

Intermediate District 287

Responsive. Innovative. Solutions.



Intermediate District 287

Regular Meeting

Thursday, March 26, 2020 6:30 PM

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS

GENERAL MEETING OF THE BOARD

Thursday, March 26, 2020

6:30 PM @ Meetings by Telephone or Other Electronic Means

AGENDA

	<u>Page #</u>
1. CALL TO ORDER (Action)	
The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.	
2. APPROVAL OF GENERAL MEETING AGENDA (Action)	
3. OPEN FORUM (Information)	
4. APPROVAL OF CONSENT AGENDA (Action)	
4. 1. General Board Meeting Minutes from March 26, 2020	3
4. 2. Financial Report February 2020	5
4. 3. Approval of RFQ Transportation Contract	18
4. 4. Routine Human Resources Activities for March 26, 2020	20
5. SHARE THE SUCCESS & RECOGNITION - None	
6. SUPERINTENDENT'S REPORT - (10 minutes) (Information)	
6. 1. Update on Progress Towards the Governors Executive Order	24
7. INSTRUCTIONAL REPORT - None	
8. BUSINESS SERVICES & LABOR RELATIONS REPORT - None	
8. 1. Facilities Report	
8. 2. Financial Report	
8. 3. Human Resource Report	
9. BOARD BUSINESS - (10 minutes)	
9. 1. Policy Review & Revision - None	
9. 2. Board Reports	
9. 2. 1. Chair Report	
9. 2. 1. 1. Meetings by Telephone or Other Electronic Means (Resolutions)	26
9. 2. 2. AMSD Report	
9. 2. 2. 1. March 2020 AMSD Newsletter	29
9. 3. District News	
9. 3. 1. School Board Planning Calendar	33
9. 3. 2. March 26, 2020, Board Event Calendar	38
9. 3. 3. 2019-2020 Get on the Bus & Local 2209/Board Breakfast Schedule	39
9. 4. Once Around the Table	
10. ADJOURNMENT	

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
March 12, 2020
MINUTES

1. CALL TO ORDER

Chair Regina Neville called the regular meeting to order at 6:30 PM in the District Service Center Board Room. Board Director Cuene recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken and a quorum was declared with 7 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
273	Edina	Regina Neville
270	Hopkins	Steve Adams
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty

Absent: 272/Seidel, 278/Kunz, 279/Douglass, and 280/Brakke

Guests: Lawrence Coleman, and Dr. Michael Favors

287 Administration: Sandra Lewandowski, Michelle Axell, Anne Becker, Mae Hawkins, Kim Helgeson, Rachel Hicks, Elisabeth Lodge Rogers, Ben Magras, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Jayne Tiedemann, Deborah Carlson-Doom, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Steve Adams, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from February 27, 2020, and PowerSchool Group Agreement. *Motion by Andrea Cuene, seconded by Anne Casey, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. INSTRUCTIONAL REPORT

Superintendent Lewandowski introduced Jayne Tiedemann, South Education Center (SEC) Principal, and Deborah Carlson-Doom, South Education Center (SEC) Assistant Principal. They presented an overview of their work to address coherence at the school level. [Coherence at SEC](#)

7. SUPERINTENDENT’S REPORT

Ben Magras, Executive Director of Student Outcomes shared information on the spring surveys and how District 287 use the surveys to inform our practice. [Spring Surveys and Data Collection Presentation](#)

Rachel Hicks, Director of Communication and Public Relations, and Amanda Achterkirch, Talent Acquisition Professional presented an update on the employee engagement process and recruitment/marketing plan for the new Director of Equity role. [Position Engagement & Marketing Update](#)

Chad Maxa, Executive Director of Strategic Implementation, Jacob Horejsh, Student/Staff Safety Manager of Health & Safety, and Rachel Hicks, Director of Communications and Public Relations, presented a brief update on District 287’s Pandemic Response Plan and communications related to the coronavirus.

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report – None

Financial Report – None

Human Resources Report

At the recommendation of Board Chair Neville, a motion was made by Anne Casey, seconded by Heidi Marty, the School Board may hold a closed meeting to consider a strategy for labor negotiations. Minnesota Statutes section §13D.03. All in favor. Motion carried unanimously. The meeting was closed to the public at 7:33 PM. A motion was made by Andrea Cuene, seconded Steve Adams, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:17 PM.

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report - None

AMSD Report - None

Board Director Cuene presented a brief update on the last AMSD meeting.

Once Around the Table - None

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:26 PM.

The next general meeting will be held on March 26, 2020, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

February Monthly Financial Reports

March 27, 2020

Author

Mae Hawkins, Executive Director of Business Services

Summary

The February Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 58.8% of budget, this is between the prior two years percentages.
- Expenditures are at 55.9% of budget, this is slightly higher than the prior two years percentages.
- Investments totaled \$19,908,251.13 including earned interest of \$25,319.40. ABEC LTFM funds totaled \$179,035.28.
- Cash is higher than prior years' levels.
- Enrollment Reports - February 2020 Actual ADM compared to Budget Planning and Prior Year:
 - ALC – ADM is 1.7 below budget and 1.3 ADM above prior year (February 2019).
 - Northern Star Online - ADM is 192.2 above last year at this time.
 - Career & Technical Pathways – ADM is 24.1 above budget and 6.1 above prior year.
 - Special Education – ADM is 24.6 below budget and 18.8 ADM below prior year.
 - Care & Treatment – ADM is 45.6 below budget and 15.0 ADM below prior year.
- Donations equaled \$8,000 in cash donations.

Recommendation

The Board approve the February Monthly Financial Reports.

DISTRICT 287
REVENUE COMPARISON

Month	2017 - 2018		2018 - 2019		2019 - 2020		2019 - 2020	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	21,476,959	20.5% ¹	5,073,225	4.8% ²	22,526,381	19.5% ³	22,526,381	19.4%
August	11,163,095	31.2% ¹	20,294,775	24.0% ²	4,938,169	23.7% ³	4,938,169	23.7%
September	-1,171,259	30.1% ¹	4,841,445	28.6% ²	6,849,779	29.6% ³	6,852,938	29.6%
October	7,365,100	37.1% ¹	7,018,112	35.3% ²	6,136,978	34.9% ³	6,136,978	34.9%
November	6,190,140	43.0% ¹	6,834,842	41.8% ²	6,188,449	40.3% ³	6,197,902	40.3%
December	6,169,270	48.9% ¹	6,037,371	47.5% ²	6,662,707	46.0% ³	6,662,707	46.0%
January	9,387,146	57.9% ¹	6,910,324	54.0% ²	9,383,971	54.1% ³	9,383,971	54.1%
February	6,071,427	63.7% ¹	4,571,800	58.4% ²	5,422,778	58.8% ³	5,422,778	58.8%
March	2,206,846	65.8% ¹	5,703,543	63.8% ²				
April	4,997,122	70.6% ¹	7,964,899	71.3% ²				
May	7,311,578	77.6% ¹	6,802,888	77.8% ²				
June	25,575,422	102.0% ¹	26,324,759	102.7% ²				
TOTAL	106,742,846	102.0%	108,377,983	102.7%	68,109,211	58.8%	68,121,823	58.8%
BUDGET	104,598,991 ¹		105,486,754 ²		115,793,894 ³		115,822,394	

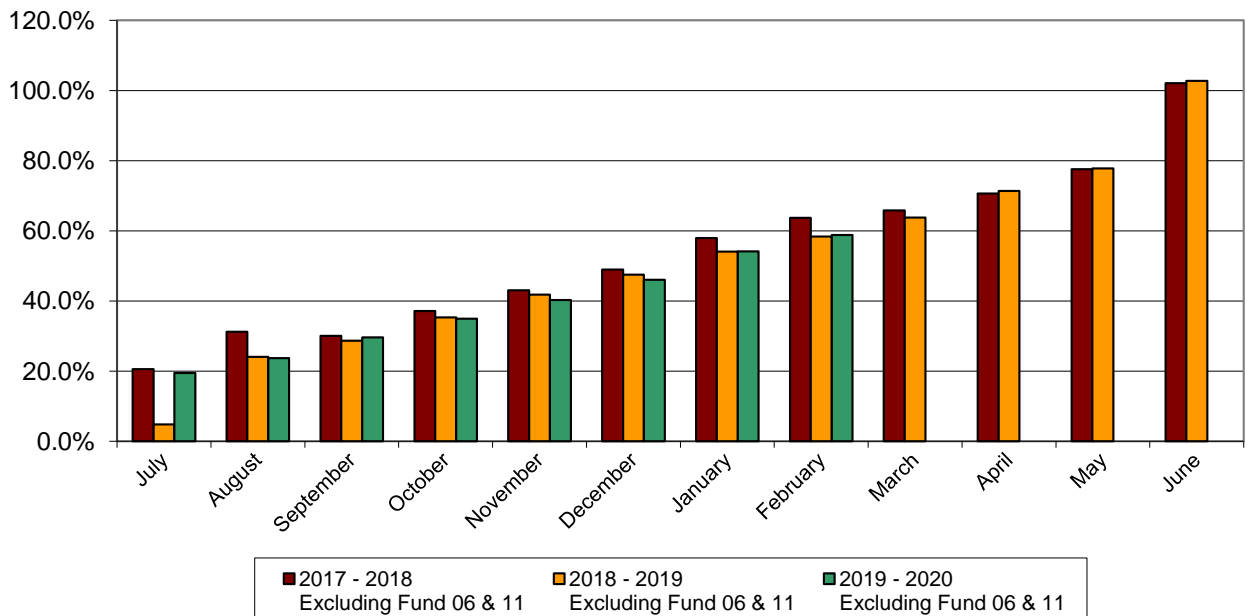
¹ excludes Funds 06 & 11 budgeted revenue of \$18,276,194

