

# **Intermediate District 287**

Responsive. Innovative. Solutions.



**Intermediate District 287**

**Regular Meeting**

**Thursday, September 26, 2013 6:30 PM**

# Intermediate District 287

## RESPONSIVE. INNOVATIVE. SOLUTIONS

### GENERAL MEETING OF THE BOARD

Thursday, September 26, 2013

6:30 PM @ District Service Center Board Room

#### AGENDA

	<u>Page #</u>
1. CALL TO ORDER (Action)	
2. APPROVAL OF GENERAL MEETING AGENDA (Action)	
3. OPEN FORUM FOR COMMUNITY COMMENTS (Information)	
4. APPROVAL OF CONSENT AGENDA (Action)	
4. 1. General Board Meeting Minutes from September 12, 2013	4
4. 2. Routine Human Resource Activities for September 26, 2013	6
5. SHARE THE SUCCESS & RECOGNITION - (5 minutes)	
5. 1. District Receives Grant to Continue Japanese Language Instruction (Information)	12
5. 2. District 287 Receives Grant from State Arts Board	13
6. SUPERINTENDENT'S REPORT - (15 minutes)	
6. 1. Hennepin County Initiative (Information) Superintendent Lewandowski will foreshadow the agenda for the October 11th meeting between Hennepin County Superintendents and Commissioners.	
7. INSTRUCTIONAL REPORT - (45 minutes) (Information)	
7. 1. 2013-2014 Innovation Report Card Dr. Jane Holmberg, Executive Director of Teaching and Learning will highlight key features of the district's second annual Innovation Report Card.	14
7. 2. Collaborative Curriculum Dr. Jane Holmberg, Executive Director of Teaching & Learning and Jon Voss, Principal of Academic Programs, will provide an overview of the new Open Education Resource project of Partnership for Collaborative Curriculum project that is being managed by the district. The project is to invite all Minnesota districts to become part of collaborative group to produce digital resources sufficient to provide the basic curriculum for all core subjects, grades 3-12, within the next two years. The intent of this collaboration is to provide access to high quality curriculum aligned to standards and available at minimal cost as well as local control over the curriculum to edit, remove, add or customize elements of the content.	16
8. ADMINISTRATIVE SERVICES REPORT - (20 minutes)	
8. 1. Financial Report	
8. 1. 1. Approval of Routine Monthly Finance Report (Action) Mae Hawkins, Director of Finance will provide an overview of the August 2013 monthly finance report and the Board will be asked to approve it.	17
8. 2. Facilities Report - None	
8. 3. Human Resource Report - None	
9. BOARD BUSINESS - (10 minutes)	
9. 1. Policy Review & Revision - None	
9. 2. Board Reports	
9. 2. 1. Chair Report	
9. 2. 1. 1. September 24, 2013 Get on the Bus & Local 2209/Board Breakfast Update	

9. 2. 2. AMSD Report (Ann Bremer)	
9. 2. 2. 1. AMSD Connections Newsletter (September 2013)	27
9. 2. 3. District News	
9. 2. 3. 1. 2013-2014 Get On The Bus & Local 2209/Board Breakfast Schedule	31
9. 2. 3. 2. School Board Planning Calendar	33
9. 2. 3. 3. September 26, 2013 Calendar of Events	35
9. 3. Once Around the Table	
<b>10. ADJOURNMENT</b>	

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**September 12, 2013**  
**MINUTES**

**1. CALL TO ORDER**

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
276	Minnetonka	Bob Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 273/Neville and 270/Ronbeck

Guests:

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Mae Hawkins, Dolly Lastine, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Anne Runck, Rose Hobson, and Greg Krohn

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Sherry Tyrrell, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from August 22, 2013, Post-Secondary Enrollment Contract with Hennepin Technical College, CenturyLink Teachers and Technology Grant, Carl D. Perkins Education Act-Basic Grant, and Federal Title II, and Federal Title III Grant. *Motion by Ann Bremer, seconded by Sherry Tyrrell, to approve the Consent Agenda as presented. Motion carried.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Superintendent Lewandowski shared two new journal articles with the Board, with featured North Education Center. The first article is in American School & University magazine entitled "Special-Needs Interiors" and the second article in Finance & Commerce magazine showcases "Top Projects".

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski updated the Board on the upcoming September 24 Get on the Bus & Local 2209 Board Breakfast which will be hosted at South Education Center and will focus on ALCs.

Sandy presented an overview to the Board on her recent September 12 meeting with Minnesota Department of Education (MDE) Commissioner Brenda Cassellius on the Hennepin County Graduation Initiative.

Sandy presented a draft timeline to the Board on the Addendum to the Memorandum of Understanding for Member Districts. At the Board request, the document will be slightly revised to reflect Board suggestions.

Sandy presented to the Board the new 2012-2013 Innovation Report Card that highlighted key features of the district's work in this strategic priority area.

Sandy gave a brief update to the Board on Safety areas, which will be highlighted, with the annual board policy report on emergency preparedness to be presented at a future Board meeting.

**7. INSTRUCTIONAL REPORT**

Rose Hobson, Career & Tech Principal, and Anne Runck, Program Facilitator, presented to the Board on the opening of the new alternative high school program run in collaboration with Hennepin Technical College. Gateway to College offers dual college and high school credit and provides additional support, so that students at risk of dropping out of high school can gain a high school diploma. In addition, students gain both the skills to access post-secondary education and can start the process of acquiring a post-secondary degree.

Sandy shared a memo with the Board on What Board Members Should Know about Our 2013-2014 Back to School Start-Up.

**8. ADMINISTRATIVE SERVICE REPORTS**

**Financial Report - None**

**Facilities Report**

Dr. Colleen Baumtrog, Executive Director of Administrative Services, briefly updated the Board on the progress of the District Service Center (DSC) Redesign Project.

Colleen presented and recommended approval of Hennepin County Recycling Grant for North Education Center resolution. *Resolution motion by Ann Bremer seconded by Carter Peterson, to waive the reading of the resolution and approved the Hennepin County Recycling Grant for the North Education Center as presented. The following voted in favor of the resolution: Gores, Kunz, Rowley, Tyrrell, Bomben, Thielsen, Peterson, Quam, Henke, and Bremer. The resolution passed.*

**Human Resources Report - None**

**9. BOARD BUSINESS**

**Policy Review & Revision - None**

**Chair Report**

Board Chair Bremer informed the Board of the upcoming Board picture date request.

Board Chair Bremer reminded the Board about the upcoming October 1<sup>st</sup> Gateway to College Kick-Off.

**AMSD Report**

Board Chair Bremer shared the “Getting Early Learning Right: AMSD 2013 Annual Conference” brochure, requesting Board members to sign-up.

**Once Around the Table**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:58 PM.*

The next general meeting will be held on September 26, 2013, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – September 26, 2013**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- EMILY AXTMANN, EBD Instructor at North Education Center, **refill for P. Dopp**, effective August 26, 2013, MA, Step 4 – 1.0 FTE.
- JOSEPH P. BLUM, EBD Instructor at North Education Center, **new position**, effective August 20, 2013, BA+30, Step 2 – 1.0 FTE.
- LINDSEY BOWMAN, Physical Education/Health Instructor at North Education Center and Hennepin County Home School, **refill for J. Steinert transfer**, effective August 20, 2013, BA, Step 4 – 1.0 FTE.
- ANDREA D. COPELAND, EBD Instructor at North Education Center, **new position**, effective August 26, 2013, BA+30, Step 2 – 1.0 FTE.
- KYLE E. GALLAGHER, Autism Instructor at Northwest Tech Center, **refill for D. Peterson transfer**, effective August 20, 2013, MA+40, Step 11 – 1.0 FTE.
- YOUKANG GAO, Chinese Instructor at Waconia High School, **refill for C. Schwab**, effective August 20, 2013, MA+30, Step 4 - .4 FTE.
- DEBRA J. GORMLEY, DCD Instructor at South Education Center, **new position**, effective August 26, 2013, MA, Step 2 – 1.0 FTE.
- ASHLEY M. GRAMLING, EBD Instructor at North Education Center, **new position**, effective August 20, 2013, BA+30, Step 2 – 1.0 FTE.
- TIMOTHY S. JOHNSON, EBD Instructor at West Education Center, **refill for L. Erickson**, effective August 22, 2013, MA+30, Step 7 – 1.0 FTE.
- VENA JONES, Building Substitute for Care and Treatment Programs, **new position**, effective August 20, 2013, MA+40, Step 2 – 1.0 FTE.
- ALEXANDRA NELSEN, EBD Instructor at North Education Center, **refill for J. Anderson**, effective August 20, 2013, BA, Step 2 – 1.0 FTE.
- CARA L. PERSZYK, DCD Instructor at North Education Center, **new position**, effective August 20, 2013, BA+30, Step 3 – 1.0 FTE.
- DESIREE S. QUINLAN, EBD Instructor at North Education Center, **new position**, effective August 26, 2013, BA+30, Step 2 – 1.0 FTE.
- DAVID A. SHLAY, EBD Instructor at Northwest Tech Center, **new position**, effective August 26, 2013, MA, Step 10 – 1.0 FTE.
- SANAE TOMITA, Japanese Instructor at Shakopee High School, **new position**, effective August 20, 2013, MA+40, Step 3 –.4 FTE.

- SARAH E. WINKLER, D/HH Instructor at the District Service Center, **refill for K. Jones**, effective August 20, 2013, MA+30, Step 6 – 1.0 FTE.

