submitted a lower bid of \$409,700 for the job, completed a previous District 103 project two months later than promised and was fined for missing the deadline.

Copenhaver failed to pay its subcontractors, which resulted in the threat of a mechanic's lien on district property, and failed to perform items on a punch list "in a complete and timely manner," Gaunky wrote.

"With consideration of the need to complete this playground project on time and the district's previous negative experience, I am recommending that the board approve Team REIL as the lowest 'responsible' bidder," he

wrote.

Ken Copenhaver, owner of the firm bearing his last name, said the previous project, seeding and grading athletic fields at Daniel Wright Junior High School in 2011, was completed just one month late because of heavy rains.

"There were multiple days we couldn't work," Copenhaver said. "Chicago broke the record for the most rainfall in July. We documented it. (Gaunky) fined us \$30,000 for being late."

The only subcontractor on the project was paid, but the payment was delayed because Gaunky delayed payment to Copenhaver, Copenhaver said.

"The punch list was for the limestone path," he said. "As soon as they called us with any difficulties, we were up there immediately. (Alleging failure to complete the punch list) is definitely BS. They're trying to make excuses for paying \$60,000 over our bid."

Copenhaver suggested Gaunky maintains a grudge against his firm because of a bad experience Gaunky had with one of Copenhaver's employees when Gaunky worked at Conserv Farm Supply in Wauconda.

"(Gaunky) made my life miserable," Copenhaver said. "I just caught the wrong guy at the wrong time. If I knew he was on this project, I would never have bid it."

In addition to his memo, Gaunky submitted a letter to the board from Gewalt Hamilton Associates, Inc., the engineering firm working on the Sprague project, alleging that

|| Bidder [Page 17]



## Bidder

Continued from page 10

Copenhaver does not assign enough personnel to projects.

"Copenhaver Construction requires constant oversight to ensure the improvements are installed correctly and according to the plans and specifications, due to rotating personnel/project foremen," wrote Leo X.

Morand, civil engineer for Gewalt Hamilton.

Gewalt Hamilton officials "said they recommended us," Copenhaver said. "I'm having a hard time believing they wrote that letter. We've never been denied a project with them, and I've never worked with Leo Morand. That letter was from Scott Gaunky, not Gewalt Hamilton."

Copenhaver's firm has \$2

million in equipment and 100 employees, including 15 foremen, two superintendents and two project managers, he said. "Our work force is definitely not an issue," Copenhaver said.

IDOT recently awarded the company a \$4 million contract and approved the firm for up to \$15 million in work at a time, he said. ■

Article updated: 5/23/2013 5:29 AM

## Lincolnshire boy 2nd in National Geographic Bee

By Russell Lissau

A seventh-grader from the Northwest suburbs placed second in the 25th annual National Geographic Bee on Wednesday in Washington, D.C.

Conrad Oberhaus, 13, a student at Daniel Wright Junior High in Lincolnshire, earned a \$15,000 college scholarship for his effort.

He couldn't be reached immediately for comment, but his mother, Jasmina Oberhaus, said it was wonderful to see her son rewarded for all his hard work.

"We're just so proud of him," she said. "All the kids here are extremely smart to get this far. We're thankful that he was able to get this far and that we've had a lot of help from his school and friends."

Conrad finished behind Sathwik Karnik, 12, of Massachusetts. Sathwik picked up a \$25,000 scholarship, a lifetime membership in the National Geographic Society and a trip for two to the Galapagos on a National Geographic expedition.

In the contest, students answer questions about history, world cultures, landmarks and climates.

The final question was: "Because Earth bulges at the equator, the point that is farthest from Earth's center is the summit of a peak in Ecuador. Name this peak." Sathwik nailed it: Chimborazo.

Conrad knew the answer as well, but Sathwik won because he got all five questions right in their one-on-one duel.

Earlier, Conrad couldn't name Baotou as the largest city in China's Inner Mongolia Autonomous Region, which is home to one of the world's largest deposits of rare-earth elements.

Fifty-four winners from state and territory competitions participated in the preliminary rounds of the bee on Monday. The Top 10 finishers moved on to Wednesday's final round, which was moderated by "Jeopardy!" host Alex Trebek.

The National Geographic Channel and Nat Geo WILD will broadcast the final round at 7 p.m. Thursday. It will be aired again on public television on days to be determined.

Nearly 4 million students participated in the 2013 bee.

Oberhaus was a state winner and national finalist in the 2012 competition, too.

A Lincolnshire-Prairie View School District 103 spokeswoman couldn't be reached for comment.

# chicagotribune.com

## Lincolnshire boy takes 2nd in National Geographic Bee

### Question about Inner Mongolia dashes 13-year-old's championship dream

By Michael Holtz, Chicago Tribune reporter

May 23, 2013

The question that stumped Conrad Oberhaus, runner-up in the National Geographic Bee in Washington on Wednesday, wasn't exactly of the name-the-capital-of-Belgium variety. Conrad, 13, drew this doozy:

"One of the world's largest deposits of rare-earth elements ... is located near the largest city in China's Inner Mongolia Autonomous Region. Name this city."

The correct answer: Baotou.

"I guessed Hohhot," said Conrad, who attends Wright Junior High School in Lincolnshire. "I knew it was one of those two cities. I just wasn't sure which."

That question was one of five in the final round of the 25th annual bee, and the only one that Conrad got wrong. In that last round — which "Jeopardy!" host Alex Trebek moderated — he outlasted eight of 10 finalists.

Nearly 4 million students participated in the bee this year, according to a statement from National Geographic. After winning the Illinois competition, Conrad beat 52 other state and U.S. territory champions during the preliminary rounds Monday .

Conrad, who lives in Lincolnshire, lost in a head-to-head matchup against Sathwik Karnik, a 12-year-old seventh-grader from Massachusetts.

Anthony Oberhaus, Conrad's father, called it a bittersweet moment. It was the last year his son could compete at the bee.

"It's been great, because it's given us time to bond and spend time with him," he said of helping his son prepare. "We're going to miss it a little bit."

Conrad, who missed the final round by one question last year, said he spent most of his free time since 2012's bee studying maps, reading geography books, browsing Google Earth and memorizing dozens of lists.

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2.2	TBS	Sonic	Evolution	Infinity	Magi	★ ★ The Golden Ser			
6.1	CBS	Paid Prog.	Paid Prog.	CBS News Sunday Morning	iv	Nation			
8.1	HRC	■ Golf Ryder Cup: Final Day	From Newport, Wales	Live 110 (CC)					
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Despite coming up short, Conrad and his parents said they were overjoyed with his runner-up finish, which includes a \$15,000 college scholarship.

"I studied a lot harder this year because I really wanted to do well," he said. "I was absolutely thrilled that I got second place."

The National Geographic Channel and Nat Geo WILD will air the final round at 6 p.m. Thursday . It will air later on public television stations.

[mholtz@tribune.com](mailto:mholtz@tribune.com)

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# Daniel Wright student second place Geography Bee winner

BY RONNIE WACHTER |  
rwachter@pioneerlocal.com

WASHINGTON, D.C.

What a seventh-grader from Lincolnshire does for a hobby netted him \$15,000 for college...and you can do it, too.

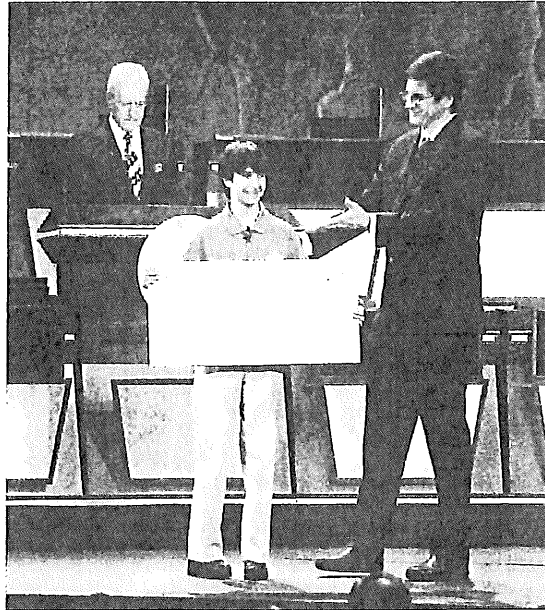
If you can figure out which point on the surface of the Earth is the farthest from the center of the Earth. The answer is not Mt. Everest, but Conrad Oberhaus can say what it is from memory.