² excludes Funds 06 & 11 budgeted revenue of \$86,194

³ excludes Funds 06 & 11 budgeted revenue of \$28,500

REVENUE COMPARISON - ALL FUNDS

YTD REVENUE BY MONTH



_Board- Revenue/Expense Summary by Fund Report

February 2019-2020

Intermediate District No. 287

Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,938,047.86	16,396,319.00	180,369.65	5,175,093.38	31.56%	11,221,225.62
02 - FOOD SERVICE FUND	747,385.48	864,075.00	46,472.49	237,566.61	27.49%	626,508.39
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	370.79		-370.79
06 - BUILDING CONSTRUCTION FUND	53,336.95	20,000.00	0.00	8,852.72	44.26%	11,147.28
07 - DEBT SERVICE FUND	8,368,052.96	11,455,797.00	986,974.41	9,674,385.01	84.45%	1,781,411.99
08 - TRUST FUND	573,422.82	525,000.00	102,495.87	401,455.86	76.47%	123,544.14
10 - SCHOLARSHIP FUND	7,296.05	0.00	593.30	2,812.32		-2,812.32
11 - EDGEWOOD LTFM BOND FUND	32,033.70	8,500.00	0.00	3,759.46	44.23%	4,740.54
12 - ALC - ACADEMIC FUND	10,922,928.07	11,947,760.00	454,438.92	2,408,548.82	20.16%	9,539,211.18
13 - CAREER & TECH FUND	1,332,909.09	1,401,647.00	0.00	991,809.91	70.76%	409,837.09
14 - SPECIAL EDUCATION FUND	57,600,612.46	60,071,296.00	2,284,103.20	40,006,757.14	66.60%	20,064,538.86
20 - INTERNAL SERVICE FUND	648,903.23	655,000.00	65,581.65	410,927.39	62.74%	244,072.61
21 - SELF HEALTH INSURANCE FUND	12,219,298.66	12,457,000.00	1,301,723.68	8,794,010.08	70.59%	3,662,989.92
51 - STUDENT CLUB FUND	19,126.49	20,000.00	25.00	5,473.79	27.37%	14,526.21
Total Revenue	108,463,353.82	115,822,394.00	5,422,778.17	68,121,823.28	58.82%	47,700,570.72

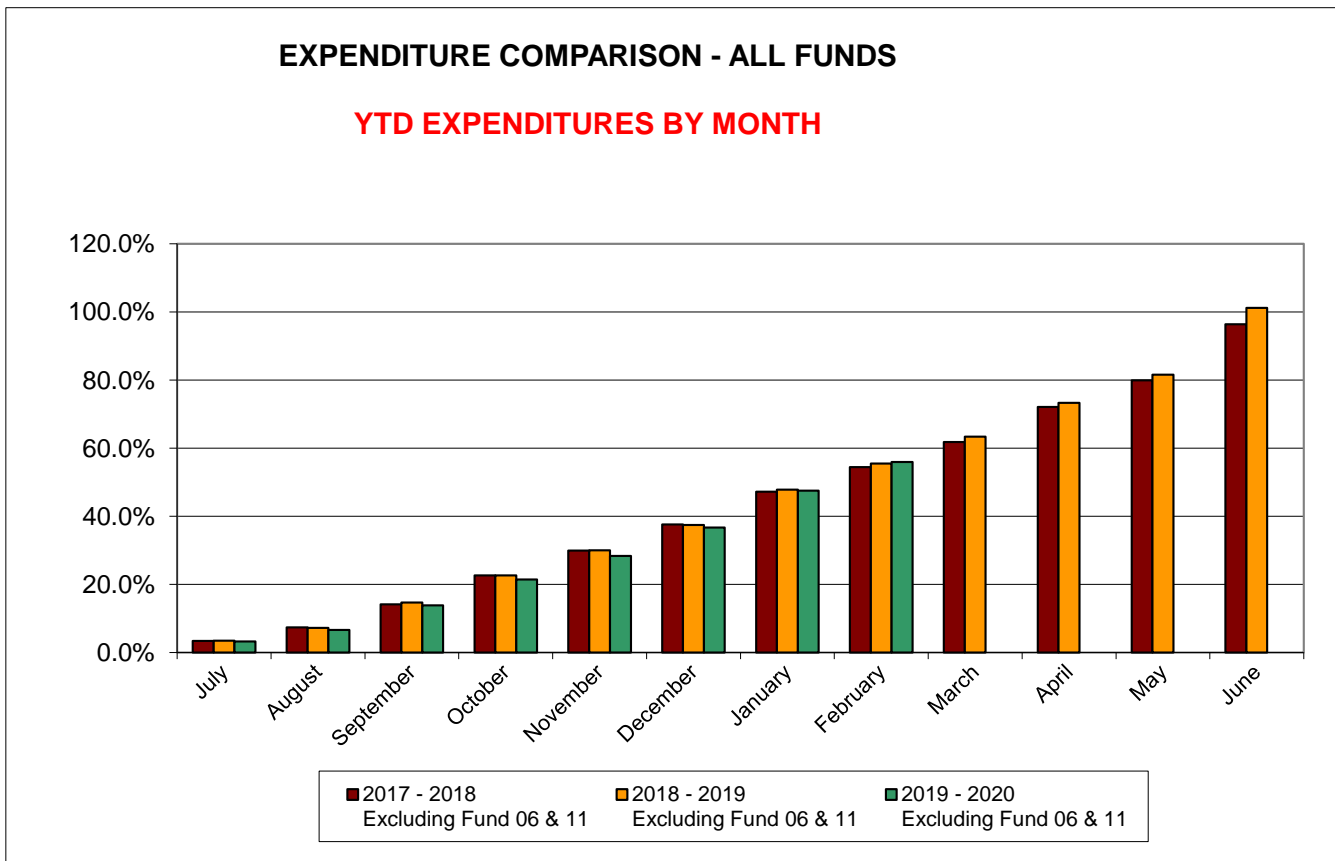
DISTRICT 287
EXPENDITURE COMPARISON

Month	2017 - 2018		2018 - 2019		2019 - 2020		2019 - 2020	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	3,500,963	3.4% ¹	3,661,446	3.5% ²	3,679,480	3.2% ³	3,526,268	3.0%
August	4,151,891	7.4% ¹	3,949,762	7.2% ²	3,943,776	6.7% ³	3,982,425	6.5%
September	7,013,854	14.2% ¹	7,863,523	14.7% ²	8,172,502	13.8% ³	8,312,663	13.6%
October	8,769,316	22.7% ¹	8,415,582	22.7% ²	8,740,956	21.5% ³	8,887,535	21.3%
November	7,543,575	30.0% ¹	7,702,984	30.0% ²	7,836,546	28.3% ³	7,970,318	28.2%
December	7,914,316	37.6% ¹	7,860,038	37.4% ²	9,588,270	36.7% ³	9,590,234	36.4%
January	9,917,477	47.2% ¹	10,915,198	47.8% ²	12,328,880	47.5% ³	12,410,932	47.1%
February	7,459,150	54.4% ¹	8,120,424	55.5% ²	9,612,601	55.9% ³	9,613,449	55.4%
March	7,639,303	61.8% ¹	8,290,525	63.4% ²				
April	10,661,801	72.1% ¹	10,492,071	73.3% ²				
May	8,081,163	79.9% ¹	8,715,407	81.6% ²				
June	16,967,726	96.3% ¹	20,620,822	101.2% ²				
TOTAL	99,620,535	96.3%	106,607,783	101.2%	63,903,010	55.9%	64,293,825	55.4%
BUDGET	103,405,360 ¹		105,377,256 ²		114,246,965 ³		115,986,140	

¹ excludes Funds 06 & 11 budgeted expenditures of \$17,769,728

² excludes Funds 06 & 11 budgeted expenditures of \$5,685,666

³ excludes Funds 06 & 11 budgeted expenditures of \$1,739,175



_Board- Revenue/Expense Summary by Fund Report

February 2019-2020

Intermediate District No. 287

Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,947,253.29	16,997,344.00	1,064,445.99	10,024,271.28	58.98%	6,973,072.72
02 - FOOD SERVICE FUND	747,385.48	864,075.00	64,661.53	499,155.34	57.77%	364,919.66
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.02		-0.02
06 - BUILDING CONSTRUCTION FUND	3,458,052.83	1,255,091.00	662.04	82,231.81	6.55%	1,172,859.19
07 - DEBT SERVICE FUND	6,850,227.85	9,909,111.00	1,641,779.38	7,651,760.43	77.22%	2,257,350.57
08 - TRUST FUND	573,422.82	525,000.00	70,953.52	323,500.26	61.62%	201,499.74
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,634.35	14,000.00	0.00	3,108.72	22.21%	10,891.28
11 - EDGEWOOD LTFM BOND FUND	2,004,484.68	484,084.00	186.73	308,582.52	63.75%	175,501.48
12 - ALC - ACADEMIC FUND	11,250,427.57	12,207,077.00	901,218.98	6,163,563.46	50.49%	6,043,513.54
13 - CAREER & TECH FUND	1,256,306.89	1,490,013.00	113,516.03	793,751.88	53.27%	696,261.12
14 - SPECIAL EDUCATION FUND	56,581,640.73	59,808,701.00	4,970,810.59	32,065,437.98	53.61%	27,743,263.02
20 - INTERNAL SERVICE FUND	612,240.09	655,000.00	69,680.43	376,228.24	57.44%	278,771.76
21 - SELF HEALTH INSURANCE FUND	10,629,029.58	11,750,100.00	714,646.78	5,991,233.11	50.99%	5,758,866.89
51 - STUDENT CLUB FUND	18,349.72	26,544.00	887.41	10,999.46	41.44%	15,544.54
98 - GENERAL FIXED ASSETS GROUP	2,137,864.50	0.00	0.00	0.00		0.00
Total Expenses	112,070,320.38	115,986,140.00	9,613,449.41	64,293,824.51	55.43%	51,692,315.49

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **March 17, 2020**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - February** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

<p>1. A/P payments for: February 2020</p> <p style="margin-left: 20px;">a) Check #'s 104398 - 104662 <i>and Wire Transfers - #'s 4000000474 - 4000000499, 9000001916 - 9000002021</i></p>	<p>Totaling <u>\$ 4,311,696.92</u></p>
<p>2. Payroll for: February 2020</p> <p style="margin-left: 20px;">a) Check #'s n/a b) Direct Deposit #'s 9000037141 - 9000039128</p>	<p>Totaling <u>\$ 2,885,330.07</u></p>
<p>3. Receipts for: February 2020</p> <p style="margin-left: 20px;">a) Receipt #'s 20201575 - 20201827</p>	<p>Totaling <u>\$ 2,727,894.58</u></p>
<p>4. Invest. at end of mo. February 2020</p> <p style="margin-left: 20px;">a) Fund 01 - General Fund 19,908,251.13 b) Fund 11 - ABEC Construction - LTFM 179,035.28</p>	<p>Totaling <u>\$ 20,087,286.41</u></p>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
FEBRUARY 2020

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust Savings Deposit Account	1.640			19,908,251.13
Total PMA - MNTrust Investments on Books				19,908,251.13