**B. Reinstatement of Licensure Waivers**

- 

**C. Temporary**

- ROBERT HALVERSON, Substitute Chinese Instructor at Mound-Westonka High School, effective September 3, 2013 through October 15, 2013.
- LAURA KELLER-GAUTSCH, Program Consultant at various sites, effective July 1, 2013 through June 30, 2014.
- JOHN STALLMAN, Building-wide Substitute at North Education Center, effective August 26, 2013 through June 9, 2013.

**D. Substitutes**

- George Ewefada                  Naomi Schoenberg                  Nicole Penn

**E. Other**

- JAMES BERNARD, ELL Instructor at North Education Center, permanent increase to 1.0 FTE effective August 26, 2013.
- SOPHIE CHABIN, Orientation & Mobility Specialist at the District Service Center, temporary increase to .8 FTE effective August 26, 2013.
- ALISON JONES, ELL Instructor at West Education Center, permanent increase to 1.0 FTE effective August 26, 2013.
- MARK SATEREN, Mentor Connection Instructor at the District Service Center, permanent increase to .35 FTE effective August 26, 2013.

**2. Extended Leaves of Absence:**

**A. Unpaid**

- 

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- JOHN P. FRY, Assistant Principal at North Education Center, effective September 30, 2013.
- SARAH E. SIRNA, Reading Specialist at South Education Center, effective September 23, 2013.

**C. Retirement (Regular/Disability)**

- THOMAS W. SHULTZ, Director of Facilities at the District Service Center, effective December 31, 2013.

**NON-LICENSED STAFF:**

**1. New Hires:**

**A. Regular**

- JENNIFER TINERELLA, Clerical at Northwest Tech Center, **refill for K. Norling**, effective August 19, 2013 Grade IV Step 3 – 12 month 1.0 FTE.
- STEPHANIE KLINGELHUTZ, Human Resources Benefits Specialist at the District Service Center, **refill for J. Norman**, effective August 20, 2013 Grade 3 – 12 month 1.0 FTE.
- SARAH KRAKE, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 12 Lane 5 +BA - .875 FTE.
- MELISSA BRANDENBURG, Education Assistant at North Education Center, **refill for E. Owens**, effective August 26, 2013 – Step 11 Lane 4 +90 credits - .875 FTE.
- RYAN WARD, Education Assistant at North Education Center, **refill for Daniel Thewis**, effective August 26, 2013 – Step 6 Lane 3 + 30 credits - .875 FTE.
- JAN BOYER, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 11 Lane 5 +BA – .875 FTE.
- JOHN PALM, Education Assistant at North Education Center, **refill for Dana Thewis**, effective August 26, 2013 – Step 4 Lane 5 +BA - .875 FTE.
- GRACE KAYONGO, Education Assistant at North Education Center, **refill for H. Henning**, effective August 26, 2013 – Step 11 Lane 4 +90 credits - .875 FTE.
- SUSI FORSANS, Education Assistant at North Education Center, **refill for D. Joyner**, effective August 26, 2013 – Step 3 Lane 5 +BA - .875 FTE.
- ANTHONY LAWRENCE, Education Assistant at West Education Center, **refill for K. Gunderson**, effective August 26, 2013 – Step 9 Lane 1 - .875 FTE.
- BREANN THORNE, Education Assistant at North Education Center, **refill for B. Zierhut**, effective August 26, 2013 – Step 4 Lane 5 +BA - .875 FTE.
- ELIZABETH TURAN, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 10 Lane 5 +BA – .875 FTE.

- HEATHER KENNEY, Education Assistant at North Education Center, **refill for D. Kurtzweg**, effective August 26, 2013 – Step 4 Lane 5 +BA - .875 FTE.
- SHANIKA LUNDBERG, Parent Child Specialist at North Education Center, **refill for A. Papp**, effective August 26, 2013 – Step 12 – 1.0 FTE.
- JOE BESSMAN, Education Assistant at Edgewood Education Center, **refill for A. Leonard**, effective August 26, 2013 – Step 4 Lane 5 +BA - .875 FTE.
- CYRUS VARNEY, Education Assistant at North Education Center, **refill for A. Gifford**, effective August 26, 2013 – Step 9 Lane 1 - .875 FTE.
- JEMEL BREWER, Parent Child Specialist at North Education Center, **refill for L. Burton**, effective August 26, 2013 – Step 12 – 1.0 FTE.
- JEREMY SHIBLEY, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 7 Lane 5 +BA – .875 FTE.
- STEPHANIE SPANHEIMER, Education Assistant at Prairie Care Maple Grove, **refill for K. McLean**, effective August 27, 2013 – Step 3 Lane 5 - .875 FTE.
- RAY GARNER, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 12 Lane 1 - .875 FTE.
- ANNE BATHKE, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 2 Lane 5+BA - .875 FTE.
- MARI BOECK, Education Assistant at North Education Center, **refill for S. Penny**, effective August 27, 2013 – Step 10 Lane 5 +BA - .875 FTE.
- NATHAN CARDOZO, Education Assistant at North Education Center, **refill for J. Leon**, effective August 28, 2013 – Step 6 Lane 5 +BA - .875 FTE.
- NICHOLI ASHLAND, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 26, 2013 – Step 2 Lane 5+BA - .875 FTE.
- GREGORY MILBRATH, Education Assistant at North Education Center, **refill for M. Feuerbach**, effective August 26, 2013 – Step 2 Lane 5+BA - .875 FTE.
- JARED KRAMER, Education Assistant at Edgewood Education Center, **refill for M. Taylor**, effective August 26, 2013 – Step 2 Lane 5 +BA - .875 FTE.
- ELLA SMITH, Education Assistant at Edgewood Education Center, **refill for G. Rohleder**, effective August 26, 2013 – Step 2 Lane 5 +BA - .875 FTE.
- LANEKA ROGERS, Cook Assistant at North Education Center, **refill for M. Denzer**, effective September 3, 2013 – Grade II Step 1 - .5 FTE 10 month.
- MELISSA JENSON, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective September 4, 2013 – Step 9 Lane 5+BA - .875 FTE.

- ANDREA LIPOVETZ, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective September 10, 2013 – Step 12 Lane 5+BA - .875 FTE.
- STEPHANIE DELOACH, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective September 9, 2013 – Step 5 Lane 1 - .875 FTE.
- ANTWAYN HUNTER, Education Assistant at West Education Center, **refill for R. Henderson**, effective September 6, 2013 – Step 3 Lane 1 - .875 FTE.
- HEATHER BRANDMIRE, Education Assistant at South Education Center, **refill for B. Dahedi**, effective September 9, 2013 – Step 6 Lane 5 +BA - .875 FTE.
- COLLIN WARD, Education Assistant at South Education Center, **refill for S. Rosas**, effective September 11, 2013 – Step 2 Lane 3 + 30 credits - .875 FTE.
- MARCHALL AVIGNON, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective September 13, 2013 – Step 2 Lane 4 +90 credits - .875 FTE.
- JULIA POELVOORDE, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective September 16, 2013 – Step 5 Lane 4 +90 credits - .875 FTE.
- ANDRE MCELROY, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective September 16, 2013 – Step 11 Lane 5 +BA - .875 FTE.

**B. Temporary**

- ORNEARY ROGERS, Cook at West Education Center, effective August 19, 2013 through October 15, 2013.
- ANTWAYN HUNTER, Education Assistant at West Education Center, effective August 26, 2013 through September 5, 2013.

**C. Substitutes**

- Angelle Clermont                      Callie Clark-Wiren                      Natt Shaajlia Dakagboi
- Sierra Jackson

**2. Extended Leaves of Absence:**

**A. Unpaid**

- SHATIKA PENNY, Education Assistant at North Education Center, .875 FTE effective for the 2013-14 school year.
- KARLY NORLING, Clerical – Data Technician at the District Service Center, effective October 5, 2013 through December 27, 2013.
- JACOB FRUSH, Education Assistant at North Education Center, .875 FTE to work .625 FTE as an Instructor, effective for the 2013-14 school year.

- PAUL CAUSTON, Education Assistant at South Education Center, .875 FTE effective for the 2013-14 school year.
- BILL DOLAN, Education Assistant at South Education Center, 1.0 FTE effective for the 2013-14 school year.
- CYNTHIA DZIMIAN, Interpreter at Various Sites, .125 FTE effective for the 2013-14 school year.
- DAWN OLSON, Interpreter at Various Sites, .125 FTE effective for the 2013-14 school year.

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- ASHLEY CADALBERT, Interpreter at Various Sites, effective August 22, 2013.
- EMILY AXTMANN, Education Assistant at North Education Center to accept an Instructor position, effective August 26, 2013.
- SALVADOR ROSAS, Education Assistant at North Education Center, effective August 23, 2013.
- JEFFREY LEON, Education Assistant at North Education Center, effective August 26, 2013.
- RANDY CARTER, Education Assistant at West Education Center, effective September 27, 2013.
- ANNE MCGANNON, Education Assistant at North Education Center to accept an Instructor position, effective August 26, 2013.

**C. Retirement (Regular/Disability)**

- 

**D. Other**

- ANGELINA ROSLIK, Interpreter at Various Sites, termed as an Interpreter due to one year certification extension expiration effective August 21, 2013.

# District receives grant to continue Japanese language instruction

## Japanese instruction remains a reality for EHS students

September 16, 2013

Edina High School (EHS) recently received a grant from the Japan Foundation to retain Japanese language instruction for EHS students. The \$16,000 grant covers the cost of a Japanese language teacher, allowing EHS to continue its introductory level language class.