"Some of it is...you just have to know it," Conrad explained.

The 13-year-old, a student at Daniel Wright Junior High, earned second place in the National Geographic Bee, held May 22 at the National Theater in Washington, D.C. He missed the \$25,000 grand prize by one point, but earned quite a start for his college scholarship fund.

"I was just thrilled to be there," Conrad said May 23 from the capital, shortly before boarding his plane back to Chicago.

The bee is a program of the National Geographic Society



Brian McClendon, vice president of engineering for Google Earth and Maps, congratulates National Geographic Bee runner-up Conrad Oberhaus, a seventh-grader at Daniel Wright Junior High. |  
REBECCA HALE-NATIONAL GEOGRAPHIC

for junior high students, pitting their minds against each other in memorizing capital cities, mountain ranges and such, as well as understanding economics, mathematics and numerous sciences. For the second year in a row, Conrad won the Illinois

championship, making him one of 54 finalists; in 2012, he fell one correct question short of making the top 10.

Because he made that cut this year, though, Conrad and the nine other finalists took questions from famous game-show host Alex Trebek.

The Illinois representative made it to the final round, facing off with Massachusetts champion Sathwik Karnik.

Sathwik earned a perfect score, but Conrad struggled with one question, regarding Mongolia: Which city is its most populous? Conrad answered with Hohhot — the capital — but Sathwik gave the judges what they were looking for, Baotou.

Conrad's father, Tony, wanted the judges to Google it.

"I suggest you do some research on that," Tony told Pioneer, partly jesting — but Pioneer did anyway.

Oddly, Wikipedia lists Baotou as the most populous city in the Inner Mongolia Autonomous Region, with 2.65 million inhabitants...but lists Hohhot, the capital of that region, at 2.86 million. Both are listed as "prefecture level cities," and, according to Wikipedia's articles, that type of municipality can incorporate smaller cities and other counties, making population numbers fuzzy.

Conrad said making it as far as he did was victory enough.

"I was just thrilled to be there."

Tony said that, on their second trip to Washington, they had been just as impressed

with the Society as they were on their first.

"They do so much for the kids," Tony said. "The kids are having a ball out there. They do such a professional job.

"We are extremely proud of him," he said of his son. "That is one tough group of kids to compete against."

Conrad's results drew Twitter praises from several public officials' accounts. Kim Sylvan, spokeswoman for Lincolnshire-Prairie View Elementary District 103, said they were planning a recognition for Conrad soon.

The accolades come hard-earned for the cross-country runner, basketball player, maybe-economist-in-the-future and seeming guru of geographic trivia. After all, it was through a winter of cold memorization that Conrad learned that the Earth's rotation causes sea level to be further from the core of the planet than anywhere else.

"The Earth isn't really a perfect sphere," he noted.

And that is how, when Trebek asked what point of surface is farthest from the core, Conrad knew the correct answer: Chimborazo, an inactive volcano in the Andes of Ecuador.

"I just love geography," he said. "The whole world, to me, is just amazing."

# Geography whiz in national finals

BY SARA HOOKER  
shooker@dailyherald.com

A student at a Lincolnshire school advanced Monday to the finals of the National Geographic Bee.

Conrad Oberhaus, a seventh-grader at Daniel Wright Junior High School, will compete on Wednesday for a \$25,000 college scholarship.

"He's a phenomenal student, but then he's also one of the most humble, pleasant, calm, genuine kids that I've had the pleasure of knowing," said Scott Warren, superintendent of Lincolnshire-Prairie View District 103. "It just really speaks to his character that he can do these amazing things and yet be so humble and unassuming about it."

It's the second straight year that Conrad, 13, has competed at the national bee — organized by the National Geographic Society — in which students answer questions about history, world cultures, landmarks and climates.

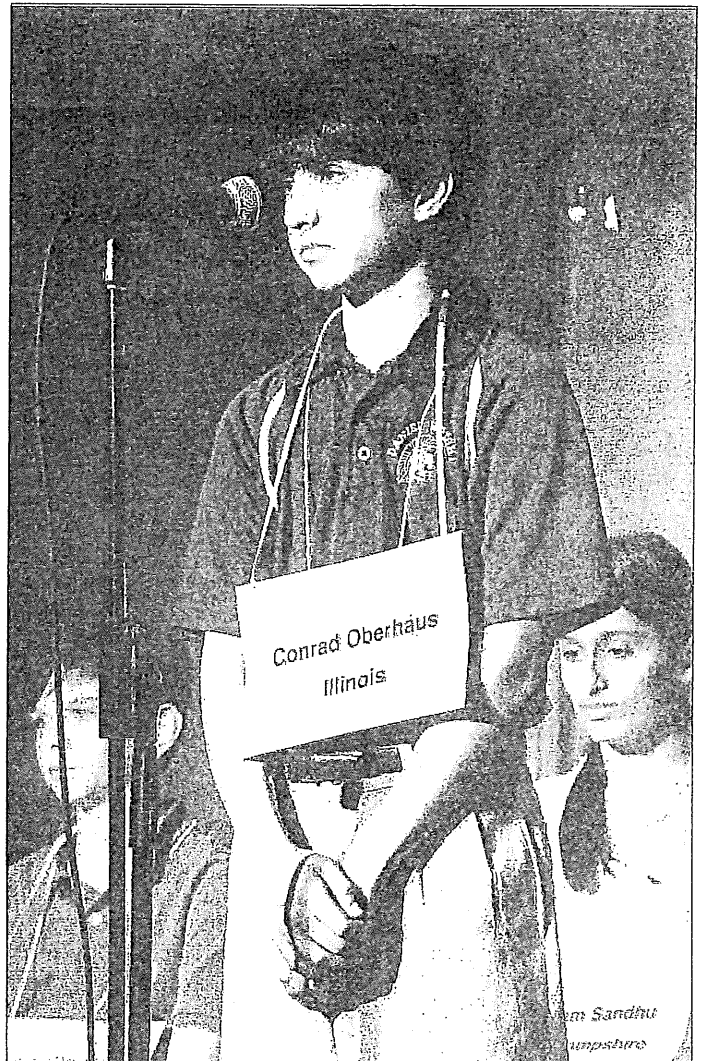
He first won his school's competition and then the state's competition. On Monday, he gathered with 53 other kids and survived to become one of 10 finalists who will compete Wednesday in the competition hosted by Alex Trebek of "Jeopardy!"

The show will be broadcast Thursday on the National Geographic Channel.

"Everybody here in the district is pulling for him," Warren said. "He's had a lot of support here. His classmates helped quiz him, and he's had a lot of support from his teachers and his parents. We're all very excited to be behind him and wish him the best."

Oberhaus has won multiple presidential physical fitness awards and state and national chess awards. He also earned a black belt in tae kwon do at age 6, according to his profile in the geography bee yearbook.

• *Daily Herald news services contributed to this report.*



COURTESY OF NATIONAL GEOGRAPHIC  
Conrad Oberhaus, a student at Daniel Wright Junior High in Lincolnshire, competes in a preliminary round of the 2013 National Geographic Bee on Monday in Washington, D.C.

# Illinois Days teaches District 103 students about farming

BY PHIL ROCKROHR | prockrohr@pioneerlocal.com

## LINCOLNSHIRE

Ruby Demichele liked the baby chicks the best, but learned the most about Illinois farming.

"The best thing I learned was seeing all the different farms," said Ruby, 9, of Lincolnshire. "I learned about all the different crops, like corn and soybeans. I liked learning about all the different things that soybeans can make."