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	19,882,931.73
Current Month Activity	
Deposits	
Withdrawals	
Interest Earned - Recorded	25,319.40
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	19,908,251.13

#11-104-00 - Investments (Edgewood 2017B LTFM Bond)

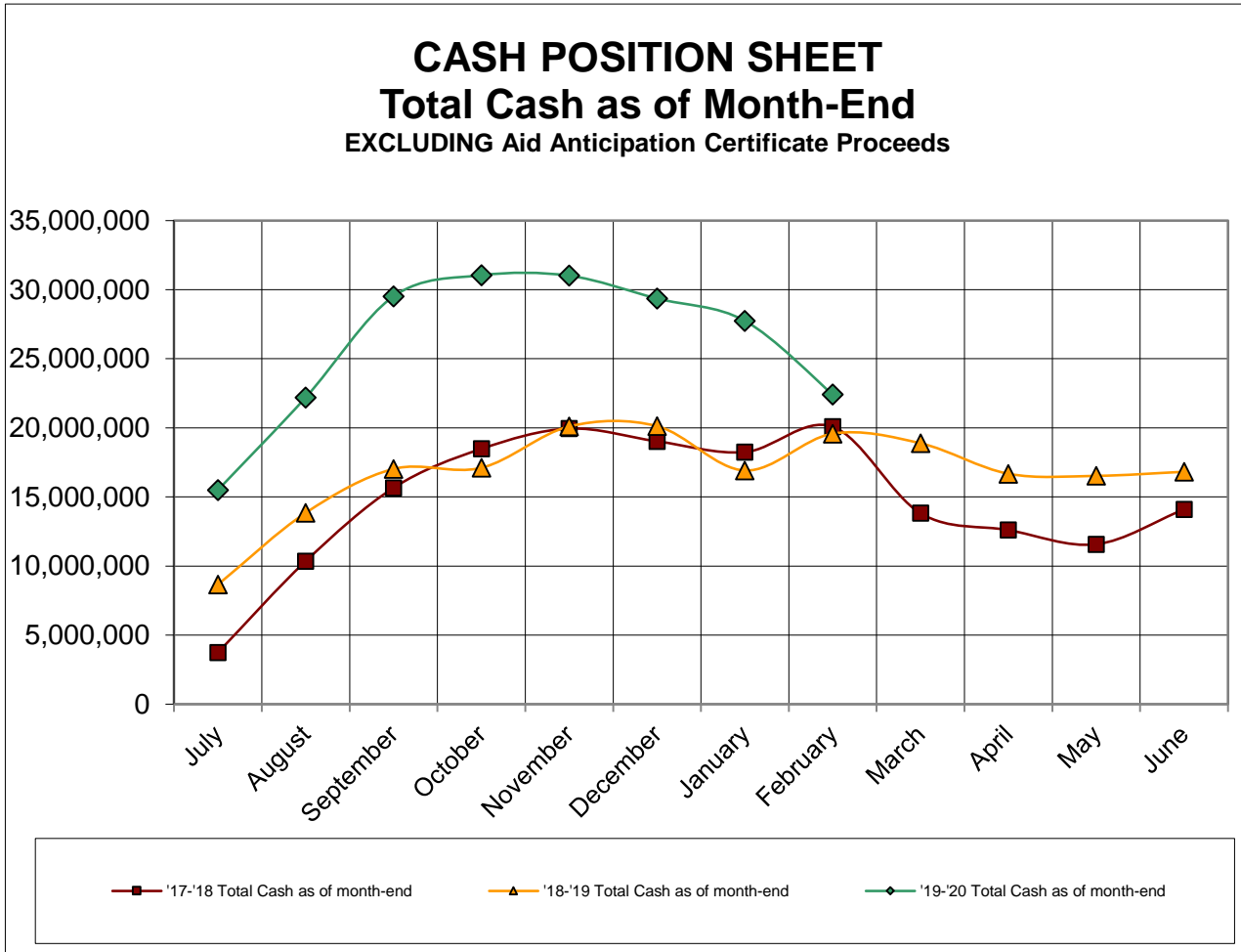
DESCRIPTION	TYPE	DATE	ACTIVITY	AMOUNT
Record Project Proceeds on 2017B Facilities Bonds	JE	08/24/17	#2018150	5,400,000.00
Expenditures for ABEC/Edgewood Construction Costs	JE	12/20/17	#2018397	(256,676.95)
Expenditures for ABEC/Edgewood Construction Costs	JE	12/31/17	#2018411	(7,912.34)
Expenditures for ABEC/Edgewood Construction Costs	JE	02/15/18	#2018489	(310,771.40)
Record Interest Earned	JE	03/22/18	#2018500	97,902.30
Expenditures for ABEC/Edgewood Construction Costs	CR	03/30/18	#143460	(213,345.42)
Expenditures for ABEC/Edgewood Construction Costs	CR	04/30/18	#143638	(673,356.81)
Record Interest Earned	JE	05/01/18	#2018573	12,154.32
Expenditures for ABEC/Edgewood Construction Costs	CR	05/31/18	#143859	(54,347.99)
Expenditures for ABEC/Edgewood Construction Costs	CR	06/29/18	#144003	(305,241.75)
Record Interest Earned	JE	06/30/18	#2018705	11,649.85
Expenditures for ABEC/Edgewood Construction Costs	CR	07/31/18	#20190115	(235,164.00)
Expenditures for ABEC/Edgewood Construction Costs	CR	08/31/18	#20190234	(1,056,944.79)
Expenditures for ABEC/Edgewood Construction Costs	CR	08/31/18	#20190236	(512,704.61)
Expenditures for ABEC/Edgewood Construction Costs	JE	10/31/18	#20190095	(155,506.94)
Expenditures for ABEC/Edgewood Construction Costs	JE	11/30/18	#20190108	(669,650.47)
Expenditures for ABEC/Edgewood Construction Costs	JE	12/31/18	#20190126	(37,497.33)
Record Interest Earned	JE	01/01/19	#20190160	21,656.14
Expenditures for ABEC/Edgewood Construction Costs	JE	02/28/19	#20190228	(35,063.77)
Expenditures for ABEC/Edgewood Construction Costs	CR	03/29/19	#20192252	(193,822.40)
Expenditures for ABEC/Edgewood Construction Costs	CR	04/30/19	#20192475	(66,016.71)
Record Interest Earned	JE	06/30/19	#20190338	9,034.26
Expenditures for ABEC/Edgewood Construction Costs	CR	06/28/19	#20193087	(82,267.54)
Record Interest Earned	JE	06/30/19	#20190454	1,343.30
Expenditures for ABEC/Edgewood Construction Costs	CR	07/31/19	#20200120	(48,881.85)
Expenditures for ABEC/Edgewood Construction Costs	CR	08/31/19	#20200216	(41,800.00)
Expenditures for ABEC/Edgewood Construction Costs	CR	09/30/19	#20200519	(178,044.94)
Record Interest Earned	JE	09/30/19	#20200094	3,159.21
Expenditures for ABEC/Edgewood Construction Costs	CR	10/31/19	#20200796	(99,600.30)
Record Interest Earned	JE	10/31/19	#20200152	600.25
Expenditures for ABEC/Edgewood Construction Costs	CR	12/31/20	#20201292	(118,217.13)
Expenditures for ABEC/Edgewood Construction Costs	CR	01/31/20	#20201560	(25,628.91)
Total Construction Bond Fund Invest. at End of Month				179,035.28

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>'17-'18 Total Cash as of month-end</u>	<u>'18-'19 Total Cash as of month-end</u>	<u>'19-'20 Total Cash as of month-end</u>
July	3,732,072	8,650,084	15,498,346
August	10,349,977	13,846,918	22,200,255
September	15,658,753	17,025,466	29,515,756
October	18,481,017	17,107,992	31,046,296
November	19,946,453	20,101,928	31,013,291
December	19,026,766	20,124,817	29,361,403
January	18,244,781	16,913,533	27,748,108
February	20,082,744	19,582,971	22,407,221
March	13,817,935	18,883,841	
April	12,602,654	16,676,837	
May	11,574,535	16,525,923	
June	14,102,965	16,820,579	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
FEBRUARY 2020 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
2/1/2020	MSDLAF	ANOKA COUNTY	20201795	447.12	CHILD CARE ASSISTANCE NEC
2/3/2020	MSDLAF	MN DEPT OF ED - STATE OF	20201796	65,419.01	STAFF DEVELOPMENT GRANT
2/4/2020	MSDLAF	MN STATE MMB	20201797	201,966.93	MA 3RD PARTY BILLING REVENUE
2/4/2020	MSDLAF	MN DEPT OF EMPLOYMENT	20201798	98,572.45	VECTOR GRANTS
2/5/2020	MSDLAF	MN DEPT OF EDUCATION	20201799	7,676.10	SCHOOL SAFETY GRANT
2/6/2020	MSDLAF	RAMSEY COUNTY	20201800	1,606.20	CHILD CARE ASSISTANCE NEC
2/7/2020	MSDLAF	HENNEPIN COUNTY	20201803	8,810.48	CHILD CARE ASSISTANCE NEC
2/10/2020	MSDLAF	COBRA	20201801	29,504.50	COBRA FEBRUARY PAYMENTS
2/10/2020	MSDLAF	ERATE	20201802	14,323.44	ERATE DEPOSITS
2/11/2020	MSDLAF	ANOKA COUNTY	20201804	270.00	CHILD CARE ASSISTANCE NEC
2/12/2020	MSDLAF	MN STATE MMB-FNS	20201805	6,524.39	CHILD NUTRITION JAN 2020 - ABEC
2/12/2020	MSDLAF	MN STATE MMB-FNS	20201806	3,885.32	CHILD NUTRITION JAN 2020 - WEC
2/12/2020	MSDLAF	MN STATE MMB-FNS	20201807	6,096.01	CHILD NUTRITION JAN 2020 - SEC
2/12/2020	MSDLAF	MN STATE MMB-FNS	20201808	992.04	CHILD NUTRITION JAN 2020 - HEADWAY
2/12/2020	MSDLAF	MN STATE MMB-FNS	20201809	15,067.43	CHILD NUTRITION JAN 2020 - NEC
2/12/2020	MSDLAF	MN STATE MMB-FNS	20201810	1,028.61	CHILD NUTRITION JAN 2020 - HEADWAY NORTH
2/14/2020	MSDLAF	MN STATE MMB	20201811	56,891.42	IDEAS GEN ED
2/14/2020	MSDLAF	HENNEPIN COUNTY	20201812	620.94	CHILD CARE ASSISTANCE NEC
2/18/2020	MSDLAF	HENNEPIN COUNTY	20201813	6,469.30	CHILD CARE ASSISTANCE NEC
2/19/2020	MSDLAF	MN STATE MMB	20201814	9,948.90	MA 3RD PARTY BILLING REVENUE
2/25/2020	MSDLAF	ANOKA COUNTY	20201815	540.00	CHILD CARE ASSISTANCE NEC
2/28/2020	MSDLAF	MN STATE MMB	20201816	71,114.26	IDEAS GEN ED
2/29/2020	MSDLAF	ELAVON-PAYPAMS SEC	20201817	1,260.00	STUDENT DEFERRED REVENUE
2/29/2020	MSDLAF	ELAVON-PAYPAMS ABEC	20201818	842.30	STUDENT DEFERRED REVENUE
2/29/2020	MSDLAF	ELAVON-PAYPAMS HEADWA	20201819	646.10	STUDENT DEFERRED REVENUE
2/29/2020	MSDLAF	ELAVON-PAYPAMS WEC	20201820	910.00	STUDENT DEFERRED REVENUE
2/29/2020	MSDLAF	ELAVON-PAYPAMS NEC	20201821	335.00	STUDENT DEFERRED REVENUE
2/29/2020	MSDLAF	SQUARE - BREMER BEAN SH	20201822	559.38	FEBRUARY STORE SALES
2/29/2020	MSDLAF	SQUARE - JITTERBUG NEC	20201823	562.74	FEBRUARY STORE SALES
2/29/2020	MSDLAF	SQUARE - COMMON GROUN	20201824	832.62	FEBRUARY STORE SALES
2/29/2020	MSDLAF	SQUARE - SNACK SHACK WI	20201825	973.28	FEBRUARY STORE SALES
2/29/2020	MSDLAF	MSDLAF	20201826	7,417.71	INTEREST EARNED FEBRUARY 2020
2/29/2020	MSDLAF	PAYPAL	20201827	414,491.69	FEBRUARY TUITION