“The reality was that with increased class sizes and annual budget challenges, there was a real possibility that we weren’t going to be able to offer the introductory class in Japanese instruction to our students anymore,” said Assistant Principal for EHS Eric Nelson. “Each course in a modern language needs to meet a minimum enrollment in order to sustain the cost of providing the class. If that number cannot be reached, the course will be discontinued, which was almost the case with the Intro to Japanese class.”

Japanese instruction has been taking place at EHS for over twenty years. As with many modern languages, the introductory level class helps build a foundation for future student learning. Without the introductory class, students would not have that base knowledge for advanced Japanese classes, which eventually could lead to Japanese no longer being an available language option for EHS students.

For students like Myles Murphy, a sophomore at EHS, that would not have aligned with his future plans.

“I’ve always been interested in the Japanese culture,” said Murphy. “By the end of high school I hope to be fluent in Japanese and be able to hold an entire conversation with someone.”

EHS partnered with Intermediate District 287, a consortium of west metro school districts, to help coordinate the grant and find the staff needed to teach the class. Jonathan Voss, Academic Program Supervisor for District 287 took the lead in pursuing the grant for EHS.

“As a district, we work with our member districts to provide quality education and programs for students,” said Voss. “We have been researching specific cases where certain classes and programs need to get started or maintain their status and Edina’s situation with its Japanese class was at the top of the list.”

Japanese instructor Naomi Satoh is very appreciative of the grant and the ability to continue teaching students about the language and culture of Japan.

“I am very happy about the grant and also to be able to welcome another group of bright and enthusiastic Japanese 1 students this year,” said Satoh.

Many students, including Murphy, have taken a liking to the class and have encouraged their friends to fill a few open seats. In addition to having a lot of fun learning the language and immersing himself in the culture, Murphy said his future career plans hinge on the ability to take this introductory class.

“I want to become a Japanese translator,” said Murphy. “I’ve heard there is a high demand for Japanese translators in the business world and this would be the perfect job for me.”

Nelson feels with the help of this grant, EHS will be able to put forth more effort in promoting the class and getting more students interested in the Japanese language and culture.

“This grant is a step in the right direction in terms of preparing students for the world that awaits them after high school,” said Nelson. “We want students to thrive in a rapidly changing, culturally diverse, global society and learning a modern language is a great way to do this. From here we need to evaluate how we advertise and sell this program and can sustain student interest in the class.”

[More](#)

## Community

# District 287 receives grant from state arts board

By [Brian Rosemeyer](#)

September 24, 2013 at 6:09 pm



Plymouth-based Intermediate School District 287 has been awarded a grant in the amount of \$50,858 from the Minnesota State Arts Board.

It was one of 88 grants to Minnesota artists, organizations and arts presenters through the Arts Learning, Folk and Traditional Arts and Minnesota Festival Support programs.

The grants are intended to support lifelong learning in the arts and are estimated to serve a total of 341,589 community members.

District 287 was awarded an Arts Learning Program grant, which was distributed to nonprofits, public agencies, schools and other organizations.

The grant will bring programs in writing, music, theater, visual arts and media arts to participants of all ages and abilities.



Related posts:

# Innovation Report Card

2012-2013



Innovative organizations purposefully encourage and measure innovation.

These *indicators of innovation* are most often discussed in the private sector\*; but at Intermediate District 287, we think they apply to us. Our strategic plan charges us to provide increasingly more effective and efficient instruction for increasingly complex student populations.

We believe the only way to achieve that vision is to foster and measure a culture of innovation.

**We are pleased to present**

the second annual report on our efforts to assure responsive, innovative educational solutions for our member districts\*\* and their students.

\*Indicators of innovation in all measurement areas are adapted from the Corporate Innovation Scorecard discussed in *Fostering and Measuring Innovation* (February 2009), Hanover Research Council, Washington, D.C., pp. 9-12.

\*\*Member districts include: Brooklyn Center, Eden Prairie, Edina, Hopkins, Minnetonka, Orono, Osseo, Richfield, Robbinsdale, St. Louis Park, Wayzata, and Westonka.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.



RESPONSIVE. INNOVATIVE. SOLUTIONS.

INTERMEDIATE DISTRICT 287

INNOVATION REPORT CARD

2012-2013

# Innovation Report Card

2012-2013

1820 Xenium Lane  
Plymouth, MN 55441  
763.559.3535  
[www.district287.org](http://www.district287.org)

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

# 1

## Measures of Commitment to Innovation

Indicators of Innovation	How We Measure Up
1 Budget specifically devoted towards the development of new products, services, processes or roles	A district-wide equivalent of 3 FTE was assigned to provide innovation/technology coaches in all sites. A specific Strategic Planning budget of \$181,000 supported training and seed money for projects to achieve the mission. In addition, an administrative intern position was funded to develop the West Education Center Alternative program that opened summer of 2013 and is designed to capitalize on technology to personalize learning.
2 Percentage of senior management goals that emphasize innovation	All administrators target innovation as one of their four goals. Innovation, therefore, comprises 25% of the specific effort for which administrators provide evidence that relates to their variable pay.
3 Mechanism for compensating or rewarding employees for quality innovation	The "Above and Beyond" employee recognition program celebrates the extent to which employees have been innovative, responsive, and provided solutions. The monthly award provides up to one day to work on a project of the individual's choosing.
4 Percentage of senior management roles that require motivating and facilitating innovation in the role description	100% of administrator job descriptions contain this explicit reference to innovation: <i>Foster a culture of innovation and facilitate action on innovative ideas in order to achieve our mission.</i> Administrative decision-making is guided by our <i>Principles of Innovation</i> (as listed in gray box on right panel).

# 3

## Measures of a Culture of Change

Indicators of Innovation	How We Measure Up
1 Hours of training / mentoring received by employees on new technologies and processes	The curriculum group training to create and use digital curriculum resulted in more than 300 staff receiving at least 6 hours apiece in customized training. The district's After School Learning Series hosted 26 hours of training on new technologies and processes for 99 staff. In addition, countless hours were devoted at the site and program levels through the embedded staff development of the innovation/technology coaches. One of the most visible examples of this training is North Education Center's development of a network of Technology Leaders who collaborate and facilitate a grassroots, on-demand technology training system.
2 Institutionalized mechanisms for peer knowledge sharing	Peer knowledge sharing has been institutionalized primarily through the Professional Learning Community structure which is recognized as the district's overall accountability structure for student achievement. The Curriculum/Professional groups have provided an additional venue for networking; and their use of the Digital Curriculum Hub allows them to store, share, and collaborate on curriculum. The Innovation Forum has offered an electronic means for 24/7 problem solving and support, and the network of innovation/technology and reading coaches has directly supported staff at all sites to encourage best practice diffusion.
3 Presentations and publications to share information about innovations and the system of innovation	Innovation coaches and administrative staff made 38 presentations at local, state, national, and international venues, including the fall conference of the Minnesota Association of School Administrators (MASA), the annual conference of the International Association for K-12 Online Learning, and the annual TIES conference. In addition, the district's innovation work was featured in the spring MASA newsletter.

# 5

## Measures of Innovation Diffusion

Indicators of Innovation	How We Measure Up
1 Total number of new products, services or processes diffused beyond initial workgroup	In 2012-2013, Innovation Coaches diffused 11 new projects (same as the previous year) that helped students learn more effectively and staff work more efficiently.
2 Number of new products, services, or processes that have spread through inter-unit collaboration, at least at program level	Of the 11 innovation projects diffused, 8 involved inter-unit collaboration (up from 5 the previous year), where participants worked with others outside of their immediate group.
3 Numbers of new products, services, or processes that have been diffused outside of the organization, not including member districts	Of the 11 innovation projects diffused, 3 resulted in diffusion to outside organizations (down from 6 the previous year).
4 Number of products, services, or processes diffused to member districts	Of the 11 innovation projects diffused, none was yet diffused to a member district, except in the instance in which the product was co-created with several districts. Recognizing that this is an area for growth, we have created a Regional Innovation Team with representatives from interested districts. The purpose of this team is to diffuse 287 and member district innovations as well as foster a regionwide culture of innovation.

# 2

## Measures of Innovation Output & Collaboration

Indicators of Innovation	How We Measure Up
1 Total number of new products, services or processes developed	In 2012-2013, we implemented 188 new projects (up from 101 the previous year) that helped students learn more effectively and helped staff work more efficiently. An online tracking system is used to monitor, manage, and collaborate on all innovation projects.
2 Number of new products, services, or processes resulting from inter-unit collaboration, at least at program level	Of the 188 total innovation projects implemented, 92 involved inter-unit collaboration (up from 54 the previous year), where participants worked with others outside of their immediate group.
3 Number of new products, services, or processes resulting from collaboration with outside organizations other than member districts	Of the 188 innovation projects implemented, 46 resulted from collaboration with outside organizations (up from 12 the previous year). Significant among these projects is the creation of the new Gateway to College program with Hennepin Technical College.
4 Number of products, services, or processes co-created with member districts	Of the 188 innovation projects implemented, 9 were co-created with member districts (up from 1 last year).

# 4

## Measures of Market Success

Indicators of Innovation	How We Measure Up
1 Percentage of revenues from products or services that did not exist 2 years ago	The % of total revenue from products and services that did not exist two years ago is 5.54% (up from 2.67% the previous year). This includes new programs in Care and Treatment and the Area Learning Center.
2 Percentage of revenues from geographies and/or customers that did not exist 2 years ago	The % of revenues from geographies and customers that did not exist two years ago is 4.08% (up from 1.97% the previous year). This includes all new programs in Care and Treatment and the Area Learning Center with the exclusion of North Education Center Alternative because the geography and customer base is similar to the programs that were consolidated and reconfigured as NECA.
3 Identifiable cost savings through the culture of innovation	Numerous innovation projects resulted in identifiable cost savings. These intentional efforts at innovation, not from curtailing services, will continue to provide increased productivity exponentially every year. The most dramatic is our shift from print materials and vendor digital content to district-created digital content. Another important example is the opportunity for credit card payment for West Suburban Summer School registration, increasing efficiency as well as registrations by over 20%.
4 Customer feedback on new products or services	Customer feedback on all products and services delivered within each of the three divisions--Special Education, Teaching and Learning, and Administrative Services--is gathered through each member district contact reporting the extent to which they are satisfied on elements they have identified as important to them. This process is being revamped in 2013-2014 so that some common measures can be used and analyzed while still preserving the customized feedback option.