Ruby was among eight classrooms of fourth-graders from Half Day School who visited Rivershore Park and Nature Center Wednesday and Thursday for Illinois Days, an educational program presented by the Lincolnshire-Prairie View School District 103 Parent Teacher Organization.

"We try to take the social studies curriculum pieces and make them come to life for kids," said Anne van Gerven, state fair coordinator for the PTO. "We take the curriculum outside the classroom and learn more about Illinois."

Inside the Nature Center,

students visited display tables and exhibitions focusing on six different topics about Illinois, including agriculture, parks and recreation, manufacturing, wildlife, government, and Lake County farming.

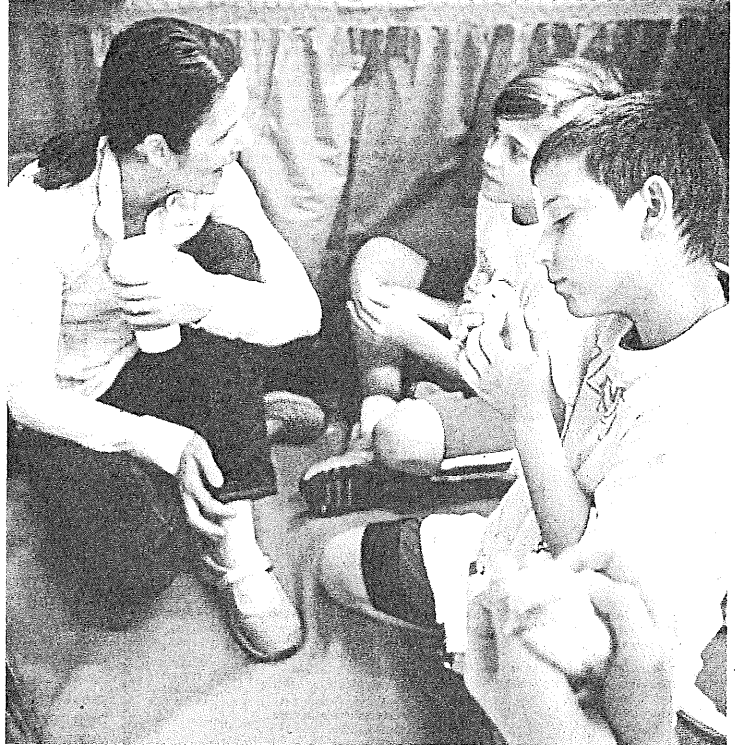
The program is the culmination of a year-long study of each region of the U.S., ending with Illinois, van Gerven said. Illinois Days is complimented with activities in school, including square dancing, weaving, and pioneer games such as Cat's Cradle, handkerchief toss and bag races, she said.

Students also prepare projects on various topics that are displayed in the Nature Center during the event.

"It's fun," said Jack Klebosky, 10, of Lincolnshire. "I liked manufacturing the best. I liked learning about all the companies."

Even against the chance to touch furs from seven different wild animals, petting the baby chicks, hatched first at Half Day and brought to the Nature Center for the event, was hands-down the students' favorite activity.

"They're soft and fluffy," Ruby said. "They were the best."



Maria Arne talks to 10-year-old Michael Crawford and 10-year-old Alex Pither checks on the baby chicken he is holding during the Illinois Days program held at the Rivershore Nature Center. | MICHELLE LAVIGNE-Sun-Times Media



## **Lincolnshire-Prairie View School District 103**

Memo

To: Board of Education  
From: Scott Warren  
Date: June 25, 2013  
Re: Dismissal Recommendation

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I recommend that Debra Rudzin be dismissed for reasons that will be discussed in closed session.



**Lincolnshire-Prairie View School District 103**

1370 N. Riverwoods Road • Lincolnshire, IL 60069

847/295-4030 • FAX 847/295-9196

<http://www.d103.org>

MEMO

**To:** Board of Education  
**From:** Dan Stanley, Scott Gaunky  
**CC:** Dr. Scott Warren  
**Date:** June 25, 2013  
**Re:** Security Improvement Project

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Included for you is the project that we have put together addressing the access control concerns identified in the security assessment. To refresh, RETA Security assessed our facilities in January and provided several areas that should be addressed. The majority of these concerns were related to access control and emergency communications. A few months ago, Dr. Warren presented the board with a compilation of the security assessment and recommendations for the district. Since then, we have been pricing and prioritizing the list. The list is included for you along with some colorful comments. Green are items that have either already been address or are in the process of addressing and Yellow items are what the Siemens project will address.

Access control and basic video surveillance were at the top of our list (access control has really been at the forefront for a number of years). This is exactly what the Siemens project will remedy. We have looked at different vendors offering different components of the project, but we believe Siemens was able to combine it all into one that will be a better product at a better cost.

The cost for the Siemens Project will be \$271,020.12. There are other components that the district needs to purchase outside of the Siemens Project (due to the fact that we can get significant discounts as an educational institution), so the total cost for the project will be close to \$300,000.

**We are recommending the board approve the Siemens Project for access control and video surveillance in the amount of \$271,020.12.**

# Security Improvement Project

## Lincolnshire-Prairie View School District No. 103

On January 24<sup>th</sup> of 2013, RETA Security conducted a physical security assessment of Lincolnshire Prairie-View School District 103. The assessment focused on areas related to the protection of people (students, staff, and visitors). This assessment was conducted through staff interviews, by distributing surveys, and through visual observation. Some issues were captured through the use of a digital camera (see the attached photographs).

This assessment also incorporated proprietary checklists detailing the presence and relative effectiveness of the following physical security elements:

- Deterrence – discouraging unauthorized actions
- Detection – recognizing unauthorized actions
- Delay – slowing unauthorized actions
- Response – reacting to unauthorized actions
- Miscellaneous Security Presence – demonstrating security consciousness and control

As intended, the assessment identified both strengths and weaknesses of the existing security program. The goal of this report is to address and overcome weaknesses.

Below is a consolidated report of recommendations for the district.

### Deterrence

- Signs
  - **Property Entrance Signs** – Post signs at parking lot entrances and along property lines that prohibit trespassing and contraband on school property.
  - **Exterior Door Signs** – Post signs on all exterior doors, inside and outside, that state each door's usage (Main Entrance, Authorized Personnel Only, Emergency Exit).
  - **Exterior Door Letters/Numbers** – Ensure all exterior doors are lettered/numbered on the inside. Numbers will be at the top and bottom of the door.
  - **Interior Door Identification** – Post door numbers and identifying labels next to/on doors to avoid the risk of not being able to identify for emergency responders.
  - **Do Not Advertise Lack of Controlled Access (Half Day Only)** – Remove any signs that advertise a lack of controlled access.
- Lighting
  - **Ensure Adequate External Lighting** – Install lighting at Sprague and Half Day parking lots.
- Landscaping
  - **Line-of-Sight Surveillance** – Trim shrubbery to 24 inches high or replace with miniature shrubs. Remove tree limbs to minimum height of six feet.