MTD TOTALS

1,036,605.67

WIRE TRANSFERS OUT:

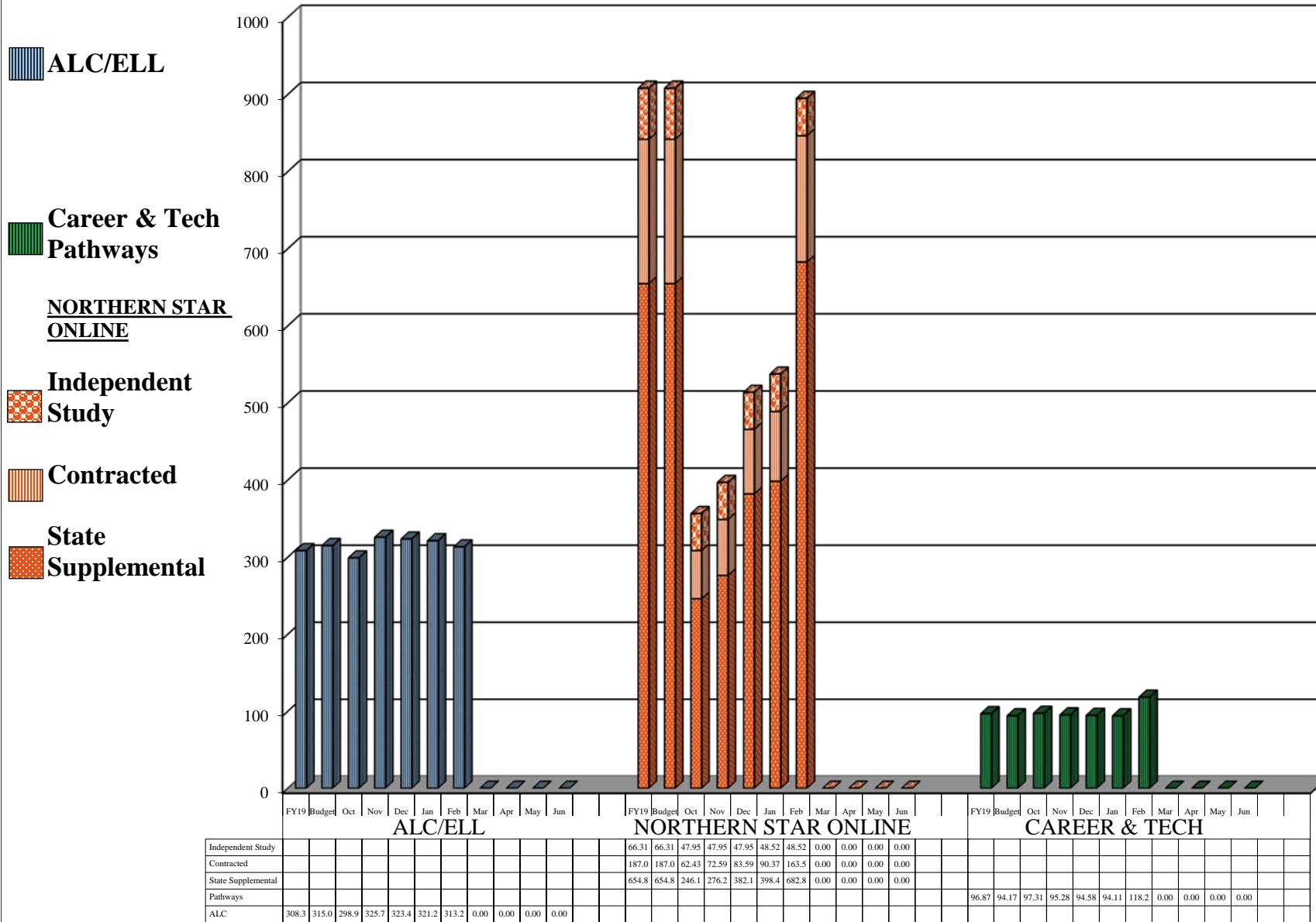
DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
2/5/2020	MSDLAF	Bank of Montreal	4000000476	34,846.38	P-Card Expense
2/6/2020	MSDLAF	HealthPartners	4000000474	139,274.83	HPAI Claims
2/6/2020	MSDLAF	MN Dept of Revenue	4000000475	732.00	State Taxes - Sales Tax
2/10/2020	MSDLAF	US Bank	9000001916-9000001946	4,201.16	Staff Reimbursements
2/10/2020	MSDLAF	US Bank	9000001947-9000002021	12,449.33	Staff Reimbursements
2/13/2020	MSDLAF	121 Benefits	4000000477	10,138.90	Flex Spending Monthly Invoice
2/13/2020	MSDLAF	HealthPartners	4000000478	103,118.15	HPAI Claims
2/14/2020	MSDLAF	BPAS	4000000479	54,218.73	Veba
2/14/2020	MSDLAF	Educators Benefit Consultants	4000000480	79,604.19	403b Retirement
2/14/2020	MSDLAF	MN Dept of Revenue	4000000481	608.09	State Taxes
2/14/2020	MSDLAF	MN Dept of Revenue	4000000482	81,655.51	State Taxes
2/14/2020	MSDLAF	Public Employees Retirement	4000000483	119,558.71	Pera
2/14/2020	MSDLAF	Teachers Retirement Assn	4000000484	198,679.08	Tra
2/14/2020	MSDLAF	US Bank	4000000485	505,219.68	Federal Taxes
2/14/2020	MSDLAF	US Bank	9000037141-9000038130	1,444,927.76	Payroll
2/18/2020	MSDLAF	US Bank	9000037687	(1,053.63)	Payroll
2/20/2020	MSDLAF	HealthPartners	4000000486	2,107.83	HPAI Claims
2/20/2020	MSDLAF	HealthPartners	4000000487	218,638.81	HPAI Claims
2/21/2020	MSDLAF	US Bank	9000038131	1,053.63	Payroll
2/27/2020	MSDLAF	Educators Benefit Consultants	4000000488	56,033.02	403b Retirement
2/27/2020	MSDLAF	HealthPartners	4000000489	147,713.35	HPAI Claims
2/27/2020	MSDLAF	Cash Management Services	4000000490	246.32	Cash Management Services
2/27/2020	MSDLAF	MN State Retirement	4000000491	18,208.66	MN State Retirement
2/28/2020	MSDLAF	BPAS	4000000492	54,131.93	Veba
2/28/2020	MSDLAF	Educators Benefit Consultants	4000000493	79,455.26	403b Retirement
2/28/2020	MSDLAF	MN Dept of Revenue	4000000494	1,076.47	State Taxes
2/28/2020	MSDLAF	MN Dept of Revenue	4000000495	80,269.99	State Taxes
2/28/2020	MSDLAF	Public Employees Retirement	4000000496	120,214.06	Pera
2/28/2020	MSDLAF	Teachers Retirement Assn	4000000497	198,098.29	Tra
2/28/2020	MSDLAF	US Bank	4000000498	499,395.71	Federal Taxes
2/28/2020	MSDLAF	121 Benefits	4000000499	70,953.52	Flex Spending Account Payments
2/28/2020	MSDLAF	US Bank	9000038132-9000039127	1,440,402.31	Payroll
2/28/2020	MSDLAF	US Bank	9000038466	(823.42)	Payroll
2/28/2020	MSDLAF	US Bank	9000039128	823.42	Payroll
MTD TOTALS				5,776,178.03	

14

Intermediate District 287

2019-20 Monthly Program ADM Data by Division

Internal and School Board Use Only - Includes Director Planned ADMs
 Includes member and non-member districts
 Does not include 287 ADMs attending Pathways and does not include services