## Intermediate District 287 Innovation Principles



At District 287, we strive to improve our performance and services through continuous attention to innovation research and the principles of innovation. Innovation is the foundation of strong education.

By definition, innovation involves the creation of new opportunities. As such, we recognize and accept the ambiguity, unresolved complexity, and failure that occurs as a natural condition of an innovative organization.

Innovative organizations are fluid and responsive. We believe in the adage: A good plan enacted today is better than a perfect plan enacted at some indefinite point in the future. When in doubt, we lean towards innovation and action.

Innovation is both organizational and personal. We support all our staff and students so that they can flourish in their roles. However, we expect as a default an innovator's mindset that willingly embraces learning new skills so that personal innovation flourishes.

Innovation and creativity thrive in open environments. At District 287, we emphasize collaboration, sharing, and open communication so that we can optimize the creation and development of ideas.

Although we emphasize innovation, we do not innovate for the sake of innovation. We innovate to help students learn better and to help our staff work more effectively. For continuous improvement, we provide challenge and support.

## Minnesota Partnership for Collaborative Curriculum

A grassroots initiative among school districts to create comprehensive open education resources (OER) through the Partnership for Collaborative Curriculum is underway. Over 22 districts have committed to fund the initiative by contributing approximately one dollar per ADM. The goal is to create course work in a digital format in the four core subject areas for grades 3-12. At the conclusion of the development project, all materials will be shared publicly under a creative commons license.

The benefits to all districts include:

- Access to high quality curriculum aligned to standards and available at minimal cost;
- Local control over the curriculum to edit, remove, add or customize elements of the content;
- Facilitation of moving toward 1-1 device initiatives;
- Improving capacity for personalized learning;
- Training opportunities for teachers to develop digital content and become skilled in delivering personalized learning through digital content.

This initiative is an extension of collaborative efforts by the Minnesota Learning Commons, and the MDE OER Initiative with Achieve, Inc. Minnesota Department of Education staff have been involved in updates about the project.

Further details can be found in the [Organizational plan \(goo.gl/d9i42K\)](http://goo.gl/d9i42K), which contains details on the organization and outcomes, along with an Agreement Request Form to indicate your interest in joining. Additionally, the website at <http://bit.ly/collaborativecurriculum> includes examples of projects already launched.

Next steps include soliciting proposals from partner districts to sponsor development of individual courses, planning teacher training, and beginning work on curriculum development. Communications to districts throughout the state will continue to ensure all districts are aware of the opportunity to join.

For more information or to join the partnership contact:

Jon Voss, Principal of Academic Programs, [jvoss@district287.org](mailto:jvoss@district287.org)  
Jessica Wiley, Program Manager, [jesswiley@comcast.net](mailto:jesswiley@comcast.net)

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

Regular Meeting – September 26, 2013

**AGENDA SECTION:** ADMINISTRATIVE SERVICES REPORTS

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Mae L. Hawkins, Director of Finance

**1. Background Information**

The August Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$26,345,875, or 31.3% of the Original Revenue Budget of \$84,193,388. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$6,448,841, or 7.7% of the Expenditure Budget of \$84,149,916.

The numbers as of the end of the prior fiscal year at June 30<sup>th</sup> are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

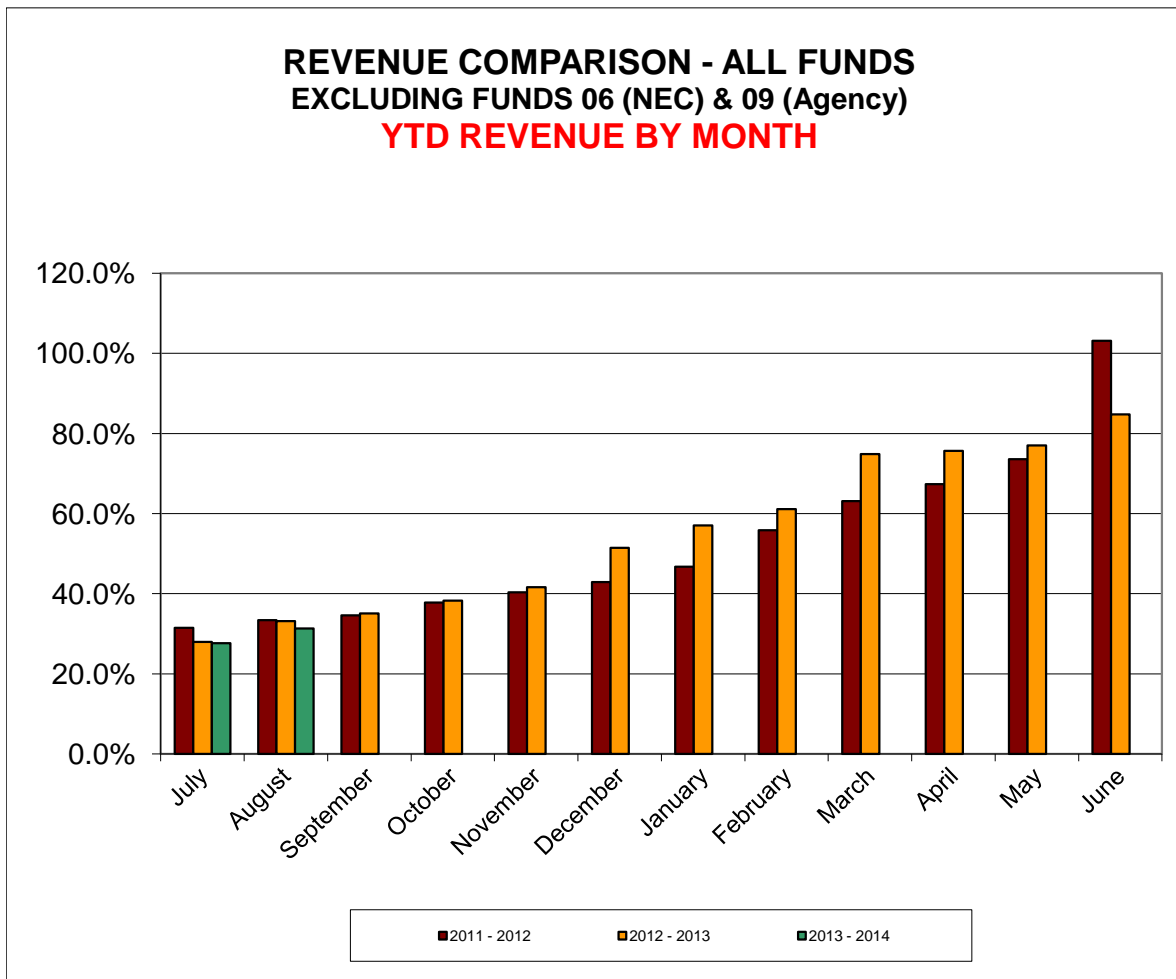
Abstentions: \_\_\_\_\_

# DISTRICT 287

## REVENUE COMPARISON

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2011 - 2012		2012 - 2013		2013 - 2014	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	25,873,696	31.5%	23,083,337	28.0%	23,266,115	27.6%
August	1,547,432	33.4%	4,277,483	33.2%	3,079,759	31.3%
September	1,014,685	34.6%	1,595,333	35.1%		
October	2,606,586	37.8%	2,620,908	38.3%		
November	2,065,709	40.3%	2,772,203	41.6%		
December	2,114,041	42.9%	8,060,459	51.4%		
January	3,139,401	46.7%	4,673,693	57.1%		
February	7,524,683	55.9%	3,338,082	61.1%		
March	5,978,317	63.1%	11,361,782	74.9%		
April	3,434,961	67.3%	636,685	75.7%		
May	5,160,949	73.6%	1,090,279	77.0%		
June	24,252,121	103.1%	6,448,574	84.8%		
<b>TOTAL</b>	<b>84,712,582</b>	<b>103.1%</b>	<b>69,958,817</b>	<b>84.8%</b>	<b>26,345,875</b>	<b>31.3%</b>
<b>BUDGET</b>	<b>82,141,328</b>		<b>82,490,824</b>		<b>84,193,388</b>	