## Detection

- Access Control
  - o **Visitor “Credential Exchange”** – Implement procedure that requires all visitors to produce photograph ID, be signed in, and authorized before building access is permitted. Visitors will wear a visitor badge that hangs on a colored lanyard around the neck. The ID will be returned once the exiting exchange of visitor credentials is complete.
  - o **Require Staff ID’s on Lanyards** – Supply staff with ID’s on break-away, colored lanyards that must be worn at all times. Visitor and staff colors will be distinctly separate.
  - o **External Proximity Access** – Update external building access controls to HID proximity access that will correspond with ID’s.
  - o **Vehicle Barriers** – Install vehicle barriers, such as bollards or large planters, at key access points.
  - o **Discourage Roof Access** – Collaboratively decide on measures that will discourage roof access (fence slats, lighting, signs, etc.).
  - o **Door-Propping Device Reporting** – Facilities staff to inspect exterior doorways at least twice each day for door props. Propping devices should be reported, recorded, and removed.
  - o **Secure Unattended Rooms** – Staff should secure all unattended rooms.
  - o **Secure Electrical Cabinets and Technology Carts** – Ensure all electrical cabinets and technology carts are secured (locked).
- Assessment
  - o **Video Surveillance System (Sprague and Half Day)** – Install a video surveillance system that has cameras at main entrances and includes recording capabilities for forensic purposes.
  - o **Surveillance System Training** – Ensure that a number of key staff are trained in system features.
  - o **Remove Decoy Cameras (Sprague Only)** – For liability purposes, decoy cameras should be removed.
- Duress Communication
  - o **Internal Office Call Transfer Bouncing** – Enable telephone features to transfer internal calls to Main Office to avoid the risk of calls going to voicemail.
  - o **Internal Intercom Panic Feature** – Program current intercom system to include a panic feature that will communicate emergency or non-verbal communication situation to Main Office.
  - o **Intercom Button Identification** – Label all intercom buttons with a clear designation.
  - o **Intercom Test** – Routinely test communication systems between interior rooms and Main Office to ensure comprehensive, identifiable, and immediate communications at all times.
  - o **Emergency Dialing Labels** – Label each phone with emergency dialing instructions.
  - o **Standalone Panic Buttons to ADT** – Install standalone panic buttons to ADT in each building Main Office and Administration Office.

- **Two-Way Radios** – All staff members that monitor student movement shall be required to carry two-way radios for immediate emergency notification purposes.
- **Two-Way Radio Repeater (Daniel Wright Only)** – Install repeater for more comprehensive two-way coverage.
- **Remove Walkie-Talkies** – Use only two-way radios.
- **In Case of Emergency Info (ICE)** – Instruct staff to program personal ICE information into cellphones.
- **Exterior PA Capabilities (Half Day Only)** – Consider adding exterior PA capabilities. Until then, emergency announcements need 2 steps: PA and Two-Way Radios.
- **Intercom Conversion Chart (Sprague Only)** – Complete intercom conversion chart and test.
- **Gym Dance Revolution Room Communication** – Ensure Gym Dance Revolution Room has some means of communication.

## Delay

- Facilities
  - **Vestibule Intercom System** – Lock door to main offices and install an intercom system in vestibule so that office personnel can authorize visitors before access is granted.
  - **Door Hardware Repairs** – Resolve door hardware issues identified during assessment (see separate report).
- Classrooms, Offices, and Gathering Areas
  - **Inside-Locking Door Hardware** – Replace existing interior door hardware with mechanisms that have inside-locking capability.
  - **Classroom Window Film** – Install laminate window film to protect tempered glass and prevent forced entry into classrooms.

## Response

- **Emergency Evacuation Maps** – Ensure emergency evacuation maps are posted in all rooms.
- **Additional AED Placements** – Ensure AED is in more than one area of the building.
- **Emergency Training** – All potential responders should be trained in CPR, First-Aid and the use of AEDs.
- **Emergency Responder Toolkit** – Provide potential responders with response tools and supplies (two-way radios, whistles, and first-aid supplies).
- **Exterior Student Activity Monitor Placement & Identification** – Strategically position exterior activity monitors and make them readily identifiable with orange vests.
- **Bomb Threat Checklist** – Keep bomb threat checklist in close proximity to main telephones.
- **Suspicious Mail or Package Posters** – Keep “Suspicious Mail or Package” poster in close proximity to the mail sorting area at all times.

## Miscellaneous

- **No Posting Student/Staff Photos or Names** – For privacy purposes, first and last names of students/staff should not be posted in public areas.
- **Cement Abutments** – Consider installing cement abutments in parking spaces that approach exterior doors.
- **Keep Valuable Items Out of View** – Remind staff to keep valuable items out of view in vehicles, classrooms, and offices.
- **Clear Hallways (Daniel Wright Only)** – Ensure hallways, such as music area, are clear to allow for emergency egress.
- **Restrict Elevator Use (Half Day Only)** – Restrict elevator use to key access control only.
- **Relocate Shared Printer (Daniel Wright Only)** – Relocate shared printer in Maintenance Office to another area so that office can be secured when unmonitored.
- **Library Safe Haven Revision (Sprague Only)** – Current library safe haven is inadequate. A door and lock is need.
- **Post Illinois Sex Offender Link for Staff** – Post link to Sex Offenders website in staff section of school website.
- **Post Illinois School Violence Tip Line** – Post and disseminate the free, anonymous, Illinois School Violence Tip Line – 800-477-0024.



**Siemens Industry, Inc.**  
**Building Technologies Division**  
585 Slawin Court  
Mount Prospect, IL 60056  
**Mark Peterschmidt**  
**Phone: 847-284-2114**

Date: 6/17/2013  
Revision D

**Access Control & IP Video Submittal For:**

**Lincolnshire-Prairie View *District* 103**

**Attention:**  
Scott Gaunky

## Content

- Summary.....
- Daniel Wright Junior High.....
  - IP Video.....
  - Access Control .....
  - Intrusion Detection.....
  - Wireless P Wireless PT-PT .....
  - Mobile Operations Center.....
- Laura B. Sprague Elementary.....
  - IP Video.....
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  - Mobile Operations Center.....
- Half Day Intermediate.....
  - IP Video.....
  - Access Control .....
  - Intrusion Detection.....
  - Mobile Operations Center.....
- Terms and Conditions.....
- Appendix .....

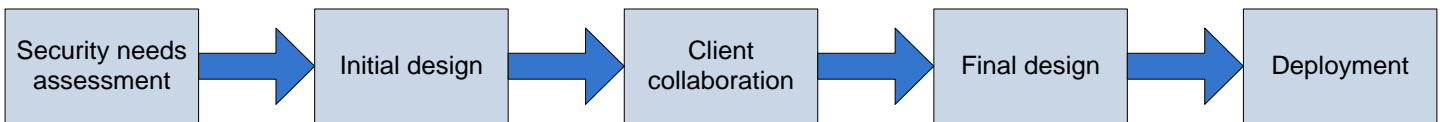
## Summary

**Siemens Infrastructure and Cities, Building Technologies** proposes the following phased deployment of an enterprise security solution incorporating access control with entrance intercom & visitor management integration, intrusion detection integration, and IP video. Full administration and functionality can be possible via tablet or smartphone via Siemens exclusive mobile operations center with future phases. The attached *Bills of Materials* and *Scopes of Work* articulate Phase 1.

The design approach addresses current physical security requirements while positioning the *School District* (and potential future partners) for future growth, application flexibility and scalability. The proposal takes care to provide future application flexibility through deployment of advanced, proven, and open *security management systems (SMS)*. This SMS can, in turn, be incorporated into even more functional and modular *physical security information systems (PSIM)* offering additional savings, risk management, student/staff safety, and property protection.

Following is a representation of the systematic process that *Siemens* undertakes to insure mutual understanding of the overall project scope as well as task processes within that overall scope. Consistent, creative, committed, and collaborative interaction fosters real partnerships and partnership realizes substantial and definitive value for all parties.

*Siemens* wishes to thank the Lincolnshire-Prairie View School *District* for the opportunity to submit this proposal.