Intermediate District 287









2019-20 Monthly Program ADM Data by Division

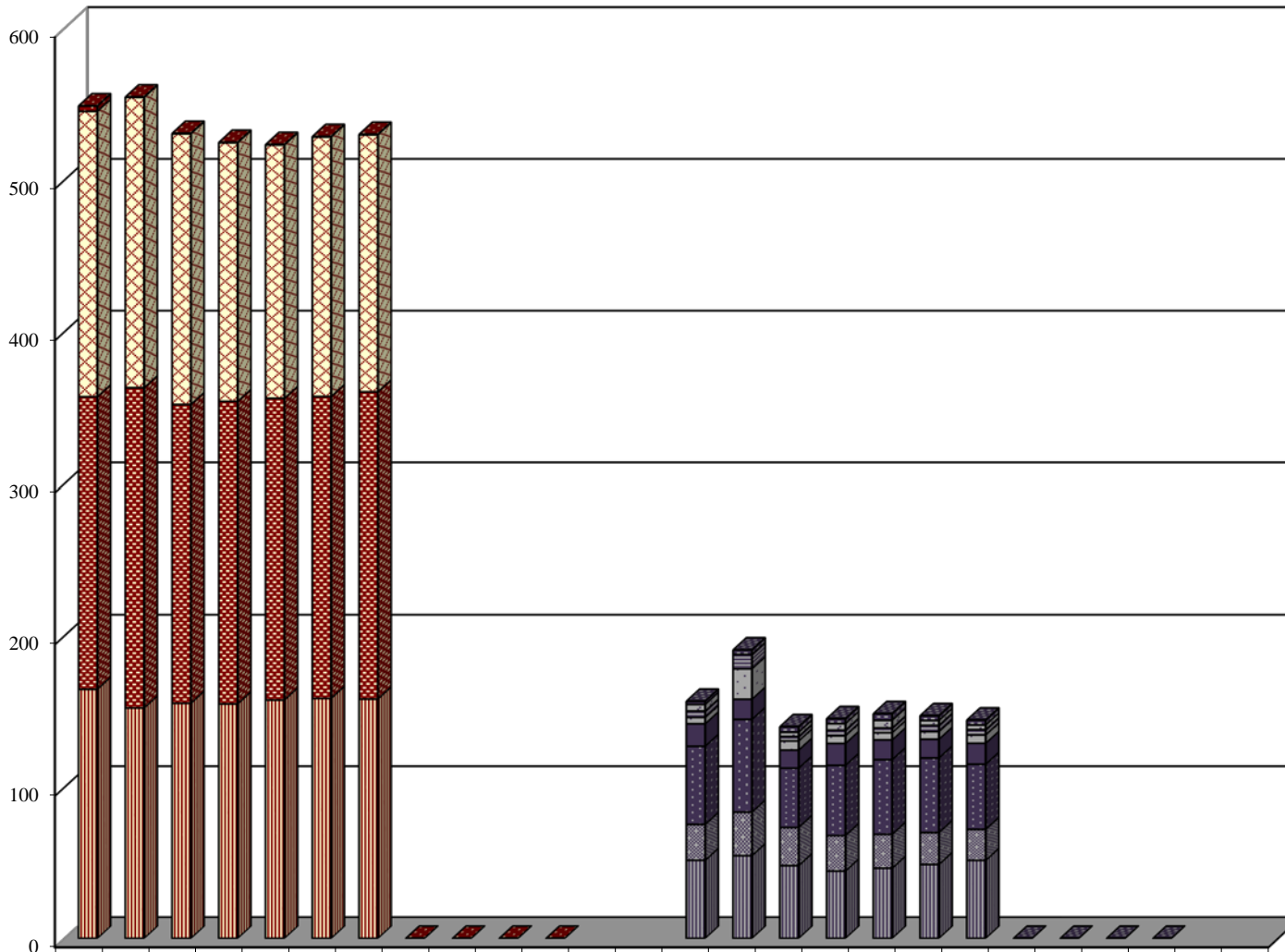
Internal and School Board Use Only - Includes Director Planned ADMs
Includes member and non-member districts and does not include services

SPECIAL EDUCATION

-  **MULTI-CATEGORICAL**
-  **TRANSITION**
-  **EBD/DCD K-12**
-  **ASD/DCD K-12**

CARE & TREATMENT

-  **ALLINA**
-  **FAIRVIEW**
-  **ACF**
-  **WEST ACADEMY**
-  **OMEGON**
-  **PRAIRIE CARE**
-  **EPSILON**
-  **HEADWAY**



	SPECIAL EDUCATION												CARE & TREATMENT											
	FY19	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY19	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Allina												2.09	2.97	3.57	3.19	4.31	3.07	3.22	0.00	0.00	0.00	0.00		
Fairview												4.35	0.00	2.83	4.38	5.11	3.31	3.11	0.00	0.00	0.00	0.00		
ACF												4.18	9.48	2.99	3.67	3.10	4.09	3.47	0.00	0.00	0.00	0.00		
West Academy												4.22	20.00	6.02	5.08	4.75	5.05	5.51	0.00	0.00	0.00	0.00		
Omegeon												14.85	13.35	11.95	14.53	13.09	12.39	13.87	0.00	0.00	0.00	0.00		
Prairie Care												51.71	61.32	39.24	46.42	49.37	49.34	43.09	0.00	0.00	0.00	0.00		
Epsilon												23.73	28.80	25.22	23.45	22.43	21.10	20.48	0.00	0.00	0.00	0.00		
Headway												51.70	54.75	48.18	44.59	46.46	48.95	51.67	0.00	0.00	0.00	0.00		
Multi-Categorical	3.55	0.20	0.20	0.20	0.20	0.20	0.20	0.00	0.00	0.00	0.00													
Transition	188.05	191.34	178.40	170.43	167.00	171.09	169.43	0.00	0.00	0.00	0.00													
EBD/DCD K-12	192.42	210.70	196.56	199.04	198.45	198.57	202.09	0.00	0.00	0.00	0.00													
ASD/DCD K-12	164.79	152.44	155.53	155.09	157.67	158.75	158.33	0.00	0.00	0.00	0.00													

**DONATIONS
INTERMEDIATE DISTRICT 287
2019-2020**

FEBRUARY 2020

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
2/19/2020	CHECK		\$ 8,000.00	PHILANDO CASTILE RELIEF FOUNDATION	DSC	FOOD SERVICE
TOTAL:			\$ 8,000.00			

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Approval of District 287 Transportation Services Awards for FY21 and FY22

March 26, 2020

Author

Amy Tiedens, Transportation Manager

Pat Harris, Purchasing Manager

Summary

The Transportation Department is seeking approval for the contracted transportation services Request for Quotation (RFQ) that is summarized in this memo.

Background Information

From 2016-2020, the District awarded contracts to four (4) Transportation Providers for midday special education transportation services. We awarded multiple providers to minimize the risk of service interruption and offer flexibility when dealing with a specialized student population.

Intermediate District 287 seeks approval to award transportation services to the Transportation Providers based on the requirements in our solicitation. The Providers selected for the award will be the Providers whose quotation is responsive, responsible and is most advantageous to the District. The awarded Providers are expected to provide these services without any delays or cost increases and meet the quality expectations of the District.

The 2020-2022 transportation service agreements will include the midday transportation of students who attend 287 special education programs, as well as to and from transportation services for students who attend the ALC Plus programs at SECA and NECA. For special education, Intermediate District 287 is able to claim reimbursement directly for transportation to MDE. For the ALC Plus program, the transportation costs are reimbursed by Hennepin County.

Proposal Recommendation

Request for Quotations was received on February 25, 2020, from six transportation providers. A committee reviewed each RFQ using a point system approach to evaluate the quality of service and pricing, and three applicants were found to be qualified to provide fitting service for 287.

Below are bus rates for the most frequent usage:

	Koch Bus Company	Northstar Bus Lines	Metropolitan Transportation Network -(MTN)
To/From bus - bus (4 hours)	\$267.17	\$255.57	\$286.90
Partial/Full midday bus - hour rate (2 hours)	\$132.22	\$140.66	\$142.20
Partial/Full midday bus (5 hours)	\$310.69	\$273.41	\$298.63
Supplemental bus (½ hour)	\$27.00	\$21.90	\$28.00
Summer bus (3 hours)	\$170.50	\$176.48	\$209.10
Field trip bus (2 hours)	\$170.50	\$120.62	\$138.65
Field Trip bus (4 hours)	\$225.00	\$208.22	\$255.00
2 Shuttle Drivers (per hour, per driver)	\$28.27	N/A	N/A

Recommendation:

The committee recommends the District award the services to the following transportation providers, in the projected total amount of \$830,000. A decision to use a particular provider will be based on cost and provider’s ability to provide specified services:

- Koch School Bus Services, Waconia, MN
- Northstar Bus, Maple Grove, MN
- MTN Metropolitan Transportation Network Inc., Fridley, MN

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD**

March 26, 2020

New Hires: Additional Position Due to Enrollment					
Name	Position	Department/Site	Effective Date	Salary Placement	FTE
Jenny Naxay	Education Assistant	South Education Center	02/26/2020	Step 4, Lane 4	.875
Frances Noel	Education Assistant	North Education Center	02/26/2020	Step 4, Lane 7	.875
Jeffrey Cain	Education Assistant	North Education Center	03/04/2020	Step 2, Lane 2	.875
Hannah Schmoll	Education Assistant	South Education Center	03/04/2020	Step 6, Lane 5	.875
Marcus Wells	Education Assistant	Ann Bremer Education Center	03/11/2020	Step 5, Lane 3	.875
Kamari Hudspeth	Education Assistant	South Education Center	03/11/2020	Step 2, Lane 1	.875

New Hires: New Position					
Name	Position	Department/Site	Effective Date	Salary Placement	FTE
Talia Vital	Operations Manager	Northern Star Online	03/11/2020	Administrative, Grade 10	1.0
Vilamone Tran	Administrative Support	Northern Star Online	03/18/2020	Step 3, Grade IV	1.0

New Hires: Open Position						
Name	Position	Department/Site	Reason for Opening	Effective Date	Salary Placement	FTE
Adam Peckron	Custodian	Ann Bremer Education Center	Replacement for J. Zerwas	03/06/2020	Step 3, Grade 1	1.0

New Hires: Replacement for Separations

Name	Position	Department/Site	Replacement For	Effective Date	Salary Placement	FTE
Matthew Ricketts	Education Assistant	Ann Bremer Education Center	M. Jones	03/11/2020	Step 3, Lane 5	.875
Marcus Anthony	Education Assistant	North Education Center	S. Russell	03/11/2020	Step 4, Lane 5	.875
Yulia Star	School Nurse	Ann Bremer Education Center	S. Hassan	03/11/2020	Step 11, Lane 1	1.0
Cathy Thorsen	Admin V	North Education Center	K. Vogel	03/11/2020	Step 3, Grade V	1.0

Temporary Hiring Agreement: Assignments

Name	Position	Department/Site	Effective Date	End Date
Therese Feldmeier	Program Facilitator	Ann Bremer Education Center	2/11/2020	6/5/2020
Georgeann Wobschall	DCD Teacher	Ann Bremer Education Center	2/18/2020	6/5/2020
Patricia Reinhart	Lab Assistant – Nursing	Eden Prairie Campus	1/28/2020	6/4/2020