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 08/01/13 TO 08/31/13

RUN: WED 091813 13:57 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVIS ED BUDGET	08/01/13 08/31/13	FISCAL YEAR 201307 RECEIVED THRU 08/31/13	REMAINING ON 08/31/13	PERCENT REMAINING
01 GENERAL FUND	9,618,441.14	17,380,055	132,404.01	7,263,442.19	10,116,612.81	58.20 %
02 FOOD SERVICE FUND	333,841.19	630,651	315.10	315.10	630,335.90	99.95 %
04 COMMUNITY SERVICE FUND	100,808.16	173,733	10,029.88	15,305.46	158,427.54	91.19 %
06 BUILDING CONSTRUCTION FUND	98,584.95	0	0.00	0.00	0.00	0.00 %
07 DEBT SERVICE FUND	1,693,113.32	5,258,861	17,949.12	748,222.66	4,510,638.34	85.77 %
08 TRUST FUND	468,757.16	536,643	34,138.71	45,483.77	491,159.23	91.52 %
10 SCHOLARSHIP FUND	50,000.00	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	8,980,138.33	9,651,902	5,029.95	4,472,809.77	5,179,092.23	53.65 %
13 CAREER & TECH	1,099,837.67	1,481,933	0.00	1,026,697.41	455,235.59	30.71 %
14 SPECIAL EDUCATION	46,928,550.67	48,595,400	2,879,786.29	12,773,491.32	35,821,908.68	73.71 %
20 INTERNAL SERVICE FUND	550,304.27	457,010	0.00	0.00	457,010.00	100.00 %
41 DONATIONS	600.00	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	35,840.03	27,200	106.40	106.40	27,093.60	99.60 %
*** REPORT TOTALS:	69,958,816.89	84,193,388	3,079,759.46	26,345,874.08	57,847,513.92	68.70 %

# DISTRICT 287

## EXPENDITURE COMPARISON

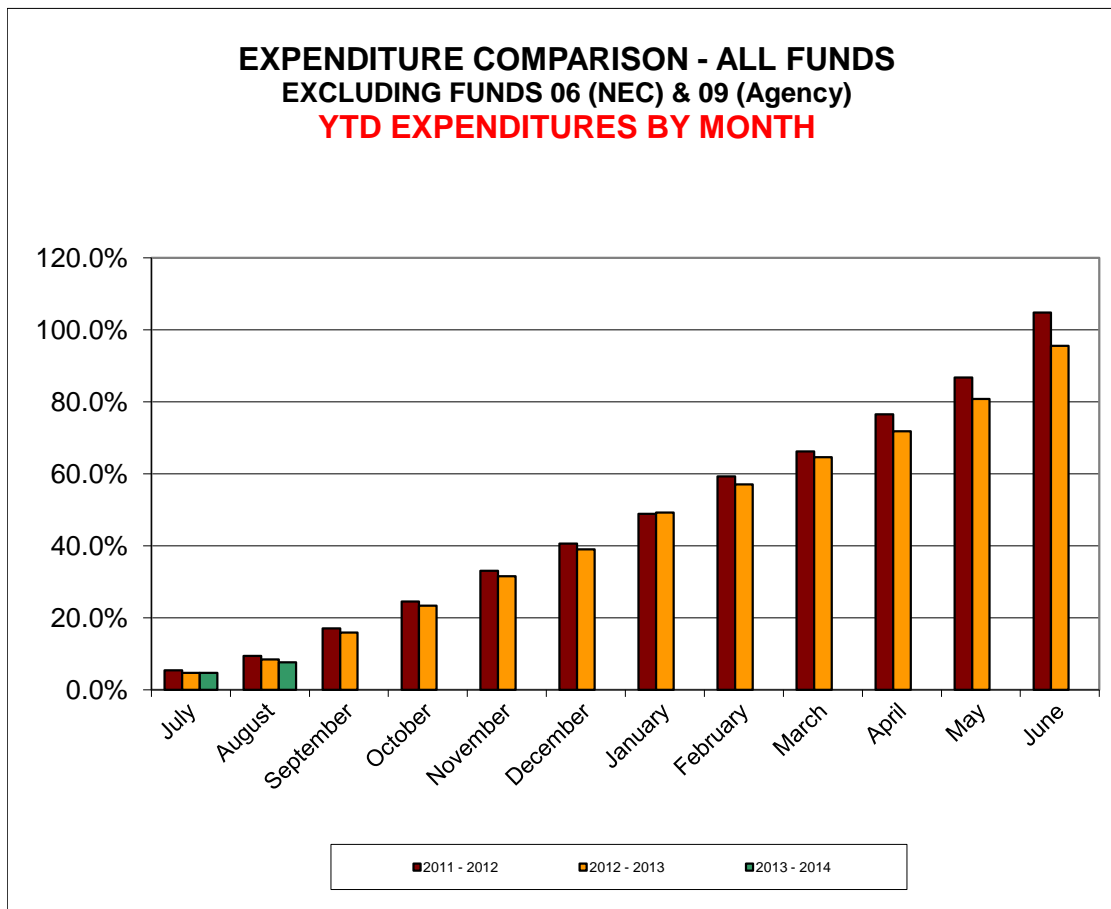
- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2011 - 2012		2012 - 2013		2013 - 2014	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	4,426,791	5.4%	3,922,779	4.7%	3,962,037	4.7%
August	3,242,009	9.4%	3,118,331	8.4%	2,486,804	7.7%
September	6,314,818	17.1%	6,204,141	15.9%		
October	6,114,673	24.6%	6,207,454	23.3%		
November	6,924,324	33.0%	6,868,339	31.6%		
December	6,234,872	40.7%	6,204,082	39.0%		
January	6,740,058	48.9%	8,516,139	49.2%		
February	8,521,079	59.3%	6,519,986	57.1%		
March	5,671,596	66.3%	6,287,977	64.6%		
April	8,378,469	76.5% <sup>1</sup>	6,049,508	71.9%		
May	8,376,008	86.7% <sup>2</sup>	7,446,228	80.8%		
June	14,816,672	104.9% <sup>3</sup>	12,290,192	95.5%		
<b>TOTAL</b>	<b>85,761,367</b>	<b>104.9%</b>	<b>79,635,157</b>	<b>95.5%</b>	<b>6,448,841</b>	<b>7.7%</b>
<b>BUDGET</b>	<b>81,786,192</b>		<b>83,352,386</b>		<b>84,149,916</b>	

<sup>1</sup> Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

<sup>2</sup> Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

<sup>3</sup> Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 08/01/13 TO 08/31/13

RUN: WED 091813 13:56 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 201307						REMAINING ON 08/31/13	PERCENT REMAINING
		< - - - - - REVISED BUDGET	08/01/13 08/31/13	- - - - - EXPENDED THRU 08/31/13	- - - - - ENCUMBERED THRU 08/31/13	- - - - - REMAINING ON 08/31/13	>		
01 GENERAL FUND	16,908,002.09	18,339,533	1,089,488.12	2,538,919.59	2,475,022.23	13,325,591.18	72.66 %		
02 FOOD SERVICE	583,666.10	630,651	13,128.82	34,125.45	8,500.07	588,025.48	93.24 %		
04 COMMUNITY SERVICE FUND	221,888.75	173,733	10,159.60	33,978.83	135.00	139,619.17	80.36 %		
06 BUILDING CONSTRUCTION FUND	793,311.72	0	0.00	0.00		0.00	0.00 %		
07 DEBT SERVICE FUND	3,973,668.76	3,965,332	94,795.00	1,321,265.63		2,644,066.37	66.67 %		
08 TRUST FUND	460,731.48	536,643	34,138.71	45,483.77		491,159.23	91.52 %		
10 SCHOLARSHIP FUND	8,868.77	9,000	9,859.71	9,859.71		859.71-	9.55-%		
12 ALC-ACADEMIC	9,617,613.03	10,088,494	337,335.23	823,866.37	438,069.33	8,826,558.30	87.49 %		
13 CAREER & TECH	1,341,153.29	1,464,878	12,795.23	29,839.12	1,180.85	1,433,858.03	97.88 %		
14 SPECIAL EDUCATION	45,234,356.70	48,457,442	884,563.81	1,610,963.57	461,080.12	46,385,398.31	95.72 %		
20 INTERNAL SERVICE FUND	462,733.42	457,010	0.00	0.00		457,010.00	100.00 %		
51 STUDENT CLUBS	29,162.35	27,200	539.32	539.32	1,000.00	25,660.68	94.34 %		
*** REPORT TOTALS:	79,635,156.46	84,149,916	2,486,803.55	6,448,841.36	3,384,987.60	74,316,087.04	88.31 %		

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*Partner in Education*

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DATE: **August 13, 2013**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - August** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- |  |          |                        |
|--|----------|------------------------|
| 1. Claim payments for: <b>August 2013</b>  | Totaling | <u>\$ 3,214,420.87</u> |
| a) Check #'s 491906 - 492064<br>and Wire Transfers - #'s 2425 - 2430, 3088, 70012790 - 70012915, 80000504 - 80000523<br>and P-Card Purchases - #'s 90000097 - 90000111                                     |          |                        |
| 2. Payroll for: August 2013  | Totaling | <u>\$ 2,242,539.58</u> |
| a) Check #'s 675573 - 675574<br>b) Direct Deposit #'s 238271 - 239146, 239151 - 239152, 240157 - 241019<br>(gaps due to July and August warehoused checks for summer pay)<br>and Wire Transfers - #'s 4100 |          |                        |
| 3. Receipts for: August 2013   | Totaling | <u>\$ 8,964,816.41</u> |
| a) Receipt #'s 133391 - 133463   |          |                        |
| 4. Investments at end of month   | Totaling | <u>\$ 6,903,964.12</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
AUGUST 31, 2013**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVEESTMENT SHARES PORTFOLIO					33.81
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT					6,904,637.75
	<b>TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS</b>					<b>6,904,671.56</b>
	<b>INVESTMENTS ON OUR BOOK AT END OF MONTH</b>					6,903,964.12
	INTEREST NOT RECORDED BY MONTH-END					707.44
	<b>TOTAL INVESTMENTS AT END OF MONTH &amp; UN-RECORDED INTEREST</b>					<b>6,904,671.56</b>