## Daniel Wright Jr HS

### IP VIDEO

- **Bill of Materials (BoM)**
  - (6) *Axis* 5.0 Megapixel 360 Panoramic dome
  - (4) *Axis* 5.0 Megapixel digital PTZ outdoor dome
  - (1) Genetec SVPRO local server/storage (4TB storage)
  - (1) Year Software Upgrade Program (Genetec Software Upgrade Program)
  - (17) Camera Licenses (includes existing ip camera install)
  - (LOT) Camera mounts / misc – lot
  
- **Scope of Work (SoW)**
  - Install new Cat 6 plenum cable infrastructure (by *Siemens* subcontractor)
  - Install new IP video cameras (by *Siemens* subcontractor)
    - (6) *Axis* 5.0 megapixel 360 panoramic domes (ceiling mounted). Consolidating multiple camera views, providing enhanced image quality, and reducing capital and operating costs.
    - (4) *Axis* 5.0 megapixel digital PTZ outdoor domes (specific mounting configuration TBD). Providing substantially enhanced day/night viewing.
    - Camera naming conventions and IP addresses to be furnished by the *Siemens* prior to installation dates.
  - Configure cameras to 1080P, 15 FPS, H.264 (*Siemens* Specialist).
    - *District* to provide resource to determine final, exact location of camera placement as well as appropriate field of view and focal length.
  - (1) 24 port, 802.3af PoE switch to be provided by *District #103*. Network connectivity to be provided by *District #103*.
  - Install, provision, & configure video server/storage. (*Siemens* Specialist).
    - 30 day storage @ 30% motion is the anticipated configuration benchmark. This metric can be adjusted if necessary (to be determined by *District* personnel).
  - Install, provision, & configure *Genetec NVR*. Provide (2) full client installations (by *Siemens* Specialist). (Workstation to be provided by *District*).
    - Integrate remote schools, *Laura B. Sprague Elementary and Half Day Intermediate* video streams to client stations.
    - Provide (1) years of software maintenance support.
  - Provide (8) hours of training on IP video solution set. Configuration & use (by *Siemens* Specialist).

**Note:** *Siemens* is provisioning for a dedicated network architecture for video transport and viewing. If, in the future, the IP video needs to be viewed by partner entities (i.e. Lincolnshire PD) this functionality can be accomplished with relatively minor hardware and software provisioning.

# SIEMENS

## Access Control System (ACS)

### ▪ **Bill of Materials (BoM)**

- (9) *AptiQ* Flex Reader
- (9) Request-to-Exit Motion devices
- (1) *Badge Printer*
- (400) *Multi-technology cards*
- (1) *Software House* Access Panels
- (1) *Software House* Licensing C-Cure 9000 license
- (1) *Software House* iStar enclosure
- (Lot) Upgrade hardware for (9) doors to be ACS capable
- (1) Visitor management bundle; including scanner, dymo printer, license, & (4) rolls of badges
- (1) Software Maintenance Agreement

### ▪ **Scope of Work (SoW)**

- Provision for power and control including conduit & stubs (by *Siemens* subcontractor).
- (9) *Ingersoll Rand AptiQ* Flex readers (by *Siemens* subcontractor).
- (9) Request-to-exit (REX) (by *Siemens* subcontractor).
- Replace existing door hardware at (9) doors (by *Siemens* subcontractor)
- Install Badge Printer (by *Siemens* specialist).
  - Train *District* personnel to badge and establish access levels and protocols
- Install and configure *Passage Point* visitor management hardware/software
- Install, provision, & configure C-Cure 9000 panel (by *Siemens* specialist).
- Install and configure (2) client workstations, provided by *District*, with *Software House* C-Cure 9000 (by *Siemens* Specialist).
- Provide (8) total hours of training as to configuration and use of the ACS.

## Video Intercom

### ▪ **Bill of Materials (BoM)**

- (1) *Aiphone* Video Intercom
- (1) *Aiphone* Master Station; 1 rollover

### ▪ **Scope of Work (SoW)**

- Provision for power and connectivity including conduit & stubs (by *Siemens* subcontractor).
- Install *Aiphone* video intercom station at the main entrance; outdoor location (by *Siemens* subcontractor).
- Install *Aiphone* video intercom master station in the main office, rollover station in the *District* #103 offices (by *Siemens* subcontractor).
- Program intercom functionality (by *Siemens* specialist).

## ***Intrusion Detection***

- **Bill of Materials (BoM)**
  - (1) Bosch Security panel, transformer, and enclosure w/ lock
  - (1) G series touch screen pad
  - (Lot) Cabling, as required
- **Scope of Work (SoW)**
  - Install media to panel from existing motion detectors (by *Siemens* subcontractor).
  - Program intrusion detection (by *Siemens* specialist).

## ***Wireless PT-PT***

- **Bill of Materials (BoM)**
  - (Pair) FluidMesh 802.11 a,b,g,n wireless mesh nodes (20Mbts/sec capable)
  - (Lot) Cat 6 outdoor cabling
- **Scope of Work (SoW)**
  - Install wireless link (by *Siemens* subcontractor).
  - Provision link, fine tune antenna, optimize pt-pt link (by *Siemens* specialist).

## ***Future Phasing, Mobile Operations Center***

- **Bill of Materials (BoM)**
  - (Lot) *LexRay* license
  - (25) Device licenses
  - Omnicast/Software House software interface
  - Genetec Graphical Mapping software
- **Scope of Work (SoW)**
  - Provision, integrate and program transport functionality of *Genetec VMS*, *Software House* administration & functionality, and *Siemens Apogee/Insight* monitoring and administration (by *Siemens* specialist).
  - Genetec/Software House graphical mapping

## Laura B. Sprague Elementary

### IP VIDEO

- **Bill of Materials (BoM)**
  - (7) *Axis* 5.0 Megapixel 360 Panoramic dome
  - (4) *Axis* 5.0 Megapixel digital PTZ outdoor dome
  - (1) Genetec SVPRO local server/storage
  - (1) Year Software Upgrade Program (Genetec Software Upgrade Program)
  - (11) Camera Licenses
  - (LOT) Camera mounts / misc – lot
  
- **Scope of Work (SoW)**
  - Install new Cat 6 plenum cable infrastructure (by *Siemens* subcontractor)
  - Install new IP video cameras (by *Siemens* subcontractor)
    - (7) *Axis* 5.0 megapixel 360 panoramic domes (ceiling mounted). Consolidating multiple camera views, providing enhanced image quality, and reducing capital and operating costs.
    - (4) *Axis* 5.0 megapixel digital PTZ outdoor domes (specific mounting configuration TBD). Providing substantially enhanced day/night viewing.
    - Camera naming conventions and IP addresses to be furnished by the Village prior to installation dates.
  - Configure cameras to 1080P, 15 FPS, H.264 (*Siemens* Specialist).
    - *District* to provide resource to determine final, exact location of camera placement as well as appropriate field of view and focal length.
  - (1) 24 port, 802.3af PoE switch to be provided by *District #103*. Network connectivity to be provided by *District #103*.
  - Install, provision, & configure video server/storage. (*Siemens* Specialist).
    - 30 day storage @ 30% motion is the anticipated configuration benchmark. This metric can be adjusted if necessary (to be determined by *District* personnel).
  - Install, provision, & configure *Genetec NVR*. Provide (2) full client installations (by *Siemens* Specialist). (Workstation to be provided by *District*).
  - Training to be provided under *Daniel Wright* SoW).

Note: *Siemens* is provisioning for a dedicated network architecture for video transport and viewing. If, in the future, the IP video needs to be viewed by partner entities (i.e. Lincolnshire PD) this functionality can be accomplished with relatively minor hardware and software provisioning.

## Access Control System (ACS)

### ▪ **Bill of Materials (BoM)**

- (10) *AptiQ* Flex Reader
- (10) Request-to-Exit Motion devices
- (1) *Software House* Access Panels (16)
- (1) *Software House* iStar enclosure
- (Lot) Upgrade hardware for (10) doors to be ACS capable
- (1) Visitor management bundle; including scanner, dymo printer, license, & (4) rolls of badges
- (1) Software Maintenance Agreement

### ▪ **Scope of Work (SoW)**

- Provision for power and control including conduit & stubs (by *Siemens* subcontractor).
- (10) *Ingersoll Rand AptiQ* Flex readers (by *Siemens* subcontractor).
- (10) Request-to-exit (REX) (by *Siemens* subcontractor).
- Replace existing door hardware at (10) doors (by *Siemens* subcontractor)
- Install Badge Printer (by *Siemens* specialist).
  - Train *District* personnel to badge and establish access levels and protocols
- Install and configure *Passage Point* visitor management hardware/software
- Install, provision, & configure C-Cure 9000 panel (by *Siemens* specialist).
- Install and configure (2) client workstations, provided by *District*, with *Software House* C-Cure 9000 (by *Siemens* Specialist).
- Training to be provided under *Daniel Wright* SoW.