Extended Leaves of Absence:

Name	Position	Department/Site	Effective Date	End Date	FTE
Shamaria Russell	Education Assistant	North Education Center	1/6/20	6/5/20	.875

Separations: Resignation				
Name	Position	Department/Site	Reason (if internal movement)	Effective Date
Eve Thomas Brook	Literacy Specialist	Care and Treatment	Personal Reasons	June 5, 2020
Selah Smith	School Counselor	North Education Center	Personal Reasons	June 5, 2020
Kayleen Taffe	DCD/MMI Teacher	Ann Bremer Education Center	Personal Reasons	June 5, 2020
Alicia Fergen	D/HH Teacher	Itinerant / District Service Center	Personal Reasons	June 5, 2020
Retha Burns	Innovative Instructional Coach	District Service Center	To Accept an Administrative Position	March 2, 2020
Haley Burgraff	Interpreter	Itinerant / District Service Center	Personal Reasons	February 28, 2020
Terrence Meanchop	Education Assistant	North Education Center	Personal Reasons	March 17, 2020
Casey Cooper	Education Assistant	South Education Center	Personal Reasons	March 20, 2020
Monica Turner	Education Assistant	North Education Center	Personal Reasons	March 20, 2020
Maureen Mason	Education Assistant	Ann Bremer Education Center	Personal Reasons	June 5, 2020
Troy Thompson	Maintenance & Operation Facilities Worker	Facilities Department	To Accept an Unaffiliated Position	February 2, 2020

Separations: Retirement (Regular/Disability)			
Name	Position	Department/Site	Effective Date
Rebecca Kupka	Autism Instructor	Itinerant Services	6/5/20
Karen Boole	Instructor Deaf/Hard of Hearing	Itinerant Services	6/8/20
Sharon Morgan	Education Assistant	Ann Bremer Education Center	6/5/20
Leanne Kopisca-Steffens	Instructor DCD/SP	Ann Bremer Education Center	6/5/20

Mary Peyton	Instructor Deaf/Hard of Hearing	Itinerant Services	6/30/20
Lorraine Nau	Education Assistant	West Education Center	6/5/20
John Vittera	Instructor Autism	North Education Center	7/20/20
Sharon Rowan	Education Assistant	Care & Treatment Center	6/5/20

Other:

RECOMMEND the Board's approval to credit, Christina Houck, Director of Special Education, with twelve (12) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Tonya Allen	Anne Becker	Brian Burns	Wauneen Denson-Mgeni	Kimberly Helgeson
Amanda Klutman	Ben Magras	Alexia Poppy-Finley	Scott Swanson	David Vandenboom
Michele Wolff	Jon Voss			

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

COVID-19 UPDATE

March 24, 2020

Authors

Sandy Lewandowski, Superintendent

Chad Maxa, COVID-19 Incident Commander/Executive Director of Strategic Implementation

Summary

As you know, 287 staff have been working around the clock to support the District through the COVID-19 situation. Our facilities staff have been on the frontline of keeping us safe and healthy, food service staff have been preparing meals for families in need, social workers and educators have been making contact with families, our instructional staff and innovators have been preparing for distance learning, and our Incident Command team and district and school leaders are working non-stop to prepare us each day to take on the enormous challenge of responding to a new reality of education service delivery.

We wanted to provide you with an update on what our staff have been able to accomplish during the past two weeks as we prepare the District, staff, and students and families for distance learning.

In-depth

Distance Learning

Our educators are working very hard to prepare for distance learning for 287 students. Our unique populations of students require that we think outside the box about how we best meet students' needs.

- **Distance Learning Workgroups:** Development of distance learning workgroups at each site to support the learning needs of students in specific programs. We know a one-size-fits-all approach will not work for our students.
- **Guidance for Instructional Leaders:** Developed a plan and resources for instructional leadership connection with instructional coaches and targeting resources and tools based on student and teacher needs.
- **[Distance Learning Hub](#):** Developed a clearinghouse for distance learning resources, tools, and supports available to staff.
- **Devices:** We're working on purchasing about 1,000 laptops to support distance learning.

Support for Employees

- **Paying Employees through March 27:** District 287 is committed to making sure all of our employees are able to contribute to our shared goal and continue to receive pay and benefits. We are awaiting guidance from the Governor and the Commissioner of Education regarding the situation after March 27.
- **Employee Leave through March 27:** We feel strongly that the COVID-19 situation should not disadvantage employees who don't have sufficient leave. We are awaiting guidance from the Governor and the Commissioner of Education regarding the situation after March 27.
- **Mental Health Support:** Providing additional mental health resources to our staff for their well-being, as well as resources to our support students and families. We're reminding staff of our

priority around employee well-being and resources available, like our free counseling sessions and financial help through Sand Creek, our EAP.

Family Resources

- **Family Connections/Needs Assessment:** School counselors and 287 staff are making direct contact with 287's more vulnerable families to help make sure their needs are met related to food, shelter, medical care, etc.
- **Mental Health Support:** Prepared extensive mental health strategies, resources, and tools to support staff and students through this time of uncertainty.
- **Family Survey:** Distributed a family survey to learn about internet and device accessibility and the specific learning needs of our students. We have over 300 responses.
- **Free Meals:** Social workers have provided lists of their food-insecure families and Transportation is working to arrange delivery of the Sheridan Story food donation. 287 sites are offering meals to families in our school neighborhoods. Since many students live closer to other district's meal sites, we are also assisting families in connecting with their resident district for meals.
- **Child Care:** We have a handful of parents/guardians who are health care or emergency workers and require child care. We are in the process of setting up child care services at North Education Center.
- **Keeping Families Informed:** Built public and staff websites and organized information in a way that is easily accessible for families and staff. We're utilizing Language Line to communicate with dual-lingual families.

Operations

- **Buildings:** 287 buildings were deep cleaned last week with a powerful disinfectant. All buildings are cleaned daily, even with little foot traffic in the buildings.
- **Virtual School Board Meetings:** Starting Thursday, March 26, the District will implement virtual Board meetings.
- **Incident Command:** Our Incident Command team convenes 2 times each day to ensure we are complying with the law, making arrangements to meet student and family needs, and in lockstep with school and operational leaders.

Throughout this week, we have been reminded of 287's tagline: Responsive. Innovative. Solutions. We've never been tested on our embodiment of these words as much as we have been in these past weeks. We are extremely proud and grateful for the incredible team of people who have been dedicating their days and nights to our continued responsiveness to this situation.

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – March 26, 2020

AGENDA SECTION: BOARD CHAIR REPORT

ITEM: Resolution for Board Meetings by Electronic Means

PRESENTED BY: Board Chair Neville

1. Background Information

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 (novel coronavirus) a pandemic;

WHEREAS, the President of the United States declared on March 13 that, effective March 1, COVID-19 was a national emergency;

WHEREAS, on March 13, 2020, Governor Walz issued Executive Order 20-01 and declared a peacetime emergency because the COVID-19 pandemic threatens the lives of Minnesotans;

WHEREAS, on March 15, by Executive Order 20-02, the Governor ordered the closure of schools from March 18 through March 27, to allow schools to plan for the provision of education through distance learning;

WHEREAS, Minnesota Statutes Section 13D.021 permits school boards to hold meetings by telephone or other electronic means because of a health pandemic, under certain conditions, all of which are met as evidenced below;

WHEREAS, on March 17, the Intermediate District 287 Board Chair determined that in-person Board meetings are not practical or prudent because of the current health pandemic;

WHEREAS, the telephone or other electronic means used will permit all Board members, regardless of physical location, to hear one another and to hear all discussion and testimony; and

WHEREAS, all votes will be conducted by roll call and documents requiring a signature will be signed by electronic signature.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approves the Resolution for Board Meetings by Electronic Means as presented.

Motion by: _____ Yes ___ Passed ___

Second by: _____ Yes ___ Failed ___

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Member _____ introduced the following resolution and moved its adoptions:

**RESOLUTION APPROVING INTERMEDIATE DISTRICT 287
BOARD MEETINGS BY TELEPHONE OR OTHER
ELECTRONIC MEANS UNTIL FURTHER NOTICE**

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 (novel coronavirus) a pandemic;

WHEREAS, the President of the United States declared on March 13 that, effective March 1, COVID-19 was a national emergency;

WHEREAS, on March 13, 2020, Governor Walz issued Executive Order 20-01 and declared a peacetime emergency because the COVID-19 pandemic threatens the lives of Minnesotans;

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WHEREAS, the telephone or other electronic means used will permit all Board members, regardless of physical location, to hear one another and to hear all discussion and testimony; and

WHEREAS, all votes will be conducted by roll call and documents requiring a signature will be signed by electronic signature.

BE IT RESOLVED by the School Board of Intermediate District 287, State of Minnesota as follows:

1. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 pandemic, all meetings of the Intermediate District 287 will be conducted in accordance with Minnesota Statutes 13D.021 – Meetings by Telephone or Other Electronic Means until further notice.
2. Due to the health pandemic, it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location. It is also not feasible for the public to attend at the regular meeting location due to the pandemic.

3. The public may provide written testimony at Board meetings by emailing the Board at <mailto:board@district287.org> at least 30 minutes in advance of the start of the Board meeting.
4. It is not practical to live stream the meetings for people outside the District. Intermediate District 287 staff may monitor electronic meetings from a remote location by going to the District website. Members of the public may request a copy of the recording of the Board meeting.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.

March 2020
vol 17 ♦ no 6

New Partnership Offers Special Education, Mental Health Support for South St. Paul Students at Reduced Cost

Through an innovative partnership between South St. Paul Public Schools (SSPPS) and the University of Minnesota, more consistent special education and mental health services are able to be offered to students at a reduced cost to the district. The partnership provides much needed support to students while also ensuring school psychologist graduate students gain the in-school experience they need to attain their degree.

“These emerging school psychologists provide fresh, new ideas and solutions to our school system and are supported by the structure of the highly accredited and professional faculty team at the University of Minnesota,” said Kelly Tetrick, director of special services. “We’re really excited to be a partner with the University of Minnesota and have these highly talented student school psychologists represent our district.”

Providing more special education and mental health services within schools has been top-of-mind for students, families, community members, school board members, administrators and legislators, but cost and access to high-quality job applicants are often barriers to providing sustained services. Through partnerships like this one, costs for school districts are reduced and access to high-quality candidates is increased.