# Intermediate District 287

## Cash Position Sheet- Monthly Total Net Cash- All Accounts

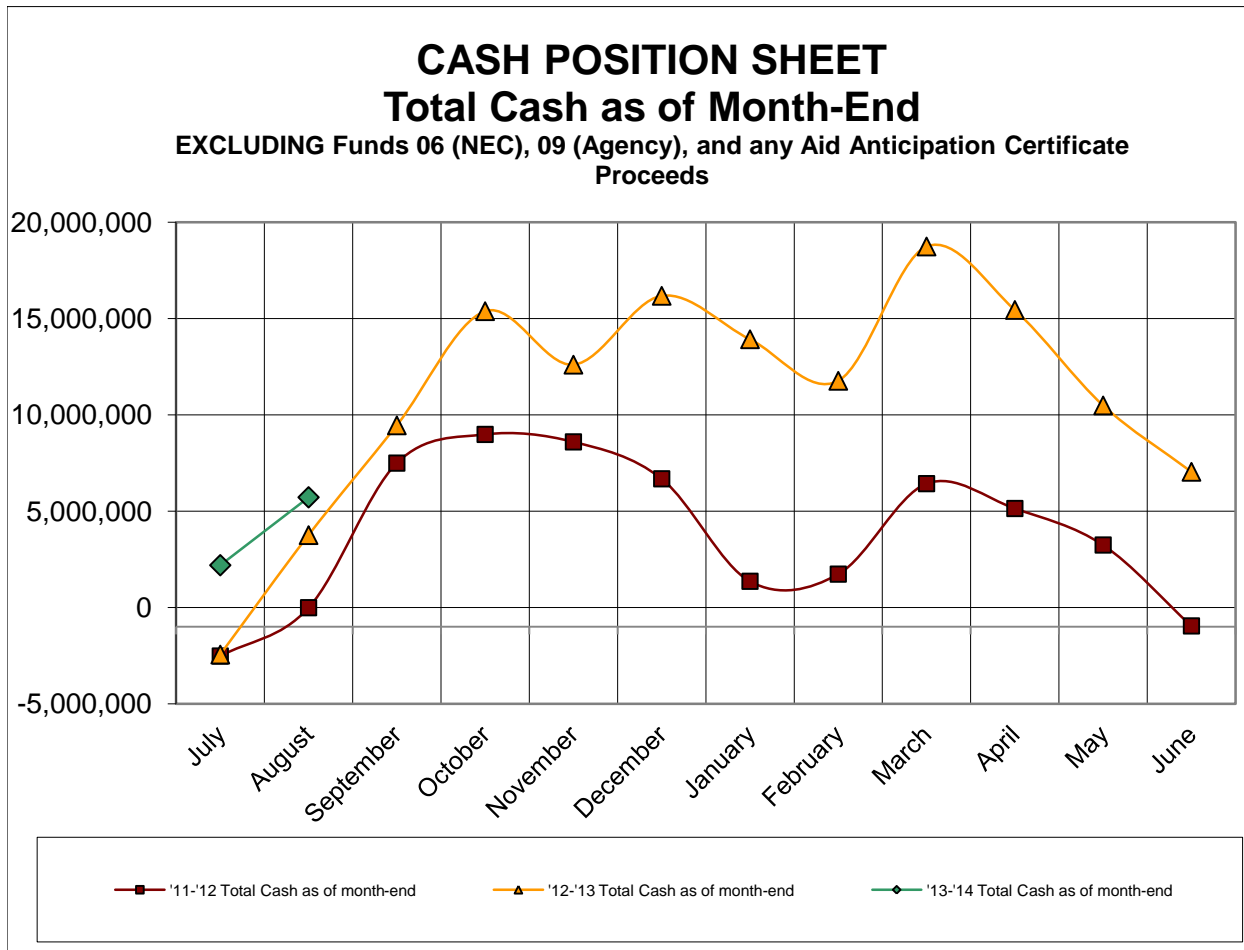
- EXCLUDING Funds 06 (NEC Construction), 09 (Agency), and any Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>	<u>'13-'14 Total Cash as of month-end</u>
July	-2,523,529 <sup>1,2</sup>	-2,447,118	2,191,127 <sup>3</sup>
August	-15,086 <sup>1,2</sup>	3,754,626 <sup>3</sup>	5,718,061 <sup>3</sup>
September	7,492,933 <sup>2</sup>	9,454,172 <sup>3</sup>	
October	8,982,957 <sup>2</sup>	15,382,409 <sup>3</sup>	
November	8,595,697 <sup>2</sup>	12,605,385 <sup>3</sup>	
December	6,678,835 <sup>2</sup>	16,180,751 <sup>3</sup>	
January	1,358,298 <sup>2</sup>	13,924,956 <sup>3</sup>	
February	1,728,796 <sup>2</sup>	11,767,529 <sup>3</sup>	
March	6,426,638 <sup>2</sup>	18,741,667 <sup>3</sup>	
April	5,136,821 <sup>2</sup>	15,446,038 <sup>3</sup>	
May	3,240,235 <sup>2</sup>	10,488,472 <sup>3</sup>	
June	-959,957 <sup>2</sup>	7,041,623 <sup>3</sup>	

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

<sup>2</sup> excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

<sup>3</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, payable back in Sept. '13



**INTERMEDIATE DISTRICT 287**

**AUG 2013 ACTIVITY**

**WIRE TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
08/07/13	MN DEPT ED	MSDLAF	1366727	20,088.55	INV#70930 FIN 417 TITLE III
08/14/13	EDUC-STATE AID	MSDLAF	1382725	2,432,433.50	01S360 SPED ED AID FY1314
	MN COLLEGE & UNIV	MSDLAF	1382725	58,458.02	INV#INV#70927 HTC - GATEWAY TO COLLEGE
08/19/13	PERPICH CTR ARTS ED	MSDLAF	1390757	42,239.00	INV#70931 NSO SERVICES
08/20/13	EDUC-VENDOR PAYMENT	MSDLAF	1392082	231,745.94	MATH & SCIENCE PARTNERSHIP 4/1-6/30/13
	EDUC - FNS	MSDLAF	1407460	3,086.63	CHILD NUTRITION PAYMENT FOR JULY13
08/29/13	EDUC -STATE AID	MSDLAF	1409552	67,677.75	01S211 GENERAL ED AID FY1213
	EDUC -STATE AID	MSDLAF	1409552	20,648.59	01S211 ONLINE LEARNING FY1213
	EDUC -STATE AID	MSDLAF	1409552	3,611,933.34	01S360 SPED ED AID FY1213

**MTD TOTALS** 6,488,311.32

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
08/01/13	MSDLAF	WELLS FARGO	2425	38,220.88	WELLS FARGO BROKEAGE - NPLH APT
	MSDLAF	WELLS FARGO	2426	38,625.00	WELLS FARGO BROKEAGE - NPLH APT
08/02/13	MSDLAF	BANK OF MONTREAL	2427	149,773.05	P-CARD JUL13 - AUG 13 ACT
	MSDLAF	BANK OF MONTREAL	90000097 - 90000111	41,875.36	P-CARD JUL13 - AUG 13 ACT
08/10/13	MSDLAF	US BANK	70012790 - 70012813	4,178.49	DIRECT DEPOSIT EMPLOYEE EXPENSES
08/15/13	MSDLAF	US BANK	238271 - 238708	649,360.53	DIRECT DEPOSIT PAYROLL(WAREHOUSE 6/30)
	MSDLAF	US BANK	239151	1,722.84	DIRECT DEPOSIT PAYROLL(WAREHOUSE 6/30)
	MSDLAF	US BANK	240157 - 240716	628,678.62	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000504	4,199.89	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000505	210,041.46	FEDERAL TAXES
	MSDLAF	ING	80000506	1,700.84	MN STATE RETIREMENT SYSTEM
	MSDLAF	PERA	80000507	16,795.87	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000508	33,503.54	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000509	13,729.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000510	255,945.19	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000511	78,209.54	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000512	38,369.57	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000513	139,339.89	TEACHERS RETIREMENT ASSN
08/19/13	MSDLAF	BANK CARD SERVICES	2428	128.32	MERCANT CARD FEES FOR JULY13 ACT
	MSDLAF	US BANK	70012814 - 70012820	3,022.78	DIRECT DEPOSIT EMPLOYEE EXPENSES(6/30)
	MSDLAF	US BANK	70012821 - 70012915	8,326.23	DIRECT DEPOSIT EMPLOYEE EXPENSES
08/29/13	MSDLAF	US BANK	2429	100.29	ARP FEES VOUCHER ACCT JULY13
	MSDLAF	CHS	2430	51,458.57	CHS FLEX PAYMENTS AUG 13
08/30/13	MSDLAF	US BANK	238709 - 239146	649,143.04	DIRECT DEPOSIT PAYROLL (WAREHOUSE 6/30)
	MSDLAF	US BANK	239152	1,722.84	DIRECT DEPOSIT PAYROLL (WAREHOUSE 6/30)
	MSDLAF	US BANK	240717 - 241019	310,358.92	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000514	13,729.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000515	327,768.32	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000516	61,692.34	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000517	24,949.40	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000518	67,267.21	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000519	4,199.89	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000520	34,742.11	FEDERAL TAXES
	MSDLAF	ING	80000521	1,700.84	MN STATE RETIREMENT SYSTEM
	MSDLAF	PERA	80000522	28,941.30	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000523	67,267.21	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3088	55.05	ARP FEES RECEIPT ACCT JULY13
	MSDLAF	US BANK	4100	57.77	ARP FEES PAYROLL ACCT JULY13

**MTD TOTALS** 4,000,902.29

DONATIONS  
 INTERMEDIATE DISTRICT 287  
 2013-2014

August 2013

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
8/28/13	CHECK		\$ 250.00	SPERANZA, PAULINE		SEC	SUN
8/28/2013	CHECK		\$ 50.00	STIPAKOV, ISABELLA		SEC	SUN
			\$ 300.00				

September 2013  
vol 10 ♦ no 11

## AMSD Calendar

**September 27, 2013**  
**Executive/Legislative Committee Meeting,**  
7:30 a.m., TIES Building, St. Paul

**October 4, 2013**  
**Board of Directors Meeting,** 7:00 a.m., TIES Building, St. Paul

**October 25, 2013**  
**Executive/Legislative Committee Meeting,**  
7:30 a.m., TIES Building, St. Paul

### Register NOW!

**November 13, 2013**  
**AMSD Policy Conference on Early Learning**  
8:00 a.m.—1:00 p.m.  
Grand Hall, TIES Conference Center, St. Paul

Registration materials available here:

[amsd2013conference.eventbrite.com/](http://amsd2013conference.eventbrite.com/)  
[www.amsd.org/2013conference](http://www.amsd.org/2013conference)

## AMSD's Mission

*To advocate for state education policy that enables metropolitan school districts to improve student learning.*



Association of  
Metropolitan School Districts

## AMSD Presents Benson, Davnie, Lenczewski and Torres Ray with Friend of Public Education Awards

AMSD was pleased to present Friend of Public Education Awards to Rep. John Benson, Rep. Jim Davnie, Rep. Ann Lenczewski and Sen. Patricia Torres Ray at its September Board of Directors meeting.