## Video Intercom

### ▪ **Bill of Materials (BoM)**

- (1) *Aiphone* Video Intercom
- (1) *Aiphone* Master Station; 1 rollover

### ▪ **Scope of Work (SoW)**

- Provision for power and network connectivity including conduit & stubs (by *Siemens* subcontractor).
- Install *Aiphone* video intercom station at the main entrance; outdoor location (by *Siemens* subcontractor).
- Install *Aiphone* video intercom master station in the main office, rollover station in the *District* #103 offices (by *Siemens* subcontractor).
- Program intercom functionality (by *Siemens* specialist).

## ***Intrusion Detection***

- **Bill of Materials (BoM)**
  - (1) Bosch Security panel, transformer, and enclosure w/ lock
  - (1) G series touch screen pad
  - (Lot) Cabling, as required
- **Scope of Work (SoW)**
  - Install media to panel from existing motion detectors (by *Siemens* subcontractor).
  - Program intrusion detection (by *Siemens* specialist).

## ***Future Phasing, Mobile Operations Center***

- **Bill of Materials (BoM)**
  - (Lot) *LexRay* license
  - (25) Device licenses
  - Omnicast/Software House software interface
  - Genetec Graphical Mapping software
- **Scope of Work (SoW)**
  - Provision, integrate and program transport functionality of *Genetec VMS*, *Software House* administration & functionality, and *Siemens Apogee/Insight* monitoring and administration (by *Siemens* specialist).
  - Genetec/Software House graphical mapping

## **Half Day Intermediate School**

### ***IP VIDEO***

- **Bill of Materials (BoM)**
  - (15) *Axis* 5.0 Megapixel 360 Panoramic dome
  - (5) *Axis* 5.0 Megapixel digital PTZ outdoor dome
  - (1) Genetec SVPRO local server/storage
  - (1) Year Software Upgrade Program (Genetec Software Upgrade Program)
  - (20) Camera Licenses
  - (LOT) Camera mounts / misc – lot

## ▪ **Scope of Work (SoW)**

- Install new Cat 6 plenum cable infrastructure (by *Siemens* subcontractor)
- Install new IP video cameras (by *Siemens* subcontractor)
  - (15) *Axis* 5.0 megapixel 360 panoramic domes (ceiling mounted). Consolidating multiple camera views, providing enhanced image quality, and reducing capital and operating costs.
  - (5) *Axis* 5.0 megapixel digital PTZ outdoor domes (specific mounting configuration TBD). Providing substantially enhanced day/night viewing.
  - Camera naming conventions and IP addresses to be furnished by the Village prior to installation dates.
- Configure cameras to 1080P, 15 FPS, H.264 (*Siemens* Specialist).
  - *District* to provide resource to determine final, exact location of camera placement as well as appropriate field of view and focal length.
- (1) 24 port, 802.3af PoE switch to be provided by *District #103*. Network connectivity to be provided by *District #103*.
- Install, provision, & configure video server/storage. (*Siemens* Specialist).
  - 30 day storage @ 30% motion is the anticipated configuration benchmark. This metric can be adjusted if necessary (to be determined by *District* personnel).
- Install, provision, & configure *Genetec NVR*. Provide (1) full client installation (by *Siemens* Specialist). (Workstation to be provided by *District*).
- Training to be provided under *Daniel Wright* SoW).

Note: *Siemens* is provisioning for a dedicated network architecture for video transport and viewing. If, in the future, the IP video needs to be viewed by partner entities (i.e. Lincolnshire PD) this functionality can be accomplished with relatively minor hardware and software provisioning.

## ***Access Control System (ACS)***

### ▪ **Bill of Materials (BoM)**

- (10) *AptiQ* Flex Reader
- (10) Request-to-Exit Motion devices
- (1) *Software House* Access Panels (16)
- (1) *Software House* Licensing C-Cure 9000 license
- (1) *Software House* iStar enclosure
- (1) Power Supply & battery backup
- (Lot) Upgrade hardware for (10) doors to be ACS capable
- (1) Visitor management bundle; including scanner, dymo printer, license, & (4) rolls of badges
- (1) *Software Maintenance Agreement*

## ▪ **Scope of Work (SoW)**

- Provision for power and control including conduit & stubs (by *Siemens* subcontractor).
- (10) *Ingersoll Rand AptiQ* Flex readers (by *Siemens* subcontractor).
- (10) Request-to-exit (REX) (by *Siemens* subcontractor).
- Replace existing door hardware at (10) doors (by *Siemens* subcontractor)
- Install Badge Printer (by *Siemens* specialist).
  - Train *District* personnel to badge and establish access levels and protocols
- Install and configure *Passage Point* visitor management hardware/software
- Install, provision, & configure C-Cure 9000 panel (by *Siemens* specialist).
- Install and configure (2) client workstations, provided by *District*, with *Software House* C-Cure 9000 (by *Siemens* Specialist).
- Training to be provided under *Daniel Wright* SoW.

## ***Video Intercom***

### ▪ **Bill of Materials (BoM)**

- (1) *Aiphone* Video Intercom
- (1) *Aiphone* Master Station; 1 rollover

### ▪ **Scope of Work (SoW)**

- Provision for power and network connectivity including conduit & stubs (by *Siemens* subcontractor).
- Install *Aiphone* video intercom station at the main entrance; outdoor location (by *Siemens* subcontractor).
- Install *Aiphone* video intercom master station in the main office, rollover station in the *District* #103 offices (by *Siemens* subcontractor).
- Program intercom functionality (by *Siemens* specialist).

## ***Intrusion Detection***

### ▪ **Bill of Materials (BoM)**

- (1) Bosch Security panel, transformer, and enclosure w/ lock
- (1) G series touch screen pad
- (Lot) Cabling, as required

### ▪ **Scope of Work (SoW)**

- Install media to panel from existing motion detectors (by *Siemens* subcontractor).
- Program intrusion detection (by *Siemens* specialist).

## ***Future Phasing, Mobile Operations Center***

- **Bill of Materials (BoM)**
  - (Lot) *LexRay* license
  - (20) Device licenses
  - Omnicast/Software House software interface
  - Genetec Graphical Mapping software
  
- **Scope of Work (SoW)**
  - Provision, integrate and program transport functionality of *Genetec VMS, Software House* administration & functionality, and *Siemens Apogee/Insight* monitoring and administration (by *Siemens* specialist).
  - Integrate intrusion detection function into ACS system (by *Siemens* specialist).
  - Genetec/Software House graphical mapping

## ***TERMS AND CONDITIONS***

### **General Clarifications**

- This proposal is based on discussions and depicted on submitted drawings. Additional devices, programming, or sequence changes not currently depicted on plans and specifications at time of proposal, including such changes required by the AHJ, may result in additional costs.
- Certified payroll to be provided by Siemens' electrical subcontractor.