“By hiring student school psychologists with faculty supervisors, we are able to receive about 1.5 times the support for students than if we hired one full-time school psychologist,” Tetrick said. “And the in-school services allow for more ongoing communication between the family, special education teams and mental health providers during student assessments and interventions.”



School Psychologist Intern Jenna Kluft meets with a South St. Paul student as part of a unique partnership between the district and the University of Minnesota.

For the past two school years, a team of five masters students and one doctoral psychologist student from the University of Minnesota’s College of Education and Human Development have been providing direct support and interventions to SSPPS students within the school setting while completing their required internships. This in-school support structure allows for SSPPS students to receive behavioral, academic and mental health services.

Through these interventions and the individual support with student school psychologists, SSPPS students increase their academic achievement, grow their social-emotional skills, and build behavioral and work skills. Additional goals of the interventions are to reduce

Continued on page 2

March 6, 2020 Board of Directors Meeting

7 a.m.
Quora Education Center
NE Metro 916
Little Canada

March 17, 2020 AMSD Day at the Capitol

8 a.m.
Room 316
State Capitol
RSVP to
kjansa@amsd.org

March 27, 2020 Executive/Legislative Committee Meeting

7:30 a.m.
Room 304
Anderson Center
Bethel University
Arden Hills

April 3, 2020 Board of Directors Meeting

7 a.m.
Quora Education Center
NE Metro 916
Little Canada

AMSD’s Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

From the Chair

The legislative session is moving swiftly with many important issues impacting our schools under consideration. I encourage AMSD members to attend our 2020 Day at the Capitol on Tuesday, March 17. We will meet at 8 a.m. in Room 316 in the Capitol for an update from AMSD staff and several legislators. The most important part of the day is scheduling meetings with your local legislators to urge them to address the issues on [AMSD's Legislative Platform](#). Meeting with your local legislators at the Capitol is one of the most effective ways to advocate for our schools and our students. Please join us on March 17 and make your voice heard!

Andrea Cuene, school board member, Wayzata Public Schools, is chair of AMSD.

SSPPS Partners with University of Minnesota

Continued from page 1

behavioral referrals, reduce absenteeism, and support academic and social-emotional growth. The partnership supplements and complements the efforts made by district teachers and support staff to support all SSPPS students.

By enhancing the number of special education and mental health professionals in a school, students have more access to the individual services they need. The student school psychologists are able to enrich the student assessment process, as well as design, implement and monitor progress of interventions with a larger team of people. They work in conjunction with other school professionals including counselors, teachers, administrators and support staff to determine how to best support each student's individual needs. Through the embedded psychologist program, SSPPS is able to support children identified with tier two and tier three special education service needs.

“Having the school psychologist team allows us to give more focused, individual attention to students and provides more interventions than we previously would have been able to,” said Angie Ryter, assistant principal at South St. Paul Secondary. “We are able to expediate and get kids help faster. This extra layer of support has really been helpful.”

In order to become a school psychologist, one must earn between 60-90 graduate semester hours and complete a 1,200-hour supervised internship. Through this educational background and practical experiences, student school psychologists are equipped with the knowledge they need to collect and analyze data, conduct student assessments, apply behavioral interventions, and more.

In SSPPS, the student school psychologists also collaborate with community providers to coordinate services students may need. Through this work, school psychologists help to: improve academic achievement; promote positive behavior and mental health; support diverse learners through culturally competent treatment plans; create safe, positive school climates; promote social emotional learning behaviors; strengthen family-school partnerships; monitor individual student progress in academics and behavioral patterns; and improve school-wide assessment and accountability.

“My most favorite part about being a school psychologist is seeing the growth in students,” said Jenna Klaft, who is in her second year in SSPPS, last year as a school psychologist master's student and currently serves as a school psychologist intern. “I love showing students how they are progressing in their academic, behavioral or social emotional goals. The support I receive from my faculty and the constant evaluation and supervision of my performance have really allowed me to grow and apply my skills in working with students.”

This unique partnership has turned out to be a win-win for both the University of Minnesota and SSPPS. For the University, it is able to guarantee internship hours for students and provide emerging school psychologists with networking experience within a school district. The University provides high-quality instruction and oversight of the embedded school psychologists team, allowing the district staff to focus more on direct service to students and families and less on paperwork. Since the partnership was implemented, the district has seen improvements in key state system requirements, including being celebrated for high performance by the Minnesota Department of Education for due process review evaluations. Additionally, the student psychologists receive mentorship and supervision support from SSPPS as a result of their being an integral part of the school's student support team.

“Our master's- and doctoral-level students provide academic and social emotional interventions and evidence-based practices to support children alongside other talented school employees,” said Annie Hansen-Burke, senior lecturer at the University of Minnesota and embedded school psychologist supervisor. “We take the latest in educational research and the energy and drive of our student school psychologists who are here to best serve South St. Paul children and families.”

School districts often find it difficult to fill school psychologist vacancies, leaving a hole in the professional special educational and mental health services districts are able to provide. By welcoming the school psychologist students into the building to earn their practicum hours, districts like SSPPS are able to develop a pool of potential candidates for future openings.

“In the end, we need to remember that we are an institution of learning,” said Supt. Dave Webb. “It makes sense that we invest not only in the learning and development of our students, but also our staff. This partnership is an example of investing in key staff members who are continuing their learning. We are proud to partner with the University of Minnesota to help launch the careers of these and future student school psychologists and hope that they choose to come back to South St. Paul when they graduate.”

This month's member spotlight was submitted by the South St. Paul Public Schools Communications Department.

Majority of AMSD Districts Face Budget Shortfalls for 2020-2021

A MSD member school districts project a combined \$93 million in budget shortfalls for the 2020-21 school year assuming no additional funding is approved by Legislature during the 2020 legislative session.

According to the AMSD Budget Survey conducted in February 2020, 28 of the 41 AMSD districts surveyed are projecting shortfalls for FY 2021.

[Link: View the full table of the projected shortfalls](#)

Of the 13 districts that did not project a shortfall for FY 2021, six passed voter-approved operating referendums in November 2019.

While many factors contribute to each district's shortfall, a significant contributing factor is that the general education formula, the most important funding stream for school districts, has not kept pace with inflation. In fact, the formula would be \$639 per pupil higher today if it had simply kept pace with inflation since 2003. Vast shortfalls in the special education and English learner programs also significantly contribute to school district budget challenges.



South St. Paul teacher and 2019 Minnesota Teacher of the Year Jessica Davis (pictured, far left) testified in February to the House Education Policy Committee on the importance of funding the Increase Teachers of Color Act.

[Link: Special Education Cross-Subsidies by District](#)
[Link: English Learner Cross-Subsidy](#)



Dr. Yeu Vang, Director of Multilingual Learning for Saint Paul Public Schools, testified in February to the House Education Finance Division about the importance of English learner funding with bill author Rep. Kaohly Her.

The budget shortfalls are often conundrums for local residents. By law, school districts may not operate with deficits, yet the majority of school district funding is provided by the Minnesota Legislature, supplemented with federal aid and local operating referendums.

While local operating referendums provide critical support, those referendums also come with costs. In 2019, for example, the Rosemount-Apple Valley-Eagan District estimated its 2019 referendum renewal campaign cost more than \$50,000 to provide required and important information to its residents, not including thousands of hours and hundreds of presentations to citizens and community groups.

And, without property tax equalization, taxpayers with less property wealth in their community can pay up to three times more to raise the same amount of funding for their schools as a taxpayer from a community that has more property wealth.

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AMSD Members Advocate for Stable Funding

Continued from page 3



South St. Paul Supt. Dave Webb, and Finance Director Aaron Bushburger, presented in February to the Minnesota Department of Education’s School Finance Working Group about the importance of property tax equalization.

The projected shortfalls for 2020-21 are no surprise.

In a similar survey in 2019, most school districts reported they would face shortfalls in 2020 and beyond if the Legislature did not pass a three percent formula increase and make progress toward reducing the special education cross-subsidy.

Several superintendents testified last session about the importance of increasing the basic formula by at least three percent per year for the next two years and improving special education funding if they were to avoid shortfalls.

AMSD continues to call on state policy-makers to stabilize the education funding system during the 2020 legislative session by linking the funding formula to inflation, addressing the shortfalls in the special education and English learner programs and providing school safety and mental health funding.



Richfield Supt. Steve Unowsky testified in February to the House Education Finance Division about the significant shortfall in English learner funding.



Robbinsdale Supt. Carlton Jenkins joined Rep. Rena Moran and testified in support of legislation that would provide funding for trauma-informed professional development for staff who work with students with adverse childhood experiences.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar 2019-2020

2019 Meetings (August - December)		2020 Meetings (January - June)	
August 22	October 10	January 9	March 26
September 12	October 24	<i>(possible conflicts with MASA)</i>	April 9
September 26	November 14	January 23	May 14
	December 12	February 13	May 28
		February 27	June 11
		March 12	June 25

1 st Meeting of the Month	2 nd Meeting of the Month
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START TIME 6:30 PM

AUGUST 22, 2019

Kudos & Recognition

- Amy Tiedens for being selected the Minnesota Association of Pupil Transportation (MAPT) “2019 Administrator of the Year” [Note: Michelle will not be in attendance at this Board mtng]
- What Board Members Need to Know About “2019-2020 Back to School Start-Up” (back to school event, New Staff Academy, update on new hires [invite Amanda A])

Special Presentation

Annual Presentation - none

- Coherence-Uber Goal (First Read)
- New Leader Introduction
- Financial Report June - (Action)
- Lead and Radon Testing Report

Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Approval of Non-ERISA 403(b) Plan Adoption Agreement for IRS (consent agenda)

SEPTEMBER 12, 2019

Kudos & Recognition

- Kudos (back to school - first days of school video)
- EAP - Sandcreek Partnership

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Insurance RFP recommendation
- Cigna Renewal

Special Presentation:

- Moving Racial Consciousness to Action tool

Annual Presentation

- Superintendent Uber Goal 2019-20 School Year- **First Read** and Approval

Spotlight - none

SEPTEMBER 26, 2019

Kudos & Recognition

- Spotlight: West Education Center (tentative)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Routine monthly finance report - July/August (consent agenda)

Special Presentation

- Special Education Monitoring and Corrective Action Plan (CAP)

Annual Presentation

- Facilities Report (ABEC Construction & Summary of Summer Projects)
- **What the Board Needs to Know** Emergency and Crisis Plans for 2019-20 Jake Horejsh (**Action**)
- **What the Board Needs to Know** MSBA Resolution on TTM funding Anne Becker (**Action**)

HR Closed Session: 2209 Negotiations -update

OCTOBER 10, 2019

Kudos & Recognition/Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Special Presentation

Annual Presentation

Dr B presentation -full work session for two hours/confirmed she will present.