Representatives Benson, Davnie and Lenczewski served on the Tax Conference Committee in the 2013 session and played a pivotal role in including and shaping several significant education funding provisions in the Omnibus Tax Bill. Specifically, the tax bill included reinstatement of the integration levy, enhanced referendum equalization, expanded school board levy authority and the establishment of the location equity levy to recognize regional cost differentials – a long time AMSD initiative.



AMSD Chair Holly Parker presents Rep. John Benson, Rep. Ann Lenczewski and Rep. Jim Davnie (above), and Sen. Patricia Torres Ray (left) with AMSD's Friend of Public Education Awards.



Sen. Torres Ray also played a critical role in the reinstatement and reform of the Integration Revenue Program. As Chair of the Senate Education Committee, she was a strong proponent of children's mental health issues and led efforts to reform the assessment and accountability system and the teacher licensure system.

## From the Chair

Back to school time is always an exciting time of the year. Students, educators and parents all begin the new school year with great anticipation and excitement. While everyone's focus is clearly on getting the current school year off to a great start, many Minnesota school districts, including 17 AMSD members, or close to 50%, are busy preparing for important referendum elections. The referendum questions seek funding for a range of issues including general operations, technology, safety enhancements and facilities maintenance or expansion. The 2013 legislative session saw many important education initiatives adopted including funding for all-day Kindergarten beginning with the 2014-15 school year. However, there is no question that Minnesota school districts still rely heavily on local referendums to provide the programs, technology and safe facilities our students need to succeed.

*Holly Parker, school board member from Eden Prairie Public Schools, is chair of AMSD.*

## Summer Program Keeps Students Learning in North St. Paul-Maplewood-Oakdale

This summer, students in the North St. Paul-Maplewood-Oakdale School District learned that summer camp can be educational – as well as fun.

From building rockets to designing cars, 480 elementary students from across School District 622 spent a week studying transportation during the Young Scholars Summer Camp experience.

The goal of the camp is to keep students who are involved in the Young Scholars program engaged in learning during the summer. In addition, it is a way to celebrate all of their hard work from the school year.

“The academic focus of the Young Scholars Camp supports ongoing summer learning for our students,” said Office of Educational Equity Coordinator Tom Howley. “The camp is highly valuable for our District.”

Young Scholars is a program designed to increase the proportion of historically underrepresented students in the advanced academic programs. Modeled after a program from Fairfax County, Virginia, and first brought to Minnesota by School District 196, the Young Scholars program has been a part of elementary schools in District 622 since 2009.

More than 600 students in grades 1-5 participate in the Young Scholars Program during the school year. The program provides students selected for the program with an educational setting that raises their personal expectations and prepares them for more challenging and rigorous courses as they advance in grade level. Fully funded by the Office of Educational Equity, the program aims to nurture, guide and support the development of the Young Scholars’ potential.

During the summer camp, that mission is brought to life through fun, focused, hands-on learning experiences.

This is the fourth year the Office of Educational Equity has been holding the summer camp, and each year a different theme is chosen.

All students who participated in the Young Scholars program are invited to attend the summer camp, and most take advantage of the opportunity.



**A group of Young Scholars play a team building game during camp.**



**Students help each other construct cars made out of marshmallows and toothpicks during the Young Scholars Summer Camp.**

This summer, the camp was held from 9 a.m. to 3 p.m., July 15-19 at Skyview Community School in Oakdale. Funded through the Office of Education Equity, students received transportation to and from camp, were provided with breakfast and lunch, and were taken on a field trip during the week.

Throughout the week, the learning was focused around the theme of transportation. From studying transportation history, designing cars, and building rockets, students were exposed to all areas of curriculum. And with class sizes around 15, students receive a lot of individualized attention.

“It was exciting to see many kids being given an opportunity to participate in academics in a fun and engaging manner across all curricular areas (Math, Science, Reading, Writing, Art, Phy Ed),” said Jeannine Nakpil, Office of Educational Equity Specialist. “It is a program that all our Young Scholars look forward to every single year.”

This year, students in grades 1-3 took a field trip to MnDOT, where they got to get up close to different transportation vehicles, such as snowplows and police cars. They also got to see the freeway traffic management control center, which uses cutting-edge technology to provide safer travel in the metro through the use of video cameras.

Students in grades 4-5 took a trip out to a hanger where they watched while a big Delta plane was being repaired. The students got to see how the engines worked and even sat in the cockpit while an engineer explained how some of the instruments worked.

Besides all of the students, the program involves about 40 teachers and staff members, who design the curriculum, teach the classes and organize all of the logistics.

The lessons build upon what students learn during the school year and help them think critically and be inquisitive – but in a more fun, experiential, hands-on manner.

Since 2009, District 622 has seen the impact and the success of the Young Scholars program and its summer camp. In fact, many of the students originally selected for the program are now part of advanced academic programs.

*This month’s member feature was submitted by North St. Paul-Maplewood-Oakdale Schools.*

## New Task Forces Begin Work in Preparation for 2014 Legislative Session

The Legislature routinely appoints task forces or working groups to conduct research and develop recommendations on important policy and fiscal issues. These groups generally produce a report with recommendations for consideration by the Legislature. A common complaint over the years has been that these task force reports have gone unheeded. During the 2013 session, however, several education task force and working group reports received considerable attention. In fact many, if not most, of the recommendations developed by the Integration Revenue Replacement Task Force, the Assessment and Accountability Working Group and the Education Finance Working Group were adopted and signed into law.

A new slate of task forces and working groups established in the 2013 Education Bill have begun their work. These groups include educators, parents, legislators and business representatives. Each group will develop a report and recommendations to present to the Legislature for consideration during the 2014 session which convenes on February 25, 2014. All of the task forces and working groups have begun meeting except for the Special Education Case Loads Task Force which will hold its first meeting on September 24. AMSD member school districts are well represented on these important task forces/working groups.

### AMSD member district representatives serving on current MDE Task Forces and Working Groups:

- Career Pathways and Technical Education Advisory Task Force: Superintendent John Christiansen, Intermediate School District 917, Julie Halverson, Osseo Area Schools and Richard Rosivach, Mounds View Public Schools
- School Facilities Financing Working Group: Mark Bollinger, Minneapolis Public Schools, Michael Vogel, South Washington County Schools, Paul Bourgeois, Minnetonka Public Schools and Superintendent Diedre Wells, Inver Grove Heights Community Schools
- Standard Adult High School Diploma Advisory Task Force: Kristine Kelly, Robbinsdale Area Schools and Tamra Sieve, Bloomington Public Schools
- Teacher Licensure Advisory Task Force: Joshua Alexander, Lakeville Area Public Schools, Scot Hovan, Mahtomedi Public Schools and George Kimball, White Bear Lake Area Schools Board Member

The task force/working group meetings are public meetings with members of the public welcome to attend. The meeting materials, schedules, etc. are available on the MDE web site: <http://education.state.mn.us/MDE/Welcome/AdvBCT/index.html> Further information about each of the groups is outlined here and on page 4.