### **General Exclusions**

- Overtime labor
- Elevator components (access / CCTV)
- Permits and inspections; including associated costs.
- Performance and Payment Bond Costs
- State and Local Sales Tax

## Siemens Industry, Inc. Fire Safety & Security Systems

Address : 585 Slawin Ct

City State Zip : Mt Prospect IL 60056

FAX Number :

Contact : Mark Peterschmidt

Contact Phone : 847-284-2114

Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View SD #103</b> 1370 Riverwoods Rd Laura B. Sprague Elementary- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:060413-12141-0048	Date	06-04-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

### Detailed list of materials

Quantity	Model	Description
1	STAR016W-64ANP S	ISTAR PRO, 64MB, (1) GCM II and (2) ACM II FOR UP TO 16 READERS (WIEGAND OR RM), No P/S
1	CC800-B-EDU-1	EDUCATIONAL SCANNER BUNDLE ONE PASSAGEPOINT EDU LICENSE, DYMO PRINTER, FOUR ROLLS BADGES, SCANSHELL 800 FOR BUSINESS CARDS/DRIVER LICENSE
10	MT15	AptiQ multi-technology reader, NFC compatible, FIPS 201-1 compliant (5 cond-shielded media).
10	DS160	PIR REQUEST TO EXIT SENSOR WITH SOUNDER GRAY
10	1078C-N	3/4" DIA. RECESSED STEEL DOOR/CLOSED LOOP, WHITE
1	AS0063-00	BATTERY BACKUP, POWER SUPPLY
1	D9412GV4-C	D9412GV4 WITH TRANSFORMER, D8103 STANDARD ENCLOSURE, LOCK AND KEY
1	D1265	G SERIES TOUCH SCREEN KEYPAD
1	LSPSL16EB	LSP PS/CHGR SINGLE VOLTAGE 16 DOOR LOCK POWER SYSTEM 12V/20A OR 24V/10A, 16 LOCK OUT POWER LTDAT 2.5A, FIRE INPUT, PROGRAMMABLE FAULT DELAYS, 80AH MAX BATTERY, DATALINK INTERFACE, 120/240VAC PWR, ROHS, 16X20X4.5 E2 LOCKING ENCLOSURE, US/CAN LISTED
1	AX-8MV	AUDIO/VIDEO MASTER STATION
1	JFS-2AEDV	HANDS-FREE 2 X 3 COLOR VID, VNDL FLSH SET (JF-2MED, JF-DV, PS-1820UL)
1	RY-3DL	SELECTIVE DOOR RELEASE ADAPTOR - IE-2AD, JA, JB, KB, MK-2
7	M3007-PV	IP camera, H.264, 5.0 MP, 360°, digital ptz
4	P3367-VE	IP camera, H.264, 5.0 MP, lightfinder, wdr, digital ptz, outdoor

Siemens Industry, Inc.  
**Fire Safety & Security Systems**

Address : 585 Slawin Ct  
 City State Zip : Mt Prospect IL 60056  
 FAX Number :  
 Contact : Mark Peterschmidt  
 Contact Phone : 847-284-2114  
 Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View SD #103</b> 1370 Riverwoods Rd Laura B. Sprague Elementary- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:060413-12141-0048	Date	06-04-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

**Detailed list of materials**

Quantity	Model	Description
4	5017-611	5017-611,T91A61 WALL MOUNT
1	SVPROv2-4TB	SV-PROv2 with 4TB with Genetec software preloaded (license sold separately)
11	GSC-OM-S-1C	GSC OMNICAST STANDARD 1 CAMERA CONNECTION
11	SMA-CAM-S-1Y	SMA FOR 1 OMNICAST STD/SV-16 CAMERA, 1 YEAR

## Siemens Industry, Inc. Fire Safety & Security Systems

Address : 585 Slawin Ct  
City State Zip : Mt Prospect IL 60056  
FAX Number :  
Contact : Mark Peterschmidt  
Contact Phone : 847-284-2114  
Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View SD #103</b> 1370 Riverwoods Rd Laura B. Sprague Elementary- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:060413-12141-0048	Date	06-04-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

### Detailed list of materials

Quantity	Model	Description
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Solutions System Sub Total: \$85,693.53

Total Estimate Price: \$85,693.53

Applicable sales taxes are not included in this proposal. Sales tax will be billed at the time of invoicing as required by state law.

#### ACKNOWLEDGMENT

I have read the attached Terms & Conditions of Sale, understand them fully, and agree to abide by them. I understand that payment is due upon receipt of invoice. Equipment will be invoiced upon shipment from the designated shipping point and installation charges will be invoiced as the job progresses.

Quote ID 060413-12141-0048

#### AGREED TO:

Proposal Amount \_\_\_\_\_

Solutions P.O. \_\_\_\_\_

Company Name: \_\_\_\_\_

#### CUSTOMER REPRESENTATIVE

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### ACCEPTED:

Siemens Industry, Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

- Lincolnshire-Prairie View SD #103 understands that Siemens Industry, Inc. highly recommends comprehensive service coverage and scheduled maintenance of your System to ensure proper System performance. Siemens has offered to provide an advantage services program as outlined in this proposal. If the Client elects not to engage Siemens to perform these services, Client agrees that Siemens, beyond our standard warranty if applicable, shall have no further responsibility or liability for the performance or failure to perform any recommended or required security services upon the System unless later engaged by separate written agreement.

## Siemens Industry, Inc. Fire Safety & Security Systems

Address : 585 Slawin Ct

City State Zip : Mt Prospect IL 60056

FAX Number :

Contact : Mark Peterschmidt

Contact Phone : 847-284-2114

Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View District 103</b> 1370 Riverwoods Rd Half Day Intermediate- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:060413-12202-0049	Date	06-04-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

### Detailed list of materials

Quantity	Model	Description
1	STAR016W-64ANP S	ISTAR PRO, 64MB, (1) GCM II and (2) ACM II FOR UP TO 16 READERS (WIEGAND OR RM), No P/S
1	CC800-B-EDU-1	EDUCATIONAL SCANNER BUNDLE ONE PASSAGEPOINT EDU LICENSE, DYMO PRINTER, FOUR ROLLS BADGES, SCANSHELL 800 FOR BUSINESS CARDS/DRIVER LICENSE
6	MT15	AptiQ multi-technology reader, NFC compatible, FIPS 201-1 compliant (5 cond-shielded media).
6	DS160	PIR REQUEST TO EXIT SENSOR WITH SOUNDER GRAY
6	1078C-N	3/4" DIA. RECESSED STEEL DOOR/CLOSED LOOP, WHITE
1	AS0063-00	BATTERY BACKUP, POWER SUPPLY
1	D9412GV4-C	D9412GV4 WITH TRANSFORMER, D8103 STANDARD ENCLOSURE, LOCK AND KEY
1	D1265	G SERIES TOUCH SCREEN KEYPAD
1	LSPSL16EB	LSP PS/CHGR SINGLE VOLTAGE 16 DOOR LOCK POWER SYSTEM 12V/20A OR 24V/10A, 16 LOCK OUT POWER LTDAT 2.5A, FIRE INPUT, PROGRAMMABLE FAULT DELAYS, 80AH MAX BATTERY, DATALINK INTERFACE, 120/240VAC PWR, ROHS, 16X20X4.5 E2 LOCKING ENCLOSURE, US/CAN LISTED
1	AX-8MV	AUDIO/VIDEO MASTER STATION
1	JFS-2AEDV	HANDS-FREE 2 X 3 COLOR VID, VNDL FLSH SET (JF-2MED, JF-DV, PS-1820UL)
1	RY-3DL	SELECTIVE DOOR RELEASE ADAPTOR - IE-2AD, JA, JB, KB, MK-2
15	M3007-PV	IP camera, H.264, 5.0 MP, 360°, digital ptz
5	P3367-VE	IP camera, H.264, 5.0 MP, lightfinder, wdr, digital ptz, outdoor

Siemens Industry, Inc.  
**Fire Safety & Security Systems**

Address : 585 Slawin Ct  
 City State Zip : Mt Prospect IL 60056  
 FAX Number :  
 Contact : Mark Peterschmidt  
 Contact Phone : 847-284-2114  
 Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View District 103</b> 1370 Riverwoods Rd Half Day Intermediate- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:060413-12202-0049	Date	06-04-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

**Detailed list of materials**

Quantity	Model	Description
5	5017-611	5017-611,T91A61 WALL MOUNT
1	SVPROv2-4TB	SV-PROv2 with 4TB with Genetec software preloaded (license sold separately)
20	GSC-OM-S-1C	GSC OMNICAST STANDARD 1 CAMERA CONNECTION
20	SMA-CAM-S-1Y	SMA FOR 1 OMNICAST STD/SV-16 CAMERA, 1 YEAR

## Siemens Industry, Inc. Fire Safety & Security Systems

Address : 585 Slawin Ct  
 City State Zip : Mt Prospect IL 60056  
 FAX Number :  
 Contact : Mark Peterschmidt  
 Contact Phone : 847-284-2114  
 Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View District 103</b> 1370 Riverwoods Rd Half Day Intermediate- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:060413-12202-0049	Date	06-04-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

### Detailed list of materials

Quantity	Model	Description
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Solutions System Sub Total: \$87,248.10

Total Estimate Price: \$87,248.10

Applicable sales taxes are not included in this proposal. Sales tax will be billed at the time of invoicing as required by state law.