OCTOBER 24, 2019

Kudos & Recognition/Spotlight

- Spotlight: Care and Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Enrollment Update - highlights *what we know*
- Approval of Bid - 2 Way Radio System ABEC
- Misc. Policies First Read: Harassment and Violence, Wellness, Tobacco-Free Schools
- Insurance Premium Rate recommendation

Special Presentation

Special Education Ratio Redesign - Mae & Tina or Amanda

Annual Presentation

- Financial Report September - Quarterly Update (Action)
- Parameters Resolution for Sale and Award of Certificates related to refunding of 2009(A) Bren Road Certificates of Participation.

NOVEMBER 14, 2019

(Only one Board meeting this month!)

Kudos & Recognition/Spotlight

- Spotlight: Northern Star Online

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Fund balance transfers (Action item)

Special Presentation: Board Work Session

- **Part Two:** Courageous Conversation with Board Members and Staff

Annual Presentation

- Grant updates (carry over) - Ben and Jon [SRCL update]
- Misc. Policies First Read: Tobacco-Free, Harassment and Violence, Wellness
- Tiered Systems Update - BDAC/SEDAC Meeting

HR Closed Session: Admin/Unaffiliated guide [tentative]

Local 2209 Negotiations [tentative]

DECEMBER 12, 2019

(Only one Board meeting this month!)

Kudos & Recognition/Spotlight

- Spotlight: South Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report October (consent agenda)
- Legislative Platform
- Award of Bids - ABEC PHASE III

Special Presentation

- KPI update & School Improvement Plans update - 2019-20 plans (30 min)
- STOP Violence Federal Grant Update (Ben M., Kate, Tina)

To consider:

- Board Approval of Tiers in Special Education Model

Annual Presentation

- Officer Election Process - (Chair Report)
- World's Best Workforce Report & ESSA Update (Jon Ben)
- Individual Policies Second Read: Tobacco-Free, Harassment and Violence, Wellness - Second Read
- Equity Policy First Read
- Unaudited Financial Report for FY19 (action item)
- Tiered Systems of Support (Action item)
- **HR Closed Session:** Admin/Unaffiliated guide

2020

JANUARY 9, 2020

- Financial Report November (consent agenda)
**Organizational Meeting* Election of Board Officers
Oath of Office
- Electronic signatures resolution - was this included in the annual resolutions? *(Please move to the annual organizational meeting)*
Etc.
- FY19 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) *(Please move to top of Agenda behind election of officers)*
- Report on UBER goal including strategic implementation plans and budget
- Equity Policy Second Read

JANUARY 23, 2020

Regular Meeting

Kudos & Recognition/Spotlight

- Spotlight: Hennepin Technical Programs

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Mid-Year Evaluation Procedure (recurring)

Special Presentation -

Instructional Report:

Present the overarching plan for professional growth. With subcomponents including walkthrough data, the work of coaches, and updates to our evaluation process.

Annual Presentation

- Financial Report December - Quarterly update (action item)

FEBRUARY 13, 2020

Kudos & Recognition/Spotlight

- Teacher of the Year Nominees
- TIES winners
- Amendment to Fees Resolution to add rate for Fairview Care and Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Update on Culture and Climate Uber Goal -Staff WELLBEING

Special Presentation

- Coaching update

Under HR Report:

- What the Board Needs to Know: HR Planning and upcoming hiring season: Michelle Axell, Director of Human Resources will share recruitment & retention strategies along with a proposal for the continuation of signing bonuses for high-quality candidates in hard-to-fill positions.

Annual Presentation

- ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually)

FEBRUARY 27, 2020

Kudos & Recognition/Spotlight

- Spotlight: Ann Bremer Education Center
- School Board Recognition Week
- Teacher of the Year semi-finalists (when we know)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report January -consent agenda
- 2020-2021 School Calendar Approval (recurring)
- HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions.

Special Presentation

Annual Presentation

- FY21 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)
- FY20 Budget Revision - annual report (action item)

Chair Report

- Trauma Sensitive Organization Ben M

MARCH 12, 2020

Equity (60 min) | Equity Work Session

Kudos & Recognition/Spotlight

-

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Confidentiality Commitments

Special Presentation

- Update on SFA implementation

-

Annual Presentation

Approval of revised Administrative Organizational Plan (recurring)

- Teacher of the Year semi finalists? if available

HR Closed Session (284)

- Initial Review - Parameters for Negotiations

MARCH 26, 2020

Kudos & Recognition/Spotlight

- Spotlight: North Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report February - consent agenda
- Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship)
- What the Board Needs to Know about Operational Results (recurring) (video)
- Approval of Contracts:
- FY21 - Food Services Prime Vendor Contract (consent agenda)
- Approval of the RFQ Transportation Contracts

Special Presentation -

Annual Presentation - none

HR Closed Session (284)

- Final Decision - Parameters for Negotiations

Chair Report

- Data Privacy and Records (DPR) Bucket - 1st read

APRIL 9, 2020

Kudos & Recognition/Spotlight

- Spotlight: Work Experience
- Gateway to College award?

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)
- Consent Agenda: Recommendation to Renew Teachers on Call (TOC) Agreement
- Consent Agenda: Recommendation to move to Powerschool Applicant from Applitrack Agreement
- Organizational Chart Approval

Special Presentation - none

Annual Presentation -

- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

Chair Report

- Data Privacy and Records (DPR) Bucket - 2nd read

MAY 14, 2020

RETIREMENT EVENT 5-6:30

Kudos & Recognition/Spotlight

- Itinerant

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Evaluation **Closed Session (carry over)**
- Numerous Grant Approvals

Special Presentation - none

Annual Presentation - none

- Canceled school days to be reported as instructional days (resolution)

Liability and WC Renewal Rates

MAY 28, 2020

Kudos & Recognition/Spotlight

Spotlight: Itinerant

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent's Evaluation Update (10 min)
- Approval of Computer Refresh (carry over)

Special Presentation - none

Annual Presentation -

- Financial Report March - Quarterly update (Action)
- Facilities - 2020-2021 Anticipated Projects
- Graduation rate update
- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap

JUNE 11, 2020

Kudos & Recognition/Spotlight

- 2020 Graduation video

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report April- consent agenda

Special Presentation - none

Annual Presentation

- Health & Medical (HM) Bucket - 1st read
- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution **Action Item**
- Administrator/Unaffiliated Employment Guides – **Closed Session (Information)** Anne Becker, General Counsel, will present proposed 2020-21 performance increase percentages for Administrator/ Unaffiliated employees for approval.

JUNE 25, 2020

Kudos & Recognition/Spotlight

Spotlight: Therapeutic Teaching Model

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report May (**consent agenda**)
- Special Education Monitoring Report 2018-2019 (Ask Tina)
- PrairieCare Partnership Report (Kate and Chad Jayasekera)

Special Presentation - none

Annual Presentation

- Health & Medical (HM) Bucket - 2nd read
- KPI update / Strategic Plan update (annual item)
- 2020-21 Original Budget Approval - Annual Report **Action Item**
- Approval of 2020-21 Rates. **Action Item**
- Staff Reduction ULA Resolution
Michelle Axell, Director of Human Resources, will present a resolution placing non-licensed staff on unrequested leave of absence. Resolution Placing Staff on Unrequested Leave of Absence (ULA).
- Administrator/Unaffiliated Employment Guides – **Closed Session (Information)** Michelle Axell, Director of Human Resource, will present proposed parameters for Administrator/Unaffiliated Employment Guides for initial consideration as a first read.

INTERMEDIATE DISTRICT 287
February 27, 2020
SCHOOL BOARD CALENDAR

February 2020

27	Thursday	General Board Meeting	6:30PM	Board Rm
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March 2020

12	Thursday	General Board Meeting	6:30PM	Board Rm
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26	Thursday	General Board Meeting	6:30PM	Board Rm
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April 2020

09	Thursday	General Board Meeting	6:30PM	Board Rm
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May 2020

14	Thursday	287 District Retirement Celebration	5:30PM	DSC Rm 318
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14	Thursday	General Board Meeting	6:30PM	Board Rm
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21	Thursday	Henn Tech Pathways Graduation	10:10AM	HTC EP
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& 12:20PM

28	Thursday	General Board Meeting	6:30PM	Board Rm
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28	Thursday	ABEC Transition & SUN HS Graduation	9:30AM	ABEC Gym
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(SUN/Focus/Strive/Intersect/LIVATP/Phase)

28	Thursday	ABEC High School Graduation	1:30PM	ABEC Gym
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(Strive High School & InVest High School)

June 2020

02	Tuesday	NEC Graduation	6:00PM	NEC Gym
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03	Wednesday	FOCUS (South) Graduation	9:30AM	SEC Gym
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03	Wednesday	Gateway to College Graduation	10:00AM	HTC EP
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03	Wednesday	VECTOR/Intersect/Invest (South) Graduation	11:00AM	SEC Gym
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03	Wednesday	SEC/SUN/Transition/Phase Graduation	12:30PM	SEC Gym
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03	Wednesday	Vector West Graduation	1:00PM	WEC Gym
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03	Wednesday	WEC/SPED/ALC/Transition Graduation	4:00PM	WEC Gym
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03	Wednesday	SECA Graduation	6:00PM	SEC Gym
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11	Thursday	General Board Meeting	6:30PM	Board Rm
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25	Thursday	General Board Meeting	6:30PM	Board Rm
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule
2019-2020

Get on the Bus

Tuesday, April 7th

West Education Center

Bus leaves 287 DSC @ 8:30 AM – 11:00 AM

POSTPONED

Steve Adams

Michèle Kunz

Anne Casey

Andrea Cuene

Heather Douglass

Heidi Marty

Crystal Brakke

Regina Neville

Janie Shawn (Edina)

Julie Greene (Edina)

Seanne Falconer (Wayzata)

POSTPONED

Local 2209/Board Breakfast

7:00 AM - 8:00 AM

Tuesday, April 28th
District Service Center
(3rd Floor – Room 316)

Andrea Cuene

Anne Casey

Heather Douglass

Ruthie Dallas

Crystal Brakke

Michèle Kunz

Steve Adams

Regina Neville

Sam Sant