Career Pathways and Technical Education Advisory Task Force
<b>Membership:</b> 21 members as specified in statute
<b>Meetings:</b> Mondays from 1:00 to 4:00 p.m. at MDE in CCA Room 13 or 14
<b>Dates:</b> Aug 12; Sept. 16; Oct. 7 & 28; Nov.18 (Rm 14); Dec.9 (Rm 14); Jan.13; Feb. 10
<b>Charge:</b> <i>To recommend how to structurally redesign secondary and postsecondary education to the Minnesota Legislature, consistent with Minnesota Statutes, sections 120B.30, subdivision 1, and 120B.35, subdivision 3.</i>
<b>Due:</b> <i>Written report with recommendations is to be submitted by February 15, 2014</i>
School Facilities Financing Work Group
<b>Membership:</b> 15 Members--3 each from school boards, superintendents, business managers, school facilities directors and 3 others
<b>Meetings:</b> Wednesdays from 1:00 to 3:30 pm at MDE in CCA Room 13
<b>Dates:</b> Aug 21; Sept. 18; Oct. 16; Nov. 13; Dec.11; Jan.15
<b>Charge:</b> <i>To develop recommendations for reforming the financing of pre-Kindergarten through grade 12 education facilities to create adequate, equitable, and sustainable financing of public school facilities throughout the state.</i>
<b>Due:</b> <i>A report with recommendations is to be submitted by February 1, 2014</i>

## Task Forces Begin Critical Work

<b>Special Education Caseloads Task Force</b>
<b>Membership:</b> “at least ten members” per statute (Will be 14 or more)
<b>Meetings:</b> Tuesdays from 1:00 to 4:00 pm at MDE in CCA Room 14
<b>Dates:</b> Sept. 24; Oct. 15; Nov. 5 & 19; Dec.10 (tentative); Jan.14
<b>Charge:</b> 1) <i>To develop recommendations for the appropriate numbers of students with disabilities that may be assigned to a teacher both with and without paraprofessional support in the classroom and for cost-effective and efficient strategies and structures for improving student outcomes; and</i> 2.) <i>Identify state rules that should be revised to align with state statute.</i>
<b>Due:</b> <i>Written recommendations are to be submitted by February 15, 2014</i>
<b>Standard Adult High School Diploma Task Force</b>
<b>Membership:</b> Nine members per statute
<b>Meetings:</b> Fridays from 9:30 a.m. to 12:30 p.m. at MDE in CCA Room 14
<b>Dates:</b> Aug 23; Sept. 13; Oct. 4; Nov. 8; Dec.13; Jan.10
<b>Charge:</b> <i>To recommend programmatic requirements for adult basic education programs of instruction leading to a standard adult high school diploma under Minnesota Statutes, section 124D.52, subdivision 8.</i>
<b>Due:</b> <i>Written recommendations and report are to be submitted by February 1, 2014</i>
<b>Teacher Licensure Advisory Task Force</b> Established jointly with the Board of Teaching
<b>Membership:</b> 20 members as per statute
<b>Meetings:</b> Thursdays from 1:00 to 3:30 p.m. at MDE in CCA Room 13
<b>Dates:</b> Aug 1 and 22; Sept. 19; Oct. 3; Oct. 17 (Listening session); Nov. 7; Dec.5; Jan.16
<b>Charge:</b> <i>To make recommendations to the Board of Teaching, the education commissioner, and the education committees of the Legislature on requirements for: teacher applicants to demonstrate mastery of reading, writing, and mathematics skills through nationally normed assessments, a professional skills portfolio, or accredited college coursework, among other methods of demonstrating skills mastery; and an alternative licensure pathway for nonnative English speakers seeking licensure to teach in a language immersion program.</i>
<b>Due:</b> <i>Written recommendations are to be submitted by February 1, 2014. The Board of Teaching must consider the recommendations of the advisory task force and adopt revised rules by January 1, 2015, governing the skills portion of the teacher licensure exam.</i>

**AMSD Members:** Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Get on the Bus & Local 2209 Breakfast Schedule

2013-2014

### Get on the Bus

Tuesday, September 24<sup>th</sup>

South Education Center

Bus leaves 287 DSC @ 8:30 AM

Regina Neville

Michèle Kunz

Carter Peterson

Carol Bomben (maybe)

Bob Quam

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Tuesday, November 19<sup>th</sup>

TBN

Bus leaves 287 DSC @ 8:30 AM

Ann Bremer

Michèle Kunz

Carol Bomben

Carter Peters (will drive to

Bob Quam

the meeting place approximately 9:15)

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Tuesday, February 11<sup>th</sup>

TBN

Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz

Ann Bremer

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**Local 2209 Breakfast  
7:00 AM**

Tuesday, September 24<sup>th</sup>  
South Education Center

Regina Neville

Michèle Kunz

Carter Peterson

Carol Bomben (maybe)

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Tuesday, January 14<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

Ann Bremer

Michèle Kunz

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Tuesday, March 11<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

Ann Bremer

Michèle Kunz

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# School Board Planning Calendar January 2013 – December 2013

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<b>AUGUST 22, 2013</b> Approval of Cash Flow Borrowing Resolution District Operations Financial Report July Superintendent Goals	
<b>SEPTEMBER 12, 2013</b> Hennepin County Gateway to College Report What Board Members Should Know About Our 2013-2014 Back to School Start-Up	<b>SEPTEMBER 26, 2013</b> Collaborative Curriculum Financial Report August
<b>OCTOBER 10, 2013</b> Care & Treatment, Prairie Care w/ Todd Archbold, Chief Development Officer	<b>OCTOBER 24, 2013</b> Financial Report September What the Board Should Know about Crisis Planning Guidelines for Safety and District Resources What the Board Should Know About Restrictive Procedures What the Board Should Know About the MDE & Hennepin County Task Force
<b>NOVEMBER 14, 2013</b> <i>(Only one Board meeting this month!)</i>  <b>Update on Hennepin County Superintendent/Commissioner Meeting</b> Facilities Management Update Financial Report October Food Service Resolution OPEB Reporting & Funding Attracting & Retaining a High Performing Workforce	
<b>DECEMBER 12, 2013</b> <i>(Only one Board meeting this month!)</i>  Financial Report November Prior Year Audit Review	

**INFORMATIONAL ITEMS TO REMEMBER:**

\*\* Board role in setting/supporting goals  
Board TLC

Community use of Facilities Bucket

# School Board Planning Calendar January 2014 – December 2014 (Tentative Dates)

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>START TIME 6:30 PM</b>	
<b>JANUARY 9, 2014</b> <i>No Meeting</i>	
<b>JANUARY 23, 2014</b> <i>Organizational Meeting</i>	
Election of Board Officers Oath of Office Financial Report December FY13 Audit	Legislative Platform Uber Goal #2 What Board Members Should Know About Special Education Monitoring
<b>FEBRUARY 13, 2014</b> Communication with Local Boards Hennepin County Graduation Update Mentor Connection Superintendent Mid-Year Evaluation Procedure	<b>FEBRUARY 27, 2014</b> Financial Report January FY15 Budget Assumption FY14 Budget Revision Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Uber Goal #1
<b>MARCH 13, 2014</b> Teacher Evaluation	<b>MARCH 27, 2014</b> Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2014-2015 Reduction ULA for tenured staff ( <i>provide names</i> )
<b>APRIL 10, 2014</b> <i>(Only one Board meeting this month!)</i> Superintendent & Board Evaluation Update	
<b>MAY 8, 2014</b> Financial Report March Strategic Plan Report Summary Status Report on Board Policy & Procedure	<b>MAY 22, 2014</b> Financial Report April Non-Renewals/Layoffs Probationary Licensed, and Non-Licensed Staff Reduction ULA Resolution Spotlight DVD Presentation
<b>JUNE 12, 2014</b> Administrative/Unaffiliated Parameters -(Closed Session) Facilities Management Update - Energy Audit PLC Data Report Superintendent & School Board Evaluation to plan for Board Retreat outcomes Superintendents Evaluation Update	<b>JUNE 26, 2014</b> 2014-2015 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff

**INFORMATIONAL ITEMS TO REMEMBER:**

\*\* Board role in setting/supporting goals  
Board TLC

Community use of Facilities Bucket

**INTERMEDIATE DISTRICT 287**  
**September 26, 2013**  
**SCHOOL BOARD CALENDAR**

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September 2013

24	Tuesday	Local 2209 & Board Breakfast (South Education Center)	7:00AM	SEC
24	Tuesday	Get On The Bus (South Education Center)	8:30AM	SEC
26	Thursday	General Board Meeting	6:30PM	Board Rm

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October 2013

01	Tuesday	Gateway to College Kick-Off	8:30AM	HTC
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

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November 2013

14	Thursday	General Board Meeting	6:30PM	Board Rm
19	Tuesday	Get On The Bus	8:30AM	TBN

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December 2013

12	Thursday	General Board Meeting	6:30PM	Board Rm
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**TENTATIVE 2014 DATES**

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January 2014

09	Thursday	General Board Meeting	6:30PM	Board Rm
14	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC - 316
23	Thursday	General Board Meeting	6:30PM	Board Rm

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February 2014

11	Tuesday	Get On The Bus	8:30AM	TBN
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

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March 2014

11	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC – 316
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

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April 2014

10	Thursday	General Board Meeting	6:30PM	Board Rm
19	Saturday	Destination ImagiNations State Tournament	All Day	TBN
30	Wednesday	Honors Mentor Connection Scholars Forum	6:00PM	TBN

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May 2014

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	Hennepin Technical College High School Spring Award Ceremony	10:10AM & 12:20PM	TBN
22	Thursday	General Board Meeting	6:30PM	Board Rm

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June 2014

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02	Monday	Sun Transition/PHASE/Intersect Graduation	12:00PM & 1:30PM	TBN
03	Tuesday	SUN at South Education Center Graduation	1:00PM	SEC
04	Wednesday	FOCUS South Graduation	9:00AM	TBN
04	Wednesday	VECTOR South Graduation	12:00PM	TBN
04	Wednesday	West Education Center Graduation	4:00PM	WEC
04	Wednesday	South Education Center Alternative Graduation	6:00PM	SEC
05	Thursday	North West Tech Center High School Graduation	9:00AM	NWTC
05	Thursday	North West Tech Center Trans Graduation	1:00PM	NWTC
05	Thursday	North Education Center Graduation	1:00PM	NEC
05	Thursday	North Education Center Alternative Graduation	6:00PM	NEC
06	Friday	Transition EEC Graduation	10:00AM	TBN
06	Friday	Epsilon Graduation	TBN	TBN
06	Friday	Explore EEC Graduation (8 <sup>th</sup> Grade Recognition)	1:00PM	TBN
12	Thursday	General Board Meeting	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm

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◆ General Board Meeting – Date Change

◆ New Event