#### ACKNOWLEDGMENT

I have read the attached Terms & Conditions of Sale, understand them fully, and agree to abide by them. I understand that payment is due upon receipt of invoice. Equipment will be invoiced upon shipment from the designated shipping point and installation charges will be invoiced as the job progresses.

Quote ID 060413-12202-0049

#### AGREED TO:

Proposal Amount \_\_\_\_\_  
 Solutions P.O. \_\_\_\_\_  
 Company Name: \_\_\_\_\_

#### CUSTOMER REPRESENTATIVE

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

#### ACCEPTED:

Siemens Industry, Inc.  
 By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Lincolnshire-Prairie View SD #103 understands that Siemens Industry, Inc. highly recommends comprehensive service coverage and scheduled maintenance of your System to ensure proper System performance. Siemens has offered to provide an advantage services program as outlined in this proposal. If the Client elects not to engage Siemens to perform these services, Client agrees that Siemens, beyond our standard warranty if applicable, shall have no further responsibility or liability for the performance or failure to perform any recommended or required security services upon the System unless later engaged by separate written agreement.

## Siemens Industry, Inc. Fire Safety & Security Systems

Address : 585 Slawin Ct

City State Zip : Mt Prospect IL 60056

FAX Number :

Contact : Mark Peterschmidt

Contact Phone : 847-284-2114

Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View SD #103</b> 1370 Riverwoods Rd Daniel Wright Jr HS- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:061713-07163-0031	Date	06-17-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

### Detailed list of materials

Quantity	Model	Description
1	STAR016W-64ANP S	ISTAR PRO, 64MB, (1) GCM II and (2) ACM II FOR UP TO 16 READERS (WIEGAND OR RM), No P/S
1	CC800-B-EDU-1	EDUCATIONAL SCANNER BUNDLE ONE PASSAGEPOINT EDU LICENSE, DYMO PRINTER, FOUR ROLLS BADGES, SCANSHELL 800 FOR BUSINESS CARDS/DRIVER LICENSE
1	CC9000-SM	C-CURE 9000 SERIES M SYSTEM SOFTWARE ONLY
1	CC9000-MSSA1	1 YR. STANDARD SERVICE FOR CCURE9000 SERIES M
9	MT15	AptiQ multi-technology reader, NFC compatible, FIPS 201-1 compliant (5 cond-shielded media).
9	DS160	PIR REQUEST TO EXIT SENSOR WITH SOUNDER GRAY
9	1078C-N	3/4" DIA. RECESSED STEEL DOOR/CLOSED LOOP, WHITE
1	AS0063-00	BATTERY BACKUP, POWER SUPPLY
1	D9412GV4-C	D9412GV4 WITH TRANSFORMER, D8103 STANDARD ENCLOSURE, LOCK AND KEY
1	D1265	G SERIES TOUCH SCREEN KEYPAD
1	LSPSL16EB	LSP PS/CHGR SINGLE VOLTAGE 16 DOOR LOCK POWER SYSTEM 12V/20A OR 24V/10A, 16 LOCK OUT POWER LTDAT 2.5A, FIRE INPUT, PROGRAMMABLE FAULT DELAYS, 80AH MAX BATTERY, DATALINK INTERFACE, 120/240VAC PWR, ROHS, 16X20X4.5 E2 LOCKING ENCLOSURE, US/CAN LISTED
1	AX-8MV	AUDIO/VIDEO MASTER STATION
1	JFS-2AEDV	HANDS-FREE 2 X 3 COLOR VID, VNDL FLSH SET (JF-2MED, JF-DV, PS-1820UL)
1	RY-3DL	SELECTIVE DOOR RELEASE ADAPTOR - IE-2AD, JA, JB, KB, MK-2

## Siemens Industry, Inc. Fire Safety & Security Systems

Address : 585 Slawin Ct

City State Zip : Mt Prospect IL 60056

FAX Number :

Contact : Mark Peterschmidt

Contact Phone : 847-284-2114

Email : mark.peterschmidt@siemens.com

<b>Lincolnshire-Prairie View SD #103</b> 1370 Riverwoods Rd Daniel Wright Jr HS- Full Scope Lincolnshire IL 60069  Attention: Scott Gaunky  Quote ID:061713-07163-0031	Date	06-17-2013
	Payment Terms	Net 30
	Freight	FOB Shipping
	Delivery	To staging area

### Detailed list of materials

Quantity	Model	Description
6	M3007-PV	IP camera, H.264, 5.0 MP, 360°, digital ptz
4	P3367-VE	IP camera, H.264, 5.0 MP, lightfinder, wdr, digital ptz, outdoor
4	5017-611	5017-611,T91A61 WALL MOUNT
1	SVPROv2-4TB	SV-PROv2 with 4TB with Genetec software preloaded (license sold separately)
1	GSC-OM-S	GSC OMNICAST STANDARD PACKAGE WHICH INCLUDES: ARCHIVING SUPPORT, MEDIA ROUTER, AUDIO, CAMERA SEQUENCES, TIME ZONE, EDGE RECORDING AND TRICKLING, 1 KEYBOARD CONNECTION, MAX. 50 CAMERAS, 5 CLIENTS, 1 ARCHIVER.
17	GSC-OM-S-1C	GSC OMNICAST STANDARD 1 CAMERA CONNECTION
1	SMA-BASE-1Y	SMA BASE PACKAGE, 1 YEAR
17	SMA-CAM-S-1Y	SMA FOR 1 OMNICAST STD/SV-16 CAMERA, 1 YEAR
400	1441LG1MNN	HID PROX / MIFARE 4K, PROG 125K F-GLOSS, B-GLOSS W/MAG STRIPE, MATCH #, NO SLOT, NO 13.56 #, 4K
1	47100	FARGO DTC1000 CARD PRINTER, DUAL SIDED. PRINTER AUTOMATICALLY FLIPS THE CARD TO PRINT THE BACK OF THE CARD
2	FM1200V-30	Add-on software license for incremental bandwidth. 30Mbps increment.
2	FM1200V-HW	Fluid Mesh's outdoor rated, high bandwidth, low latency 802.11 a,b,g,n pt-pt/mesh nodes. All-in-one integrated package with add-on bandwidth capability. Pair.

## Siemens Industry, Inc. Fire Safety & Security Systems

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### Detailed list of materials

Quantity	Model	Description
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Solutions System Sub Total: \$98,078.49

Total Estimate Price: \$98,078.49

Applicable sales taxes are not included in this proposal. Sales tax will be billed at the time of invoicing as required by state law.

#### ACKNOWLEDGMENT

I have read the attached Terms & Conditions of Sale, understand them fully, and agree to abide by them. I understand that payment is due upon receipt of invoice. Equipment will be invoiced upon shipment from the designated shipping point and installation charges will be invoiced as the job progresses.

Quote ID 061713-07163-0031

#### AGREED TO:

Proposal Amount \_\_\_\_\_  
 Solutions P.O. \_\_\_\_\_  
 Company Name: \_\_\_\_\_

#### CUSTOMER REPRESENTATIVE

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

#### ACCEPTED:

Siemens Industry, Inc.  
 By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Lincolnshire-Prairie View SD #103 understands that Siemens Industry, Inc. highly recommends comprehensive service coverage and scheduled maintenance of your System to ensure proper System performance. Siemens has offered to provide an advantage services program as outlined in this proposal. If the Client elects not to engage Siemens to perform these services, Client agrees that Siemens, beyond our standard warranty if applicable, shall have no further responsibility or liability for the performance or failure to perform any recommended or required security services upon the System unless later engaged by separate written agreement.